



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
16 February 2023**

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN BOMBALA COMMUNITY CENTRE, 163 MAYBE STREET, BOMBALA
NSW 2632**

**ON THURSDAY 16 FEBRUARY 2023
COMMENCING AT 1:00PM**

BUSINESS PAPER

- 1. OPENING MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL**
- 4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. CONFIRMATION OF MINUTES**
 - 7.1 Ordinary Council Meeting held on 15 December 2022
 - 7.2 Closed Session of the Ordinary Council Meeting held on 15 December 2022
 - 7.3 Extraordinary Council Meeting held on 30 January 2023
- 8. PLANNING AND DEVELOPMENT APPLICATION MATTERS**
Nil
- 9. OTHER REPORTS TO COUNCIL**
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	<i>Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

9.1.1 COMBATTING ANTI-SOCIAL BEHAVIOUR AND ACTIVATING SPACES - GRAFFITI MANAGEMENT GRANT ACCEPTANCE OF FUNDING

9.1.1 COMBATTING ANTI-SOCIAL BEHAVIOUR AND ACTIVATING SPACES - GRAFFITI MANAGEMENT GRANT ACCEPTANCE OF FUNDING

Record No: I23/47

OFFICER'S RECOMMENDATION

That Council

- A. Accept the funding amount of \$100,000 under the NSW Government Graffiti Management grant program;
- B. Allocate \$65,000 to the 2022/23 budget and the remaining \$35,000 to the 2023/2024 budget; and
- C. Add the delivery of the combatting anti-social behaviour and activating spaces – graffiti management as an activity to Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan.

ISSUES

On Monday 19 December the NSW Government advised that Council has been successful in securing \$100,000 under the Graffiti Management Grant to undertake the following activities:

- Replacement and installation of permanent speakers in Centennial Park. This initiative will help deter anti- social behaviour such as gang hang outs and bullying of other park users that is currently occurring. By reducing this behaviour, it is anticipated the vandalism of the Centennial park public toilets will also be reduced, delivering an ongoing saving to Council.
- Installation of solar street lights along the pathway between Thredbo Terrace and Munyang Street, Jindabyne. By lighting the pathway, it will be safer for pedestrians and anticipated to reduce sexual harassment behaviour especially through the winter months when patrons walk from the social centre of Jindabyne to the residential zone. This responds directly to resolution number 161/22 – Support for Jindabyne.
- Anti-graffiti coating to be applied to frequently vandalised public amenity sites to help reduce the cost of clean up to Council.

The combatting anti-social behaviour and activating spaces program delivered under the graffiti management grant aims to enhance troubled public spaces and ensure they are safe for the community while reducing the repair costs to Council by discouraging negative behaviours.

The total state-wide funding available under this program was \$900,000, of which SMRC has been allocated \$100,000.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Economic Activity	Medium	Low	Yes

9.1.1 COMBATTING ANTI-SOCIAL BEHAVIOUR AND ACTIVATING SPACES - GRAFFITI MANAGEMENT GRANT ACCEPTANCE OF FUNDING

Environmental Security	Low	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	High	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	High	Low	Yes
Service Delivery	Low	Low	Yes

Anti-social gatherings in Centennial Park have extended to the CBD of Cooma with some businesses effected. Safety concerns on frequented thorough fare in Jindabyne are high with repeat offences occurring. By accepting the funding, these sites can be made safer for all and heighten amenity which also adds to the perception of a safer community.

FINANCIAL IMPACTS

	Amount	Details
Capital Investment	\$98 000	Project management, product and installation costs
Capital Funding Source	\$100 000	Graffiti Management Grant 2022 Crime prevention and Justice

Speaker life span is five years, approximate running costs of speakers \$80 for speakers to be run 7 hours a day for a year, replacement and maintenance offset with fees and charges for private events and community use.

Solar lighting life span of 15years, approximate annual maintenance cost of \$328, based on 1 light failure per year, supported by current trends of already installed pathway solar lights.

It is anticipated that there will be significant ongoing savings to Council in reduced vandalism and graffiti.

RESPONSIBLE OFFICER: Manager Infrastructure

OPTIONS CONSIDERED

Not accepting the funding will result in reputational harm and continued high operating costs associated with these sites with regard graffiti and vandalism.

IMPLEMENTATION PLANS

Implementation of the recommendations will be through signing of the funding agreement and adding the program to Council's 2022-2026 Delivery Program and 2023-2024 Operational Plan.

Milestone 1 – Funding Agreement Executed

Milestone 2 – Procurement Completed / 30 March 2023

9.1.1 COMBATTING ANTI-SOCIAL BEHAVIOUR AND ACTIVATING SPACES - GRAFFITI MANAGEMENT GRANT ACCEPTANCE OF FUNDING

Milestone 3 – Installation of speakers Completed / 31 April 2023

Milestone 4 – Installation of lights completed / 30 August 2023

Milestone 5- Anti graffiti coating applied / 30 November 2023 (applied with
Collaboration with Cooma correctional services)

ATTACHMENTS

Nil

9.1.2 REGIONAL AND LOCAL ROAD REPAIR PROGRAM ACCEPTANCE OF FUNDING

Record No: I23/51

OFFICER'S RECOMMENDATION

That Council

- A. Accept the funding amount of \$4,844,320 under the NSW Government Regional and Local Road Repair Program; and
- B. Allocate \$2,000,000 to the 2022/23 budget and the remaining \$2,844,320 to the 2023/24 budget.

ISSUES

On Wednesday 1 February the NSW Government advised that Council has been successful in securing \$4,844,320 under the Regional and Local Road Repair Program.

Scope of works to be delivered under this program are as follows.

Eligible works under the program	Ineligible works under the program
<ul style="list-style-type: none">• Corrective Maintenance (Covered)• Renewals (Partially Covered) <p>Corrective Maintenance</p> <ul style="list-style-type: none">• Patching• Heavy Patching• Smoothing or reshaping (unsealed roads)• Drainage and Culverts <p>Renewal works that are included</p> <p>Rehabilitation works including:</p> <ul style="list-style-type: none">• Applying a partial asphalt overlay on top of the deteriorated road surface;• Improving the existing pavement with the addition of new material; or• Removal of the old pavement and replacement with new pavement.• Regrading of unsealed roads <p>Timing of works</p> <ul style="list-style-type: none">• Implemented within 12 months of the Commencement Date of this deed; or• Works underway on or after 1 January 2023• All works are to be completed and open to traffic by 29 February 2024.	<ul style="list-style-type: none">• Renewal works (partially not covered)• Upgrade works• Repairs and maintenance work to bridges <p>Renewal works</p> <ul style="list-style-type: none">• Planned or scheduled asset renewals.• Asset renewals return the road asset to its "as-new" condition and in doing so extend the design life of the asset. <p>Upgrade works</p> <p>Works creating new assets or significantly enhancing the asset in place including:</p> <ul style="list-style-type: none">• road widening,• drainage improvements,• sealing un-sealed shoulders,• sealing gravel roads,

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Financial Sustainability	Medium	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

There is low risk in accepting this funding. It will supplement Council general fund revenue, disaster reduction funding arrangement funding and local roads and community infrastructure program funding.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$4,844,320	
Estimated Annualised Net Cost	\$4,844,320	
Capital Investment	\$2,422,320	Anticipated that half investment will be capital, half operational (maintenance)
Capital Funding Source	\$2,422,320	

All expenditure will be covered by the grant.

RESPONSIBLE OFFICER: Manager Infrastructure

OPTIONS CONSIDERED

The funding is an allocation that will make a significant contribution to the SMRC road network. Not accepting the funding is an option, but not recommended.

IMPLEMENTATION PLANS

Signing and returning funding deed then programming and delivering works.

ATTACHMENTS

Nil

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - DECEMBER 2022

Record No: 123/2

OFFICER'S RECOMMENDATION

That Council

- A. Receive the report indicating Council's cash and investments position as at 31 December 2022; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds in accordance with Council's Investment Policy and regulatory requirements. To assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented. Budgets may need to be adjusted to reflect increasing interest rates.

RESPONSIBLE OFFICER: Chief Financial Officer

CERTIFICATION:

I, Tracy Sligar, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, April 2020. In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month. As no Council Meeting was held in January 2023, the December 2022 report is presented at the Council Meeting in February 2023.

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258)

The revised policy was adopted on 17 November 2022 by Council Resolution Number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain to be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's Cash and Investments 31 December 2022:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - Cash at Bank*	A1+	AA-	Cash	2,677,916	Tiered	n/a
n/a	National Australia Bank - At Call	A1+	AA-	At Call	2,425,742	1.55%	At Call
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	3.93%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
27-Jan-21	National Australia Bank^	A1+	AA-	TD	5,000,000	0.80%	27-Jan-26
17-Mar-22	Bendigo and Adelaide Bank Limited	A2	BBB+	TD	4,000,000	1.15%	17-Mar-23
05-May-22	MyState	A2	BBB+	TD	5,000,000	3.25%	03-Nov-23
05-May-22	Judo Bank	A3	BBB-	TD	4,000,000	2.95%	05-May-23
22-Jun-22	National Australia Bank	A1+	AA-	TD	4,000,000	4.30%	26-Jun-24
23-Aug-22	Australian Military Bank	A2	BBB+	TD	2,000,000	4.41%	22-Aug-24
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	3.85%	28-Feb-23
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	3.95%	29-Mar-23
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	4.30%	28-Apr-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.08%	29-Jun-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.12%	31-Jul-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.15%	29-Aug-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.19%	28-Sep-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.23%	30-Oct-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.30%	29-Nov-23
30-Nov-22	Beyond Bank	A2	BBB	TD	2,000,000	4.30%	31-May-23
15-Dec-22	AMP Bank	A2	BBB	TD	2,000,000	4.30%	13-Jun-23
15-Dec-22	National Australia Bank	A1+	AA-	TD	5,000,000	3.80%	15-Mar-23
15-Dec-22	ING Bank	A1	A	TD	5,000,000	4.50%	14-Dec-23
					86,103,658		

**Tiered* rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

^We've provided 31 days notice to 'break' this deposit. Early repayment date is 2 January 2023. The objective – to deliver total returns greater than that would have otherwise been.

Council's Unrestricted and Restricted Funds 31 December 2022:

Council's Restricted and Unrestricted cash balances are reported in the December Quarter Budget Review Statement report.

Unrestricted Funds are current funds with no internal or external restrictions imposed on them as to use or purpose, including grants to be applied to projects in the current financial year. Unrestricted funds are not completely free of restrictions, as they are still subject to Council regulations.

Restricted Funds refer to funds that cannot be used for general purposes as they are either subject to some form of external legislative, contractual obligation or are kept for the purpose of funding commitments that are expected to arise in the future. They are stated and restated each year and disclosed more fully in the audited general purpose financial report for each June year end.

Cash Flow Forecast to 30 June 2023:

Month	Opening Balance	Closing Balance	Movement (+/-)
December	13,904,866.83	2,677,915.87	(11,226,950.96)
01/2023 (*)	2,677,915.87	3,562,480.82	884,564.95
02/2023 (*)	3,562,480.82	7,113,581.82	3,551,101.00
03/2023(*)	7,113,581.82	6,461,068.76	(652,513.06)
04/2023 (*)	6,461,068.76	8,760,200.19	2,299,131.43
05/2023 (*)	8,760,200.19	5,867,833.77	(2,892,366.42)
06/2023 (*)	5,867,833.77	3,463,971.62	(2,403,862.15)

** Projected cash flow for 2022/23 based on 21/22 actual cash flow movements.*

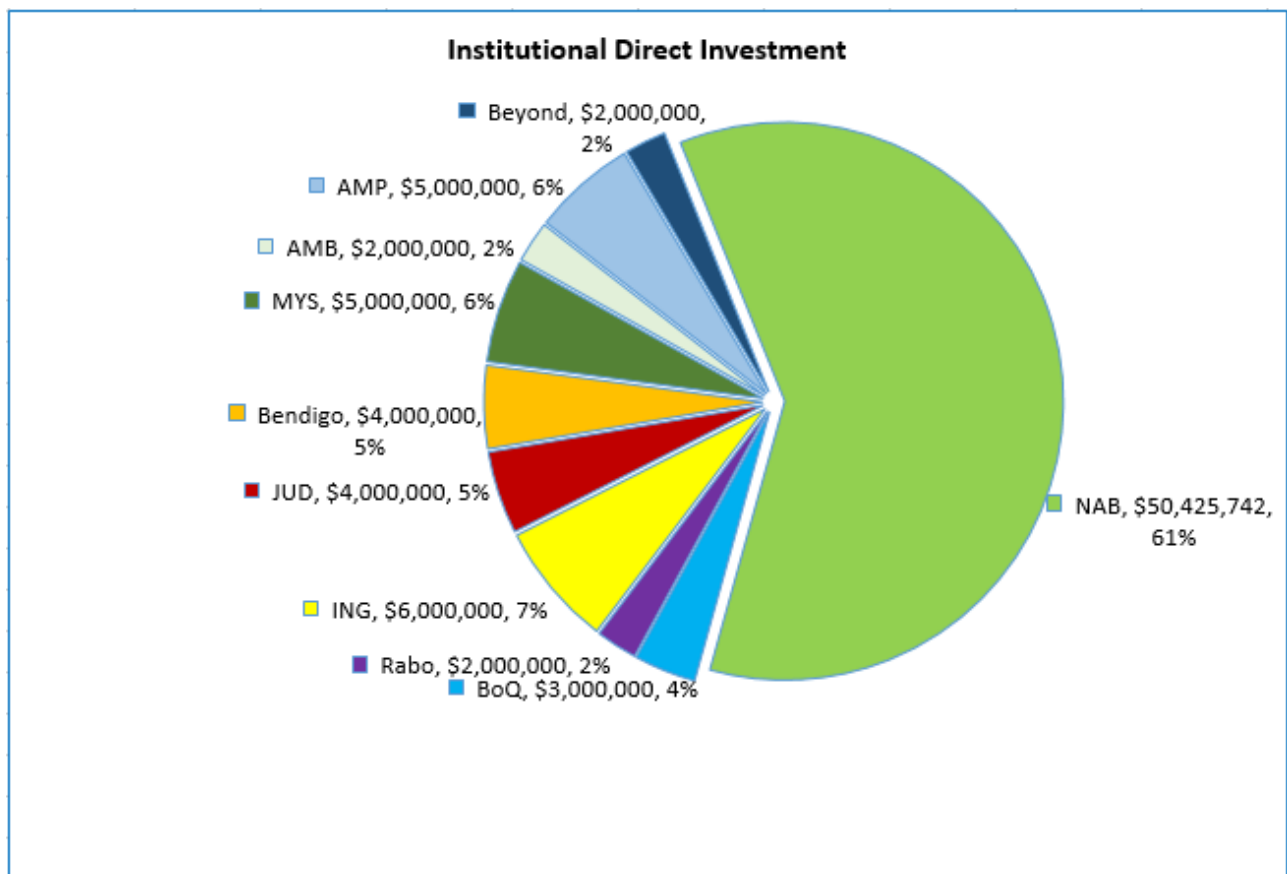
Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
December	2.39%	3.48%	3.26%	0.22%
November	2.16%	1.75%	3.09%	-1.33%
October	2.28%	2.74%	3.09%	-0.34%
September	2.11%	2.64%	3.06%	-0.43%
August	1.84%	2.10%	2.46%	-0.35%
July (2022)	1.59%	1.59%	2.15%	-0.56%

**The Australian Financial Market Association (AFMA)*

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - DECEMBER 2022



ATTACHMENTS

Nil

9.2.2 MONTHLY FUNDS MANAGEMENT REPORT - JANUARY 2023

Record No: I23/49

OFFICER'S RECOMMENDATION

That Council

- A. Receive the report indicating Council's cash and investments position as at 31 January 2023; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds in accordance with Council's Investment Policy and regulatory requirements. To assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented. Budgets may need to be adjusted to reflect increasing interest rates.

RESPONSIBLE OFFICER: Chief Financial Officer

CERTIFICATION:

I, Tracy Sligar, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, April 2020. In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258)

The revised policy was adopted on 17 November 2022 by Council Resolution Number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain to be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's Cash and Investments 31 January 2023:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - Cash at Bank*	A1+	AA-	Cash	5,130,113	Tiered	n/a
n/a	National Australia Bank - At Call	A1+	AA-	At Call	5,431,587	1.55%	At Call
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	3.93%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
17-Mar-22	Bendigo and Adelaide Bank Limited	A2	BBB+	TD	4,000,000	1.15%	17-Mar-23
05-May-22	MyState	A2	BBB+	TD	5,000,000	3.25%	03-Nov-23
05-May-22	Judo Bank	A3	BBB-	TD	4,000,000	2.95%	05-May-23
22-Jun-22	National Australia Bank	A1+	AA-	TD	4,000,000	4.30%	26-Jun-24
23-Aug-22	Australian Military Bank	A2	BBB+	TD	2,000,000	4.41%	22-Aug-24
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	3.85%	28-Feb-23
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	3.95%	29-Mar-23
29-Nov-22	AMP Bank	A2	BBB	TD	1,000,000	4.30%	28-Apr-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.08%	29-Jun-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.12%	31-Jul-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.15%	29-Aug-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.19%	28-Sep-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.23%	30-Oct-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.30%	29-Nov-23
30-Nov-22	Beyond Bank	A2	BBB	TD	2,000,000	4.30%	31-May-23
15-Dec-22	AMP Bank	A2	BBB	TD	2,000,000	4.30%	13-Jun-23
15-Dec-22	National Australia Bank	A1+	AA-	TD	5,000,000	3.80%	15-Mar-23
15-Dec-22	ING Bank	A1	A	TD	5,000,000	4.50%	14-Dec-23
					86,561,699		

*Tiered rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

Council's Unrestricted and Restricted Funds are reported on a quarterly basis through the Quarter Budget Review Statement presented to Council.

Cash Flow Forecast to 30 June 2023:

Month	Opening Balance	Closing Balance	Movement (+/-)
January	2,677,915.87	5,130,112.89	2,452,197.02
02/2023 (*)	5,130,112.89	8,681,213.89	3,551,101.00
03/2023(*)	8,681,213.89	8,028,700.83	(652,513.06)
04/2023 (*)	8,028,700.83	10,327,832.26	2,299,131.43
05/2023 (*)	10,327,832.26	7,435,465.84	(2,892,366.42)
06/2023 (*)	7,435,465.84	5,031,603.69	(2,403,862.15)

* Projected cash flow for 2022/23 based on 21/22 actual cash flow movements.

Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

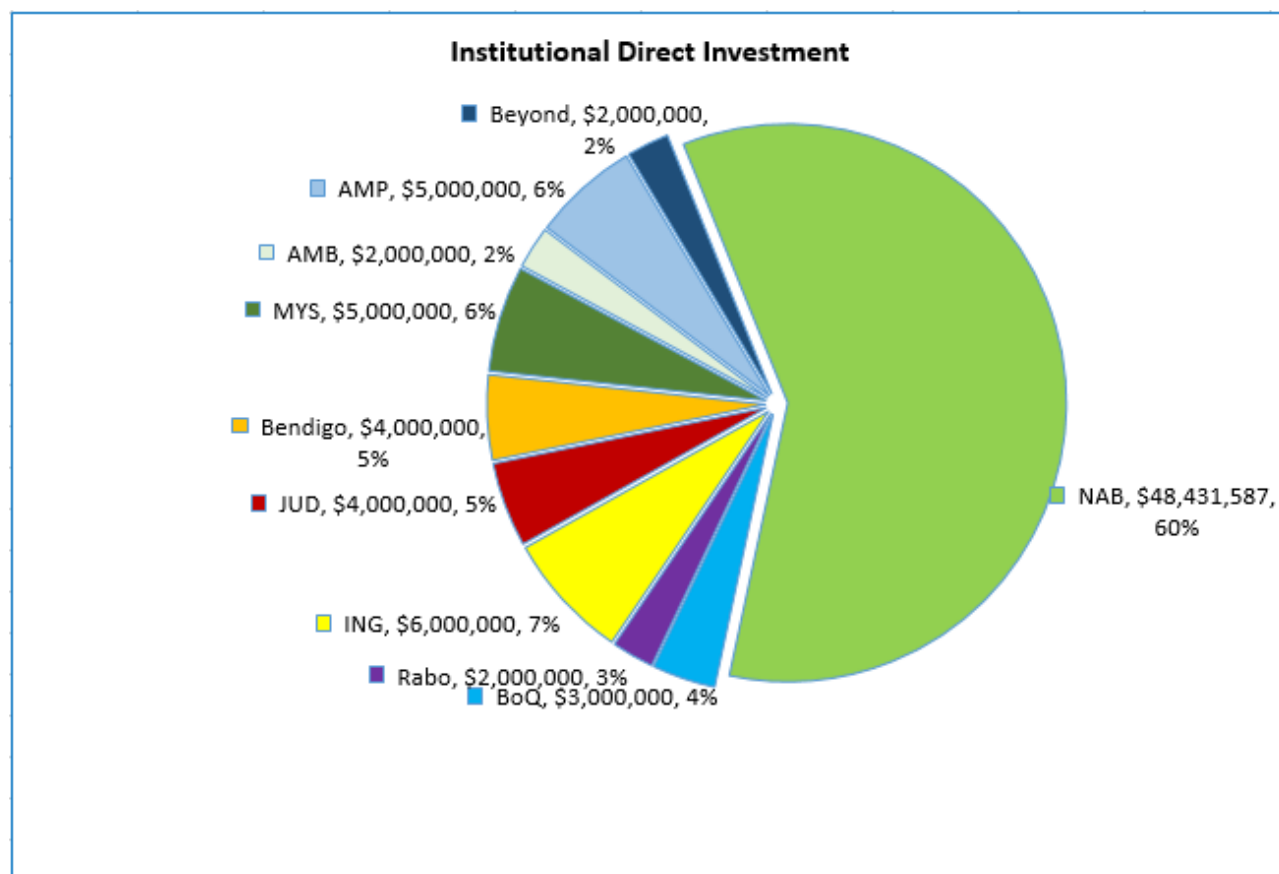
Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
January	2.51%	3.23%	3.37%	-0.14%
December	2.39%	3.48%	3.26%	0.22%
November	2.16%	1.75%	3.09%	-1.33%
October	2.28%	2.74%	3.09%	-0.34%
September	2.11%	2.64%	3.06%	-0.43%
August	1.84%	2.10%	2.46%	-0.35%
July (2022)	1.59%	1.59%	2.15%	-0.56%

****The Australian Financial Market Association (AFMA)***

In December we provided 31 days notice to 'break' a deposit. Early repayment date was 2 January 2023. The objective – to deliver total returns greater than that would have otherwise been. Given the recent upturn trend in interest rates and the lag before funds could be reinvested it is reasonable to forecast the Monthly Average Interest Return and Margin being considerably improved next month.

These funds are currently being held in Council's at-call account as we review the current investment strategy to ensure it remains appropriate for cash flow purposes and to achieve suitable returns on investment.

By breaking this investment, we are projecting a potential net benefit to council of approximately \$400,000 by reinvesting the same principal amount at a much higher rate for a similar investment period, after taking into account the break costs.



ATTACHMENTS

Nil

9.2.3 QUARTERLY BUDGET REVIEW STATEMENT (QBR) TO 31 DECEMBER 2022

Record No: I23/55

OFFICER'S RECOMMENDATION

That Council receive the Quarterly Budget Review Statement for the quarter ended 31 December 2022 and approve the variations noted therein.

ISSUES

This report represents the December 2022 Quarter Budget Review Statement (the 'QBR'). This report requests variations to the adopted budget for 2022/23 as subsequent information has been received that requires inclusion in the current year budget.

The format of this report is designed to comply with the Office of Local Government requirements and is presented for the quarter ended 31 December 2022.

The QBR can be found at attachment 1.

The Net Operating Result before Capital items projected as at 31 December 2022 is a deficit of \$3.2m. This result is an accumulation of budget adjustments over the previous quarter, budgets carried forward from 2021/22 into 2022/23.

Significant one-off budget adjustment due to the sale of land in Leesville industrial estate has improved the result, however this has been offset by an adjustment to the projected depreciation to take into account revalued assets.

Significant budget adjustments have been identified as the timelines for works to be completed have been phased more appropriately over the delivery program timeframe. This has resulted in considerable capital works expenditure and income budgets being removed from this year's budget and reallocated into the 2023/24 budget, which is currently under development.

Ongoing reviews of the budget will see further adjustments made to better reflect deliverables for 2022/23.

Income & expenses - Council Consolidated

Adjustments have been made to the Original Budget to reflect the changes that were incorporated into the Code of Accounting and Financial Reporting (the 'Code'). The format of the reports from Council's financial information system has not yet been updated and as such the original budget presented in the operational plan has not incorporated the Code changes. The original budget presented in this report has been updated to reflect the format as prescribed in the Code.

A reconciliation of the changes can be seen below.

	Income Statement as per Operational Plan ('000)	Income Statement as per QBR ('000)	Adjustments ('000)
Rates & Annual Charges	33,991	33,992	1
User Charges & Fees	17,860	17,860	
Other Revenues	529	363	(166)
Capital Grants & Contributions	88,231	88,231	

9.2.3 QUARTERLY BUDGET REVIEW STATEMENT (QBR) TO 31 DECEMBER 2022

Operating Grants & Contributions	28,959	28,959	
Interest & Investment Revenue	1,288	1,288	
Rental Income	1,075	1,075	
Net Proceeds from disposal of assets	356	356	
Total income from continuing operations	172,289	172,124	(165)
Employee Costs	30,566	30,753	187
Materials & Contracts	24,058	31,991	7,933
Borrowing Costs	5	5	
Depreciation, Amortisation & Impairment	20,309	20,309	
Other Expenses	10,038	1,752	(8,286)
Total expenses from continuing operations	84,976	84,810	166
Net income/(loss) from continuing operations	87,373	87,314	1
Net Operating result before grants & contributions provided for capital purposes	(917)	(917)	1*

*discrepancy due to rounding

The budget movements for the December 2022 quarter results in an adjustment of \$1.5m to the overall projected budget, resulting in a projected deficit of \$3.2m.

The primary reason for this is due to:

- Increased net profit on sale of asset for the sale of land at Leesville of \$1.9m
- Reduction in expenses for workers compensation premium of \$740,000
- Increase to forecast depreciation of \$3.6m

Capital budget - Council Consolidated

During the process to develop the 2023/24 Original budget, it was identified that there was a number of projects that would continue into 2023/24. As a result, a budget adjustment to the 2022/23 budget was required to better reflect the progress of the projects. These budget adjustments have been re-phased over the delivery program.

An updated proposed capital works budget for 2022/23 is included in attachment 1.

The year to date actual capital grants and contributions amount of \$11,872,000 represents the amount of capital grants received in this financial year that have been spent on capital projects. The remainder of the capital grants received have not yet been spent and form part of the balance of the Unspent Grants reserve.

The original budget (Rates & other untied funding) has been adjusted by 1 due to rounding issues.

Cash & investments - Council Consolidated

The majority of the variations for the December 2022 QBR represent budget corrections required to link the funding source directly to a specific project.

In calculating the actual reserve balances, the net unrestricted working capital was also calculated, however this is not represented in this report. The net unrestricted working capital takes into account receivables and payables that have not been attributed to a reserve and so does not form part of the external/internal reserve balance.

The unrestricted cash of -\$2.8m is impacted by a significant portion of receivables (rates and annual charges) that are not yet due. Unrestricted cash will improve as these funds are received, as shown by the projected result. Fluctuations in the unrestricted cash position will occur throughout the year due to timing differences between inflows and outflows.

As at 31 December Council's net working capital was \$2.4m, after accounts payable and accounts receivable balances have been taken into account.

Key Performance Indicators Budget Review Statement – Industry KPI's (OLG)

Office of Local Government Industry KPI's have been reported as at 31 December 2022. Improvements to reporting are ongoing.

The Operating Performance ratio remains below the benchmark of 0%. The result is currently sitting at -6.2%.

The Own Source operating revenue ratio is below the benchmark of 60%. Currently we are projecting 36.6% of Council's revenue will come from Council's own source. This is due to a significant reliance on grants.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	High	No
Financial Sustainability	High	High	No
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	High	High	No
Service Delivery	Low	Low	Yes

Asset management: The underfunding of maintenance and delays in asset refurbishment have placed Council in a high risk position that assets will not provide the expected level of service. This risk cannot be addressed within a single year's budget. The Council needs to develop a policy of surplus budgets in the long term to adequately renew its existing infrastructure thereby reducing this risk.

Financial sustainability: Council should strive for developing budgets that provide an operating surplus before capital grants and contributions. The surplus generated is then available to restore working capital to an adequate level and minimise the risk of being exposed to unexpected financial shocks.

Legislative governance & compliance: A Quarterly Budget Review Statement is a minimum requirement to be reported to Council. In the interests of public scrutiny of Council's budgetary control, management will be developing improved financial reporting on a monthly basis.

Reputation and image: Deficit budgets indicate to the community that future generations will be required to restore working capital and pay for the services delivered in advance. Until a long term financial plan is adopted by the Council that clearly demonstrates how the financial position will be restored, the projected deficit in this type of review will be viewed negatively by the community.

FINANCIAL IMPACTS

The financial impacts are identified in the above statements.

RESPONSIBLE OFFICER: Chief Financial Officer

OPTIONS CONSIDERED

Management has prepared a December 2022 Quarter Budget Review Statement to give Council an overview of Council's financial performance as at 31 December 2022.

Quarterly budget review statements will continue to be prepared with the March 2023 QBRs to be presented at the May 2023 council meeting.

As we progress through the 22/23 financial year, we will be thoroughly reviewing the current year's budget which may result in significant changes to the budget. This will help inform the development of the 23/24 financial year budget.

The format of ongoing regular reporting to Council of the financial performance is currently being reviewed.

IMPLEMENTATION PLANS

The 2022/23 original budget and operational plan was adopted in June 2022. It provides for the progressive elimination of operating deficits with a nominal original deficit of \$917,711.

Monthly budget reviews with managers are undertaken to focus on ensuring accuracy of data, recognising income earlier and absorbing any unplanned financial shocks for the financial year.

BACKGROUND

Nil.

ATTACHMENTS

1. QBRs as at 31 December 2022
-

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

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Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2022

It is my opinion that the Quarterly Budget Review Statement for Snowy Monaro Regional Council for the quarter ended 31/12/22 indicates that Council's projected financial position at 30/6/23 will be unsatisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

My opinion above, that Council's projected financial position as at 30/6/23 will be unsatisfactory has been based on the following factors:

1. A deficit budget, when accumulated with previous years' deficits, is not financially sustainable.
2. A deficit budget does not enable the governing body to plan for unforeseen events;
3. A deficit budget relies on a deterioration of the capital base for ongoing operations.

Recommended remedial action to deal with this unsatisfactory position includes:

- a. Future budgets need to be in surplus to restore to an adequate level of working capital
- b. Revenue opportunities must be considered
- c. Service reductions to core services should be avoided by exhausting all other options first

Signed: _____

date: 8th of February, 2023

Tracy Sligar
Responsible accounting officer

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Income & expenses budget review statement

Budget review for the quarter ended 31 December 2022

Income & expenses - Council Consolidated

(\$000's)	Original budget 2022/23	Approved Changes					Revised budget 2022/23	Variations for this Dec Qtr	Notes	Projected year end result	Actual YTD figures
		Other than by QBR	Carry forwards	Sep QBR	Dec QBR	Mar QBR					
Income											
Rates and annual charges	33,992						33,992			33,992	26,807
User charges and fees	17,860			99			17,959	3,639	1	21,598	6,402
Other revenues	363						363	26	2	389	279
Other income	-						-			-	
Grants and contributions - operating	28,959			1,294			30,253	4,284	3	34,537	6,474
Grants and contributions - capital	88,231			4,865			93,096	(26,446)	4	66,650	18,382
Interest and investment revenue	1,288						1,288	17	5	1,305	1,390
Proceeds from disposal of assets	356			500			856	1,889	6	2,745	224
Rental income	1,075						1,075	(14)	7	1,061	670
Share of interests in joint ventures	-						-			-	
Total income from continuing operations	172,124	-	-	6,758	-	-	178,882	(16,605)		162,277	60,628
Expenses											
Employee benefits and on-costs	30,753			(5)			30,748	1,427	8	32,175	14,750
Borrowing costs	5						5			5	1
Materials and services	31,991		1,317	1,314			34,622	5,962	9	40,584	14,859
Depreciation and amortisation	20,309						20,309	3,630	10	23,939	12,609
Other expenses	1,752						1,752	338	11	2,090	1,208
Net Loss from disposal of assets	-						-			-	
Total expenses from continuing operations	84,810	-	1,317	1,309	-	-	87,436	11,357		98,793	43,427
Net operating result from continuing operations	87,314	-	(1,317)	5,449	-	-	91,446	(27,962)		63,484	17,201
Discontinued operations - surplus/(deficit)							-			-	
Net operating result from all operations	87,314	-	(1,317)	5,449	-	-	91,446	(27,962)		63,484	17,201
Net Operating Result before Capital Items	(917)	-	(1,317)	584	-	-	(1,650)	(1,516)		(3,166)	(1,181)

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/22 and should be read in conjunction with the total QBR report

Snowy Monaro Regional Council

Quarterly Budget Review Statement

for the period 01/10/22 to 31/12/22

Income & expenses budget review statement

Budget review for the month ended 30 November 2022

Income & expenses - Council Consolidated

(\$000's)	Original budget 2022/23	Approved changes					Revised budget 2022/23	Variations for this Dec Qtr		Notes	Projected year end result	Actual YTD figures
		Other than by QBR	Carry forwards	Sep QBR	Dec QBR	Mar QBR						
Business Unit												
Asset Management	(113)						(113)	6			(107)	(171)
Biosecurity	(1,087)		(107)	68			(1,126)	4			(1,122)	(427)
Building Certification	(144)						(144)	-			(144)	52
Cemetery Operations	57						57	-			57	47
Communications & Engagement	(699)						(699)	24			(675)	(244)
Community Facilities	8,175			(47)			8,128	(5,841)			2,287	(325)
Community Services Management	(338)						(338)	-			(338)	(254)
Community Support Programs	311						311	497			808	(526)
Corporate Projects	(267)						(267)	-			(267)	(178)
Customer Service	(246)						(246)	-			(246)	(216)
Development Certification	(975)						(975)	-			(975)	(496)
Economic Development	13,676		(47)				13,629	(2,000)			11,629	2,285
Emergency & Fire Services	(1,174)						(1,174)	(300)			(1,474)	(273)
Executive Team	(1,486)						(1,486)	-			(1,486)	(1,235)
Financial Services	(1,523)						(1,523)	-			(1,523)	(1,254)
Fleet & Plant	1,490						1,490	66			1,556	2,646
General Purpose Revenue	22,643						22,643	-			22,643	20,856
Governance	(608)			(15)			(623)	33			(590)	(465)
ICT	(2,709)						(2,709)	(205)			(2,914)	(1,859)
Internal Audit	(184)						(184)	-			(184)	(25)
Land & Property	(421)		(286)	500			(207)	1,733			1,526	(453)
Library	(726)						(726)	-			(726)	(302)
Open Space & Recreation	1,573			10			1,583	65			1,648	(1,538)
Organisational Development	(680)						(680)	-			(680)	(70)
Public Health & Environment	(245)						(245)	-			(245)	(108)
Ranger Services	(236)			15			(221)	-			(221)	(106)
Records Management	(223)						(223)	-			(223)	(135)
Residential Aged Care	3,419			818			4,237	(4,552)			(315)	(871)
Resource and Waste	1,685			16			1,701	(941)			760	1,954
Risk Management	(576)						(576)	-			(576)	(1,291)
Road Infrastructure	28,666		(878)	4,537			32,325	(3,511)			28,814	(3,417)
Strategic Planning	(1,350)						(1,350)	(3)			(1,353)	(425)
Tourism & Events	(977)						(977)	209			(768)	(265)
Water & Sewer	20,463			(500)			19,963	(14,119)			5,844	4,405
Workforce Management	2,144						2,144	873			3,017	1,885
Net operating result from all operations	87,315	-	(1,318)	5,449	-	-	91,446	(27,962)	-		63,484	17,201
Discontinued operations - surplus/(deficit)												
Net operating result from all operations	87,315	-	(1,318)	5,449	-	-	91,446	(27,962)			63,484	17,201
Net operating result before capital items	(916)	-		584	-	-	(1,650)	(1,516)			(3,166)	(1,181)

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/22 and should be read in conjunction with the total QBR report

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Income & expenses budget review statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Purpose	Business Unit	1-Income							2-Expenses			
		B2-2	B2-3	B2-4	B2-4-2	B2-5	B2-6	B4-1	B3-1	B3-2	B3-4	B3-5
		1	2	3	4	5	7	6	8	9	10	11
		User Fees & Charges	Other Revenues	Grants and contributions - operating	Grants and contributions - capital	Interest and Investment Revenue	Rental Income	Net proceeds from the disposal of assets	Employee Costs	Materials & Contracts	Depreciation Amortisation & Impairment	Other Expenses
Fixing Local Roads Program/Pothole repair grant received. Funding to be used on materials & contracts , with remainder to cover salaries	Road Infrastructure			\$ 912,398					\$ -	\$ 762,398		
Aged Care Operational budget re-forecast to 12 months including new minor operational grant funded projects	Residential Aged Care	\$ 894,897	\$ 500	\$ 1,606,844		\$ 16,961			\$ 2,117,439	\$ 1,135,458	\$ 324,088	
Anticipated sale proceeds & carrying costs from land held for sale - Leesville Subdivision Stage 3 (Percy Harris Street)	Land & Property							\$ 1,889,217				
Capital projects re-phased over delivery program-Adaminaby Long Vehicle & Truck Parking	Economic Development				\$ 1,000,000							
Capital projects re-phased over delivery program-Adaminaby STP	Water & Sewer				\$ 2,500,000							
Capital projects re-phased over delivery program-Adaminaby Streets Improvements	Road Infrastructure				\$ (523,239)							
Capital projects re-phased over delivery program-Adaminaby Truck Parking Area	Road Infrastructure				\$ (1,050,000)							
Capital projects re-phased over delivery program-Black Flat Bridge	Road Infrastructure				\$ 142,231							
Capital projects re-phased over delivery program-Bombala Arts & Innovation Centre	Community Facilities				\$ (615,128)							
Capital projects re-phased over delivery program-Bombala Guard Rails	Road Infrastructure				\$ -							

Purpose	Business Unit	1-Income							2-Expenses			
		B2-2	B2-3	B2-4	B2-4-2	B2-5	B2-6	B4-1	B3-1	B3-2	B3-4	B3-5
		1	2	3	4	5	7	6	8	9	10	11
		User Fees & Charges	Other Revenues	Grants and contributions - operating	Grants and contributions - capital	Interest and Investment Revenue	Rental Income	Net proceeds from the disposal of assets	Employee Costs	Materials & Contracts	Depreciation Amortisation & Impairment	Other Expenses
Capital projects re-phased over delivery program-Bombala Showground Sporting Facility	Open Space & Recreation				\$ 350,000							
Capital projects re-phased over delivery program-Bombala STP	Water & Sewer				\$ 424,137							
Capital projects re-phased over delivery program-Bombala Swimming Pool Upgrade	Community Facilities				\$ (5,694,344)							
Capital projects re-phased over delivery program-Cambalong 1 Bridge	Road Infrastructure				\$ 1,617,131							
Capital projects re-phased over delivery program-Cambalong 2 Bridge	Road Infrastructure				\$ 683,283							
Capital projects re-phased over delivery program-Cooma Footpath Pavers CBD Streetscape	Road Infrastructure				\$ 200,000							
Capital projects re-phased over delivery program-Cooma North Ridge Walking Tracks	Open Space & Recreation				\$ (159,042)							
Capital projects re-phased over delivery program-Cooma Sports Hub	Economic Development				\$ (3,000,000)							
Capital projects re-phased over delivery program-Cooma Swimming Pool Upgrade	Community Facilities				\$ 120,923							
Capital projects re-phased over delivery program-Cowbed Creek	Road Infrastructure			\$ (1,279,695)								
Capital projects re-phased over delivery program-Cowbed Creek Bridge Replacement	Road Infrastructure				\$ (1,800,000)							
Capital projects re-phased over delivery program-Deep Creek Bridge	Road Infrastructure				\$ (528,699)							
Capital projects re-phased over delivery program-Delegate & Bombala WTP	Water & Sewer				\$ (5,200,000)							
Capital projects re-phased over delivery program-Delegate Preschool Renewal of Drainage	Community Facilities				\$ (256,723)							

Purpose	Business Unit	1-Income							2-Expenses			
		B2-2	B2-3	B2-4	B2-4-2	B2-5	B2-6	B4-1	B3-1	B3-2	B3-4	B3-5
		1	2	3	4	5	7	6	8	9	10	11
		User Fees & Charges	Other Revenues	Grants and contributions - operating	Grants and contributions - capital	Interest and Investment Revenue	Rental Income	Net proceeds from the disposal of assets	Employee Costs	Materials & Contracts	Depreciation Amortisation & Impairment	Other Expenses
Capital projects re-phased over delivery program-Delegate School of Arts	Land & Property				\$ (156,700)							
Capital projects re-phased over delivery program-Ginger Leigh Playground	Open Space & Recreation			\$ 28,500								
Capital projects re-phased over delivery program-Jindabyne & East Jindabyne WTP	Water & Sewer				\$ (10,000,000)							
Capital projects re-phased over delivery program-Jindabyne Community Library	Community Facilities				\$ 1,501,023							
Capital projects re-phased over delivery program-Jindabyne Skate Park Upgrade	Open Space & Recreation				\$ (800,000)							
Capital projects re-phased over delivery program-Jindabyne Sportsground Upgrade Amenities	Open Space & Recreation				\$ (160,435)							
Capital projects re-phased over delivery program-Kalkite STP Evaporation Pond Relining	Water & Sewer				\$ (900,000)							
Capital projects re-phased over delivery program-minor adjustment	Emergency & Fire Services Land & Property Open Space & Recreation Road Infrastructure Tourism & Events			\$ 72,832	\$ - \$ 41,369 \$ (32,400) \$ -					\$ (46,500)		
Capital projects re-phased over delivery program-Nimmitabel Showground Luncheon/Bar	Open Space & Recreation				\$ (214,637)							
Capital projects re-phased over delivery program-Pavers Promenade Jindabyne Town Centre	Road Infrastructure				\$ (282,000)							
Capital projects re-phased over delivery program-Peak Creek Bridge	Road Infrastructure				\$ (766,715)							
Capital projects re-phased over delivery program-Reconnecting Regional NSW	Tourism & Events			\$ (100,000)						\$ (100,000)		
Capital projects re-phased over delivery program-Redcliffe Bridge	Road Infrastructure				\$ 315,121							

Purpose	Business Unit	1-Income							2-Expenses			
		B2-2	B2-3	B2-4	B2-4-2	B2-5	B2-6	B4-1	B3-1	B3-2	B3-4	B3-5
		1	2	3	4	5	7	6	8	9	10	11
		User Fees & Charges	Other Revenues	Grants and contributions - operating	Grants and contributions - capital	Interest and Investment Revenue	Rental Income	Net proceeds from the disposal of assets	Employee Costs	Materials & Contracts	Depreciation Amortisation & Impairment	Other Expenses
Capital projects re-phased over delivery program-Ryrie Street Michelago Extension - WIP f	Road Infrastructure				\$ (1,352,881)							
Capital projects re-phased over delivery program-Yallambee Lodge New Section of Facility	Residential Aged Care				\$ (3,493,858)							
Centralise IT Budget	Communications & Engagement									\$ (23,690)		
	Community Facilities									\$ (2,800)		
	Governance									\$ (33,290)		
	ICT									\$ 205,212		
	Resource and Waste									\$ 2,800		
	Road Infrastructure									\$ (15,932)		
	Water & Sewer									\$ -		
	Workforce Management									\$ (132,300)		
Crown Reserve Improvement Funding for 2023 weed control program	Biosecurity			\$ 115,800						\$ 115,800		
Developer expense for compliance work treated as private works	Building Certification	\$ 20,000								\$ 20,000		
Emergency Services Levies reforecast	Emergency & Fire Services			\$ (23,241)						\$ (23,241)		\$ 338,469
Gravel Resheeting - additions to 2023 Program	Road Infrastructure			\$ 80,000								
LRCIP3 funding re-allocated from roads to upgrade Jindabyne Pool filtration plant & project timeline re-forecast	Community Facilities				\$ (900,000)							
	Road Infrastructure									\$ (250,000)		
Medicare revenue adjustment for Home Care Package	Community Support Programs			\$ 480,460								
Natural Disaster Funding & expenditure allocated to projects (Work orders)	Road Infrastructure			\$ 2,110,000						\$ 2,110,000		
New DPE Regional Housing Grant for Berridale & Kalkite Infrastructure study. Minor adjustments	Strategic Planning			\$ 220,000						\$ 220,000		
New Graffiti Grant to minimise vandalism by increasing street lighting	Open Space & Recreation				\$ 100,000							
New Home Care Package (HCP) clients	Community Support Programs			\$ 50,826						\$ 50,826		
New Resilience & Risk Reduction Grant for improved emergency management response	Communications & Engagement			\$ 118,302					\$ 47,543	\$ 70,759		

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/22 and should be read in conjunction with the total QBRs report

Purpose	Business Unit	1-Income							2-Expenses			
		B2-2	B2-3	B2-4	B2-4-2	B2-5	B2-6	B4-1	B3-1	B3-2	B3-4	B3-5
		1	2	3	4	5	7	6	8	9	10	11
		User Fees & Charges	Other Revenues	Grants and contributions - operating	Grants and contributions - capital	Interest and Investment Revenue	Rental Income	Net proceeds from the disposal of assets	Employee Costs	Materials & Contracts	Depreciation Amortisation & Impairment	Other Expenses
New SCCF5 Grant to undertake the next stage of the Berridale Master plan; with a focus on improving drainage & landscaping	Open Space & Recreation				\$ 879,367							
Other minor adjustments	Asset Management									\$ (5,710)		
	Biosecurity		\$ 1,364							\$ (2,827)		
	Community Support Programs			\$ 3,692						\$ 7,384		
	General Purpose Revenue									\$ -		
	Open Space & Recreation								\$ -			
	Resource and Waste									\$ -		
	Road Infrastructure	\$ 478		\$ 20,000						\$ 20,478		
	Strategic Planning			\$ (1,030)						\$ 1,679		
	Tourism & Events		\$ 24,550							\$ 27,005		
	Water & Sewer	\$ 2,750								\$ 2,500		
Partnership with Snow Sports funding transferred in from unexpended grants	Tourism & Events			\$ (50,000)								
Project complete - budget removed	Tourism & Events									\$ (215,054)		
Reduction in Workers Comp Premium & Rebate	Workforce Management								\$ (740,748)			
RMS Main Roads Ordered Works: Program changes due to changes to the 2022 - 2023 Re-Seal program	Road Infrastructure	\$ 2,541,196								\$ 1,890,196		
RYDER youth programs on hold until trailer purchase completed	Community Support Programs			\$ (81,885)						\$ (102,485)		
	Fleet & Plant				\$ 79,500		\$ (13,627)					
Secondment funds reimbursed from NSW Dept Planning for Team Leader Strategic Planning to be used for external consultancy	Strategic Planning	\$ 180,000								\$ 180,000		
Sewer: Kalkite STP Augmentation - Recognise Regional Housing grant receivable this financial year	Water & Sewer				\$ 1,400,000							
Sewer: Michelago feasibility studies - Recognise final claim on Restart NSW grant received	Water & Sewer				\$ 24,475							
Unexpended BCRRF Grant to be utilised for Tourism industry development & the aged & vulnerable	Emergency & Fire Services									\$ 22,328		

		1-Income							2-Expenses			
		B2-2	B2-3	B2-4	B2-4-2	B2-5	B2-6	B4-1	B3-1	B3-2	B3-4	B3-5
Note No:		1	2	3	4	5	7	6	8	9	10	11
Purpose	Business Unit	User Fees & Charges	Other Revenues	Grants and contributions - operating	Grants and contributions - capital	Interest and Investment Revenue	Rental Income	Net proceeds from the disposal of assets	Employee Costs	Materials & Contracts	Depreciation Amortisation & Impairment	Other Expenses
Unexpended COVID Management Activities Grant to be utilised for related Aged Care expenditure	Emergency & Fire Services									\$ 11,617		
Waste: Cooma & Jindabyne Landfill - Recognise EPA Bushfire Recovery grant received	Resource and Waste				\$ 62,550							
Water & Sewer: Developer service plan contractor expenses	Water & Sewer									\$ 61,654		
Contingency for additional depreciation	Resource and Waste										\$ 1,000,554	
Contingency for additional depreciation	Water & Sewer										\$ 2,305,753	
Grand Total		\$ 3,639,321	\$ 26,414	\$ 4,283,803	\$ (26,445,691)	\$ 16,961	\$ (13,627)	\$ 1,889,217	\$ 1,424,234	\$ 5,964,265	\$ 3,630,395	\$ 338,469

Snowy Monaro Regional Council

Quarterly Budget Review Statement

for the period 01/10/22 to 31/12/22

Capital budget review statement

Budget review for the quarter ended 31 December 2022

Capital budget - Council Consolidated

(\$000's)	Original budget 2022/23	Approved changes					Revised budget 2022/23	Variations for this Dec Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Capital expenditure											
New assets											
- Plant & equipment	80			-			80			80	135
- Land & buildings	4,644	200		1,168			6,012	(2,193)	1	3,819	454
- Roads, Bridges, footpaths	8,950	3,194		64			12,208	1,142	2	13,350	3,200
- Stormwater	50	1,000		300			1,350	(1,000)	3	350	4
- Water							-			-	
- Wastewater							-			-	
- Waste	100						100			100	99
- Other	18,480	498					18,978	(1,905)	4	17,073	1,416
Renewal assets (replacement)											
- Plant & equipment	2,279		264				2,543	779	5	3,322	764
- Land & buildings	3,973	84		(15)			4,042	(1,538)	6	2,504	279
- Roads, bridges, footpaths	33,117	579		4,286			37,982	(8,770)	7	29,212	6,234
- Stormwater	130						130	175	8	305	72
- Water	34,267	1,988	(264)	(20,241)			15,750	(5,627)	9	10,123	2,242
- Wastewater	21,598	917		(10,929)			11,586	(149)	10	11,437	5,187
- Waste	2,021	750	(272)	(347)			2,152	(229)	11	1,923	254
- Other	9,717	2,446	272	(1,694)			10,741	(5,417)	12	5,324	500
Loan repayments (principal)							-			-	
Total capital expenditure	139,406	11,656	-	(27,408)	-	-	123,654	(24,732)		98,922	20,840
Capital funding											
Rates & other untied funding	6,187						6,187	(1,933)		4,254	5,233
Capital grants & contributions	88,231			4,865			93,096	(26,446)		66,650	8,647
Reserves:											
- External restrictions/reserves	44,838	10,763		(32,964)			22,637	(495)		22,142	4,806
- Internal restrictions/reserves		893					893	2,999		3,892	1,930
New loans							-	-		-	-
Receipts from sale of assets											
- Plant & equipment				341			341	-		341	211
- Land & buildings				500			500	1,143		1,643	13
Proposed internal loan	150			(150)			-	-		-	-
Total capital funding	139,406	11,656	-	(27,408)	-	-	123,654	(24,732)		98,922	20,840
Net capital funding - surplus/(deficit)	-	-	-	-	-	-	-	-		-	-

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/22 and should be read in conjunction with the total QBRs report

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Capital budget review statement
Recommended changes to revised budget

Budget variations being recommended include the following material items:

New vs Renewal	NOTE	SUBTYPE	Purpose	Total
New Assets	1	Land & buildings	Capital projects re-phased over delivery program-Jindabyne Community Library	\$ 1,501,023
			Capital projects re-phased over delivery program-Yallambee Lodge New Section of Facility	\$ (3,493,858)
	2	Roads, bridges, footpaths	Budget removed , scope no longer fit for purpose - shared use facility in Cooma	\$ (199,561)
			Leesville Subdivision Stage 3 (Percy Harris Street) works	\$ 1,143,269
	3	Stormwater	Reallocated budget from DRFA Stormwater funds held in unexpended grants	\$ (1,000,000)
			Capital projects re-phased over delivery program-Adaminaby Long Vehicle & Truck Parking	\$ (50,000)
	4	Other	Capital projects re-phased over delivery program-Bombala Showground Sporting Facility	\$ 350,000
			Capital projects re-phased over delivery program-Cooma North Ridge Walking Tracks	\$ (20,051)
			Capital projects re-phased over delivery program-Cooma Sports Hub	\$ (2,818,001)
			Capital projects re-phased over delivery program-Ginger Leigh Playground	\$ 533,832
			New Graffiti Grant to minimise vandalism by increasing street lighting	\$ 100,000
Renewal assets	5	Plant & Equipment	Capital projects re-phased over delivery program-minor adjustment	\$ 4,114
			RYDER youth programs on hold until trailer purchase completed	\$ 204,729
			Waste: Cooma & Jindabyne Landfill - Recognise EPA Bushfire Recovery grant received	\$ 17,005
			Fleet replacements - transfer from Water Fund	\$ 63,700
	6	Land & buildings	Fleet replacements - transfer from Waste Fund	\$ 489,996
			Capital projects re-phased over delivery program-Bombala Arts & Innovation Centre	\$ (600,000)
			Capital projects re-phased over delivery program-Delegate Preschool Renewal of Drainage	\$ (15,290)
			Capital projects re-phased over delivery program-Delegate School of Arts	\$ (111,952)
	7	Roads, bridges, footpaths	Capital projects re-phased over delivery program-minor adjustment	\$ 18,471
			Budget removed, no funding for Asset Renewal Program	\$ (831,574)
			Capital projects re-phased over delivery program-Adaminaby Streets Improvements	\$ (523,239)
			Capital projects re-phased over delivery program-Black Flat Bridge	\$ 142,231
	8	Stormwater	Capital projects re-phased over delivery program-Bombala Guard Rails	\$ -
			Capital projects re-phased over delivery program-Cambalong 1 Bridge	\$ 1,617,131
			Capital projects re-phased over delivery program-Cambalong 2 Bridge	\$ 683,283
			Capital projects re-phased over delivery program-Cowbed Creek Bridge Replacement	\$ (1,719,000)
	9	Water	Capital projects re-phased over delivery program-Deep Creek Bridge	\$ (528,699)
			Capital projects re-phased over delivery program-minor adjustment	\$ (32,400)
			Capital projects re-phased over delivery program-Pavers Promenade Jindabyne Town Centre	\$ (223,124)
			Capital projects re-phased over delivery program-Peak Creek Bridge	\$ (766,715)
	10	Wastewater	Capital projects re-phased over delivery program-Redcliffe Bridge	\$ 315,121
			Capital projects re-phased over delivery program-Ryrie Street Michelago Extension	\$ (249,258)
			Increase to 2022-2023 Heavy patching program	\$ 550,000
			Increase to 2022-2023 Re-seal program	\$ 1,591,000
	11	Waste	Increase to 2022-2023 Re-sheeting program	\$ 496,358
			LRCIP3 funding re-allocated from roads to upgrade Jindabyne Pool filtration plant & project timeline re-forecast	\$ (125,000)
			LRCIP2 funding re-allocated to project specific work orders	\$ (396,358)
			Other - minor budget adjustment	\$ (20,000)
	12	Other	Budget removed, no funding for Asset Renewal Program	\$ (9,705,026)
			Road Alignment - Barry Way from SCF Funding transferred in from unexpended grants	\$ 123,361
			Reallocated budget from DRFA Stormwater funds held in unexpended grants	\$ 175,000
			Capital projects re-phased over delivery program-Delegate & Bombala WTP	\$ (5,627,300)
	13	Wastewater	Capital projects re-phased over delivery program-Adaminaby STP	\$ (2,400,000)
			Capital projects re-phased over delivery program-Bombala STP	\$ 228,031
			Capital projects re-phased over delivery program-Kalkite STP Evaporation Pond Relining	\$ (878,560)
			Capital projects re-phased over delivery program-minor adjustment	\$ 80,798
	14	Waste	Capital projects re-phased over delivery program-sewer pump stations	\$ 114,878
			Other - minor budget adjustment	\$ 42,480
			Sewer Reticulation	\$ 151,444
			Sewerage Telemetry	\$ 112,429
	15	Waste	Re-instate budget for Bombala Wastewater Zone B Relining, Contract 059-2021	\$ 1,000,000
			Kalkite STP Augmentation - Recognise Regional Housing grant receivable this financial year	\$ 1,400,000
			Capital projects re-phased over delivery program-minor adjustment	\$ -
			Jindabyne Landfill - Quarry expansion project no longer going ahead	\$ (356,665)
	16	Other	Waste - Street Furniture and Recycle Bins Purchases	\$ 33,736
			New budget for legacy landfill remediation work	\$ 93,501
			Capital projects re-phased over delivery program-Bombala Caretaker Cottage	\$ 1,139
			Capital projects re-phased over delivery program-Bombala Swimming Pool Upgrade	\$ (4,545,050)
	17	Other	Capital projects re-phased over delivery program-Cooma Swimming Pool Upgrade	\$ (249,950)
			Capital projects re-phased over delivery program-Jindabyne Skate Park Upgrade	\$ (800,000)
			Capital projects re-phased over delivery program-Jindabyne Sportsground Upgrade	\$ (49,598)
			Amenities	\$ (49,598)

New vs Renewal	NOTE	SUBTYPE	Purpose	Total
			Capital projects re-phased over delivery program-minor adjustment	\$ 131,102
			Capital projects re-phased over delivery program-Nimmitabel Showground Luncheon/Bar	\$ (51,536)
			LRCIP3 funding re-allocated from roads to upgrade Jindabyne Pool filtration plant & project timeline re-forecast	\$ (125,844)
			New SCCF5 Grant to undertake the next stage of the Berridale Master plan; with a focus on improving drainage & landscaping	\$ 60,000
			Public Amenities projects funded from SCF in unexpended grants	\$ 152,163
			Showground stimulus budget transferred in from unexpended grants	\$ 298,688
			Budget removed, no funding for Asset Renewal Program	\$ (238,400)
Grand Total				\$ (24,731,996)

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Cash & investments budget review statement

Budget review for the quarter ended 31 December 2022

Cash & investments - Council Consolidated

(\$000's)	Opening Balance 2022/23	Original budget 2022/23	Approved changes					Revised budget 2022/23	Variations for this Dec Qtr	Notes	Projected year end result	Actual YTD figures
			Carry forwards	Other than by QBR	Sep QBR	Dec QBR	Mar QBR					
Externally restricted ⁽¹⁾												
Section 7.11	3,265	(1,337)						1,928	1,185		3,113	3,549
Section 64 - water	4,179	(2,226)			226			2,179	2,000		4,179	5,082
Section 64 - sewer	3,563	(2,721)			2,721			3,563			3,563	4,346
Specific purpose unexpended grants	27,783		(9,055)					18,728	195		18,923	26,714
Water fund	21,948	(22,041)	(1,310)		19,737			18,334	134		18,468	26,535
Sewer fund	4,193	(14,392)	(917)		13,702			2,586	(2,278)		308	2,930
Domestic waste management	1,149							1,149	1,651		2,800	3,487
Snowy River Hostel accommodation bonds	1,519							1,519			1,519	595
Yallambee Lodge accommodation bonds	1,740							1,740			1,740	3,736
Crown Land Reserves	1,614				(300)			1,314	(493)		821	1,614
Boco Rock Community Reserve	31							31	-		31	31
Kamoto-Cooma friendship scholarship fund	45							45			45	45
Other	76							76	-		76	745
Total externally restricted	71,105	(42,717)	(11,282)	-	36,086	-	-	53,192	2,394		55,586	79,409
Internally restricted ⁽²⁾												
Plant and vehicle replacement	626							626	(626)		-	-
Employees leave entitlements	1,383							1,383	-		1,383	1,383
Deposits, bonds & retentions	1,366							1,366			1,366	1,158
Uncompleted works	810		(810)					-	763		763	810
Waste management	2,719	(2,121)	(750)		152			-	1,737		1,737	2,410
Yallambee Lodge/Snowy River Hostel	271							271			271	271
Former Snowy LGA	699		(130)					569			569	689
Former Bombala LGA	1,692							1,692	(550)		1,142	1,343
Stronger communities fund interest	1,390							1,390			1,390	1,390
Total internally restricted	10,956	(2,121)	(1,690)	-	152	-	-	7,297	1,324		8,621	9,454
Unrestricted (ie. available after the above Restrictions)	4,433	-	-	-	-	-	-	25,615			11,322	(2,759)
Total Cash & investments	86,494	(44,838)	(12,972)	-	36,238			86,104			75,529	86,104

(1) Funds that must be spent for a specific purpose

(2) Funds that Council has earmarked for a specific purpose

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Key performance indicators budget review statement - Industry KPI's (OLG)

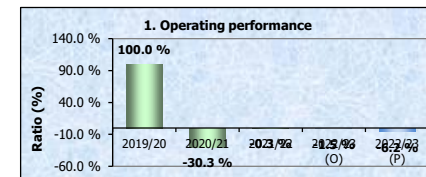
Budget review for the quarter ended 31 December 2022

(\$000's)	Current projection		Original budget 22/23	Actuals prior periods 21/22 20/21
	Amounts	Indicator		
	22/23	22/23		

NSW local government industry key performance indicators (OLG):

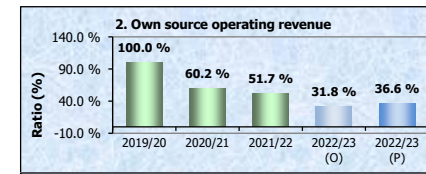
1. Operating performance				
Operating revenue (excl. capital) - operating expenses	- 5,911	-6.2 %	-1.52 %	-0.34 % -30.27 %
Operating revenue (excl. capital grants & contributions)	95,627			

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own source operating revenue				
Operating revenue (excl. ALL grants & contributions)	58,345	36.6 %	31.84 %	51.72 % 60.19 %
Total Operating revenue (incl. capital grants & cont)	159,532			

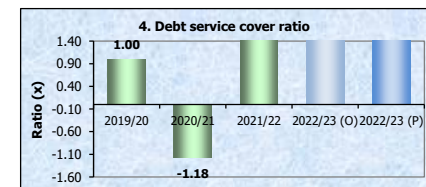
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



NSW local government industry key performance indicators (OLG):

4. Debt service cover ratio				
Operating result before interest & dep. exp (EBITDA)	18,033	1502.75	3808.20	29.74 -1.18
Principal repayments + borrowing interest costs	12			

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Contracts budget review statement

Budget review for the quarter ended 31 December 2022

Part A - Contracts listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract value	Start date	Duration of contract	Budgeted (Y/N)	Notes
Davone Constructions	Upgrade to current change rooms Jindabyne Sportsground	284,903	01/10/22	18 weeks	Y	
InQuik Pty Ltd	Design, Construction & Delivery of modular Bridge Formwork Components -					
	Black Flat Bridge	235,455	10/10/22	2 years	Y	
	Darbys Gully Bridge	177,320	10/10/22	2 years	Y	
Footprint (NSW) Pty Ltd	Jindabyne Shared Trail: Trail head carpark design	71,523	10/10/22	12 months	Y	
Westlake Punnett & Assoc Pty Ltd	Jindabyne Shared Trail: Kosciusko Rd & Gaden Rd underpass design	105,204	10/10/22	12 months	Y	
Purdon Planning	Strategy & LEP Communication & Engagement Project 2022	73,760	20/10/22	5 months	Y	
aGnR Consultants	Full hydrolic modelling of Cooma and 20+ year water main replacement program	500,000	13/12/22	8-12 months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	115,453	Y
Legal Fees	283,974	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

9.2.3 QUARTERLY BUDGET REVIEW STATEMENT (QBRs) TO 31 DECEMBER 2022
ATTACHMENT 1 QBRs AS AT 31 DECEMBER 2022

Snowy Monaro Regional Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Capital Works Program

Project Details				Expenses	Designated Income		Externally Restricted					Internally Restricted				Unfunded	
New vs Renewal	SUBTYPE	Fund Level	Work Order	Capital Expenditure	Capital Grants & Contributions	Sales Proceeds	Unexpended Grants	Water Fund	Sewer Fund	Developer Contributions	Crown Reserve	Plant Replacement	Waste Mgt	Former Snowy LGA	Former Bombala LGA	Operating Grants & Contributions	Council Contribution
New Assets	Land & buildings	01 - General Fund	00002553 - Jindabyne Community Library	\$ 1,501,023	\$ 1,501,023												\$ -
			No-Work Order - Emergency Services Control Building - Polo Flat Cooma	\$ 500,000		\$ 500,000											\$ -
		05 - Aged Care Fund	00000313 - Yallambee Lodge New Section of Facility - WIP from T1 P1280209	\$ 1,000,000	\$ 1,000,000												\$ -
			00003221 - Yallambee Lodge ACAR Round 2 Fire Services Upgrade	\$ 817,733	\$ 817,733												\$ -
	Other	01 - General Fund	00002168 - Jindabyne Shared Trail - Restart funding (Regional Growth Environment Tourism Fund)	\$ 3,200,000	\$ 3,200,000												\$ -
			00002256 - Ginger Leigh Playground Stage 2	\$ 538,692			\$ 4,860								\$ 505,332	\$ 28,500	\$ -
			00002267 - Cooma Sports Hub Snowy Oval Monaro High Detailed Design and Construction	\$ 11,181,999	\$ 11,000,000		\$ 181,999										\$ -
			00002521 - Jindabyne Holiday Park Hydrant and Hose Reel PP299	\$ 492,791							\$ 492,791						\$ -
			00002551 - Cooma North Ridge Walking Tracks Community Place for Space	\$ 209,547	\$ 70,556		\$ 138,991										\$ -
			00002767 - Bombala Showground Sporting Facility Improvements	\$ 350,000	\$ 350,000												\$ -
			00002769 - Adaminaby Long Vehicle and Truck Parking	\$ 1,000,000	\$ 1,000,000												\$ -
			00003462 - Graffiti Management Grant 2022	\$ 100,000	\$ 100,000												\$ -
		01 - General Fund	00000296 - Lease - Computers	\$ 80,000													\$ 80,000
			00000331 - Bobeyan Road Upgrade Sealing Adaminaby to ACT Border - WIP from T1 P180425	\$ 9,093,644	\$ 5,900,000		\$ 3,193,644										\$ -
	Roads, bridges, footpaths	01 - General Fund	00002069 - Leesville Subdivision Stage 3 Civil Works	\$ 1,143,269		\$ 1,143,269											\$ -
			00002545 - Avonside Road Sealing Construction	\$ 3,049,501	\$ 3,049,501												\$ -
			00003271 - New Bus Shelter 49 Bombala Street Nimmitabel	\$ 12,800	\$ 12,800												\$ -
			00003272 - Bus Shelter at Bombala High School	\$ 12,800	\$ 12,800												\$ -
			00003273 - Bus Shelter Bombala Primary School	\$ 12,800	\$ 12,800												\$ -
			00003275 - Bus Shelter Cooma North Public School	\$ 12,800	\$ 12,800												\$ -
			00003276 - Bus Shelter Jerrara Drive East Jindabyne	\$ 12,800	\$ 12,800												\$ -
	Stormwater	01 - General Fund	00001446 - Jindabyne Holiday Park Drainage for Annual Vans - WIP from T1 P150384	\$ 300,000							\$ 300,000						\$ -
			00002269 - Stormwater Designs (Baker St Adaminaby Maybe Forbes St Therry St Bombala Obrien Ave Berri)	\$ 50,000	\$ 50,000												\$ -
Renewal assets	Land & buildings	01 - General Fund	00000409 - Bombala Arts & Innovation Centre Building Upgrade - WIP from T1 P150408	\$ 500,000	\$ 484,872		\$ 15,128										\$ -
			00001405 - Aitchison Cottage Berridale Upgrades - WIP from T1 P100001	\$ 15,000			\$ 15,000										\$ -
			00001408 - Delegate Preschool Renewal of Drainage Systems - WIP from T1 P150336	\$ 241,433			\$ 241,433										\$ -
			00001425 - Delegate School of Arts - WIP from T1 P150337	\$ 765,110	\$ 720,362										\$ 44,748		\$ -
			00001894 - Bombala Caravan Park Electrical Upgrade T1 P150533	\$ 53,477			\$ 53,477										\$ -
			00003092 - Ingebrya Moonbah RFS - Roller Doors Access Solar	\$ 20,971													\$ 20,971
			00003240 - Building Compliance 14 x Community Halls	\$ 907,792	\$ 907,792												\$ -
			00003363 - Bombala Exhibition Ground Caretaker House Renovation 575K	\$ 152,229			\$ 152,229										\$ -
			00004000 - Lions Park Yallakool Road Cooma Upgrade - WIP from T1 P150411	\$ 51,369	\$ 51,369												\$ -
			00004001 - Bombala Swimming Pool Upgrade - WIP from T1 P150413	\$ 500,000	\$ 100,656					\$ 399,344							\$ -
			00004002 - Cooma Swimming Pool Upgrade - WIP from T1 P150417	\$ 500,000	\$ 120,923					\$ 379,077							\$ -
			00004003 - Jindabyne Sportsground Upgrade Amenities Changerooms - WIP from T1 P150415	\$ 340,402	\$ 229,565					\$ 110,837							\$ -
			00001431 - SR PP-183 Demolition Toilet Block Jindabyne Town Centre - WIP from T1 P100067	\$ 77,493			\$ 77,493										\$ -
			00001432 - SR PP-192 Public Toilet Block Jindabyne Town Centre - WIP from T1 P100068	\$ 120,543			\$ 120,543										\$ -
			00001444 - Bombala Racecourse Amenity Improvement Works - WIP from T1 P1560206	\$ 15,831			\$ 15,831										\$ -
			00002071 - Bombala Showground Electrical Upgrades PP336 Showground Stimulus Program (Exhibition Hall)	\$ 75,940			\$ 75,940										\$ -
			00002089 - Nimmitabel Showground Luncheon and Bar Upgrades - Phase 2 NSW Showground Stimulus Pro	\$ 163,101			\$ 163,101										\$ -
			00002164 - Cooma Showground Electrical Upgrades to External Electrical Infrastructure - Phase 2 NSW Show	\$ 298,688			\$ 298,688										\$ -

9.2.3 QUARTERLY BUDGET REVIEW STATEMENT (QBRs) TO 31 DECEMBER 2022
ATTACHMENT 1 QBRs AS AT 31 DECEMBER 2022

Project Details				Expenses	Designated Income		Externally Restricted					Internally Restricted				Untied Funding	
New vs Renewal	SUBTYPE	Fund Level	Work Order	Capital Expenditure	Capital Grants & Contributions	Sales Proceeds	Unexpended Grants	Water Fund	Sewer Fund	Developer Contributions	Crown Reserve	Plant Replacement	Waste Mgt	LGA	Former Snowy Bombala LGA	Operating Grants & Contributions	Council Contribution
Roads, bridges, footpaths	Plant & Equipment	01 - General Fund	00002525 - Kybeyan RFS Shed	\$ 28,624												\$ 28,624	\$ -
			00002605 - Jindabyne Skate Park Upgrade	\$ 300,000	\$ 300,000											\$ -	\$ -
			00002942 - LRCIP 3 - Jindabyne Swimming Pool Roof Structure HVAC	\$ 2,531,268	\$ 1,350,000		\$ 1,051,268							\$ 130,000		\$ -	\$ -
			00003096 - Bombala Showground Painting Exhibition Hall CWA Building and Grandstand	\$ 54,126			\$ 54,126									\$ -	\$ -
			00003144 - Jerangle RFS Brigade Station Construction	\$ 44,208												\$ 44,208	\$ -
			00003209 - Atchinson Cottage Trees for the Queens Platinum Jubilee	\$ 9,885			\$ 9,885									\$ -	\$ -
			00003528 - Berridale Village Beautification Berridale Town Master Plan Stage 3 SCCF5	\$ 60,000	\$ 879,367		\$ 819,367									\$ -	\$ -
			00003006 - Plant Replacements-General Fund	\$ 2,008,390					\$ 626,000							\$ 1,382,390	\$ -
			00002174 - RYDER Program - Vehicle & Trailer Purchase - SCCF3	\$ 204,729	\$ 79,500		\$ 125,229									\$ -	\$ -
			00003351 - Leased Vehicles/Fleet	\$ 4,114			\$ 4,114									\$ -	\$ -
	02 - Water Fund	00000421 - Water Fleet Replacements	\$ 327,587		\$ 110,117		\$ 217,470									\$ -	\$ -
		04 - Waste Management Fund	00000423 - Waste Fleet Replacements	\$ 760,636		\$ 152,140								\$ 608,496		\$ -	\$ -
	00002968 - EPA Bushfire Recovery Program for Council Landfills		\$ 17,005	\$ 62,550										\$ 45,545		\$ -	\$ -
	01 - General Fund	00000319 - Regional Sealed Roads-RR-[Heavy Patching] - Budget Only														\$ 375,000	\$ 375,000
		00000320 - SMRC Urban Roads - [Sealed H/P]- Budget Only														\$ 325,000	\$ 325,000
		00000329 - Regional Unsealed Gravel Re-Sheeting - Budget Only														\$ 120,000	\$ 120,000
		00000322 - SMRC Urban Roads - [Bitumen Reseal]- Budget Only	\$ 530,000													\$ -	\$ 530,000
		00000323 - Cowbed Creek Bridge Replacement - WIP from T1 PJ180233	\$ 81,000													\$ -	\$ 81,000
		00000326 - SMRC Rural Roads - [Gravel Resheeting]- Budget Only	\$ 26,000	\$ 106,000												\$ -	\$ 80,000
		00000327 - SMRC Rural Road - Bitumen Reseal - Budget Only	\$ 530,000													\$ -	\$ 530,000
		00000328 - Regional Sealed Roads - RR - Resealing - Budget Only	\$ 531,000													\$ 350,000	\$ 181,000
		00001424 - SR PP-301 Pavers Promenade Jindabyne Town Centre - WIP from T1 PJ100127	\$ 58,876			\$ 58,876										\$ -	\$ -
		00001464 - Rylie Street Michelago Extension - WIP from T1 PJ180396	\$ 1,539,703	\$ 436,080		\$ 186,823										\$ -	\$ 916,800
		00001970 - Tinderry Road [Sealing 25%] Upgrade DESIGN ONLY P.0052015 1920-0750301-FLR1	\$ 212,000	\$ 212,000												\$ -	\$ -
		00001971 - Springfield Road [Sealing 25%] Upgrade DESIGN ONLY P.0052016 1920-0750302-FLR1	\$ 3,817,641	\$ 3,817,641												\$ -	\$ -
00002240 - Cooma Footpath Pavers CBD Streetscape Beautification [Sharp St - Cooma Creek Bridge to Soho		\$ 250,000					\$ 150,000								\$ -	\$ -	
00002272 - The Snowy River Way [Maffra to Springfield] 394 Project 4240 Intersection shoulder sealing		\$ 2,426,713	\$ 2,426,713												\$ -	\$ -	
00002273 - Countegany Rd (900m to 1375m E of Peak View Rd) Project 4245 Intersection shoulder sealing		\$ 706,116	\$ 706,116												\$ -	\$ -	
00002274 - Numeralla Rd (Polo Flat Rd to 1500m E Polo Flat Rd) Project 4244 Intersection shoulder sealing		\$ 957,719	\$ 957,719												\$ -	\$ -	
00002275 - Barry Way 7626 [Jillamatong to Bungarra Ln] Project 4241 Intersection ATLM and shoulder seall		\$ 1,782,632	\$ 1,782,632												\$ -	\$ -	
00002540 - Deep Creek Bridge Mills Road Craigie Replacement		\$ 171,301	\$ 171,301												\$ -	\$ -	
00002544 - Maffra Road Resealing		\$ 1,272,764	\$ 1,272,764												\$ -	\$ -	
00002752 - Road Alignment sSnowy Transferred from WO 1456		\$ 123,361			\$ 123,361										\$ -	\$ -	
00002949 - LRCIP 2 - Gravel Resheeting - Budget Only	\$ -	\$ 198,179		\$ 198,179										\$ -	\$ -		
00002952 - Mills Road Reconstruct and Seal 7.83km	\$ 3,582,635	\$ 3,582,635												\$ -	\$ 396,358		
00002953 - Shannons Flat Road Reconstruct and Seal 7.83km	\$ 1,335,527	\$ 1,335,527												\$ -	\$ -		
00002964 - Dry Plains Rd Reconstruct and Seal Approx 5km	\$ 1,794,082	\$ 1,794,082												\$ -	\$ -		
00003095 - Barry Way 7626 Black Spot Funding Improvement between Bungarra Ln and The Snowy River W	\$ 766,229	\$ 766,229												\$ -	\$ -		
00003188 - BLERF Grant 0592 - Adaminaby Streets Improvement (Baker Denison Lucas Unnamed Streets - P	\$ 285,000	\$ 285,000												\$ -	\$ -		
00003228 - LRCIP 3 - Gravel Resheeting - Budget Only	\$ 69,322			\$ 69,322			\$ 69,322							\$ -	\$ -		
00003263 - Redcliffe Bridge - Cambalong Road, Palarang Replacement of existing Timber Structure with a C	\$ 815,121	\$ 815,121												\$ -	\$ -		
00003264 - Darbys Gully Bridge - NEW	\$ 567,600	\$ 567,600												\$ -	\$ -		
00003265 - Cambalong 2 Bridge - NEW	\$ 883,283	\$ 883,283												\$ -	\$ -		
00003266 - Browns Camp Road Gravel Resheeting	\$ 30,000													\$ 30,000	\$ -		
00003268 - Black Flat Bridge NEW	\$ 642,231	\$ 642,231												\$ -	\$ -		
00003269 - Cambalong 1 Bridge NEW	\$ 1,817,131	\$ 1,817,131												\$ -	\$ -		
00003280 - Mount Marshall Road - Big Jack Rd to End	\$ 30,000													\$ -	\$ 30,000		
00003295 - Bobundara Lane - Gravel Resheeting	\$ 49,545													\$ -	\$ 49,545		
00003296 - Gullies Road - Gravel Resheeting	\$ 49,545													\$ -	\$ 49,545		
00003297 - Big Yard Road - Gravel Resheeting	\$ 49,545													\$ -	\$ 49,545		
00003298 - Peak View Road - Gravel Resheeting	\$ 49,545													\$ -	\$ 49,545		
00003299 - Tuross Road - Gravel Resheeting	\$ 49,545													\$ -	\$ 49,545		
00003300 - Crewwah Road - Gravel Resheeting	\$ 49,545													\$ -	\$ 49,545		
00003301 - Shannons Flat Road - Gravel Resheeting	\$ 49,544													\$ -	\$ 49,544		
00003302 - Maranumbia Road - Gravel Resheeting	\$ 49,544													\$ -	\$ 49,544		
00003337 - Tantawangalo Rd Gravel Re-Sheeting	\$ 20,000													\$ -	\$ 20,000		
00003345 - Snowy River Way Heavy Patching - Segments 220 and 230	\$ 290,320			\$ 290,320			\$ 290,320							\$ -	\$ -		
00003349 - Delegate Road Seg 120 and 130 Heavy Patching	\$ 259,680			\$ 259,680			\$ 259,680							\$ -	\$ -		
00003352 - Lee Avenue Reconstruction and Drainage	\$ 225,000			\$ 225,000			\$ 225,000							\$ -	\$ -		
00003367 - Bobundara Road Guardrails x 7 Installation P.0070313	\$ 205,595	\$ 205,595												\$ -	\$ -		
00003399 - Badja Road Gravel Resheeting Seg 60	\$ 40,000													\$ 40,000	\$ -		
00003400 - Black Lake Road Gravel Resheeting	\$ 40,000													\$ 40,000	\$ -		
Stormwater	01 - General Fund	00002268 - Rainbow Drive Stormwater Assessment Upgrade	\$ 130,000	\$ 130,000												\$ -	\$ -
		00003204 - Stormwater Cooma Moonbi St Drainage Works	\$ 50,000			\$ 50,000									\$ -	\$ -	
		00003279 - Stormwater Bombala Therry St	\$ 50,000			\$ 50,000									\$ -	\$ -	

9.2.3 QUARTERLY BUDGET REVIEW STATEMENT (QBRs) TO 31 DECEMBER 2022
ATTACHMENT 1 QBRs AS AT 31 DECEMBER 2022

Project Details				Expenses	Designated Income		Externally Restricted					Internally Restricted				Untied Funding	
New vs Renewal	SUBTYPE	Fund Level	Work Order	Capital Expenditure	Capital Grants & Contributions	Sales Proceeds	Unexpended Grants	Water Fund	Sewer Fund	Developer Contributions	Crown Reserve	Plant Replacement	Waste Mgt	Former Snowy LGA	Former Bombala LGA	Operating Grants & Contributions	Council Contribution
			00003353 - Polo Flat Rd Drainage Improvement Monaro Wool Services	\$ 75,000			\$ 75,000										\$ -
	Waste	04 - Waste Management Fund	00000298 - Cooma & Jindabyne Landfill Weighbridge IT replacement	\$ 71,294									\$ 71,294				\$ -
			00000300 - Street Furniture and Recycle Bins Purchases - WIP from T1 P1220053	\$ 33,736									\$ 33,736				\$ -
			00000302 - Delegate Landfill Upgrade - WIP from T1 P1220062	\$ 1,200,000									\$ 1,200,000				\$ -
			00000303 - Cooma Compost Facility - WIP from T1 P1220088	\$ 256,000									\$ 256,000				\$ -
			00000304 - Jindabyne Landfill Quarry Expansion - WIP from T1 P1220087 - Transferred to W03236	\$ 29,290									\$ 29,290				\$ -
			00002770 - Concept Design Only Jindabyne Transfer Station Upgrade	\$ 260,000									\$ 260,000				\$ -
			00002939 - Jindabyne Landfill Rehabilitation and Gapping	\$ 50,000									\$ 50,000				\$ -
			00003267 - Security Camera's - Nimitabel Transfer Station & Cooma Landfill	\$ 28,706									\$ 28,706				\$ -
			00003404 - Rocky Plain Legacy Landfill Remediation	\$ 2,500									\$ 2,500				\$ -
			00003405 - Eucumbene Legacy Landfill Remediation	\$ 38,000									\$ 38,000				\$ -
			00003406 - Berridale Legacy Landfill Remediation	\$ 32,000									\$ 32,000				\$ -
			00003407 - Anglers Reach Legacy Landfill Remediation	\$ 21,000									\$ 21,000				\$ -
	Wastewater	03 - Sewer Fund	00000332 - 260205 Sewerage Telemetry - Capital	\$ 112,429					\$ 112,429								\$ -
			00000333 - Adaminaby Wastewater Treatment Plant - WIP from T1 P1260009 P1260219	\$ 6,600,000	\$ 2,500,000				\$ 4,100,000								\$ -
			00000335 - Cooma WW Construction of Line A25 to EN4 (Cooma Creek Sharp St to Baron St)	\$ 42,480					\$ 42,480								\$ -
			00000336 - Jindabyne Reconstruction EA3 to CB6 (Clyde St and Kosi Rd)	\$ 500,000					\$ 500,000								\$ -
			00000337 - Bombala Wastewater Treatment Plant Augmentation Construction - Transferred to W03261	\$ 228,031	\$ 424,137				\$ 196,106								\$ -
			00000338 - Bombala Timor Street Pump Station Upgrade	\$ 717,141					\$ 717,141								\$ -
			00000422 - Wastewater Fleet Replacements	\$ 268,744		\$ 78,761			\$ 189,983								\$ -
			00002262 - Kalkite STP Electrical Works	\$ 200,000					\$ 200,000								\$ -
			00002363 - Kalkite SP3 Pump and Macerator Replacement	\$ 103,032					\$ 103,032								\$ -
			00002379 - East Jindabyne SP56 Wet Well Pumps 1 and 2 Replacement	\$ 10,500					\$ 10,500								\$ -
			00002460 - Kalkite STP Evaporation Pond Relining	\$ 21,440					\$ 21,440								\$ -
			00002729 - Jindabyne STP Chemical Storage Roof	\$ 1,500					\$ 1,500								\$ -
			00002926 - Kalkite SP3 Electrical Switchgear and Control Assembly	\$ 1,346					\$ 1,346								\$ -
			00003185 - Kalkite STP Effluent Irrigation System	\$ 31,947					\$ 31,947								\$ -
			00003197 - Kalkite STP Augmentation	\$ 1,400,000	\$ 1,400,000												\$ -
			00003199 - Adaminaby Wastewater CCTV and Pipe Relining Project	\$ 47,351					\$ 47,351								\$ -
			00003210 - Berridale Wastewater CCTV and Pipe Relining Project	\$ 124,409					\$ 124,409								\$ -
			00003220 - Kalkite Wastewater CCTV and Pipe Relining Project	\$ 27,035					\$ 27,035								\$ -
			00003358 - Bombala Wastewater Zone B Relining Contract 059-2021	\$ 1,000,000					\$ 1,000,000								\$ -
	Water	02 - Water Fund	00000341 - Jindabyne Water WPO018D Replacement - Transferred to W03187	\$ 2,000,000				\$ 2,000,000									\$ -
			00000347 - Delegate & Bombala Water Treatment Plant Upgrade	\$ 4,372,700	\$ 3,800,000		\$ 572,700	\$ -									\$ -
			00000362 - Cooma Weir Construction	\$ 2,000,000				\$ 2,000,000									\$ -
			00001620 - All Water Schemes Telemetry Remote Sites 240224	\$ 150,000				\$ 150,000									\$ -
			00003191 - Watermain Replacement Delegate Corroving Rd and Victoria Pde	\$ 260,000				\$ 260,000									\$ -
			00003192 - Watermain Replacement Bombala Chusan St	\$ 320,000				\$ 320,000									\$ -
			00003193 - Watermain Replacement Cooma Hill Street	\$ 370,000				\$ 370,000									\$ -
			00003194 - Watermain Replacement Cooma Amaroo Street	\$ 190,000				\$ 190,000									\$ -
			00003196 - Delegate Raw Water Rising Main Replacement	\$ 170,000				\$ 170,000									\$ -
			00003216 - Cooma WTP Delivery Pump Refurbishment	\$ 230,000				\$ 230,000									\$ -
			00003217 - Berridale Hydraulics Modelling and Replacement	\$ 30,000				\$ 30,000									\$ -
			00000339 - Michelago - Wastewater Facilities - New urban areas feasibility studies		\$ 24,475			\$ 24,475									\$ -
			00003218 - Kalkite Hydraulics Modelling and Replacement	\$ 30,000				\$ 30,000									\$ -
Grand Total				\$ 98,921,702	\$ 66,649,960	\$ 1,984,287	\$ 8,222,131	\$ 5,942,996	\$ 7,034,487	\$ 150,000	\$ 792,791	\$ 626,000	\$ 2,585,477	\$ 130,000	\$ 550,080	\$ 1,351,332	\$ 2,902,161

9.2.4 RESTRICTED ASSETS (CASH AND INVESTMENTS) POLICY

Record No: I23/11

OFFICER'S RECOMMENDATION

That Council adopt the updated Restricted Assets (Cash & Investments) Policy.

ISSUES

In accordance with the *Local Government Act 1993*, in the interest of good financial management, Council will restrict funds from time to time to either meet external statutory obligations (such as restrictions relating to grant funding or development contributions) or to set aside funding for future commitments.

The Restricted Assets (Cash & Investments) Policy will establish what funds shall be placed into Council's reserves and the purpose for which those reserve funds shall be applied.

Council requested this policy to be reviewed and updated to incorporate ARIC members' feedback and brought back to council within 3 months of initial adoption.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	High	No
Financial Sustainability	High	High	No
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	High	High	No
Service Delivery	Low	Low	Yes

Asset management: The underfunding of maintenance and delays in asset refurbishment have placed Council in a high risk position that assets will not provide the expected level of service. This risk cannot be addressed within a single year's budget. The Council needs to achieve surplus results in the long term to adequately renew its existing infrastructure thereby reducing this risk.

Financial sustainability: Council should strive for an operating surplus before capital grants and contributions. The surplus generated is then available to restore working capital to an adequate level and minimise the risk of being exposed to unexpected financial shocks. Council should aim to maintain approximately \$5.0 million of unrestricted cash.

Legislative governance & compliance: The annual Financial Statements are to be prepared in accordance with:

- The *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder
- The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- The *Local Government Code of Accounting Practice and Financial Reporting*

Evidence of compliance is shown through an unqualified audit report.

Reputation and image: Deficit results indicate to the community that future generations will be required to restore working capital and pay for the services delivered in advance. A trend towards reducing deficit results and ultimately achieving surplus results will demonstrate continued improvement in the financial position for Council.

FINANCIAL IMPACTS

Maintaining a policy that directs the use of Council's cash assets is one budget control measure to ensure council's cash assets are used for the purposes Council has received that cash for. This policy should be reviewed regularly to ensure the adequacy and need for internally restricted assets.

RESPONSIBLE OFFICER: Chief Financial Officer

OPTIONS CONSIDERED

The Restricted Assets (Cash & Investments) Policy will provide guidance on identifying funding sources for future works. This policy will be reviewed annually, in line with IP&R timelines to ensure all restricted reserves are supporting Council plans.

IMPLEMENTATION PLANS

The balance and adequacy of internally restricted reserves will be reviewed as part of the 2023/24 budget preparation. These reserves will be reviewed to ensure they adequately support future works programs.

EXISTING POLICY/DECISIONS

This policy was originally developed in time for the preparation of the 2021/22 Annual Financial Statements. Council requested this policy to be reviewed and updated and brought back to council within 3 months of initial adoption.

BACKGROUND

Council requested a further review of this policy to ensure feedback from ARIC had been considered and included where appropriate.

- The policy could benefit from describing roles and responsibilities with respect to implementing this policy

Section 6.1 Role and Responsibilities have been incorporated into this updated policy

- The policy could benefit from describing the process for determining the annual amounts in each of the restricted funds

This information has been included in the policy. Each reserve has a description outlining why the reserve is in place and what is considered when adding funds to the reserve and what the reserve funds can be spent on.

9.2.4 RESTRICTED ASSETS (CASH AND INVESTMENTS) POLICY

ATTACHMENTS

1. Draft Restricted Assets (Cash & Investments) Policy

Restricted Assets (Cash & Investments) Policy

Responsible portfolio	Finance	Document Register ID	
Policy owner	Chief Financial Officer	Review date	February 2023
Date of Council Meeting		Resolution Number	
Legislation, Australian Standards, Code of Practice	S625 and S410 Local Government Act 1993 Local Government (General) Regulation 2005 Local Government Code of Accounting and Financial Reporting Australian Accounting Standards Aged Care Act 1997 Fees and Payment Principles 2014 Crown Land Management Act 2016 No 58 Rating and Revenue Raising Manual, Department of Local Government (2007) Environmental Planning & Assessment Act, 1979 (EP&A Act) Water Management Act 2000		
Aim	In accordance with the <i>Local Government Act 1993</i> , in the interest of good financial management, Council will restrict funds from time to time to either meet external statutory obligations (such as restrictions relating to grant funding or development contributions) or to set aside funding for future commitments. The Restricted Assets Policy outlines the current restrictions and what future works these surplus funds are being held for.		

1 Purpose

To establish what funds shall be placed into Council's reserves and the purpose for which those reserve funds shall be applied.

The objective of this policy is to detail what funds Council should be setting aside funding for and the desired level of funding to be set aside. The policy also details the rationale for the creation of each of Council's internally restricted assets.

2 Scope

This policy applies to all Council cash and investments only.

This Policy covers all personnel employed by Council, either as an employee or contractor.



3 Definitions

Term	Meaning
Restricted Asset	Funds that are kept restricted (ie, cannot be used for general purposes) as they are either subject to some form of external legislative or contractual obligation, or are kept for the purpose of covering Council commitments that are expected to arise in the future.
Internally Restricted Asset	Funds restricted by a resolution of council. Internal restrictions are developed by Council to cover commitments/obligations that are expected to arise in the future and where it is prudent for Council to hold cash in restrictions to cover those obligations.
Externally Restricted Asset	Funds that are subject to external legislative or contractual obligations.

4 Background

Council has significant cash, cash equivalents and investments. Restrictions are established to set aside funds for Council to meet legislative requirements, to allocate funds against future projects and activities to ensure sufficient funding is available to meet current and long term financial obligations.

Snowy Monaro Regional Council's restrictions are held within five funds and spread across many areas of Council operations. Council's five funds are:

- General Fund
- Water Fund
- Sewer Fund
- Waste Management Fund
- Residential Aged Care Facilities Fund

5 Policy Statement

Council will establish, utilise and maintain the following Restricted Assets.

5.1 Externally Restricted Assets

5.1.1 Unexpended Grants

This reserve is established to hold the total balance of Grant income related to grant funded projects. The funds shall be used for the completion of identified projects in a subsequent financial year.

5.1.2 Developer Contributions

This reserve is to hold the balance of developer contributions paid as a result of new development. Contributions from developers are to be used for the provision of



infrastructure, services and amenities, in accordance with Council's Developer Contributions Plan and Development Servicing Plans.

5.1.3 Water Fund

This reserve is to hold the balance of surplus funds from Council's Water Fund operations. Funds can only be spent on Water services.

5.1.4 Sewer Fund

This reserve is to hold the balance of surplus funds from Council's Sewer Fund operations. Funds can only be spent on Sewer services.

5.1.5 Domestic Waste Management

This reserve is funded by the Domestic Waste Management Charge and will only be used to fund the Domestic Waste Management Services. The reserve balance is based on:

- a) An expected level of service delivery for the year
- b) Accumulated surplus or deficit depletion; and

5.1.6 Snowy River Hostel Accommodation Bonds

This reserve holds Refundable deposits or Accommodation bonds for current residents of the aged care facility. These deposits/bonds can only be used for a permitted use, as defined in the *Aged Care Act 1997* (s52N-1) and the Fees and Payment Principles (part 6). Permitted uses include:

- a) Used for capital expenditure
- b) Invested in certain financial products, such as term deposits, securities, and debentures, and in accordance with Council's Investment Policy
- c) Used to make a loan on a commercial basis, subject to certain restrictions
- d) Used to refund refundable deposits or accommodation bond balances
- e) Used to repay debt accrued for the purposes of capital expenditure or refunding refundable deposits or accommodation bond balances
- f) Used to repay debt accrued before 1 October 2011 if the debt is accrued for the purposes of the providing aged care to care recipients
- g) Is otherwise used as permitted by the Fees and Payment Principles

5.1.7 Yallambee Lodge Accommodation Bonds

This reserve holds Refundable deposits or Accommodation bonds for current residents of the aged care facility. These deposits/bonds can only be used for a permitted use, as defined in the *Aged Care Act 1997* (s52N-1) and the Fees and Payment Principles (part 6). Permitted uses include:

- a) Used for capital expenditure
- b) Invested in certain financial products, such as term deposits, securities, and debentures, and in accordance with Council's Investment Policy



- c) Used to make a loan on a commercial basis, subject to certain restrictions
- d) Used to refund refundable deposits or accommodation bond balances
- e) Used to repay debt accrued for the purposes of capital expenditure or refunding refundable deposits or accommodation bond balances
- f) Used to repay debt accrued before 1 October 2011 if the debt is accrued for the purposes of the providing aged care to care recipients
- g) Is otherwise used as permitted by the Fees and Payment Principles

5.1.8 Crown Land Reserve

This reserve is funded from the amount of proceeds earned from Crown lands from sales, leases, easements, licences or other dealings with the land. Council, as the Crown land manager of more than one area of Crown land, may pool the net amount of the proceeds from those areas. These pooled funds may then be used for any permitted purpose specifically limited to any of the Crown land areas.

S3.16 (3) of the *Crown Land Management Act 2016 No 58* lists the following permitted purpose for which these funds can be used:

- a) Making improvements to the land
- b) Purchasing, leasing or acquiring an easement over land under s3.28A
- c) Preparing plans of management (whether under Division 3.6 or the Local Government Act 1993) or other plans (as required or permitted by the Minister under s3.41) for land managed by the Crown land manager
- d) Any other purpose referred to in s2.12 that applies to the land

5.1.9 Boco Rock Community Reserve

Prior to the commencement of construction of the project, the Proponent shall establish a Community Enhancement Program Fund to be jointly administered by the former Bombala and Cooma-Monaro Shire Councils to fund community enhancement measures in the Bombala and Cooma-Monaro Shire local government areas to offset any potential residual amenity impacts associated with the project within these local government areas. Community enhancement measures may include (but are not necessarily limited to) improvements to community infrastructure and services, sustainability initiatives and opportunities for local economic and tourist development. The Proponent shall contribute an annual sum of \$2,500 per operational turbine to the fund, from the commencement of operation of the project until the end of its operational life. The contribution shall be adjusted to take account of any increase in the Consumer Price Index (CPI) over time, commencing at the June 2010 quarter. The terms for the administration of the funds shall be agreed between the Proponent and former Bombala and Cooma-Monaro Shire Councils (now Snowy Monaro Regional Council) and submitted for the Director-General's approval prior to commencement of construction.

The funds are invoiced by Snowy Monaro Regional Council and distributed within the same financial year. Funds are distributed by a decision of the Boco Rock Community Enhancement Fund committee.

5.1.10 Kamoto-Cooma friendship Scholarship Fund

This reserve was initially created to fund an exchange program for high school students and city representatives, between Yamaga/Komoto and Cooma Monaro



local government area, in a sister city relationship. A visit would be arranged every year, with odd years Cooma would visit Japan and even years, Japan would visit Cooma. With the subsequent amalgamation of Kamoto into the larger Yamaga City Council, the subsidy from Japan, used to part fund this arrangement, ceased.

As the exchange program was wound back, these funds were then utilised to facilitate funding opportunities for youth and promote relationships, by offering grants and scholarships.

5.1.11 Other

This reserve has been established to administer small contributions /donations/ bequest made to Council for a specific purpose.

5.1.12 Stormwater

This reserve has been established to restrict Stormwater levy funds. These funds are used to cover specific stormwater related projects.

5.2 Internally Restricted Assets

All internal reserve balances are calculated as per below and are subject to available cash that is not subject to external restrictions.

5.2.1 Plant and Vehicle Replacement

This reserve is to be used to fund Council's plant replacement program. Internal plant charge out rates are to be set to ensure the full cost of the plant operations is funded and funds can be set aside for all plant replacement.

5.2.2 Employee Leave Entitlement

This reserve holds funds to cover Council's anticipated short to medium term liability to pay employee leave entitlements (ELE). The reserve amount will be reviewed annually to ensure funding is maintained for an adequate portion of the liability for accrued employee annual leave and long service leave which has been earned, but not yet paid, as at the last reporting date. An appropriate reserve balance is to be based on current liabilities and aged of employees, as follows:

Over 60 years	100% funding of ELE
50 to 59 years	80% funding of ELE
40 to 49 years	60% funding of ELE
30 to 39 years	40% funding of ELE
Under 30 years	20% funding of ELE

5.2.3 Deposits, Retentions and Bonds

This reserve balance reflects the liability to repay Deposits, Retentions and Bonds.



5.2.4 Uncompleted works

This reserve balance reflects the general revenue funding required to complete works that remain uncompleted as at the reporting date, 30 June. Unexpended budgets that are required for the completion of projects are transferred to this reserve at year end and utilised in the following year.

This balance is reassessed annually at year end.

5.2.5 Waste Management

This reserve represents the net surplus from all other waste management activities that are not related to Domestic Waste. These funds are to be used to maintain Waste Facility services and undertake remediation works as identified in the remediation liability.

This balance, at a minimum, should cover works expected to be completed in future years.

5.2.6 Yallambee Lodge /Snowy River Hostel building and equipment

This reserve has been established to ensure funding is available to maintain the Aged Care facilities. The balance represents the current depreciation rate of assets to ensure asset replacement can be undertaken as required.

5.2.7 Former Snowy River LGA

This reserve was established upon the Merger of Snowy River Council, Bombala Council and Cooma Monaro Council, into Snowy Monaro Regional Council. This reserve initially held the transferred balances of the previous councils reserves, not already allocated elsewhere.

The balance of this reserve represents future work commitments to projects within the Former Snowy River Local Government Area.

This reserve will be wound up when all prioritised projects have been completed.

5.2.8 Former Bombala LGA

This reserve was established upon the Merger of Snowy River Council, Bombala Council and Cooma Monaro Council, into Snowy Monaro Regional Council. This reserve initially held the transferred balances of the previous councils reserves, not already allocated elsewhere.

The balance of this reserve represents future work commitments to projects within the Former Bombala Local Government Area.

This reserve will be wound up when all prioritised projects have been completed.

5.2.9 Stronger Communities Fund Interest

This reserve is used to accumulate interest on unspent Stronger Communities Fund grant income. As per the deed agreement, interest is to be accumulated on unspent grant income and allocated to the projects listed under this funding agreement.



5.3 Unrestricted Assets

All Cash and Investment balances that are not allocated to an External or Internal restriction is considered unrestricted assets.

Council will budget for and maintain an approximate balance of at least \$5.0 million of unrestricted cash assets.

6 General

6.1 Roles and Responsibilities

- Budget Managers – Develop and oversee respective business unit budgets including funding sources consistent with this policy
- Finance team – support budget managers to develop their respective budget and ensure reserves are used as a funding source as prescribed by the policy
- Chief Officers – review and oversight of budgets including funding sources consistent with this policy
- Chief Financial Officer – ensure budget managers, finance team and Chief Officers are familiar with this policy and monitor compliance
- Chief Executive Officer – monitor the implementation and compliance of this policy
- Council – Adopt the policy in line with existing restrictions on cash use and recommendations for future funding requirements. To review any recommendations for variations to cash reserve use.

6.2 Current Restrictions

External and Internal restricted cash balances are reported annually in Council's Annual Financial Reports. Throughout the financial year, balances are reported on an estimated basis in the Quarterly Budget Review Statements.

6.3 Changes to Restrictions

Any new restricted reserves will only be formed via a council resolution. Council must be clear about:

- the purpose of the reserve,
- how funds are to be accumulated in the reserve and
- how the funds are to be spent, for example, through a capital works program.

A review of the reserves will be undertaken annually as part of the forward budget preparation process.

6.4 Interest

Interest must be applied to external cash restrictions where required by legislation, eg Developer Contributions, Water and Sewer Funds. The rate of interest is equal to the average return on Council's investments for the financial year (unless another rate or methodology is required by legislation). Interest earnings are to be added to the balance of the restriction.

Interest is not to be calculated and applied to internal restrictions. There may be individual circumstances where interest is applied to an internal restriction and this must be specified in the resolution of Council, including the interest rate to be used.



6.5 Borrowing from Restrictions

6.5.1 Borrowings from external restrictions

The Local Government Act acts to restrain and control the way Council raises and uses money for its operations. As referenced above, section 409(3) of the Local Government Act 1993 states:

- a) money that has been received as a result of the levying of a special rate or charge may not be used otherwise than for the purpose for which the rate or charge was levied, and*
- b) money that is subject to the provisions of this or any other Act may be used only for that purpose, and*
- c) money that has been received from the Government or from a public authority by way of a specific purpose advance or grant may not, except with the consent of the Government or public authority, be used otherwise than for that specific purpose.*

In reference to part (a) above, special rates or charges, Council may be able to utilise externally restricted funds by way of internal loan if it receives Ministerial approval to do so in accordance with subsections 410(3) and (4) of the Local Government Act.

Section 410 (3) of the Local Government Act states:

Money that is not yet required for the purpose for which it was received may be lent (by way of internal loan) for use by the Council for any other purpose if, and only if, its use for that other purpose is approved by the Minister.

Section 410 (4) of the Local Government Act states:

In granting such approval, the Minister must impose conditions as to the time within which the internal loan must be repaid and as to any additional amount, in the nature of interest, that is to be paid in connection with that loan.

In reference to parts (a) and (b) above, Council may be able to utilise externally restricted funds by way of an internal loan if it receives Ministerial approval (in the case of developer contributions), or approval from the Government or public authority providing the funding (in the case of specific purpose grant funding).

6.5.2 Borrowings from internal restrictions

Council may borrow from internal restrictions within each fund and requires a resolution of Council to do so.

Borrowings from Water and Sewer Fund restricted and unrestricted cash to Council's other Funds requires Ministerial approval as stated above in accordance with section 410 of the *Local Government Act*. Borrowings from General Fund internal restrictions and unrestricted cash to Council's other Funds can be approved by Council resolution.

The full impact of the borrowings must be disclosed in the Council resolution and the agreement must set out:

- the reason for the borrowing
- the basis of calculating the amount of the borrowing
- the permitted use/s of the borrowed funds
- the internal restriction that will be borrowed from



- if borrowing cost (interest) is to be applied to the borrowing, then the interest rate to be used
- loan repayment period

A repayment schedule to repay internal borrowings will be drafted to ensure repayments to internal restrictions can be funded.

7 Review

At least every 12 months Council will review its future need for the internal restrictions it is holding. All decisions to undertake a review of an internal restriction will be on the basis of the best use of those funds by Council. A Council resolution is required to return funds no longer required to unrestricted cash. If an urgent, unplanned or emergency need arises during the year to access internally restricted funds, Council may resolve to do so outside of the annual review process.

This policy will be implemented by the Chief Financial Officer.

Council may decide to review its internal restrictions at any time to meet financial obligations and requirements of Council's Long Term Financial Plan.

Suspected breaches or misuse of this policy are to be reported to the Chief Executive Officer. Alleged breaches of this policy shall be dealt with by the processes outlined for breaches of the Code of Conduct, as detailed in the Code of Conduct and in the Procedures for the Administration of the Code of Conduct.

8 Related Documents

This procedure should be read in conjunction with the following documents:

Documentation

List the name and document reference number of any other document referred to in this document, including any related policies and procedures

Section 7.12 Snowy Monaro Local Infrastructure Contributions Plan 2022

Michelago Local Infrastructure Contributions Plan

Development Servicing Plans 2022

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

Document	Resolution	Date
250.2022.107.2	278/22	October 2022

9.3.1 ORGANISATIONAL PERFORMANCE REPORT - FEBRUARY 2023

Record No: I23/33

OFFICER'S RECOMMENDATION

That Council:

- Note the progress outlined in the report.
- Amend the 2022-2023 Operational Plan to remove the Cooma Water Treatment Plant weir and fishway upgrades and defer the commencement of the project to the 2023-2024 Operational Plan, and completion of the project to the 2024-2025 Operational Plan.
- Amend the 2022-2023 Operational Plan to remove the 22-23 resealing program with existing funds to be utilised for heavy patching in readiness for the 2023-2024 resealing program.

ISSUES

- The summary below indicates performance up until the end of January 2022 against the actions included in the 2022 – 2023 Operational Plan, delivering progress towards the 2022-2026 Delivery Program principal activities and projects. The progress against targets compares against the year to date completion targets. A result of more than 100% indicates that overall, more items are assessed as ahead of target than behind.

Where projects have not yet started due to being prior to the planned commencement date, the project will appear as “no target set” until the project has formally commenced.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Sta

OVERVIEW

OP ACTION SUMMARY

By Performance

229 On Track

39 Off Track

34 Monitor

0 Not Applicable

OP ACTION PLANS



GREEN

At least 90% of op action target achieved



AMBER

Between 70% and 90% of op action target achieved



RED

Less than 70% of op action target achieved



No target set

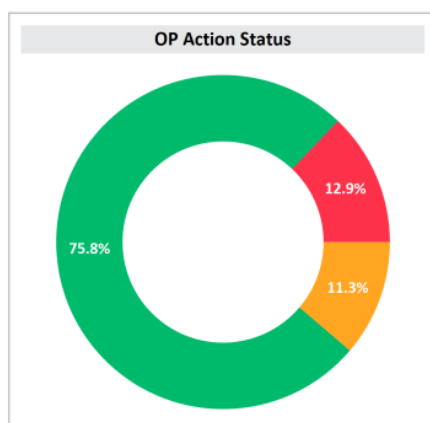


Table 1: Notable achievements (Selected activities from the full report)

Delivery Program: 12.1.1 Continuing to promote life-long learning through the provision of library services across the region

OP Action Title: 12.1.1.1 Continue to provide and maintain the highly successful Tech

Savvy sessions for our seniors to fill an education gap
Our statistics have grown significantly, with 84 attendees attending seven classes in 2019 to 39 classes with 275 attendees in 2022. This is a very successful program across the region supporting connected communities through providing accessible learning opportunities to our seniors.
Delivery Program: 10.3.12 Delivery of funded transport infrastructure projects
OP Action Title: 10.3.12.7 PROJECT: Fixing Local Roads Round 1 – Upgrade of Springfield Road
Construction of Springfield Road project has been completed. Currently awaiting line-marking and signage contractor to finalise roadworks. This project has taken a number of years to complete with grant funding sourced to complete the project. This has improved connectivity between Snowy River way and Nimmitabel.
Delivery Program: 10.3.12 Delivery of funded transport infrastructure projects
OP Action Title: 10.3.12.9 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Countegany Road
The upgrade of Countegany road included 675 metres of road widening, resulting in safer traffic movements around bends for all users of the road.
Delivery Program: 13.2.17 Operate and maintain Councils fleet and plant program
OP Action Title: 13.2.17.2 Servicing and repair of Council's plant and fleet assets
Fleet have 1,122 finalised maintenance work orders for the FY with an average repair time of two hours and average downtime of six hours. Plant availability based on available working hours is >99%. We're currently at a scheduled verses unscheduled maintenance ratio of 73:27 which is better than industry best benchmark of 70:30. This level of performance allows Council to meet organisational needs with maintenance schedules for our operational teams staying on track to meet our community's needs.

Table 2: Identified variances for off track projects/services

Delivery Program: 9.2.4 Operate and maintain reticulated potable water supplies
Project: OP Action Title: 3.2.1.4 PROJECT: Cooma Water Treatment Plant weir and fishway upgrades
Variation Reason: A constructability study was conducted by Westlake Punnett & Associates Pty Ltd with a recommendation to defer commencement of the project until the end of the La Nina cycle, predicted to ease April of this calendar year.
Variation: That the commencement of the two year weir and fishway project be deferred to the 2023-2024 Operational Plan and completion of the project be deferred to the 2024-2025 Operational Plan year.
Impact: The impacts of not undertaking the project would be having to re-tender the contract. Water security is not impacted due to higher than average rainfall over the previous two years in the catchment.

Delivery Program: 10.3.1 Undertake Council's Resealing Program
Project: OP Action Title: 10.3.1.1 Undertake Council's 2022/23 Resealing Program
<p>Variation Reason: Due to delays with unclear funding allocation, contractor availability and temperature issues after summer, the resealing program has been put on hold until 23/24.</p> <p>Variation: Amend the 2022-2023 Operational Plan to remove the 22-23 resealing program, with existing funds to be utilised for heavy patching in readiness for the 2023-2024 resealing program.</p> <p>Impact: Scheduled resealing will not be delivered as planned and may impact the condition and life of the road if no treatment is undertaken. However, what funds were allocated for resealing, will be directed to the heavy patching program on the roads that would have required heavy patching before a reseal. This means that those roads will be ready for resealing as soon as budget is available.</p>

Table 3: Projects and activities requiring monitoring

Delivery Program: 7.1.2 Undertake routine inspections of liquid trade waste management systems to ensure compliance the Liquid Trade Waste Management Guidelines 2021
OP Action Title: 7.1.2.1 Undertake routine inspections of Liquid Trade Waste systems
<p>Status: Council has two vacant Liquid Trade Waste Officer positions. Both positions continue to be vacant. The positions were advertised for the fourth time in January 2023.</p> <p>Impact: The impact of not having routine liquid trade waste inspections undertaken means that there is a risk that systems may not be being maintained regularly, with the potential for spills and the sewer system becoming blocked with fatbergs. This will result in Council's waste water team responding to sewer mains blockages.</p>
Delivery Program: 12.4.1 Maintain and operate Council owned pools
OP Action Title: 12.4.1.4 PROJECT: Develop a Pool Strategy for the region
<p>Status: A Pool Strategy is not yet funded, yet funding for this is being explored through grants.</p> <p>Impact: Not delivering a swimming pool strategy will defer long-term planning ensuring that our swimming pools are operated and maintained to agreed standards with our community.</p>
Delivery Program: 10.3.6 Undertake Footpath Renewals
OP Action Title: 10.3.6.1 Undertake 2022-23 Footpath Renewals
<p>Status: With current rain damages across the road network, priority has been shifted for Council Crews to undertake road surface repair. Storm related footpath damage is currently being captured for DRFA submission through Public Works Advisory, however no footpath works have yet taken place.</p> <p>Impact: The risk of not undertaking planned footpath renewals means that works become</p>

reactionary when a failure of footpaths is reported, often as tripping hazards.
Delivery Program: 12.1.2 12.1.2 Operate and maintain Council owned public buildings
OP Action Title: 12.1.2.7 PROJECT: Bombala Arts and Innovation Centre Building Upgrade
<p>Status: Revised request for quote to market in February (now that market has settled) separating work to be undertaken in the amenities building (now covered entirely by SCCF2 funding) from main build. Currently, there is no operating model with Economic Development continuing discussions to find potential lead tenant to cover ongoing running costs.</p> <p>Impact: If no lead tenant is secured to cover running costs, there is potential that existing budget will need to be utilised, meaning that a decision will have to be made where that budget will be sourced within existing services.</p>
Delivery Program 9.3.1 Provision of Resource recovery and waste facility services across the region
OP Action Title: 9.3.1.2 PROJECT: Jindabyne Landfill capping, scoping and design upgrade to transfer station
<p>PA has reviewed the Draft Closure Plan and provided comments. The modifications required are to drill more water monitoring bores and to either increase the depth of the capping layer or include a liner (clay, poly, or other).</p> <p>Additional bores and fill for capping will increase the cost of closing the landfill site. The cost to carry out the surveying and installation of new bores exceeds \$80k.</p> <p>Due to the costs of the water monitoring bores it has been decided to put off any further progress on the capping and closing planning/design. The existing landfill can't be capped until the transfer station has been built so funding can utilised on the transfer station project.</p> <p>There is an \$82k variation to survey and drill the new water monitoring bores (assuming water depths are as estimated and not deeper).</p> <p>Impact: The current Jindabyne Landfill closure date of April 2023 is no longer applicable. The existing landfill will close once the new Transfer Station has been built. Fill is to be stockpiled on site for use in capping and for new Transfer Station, and The capping design and water monitoring bores will not proceed for the time being due to funds needing to be utilised on the new transfer station.</p>

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	Medium	Low	Yes
Health and Safety	Low	Low	Yes

9.3.1 ORGANISATIONAL PERFORMANCE REPORT - FEBRUARY 2023

Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Low	Low	Yes

Council's adopted Delivery Program and Operational Plan are the mutually agreed plans with our community. Any variance through not being able to meet measures, actions, and delivering projects increases the risks of financial sustainability and significant reputational risk. Providing updated information on the current status reduces the risk of reputational damage.

FINANCIAL IMPACTS

Budget variances are currently reported separately through the budget reporting. Due to the financial position of the Council there is a strong focus on amending the scope of projects to stay within the available funding.

RESPONSIBLE OFFICER: Coordinator of Strategy

OPTIONS CONSIDERED

It is a statutory requirement to report a minimum every six months to Council; however, a move towards monthly reporting has been implemented to focus on improved accountability and increased agile decision making across the organisation.

IMPLEMENTATION PLANS

Adopted variances to the 2022-2026 Delivery Program will be undertaken in accordance with the IPR guidelines and amendments to the original adopted 2022-2023 Operational Plan.

EXISTING POLICY/DECISIONS

In accordance with Section 404 of the *Local Government Act 1993* (the Act) and the Integrated Planning and Reporting Guidelines for Local Councils in NSW 2021, the Chief Executive Officer must ensure that regular progress reports are provided to Council with respect to the principle activities detailed in the Delivery Program. Progress reports must be provided at a minimum every six months.

ATTACHMENTS

1. Organisational Performance Report - February 2023



Organisational Performance Report - February 2023

Snowy Monaro Regional Council (SMRC)

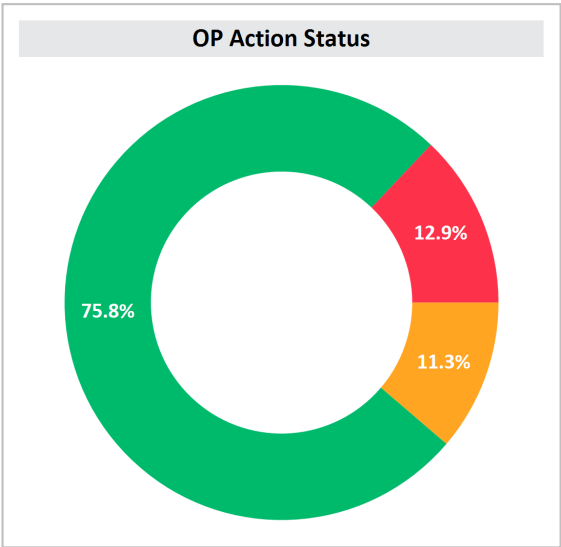
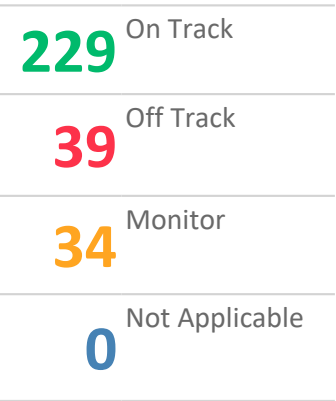
cammsstrategy

Print Date: 06-Feb-2023

OVERVIEW

OP ACTION SUMMARY

By Performance



OP ACTION PLANS







* Dates have been revised from the Original dates

Communications Portfolio

Communications

Communication and Engagement

OP Action Title: 14.1.1.1 Monitor afterhours logs daily, update manuals and address key issues and themes to support delivery of effective customer service to the community

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: Daily reports from AH call centre monitored and shared with relevant teams. Monthly meeting with AH call centre manager to address any changes or issues. After hours team updated with current issues. After hours log disseminated in a timely manner.</p> <p>Service level for December 96.17%</p> <p>Service level for January 96.86%</p> <p>CSO manual continues to updated and monitored for policy and procedure updates. This includes - staff updates, procedural and legislation changes.</p> <p>Service NSW training complete for x1 staff member and another is doing a refresher.</p> <p>Afterhours reports sent to relevant departments and all procedures adhered as per contract.</p> <p>Reviewing of Enghouse data continues for team customer service monitoring.</p> <p><i>Last Updated: 19-Jan-2023</i></p>						
OP Action Title: 14.1.1.2 Ensure consistent branding outlined in the Corporate Style Guide is used across the organisation through continued education and support						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: Project is ongoing. Continuing support of team members on style guide usage and ongoing review of documents. Education continues on logo usage particularly for non-council businesses and organisations. Great ongoing work by all departments with the template usage. Monitoring continues on all published documents. Departments are reaching out for clarification and support. Planning is underway for learning lunches.</p> <p><i>Last Updated: 20-Jan-2023</i></p>						
OP Action Title: 14.1.1.3 PROJECT: Establish a Customer Request Management system to improve customer service and streamline allocation of requests through the organisation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	10%	59.00%	 RED
<p>OP Action Progress Comments: Project on hold awaiting recommendations on FF4. Broader council project with strategy portfolio lead.</p> <p><i>Last Updated: 20-Jan-2023</i></p>						
OP Action Title: 14.1.1.4 PROJECT: Prepare and implement Community Engagement Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	 GREEN


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Progress Comments: The CES report was presented to December Council meeting. The strategy was not endorsed by Council at that time and at their request, a workshop is scheduled for late January 2023 to discuss concerns. External experts engaged to review in line with IP&R framework guidelines. Once the document is endorsed, this will become the basis for all community engagement activities

Last Updated: 20-Jan-2023


OP Action Title: 15.1.1.1 Distribute eNewsletter and promote subscriber signups to increase database

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: With engaging content the eNewsletter continues to have above industry best open and click through rate. Subscriber signup continues to increase. The SRV has been the most popular content over the last two months.

Last Updated: 23-Jan-2023


OP Action Title: 15.1.1.2 Council news and information is regularly circulated through all relevant channels to community, media and other relevant stakeholders

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	67%	59.00%	 GREEN

OP Action Progress Comments: Ongoing - daily and weekly to more than 40 media outlets, within region, ACT and beyond. Media releases were disseminated in a timely manner to topic relevant stakeholders and groups. This resulted in extensive coverage in local print media and radio including topic specific interviews. The media coverage is collated weekly and distributed internally to ELT and Councillors. The SRV has commanded a significant share of the all coverage the past two months. Council media releases remain the dominant source of media information.

Last Updated: 20-Jan-2023

OP Action Title: 15.1.1.3 Connect with local residents at local Country Shows, pop-up stalls, community group presentations throughout the region and other identified, relevant opportunities





Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN





OP Action Progress Comments: There have been a number of events throughout the region relating to waste, weed and community consultation. Events included town visits, pop-ups, Landcare site visits and a day at the Cooma markets. Waste Education officer position is vacant which is impacting waste education activity. The scheduled has been locked in for the upcoming show season

Last Updated: 20-Jan-2023

OP Action Title: 7.2.3.1 Educational impact programs are undertaken to address environmental impacts of weeds and waste management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	75%	59.00%	 GREEN
<p>OP Action Progress Comments: Strategy developed for waste to ensure coordinated and effective implementation of the 2022 - 2024 strategy. This Biosecurity role has been absorbed into Biosecurity team. Events have been scheduled for the Biosecurity team to attend. There will be weed information available and a ranger on hand to assist with residents queries. The education officer position was advertised with no suitable candidates, this role has been re-advertised in January. The events that were undertaken engaged and impressed attendees by the quality of information and presenters.</p> <p><i>Last Updated: 20-Jan-2023</i></p>						
Economic Development and Tourism						
OP Action Title: 1.2.1.1 Support eligible events under Council's Major Events Funding Policy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN
<p>OP Action Progress Comments: Following the December Council meeting \$11,695 of funding has now been allocated to events under the Funding Policy. Other upcoming events are also expecting to submit applications for funding in coming weeks.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						
OP Action Title: 5.1.1.1 Maintain involvement in the Regional Economic Development Strategy (REDS) review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	90%	59.00%	 GREEN
<p>OP Action Progress Comments: Advice has been received from DRNSW that the updated REDS are in the process of being finalised by the state government and will be released early in the new year.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						
OP Action Title: 5.1.2.1 Continue to support the Snowy Mountains Special Activation Precinct (SAP)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
<p>OP Action Progress Comments: The SAP Executive Group, Planners Group and Projects Group are all now set up for liaison with RGDC on a consistent basis. All meetings are occurring monthly. The key focus at present is on completion of the new Development Control Plan for Jindabyne, along with tendering for detailed design of the foreshore works forming part of the SAP.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						
OP Action Title: 5.1.3.1 PROJECT: Develop a SMRC Tourism Strategy to support and grow the region's tourism industry to replace Destination Management Plan						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	15%	20.00%	 AMBER
<p>OP Action Progress Comments: A team review of the existing DMP actions has been completed. Project not started in earnest as yet. Will begin in 2023 with the aim of 50% completion this financial year and 100% completion in the 2023-24 financial year. A list of ideas and issues to be addressed in the strategy is in progress and work will gather pace in February.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						
OP Action Title: 5.1.4.1 Publicise local events in region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	58.00%	 GREEN
<p>OP Action Progress Comments: Weekly events e-newsletter distributed through digital channels most Fridays. Event promotion (and sign-up promotion) through the Visitor Centre staff, Council websites, Social Media Channels and adverts. Individual event promotion via Social Media and Visit Cooma Calendar. Council has been successful in receiving funds for events under the Reconnecting Regional NSW Community Events Program and is supporting a number of pre-nominated events with this funding as well as promotional support. This Program received a substantial extension through to the end of 2024 so Council support for these events will continue for some time.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						
OP Action Title: 5.1.4.2 PROJECT: Monaro Rail Trail - Undertake investigation and scope the Monaro Rail Trail						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
<p>OP Action Progress Comments: Council has been successful in its grant application to the Business Case and Strategy Development Fund seeking funding for a TDP for stage 2 and reports on biodiversity and biosecurity for stage 1A. Have also commenced discussions with TfNSW on possible lease of rail corridor and have been advised that a new Regulation is being prepared by the state government which will legislate specifically about rail trail leases. TfNSW have confirmed they will provide more information when they are able, likely during March.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						
OP Action Title: 5.1.6.1 Review Council tourism websites quarterly for content updates						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
<p>OP Action Progress Comments: Tourism Promotions and Events Officer has reviewed website arrangements. Daily checks and page reviews undertaken with amendments implemented immediately. General aim is to address any gaps in current content about the region, particularly in relation to the events calendar. Continuing to work on updating the tourism information within Council's main website in liaison with Comms team. Looking to do a major update of tourism websites if funding becomes available.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						


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OP Action Title: 5.1.6.2 Post new social media content fortnightly

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
<p>OP Action Progress Comments: Social Media content includes event notices, weather and road updates, tourism stories interests and other items of interest is posted regularly.</p> <p>Social Media: 48 Facebook posts made during November on Cooma VC Facebook.</p> <p>Reach: 6200. Engagement 4600, 19 new followers</p> <p>Instagram - 39 Posts, Reach 2484, Engagement 315 for Cooma VC.</p> <p>For Bombala - 12 posts on Facebook, Reach 1357 and Engagement 364.</p> <p><i>Last Updated: 02-Dec-2022</i></p>						


OP Action Title: 5.2.1.1 Participate in the South East Forestry Hub

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
<p>OP Action Progress Comments: During October Economic Development met with Rob de Fegely for the latest update on the South East NSW Forestry Hub. He shared a draft of a work plan the Hub is looking to undertake and invited some feedback. The ED team has now reviewed this work plan and provided feedback to Rob. Looking to organise another meeting with Rob during February/March.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						

OP Action Title: 5.2.1.2 PROJECT: Investment Attraction Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	15%	20.00%	 AMBER
<p>OP Action Progress Comments: Early stage preparatory work has commenced on the investment attraction strategy. The ED coordinator recently attended an online seminar organised by Economic Development Australia which unpacked the Investment Attraction Strategy for the City of Whittlesea in Melbourne. There were some valuable learnings from this experience with potential applications for the Snowy Monaro IAS. Work on the IAS will be a major component of work for the ED unit from February to the end of the financial year.</p> <p><i>Last Updated: 06-Jan-2023</i></p>						

OP Action Title: 5.2.1.3 PROJECT: CBD Activation Plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	15%	20.00%	 AMBER
<p>OP Action Progress Comments: Work on the research phase of the Bombala CBD Activation Plan in progress and will continue through February. The first of the engagement phases with</p>						

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local business is planned to commence in February.
Last Updated: 06-Jan-2023

OP Action Title: 6.2.1.1 Meet with three main chambers of commerce

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Economic Development Officer meets and liaises with the three Chambers regularly. Due to the time of year regular chamber events have been taking a break but the EDO will look to re-engage in February. Bombala Chamber will be continuing following its AGM in December and the ED team will also be looking to engage with the new executive once the holiday season is over.

Last Updated: 06-Jan-2023

OP Action Title: 6.2.1.2 Provide Economic Development newsletter

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	50%	59.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

The November quarterly newsletter has been sent out with a focus on November small business month activities. Next newsletter due out in February. Preparations underway in January.

Last Updated: 06-Jan-2023

OP Action Title: 6.2.1.3 Hold Business Awards

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	25%	20.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Planning for the business awards will commence in earnest in February. The ED Officer has formed the organising committee for next years Awards and they have had their first meeting. Friday 5 May 2023 is the tentative date for the Awards but this will be confirmed closer to the date. Preparations are on target to date.

Last Updated: 06-Jan-2023

Executive Office

Executive Office

Executive Office




OP Action Title: 13.2.1.1 Business papers completed and published to Council webpage


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: Business papers completed and published to Council webpage on 8 December 2022. Unconfirmed Minutes of Council meeting uploaded to Council webpage on 20 December 2022. No Ordinary Council meeting is held in January. <i>Last Updated: 09-Jan-2023</i></p>						
OP Action Title: 13.2.1.2 Minutes of Council meeting uploaded to Council webpage						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: Unconfirmed Minutes of Council meeting uploaded to Council webpage on 20 December 2022. No Ordinary Council meeting is held in January. <i>Last Updated: 09-Jan-2023</i></p>						
OP Action Title: 13.2.2.1 The CEO, Mayor, Councillors and Executive are supported in their roles						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: The CEO, Mayor, Councillors and Executive are supported in their day to day roles through assistance provided by the following positions and cohorts; EA to CEO, Mayor and Councillors Executive Support Officer Secretary Council and Committees Executive Assistant Cohort Knowledge Exchange, Engagement and Networking Cohort (KEEN meetings)</p> <p>December 2022/January 2023 included; * Formal ELT Meetings * Councillor Briefings * Snowy Hydro Tour * End of Year Celebration * Ordinary & Extraordinary Council Meeting * Meetings with community on various issues <i>Last Updated: 09-Jan-2023</i></p>						
OP Action Title: 13.2.3.1 Registers with Council decisions are kept updated after each meeting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: Registers with Council decisions are kept updated after each meeting - action completed on 16 December 2022. No Ordinary Council meeting is held in January. <i>Last Updated: 09-Jan-2023</i>						


Finance Portfolio

Financial Services

Finance

OP Action Title: 13.2.10.1 Co-ordinate the annual Budget, Fees and Charges and Revenue Policy for the Operational Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	30%	45.00%	 RED
OP Action Progress Comments: Managers are reviewing their budgets and fees and charges with the deadline 31 January. Finance is working closely with managers moving towards an activity based budgeting approach over a longer term. This is particularly the focus in the infrastructure service delivery programs. This will not only assist managers to financially operate their businesses but to improve the delivery of quality budgeting information to Council for long term financial planning purposes . These initiatives are requiring additional time and hence why the % completion is behind target. <i>Last Updated: 27-Jan-2023</i>						

OP Action Title: 13.2.10.2 Completion and lodgement of the Annual Financial Statements including coordination of Interim and Annual Audits						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Audit completed and statements lodged with Office of Local Government. The Financial Data Return was completed in December. Audit have sent their Management letter detailing their audit observations with recommendation for management responses. Management is in the latter stages of completing this. <i>Last Updated: 27-Jan-2023</i>						


OP Action Title: 13.2.10.3 Completion of quarterly Budget Review Statements to Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	56%	56.00%	 GREEN
OP Action Progress Comments: Monthly reporting process is still the subject of ongoing improvements and identification of issues, particularly relating to integrity of actuals and budgets. The regularity of reporting to Council is being reviewed. The challenge is reporting on a monthly basis or moving to quarterly reporting to provide better quality information but less regularly and use the additional time to improve financial processes to deliver better quality reports in the long term.						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Last Updated: 27-Jan-2023						
OP Action Title: 13.2.10.4 Ensure Council meets its taxation compliance obligations						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: On target. Monthly BAS completed and lodged on time.						
Last Updated: 28-Sep-2022						
OP Action Title: 13.2.10.5 Cash flow management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	50%	59.00%	<div><div></div><div></div><div></div></div> AMBER
OP Action Progress Comments: Introduced cash flow process to improve planning for weekly cash needs. Higher level monitoring of unrestricted cash balances is reliant on improving budgeting information and in particular restricted cash funds and phasing of budgets. These improvements will require significant work and restricted cash reconciliations are still in the planning stages hence the % completion being behind target.						
Last Updated: 27-Jan-2023						
OP Action Title: 13.2.10.6 Accounts Receivable Management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Rates Reminder notices for Instalment 2 were sent 2 weeks after the due date (30th November). Letters of Demand were issued on 20/01/2023 for those who did not make payment or payment arrangements. Water Reminder notices were issued on 13th January 2023 for the Water accounts that became overdue on 10/12/2022.						
Last Updated: 27-Jan-2023						
OP Action Title: 13.2.10.7 Review the oncosting methodology to ensure that current costs are accurately reflected in the services and projects reliant on specific purpose revenue						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	40%	60.00%	<div><div></div><div></div><div></div></div> RED
OP Action Progress Comments: Now being addressed with review of DP/OP budgets.						
Last Updated: 27-Jan-2023						

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OP Action Title: 13.2.10.8 Development and implementation of Grant Funding Policy and Procedures to ensure sound governance and consistency across the organisation in the application for and management of grants

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	41%	59.00%	

OP Action Progress Comments: Currently reviewing the processes to ensure integrity of the grants register.

Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.9 PROJECT: Investigate and model Special Rate Variation (SRV) scenarios

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	95.00%	

OP Action Progress Comments: AEC has been contracted to develop a revised Long Term Financial Plan with three scenarios for a Special Rate Variation. This was tabled at the extraordinary Council meeting held on 29 November 2022. Council resolved to proceed with an expression of interest to IPART and undertake community consultation on the scenarios modelled within the LTFP. Council will decide on 30 January 2023 whether it will proceed with a full application to IPART. SRV modelling is now complete.

Last Updated: 27-Jan-2023

OP Action Title: 13.2.10.10 PROJECT: Independent Financial Audit

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	

OP Action Progress Comments: Financial Sustainability Review is now complete with the final report presented to FSR committee, Executive team and Councillors.


Last Updated: 29-Nov-2022

Operations Portfolio

Built & Natural Environment

Biosecurity

OP Action Title: 5.3.1.1 State alert weeds reported to NSW Department of Primary Industries

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	58%	59.00%	

OP Action Progress Comments: No State alert weeds have been identified during the reporting period. The following suspect weeds have been investigated, Inkweed (Phytolacca octandra),

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Creeping buttercup (*Ranunculus repens*), Watercress (*Nasturtium officinale*), Stinking Roger (*Tagetes minuta*), Apple of Sodom (*Solanum Linnaeanum*), Hairy bittercress (*Cardamine hirsuta*), Mexican poppy (*Argemone mexicana*), Celery-leaved buttercup (*Ranunculus sceleratus*), Blue water speedwell (*Potamogeton tricarlinatus*), Purple prairie clover (*Dalea purpurea*) and Lesser broomrape (*Orobancha minor*). While each of these weeds has proven to be invasive and/or poisonous, they are not identified as State or regional priority weeds, nor do they pose a significant risk to the Snowy Monaro region's economy, environment or community. A report of Horsetail, which is required to be eradicated in accordance with the South East Regional Strategic Weed Management Plan, was recently confirmed at Khancoban, in the adjoining Snowy Valleys Regional Council area. Alligator weed, which is a State priority weed and subject to a Biosecurity zone, is prevalent in the ACT. Boneseed occurs in the adjacent Council areas of Bega Valley and Eurobodalla and is a State priority weed. It also has the potential to grow in our region and is subject to a control order. Each of these weeds is notifiable and must be destroyed if detected. Council's Biosecurity officers are actively inspecting for these, and other high priority weeds.

Last Updated: 30-Jan-2023

OP Action Title: 5.3.1.2 State alert weeds treated and neighbouring landowners notified

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	58%	59.00%	 GREEN

OP Action Progress Comments: No State alert weeds were identified during the reporting period, however staff are actively monitoring for their presence during inspections. Thirteen (13) Weed of the week articles focusing on Prohibited matter weeds were published in local media from September 2022 to the present date. NSW Department of Primary Industries conducted Prohibited matter training at Cooma during July 2022. Biosecurity staff from SMRC, QPRC and Eurobodalla Council were in attendance. Prohibited matter weeds are those with the highest level of control in NSW and are either not yet present in NSW or not yet established. Legislation is used to prevent the entry or establishment of these weeds into NSW. Orange Hawkweed is the only Prohibited matter weed known to occur within the Snowy Monaro region. Targeted surveillance and control for this weed occurs throughout the summer months. Of the six known sites, only one was active this season and all plants were treated using Grazon extra and Tordon.

Last Updated: 30-Jan-2023




OP Action Title: 5.3.1.3 Support actions of the NSW Orange Hawkweed Eradication program




Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	58%	59.00%	 GREEN

OP Action Progress Comments: A planning session was held with National Parks and Wildlife Service staff during August to coordinate cross-border surveillance efforts this coming season. The Orange Hawkweed Eradication program is a coordinated effort between NPWS, SMRC, NSW DPI and affected landholders. The program relies on a range of surveillance techniques, including ground inspections, drone surveillance, weed detector dogs and volunteer surveillance groups. A Hawkweed Taskforce meeting was attended during September to update all parties on plans, actions and research around this highly invasive weed threat. During November an information sheet was mailed to over 200 landowners on the western fringe of the Snowy Monaro extending from Rocky Plain north to Yaouk to remind landowners to be vigilant and to encourage participation in the Orange Hawkweed Eradication Program. Modelling (wind patterns, habitat suitability etc) has identified areas where Hawkweed is more likely to occur along this western fringe. Landowners in these areas were contacted to advise that their properties were being targeted for surveillance this season using drones, weed detector dogs and volunteer surveillance groups. A media article was drafted during November alerting the public to the threat that Orange Hawkweed poses to our agricultural and environmental assets. Surveillance efforts kicked off in December. Drone surveillance has captured a significant amount of data, which has not yet resulted in the identification of any new sites. Known sites have been inspected onground using ground surveillance and Weed Detector Dog techniques. Only one site was active. All plants at this site were treated. Surveillance is continuing, though is expected to wrap up in early February.

Last Updated: 30-Jan-2023

OP Action Title: 7.2.1.1 High risk pathways inspected

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	90%	59.00%	 GREEN
<p>OP Action Progress Comments: High risk pathways are those areas that act specifically as conduits for the spread of weeds, ie roadsides and waterways. The Biosecurity team monitor these areas continually; however specific inspections are undertaken during September/October and again during December/January. The initial inspection program was completed as planned during spring and the second inspection completed by end of January. Staff will continue to monitor these pathways throughout the remainder of summer and autumn. Surveillance of waterways has recently highlighted the presence of Watercress, Creeping buttercup, Blue water speedwell and Celery leaved buttercup, each of which has proven to be invasive weeds. Weeds like Coolatai grass occur in isolated patches along the Monaro highway and are spread by vehicle and plant movements. Surveillance at known Coolatai grass sites has occurred continuously throughout the summer months with plants only having been identified and controlled at the one site 4kms north of Bredbo. Chilean needle grass occurs along some roadsides and Travelling Stock Routes. Detection at the present time is extremely difficult, however surveillance at known sites has occurred and plants are controlled when identified. Hairy bittercress was identified during spring on the highway between Cooma and Bombala during a high risk pathway inspection. It is of little concern. A second road verge boomspray is scheduled the first week of February. While its primary purpose is maintaining line of sight on priority roads, it also provides a significant benefit to Council's Biosecurity program by treating any emergent weeds which have fallen off vehicles within 2m of the trafficable lane.</p> <p><i>Last Updated: 30-Jan-2023</i></p>						
OP Action Title: 7.2.1.2 High risk sites eg nurseries, rest areas, camping sites inspected						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	75%	59.00%	 GREEN
<p>OP Action Progress Comments: High risk sites are routinely monitored throughout the year and form an important part of Council's property inspection program. These are typically high visitation sites or sites that pose a higher risk from the introduction of new weed species and include rest areas, camp grounds, boat ramps, river crossings etc. The high risk site list was reviewed during the year and increased from 250 to 325. 243 sites have been inspected to date this financial year, equating to 75% of the inspection target. The inspections have not yet identified anything particularly unexpected. Blue heliotrope was identified at the Numeralla River Rest Area some years ago and was again noted this year during the high risk site inspection. Blue heliotrope contains toxins and can cause mortalities in livestock. The Biosecurity Act 2015 does not make any reference to this weed. Like all weeds, it is cover by General Biosecurity Duty.</p> <p><i>Last Updated: 30-Jan-2023</i></p>						
OP Action Title: 7.4.1.1 Public and private lands inspected						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	68%	59.00%	 GREEN
<p>OP Action Progress Comments: 94 property inspections were recorded for the month of January, taking the total number of inspections for the financial year to 1095, therefore exceeding inspection targets and ensuring that Council meets its Weeds Action Program commitments. The wet conditions which have hampered access to rural properties are finally easing, however the significant vegetative growth continues to make weed detection very difficult. Property inspections target all areas of a property where possible, with a particular focus on stockyards, haysheds, silos, gardens, dams and creek crossings where high priority weeds are more likely to have been introduced deliberately or inadvertently.</p> <p><i>Last Updated: 30-Jan-2023</i></p>						
OP Action Title: 7.4.1.2 Review Local Weed Management Plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	60%	90.00%	 RED
<p>OP Action Progress Comments: The South East Regional Strategic Weed Management Plan is currently under review, which has significant bearing on Council's Local Weed Management Plan. The Regional plan is currently out for public consultation and is expected to be published in early 2023. Review of the Local Management Plan is scheduled for the final quarter of 2022-23 once the regional plan is finalized. Weed risk assessments of most locally important weed species has been completed and the draft plan is 60% completed.</p> <p><i>Last Updated: 30-Jan-2023</i></p>						
OP Action Title: 7.4.1.3 Regional and local priority weeds are treated on roadsides in accordance with Local Weed Management Plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	40%	45.00%	 AMBER
<p>OP Action Progress Comments: Council's weed control program got off to a late start due to poor weather conditions and excessive vegetative growth. An early grassy weed run is typically undertaken in October/November to clean up weeds missed in the previous year; however the poor conditions seen this opportunity missed in many areas. As at 31 January 2023, contractors and staff have completed 60-70% of the woody weed run and will continue into the Autumn grassy weed run once completed. Crown land weed control grants have been awarded to Council, yet funds have not yet been received.</p> <p><i>Last Updated: 31-Jan-2023</i></p>						
OP Action Title: 7.4.1.4 Contractors engaged in three year contracts						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	58.31%	 GREEN
<p>OP Action Progress Comments: Contracts were awarded in 2021-2022 to five local weed control providers throughout the Snowy Monaro Region. Contracts were awarded on a three year basis to ensure efficiency and security for both parties involved. These contractors are detailed below, along with their 2022-2023 contract value. Contracts are awarded in accordance with Australian Standard (AS) 4905 - 2002 Minor Works contract conditions.</p> <p>Northern Region - Buckleys Weedspraying and Contract Fencing - \$127,205 Eastern Region - Rippers Rural services - \$76,735 South East Region - Rippers Rural Services - \$96,820 Southern Region - Stones Forestry Contracting - \$109,180 South West Region - Buckleys Rural services - \$190,035 North West Region - Byrne Rural contracting - \$117,420</p> <p><i>Last Updated: 01-Dec-2022</i></p>						


Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 7.4.1.5 New Biosecurity Officers are trained in implementation of the Biosecurity Act						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	80%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: No new Officers were appointed to Council's Biosecurity team during the reporting period. All existing Officers are trained in a number of compulsory Biosecurity courses, including introductory Biosecurity training, chemical accreditation, Self Enforcement Infringement System training and senior first aid training. During July 2022 Cooma hosted NSW Department of Primary Industries during a two day Prohibited matter identification course. Staff from Snowy Monaro Regional Council, Queanbeyan Palerang Regional Council and Eurobodalla Council were in attendance. During August 2022 two Biosecurity Officers completed Compliance and Regulatory training. Two more officers will receive training in the next round. Two staff members were assigned to the Varroa mite emergency response effort during the period August-November. The emergency response was fully funded by NSW Dept of Primary Industries and provides staff with a significant training opportunity. All staff received training on the identification and control of Alligator weed during December and are booked in to an aquatic weeds training session in March.</p> <p><i>Last Updated: 31-Jan-2023</i></p>						
OP Action Title: 7.4.1.6 Review pesticide notification plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Council's Pesticide Use Notification Plan identifies how and when Council will notify the community of pesticide usage on land under its management. The Plan was developed in 2018 and has a statutory review period of 5yrs. During the reporting period the plan was reviewed and published on Council's website with a further review scheduled for 2027.</p> <p><i>Last Updated: 26-Oct-2022</i></p>						
Building Certification						
OP Action Title: 1.1.1.1 Undertake assessment applications, and certification of Construction Certificates and Complying Development Certificates						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: All applications undertaken in line with legislative requirements. A total of 8 applications were determined during the November reporting period.</p> <p><i>Last Updated: 27-Nov-2022</i></p>						
OP Action Title: 1.1.1.2 Assess Building Information Certificates						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: All building information certificates assessed in line with legislated requirements. 2 applications were lodged for assessment during the November reporting period.</p>						

Snowy Monaro Regional Council (SMRC)

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Last Updated: 27-Nov-2022


OP Action Title: 1.1.2.1 Undertake and respond to customer enquiries. Provide technical advice for a variety of construction matters

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER

OP Action Progress Comments: Customer service enquiries undertaken in line with legislative requirements and within Council's Customer Service Charter. Correspondence done via email, letter or phone

Last Updated: 27-Nov-2022

OP Action Title: 1.1.2.2 Undertake mandatory inspections for Construction Certificates


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER

OP Action Progress Comments: All mandatory inspections undertaken within 48 hours of request. Inspections undertaken at applicants convenience where booked with acceptable timeframe

Last Updated: 27-Nov-2022

Cemeteries


OP Action Title: 3.2.1.1 Prepare and lodge annual Interment Activity Return to Cemeteries and Crematoria NSW to ensure regulatory requirements are met

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: All data collected and submitted to Cemeteries and Crematoria NSW on time.

Last Updated: 30-Sep-2022






OP Action Title: 3.2.1.2 PROJECT: Catalogue all known interments at Council's Cemeteries

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: All interments are recorded and stored in Council's database. Council recorded 13 interments for the month of January 2023.

Last Updated: 25-Jan-2023

OP Action Title: 3.2.1.3 PROJECT: Catalogue all known reservations and available burial plots at Council's Cemeteries

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: All reservations are recorded and stored in Council's database. Seven reservations were recorded in the month of January 2023. <i>Last Updated: 25-Jan-2023</i>						
OP Action Title: 3.2.2.1 Cemeteries are maintained as per Cooma Cemetery Contract and remaining cemeteries maintenance schedules						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: The recent rainfall has increased the growth of vegetation. Our contractors and Council staff have been working hard to keep the cemeteries looking nice. <i>Last Updated: 25-Jan-2023</i>						
OP Action Title: 3.2.2.2 Cemetery Advisory Committee meets are held as per committee charter						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	75%	59.00%	 GREEN
OP Action Progress Comments: The next meeting of the Cemetery Advisory Committee has been scheduled for 06 February 2023. <i>Last Updated: 25-Jan-2023</i>						
OP Action Title: 3.2.2.3 PROJECT: Develop a project management plan for the establishment of the new Cooma Cemetery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: Council's cemetery team has met with the project management team to discuss the scope of works required to develop a project management plan. Planning work has also been undertaken to extend the life of the existing cemetery. This will open up an additional 15 years of burials. <i>Last Updated: 28-Nov-2022</i>						
Development Assessment						
OP Action Title: 1.1.1.3 Assess and determine many different types of Development Applications other than residential development, such as subdivision applications and commercial developments in compliance with legislative requirements including Council's Local Environment Plans, Development Control Plans and State Planning Policies						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Development Assessment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Progress Comments: In the period 20/11/2022 to 19/01/2023 52 Development Applications were determined. Of the 52, 15 were for non-residential uses. Of these DAs, 53% were completed within 40 days which exceeds the 50% target for these application types. The assessment of these applications was undertaken in accordance with required legislation.

Last Updated: 30-Jan-2023


OP Action Title: 1.1.3.1 Assess and determine residential development applications in compliance with legislative requirements including Council's Local Environment Plans, Development Control Plans and State Planning Policies

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Development Assessment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: In the period 20/11/2022 to 19/01/2023 52 Development Applications were determined. Of the 52, 37 were for residential uses. Of these DAs, 81% were completed within 40 days which exceeds the 70% target for these application types. The assessment of these applications was undertaken in accordance with required legislation.

Last Updated: 30-Jan-2023


OP Action Title: 1.1.4.1 Provide informative and timely advice to customer enquiries in relation to development within the Council region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Development Assessment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: In the period 20/11/2022 to 19/01/2023, 3 formal Property Information Requests were issued. Of these 100% were completed within 10 business days which exceeds the target of 70% for these application types. The planning staff continue to provide feedback and advice to customer enquiries over the phone, via email and face to face within the time frames stipulated by the customer service charter. The decrease in the number of PIRs is due to Council now providing written advice on the 10.7(2)&(5) certificates, this is balance by an increase in the number of these types of certificates issued. The change in how Council is providing property advice is consistent with best practice. Property Information Requests are still available to customers to request copies of development documents or view information on property files (under the provisions of the Environmental Planning and Assessment Act 1979).

Last Updated: 30-Jan-2023

OP Action Title: 1.1.5.1 Council is required to upload data to the NSW Planning Portal for State Government Reporting to contribute towards state statistics and to report on Council's individual performance in relation to the assessment of development applications

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Development Assessment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN


OP Action Progress Comments: All required returns are up to date. The Department of Planning and Environment have requested Local Development Performance Monitor (LDPM) Data to be submitted for the 2020/2021 financial year. This information has not been required to be submitted since 2020 due to the implementation of the NSW Planning Portal. In their email to NSW Councils DPE have stated that "The decision to collect the LDPM data for the previous financial year 2020-21 has been given careful consideration and will be done to ensure that there are no gaps within the dataset as we transition the reporting mechanism to the NSW Planning Portal." The 2020/2021 report was submitted by the due date 1/12/22.

Last Updated: 30-Jan-2023


Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 1.1.6.1 Assess Planning Certificates


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Development Assessment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: In the period 20/11/2022 and 19/01/2023 - 350 Property Certificates were issued. The breakdown of these certificates was as follows: 139 Drainage Diagrams, 172 Planning Certificates 10.7(2), 32 Planning Certificates 10.7(2) & (5), 7 - Outstanding orders and notices certificates.</p> <p>Work is currently underway to create a report to determine the actual business days for processing of these applications in order to accurately report on the percentage of applications that are being processed within 10 days of receipt of payment.</p> <p><i>Last Updated: 30-Jan-2023</i></p>						

OP Action Title: 1.1.7.1 Assess S138 Applications and provide Development Engineering Services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Development Assessment	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER
<p>OP Action Progress Comments: In the period 20/11/2022 and 19/01/2023 5 s138 approvals under the Roads Act were issued. 2 were issued within 40 days the balance were awaiting further information and therefore did not meet this timeframe. The development engineering staff have provided advice within the requirements of the customer service charter.</p> <p><i>Last Updated: 30-Jan-2023</i></p>						





Public Health & Environment






OP Action Title: 2.2.1.1 Undertake food premises surveillance in accordance with the NSW Food Authority's Partnership Agreement to ensure public health safety in relation to retail food businesses within our region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
<p>OP Action Progress Comments: Council's consultant Environmental Health Officer has moved through 55% of our food premises. Routine assessments will recommence in December 2022 and continue through to June 2023, excluding complaints.</p> <p>Council has recently appointed a new Environmental Health Officer. The program of inspecting Food Premises will recommence in February 2023.</p> <p>Council will be visiting all food premises to introduce the new Environmental Health Officer, hand out food hygiene information calendars and risk assess the premises.</p> <p><i>Last Updated: 25-Jan-2023</i></p>						

OP Action Title: 7.1.1.1 Undertake routine inspections of On-Site Sewage Management System inspections a per adopted program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)						Action and Task Progress Report- Standard	
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%		GREEN
<p>OP Action Progress Comments: The program rotates through the former local government areas using a risk based approach, with high - medium risk properties being assessed once in every three years and low risk once in every five years.</p> <p>Council has advertised the vacancy for the Environmental Officer (OSSM) position which was recently vacated. The inspections of the onsite sewage management systems has been concentrating on change of ownership and requests coming in from conveyancers for the future sale of premises.</p> <p><i>Last Updated: 25-Jan-2023</i></p>							
OP Action Title: 7.1.2.1 Undertake routine inspections of Liquid Trade Waste systems							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	25%	59.00%		RED
<p>OP Action Progress Comments: Council has two vacant Liquid Trade Waste Officer positions. Both positions continue to be vacant. The positions were advertised for the fourth time in January 2023.</p> <p><i>Last Updated: 25-Jan-2023</i></p>							
OP Action Title: 7.1.3.1 Responding to environmental complaints							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%		GREEN
<p>OP Action Progress Comments: Council followed up three environmental incidents during January 2023. One of them has been cleared by the EPA, the other two are still under investigation, with regulatory notices issued. The pollution incidents were investigated and reported to the EPA.</p> <p><i>Last Updated: 25-Jan-2023</i></p>							
OP Action Title: 7.2.2.1 Respond to illegal dumping activities. Council investigates all reports and arranges for clean-up and removal of waste							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%		GREEN
<p>OP Action Progress Comments: Council followed up five illegal dumping incidents during January 2023. Upon investigation no evidence apparent for issue of infringement notices. Material was cleaned up and disposed of at Councils landfill facility. All matters were reported on RIDOnline.</p> <p><i>Last Updated: 25-Jan-2023</i></p>							
OP Action Title: 9.2.1.1 Carry out NSW Health Drinking Water Monitoring program to ensure reticulated water supplies meet Australian Drinking Water Guidelines							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	
OP Action Progress Comments: Routine water samples are being undertaken on a weekly basis. No boiled water alerts were issued for the month of January 2023 <i>Last Updated: 25-Jan-2023</i>						
OP Action Title: 9.2.3.1 PROJECT: Develop a backflow prevention policy, procedure and implementation strategy for the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	
OP Action Progress Comments: Planning works have commenced for the development of a backflow prevention policy and procedure. A draft policy and procedure is currently being edited. The document will be finalised in early 2023. <i>Last Updated: 28-Nov-2022</i>						
Rangers						
OP Action Title: 13.2.5.1 Respond to straying stock matters and impound when required to ensure that our public roads are kept safe						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	
OP Action Progress Comments: Rangers respond to all issues relating to stock being out. . <i>Last Updated: 25-Jan-2023</i>						
OP Action Title: 13.2.5.2 Respond to matters raised through the out of hours call centre as required on a 24-hour basis						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	
OP Action Progress Comments: During the October reporting period 12 calls were received and all were responded to and recorded in Councils' after hour log. <i>Last Updated: 25-Jan-2023</i>						
OP Action Title: 13.2.6.1 Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	
OP Action Progress Comments: Council's Rangers investigated 8 dog attacks during the month of January 2023.						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Last Updated: 25-Jan-2023

OP Action Title: 13.2.7.1 Undertake routine parking patrols

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Ten patrols were undertaken in January with infringements and educational material being used to change behaviour.

Last Updated: 25-Jan-2023

OP Action Title: 13.2.7.2 Undertake patrols of unlawful camping within leased foreshore area around Lake Jindabyne throughout winter period

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Council completed the ski season parking and camping patrols for Jindabyne in first week of October. During the season 1319 interactions were recorded. With 779 cautions and 540 infringement notices were issued during these patrols.

Last Updated: 24-Oct-2022

OP Action Title: 13.2.7.3 PROJECT: Develop and implement a community education program to improve parking habits of motorists in the region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Rangers have completed ten parking fliers and are now using them as part of their regular patrols to educate the community on the parking rules.

Last Updated: 25-Jan-2023

Community Services

Community Facilities

OP Action Title: 12.2.1.1 Cooma saleyards are available for local and regional use

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	64%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Cooma had 1 sale this month which went very well with an external agent.

06/02/2023- Cooma sale yards continue to be available for sales. Agents have not had the level of interest that we would like. A Committee meeting will address this issue in February

Last Updated: 06-Feb-2023

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


OP Action Title: 12.2.1.2 PROJECT: Review the provision of Saleyard services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	62%	59.00%	 GREEN

OP Action Progress Comments: Bombala stock depot is currently in the process of writing a tender for lease. A great deal of work has been carried out to investigate the suitability of leasing and what the requirements are to get it up to standard.
02/06/2023 - An expression of interest went out and there has been a mandatory inspection. We are expecting to finalise this process in the coming weeks

Last Updated: 06-Feb-2023


OP Action Title: 12.2.2.1 Council owned truck washes are available for use

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	63%	59.00%	 GREEN

OP Action Progress Comments: All truck wash services are currently operational at all times. Scoping to empty the ponds at Bombala has commenced with these due for draining.
06/02/2023 - all truck wash services are currently operational at all times.

Last Updated: 06-Feb-2023

OP Action Title: 12.2.2.2 PROJECT: Review the future direction of the Bombala Truck Wash

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	64%	40.00%	 GREEN

OP Action Progress Comments: Bombala truck wash is currently under review and assessment
02/06/2023 - The operation of the Bombala Truck Wash is included in the Expressions of Interest process for the Bombala Stock Depot





Last Updated: 06-Feb-2023

OP Action Title: 12.4.1.1 Swimming pools are available and open to the community

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	72%	59.00%	 GREEN

OP Action Progress Comments: Jindabyne pool is about to close for significant refurbishment. Berridale Pool has just opened. Adaminaby is due to open. NB: Berridale and Adaminaby required valve repairs prior to the opening which has caused a delay as with staffing shortages. Bombala Pool has had a big tidy-up and opened on time.
06/02/2023 - Adaminaby, Berridale, Cooma and Bombala remain open to the public for the swimming season. Jindabyne pool is currently undergoing major capital works and Cooma will begin capital works after March

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Last Updated: 06-Feb-2023						
OP Action Title: 12.4.1.2 PROJECT: Tender for the operation and management of Council’s swimming pools						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Deferred	01-Jul-2022	30-Jun-2023	62%	0.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: This will be addressed in the second half of this financial year. 06/02/2023 - This process has not begun yet Last Updated: 06-Feb-2023						
OP Action Title: 12.4.1.3 PROJECT: Jindabyne Pool Roof and HVAC Upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	55%	55.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Status - Project commenced on site 28-11-2022, Project currently on hold while Fibre Optic Cable is relocated Critical issues - Relocation of Fibre Optic cable by Telstra will create an extension of time that may push the project past the due date Risks - Completing project by the due date. Next step - Complete relocation of Optic Fibre and recommence demolition Budget - There are sufficient funds for the current scope of works, however additional funding would be required to upgrade the filtration system Communication - Community is being updated by Jeff’s team Last Updated: 19-Jan-2023						
OP Action Title: 12.4.1.4 PROJECT: Develop a Pool Strategy for the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	56%	0.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: A Pool Strategy is not yet funded yet funding for this is being explored through grants. 06/02/2023 - Funding is still being sorted through grants applications. Last Updated: 06-Feb-2023						
OP Action Title: 2.2.2.1 Council Caravan Parks are open and available						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %





Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	 GREEN
<p>OP Action Progress Comments: Council caravan parks were operational at almost 100%. Bombala was closed for 2 days due to flooding and Delegate remains closed at the moment. All other parks are at 100% operation.</p> <p>25/11/22: Delegate Caravan park has re-opened. Most parks are soft under foot due to recent rains.</p> <p>06/02/2023 - All Caravan parks remain open and available</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 2.2.2.2 PROJECT: Review operation and leasing arrangements of caravan parks and camping grounds						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Deferred	01-Jul-2022	30-Jun-2023	62%	59.00%	 GREEN
<p>OP Action Progress Comments: Operation and leasing arrangements have been reviewed with no change predicted at this time.</p> <p>27/10/22 No further changes at this time.</p> <p>06/02/2023 - this remains deferred</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
Community Support Program						
OP Action Title: 2.1.1.1 All service streams under the Commonwealth Home Support Programme are provided to the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	 GREEN
<p>OP Action Progress Comments: All service streams have been delivered with an increase in Yard Maintenance which is common for this time of the year.</p> <p>06/02/2023 - Home support programs are continuing to deliver all service streams</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 2.1.2.1 Maintain governance in the delivery of community services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	64%	59.00%	 GREEN
<p>OP Action Progress Comments: No meeting has been held since May. Still on track with meeting outputs with the next meeting in December 2022.</p> <p>06/02/2023 - The Community Services Advisory Committee met on the 21 December 2022. On track with election of new committee members.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 2.1.2.2 Deliver high quality services through community support programs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: There have been a lot of updates in the area of Community Support Programs with aged care reform impacting the way in which services are delivered. On 1 December 2022 there is a new Aged Care Code of Conduct being implemented. There has been a lot of preparation going into this involving Council Staff and Workforce as well as education and awareness. Additionally, on 1 December 2022 there is the introduction of the Serious Incident Response Scheme - this provides a process and structure to report incidents such as abuse and/or neglect to the Aged Care Quality and Safety Commission.</p> <p>Staff have also attended several webinars on changes to the Home Care Package program regarding what funds can and cannot be spent on.</p> <p>06/02/2023 - There is an expectation that services will improve over the next period of time, with crucial positions being filled. Racheal Roehl has taken up the position of Coordinator, Community Support Programs and Jodi Humphries has begun as Team Leader Community Transport. This will allow the other quality staff within the unit to move back into their substantive roles, further strengthening delivery.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 4.3.1.1 Maintain Community Transport service provision through the ongoing recruitment and retainment of volunteer drivers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Outputs have not been met due to a lack of drivers, this remains consistent. We have notified Transport for NSW of the challenges with meeting outputs. We did receive approval to utilise unspent funds on a marketing campaign to launch in 2023 which is being scoped out.</p> <p>06/02/2023 - The recruitment of a team leader will strengthen this team. There has also been another SMRC Driver employed who is excelling in this position. At the moment, there is sufficient volunteer drivers.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 4.4.1.1 Coordinate and mentor the Snowy Monaro Youth Council to provide young people with the opportunity to develop leadership skills						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: The November meeting went ahead as planned with nothing major to feedback on. Minutes will go to the next Council meeting first of the new year.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 4.4.1.2 Provide Youth Services in collaboration with other providers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

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cammsstrategy

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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER
<p>OP Action Progress Comments: The Ryder Trailer infrastructure has been purchased and the build commenced this month for which we are very excited! We are also working with local providers to explore some holiday program activities for January 2023.</p> <p>06/02/2023 - The new Team leader Youth Capacity Building has begun in the position and is currently collaborating with other providers to improve youth services delivery to the community.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 4.4.1.3 PROJECT: Review Youth Strategy 2023-27						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	30%	50.00%	 RED
<p>OP Action Progress Comments: This project will commence when we recruit to the position.</p> <p>06/02/2023 - The new Team leader Youth Capacity Building has begun in the position and is currently working with all stakeholders, including the manager Community Services, the Youth Council, Councilor representative and other members to begin the review of the youth strategy 2023-27</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
Library Services						
OP Action Title: 12.1.1.1 Continue to provide and maintain the highly successful Tech Savvy sessions for our seniors to fill an education gap						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	 GREEN
<p>OP Action Progress Comments: 27/10/22 - Our statistics have grown significantly with 7 classes with 84 attendees in 2019 to 39 classes and 275 attendees in 2022.</p> <p>25/11/22 - Final class for Tech Savvy for 2022 is late November and stats will be collated at that time. This is a very successful program across the region.</p> <p>06/02/2023 - Tech savvy seniors will continue to operate in 2023.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 12.1.1.2 Face to Face Library Services are provided						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	 GREEN
<p>OP Action Progress Comments: Jindabyne Library continues with 4779 individual visits to date. Bombala Library had some closures due to flooding and access. all other services are running as usual</p> <p>06/02/2023 - Libraries have been fully operational, providing quality face to face services to the community. A current lack of quality candidates for the Mobile library position has meant that a diluted services has needed to be implemented.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Residential Aged Care

OP Action Title: 2.1.3.1 Maintain service levels and customer satisfaction in accordance with Aged Care Quality Standards

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	68%	59.00%	 GREEN

OP Action Progress Comments: Feedback and satisfaction surveys continue to be completed monthly. Feedback from Snowy River Hostel is exemplary, and feedback from Yallambee Lodge is very good.


27/10/22 - Feedback and satisfaction surveys are still completed monthly and feedback from both sites is excellent

25/11/22 - Feedback and satisfaction surveys are completed monthly with excellent feedback at all times

6/02/23 - Feedback continues to be successful and was ratified by the commission in the recent unannounced accreditation process. the commission could not find a single resident that was unhappy with the service.

Last Updated: 06-Feb-2023

OP Action Title: 2.1.3.2 PROJECT: Transition to a new provider of Aged Care Services within the region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	89%	100.00%	 AMBER

OP Action Progress Comments: SMRC and Sapphire Coast Community Aged Care continue to work closely together with the goal of divesting. We are now 2 months away from the end of the due diligence program with no decision made. Still no decision made. Working with SCCAC to approach the government for significant financial support for aged care in the region.

25/11/22 - we are looking to extend the Due Diligence program until June 2023 to enable SMRC and SCCAC to successfully lobby government for ongoing support of residential aged care in our region


06/02/2023 - There has been little movement. The EOI process for SWHMC has provided an obstacle to our ability to progress.

Last Updated: 06-Feb-2023

Infrastructure

Civic Maintenance

OP Action Title: 12.4.2.1 Maintain high priority, high use parks, sporting facilities, trails and other grounds

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	57%	59.00%	 GREEN

OP Action Progress Comments: 25/11/2022 - All sporting fields and showground's have been maintained to a high level and utilised at high rates by the community.

Banjo Patterson park remains partially flooded, with areas in Berridale and Bombala also inundated with water which has restricted mowing capabilities.

Banjo Patterson Livvi place had water impleading on the landing area of the flying fox. With the assistance of the WHS team a site risk assessment determined the playground be closed while the risk was present, the water dropped swiftly over a week and the park was re opened. the chain of the disabled flying fox was broken, staff have repaired and reinstalled.

Hatchery bike trail remains closed to general use, landholder consultation is underway to determine if the Ultra marathon event could proceed using the trail if canoes are used for the section flooded.


Snowy Monaro Regional Council (SMRC)

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2023/02/06 - Hatchery bay trail remains closed to high lake levels in Jindabyne. Jindabyne foreshore has been assessed with application to public works for remediation costs funding being processed. Correctional Services have assisted with foreshore pathway clearing. Parks have been mown and maintained and accessible for use over the busy summer period.

Last Updated: 06-Feb-2023


OP Action Title: 12.4.2.2 To develop a MOU between Council and Volunteer Trail Stewardship

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	Not Started	01-Jul-2022	30-Jun-2023	0%	17.00%	 RED

OP Action Progress Comments: This arrangement will now be tabled in the new year, after further discussions with trail management bodies and be guided by the trail master plan recommendations

Last Updated: 25-Nov-2022

OP Action Title: 12.4.2.3 Seek additional funding/sponsorship for ongoing maintenance


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	25%	37.50%	 RED

OP Action Progress Comments: Grants are being investigated for upgrades - nothing further to report

2023/02/06 - Fees and charges have been added for commercial users and events of the MTB trails. If adopted by Council, these fees will help towards future maintenance of the trails. Other recommendations of the Trail master plan still to be investigated.

Last Updated: 06-Feb-2023

OP Action Title: 12.4.2.4 PROJECT: Investigate Highview Park Jindabyne

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	75%	50.00%	 GREEN



OP Action Progress Comments: a meeting has been organized between, strategic planning, projects and civic maintenance to understand what commitment Council has made, dollar value of contributions to be assigned to the project and any funding available for such projects.





2023/02/06 - Highview playground has been added to the contributions register. Amount to be dedicated for community consultation and plan to be determined by March.

Last Updated: 06-Feb-2023

OP Action Title: 12.4.2.5 PROJECT: Formalise a Playground Inspections Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	67%	59.00%	 GREEN
<p>OP Action Progress Comments: Templates previously created are being used, however a more efficient and consistent repetitive work order system is being investigated - also integrations into an annual works program/asset management system will be investigated as part of field force four outcomes.</p> <p>Workshop planned to help possibly integrate into Vault</p> <p>2022/10/26- Current inspection templates have a version in vault, a team meeting has been held with some initial training.</p> <p>2022/11/25- monthly inspections are being entered into vault</p> <p>2023/02/06 - Responsibility shift to technical officer to schedule and perform comprehensive inspections. Ensuring a more structured approach.</p> <p>Autumn maintenance being planned.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
OP Action Title: 2.2.3.1 Maintain amenities throughout the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	67%	59.00%	 GREEN
<p>OP Action Progress Comments: A number of facilities are still being repaired after vandalism, Adaminaby, Jindabyne town centre, Nijong and Norris park toilets. The team have responded to breakages and reports of malfunctioning equipment as soon as humanly possible. Cleaning has been to schedule. Council and Nimmitabel action group have received praise from travelers due to the installation of new toilets at the Nimmitabel Lake Williams rest area.</p> <p>2022/10/26- Staff and contractors have been diligent and cleaning all public toilets to schedule. Reporting damagers when discovered, repairs are made as soon as possible.</p> <p>Snowy oval graffiti has been painted over along with graffiti in Jindabyne at the Lions park toilets and Clay pits toilets.</p> <p>2022/ 11/25 - cleaning has kept to schedule with mostly positive feedback. Minor breakages are being repaired as quick as possible.</p> <p>Investigations into Bredbo septic tanks are underway. unsociable behavior by youths in Centennial park has resulted in damaged and dirty bathrooms left after cleaning staff have attended, grant being researched to help discourage such behavior.</p> <p>2023/02/06 - Preparations and pump outs of Bredbo, rest area and recreation ground along with Numeralla camp ground and Tennis club septic' tanks ensured smooth operation over the busy holiday period and for a number of events held in January.</p> <p>Jindabyne town center toilets have continued to be the target of vandalism with cisterns , pipe work and mirrors smashed repeatedly. Due to this damage some temporary closures have been necessary, to allow for repair works.</p> <p><i>Last Updated: 06-Feb-2023</i></p>						
Land & Property						
OP Action Title: 12.1.2.1 Maintain Commonwealth DoHA parameters						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	75%	58.31%	 GREEN
OP Action Progress Comments: Progressive action and communication with the Commonwealth in place to ensure SRHC alignment with DoHA parameters.						
Last Updated: 06-Feb-2023						
OP Action Title: 12.1.2.2 PROJECT: Operate and maintain Council owned, public civic building Snowy River Health Centre in accordance with DoHA requirements.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	75%	59.00%	 GREEN
OP Action Progress Comments: Formation of Building Management Committee pending finalisation of subdivision arrangements and issue of updated 88B instrument. February 2023 - Agreement reached with Essential Energy in regards to power easement inclusions on plan. Engagement progressing with new Practice Manager of JMP as to formation of Building Management Committee, which can be actioned once subdivision is finalised.						
Last Updated: 06-Feb-2023						
OP Action Title: 12.1.2.3 PROJECT: Prepare a project plan for the stream lining of access to public and operational sites						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	45%	59.00%	 AMBER
OP Action Progress Comments: Structure of project plan to be developed across relevant internal business units; priority site cascade to be defined (informed by risk & financial considerations).						
Last Updated: 06-Feb-2023						
OP Action Title: 12.2.3.1 Commence development of policies and procedures						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Teena Paterson - Coordinator Land & Property	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Commencement of development of policies and procedures has been achieved - Draft Policy Property Interests, Acquisition & Disposal; Draft Procedure Council Land/Building Disposal; and Draft Disposal Form (Internal use only).Gap related to acquisition and disposal policy & process certainty identified; action taken - Drafts in development. Progressive assessment of gaps ongoing.						
Last Updated: 06-Feb-2023						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 12.2.3.2 PROJECT: Conduct gap analysis identifying required Land and Property related policies and procedures, gaining an understanding of the policies and procedures to be developed

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	70%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Gap related to acquisition and disposal policy & process certainty identified; action taken - Drafts in development. Progressive assessment of gaps ongoing.

Last Updated: 06-Feb-2023

OP Action Title: 12.2.4.1 Updating of legacy land ownership titles

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	70%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Land ownership titles being updated to SMRC progressively along with constant engagement in tidying up legacy land matters as issues become known. February 2023: Review of ownership title proprietor holding name details is progressive as part of BAU. Investigating LRS process change to determine if efficiencies exist to action.

Last Updated: 06-Feb-2023

OP Action Title: 13.2.8.1 Manage Crown Land under Council’s care and control, ensuring intended use is in accordance with the Plans of Management (PoMs)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Crown Land management is a collaborative process, and the implementation of the mandated Plans of Management will assist Council to better guide the community expectations around these holdings. Note: Plans of Management are in development.

Last Updated: 06-Feb-2023

OP Action Title: 13.2.8.2 PROJECT: Manage Crown Lands under Council care and control in alignment with relevant legislation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Particular focus on developing, internal and external awareness of legislative obligations related to Aboriginal Land Claims and Native Title, and the practical implications of these considerations when planning projects or activities on Crown Land, for which SMRC is the defined Crown Land Manager. February 2023: Land & Property continue to work with community groups - such as local Landcare groups, Nimmitabel Lions Club, Snowy Mountains Amateur Radio Club etc - to support and guide awareness of the legislation aspects related to Crown Land.

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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 13.2.9.1 Address high corporate risk road reserve alignments, prioritising issues identified by Notifiable Authorities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	65%	59.00%	 GREEN

OP Action Progress Comments: February 2023: Ongoing progressive response and investigation of road reserve alignment matters to triage actions and help shape solutions/treatment options.

Last Updated: 06-Feb-2023

OP Action Title: 14.2.1.1 Develop a Plan of Management for the East Jindabyne foreshore area in conjunction with Snowy Hydro Limited (SHL) and Jindabyne East Residents Committee (JERC)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	30%	59.00%	 RED

OP Action Progress Comments: Draft MOU of East Jindabyne Foreshore Plan of Management document is with SHL for input. Once SHL details have been received the Draft will be finessed internally to then be circulated to JERC for further review/comment.

February 2023: Pending SHL feedback and to be perhaps further shaped by SAP directions related to this section of foreshore.

Last Updated: 06-Feb-2023

OP Action Title: 14.2.2.1 Land management issues are addressed

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	70%	59.00%	 GREEN


OP Action Progress Comments: Progressive and ongoing communication and consult between SMRC & SHL in play to cohesively enable best management practices for the multiple land holdings of joint interest to both organisations.

February 2023: Settlement achieved both Waste Transfer Station & Water Treatment Plant purposes in Jindabyne; land matters now in progress to enable EOC/RFS future construction.

Last Updated: 06-Feb-2023

Roads Infrastructure

OP Action Title: 10.3.1.1 Undertake Council's 2022/23 Resealing Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Deferred	01-Jul-2022	30-Jun-2023	25%	70.00%	 RED

OP Action Progress Comments: Councils 22/23 Resealing Program has been cancelled.


Due to delays due to unclear funding allocation, contractor availability and temperature issues after summer, the resealing program has been put on hold until 23/24.

Last Updated: 05-Feb-2023

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


OP Action Title: 10.3.10.1 Undertake scheduled 2022/23 Transport Infrastructure Maintenance

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	58%	58.00%	 GREEN
<p>OP Action Progress Comments: Transport Infrastructure Maintenance is currently ongoing. Emergency maintenance and fixing impairment is currently prioritised. Pothole Repair Program and Regional & Local Road Repair Programs have been announced to contribute to road maintenance.</p> <p><i>Last Updated: 05-Feb-2023</i></p>						

OP Action Title: 10.3.12.1 PROJECT: Deliver externally funded projects through Transport for NSW and RMCC Agreement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	58%	58.00%	 GREEN
<p>OP Action Progress Comments: Project Briefs for TfNSW Ordered works have been received by Council Development is currently. TfNSW Ordered Works projects are underway, including TfNSW Heavy Patching & Resealing Programs. RMCC Maintenance works for Quarter 3 works is currently underway.</p> <p><i>Last Updated: 05-Feb-2023</i></p>						

OP Action Title: 10.3.12.2 PROJECT: Fixing Local Roads Round 3 - Upgrade of Mila Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	58%	58.00%	 GREEN
<p>OP Action Progress Comments: Mila Road 80% design has been received.</p> <p><i>Last Updated: 05-Feb-2023</i></p>						

OP Action Title: 10.3.12.3 PROJECT: Fixing Local Roads Round 3 - Upgrade of Dry Plains Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	 AMBER
<p>OP Action Progress Comments: The design for the Dry Plains Road Upgrade continues to be underway. Dry Plains Road designs have been reviewed by Council, with updates to be made in the coming weeks by Consultants.</p> <p><i>Last Updated: 30-Nov-2022</i></p>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 10.3.12.4 PROJECT: Fixing Local Roads Round 2 - Upgrade of Avonside Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Tender for the Avonside Road has been developed for construction.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.5 PROJECT: Fixing Local Roads Round 3 – Upgrade of Shannons Flat Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	40%	40.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: 50% Design has been received by design consultants.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.6 PROJECT: Fixing Local Roads Round 2 – Upgrade of Maffra Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	40%	60.00%	<div><div></div><div></div><div></div></div> RED
OP Action Progress Comments: Minor repair works have begun in line with scope for the project.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.7 PROJECT: Fixing Local Roads Round 1 – Upgrade of Springfield Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	95%	95.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Construction of Springfield Road project has been completed. Currently awaiting linemarking and signage contractor to finalise roadworks.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.8 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Numeralla Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	<div><div></div><div></div><div></div></div> GREEN

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Snowy Monaro Regional Council (SMRC)

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OP Action Progress Comments: Numeralla Road works have begun.
Last Updated: 05-Feb-2023

OP Action Title: 10.3.12.9 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Countegany Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Road Project has been completed.
Last Updated: 05-Feb-2023

OP Action Title: 10.3.12.10 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Snowy River Way

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	60%	60.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Construction is expected to begin upon the completion of the Barry Way works.
Last Updated: 05-Feb-2023

OP Action Title: 10.3.12.11 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Barry Way

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	60%	60.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: The designs for this work are being finalised, and construction expected to begin upon the completion of the Numeralla Road works.
Last Updated: 30-Nov-2022

OP Action Title: 10.3.12.12 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Bobundara Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Construction works are currently underway.
Last Updated: 05-Feb-2023






OP Action Title: 10.3.12.13 PROJECT: Black Spot Program – Barry Way

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	60%	60.00%	 GREEN
OP Action Progress Comments: The construction of this project will be done alongside the Safer Roads portion of the project, to be started upon completion of the Numeralla Road Safer Roads project. <i>Last Updated: 05-Feb-2023</i>						
OP Action Title: 10.3.12.14 PROJECT: Roads to Recovery – Quidong Road Re-sheeting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: Quidong Road Re-Sheeting has not yet been undertaken. Council staff and contractors are currently at capacity undertaking road repairs. Resheeting of Quidong Road will be done once the risk of the road network lowers. <i>Last Updated: 30-Nov-2022</i>						
OP Action Title: 10.3.12.15 PROJECT: Roads to Recovery – Rainbow Drive Stormwater Upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	 GREEN
OP Action Progress Comments: Investigations have begun for the Rainbow Drive Stormwater upgrade. <i>Last Updated: 05-Feb-2023</i>						
OP Action Title: 10.3.12.23 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Jerrara Drive, East Jindabyne						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	 GREEN
OP Action Progress Comments: Designs have begun for bus shelters. <i>Last Updated: 05-Feb-2023</i>						
OP Action Title: 10.3.12.24 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Bombala Street, Nimmitabel						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	 GREEN
OP Action Progress Comments: Designs have begun for bus shelters.						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.25 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Cooma North Public School, Mittagang Road, Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Designs have begun for bus shelters.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.26 Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Bombala Primary & High School, Bright Street						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Designs have begun for bus shelters.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.27 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Monaro High School, Mittagang Road, Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Designs have begun for bus shelters.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.12.28 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Eucumbene Road/Kosciuszko Road, Kalkite						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	10.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Designs have begun for bus shelters.						
Last Updated: 05-Feb-2023						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 10.3.12.29 PROJECT: Construction new access road segment EOC Polo Flat, Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	5%	5.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Workshops undertaken for FCC requirements, but designs not yet started for new access road.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.2.1 Undertake Council’s 2022/23 Heavy Patching Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	60%	60.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Heavy Patching Tender is completed, works underway in February 2023.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.3.1 Undertake 2022/23 Gravel Resheeting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	58%	58.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Gravel resheeting is being completed under DRFA, LRCIP & Council funding.						
Last Updated: 05-Feb-2023						
OP Action Title: 10.3.5.1 Undertake Reactive Maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	58%	58.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Repairs continue to be prioritised based on risk. However notification is being provided to the community where repairs will not take place within 3 weeks.						
Last Updated: 30-Nov-2022						
OP Action Title: 10.3.6.1 Undertake 2022/23 Footpath Renewals						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: With current rain damages across the road network, priority has been shifted for Council Crews to undertake road surface repair. Storm related footpath damage is currently being captured for DRFA submission through Public Works Authority, however no footpath works have yet taken place. <i>Last Updated: 30-Nov-2022</i>						
OP Action Title: 10.3.7.1 Undertake 2022/23 Kerb and Gutter Renewals						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: With current rain damages across the road network, priority has been shifted for Council Crews to undertake road surface repair. No kerb and gutter renewal has yet taken place. <i>Last Updated: 30-Nov-2022</i>						
OP Action Title: 10.3.7.2 PROJECT: Eucumbene Cove - Stormwater Upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: Investigations into Eucumbene Cove Stormwater issues to take place in February. <i>Last Updated: 05-Feb-2023</i>						
OP Action Title: 10.3.8.1 Undertake 2022/23 Rural Culverts Renewals						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: Culvert maintenance is currently underway during routine and storm damage maintenance repairs. Culvert renewal has not yet taken place. <i>Last Updated: 05-Feb-2023</i>						
OP Action Title: 10.3.9.1 Undertake 2022/23 Bridge Maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	58%	58.00%	 GREEN
OP Action Progress Comments: This financial year, 15 bridges have undergone maintenance work, inclusive of deck replacement work and repair to approach roads. Bridge signage also continues to be erected across the bridges in the region.						

Snowy Monaro Regional Council (SMRC)

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Last Updated: 05-Feb-2023

OP Action Title: 13.2.30.1 Development of Service Level Agreements for the Transport Network

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	 GREEN

OP Action Progress Comments: Council currently has tender out for the Towards Excellence package, to identify annual working requirements and subsequently formalising Service Level Agreements.

Last Updated: 05-Feb-2023

Resource & Waste Services

Resource & Waste


OP Action Title: 14.2.3.1 Participate and partner with external stakeholders such as CRJO to partner in Regional Waste Management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	89%	59.00%	 GREEN

OP Action Progress Comments: Resource and Waste have an ongoing working relationship with various external stakeholders such as CRJO. Resource and Waste also engage with various other Council regions to enhance, educate and inform each other. Continuing to participate in external stakeholder meetings 7.12.2022

Last Updated: 09-Dec-2022

OP Action Title: 7.1.3.2 Maintain leachate, groundwater and stormwater management control systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	66%	59.00%	 GREEN

OP Action Progress Comments: Ongoing throughout the year. Water testing will occur shortly at Adaminaby Transfer Station. During August, Jindabyne Landfill will also have water samples tested, along with Cooma Landfill testing water samples in December. Quarterly water samples are also taken from required licensed facilities throughout the year. 16.08.2022
Annual Water Report Due for Cooma Landfill in October 2022 (information is been gathered for this report ready for its submission, which is due early December 2022)
Annual Water Report for Cooma Landfill was lodged early November.
Continuation of water testing occurring as required.
a local contractor in Bombala has been engaged to undertake restoration works of the storm water channels at the Bombala Landfill ensuring that storm water is channeled correctly away from the landfill site. 7.12.2022





Last Updated: 08-Dec-2022

OP Action Title: 7.1.3.3 Completion of annual Waste and Resource Reporting Portal (WARRP) and Environmental Protection Authority (EPA) reports

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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	Completed	01-Jul-2022	30-Jun-2023	100%	59.00%	 GREEN
<p>OP Action Progress Comments: Annual WARRP Report underway with expected completion in August. Annual EPA reports for the previous FY have been submitted. Water testing reports are due April and October</p> <p>As per EPA licensing requirements the Annual WARRP report and EPA reports are now complete and have been lodged 16.08.2022</p> <p><i>Last Updated: 08-Dec-2022</i></p>						
OP Action Title: 7.1.3.4 Variation of EPA Licence to Cooma Landfill - submit request for variation to licence for Cooma Landfill for the transport and acceptance of waste material from Jindabyne Landfill to Cooma Landfill for disposal						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	50%	59.00%	 AMBER
<p>OP Action Progress Comments: 28.11.2022 no updates to report commencement of draft variations for EPL's is currently underway 7.12.2022</p> <p><i>Last Updated: 09-Dec-2022</i></p>						
OP Action Title: 9.3.1.1 PROJECT: Liaise with NSW EPA to develop a Remediation Plan for legacy landfill sites, in order of priority to prepare a rehabilitation plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	Completed	01-Jul-2022	31-Dec-2022	100%	100.00%	 GREEN
<p>OP Action Progress Comments: 28.11.2022 no updates to report Council staff and EPA staff have undertaken site visits for four of the listed legacy sites, Council has received a report from the EPA listing the required action for each of these sites. It is a very favorable report with achievable actions. 7.12.2022</p> <p><i>Last Updated: 07-Dec-2022</i></p>						
OP Action Title: 9.3.2.1 Continue to support the provision of recyclable materials for regional arts projects						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	82%	59.00%	 GREEN
<p>OP Action Progress Comments: Council continues to provide support for the provision of recyclable materials for regional art projects, council has not been approached by any art groups to date.</p> <p><i>Last Updated: 09-Dec-2022</i></p>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


OP Action Title: 9.3.2.2 Continue to improve, stock and promote Council's buyback facilities (ScrapMart)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	87%	59.00%	 GREEN

OP Action Progress Comments: Official opening of Bombala Scrapmart occurred on 19 November 2022. Operational hours of Bombala Scrapmart are Saturday 1.30pm-3.30pm and Sunday 11.00am - 3.30pm

Last Updated: 09-Dec-2022

OP Action Title: 9.3.3.1 Provide domestic and commercial waste, recycling and FOGO kerbside collection services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	85%	59.00%	 GREEN

OP Action Progress Comments: Both domestic and commercial kerbside collection continue to be expanded and improved.

More kerbside collections are occurring in the Jindabyne area with 1,200 plus bins collected each week.

domestic kerbside bins continue to be rolled out to new properties upon request. 17.10.2022

Collection services both domestic and commercial are continuing to be rolled out to new properties upon request 23.11.2022

Last Updated: 16-Jan-2023


OP Action Title: 9.3.3.2 Investigate and review kerbside services and expand as needed

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	56%	59.00%	 GREEN

OP Action Progress Comments: Ongoing discussions are being held and information sort from planning as to recent and future subdivisions and the impacts that these subdivisions will have on the waste collection teams across the LGA, with future planning for additional plant and staff which may be required to ensure that we are capable of meeting the kerbside collections requirements of our communities. 7.12.2022

Last Updated: 09-Dec-2022

OP Action Title: 9.3.3.3 Kerbside Waste Audit - Audit Council's kerbside bins and public street bins. Waste Audits are an essential waste management tool which enable Council to understand how management of waste is performing across the region and to gauge disposal behaviour within the community

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: A kerbside waste audit was recently conducted across the region. The final report is still in process and will be received shortly.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


Draft report has been received, Council are now waiting on final report.
Final report received, to be submitted to Council shortly.
Final report has been received for the kerbside waste audit 7.12.2022
Council have engaged the consultants to undertake another waste audit for the Bank of Bins (rural residents) this report should be finalised by February 2023 and will give Council and indication of what materials are being disposed of by rural residents who utilise the BOBs 7.12.2022

Last Updated: 09-Dec-2022

Water & Wastewater

Water and Wastewater

OP Action Title: 11.1.1.1 PROJECT: Telemetry upgrades inc, new system implementation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	15%	15.00%	 GREEN

OP Action Progress Comments: Tender Documentation and project scoping completed
RFQ will be issued early December

Last Updated: 21-Nov-2022


OP Action Title: 9.2.2.1 Jindabyne Pump Station Overflow Pump Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

OP Action Progress Comments: Pump station maintenance program is on schedule

Last Updated: 21-Nov-2022





OP Action Title: 9.2.3.2 Undertake annual compliance reporting to NSW EPA




Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: On track for all annual reports. Nimmitabel due next in February.

Last Updated: 21-Nov-2022

OP Action Title: 9.2.4.1 Council supplies reticulated potable water to many towns and villages across the region. Potable drinking must meet a high level of compliance to ensure public health and safety

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: Potable water for the month of December 2022 met with compliance requirements. Potable water for the month of January 2023 met with compliance requirements. <i>Last Updated: 16-Jan-2023</i>						
OP Action Title: 9.2.4.2 Council repairs water main breaks as a matter of urgency to ensure that the supply is returned to normal as soon as possible						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: 4 water main breaks were recorded for the Month of December 2022. Service was returned to normal as soon as possible. 3 water main breaks were recorded for the Month of January 2023. Service was returned to normal as soon as possible. <i>Last Updated: 16-Jan-2023</i>						
OP Action Title: 9.2.4.3 Unplanned water interruptions impact on Council's service delivery of safe water. Council endeavours to reduce the number of interruptions to maintain service						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: 12 Unplanned water interruptions have been recorded in December 2022. 6 Unplanned water interruptions have been recorded in January 2023. We are on track with the required less than 50 interruptions per 1000 connections for the year. <i>Last Updated: 16-Jan-2023</i>						
OP Action Title: 9.2.4.4 Council responds to water incidents (burst and leak) in a timely manner to ensure that supply interruption is as minimal as possible						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: 41 water incidents (leaking service, faulty meters, aged assets) were reported in Cooma, Bombala and Snowy areas in December 2022. This was attended to in less than 4 hours average response time and resolved. 23 water incidents (leaking service, faulty meters, aged assets) were reported in Cooma, Bombala and Snowy areas in January 2023. This was attended to in less than 4 hours average response time and resolved. <i>Last Updated: 16-Jan-2023</i>						
OP Action Title: 9.2.4.5 Council responds to reticulated water quality complaints to ensure that the public are drinking safe water						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN
OP Action Progress Comments: There was 3 dirty water complaints received in December 2022. There was 0 dirty water complaints received in January 2023. We are on track with the required less than 20 complaints per 1000 connections for the year. <i>Last Updated: 16-Jan-2023</i>						
OP Action Title: 9.2.4.6 PROJECT: Cooma Water Treatment Plant weir and fishway upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	99%	59.00%	 GREEN
OP Action Progress Comments: Accomplishments & Completions The SECI process as approved by council is now completed with the final report issued to W&WW management for guidance on how to proceed. Critical Issues (including explanation of any deviations/variances from project plans) Timing for the construction in regards of the forecast weather is now completed. Risks (and how you/we intend to address them) Continued rainfall causing unsafe working environment Next steps Decision on recommendations by SMRC/ELT Budget status (including any contracts/tendering/procurement) SECI process is under budget at this time. Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc) Final report with recommendations to be presented to ELT Jan 23 <i>Last Updated: 27-Jan-2023</i>						
OP Action Title: 9.2.4.7 PROJECT: Development of water mains replacement program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	Completed	01-Jul-2022	30-Jun-2023	100%	59.00%	 GREEN
OP Action Progress Comments: Completed <i>Last Updated: 27-Jan-2023</i>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 9.2.4.10 PROJECT: Cooma Water Treatment Plant raw water pump and variable speed drive upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	15%	15.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Accomplishments & Completions</p> <p>The Cooma WTP upgrades for the raw water intake is still going through the full scoping phase and will be ready for operational review prior to the consultancy brief being released.</p> <p>Critical Issues (including explanation of any deviations/variances from project plans)</p> <p>Nil</p> <p>Risks (and how you/we intend to address them)</p> <p>Nil</p> <p>Next steps</p> <p>Detailed Scope of Work</p> <p>Budget status (including any contracts/tendering/procurement)</p> <p>TBA</p> <p>Key items for Communication (Stakeholder Meetings etc, date for DA’s on public exhibition etc)</p> <p>Nil Public comms at this time</p> <p><i>Last Updated: 27-Jan-2023</i></p>						
OP Action Title: 9.2.4.12 PROJECT: Construction of Bombala and Delegate Water Treatment Plants						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	35%	35.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Bombala/Delegate WTP – Tender Phase 100% complete Detailed Design 80%</p> <p>Accomplishments & Completions</p> <p>Detailed design has been going well with HAZOP having been completed Dec 22.</p> <p>Critical Issues (including explanation of any deviations/variances from project plans)</p> <p>Nil</p> <p>Risks (and how you/we intend to address them)</p> <p>No identified risks that could affect project delivery</p> <p>Next steps</p>						
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Continued detailed design in preparation of procurement & construction in 2023

Budget status (including any contracts/tendering/procurement)
Budget is tracing well with no additions to SOW at this time.

Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc)
Nil Public comms at this time

Last Updated: 27-Jan-2023

OP Action Title: 9.2.5.1 Council responds to sewerage incidents (including main breaks and chokes) in a timely manner to ensure maintained service delivery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours.

Last Updated: 28-Nov-2022

OP Action Title: 9.2.5.2 Council's Sewage Treatment Plants must comply with NSW Environment Protection Authority (EPA) licence conditions to protect the environment

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: All sewage treatment plants are complying with the individual EPA licence requirements.

The following exceedances were noted in December 2022:

Bombala STP
23/11/2022 – Nitrogen Concentration over 90th %ile limit

The following exceedances were noted in January 2023:

Adaminaby STP
21/12/2022 – Faecal Coliform exceedance of 90th %ile limit
11/01/2023 – Faecal Coliform exceedance of 90th %ile limit

Nimmitabel STP
4-6 Jan 2023 – Wet Weather volume exceedance of discharge to the creek due to hail storm on 3rd January
21/12/2022 – TSS & BOD exceedance of the 100th %ile limit

Snowy Monaro Regional Council (SMRC)

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Last Updated: 16-Jan-2023

OP Action Title: 9.2.5.3 Council repairs sewerage main breaks and chokes to maintain service delivery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: 10 incidents have been reported in December 2022 and 6 incidents have been reported in January 2023 in the Cooma, Snowy and Bombala areas. We are on track with the required less than 20 repairs/chokes per 100km per year.

Last Updated: 16-Jan-2023

OP Action Title: 9.2.5.4 Council monitors the total sewerage complaints in a year to obtain data for service improvement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: There were 12 sewerage complaints received in December 2022. There were 13 sewerage complaints received in January 2023. We are on track with the required less than 50 complaints per 1000 connections for the year.

Last Updated: 16-Jan-2023

OP Action Title: 9.2.5.5 PROJECT: Adaminaby Sewage Treatment Plant - construction

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	85%	59.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Accomplishments & Completions
The Adaminaby STP is moving slowly ahead and is being hampered by bad weather at the moment.
The contractor is struggling to get resources on site and SMRC is working closely with the contractor to assist in moving the project forward.
Mech & Elec installation has been moving forward

Critical Issues (including explanation of any deviations/variances from project plans)
Project is behind time but is moving steadily forward

Risks (and how you/we intend to address them)
Continued wet weather is the only identified risks that could affect project delivery
Next steps
Continued construction leading into commissioning in 2023

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Budget status (including any contracts/tendering/procurement)
Budget is tracing well with no additions to SOW at this time.

Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc)
Nil Public comms at this time

Last Updated: 27-Jan-2023

OP Action Title: 9.2.5.6 PROJECT: Jindabyne Town Centre - Sewer upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	85%	59.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions

Detailed design for the full project is at 50% complete.

- Funding for W&WW component is allocated
- Funding for the civil component is still to be sourced.

Critical Issues (including explanation of any deviations/variances from project plans)
Nil

Risks (and how you/we intend to address them)

Lack of funding for civil part of the project is required for full delivery

Next steps

Continued detailed design finalisation

Budget status (including any contracts/tendering/procurement)
Budget is unallocated at this time

Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc)
Nil Public comms at this time

Last Updated: 27-Jan-2023

OP Action Title: 9.2.5.7 PROJECT: Kalkite Sewage Treatment Plant upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN

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OP Action Progress Comments: Accomplishments & Completions

Consultancy agreement for the engineering and process design has been awarded
Funding for some of the works has been granted by State now.
The design for the electrical upgrades has been completed and is going through the approvals process for the electricity supplier.
There has been some additional requirements from the electricity supplier
These works were hoping to be undertaken starting August 2022 but are delayed from the supplier and will start ASAP after approval.
Flow meters to record accurate inflow data are being completed.

Critical Issues (including explanation of any deviations/variances from project plans)
Nil

Risks (and how you/we intend to address them)
Construction costs may be higher than anticipated due to the steepness of the terrain


Next steps
Design phase has started

Budget status (including any contracts/tendering/procurement)
Design costs came in under budget.

Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc)
Nil Public comms at this time

Last Updated: 27-Jan-2023

OP Action Title: 9.2.5.8 PROJECT: Kalkite Sewage Treatment Plant electrical upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	95%	58.31%	 GREEN

OP Action Progress Comments: The design for the electrical upgrades has been completed and is going through the approvals process for the electricity supplier.
There has been some additional requirements from the electricity supplier
These works were hoping to be undertaken starting August 2022 but are delayed from the supplier and will start ASAP after approval.

Last Updated: 27-Jan-2023

Strategy Portfolio


Corporate Projects

Snowy Monaro Regional Council (SMRC)

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Corporate Projects

OP Action Title: 10.3.12.16 PROJECT: Adaminaby Long Vehicle and Truck Parking

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	20%	20.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:

Work underway to clear low hanging branches from adjacent to Adaminaby Showground. This will enable survey work to be undertaken from 6th February

Critical Issues:

The Light Vehicle Parking area project will commence by April 2023. The Heavy Vehicle parking area project is still awaiting topographical and geotechnical surveys to be carried out.

Risks:

Possible future risks could include:

- * Unknown issues from geo-technical survey
- * Inability to secure contractor
- * Issues with final approval from Transport for NSW

Next Steps:

- * Topographical survey
- * Geotechnical survey
- * Final design
- * Contractor procurement

Budget Status:

Within budget

Key Items for Communications:

NIL

Last Updated: 16-Jan-2023

OP Action Title: 10.3.12.17 PROJECT: Bobeyan Road Upgrade Sealing Adaminaby to ACT Border

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	40%	59.00%	 RED

OP Action Progress Comments: SVC Road Crew re-established on site and monthly meetings reestablished with SVC mgt.

SMRC Undertaking Archaeology works, surveys, community/landholder consultation and acquisitions.

Road Base production from the Shannon Flat Quarry under-way.

Contractor for bridge construction selected and contracted.

Contract awarded and bridge Design underway. SVC back on site.

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Vegetation clearing SP-1C underway.
Construction of bridge approaches to Jones Creek Bridge commenced.
Placing of pavement material from Shannons Flat stockpile commenced.

Last Updated: 06-Feb-2023

OP Action Title: 10.3.12.18 PROJECT: Fixing Country Bridges Program - Cambalong Bridge, Cambalong Road Palarang - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey RFQ awarded.
Hydrology RFQ prepared.
Residents Register and notification under development.
Costing upgrades to Palarang Bridge deck in lieu of bypass construction.

Proposed completion date December 2024

Last Updated: 06-Feb-2023

OP Action Title: 10.3.12.19 PROJECT: Fixing Country Bridges Program - Redcliffe Bridge, Cambalong Road, Palarang - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey RFQ awarded.
Hydrology RFQ prepared.
Temporary Bypass instillation underway.
Telstra Service relocation requested. (Telstra undertaking relocation of their assets.)
Residents Register and notification under development.
Bypass complete. TMP in place. Public notice via VMS boards & website under preparation.

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Proposed completion Date Feb 2024

Last Updated: 25-Nov-2022

OP Action Title: 10.3.12.20 PROJECT: Fixing Country Bridges Program - Cambalong 2 Bridge, Cambalong Road Cambalong - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	25%	10.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey RFQ awarded.
Hydrology RFQ prepared.
Residents Register and notification under development.
Costing upgrades to Palarang Bridge deck in lieu of bypass construction.

Planned completion July 2024

Last Updated: 25-Nov-2022

OP Action Title: 10.3.12.21 PROJECT: Fixing Country Bridges Program - Darbys Gully Bridge, Old Bombala Road, Nimmitabel

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey RFQ awarded.
Hydrology RFQ prepared.
Willow removal RFQ awarded and planned
Residents Register and notification under development.
InQuik modular components ordered.
Council Bridge crew to undertake construction. (planned commencement May 2023)
Part 5 assessment underway.
Project Engineer/Surveillance officer awarded.

Planned completion Oct 2023




Last Updated: 25-Nov-2022






OP Action Title: 10.3.12.22 PROJECT: Fixing Country Bridges Program - Black Flat Bridge, Black Flat Road, Williamsdale

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	 AMBER
<p>OP Action Progress Comments: Geotechnical Investigations, survey and stakeholder consultation are underway. Geotechnical Investigations complete. Site Survey Complete Hydrology RFQ prepared. (Advertised & closes 10/12/22) Telstra Service relocation requested. (Telstra undertaking relocation of their assets.) Residents Register and notification under development. InQuik Modules Ordered. Council Bridge crew to undertake construction. (Planned commencement Feb 2023) Part 5 assessment underway. Project Engineer/Surveillance officer awarded. Design underway.</p> <p>Proposed Completion date: August 2023 Last Updated: 25-Nov-2022</p>						
OP Action Title: 10.3.9.2 PROJECT: Ryrie Street Michelago Extension						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	35%	59.00%	 RED
<p>OP Action Progress Comments: Road design on new alignment complete. Booroomba Culvert Michaligo Road completed. Project awaiting UGL approval for work in rail corridor. UGL have advised they are at Round 2 of approvals with TfNSW. D&C contract awarded.</p> <p>Last Updated: 06-Feb-2023</p>						
OP Action Title: 10.3.9.3 PROJECT: Craigie Little Plains River Bridge Replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	31-Jul-2022	100%	58.31%	 GREEN
<p>OP Action Progress Comments: Complete</p> <p>Last Updated: 06-Feb-2023</p>						
OP Action Title: 10.3.9.4 PROJECT: Deep Creek Bridge Replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

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Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	98%	100.00%	 GREEN
<p>OP Action Progress Comments: Bridge Construction Completed and open to traffic. Additional works on approach roads under-way to improve safety and driving comfort.. Contractors engaged for approach road for Pavement upgrade, Guardrail realignment, Sealing. Approach Earthworks Complete, Guardrail Extension Complete. Bypass track maintenance by council underway. Touch up and sealing of approaches booked for first gap in the rain.</p> <p><i>Last Updated: 25-Nov-2022</i></p>						
OP Action Title: 10.3.9.5 PROJECT: Peak Creek Bridge Replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
<p>OP Action Progress Comments: Project completed</p> <p><i>Last Updated: 30-Sep-2022</i></p>						
OP Action Title: 10.3.9.6 PROJECT: Rossys Creek Bridge Replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	20-Dec-2022	30-Jun-2023	5%	20.00%	 RED
<i>Last Updated: 06-Feb-2023</i>						
OP Action Title: 10.3.9.7 PROJECT: Killarney Bridge Replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	20-Dec-2022	30-Jun-2023	5%	20.00%	 RED
<i>Last Updated: 06-Feb-2023</i>						
OP Action Title: 10.3.9.8 PROJECT: Matong Creek Bridge Replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	20-Dec-2022	30-Jun-2023	5%	20.00%	 RED
<i>Last Updated: 06-Feb-2023</i>						

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OP Action Title: 12.1.1.3 PROJECT: Jindabyne Community Library

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	99%	59.00%	 GREEN

OP Action Progress Comments: Defects liability period has commenced (12 months from 19 August 2022)
Financial acquittal and reporting underway with government funding bodies and final reports to be undertaken
Site signage and solar installation awaiting finer weather and contractor availability
Defects to be rectified and small landscaping additions

Furniture etc to be returned to 'planned' locations to allow for photography and competition entry.

Last Updated: 27-Jan-2023

OP Action Title: 12.1.2.4 PROJECT: New Civic Complex (Stage 1-Detailed Design)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	75%	59.00%	 GREEN

OP Action Progress Comments: Project Hold point until 2023
Workshop held with ELT with Colliers and Cox Architects (Masterplanning)
3 Draft reports provided
2 extensions on scope requested
Final designs (masterplans) and feasibility due September 2022 - delivered
Additional investigations into retail options undertaken - Report to be tabled March Council briefing
Updated building assessment and QS being undertaken on Cooma building for comparison

Last Updated: 27-Jan-2023

OP Action Title: 12.1.2.5 PROJECT: Delegate School of Arts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	55.00%	 RED

OP Action Progress Comments: Accomplishments & Completions:
Stage 1 - construction of new toilet amenities - only waiting on OC from Council.
Critical Issues:
- waiting on signed Funding Deed from Regional NSW
- cost escalation (request cost update from contractors)
- variations to original DA plans and scope of works since establishing regular meeting with PEG members (Delegate Progress Assoc. reps, SoA Committee reps, SMRC Councilor and SMRC Coordinator Community Facilities).

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Risks:

- cost escalation (request cost update from contractors)

Next Steps:

- finalize technical plans as per PEG comments - amend two new windows to 2100mm wide (2 x large 1800 x 2100 window)

- lodge modified DA plans Stage 2 & 3

- tender stage

Budget Status: on budget

Key Items for Comms:

Bimonthly meeting with PEG members and PCG (PWA and SMRC Project team)

Last Updated: 27-Jan-2023

OP Action Title: 12.1.2.6 PROJECT: Yallambee Lodge New Section of Facility

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	30%	65.00%	

OP Action Progress Comments: Accomplishments: DA Approval granted

Critical Issues: Project continues to work around divestment requirements, cost escalation of building materials may require additional funds to reach completion

Risks: Budget availability for completion of full scope

Next Steps: Post DA Approval meeting with architects, development of detailed technical specification for Construction Tender

Construction Tender to be in market in February

Last Updated: 27-Jan-2023

OP Action Title: 12.1.2.7 PROJECT: Bombala Arts and Innovation Centre Building Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	20%	45.00%	

OP Action Progress Comments: Economic Development continuing discussions to find potential lead tenant to cover ongoing running costs.

Risk: No operating model exists and building is excess to Council needs.

Reporting with PWA / DRNSW up to date.

Revised RFQ to market in February (now that market has settled) separating work to be undertaken in the amenities building (now covered entirely by SCCF2 funding) from main build.

Last Updated: 27-Jan-2023

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OP Action Title: 12.1.2.8 PROJECT: Delegate Preschool Renewal of Drainage Systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	20%	35.00%	 RED

OP Action Progress Comments: Accomplishments & Completions:

- AC installation in the preschool learning room
- removal of trees and stumps in the rear yard
- finalized drainage assessment and received design plans from drainage consultant
- finalized access assessment and received access performance solution report from access consultant
- engaged fire consultant and pending on FEBQ review from FRNSW
- engaged local drafting contractor to amend existing plans

Critical Issues:

- pending on fire consultant report and recommendation (currently under review by RFNSW).

Risks:

- construction timeline (need to negotiate with successful contractor)
- cost escalation

Next Steps:

- finalize plans as per fire consultant report
- lodge DA and CC
- tender stage

Budget Status: on budget

Key Items for Comms:

- regular consultation with internal and external stakeholders (Katrina Jamieson from Preschool, SMRC Planning and Building team) as required.

Last Updated: 27-Jan-2023

OP Action Title: 12.1.2.9 PROJECT: Community Halls Compliance and Upgrades (Strengthening Communities Safer Places Project)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	45%	55.00%	 AMBER

OP Action Progress Comments: Accomplishments & Completions:

Have completed all documentation for the Tender to go out in January 2023.

After meeting with Pip Giovanelli – Heritage Advisor on site at Bungarby Hall he advised that the Hall does not have any Heritage Status but would need to be carefully worked on for is historical aspects.

The week before Christmas we fitted a AED Defibrillator at Numeralla Hall – the community members met me out there and we fitted the AED Defibrillator to the outside of the building but out of eyesight from the street. We also put up signage.

Critical Issues:

Budget Constraints – Some Halls having more issues then the project budget will allow for.

Craigie Hall are leaning towards the option of a knock down rebuild but would like to see a plan of what they could have if they did go down that path. Craigie Hall is one of the worst halls we

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have and maintaining it and rectifying all the issues would end up costing way more than a rebuild. We will need to be in close contact with the Craigie Hall members and make a quick decision on which way to go as to not waste money and time.

Risks:

Community Expectations – as this project requires works to be undertaken at community maintained facilities it is crucial that there is a constant stream of communication between council and stakeholders. This will ensure that each party is kept up to date on the progress and development of the project.

Going over Budget – with over 60% of the grant funds being spent on construction works it is important to obtain realistic quotes and to allow for inflation and delays during this current building environment.

Next steps:

Tender documents are ready, we are hoping to open the Tender on Friday 20th January 2023 closing on Friday 20 February 2023. We have grouped 11 of the Halls together.

We have left Bungarby on its own as it is one of the more complicated Halls with some historical aspects.

We are also looking at leaving Mila Hall on its own as they need the works done quite quickly as they have other funding they need to spend on works which are to be undertaken after ours.

Mila Community members were the only ones that recommended a few local contractors who have previously worked on the Hall.

All the other committees did not have any recommended contractors.

Coordinate First Aid Course.

Roll out AED Defibrillator

Quote for the generator interfaces

Quote for purchase of satellite phones.

Continued communication updates with 355 committees.

Budget status:

Project is currently within budget.

Have paid for AED's & Building Compliance Audit Reports.

Will keep a close eye on the budget as we receive tender responses for the works.

Have kept back a decent sum for contingency


Key items for Communication:

We will continue to be in communication with the 355 Committees as works are finalised, Tender documents have gone out and contractors engaged. There will be no works taking place until the appropriate members have agreed to the works and/or they have been notified to eliminate scheduling conflicts.

We have added that Communication with a 355 Community Member representative will be required as part of the works.

Last Updated: 16-Jan-2023

OP Action Title: 12.1.2.10 PROJECT: Jindabyne Town Centre Improvements

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	10%	59.00%	

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.


Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.

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Last Updated: 28-Nov-2022						
OP Action Title: 12.1.2.11 PROJECT: Aitchison Cottage Berridale						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	90%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Accomplishments & Completions: Trinder Construction have capped chimneys Presentation 30 November to Committee and other interested parties. report to Council via Arts & Culture Committee</p> <p>Critical Issues: NIL</p> <p>Risks: Continued delay of maintenance and restoration will put the building at risk</p> <p>Next steps: Seek funding</p> <p>Budget status: Completed within budget</p> <p>Grant acquittal underway</p>						
Last Updated: 27-Jan-2023						
OP Action Title: 12.1.2.12 PROJECT: Bombala Caretaker Cottage						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Status - Asbestos removal currently ongoing</p> <p>Critical issues - none at this stage</p> <p>Risk - Nil.</p> <p>Next step - Once Asbestos is removed and the structure exposed comprehensive quotes for refurbishment will be requested from the market.</p> <p>Budget - on target</p> <p>Communications - community updated via PEG meeting 11/01/2023</p>						
Last Updated: 19-Jan-2023						
OP Action Title: 12.1.2.13 PROJECT: Bombala Depot - Female Amenities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	Completed	01-Jul-2022	30-Jun-2023	100%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Completed and handed over to Land & Property team.</p>						
Last Updated: 01-Aug-2022						


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OP Action Title: 12.1.2.14 PROJECT: Bombala Exhibition Hall, CWA Room Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	80%	59.00%	 GREEN
<p>OP Action Progress Comments: Status - Roof re-screwing painting scheduled start 30 January 2023 Critical Issues - none at this stage Risks - To mitigate issues with weather (principle supplied scaffolding & fencing) Next Step - kick off meeting 30/01/2023 Budget - scheduled work is within budget, no issues Communication - Communicated to PEG via meeting 11/01/2023 <i>Last Updated: 19-Jan-2023</i></p>						

OP Action Title: 12.1.2.15 PROJECT: Jindabyne Holiday Park Drainage Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	59.00%	 RED
<p>OP Action Progress Comments: Accomplishments & Completions: - Design finalised, S68 lodged and pending Council approval, - Awarded contract</p> <p>Critical Issues: the unpredictable lake levels may cause issues with installation</p> <p>Risks: Ongoing weather events and unpredictable lake levels (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and potential stoppages to due to lake level rises. Construction cost escalation = both projects (Fire Hydrant and Sullage upgrade) combined is approx. \$190k short. Additional funds to be sourced from Crown Reserve funds wiht Council.</p> <p>Next Steps: Pending commencement date from contractor - most likely late Jan or early Feb 2023.</p> <p>Budget Status: Both hydrant and drainage are funded by SMRC. Initial estimated budget for both projects is approx. \$800k combined approx.</p> <p>Communications: Regular meetings with external stakeholders (NRMA reps and Snowy reps) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).</p> <p><i>Last Updated: 27-Jan-2023</i></p>						

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OP Action Title: 12.2.5.1 Project management framework is in place to ensure consistency and strategic decision making						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	40%	59.00%	<div><div></div><div></div><div></div></div> <div>RED</div>
OP Action Progress Comments: Updated documents for new Intranet (Feb - intranet training underway) (internal) (new branding) Simplified framework for public /355 use on external website (Feb 2023) <i>Last Updated: 27-Jan-2023</i>						
OP Action Title: 12.4.1.5 PROJECT: Swimming Pool Upgrades, Stage 1 Bombala and Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	20%	50.00%	<div><div></div><div></div><div></div></div> <div>RED</div>
OP Action Progress Comments: Accomplishments & Completions: Tender closed and under review with PWA (project Managers) and COO. Critical Issues: Inclusions and exclusions within scope of work due to pricing and market fluctuations. Risks: Community perception around deliverables and political promises likely to be negative Next steps: Engage Design consultant Budget status: Within funding envelope Communication: Ongoing liaison and consultation with Pool operators, working with SMRC Communications on extended briefing and media release on state of the pools, scope of works and delivery timeframe. <i>Last Updated: 28-Nov-2022</i>						
OP Action Title: 12.4.2.6 PROJECT: Ginger Lee Playground						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	95%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
OP Action Progress Comments: Status - Play equipment installed playground open to public, minor items remain to expend remaining funds - concrete pathway, security camera Critical issues - Nil Risks - Nil Next Step - Complete minor items and hand project over to maintenance Budget - Project is on budget Communication - Communication to PEG via meeting on the 11/01/2023 <i>Last Updated: 19-Jan-2023</i>						

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OP Action Title: 12.4.2.7 PROJECT: Nimmitabel Showground Luncheon and Bar Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	Completed	01-Jul-2022	31-Dec-2022	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: All works are completed - Final inspection / handover booked in for Friday 21 October 2021.</p> <p>Replaced all 5 entry doors with size to suit NCC. Alter swing outwards with latch that complies with NCC Removal and Disposal of old doors Upgraded landing and access ramp to meet AS1428.1 & D2.14 slope and slip resistance Installed new landing and access ramp to the front veranda Installed new landing and access ramp to rear entrance Replaced and rectify landing and steps to meet part 'D' NCC to side entrance. Installed new Fire Exits and Tactile indicators. Increased egress to 1000mm (around bench). Repainted chimney structure to make it safe. Sealed closed old oven doors to make safe. Replaced and installed new roof guttering. Rectified roof sheeting and fixings Rectified any existing piers where required</p> <p>Variation: Extended hand rails around accessible entrances Connection of new guttering to storm water system - water tanks on site.</p> <p><i>Last Updated: 20-Oct-2022</i></p>						
OP Action Title: 12.4.2.8 PROJECT: Lake Jindabyne Shared Trail						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	40%	59.00%	<div><div></div><div></div><div></div></div> RED
<p>OP Action Progress Comments: Accomplishments & Completions: Property Matters Stages 2.1 and 3.1 are progressing. Stage 4.2 requires dwg plans when available in order to be able to progress. Plan of acquisition of easement for shared trail Opening meetings held with some landholders</p> <p>Archaeology Tyrolean ACHA finalised. Awaiting issue of DA to apply for AHIP Update to be sent to RAP's at the end of September for their information</p>						

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Environmental
Draft Hatchery Bay BDAR with Council for review/comment
Draft Kunama BDAR with Council for review/comment
Draft East Jindabyne to Kalkite BDAR with Council for review/comment
Draft SEE for Hatchery Bay with Council for review/comment
Draft SEE for Kunama with Council for review/comment

Bridge and Platform Design, Underpass design
Design complete – Wagner review underway
DA Plans submitted to Cardno and Council
Cost estimate report submitted to Cardno and Council

Engineering and Design
Teams meeting undertaken with Cardno and NPWS to discuss Creel Bay concept

Stakeholder Meetings
Jindabyne Trail Stewards, National Parks, Snowy Hydro Limited and affected property owners

Critical Issues: Funding envelope is not sufficient for full scope of works as currently planned. Discussions underway with contractors, Dept RNSW. Restart to see where scope change is possible to ensure full vision of trail is achieved keeping within budget.

Risks: PWA undertaking Land & Property negotiations on easements. These are an unknown in terms of cost and if all landholders will agree. In some instances the trail corridor can be changed, in other areas we do not have the flexibility.

Next steps: Prepare DA submissions

Budget status: Project within budget

Last Updated: 27-Jan-2023

OP Action Title: 12.4.2.9 PROJECT: Jindabyne Sportsground Upgrade Amenities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	31-Dec-2022	90%	100.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:
All Fixtures and Fittings have been selected and ordered in December.
Change room fit out started on 9 January 2023 – ETC 26 January 2023 – Supplies may hold this up.
Steal roof structure was completed late December 2022 – Roof panels still to arrive.

Critical Issues:

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Still waiting on notification from steal fabricator on the ETA of the roof panels.
If there is a delay with supplies completion may not be until early February.

Risks:
Breach of Deadlines. My Final reporting date is 31 January 2023. I have contacted the Funding body and advised that due the delay in Steal supplies the project will not be completed until 31 January 2023 so we will require an extension just on the reporting.
The contractors are aware of the completion deadline and are providing us with updates of any issues as they arise.
Community Backlash – this project is taking place at a high traffic site. Only issues arisen so far are with touch footy and 1 community individual. All has been handled appropriately.

Next steps:
We will continue to be in contact with user groups keeping them up-to-date on expected timeframes and advising of any delays/future disruptions if they arise as the project comes an end.

Budget status:
We are waiting on a quote to add lighting to the new roof these works will be covered by our contingency funds.
Otherwise, project is still within budget.

Key items for Communication:
Community user groups have been advised of these works.
Have had a few calls from 1 community member who is always asking when the project will be completed.
The Cricket Club would like to use the Bar and Canteen facilities on Australia Day and the Contactors are working hard to make this happen.
There was only one conflict but it was more of a miss communication – Touch footy contacted us asking how long the front of the canteen and bar would be out of action I did advise that it would be unavailable until the completion of the project (possibly February 2023). We discussed with them moving the site fencing so they could have access to the doors on the side. They were happy with this but miss understood and thought that it would only be for a week, after further discussion with them they were okay and understood. I explained that it is hard to fit the works in at the facility when it is used all the time and we picked a timeframe that effected the least amount of people.
We will continue to be in contact with the user groups as the project continues.

Last Updated: 27-Jan-2023

OP Action Title: 12.4.2.10 PROJECT: Jindabyne Skate Park Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments: Accomplishments & Completions:
Discussed the two conforming submissions with the Project Engagement Group. We have selected the contractor and have advised them of their successful submission. They were selected because of their value for money and the positive feedback received from other projects they have completed.

Critical Issues:
Went back to the successful submission and advised them that their budget was at the top end of our budget. They are happy to work within any budget and will submit a redesign after they hold a community consolation on site in late January/ early February.

Risks:
Community Expectations – We have established a project engagement group who we will work closely with in relation to the design and included extras of the skate park.

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Next steps:

Continued engagement with the successful tender applicant. Finalise works contract and publish the successful contractor.
Community Engagement Day.

Budget status:

Project is currently within budget.
Reporting on time for PWA/DRNSW
Delivered under the BLER Fund.

Key items for Communication:

Will continue to meet with the Project Engagement Group and keep them up to date with the Projects Development.

Last Updated: 16-Jan-2023

OP Action Title: 12.4.2.11 PROJECT: Cooma Footpath Pavers CBD Streetscape Beautification (Sharp St - Cooma Creek Bridge to Soho St)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	85%	85.00%	 GREEN

OP Action Progress Comments: Accomplishments and Completions

Work re-commenced 9th January. Now 85% of the project is completed. A variation for a time extension will be applied for. Completion date has now been pushed out to 30th May.

Critical Issues:

The main issue will be enabling the businesses to continue to operate during the project timeline.
Issues that could come up includes any unseen storm water replacement and the kerb and gutter replacement.

Next Step:

Communication with businesses to ensure that they are aware of the timeline and the impact on their business.



Budget Status:

Still within budget, however will need to be watched closely.

Key Items for Communication:

Timeline of impact on businesses.

Last Updated: 27-Jan-2023

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 12.4.2.12 PROJECT: Cooma Regional Sports Hub						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Recreation Planner	In Progress	01-Jul-2022	30-Jun-2023	45%	60.00%	 AMBER
<p>OP Action Progress Comments: Accomplishments & Completions</p> <p>-Construction is underway. Earth work and concrete slab is partially complete</p> <p>Critical Issues</p> <p>- Project delayed due to construction contract negotiations. Estimated construction completion is now 2 October 2023.</p> <p>- Investigation of contaminated topsoil by subcontractor is being undertaken by SMRC and EPA. Site works have been authorised to continue. PC site management processes have been reviewed and non confirmation notice has been issued. 3 site inspections are being undertaken per week to ensure site management processes improve.</p> <p>Risks</p> <p>- Project delay is still within delivery timeframe of the approved funding agreement with NSW Office of Sport</p> <p>- Investigation report and evidence has been complete. Issues raised and dealt with via PM to contractor. Investigation on subcontractor will continue</p> <p>Budget /status</p> <p>-Project is within budget</p> <p>Key Items for communications</p> <p>- Media releases scheduled for construction milestones include exterior/roof complete (May 2023).</p>						
Last Updated: 24-Jan-2023						
OP Action Title: 12.4.2.16 PROJECT: Adaminaby Street Improvements						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	20%	15.00%	 GREEN
<p>OP Action Progress Comments: Accomplishments and Completions:</p> <p>Work on Lucas Street has commenced. This on top of the footpath work in Denison Street being completed.</p> <p>Critical Issues: Delay in obtaining final design</p> <p>Weather delays.</p> <p>Risks:</p> <p>Unforeseen geotechnical issues</p> <p>Water main under Lucas Street to be replaced by Council's Water & Waste Water team, late February - early March.</p> <p>Next Step:</p> <p>Finalise design.</p>						

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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


Commence work on Lucas Street December 2022

Budget Status
Within budget

Key Items for Communications:
To keep community updated on progress.

Last Updated: 27-Jan-2023

OP Action Title: 12.4.2.17 PROJECT: Bombala Showground Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN

OP Action Progress Comments: Status - Scope of works created to expend remaining funds in line with WEBB report

Critical issues - Nil

Risks - As documented, no new risks.

Next Steps - Finalise scope and engage electrical contractor

Budget - Expend remaining budget

Communication - PEG meeting 11-01-2023 created draft scope of works to expend remaining funds

Last Updated: 27-Jan-2023

OP Action Title: 12.4.2.18 PROJECT: Jindabyne Town Centre Pavers

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	10%	59.00%	 RED

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government.

Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.




Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.

Noting Pavers project will be difficult to realise until the issues with the awnings have been addressed (guttering, awnings and water run off must be addressed before pavers are replaced or they will need to be replaced in 50% of usual life span)

Awnings are responsibility of shop owners. Shop owners in Town Centre difficult to gain consensus no strata/body corporate in place to facilitate decision making.

Last Updated: 28-Nov-2022

OP Action Title: 12.4.2.19 PROJECT: Jindabyne Town Centre Upgrades


Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	10%	59.00%	 RED
<p>OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.</p> <p>Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.</p> <p><i>Last Updated: 28-Nov-2022</i></p>						
OP Action Title: 2.2.2.3 PROJECT: Bombala Caravan Park Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	59.00%	 RED
<p>OP Action Progress Comments: Project still on hold: Waiting for clarification on scope and budget from Community Services Business Unit</p> <p>Scope Change proposed: It has been suggested the original office space be utilized, this will negate underground electrical installation and reduce costs.</p> <p><i>Last Updated: 27-Jan-2023</i></p>						
OP Action Title: 2.2.3.2 PROJECT: Cooma North Ridge (Funding: Community Place for Space Grant)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN
<p>OP Action Progress Comments: Accomplishments & Completions:</p> <p>Completed Upgrade Borrow Pits walking trail and Wayfinding signage design complete.</p> <p>Awarded manufacture, supply and installation of Wayfinding signage suites.</p> <p>Critical Issues: Possible cost escalation (cost update requested from contractors)</p> <p>Risks: Continued poor/we weather may see delays to project completion, as works are entirely outdoor/</p> <p>Next Stage to project:</p> <p>Review shop drawings for Wayfinding signs, manufacturing and installation.</p> <p>Crisp St & Balli PI Car Parking Area, working collaboratively with Council Planning and Infrastructure teams on planning and construction. Planning advised Balli PI DA not require but may require REF from Pam Vipond. Pam have since advised work is Exempt Development under the SEPP (Infrastructure and Transport) 2021. Next stage - RFQ out to local contractors.</p> <p>Upgrade trail from Crisp St to Southern Gate (past Scout Hall) , working with RFS on the walking/fire trail however RFS will do most of the ground work. RFS have advised they are not expecting to commence in the short term.</p> <p>Budge Status: on budget</p> <p>Communications going very well with community group with regular meetings held (Cooma North Ridge Reserve committee reps and SMRC Civic maintenance coordinator)</p>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard


Last Updated: 27-Jan-2023

OP Action Title: 2.2.3.3 PROJECT: Mt Gladstone Amenities Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	Completed	01-Jul-2022	30-Jun-2023	100%	59.00%	 GREEN

Last Updated: 28-Nov-2022

OP Action Title: 2.2.3.4 PROJECT: Jindabyne Town Centre Toilet Block Demolition


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	11%	59.00%	 RED

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.

Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.

Last Updated: 28-Nov-2022

OP Action Title: 2.2.3.5 PROJECT: Jindabyne Town Centre Toilet Block


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	10%	59.00%	 RED

OP Action Progress Comments: To be consolidated with all Jindabyne Town Centre Projects via report to Council to integrate with SAP Plans. Report to follow meeting with State Government. Awaiting clarity on Town Centre projects from RGDC. 2 meetings held in October 2022.

Reconciliation of funding under the Stronger Communities Fund (SCF - Merger Fund) will determine funding allocation available for completion of this project if not included in SAP.

Last Updated: 28-Nov-2022

OP Action Title: 9.2.4.8 PROJECT: Bombala and Delegate Water Supplies

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
W&WW Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN

OP Action Progress Comments: Project Update from Water & Waste Water: The detailed design process is ongoing and proceeding well. SMRC W&WW operational staff are continuing help greatly with their input to the design phase.

Last Updated: 28-Nov-2022

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 9.2.4.11 PROJECT: Jindabyne Holiday Park Fire Service Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	55.00%	<div><div></div><div></div><div></div></div> <div>RED</div>
<p>OP Action Progress Comments: Accomplishments & Completions:</p> <ul style="list-style-type: none">- Design finalised and S68 lodged and pending Council approval.- Awarded contract <p>Critical Issues: The unpredictable lake level are making planning for works difficult and could cause delays.</p> <p>Risks: Weather and unpredictable lake level (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and constant stoppage to due to lake level rises are the biggest challenge for the roll out of this project.</p> <p>Next Steps: Pending commencement date from contractor - most likely late Jan or early Feb 2023.</p> <p>Budget Status: Both hydrant and drainage are funded by SMRC.</p> <p>Communication: Regular meetings as requested from external stakeholders (NRMA reps and Snowy Hydro Representatives) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).</p> <p><i>Last Updated: 27-Jan-2023</i></p>						
OP Action Title: 9.3.1.2 PROJECT: Jindabyne Landfill capping, scoping and design upgrade to transfer station						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>OP Action Progress Comments: ACCOMPLISHMENTS & COMPLETIONS: EPA has reviewed the Draft Closure Plan and provide comments. The modifications required are to drill more water monitoring bores and to either increase the depth of the capping layer or include a liner (clay, poly, or other).</p> <p>CRITICAL ISSUES: The increased depth of capping material (soil) will ideally need to be stockpiled from soil either gathered on site or delivered to site. If adequate fill can't be stockpiled it will need to be purchased.</p> <p>RISKS: Budget: additional bores and additional fill for capping will increase the cost of closing the landfill site. Additionally the cost to carry out the surveying and installation of new bores exceeds \$80k.</p> <p>NEXT STEPS: Due to the costs of the water monitoring bores it has been decided to put off any further progress on the capping and closing planning/design. The existing landfill can't be capped until the transfer station has been built so funding can utilised on the transfer station project.</p> <p>BUDGET STATUS: There is an \$82k variation to survey and drill the new water monitoring bores (assuming water depths are as estimated and not deeper).</p> <p>KEY ITEMS FOR COMMUNICATION:</p> <ol style="list-style-type: none">1. The current Jindabyne Landfill closure date of April 2023 is no longer applicable. The existing landfill will close once the new Transfer Station has been built.2. Fill is to be stockpiled on site for use in capping and for new Transfer Station.3. The capping design and water monitoring bores will not proceed for the time being due to funds needing to be utilised on the new transfer station.						

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Snowy Monaro Regional Council (SMRC)

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Last Updated: 19-Jan-2023

OP Action Title: 9.3.1.3 PROJECT: Build a Waste Transfer Station at Jindabyne, scope, design and land acquisition

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	52%	59.00%	 AMBER

OP Action Progress Comments: (See 9.3.1.2 joint project for Jindabyne Landfill Closure Plan - this project is for the design and land acquisition phases only of the new Waste Transfer Station [WTS])

ACCOMPLISHMENTS & COMPLETIONS: Concept Designs have been submitted to SMRC by GHD. A concept design meeting is being held week ending 27/01 to determine the layout and balance requirements and deliverables. Pre-DA meeting has been booked in for the purpose of confirming Statement of Environmental Effects (SEE) requirements.

CRITICAL ISSUES: Following the Masterplan Review Meeting (which was completed later than planned) GHD has taken longer than programmed to produce the Concept Designs. Overall the project is now a bit behind schedule.

RISKS: Schedule is currently the biggest risk; in addition to the point above there are a lot of other council's carrying out similar projects and an interest in adopting one thing from this Council's WTS design and something else from another's threatens to cause repeated delays in the design phase. The project PM will be required to ensure that scope creep doesn't out-pace the base requirements of the WTS in the context of the community's expectations of SMRC's waste services.


NEXT STEPS: Concept Design Meeting with GHD and pre-DA meeting with planners. WTS Concept Design will include SMRC's preferred road alignment and roundabout integration for the new WTS and the new Connector Road.

BUDGET STATUS: There have been no new variations discussed or submitted since Variation 03. Variations 01-03 are all approved.

KEY ITEMS FOR COMMUNICATION: Design and planning, while slightly behind schedule are progressing nicely.

Last Updated: 19-Jan-2023

OP Action Title: 9.3.1.4 PROJECT: Delegate Landfill Rehabilitation and Capping

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions: Contractor will also be winning material from Stevenson's Quarry as well as hauling material from quarry to Delegate Landfill site. This has increased the value of the contract.

Critical Issues: NIL

Risks: Lack of Council resources has meant that the contractor will now be providing and hauling material to the landfill site. The risk will be if the contractor can carry out this work in a timely manner.

Next steps: Corporate Projects working with Quarry Manager and Infrastructure to engage with contractor with one contract to ensure seamless delivery and handover

Budget status: Works are on budget.


Communications: NIL

Last Updated: 27-Jan-2023

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 9.3.1.5 PROJECT: Bombala Landfill Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	Not Started	01-Jul-2022	30-Jun-2023	0%	45.00%	 RED

OP Action Progress Comments: Awaiting progress on Jindabyne Landfill Project before commencement.

Last Updated: 30-Sep-2022

OP Action Title: 9.3.2.3 PROJECT: Cooma Compost Facility

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	35%	65.00%	 RED

OP Action Progress Comments: ACCOMPLISHMENTS & COMPLETIONS: EPA (Environmental Protection Authority) announced this week that SMRC has been approved for the Stage 1 FOGO Rollout Grant. EPA's grant for SMRC is \$467k and will be used to rollout FOGO bins, kitchen caddies, and educational campaigns for all residents with a kerbside collection service. Ecology Site Visit was completed and identified that threatened species habitats have changed and that site can be a rectangular shape as opposed to the previous 'P' shape with a cut-out in the south-eastern corner.

CRITICAL ISSUES: Schedule remains the biggest issue currently; the Ecology Report had gone beyond its' 6-month validity period and had to be redone. This triggers a re-baselining of all associated sub-consultant reports for the Environmental Impact Statement (EIS), which are still outstanding.

RISK: (see above) Budget; EPA grant is for rolling out FOGO to residents houses, not for the new compost facility.

NEXT STEPS: Awaiting Environmental Impact Statement (EIS) from the sub-consultant team.

BUDGET STATUS: Having to redo the Ecology Report (and therefore the EIS and all associated sub-consultant reports) resulted in a \$25,249.40 variation.

KEY ITEMS FOR COMMUNICATION: FOGO grant application was approved by EPA, SMRC was one of 10 councils who were successful in securing funding. This funding will be used to roll out FOGO bins, kitchen caddies, and educational campaigns for all residents with a kerbside collection service.

Last Updated: 27-Jan-2023

OP Action Title: 9.3.2.4 PROJECT: Complete weighbridge IT replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	95%	59.00%	 GREEN





OP Action Progress Comments: Manager Waste on extended leave. No further update


Last Updated: 28-Nov-2022

RFS/SES Support Service

OP Action Title: 13.2.13.1 Customer requests responded to in accordance with Council's Customer Service Charter and Rural Fire Service Level Agreement


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN
OP Action Progress Comments: Administration and Financial support provided to RFS in accordance with agreed activities. 2022 <i>Last Updated: 28-Nov-2022</i>						
OP Action Title: 13.2.14.1 Administration and support provided to LEMO						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN
OP Action Progress Comments: Administration support from Corporate Projects provided. Vacancy in Risk Officer Role - LEMO role currently vacant. Action to update/recruit LEMO being led by RFS, supported by Acting Mgr Corporate Projects Internal advertising has secured a second deputy LEMO. SMRC now has 2 deputy LEMO's. <i>Last Updated: 28-Nov-2022</i>						
OP Action Title: 13.2.15.1 Payments made to the agencies in line with contribution assessments						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	55%	59.00%	 GREEN
OP Action Progress Comments: Undertaken with finance - monthly reporting. Administration resource within Corporate Projects utilised <i>Last Updated: 28-Nov-2022</i>						
Risk Management						
OP Action Title: 13.2.11.1 Insurance claim reports are generated and reported to Council through performance reporting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	50%	59.00%	 AMBER
OP Action Progress Comments: Risk Officer role has been vacant since July 2021. Insurance being coordinated through Corporate Projects. Reports to ELT to commence December First Quarter 2023, planned escalation and report to ARIC via Chief Strategy officer in 2023. <i>Last Updated: 27-Jan-2023</i>						
OP Action Title: 13.2.12.1 Council's insurance policies are reviewed and updated						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Corporate Projects	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
<p>OP Action Progress Comments: All policies have been renewed for 2022</p> <p>A significant number of Audits were undertaken in August / September 2022 in order to renew Civic Risk Mutual Policies. Building valuations undertaken.</p> <p>Senior staff and Councilors were requested to complete paperwork and notify disclosures for Professional Indemnity. 70% return rate of Councilors, 100% return rate of ELT, Compliance and regulatory staff 80%</p> <p>Future budget allocations need to be made for claims under excess amounts.</p> <p>Future budget allocations need to be made for claims not covered by Insurance (declined by insurers)</p> <p>Future budgets allocations need to be made for excess amounts</p> <p><i>Last Updated: 27-Jan-2023</i></p>						





Fleet and Plant

Fleet and Plant

OP Action Title: 13.2.16.1 Replace identified plant items for financial year in alignment with the ten year Plant Replacement Program and Fleet Management Procedure						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	51%	59.00%	 AMBER
<p>OP Action Progress Comments: Identified capital replacements underway. 17 items still committed, 30 item received.</p> <p><i>Last Updated: 18-Jan-2023</i></p>						

OP Action Title: 13.2.16.2 Maintain annual and ten year Plant Replacement Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	 GREEN
<p>OP Action Progress Comments: Maintenance of program underway. Distributed to management group in November for review and feedback. Feedback received and replacement program adjusted and indicative budget submitted.</p> <p><i>Last Updated: 18-Jan-2023</i></p>						

OP Action Title: 13.2.16.3 PROJECT: Plant and vehicle capital replacement program. General, Water and Wastewater						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	51%	59.00%	 AMBER
OP Action Progress Comments: 47 items have committed funding of which 30 items received. 40 major plant and 47 minor plant items identified for replacement, plus 8 carry forward replacements still underway from last FY. <i>Last Updated: 18-Jan-2023</i>						
OP Action Title: 13.2.17.1 Internal service provision of heavy plant, light plant, leaseback and minor plant						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
OP Action Progress Comments: Budget constraints maintained and plant availability is >99%. <i>Last Updated: 18-Jan-2023</i>						
OP Action Title: 13.2.17.2 Servicing and repair of Council's plant and fleet assets						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	60%	59.00%	 GREEN
OP Action Progress Comments: Fleet have 1,122 finalised maintenance work orders for FY with an average repair time of 2hrs and average downtime of 6hrs. Plant availability based on available working hours is >99%. We're currently at a scheduled vs unscheduled maintenance ratio of 73/27 which is better than industry best benchmark of 70/30. <i>Last Updated: 18-Jan-2023</i>						
Governance						
Governance						
OP Action Title: 13.2.11.2 PROJECT: Develop a framework for policies and procedures to support the organisation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	25%	59.00%	 RED
OP Action Progress Comments: 27.01.2023 Work has commenced drafting a project framework to assess resourcing and project milestones. Two resignations in the Governance team in January 2023 have delayed current projects to enable focus on priority day to day business. project work to resume pending vacancy recruitment .The project is due for completion 30 June 2024.						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

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Snowy Monaro Regional Council (SMRC)

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The donations and sponsorship and Boco Rock funding programs have been completed for the year. A review of the administrative procedures of the program is underway with proposed amendments scheduled for presentation to the Boco Rock Community Enhancement Fund committee in February 2023.

Last Updated: 27-Jan-2023


OP Action Title: 13.2.21.1 Management of Designated Persons Returns

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: 22.12.2022
Action complete no further activity scheduled before July 2023.

Last Updated: 04-Jan-2023


OP Action Title: 13.2.22.1 Councillor induction and training opportunities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	90%	59.00%	 GREEN

OP Action Progress Comments: 27.01.2023
There was no training held in January 2023.

Last Updated: 27-Jan-2023

OP Action Title: 13.2.23.1 Code of Conduct complaints

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	50%	59.00%	 AMBER

OP Action Progress Comments: 27.01.2023
No code of conduct complaints were received during the reporting period.

Snowy Monaro Regional Council (SMRC)

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Last Updated: 27-Jan-2023

OP Action Title: 13.2.24.1 Section 355 Advisory and Management Committee minutes and recommendations are reported to Council.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	50%	59.00%	 AMBER

OP Action Progress Comments: 27.01.2023

Minutes from the Bombala Exhibition Ground Management Committee meeting minutes held 9 November are scheduled for presentation to council at the ordinary meeting of 16 February 2023.

A report requesting an amendment to funding conditions from the Michelago Hall & Tennis Courts Management Committees is also in the February business paper.

Last Updated: 27-Jan-2023

OP Action Title: 13.2.25.1 Council records are maintained in Council's electronic document records management system (EDRMS)




Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER

OP Action Progress Comments: 22.12.2022

Ongoing training and support is provided to existing and new staff as required.


Last Updated: 22-Dec-2022

OP Action Title: 13.2.25.2 New staff receive training in records management

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER
OP Action Progress Comments: New staff are identified through the onboarding process and training tailored to suit the requirements of the role within council. Training was provided to 3 new staff and 3 existing staff during December. . <i>Last Updated: 22-Dec-2022</i>						
OP Action Title: 13.2.25.3 Allocation of incoming documents to appropriate staff within Customer Service Charter						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	In Progress	01-Jul-2022	30-Jun-2023	42%	59.00%	 AMBER
OP Action Progress Comments: 22 12 2022 Incoming documents are generally distributed within 48 hours of receipt. Allocation error managed by exception reports and resolved within 48 hours. Currently exploring improved systems management to enable accurate reporting of statistics. <i>Last Updated: 22-Dec-2022</i>						
OP Action Title: 13.2.25.4 Seek costings for digitisation of Councils Records						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Records Management	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: This action has not commenced. Current resourcing has not enabled a scope of work to be developed. Work to scan hard copy files continues with records and planning staff working to scan and register hard copy property files. Further development of a scope of works to commence in Q3 <i>Last Updated: 23-Nov-2022</i>						

Information and Communication Technology

Information and Communication Technology

OP Action Title: 11.1.1.2 Annual disaster recovery test to confirm the redundant data protection systems are able to support Council during disaster events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: To commence in February <i>Last Updated: 02-Sep-2022</i>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 11.1.1.3 Review fit for purpose applications: InfoCouncil, CAMMS Enterprise Resource Planning Mapinfo, SaaS subscription services (InOutBoard, Zoom, MessageMedia, Storyline360)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	40%	30.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: 2023 01 19 Zoom is meeting organisation requirements for publicly attended meetings and at this stage Microsoft Teams alternative would not provide the same accessibility experience for those outside of Councils Microsoft tenancy environment. Zoom is fit for purpose Messagemedia is meeting organisation requirements and is competitively priced. There are opportunities to integrate into council processes to provide automated alerting and information services. Messagemedia is fit for purpose.</p> <p>2022 11 24 Review of SaaS services (StoryLine360) in progress.</p> <p>2022 10 25 Infocouncil cloud solution in phase 2 of development. This product will be added to the list of solutions for consideration in the review. Options in Microsoft Teams being considered to replace InOutBoard. Also checking capabilities against Zoom.</p> <p>2022 09 20 Infocouncil review requirements gathering process commenced triggered by issues with business paper creation for September meeting which identified possible limitations in existing 32 bit applications. <i>Last Updated: 19-Jan-2023</i></p>						
OP Action Title: 11.1.1.4 Cyber Security - Annual testing and review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: To commence in February <i>Last Updated: 02-Sep-2022</i></p>						
OP Action Title: 11.1.2.1 End-user Support Helpdesk requests						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: 2023 01 January Performance (25/11/2022 to 19/01/2023)</p> <p>Requests Acknowledged within 30 mins = 94.5% (501 out of 530 opened) (Target 90%)</p>						

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Snowy Monaro Regional Council (SMRC)

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Requests resolved within SLA (Target 80%+): Overall 98.8% (483 out of 489)

Total Resolved Requests = 489
Critical (2h) = 100% (1 out of 1)
Urgent (6h) = NA (0 out of 0)
High (2d) = 100% (3 out of 3)
Medium(7d) = 99.3% (440 out of 443)
Minor (14d) = 95.7% (22 out of 23)
Low (30d) = 92.9% (13 out of 14)
Very Low (90d) = 80% (4 out of 5)

Open requests passed SLA date (Target <20%): 41.6% (37 out of 89)
Total Open Requests = 89

Customer Satisfaction = 95.9% from 149 responses (Target 90%+ being Good to Excellent)
Excellent = 78.5% (117 out of 149)
Good = 17.4% (26 out of 149)
Acceptable = 2.8% (4 out of 149)
Disatisfied = 1.3% (2 out of 149)

Last Updated: 19-Jan-2023

OP Action Title: 11.1.3.1 Network, system, software, telecommunications, GIS and security administration

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: Network Administration

2022 11 24 - Network device replacement following lightning strike around Werri Nina
2022 10 25 - Minor power supply issues have impacted network performance, but no major interruptions.
2022 10 25 - Decommissioning of legacy public network at library sites is progressing.

Software administration

2023 01 05 - Corporate Information System timesheet system outage - 1 hour - caused by corrupted work pattern.
2023 01 04 - Corporate Information System outage - 2 hours - caused by payroll work pattern service failure
2022 12 14 - Voicemail email notification outage (non-critical function) - 7 days - protocol issue.
2022 11 24 - Corporate Information System latest patching test completed.
2022 10 20 - Installation of patch management solution completed to address Auditor recommendations

GIS


2022 10 25 - SAP planning controls completed except for Lake Jindabyne flood mapping.
LGA road ownership mapping continues - aiming for completion by late November 2022.

Snowy Monaro Regional Council (SMRC)

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System Administration
2023 01 08 - Upgrade Domain Controller operating system
2022 11 24 - Production server host reported device failure. Maintenance and restart has returned it to service.
Phones and computer replacement following lightning strike around Werri Nina
2022 10 25 - Decommission of legacy systems is progressing
Last Updated: 19-Jan-2023

OP Action Title: 11.1.6.1 PROJECT: Undertake the Capital Leasing Production Server and Storage Hardware Replacement Program for the financial year

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	59%	59.00%	 GREEN

OP Action Progress Comments: 2023 01 09 - Specifications published to LGP VendorPanel. Closure date set as 31 January 2023.
2023 01 06 - RFQ specifications completed and reviewed.


2022 11 24 - Cloud Migration framework modelling conducted by Telstra Purple confirmed that the proposed on-prem refresh is the most appropriate step at this point in Councils cloud strategy as the organisation is not in a position to migrate to a public or private hosted cloud solution. Recommendation would be to undertake an application and systems review to determine what council's technology requirements are and how best to deliver those solutions cost effectively.

Specifications will now be finalised and a selective tender process initiated through local government procurement for replacement of the five year production server farm.

2022 10 25 - Engaged Telstra Purple for free Cloud Readiness assessment to identify alternatives to an on-premises infrastructure upgrade.
2022 09 16 - Vendor meeting to discuss and amend specification proposal.
2022 09 05 - Server and storage specification proposal received from vendor.
2022 08 24 - Specification development ongoing.

Last Updated: 19-Jan-2023

OP Action Title: 13.2.11.3 Review, update and develop ICT policies and procedures

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	85%	50.00%	 GREEN

OP Action Progress Comments: 2023 01 17 - ICT security policy draft completed. To be submitted to document approval process.
2022 11 24 - 100% of standards reviewed and updated. ICT security policy draft in progress.
2022 10 25 - Further review and update of standards completed. Overarching network security policy to be updated and submitted to ELT for Council adoption.
2022 09 19 - Reviewed and updated 25 ICT Standards to reflect current departmental and organisation structure naming conventions..

Last Updated: 19-Jan-2023

Internal Audit

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Internal Audit


OP Action Title: 13.2.26.1 ARIC meetings are held to ensure good performance and governance

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	01-Jul-2022	30-Jun-2023	60%	60.00%	 GREEN

OP Action Progress Comments: Three meetings held, including the review of the financial statements.

Last Updated: 19-Jan-2023

OP Action Title: 13.2.27.1 Actions from ARIC meetings are completed on time

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	01-Jul-2022	30-Jun-2023	81%	70.00%	 GREEN

OP Action Progress Comments: Resolutions are being completed.

Last Updated: 25-Nov-2022

Strategy Development

Asset Management


OP Action Title: 10.2.1.1 Undertake Traffic Counts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN

OP Action Progress Comments: 30 counts undertaken for the year to date

Last Updated: 23-Jan-2023





OP Action Title: 10.3.11.1 Annual works program for Infrastructure Transport






Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Completed	01-Jul-2022	30-Jun-2023	100%	58.31%	 GREEN

OP Action Progress Comments: Works program provided to infrastructure group. Program changed by due to changes in available funding. Assets role in process complete.

Last Updated: 23-Jan-2023

OP Action Title: 12.2.6.1 PROJECT: Revaluation of assets - Buildings and Operational Land

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN
OP Action Progress Comments: Project awarded to Scott Fullarton Vauleres following evaluation of proposals. Asset data provided to contractor. Inspections expected to commence mid February <i>Last Updated: 23-Jan-2023</i>						
OP Action Title: 13.2.28.1 Asset Management Plans are reviewed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Not Started	01-Jul-2022	30-Jun-2030	0%	0.00%	 GREEN
OP Action Progress Comments: This action will commence in March 2023 <i>Last Updated: 28-Nov-2022</i>						
OP Action Title: 13.2.29.1 Asset depreciation rates and useful lives are reviewed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Completed	01-Jul-2022	30-Jun-2023	100%	58.31%	 GREEN
OP Action Progress Comments: Review complete. <i>Last Updated: 28-Nov-2022</i>						
Corporate Reporting						
OP Action Title: 13.2.30.2 Deliver service level statements to provide transparency and accountability						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN
OP Action Progress Comments: Service descriptions have been developed for the primary services delivered by Council, and they are located as service descriptions within the Delivery Program and Operational Plan. Several Service Reviews are currently underway, development of CRM and completed Asset Management Plans all assist in informing service levels to the organisation. Service level statements are also currently being reviewed as part of the Delivery Program review and Operational Plan plan development for 2023-2024. <i>Last Updated: 27-Jan-2023</i>						
OP Action Title: 14.2.5.1 Undertake the Annual Community Satisfaction Survey						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Taverner Research group has been awarded the 2022 Customer Satisfaction Survey work. The survey has been completed with the Taverner Research group presenting the final report to Council's Executive and Councillors before the week ending 4 November 2022 before being published on Council's webpage. <i>Last Updated: 24-Oct-2022</i>						
OP Action Title: 14.3.1.1 Report on Council's progress and performance against the actions within the Operational Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN
OP Action Progress Comments: The monthly performance report has been prepared for the Council meeting to be held at the February 2023 Council meeting to report on the progress up to and including January. <i>Last Updated: 27-Jan-2023</i>						
OP Action Title: 14.3.2.1 Prepare an Annual Report for the community highlighting Council's achievements against the Delivery Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: The Annual Report has been completed and published on Council's website. The URL has been forwarded to the Office of Local Government. <i>Last Updated: 28-Nov-2022</i>						
OP Action Title: 15.1.2.1 Co-ordinate preparation of an Operational Plan that identifies the projects and activities that will be undertaken in the following 12 months to achieve the commitments made in the Delivery Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Dec-2022	30-Jun-2023	20%	20.00%	 GREEN
OP Action Progress Comments: Initial project planning is underway, with internal stakeholder meetings to commence in December. Corporate planning and Finance are working together as a team to agree on milestone dates for delivery and project task allocation and management. Discussions were held with SMT at the meeting held on 27 October 2022. SMT was briefed at the 24 November meeting. <i>Last Updated: 21-Nov-2022</i>						
OP Action Title: 15.1.2.2 Annual review of the Delivery Program undertaken, to ensure it aligns with the CSP						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	40%	20.00%	 GREEN
OP Action Progress Comments: Initial project planning is underway, with internal stakeholder meetings to commence in late October to agree on milestone delivery and project task allocation						

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and management. The overview was provided to SMT at the 24 November meeting.

Last Updated: 21-Nov-2022

Strategic Planning


OP Action Title: 1.1.8.1 Planning Proposals are assessed within the Local Environmental Plan Making Guidelines

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	67%	58.31%	 GREEN

OP Action Progress Comments: Relevant Planning Proposal Received by Council are being appropriately assessed in accordance with Council policy and NSW Government Guidelines. As of January 2023 Council has two active planning proposal. A gateway determination has been issued for 56 Hilldowns Road Kalkite and is currently undertaking agency consultation

Last Updated: 01-Feb-2023


OP Action Title: 1.2.2.1 Assist in the delivery of related events and activities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	Completed	01-Jul-2022	30-Jun-2023	100%	58.31%	 GREEN

OP Action Progress Comments: Delivered NAIDOC week events in relation to all schools event and family fun day event. This action is complete as per the measure in the Operational Plan. We are assisting in the delivery of a international day of people with disability event. Undertook Rural Financial Counselling events in Bombala, Adaminaby, Bredbo and Cooma. No further update.

Last Updated: 24-Nov-2022


OP Action Title: 1.2.3.1 Support community groups to plan and deliver their own events, access grant funding, enable volunteerism

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	67%	58.31%	 GREEN

OP Action Progress Comments: A significant amount of staff resources have gone towards supporting community groups to plan and deliver their own events, access grant funding and enable volunteerism. An example of this is Council collaboration with Schools to run the all schools NAIDOC week event. Another example is coordinating the Jindabyne Community Safety meeting working with many community groups to empower them to achieve positive outcomes. To progress outcomes from the Jindabyne community safety meeting, a meeting has been held to discuss youth related services in Jindabyne. Support letter provided to a range of community groups to assist with grant funding applications including the Bombala Show. No further update.

Last Updated: 02-Feb-2023

OP Action Title: 1.2.3.2 PROJECT: Arts and Culture Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	25%	20.00%	 GREEN

OP Action Progress Comments: Council is working with South East Arts to develop a Arts and Culture Strategy in 2023. This will occur in conjunction with the Arts and Culture Committee. South

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East Arts are currently developing a draft strategy for consideration of Council and the Committee.
Last Updated: 02-Feb-2023

OP Action Title: 12.2.6.2 PROJECT: Parking Gap Analysis for Cooma

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	50%	10.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

 Undertaking surveys and data collection for parking in the Cooma CBD to inform gap analysis. Data collection is still progressing with first round of surveys now complete a further round of surveys will be undertaken later this year. Parking Gap Analysis report will be prepared in the 2023/24 FY
Last Updated: 02-Feb-2023

OP Action Title: 12.4.2.13 PROJECT: Local Infrastructure Contributions Plan (LICP) - staged development

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	Completed	01-Jul-2022	30-Jun-2023	100%	58.31%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

 This project has been completed ahead of schedule and new plan has been adopted by Council and taken effect. No further update
Last Updated: 27-Sep-2022

OP Action Title: 12.4.2.14 PROJECT: Recreation Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

 A community survey and targeted stakeholder engagement has been undertaken. Council staff are currently drafting the strategy. Internal stakeholder workshops are currently being undertaken to inform the draft strategy. The draft strategy is progressing with a briefing for Councillors on 27 October. The draft Recreation and Open Space Strategy is expected to be reported to Council in February to be placed on public exhibition.
Last Updated: 02-Feb-2023

OP Action Title: 12.4.2.15 PROJECT: Cooma and Cooma Back Creek Beautification

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

 A project has been scoped for the area of the Cooma Back Creek from the Southern Cloud Memorial to the Lambie Gorge, but not including the Lambie Gorge. The project collaborates with Cooma Land Care, Cooma Lions and Cooma Rotary. It includes Box Elder tree removal, planting native plants and shrubs involving local schools, replacing an existing footbridge and extension footpath leading to Lambie Gorge, and mounting a monument at the Southern Cloud memorial site. Council has assisted in the grant application process under the Stronger Countries Community Funding Round 5, with Rotary being the lead organisation. Further grant opportunities in early 2023 will open under the NSW Floodplain management scheme, with Council seeking funds to address actions identified within the Floodplain Risk Management Studies and Plans, which include Vegetation Management Plans. This will consist of the

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rest of Cooma Back Creek North of the bridge from Sharp Street and Cooma Creek through the township. As of January 2023, successful funding recipients have not been announced.

Last Updated: 27-Jan-2023

OP Action Title: 14.2.6.1 Provide feedback on State Significant Development (SSD) applications

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	67%	58.31%	 GREEN

OP Action Progress Comments: Draft SEARs from Billingra Solar Farm SSD application were received and Council Staff have provided relevant comments. No further update and no additional SSD applications have been received. An update on the Billingra Solar Farm SSD process is expected in February or March 2023.

Last Updated: 02-Feb-2023

OP Action Title: 14.2.7.1 Provide a response to relevant policy changes

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	67%	58.31%	 GREEN

OP Action Progress Comments: As per the outcomes of the Jindabyne Community Safety meeting, a meeting has been held to discuss greater youth services in Jindabyne. Support has been provided to community groups to offer inclusive and child safe events. No further Update.

Last Updated: 02-Feb-2023

OP Action Title: 15.1.2.4 Revise the resourcing strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	04-Jan-2023	30-Jun-2023	90%	59.00%	 GREEN

OP Action Progress Comments: Revised Resourcing Strategy has been drafted and placed on public exhibition until 22 January 2023. At the 30 January 2023 Extraordinary Council meeting Council will consider the recommendation to adopt the draft Resourcing Strategy.

Last Updated: 27-Jan-2023

OP Action Title: 15.1.3.1 PROJECT: Climate Change Resilience Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	25%	10.00%	 GREEN

OP Action Progress Comments: Investigation of funding opportunities underway. High-level enquiries with CivicRisk Mutual have already taken place to determine whether any opportunities exist through our insurer for an internal climate risk assessment for the organisation; unfortunately, no funding is available to support such an initiative. External funding opportunities have been pursued. Likely, some grant to Council from NSW Dept Planning for reimbursement for Council staff time towards the SAP over the next 12 months will take place. An internal decision has been made to use these funds to deliver a Climate Change Resilience Strategy in FY 2022/2023. This Strategy will be outsourced due to internal capacity and subject matter expertise not currently within Council. We are waiting for revenue to be received at Council. The scope is being drafted and is nearing completion ready to seek costings from suitable consultants.

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Last Updated: 27-Jan-2023


OP Action Title: 4.1.1.1 Community development supports and facilitates internal and external committees, including S355 and interagency

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN

OP Action Progress Comments: Continuing to run various committees including interagency. Regional health and wellbeing committee met in November and Arts and Culture Committee met in December. No further update.

Last Updated: 02-Feb-2023

OP Action Title: 4.1.1.2 PROJECT: Reconciliation Action Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN

OP Action Progress Comments: Draft plan has been conditionally approved by Reconciliation Australia. Draft plan will now be reported to Council to be placed on Public Exhibition. The draft plan was reported to December Council meeting. Council resolved to place the RAP on public exhibition, public exhibition is expected to commence in early 2023.

Last Updated: 02-Feb-2023

OP Action Title: 4.1.1.3 PROJECT: Develop and implement Child Safe Organisation Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	 GREEN

OP Action Progress Comments: Draft policy, draft framework and draft reporting guide have been prepared. Project group meets once a month and project is anticipated to be ongoing. A Council staff representative attended an online forum held by Office of the Children's Guardian and Local Government NSW. An update was provided at the October Senior Management Team (SMT) Meeting. No further update.

Last Updated: 24-Nov-2022

OP Action Title: 8.1.1.1 PROJECT: Development of the new Local Environmental Plan (LEP) - Staged development plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	67%	58.31%	 GREEN

OP Action Progress Comments: The Draft LEP is currently on public exhibition until 20 February 2023. 12 in person face to face community information sessions have been held across the LGA. Two industry information sessions have also been held along with two online community information session.

Last Updated: 02-Feb-2023

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 9.2.3.3 PROJECT: Development Servicing Plans (DSPs)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	60%	58.31%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Draft DSPs are on public exhibition until 22 February 2023. An online community information session is scheduled for 7 February 2023. <i>Last Updated: 02-Feb-2023</i>						
OP Action Title: 9.2.3.4 PROJECT: Disability Inclusion Action Plan (DIAP)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	25%	10.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Project plan has been prepared and undertaking literature review. Draft outcomes review from previous plan has commenced. Legislation has been changed and a new framework for DIAPs has been implemented. New DIAP is required to be developed by November 2023. A report to the Disability Council will be completed upon the finalisation of the Annual Report. A project scope is being developed. <i>Last Updated: 02-Feb-2023</i>						
OP Action Title: 9.2.4.9 PROJECT: Development of the Integrated Water Cycle Management (IWCM) Plan and Grey Water Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Strategic Planning	In Progress	01-Jul-2022	30-Jun-2023	25%	25.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Meetings with DPE Water have been had to discuss scope and project plan. A project plan has been drafted and formal project scope and relevant tender documentation will now be drafted to progress procurement in early 2023. Council staff are awaiting further information from DPE water regarding scoping document, no further update. <i>Last Updated: 02-Feb-2023</i>						
Workforce Management Portfolio						
Workforce Management						
Workforce Management						
OP Action Title: 13.2.31.1 Payroll is undertaken						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	64%	59.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Payroll is progressing smoothly. Good back ups in place and new officer recruited. On going monitoring in place. <i>Last Updated: 06-Feb-2023</i>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 13.2.31.2 Evaluation of salary system is undertaken						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Step review and implementation completed July 2022. Next major review in July 2023						
Last Updated: 01-Aug-2022						
OP Action Title: 13.2.31.3 Performance reviews are undertaken						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	63%	100.00%	<div><div></div><div></div><div></div></div> RED
OP Action Progress Comments: New process is being rolled out. Sessions for managers have commenced. All staff should have a plan in place by 6/2						
Last Updated: 06-Feb-2023						
OP Action Title: 13.2.31.4 Vacant positions are recruited within two months						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	76%	59.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Process to fill are functioning a lot quicker, however there are still some jobs that we can not attract suitable employees for. We will continue attempting different advertising strategies. No updates or change for January.						
Last Updated: 06-Feb-2023						
OP Action Title: 13.2.32.1 New employees inducted into WHS						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	78%	59.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: New online tool is monitoring induction training and all new employees are now asked to complete this. No January updates						
Last Updated: 06-Feb-2023						
OP Action Title: 13.2.32.2 WHS incidents are reported						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	62%	59.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Reports of incidents are increasing in frequency due to an increased focus on WH&S by new staff . No further updates for January						
06-Feb-23				cammsstrategy		Page 94 of 97

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Last Updated: 06-Feb-2023

OP Action Title: 13.2.32.3 Undertake workplace safety inspections

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	59.00%	 RED

OP Action Progress Comments: Targets are now being developed for each individual Manager to try and increase performance. This is still not in place and feb/march ELT will be targeted.

Last Updated: 06-Feb-2023

OP Action Title: 13.2.33.1 Undertake an Australian Business Excellence Framework (ABEF) self-assessment of the organisation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	59.00%	 RED

OP Action Progress Comments: External reviews on key work areas have commenced. Implementation of Towards Excellence commencing. Out to tender. late 2023 before new self assessment to be completed. No Further Update

Last Updated: 06-Feb-2023


OP Action Title: 13.2.33.2 Process Management Framework: Develop and implement a framework for effectively capturing, mapping, analysing and improving business processes

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	10%	59.00%	 RED

OP Action Progress Comments: This framework is delayed and will be implemented as part of the towards excellence program. No January Update

Last Updated: 06-Feb-2023

OP Action Title: 13.2.34.1 Assets service review is undertaken and outcomes are reported to Council


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Review commenced 22/8. Should be completed September 22.

Has now been completed and report presented to ELT

Last Updated: 09-Dec-2022

OP Action Title: 13.2.34.2 Service review program is to be completed outlining which service reviews are to be undertaken within the next four years

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	66%	59.00%	 GREEN
OP Action Progress Comments: Staffing changes being made to give us a small team to focus on this. Focus for 2023 will be on implementation of the completed service review recommendations. The IT area may be one exception for 2023. <i>Last Updated: 06-Feb-2023</i>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard



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06-Feb-23

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9.3.2 DONATIONS AND SPONSORSHIP - MICHELAGO HALL COMMITTEE REQUEST TO REDIRECT FUNDS

Record No: I23/14

OFFICER'S RECOMMENDATION

That Council approve the request from the Michelago Hall and Tennis Courts Management Committee to redirect Donation and Sponsorship funding to resealing of the hall floors.

ISSUES

The Michelago Hall and Tennis Courts Management Committee received funding in 2021 from Council's donations and sponsorship program, the committee are requesting to redirect this funding to a different project.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Service Delivery	Low	Low	Yes

FINANCIAL IMPACTS

There are no direct impacts on council. The Michelago hall is owned by council and the committee are delegated to care for and maintain the facility by raising funds through hire. The funds received through the hire are directed back into the facility for the general upkeep and minor maintenance.

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

Council may consider rejecting the request. This would prompt a request for the committee to return the funds to council.

IMPLEMENTATION PLANS

Following the council meeting the committee will be advised of council's decision.

The funds held by the committee are required to be acquitted, follow up on the acquittal of funds will commence following a council decision.

EXISTING POLICY/DECISIONS

Donations and Sponsorship Policy, 5 Approval:

All requests for financial assistance will be considered by the elected council who will be provided with a report on a yearly basis to consider which applications will be funded and to what amount.

The Local Government Act 1993, section 356:

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Council resolution 147A/21 June 2021. **BACKGROUND**

In June 2021 the Michelago Hall and Tennis Courts Management committee were successful in receiving \$4,723 for their project 'Michelago Memorial Hall Revival', council resolution 147A/21. This project involved an open day at the Michelago Hall and working bee to beautify the hall.

The project was scheduled to take place in August that year. Unfortunately this project was unable to go ahead due to COVID-19 restrictions. The committee were advised they could retain the funds as they had expressed their intention to continue with the project at a later date.

The committee advised council in November 2022 they no longer had the capacity to complete the hall revival project and have requested the funds be redirected to another project; resealing of the wooden floors. The committee have provided 4 quotes and photographs of the current state of the floors to support their request. It is anticipated work would be able to commence in February, pending a formal decision from council.

ATTACHMENTS

1. 2021 Donations and Sponsorship Application - Michelago Hall Revival Project
 2. Quote 1
 3. Quote 2
 4. Quote 3
 5. Quote 4
 6. Michelago Hall - Floors
 7. E-mail - Michelago Hall Request to Redirect Donations and Sponsorship Funds
-

Application for Financial Donations and Sponsorships



In Accordance with the Donations Policy GOV 011 / Section 356 of the Local Government Act 1993

Applicants Details	
Name of Organisation	Michelago Memorial Hall Committee (Snowy Monaro Regional Council)
Contact Person	Isabelle Vallin-Thorpe
Address / Location	87 Baroona Road, Michelago NSW 2620
Phone Numbers	Mobile: Home:
E-Mail Address	
ABN (If Applicable)	72906802034
Date of Establishment (If Applicable)	
Is your Organisation Registered for GST? (If Applicable)	No

Project / Activity Details	
Name of Project / Activity	Michelago Memorial Hall Revival
Briefly describe the Project / Activity	<p>Every community needs a beating heart. For Michelago, this role has been fulfilled for decades by its iconic Memorial Hall. After a period of relative obscurity where the Hall was underutilized and in need of love, an energetic, forward-looking committee has recently been formed which wants to reposition the Memorial Hall as Michelago's central focus.</p> <p>After the January 2020 fires which traumatized Michelago and its surrounds, as well as the disheartening months of the Covid-19 lockdown, the Committee believe the time is right for Michelago's heart to start beating once again. The Committee in its short time has already reorganised the Hall's booking system which has made access a breeze and advertised the Hall's availability on the mMichelago Notice Board Facebook page. Repairs have been scoped with Council, bookings are coming in, and the community is once again excited by the multiple opportunities offered by the Hall. The time has come to publicize more widely that the Hall is open for business and involve the community in its beautification.</p> <p>Some landscaping is required at the front. The less than optimal acoustics of the Hall which werewith pointed out as an OH&S issue by one Hall user can be improved with thicker, professionally made curtains and panels of canvass material hung on one wall, on which every community group will be invited to paint their own stories.</p> <p>In order to achieve the Hall's beautification and enhance the community's proud ownership of the Hall, we have planned an Open Day weekend in August or September to signal to the community that the Hall is open for business. All present, past and future Hall users, and the whole community will be invited to take part in a Working Bee to landscape the immediate surrounds of the Hall. Each participant will provide their own tools and we are requesting funds to plant rose bushes and rosemary plants, in keeping with the Memorial character of the Hall.</p> <ul style="list-style-type: none"> - A BBQ/sausage sizzle will be held for which we are requesting funds to feed all the visitors and volunteers - Participation of local musical talent will be sought. -- Canvass painting. Some canvass material will be purchased and given to each local community group to illustrate their own stories. It is anticipated such activity will be started on the Open Day and continue until completion. <p>Prior to the day, thicker curtains to improve the Hall's acoustics will be made and installed by our volunteers</p>

<p>Amount of Funding Requested</p>	<p>TOTAL Requested Amount \$4,723</p> <hr/> <p>The TOTAL requested amount will comprise of the following:</p> <p>The sum of all costs for the project or activity including; costs for any/all services, whether supplied by Council or other suppliers/contractors, for which you are intent on using the requested funds for.</p> <p>If you require any of the below services from Council, you need to submit copies of quotes from the respective Council department in your application, and include the value for that service in the requested amount.</p> <p>Example 1: If you require \$200.00 cash for an event, plus Waste Management fees, you must obtain a quote from Council <u>before</u> submitting your application for Waste Services, and the total requested amount must include that fee, as well as any other requested amount. <i>i.e. Cash (\$200) + Waste (\$800) = Total requested amount of \$1000.</i></p> <p>Example 2: If you are intending on using a contractor to man a road closure at an event, and they provide you with a quote of \$500, and you also wish Council to provide Waste Management (bins and removal, for which they give you a quote of \$500) <i>Contractor quote (\$500)+ Council quote (\$500) = total amount of \$1000</i></p> <p>Council will pay you the total amount requested (if you are successful), and then you are responsible to pay for the services yourself, from the funding amount. Following this, you then have to provide the receipts in the acquittal process.</p> <p>Please call the Governance team if you require clarification – 1300 345 345.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Waste Management. E.g. Provision of bins / rubbish and recycling removal (Includes staff time for drop off and collection); <input type="checkbox"/> Mowing / Gardening; <input type="checkbox"/> Road Closures (Includes Staff time); <input type="checkbox"/> Fee Waivers. E.g. DA / Hall Hire Fees, (Security deposits will need to be paid by the applicant but will be refunded provided no damage in incurred); <input type="checkbox"/> Promotion via Print Media (Council Website Advertisement etc.) <input type="checkbox"/> Other – Please outline _____
<p>Project / Activity Financial Details</p>	
<p>Financial Details of the Project or Activity for which assistance is sought</p>	<ul style="list-style-type: none"> - Thick, high quality curtains for six windows: \$1800 - Publicizing of event through the printing of leaflet and posters, and letter box drop of leaflets \$200 - Cost of food and soft drinks for BBQ: \$500 - Plants purchase : \$300 - Canvass and other textile and art supplies: \$1,600 - Hire of the hall: \$123 - Signage of the event on Monaro Highway at appropriate, safe locations by Sandwich Boards x 2 \$200

Total Cost of the Project or Activity	\$4,723
Details of other funding received from Snowy Monaro Regional Council (If Applicable)	
Details of other financial assistance sought or obtained	We have separately applied for a grant with Essential Energy aimed at improving signage outside the Hall in order to increase its visibility. This application concerns the improvement of the Hall's acoustics and the beautification of its immediate surroundings to increase its attractiveness, useability and visibility as a community asset and as a semi-commercial venue.

Project / Activity Details	
How will your Project / Activity benefit the Snowy Monaro Regional Community?	<p>Our Project will increase the Hall's useability, attractiveness and visibility, as the preferred local community venue for its events, from small weddings to yoga lessons and preschool days.</p> <p>The Open Day will strengthen the community ties around the Hall. We may look at forming a 'Friends of the Hall Association', if interest is there, in order to organise fundraising for the Hall on a regular basis.</p> <p>Tourism benefit: it will strengthen the Snowy Monaro region's reputation as a destination by signaling to community members from Michelago and beyond who may not be aware yet that the Hall is now accessible for a reasonable booking fee for all their events. Couples from Cooma or Canberra and further afield may elect the Hall as their Wedding venue in the future, for example.</p> <p>An increase in usability, attractiveness and visibility of the Hall as a semi-commercial venue, will mean more revenues for the Hall in order to place it on a more sustainable, self-funding basis, which would benefit the Council enormously</p>
What is the expected amount of resident participation?	<p>Person-hours: + Committee's involvement: estimated 45 hours (organising of curtains/ organisation of the Open Day/ running of the day)</p> <p>+ volunteers to design posters and leaflets + volunteers to place posters around the village, Bredbo and Cooma</p> <p>+ volunteers to take down the previous curtains, and install the new ones: 7 x 2 hours = 14 hours + Working Bee on Open Day doing landscaping: 20 x 2 = 40 hours + Provision of own garden tools + BBQ equipment lent by community groups</p> <p>+ Painting of canvases by the following community groups who will be invited to participate: - RFS - MRCA - Mobile Pre-School - Primary School - Yoga students - Pony Club - Other users Estimated number of Canvas pieces painted : 6 to 8 x 15 hours = 90 - 120 hours</p> <p>+ 3-4 hours music provided by local talents, local choir and school children</p>
What other Local Community Groups is involved in this Project / Activity?	All community member groups as above will be invited to participate. A representative of the MRCA sits on our committee.

<p>Outline your Organisation's capacity to deliver the Project / Activity, or, describe previous experiences.</p>	<p>Our Committee has been well selected by Council as it is comprised of highly experienced professionals and community organisers who have a wealth of experience when it comes to 'pulling off' such community events.</p> <p>Our Event Coordinator, Isabelle Vallin-Thorpe is a former Executive Director of the Conservation Council of Canberra and the South East Region of New South Wales who, among many other events, organised the first Kyoto Day of Action in the ACT.</p>
<p>How will Council funding be acknowledged?</p> <p>E.g. Logo or signage</p> <p>(Council Funding must be acknowledged in your Project or Activity)</p>	<p>Council funding will be acknowledged through:</p> <ul style="list-style-type: none"> - Michelago Notice Board Facebook page - signage on the Open Day - leaflets (letter box drop before the event) - posters (placed at the shop, the servo, in various locations in Bredbo and Cooma etc) - media coverage (The Monaro Post and ABC Canberra will be invited, among other media) <p>Given the current news profile of Michelago, we will ensure the Open Day is publicised in the media as much as possible to ensure maximum awareness of the hall being open for business.</p> <p>By the same token, we will ensure the Council is mentioned and promoted in this media coverage as being highly supportive of our local community.</p>
<p>Please provide details of Office Bearers or other Involved Parties</p>	<p>Kaitlin Lee, Chair Anna Lucas, Secretary Belinda Sierzchula, Treasurer Isabelle Vallin-Thorpe, Events Coordinator Mitchell Lee, Technical Adviser Leanne Patterson, MRCA representative (user group)</p>
<p>What services or Activities will the Recipient of funding provide to Snowy Monaro Regional Community?</p>	<p>The Hall has the potential to service the whole region around Michelago, down to Cooma and to Canberra as the region's venue of choice for multiple events, including small concerts, weddings and various social events.</p> <p>Please note that the Hall is highly suited to Covid-safe events to its excellent ventilation through its high ceilings, multiple windows and large capacity (70 people). The Hall is fully Covid compliant and the Committee has developed a comprehensive Covid -safe plan for the Hall.</p> <p>Please also note that our S355 Committee comes under Council which is our supporting body. Please contact Erin Donnelly for confirmation.</p>

APPLICATION CHECKLIST

If the following documents are not attached with the application, this may result in the application not being considered.

Attached? (Please mark YES / NO / Not Applicable)

A copy of the Group / Organisation's most recent bank statement or Treasurers Report, for the past Financial Year	✓
A copy of the Group / Organisation's Public Liability Insurance	Through council
Where the Group / Organisation intends to purchase equipment, and a copy of the quote/s obtained	N/A
Where the Group / Organisation does not have an ABN, a 'Statement by a Supplier' form is required	ABN noted above
If your Group is not incorporated, please supply a letter from your supporting body	see above

AUTHORISATION OF APPLICANT

If the following is not completed, this may result in the application not being considered.

Name	Kaitlin Lee
Office Held / Position	Chair / President
E-Mail Address	memorial.hall@michelagoregion.org.au
Postal Address	41-50 Ryrie street Michelago NSW 2620
Phone Number/s	Mobile: () Home:

DECLARATION AND SIGNATURE OF APPLICANT

- ☒ I confirm that the information contained in the application form and within the Documents are true and correct;
- ☒ I confirm that this application has been submitted with the full knowledge and support of the applicant;
- ☒ I declare that should this application be successful the funding will be expended as outlined in the above documentation;
- ☒ I acknowledge the Donation / Sponsorship acquittal requirements, and understand that surplus funds may be required to be returned to Council, and;
- ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

Signature	
Name	Kaitlin Lee
Position	Chair
Date	12/05/2021

SUBMITTING YOUR APPLICATION

After completing your form, save to your computer and

Email: council@snowymonaro.nsw.gov.au

Deliver to: Any of the following Customer Service Locations:

Cooma:

81 Commissioner Street
Cooma NSW 2630

Bombala:

71 Caveat Street
Bombala NSW 2632

Berridale:

2 Myack Street
Berridale NSW 2628

Jindabyne:

Shop 2, Razorback Plaza
Gippsland Street, Jindabyne NSW 2627

Contact: Governance team on 1300 345 345 for any enquiries.

FOR OFFICE USE ONLY

Date Application received:

Which function of Council is exercised by this Donation / Sponsorship?

TICK	Department / Area for Costing	Amounts Charged
<input type="checkbox"/>	Waste & Recycling	
<input type="checkbox"/>	Community & Environmental Services	
<input type="checkbox"/>	Parks & Gardens	
<input type="checkbox"/>	Human Resources (e.g. Staff time)	
<input type="checkbox"/>	Other (e.g. Hall / Oval fee waivers etc.)	

Is Public notice required?

Date and method of Public notice:

Suthern Timber Floors est. 1997

ABN: 23 940 667 438

Date: 25/7/22
ATT: Michelago Community Hall
Re: Timber Floor Refinish.

The quote to refinish the existing timber floor including the stage is as follows;
Sand off all existing coatings, repunch nail heads as required,
Fine sand and polish, ready to accept new coatings,
Apply 1 seal and 2 top coats of Cabots CFP satin floor finish.

Resand existing steps up to stage and finish as per floor with an additional coat of Anti Slip to treads.

Total inc Gst: \$14990.00

Please Note;
Some deep scratches, stains, UV damage etc may be still visible after the refinish.
All equipment, furniture etc. must be removed from hall prior to the refinish.

Max Suthern

Mobile: [REDACTED]

Email: [REDACTED]

ABN: 23 940 667 438

ABN: 70 835 565 996
Mobile: 0402 474 833
Member of ATFA

Date:13/7/2022
allartisticfloor@hotmail.com

QTY	DESCRIPTION	Unit Price	Total
200m2	Sanding & Polishing of floor/Punch putty Apply 1 coat of sealer Apply 2 coats of Polyurethane Satin finish	\$50.00	\$10,000.00
Payment due on completion of work			
		TOTAL	\$10,000.00
		GST 10%	\$1000.00
			\$11,000.00

T. G. BROWN

builder

ABN 40 684 519 730

HIA members
the best in the business 

Licence No 26823

16 October 2022

Jim White
Snowy Monaro Regional Council

jim.white@snowymonaro.nsw.gov.au
0438 583 778

QUOTATION

Job: Floorsanding & Finishing, Michelago Hall NSW 2630

Labour and materials to re-sand and re-coat the Harwood timber flooring in the Michelago Hall, which includes the following areas ::

- ❖ The Stage, side access steps and stringers
- ❖ The Ladies and Gents alcoves
- ❖ The Kitchen and Storage area
- ❖ The Main Hall and moveable access steps from Main Hall to the Stage; access steps would be sanded back to natural timber and re-coated to match as near as possible to the floor colour.

Total area to be sanded and finished approximately 198.43m²

Proposed Works to be completed in two stages ::

1st Stage :: Stage, WC areas and Main Hall


2nd Stage :: Kitchen and Storage area.

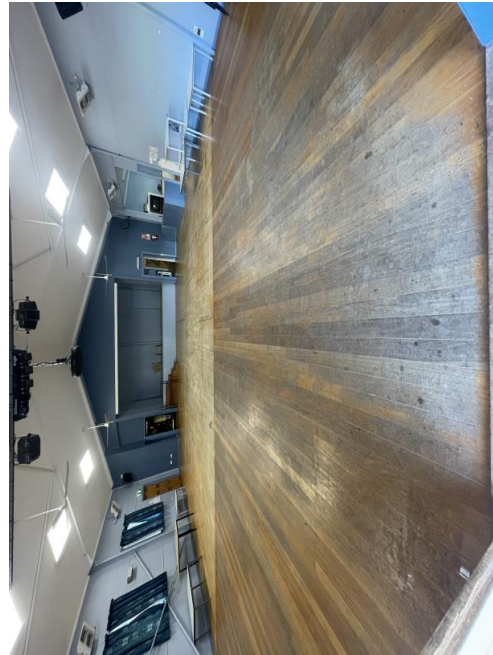
For the sum of including GST of \$1,270.91

\$13,980.00

Yours faithfully

Thomas G Brown

 tgbrown@exemail.com.au



Erin Donnelly

From: Michelago Memorial Hall <memorial.hall@michelagoregion.org.au>
Sent: Saturday, 14 January 2023 5:30 PM
To: Erin Donnelly
Cc: Georgia Wells-Mead; Simone Ward; Tanya Higgins; Anna Lucas; Naomi Walton; Jenny Wholohan; Leanne Pattison
Subject: Re: Request to Redirect Funds : Donations & Sponsorship Acquittal Notification

Hi Erin,

As per the email trail below the donation/sponsorship funds that we wish to have redirected towards the resealing of the floors is the **\$4,723 from SMRC's Donations and Sponsorship funding round FY22 July to December.**

This application was written by Isabelle Thorpe and she was to deliver it but she has not attended meetings or been engaged in anything to do with the hall for many, many months now and has also now requested a leave of absence. The 5 of us who are not on leave of absence from the committee do not have the time capacity to fulfill this grant.

Suthern Floors and Capital Timber Floors have both confirmed that their quotes remain the same.

The job will take 4 days to complete. Capital Timber Floors have said they could start on 13/2/23 but I am unable to confirm for anyone to start without knowing if the \$4,723 can be allocated to this project instead.

Attached are photos of the floor for your records and confirming as per the quotes that this is for sanding back and resealing of the floors, there is no colour change (although the floor is already 2-toned so I doubt they could make it any worse!).

The \$1,550 that we received for the door to the storage area and \$900 from Boco Rock remains to be used for installation of the door. The carpenter should be doing this job on Tuesday next week and we will need those funds to pay for that. We **do not** want to re-direct that funding towards the floors.

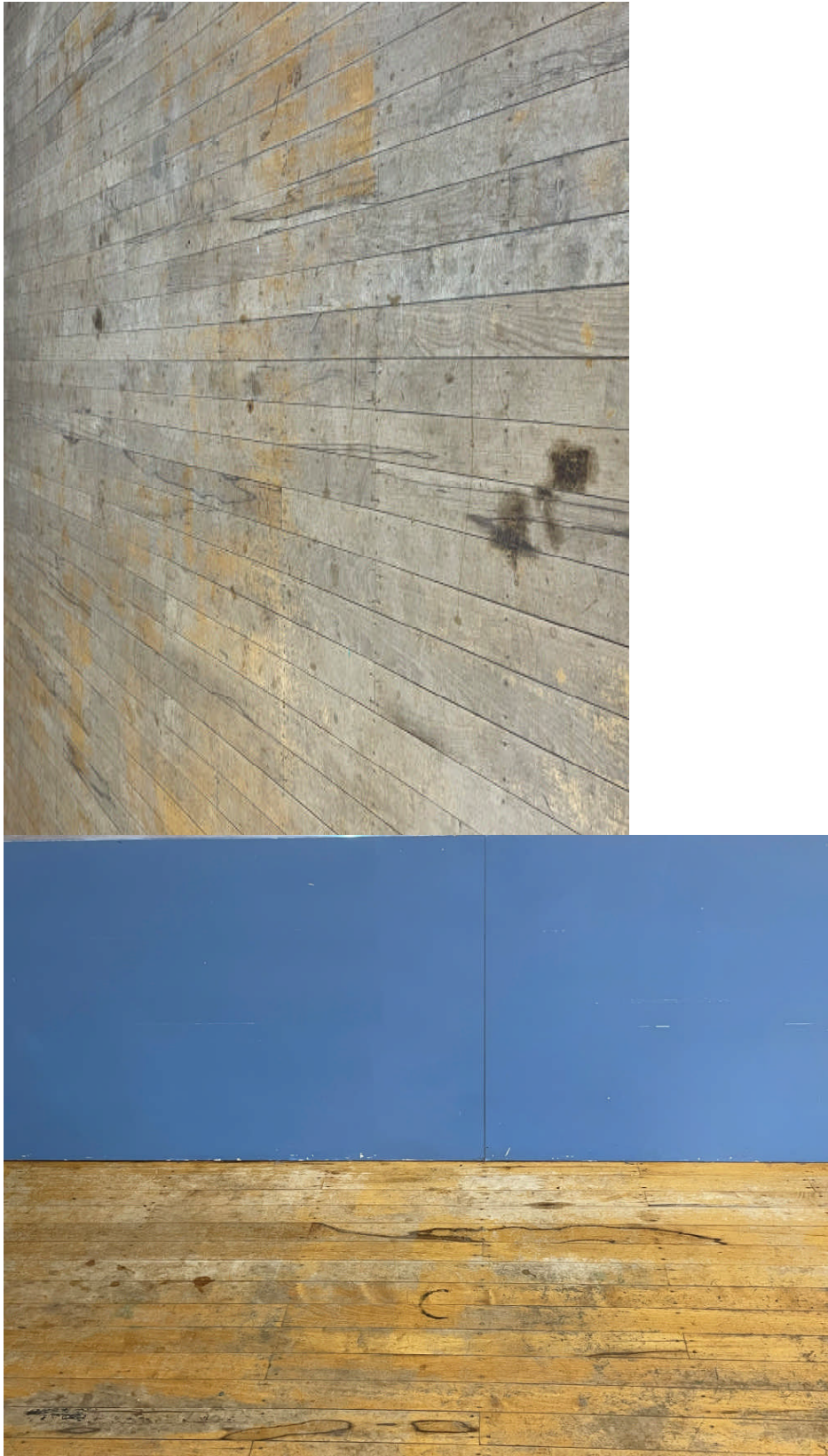
Could you please advise when we will receive a decision from Council?

Thank you,
Belinda









On Wed, 11 Jan 2023 at 16:35, Erin Donnelly <Erin.Donnelly@snowymonaro.nsw.gov.au> wrote:

Hi Belinda

Thank you for the follow up e-mail. I hope you enjoyed your Christmas and new year's.

As the original allocation of funding was approved from councils Donations and Sponsorship program, the request to redirect funding will be sent to council for consideration. You have mentioned in a previous e-mail that the pricing on the quotes originally obtained may have changed. Per my colleagues e-mail dated 9 December 2022, and for us to provide council with the most current information, can you please provide the following;

1. Updated quotes
2. Detail the project schedule, specifically an intended start and completion date

I confirm Simone Ward has contacted you to discuss the proposed works. Following the receipt of the above information, the request will then be sent to Council.

The 22FY Donations and Sponsorship application, the Michelago Hall and Tennis Courts committee was successful in receiving \$1,550.00 for the project; Install and paint sliding doors to close off the hall's storage area. This project also has committed Boco Rock funding, to the amount of \$900.

If the committee is successful in gaining approval to redirect the \$1,550.00 for the purpose of resealing the floors, can you kindly confirm the committee can complete the installation of the sliding doors using the \$900 Boco Rock funding, and when this project is expected to be completed?

Kind regards

Erin Donnelly
Governance Officer



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1117
Phone 1300 345 345
Fax (02) 6456 3337
snowymonaro.nsw.gov.au

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From: Michelago Memorial Hall <memorial.hall@michelagoregion.org.au>
Sent: Wednesday, 11 January 2023 9:14 AM
To: Georgia Wells-Mead <Georgia.Wells-Mead@snowymonaro.nsw.gov.au>
Cc: Erin Donnelly <Erin.Donnelly@snowymonaro.nsw.gov.au>; Simone Ward <Simone.Ward@snowymonaro.nsw.gov.au>; Tanya Higgins <Tanya.Higgins@snowymonaro.nsw.gov.au>
Subject: Re: FW: Donations & Sponsorship Acquittal Notification

Hi Georgia, Erin & Simone,

Just following up on this email to find out if it is possible for our committee to use the donations funding towards resealing the floors at the Michelago Hall please. It's something that really needs to be done and with 3 of our members now requesting leave of absence we don't have the volunteer capacity to fulfill the original terms of the donation.

I would really appreciate a prompt response as it makes it really difficult for our volunteer committee to action anything when we're unable to get the assistance we need from Council.

If you need any additional information please let me know.

Thanks,

Belinda

On Mon, 12 Dec 2022 at 16:50, Michelago Memorial Hall <memorial.hall@michelagoregion.org.au> wrote:

Thanks Georgia! Please find attached the 3 quotes we've received. These were provided to us a while ago and have been provided to council several times now so the pricing may have changed but I will confirm this with the suppliers when we know if we can go ahead or not. I believe Teena was also going to send someone out at some point to review the floor but we didn't hear back on the outcome of this.

Our preference is for either Suthern Floors or Capital Flooring to complete the works if possible, as they use the newer less toxic products and given we have the preschool children in there once a week we really don't want to be using anything too toxic.

If you need any additional information please don't hesitate to ask.

Thanks for your help!

Belinda

On Fri, 9 Dec 2022 at 09:13, Georgia Wells-Mead <Georgia.Wells-Mead@snowymonaro.nsw.gov.au> wrote:

Hi Belinda,

Thank you for your email. Please note we are currently looking into this request and any required approvals. In the meantime can you please send through 3 separate quotes, if there are any specific approvals required by council to complete this project please contact the relevant council officer (Simone Ward) to gain consent and provide us with a copy of their approval.

Finally, please provide an outline of your projected scheduled, even if it is an estimate of works, that includes start and finish dates, along with any project milestones.

If you require any further information please let me know.

Best regards,

Georgia Wells-Mead
Governance Support Officer



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1389
Phone

Fax (02) 6456 3337

snowymonaro.nsw.gov.au

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From: Michelago Memorial Hall <memorial.hall@michelagoregion.org.au>

Sent: Friday, 9 December 2022 7:45 AM

To: Olivia Barfield <Olivia.Barfield@snowymonaro.nsw.gov.au>; Georgia Wells-Mead <Georgia.Wells-Mead@snowymonaro.nsw.gov.au>; Erin Donnelly <Erin.Donnelly@snowymonaro.nsw.gov.au>; Simone Ward <Simone.Ward@snowymonaro.nsw.gov.au>

Subject: Re: FW: Donations & Sponsorship Acquittal Notification

Hi Erin,

Would it be possible to get a response to this email so that we can see if we're able to action getting the floors resealed. We'd love to be able to do this for the hall so if we're able to use this donation funding towards it that would be really helpful!

Thanks,

Belinda

On Wed, 23 Nov 2022 at 12:43, Michelago Memorial Hall <memorial.hall@michelagoregion.org.au> wrote:

Hi Erin & Georgia,

It was great to meet you both briefly on Monday night.

Given the issues we are having with our committee at the moment and the limited amount of time the remaining 5 active members have to put towards this grant we have been unable to get anything started for this.

The floor in the Michelago Hall badly needs resealing and after speaking with Simone I understand council has no money available to help us with the estimated \$15K cost of this.

We have enough funds in our committee bank account to carry out the resealing if we were able to put the funds from this Council donation towards it. Could you please advise if it is possible to change the purpose of the donation to be used towards the flooring?

If you need any additional information please let me know.

Thanks so much for your help!

Belinda

--

Michelago Hall s355 Management Committee

Rachel Harling, Booking Officer

Naomi Walton, President

Jenny Wholohan, Secretary

Belinda Sierzychula, Treasurer

Anna Lucas

Mitch Lee

Leanne Pattison (on behalf of MRCA)

Please note we are a volunteer committee and while we aim to be as responsive as possible sometimes life gets in the way and we may take a little longer :)

On Mon, 7 Mar 2022 at 12:24, Olivia Barfield <Olivia.Barfield@snowymonaro.nsw.gov.au> wrote:

Hi Mitchell,

Thank you for the update.

I understand the difficulties in place with covid and lockdowns – that must have been hard!

At this stage, you are able to hold onto the funds and I hope you will be able to complete your project. Please keep me updated.

Kind regards,

Olivia

Olivia Barfield
Governance Support Officer



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1364
Phone
Fax (02) 6456 3337
snowymonaro.nsw.gov.au

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From: Michelago Memorial Hall <memorial.hall@michelagoregion.org.au>

Sent: Friday, 25 February 2022 2:49 PM

To: Olivia Barfield <Olivia.Barfield@snowymonaro.nsw.gov.au>

Cc: Mitch Lee [REDACTED]; Kaitlin Maldonado [REDACTED]; Isabelle Vallin-Thorpe [REDACTED]

Subject: Re: FW: Donations & Sponsorship Acquittal Notification

Hi Olivia,

Thank you for the email. Unfortunately the hall committee hasn't been able to action this grant due to the covid restrictions that were in place during that period. With the lockdowns and restrictions we weren't able to have community involvement. Due to this we were either unable to or could with heavy restrictions that could impose the feeling of isolation to some members of the community taking away from the hall being the heart of the community. We would wish if possible due to these extenuating circumstances to ask for an extension to complete the grant and fulfil the improvement on the hall with community engagement to revive the heart of the community and bring the community back together after the stress of the bushfires and isolation during the COVID period.

If council wishes not to approve the extension we will repay the grant in full and hope to get further funds later in the year to involve the community and revive the hall. We look forward to your response.

For future correspondence please reply directly to this email.

Kind regards,

Mitchell Lee

Treasurer

Michelago Hall Committee

From: Olivia Barfield <Olivia.Barfield@snowymonaro.nsw.gov.au>

Sent: Friday, 25 February 2022 12:11 PM

To: Isabelle Vallin-Thorpe [REDACTED]

Subject: FW: Donations & Sponsorship Acquittal Notification

Good afternoon,

Michelago Memorial Hall Committee was awarded funding in SMRC's Donations and Sponsorship funding round FY22 July to December for the sum of \$4,723.00.

As agreed in your Funding Agreement, a completed acquittal is to be forwarded to Council within 30 days of your project completion.

I have attached the acquittal form to be completed and returned, at your earliest convenience.

Please contact me if you have any questions.

Kind regards,

Olivia

From: Governance Inbox

Sent: Wednesday, 30 June 2021 2:15 PM

To: Isabelle Vallin-Thorpe [REDACTED]

Subject: Donations & Sponsorship Grant Notification

Hi Isabelle,

Congratulations! Michelago Memorial Hall Committee have been successful in securing funding from SMRC's Donations and Sponsorship funding round FY22 July to December for the sum of \$4,723.00.

Your funding will be processed as soon as practicable and a notification email will be sent advising the payment date.

The following document will also need to be completed, signed and returned within one month (30 days) of the project/event completion date:

- Funding acquittal form

Should you have any further queries, please feel free to reply to this email or call 1300 345 345 and request to speak with the Governance team.

If you could please respond to this email advising you have received this information and could successfully open the attachments.

Kind regards,

Aaron.

--

Michelago Hall s355 Management Committee

Kaitlin Lee, President, Ph: [REDACTED]

Anna Lucas, Secretary Ph: [REDACTED]

Mitch Lee, Treasurer

Isabelle Thorpe

Leanne Pattison (on behalf of MRCA)

Please note we are a volunteer committee and while we aim to be as responsive as possible sometimes life gets in the way and we may take a little longer :)

9.3.3 DECISION ON THE ADMINISTRATION OF THE 2024 COUNCIL ELECTION

Record No: I22/823

OFFICER'S RECOMMENDATION

That Council

1. Pursuant to s. 296(2) and (3) of the *Local Government Act 1993* (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

ISSUES

Council has received notification from the Office of Local Government that a decision on the administration of the council election in 2024 is required by 13 March 2023.

If Council fails to make a decision on the administration of the Council elections by 13 March 2023, it will be unable to engage the New South Wales Electoral Commission (NSWEC) and will be required to source and engage another electoral service provider under s296A of the *Local Government Act 1993* (the Act).

The recommendation is structured to allow maximum flexibility by allowing for the possibility of Council resolving to undertake a poll or referendum in conjunction with the general election.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

Engaging NSWEC will secure compliant services for the 2024 council election and mitigate known risks.

Failing to secure a suitable provider of electoral services will result in Council failing to meet legislative requirements, potentially incur significant and currently unknowable costs and damage to Council's reputation.

FINANCIAL IMPACTS

The estimated costs of the 2024 electoral services provided by NSWEC are \$253,753.

It is recommended that a budget of \$270,000 be allocated to allow for unforeseeable increases and potential costs incurred if a countback election is required.

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

There is an alternate provider for electoral services for local government elections being the Australian Electoral Company (AEC). If AEC were to cease trading between now and the 2024 election, Council's will have no obvious alternate with NSWEC unavailable.

At the 2021 council election 123 of the 125 elections were conducted by the NSWEC. The two Council's that conducted their own elections were large metropolitan councils being Fairfield and Penrith.

Feedback from other council's indicate a preference for NSWEC in that while at times AEC submitted lower quotes for service the impost in internal staff as a result resulted in no perceived advantage.

For these reasons the AEC option is not recommended.

IMPLEMENTATION PLANS

Notification will be sent to the NSWEC of council's decision to engage following the meeting prior to 13 March 2023.

Following this notification, council is required to enter into an election arrangement with the NSWEC, this must be finalised by 13 June 2023.

EXISTING POLICY/DECISIONS

The Local Government Act 1993, s296AA.

BACKGROUND

The election arrangement with NSWEC is a standardised contract. The service schedule and costs schedule of the contract are made by the NSWEC in consultation with Council.

Where a Council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2024 Council election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following council election.

ATTACHMENTS

Nil

9.3.4 CREATE A BANK OF COUNCIL APPROVED ROAD NAMES FOR PRODUCTIVITY GAINS WITHIN STRATEGY PORTFOLIO

Record No: I22/831

OFFICER'S RECOMMENDATION

That Council endorse the first stage of community consultation and engagement to call for road name suggestions that fall within the Geographical Names Board road naming policy, as part of a larger project to create a road name bank.

ISSUES

Council is responsible for facilitating the naming of roads within the LGA before finalisation with the Geographical Names Board (GNB). Typical road naming volumes are between five and ten per year. With a significant number of subdivisions in various stages of planning, this volume will increase substantially over the next five years.

Approximately 30 roads are expected to require naming during 2023 and up to 80 over the next five years. These volumes, under the existing process, will result in significant internal resourcing pressure for the Geographical Information Systems (GIS) program and put increased pressure on subdivision approval assessment times, emphasising the need to implement a more efficient road naming process.

The establishment of a Council approved Road Name Bank has been determined to be the best mechanism to improve efficiency. It will allow for provision of:

- Names that are meaningful and acceptable to the local community
- Names that comply with the guidelines of the Geographical Names Board naming policy.
- Reduction in name research effort, typically a substantial requirement.
- A road name bank that is as extensive and locally relevant as practical
- Reduction of pressure on resourcing demands
- Downward pressure on development assessment/subdivision certification timeframes

The stages required to establish the Road Name Bank are:

- 1) Stage 1 Community Engagement to provide road name suggestions (and associated supporting information where possible) that are meaningful for the local community and are within Geographical Names Board road naming policies.
- 2) Stage 2 community feedback on the full list of road names pre-approved by Council after Stage 1 community engagement results are collated, considered and presented to Council
- 3) Final Council approval of the road name bank and associated changes in road naming governance and processes within SMRC.

The purpose of this report is to gain endorsement for Stage 1 community engagement.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	High	Medium	Yes

Service Delivery

The project aims to mitigate a service delivery risk due to the significant increase in time to name roads, resulting in impacts on DA assessment and subdivision certificate processing timeframes. The GNB approval time is anticipated to decrease from current 3+ months, to less than 2 weeks. The efficiencies derived at this stage will also improve the parent DA or subdivision assessment process.

By taking no action, a significant increase in staff time to finalise road naming proposals is expected due to increased volumes. This project will reduce workload stresses on internal GIS, property information processes and subsequent impacts on external service delivery. Functions potentially affected are:

- asset maintenance, development assessment, strategic planning, property information for revenue, property management and creation of Section 10.7 certificates.

FINANCIAL IMPACTS

The upfront time and cost will be absorbed with existing resources and budgets. The outcome of introducing this process will be a significant reduction in time to administer the road naming process, resulting in operational productivity gains and efficiencies.

RESPONSIBLE OFFICER: Geographic Information Systems (GIS) Officer

OPTIONS CONSIDERED

The only other option available is continuing the existing road naming processes. This option is not viable due to the significant negative impact on the ability to resource existing GIS functions within SMRC.

IMPLEMENTATION PLANS

Council will undertake community engagement using the following process:

- Prepare community engagement strategy (Attachment 1 – Engagement Strategy – SMRC Road Name Bank).
- Undertake consultation and engagement for suggested road names that are appropriate and meaningful to local communities and are within the GNB road naming policy.
- Planned engagement to be in March 2023.
- Submissions from the community engagement to be collated by the GIS Administrator with assistance from the SMRC Engagement Officer.
- Prepare a post-exhibition report for Council detailing the list of names accepted, suburbs each name is appropriate to, key stakeholder connections ie aboriginal community, descendants of commemorative names and also local community relevance of each name.

EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual. Link:

https://www.gnb.nsw.gov.au/_data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf

BACKGROUND

There is an increasing volume of new subdivision proposals at various stages of the planning process. Each subdivision requires:

- Naming of new roads
- Allocation of addresses prior to subdivision certificate issue.
- Creation of parcel records in property and revenue once registered with NSW Land Registry Service (LRS).

Based on current and known upcoming subdivision proposals, the following is required:

- Allocation of up to 80 new road names
- Some multi-stage developments will take 5+ years to complete
- Approximately 30 new roads require naming during 2023 (normally 5 to 10 annually)
- Creation of 1500 known new land parcels
- Approximately 500 new land parcels over normal annual processing for 2024 FY.

The focus of this report is endorsement of the Stage 1 community engagement for a road name bank planned to commence in March 2023. It is a key output of this project to propose road names that are suggested by, closely tied to, and meaningful for local communities. Therefore, Stage 1 community engagement is considered crucial to the success of the project.

ATTACHMENTS

1. Engagement Strategy - SMRC Road Name Bank



Community Engagement Plan

Snowy Monaro Regional Council Road Name Bank



Version	Date Published	Reason for Amendments	Resolution	Author or Document Owner

Contents

1	Background	4
2	Next steps	5
3	Why are we engaging?	5
4	What is community engagement?	6
5	Roles and responsibilities	7
6	Who will we engage with?	7
7	How and when will we engage?	8
8	Reporting back and closing the loop	9
9	Evaluation	9

1 Background

Snowy Monaro Regional Council (SMRC) is responsible for facilitating the name of roads with our local government area. Currently the volume of roads to be named annually is less than ten, however with a large number of subdivisions in various stages of planning this volume is expected to increase substantially over the next five years. Until the end of 2023, the number of roads to be named is estimated at approximately 30 roads.

For each of these subdivisions, the Geographic Information System (GIS) Administrator within the Information Communication and Technology (ICT) team will also allocate addresses according to the NSW Addressing Policy and User Manual for each land parcel in the subdivision and will add each of these land parcels into the Authority Corporate Information System (CIS) property module. These tasks will also see a substantial increase over the next five years as new subdivisions come on line with an estimated increase in new parcel creations for 2023 of more than 500 records.

This increase in subdivision proposals represents a very substantial increase in workload for GIS to create approved and gazetted road names with the Geographic Names Board and to create new property records in Authority. Significant gains in efficiency are required to:

- 1) Reduce risk of delays to the subdivision certification process carried out by the Development Assessment team and subsequent risk of slowing release of new land
- 2) Reduce strain on the development assessment process and its ability to meet required timeframes for assessing and approving applications for subdivision certificates
- 3) Continue incorporating new land parcels into SMRC's Corporate Information System Property module in a timely and accurate manner for use in generating Section 10.7 Certificates by the Development Assessment team within required timeframes and to allow Revenue Officers to create new property records in the CIS Revenue module in a timely and accurate manner.
- 4) To ensure the provision of GIS services for other functions within SMRC is maintained rather than being impacted by increased resource constraints.

Reviewing the processes for road naming, new subdivision addressing and creation of new land parcels in Authority, it was concluded the greatest gains in efficiency were to be found in road naming processes. The mechanism proposed for this is the creation of a Council approved road name bank after a two-stage community engagement effort.

- 1) Stage 1 to engage the community to provide road name suggestions that are meaningful for the local community and are within Geographical Names Board road naming policies and
- 2) Stage 2 for community feedback on the full list of road names pre-approved by Council after Stage 1 of community engagement results are collated and considered.
- 3) Final Council approval of the road name bank and associated changes in road naming governance and processes within SMRC.

It is expected there will be a significant increase in time taken to administer the road naming process based in response to the increase in proposed subdivisions. There is a high risk to service delivery if the current processes continue through:

- 1) Significant increase in delays naming roads, leading to this becoming a key constraint on time taken to complete subdivision certificates and resultant delays in provision of new land by private developers. Creation of the road name bank will decrease the time taken for GNB approval to less than two weeks compared to the current more than three months. This risk is considered to be within acceptable limits if the road name bank is created.

SNOWY MONARO REGIONAL COUNCIL

Road Name Bank Consultation

- 2) Stress on resourcing internal GIS and property information functions that SMRC teams and staff rely on and consequent impacts on external service delivery ie. asset maintenance, development assessment, strategic planning, property information for revenue or creating Section 10.7 certificates.

The creation of the road name bank aims to minimise the risk, however it will not be fully mitigated by this process alone. Significant time is also invested in allocating addresses and particularly creating new land parcel records in the CIS when new subdivisions are released. Both of these functions are more limited in SMRC's ability to leverage further gains in process efficiency.

2 Next steps

Phase one – to collaborate with our community to gain road name suggestions that are meaningful to the local community and are within Geographical Names Board road naming policies

Phase two – come back to the community for feedback on the full list of road names pre-approved by Council after phase one of community engagement results are collated and considered

Phase three – final report to Council seeking approval of the road name bank and associated changes in road naming governance and processes within SMRC.

3 Why are we engaging?

There is an increasing volume of new subdivision proposals at various stages of the planning process, from pre-lodgment concepts to approaching readiness for issue of Subdivision Certificates. Each subdivision requires the naming of any new roads created within it and the allocation of addresses before a subdivision certificate is issued.

Based on current and known upcoming subdivision proposals this will amount to 70-80 new road names in total above normal. Some are multi-stage developments that will take more than five years to complete the planning process including naming of roads.

New roads from subdivisions in advanced planning likely to require naming by the end of 2023 is estimated at approximately 30 roads.

Currently each road name takes three to six months to complete the approval process. By creating a name bank for our region we aim to streamline and reduce the time required to complete this process. Saving time and money for both Council and the applicant.

To ensure our community is well-informed, has an opportunity to be consulted and involved in this project the consultation process across our region must be tailored to cater to our key stakeholders to provide ample opportunity for participation.

We have and will:

- clearly communicate the scope of the project
- use an appropriate variety of engagement methods to ensure community awareness and has an opportunity to provide input
- ensure the community is aware of the need for and process changes in relation to the project

4 What is community engagement?

At its simplest, community engagement at our Council means giving the residents and ratepayers of the Snowy Monaro a meaningful say in what we do and how we do it.

We use the International Association of Public Participation (IAP2) Public Participation Spectrum as the basis for Council's community engagement activities.

The table below outlines the different levels of input and influence the community may have over a particular project. It is our goal to give the people of the Snowy Monaro as much say as the legislation, regulation, and practical realities of a given project allow. For the purpose of this Community Engagement Plan, Council will Inform, Consult and Involve the identified stakeholders in our community region-wide.

Table 4-1 – IAP 2 Framework

Increasing impact on the decision					
	Inform	Consult	Involve	Collaborate	Empower
Public Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives opportunities and/or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	To place final decision making in the hands of the public
Promise to the Public	We will keep you informed	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced decision	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible	We will implement what you decide

5 Roles and responsibilities

The Community Engagement process is based on the roles and responsibilities below:

Roles and Responsibilities	
Mayor and Councillors	Demonstrate commitment to community through effective engagement including liaison with community, collaboration and contribution to engagement. Establish partnerships while representing and advocating for the best interests of the community.
CEO	Ensure compliance with legislative obligations and GNB policies, oversee adequate delegation and endorse initiatives that are appropriate and inclusive.
Employees	Ensure planned processes are consistent, aligned with relevant regional, state and federal equivalents and delivered in alignment with Council's values. Report back on how data collected through engagement has influenced the decision. Regularly monitor and evaluate the effectiveness of processes.
Community	Openly and actively participate in a variety of engagement opportunities. Provide respectful contributions through various means to ensure the community's voice is heard in decision-making activities. Deliver feedback on practices or process where improvements are identified.

6 Who will we engage with?

We will engage with all community members, including individuals, group of individuals, organisation or political entity with an interest in the outcome of this project.

Stakeholders may be, or perceive that they may be, affected directly or indirectly by the outcome of the decision. Internal Stakeholders (individuals who work for or with the decision-making organisation) are also part of the community and the community participation process should reflect their needs as well.

The Community, the Elected Representatives and Employees have been identified as stakeholders for this Community Engagement Plan.

Stakeholder identification	
Elected Representatives	Councillors are an important connection with our community
Community	The road name bank is a region wide project.

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Road Name Bank Consultation

Employees

Employees in most instances are also residents of the Snowy Monaro region and as such, are an important connection with our community.

In addition to the above broad groups we will develop appropriate targeted engagement opportunities for:

- Aboriginal community leaders
- Regional historical societies and groups
- Young people
- Business and industry groups
- Community and interest groups
- Media

7 How and when will we engage?

The Community Engagement Action Plan below outlines actions and timeframes for engaging the community in the development of the road name bank.

Technique	Engagement Method	Timeframe
Inform	Council Website Media release and links Your Say website – information, explanation, download and survey link Media release Sent to media and community groups Posters Social Media posts eNewsletter distribution Emails to key stakeholders Information Stall at Country Shows	March & April 2023 March 2023
Consult	Information Stall at Country Shows Delegate. Dalgety, Cooma and Bombala Country Shows Council Website Your Say online survey Media releases Your Say website Information, explanation, download and survey link Written submissions Hard copy survey at key Council locations eg. offices and libraries	March 2023 March & April 2023

SNOWY MONARO REGIONAL COUNCIL

Road Name Bank Consultation

Involve	<p>Information Stall at Country Shows Delegate. Dalgety, Cooma and Bombala Shows</p> <p>Council Website Your Say online survey</p> <p>Written submissions Hard copy survey at key Council locations eg. offices and libraries</p>	<p>March 2023</p> <p>March & April 2023</p>
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8 Reporting back and closing the loop

After the community engagement is completed, Council will:

- Collate and analyse what the community told us
- Report this back to the community
- Inform decision makers
- Inform the community of the decision
- Explain how the decision was made and the influence of community input
- Evaluate the engagement process

The outcome of the community engagement and subsequent relevant decisions will be communicated through a variety of methods including:

- Councillor briefings
- Updates and information posted on Council's social media
- Website updates
- Media releases
- Report to Council, seeking approval of the road name bank and associated changes in road naming governance and processes within SMRC.

9 Evaluation

To ensure the consultation to collect submissions for possible road names for our region is effective a number of indicators will be used to measure success. Council will assess the following:

- Number of people who participated in each in-person and online engagement activities
- Number of enquiries and submissions received
- Social media engagement
- Traditional media coverage
- Number of email enquiries received

9.3.5 ROAD NAMING PROPOSAL FOR THREE RIVERS ESTATE SUBDIVISION

Record No: I23/1

OFFICER'S RECOMMENDATION

That Council endorse the proposed road names Gunama Drive, Matruk Close, Warragang Close and Bungadhung Way to:

- A. be publicly advertised for a period of 28 days in the Monaro Post.
- B. go to the Geographical Names Board for pre-approval.

ISSUES

Four proposed new roads in a 36 lot community title subdivision require naming before a subdivision certificate can be issued.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

It is considered the risks associated with the name proposal are low.

FINANCIAL IMPACTS

Costs are part of the ongoing service provided by Council and this work can be undertaken within the existing budgets.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

There are no other options to consider, the process of road naming is within Geographical Names Board road naming guidelines.

IMPLEMENTATION PLANS

This will be implemented by:

- 1) Creating a road-naming proposal for the proposed roads within the Geographical Names Board Online Road Naming Portal and advancing this proposal to the stage of consideration for pre-approval by the Geographical Names Board.
- 2) In Liaison with Communications, notify the public of the proposed road names in the Monaro Post for period of 28 days and respond to any submission as required.

EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual. Link:

https://www.gnb.nsw.gov.au/_data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf

BACKGROUND

A 36 lot community title subdivision for rural tourist accommodation has been approved under Development Assessment 010.2009.03000059.001 at Lot 1000 DP 1253446 Kalkite. This subdivision includes four new private roads that require naming under Geographical Names Board road naming guidelines.

The developments proponent, in consultation with the Bega Local Aboriginal Land Council who have approved the names for use, have proposed the four below Ngarigo words for road names, with their associated meaning:

- Gunama (Drive), meaning Snow
- Matruk (Close), meaning Wattle
- Warragang (Close), meaning Snow Gum
- Bungadhung (Way), meaning Wombat

It is expected these road names will meet Geographical Names Board road naming requirements. There is a low risk that Gunama Drive will be rejected due to sounding similar to Kunama Drive in East Jindabyne.

ATTACHMENTS

1. Road name suggestions and road map for Three Rivers Estate
 2. Bega Local Aboriginal Land Council Road Name Approval
 3. Three Rivers Estate Locality Map
-



3 Rivers Estate Pty Ltd
PO Box 892
Jindabyne, NSW 2627
ABN 51 140 001 976
PH. 0493 491 060

13 Dec 2022

Sophie.Ballinger@snowymonaro.nsw.gov.au

Dear Sophie,

Below are the Ngarigo word road names as approved by Elder Ellen Mundy of Bega Local Aboriginal Land Council.

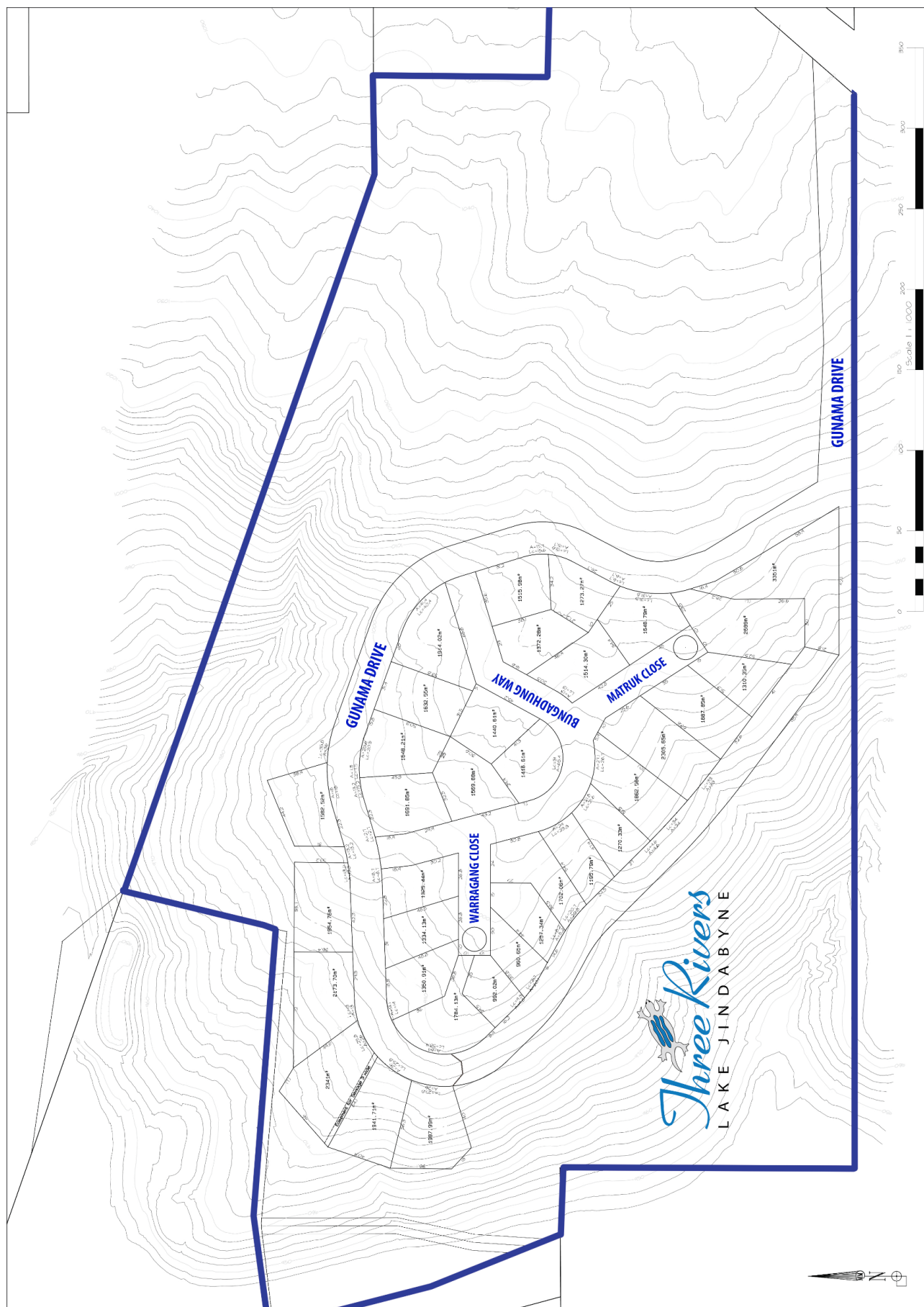
Ngarigo Word	Meaning	Road Type
Gunama	Snow	Drive
Matruk	Wattle	Close
Warragang	Snow Gum	Close
Bungadhung	Wombat	Way

Following is a map of the roads.

Warm regards,

Patricia Gaines

Three Rivers Estate



RE: Ngarigo Words for New Roads

Subject: RE: Ngarigo Words for New Roads
From: Administration | Bega LALC <admin@begalalc.org.au>
Date: 16/12/2022, 3:11 pm
To: Three Rivers Operations <ops@threeriversestate.com.au>

Hi Patti,

Just got your message. The names that we sent to you were given by a local elder and was approved by the Bega LALC Board.

Ashleigh Aldridge
Administration
Bega Local Aboriginal Land Council
02 64923950 (Monitored Mon-Fri 8.30 am to 4.30 pm)
PO Box 11
Bega
NSW 2550

ABN 60 937 578 961
Office – 104 Gipps Street Bega NSW 2550



From: Three Rivers Operations <ops@threeriversestate.com.au>
Sent: Wednesday, December 14, 2022 1:54 PM
To: Administration | Bega LALC <admin@begalalc.org.au>
Subject: Re: Ngarigo Words for New Roads
Importance: High

Hi Ashleigh,

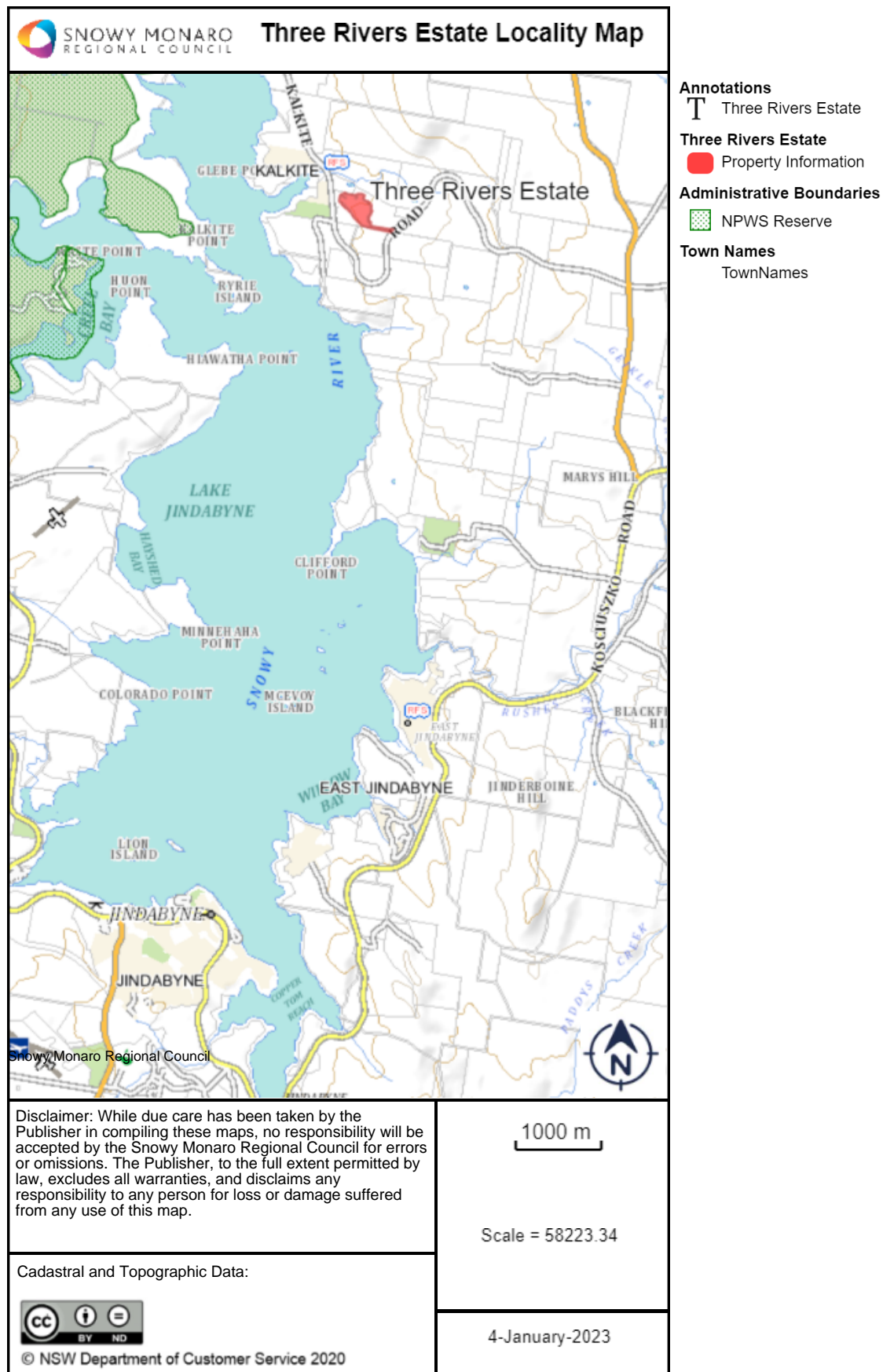
Thank you for all your help.

I spoke with Ellen yesterday which was great. The names below are perfect. Can you please send me a letter or email confirming the names have been approved by Bega LALC Elder so I can forward to Council (they have asked for confirmation).

Snow – Gunama
Wattle – Matruk
Snow Gum – Warragang
Wombat – Bungadhung

Best regards,

Patti



9.3.6 MANAGING CONFLICTS OF INTEREST FOR COUNCIL-RELATED DEVELOPMENT POLICY

Record No: I22/915

OFFICER'S RECOMMENDATION

That Council adopt the Managing Conflicts of Interest for Council-Related Development Policy.

ISSUES

Recent legislative changes published on 30 September 2022, and due to commence on 3 April 2023 requires Councils to adopt a conflict of interest policy (attached) for the continued assessment of council-related development applications. Amendments to the Environmental Planning and Assessment Regulation 2021 require councils to manage conflicts of interest arising with 'council-related development applications' will take effect on 3 April 2023.

The key amendments require council-related development applications to be accompanied by a management strategy for Council's register of development applications and development consents to contain information on potential conflicts of interest. Amendments also require that the consent authority may not determine council-related development applications unless Council has adopted a conflict of interest policy and considers the policy in assessing the application.

As an internal document, this policy will be utilised by Council's development application assessors to consider development subject to this policy. The policy identifies developments likely carrying a high risk of conflict of interest with Council as the developer must have the application assessed by a neighbouring council.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Economic Activity	Medium	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Medium	Low	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	High	Low	Yes

Reputational risk and legislative compliance would be the highest risks should this policy not be adopted. This policy will be required by legislation from 3 April 2023, where without the policy, Council will be unable to assess council-related development. There would be considerable reputational risk to Council without a policy that dictates clear measures to avoid conflict of interest with Council assessing development applications where Council is the developer or has a vested commercial-interest in the land.

FINANCIAL IMPACTS

This policy was drafted using staff resources. The adoption of this policy may induce financial impacts on Council as it may enter a shared services agreement with a neighbouring council for the enforcement of council-related development.

RESPONSIBLE OFFICER: Team Leader Strategic Planning

OPTIONS CONSIDERED

As this policy is a legislative requirement, no other options were considered.

If Council opts not to adopt the policy Council will not be able to determine 'Council-related development applications' from 3 April 2023, until such time as a policy is adopted.

IMPLEMENTATION PLANS

If the attached policy is adopted, the policy will be placed on Council's website within 7 days of resolution.

Development application register to display management strategy for applications subject to the policy.

EXISTING POLICY/DECISIONS

No existing decision of Council.

Legislation requirements due to amendments made to *Environmental Planning and Assessment Regulation 2021* section 30B, 66A, 240A and *Environmental Planning and Assessment Act 1979* schedule 1, clause 9B. Amendments gazetted 30 September 2022.

BACKGROUND

In December 2019, the NSW Ombudsman finalised an investigation into a local council who had breached the *Environmental Planning and Assessment Act 1979* by allowing the use of one of their facilities, despite not having the necessary certification that it was safe to do so. Resultant of this investigation, it was identified that there is an inherent conflict of interest within local councils as they simultaneously take on the roles of development regulators, compliance regulators, developer, landowner or hold a commercial interest in the land they regulate. Conflict can arise between their interests in the development and their duty as regulator. New requirements will be introduced into the *Environmental Planning and Assessment Regulation 2021* for council to prepare and publicise a policy that sets out how they propose to manage potential conflicts of interest. In addition, councils will have to publicly communicate via the NSW Planning Portal the management approaches they propose to implement (if any) for each development subject to the policy.

This policy follows the guidelines published by the Department of Planning and Environment titled '*Council-related Development Application Conflict of Interest Guidelines*' and the sample policy that accompanied the guidelines.

ATTACHMENTS

1. Managing Conflicts of Interest for Council-Related Development Policy
2. Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022
3. Council-related Development Application Conflict of Interest Guidelines



Policy

Managing Conflicts of Interest for Council-Related Development

Responsible portfolio	Strategy	Document Register ID	250.[document year].[document number].[document part]
Policy owner	Strategic Planning	Review date	February 2025
Date of Council Meeting	16/02/2023	Resolution Number	Number [checklist 25002 11 DD LAST VALUE]
Legislation, Australian Standards, Code of Practice	Environmental Planning and Assessment Regulation 2021 (section 30B, 66A, 240A) Environmental Planning and Assessment Act 1979 No 203 (schedule 1, clause 9B)		
Aim	The aim of this policy is to establish management controls to address potential conflicts of interest at the different phases of the development process for the types of council-related development that Council could be involved in. It will outline the process through which potential conflicts of interest will be identified, the risks assessed, and appropriate management controls determined. It will also outline the process that will be followed to publicly communicate the management approaches for each development subject to the policy.		

Part 1 Preliminary

1 Name of policy

The policy is the Managing Conflicts of Interest for Council-Related Development.

2 Aim of policy

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

3 Scope

This policy applies to council-related development.

4 Definitions

- 1) In this policy:

Application means an application for consent under Part 4 of the Act to carry out development and includes an application for a complying development certificate and an application to modify a development consent.

Council means Snowy Monaro Regional Council.

Council-related development means development for which Council is the applicant developer (whether lodged by or on behalf of council), landowner, lessee, licensee, has a commercial interest in the land the subject of the application, or under the control of council, where it will also be the regulator or consent authority.

Note: Land vested in or under the control of Council includes public land within the meaning of the Local Government Act 1993.

Development process means application, assessment, determination, and enforcement

The Act means the *Environmental Planning and Assessment Act 1979*.

- 2) A word or expression used in this policy has the same meaning as it has in the Act, and any instrument made under the Act, unless it is otherwise defined in this policy.
- 3) Notes included in this policy do not form part of the policy.

Part 2 Process for identifying and managing potential conflicts of interest

5 Management controls and strategies

- 1) The following management controls may be applied to:
- The **assessment** of an application for council-related development
 - Routine Application
 - Assessment by council staff under delegation with strict role separation controls.
 - Assessment reviewed by supervisor or manager.
 - Major Application
 - Assessment by either a neighbouring council or an independent consultant in accordance with Council's Purchasing and Tendering policy.
 - Role separation controls
 - The project managers are from a different team than those assessing the application.

- b. Assessing officers and project managers will ensure that their documents and records containing sensitive material are not accessible by staff of the other department.
 - b. The **determination** of an application for council-related development
 - i. Routine Application
 - a. Determination made by an open council meeting.
 - ii. Major Application
 - a. Determination made by an open council meeting.
 - b. Determination by the Regional Planning Panel if the Capital Investment Value of the application is >\$5 million in accordance with Schedule 6 of the State Environmental Planning Policy (Planning Systems) 2021.
 - c. Determination made by Regional Planning Panel if a Councillor is part of the Project Control Group for the development.
 - d. Regional applications must be independently assessed.
 - c. The **regulation and enforcement** of approved council-related development
 - i. Council will enter into a shared services arrangement with a neighbouring council for any development that is considered a Major Application.
 - ii. Key milestones of the development process will be reported to the full council.
 - iii. Notification of breaches and enforcement action will be taken to Department of Planning and Environment and to the public.
- 2) The management strategy for the following kinds of development is that no management controls need to be applied:
 - a. Commercial fit outs and minor changes to the building façade
 - b. Internal alterations or additions to buildings that are not a heritage item
 - c. Advertising signage
 - d. Minor building structures projecting from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
 - e. Development where Council might receive a small fee (up to \$1000) for the use of their land.

6 Identifying whether a potential conflict of interest exists, assessment of level risk and determination of appropriate management controls

- 1) Major development applications subject to this policy lodged with Council are to be referred to senior staff for a conflict-of-interest risk assessment.
- 2) The senior staff is to:
 - a. Assess whether the application is one in which a potential conflict of interest exists,
 - b. Identify the phase(s) of the development process at which the identified conflict of interest arises,
 - c. Assess the level of risk involved at each phase of the development process,
 - d. Determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in clause 5 of the policy and the outcome of the senior staff's assessment of the level of risk involved as set out clause 6(2)(c) of the policy,
Note: the senior staff could determine that no management controls are necessary in the circumstances.
 - e. Document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal

- 3) The level of risk should be assessed against a conflict-of-interest risk assessment as outlined below:

Level of Risk	Criteria
Routine Application	<ul style="list-style-type: none">• Capital investment value of the proposed development is under \$1,000,000• Complies with zoning, land use provisions and Council policies• No more than five (5) objectors by way of individual submissions from different households (note that a petition or pro-forma documents are counted as one objection)• Type of development with commercial interest for Council
Major Application	<ul style="list-style-type: none">• Capital investment value of the proposed development exceeds \$1,000,000• Development seen to be a political priority for Council and/or Councillors• Type of development with commercial interest for Council• Controversial development:<ul style="list-style-type: none">◦ Potential impact on surrounding residential amenity associated with the proposed development◦ Whether the proposal involves any substantial variations from an existing Council policy, management plan or strategy◦ Numerous and substantial submissions – more than five (5) objectors by way of individual submissions from different households

Part 3 Public exhibition of Council-related development applications

7 Management strategy statement

- 1) All Council-related development applications are to be accompanied by:
 - a. A management strategy statement that specifies how Council will manage conflicts of interest that may arise in connection with the application because Council is the consent authority; or
 - b. A statement that Council has no management strategy for the application.
- 2) Minimum public exhibition period for a council-related development application – 28 days.

Example Management Strategy Statement

[Project Name]

Property Address	[Address]
Legal Description	Lot [*] Sec [***] DP [****]
Application No	[*.****.***.]*
Development Proposal	[Description and details of development proposal]
Potential Conflict	<p>[EXAMPLE:</p> <p><i>Snowy Monaro Regional Council is the applicant. Blue River Civic Place has an estimated investment value of \$4.9 million and Council expects to receive revenue through renting commercial office spaces.]</i></p>
Management Strategy	<p>[EXAMPLE:</p> <p><i>Council is managing potential conflicts of interest in this matter as follows:</i></p> <ul style="list-style-type: none"><i>• The application will be referred to the local planning panel to determine the development application</i><i>• Council development assessment staff not involved with preparing the application will assess the application. The staff will remain separated from the project team.</i><i>• A private certifier will be engaged to undertake the certification for the development</i><i>• Green Hill Council has agreed to peer review any regulatory decisions should compliance decisions be made</i>

	Key project milestones following the development consent will be reported at a public council meeting.]
Applicant	[APPLICANT – either Council or on behalf of Council]
Consent Authority	Snowy Monaro Regional Council

Council is seeking community comment on the proposal. Anyone with concerns about council fulfilling its obligations (with Council being both applicant and consent authority) should report their concerns to Council. All submissions should be made, in writing, to the Chief Executive Officer:

8 Related Documents

This procedure should be read in conjunction with the following documents:

Documentation

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.



Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022

under the

Environmental Planning and Assessment Act 1979

Her Excellency the Governor, with the advice of the Executive Council, has made the following Regulation under the *Environmental Planning and Assessment Act 1979*.

ANTHONY ROBERTS, MP
Minister for Planning

Explanatory note

The object of this Regulation is to impose requirements on councils to manage conflicts of interest that may arise in connection with council-related development applications because the council is the consent authority.

A *council-related development application* is a development application, for which the council is the consent authority, that is—

- (a) made by or on behalf of the council, or
- (b) for development on land—
 - (i) of which the council is an owner, a lessee or a licensee, or
 - (ii) otherwise vested in or under the control of the council.

Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022 [NSW]

Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022

under the

Environmental Planning and Assessment Act 1979

1 Name of Regulation

This Regulation is the *Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022*.

2 Commencement

This Regulation commences on 3 April 2023.

3 Amendment of Environmental Planning and Assessment Act 1979 No 203

Schedule 1 Community participation requirements

Insert after clause 9A—

9B Council-related development applications

- (1) Minimum public exhibition period for a council-related development application—28 days.
- (2) In this clause—
council-related development application means a development application, for which a council is the consent authority, that is—
 - (a) made by or on behalf of the council, or
 - (b) for development on land—
 - (i) of which the council is an owner, a lessee or a licensee, or
 - (ii) otherwise vested in or under the control of the council.

Note— Land vested in or under the control of the council includes public land within the meaning of the *Local Government Act 1993*.

Environmental Planning and Assessment Amendment (Conflict of Interest) Regulation 2022 [NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2021

Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2021

[1] Section 30B

Insert after section 30A—

30B Council-related development applications

A council-related development application must be accompanied by—

- (a) a statement specifying how the council will manage conflicts of interest that may arise in connection with the application because the council is the consent authority (a *management strategy*), or
- (b) a statement that the council has no management strategy for the application.

[2] Section 66A

Insert after section 66—

66A Council-related development applications—the Act, ss 4.16(11)

- (1) A council-related development application must not be determined by the consent authority unless—
 - (a) the council has adopted a conflict of interest policy, and
 - (b) the council considers the policy in determining the application.
- (2) In this section—
 - conflict of interest policy* means a policy that—
 - (a) specifies how a council will manage conflicts of interest that may arise in connection with council-related development applications because the council is the consent authority, and
 - (b) complies with the *Council-related Development Application Conflict of Interest Guidelines* published by the Department and available on the NSW planning portal.

[3] Section 240 Council to keep a register of development applications and development consents

Insert after section 240(3)(m)—

- (m1) for a development consent granted in response to a council-related development application—
 - (i) conflicts of interest that may arise in connection with the application because the council is the consent authority, and
 - (ii) measures taken by the council to manage the conflicts of interest,

[4] Schedule 7 Dictionary

Insert in alphabetical order—

council-related development application has the same meaning as in the Act, Schedule 1, clause 9B.

Council-related Development Application Conflict of Interest Guidelines

Introduction

Councils are development regulators. But they also can be the developer, landowner or hold a commercial interest in the land they regulate. Where councils have this dual role, an inherent conflict can arise between their interests in the development and their duty as regulator.

Identifying these conflicts of interest early and finding ways to address them is crucial to good governance and allows councils to strengthen their relationship with communities and build and enhance trust.

The following requirements have been introduced into the *Environmental Planning and Assessment Regulation 2021* to address conflicts of interest in council related development:

- Councils must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled. The policy must comply with the requirements in these Guidelines (section 66A).
- Council-related development applications must now be accompanied by either a management strategy statement, which explains how the council will manage potential conflicts of interest, or a statement that the council has no management strategy for the application (section 36A).
- Councils must record conflicts of interest in connection with each council-related development application, and the measures taken to manage the conflicts, in their existing DA register (section 242A).
- Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process (*Environmental Planning and Assessment Act 1979*, schedule 1, clause 9B).

While the regulation changes do not mandate the use of the framework once a development consent is issued, it is best practice when developing their policies for councils to also address conflicts that may occur after development consent has been granted. This could be as simple as stating in the policy that the council will seek to enter a shared services arrangement with a neighbouring council about this phase of the development process, for any development that is the subject of the policy.

Purpose of these Guidelines

These Guidelines are intended to:

- set out the requirements for the council conflict of interest policy required under section 66A,



- assist councils in meeting these requirements by providing a sample policy and management strategy statement that can be used as a template when developing their policies
- provide general information and guidance about the policy.

Flexibility

In some circumstances, council may determine the risks associated with a council-related development are sufficiently low and no specific controls are warranted. Where this is the case, council should still publicly communicate that fact to ensure transparency.

Where a council determines for a particular class of development that the risks of a conflict of interest are very low, it may decide to not have any management controls for a specified type of development unless there is some direct involvement of a councillor or a council staff member in their private capacity.

This can happen, for instance, where the council is the owner of a large commercial building that has a range of shops within it, for which it receives many development applications for commercial fit outs and minor changes to the building facade. In those circumstances, the council's policy could outline that its management strategy for this class of development does not apply additional controls for conflicts of interest.

Other examples where this approach might be appropriate include development for internal alterations or additions to buildings that are not a heritage item, advertising signage, minor building structures projecting from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes and services), and development where the council might receive a small fee for the use of their land.

Sample policy

The sample policy below is to help councils develop their conflict of interest policies for council-related development. It provides practical solutions for developing and implementing ways to manage potential conflicts at all stages of the development process.

For councils that have local planning panels, the council's policy only needs to deal with a subset of this development, as a range of development to which the policy would otherwise apply will already be referred to local planning panels.

Using the sample policy is optional. Each council and local government area is different and has unique local settings, therefore, councils should decide what is appropriate in their circumstances and develop a policy for managing conflicts of interest about council-related development that is suitable for their local area.

An example management strategy statement is also included below.

Requirements for conflict-of-interest policies

Any policy prepared and adopted by a council must:



- establish management controls and/or a management strategy to address potential conflicts of interest at the different phases of the development process for the types of council-related development that the council could be involved in,
- outline the process through which potential conflicts of interest will be identified, the risks assessed and appropriate management controls determined, and
- outline the process that will be followed to publicly communicate the management approaches for each development subject to the policy.

Sample policy

Part 1 Preliminary

(1) Name of policy

This policy is the [insert name of policy].

Note: For example, Conflicts of interest policy – dealing with council-related development throughout the development process.

(2) Aim of policy

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

(3) Scope

This policy applies to council-related development.

(4) Definitions

(1) In this policy:

application means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent it does not include an application for a complying development certificate.

council means [insert name of the council]

council-related development means development for which the council is the applicant developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority

development process means application, assessment, determination, and enforcement

the Act means the *Environmental Planning and Assessment Act 1979*.

(2) A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

(3) Notes included in this policy do not form part of the policy.



Note: Other definitions can be inserted.

Part 2 Process for identifying and managing potential conflicts of interest

(5) Management controls and strategies

- (1) The following management controls may be applied to:
- the **assessment** of an application for council-related development
 - *insert control(s)*
 - the **determination** of an application for council-related development
 - *insert control(s)*
 - the **regulation and enforcement** of approved council-related development
 - *insert control(s).*

Note: For example, council will enter into a shared services arrangement with a neighbouring council.

- (2) The management strategy for the following kinds of development is that no management controls need to be applied:
- commercial fit outs and minor changes to the building façade
 - internal alterations or additions to buildings that are not a heritage item
 - advertising signage
 - minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
 - development where the council might receive a small fee for the use of their land.

Notes:

- While councils must have a policy that sets out how they propose to deal with potential conflicts of interest for council-related development, it could implement different controls for dealing with them based on the level of risk. For example, councils could set their controls based on:*
 - risk category – low, moderate, high, very high*
 - types of development – non-controversial small-scale development, development of a certain value with/without a commercial interest, controversial development, or even*
 - capital investment value of the proposed development.*
- There is a range of management controls that could be applied in particular circumstances. The following are some examples that councils could use. Note that councils are not limited to one approach and could specify more than one approach if appropriate in their local settings:*
 - Assessment and determination*
 - The assessment and/or determination of an application are to be undertaken by council staff under delegation – this might be appropriate if the proposal is considered to be a low-level risk or non-controversial. For more controversial projects, this might only be effective if strict role separation controls are imposed.*
 - The application could also be referred for external assessment and/or determination to either:*



1. another council
2. a local planning panel if one is in place
3. a regional planning panel (may require negotiation – RPPs are not required to accept referrals)
4. a consultant.

The involvement of an external third party might be appropriate for development where council has a commercial interest in the land, or the development is seen to be a political priority for the council.

b. Regulation and enforcement

- i. Engagement of a private certifier
- ii. Publication of certificates issued under Part 6 of the Act on the NSW Planning Portal
- iii. Peer review by a neighbouring council and/or entering into a shared services arrangement with a neighbouring council
- iv. Reporting of key milestones to the full council.

3. Councils may also wish to take advantage of their audit and risk committee to provide guidance for the types of controls that could be applied in specific circumstances.

(6) Identifying whether a potential conflict of interest exists, assessment of level risk and determination of appropriate management controls

- (1) Development applications lodged with the council that are council-related development are to be referred to the general manager (or a delegate) for a conflict-of-interest risk assessment.

Note: Council-related development is defined in section 4.

- (2) The general manager is to:

- a. assess whether the application is one in which a potential conflict of interest exists,
- b. identify the phase(s) of the development process at which the identified conflict of interest arises,
- c. assess the level of risk involved at each phase of the development process,
- d. determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in clause 5 of the policy and the outcome of the general manager's assessment of the level of risk involved as set out clause 6(2)(c) of the policy,

Note: The general manager could determine that no management controls are necessary in the circumstances.

- e. document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal.

Note: The following is an example of a statement that could be published by councils to document its proposed management approach in a particular circumstance.



Scenario

BlueStar Council is upgrading one of their assets, 'Blue River Civic Place'. Council is the landowner and the applicant and is proposing to redevelop the site into a mixed-use development with a total capital investment value (CIV) of \$4.9 million. The development application seeks approval for the construction and use of an additional 2 storeys on an existing 3 storey building comprising a childcare centre, commercial office spaces and partial use of the building for council's public administration.

Example management statement

Council conflict of interest management statement	
Project name	Blue River Civic Place
DA number	DA21/0001
Potential conflict	BlueStar Council is the applicant. Blue River Civic Place has an estimated capital investment value of \$4.9 million and the council expects to receive revenue through renting commercial office spaces.
Management strategy	<p>The council is managing potential conflicts of interest in this matter as follows:</p> <ul style="list-style-type: none"> • The application will be referred to the local planning panel to determine the development application. • Council development assessment staff not involved with preparing the application will assess the DA. The staff will remain separated from the project team. • A private certifier will be engaged to undertake the certification for the development. • Green Hill Council has agreed to peer review any regulatory decisions should compliance decisions be made. • Key project milestones following the development consent will be reported at a public council meeting.
Contact	Anyone with concerns about council fulfilling its obligations should report their concerns to the council.

9.3.7 PROPOSED RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS IN COOMA AND JINDABYNE

Record No: 123/32

OFFICER'S RECOMMENDATION

That Council re-establish Alcohol Free Zones and Alcohol Prohibited Areas in Cooma and Jindabyne for a period of four years.

ISSUES

Council adopted a recommendation to commence a public consultation process regarding the re-establishment of Alcohol Free Zones (AFZ) and Alcohol Prohibited Areas (APA) in Cooma and Jindabyne at its meeting held on 20 October 2022.

This recommendation outlined the background to the established AFZ and APA regions and the considerations around potential re-establishment.

A public exhibition process was conducted in line with the adopted recommendation and in accordance with Section 644 of the Local Government Act 1993 (the Act), and the related Ministerial Guidelines on Alcohol Free Zones 2009 (the Guidelines). The process and outcomes are outlined under 'Background' below.

Council's YourSay platform identified that a slight majority of community contributors (51.42%) do not support the re-establishment of AFZ/APAs in either Cooma or Jindabyne.

Engagement with relevant liquor licence holders indicated that most were in support of or ambivalent about re-establishment. One licensee was opposed.

This report recommends the re-establishment of AFZ and APAs based on the following:

- Alcohol Free Zones / Alcohol Prohibited Areas are an early intervention measure to prevent the escalation of irresponsible street drinking to incidents involving serious crime.
- While a proportion of community members who participated in the public consultation process are opposed to the re-establishment, the majority margin is low and submissions for not proceeding with re-establishment provided a lack of specific grounds.
- The majority of relevant liquor license holders were not opposed to re-establishment.
- NSW Police are in support of re-establishment.
- A Council resolution is the only mechanism by which an AFZ / APA can be established.
- It is considered that the benefits of re-establishing the zones outweigh the small margin of community opposition to the zones.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes

There is potentially some reputation / image risk associated with re-establishing the zones given that some of the general community feedback was not in support of re-establishing.

There is some external risk associated with not re-establishing the zones, namely that enforcement capability around alcohol consumption in public areas is reduced for NSW Police. If Council chose not to re-establish the zones, it is possible that organisations such as NSW Police, or other health and community service providers, may come back to Council to request re-consideration. This would result in an additional proposal needing to be developed, and potentially another round of public consultation.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost		
Estimated Annualised Net Cost	\$750	Total cost of adhesive overlays + installation divided by four year implementation period
Capital Investment	\$2,500 \$500	Purchase of updated stickers Installation of stickers
Capital Funding Source	\$3,000	Strategy Development budget

The costs associated with re-establishing the zones relate to the purchase and installation of updates adhesive overlays for the existing signage.

The costs associated with not re-establishing the zones relate to the removal and storage of the existing signage (the majority of this signage infrastructure was purchased in 2018 at a cost of approx. \$13,000 / 180 signs).

RESPONSIBLE OFFICER: Community Development Planner

OPTIONS CONSIDERED

- Not re-establish zones – not recommended. NSW Police are in support of the reestablishment of the zones as it provides them with a mechanism to manage potential anti-social behaviour in public spaces. The signage infrastructure is already in place; removal and potential re-installation down the track would not be a cost effective process.
- Re-establish zones in line with previous (2019 – 2022) established zones, for a period of four years – preferred. The implementation of the zones since 2019 has been successful and NSW Police are in support of the re-establishment in line with the existing zones. The days and times of operation are consistent across the region and allow for enjoyment of public spaces while also providing a mechanism for enforcement if and when required. Four years is the maximum allowable establishment period as per the Act and Guidelines. A shorter period of time could be considered. This would potentially have some implications for enforcement, and would not be as cost effective in terms of updating signage.
- Prepare a proposal to establish new zones and/or significantly redefine the scope of existing zones e.g. dates / times of operation, geographic boundaries and expansion into other villages – not recommended. The existing zones are effective and manageable, with infrastructure in place and a sound level of community awareness. NSW Police support the existing zones and do not identify the need for expansion into other towns and villages at this time. No significant change to the previous zones is identified as critical at this point in time.

IMPLEMENTATION PLANS

If Council resolves to re-establish the zones at the February meeting, it is expected that new adhesive overlays could be ordered, received, and installed by mid-March 2023. It would be prudent to publicise the re-establishment of the zones after the installation of new overlays to avoid confusion.

This would result in the establishment of the zones for a 4 year period [exact date to be confirmed] March 2023 – [exact date to be confirmed] March 2028.

EXISTING POLICY/DECISIONS

Community safety is referenced in the SMRC Community Strategic Plan, Delivery and Operational Plans. Alcohol Free Zones / Alcohol Prohibited Areas are one mechanism which support community safety as an early intervention measure to prevent the escalation of irresponsible street drinking to incidents involving serious crime.

BACKGROUND

Alcohol Free Zones and Alcohol Prohibited Areas are established with the primary objective of preventing disorderly behaviour caused by the consumption of alcohol in public areas, in order to improve public safety.

Only a local government authority may establish an AFZ, via the prescribed process of public consultation followed by council resolution. APAs do not require a resolution of council, however this is considered best practice.

Enforcement of Alcohol Free Zones and Alcohol Free Areas

Enforcement action under the Act includes seizure and disposal of alcohol, including the bottle, can, or receptacle.

All enforcement of AFZs / APAs within SMRC is currently undertaken by NSW Police.

The Act and Guidelines provide for enforcement of AFZs / APAs by Council Officers with the relevant authorisation in writing by the Commissioner of Police, providing that Council has adopted a specific AFZ / APA enforcement process.

The proposal recommends that enforcement continues to be conducted solely by NSW Police.

The previous Alcohol Free Zones and Alcohol Prohibited Areas

Existing AFZs / APAs were established in Cooma and Jindabyne in June 2019. The zones expired in October 2022.

The locations of the previous AFZs / APAs are highlighted in the attached map.

The previous AFZs / APAs are operational year-round.

The times of operation were slightly different for AFZs and APAs, in part to provide for an extended enjoyment of parks and reserves during summer months. It is recommended that these differences are maintained in the re-establishment.

- Alcohol Free Zones (car parks, roads, footpaths) operate from 7pm – 9am each day
- Alcohol Prohibited Areas (parks and reserves) operate from 9:30pm – 9am each day

Based on the previous implementation of AFZ / APAs, NSW Police support of the re-establishment of the zones.

The current recommendation

The current recommendation is to re-establish the existing Alcohol Free Zones and Alcohol Prohibited Areas in Cooma and Jindabyne for a period of 4 years from the date of Council endorsement.

The recommendation does not intend to change the geographic boundaries of the existing zones, or to establish zones in other towns and villages.

The recommendation does not intend to change the times of operation of the existing zones, namely:

- Alcohol Free Zones 7pm – 9am each day
- Alcohol Prohibited Areas 9:30pm – 9am

The recommendation is that enforcement continues to be conducted solely by NSW Police.

The public exhibition process

The public exhibition process ran from 1 November 2022 – 4 December 2022 and included:

9.3.7 PROPOSED RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS IN COOMA AND JINDABYNE

- A published notice which included relevant operational information (place, times, and dates) of the proposed zones (via media release, print media advertising, social media, and SMRC website).
- The opportunity for the proposal to be publicly inspected (at SMRC offices front counters and online)
- A 33 day period for representations to be made by the general public (note that the Act and Guidelines require a 14 day period; an extended option was offered to the general public in line with targeted stakeholders identified below). These representations were primarily collected via a dedicated Your Say tool.
- Targeted stakeholder notification, above the requirements of the Act and Guidelines, was conducted via an email to the Monaro Regional Interagency which comprises funded community service, health, and welfare organisations.

A copy of the proposal was provided to:

- Each holder of a licence in force under the Liquor Act 2007 for premises that border on, or adjoin or are adjacent to, the proposed alcohol-free zone

NSW Police, relevant liquor licence holders, and organisation/s able to speak on behalf of an Aboriginal or culturally and linguistically diverse group were given a 33 day period in which to make representations. NSW Police had previously made their representation in support of re-establishment, which was the trigger for the commencement of the re-establishment / public consultation process.

The public exhibition feedback is framed around two sets of responses; general community participation via the Your Say portal, and targeted consultation with relevant liquor licence holders.

General community participation

The Your Say portal received a total of 116 visits and 40 contributions.

35 contributors participated in the quick poll option. 34 contributors chose to participate in this option anonymously. 1 contributor used a registered account to participate.

- 51.42% of contributors do not support the re-establishment of AFZ/APA in Cooma or Jindabyne
- 2.86% of contributors support re-establishment in Cooma only
- 2.86% of contributors support re-establishment in Jindabyne only
- 42.86% of contributors support re-establishment in both Cooma and Jindabyne

5 contributors provided a longer length response via the feedback form tool. All 5 contributors used a registered account to participate in this option. Comments are summarised below.

Contribution (identifying details omitted for privacy)	Response
I agree with all the alcohol free zones and include east Jindabyne lake foreshore	Noted – at this stage there is no intention to expand the zones to new areas but this may be

9.3.7 PROPOSED RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS IN COOMA AND JINDABYNE

	<p>considered in future community safety planning.</p> <p>Council could consider a proposal to expand the zones to East Jindabyne. This would require an additional establishment proposal and public consultation period.</p>
<p>We need to make provision for people to enjoy picnics and lakeside (Jindabyne as an example) time with an alcoholic beverage, especially in summer. There should be dates around the alcohol free vs alcohol prohibited. And it should have a focus on residential streets in Jindabyne too that are used as foot traffic to the large drinking venues.</p>	<p>The dates and times for AFZ and APA are uniform throughout the year in an effort to reduce confusion and provide consistency in understanding and enforcement.</p> <ul style="list-style-type: none"> • The existing AFZs / APAs are operational year-round. • The times of operation are slightly different for existing AFZs and APAs, in part to provide for an extended enjoyment of parks and reserves during summer months. • Alcohol Free Zones (car parks, roads, footpaths) operate from 7pm – 9am each day • Alcohol Prohibited Areas (parks and reserves) operate from 9:30pm – 9am each day <p>Council could choose to implement zones for a portion of the year e.g. winter only. This was not recommended as part of this re-establishment proposal.</p> <p>Previously established AFZ and APA in Jindabyne include a large number of residential streets. SMRC has received community feedback / complaints during the 2019 – 2022 implementation that this can seem excessive. As a result, extending to additional residential streets was not recommended as part of this re-establishment proposal. This may be considered in future community safety planning.</p>
<p>why make life complicated by having 2 types of zone? why not make them all alcohol free zones?</p>	<p>Alcohol Free Zones and Alcohol Prohibited Areas are defined by the Act and associated Guidelines. Council has no control over these definitions.</p>

9.3.7 PROPOSED RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS IN COOMA AND JINDABYNE

	<ul style="list-style-type: none"> Alcohol Free Zones can be applied to car parks, roads, and footpaths Alcohol Prohibited Areas can be applied to parks, beaches, and reserves
I am sick of living in a Nanny State, stop trying to control our lives at every turn.	Noted.
<p>To Whom it may concern,</p> <p>I write this submission in response to the proposed new Alcohol Free Zones along (redacted) Street Cooma. My Name is (redacted) and I am the Director and Licensee of (redacted) Hotel and I strongly oppose this proposition, as it will affect not only my Hotel but the community amenity we provide and given there is no supporting evidence or statistics as to why this proposition is being proposed which is bizarre to say the least, we are a law abiding establishment which will be negatively impacted by this proposal and by a lack of consultation.</p> <p>The proposed Alcohol Free Zones proposed are along (redacted) Street which The (redacted) Hotel has a Licence along with (redacted) street for patrons to enjoy alcoholic beverages and has been in place with no problems noted or objections since 2015.</p> <p>(The) Hotel has permanent outdoor seating and provides this as an area for patrons to sit with friends, family and loved ones and enjoy catching up and is a part of our harm minimisation strategy for preventing intoxicated persons.</p> <p>This proposed legislation will negatively impact the community by taking away this vital public amenity and our harm minimisation strategy.</p> <p>Is there any supporting evidence as to why this proposal will benefit the community? The Proposal from (the) Community Development Planner has no reasoning, evidence or statistics as to why this proposal is being made in a letter dated 31 October 2022.</p>	<p>The Guidelines make provision to allow for the operation of an outdoor dining / alfresco area within an Alcohol Free Zone. Any conditions associated with this provision are considered within the individual liquor license; conditions imposed may include delineation of the outdoor area, and control of the licensed area by the licensee.</p> <p>A letter was provided to adjacent liquor licensees to inform them of the public consultation process, per the Act and Guidelines. This letter noted that licenced street dining areas are not impacted by the proposal.</p> <p>An AFZ has operated on the footpath adjacent to the venue periodically since 2009 and continually since 2019. During this time, no formal complaint is recorded by Council about the operation of the Zone, any negative impact on trade, or about the conduct of the licensee in respect to their management of the outdoor area. It appears that this is a successful example of the ability to utilise the provisions in the Guidelines which allow for operation of an outdoor area within an AFZ. A review of the conditions of the individual license to ensure compliance with the Guidelines may be beneficial.</p> <p>Council could consider a change to the boundary of the proposed AFZ to exclude the referenced section of footpath. This was not recommended in the re-establishment proposal as it is considered that the AFZ and outdoor dining area can coexist successfully.</p> <p>The letter provided to adjacent licensees included a brief outline of the justifications for</p>

<p>I would like to ask for a total exemption to this proposed legislation as we already have licencing on our footpaths on (redacted) Streets and we pay for this in our Liquor licencing and Public Liability insurance or Compensation from Snowy Monaro Council for the cost of the Liquor Licencing and Public Liability Insurances and loss of revenue if this proposal succeeds.</p> <p>As a valued member of the Local Community in Cooma, (the) Hotel supports various charity's/ not for profits and this proposed legislation will not only put these generous donations at risk but the entire survival of the Hotel which the community relies upon.</p> <p>In conclusion I oppose this proposed Alcohol free zones on (redacted) Street Cooma for the above mentioned reasons.</p> <p>I am only too happy to discuss in further detail if you would like to discuss (redacted) situation, so please don't hesitate to contact me.</p> <p>Regards, (redacted) Director & Licensee</p>	<p>AFZ/APAs broadly. It is acknowledged that this overview did not go into significant detail, or provide specific justification for each locality.</p>
---	---

Relevant liquor license holders

21 relevant liquor license holders were identified as requiring notification according to the Act and Guidelines.

Written notification of the proposal was provided by Council's Community Development Planner to all identified licensees, predominantly by hand. Where a venue was unattended / closed, the letter was left on premises (e.g. letterbox or under the door), or mailed to the licensee.

This process provided an opportunity to have a conversation about the proposal with a number of licensees. 13 licensees were engaged in a verbal conversation about the proposal and potential impacts on their business. Of these, 12 were either in support of the re-establishment / had recommendations for expanding the zones, or undertook to review the documents and participate in the feedback process if they had any contribution. One licensee was opposed to the re-establishment, and provided a written submission as above.

9.3.7 PROPOSED RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS IN COOMA AND
JINDABYNE

ATTACHMENTS

1. Map of recommended AFZs / APAs - Cooma
2. Map of recommended AFZs / APAs - Jindabyne 1
3. Map of recommended AFZs / APAs - Jindabyne 2
4. NSW Police submission regarding continuation of AFZs / APAs in the SMRC region

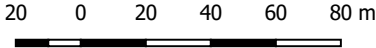


Proposed Alcohol Prohibited
and Alcohol Free Zones
Cooma Map

Legend

- Parcel
- Alcohol Prohibited Areas

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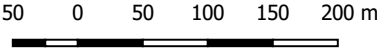


Proposed Alcohol Prohibited
and Alcohol Free Zones
Jindabyne Map 1

Legend

- Alcohol Prohibited Areas
- Alcohol Free Zones

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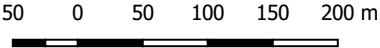


Proposed Alcohol Prohibited
and Alcohol Free Zones
Jindabyne Map 2

Legend

 Alcohol Prohibited Areas

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Snowy Monaro Regional Council
Mayor/General Manager
81 Commissioner Street
Cooma NSW 2630

Submission relating to the continuation of Alcohol-Free Zones and Alcohol Prohibited Areas within the Snowy Monaro Regional Council area

Thank you for consulting the Monaro Police District in relation to the continuation of alcohol-free and alcohol prohibited areas within the Snowy Monaro Regional Council area.

Alcohol free and alcohol prohibited zones were established in Cooma and Jindabyne between June and October 2018. The Snowy Monaro Regional Council is now considering re-establishment of those zones from October 2022.

Officers from the Monaro Police District fully support the re-establishment of the proposed zones. The Monaro District is committed to enforcing any alcohol-free zone or alcohol prohibited area established by Council. Officers from the Monaro Crime Prevention Unit are also willing to assist in other community initiatives such as awareness and harm minimisation programs which surround and support the establishment of alcohol free and alcohol prohibited areas.

Crime Prevention principles, Community Safety principles and perceived social costs

The prohibition of alcohol consumption in public areas is an important and ongoing strategy adopted by many councils within New South Wales to help curb antisocial behaviour and alcohol related crime in specified areas.

People who frequent the established alcohol free/prohibited areas have become accustomed to, and largely abide by, the laws that prohibit them from consuming alcohol within the area. When this pattern of behavior is established it assists in developing a culture within the community that fosters responsible drinking habits.

The Intergovernmental Committee on Drugs had stressed the importance of reducing the supply of alcohol within regional areas. The National Drug Strategy document mentions the importance of local council's involvement in campaigns to help shape the culture of young people and their acceptance of alcohol. Further the document identifies the importance of alcohol harm reduction and encourages strategies that

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help to reduce harm to individuals. One of the good practice examples includes creating safer settings such as 'dry areas' through the establishment of alcohol free zones and alcohol prohibited areas.

The National Institute of Justice states that the consumption of alcohol (and drugs) by people impact on crime indirectly because it effects behaviours associated with violence and other illegal activity. The Australian Drug Foundation produced a report in 2012 indicating alcohol consumption is strongly related to a wide range of crimes, including antisocial behaviour and interpersonal crime.

The National Crime Prevention Framework cites crime prevention principles that can reduce the long-term costs associated with crime and can reinforce social cohesion within communities. The conclusion reached is that the implementation of alcohol free zones and alcohol prohibited areas assists in reducing the amount of alcohol consumed within public areas and thus assists in reducing the likelihood of crime occurring.

The signage displayed upon the establishment of alcohol free zones and alcohol prohibited area's not only enable's law enforcement officers to actively reduce the amount of alcohol consumed within the public sphere, it also has the effect of informing community members and visitors that the town does not welcome 'street drinkers'. Signs are an 'ownership' cue and form a principle of association with Crime Prevention Through Environmental Design. Areas that appear 'owned' and 'cared for' are less likely to be damaged or littered and are more likely to be respected.

Alcohol free zones and alcohol prohibited areas also help to improve the perception of safety within the nominated areas. In general, 'street drinkers' can increase the perceived fear of crime which can lead to avoidance of the area. Avoidance of specific areas leads to a reduction in natural surveillance which renders a location vulnerable for the commission of offences such as malicious damage, littering and more serious offences such as assaults and sexual assaults.

Alcohol free zones and alcohol prohibited areas work best when the local community engages in other strategies simultaneously. There have already been significant inroads made in addressing issues of anti-social behavior and alcohol related crime in the Snowy Monaro Regional area. These inroads have been made as a consequence of the collaborative approach made by both Police, Local Council, Business and general community. The Snowy Monaro regional area already have effective Community Drug and Alcohol Action Teams (CDAT), proactive Liquor Accords and an active Business Chamber who have already implemented a number of harm minimisation strategies within the local community to assist in reducing alcohol related crime.

That being stated, the NSW Bureau of Crime and Statistics Research depicts Jindabyne as being over represented for the commission of liquor and drug offences, albeit those figures are influenced adversely by a seasonal fluctuation in population. Current legislative powers such as 'move on directions', whilst effective, are reliant on people behaving in a criminal manner prior to police intervention and are not as proactive in reducing potential harms.

The Monaro Police District do not consider a single alcohol related offence as being within their degrees of tolerance. There exists a financial and social cost with the commission of any alcohol related offence. Costs are incurred in clearing up broken bottles and rubbish, the repair of damaged property, the physical

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and psychological harm inflicted upon those who are affected by violent crime or by the impact on the town's reputation.

It is for these reasons Police continue to strive to eliminate alcohol related crime and propose the creation of the following Alcohol Free Zones and Alcohol Prohibited Areas as part of a holistic approach to reduce alcohol related harms.

Alcohol Free Zones (boundaries)

There is no submission to change the current boundaries of the Alcohol-Free Zones established in 2018. Police support their re-establishment. However after consultation with the Monaro Police District Licensing Officer, it is also suggested that the foot path along the front of the 'Old Shops' also be Alcohol Free Zones.

Due to COVID restrictions, a number of the License Premises now have a packaged Liquor license's, meaning that person's can now purchase alcohol from the license premises and sit on the seating along the shop front's and consume alcohol.

It is also suggested that the carpark and nature strip along Kosciuszko Road between the 'Old Shops' and Banjo Paterson park also be considered to be a Alcohol free Zone. Making this an Alcohol free zone would also discourage patron's drinking alcohol between the Banjo Paterson Inn and the Lake Jindabyne Hotel and reinforce that alcohol consumption is only to be consumed within the license premises.

Alcohol Prohibited Areas (boundaries)

There is no submission to change the boundaries of the Alcohol Prohibited Areas established in 2018. Police support their re-establishment

Information in support of re-establishment of Alcohol-Free Zones and Alcohol Prohibited areas in 2019.

Period from 6th June 2022 to 30th August 2022

Jindabyne

During the aforementioned period there has been an increase in alcohol related crimes in the Jindabyne area. Like many other tourist destinations COVID 19 had a huge impact on the Ski Season during 2020 and 2021. During 2021 many parts of the population of NSW and Australia could not travel to the Ski Fields and many premises also closed during this time. As a result alcohol related crimes and statistics from the past two years are distorted due to this reason.

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It, however can not be denied that the 2022 has been a very busy season with many people attending the area for the first time in a number of. As such, alcohol related crime has increased during the 2022 year. The following observations can be supported by data contained on the NSW Police Force Computerised Operational Policing System (COPS).

BOSCAR Statistic also can not be relied upon as the statics do not cover the 2022 Ski Season as they are only to the end of March 2022.

Statistics in relation to the number of persons who complied with police directions within the designated alcohol free and prohibited areas are difficult to compile. If a person complies with a lawful request to dispose of their alcohol in an alcohol-free or prohibited area they are not adversely recorded on the police system.

Street Offences: Street offences are predominantly committed by persons in public places who are affected by alcohol. These offences include, but are not limited to, the use of offensive language, the act of street fighting and offensive behavior such as urinating in public. There was an increase in the number of offences from the previous years however once again the previous year statistics compared to this year is distorted as a result of COVID-19 restrictions over the previous years.

Malicious Damage: Malicious Damage offences include, but are not limited to, the destruction of public and personal property and graffiti offences. During the 2022 snow season the number of reported malicious damage offences have in the Jindabyne area from the year prior.

Assault: Whilst overall there was increase in alcohol related assaults in Jindabyne in 2022, these offences were not committed in increased numbers within the designated alcohol free and alcohol prohibited zones. The commission of these offences peaked in the initial stages of the season however, following an increased in enforcement activity around licensed premises, the offences significantly declined towards the end of reporting period. Most of these offences occurred within the license premises of vicinity of the license premises.

Cooma

During the aforementioned period there was an overall decrease in volume crime offences within the designated alcohol-free and alcohol prohibited areas within the Cooma township. The nexus between the establishment of the alcohol free/prohibited areas and the decrease in volume crime in these areas is not easily gauged. Police conducting enforcement activities within these areas have however cited crime prevention benefits in being able to lawfully interact and intervene with persons who are in possession or consuming alcohol. It is the opinion of police that these interactions, and associated enforcement activity, have been successful in preventing further criminal offences and alcohol related crime in the established zones.

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Statistics in relation to the number of persons who complied with police directions within the designated alcohol free and prohibited areas are difficult to compile. If a person complies with a lawful request to dispose of their alcohol in an alcohol-free or prohibited area they are not adversely recorded on the police system.

The following observations can however be supported by data contained on the NSW Police Force Computerised Operational Policing System (COPS).

Street Offences: Street offences are predominantly committed by persons in public places who are affected by alcohol. These offences include, but are not limited to, the use of offensive language, the act of street fighting and offensive behavior such as urinating in public. These offences were stable during the past year.

Malicious Damage: Malicious Damage offences include, but are not limited to, the destruction of public and personal property and graffiti offences. The reported incidents within the Cooma area have also remained stable and with the reported incidents committed within the designated alcohol free/prohibited zones also decreased

Assault: The assaults in Cooma area during the designated period in 2022 was also stable. There were not increased numbers of assaults committed within the designated alcohol free and alcohol prohibited zones.

In the opinion of Police, the reestablishment of the alcohol-free and alcohol prohibited zones will greatly benefit the Jindabyne and Cooma communities. The reestablishment of the alcohol free and alcohol prohibited zones will enable police to proactively address issues associated with 'street drinking' and strive to eliminate alcohol related crime.

Senior Constable Emma Tubman
Crime Prevention Officer
Monaro Police District
30th August 2022

Monaro Police District

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9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

Record No: I23/37

OFFICER'S RECOMMENDATION

That Council

1. Approve the event funding applications outlined below and within the report in accordance with the adopted Funding Support for Events Policy:
 - a) Snowy Classic - \$5000
 - b) Michelago Gymkhana – \$250 in retrospect for their event held 28 – 29 January 2023
 - c) Numeralla Folk festival - \$2000 in retrospect for the event held 27 – 29 January 2023
2. Use its discretion in accordance with the adopted Funding Support for Events Policy to approve the event funding application for Lake Light Sculpture of \$7000 (noting the nominal maximum in the Policy for major regional events is \$5000) due to this being a flagship event for the region and one of the few locally organised major regional annual events that achieves this level of visitor attraction and economic significance.

ISSUES

Council, at its May 2022 meeting, adopted the Snowy Monaro Funding Support for Events Policy, to provide funding support for local (\$20,000) and regional (\$30,000) economically significant events.

Applications have been received for Council's consideration from Snowy Classic (regional), Michelago Gymkhana (local), Numeralla Folk Festival (local) and Lake Light Sculpture (regional).

The policy requires Council's determination of applications.

To date this financial year (2022-23), Council has expended approximately \$12,000 from the funding pool by providing support for the following events:

- Landrover 75th Anniversary - Cooma
- Fox Superflow Gravity MTB – Mt Gladstone, Cooma
- Lake Jindabyne Regatta (in retrospect) - Jindabyne
- FX/FJ Holden Nationals - Cooma

Council's Events Team has now received a further four applications for event funding support which are the subject of this report, two for large regional events in Jindabyne and two for local events in Numeralla and Michelago/Bredbo.

To be eligible for funding support the event must meet certain criteria and be assessed as per the Funding Support of Events Policy. The tables below outline the assessment against this Policy for each event:

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

Event Application 1 Snowy Classic Location: Jindabyne, Dalgety, Berridale, Kosciuszko National Park			
Event Date	Estimated 'value add' to local economy	Eligible event	
1 April 2023	\$543,000	Yes	
(a) Funding amount required to cover Council's normal fees & charges		Waste services Facility Hire Planning	Waste estimated \$800-\$900 Facilities est. \$1500-\$2000 Fees tba
(b) Alignment with relevant Council strategies or plans		Increase visitation to the region and increase business opportunities and community engagement around the event.	
(c) Commercial or Not for profit		Commercial Planning a small profit to be achieved which will be used in the further development of the event in coming years	
(d) Capacity to attract visitors from outside the LGA		It is expected that 1500+ riders will participate in the Maxi (170km) and Challenge (110km) events, with approx. 2000 intrastate and interstate visitors coming into the region for the event weekend.	
(e) Marketing Strategies		An extensive marketing campaign has been submitted incorporating both national reach marketing strategies and local media resources.	
(f) The significance of the event for the local community		One of our primary goals is to increase business opportunities within the Snowy Region. We engage as many businesses, resources and individuals as possible to assist in event planning and delivery.	
(g) The proportion of the total funding required for the event		Minimal proportion with projected event expenditure exceeding \$500,000.	
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application		At the time of writing this report, \$18,305 is available for local event funding and \$20,000 for regional significance.	
(i) How many events have applied for funding		Eight	
(j) The reason the funding is being sought by Council for the event		To assist with operational costs associated with the event.	
(k) The particular circumstances of the event		We have long term goals with this event, so funding support will assist in the event development and subsequent growth	

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

Other funding applications: Yaffa is supported by Destination NSW with a five-year funding agreement to assist deliver the Snowy Classic in the region.

Staff review: This event fits the criteria of a regional application. Snowy Classic sought Council funding support in 2022 for their inaugural event, however an event support fund was not available at the time.

Council's logo is proposed to be used in marketing activity associated with the event as a local partner.

Event Impact Calculator

Event name (optional)

Snowy Classic 2023

Event Type:

Sports and Recreation Activities

Event Range:

State

Event start date:

04/01/2023

Event duration (days)

2

Attendance per day

1800

Average daily spend (\$)

360

Event total spend (\$)

\$1,296,000

submit

The proposed Snowy Classic 2023 event is planned to start on April 1st, 2023 and to run for 2 days. It is an event of State significance and is estimated to attract 1800 visitors per day over the 2 days, with an average spend per person per day of \$360. This equals a total visitor spend of \$1,296,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$1,296,000 from a Sports and Recreation Activities event with State significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	1,036,800	400,495	7.6
Industrial impact	276,005	111,654	1.0
Consumption impact	97,510	31,742	0.3
Total impact on Snowy Monaro Regional Council area economy	1,410,315	543,892	9

Source: National Institute of Economic and Industry Research (NIEIR) @2021. Compiled and presented in economy.id by .id (informed decisions).

Event Application 2					
Michelago Pony Club Double Chance Sporting Gymkhana					
Location: Bredbo Recreation Ground					
Event Date		Estimated 'value add' to local economy		Eligible event	
28-29 January 2023		\$7000		Yes	
(a) Funding amount required to cover Council's normal fees & charges		Waste services Facility Hire		Waste estimated \$50 Facility hire - \$200	
(b) Alignment with relevant Council strategies or plans		Provides support for a local sporting event, encouraging healthy lifestyle.			
(c) Commercial or Not for profit		Any profit is used towards running of Michelago Pony Club during the year			
(d) Capacity to attract visitors from outside the LGA		Approximately 150 Pony Club members and supporting persons			
(e) Marketing Strategies		The event is promoted through local media, social media, word of mouth, Numeralla website and posters.			
(f) The significance of the event for the local community		Provides support for a local sporting group encouraging recreation and healthy lifestyle.			
(g) The proportion of the total funding required for the event		Budget not provided			
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application		At the time of writing this report, \$18,305 is available for local event funding and \$20,000 for regional significance.			
(i) How many events have applied for funding		Eight			
(j) The reason the funding is being sought by Council for the event		To cover costs of waste management and facility hire			
(k) The particular circumstances of the event		None provided			
Other funding applications: None advised					
Staff review: This event fits within the criteria of a local application.					
The application is lodged in retrospect due to no Council meeting being held in January, prior to the event date.					

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

Event Impact Calculator

Event name (optional):

Event Type:

Event Range:

Event start date:

Event duration (days):

Attendance per day:

Average daily spend (\$):

Event total spend (\$):

The proposed Michelago Gymkhana event is planned to start on January 28th, 2023 and to run for 2 days. It is an event of Local significance and is estimated to attract 150 visitors per day over the 2 days, with an average spend per person per day of \$50. This equals a total visitor spend of \$15,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

[export](#)

Snowy Monaro Regional Council area - Modelling the effect of \$15,000 from a Sports and Recreation Activities event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	13,647	5,153	0.1
Industrial impact	3,580	1,480	0.0
Consumption impact	1,279	416	0.0
Total impact on Snowy Monaro Regional Council area economy	18,506	7,049	0

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Event Application 3			
Numeralla Folk Festival			
Location: Numeralla Hall, Tennis Courts, Sportsfield			
Event Date	Estimated 'value add' to local economy	Eligible event	
27-29 January 2023	\$26,000	Yes	
(a) Funding amount required to cover Council's normal fees & charges		Waste services Facility Hire Planning	Waste, externally provided Approx \$450 + \$355 hall fee shared event profit agreement
(b) Alignment with relevant Council strategies or plans		Theme 3 of the Destination Management Plan 'Savour our Heritage'. The Numeralla Folk festival increases visitation into Numeralla township and brings the community together with the celebration of arts and music.	
(c) Commercial or Not for profit		Not for profit – funds from the event are reinvested into the town and community groups, facility upgrades and used to cover event costs.	

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

(d) Capacity to attract visitors from outside the LGA	500-1000 people head to Numeralla over the three days to camp, eat and participate in the event.
(e) Marketing Strategies	The event is promoted through local media, social media, word of mouth, Numeralla website and posters.
(f) The significance of the event for the local community	One of our primary goals is to increase business opportunities within the Snowy Region. We engage as many businesses, resources and individuals as possible to assist in event planning and delivery.
(g) The proportion of the total funding required for the event	8-10% of the 2023 budget with grant funding received to fund free community workshops.
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application	At the time of writing this report, \$18,305 is available for local event funding and \$20,000 for regional significance.
(i) How many events have applied for funding	Eight
(j) The reason the funding is being sought by Council for the event	This year the Numeralla District Activities Inc experienced a huge increase in insurance costs to run the event - \$3000. This expense was an ineligible cost to be covered in the NSW Govt event grant.
(k) The particular circumstances of the event	Held after bushfire and COVID impacts caused cancellations the the past three years.
Other funding applications: The 2023 Numeralla Folk Festival was supported by NSW Government Reconnecting Regional Communities Event Grant program, in order to offer free workshops, accessible attendance and assist with the return of the event after bushfire and COVID caused cancellation three years in a row. The grant had certain event elements including insurance costs that were ineligible for coverage.	
Staff review: This event fits the criteria of a local application. Support is supplied for in retrospect due to no Council meeting being held in January prior to the event date. Council's logo was used in event marketing due to support provided through obtaining the NSW Government grant. Council was also heavily commended for support provided during formal opening/closing of the event.	

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

Event Impact Calculator

Event name (optional):

Event Type:

Event Range:

Event start date:

Event duration (days):

Attendance per day:

Average daily spend (\$):

Event total spend (\$):

The proposed Numeralla Folk Festival event is planned to start on January 27th, 2023 and to run for 3 days. It is an event of Local significance and is estimated to attract 350 visitors per day over the 3 days, with an average spend per person per day of \$50. This equals a total visitor spend of \$52,500 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

[export](#)

Snowy Monaro Regional Council area - Modelling the effect of \$52,500 from an Arts and Heritage event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	47,775	21,243	0.8
Industrial impact	9,406	3,867	0.0
Consumption impact	3,911	1,273	0.0
Total impact on Snowy Monaro Regional Council area economy	61,092	26,383	1

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Event Application 4 Lake Light Sculpture 2023 – Street Edition Jindabyne			
Event Date	Estimated 'value add' to local economy	Eligible event	
6 -9 April 2023		Yes	
(a) Funding amount required to cover Council's normal fees & charges		Waste services Facility Hire Planning fees & other approvals	TBC
(b) Alignment with relevant Council strategies or plans		Lake Light Sculpture is the leading arts and cultural event in the Snowy Mountains. Lake Light Sculpture encourages experimentation and holds firm in its belief that collaboration is the key to a great event. The event works in partnership with the community to activate and inspire, build participation, edify, and entertain	
(c) Commercial or Not for profit		Any profit generated from the event itself is held to subsidise the cost for the following years event.	

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

(d) Capacity to attract visitors from outside the LGA	Lake Light Sculpture brings over 26,000 people to the heart of Jindabyne and is not only a tourism drawcard for the region, it is a key cultural activity to attract and retain residents.
(e) Marketing Strategies	The event is promoted through local media, social media, word of mouth, Numeralla website and posters.
(f) The significance of the event for the local community	One of our primary goals is to increase business opportunities within the Snowy Region. We engage as many businesses, resources and individuals as possible to assist in event planning and delivery.
(g) The proportion of the total funding required for the event	Between 4-10% based on event budget of \$80,000 (delivered with basic funding and event) or \$200,000 with full funding received
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application	At the time of writing this report, \$18,305 is available for local event funding and \$20,000 for regional significance.
(i) How many events have applied for funding	Eight
(j) The reason the funding is being sought by Council for the event	As the leading Arts & Culture Event for the region, the choice of community partnerships is important to the Committee. Key partnerships have been identified, including that with Snowy Hydro that best fit with the event and expectation of the community. As the event is held within the Snowy Monaro Regional Council area Council is considered an important partner
(k) The particular circumstances of the event	In 2023, the event has had to relocate. After high lake levels caused a cancellation in 2022, the 2023 event is a much awaited return to 'normal' Easter programming. However, with potentially disruptive lake levels and damage to the foreshore, a decision was taken to adjust the route, taking it through Jindabyne Township, reengaging with business while still utilising lake vistas, albeit from a different locale.
Other funding applications: \$10,000 Snowy Hydro Grant - Confirmed Applications submitted to two other funding sources NSW Community Grant and TSM Marketing Grant for a total of \$220,000 which is unconfirmed as successful at this time.	
Staff review: This event fits the criteria of a regional application. Council's policy allows for up to \$5,000 in financial support for eligible major events, with discretion to provide additional funding when sought in unique circumstances.	

9.4.1 APPLICATIONS FOR EVENT FUNDING SUPPORT

The Lake Light Sculpture is considered a signature event for the region, attracting large overnight and daily visitation and providing an activity for travellers to the region during Easter holidays. The event relies on sponsorship and volunteer participation and after cancelling in 2022 due to lake levels impacting Banjo Paterson Park and foreshore areas, for 2023 they propose to adapt to site conditions and refocus the event around the town.

The Lake Light Sculpture Inc. proposed to deliver the event with Snowy Monaro Regional Council as a presenting partner for the Awards Day.

Event Impact Calculator

Event name (optional): Lake Light Sculpture - Street Edition
Event Type: Arts and Heritage
Event Range: Region
Event start date: 04/06/2023

Event duration (days): 4
Attendance per day: 6000
Average daily spend (\$): 350
Event total spend (\$): \$8,400,000

[submit](#)

The proposed Lake Light Sculpture - Street Edition event is planned to start on April 6th, 2023 and to run for 4 days. It is an event of Region significance and is estimated to attract 6000 visitors per day over the 4 days, with an average spend per person per day of \$350. This equals a total visitor spend of \$8,400,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary				export
Snowy Monaro Regional Council area - Modelling the effect of \$8,400,000 from an Arts and Heritage event with Region significance				
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)	
Direct impact	7,224,000	3,141,838	95.2	
Industrial impact	1,592,842	642,945	5.6	
Consumption impact	641,094	208,680	1.8	
Total impact on Snowy Monaro Regional Council area economy	9,457,936	3,993,462	103	

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

These events are generally considered low risk. They are organised independently of Council.

FINANCIAL IMPACTS

This program relies on a funding pool in Council's Economic Development budget which is set at the beginning of each financial year and once (if) fully expended it is anticipated it would not be renewed with further funds until the following financial year.

At the beginning of the 2022-23 financial year this fund has \$50,000 available for event support allocation with \$20,000 local and \$30,000 towards regional significant applications. Should Council approve the attached four applications, there will be \$16,005 remaining for local and \$8,000 for regionally significant applications, totalling \$24,005.

RESPONSIBLE OFFICER: Events and Tourism Officer

OPTIONS CONSIDERED

The alternative options available to Council are to not support some or all of the events or support them for less than the requested amount. Ultimately this is a decision for Councillors. The information required to inform this decision and the reasons for the staff recommendations are provided in the table for each event.

IMPLEMENTATION PLANS

- Following adoption of the event policy, public notification was included in the rates newsletter, in addition to:
 - Public notice 20 May 2022
<https://www.snowymonaro.nsw.gov.au/News-and-Media/News-articles/Council-adopts-Funding-Support-for-Events-Policy> (shared in eNewsletter and emailed to community groups)
 - Council Social Media 26 May 2022
<https://www.facebook.com/snowymonaroregionalcouncil/posts/pfbid0dsbPyB146ioLSAjEWSaxGjdKACVLHjF38H9vkcnyVQ2aFcqRtbCUGrZ2BBcthGWbl>
 - Council website <https://www.snowymonaro.nsw.gov.au/News-and-Media/News-articles/Council-adopts-Funding-Support-for-Events-Policy>
 - An application form has been drafted incorporating the relevant eligibility and funding requirements of the approved event support policy. This is available via the events officer and on the Snowy Monaro Regional Council 'Plan an Event' page.
 - Applicants of approved event funding submissions will enter a grant agreement outlining conditions of spend, acquittal and Council sponsorship requirements aligning with the policy.
 - An event support funding register has been created to record enquiries and application status.
-

EXISTING POLICY/DECISIONS

The events were reviewed in accordance with the Council's Funding Support for Events Policy.

BACKGROUND

Nil.

ATTACHMENTS

1. Snowy Monaro Funding Support for Events Policy
2. Lake Light Sculpture funding request letter



Policy

Funding Support for Events

Responsible department	Economic Development	Document Register ID	250.2022.95.1
Policy owner	Coordinator Economic Development	Review date	21 April 2024
Date of Council Meeting	21 April 2022	Resolution Number	123/22
Legislation, Australian Standards, Code of Practice	Section 356 of the Local Government Act 1993 SMRC Code of Conduct SMRC Suite of Integrated and Reporting Documents		
Aim	To provide a decision making framework and process for Council's financial support of major events in the region		

1 General purpose and background

Every year there are many events that are held within the Snowy Monaro LGA. They range in size from small local or neighbourhood level events to others of regional, state or even national significance. Generally the cost of holding an event increases with its size and significance.

Many events of all sizes request funding support from Council. The larger an event and the more visitors from outside the Snowy Monaro it attracts, the greater positive impact it will have on economic and business activity in the region.

Smaller local events can apply to the Council's annual Donations and Sponsorship Program for funding support. Larger events can apply to this program as well, however their larger size means the amount they request is typically larger also. Particularly in the case of larger events, if supported under the Donations and Sponsorships Program, they would draw down heavily upon the total funding pool available, reducing the amount available for more locally oriented events and projects which usually have smaller costs. In addition, a decision once a year on funding support is not practical for support of many events, which occur throughout the year and require certainty of funding well before the event actually takes place. For some large events, the Snowy Monaro LGA is also competing with other LGAs to attract the event and the economic benefits they provide. Event organisers will not wait for annual decision making moments to come around before making a decision on whether or not to commit to a particular region. They typically require decisions regarding potential support in a much shorter time period.

It is intended that this policy will outline Council's approach and decision making framework towards financial support of any potential event, particularly larger events. The financial support is sourced from the tourism budget, using funding previously allocated to directly support Tourism Snowy Mountains.

2 Determining eligibility for funding support

Whilst this policy applies equally to all parts of the LGA, it is not the intention of this fund to be used to support every event. Its focus is on support for larger and more significant events, as well as certain smaller local events that are important for the local community, regardless of where they may be held in the region. This means that not every event will be eligible for funding support under this policy. To determine which events are eligible for funding, an event will first need to meet the following requirements:

- (a) It must be a publicly accessible event: This means that the event must be open for any member of the public to attend the event, albeit that an attendee may need to satisfy a pre-requisite to attend, such as having a ticket or certain level of fitness, or the event may be primarily aimed at a certain sector of the community, such as a weeds conference. However, events which are by private invitation only, other than competitive events such as a triathlon or bike race where the public can spectate, are not eligible for funding support under this policy.
- (b) The event must not actively promote or support excessive consumption of alcohol, or promote gambling or tobacco products, or products it would be inappropriate for the Council as a public agency to associate itself with.
- (c) The event must not be for the primary purpose of making a political or religious statement or proclamation, or for vilifying certain sections of the community.
- (d) The event must be undertaken in a child safe manner and in accordance with any requirements of NSW Health as appropriate for that particular event.

If an event meets these four basic standards, it is eligible for potential funding support under this policy. The maximum level of potential funding available depends on whether the event is classified as a major event or a local event. To be considered a major event, it must meet an economic impact standard to be eligible for major event funding amounts.

Council will estimate the economic impact of the event using the 'Event Impact Calculator' tool in Council's online .id economic profile which it subscribes to annually. This is essentially an economic modelling tool based on the attributes of Snowy Monaro's economic profile, and specifically designed to model the potential economic impact of events using an input/output table. This is a commonly used tool for modelling economic impact. The tool is only available for use internally by staff, but a copy of the modelling for each event will be provided in the relevant Council report. A sample of the tool and how it will appear in reports is shown below.

Event name (optional)

Event Type: Arts and Heritage

Event Range: Local

Event start date:

Event duration (days): 1

Attendance per day: 1000

Average daily spend (\$): 200

Event total spend (\$): \$200,000

submit

The proposed event is planned to run for 1 day. It is an event of Local significance and is estimated to attract 1000 visitors during the day, with an average spend per person per day of \$200. This equals a total visitor spend of \$200,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$200,000 from an Arts and Heritage event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	182,000	82,587	2.9
Industrial impact	33,615	13,885	0.1
Consumption impact	14,568	4,751	0.0
Total impact on Snowy Monaro Regional Council area economy	230,183	101,223	3

Source: National Institute of Economic and Industry Research (NIEIR) ©2021. Compiled and presented in economy.id by .id (informed decisions).

Once information about a potential event is received, Council's Economic Development unit will model the impacts of the event using the 'Event Impact Calculator'. If the event has a total value added impact on the Snowy Monaro economy of at least \$100,000 (as modelled in the tool), it will be considered eligible for potential major event funding under this policy, provided it has also met the basic criteria outlined in (a) to (d) above.

3 How much financial support will Council provide?

The Council will provide up to \$5,000 in financial support for eligible major events. In determining the amount of funding to be provided for major events, the Council will consider the following factors:

- (a) The amount of funding required to cover Council's normal Fees and Charges for the event.
- (b) Alignment with Council's relevant tourism and events and/or economic development strategies, and Community Strategic Plan.
- (c) Whether the event is commercial in nature or organised by a volunteer or not-for-profit group or agency.
- (d) The capacity of the event to attract visitors from outside the LGA and generate potential for overnight stays.
- (e) Any marketing strategies for the event, particularly outside the LGA.
- (f) The significance of the event for the local community.
- (g) The proportion of the total funding required for the event that is being sought from Council.
- (h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.
- (i) How many events have applied for funding consideration so far that year.
- (j) The reason funding is being sought from Council for the event.
- (k) The particular circumstances of the event.

The event organiser will be required to submit an application form for funding support which will provide an opportunity to address these factors.

It is a requirement for applicants to disclose other grant funding provided for the event.

Council also has discretion to provide funding of more than \$5,000 to major events in special or unique circumstances, such as where the value added impact of the event is modelled at over \$500,000, or where the event is of such unique significance (as determined by Council) that it warrants further funding. To be clear, just because an event might meet this additional criteria, it is not automatically entitled to funding amounts above \$5,000. The amount of funding support provided remains at the discretion of Council following consideration of the above factors.

Council will provide up to \$2,000 of funding support for eligible local events, up to a maximum of \$20,000 a year for all local events (provided there is sufficient funding in the pool). Local events can also apply to the annual Donations and Sponsorships Program as an alternative funding or additional funding source.

- (a) The amount of funding required to cover Council's normal Fees and Charges for the event.
- (b) Alignment with Council's relevant tourism and events and/or economic development strategies, and Community Strategic Plan.
- (c) The significance of the event for the local community.
- (d) The proportion of the total funding required for the event that is being sought from Council.
- (e) The amount of funding remaining in the funding pool for that year at the time of determination of the application.

- (f) How many events have applied for funding consideration so far that year.
- (g) The reason funding is being sought from Council for the event.
- (h) The particular circumstances of the event.

From time to time Council may receive grant funding which it can distribute among the community for the purpose of event support funding. Where grants are received from time to time, Council may have the opportunity to increase the total funding pool and/or maximum funding available per event depending on the specific requirements of each grant. In these circumstances, Council may distribute the grant funds at whatever levels and purpose are consistent with and/or permitted by the conditions of the grant, despite the maximum amounts of funding support otherwise specified in this policy, provided that the relevant factors listed for consideration in determining funding amounts are still considered.

Retrospective funding may be provided for events occurring in the first quarter of each financial year (generally a low time for events) on the basis that there may not have been sufficient time for Council to consider their funding request during that financial year before the event is scheduled to occur.

The decision to provide funding, and the amount, will be determined at a Council meeting upon a report being provided by Council's Economic Development unit addressing the eligibility factors in Part 2 and factors (a) to (k) for major events or (a) to (h) for local events in Part 3 above and recommending a funding amount.

3.1 Special considerations during the 2021-22 financial year

This fund has first been made available during the 2021-22 financial year. During the two years prior, events have been significantly disrupted first by the Black Summer Bushfires and then the subsequent two years of Covid-19 restrictions and lockdowns. In the 2021-22 financial year, health restrictions have gradually been eased and events are returning. Due to these unique circumstances surrounding this particular financial year, Council may consider supporting events from this fund which don't strictly meet the eligibility criteria, on a case by case basis. The opportunity for this special consideration will cease at the end of the 2021-22 financial year. During the final quarter of the 2021-22 financial year, the Council may also provide funding for particular events retrospectively, at its complete discretion, provided it has considered the factors listed in (a) to (k) or (a) to (h) as relevant above.

3.2 Recurring funding

Funding will not be made available under this Policy for recurring funding beyond the financial year the funding is awarded in. This means that where an event applying for funding may intend to return the following or other subsequent years, they would need to apply during that subsequent financial year for further funding under this Policy. The reason for this is because Council is required to review and adopt its budget annually and this may include changes to the amount of money available in the fund from year to year.

4 Public notification

Council will promote awareness of the fund throughout the community and in particular through the Tourism and Events unit, its website and social media platforms. Most if not all major event organisers and many local event organisers make contact with the Tourism and Events team during the course of organising their event.

Potential eligible event organisers will be informed of the possibility of applying to Council for funding support under this policy. In making an application (using the Council's application form), event organisers will be asked to supply particular details of the event to assist in the economic impact modelling and consideration of factors (a) to (k) or (a) to (h) in Part 3 of this Policy. These details will be reviewed by the Economic Development unit and compared with other available data to ensure they are realistic.

To ensure maximum flexibility in use of the fund, it is not intended to advertise applications to 'rounds' of funding at certain pre-set intervals throughout the year. This would defeat the purpose of the fund to provide quicker answers at any time of the year to potential event organisers. Some state and federal grants also operate in this manner, with funding available until such time as the funding pool is depleted, rather than through 'rounds' which have opening and closing windows in which to apply.

The Council must also provide public notification of its intention to fund an event as per Section 356 of the *Local Government Act 1993*, which reads as follows:

356 Can a council financially assist others?

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- (3) *However, public notice is not required if -*
 - (a) *the financial assistance is part of a specific program, and*
 - (b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - (d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*
- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

During the 2021-22 financial year, the Council will be required to give 28 days notice of those events eligible under the fund that it intends to support. The earlier provisions of this Policy permitting retrospective funding for the current financial year will assist in facilitating this process. In future years, the program will be included in the draft operational plan. It will also be well below 5% of the income from rates each year and will apply uniformly throughout the region, though only to those events which meet the criteria of this policy.

The other requirements of this policy regarding funding only being allocated to events within the current financial year do not apply to cases where the 28 days notice period under Section 356 commenced in one financial year, but was completed the following financial year. However due to the crossover of financial years, it may not be possible for Council to declare an intention to support an event at its June meeting if it would mean the 28 day notice period will then extend significantly into July, and beyond the time when Council's expenditure allocations in the budget rollover to the new financial year.

5 Payment of funds

Once Council decides to financially support an event, the Economic Development unit will contact the event organiser and organise a purchase order and subsequent invoice, to be paid via Council's normal accounting processes and procedures. Council will also confirm its funding support for the event and the amount it will pay, including any conditions of payment, in writing prior to the event following its decision on funding support.

5.1 Timing of payment

Council will provide payment in one of two ways:

- 50% prior to the event and 50% following the completion of the event; or
- 100% following the completion of the event

The funding recipient will be required to inform Council of its preference for payment in its application for funding support.

5.2 Conditions of funding support

The successful funding recipient will be required to comply with any conditions of funding support that Council supplies in writing as part of its agreement to provide funding. Such conditions will include:

- A requirement that the event organiser acknowledge Council's support in promotional material for the event and visibly on the day at the location of the event for the duration of the event;
- A provision that no payments will be made until all applicable regulatory or other required approvals for the event (as and if required) have been granted and provided to Council's Tourism and Events unit. Other approvals may include a facility booking, public liability insurance, event waste management arrangements, marketing plan, other agency approvals and a risk assessment.
Note: The list of required approvals can be obtained by submitting a 'Notice of Intention to Hold an Event' (NOIE) form to the Tourism and Events unit at the beginning of organising the event.
- A requirement to submit a post event evaluation providing details of how the event went compared to its pre-event predictions.

Other conditions of funding support will be specified in the agreement letter as required.

6 Register of events approved for funding

The Economic Development unit will maintain a register of events approved for funding under this policy and the funding amount, and other relevant details of the funding process and event. The register will be made publicly available upon request.

Documentation

List the name and document reference number of any other document referred to in this document, including any related policies and procedures

250.2016.37.2 Notice of Intention to Hold an Event

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.



Event Sponsorship Request
Part B – Event Details

LAKE LIGHT SCULPTURE: STREET EDITION
April 6-9 2023

APPLICATION
Snowy Monaro Regional Council



Lake Light Sculpture is the leading arts and cultural event in the Snowy Mountains. This iconic outdoor sculpture festival, held annually on the foreshore of Lake Jindabyne, sprang to life in the year 2000. Based on the belief that public art is for everyone, this ephemeral event is held each year over the Easter period. Celebrating 20 years in 2022, these temporary sculpture installations around Lake Jindabyne enliven and activate this magnificent setting from dawn to after dusk.

Jindabyne is home to just over 2600 people and is situated in the Snowy Monaro Regional Council Local Government Area (LGA). The Board of Lake Light Sculpture Inc, all based in the region, facilitate the successful delivery of the event each year and ensure it is a meaningful, creative, and quality event for community and visitors. The Board members are volunteers with specific and diverse skill sets. Lake Light Sculpture encourages experimentation and holds firm in its belief that collaboration is the key to a great event. The event works in partnership with the community to activate and inspire, build participation, edify and entertain. In 2021, the event attracted more than 26,000 visitors.

2021 EVENT STATISTICS

- 26,500 Visitations, up 6% from 2019
- 160 Sculptures
- 266 Sculptures sold (inc. multiples), compared to 97 in 2019
- Event income in 2021: \$123,800
- Cost to run event in 2021: \$83,728
- Volunteer value to event: \$150,000 est.

2021 EVENT EVALUATION

From 1500 Surveys

- 99% would visit the event again in the future
- 99% would visit at a different time of year
- 91% would recommend the event to others
- 87% were *highly* satisfied
- 65% visited both day/night
- Visitation by day 54% Friday, 55% Saturday, 40% Sunday (some visited multiple days).
- Predominately from NSW and ACT
- 50% of visitors were from out-of-area (750)
- 38% considered the event a big influence in their decision to visit the Snowy Mountains
- 42% stayed 4-7 nights / 35% stayed 2-3 nights
- 70% travelled in groups of 4-6 (45%families, 35% couples, 15% friends)
- 38% earn between \$45,000-\$120,000 per year
- 35% earn between \$120,000 - \$180,000 per year



2023 EVENT PLANNING

- Running full days 6-9th April
- Awards Announcements
- Increased Indigenous Engagement
- Paid Marketing Consultant
- Sponsorship Structure Change
- Volunteer briefings, artist talks, artist accommodation
- Online sales platform

The development and delivery (reboot) of the Lake Light Sculpture event post covid and floods. The reenvisioning of the event will develop new and renewed levels of engagement for the community and participating artists and encourage cultural tourism to the region.

Lake Light Sculpture (LLS) seeks to increase the cultural and aesthetic impact for visitors. Our annual temporary event attracts large numbers of visitors, generates spending and solidifies Jindabyne's 'destination' status.

The temporary sculpture event attracts new and repeat visitors and enables the ongoing development of place and space.

Place branding and culture led regeneration is a primary focus of the event in a township and region that has a significant focus on 'winter.'
The event has cultural, economic, and social outcomes. For four days over Easter, creativity becomes the fabric of the town. In 2021 over 26,000 people were actively engaged in the event. This volume of people engaged in cultural activity in town created a sense of community and has done for the past 20 years.

The combination of the visual impact and aesthetic stimulates interest and solidifies the connection to Lake Jindabyne, the physical heart of the town. The natural features of the region contribute to the distinctiveness of the event, by creating a sense of arrival and using the sculptures to animate the public outdoor environment.

Lake Light Sculpture is delivered entirely by volunteers and uses local business to support the event. Community involvement through sponsorship, volunteering and attendance promote social inclusion and gives local residents the opportunity to shape their local neighbourhood. Lake Light Sculpture: Street Edition will capitalise on secondary economic outcomes from visitors spending on transportation, food and beverage, accommodation, and artwork sales. All incredibly important after a cancelled event year and the natural disasters of the past 2 years.

The Snowy Monaro region has a rich artistic base, however there are few formal mechanisms for tapping into this base. LLS enhances the reputation of the region and connects the community with the artists, the collectors and art seeking visitors. In previous iterations, local heritage is explored, Aboriginal Heritage is acknowledged and celebrated, and artworks are made by kindergarten students through to aged care residents.

We transform the regional landscape, celebrate the unique mountain location beside Lake Jindabyne, stimulate social interaction and invite dialogue with the arts. The event generates economic opportunities for artists and the local township, provides opportunities for learning and cultural awareness and stimulates cultural tourism; from a volunteer led, community created event



Lake Light Sculpture (LLS) is a creative community building event. LLS develops social capital by providing opportunities to participate in cooperative making events and developing ties on a cultural level.

Lake Light Sculpture: Street Edition recognises that public spaces are essential to thriving communities. The creative use of public space provides opportunities for people to meet and be exposed to different members of the community. Through additional funding, commissioned artists specialising in community and participatory art will provide structure to community-wide making events. We aim to tell powerful personal and community stories - many works in the 2021 event referred to personal experiences of the 2020 bushfires.

Jindabyne is a fractured township and spaces aren't designed or managed for public use and LLS creates linkages through art to encourage connection and alternative use – paving the way for civic redevelopment. LLS encourages activation discovery of the township by walking. The planned installation of the 2023 event traverses 3kms of walking space from the town entrance on the Eastern side, through the main shopping district and a long stretch connecting the Clay Pits on an infrequently used path alongside the highway.

LLS encourages youth participation - young people are meaningful contributors in the social and economic aspects of the community – through schools, through volunteerism and by demonstrating the arts as a viable pastime or career option. This is increasingly important in a township where winter sports success is seen as the ultimate achievement.

As a gateway township to the mountains, public art is recognised as a mechanism for improvement of the civic space. LLS is the leading voice in the arts in the region. The investment is modest; however, the economic and social impacts are significant. The wide variety of artists participating ensure that the resulting exhibition is varied and diverse. LLS holds true to a shared belief in the creativity of all people and their inherent right to express what is important to them in a manner that is relevant, challenging and fun.



Lake Light Sculpture (LLS) relies entirely on volunteers to function and a combination of grants and income from the event itself to run.

Lake Light Sculpture Inc. would deliver the event with Snowy Monaro Regional Council as our presenting partner for the Awards Day. It would be expected that a logo group would be agreed and approved and used in all major collateral.



Awards Presenting Partner



It would be expected that logos would appear on the website, advertising (where not text only), catalogue, specific event signage, for the main event and any specific collateral for the dedicated Awards morning.

Snowy Monaro Regional Council would be a supporting partner for the event, which also include a speaking opportunity at the Awards presentation and any other public speaking events held during the festival.

Attachments

2023 Marketing Plan (draft)

Budget and high-level plan

DA

Lake Light Sculpture Volunteer Policy

Lake Light Sculpture 2023 Media Release



9.5.1 RESOLUTION ACTION SHEET UPDATE

Record No: 123/39

OFFICER'S RECOMMENDATION

That Council receive the resolution updates for the period ending January 2023.

This is an information only report.


BACKGROUND


In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed, for the period ending January 2023.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS

1. Updates to February Meeting - In Progress Actions up to end of January 2023
-

Date From: 1/02/2018 Date To: 30/01/2023		IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL	
		Committee: Ordinary Council			
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/01/2023	4/23	Coordinator Strategy Development	Strategy	1/03/2023	N
Resourcing Strategy Documents That Council A. Adopt the following documents: <ul style="list-style-type: none"> Asset Management Strategy Workforce Strategy Long Term Financial Plan B. Develop an appendix to the assets management strategy identifying the buildings to be included in the capital improvements.					
Notes 01 Feb 2023 Resourcing Strategy documents published on Council's webpage. Additional appendix to be added to identifying buildings for capital renewals.					
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/01/2023	7/23	Chief Financial Officer	Finance	1/03/2023	Y
Application to Lodge a Special Rate Variation That Council lodge an application with the Independent Pricing and Regulatory Tribunal for a Special Variation as outlined in Option 1 in the Long Term Financial Plan, namely a one-off permanent 53%, including 4% rate peg, increase in total rates.					
Notes 05 Feb 2023 SRV application has been lodged with IPART on Friday 3 February 2023 with Option 1 (53% in Year One) as per council resolution. This action is now complete.					
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	363/22	Infrastructure Engineer	Operations	16/01/2023	N
Fixing Country Bridges Round 2B Acceptance of funding That Council A. Accept the funding amount of \$4,920,872 under the NSW Government Fixing Country Bridges Program Round 2B; B. Allocate \$1 million to the 2022/23 budget and the remaining \$3,920,872 to the 2023/2024 budget; and C. Add the replacement of the following bridges to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan: Rossys Creek Bridge, Corrowong Road; Killarney Bridge, Tayfield Road; Matong Creek Bridge, Matong Road.					
Notes 02 Feb 2023					


Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

A - Council Report noted for FCB reporting. B - Work Orders to be created following Council authorisation. C - Finance to be requested to place the bridges in the capital works Program and Operational Plan.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	369/22	GIS Administrator	Strategy	16/01/2023	N
Proposed naming of private right of carriageway - Sugarloaf Road That A. The road name Sugarloaf Road be endorsed for public advertisement for a period of 28 days via the Monaro Post; and B. The proposed road name Sugarloaf Road be created as road name proposal and be submitted for pre-approval with the NSW Geographical Names Board.					
Notes 01 Feb 2023 No further update. 22 Dec 2022 No further action until new year.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	361/22	Manager Community Services	Operations	16/01/2023	N
Residential aged care update on divestment process and budget requirement for remainder of financial year That Council: A. Extend the residential aged care divestment due diligence period with Sapphire Coast Community Aged Care Services until 30 June 2023; B. Increase the Residential Aged Care operating budget by \$1,028,793 to cover the period January – June 2023, to be funded from Council's unrestricted cash and recouped over the next 2 financial years from asset renewal budgets; and C. Continue to lobby the federal government to provide funding support for operating deficit and capital improvements while working toward a regional solution that ensures the long term viability of residential aged care services in the Snowy Monaro.					
Notes 01 Feb 2023 No further update.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	362/22	Coordinator Community Facilities	Operations	16/01/2023	N
Expression of Interest to operate Bombala Laundromat That Council					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

- A. Proceed with an expression of interest for the operation or lease of the Bombala laundromat under a short term licence of up to 12 months under section 2.20 of the *Crown Land Management Act*; and
 B. Receive a further report upon conclusion of the Expression of Interest process and recommended licence terms and conditions.

Notes**01 Feb 2023**

A draft has been written up for EOI.

20 Dec 2022

We are in the process of preparing an expression of interest.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	370/22	Community Development Planner and Projects Officer	Strategy	16/01/2023	N

Public exhibition of draft SMRC Reconciliation Action Plan - Reflect - 2023-2024That Council place the draft *SMRC Reflect Reconciliation Action Plan 2023 -2024* on public exhibition for a period of six weeks.**Notes****01 Feb 2023**

Public Exhibition will commence in February.

20 Dec 2022

Consultation will occur in early 2023 as per Council's resolution.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	376/22	Executive Assistant (Communications)	Communications	16/01/2023	N

Post-Exhibition Report - Community Engagement Strategy

That Council

A. Adopt the Community Engagement Strategy as an interim strategy; and


B. Undertake a review for completion to report back to the March 2023 Council meeting following Councillor workshops.

Notes**24 Jan 2023**

A – Ongoing. B – Underway. Workshop booked for 31 January. Communications has had external engagement expert review the document.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	380/22	Manager Finance	Finance	16/01/2023	Y

Financial Support for Currawarna Assisted Living

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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That Council financially support the repurposing of the Currawarna Aged Care Facility to Currawarna Assisted Living Facility in Bombala by waving the following charges for 5 years, as of when the facility commences operation.

- General Rates
- Water charges
- Waste Water charges

This financial support will come from the donations budget each year for 5 years.

Notes

01 Feb 2023

An allocation of funding has been added to the donation budget for 2023/24 as part of the forward budget preparation.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	372/22	Coordinator Strategy Development	Strategy	16/01/2023	Y

Organisational Performance Report - November 2022

That Council

- Note the progress outlined in the report.
- Remove the cemetery plot mapping project from the 2022-2023 Operational Plan, with further investigation to be undertaken to prepare a full business case to understand financial impacts and cost benefits, before being identified as an action in future Operational Plans.
- Remove the Cowbed Creek Bridge replacement from the 2022-2023 Operational Plan and defer the project to the 2023-2024 Operational Plan.

Notes

27 Jan 2023

This action has been completed.

22 Dec 2022

CAMMs has been updated and the OP updated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	374/22	Coordinator Governance	Strategy	16/01/2023	Y


Appointment of ARIC Independent Members

That Council appoint Ms Kylie McRae and Mr Shannon Buckley as independent members of the Audit, Risk and Improvement Committee (ARIC).

Notes

31 Jan 2023


Completed.

Date From: 1/02/2018 Date To: 30/01/2023		IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL	
		Committee: Ordinary Council			
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
24/11/2022	345/22	Chief Strategy Officer	Strategy	26/12/2022	N
Financial Sustainability Review That Council A. Adopt the following policy positions: <ul style="list-style-type: none"> (a) That no new or increased services or infrastructure be taken on without a full business case being in place that includes at a minimum: <ul style="list-style-type: none"> (i) A comprehensive assessment of the benefits of the proposal (ii) Assessment of the capacity of the organisation to provide and manage the service and associated assets (iii) A full assessment of the lifecycle costs of the service or asset (iv) Identified guaranteed funding for the full lifecycle costs (b) That where possible Council's budget be developed on an activity-based approach (c) Council should budget for and maintain an unconstrained cash reserve of at least \$5.0 million (d) Council shall not agree to undertake projects unless they are and have followed the Council's project management framework (e) Grant applications that have a negative impact on the financial position of the council must be approved by Council. Where there is insufficient time to do this they may be approved by agreement between the Mayor and CEO B. Provide notification to IPART that Council intends to lodge an application for a special rate variation. C. That the focus of the funds raised from the Special Rate Variation (SRV) be: <ul style="list-style-type: none"> (a) The sealed road network, with a focus on interventions to reduce the lifecycle costs of the assets and to provide the maximum benefit to the broader community (b) The unsealed road network, with a focus on restoring the gravel wearing courses to provide the maximum benefits to the broader community (c) To raise the level of maintenance/renewal funding for buildings and other infrastructure to the appropriate level to begin a program of restoration (d) A project to review opportunities to rationalise the land and facilities assets that are used to deliver Council's services, including the rationalisation of the number of locations services are provided, considering a regional approach to service delivery rather than service in each location D. Adopt a target of \$1million in efficiency savings to be found over the next four years. E. Commence the following projects through the project management framework: <ul style="list-style-type: none"> (a) Lobbying for changes to the rate peg to incorporate the cost of growth assets from the Snowy Mountains Special Activation Precinct (SAP) works (b) Establishing the level of community service obligations for the services Council provides and using these as the basis for determining the appropriate level of user charges against subsidy to users of services 					

Date From:1/02/2018Date To:30/01/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONAROREGIONAL COUNCIL

(c)Explore options to rationalise the land and facilities assets

(d)Implementing efficiency improvement initiatives previously identified, including the recommendations from the Works Management, Field Operations and Contract Delivery Service Reviews

(e)Implement the asset management improvements identified in the financial sustainability review

(f)Prepare a pavement management system

(g)Develop and implement an economic development and investment attraction strategy that targets realisation of benefits from major regional developments and supply chains (eg. SAP) to the whole of region Council area

F. Add the following tasks to the 2022-23 Operational Plan:

(a)Have a framework in place to ensure the impacts of grants on the financial sustainability of the Council are considered before any applications are lodged with the due date being 30 June 2023

(b)Review the internally restricted cash to ensure alignment with intended purpose of the reserves and that the reserves are adequate for the purpose, to be completed by 31 May 2023.

(c)Implement a monthly reconciliation and reporting process for all external restrictions by 30 June 2023

(d)Approach group 4 and 11 councils, as well as the member of the CRJO, to gauge interest in performance benchmarking by 30 June 2023

(e)Commence development of a strategic service planning framework to guide and inform the development of the Delivery Program and Resourcing Strategies by 30 June 2023

Notes

27 Jan 2023

The actions arising from the resolution are part of an overall towards excellence improvement project. The actions have been broken down into tasks to be allocated across the organisation. All new actions and task as part of this project will be itemised within the revised Delivery Program 2022-2026 and 2023-2024 Operational Plan.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
24/11/2022	346/22	Coordinator Strategy Development	Strategy	26/12/2022	Y

Revised Resourcing Strategy Documents

That Council

A. Place the attached documents on public exhibition as part of the process of applying for a special rate variation.


B. Schedule an Extraordinary Meeting for 1pm Monday 30 January 2023 to be held in the Cooma Council Chamber.

Notes

27 Jan 2023

Revised Resourcing Strategy came off Public Exhibition on 22 January 2023 - A report is being prepared for the February 2023 Council meeting for Council's consideration.

22 Dec 2022

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Revised resourcing strategy is currently on public exhibition.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	317/22	Coordinator Strategy Development	Strategy	19/12/2022	Y

Organisational Performance Report - October 2022

That Council:

- A. Note the progress outlined in the report.
- B. Amend the 2022-2023 Operational Plan to stage the replacement of the Cambalong Bridge, to include: Environmental assessments determined, detailed designs approved and construction commenced. Move full stages of construction into the 2023-2024 Operational Plan and final stages of construction with the bridge open to traffic into the 2024-2025 Operational Plan.
- C. Amend the 2022-2023 Operational Plan to stage the replacement of the Redcliffe Bridge, to include: Environmental assessments determined, detailed designs approved and construction commenced. Move last stage of completion of construction with the bridge open to traffic to the 2023-2024 Operational Plan Year.
- D. Amend the 2022-2023 Operational Plan to stage the replacement of the Cambalong 2 Bridge, to include: Environmental assessments determined, detailed designs approved and construction commenced. Move last stage of completion of construction with the bridge open to traffic to the 2023-2024 Operational Plan Year.

Notes

27 Jan 2023

This action has been completed.

22 Dec 2022

This action has been completed - phasing of construction has been updated in CAMMs and the OP.

30 Nov 2022

The phasing of construction has been updated within the CAMMS system, but the Operational Plan document is still to be updated. This will be completed within the next week.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	315/22	Strategic Land Use Planner	Strategy	19/12/2022	N

Planning Proposal - Draft Comprehensive Snowy Monaro Regional Local Environmental Plan

That Council

- A. Undertake a minimum of 56 days of consultation concurrently with the draft Land Use Strategies;
- B. Submit the planning proposal to the Minister of Planning for a gateway determination; and
- C. Proceed with further consultation on the planning proposal in the event the NSW Department of Planning and Environment issues a gateway determination.

Notes

01 Feb 2023

A - Completed all face to face and online consultation (with the exception of Nimmitabel Show on 4th Feb), with the public exhibition period open until 20 Feb. B - Meeting scheduled Tuesday 7 Feb with DPE, with Gateway Determination expected at the end of Feb.

20 Dec 2022

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

A - Public exhibition is proceeding, ten in person community information sessions have been held along with two stakeholder workshops. Over 100 people have participated in the consultation sessions so far in the process. B - In consultation with DPE this is expected to occur in early 2023. C - Will occur once B is completed.

28 Nov 2022

A - Community consultation commenced on 21 November, due to a delay in mailing letters the consultation period will extend to 20 February 2022. B - Liaising with DPE and will submit planning proposal via the NSW Planning Portal. C - Noted, will await Gateway determination from DPE once B is completed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	322/22	Coordinator Land & Property	Operations	19/12/2022	N

Water and Wastewater Land Acquisitions - Bombala STP Upgrade - Change of Physical Position Needs

That Council

- A. Proceed with acquisition of the following land, and interests in land, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bombala Sewerage Treatment Plant upgrade project:
- i) Lot 2 in Deposited Plan 1278691, being part of Lot 5 Section 42 in Deposited Plan 758129 and having an area of 256.9m²;
 - ii) An easement for drainage of sewerage over the site shown as 'E1 – PROPOSED EASEMENT FOR DRAINAGE OF SEWERAGE 3 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129;
 - iii) A right of access over the site shown as 'E2 – PROPOSED RIGHT OF ACCESS 10 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129.
- B. Agree that the terms of the easement shall be as shown on SCHEDULE A (referenced in report body);
- C. Agree that the terms of the right of access shall be as shown on SCHEDULE B (referenced in report body);
- D. Acknowledge that minerals are to be excluded from the acquisition;
- E. Acknowledge that the acquisition is not for the purpose of resale;
- F. Classify the acquired land (Lot 2 DP 1278691) as operational land in accordance with the Local Government Act 1993 (NSW);
- G. Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests.

Notes**29 Jan 2023**

PWA have all documentation required to submit the OLG application as per the LAJTC Act; including the confirmed Minutes of the 17/11/22 Council meeting.

29 Nov 2022


Supersedes item D of Resolution 254/20 to enable Compulsory Acquisition prescribed process to move forward.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	318/22	Coordinator Strategy Development	Strategy	19/12/2022	Y

2021-2022 Annual Report

That Council endorse the 2021/2022 Annual Report excluding the financial statements and;

- A. Change the mayoral message to note financial sustainability review had only commenced
- B. Correct the location shown as south of Canberra CBD
- C. That Snowy 2.0 be identified as a major project

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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- D. That councillors appointment date be confirmed
 E. Publish the report on Council's webpage
 F. Forward the URL link to the office of Local Government

Notes**27 Jan 2023**

This action has been completed.


22 Dec 2022

Changes added - Report published to Council's webpage and URL forwarded to the OLG.

30 Nov 2022


The Annual Report has been amended to include the minor changes as per 17 November Council meeting. The audited and signed Financial Statements have been included within the Annual Report and it has been published to Council's website and URL forwarded to the Office of Local Government.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/10/2022	294/22	Coordinator Economic Development	Communications	21/11/2022	N
Future use of the Cooma to Bombala Rail Corridor That Council A. Support the continued planning for the Monaro Rail Trail from Queanbeyan to Cooma, and Bombala to Jincumbilly, including finalising the business case and potential lease discussions with TfNSW for those sections (noting this is not a resolution to apply for funding to construct the rail trail or enter a lease, but to commence discussion); B. Provide a written undertaking to Cooma Monaro Railway (CMR) that Council will agree to vary any future rail trail lease between Bombala and Jincumbilly (at no cost to CMR) to enable reinstatement of the rail line (at no cost to Council) should Stage 4 funding of the CMR Operational Business Plan (Version 2.3.2 August 2022) be received, and subject to Stages 2 and 3 of that Plan (ie Cooma to Nimmitabel) having been constructed prior to this; C. Not undertake to fund the cost of relocating the MRT if point B (above) eventuates; D. Resolve to continue to work with all parties on continuing investigations of potential shared use arrangements, costings, feasibility evaluations, etc along the rail corridor between Cooma and Bombala; E. Inform state agencies (TfNSW, DRNSW) and federal and state members of Council's adopted position on this matter.					
Notes 24 Jan 2023 A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete. 21 Dec 2022 A - Continuing to work on the business case with MRT Inc. Initial meeting held with TfNSW who advised a new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete. 29 Nov 2022 A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - Complete. C - Complete. D - Ongoing. E - Complete. 31 Oct 2022 A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - At time of writing a letter is being drafted. C - Complete. D - Ongoing. E - At time of writing draft letters are under review.					

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/09/2022	259/22	Coordinator Economic Development	Communications	17/10/2022	N
MRT - Potential Construction Funding Grant Application - Foreshadowed Motion That Council <ul style="list-style-type: none"> A. Continue to provide in principle support to Monaro Rail Trail Inc; B. Request a comprehensive briefing from Cooma Monaro Rail Group to Council; C. Continue to work on the development of Queanbeyan to Cooma segment of the proposed rail trail and; D. That a report come back to Council to the next meeting. 					
Notes 24 Jan 2023 A - Ongoing. B - Complete. C - Ongoing. D - Complete. 21 Dec 2022 A - Ongoing. B - Complete. C - BCSD grant application successful. D - Complete. 29 Nov 2022 A - Ongoing. B - Complete. C - Still awaiting outcome of BCSD grant fund application. D - Complete. 31 Oct 2022 A - Ongoing. B - Complete. Briefing from CMR provided to Councillor briefing session on 6 October 2022. C - Awaiting outcome of BCSD grant fund application. Will be progressing discussions with QPRC and TfNSW on corridor leasing arrangements. D - Complete. Report provided to October meeting. 05 Oct 2022 A - Noted. B - Briefing to Councillors organised for 6 October. C - Noted. D - Report to be provided to October meeting.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/09/2022	241/22	Team Leader Strategic Planning	Strategy	17/10/2022	N
Planning Proposal - 56 Hilldowns Road, Kalkite That Council: <ul style="list-style-type: none"> A. Submit the planning proposal to the Minister of Planning for a gateway determination. B. Advise the Department of Planning and Environment that Council wishes to be issued with an authorisation to use its delegation for the planning proposal. C. Proceed with consultation on the planning proposal in the event the NSW Department of Planning & Environment issues a gateway determination. 					
Notes 31 Jan 2023 A Gateway Determination has been issued by the Department of Planning. A meeting was held on 12 January with the proponent to discuss next steps. Agency consultation is currently underway. 20 Dec 2022 A Gateway Determination has been issued by the Department of Planning. Council staff are liaising with the proponent on next steps. Agency consultation is expected to occur in early 2023.					

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28 Nov 2022

No further update.


31 Oct 2022

A - Completed. B - Completed. C - Awaiting outcome of Gateway determination from DPE and will action conditions as required. A meeting was held with DPE on 25 October and the proposal was discussed.

27 Sep 2022

A - Completed. B - Completed. C - Awaiting outcome of Gateway determination from DPE and will action conditions as required.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/08/2022	217/22	Coordinator Land & Property	Operations	19/09/2022	N
Construction of NSW Rural Fire Service emergency operations centre in Cooma - land acquisition and access construction That Council A. Enter into an agreement with Snowy Hydro Limited (SHL) to enable progression of the future construction of an Emergency Operations Centre (EOC) on the land adjacent to Council's current holding of Lot 1 DP 832813; the key agreement elements being: i) Council to secure the land required to achieve legal & practical access to the intended EOC location via Geebung Street COOMA, through subdivision (boundary adjustment) by negotiation with the neighbouring landholder (Lot 2 DP 832813); ii) Council to construct suitable access road segment through to the intended SHL boundary, enabling access to both the future EOC site and reaching the boundary of SHL's residual landholding (indicative access path as per the report image); iii) Council to action the development approval process in relation to the specified access road segment; iv) SHL to transfer to Council approximately 2 hectares of land (part of SHL owned Lot 14 DP 250029) upon completion of the access road segment referred to in A ii). B. Proceed with the subdivision (boundary adjustment) actions as necessary in order to deliver the new access road segment as identified in A ii); C. Classify any land acquired, for both the new public access road segment and the intended gifted transfer from SHL of 2 Ha of land (part of Lot 14 DP 250029) related to the EOC construction in the Polo Flat area of Cooma, as operational land in accordance with <i>the Local Government Act 1993</i> ; D. Add the construction of the new access road segment for the EOC in Polo Flat area of Cooma to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan; E. Assign a budget of \$500,000 (capital project), with understanding that revenue from the intended land sale of Stage 3D Leesville Industrial Estate will provide the corresponding cost offset (linkage to Resolution 154/21 activities); F. Note that the other costs associated with the development and construction of the EOC will be borne by the NSW Rural Fire Service.					
Notes 29 Jan 2023 Next Project Control Group stakeholder meeting scheduled for 7/2/22. 29 Nov 2022 No further update at this point. 31 Oct 2022 Initial site meeting held on 17/10/22 with SHL and PWA. 03 Oct 2022 Project Control Group for EOC/Cooma Fire Control Centre (FCC) project initiated with RFS.					

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31 Aug 2022

A - D & F will be initiated. E - Completed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/08/2022	209/22	Manager Community Services	Operations	19/09/2022	N

Lease of Bombala Saleyard

That Council

- A. Approves proceeding to lease the Bombala saleyards; and
 B. A report come back to the Council prior to the lease being entered into.

Notes**01 Feb 2023**

A - Closed. B - Expression of Interest process is currently underway. A tour of the facility is organised for Friday 3 February 2023.

22 Dec 2022

A - Closed. B - Ongoing, expression of interest is not yet complete.

30 Nov 2022

Currently still in the process of preparing a lease.

02 Nov 2022

Simone Ward is working with Bianca Padbury in going to tender for the lease of Bombala Cattle Depot.

02 Nov 2022

Further investigation being conducted by Coordinator Facilities and Community Services Manager. Investigations are centred around meeting minimum code expectations. This included a trip to Bega Council to look at their facilities.

06 Sep 2022

Expression of interest documents being processed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	189/22	Coordinator Land & Property	Operations	22/08/2022	N


Sewer Easement Request - Council Owned Lot 18 DP 255651 in Nettin Circuit area Jindabyne - Related to Subdivision Works Certificate 25.2021.220.1

That Council

- A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 18 DP 255651, pursuant to Section 88B of the Conveyancing Act 1919;
 B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2021.220.1) inclusive of survey, general legal, and any registration fee costs.

Notes**29 Jan 2023**

No further update at this point.

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29 Nov 2022

No further update at this point.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

A - Completed - applicant advised. B - In progress by applicant; CEO will execute required documentation at appropriate time.

02 Aug 2022

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	180/22	Project Specialist	Strategy	22/08/2022	N

Transfer of Grant Funding from Eucumbene Boat Ramp Project.

That Council approve the redirection of the outstanding amount from Round 2 Stronger Country Community Fund (SCCF2 – 0349 – A) in the amount of \$121,411 to complete the restoration of the Adaminaby Big Trout.

Notes**01 Feb 2023**

Budget and project plan submitted to Grant Management Office for approval.

23 Nov 2022

Request for Financial Information has been sent to Council staff. Awaiting response.

28 Oct 2022

Still awaiting formal response from Grants Management Office.

21 Sep 2022

Variation request submitted to Grants Management Office.

04 Aug 2022

Quotes underway, variation request to Stronger Country Communities Fund to be submitted before progressing.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	179/22	Manager Community Services	Operations	22/08/2022	N

Minutes from Councils Management and Advisory Committees

That Council

A. Receive the minutes of the Adaminaby Hall, Bombala Exhibition Ground, Michelago Hall management committees.

B. Make contact with committees who utilise the online booking system to ensure teething problems are resolved and a report provided at the next meeting.

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Notes**01 Feb 2023**

B - There were no issues with booka with these user groups since last update.

22 Dec 2022

A - Closed. B - We are still working on this project and challenges with Booka.

30 Nov 2022

There has not been a meeting since previous update.

02 Nov 2022

A - None of the 3 committees mentioned have had a meeting since March and April. The minutes from that meeting need to be reviewed at the next meeting which has not happened yet. The committees are aware of the need to provide minutes to council. B - 90% of users have been contacted by our Coordinator Facilities. Users generally did not have a need to make bookings or if they did, they did not have trouble. Those that did come across problems were assisted by Dianne Coleman and the issues were rectified. Out of the vast majority spoken to, there appears to be no more issues with Booka.


07 Oct 2022

No further update.

05 Aug 2022

A contact list has been received and contact will be made to complete this action.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	190/22	Coordinator Land & Property	Operations	22/08/2022	N
Sewer Easement Request - Council Owned Lot 2 DP 748500 in Leesville area Jindabyne - Related to Subdivision Works Certificate 11.2000.3000067.1 That Council A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 2 DP 748500, pursuant to Section 88B of the Conveyancing Act 1919; B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 11.2000.3000067.1) inclusive of survey, general legal, and any registration fees costs.					
Notes 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time. 02 Aug 2022 The resolution actions will be initiated.					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/06/2022	161/22	Chief Operating Officer	Operations	18/07/2022	N
Support for Jindabyne That Council A. Actively seek out and apply for available grant opportunities, such as the NSW Community Building Partnership Grant, or other suitable community infrastructure grants for the purpose of installing additional street lighting in Jindabyne township and streets. B. Work with government at both State and Federal level to find available options for better transport solutions for Jindabyne. Examples include, but are not limited to; additional taxi licences, community/government funded buses, lobbying to ride-share companies like Uber to include Jindabyne as a service area. C. Work with Snowy Mountains Liquor Accord to gain further advice on what else council can do to assist the community from a local government level.					
Notes 01 Feb 2022 Graffiti Management grant secured to enable installation of solar street lights in Jindabyne. Report to February meeting of Council to accept grant. 02 Dec 2022 No further update. 03 Nov 2022 Awaiting cost estimates from Essential Energy for additional street lighting. 07 Oct 2022 Inspection for street lighting undertaken. Confirming budget implications with Essential Energy. 06 Sep 2022 Arranging inspection of streets to identify preferred locations for additional street lighting. 03 Aug 2022 Contact made with Essential Energy to confirm process for additional street lighting once identified. Letter of support for CCTV received from NSW Police. 06 Jul 2022 Community safety meeting held with key stakeholders on 5 July 2022. Key actions identified to be worked on before reporting back to stakeholders.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/06/2022	166/22	Manager Water & Wastewater Operations	Operations	18/07/2022	N
Tender Recommendation Report Bombala & Delegate Water Treatment Plants Design & Construction The Council, pursuant to s 178 (3) (e) of the Local Government Act: A. Appoint Water Treatment Australia as preferred tenderer and authorise the CEO to negotiate the final compliance aspects for the WTP Design and Construct tender. B. Authorise the CEO to negotiate with the second place tenderer if negotiations with the preferred tenderer fail. C. Authorise the CEO to sign the necessary contract documentation.					
Notes 01 Feb 2023					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Finalise and awarded to WTA. Design ongoing.

30 Nov 2022

No further updates

02 Nov 2022

Detailed design review in progress. SMRC currently reviewing design for review workshop on 03/11/22

07 Oct 2022

DPIE has approved all aspects of the procurement process and the tender has been formally let to water treatment Australia with the design process starting.

06 Sep 2022

Negotiations have concluded. Approval sought from DPIE Water to appoint contractor.

03 Aug 2022

Negotiations are ongoing and have progressed well.

07 Jul 2022

Letters to all tenderers have been compiled and negotiations will begin in the next couple of weeks.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/06/2022	152/22	GIS Administrator	Strategy	18/07/2022	N

Road Naming Proposal - Rosamond Place for new road in 17 lot subdivision (DA 10.2020.220.1 17)

That Council endorse the name Rosamond Place to go to the Geographical Names Board for pre-approval and to be publicly advertised for a period of 28 days.

Notes

01 Feb 2023

Geographical Names Board have approved Rosamond Place. This road will be gazetted when the road is available for public use.

22 Dec 2022

Geographical Names Board road naming proposal moved to stage of formalisation.

30 Nov 2022

No further update.

01 Nov 2022

Report submitted and approved for December meeting to approve and finalise road naming.

28 Oct 2022

Report being drafted for November 2022 Council Meeting to approve Rosamond Place for approval after Geographical Names Board endorsed and no community submissions were received.

05 Sept 2022


Community Consultation complete with no submissions or objections. No further action at this point - report for Council approval will be submitted for October ordinary council meeting.

04 Aug 2022

Current in public advertisement period. Submitted to Geographical Names Board and pre-approved.

24 June 2022

No action at this stage.

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/05/2022	129/22	Manager Water & Wastewater Operations	Operations	20/06/2022	N

Cooma Weir Construction - Tender Evaluation Panel Recommendation

That Council

- A. Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions.
- B. Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers.
- C. Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023.
- D. Actively seek additional funding streams for the project to be constructed.

Notes**01 Feb 2023**

SECI has been finalised. Report has been issued and is now with ELT.

30 Nov 2022

No further update.

02 Nov 2022

No further updates.

07 Oct 2022

No further updates.

06 Sep 2022

No further updates.

03 Aug 2022

No further updates.

07 Jul 2022

This is progressing well and is on track to be completed in the next few months so that the tender can be readvertised at the end of 2022.

27 May 2022

Meeting held with Leed to establish SECI working arrangement. Contractual arrangements being finalised currently.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	96/22	Coordinator Land & Property	Operations	30/08/2022	Y

Feral predator free area at Nungatta - temporary closure of Laings road

That Council proceeds with temporary closure of Laings Road using section 116 of the Roads Act 1993 to support the establishment of the Nungatta feral predator free area.

Notes

29 Jan 2023

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****Complete****

29 Jan 2023

No other actions required in relation to the Laings Road temporary closure matter. The completed 'Land Management Agreement' has been returned to NPWS in relation to the Nungatta FPF Area by SMRC.

29 Nov 2022

No further update at this point.

31 Oct 2022

No return correspondence from TfNSW received however NSW Government media release promoting establishment of this specific feral free protection area received 9/10/22.

07 Oct 2022

No further update.

06 Sep 2022

No further update.

03 Aug 2022

Awaiting response from Transport for NSW.

03 Aug 2022

Council's formal consent request letter sent to Transport for NSW on 18/7/22. Approval response from TfNSW pending. NPWS are aware of the current status of this matter.

06 Jul 2022

Council is awaiting the preferred wording from Transport for NSW for the 'consent request' to be then tabled back to the State by Council the State will then approve the request, thus formalising the temporary closure period (traffic regulation) under s116 of the Roads Act 1993.


07 Jun 2022

Public advertising closed with no submissions. Now proceeding with closure process.

11 May 2022

Advertising of temporary closure has occurred, currently in public notification phase.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	95/22	Coordinator Land & Property	Operations	30/06/2024	N
Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago That Council <ol style="list-style-type: none"> Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the <i>Local Government Act 1993</i> and in accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; and Classify the land acquired as operational land in accordance with the <i>Local Government Act 1993</i>. 					
Notes 01 Feb 2023 Surveyor to finalise survey report. 29 Nov 2022 Contractor engagement finalised in order for the survey plan of acquisition to be completed.					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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31 Oct 2022

No further update at this point.

03 Oct 2022

A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time. C - Completed.

31 Aug 2022

PWA engagement active to deliver matter.

26 Jul 2022

Matter sitting with PWA for delivery - No further updates.

05 Jul 2022

Matter sitting with PWA for delivery - No further updates.


30 May 2022

Engagement email sent to PWA - estimated delivery time from PWA 18-24 months.

04 May 2022

A to C - Matter to be referred to PWA for execution.

97	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	109/22	Chief Operating Officer	Operations	30/12/2022	N
SMRC Support for Currawarna Aged Care Bombala That Council continue to work with the Currawarna Community Group, Federal and State governments, relevant ministers, NSW Southern Health District, and Catholic Archdiocese's to develop a sustainable solution for aged care services for Bombala and surrounds.					
Notes 01 Feb 2023 No further update. 02 Dec 2022 Further meeting held in November with Minister Taylor, MP Nichole Overall, Mayor Davis and representatives of Save Currawarna to focus on fund raising and to discuss progress on re-opening Currawarna under the new model. 03 Nov 2022 Community meeting held on 21 Oct 2022 Outlining progress of the Save Currawarna community group. 07 Oct 2022 Meeting held with Save Currawarna community group, Mayor Davis, COO, Federal MP and Sapphire Coast Community Aged Care (SCCAC). High level of support continuing to be provided by Snowy Monaro Regional Council to assist Currawarna to recommence operations under their alternative operating plan of a supported living facility utilising funding under home care packages. SMRC and SCCAC continuing to provide significant resources in support of this Bombala community group. 06 Sep 2022 Survey of community support providers expanded to include the community in general. Pop up stalls held in late August. Survey closes in September. Federal government confirmed interest in results. Meeting scheduled with Currawarna community group and Federal MP for September. 03 Aug 2022					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Met with representatives of Save Currawarna Community Group on 03/08/2022 to discuss Currawarna options and identify specific support that can be provided by SMRC. Survey of community support service providers released on 02/08/2022 to identify service gaps.

06 Jul 2022

No further update.


07 Jun 2022

Further meeting of SMRC aged care community services providers held on 1 June 2022 to commence gap analysis of services and identify opportunities to strengthen service provision. Focus on entire SMRC area.

11 May 2022

Discussions with key stakeholders in relation to aged care services for Bombala and surrounds have commenced.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	97/22	Chief Operating Officer	Operations	30/09/2022	Y
Purchase of Lot 9 DP239506 and part Lot 5 DP239506 Jindabyne from Snowy Hydro Limited for future provision of water treatment plant and waste transfer station respectively That Council A. Proceed with purchase of lot 9 DP239506 Jindabyne from Snowy Hydro Limited for the future provision of a water treatment plant and passive recreation and upon purchase classify the land as operational land in accordance with the <i>Local Government Act 1993</i> ; B. As part of the purchase of lot 9 DP239506, enter into a lease with Snowy Hydro Limited for the management of part lot 11 DP239506 being for Lake Jindabyne foreshore land for a period of 45 years at a cost of \$100 per annum (indexed by CPI); C. Proceed with purchase of part lot 5 DP239506 Jindabyne from Snowy Hydro Limited for the future provision of a waste transfer station and upon purchase classify the land as operational land in accordance with the <i>Local Government Act 1993</i> ; D. Proceed with a subdivision (boundary adjustment) as part of the sale process to adjust the property boundary to align with the survey boundary of land to be acquired.					
Notes 01 Feb 2023 Settlement finalised, resolution completed. 02 Dec 2022 Snowy Hydro power of attorney finalised, settlement imminent. 03 Nov 2022 Settlement of both properties expected in November. 07 Oct 2022 Part lot 5 registration has occurred. Settlement to occur shortly. 06 Sep 2022 All contracts signed, awaiting confirmation of exchange. 03 Aug 2022 Awaiting contract of sale signature by Snowy Hydro for water treatment plant site. Contract of sale for waste transfer station now with Council, under review before signature. 06 Jul 2022					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Awaiting contract of sale signature by Snowy Hydro for water treatment plant site. Surveys being undertaken for waste transfer station site.

07 Jun 2022

No further update.

11 May 2022

Implementation of resolution has commenced.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/03/2022	55/22	Coordinator Land & Property	Operations	31/10/2022	N

Bombala Showground Lot Consolidation

That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.

Notes

29 Jan 2023

Surveyor update on LRS registration of Lot 15 DP 1285587 pending. Note: LRS Requisition Due Date currently listing as 17/3/2023.

29 Nov 2022

Surveyor responding to LRS requisition requests.

01 Nov 2022

Awaiting LRS registration of the plan of consolidation.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

Plans & administration sheet lodged with LRS awaiting registration.

05 Jul 2022

Survey work completed, administration sheet signed and returned to surveyor for lodgement.

30 May 2022

Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.


29 Apr 2022


Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.

01 Apr 2022

Resolution 55/22 - Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/11/2021	284/21	Coordinator Land & Property	Operations	30/11/2022	N

<div>Date From:1/02/2018 Date To:30/01/2023</div>	<div>IN-PROGRESS ACTIONS REPORT</div> <div>Committee:Ordinary Council</div>	<div>SNOWY MONARO REGIONAL COUNCIL</div>
<div>Road Reserve Closure & Disposal - Dry Plains Road - Lot 6 & 7 DP 1018626</div> <div>That Council</div> <div><div>A. Approve proposal to finalise closure of Lot 6 & 7 DP 1018626 as road reserve in accordance with the Roads Act 1993; and acknowledge that the land vests as operational land with Council, to then be used in compensation;</div><div>B. Approve transfer of ownership of the closed road reserve known as Lot 6 & 7 DP 1018626 to adjoining landholder, being the applicant of Development Application 38/96, in Accordance with the Roads Act 1993, with associated fees and charges to be covered by the relevant adjoining landholder;</div><div>C. Authorise the CEO to approve any terms for disposal of the relevant land parcel from Council to the adjoining landholders, and negotiate a purchase price equal to the resultant associated transfer costs only; recognising that the land for Dry Plains Road Reserve was given in kind to Council as public road.</div></div>		
<div>Notes</div> <div><div>29 Jan 2023</div><div>Executed 88B and Admin Sheet for Dry Plains Rd easement provided to surveyor on 22/12/22. Surveyor instructed to that the ‘Advice that Easement Has Been Created’ confirmation form needs to be submitted back to EE once registered with LRS.</div></div> <div><div>29 Nov 2022</div><div>No further update at this point.</div></div> <div><div>31 Oct 2022</div><div>Advice received from Essential Energy that the easement matter has been allocated a project number to progress. Pending processing by EE.</div></div> <div><div>03 Oct 2022</div><div>Advice received from Essential Energy that 88B Instrument will need adjusting to meet EE terminology requirements. Updated 88B Instrument formatted by BMR, and advice has been sought from surveyor to ensure EE references are correct on survey plan documentation.</div></div> <div><div>31 Aug 2022</div><div>Confirmation received that public road reserve element has been removed from title of both Lot 6 & 7 DP 1018626. B & C now able to progress.</div></div> <div><div>26 Jul 2022</div><div>A - Gazette Notice for closure published 24/06/2022, Awaiting advice from Essential Energy for administration sheet mailing address. B - Dependant on resolution A being completed. C - All documents to date executed.</div></div> <div><div>05 Jul 2022</div><div>A - Gazette Notice for closure published 24/06/2022. 88B instrument sent to Essential Energy for execution, 11R form lodged with LRS to remove Public Road Notification from title. B - Dependant on Res A being completed. C - All documents to date executed.</div></div> <div><div>30 May 2022</div><div>Response from DPIE received able to progress with road reserve closure. Awaiting S88B Instrument for power line easement.</div></div> <div><div>29 Apr 2022</div><div>No further update, still awaiting response from latest correspondence to DPIE.</div></div> <div><div>01 Apr 2022</div><div>A - Response being drafted to DPIE addressing their concerns regarding connectivity of road reserve issue. Once this matter is cleared closure can proceed. B - Dependant on A being finalised. C - No further negotiations required at this stage, finalisation is dependent on Res A being completed.</div></div> <div><div>02 Mar 2022</div><div>A - Addressing received feedback from notifiable authorities. Easement creation is now required and there is a requirement to address road connectivity issues further west prior to closing lot 6 & 7 DP 1018626. B - Dependant on A being finalised. C - Ongoing negotiations conducted due to easement creation, agreeance from land holder received.</div></div> <div><div>24 Jan 2022</div></div>		

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A - Awaiting response to Statement of Title Particulars lodged with LRS. Feedback from notifiable Authorities received and review being conducted. B - Dependant on part A being finished. C - Written agreement received from landholder.

16 Dec 2021

A - SOTP Lodged with LRS, notification sent to notifiable authorities & notice to be advertised in Monaro Post 05/01/2021. B - Dependant on Res A being finished. C - Written agreement received from landholder.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
26/08/2021	187/21	Coordinator Land & Property	Operations	30/06/2024	N
Cooma Compost Facility and Crown Road That Council A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility B. That the land be dedicated as operational land in accordance with the Local Government Act 1993 C. That this acquisition is not for the purpose of resale or compensation D. That the necessary application be made to the Minister for Local Government and the Governor E. Authorise the Chief Executive Officer to execute all required documentation					
Notes 29 Jan 2023 No further update at this point. 29 Nov 2022 Land search report received from Crown Lands' Aboriginal Land Claim Assessment Team (ALCAT), which indicates that no ALC impacts the land. National Native Title Tribunal (NNTT) register search confirms that no Native Title claim exists. Office of the Registrar for the Aboriginal Land Rights Act (ORALRA) search result is pending. 31 Oct 2022 Engagement of PWA confirmed (28/10/22) in order to progress this matter. 03 Oct 2022 Waste Manager has confirmed that internal budget transfer/allocation is imminent. Courtesy advice to PWA actioned, notifying that land acquisition engagement will be finalised in the coming weeks. 31 Aug 2022 Awaiting Waste budget confirmation for this project piece, thus PWA engagement and commencement of acquisition process delayed. 26 Jul 2022 No further update. 05 Jul 2022 No further update. 30 May 2022 No further update. 29 Apr 2022 No further update. 01 Apr 2022					

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No further update.

02 Mar 2022

No further update - Awaiting budget advice for further progression.

24 Jan 2022

No further update.

16 Dec 2021

A - PWA Proposal received and being reviewed for approval. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'.


25 Nov 2021

A - Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'.

14 Oct 2021

Contact made with PWA to initiate process.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/07/2021	164A/21	Coordinator Land & Property	Operations	30/09/2022	N
Expression of Interest Submissions Community Use Tenancy 17 Bent Street JINDABYNE - Lot 2 DP 860886 That Council authorise further discussions with the EOI stakeholder groups with the aim of developing a feasible mixed occupancy model to benefit the community and meet the caveat terms.					
Notes 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 Awaiting confirmation of the caveat change amendment sought from NSW Property. Further prompt to the DPIE sent on 12/8/22. 02 Aug 2022 No further update at this point. 06 Jul 2022 Awaiting confirmation of the caveat change amendment sought from NSW Property. 01 Jun 2022 No further update at this point. 03 May 2022 No further update at this point. 01 Mar 2022					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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No further update at this point.

31 Jan 2022

NSW Navy Cadets have advised that they will not pursue their use of the site. Awaiting confirmation of the caveat change amendment sought from NSW Property. Review of use model and consideration of other suitable groups (in consult with the Monaro Family Support Services & Monaro Care & Early Learning Centre) to occur.

02 Nov 2021

To inform user MOU drafting - Awaiting further advice from NSW Navy Cadets for their use aspect. Awaiting confirmation of the caveat change amendment sought from NSW Property.

04 Aug 2021

Further contact from Property NSW anticipated in the coming week in relation to the permitted use nuances.

05 Sep 2021

Agreement reached with the EOI user groups on shared use of space basic arrangements at the 17 Bent Street site. Finalising the agreement to ensure community groups can engage with the venue in September 2021.

01 Oct 2021

Incoming tenant groups have access to venue, with general fit out & maintenance tasking being actioned at the site. A basic deed of Deed of Agreement will guide occupancy for the initial 4-6 month period; this will allow time for practical functional elements to be fine-tuned for all stakeholders, and thus better inform the long term lease design.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/07/2021	160A/21	Coordinator Economic Development	Communications	16/08/2021	N

How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation

That Council

- A. Continue to work with the NSW Government to identify any current opportunities.
- B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.

Notes

24 Jan 2023

A - Ongoing. B - Discussion paper not yet released.

21 Dec 2022

A - DRNSW draft Regional Housing Delivery Plan received and feedback completed. B - Discussion paper not yet released.

29 Nov 2022

A - Council will soon be receiving from DRNSW a draft Regional Housing Delivery Plan for review and feedback. B - Discussion paper not yet released.

31 Oct 2022

No further update. Still awaiting release of a discussion paper on temporary supportive accommodation from the NSW state government.

05 Oct 2022


Nothing further to report.

30 Aug 2022

Same as previous update – in progress.

25 Jul 2022

No further update.

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05 Jul 2022

A - Land and Housing Corp are in contact with the Council planners in relation to their Cooma subdivision. B - Discussion paper not yet released and no indication of timeline for release.

31 May 2022

Same as previous update.

05 May 2022

Same as previous update. Nil further update.

05 Apr 2022

A - Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding the state government pilot project subdivision at Cooma East. B: Discussion paper still not released.

03 Mar 2022

A concept is currently being developed and will be presented to Councillors for review when ready.

24 Jan 2022

No further update pending release of discussion paper.

24 Dec 2021

Nil further update.

03 Nov 2021

Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.

12 Oct 2021

Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	153/21	Coordinator Land & Property	Operations	30/11/2022	N
Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248 That Council A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993; B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment; C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council; D. Obtain an independent valuation of the 773m2 land area that is the subject of the boundary adjustment to guide sale price setting; E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.					
Notes 29 Jan 2023 Purchaser's representative confirmed that the 88B instrument (to provide easement to benefit Council's public infrastructure needs) was uploaded to the Planning Portal on 13/12/23. 29 Nov 2022 Purchasing solicitor drawing up 88B instrument for easement creation (which will benefit Council's public infrastructure needs).					

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SNOWY MONARO

REGIONAL COUNCIL

31 Oct 2022

Deposited Plan to create new lot (subject area of road reserve to be closed and sold) updated to reflect easement for the sewer infrastructure in place, with SMRC referenced as the benefitting authority.

03 Oct 2022

A - Survey plan and Admin Sheet received from applicant's surveyor on 29/9/22; CEO sign off of Admin Sheet actioned. Lodgement via Planning Portal to be completed by applicant's representative. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.

31 Aug 2022

No further update at this point.

02 Aug 2022

A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.

06 Jul 2022

A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - In progress. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.

01 Jun 2022

No further update at this point.

03 May 2022

No further update at this point.

01 Mar 2022

A - The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. B to F - Cost and administrative arrangements to be finalised with Vision TPC (linked to owner of Lot 2 DP 815248) to deliver clarity for both parties involved.

31 Jan 2022

No further update at this point in time.

02 Nov 2021

No further update at this point.

04 Oct 2021

No further update at this point.

05 Sep 2021

No further update at this point.


04 Aug 2021


Land & Property is in contact with the Landowner's Representative to progress mechanics and administration arrangements.

04 Jul 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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		Committee: Ordinary Council			
17/06/2021	140/21	Manager Water & Wastewater Operations	Operations	30/06/2022	N
Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence That Council A. Authorise the CEO to: <ol style="list-style-type: none"> i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required; ii. Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. <ol style="list-style-type: none"> a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m ² , is to be classified as operational land; C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991; D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423; E. Authorise the CEO to sign any documentation required for the acquisition processes defined.					
Notes 01 Feb 2023 No further update. 30 Nov 2022 No further update. 02 Nov 2022 No further update. 07 Oct 2022 Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun. 06 Sep 2022 No further update. 03 Aug 2022 No further updates. 07 Jul 2022 No further updates. 27 May 2022 No further updates. 25 Mar 2022 No further updates. 20 Jan 2022 No further updates.					

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03 Nov 2021

No further updates.

28 Sep 2021

No further updates.

30 Aug 2021

Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC.

02 Aug 2021

Valuation done on land required and agreement and license being drawn up by BMR Lawyers.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	154/21	Coordinator Land & Property	Operations	30/06/2023	N

Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land

That Council

- A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000;
- B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;
- C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;
- D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and
- E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.

Notes**29 Jan 2023**

No further update at this point.

29 Nov 2022

Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point in time.

31 Aug 2022

No further update at this point.

02 Aug 2022


No further update at this point.

06 Jul 2022

No further update at this point.

01 Jun 2022

No further update at this point.

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03 May 2022

No further update at present.

01 Mar 2022

No further update at this point.

31 Jan 2022

No further update at this point in time.

02 Nov 2021

No further update at this point.

04 Oct 2021

No further update at this point.

05 Sep 2021

A - In progress, with Coordinator Project & Technical Support helming civil works delivery. B to E - To be actioned by Land & Property upon completion of civil works.


04 Aug 2021

Coordinator Projects & Technical Support progressing delivery arrangements for the expanded civil works.

04 Jul 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/05/2021	121/21, 122/21	Chief Operating Officer	Operations	30/09/2022	Y
Bombala streetscape remediation work That Council instruct the CEO to take all steps available to Council to ensure the Bombala Streetscape Upgrade project is completed to the agreed professional standard as soon as possible. Given the contract was expected to be complete at the start of 2020, the contractor has had many months to remediate the aspects of the contract which were not fulfilled. Ratepayers have waited almost five years for this project to be complete.					
Notes 01 Feb 2023 Resolution completed. 02 Dec 2022 Work underway by RD Miller at no cost to Council. 03 Nov 2022 Inception meeting held with RD Miller and scope and timeline of agreed work confirmed. Work planned to commence in November. 07 Oct 2022 RD Miller have responded confirming they will undertake the remediation work. Inception meeting planned. 03 Aug 2022 Awaiting response from RD Miller. 06 Jul 2022 Expert determination has concluded in favour of Council. Now proceeding to ensure RD Miller rectifies defects.					

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07 Jun 2022

Submissions made by Council and contractor for expert determination. Expert will review in June.

10 May 2022

Action is with Chief Operating Officer. Expert Determination has yet to occur on this dispute.

08 Oct 2021

A dispute process has commenced with the contractor in accordance with the provisions of the contract. Currently in the negotiation to rectify stage. Next meeting scheduled for 12 Oct 2021 will see the contractor to present their recommended options for remediation.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/05/2021	120/21	Coordinator Economic Development	Communications	21/06/2021	N

Motion to get a report on a bed tax

That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.

Notes**24 Jan 2023**

Nil further update. Discussion paper still under preparation.

21 Dec 2022

Nil further update. Discussion paper still under preparation.

29 Nov 2022

Discussion paper still under preparation.

31 Oct 2022

No further update.

05 Oct 2022

Nothing further to report.

30 Aug 2022

Same as previous update. Nil further update.

10 Aug 2022

Report underway.

25 Jul 2022

Coordinator Economic Development is working on a discussion paper regarding this issue, and aims to complete the paper later in the year.

05 Jul 2022

Same as previous update.

05 May 2022

A discussion paper is being prepared on this subject to be presented to the Council in due course.

05 Apr 2022

A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP. Continuing research into other possible options for tourism funding as well.

03 Mar 2022

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As above.

24 Jan 2022

No further update – can discuss with new Council but reviews of other region's not showing benefit or buy-in to date.

24 Dec 2021

Nil further update.

03 Nov 2021

No further update.


01 Oct 2021

No further update.

02 Sep 2021

A report will be provided in due course once ideas presented in the Council briefing have been developed further.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/04/2021	79/21	Coordinator Land & Property	Operations	30/09/2022	N
Little Paupong Road That Council <ul style="list-style-type: none"> A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council. B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993. C. Matter be brought back to Council for approval. 					
Notes 29 Jan 2023 Surveyor completion of survey plan is imminent, in order to create road corridor over the subject section of the constructed road formally. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point. 26 Jul 2022 A&B - Surveyor has been engaged to undertake works other Council works have been prioritised. B&C - No further update at this point 05 Jul 2022 No Further Update. 30 May 2022					

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A&B - Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). B&C - Draft for July Meeting started. (Delayed due to Infocouncil glitch)

29 Apr 2022

A&B - Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). B&C - Draft for June Meeting started.

01 Apr 2022

A&B - Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constructed section of Little Paupong Road. B&C - Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.

02 Mar 2022

A&B - Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March. C - Once application is approved matter can be returned to Council

31 Jan 2022

No further update at this point in time.

16 Dec 2021

No further update

02 Nov 2021

No further update at this point.

04 Oct 2021

Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21.

17 Aug 2021

Application lodged 10/08 with Crown for transfer of Crown Road.

04 Aug 2021

No further update at this point.

04 Jul 2021

Arrangements to progress matter are being formatted by Land & Property.


06 Jun 2021


No further update at this point.


05 May 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/04/2021	85/21	Coordinator Fleet & Plant	Strategy	31/01/2022	N
Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet That Council <ul style="list-style-type: none"> A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council. B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake. C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above. D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1. E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers. 					
Notes					

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Committee: Ordinary Council	<p>01 Feb 2023 No further update.</p> <p>23 Nov 2022 A&D - no further updates.</p> <p>01 Nov 2022 A&D - no further updates.</p> <p>06 Oct 2022 A - The Fleet Management Procedure is driving fleet selections to minimise our environmental footprint by introducing new technologies where possible. Electric vehicles aren't an option due to a lack of infrastructure. B - The Government is committed to introducing a road user charge, completed. C - As per B, completed. D - Council has identified eight sites which are under investigation by Essential Energy to determine suitability.</p> <p>03 Aug 2022 No further update.</p> <p>06 Jul 2022 No further updates.</p> <p>24 May 2022 No further update.</p> <p>10 May 2022 No further update.</p> <p>29 Apr 2022 A - Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region. B - NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia. C - No further update. D - Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified. E - Site hosting is currently being investigated.</p> <p>01 Dec 2021 No further update.</p> <p>12 Oct 2021 Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing to gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles. In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.</p> <p>30 Sep 2021 No further update.</p> <p>05 Aug 2021 No further update.</p> <p>30 Jun 2021 No further update.</p> <p>07 Jun 2021 No further update.</p> <p>06 May 2021 A&D - No further update.</p>	

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/12/2020	259/20	Manager Water & Wastewater Operations	Operations	30/04/2022	N
Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary That Council: A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park; B. Approve an additional budget of \$230,000 from the water and sewer reserve; and C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.					
Notes 01 Feb 2023 In discussions with UGL. 30 Nov 2022 No further update. 02 Nov 2022 No further update. 07 Oct 2022 No further update. 06 Sep 2022 No further update. 03 Aug 2022 No further updates. 07 Jul 2022 Heritage approval is causing a delay however GHD are continuing to push this and get the approval completed. 27 May 2022 GHD appointed to assist with approval processes required for the pump station construction. 25 Mar 2022 No further update. 20 Jan 2022 Updated REF for the project is nearing completion. 03 Nov 2021 Approval in Principal received on 28/10/2021. 28 Sep 2021 No further updates. 30 Aug 2021 No further updates from JHG. 02 Aug 2021 John Holland Group advised they will respond to us in the near future.					

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09 Jun 2021

No further updates.

04 May 2021

Application submitted to John Holland Group for construction approval and owners consent on heritage application.

30 Mar 2021

Heritage advisor currently progressing with the Heritage exemption application.

02 Mar 2021

Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.


24 Feb 2021


Action Item - Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary.

02 Feb 2021

A - Council approved new location. Design work for new location has commenced. B - Complete. C - Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/12/2020	254/20	Coordinator Land & Property	Operations	18/01/2022	N
Water and Wastewater Easement Acquisitions - Adaminaby and Bombala That Council: <ul style="list-style-type: none"> A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby; D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and E. Authorise the CEO to sign any documentation required for the acquisition processes. 					
Notes 29 Jan 2023					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	<p>As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</p> <p>29 Nov 2022 'D' of Resolution 254/20 suspended by Resolution 322/22. PWA advice as to any material changes which impact the acquisition scope related to Adaminaby aspects is pending.</p> <p>31 Oct 2022 No further update at this point.</p> <p>03 Oct 2022 Due to positional changes as to the exact land sections being acquired (both easement & freehold), to meet Bombala Wastewater (sewage) needs, a refined resolution mandate will be required. Conferring with PWA prior to a further report to Council being initiated.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 No further updates.</p> <p>27 May 2022 No further updates.</p> <p>25 Mar 2022 No further update.</p> <p>20 Jan 2022 No further updates.</p> <p>03 Nov 2021 No further updates.</p> <p>28 Sep 2021 No further updates.</p> <p>30 Aug 2021 No further updates.</p> <p>02 Aug 2021 No further updates.</p> <p>09 Jun 2021 No further updates.</p> <p>04 May 2021 No further updates.</p> <p>02 Mar 2021 Acquisition of easements has commenced. PWA procured to undertake this acquisition.</p> <p>24 Feb 2021 Action Item - Water and Wastewater Easement Acquisitions - Adaminaby and Bombala</p> <p>02 Feb 2021</p>	

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Process has commenced. PWA engaged to assist SMRC with the applications.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	225/20	Coordinator Land & Property	Operations	31/08/2022	N
Peak View Hall That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall: <ul style="list-style-type: none"> A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc; B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. 					
Notes 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 Further prompt for "urgent" update on processing tabled to Crown Lands on 18/10/22. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point - awaiting advice from Crown Lands. 02 Aug 2022 No further update at this point. 06 Jul 2022 Crown Lands update on 24/6/22: "It is still within the system for the changeover to take place. Process completion timeline is uncertain." 01 Jun 2022 Peak View Volunteer Bushfire Brigade Association provided their formal letter of request to the State to become the CLM for Reserve 56109 on 8/5/22. Crown Lands to advise when process has been formalised from their side. 03 May 2022 Crown Land reviewing Council's wish to relinquish the role of Crown Land Manager for Reserve 56109 – Peak View Memorial Hall. The Peak View Volunteer Bushfire Brigade Association Incorporated (INC2101407) wish to assume the role of CLM. 01 Mar 2022 A&B - Land & Property are endeavouring to negotiate an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. Council has received some conflicting advice from Crown Lands in terms of the smoothest way to progress - Further consult is in action. 31 Jan 2022					

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The Peak View Volunteer Bushfire Brigade Association have achieved incorporation status in the state of NSW, with indication that it will be this entity which will officially nominate as the alternate Crown Land Manager of the site. Land & Property will table this revised scenario to Crown Lands as a concept just to make sure there are no conflicts from that side of things. , Note: From the Lions Club (funding) perspective, they have indicated that as long as the group is an incorporated not-for-profit entity then the Lions aspect can proceed.

12 Nov 2021
This Peak View Hall scenario remains a work in progress, as the community group has still not formed themselves to a legal entity standard that meets the Lions Club funding needs. Teena Paterson had recent chats with both Chris Reeks (Lions Club) & James Barron (community stakeholder) and they are trying to sort out the logistics so that they can then offer us (as the current CLM of the site) a proposed pathway of arrangements.

28 Sep 2021
The funding has been approved after delay and money is being allocated. The transfer of Crown Reserve 56109 with care and control to Peak View Progress Association is now going ahead. Teena Paterson is aware and can progress the transfer as needed.

09 Aug 2021
No further update.

02 Jul 2021
No further update.

09 Jun 2021
No further update.

03 May 2021
Chris Reeks of Lions Club Cooma advised that there has been no further update regarding this funding.

28 Apr 2021
Chris Reeks has advised that Lions Club is to meet 7/4/21 and this item will be discussed then. The estimated timing for funding is April 2021.

26 Feb 2021
SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.

24 Feb 2021
Action Item - Peak View Hall.


02 Feb 2021
A – Completed. B - Discussions in progress


28 Jan 2021
Discussions are in progress.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	228/20	Senior Project Manager	Strategy	31/03/2022	N


Strategy Review - Vale Street Land
That Council defer the report to a later date following a councillor workshop.

Notes
16 Jan 2023
No change as per previous update
30 Nov 2022

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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<p>Report to Council early 2023 as per previous update. Corporate Projects undertaking full quotation on existing building compliance upgrades as alternate option.</p> <p>02 Nov 2022 Additional meeting held with Colliers International with CEO, CSO and Mgr Corporate Projects 26th October 2022. Scope of works now complete. , Due to FSR, SRV and financial reporting this report and briefing will be presented to Council in early 2023.</p> <p>22 Sep 2022 Draft provided to CSO and CEO for review. Council briefing expected November 2022.</p> <p>24 Aug 2022 Consultants have provided 2 interim/draft reports to staff. Both reports have resulted in additional options requested to be included. The final development of those options is currently underway with a report due in early September. The reports include master planning (architectural studies) and real estate feasibility options.</p> <p>04 Aug 2022 Report due mid-August.</p> <p>06 Jul 2022 Colliers International and Cox Architects (ACT) reports due mid-July for review.</p> <p>01 Jun 2022 Colliers International have been engaged to assist with Civic Centre plans, which includes the review of the Vale Street land. , Colliers undertaking a workshop with ELT mid-June with reports expected from their engagement, including Master Plan (Cox Architecture) last quarter 2022.</p> <p>24 Jan 2022 Work on determining options for the site has recommenced following recruitment of positions that had been vacant for some time. Colliers International will be engaged to undertake a review of the site and options for the future direction in relation to Council's offices.</p> <p>16 Dec 2021 No further update.</p> <p>30 Nov 2021 Two new staff commenced this week. This will allow tasks to be reassigned and allow this project to proceed.</p> <p>29 Nov 2021 Waiting on staff vacancies to be filled before strategy review to be undertaken.</p> <p>01 Jul 2021 Expressions of interest have been sought to undertake a review to identify if there is a viable option to develop new offices and the process will commence soon.</p> <p>06 May 2021 The closing date for expressions of interest to review options for the future use of the site have not yet closed.</p> <p>01 Apr 2021 Quotations are being sought to undertake a review of the options for development of offices on the Vale Street property. This will be critical in determining whether the site should be retained.</p> <p>02 Mar 2021 Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop.</p> <p>24 Feb 2021 Action Item - Strategy Review - Vale Street Land.</p> <p>02 Feb 2021 Time has been scheduled in an upcoming Councillor Briefing Session for Councillors to discuss this issue.</p> <p>27 Nov 2020 Time will be arranged for a fuller discussion on the options for the Council offices.</p>		

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	240/20	Coordinator Strategy Development	Strategy	15/12/2022	N
Bicentennial Garden/ Parks - Bombala That Council: A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future; B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.					
Notes 27 Jan 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 20 February 2023. 22 Dec 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023. 22 Nov 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023. 28 Oct 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023. 27 Sep 2022 To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid-2023. 26 Aug 2022 To be added to the draft LEP. 03 Aug 2022 No further update. 24 Jun 2022 To be included within the draft LEP by December 2022. 24 May 2022 To be included in draft LEP by December 2022. 29 Apr 2022 Process for heritage listing to be finalised through LEP process. 25 Mar 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW. 24 Feb 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW. 29 Oct 2021 No further update - Process for heritage listing to be finalised. 30 Sep 2021					

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No further update - Process for heritage listing to be finalised.

30 Aug 2021

No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's heritage Officer to seek clarification around this.

02 Jul 2021

No further update - Process for heritage listing to be finalised.

01 Jun 2021

No further update - Process for heritage listing to be finalised.

04 May 2021

C - Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.

07 Apr 2021

No further update.

03 Mar 2021

C - Assessment completed, currently being reviewed by Council's Strategic Planning team.


02 Feb 2021


C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

29 Jan 2021

A - To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B - Completed. C - A request has been sent to Council's Heritage consultant to consider this item for heritage listing.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/09/2020	167/20	Coordinator Land & Property	Operations	19/10/2020	N
Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply That Council: <ol style="list-style-type: none"> Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the <i>Local Government Act 1993</i>; Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i>; Authorise the CEO to sign any documentation required for this Acquisition process. 					
Notes 29 Jan 2023					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</p> <p>29 Nov 2022 PWA advice as to any material changes which impact the acquisition scope is pending.</p> <p>31 Oct 2022 No further update.</p> <p>03 Oct 2022 No further update at this point.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 No further updates.</p> <p>27 May 2022 No further updates.</p> <p>25 Mar 2022 No further update.</p> <p>20 Jan 2022 No further updates.</p> <p>03 Nov 2021 No further updates.</p> <p>28 Sep 2021 No further updates.</p> <p>30 Aug 2021 No further updates.</p> <p>09 Jun 2021 No further updates.</p> <p>30 Mar 2021 No further updates.</p> <p>02 Mar 2021 Acquisition currently underway.</p> <p>24 Feb 2021 Action Item - Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply.</p> <p>02 Feb 2021 No further update.</p> <p>Dec 2020 No further update.</p>		

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Nov 2020

A to D - Acquisition process underway and being managed by the Water/Wastewater Team. A - This will take place when required.

Oct 2020

A to D - Acquisition process underway. E - This will take place when required.

Sept 2020

A to D - Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E - This will take place when required.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/09/2020	176/20	Coordinator Land & Property	Operations	30/09/2022	N

Request for Easement Over Council Land in Cooma

That Council

A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:

- i. All costs being borne by the owner of Lot 1 DP 224408.
- ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance.
- iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and

B. Authorise Council's CEO to execute any documents necessary to register the easement.

Notes**29 Jan 2023**

No further update at this point.

29 Nov 2022

No further update at this point.

31 Oct 2022

No further update.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

02 Aug 2022

No further update at this point.

06 Jul 2022

No further update at this point.

01 Jun 2022

No further update at this point.

03 May 2022

No further update at this point.

01 Mar 2022

No further update at this point.

Date From:

1/02/2018


Date To:

30/01/2023

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SNOWY MONARO

REGIONAL COUNCIL

31 Jan 2022

Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owner's consent & Administration Sheet were signed by CEO. Update has been sought from Planning as to the application's progression.

02 Nov 2021

No further update at this point in time.

04 Oct 2021

No further update at this point.

05 Sep 2021

Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration.

04 Aug 2021

Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects.

04 Jul 2021

No further update at this point.

06 Jun 2021

Follow up with the landowner benefiting from the easement as to the licence status required,

05 May 2021

No further update at this point.

31 Mar 2021

No further update.

01 Mar 2021

No further update.

02 Feb 2021

A - The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.

Nov 2020

A&B - Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.

Oct 2020

A - Landowner has been notified and is proceeding with the plan. B - Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.


Sep 2020

A - The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement.
B - The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/08/2020	146/20	Governance Officer	Strategy	1/09/2022	N

Endorsement of SMRC Section 355 Manual

That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.

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Notes
01 Feb 2023
No further progress - date to be advised.
20 Dec 2022
No further update. A date for the manual to be sent to council will be determined in the new year.
24 Nov 2022
The manual is scheduled to be sent to council, with a date to be determined, in the new year.
02 Nov 2022
Further discussion with internal stakeholders to clarify support contact officers for open spaces and community facilities services. The workshop for councillors scheduled for November 2022 was convened in October. A date for the manual to be sent to council for adoption will be determined in the new year.
06 Oct 2022
Discussion with staff developing the recreation and open space strategy has taken place to commence a review of relevant sections of the draft manual to ensure consistent advice and communications with the committees. The review will conclude after the presentation of the strategy to councillors at a workshop scheduled for November 2022.
06 Sep 2022
No further progress since 04/08/2022.
04 Aug 2022
Work has resumed updating the manual applying new style guide and updating GST management following discussion with finance staff.
12 Jul 2022
No further update.
02 Jun 2022
Process delayed due to ongoing vacancy in Governance team. Target date expected 1 September 2022.
10 May 2022
Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.
09 Mar 2022
Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.
01 Apr 2021
No further update.
24 Feb 2021
Action Item - Endorsement of SMRC Section 355 Manual
19 Jan 2021
No further progress.
26 Nov 2020
The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the February 2020 briefing session.
02 Nov 2020
A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.
25 Sep 2020
Documentation has been subjected to a final review and proof read prior to being sent out.
31 Aug 2020

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The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/07/2020	107/20	Facilities Officer	Operations	30/11/2022	N
Health One Facility, Jindabyne That Council A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.					
Notes 24 Jan 2023 Agreement reached with Essential Energy as to inclusions required to show power easement. Awaiting updated plan from surveyor. 23 Nov 2022 Discussions continuing with Essential Energy as to requirements for easement. Surveyor considering disclaimer with 4m easement to cover the exact cable location. Work progressing with new Practice Manager of JMP as to formation of Building Management Committee once subdivision finalised. 31 Oct 2022 Further request from Essential Energy for easement location. Discussions ongoing with surveyor to finalise. 27 Sep 2022 Essential Energy have requested further detail for electricity easement on survey plan. Sent to surveyor for further discussion and update. 06 Sep 2022 No further update. 30 Aug 2022 Updated 88B sent to Essential Energy for sign off. Awaiting response. 26 Jul 2022 Awaiting updated 88B Instrument from lawyers. 01 Jun 2022 A - Complete. B - Pending: Awaiting internal response from Planning Department as to issue of subdivision certificate. 10 May 2022 Target date changed by Paterson, Teena from 30 November 2021 to 30 November 2022 - Adjusted timeline estimate. 04 May 2022 A - Building Management Statement signed by CEO. B - Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee. 01 Mar 2022 A - Building Management Statement signed by CEO. B - Finalising Plan of Subdivision prior to establishment of Building Management Committee. 06 Sep 2021 Follow up query to Planning as to status of subdivision approval. 27 Apr 2021 Waiting on Subdivision Certificate approval.					

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25 Mar 2021

Subdivision Certificate and Modifications now lodged by Dabyne Planning.

02 Mar 2021

Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.

24 Feb 2021

Action Item - Health One Facility, Jindabyne.

02 Feb 2021

A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.

27 Nov 2020

No further update

27 Oct 2020

A - Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B - Building Management Committee to be formed with HealthOne once above items have been finalised.

24 Sept 2020

A - Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B - Building Management Committee to be formed with HealthOne.


26 Aug 2020

A - Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B - Building Management Committee to be formed with HealthOne.

22 July 2020

A - Building Management Statement sent to Chief Executive Office for signing. B - Will work on creation of Building Management Committee once BMS signed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/06/2020	80/20	Coordinator Land & Property	Operations	31/03/2022	N
Acquisition of Land - RFS Shed Michelago That Council A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m ² for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ; B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m ² by compulsory process under section 186(1) of the Local Government Act 1993; C. Classify the land as operational land in accordance with the Local Government Act 1993; D. Note that this acquisition is not for the purpose of resale; and E. Authorise CEO to sign any documentation required for this Acquisition process.					
Notes 29 Jan 2023 A - In progress. TfNSW have indicated that they will accept the valuation provided, accepting that this was a joint valuation instruction from SMRC & TfNSW. Formal letter of offer to be tabled by SMRC, as Acquiring Authority, to TfNSW in regards to compensation, per LAJTC Act. B - Pending completion of negotiations related to A. C - No action needed. D - No action needed. E - Ongoing as the acquisition process progresses.					

Date From: Date To:	1/02/2018 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	
29 Nov 2022 Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation (\$11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as required by the Just Terms Act. TfNSW to review further, with their response pending.			
31 Oct 2022 Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes.			
03 Oct 2022 Valuation feedback received and in review.			
31 Aug 2022 Valuation actioned and payment for this service aspect approved. PWA progressing the matter.			
26 Jul 2022 A - Plans of Acquisition have been registered with LRS, valuation still to be completed. B - Dependant on A, C. No Action Needed.			
05 Jul 2022 A - No Further Update - PWA still awaiting valuation. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
30 May 2022 A - No Further Updates. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
04 May 2022 A - Awaiting valuation results, email sent to PWA requesting update for this matter. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
01 Apr 2022 A - Awaiting valuation to be complete. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
02 Mar 2022 B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
24 Jan 2022 A - SMRC reviewing PWA recommendation for valuation. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
16 Dec 2021 A - PWA reviewing valuation service quotes. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.			
15 Sep 2021 PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).			
17 Aug 2021 PWA advise project is still on track for deliver before end of year. PWA waiting for response from UGL Regional Linx.			
02 Aug 2021 Advice received from UGL Regional Linx takeover of John Holland - PWA advised acquisition should be complete before Jan 2022 take over.			
04 Jul 2021 No further update at this point.			
06 Jun 2021 No further update at this point.			
27 Apr 2021 No further updated at this stage.			
23 Mar 2021			

Date From:

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IN-PROGRESS ACTIONS REPORT

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SNOWY MONARO

REGIONAL COUNCIL

The survey plan has been prepared by PWA to enable the acquisition process to continue.

02 Mar 2021

No further update.

24 Feb 2021

Action Item - Acquisition of Land - RFS Shed Michelago.

02 Feb 2021

No further update.

Nov 2020

A to C - This process will take approximately 18 months.

Oct 2020

A to C - Acquisition process underway. D&E - Will be adhered to throughout this process.

Sep 2020

A to C - Survey Plan Quote to be received shortly.

Aug 2020

A to C - Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D&E - Will be adhered to throughout this process.

Jul 2020

A to C - Acquisition process underway. D&E - Will be adhered to throughout this process.

Jun 2020

A to C - The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E - Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/04/2020	69/20	Economic Development Officer	Communications	18/05/2020	Y

Bombala Commercial Precinct Painting

That Council

A. Note the previous resolution ADA96/16 adopted by the Administrator;

B. Note the previous resolution 297/17 adopted by Council;

C. Rescind Part C of resolution 297/17 and replace it with:

Authorise expenditure of \$10,000 directly to the Bombala and District Chamber of Commerce to assist with the current street upgrade project. The Chamber must agree to use the money on paint and provide supporting documentation to Council once the project is completed.

Notes

20 Dec 2022

Complete - Action closed.


29 Nov 2022


Painting in progress with completion date for December 2022.

31 Oct 2022

No further update.

26 Sep 2022

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	<p>Funds have been spent at both Murphy's and Bombala Electrical and Hardware for businesses to use on paints agreed upon with Pip Giovanielli. Currently Koathes has been completed, the Newsagency and Butcher are underway. Next up will be Lou Lou's, Kitchen 1888 then Murphy's Outdoor Living.</p> <p>25 Aug 2022 No further update.</p> <p>29 Jul 2022 Bombala Chamber of Commerce met with Pip Giovanielli, the heritage adviser to SMRC, to assist in business selection of heritage colours. With the view to be painting in the spring.</p> <p>25 Jul 2022 This resolution references the incorrect resolution number. Correct resolution number is 295/17.</p> <p>05 Jul 2022 Bombala Chambers are co-ordinating businesses to discuss the colour options available to them under the heritage colours with Council's heritage advisor to ensure adherence to council resolution 295/17 Part D. Bombala Chambers also applying the funds to both Buy-Rite Bombala and Murphy's Building Supplies for individual businesses to purchase agreed paint. Business are now hoping to get painting in the early spring once weather allows for outside painting.</p> <p>01 Jun 2022 The Economic Development Officer has met with the Bombala Chamber President who advises that the target for completion remains the end of June but they are having difficulties finding tradespeople so the completion date may be extended.</p> <p>05 May 2022 Bombala Chamber have advised they are still working towards the end of June for completion of this project.</p> <p>05 Apr 2022 No further update. Will receive update from Bombala Chamber on progress during April.</p> <p>28 Feb 2022 No further update.</p> <p>24 Jan 2022 Bombala Chamber of Commerce advised they are aiming to complete this project by the end of financial year.</p> <p>24 Dec 2021 No further update.</p> <p>01 Nov 2021 Approximately \$2,000 spent. COVID has impacted delivery.</p> <p>29 Sep 2021 No further update.</p> <p>31 Aug 2021 No further update.</p> <p>03 Aug 2021 No further update.</p> <p>30 Jun 2021 No further update.</p> <p>01 Jun 2021 No further update.</p> <p>27 Apr 2021 No further update.</p>	

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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29 Mar 2021

No further update.

25 Feb 2021

No further update.

24 Feb 2021

Action Item - Bombala Commercial Precinct Painting.

02 Feb 2021

No further update.

30 Nov 2020

Update received from Bombala Chamber of Commerce. They are still negotiating with main street businesses to cover the cost of labour for the painting, given the cost of the actual paint is covered by the project. Aiming for completion of project by May 2021.

04 Nov 2020

Still in progress by Bombala Chamber.

28 Sept 2020

No further update.

02 Sept 2020

Still in process of being implemented by Bombala Chamber.

02 July 2020

Project in progress and resting with Bombala Chamber – no further update from below.


03 June 2020


Arrangements for payment finalised. Awaiting reports from the chamber on execution of the project in due course.

05 May 2020

A purchase order will be issued to the Chamber of Commerce this week so that they can send us an invoice and be paid.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/03/2020	55/20	Manager Infrastructure	Operations	30/12/2021	N
Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land. B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898. C. Council to be responsible for all costs for creation and registration of the plan for the right of way. D. Authorise the Chief Executive Officer to negotiate the compensation for the easement. E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.					
Notes 04 Jan 2023 After a desktop investigation of the proposed access site for purchase, it was noted that there is no obvious access to the Middlingbank Quarry from this site. 30 Nov 2022 Comment has been raised to the Infrastructure Team about a property that may be for sale which could allow access to the Middlingbank Quarry. This will be investigated.					

Date From: Date To:	1/02/2018 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	
<div><div><div>02 Nov 2022 No further updates.</div><div>07 Oct 2022 No further update.</div><div>06 Sep 2022 No further update</div><div>03 Aug 2022 No further update</div><div>07 Jul 2022 No further action.</div><div>07 Jun 2022 No further update.</div><div>11 May 2022 No further update.</div><div>08 Feb 2022 All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown Road Reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown Road Reserve.</div><div>29 Sep 2021 This action will be subject to a Council report for consideration in November 2021.</div><div>05 Jul 2021 The Owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry., Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown Road (unformed) that’s established along the boundary of Lot 1 and Lot 2.</div><div>04 Jul 2021 No further update at this point.</div><div>06 Jun 2021 No further update at this point.</div><div>05 May 2021 No further update at this point.</div><div>31 Mar 2021 No further update.</div><div>01 Mar 2021 A - Negotiations continue with Manager Infrastructure spearheading discussions. B - Draft plan for right of access pending results of A. C to E - These actions will take place at the appropriate time.</div><div>24 Feb 2021 Action Item - Proposed Acquisition of Easement for Access to Middlingbank Quarry.</div><div>02 Feb 2021 A - Letter has been sent to Council’s solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B - Surveyor has submitted a draft plan for right of access and this will be finalised as soon as negotiations are completed.</div></div></div>			

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

04 Dec 2020

A - Completed. B - Discussions are ongoing to decide the best approach for a permanent access.

23 Oct 2020

A - The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B - The process to secure permanent access will commence shortly. C - These actions will take place at the appropriate time.

24 Sept 2020

A - The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.

26 Aug 2020

A - Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B - The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C - Council has engaged the surveyor and will be responsible for all costs. D - Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.

28 Jul 2020

A - No update. B - Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.

26 Jun 2020

A - Negotiations with landowners are ongoing. - B. Requests for quotations for survey have been advertised.

28 May 2020

A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing.


24 Apr 2020

An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.

26 Mar 2020

Negotiations have commenced with the landowner.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/03/2020	44/20	Coordinator Land & Property	Operations	31/12/2022	N
Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park					
That Council					
A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)					
B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.					
Notes					
29 Jan 2023					
No further update at this point.					
29 Nov 2022					
LRS requires further investigation as to historic use of the park (substantiation of memorial construction background; additional disinterested witness declarations etc) to support any online lodgement of possessory transfer claim.					
31 Oct 2022					
No further update at this point.					
03 Oct 2022					


Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>No further update at this point.</p> <p>31 Aug 2022 No further update at this point.</p> <p>02 Aug 2022 No further update at this point.</p> <p>06 Jul 2022 No further update at this point.</p> <p>01 Jun 2022 No further update at this point.</p> <p>03 May 2022 Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.</p> <p>01 Mar 2022 No further update at this point.</p> <p>31 Jan 2022 Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession - Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.</p> <p>02 Nov 2021 No further update at this point in time.</p> <p>04 Oct 2021 No further update at this point.</p> <p>05 Sep 2021 No further update at this point.</p> <p>04 Aug 2021 No further update at this point.</p> <p>04 Jul 2021 Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition - Lot 16 Section 1 DP 1242 - Berridale Memorial Park – will not be used for any trading undertaking.</p> <p>06 Jun 2021 Amended Application for Possessory Title lodged to include additional details of the Grants of Probate (as received from the Supreme Court of NSW).</p> <p>05 May 2021 Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.</p> <p>31 Mar 2021 LRS requested details of two disinterested persons willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.</p> <p>01 Mar 2021 Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>24 Feb 2021 Action Item - Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park</p>		

Date From:1/02/2018

Date To:30/01/2023

IN-PROGRESS ACTIONS REPORT

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SNOWY MONAROREGIONAL COUNCIL

02 Feb 2021

A&B - Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.

Dec 2020

A - A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.

Nov 2020

A - An email was sent to the local branch of the RSL asking for an update. B - To be completed upon acquisition of the land.

Oct 2020

A - The Snowy River branch of the RSL was notified of Council’s intention to apply for possessory title and the branch has sent the notification to The RSL’s head office for a response.

Sept 2020

Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.

Aug 2020

A - Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands. B - Lot 16 will be classified upon acquisition through the resolution of Council.

Jul 2020

The CEO has executed the documents.

Jun 2020

Application is proceeding.

May 2020

Documentation is being prepared to lodge an application for Possessory Title.

Apr 2020

Council’s solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.

Mar 2020

Council’s solicitor has been requested to prepare the documentation.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/11/2019	408/19	Property Officer	Operations	30/06/2022	N

Closure of Part of the Road Reserve in Barrack Street Cooma

That Council

A. Approve the closure of part Barrack Street Cooma in accordance with the plan attached to this report following consideration of the submissions attached to the report;

B. Submit a S138 Application (Roads Act NSW 1993) for consent to commence construction of the learner bike track whilst the road closure is proceeding; and

C. Notify residents who submitted objections of the decision of Council.

Notes


30 Jan 2023


A - Complete.

B - Part 1 Complete, Learner Bike Track has been constructed | Part 2 In progress, the following request has been received from LRS:

1. Requisition Item 6.4

Following revision of the plan, Lot 42 is comprised in Government Gazette dated in 3/7/1888 Folio 4507:

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Committee:		Ordinary Council	
<ul style="list-style-type: none">• Council are required to complete a Statement of Title Particulars Form.• Attach a copy of the relevant gazette and lodge as a 'letter' file through ePlan. <p>This will facilitate title issue for that Lot upon registration of this plan.</p> <p>NB: NSWLRS will create a Conversion Action (CA) using the STP & gazette as evidence of ownership.</p> <p>NB2: Lot 42 is road until such time as it is closed following registration of this plan. The date for completion of all outstanding matters has been extended to 19/3/2023.</p> <p>Land & Property Officer completed the requisition for LRS on 17/1/2023 and sent to Jack Atkinson (surveyor) to lodge with LRS.</p> <p>C - Complete.</p> <p>23 Nov 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress, currently back with LRS to finalise requisitions. LRS have come back requesting the Surveyor submit the Old System Search Report (and other if applicable) of Barrack Street in order to verify the status of the land for Lot 42 is entirely comprised in GZ 6/7/1888 Folio 4645. This request is being processed. C - Complete.</p> <p>01 Nov 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress, currently back with LRS to finalise requisitions. C - Complete.</p> <p>06 Oct 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress, no update from the surveyor. C - Complete.</p> <p>23 Aug 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress, no update from the surveyor. C - Complete.</p> <p>01 Aug 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress, no update from the surveyor. C - Complete.</p> <p>28 Jun 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress advised by the surveyor on 30/05/22 that he has a couple of requisitions that need attending to on this and was hoping to work on them in late May/early June. C - Complete.</p> <p>31 May 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress advised by the surveyor on 30/05/22 that he has a couple of requisitions that need attending to on this which he will hopefully work on it late in the week. C - Complete.</p> <p>02 May 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress and no further update. C - Complete.</p> <p>04 Apr 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress and no further update. C - Complete.</p> <p>23 Feb 2022</p> <p>A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed Part 2 In progress and no further update. C - Complete.</p> <p>13 Dec 2021</p> <p>No further update.</p> <p>25 Nov 2021</p> <p>No further update.</p> <p>21 Oct 2021</p> <p>Correspondence received from BMR confirming of registration of the land in the name of Snowy Monaro Regional Council. They have advised the surveyor as well.</p> <p>19 Oct 2021</p>			

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	<p>B - Part 2: BMR confirmed the Application to Record a New Registered Proprietor electronically with LRS was lodged on 18 October 2021 - as it needed to be updated from The Council of the Shire of Cooma-Monaro. BMR will advise once the Application has been registered.</p> <p>27 Sep 2021 A - Complete. Approval granted - Council Meeting 21 November 2019. B - Part 1 Complete - learner bike track has been constructed Part 2 In progress - plan is with LRS. Once registration is complete Jack Atkinson Surveying will notify Council and BMR can complete Application to Record a New Registered Proprietor for the land. C - Complete - only 2 objections were received and were responded to at the time.</p> <p>06 Sep 2021 Confirmation of status sought from surveyor.</p> <p>04 Aug 2021 No further update at this point.</p> <p>04 Jul 2021 No further update at this point.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 Follow up with Solicitor and Surveyor actioned to progress.</p> <p>31 Mar 2021 No further update.</p> <p>01 Mar 2021 No further update.</p> <p>24 Feb 2021 Action Item - Closure of Part of the Road Reserve in Barrack Street Cooma.</p> <p>22 Jan 2021 A&B - Plan has been lodged with LRS for registration when it will be classified as operational land.</p> <p>04 Dec 2020 A - An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23 Oct 2020 A - Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B to D - These actions will be carried out at the appropriate time.</p> <p>24 Sep 2020 A to B - Crown Lands responded to Council's email to say that the Old Title search is currently underway and we should receive the results shortly. C - A plan of consolidation will be prepared as soon as the road closing is registered. D - The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26 Aug 2020 Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p> <p>29 Jul 2020 Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26 Jun 2020 When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council's solicitor definitive evidence was not found. B - Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28 May 2020 Council's solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24 Apr 2020</p>	

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.

26 Mar 2020

The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.

02 Mar 2020

The plan will be lodged as soon as the subdivision certificate is to hand.

20 Jan 2020

Registration of the plan should be gazetted soon.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/11/2019	422/19	Coordinator Strategy Development	Strategy	23/12/2019	N

Managing Heavy Vehicles in Bombala Town Centre - Community Consultation

That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.

Notes

27 Jan 2023

On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

22 Dec 2022

On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

22 Nov 2022

On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

28 Oct 2022

On-site discussions with Mayor and staff have taken place. No further action at this point.

27 Sep 2022

On-site discussions with Mayor and staff have taken place. No further action at this point.

26 Aug 2022

Some on-site discussions with staff and Mayor undertaken.

03 Aug 2022

No further update.

24 Jun 2022

This consultation work has not been planned for the 2022-2023 FY.

24 May 2022

This consultation work has not been planned for 22/22 financial year.

29 Apr 2022


This consultation work has not been planned for 22/22 financial year.

25 Mar 2022

This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.

24 Feb 2022

This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<div><div>29 Oct 2021 No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.</div><div>30 Sep 2021 No further update - Strategic Planning Team to seek additional information from Councillors.</div><div>30 Aug 2021 No further update - Strategic Planning to seek additional information.</div><div>02 Jul 2021 No further update.</div><div>01 Jun 2021 No further update.</div><div>04 May 2021 No further update - Strategic Planning to seek further information.</div><div>01 Apr 2021 No further update - Strategic Planning to seek additional information.</div><div>03 Mar 2021 No further action at this stage.</div><div>24 Feb 2021 Action Item - Managing Heavy Vehicles in Bombala Town Centre - Community Consultation.</div><div>25 Jan 2021 An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.</div><div>27 Nov 2020 A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend.</div><div>05 Nov 2020 No further update.</div><div>25 Sep 2020 No further update.</div><div>03 Sep 2020 No further update.</div><div>01 Jul 2020 No further update. Consultation occurred from September 2019 to October 2019.</div><div>01 Jun 2020 Communication distribution proposed re Bombala Town Centre Community Consultation:<ul style="list-style-type: none">•Noticeboards – IGA and Newsagency,•Bombala Times and Monaro Post•Facebook – Bombala Noticeboard•Facebook – SMRC page•Facebook – SMRC Business Forum Group•Radio – capital network and 2MNO•Notice at SMRC office•Info sent to SMRC customer service for any enquiries</div></div>		


Date From:1/02/2018

Date To:30/01/2023

IN-PROGRESS ACTIONS REPORT

Committee:

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SNOWY MONARO

REGIONAL COUNCIL

•SMRC website

27 Apr 2020

Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.

24 Mar 2020

No further update.

28 Feb 2020

Ongoing.

03 Feb 2020

Ongoing.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/10/2019	389/19	Coordinator Land & Property	Operations	31/08/2022	N

Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road

That Council, consistent with the guidelines contained within with the body of report,

A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;

B. That Council be responsible for any additional costs including survey, legal fees, fencing;

C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and

D. Approach the plantation owners for a contribution towards the works prior to commencing the project.

Notes

29 Jan 2023

Awaiting details from surveyor as to status.

29 Nov 2022

Follow up prompt to surveyor as to status of plan registration actioned on 11/11/22.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

Awaiting communication from surveyor regarding Certificate of currency for requisition.


05 Jul 2022


No Further Updates - Surveyor to assess site on Friday 08/07/2022.

30 May 2022


No Further updates - Followed up with surveyor awaiting response.


04 May 2022

Date From: Date To:	1/02/2018 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	
<p>A - LRS requisition received, awaiting surveyor to address requisition. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid. Complete.</p> <p>01 Apr 2022 No Further Update.</p> <p>02 Mar 2022 A - Awaiting LRS registration of plans to allow for land ownership to be transferred. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid. Completed.</p> <p>24 Jan 2022 Subdivision Application (DA) approved. Plans to be registered with LRS.</p> <p>15 Dec 2021 Awaiting Subdivision Application approval.</p> <p>14 Oct 2021 Subdivision Application lodged with Planning.</p> <p>28 Sep 2021 Signed Admin Sheet & Subdivision Application received in Berridale Office, Admin Sheet to be returned to surveyor & sub div application to be lodged.</p> <p>17 Aug 2021 Subdivision application & administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.</p> <p>02 Aug 2021 Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.</p> <p>04 Jul 2021 A to C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D - Completed.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update.</p> <p>01 Mar 2021 Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p> <p>24 Feb 2021 Action Item - Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>02 Feb 2021 A to C - A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process. D - A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>Nov 2020 A to C - Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered. D - Letter has been sent to Plantation Owners.</p> <p>Oct 2020</p>			

Date From: Date To:	1/02/2018 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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<p>A to C - Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the Administration Sheet received from landowner. As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged. D - Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>Sept 2020 A to C - The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property. D - Nearby plantation owners to be approached in writing seeking contribution to the purchase.</p> <p>Aug 2020 A to C - When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner. A - Council has paid for survey and legal fees will be paid upon receipt of invoice. B - Documents will be signed by the CEO when appropriate. C - Plantation owners are not affected and therefore will not be asked for a contribution.</p> <p>Jul 2020 Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.</p> <p>Jun 2020 Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted. A - Purchase price has been negotiated and agreed by both parties. B - This acquisition does not affect the plantation owners.,</p> <p>May 2020 An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.</p> <p>Apr 2020 Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.</p> <p>Mar 2020 MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.</p> <p>Feb 2020 MOU with property owner, waiting return of same.</p> <p>Jan 2020 Staff have spoken to land owner and are waiting for a written response.</p>			

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/09/2019	343/19	Coordinator Land & Property	Operations	30/11/2023	N
Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve That Council A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993; B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991; C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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<div>D. Upon receipt of the Minister’s/Governor’s approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;</div> <div>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</div> <div>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council’s acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</div> <div>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition.</div>		
Notes <div>01 Feb 2023<div>No further update this point.</div></div> <div>29 Nov 2022<div>Survey Plan has been completed. Plan has been registered with LRS (DP 1285419). Application to Crown Lands for 'No Objection to PAN' to be submitted, as part of the prescribed Compulsory Acquisition process.</div></div> <div>31 Oct 2022<div>Surveyor has an impasse with LRS registering the plan. Surveyor following up as priority. PWA aware of the circumstances.</div></div> <div>03 Oct 2022<div>No further update.</div></div> <div>31 Aug 2022<div>No further update at this point.</div></div> <div>26 Jul 2022<div>No Further Update.</div></div> <div>05 Jul 2022<div>A - Survey plans have been revised by stakeholders, minor corrections required to title and minor correction required on administration sheet. Once corrections are made plans and admin sheet will be lodged with LRS (plans previously referred to in action comments contained omissions and required alterations). Balance of resolution is process of delivering resolution A.</div></div> <div>30 May 2022<div>No Further Update.</div></div> <div>04 May 2022<div>A - Surveyor advised works will be conducted before end of June 2022. B - Awaiting delivery of A. C - Awaiting delivery of A. D - Awaiting delivery of A. E - Awaiting delivery of A.</div></div> <div>01 Apr 2022<div>No further update.</div></div> <div>02 Mar 2022<div>No further updates.</div></div> <div>24 Jan 2022<div>No Further update.</div></div> <div>16 Dec 2021<div>No Further update.</div></div> <div>15 Nov 2021</div>		

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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<p>A - COMPLETE. B - Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course]. B - Part 2) Awaiting Survey Plan.</p> <p>20 Oct 2021 A - COMPLETE. B - Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter toward Office of Local Government application. C - Waiting on B. D - Waiting on C. E - Waiting on D.</p> <p>17 Aug 2021 Native Title Search Received & email stating no objection to acquisition process from Bega LALC, request for adjustment to land claim sent to ORALRA by ALC.</p> <p>04 Aug 2021 The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.</p> <p>04 Jul 2021 No further update at this point.</p> <p>06 Jun 2021 No further update at this point.</p> <p>27 Apr 2021 Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>25 Mar 2021 Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.</p> <p>04 Mar 2021 No further update at this point in time.</p> <p>02 Feb 2021 A - Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>Nov 2020 A to G - Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>Oct 2020 A to G - Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>Sep 2020 A to G - Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>Aug 2020 A to G - This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>Jul 2020 A - Council is waiting on the survey to be completed. B - When the survey plan is received the application to the Minister and the Governor will be made. C - PANs will be served after the Minister and Governor's consent is received. D - Gazettal will take place after consent of the Minister and the Governor is received. E - Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F - Documents will be sent to the CEO for execution when appropriate. G - Upon acquisition the acquired property will be dedicated as road.</p> <p>Jun 2020 Surveyor is presently carrying out the work.</p> <p>May 2020 Surveyor advised that he will commence the survey in the next week.</p>		

Date From:

1/02/2018


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30/01/2023

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SNOWY MONARO

REGIONAL COUNCIL

Apr 2020

Surveyor has been engaged and expects to commence the survey in the immediate future.

Mar 2020

The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.

Feb 2020

The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.

Jan 2020

Currently waiting on survey plan.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2019	296/19	Coordinator Land & Property	Operations	31/03/2022	N

Road Closure and Creation of Road Reserve - Badja Road

That Council

A. Approve to formally close the Council public road that traverses lot 1 DP 124507, Lot 2 DP 1195991 and Lots 15,16 & 81 of DP 752146;

B. Engage the services of a Surveyor to prepare a plan of subdivision for the creation of a road reserve over Badja Road;

C. Agree to exchange the former closed road through the affected properties in compensation of the area required of the privately owned properties for the road reserve to be created over Badja Road; and

D. Authorise the General Manager to execute the documents to give effect to the above.

Notes

29 Jan 2023

A - Complete. B - Complete. C - In progress. Signed Purchaser Declaration to be provided by purchasers so that the transfer conveyancing can be completed. D - All documents required to be executed by CEO has been actioned at this point.

29 Nov 2022

No further update at this point.

31 Oct 2022

A - Complete. Road closure relating to land identified via registered subdivision as Lots 4 & 5 DP 1278251 was notified by NSW Gazette on 29 July 2022. B - Complete. The road reserve alignment of the actual constructed Badja Road has been declared public road by virtue of the registration of DP 1278251. Which identifies Lots 6,7 & 8 DP 1278251 as public road on title. C - In progress. D - All documents required to be executed by CEO has been actioned at this point.

03 Oct 2022

Awaiting advice from LRS as to status in order to progress.

31 Aug 2022


No further update at this point.

26 Jul 2022

A - Partially completed, as per 'B'. B - Objections cleared First title requested. C - Land exchange to occur when 'B' is finalised. D - To date all documents requiring execution have been completed by CEO

05 Jul 2022

A - Partially completed, as per 'B'. B - Crown Lands have requested further 14 Days, new end date of 14/07/2022, also clarification of closure with adjoining land holder will be undertaken in this time. From this the Gazette can be completed leading to; C - Land exchange to occur when 'B' is finalised. D - To date all documents requiring execution have been completed by CEO.

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30 May 2022 A - Partially completed, as per 'B'. B - Plans have been registered with LRS. Notifications issued to neighbours adjoining road reserve, notifiable authorities and in newspaper. Feedback period closes 29/06/2022. From this the Gazette can be completed leading to; C - Land exchange to occur when 'B' is finalised. D - To date all documents requiring execution have been completed by CEO.			
04 May 2022 A - As Per "B". B - Plans prepared and lodged with LRS - Requisitions have been lodge, awaiting assessment and registration. C - Exchange to occur once "B" has been completed. D - All required documentation to date has been executed by CEO.			
01 Apr 2022 No Further Update.			
02 Mar 2022 A&B - All LRS requisition items to be addressed by Council have been completed. Surveyor conducted site visit 01/03/2022 to assist with completing LRS requisition items to be addressed by surveyor. C - Exchange will occur when LRS registration is complete. D - All required documents to date have been executed.			
24 Jan 2022 No Further update, response from LRS yet to be received.			
15 Dec 2021 No Further update, response from LRS yet to be received.			
16 Nov 2021 A&B - Survey Plans are awaiting LRS registration. Two out of three requisitions from LRS have been addressed with the surveyor. Crown Lands conducting further investigations on status of road reserve ownership, third requisition is dependent on Crown's findings. C - Not actioned as A & B need to be finalised first. D - All required paperwork has be executed to date.			
21 Oct 2021 Surveyor advised plans were lodged with LRS 30/09/2021.			
28 Sep 2021 Followed up progress of this matter with surveyor, awaiting response.			
17 Aug 2021 Administration Sheet signed by landholders, posted to surveyor 06/08/2021. Awaiting LRS Fee for lodgement.			
02 Aug 2021 Subdivision Approved - Awaiting signature from one landholder. Admin sheet & plans will then be returned to Surveyor for lodgement with LRS.			
04 Jul 2021 No further update at this point.			
06 Jun 2021 Subdivision application lodged.			
05 May 2021 No further update at this point.			
31 Mar 2021 Administration sheet signing in progress by required parties.			
01 Mar 2021 Review of intended timeline to be conducted due to staff resource changes.			
24 Feb 2021 Action Item - Road Closure and Creation of Road Reserve - Badja Road.			
02 Feb 2021			

Date From:

1/02/2018


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SNOWY MONARO

REGIONAL COUNCIL

A&B - Landowner has been contacted by phone to advise that Council is going to commence the road closing process in early 2021. Letters and advertising will commence in late January.

Nov 2020

A&B - Letters to affected landowners and notifiable authorities being prepared. The road closing will effectively commence when the 28 day advertising period has ended. C - Letters to appropriate landowners include proposal to dedicate closed road in compensation for the area to be acquired.

Oct 2020

A - Subject of resolution 296/19. B - Survey plan has been received. C - Exchange will occur at the appropriate time. D - Documents will be executed at the appropriate time.

Sept 2020

B - The plan has been received and letters regarding road closure in accordance with legislative requirements are being prepared.

Jul 2020

A&B - Council is in receipt of a draft plan which has been checked and the surveyor has been requested to provide the final plan with Administration Sheet. When the final plan is received an application will be submitted for Subdivision Certificate.

Jun 2020

A - Surveyor has given assurance that the plan will be sent to Council in the next two weeks. B - This will be done in consultation with landowners after plan of subdivision is received.

May 2020

Contractor has been asked to forward plan and it is anticipated that it will be available very shortly.

Apr 2020

Discussion with the contractor revealed that due to COVID-19 there would be some delay but the plan is now expected any day.

Mar 2020

Council is waiting on survey plan before proceeding.

Feb 2020

Survey work is currently being carried out.

Jan 2020

Landmark Surveys have been engaged to carry out the survey and produce a plan.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/04/2019	151/19	Property Officer	Operations	28/02/2023	N

Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use

That Council

A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve.

B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.

Notes

30 Jan 2023

No further update.


23 Nov 2022


No further update.

01 Nov 2022

No further update.

26 Sep 2022

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No further update.			
23 Aug 2022			
No further update.			
01 Aug 2022			
No further update.			
28 Jun 2022			
No further update.			
31 May 2022			
No further update.			
02 May 2022			
No further update.			
04 Apr 2022			
No further update.			
23 Feb 2022			
No further update.			
13 Dec 2021			
No further update			
15 Nov 2021			
No further update.			
19 Oct 2021			
No further update.			
28 Sep 2021			
No further update.			
01 Sep 2021			
No further update.			
05 Aug 2021			
Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed / approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.			
04 Aug 2021			
Followed up with Crown Lands. Awaiting a response.			
04 Jul 2021			
No further update at this point.			
06 Jun 2021			
No further update at this point.			
05 May 2021			
No further update at this point.			
31 Mar 2021			
Further prompts to Crown Land actioned. No further update.			

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01 Mar 2021

No further update at this point in time.

24 Feb 2021

Action Item - Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use.

02 Feb 2021

A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.

04 Dec 2020

A - Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.

26 Oct 2020

A - A further email has been sent to Crown Lands requesting an update. B - The licence will be relinquished when Crown Lands has completed their processes.

24 Sep 2020

A - An email has been sent to Crown Lands asking for an update on the progress of this matter.

26 Aug 2020

A - Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B - The licence will be relinquished when Crown Lands has completed their processes.

29 Jul 2020

This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.

26 Jun 2020

Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A - Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager. B - The licence will be relinquished in conjunction with transfer to Council Management.

28 May 2020

Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.

24 Apr 2020

Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.

26 Mar 2020

Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.


02 Mar 2020

Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.

20 Jan 2020

This matter has been escalated at Crown Lands to achieve a decision on the way forward.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/03/2019	127/19	Coordinator Land & Property	Operations	31/03/2023	N
Delegate Disadvantaged Housing					
That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.					
Notes					
29 Jan 2023					

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<p>No further update at this point.</p> <p>29 Nov 2022</p> <p>No further update at this point.</p> <p>31 Oct 2022</p> <p>No further update at this point.</p> <p>03 Oct 2022</p> <p>No further update at this point.</p> <p>31 Aug 2022</p> <p>No further update at this point.</p> <p>02 Aug 2022</p> <p>No further update at this point.</p> <p>06 Jul 2022</p> <p>No further update at this point. NOTE: Any further report should involve integrated planning with the Housing and Social Services Committee.</p> <p>01 Jun 2022</p> <p>No further update at this point.</p> <p>03 May 2022</p> <p>No further update at this point.</p> <p>01 Mar 2022</p> <p>No further update at this point.</p> <p>31 Jan 2022</p> <p>SMRC continue to manage & own the properties in question. Future treatment of these land holdings as disadvantaged housing to be reviewed in the context of the broader housing & accommodation challenges being experienced across the LGA. Holistic approach required to also integrate forward planning with the recently initiated Housing and Social Services Committee.</p> <p>02 Nov 2021</p> <p>No further update at this point in time.</p> <p>04 Oct 2021</p> <p>No further update at this point.</p> <p>05 Sep 2021</p> <p>No further update. SMRC continue to manage & own the properties in question.</p> <p>04 Aug 2021</p> <p>No further update at this point.</p> <p>04 Jul 2021</p> <p>No further update at this point.</p> <p>06 Jun 2021</p> <p>No further update at this point.</p> <p>05 May 2021</p> <p>Updated option details being sought from Southern Cross Housing to enable accurate analysis in the present housing needs environment. Council continuing to manage properties.</p> <p>31 Mar 2021</p> <p>Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties.</p>		

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01 Mar 2021

Forward advice and notice the community to occur in March 2021. Profile flagging the general topic & basic elements of consideration.

24 Feb 2021

Action Item - Delegate Disadvantaged Housing.

02 Feb 2021

No further update.

Nov 2020

No further update.

Oct 2020

Design of consultation mechanics pending, with input from former Facilities staff to be included.

Sept 2020

It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.

Aug 2020

Council continuing to manage properties. Review of the background and full context relating to this item required by Land & Property unit.

Jul 2020

This area is now under the Land & Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.

Jun 2020

There is no further update as there has been too much occurring with bushfires and COVID.

May 2020

No further update.

Apr 2020

No further update.


Mar 2020


No further update.

Feb 2020


Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/02/2019	68/19	Coordinator Land & Property	Operations	30/09/2022	N
Parking in the laneway at the rear of the Jindabyne Town Centre That Council A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops. B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.					
Notes 29 Jan 2023 No further update at this point. 29 Nov 2022					


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<div>No further update at this point.</div> <div>31 Oct 2022</div> <div>No further update at this point.</div> <div>03 Oct 2022</div> <div>No further update at this point.</div> <div>31 Aug 2022</div> <div>No further update at this point.</div> <div>02 Aug 2022</div> <div>No further update at this point.</div> <div>06 Jul 2022</div> <div>No further update at this point.</div> <div>01 Jun 2022</div> <div>No further update at this point.</div> <div>03 May 2022</div> <div>No further update at this point.</div> <div>01 Mar 2022</div> <div>Completion of actions under this resolution will be generated by the tabling of an overarching report by Corporate Project team. Land & Property contribution to assist the report was provided in September 2021.</div> <div>31 Jan 2022</div> <div>Completion of actions under this resolution will be generated by the tabling of an overarching report by Corporate Project team. Land & Property contribution to assist the report was provided in September 2021.</div> <div>02 Nov 2021</div> <div>No further update at this point.</div> <div>04 Oct 2021</div> <div>Completion of actions under this resolution will be generated by the tabling of an overarching report by Corporate Project team. Land & Property contribution to assist the report was provided in September 2021.</div> <div>05 Sep 2021</div> <div>Land & Property team contributing guidance & information towards an additional report to be tabled to Council, under the overarching cover of Corporate Projects, in the near future.</div> <div>04 Aug 2021</div> <div>On 15/7/21 Land & Property met with Corporate Projects to discuss the development a proposed plan & schedule of works for the broader project (which this resolution item integrates with) of Jindabyne Town Centre upgrades.</div> <div>04 Jul 2021</div> <div>No further update at this point.</div> <div>06 Jun 2021</div> <div>No further update at this point.</div> <div>05 May 2021</div> <div>No further update at this point.</div> <div>31 Mar 2021</div> <div>No further update at this point.</div>		

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>01 Mar 2021 Further advice as to SAP intentions pending. Once more integrated planning has occurred the project will be in a position to progress, in consult with Corporate Projects team.</p> <p>24 Feb 2021 Action Item - Parking in the laneway at the rear of the Jindabyne Town Centre.</p> <p>02 Feb 2021 Awaiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p> <p>Nov 2020 A - This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p> <p>Oct 2020 A - This project has temporarily been place on hold. B - Further report will be presented to Council at the appropriate time.</p> <p>Sept 2020 A - Amended plan still to be received by Council.</p> <p>Aug 2020 A - Council has requested a minor adjustment to the concept plan. When the concept plan is amended it is proposed to form a Steering Committee to guide the project to completion. B - Further report will be submitted for Council's consideration when the public consultation has taken place.</p> <p>Jul 2020 A - Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation. B - Following public consultation a further report will be prepared for Council with detailed costings.</p> <p>Jun 2020 The Road Safety Officer advised that the surveyor has been selected and the project is progressing. A - Public consultation will take place when the survey and design is completed.</p> <p>May 2020 RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.</p> <p>Apr 2020 Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.</p> <p>Mar 2020 Tenders will need to be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.</p> <p>Feb 2020 Waiting on survey and design so that public consultation can be arranged.</p> <p>Jan 2020 Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.</p>		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
7/05/2018	162/18	Coordinator Land & Property	Operations	30/11/2023	N
Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane That Council A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<div>C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.</div> <div>D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.</div> <div>E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.</div> <div>F. Authorise the General Manager to execute any documents necessary to complete the project.</div> <div>G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).</div>		
Notes		
29 Jan 2023 No further update at this point.		
29 Nov 2022 No further update at this point.		
31 Oct 2022 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.		
03 Oct 2022 No further update at this point in time.		
12 Sep 2022 Action Item - Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane		
31 Aug 2022 Confirmation of budget availability sought internally.		
26 Jul 2022 No further update.		
05 Jul 2022 No further updates		
30 May 2022 No further update.		
04 May 2022 No further update.		
01 Apr 2022 No further update.		
02 Mar 2022 C - Site inspection successful, reached agreeance with both parties. G - Funding source to be investigated further. A, B, D, E, F - No further updates.		
24 Jan 2022 C - Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. G - Funding source to be investigated further. A, B, D, E, F - No further updates.		
16 Dec 2021 Site Meeting Scheduled For 16/12/2012.		
25 Nov 2021		

Date From: Date To:	1/02/2018 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	
<p>C - Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, No further update for at this point for balance of resolution.</p> <p>28 Sep 2021 Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).</p> <p>07 Sep 2021 Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter.</p> <p>02 Aug 2021 Planning has responded to Land & Property Team. Land & Property Officer will make contact with landholder to advise outcome and how to move forward.</p> <p>04 Jul 2021 Follow up tabled to the Coordinator Development in relation to landholder queries which are linked the progression of this matter.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update at this point.</p> <p>01 Mar 2021 A&C Further follow up email (3/2/21 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward., B. Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>02 Feb 2021 A&C - Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>Nov 2020 A&B - Waiting on response from landowner who does not live locally. C - Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p> <p>Oct 2020 A&B - Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>Sept 2020 A&B - Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C - Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D - This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E - The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.</p> <p>Aug 2020 A&B - Surveyor has notified Council that due to workload this plan may take a little longer. C - Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E to G - Ongoing.</p> <p>Jul 2020 A&B - Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C - Landowners have been notified that Council is waiting on plan. E to G - Ongoing.</p> <p>Jun 2020 The draft plan may be expected. The landowner is waiting on this information before proceeding. A - Survey is being done in sections. B - Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C - Negotiations with landowners are ongoing. D - See 'A' above. E - Acquisition will be carried out as necessary when the plan for individual sections is finalised. F&G Ongoing.</p>			

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

May 2020

The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.

Apr 2020

Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.

Mar 2020

In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.

Feb 2020

The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.

Jan 2020

Waiting on response from landowner on Eagle View Road. He resides in Tasmania.

03 Oct 2018

Kleven Spain engaged to carry out survey.

27 Aug 2018

Surveyor selected and work to progress shortly.

02 Aug 2018

Call for expressions of interest from local land surveyors. Submissions currently being considered.

23 Jul 2018

No EOI s received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7.

11 Jul 2018

Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.

21 Jun 2018

Draft specification with Group Manager Transport and Infrastructure for approval.


04 Jun 2018


The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work.

23 May 2018

Specification being developed to seek quotations from suitably qualified land surveyors.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
5/04/2018	118/18	Coordinator Land & Property	Operations	30/11/2022	N
Proposed Road Closure & Sale of old Lions Park at Bombala That Council: <ul style="list-style-type: none"> A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and 					

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
E. Make the Report public once the matter is settled.		
Notes 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 A to C Complete; Road closure complete. D&E - Review of suitability of the final element to be undertaken. 26 Jul 2022 No further update. 05 Jul 2022 Road closure complete, review of suitability of original resolution to be undertaken. 30 May 2022 No further update. 04 May 2022 A - Complete. B - Complete. C - Boundary Adjustment Complete. D - Pre sale assessment to be completed May 2022. E - Awaiting full completion of A to E. 01 Apr 2022 No further update. 02 Mar 2022 No further update. 24 Jan 2022 A&B - Completed. C - Completed. Process of sale will be initiated in a timely manner. 15 Dec 2021 A&B - Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. C - Completed. D&E - Dependant on Resolution A being completed. 12 Nov 2021 A - All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. B - Surveyor will advise when plans have been registered. C - Boundary adjustment paperwork complete, sale of property is dependent on 'A' being completed. D&E - Dependant on 'A' being completed. 28 Sep 2021 Partial Closure Of High Street Bombala Gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed. 01 Sep 2021 No further update. 29 Jul 2021 Followed up with surveyor John Kleven and was advised he was sending updated plan to LRS and he will advise once plan has been registered with LRS. 04 Jul 2021 LRS advice is that as due to Lot 9 DP 995614 being a limited title the compiled plan does not comply with current compiled plan guidelines thus a plan of survey is required; being progressed.		

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

03 May 2021
No further update at this point.

23 Mar 2021
No further update on this item due to waiting for reply from LRS.

24 Feb 2021
Action Item - Proposed Road Closure & Sale of old Lions Park at Bombala.

02 Feb 2021
No further update.

Nov 2020
C - Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Service to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.

Oct 2020
A - Finalised. B - Finalised. C - Solicitor is preparing documents to have a CT created so consolidation can take place. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of D.

Sept 2020
C - Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.

Aug 2020
C - Finalised. D - Finalised. C - Consolidation Plans lodged, Surveyor is following up on progress of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of D.

Jul 2020
C - Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of D.

Jun 2020
E - Finalised. F - Finalised. C to E - Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.

May 2020
Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.

Apr 2020
Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration.


Mar 2020
Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.

Feb 2020
Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.

15 Jan 2020
The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.

05 Oct 2018
Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.

03 Oct 2018
Notifications sent out to commence road closing.

Date From: 1/02/2018 Date To: 30/01/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>27 Aug 2018 Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p>02 Aug 2018 Spoke to surveyor this week and he has promised to get the plan to me within the week.</p> <p>23 May 2018 23/5 Waiting on plan.</p> <p>23 Apr 2018 Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.</p>		

9.5.2 ANSWERS TO QUESTIONS WITH NOTICE

Record No: I23/40

OFFICER'S RECOMMENDATION

That Council receive the answers to questions with notice for the period ending January 2023.

This is an information only report.

BACKGROUND

In order to provide Councillors with updates on questions asked by Councillors, a report has been generated with a summary of questions that are current and have recently been completed, for the period ending January 2023.


RESPONSIBLE OFFICER: Chief Strategy Officer

EXISTING POLICY/DECISIONS

Under clause 3.13 of Code of Meeting Practice a councillor may, by way of a notice ask a question for response by the Chief Executive Officer about the performance or operations of the Council.

ATTACHMENTS

1. Updates to February Meeting - In Progress Questions up to end of January 2023

Date From: 1/02/2018 Date To: 30/01/2023		IN-PROGRESS QUESTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL	
		Committee: Ordinary Council			
Date Received	Question By	R/Officer	Section	Estimated Comp Date	Completed Y/N
03 June 2023	Cr Chris Hanna	Manager Infrastructure	Operations	18/07/2022	N
Roads No Longer Maintained by SMRC Please provide information on the number of roads and/or streets that are no longer being maintained by this Council since the amalgamation in 2016. In particular please advise: <ul style="list-style-type: none"> the street / road names and location in the LGA whether sealed or unsealed approx. number of kms (with breakdown of sealed / unsealed) 					
Notes 01 Feb 2023 No further update. List of roads for remainder of LGA to be provided. 02 Dec 2022 Currently the investigation has only discovered roads within the former Cooma Monaro Shire Council. The list below identifies the Crown Roads that were previously maintained by Cooma Monaro Shire Council, that are no longer maintained by Snowy Monaro Regional Council. <ul style="list-style-type: none"> Binalong Access Lane, Cooma – Sealed – 0.03km Dawson Street, Cooma – Sealed – 0.13km Geldmacher Lane, Nimmitabel – Unsealed – 0.07km (Old Cooma Monaro Shire Council asset list identifies opposite segment as Crown Road than Snowy Monaro Asset List) Kybeyan Road, Kybeyan – Unsealed – 1.83km Micalago Road, Michelago – Unsealed – 1.68km Muddah Lake Road, Murrumbucca – Unsealed – 0.27km Mulach Street, Cooma – Sealed – 0.19km Queen Street, Numeralla – Sealed – 0.12km Richardson Road, Numeralla – Sealed – 0.15km Rose Valley Road, Bunyan – Sealed – 1.06km Rose Valley Road, Bunyan – Unsealed – 1.14km Sandy Flat Road, Jerangle – Unsealed – 2.48km Short Street, Cooma – Unsealed – 0.06km Slap Up Road, Jerangle – Unsealed – 0.31km The Peak Road – Unsealed – 1.02km Tinderry Road, Michelago – Unsealed – 1.73km Umeralla Street, Numeralla – Sealed – 0.20km Winifred Hill Road, Nimmitabel – Unsealed – 2.49km Note that this list is only for sections that were maintained but are no longer maintained. Some Crown Roads are longer, but other segments were not maintained in the past. Example, Muddah Lake Road was maintained for 0.27km, but the additional 2.28km of Crown Road was not maintained by CMSR in the past. 03 Nov 2022 No further update but to ensure this question is closed out, a response will be provided to the December Council meeting. 07 Sep 2022 No further update. 03 Aug 2022					

Date From: 1/02/2018
Date To: 30/01/2023

IN-PROGRESS QUESTIONS REPORT

Committee: Ordinary Council



No further update.

11 Jul 2022

Further investigation is required before a final answer is provided to the Councillors. This investigation will include querying long-term maintenance staff and other necessary methods to provide an accurate response. What is clear however is that the current situation in terms of the lack of ongoing maintenance of crown roads (outside of the current maintenance being undertaken under the disaster recovery funding arrangement) is unacceptable. At a minimum, it is likely that a future report will come to Council recommending that Council resolve to approach the NSW government to explore a workable solution for Crown road maintenance.

**9.5.3 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NOTICE OF MOTIONS FOR
NATIONAL GENERAL ASSEMBLY 2023**

Record No: 123/30

OFFICER'S RECOMMENDATION

That Council

- A. Determine whether it wishes to submit Notice of Motions for the National General Assembly 2023; and
- B. Authorise the Mayor and CEO to attend the NGA – 13 to 15 June 2023 in Canberra.

ISSUES

The theme for the 2023 NGA will be “Our Communities, Our Future”. Council’s attendance at NGA will assist in future policy development and provide influence in the shape and direction of Council.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes

FINANCIAL IMPACTS

The following costs are estimates only.

Estimated Expenditure	Amount
Registration x 2	\$2,000.00
Networking dinner	\$300.00
Accommodation x 1 for 3 nights	\$1,000.00

RESPONSIBLE OFFICER: Executive Assistant to CEO, Mayor and Councillors

OPTIONS CONSIDERED

As the pre-eminent event of the local government year, where local councillors come together to share ideas and debate issues that shape the way we are governed, non-attendance holds possible reputational consequences.

If council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

IMPLEMENTATION PLANS

EA to CEO, Mayor and Councillors to lodge motions online prior to due date of 24 March 2023, complete conference registrations and all necessary accommodation requirements for attendees.

BACKGROUND

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives. Motions should be concise, practical and able to be implemented.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper. The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the convenor of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on the website.

ATTACHMENTS

1. NGA Call for Motions - Discussion paper

AT



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

**2023
NGA**

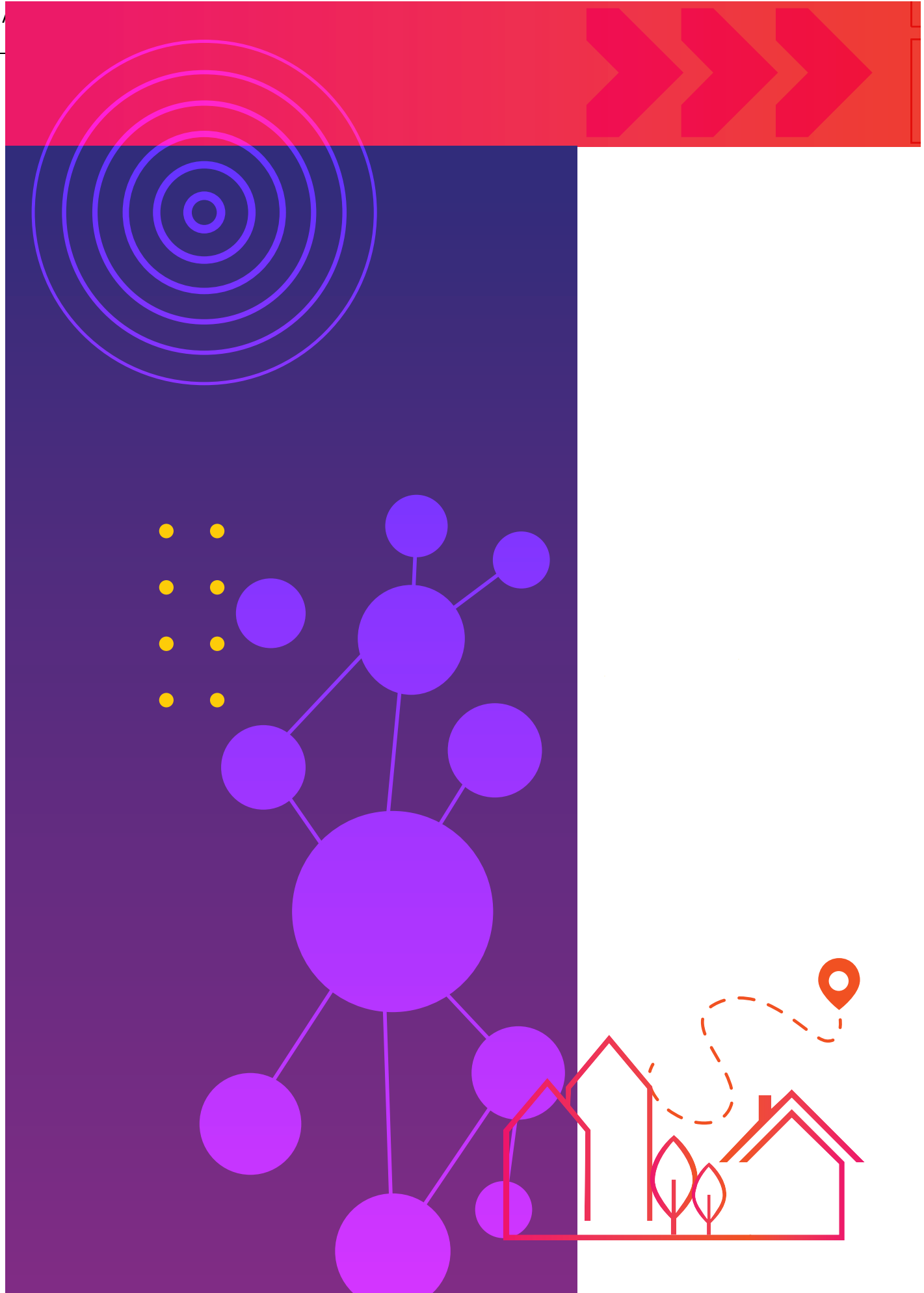
**OUR COMMUNITIES
OUR FUTURE**

DISCUSSION PAPER
Call for Motions

JUNE 2023

NATIONAL CONVENTION CENTRE
CANBERRA







The Australian Local Government Association (ALGA) is pleased to convene the 29th National General Assembly of Local Government (NGA), to be held in Canberra mid June 2023.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2023 NGA.

It is recommended that all councils and delegates intending to attend this event familiarise themselves with the guidelines for motions contained in this paper.

Key Dates

December 2022	24 March 2023	June 2023 *	June 2023 *
Opening of Call for Motions	Acceptance of Motions	Regional Cooperation & Development Forum	National General Assembly

* Dates are subject to change depending on timing of Australian Council of Local Government

**To submit your motion,
visit: alga.com.au**

Background to ALGA and the NGA

ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia's councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy.

Changes for 2023

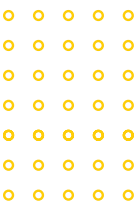
The ALGA Board has undertaken a comprehensive review of the motions process.

As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers.

The updated criteria for motions is listed on page 6.

ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

ALGA's Board thanks all councils for attending the NGA, and those that will take the time to submit motions for debate at this event.





Submitting Motions

The theme of the 2023 NGA: Our Communities, Our Future.

This theme conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.

Our communities are the reason that local governments exist, and it is the health and wellbeing of our communities that will shape Australia's future.

This discussion paper is a call for councils to submit motions for debate at the 2023 NGA, to be held in Canberra mid June 2023.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s should address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available at www.alga.com.au and be received no later than 11:59pm on Friday 24 March 2023.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper.

The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the convenor of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

If your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 NGA.



Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...



Other things to consider

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

Motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed, relatively simple and capable of being implemented to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Multi-point motions that require cross portfolio coordination have not historically received meaningful responses from the Government.

All motions submitted will be reviewed by the NGA Subcommittee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Subcommittee will consider the motions criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the Subcommittee will group motions together under an overarching strategic motion.

The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate on motions published in the Business Papers and will focus on the strategic motions.

Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.com.au.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.

> **Motions should be received no later than 11:59pm on Friday 24 March 2023.**

Setting the scene

'Through a devastating pandemic, through a succession of dangerous and damaging natural disasters, through global uncertainty and painful price rises – The Australian people have demonstrated the best of our national character. Resolute and resilient in hard times. Practical and pragmatic about the challenges we confront. Optimistic and confident in a better future. And ready to work together to build it.'

The Hon Jim Chalmer MP, Federal Treasurer Budget Speech 2022-23

The opening statement of the Federal Treasurer's first Budget Speech describes the backdrop against which the 2023 NGA will be held.

The 2022 NGA was held just weeks after the change in the Federal Government on 21 May 2022. On 25 October 2022, the new Government handed down its first Budget which updated the economic outlook, realigned priorities and outlined how the Government was to meet its election promises.

The Budget update foreshadows deteriorating economic conditions, citing global challenges, slowing growth, high inflation and higher interest rates, and acknowledges the mounting cost of living pressures on individuals, families and communities.

Key updates include:

- The economy is expected to grow solidly this financial year, by 3 ¼ percent – before slowing to 1 ½ percent growth for 2023/24, a full percentage point lower than what was forecast in March;
- That slowing growth will have an effect on employment, but jobs will continue to be created, and unemployment is expected to stay low by historical standards – at 4 ½ percent in 2023/24 and 2024/25;
- Inflation is expected to peak at 7 ¾ percent late in 2022, before moderating over time to 3 ½ percent through 2023/24, and returning to the Reserve Bank's target range in 2024/25; and that
- When that inflation moderates, real wages are expected to start growing again in 2024.



The Government is also committed to repairing the Budget in a 'measured and responsible' manner consistent with the objective of maintaining full employment and the delivery of essential services. It foreshadows that this will be achieved through spending restraint, with new spending focused on high-quality and targeted investments and building on the capability of the Australian people, expanding the productive capacity of the economy, and supporting action on climate change.

The Budget also included a focus on measuring and improving community wellbeing.

By the time of the 2023 NGA, the Government will have delivered its second Budget, which will provide further updates to the economic outlook and also refine its economic strategy going forward.

The 2023 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or extended programs and policy initiatives that could strengthen local governments' capacity to deliver services and infrastructure to communities across the nation.

This year's call for motions focusses on eight priority areas:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.





1. Productivity

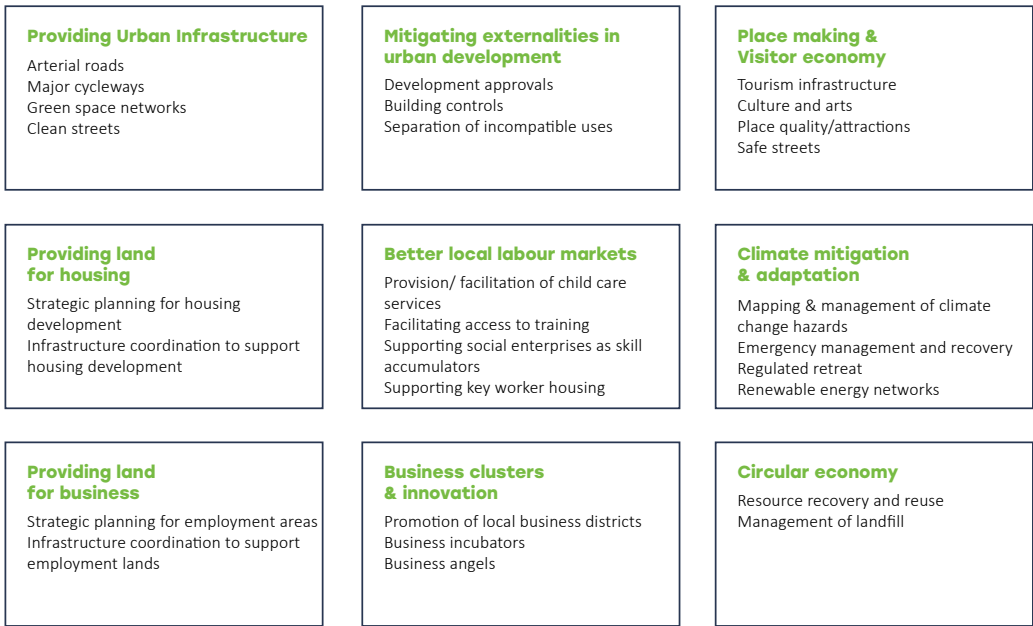
In February 2022, the then Federal Treasurer asked the Productivity Commission to undertake an inquiry into Australia’s productivity performance and provide recommendations on productivity enhancing reform.

This inquiry was the second of a regular series, undertaken at five-yearly intervals, and recognises that productivity growth is vital for Australia’s future. Drawing on the Intergenerational Report the Treasurer notes that ‘... future growth in income and living standards will be driven from productivity growth as the participation effects of young migration are offset by an ageing population.’

ALGA engaged SGS Economics and Planning to undertake research to support its submissions to this inquiry.

SGS Principal and Partner Dr Marcus Spiller presented on some of the findings of this research at the 2022 NGA. In his presentation he identified that local governments generate local economic activity through employment, payment of wages and expenditure on goods and services in the local economy. In addition, SGS identified nine ways local government supports the productive capacity of the broader economy.

Figure 1 – Nine ways local governments contribute to the productive capacity of the broader economy:



Sources: Adapted from SGS Research for ALGA’s Submission to Productivity Commission (2022)

Are there programs and initiatives that the Commonwealth Government could implement to improve local government’s capacity to support productivity growth?

Are there programs that could support one, or all of the identified ways local government contributes to productivity in the broader economy?



2. Local Government Infrastructure

The 2021 National State of the Assets Report (NSoA) shone a spotlight on local government infrastructure assets. While the technical report shows that local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater and airports and aerodromes are generally in good to very good condition, around 10 percent are not fit for purpose, and around 20 – 25 percent are only fair and over time will need attention.

Over the past 12 months this situation has further deteriorated as a result of natural disasters, and particularly flooding across the eastern seaboard.

The technical report shows that in 2019/20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

While 86 percent of councils have adopted long term financial plans, one third of councils do not have asset management plans for their major assets, or if they do, they are out-of-date. Of the councils that do have asset management plans only 66 percent included financial projections in their financial plan.

Asset management and long-term financial planning are essential tools for councils to manage community assets now and into the future.

Are there programs or initiatives that the Commonwealth Government could adopt to improve the long-term sustainability of council's infrastructure?

Are there programs or initiatives that the Commonwealth Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?



3. Community Wellbeing

While the NSoA focuses attention on physical assets, local governments also provide a wide range of important community services that improve local wellbeing. These services are provided at the discretion of councils based on local characteristics, needs, priorities and resources of the local community.

Australian Bureau of Statistics (ABS) data shows that local government annual expenditure in 2020/21 was \$43 billion. It is important to note that nationally local government is 83 percent self-sufficient. That is, the vast majority of local government services and infrastructure are funded at the local level either through rates, fees and charges, sale of goods and services, and interest, and only 17 percent comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, and often require matching funding which restricts the ability to address local priorities in the way the council and community might like.

Local government community services are broadly defined and may include but not limited to:

- environmental health including food safety;
- childcare, early childhood education;
- aged care, senior citizens;
- services to the disabled;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, program and festivals;
- tourism and economic development activities; and
- library services.

Councils also play a key role making places that are attractive and liveable for current and future workers, and closing the gap between Indigenous and non-Indigenous Australians.

ALGA's research shows that almost one in four councils are heavily reliant on federal Financial Assistance Grants, which make up at least 20 percent of their annual operating revenue. Financial sustainability of local governments remains an ongoing issue which threatens local service provision and community wellbeing.

Noting the funding arrangements for the provision of local government community services in your area and across the country, are there programs and initiatives that the Commonwealth Government could implement to improve the delivery of these services?

Are there changes to existing programs, including to administrative arrangements, that would significantly improve local government human service planning and provision of services and infrastructure across Australia?

Are there new programs the Australian Government could develop that would support councils to close the gap between Indigenous and non-Indigenous Australians?

What are the actions the Australian Government could take to support councils to improve their ongoing financial sustainability, and their capacity to deliver the services their communities need?



4. Local Government Workforce

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations. In many communities, the council is one of the largest employers.

There are 537 local councils in Australia. Importantly, they are geographically dispersed and provide essential public administration to every corner of the nation.

According to the 2022 National Local Government Workforce Skills and Capability Survey, more than 90 percent of local governments are experiencing skills shortages, resulting in around two thirds of councils having their projects impacted or delayed.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation. The attrition rate (or rate of turnover) of local government staff is estimated to be between 15 – 20 percent per annum.

The most cited skills shortages include engineers, urban planners, building surveyors, environmental officers and human resources professionals.

ALGA's submission to the Productivity Commission's Productivity Inquiry called on all levels of government to work together to improve training pathways and address skills and labour shortages for the benefit of councils, communities, and businesses right across Australia.

While local government must face its immediate workforce challenges, it must also anticipate the changing nature of work, and future skills needed to meet the changing needs of our communities.

Are there programs or initiatives that the Commonwealth Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Commonwealth Government could provide to improve the sector's ability to plan and develop skills fit for the future?

5. Data, Digital Technology and Cyber Security

Provision of information technology to all Australians is vital for innovation, economic growth and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social.

Innovative technology is becoming more broadly available and has the ability to boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, many councils lack basic technological infrastructure and have a shortage of necessary skills and resources.

In October 2022, cyber-attacks on major Australian corporate organisations including Optus and Medibank Private highlighted the critical importance of cyber security. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attack and address cyber security. At a national level, there is a poor understanding of local government's vulnerability to cyber-attacks and a lack or inadequacy of risk management strategies and business continuity planning within the sector. While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your own council experience, and your knowledge of other councils within your state, or territory, are there programs and initiatives that the Commonwealth Government could implement to help local government develop its digital technology services and infrastructure and/or to improve cyber security within the sector?



6. Climate Change and Renewable Energy

Local governments are playing an important leadership role in addressing climate change, supporting a wide range of programs to lower the carbon footprint of their own business operations and in their local communities.

As a sector, local government is leading the debate for lowering carbon emissions, sourcing renewable energy, responding creatively to reduce greenhouse gas emissions from landfills, and facilitating the construction of green buildings and water sensitive design of cities and towns.

Councils also have a role to play supporting communities in transition, moving away from fossil fuels to new industries.

Pragmatically, local government has been at the forefront of addressing the impacts of climate change and adapting to reduce its environmental footprint. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

At the 2022 NGA, there were five Strategic Motions and 15 associated motions debated concerning this issue. Councils are encouraged to review these motions on ALGA's website prior to developing new motions for debate at the 2023 NGA.

Noting the Government's commitment to reducing emissions, are there programs and initiatives that the Commonwealth Government could develop to assist councils in their work to address climate change and reduce emissions?



7. Natural Disasters

Over the past five years, Australian communities have experienced unprecedented natural disasters. At the time of writing, almost every community in Australia, particularly those on the East Coast, had been adversely affected by wet weather conditions associated with the La Nina weather pattern.

Councils in Western Australia are still recovering from a cyclone in 2021, and the Black Summer bushfires in 2019/20 burned approximately 250,000 square kilometres across the country.

The impacts of heavy rainfall, record breaking floods and associated social disruption and damage to infrastructure have exposed weaknesses as well as the strength of current emergency management systems.

There have been numerous NGA motions in the past regarding natural disasters. This year, councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note, however, that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Commonwealth Government could assist.

What new programs could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?





8. Housing

A lack of affordable housing remains one of the biggest issues for Australian councils and communities.

There is less social and affordable housing stock available than there was a decade ago, and more low-income Australians are experiencing housing stress.

The shortage and rising costs of rental properties and affordable home ownership are having significant social and economic impacts in cities and towns across Australia, including rural and regional communities.

This is due to a range of factors including changes to recent migration patterns, cheap finance and labour and material shortages in the construction sector.

While the provision of affordable housing is not a local government responsibility, councils often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements.

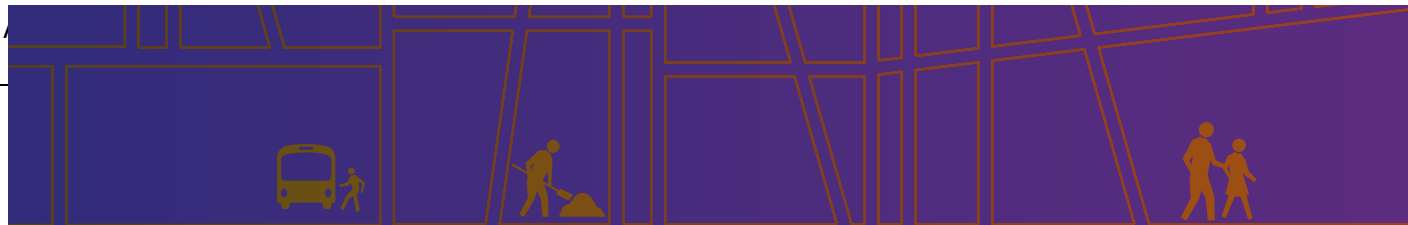
Some councils are going further, addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Local government also plays an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?





Conclusion

Thank you for taking the time to read this discussion paper and your support for the 2023 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 24 March 2023.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 National General Assembly in Canberra.



AT





AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

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10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I22/909

OFFICER'S RECOMMENDATION

That Council receive the minutes of the Bombala Exhibition Ground Management Committee.

BACKGROUND

Council has received minutes of the meeting from the Bombala Exhibition Ground Management Committee held 9 November 2022.

The minutes are attached for Council's information.

ATTACHMENTS

1. 2022 11 09 - Bombala Exhibition Ground Management Committee - Minutes of Meeting held 9 November 2022

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting

Address: CWA Room, Wellington Street, Bombala NSW 2632

Date 9th November, 2022

Time: 7.30pm

Present:

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Absent
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Present
Committee Member	Clare Trevanion	Present
Committee Member	Richard Peadon	Absent
Committee Member	Colin Ryan	Present
Committee Members	Bronwyn Podger	Present
Committee Members	George Power	Absent
Committee Members	Michael Sullivan	Absent
Committee Members	Calli Kidman	Absent
Committee Members	Anita Walder	Absent
Committee Members	Sophie Campbell	Present
Committee Members	Nadean White	Absent

1 Opening of the Meeting

The Chair, Graham Hillyer opened the meeting at 7.40pm.

2 Apologies

Apologies for the meeting were received by Anne Caldwell from Richard Peadon, George Power and Neil Hennessy, Sophie Campbell received apologies from Anita Walder and Nadean White and Colin Ryan received an apology from Michael Sullivan.

Adoption of Previous Minutes

Minutes from the meeting held on 12th October, 2022 are confirmed as a true and accurate record of proceedings.

Moved: *Sophie Campbell* **Seconded:** *Bronwyn Podger* **Carried**

3. Business Arising from Previous Minutes

1. One table has gone, the person is interested in the remaining tables, Graham will make contact to find out when they will be removed.
2. The cancelled working bee for the show committee will be held next week prior to their meeting.
3. The Events Committee has funding for storage area at the end of the sheep pavilion Boco Rock Grant to be completed by Australia Day 2023.
4. An official list of equipment is required, for the President's Room and the Cattle Shed so that the show committee knows what is to be retained or removed from the ground.
5. No PEG Meeting today.
6. The cricket pitch has stretched a little.
7. Still awaiting a result regarding the grant for Youth activities at the local show .

4 Correspondence

In:

1. email from Richard Peadon – apology for meeting.
2. email from George Power – apology for meeting
3. Letter advising that electricity account numbers are being changed..

Out:

1. Nil

Moved: Colin Ryan that the correspondence be accepted as read. **Seconded:** Sophie Campbell **Carried.****5. Business Arising from Correspondence**

1. Nil.

6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/10/22 – 31/10/22

Income			Expenditure	
29/10/22	Cooma Monaro Historical Car Club Hire Kitchen	\$104.50	Nil	
	Total	\$104.50	Total	Nil
Balance as at 30/09/22		\$60,240.20		
Income		\$104.50		
	Total	\$284.14		
Expenditure		Nil		
Balance as at 31/10/22		\$60,344.70		
			Term Deposit	\$14432.33
Moved: by Treasurer: Graham Hillyer			Seconded: Colin Ryan	Carried

7. Business Arising Treasurer's Report

1. One electricity account is still in credit after the misread and over payment of the account.
2. Lights were still on around 11pm last Friday night. Cricket ?????? „Check with Neil.

8. General Business

1. Follow up at next PEG Meeting for upgrade on electricity.
2. Not a problem to upgrade the electricity in the hall separately to the ground upgrade.
3. Anita Walder and Sophie Campbell will mow over at the yards once the yards have been removed.
4. Need volunteers to assist with the mowing of the grounds.
5. Warren Hampshire has been asked to install the new stoves after their removal by Graham Hillyer and Neil Hennessy.
6. Bike Club not using the hall kitchen for the Bike Show.
7. Sophie Campbell will approach the Parole Officer at Cooma Jail with regard to the mowing and work on the grounds.
8. Committee Members are happy with the plates to be purchased for the kitchen by the show society with the Laura Kennedy Trust Funds.

Moved: Clare Trevanion**Seconded:**

Sophie Campbell

Carried**9. Date of next Meeting**The next monthly committee meeting will be held at 7.30pm on 14th December, 2022 at the CWA Rooms.**10. Close of Meeting**

There being no further business the meeting concluded at 8.30pm.

CHAIRPERSON _____**DATE** 14th December, 2022

10.2 DRAFT MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE 12 DECEMBER 2022

Record No: I23/24

OFFICER'S RECOMMENDATION

That Council receive and note the Draft Minutes of the Audit, Risk and Improvement Committee meeting held on 12 December 2022.

ISSUES

Nil.

RISK ASSESSMENT

Council's ARIC provides independent assurance and assistance to Council and indirectly the community members in respect to risk management, the control framework, legislative compliance, internal audit and external accountability responsibilities. The Committee relies on the work of Internal Audit to provide more in-depth assessment of the council's risk and control environment.

Advantages to the community from Council's ARIC result in independent oversight of controls and operations, giving assurance to the Community that Council is systematically addressing risk, ensuring compliance and providing best practice.

FINANCIAL IMPACTS

Costs for the operations of Council's ARIC are met in the budget as set.

RESPONSIBLE OFFICER: Chief Executive Officer

OPTIONS CONSIDERED

Nil.

IMPLEMENTATION PLANS

Nil.

EXISTING POLICY/DECISIONS

Nil.

BACKGROUND

The Snowy Monaro Regional Council's Audit, Risk and Improvement Committee (ARIC) was established in June 2016. The current charter was adopted by Council in March 2020. The ARIC comprises four independent members and one councillor.

An effective ARIC has the potential to strengthen the control environment (of which it is part) and assist the Chief Executive Officer and Council to fulfil their stewardship, leadership and control responsibilities. Council's ARIC has its own Charter which is resolved by Council. The Audit, Risk and Improvement Committee Charter outlines the authority, role and responsibility of Council's ARIC.

ATTACHMENTS

1. Draft Minutes - Audit, Risk and Improvement Committee 12 December 2022



Minutes

(Draft)

Audit Risk And Improvement Committee Meeting

12 December 2022

**AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD IN COOMA HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630
ON MONDAY 12 DECEMBER 2022**

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10. NEXT MEETING 9

DRAFT

MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 12 DECEMBER 2022

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**MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD IN COOMA HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630 AND
VIA MICROSOFT TEAMS**

**ON MONDAY, 12 DECEMBER 2022
COMMENCING AT 10.00AM**

PRESENT:

Voting Attendees:

Michael Quirk, Independent Member (*Chair*)
John Barbeler, Independent Member
Andrew Cox, Independent Member – *via audio-visual link*
Councillor Lynda Summers, Council Member

Non-Voting Attendees:

Peter Bascomb, Chief Executive Officer

Guests:

Paul Fitzsimons, Internal Audit Manager - CRJO
David Rawlings, Chief Strategy Officer – *via audio-visual link*
Tracy Sligar, Chief Financial Officer
Scott Goudie, Coordinator ICT
Liana Biki, Secretary Council and Committees (*Secretariat*)

1. OPENING OF THE MEETING

The Chair opened the meeting at 10.37AM

2. APOLOGIES

Nil.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING 19 OCTOBER 2022

COMMITTEE RECOMMENDATION

ARIC43/22

THAT the minutes of the Audit Risk And Improvement Committee Meeting held on 19 October 2022 are confirmed as a true and accurate record of proceedings.

Moved Mr Barbeler

Seconded Mr Cox

CARRIED

MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
 HELD ON MONDAY 12 DECEMBER 2022

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5. BUSINESS ARISING

5.1 ARIC RESOLUTION UPDATES

Comments from Committee Members:

- Note – a lot of resolutions have been completed.

COMMITTEE RECOMMENDATION

ARIC44/22

That the Audit, Risk and Improvement Committee receive and note the information in the ARIC Resolution Updates report.

Moved Mr Quirk

Seconded Councillor Summers

CARRIED

5.2 AUDIT RECOMMENDATION UPDATES

Comments from Committee Members:

- Request that feedback for risks be brought to the next ARIC meeting.
- Request for extension of building and security dates to be reviewed in 2023.

COMMITTEE RECOMMENDATION

ARIC45/22

That the Audit, Risk and Improvement Committee receive and note the information in the ARIC Audit Recommendation Updates report pending feedback on high and extreme recommendations.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

Item 8.1 was moved to this section of the meeting.

Tracy Sligar joined the meeting.

8.1 ADOPTION OF THE 2021/22 FINANCIAL STATEMENTS

Tracy Sligar:

- The financial statements table included in the Council Meeting found extra funding which impacts the receivables. A \$2.8mill/income revenue for RMCC was accrued due to missed claims. Under accrual rates \$4.5mill (estimate) income for 2021/22.

Comments from Committee Members:

- Noted provision for landfill as well as other one off adjustments resulting in the underlying deficit.
- Auditors signed off, the quality of the financial statements has improved – congratulations Tracy.
- Next year a solid plan to ARIC meeting in early 2023.
- What is the plan of attack regarding RFS assets?
 - Tracy Sligar – Land and Building revaluation is on target for completion in March 2023.
- Audit Office is to send out the management letter by end of December 2022.

MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 12 DECEMBER 2022

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COMMITTEE RECOMMENDATION

ARIC46/22

That the Audit, Risk and Improvement Committee note the outcomes of the financial statements audit including the auditors qualifications in the RFS assets.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

Scott Goudie joined the meeting.

5.3 GENERAL IT RISK ASSESSMENT

Scott Goudie:

- ICT Controls Risk Assessment - List of current statuses with recommendations for medium and high risks noted. Provides specific details around identified controls in various ICT control categories.
- Will provide update on ICT cyber security risks from security penetration tests and ICT control risk mitigations as identified in the supplied assessment in early 2023.

COMMITTEE RECOMMENDATION

ARIC47/22

That the Audit, Risk and Improvement Committee note the briefing provided by the Coordinator ICT.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

Scott Goudie left the meeting.

Mayor Narelle Davis joined the meeting via audio-visual link.

6. PRESENTATIONS

Nil.

7. SPECIAL AGENDA ITEMS

Nil.

8. REPORTS

8.2 MONTHLY FUNDS MANAGEMENT REPORT - OCTOBER 2022

COMMITTEE RECOMMENDATION

ARIC48/22

That the Audit, Risk and Improvement Committee receive and note the information in the Monthly Funds Management Report – October 2022.

Moved Mr Quirk

Seconded Mr Cox

CARRIED

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8.3 MONTHLY BUDGET REVIEW STATEMENT (MBRS) TO 31 OCTOBER 2022

Tracy Sligar:

- Reports are not appropriately designed for this purpose. Ongoing improvements to the reports are being undertaken.
- Benefits – Council sees a report every month so more requirements shown for quarterly legislated reports.

COMMITTEE RECOMMENDATION

ARIC49/22

That the Audit, Risk and Improvement Committee receive and note the information in the Monthly Budget Review Statement (MBRS) to 31 October 2022 and look forward to continued improvements in quarterly and monthly reports in 2023.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

8.4 UPDATE ON FINANCIAL SUSTAINABILITY REVIEW

David Rawlings:

- FieldForce4 picked up a lot of work to be done.
- Touches on aspects of all operations, how business is done. Large change involved in the various reports. Still need more work, need to look at end outcome.
- Similar to the actions in the operations plan, the recommendations from the financial sustainability review (FSR) will be included in CAMMS, Council's performance monitoring system. This means that progress on the FSR recommendations will be reported to Council and the community in the same manner as progress on operational plan matters.
- AEC will also be working on the special rate variation application.
 - Tracy Sligar – Budget approach for 2023/24 plan is underway, managers are now closely watching their budgets and educating staff at the manager level is a priority.

COMMITTEE RECOMMENDATION

ARIC50/22

That the Audit, Risk and Improvement Committee receive and note the information in the Update on Financial Sustainability Review.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

8.5 ENTERPRISE RISK MANAGEMENT FRAMEWORK - CURRENT STATUS

COMMITTEE RECOMMENDATION

ARIC51/22

That the Audit, Risk and Improvement Committee receive and note the information in the Enterprise Risk Management Framework – Current Status and any feedback on the documents be provided.

Moved Mr Barbeler

Seconded Mr Cox

CARRIED

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8.6 INTERNAL AUDIT PROGRAM - PROGRESS REPORT

David Rawlings:

- Everything is proceeding as good as they could be with the delays being planned changes to suit when resources available.
- Value in reviewing processes in what is being done.
 - Paul Fitzsimons – happy to incorporate, the plan covers all Councils. CRJO program will apply equally to Councils but will include specific risks for different areas.

COMMITTEE RECOMMENDATION

ARIC52/22

That the Audit, Risk and Improvement Committee receive and note the information from Council's internal audit program and CRJO's internal audit function.

Moved Mr Quirk

Seconded Councillor Summers

CARRIED

8.7 ARIC INDEPENDENT MEMBERSHIP UPDATE

Comments from Committee Members:

- We had ten applicants for the vacant ARIC independent membership positions. Four applicants were interviewed and two applicants were recommended to Council.

COMMITTEE RECOMMENDATION

ARIC53/22

That a transition program be put into place to assist in the changeover of ARIC membership over the next twelve months.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

8.8 PROPOSED ARIC MEETING DATES 2023

COMMITTEE RECOMMENDATION

ARIC54/22

That the meetings for the ordinary ARIC for 2023 be:

- A. 13 March
- B. 05 June
- C. 11 September
- D. 11 December

Moved Mr Quirk

Seconded Mr Cox

CARRIED

8.9 ARIC WORK PLAN

Comments from Committee Members:

- Going into plan with CRJO – matter of expectations.
- Aim to address all legislative responsibilities.
- High risks to be addressed at every meeting as a standard report.
- Climate risks, environment risk (strategic) to be placed in ARIC risk plan.

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COMMITTEE RECOMMENDATION

ARIC55/22

- A. That the attached draft ARIC Work Plan be adopted.
- B. Enhanced to include regular feedback on high risk matters (to be specified by David Rawlings and Michael Quirk).

Moved Mr Barbeler

Seconded Mr Quirk

CARRIED

8.10 WHS REPORT SEPTEMBER - NOVEMBER 2022

Richard Doolan:

- A mental health first aid training course is currently being organised to be provided to staff.
- Regarding psych injuries, there has been a couple of isolated incidents. There is no identified trend connected to COVID-19.
- We encourage supervisors to do their required checks each month. The statistics for each team are going to SMT each month. Ensuring supervisors reach their required monthly inspection report numbers is not critical as it does not necessarily reduce risks.
- We are working on improvements, the average claim cost is lowering and starting to look promising.

COMMITTEE RECOMMENDATION

ARIC56/22

That the Audit, Risk and Improvement Committee receive and note the information in the Work Health & Safety Report September – November 2022.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

8.11 PROVIDING COPY OF HR DATA BEING DISTRIBUTED TO EXECUTIVE AND SENIOR MANAGERS MONTHLY AS REQUESTED AT LAST ARIC

COMMITTEE RECOMMENDATION

ARIC57/22

That the Audit, Risk and Improvement Committee receive and note the HR Data report attached.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

8.12 CHIEF EXECUTIVE OFFICER REPORT

Peter Bascomb:

- In developing the new suite of IP&R documents during April-June 2022 the LTFP included options for an SRV, with the preferred option being increases multiple years compounding to over 100%. Council subsequently commissioned an independent financial sustainability review (FSR) that concluded with 24 recommendations including a 43% SRV. This was subsequently modified to allow for funding for some of the other recommendations and for additional funds for building renewals.
- 53% as one increase or 10.5% slow increase over time which would be perceived as the minimum.

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- In order to satisfy IPART to agree to the SRV we need to ensure all of the community is aware of Council's plans.
- At this point in time we are getting very few people attending consultation sessions and did not have a lot of people fill out the survey.
- If the SRV gets up in January and we go for the 53% increase, we will need to demonstrate the benefits this will bring, improvement in asset management program etc.
- Sir William Hudson Memorial Centre (SWHMC) is in financial crisis. SMRC have no interest to take SWHMC on.

COMMITTEE RECOMMENDATION

ARIC58/22

That Audit, Risk and Improvement Committee receive and note the information provided by the Chief Executive Officer.

Moved Mr Quirk

Seconded Mr Barbeler

CARRIED

9. GENERAL BUSINESS

9.1 INTERNAL AUDIT CHARTER

Michael Quirk:

- The Internal Audit Charter has been reviewed by Paul Fitzsimons and it needs to be updated. Discussions to take place with David Rawlings about a timeline.

10. NEXT MEETING

Monday, 13 March 2023 commencing at 10.00am in the Committee Room and via Microsoft Teams.

There being no further business the Chair declared the meeting closed at 2:20PM

CHAIRPERSON

The above minutes of the Audit Risk And Improvement Committee Meeting of Snowy Monaro Regional Council held on 12 December 2022 were confirmed by Committee at a duly convened meeting on 13 March 2023 at which meeting the signature hereon was subscribed.

**10.3 MINUTES OF THE 17 NOVEMBER 2022 SNOWY MONARO REGION BIOSECURITY (WEEDS)
ADVISORY COMMITTEE**

Record No: I23/46

COMMITTEE RECOMMENDATION

That Council receive the minutes from the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee meeting held on 17 November 2022.

EXECUTIVE SUMMARY

The Snowy Monaro Region Biosecurity (Weeds) Advisory Committee met on 17 November 2022 in Jindabyne. The Committee's recommendations are presented for Council's consideration and adoption.

RESPONSIBLE OFFICER: Biosecurity Coordinator

ATTACHMENTS

1. Minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee meeting held on 17 November 2022



Minutes

Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting

17 November 2022

SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING
HELD IN JINDABYNE, NSW 2627

ON THURSDAY 17 NOVEMBER 2022

MINUTES

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**MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING
HELD IN JINDABYNE, NSW 2627**

**ON THURSDAY, 17 NOVEMBER 2022
COMMENCING AT 9:00AM**

PRESENT:

Councillor Bob Stewart
Councillor Craig Mitchell, representing NSW Farmers
Faye Steward – Acting Chair SE Local Land Services
Brett Jones, Manager Biosecurity Weeds (SMRC)
Susannah Harper (SMRC), Committee Secretary
Kane Hurford, Biosecurity Officer (SMRC)
Emily Griffin, Biosecurity Extension Officer (SMRC)
Pradeep Kumar, AgriWest Cooma
Margaret Mackinnon, Upper Snowy Landcare Network
Luke McLachlan, NPWS Snowy River Area
Jenny Crowe, Snowy Hydro
Stuart Burge – representing Howard Charles Monaro Farming Systems
Malcolm O'Brien – Fire & Stewardship Officer Snowy Region Forestry Corp NSW
Chris Beckhouse – Senior Electorate Officer Office of Nichole Overall MP,
Member for Monaro

1. OPENING OF THE MEETING

The Chair opened the meeting at 9:00AM

2. APOLOGIES

An apology for the meeting was received from Councillor Lynda Summers, Howard Charles Monaro Farming Systems, Darren Clarke Essential Energy, Luke Pope Local Land Services, Margaret Ning Friends of Grasslands, Imogen McGrath Nutrien Ag Solutions, Mick Chatergee Transport for NSW.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING 18 AUGUST 2022

RECOMMENDATION

THAT the minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting held on 18 August 2022 are confirmed as a true and accurate record of proceedings.

MOVED: BRETT JONES

SECONDED: JENNY CROWE

The committee introduced themselves due to some organisations sending alternate representatives.

5. BUSINESS ARISING

6. ACTION SHEET

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7. CORRESPONDENCE

- Letter to LLS Chair Fay Steward from Council re: ALG coordinator with attachment of ALG strategy brief
- Email inviting the Member for Monaro – Nichole Overall to the November BAC meeting with the intent to discuss the ALG brief and the appointment to LLS of an African Lovegrass coordinator
- NSW State Weeds Committee: Minutes, outcomes from March 2022 meeting.
- Email: Releasing biological control agents – CSIRO Community Engagement project EOI information for participation.

8. GENERAL BUSINESS

1. Voting: Chair and Deputy Chair of Committee

Clr Stewart stood down from the position of chair and nominations were called for by Brett Jones.

CHAIR: Clr Craig Mitchell nominated Clr Bob Stewart for the position of Chair, no other nominations were received. Brett Jones seconded the nomination.

DEPUTY CHAIR: Kane Hurford nominated Clr Craig Mitchell (representing NSW Farmers) for the position of Deputy Chair. Discussion followed whether this was possible as only 2 Councillors are permitted to sit on a 355 committee and Clr Stewart and Clr Summers are the nominated Councillors on the committee. Clr Summers was not present at this meeting. Clr Mitchell stated he would discuss the matter with Clr Summers and the Governance team would be consulted with regard to the requirements for the Deputy Chair position by Brett Jones.

2. ALG Coordinator appointment

The committee was advised a private members bill could be put the NSW State Government with regard to funding options for the position. Discussion followed as to how this works and if it was likely to succeed. Other options were raised including whether SMRC has an environmental levy or rural environmental levy in place as a special levy to partially fund a position if the community was agreeable. Discussion moved to the historical spread of ALG from 10,000ha in 1986 to 100,000ha currently. Overall there is 630,000ha of grazing land comprised of a mixture of native grasslands of varying quality and conservation value to land that is sown down.

Discussion relating to establishing a strategy for control of ALG and that the control of ALG is not just for high conservation grasslands, it is also to protect production values of grazing lands. The question was asked how this role is different to the Biosecurity Officers roles in Council. Further discussion regarding the objective of the position continued with the outcome that the position is focussed on engaging and coordinating/organising community groups in the minimisation of the spread of African Lovegrass. The costs of the position were raised and it was estimated to be approximately \$120,000 including on costs. The Wild dog position was a good model to base this role upon and has in principal support from LLS who the committee believe would be the best host for the role.

It was requested that a business case be prepared and send to Chris Beckhouse to pass on to Nichole Overall MP.

3. Coordinator Biosecurity Report

Snowy Monaro Regional Council Activity Report – Thursday 17 November 2022

Council meeting summary

At its 15 September 2022 meeting, Council moved the following motion:

That Council submit the following motion to LGNSW for consideration at the LGNSW Annual Conference being held on Sunday 23 October to Tuesday 25 October 2022:

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1. That access to the Biosecurity information data base managed by DPI be broadened beyond statutory bio-security officers to include other appropriate stakeholders such as Landcare, local agronomists and relevant non-government and government agencies.

At its 20 October 2022 meeting, Council resolved to rescind the above, noting that "the matter of data availability was discussed at the 18 August 2022 meeting of Council's Biosecurity Advisory Committee but the Committee did not make any resolution regarding the matter".

All Committee members are reminded to please put a resolution to the Committee for endorsement. A resolution will be carried if more than half of the formal votes cast support for it.

Upcoming Biosecurity Advisory Committee meetings

16 March 2023 Bombala
15 June 2023 Cooma

African lovegrass biological control project summary

Committee members may recall a recent survey by NSW DPI aiming to identify any substantive conflict between the detrimental impacts of African lovegrass as a weed and any economic use or other useful attributes. The results of this national survey have been included in the nomination document to be assessed by the Environment and Invasives Committee. This survey was circulated widely through a variety of distribution networks in May 2022. The survey elicited 227 responses of which 175 respondents completed the entire survey. Respondents were overwhelmingly in favour of including a biological control agent to our current toolkit.

The survey arose due to the discovery of three potential biocontrol agents which have undergone host-range testing in the country of origin. These include two undescribed stem-boring herbivorous wasps (Hymenoptera: Eurytomidae) and a shoot-galling fly (Diptera: Chloropidae). The shoot-galling fly completed its development on species in several genera, so was deprioritized. Host-range testing of the two stem-boring wasps revealed development on several genera within the genus *Eragrostis*. Further testing on Australian native *Eragrostis* spp. will now be conducted in South African quarantine. Both species have been sent for formal taxonomic identification in Iraq. An *Eragrostis* DNA library has also been established as part of the project.

NSW DPI staff and collaborators at Rhodes University (South Africa) attended an African lovegrass site with Council's Biosecurity Coordinator during September, whereby a similar, unidentified stem-boring wasp was detected. Samples are currently undergoing molecular analysis. At this stage, it is unknown whether this species is native or introduced.

Draft South East Regional Strategic Weed Management Plan (South East RSWMP)

The Draft South East RSWMP is out for public consultation until 6 November 2022 and can be viewed at: <https://www.haveyoursay.nsw.gov.au/weed-plans>. The revised plan will be presented to the South East Local Land Services Board for endorsement in early December and is expected to be published early in 2023.

Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Charter (the Charter)

The Charter has been reviewed and some amendments made to bring the document into alignment with other Council advisory committee charters. Proposed changes include:

- Committee title reduced to "Biosecurity Advisory Committee"
- Updated language consistent with other current charters and Council's position regarding advisory committees and their roles
- Item 7 'Attendance and Leave' amended to better manage absentee members

The Charter was sent to members on 4 November 2022 for two weeks consultation. Members are requested to provide feedback prior to the scheduled meeting of 17 November 2022 for consideration by the Committee.

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Recommendation:

That the Committee consider feedback in relation to the 2022 revised Biosecurity Advisory Committee Charter and subsequently seek Council's adoption of the Charter.

Council's 2022 Operational Plan October update

Council's 2022 Operational Plan contains 11 actions related to its Biosecurity (weeds) management program. These are detailed below and include the year to date progress report. The actions fall within the three core functions of Council relating to (1) preventing, (2) eliminating and (3) minimising the biosecurity risk posed by weeds on the economy, environment and community.

Action 5.3.1.1 State alert weeds reported to NSW Department of primary Industries

No State alert weeds have been identified during the reporting period. The following suspect weeds have been investigated, Inkweed (*Phytolacca octandra*), Creeping buttercup (*Ranunculus repens*), Watercress (*Nasturtium officinale*), Stinking Roger (*Tagetes minuta*), Apple of Sodom (*Solanum Linnaeanum*), Hairy bittercress (*Cardamine hirsuta*) and Mexican poppy (*Argemone mexicana*). While each of these weeds has proven to be invasive and/or poisonous, they are not identified as State or regional priority weeds, nor do they pose a significant risk to the Snowy Monaro region's economy, environment or community. A report of Horsetail, which is required to be eradicated in accordance with the South East Regional Strategic Weed Management Plan, was recently confirmed at Khancoban, in the adjoining Snowy Valleys Regional Council area. The plants were growing on a residential verandah and have been destroyed. This weed will clearly grow in our climate. Council's Biosecurity team are monitoring for its presence during routine inspections.

Action 5.3.1.2 State alert weeds treated and neighbouring landowners notified

No State priority weeds were identified during the reporting period, however staff are monitoring for their presence during inspections. NSW Department of Primary Industries conducted Prohibited matter training at Cooma during July. Biosecurity staff from SMRC, QPRC and Eurobodalla Council were in attendance. Prohibited matter weeds are those with the highest level of control in NSW and are either not yet present in NSW or not yet established. Legislation is used to prevent the entry or establishment of these weeds into NSW. Orange Hawkweed is the only Prohibited matter weed known to occur within the Snowy Monaro region. Targeted surveillance for this weed will commence in December and continue through summer and into autumn. All plants will be treated immediately.

Action 5.3.1.3 Support actions of the NSW Orange Hawkweed Eradication Program

Orange hawkweed is currently dormant. No onground actions occur during the winter months. A planning session was held with National Parks and Wildlife Service staff during August to coordinate cross-border surveillance efforts this coming season. The Orange Hawkweed Eradication program is a coordinated effort between NPWS, SMRC, NSW DPI and affected landholders. The program relies on a range of surveillance techniques, including ground inspections, drone surveillance, weed detector dogs and volunteer groups. A Hawkweed Taskforce meeting was attended during September to update all parties on plans, actions and research around this highly invasive weed threat.

Action 7.2.1.1 High risk pathways inspected

High risk pathways are those areas that act specifically as conduits for the spread of weeds, ie roadsides and waterways. The Biosecurity team monitor these areas continually; however specific inspections are undertaken during September/October and again during December/January. The initial inspection program has been completed. Surveillance of waterways has recently highlighted the presence of Watercress and Creeping buttercup, which have proven to be invasive. Weeds like Coolatai grass occur in isolated patches along the Monaro highway and are spread by vehicle and plant movements. Surveillance for Coolatai grass will re-commence as we enter late spring and summer. Chilean needle grass occurs along some roadsides and Travelling Stock Routes. Hairy bittercress was recently identified on the highway between Cooma and Bombala during a high risk pathway inspection.

Action 7.2.1.2 High risk sites eg nurseries, rest areas, camping sites inspected

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High risk sites are routinely monitored throughout the year and form an important part of Council's property inspection program. These are typically high visitation sites or sites that pose a higher risk from the introduction of new weed species. 80 inspections completed during October. These inspections did not identify any unexpected weed incursions and assist staff in prioritising Council's annual weed control program.

Action 7.4.1.1 Public and private land inspected

Property inspections were down during October with only 47 recorded inspections. Inspections total 629 year to date from July to October, exceeding expectations and ensuring that Council meets its Weeds Action Program commitments. Wet conditions continue to hamper access to properties. Staff will continue to perform inspections, focusing efforts around haysheds, feedout areas, stockyards and other easily accessible areas of a property where State and regional priority weeds are more likely to have been introduced.

Action 7.4.1.2 Review Local Weed Management Plans

The South East Regional Strategic Weed Management Plan is currently under review, which has significant bearing on Council's Local Weed Management Plan. The Regional plan is currently out for public consultation and is expected to be published in January 2023. Review of the Local Management Plan is scheduled for the final quarter of 2022-23 once the regional plan is finalised. In preparing for the review, a Councillor briefing was held during August, in addition to a Biosecurity Advisory Committee meeting; both of which were used to advise attendees of the process involved in reviewing the plan.

Action 7.4.1.3 Regional and local priority weeds are treated on roadsides in accordance with local weed management plans

During the 2021-2022 financial year Council awarded 3yr contracts to a number of local weed control suppliers. 2022-23 will see Council enter year 2 of this contract arrangement. Council completed a thorough weed control program on its network of roads, reserves and operational lands during the 2021-2022 financial year. All works were completed in accordance with community expectations and the principles of the Snowy Monaro Region Local Weed Management Plan. Minor control works were conducted internally by staff during the reporting period where outstanding issues were identified. Contracted work has commenced, albeit slowly, due to inclement weather and the lack of weed control required at the present time.

Action 7.4.1.4 Contractors engaged in three year contracts

Contracts were awarded in 2021-2022 to five local weed control providers throughout the Snowy Monaro Region. Contracts were awarded on a three year basis to ensure efficiency and security for both parties involved. These contractors are detailed below, along with their 2022-2023 contract value. Contracts are awarded in accordance with Australian Standard (AS) 4905 - 2002 Minor Works contract conditions.

Northern Region - Buckleys Weedspraying and Contract Fencing - \$127,205
Eastern Region - Rippers Rural services - \$76,735
South East Region - Rippers Rural Services - \$96,820
Southern Region - Stones Forestry Contracting - \$109,180
South West Region - Buckleys Rural services - \$190,035
North West Region - Byrne Rural contracting - \$117,420

Action 7.4.1.5 New biosecurity Officers are trained in implementation of the Biosecurity Act

No new Officers were appointed to Council's Biosecurity team during the reporting period. All existing Officers are trained in a number of compulsory Biosecurity courses, including introductory Biosecurity training, chemical accreditation, Self Enforcement Infringement System training and senior first aid training. During July Cooma hosted NSW Department of Primary Industries during a two day Prohibited matter identification course. Staff from Snowy Monaro Regional Council, Queanbeyan Palerang Regional Council and Eurobodalla Council were in attendance. During August two Biosecurity Officers completed Compliance and Regulatory training. Two more officers will receive training in the next round. Two staff members were assigned to the Varroa mite emergency response

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effort during the period August-October. This emergency response is fully funded by NSW Dept of Primary Industries and provides staff with the experience and training to manage response efforts.

Action 7.4.1.6 Review pesticide notification plans

Council's Pesticide Use Notification Plan identifies how and when Council will notify the community of pesticide usage on land under its management. The Plan was developed in 2018 and has a statutory review period of 5yrs. During the reporting period the plan was reviewed and published on Council's website with a further review scheduled for 2027.

Brett Jones
Coordinator Biosecurity
Snowy Monaro Regional Council

3 November 2022

Discussion:

A recommendation was put to the committee in the Coordinator's report, a brief discussion proceeded. The committee decided to defer finalising the Charter until the next meeting.

Stem boring wasp – This biological control wasp has been found on the Monaro which initially seemed encouraging, however the ALG found across most of the region has stems that are too narrow for the wasp to burrow into. The ALG in South Africa has much thicker stems, so the wasp is more effective. More work is being done on this and other biological controls.

The committee was asked if a response was provided by the committee to the Draft South East Regional Weed Management Plan. There had not been a submission on behalf of the committee and the consultation period has now ended. It was highlighted there were no risk assessments noted in the current plan to remove weeds or why weeds are included.

Motion: to ask for an extension of time to comment on the SERSWMP to provide feedback on the draft.

Moved: Margaret Mackinnon

Fors: Margaret Mackinnon

Against: Pradeep Kumar, Malcolm O'Brien, Luke McLachlan, Brett Jones, Jenny Crowe, Clr Bob Stewart, Stuart Burge

Abstained: nil

Motion lost.

4. **Chilean Needle grass discussion** – Continued from previous meeting
4 motions were put to the committee:

Motion 1:

Clean up existing known patches of Chilean Needle grass on private and public land within the SMRC LGA. Implement a program of systematic monitoring and surveillance of these patches. Inspect neighbouring properties of known infestations for presence of CNG. Implement relevant livestock movement orders.

Moved: Margaret Mackinnon

Seconded: Luke McLachlan

For: Margaret Mackinnon, Luke McLachlan

Against: Clr Bob Stewart, Brett Jones, Clr Craig Mitchell, Malcolm O'Brien, Stuart Burge, Jenny Crowe, Pradeep Kumar, Faye Steward.

Motion lost

Motion 2:

Instruct Biosecurity officers to refrain from downplaying the threat from CNG to the public.

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Moved: Margaret Mackinnon
Motion was not supported

Motion 3:

Retention of a small demonstration patch of CNG on that could be fenced off with a sign, but remain accessible to the public to allow landholders to become familiar with CNG across different seasons and growth periods.

Moved: Margaret Mackinnon **Seconded:** Malcolm O'Brien

For: Margaret Mackinnon, Malcolm O'Brien

Against: Clr Mitchell, Clr Stewart, Faye Steward, Brett Jones, Jenny Crowe, Luke McLachlan, Pradeep Kumar.

Motion lost

Motion 4:

New records of CNG uploaded each month to BIS by SMRC and to the Weedwise website.

Moved: Margaret Mackinnon **Seconded:**

Motion withdrawn after debate noted this is the current process and SMRC has no control over the timeliness the DPI upload the data to Weedwise.

5. Draft: Biosecurity and Food Safety Strategy 2022-2030

Noted that the time to comment had passed

The committee went around the table to raise issues each member is facing in their location.

Pradeep Kumar: No comments

Malcolm O'Brien: The rain has been challenging and keeping staff has been just as challenging.

Margaret Mackinnon: Review weeds strategy at the next meeting

Luke McLachlan: Access to some weed sites difficult or impossible due to waterlogged ground. This has slowed the programs NPWS oversee.

Chris Beckhouse: Thanked the committee for inviting Nichole Overall MP to the meeting and Nichole believes there is potential funding for the ALG position though the big challenge is how to find the person in the current job climate.

Jenny Crowe: with regard to the ALG coordinator: Absentee landowners is a large issue as big issues are left to a small core group of people.

9. MATTERS OF URGENCY

10. NEXT MEETING FEBRUARY 16TH BOMBALA – TBC DUE TO BRIEFINGS BEING BROUGHT FORWARD TO 10-10.30AM

There being no further business the Chair declared the meeting closed at 10.55am

CHAIRPERSON

The above minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting of Snowy Monaro Regional Council held on 17 November 2022 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

10.3 MINUTES OF THE 17 NOVEMBER 2022 SNOWY MONARO REGION BIOSECURITY (WEEDS)
ADVISORY COMMITTEE

ATTACHMENT 1 MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY
COMMITTEE MEETING HELD ON 17 NOVEMBER 2022

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MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF
SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 17 NOVEMBER 2022

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11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION

Record No: I23/57

Responsible Officer: Chief Executive Officer
Author: Councillor Bob Stewart
Attachments: 1. Notice of Motion to Rescind a Resolution
2. Part A SRV Application
3. Part B SRV Application
4. Services Funded by General Rates

Councillor Bob Stewart has given notice that at the Ordinary Meeting of Council on 16 February 2023, he will move the following motion.

MOTION

We hereby give notice of the following motion of rescission:

That Council resolution number 7/23, item 6.1.2 Application to Lodge a Special Rates Variation passed at the Council meeting held on 30 January 2023, be and is hereby rescinded.

NOTICE OF MOTION

Should the rescission motion be adopted, we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given.

That Council lodge an application with the Independent Pricing and Regulatory Tribunal for a Special Variation inclusive of a permanent percentage increase to ordinary rates, including any rate peg allowance, as documented in Scenario Two in council's Long Term Financial Plan for the financial years FY 2023/24 and FY 2024/25 only.

BACKGROUND

Nil.

CHIEF EXECUTIVE OFFICER'S RESPONSE

The application, as per the 30 January 2023 Council resolution, was lodged on Friday 3 February 2023.

Part A and Part B of the application are attached. The balance of the application documentation is primarily the documents Council used during the consultation period. The IPART has advised that Council's complete application will be available on its website during the week beginning 6 February. An IPART officer has verbally advised that they will continue to assess Council's application until Council advises them that the application is withdrawn.

Council is reminded that even if the application for 53% is approved by the IPART, Council is not obliged to apply the full 53% in one year. Any approved special variation increases Council's permissible rate cap. That permissible cap remains for up to 10 years, during which it is Council's decision whether it achieves that in the budget in one year, or multiple years. IPART does, however, assess our application as submitted.

Under the currently proposed special rate variation of 53% Council, in developing its delivery program and operation plan, could resolve to implement the SRV in a stepped fashion, for example 30% in 2023/2024, 13% in 2024/2025 and 10% in 2025/2026.

It should be noted, however, that any delay in implementing the 53% will require a greater than 53% increase in total as the benefit of cumulative rate cap increases on the total rate income will be lost. This is the situation with option 2.

Council is also reminded that the 53% increase, combined with \$1million in cost savings, is considered the minimum required to achieve financial sustainability. Anything less than 53% will require greater reductions in costs and hence services.

In the analysis below, the proposed special variation in the proposed alternate motion will be called option 4, with options 1, 2 and 3 as per Council's adopted long term financial plan (LTFP).

If the rescission motion is passed and option 4 adopted, Council will need to amend its recently adopted resourcing strategy documents, namely the long term financial plan, asset management strategy and workforce plan. Amending these documents would normally require a 28-day public consultation period. This raises the question whether the proposed alternate SRV application would need to be preceded by a period of community consultation.

If a community consultation period is required, it is simply not possible for this to be achieved in the time frame of the application deadline extension to 3 March provided to Council by IPART.

Formal advice has been sought from IPART but was not available at the time of writing. The consensus of experienced people consulted indicates that the community consultation period would be required if option 4 is considered materially different from any of the options included in the community consultation information.

Some modelling of option 4 has been undertaken based on the key assumptions that Council:

1. Builds and maintains \$5million in unrestricted funds as per Council's adopted policy;
2. Modify its planned road resealing and re-sheeting program from a 15-year cycle to a 30-year cycle, representing a clear downgrade in service standard for one of the community's major assets.
3. Council divests residential aged care, which is also assumed on options 1,2 and 3.

In summary, the modelling shows that without service reductions totalling \$6million option 4 will not provide the required general fund operating surplus in the ten years of the LTFP as shown below:

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION

Option 4 - INCOME STATEMENT FOR THE GENERAL FUND											
	BUDGET	FORWARD PLAN									
INCOME STATEMENT - GENERAL FUND	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income from continuing operations											
Rates and annual charges	\$23,749	\$26,391	\$29,027	\$30,184	\$31,389	\$32,644	\$33,952	\$35,314	\$36,732	\$38,210	\$39,750
User charges and fees	\$11,011	\$10,991	\$11,399	\$11,854	\$12,327	\$12,819	\$13,331	\$13,864	\$14,418	\$14,995	\$15,595
Other revenue	\$529	\$553	\$573	\$593	\$614	\$636	\$659	\$683	\$707	\$733	\$759
Grants and contributions provided for operating purposes	\$28,939	\$21,365	\$21,899	\$22,447	\$23,008	\$23,583	\$24,173	\$24,777	\$25,397	\$26,032	\$26,682
Grants and contributions provided for capital purposes	\$67,831	\$44,895	\$68,075	\$30,659	\$1,428	\$1,460	\$1,767	\$1,777	\$1,734	\$1,605	\$1,573
Interest and investment revenue	\$693	\$698	\$702	\$706	\$711	\$715	\$720	\$724	\$729	\$734	\$740
Other income	-	-	-	-	-	-	-	-	-	-	-
Net gains from the disposal of assets	\$168	\$173	\$178	\$182	\$187	\$191	\$196	\$201	\$206	\$211	\$217
Rental income	\$1,075	\$1,115	\$1,146	\$1,177	\$1,209	\$1,243	\$1,277	\$1,312	\$1,348	\$1,385	\$1,423
Total income from continuing operations	\$133,995	\$106,181	\$132,999	\$97,802	\$70,873	\$73,291	\$76,075	\$78,652	\$81,271	\$83,905	\$86,739
Expenses from continuing operations											
Employee benefits and on-costs	\$27,006	\$27,425	\$28,703	\$30,126	\$31,250	\$32,414	\$33,622	\$34,873	\$36,170	\$37,515	\$38,909
Materials and services	\$19,384	\$12,816	\$16,832	\$17,508	\$17,953	\$18,412	\$18,885	\$19,373	\$19,877	\$20,396	\$20,931
Borrowing costs	-	\$8	\$300	\$291	\$282	\$272	\$262	\$251	\$240	\$228	\$216
Depreciation, amortisation and impairment of non-financial assets	\$14,807	\$15,997	\$17,677	\$18,555	\$18,954	\$19,364	\$19,784	\$20,214	\$20,655	\$21,106	\$21,570
Other expenses	\$8,083	\$8,349	\$8,560	\$8,777	\$8,996	\$9,221	\$9,452	\$9,688	\$9,930	\$10,179	\$10,433
Net losses from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-
Total expenses from continuing operations	\$69,280	\$64,595	\$72,072	\$75,257	\$77,435	\$79,683	\$82,005	\$84,399	\$86,872	\$89,424	\$92,059
Operating result from continuing operations	\$64,715	\$41,586	\$60,927	\$22,545	-\$6,562	-\$6,392	-\$5,930	-\$5,747	-\$5,601	-\$5,519	-\$5,320
Net operating result for the year before grants and contributions provided for capital purposes	-\$3,116	-\$3,309	-\$7,148	-\$8,114	-\$7,990	-\$7,852	-\$7,697	-\$7,524	-\$7,335	-\$7,124	-\$6,893

COMPARISON OF IMPACT OF EACH OPTION

All the options are predicated on the divestment of residential aged care services.

Council, during its development of its suite of IP&R documents in the first half of 2022, was provided a list of service areas funded by general rates (attachment 4) that could be considered for service reductions to achieve financial sustainability. Any decisions to undertake significant service reductions should only be made after further consultation with community and staff.

Option One

- Reseal 961km every 15 years @ \$5.50/m2 assuming width of pavement resealed is 6m; 1.e 64Km of resealing each year.
- Heavy patching of 1.5% of the 961kms each year assuming 10% of areas requiring treatment @ \$60/m2
- Re-sheet 80% of 1,721kms every 15 years @ \$37,500/km - 1/20 first 2 years; i.e average of 115km of re-sheet each year.
- One bridge per year at \$1.0M per bridge (50% funded through grant)
- \$100,000 a year for replacement of park equipment and play equipment
- \$2.8M a year on building renewals – specialised and non-specialised, including \$750k of grant funding.
- \$50,000 a year for footpaths.
- \$300,000 on stormwater renewals each year.
- \$1million of cost savings.

Option Two

- Reseal – half of above for first three years, then same as Option One; i.e 32Km of sealed road resealed.
- Heavy patching – half of above for first four years, and then same as Option One

- Re-sheet – half of above for first three years, then same as Option Two; i.e average of 57km of gravel roads re-sheeted each year.
- No bridge replacement in 23/24, then same as Option One
- Park equipment replacement – \$50k or half of above for first four years, then same as Option One
- \$800,000 a year less on building renewals for the first 5 years, then same as Option One
- \$50,000 a year for footpaths, same as Option One
- \$300,000 on stormwater renewals each year, same as Option One.
- Service reductions in addition to \$1million cost savings.

Option Three

- Reseal - \$500k per year, which will fund 15km per year, and 230km every 15 years
- Heavy Patching – \$750k per year, which will fund same as Option One (not reduced as this is required to address risk of failing pavement)
- Re-sheet - \$900k per year, which will fund 450kms of re-sheeting, meaning that it will take up to thirty years to do 80% of the unsealed network.
- Bridges - \$500k per year, assumed 100% grant funded
- Buildings - \$950k per year
- No funding for footpaths.
- Park Equipment replacement – \$50,000 per year
- No funding for stormwater renewals
- \$8million reduction of services from General fund which will be taken from the following services
 - 2647km of roads – sealed and unsealed – including 155 bridges and 7184 culverts
 - 111 parks and sports fields and eight showgrounds
 - 21 public toilet facilities, 15 halls and four libraries (including one mobile library service) plus 336 other council managed buildings.
 - Two visitor information centres
 - 4 swimming pools
 - Economic development services
 - Two community services centres
 - Four Council offices with customer service for the community at each location
 - No additional investment in organisation capacity as recommended by the FSR

Option Four

- Reseal 961km every 30 years @ \$5.50/m2 assuming width of pavement resealed is 6m (or half of Scenario One); i.e 32km per year or 480km every 15years.
 - Heavy patching of 1.5% of the 961kms each year assuming 5% of areas requiring treatment @\$60/m2 (or half of Scenario One)
 - Resheet 80% of 1,721kms every 30 years @ \$37,500/km (or half of Scenario One); i.e 57km of unsealed roads will be resheeted per year.
 - One bridge per year at \$1.0M per bridge (50% funded through grant)
 - \$50,000 a year for replacement of park equipment and play equipment (or half of Scenario One)
 - \$1M a year on building renewals – specialised and non-specialised, including \$500k of grant funding
-

- \$50,000 a year for footpaths.
 - \$50,000 on stormwater renewals each year
 - \$6million reduction of services from General fund which will be taken from the following services
 - 2647km of roads – sealed and unsealed – including 155 bridges and 7184 culverts
 - 111 parks and sports fields and eight showgrounds
 - 21 public toilet facilities, 15 halls and four libraries (including one mobile library service) plus 336 other council managed buildings.
 - Two visitor information centres
 - 4 swimming pools
 - Economic development services
 - Two community services centres
 - Four Council offices with customer service for the community at each location
 - No investment in additional organisational capacity as recommended by the FSR.
-



Form | 250.2022.83.1

Notice of Motion To Rescind a Resolution Executive Office

To the Chief Executive Officer Snowy Monaro Regional Council

Motion to Rescind Resolution

We hereby give notice of the following motion of rescission.	
That the Council resolution relating to the below, is hereby rescinded.	
Minute Number 7/23	Item Number 6.1.2
Title APPLICATION TO LODGE A SPECIAL RATE VARIATION	
Passed at the Council meeting held on 30 January 2023	

Notice of Motion

Should the rescission motion be **adopted**, we give notice that it is our intention to move the following motion in lieu of which due notice is hereby given.

Motion Details

That Council lodge an application with the Independent Pricing and Regulatory Tribunal for a Special Variation inclusive of a permanent percentage increase to ordinary rates, including any rate peg allowance, as documented in Scenario Two in council's Long Term Financial Plan for the financial years FY 2023/24 and FY 2024/25 only.

Date Friday the 3rd of February	
Name Bob Stewart	Signature
Name Louise Frolich	Signature
Name Luke Williamson	Signature

For further information or assistance on completing this form please contact the Executive Office at SMRCExecOffice@snowymonaro.nsw.gov.au

THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL OF NSW

**APPLICATION FOR A SPECIAL VARIATION
TO GENERAL INCOME**

under Section 508A and 508(2) of the *Local Government Act 1993*

**SECTION 508A & 508(2) APPLICATION FORM
PART A 2023-24**

Before completing this form, you **MUST** read the Office of Local Government's

Guidelines for the preparation of an application for a special variation to general income

All dollars in nominal terms

The Guidelines are available on the Office's website at www.olg.nsw.gov.au.

NOTE: This part of the application must be completed in conjunction with Part B
(Special Variation Application Form 2023-24- Part B).

Overview

A Section 508A special variation allows a council to increase general income by a percentage that is greater than the rate peg each year, up to a maximum of 7 years.

Section 508(2) allows a council to increase general income by a percentage that is greater than the rate peg in a single year.

You must identify the percentage increase requested for each year inclusive of the rate peg.

You must also identify percentage increases in minimum rates for each year, if the increases result in a minimum rate which exceeds the statutory limit.

Note: IPART can approve a percentage increase to minimum rates above the statutory limit that differs from the proposed special variation percentage increase as long as you have justified and properly consulted on that percentage. See Attachment 4 of the Guidelines for further details.

Both Part A and Part B of the application should be submitted to IPART (us) via the Council Portal on our [website at www.ipart.nsw.gov.au](http://www.ipart.nsw.gov.au).

Part A consists of 9 worksheets:

- ▶ **Worksheet 1 (Identification):** Identifies your council and a council contact officer, collects information about your proposed special variation and any existing special variations (SVs). It also collects information about Crown Land adjustments, catch-ups or excess adjustments and valuation objections.
- ▶ **Worksheet 2 (current year Notional General Income):** Calculates the council's Notional General Income for the current year (Year 0 in the application, 2022-23).

- ▶ **Worksheet 3 (first year Notional General Income):** Calculates the council's proposed Notional General Income for next year (Year 1 in the application, 2023-24).
- ▶ **Worksheet 4 (PGI):** Summarises the council's Permissible General Income based on the 1st year's percentage for the proposed SV and Crown Land adjustments, plus other income adjustments. It also shows the the council's PGI over the proposed SV period and the annual and cumulative impacts of the proposed SV.
- ▶ **Worksheet 5a (Impact on Rates):** Calculates the average annual and cumulative increases in rates for each category/sub-category for each year of the proposed SV, with and without the proposed SV.
- ▶ **Worksheet 6 (Additional SV Income and Expenditure):** Collects data on how the council intends to use the additional funds (above the rate peg) from the proposed SV.
- ▶ **Worksheet 7 (Financials):** Collects historical information from your financial statements and forecasts for selected balance sheet items from your long term financial plan (LTFP).
- ▶ **Worksheet 8 (Long Term Financial Plan):** Collects information on your Long Term Financial Plan including scenarios with and without the proposed special variation.
- ▶ **Worksheet 9 (Financial ratios):** Captures financial ratios, some of which are calculated while others are entered as inputs.

Enquiries regarding the completion of this application should be directed to:

Edward Jenkins (02) 9113 7774
Edward_jenkins@ipart.nsw.gov.au

Arsh Suri (who in Edward's absence, will direct you to the appropriate IPART officer)
(02) 9113 7730
arsh_suri@ipart.nsw.gov.au

Colour code

Enter data in the blue input cells

Hard-coded values that should not be changed

Key outputs

Special instructions

Error checks

Double red line indicates a change in formula

Step-by-step instructions on completing the worksheets

Worksheet 1 - Identification

- > Select council name from the drop down list and enter contact details.
- > Indicate whether you have any existing SVs by selecting 'yes' or 'no' from the drop down box, where the existing SV means you have an existing increase(s) above the rate peg for any year from Year 1 onwards.
- > Select (or enter) the type and duration of the proposed special variation.
- > Enter the additional percentage being sought above the rate peg (excluding other adjustments).
- > Answer the questions about expiring SVs.
 - * If the council does not have any SVs due to expire in the period of the proposed SV, leave the field blank or select 'na'.
 - * Enter the \$ value of expiring SVs in Table 1 (row 74)
 - * Any amounts entered need to be verified by the OLG before the application is submitted to us.
- > Answer the questions about Crown land adjustments, catch ups and valuation objections.
 - * If the council does not have any adjustments, leave the fields in this section blank
 - * Note that applications for Crown land adjustments still need to be separately made to OLG.
- > Enter the requested percentage increases in general income (including the rate peg) from year 2 (Table 1).
 - * The annual and cumulative increases in the white cells are automatically calculated once the requested percentage increases have been entered.
 - * The worksheet automatically assumes a rate peg of 2.5% for each of the forward years (Year 2 and thereafter).
If the rate peg turns out to be different from that assumed, the total % increase in general income with an approved SV does not change.

Worksheet 2 - Notional General Income 2022-23

This worksheet calculates the Notional General Income for the current year (Year 0), by applying the rating structure used in the previous year to land values, adjusted by supplementary valuations received during that year.

Any inclusion in WK2 as a "supplementary valuation" must agree with section 4 of the Valuation of Land Act 1916.

Worksheet 3 - Notional General Income 2023-24

This worksheet calculates the proposed Notional General Income (Year 1). It should apply the proposed rating structure, including the proposed SV increase, to land values adjusted by any supplementary valuations.

The rating structure entered here must be checked by OLG.

Worksheet 4 - Calculation

This worksheet calculates Permissible General Income and the value of the proposed SV after taking into account various adjustments. Income adjustments and expiring SV amounts are to be verified by OLG before the application is submitted to us.

NO INPUTS ARE REQUIRED

Expiring SV

If the council has a SV due to expire on 30 June 2023, Notional General Income must be reduced before calculating Permissible General Income in 2023-24.

Additional percentage increase

This is the additional percentage increase being sought above the rate peg, excluding any other income adjustments.

Crown Land Adjustment

Crown land claims will increase Permissible General Income. The \$ amount of any Crown land adjustment is converted into a % amount to be included in the final special variation for consideration by IPART.

Other adjustments

There are two other possible adjustments that are not included in the proposed SV % but will affect Permissible General Income:

1. Prior year result. This is the catch up or excess amount from the previous year, as advised by OLG.
2. Valuation objections: if you successfully claimed valuation objections in the previous year, PGI must be reduced to remove the extra income claimed from the revenue base.

Example of PGI calculation for Year 1

XYZ Council

WORKSHEET 4

PERMISSIBLE GENERAL INCOME SUMMARY FOR 2018-19

All dollars in nominal terms

Please check all income adjustments and expiring variation amounts with OLG before submitting the application.

Prior year Notional General Income		20,000,000
Less: Expiry of a prior special variation		10,000
Adjusted first year Notional General Income		\$ 19,990,000
Plus: Rate peg increase - first year	2.30%	459,770
Plus: Additional increase - first year	3.70%	739,630
Plus: Crown Land adjustment - first year	0.06%	10,000
Total special variation - first year	6.06%	\$ 1,209,400
Other First Year Adjustments:		
Plus/Mi Prior year Catch-up/(Excess)		-5,000
Minus: Valuation Objections claimed in prior year		-30
Total Adjustments		-5,030
First year Permissible General Income		\$ 21,194,370

Worksheet 5a - Impact on Ratepayers

The aim of this sheet is to show the minimum rate increase (if applicable), the average rate increase per sub-category (inclusive of all relevant rates) and the proposed annual charges in each year of the proposed special variation. It also aims to compare average rates with and without the proposed special variation.
Enter the required data in the blue input cells. The values in the white cells will be calculated automatically.

Minimum rates

Enter in the minimum rates per category/sub-category as if the SV were approved for each year as requested. These figures are intended to illustrate the impact of the proposed SV on any specific minimum rate.

Ordinary and Special Average Rates

Enter in the average rates per sub-category as if the proposed SV were approved for each year as requested AND the average rates as if the proposed SV were not approved (only the rate peg would then apply).

These figures should include the impact of changes in minimum rates and are calculated as per below.

Annual Charges

Enter any proposed annual charges for each year of the proposed variation.

Note:

- * An average rate equals total income in a category or sub-category divided by the number of assessments in that same category or sub-category (i.e. including assessments on the minimum rate).
- * These figures should reflect the reduction from any expiring SVs so that the net change in rates is measured.

Worksheet 6 - Proposed Additional SRV Income and Expenditure

This worksheet is designed to show how the council proposes to use the additional funding above the rate peg generated from the proposed SV.

The worksheet automatically calculates additional SRV income for Years 1 to 10.

Councils must enter each category of expenditure, and if applicable, individual program/project names, in column C under one of the headings provided.

The spreadsheet will calculate the difference between the additional income from the proposed special variation and what it is spent on. A positive difference means that the additional income is not all spent on operating expenditure or capital expenditure.

**** Part B of the application provides councils with the opportunity to explain their expenditure plans and the impacts on their financial position.***

Worksheet 7 - Historical financial information

This sheet captures the council's historical financial information as reported in its financial statements.

Worksheet 8 - Long Term Financial Plan

This worksheet is designed to show how the council's Long Term Financial Plan varies with and without the proposed special variation

Councils must complete the information from the Long Term Financial Plan for both the Special Variation Scenario and the Base Case Scenario (without proposed special variation).

Councils must enter each category of income and expenditure under the headings provided

This worksheet automatically calculates total amounts for each column

Worksheet 9 - Financial ratios

This worksheet captures financial ratios for three historical years as well as the current and forecast years (0 to 10).

All the historical ratios and two of the forecast ratios are calculated from information provided in Worksheet 7 and Worksheet 8.

Enter forecast values for the two compulsory ratios (Infrastructure Renewals Ratio and Infrastructure Backlog Ratio).

Enter forecasts for the optional ratios only if they are relevant to your council's application.

APPLICATION FOR SPECIAL VARIATION TO GENERAL INCOME

2023-24

WORKSHEET 1

Step 1: Fill out council details	Colour code
Step 2: Fill out any existing variation information	Enter data in the blue input cells
Step 3: Fill out crown land adjustments, catch up & excess, valuation objections	Hard-coded values that should not be changed
Step 4: Fill out proposed special variation amounts	Key outputs
	Special instructions

All dollars in nominal terms

Council Name:	Snowy Monaro Regional Council
Council Name if not listed:	
Contact Details:	
Name:	Peter Bascomb
Position:	Chief Executive Officer
Telephone:	(02) 6451 1262
Email:	Peter.Bascomb@snowymonaro.nsw.gov.au

If your councils' name is not in the list, please enter it in cell E14

Note: Please provide direct contact information for relevant council officer. Contact details will be redacted before publication.

A. Existing special variations (SVs)

1. Does the council have any existing SV(s) that means it has an increase above the rate peg for any year from 2023-24 (Year 1) onwards?	no
--	----

B. Proposed special variations (SVs)

2. Is the council applying for a one-year increase (s508(2)) or a multi-year increase (s508A)?	s508(2)
3. For s508A applications: for how many years is the council requesting % increases as part of this application?	na
4. For s508A & s508(2) applications: is the special variation permanent or temporary?	Permanent
If temporary or combined, enter the number of years before the (temporary part of the) special variation is due to expire.	4.00%
5. Percentage rate peg for the first year of the SV period (2023-24). This will autofill with the selection of Council.	49.00%
6. Enter the percentage above the rate peg the council is applying for in the first year	0.00%
na - ignore this row	
na - ignore this row	

Snowy Monaro Regional Council

WORKSHEET 2

CALCULATION OF NOTIONAL GENERAL INCOME 2022-23
Applicable to the first year of the application

All dollars in nominal terms

This worksheet must reflect the rating structure levied in the previous year

NOTE: Valuations used here are to be taken from Council's valuation list on 1 July 2022 and are to include:

- (i) supplementaries having the same base date and furnished to Council during that year, and
- (ii) estimates of increases in valuations provided to the Council under section 513.

Calculation of Notional General Income - Ordinary Rates

Rating Category (s514-518)	Name of sub-category	Number of Assessments	Ad Valorem Rate	Base Amount \$	Base Amount %	Minimum Amount \$	Number on Minimum	Land Value (see note above) \$	Land Value of Land on Minimum	Notional General Income
Residential		10,642	0.3434	485.90	49.61%	0.00	0	1,529,558,056	0	10,423,223
Residential										.
Residential										.
	Total Residential	10,642					0	1,529,558,056	0	10,423,223
Business		1,069	0.3434	485.90	45.28%	0.00	0	182,712,381	0	1,146,620
Business	Electricity Generation	12	0.8585	1,214.80	2.77%	0.00	0	59,533,520	0	525,674
Business										.
Business										.
	Total Business	1,081					0	242,245,901	0	1,672,294
Farmland		2,890	0.3434	485.90	23.99%	0.00	0	1,295,478,315	0	5,852,936
Farmland										.
Farmland										.
	Total Farmland	2,890					0	1,295,478,315	0	5,852,936
Mining		0	0.8585	1,214.80	#DIV/0!	0.00	0	0	0	0
Mining										.
	Total Mining	0					0	0	0	0
Total Assessments:		14,612						3,067,282,272	Sub-Total:	17,948,453

Calculation of Notional General Income - Special Rates

Rating Category (s514-518)	Name of special rate	Number of Assessments	Ad Valorem Rate	Base Amount \$	Base Amount %	Minimum Amount \$	Number on Minimum	Land Value (see note above)	Land Value of Land on Minimum	Notional Income
Residential										.
Business										.
Farmland										.
Mining										.
									Sub-Total:	0

Calculation of Notional General Income - Annual Charges

Annual Charges (excluding water supply, sewerage and domestic and non-domestic waste management services)	Number of Assessments	Amount of Charge \$	Notional Income
			.
			0
Sub-Total:			

Total Notional General Income:

17,948,453

Note: Section 505(a) of the Act provides for those rates and charges that are to be included in general income, including certain section 501 annual charges.

[illegible]

Calculation of Notional General Income - Annual Charges

Annual Charges (excluding water supply, sewerage and domestic and non-domestic waste management services)	Number of Assessments	Amount of Charge	Notional Income
			.
			.
Sub-Total:			0

Total Notional General Income 27,461,062

LESS: Valuation Objection Income 0

NET Notional General Income 27,461,062

Note: Section 505(a) of the Act provides for those rates and charges that are to be included in general income, including certain section 501 annual charges.

Snowy Monaro Regional Council				
WORKSHEET 4				
PERMISSIBLE GENERAL INCOME SUMMARY FOR 2023-24				
All dollars in nominal terms				
Please check all income adjustments and expiring variation amounts with OLG before submitting the application.				
Prior year Notional General Income		17,948,453		0.00
Less: Expiry of a prior special variation		-		0.00
Adjusted first year Notional General Income		\$ 17,948,453		
Plus: Rate peg - first year	4.00%	717,938		0.00
Plus: na	0.00%	0		
Plus: Additional increase - first year	49.00%	8,794,742		0.00
Plus: na	0.00%	0		
Plus: Crown Land adjustment - first year	0.00%	0		0.00
Total special variation - first year	53.00%	\$ 9,512,680		0.00
Other First Year Adjustments:				
Plus/Minus: Prior year Catch-up/(Excess)		552		
Minus: Valuation Objections claimed in prior year		0		
	Total Adjustments	552		0.00
First year Permissible General Income		\$ 27,461,686		0.00

check = 0

PERMISSABLE GENERAL INCOME (PGI) OVER PROPOSED SV PERIOD (\$ nominal)

Note: PGI estimates for years beyond proposed and/or existing SV period shown in light grey font. PGI beyond a temporary SV period = 0

Financial year	units	Year 0 2022-23	Year 1 2023-24 Proposed SV period	Year 2 2024-25 no SV	Year 3 2025-26 no SV	Year 4 2026-27 no SV	Year 5 2027-28 no SV	Year 6 2028-29 no SV	Year 7 2029-30 no SV	Total increase \$ nominal	%
0 = beyond temporary SV period		1	1	1	1	1	1	1	1		
<u>PGI with proposed SV</u>											
Prior year Notional General Income (NGI)	\$ nominal	17,948,453		27,461,686	28,148,228	28,851,933	29,573,232	30,312,563	31,070,377		
less expiry of a prior special variation	\$ nominal	0		0	0	0	0	0	0		
Adjusted Notional General income	\$ nominal	17,948,453		27,461,686	28,148,228	28,851,933	29,573,232	30,312,563	31,070,377		
plus rate peg increase	\$ nominal	717,938		686,542	703,706	721,298	739,331	757,814	776,759		
plus na	\$ nominal	0		0	0	0	0	0	0		
plus additional increase	\$ nominal	8,794,742		0	0	0	0	0	0		
plus na	\$ nominal	0		0	0	0	0	0	0		
plus Crown Land adjustment	\$ nominal	0		0	0	0	0	0	0		
Total proposed SV	\$ nominal	9,512,680		686,542	703,706	721,298	739,331	757,814	776,759		
Notional General Income after SV applied	\$ nominal	27,461,134		28,148,228	28,851,933	29,573,232	30,312,563	31,070,377	31,847,136		
plus other 1st-year adjustments	\$ nominal	552		0	0	0	0	0	0		
PGI with proposed SV	\$ nominal	17,948,453	27,461,686	28,148,228	28,851,933	29,573,232	30,312,563	31,070,377	31,847,136	9,513,232	53.00%
<u>PGI if only the rate peg applied</u>											
Prior year Notional General Income (NGI)	\$ nominal	17,948,453		18,666,943	19,133,617	19,611,957	20,102,256	20,604,813	21,119,933		
less expiry of a prior special variation	\$ nominal	0		0	0	0	0	0	0		
Adjusted Notional General income	\$ nominal	17,948,453		18,666,943	19,133,617	19,611,957	20,102,256	20,604,813	21,119,933		
plus rate peg increase	\$ nominal	717,938		466,674	478,340	490,299	502,556	515,120	527,998		
plus na	\$ nominal	0		0	0	0	0	0	0		
plus other 1st-year adjustments	\$ nominal	552		0	0	0	0	0	0		
PGI if only the rate peg applied	\$ nominal	17,948,453	18,666,943	19,133,617	19,611,957	20,102,256	20,604,813	21,119,933	21,647,931	718,490	4.00%
<u>PGI if expiring SV renewed and only rate peg applied</u>											
Prior year Notional General Income (NGI)	\$ nominal	17,948,453		18,666,943	19,133,617	19,611,957	20,102,256	20,604,813	21,119,933		
plus rate peg increase	\$ nominal	717,938		466,674	478,340	490,299	502,556	515,120	527,998		
plus na	\$ nominal	0		0	0	0	0	0	0		
plus other 1st-year adjustments	\$ nominal	552		0	0	0	0	0	0		
PGI if expiring SV renewed and only rate peg ap	\$ nominal	17,948,453	18,666,943	19,133,617	19,611,957	20,102,256	20,604,813	21,119,933	21,647,931	718,490	4.00%

INCREASES IN PERMISSABLE GENERAL INCOME (PGI) OVER PROPOSED SV PERIOD (nominal)

Note: PGI estimates for years beyond proposed and/or existing SV period shown in light grey font. PGI beyond a temporary SV period = 0

Financial year	Year 0 2022-23	Year 1 2023-24	Year 2 2024-25	Year 3 2025-26	Year 4 2026-27	Year 5 2027-28	Year 6 2028-29	Year 7 2029-30	Total increase	
									\$ nominal	%
<u>Annual % increase in PGI</u>										
PGI with proposed SV	%	53.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		53.00%
PGI if only the rate peg applied	%	4.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		4.00%
PGI if expiring SV renewed and only rate peg applie %		4.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		4.00%
<u>Annual \$ increase in PGI</u>										
PGI with proposed SV	\$ nominal	9,513,232	686,542	703,706	721,298	739,331	757,814	776,759	9,513,232	53.00%
PGI if only the rate peg applied	\$ nominal	718,490	466,674	478,340	490,299	502,556	515,120	527,998	718,490	4.00%
PGI if expiring SV renewed and only rate peg applie \$ nominal		718,490	466,674	478,340	490,299	502,556	515,120	527,998	718,490	4.00%
<u>Annual \$ increase in PGI with proposed SV more than:</u>										
PGI if only the rate peg applied	\$ nominal	8,794,742	219,869	225,365	230,999	236,774	242,694	248,761	8,794,742	49.00%
PGI if expiring SV renewed and only rate peg applie \$ nominal		8,794,742	219,869	225,365	230,999	236,774	242,694	248,761	8,794,742	49.00%
<u>Cumulative PGI</u>										
PGI with proposed SV	\$ nominal	27,461,686	55,609,913	84,461,847	114,035,079	144,347,641	175,418,018	207,265,154	27,461,686	
PGI if only the rate peg applied	\$ nominal	18,666,943	37,800,561	57,412,518	77,514,774	98,119,587	119,239,521	140,887,452	18,666,943	
PGI if expiring SV renewed and only rate peg applie \$ nominal		18,666,943	37,800,561	57,412,518	77,514,774	98,119,587	119,239,521	140,887,452	18,666,943	
<u>Increase in cumulative PGI with proposed SV that exceeds the increase in the PGI under</u>										
PGI if only the rate peg applied	\$ nominal	8,794,742	17,809,353	27,049,329	36,520,304	46,228,054	56,178,497	66,377,702	8,794,742	47.11%
PGI if expiring SV renewed and only rate peg applie \$ nominal		8,794,742	17,809,353	27,049,329	36,520,304	46,228,054	56,178,497	66,377,702	8,794,742	47.11%

Snowy Monaro Regional Council

WORKSHEET 5a

IMPACT ON MINIMUM RATES, AVERAGE RATES AND OTHER CHARGES

All dollars in nominal terms

The aim of this sheet is to show the minimum rate increase (if applicable), the average rate increase per sub-category (inclusive of all relevant rates) and the proposed annual charges in each year of the proposed special variation.

It also aims to compare average rates with and without the proposed special variation.

All ordinary rates and special rates need to be included.

Note: rate estimates should reflect expected minimum or average rates, inclusive of any expiring variations.

Minimum Rates - with proposed special variation

If the council levies minimum rates for any category or sub-category, these rates should be detailed below.

A separate minimum rates application is not necessary if the council is applying for a special variation that will have the effect of causing a minimum rate to exceed the statutory limit.

Minimum Rates - with proposed special variation		\$ nominal per year							
Category	Sub-category or Special Rate name	Current Minimum Rate	Minimum Rate Year 1	Minimum Rate Year 2	Minimum Rate Year 3	Minimum Rate Year 4	Minimum Rate Year 5	Minimum Rate Year 6	Minimum Rate Year 7
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Residential									
Business									
Business	Electricity Generation								
Farmland									
Mining									

Average Ordinary and Special Rates - with proposed special variation		\$ nominal per year							
Category	Sub-category or Special Rate name	Current Average Rate	Average Rate Year 1	Average Rate Year 2	Average Rate Year 3	Average Rate Year 4	Average Rate Year 5	Average Rate Year 6	Average Rate Year 7
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Residential		979.49	1,560.46	1,537.34	1,575.77	1,615.16	1,655.54	1,696.93	1,739.35
Special rate									
	TOTAL AVERAGE	979.49	1,560.46	1,537.34	1,575.77	1,615.16	1,655.54	1,696.93	1,739.35
Business		1,073.11	1,382.77	1,680.04	1,722.04	1,765.10	1,809.22	1,854.45	1,900.81
Business	Electricity Generation	43,806.17	38,357.29	68,699.03	70,416.50	72,176.92	73,981.34	75,830.87	77,726.65
Special rate									
	TOTAL AVERAGE	1,547.70	1,793.41	2,424.35	2,484.96	2,547.09	2,610.76	2,676.03	2,742.93
Farmland		2,025.24	3,085.68	3,177.75	3,257.19	3,338.62	3,422.09	3,507.64	3,595.33
Special rate									
	TOTAL AVERAGE	2,025.24	3,085.68	3,177.75	3,257.19	3,338.62	3,422.09	3,507.64	3,595.33
Mining		#DIV/0!	#DIV/0!						
Special rate									
	TOTAL AVERAGE								

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

[illegible]

Average Ordinary and Special Rates - without proposed special variation (assumed rate peg only)									
Category	Sub-category or Special Rate name	\$ nominal per year							
		Current Average Rate	Average Rate Year 1	Average Rate Year 2	Average Rate Year 3	Average Rate Year 4	Average Rate Year 5	Average Rate Year 6	Average Rate Year 7
		2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Residential Special rate		979.49	1,019.50	1,044.95	1,071.08	1,097.85	1,125.30	1,153.47	1,182.31
	TOTAL AVERAGE								
Business		1,073.11	1,114.14	1,141.99	1,170.54	1,199.80	1,229.80	1,260.54	1,292.06
Business Special rate	Electricity Generation	43,806.17	45,558.42	46,697.38	47,864.81	49,061.43	50,287.97	51,545.17	52,833.80
	TOTAL AVERAGE								
Farmland Special rate		2,025.24	2,107.36	2,160.04	2,214.04	2,269.39	2,326.13	2,384.28	2,443.89
	TOTAL AVERAGE								
Mining Special rate	#DIV/0!								
	TOTAL AVERAGE								

Domestic Waste Management Services - Annual Charge									
\$ nominal per year									
(Enter the current annual charge and the proposed annual charge for each year of the application.)									
Description	Current Average Charge	Annual Charge Year 1	Annual Charge Year 2	Annual Charge Year 3	Annual Charge Year 4	Annual Charge Year 5	Annual Charge Year 6	Annual Charge Year 7	
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
Waste Management Charge	128.75	133.26	136.59	140.00	143.50	147.09	150.77	154.54	
Domestic Waste Collection Service	269.86	279.31	286.29	293.44	300.78	308.30	316.01	323.91	
Domestic Waste Collection - upsize to 240 Lt Bin	161.71	167.37	171.55	175.84	180.24	184.74	189.36	194.10	
Domestic Recycling Collection Service	125.66	130.06	133.31	136.64	140.06	143.56	147.15	150.83	
Domestic Food and Garden Organic Collection	65.00	67.28	68.96	70.68	72.45	74.26	76.12	78.02	
Domestic Waste Vacant Land Charge	20.00	20.70	21.22	21.75	22.29	22.85	23.42	24.01	
Change over Domestic Bin Charge	36.05	37.31	38.24	39.20	40.18	41.19	42.21	43.27	
Bank of Bins	257.50	266.51	273.18	280.00	287.00	294.18	301.53	309.07	
Wheel Out/Wheel In Service	914.64	946.65	970.32	994.58	1,019.44	1,044.93	1,071.05	1,097.83	
240L Bin Commercial Waste (Adaminably, Bred	475.86	492.52	504.83	517.45	530.38	543.64	557.24	571.17	
360L Bin Commercial Waste (Adaminably, Bred	710.70	735.57	753.96	772.81	792.13	811.94	832.24	853.04	
Commercial Recycling Management (Adaminab	267.80	277.17	284.10	291.20	298.49	305.95	313.60	321.44	
Commercial Food and Garden Organic Manage	149.35	154.58	158.44	162.40	166.46	170.62	174.89	179.26	

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

Annual increases (nominal \$ per year)								Annual increases (%)								Cumulative increases (nominal \$ per year)								Cumulative increases (%)							
Average Rates - without proposed special variation								Average Rates - without proposed special variation								Average Rates - without proposed special variation								Average Rates - without proposed special variation							
Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	
40.01	25.45	26.12	26.78	27.45	28.17	28.84		4.08%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		40.01	65.46	91.59	118.37	145.81	173.98	202.82		4.08%	6.68%	9.35%	12.08%	14.89%	17.76%	20.71%	
40.01	25.45	26.12	26.78	27.45	28.17	28.84		4.08%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		40.01	65.46	91.59	118.37	145.81	173.98	202.82		4.08%	6.68%	9.35%	12.08%	14.89%	17.76%	20.71%	
41.02	27.85	28.55	29.26	30.00	30.74	31.51		3.82%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		41.02	68.88	97.43	126.69	156.69	187.43	218.94		3.82%	6.42%	9.08%	11.81%	14.60%	17.47%	20.40%	
1,752.25	1,138.96	1,167.43	1,196.62	1,226.54	#####	#####		4.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		1,752.25	2,891.21	4,058.64	5,255.26	6,481.80	7,739.00	9,027.63		4.00%	6.60%	9.27%	12.00%	14.80%	17.67%	20.61%	
60.03	40.19	41.20	42.23	43.28	44.37	45.48		3.88%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		60.03	100.22	141.42	183.65	226.93	271.30	316.77		3.88%	6.48%	9.14%	11.87%	14.66%	17.53%	20.47%	
82.12	52.68	54.00	55.35	56.73	58.15	59.61		4.05%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		82.12	134.80	188.80	244.15	300.89	359.04	418.65		4.05%	6.66%	9.32%	12.06%	14.86%	17.73%	20.67%	
82.12	52.68	54.00	55.35	56.73	58.15	59.61		4.05%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%		82.12	134.80	188.80	244.15	300.89	359.04	418.65		4.05%	6.66%	9.32%	12.06%	14.86%	17.73%	20.67%	
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Water Supply Services - Annual Charge									
\$ nominal per year									
(Enter the current annual charge and the proposed annual charge for each year of the application.)									
Description	Current Average Charge	Annual Charge Year 1	Annual Charge Year 2	Annual Charge Year 3	Annual Charge Year 4	Annual Charge Year 5	Annual Charge Year 6	Annual Charge Year 7	Annual Charge Year 8
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
Water per KL	3.30	3.47	3.64	3.73	3.82	3.92	4.02	4.12	
Vacant allotment (where no connection)	276.00	289.80	304.29	311.90	319.69	327.69	335.88	344.28	
Vacant allotment (where there is a connection)	276.00	289.80	304.29	311.90	319.69	327.69	335.88	344.28	
20mm access charge	276.00	289.80	304.29	311.90	319.69	327.69	335.88	344.28	
25mm access charge	431.25	452.81	475.45	487.34	499.52	512.01	524.81	537.93	
32mm access charge	706.56	741.89	778.98	798.46	818.42	838.88	859.85	881.35	
40mm access charge	1,104.00	1,159.20	1,217.16	1,247.59	1,278.78	1,310.75	1,343.52	1,377.10	
50mm access charge	1,725.00	1,811.25	1,901.81	1,949.36	1,998.09	2,048.04	2,099.25	2,151.73	
65mm access charge	2,915.25	3,061.01	3,214.06	3,294.41	3,376.78	3,461.19	3,547.72	3,636.42	
75mm access charge	3,881.25	4,075.31	4,279.08	4,386.96	4,495.71	4,608.10	4,723.30	4,841.38	
80mm access charge	4,416.00	4,636.80	4,868.64	4,990.36	5,115.11	5,242.99	5,374.07	5,508.42	
100mm access charge	6,900.00	7,245.00	7,607.25	7,797.43	7,992.37	8,192.18	8,396.98	8,606.91	
150mm access charge	15,525.00	16,301.25	17,116.31	17,544.22	17,982.83	18,432.40	18,893.21	19,365.54	

Sewerage Services - Annual Charge									
\$ nominal per year									
(Enter the current annual charge and the proposed annual charge for each year of the application.)									
Description	Current Average Charge	Annual Charge Year 1	Annual Charge Year 2	Annual Charge Year 3	Annual Charge Year 4	Annual Charge Year 5	Annual Charge Year 6	Annual Charge Year 7	Annual Charge Year 8
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
Vacant allotment	969.00	1,017.45	1,068.32	1,121.74	1,177.83	1,207.27	1,237.45	1,268.39	
20mm access charge	969.00	1,017.45	1,068.32	1,121.74	1,177.83	1,207.27	1,237.45	1,268.39	
25mm access charge	1,514.06	1,589.76	1,669.25	1,752.71	1,840.35	1,886.36	1,933.52	1,981.06	
32mm access charge	2,480.64	2,604.67	2,734.91	2,871.65	3,015.23	3,090.61	3,167.88	3,247.08	
40mm access charge	3,876.00	4,069.80	4,273.29	4,486.95	4,711.30	4,823.08	4,949.81	5,073.56	
50mm access charge	6,056.25	6,359.06	6,677.02	7,010.87	7,361.41	7,545.44	7,734.08	7,927.43	
65mm access charge	10,235.06	10,746.81	11,284.15	11,848.36	12,440.78	12,751.80	13,070.59	13,397.36	
75mm access charge	13,626.56	14,307.89	15,023.28	15,774.45	16,563.17	16,977.25	17,401.68	17,836.72	
80mm access charge	15,504.00	16,279.20	17,093.16	17,947.82	18,845.21	19,316.34	19,799.25	20,294.23	
100mm access charge	24,225.00	25,436.25	26,708.06	28,043.47	29,445.64	30,181.78	30,936.32	31,709.73	
150mm access charge	54,506.25	57,231.56	60,093.14	63,097.80	66,252.69	67,909.00	69,606.73	71,346.90	

Other Annual Charges									
\$ nominal per year									
(Enter the current annual charge and the proposed annual charge for each year of the application.)									
Description	Current Average Charge	Annual Charge Year 1	Annual Charge Year 2	Annual Charge Year 3	Annual Charge Year 4	Annual Charge Year 5	Annual Charge Year 6	Annual Charge Year 7	Annual Charge Year 8
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	
Stormwater Management Charge (former Bomb	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00

Snowy Monaro Regional Council

WORKSHEET 6

PROPOSED ADDITIONAL SPECIAL VARIATION INCOME AND EXPENDITURE

All dollars in nominal terms

This sheet shows how the council proposes to use the additional income from the special variation.

Enter the proposed spending over 10 years under each of the headings as relevant.

For additional SV income in years beyond the period of the proposed special variation, we increase the income after the final year of the variation by the assumed rate peg of 2.5% in each of the future years. i.e. multiply by 1.025 each year.

Note: Columns G to P are formatted black if no data are required for a temporary SV. They will also display black before information has been entered regarding the proposed SV (WK 1 - Identification)

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Sum of 10 years
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	
Income	\$ nominal per year										
Proposed SV income above rate peg	8,794,742	9,014,611	9,239,976	9,470,975	9,707,750	9,950,443	10,199,205	10,454,185	10,715,539	10,983,428	98,530,854
Operating balance	\$ nominal per year										
Change in Operating Balance due to proposed SV	8,147,930	8,342,502	8,540,190	6,939,591	7,311,817	7,494,612	7,681,977	7,874,027	8,070,877	8,272,649	78,676,172
Operating expenses (including loan interest costs)	\$ nominal per year										
Fund existing service levels (eg, libraries)				1,808,423	1,649,017	1,684,156	1,719,961	1,756,440	1,793,603	1,831,459	12,243,056
Fund shortfall in operating income (excluding depreciation)											
Fund new/enhanced service levels (eg, sustainability program)											
Enhanced asset management planning and reporting	279,857	291,751	304,880	315,550	326,595	338,026	349,856	362,101	374,775	387,892	3,331,283
Enhanced property management and maintenance services	153,166	159,675	166,861	172,701	178,746	185,002	191,477	198,178	205,115	212,294	1,823,214
Enhanced staff training and development	213,789	220,683	228,045	234,710	241,576	248,648	255,934	263,438	271,169	279,134	2,457,127
Annual total	646,812	672,109	699,786	2,531,385	2,395,933	2,455,832	2,517,227	2,580,158	2,644,662	2,710,779	19,854,682
Cumulative totals by year	646,812	1,318,921	2,018,706	4,550,091	6,946,024	9,401,856	11,919,083	14,499,241	17,143,903	19,854,682	
Capital expenditure	\$ nominal per year										
Renewals:											
Buildings	1,656,000	3,250,153	0	1,589,442	1,827,914	1,873,612	1,920,452	1,968,464	2,017,675	2,068,117	18,171,830
Roads	6,155,555	4,217,127	7,643,088	4,430,619	4,541,384	4,654,919	4,771,292	4,890,574	5,012,838	5,138,159	51,455,555
Bridges	0	530,438	543,698	557,291	571,223	585,504	600,141	615,145	630,523	646,287	5,280,250
Other Structures	25,875	26,522	27,185	27,865	28,561	29,275	30,007	30,757	31,526	32,314	289,888
Stormwater	310,500	318,263	326,219	334,375	342,734	351,302	360,085	369,087	378,314	387,772	3,478,650
New assets											
Annual total	8,147,930	8,342,502	8,540,190	6,939,591	7,311,817	7,494,612	7,681,977	7,874,027	8,070,877	8,272,649	78,676,172
Cumulative totals by year	8,147,930	16,490,432	25,030,622	31,970,213	39,282,030	46,776,642	54,458,619	62,332,646	70,403,523	78,676,172	
Other uses of proposed SV income (eg, loan principal repayments, transfers to reserves)	\$ nominal per year										
Annual total	0	0	0	0	0	0	0	0	0	0	0
Cumulative totals by year	0	0	0	0	0	0	0	0	0	0	0
Total	\$ nominal per year										
Total use of proposed SV income	8,794,742	9,014,611	9,239,976	9,470,975	9,707,750	9,950,443	10,199,205	10,454,185	10,715,539	10,983,428	98,530,854
Difference between additional SRV income and its uses	0	0	0	0	0	0	0	0	0	0	0

Snowy Monaro Regional Council

WORKSHEET 7

FINANCIAL INFORMATION

All dollars in nominal terms (\$'000)

This sheet captures the council's historical financial information as reported in its financial statements and forecasts of selected balance sheet items for financial ratios. Please ensure that these figures are for the GENERAL FUND only.

Income statement (General fund)		\$'000 nominal per year				
	2017-18	2018-19	2019-20	2020-21	2021-22	
Income						
Rates and Annual Charges	19,070	20,250	21,167	21,667	22,892	
User Charges & Fees	9,708	8,294	8,367	7,925	12,320	
Interest and Investment Revenues	2,059	1,527	546	559	639	
Other Revenues	1,494	1,379	2,214	1,789	4,123	
Grants & Contributions Op purposes	20,812	24,152	25,320	23,142	30,353	
Grants & Contributions Capital purposes	2,219	5,329	8,429	3,827	20,428	
Other Income (items excluded from ratio analysis)						
Net gains asset sales	42	135	798	0	0	
Fair value gains						
Joint Ventures and Associated Entities						
Total Income	55,404	61,066	66,841	58,909	90,755	
Income excluding Cap. Grants & Contrib.	53,185	55,737	58,412	55,082	70,327	
Income excl cap grants & cont.: net gains from asset disposal; profit on joint ventures; and fair value gains	53,143	55,602	57,614	55,082	70,327	
Expenses						
Employee Benefits & On-costs	24,007	27,274	29,231	28,559	28,720	
Borrowing Costs (i.e. interest costs)	288	184	64	478	265	
Materials & Contracts	14,817	15,353	15,486	19,973	24,098	
Depreciation & Amortisation	14,129	14,421	15,420	18,245	15,865	
Impairment						
Other Expenses	4,811	5,071	4,831	13,749	1,604	
Other Expenses (items excluded from ratio analysis)						
Interest & Investment losses						
Net loss from disposal of assets	-53	0	-26	626	824	
Fair value losses						
Joint Ventures and Associated Entities						
Total Expenses	57,999	62,303	65,006	81,630	71,376	
Expenses excluding investment losses	57,999	62,303	65,006	81,630	71,376	
Total expenses continuing operations excl net loss from asset disposals, joint ventures and fair value adjustments	58,052	62,303	65,032	81,004	70,552	
Operating result from continuing operations	-2,595	-1,237	1,835	-22,721	19,379	
Net operating result before Cap. Grants & Contrib	-4,814	-6,566	-6,594	-26,548	-1,049	
Net operating result before Cap. Grants & Contrib, net gains from asset sales, profit on joint ventures and fair value adjustments	-4,909	-6,701	-7,418	-25,922	-225	
Operating Performance Ratio ^a	-9.2%	-12.1%	-12.9%	-47.1%	-0.3%	

a. Net Operating Balance (excl Cap. Grants & Contrib. and net gains from asset sales etc) as % income (excl Cap. Grants & Contrib. and net gains from asset sales etc)

Borrowing costs and repayments					
\$'000 nominal per year					
Source: Cash flow statement (General fund)					
	2017-18	2018-19	2019-20	2020-21	2021-22
Borrowing costs	-208	-97	-66	-40	-17
Repayment of borrowings and advances	-409	-355	-325	-468	-238

Infrastructure asset performance indicators by fund					
%					
Source: Special Schedule 7 (General fund)					
	2017-18	2018-19	2019-20	2020-21	2021-22
1. Infrastructure renewals ratio	52.51%	100.80%	138.26%	161.46%	30.93%
2. Infrastructure backlog ratio	4.15%	3.82%	3.62%	2.78%	4.04%
3. Asset maintenance ratio	67.93%	79.12%	51.20%	65.66%	66.27%

Cash and investments (General fund)		\$'000 nominal
Source: Note 6a, 6b, 6c		
	2021-22	
6a - Cash and cash equivalents		
Cash on hand and at bank	16,683	
Cash-equivalent assets		
Total	16,683	
6b - Investments		
Current	15,353	
Non-current	20,000	
Total	35,353	
Total cash, cash equivalents, and investments	52,036	
6c Restricted cash, cash equivalents, and investments		
External restrictions	36,648	
Internal restrictions	10,955	
Unrestricted	4,433	
Total	52,036	
check = 0	0	

Balance sheet extract (General fund) - historical and forecasts for SV scenario		\$'000 nominal											
Sources: Notes to financial statements and Council's Long Term Financial Plan (LTFP)		Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
		2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Assets													
Cash & Cash Equivalents	Current	16,683	13,431	42,704	43,204	45,703	50,122	51,448	52,199	56,466	61,652	68,976	77,554
Receivables	Current	13,540	13,540	13,540	13,540	13,540	13,540	13,540	13,540	13,540	13,540	13,540	13,540
Receivables	Non-current	0	0	0	0	0	0	0	0	0	0	0	0
Investments	Current	15,353	35,353	0	0	0	0	0	0	0	0	0	0
Investments	Non-current	20,000	0	0	0	0	0	0	0	0	0	0	0
Liabilities													
Payables	Current	16,787	16,787	16,787	16,787	16,787	16,787	16,787	16,787	16,787	16,787	16,787	16,787
Payables	Non-current	0	0	0	0	0	0	0	0	0	0	0	0
Borrowing	Current	27	17	5	133	141	149	157	165	174	184	194	205
Borrowing	Non-current	12	141	136	4,125	3,984	3,835	3,679	3,513	3,339	3,155	2,961	2,756

Infrastructure, property and equipment - (General fund) - historical and forecasts for baseline scenario		\$'000 nominal												
Sources: Notes to financial statements and Council's Long Term Financial Plan (LTFP)		Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
		2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Infrastructure, PPE*														
Infrastructure, PPE (Gross Carrying Amount)		1,321,381	1,327,928	1,370,329	1,361,420	1,475,687	1,548,339	1,596,385	1,675,510	1,715,255	1,721,718	1,731,924	1,743,664	1,752,584
Less: Accumulated depreciation and impairments		358,851	372,769	338,010	337,322	384,932	399,739	415,736	433,413	451,968	470,922	490,286	510,070	530,284
Infrastructure, PPE (Net Carrying Amount)		962,530	955,159	1,032,319	1,024,098	1,090,755	1,148,600	1,180,649	1,242,097	1,263,287	1,250,796	1,241,638	1,233,594	1,222,300

a. NOTE: Please EXCLUDE capital works in progress & non-depreciable assets (e.g. land and bulk earthworks (non-depreciable) etc.)

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

Infrastructure, property and equipment - (General fund) - forecasts for SV scenario ^a																
Sources: Council's Long Term Financial Plan (LTFP)																
	Actual 2017-18	Actual 2018-19	Actual 2019-20	Actual 2020-21	Actual 2021-22	Forecast 2022-23	Forecast 2023-24	Forecast 2024-25	Forecast 2025-26	Forecast 2026-27	Forecast 2027-28	Forecast 2028-29	Forecast 2029-30	Forecast 2030-31	Forecast 2031-32	Forecast 2032-33
Infrastructure, PPE ^a																
Infrastructure, PPE (Gross Carrying Amount)	1,321,381	1,327,928	1,370,329	1,361,420	1,475,687	1,548,339	1,608,858	1,696,630	1,740,888	1,754,763	1,772,566	1,792,093	1,808,995	1,825,856	1,841,417	1,888,374
Less: Accumulated depreciation and impairments	358,851	372,769	338,010	337,322	384,932	399,739	415,736	433,413	451,968	470,922	490,286	510,070	530,284	550,939	572,045	593,615
Infrastructure, PPE (Net Carrying Amount)	962,530	955,159	1,032,319	1,024,098	1,090,755	1,148,600	1,193,122	1,263,217	1,288,920	1,283,841	1,282,280	1,282,023	1,278,711	1,274,917	1,269,372	1,294,759

a. NOTE: Please EXCLUDE capital works in progress & non-depreciable assets (e.g. land and bulk earthworks (non-depreciable) etc.)

b. NOTE: In a previous version of this spreadsheet, prior to a 9 November 2022 update this table was incorrectly labelled as "Infrastructure, property and equipment - (General fund) - historical and forecasts for baseline scenario".

Net cash flows from operating activities (General fund) ^a																
Sources: Cash flow statement and Council's Long Term Financial Plan (LTFP)																
	Actual 2017-18	Actual 2018-19	Actual 2019-20	Actual 2020-21	Actual 2021-22	Forecast 2022-23	Forecast 2023-24	Forecast 2024-25	Forecast 2025-26	Forecast 2026-27	Forecast 2027-28	Forecast 2028-29	Forecast 2029-30	Forecast 2030-31	Forecast 2031-32	Forecast 2032-33
Net Cash flows from operating activities (baseline scenario)	11,232	13,874	9,514	10,799	45,191	79,522	34,687	14,523	14,709	11,681	13,328	14,156	14,710	15,237	15,703	16,296
Net Cash flows from operating activities (SV scenario)	11,232	13,874	9,514	10,799	45,191	79,522	43,506	23,578	22,456	18,435	19,278	20,435	21,334	22,221	23,069	24,057

a. NOTE: This table splits net cash flows from operating activities into baseline and SV scenarios. A version of this spreadsheet, prior to a 9 November 2022 update did not make this distinction.

Snowy Monaro Regional Council													
WORKSHEET 8													
LONG TERM FINANCIAL PLAN - SV SCENARIO AND BASE CASE													
All dollars in nominal terms													
This sheet shows how the council's Long Term Financial Plan reflects the impact of the proposed special variation versus its base case (no special variation). Enter the figures from the most recent Long Term Financial Plan over 10 years under each of the headings as relevant. Add rows if necessary.													
In the last table, please enter the key assumptions relating to the Long Term Financial Plan. Please ensure that these figures match the latest version of the Long Term Financial Plan provided with the application and that these figures are for the GENERAL FUND ONLY.													
SCENARIO 1: Proposed additional SV income and expenditure													
	Year 0 2022-23	Year 1 2023-24	Year 2 2024-25	Year 3 2025-26	Year 4 2026-27	Year 5 2027-28	Year 6 2028-29	Year 7 2029-30	Year 8 2030-31	Year 9 2031-32	Year 10 2032-33	Sum of 10 years	Change over 10 years \$ %
Income from continuing operations	\$ nominal per year												
Revenue:													
Rates & Annual Charges	23,749,000	34,043,000	35,224,000	36,644,000	38,124,000	39,665,000	41,271,000	42,945,000	44,688,000	46,505,000	48,398,000	407,507,000	24,649,000 103.79%
User Charges & Fees	11,011,000	10,991,000	11,399,000	11,854,000	12,327,000	12,819,000	13,331,000	13,864,000	14,418,000	14,995,000	15,595,000	131,593,000	4,584,000 41.63%
Interest & Investment Revenue	693,000	698,000	702,000	706,000	711,000	715,000	720,000	724,000	729,000	734,000	740,000	7,179,000	47,000 6.78%
Other Revenues	529,000	553,000	573,000	593,000	614,000	636,000	659,000	683,000	707,000	733,000	759,000	6,510,000	230,000 43.48%
Grants & Contributions Op Purposes	28,939,000	21,365,000	21,899,000	22,447,000	23,008,000	23,583,000	24,173,000	24,777,000	25,397,000	26,032,000	26,682,000	239,363,000	-2,257,000 -7.80%
Grants & Contributions Capital Purposes	67,831,000	45,154,000	68,340,000	30,931,000	1,707,000	1,746,000	2,060,000	2,077,000	2,041,000	1,920,000	1,896,000	157,872,000	-65,935,000 -97.20%
Rental income	1,075,000	1,115,000	1,146,000	1,177,000	1,209,000	1,243,000	1,277,000	1,312,000	1,348,000	1,385,000	1,423,000	12,635,000	348,000 32.37%
Other Income (items excluded from ratio analysis)													
Net share of profit on joint ventures												0	0 0.00%
Fair value gains												0	0 0.00%
Net gains from disposal of assets	168,000	173,000	178,000	182,000	187,000	191,000	196,000	201,000	206,000	211,000	217,000	1,942,000	49,000 29.17%
Total Income Continuing Operations	133,995,000	114,092,000	139,461,000	104,534,000	77,887,000	80,598,000	83,687,000	86,583,000	89,534,000	92,515,000	95,710,000	964,601,000	-38,285,000 -28.57%
Income excluding capital grants and contributions	66,164,000	68,938,000	71,121,000	73,603,000	76,180,000	78,852,000	81,627,000	84,506,000	87,493,000	90,595,000	93,814,000	806,729,000	27,650,000 41.79%
Income excluding capital grants and contributions, net gains from asset disposals, profit on joint ventures and fair value gains	65,996,000	68,765,000	70,943,000	73,421,000	75,993,000	78,661,000	81,431,000	84,305,000	87,287,000	90,384,000	93,597,000	804,787,000	27,601,000 41.82%
Expenses from continuing operations	\$ nominal per year												
Employee Benefits & On-costs	27,006,000	27,614,000	28,900,000	30,331,000	31,462,000	32,634,000	33,849,000	35,109,000	36,414,000	37,767,000	39,170,000	333,250,000	12,164,000 45.04%
Borrowing Costs (i.e. interest costs)	0	8,000	241,000	234,000	227,000	219,000	211,000	202,000	193,000	184,000	174,000	1,893,000	174,000 0.00%
Materials & Contracts	19,384,000	16,432,000	17,478,000	18,171,000	18,632,000	19,108,000	19,599,000	20,105,000	20,627,000	21,164,000	21,719,000	193,035,000	2,335,000 12.05%
Depreciation & Amortisation	14,807,000	15,997,000	17,677,000	18,555,000	18,954,000	19,364,000	19,784,000	20,214,000	20,655,000	21,106,000	21,570,000	193,876,000	6,763,000 45.67%
Other Expenses	8,083,000	8,474,000	8,688,000	8,908,000	9,131,000	9,359,000	9,593,000	9,833,000	10,079,000	10,331,000	10,590,000	94,986,000	2,507,000 31.02%
include additional items here>												0	0 0.00%
Other Expenses (items excluded from ratio analysis)													
Net loss on joint ventures												0	0 0.00%
Fair value losses												0	0 0.00%
Net loss from disposal of assets	0	0	0	0	0	0	0	0	0	0	0	0	0 0.00%
Total expenses continuing operations	69,280,000	68,525,000	72,984,000	76,199,000	78,406,000	80,684,000	83,036,000	85,463,000	87,968,000	90,552,000	93,223,000	817,040,000	23,943,000 34.56%
Total expenses continuing operations excluding net loss from asset disposals, joint ventures and fair value losses	69,280,000	68,525,000	72,984,000	76,199,000	78,406,000	80,684,000	83,036,000	85,463,000	87,968,000	90,552,000	93,223,000	817,040,000	23,943,000 34.56%
Operating results	\$ nominal per year												
Operating result from continuing operations	64,715,000	45,567,000	66,477,000	28,335,000	-519,000	-86,000	651,000	1,120,000	1,566,000	1,963,000	2,487,000	147,561,000	-62,228,000 -96.16%
Net operating result before capital grants & contributions	-3,116,000	413,000	-1,863,000	-2,596,000	-2,226,000	-1,832,000	-1,409,000	-957,000	-475,000	43,000	591,000	-10,311,000	3,707,000 -118.97%
Net operating result before capital grants & contributions, gains/losses on asset disposals, gains/losses on joint ventures and fair value adjustments	-3,284,000	240,000	-2,041,000	-2,778,000	-2,413,000	-2,023,000	-1,605,000	-1,158,000	-681,000	-168,000	374,000	-12,253,000	3,658,000 -111.39%
Increase in rates and annual charges													
\$ Increase in rates and annual charges		10,294,000	1,181,000	1,420,000	1,480,000	1,541,000	1,606,000	1,674,000	1,743,000	1,817,000	1,893,000	24,649,000	
% Increase in rates and annual charges		43.34%	3.47%	4.03%	4.04%	4.04%	4.06%	4.06%	4.06%	4.07%	4.07%	103.79%	

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

[illegible]

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

SCENARIO 3: Hybrid case - SV expenditure but no SV income														
	Year 0 2022-23	Year 1 2023-24	Year 2 2024-25	Year 3 2025-26	Year 4 2026-27	Year 5 2027-28	Year 6 2028-29	Year 7 2029-30	Year 8 2030-31	Year 9 2031-32	Year 10 2032-33	Sum of 10 years	Change over 10 years \$	%
Income from continuing operations														
Revenue:														
Rates & Annual Charges	23,749,000	24,842,000	25,681,000	26,696,000	27,752,000	28,853,000	29,999,000	31,193,000	32,437,000	33,732,000	35,081,000	296,266,000	11,332,000	47.72%
User Charges & Fees	11,011,000	10,991,000	11,399,000	11,854,000	12,327,000	12,819,000	13,331,000	13,864,000	14,418,000	14,995,000	15,595,000	131,593,000	4,584,000	41.63%
Interest & Investment Revenue	693,000	698,000	702,000	706,000	711,000	715,000	720,000	724,000	729,000	734,000	740,000	7,179,000	47,000	6.78%
Other Revenues	529,000	553,000	573,000	593,000	614,000	636,000	659,000	683,000	707,000	733,000	759,000	6,510,000	230,000	43.48%
Grants & Contributions Op Purposes	28,939,000	21,365,000	21,899,000	22,447,000	23,008,000	23,583,000	24,173,000	24,777,000	25,397,000	26,032,000	26,682,000	239,363,000	-2,257,000	-7.80%
Grants & Contributions Capital Purposes	67,831,000	44,895,000	68,075,000	30,659,000	1,428,000	1,460,000	1,767,000	1,777,000	1,734,000	1,605,000	1,573,000	154,973,000	-66,258,000	-97.68%
Rental income	1,075,000	1,115,000	1,146,000	1,177,000	1,209,000	1,243,000	1,277,000	1,312,000	1,348,000	1,385,000	1,423,000	12,635,000	348,000	32.37%
Other income (items excluded from ratio analysis)														
Net share of profit on joint ventures	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
Fair value gains	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
Net gains from disposal of assets	168,000	173,000	178,000	182,000	187,000	191,000	196,000	201,000	206,000	211,000	217,000	1,942,000	49,000	29.17%
Total Income Continuing Operations	133,995,000	104,632,000	129,653,000	94,314,000	67,236,000	69,500,000	72,122,000	74,531,000	76,976,000	79,427,000	82,070,000	850,461,000	-51,925,000	-38.75%
Income excluding capital grants and contributions	66,164,000	59,737,000	61,578,000	63,655,000	65,808,000	68,040,000	70,355,000	72,754,000	75,242,000	77,822,000	80,497,000	695,488,000	14,333,000	21.66%
Income excluding capital grants and contributions, net gains from asset disposals, profit on joint ventures and fair value gains	65,996,000	59,564,000	61,400,000	63,473,000	65,621,000	67,849,000	70,159,000	72,553,000	75,036,000	77,611,000	80,280,000	693,546,000	14,284,000	21.64%
Expenses from continuing operations														
Employee Benefits & On-costs	27,006,000	27,614,000	28,900,000	30,331,000	31,462,000	32,634,000	33,849,000	35,109,000	36,414,000	37,767,000	39,170,000	333,250,000	12,164,000	45.04%
Borrowing Costs (i.e. interest costs)	0	8,000	241,000	234,000	227,000	219,000	211,000	202,000	193,000	184,000	174,000	1,893,000	174,000	0.00%
Materials & Contracts	19,384,000	16,432,000	17,478,000	18,171,000	18,632,000	19,108,000	19,599,000	20,105,000	20,627,000	21,164,000	21,719,000	193,035,000	2,335,000	12.05%
Depreciation & Amortisation	14,807,000	15,997,000	17,677,000	18,555,000	18,954,000	19,364,000	19,784,000	20,214,000	20,655,000	21,106,000	21,570,000	193,876,000	6,763,000	45.67%
Other Expenses	8,083,000	8,474,000	8,686,000	8,908,000	9,131,000	9,359,000	9,593,000	9,833,000	10,079,000	10,331,000	10,590,000	94,986,000	2,507,000	31.02%
-include additional items here-	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
Other Expenses (items excluded from ratio analysis)														
Net loss on joint ventures	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
Fair value losses	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
Net loss from disposal of assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00%
Total expenses continuing operations	69,280,000	68,525,000	72,984,000	76,199,000	78,406,000	80,684,000	83,036,000	85,463,000	87,968,000	90,552,000	93,223,000	817,040,000	23,943,000	34.56%
Total expenses continuing operations excluding net loss from asset disposals, joint	69,280,000	68,525,000	72,984,000	76,199,000	78,406,000	80,684,000	83,036,000	85,463,000	87,968,000	90,552,000	93,223,000	817,040,000	23,943,000	34.56%
Operating results														
Operating result from continuing operations	64,715,000	36,107,000	56,669,000	18,115,000	-11,170,000	-11,184,000	-10,914,000	-10,932,000	-10,992,000	-11,125,000	-11,153,000	33,421,000	-75,868,000	-117.23%
Net operating result before capital grants & contributions	-3,116,000	-8,788,000	-11,406,000	-12,544,000	-12,598,000	-12,644,000	-12,681,000	-12,709,000	-12,726,000	-12,730,000	-12,726,000	-121,552,000	-9,610,000	308.41%
Net operating result before capital grants & contributions, gains/losses on asset disposals, gains/losses on joint ventures and fair value adjustments	-3,284,000	-8,961,000	-11,584,000	-12,726,000	-12,785,000	-12,835,000	-12,877,000	-12,910,000	-12,932,000	-12,941,000	-12,943,000	-123,494,000	-9,659,000	294.12%
Increase in rates and annual charges														
\$ Increase in rates and annual charges		1,093,000	839,000	1,015,000	1,056,000	1,101,000	1,146,000	1,194,000	1,244,000	1,295,000	1,349,000	11,332,000		
% Increase in rates and annual charges		4.60%	3.38%	3.95%	3.96%	3.97%	3.97%	3.98%	3.99%	3.99%	4.00%	47.72%		
check = 0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

check = 0

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

Difference between Scenario 1 (with proposed SV income and expenditure) and Scenario 2 (base case - no SV income or expenditure)													
	Year 0 2022-23	Year 1 2023-24	Year 2 2024-25	Year 3 2025-26	Year 4 2026-27	Year 5 2027-28	Year 6 2028-29	Year 7 2029-30	Year 8 2030-31	Year 9 2031-32	Year 10 2032-33	Sum of 10 years	
Income from continuing operations													
Revenue:	0	9,201,000	9,543,000	9,948,000	10,372,000	10,812,000	11,272,000	11,752,000	12,251,000	12,773,000	13,317,000	111,241,000	
Rates & Annual Charges	0	0	0	0	0	0	0	0	0	0	0	0	
User Charges & Fees	0	0	0	0	0	0	0	0	0	0	0	0	
Interest & Investment Revenue	0	0	0	0	0	0	0	0	0	0	0	0	
Other Revenues	0	0	0	0	0	0	0	0	0	0	0	0	
Grants & Contributions Op Purposes	0	0	0	0	0	0	0	0	0	0	0	0	
Grants & Contributions Capital Purposes	0	259,000	265,000	272,000	279,000	286,000	293,000	300,000	307,000	315,000	323,000	2,899,000	
Rental income	0	0	0	0	0	0	0	0	0	0	0	0	
Other income (items excluded from ratio analysis)	0	0	0	0	0	0	0	0	0	0	0	0	
Net share of profit on joint ventures	0	0	0	0	0	0	0	0	0	0	0	0	
Fair value gains	0	0	0	0	0	0	0	0	0	0	0	0	
Net gains from disposal of assets	0	0	0	0	0	0	0	0	0	0	0	0	
Total Income Continuing Operations	0	9,460,000	9,808,000	10,220,000	10,651,000	11,098,000	11,565,000	12,052,000	12,558,000	13,088,000	13,640,000	114,140,000	
Income excluding capital grants and contributions	0	9,201,000	9,543,000	9,948,000	10,372,000	10,812,000	11,272,000	11,752,000	12,251,000	12,773,000	13,317,000	111,241,000	
Income excluding capital grants and contributions, net gains from asset disposals, profit on joint ventures and fair value gains	0	9,201,000	9,543,000	9,948,000	10,372,000	10,812,000	11,272,000	11,752,000	12,251,000	12,773,000	13,317,000	111,241,000	
Expenses from continuing operations													
Employee Benefits & On-costs	0	522,000	544,000	568,000	588,000	609,000	630,000	652,000	675,000	698,000	723,000	6,209,000	
Borrowing Costs (i.e. interest costs)	0	0	87,000	-65,000	-63,000	-61,000	-59,000	-58,000	-56,000	-53,000	-50,000	-378,000	
Materials & Contracts	0	-6,000	-6,000	1,839,000	3,237,000	4,462,000	4,574,000	4,689,000	4,806,000	4,925,000	5,049,000	33,569,000	
Depreciation & Amortisation	0	0	0	0	0	0	0	0	0	0	0	0	
Other Expenses	0	125,000	128,000	131,000	135,000	138,000	141,000	145,000	149,000	152,000	157,000	1,401,000	
-include additional items here-	0	0	0	0	0	0	0	0	0	0	0	0	
Other Expenses (items excluded from ratio analysis)	0	0	0	0	0	0	0	0	0	0	0	0	
Net loss on joint ventures	0	0	0	0	0	0	0	0	0	0	0	0	
Fair value losses	0	0	0	0	0	0	0	0	0	0	0	0	
Net loss from disposal of assets	0	0	0	0	0	0	0	0	0	0	0	0	
Total expenses continuing operations	0	641,000	753,000	2,473,000	3,897,000	5,148,000	5,286,000	5,428,000	5,574,000	5,722,000	5,879,000	40,801,000	
Operating results													
Operating result from continuing operations	0	8,819,000	9,055,000	7,747,000	6,754,000	5,950,000	6,279,000	6,624,000	6,984,000	7,366,000	7,761,000	73,339,000	
Net operating result before capital grants & contributions	0	8,560,000	8,790,000	7,475,000	6,475,000	5,664,000	5,986,000	6,324,000	6,677,000	7,051,000	7,438,000	70,440,000	
Net operating result before capital grants & contributions, gains/losses on asset disposals, gains/losses on joint ventures and fair value adjustments	0	8,560,000	8,790,000	7,475,000	6,475,000	5,664,000	5,986,000	6,324,000	6,677,000	7,051,000	7,438,000	70,440,000	
Increase in rates and annual charges													
\$ Increase in rates and annual charges		9,201,000	342,000	405,000	424,000	440,000	460,000	480,000	499,000	522,000	544,000	13,317,000	
% Increase in rates and annual charges		38.74%	0.09%	0.08%	0.08%	0.07%	0.08%	0.08%	0.07%	0.07%	0.07%	56.07%	

[illegible]

11.1 NOTICE OF MOTION TO RESCIND RESOLUTION 7/23 ITEM 6.1.2 APPLICATION TO LODGE A SPECIAL RATES VARIATION
ATTACHMENT 2 PART A SRV APPLICATION

Snowy Monaro Regional Council

WORKSHEET 9

FINANCIAL RATIOS

This worksheet captures financial ratios for five historical years as well as the current and forecast years (0 to 10)

The historical ratios are calculated from information provided in Worksheet 7 and two of the forecast ratios are calculated from information entered in Worksheet 8.

Please enter the forecast financial ratios in the blue input cells.

Enter the two compulsory ratios (Infrastructure Renewals Ratio and Infrastructure Backlog Ratio)

Enter the two optional ratios (Asset Maintenance Ratio and Debt Service Ratio) only if they are relevant to your Council's application, otherwise leave blank.

Criteria and measure	Definition	Scenario	Historical ratios					Forecast ratios											
			2017-18	2018-19	2019-20	2020-21	2021-22	Year 0 2022-23	Year 1 2023-24	Year 2 2024-25	Year 3 2025-26	Year 4 2026-27	Year 5 2027-28	Year 6 2028-29	Year 7 2029-30	Year 8 2030-31	Year 9 2031-32	Year 10 2032-33	
1. Sustainability																			
Operating Performance Ratio	Net continuing operating result (rest capital grants and contributions)	Scenario 1: Proposed (with SV)	-9.2%	-12.1%	-12.9%	-47.1%	-0.3%	-5.0%	0.3%	-2.9%	-3.8%	-3.2%	-2.6%	-2.0%	-1.4%	-0.8%	-0.2%	0.4%	
	Total continuing operating revenue	Scenario 2: - Base case (no SV)	-9.2%	-12.1%	-12.9%	-47.1%	-0.3%	-5.0%	-17.40%	-13.52%	-11.3%	-10.30%	-11.3%	-10.2%	-9.8%	-9.3%	-8.8%	-8.3%	
	(rest. capital grants and contributions)	Scenario 3: Hybrid case*	-9.2%	-12.1%	-12.9%	-47.1%	-0.3%	-5.0%	-15.0%	-18.9%	-20.0%	-19.0%	-18.9%	-18.4%	-17.7%	-17.8%	-16.7%	-16.1%	
Own Source Revenue Ratio	Total continuing operating revenue (rest. all grants and contributions)	Scenario 1: Proposed (with SV)	58.4%	51.6%	48.9%	54.2%	44.0%	27.7%	41.6%	35.2%	48.9%	68.2%	68.5%	68.6%	68.9%	69.3%	69.7%	70.1%	
	Total continuing operating revenue	Scenario 2: - Base case (no SV)	58.4%	51.6%	48.9%	54.2%	44.0%	27.7%	38.6%	30.5%	43.6%	68.2%	68.5%	68.6%	64.3%	64.7%	65.1%	65.5%	
	(incl. capital grants and contributions)																		
Infrastructure Renewals Ratio	Asset renewals (building and infrastructure)	Scenario 1: Proposed (with SV)	52.5%	100.8%	138.3%	161.5%	30.9%	Please enter forecast ratios											
	Depreciation, amortisation and impairment (building and infrastructure)	Scenario 2: - Base case (no SV)	52.5%	100.8%	138.3%	161.5%	30.9%	391.5%	314.7%	161.9%	129.1%	90.3%	90.1%	97.6%	96.5%	94.0%	89.4%	87.4%	
								391.0%	215.3%	94.6%	95.1%	35.6%	35.4%	41.9%	41.9%	39.4%	34.7%	32.7%	
2. Effective infrastructure and service management																			
Infrastructure Backlog Ratio	Estimated cost to bring assets to satisfactory condition	Scenario 1: Proposed (with SV)	4.2%	3.8%	3.6%	2.8%	4.0%	Please enter forecast ratios											
	Total (WDV)* of infrastructure, buildings, other structures, depreciable land, and improvement assets	Scenario 2: - Base case (no SV)	4.2%	3.8%	3.6%	2.8%	4.0%	3.1%	2.9%	2.2%	1.8%	1.9%	1.8%	1.6%	1.8%	1.6%	1.8%	2.0%	
								3.1%	2.9%	2.7%	2.6%	3.3%	3.7%	4.0%	4.0%	5.1%	5.9%	6.7%	
Asset Maintenance Ratio	Actual asset maintenance	Scenario 1: Proposed (with SV)	67.9%	79.1%	51.2%	65.7%	66.3%	Optional: Enter forecast ratios only if they are relevant to your council's application. Otherwise leave blank											
	Required asset maintenance	Scenario 2: - Base case (no SV)	67.9%	79.1%	51.2%	65.7%	66.3%	66.3%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	
								66.3%	66.3%	66.3%	66.3%	66.3%	66.3%	66.3%	66.3%	66.3%	66.3%	66.3%	
Debt Service Ratio	Cost of debt service (interest expense and principal repayments)	Scenario 1: Proposed (with SV)	1.2%	0.8%	0.7%	0.9%	0.4%	Optional: Enter forecast ratios only if they are relevant to your council's application. Otherwise leave blank											
	Total continuing operating revenue	Scenario 2: - Base case (no SV)	1.2%	0.8%	0.7%	0.9%	0.4%	0.0%	0.0%	0.4%	0.7%	0.7%	0.5%	0.5%	0.4%	0.4%	0.4%	0.4%	
	(rest capital grants and contributions)																		
3. Financial data underlying the ratios																			
			\$'000 nominal					\$'000 nominal	Year 1 2022-23	Year 2 2023-24	Year 3 2024-25	Year 4 2025-26	Year 5 2026-27	Year 6 2027-28	Year 7 2028-29	Year 8 2029-30	Year 9 2030-31	Year 10 2031-32	Year 10 2032-33
			2017-18	2018-19	2019-20	2020-21	2021-22												
Infrastructure Renewals Ratio																			
Asset renewals (building and infrastructure)			Scenario 1: Proposed (with SV)	6,208.00	12,226.00	17,017.00	23,885.00	5,321.00	47,717.78	39,333.00	20,734.89	16,600.69	12,146.00	12,424.96	13,796.89	13,888.16	13,865.48	13,605.76	13,636.83
Depreciation, amortisation and impairment (building and infrastructure)			Scenario 2: - Base case (no SV)	11,596.00	12,129.00	12,308.00	14,669.00	17,322.00	12,188.08	12,466.65	12,809.07	13,179.29	13,793.96	14,138.81	14,462.28	14,864.59	15,226.95	15,606.60	15,986.66
Asset renewals (building and infrastructure)			Scenario 1: Proposed (with SV)	6,208.00	12,226.00	17,017.00	23,885.00	5,321.00	47,717.78	26,913.33	12,141.65	12,492.21	4,789.80	4,684.64	6,070.08	6,066.13	5,845.40	5,282.67	5,105.66
Depreciation, amortisation and impairment (building and infrastructure)			Scenario 2: - Base case (no SV)	11,596.00	12,129.00	12,308.00	14,669.00	17,322.00	12,188.08	12,466.65	12,809.07	13,179.29	13,793.96	14,138.81	14,462.28	14,864.59	15,226.95	15,606.60	15,986.66
Infrastructure Backlog Ratio																			
Estimated cost to bring assets to satisfactory condition			Scenario 1: Proposed (with SV)	37,813.00	34,510.00	35,272.00	27,122.00	42,466.00	37,029,364.90	35,146,862.90	28,317,793.00	23,664,344.40	25,606,357.00	24,220,010.00	22,459,610.00	20,685,790.00	21,046,957.00	23,115,614.00	25,420,902.48
Total (WDV)* of infrastructure, buildings, other structures, depreciable land, and improvement assets			Scenario 1: Proposed (with SV)	910,925.00	902,267.00	953,145.00	977,281.00	1,050,788.00	1,167,288,000.00	1,231,811,000.00	1,301,966,000.00	1,327,698,000.00	1,322,530,000.00	1,320,712,000.00	1,317,400,000.00	1,313,600,000.00	1,308,061,000.00	1,301,776,000.00	1,301,776,000.00
Estimated cost to bring assets to satisfactory condition			Scenario 2: - Base case (no SV)	37,813.00	34,510.00	35,272.00	27,122.00	42,466.00	37,029,364.90	35,146,862.90	34,083,021.00	33,670,612.90	42,152,765.90	47,416,558.90	50,908,296.90	57,162,818.90	64,163,025.90	72,912,722.90	81,868,151.38
Total (WDV)* of infrastructure, buildings, other structures, depreciable land, and improvement assets			Scenario 2: - Base case (no SV)	910,925.00	902,267.00	953,145.00	977,281.00	1,050,788.00	1,167,288,000.00	1,231,338,000.00	1,280,786,000.00	1,301,576,000.00	1,289,445,000.00	1,260,327,000.00	1,272,283,000.00	1,260,885,000.00	1,246,013,000.00	1,235,082,000.00	1,220,202,000.00
Asset Maintenance Ratio																			
Actual asset maintenance			Scenario 1: Proposed (with SV)	5,711.00	6,839.00	6,313.00	8,293.00	9,517.00	9,517.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00
Required asset maintenance			Scenario 1: Proposed (with SV)	8,407.00	8,644.00	12,331.00	14,154.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00
Actual asset maintenance			Scenario 2: - Base case (no SV)	5,711.00	6,839.00	6,313.00	8,293.00	9,517.00	9,517.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00
Required asset maintenance			Scenario 2: - Base case (no SV)	8,407.00	8,644.00	12,331.00	14,154.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00	14,360.00

Notes:
a SCENARIO 3: Hybrid case - SV expenditure but no SV income
b WDV = written down value



Enquiries regarding this document should be directed to a staff member:
Edward Jenkins (02) 9113 7774
Sheridan Rapmund (02) 9290 8430

The Independent Pricing and Regulatory Tribunal (IPART)

Further information on IPART can be obtained from [IPART's website](#).

Acknowledgment of Country

IPART acknowledges the Traditional Custodians of the lands where we work and live. We pay respect to Elders, past, present and emerging.

We recognise the unique cultural and spiritual relationship and celebrate the contributions of First Nations peoples.

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[About this application form](#)

Council information

Council name

Snowy Monaro Regional Council

Date submitted to IPART

3.02.2023

About this application form

About this application form

IPART has revised the Application Form to be completed by councils applying for a special variation (SV) to general income for 2023-24 under section 508(2) or 508A of the *Local Government Act 1993* (LG Act). The application form is in two parts:

- Special Variation Application Form Part A (separate Excel spreadsheet)
- Special Variation Application Form Part B (this MS Word document)

The SV Application Form Part B consists of:

- Description and Context Questions
- Criterion 1: Need for the variation
- Criterion 2: Community awareness and engagement
- Criterion 3: Impact on ratepayers
- Criterion 4: IP&R documents
- Criterion 5: Productivity improvements and cost containment strategies
- Criterion 6: Other relevant matters
- Council certification and contact information
- List of attachments

When completing this Application Form, councils should refer to the following:

- Apply for a SV or minimum rates (MR) increase page of IPART's [website](#)
 - Fact Sheet - Special Variations in 2023-24
 - Information paper - Special Variations in 2023-24
 - Information paper - Community awareness and engagement for special variations

The Office of Local Government (OLG) [SV Guidelines](#) issued in November 2020.

Preparing your application

How much information should a council provide?

While the criteria for all types of SVs are the same, the OLG Guidelines state that the extent of evidence required for assessment of the criteria can alter with the scale and permanence of the SV proposed.

The amount of information that a council provides will be a matter of judgement for the council, but it should be sufficient for us to make an evidence-based assessment of the application. Generally, the extent of the evidence should reflect the size and complexity of the variation sought.

Attaching supporting material

We encourage councils when filling in this Application Form to present data in tables or summaries and include full versions of documents as attachments. Responses in the text boxes should clearly cross-reference where the information is located in the supporting documents attached to the council's application. Extracts included in the responses in this application from Integrated Planning & Reporting framework (IP&R) documents and consultation material should be succinct and selected for relevance and significance.

Confidential content in supporting material

IPART will post all applications (excluding confidential content) on the IPART website. Examples of confidential content are those parts of a document which disclose the personal identity or other personal information pertaining to a member of the public, or a document such as a council working document that does not have formal status, or a document which includes commercial-in-confidence content.

Councils should ensure supporting documents are redacted to remove confidential content where possible, or clearly marked as **CONFIDENTIAL**. To protect confidential details in submissions from ratepayers, either redact or submit as a confidential attachment (see List of attachments).

Submitting the application online

Applications must be submitted through IPART's Council Portal by close of business on Friday, 3 February 2023.

- A file size limit of 10MB applies to the Application Form Part B.
- For supporting documents (Attachments) a file size limit of 400MB applies to public documents, and another 200MB to confidential documents.

Contact Arsh Suri on (02) 9113 7730 for assistance with using the Council Portal.

Preparing your application



Publishing the council's application

Councils should also publish their application on their own website for the community to access.

Description and Context

These questions seek information not tied to a specific criterion in the OLG guidelines. Councils should provide a response where the Question is relevant to its application.

Question 1: What is the type and size of the special variation the council is applying for?

In the checkbox and Table 1, please indicate the type of the proposed SV - section 508(2) or 508A the council is requesting and:

- specify the percentage increases in each of the years in which the SV is to apply,
- the cumulative increase for a section 508A SV, and
- whether the SV is to be permanent or temporary.

A year is within the SV period if it is a year in which the council is proposing an increase of income that is not the rate peg. For example, if a proposal was for a permanent SV of 10% in each year of the next 2-years then 2023-24 and 2024-25 would be within the SV period. If the proposal was for a temporary SV of 8% for 2023-24 to be retained in the rate base for 5 years, the SV period would be 2023-24 only.

Provide select the proposed SV type using the checkbox and complete Table 1.

Special variation type	<input checked="" type="checkbox"/> Section 508(2)	<input type="checkbox"/> Section 508A
Permanent or Temporary	<input checked="" type="checkbox"/> Permanent	<input type="checkbox"/> Temporary

Table 1 The council’s proposed special variation

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Is this year in the SV period?	Yes	No	No	No	No	No	No
Percentage increase (including the rate peg)	53.00%						
Cumulative percentage increase over the SV period for s 508A (including the rate peg)							

Note: Please leave the percentage increase value blank for years that are outside of the SV period.
Note 2: The cumulative percentage increase is the total increase in rates over the SV period. For example, a permanent multi-year SV of 10% in 2023-24 and 15% in 2024-25 would be a cumulative increase of 26.5% over the SV period.

Question 2: What is the key purpose of the requested special variation?

In the **text box** indicate at the highest level (that is, the shortest possible summary) the key purpose(s) of the proposed SV. The purposes could include one, or a combination of:

- improving financial sustainability
- maintaining existing services and service levels generally
- providing new or enhanced services or service levels for specific council operations

Description and Context

- implementing new projects or activities, e.g. environmental works
- reducing infrastructure backlogs for asset maintenance and/or renewals
- investing in new assets
- contributing to projects of regional significance
- meeting special cost pressures faced by the council
- meeting the shortfall where contributions for local infrastructure are capped.

This section should also include an outline of the key steps undertaken in reaching a decision to make an application.

In May 2016, the Snowy Monaro Regional Council (SMRC or the Council) was formed through an amalgamation of the Bombala, Cooma-Monaro and Snowy River Shires. Like many rural and regional Councils, the three-predecessor councils reported various levels of deficit in the years preceding the 2016 merger. On average, the combined deficit in the final few years pre-2016 was of the order of \$7million with the combined LTFP forecasting operating deficits of approximately \$10million (as outlined in the KPMG Merger Business Case

https://www.ipart.nsw.gov.au/sites/default/files/cm9_documents/Attachment-2-KPMG-Merger-Business-Case.PDF.

At the end of 2020-21 financial year audit report revealed a \$24.8M operating deficit (excluding \$9.7M in grants provided for capital purposes). The reported deficit has created a range of concerns in the community, in part due to mixed communications with the public, political issues associated with the November 2021 Council elections, and residual dissatisfaction with the 2016 amalgamations.

The NSW Audit Office issued an unmodified opinion on the 2020/21 General Purpose Financial Statements and Special Purpose Financial Statements. However, their report highlighted Council's financial sustainability as a significant audit issue and observation.

In the publish 2021/22 General Purpose Statements the Audit General Report on the Conduct of the Audit for the year ended 30 June 2022 commented that:

Council's financial sustainability

Council continues to face financial sustainability pressure in 2021-22. The Council reported unrestricted cash balance of \$4.4 million at 30 June 2022 (2021: nil). The increase was mainly due to the increase in cash in bank and deposit at call balances as a result of the improved net operating result. In prior years, due to nil balance of unrestricted funds, the Council may have been utilising internally restricted funds to meet its day-to-day operational requirements.

The GPFS has been prepared on the assumption that the Council will generate sufficient unrestricted funds to meet the operational requirements of the Council. To support this assumption, management prepared a high-level cash flow forecast for the 12 months period up to 30 November 2023. Management expects the overall cash movements (inflows and outflows) to remain similar to the previous 12 months without significant variations.

Management will implement appropriate processes to improve regular budgeting, cash flow forecasting and monitoring of restricted and unrestricted fund balances.

Description and Context

While an initial motion was passed by Council to scope an audit, with an independent financial audit already underway it was deemed the scope of this work needs to be broader in order to accurately assess Council's current and projected financial situation, build trust in the community, and ensure it has a transparent evidence base to make decisions in the best interests of the local community. As such, Council in September 2022 commissioned AEC Group Pty Ltd (AEC) to undertake an independent Financial Sustainability Review (FSR).

At the same time as engaging AEC to undertake the FSR, the Office of Local Government (OLG) notified Council of concerns that OLG had which warranted further assessment. The concerns included:

- financial ratios that do not meet industry benchmarks
- anomalies in the QBRs reporting for the current financial year
- the opinion of Council's former Responsible Accounting Officer that Council's financial situation was likely to be unsatisfactory as of 30 June 2022
- a high turnover in Responsible Accounting Officer within a 12-month period and
- complaints received by the OLG regarding Council's financial performance and sustainability.

The independent FSR Report by AEC concluded based on AEC analysis that forecast operating position for SMRC will continue to generate deteriorating operating deficits - with an average annual deficit of \$12.3million over the 10- year forecast if no intervention was made.

AEC made twenty-four recommendations to Council to address the financial sustainability concerns, grouped under the following headings:

- Improve generation of revenue - including submitting an application for a special rate variation
- Improve the availability of cash
- Improve investment in assets
- Enhance strategic service planning
- Enhance productivity and efficiency of services
- Invest in growth and economic development
- Enhance governance, prioritisation and decision-making.

In response to the FSR Report prepared by AEC, SMRC produced a revised Long Term Financial Plan, Asset Management Strategy and Workforce Management Plan to address the concerns and issues identified in the FSR Report, including consideration of scenarios that included and excluded a special variation.

At the Extraordinary Council Meeting on Thursday 24 November 2022, the Council decided to proceed with notifying the Independent Pricing and Regulatory Tribunal (IPART) that SMRC intends to apply for a permanent special rate variation.

The relevant IPR documents were made available for public exhibition and Council implemented the Community Engagement Plan which extended from 28 November 2022 - 22 January 2023.

Council was provided with the Community Engagement Report which outlined and summarised the engagement completed with the community and feedback that was provided from the community. A presentation on the Community Engagement Report was provided to Council on January 25th 2023.

At the Extraordinary Council Meeting on Monday 30th January 2023, the Council resolved to submit an Application to IPART for a 53% permanent increase in the general rate.

Description and Context

The following Council Minute extracts outline the key resolutions made by Council:

Extract from Extraordinary Council Meeting - 23 June 2022 - Minutes -

<https://www.snowymonaro.nsw.gov.au/files/assets/public/council/meetings/documents/2022/23-june-2022-extraordinary-council-meeting-confirmed-minutes.pdf>

5.1.1 POST-EXHIBITION REPORT - LONG-TERM FINANCIAL PLAN

Record No: I22/378

COUNCIL RESOLUTION

168/22

That the long term financial plan be adopted

- A. Noting the financial planning and sustainability policy and principles addresses the concerns of many of the submissions in regards to the Council continually seeking opportunities to become more efficient and effective.
- B. Note that this is the first stage on an ongoing process of consultation leading to a solution to the resourcing of the services and infrastructure desired by the community, not a final decision.
- C. Commence the process of developing information to support community engagement on the SRV

required to sustainably resource the existing infrastructure.

- D. Including an item in the operational plan to review the oncosting methodology to ensure that current costs are accurately reflected in the services and projects reliant on specific purpose revenue.
- E. Changing the reference in the first principle point from the community strategic plan to the delivery plan to more accurately reflect the connection between the documents.

Moved Councillor Summers

Seconded Councillor Castellari

CARRIED

Record of Voting

Councillors For: Councillor Castellari, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson and Councillor Summers.

Councillors Against: Councillor Frolich and Councillor Stewart.

Extract from Extraordinary Council Meeting - 24 November 2022 - Minutes -

<https://www.snowymonaro.nsw.gov.au/files/assets/public/council/meetings/documents/2022/24-november-2022-extraordinary-council-meeting-confirmed-open-minutes.pdf>

8.2.1 FINANCIAL SUSTAINABILITY REVIEW

Record No: I22/806

COUNCIL RESOLUTION

345/22

That Council

A. Adopt the following policy positions:

- (a) That no new or increased services or infrastructure be taken on without a full business case being in place that includes at a minimum:
 - (i) A comprehensive assessment of the benefits of the proposal
 - (ii) Assessment of the capacity of the organisation to provide and manage the service and associated assets

Description and Context

- (iii) A full assessment of the lifecycle costs of the service or asset
- (iv) Identified guaranteed funding for the full lifecycle costs
- (b) That where possible Council's budget be developed on an activity-based approach
- (c) Council should budget for and maintain an unconstrained cash reserve of at least \$5.0 million
- (d) Council shall not agree to undertake projects unless they are and have followed the Council's project management framework
- (e) Grant applications that have a negative impact on the financial position of the council must be approved by Council. Where there is insufficient time to do this they may be approved by agreement between the Mayor and CEO
- B. Provide notification to IPART that Council intends to lodge an application for a special rate variation.
- C. That the focus of the funds raised from the Special Rate Variation (SRV) be:
 - (a) The sealed road network, with a focus on interventions to reduce the lifecycle costs of the assets and to provide the maximum benefit to the broader community
 - (b) The unsealed road network, with a focus on restoring the gravel wearing courses to provide the maximum benefits to the broader community
 - (c) To raise the level of maintenance/renewal funding for buildings and other infrastructure to the appropriate level to begin a program of restoration
 - (d) A project to review opportunities to rationalise the land and facilities assets that are used to deliver Council's services, including the rationalisation of the number of locations services are provided, considering a regional approach to service delivery rather than service in each location
- D. Adopt a target of \$1million in efficiency savings to be found over the next four years.
- E. Commence the following projects through the project management framework:
 - (a) Lobbying for changes to the rate peg to incorporate the cost of growth assets from the Snowy Mountains Special Activation Precinct (SAP) works
 - (b) Establishing the level of community service obligations for the services Council provides and using these as the basis for determining the appropriate level of user charges against subsidy to users of services
 - (c) Explore options to rationalise the land and facilities assets
 - (d) Implementing efficiency improvement initiatives previously identified, including the recommendations from the Works Management, Field Operations and Contract Delivery Service Reviews
 - (e) Implement the asset management improvements identified in the financial sustainability review
 - (f) Prepare a pavement management system
 - (g) Develop and implement an economic development and investment attraction strategy that targets realisation of benefits from major regional developments and supply chains (eg. SAP) to the whole of region Council area

Description and Context

F. Add the following tasks to the 2022-23 Operational Plan:		
(a)	Have a framework in place to ensure the impacts of grants on the financial sustainability of the Council are considered before any applications are lodged with the due date being 30 June 2023	
(b)	Review the internally restricted cash to ensure alignment with intended purpose of the reserves and that the reserves are adequate for the purpose, to be completed by 31 May 2023.	
(c)	Implement a monthly reconciliation and reporting process for all external restrictions by 30 June 2023	
(d)	Approach group 4 and 11 councils, as well as the member of the CRJO, to gauge interest in performance benchmarking by 30 June 2023	
(e)	Commence development of a strategic service planning framework to guide and inform the development of the Delivery Program and Resourcing Strategies by 30 June 2023	
Moved Councillor Summers	Seconded Councillor Mitchell	CARRIED
Record of Voting		
Councillors For:	<i>Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.</i>	
Councillors Against:	<i>Councillor Frolich, Councillor Stewart and Councillor Williamson</i>	

8.3.1 REVISED RESOURCING STRATEGY DOCUMENTS

Record No: I22/817

COUNCIL RESOLUTION	346/22
That Council	
A. Place the attached documents on public exhibition as part of the process of applying for a special rate variation.	
B. Schedule an Extraordinary Meeting for 1pm Monday 30 January 2023 to be held in the Cooma Council Chamber.	
Moved Councillor Summers	Seconded Councillor Mitchell
Record of Voting	CARRIED
Councillors For:	<i>Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.</i>
Councillors Against:	<i>Councillor Frolich and Councillor Williamson.</i>

8.3.2 UPDATED LONG TERM FINANCIAL PLAN AND ASSET MANAGEMENT STRATEGY

Record No: I22/833

COUNCIL RESOLUTION	348/22
That the updates be noted.	
Moved Councillor Summers	Seconded Councillor Mitchell
Record of Voting	CARRIED
Councillors For:	<i>Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.</i>
Councillors Against:	<i>Councillor Frolich, Councillor Stewart and Councillor Williamson.</i>

Extract from Extraordinary Council Meeting - 30th January 2023 - Minutes -

Description and Context

<https://www.snowymonaro.nsw.gov.au/files/assets/public/council/meetings/documents/2023/30-january-2023-extraordinary-council-meeting-unconfirmed-open-minutes.pdf>

6.1.2 APPLICATION TO LODGE A SPECIAL RATE VARIATION

Record No: I23/15

COUNCIL RESOLUTION			7/23
That Council lodge an application with the Independent Pricing and Regulatory Tribunal for a Special Variation as outlined in Option 1 in the Long Term Financial Plan, namely a one-off permanent 53%, including 4% rate peg, increase in total rates.			
Moved Councillor Mitchell	Seconded Councillor Summers	CARRIED	
Record of Voting			
<i>Councillors For:</i>	<i>Councillor Beer, Mayor Davis, Deputy Mayor Higgins, Councillor Hopkins, Councillor Summers and Councillor Mitchell.</i>		
<i>Councillors Against:</i>	<i>Councillor Frolich, Councillor Hanna, Councillor Johnson, Councillor Stewart and Councillor Williamson.</i>		

Councillor Stewart's foreshadowed motion lapsed due to the original motion of 6.1.2 being carried.

Councillor Johnson's foreshadowed motion lapsed due to the original motion of 6.1.2 being carried.

Question 3: Is the council proposing to increase minimum rates in conjunction with the special variation?

Complete this question if the council proposes to increase minimum ordinary or special rates in conjunction with the SV for 2023-24.

Councils may have to submit a separate application for an increase to MR in addition to applying for the SV.

A separate MR increase application is needed in the following circumstances:

- The council is currently charging a minimum ordinary rate *at or below the statutory limit*, and intends, as part of implementing the SV, to apply a lower, higher or the same percentage increase as the requested SV percentage, which would result in a minimum rate in any rating category or sub-category *exceeding the statutory limit* for the first time.
- The council is already charging a minimum ordinary rate *above the statutory limit*, and the council is seeking to increase a MR by a percentage *higher than* the proposed SV percentage increase for any year.
- The council proposes to charge a special rate (other than a water supply or sewerage special rate) above \$2.
- The council already has approval from IPART to charge a special rate (other than a water supply or sewerage special rate) above \$2 and proposes to increase the amount of that rate.

In these situations, councils should complete Minimum Rate Application Form Part B 2023-24 (Word document) available on our website [here](#).

Councils **do not need** to submit a separate MR increase application if, in conjunction with the special variation, the proposed increase to minimum rates would result in minimum rates in all rating categories and/or sub-categories still being *at or below the statutory limits*.

Description and Context

To respond to this question, councils need only to provide the summary information required in the question box.

IPART will rely on data in the SV Application Form Part A and the MR Increase Application Form Part A for detailed information about how the proposed SV would increase minimum amounts of rates.

If the increase applies to an ordinary rate, complete this section

Does the council have an ordinary rate(s) subject to a minimum amount? No

Does the council propose to increase the minimum amount of its ordinary rate(s) above the statutory limit for the first time? No

Which rates will the increases apply to? Choose an item.

If the increase will apply to only some subcategories, specify Click or tap here to enter text.

Does the council propose to increase the minimum amount of its ordinary rate(s)? if so, by what percentage? Choose an item.
X%

What will the minimum amount of the ordinary rate(s) be after the proposed increase? \$Click to enter amount

Has the council submitted an application for a minimum rate increase? Choose an item.

If the increase applies to a special rate, complete this section

Does the council propose to increase the minimum amount of a special rate above the statutory limit? Choose an item.

What will the minimum amount of the ordinary rate(s) be after the proposed increase? \$Click to enter amount

Has the council submitted an application for a minimum rate increase? Choose an item.

The council must ensure that it has submitted MR Increase Application Form Parts A and Part B, if required.

Description and Context

Question 4: Does the council have an expiring special variation?

If the council has an expiring SV, IPART requires additional information to ensure the Instrument approving a new SV accurately calculates the amount the council has to remove from its general income before applying any adjustment to the council's general income which may be approved.

OLG's SV Guidelines specify that councils must contact OLG to confirm the calculation of the amount to be deducted from the council's general income for the expiring SV.

Complete this question if the council has a temporary SV which is due to expire:

- on 30 June 2023, or
- at the end of a later year in the period the requested SV would apply.

The council must calculate the amount to be removed from general income when the SV expires in accordance with the method explained in Attachment 1 to the SV Guidelines. It should also seek confirmation of this calculation from OLG and attach OLG's advice to the Application Form.

Provide the information as requested in the question boxes.

Does the council have an SV which is due to expire on 30 June 2023? No

Does the council have an SV which is due to expire at some time during the period for which the new SV is being requested? No

If Yes to either question:

a. When does the SV expire?

Click or tap here to enter text.

b. What is the percentage to be removed from the council's general income?

Click or tap here to enter text.

c. What is the dollar amount to be removed from the council's general income?

Click or tap here to enter text.

Has OLG confirmed the calculation of the amount to be removed? Choose an item.

Attachments required:

- Instrument(s) approving any SV which expires at the end of the current financial year or during the period covered by the proposed SV.
- OLG advice confirming calculation of the dollar amount to be removed from general income as a result of the expiring SV.

Question 5: Does the council have an existing (ongoing) section 508A special variation which applies in 2023-24?

Complete this question if the council has an existing section 508A multi-year SV instrument which approves an increase to general income above the rate peg for 2023-24 and future years within the period covered by the council's SV application.

If the council has an ongoing section 508A SV and is seeking additional changes to general income during the term of that existing SV, IPART will need to vary the original instrument if the additional SV is approved, rather than issuing an additional SV instrument to apply for 2023-24 (or later years).

The council should understand that by completing this application form and seeking a further change to the council's revenue path, it is, in effect, applying to IPART to vary the original instrument.

IPART will assess the application using the same criteria (see Criteria 1 to 6 in this SV Application Guide and the SV Guidelines), as for any application for a new SV.

While IPART's assessment will typically focus on the additional percentage increase sought, we may also consider whether it is appropriate to maintain the existing component of the section 508A SV, especially in light of any circumstances which are materially different from those in place when the original increase was approved.

OLG's SV Guidelines (Section 6) set out the list of factors which IPART may take into account when assessing an SV application, one of which is compliance with conditions in instruments approving previous SVs. When assessing applications for SVs in 2023-24, IPART will also take into consideration the council's compliance with conditions in instruments approving SVs in the previous five years.

The council's application should be clear about whether the information provided is in relation to the incremental increase being sought or the total cumulative increase that would be reflected in a varied instrument if the additional increase is approved.

Supporting documents could include extracts from annual reports or any other publications in which compliance with the terms of the SV has been reported to ratepayers.

Does the council have a section 508A multi-year SV instrument that applies in 2023-24?	No
--	----

If yes to the above question, in the text box:

- Specify the percentage increase(s) and duration of the SV.
- Outline the council's actions in complying with conditions in the instrument approving the original SV.
- Describe any significant changes relevant to the conditions in the instrument since it was issued.

[Click here to enter text.](#)

Attachments required:

- A copy of the SV instrument.
- A declaration by the General Manager as to the council’s compliance with the conditions specified in the SV instrument.
- Supporting documents providing evidence of the council’s actions to comply with the conditions in the instrument.

Question 6: Has IPART approved a special variation for the council in the past five years?

When assessing applications for SVs in 2023-24 IPART will take into consideration the council’s compliance with conditions in SV instruments approved in the previous five years. OLG’s SV Guidelines (Section 6) sets out additional factors which IPART may take into account when assessing an SV application, one of which is compliance with conditions in instruments approving previous SVs.

Complete this question only if IPART has approved an SV for the council in the past five years.

You **do not need** to complete the text box for this question if the relevant information has been provided in the council’s response to Question 5.

Supporting documents could include extracts from annual reports or any other publications in which compliance with the terms of the SV has been reported to ratepayers.

Does the council have a section 508(2) or 508A SV which IPART has approved in the past five years?	Yes
--	-----

If yes to the above question, in the text box, for each SV approved in the past five years, briefly:

- Specify the type of SV and the increase to general income approved.
- Outline the council’s actions in complying with conditions in the SV instrument(s).
- Describe any *significant* changes relevant to the conditions in the SV instrument(s) since it was issued.

IPART approved a Special Variation for Snowy Monaro Regional Council (Council) allowing Council to increase its general income for Year 2022-23 by 2.3% under section 508(2) of the Act.

The condition set out in the SV instrument requires council to report on the following in its annual report for the Year 2022-23:

- The Council’s actual revenues, expenses and operating results against the projected revenues, expenses and operating results specified in its Application;
- Any significant differences between the Council’s actual revenues, expenses and operating results and the projected revenues, expenses and operating results in its Application and the reasons for those differences; and
- The Additional Income raised by the additional special variation.

Description and Context

At the time of this application, the Year 2022-23 had not yet concluded and Council had not prepared its annual report.

Attachments required:

- A copy of the relevant instrument(s) approving SVs issued by IPART in the past five years.
- A declaration by the General Manager as to the council's compliance with the conditions specified in the SV instrument(s).
- Supporting documents providing evidence of the council's actions to comply with the conditions in the instrument(s).

Question 7: Does a project to be funded by the special variation require a capital expenditure review?

Complete the **question box** if the council intends to use any of the additional general income the council would receive if IPART approves the SV to undertake major capital project(s) which require a capital expenditure review.

[OLG's Capital Expenditure Guidelines](#) require a capital expenditure review for projects that are not exempt and cost in excess of 10% of council's annual ordinary rates revenue or \$1 million (GST exclusive), whichever is greater.

A capital expenditure review is a necessary part of a council's capital budgeting process and should have been undertaken as part of the IP&R requirements in the preparation of the Community Strategic Plan and Resourcing Strategy.

Is a capital expenditure review required for a project to be funded by the proposed SV r in accordance with OLG's Capital Expenditure Guidelines?	No
If Yes, has a review been done and submitted to OLG?	Choose an item.
If yes, has the review been included as an attachment to this application?	Choose an item.

Question 8: Does the council have deferred general income increases available to it?

Complete the **question box** if council has decided not to apply the full percentage increases to general income available to it in one or more previous years under sections 506, 508(2) or 508A of the LG Act.

Section 511 of the LG Act was amended in 2020 to allow councils to catch-up any deferred general income increases over a period of 10 years.

Description and Context

In assessing this criterion, IPART will take into account whether a council has a large amount of revenue yet to be caught up over the next several years, and it should explain in its application how that impacts on its need for the SV.

Does the council have deferred general income increases available to it from one or more previous years under section 511 of the LG Act?	No
If Yes, has the collection of this additional income been included in the Council's Long Term Financial Plan (LTFP)?	Choose an item.

In the text box explain:

a. The quantum, rationale and timing of any deferred increases in general income.

Click here to enter text.

b. When council plans to catch up on the deferred general income through the catch up provisions and whether this been included in the LTFP.

Click here to enter text.

c. How does this deferred income impact on the council's need for the SV and its cumulative impact on ratepayers' capacity to pay?

Click here to enter text.

Criterion 1 - Need for the Special Variation

Criterion 1 in the SV Guidelines is:

The need for, and purpose of, a different revenue path for the council's General Fund (as requested through the special variation) is clearly articulated and identified in the council's IP&R documents, in particular its Delivery Program, Long Term Financial Plan and Asset Management Plan where appropriate. In establishing need for the special variation, the relevant IP&R documents should canvass alternatives to the rate rise. In demonstrating this need councils must indicate the financial impact in their Long Term Financial Plan applying the following two scenarios:

- Baseline scenario - General Fund revenue and expenditure forecasts which reflect the business-as-usual model, and exclude the special variation, and
- Special variation scenario - the result of implementing the special variation in full is shown and reflected in the General Fund revenue forecast with the additional expenditure levels intended to be funded by the special variation.

The IP&R documents and the council's application should provide evidence to establish this criterion. This could include evidence of community need/desire for service levels/projects and limited council resourcing alternatives.

Evidence could also include the analysis of the council's financial sustainability conducted by Government agencies.

In assessing this criteria, IPART will also take into account whether and to what extent a council has decided not to apply the full percentage increases available to it in one or more previous years under section 511 of the Local Government Act. If a council has a large amount of revenue yet to be caught up over the next several years, it should explain in its application how that impacts on its need for the special variation.

The response to this criterion should summarise the council's case for the proposed SV. It is necessary to show how the council has identified and considered its community's needs, as well as alternative funding options (to a rates rise). You should include extracts from, or references to, the IP&R document(s) that demonstrate how the council meets this criterion.

Information and financial analysis contained in the council's IP&R documents and its application should demonstrate the financial need for the proposed SV. IPART will undertake its own analysis of the council's financial performance under scenarios with and without the SV, as explained in Box 1. The council's response to criterion 1 should use the terminology included in Box 1

Box 1 IPART analysis of financial need using information in the council's application for a special variation

IPART uses information provided by the Council in its application to assess the impact of the proposed SV on the Council's financial performance and financial position in relation to its operating result and infrastructure spending.

Based on the Council's application and LTFP (where appropriate), we calculate financial forecasts under three scenarios:

1. **The Proposed SV Scenario** - which includes the Council's proposed SV revenue and expenditure.
2. **The Baseline Scenario** - which shows the impact on the Council's operating and infrastructure assets' performance without the proposed SV revenue and expenditure.
3. **The Baseline with SV expenditure Scenario** - which includes the Council's full expenses from its proposed SV, without the additional revenue from the proposed SV. This scenario is a guide to the Council's financial sustainability if it still went ahead with its full expenditure program included in its application but could only increase general income by the rate peg percentage.

Case for special variation - How did the council establish the need for the special variation?

In the table below, please provide a short summary of what the council published in its IP&R documents that show that the council meets each component of criterion 1. Please also provide a reference to where in the IP&R documents this evidence can be found. The answers to these questions should explain:

- How the council identified and considered the community's needs and desires in relation to matters such as levels of service delivery and asset maintenance and provision.
- How the decision to seek higher revenues above the rate peg was made.
- Which other options were examined, such as changing expenditure priorities or using alternative modes of service delivery.
- Why the proposed SV is the most appropriate option: for example, typically other options would include introducing new or higher user charges and/or an increase in loan borrowings, public private partnerships or joint ventures.
- How the proposed SV affects the LTFP forecasts for the General Fund, and how this relates to the need the council identified. Our assessment will also consider the assumptions which underpin the council's LTFP forecasts.
- If the need for the expenditure is not required to meet a financial need, the council should provide evidence of the community's desires for the services or assets to be funded by the proposed SV and its willingness to pay for them.

If the council has **an ongoing SV**, while the response should focus on the additional percentage increase to general income being sought, it should also specify:

- How the council has implemented the program of expenditure funded by the existing SV income.
- Whether any circumstances relating to the financial need for the additional revenue changed since it was approved, for example the council has received grant funding or income from other sources for the project.
- How changed circumstances have given rise to the need for an additional increase to general income.
- How closely revenue and expenditure in past years matched the projections made in the council's LTFP when applying for the original, and if relevant, the reasons for any significant differences.

Where the council **proposes to increase the minimum amount of rates** in conjunction with the SV, the responses to the questions should include information about the MR increases where relevant. However, the council should explain its rationale for increasing minimum rates above the statutory limit when completing the MR Increase Application Form Part B in relation to criterion 1: Rationale.

Criterion 1 - Need for the Special Variation

Table 2 Criterion 1 components

Criteria	Evidence of meeting this criterion from the council's IP&R documents	Reference to IP&R documents
The need for, and purpose of, a different revenue path for the council's General Fund (as requested through the SV) is clearly articulated and identified in the council's IP&R documents	<p>Council has adopted the revised and integrated LTFP, Asset Management Strategy and Workforce Management Strategy outlining the planned approach under three scenarios - permanent increase of 54% above rate peg in 2023/24, progressive increases over five years of 8.25% above the rate peg and rate peg increases only. Under each scenario the affordable capital works plan and asset maintenance is outlined in the Asset Management Strategy, clearly outlining the requirement for additional revenue to generate sufficient cash to address asset renewal and replacements.</p> <p>The Asset Management Strategy outlines a comprehensive and systemic approach to improving the management of assets to ensure appropriate decisions are made in a timely manner to ensure future investments are necessary and implemented to optimise the cost of asset ownership.</p> <p>The resourcing strategies have also been prepared in response to the findings and recommendations made by AEC in the attached Financial Sustainability Report.</p>	<p>Long Term Financial Plan Asset Management Strategy Workforce Management Strategy</p>
In establishing need for the SV, the relevant IP&R documents should canvass alternatives to the rate rise.	<p>As outlined in the AEC FSR report, as well as the KPMG Merger Business Case, the financial sustainability of SMRC is at risk due to historical operating deficits, with insufficient cash generated from operations to renew and replace assets as required (without reliance upon capital grant funding).</p> <p>The alternative to a rate rise is outlined in Scenario Three in the LTFP and Asset Management Strategy, which includes a reduction in the current levels of service and likely future decisions not to renew or replace assets that are at end of life, or present an unacceptable risk due to condition and performance.</p>	<p>Scenario Three as outlined in the LTFP, Asset Management Strategy and Workforce Management Strategy.</p>
In demonstrating this need councils must indicate the financial impact in their LTFP	<p>Council has adopted the revised and integrated LTFP, Asset Management Strategy and Workforce Management Strategy outlining the planned approach under three scenarios - permanent increase of 53% in 2023/24 (including rate peg), progressive increases over five years of 8.25% above the rate peg and rate peg increases only.</p>	<p>Long Term Financial Plan Asset Management Strategy Workforce Management Strategy</p>
The IP&R documents and the council's application should provide evidence to establish this criterion. This could include evidence of community need/desire for service levels/projects and limited council resourcing alternatives.	<p>Council has adopted the revised and integrated LTFP, Asset Management Strategy and Workforce Management Strategy outlining the planned approach under three scenarios - permanent increase of 53% above rate peg in 2023/24 (including rate peg), progressive increases over five years of 8.25% above the rate peg and rate peg increases only.</p> <p>Community engagement regarding the financial sustainability of the Council was undertaken over a period of three (3) weeks between 19 October 2022 and 6 November 2022, through an on-line survey published on the Council's website. See Appendix B: Community Engagement Report in the AEC FSR Report.</p>	<p>Long Term Financial Plan Asset Management Strategy Workforce Management Strategy</p>

Criterion 1 - Need for the Special Variation

	<p>The vast majority of participants were in strong agreement for the Council to allocate additional financial resources to improve the condition of sealed (80%) and unsealed roads (79%). Lowest in agreement was allocating financial resources to improve council owned buildings (30%) and/or improve parks, gardens and recreational facilities (38%). About half were in agreement with allocating additional financial resources to improve the condition of bridges (53%) or improve water and sewerage services (51%). Interestingly, more than half (51%) were in agreement that they would be willing to pay higher rates if services (such as roads and community facilities) were improved.</p>
<p>Evidence could also include the analysis of the council's financial sustainability conducted by Government agencies</p>	<p>Refer to the KPMG Merger Report which outlined a projected operating deficit of \$8M across forward financial years following the proposed merger.</p> <p>As identified above, the Office of Local Government (OLG) notified Council of concerns that OLG had which warranted further assessment. SMRC has provided a copy of the AEC FSR report and SMRC understands that OLG is observing the current process to apply for an SRV.</p>
<p>IPART will also take into account whether and to what extent a council has decided not to apply the full percentage increases available to it in one or more previous years under section 511 of the Local Government Act. If a council has a large amount of revenue yet to be caught up over the next several years, it should explain in its application how that impacts on its need for the SV.</p>	<p>Not applicable.</p>

Note: Reference to IP&R documents should include Application attachment number, document Name, section reference, page reference. For example: Attachment 3, Council LTTP, section 3.2, pp 20-25.

Financial sustainability of the council - What will be the impact of the proposed special variation?

The proposed SV may be intended to improve the council's underlying financial position for the General Fund, or to fund specific projects or programs of expenditure, or a combination of the two. We will consider evidence about the council's current and future financial sustainability and the assumptions it has made in coming to a view on its financial sustainability.

In the **table**, the council's response should explain:

- The council's understanding of its current state of financial sustainability, its long-term projections based on alternative scenarios and assumptions about revenue and expenditure.
- Any external assessment of the council's financial sustainability (e.g., by auditors, NSW Treasury Corporation), indicating how such assessments of the council's financial sustainability are relevant to supporting the decision to apply for an SV.
- The council's view of the impact of the proposed SV on its financial sustainability.

Table 3 Council's financial sustainability

Item	Description	Reference to IP&R documents
Improve the councils underlying financial position for the general fund	<p>The report from AEC that Council commissioned to better understand the historical, current and projected financial position has been considered in depth by the Council. The report has been the centre of much debate and discussion amongst the Councillors and between the Council and the community.</p> <p>There is a very good understanding that the Council needs to generate sufficient cash from operations to address the demand for renewal and replacement of assets. The condition of the assets are in a deteriorated state, exposing the Council to significant risk. The Council must also seriously consider the impact that the Special Activity Precinct will have upon the financial performance and long term sustainability, including both threats and opportunities.</p> <p>The key findings from the independent FSR report by AEC are:</p> <ul style="list-style-type: none"> • Prior to the merger of Bombala, Cooma-Monaro and Snowy River councils, all three councils were generating operating deficits. Cash balances generally increased year on year but included a significant level of restrictions. Investment in assets was limited to funding availability and appears to have been undertaken on a reactive rather than planned approach. 	<p>An outline on Councils understanding of the financial position is outlined in the AEC FSR Report, and outlined in Section 5 of the LTFP.</p> <p>Scenario One and Two as outlined in the LTFP, Asset Management Strategy and the Workforce Management Strategy is considered as the required approach to addressing the financial sustainability concerns. Scenario Two carries a higher risk in the short term with less cash available to address backlog in asset renewals and to address risks that deteriorated assets present.</p>

Criterion 1 - Need for the Special Variation

- Since the merger, the Council has generated operating deficits each year indicating that Council is not generating sufficient recurrent General Fund revenue to meet the recurrent operational expenditure, including depreciation. While there is significant variation from year to year, the report concludes that there is likely an underlying deficit (or otherwise referred to as a structural deficit) of approximately \$4.5-\$5.0 million at least based on current service levels and asset maintenance activity.
- Whilst the Council has historically produced significant operating deficits, cash balances held by the Council have generally increased, particularly since 2016/17. The report highlights that since 2016/17 the level of external restrictions within the total cash held increased year on year primarily due to uncompleted grant funded programs and projects, as well as uncompleted internal works. Developer contribution reserves have also increased during this period. Internal restrictions have been gradually deteriorated and there was nil or minimal unrestricted cash until 2021/22 - a balance of \$4.5 million in cash is reported in the Draft Annual Financial Statements as unconstrained as at the end of the 2021/22 financial year.
- From the above observations it can be concluded that the growth in the balance of cash and cash equivalents is not due to free cash generated from operations, but rather due to unexpected grants received, accumulation of developer contributions and uncompleted works.
- Since 2016/17 Council has made significant investment in asset renewal, in some years exceeding the asset renewal benchmark. However, a large majority of the cash invested in renewals appears to be funded through external grants. Reliance upon grant funding is not a sustainable approach to funding asset renewals.
- Asset maintenance expenditure has continued to not meet the benchmark established by Council in the asset management plans.
- Based on benchmarking and surveys conducted with other NSW Office of Local Government Group 4 councils, the financial sustainability challenges being experienced by the Council are similar to those faced by similar councils.
- In comparison to the adopted Long Term Financial Plan, forecasts developed for the FSR project indicate a significantly deteriorated operating performance, constraining Council's ability to generate sufficient cash to fund the cost-of-service delivery and the required investment in assets.
- A significant contributing factor to the projected deterioration of the operating result is increased depreciation costs and asset maintenance costs, including the impact of \$170 million in contributed assets expected to be transferred to Council through the Snowy Mountains Special Activation Project (SAP).
- SAP provides significant opportunity for Council to benefit from the development through externally funded asset renewals and upgrades and increased revenue from rates, annual service charges and other revenue sources. Forecasts developed for this project include an increase in rates, charges and fees in expectation the development will increase operating revenue, although this will be significantly less than the anticipated increase in depreciation and the whole-of-life cost for the contributed assets.
- The renewal and upgrade of water and sewer assets in Jindabyne, as well as road works and precinct upgrades funded through the SAP by the NSW Government replaces funding that Council would have had to fund internally or sought borrowings to address the depleted assets.

Scenario Three does not include an SRV and is a planned approach to maintain cash balances. Assets will continue to deteriorate under Scenario Three, increasing risk exposure and requires Council to reduce service levels.

- And / Or

Other [please overwrite cell to add other item]

Financial indicators - What will be the impact of the proposed special variation on key financial indicators over the 10-year planning period?

In the text box please give a brief explanation on how the proposed SV would affect the council's key financial indicators (for the general fund, over the 10-year planning period):

A key effect of the proposed SV will be to address a historical structure deficit within the General Fund, as indicated by a projected positive OPR by the 2032-33 financial year.

An increase in the cash generated by the General Fund through operations enables SMRC to invest in asset renewals, as indicated by the Building and Asset Renewal Ratio.

The infrastructure backlog ratio is significantly improved by a substantial capital works program planned for in 2022-23 and 2023-24 as Council addresses a significant proportion of the backlog using the constrained reserves (from past years grant funding received) and grants awarded to Council in the 2022-23 financial year. The SV will enable Council to maintain the backlog just below the target of 2%. It is not anticipated that the backlog will be extinguished but maintained in a sustainable manner.

The asset maintenance ratio is expected to return to 100% in the 2023-24 financial year with Council able to fund the planned maintenance schedules, including a significant program to grade the substantial unsealed road network. Council also plans to fund an adequate maintenance schedule for buildings and other structures.

The unrestricted cash ratio is expected to improve across the ten years. Council has accepted the AEC recommendation (and adopted in the LTFP for the 53% SV Scenario) that a \$5M balance of unconstrained cash should be maintained as a contingency for asset failures over the ten year period as Council improves asset management capability, including increasing the awareness of asset condition, risk, criticality etc. The contingency is considered necessary given a large number of assets considered to be a high risk, including aged wooden bridges and assets such as buildings, pools, drainage and fleet known to be in a poor condition, but at this stage without a considered assessment of the likelihood and consequence of failure (asset risk management) and the planned contingency to manage the asset failure.

Rates and annual charges ratio is anticipated to remain unchanged.

Criterion 1 - Need for the Special Variation

In Table 5 please provide the councils key financial indicators.

Table 5 Council financial indicators

Ratio	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Operating performance ratio excluding capital items	-0.17%	-4.98%	0.35%	-2.88%	-3.78%	-3.18%	-2.57%	-1.97%	-1.37%
Own source revenue ratio	44.04%	27.69%	41.61%	35.21%	48.85%	68.19%	68.50%	68.58%	68.91%
Building and asset renewal ratio	30.93 %	391.51%	314.75%	161.88%	129.11%	90.25%	90.08%	97.60%	96.52%
Infrastructure backlog ratio	4.04%	3.12%	2.85%	2.18%	1.78%	1.94%	1.83%	1.59%	1.57%
Asset maintenance ratio	66.27%	66.27%	100%	100%	100%	100%	100%	100%	100%
Debt service ratio	0.4%	0.0%	0.0%	0.5%	0.5%	0.5%	0.5%	0.5%	0.4%
Unrestricted current ratio	1.72	1.16	1.20	1.20	1.25	1.35	1.40	1.42	1.52
Rates and annual charges ratio	8.55%	8.55%	8.55%	8.55%	8.55%	8.55%	8.55%	8.55%	8.55%

Criterion 2 - Community awareness and engagement

Criterion 2 in the SV Guidelines is:

Evidence that the community is aware of the need for and extent of a rate rise. The Delivery Program and Long-Term Financial Plan should clearly set out the extent of the General Fund rate rise under the special variation. In particular, councils need to communicate the full cumulative increase of the proposed special variation in percentage terms, and the total increase in dollar terms for the average ratepayer, by rating category. Council should include an overview of its ongoing efficiency measures and briefly discuss its progress against these measures, in its explanation of the need for the proposed SV. The council's community engagement strategy for the special variation must demonstrate an appropriate variety of engagement methods to ensure community awareness and input occur. The IPART fact sheet includes guidance to councils on the community awareness and engagement criterion for special variations.

To complete the questions for criterion 2 provide relevant extracts of the IP&R documents that set out the rate rises under the proposed SV and attach relevant samples of the council's consultation material.

The response should provide details and examples to demonstrate the clarity of information presented in the consultation materials, including information about:

- The need for the proposed SV.
- Specific programs or projects, levels and types of services, investment in assets and the options for funding them by rate increases.
- The proposed cumulative rate increases including the rate peg for each major rating category (in both percentage and dollar terms), particularly where the increase is to be applied differentially across ratepayer categories (i.e. rates will not increase uniformly by the SV percentage).
- The annual increase in average rates that will result if the proposed SV is approved in full (and not just the increase in daily or weekly terms).
- The size and impact on rates where an existing SV will continue, expire, be renewed or replaced at the end of the current financial year or during the period when the requested SV will apply.
- The rate levels that would apply without the proposed SV (clearly showing the impact of any expiring SV).
- Outlining evidence of residents and ratepayers being aware of the proposed SV.
- Outcomes could include the number of people reached by mail outs, the number of attendees at events and participants in online forums, the number of submissions made, surveys or feedback forms completed, as well as evidence of media reports and other indicators of public awareness of the council's SV intentions.
- Explaining how the community responded and the feedback the council received about its proposal.

Criterion 2 - Community awareness and engagement

The response should indicate how participants responded to any surveys, particularly the level of support for specific programs or projects, levels and types of services, investment in assets, as well as the options proposed for funding them by rate increases. Where the council has received submissions from the community relevant to the proposed SV, the application should set out the views expressed in those submissions.

Although this criterion does not require the council to demonstrate community support for the proposed SV, it is required to consider the results of the community consultation in preparing the application. The response should identify and document any action taken, or which will be taken, to address issues of common concern within the community about the proposed SV.

Some councils will need to provide additional information in their response to demonstrate how consultation material explained to the community details about the proposed SV and its impact on rates to reflect the specific circumstances of their application, for example:

- If the council is **renewing or replacing an expiring SV**, information was provided about the purpose, and duration of the expiring SV, the original and current percentage of general income the SV represents, whether the new SV is temporary or permanent, the amount of any *additional* increase above the rate peg being requested, and that if the proposed SV is not approved (i.e. only the rate peg applies), the year-on-year change in rates would be lower, or that rates may fall
- If the council **has an existing (ongoing) section 508A SV** and is applying for an *additional SV*, how the consultation material explained details about the existing SV, its size and duration, and the impact on rate levels when it does expire, as well as the impact on rate levels and annual increases with and without the additional SV.
- If the council proposes to **increase minimum rates**, the increase to minimum amounts, and any change to the proportion of ratepayers on the minimum rate for all relevant rating categories which would occur as a result of the SV.
- Where the council intends to **make any changes to the rating structure in 2023-24** in conjunction with the proposed SV, such as changes to subcategories and adjusting ad valorem rates following new land valuations, the need for or purpose of the change and its impact was explained to the community.

Criterion 2 - Community awareness and engagement

How did the council engage with the community about the proposed special variation?

In the table below please provide evidence as to how the councils community engagement met criterion 2.

Table 4 Evidence of council's community engagement meeting criterion 2

Criteria	Evidence of meeting this criterion	Reference to application supporting documents
Evidence that the community is aware of the need for and extent of a rate rise.	<p>Council has engaged extensively through the Financial Sustainability Review and the SRV Application, using broad and various engagement methods to ensure every resident and ratepayer has the opportunity to be informed and to engage in the consultation methods.</p> <p>The feedback provided by the community to the engagement is outlined in the attached Community Engagement Report</p> <p>Engagement methods, as outlined in the attached Community Engagement Plan, included:</p> <ul style="list-style-type: none"> • Mayor's letter to all ratepayers • Council website - Have your Say website • Invitation to submit written submissions • Fact Sheets • Online survey (Have Your Say website) • Hard copy version of the surveys available • Pop-Up Sessions across numerous townships (8th - 9th December 2022) • Online community consultation session (including Q&A opportunity) - 10th and 18th January 2023 • Social media posts • Media releases • Printed promotional material • eNewsletter 	<ul style="list-style-type: none"> • Community Engagement Plan • Community Engagement Report • Council website - Have your Say website • Invitation to submit written submissions • Fact Sheets • Online survey (Have Your Say website) • Hard copy version of the surveys available • Pop-Up Sessions across numerous townships (8th - 9th December 2022) • Online community consultation session (including Q&A opportunity) - 10th and 18th January 2023 • Social media posts • Media releases

Criterion 2 - Community awareness and engagement

		<ul style="list-style-type: none">Printed promotional materialMayor’s letter to ratepayerseNewsletter
The Delivery Program and LTFP should clearly set out the extent of the General Fund rate rise under the SV, for the average ratepayer, by rating category.	<p>Council has outlined clearly the rate rise under the SV through several different avenues, including:</p> <ul style="list-style-type: none">Have your Say websiteFact SheetsCouncil Reports	<ul style="list-style-type: none">Fact SheetHave your Say website

Criterion 2 - Community awareness and engagement

Table 1 - Increase in 2023/24 Average Rate

Rating Category	Rates Increase 2023/24			
	2022/23 Rate	Option 1	Option 2	Option 3
Residential	\$980.29	\$1,499.84	\$1,100.38	\$1,019.50
Farmland	\$2,026.30	\$3,100.24	\$2,274.52	\$2,107.35
Business	\$1,071.29	\$1,639.07	\$1,202.52	\$1,114.14
Electricity Generation	\$43,806.17	\$67,023.44	\$49,172.43	\$45,558.42

Tables 2 to 5 show the impact of implementing the SRV on the average rates by each rate category between 2023/24 and 2027/28.

Table 2 - Cumulative increase over 5 years - Residential Category - Average Rate

Residential Category	Cumulative Increase over 5yrs 2023/24 to 2027/28					Total
	2023/24	2024/25	2025/26	2026/27	2027/28	
Option 1	\$519.55	\$557.05	\$595.48	\$634.88	\$675.26	\$2,982.22
Option 2	\$120.09	\$238.38	\$369.38	\$514.47	\$675.16	\$1,917.48
Option 3	\$39.21	\$64.70	\$90.82	\$117.60	\$145.05	\$457.39

Table 3 - Cumulative increase over 5 years - Farmland Category - Average Rate

Farmland Category	Cumulative Increase over 5yrs 2023/24 to 2027/28					Total
	2023/24	2024/25	2025/26	2026/27	2027/28	
Option 1	\$1,073.94	\$1,151.45	\$1,230.89	\$1,312.32	\$1,395.78	\$6,164.37
Option 2	\$248.22	\$492.73	\$763.53	\$1,063.44	\$1,395.58	\$3,963.50
Option 3	\$81.05	\$133.74	\$187.74	\$243.09	\$299.82	\$945.43

Table 4 - Cumulative increase over 5 years - Business Category - Average Rate

Business Category	Cumulative Increase over 5yrs 2023/24 to 2027/28					Total
	2023/24	2024/25	2025/26	2026/27	2027/28	
Option 1	\$567.78	\$608.76	\$650.76	\$693.81	\$737.94	\$3,259.06
Option 2	\$131.23	\$260.50	\$403.67	\$562.23	\$737.83	\$2,095.47
Option 3	\$42.85	\$70.705	\$99.255	\$128.519	\$158.514	\$499.84

Table 5 - Cumulative increase over 5 years - Electricity Generation Category - Average Rate

Electricity Generation Category	Cumulative Increase over 5yrs 2023/24 to 2027/28					Total
	2023/24	2024/25	2025/26	2026/27	2027/28	
Option 1	\$23,217.27	\$24,892.86	\$26,610.33	\$28,370.74	\$30,175.17	\$133,266.37
Option 2	\$5,366.26	\$10,652.29	\$16,506.58	\$22,990.20	\$30,170.81	\$85,686.13
Option 3	\$1,752.25	\$2,891.21	\$4,058.64	\$5,255.26	\$6,481.80	\$20,439.16

The council need to communicate the full cumulative increase of the proposed SV in percentage terms, and the total increase in dollar terms for the average ratepayer, by rating category.

See above tables that shows the impact in total increase in dollar terms for the average ratepayer by rating category. This information was communicated on Council's website and the fact sheets.

Criterion 2 - Community awareness and engagement

The council's community engagement strategy for the SV must demonstrate an appropriate variety of engagement methods to ensure community awareness and input occur.	See Community Engagement Plan and Community Engagement Report	Community Engagement Plan Community Engagement Report
Explain the action, if any, the council took in response to feedback from the community	Council was provided with the Community Engagement Report, with a presentation of the report and a facilitated discussion in a workshop regarding the feedback received from the community. The feedback from the community was a key point of debate by the Council in making the resolution to proceed with the Application to IPART.	Community Engagement Report

Note: Reference to application supporting documents should include Application attachment number, document Name, section reference, page reference. For example: Attachment 7, Community mailout leaflet, section 1, pp 1-3.

Criterion 2 - Community awareness and engagement

In the text box below, provide any other details about the councils: consultation strategy, timing or materials that are not captured in Table 4.

Outlined in the attached Community Engagement Report.

In the text box below, please provide any other details about the community’s involvement in, engagement with or support of the proposed SV not captured in Table 4.

Members of the community made presentations during the public forum at both the 24 November 2022 and 30 January 2023 extraordinary meetings.

In Table 5 please list out any other attachments that the council has relied on to respond to criterion 2 not otherwise detailed in Table 4.

Table 5 Other criterion 2 attachments

Attachment number	Name of document	Page references ^a

a. If document is only relevant in part.

Criterion 3 - Impact on ratepayers

Criterion 3 in the SV Guidelines is:

The impact on affected ratepayers must be reasonable, having regard to both the current rate levels, existing ratepayer base and the proposed purpose of the variation. The Delivery Program and Long Term Financial Plan should:

- clearly show the impact of any rate rises upon the community
- demonstrate the council's consideration of the community's capacity and willingness to pay rates, and
- establish that the proposed rate increases are affordable having regard to the community's capacity to pay.

In assessing the impact, IPART may also consider:

- Socio-Economic Indexes for Areas (SEIFA) data for the council area: and
- Whether and to what extent a council has decided not to apply the full percentage increases available to it in one or more previous years under section 511 of the Local Government Act.

This Application Form asks four questions for criterion 3. Councils should provide evidence to demonstrate:

1. the **impact on rates** of the proposed SV, including the **impact on minimum amounts** of any ordinary or special rate
2. how the council considered that the proposed rate rises were **affordable, having regard to ratepayers' capacity and willingness to pay**
3. how the council **addressed concerns about affordability** in determining the special variation is applied for, and
4. the council's plans for **addressing hardship** ratepayers may experience in meeting their obligations to pay rates in the future.

As well as considering the evidence provided by the council to demonstrate that the proposed rate increase is affordable for its community, IPART will undertake its own analysis of affordability by considering a range of data, including:

- the average growth in the council's rates in recent years, including previous SV increases
- how the council's average rates, current and under the proposed SV, compare with those in similar councils, and
- socio-economic indicators such as median household income, average rates to income ratio, outstanding rates ratio and SEIFA ranking.

The council's response to criterion 3 should also indicate how the required information is reflected in the Delivery Program and Long Term Financial Plan.

Is the impact on rates of the proposed special variation reasonable?

Although much of the quantitative information we need on the impact of the proposed SV on rate levels will already be contained in Worksheets 5a and 5b of SV Application Form Part A, the response to this question should clearly set out:

- the impact on rates across the council's rating structure should the SV be approved, compared with
- the rate levels which would apply if the SV is not approved.

This information should be provided in a table indicating average rates in 2023-24, and then both the dollar and percentage increase for each rating category and subcategory for each year of the proposed SV, and the cumulative increases for the whole period.

A simple table is sufficient where the council intends to apply the proposed SV percentage increase in general income to all rating categories and subcategories.

The approach is likely to be more complex where the council is applying an increase differentially across ratepayer categories or making any changes to the rating structure in 2023-24. In this case, the council's response should explain the basis for allocating the increase to general income among the ratepayers and how the rating structure would be different from that which would apply if the SV is not approved, and why. This information will be relevant to our assessment of the reasonableness of the impact on ratepayers.

If relevant, the council's response should also indicate the impact of any other anticipated changes (e.g. receipt of new valuations) in the rating structure, or any changes to other annual ratepayer charges such as for domestic waste management services. Please provide the councils response in the text box below.

Criterion 3 - Impact on ratepayers

Rating Category	2023-24 average rate with SV	2023-24 average rate without SV	Difference (\$)	Difference (%)
Residential	\$1,499.84	\$1,019.50	\$480.34	47.12%
Farmland	\$3,100.24	\$2,107.36	\$992.89	47.12%
Business	\$1,639.07	\$1,114.14	\$524.93	47.12%
Electricity Generation	\$67,023.44	\$45,558.42	\$21,465.02	47.12%

In considering the recommendation to apply for the SV, and reasonableness of the SV, the Council was provided with the following summary of the impact of the SV on ratepayers, including impact on the minimum, first quartile, median third quartile maximum, mean (average) and mode for each rate category (note, there is a slight difference to above average due to difference in calculation methodology).

Council considered that the most vulnerable to the SV is likely to be represented by the First Quartile. The impact of the SV on the First Quartile for residential assessments is expected to be \$354 a year. The impact of the SV on the First Quartile for business assessments is expected to be \$313 a year, and for farmland assessments in the First Quartile it is expected to be \$546 a year.

While acknowledging the increase is significant, in considering the reasonableness of the impact on ratepayers, a majority of the Councillors voted in favour for applying for the 53% increase for the 2023/24 financial years.

Residential

	Minimum	First Quartile	Median	Third Quartile	Maximum	Mean	Mode
Valuation	\$130	\$68,700	\$96,657	\$193,025	\$2,150,000	\$144,022	\$84,400
2022-23 Rate	\$486.35	\$721.82	\$817.82	\$1,148.75	\$7,869.02	\$980.47	\$775.73
2023-24 Rate without SRV	\$505.80	\$750.69	\$850.53	\$1,194.70	\$8,183.78	\$1,019.69	\$806.76
2023-24 increase (\$)	\$19.45	\$28.87	\$32.71	\$45.95	\$314.76	\$39.22	\$31.03
2023-24 increase (%)	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
2023-24 Rate with SRV	\$744.11	\$1,104.38	\$1,251.27	\$1,757.59	\$12,039.60	\$1,500.12	\$1,186.87
Difference due to SRV (\$)	\$238.31	\$353.69	\$400.73	\$562.89	\$3,855.82	\$480.43	\$380.11
Difference due to SRV (%)	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%

Farmland

	Minimum	First Quartile	Median	Third Quartile	Maximum	Mean	Mode
Valuation	\$270	\$183,250	\$306,000	\$515,750	\$14,000,000	\$449,819	\$170,000
2022-23 Rate	\$486.83	\$1,115.18	\$1,536.71	\$2,256.99	\$48,562.04	\$2,030.58	\$1,069.68
2023-24 Rate without SRV	\$506.30	\$1,159.79	\$1,598.18	\$2,347.27	\$50,504.52	\$2,111.81	\$1,112.47
2023-24 increase (\$)	\$19.47	\$44.61	\$61.47	\$90.28	\$1,942.48	\$81.22	\$42.79
2023-24 increase (%)	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
2023-24 Rate with SRV	\$744.85	\$1,706.23	\$2,351.16	\$3,453.20	\$74,299.92	\$3,106.79	\$1,636.61
Difference due to SRV (\$)	\$238.55	\$546.44	\$752.99	\$1,105.93	\$23,795.40	\$994.99	\$524.14
Difference due to SRV (%)	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%

Business

	Minimum	First Quartile	Median	Third Quartile	Maximum	Mean	Mode
Valuation	\$100	\$44,605	\$103,000	\$215,250	\$1,960,000	\$170,467	\$19,698

Criterion 3 - Impact on ratepayers

2022-23 Rate	\$486.24	\$639.07	\$839.60	\$1,225.07	\$7,216.56	\$1,071.29	\$553.54
2023-24 Rate without SRV	\$505.69	\$664.64	\$873.19	\$1,274.07	\$7,505.22	\$1,114.14	\$575.68
2023-24 increase (\$)	\$19.45	\$25.56	\$33.58	\$49.00	\$288.66	\$42.85	\$22.14
2023-24 increase (%)	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
2023-24 Rate with SRV	\$743.95	\$977.78	\$1,284.59	\$1,874.36	\$11,041.34	\$1,639.07	\$846.92
Difference due to SRV (\$)	\$238.26	\$313.15	\$411.41	\$600.28	\$3,536.11	\$524.93	\$271.24
Difference due to SRV (%)	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%

Electricity Generators

	Minimum	First Quartile	Median	Third Quartile	Maximum	Mean	Mode
Valuation	\$2,240	\$7,260	\$42,950	\$555,500	\$42,600,000	\$4,961,127	\$7,260
2022-23 Rate	\$1,234.03	\$1,277.13	\$1,583.53	\$5,983.78	\$366,936.65	\$43,806.17	\$1,277.13
2023-24 Rate without SRV	\$1,283.39	\$1,328.21	\$1,646.87	\$6,223.13	\$381,614.12	\$45,558.42	\$1,328.21
2023-24 increase (\$)	\$49.36	\$51.09	\$63.34	\$239.35	\$14,677.47	\$1,752.25	\$51.09
2023-24 increase (%)	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
2023-24 Rate with SRV	\$1,888.07	\$1,954.00	\$2,422.80	\$9,155.18	\$561,413.08	\$67,023.44	\$1,954.00
Difference due to SRV (\$)	\$604.67	\$625.79	\$775.93	\$2,932.05	\$179,798.96	\$21,465.02	\$625.79
Difference due to SRV (%)	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%	47.1%

How has the council considered affordability and the community's capacity and willingness to pay?

The council's response in the text box below should provide evidence to establish:

- That the proposed SV is reasonable in the context of the current rate levels, ratepayer base and its purpose.
- How the council considered the community's capacity and willingness to pay, and that the rate increases would be affordable for the community.

Evidence about capacity to pay could include a discussion of such indicators as SEIFA rankings, land values, average rates, disposable incomes, the outstanding rates ratio and rates as a proportion of household/business/farmland income and expenditure, and how these measures relate to those in comparable or neighbouring council areas.

As many of these measures are highly aggregated, it may also be useful to discuss other factors that could better explain the impact on ratepayers affected by the proposed rate increases.

While councils should consider the affordability of the proposed rate increases for **all** affected ratepayers, in some circumstances, particularly where the increase will not be uniform for all ratepayers, councils should explain how the **affected** ratepayer capacity to pay was considered. This could apply, for example, where:

- The council intends to **apply the increase differentially across ratepayer categories**.
- The council intends to **make changes to the rating structure in 2023-24** in conjunction with the proposed SV.

Criterion 3 - Impact on ratepayers

- The proposal would **increase minimum rates** by a significantly high percentage.

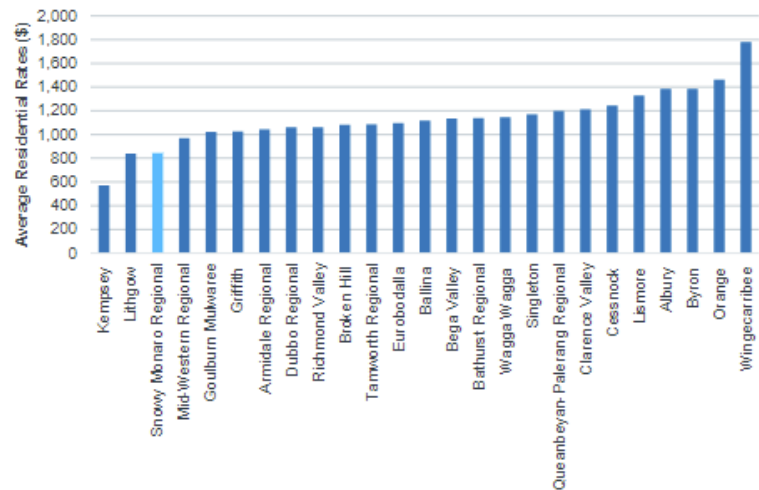
Please provide the councils response in the text box below.

Council proposes to apply the SV uniformly across the current rating differential categories.
Council does not use minimum rates.

When benchmarked against all 25 NSW Group 4 councils, SMRC has the third lowest residential rates, the ninth lowest farmland rates, and the third lowest business rates within the Group (OLG Time Series Data 2020/2021). After introducing the SV, and acknowledging that other Group 4 Councils have also expressed interest in applying for an SV, it is anticipated that SMRC average rates will be in the third Quartile of the Group 4 councils, remaining consistent with other similar councils and significantly less than the highest average rates for Group 4 councils.

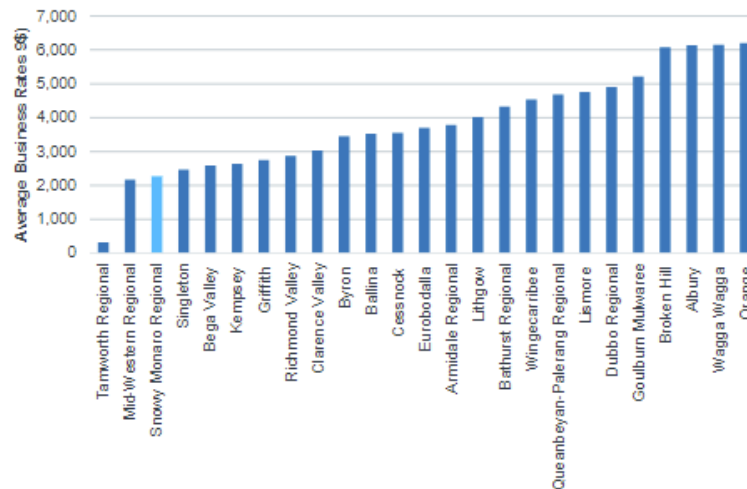
The tables below compare 2020/2021 average rates across Group Councils clearly indicating the current rates for SMRC are amongst the lowest in the Group 4.

Average Residential Rates



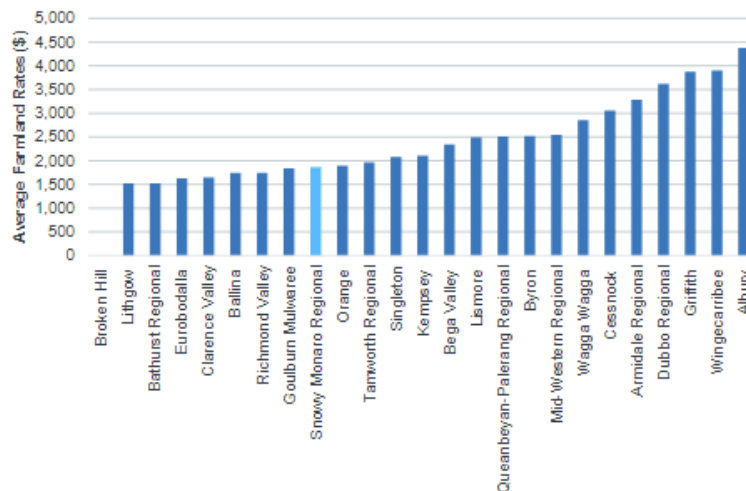
Criterion 3 - Impact on ratepayers

Average Business Rates



Source: OLG Time Series Data (2020/21)

Average Farmland Rates



Source: OLG Time Series Data (2020/21)

By contrast, within the Group 4, SMRC ranked fifth highest in the Index of Economic Resources (ABS Socio-Economic Indexes for Areas 2016).

Based on the Index of Relative Socio-economic Advantage and Disadvantage (IRSAD) the Snowy Monaro community ranks better than 68.5% of other NSW Councils.

Criterion 3 - Impact on ratepayers

In considering that current average rates for residential, farmland and business categories is amongst the lowest of the Group 4 Councils and the SEIFA rankings suggest there is capacity amongst the community to raise rates, a majority of the Councillors support the SV application to increase rates permanently by 53% in 2023/24.

How does the council intend to address hardship?

Does the council have a hardship policy?	Yes
If yes, is an interest charge applied to late rate payments?	Yes

The response in the text boxes below should explain any measures the council has in place, or intends to introduce, measure for dealing with cases where ratepayers experience hardship in meeting their obligation to pay rates.

Evidence can relate to a formal hardship policy which the council has adopted, and/or processes the council has in place, or intends to implement. The response should explain who the potential beneficiaries are and how they are or will be assisted. Alternatively, the response should explain why no such measures are proposed.

The council should also indicate whether the hardship policy or other measures are referenced in the council’s IP&R documents (with relevant page reference or extract provided). Please provide the councils response in the text boxes below.

a. Explain the measures the council proposes to use to reduce the impact of the proposed SV on vulnerable ratepayers, or alternatively, explain why no measures are proposed.

Council has not proposed any new measures to reduce the impact of the proposed SV as the existing Financial Hardship and Assistance Policy provides ratepayers experiencing financial hardship with the ability to apply for an extension to pay outstanding amounts by periodical payments.

b. Indicate whether the hardship policy or other measures are referenced in the council’s IP&R documents (with relevant page reference or extract provided).

The Financial Hardship and Assistance Policy is not referenced in council’s IP&R documents, however the community was made aware of the policy in the FAQs published on council’s Special Rate Variation webpage.

Table 6 Criterion 3 attachments

Council-assigned number	Name of document	Page references ^a
250.2019.512.1	Financial Hardship and Assistance Policy	

Criterion 3 - Impact on ratepayers

a. If document only relevant in part.

Criterion 3 - Impact on ratepayers

Has the council considered the impact of the SV in its IP&R documents?

In the table below provide evidence that the council met the reporting requirements of criterion 3 in its delivery program and LTFP.

Table 7 Consideration of the proposed SV impact in IP&R documents

Criteria	Evidence of meeting this criterion from the council’s IP&R documents	Reference to IP&R documents
The Delivery program and LTFP should:		
Clearly show the impact of any rises upon the community	The LTFP compares and contrasts the scenarios, including the increased revenue proposed to be received from a 53% permanent increase in the rates.	Long Term Financial Plan
Include the council’s consideration of the community’s capacity and willingness to pay rates	Council’s LTFP explains how the Snowy Monaro LGA ranks across the four Socio-Economic Indexes for Areas (SEIFA). The indexes indicate that Snowy Monaro LGA has a relative lack of disadvantage, is an area of advantage rather than disadvantage, is an area with good access to economic resources, and is an area with a higher education and occupation status.	Long Term Financial Plan, section 3.3, pp 12-13.
Establish that the proposed rate increases are affordable, having regard to the community’s capacity to pay		

Note: Reference to IP&R documents should include Application attachment number, document Name, section reference, page reference. For example: Attachment 3, Council LTFP, section 3.2, pp 20-25.

Criterion 4 - Exhibition of IP&R documents

Criterion 4 in the SV Guidelines is:

The relevant IP&R documents must be exhibited (where required), approved and adopted by the council before the council applies to IPART for a special variation to its general income. It is expected that councils will hold an extraordinary meeting if required to adopt the relevant IP&R documents before the deadline for special variation applications.

The formal requirements applying to IP&R documents are set out in the [Integrated Planning and Reporting Guidelines for Local Government in NSW](#) and the [Integrated Planning and Reporting Handbook for Local Councils in NSW](#).

For the purposes of applying for an SV, councils should note:

- If amendments to an adopted **Delivery Program** or **Community Strategic Plan** are needed to incorporate or update information about the proposed SV, the draft documents should be re-exhibited for a period of 28 days, and adopted before the council submits its Application Form to IPART.
- The exhibition period should be scheduled so that there is an opportunity for the council to formally consider and resolve to adopt the revised documents. It will be expected that a council will hold an extraordinary general meeting, if necessary, to meet this requirement.
- The council should adopt a version of the **LTFP** which incorporates modelling of the proposed SV before the council submitting the application to IPART.
- When applying for a SV for 2023-24 councils do not need to prepare, exhibit or adopt the **Operational Plan for 2023-24**.
- If council has used supporting evidence from the **Operational Plan for 2023-24** to demonstrate how it satisfies other criteria, the council should also provide information about this document in its response to criterion 4.

Where the proposed SV is to fund asset management, the council's **Asset Management Strategy and Plan(s)** should be adopted before submitting the application to IPART.

What IP&R processes did the council use in determining to apply for a special variation?

In the text box indicate the progress of identifying the need for the SV being incorporated into the IP&R documents by providing information about community engagement and when key revisions were made to the IP&R documents.

Following the completion of the Financial Sustainability Review, completed by AEC Group, Council prepared a revised integrated versions of the LTFP, Asset Management Strategy and Workshop Management Strategy. All three documents are integrated and include three scenarios - Scenario 1 and permanent SV increase in rates of 53%, Scenario 2 a stages introduction of SV over 5 years, and Scenario 3 that outlines an approach if no SV was approved.

Criterion 4 - Exhibition of IP&R documents

The revised Resourcing Strategy plans were exhibited from 28 November 2022 - 22 January 2023 on Council's Have Your Say website.

Criterion 4 - Exhibition of IP&R documents

When did the council meet the formal requirements for all relevant IP&R documents?

The table seeks information which demonstrates that the council has met the formal requirements for the preparation, exhibition, adoption and publication of the current IP&R documents. Please complete Table 8 for all IP&R documents relevant to the council's application.

Table 8 IP&R documents

Document	Exhibition dates	Adoption date	Placed on council's website	Web link
Community strategic plan	21 March 2022 - 18 April 2022	16 th June 2022	Yes	https://www.snowymonaro.nsw.gov.au/Council/Integrated-Planning-and-Reporting
Delivery Program	9 May 2022 - 6 June 2022	23 rd June 2022	Yes	https://www.snowymonaro.nsw.gov.au/Council/Integrated-Planning-and-Reporting
Long Term Financial Plan	28 November 2022 - 22 January 2023	30 th January 2023	Yes	https://www.snowymonaro.nsw.gov.au/Council/Integrated-Planning-and-Reporting
Asset Management Strategy / Plan(s)	28 November 2022 - 22 January 2023	30 th January 2023	Yes	https://www.snowymonaro.nsw.gov.au/Council/Integrated-Planning-and-Reporting
Operational Plan	9 May 2022 - 6 June 2022	23 rd June 2022	Yes	https://www.snowymonaro.nsw.gov.au/Council/Integrated-Planning-and-Reporting
Workforce Management Strategy	28 November 2022 - 22 January 2023	30 th January 2023	Yes	https://www.snowymonaro.nsw.gov.au/Council/Integrated-Planning-and-Reporting
Other				
Other				
Other				
Other				

Criterion 4 - Exhibition of IP&R documents

What, if any, relevant issues arose in the public exhibition of the IP&R documents?

In the text box explain any issues arising from the council's IP&R processes and documentation associated with the proposed SV which you consider are relevant factors in assessing the council's application, including responses to public exhibition.

This question seeks information about issues that arose in the council's undertaking of its IP&R processes with the community by publicly exhibiting the IP&R documents, which could be relevant for IPART's assessment of the council's application.

Responses from the community during the engagement was seeking more information from Council in regard to the additional works that will be undertaken by Council with the additional revenue received through the SV - this is outlined in the attached Community Engagement Report.

Within the Asset Management Strategy Council has summarised the different maintenance and capital works approaches under the three scenarios which was used to respond to community members and Councillors seeking information about works programs under the three scenarios.

The Community Engagement Report outlines other feedback provided to Council throughout the exhibition period.

Criterion 5 - Productivity improvements and cost containment strategies

Criterion 5 in the SV Guidelines is:

The IP&R documents or the council's application must explain and quantify the productivity improvements and cost containment strategies the council has realised in past years and plans to realise over the proposed special variation period.

Councils should present their productivity improvements and cost containment strategies in the context of ongoing efficiency measures, and indicate if the estimated financial impact of the ongoing efficiency measures has been incorporated in the council's Long Term Financial Plan

This Application Form asks four questions relating to:

1. The approach to improving productivity in operations and asset management.
2. Outcomes realised from productivity improvements and cost containment strategies in past years.
3. Productivity improvements and cost containment strategies planned for future years.
4. Evidence of productivity and efficiency.

Councils can adopt a very broad range of strategies, initiatives or activities to improve the efficiency of their operations and the productivity of their workforce, and to contain costs and increase revenue. They may arise from reviewing service priorities, levels of service, labour and capital inputs, and organisational structures or services to be delivered.

Drawing on our experience in past years, we will be placing an emphasis on councils' applications demonstrating how they satisfy criterion 5. To demonstrate that a council has met this criterion, it is not sufficient to list a series of cost-saving or revenue-raising initiatives. Councils should provide evidence of strategies and activities and robust data quantifying the efficiency gains.

What is the council's strategic approach to improving productivity in its operations and asset management?

The council's response should identify how, as an organisation, it has approached improving productivity in its operations and asset management. It could refer to approaches such as:

- comprehensive strategic-level review of council operations including service priorities, levels of service, labour and capital inputs
- targeted reviews of discrete areas of council operations encompassing all aspects of processes, procedures, procurement, scheduling and equipment use
- reviewing service standards so that the more closely align with community expectations
- organisational restructure
- redesigning processes such as financial reporting, people/performance/project management to achieve efficiencies
- reviewing procurement strategies

Criterion 5 - Productivity improvements and cost containment strategies

- pursuing opportunities for commercialisation and business improvement
- review of assets in order to rationalise and divest property.

Please provide the council's response in the text box below.

Since the beginning of the merged Council in 2016, SMRC has implemented initiatives to improve the operating position, through reduction in operating costs and increase in productivity. The following initiatives were identified by AEC through the Financial Sustainability Review:

- Organisational Review - delivered an estimated savings in management levels of \$0.7 million which was reinvested in funding required operational positions.
- Review of Residential Aged Care - recommended divestment by Council in the provision of Residential Aged Care, realising an improvement to the annual operating position of Council of at least \$0.75 million. Council has implemented the actions and currently progressing through a Due Diligence process with the selected tenderer.
- Governance Service Review - recommended improvements in compliance and operational savings in the established positions of \$0.7 million.
- Works Management, Field Operations and Contract Delivery Service Review - recommended significant improvements to the planning, coordination and delivery of predominantly external works, with a total estimated efficiency savings of approximately \$0.3 million - although AEC's view is that there would be substantially more efficiency savings than \$0.3 million likely across operations and capital delivery through implementing the recommended actions.

Council has accepted and implementing the recommendations provided by AEC to address the long term financial sustainability of the Council - see attached AEC Financial Sustainability Report.

What outcomes has the council achieved from productivity improvements and cost containment strategies in past years?

In responding to the questions that address this point, wherever possible the council should:

- provide information about productivity improvements and cost containment strategies implemented during at least the past two years
- quantify in dollar terms the gains past initiatives have realised
- present these gains as a percentage of operating expenditure.

You may in this question provide evidence of overall improvements in the council's financial situation from productivity and operational improvements and provide specific examples of initiatives or activities such as:

- introducing environmental and energy efficiency initiatives
- adopting more efficient information and communications technology for a range of activities such as communications, document processing, financial transactions, outdoor staff operations, e-recruitment

Criterion 5 - Productivity improvements and cost containment strategies

- shared purchasing through joint organisations of councils
- improved management of workers compensation insurance claims and safety audit
- seeking private contract works for road maintenance
- contracting to provide services to other councils
- reviewing community venue management to increase the utilisation of venues and associated revenues
- reviewing charges to ensure greater cost-recovery for council-provided services
- review of and refinancing loan borrowings
- adopting waste management strategies to reduce landfill waste and associated costs.

Please provide the council's responses to the questions in in the text boxes below.

a. Explain initiatives undertaken in the past few years to improve productivity and contain costs.

Since the beginning of the merged Council in 2016, SMRC has implemented initiatives to improve the operating position, through reduction in operating costs and increase in productivity. The following initiatives were identified by AEC through the Financial Sustainability Review:

- Organisational Review - delivered an estimated savings in management levels of \$0.7 million which was reinvested in funding required operational positions.
- Review of Residential Aged Care - recommended divestment by Council in the provision of Residential Aged Care, realising an improvement to the annual operating position of Council of at least \$0.75 million. Council has implemented the actions and currently progressing through a Due Diligence process with the selected tenderer.
- Governance Service Review - recommended improvements in compliance and operational savings in the established positions of \$0.7 million.
- Works Management, Field Operations and Contract Delivery Service Review - recommended significant improvements to the planning, coordination and delivery of predominantly external works, with a total estimated efficiency savings of approximately \$0.3 million - although AEC's view is that there would be substantially more efficiency savings than \$0.3 million likely across operations and capital delivery through implementing the recommended actions.

Council has accepted and implementing the recommendations provided by AEC to address the long term financial sustainability of the Council - see attached AEC Financial Sustainability Report.

b. Outline the outcomes which have been achieved.

Please see below detailed list of the outcomes achieved through efficiency and productivity improvements.

Criterion 5 - Productivity improvements and cost containment strategies

c. Where possible, quantify the gains these past initiatives have realised.

Improvement / strategy	Saving	% of opex
Reductions of staff levels by 12 positions (5% of fulltime equivalent staff) saving	\$1,300,000	1.47%
Defer building maintenance cutting	\$705,000	0.80%
Reduced road maintenance expenses	\$560,000	0.63%
Reduced legal costs provision	\$140,000	0.16%
Reduced leasing costs	\$207,000	0.23%
Reduced spend on biosecurity	\$200,000	0.23%
Reduced donations levels	\$78,000	0.09%
Reduced costs of aged care provision	\$35,000	0.04%
Other changes made:		
Extend changeover period of vehicles to reflect extended warranties, saving	1.5million over ten years	
Management staffing restructure, removing 13 positions saving	\$700,000	0.79%
Reduce Governance Team staff by one (25% of team) following service review, saving	\$75,000	0.09%
Negotiate new photocopier leasing arrangements, saving	\$50,000	0.06%
Review of software licensing for unused or low utilised programs, saving	\$22,700	0.03%
Stop art acquisition program, saving	\$15,000	0.02%
Seven councillors moving from paper based to electronic business papers, saving	\$10,250	0.01%
Remove funding for implementation of social plan actions,	\$10,000	0.01%
Moving to online billing, savings approximately	\$6,000	0.01%
Converting buildings to solar, saving approximately	\$6,000	0.01%
Close Adaminaby Road works depot, saving approximately	\$6,000	0.01%
Change from using consultants for Council DAs to resource sharing, saving	\$5,300	0.01%
Move light fleet vehicles to hybrid where possible, reducing fuel costs by around 28%		
Move to new employee assistance program, reducing costs by 40%		

What productivity improvements and cost containment strategies are planned for future years?

The council should provide information that details initiatives planned for the next two years when requesting a one-year section 508(2) SV, or to match the duration of the proposed SV.

The response should, wherever possible:

- estimate the financial impact of strategies intended to be implemented in the future
- present these as a percentage of operating expenditure

Criterion 5 - Productivity improvements and cost containment strategies

- indicate whether the proposed initiatives have been factored into the council's Long Term Financial Plan.

In the text boxes below:

- a. Explain the initiatives which the council intends to implement.

At its 24 November 2022 Extraordinary Council Meeting, Council discussed the recommendations of the Financial Sustainability Review and resolved as follows:

COUNCIL RESOLUTION	345/22
That Council	
A. Adopt the following policy positions:	
(a) That no new or increased services or infrastructure be taken on without a full business case being in place that includes at a minimum:	
(i) A comprehensive assessment of the benefits of the proposal	
(ii) Assessment of the capacity of the organisation to provide and manage the service and associated assets	

Criterion 5 - Productivity improvements and cost containment strategies

- (iii) A full assessment of the lifecycle costs of the service or asset
- (iv) Identified guaranteed funding for the full lifecycle costs
- (b) That where possible Council's budget be developed on an activity-based approach
- (c) Council should budget for and maintain an unconstrained cash reserve of at least \$5.0 million
- (d) Council shall not agree to undertake projects unless they are and have followed the Council's project management framework
- (e) Grant applications that have a negative impact on the financial position of the council must be approved by Council. Where there is insufficient time to do this they may be approved by agreement between the Mayor and CEO
- B. Provide notification to IPART that Council intends to lodge an application for a special rate variation.
- C. That the focus of the funds raised from the Special Rate Variation (SRV) be:
 - (a) The sealed road network, with a focus on interventions to reduce the lifecycle costs of the assets and to provide the maximum benefit to the broader community
 - (b) The unsealed road network, with a focus on restoring the gravel wearing courses to provide the maximum benefits to the broader community
 - (c) To raise the level of maintenance/renewal funding for buildings and other infrastructure to the appropriate level to begin a program of restoration
 - (d) A project to review opportunities to rationalise the land and facilities assets that are used to deliver Council's services, including the rationalisation of the number of locations services are provided, considering a regional approach to service delivery rather than service in each location
- D. Adopt a target of \$1million in efficiency savings to be found over the next four years.
- E. Commence the following projects through the project management framework:
 - (a) Lobbying for changes to the rate peg to incorporate the cost of growth assets from the Snowy Mountains Special Activation Precinct (SAP) works
 - (b) Establishing the level of community service obligations for the services Council provides and using these as the basis for determining the appropriate level of user charges against subsidy to users of services
 - (c) Explore options to rationalise the land and facilities assets
 - (d) Implementing efficiency improvement initiatives previously identified, including the recommendations from the Works Management, Field Operations and Contract Delivery Service Reviews
 - (e) Implement the asset management improvements identified in the financial sustainability review
 - (f) Prepare a pavement management system
 - (g) Develop and implement an economic development and investment attraction strategy that targets realisation of benefits from major regional developments and supply chains (eg. SAP) to the whole of region Council area

Criterion 5 - Productivity improvements and cost containment strategies

F. Add the following tasks to the 2022-23 Operational Plan:

- (a) Have a framework in place to ensure the impacts of grants on the financial sustainability of the Council are considered before any applications are lodged with the due date being 30 June 2023
- (b) Review the internally restricted cash to ensure alignment with intended purpose of the reserves and that the reserves are adequate for the purpose, to be completed by 31 May 2023.
- (c) Implement a monthly reconciliation and reporting process for all external restrictions by 30 June 2023
- (d) Approach group 4 and 11 councils, as well as the member of the CRJO, to gauge interest in performance benchmarking by 30 June 2023
- (e) Commence development of a strategic service planning framework to guide and inform the development of the Delivery Program and Resourcing Strategies by 30 June 2023

Moved Councillor Summers

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For: *Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.*

Councillors Against: *Councillor Frolich, Councillor Stewart and Councillor Williamson*

b. Estimate their financial impact.

The financial impact of the above AEC recommendations accepted by Council extends beyond an estimation of financial impact and includes establishing governance, planning and decision making frameworks to ensure Council corrects the historical structural deficit, prevents future decisions that would deteriorate the financial position and encourage future investments to grow and develop a more sustainable revenue base for the future.

As outlined above, Council has accepted the recommendation to establish a productivity and efficiency target of \$1.0 million to be achieved through implementing the strategies outlined in the Financial Sustainability Report under the focus area of Enhanced Productivity and Efficiency of Services.

Continuing the divestment of the aged care facilities is anticipated to produce an annual improvement to the operating position of at least \$0.750M.

c. Indicate whether these have been incorporated in the council's Long Term Financial Plan.

Aged care divestment has been incorporated in the LTFP.

An efficiency savings target of \$1m has also been included in the LTFP.

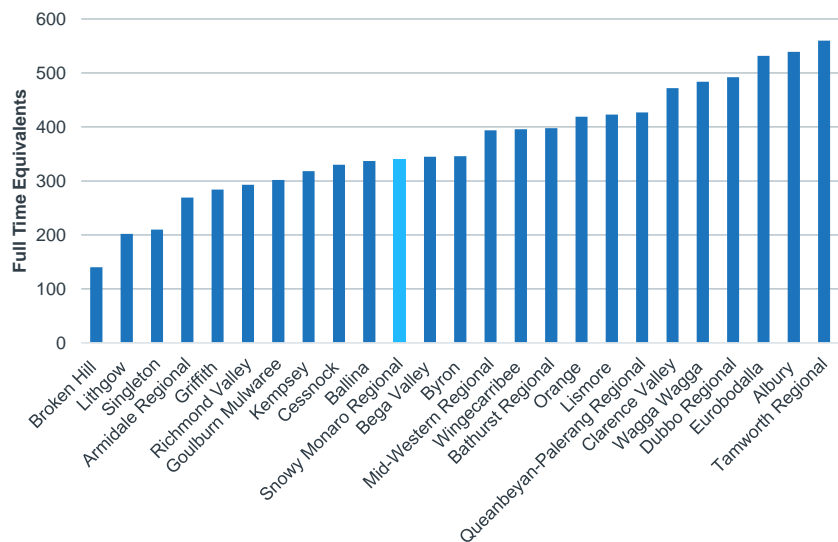
Criterion 5 - Productivity improvements and cost containment strategies

How have the council’s levels of productivity and efficiency changed over time, and compare with those of similar councils?

To demonstrate how efficiency has changed over time, councils could use data based on studies of the council itself, or measures against the performance of comparable councils, and also rely on comparative data produced by OLG data such as:

- number of full-time employees (FTE)
- ratio of FTE to population
- average cost per FTE
- employee and on-costs as percentage of ordinary expenditure
- consultancy/contractor expenses over time.

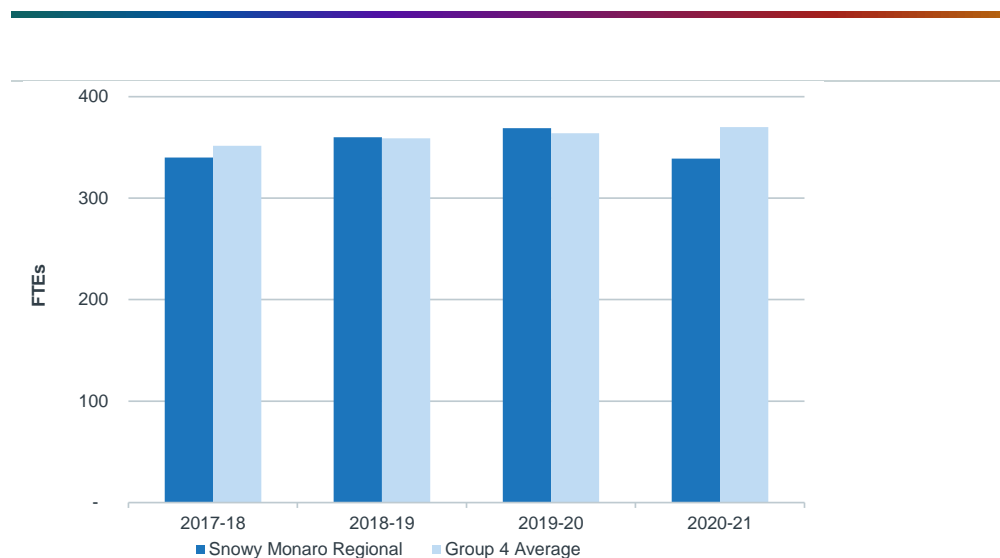
In the text box summarise data which demonstrates how the council has improved productivity and indicate its performance against that of comparable councils.



2020-21 OLG time series data

In 2020-21, Snowy Monaro Regional Council ranked in the bottom 44% of Group 4 Councils based on number of full time equivalent employees.

Criterion 5 - Productivity improvements and cost containment strategies



Snowy Monaro Regional Council reduced the number of full time equivalent employees to 339 in 2020-21, below the group 4 average.

Measure	2017-18	2018-19	2019-20	2020-21	2021-22
Number of full-time employees (FTE)	340	360	369	339	325
Ratio of FTE to population	61	58	56	62	67
Average cost per FTE	\$80,841	\$85,922	\$91,157	\$98,599	\$102,098
Employee and on-costs as percentage of ordinary expenditure	37.9%	39.1%	40.8%	34.1%	37.6%
Consultancy/contractor expenses over time	\$10,451,000	\$11,898,000	\$12,638,000	\$15,256,000	\$20,315,000

It should be noted above, in particular reference to consultancy/contractor expense, that the 2020-21 and 2021-22 included contractors engaged to complete the flood restoration works, hence the increase in 202-21 and 2021-22.

Table 9 Criterion 5 attachments

Council-assigned number	Name of document	Page references ^a

a. If document only relevant in part.

Criterion 6 - Other relevant matters

Criterion 6 in the SV Guidelines is:

Any other matter that IPART considers relevant.

The Guidelines provide further that we will assess each application based on its merits against the assessment criteria. In doing so, the following may be considered:

- size of the council
- resources of a council
- size (both actual \$ and %) of increase requested
- current rate levels and previous rate rises
- purpose of the SV
- compliance with this or any other applicable guideline
- compliance with the conditions of any previous SVs, and
- any other matter considered relevant in the assessment of a SV application.

In assessing applications for SVs for 2023-24, IPART will continue its approach of assessing each of the five criteria, then making an overall assessment taking into account these other relevant factors.

The council should only respond to this question if it wishes to provide information in addition to that provided elsewhere in the Application which it would like IPART to consider when assessing its proposed SV. It is not necessary to specifically deal with several of the factors listed in OLG's Guidelines such as the size of increase requested, current rate levels and previous rate rises, and purpose of the SV.

The response may refer to any other matters the council considers relevant to IPART's deliberations. In the text box the council may provide information in addition to that provided elsewhere in the Application Form which it would like us to consider when assessing its proposed SV.

[Click here to enter text.](#)

Reporting requirements SV compliance

In the text box propose SV compliance requirements in addition to those in the IP&R documentation that the council feels are appropriate for this application (if relevant).

During the community consultation Council has provided the following undertakings to the community:

Criterion 6 - Other relevant matters

- the revenue raised by the SV, and associated expenditure, will be separately reported in Council’s Annual Report.
- Council will not reduce its existing expenditure on its primary services.

Council is also considering using signs such as “this road is being upgraded using funds from the special variation”.

Table 10 Criterion 6 attachments

Council- assigned number	Name of document	Page references ^a

a. If document is only relevant in part.

Council certification and contact information

Councils must submit a declaration in the specified form. It should be completed by the General Manager and the Responsible Accounting Officer.

Certification of application

Prepare a document in the form indicated below, sign, scan and attach as a public supporting document.

Application for a Special Rate Variation

To be completed by General Manager and Responsible Accounting Office

Name of council:	Snowy Monaro Regional Council		
We certify that to the best of our knowledge the information provided in this application is correct and complete.			
General Manager (name):	Peter Bascomb		
Signature and Date:	<div>X</div>		
Responsible Accounting Officer (name):	Tracy Sligar		
Signature and Date:	<div>X</div>		

Note: These signatures will be redacted before publication of the application.

Council contact information

IPART’s formal contact with the council will be with the General Manager.

During the assessment period, IPART officers are likely to contact the council with detailed queries about the application and supporting documents. Councils should provide details of the primary contact for such inquiries where this person is a council officer who is not the General Manager. Council officer contact details will be redacted before publication of this application.

General Manager

General Manager contact phone	
General Manager contact email	
	Peter Bascomb M: 0419 315 347
	peter.bascomb@snowymonaro.nsw.gov.au

Note: These contact details will be redacted before publication of the application.

Primary council contact

Council contact phone	
Council contact email	
	Tracy Sligar (02) 6451 1388
	Tracy.Sligar@snowymonaro.nsw.gov.au
Council email for inquiries about the SV application	

Note: These contact details will be redacted before publication of the application.

Secondary council contact

Council contact phone	
Council contact email	
	David Rawlings (02) 6451 1223
	David.Rawlings@snowymonaro.nsw.gov.au
Council email for inquiries about the SV application	

Note: These contact details will be redacted before publication of the application.

List of attachments

List of attachments

To complete (adding rows as necessary):

- Assign an identifying number and/or letter to each document.
- Name each document.
- Check the box to indicate that it is being submitted with the application.

List of attachments to the council's application

Council-assigned number	Name of attachment	Is the document included in the application as submitted?
Mandatory forms/attachments		
1	Application Form Part A (Excel spreadsheet)	<input checked="" type="checkbox"/>
2	Application Form Part B (this Word document)	<input checked="" type="checkbox"/>
	Council resolution to apply for the for the minimum rate increase variation	<input type="checkbox"/>
3	Certification	<input checked="" type="checkbox"/>
If applicable for Description and Context Question 4		
	Instrument for expiring special variation	<input type="checkbox"/>
	OLG advice confirming calculation of amount to be removed from the council's general income	<input type="checkbox"/>
If applicable for Description and Context Questions 5 and 6		
	Declaration of compliance with conditions in past instruments (if applicable)	<input type="checkbox"/>
4	Relevant instrument(s) for past special variations (if applicable)	<input checked="" type="checkbox"/>
	Evidence of compliance with conditions in past instruments (if applicable)	<input type="checkbox"/>
Mandatory public supporting material (i.e. to be published on IPART's website)		
17	Community Strategic Plan - Relevant extracts	<input checked="" type="checkbox"/>
18	Delivery Program - Relevant extracts	<input checked="" type="checkbox"/>
5	Long Term Financial Plan with projected (General Fund) financial statements (Income, Cash Flow and Financial Position) in Excel format (pdf version, excel see below)	<input checked="" type="checkbox"/>
6-7-14	Consultation material, e.g. copies of media releases, notices of public meetings, newspaper articles, fact sheets used to consult on rate increase and proposed special variation	<input checked="" type="checkbox"/>
8	Community feedback (including surveys and results if applicable)	<input checked="" type="checkbox"/>
	Willingness to pay study (if applicable)	<input type="checkbox"/>
9	Hardship Policy	<input checked="" type="checkbox"/>
Other public supporting material		
10	Asset Management Strategy / Plan(s) (if applicable)	<input checked="" type="checkbox"/>
	Operational Plan for 2021-22 (i.e. not for 2022-23) (if applicable)	<input type="checkbox"/>
	NSW Treasury Corporation report on financial sustainability (if applicable)	<input type="checkbox"/>

List of attachments

Council- assigned number	Name of attachment	Is the document included in the application as submitted?
11	24 Nov 22 and 30 Jan 23 Council Meeting Minutes	<input checked="" type="checkbox"/>
12	AEC Report - Snowy Monaro Financial Sustainability Review	<input checked="" type="checkbox"/>
13	KPMG - Merger Business Case	<input checked="" type="checkbox"/>
6-7-14	Community Engagement Plan	<input checked="" type="checkbox"/>
15	Workforce Management Strategy	<input checked="" type="checkbox"/>
16	PWC - Local Government Performance Excellence Program	<input checked="" type="checkbox"/>
5a	LTFP scenario 1 (excel) (53% SRV Year One)	<input checked="" type="checkbox"/>
5b	LTFP scenario 2 (excel) (Staged SRV)	<input checked="" type="checkbox"/>
5c	LTFP scenario 3 (excel) (No SRV)	<input checked="" type="checkbox"/>
Confidential supporting material (i.e. not to be published on IPART's website)		

List of attachments

Important information

Submitting online

Applications must be submitted through the Council portal by close of business on Friday, 3 February 2023.

- A file size limit of 10MB applies to the Part B Application Form.
- For supporting documents (Attachments) a file size limit of 400MB applies to public documents, and another 200MB to confidential documents.

Confidential content

We will publish all applications (excluding confidential content) on our website. Examples of confidential content are those parts of a document which disclose the personal identity or other personal information pertaining to a member of the public, a document such as a council working document that does not have formal status, or document which includes commercial-in-confidence content.

Councils should ensure supporting documents are redacted to remove confidential content where possible, or clearly marked as CONFIDENTIAL.

Publishing the council's application

Councils should also publish their application on their own website for the community to access.

[Service Level Impacts identified April 2022](#)

The following table outlines the potential impacts of the three scenarios modelled in the long-term financial plan adopted in June 2022. This is not the long-term financial plan used to underpin the recent community consultation. The original document was included in the business paper for Council's 5 May 2022 extraordinary meeting. Scenario 1 below is equivalent to the current option 3, that is continuing on the current path with no special rate variation. Scenario 3 below represents a one-of 18.4% special rate variation and is the closest scenario to the option 4 proposed in the notice of motion.

Under each scenario there are different levels of resources available. To provide a sustainable service the Council needs to invest sufficient money to replace the infrastructure at the end of its life, undertake appropriate preventative maintenance to ensure the infrastructure lasts as long as it should and cover the operating costs of services provided.

It has been assumed that transport infrastructure is the highest priority and funds are diverted under each scenario to ensure sufficient funds are available to properly manage that service. The impact has been spread over a range of services to minimise the impacts. There are many ways that the changes can be implemented and the councillors will need to consider the communities views as to what are the lower priorities. The last community survey included a question on the importance of services. The priorities are included at the end of this attachment. This listing was used as the basis of adding back services to be funded by the additional funds provided by the increased investment made under scenario 3. Under scenario 3, where the organisation grows by 4% it will not be possible to decrease the cost of support services to the same degree as incorporated under scenario 1.

Service	Scenario 1	Scenario 2	Scenario 3
Executive Services	Costs to be reduced by 20%. Will lead to Council not having in place skillsets either in strategy, communications, workforce management or finance. This will impact on the ability of the Council to implement change, as has been evident to date with the vacancies in existence.	No change. Increased work absorbed into the current resources as only impacts on lower levels of management.	No change. Increased work absorbed into the current resources as only impacts on lower levels of management.
Biosecurity	Reduce roadside inspections from 3,309km to 2,000km. Reduce properties inspected from 1,600 per year to 950 and focus on high risk properties.	No change.	No change.

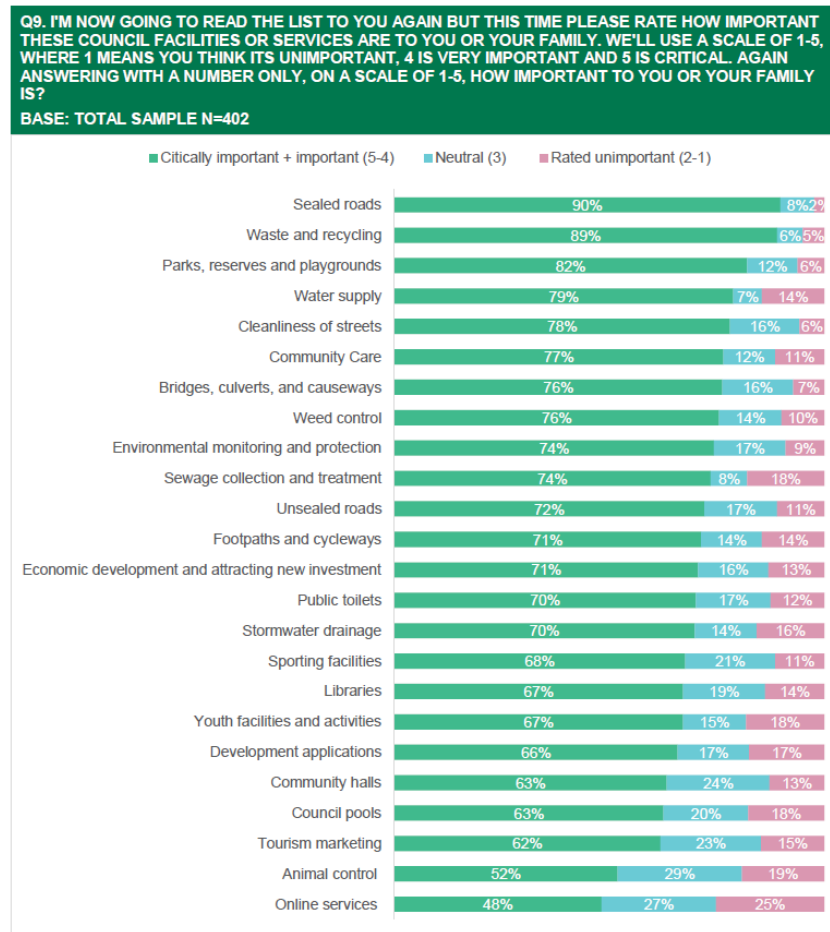
Service	Scenario 1	Scenario 2	Scenario 3
	Focus on new high risk weeds such as Orange Hawkweed and not established weeds. Reduced roadside spraying by 40%.		
Building Certification	Move to minimum regulatory activities required to meet legislation. Increased delays in responding to requests for inspections where peaks exceed staff availability.	No change. Regulatory required service.	Move to minimum regulatory activities required to meet legislation. Increased delays in responding to requests for inspections where peaks exceed staff availability.
Development Assessment	Move to minimal assessment service. No pre-lodgement, no support in getting application approved. Simple assessment of information provided.	No change.	Move to minimal assessment service. No pre-lodgement, no support in getting application approved. Simple assessment of information provided.
Public Health and Environment	Reduced responses to illegal dumping and less investigation. Other services to be self funded from user charges.	No change.	No change.
Cemetery Operations	No change. Self funded from user charges.	No change. Self funded from user charges.	No change. Self funded from user charges.
Rangers	Reduce to working hours responses. Only callout for extreme issues. Parking sweeps only undertaken as time permits after other enforcement activity.	80% matters dealt with within enforcement policy standards. Manage microchipping, registration and impoundment of companion animals A minimum of two weekly patrols are undertaken of the region's CBDs	Reduce to working hours responses. Only callout for extreme issues. Parking sweeps only undertaken as time permits after other enforcement activity.
Community Facilities	Close Adaminaby pool. Not proceed with opening Bombala Arts &	As funds become available Council will be able to increase maintenance	Close Adaminaby pool. Not proceed with opening Bombala Arts & Cultural

Service	Scenario 1	Scenario 2	Scenario 3
	Cultural Centre unless funded by third parties. Close Bombala Saleyards. Increase Cooma saleyard fees to fully recoup costs. Close and sell The Hub.	on facilities and over time replaced aged infrastructure. Will improve quality of infrastructure available to the community.	Centre unless funded by third parties. Close Bombala Saleyards. Increase Cooma saleyard fees to fully recoup costs. Close and sell The Hub.
Community Support	Charges increased slightly to ensure fully self funding.	No change.	Charges increased slightly to ensure fully self funding.
Libraries	Reduce open days at each library by one day per week.	Retain current operating hours and have capacity to properly maintain and eventually replace the facilities.	Retain current operating hours and have capacity to properly maintain and eventually replace the facilities.
Residential Aged Care	Transfer to provider with no ongoing subsidy.	Transfer to provider with no ongoing subsidy.	Transfer to provider with no ongoing subsidy.
Roads Infrastructure	Increased funding will allow Council to move the level of asset renewal and replacement to the optimal level, leading to improved road smoothness and reduced need for maintenance works. Timing will depend on when other cuts are made.	Increased funding will allow Council to move the level of asset renewal and replacement to the optimal level, leading to improved road smoothness and reduced need for maintenance works.	Increased funding will allow Council to move the level of asset renewal and replacement to the optimal level, leading to improved road smoothness and reduced need for maintenance works. Timing will depend on when other cuts are made.
Civic Maintenance	Reduce maintained parks and open spaces by 30% equivalent or around 20 urban parks.	Will have capacity to properly maintain the facilities and replace them when required.	Will have capacity to properly maintain the facilities and replace them when required.
Land and Property	Divest all land not required for operational purposes. Find efficiency savings of 20% from operational costs.	Will have capacity to properly maintain and over time replace the infrastructure required. This will allow the Council to operate more efficiently.	Divest all land not required for operational purposes. Find efficiency savings of 10% from operational costs.
Resource & Waste Services	No change. Separate income source, no subsidy from general rates and income.	No change. Separate income source, no subsidy from general rates and income.	No change. Separate income source, no subsidy from general rates and income.

Service	Scenario 1	Scenario 2	Scenario 3
Water & Wastewater	No change. Separate income source, no subsidy from general rates and income.	No change. Separate income source, no subsidy from general rates and income.	No change. Separate income source, no subsidy from general rates and income.
Engagement	Reduce front counter walk ins to only Cooma. Bombala only accessible for Service NSW. Reduce costs in engagement area by 20%.	No change.	Reduce front counter walk ins to only Cooma. Bombala only accessible for Service NSW. Reduce costs in engagement area by 20%.
Economic Development and Tourism	No longer undertake these services.	No change.	No change to economic development. Council no longer involved in tourism promotion.
Financial Services	Reduce costs by 20%.	No change. Additional workload adsorbed into current allocations.	Reduce costs by 10%. Additional workload adsorbed into current allocations.
Corporate Projects	Disband team. No new projects to be undertaken. Focus on renewal and replacement of existing infrastructure.	No change.	No change.
Risk Management	No change. Minimal service already. Risk of operating without insurance is very high.	No change.	No change. Minimal service already. Risk of operating without insurance is very high.
Emergency Services	No change. Bound by legislation to contribute to NSW Government.	No change.	No change. Bound by legislation to contribute to NSW Government.
Fleet and Plant	No change, internal service provider still required.	No change. Increased need for plant will be managed by varying the level of resources utilised.	No change, internal service provider still required.
Governance	No change. Service review undertaken and staffing already reduced.	No change.	No change. Service review undertaken and staffing already reduced.
Information Technology and Communications	Minimal change. 10% reduction in costs included to reflect the reduced types of services offered and accompanying level of devices.	Funding will be available to start bringing the technology up to current standards after a period of time. Old technology and software is	No change.

Service	Scenario 1	Scenario 2	Scenario 3
		a considerable impediment to the operations of the Council.	
Internal Audit	No change. Mandated service.	No change.	No change. Mandated service.
Asset Management	Revert to only doing legislative required revaluations and simplistic asset documentation. No strategic planning.	Increased investment into the infrastructure will allow more effective asset management to occur over time, resulting in lower lifecycle cost than the current path.	Revert to only doing legislative required revaluations and simplistic asset documentation. No strategic planning.
Strategic Planning	Only undertake legislatively required planning, such as land use planning. No strategy development for any other areas.	Continue with legislative requirements and progressively putting in place plans for the major issues that Council is planning to address for the community.	Only undertake legislatively required planning, such as land use planning. No strategy development for any other areas.
Workforce Management	Find efficiency savings of 20%. This will impact on the level of resources available to undertake recruitment.		Find efficiency savings of 10%. This will impact on the level of resources available to undertake recruitment.
Organisation Development	No change. Trying to achieve outcomes under all scenarios will require significant organisational support.	No change.	No change. Trying to achieve outcomes under all scenarios will require significant organisational support.

Figure 6 Perceived importance of Council facilities and services



13.1 QUESTION WITH NOTICE - ASSET ACCOUNTING

Record No: I23/50

OFFICER'S RECOMMENDATION

That the response to the questions:

- A. When did Asset Accounting for local Councils begin; and
- B. Since the beginning, what is the accrued operating results for this regional Council and the three former Shire Councils?
be noted.

QUESTION BY: Councillor Craig Mitchell

QUESTION

- A. When did Asset Accounting for local Councils begin; and
- B. Since the beginning, what is the accrued operating results for this regional Council and the three former Shire Councils?

RESPONSIBLE OFFICER: Chief Financial Officer

RESPONSE

A. When did Asset Accounting for local Councils begin?

The requirement for asset revaluations for NSW Councils was implemented in approximately 2006. This followed Queensland Councils who had been undertaking asset revaluations since 1993 when local governments moved to accrual accounting. Victoria also implemented around the same time. The impact of rate capping subsequently became clear and the then State Government dropped rate capping.

Councils have an obligation to deliver appropriate services, at an appropriate level, to the community in the long term in the most effective manner.

As they control very large asset portfolios with very long useful lives it is critical that they develop robust asset management plans which includes appropriate cash flow projections to meet both maintenance and renewal or replacement.

As assets age the cost of both increases exponentially. To ensure funds are available when needed, and each generation pays its fair share, it is critical that council deliver a net surplus and put funds aside for when needed.

If councils deliver deficits there will be no funds available when required which in turn will negatively impact the number and quality of services delivered to the community. In simple terms, council becomes unsustainable.

B. Since the beginning, what is the accrued operating results for this regional Council and the three former Shire Councils?

Attached is a spreadsheet showing the operation result for Snowy Monaro Regional Council and the former 3 councils going back as far as I have data for.

13.1 QUESTION WITH NOTICE - ASSET ACCOUNTING

ATTACHMENTS

1. Operating Results
2. Depreciation Review 2022
3. Question Form - Asset Accounting

Consolidated Net Operating result before grants and contributions provided for capital purposes	Prior to Amalgamation											Transition		Amalgamated Council					Total
	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	
Snowy Monaro Regional Council													-\$2,394,000	-\$2,479,000	-\$4,690,000	-\$540,000	-\$24,859,000	-\$1,223,000	-\$36,185,000
Former Bombala	\$433,000	\$125,000	\$201,000	\$697,000	\$288,000	\$337,000	\$475,000	-\$945,000	-\$1,401,000	-\$2,017,000	-\$1,311,000	\$759,000							-\$2,359,000
Former Cooma-Monaro				-\$648,000	\$1,262,000	\$247,000	-\$5,207,000	-\$4,492,000	-\$2,731,000	-\$6,406,000	-\$4,360,000	\$837,000							-\$21,498,000
Former Snowy River	-\$675,000	-\$5,854,000	-\$2,143,000	-\$2,763,000	-\$268,000	-\$239,000	-\$2,747,000	-\$1,579,000	-\$1,021,000	-\$2,614,000	-\$1,449,000	\$2,793,000							-\$18,559,000
Combined result	-\$242,000	-\$5,729,000	-\$1,942,000	-\$2,714,000	\$1,282,000	\$345,000	-\$7,479,000	-\$7,016,000	-\$5,153,000	-\$11,037,000	-\$7,120,000	\$4,389,000	-\$2,394,000	-\$2,479,000	-\$4,690,000	-\$540,000	-\$24,859,000	-\$1,223,000	-\$78,601,000

Snowy Monaro Regional Council - Depreciation Rate Review – 2021 /22

Asset Category	Current Useful life (yrs)	Current Depreciation Rate %	Proposed Useful Life	Proposed Depreciation Rate	Reason for change
Animal Trough	20	5.00%	n/a	n/a	No change
Banner Pole	20	5.00%	n/a	n/a	No change
BBQ	10	10.00%	n/a	n/a	No change
Bike Rack	10	10.00%	n/a	n/a	No change
Bike Track Natural Surface	50	2.00%	n/a	n/a	No change
Bldg Non Special Finishes	25	4.00%	n/a	n/a	No change
Bldg Non Special Roof	40	2.50%	n/a	n/a	No change
Bldg Non Special Services	40	2.50%	n/a	n/a	No change
Bldg Non Special Structure	60	1.67%	n/a	n/a	No change
Bldg Special Finishes	25	4.00%	n/a	n/a	No change
Bldg Special Roof	40	2.50%	n/a	n/a	No change
Bldg Special Services	40	2.50%	n/a	n/a	No change
Bldg Special Structure	60	1.67%	n/a	n/a	No change
Blocks	100	1.00%	n/a	n/a	No change
Boat Ramp	100	1.00%	n/a	n/a	No change
Bollard	20	5.00%	n/a	n/a	No change
Bridge - Concrete/Steel	120	0.83%	n/a	n/a	No change
Bridges - Timber	100	1.00%	n/a	n/a	No change
Bus/Taxi Shelter	50	2.00%	n/a	n/a	No change
Carpark Road	25	4.00%	n/a	n/a	No change
Cattleyards	50	2.00%	n/a	n/a	No change
Causeway	90	1.11%	n/a	n/a	No change
Cemetery Beams	60	1.67%	n/a	n/a	No change
Cemetery Siteworks	50	2.00%	n/a	n/a	No change
Cob Oven	20	5.00%	n/a	n/a	No change
Community Land	-	-			Non Depreciating
Concrete Slab	100	1.00%	n/a	n/a	No change
Concrete Tier Seating	50	2.00%	n/a	n/a	No change
Conversation Pit	50	2.00%	n/a	n/a	No change
Cricket Nets	40	2.50%	n/a	n/a	No change
Culvert	80	1.25%	n/a	n/a	No change
Earthworks	-	-			Non Depreciating
Fence Brick	50	2.00%	n/a	n/a	No change
Fence Other	20	5.00%	n/a	n/a	No change
Fire Hose Pole	50	2.00%	n/a	n/a	No change
Fitness Equipment	25	4.00%	n/a	n/a	No change
Flagpole	50	2.00%	n/a	n/a	No change
Footbridges - Steel	120	0.83%	n/a	n/a	No change
Footbridges - Timber	100	1.00%	n/a	n/a	No change
Footpath Brick Paved	60	1.67%	n/a	n/a	No change
Footpath Concrete	60	1.67%	n/a	n/a	No change
Footpath Natural	60	1.67%	n/a	n/a	No change
Footpath Spray Sealed	25	4.00%	n/a	n/a	No change
Freestanding Wall	50	2.00%	n/a	n/a	No change
Furniture and Fittings	10	10.00%	n/a	n/a	No change
Garden Beds	50	2.00%	n/a	n/a	No change
Garden Street Blisters	50	2.00%	n/a	n/a	No change
Handrails	20	5.00%	n/a	n/a	No change

Hose Station	20	5.00%	n/a	n/a	No change
Island	50	2.00%	n/a	n/a	No change
Jetty	50	2.00%	n/a	n/a	No change
Kerb Gutter	70	1.43%	n/a	n/a	No change
Lights	20	5.00%	n/a	n/a	No change
Lookout Other	85	1.18%	n/a	n/a	No change
Lookout Timber/Wood	50	2.00%	n/a	n/a	No change
Monument	-	-	n/a	n/a	Non Depreciating
Operational Land	-	-			Non Depreciating
PA System	10	10.00%	n/a	n/a	No change
Park Bin Enclosure	40	2.50%	n/a	n/a	No change
Paved Area	25	4.00%	n/a	n/a	No change
Pavement Seal	80	1.25%	n/a	n/a	No change
Pavement Unseal	65	1.54%	n/a	n/a	No change
Playground Equipment	25	4.00%	n/a	n/a	No change
Pumping Stations	70	1.43%	n/a	n/a	No change
Pumping Stations Civil	70	1.43%	n/a	n/a	No change
Pumping Stations Mechanical and Electrical	35	2.86%	n/a	n/a	No change
Retaining Wall	80	1.25%	n/a	n/a	No change
Sandpit	15	6.67%	n/a	n/a	No change
Scoreboards	20	5.00%	n/a	n/a	No change
Seat	20	5.00%	n/a	n/a	No change
Shade cloth	10	10.00%	n/a	n/a	No change
Shelter	50	2.00%	n/a	n/a	No change
Sign	10	10.00%	n/a	n/a	No change
Skate park	50	2.00%	n/a	n/a	No change
Sludge Lagoon	50	2.00%	n/a	n/a	No change
Solar Panels	25	4.00%	n/a	n/a	No change
Sport Court	20	5.00%	n/a	n/a	No change
Sporting Field Grass	20	5.00%	n/a	n/a	No change
Steps Concrete	50	2.00%	n/a	n/a	No change
Steps Timber	20	5.00%	n/a	n/a	No change
Stormwater Channel	80	1.25%	n/a	n/a	No change
Stormwater Culvert	80	1.25%	n/a	n/a	No change
Stormwater Pipe	100	1.00%	n/a	n/a	No change
Sub-base	-	-			Non Depreciating
Swimming Pool	50	2.00%	n/a	n/a	No change
Table	20	5.00%	n/a	n/a	No change
Venue Services	40	2.50%	n/a	n/a	No change
Waste Composting Pad	50	2.00%	n/a	n/a	No change
Wastewater Retic Pipe	80	1.25%	n/a	n/a	No change
Wastewater Rising Main	80	1.25%	n/a	n/a	No change
Wastewater Telemetry	20	5.00%	n/a	n/a	No change
Wastewater Trunk Main	80	1.25%	n/a	n/a	No change
Water Aerator	40	2.50%	n/a	n/a	No change
Water Bore CME	40	2.50%	n/a	n/a	No change
Water Chlorination	25	4.00%	n/a	n/a	No change
Water Dam Civil	100	1.00%	n/a	n/a	No change
Water Dam Electrical	20	5.00%	n/a	n/a	No change
Water Dam Mechanical	30	3.33%	n/a	n/a	No change
Water Disinfection Civil	40	2.50%	n/a	n/a	No change

Water Disinfection Mech Elect	25	4.00%	n/a	n/a	No change
Water Filtration System	25	4.00%	n/a	n/a	No change
Water Fluoridation	25	4.00%	n/a	n/a	No change
Water Fountain Station	20	5.00%	n/a	n/a	No change
Water Intake Civil	70	1.43%	n/a	n/a	No change
Water Intake Mech Elect	25	4.00%	n/a	n/a	No change
Water Investigation and Design Documents	100	1.00%	n/a	n/a	No change
Water Lime Dosing	30	3.33%	n/a	n/a	No change
Water Meters Bulk	25	4.00%	n/a	n/a	No change
Water Pontoon	25	4.00%	n/a	n/a	No change
Water Pump Station Civil	70	1.43%	n/a	n/a	No change
Water Pump Station Mech Elect	30	3.33%	n/a	n/a	No change
Water Reservoir Roof	40	2.50%	n/a	n/a	No change
Water Reservoir Structure	100	1.00%	n/a	n/a	No change
Water Retic Pipe	80	1.25%	n/a	n/a	No change
Water Rising Main	80	1.25%	n/a	n/a	No change
Water Standpipe	25	4.00%	n/a	n/a	No change
Water Telemetry	50	2.00%	n/a	n/a	No change
Water Treatment Plant Civil	70	1.43%	n/a	n/a	No change
Water Treatment Plant Electrical	30	3.33%	n/a	n/a	No change
Water Treatment Plant Mechanical	30	3.33%	n/a	n/a	No change
Water Treatment Plant Process	30	3.33%	n/a	n/a	No change
Water Trunk Main	80	1.25%	n/a	n/a	No change
Wayfinder Marker	20	5.00%	n/a	n/a	No change
Wearing Course Sealed	25	4.00%	n/a	n/a	No change
Wearing Course Unsealed	40	2.50%	n/a	n/a	No change
Weighbridge	20	5.00%	n/a	n/a	No change

Name:

Position:

Signature:

Date:

TEAM LEADER
ASST MGT

10/10/2022



Form | 250.2022.85.1

Question Form

Executive Office

Details of Council Meeting

Date of Meeting 16.2.23

Submitted by Councillor CRAIG MITCHELL

Signature

A black rectangular box redacting the signature of the councillor.

Date

1/2/23

Subject

ASSET ACCOUNTING.

Question

- (i) When did Asset Accounting for local councils begin?
- (ii) Since that beginning, what in the accrued operating Results for this Regional Councils and the 3 former Shire Councils?

14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:
14.1 Legal Actions and Potential Claims Against SMRC as at 31 January 2023
Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.
2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.