SNOWY MONARO
REGIONAL COUNCIL

# BUSINESS PAPER

## PUBLIC EXHIBITION COPY

**Ordinary Council Meeting**
**16 November 2023**

## *STATEMENT OF ETHICAL OBLIGATIONS*

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

## *CONFLICTS OF INTEREST*

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

## *COUNCIL CODE OF CONDUCT*

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

## *COUNCIL CODE OF MEETING PRACTICE*

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

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**Acknowledgement of Country**

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidhawal people and their Ancestors past and present.

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***Webcasting***

*Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au*

**ORDINARY COUNCIL MEETING**
**TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON THURSDAY 16 NOVEMBER 2023**
**COMMENCING AT 1:00PM**

# BUSINESS PAPER


**1. OPENING MEETING**

**2. ACKNOWLEDGEMENT OF COUNTRY**

**3. COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL**

**4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

**5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)

**6. MATTERS DEALT WITH BY EXCEPTION**

**7. CONFIRMATION OF MINUTES**
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*Item* 14.1 *is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

## 8.1 PLANNING PROPOSAL - 56 HILLDOWNS ROAD, KALKITE

Record No: I23/672

| | |
|---|---|
| Applicant Number: | DD330.2022.1005.001 |
| Applicant: | Dino Sacco |
| Owner: | John Sacco Enterprises Pty Ltd |
| PP Registered: | 9 June 2022 |
| Property Description: | 56 Hilldowns Road, Kalkite |
| Property Number: | 40529497 |
| Area: | 74 hectares |
| Existing Zone: | RU1 Primary Production |
| Proposed Zone: | RU5 Village, B1 Neighbourhood Centre, C3 Environmental Management, C4 Environmental Living, RE1 Public Recreation, SP2 Infrastructure |
| Current MLS: | 40 Hectares |
| Proposed MLS: | Various; Nil, 850sqm, 2ha and 5ha |
| Recommendation: | Proceed |

**RECOMMENDATION**

That Council :

A. Grant approval for Planning Proposal 330.2022.1005.1 for rezoning and amendments to the *Snowy River Local Environmental Plan 2013*, pursuant to section 3.36 of the *Environmental Planning and Assessment Act 1979*;

B. Advise the Department of Planning and Environment of Council's resolution in accordance with the *Local Environmental Plan Making Guidelines August 2023*;

C. Seek an extension to 9 June 2024 from the Department of Planning and Environment to finalise the planning proposal and amend the relevant contribution plans and;

D. Notify all persons who lodged submissions of the meeting outcome.

**BACKGROUND**

**Process to Date**

The planning proposal for 56 Hilldowns Road, Kalkite was submitted to the Minister of Planning for a gateway determination. Council received the determination 9 December 2022. The gateway determination delegated Council as the planning proposal authority, authorising Council to exercise the functions of the local plan-making authority under section 3.36(2) of the EP&A Act, subject to the following:

(a) The planning proposal authority has satisfied all the conditions of the gateway determination;

(b) The planning proposal is consistent with applicable directions of the Minister under section 9.1 of the EP&A Act or the Secretary has agreed that any inconsistencies are justified; and

(c) There are no outstanding written objections from public authorities.

Consultation was held with and comments were received by the following public authorities and government agencies under section 3.34(2)(d) of the EP&A Act:

- Biodiversity and Conservation Division of the Department of Planning and Environment (BCD),
- NSW Rural Fire Service (RFS),
- Transport for NSW (TfNSW),
- Heritage NSW, and
- Bega Local Aboriginal Land Council.

Copies of comments received from these public authorities have been attached as an appendix to the post exhibition report. Council was also required under the determination to consult with Snowy Hydro and their submission is included here as well.

Public exhibition of the planning proposal was held from 10 July to 21 August for a period of 30 working days. Following receipt of an updated traffic impact assessment the exhibition was extended up until 11 September, a total of 64 days. The post exhibition report details the process and outcomes of that exhibition.

In accordance with cl3.36 of the Environmental Planning and Assessment Act 1979, Council may;

(2) following the completion of community consultation:

*(a) make a local environmental plan (with or without variation of the proposals submitted by the planning proposal authority) in the terms the local plan-making authority considers appropriate, or*

*(b) decide not to make the proposed local environmental plan.*

*(3) The local plan-making authority may defer the inclusion of a matter in a proposed local environmental plan.*

*(4) If the local plan-making authority does not make the proposed local environmental plan or defers the inclusion of a matter in a proposed local environmental plan, the local plan-making authority may specify which procedures under this Division the planning proposal authority must comply with before the matter is reconsidered by the local plan-making authority.*

***Note:*** *Numbering is as per the legislation*

All persons, State government agencies and public authorities that provided a submission in response to the public exhibition have been notified in writing of this matter being reported to the November 2023 Council meeting.

Internal consultation in relation to the proposal has occurred with staff from Council's Roads, Development Engineering, Water and Wastewater, Resource and Waste Management, and Recreation sections.

**Site Description**

The site is located at 56 Hilldowns Road, Kalkite Lot 5 DP 529579 and Lot 190 DP 756727. This site adjoins the eastern bank of Lake Jindabyne and is south of the existing Kalkite village.

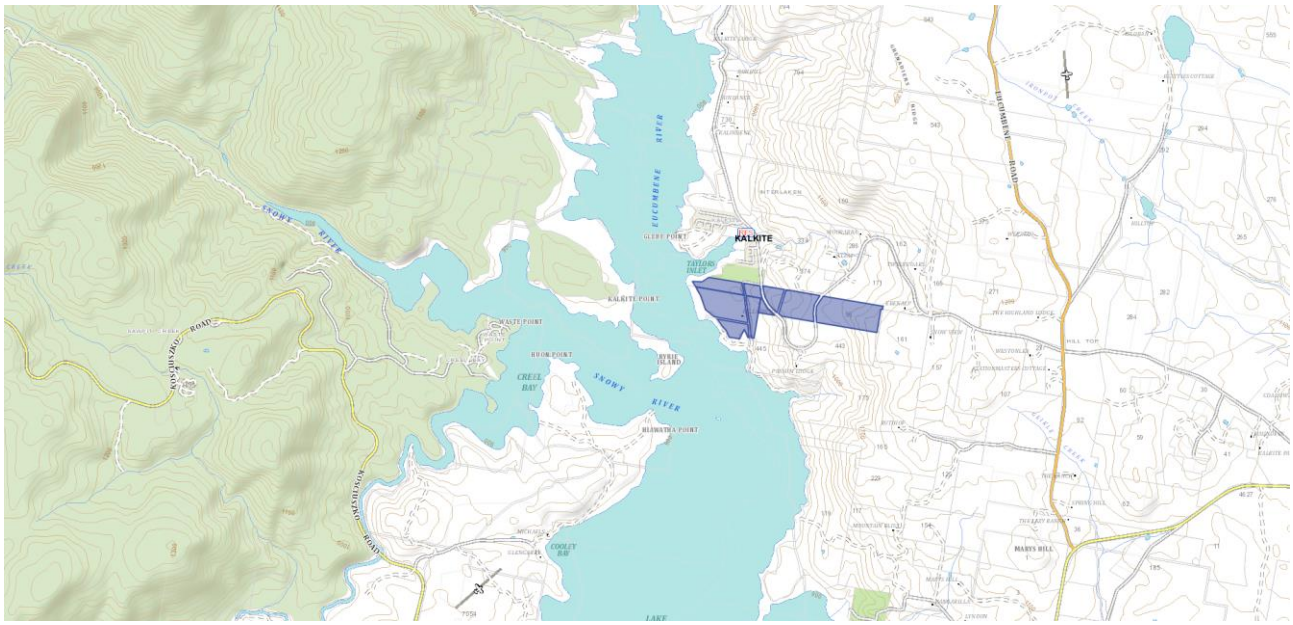


Figure 1 - Subject site location

**Development Intent for the Site**

A summary of the intended development yield of the site is provided in table 1 below.

Table 1 – Key concept statistics.

| Key Concept Statistics (indicative only & subject to additional assessments) | |
|---|---|
| Residential | Up to 220 residential lots within the following size range:<br>850m2 to 1,000m2 = 87 lots<br>1,001m2 to 1,500m2 = 88 lots<br>1,501m2 to 3,000m2 = 35 lots<br>3,000m2 to 2ha = 4 lots<br>2ha+ = 6 lots |
| Commercial | Total site area = 4,970m2 approximately, inclusive of building footprints, parking, landscaping etc.<br>Gross floor area (GFA) = 3,230m2 based on a floor space ratio of 0.65:1 |
| Community Uses and Public Open Space | Community facilities = 600m2 in total approximately, inclusive of 300m2 for a new RFS station and 300m2 for a community centre which will also provide emergency management facilities.<br>Public open space = 7,360m2 in total approximately, inclusive of a 2,530m2 park for formal active open space activities and 4,830m2 for informal open space activities. A 2,130m2 detention basin is also provided for, and can function as additional informal open space. |

Figure 2 – Indicative masterplan of the proposed RU5 Village, E1 Local Centre, RE1 Public Recreation and SP2 Infrastructure zones

**Planning Proposal – Amendments to Snowy River Local Environmental Plan 2013**

The planning proposal seeks to amend the Snowy River Local Environmental Plan 2013 by amending the land zoning, minimum lot size and floor space ratio maps as they apply to lot 5 DP 529579 and lot 190 DP 756727, known as 56 Hilldowns Road, Kalkite. A summary of the proposed changes are provided in table 2 below.

Table 2 – Summary of proposed amendments

| Control | Existing | Proposed |
|---|---|---|
| Zoning | RU1 – Primary Production | RU5 – Village<br>E1 – Neighbourhood Centre<br>SP2 – Infrastructure (Community Centre, Rural Fire Service)<br>RE1 – Public Recreation<br>C4 – Environmental Living<br>C2 – Environmental Conservation |
| Maximum Floor Space Ratio | N/A | Residential zones - 0.5:1<br>Neighbourhood village – 0.65:1 |
| Maximum Building Height | 9m | No change |

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| Minimum Lot Size | 40ha | RU5 zone - 850m2<br>C4 zone - 2ha and 5ha (subject to ongoing discussions with Council)<br>Stewardship Sites/C2 zone – no further subdivision permitted.<br>E1 zone – 700m2 |
| Part 5 – Miscellaneous provisions, Part 6 – Land release areas, Part 7 – Additional local provisions or Part 8 – Growth areas (subject to discussions with Council) | N/A | Prohibition of medium density type housing in most of the 'Lower paddock', which would ordinarily be permissible in the RU5 zone. This includes dual occupancy development, attached dwellings, boarding houses, co-living housing, group homes, multi dwelling housing, residential flat buildings, semi-detached dwellings and shop top housing development within the vast majority of the 'Lower Paddock'. The intent is to limit built form, character and traffic impacts which may arise within this particular locality as a result of the abovementioned land uses. Subsequently, the intent is to make dwellings on Torrens title allotments the predominant form of housing on the subject site. |

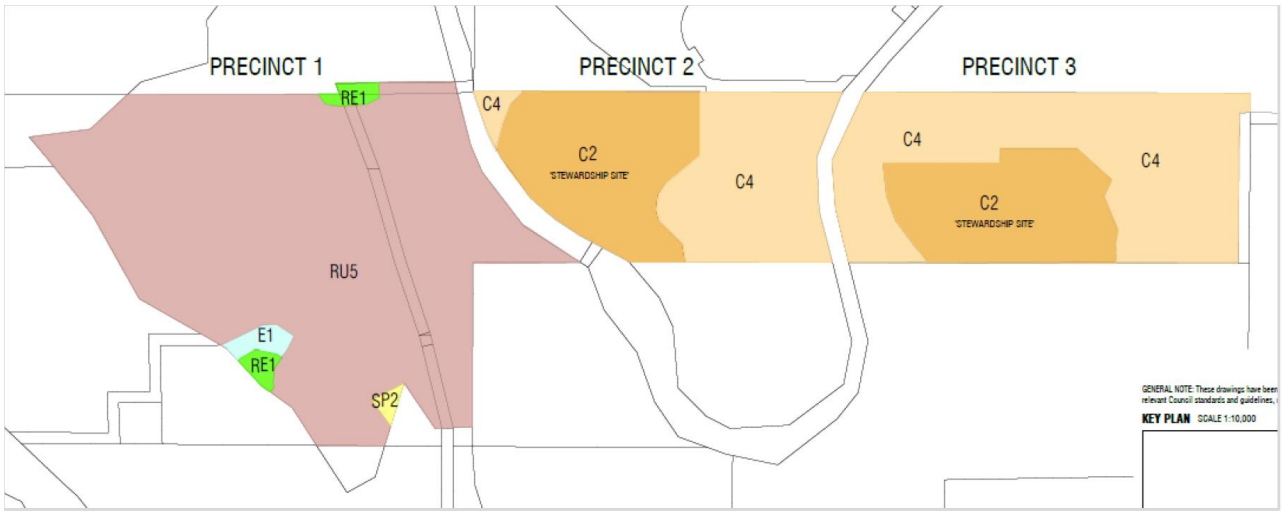


Figure 3 – Proposed land use zones map

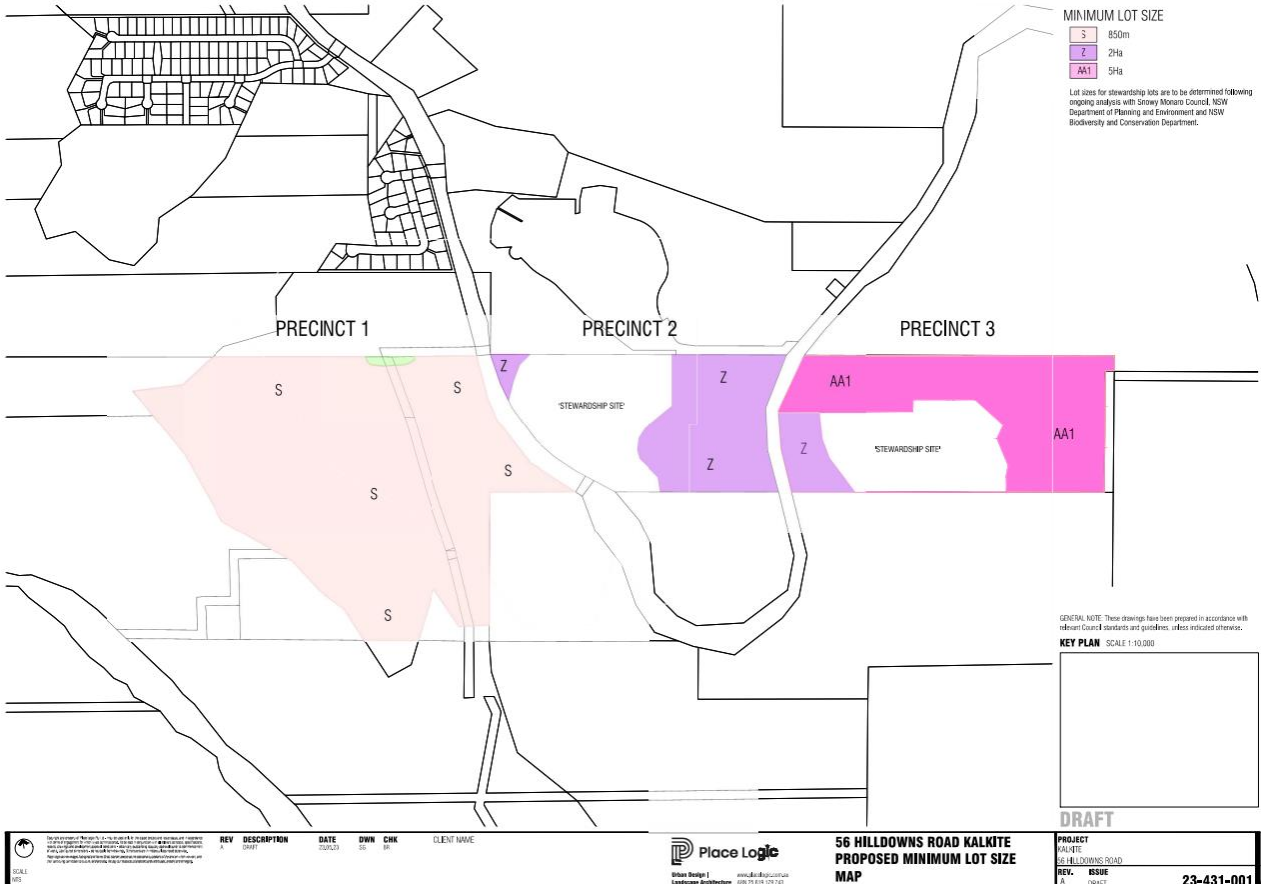

Figure 4 – Proposed minimum lot size map

## Draft Developer Control Plan (DCP) Controls

A preliminary DCP was prepared by the proponent and exhibited with the planning proposal. If the planning proposal were to proceed, a finalised set of DCP controls will be prepared in conjunction with Council.

Any new DCP provisions would provide additional design controls to reinforce the intended landscaped and spacious outcome. It would provide controls in relation to, for example, setbacks, architectural character, building materials and landscaping. These DCP provisions would not encourage extensive landscaping, or high canopy trees due to the locality's bushfire hazard, however, the DCP provisions would provide for some form of suitable low scale landscaping.

It is anticipated that any masterplan would form part of the final DCP and would be relied upon to deliver a suitable layout for the subject site. This layout must provide public access to the Lake Jindabyne foreshore and vehicular access to the lots south of the subject site along the existing Hilldowns Road.

## ASSESSMENT

Council's options are:

1. To accept the planning proposal as exhibited and resolve to make the Local Environmental Plan to rezone the subject land and to enter into the associated planning agreement.

2. Make amendments to the planning proposal and or planning agreement. Note: If any substantive change is made to the planning proposal (e.g. zoning, lot size, height of building controls), re-exhibition will be required.
3. Not support the planning proposal and planning agreement.

Option 1 is preferred. This will result in a significant increase of housing and provide clear intent for future use of the land.

It is noted that the majority of submissions received through public exhibition were in opposition of the planning proposal, raising concerns including but not limited to; bushfire, road capacity and road safety, water infrastructure capacity and wastewater infrastructure capacity, loss of productive farmland, visual amenity and safety within the village.

**SUBMISSIONS**

The planning proposal was notified, in accordance with the relevant statutory regulations. Notification letters were sent out to adjoining landowners, residents of Kalkite village and landowners along Hilltop Road and Eucumbene Road, south of Kalkite Road.

The Planning Proposal was publically exhibited for a period of 64 days, exceeding the 30 working days as required by *Local Environmental Plan Making Guidelines August 2023* for a complex planning proposal.

The post exhibition report attached provides a copy of all submissions received and provides detail on notification methods used. There was a total of 182 submissions received from 136 submitters. Figure 6 below indicates the proportion of submitters in support, neutral and in opposition of the planning proposal. The indicated support was taken from the last submission received from an individual.

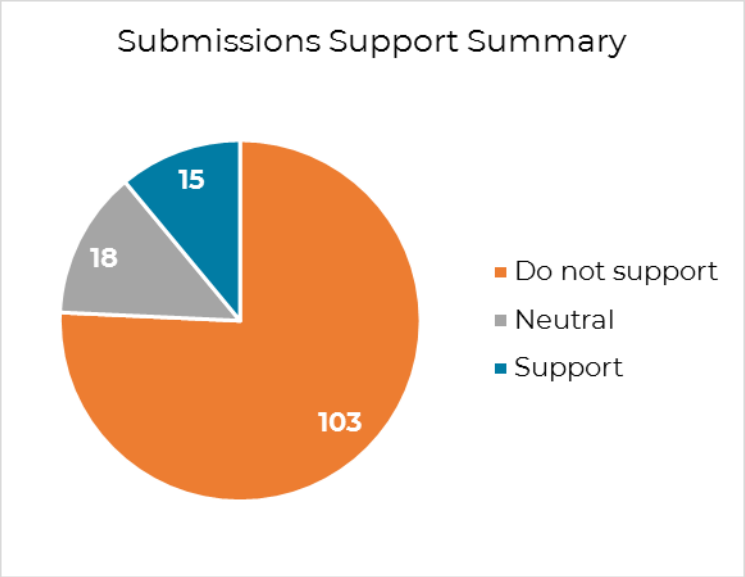


Figure 5 – Percentage submitters in support, neutral or in opposition of the planning proposal

Key issues were extracted from submissions and grouped into themes. Response to these themes are below:

Table 3 – Staff response to key issues raised through submissions

| Theme | Council Staff Assessment |
|---|---|
| **Transportation** | The proposal would greatly increase the use of Kalkite Road and would require upgrades to meet greater capacity requirements. The proponent prepared Traffic Impact Assessment (TIA) has used SIDRA modelling on traffic behaviour to recommend the upgrades required. This TIA was informed by the traffic counts collected during the 2023 peak winter period, indicating the current peak period. It has undergone various amendments and was completed in consultation with Transport for NSW who were concerned with the impact of the proposal on the state road, Kosciuszko Road.<br><br>It is recognised that through the recommended upgrades of the TIA, the road network would have the capacity to facilitate the additional 220 lots intended through the planning proposal. There are solutions available to upgrade the existing network to accommodate the proposed development. It would cost approximately $2.5 million on Kalkite Road and $0.5 million per intersection upgrade. Funding of the road upgrade would fall under a s7.11 or s7.12 contributions plan under the EP&A Act or a Voluntary Planning Agreement (VPA). A VPA would need to be formed in accordance with Council's VPA and Land Dedication Policy, and all costing provided by a qualified quantity surveyor. At this planning proposal stage, it is to be assessed with a letter of offer for a VPA however, no agreement has been made between the proponent and Council at this time.<br><br>**Internal Referral – Development Engineer**<br><br>Scenario 1 – 50% Dual occupancy:<br><br>1. Kalkite Road - Additional traffic on Kalkite road from the proposed planning proposal would be 2500 to 3400 vpd which would require the Kalkite Road upgraded to a Collector Street.<br>2. Eucumbene Road: Additional traffic on Eucumbene road from the proposed planning proposal would be 2287 to 3060 vpd which would require the Eucumbene Road upgraded to a Collector Street.<br>3. Hilltop Road: Additional traffic on Hilltop road from the proposed planning proposal would be 255 to 340 vpd. If only 10% traffic from the development travelled using Hilltop Rd, this would require Hilltop Road to be upgraded to a 2 lane sealed road.<br>4. Intersection of Kalkite Road and Eucumbene Road – Requires a minimum BAL/BAR treatment.<br><br>Scenario 2 – Only single dwelling permitted on each lot:<br><br>1. Kalkite Road - Additional traffic on Kalkite road from the proposed planning proposal would be 1728 to 2300 vpd, requiring Kalkite Road to be upgraded to a Collector Street.<br>2. Eucumbene Road: Additional traffic on Eucumbene road from the proposed planning proposal would be 1555 to 2070 vpd, requiring Eucumbene Road to be |

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| | upgraded to a Collector Street.<br>3. Hilltop Road: Additional traffic on Hilltop road from the proposed planning proposal would be 173 to 230 vpd. If only 10% traffic from the development travelled using Hilltop Rd, this would require Hilltop Road to be upgraded to a 2 lane sealed road. |
| **Infrastructure** | **Water**<br>The current infrastructure incudes a rising main that only pumps to the reservoir at night due to heavy chlorination. A new treatment plant would be required for clarification and disinfection. It is anticipated that any upgrades required would be covered by s64 contributions.<br>**Storm water**<br>Treating the runoff of stormwater across the site that ends up in Lake Jindabyne both during and post construction is a concern shared by the community and Snowy Hydro. As part of treatment of stormwater, the proponent has proposed to develop a detention basin within the proposed SP2 Infrastructure zone. All stormwater infrastructure would be subject to controls with the Snowy River Development Control Plan and the Snowy River Engineering Specifications.<br>**Wastewater**<br>The sewage treatment facility is at capacity with the addition of the 42 lots at Three Rivers Estate. To enable this development, an upgrade to the facility would be required. While the infrastructure has the capacity, the issue is effluent disposal. Viable solutions include:<br>• Treated wastewater discharge into lake:<br>This is a potential option, however, there are many stakeholders to engage, including NSW EPA, NSW Health, Snowy Hydro and community. All of the government agencies and Snowy Hydro would be required to provide consent.<br>• Construction of Rising Main to East Jindabyne<br>This is the most preferable option long term. It had been intended that it would “piggyback” off the Lake Jindabyne shared trail project for easements and to hide the visual impact of the pipes and pumps along the foreshore.<br>• Irrigation on land<br>A large amount of land is required for the increase of this development. More than the C2 and C4 zones proposed in the planning proposal. The RU5 zoned land would not be usable for this purpose. Based on approaches so far this option would require compulsory acquisition of land.<br>• Reuse within new subdivision<br>Circulating treated effluent for reuse within the subdivision becomes problematic in extended wet weather events, with no identified storage areas available.<br>The most viable long-term solution is to pump wastewater back to East Jindabyne. |

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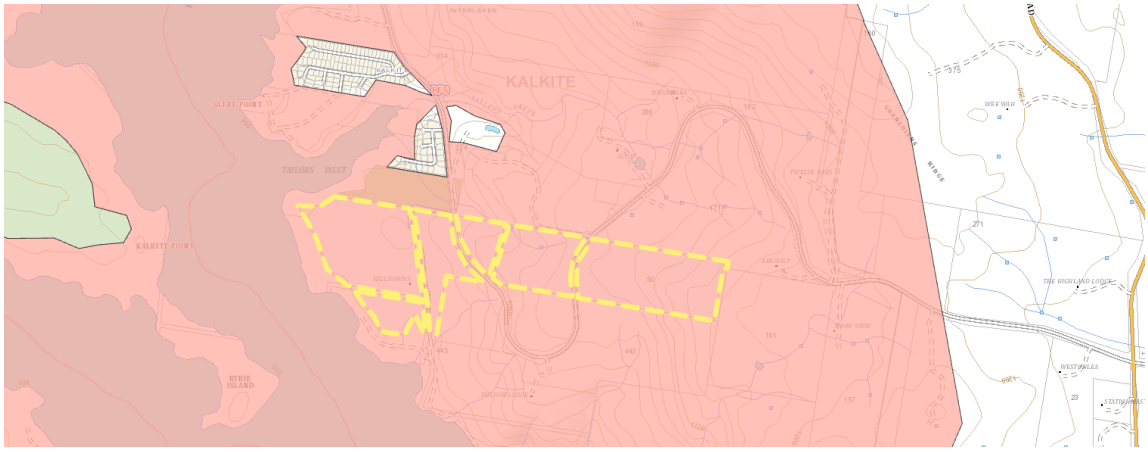
| **Rural Character and Landscape** | The planning proposal seeks to implement building envelopes (height, floor space ratio and setbacks) consistent with the existing Kalkite village, with a greater minimum lot size of 850sqm within the proposed RU5 Village zone. The proposal relies on these building envelopes to mitigate visual impact by limiting dwelling density, along with locating larger lots on the visually prominent areas. For example, it is proposed to have 1,500 sqm lots along the foreshore.<br><br>Precincts 2 and 3 (these being proposed conservation zoned lots) contain larger allotments which are fitting with the landscape and offer spaciousness.<br><br>The existing village is located around Taylors Bay and is topographically enclosed and hidden from the view of the main body of Lake Jindabyne. The subject site of the proposed development is located on a prominent headland. The topography of the site rises from the lake towards and continues into the proposed Village zone. This generally rising topography, aside from the few depressions in the site, means the project area is almost entirely visible. When developed, this will likely present an intensive built form, visible from the surrounding areas, particularly the existing Kalkite village and from the lake. Further mitigation measures would be required to integrate the proposed development with the surrounding landscape and prevent adverse impact on the visual amenity of Lake Jindabyne and the existing village.<br><br>A draft development control plan was exhibited along with the proposal which captured the design components that could be used to mitigate visual impact and keep the character consistent with the existing village. Controls such as setbacks, building materials and colour, and landscaping.<br><br>A visual impact assessment has not been required for this planning proposal, however, if this planning proposal were to proceed, it would be required at development application stage, as the subject site falls entirely within the Snowy River Local Environmental Plan Scenic Protection Area Map, see below.<br><br>  <br><br>Figure 6 – Subject site located within SRLEP clause 7.6 Scenic Protection Area Map<br><br>This map triggers clause 7.6 Development within the Lake Eucumbene and Lake Jindabyne scenic protection areas, requiring the development to consider the visual impact when viewed from Lake Jindabyne at full supply or from a public place at the time of development application. |
| **Biodiversity** | The proponent is undergoing a biodiversity certification process as requested by Biodiversity Conservation Division (BCD). The biodiversity certification will be |

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| | registered on Title to ensure protection of the ecological values on site. While this process is separate to the planning proposal rezoning process, Council staff met with BCD and the proponent 26/10/2023 to discuss the process so far. The proponent is at the stage of a working draft for the Biodiversity Certification Assessment Report (BCAR), it was acknowledged in the meeting that the draft BCAR meets all the requirements of a BCAR. It provides biodiversity offsets onsite and the hierarchy of 'avoid, minimise, offset' has been demonstrated.<br><br>It is acknowledged that by undergoing the biodiversity certification process, the planning proposal adequately addresses biodiversity values both for flora and fauna. |
| **Economic Impact** | The planning proposal has identified land along the foreshore to be rezoned E1 Local Centre to accommodate local shops for the Kalkite community. According to Spendmapp, in the last 12 months residents of Kalkite have spent $1.57m on dining and entertainment either online or elsewhere within the Snowy Monaro LGA. The percentage of this that was entertainment and what was dining cannot be separated, however, this data does indicate the potential for a local café business to capture some of this escape spending from Kalkite. |
| **Social Impact** | Issues such as illegal campers, stray dogs, noise nuisance and vacant houses are noted concerns however, they have not been considered as part of this planning proposal.<br><br>Services such as age care, post and the school bus were not a consideration of this planning proposal. The planning proposal was internally referred to Council's Resource and Waste service, and it was noted that this development may impact the scheduling of bin collection. It was also noted that the subdivision of the RU5 Village zone would need to consider the turn-around capacity of garbage trucks, particularly in the number and size of cul-de-sacs. |
| **Strategic Merit** | Condition 6(b) of the gateway determination requires that the planning proposal is consistent with applicable directions of the Minister under section 9.1 of the EP&A Act. Any inconsistencies must be justified and approved by the secretary.<br><br>This planning proposal has been reassessed against the s9.1 Ministerial Directions and it was found that the proposal had relied on the site's inclusion within the SAP precinct to justify the rezoning from rural land, RU1 Primary Production for gateway determination. It referred to correspondence received 03/08/2021 from the Department of Planning and Environment that determined development of this site more suited to a planning proposal process than inclusion within the SAP master plan. The master plan was finalised since this letter and the strategic role of surrounding villages in meeting future growth in and around the SAP was identified. The master plan states that "20% of residential dwellings needed to meet demand are expected to be met by rural residential or residential development located outside the Precinct." |
| **Other Matters** | Access to southern lots - While the landowner south of the subject site has access directly from Kalkite Road, due to topographic constraints, this access point does not provide access to the foreshore. This landholder is currently working towards a development application for Eco-tourist facilities along the foreshore section of the lot. They require continued access via their current access point from Hilldowns Road.<br>It is essential that continued access is maintained throughout the construction and finished stages of the subject site. |

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| | A meeting was held between Council staff and Crown Roads 29/05/2023 and it was discussed that Crown Roads will not close the crown road (Hilldowns Road) unless an agreement between the landholders has been reached.<br><br>If the planning proposal were to proceed, vehicular access to the southern lots must be identified within the indicative layout plan within the DCP controls. |

**STRATEGIC ALIGNMENT**

Prior to gateway determination, the Council report 15 September 2022 assessed the strategic merit of the planning proposal and determined that it was generally consistent with the South East and Tablelands Regional Plan, the Snowy Monaro Local Strategic Planning Statement, the Snowy Mountains Special Activation Precinct and the Section 9.1 Ministerial Directions.

**Section 9.1 Ministerial Directions**

Table 4 – Staff assessment of planning proposal alignment with Section 9.1 Ministerial Directions

| Section 9.1 Direction | Assessment Notes |
|---|---|
| **1.1 Implementation of Regional Plans** | The SAP master plan (page 259) states 20% of residential dwellings needed to meet demand are expected to be met by rural residential or residential development located outside the Precinct. This includes area such as Berridale, Kalkite and Dalgety.<br><br>Consistency with South East and Tablelands Regional Plan 2036 has been demonstrated with directions 22, 24 and 25.<br><br>**Direction 22: Build socially inclusive, safe and healthy communities**<br>The concept plans provided as part of the proposal seeks to encourage walking and cycling on the site and as part of the future walking/bicycle path along the lake edge. The neighbourhood centre for the site will encourage people to walk to the shops rather than drive. Further, the proposal provides approximately 7,000m2 of open space for active and passive recreation activities. Overall, the village zoned land, public recreation space and neighbourhood shops seek to create a neighbourhood atmosphere and promote a socially inclusive and safe community. Further controls should be incorporated into a DCP to ensure these outcomes are achieved in development.<br><br>**Direction 24: Deliver greater housing supply and choice**<br>The proposed rezoning and change of the minimum lot size will deliver greater housing supply in Kalkite. It is expected that approximately 220 lots can be created on the site due to this planning proposal. The minimum lot size range in the proposed RU5 zone, 850 sqm, will improve housing supply. Amendments to the planning proposal in response to submissions that restrict dual occupancies and other high density dwelling types would |

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| | restrict housing choice. It is noted that these high density dwelling types would not be restricted in the RU5 zone within areas that are in the immediate vicinity of the proposed E1 zone.<br><br>**Direction 25: Focus housing growth in locations that maximise infrastructure and services**<br>The existing Kalkite village is currently serviced by water, sewer, electricity, telecommunication facilities, roads as well as a school bus service. The subject site also benefits from all such services.<br><br>Investigations have shown that there is limited capacity for additional demand on sewer infrastructure and that it would not be able to facilitate the additional 214 lots proposed in the RU5 zone.<br><br>Options have been sought for solutions to increase the capacity of the Kalkite sewage treatment plant as attached to this report.<br><br>The planning proposal is consistent with this direction. |
| **1.3 Approval and Referral Requirements** | The application has minimised the inclusion of provisions that require the concurrence, consultation or referral of development applications to a Minister or public authority. |
| **1.4 Site Specific Provisions** | The restriction of dual occupancies and other high density dwelling types within the proposed RU5 zone is not a development standard or requirement and is therefore consistent with this direction. A planning proposal must not contain or refer to drawings that show details of the proposed development. This requires that the indicative layout plans that have been publicly exhibited will be incorporated within the DCP controls and not in the proposed amendments to the Snowy River Local Environmental Plan 2013.<br><br>The proposal is consistent with this direction as site specific provisions have been minimised and the proposed zones (excluding C4 - Environmental Living) are already in the Snowy River LEP and permit the intended land uses. The Snowy River LEP would need to adopt C4 zone from the Standard Instrument however, as it does not currently utilise a C4 zone.<br><br>Given the above, the planning proposal is consistent with this direction. |
| **3.1 Conservation Zones** | The proposed RU5 Village zone has no existing native trees and very limited natural sensitive areas and therefore holds the majority of the density. The proposed conservation zones on the eastern portions hold environmentally sensitive land. The proponent is undergoing a bio-certification process in consultation with BCD for this area.<br><br>The planning proposal is consistent with this direction as it includes provisions that facilitate the protection and conservation |

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| | of environmentally sensitive areas. The proposal does not seek to reduce the conservation standards that apply to C2 and C4 zones when being applied to the subject site. |
| **3.2 Heritage Conservation** | The proposal is accompanied by an Aboriginal Heritage Due Diligence Assessment, and following comment from Heritage NSW, an Aboriginal Cultural Heritage Assessment was completed by Ecology Consulting. The ACHA was referred to Heritage NSW for review and no objection was raised. Heritage NSW did provide comment that the platform used to notify of the consultation was not a local newspaper, raising concern with the reach of the consultation. The ACHA process did provide individual notification to Registered Aboriginal Parties (RAPs) with project information, archaeological survey results and test excavation methodology for review. Responses received from these RAPs were in agreement with the methodology. This assessment determined that the planning proposal would adhere to the Ecologically Sustainable Development principle of intergenerational equity and comply with the integration principle in regard to Aboriginal heritage.<br><br>There are no registered heritage items on the subject site.<br><br>The proposal is consistent with this direction. |
| **4.1 Flooding** | In response to BCD concerns regarding flooding and the impact of the development on existing dwellings at the base of an overland drainage channel, the proponent has provided additional high level flooding analysis.<br><br>The drainage channel within Catchment 2 drains to Lake Jindabyne via what appears to be a stormwater pipe under existing residential properties on Mongolia Avenue. The capacity of this asset is currently unknown but it is assumed to have sufficient capacity to manage the flow generated by the natural catchment. As part of the future development application for works, additional flows generated by greater impervious area in the upstream catchment will need to be controlled to pre-developed levels prior to discharge from the site. This will take the form of onsite detention which will be detailed in subsequent applications. Preliminary catchment modelling has been undertaken to confirm that requirements for onsite detention can be achieved within the constraints of the proposed building envelopes to be included on title.<br><br>As such, in a post developed state, flows generated by the upstream catchment will be equal to or less than those generated by the pre-developed catchment, which will maintain or improve the current level of performance of downstream assets.<br><br>Given the above, the proposal is consistent with this direction. |

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| **4.3 Planning for Bushfire Protection** | The subject site and locality are bushfire prone.<br>A planning proposal may be inconsistent with the terms of this direction if the relevant planning authority can satisfy the Planning Secretary (or an officer of the Department nominated by the Secretary) that the council has obtained written advice from the Commissioner of the NSW Rural Fire Service to the effect that, notwithstanding the non-compliance, the NSW RFS does not object to the progression of the planning proposal.<br>The proposal has received correspondence from RFS that acknowledges the investigation completed by the proponent and relies on the proposed mitigation measures that have been identified within the accompanying strategic bushfire study:<br>- Applying perimeter roads where required<br>- Asset Protection Zones to the future dwellings in the estate<br>- Proposed construction and dedication of new RFS shed<br>- The provision of a Neighbourhood Safer Place that addresses emergency access provisions and avoids the use of Kalkite Road during bushfire emergencies<br>- The provision of water supplies for fire-fighting operations and construction standards to the future buildings<br>- The management of bushfire fuels |
| **4.4 Remediation of Contaminated Land** | The accompanying preliminary site investigation concludes no significant sources of contamination that may compromise the suitability of the site were detected. Remedial works to remove zinc impacted soil from around the shearing shed and possibly around the hay shed will be required should the site be redeveloped. After the demolition of these structures, validation of the underlying soil will be required.<br>The proposal is consistent with this direction as the planning proposal authority is satisfied the land will be suitable after remediation for all purposes which the zones concerned is permitted to use. Council needs to be satisfied that the land will be remediated before the land is used for that purpose. |
| **5.1 Integrating Land Use and Transport** | The development of the 'lower paddock' is subject to detailed design and ongoing assessments. However, the concept design included as part of this planning proposal demonstrates that the proposal's most dense area can be traversed without the need for vehicles.<br>Further, the 'lower paddock' includes an E1 – Local Centre zoning. This will allow for some convenience services which are currently absent in Kalkite. It will therefore avoid residents having to use private vehicles to access such goods and services at either |

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| | Jindabyne or Cooma. In this case, the proposal will be consistent with this direction. |
| **5.2 Reserving Land for Public Purposes** | The proposal includes approximately 10,000 sqm of land for public purposes. It comprises open space recreation areas, a community centre and a new dual carriage RFS shed. A new slip lane is proposed along Kalkite Road for access into the site. Drainage reserves/detention basins will also be provided for public purposes.<br><br>The objective of this direction is to facilitate the provision of public services and facilities by reserving land for public purposes. The proposal must not create zonings or reservations of land for public purposes without the approval of the relevant public authority and the Planning Secretary (DPE). An EPI that reserves land for use exclusively for a purpose referred to in section 3.14(1)c. must specify an authority of the State that will be the relevant authority to acquire the land if the land is required to be acquired under Division 3 of Part 2 of the Land Acquisition (Just Terms Compensation) Act 1991. The land for public purposes would be dedicated to Council through a VPA agreement. This is not part of the planning proposal and no agreement has been signed.<br><br>Given the above, the proposal is consistent with this direction. |
| **6.1 Residential Zones** | The planning proposal must, in relation to land which this direction applies, contain a requirement that residential development is not permitted until land is adequately serviced (or arrangements satisfactory to the council have been made to service it). The increased density may be adequately serviced through the required upgrades to current services and introduction of new services and infrastructure where required. This will only occur if a solution for effluent disposal for sewage is identified.<br><br>The proposal must not contain provisions which will reduce the permissible residential density of land. In response to community submissions, the planning proposal has been amended to restrict dual occupancies, attached dwellings, boarding houses, co-living housing, group homes, multi-dwelling housing, residential flat buildings, semi-detached dwellings and shop top housing within the vast majority of the proposed RU5 Village zone. By excluding dual occupancies and other high density residential types that are permissible within an RU5 Village zone, the proposal does not broaden the choice of building types and locations available in the housing market.<br><br>It has been conveyed that the intent is to provide these higher density dwelling types around the immediate vicinity of the E1 Local Centre zone, providing the required housing diversity. |

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| | The proposal may alleviate the trend of housing unattainability in the Snowy Mountains region that occurs seasonally throughout winter by increasing housing supply. The proposal does seek to provide a range of lots sizes which may provide housing diversity. It is noted that this proposal is not actively seeking to develop affordable housing.<br>Given the above, the proposal is consistent with this direction. |
| **7.1 Business and Industrial Zones** | The planning proposal is consistent with this direction.<br>It does not reduce the total potential floor space area for employment uses, public services or industrial uses. The Snowy Monaro Local Strategic Planning Statement states, "Extensions of trails and recreational facilities connecting Jindabyne and Kalkite could increase tourism and potentially support some small scale retail or commercial activity to support mountain biking or bush walking." The proposed E1 Local Centre zone is to facilitate a neighbourhood centre including local shops and a community hall and is in line with the Snowy Monaro LSPS. |
| **9.1 Rural Zones** | The planning proposal is inconsistent with this direction as it seeks to rezone the subject site from the existing rural zone, RU1 Primary Production to RU5 Village, E1 Local Centre, SP2 Infrastructure, RE1 Public Recreation, C2 Environmental Management and C4 Environmental Living.<br>A proposal may be inconsistent with the direction if the site is subject to a strategy which is endorsed by the Planning Secretary. The proponent relies on the strategic direction provided by the SAP however, it does not specifically identify the land of the subject site for residential growth.<br>The Snowy Monaro LSPS states, "Jindabyne's rural landscape is an elevated, undulating patchwork of Tablelands Snow Gum Grassy Woodland and natural temperate grasses interspersed with cleared land sown to pasture. Due to the physical constraints of the area, including climate, soil quality and topography much of the land is not suitable for cultivation and therefore the grazing of livestock dominates the rural land use. The majority of properties do not exceed 250 hectares. Land suitable for agriculture is limited by significant biodiversity values with the area surrounded by Kosciusko National Park on three sides.<br>Given the primary economic driver within this area is tourism and the shifting nature of agriculture, such as diminishing farm sizes and the motivation of owning rural land, it is considered that agri-tourism and agricultural diversification is to be encouraged."<br>While this has been inferred to mean agricultural activity on the site is constrained, there is currently a working farm on the subject site. The subject site is identified within the draft Snowy Monaro Settlements Strategy as a growth investigation area. |

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| **9.2 Rural Lands** | See response provided in relation to Direction 9.1 – Rural Zones |

**INFRASTRUCTURE**

**Water**
Development Servicing Charges (s64) would cover the capital cost of providing new and upgraded infrastructure for water.

It is estimated that the access charge and consumption charge for water would cover the operation and maintenance of Kalkite water infrastructure for the additional 214 proposed lots that would connect to water.

**Waste Water**
There is no capacity within the current STP for additional effluent disposal. An options study (attached) was completed for Council that identified four potential solutions for effluent disposal outside the STP site.

The preferred option, should this planning proposal proceed, would be the construction of a rising main to pump untreated effluent to East Jindabyne, and decommission the current Kalkite STP. This project, with allowance for contingency, would approximately cost $12million. Section 64 contributions from this planning proposal (214 lots, noting that the 6 lots within Environmental Living zone would not connect to sewer) would approximately yield $3.3 million. Sewer access charges from the proposed 214 lots would provide an estimated $215,712 annually. Decommissioning of the Kalite STP would offset operational costs conservatively at $250,000 annually. It is estimated that a payback period between 10-15 years to cover the upfront costs of this project, along with further contribution from the developer. It is noted that large scale infrastructure such as this may take up to 5-.8 years for delivery.

**Road**
Local Infrastructure Development Contributions (s7.11 & s7.12) would apportion the cost of capital upgrade to the road. Council contribution would be based in accordance with the nexus of the locality.

**Land**
Acquiring land from the proponent, such as open space, detention basin, RFS and community hall (neighbourhood safe place), would mean depreciation costs being shifted onto Council in addition to the operation and maintenance cost of the acquired assets.

**New RFS Shed and Community Hall (Neighbourhood Safe Place)**
While the RFS shed would be operated and maintained by RFS, the shed and the land would become Council assets. The depreciation is carried by Council.

Even if it is a requirement for bushfire, the community hall would become entirely an asset of Council; depreciation, operation and maintenance. For Council to accept this asset, it must be demonstrated that it is financially sustainable. While the community hall is intended for the residents of the proposed development and the existing Kalkite village, the hall would not be necessary without the proposed development.

The inclusion of the RFS shed and the community hall within a contributions plan or within a voluntary planning agreement will require detailed costings by a qualified professional and a capital expenditure review that investigates whole of life costs.

**RELEVANT LEGISLATION**

*Environmental Planning and Assessment Act 1979*

*Environmental Planning and Assessment Regulations 2021*

**CONCLUSION**

The planning proposal has followed the Local Environmental Planning Making Guidelines and has satisfied all conditions of the Gateway Determination 9 December 2022. Post-Gateway, the proposal was referred to the relevant public authorities and government agencies, and was placed on public exhibition for 64 days, exceeding the required 30 working days for a complex planning proposal. The key themes raised by the community were transportation, infrastructure, rural character and landscape, biodiversity, economic impact, social impact and strategic merit.

The planning proposal has adequately addressed biodiversity, bushfire, flooding, heritage, including Aboriginal cultural heritage, and traffic impacts. A viable solution for effluent disposal for the Kalkite Sewage Treatment Plan has been sought to meet the additional demand of the proposed development. In conclusion, it is considered that the planning proposal proceed to finalisation.

**IMPLEMENTATION PLAN**

The Gateway Determination requires that the amendments to the Snowy River LEP 2013 is completed by 9 December 2023.

The Gateway Determination authorises Council to exercise this delegation and liaise directly with the Parliamentary Counsel to draft and make the local environmental plan. If the planning proposal is approved by Council, council staff will commence this process. Once this process is complete and the plan is made, the amendment to the Snowy River LEP 2013 will come into effect when published on the NSW Legislation website.

If the planning proposal is approved to proceed, it is recommended that a Local Infrastructure Contributions Plan for the Kalkite locality is prepared to reflect the increased demand on capacity of infrastructure and required upgrades. This contributions plan would be in addition to, and help inform, negotiations between Council and the proponent for a Voluntary Planning Agreement.

If the planning proposal is not approved by Council, council staff will notify the Department of Planning and Environment that the planning proposal is not supported.

**RESPONSIBLE OFFICER:** Chief Strategy Officer.

**ATTACHMENTS**

1. Planning Proposal 56 Hilldowns Road Kalkite *(Under Separate Cover)*
2. Gateway Determination 9 December 2022 *(Under Separate Cover)*
3. Post Exhibition Report 56 Hilldowns Rd Planning Proposal *(Under Separate Cover)*
4. 8.5 Submissions from Government Agencies and Public Authorities *(Under Separate Cover)*
5. 8.7 Submissions received during public exhibition *(Under Separate Cover)*
6. Kalkite Sewage Treatment Plant Upgrade Option Study 2023 - aGnR Consultants *(Under Separate Cover)*

## 9.1.1 RELINQUISH CROWN LAND MANAGER ROLE AND SUPPORT APPOINTMENT OF A STATUTORY LAND MANAGER BOARD AS THE CROWN LAND MANAGER FOR BOTH CATHCART RACECOURSE (R17293) AND CATHCART RESERVE (R36804).

Record No: I23/492

**OFFICER'S RECOMMENDATION**

That Council:

A. Apply to NSW Crown Lands to relinquish the role of Crown Land Manager (CLM) for two Crown Reserves in Cathcart, being Cathcart Racecourse R17293 and Cathcart Reserve R36804
B. Provide written support to Crown Lands for the transfer of care, control and management of Cathcart Racecourse R17293 and Cathcart Reserve R36804 to the Cathcart Recreation Reserve Trust as the recommended Statutory Land Manager Board.

**ISSUES**

It has come to councils' attention that a recording error was made on the part of the Crown in listing the former Bombala Shire Council as sole trustee for both Cathcart Racecourse R17293 and Cathcart Reserve R36804, which has subsequently defaulted to Snowy Monaro Regional Council being recorded as the Crown Land Manager (CLM) for both R17293 and R36804 upon amalgamation.

This administrative error was brought to the attention of Council as a result of an enquiry from a member of the Cathcart community about the grazing options for to the Cathcart Racecourse. Upon thorough research, inclusive of various internal and external discussions, it was determined that "Cathcart Recreation Reserve Trust" has been the Statutory Land Manager Board in place since the 1930s. The Trust members have proven themselves to be exemplary record keepers, as well as demonstrating advanced governance in the conduct of reporting and tender obligations for the past 90+ years. Based on this evidence and land managers it is proposed for Council to support the continuation of this arrangement as it provides treatment continuity and reduces council administrative burden.

Gazette Notice (Attachment 2) states that Bombala Shire Council was appointed as sole trustee in 1979. This appears to be the point in time where the error was made at the Crown Lands file side. There are no records to indicate that the Cathcart Recreation Reserve Trust was ever dissolved, indeed from a practical sense the Trust still managed the two reserves to this day.

The trust submitted a *Reserves Statutory Land Manager Board Membership Application* to Crown Lands in May 2022 in order for the trust/board to continue managing both Cathcart Reserve R36804 and Cathcart Racecourse R17293.

Historically, council had no involvement with the leasing/licensing or tender processes for either reserve. Official relinquishment of these two Crown Reserves by council will rectify an error, alleviate the cost burden to council of having to maintain the sites, along with removing the administrative burden of fielding enquiries specific to the sites, and allows for the formed Statutory Land Manager Board to continue managing these reserves at a local level.

Attachment 1 offers supporting documentation on the history timeline of the Cathcart Recreation Reserve Trust.

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | Medium | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Medium | Low | Yes |
| Service Delivery | Medium | Low | Yes |

**FINANCIAL IMPACTS**

| | Amount | Details |
|---|---|---|
| Current Annualised Net Cost | N/A | |
| Estimated Annualised Net Cost | N/A | |
| Capital Investment | N/A | |
| Capital Funding Source | N/A | |

No external expenditure is anticipated to be incurred for the carriage of this matter. If the divestment of CLM obligations does to proceed and Council is required to be the CLM and carry out required maintenance this will have a direct and financial impact for council.

If the divestment proceeds there will be no on-going costs incurred by Council.

**RESPONSIBLE OFFICER:** Property Officer and Coordinator Land and Property.

**OPTIONS CONSIDERED**

If council were to object to the proposed relinquishment of management of these two Crown Reserves, it would likely have a detrimental impact to both the current arrangements under the ongoing care of the Cathcart Recreation Reserve Trust and to council. There is no historic evidence of these reserves being utilised by the local community for recreation purposes. Grazing is currently the only method of weed control and bushfire mitigation. Given the location of Cathcart, in one of the more remote corners of our LGA, adding these sites to council's maintenance schedule would prove difficult with current resources.

Should council opt to retain management of these two reserves as CLM, there is still a requirement to manage the reserves and any ageing infrastructure associated with the sites. In this regard there would be a requirement to add the sites to the Councils' Maintenance schedule or seek expressions of interest for grazing - to ensure that overgrowth of vegetation does not become a fire hazard. Either of these routes presents increased tasking and/or administrative burden for council.

## IMPLEMENTATION PLANS

Advice received from Crown Lands to implement this process is:

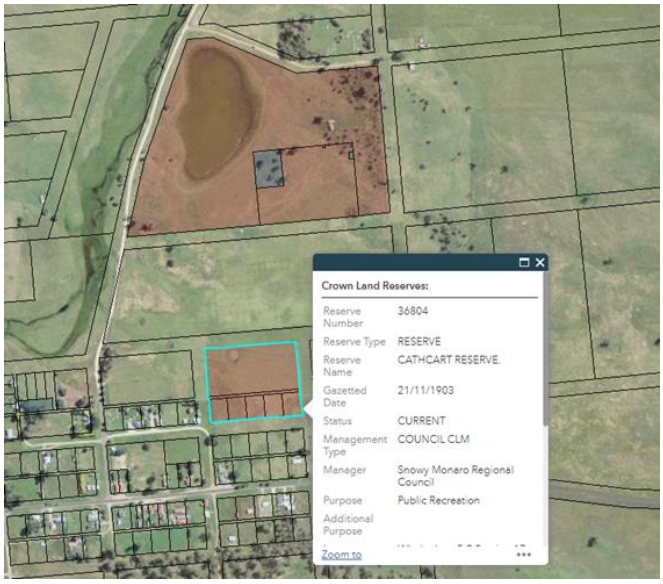
- Provide confirmation that council is seeking to be removed as Crown Land Manager (CLM) by council resolution.
- Send the request to be removed as CLM and submit an indication of support for a Statutory Land Manager to be established as CLM for the two reserves, to Crown Lands.
- Hold discussions with Crown Lands to discuss this option further, so that steps can be progressed to formally establish a Statutory Land Manager as the official CLM in lieu of council.

## EXISTING POLICY/DECISIONS

At the Ordinary Council Meeting on 19 November 2020, Snowy Monaro Regional Council resolved to relinquish the role of Crown Land Manager (CLM) for the Peak View Memorial Hall – Reserve 56109. Resolution 225/20.

## BACKGROUND

| **Cathcart Racecourse R17293**<br>- Lot 7010 DP 96557 & Lot 7011 DP 1026687 - 179,809m2 | **Cathcart Recreation Reserve R36804**<br>- Whole Lots 5-9 Section 17 DP 758239, Lot 701 DP 1027930 & Lot 7301 DP 1129139 - 32,455m2 |
|---|---|



**ATTACHMENTS**

1. Attachment 1 - Cathcart Recreation Reserve Trust Correspondence *(Under Separate Cover)*
2. Attachment 2 - Gazette Notice appointing Bombala Council as Trustee *(Under Separate Cover)*

## 9.1.2 COOMA REGIONAL SPORTS HALL FEES AND CHARGES

Record No: I23/613

**OFFICER'S RECOMMENDATION**

That Council:

A. Place the amended, new fees and charges on public exhibition for a period of 28 days,
B. If no submissions are received objecting to a fee, that fee be adopted,
C. Where objections are received that those fees be reported back to Council for consideration of the objections.

**ISSUES**

The Cooma Regional Sports Hall is a new $15 M sporting facility (hall). As the licensee, council sets fees for use outside of agreed Department of Education times and uses.

The uses of the sports hall include basketball, netball, futsal, volleyball, pickleball and badminton. The hall is compliant with International Basketball Federation (FIBA) requirements and the International Association Football Federation (FIFA), making it suitable for regional competitions, gala days and training camps.

Consultation has occurred with sporting clubs through a drop in session held on 14 August 2023 on fees for the hall. Following on from this, conversations were had 1:1 with the clubs that requested further discussions with council. Contact has been sought with the basketball association, but no response to approaches were returned, beyond initial discussions at the consultation stage.

A desktop assessment was conducted to understand the modelling adopted by other similar facilities of a similar size in various locations in NSW.

Based on these investigations the proposed fee for court hire reflects reasonable market value for the asset that is being provided for use by the community.

Council will be actively seeking interest in attracting and hosting regional level competitions and training camps that will attract a different fee structure appropriate with the scale of the competition.

Sporting clubs will have the ability to access the kiosk facilities when in competition and training at no cost. It is expected that clubs will use this as an additional revenue opportunity in addition to broader fundraising. Through these measures, the cost of court hire may be mitigated, should they choose to subsidise the cost for club patrons.

A separate kiosk fee is applicable for regional competitions, gala days and training camps. This is also applicable when several interested groups are seeking to fundraise for the same event only and not applicable for a term based competitions.

A concern shared by clubs, was that the cost associated with court hire, may deter new and existing members and reduce participation in local sport. In acknowledging this position, increasing council's contribution to support the cost of using this high standard sporting facility, will require a. either cuts to other services currently provided or increased revenue from other sources. The fees have been developed with an aim of balancing this position to ensure the fee's being set are affordable, sustainable and reflect the standard of facility being provided.

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Medium | Medium | Yes |
| Economic Activity | Medium | Medium | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | High | High | No |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |
| Service Delivery | High | Medium | No |

There will be a cost to council in the first period, and likely ongoing as per the cost analysis conducted as part of the project. As the hall is in its inception phase, the operating loss is expected to be higher than future years. Not all sporting clubs will be transitioned immediately – this is yet to be finalised. Financial sustainability has been determined on estimates only with indicative costs presented to support the original business case presented to council in 2021. The proposed fees, if accepted as presented, will reduce the reliance on the rate payer to fund the shortfall.

The sports hall needs to be embraced and accessed by our community, with an understanding that sporting venues owned by council cannot be provided to the community free of charge, or at a fee that is unsustainable. Sporting clubs will be encouraged to look at fundraising and/or grant opportunities should the fees and charges as set by council be of concern to club patrons.

**FINANCIAL IMPACTS**

Three tables have been presented below, detailing different scenarios to support the financial information that underpins the fees and charges as presented. The costs and projections in Table 1, are based on figures provided through a consultant who undertook a cost analysis as part of the project, and may vary once the operation reveals the actual running costs. This identified that the initial estimated revenue for hall hire was expected to be $137,000. Donations and sponsorship was considered as part of the overall revenue position, with the annual amount estimated to be $200,000. These figures were based on the appetite of usage at the time.

**Table 1: Revenue and Expenditure, Consultant Analysis**

| | Amount | Details |
|---|---:|---|
| Estimated Revenue | $337,000 | Hall hire, donations and sponsorship |
| Estimated Expenditure | -$858,250 | |
| Estimated Annualised Net Cost | -$521,250 | Includes depreciation |

The deficit in Table 1 is what is in the operational 2023/2024 budget.

The below estimate is based on the proposed fees and charges and expected draft usage. This data was obtained through consultation with sporting groups in August and September 2023.

**Table 2: Proposed Revenue and Expenditure based on draft usage**

| | Amount | Details |
|---|---|---|
| Proposed Estimated Revenue | $273,500 | Hall hire, donations and sponsorship |
| Proposed Estimated Expenditure | -$858,250 | |
| Proposed Estimated Annualised Net Cost | -$584,750 | Includes depreciation |

Table 2, shows a deficit, indicating the level of subsidy provided by ratepayers to the users of the hall. The estimated revenue for the hall, which is based on the fees and charges outlined in this report, would total $73,500. This will result in a reduction in proposed estimated revenue of **$63,500** from the original budgeted revenue which, if the fees and charges are adopted, would need to be found from another source.

The local basketball association indicated that the junior competition would move across to the new hall. However since initial conversations with stakeholders, confirmation has not been received. The fees generated from basketball have been included in Table 2 and as a worst case scenario pending confirmation, have been excluded below in Table 3. This will result in the proposed estimated revenue being reduced from the original budgeted review by $37,800 from $73,500 to **$35,700**.

**Table 3: Proposed Revenue and Expenditure excluding the basketball junior competition**

| | Amount | Details |
|---|---|---|
| Proposed Estimated Revenue | $235,700 | Hall hire, donations and sponsorship |
| Proposed Estimated Expenditure | -$858,250 | |
| Proposed Estimated Annualised Net Cost | -$622,550 | Includes depreciation |

It is important to note, that data contained in all tables under proposed estimated revenue, does not include meeting room hire, casual hire etc. The revenue component is based on court hire, sponsorships and donations only. Additional fees and charges are deemed variable and could not be adequately calculated. Such information will be more readily available after the first year of operation.

The proposed estimated annualised net cost, is a figure that is variable based on proposed estimated revenue. Should the sponsorship component not be fulfilled, the annualised net cost in any scenario per annum, will increase to the amount of $200,000.

**RESPONSIBLE OFFICER:** Manager Community Services.

## OPTIONS CONSIDERED

Implementing the fees and charges as presented contributes towards improving council's financial sustainability and the services we deliver.

Not implementing the fees and charges as presented is an option. This is seen as contrary to council's adopted position to take on all of the recommendations from the financial sustainability review, which included to review the pricing for fees and charges and ensure they reflect full cost price for services, as far as it is practical to do so, without impacting significantly on access to services by the community.

## IMPLEMENTATION PLANS

The fees and charges will be publicly exhibited for a period of 28 days. It is anticipated that the exhibition period will commence 17 November and conclude 14 December 2023.

## EXISTING POLICY/DECISIONS

The financial sustainability review recommended that council review the pricing for fees and charges and ensure they reflect full cost price for services, as far as it is practical to do so, without impacting significantly on access to services by the community.

## BACKGROUND

The uses of the sports hall include basketball, netball, futsal, volleyball, pickleball and badminton. The hall is compliant with International Basketball Federation (FIBA) requirements and the International Association Football Federation (FIFA) making it suitable for regional competitions, gala days and training camps.

Extensive desktop research was conducted to understand the modelling adopted by other similar facilities of a similar size in various locations in NSW. The closest arrangement to what we have in Cooma, is one facility in Ballina Shire Council which is also a joint use agreement. Several other facilities fees and charges were reviewed and considered in developing these fees and charges.

The fee of most interest to sporting clubs is that of court hire. It is common practice to have a court hire fee applicable that may vary amongst different sporting groups, dependent on their requirements. For example, badminton, has several line markings on one basketball court and are charged per head however, may not occupy the entire court. As context, there are three badminton courts per one basketball court.

Courts can be booked for consecutive weeks through council's online booking platform Booka. Other fees such as equipment hire and meeting room hire, are also payable and contained in attachment 1.

## ATTACHMENTS

1. Proposed Fees and Charges

**Attachment 1 – Proposed Cooma Sports Hall Fees and Charges**
(all fees inclusive of GST)

SNOWY MONARO REGIONAL COUNCIL

| Commercial and Community Fees | |
|---|---|
| Commercial - Half Court (PH) | $115.00 |
| Community - Half Court (PH) | $57.50 |
| Commercial - Full Court (PH) | $230.00 |
| Community - Full Court (PH) | $70.00 |
| Casual Hire - Full Court (PP PC) | $7.00 |
| Commercial - Outdoor Court (PH) | $30.00 |
| Community - Outdoor Court (PH) | $20.00 |
| **Indoor Sport Fees** | |
| Basketball/Netball/Volleyball/Futsal Competition (PC PH) | $70.00 |
| Pickle Ball Casual Fee - Per Person (PP) | $7.00 |
| Badminton Casual Fee – Per Person (PP) | $7.00 |
| **Other Fees Applicable** | |
| Sports Hall Fob (PS) | $55.00 |
| Meeting Room (PH) | $45.00 |
| Kiosk | |
| - Use as part of regular scheduled sports use (FR) | $0 |
| - Weekday Non-Regular Sports User (FR) | $350.00 |
| - Weekend Non-Regular Sports User (FR) | $400.00 |
| Lighting (PH) | $8.00 |
| Equipment Hire (PI PH) | $12.00 |
| Spectator Fee (Non-regular Competition Events) (PP) | $6.00 |
| Non - Regular Competition Events Court Hire | POA |

PC = Per Court PH = Per Hour PS = Per Season FR= Flat Rate PP = Per Player

PI = Per Item

PCD = Per Child PA = Per Adult

POA = Price on Application

Non regular competition events includes events such as regional and state level competitions, training camps, etc.

## 9.3.1 SUGARLOAF LANE FORMALISATION AS PRIVATE ROAD NAME WITH GEOGRAPHICAL NAMES BOARD

Record No: I23/571

**OFFICER'S RECOMMENDATION**

That Council approve the road name Sugarloaf Road to be formalised by the Geographical Names Board for use with a private right of carriageway.

**ISSUES**

Approval is required to formalise the proposed road name Sugarloaf Road with the Geographical Names Board, who have pre-approved the name. This will allow properties accessed off the right of carriageway to be appropriately addressed according to the NSW addressing policy.

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | Low | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |
| Service Delivery | Low | Low | Yes |

The risks with this road naming are considered to be low and acceptable.

**FINANCIAL IMPACTS**

This action can be completed within existing budgets and resources.

**RESPONSIBLE OFFICER:** Chief Strategy Officer.

**OPTIONS CONSIDERED**

Sugarloaf Road and leaving the right of carriageway unnamed were the two options considered. Formally naming the right of carriageway was chosen to ensure properties accessed off the road could be addressed according to NSW addressing policies to ensure efficient provision of essential services.

## EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual. Link:

**https://www.gnb.nsw.gov.au/__data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf**

## BACKGROUND

A right of carriageway off Chongs Rd in Jindabyne, requires naming and addressing to ensure safe and efficient provision of emergency services. The proposed road name was endorsed to be publicly advertised by council in item 9.3.2 in the 15 December 2022 Ordinary Council meeting. No public submissions were received.

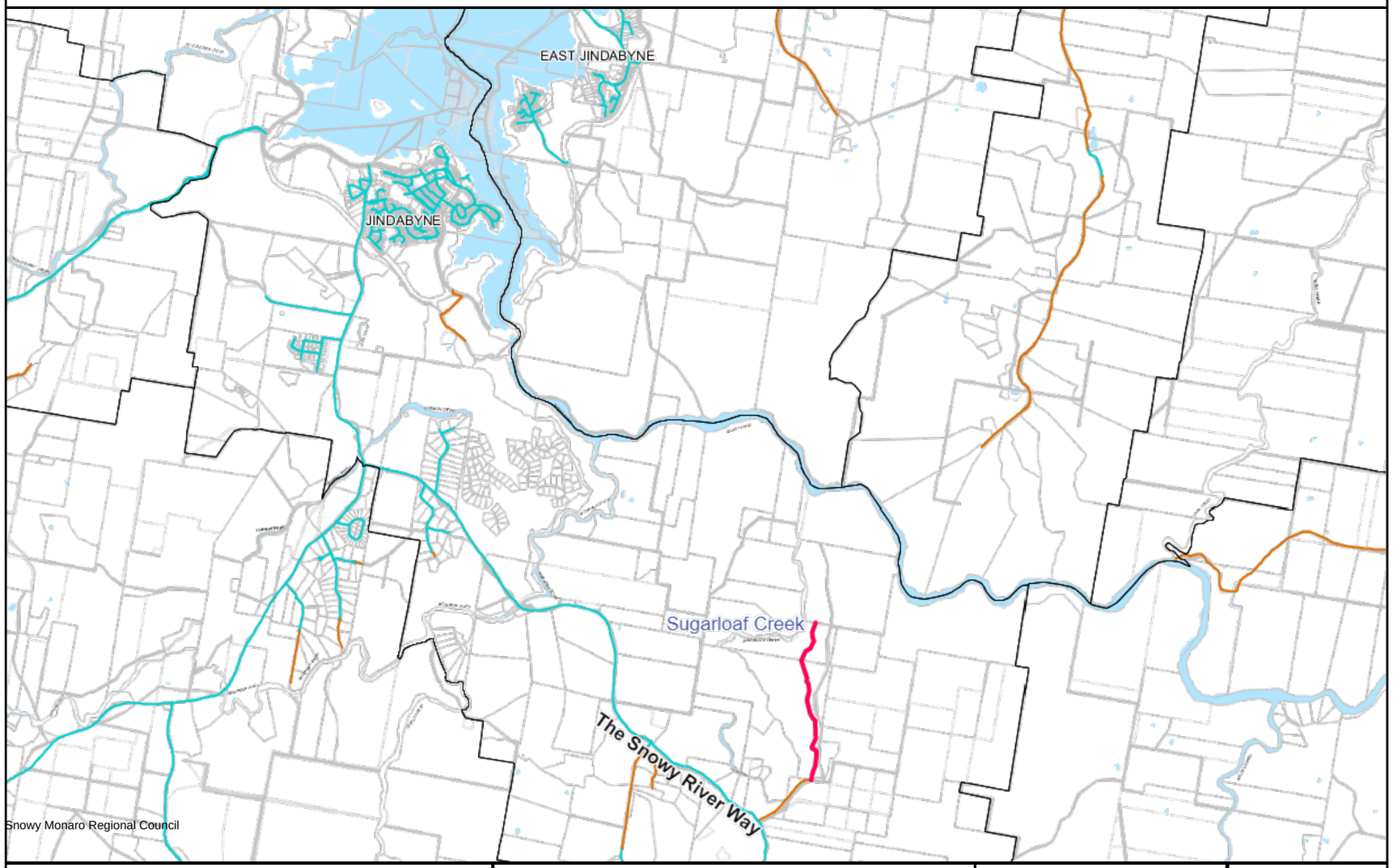
Approval of the road name for formalisation of Sugarloaf Road will allow the name to be formalised by the Geographical Names Board who have pre-approved the name. This will allow in properties accessed off the right of carriageway to be appropriately addressed according to the NSW Addressing Policy.

## ATTACHMENTS

1. Sugarloaf Road Locality Map
2. Sugarloaf Road Map

SNOWY MONARO REGIONAL COUNCIL

# Proposed Sugarloaf Road Locality Map




**Annotations**
- The Snowy River Way
- Sugarloaf Creek
- Proposed Sugarloaf Road alignment

**Administrative Boundaries**
- Suburb

**Road Information**
Road Surface
- Sealed
- Unsealed

**Town Names**
TownNames

Disclaimer: While due care has been taken by the Publisher in compiling these maps, no responsibility will be accepted by Snowy Monaro Regional Council for the errors or omissions. The Publisher, to the full extent permitted by law, excludes all warranties and disclaims any responsibility to any person for loss or damage suffered from any use of this map.

Persons seeking confirmation of the application of the provisions of the LEP to a particular area of land in the Snowy Monaro region should apply to Council for a Planning Certificate under the provisions of section 149 of the Environmental Planning and Assessment Act. Please refer to LEP maps in the Gazetted copy of the NSW Government website

Cadastral and Topographic Data:

© NSW Department of Customer Service 2020

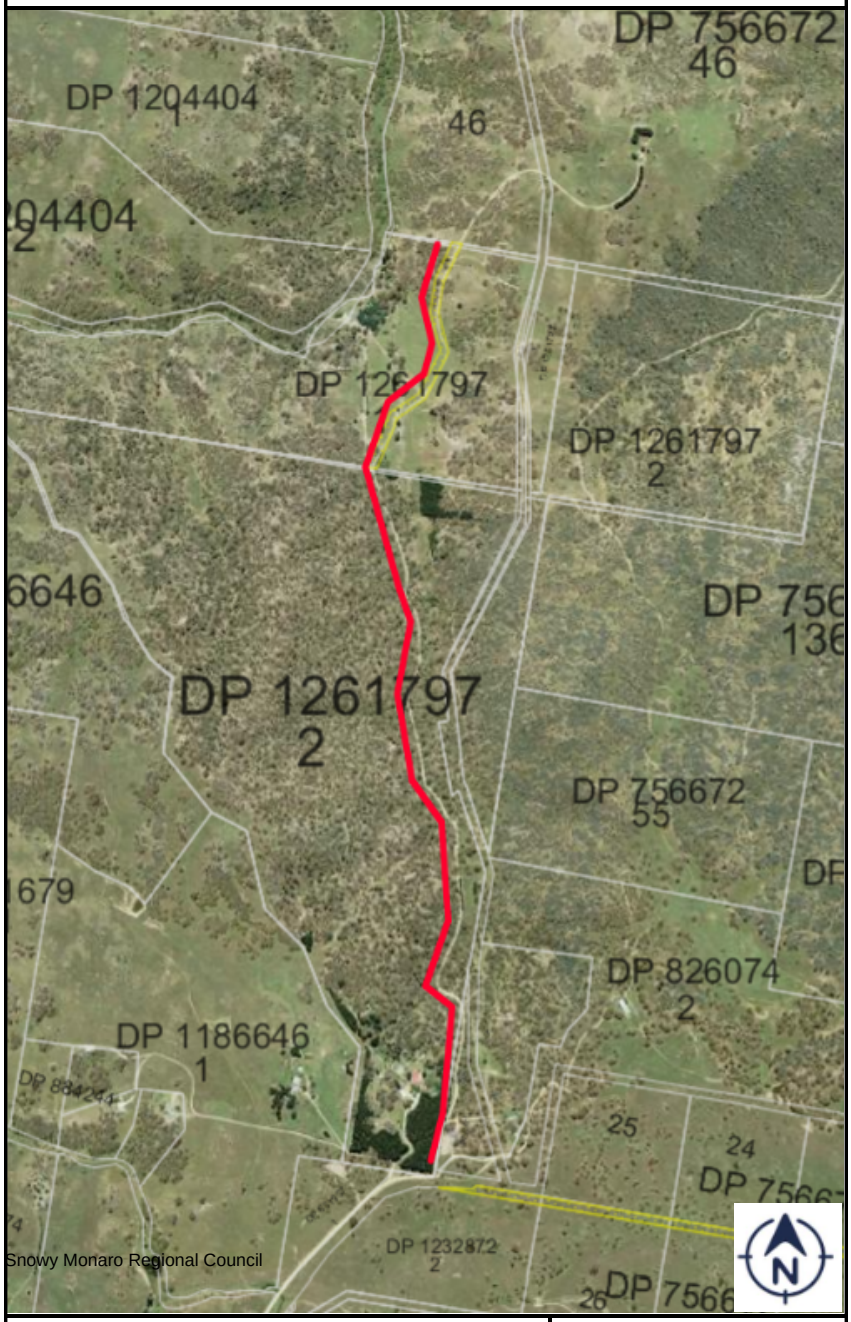
1000 m

N

25-Oct-2022

SNOWY MONARO REGIONAL COUNCIL

**Proposed Sugarloaf Road**




**Annotations**
Proposed Sugarloaf Road
**Administrative Boundaries**
**Road Information**
**Property Information**
lotanno
Text
Text
planextentanno
Text
Text
Easements
Property Information

Disclaimer: While due care has been taken by the Publisher in compiling these maps, no responsibility will be accepted by the Snowy Monaro Regional Council for errors or omissions. The Publisher, to the full extent permitted by law, excludes all warranties, and disclaims any responsibility to any person for loss or damage suffered from any use of this map.

500 m

Scale = 14537.88

Cadastral and Topographic Data:

© NSW Department of Customer Service 2020

20-October-2022

## 9.3.2 POST-EXHIBITION REPORT - AMENDED FEES AND CHARGES

Record No: I23/704

**OFFICER'S RECOMMENDATION**

That Council adopt the amendments to the fees and charges and update the published fees and charges schedule on council's webpage.

**ISSUES**

At the council meeting held 21 September 2023, council resolved to place amended, new and corrected fees and charges on public exhibition for a period of 28 days.

Feedback was sought on:

- Corrections to Land and Property fees and charges
- Increased costs – Care package fees
- New fees – Mountain bike trails
- Adjustments to calculation of various fees – *Environmental Planning and Assessment Act 2021* regulated fees.

Council received three submissions through the Yoursay page detailed in the table below. The three submissions received did not provide comment in response to any of the fees and charges placed on public exhibition, but were comments against existing fees and charges not subject to amendments.

**Submission Responses**

| | Submission | Commentary | Recommended Actions | Estimated Cost |
|---|---|---|---|---|
| 1 | The proposed upcoming rubbish collection for Smiths Road (skip bins) is expected to be an opt-in system where users pay an annual fee (around $240). This fee will discourage many users, particularly those, like myself, with very little household waste. Currently I pay around $100 per year for the single bag of rubbish every second week. Additionally, there appears to be no provision for waste removal for residents who do not subscribe to the | The submission does not relate to the amended fees and charges that were on public exhibition. The concerns raised have been forwarded to Council's Resource and Waste team for consideration in the development of the 2024-2025 Fees and | NIL | NIL |

| | | | | |
|---|---|---|---|---|
| | skip bin program, which seems counter-productive and will result in continuing past practices of burying rubbish on private land. Further, Council rubbish policy should encourage reducing the amount of material going to landfill, but by charging a flat $240?? per year regardless of the size of the household, some residents will no doubt fill the bin unless there is a limit or incentive (like the current fee per bag). I strongly suggest rethinking the fee structure for rubbish removal, particularly for communities like Smiths Road which is a long drive to the Bredbo transfer station | Charges. | | |
| | **Submission** | **Commentary** | **Recommended Actions** | **Estimated Cost** |
| 2 | Over the last couple of years my water rates have gone from $400+ to $1,200+ to $1,600+ per quarter. My water usage is the same. The increase in council fees make it impossible to continue to live here. It is impossible to get anyone to return my calls and messages. | The submission does not relate to the amended fees and charges that were on public exhibition. Concerns raised have been forwarded through to the Water and wastewater team to make contact with the customer to investigate further. | NIL | NIL |
| 3 | As a member of Cooma Car Club I prepare documentation seeking approvals for the 2 weekends per year that hill climbs are conducted for Mt Gladstone. I note that earlier | The submission does not relate to the amended fees and charges that were on public exhibition. | NIL | NIL |

| | | | | |
|---|---|---|---|---|
| | this year Council proposed to charge the club over $600 per year based on a $556 minimum annual rental purported to be a Crown Lands requirement. If such high fees are required there is a strong likelihood that the club will cease holding these events, despite a 13 year history of holding very popular events which bring lots of visitors to the area, most of whom stay at least 2-3 nights.<br><br>There is no information included in the proposed schedule to suggest what fees are proposed to be applied to Mt Gladstone in 2023-24. As such I would suggest that a pro-rata fee based on the crown lands rates would be appropriate. As the club uses the Mt Gladstone reserve for only 2 weekends out of the available 52 weekends per year, then the $556 should be pro-rated in proportion to that use. | The amended fees and charges relate to new fees - mountain bike trails.<br><br>Suggestions made by the Cooma Car Club have been forwarded to the Civic maintenance Team for consideration of the 2024-2025 fees and charges. | | |

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | Low | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |
| Service Delivery | Low | Low | Yes |

The decision to amend the fees and charges is considered low risk. Based on the very small number of submissions received unrelated to the fees and charges that were placed on public exhibition no element of notable risk is identified.

**FINANCIAL IMPACTS**

| | Amount | Details |
|---|---|---|
| Current Annualised Net Cost | 0 | NIL |
| Estimated Annualised Net Cost | 0 | NIL |
| Capital Investment | 0 | NIL |
| Capital Funding Source | 0 | NIL |

The recommendation to adopt the amended fees and charges does not impact council's overall bottom line.

**RESPONSIBLE OFFICER:** Coordinator of Strategy Development.

**OPTIONS CONSIDERED**

The small number of submissions received that were unrelated to the amendments to the fees and charges on public exhibition is the primary reason to adopt the amendments. Full reasoning is provided in the table of submissions and responses above.

**IMPLEMENTATION PLANS**

If the amended fees and charges are adopted, all submitters will be notified of the outcome and council's resolution. The amendments will be incorporated into the 2023-2024 Schedule of Fees and Charges published to council's webpage.

**EXISTING POLICY/DECISIONS**

**9.3.4 AMENDMENTS TO 2023-2024 FEES AND CHARGES**

Record No: I23/561

**COUNCIL RESOLUTION** **1/23**

That Council:

A. Place the amended, new and corrected fees and charges on public exhibition for a period of 28 days.
B. Prepare a post-exhibition report to Council with responses and recommendations from any feedback received.

**Moved Councillor Davis** **Seconded Councillor Williamson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart,*

| | |
|---|---|
| | *Councillor Williamson and Councillor Mitchell.* |
| *Councillors Against:* | *Nil.* |

Section 196A of the *Local Government General Regulation 2021* states that, council must comply with the '*Integrated Planning and Reporting Guidelines for Local Government in NSW'* as published on the website by the department.

**ATTACHMENTS**
Nil

## 9.3.3 DELIVERY PROGRAM PROGRESS REPORT - OCTOBER 2023

Record No: I23/705

**OFFICER'S RECOMMENDATION**

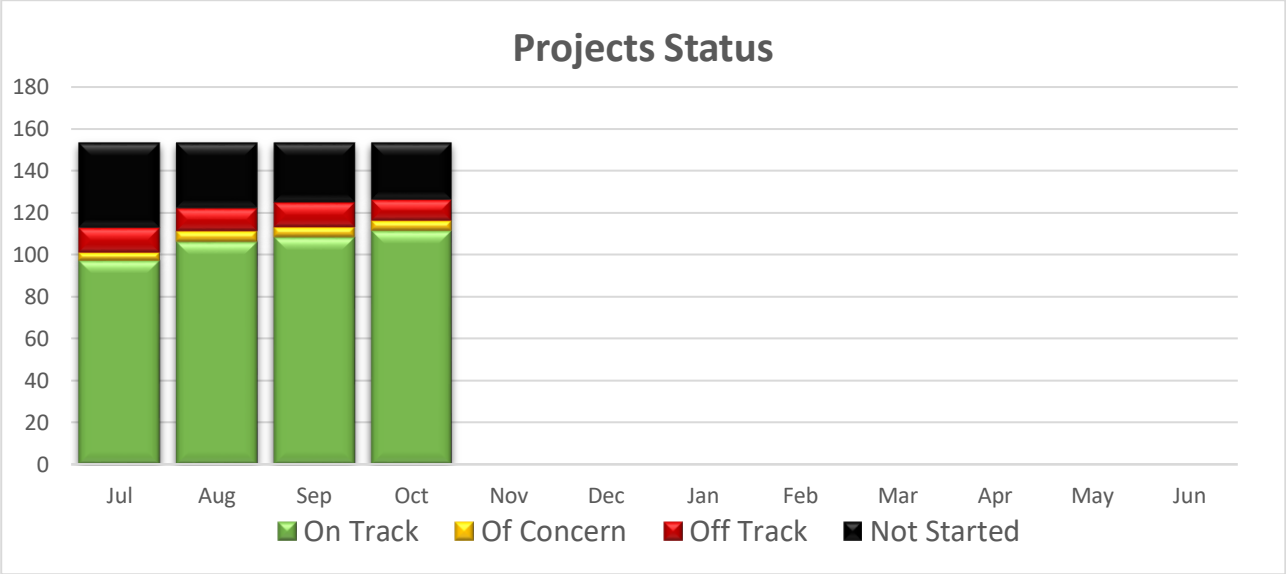
That Council note the delivery program progress report.

**PROJECT DELIVERY**

The revised 2022-26 delivery program has 153 projects identified for delivery over the four year period. We are currently in year two of the delivery program with 125 projects being worked on in the 2023-24 year.

The following chart shows the status against the original plans for the projects to be undertaken. Since the original plans were adopted, variations have been made to due dates.

October saw the commencement of a small number of projects in the Water and Wastewater service area, contributing towards the improvement in the number of projects showing as "not started" in the below graph.




**Project: Yallambee Lodge Extension** **Status: Off track**

This project has paused at design and tender stage. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process.

**Project: Towards Excellence Program** **Status: On Track**

The project is underway. The first phase has three main focus areas, leadership staff are supported, determining the current way of working and starting on identifying the customer journey.

Leadership workshops and assessments have been undertaken and are continuing. These are designed to ensure that all of our people have been given the required support to ensure that everyone is equipped to support and engage in the program and develop a new way of working.

Workshops have also been held to start collating information to determine the current way of working and work carried out within the Infrastructure and Water/Wastewater services. These are the areas that have already had a service review undertaken, and is focused on collecting information on what is currently done. This information will be used to support the development of an unconstrained program of annual works (The works required to be done to provide the current services if there was no funding limits) and the constrained program of works (Based on the available funding, what activities are to be carried out). The remaining Infrastructure Portfolio services are starting through the process of undertaking a service review to develop the current state assessment. They will then go through the same processes of determining the annual works program.

**Project: Development of the new LEP** **Status: Off track**

Council has resolved to undertake further consultation. The loss of key strategic planning staff means that the council does not have the available resources to undertake another round of consultation. Due to this, the project plan is being reviewed to determine the next steps and the resourcing required to undertake the resolved actions.

**Project: Review heritage study** **Status: Of Concern**

We have been unable to replace our strategic planning resources and this means that aspects of our business needs to be prioritised and other work delayed. Among the delayed work will be the heritage study review. While a majority of the work has been completed to the draft stage, the project will be held in abeyance until full team capacity is achieved. Without an active heritage study the council may not be able to access grant funding for the heritage advisory service.

**Project: Prepare and active transport strategy** **Status: On Track**

This project has commenced with Currajong Consultancy being awarded the project. It is expected that community input into this project will commence throughout September 2023 along with internal stakeholder engagement. An adopted active transport strategy will enable grant funding opportunities and identify priorities for footpaths and other active transport links within our towns and villages that will inform our Local Infrastructure Contribution Plans.

**Project: Regional Sport Hall** **Status: On Track**

87% construction complete. Program is delayed due to issue with supply and labour of some components of the interior fit-out. New completion date is now 8 December. Project is on budget. Progress with internal stakeholder regarding operational arrangements and fees and charges is progressing. A management committee has been established and meet regularly. This includes members from Department of Education and SMRC. Operations team are presenting draft fees at this Council meeting.

**Project: Bombala and Cooma Pool Upgrades** **Status: Of Concern**

Swimming pool upgrade works are moving into detailed design stage. The major issue with this project is that the works are anticipated to take in the order of 12 months to complete. This will depend on the results of the tenders, but is a significant risk of impact to the community and will require consultation once timeframes for the works are known. Consultation on gaining input on

the way to undertake the works (closing for a full season or missing two halves) will be undertaken.

Table 1: Listing of projects identified as off track

| Summary of projects currently considered off track to original plans | |
|---|---|
| Fire service and general upgrades for aged care facilities | • Non-essential works on hold while considering the divestment and impact that may have on the approach taken with the facility. |
| Yallambee Lodge new section of facility | • This project has concluded at design and tender stage. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under Council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process. |
| Bobeyan Road upgrade | • Funding remains the most critical issue in delivery of the entire scope of the project. Funding will only allow for around ½ of the original project scope to be completed due to the delaying in funding and the high cost of rock blasting that has been required. Determination of the work that will be undertaken and scoping of the cost for the remaining works are being undertaken.<br><br>Snowy Valley's Council (Construction contractor) have returned, and construction has now recommenced. Jones Plains Bridge construction completed, requiring pavement construction and guard railing before opening to traffic. Scope variation required to reduce the project length to Ashvale Road to Shannons Flat Road.<br>Progress currently under review in preparation for community consultation. Availability of gravel from the Shannons Flat quarry continues to hamper construction. |
| Ryrie Street Michelago extension | • All elements of the bridge have been procured and Transport for NSW have appointed a dedicated project manager to assist move this project ahead with ULRL.<br><br>• The biggest risk to the project remains dealings with UGLRL and the delays due to their process. Construction paperwork has been lodged with UGLRL, and awaiting progression (estimated early November). Process of gaining approvals to |

| Summary of projects currently considered off track to original plans | |
|---|---|
| | undertaking the work taking an extremely long time. |
| Jindabyne Town Centre improvements | • Impacted by uncertainty around proposed work within the special activation precinct planning. |
| Lake Jindabyne Shared Trail | • Significant planning work was not undertaken prior to the project being funded resulting in the project being behind schedule and underfunded.<br>• Project scope variation to remove Creel Bay to Kalkite section is awaiting approval.<br>• Late land acquisitions may push the underpass construction closer to next ski season, which is not favourable due to TfNSW not allowing works to be undertaken during this period.<br>• The project plan required maintenance to be undertaken by community volunteers. This has not been confirmed. Identifying funding for ongoing maintenance and operations may cause a hold point in the project before tenders are called for. |
| Delegate School of Arts | • The original trade estimate report indicated that there was a $202,000 shortfall, even with additional funds secured. The project may still fall short of approximately $76,000 meaning the project will unable to be completed with the current scope of works. |
| Jindabyne landfill rehabilitation and capping | • When developing the waste strategy it was identified that due to the cost of operating landfills the best outcome was the development of a transfer station and centralising landfill operations. This needs to be completed prior to rehabilitation of the site. Currently works is being undertaken on the costing of the required facility. |
| Development of the Integrated Water Cycle Management (IWCM) Strategy and Grey Water Management Plan | • A new resource has been employed during October to commence this project. Two water security projects are currently being scoped. |
| Development of the new Local Environmental Plan (LEP) | • Council has resolved to move forward with the development of a community reference group for the development of the LEP. Limited Strategic Planning resources continue to be problematic with ensuring progress. |

## SERVICE DELIVERY

### Service Area: Corporate Projects – Cooma North Ridge – Community Place for Space

Council's Corporate Project team have been working with the local community on the Cooma North Ridge Reserve over the last two financial years with funding sourced from various grants. The project involved upgrading various walking trails, installation of wayfinding signage and completion of car parking areas. This project is a fantastic example of our community and Council working together in partnership to enhance a well-loved and visited part of our region.

### Service Area: Resource and Waste

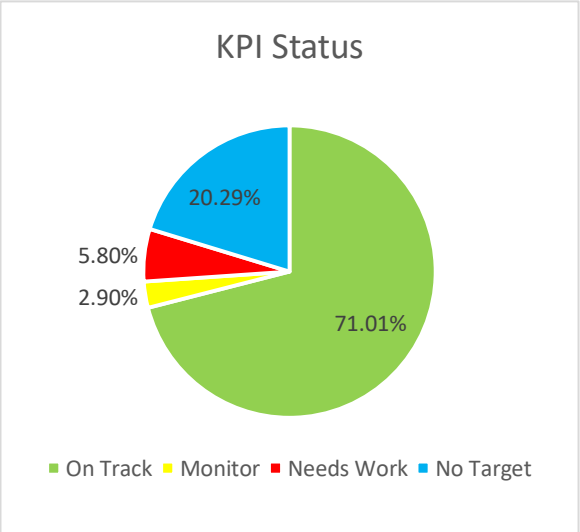
The capping and rehabilitation of the Delegate legacy landfill site has been completed. It is planned that the areas around the landfill area will be planted out with more trees, including snow gums. While the land is classified as contaminated, and any future use cannot be predicted or expected, this work will make the area look pleasant.

The design for the Cooma compost facility has been revisited to reduce costs relating to earthworks. Due to the cost grant funding will now be sought to minimise the impact on charges required for the service. As these works are required to meet a mandated NSW government waste target it is considered there is a good chance of grant funding, but the process of seeking this funding may delay the completion of the project.

### Service Area: Information Technology and Communications

Council has taken a significant step forward in meeting the NSW Government requirements in relation to cybersecurity. New systems have been put into place that actively monitor for existing and emerging cyber threats and provides real time response capabilities. Council is now meeting the majority of the requirements for cybersecurity.

## KEY PERFORMANCE INDICATORS

| KPI | Actual | Target | Commentary |
|---|---|---|---|
| % KPI's on target   | 71.01% | 75% | KPI's Needing work<br>▪ <15 water main breaks per 100km of water main/year<br>▪ <20 repairs and chokes per 100km/year |

| KPI | Actual | Target | Commentary |
|---|---|---|---|
| % projects/actions on target | 33.79% | 33.33% | Council is 16 months into a 48 month Delivery Program. We are tracking well ahead of the calculated progress target of 31.25% to this point with our principal activities and commenced projects. There are still several projects that are not due to commence until years three and four of the Delivery Program. |

| Performance Measures | Period | Unit | Target | Actual | Comment |
|---|---|---|---|---|---|
| <15 water main breaks per 100km of water main/year | Month | # | 12.00 | 22.00 | The number of water main breaks for the month is unusual.<br>Further investigation is underway to determine the likely reasons. |
| <20 repairs and chokes per 100km/year | Month | # | 12.00 | 38.00 | The winter peak period has seen an increase in sewer mains breaks. A combination of aging infrastructure and increased load is the likely reason. |

**RESPONSIBLE OFFICER:** Coordinator Strategic Planning.

**ATTACHMENTS**

1. Delivery Program Progress Report - October

SNOWY MONARO
REGIONAL COUNCIL

# Delivery Program Progress Report -October 2023

## 1 Jul 2023 To 5 Nov 2023

Camms.

Print Date: 05-Nov-2023

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

## Strategy Summary

**1 Jul 2023 To 5 Nov 2023**

| Completed | Deferred | In Progress | Not Started |
|---|---|---|---|
| 34 | 1 | 195 | 28 |

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: Our health allows us to live an enjoyable lifestyle** | | | | | |
| **Outcome : Facilities are in place to encourage healthy lifestyles** | | | | | |
| Undertake routine inspections of skin penetration premises | Manager Built and Natural Environmen | 01-Jul-2023 | 30-Jun-2026 | Not Started | 0% |
| **Comment:** Program not yet commenced for 2023/24. Assessments will be undertaken and completed during summer. | | | | | |
| Operate and maintain Council owned caravan parks and campgrounds | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 40% |
| **Comment:** All Council Caravan Parks were open and available in October 2023.Site availability is being managed through Newbook as a visual for community. | | | | | |
| Maintain amenities throughout the region | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 30% |
| **Comment:** 25/09/23 - In general staff and contractors have worked extremely hard to keep cleanliness standards of public toilets high. With high traffic volumes this has been a challenge. Some service issues in Nimmitabel have seen the reduction in cleaning cycles with members of other teams having to go above and beyond to cover shortfalls. the situation is being followed up hopefully with a permanent solution. Jindabyne Banjo Patterson toilets had to be closed temporarily due to complete failure of both septic pumps. These were replaced within a week and the toilets operational again. Many small damages have taken place across the region in public toilets, with the amazing effort of the two Land and Property maintenance staff, the majority of issues are repaired in a timely manner. | | | | | |
| Bombala Apex Caravan Park – upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | Completed | 100% |
| **Comment:** Status: Project complete, main Switchboard upgraded<br>Issues: Minor issue with sensor light<br>Risk: N/A<br>Next Step: Update AGL bill to accommodate new main switch.<br>Budget: On budget<br>Communications: facilities updated on completion | | | | | |
| Undertake routine inspections of commercial swimming pools | Manager Built and Natural Environmen | 01-Jul-2023 | 30-Jun-2026 | In Progress | 34% |
| **Comment:** Water sampling of our swimming pools which are now operational has recommenced. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: Our health allows us to live an enjoyable lifestyle** | | | | | |
| **Outcome : Facilities are in place to encourage healthy lifestyles** | | | | | |
| Cooma North Ridge - Community Place for Space | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 90% |
| **Comment:** Project is progressing well with all wayfinding signages, various walking trails upgraded and car parking areas completed. The trail being well used by community and visitors. | | | | | |
| Undertake inspections of food premises to determine compliance with the Food Standards Code | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 52% |
| **Comment:** Food premises inspections recommenced in August with program rapidly moving forward. The focus has been on the premises assessed in July and August. Council is on track to inspect 100% of the food premises by mid January 2024. | | | | | |
| **Outcome : Have in place (and accessible to everyone) quality aged, disability and health services that support our population through all life stages** | | | | | |
| Deliver Commonwealth Home Support Programme (CHSP) and Home Care Packages in accordance with Aged Care Quality Standards | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |
| **Comment:** Services continue to be delivered in accordance with our service agreement despite not met findings in the recent accreditation audit. The Plan for Continuous Improvement (PCI) is being actioned with diligence. | | | | | |
| Review service delivery options for Council Commonwealth Home Support Programme (CHSP), Home Care Packages and Community Transport | Manager Community Services | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| **Comment:** Has not commenced at this point. | | | | | |
| Maintain governance in the delivery of community services | Manager Community Services | 01-Jul-2023 | 30-Jun-2026 | In Progress | 8% |
| **Comment:** The Committee met in September and presented to the Committee reports as per the governance commitment. Two community members came along as observers. The next meeting is to be held in November 2023. | | | | | |
| Fire service and general upgrades for aged care facilities | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2024 | In Progress | 15% |
| **Comment:** Project grant funds have been awarded through the Department for Health ACAR program. Tender for the works has been run and awarded, however is on hold pending outcome/s of the divestment process. | | | | | |
| Divestment of Residential Aged Care | Manager Community Services | 01-Jul-2022 | 30-Jun-2024 | In Progress | 31% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: Our health allows us to live an enjoyable lifestyle** | | | | | |
| **Outcome : Have in place (and accessible to everyone) quality aged, disability and health services that support our population through all life stages** | | | | | |
| **Comment:**<br>At the July 2023 Council meeting, Council resolved to divest Yallambee Lodge to Respect Aged Care. Throughout the reporting period, meetings with staff, residents and relatives has occurred working with them on the proposed transition to Respect. Further meetings are scheduled to occur throughout August 2023. Meetings have been occurring between staff and Council as well as Respect who came to Cooma to meet with staff and residents on 8 August 2023 as part of the broader divestment.<br><br>The decision to close Snowy River Hostel has been deferred until consultation with the community occurs in August 2023. A report will be prepared for the September 2023 Council meeting. One meeting was held in 15 August 2023 with the Berridale Community and another meeting is scheduled for Jindabyne on 30 August 2023. | | | | | |
| Yallambee Lodge new section of facility | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |
| **Comment:**<br>This project has concluded at Design and Tender. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under Council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process. | | | | | |
| Provide Residential Aged Care in accordance with Aged Care Quality Standards | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 32% |
| **Comment:**<br>We continue to work collaboratively with our local hospital, community service providers and the community to ensure all requests for respite and permanency are considered for suitability based on clinical needs. We continue to review and update our continuous improvement plan to ensure that reflects improvement on identified trends and general operations. Yallambee Lodge continues to operate at high levels of occupancy and it is responsive to the needs of our hospital and our community. All enquiries for Snowy River Hostel are considered and assessed for suitability, currently, the Hostel is at 42% capacity. The current demand of incoming residents presents a challenge in terms of meeting clinical needs with our current operational model at the hostel. | | | | | |
| **Goal : Our Community: Our region's cultural identity is respected and embraced** | | | | | |
| **Outcome : Preserve and protect historically significant sites** | | | | | |
| Organise interments and maintain accurate records | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>Council has received six reservations and five internments. No complaints were received. | | | | | |
| Heritage Strategy - review | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2025 | In Progress | 60% |
| **Comment:**<br>The Heritage Strategy Review has commenced with all background research completed and a first draft authored. It is hoped that public exhibition of the draft can be undertaken prior to the end of the 23-24 financial year. | | | | | |
| 'Big Trout' restoration in Adaminaby | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: Our region's cultural identity is respected and embraced** | | | | | |
| **Outcome : Preserve and protect historically significant sites** | | | | | |
| **Comment:**<br><br>• Accomplishments & Completions.<br>Restoration work on the Big Trout sculpture will commence 23rd October and take approx. 3 weeks<br><br>• Critical Issues<br>Response from Telstra about the fate of cable through the area has been received. It will have an impact on the timing of completing the landscaping work.<br><br>• Next Steps<br>Landscape design planning is on hold until issues with Telstra cables is sorted..<br><br>• Budget Status<br>No further expenditure.<br><br>• Key Items for Communication<br>Protocol for membership of the PEG.<br>Scope of work for the whole project. | | | | | |
| Maintenance of Council's cemeteries | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>With the weather warming up Council's mowing maintenance program has recommencing. However, with the dry weather the amount of mowing should be less than previous years. Council is reviewing the amount of mowing required with contractors. | | | | | |
| **Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced** | | | | | |
| **Outcome : A wide range of community and cultural events are held** | | | | | |
| Support the coordination and delivery of events for key annual celebration days such as Women's Week, Seniors Festival, Youth Week, Reconciliation Week, NAIDOC Week, Mental Health Month, International Day of People with Disability | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:**<br>In the first week of July 2023 Council delivered three NAIDOC week events in total, with one event held at the townships of Jindabyne, Cooma and Michelago. The event was guest indigenous artist, Gail Neuss undertaking indigenous art sessions for the community. Positive feedback has been received from those that attended. | | | | | |
| Support community groups to plan and deliver their own events, access grant funding and enable volunteerism | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced** | | | | | |
| **Outcome : A wide range of community and cultural events are held** | | | | | |
| **Comment:**<br>A significant amount of staff resources have gone towards supporting community groups to plan and deliver their own events, access grant funding and enable volunteerism. An example of this is Council collaboration with Schools and community's to run the NAIDOC week events.<br>Council is working with South East Arts to develop a Arts and Culture Strategy in 2023. This will occur in conjunction with the Arts and Culture Committee. South East Arts are currently developing a draft strategy for consideration of Council and the Committee. A draft Strategy is being internally reviewed by Council staff before being provided to the committee for consideration. A workshop with key staff was held on 2 June 2023 with further review to be undertaken. | | | | | |
| Deliver Youth Services in collaboration with other providers, targeting priorities as identified through the Youth Advisory Committee | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 75% |
| **Comment:**<br>SMRC maintains collaborative connections with external providers and holds monthly meetings with the Youth Advisory Committee to guide the Youth Services program in their planning of activities, programs and to look for opportunities to build a stronger program across the region. Our youth program is growing in capacity and will deliver more activities and support more young people in future as we roll out the RYDER Program | | | | | |
| **Outcome : Land use planning strategies are developed to support and enhance the town, village and rural lifestyle of the region through balanced development** | | | | | |
| Undertake development compliance of unauthorised works | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 32% |
| **Comment:**<br>For the Month of September, 4 Compliance matter were brought to Councils attention. 2 have been contacted, with 2 yet to be actioned as they have only recently been lodged | | | | | |
| Undertaking Councils regulatory role in fire safety of buildings | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 32% |
| **Comment:**<br>Annual Fire Safety statements are being processed by relieving staff due to role not being filled. | | | | | |
| Undertake assessment and provide advice relating to Development Engineering Services provided by Council | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>Advice is provided on an on-going basis in relation to Engineering requirements for Development activities<br>For the period 26/9/23 to 24/10/23 33% of total S138 applications processed within 40 days (6 applications)<br>20% of S138 applications relating to DAs processed within 40 days (5 applications)<br>1 S138 applications not relating to DAs processed<br>2 subdivision work certificates issued | | | | | |
| Assess certificate applications and determine them in line with legislative requirements | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 32% |
| **Comment:**<br>In the month of September - up until the 22nd, there were 11 Construction Certificates lodged. Council were the PCA for 2 of these, with Private Certifiers responsible for 9 not including modifications. There were 3 Complying Development Certificates, both issued by Private Certifiers. Council were the PCA for 2 of these with a Private Certifier responsible for the 1 | | | | | |
| Undertake application, assessment and inspection of plumbing and drainage works | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced** | | | | | |
| **Outcome : Land use planning strategies are developed to support and enhance the town, village and rural lifestyle of the region through balanced development** | | | | | |
| **Comment:**<br>Inspections undertaken upon request | | | | | |
| Provide planning and related certificates in accordance with statutory requirements | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>System limitations prevent the accurate reporting of number of property certificates issued within 10 days of payment. For the period 26/9/23 to 24/10/23 258 property certificates were issued (131 Certificates previous period) | | | | | |
| Undertake assessment of Development Applications within statutory timeframes | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>For period 26/9/23 to 24/10/23 68% of residential DAs determined within 40 days ('Stop the Clock' days excluded from calculations)<br>For period 26/9/23 to 24/10/23 73% of non-residential DAs determined within 40 days ('Stop the Clock days excluded from calculations).<br>in this period, 50% of residential applications (7 of 14 applications) in the broader Jindabyne area were in relation to dual occupancy/secondary dwellings, or multi unit developments | | | | | |
| Provide advice and encourage proactive management of heritage in our local area | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>Completed for 2022/2023.<br>Heritage advisor visits monthly to provide appointment opportunities for applicants. | | | | | |
| Assess Planning Proposals | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:**<br>Relevant Planning Proposals Received by Council are being appropriately assessed in accordance with Council policy and NSW Government Guidelines. As of August 2023 Council has one active planning proposal. A gateway determination has been issued for 56 Hilldowns Road Kalkite and agency consultation has been completed. Further work is required by the proponent to address concerns raised by BCD, TfNSW and Heritage NSW. Biodiversity certification of the site is being pursued and Council are working with the proponent on a DCP to address other concerns. Public consultation commenced for a period of 30 working days, with an extension of an additional three weeks for the community to review traffic count data. Two face to face sessions have been held with consultation closing 11 September 2023. A site inspection with Councillors and community meeting has also been held throughout September. | | | | | |
| Administer swimming pool compliance in line with legislation | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 32% |
| **Comment:**<br>One application for a compliance certificate was lodged in the month of September. The Certificate has been issued | | | | | |
| **Goal : Our Community: We are a safe and caring community** | | | | | |
| **Outcome : Organisations are supported and encouraged to foster respect, inclusivity and safety** | | | | | |
| Community development supports and facilitates internal and external committees, including S355 and interagency | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Community: We are a safe and caring community** | | | | | |
| **Outcome : Organisations are supported and encouraged to foster respect, inclusivity and safety** | | | | | |
| **Comment:**<br>Council is continuing to run various committees including interagency and Arts and Culture. Interagency had a planning day in February 2023 and met again on 13 April 2023. The Arts and Culture Committee also met on 25 May 2023.<br>Council resolved to place the RAP on public exhibition in December, public exhibition concluded on 22 March 2023. Council staff are in the process of reviewing the feedback received. Working group will meet to consider the feedback received and advise on next steps.<br>Draft policy, draft framework and draft reporting guide have been prepared. Project group meets once a month and project is anticipated to be ongoing. A Council staff representative attended an online forum held by Office of the Children's Guardian and Local Government NSW. An update was provided at the October Senior Management Team (SMT) Meeting. A new self assessment has been undertaken and an organisational plan has been prepared. | | | | | |
| Undertake Disaster Risk Reduction Fund Community Preparedness Project | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2025 | In Progress | 13% |
| **Comment:**<br>Reconstruction NSW approved milestone report and release second round of funding. Scoping workshops continuing, P-CEP workshops undertaken in collaboration with other support agencies. | | | | | |
| **Outcome : Proactive crime prevention actions protect the community** | | | | | |
| Combating antisocial behaviour and activating spaces under the NSW Graffiti Management Grant | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2024 | In Progress | 40% |
| **Comment:**<br>25/09/23- Pathway LED solar lights have been installed along the footpath between Thredbo Terrace and Gippsland Street Jindabyne.<br>Another contractor has withdrawn from being able to deliver the speakers within Centennial Park.<br>Awaiting third contractors proposal and installation. Aiming for early November if all goes to plan. | | | | | |
| **Outcome : Volunteering programs are in place to help those in need in the community** | | | | | |
| Provide community transport services to the region | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |
| **Comment:**<br>The Community Transport program have been able to successfully support all request for Community Transport services during this reporting period.<br><br>The Community Transport Program has met all transport requests that have been made throughout this reporting period.<br>We have met with the Communications Team to formulate a marketing plan for the Community Transport Program throughout the Snow Monaro region. It is expected that the Community Transport Program are connecting with more community members throughout the region and supporting more community members with their need for Community Transport services. | | | | | |
| **Goal : Our Economy: Have increased work opportunities available enhanced by innovation** | | | | | |
| **Outcome : Ensure important agricultural and forestry land is identified and continues to be used for agricultural and forestry production** | | | | | |
| Eliminate new weed incursions | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |

## Snowy Monaro Regional Council (SMRC) 2023/2024 DP

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Economy: Have increased work opportunities available enhanced by innovation** | | | | | |
| **Outcome : Ensure important agricultural and forestry land is identified and continues to be used for agricultural and forestry production** | | | | | |
| **Comment:** Council is committed to eliminating, preventing and minimising the risk posed by weeds to the local community. Several new weed incursions are known to exist in the Snowy Monaro region, eg Orange Hawkweed and Coolatai grass. Elimination efforts are prioritised on these weeds throughout late Spring and summer during their growth periods. On-going inspections continue to focus on identifying further incursions of these and other high priority weeds. The invasive water weed, Arrowhead sagittaria was reported in the Murrumbidgee River during May and is the subject of a surveillance program for spring 2023. Due to the warm, dry conditions leading into summer 2023, Orange hawkweed is maturing far earlier than normal. Surveillance and control activities are accordingly being directed towards the hawkweed eradication program earlier than expected. Additional resources are being directed into surveillance within Kosciuszko National Park in accordance with the NSW Hawkweed Eradication Program review | | | | | |
| **Outcome : Identify actions to encourage increased manufacturing** | | | | | |
| Support key local industries | Coordinator Economic Development and Industry | 01-Jul-2022 | 30-Jun-2026 | In Progress | 35% |
| **Comment:** Support for local industries at present is focussed on the Bombala Activation Plan and Polo Flat Masterplan. | | | | | |
| **Outcome : Improve the value generated from tourism** | | | | | |
| Support Regional Growth and Development NSW to deliver critical projects within the SAP Program | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 10% |
| **Comment:** Monthly meetings held with RGDC and Infrastructure program manager. Ensuring Council capital works projects are considered within the planning for the SAP. | | | | | |
| Investment Attraction Strategy | Coordinator Economic Development and Industry | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| **Comment:** Preparation of the investment attraction strategy continues but majority of work scheduled for first half of 2024. Nothing further of significance to report from the previous month. | | | | | |
| Develop a SMRC Tourism Strategy to support and grow the regions tourism industry to replace Destination Management Plan | Coordinator Economic Development and Industry | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| **Comment:** Work on the new tourism strategy is in progress but much of the work will take place in the first half of 2024. Nothing further of significance to report from the last month. | | | | | |
| Monaro Rail Trail - Undertake investigation and scope the Monaro Rail Trail | Coordinator Economic Development and Industry | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:** Work is continuing on a Trail Development Plan for stage 2 and biodiversity and biosecurity plans for stage one, along with a revenue study looking at non-council revenue streams for the rail trail to fund ongoing maintenance. An economic impact report for each town along the route is also being undertaken at present. Following Council's resolution at its October meeting the grant application for $1m to the Investing in Our Communities Program is being prepared for the MRT at Bombala. | | | | | |
| Grow and expand online presence of tourism information and promotion | Coordinator Economic Development and Industry | 01-Jul-2022 | 30-Jun-2026 | In Progress | 32% |
| **Comment:** The VCs have continued to post information on socials and the regional events calendar. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Economy: Have increased work opportunities available enhanced by innovation** | | | | | |
| **Outcome : Improve the value generated from tourism** | | | | | |
| Continue to develop tourism data collection and reporting | Coordinator Economic Development and Tourism | 01-Jul-2022 | 30-Jun-2023 | In Progress | 55% |
| **Comment:** Have solved the calibration issue with traffic sensors and in process of redeploying them to field. | | | | | |
| Tourism promotion and support of local events | Coordinator Economic Development and Tourism | 01-Jul-2023 | 30-Jun-2026 | In Progress | 37% |
| **Comment:** The Tourism unit continue to distribute the What's On newsletter weekly and maintain the online calendar of events. Events Officer currently working on the final events for Reconnecting Regional Communities grant which finishes early in the new year. Further events were approved by Council under the Funding Support for Events Policy. | | | | | |
| Provide input into the development of the Snowy Mountains Special Activation Precinct (SAP) | Coordinator Economic Development and Tourism | 01-Jul-2022 | 30-Jun-2026 | In Progress | 35% |
| **Comment:** Jindabyne DCP to go on exhibition from 8 November till Christmas. Also working through re-prioritising projects following state budget cuts to SAP. | | | | | |
| **Goal : Our Economy: Improve the affordability of living within the region** | | | | | |
| **Outcome : Develop high value employment opportunities** | | | | | |
| Support and encourage local business | Coordinator Economic Development and Tourism | 01-Jul-2022 | 30-Jun-2026 | In Progress | 35% |
| **Comment:** The ED team have been coordinating the Building Better Finance program which is now beginning to be publicised. The BBF allows business to take out low interest long term full cost loans to carry out environmental improvements to their business, which can often generate savings for the business. | | | | | |
| **Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected** | | | | | |
| **Outcome : Implement programs that manage the impacts on vulnerable environments** | | | | | |
| Street furniture and recycle bins | Manager Resource and Waste | 01-Jul-2023 | 30-Jun-2026 | In Progress | 15% |
| **Comment:** Street bins are currently on order for Sharp Street, Cooma and further will be ordered and placed in Bredbo Village | | | | | |
| Minimise the risk posed by widespread weeds on the economy, environment and community | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:** Inspection and education programs are progressing well for the 2023/24 financial year | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected** | | | | | |
| **Outcome : Monitoring the environmental assets including our air, land and waterways to ensure they are protected** | | | | | |
| Undertake routine inspections of cooling towers | Manager Built and Natural Environmen | 01-Jul-2023 | 30-Jun-2026 | Not Started | 0% |
| **Comment:** No programmed activity at this stage. The program to inspect and test the only cooling tower will commence when the months begin to warm. The risk of legionella infections increases during the warmer months. | | | | | |
| Respond to environmental complaints | Manager Built and Natural Environmen | 01-Jul-2023 | 30-Jun-2026 | In Progress | 34% |
| **Comment:** Environmental complaints were responded to as soon as possible. Council attended to three environmental complaints in October 2023. | | | | | |
| Undertake routine inspections of liquid trade waste systems | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 70% |
| **Comment:** Council's Backflow Prevention and LTW Officer has been moving rapidly through the current list of premises with Liquid Trade Waste Permits. This includes the follow-up of businesses who's permits have lapsed. The program has seen 100% of the premises in Cooma with permit assessed. The program has introduced a self-reporting element. This has proven to both popular and effective in documenting compliance with permit conditions with a 99% of premises sending Council their regular maintenance and service receipts. | | | | | |
| Undertake routine inspections of on-site sewage management systems | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:** The region has 6,241 registered on-site sewage management systems. We are reviewing our records to ensure all locations with on-site sewage management systems are accounted. An additional 54 premises were inspected in October. | | | | | |
| **Outcome : Undertake programs that prevent degradation of the environment** | | | | | |
| Educate the community on weeds biosecurity matters | Manager Built and Natural Environmen | 01-Jul-2023 | 30-Jun-2026 | In Progress | 33% |
| **Comment:** Spring media campaign has commenced with articles drafted for Serrated tussock, African lovegrass, Chilean needle grass and Orange hawkweed. Letterdrop of Orange hawkweed flyers in Adaminaby area. Presentations given to Michelago community at Weed whacking workshop and Living with Lovegrass workshop. Staff attended the Cooma Trade expo to highlight the objectives and achievements of Council's Biosecurity team | | | | | |
| Respond to illegal dumping activities, investigate all reports and arrange for clean-up and removal of waste | Manager Built and Natural Environmen | 01-Jul-2023 | 30-Jun-2026 | In Progress | 34% |
| **Comment:** All complaints received were entered into RIDonline. Council reported 3 matters. The matter under investigation from September 2023 was successfully finalised. | | | | | |
| Undertake educational programs in relation to waste management | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 8% |
| **Comment:** Education Engagement Officer has had a busy month delivering nine presentations and one pop-up stall to our Cooma community this period as we relaunch our FOGO messaging in an aim to reduce contamination and refine educational material before rolling out the service to the whole LGA in 2025. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected** | | | | | |
| **Outcome : Undertake programs to remediate degraded environmental areas** | | | | | |
| Rehabilitation of legacy landfill Site – Cathcart | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2024 | In Progress | 15% |
| **Comment:**<br><br>• Accomplishments & Completions<br>Requests for Quotes have been received from three contractors. Hopefully, work will commence in early October.<br><br>• Critical Issues<br>Nil at this stage<br><br>• Next Steps<br>Fencing to commence<br><br>• Budget Status<br>Analysis of the costs from the RFQ, there may be a need to transfer money between Work Orders..<br><br>• Key Items for Communication<br>Council has gone out all to meet the requirements of NSW EPA and NSW NPWS. It is hoped that this project will be completed by the end of 2023 | | | | | |
| Rehabilitation of legacy landfill Site – Maffra Old Cooma Tip | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2026 | In Progress | 5% |
| **Comment:**<br><br>No further actions. | | | | | |
| Jindabyne Landfill rehabilitation and capping | Manager Corporate Projects | 01-Jul-2024 | 30-Jun-2026 | Deferred | 15% |
| **Comment:**<br>ACCOMPLISHMENTS & COMPLETIONS: This project is currently on hold until the new Resource Recovery Centre (RRC) is built.<br><br>CRITICAL ISSUES: Nil - to be updated once the project recommences.<br><br>RISKS: Nil - to be updated once the project recommences.<br><br>NEXT STEPS: Nil - to be updated once the project recommences.<br><br>BUDGET STATUS: The existing water monitoring bores at Jindabyne Landfill have not accumulated any water in recent years, preventing EPA water monitoring to be carried out. The EPA is aware of this and has requested that when the landfill is closed that Council drill additional water monitoring bores, the cost for which was quoted (in 2022) as $81,620.<br><br>KEY ITEMS FOR COMMUNICATION: This project will be put on hold until the new Resource Recovery Centre (RRC) is built at Jindabyne. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected** | | | | | |
| **Outcome : Undertake programs to remediate degraded environmental areas** | | | | | |
| Rehabilitation of legacy landfill Site – Old Dry Plains Rd | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2026 | In Progress | 5% |
| **Comment:**<br><br>• Accomplishments & Completions<br>An on-site inspection by the NSW EPA has been requested for Q2 FY 23/24 for the site. This will allow for a joint discussion on the development of a plan to address any issues arising from the inspection. The timeline for the completion of the project implementation of the investigation plan will be carried out in FY 24/25, and the plan will hopefully be finalised during FY 26/27.<br><br>• Critical Issues<br>Nil at this stage<br><br>• Next Steps<br>The site will need to have a land survey completed.<br><br>• Budget Status<br>No expenditure as yet<br><br>• Key Items for Communication<br>The timeline for the completion of the project is in conjunction with Maffra Road Legacy Landfill Project. | | | | | |
| Rehabilitation of legacy landfill Site – Bibbenluke | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| **Comment:**<br><br>• Accomplishments & Completions<br>RFQ for fencing of the site has been sent out. Awaiting responses<br><br>• Critical Issues<br>Nil at this stage<br><br>• Next Steps<br>An RFQ has been called for the fencing of the site, in line with specifications and conditions.<br><br>• Budget Status<br>Comparing this site with the Cathcart site, it may come in less.<br>.<br>• Key Items for Communication<br>Council has gone out all to meet the requirements of NSW EPA and NSW NPWS. It is hoped that this project will be completed by the end of 2023 | | | | | |
| Delegate Landfill cap and close | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |

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| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected** | | | | | |
| **Outcome : Undertake programs to remediate degraded environmental areas** | | | | | |
| **Comment:**<br><br>• Accomplishments & Completions<br>The Contract for the Capping and Rehabilitation of the Delegate Legacy Landfill site has been completed. The process also included the removal of the existing green waste and any unsuitable fill material off-site. The existing suitable spoil on-site was used to cover the open cells that were previously used to dispose of the community's rubbish. Once the site had a covering of soil, a layer of hi-vis marker fabric was placed over the entire landfill site and anchored in place. A capping layer of 400 mm thick was placed over the old landfill. All of this work aims to stop rainwater from penetrating into the old landfill rubbish and releasing contaminated leachate.<br>A further 100 mm layer has also been spread with grass seed to help control erosion. It is planned that the areas around the landfill area will be planted out with more trees, including Snow Gums. While the land is classified by Council as contaminated, and any future use cannot be predicted at least the area can be made to look pleasant.<br><br>• Critical Issues<br>Nil<br><br>• Next Steps<br>Waiting for Environmental Consultant to issue the final report and new tarp-covered bins for the transfer station.<br><br>• Budget Status<br>Completed under budget, but one month late due to COVID-19 and weather conditions.<br><br>• Key Items for Communication<br>The work has been completed, including a new layout for the transfer station. Opening hours will revert to the previous hours of operation. | | | | | |
| Rehabilitation of legacy landfill Site – Dalgety | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| **Comment:**<br><br>• Accomplishments & Completions<br>Waiting for availability of Council crew to complete works.<br><br>• Critical Issues<br>Nil at this stage.<br><br>• Next Steps<br>Need to organise a work crew to install the material.<br><br>• Budget Status<br>Under budget.<br><br>• Key Items for Communication<br>This project will only impact a small area of the whole site – only the area of the landfill and only for erosion control. | | | | | |

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| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Environment: Have in place land use controls that protect the natural environment landscape including visual and scenic values** | | | | | |
| **Outcome : Develop land use plans so that development is sensitive to the region's natural environment and heritage** | | | | | |
| Consolidated Development Control Plan (DCP) | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2026 | In Progress | 10% |
| **Comment:**<br>Some minor amendments to the current three LEP's have been made in regards to flood prone mapping. The Jindabyne DCP has been drafted to commence public exhibition on 8 November 2023 for 28 days. This DCP will form the template for the consolidated DCP once the new LEP is made. | | | | | |
| Development of the new Local Environmental Plan (LEP) | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 50% |
| **Comment:**<br>Draft Rural Land Use Strategy and Draft Settlements Strategy have been developed, along with a draft LEP. Once the land use strategies have been adopted, the Planning Proposal initially lodged with the department of planning can be reactivated to progress towards public consultation of the draft LEP. Council resolved at the September meeting to form the CRG to finalise strategies. | | | | | |
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Facilities exist to safely deal with waste from the community** | | | | | |
| Provision of resource recovery and waste facility services across the region such as operation of waste facilities, transfer stations and buyback stores (ScrapMart) | Manager Resource and Waste | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:**<br>Resource and Waste facilities are operational and continue to provide the community a safe and environmentally friendly way to dispose of materials.<br>Council staff and EPA staff have undertaken site visits for four of the listed legacy sites, Council has received a report from the EPA listing the required action for each of these sites. It is a very favorable report with achievable actions.<br><br>The Manager has commenced conversations with site supervisors regarding the potential planning to transition one of the current sites from a Transfer Station to Bank of Bins | | | | | |
| Jindabyne Resource Recovery Centre | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 35% |
| **Comment:**<br>ACCOMPLISHMENTS & COMPLETIONS: Council has submitted a grant EOI for the Growing Regions Program to source 50% funding for the new RRC. Designs are being finalised for DA submission, however DA submission is on hold while Council investigates changing the land zoning (to match that of the adjacent Sewer Treatment Plant and Landfill), which will be done as part of the Jindabyne SAP.<br><br>CRITICAL ISSUES: The most recent cost estimate provided by Council's multi-disciplinary engineering consultant is beyond previously received cost estimates. Council will get the cost estimate peer reviewed (which will incur a small cost variation) and will also carry out a value engineering exercise with the engineering consultant.<br><br>RISKS: Budget, as noted above, is the main risk that the project is facing.<br><br>NEXT STEPS: Resolve the projected cost increase issue, amend the design/scale as required. Change zoning of the land.<br><br>BUDGET STATUS: There are currently no contract or procurement status changes to report. Budget status will be updated once Council's Growing Regions Program grant application has been assessed. The cost estimate peer review will incur a small cost variation to the project.<br><br>KEY ITEMS FOR COMMUNICATION: Council has submitted a grant EOI for the Growing Regions Program to source 50% of project funding. In the meantime Council's engineers are working to value-engineer their design, which has exceeded the agreed upon project cost. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Facilities exist to safely deal with waste from the community** | | | | | |
| Provision of Resource Recovery and Waste collection services across the region | Manager Resource and Waste | 01-Jul-2022 | 30-Jun-2026 | In Progress | 36% |
| **Comment:**<br>Resource and Waste Facilities continue to operate for community members to dispose of materials as necessary.<br>Both domestic and commercial kerbside collection continue to be expanded and improved.<br>More kerbside collections are occurring in the Jindabyne area with 1,200 plus bins collected each week.<br>Domestic kerbside bins continue to be rolled out to new properties upon request.<br>Collection services both domestic and commercial are continuing to be rolled out to new properties upon request<br>To date for this financial year (18 October 2023) 52 new services including domestic and commercial kerbside services, bank of bins, walk out / walk in and so forth have been implemented.<br><br>Ongoing discussions are being held and information sort from planning as to recent and future subdivisions and the impacts that these subdivisions will have on the waste collection teams across the LGA, with future planning for additional plant and staff which may be required to ensure that we are capable of meeting the kerbside collections requirements of our communities.<br>Final report received for both Kerbside and bank of bins audit, to be submitted to Council shortly.<br>Discussion has occurred in relation to how this service would be implemented and how this service would strategically function given the Council region is very large.<br>Discussions have occurred at Resource and Waste Supervisors Meetings in relation to implementation of FOGO kerbside collections across the region. There are many aspects such as changing of collection schedules, residential dwellings in the Jindabyne area and the ability for them to have bin enclosures that would fit additional FOGO bin/s.<br><br>Discussion have occurred in relation to how this service would be implemented and how this service would strategically function given the Council region is very large. Further waste management contract discussions are also underway to draft up an new tender and contract to go out on Vendor Panel shortly for the new contract term from 1 July 2024. | | | | | |
| Cooma Landfill upgrade | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 11% |
| **Comment:**<br>ACCOMPLISHMENTS & COMPLETIONS: Civil Design for stormwater drainage has been completed and is being reviewed by Council's Roads team, who may carry out the works pending their work load.<br><br>CRITICAL ISSUES: Facilitating the construction of the new infrastructure while maintaining operations and community access to the landfill.<br><br>RISKS: Nil to report<br><br>NEXT STEPS: Commence works on drainage issues around public access areas.<br><br>BUDGET STATUS: Nil to report<br><br>KEY ITEMS FOR COMMUNICATION: Council will ensure that landfill operations and any interruption to services will be kept to a minimum during construction. | | | | | |
| Cooma Compost Facility | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 35% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Facilities exist to safely deal with waste from the community** | | | | | |
| **Comment:**<br>ACCOMPLISHMENTS & COMPLETIONS: Council has reviewed and endorsed the final consultant reports, which will now be collated into a DA package of documents for submission.<br><br>CRITICAL ISSUES: A LALC (Local Aboriginal Land Council) Claim has been identified on the entrance road to the existing Cooma Landfill site, which is the same entrance road that they new compost facility will utilise. Crown Lands will not endorse the project for DA until the land claim has been resolved.<br><br>RISKS: Funding is the primary risk on the project. The facility will cost more to build than Council can afford. Since the project is being carried out in order to comply with the EPA's FOGO Mandate 2030, Council intends to seek funding from the EPA.<br><br>NEXT STEPS: The LALC claim needs to be resolved prior to submission of the DA package of documents.<br><br>BUDGET STATUS: No change.<br><br>KEY ITEMS FOR COMMUNICATION: Council intends to lodge the DA in the coming months (pending Crown Lands feedback/comments and resolution of the LALC claim). Once the DA is lodged it will go to exhibition for community feedback. | | | | | |
| Develop a backflow prevention policy, procedure and implementation of a strategy for the region | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2024 | In Progress | 34% |
| **Comment:**<br>Council's Backflow Prevention and LTW Officer has undertaken an extensive review of the draft backflow prevention policy and procedures. Comments made to the documents are being considered before sending out for general comment. Once this has been finalised the policy will be presented to Council and the procedure sent to document control. A draft strategy for the implementation of the backflow prevention has already been developed. Details of the strategy will inform the report to Council. The focus will be on education around the importance of backflow prevention devices, with a focus on businesses self-reporting. This program of work is planned for early 2024. | | | | | |
| **Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region** | | | | | |
| Sewer Pump Station Replacement Program | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>Renewals program is on schedule. | | | | | |
| Maintain sewage pump stations throughout the region | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 32% |
| **Comment:**<br>Pump station maintenance program on schedule | | | | | |
| Development of the Integrated Water Cycle Management (IWCM) Strategy and Grey Water Management Plan | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2025 | In Progress | 5% |
| **Comment:**<br>Initial meetings have been held with Jim Collins from DPE Water. This project has commenced with funding for two water security studies granted. NSW Public Works will be completing a Program plan before the funding deed is executed. | | | | | |
| Bombala Mahratta Timor street pump station upgrade | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| **Comment:**<br>Project requires budget adjustment for construction | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region** | | | | | |
| East Jindabyne sewage pump station 6 wet well pumps 1 and 2 replacement | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | In Progress | 75% |
| **Comment:**<br>Wet well and Dry well pump mechanical installation completed. Electrical installation of pumps and no flow switches scheduled for September. | | | | | |
| Cooma Water Treatment Plant raw water pump and variable speed drive upgrade | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2024 | Not Started | 0% |
| **Comment:**<br>Project to begin in Dec 2023<br>Project on hold until Cooma Water Security Strategy Project complete | | | | | |
| Operate and maintain sewerage systems | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>All sewerage incidents at the treatment plants were responded to within 4 hours. All but one sewerage incident in the network was responded to within 4 hours. There was an incident that took 5.5hrs to be repaired in Cooma due to the jetter being out of action and Jindabyne jetter was borrowed which was 2hr return trip.<br><br>All sewage treatment plants are complying with the individual EPA licence requirements except for the following non-compliances:<br><br>Bombala STP<br>Discharge concentration limits for Nitrogen exceedance 100th percentile limit on 9 September 2023<br><br>Adaminaby STP<br>Discharge concentration limits for Total Suspended Solids on 4 October 2023.<br><br>Nimmitabel STP<br>Discharge volume exceeded licence limit on 5 October due to heavy rain. | | | | | |
| Cooma North rising main condition assessment and design | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | In Progress | 10% |
| **Comment:**<br>Current assessment of Cooma North PS catchment area is underway for rising main design assessment purposes.<br>Polo Flat development report complete. Cooma North Catchment currently being studied. | | | | | |
| SAP scope augmentation - water | Manager Water and Waste Water | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| **Comment:**<br>Scheduled to begin July 2025 | | | | | |
| Sewer Main Replacement Program | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2026 | In Progress | 5% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region** | | | | | |
| **Comment:**<br>Tender documentation preparation is in progress for 2023-2024 scope of works. Scope set for Berridale.<br>PMF documentation being developed for SMT review. | | | | | |
| Cooma wastewater construction (Cooma Creek Sharp St to Baron St) | Manager Water and Waste Water | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| **Comment:**<br>Schedule to begin July 2024 | | | | | |
| Cooma Snowy Reservoir design and construction | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2026 | Not Started | 0% |
| **Comment:**<br>To be commenced November 2023 | | | | | |
| Myack Creek Berridale sewer crossing | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | In Progress | 25% |
| **Comment:**<br>Tender out to market, mandatory site inspection last week. 6 contractors attended site. Currently in questions period. Closes 31st October. Eval then contract award in November. | | | | | |
| SCADA replacement - water | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>Council to review existing alarm set. | | | | | |
| Cooma Water Treatment Plant raw water pump intake design | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| **Comment:**<br>Project scheduled to commence in October 2023 | | | | | |
| Water and Wastewater compliance requirements must be met | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>Compliance requirements for October 2023 have been met successfully. | | | | | |
| Undertake routine water sampling to meeting the Australian Drinking Water Quality Guidelines | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>All water samples were undertaken as scheduled throughout the region. No boiled water alerts were required. | | | | | |
| Weir and fishway at Murrumbidgee River | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region** | | | | | |
| **Comment:** Project requires budget adjustment for construction | | | | | |
| Water Mains Replacement Program | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 5% |
| **Comment:** Tender documentation has been started for 23/24 FY with the tender for works due out by end of August 23 | | | | | |
| Cooma North sewer pump station refurbish | Manager Water and Waste Water | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| **Comment:** Scheduled to begin July 2024 | | | | | |
| Jindabyne sewer pump station emergency storage construction | Manager Water and Waste Water | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| **Comment:** Scheduled to begin July 2024 | | | | | |
| Jindabyne sewer pump station 4 refurbish | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | In Progress | 15% |
| **Comment:** Road regrading and resheeting finalised. SGA to quote on multitrode to Vega radar change. Complete crane investigated existing hoist and will report back to Council. Design documents to be developed for wet well work and pump refurbishment. | | | | | |
| East Jindabyne sewer pump station refurbish | Manager Water and Waste Water | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| **Comment:** Scheduled to begin July 2025 | | | | | |
| Cooma Water Treatment Plant inlet and outlet flow meters | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2024 | In Progress | 50% |
| **Comment:** Researching different flow meters to replace existing DP cell. | | | | | |
| SAP scope augmentation - sewer | Manager Water and Waste Water | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| **Comment:** Scheduled to begin July 2025 | | | | | |
| SCADA replacement - wastewater | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 10% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region** | | | | | |
| **Comment:**<br>Functional Design Specification Document developed. | | | | | |
| Adaminaby Sewage Treatment Plant - construction | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2024 | In Progress | 97% |
| **Comment:**<br>Plant is operational with minor works being completed. Old plant has been demolished with area rejuvenation being undertaken. | | | | | |
| Raw Water Pump Station Replacement Program | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>Allocated pumps for renewals identified for this FY. Replacement program on schedule. | | | | | |
| Jindabyne sewer reconstruction (Clyde St and Kosciuszko Rd) | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2025 | Not Started | 5% |
| **Comment:**<br>Design completed, tender documentation preparation has begun. | | | | | |
| Construction of Bombala and Delegate Water Treatment Plants | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2025 | In Progress | 32% |
| **Comment:**<br>Progress at Bombala has gone well with the civils and the plant building being constructed.<br>Delegate Plant has been started with design ongoing.<br>Bombala construction progress at 25%<br>Delegate construction progress at 5% | | | | | |
| Kalkite Sewage Treatment Plant upgrade | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2024 | Not Started | % |
| **Comment:**<br>Final designs are being completed under a different WO. | | | | | |
| Cooma Water Treatment Plant electrical upgrade design/implementation | Manager Water and Waste Water | 01-Jul-2023 | 30-Jun-2025 | Not Started | % |
| **Comment:**<br>Project planned to commence in November 2023. | | | | | |
| Jindabyne Holiday Park Fire Service Upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | In Progress | 85% |
| **Comment:**<br>Waiting on contractor's program prior to re-commencing construction | | | | | |
| Operate and maintain reticulated potable water supplies | Manager Water and Waste Water | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure** | | | | | |
| **Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region** | | | | | |
| **Comment:**<br>Potable water for the month of October 2023 met with compliance requirements. | | | | | |
| **Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed** | | | | | |
| **Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure** | | | | | |
| Review fit for purpose applications | Coordinator ICT | 01-Jul-2023 | 30-Jun-2025 | In Progress | 15% |
| **Comment:**<br>2023/2024<br>October 2023 - Development of requirements specification in progress.<br><br>September 2023 - Development of requirements specification in progress for Infocouncil review. | | | | | |
| Capital Hardware Replacement Program – Disaster Recovery | Coordinator ICT | 01-Jul-2023 | 30-Jun-2024 | In Progress | 20% |
| **Comment:**<br>October<br>Design options discussed with vendors for specification development.<br><br>September<br>Procurement specifications are being developed for RFQ through LGP VendorPanel. | | | | | |
| Capital Hardware Replacement Program - End User Hardware | Coordinator ICT | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| Provide End User Support services to the organisation | Coordinator ICT | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>2023/2024 Performance (to 25/10/2023)<br><br>Requests Acknowledged within 30 mins = 89.11% (Target 90%)<br>Requests resolved within SLA = 96.08% (Target 80%+):<br>Open requests over SLA = 26.82% (Target <20%)<br>Customer Satisfaction = 98.73% (Response rate 28.13%) | | | | | |
| Provide Information and communication systems to support the organisation | Coordinator ICT | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed** | | | | | |
| **Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure** | | | | | |
| **Comment:**<br>2023/2024<br>October 2023<br>UPS failure interruption to telecommunications - 2 hours<br><br>September 2023<br>Citrix Interruption experienced for less than 1 hour.<br>System satisfaction survey being reviewed by FF4 for Towards Excellence alignment.<br><br>August 2023<br>System downtime experienced with Microsoft updates to products, Telecommunications system and Citrix<br>System satisfaction survey in draft completed and tested. Amendments to be applied and retested.<br><br>July 2023<br>System review to be undertaken on Infocouncil | | | | | |
| ICT security management | Coordinator ICT | 01-Jul-2023 | 30-Jun-2026 | In Progress | 11% |
| **Comment:**<br>2023/2024 - progress to October 2023<br>Cyber security awareness training platform configuration in progress<br>No successful cyber-attacks to 25/10/2023.<br>CyberCX Phriendly Phishing cyber security awareness platform engaged.<br>Compliance with Cyber Security NSW Cyber Mandatory 25 requirements is in progress.<br>Crowdstrike Falcon Complete 24/7/365 managed detection and response service implemented.<br>Internal and external penetration test vulnerabilities are being addressed. | | | | | |
| Implementation of Cyber Security Managed Detection and Response Project | Coordinator ICT | 01-Jul-2023 | 30-Jun-2024 | Completed | 100% |
| **Comment:**<br>Engaged Crowdstrike Falcon Complete MDR service through LGP VendorPanel.<br>Monitoring devices and providing identity protection 24/7/365 | | | | | |
| Conversion of Council GIS Geocentric Datum to GDA2020 | Coordinator ICT | 01-Jul-2023 | 30-Jun-2024 | In Progress | 25% |
| **Comment:**<br>2023/2024<br>September 2023 - FME Training completed by GIS Administrator | | | | | |
| Capital Hardware Replacement Program - Server and Storage | Coordinator ICT | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed** | | | | | |
| **Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure** | | | | | |
| **Comment:**<br>2022/2023<br>High level cloud readiness assessment completed. Recommend on premises infrastructure replacement.<br>Review of leasing schedules commenced with equipment leasing vendor.<br>Development of specification for replacement of production servers completed and posted to VendorPanel for RFQ.<br>RFQ completed with four responses currently under evaluation in February.<br>Succesful vendor selected. Evaluation report and requisition awaiting approval and issue.<br>Equipment installed and configured. Lease drawdown approved. | | | | | |
| **Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed** | | | | | |
| **Outcome : Develop and sustainably fund the existing transport infrastructure** | | | | | |
| Undertake bridge maintenance | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 26% |
| **Comment:**<br>Bridge Maintenance for the 23/24FY is currently underway, however progress is slow as Council's Bridge Crew is currently assisting with the construction of bridges through the Fixing Country Bridges Program. | | | | | |
| Delivery of externally funded projects through Black Spot Program | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>Complete | | | | | |
| Bobeyan Road upgrade | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 40% |
| **Comment:**<br>Funding remains the most critical issue in delivery of the entire scope of the project.<br>Snowy Valley's Council (Construction Contractor) have returned from their winter toil, and construction has now recommenced.<br>Jones Plains Bridge construction completed, requiring pavement construction and guard railing before opening to traffic.<br>Subgrade construction nearing the Shannons Flat Intersection.<br>Scope Variation required to reduce the project length to Ashvale Road to Shannons Flat Road.<br>Progress currently under review in preparation for community consultation in mid-late October to inform works post Winter.<br>Availability of DGS from the Shannons flat Quarry continues to hamper construction. | | | | | |
| Delivery of externally funded projects through Fixing Local Roads | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 45% |
| **Comment:**<br>Council is currently undertaking work to complete the Fixing Local Roads Projects.<br>2 of 7 projects currently complete.<br>3 of 7 currently under construction.<br>2 of 7 are currently out for tender. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed** | | | | | |
| **Outcome : Develop and sustainably fund the existing transport infrastructure** | | | | | |
| Adaminaby long vehicle and truck parking | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| **Comment:**<br><br>• Accomplishments & Completions<br>No further work.<br><br>• Critical Issues<br>An estimated budgetary cost from Telstra of between $ 260,000 to $ 360,000 has been received. A final cost estimate will not be available until Telstra puts out RFQ<br><br>• Next Steps<br>Discuss possible path for re=routing cables<br><br>• Budget Status<br>Re-assessment may be needed after receiving the Telstra cost estimate.<br><br>• Key Items for Communication<br>Nothing until costs have been sorted out | | | | | |
| Ryrie Street Michelago extension | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 20% |
| **Comment:**<br>All elements of the bridge have been procured.<br>Transport for NSW have appointed a dedicated PM to assist move this project ahead with ULRL.<br>The biggest risk to the project remains dealings with UGLRL and the delays due to their process.<br>Construction paperwork has been lodged with UGLRL, and awaiting progression (estimated early November). | | | | | |
| Delivery of externally funded projects through the Country Passenger Transport Infrastructure Grants Scheme | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 20% |
| **Comment:**<br>Quotes have been received by Contractor to undertake the installation of bus stops though CPTIGS grant fund. Work to be undertaken early in the FY. | | | | | |
| Undertake reactive maintenance | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 27% |
| **Comment:**<br>Road Maintenance is underway as BAU. | | | | | |
| Berridale beautification (drainage) | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2025 | In Progress | 35% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed** | | | | | |
| **Outcome : Develop and sustainably fund the existing transport infrastructure** | | | | | |
| **Comment:**<br>Status: Design tender documents ready for market<br>Issues: Nil at this stage<br>Risk: Nil at this stage<br>Next Step: Engage arborist<br>Budget: On budget<br>Communications: PEG communicated to via meetings on the 18-09-23, next meeting TBD | | | | | |
| Eucumbene Cove - stormwater upgrade | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 5% |
| **Comment:**<br>Stormwater Upgrade currently in planning phase, designs expected early in the Financial Year. | | | | | |
| Undertake Council's heavy patching program | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>Council Heavy Patching Program for 23/34 is currently under development. Inspections are taking place to develop the Heavy Patching List.<br>Other, already confirmed grant funded Heavy Patching is locked in to be completed in warmer months. | | | | | |
| Undertake gravel regrading | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 26% |
| **Comment:**<br>Council has currently completed 20km of grading on unsealed roads this Financial Year. | | | | | |
| Fixing Country Bridges Round 1 | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>Both bridges complete | | | | | |
| Delivery of externally funded road projects through, Safer Roads Program, Regional Road Block Grant, Regional Road Repair Program and Roads to Recovery | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>Grant funded projects for 23/24FY currently in planning phase.<br>Safer Roads grant application for 23/24FY currently underway. | | | | | |
| Construction of new access road segment EOC Polo Flat, Cooma | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 2% |
| **Comment:**<br>Request for quote is currently underway for the design of the new access road in Polo Flat.<br>Subdivision is currently being finalised to allow approval of construction. | | | | | |
| Delivery of externally funded projects through Transport for NSW and RMCC Agreement | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed** | | | | | |
| **Outcome : Develop and sustainably fund the existing transport infrastructure** | | | | | |
| **Comment:**<br>Council is currently awaiting Work Requests from TfNSW to undertake planning. | | | | | |
| Adaminaby street improvements | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 15% |
| **Comment:**<br><br>• Accomplishments & Completions<br>RFQ for work in Baker Street and un-named laneway has been completed. Successful contractor to be informed week beginning 23rd October.<br><br>• Critical Issues<br>Nil at this stage<br><br>• Next Steps<br>Engage contractor for works to be done.<br><br>• Budget Status<br>Expenditure is under control<br><br>• Key Items for Communication<br>Memorandums of understanding for residents of Baker Street in regard to their driveways. | | | | | |
| Undertake gravel resheeting | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 26% |
| **Comment:**<br>Council's Resheeting Program for the 23/24FY is currently under development.<br>Approximately 4.5km of resheeting has been undertaken through RLRRP grant funding. | | | | | |
| Fixing Country Bridges Round 2A and 2B | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2025 | In Progress | 70% |
| **Comment:**<br>1 - Black Flat Bridge - Design by Contractor - Construction by Council - Construction complete.<br>2 - Darbys Gully Bridge - Design by Contractor - Construction by Council - Construction complete.<br>3 - Redcliffe Bridge - Design & Construction by Contractor - open to traffic awaiting Re-vegetation seeding.<br>4 - Cambalong 2 Bridge - Design & Construction by Contractor - Design approved, Bypass constructed, Bridge construction commencing.<br>5 - Cambalong 1 Bridge - Design & Construction by Contractor - Design Under Review.<br>6 - Killarney Bridge - Design by Contractor - Construction by Council - Construction commencing.<br>7 - Rossys Creek Bridge - Design by Contractor - Construction by Council - Survey, Geotechnical Investigations complete. Project scope including By-Pass & Hydrological assessment under development.<br>8 - Matong Creek Bridge - TBA - Survey, Geotechnical Investigations complete. Project scope & Hydrological assessment under development. | | | | | |
| Undertake Council's resealing program | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed** | | | | | |
| **Outcome : Develop and sustainably fund the existing transport infrastructure** | | | | | |
| **Comment:** Council's 23/24 Resealing Program is currently under development, with inspections taking place on the draft list to confirm the scope. Resealing Tender will be released within the month to ensure Contractor availability during the summer months. | | | | | |
| Delivery of externally funded projects through Local Roads and Community Infrastructure Program | Chief Operating Officer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:** Complete | | | | | |
| **Outcome : Have in place current strategic plans for meeting the future transportation needs across the region** | | | | | |
| Revaluation of assets - transport infrastructure (roads) assets | Coordinator Strategy Development | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| **Comment:** Not to commence until 24-25 Operational Plan Year | | | | | |
| Condition assessment of the road network | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| **Comment:** An initial meeting has been held with the primary stakeholders. Moving forward a tender will be prepared with a view to have a company on the ground undertaking the condition assessment by March 2024. The 23/24 budget has been phased to align with this tender. | | | | | |
| Parking gap analysis for Cooma | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |
| **Comment:** Twelve months of data collection has now been completed - A report will be prepared and presented at a Council briefing. | | | | | |
| Undertake Traffic Count Program | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:** Five traffic counters have been collected for the calendar month of October. We are tracking well ahead of the program with 60% of the planned placements already being completed for the financial year. | | | | | |
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Build a network of regional trails and accessible shared pathways** | | | | | |
| Lake Jindabyne Shared Trail | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2025 | In Progress | 52% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Build a network of regional trails and accessible shared pathways** | | | | | |
| **Comment:**<br><br>Status:<br>1.1 Tyrolean Village to Kunama Estate & Rainbow Beach – DA achieved and AHIP in place<br>2.1 Kunama Estate & Rainbow Beach to East Jindabyne – waiting on land acquisition, once received with land owner consent the DA application will be lodged and AHIP request submitted.<br>2.2 Mill Creek Mountain Bike Park - Awaiting land owner consent (Snowy Hydro), once received DA application will be lodged and AHIP request submitted.<br>3.1 Hatchery Bay to Gaden Rd Trout Hatchery - waiting on land acquisition, once received with land owner consent the DA application will be lodged.<br>Section 1.1, 2.1, 2.2 & 3.1 will go out to tender thereafter.<br><br>Issues: Achieving timely land acquisition<br><br>Risk: late land acquisition may push the underpass construction (stage 3.1) closer to the next ski season which is far from ideal as TfNSW will not let us undertake construction in this time<br><br>Next Step: Maintain follow up with PW on land acquisition<br><br>Budget: Pending the approval of the Scope variation to remove Creel Bay and Kalkite from the works - on budget<br><br>Communications: Meeting held 25-09-2023 with Tourism Snowy Mountains, maintain continuous updates. A meeting will be held with Dept of Primary Industries ton 27/10/23 to discuss any works that may be within proximity to fisheries protected areas. | | | | | |
| **Outcome : Have in place planning that identifies the infrastructure needed to support the community** | | | | | |
| CBD Activation Plans | Coordinator Economic Development and Tourism | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>A further community workshop was held on 23 October in Bombala. | | | | | |
| Building Renewal Program | Chief Operating Officer | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| Condition assessment of open space, open land and other structures | Coordinator Strategy | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| **Comment:**<br>This project is to be competed in the 24-25 Operational Plan Year | | | | | |
| Cooma Showground electrical upgrades to external electrical infrastructure - Phase 2 NSW Showgrounds | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2024 | In Progress | 50% |
| **Comment:**<br>awaiting on Request for quote (RFQ) respond from contractors for remainder Low Voltage upgrade. | | | | | |
| Local Infrastructure Contributions Plan (LICP) | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | Completed | 100% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Have in place planning that identifies the infrastructure needed to support the community** | | | | | |
| **Comment:**<br>This project has been completed and the new plan is published to Council's webpage. | | | | | |
| Review the future direction of the Bombala Truck Wash | Manager Community Services | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>The Truckwash for Bombala was contained in the EOI for the Holding Yards - no responses were received for this operation, only the Holding Yards. No further updates are available at this time. | | | | | |
| Infrastructure study for Berridale and Kalkite | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2024 | In Progress | 80% |
| **Comment:**<br>This project is well underway with SMEC undertaking this work on behalf of Council. All stakeholder engagement has now been completed and drafts of sections now being prepared for review. it is planned that the drat document will be presented to Council at a December briefing. | | | | | |
| Maintain and operate truck wash facilities | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 30% |
| **Comment:**<br>Truckwashes are operational. The Truckwash Ponds in Bombala have been tested and exploring options to empty the waste from the ponds in accordance with bio-security requirements. Quotes are currently being obtained to engage a suitable contractor to empty the ponds. | | | | | |
| Active Transport Strategy | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2024 | In Progress | 45% |
| **Comment:**<br>On-site audits and community workshops have been complete. A survey will be open until the end of September and results will inform the draft plan. The Draft ATP will be complete in November. It is anticipated that a workshops will be held with Councilors end of November and report to the December Council meeting requesting Councils endorsement to place the strategy on public exhibition in February 2024 | | | | | |
| Policies and procedures for Land and Property assets are current | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>October 2023: A suite of draft policy & procedure documents are in the final review stage, prior to internal document control procedure being triggered:-<br>Native Title Due Diligence Policy / Native Title Manager Advice Procedure / Request for Native Title Manager Advice Template / Native Title Manager Worksheet Template / Native Title Manager Advice Template; Aboriginal Consultation Policy for Council Managed Land Dealings; Aboriginal Cultural Heritage Due Diligence Policy / Aboriginal Culture & Heritage Due Diligence Procedure / Land & Property Information for Crown Land User Groups / Aboriginal Culture & Heritage Due Diligence Report Template; Property Interests Acquisition & Disposal Policy.<br>Progressive assessment of policy needs is ongoing across, and in collaboration with, portfolios as part of over Council's overarching BAU.<br>NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |
| Polo Flat Masterplan and Industry Study | Coordinator Economic Development and Tourism | 01-Jul-2023 | 30-Jun-2024 | In Progress | 30% |
| **Comment:**<br>The consultant focus for the time being continues to be on market research and understanding future demand and opportunities at Polo Flat. Due for completion by March 2024. | | | | | |
| Development of a Cemetery Management Plan | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2025 | In Progress | 34% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Have in place planning that identifies the infrastructure needed to support the community** | | | | | |
| **Comment:**<br>In addition to attending meetings for the Cemetery and Crematoria Association, Council has commenced research into the plans used by other Council's in NSW. An assessment was made of the management arrangements against a draft tool put out by the Cemetery and Crematoria Association. The management of Council's Cemeteries rated well in comparison to the industry standard. | | | | | |
| Prepare Development Servicing Plans (DSPs) | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>Project completed with NSW Water approval and registration. | | | | | |
| Deliver internal corporate project management services to the organisation | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>September 2022 AIM training session (Workplace offering one session per annum)<br>Updated documents to be uploaded on new intranet (now May 2023)<br>Internal training sessions quarterly - ad hoc as required. | | | | | |
| Revaluation of assets - other structures, open space assets and community land | Coordinator Strategy Development | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| **Comment:**<br>This project is to commence and be completed in the 25-26 Operational Plan Year | | | | | |
| Deal with land title matters | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>October 2023: Land ownership titles updating of proprietor name will continue as BAU (to enable lot consolidation &/or asset disposal etc) as both time & financial resources permit.<br>NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |
| Develop a project plan for the establishment of the new Cooma Cemetery | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2025 | In Progress | 34% |
| **Comment:**<br>Discussions with Council's project management team have occurred as stage one for the development of a project plan for the establishment of the new Cooma Cemetery. An initial draft outline for the plan has been developed. Work will commence to finalise this document in early 2024 for presentation to Cemetery Advisory Committee at the end of the financial year. | | | | | |
| Recreation Strategy | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Undertake building compliance and access works - Cooma Office | Manager Infrastructure | 01-Jul-2024 | 30-Jun-2025 | Not Started | 0% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Have in place planning that identifies the infrastructure needed to support the community** | | | | | |
| **Comment:**<br>Item 12.2.11 is allocated to Corporate Projects via SMRC's Adopted DP 2022-26.<br>*Corporate Project - Subject to capital funding availability and directional decision of Council. Action window target start date is system recorded as tentative commencement July 2024* | | | | | |
| Progress maturity of asset management planning | Coordinator Strategy Development | 01-Jul-2025 | 30-Jun-2026 | In Progress | 10% |
| **Comment:**<br>This is an action from the 2022 Financial Sustainability Review. As part of the SRV revenue an additional FTE of a new Asset Engineer is to be funded. Sample PD's have been collated and a new PD ready for advertisement will be prepared to be advertised in October 2023. Additional improvement measures are underway working towards a more mature Asset Management. | | | | | |
| Maintain and operate livestock and saleyard facilities | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 40% |
| **Comment:**<br>There was one cattle sale during the month of October, producing just under 150 cattle, The price for cattle has dropped significantly seeing some cattle not selling.<br>The EOI was completed and assessed. During this process, an additional complexity was identified that Council is working through. A letter wias be provided to the tenderer in October 2023 and a further report to Council in the future.<br>This project has not commenced. | | | | | |
| Revaluation of assets - buildings and operational land | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>This project was completed in the 2022-2023 Operational Plan Year | | | | | |
| **Outcome : Provide well maintained sporting and leisure facilities** | | | | | |
| Maintain and operate Cooma Regional Sports Hall | Manager Community Services | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>We have planned drop in sessions for August 2023 to discuss the Sports Hall Fees and Charges including the proposed structure of these. | | | | | |
| Refurbishment of the Jindabyne Pool | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | Completed | 100% |
| **Comment:**<br>Status: Project achieved practical completion 22-09-23<br>Issues: Nil<br>Risk: Nil<br>Next: Finalise costing, correlate all project documentation and pass over to Operations.<br>Budget: On budget<br>Communications: Public notified of 23-09-2023 opening by council communications. | | | | | |
| Nimmitabel Showground Luncheon and Bar Upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | In Progress | 95% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Provide well maintained sporting and leisure facilities** | | | | | |
| **Comment:**<br>We have received approval to go ahead with the upgrade of the water main and have received an extension until 30 December 2023 to complete these works.<br><br>have received Quote from a contractor that can complete the works within the 30 December 2023 timeframe.<br><br>Have sent out the Contract for signing.<br><br>works are due to start in November and completed prior to Christmas. | | | | | |
| Bombala Swimming Pool upgrades - stage 1 | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2025 | In Progress | 38% |
| **Comment:**<br>ACCOMPLISHMENTS/COMPLETIONS: Concept design work is now complete and DA has been submitted. Designs are being developed to "For Tender". Council is also working with local contractors to resolve electrical upgrade works required by Essential Energy.<br><br>CRITICAL ISSUES: The critical issue with the delivery of the pool projects remains the funding available. The aged facilities require significantly more work than funding allows. This project will focus on water treatment only.<br><br>RISKS: Budget, as mentioned above. Program presents a risk as it has been determined that the works will take ~12 months to complete, meaning that the pool with either be unavailable for an entire summer or for a portion of two summers.<br><br>NEXT STEPS: Public Works have been engaged as Project Managers for the works at both Cooma and Bombala Pools. Built Environment Collective have been engaged to undertake the detailed design for the works. The DA for the Bombala scope of works is currently with Council for consideration. Once this is approved PW will commence the tender process for the works. The next stage for the project will be community consultation on closures (as mentioned under 'RISKS'.<br><br>BUDGET STATUS: There are currently no budget variations that have been quantified.<br><br>KEY ITEMS FOR COMMUNICATION: The DA for the Bombala scope of works is currently with Council for consideration. The community will soon be asked for input on whether the pool should be closed for an entire summer of for a portion of two summers. | | | | | |
| Maintain and operate community halls | Manager Community Services | 01-Jul-2023 | 30-Jun-2026 | In Progress | 35% |
| **Comment:**<br>Jindabyne Hall has had fire lights fixed, Boco Rock Hall grant applied for by Nimmitabel Hall, Craigie, Bredbo Hall that will include kitchen upgrade which will provide a positive impact to the community. | | | | | |
| Mt Gladstone amenities upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>Completed. | | | | | |
| Maintain high priority, high use parks, sporting facilities, trails and other grounds | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 30% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Provide well maintained sporting and leisure facilities** | | | | | |
| **Comment:**<br>25/09/23- Winter has been a busy maintenance period for the Civic teams. Council's tree trimming and removal program has been undertaken with all villages having received attention. Efforts have concentrated on identified dangerous trees, many nature reserve trees, requested by residents and those that impact on summer mowing activities. Banjo Patterson park benches have been sanded and oiled along with Berridale Playground. Works are progressing to issue an RFQ for the restoration of Banjo Patterson turf area after it has been inundated for the past few years. Likewise engineering and construction evaluation of the exercise station at the Claypits is underway now that DRFA funding has been assured. Cricket pitches at both Jindabyne and Bombala ovals are being installed ready for the summer sports. In Cooma Goals posts have been taken down and fields marked for summer sports.<br>Unfortunately early August saw the vandalism of Rotary Oval playground, Insurance has been pursued and we await their determination for the replacement to begin. Centennial Park playground has significant wear and tear, currently a warranty avenue is being pursued with the supplier who have been gracious and are planning to visit the site shortly.<br>Fertilisation and aeration of 10 key ovals and Centennial Park is underway with works to be completed by the October long weekend. Mowing has begun with particular attention being drawn to high use parks. Asset protection zones and other areas identified by the RFS that are not usually on Council's agenda, with these sites we are being supported by the correctional team. | | | | | |
| Ginger Lee Park upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Cooma Regional Sports Hall | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 87% |
| **Comment:**<br>87% construction complete. Program is delayed due to issue with supply and labour of some components of the interior fit-out. New completion date is now 8 December. Media release will be published by Friday 22 September. Project is on budget. Progress with internal stakeholder regarding operational arrangements and fees and charges is progressing. A Management Committee has been established and meet regularly. This includes members from Department of Education and SMRC. Operations team are presenting draft fees at Council briefing | | | | | |
| Investigate Highview Park Jindabyne | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>Investigation completed | | | | | |
| Bombala sporting facilities upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | Not Started | 25% |
| **Comment:**<br>Status: Project on hold waiting for DA approval<br>Issues: Nil at this stage<br>Risk: Extension of time will be required due to DA process<br>Next Step: DA approval, detailed design, RFT construction<br>Budget: On budget as this stage<br>Communication: PEG communicated with at the 13-09-23 meeting, next meeting scheduled for the 25-10-23 | | | | | |
| Jindabyne Sportsground upgrade amenities | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Maintain and operate Council owned pools | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:**<br>All Pools closed by end of March 2023. The works required for the 2023/2024 season have been identified. Jindabyne Pool has been operating at maximum capacity since opening. Berridale Pool opened 23/10 and Bombala is due to be up and running by 30/10 | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Provide well maintained sporting and leisure facilities** | | | | | |
| Cooma Swimming Pool upgrades - stage 1 | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2025 | In Progress | 33% |
| **Comment:**<br>ACCOMPLISHMENTS & COMPLETIONS: Council has submitted a grant EOI for the Growing Regions Program to source 50% funding for the new RRC. Designs are being finalised for DA submission, however DA submission is on hold while Council investigates changing the land zoning (to match that of the adjacent Sewer Treatment Plant and Landfill), which will be done as part of the Jindabyne SAP.<br><br>CRITICAL ISSUES: The most recent cost estimate provided by Council's multi-disciplinary engineering consultant is beyond previously received cost estimates. Council will get the cost estimate peer reviewed (which will incur a small cost variation) and will also carry out a value engineering exercise with the engineering consultant.<br><br>RISKS: Budget, as noted above, is the main risk that the project is facing.<br><br>NEXT STEPS: Resolve the projected cost increase issue, amend the design/scale as required. Change zoning of the land.<br><br>BUDGET STATUS: There are currently no contract or procurement status changes to report. Budget status will be updated once Council's Growing Regions Program grant application has been assessed. The cost estimate peer review will incur a small cost variation to the project.<br><br>KEY ITEMS FOR COMMUNICATION: Council has submitted a grant EOI for the Growing Regions Program to source 50% of project funding. | | | | | |
| Undertake playground inspection program | Manager Infrastructure | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| **Comment:**<br>Inspections undertaken as per schedule. | | | | | |
| Jindabyne Skate Park upgrade | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 35% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Provide well maintained sporting and leisure facilities** | | | | | |
| **Comment:**<br>Accomplishments & Completions:<br>Have received final design and Construction Plans.<br>Communications will go out shortly with the final design and notification of construction period.<br>Continued meetings with PEG and Public Works to discuss the project.<br><br>Critical Issues:<br>Community expectation and works being conducted over the Christmas period, we may receive some backlash on this. When we were advised of the start date we did go back to the PEG and advised that construction would be over the Christmas period but that we could ask the contractor to push it back, the PEG decided to push ahead for construction to start sooner rather than later even if that meet the skate park was out of action for the school holidays.<br><br>Risks:<br>Community Expectations – We have established a project engagement group who we will work closely with in relation to the design and included extras of the skate park.<br>Time Frame – May not be able to meet the September 2023 start date but this has been discussed with PEG, hold up is design and formal documentation of the extra funding. Project completion under the deed is not due until 30 June 2024, however community are expecting completion in January 2024.<br><br>Next steps:<br>Continued engagement with the successful tender.<br>Media Release - Publish the final skate park design and construction timeframe.<br>Work with PEG on organising a Skate Day prior to work starting/demolition day looking at late October.<br><br>Budget status:<br>Project is currently within budget.<br>Reporting on time for PWA/DRNSW<br>Delivered under the BLER Fund.<br><br>Key items for Communication:<br>Will continue to meet with the Project Engagement Group and keep them up to date with the Projects Development.<br>Media Release - Publish the final skate park design and construction timeframe. | | | | | |
| Upgrades to Cooma Showground toilet block under the Crown Reserves Improvement Fund (CRIF) | Manager Infrastructure | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| **Comment:**<br>Quotes have been received and an evaluation of quotes is yet to be undertaken. | | | | | |
| Develop an Aquatic Strategy for the region | Coordinator Strategy Development | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| **Comment:**<br>Source funding yet to be determined | | | | | |
| **Outcome : Public buildings and facilities are set up to be accessible to all people** | | | | | |
| Bombala Arts & Innovation Centre Building Upgrade | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Public buildings and facilities are set up to be accessible to all people** | | | | | |
| **Comment:**<br>Funded under the Bushfire Local Economic Recovery Fund, this project will see the refurbishment and adaptive reuse of the heritage listed, former infants school in Bombala. It will become a multi-use arts facility for community use | | | | | |
| New Civic Precinct (Stage 1-Feasibility) | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 85% |
| **Comment:**<br>Council resolved that further investigations be undertaken into the organisations needs and a further report come back to Council. These works have not been able to be undertaken at this stage as other previously planned works are still underway. the risk assessment has been revised in light of the current position, which is to not invest further into the current building and identify an option to remove the risks presented from the current building. The current risk is assessed as high. Having a plan in place to avoid the risk over the longer term would reduce the risk to low. | | | | | |
| Bombala Caretaker Cottage | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | Completed | 100% |
| **Comment:**<br>Status: Completed<br>Issues: Nil<br>Risk: Nil<br>Next Step: Local 355 to complete the refurbishment with additional funding<br>Budget: On budget<br>Communications: Bombala PEG updated regularly, last meeting 13-09-2023, next meeting 25-10-2023 | | | | | |
| Bombala Exhibition Hall, CWA Room upgrades painting of exhibition hall | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Aitchison Cottage Berridale | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Bombala Exhibition Hall, CWA Room upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | Completed | 100% |
| **Comment:**<br>Status: Works completed<br>Issues: Nil<br>Risk: Nil<br>Next Step: N/A<br>Budget: On Budget<br>Communications: Updates communicated to the PEG at the 13-09-2023 meeting, next meeting scheduled for 25-10-2023 | | | | | |
| Maintain Council buildings and sites within the Land and Property service | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>Measure achieved for October 2023.<br>NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Public buildings and facilities are set up to be accessible to all people** | | | | | |
| Jindabyne Community Library | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>The Jindabyne Library is proving to be a success with the Jindabyne Community, with the call for additional programs to be run. | | | | | |
| Delegate Preschool renewal of drainage systems | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | Not Started | 10% |
| **Comment:**<br>Received DA approval. CC with Council for assessment. Once CC approved works can proceed.<br>Works to proceed during September school holidays to avoid disruption to the preschool. | | | | | |
| Delegate School of Arts | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 15% |
| **Comment:**<br>Accomplishments & Completions:<br>- Received DA approval<br>- Council were successful in securing an additional $125,426 from Bushfire Local Economic Recovery Fund<br><br>Critical Issues:<br>- Original trade estimate report indicated approx. $202k shortfall. With additional funds secured, the project may still fall short by approx. $76k.<br><br>Risks:<br>- Unable to complete the project with the current Scope of Works.<br><br>Next Steps:<br>- pending CC approval.<br>- Consult with Project Engagement Group (PEG) for feedback<br>- prepare tender and amend scope<br><br>Budget Status:<br>- approx. $76k short. Reduction in scope or BLERF variation/cost escalation to cover (State)<br><br>Key Items for Comms:<br>- Bi-monthly meeting with PEG members and PCG (PWA and SMRC Project team) | | | | | |
| Bombala Depot – female amenities | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Operate and maintain Snowy River Health Centre in accordance with DoHA requirements | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>October 2023 - Occupancy at SRHC is firm; with ongoing occupancy of the sessional rooms active and adhoc hire of the Education Room by user groups ongoing, based on demand. The primary tenancy footprint of the facility is occupied; via lease to Jindabyne Medical Practice.<br>NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome : Public buildings and facilities are set up to be accessible to all people** | | | | | |
| Jindabyne Holiday Park Upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 70% |
| **Comment:**<br>Waiting on contractor's program prior to re-commencing construction | | | | | |
| Jindabyne Town Centre improvements | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2025 | In Progress | 1% |
| **Comment:**<br>Scope of works for SAP for Town Centre currently under review. | | | | | |
| Provide library services across the region | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:**<br>We have received notification that we have obtained another round of the Tech Savy for Seniors grant for $9,000, classes have recommenced in October 2023.<br><br>Library opened as per scheduled opening hours.<br><br>We held 7 outreach library programs across the region in Sept.<br><br>16 adult programs were run across the region in Sept 2023.<br><br>29 children's program across the region during Sept 2023. | | | | | |
| Strengthening Communities Safer Places | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 40% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal** : **Our Infrastructure: We have in place infrastructure that supports our lifestyles** | | | | | |
| **Outcome** : **Public buildings and facilities are set up to be accessible to all people** | | | | | |

**Comment:**
Accomplishments & Completions:
We are working closely with our land and property team to ensure that we are meeting all the obligations under Crown Land to undertake works on some of the sites, most of which have now been approved.
Mila Hall – Works are now complete - With the installation of new windows, ramp, small landing and roof into kitchen and new flooring to the kitchen. Drainage around the building has now been rectified.
Cathcart Hall – Works are now complete - New 1:20 path to western elevation, replaced western double door, pool room door and main entry doors including hardware. New door lock to kitchen entry door, installed raven threshold to toilet entry, replaced cladding to western wall, concreted around broken stormwater pipe. Rectified roof leak above kids room, removed asbestos to kids room walls, new linings, paint, lights, flooring and door to kids room. Rectified roof leak above new outdoor entertaining, painted external cladding under entertaining area, replaced two broken glass windows
Works have started at Dalgety, Bibbenluke, Kybeyan, Michelago and Bredbo.
First Aid Course
The Fist Aid Courses have been highly successful with now over 100 locals having successfully completed their Apply First Aid Certificate.
We are continuing to work with Councils Learning & Development Team on running the First Aid Courses and have the following still to come.
Adaminaby: Saturday, 7 October
Shannon's Flat: Saturday, 18 November (Canberra First Aid)
Cathcart: Saturday, 11 November
Mila: Saturday, 10 February 2024

Have engaged a Clear Cut Electrical as the contractor to undertake the installation of generator interfaces at the following halls:
Adaminaby, Bredbo, Cathcart, Michelago, Nimmitabel and Numeralla.
To date 11 Defibs have been installed at the below locations with a further 11 to be distributed before Christmas:
Bibbenluke Hall, Cathcart Hall, Craigie Hall, Dalgety Hall, Kybeyan Hall, Michelago Hall, Nimmitabel Hall, Numeralla Hall, Peak View Hall, Bumbalong Community Hub, Colinton Fire Shed

Critical Issues:
Budget Constraints – Project is still with budget. We have has a few small variations come in so far and one prompted by the community. The works at Craigie Hall were significantly over the original budget.
Access to Halls – As works start on each of the Halls we will try to limit the impact of these works on bookings to the halls and the community. The contractors have advised that they will only be on site for maybe a few weeks at time. We will work closely with each Hall committee to make sure there is no negative impact.

Risks:
Community Expectations – as this project requires works to be undertaken at community maintained facilities it is crucial that there is a constant stream of communication between council and stakeholders. This will ensure that each party is kept up to date on the progress and development of the project.
Delivery within Timeframe – the project is due to be delivered by 31 January 2024.

Next steps:
Continued communication with Davones to monitor the progress of works.
Continued communication with 355 Committees.

Budget status:
Project is currently within budget. Have underspent on the Communication Packs and Generator interfaces so the remaining funds will go towards the compliance works.
We have used a small chunk of our contingency to cover the extra funds required to complete the works at Craigie Hall.

Key items for Communication:
We will continue to be in communication with the 355 Committees. There will be no works taking place until the appropriate members have agreed to the works and/or they have been notified to eliminate scheduling conflicts.
Continue working with the Learning & Development Team on providing Frist Aid Courses.
Continued working with Councils Land and Property Team.

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: Our community is informed and engaged to provide transparency in decision making** | | | | | |
| **Outcome : A range of consultation mechanisms that facilitate input from the stakeholders are used** | | | | | |
| Provide lobbying and advocacy to government and private operators to retain, support, and improve local community support services | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Provide feedback on State Significant Development (SSD) applications | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:** SEARS for Coonerang Wind farm has been commented on by Council"s Strategic Planning team. | | | | | |
| Undertake a customer satisfaction survey annually | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 35% |
| **Comment:** Work awarded to Taverner Research Group. Survey to be undertaken in October. | | | | | |
| **Outcome : Community engagement strategies are put in place to effectively consult and engage with stakeholders** | | | | | |
| Provide customer service front desk and after hours service | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 9% |
| **Comment:** Service levels for telephone interactions remain above the benchmark. There is no flexibility when staff members take leave, resulting in office closures and reduced hours for front counters, particularly in Berridale and Bombala. After hours service remains steady with water, community services and dog issues the top after hours queries. | | | | | |
| Provide Service NSW access to the Bombala community | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 8% |
| **Comment:** Due to leave arrangements, staff shortages will see a reduction of hours for the delivery of Service NSW services over the period November 23 - February 24. It is intended to undertake another round of recruitment for this role.<br><br>Service NSW EOFY transactions saw a decline of 34%. Total transactions 4364. | | | | | |
| Prepare and implement Community Engagement Strategy | Coordinator Engagement | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:** The CES will be reviewed in the last quarter of 2023. The strategy is utilised for all engagement activations ensuring this process is embedded in BAU. The Engagement team continue to support business units with the creation and roll out of theii individual strategies. | | | | | |
| **Outcome : Timely and relevant information is communicated to stakeholders on matters impacting on them** | | | | | |
| Prepare the State of the Region Report | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2026 | Not Started | % |
| **Comment:** State of the Council Region Report is not due to 2025 at the end of Council's term. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: Our community is informed and engaged to provide transparency in decision making** | | | | | |
| **Outcome : Timely and relevant information is communicated to stakeholders on matters impacting on them** | | | | | |
| Prepare an Annual Report for the community highlighting Council's progress against the Delivery Program | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 90% |
| **Comment:**<br>Preparation for the 2023 is almost completed. | | | | | |
| Inform the community on relevant Council matters | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 8% |
| **Comment:**<br>Media releases, newsletter and public notices distributed on relevant council matters. An engagement plan is developed for the local show season, there are five local shows. The engagement team, along with relevant council business units, will also attend a mix of markets across the region. There will also be a range of pop-ups sessions. All local schools have been offered an educational visit, a number of sessions were held in this reporting period.<br><br>Social media monthly stats:<br>• Followers: FB 11,385, increase of 52 this month<br>• Followers: Instagram 1,873, increase of 15 this month<br>• Facebook page reach = 37,764. Down by 0.5% this month<br>• Instagram reach = 1,105 Down by 6.3% this month<br><br>Website stats<br>Sessions by device<br>Mobile 52.3%<br>Desktop 45.1%<br>Tablet 2.6%<br><br>Top ten pages<br>- Home Page<br>- Content Search<br>- Waste-Facilities<br>- Events-directory<br>- Careers<br>- Meetings<br>- Contact-Us<br>- Library<br>- Business-Papers-and-Minutes-2023<br>- Bombala-Caravan-Park | | | | | |
| Reporting accountability through monthly performance reporting | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:**<br>The monthly performance report has been prepared for the November 2023 Council meeting, reporting up until end of October 2023. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That effective strategies are in place to achieve the community strategic plan outcomes** | | | | | |
| **Outcome : Current strategies are in place to manage all major issues facing the community** | | | | | |
| Develop a Climate Change Resilience Strategy | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:** Scoping of this project was completed in determining funding sources. | | | | | |
| Co-ordinate preparation of an Operational Plan that identifies the projects and activities that will be undertaken each financial year to achieve the commitments made in the Delivery Program | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2026 | In Progress | 50% |
| **Comment:** 2023-2024 Operational Plan developed and adopted by Council - Published on Council's Webpage | | | | | |
| Disability Inclusion Action Plan (DIAP) | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 60% |
| **Comment:** Community feedback is being sought. Focus group workshops are being planned to be held in the first week of November. | | | | | |
| Develop the 2042 Snowy Monaro Community Strategic Plan (CSP) in line with Integrated Planning and Reporting guidelines to ensure long term planning and organisational sustainability | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2026 | Completed | 100% |
| **Comment:** The 2042 Snowy Monaro Community Strategic Plan is adopted and published on Council's website. A review will commence early 2024. | | | | | |
| Strategies are developed to manage major issues facing the community | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 37% |
| **Comment:** Strategies are developed as source funding is sourced and are prioritised as actions from preceding adopted strategies. | | | | | |
| Arts and Culture Strategy | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 80% |
| **Comment:** Draft Arts and Culture Strategy has been completed and is subject to internal review. | | | | | |
| Reconciliation Action Plan | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 90% |
| **Comment:** External public consultation is completed - A draft reflect plan has been prepared with further internal consultation to take place before a report is prepared for Council. | | | | | |
| Review Youth Strategy 2023-27 | Manager Community Services | 01-Jul-2022 | 30-Jun-2024 | In Progress | 20% |
| **Comment:** Initial discussions have begun with Communications Team management and Youth Advisory Committee, on how best to move forward and structure the consultation process. The YAC have invited the communications team to the October meeting to discuss how to move forward with the consultation. | | | | | |
| Annual review of the Delivery Program is undertaken, to ensure it aligns with the CSP | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2026 | In Progress | 50% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That effective strategies are in place to achieve the community strategic plan outcomes** | | | | | |
| **Outcome : Current strategies are in place to manage all major issues facing the community** | | | | | |
| **Comment:**<br>2023-2024 Annual Review is completed | | | | | |
| **Outcome : Implement an operational excellence program** | | | | | |
| Develop and deliver the Towards Excellence Program | Chief Strategy Officer | 01-Nov-2022 | 30-Jun-2025 | In Progress | 15% |
| **Comment:**<br>The project is underway. The first phase has three main focus areas, leadership staff are supported, determining the current way of working and starting on identifying the customer journey.<br><br>Leadership workshops and assessments have been undertaken and are continuing. These are designed to ensure that all of our people have been given the required support to ensure that everyone is equipped to support and engage in the program and develop a new way of working.<br><br>Workshops have also been held to start collating information to determine the current way of working and work carried out within the Infrastructure and Water/Wastewater services. These are the areas that have already had a service review undertaken, and is focused on collecting information on what is currently done. This information will be used to support the development of an unconstrained program of annual works (The works required to be done to provide the current services if there was no funding limits) and the constrained program of works (Based on the available funding, what activities are to be carried out). The remaining Infrastructure Portfolio services are starting through the process of undertaking a service review to develop the current state assessment. They will then go through the same processes of determining the annual works program.<br><br>Works is about to commence on the identification of the customer journey (The process and systems through with people interact with the organisation). In the coming month this will involve the development of customer avatars, which identify the main customers that we have and what is important to them. These avatars are used to consider how our systems and processes should be set up so that the interactions are positive. | | | | | |
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| Facilitate service reviews as required under s406 of the Local Government Act, 1993, in accordance with Council's Service Review Program | Chief Workforce Offcer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>Towards Excellence program commenced 11 September 2023 with kick off meetings covering:<br>* Leadership and Culture<br>* Customer Journey<br>* Annual Works and Service Delivery<br>* Way of Working<br>* Technology Enablement<br><br>As part of TEP, SMRC will undertake a scheduled ICT Service Review in 23-24.<br>Findings and recommendations entered into the audit system and to be distributed for management responses.<br>Staffing changes being made to give us a small team to focus on this. Focus for 2023 will be on implementation of the completed service review recommendations. The IT area may be one exception for 2023. We are chasing a provider for this work in partnership with IT. Have the provider now and costs will be presented to ELT for commencement of review ASAP.<br>Will be part of the Towards Excellence project, which should look at what activities are undertaken and how best those should be resourced and carried out.<br>KPI developed and added to the delivery program. Will be reported on as part of the monthly progress report to Council. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| Administrate NSW Rural Fire Fighting Fund allocations in line with RFS requirements | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:**<br>25.10.2023<br>Administration of RFS funds conducted according to existing arrangements as needed. Arrangements for administration under section 44 conditions were confirmed during the reporting period. | | | | | |
| Annual review of Asset Management Plans | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 50% |
| **Comment:**<br>Review of Asset Management plans for 23-24 has been completed. Currently analysing revised LTFP to determine available funding for each asset class<br>Reliant on SRV being approved to employ additional technical resources and start on development of pavement management system.<br>Review of locations used to provide service underway based on asset register of buildings. | | | | | |
| Provide accurate asset management information | Coordinator Strategy Development | 01-Jul-2023 | 30-Jun-2026 | In Progress | 50% |
| **Comment:**<br>Accurate information is provided by the Assets team upon request, generally with 48 hours. | | | | | |
| Undertake a program of internal audit across Council services | Coordinator Governance | 01-Jul-2023 | 30-Jun-2026 | In Progress | 9% |
| **Comment:**<br>25.10.2023<br>ARIC meeting rescheduled for 30 October 2023.<br>Reports on; the ARIC annual and audit plan, and internal auditors report will be tabled at the meeting. | | | | | |
| Designated Persons returns are scheduled and managed in accordance with Office of Local Government (OLG) requirements | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 90% |
| **Comment:**<br>25.10.2023<br>The process for 2023 is complete with a report tabling the disclosures of Councillors and designated persons presented to Council on 19 October 2023. The register of returns id due for publication on Council's website. | | | | | |
| Service level statements are developed for the organisation | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2030 | Completed | 100% |
| **Comment:**<br>Workshops have taken place regarding the development of an Annual Works Program and Planning & Scheduling of works for each financial year. These programs will guide how best Council is able to undertake its work, and a level of service will be developed for discussion from this information.<br>Service descriptions have been developed for the primary services delivered by Council, and they are located as service descriptions within the Delivery Program and Operational Plan. Several Service Reviews are currently underway, development of CRM and completed Asset Management Plans all assist in informing service levels. Discussions are also underway with Service Delivery managers for the Delivery Program review and Operational Plan development for 2023-2024 with Service Statements discussed and amended where requieed. | | | | | |
| Collation and production of Ordinary and Extraordinary Council meeting business papers and accurate recording of resolutions | Executive Office | 01-Jul-2023 | 30-Jun-2026 | In Progress | 16% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| **Comment:**<br>Business papers completed and published to Council webpage on 10 October 2023.<br>Unconfirmed Minutes of Council meeting uploaded to Council webpage on 25 October 2023. | | | | | |
| Review of asset depreciation rates and useful lives | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 50% |
| **Comment:**<br>Review complete. No changes to useful lives or depreciation rates this year | | | | | |
| Complete stronger communities funded projects | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 5% |
| **Comment:**<br>The first stage of this process is to formally 'close out' the existing projects on the list and report to the Office of Local Government. There is significant administration resource (time) required to undertake this work. This administration work has commenced. | | | | | |
| Investigate and model Special Rate Variation (SRV) scenarios | Coordinator Strategy Development | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Develop and implement a community education program to improve parking habits of motorists in the region | Manager Built and Natural Environmen | 01-Jul-2022 | 25-Jan-2023 | Completed | 100% |
| **Comment:**<br>Council continues to utilise educational material as part of its parking enforcement program. This includes social media posts on issues as they occur and the leaving of fliers on cars. | | | | | |
| Operate and maintain Councils fleet and plant program | Coordinator Plant and Fleet | 01-Jul-2022 | 30-Jun-2026 | In Progress | 33% |
| **Comment:**<br>Plant availability >92%<br>Budget expenditure,<br>General fund Admin 11% Operations 28%<br>Income 25%<br>Water 19%<br>Sewer 25%<br>Waste 15% | | | | | |
| Respond to straying stock matters and impound when required to ensure that our public roads are kept safe | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>Council Rangers have responded to several issues surrounding livestock being out on the Monaro Highway in the past month. The action taken is in keeping with the enforcement policy with process of escalating consequences being applied to repeat offenders. In the month of October 2024 5 incidents of livestock being out were actioned. | | | | | |
| Risk management practices are administered across the organisation | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| **Comment:**<br>25.10.2023<br>The current focus is on bushfire season preparedness with ongoing support for the LEMC and RFS by Council's LEMO. A meeting of the Senior Management team is scheduled for 9 November 2023 to confirm arrangements for staff responding to fire events. | | | | | |
| Special Rate Variation | Chief Financial Officer | 01-Jul-2023 | 30-Jun-2026 | Completed | 100% |
| **Comment:**<br>2023/2024 rating categories amended with inclusion of SRV percentage. Making of the rates report adopted by Council 29 June 2023 | | | | | |
| Provide financial services to the organisation | Chief Financial Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |
| **Comment:**<br>The current estimates and forecasts of unrestricted cash are significantly lower than reported during the 2022/23 year. The current 30 June 23 estimates are approximately $65k compared to previously reported forecasts of approximately $7m. This requires a significant rethink of the strategy on how and by when the target of $5m will be achieved. Once the 30 June 23 balance is audited and 2023/24 revised in the first quarter then the current position will be known with more certainty. The strategy will then need to be revised and followed through in the forward budget process which begins late in the calander year. | | | | | |
| Develop Long Term Financial Plans for the Water, Wastewater and Waste funds | Manager Finance | 01-Jul-2023 | 30-Jun-2025 | In Progress | 8% |
| **Comment:**<br>Determining opening cash position July 23 once year end complete and revised 23/24 budgets due to carryforwards. This will form the basis to review the forward budgets in a few months and to look at revenue strategies to achieve long term sustainability. | | | | | |
| Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act, 1998 | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>All restricted, dangerous and menacing dog enclosure assessments will be undertaken December 2023 through to February 2024. Additionally, all dog attacks were investigated and actioned in accordance with Council's Enforcement Policy. Council is investigating five dog attacks in October 2023. | | | | | |
| Provide LEMO support to the Local Emergency Management Committee | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:**<br>25.10.2023<br>LEMO support is provided as needed. Most recently in the section 44 declared event in October 2023. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| Maintain a compliant Records Management System | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:**<br>25.10.2023<br>Staff are supported with training to manage records in corporate systems during induction training and on demand. | | | | | |
| Improve information on utilisation of plant and fleet | Coordinator Plant and Fleet | 01-Jul-2023 | 30-Jun-2024 | In Progress | 25% |
| **Comment:**<br>Actual utilisation provided to key managers quarterly.<br>Telematics PMF finalised, RFQ specification to finalise. | | | | | |
| Facilitate Council's Audit and Risk and Improvement Committee (ARIC) meetings | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>The committee met in September. The next meeting will be in November to consider the financial statements. | | | | | |
| Improve organisational development across the organisation | Chief Workforce Offcer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| **Comment:**<br>Field Force Four reviews now have taken in large parts of Operations, Governance and Assets. This impacts well over 50% of the organisation and some progress has been made on implementation through Towards Excellence program now scheduled for 23-24 financial year.<br><br>Implementation of frontline leadership has commenced with pilot with further program elements scheduled for 23-24. RFQ for other components of service review work through Towards Excellence is underway and a contractor is still TBC.<br><br>Plan to undertake an IT service review in 23-24.<br><br>Ongoing vacancies within organisational development roles has impacted ability to deliver on further work. Recruitment being undertaken to fill vacancy. | | | | | |
| Building Better Finance Environmental Loans | Chief Financial Officer | 01-Jul-2023 | 30-Jun-2024 | In Progress | 10% |
| **Comment:**<br>0BBF have consulted with Economic Development and Finance and advertising will commence in October and November led by Economic Development | | | | | |
| Maintain Council's Code of Conduct Complaint Register to ensure compliance and accurate reporting | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |
| **Comment:**<br>25.10.2023<br>Code of conduct complaints are managed in accordance with the procedures for the administration of the model code of conduct for local councils in NSW. The required reporting is on schedule for December 2023. | | | | | |
| Donations and sponsorships are provided by Council to support activities throughout the region | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 75% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| **Comment:**<br>25.10.2023<br>The Boco Rock Rock Community Enhancement Fund and Council's Donations and Sponsorship program have been completed with payments allocated to successful applicants. Advertising for the 2024 programs is in development along with review of the completed programs to determine any process improvement measures. | | | | | |
| Sale of land for unpaid rates | Chief Financial Officer | 01-Jul-2023 | 30-Jun-2024 | Not Started | 0% |
| **Comment:**<br>Process will start after financial year end has been completed | | | | | |
| Capital works program - plant & vehicle capital replacement program | Coordinator Plant and Fleet | 01-Jul-2022 | 30-Jun-2026 | In Progress | 39% |
| **Comment:**<br>Identified capital replacements underway. 42 items actioned | | | | | |
| Financial Sustainability Review | Manager Finance | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Support the CEO, Mayor, Councillors and Executive in their day to day activities to meet community needs | Executive Office | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |
| **Comment:**<br>The CEO, Mayor, Councillors and Executive are supported in their day to day roles through assistance provided by the following positions and cohorts;<br>EA to CEO, Mayor and Councillors<br>Secretary Council and Committees<br>Executive Assistant Cohort<br>Knowledge Exchange, Engagement and Networking Cohort (KEEN meetings)<br><br>October 2023 included;<br>* Formal ELT Meetings<br>* Councillor Briefings<br>* Ordinary & Extraordinary Council Meeting<br>* Meetings with community on various issues<br>* Financial Working Group meetings<br>* Official opening and community events | | | | | |
| Develop a Compliance Register | Coordinator Governance | 01-Jul-2023 | 30-Jun-2025 | In Progress | 5% |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| **Comment:**<br>25.10.2023<br>Progress delayed while new staff assimilate and attend to priority BAU. The development of a compliance register will run in conjunction with delegation and policy framework improvements. | | | | | |
| Develop a framework for policies and procedures to support the organisation | Coordinator Governance | 01-Jul-2022 | 30-Jun-2024 | In Progress | 31% |
| **Comment:**<br>25.10.2023<br>A register of existing policies is in development. A template for policies has been created to aid staff in the development, and review, of policies until a comprehensive framework is in place. The framework will be complete by the scheduled end date. | | | | | |
| Implement actions identified from Audit and Risk and Improvement Committee (ARIC) meetings | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| **Comment:**<br>Two items remain outstanding. One is being addressed at the next ARIC meeting. The other has not yet passed the agreed triggers for the action to occur. | | | | | |
| Provide Workforce Management Services across the organisation | Chief Workforce Offcer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>Workforce metrics:<br>* Leadership Development - Commencing in Oct 2023, over 80 leaders will participate in SMRC's Leadership & Culture program as part of the Towards Excellence Program<br>* Performance reviews - In the 22-23 performance period, over 50% of staff participated in undertaking performance reviews.<br>* Recruitment - In the previous 12 months, Workforce have received 109 requests for recruitment that have been approved. 57 of these have been finalised (52%), 46 are currently open (42%), and 6 have been placed on hold (5%).<br>* New Staff Turnover - In the previous 12 months, 96 new staff have commenced with SMRC, with 82 remaining employed with SMRC in that same period (85%).<br>2 staff undertaking process management training. Appointment of Organisation Development Officer 28 August 2023.<br>Learning and Development Officer commencing early September to commence work on this action.<br>Business areas have reviewed vacancies. Civica now aligned with positions in the formal structure. CWO will monitor and update changes to structure as approved by CEO.<br><br>Budget development process will be used to identify any further unfunded positions. Need to be vigilant and monitor constantly.<br><br>All changes to the adopted structure are to be directed through ELT and communicated to consultative committee. | | | | | |
| Council's Insurance policies are kept up to date, and relevant to the current state and needs of the organisation | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | Completed | 100% |
| **Comment:**<br>25.10.2023<br>Insurance policies have been renewed as scheduled in October 2023. | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| Undertake parking patrols to ensure compliance with the Road Rules, 2014 | Manager Built and Natural Environmen | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| **Comment:**<br>Parking patrols continue the focus is on detecting dangerous driving habits. | | | | | |
| Government Information Public Access (GIPA) applications are processed in accordance with Council's Agency Information Guide and GIPA Act, 2009 | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:**<br>25.10.2023<br>Formal GIPA information requests are being processed within the appropriate legislation. At the time of reporting there are no outstanding formal GIPA requests or previous decisions under review by the Information and Privacy Commission. | | | | | |
| Provide support and guidance to the organisation so that it can deliver a safe and healthy workplace | Chief Workforce Offcer | 01-Jul-2023 | 30-Jun-2026 | In Progress | 9% |
| **Comment:**<br>WHS Metrics:<br>* WHS Induction - 426 active employees issued WHS Induction. 345 completed (80%), 17 in progress (4%), 63 not yet started (15%).<br>* Rolling loss time injuries frequency rate - LTIFR is currently 33, goal is to have this below 25.<br>* Workplace Inspections - 17 Workplace Inspections completed to date in 23-24. | | | | | |
| Implement Plans of Management (PoMs) for the Crown Reserves which Council is the identified Crown Land Manager | Manager Infrastructure | 01-Jul-2023 | 30-Jun-2024 | In Progress | 45% |
| **Comment:**<br>October 2023 - With confirmation from NSW Crown Lands that CLM responsibility for Reserve 56109 no longer resets with SMRC, there are now 74 reserves which will be covered by these PoMs. We are now 80% of the way through compiling the Native Title Manager written advice for all 74 reserve locations, as per the prescribed sequence of steps mandated by the State.<br>A structured "by category" approach has been implemented. Six (6) Plans of Management will be delivered:<br>• Area of Cultural Significance Plan of Management<br>• General Community Use Plan of Management<br>• Natural Areas Plan of Management<br>• Parks Plan of Management<br>• Sportsgrounds Plan of Management<br>• Caravan Parks Plan of Management | | | | | |
| Maintain regulatory registers of Council decisions in accordance with relevant legislation | Executive Office | 01-Jul-2022 | 30-Jun-2026 | In Progress | 31% |
| **Comment:**<br>Registers updated with Council decisions after each meeting - Updated on 19 October 2023<br>• Planning register<br>• Pecuniary interest register<br>• Councillor meeting attendance<br>• Councillor attendance via Zoom (if applicable) | | | | | |

**Snowy Monaro Regional Council (SMRC)** **2023/2024 DP**

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|---|---|---|---|---|---|
| **Goal : Our Leadership: That the community has confidence in leadership** | | | | | |
| **Outcome : Clear agreed standards are in place and applied about how public services are provided** | | | | | |
| Section 355 Advisory and Management Committees are managed and supported | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 45% |
| **Comment:**<br>25.10.2023<br>Support is provided to committees on demand. Committee minutes are provided in regular reports to Council. At the 19 October Council meeting the following minutes were tabled :<br>Bredbo Hall Management Committee meeting held 7 June 2023<br>Cemetery Advisory Committee meeting held Monday, 7 August 2023<br>Bombala Exhibition Ground Management Committee meeting held 9 August 2023<br><br>A guideline for advisory and management committees is in the final stages of draft and will be presented to Councillors in a briefing session in February 2024. The document will then be subject to public consultation. During this period the committees will be contacted directly to ensure they have sight of the new guide, offer support and receive feedback on the new guide. Following the consultation period the guide will be submitted to Council for adoption. | | | | | |
| **Outcome : Leadership is visible and accessible to our community** | | | | | |
| Facilitate citizenship ceremonies | Executive Office | 01-Jul-2023 | 30-Jun-2026 | In Progress | 8% |
| **Comment:**<br>Four Ceremonies to be held each year as per format below;<br>15 September 2023<br>January 2024<br>March 2024<br>June 2024 | | | | | |

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## 9.3.4 FEES AND CHARGES - PLANNING PROPOSALS

Record No: I23/713

**OFFICER'S RECOMMENDATION**

That Council:

A. Place the proposed fees and charges for planning proposals and LEP amendments on public exhibition for a period of 28 days.
B. Adopt those fees and charges where no negative feedback is received.
C. Prepare a post-exhibition report to Council with responses and recommendations from any feedback.

**ISSUES**

Traditionally, Snowy Monaro Regional Council (SMRC) has set fees and charges for the management and assessment of proponent-initiated planning proposals to reflect the cost of simple planning proposals, so as to not discourage the one-time or low scale developer from undertaking a planning proposal for small scale site specific rezoning's. The number of planning proposals received at Council has been traditionally low, with between 2-4 proposals over the last 5 years.

We are now experiencing change, with an appetite growing for larger scale planning proposals, i.e. those considered complex under the LEPMG. It is proposed that Council's fees and charges should be cost recovery, to ensure that our community is not subsidising proponent or developer led proposals.

Previous fees adopted by Council for planning proposals are not achieving cost recovery and with the changes we are now experiencing a full review of actual costs has been undertaken. A benchmarking exercise against neighbouring councils in regards to their fees and charges for such proposals has also been undertaken.

The new Local Environmental Planning Making Guidelines (LEPMG) issued by NSW Planning in 2021 has changed the process, with very clear different categories of planning proposals set out. This has identified different levels of requirements for simple or basic proposals, through standard matters and up to complex and principal plan making proposals. This also reflects the amount of work that Council will be undertaking in each case.

Previous fees and charges for planning proposals were based on a single fee to cover all planning proposals.

After review and benchmarking against Queanbeyan-Palerang Regional Council, Hilltops Regional Council, Bega Valley Council and Snowy Valleys Council, the following proposed fees and charges have been formulated to reflect cost recovery for proponent-initiated planning proposals. All fees and charges require community and stakeholder feedback to be sought, with an exhibition period of 28 days on the proposed fees and charges for proponent-initiated planning proposals planned.

**Proposed Fees and Charges**

| Name | Year 2023/2024 Fee (inc GST) | Unit | Statutory | GST |
|---|---|---|---|---|
| **Planning Proposal meeting – Prior to Scoping Proposal Stage or not part of Planning Proposal** | **$1,800.00** | **Each Meeting** | **N** | **N** |
| **Scoping Proposals – all proponent-initiated**<br>Fee Includes a total of 10 hours:<br>• **2 hours meeting with proponent**<br>• **2 hours ensuring information is sufficient**<br>• **6 hours preparing report for Council** | **$3,000.00 plus $185 per hour after 10 hours** | **Per Proposal** | **N** | **N** |
| **Basic and some Standard proponent-initiated Planning Proposals – e.g. Those requiring no background studies**<br>Fee includes a total of 40 hours:<br>• **10 hours to prepare information and liaise with the Department of Planning and Environment**<br>• **10 hours to review Gateway Determination and amend LEP**<br>• **5 hours to prepare exhibition of proposal**<br>• **5 hours to report any submissions to Council**<br>• **10 hours to amend instrument and maps for Department of Planning and Environment.**<br>**Note: fee does not include advertising costs.** | **$8,000.00 plus $185 per hour after 40 hours** | **Per Proposal** | **N** | **N** |
| **Standard (not falling into the above category) proponent-initiated Planning Proposals – e.g. those requiring background studies** | **$25,000.00 plus $185 per hour after 140 hours** | **Per Proposal** | **N** | **N** |

| Name | Year 2023/2024 Fee (inc GST) | Unit | Statutory | GST |
|---|---|---|---|---|
| Fee includes a total of 140 hours:<br>• **10 hours meeting with the proponent**<br>• **20 hours to prepare information and liaise with the Department of Planning and Environment**<br>• **65 hours to review Gateway determination and amend LEP**<br>• **10 hours to prepare exhibition of Planning Proposal**<br>• **20 hours to report any submissions to Council**<br>• **15 hours to amend instrument and maps for Department of Planning and Environment**<br>**Note: Fee does not include advertising costs** | | | | |
| **Complex Proponent Initiated Planning Proposal e.g. land release area**<br>Fee Includes a total of 280 hours:<br>• **20 hours meeting with the proponent**<br>• **40 hours to prepare information and liaise with the Department of Planning and Environment**<br>• **130 hours to review Gateway determination and amend LEP**<br>• **20 hours to prepare exhibition of Planning Proposal**<br>• **40 hours to report any submissions to Council**<br>• **30 hours to amend instrument and maps for Department of Planning and Environment** | **$45,000.00 plus $185 per hour after 280 hours** | **Per Proposal** | **N** | **N** |

| Name | Year 2023/2024 Fee (inc GST) | Unit | Statutory | GST |
|---|---|---|---|---|
| • **Note: Fee does not include advertising costs**<br>• | | | | |
| **Preparation of Development Control, Precinct Plan or Contributions Plan etc.** | **$18,000.00** | **Per Plan** | **N** | **N** |

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Medium | Medium | Yes |
| Financial Sustainability | High | Medium | No |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Medium | Medium | Yes |
| Service Delivery | High | Low | No |

By not charging suitable fees and charges to ensure cost recovery on proponent-initiated Planning Proposals, Council is putting the financial burden back onto our community to cover costs for service delivery, essentially, subsidising developers. This is not palatable and it does not contribute to becoming a more financially sustainable Council.

**FINANCIAL IMPACTS**

| | Amount | Details |
|---|---|---|
| Cost of public notification process | $1,200 | 10 hours work to place proposed fees and charges on public exhibition and prepare post-exhibition report to Council. |
| Current estimated revenue | $3,000 | Current budgeted revenue |
| Revenue based on previous fees | $9,400 | Estimated revenue based on known planning proposals in the pipeline |
| Revenue based on proposed fees | $172,000 | |

The Financial Sustainability Review prepared by AEC (October 2022) recommended that Council review the pricing for fees and charges and ensure they reflect full cost price for services, as far as it is practical to do so, without impacting significantly on access to services by the community. By

charging cost recovery fees for planning proposals income will be commensurate with the actual cost of delivering the service.

There are minimal costs to placing proposed fees on public exhibition.

**RESPONSIBLE OFFICER:** Co-ordinator of Strategy Development.

## OPTIONS CONSIDERED

The option to not review and propose new fees and charges for proponent- initiated planning proposals exists; however, this will come at a cost to the community by not achieving sufficient revenue to cover the cost of the service.

## IMPLEMENTATION PLANS

Placing the proposed fees and charges on public exhibition from 17 November until 15 December will be undertaken through Council's Yoursay page and by engaging directly with stakeholder groups, such as planning consultants known to be working in our region.

## BACKGROUND

### Previous Fees and Charges

| Name | Year 21/22 Fee (incl. GST) | Year 22/23 Fee (incl. GST) | Unit | Statutory | GST |
|---|---|---|---|---|---|
| **Local Environmental Plan / Rezoning** | | | | | |
| **Planning Proposal Application** | | | | | |
| Planning Proposal fees are based on the number and types of maps and/or LEP text that will require change as a result of the Planning Proposal. To work out the fees applicable to any particular Planning Proposal, the cost of each of the individual fees below that apply to modification of each section of the LEP need to be added together as relevant for that particular Planning Proposal to get a total fee. The Pre-Gateway fee must be paid up front with the submission of the Planning Proposal application form. The Post Gateway fee can be paid after a gateway determination is received if the Planning Proposal successfully passes this stage of the process. The advertising fee will be charged whenever public notification is required and for each time in the process public notification is required - eg an application that is placed on public notification twice during its process will have to pay the advertising fee twice. Fees may be reduced at the discretion of the General Manager for non-profit community groups. | | | | | |
| Strategic Planning Team - Preparation of Planning Proposals | $0.00 | $150.00 | per hour | N | N |
| A Planning Proposal is a report that explains the intended effect of a proposed Local Environmental Plan (LEP) or an amendment to the LEP and sets out the justification for making that plan or amendment. Council staff can be engaged to prepare a Planning Proposal, although all supporting technical reports are to be procured and supplied by the proponent. | | | | | |
| Advertising - Applicable each time public notification is required during the process. | $374.34 | $385.57 | each | N | N |
| Charged only when advertising required, whatever stage in the process this occurs | | | | | |
| Modification - Planning Proposal Application | $1,000.00 | $1,030.00 | | N | N |

### Pre-gateway

$500 per map impacted

| | | | | |
|---|---|---|---|---|
| Change to zoning or minimum lot size for total area of change < 8ha (if both maps changes are applied twice) | $1,046.52 | $1,077.92 | N | N |
| Change to zoning or minimum lot size map for total area of change > 8ha (if both maps changes are applied twice) | $1050 plus $13 per hectare rounded up<br>**Last year fee**<br>$1000 plus $10 per hectare rounded up | | N | N |
| Change to any other maps | $510 per map impacted<br>**Last year fee**<br>$500 per map impacted | | N | N |
| Change to text (clause) of the LEP | $1,255.62 | $1,293.29 | N | N |
| Change to text (schedule) of the LEP | $523.26 | $538.96 | N | N |

### Post-gateway

| | | | | |
|---|---|---|---|---|
| Change to zoning or minimum lot size for total area of change < 8ha (if both maps charges are applied twice) | $2,093.04 | $2,155.83 | N | N |
| Change to zoning or minimum lot size map for total area of change > 8ha (if both maps charges are applied twice) | $2,100 plus $20 per hectare rounded up<br>**Last year fee**<br>$2,000 plus $15 per hectare rounded up | | N | N |
| Change to any other maps | $820 per map impacted<br>**Last year fee**<br>$800 per map impacted | | N | N |
| Change to text (clause) of the LEP | $2,093.04 | $2,155.83 | N | N |
| Change to text (schedule) of the LEP | $837.42 | $862.54 | N | N |

## ATTACHMENTS

Nil

## 9.3.5 EXTRAORDINARY COUNCIL MEETING TO BE SCHEDULED FOR 30 NOVEMBER

Record No: I23/714

**OFFICER'S RECOMMENDATION**

That Council hold an extraordinary council meeting commencing at 1pm on 30 November 2023.

**ISSUES**

The integrated planning and reporting (IPR) suite of plans is a statutory requirement under the *Local Government Act 1993*, and the development of these plans is a significant body of work.

Finalisation of the Annual Report, in accordance with s428 of the *Local Government Act 1993*, requires inclusion of the audited financial statements. The financial statements will not be ready for the 16 November 2023 Council meeting.

In addition to the preparation of the financial statements, the monthly funds management report and quarterly budget review statements will also not be ready for inclusion in the 16 November Council meeting. The addition of the extraordinary meeting will also allow for extra time to finalise these reports.

Scheduling an extraordinary meeting on 30 November 2023 will allow for an additional two weeks for the finalisation of the financial statements, monthly funds management report and quarterly budget review statements.

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | Low | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Medium | Low | Yes |
| Reputation and Image | Medium | Low | Yes |
| Service Delivery | Low | Low | Yes |

There is a risk by trying to meet the 16 November Council meeting, the signed financial statements, monthly funds management report and quarterly budget review statements will not be ready, resulting in not meeting legislative compliance impacting reputation and image.

**FINANCIAL IMPACTS**

| | Amount | Details |
|---|---|---|
| Current Annualised Net Cost | $371,027 | Current adopted budget for governing body. |
| Estimated Annualised Net Cost | $371, 027 | Nil additional expected. |
| Capital Investment | Nil | |
| Capital Funding Source | N/A | |

The additional cost of the extraordinary meeting is $1,363.12, consisting of catering costs of $300 and travel costs of $1,063.12. While there are a larger number of briefing sessions planned it is expected that based on the existing spending there will be sufficient funds in the existing budget to cover the additional meeting.

**RESPONSIBLE OFFICER:** Coordinator Strategy Development.

**OPTIONS CONSIDERED**

The other option is to not meet the legislative timeframes for completion of the annual report and financial statements. It is considered that this is less preferred than the effort of undertaking an extraordinary meeting.

**IMPLEMENTATION PLANS**

The proposed extraordinary meeting date of 30 November 2023 has been tentatively booked and set within Council's InfoCouncil system for the meeting to take place.

**ATTACHMENTS**
Nil

## 9.3.6 PROPOSED ROAD NAME BANK - ENDORSE LIST OF SELECTED NAMES FOR PUBLIC ADVERTISEMENT

Record No: I23/715

**OFFICER'S RECOMMENDATION**

That Council endorse the proposed road name bank to be publicly advertised for comment via Your Say for a period of 28 days.

**ISSUES**

In the Ordinary Council meeting on 16 February 2023 under Strategy item 9.3.4, Council endorsed the first stage of the development of a road name bank, being to put out a public call for road name suggestions for the Snowy Monaro Region.

This public call for road names is now complete with results compiled. This report provides a summary of results along with a proposed list of names to be endorsed for public advertising. From this final public consultation, a final list of road names will be submitted to Council for approval as the road name bank.

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | Low | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |
| Service Delivery | Low | Low | Yes |

The risks associated with public advertisement of the road names compiled after a public call for names are considered to be low.

**FINANCIAL IMPACTS**

The upfront time and cost of developing the road name bank will be absorbed within existing resources and budgets. Much of this time has already been committed in reviewing and compiling results from the public call for names.

The final outcome of introducing the road name bank will be a significant reduction in time to administer the road naming process, resulting in operational productivity gains.

**RESPONSIBLE OFFICER:** Chief Strategy Officer.

## OPTIONS CONSIDERED

The only other option available is continuing the existing road naming processes. This option is not preferred due to the significant negative impact on the limited resource available for this function within Snowy Monaro Regional Council.

## IMPLEMENTATION PLANS

Council will complete community engagement for development of the road name bank with the following steps:

- Publicly advertise the compiled list of accepted names resulting from the public call for names via Your Say for a period of 28 days.
- Prepare a report of the final road name list in response to submissions and submit to Council along with a recommendation to approve the final list of names for operational use as Snowy Monaro Regional Council's road name bank.
- In the above report, detail proposed changes to the road naming procedure.

## EXISTING POLICY/DECISIONS

Road naming is to adhere to the 2021 NSW Address Guidelines and User Manual. Link:

**https://www.gnb.nsw.gov.au/__data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf**

## BACKGROUND

Council is responsible for facilitating the naming of roads within the LGA before finalisation with the Geographical Names Board (GNB). With a significant number of subdivisions in various stages of planning, a substantial number of roads will require naming in years to come.

Approximately 30 roads are expected to require naming during 2023 and up to 80 over the next five years. This will result in significant internal resourcing pressure and put increased pressure on subdivision approval assessment times. The establishment of a Council approved road name bank was determined to be the best mechanism to improve efficiency.

The stages required to establish the road name bank are:

1) Stage 1: Community Engagement to provide road name suggestions (and associated supporting information where possible), that are meaningful for the local community and are within GNB road naming policies.
2) Stage 2: Community feedback on the full list of road names pre-approved by Council after Stage 1 community engagement results are collated, considered and presented to Council.
3) Final Council approval of the road name bank and associated changes in road naming governance and processes within Snowy Monaro Regional Council.

With completion of Stage 1, the purpose of this report is to gain endorsement for Stage 2, public advertisement of the list of names accepted for inclusion in the road name bank.

Road names were included in the proposed road name bank based on:

1) High chance of approval by the GNB
2) Relevance to and support from local communities
3) From sources including the public call for names, ideas raised in public submissions to past road naming proposals and from internal staff research on suitable names for roads.

The results identify some names are being reviewed as they require further research to provide better sources documenting their connections to the local community. It is anticipated that these names and extensions of proposed/emerging road naming themes (ie. Citizens of the Year, Ngarigo words), may form part of future additions to the road name bank.

**ATTACHMENTS**

1. Proposed Road Name Bank for Public Advertisement
2. Results of Public Call for Names for Road Name Bank

SNOWY MONARO REGIONAL COUNCIL

# Proposed Road Name Bank

| Road Name | Theme | Area/Localities to be used | Reservation Status |
|---|---|---|---|
| Stewart | Commemorative name | Adaminaby | For lane in Adaminaby CBD |
| Baragry | Warservicemen and women | Adaminaby | For lane in Adaminaby CBD |
| Cahill | Warservicemen and women | Adaminaby and SMH corridor | None |
| Douglass | Warservicemen and women | Adaminaby and SMH corridor | None |
| Harris | Warservicemen and women | Adaminaby and SMH corridor | None |
| Hetherington | Warservicemen and women | Adaminaby and SMH corridor | None |
| Kershaw | Warservicemen and women | Adaminaby and SMH corridor | None |
| Monaham | Warservicemen and women | Adaminaby and SMH corridor | None |
| Sims | Warservicemen and women | Adaminaby and SMH corridor | None |
| Tozer | Warservicemen and women | Adaminaby and SMH corridor | None |
| Bridle | Warservicemen and women | Adaminaby and SMH corridor | None |
| Danthonia | Endemic flora | All | None |
| Dillwynia | Endemic flora | All | None |
| Dodneae | Endemic flora | All | None |
| Kookaburra | Fauna | All | None |
| Invierno | Winter | All | None |
| Aitchison | Pioneers and Settlers | Berridale | None |
| Larkins | Warservicemen and women | Berridale - Dalgety | None |
| Miners | Warservicemen and women | Berridale - Dalgety | None |
| Gilbert | Warservicemen and women | Berridale - East Jindabyne | None |
| Rose | Warservicemen and women | Berridale area | None |
| Glasson | Warservicemen and women | Berridale area | None |
| Scarlett | Warservicemen and women | Berridale area | None |
| Collman | Warservicemen and women | Berridale area | None |
| Miners | Warservicemen and women | Berridale area | None |
| Whiteman | Warservicemen and women | Berridale area | None |
| Primmer | Warservicemen and women | Berridale area | None |
| Delaney | Warservicemen and women | Berridale-East Jindabyne | None |
| Barber | Citizen of the Year | Bombala area | None |
| Thornell | Citizen of the Year | Bombala area | None |
| Atkins | Citizen of the Year | Bombala area | None |
| Garnock | Citizen of the Year | Bombala area | None |
| Lomas | Citizen of the Year | Bombala area | None |
| Vernon | Warservicemen and women | Bombala area | None |
| Themeda | Endemic flora | Cooma | North Cooma subdivision |
| Dianella | Endemic flora | Cooma | North Cooma subdivision |
| Poa | Endemic flora | Cooma | North Cooma subdivision |
| Swainsona | Endemic flora | Cooma | North Cooma subdivision |
| Mitchell | Citizen of the Year | Cooma area | None |
| Price | Citizen of the Year | Cooma area | None |
| Goodwin | Citizen of the Year | Cooma area | None |
| Tynan | Citizen of the Year | Cooma area | None |

| Road Name | Theme | Area/Localities to be used | Reservation Status |
|---|---|---|---|
| Doyle | Citizen of the Year | Cooma area | None |
| Daley | Citizen of the Year | Cooma area | None |
| Litchfield | Commemorative name | Cooma area | None |
| Veneto | Snowy migrant home lands | Cooma area | None |
| Friuli | Snowy migrant home lands | Cooma area | None |
| Treviso | Snowy migrant home lands | Cooma area | None |
| Burke | Warservicemen and women | Cooma area | None |
| Anderson | Mountains & mountain places | Jindabyne | Highview Estate |
| Muellers | Mountains & mountain places | Jindabyne | Highview Estate |
| Northcote | Mountains & mountain places | Jindabyne | Highview Estate |
| Watsons | Mountains & mountain places | Jindabyne | Highview Estate |
| Tenison | Mountains & mountain places | Jindabyne | Highview Estate |
| Anton | Mountains & mountain places | Jindabyne | Highview Estate |
| Friars | Mountains & mountain places | Jindabyne | Highview Estate |
| Avalanche | Skiing and boarding terms | Jindabyne | Mountainside |
| Backcountry | Skiing and boarding terms | Jindabyne | Mountainside |
| Berm | Skiing and boarding terms | Jindabyne | Mountainside |
| Camber | Skiing and boarding terms | Jindabyne | Mountainside |
| Carving | Skiing and boarding terms | Jindabyne | Mountainside |
| Chute | Skiing and boarding terms | Jindabyne | Mountainside |
| Corduroy | Skiing and boarding terms | Jindabyne | Mountainside |
| Corn | Skiing and boarding terms | Jindabyne | Mountainside |
| Cornice | Skiing and boarding terms | Jindabyne | Mountainside |
| Couloir | Skiing and boarding terms | Jindabyne | Mountainside |
| Crevasse | Skiing and boarding terms | Jindabyne | Mountainside |
| Edge | Skiing and boarding terms | Jindabyne | Mountainside |
| Freshies | Skiing and boarding terms | Jindabyne | Mountainside |
| Freestyle | Skiing and boarding terms | Jindabyne | Mountainside |
| Kicker | Skiing and boarding terms | Jindabyne | Mountainside |
| Nordic | Skiing and boarding terms | Jindabyne | Mountainside |
| Piste | Skiing and boarding terms | Jindabyne | Mountainside |
| Powder | Skiing and boarding terms | Jindabyne | Mountainside |
| Schuss | Skiing and boarding terms | Jindabyne | Mountainside |
| Ski | Skiing and boarding terms | Jindabyne | Mountainside |
| Slalom | Skiing and boarding terms | Jindabyne | Mountainside |
| Superpipe | Skiing and boarding terms | Jindabyne | Mountainside |
| Vertical | Skiing and boarding terms | Jindabyne | Mountainside |
| Malcher | Skiing Commemoration | Jindabyne | None |
| Wesche | Skiing Commemoration | Jindabyne | None |
| Kildare | Snowy migrant home lands | Jindabyne area | None |
| Bale | Warservicemen and women | Jindabyne area | None |
| McEvoy | Warservicemen and women | Jindabyne area | None |
| Byrne | Warservicemen and women | Jindabyne area | None |
| Feldmark | Endemic flora | Jindabyne-Thredbo-Perisher | None |
| Kerry | Skiing Commemoration | Jindabyne-Berridale-Dalgety | None |
| Spear Grass | Endemic flora | Michelago | Subdivision - 10.2022.227.1 |
| Prihoda | Skiing Commemoration | Thredbo-Jindabyne | None |

SNOWY MONARO REGIONAL COUNCIL

# Proposed Road Name Bank suggestions - summary of results

| Road Name | Theme | Source | Suburb | Reservation Status | Likelihood of GNB Approval | Status | Reason | Description |
|---|---|---|---|---|---|---|---|---|
| Barber | Citizen of the Year | Community Consult | Bombala area | None | High | Accepted | Within Guidelines | Minimal info on WM Barbers community service |
| Thornell | Citizen of the Year | Community Consult | Bombala area | None | High | Accepted | Within Guidelines | Former Bombala RLFC Club President and Citizen of the Year |
| Atkins | Citizen of the Year | Community Consult | Bombala area | None | High | Accepted | Within Guidelines | Bombala Citizen of the Year |
| Mitchell | Citizen of the Year | Community Consult | Cooma area | None | High | Accepted | Within Guidelines | Passed 2008. OAM. Cooma Citizen of the Year 2008 |
| Price | Citizen of the Year | Community Consult | Cooma area | None | High | Accepted | Within Guidelines | Passed 2014. Cooma Citizen of the Year 1992. Early CEO of SMEC. |
| Goodwin | Citizen of the Year | Community Consult | Cooma area | None | High | Accepted | Within Guidelines | Passed 2022. Cooma Citizen of the Year 1999 |
| Leigh | Citizen of the Year | Community Consult | Bombala area | None | Moderate - Duplication | Review | Within Guidelines | Place name possibly named after John Leigh already - Apex Park area? |
| Garnock | Citizen of the Year | Community Consult | Bombala area | None | High | Accepted | Within Guidelines | Bombala Citizen of the Year and WW2 War Veteran |
| Lomas | Citizen of the Year | Community Consult | Bombala area | None | High | Accepted | Within Guidelines | Bombala Citizen of the Year |
| Tynan | Citizen of the Year | Community Consult | Cooma area | None | High | Accepted | Within Guidelines | Passed 2021. Cooma Citizen of the Year 1985. |
| Doyle | Citizen of the Year | Community Consult | Cooma area | None | High | Accepted | Within Guidelines | Passed 2004. Cooma Citizen of the Year 1992. |
| Daley | Citizen of the Year | Community Consult | Cooma area | None | High | Accepted | Within Guidelines | Passed 2012. Cooma Citizen of the Year 1992. |
| Stewart | Commemorative name | Community Consult | Adaminaby | For CBD lane | Moderate - Duplication | Accepted | Similar to Stewartfield Rd. Strong community response in support. | Stewart family significant contributions to Adaminaby, Leigh created Museum for Old Adaminaby |
| Litchfield | Commemorative name | Community Consult | Cooma | None | High | Accepted | Within Guidelines | Flight Lieutenant Ian Anthony Litchfield awarded DFC for Skill and fortitude in operations against the enemy |
| Yens | Commemorative name | Community Consult | Adaminaby | For CBD lane | Low - Duplication | Rejected | Duplicate of Yens Bay Rd and Yens Cove | Yens family significant contributions to Adaminaby area |
| Rooney | Commemorative name | Community Consult | Michelago | None | Low - not within guidelines | Rejected | Can't use commemorative names of people still alive. | After John Rooney, former mayor. |
| Nichols | Commemorative name | Community Consult | Cooma area | None | Moderate - inadequate evidence | Review | Not enough evidence of outstanding service against a single individual | Various Nichol family members from past. Need more info on one individual with commuinty service |
| Hutchinson - change from Tindall | Commemorative name | Past consultation submission | Nimmitabel | rename Tindall St | Moderate - Duplication | Review | Requires community consultation of directly affected residents - progress independently | Current Hutchison is stubb road Tindall. Community member proposal to rename Tindall to Hutchison |

| Road Name | Theme | Source | Suburb | Reservation Status | Likelihood of GNB Approval | Status | Reason | Description |
|---|---|---|---|---|---|---|---|---|
| Danthonia | Endemic flora | SMRC staff internal | All | None | High | Accepted | Within guideline | Monaro flora part endangered or threatened communities |
| Dillwynia | Endemic flora | SMRC staff internal | All | None | High | Accepted | Within guideline | Monaro flora part endangered or threatened communities |
| Dodneae | Endemic flora | SMRC staff internal | All | None | High | Accepted | Within guideline | Monaro flora part endangered or threatened communities |
| Feldmark | Endemic flora | SMRC staff internal | Jindabyne/Thredbo/Perisher | None | High | Accepted | Within guideline | Monaro flora part endangered or threatened communities |
| Kookaburra | Fauna | Community Consult - staff | All | None | High | Accepted | Within guildelines | May need some checking of names across localities to define where it can be used |
| Anderson | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Muellers | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Northcote | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Watsons | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Tenison | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Anton | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Friars | Mountains/mountain places | SMRC staff internal | Jindabyne | Highview Estate | High | Accepted | Within guildeline | Mountain name in keeping with Jindabyne theme |
| Aitchison | Pioneers and Settlers | SMRC staff internal | Berridale | None | High | Accepted | Within guideline | earl settler family with long history of association with Aitchison cottage |
| Avalanche | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Backcountry | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Berm | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Camber | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | Moderate - Duplication | Accepted | Similar to Campbell St, likely not a problem. | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Carving | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | Moderate - Duplication | Accepted | Similar to Carinya Ln, likely not a problem. | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Chute | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Corduroy | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Corn | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Cornice | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |

| Road Name | Theme | Source | Suburb | Reservation Status | Likelihood of GNB Approval | Status | Reason | Description |
|---|---|---|---|---|---|---|---|---|
| Couloir | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Crevasse | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Edge | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Freshies | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Freestyle | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Kicker | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Nordic | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Piste | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Powder | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guidelines - similar to Power Pl | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Schuss | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Ski | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Slalom | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing/snowboard terms proposed by proponent for Mountainside subdivision |
| Superpipe | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing and snowboard terms - proposed by proponents for use in Mountainside subdivision |
| Vertical | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | High | Accepted | Within guideline | skiing and snowboard terms - proposed by proponents for use in Mountainside subdivision |
| Telemark | Skiing and boarding | Subdivision developers | Jindabyne | Mountainside | Low - Duplication | Rejected | Perisher Valley already has a Telemark Place | skiing and snowboard terms - proposed by proponents for use in Mountainside subdivision |
| Prihoda | Skiing Commemoration | SMRC staff internal | Jindabyne-Thredbo | None | High | Accepted | Within guildeline | Olympic skier who lived out his years at Thredbo until close to death |
| Kerry | Skiing Commemoration | SMRC staff internal | Jindabyne-Berridale-Dalgety | None | High | Accepted | Within guildeline | Reknowned photographer born Bobundara founding president Kosciuszko Alpine Club |
| Malcher | Skiing Commemoration | SMRC staff internal | Jindabyne-Thredbo-Perisher | None | High | Accepted | Within guildeline | Involved in Kunama Huette and early years of main range skiing activities |
| Wesche | Skiing Commemoration | SMRC staff internal | Jindabyne-Thredbo-Perisher | None | High | Accepted | Within guildeline | Killed in avalanche that destroyed Kunama Huette |

| Road Name | Theme | Source | Suburb | Reservation Status | Likelihood of GNB Approval | Status | Reason | Description |
|---|---|---|---|---|---|---|---|---|
| Veneto | Snowy migrant home lands | Past consultation submission | Cooma area | None | High | Accepted | Within guildeline | Homeland of Italian migrants who came to Cooma and surrounds for Snowy Hydro |
| Friuli | Snowy migrant home lands | Past consultation submission | Cooma area | None | High | Accepted | Within guildeline | Homeland of Italian migrants who came to Cooma and surrounds for Snowy Hydro |
| Treviso | Snowy migrant home lands | Past consultation submission | Cooma area | None | High | Accepted | Within guildeline | Homeland of Italian migrants who came to Cooma and surrounds for Snowy Hydro |
| Kildare | Snowy migrant home lands | Community Consult | Jindabyne area | None | High | Accepted | Within guildeline | Homeland of migrants who came to Jindabyne for Snowy Hydro |
| Vernon | Warservicemen and women | Community Consult | Bombala area | None | High | Accepted | Servicemen theme - not duplicated | Vernon WW1 vet who went missing in France after serving at Gallipoli |
| Rose | Warservicemen and women | Berridale community theme | Berridale area | None | High | Accepted | Within guideline | Fallen war servicemen |
| Glasson | Warservicemen and women | Berridale community theme | Berridale area | None | High | Accepted | Within guideline | Fallen war servicemen Glasson DJR - WW2 |
| Scarlett | Warservicemen and women | Community Consult | Berridale area | None | High | Accepted | Within guideline | Fallen war servicemen Scarlett Frederick - born Berridale |
| Collman | Warservicemen and women | Berridale community theme | Berridale - Dalgety | None | High | Accepted | Within guideline | Fallen war servicemen Collamn RH - WW1 - Dalgety |
| Miners | Warservicemen and women | Berridale community theme | Berridale - Dalgety | None | High | Accepted | Within guideline | Fallen war servicemen Miners SHO from Dalgety - WW1 |
| Whiteman | Warservicemen and women | Berridale community theme | Berridale - Dalgety | None | High | Accepted | Within guideline | Fallen war servicemen Whiteman VJ Dalgety - WW1 |
| Ryall | Warservicemen and women | Community Consult | Cooma area | None | Moderate - Duplication | Review | Similar to Rydal Rd in Cooma | Fallen war servicemen and women. |
| Cahill | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Douglass | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Harris | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline - from Yarrangobilly | Fallen war servicemen and women. |
| Hetherington | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline - from Kiandra | Fallen war servicemen and women. |
| Kershaw | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Appears to be strong family connection to Adaminaby and Old Adaminaby | Fallen war servicemen and women. |
| Monaham | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Baragry | Commemorative name | Community Consult | Adaminaby | None | High | Accepted | Within guideline | Highly regarded member of the Old Adaminaby community, passed in 1933. |
| Burke | Warservicemen and women | Community Consult | Cooma area | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Delaney | Warservicemen and women | Community Consult | Berridale--East Jindabyne | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Gilbert | Warservicemen and women | Community Consult | Berridale-East Jindabyne | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Larkins | Warservicemen and women | Community Consult | Berridale - Dalgety | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Miners | Warservicemen and women | Community Consult | Berridale - Dalgety | None | High | Accepted | Within guideline | Fallen war servicemen and women. |

| Road Name | Theme | Source | Suburb | Reservation Status | Likelihood of GNB Approval | Status | Reason | Description |
|---|---|---|---|---|---|---|---|---|
| Primmer | Warservicemen and women | Community Consult | Berridale area | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Sims | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Tozer | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Bale | Warservicemen and women | Community Consult | Jindabyne | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Bridle | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Adams | Warservicemen and women | Community Consult | Dalgety-Berridale | None | Low - Duplication | Rejected | Duplicated in East Jindabyne | Fallen war servicemen and women. |
| Eccleston | Warservicemen and women | Community Consult | Berridale - Dalgety | None | Low - Duplication | Rejected | Duplicated in Dalgety | Fallen war servicemen and women. |
| Mugridge | Warservicemen and women | Community Consult | NA | None | Low - Duplication | Rejected | Duplicated in Moonbah | Fallen war servicemen and women. |
| Turner | Warservicemen and women | Community Consult | NA | None | Low - Duplication | Rejected | Already used in subdivision at 10 Jindabyne Rd | Fallen war servicemen and women. |
| Higgs | Warservicemen and women | Community Consult | Adaminaby | None | Moderate - Duplication | Rejected | Similar to Higgins in Berridale and struggling to find association to Snowy Monaro - might have distant connection | Fallen war servicemen and women. |
| King | Warservicemen and women | Community Consult | Berridale | None | Low - Duplication | Rejected | Duplicate of Kings Lane Avonside | Fallen war servicemen and women. |
| McGregor | Warservicemen and women | Community Consult | Jindabyne | None | Low - Duplication | Rejected | Duplicate of McGregor Place East Jindabyne | Fallen war servicemen and women. |
| Jamieson | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | Moderate - inadequate evidence | Review | Requires further research establishing connection to Snowy Monaro area | Fallen war servicemen and women. |
| Kelly | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | Moderate - inadequate evidence | Review | Requires further research establishing connection to Snowy Monaro area | Fallen war servicemen and women. |
| Mould | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | Moderate - inadequate evidence | Review | Requires further research establishing connection to Snowy Monaro area | Fallen war servicemen and women. |
| McEvoy | Warservicemen and women | Community Consult | Jindabyne area | None | High | Accepted | Within Guidelines | Fallen war servicemen and women. |
| Byrne | Warservicemen and women | Community Consult | Jindabyne area | None | High | Accepted | Within guideline | Fallen war servicemen and women. |
| Ware | Warservicemen and women | Community Consult | Jindabyne area | None | Moderate - inadequate evidence | Review | Requires further research establishing connection to Snowy Monaro area | Fallen war servicemen and women. |

| Road Name | Theme | Source | Suburb | Reservation Status | Likelihood of GNB Approval | Status | Reason | Description |
|---|---|---|---|---|---|---|---|---|
| Picaud | Warservicemen and women | Community Consult | ?? | None | Moderate - inadequate evidence | Review | Requires further research establishing connection to Snowy Monaro area | Fallen war servicemen and women. |
| O'Neill | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | Moderate - not within guidelines | Review | Names with apostrophe discrouaged under guidelines | Fallen war servicemen and women. |
| Clarke | Warservicemen and women | Community Consult | Adaminaby/SMH corridor | None | Moderate - inadequate evidence | Review | Requires further research establishing connection to Snowy Monaro area | Fallen war servicemen and women. |
| Invierno | Winter | Community Consult | All | None | High | Accepted | Within guideline | Word for winter in Spanish |
| IceWater | Winter | Community Consult | All | None | Moderate - not within guidelines | Review | Two words | IceWater to reflect cold waters of area |
| Eastaway | Commemorative name | Community Consult | Cooma | None | Moderate - Duplication | Rejected | Cooma'sEast Camp Drive to similar, likely to be rejected by Geographical Names Board | Commnuity member who made signficant contributions to the Cooma community |
| Various | Ngarigo words | Community Consult | All | None | NA | Review | Requires separate consultation process | Look into a separate consultation, name selections provided by Ngarigo community. |

## 9.4.1 EVENT SUPPORT GRANT APPLICATIONS

Record No: I23/725

**OFFICER'S RECOMMENDATION**

That Council approve the following event support applications, in line with the funding support for Events Policy:

A. Numeralla and District Activities Inc. for $2,000 local event support of the Numeralla Folk Festival,
B. Cooma Rodeo Inc. for $1,350 major event support and,
C. Twisted Bingo Fundraiser on behalf of the Cancer Council for $300 local event support.

**ISSUES**

Council's Snowy Monaro Funding Support for Events Policy provides funding support for local and regional economically significant events.

In accordance with the Policy, the following three applications have been received and assessed for Council determination:

Numeralla Folk Festival, Cooma Rodeo Inc. and Twisted Bingo Cancer Council fundraiser.

Interest was received from the Jindabyne Carols and Monaro Sheep Dog Trials however, applications were not received in time for inclusion in this report.

To be eligible for funding support, the event must meet certain criteria and be assessed as per the Funding Support for Events Policy.

The tables below outline the assessment against this Policy for each event:

| **Event Application 1 - Numeralla Folk Festival**<br>**Funding amount sought = $2,000 (Local)**<br>Location: Numeralla Diggers Memorial Hall<br>Date: 26-28 January 2024 | | |
|---|---|---|
| **Estimated 'value add' to local economy** | **Eligible event** | |
| $49,778 – based on the minimum estimate of 500 attendees being 166 visitor per day. | Yes | |
| (a) Funding amount required to cover Councils normal fees and charges. | Facility hire<br><br>Waste services<br>Planning S68 application<br>Crown licence | Shared profit with S355 committee<br>External hire<br>$100<br>$618 |
| (b) Alignment with relevant Council strategies or plans. | The event supports Council values outlined of the Snowy Monaro DMP 2019 and Community Strategic Plan 2024 – 'Promotes vibrant towns and villages, acknowledging and accepting the unique heritage and character of each town'. | |

| | |
|---|---|
| | Having been held for almost 50 years, this is a staple event for the Numeralla community and region, increasing out of area visitation across the three day event. |
| (c) Commercial or not for profit. | Not for profit. Profit from the festival will be split between maintenance of the hall and a number of Numeralla community organisations such as Landcare, churches, RFS etc for community focused work. |
| (d) Capacity to attract visitors from outside the LGA. | A multi-day event that encourages local and interstate visitation with an estimated 500-1000 people across the three days. |
| (e) Marketing Strategies. | Social media and local media with both print and radio promotion.<br>Community notice through Council's event calendar and Visit NSW.<br>Council support will be recognised in advertising. |
| (f) The significance of the event for the local community. | The festival brings together locals to plan and run the festival, meet tourists and enjoy the entertainment. Profits from the event are injected back into community projects and facilities. The event provides accessible and inclusive opportunities with free entertainment and activities open to all. |
| (g) The proportion of the total funding required for the event. | If successful, Council funding ($200) will form approximately 50% of the total event budget ($4,000). |
| (h) The amount of funding remaining in the funding pool for that year at the time of determination of the application. | There is sufficient funding available for this application, $25,000 major and $11,155 local. |
| (i) Number of event applicants who have applied for funding. | Five events have received funding under this application with another three included in this report and several other applications provided to interested parties for submittal to Council in the coming months. |
| (j) The reason the funding is being sought from Council for the event. | The event is run by a small volunteer group. Council funding will assist with costs of general event services and insurance. |
| (k) The particular circumstances of the event. | None extra |
| **Other funding applications:** Application submitted to the Snowy Hydro Community Grant rounds – unconfirmed. | |

**Staff review:** This event meets eligibility criteria of the Event Support Policy and is classed as a 'Local' event in the Policy as the value added calculation to the economy is less than $100,000.

The local significance of the event is recognised with this being the largest event held in Numeralla and longstanding participation of community volunteers in coordinating the event along with the return annual visitation of attendees.

Attachment 1: Event application

| Event name (optional) | Event Type: | Event Range: | Event start date: |
|---|---|---|---|
| Numeralla Folk Festival | Arts and Heritage | Local | 01/26/2024 |

| Event duration (days) | Attendance per day | Average daily spend ($) | Event total spend ($) | |
|---|---|---|---|---|
| 3 | 166 | 150 | $74,700 | submit |

The proposed Numeralla Folk Festival event is planned to start on January 26th, 2024 and to run for 3 days. It is an event of Local significance and is estimated to attract 166 visitors per day over the 3 days, with an average spend per person per day of $150. This equals a total visitor spend of $74,700 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

## Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of $74,700 from an Arts and Heritage event with Local significance

| | Output ($) | Value-added ($) | Local Jobs (annual jobs) |
|---|---|---|---|
| Direct impact | 67,977 | 32,918 | 0.6 |
| Industrial impact | 26,768 | 12,932 | 0.2 |
| Consumption impact | 8,026 | 3,929 | 0.0 |
| Total impact on Snowy Monaro Regional Council area economy | 102,771 | 49,778 | 1 |

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

| **Event Application 2 - Cooma Rodeo**<br>**Funding amount sought = $1,350 (Local)**<br>Location: Cooma Showground<br>Date: 2 February 2024 | | |
|---|---|---|
| **Estimated 'value add' to local economy** | **Eligible event** | |
| $176,237 – based on the estimated attendance of 2000 people. | Yes | |
| (a) Funding amount required to cover Councils normal fees and charges. | Facility hire & banner<br>Waste services<br>Planning S68 application | $990<br>$255<br>$100 |
| (b) Alignment with relevant Council strategies or plans. | The event supports Council values outlined of the Snowy Monaro DMP 2019 and Community Strategic Plan 2024 – 'Ensure the Snowy Monaro Region is a destination that offers a variety of experiences, attractions and events year-round' | |
| (c) Commercial or not for profit. | Not for Profit – any event profit is used to support community groups, although the event will see increased costs this year with security to reduce event risk. | |
| (d) Capacity to attract visitors from outside the LGA. | The event is advertised to attract visitors from areas outside of the Snowy Monaro and promotes local attractions and businesses for visitor interaction while in town.<br>Approximately 150 rodeo participants expected both local and out of region. | |
| (e) Marketing Strategies. | Social media and local media with both print and radio promotion, posters and Cooma Rodeo website www.coomarodeo.org.au<br>Feb 2023 events saw attendance numbers double from 2019 with additional market.<br>Community notice through Council's event calendar and Visit NSW. Council support will be recognised in advertising and during event announcements. | |
| (f) The significance of the event for the local community. | This event will bring a top class rodeo event to Cooma for the community to watch and compete in. It will also draw spectators to the region, increasing visitation. | |
| (g) The proportion of the total funding required for the event. | If successful, Council funding ($1350) will form approximately 4.5% of the total event budget ($30,000). | |

| | |
|---|---|
| (h) The amount of funding remaining in the funding pool for that year at the time of determination of the application. | There is sufficient funding available for this application, $25,000 major and $11,155 local. |
| (i) Number of event applicants who have applied for funding. | Five events have received funding under this application with another three included in this report and several other applications provided to interested parties for submittal to Council in the coming months. |
| (j) The reason the funding is being sought from Council for the event. | To assist in covering costs associated with Council fees and charges for facility hire, waste and application fees. Event costs are otherwise recouped from local businesses attending the event. |
| (k) The particular circumstances of the event. | None extra |
| **Other funding applications:** Unsuccessful application to the Boco Rock grant for rodeo equipment noted, however not related to event support costs. | |
| **Staff review:** Although the Applicant has selected local funding, this event meets the eligibility criteria of the Event Support Policy to be classed as a 'Major' event in the Policy as the value added calculation to the economy is more than $100,000 based on estimated attendance.<br>The application has been submitted under the local category 'under $2,000 to cover Council related costs only as the event is predominantly self-sustainable through local sponsorship.<br>Attachment 2: Event application | |

**Event name (optional)**: Cooma Rodeo Inc

**Event Type:** Sports and Recreation Activities

**Event Range:** Region

**Event start date:** 02/02/2024

| Event duration (days) | Attendance per day | Average daily spend ($) | Event total spend ($) |
|---|---|---|---|
| 1 | 2000 | 150 | $300,000 |

submit

The proposed Cooma Rodeo Inc event is planned to start on February 2nd, 2024 and to run for 1 day. It is an event of Region significance and is estimated to attract 2000 visitors during the day, with an average spend per person per day of $150. This equals a total visitor spend of $300,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

## Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of $300,000 from a Sports and Recreation Activities event with Region significance

| | Output ($) | Value-added ($) | Local Jobs (annual jobs) |
|---|---|---|---|
| Direct impact | 257,880 | 115,411 | 1.9 |
| Industrial impact | 110,152 | 47,883 | 0.8 |
| Consumption impact | 26,444 | 12,943 | 0.2 |
| Total impact on Snowy Monaro Regional Council area economy | 394,476 | 176,237 | 3 |

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

| **Event Application 3 - Twisted Bingo**<br>**Funding amount sought = $2,000 (Local)**<br>Location: Cooma Car Club<br>Date: 16 March 2024 | | |
|---|---|---|
| **Estimated 'value add' to local economy** | **Eligible event** | |
| $8,915 based on the estimated attendance of 150 people.<br>This doesn't take into account the estimated 20 visitors expected to travel in support the event. | Yes | |
| (a) Funding amount required to cover Councils normal fees and charges. | Nil | $0 |
| (b) Alignment with relevant Council strategies or plans. | This event provides a social opportunity to connect in promoting health and in view of supporting a national charity, the Cancer Council. | |
| (c) Commercial or not for profit. | Not for Profit – all profit goes towards support the Cancer Council and organiser participation in further fundraising efforts of a national rally campaign. | |
| (d) Capacity to attract visitors from outside the LGA. | The organiser will promote the event to local community along with out of area supporters of the Cancer Council (estimated around 20-30 people), | |
| (e) Marketing Strategies. | Social media and local media with both print and radio promotion, posters and charity related hashtags.<br>Community notice through Council's event calendar.<br>Council support will be recognised in advertising and during event announcements, with an offer to have a Council logo printed on the vehicle to be used in the main fundraising rally. | |
| (f) The significance of the event for the local community. | Brings people together to support a common health cause that impacts many people and families. | |
| (g) The proportion of the total funding required for the event. | If successful, Council funding ($300) will form approximately 12% of the total event budget ($2,428). | |
| (h) The amount of funding remaining in the funding pool for that year at the time of determination of the application. | There is sufficient funding available for this application, comprised of $25,000 major and $11,155 local. | |

| | |
|---|---|
| (i) Number of event applicants who have applied for funding. | Five events have received funding under this application with another three included in this report. |
| (j) The reason the funding is being sought from Council for the event. | To assist in covering costs associated with Council fees and charges for facility hire, waste and application fees. Event costs are otherwise recouped from local businesses attending the event. |
| (k) The particular circumstances of the event. | This event is a fundraising initiative for a national charity. |
| **Other funding applications:** None | |
| **Staff review:**<br>This event meets eligibility criteria of the Event Support Policy and is classed as a 'Local' event in the Policy as the value added calculation to the economy is less than $100,000.<br>This is a small event however, it will provide a social opportunity for the community for a worthy cause. The applicant has been advised that the staff recommendation for support will be for a smaller amount than that requested. This is due to the event providing opportunity to a lower number of attendees (attendance approximately 150), resulting in a smaller amount of economic and social benefits and the original application request of $2,000 being almost 100% of total event costs for items which will also be covered in ticket prices. The applicant has acknowledged that a smaller amount will be recommended.<br>Attachment : Event application | |

| Event name (optional) | Event Type: | Event Range: |
|---|---|---|
| Twisted Bingo | Sports and Recreation Activities | Local |

Event start date:

03/16/2024

| Event duration (days) | Attendance per day | Average daily spend ($) | Event total spend ($) | |
|---|---|---|---|---|
| 1 | 150 | 100 | $15,000 | submit |

The proposed Twisted Bingo event is planned to start on March 16th, 2024 and to run for 1 day. It is an event of Local significance and is estimated to attract 150 visitors during the day, with an average spend per person per day of $100. This equals a total visitor spend of $15,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

## Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of $15,000 from a Sports and Recreation Activities event with Local significance

| | Output ($) | Value-added ($) | Local Jobs (annual jobs) |
|---|---|---|---|
| Direct impact | 13,647 | 5,775 | 0.1 |
| Industrial impact | 6,130 | 2,498 | 0.0 |
| Consumption impact | 1,311 | 642 | 0.0 |
| Total impact on Snowy Monaro Regional Council area economy | 21,088 | 8,915 | 0 |

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Environmental Security | Low | Low | Yes |
| External Political Environment | Low | Low | Yes |
| Financial Sustainability | Low | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Legislative Governance and Compliance | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |
| Service Delivery | Low | Low | Yes |

These events are generally considered low risk. They are organised independently of council.

## FINANCIAL IMPACTS

This program relies on a funding pool in council's Economic Development budget which is set at the beginning of each financial year and once (if) fully expended, it is anticipated it would not be renewed with further funds until the following financial year.

At the beginning of the 2022-23 financial year, this fund has $50,000 available for event support allocation with $20,000 local and $30,000 towards regional significant applications.

Should council approve the attached three applications, there will be $8,855 remaining for local, and $23,650 for regionally significant applications totalling $32,505.

The Eventing Funding Support Register for the current financial year is shown below indicating the state of the funding pool at the time of writing the current report. It does not include the events the subject of this report, only those approved by council so far this financial year.

**Event Grant Applications 2023-2024**

| Event | Event dates | Funding requested | Funding recommended LOCAL | Funding recommended MAJOR | APPROVED Funding | Council meeting date & resolution number |
|---|---|---|---|---|---|---|
| Cooma Country Roots and Blues | 19-November-2023 | 2000 | 2000 | | 2000 | 234/23 |
| Snowy Trout Challenge | Oct 2023 -30 April 2024 | 5000 | | 5000 | 5000 | 234/23 |
| Bombala Historic Engine & Machinery Society Workin | 11-November-2023 | 2000 | 2000 | | 2000 | 234/23 |
| Monaro Canine Carnival | 1-3 December 2023 | 1500 | 1500 | | 1500 | 269/23 |
| Australian National Busking Championship – Grand final | 25 November 2023 | 5000 | 3345 | | 3345 | 269/23 |
| | | | | | | |
| | | | | | | |
| **Funding Available** | **50000** | | | | | |
| Major | 30000 | | | | | |
| Local | 20000 | | | | | |
| | | | | | | |
| **Funding Spent** | **13845** | | | | | |
| Major | 5000 | | | | | |
| Local | 8845 | | | | | |
| | | | | | | |
| **Funding Remaining** | **36155** | | | | | |
| Major | 25000 | | | | | |
| Local | 11155 | | | | | |

**RESPONSIBLE OFFICER:** Events and Tourism Officer.

## OPTIONS CONSIDERED

The alternative options available to council are, to not support some or all of the events, or support them for less than the requested amount. Ultimately this is a decision for Councillors.

The information required to inform this decision and the reasons for the staff recommendations are provided in the table for each event.

## IMPLEMENTATION PLANS

If an event is successful there is a standard procedure by which the grant agreement is created and the grant ultimately acquitted.

**EXISTING POLICY/DECISIONS**

The event applications were reviewed in accordance with the council's Funding Support for Events Policy.

**ATTACHMENTS**

1. Numeralla Folk Festival application
2. Cooma Rodeo event application
3. Twisted Bingo event application

See Burchill!

SNOWY MONARO REGIONAL COUNCIL

Form | 250.2022.000.1

# Event Sponsorship Request
## Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to $2000) and regional economic significance (up to $5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

**Eligibility**

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☑ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☑ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☑ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
  - ☑ Open for general public attendance
  - ☑ Event location within the Snowy Monaro Regional Council local government area
  - ☑ Event will be held within the current financial year
  - ☑ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
  - ☑ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
  - ☑ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

| **Part A - Applicant** | | | |
|---|---|---|---|
| Name | | | |
| Organisation Numeralla and District Activities Inc. | | | Phone (AH) |
| Position Committee member! | | | Phone (BH) |
| Postal Address | | | |
| Town Numeralla | State N.S.W | Postcode 2630 | Mobile AS ABOVE |
| Email | | | |

SNOWY MONARO REGIONAL COUNCIL

Organisation Type: ☑ Not for profit ☐ Commercial ☐ Other _____

| | |
|---|---|
| ABN (if applicable) 72590980690 | Eligible for GST (if applicable) ☐ Yes ☑ No |
| Applicant Signature | Date 17/10/2023. |
| Applicant Signature | Date |

**Part B – Event Details**

Name Numeralla Folk Festival.

Location/s
Numeralla Diggers Memorial Hall
Numeralla Tennis Club House and ~~Sport~~ Reserve

| | |
|---|---|
| Date/s 26/1/24 → 28/1/24 | Time/s 1800 Friday → 1800 Sunday. |

Confirmation of venue availability:

☐ Private Property – Please provide confirmation of land owner's consent
→ ☑ Council Facility – Booking reference number: SEC 355
☐ Other (please specify)_____

Event Type
☐ Community ☐ Commercial ☐ Sporting ☐ Arts & Cultural
☑ Markets ☑ Music Festival ☐ Other (please specify) _____

Frequency of Event ☐ Annual ☐ One off ☐ Other (please specify)_____

Event Funding
Recurring events: Does the event generate profit? ☑ Yes ☐ No

Please outline how profit from the event will be used.
Profit from the festival will be split between maintenance of the hall and a number of Numeralla community organisations like Landcare Churchs, RFS - etc for them to spend on further community focussed work.

Have you applied for other funding sources? ☑ Yes ☐ No

Please provide details
Applied for funding from Snowy Hydro Community Grants.

SNOWY MONARO REGIONAL COUNCIL

Event purpose and target market
To bring people together with a common interest of music. As this event has been going for almost 50 years. There is much tradition with local and outside involvement

Have you considered ways to ensure the event is inclusive and accessible to the community? Please describe.

Online resource for accessible and inclusive events: https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf
Accessible toilets hired for the hall for the event – accessible to all!! All access to activities in the hall is free. Community working together to help serve the bbq, kitchen, and bar.

Event description All folk music orientated with musicians entertaining on Friday Night, blackboard concert and dance Saturday. Markets Sunday.

Event significance to the community
Festival has been running for nearly 50 years and has the focus of most people in the Numeralla area. That includes locals from Jerangle, Peak View, Kybean and Countegany.. All coming together as a team to help run the festival, meet tourists and enjoy the entertainment!

**Part C – Event Sponsorship**

Level of funding:

☑ Community/Local event ☐ Regional Economic Significant event

Sponsorship amount requested $ 2000

Total cost of the event (please include a copy of the event budget) $ Max $4000 → $5000

Why are you seeking funding from Council for the event?
Mainly to assist with costs to present the show and public liability insurance costs for an event

Is the event financially sustainable without Council sponsorship?
Without council assistance the event can still be a success but little financial reward to the community.

Please list any other particular circumstances of the event to take into consideration

Funding amount required to cover Council's normal Fees and Charges for the event.
Include quoted costs of facility hire, waste, event services etc.

Facility Hire $280 + $92 – $372 (Percentage of profit) Waste & Recycling Services Application External hire

Human Resources (staff time) _____ Parks & Gardens _____

Application fees $100 – $68 (Crown licence fee) Other _____

SNOWY MONARO REGIONAL COUNCIL

How does your event align with Council's relevant tourism and events and/or economic development strategies?

This event has been going on for almost 50 years and is well known in the folkies!! group of S.E. Australia.
So we get many people coming from afar and camping for the 3 days (and often more). Cooma being only 20 km away will always get a lot of attention.

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

Yes very well attended by people from afar, including interstate!

| Estimated number of attendees (participants, volunteers, spectators etc) | Estimated daily spend (including entry fees, food purchases, accommodation etc) |
|---|---|
| ≈ 500 – 1000 people. | Just food available. |

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

Marketing will be social media and local media driven. Stories in the Monaro Post and much info disseminated from Cooma Visitors Centre.
Facebook, webpage (both local pages) will be very active
2XL will add to reports

How will Council support be acknowledged?

Council support will be recognized, on advertising, facebook posts

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☑ Yes ☐ No

Supporting documents attached:

☐ Event budget
☐ Marketing Plan (if available)
☐ Event Plan
☐ Owners Consent
☐ Other _____

Successful applicants are required to obtain all relevant event regulatory approvals.

☑ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☐ 50% before event, 50% on acquittal after event, OR ☑ 100% on acquittal after event

SNOWY MONARO
REGIONAL COUNCIL

**Part D - Declaration**

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

☑ Confirm that the information contained in the application form and within the documents are true and correct;

☑ Declare that should this application be successful the funding will be expended as outlined in the above documentation;

☑ Acknowledge the event organiser requirements to obtain all regulatory event approvals

☑ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.

☑ Understand surplus funds may be required to be returned to Council, and;

☑ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

SNOWY MONARO REGIONAL COUNCIL

Please note: Additional material including photographs, media articles and/or supporting references may be attached. Please ensure additional documents are labelled appropriately.

**Part D – Tell us about your nominee**

How are they an inspirational member of our community?
How have they demonstrated excellence in their field and made contribution to the community?
Please attach any supporting information including photographs, media article and references.
Attach additional pages if required.

**Part E – Declaration**

By submitting, I agree that all information entered was provided accurately and truthfully. I understand that information contained in this application will be shared with the local Australia Day Awards Committee for determination.

| Name | |
|---|---|
| Signature | Date |

For further information or assistance with completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

Numeralla Folk

SNOWY MONARO REGIONAL COUNCIL

Form | 250.2022.000.1

# Event Sponsorship Request

## Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to $2000) and regional economic significance (up to $5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

**Eligibility**

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

☑ Be an Australian legal entity or an individual with an Australian Business Number (ABN)

☑ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event

☑ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:

- ☑ Open for general public attendance
- ☑ Event location within the Snowy Monaro Regional Council local government area
- ☑ Event will be held within the current financial year
- ☑ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
- ☑ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
- ☑ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

**Part A - Applicant**

| | | | |
|---|---|---|---|
| Name | | | |
| Organisation | Cooma Rodeo Inc | | Phone (AH) |
| Position | Secretary/Treasurer | | Phone (BH) |
| Postal Address | | | |
| Town | COOMA | State NSW / Postcode 2630 | Mobile |
| Email | | | |

SNOWY MONARO REGIONAL COUNCIL

Organisation Type: ☑ Not for profit ☐ Commercial ☐ Other _____

| | |
|---|---|
| ABN (if applicable) 63 182 372 931 | Eligible for GST (if applicable) ☐ Yes ☑ No |
| Applicant Signat | Date 19 October 2023 |
| Applicant Signature | Date |

**Part B – Event Details**

Name Agriwest Cooma Rodeo

Location/s Cooma Showground

| | |
|---|---|
| Date/s 2 February 2023 | Time/s 4pm to 11pm |

Confirmation of venue availability:

☐ Private Property – Please provide confirmation of land owner's consent
☑ Council Facility – Booking reference number: 2023-BHNP-2FBB-QWQP
☐ Other (please specify)_____

Event Type

☐ Community ☐ Commercial ☑ Sporting ☐ Arts & Cultural
☐ Markets ☐ Music Festival ☐ Other (please specify) _____

Frequency of Event ☑ Annual ☐ One off ☐ Other (please specify)_____

Event Funding

Recurring events: Does the event generate profit? ☐ Yes ☑ No

Please outline how profit from the event will be used.

Profit generated is used to help local community organisations.

Have you applied for other funding sources? ☐ Yes ☑ No

Please provide details

No other funding has been applied for to cover hire of facilities

SNOWY MONARO REGIONAL COUNCIL

Event purpose and target market

To provide a professional rodeo event for the community to attend and take part in.

Have you considered ways to ensure the event is inclusive and accessible to the community? Please describe.

Online resource for accessible and inclusive events: https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf

Unable to get the above link to work however have downloaded 'Toolkit for accessible and inclusive events June 2023'. Committee will consider ways to ensure the event is inclusive and accessible to member of the community.

Event description

Rodeo Events

Event significance to the community

This event will bring a top class Rodeo event to Cooma for the community to watch and compete in. It will also draw spectators to the region to attend the event and enjoy what the region has to offer.

**Part C – Event Sponsorship**

Level of funding:

☑ Community/Local event ☐ Regional Economic Significant event

Sponsorship amount requested $941

Total cost of the event (please include a copy of the event budget) $30,000

Why are you seeking funding from Council for the event? To pay the fees to hire the Cooma Showground

Is the event financially sustainable without Council sponsorship? Yes however fees may be recouped from local businesses to provide their services.

Please list any other particular circumstances of the event to take into consideration

Funding amount required to cover Council's normal Fees and Charges for the event.
Include quoted costs of facility hire, waste, event services etc.

Facility Hire ___$941_____ Waste & Recycling Services Application _____

Human Resources (staff time) _____ Parks & Gardens _____

Application fees _____ Other _____

SNOWY MONARO REGIONAL COUNCIL

How does your event align with Council's relevant tourism and events and/or economic development strategies?

The Agriwest Cooma Rodeo attracts a large spectator database and in Feb 2023 almost doubled the numbers on the 2019 Rodeo. I believe this was due to a wider advertising campaign through Snowy Mountains Magazine, the website and social media. The aim of advertising is to bring spectators to the Cooma Region as a destination point for their holidays as well as to attend the Rodeo. 'The Snowy Experience' campaign can be found on the Cooma Rodeo website - https://www.coomarodeo.org.au/snowy-region-attractions

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

The event is advertised to attract visitors from areas outside the Snowy Monaro LGA to come to the region and enjoy other attractions in the Snowy Mountains. Cooma Rodeo have a website page titled 'The Snowy Experience' to do this. This page advertises various accomodation choices as well.

| Estimated number of attendees (participants, volunteers, spectators etc) | Estimated daily spend (including entry fees, food purchases, accommodation etc) |
|---|---|
| Competitors - 150 Spectators - 2,000 | Spectators/Travellers -$200 |

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

Cooma Rodeo Website - https://www.coomarodeo.org.au/

Social Media, Facebook - https://www.facebook.com/profile.php?id=100063454517337

Advertising via Snowy Mountains Magazine, Radio Stations 2MNO and Snow FM, Posters

How will Council support be acknowledged?

Snowy Monaro Regional Council logo on website, mention on website, mention at Rodeo and some complimentary tickets provided.

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☑ Yes ☐ No

Supporting documents attached:

☑ Event budget - Basic Event Budget below

☐ Marketing Plan (if available)

☐ Event Plan

☐ Owners Consent

☐ Other _____

Successful applicants are required to obtain all relevant event regulatory approvals.

☑ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☑ 50% before event, 50% on acquittal after event, OR ☐ 100% on acquittal after event

SNOWY MONARO REGIONAL COUNCIL

**Part D - Declaration**

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

☑ Confirm that the information contained in the application form and within the documents are true and correct;

☑ Declare that should this application be successful the funding will be expended as outlined in the above documentation;

☑ Acknowledge the event organiser requirements to obtain all regulatory event approvals

☑ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.

☑ Understand surplus funds may be required to be returned to Council, and;

☑ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

**Basic budget for Agriwest Cooma Rodeo 2024**
$10,000 Stock
$10,000 Prizemoney
$5,000 Arena Staff (Judges, Pickup Men etc)
$5,000 Fees

SNOWY MONARO REGIONAL COUNCIL

Form | 250.2022.000.1

# Event Sponsorship Request

## Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to $2000) and regional economic significance (up to $5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

**Eligibility**

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

☑ Be an Australian legal entity or an individual with an Australian Business Number (ABN)

☑ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event

☑ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:

- ☑ Open for general public attendance
- ☑ Event location within the Snowy Monaro Regional Council local government area
- ☑ Event will be held within the current financial year
- ☑ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
- ☑ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
- ☑ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

| **Part A - Applicant** | | | |
|---|---|---|---|
| Name | | | |
| Organisation Cancer Council | | | Phone (AH) |
| Position Fundraiser | | | Phone (BH) |
| Postal Address | | | |
| Town COOMA | State NSW | Postcode 2630 | Mobile |
| Email | | | |

SNOWY MONARO REGIONAL COUNCIL

Organisation Type: ☑ Not for profit ☐ Commercial ☐ Other _____

| ABN (if applicable) | Eligible for GST (if applicable) ☐ Yes ☐ No |
|---|---|
| Applicant Signature | Date |
| Applicant Signature | Date |

**Part B – Event Details**

Name Twisted Bingo –

Location/s Cooma Car Club - 11 Bolero Street, Cooma

| Date/s 16 March 2024 | Time/s 1830 to 2330 |
|---|---|

Confirmation of venue availability:

☑ Private Property – Please provide confirmation of land owner's consent
☐ Council Facility – Booking reference number: _____
☐ Other (please specify)_____

Event Type

☐ Community ☐ Commercial ☐ Sporting ☐ Arts & Cultural
☐ Markets ☐ Music Festival ☐ Other (please specify) Charity_____

Frequency of Event ☐ Annual ☑ One off ☐ Other (please specify)_____

Event Funding

Recurring events: Does the event generate profit? ☑ Yes ☐ No

Please outline how profit from the event will be used. All profits from the event will be placed in the Cancer Councils bank account @ BSB 082 048 ACC 86 699 6929 with an email to rallyevents@nwscc.org.au.

Have you applied for other funding sources? ☐ Yes ☑ No

Please provide details

SNOWY MONARO REGIONAL COUNCIL

Event purpose and target market The event is to raise money in support of the Cancer Council via The Shitbox Rally Event to be held 14 - 22 June 2024. Our target market is anyone in the community who wishes to attend. We are also expected people from out of town to attend, boosting the Cooma economy via accommodation and food services i.e. cafes restaurants etc.

Have you considered ways to ensure the event is inclusive and accessible to the community? Please describe.

Online resource for accessible and inclusive events: https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf

The event is booked into the Cooma Car Club and has wheelchair accessible ramps and doors. There is also a unisex toilet allowing wheelchair access. All tables and chairs are movable for easy access. There is also disabled parking.

Event description

The event is called "Twisted Bingo" and is already a recognised patented commercially successful fundraiser. Event starts at 18:30 for fingerfood and Bingo will commence at around 8pm. There will be 4 - 6 Bingo games with prizes. There are activities during the night that compliment the Bingo and create a fun filled atmosphere for adults of all ages.

Event significance to the community

This is a great way for people to get together and enjoy a night out which is different to a normal dinner at the pub/restaurant etc. It gives everyone a chance to donate to an amazing cause - Cancer Council which funds many different research programs. We have all been affected by Cancer whether it be a loved one who has died, a loved one who has survived and/or a loved one going through treatment right now. What better way to support these loved ones than via donating so that further treatment and research is ongoing.

**Part C – Event Sponsorship**

Level of funding:

☑ Community/Local event ☐ Regional Economic Significant event

Sponsorship amount requested $2,000

Total cost of the event (please include a copy of the event budget) $2,438.00 - Estimate Only

Why are you seeking funding from Council for the event? Our participation in this rally is quite an expensive exercise and we would be grateful for any type of funding to help us make this event not only memorable but also to make this cost effective for us and a huge success in giving as much money as we can to the Cancer Council.

Is the event financially sustainable without Council sponsorship? The event would be sustainable, as you can see from the attached spreadsheet, but the more money we can give to this amazing case, the better

Please list any other particular circumstances of the event to take into consideration

The Shitbox Rally is the largest community lead fundraiser for the Cancer Council in Australia and is now in it's 14th year. Part of the participation is that all teams haev to raise a minimum of $5,000 but most teams raise well above this amount. As you can see with the 2024 Winter Rally, the collective target is set at $2M plus. These funds go to the Cancer Council and we are extrememly proud to be doing our part of support such a worthy charity. The fundraising part is the hard part, so any donation/sponsorship/support you can give is greatly appreciated.

Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc.

Facility Hire $500.00 Waste & Recycling Services Application _____

Human Resources (staff time) All volunteer Parks & Gardens No cost here.

Application fees No application fees that I'm aware of Other _____

SNOWY MONARO REGIONAL COUNCIL

How does your event align with Council's relevant tourism and events and/or economic development strategies?

The event involves collaboration with local businesses in the way of donations. With regard to bringing bigger groups to the area, we hope that our small contribution in the way of 100 people will do a little boost to help tourism. I was happy to complete the survey for council about bringing more larger events to the area.

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

This event not only is available to the local community, this invitation is to our extended friendship base that extends from Orange - Newcastle - Sydney. There will be people attending this event from far and wide and this will not only boost the local economy through accommodation, but also through spending e.g. eating out at cafe's and restaurants. There will be taxi's needed and there will be people who will be exploring our local parks and walks.

| Estimated number of attendees (participants, volunteers, spectators etc) 100 - 150 pax | Estimated daily spend (including entry fees, food purchases, accommodation etc) This could be upwards of $1000 per couple. With around 20 - 30 people coming from out of area. |
|---|---|

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

Please see attachment

How will Council support be acknowledged?

As part of raising awareness for the great and generous sponsors that we have gained along the way, we are allowed to decorate our car with sponsor details. This would be in the way of a council sticker on our car. We would also like to have council's banner at the event and mention them in the thankyou's for sponsorship. An invite will be extended to the Mayor and other councillors as well to attend our event.

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☑ Yes ☐ No

Supporting documents attached:

☑ Event budget

☑ Marketing Plan (if available)

☑ Event Plan

☐ Owners Consent

☐ Other _____

Successful applicants are required to obtain all relevant event regulatory approvals.

☑ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☑ 50% before event, 50% on acquittal after event, OR ☐ 100% on acquittal after event

SNOWY MONARO REGIONAL COUNCIL

**Part D - Declaration**

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

☑ Confirm that the information contained in the application form and within the documents are true and correct;

☑ Declare that should this application be successful the funding will be expended as outlined in the above documentation;

☑ Acknowledge the event organiser requirements to obtain all regulatory event approvals

☑ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.

☑ Understand surplus funds may be required to be returned to Council, and;

☑ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

## 9.5.1 RESOLUTION ACTION SHEET UPDATES

Record No: I23/719

**OFFICER'S RECOMMENDATION**

That Council note the resolution action updates.

*This is an information only report.*

**BACKGROUND**

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and actions that have recently been completed.

**RESPONSIBLE OFFICER:** Chief Strategy Officer

**ATTACHMENTS**

1. Resolution Action Sheet Updates - October 2023

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **257/23** | Property Officer | Operations | 20/11/2023 | Outstanding |

**Determine Future Use of Old Adaminaby Church - Lot 21 Sec 13 DP 758008**

**COUNCIL RESOLUTION** **257/23**

That Council offer the Old Adaminaby Church site and building (Lot 21 Sec 13 DP 758008) under a lease or licence agreement for a use type permitted under the zoning (SP1 - Special Activities) through an Expression of Interest process.

**Moved Councillor Davis** **Seconded Councillor Hopkins** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**

**25 Oct 2023**

The resolution action will be initiated, with a request for EOI to be developed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **271/23** | Manager Built & Natural Environment | Operations | 20/11/2023 | Outstanding |

**Proposal for a Social Enterprise Nursery**

**COUNCIL RESOLUTION** **271/23**

That Council support the development of a social enterprise nursery as ancillary to the Adaminaby sewage treatment plant, subject to there being no nett cost to Council and obtaining the relevant approvals, by:

A. Providing owner's consent for SHL to lodge a development application for the land;
B. Entering into a long-term lease for the balance of lot 1 DP539221 at an annual rent that covers Council's costs including depreciation;
C. Providing treated effluent to the nursery for irrigation purposes, rather than simply discharging the treated effluent to the creek.
D. Request SHL in developing the charter for the social enterprise, incorporate a principle of complementary relationship with the existing local native nurseries, to encourage mutual long term sustainability.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Moved Councillor Summers** **Seconded Councillor Davis** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
SHL to be contacted to continue the planning and development of the nursery.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **276/23** | Manager Built & Natural Environment | Operations | 20/11/2023 | Outstanding |

**Notice of Motion - Waste Management Strategy**

**COUNCIL RESOLUTION** **276/23**

That Council include in the 2024-25 operational plan an action to;

a) Undertake a 'midterm review' of the Waste Management Strategy; and

b) Consider reconstituting the Waste Management Committee.

**Moved Deputy Mayor Higgins** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
Action allocated for inclusion into the 24/25 Operational Plan.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **254/23** | Town Planner | Operations | 20/11/2023 | Completed |

**Development Application 10.2007.3000079.18 - Create an Asset Protection Zone for lots adjoining Councils Public Reserve (Stage 7C)**

**COUNCIL RESOLUTION** **254/23**

That Pursuant to section 4.16(1)(b) of the *Environmental Planning and Assessment Act 1979 (as amended)* refuse modify DA 10.2007.3000079.18 for the inclusion of a condition of consent to allow for a caveat on Lot 30 DP 1118132 for an Asset Protection Zone, for the following reasons;

1. The subject land, Lot 30 DP 1118132, does not have an active Plan of Management which allows for 'other estates'. As such the proposed development is in contravention of section 35 of the Local Government Act 1993.
2. Ministerial consent has not been granted and as such the proposed development is in contravention of section 47 (5) of the Local Government Act 1993.
3. The proposed development and design does not meet the site suitability and public interest tests of 4.15 of the Environmental Planning and Assessment Act 1979.
4. The proposed development is not in keeping with the Rural Fires Act 1997 and 3.2.5 of Planning for Bushfire Protection 2019.

**Moved Mayor Hanna** **Seconded Councillor Davis** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**
**30 Oct 2023**
Completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **252/23** | Town Planner | Operations | 20/11/2023 | Completed |

**Development Application 10.2007.3000079.17 - Create an Asset Protection Zone for lots adjoining Councils Public Reserve (Stage 9)**

**COUNCIL RESOLUTION** **252/23**

That Pursuant to section 4.16(1)(b) of the *Environmental Planning and Assessment Act 1979 (as amended)* refuse modify DA 10.2007.3000079.17 for the inclusion of a condition of consent to allow for a caveat on Lots 30 & 31 DP 1118132 for an Asset Protection Zone, for the following reasons;

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

1. The subject lands, Lot 30 and 31 DP 1118132, do not have an active Plan of Management which allows for 'other estates'. As such the proposed development is in contravention of section 35 of the Local Government Act 1993.
2. Ministerial consent has not been granted and as such the proposed development is in contravention of section 47 (5) of the Local Government Act 1993.
3. The proposed development and design does not meet the site suitability and public interest tests of 4.15 of the Environmental Planning and Assessment Act 1979.
4. The proposed development is not in keeping with the Rural Fires Act 1997 and 3.2.5 of Planning for Bushfire Protection 2019.

**Moved Councillor Davis** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**

Completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **259/23** | Senior Strategic Land Use Planner | Strategy | 20/11/2023 | Outstanding |

**Jindabyne Development Control Plan**

**COUNCIL RESOLUTION** **259/23**

That Council:

A. Endorse the public exhibition of draft Jindabyne Development Control Plan 2023; and
B. Endorse the public exhibition period of 6 weeks, from 8 November to 20 December 2023.

**Moved Councillor Davis** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Notes**
**25 Oct 2023**
A. Public exhibition of the DCP endorsed. B. Public exhibition commences 8 November 2023 for 6 weeks.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **255/23** | Acting Manager of Built and Natural Environment | Operations | 20/11/2023 | Outstanding |

**Request to vary DCP requirement - Review of Determination**

**COUNCIL RESOLUTION** **255/23**

That;
A. Council agree to set aside the requirement of Clause C3.1-2 of Snowy River Development Control Plan 2013 in relation to DA 10.2022.249.1 (Review 16.2023.1.1).
B. No further dwelling approvals, including dual occupancy/secondary dwellings, be issued on Bushy Park Road until such time as the intersection of Bushy Park Road and Kosciusko Road has been upgraded in accordance with applicable requirements as advised by Transport for NSW.
C. Council re-examine its Development Control Plan requirements in relation to Rights of Carriageway for rural subdivisions, and the triggers for dedication of Rights of Carriageway as Council roads.

**Moved Councillor Stewart** **Seconded Councillor Frolich** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*
*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
Review process nearing finalisation, revised consent to be issued. Items regarding issues with Rights of Carriageway and Crown Roads to be discussed with Councillors at workshop/briefing. TfNSW contacted regarding intersection of Bushy Park Road and Kosciusko Road, recommend to seal the intersection for at least 20m. Referred to Roads section to action when funding and resources are available.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **269/23** | Tourism Promotion and Events Coordinator | Communications | 20/11/2023 | Outstanding |

**Event Support Grant Applications**

**COUNCIL RESOLUTION** **269/23**

That Council approve the following event support applications, in line with the funding support for Events Policy:

A. Cooma Canine Carnival - $1,500
B. Australian National Busking Championship – Grand final - $3,345

**Moved Councillor Davis** **Seconded Councillor Hopkins** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
This item has been actioned. Both applicants have been informed of the outcome with funding agreements being competed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **256/23** | Duty Town Planner | Operations | 20/11/2023 | Completed |

**Development Application - 10.2023.196.1 - Refurbishment of the Bombala War Memorial Swimming Pool, including new plant room and plant equipment, new pool concourse, new shelters, and minor internal alterations.**

**COUNCIL RESOLUTION** **256/23**

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that council grants consent to DA 10.2023.196.1 for alterations and additions to existing outdoor recreation facility on Lot 360 DP756819 and Lot 7018 DP94005, Bombala War Memorial Swimming Pool, Therry Street Bombala with conditions of consent attached to this report.

**Moved Councillor Beer** **Seconded Councillor Davis** **CARRIED**

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*
*Councillors Against:* *Councillor Frolich.*

**Notes**
**31 Oct 2023**
Completed – DA Issued

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **268/23** | Coordinator Economic Development | Communications | 20/11/2023 | Outstanding |

**Amendments to Policy - Sponsorship of Council Projects, Events, Services or Activities**

**COUNCIL RESOLUTION** **268/23**

That Council adopt the updated Policy – Sponsorship of Council Projects, Events, Services or Activities following proof reading and correction of grammatical and other errors.

**Moved Councillor Hopkins** **Seconded Councillor Beer** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*
*Councillors Against:* *Nil.*

**Notes**
**27 Oct 2023**
Policy document will be reviewed for errors before release.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **267/23** | Coordinator Economic Development | Communications | 20/11/2023 | Outstanding |

**Grant invitation to begin construction of the Monaro Rail Trail at Bombala**

**COUNCIL RESOLUTION** **267/23**

That Council, subject to receiving landowner consent from TfNSW (or relevant sub-entity):

A. Accept the invitation from the federal government to apply for $1 million of funding to begin construction of the Monaro Rail Trail at Bombala.
B. Prepare and submit the application on the basis that, outside of the Bombala Station complex, the rail trail will be constructed on the track alignment necessitating the removal of the rails.
C. The trail be constructed for as far as the funding will permit.
D. Make preparations with TfNSW to enter into a lease of the rail corridor for the rail trail.
E. Write to the three community groups who provided letters for this report, formally informing them of council's decision and inviting them to engage with the working group.
F. That the removed rails be retained for potential repurposing for a future rail project.

**Moved Councillor Summers** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart and Councillor Summers.*
*Councillors Against:* *Councillor Frolich, Councillor Hopkins and Councillor Williamson.*

**Notes**
**27 Oct 2023**
A - The Economic Development Coordinator will prepare the documentation for submission.
B - Noted.
C - Noted.
D - TfNSW indicated Council will receive the lease documents in November.
E - Letter currently being drafted.
F - Noted.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/10/2023 | **252/23** | Town Planner | Operations | 20/11/2023 | Completed |

**Development Application 10.2023.63.1 - 56 Wellington Street Bombala - New Grandstand**

**COUNCIL RESOLUTION** **252/23**

That Pursuant to section 4.16(1)(b) of the *Environmental Planning and Assessment Act 1979 (as amended)* refuse modify DA 10.2007.3000079.17 for the inclusion of a condition of consent to allow for a caveat on Lots 30 & 31 DP 1118132 for an Asset Protection Zone, for the following reasons;

1. The subject lands, Lot 30 and 31 DP 1118132, do not have an active Plan of Management which allows for 'other estates'. As such the proposed development is in contravention of section 35 of the Local Government Act 1993.
2. Ministerial consent has not been granted and as such the proposed development is in contravention of section 47 (5) of the Local Government Act 1993.
3. The proposed development and design does not meet the site suitability and public interest tests of 4.15 of the Environmental Planning and Assessment Act 1979.
4. The proposed development is not in keeping with the Rural Fires Act 1997 and 3.2.5 of Planning for Bushfire Protection 2019.

**Moved Councillor Davis** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
Completed.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **253/23** | Planning Officer | Operations | 23/10/2023 | Completed |

**Development Application 10.2023.63.1 - 56 Wellington Street Bombala - New Grandstand**

**COUNCIL RESOLUTION** **253/23**

That Council:

A. Pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)*, it is recommended that consent to DA 10.2023.63.1 for a grandstand, is granted subject to the conditions attached.
B. If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018; and
C. Any person who made a submission is notified according to the regulations.

**Moved Councillor Davis** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**

**25 Oct 2023**

Action Completed - Determination Issued 24/10/2023

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **229/23** | Governance Officer | Strategy | 23/10/2023 | Completed |

**Appointment of Delegates to Committees for the remaining term of Council**

**COUNCIL RESOLUTION** **229/23**

That Council;

A. Reappoint Councillor representative/s to the committees as per the current appointments.
B. Establish a working group to review Council's committee structure.

**Moved Councillor Davis** **Seconded Councillor Mitchell** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**04 Oct 2023**

The committees whose membership lists the Mayor have been advised Mayor Hanna will now attend meetings. Action Complete

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **231/23** | Coordinator Governance | Strategy | 23/10/2023 | Outstanding |

**Council Adoption of Anti-Slavery Policy**

**COUNCIL RESOLUTION** **231/23**

That Council adopt the following;

A. Anti-Slavery Policy Statement
B. Modern Slavery Policy

**Moved Councillor Davis** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**1 Nov 2023**

The Anti-Slavery policy and statement will be published Council's platforms on 2 November 2023.

**04 Oct 2023**

An Anti-Slavery Policy and statement were adopted by a resolution of Council (231/23) on 21 September 2023. The documents are being processed to reflect the adoption details and are due to be published on Council's website and intranet by 6 October 2023.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **222/23** | Town Planner | Operations | 23/10/2023 | Completed |

**Development Application 10.2023.81.1 Staged Construction of Six (6) Eco Tourist Cabins**

**COUNCIL RESOLUTION** **222/23**

That Council:

A. Pursuant to section 4.18(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that approval to DA 10.2023.81.1 for Eco-Tourist Facilities, be granted subject to the conditions attached;
B. If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018; and
C. Any person who made a submission is notified according to the regulations.

**Moved Councillor Stewart** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Councillor Beer and Councillor Summers.*

**Notes**

**5 Oct 2023**

Completed.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **234/23** | Tourism Promotion and Events Coordinator | Communications | 23/10/2023 | Completed |

**Event Support Grant Applications**

**COUNCIL RESOLUTION** **234/23**

That Council approve the following event support applications, in line with the funding support for Events Policy:

A. Cooma Country Roots and Blues (CRAB) for $2,000 of funding support for this local event.
B. Snowy Trout Challenge for $5,000 of funding support for this major event.
C. Bombala Historic Engine & Machinery Society Working Day 2023 for $2,000 of funding support for this local event.

**Moved Councillor Davis** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**28 Sep 2023**

Noted. Council's Tourism and Events Officer will process the applications. Complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **232/23** | Coordinator Strategy Development | Strategy | 23/10/2023 | Outstanding |

**Amendments to 2023-2024 Fees and Charges**

**COUNCIL RESOLUTION** **232/23**

That Council:

A. Place the amended, new and corrected fees and charges on public exhibition for a period of 28 days.
B. Prepare a post-exhibition report to Council with responses and recommendations from any feedback received.

**Moved Councillor Davis** **Seconded Councillor Williamson** **CARRIED**

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**27 Oct 2023**

Post-exhibition report to Council has been drafted and will be tabled at the 16 November Council meeting with a recommendation to adopt the amendments.

**26 Sep 2023**

The amendments to the 2023/2024 Fees and Charges are currently on Public Exhibition until 23 October 2023. A post exhibition report will be prepared for the November 2023 Council meeting.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **227/23** | Chief Executive Officer | Executive Office | 23/10/2023 | Outstanding |

**General Motion - Divestment of Residential Aged Care Services - Snowy River Hostel**

**COUNCIL RESOLUTION** **227/23**

That Council acknowledge the financial and compliance issues with operating aged care facilities and:

A. Request an urgent meeting with member for Eden Monaro Kristy McBain to;
   - Discuss the future of the facility and invite representatives of the steering committee group to that meeting.
   - Discuss and advocate with the member for Eden Monaro Kristy McBain the $1.2 million grant to complete upgrade of kitchen floorcoverings and fire compliance.

B. Undertake a broad discussion with the steering committee group regarding potential repurposing of the facility.
C. Request clarification from Department of Health and Aging seeking a review of the decision to not allow exemption from 24 hour nursing requirement.
D. Work with the organisation that has expressed an interest in the facility.
E. Consider the matter again during the November meeting.

**Moved Councillor Williamson** **Seconded Councillor Frolich** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Notes**

**31 Oct 2023**

A formal request for review of the refusal of the exemption from 24/7 nursing was lodged. A meeting with The Hon. Kristy McBain and the community was arranged, and some councillors attended a further community meeting. Arising from the community meeting a letter was sent to The Hon Kristy McBain for confirmation of the ACAR grant for refurbishment of the Hostel, and a guarantee of underwriting operational losses for at least three years following completion of the refurbishment works.

**03 Oct 2023**

Snowy River decision deferred pending additional consultation; meetings conducted with staff, residents and family, community meeting organised.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **238/23** | GIS Administrator | Strategy | 23/10/2023 | Outstanding |

**Renaming of Michelago Cricket Oval**

**COUNCIL RESOLUTION** **238/23**

That Council undertake the appropriate processes, including community consultation with the Michelago community, to rename the Michelago cricket oval the Clive Kelly Oval, in recognition of his contribution to cricket in Michelago and the Southern Districts of NSW.

**Moved Deputy Mayor Higgins** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**31 Oct 2023**

A council report has been added to the schedule for the 21 December 2023 Council meeting seeking endorsement for public consultation for the proposed name. A place naming proposal has been created with the Geographical Names Board with pre-approval to be sought if Council endorse the name for public consultation.

**03 Oct 2023**

No action has been taken as yet. The process will begin in October 2023.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **242/23** | Coordinator Strategy Development | Strategy | 23/10/2023 | Outstanding |

**General Motion - Adoption of Settlement Strategy and Rural Land Use Strategies**

**COUNCIL RESOLUTION** **242/23**

That Council implement Part A of Council resolution 109/23 of 18 May 2023 regarding the draft Land Use Strategies and hold a Councillor workshop to:

A. Develop a specific community engagement strategy including a community reference group with the aim of finalising land use strategies that facilitate local communities that are strong, healthy and prosperous and reflect and meet the diverse needs and interests of the overall local community;
B. That minutes of the community reference group be referred to Council.
C. Determine and implement a specific community engagement strategy for the development of the Snowy Monaro Local Environment Plan (LEP).
D. Final report to be presented by 30 April 2024.

**Moved Councillor Stewart** **Seconded Councillor Williamson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**27 Oct 2023**

Indicative pricing has been sought for the provision of external consultants to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service. Initial responses from consultancies approached have not been optimistic, with most consultancies only having the capacity to deliver part of the required scope of work within the required timeframe. Further testing of the market capability and availability is ongoing.

**26 Sep 2023**

Indicative pricing is being sought for the provision of external contractor resourcing to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/09/2023 | **218/23** | Executive Assistant to CEO, Mayor, and Councillors | Executive Office | 23/10/2023 | Completed |

**Election of Mayor and Deputy Mayor**

**COUNCIL RESOLUTION** **218/23**

That Council;

A. Elect a Mayor;
B. Elect a Deputy Mayor;
C. Invite nominations for the election of Mayor;
D. Invite nominations for the election of Deputy Mayor; and
E. That in the event of there being more than one candidate nominated for either the position of Mayor or Deputy Mayor, an election be held in accordance with Schedule 7 of the *Local Government (General) Regulation 2005* and the method of voting be by ordinary ballot.

**Moved Councillor Hopkins** **Seconded Councillor Mitchell** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Deputy Mayor Higgins and Councillor Summers.*

**Notes**

**26 Sep 2023**

Exec Office circulated notification of new Mayor and re-election of Deputy Mayor to: All NSW Councils, OLG, Minister Hoenig, Member for Eden Monaro, Member for Monaro, Bronnie Taylor, Country Mayor's Association, CRJO and CUC. Item to be closed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/08/2023 | **201/23** | Infrastructure Planning Administration Support | Operations | 18/09/2023 | Completed |

**Minutes of the Local Traffic Committee Meeting held on 20 June 2023**

**COUNCIL RESOLUTION** **201/23**

That Council adopt Minutes of the Local Traffic Committee Meeting held on 20 June 2023 and adopt the following recommendations;

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

6.2 That Council approve the application for a Bombala Remembrance Day Event on Saturday 11 November 2023.
6.4 That Council do not accept the proposal for a Modified T-Intersection at Polo Flat / Saleyard Road, Cooma and instead formalise traffic furniture.

**Moved Councillor Hanna** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**
**04 Oct 2023**
No further action required. Action should be closed.
**31 Aug 2023**
Item 6.2 - The applicant for Bombala Remembrance Day event on Saturday 11 November 2023 has been informed of Council resolution 201/23.
Item 6.4 - No Action required.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/08/2023 | **194/23** | Chief Strategy Officer | Strategy | 18/09/2023 | Outstanding |

**Cooma Office Building - Foreshadowed Motion**

**COUNCIL RESOLUTION** **194/23**

That Council:
A: Acknowledge that there is to be no further significant investment in 81 Commissioner Street premises.
B: Request a report to Council with respect to establishing a new facility to house the administrative functions of SMRC.
C: Write to our local State Member, Premier and relevant State Ministers to request financial support for this project.

**Moved Councillor Hopkins** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Councillor Frolich.*

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Notes**

**30 Oct 2023**
At the moment the other work required to be undertaken has meant that resources have not been able to be reallocated to underake this review of office building needs.

**05 Oct 2023**
The additional work has yet to be able to be scheduled.

**01 Sep 2023**
B. Request a report to Council with respect to establishing a new facility to house the administrative functions of SMRC. A revised budget will need to be identified and prepared. C: Write to our local State Member, Premier and relevant State Ministers to request financial support for this project. Awaiting new GM

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/08/2023 | **195/23, 196/23** | Project Officer | Strategy | 18/09/2023 | Outstanding |

**Jindabyne Shared Trail - Transfer a portion of Crown road reserve (unformed) to Council (East Jindabyne/Mill Creek)**

**COUNCIL RESOLUTION** **195/23**

That Council make an application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) with no known names, located in the Tyrolean Mountain Bike Park – being the portion of three roads extending from Kosciusko road west to Lake Jindabyne (reference image in report body).

**Moved Councillor Hanna** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update.

**05 Oct 2023**
The transfer process has not yet commenced.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/08/2023 | **202/23** | Infrastructure Planning Administration Support | Operations | 18/09/2023 | Outstanding |

**Minutes of the Local Traffic Committee Meeting held on 23 May 2023**

**COUNCIL RESOLUTION** **202/23**

That Council adopt Minutes of the Local Traffic Committee Meeting held on 23 May 2023 and adopt the following recommendations;

6.1 That Council approve the Coast to Kosci 240km Ultramarathon to travel through the Snowy Monaro Region from 2:00pm Friday 1 December, 2023 and exit the region at 2:30pm on Saturday 3 December, 2023. TfNSW has advised a ROL isn't required. TfNSW has confirmed the timing of the work on the Coolumbooka Bridge won't affect this event.
6.2 That Council does not increase the load limit of 25t between Dalgety and Ando due to pavement quality and road safety.
6.3 That Council approves the request to change 45 degree parking to parallel parking in front of the shop "Country Mobility Trends" in Baron Street between BWS and mechanics workshop.

**Moved Councillor Hanna** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
This event will be held first week of December 2023.
**04 Oct 2023**
No further update.
**31 Aug 2023**
Item 6.1 - Coast to Kosci 240km Ultramarathon event organisers have been informed of Council resolution 202/23. Item 6.2 - No further action required. Item 6.3 - Changes from 45 degree angle parking to parallel parking in front of Country Mobility Trends, Baron street will be implemented prior to December 2023.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/08/2023 | **200/23** | Infrastructure Planning Administration Support | Operations | 18/09/2023 | Outstanding |

**Minutes of the Local Traffic Committee Meeting held on 25 July 2023**

**COUNCIL RESOLUTION** **200/23**

That Council adopt the Minutes of the Local Traffic Committee Meeting held on 25 July 2023 and adopt the following recommendations;

6.1 That Council approve the installation of No Parking signage on Jerrara Drive, East Jindabyne, between Kosciuszko Road and Acacia Place, effective during winter months.

**Moved Councillor Hanna** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**31 Oct 2023**
Signage to be installed by end of December 2023.

**06 Oct 2023**
This action will be completed prior to the end of December 2023.

**31 Aug 2023**
No change - Signage to be installed by end of December 2023.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/08/2023 | **203/23** | Chief Workforce Officer | Workforce | 18/09/2023 | Outstanding |

**Council Action on Social Media Posts that Threaten, Intimidate, Harass, Humiliate, Slander, Defame or Troll Snowy Monaro Staff and Councillors.**

**COUNCIL RESOLUTION** **203/23**

That Council:

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

A. Establish a policy that is responsive to inappropriate social media postings that target Council members and staff.
B. Base the policy on the following principles:
   (a) Social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro Staff and Councillors be reported to the E Safety Commissioner in the first instance.
   (b) That social media account administrators who enable or permit social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff, contractors and Councillors be requested to immediately remove such posts.
   (c) If requests for the removal of posts are not actioned, Council is to pursue legal action.
   (d) Social media accounts, and the hosting social media platform, that publish online abuse be reported to the E Safety Commissioner.
   (e) Independent live streaming and recording of SMRC facilitated community meetings, consultation and events be prohibited without prior written permission from Council.
   (f) Community members who threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff and Councillors in any forum, be prohibited from attending SMRC facilitated community meetings, consultation and events.
C. Snowy Monaro Regional Council submit a motion to the November 2023 NSW Local Government Conference supporting stronger laws and protection for Council staff and Councillors from online abuse.

**Moved Mayor Davis** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Summers and Councillor Mitchell.*
*Councillors Against:* *Councillor Frolich, Councillor Hopkins, Councillor Stewart and Councillor Williamson.*

**Notes**

**27 Oct 2023**
Notice of Motion sent to LGNSW on 13 October 2023 for the November LG Conference.

**03 Oct 2023**
Minimal progression due to competing priorities. A number of NSW Councils have given advice through LGNSW and directly on what strategies they have previously used to address these types of issues, noting the complexity around what is supported through legislation. This information has been collected and is being reviewed to understand the best direction to take the development of any policy in for Snowy Monaro Regional Council.

**25 Aug 2023**
Contacted LGNSW HR Network to understand what action other councils have taken in establishing a policy of this nature.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **180/23** | Acting Finance Manager | Finance | 21/08/2023 | Completed |

**Implementation of the recommendation of the Financial Sustainability Review**

**COUNCIL RESOLUTION** **180/23**

That Council receive a quarterly report on the implementation of the recommendations of the Financial Sustainability Review, for consideration at an Ordinary Council meeting, commencing from July 2023.

**Moved Councillor Hopkins** **Seconded Councillor Williamson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**25 Oct 2023.**
Completed.

**29 Sep 2023**
On track for September quarter and October Council Meeting.

**31 Aug 2023**
On track for September quarter.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **173/23** | Coordinator Economic Development | Communications | 21/08/2023 | Outstanding |

**Bombala Arts and Innovation Centre**

**COUNCIL RESOLUTION** **173/23**

That Council seek an extension of the BLERF grant and undertake community consultation to develop a plan for managing the facility to be completed by the first ordinary Council meeting in 2024

**Moved Councillor Stewart** **Seconded Councillor Mitchell** **CARRIED**

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**27 Oct 2023**
Economic Development are liaising with stakeholders regarding future management of the facility and potential occupiers. No extension of the BLERF grant seems possible.

**28 Sep 2023**
Economic Development are in the process of coming up to speed with the situation and how to implement the Council's resolution.

**01 Sep 2023**
This action was recently reassigned to Economic Development who are in the process of coming up to speed with the situation and how to implement the Council's resolution.

**02 Aug 2023**
Action to be reassigned to Economic Development.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **161/23** | Coordinator Land & Property | Operations | 21/08/2023 | Outstanding |

**Easement Request - Council Owned Lot 141 DP 1109187 in Cooma - Related to Subdivision Works Certificate 25.2020.207.1**

**COUNCIL RESOLUTION** **161/23**

That Council

A. Approve and proceed with allowing an easement for water, sewer and stormwater purposes to be created in the relevant area of Lot 141 DP 1109187, pursuant to Section 88B of the Conveyancing Act 1919;
B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2020.207.1) inclusive of survey, general legal, and any registration fee costs.

**Moved Councillor Williamson** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
No further update

**01 Aug 2023**
The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **182/23** | Manager Water & Wastewater Operations | Operations | 21/08/2023 | Completed |

**108 Commissioner Street Water Connection**

**COUNCIL RESOLUTION** **182/23**

That Council waive the amount of $42,514.46 for outstanding water and sewer billing, interest and legal fees relating to assessment number 40221046, acknowledging that if the required work had been completed two weeks prior by the owner as requested by Council, these charges would not have eventuated.

**Moved Councillor Stewart** **Seconded Councillor Williamson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Councillor Summers.*

**Notes**

**25 Sep 2023**
Completed.

**04 Sep 2023**
Finance notified to update account for resolution outcome.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **165/23** | GIS Administrator | Strategy | 21/08/2023 | Outstanding |

**Locality Boundary Adjustment for Kalkite and Hill Top**

**COUNCIL RESOLUTION** **165/23**

That Council:
A. Endorse the proposed adjustment of the boundary of Kalkite and Hill Top to be publicly advertised for a period of 28 days in the Monaro Post.
B. Endorse the creation of a locality boundary adjustment proposal in the Geographical Names Board place naming system and seek pre-approval.

**Moved Councillor Williamson** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**

**31 Oct 2023**
No further update.

**03 Oct 2023**
No further update.

**31 Aug 2023**
No further update. This proposal will be progressed when the Ando-Bibbenluke locality boundary adjustment proposal is resolved.

**02 Aug 2023**
No further update at this time.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **166/23** | GIS Administrator | Strategy | 21/08/2023 | Outstanding |

**Road Naming Proposal - Mountainside subdivision stage 1 - Jindabyne**

**COUNCIL RESOLUTION** **166/23**

That for the Mountainside subdivision in Jindabyne approved under DA10.2022.232.1

A. Council endorse the proposed road names Mountainside, Traverse and Sidecut to be publicly advertised in the Monaro Post for a period of 28 days.
B. Council endorse the proposed road names Mountainside, Traverse and Sidecut to go to the Geographical Names Board for pre-approval.

**Moved Councillor Williamson** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**31 Oct 2023**
The road naming proposed is set to begin Public Advertisement in November for 28 days in the Monaro Post.

**03 Oct 2023**
No further update.

**31 Aug 2023**
Pre-approval from the Geographical names board have been received. Next step is for public consultation and if no objections received report to Council to approve the road names for gazettal.

**02 Aug 2023**
Road naming proposal has been submitted to the Geographical Names Board for pre-approval. When pre-approval is received the proposal will be publicly advertised for 28 days in the Monaro Post.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **158/23** | Chief Executive Officer | Executive Office | 21/08/2023 | Outstanding |

**Divestment of Residential Aged Care Services - Snowy River Hostel**

**COUNCIL RESOLUTION** **158/23**

That the future of Snowy River Hostel be deferred pending consultation with the community.

**Moved Councillor Beer** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
As per the last resolution referring to Snowy River Hostel, a report will be presented to the November meeting.

**03 Oct 2023**
Yallambee discussions continuing; Snowy River decision deferred pending additional consultation.

**04 Sep 2023**
Community meetings (pop-ups) held in Berridale and Jindabyne. Separately two meetings organised by the community have been held.

**02 Aug 2023**
Deferred and on-going.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/07/2023 | **171/23** | Project Officer | Strategy | 21/08/2023 | Outstanding |

**Variation Approval - Jindabyne Shared Trail**

**COUNCIL RESOLUTION** **171/23**

That Council approve a variation to the deliverables of the Jindabyne Shared Trail covered under Deed RNSW 1166 (2019)

A. That Council request a variation to Restart NSW to vary Deed RNSW1166 to not proceed with construction of Section 5; East Jindabyne to Kalkite and Thredbo Valley Picnic Area to Creel Bay.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

B. That prior to the project proceeding a formal agreement be entered into with the relevant community organisations setting out the responsibilities that will be taken on by those groups.
C. That prior to commencement of construction a financial report identifying maintenance funds, sponsorship income, potential fees and charges and depreciation cost is provided to Council.

**Moved Councillor Williamson** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**
**30 Oct 2023**
No further update
**29 Sep 2023**
No further update
**01 Sep 2023**
Variation was lodged with Restart (Infrastructure NSW) 5 August 2023 - no updates received. , (Unlikely until post State Budget 19 September)
**02 Aug 2023**
Process for variation underway with Restart/State Government Funding Body

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/06/2023 | **141/23** | Chief Workforce Officer | Workforce | 17/07/2023 | Completed |

**Recruitment Process for CEO**

**COUNCIL RESOLUTION** **141/23**

That Council
A. Engage the external agency McArthur to undertake recruitment for the Chief Executive Officer (performing the role of General Manager).
B. Appoint all Councillors to the interview panel for the recruitment of the Chief Executive Officer, and a representative appointed by the recruitment agency.

**Moved Councillor Hanna** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Williamson.*

*Councillors Against:* *Councillor Summers and Councillor Mitchell.*

**Notes**

**03 Oct 2023**

The top 2 preferred candidates underwent Hogan testing and reference checks, with a debrief conducted with Councillors on 31 August 2023. At the 8 September 2023 Extraordinary Council Meeting, David Hogan was indicated to be the first preferred candidate through Council resolution and Council entered into negotiations through McArthur Recruitment Agency to offer the position of CEO to David. David Hogan accepted the position and relevant terms and signed the Office of Local Government Standard Contract for the Recruitment of General Managers on 15 September 2023. David Hogan will commence as CEO on 6 November 2023.

**25 Aug 2023**

4 short-listed candidates interviewed 24 August 2023 by 10 Councillors and McArthur Recruitment Agency. Reference checks to be conducted on 2 candidates.

**03 Aug 2023**

CEO recruitment advertisement closed 31 July 2023. 27 applications received through external recruitment agency McArthur. 11 short-listed for first round interview, 16 not recommended to progress. Councillors have been briefed on applicants and have been requested to put through any questions or additional thoughts regarding candidates by COB 4 August 2023. First round interviews to be scheduled week commencing 7 August 2023.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/06/2023 | **138/23** | Project Officer | Strategy | 17/07/2023 | Completed |

**Bombala Caravan Park Upgrades Project**

**COUNCIL RESOLUTION** **138/23**

That Council allocate an additional $15,000 towards the Bombala Caravan Park upgrade project from the Crown lands reserve funds.

**Moved Councillor Hanna** **Seconded Deputy Mayor Higgins** **CARRIED**

**Record of Voting**

*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Absent:* *Councillor Stewart*

**Notes**

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**29 Sep 2023**
Complete.
**01 Sep 2023**
Public Notice has been Issued and works will take place between 15-22 September 2023
**02 Aug 2023**
Works underway
**06 Jul 2023**
Contractor assigned, works underway

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/06/2023 | **137/23** | GIS Administrator | Strategy | 17/07/2023 | Outstanding |

**Three Rivers Estate - Constellation Theme Road Naming Proposal**

**COUNCIL RESOLUTION** **137/23**

That Council approve the Three Rivers Estate constellation theme road naming proposal to go to the Geographical Names Board for gazettal.

**Moved Councillor Stewart** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**
*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
No further update.
**03 Oct 2023**
No further update until the subdivision has been certified, at which time the road names will be formalised by the Geographical Names Board.
**31 Aug 2023**
No further update.
**31 Jul 2023**
No further action required until a subdivision certificate is issued.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**05 Jul 2023**
No action required until a subdivision certificate is issued.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/06/2023 | **139/23** | Project Specialist | Strategy | 17/07/2023 | Outstanding |

**Budget Adjustment - Delegate Landfill Remediation**

**COUNCIL RESOLUTION** **139/23**

That Council allocates an additional $500,000 towards the rehabilitation of Delegate's former landfill site to allow for the increased capping costs with the funding to come from the reserves held in the waste fund.

**Moved Councillor Summers** **Seconded Deputy Mayor Higgins** **CARRIED**

**Record of Voting**
*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**
**31 Oct 2023**
No further update.
**28 Sep 2023**
Awaiting final Environmental Report.
**31 Aug 2023**
50% of retentions to be returned to contractor.
**01 Aug 2023**
Certificate of Practical Completion of contract issued 31st July. Awaiting for any outstanding invoices. Completed on time and under budget. Awaiting Environmental Consultant's sign-off.
**22 Jun 2023**
Awaiting funds to show in BIS before requesting purchase order.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/06/2023 | **133/23** | GIS Administrator | Strategy | 17/07/2023 | Outstanding |

**Locality Boundary Adjustment - Bibbenluke and Ando**

**COUNCIL RESOLUTION** **133/23**

That Council
A. Endorse the proposed Ando-Bibbenluke locality boundary adjustment for a public notification period of 28 days.
B. Endorse creation of a proposal with the Geographical Names Board for the proposed Ando-Bibbenluke locality boundary adjustment and progress to stage of pre-approval.

**Moved Councillor Stewart** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**
*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**

**31 Oct 2023**
Affected residents have been sent letters asking for comment on proposal as multiple owners had not responded to the initial direct consultation. If all owners respond and support the matter will be an administrative manner with the Geographical Names Board. If not it will become an agenda item on for the Geographical Names Board for discussion. Examples of delayed or affected services are being collated from residents to ensure clarity around issues caused by locality boundaries when the proposal goes to the Geographical Names Board for approval.

**03 Oct 2023**
Geographical Names Board (GNB) have asked for further examples in provision of services being delayed or interrupted due to current boundaries and documentation from owners on their position who provided no response to direct consultation by SMRC with land owners. If all owners provide support to the proposal it will be approved by GNB as an administrative matter. If not it will go to the GNB board for approval.

**31 Aug 2023**
No submissions received. Geographical Names Board have requested further information before pre-approval of the proposal regarding specifics of occasions where services where not provided or delayed due to the locality boundaries not reflecting local access to services.

**31 Jul 2023**
Currently being advertised. Public Notification period ends 9th August. No submissions received so far.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**30 Jun 2023**
No further action at this point. The proposal will go to the Monaro Post for 28 days of public notification shortly.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 18/05/2023 | **113/23** | Supervisor Civic Maintenance | Operations | 19/06/2023 | Outstanding |

**Establishment of an s.355 Advisory Committee for Open Spaces and Recreational Facilities**

**COUNCIL RESOLUTION** **113/23**

That Council establish an s.355 advisory committee for open spaces and recreational facilities with effect from 1 July 2023.

**Moved Councillor Hopkins** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**
*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.*
*Councillors Against:* *Councillor Williamson.*

**Notes**

**31 Oct 2023**
Further edits to Charter are required, working with Governance to get this completed.

**03 Oct 2023**
Draft charter edited, next steps are to follow Governance protocol

**01 Sep 2023**
Draft committee Charter underway to identify proposed membership and confirm purpose of the committee

**03 Aug 2023**
No further update

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 18/05/2023 | **109/23** | Coordinator Strategy Development | Strategy | 19/06/2023 | Completed |

**Post Exhibition Report - Land Use Strategies**

**COUNCIL RESOLUTION** **109/23**

That:
A. Item 9.3.3 Post Exhibition Report - Land Use Strategies be deferred pending further consultation with the community; and
B. Provide costing for scenic overlay study.

**Moved Deputy Mayor Higgins** **Seconded Councillor Hopkins** **CARRIED**

**Record of Voting**
*Councillors For:* *Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Councillor Stewart.*

**Notes**

**26 Sep 2023**
Resolution 242/23 has superseded this action item.

**31 Aug 2023**
A. Landuse strategies deferred until additional staffing. B. Indicative costing 1. At a minimum $250, 000, but likely more, due to the amount of community consultation required for the cultural component. Indicative costing 2. $50, 000 for small LGA (comparison to Penrith City Council geographical size). If you multiply that land area out it would be similar or more to Costing 1.

**24 Jul 2023**
Further report to be prepared for the September Council meeting

**02 Jul 2023**
No further update.

**29 May 2023**
No further consultation can commence until vacant Strategic Planning positions have been filled. Costings for a scenic landscape assessment have not yet been sought.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 16/03/2023 | **51/23** | Coordinator Land & Property | Operations | 17/04/2023 | Outstanding |

**Wombat Way Jindabyne- Transfer of a portion of Crown Road Reserve (unformed) to Council - Placement of underground Water & Sewer infrastructure to enable development**

**COUNCIL RESOLUTION** **51/23**

That Council make application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) known as Wombat Way, located in Leesville area of Jindabyne – being the portion of Wombat Way extending from the Barry Way through to alignment with the western boundary line of Lee Avenue (reference image located within report body).

**Moved Councillor Johnson** **Seconded Councillor Stewart** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
In a 28/9/23 phone call the Crown Lands Natural Resource Management Project Officer gave a verbal undertaking to Council's Coordinator Land & Property to follow up on this matter.

**31 Aug 2023**
Further prompt sent again to Crown Lands on 31 August 2023 - no response to date.

**31 Jul 2023**
Awaiting response from Crown Lands. Follow up to Crown Lands (email direct to Natural Resource Management Project Officer) sent on 12th July 2023.

**29 Jun 2023**
Awaiting response from Crown Lands

**31 May 2023**
No response to the tabled transfer request received as yet from Crown Lands.

**28 Apr 2023**
A formal letter was issued to Crown Lands, requesting transfer of the initial section of the Crown Road known as Wombat Way to Council (context image included).

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**31 Mar 2023**
The action will be initiated by Land & Property.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 16/03/2023 | **69/23** | Chief Executive Officer | Executive Office | 17/04/2023 | Outstanding |

**11.1 - Foreshadowed Motion - Independent Audit**

**COUNCIL RESOLUTION** **69/23**

That an independent audit take place before consideration of developing a business case for the demerger of Snowy Monaro Regional Council is undertaken.

**Moved Councillor Johnson** **Seconded Councillor Hanna** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Williamson.*
*Councillors Against:* *Councillor Beer, Deputy Mayor Higgins, Councillor Summers and Councillor Mitchell.*

**Notes**

**31 Oct 2023**
This matter rests with Council to provide further direction following Council's resolution to not accept any of the tenders to undertake the audit. If the audit is not to proceed then Council also needs to make a determination about the second part of the resolution, that whether to proceed with developing a de-merger business case.

**03 Oct 2023**
Matters sits with Councillors to determine further action.

**31 Aug 2023**
Councillors attended a further workshop Thursday 31 August. Progress of this matter rests with the Councillors.

**01 Aug 2023**
At its July meeting Council resolved to not accept any tenders but to seek further advice from the CRJO. A workshop with CRJO CEO and Internal Auditor has been scheduled for 24 August.

**05 Jul 2023**
Councillors will be briefed on the 6 July at Councillor Briefing Session. Full report put to Council for consultation at 20 July Ordinary Meeting.

**26 May 2023**
A scope was prepared and the request for tender was released Monday 15 May and closes 12 June.

**01 May 2023**
No further update from staff.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**03 Apr 2023**
The CEO was advised on Friday 31 March that the councillors had considered the scope of the proposed audit at a workshop on Thursday 30 March.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/11/2022 | **322/22** | Coordinator Land & Property | Operations | 19/12/2022 | Outstanding |

**Water and Wastewater Land Acquisitions - Bombala STP Upgrade - Change of Physical Position Needs**

**COUNCIL RESOLUTION** **322/22**

That Council

A. Proceed with acquisition of the following land, and interests in land, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bombala Sewerage Treatment Plant upgrade project:
   i) Lot 2 in Deposited Plan 1278691, being part of Lot 5 Section 42 in Deposited Plan 758129 and having an area of 256.9m2;
   ii) An easement for drainage of sewerage over the site shown as 'E1 – PROPOSED EASEMENT FOR DRAINAGE OF SEWERAGE 3 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129;
   iii) A right of access over the site shown as 'E2 – PROPOSED RIGHT OF ACCESS 10 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129.
B. Agree that the terms of the easement shall be as shown on SCHEDULE A (referenced in report body);
C. Agree that the terms of the right of access shall be as shown on SCHEDULE B (referenced in report body);
D. Acknowledge that minerals are to be excluded from the acquisition;
E. Acknowledge that the acquisition is not for the purpose of resale;
F. Classify the acquired land (Lot 2 DP 1278691) as operational land in accordance with the Local Government Act 1993 (NSW);
G. Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests.

**Moved Councillor Mitchell** **Seconded Deputy Mayor Higgins** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.*
*Councillors Against:* *Nil.*

**Notes**
**30 Oct 2023**
No further update

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**28 Sep 2023**
Proposed Acquisition Notices Issued (PANs) - 01 August 2023. Currently in 90 day wait period. NSW Valuer General notified and engaged on 7 August 2023. Gazettal of acquisition likely to occur mid-November.

**31 Aug 2023**
No further update at this point.

**31 Jul 2023**
Approval from OLG to proceed received. The Proposed Acquisition Notices (PANs) are scheduled to be issued to the interested parties, being Crown Lands (Landowner) and NTSCorp (the body representing the Native Title applicants), on 1st August 2023.

**30 Jun 2023**
Awaiting OLG approval to proceed. Background - Delay is due to the fact that the original Aboriginal Land Claim search response was received more than 12 months prior to the OLG application being assessed. Thus, updated advice was required and this was provided. This week the OLG notified that the application is making its way through their assessment process; informal advice from OLG is that approval should come though sometime in July 2023.

**29 Jun 2023**
No further update

**31 May 2023**
Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.

**28 Apr 2023**
No further update at this point.

**30 Mar 2023**
No further update at this time

**01 Mar 2023**
No further update at this point in time.

**29 Jan 2023**
PWA have all documentation required to submit the OLG application as per the LAJTC Act; including the confirmed Minutes of the 17/11/22 Council meeting.

**29 Nov 2022**
Supersedes item D of Resolution 254/20 to enable Compulsory Acquisition prescribed process to move forward.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/11/2022 | **315/22** | Senior Strategic Land Use Planner | Strategy | 19/12/2022 | Outstanding |
| **Planning Proposal - Draft Comprehensive Snowy Monaro Regional Local Environmental Plan** | | | | | |

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**COUNCIL RESOLUTION** **315/22**

That Council
A. Undertake a minimum of 56 days of consultation concurrently with the draft Land Use Strategies;
B. Submit the planning proposal to the Minister of Planning for a gateway determination; and
C. Proceed with further consultation on the planning proposal in the event the NSW Department of Planning and Environment issues a gateway determination.

**Moved Deputy Mayor Higgins** **Seconded Councillor Mitchell** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson and Councillor Mitchell.*
*Councillors Against:* *Councillor Frolich, Councillor Stewart and Councillor Williamson.*

**Notes**

**25 Oct 2023**
A. No further update.

**03 Oct 2023**
A. No further update.

**31 Aug 2023**
A. No further update.

**02 Aug 2023**
A. No further update.

**06 Jul 2023**
A. No further update.

**30 May 2023**
A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received. Land Use Strategies were reported to Council on 18 May, the deferral of these strategies is likely to lead to a delay in progressing the LEP. A meeting with DPE was held on 26 May to discuss these implications and delays.

**26 Apr 2023**
A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received. A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes, no further update.

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**31 Mar 2023**
A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received. A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes.

**23 Feb 2023**
A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received.

**01 Feb 2023**
A. Completed all face to face and online consultation (with the exception of Nimmitabel Show on 4th Feb), with the public exhibition period open until 20 Feb. B. Meeting scheduled Tuesday 7 Feb with DPE, with Gateway Determination expected at the end of Feb.

**20 Dec 2022**
A. Public exhibition is proceeding, ten in person community information sessions have been held along with two stakeholder workshops. Over 100 people have participated in the consultation sessions so far in the process. B. In consultation with DPE this is expected to occur in early 2023. C. Will occur once B is completed.

**28 Nov 2022**
A. Community consultation commenced on 21 November, due to a delay in mailing letters the consultation period will extend to 20 February 2022 B. Liaising with DPE and will submit planning proposal via the NSW Planning Portal. C. Noted, will await Gateway determination from DPE once B is completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/10/2022 | **294/22** | Coordinator Economic Development | Communications | 21/11/2022 | Outstanding |

**Future use of the Cooma to Bombala Rail Corridor**

**COUNCIL RESOLUTION** **294/22**

That Council

A. Support the continued planning for the Monaro Rail Trail from Queanbeyan to Cooma, and Bombala to Jincumbilly, including finalising the business case and potential lease discussions with TfNSW for those sections (noting this is not a resolution to apply for funding to construct the rail trail or enter a lease, but to commence discussion);
B. Provide a written undertaking to Cooma Monaro Railway (CMR) that Council will agree to vary any future rail trail lease between Bombala and Jincumbilly (at no cost to CMR) to enable reinstatement of the rail line (at no cost to Council) should Stage 4 funding of the CMR Operational Business Plan (Version 2.3.2 August 2022) be received, and subject to Stages 2 and 3 of that Plan (ie Cooma to Nimmitabel) having been constructed prior to this;
C. Not undertake to fund the cost of relocating the MRT if point B (above) eventuates;
D. Resolve to continue to work with all parties on continuing investigations of potential shared use arrangements, costings, feasibility evaluations, etc along the rail corridor between Cooma and Bombala;
E. Inform state agencies (TfNSW, DRNSW) and federal and state members of Council's adopted position on this matter.

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**Moved Councillor Stewart** **Seconded Councillor Hanna** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Councillor Frolich, Councillor Hanna and Councillor Hopkins.*

**Notes**

**27 Oct 2023**

A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for: - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly, - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee, - Monaro Rail Trail Towns Economic Impact Study, to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route, Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. B - Complete. C - Complete. D - Ongoing. Council is liaising with other interested stakeholders. E - Complete.

**28 Sep 2023**

A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for: - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly, - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee, - Monaro Rail Trail Towns Economic Impact Study: to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route, Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. A $1m Grant is being considered and a report to Council is being provided on this topic. B - Complete. C - Complete. D - Ongoing. Council is liaising with other interested stakeholders. E - Complete.

**01 Sep 2023**

A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for: - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly, - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee, - Monaro Rail Trail Towns Economic Impact Study, to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route, Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. B - Complete. C - Complete. D - Ongoing. Council is liaising with other interested stakeholders. E - Complete.

**31 Jul 2023**

A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. B - Complete. C - Complete. D - Ongoing. E - Complete.

**30 Jun 2023**

A - Ongoing, new legislation has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. B - Complete. C - Complete. D - Ongoing. E - Complete.

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**31 May 2023**
A - Ongoing, new legislation has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. B - Complete. C - Complete. D - Ongoing. E - Complete.

**01 May 2023**
A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. B - Complete. C - Complete. D - Ongoing. E - Complete.

**30 Mar 2023**
A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. B - Complete. C - Complete. D - Ongoing. E - Complete.

**28 Feb 2023**
A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.

**24 Jan 2023**
A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.

**21 Dec 2022**
A - Continuing to work on the business case with MRT Inc. Initial meeting held with TfNSW who advised a new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.

**29 Nov 2022**
A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - Complete. C - Complete. D - Ongoing. E - Complete.

**31 Oct 2022**
A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - At time of writing a letter is being drafted. C - Complete. D - Ongoing. E - At time of writing draft letters are under review.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/09/2022 | **241/22** | Senior Strategic Land Use Planner | Strategy | 17/10/2022 | Completed |

**Planning Proposal - 56 Hilldowns Road, Kalkite**

**COUNCIL RESOLUTION** **241/22**

That Council:
A. Submit the planning proposal to the Minister of Planning for a gateway determination.

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B. Advise the Department of Planning and Environment that Council wishes to be issued with an authorisation to use its delegation for the planning proposal.
C. Proceed with consultation on the planning proposal in the event the NSW Department of Planning & Environment issues a gateway determination.

**Moved Councillor Frolich** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.*

*Councillors Against:* *Nil.*

**Notes**

**31 Oct 2023**
A. Completed. B Completed. C. Completed.

**03 Oct 2023**
A. Completed and Gateway received. B. Completed and authorisation granted. C. Completed and Gateway issued, consultation concluded on 11 September 2023.

**31 Aug 2023**
A. Completed and Gateway received. B. Completed and authorisation granted. C. Gateway issued, consultation started Monday 10 July 2023, exhibition extended by three weeks to now concluded on 11 September 2023.

**02 Aug 2023**
A. Completed and Gateway received. B. Completed and authorisation granted. C. Gateway issued, consultation started Monday 10 July 2023 and will conclude on 21 August 2023.

**06 Jul 2023**
A. Completed and Gateway determination received. B. Completed and authorisation granted. C. Gateway issued, consultation to begin Monday 10 July 2023 and conclude 21 August 2023.

**30 May 2023**
A. Completed and a Gateway determination has been received. B. Completed and this request was granted by DPE. C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal. Additional information has been requested from the proponent to address traffic concerns raised by Council and TfNSW. A meeting was held with the proponent on 17 May to discuss options to address Council and agency concerns.

**26 Apr 2023**
A. Completed and a Gateway determination has been received. B. Completed and this request was granted by DPE. C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal. Additional information has been requested from the proponent to address traffic concerns raised by Council and TfNSW.

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**31 Mar 2023**
A. Completed and a Gateway determination has been received. B. Completed and this request was granted by DPE. C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal.

**23 Feb 2023**
A. Completed and a Gateway determination has been received. B. Completed and this request was granted by DPE. C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested.

**31 Jan 2023**
A Gateway Determination has been issued by the Department of Planning. A meeting was held on 12 January with the proponent to discuss next steps. Agency consultation is currently underway.

**20 Dec 2022**
A Gateway Determination has been issued by the Department of Planning. Council staff are liaising with the proponent on next steps. Agency consultation is expected to occur in early 2023.

**28 Nov 2022**
No further update.

**31 Oct 2022**
A. Completed. B. Completed. C. Awaiting outcome of Gateway determination from DPE and will action conditions as required. A meeting was held with DPE on 25 October and the proposal was discussed.

**27 Sep 2022**
A. Completed. B. Completed. C. Awaiting outcome of Gateway determination from DPE and will action conditions as required.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/09/2022 | **259/22** | Coordinator Economic Development | Communications | 17/10/2022 | Outstanding |

**MRT - Potential Construction Funding Grant Application - Foreshadowed Motion**

**COUNCIL RESOLUTION** **259/22**

That Council

A. Continue to provide in principle support to Monaro Rail Trail Inc;
B. Request a comprehensive briefing from Cooma Monaro Rail Group to Council;
C. Continue to work on the development of Queanbeyan to Cooma segment of the proposed rail trail and;
D. That a report come back to Council to the next meeting.

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**Moved Councillor Stewart** **Seconded Councillor Frolich** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.*

*Councillors Against:* *Councillor Williamson.*

**Notes**

**27 Oct 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan have undertaken fieldwork and meetings with landholders during August/September. Preparing draft reports at present. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section. D - Complete.

**28 Sep 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section. D - Complete.

**01 Sep 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section. D - Complete.

**01 Sep 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section. D - Complete.

**31 Jul 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. D - Complete.

**30 Jun 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants now engaged to prepare the stage 2 Trail Development Plan. D - Complete.

**31 May 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete.

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**01 May 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete.

**30 Mar 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C – BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete.

**28 Feb 2023**
A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - Complete. D - Ongoing. E - Complete.

**24 Jan 2023**
A - Ongoing. B - Complete. C - Ongoing. D - Complete.

**21 Dec 2022**
A - Ongoing. B - Complete. C - BCSD grant application successful. D - Complete.

**29 Nov 2022**
A - Ongoing. B - Complete. C - Still awaiting outcome of BCSD grant fund application. D - Complete.

**31 Oct 2022**
A - Ongoing. B - Complete. Briefing from CMR provided to Councillor briefing session on 6 October 2022. C - Awaiting outcome of BCSD grant fund application. Will be progressing discussions with QPRC and TfNSW on corridor leasing arrangements. D - Complete. Report provided to October meeting.

**05 Oct 2022**
A - Noted. B - Briefing to Councillors organised for 6 October. C - Noted. D - Report to be provided to October meeting.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 18/08/2022 | **217/22** | Coordinator Land & Property | Operations | 19/09/2022 | Outstanding |

**Construction of NSW Rural Fire Service emergency operations centre in Cooma - land acquisition and access construction**

**COUNCIL RESOLUTION** **217/22**

That Council

A. Enter into an agreement with Snowy Hydro Limited (SHL) to enable progression of the future construction of an Emergency Operations Centre (EOC) on the land adjacent to Council's current holding of Lot 1 DP 832813; the key agreement elements being:
   i) Council to secure the land required to achieve legal & practical access to the intended EOC location via Geebung Street COOMA, through subdivision (boundary adjustment) by negotiation with the neighbouring landholder (Lot 2 DP 832813);
   ii) Council to construct suitable access road segment through to the intended SHL boundary, enabling access to both the future EOC site and reaching the boundary of SHL's residual landholding (indicative access path as per the report image);

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iii) Council to action the development approval process in relation to the specified access road segment;
iv) SHL to transfer to Council approximately 2 hectares of land (part of SHL owned Lot 14 DP 250029) upon completion of the access road segment referred to in A ii).

B. Proceed with the subdivision (boundary adjustment) actions as necessary in order to deliver the new access road segment as identified in A ii);
C. Classify any land acquired, for both the new public access road segment and the intended gifted transfer from SHL of 2 Ha of land (part of Lot 14 DP 250029) related to the EOC construction in the Polo Flat area of Cooma, as operational land in accordance with *the Local Government Act 1993*;
D. Add the construction of the new access road segment for the EOC in Polo Flat area of Cooma to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan;
E. Assign a budget of $500,000 (capital project), with understanding that revenue from the intended land sale of Stage 3D Leesville Industrial Estate will provide the corresponding cost offset (linkage to Resolution 154/21 activities);
F. Note that the other costs associated with the development and construction of the EOC will be borne by the NSW Rural Fire Service.

**Moved Councillor Beer** **Seconded Councillor Summers** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.*

*Councillors Against:* *Councillor Frolich.*

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
Meetings held with adjacent landowner, surveyor and key SMRC Infrastructure staff to progress driveway interface design; as an essential component of the logistic road design. Easement adjustment queries tabled to SHL to support functionality of the future FCC/EOC land.

**31 Aug 2023**
The Owner's Consent form relating to Development Application lodgement for the building construction element of the future RFS Cooma Fire Control Centre / Emergency Operation Centre has been signed by SHL, and provided to the RFS/PWA. Draft subdivision plan provided by Council to RFS/PWA to assist with the preparation of the building construction DA.

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**31 Jul 2023**
Discussions between stakeholders are ongoing. The approval path for the new lot creation and public road corridor creation will likely be via SEPP mechanics, which should result in a fast-tracked assessment process in terms of planning consent. Neighbouring Landowner of Lot 2 DP 832813 has indicated in writing of their "in principle" agreement for the boundary adjustment subject to tuck movement functionality being unhindered; no loss of operational function is a critical component to their agreeance. SMRC have committed to ensuring that any driveway design be approved by the Owners of Lot 2 DP 832813 prior to any road way construction commencing. Related note: The RFQ for the access road (inclusive of driveway remodelling pertaining to Lot 2 DP 832813) was issued to potential design contractors on Wed 26th July; they now have 3 weeks to respond as per standard procurement policy.

**30 Jun 2023**
Meeting between RFS, SHL and Council officers scheduled for Monday 3/7/23.

**31 May 2023**
Meeting scheduled for 6/6/23 between PWA, RFS & Council specific to realistic timeline aims and sharing of reports ie Ecologist and survey plus bushfire aspects.

**28 Apr 2023**
Collaboration with SHL, neighbouring landowner, RFS and others is progressive. Various elements continue to be refined.

**30 Mar 2023**
As before - Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road., Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).

**01 Mar 2023**
Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road. Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).

**29 Jan 2023**
Next Project Control Group stakeholder meeting scheduled for 7/2/22.

**29 Nov 2022**
No further update at this point.

**31 Oct 2022**
Initial site meeting held on 17/10/22 with SHL and PWA.

**03 Oct 2022**
Project Control Group for EOC/Cooma Fire Control Centre (FCC) project initiated with RFS.

**31 Aug 2022**
A - D & F will be initiated. E - Completed.

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|---|---|---|---|---|---|
| 21/07/2022 | **189/22** | Coordinator Land & Property | Operations | 22/08/2022 | Outstanding |

**Sewer Easement Request - Council Owned Lot 18 DP 255651 in Nettin Circuit area Jindabyne - Related to Subdivision Works Certificate 25.2021.220.1**

**COUNCIL RESOLUTION** **189/22**

That Council

A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 18 DP 255651, pursuant to Section 88B of the Conveyancing Act 1919;
B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2021.220.1) inclusive of survey, general legal, and any registration fee costs.

**Moved Councillor Beer** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
No further update

**31 Jul 2023**
No further update at this point.

**29 Jun 2023**
No further update

**31 May 2023**
No further update at this point.

**28 Apr 2023**
Reiterate: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**30 Mar 2023**
No further update at this time
**01 Mar 2023**
No further update at this point.
**29 Jan 2023**
No further update at this point.
**29 Nov 2022**
No further update at this point.
**31 Oct 2022**
No further update at this point.
**03 Oct 2022**
No further update at this point.
**31 Aug 2022**
A - Completed - applicant advised. B - In progress by applicant; CEO will execute required documentation at appropriate time.
**02 Aug 2022**
The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/07/2022 | **180/22** | Project Specialist | Strategy | 22/08/2022 | Outstanding |

**Transfer of Grant Funding from Eucumbene Boat Ramp Project.**

**COUNCIL RESOLUTION** **180/22**

That Council approve the redirection of the outstanding amount from Round 2 Stronger Country Community Fund (SCCF2 – 0349 – A) in the amount of $ 121,411 to complete the restoration of the Adaminaby Big Trout.

**Moved Councillor Beer** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.*
*Councillors Against:* *Nil.*

**Date From:**
**Date To:**

**IN-PROGRESS ACTIONS REPORT**

**Committee:** Ordinary Council

SNOWY MONARO REGIONAL COUNCIL

**Notes**

**30 Oct 2023**
Restoration work in the Big Trout commence 23/10/2023. Other landscaping work in the area has been disrupted by possible Telstra cable relocation work.

**28 Sep 2023**
Variation approved. Work Order established. Purchase Order for conservation work on Big Trout itself.

**31 Aug 2023**
No further update.

**01 Aug 2023**
Community members Project Engagement Group to be advertised by 4th August for Adaminaby projects -Trout Restoration and heavy & Light Vehicle Parking areas.

**22 Jun 2023**
No further update.

**26 May 2023**
Awaiting Work Order to be created. Purchase order for restoration work on Big Trout to be first action to be done.

**27 Apr 2023**
Approval from Dept of Regional NSW received. Purchase orders to be raised ASAP.

**23 Mar 2023**
No further update.

**01 Mar 2023**
All required additional documentation forwarded to Grant Management Office. Awaiting approval.

**01 Feb 2023**
Budget and project plan submitted to Grant Management Office for approval.

**23 Nov 2022**
Request for Financial Information has been sent to Council staff. Awaiting response.

**28 Oct 2022**
Still awaiting formal response from Grants Management Office.

**21 Sep 2022**
Variation request submitted to Grants Management Office.

**04 Aug 2022**
Quotes underway, variation request to Stronger Country Communities Fund to be submitted before progressing.

**Date From:**
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| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/07/2022 | **190/22** | Coordinator Land & Property | Operations | 22/08/2022 | Outstanding |

**Sewer Easement Request - Council Owned Lot 2 DP 748500 in Leesville area Jindabyne - Related to Subdivision Works Certificate 11.2000.3000067.1**

**COUNCIL RESOLUTION** **190/22**

That Council

A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 2 DP 748500, pursuant to Section 88B of the Conveyancing Act 1919;
B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 11.2000.3000067.1) inclusive of survey, general legal, and any registration fees costs.

**Moved Councillor Beer** **Seconded Councillor Johnson** **CARRIED**

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
No further update

**31 Jul 2023**
No further update at this point.

**29 Jun 2023**
No further update

**31 May 2023**
No further update at this point in time.

**28 Apr 2023**
Reiterate: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.

**Date From:**
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**30 Mar 2023**
No further update at this time

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
No further update at this point.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.

**02 Aug 2022**
The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/05/2022 | **129/22** | Manager Water & Wastewater Operations | Operations | 20/06/2022 | Outstanding |

**Cooma Weir Construction - Tender Evaluation Panel Recommendation**

**COUNCIL RESOLUTION** **129/22**

That Council

A. Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions.
B. Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers.
C. Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023.
D. Actively seek additional funding streams for the project to be constructed.

**Moved Deputy Mayor Higgins** **Seconded Councillor Beer** **CARRIED**

**Date From:**
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SNOWY MONARO REGIONAL COUNCIL

**Record of Voting**

*Councillors For:* *Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers.*

*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update.

**25 Sep 2023**
No further update.

**04 Sep 2023**
No further update.

**28 Jul 2023**
No further update.

**22 Jun 2023**
No further update.

**31 May 2023**
No further update.

**27 Apr 2023**
Cooma Weir Construction is schedule for FY23/24. Further funding and council approval is required.

**20 Mar 2023**
No further update.

**02 Mar 2023**
No further update

**01 Feb 2023**
SECI has been finalised. Report has been issued and is now with ELT.

**30 Nov 2022**
No further update.

**02 Nov 2022**
No further updates.

**07 Oct 2022**
No further updates.

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**06 Sep 2022**
No further updates.

**03 Aug 2022**
No further updates.

**07 Jul 2022**
This is progressing well and is on track to be completed in the next few months so that the tender can be readvertised at the end of 2022.

**27 May 2022**
Meeting held with Leed to establish SECI working arrangement. Contractual arrangements being finalised currently.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 21/04/2022 | **95/22** | Coordinator Land & Property | Operations | 30/06/2024 | Outstanding |

**Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago**

**COUNCIL RESOLUTION** **95/22**

That Council

A. Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991;*
*B.* Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the *Local Government Act 1993* and in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991; and*
C. Classify the land acquired as operational land in accordance with the *Local Government Act 1993*.

**Moved Councillor Summers** **Seconded Councillor Hanna** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.*
*Councillors Against:* *Councillor Last.*

**Notes**
**30 Oct 2023**
No further update

**Date From:**
**Date To:**

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**28 Sep 2023**
Awaiting registered plan of acquisition from Surveyor (pending consent from TAHE). Initial Notification letter issued to TAHE/TfNSW on 21/08/2023 – acknowledged by TAHE/TfNSW on 21/08/2023, rail corridor manager instructed by TfNSW to prepare briefing note. Awaiting further advice from TfNSW.

**31 Aug 2023**
No further update at this point.

**31 Jul 2023**
PWA tasked with reaching out to higher level within TfNSW to outline the background of the acquisition for road corridor purposes, and the interdependence on the intended bridge build.

**30 Jun 2023**
Meeting with PWA scheduled in week beginning Monday 3/7/23 to discuss compulsory acquisition pathway next steps.

**27 Jun 2023**
Public Works Advisory awaiting response from Surveyor for adjustments to the plan.

**31 May 2023**
No further update at this point.

**04 May 2023**
Draft plan sent on 27/04/2023 by PWA to TfNSW for initial review. TfNSW will provide preliminary comments (if any) before issuing their in-principal consent. If preliminary comments are received, PWA will forward those comments to Surveyor. When the in-principal consent is received, PWA will send the plan back to Surveyor to have the 'draft' stamps removed… then send the final plan back to TfNSW for stamping and issuance of consent letter. Will probably take a couple of weeks.

**20 Apr 2023**
13/04/2023 - Draft Survey plan received and sent on to PWA and Council Engineering

**30 Mar 2023**
Surveyor attending to the survey works over the next few weeks

**01 Mar 2023**
No further update at this point.

**01 Feb 2023**
Surveyor to finalise survey report.

**29 Nov 2022**
Contractor engagement finalised in order for the survey plan of acquisition to be completed.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time. C - Completed.

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**31 Aug 2022**
PWA engagement active to deliver matter.

**26 Jul 2022**
Matter sitting with PWA for delivery - No further updates.

**05 Jul 2022**
Matter sitting with PWA for delivery - No further updates.

**30 May 2022**
Engagement email sent to PWA - estimated delivery time from PWA 18-24 months.

**04 May 2022**
A to C - Matter to be referred to PWA for execution

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/03/2022 | **55/22** | Coordinator Land & Property | Operations | 31/10/2022 | Outstanding |

**Bombala Showground Lot Consolidation**

**COUNCIL RESOLUTION** **55/22**

That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.

**Moved Councillor Summers** **Seconded Deputy Mayor Higgins** **CARRIED**

**Record of Voting**
*Councillors For:* *Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers.*
*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
Signature acquired from the adjacent landholder representative on Plan of Consolidation as required due to LRS requisition. Surveyor discussing with LRS.

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**31 Jul 2023**
No further update at this point. Gentleman has been unavailable to contact on successive occasions.

**27 Jun 2023**
Preliminary discussion had with deceased property owner's heir. Efforts are underway to meet with them and execute plan of consolidation, according to LRS requisition.

**31 May 2023**
No further update at this point.

**04 May 2023**
Signature of adjoining landholder is being sought to confirm survey.

**28 Apr 2023**
No further update at this point.

**28 Mar 2023**
Copy of Proposed Plan requires signature by owner of 49 Caveat St to confirm agreement to boundary as shown on plan. (due to old system title entitlement to occupied land / 200mm beyond fence line) This will fulfil part of the LRS requisition. It has been established that the current owner on title has passed away. Further investigation to find executor underway.

**01 Mar 2023**
Surveyor addressing LRS requisition aspects.

**29 Jan 2023**
Surveyor update on LRS registration of Lot 15 DP 1285587 pending. Note: LRS Requisition Due Date currently listing as 17/3/2023.

**29 Nov 2022**
Surveyor responding to LRS requisition requests.

**01 Nov 2022**
Awaiting LRS registration of the plan of consolidation.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
No further update at this point.

**26 Jul 2022**
Plans & administration sheet lodged with LRS awaiting registration.

**05 Jul 2022**
Survey work completed, administration sheet signed and returned to surveyor for lodgement.

**30 May 2022**
Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.

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**29 Apr 2022**
Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.

**01 Apr 2022**
Resolution 55/22 - Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 26/08/2021 | **187/21** | Coordinator Land & Property | Operations | 30/06/2024 | Outstanding |

**Cooma Compost Facility and Crown Road**

**COUNCIL RESOLUTION** **187/21**

That Council
A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility
B. That the land be dedicated as operational land in accordance with the Local Government Act 1993
C. That this acquisition is not for the purpose of resale or compensation
D. That the necessary application be made to the Minister for Local Government and the Governor
E. Authorise the Chief Executive Officer to execute all required documentation

**Moved Councillor Stewart** **Seconded Deputy Mayor Miners** **CARRIED**

**Record of Voting**
*Councillors For:* *Mayor Beer, Councillor Corbett, Councillor Stewart, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Last, Councillor Ewart and Councillor Rooney.*
*Councillors Against:* *Nil.*

**Notes**

**30 Oct 2023**
Gazette published - Solicitor engaged to finalise title

**28 Sep 2023**
PANs issued to Crown Lands, NTS Corp and NSW Aboriginal Land Council on Monday 17 July 2023 – currently in statutory 90 day wait period. NSW Valuer General notified and engaged. Gazettal of acquisition likely to occur early-November.

**31 Aug 2023**
No further update at this point.

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**31 Jul 2023**
Proposed Acquisition Notices (PANs) issued to Landholder (Crown Lands) & the NTSCorp (the body representing Native Title applicants) on 17th July 2023. Three month statutory waiting period is active now; once the waiting period elapses, the gazette notice will be published and the land will become vested in Council.

**29 Jun 2023**
Application submitted to OLG to obtain Minister/Governor consent to acquisition and gazettal – awaiting OLG approval to issue PANs

**01 Jun 2023**
The acquisition process for the subject land, an area of approximately 7900sqm located on the eastern boundary of the Cooma Landfill site, continues.

**28 Apr 2023**
No further update at this point.

**30 Mar 2023**
Confirmation from PWA that no ALC nor Native title claim on the subject land.

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
Land search report received from Crown Lands' Aboriginal Land Claim Assessment Team (ALCAT), which indicates that no ALC impacts the land. National Native Title Tribunal (NNTT) register search confirms that no Native Title claim exists. Office of the Registrar for the Aboriginal Land Rights Act (ORALRA) search result is pending.

**31 Oct 2022**
Engagement of PWA confirmed (28/10/22) in order to progress this matter.

**03 Oct 2022**
Waste Manager has confirmed that internal budget transfer/allocation is imminent. Courtesy advice to PWA actioned, notifying that land acquisition engagement will be finalised in the coming weeks.

**31 Aug 2022**
Awaiting Waste budget confirmation for this project piece, thus PWA engagement and commencement of acquisition process delayed.

**26 Jul 2022**
No further update.

**05 Jul 2022**
No further update.

**30 May 2022**
No further update.

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**29 Apr 2022**
No further update.

**01 Apr 2022**
No further update.

**02 Mar 2022**
No further update - Awaiting budget advice for further progression.

**24 Jan 2022**
No further update.

**16 Dec 2021**
A - PWA Proposal received and being reviewed for approval. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'.

**25 Nov 2021**
A - Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'.

**14 Oct 2021**
Contact made with PWA to initiate process.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/07/2021 | **160A/21** | Coordinator Economic Development | Communications | 16/08/2021 | Outstanding |

**How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation**

**COUNCIL RESOLUTION** **160A/21**

That Council

A. Continue to work with the NSW Government to identify any current opportunities.
B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.

**Moved Councillor Stewart** **Seconded Councillor Corbett** **CARRIED**

**Record of Voting**

*Councillors For:* *Mayor Beer, Councillor Castellari, Councillor Corbett, Councillor Haslingden, Councillor Last, Councillor Maslin, Deputy Mayor Miners, Councillor Rooney and Councillor Stewart.*

*Councillors Against:* *Nil.*

**Date From:**
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**Notes**

**27 Oct 2023**
No Further update: A - Ongoing. B - Discussion paper not yet released.

**28 Sep 2023**
No further update.

**01 Sep 2023**
A - Ongoing. B - Discussion paper not yet released.

**31 Jul 2023**
A - Ongoing. B - Discussion paper not yet released.

**30 Jun 2023**
No further update at this point.

**31 May 2023**
A - Ongoing. B - Discussion paper not yet released.

**01 May 2023**
A - Ongoing. B - Discussion paper not yet released.

**30 Mar 2023**
A - Ongoing. B - Discussion paper not yet released.

**28 Feb 2023**
A - Ongoing. B - Discussion paper not yet released.

**24 Jan 2023**
A - Ongoing. B - Discussion paper not yet released.

**21 Dec 2022**
A - DRNSW draft Regional Housing Delivery Plan received and feedback completed. B - Discussion paper not yet released.

**29 Nov 2022**
A - Council will soon be receiving from DRNSW a draft Regional Housing Delivery Plan for review and feedback. B - Discussion paper not yet released.

**31 Oct 2022**
No further update. Still awaiting release of a discussion paper on temporary supportive accommodation from the NSW state government.

**05 Oct 2022**
Nothing further to report.

**30 Aug 2022**
Same as previous update – in progress.

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**25 Jul 2022**
No further update.

**05 Jul 2022**
A - Land and Housing Corp are in contact with the Council planners in relation to their Cooma subdivision. B - Discussion paper not yet released and no indication of timeline for release.

**31 May 2022**
Same as previous update.

**05 May 2022**
Same as previous update. Nil further update.

**05 Apr 2022**
A - Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding the state government pilot project subdivision at Cooma East. B: Discussion paper still not released.

**03 Mar 2022**
A concept is currently being developed and will be presented to Councillors for review when ready.

**24 Jan 2022**
No further update pending release of discussion paper.

**24 Dec 2021**
Nil further update.

**03 Nov 2021**
Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.

**12 Oct 2021**
Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma. Same as previous update. Nil further update. Same as previous update. Nil further update.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/06/2021 | **153/21** | Coordinator Land & Property | Operations | 30/11/2022 | Outstanding |

**Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248**

**COUNCIL RESOLUTION** **153/21**

That Council
A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993;
B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment;

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C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council;
D. Obtain an independent valuation of the 773m2 land area that is the subject of the boundary adjustment to guide sale price setting;
E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and
F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.

**Moved Councillor Stewart** **Seconded Councillor Rooney**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
Lot 21 DP 1288427 registered 10 August 2023. Negotiations underway with the relevant Landholder to confirm purchase price to guide land transfer conclusion.

**31 Jul 2023**
Statement of particulars provided to the Surveyor to assist the LRS registration process. Updated Independent Valuation secured to guide price, with sale process to proceed upon lot registration. Note: Future lot's land area upon creation will be 770.4m2

**27 Jun 2023**
Matter rests with adjoining landholder's planning consultants - Land & Property have confirmed that relevant Plan & 88B instrument to create the new lot (Lot 21 DP 1288427) and also the necessary sewer easement (to benefit Council) has been lodged with LRS. Registration pending.

**31 May 2023**
No further update at this point.

**28 Apr 2023**
No further update at this point.

**30 Mar 2023**
88B instrument uploaded to planning portal for easement creation in favour of SMRC for infrastructure.

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
Purchaser's representative confirmed that the 88B instrument (to provide easement to benefit Council's public infrastructure needs) was uploaded to the Planning Portal on 13/12/23.

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**29 Nov 2022**
Purchasing solicitor drawing up 88B instrument for easement creation (which will benefit Council's public infrastructure needs).

**31 Oct 2022**
Deposited Plan to create new lot (subject area of road reserve to be closed and sold) updated to reflect easement for the sewer infrastructure in place, with SMRC referenced as the benefitting authority.

**03 Oct 2022**
A - Survey plan and Admin Sheet received from applicant's surveyor on 29/9/22; CEO sign off of Admin Sheet actioned. Lodgement via Planning Portal to be completed by applicant's representative. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.

**31 Aug 2022**
No further update at this point.

**02 Aug 2022**
A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.

**06 Jul 2022**
A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriated time. C - Noted - Conveyed to and understood by the relevant external party. D - In progress. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.

**01 Jun 2022**
No further update at this point.

**03 May 2022**
No further update at this point.

**01 Mar 2022**
A - The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. B to F - Cost and administrative arrangements to be finalised with Vision TPC (linked to owner of Lot 2 DP 815248) to deliver clarity for both parties involved.

**31 Jan 2022**
No further update at this point in time.

**02 Nov 2021**
No further update at this point.

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**04 Oct 2021**
No further update at this point.

**05 Sep 2021**
No further update at this point.

**04 Aug 2021**
Land & Property is in contact with the Landowner's Representative to progress mechanics and administration arrangements.

**04 Jul 2021**
The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/06/2021 | **140/21** | Manager Water & Wastewater Operations | Operations | 30/06/2022 | Outstanding |

**Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence**

**COUNCIL RESOLUTION** **140/21**

That Council

A. Authorise the CEO to:
   i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required;
   ii. Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
      a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m², is to be classified as operational land;

C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991;

D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423;

E. Authorise the CEO to sign any documentation required for the acquisition processes defined.

**Moved Councillor Stewart** **Seconded Councillor Rooney**

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**Notes**

**30 Oct 2023**
Acquisition of Lot is progressing.

**03 Oct 2023**
Opening Letter issued to landowner on 13/07/2023. RFQ issued on 26/07/2023 for engagement of valuation services, RFQ closed on 18/08/2023 – selection and engagement of valuer in progress.

**04 Sep 2023**
No further update.

**28 Jul 2023**
Acquisition of Lot is progressing. Formal lease to allow for construction of the plant has been finalised that protects SMRC from any actions.

**22 Jun 2023**
No further updates

**31 May 2023**
No further update.

**27 Apr 2023**
No further update

**20 Mar 2023**
No further update

**02 Mar 2023**
No further update

**01 Feb 2023**
No further update

**30 Nov 2022**
No further update

**02 Nov 2022**
No further update

**07 Oct 2022**
Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun.

**06 Sep 2022**
No further update.

**03 Aug 2022**
No further updates.

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**07 Jul 2022**
No further updates
**27 May 2022**
No further updates
**25 Mar 2022**
No further updates
**20 Jan 2022**
No further updates
**03 Nov 2021**
No further updates
**28 Sep 2021**
No further updates
**30 Aug 2021**
Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC
**02 Aug 2021**
Valuation done on land required and agreement and license being drawn up by BMR Lawyers
**29 Jun 2021**
Action Officer changed from Land and Property to Water & Wastewater

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/06/2021 | **154/21** | Coordinator Land & Property | Operations | 30/06/2023 | Outstanding |

**Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land**

**COUNCIL RESOLUTION** **154/21**

That Council
A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to $600,000;
B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;
C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;
D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and
E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.

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**Moved Councillor Stewart** **Seconded Councillor Rooney**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
General update on civil works progress - Construction Certificate issued for Leesville Stage 3D (4 lots). Auction timing TBC, dependent on LRS registration completion once all civil works are finalised.

**31 Aug 2023**
No further update at this point.

**31 Jul 2023**
Projected revenue from sale adjusted - per Resolution 160/23.

**29 Jun 2023**
Civil works planning is underway. Land and Property investigating options of local Real Estate Agents to conduct land sale at the relevant time.

**26 May 2023**
A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works.

**28 Apr 2023**
A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works.

**30 Mar 2023**
No further update

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
No further update at this point in time.

**31 Aug 2022**
No further update at this point.

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**02 Aug 2022**
No further update at this point.
**06 Jul 2022**
No further update at this point.
**01 Jun 2022**
No further update at this point.
**03 May 2022**
No further update at present.
**01 Mar 2022**
No further update at this point.
**31 Jan 2022**
No further update at this point in time.
**02 Nov 2021**
No further update at this point.
**04 Oct 2021**
No further update at this point.
**05 Sep 2021**
A. In progress, with Coordinator Project & Technical Support helming civil works delivery. B, C, D & E: To be actioned by Land & Property upon completion of civil works.
**04 Aug 2021**
Coordinator Projects & Technical Support progressing delivery arrangements for the expanded civil works.
**04 Jul 2021**
The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 20/05/2021 | **120/21** | Coordinator Economic Development | Communications | 21/06/2021 | Outstanding |

**Motion to get a report on a bed tax**

**COUNCIL RESOLUTION** **120/21**

That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.

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**Moved Councillor Maslin** **Seconded Deputy Mayor Miners** **CARRIED**

**Record of Voting**

*Councillors For:* *Mayor Beer, Councillor Castellari, Councillor Corbett, Councillor Haslingden, Councillor Last, Councillor Maslin, Deputy Mayor Miners, Councillor Old, Councillor Rooney and Councillor Stewart.*

*Councillors Against:* *Nil.*

**Notes**

**27 Oct 2023**
Nil further update. OP action for this year.

**28 Sep 2023**
Nil further update.

**01 Sep 2023**
Nil further update. OP action for this year.

**31 Jul 2023**
Nil further update. OP action for this year.

**30 Jun 2023**
Nil further update. OP action for next year.

**31 May 2023**
Nil further update. OP action for next year.

**01 May 2023**
Nil further update. OP action for next year.

**30 Mar 2023**
Nil further update. OP action for next year.

**28 Feb 2023**
Nil further update. Discussion paper still under preparation. Looking to incorporate this as an OP action for next year.

**24 Jan 2023**
Nil further update. Discussion paper still under preparation.

**21 Dec 2022**
Nil further update. Discussion paper still under preparation.

**29 Nov 2022**
Discussion paper still under preparation.

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**31 Oct 2022**
No further update.

**05 Oct 2022**
Nothing further to report.

**30 Aug 2022**
Same as previous update. Nil further update.

**10 Aug 2022**
Report underway.

**25 Jul 2022**
Coordinator Economic Development is working on a discussion paper regarding this issue, and aims to complete the paper later in the year.

**05 Jul 2022**
Same as previous update.

**31 May 2022**
Same as previous update.

**05 May 2022**
A discussion paper is being prepared on this subject to be presented to the Council in due course.

**05 Apr 2022**
A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP. Continuing research into other possible options for tourism funding as well.

**03 Mar 2022**
As above.

**24 Jan 2022**
No further update – can discuss with new Council but reviews of other region's not showing benefit or buy-in to date.

**24 Dec 2021**
Nil further update.

**03 Nov 2021**
No further update.

**01 Oct 2021**
No further update.

**02 Sep 2021**
A report will be provided in due course once ideas presented in the Council briefing have been developed further.

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|---|---|---|---|---|---|
| 15/04/2021 | **85/21** | Coordinator Fleet & Plant | Strategy | 31/01/2022 | Outstanding |

**Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet**

**COUNCIL RESOLUTION** **85/21**

That Council

A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.
B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.
C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above.
D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1.
E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers.

**Moved Councillor Castellari** **Seconded Councillor Stewart** **CARRIED**

**Notes**

**30 Oct 2023**
Actions A & D - No further updates.

**27 Sep 2023**
No further update

**01 Sep 2023**
Actions A & D - No further updates.

**31 Jul 2023**
Actions A & D - No further updates.

**26 Jun 2023**
Actions A & D - No further updates.

**29 May 2023**
No further updates.

**28 Apr 2023**
No further updates.

**20 Mar 2023**
No further updates.

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**20 Feb 2023**
No further updates.

**01 Feb 2023**
No further update.

**23 Nov 2022**
Action A and D - no further updates.

**01 Nov 2022**
Action A and D - no further updates.

**06 Oct 2022**
A. The Fleet Management Procedure is driving fleet selections to minimise our environmental footprint by introducing new technologies where possible. Electric vehicles aren't an option due to a lack of infrastructure. B. The Government is committed to introducing a road user charge. Completed. C. As per B. Completed. D. Council has identified eight sites which are under investigation by Essential Energy to determine suitability

**03 Aug 2022**
No further update.

**06 Jul 2022**
No further updates.

**24 May 2022**
No further update.

**10 May 2022**
No further update.

**29 Apr 2022**
A. Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region. B. NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia. C. No further update. D. Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified. E. Site hosting is currently being investigated.

**01 Dec 2021**
No further update.

**12 Oct 2021**
10/10/21 - DR: Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing to gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles. In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.

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**30 Sep 2021**
No further update.

**05 Aug 2021**
No further update.

**30 Jun 2021**
No further update.

**07 Jun 2021**
No further update.

**06 May 2021**
Action A and D - No further update.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 15/04/2021 | **79/21** | Coordinator Land & Property | Operations | 30/09/2022 | Outstanding |

**Little Paupong Road**

**COUNCIL RESOLUTION** **79/21**

That Council:

A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.
B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.
C. Matter be brought back to Council for approval.

**Moved Councillor Last** **Seconded Deputy Mayor Miners** **CARRIED**

**Notes**

**30 Oct 2023**
Confirmed landholder agreeance on compensation terms. Council Report submitted to allow Land and Property Team to finalise matter.

**28 Sep 2023**
Valuation report received for Lot 69. Awaiting LRS registration of plan.

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**30 Aug 2023**
Registration of Plan pending. Valuation being undertaken to guide compensation payable to owners of Lot 69. In principle agreement will be sought from the landholders for compensation amount & methodology. A further report to Council required to finalise the matter.

**31 Jul 2023**
No further update at this point. Registration by LRS pending.

**27 Jun 2023**
Resolution Part A - Subdivision certificate approved. Administration sheet fully executed and returned with stamped plan to Surveyor for lodgement with LRS. Resolution Part Ba - *Complete* Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. Resolution Part Bb - *Reconsidered* With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993. Discussions underway with Landholders to agree on method and amount of compensation. Resolution Part C - Further Council Report required on whether to close Council road corridor or not and confirm a mandate on the mechanics and amount of landholder compensation payable.

**26 May 2023**
No further update at this point.

**04 May 2023**
17 May 2023 - Survey plan and Admin sheet received - Finalised signatures of Surveyor and Land Owners. Subdivision Certificate application lodged in planning portal. Still require signature of Bendigo Bank as mortgagee.

**28 Apr 2023**
On 26/4/23 the surveyor advised that the relevant survey plan was in final stage of completion.

**30 Mar 2023**
Surveyor completed on ground works. Waiting for plan compilation and lodgement with LRS

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
Surveyor completion of survey plan is imminent, in order to create road corridor over the subject section of the constructed road formally.

**29 Nov 2022**
No further update at this point.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
No further update at this point.

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**26 Jul 2022**
Reso A&B: Surveyor has been engaged to undertake works other Council works have been prioritised, Reso B & C: No further update at this point

**05 Jul 2022**
No Further Update

**30 May 2022**
Reso A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). Reso B & C: Draft for July Meeting started. (Delayed due to Infocouncil glitch)

**29 Apr 2022**
Reso A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). Reso B & C: Draft for June Meeting started.

**01 Apr 2022**
Reso A&B: Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constucted section of Little Paupong Road. Reso B & C: Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.

**02 Mar 2022**
Reso A & B: Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March. Reso C: Once application is approved matter can be returned to Council

**31 Jan 2022**
No further update at this point in time.

**16 Dec 2021**
No further update

**02 Nov 2021**
No further update at this point.

**04 Oct 2021**
Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21.

**17 Aug 2021**
Application lodged 10/08 with Crown for transfer of Crown Road.

**04 Aug 2021**
No further update at this point.

**04 Jul 2021**
Arrangements to progress matter are being formatted by Land & Property.

**06 Jun 2021**
No further update at this point,

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**05 May 2021**
The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/12/2020 | **259/20** | Manager Water & Wastewater Operations | Operations | 30/04/2022 | Outstanding |

**Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary**

**COUNCIL RESOLUTION** **259/20**

That Council:
A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park;
B. Approve an additional budget of $230,000 from the water and sewer reserve; and
C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.

**Moved Councillor Stewart** **Seconded Councillor Haslingden** **CARRIED**

**Notes**

**30 Oct 2023**
No further update.

**25 Sep 2023**
No further update.

**04 Sep 2023**
No further updates

**28 Jul 2023**
No further updates

**22 Jun 2023**
Agreement in principal received from UGL which allows us to go out to tender for this pump station.

**31 May 2023**
No further update.

**27 Apr 2023**
Received correspondence from UGL reference construction licence. Licence to be issued in the near future which will allow the project to go to tender phase.

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**20 Mar 2023**
No further update
**02 Mar 2023**
No further update
**01 Feb 2023**
In discussions with UGL.
**30 Nov 2022**
No further update
**02 Nov 2022**
No further update
**07 Oct 2022**
No further update.
**06 Sep 2022**
No further update.
**03 Aug 2022**
No further updates.
**07 Jul 2022**
Heritage approval is causing a delay however GHD are continuing to push this and get the approval completed
**27 May 2022**
GHD appointed to assist with approval processes required for the pump station construction
**25 Mar 2022**
No further update
**20 Jan 2022**
Updated REF for the project is nearing completion
**03 Nov 2021**
Approval in Principal received on 28/10/2021
**28 Sep 2021**
No further updates
**30 Aug 2021**
No further updates from JHG
**02 Aug 2021**
John Holland Group advised they will respond to us in the near future

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**09 Jun 2021**
No further updates

**04 May 2021**
Application submitted to John Holland Group for construction approval and owners consent on heritage application

**30 Mar 2021**
Heritage advisor currently progressing with the Heritage exemption application

**02 Mar 2021**
Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.

**02 Feb 2021**
A - Council approved new location. Design work for new location has commenced. B - Complete. C - Complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/12/2020 | **254/20** | Coordinator Land & Property | Operations | 18/01/2022 | Outstanding |

**Water and Wastewater Easement Acquisitions - Adaminaby and Bombala**

**COUNCIL RESOLUTION** **254/20**

That Council:

A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;

D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and

E. Authorise the CEO to sign any documentation required for the acquisition processes.

**Moved Councillor Stewart** **Seconded Councillor Corbett** **CARRIED**

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**Notes**

**30 Oct 2023**
No further update

**30 Oct 2023**
No further update

**28 Sep 2023**
Adaminaby elements - Application for Landowner's Consent to receive PAN submitted to NSW Crown Lands on 18/08/2023 – application acknowledged on 22/08/2023 and invoice received on 30/08/2023 (paid by NSW Public Works on 30/08/2023), currently awaiting NSW Crown Lands consent. Bombala elements - PANs issued to Crown Lands, NTS Corp and NSW Aboriginal Land Council on Tuesday 1 August 2023 – currently in statutory 90 day wait period. NSW Valuer General notified and engaged on 7 August 2023. Gazettal of acquisition likely to occur mid-November.

**31 Aug 2023**
No further update at this point.

**31 Jul 2023**
Adaminaby elements - Confirmation received on 17/7/23 that the Registrar has now amended the land claims register for ALC 19969, 20002 and 42500. Bombala elements - Proposed Acquisition Notices (PANs) are scheduled to be issued to the interested parties, being Crown Lands (Landowner) and NTSCorp (the body representing the Native Title applicants), on 1st August 2023.

**29 Jun 2023**
Confirmation of ALC withdrawing claim to the portions of land required for Council acquisition. Public Works Advisory will now progress our application to the Office of Local Government for consent to the acquisition.

**26 May 2023**
Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.

**28 Apr 2023**
W&WW Project Management Consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.

**30 Mar 2023**
No further update

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.

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**29 Nov 2022**
Item D of Resolution 254/20 suspended by Resolution 322/22. PWA advice as to any material changes which impact the acquisition scope related to Adaminaby aspects is pending.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
Due to positional changes as to the exact land sections being acquired (both easement & freehold), to meet Bombala Wastewater (sewerage) needs, a refined resolution mandate will be required. Conferring with PWA prior to a further report to Council being initiated.

**06 Sep 2022**
No further update.

**03 Aug 2022**
No further updates.

**07 Jul 2022**
No further updates

**27 May 2022**
No further updates

**25 Mar 2022**
No further update

**20 Jan 2022**
No further updates

**03 Nov 2021**
No further updates

**28 Sep 2021**
No further updates

**30 Aug 2021**
No further updates

**02 Aug 2021**
No further updates

**09 Jun 2021**
No further updates

**04 May 2021**
No further updates

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**30 Mar 2021**
No further updates
**02 Mar 2021**
Acquisition of easements has commenced. PWA procured to undertake this acquisition.
**02 Feb 2021**
Process has commenced. PWA engaged to assist SMRC with the applications.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/11/2020 | **240/20** | Coordinator Strategy Development | Strategy | 15/12/2022 | Outstanding |

**Bicentennial Garden/ Parks - Bombala**

**COUNCIL RESOLUTION** **240/20**

That Council:
A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;
B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and
C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.

**Moved Councillor Haslingden** **Seconded Councillor Maslin** **CARRIED**

**Notes**
**27 Oct 2023**
Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
**26 Sep 2023**
No further update.
**31 Aug 2023**
Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
**24 Jul 2023**
Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
**05 Jul 2023**
Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.

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**29 May 2023**
Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.

**28 Apr 2023**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed and public exhibition closed on 20 February 2023, Council is waiting gateway approval from NSW Planning.

**31 Mar 2023**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023, Council is waiting gateway Approval from NSW Planning.

**27 Feb 2023**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023.

**27 Jan 2023**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 20 February 2023.

**22 Dec 2022**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.

**22 Nov 2022**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.

**28 Oct 2022**
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023.

**27 Sep 2022**
To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid-2023.

**26 Aug 2022**
Gina McConkey - To be added to the draft LEP.

**03 Aug 2022**
No further update.

**24 Jun 2022**
To be included within the draft LEP by December 2022.

**24 May 2022**
To be included in draft LEP by December 2022.

**29 Apr 2022**
Process for heritage listing to be finalised through LEP process.

**25 Mar 2022**
Process for heritage Listing to be finalised through the LEP process and Heritage NSW.

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**24 Feb 2022**
Process for heritage Listing to be finalised through the LEP process and Heritage NSW.

**29 Oct 2021**
No further update - Process for heritage listing to be finalised.

**30 Sep 2021**
No further update - Process for heritage listing to be finalised.

**30 Aug 2021**
No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's heritage Officer to seek clarification around this.

**02 Jul 2021**
No further update - Process for heritage listing to be finalised.

**01 Jun 2021**
No further update - Process for heritage listing to be finalised.

**04 May 2021**
C - Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.

**07 Apr 2021**
No further update.

**03 Mar 2021**
C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

**02 Feb 2021**
C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

**29 Jan 2021**
A - To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B - Completed. C - A request has been sent to Council's Heritage consultant to consider this item for heritage listing.

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|---|---|---|---|---|---|
| 17/09/2020 | **176/20** | Coordinator Land & Property | Operations | 30/09/2022 | Outstanding |

**Request for Easement Over Council Land in Cooma**

**COUNCIL RESOLUTION** **176/20**

That Council:
A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:

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i. All costs being borne by the owner of Lot 1 DP 224408.

ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance.

iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and

B. Authorise Council's CEO to execute any documents necessary to register the easement.

**Moved Councillor Ewart** **Seconded Councillor Corbett** **CARRIED**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
No further update

**31 Jul 2023**
No further update at this point.

**29 Jun 2023**
No further update at this stage

**26 May 2023**
No further update at this point.

**28 Apr 2023**
No further update at this point.

**30 Mar 2023**
No further update.

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
No further update at this point.

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**31 Oct 2022**
No further update.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
No further update at this point.

**02 Aug 2022**
No further update at this point.

**06 Jul 2022**
No further update at this point.

**01 Jun 2022**
No further update at this point.

**03 May 2022**
No further update at this point.

**01 Mar 2022**
No further update at this point.

**31 Jan 2022**
Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owners consent & Administration Sheet were signed by CEO. Update has been sought from Planning as to the application's progression.

**02 Nov 2021**
No further update at this point in time.

**04 Oct 2021**
No further update at this point.

**05 Sep 2021**
Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration.

**04 Aug 2021**
Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects.

**04 Jul 2021**
No further update at this point.

**06 Jun 2021**
Follow up with the landowner benefiting from the easement as to the licence status required,

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**05 May 2021**
No further update at this point.

**31 Mar 2021**
No further update.

**01 Mar 2021**
No further update.

**02 Feb 2021**
Jan 2020:, A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.

**28 Jan 2021**
Nov 2020, A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.
Oct 2020, A. Landowner has been notified and is proceeding with the plan. B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.
Sept 2020, A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement. B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.

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|---|---|---|---|---|---|
| 17/09/2020 | **167/20** | Coordinator Land & Property | Operations | 19/10/2020 | Outstanding |

**Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply**

**COUNCIL RESOLUTION** **167/20**

That Council:

A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;
B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;
C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby

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and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the *Local Government Act 1993*;

D. Classify the land as easement for access in accordance with the *Local Government Act 1993*;

E. Authorise the CEO to sign any documentation required for this Acquisition process.

**Moved Councillor Rooney** **Seconded Deputy Mayor Miners** **CARRIED**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
Application for Landowner's Consent to receive PAN submitted to NSW Crown Lands on 18/08/2023 – application acknowledged on 22/08/2023 and invoice received on 30/08/2023 (paid by NSW Public Works on 30/08/2023), currently awaiting NSW Crown Lands consent.

**31 Aug 2023**
No further update at this point.

**31 Jul 2023**
Confirmation received on 17/7/23 that the Registrar has now amended the land claims register for ALC 19969, 20002 and 42500.

**29 Jun 2023**
Confirmation received from Public Works that the ALC has withdrawn claims to the proposed acquisition areas. Registrar will amend the register and application can now progress to the OLG for consent for the acquisition.

**26 May 2023**
Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.

**28 Apr 2023**
W&WW Project Management Consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.

**30 Mar 2023**
Reiterate:, As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.

**01 Mar 2023**
No further update at this point.

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**29 Jan 2023**
As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.

**29 Nov 2022**
PWA advice as to any material changes which impact the acquisition scope is pending.

**31 Oct 2022**
No further update.

**03 Oct 2022**
No further update at this point.

**06 Sep 2022**
No further update

**03 Aug 2022**
No further updates.

**07 Jul 2022**
No further updates

**27 May 2022**
No further updates

**25 Mar 2022**
No further update

**20 Jan 2022**
No further updates

**03 Nov 2021**
No further updates

**28 Sep 2021**
No further updates

**30 Aug 2021**
No further updates

**02 Aug 2021**
No further updates

**09 Jun 2021**
No further updates

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**04 May 2021**
No further updates
**30 Mar 2021**
No further updates
**02 Mar 2021**
Acquisition currently underway
**02 Feb 2021**
No further update.
**28 Jan 2021**
Dec 2020, No further update.
Nov 2020, A-D. Acquisition process underway and being managed by the Water/Wastewater Team. A. This will take place when required.
Oct 2020, A-D. Acquisition process underway. E. This will take place when required.
Sept 2020, A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E. This will take place when required.

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|---|---|---|---|---|---|
| 20/08/2020 | **146/20** | Governance Officer | Strategy | 1/09/2022 | Outstanding |

**Endorsement of SMRC Section 355 Manual**
**COUNCIL RESOLUTION** **146/20**
That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.

**Moved Councillor Corbett** **Seconded Councillor Maslin** **CARRIED**

**Notes**
**30 Oct 2023**
No current update
**04 Oct 2023**
No current update.
**04 Sep 2023**
No further update.
**02 Aug 2023**
No further update.

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**30 Jun 2023**
The draft committee manual has been sent to the senior and executive management teams for comment. Comments have been request by 7 July, to be considered and included prior to the draft manual being workshopped with councillors.

**23 May 2023**
The draft committee manual will be presented to SMT and ELT in June as part of the final consolation with internal stakeholders. Following this it is planned to hold a workshop with councillors in August prior to consultation with external stakeholders.

**01 May 2023**
Review of the draft document is currently underway, this includes consultation with relevant departments to provide their information to support of the committees.

**03 Apr 2023**
No further update.

**02 Mar 2023**
No further update.

**01 Feb 2023**
No further progress - date to be advised.

**20 Dec 2022**
No further update. A date for the manual to be sent to council will be determined in the new year.

**24 Nov 2022**
The manual is scheduled to be sent to council, with a date to be determined, in the new year.

**02 Nov 2022**
Further discussion with internal stakeholders to clarify support contact officers for open spaces and community facilities services. The workshop for councillors scheduled for November 2022 was convened in October. A date for the manual to be sent to council for adoption will be determined in the new year.

**06 Oct 2022**
Discussion with staff developing the recreation and open space strategy has taken place to commence a review of relevant sections of the draft manual to ensure consistent advice and communications with the committees. The review will conclude after the presentation of the strategy to councillors at a workshop scheduled for November 2022.

**06 Sep 2022**
No further progress since 04/08/2022.

**04 Aug 2022**
Work has resumed updating the manual applying new style guide and updating GST management following discussion with finance staff.

**12 Jul 2022**
No further update.

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**02 Jun 2022**
Process delayed due to ongoing vacancy in Governance team. Target date expected 1 September 2022.

**10 May 2022**
Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.

**09 Mar 2022**
Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.

**01 Apr 2021**
No further update.

**08 Feb 2021**
19 Jan 2021, No further progress.
26 Nov 2020, The consultation period for the committees closed on
12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the
4 February 2020 briefing session.
02 Nov 2020, A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.
25 Sep 2020, Documentation has been subjected to a final review and proof read prior to being sent out.
31 Aug 2020, The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 16/07/2020 | **107/20** | Facilities Officer | Operations | 30/11/2022 | Outstanding |

**Health One Facility, Jindabyne**

**COUNCIL RESOLUTION** **107/20**

That Council
A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and
B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.

**Moved Councillor Corbett** **Seconded Councillor Ewart** **CARRIED**

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**Notes**

**18 Oct 2023**
Waiting on registration from LPI. Discussions with HealthOne ongoing as to contacts for Management Committee representatives.

**26 Sep 2023**
Documents now all received and signed. Lodged with LPI for subdivision certificate.

**21 Aug 2023**
Approval from Essential Energy now received for updated 88B. Ready for lodgement. Consistent follow up with NSW Health regarding Management Committee but no response to date,

**02 Aug 2023**
Further amendments now required to 88B instrument. This has been approved by lawyer and sent off to Essential Energy for sign off. Still waiting on any movement/response from HealthOne representatives.

**22 Jun 2023**
Holding further discussions with HealthOne as to appropriate contacts for Building Management Committee. Surveyor to undertake final review before lodgement of subdivision.

**01 Jun 2023**
Discussions being held with HealthOne as to creation of Management Group Committee for finalisation and lodgement of subdivision.

**01 May 2023**
Waiting on Surveyor to send final documents off for subdivision

**27 Mar 2023**
Surveyor has received documents from Essential Energy

**23 Feb 2023**
Final documents sent to Essential Energy for sign off

**24 Jan 2023**
Agreement reached with Essential Energy as to inclusions required to show power easement. Awaiting updated plan from surveyor.

**23 Nov 2022**
Discussions continuing with Essential Energy as to requirements for easement. Surveyor considering disclaimer with 4m easement to cover the exact cable location. Work progressing with new Practice Manager of JMP as to formation of Building Management Committee once subdivision finalised.

**31 Oct 2022**
Further request from Essential Energy for easement location. Discussions ongoing with surveyor to finalise.

**27 Sep 2022**
Essential Energy have requested further detail for electricity easement on survey plan. Sent to surveyor for further discussion and update.

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**06 Sep 2022**
No further update.

**30 Aug 2022**
Updated 88B sent to Essential Energy for sign off. Awaiting response.

**26 Jul 2022**
Awaiting updated 88B Instrument from lawyers.

**01 Jun 2022**
A. Complete, B. Pending: Awaiting internal response from Planning Department as to issue of subdivision certificate.

**04 May 2022**
A. Building Management Statement signed by CEO. B. Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee.

**01 Mar 2022**
A. Building Management Statement signed by CEO. B. Finalising Plan of Subdivision prior to establishment of Building Management Committee.

**06 Sep 2021**
Follow up query to Planning as to status of subdivision approval.

**27 Apr 2021**
Waiting on Subdivision Certificate approval.

**25 Mar 2021**
Subdivision Certificate and Modifications now lodged by Dabyne Planning.

**02 Mar 2021**
Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.

**02 Feb 2021**
A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.

**28 Jan 2021**
27 Nov 2020, No further update
27 Oct 2020, A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne once above items have been finalised.
24 Sept 2020, A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne.
26 Aug 2020, A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B. Building Management Committee to be formed with HealthOne.
22 July 2020, A. Building Management Statement sent to Chief Executive Office for signing. B. Will work on creation of Building Management Committee once BMS signed.

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|---|---|---|---|---|---|
| 18/06/2020 | **80/20** | Coordinator Land & Property | Operations | 31/03/2022 | Outstanding |

**Acquisition of Land - RFS Shed Michelago**

**COUNCIL RESOLUTION** **80/20**

That Council

A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;
B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;
C. Classify the land as operational land in accordance with the Local Government Act 1993;
D. Note that this acquisition is not for the purpose of resale; and
E. Authorise CEO to sign any documentation required for this Acquisition process.

**Moved Deputy Mayor Miners** **Seconded Councillor Corbett** **CARRIED**

**Notes**

**30 Oct 2023**
PWA requested URGENT update from TfNSW. Matter has stalled with TfNSW.

**28 Sep 2023**
Project considerably delayed. TfNSW advised that new rail corridor manager (UGL) has been appointed. Under the management contract, UGL is required to follow the TfNSW Divestment Procedure – which involves two briefing notes to be signed-off by TfNSW. UGL is currently preparing the BNs. Compensation of land has been agreed in-principle at $12,500 + disturbance items totalling $5,480 (to be disputed). Awaiting further advice from TfNSW.

**31 Aug 2023**
No further update at this point.

**31 Jul 2023**
TfNSW notified that their second valuation confirms market value as $12,500. PWA have notified TfNSW that amount would likely be acceptable to SMRC on the basis of market fluctuations occurring during the time between the date of the two valuation reports. , SMRC are currently awaiting provision of the reassessed market value amount (and the accompanying evidence – e.g the valuation report) from TfNSW so that it can be formally considered and, if acceptable, a revised letter of in-principle offer would be issued to TfNSW. TfNSW's property sector appear to have resourcing issues that are presenting structural delays, which in turn impede the acquisition process moving forward with efficiency.

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**29 Jun 2023**
Compensation offer made to TfNSW. Offer disputed/rejected by TfNSW – awaiting further response and/or counter offer. Terms within s29 Agreement under negotiation – Public Works Advisory are awaiting TfNSW response.

**26 May 2023**
Disappointingly TAHE are now seeking to both step away from the joint independent valuation & to elevate the acquisition base price by around 260% ($11500 inc GST to $41250 inc GST). A teleconference between both Valuers has been convened to discuss the contents of each report with a view to reaching an agreed outcome.

**20 Apr 2023**
January 2023 PWA sent to TAHE - Section 29 Agreement - RE: Railway land disposal at Michelago

**30 Mar 2023**
PWA authorised to proceed with agreement and on an agreed amount of $11 500 to TfNSW in compensation for land. Awaiting Plan of Acquisition from Surveyor.

**01 Mar 2023**
No further update this this point.

**29 Jan 2023**
A - In progress. TfNSW have indicated that they will accept the valuation provided, accepting that this was a joint valuation instruction from SMRC & TfNSW. Formal letter of offer to be tabled by SMRC, as Acquiring Authority, to TfNSW in regards to compensation, per LAJTC Act. B - Pending completion of negotiations related to A. C - No action needed. D - No action needed. E - Ongoing as the acquisition process progresses.

**29 Nov 2022**
Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation ($11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as required by the Just Terms Act. TfNSW to review further, with their response pending.

**31 Oct 2022**
Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes.

**03 Oct 2022**
Valuation feedback received and in review.

**31 Aug 2022**
Valuation actioned and payment for this service aspect approved. PWA progressing the matter.

**26 Jul 2022**
A - Plans of Acquisition have been registered with LRS, valuation still to be completed. B - Dependant on A. C - No action needed.

**05 Jul 2022**
A - No further update, PWA still awaiting valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

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SNOWY MONARO REGIONAL COUNCIL

**30 May 2022**
A - No further updates. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

**04 May 2022**
A - Awaiting valuation results, email sent to PWA requesting update for this matter. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

**01 Apr 2022**
A - Awaiting valuation to be complete. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

**02 Mar 2022**
B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

**24 Jan 2022**
A - SMRC reviewing PWA recommendation for valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

**16 Dec 2021**
A - PWA reviewing valuation service quotes. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

**15 Sep 2021**
PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).

**17 Aug 2021**
PWA advise project is still on track for deliver before end of year. PWA waiting for response from UGL Regional Linx.

**02 Aug 2021**
Advice received from UGL Regional Linx takeover of John Holland. PWA advised acquisition should be complete before Jan 2022 take over.

**04 Jul 2021**
No further update at this point.

**06 Jun 2021**
No further update at this point.

**27 Apr 2021**
No further updated at this stage.

**23 Mar 2021**
The survey plan has been prepared by PWA to enable the acquisition process to continue.

**02 Mar 2021**
No further update.

**02 Feb 2021**
No further update.

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**28 Jan 2021**
Nov 2020 A to C - This process will take approximately 18 months.
Oct 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process.
Sept 2020 A to C - Survey Plan Quote to be received shortly.
Aug 2020 A to C - Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D&E - Will be adhered to throughout this process.
Jul 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process.
Jun 2020 A to C - The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E - Complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 19/03/2020 | **55/20** | Manager Infrastructure | Operations | 30/12/2021 | Outstanding |

**Proposed Acquisition of Easement for Access to Middlingbank Quarry**

**COUNCIL RESOLUTION** **55/20**

That Council:

A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.
B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.
C. Council to be responsible for all costs for creation and registration of the plan for the right of way.
D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.
E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.

**Moved Councillor Rooney** **Seconded Councillor Corbett** **CARRIED**

**Notes**
**31 Oct 2023**
No further update.
**01 Sep 2023**
No further update.
**01 Aug 2023**
No further update.
**30 Jun 2023**
No further update. With the recent sale of an adjacent lot, conversation to recommence for access early in the new financial year.

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**01 Jun 2023**
No further update.

**01 May 2023**
No further update.

**03 Apr 2023**
No further update.

**02 Mar 2023**
No further update.

**04 Jan 2023**
After a desktop investigation of the proposed access site for purchase, it was noted that there is no obvious access to the Middlingbank Quarry from this site.

**30 Nov 2022**
Comment has been raised to the Infrastructure Team about a property that may be for sale which could allow access to the Middlingbank Quarry. This will be investigated.

**02 Nov 2022**
No further updates.

**07 Oct 2022**
No further update.

**06 Sep 2022**
No further update.

**03 Aug 2022**
No further update.

**07 Jul 2022**
No further action.

**07 Jun 2022**
No further update.

**11 May 2022**
No further update.

**08 Feb 2022**
All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown Road Reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown Road Reserve.

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**29 Sep 2021**
This action will be subject to a Council report for consideration in November 2021.

**05 Jul 2021**
The Owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry. Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown Road (unformed) that's established along the boundary of Lot 1 and Lot 2.

**04 Jul 2021**
No further update at this point.

**06 Jun 2021**
No further update at this point.

**05 May 2021**
No further update at this point.

**31 Mar 2021**
No further update.

**01 Mar 2021**
A - Negotiations continue with Manager Infrastructure spearheading discussions. B - Draft plan for right of access pending results of A. C to E - These actions will take place at the appropriate time.

**02 Feb 2021**
A - Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B - Surveyor has submitted a draft plan for right of access and this will be finalised as soon as negotiations are completed.

**28 Jan 2021**
04 Dec 2020 A - Completed. B - Discussions are ongoing to decide the best approach for a permanent access.
23 Oct 2020 A - The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B - The process to secure permanent access will commence shortly. C - These actions will take place at the appropriate time.
24 Sept 2020 A - The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.
26 Aug 2020 A - Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B - The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C - Council has engaged the surveyor and will be responsible for all costs. D - Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.
28 Jul 2020 A - No update. B - Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.

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26 Jun 2020 A - Negotiations with landowners are ongoing. B - Requests for quotations for survey have been advertised.
28 May 2020 A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor. Negotiations are ongoing.
24 Apr 2020 An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call.
26 Mar 2020 Negotiations have commenced with the landowner.

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|---|---|---|---|---|---|
| 19/03/2020 | **44/20** | Coordinator Land & Property | Operations | 31/12/2022 | Outstanding |

**Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park**

**COUNCIL RESOLUTION** **44/20**

That Council
A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)
B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.

**Moved Councillor Rooney** **Seconded Councillor Corbett** **CARRIED**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
No further update

**31 Jul 2023**
No further update at this point.

**27 Jun 2023**
Claim for Possessory Title does not seem possible due to insufficient evidence. Public Works Advisory recommend that compulsory acquisition would be the best pathway and most likely successful, due to the presence of significant town drainage infrastructure on the land.

**26 May 2023**
No further update at this point.

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**28 Apr 2023**
Further investigation as to historic use of the park (substantiation of memorial construction background), along with effort to source historic "sketch with papers Roads 1900:564/29" referenced in parish map.

**30 Mar 2023**
Exploring new information from historic Gazette notice, gazetting that portion of land as severed land (Crown Land) for public recreation and water supply. Email sent to Crown Lands with historic document extracts - 30 March 2023

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
LRS requires further investigation as to historic use of the park (substantiation of memorial construction background; additional disinterested witness declarations etc) to support any online lodgement of possessory transfer claim.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
No further update at this point.

**02 Aug 2022**
No further update at this point.

**06 Jul 2022**
No further update at this point.

**01 Jun 2022**
No further update at this point.

**03 May 2022**
Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.

**01 Mar 2022**
No further update at this point.

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**31 Jan 2022**
Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession. Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.

**02 Nov 2021**
No further update at this point in time.

**04 Oct 2021**
No further update at this point.

**05 Sep 2021**
No further update at this point.

**04 Aug 2021**
No further update at this point.

**04 Jul 2021**
Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition, Lot 16 Section 1 DP 1242, Berridale Memorial Park, will not be used for any trading undertaking.

**06 Jun 2021**
Amended Application for Possessory Title lodged to include additional details of the Grants of Probate (as received from the Supreme Court of NSW).

**05 May 2021**
Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.

**31 Mar 2021**
LRS requested details of two disinterested persons willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.

**01 Mar 2021**
Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.

**02 Feb 2021**
A&B - Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.

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**28 Jan 2021**
Dec 2020 A - A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.
Nov 2020 A - An email was sent to the local branch of the RSL asking for an update. B - To be completed upon acquisition of the land.
Oct 2020 A - The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response.
Sept 2020 Requisition on Title has requested an old title search which is currently being carried out by Crown Lands.
Aug 2020 A - Requisition on Title has requested an old title search which is currently being carried out by Crown Lands. B - Lot 16 will be classified upon acquisition through the resolution of Council.
Jul 2020 The CEO has executed the documents.
Jun 2020 Application is proceeding.
May 2020 Documentation is being prepared to lodge an application for Possessory Title.
Apr 2020 Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.
Mar 2020 Council's solicitor has been requested to prepare the documentation.

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|---|---|---|---|---|---|
| 21/11/2019 | **422/19** | Coordinator Strategy Development | Strategy | 23/12/2019 | Outstanding |

**Managing Heavy Vehicles in Bombala Town Centre - Community Consultation**

**COUNCIL RESOLUTION** **422/19**

That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.

**Moved Councillor Stewart** **Seconded Councillor Maslin** **CARRIED**

**Notes**

**27 Oct 2023**
No further action at this point

**26 Sep 2023**
No further action at this point - This is not work identified within the 23/24 Operational Plan

**31 Aug 2023**
No further action at this point - This is not work identified within the 23/24 Operational Plan

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**24 Jul 2023**
No further action at this point - This is not work identified within the 23/24 Operational Plan

**02 Jul 2023**
No further action at this point.

**29 May 2023**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**28 Apr 2023**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**31 Mar 2023**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**27 Feb 2023**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**27 Jan 2023**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**22 Dec 2022**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**22 Nov 2022**
On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

**28 Oct 2022**
On-site discussions with Mayor and staff have taken place. No further action at this point.

**27 Sep 2022**
On-site discussions with Mayor and staff have taken place. No further action at this point.

**26 Aug 2022**
Some on-site discussions with staff and Mayor undertaken.

**03 Aug 2022**
No further update.

**24 Jun 2022**
This consultation work has not been planned for the 2022-2023 FY.

**24 May 2022**
This consultation work has not been planned for 22/22 financial year.

**29 Apr 2022**
This consultation work has not been planned for 22/22 financial year.

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**25 Mar 2022**
This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.

**24 Feb 2022**
This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.

**29 Oct 2021**
No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.

**30 Sep 2021**
No further update - Strategic Planning Team to seek additional information from Councillors.

**30 Aug 2021**
No further update - Strategic Planning to seek additional information.

**02 Jul 2021**
No further update.

**01 Jun 2021**
No further update.

**04 May 2021**
No further update - Strategic Planning to seek further information.

**01 Apr 2021**
No further update - Strategic Planning to seek additional information.

**03 Mar 2021**
No further action at this stage.

**09 Feb 2021**
25 Jan 2021, An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.
27 Nov 2020, A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend.
05 Nov 2020, No further update.
25 Sep 2020, No further update.
03 Sep 2020, No further update.
01 Jul 2020, No further update. Consultation occurred from September 2019 to October 2019.

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01 Jun 2020, Communication distribution proposed re Bombala Town Centre Community Consultation: •Noticeboards – IGA and Newsagency, •Bombala Times and Monaro Post •Facebook – Bombala Noticeboard •Facebook – SMRC page •Facebook – SMRC Business Forum Group •Radio – capital network and 2MNO •Notice at SMRC office •Info sent to SMRC customer service for any enquiries •SMRC website
27 Apr 2020, Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.
24 Mar 2020, No further update.
28 Feb 2020, Ongoing.
03 Feb 2020, Ongoing.

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|---|---|---|---|---|---|
| 17/10/2019 | **389/19** | Coordinator Land & Property | Operations | 31/08/2022 | Completed |

**Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road**

**COUNCIL RESOLUTION** **389/19**

That Council, consistent with the guidelines contained within with the body of report,

A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752;
B. That Council be responsible for any additional costs including survey, legal fees, fencing;
C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and
D. Approach the plantation owners for a contribution towards the works prior to commencing the project.

**Moved Councillor Stewart** **Seconded Councillor Rooney** **CARRIED**

**Notes**

**30 Oct 2023**
COMPLETE

**28 Sep 2023**
Land Acquisition Complete. Awaiting confirmation of drainage remediation works to be completed

**30 Aug 2023**
Surveyor submitted final subdivision plan to LRS (20 August 2023). Landholder has been paid the agreed compensation amount.

**31 Jul 2023**
No further update art this point.

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**27 Jun 2023**
Council is waiting on the surveyor to attend the site for final survey. Anticipate conclusion of the matter, being registration of the plan and payment of compensation to the landholder, towards the end of July 2023

**26 May 2023**
No further update at this point.

**04 May 2023**
Awaiting surveyor to attend site and finalise survey plan. Expected this month. (May 2023)

**28 Apr 2023**
No further update at this point.

**30 Mar 2023**
No further update

**01 Mar 2023**
Registration of the boundary adjustment is anticipated to occur in the next few weeks. Landowner has been advised of status.

**29 Jan 2023**
Awaiting details from surveyor as to status.

**29 Nov 2022**
Follow up prompt to surveyor as to status of plan registration actioned on 11/11/22.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
No further update at this point.

**26 Jul 2022**
Awaiting communication from surveyor regarding Certificate of currency for requisition.

**05 Jul 2022**
No further updates - Surveyor to assess site on Friday 08/07/2022.

**30 May 2022**
No further updates - Followed up with surveyor awaiting response.

**04 May 2022**
A - LRS requisition received, awaiting surveyor to address requisition. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid, complete.

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**01 Apr 2022**
No further update.

**02 Mar 2022**
A - Awaiting LRS registration of plans to allow for land ownership to be transferred. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid, complete.

**24 Jan 2022**
Subdivision Application (DA) approved. Plans to be registered with LRS.

**15 Dec 2021**
Awaiting Subdivision Application approval.

**14 Oct 2021**
Subdivision Application lodged with Planning.

**28 Sep 2021**
Signed admin sheet and subdivision application received in Berridale office, admin sheet to be returned to surveyor and sub division application to be lodged.

**17 Aug 2021**
Subdivision application and administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.

**02 Aug 2021**
Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.

**04 Jul 2021**
A to C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D - Completed.

**06 Jun 2021**
No further update at this point.

**05 May 2021**
No further update at this point.

**31 Mar 2021**
No further update.

**01 Mar 2021**
Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.

**02 Feb 2021**
A to C - A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process. D - A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.

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**28 Jan 2021**
Nov 2020: A to C - Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered. D - Letter has been sent to Plantation Owners.
Oct 2020: A to C - Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the administration sheet received from landowner. As soon as the landowner receives his certificate of title from the bank the plan of subdivision will be registered and contracts will be exchanged. D - Letter is being prepared for the plantation owners requesting that they contribute to the works.
Sept 2020: A to C. The title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property. D - Nearby plantation owners to be approached in writing seeking contribution to the purchase.
Aug 2020: A to C - When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner. A - Council has paid for survey and legal fees will be paid upon receipt of invoice. B - Documents will be signed by the CEO when appropriate. C - Plantation owners are not affected and therefore will not be asked for a contribution.
Jul 2020: Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.
Jun 2020: Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted. A - Purchase price has been negotiated and agreed by both parties. B - This acquisition does not affect the plantation owners.
May 2020: An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.
Apr 2020: Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.
Mar 2020: MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.
Feb 2020: MOU with property owner, waiting return of same. Jan 2020: Staff have spoken to land owner and are waiting for a written response.

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|---|---|---|---|---|---|
| 19/09/2019 | **343/19** | Coordinator Land & Property | Operations | 30/11/2023 | Outstanding |

**Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve**

**COUNCIL RESOLUTION** **343/19**

That Council
A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of s.178 of the Roads Act 1993;

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B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;
C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;
D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;
E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;
F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and
G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;

**Moved Councillor Corbett** **Seconded Councillor Rooney** **CARRIED**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
OLG approved issue of PANs - PANs scheduled to be issued on Friday 27 October 2023

**31 Aug 2023**
No further update as this point.

**31 Jul 2023**
No further update at this point.

**29 Jun 2023**
Application submitted by Public Works Advisory, to OLG, to obtain Minister/Governor consent to acquisition and gazettal – awaiting OLG approval to issue PANs

**26 May 2023**
No further update at this point.

**17 May 2023**
Public Works Advisory have submitted the OLG application which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette. Expect response by end June 2023

**28 Apr 2023**
No further update at this point.

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**30 Mar 2023**
Plan of survey registered with LRS - Nov 2022, Public Works Advisory (PWA) is progressing the compulsory acquisition, from the Crown, of the section of land over which Dalgety Road is constructed, traversing Lot 7002 DP 1028529. Public Works Advisory (PWA) will undertake the necessary negotiations and preliminary dealings required to accomplish Council resolution 343/19, PWA have submitted the OLG application on 31/03/2023 which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette, this should take 3 months to process.

**01 Mar 2023**
No further update at this point.

**01 Feb 2023**
No further update this point.

**29 Nov 2022**
Survey Plan has been completed. Plan has been registered with LRS (DP 1285419). Application to Crown Lands for 'No Objection to PAN' to be submitted, as part of the prescribed Compulsory Acquisition process.

**31 Oct 2022**
Surveyor has an impasse with LRS registering the plan. Surveyor following up as priority. PWA aware of the circumstances.

**03 Oct 2022**
No further update.

**31 Aug 2022**
No further update at this point.

**26 Jul 2022**
No further update.

**05 Jul 2022**
A - Survey plans have been revised by stakeholders, minor corrections required to title and minor correction required on administration sheet. Once corrections are made plans and admin sheet will be lodged with LRS (plans previously referred to in action comments contained omissions and required alterations). Balance of resolution is process of delivering ‘A’.

**30 May 2022**
No further update.

**04 May 2022**
A - Surveyor advised works will be conducted before end of June 2022. B - Awaiting delivery of ‘A’. C - Awaiting delivery of ‘A’. D - Awaiting delivery of ‘A’. E - Awaiting delivery of ‘A’.

**01 Apr 2022**
No further update.

**02 Mar 2022**
No further update.

**Date From:**
**Date To:**

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**24 Jan 2022**
No further update.

**16 Dec 2021**
No further update.

**15 Nov 2021**
A - COMPLETE. B - Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course]. B - Part 2) Awaiting Survey Plan.

**20 Oct 2021**
A - COMPLETE. B - Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application. C - Waiting on 'B'. D - Waiting on 'C'. E - Waiting on 'D'.

**17 Aug 2021**
Native Title Search Received & email stating no objection to acquisition process from Bega LALC, request for adjustment to land claim sent to ORALRA by ALC.

**04 Aug 2021**
The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.

**04 Jul 2021**
No further update at this point.

**06 Jun 2021**
No further update at this point.

**27 Apr 2021**
Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.

**25 Mar 2021**
Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.

**04 Mar 2021**
No further update at this point in time.

**28 Jan 2021**
Nov 2020: A to G - Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.
Oct 2020: A to G - Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.
Sept 2020: A to G - Currently waiting on a reply from the NSW Aboriginal Land Council.

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Aug 2020: A to G - This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.
Jul 2020: A - Council is waiting on the survey to be completed. B - When the survey plan is received the application to the Minister and the Governor will be made. C - PANs will be served after the Minister and Governor's consent is received. D - Gazettal will take place after consent of the Minister and the Governor is received. E - Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F - Documents will be sent to the CEO for execution when appropriate. G - Upon acquisition the acquired property will be dedicated as road.
Jun 2020: Surveyor is presently carrying out the work.
May 2020: Surveyor advised that he will commence the survey in the next week.
Apr 2020: Surveyor has been engaged and expects to commence the survey in the immediate future.
Mar 2020: The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey.
Feb 2020: The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan.
Jan 2020: Currently waiting on survey plan. A - Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 17/04/2019 | **151/19** | Property Officer | Operations | 28/02/2023 | Outstanding |

**Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use**

**COUNCIL RESOLUTION** **151/19**

That Council
A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve.
B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.

**Moved Councillor Beer** **Seconded Councillor Stewart** **CARRIED**

**Notes**

**18 Oct 2023**
No further update.

**03 Oct 2023**
No further update.

**21 Aug 2023**
No further update.

**02 Aug 2023**
No further update.

**Date From:**
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**05 Jul 2023**
No further update.
**25 May 2023**
No further update.
**26 Apr 2023**
No further update.
**23 Mar 2023**
No further update.
**28 Feb 2023**
No further update.
**30 Jan 2023**
No further update.
**23 Nov 2022**
No further update.
**01 Nov 2022**
No further update.
**26 Sep 2022**
No further update.
**23 Aug 2022**
No further update.
**01 Aug 2022**
No further update.
**28 Jun 2022**
No further update.
**31 May 2022**
No further update.
**02 May 2022**
No further update.
**04 Apr 2022**
No further update.
**23 Feb 2022**
No further update.

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**13 Dec 2021**
No further update

**15 Nov 2021**
No further update.

**19 Oct 2021**
No further update.

**28 Sep 2021**
No further update.

**01 Sep 2021**
No further update.

**05 Aug 2021**
Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed / approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.

**04 Aug 2021**
Followed up with Crown Lands. Awaiting a response.

**04 Jul 2021**
No further update at this point.

**06 Jun 2021**
No further update at this point.

**05 May 2021**
No further update at this point.

**31 Mar 2021**
Further prompts to Crown Land actioned. No further update.

**01 Mar 2021**
No further update at this point in time.

**02 Feb 2021**
A - Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.

**28 Jan 2021**
04 Dec 2020: A - Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.

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26 Oct 2020: A - A further email has been sent to Crown Lands requesting an update. B - The licence will be relinquished when Crown Lands has completed their processes.
24 Sep 2020: A - An email has been sent to Crown Lands asking for an update on the progress of this matter.
26 Aug 2020: A - Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B - The licence will be relinquished when Crown Lands has completed their processes.
29 Jul 2020: This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.
26 Jun 2020: Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A - Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager. B - The licence will be relinquished in conjunction with transfer to Council Management.
28 May 2020: Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.
24 Apr 2020: Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.
26 Mar 2020: Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.
02 Mar 2020: Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management and that the lease be rescinded. We are currently waiting on a reply.
20 Jan 2020: This matter has been escalated at Crown Lands to achieve a decision on the way forward.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---|---|---|---|---|
| 7/05/2018 | **162/18** | Coordinator Land & Property | Operations | 30/11/2023 | Outstanding |

**Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane**

**COUNCIL RESOLUTION** **162/18**

That Council:
A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park.
B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council.
C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation.
D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road.
E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993.
F. Authorise the General Manager to execute any documents necessary to complete the project.

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G. Authorise the expenditure and allocate an amount of $135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).

**Moved Councillor Castellari** **Seconded Councillor Beer** **CARRIED**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane.

**31 Jul 2023**
Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.

**29 Jun 2023**
No further update.

**26 May 2023**
Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.

**28 Apr 2023**
Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.

**30 Mar 2023**
No further update.

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
No further update at this point.

**31 Oct 2022**
Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.

**03 Oct 2022**
No further update at this point in time.

**Date From:**
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**31 Aug 2022**
Confirmation of budget availability sought internally.

**26 Jul 2022**
No further update.

**05 Jul 2022**
No further update.

**30 May 2022**
No further update.

**04 May 2022**
No further update.

**01 Apr 2022**
No further update.

**02 Mar 2022**
C - Site inspection successful, reached agreeance with both parties. G - Funding source to be investigated further. A, B, D, E, F - No further updates.

**24 Jan 2022**
C - Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. G - Funding source to be investigated further. A, B, D, E, F - No further updates.

**16 Dec 2021**
Site Meeting Scheduled for 16/12/2012.

**25 Nov 2021**
C - Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, no further update for at this point for balance of resolution.

**28 Sep 2021**
Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).

**07 Sep 2021**
Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter.

**02 Aug 2021**
Planning has responded to Land & Property Team. Land & Property Officer will make contact with landholder to advise outcome and how to move forward.

**04 Jul 2021**
Follow up tabled to the Coordinator Development in relation to landholder queries which are linked the progression of this matter.

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**06 Jun 2021**
No further update at this point.

**05 May 2021**
No further update at this point.

**31 Mar 2021**
No further update at this point.

**01 Mar 2021**
A&C - Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.

**02 Feb 2021**
A&C - Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council.

**28 Jan 2021**
Nov 2020: A&B - Waiting on response from landowner who does not live locally. C - Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.
Oct 2020: A&B - Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow 'C' to be completed.
Sept 2020: A&B - Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C - Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D - This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E - The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.
Aug 2020: A&B - Surveyor has notified Council that due to workload this plan may take a little longer. C - Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E to G - Ongoing.
Jul 2020: A&B - Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C - Landowners have been notified that Council is waiting on plan. E to G - Ongoing.
Jun 2020: The draft plan may be expected. The landowner is waiting on this information before proceeding. A - Survey is being done in sections. B - Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C - Negotiations with landowners are ongoing. D - See 'A' above. E - Acquisition will be carried out as necessary when the plan for individual sections is finalised. F&G Ongoing.
May 2020: The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.

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Apr 2020: Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.
Mar 2020: In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.
Feb 2020: The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.
Jan 2020: Waiting on response from landowner on Eagle View Road. He resides in Tasmania.

**03 Oct 2018**
Kleven Spain engaged to carry out survey.

**27 Aug 2018**
Surveyor selected and work to progress shortly.

**07 Aug 2018**
Revised Target Date changed from: 06 Jun 2019 To: 31 Dec 2019

**02 Aug 2018**
Call for expressions of interest from local land surveyors. Submissions currently being considered.

**23 Jul 2018**
No EOI's received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7.

**11 Jul 2018**
Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.

**21 Jun 2018**
Revised Target Date changed from: 06 Jun 2018 To: 06 Jun 2019

**21 Jun 2018**
Draft specification with Group Manager Transport and Infrastructure for approval.

**04 Jun 2018**
The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work.

**23 May 2018**
Specification being developed to seek quotations from suitably qualified land surveyors.

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|---|---|---|---|---|---|
| 5/04/2018 | **118/18,119/18** | Coordinator Land & Property | Operations | 30/11/2022 | Outstanding |

**Proposed Road Closure & Sale of old Lions Park at Bombala**

**COUNCIL RESOLUTION** **118/18**

That Council;

A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614;
B. Engage the services of a land surveyor to provide a plan for the boundary adjustment;
C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;
D. Readvertise the property on the open market for auction with an appropriate reserve; and
E. Make the Report public once the matter is settled.

**Moved Councillor Stewart** **Seconded Councillor Ewart** **CARRIED**

**COUNCIL RESOLUTION** **119/18**

That Council;

A. Thank Mr Alcock and Mr Jardine for their dedication to preserving this heritage building and its contents; and
B. Regretfully reject the offer to transfer Lot 6 Section 42 DP 758776 to Council.

**Moved Councillor Beer** **Seconded Councillor Ewart** **CARRIED**

**Notes**

**30 Oct 2023**
No further update

**28 Sep 2023**
No further update

**30 Aug 2023**
No further update at this stage

**31 Jul 2023**
No further update at this stage.

**30 Jun 2023**
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for Council, given the present economic and housing needs environment.

**29 Jun 2023**
No further update at this stage

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**26 May 2023**
No further update at this point.

**28 Apr 2023**
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for current needs of Council

**30 Mar 2023**
Title search received - Now Lot 1 DP 1267506 - Road restriction removed - lot established - ready to proceed.
COUNCIL RESOLUTION 118/18,
That Council;

A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; - COMPLETE,
B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; - COMPLETE - PLAN REGISTERED - ROAD RESTRICTION REMOVED,
C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;
D. Readvertise the property on the open market for auction with an appropriate reserve; and,
E. Make the Report public once the matter is settled.

**01 Mar 2023**
No further update at this point.

**29 Jan 2023**
No further update at this point.

**29 Nov 2022**
No further update at this point.

**31 Oct 2022**
No further update at this point.

**03 Oct 2022**
No further update at this point.

**31 Aug 2022**
A to C - Complete, road closure complete. D&E - Review of suitability of the final element to be undertaken.

**26 Jul 2022**
No further update.

**05 Jul 2022**
Road closure complete, review of suitability of original resolution to be undertaken.

**30 May 2022**
No further update.

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**04 May 2022**
A - Complete. B - Complete. C - Boundary Adjustment Complete. D - Pre-sale assessment to be completed May 2022. E - Awaiting full completion of 'A to E'.

**01 Apr 2022**
No further update.

**02 Mar 2022**
No further update.

**24 Jan 2022**
A&B - Completed. C - Completed. D&E - 'A' & 'B' now complete, process of sale will be initiated in a timely manner.

**15 Dec 2021**
A&B - Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. C – Completed. D&E - Dependant on 'A' being completed.

**12 Nov 2021**
A - All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. B - Surveyor will advise when plans have been registered. C - Boundary adjustment paperwork complete, sale of property is dependent on 'A' being completed. D&E - Dependant on 'A' being completed.

**28 Sep 2021**
Partial Closure Of High Street Bombala Gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.

**01 Sep 2021**
No further update.

**29 Jul 2021**
Followed up with surveyor and was advised he was sending updated plan to LRS and he will advise once plan has been registered with LRS.

**04 Jul 2021**
LRS advice is that as due to Lot 9 DP 995614 being a limited title the compiled plan does not comply with current compiled plan guidelines thus a plan of survey is required; being progressed.

**03 May 2021**
No further update at this point.

**23 Mar 2021**
No further update on this item due to waiting for reply from LRS.

**24 Feb 2021**
Target date now 30 June 2021, Waiting for return of lodged documents from LRS.

**02 Feb 2021**
No further update.

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**28 Jan 2021**
Nov 2020: C - Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.
Oct 2020: A - Finalised. B - Finalised. C - Solicitor is preparing documents to have a CT created so consolidation can take place. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D'.
Sep 2020: C - Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.
Aug 2020: C - Finalised. D - Finalised. C - Consolidation Plans lodged, Surveyor is following up on progress of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D'.
Jul 2020: C - Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D'.
Jun 2020: E - Finalised. F - Finalised. C to E - Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.
May 2020: Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.
Apr 2020: Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration.
Mar 2020: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.
Feb 2020: Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.
15 Jan 2020: The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.

**05 Oct 2018**
Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.

**03 Oct 2018**
Notifications sent out to commence road closing.

**27 Aug 2018**
Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.

**02 Aug 2018**
Spoke to surveyor this week and he has promised to get the plan to me within the week.

**23 May 2018**
Waiting on plan.

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**Date To:**

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**23 Apr 2018**
Revised Target Date changed from: 16 Apr 2018 To: 30 Jun 2018

**23 Apr 2018**
Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available. 14/5 - Waiting on plan.

## 9.5.2 DIVESTMENT OF SNOWY RIVER HOSTEL

Record No: I23/728

**OFFICER'S RECOMMENDATION**

That Council:

A. Close the Snowy River Hostel residential aged care service at 5pm Thursday 28 March 2024;
B. Ensure satisfactory support arrangements are in place to assist Hostel residents find new accommodation;
C. Seek expressions of interest from community-based organisations willing to assume ownership of the relevant assets and provide appropriate services to the community.

**ISSUES**

Council has been struggling to operate its residential aged care services sustainably for many years and has been considering divestment of the services since 2021 when it applied for funding through the Federal Government's Business Improvement Funding stream 2.

Following the formal procedure of seeking expressions of interest (EoI) and a subsequent request for tender (RfT) only one provider emerged as a potential divestment partner. After over eighteen months of Sapphire Coast Community Care (SCCC) working with Council staff to improve the services' operational position, SCCC ultimately indicated that they did not believe it was possible to make Council's services viable. SCCC did suggest the option of assuming responsibility of both Yallambee Lodge (YL) and Snowy River Hostel (SRH), but stated in their final letter that they would close SRH and transfer the residents to YL. SCCC also indicated that they would only take over the services if Council resolved to underwrite the operational losses into the future. Clearly this was not viable solution for Council as it provided no improvement to Council's financial position.

SCCC did suggest that, given the then new news that Respect Aged Care was taking over Sir William Hudson House (now Hudson House), that Council discuss possible options for sustainable aged care for the Snowy Monaro region.

Those discussions ultimately, and inevitably, led to the conclusion that the only long-term viable solution was for one larger residential aged care facility operated by a specialist provider of sufficient size to be able to spread the "back-room" costs over multiple facilities.

Council subsequently resolved to transfer the operations and assets of Yallambee Lodge to Respect. Council has now twice deferred making a decision regarding the future of SRH pending further community consultation.

Following the required community consultation, Council has written to The Hon Kristy McBain MP requesting confirmation of the ACAR grant for the refurbishment of SRH and the underwriting of the forecast operational losses for three years after completion of the refurbishment. Ms McBain has undertaken to present the proposal to the Minister for Aged Care, The Hon Anika Wells MP.

At the time of writing Council has not received a written response. Informal advice indicates that while there is potentially funding to support the transition from residential aged care to an alternative service model, such as assisted living or respite care, it is highly unlikely that there would be financial support to underwrite the operational losses of SRH. This is consistent with the fact that approximately 60% of small rural facilities are struggling financially, and that the current

and former Governments' policy is for a fundamental restructure through consolidation of the aged care sector.

**RISK ASSESSMENT**

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---|---|---|---|
| Asset Management | High | Low | Yes |
| External Political Environment | Medium | High | No |
| Financial Sustainability | High | Low | Yes |
| Legislative Governance and Compliance | High | Low | Yes |
| Reputation and Image | High | Low | Yes |
| Service Delivery | High | Low | Yes |

There is no upside to Council continuing to operate residential aged care facilities and by attempting to do so is placing residents at risk through our ongoing difficulty to attract staff and consequently maintain service standards. At the time of writing, we were having difficulty engaging agency staff let alone appointing them.

In the absence of Federal Government underwriting SRH operational losses Council will also not be able to guarantee the facility will stay open for three years. If the facility were to close within three years of the completion of the works, Council would need to return the grant funds. In these circumstances it would be irresponsible for Council to undertake the grant-funded refurbishment of Snowy River Hostel.

**FINANCIAL IMPACTS**

The financial implications of continuing to operate residential aged care services, without significant Federal Government support, are highlighted in Quarterly Budget Review Statement report. It is clear that Council simply cannot sustain the operation of Snowy River Hostel, or Yallambee Lodge with its current revenue base.

**RESPONSIBLE OFFICER:** Chief Executive Officer.

**OPTIONS CONSIDERED**

The July and September reports reviewed the options considered and nothing discussed at the community meetings or elsewhere changes the author's view that Council should not continue to operate residential aged care services. Even with significant Federal Government support the continued operation of these services remains a significant risk to the organisation.

The recommendation to close would not change even if the Federal Government offers to underwrite Council's operational losses. The risk from the inability to find appropriate staff – even agency staff – is too great. Councillors will recall that Southern Cross Care cited lack of staff as a primary driver of the decision to close Currawarna.

**IMPLEMENTATION PLANS**

Council would work with residents and their families, and all relevant agencies including resident advocacy bodies, to ensure that suitable alternate accommodation is found.

**EXISTING POLICY/DECISIONS**

Council has resolved to transfer Yallambee Lodge to Respect, the operators of Hudson House in Cooma. Council has twice resolved to undertake additional community consultation in relation to the closure of Snowy River Hostel.

**ATTACHMENTS**

Nil

## 10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I23/682

**OFFICER'S RECOMMENDATION**

That Council receive the minutes of the Bombala Exhibition Ground Management Committee meeting held 13 September 2023.

**BACKGROUND**

The minutes of the Bombala Exhibition Ground management committee meeting held 13 September 2023 are attached for Council's information.

**ATTACHMENTS**

1. Minutes - Bombala Exhibition Ground Management Committee Meeting held 13 September 2023

## Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting

**Address: CWA Room, Wellington Street, Bombala NSW 2632**
**Date 13th September, 2023** **Time: 7.05pm**
Present:

| Position | User Group | Member (Name) | Present/Apology |
|---|---|---|---|
| Chairman President | Community | Neil Hennessy | Present |
| Secretary | Bombala District Netball Club / Community | Anne Caldwell | Present |
| Treasurer | Bombala Exhibition Society | Graham Hillyer | Present |
| Vice President | Bombala Exhibition Society | Richard Peadon | Present |
| | Bombala Exhibition Society / Lions Club | Clare Trevanion | Absent |
| | Bombala Senior Rugby League Club | Hugh Platts | Absent |
| | Bombala Exhibition Society | Bronwyn Podger | Present |
| | Bombala & District Cricket Club | George Power | Absent |
| | Bombala District Netball Club | Calli Kidman | Absent |
| | Bombala Exhibition Society | Anita Walder | Absent |
| | Bombala Exhibition Society | Sophie Campbell | Present |
| | Bombala Exhibition Society | Nadean White | Absent |
| | Public Officer of the Bombala Exhibition Society Inc. | Peter Gough | Present |

**1 Opening of the Meeting**
The Chair, Neil Hennessy opened the meeting at 7.05pm.

**2 Apologies**
Anne Caldwell received an apology for the meeting from Hugh Platts and Sophie Campbell received an apology from Anita Walder.
**Adoption of Previous Minutes**
Minutes from the meeting held on 9th August, 2023 are confirmed as a true and accurate record of proceedings.
***Moved:*** *Clare Trevanion* ***Seconded:*** *Graham Hillyer* ***Carried***

**3. Business Arising from Previous Minutes**
1. **Moved:** Sophie Campbell that the Exhibition Society agrees to move the stock yards in the event that the area is required for a major event, otherwise they will remain in place. **Seconded:** Richard Peadon **Carried**
2. Boco Rock Grant was successful.
3. Neil Hennessy will speak with properties concerning the cottage.

**4. Correspondence**
**In: .**
**1.** email from Michael Sullivan advising that he has sent a request to the junior league and the cricket club for delegates to attend the Bombala Exhibition Ground Management meetings.
**2.** email from Neil Hennessy advising success of Boco Rock Grant application grant for $40,000 for completion of bathroom and installation of the aircon.
3. email from Gary Finn minutes Project Engagement.
4. email Hugh Platts apology.
5. email from Erin Donnelly re Annual Report.
***Moved:*** *Richard Peadon that the correspondence be accepted as read.* ***Seconded:*** *Bronwyn Podger* ***Carried***

**5. Business Arising from Correspondence**

1. Nil.

**6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/08/23 – 30/08/23**

| Income | | | Expenditure | |
|---|---|---|---|---|
| 2/8/23 | Bombala Catering (Hire Kitchen & Super Room) | $1,500.00 | | Nil |
| 11/8/23 | Snowy Monaro Regional Council Maintenance 2020/21 & 2021/22 | $19,852.51 | | |
| 21/8/23 | Bombala District Cricket Assoc (Ground Fees) | $940.80 | | |
| 24/8/23 | Bombala District Sporting Club (Floodlights) | $576.10 | | |
| | Total | $22,869.41 | | |

| | | | |
|---|---|---|---|
| Balance at at 31/7/23 | $61,764.23 | | |
| Income | $22,869.41 | | |
| Expenditure | $0.00 | | |
| Balance as at 31/08/23 | $84,633.64 | Term Deposit | $14,526.15 |

**Moved:** Graham Hillyer that the Treasurer's Report be accepted as a true and correct record.
**Seconded:** Richard Peadon **Carried**

**7. Business Arising Treasurer's Report**

1. Nil

**8. General Business**

1. Instanteous Hot Water System for Cottage.
2. Extra funding – lights have been installed.
3. Fire System completion Saturday.
4. Security lights at exterior kitchen door.
5. New building still waiting on Development Application Fire Report.
6. Completion date 31/10/24.
7. Window repairs have been completed.
8. Cricket practice pitch location still not decided upon.
9. Graham Hillyer has given details of trolley and tables to Nadean White.
   The show committee will purchase a trolley and ten tables and it will be paid from the Laura Kennedy funds.
10. Neil Hennessy looking into the purchase of cupboards for the storage of cleaning supplies.
11. Neil Hennessy looking at 1100 mts bins for the storage of gravel or dirt for maintenance.
12. Quite a bit of maintenace is needed.
    Guttering along the side of the super room as well as the down pipe needs to be replaced.
    Shower leaks, one shower out of action. Warren Hampshire to complete repairs.
13. Canteen not broken into.
14. Alfie Mustard used hot water hose to clean rubbish bins.
15. Safety and Log Books for the use of the mowers for Alfie Mustard and Neil Hennessy.

16. New stoves didn't work for the Lions' Club. The external temperature appears to be a problem, hard to ignite. The distributer will be contacted.
17. The next Netball Competition will commence on 10/10/23 and will be completed on 12/12/23.

**9. Date of next Meeting**

The next monthly committee meeting will be held at 7.30pm on Wednesday, 11th October, 2023 at the CWA Rooms.

**10.Close of Meeting**

There being no further business the meeting concluded at 8.30pm.

**CHAIRPERSON**___ **DATE** 11th October, 2023

## 13.1 GRANDSTAND PROJECT - 56 WELLINGTON STREET, BOMBALA

Record No: I23/737

**OFFICER'S RECOMMENDATION**

That the responses to the questions be noted.

**QUESTIONS BY:** Cr Williamson.

**QUESTIONS**

1. How much has Council spent on the Grandstand Project or work to date?
2. Are the funds already spent to date covered or claimable under the grant?
3. What is the total budget for the project? Could the answer specify each major expense component, including contingency if any?
4. What is the amount of grant funding for the project?
5. What is the estimated annual operating cost to Council of the Grandstand?

**RESPONSIBLE OFFICER:** Chief Executive Officer.

**RESPONSES**

1. $64,318
2. Yes. As with all grant funding, if the Council does not delivery the project the funding body can determine that the costs incurred are not claimable against the funding. If a milestone has not been met.
3. Total budget for the project is as follows:

| Expense Category | Item Description | Forecast Cost |
|---|---|---|
| Construction | Grandstand | $799,982 |
| | Seating | $64,084 |
| | Netball court upgrade | $63,784 |
| Contingency and administration | Construction value | $35,108 |
| Provision of professional services | Design and engineering | $70,000 |
| Program delivery | Project management | $100,661 |
| Public Works Advisory (Condition of grant) | Project Management | $24,697 |
| | **Totals** | **$1,158,316** |

4. Council has approved funding of $796,505. A variation request has been lodged for $361,810 to ensure the project meets Disability Discrimination Act requirements identified

during development of concept designs. If additional grant funding is not approved a report will need to come back to council to determine how to proceed.

5. Operating and maintenance costs (including depreciation) are expected to be in the order as follows:
    a. Depreciation: **$28,300.**
    b. Annualised Maintenance costs: Modelled on 2.5% of building costs: **$29,000.**
    c. Annualised operating costs: Lift **$10,000**, other expenses cleaning, electricity, water etc. **$16,000**.
    d. Total **$73,300.**

Note: Operating and maintenance costs will be firmed up and costed once products have been selected and operating schedules have been confirmed. Depreciation costs are already allowed for in the long term financial plan.

**ATTACHMENTS**

1. Questions with Notice Form - Grandstand Project Bombala

SNOWY MONARO REGIONAL COUNCIL

Form |

# Question Form

## Executive Office

**Submitted for Meeting of (Council or name of Committee)**

Date of Meeting 16 November 2023

Submitted by (Councillor name) Luke WIlliamson

Signatur

Date 30-10-23

**Subject** Grandstand project - 56 Wellington Street Bombala

**Question**

These questions relate to the Grandstand project for the 56 Wellington Street Bombala:

(1) How much has Council spent on the Grandstand Project or work to date?

(2) Are the funds already spent to date covered or claimable under the grant?

(3) What is the total budget for the project? Could the answer specify each major expense component, including contingency if any?

(4) What is the amount of grant funding for the project?

(5) What is the estimated annual operating cost to Council of the Grandstand?

SNOWY MONARO REGIONAL COUNCIL

Please email to Secretary Council and Committees:
SMRCExecOffice@snowymonaro.nsw.gov.au

Council's Code of Meeting Practice provides as follows:

3.9 A Councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted ten (10) full business days before the meeting is to be held.

3.13 A Councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the Chief Executive Officer about the performance or operations of the council.

3.14 A Councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the Chief Executive Officer or a member of staff of the council, or a question that implies wrongdoing by the Chief Executive Officer or a member of staff of the council.

3.15 The Chief Executive Officer or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Full details of the Code of Meeting Practice can be found on Council's website:
https://www.snowymonaro.nsw.gov.au/Council/Meetings

## 14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

(a) personnel matters concerning particular individuals; or
(b) the personal hardship of any resident or ratepayer; or
(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
(d) commercial information of a confidential nature that would, if disclosed;
  (i) prejudice the commercial position of the person who supplied it, or
  (ii) confer a commercial advantage on a competitor of the council, or
  (iii) reveal a trade secret,
(e) information that would, if disclosed, prejudice the maintenance of law; or
(f) matters affecting the security of the council, councillors, council staff or council property; or
(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
(h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

**RECOMMENDATION**

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

   **14.1 Legal Actions and Potential Claims Against SMRC**

   Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.

3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.

4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.

5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.