



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
17 August 2023**

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN JINDABYNE MEMORIAL HALL, THREDBO TERRACE, JINDABYNE NSW
2627**

**ON THURSDAY 17 AUGUST 2023
COMMENCING AT 1:00PM**

BUSINESS PAPER

- 1. OPENING MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL**
- 4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. CONFIRMATION OF MINUTES**
 - 7.1 Ordinary Council Meeting held on 20 July 2023
- 8. PLANNING AND DEVELOPMENT APPLICATION MATTERS**
 - 8.1 Development Application 10.2023.81.1 Staged Construction of Six (6) Eco Tourist Cabins 3
- 9. OTHER REPORTS TO COUNCIL**
 - 9.1 OPERATIONS**
Nil
 - 9.2 FINANCE**
 - 9.2.1 Monthly Funds Management Report - July 2023 46
 - 9.3 STRATEGY**
 - 9.3.1 Cooma Office Building 53
 - 9.3.2 Jindabyne Shared Trail - Transfer a portion of Crown road reserve (unformed) to Council (East Jindabyne/Mill Creek) 83
 - 9.3.3 Delivery Program Progress Report - July 2023 86
 - 9.4 COMMUNICATIONS**
Nil

| | | |
|------------|--|------------|
| 9.5 | EXECUTIVE OFFICE | |
| 9.5.1 | Resolution Action Sheet Updates | 127 |
| 9.6 | WORKFORCE | |
| | Nil | |
| 10. | REPORTS OF COMMITTEES | |
| 10.1 | Minutes from Management and Advisory Committees | 265 |
| 10.2 | Minutes of the 22 June 2023 Biosecurity Advisory Committee meeting | 266 |
| 10.3 | Minutes of the Local Traffic Committee Meeting held on 25 July 2023 | 275 |
| 10.4 | Minutes of the Local Traffic Committee Meeting held on 20 June 2023 | 302 |
| 10.5 | Minutes of the Local Traffic Committee Meeting held on 23 May 2023 | 359 |
| 11. | NOTICE OF MOTION | |
| 11.1 | Council Action on Social Media Posts that Threaten, Intimidate, Harass, Humiliate, Slander, Defame or Troll Snowy Monaro Staff and Councillors. | 361 |
| 12. | MAYORAL MINUTES | |
| 13. | QUESTIONS WITH NOTICE | |
| 14. | CONFIDENTIAL MATTERS | 363 |
| 14.1 | Legal Actions and Potential Claims Against SMRC | |
| | <i>Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i> | |

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

Record No: 123/436

| | |
|-----------------------|--|
| Applicant Number: | 10.2023.81.1 |
| Applicant: | R Huynh |
| Owner: | S L Christo & J J Christo |
| DA Registered: | 19/04/2023 |
| Property Description: | Jacarry Rocks 8013 The Snowy River Way JINDABYNE Lot: 4 DP: 1174343 |
| Zone: | RU1 - Primary Production |
| Current Use: | Dwelling House |
| Proposed Use: | Eco-Tourist Facilities |
| Permitted in Zone: | Permitted |
| Recommendation: | Approval |

RECOMMENDATION

That Council:

- A. Pursuant to section 4.18(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that approval to DA 10.2023.81.1 for Eco-Tourist Facilities, be granted subject to the conditions attached;
- B. If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018; and
- C. Any person who made a submission is notified according to the regulations.

BACKGROUND

The subject land is sited approximately 4.5km south of the town of Jindabyne. To the north and west of the site, there are large lot residential subdivisions for the purpose of rural lifestyle living. The land is otherwise agricultural in character.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

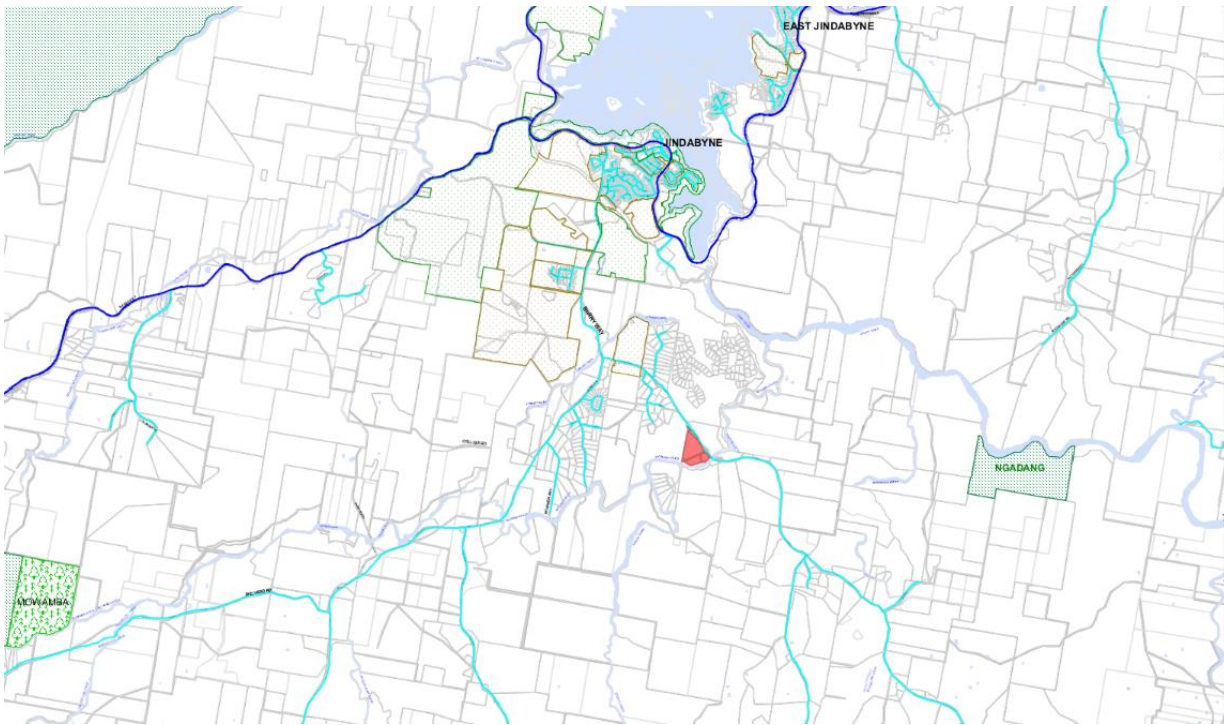


Figure 1: Location to the south of Jindabyne

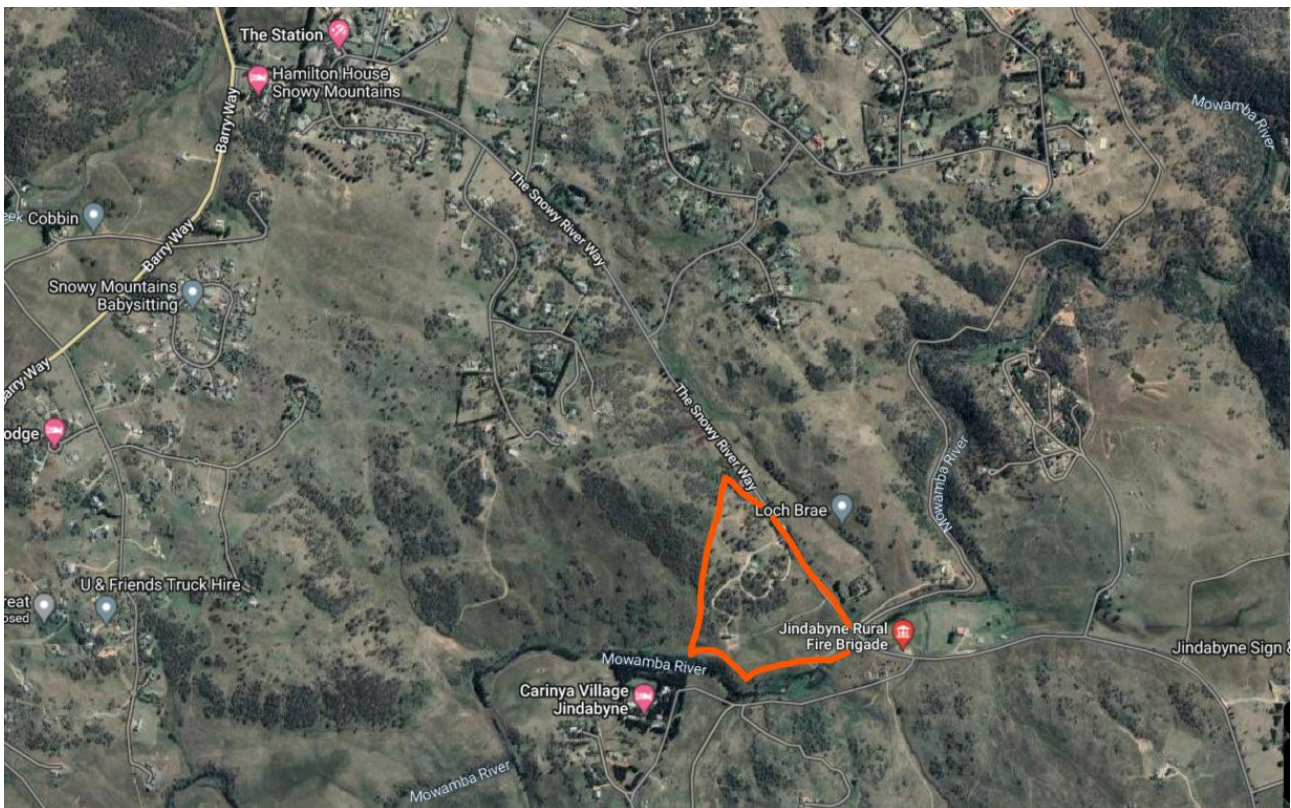


Figure 2: Location of property on the Snowy River Way, adjacent to the Mowamba River

The subject site and the lands adjoining are zoned RU1 Primary Production. Upon a site visit, it is perceived that the RU1 lots do not currently have commercial agricultural land

uses, and can be described as being residential land uses with some small scale agricultural uses.

The lifestyle residential lots to the west and north are on land zoned R5 large lot residential.

There is development approval for tourist development in the vicinity of the subject site, as per below.

Lot 18 DP 1137597: Carinya Alpine Village

Lot 12 DP 1067410: Rural Tourist Development (approved tourist units not developed)



Figure 3: Local tourist development approvals on lot 18 (orange) and lot 12 (blue)

Site Features

The lot is part of a valley, where the land ascends to either side of the Mowamba River. The southern boundary of the subject lot abuts the Mowamba River.

The land adjacent to the river is generally flat. The land in the middle of the lot slopes upwards, whilst partially flattening out at the northern areas of the lot.

Native tree vegetation is relatively dense on the sloped portions of the site, and scattered at the northern elevated portion of the site. The southern portion of the site adjacent to the river is generally clear of trees.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

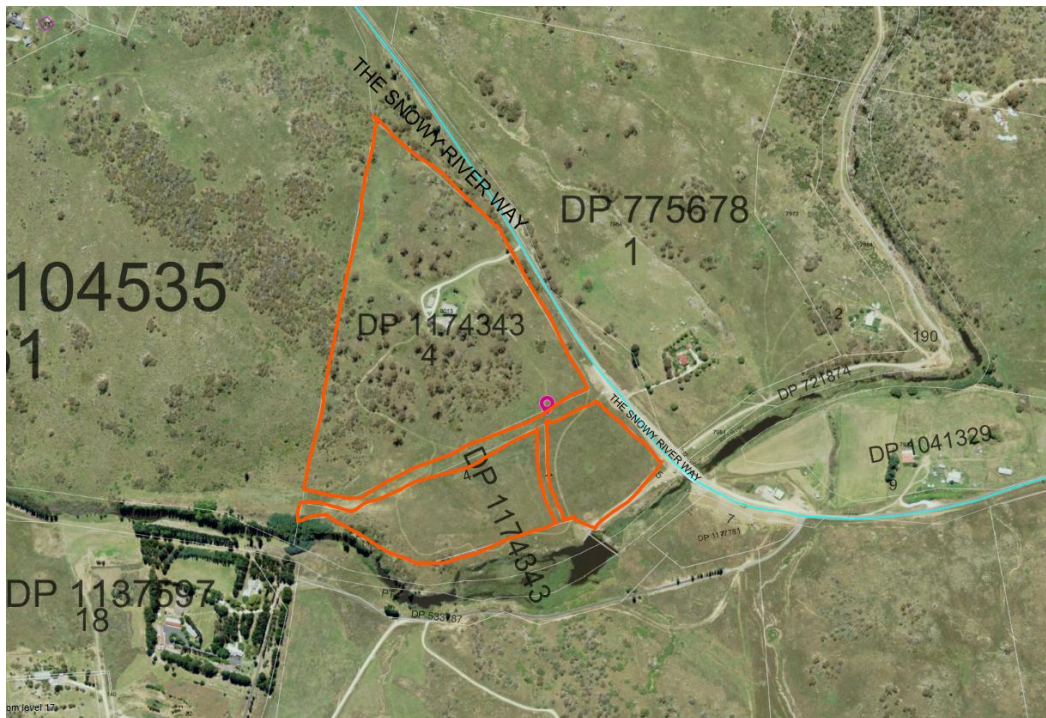


Figure 4: Subject lot

Previous Development History

DA 10.2000.3000192.1: Development approval of a four bedroom dwelling house on lot 159 DP 756686 (now Lot: 4 DP: 1174343)

This dwelling is located just north of the centre of the lot.

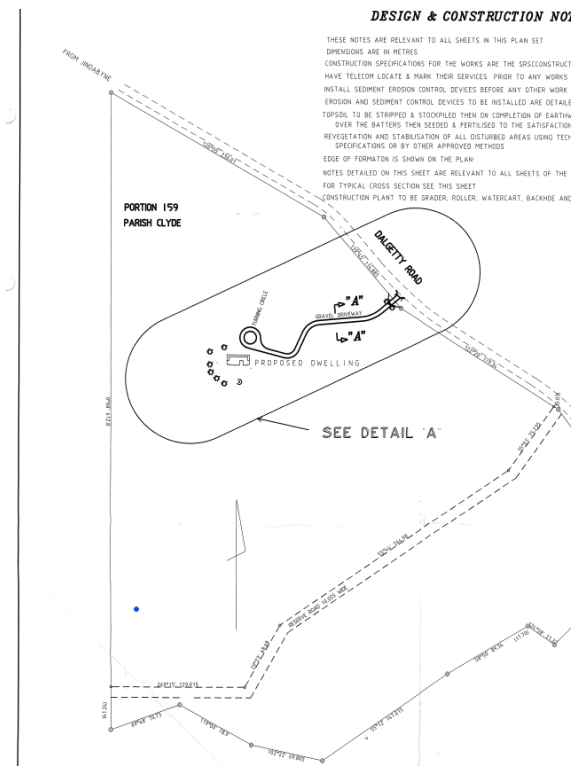


Figure 5: Site plan for existing dwelling

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

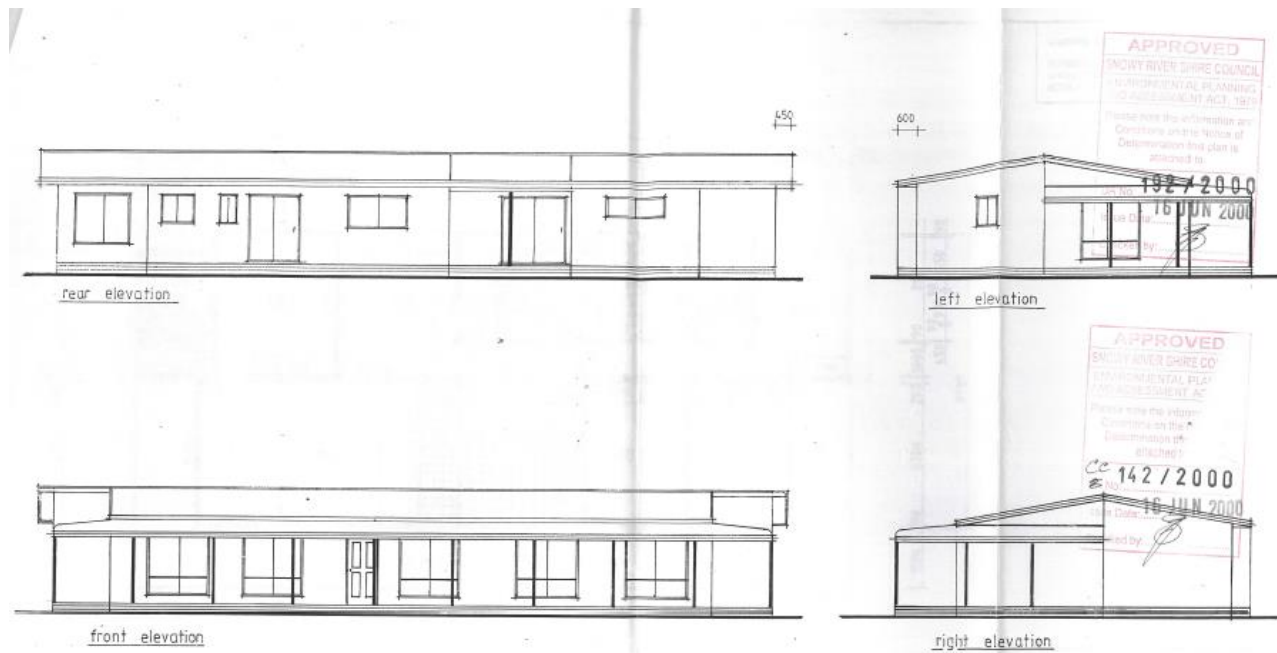


Figure 6: Elevations of existing dwelling

Non DA sheds have been erected on site.

Photos

Figures 7-9: Views looking north towards the site from 61 Carinya Lane. Non DA sheds in second photo.





Figure 10: View towards site from driveway at 7984 The Snowy River Way



Figures 11-12: Views from 2 Carinya Lane to subject site





Figures 13: View towards dwelling at 11 Carinya Lane from Carinya Lane



Figures 14 and 15: Views towards adjoining properties



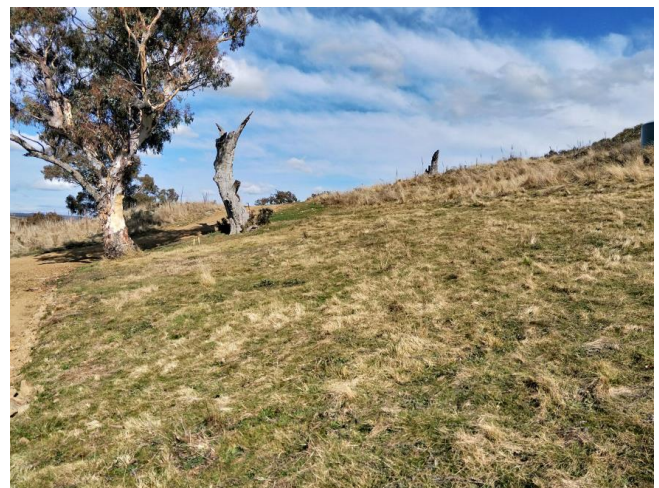
Figures 16-17: View towards lot with approval for tourist development.



Figures 18-31: Site Photos



8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS





Proposal in Detail

The proposed development is for an Eco-Tourist Facility comprising of six (6) detached cabins, each having two (2) bedrooms. The development is proposed to accommodate a maximum of thirty (30) visitors.

In addition to the Eco-tourist cabins it is also proposed to upgrade the existing shed onsite to contain a laundry and storage to enable the owners to launder sheets and house cleaning products.

There is an existing residence on the property which the owners reside in which will enable onsite management 24/7 during operation.

The development is proposed to be staged into two stages.

Stage 1- Cabins A, B & C (including refuge building)

Stage 2- Cabins D, E & F and laundry

All the cabins proposed are to be constructed utilising sustainable building practices and to be efficient and comfortable as the building envelope is highly insulated and solar orientated to maximise the natural warmth and light from the sun during daylight hours.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

Key concerns regarding the proposed development are potential impacts on the amenity of neighbouring lots, including visual and noise impacts, and over-development of the site.



Figure 32: Site Plan

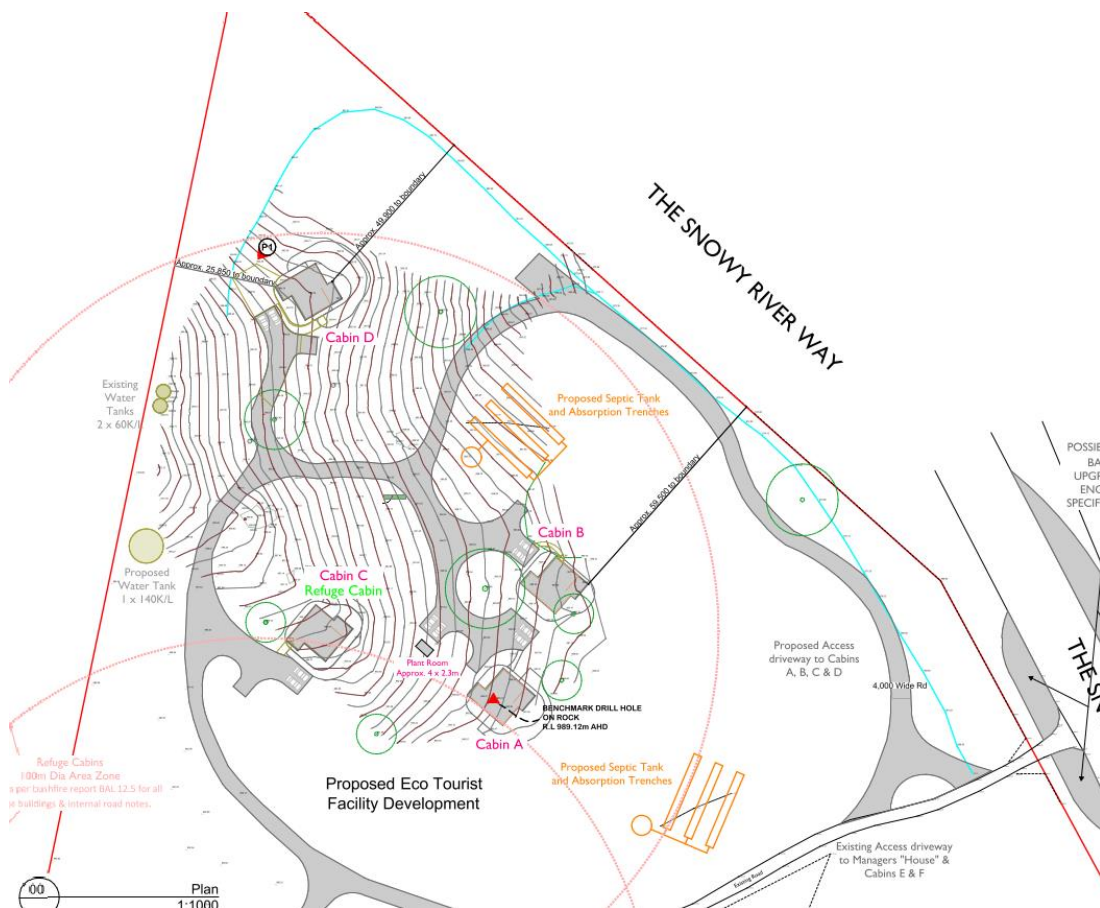


Figure 33: Site Plan (northern area)

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

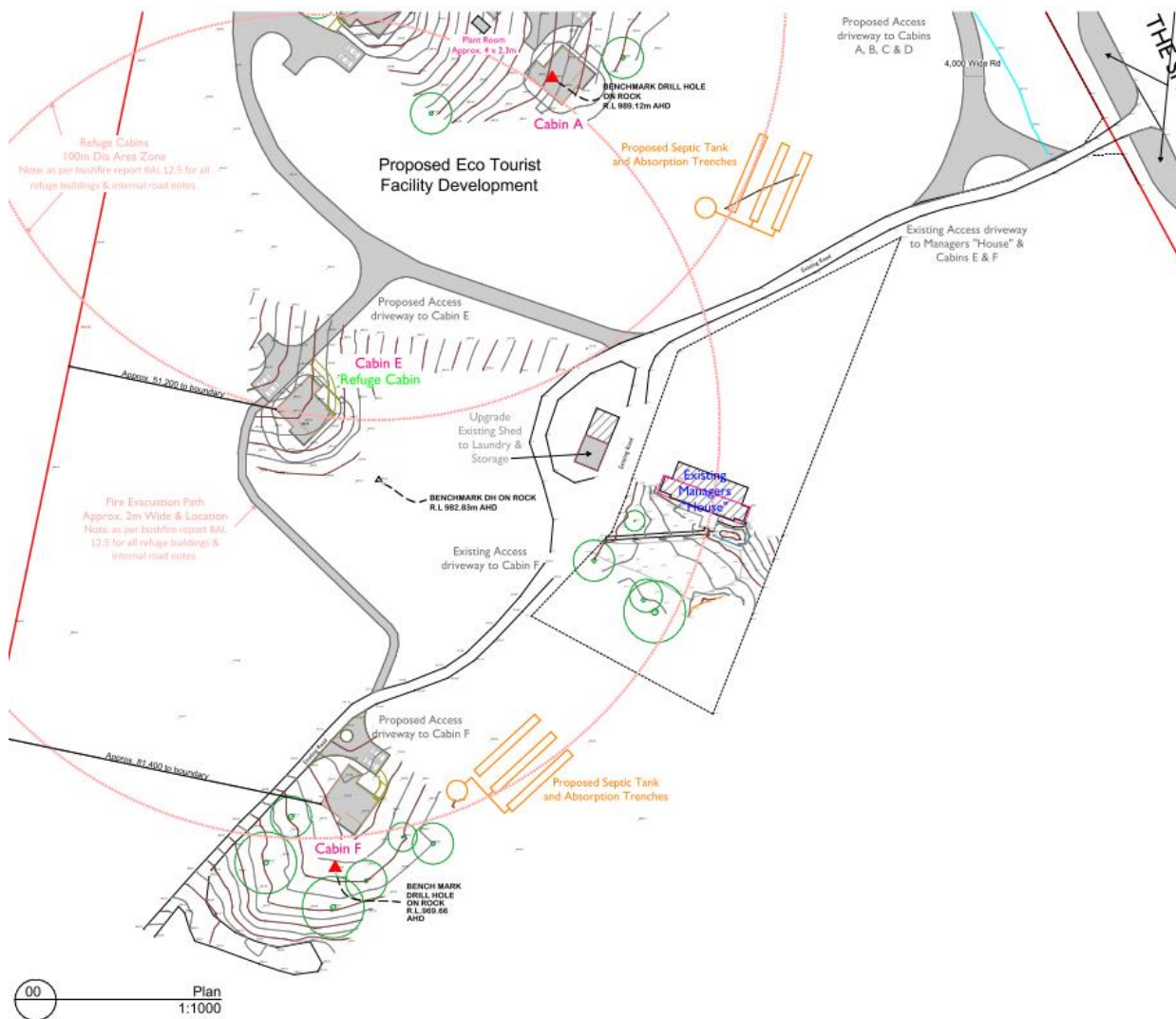


Figure 34: Site Plan (southern area)

Built Form

The proposed cabins are generally of a consistent style and scale, being single storey structures with single skillion roof forms which incorporate outdoor living spaces.

The materiality on all cabins is a mix of black colorbond and timber cladding and posts.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

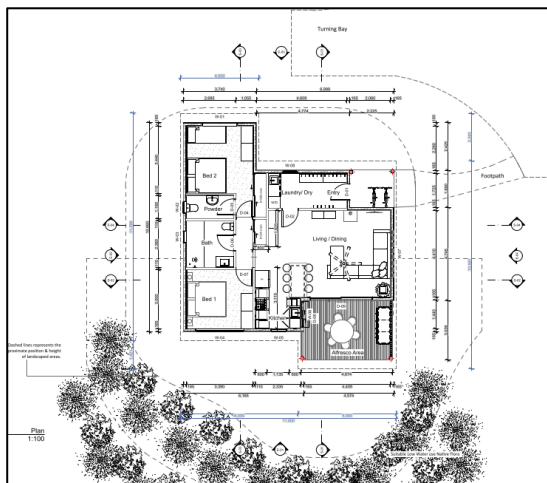


Figures 35-42: Example Elevations & Perspectives - Cabin A

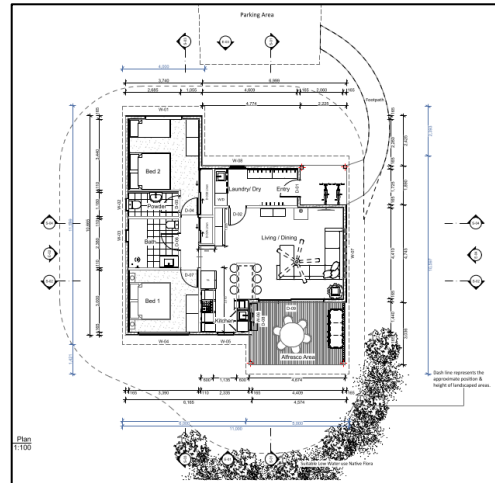
Plans

Each cabin is comprised of a living/dining/kitchen space adjoining an alfresco space, two bedrooms, a bathroom and a laundry with sink.

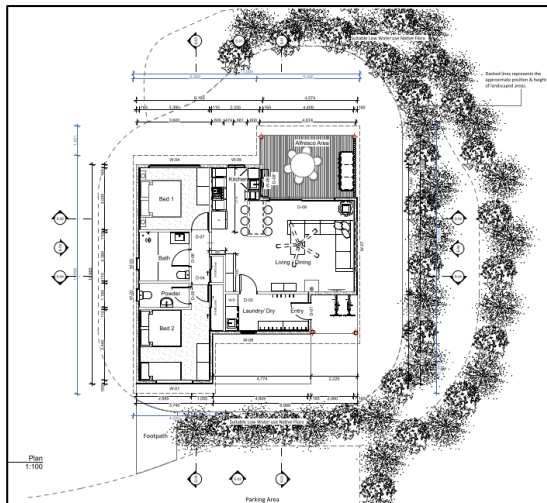
8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS



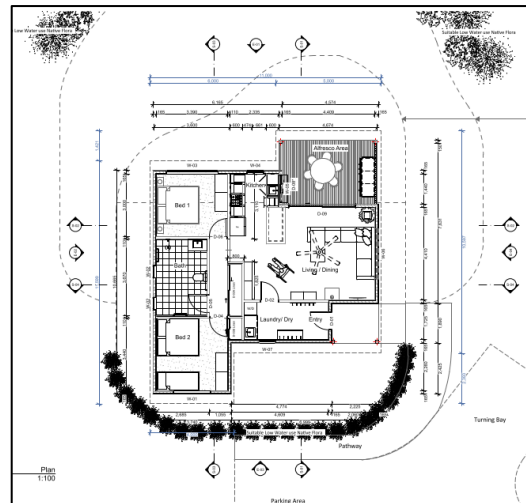
Cabin A



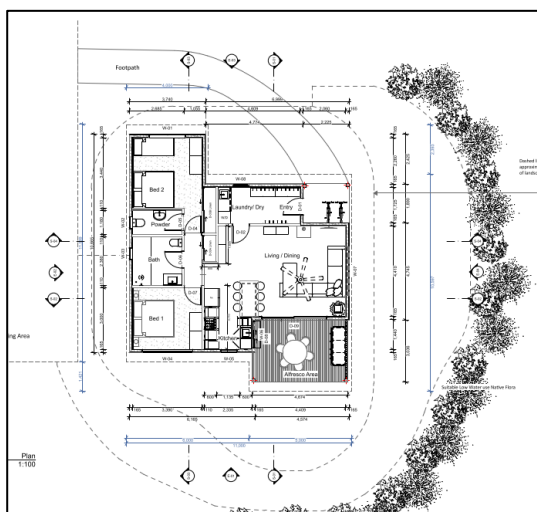
Cabin B



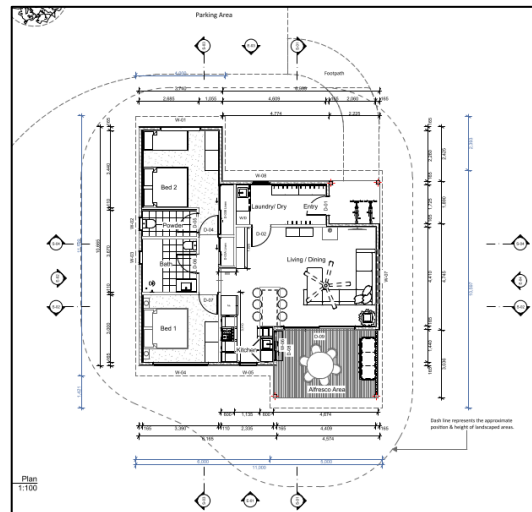
Cabin C



Cabin D



Cabin E



Cabin F

Figures 43-48: Cabin plans

4.0 INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It is deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

5.0 REFERRALS

5.1 External Referrals

The development application was referred to the following external government agencies for comment/consideration:

| State or Federal Agency | Comments |
|--|---|
| Essential Energy | Acceptable with conditions |
| NSW RFS | Acceptable with conditions |
| Department of Planning and Environment - Water | Controlled Activity Not Required The proposed works are not located on waterfront land as defined by the WM Act - The proposed works are greater than 40m from top of bank of the watercourse. |

5.2 Internal Referrals

The development application was referred to the following sections of Council for comment:

| Section | Comments |
|-------------------------|----------------------------|
| Development Engineering | Acceptable with conditions |

6.0 LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

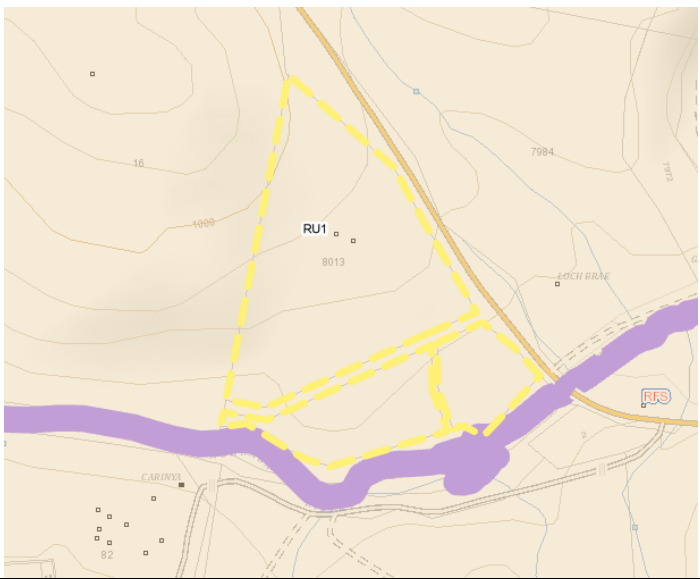
- Suitability of the site;
 - Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
 - Draft environmental planning instruments;
 - Development control plans;
-

- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

6.1 The Suitability of the Site for the Development:

| | |
|---|---|
| Slope | <p>The land generally slopes upwards in a northerly direction. The northern portion of the lot contains areas of relative flatness.</p> <p>The southern portion of the lot adjacent to the river is generally flat.</p> |
| Significant Vegetation | <p>The central third of the site is wooded, comprising of large native species. The southern third of the site is grassland whilst the northern portion of the site contains scattered mature native vegetation.</p> |
| Adjoining Development | <p>Rural residential and tourist accommodation.</p> |
| Suitability of Proposed Works / Building | <p>Generally acceptable having regard to constraints of the land.</p> |
| Streetscape | <p>The proposed development will not have an adverse impact on the streetscape, generally being setback from the Snowy River Way and obscured by vegetation.</p> |
| Stormwater Disposal | <p>On-site via detention.</p> |
| Services | <p>Electricity / telephone.</p> |
| Views | <p>The proposed cabin sites generally benefit from views to surrounding land, partially obstructed by existing vegetation.</p> <p>Neighbouring properties have views directly to the development lot. The land being sloped, neighbouring properties will have views to multiple proposed cabins. It is considered that the cabins will be significantly obscured during daylight hours, whilst light from campfires and the cabins will likely have moderate visual impacts on adjoining properties during night time hours.</p> |
| Contamination | <p>Nil identified.</p> |
| Bushfire | <p>A portion of the subject site is classified as bushfire</p> |

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

| | |
|---|--|
| | prone. A Bushfire Risk Assessment Report has been lodged as part of this application. RFS has issued approval (with conditions). |
| Flooding | Nil impact on proposed development sites. |
| Vehicular Access | Existing legal and practical access from the Snowy River Way. Condition included requiring intersection to be upgraded. |
| Easements and Restriction on use | Nil |
| Aboriginal Sites | Nil identified on-site. |
| Threatened Species | Nil identified on-site. |
| Grasslands | Nil identified on-site. |
| Rivers/Streams | <p>The site adjoins Mowamba River, which is mapped on the Biodiversity Values Map.</p>  |
| Effluent Disposal | Onsite. |
| Prevailing Winds | Nil impact. |
| Easements | Nil affected by this proposal. |
| Other Matters | Nil. |

The Provisions of any Environmental Planning Instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

This SEPP applies to the whole of the state, BASIX affected buildings and BASIX affected Development which are as per the definition in the Environmental Planning and Assessment Regulations 2000.

As the proposed development includes several BASIX affected buildings this SEPP applies.

The applicant has provided a Multi-Dwelling BASIX Certificate showing compliance with the policy and as such is compliant.

State Environmental Planning Policy (Koala Habitat Protection) 2021

Development assessment process—no approved koala plan of management for land.

This policy aims to encourage the conservation and management of areas of natural vegetation that provide habitat for koalas to support a permanent free-living population over their present range and reverse the current trend of koala population decline.

This SEPP applies to LGAs that are listed in Schedule 1 'Local government areas' of the SEPP. As the Snowy Monaro Regional LGA is included in Schedule 1, this SEPP applies to the Subject Property. As such, the development control provisions of Part 2, Clause 11 of the SEPP apply to development applications relating to the land, as the land:

- Has an area of at least 1 hectare (including adjoining land within the same ownership); and
- Does not have an approved koala plan of management applying to the land.

Before a Council may grant consent to carry out development on the land, it must assess whether the development is likely to have any impact on koalas or koala habitat. In this instance it is considered that the development satisfies the requirement to have low or no impact on koalas or koala habitat, and as such consent to the development application may be granted.

Permissibility of the Development Under the Snowy River Local Environmental Plan 2013

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

The subject land is zoned: RU1 – Primary Production under the Snowy River LEP 2013 (SRLEP) and Eco-tourist facility” are permitted with consent.

eco-tourist facility means a building or place that—

(a) provides temporary or short-term accommodation to visitors on a commercial basis, and

(b) is located in or adjacent to an area with special ecological or cultural features, and

(c) is sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.

It may include facilities that are used to provide information or education to visitors and to exhibit or display items.

The subject land is located in zone RU1 – Primary Production in which Eco-tourist Facilities are permissible. However in order for a land use to be approved the development must comply with the definition as well as the provisions of the plan. In this case the development needs to

demonstrate that it meets the first test of assessment being that it complies with the definition, in this case of an Eco Tourist Facility.

The application demonstrates that the proposed development would provide temporary or short-term accommodation to visitors on a commercial basis and that it is located in or adjacent to an area with special ecological or cultural features. Council staff are satisfied that it has been sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.

The application has demonstrated a sensitively designed development by way of proposing cabins designed on sustainability principles, including orientation of the cabins to the north to maximise solar access and promote passive heating, proposed rain water supply as the primary water source to service the cabins, and proposed a solar and battery system with a back-up power generator. It is considered that the proposed design and renewable resource options provide substantial ecological and sustainability design elements to service the development.

The application has been fully assessed, against all provisions of the SRLEP 2013. The following provisions are of relevance specifically to this application:

PART 2 Permitted or prohibited development

The proposal is permitted in the RU1 zone, and the land is considered to be suitable to support the development. The development as proposed meets the applicable objectives of RU1 – Primary Production, in the Snowy River LEP 2013 which are to:

Objectives of Zone

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*

Response: Due to the topography of the site and constraints of the lot's size, the subject site is not suitable for primary production land uses. It is considered that the proposed development will not adversely restrict the development of primary production on adjoining lands

- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*

Response: Due the topography of the site and constraints of the lots size, the subject site is not suitable for primary production land uses. It is considered that the proposed development will not adversely restrict the development of primary production on adjoining lands

- *To minimise the fragmentation and alienation of resource lands.*

Response: The proposed development does not involve the subdivision of land. It does not therefore fragment or alienate the land.

- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

Response: The proposed land use does not create conflict between itself and core RU1 land uses. There is potential land use conflict between eco-tourism and existing residential development, due to light and noise pollution, and increased traffic, associated with tourism development. This is accentuated by the rural context. It is considered that natural screening of the proposed development via existing vegetation, and the dispersed nature of the proposal, will adequately mitigate land use conflict arising between eco tourist development

and residential development. It is considered that the proposed access to the site is required to be upgraded to be satisfactory for the proposed development.

- *To promote tourism, educational and recreational development and living opportunities that are compatible with agricultural activities and the environmental, historical and cultural values of the zone.*

Complies.

- *To ensure that development maintains and protects the scenic values and rural landscape characteristics of the zone through compatible, small-scale development.*

Proposed structures are of a medium scale, being approximately 100m² each. The subject lot will therefore accommodate 6 structures comparable to small dwellings, and an additional existing medium sized dwelling. This may be considered to be an over development of a rural lot. Impacts on the natural landscape are minimal. It is considered that natural screening of the proposed development via existing vegetation, and the dispersed nature of the proposal, will adequately mitigate adverse impacts on the scenic values and rural landscape characteristics of the zone.

The proposal **is** considered to be consistent with the aims and objectives of the plan.

Clause 4.3 Height of building

The development complies with all buildings under the 9m maximum height limit.

Clause 5.11 Bush Fire hazard reduction

The property is bushfire prone and was referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required Special Fire Protection Purpose development.

The RFS has provided conditions and a Bush Fire Safety Authority has been issued (see attachment). As such it is considered that the development achieves compliance with this provision.

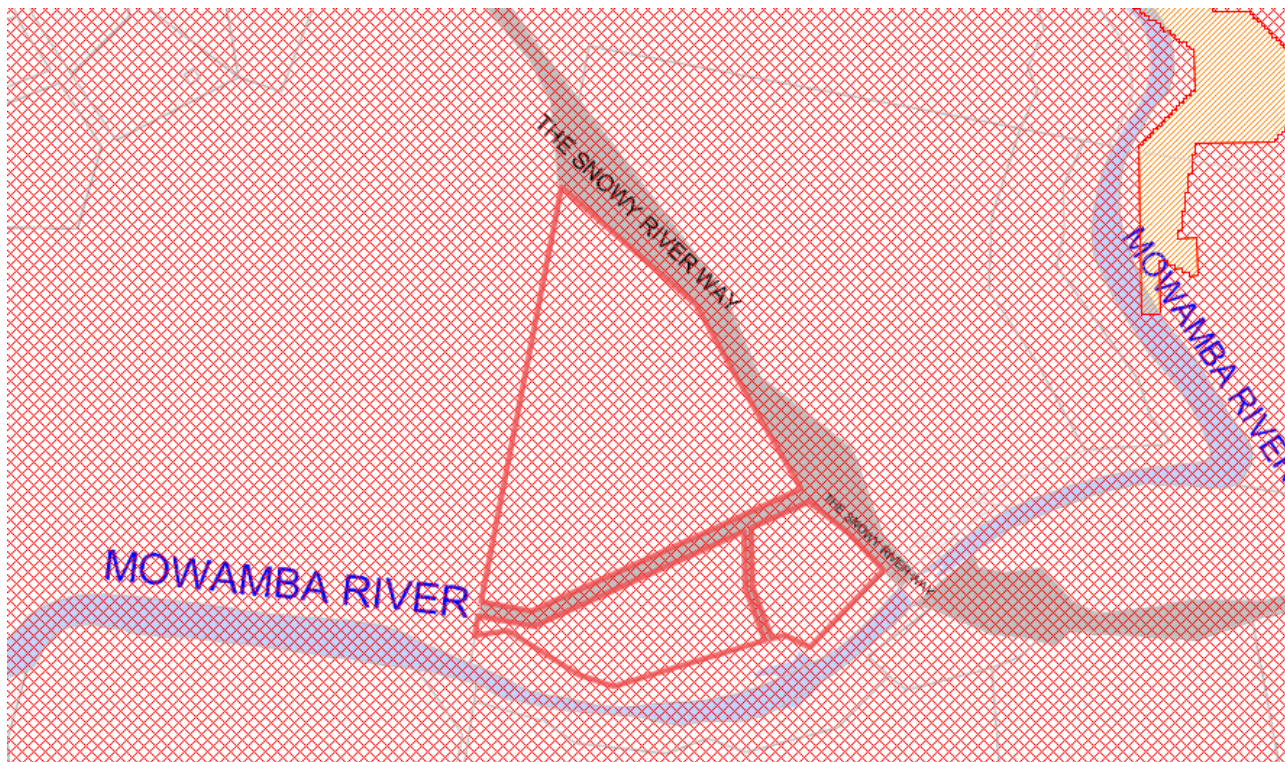


Figure 49: Bushfire Mapping on Subject Site – Category 3

Clause 5.13 Eco-tourism facility

(1) The objectives of this clause are as follows:

- (a) - to maintain the environmental and cultural values of land on which development for the purposes of eco-tourist facilities is carried out,*
- (b) - to provide for sensitively designed and managed eco-tourist facilities that have minimal impact on the environment both on and off-site.*

It is considered that the proposed eco tourist development will not adversely impact the environmental and cultural values of the land. The development is limited to 6 cabins, which are dispersed in such a way that development impact is not concentrated on a restricted area, and is therefore diluted in its impact. Each cabin is approx. 104m² in footprint, including external covered space, and are limited to single storey structures (3.5m high) with shallow pitched single skillion rooves. Proposed materials are timber and dark colorbond, which blend well with the native vegetation. Vegetation clearing is limited.

(2) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan.

The subject land is zoned RU1 in which Eco-tourist facilities are permitted with consent.

(3) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan. The consent authority must not grant consent under this Plan to carry out development for the purposes of an eco-tourist facility unless the consent authority is satisfied that:

(a) there is a demonstrated connection between the development and the ecological, environmental and cultural values of the site or area, and

It is considered that the development complies with these provisions as the subject site contains areas of ecological significance (Mowamba River and general site conditions) and provides habitat for various native fauna. The presence of native vegetation on the site allows the eco-tourist facility to provide visitors with opportunities to undertake passive onsite activities including bird watching, fishing and walking.

In addition the site is also located so as to provide access to unique alpine areas such as the Kosciuszko National Park.

Mowamba River and Kosciuszko National Park are sites that have both ecological and cultural value.

(b) the development will be located, constructed, managed and maintained so as to minimise any impact on, and to conserve, the natural environment, and

The siting of the development has been selected by the applicant to minimise its impact on the native flora and fauna. The manager's residence is proposed to be within the existing dwelling on the site, and will not therefore create additional impacts on existing flora and fauna. The location of the proposed laundry is additionally within an existing structure, and will therefore not create additional impacts on existing flora and fauna.

Cabins C and E are designated bushfire refuge locations. The Rural Fire Service has conditioned the creation of inner protection areas around these areas. This will necessitate that a total area of approximately 11,358m², including the footprints of the relevant cabins, be maintained for this purpose.

The Rural Fire Service has conditioned the creation of inner protection areas around cabins A, B, D and F, each of which will be 490m² each including the footprints of the proposed cabins.

The total area of land maintained as inner protection areas, including the footprints of the proposed cabins, is therefore 13,318m². Due to existing conditions on site, the inner protection areas can generally be created without the removal of significant vegetation, except for the inner protection area around cabin E, which may require the removal of 1-2 trees to achieve a canopy area of no more than 15% of the total Inner protection area at this cabin.

A large existing native tree is proposed to be removed to allow for the erection of proposed cabin B on existing level ground. Although this is considered regrettable, the removal of a single tree is not considered to be of a scale of impact which warrants the recommending of refusal of this application.

(c) the development will enhance an appreciation of the environmental and cultural values of the site or area, and

The development will allow for appreciation of environmental and cultural values as the cabins are orientated towards of Mowamba River and allow access to the river. This river is identified as land with high biodiversity value on the Biodiversity Values Map, prepared by the Department of Planning and Environment under Part 7 of the *Biodiversity Conservation Act 2016*. Those accommodated in the buildings can feel immersed in the natural environment and can connect with other likeminded people who are accommodated by the development.

- (d) the development will promote positive environmental outcomes and any impact on watercourses, soil quality, heritage and native flora and fauna will be minimal, and*

Development has been located to ensure positive environmental outcomes by providing accommodation in a form which is low scale and allows guests to explore the natural environment within the site. The buildings have been located to ensure minimal impact on native flora & fauna as they are generally within areas of the site that are cleared, or already developed.

The locally listed heritage items are not within the visual curtilage of the proposed development and it will have no impact on the values of these buildings and places.

- (e) the site will be maintained (or regenerated where necessary) to ensure the continued protection of natural resources and enhancement of the natural environment, and*

Satisfactory with appropriate conditions of consent. The developer will be required to maintain the site and provide ongoing management of the development. The SEE states that *"The site is to be regenerated where disturbed and to be maintains [sic] and enhance the natural environment."*

- (f) waste generation during construction and operation will be avoided and that any waste will be appropriately removed, and*

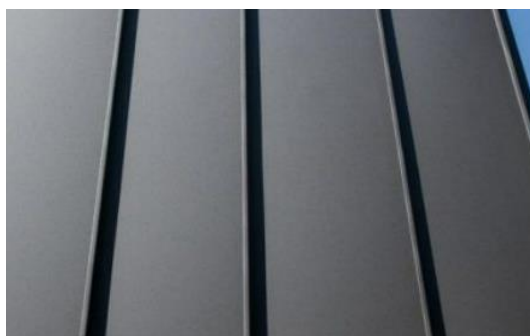
A construction waste management plan will be required to be provided prior to the commencement of works to ensure that during construction all waste is minimized and appropriately removed.

Ongoing waste generation during operation will be managed by the onsite managers of the facility. A draft condition of consent that all waste is removed from site and disposed of in a lawful manner has been proposed.

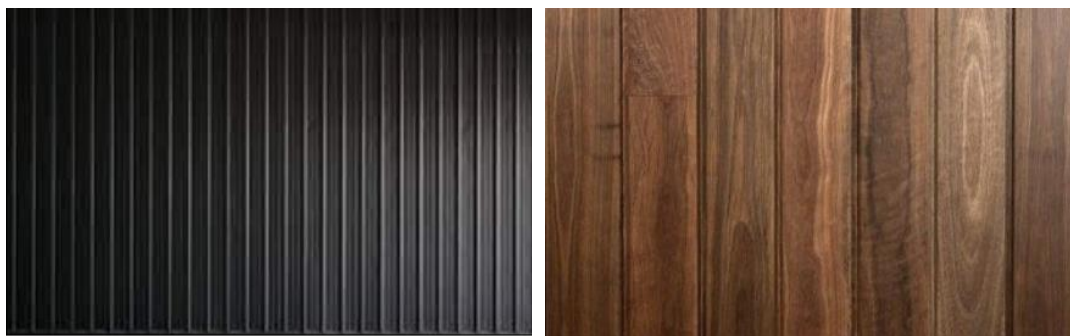
- (g) the development will be located to avoid visibility above ridgelines and against escarpments and from watercourses and that any visual intrusion will be minimised through the choice of design, colours, materials and landscaping with local native flora, and*

The proposed cabins are low scale being single storey two (2) bedroom cabins. No significant earthworks are proposed either for the establishment of the cabins or for road access within the site.

The location is below any ridgelines and avoids watercourses. The materials and colour choices are as follows;



Roof – Exterior Roof "Colorbond" - Trimclad Profile SIPs



Walls — Exterior Wall Cladding Profile - "Colorbond" Monument Exterior Feature Walls - Australian Hardwood Cladding

These colours blend into the rocky and vegetated environment ensuring that the development does not dominate the landscape.

- (h) any infrastructure services to the site will be provided without significant modification to the environment, and*

Self-supporting and sustainable infrastructure is proposed, being solar power and water tanks. These services will not require significant modification of the environment.

- (i) any power and water to the site will, where possible, be provided through the use of passive heating and cooling, renewable energy sources and water efficient design, and*

The design of the development includes the principles of passive heating & cooling and the cabins will primarily use solar power and are supplied with rain water only.

- (j) the development will not adversely affect the agricultural productivity of adjoining land, and*

There are no foreseen impacts on agricultural productivity as the subject lot is located away from agricultural areas. The development is proposed on land in the RU1 Primary Production zone with the surrounding land uses being predominated by large residential holdings.

- (k) the following matters are addressed or provided for in a management strategy for minimising any impact on the natural environment:*

- (i) measures to remove any threat of serious or irreversible environmental damage,*
(ii) the maintenance (or regeneration where necessary) of habitats,

- (i) & (ii)* The development is proposed on land which does not require the removal of significant vegetation, except up to three (3) trees. There is otherwise not perceived to be any significant environmental impacts as a result of the proposed development. 24/7 onsite management will additionally ensure the continued protection and maintenance of existing flora and fauna. The SEE notes that the site is to be regenerated where disturbed, and maintained to enhance the natural environment.

- (iii) efficient and minimal energy and water use and waste output,*

The development has complied with the requirement of the BASIX SEPP. Renewable energy is proposed via a solar system and rainwater tanks are proposed.

- (iv) mechanisms for monitoring and reviewing the effect of the development on the natural environment,*
-

The proposed managers dwelling will be utilised to monitor and review any impacts.

- (v) *maintaining improvements on an on-going basis in accordance with relevant ISO 14000 standards relating to management and quality control.*

The development will be centrally managed by onsite management who will be required to ensure that the development meets all relevant standards for ongoing management and quality control.

Clause 7.2 Terrestrial biodiversity

The property is mapped with Terrestrial Biodiversity. The development is proposed in an area with scattered trees and the application does not require the removal of any trees for the construction of the cabins, except for one (1) tree to be removed for the erection of Cabin B. However, clearing associated with the Asset Protection Zone, as per the RFS conditions, may be required for cabin E. It is a draft condition of consent that the removal of any trees associated with this development will require the planting of two trees elsewhere on site for each tree removed. Replacement trees must be chosen from the SRDCP 2013 Recommended Species List.

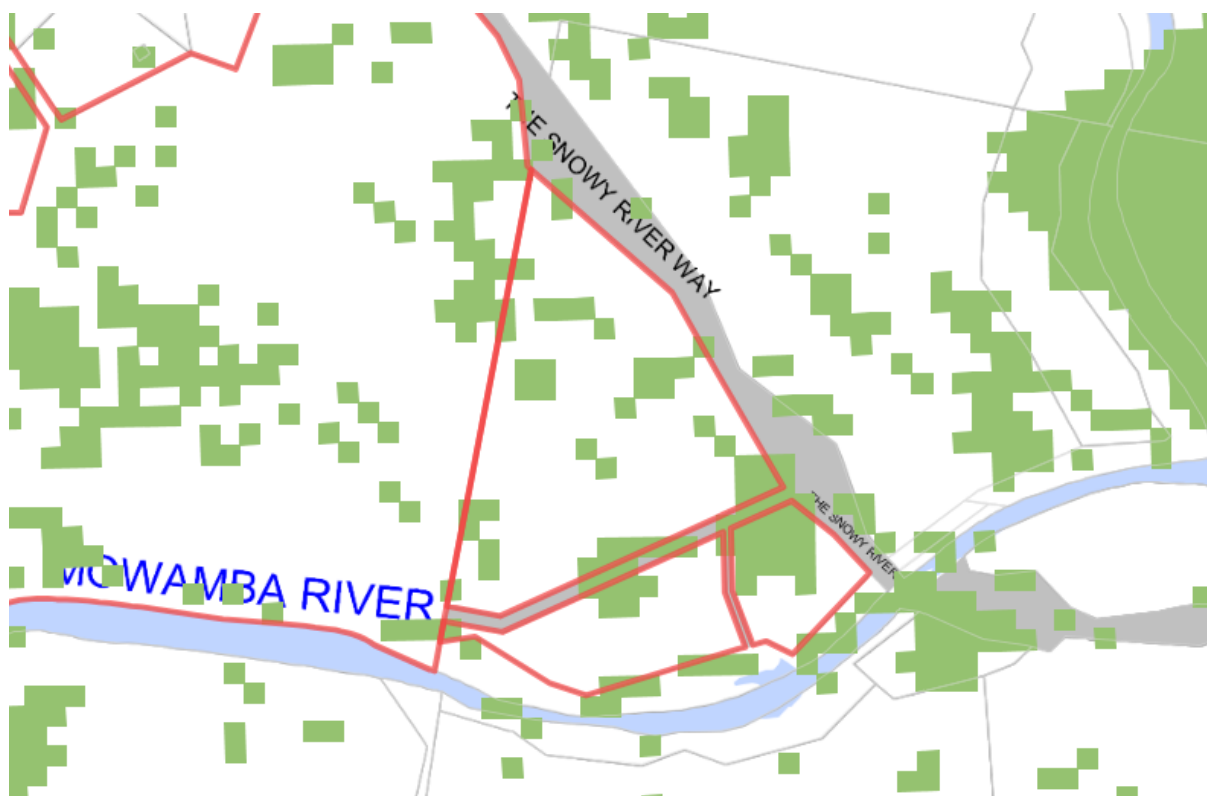


Figure 50: Terrestrial Biodiversity mapping for the subject site.

Clause 7.9 Essential services

Access – The property is accessed via The Snowy River Way. A condition of consent has been included to require improvements to the intersection of the site with the Snowy River Way.

Water – There are two (2) x 60,000L stormwater tanks currently installed on site. It is proposed to install an additional 140,000L stormwater tank. 20,000L of dedicated stormwater volume is required for bushfire purposes to each refuge cabin.

Sewage – It is proposed that each cabin will be serviced by an On Site Sewage Management system. This is supported by the On Site Sewage Management Assessment lodged with the application.

SCHEDULE 5 Environmental heritage

There are no adjoining locally listed heritage items. There are listed items in proximity to the development lot. These sites are not considered to be adversely impacted by the proposal.

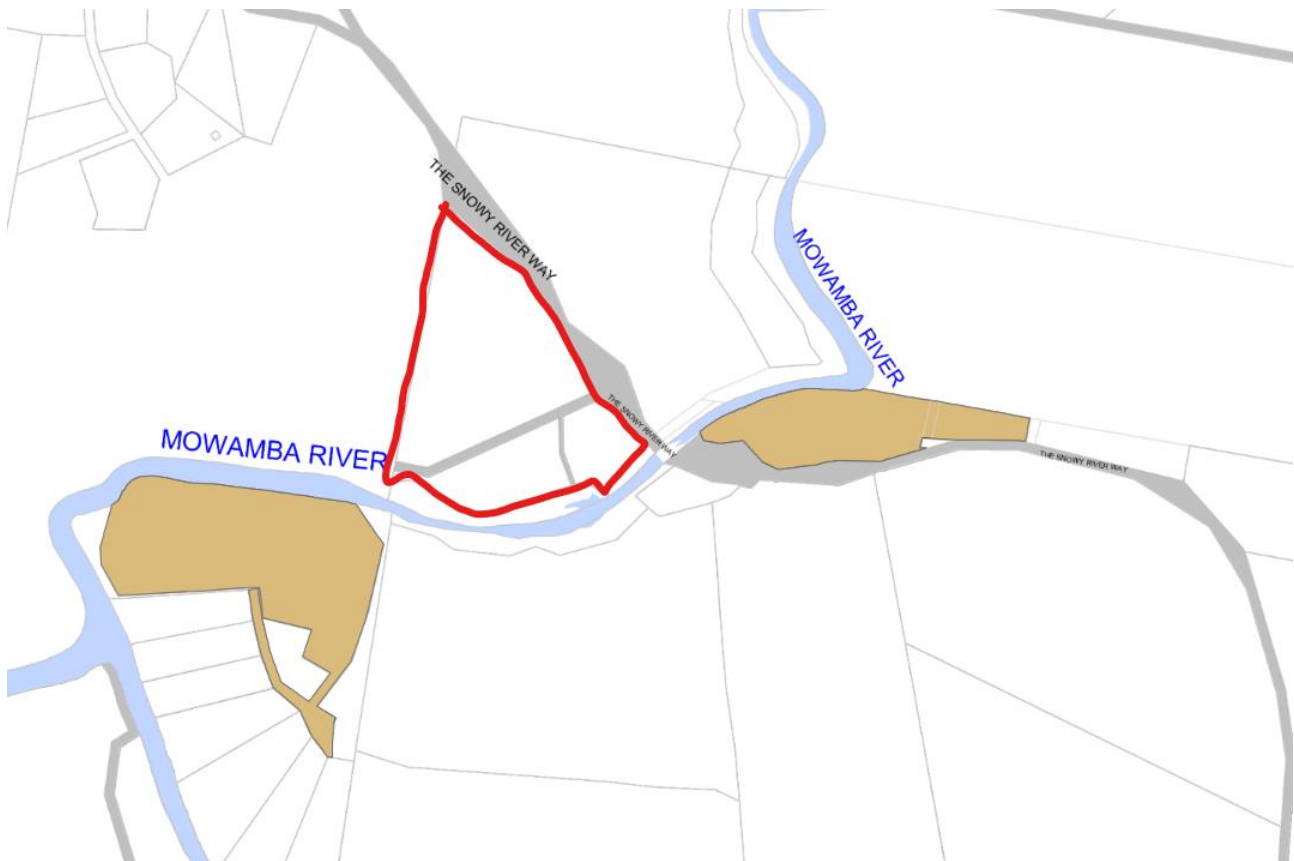


Figure 51: Lots containing heritage listed items coloured brown

An AHIMS search was carried out revealing nil aboriginal sites or locations within 1000m of the subject site (AHIMS report 755774, see figure 18) and as such an extensive AHIMS search is not required.

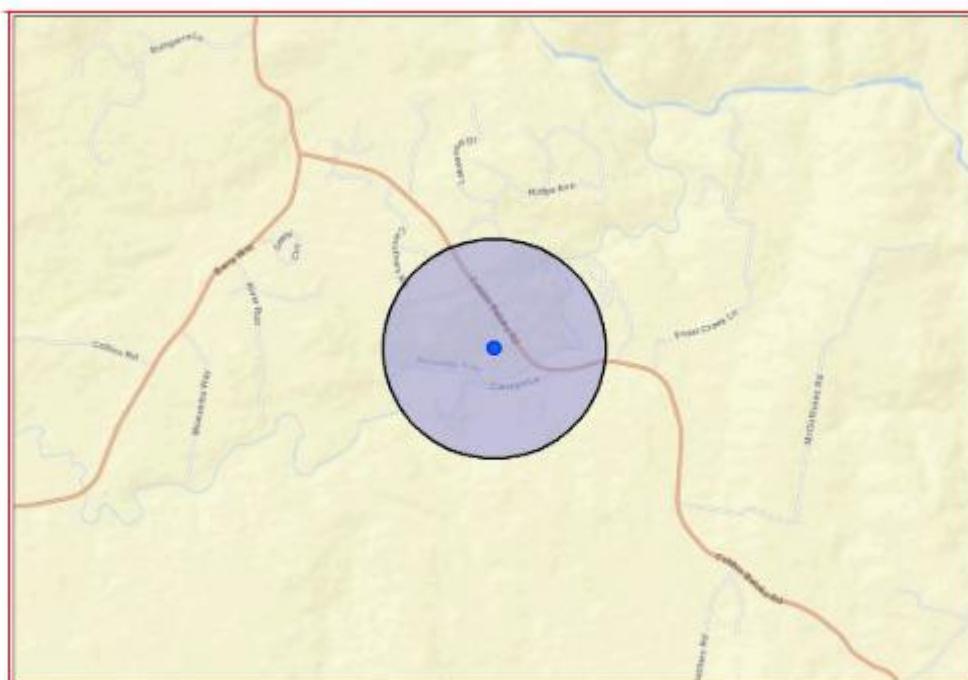


Figure 52: AHIMS report map result

Provision of any Proposed Planning Instruments

There are no other proposed planning instruments applying to this site which are relevant to the proposed development.

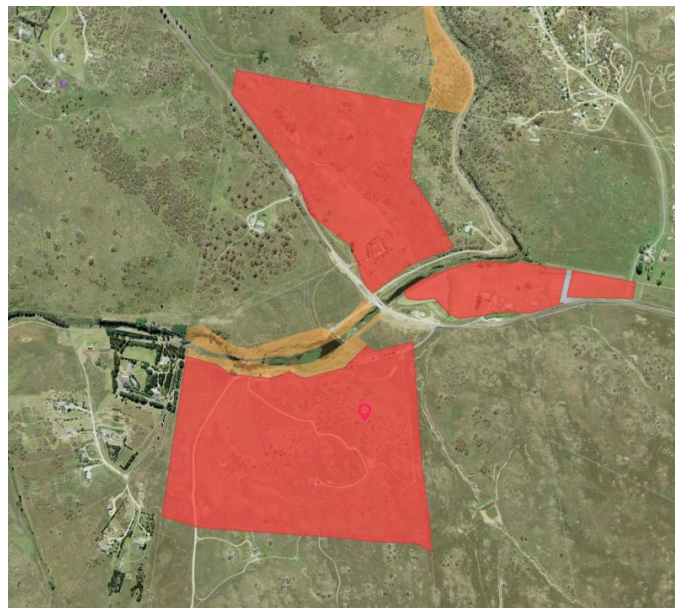
Assessment against the relevant provisions of Snowy River Development Control Plan 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

| Provision | Response/Acceptable Solution |
|--|--|
| A3 Public Notification | 02/05/2023 - 17/05/2023 Submissions are discussed further in the body of this report. |
| B1 Rural localities, Towns & Villages | |
| 1.8 – Jindabyne | Satisfactory. |
| C General planning considerations | Lands to the south will be visually impacted by the development, as the development site is on the northern side of a valley defined by the Mowamba River, and lots to the south are subsequently on the opposing slope of the valley. |



The lots considered to be most significantly impacted by the proposed development are below.



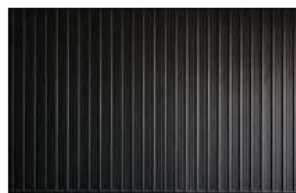
Distances between the proposed cabins and the neighbouring dwelling to the south, south-east and east range between approximately 410m to 970m.

Due to existing vegetation, and the limit of the proposed eco-cabins to six (6), it is considered that daylight hours visual impacts will be limited, as the cabins are obscured by vegetation, and the cabin materials will blend well with the landscape.

Visual impacts will be increased during night-time hours, due to cabin lights and campfires, which cannot visually be camouflaged within the

| | |
|--|---|
| | <p>landscape, although vegetation will help to obscure light pollution.</p> <p>Visitors on site exploring the lot, up to 30 in number, may be considered an adverse visual impact during daylight hours, considering the rural character of the locality, and the potential for visitors to explore the land adjacent to the river. Distances between these areas and adjoining residences range from 140m to the eastern lot and 440m to the southern lot. This is considered to be a minor visual impact.</p> |
| <p>C2 Design</p> <p>(a) The design and site coverage of the development should reflect the slope of the site and it may be desirable to leave steeply sloping parts of sites in their natural state.</p> <p>(b) All structures are designed and sited in order to minimise the need for excavation or fill for foundations and associated hardstand areas.</p> <p>(c) Buildings should utilise suspended slab construction, pole or steel frame, or brick and/or steel piers in order to minimise the disturbance to the natural grade caused by the building. Where areas on a site are already disturbed, those areas should be used for siting of buildings.</p> <p>(d) On steeply sloping sites and treed hillsides, building height and bulk, particularly on the downhill side is to be minimised and the need for cut and fill is to be reduced by designs which minimise the building footprint and allow the building mass to step down the slope.</p> <p>(e) Sub-floor areas must be enclosed or otherwise treated so that they do not look untidy when viewed from a public place.</p> <p>(f) Building heights are similar to those in the surrounding landscape with taller buildings sited so as to minimise impacts on the landscape.</p> <p>(g) New structures are designed to blend rather than contrast with the existing</p> | <p>(a) The proposed cabins are sited to utilise generally flat areas of the site, thus leaving steeply sloping parts of the site in their natural state.</p> <p>(b) In general relatively flat portions of the site have been chosen for the location of proposed structures, and excavation or fill is therefore minimised.</p> <p>(c) Satisfactory.</p> <p>(d) Building height and bulk is minimised via single storey structures with modestly pitched skillion rooves. Upper pitch of rooves are orientated northwards, i.e. not in the direction of the downward slope.</p> <p>(e) Draft condition of consent</p> <p>(f) The proposed cabins are similar to or less than existing building heights in the surrounding landscape.</p> <p>(g) The proposed cabins utilise existing vegetation and cladding materials to blend with the existing environment.</p> <p>(h) Reflective materials are not proposed. Natural finishes or black materials are proposed.</p> |

environment and the use of external reflective finishes is restricted.
(h) The building design is not to include highly reflective surfaces such as 'zincalume' or tinted glass panels. External finishes may be natural or untreated, or where colours are used, these should have a light reflectivity index of 12% or below.



Exterior Wall Cladding Profile - "Colorbond" Monument



Exterior Roof "Colorbond" - Trinciad Profile SIPS



Floors - Polished Concrete



Exterior Feature Walls - Australian Hardwood Cladding



Landscaping - Non Structural Boulder Walls



Landscaping - Native Flora - Low water use

Landscaping

The proposed eco-tourist facility has been designed around the existing landscape, utilising existing clear areas for building siting and existing vegetation as screening. Vegetation removal has been minimised. Modest additional landscaping adjacent to proposed cabins A, B, C, D and E has also been proposed, utilising native species. This landscaping will further minimise the visual impact of the development, and further integrate the cabins into the existing landscape.

Landscaping

(a) The design of any new development must integrate with the landscape, by building on and incorporating existing landscape features such as vegetation

a) The proposal does not block views from adjoining lands.

b) Existing view corridors are not impacted.

c) The proposal does not impact views from living

| | |
|---|--|
| <p>and rocky outcrops. (b) Development must not involve the removal of bush rock or significant areas of vegetation. (c) Planting is to be located to soften the view of the development from any existing public roads and public vantage points.</p> <p>View Sharing</p> <p>a) All property owners should be able to develop their property within existing planning controls however views should not be substantially affected where it is possible to design to share views. b) The location and design of dwellings and outbuildings must reasonably maintain existing developed view corridors or vistas from the neighbouring dwellings, streets and public open space areas. c) In assessing potential view loss impacts on neighbouring dwellings, retaining existing views from the living areas (living room, dining room, lounge and kitchen) should be given a priority over those obtained from the bedrooms and non-habitable rooms. d) The design of fences and selection of plant species must minimise obstruction of views from the neighbouring dwellings and the public domain.</p> | <p>areas. d) Satisfactory.</p> |
| <p>C3 Car-parking, Traffic & Access</p> | <p>Complies - In accordance with Table C3. 4-2 each cabin requires one (1) space and the development requires one (1) additional space per two (2) employees.</p> <p>The proposal provides two car spaces per cabin and there is more than adequate space for parking alongside the manager's residence. There is also more than adequate space on the subject lot for parking options if additional car parking is required.</p> <p>Access – the property is accessed via public road, The Snowy River Way. The property intersection</p> |

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

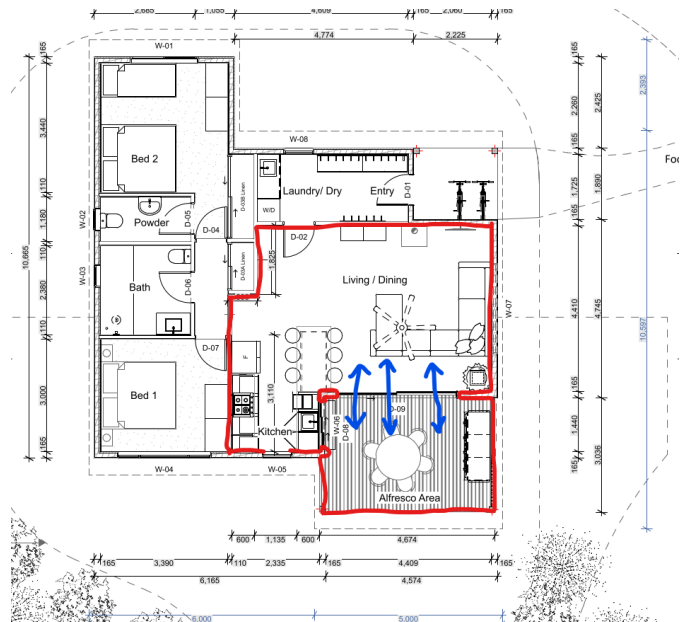
| | |
|------------------------------------|---|
| | requires upgrading and is conditioned accordingly. |
| C4 Heritage | <p>Complies - There are no adjoining heritage items</p> <p>An AHIMS search was carried out revealing four (4) aboriginal sites or locations within 50m of the subject site. AHIMS report 631809. Of these four site one is located within the subject property and as such the applicant has provided a Due Diligence letter. The site will be avoided and as such an AHIP and ACHAR is not required.</p> |
| C5 Tree preservation & Landscaping | <p>Complies - The development is proposed in an area with scattered trees and the application requires the removal of a minimum quantity of trees for the construction of the cabins.</p> <p>Clearing associated with the Asset Protection Zone, as per the RFS conditions, may be required.</p> |
| C6 Signage & Advertising | <p>Complies - No signage is proposed as part of the development.</p> <p>Any future signage will be the subject of a separate development application, unless it meets the development standards of the Exempt and Complying Code SEPP 2008.</p> |
| C7 Natural Hazard Management | <p>Complies - The land is mapped as being bushfire prone land and has been referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required as the development is classified as a Special Fire Protection Purpose.</p> <p>RFS have provided conditions and a BFSA has been issued.</p> |
| C8 Environmental Management | <p>Complies</p> <p>Land Use Conflict: Access to the proposed eco-tourist facility is via a public sealed road. It is not considered therefore to pose access conflict with adjoining land owners.</p> <p>The subject lot is not suitable for broad-scale primary production purposes, due to scale, topography and vegetation. It does not adjoin land utilised for primary production at a commercial scale. There is therefore no perceived land use conflict relating to primary production.</p> <p>There is no land use conflict between the proposed</p> |

| | |
|---|--|
| | <p>development and other tourist accommodation development in the general vicinity.</p> <p>There is no direct land use conflict between the proposed development and adjoining residential development. There is potential indirect land use conflict relating to noise pollution from tourist visitors, especially relating to socialising at night, and light pollution emanating from proposed cabins and campfires. This is not considered to impact on residents whilst indoors.</p> <p>- The property is mapped with Terrestrial Biodiversity. The location of proposed development sites is predominantly cleared and will require minimal vegetation removal. This is estimated to amount to up to three (3) mature trees. It is a draft condition of consent that vegetation planting of two (2) trees for each tree removed must be carried out.</p> <p>There is no foreseen additional disturbance, fragmentation to the biodiversity or composition of the land or habitat connectivity.</p> |
| C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal | <p>Complies – The BASIX NatHERs reports for the cabins demonstrate compliance with the principle of building efficiency.</p> <p>As discussed in the assessment of cl 7.9 of the SRLEP water is to be provided by rainwater tanks, and electricity from renewable solar power.</p> |
| C10 Waste management & Recycling | <p>Draft conditions of consent impose waste management conditions, requiring the removal of all waste generated on site to Council waste infrastructure.</p> |
| E1 Tourist Accommodation | |
| <p>4. Eco-tourist Accommodation</p> <p>Design of Eco-Tourist Facilities</p> | <p>Complies</p> <p>The application falls within the objectives for eco tourist facilities as defined within the DCP. The location is characterised by its environmental features and the site is suitable for the proposed use.</p> <p><u>Design</u> – the proposed materials are considered to be sympathetic to the surrounding environment and will blend with the landscape.</p> |

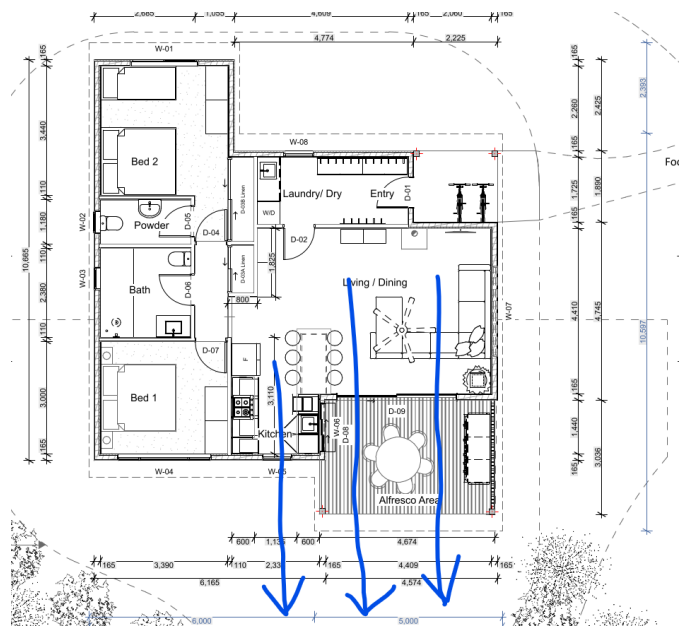
| | |
|--|--|
| <p>Operation of Eco-Tourist Facility</p> | <p>The proposed development has been designed for eco-tourist purposes and demonstrates that there will be significant practical reliance on renewable energy and water use.</p> <p>The proposed cabins are dispersed across the site, are significantly obscured by native vegetation, and are modest in height and bulk. In this way they are not considered to potentially dominate the visual landscape.</p> <p><u>Management</u> – The development proposes accommodation of a maximum of thirty (30) and in accordance with the requirements of the DCP an on-site manager’s residence has been proposed.</p> <p>Conditions relating to the DCP apply to the consent in terms of use of the eco tourist facility.</p> <p><u>Occupation Rates</u></p> <p>The development consists of six (6) cabins to be used as an Eco-Tourist Facility, and a separate manager’s residence.</p> <p>The proposed cabins are a two (2) bedroom design and will be conditioned to sleep a maximum of five (5) people each, i.e. a maximum 30 guests in total.</p> <p>The proposed manager’s residence is an existing four (4) bedroom design.</p> <p>Draft conditions of consent are proposed to ensure compliance with the DCP</p> |
| <p>Nature of Eco-Tourist Facilities</p> | <p><u>Education and awareness</u> – The development provides opportunities for visitors to experience nature via the accommodation units being dispersed across the site and immersed in the natural characteristics of the site (each cabin being surrounded by natural landscape and generally isolated from one-another). Additionally, each cabin is designed to maximise the linkage between internal living spaces and the natural environment via arranging internal and external living areas adjacent to each other, and maximising views to and immersion in the natural landscape via glazing and sliding glazed doors. The development is also</p> |

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

within reasonable proximity to other natural features and the KNP.



Internal/external connection



Views from living areas to nature

Visitors are naturally able to explore the site, including down to the Mowamba river, and casually occupy land characterised by native flora and fauna.

The applicant has proposed providing visitors with educational material. This is a draft condition of consent.

| | |
|--------------------------------------|---|
| Car Parking | <p><u>Parking</u> - There is more than adequate provision for parking on the site. Two (2) car park spaces proposed per cabin which is in excess of the DCP requirements. Managers residence enjoys existing car parking space.</p> |
| Access for Persons with a disability | <p>Proposed cabin D is designed for compliance with access controls</p> |

Contributions

Contributions apply at a rate of:

1% of cost of development under s7.12 of the EP&A Act, to be paid at stages 1 and 2 of the development in two equal instalments.

Impacts of the Development - Environmental, Social and Economic

Access, transport and traffic

The subject lot is accessed from a public road (The Snowy River Way). Draft conditions of consent have been provided by Council's Development Engineer addressing safe access to the lot and works within the public road reserve.

Easements/88B Restrictions on Use

There are no easements or 88B Restrictions on use impacted by this proposal.

Bushfire Assessment

The land is mapped as bushfire prone land and has been referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required and one has been issued.

Impacts on supply of utilities

The cabins have been designed utilising environmentally sustainable principles and solar panels are proposed, which will reduce the demand for electricity. The development is subject to s7.12 developer contributions under the EP&A Act. These conditions will be payable in stages with conditions included in the draft conditions of consent to ensure payment of these contributions prior to the issuing of the construction certificate for the applicable stage.

Heritage

AHIMS search 755774 revealed zero (0) aboriginal sites or locations within the subject site or within a 1000m buffer.

There are no adjoining locally listed heritage items.

Natural and other land resources

The proposed development was referred to Department of Planning and Environment – Water: Licensing and Approvals. It was determined that a Controlled Activity approval is not required (*see attachments*).

Re: IDAS-2023-10340 - Controlled Activity Approval Not Required
Dev Ref: 10.2023.81.1
Description: Staged Development, Construction of 6 Eco Tourist Cabins
Location: Lot 4 DP 1174343, 8013 The Snowy River Way JINDABYNE 2627

The Department of Planning and Environment—Water has reviewed documents for the above development application and considers that, for the purposes of the Water Management Act 2000 (WM Act), a controlled activity approval is not required for the proposed works and no further assessment by this agency is necessary.

Controlled Activity Not Required

The proposed works are not located on waterfront land as defined by the WM Act - The proposed works are greater than 40m from top of bank of the watercourse.

Flora and fauna & Consideration of Threatened Species

The development is proposed in an area with scattered trees and the application requires the removal of one tree for the construction of the cabins.

Clearing associated with the Asset Protection Zone, as per the RFS conditions, may require clearing however it is not considered to significantly impact on native vegetation.

A draft condition of consent is the planting of two (2) native trees within the lot, for each tree removed.

Waste facilities and controls

Draft conditions of consent are proposed to ensure appropriate waste management and disposal, both during the construction phase of the development and the operational phase of the development.

Energy efficiency and greenhouse gas emissions

NatHERs certificate provided meeting the requirements for energy efficient building. Proposed cabins to primarily utilise solar power, with power generator on site for backup.

Noise and vibration

Some noise will result from the construction of the proposed development however, such noise would be temporary, be restricted to occur within time limits and have no lasting impact.

Due to the number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite manager's should they occur. Appropriate draft conditions of consent have been included to ensure compliance with these requirements.

Safety, security and crime prevention

It is likely the safety and security of the area are to benefit with the addition of a new accommodation through increased public surveillance. Due to the limited number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite manager's should they occur. Appropriate conditions of consent have been included to ensure compliance with these requirements.

Social impact in locality

Whilst the proposed development will increase the number of tourists to the area, it is of a relatively low scale allowing for an additional thirty (30) persons to be accommodated.

The maximum number of tourists permitted at one time will be thirty (30).

Under changes carried out at a State level all existing approved residential premises have the ability to be used for short term rental accommodation (STRA) without the approval of Council.

The proposed development however is to be centrally managed with the number of guests restricted to that which has been approved ensuring that its social impacts are managed.

Given the established tourist accommodation options within the immediate surroundings, and the distance between the proposed development and existing residential development the proposal is considered to be reasonable in the locality.

Impacts on aboriginal heritage

AHIMS search 755774 revealed zero (0) aboriginal sites or locations within the subject site or within a 1000m buffer.

Planning Agreements

There are no planning agreements or draft planning agreements applicable to this property.

Any matters prescribed by the EP&A Regulation 2000.

Clauses 92(1), and 93 are not applicable to this application

Submissions

Snowy Monaro Planning and Development Community Participation Plan 2019 requirements and the relevant statutory regulations required notification of the development. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days.

Six (6) submissions were received all objecting to the proposed development.

The submissions are attached to the report with consideration of the issues raised below.

Issues Raised by Submission 1

- Distance from the Mowamba River to the development (Septic Tanks and absorption trenches)

- Alleged unlawful construction of a shed, road
- Adequate water supply
- Concerns regarding the safety of the driveway location.

Issues Raised by Submission 2

- Noise and light pollution
- Conflict between land uses (residential vs tourist) given the amount of tourist development in the area
- Alleged unlawful construction of sheds and use of the site as a caravan park
- Pumping of water from Mowamba River

Issues Raised by Submission 3

- Concerns regarding the safety of the driveway location.
- Adequate water supply
- Eco-tourist facilities are proposed to be prohibited in the Draft SMRC LEP RU1 zone.
- Impact on privacy and views

Issues Raised by Submission 4

- Over development of the site
- Noise and light pollution

Issues Raised by Submission 5

- Noise and light pollution
- Visual Impact - the area proposed to be developed is on quite an open hillside, to a vast rural/residential area presently unencumbered by this type of development.
- Conflict between land uses (residential vs tourist)

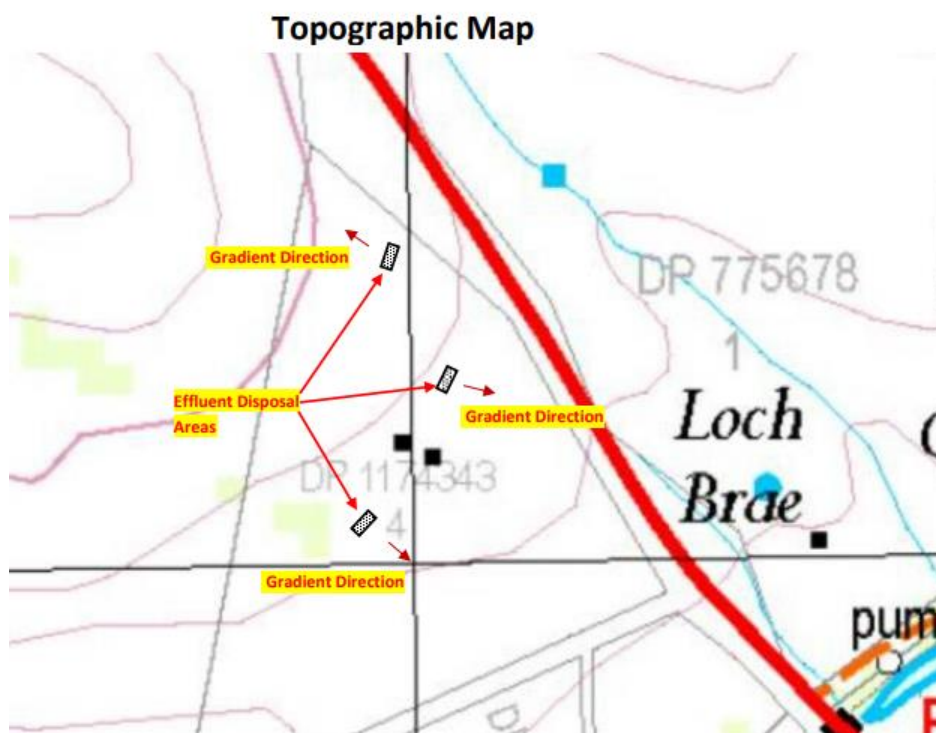
Issues Raised by Submission 6

- Noise and light pollution
- Tourist accommodation upset and impede upon the lifestyle of a large number of people who permanently reside in the immediate area.
- Lack of supporting infrastructure
- Alleged unlawful construction of sheds and use of the site as a caravan park
- Pumping of water from Mowamba River

Officer Response to Issues Raised by Submissions

Environmental Impact on Mowamba River (Septic Tanks and absorption trenches)

The proposed Wastewater Management Systems are distanced 450m (system 1), 550m (system 2) and 300m (system 3). As per the Watercheck Testing on Site Sewage Management Assessment, all buffer distance setbacks have been achieved.



Unlawful Shed Development

Does not comprise a part of this development application.

Note: On land zoned RU1, garden sheds up to 50m² and up to 3m in height are permitted without consent under SEPP (exempt and complying development codes) 2008, clauses 2.17 and 2.18, and Farm Buildings up to 200m² and up to a height of 7m are permitted without consent under clauses 2.31 and 2.32 of the above SEPP.

Unlawful Internal Driveways

Internal access driveways to be brought into compliance via Development Approval.

Unlawful Operation of a Caravan Park

Does not comprise a part of this development application.

Note: A single caravan was identified on site during the Council Officer's site visit. As per the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005, clause 77,

77 Conditional exemptions

The prior approval of the council is not required for:

(a) the installation of not more than 2 caravans, campervans or tents on any land, so long as they are not occupied for more than 2 days at a time and are not occupied for more than 60 days (in total) in any single period of 12 months, or

(b) the installation of not more than one caravan or campervan on land occupied by the owner of the caravan or campervan in connection with that owner's dwelling-house, so long as it is used for habitation only by the owner or by members of the owner's household and is maintained in a safe and healthy condition, or

Water Supply

It is a draft condition of consent that, prior to the issue of a S68 to carry out water supply works, the developer must provide Council with evidence that the proposed stormwater tank capacities are sufficient to provide 110L of potable water and 40L of non-potable water, per person per day. It must also be demonstrated that a target for grey-water re-use within the facility of 100% can be achieved.

Driveway Safety

The proposal has been assessed by Council's Development Engineer, who has provided draft conditions of consent requiring the upgrade of the intersection of the site access and Snowy River Way, to meet relevant safety standards.

Conflict Between Land Uses (residential vs tourist)

There is no direct land use conflict between the proposed development and adjoining residential development. There is potential indirect land use conflict relating to noise pollution from tourist visitors, especially relating to noise at night, and light pollution emanating from proposed cabins and campfires. This is not considered to impact on residents whilst indoors. It is considered that the proposed setbacks are sufficient to limit such land use conflict to an acceptable level.

The cabins are single story in nature and comprised of 2 bedrooms. The development of six cabins to accommodate 30 people on an 18 ha allotment is considered to be an acceptable scale as the cabins are compact, they are dispersed across the site and at different elevations, and due to the topography of the land will be partially obscured when viewed from any one property.

Lack of supporting infrastructure

The proposed development will utilise on-site water collection, on-site sewer management systems, and on-site solar power generation, with power generator backup. A draft condition of consent is the payment of 7.12 contributions.

Noise and Light Pollution

Given the number of guests being accommodated and the requirement for onsite management to be provided, impacts from the guests on surrounding properties should be minimised. Any impacts can be managed by the onsite managers should they occur. This aspect is also covered in the draft conditions of consent.

The proposed setback for the cabins from existing residential development ranges from approx. 410m to approx. 970m. There is no prescribed minimum setback for Eco-tourist developments, however it is considered that the above range of setbacks are satisfactory in assisting to mitigate noise and light pollution.

Visual Impact

Given to the number of guests being accommodated and the onsite management provided the impacts from the guests on surrounding properties should be minimised. Any impacts could be managed by the onsite manager's should they occur, which is addressed through a draft condition of consent.

Given the single storey nature of the proposed cabins, the proposed cladding materials which blend with the natural environment, and screening which will be achieved via existing vegetation, it is considered that the cabins will pose a minimal daytime visual impact.

Given the distances proposed between the proposed cabins and existing development, natural screening, and the number of cabins proposed being six, it is considered that visual impacts during night time hours are acceptable.

Eco-tourist facilities are proposed to be prohibited in the Draft SMRC LEP RU1 zone.

While this statement is correct, the *Draft* SMLEP has not yet been endorsed by Council. It therefore does not currently carry legal standing to require consideration.

Over development of the site

Upon inspecting the site, it is considered that the scale of the proposal, being six cabins, the dispersed nature of the development, and the screening of the development via vegetation and topography, has the cumulative effect of minimising the impact of the development within the rural/natural setting. It is therefore not considered by the Assessing Officer to be an over development of the site.

Public Interest

The proposal complies with the Council's standards and will not contribute to creating an undesirable precedent, and is therefore not considered to be contrary to the public interest.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCP, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. The proposed development is a permitted use in the zone of RU1 – Primary Production.
 2. Impacts associated with the proposed development on surrounding properties are acceptable.
-

3. The development complies with the standards of the SRLEP 2013 and the SRDCP 2013.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent as attached to this report.

Note: If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018

ATTACHMENTS

1. NSW RFS determination (*Under Separate Cover*)
 2. Essential Energy response (*Under Separate Cover*)
 3. DPE Water endorsement (*Under Separate Cover*)
 4. Objections (*Under Separate Cover*)
 5. NatHERS Certs - all cabins (*Under Separate Cover*)
 6. BASIX (*Under Separate Cover*)
 7. AHIMS (*Under Separate Cover*)
 8. Drawing set (*Under Separate Cover*)
 9. Water and Soil Assessment (*Under Separate Cover*)
 10. Draft Conditions (*Under Separate Cover*)
-

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - JULY 2023

Record No: I23/537

OFFICER'S RECOMMENDATION

That Council;

- A. Receive the report indicating Council's cash and investments position as at 31 July 2023; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The split between reserves for the year ended 30 June 2023 is still in the process of being finalised for audit as part of financial year end. While the total bank balance remained correct, the previous forecast of the restricted and unrestricted reserves has been updated and there has been a material change to that split, reducing the forecast unrestricted reserve to \$65,000.

The previous forecast contained the assumption of payment of the Financial Assistance Grant in the 22/23 financial year, but $\frac{3}{4}$ of that payment had been received in the 21/22 year as a pre-payment, causing the forecast to be overstated.

Council also received a pre-payment of the Financial Assistance Grant for the 23/24 year. This prepayment has been accounted for as an internally restricted reserve for 22/23, until it is required in 23/24. These are not additional funds. They are simply the prepayment of a federal grant which is already budgeted as grant income in the 23/24 year.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|--------------------------|--------------|---------------|-----------------|
| Financial Sustainability | Low | Low | Yes |

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented. Budgets may need to be adjusted to reflect increasing interest rates.

RESPONSIBLE OFFICER: Acting Chief Financial Officer

CERTIFICATION:

I, Simon Rennie, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing

investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, November 2022. In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258)

The revised policy was adopted on 17 November 2022 by Council Resolution Number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain can be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's Cash and Investments 31 July 2023:

| DATE INVESTED | FINANCIAL INSTITUTION | Short-Term Rating | Long-Term Rating | TYPE | CURRENT INVESTMENT | INTEREST RATE | MATURITY |
|---------------|---|-------------------|------------------|---------|--------------------|---------------|-----------|
| n/a | National Australia Bank - Cash at Bank* | A1+ | AA- | Cash | 4,072,319 | Tiered | n/a |
| n/a | National Australia Bank - At Call | A1+ | AA- | At Call | 6,477,085 | 1.90% | At Call |
| 11-Sep-18 | RaboDirect | A1 | A | TD | 2,000,000 | 3.33% | 08-Sep-23 |
| 17-Sep-19 | Bank of Queensland | A2 | BBB+ | TD | 1,000,000 | 1.85% | 19-Sep-23 |
| 23-Oct-19 | Bank of Queensland | A2 | BBB+ | TD | 1,000,000 | 1.80% | 23-Oct-23 |
| 17-Mar-20 | ING Bank | A1 | A | TD | 1,000,000 | 1.63% | 17-Mar-25 |
| 20-Mar-20 | Bank of Queensland | A2 | BBB+ | TD | 1,000,000 | 1.85% | 19-Mar-25 |
| 05-May-22 | MyState | A2 | BBB+ | TD | 5,000,000 | 3.25% | 03-Nov-23 |
| 22-Jun-22 | National Australia Bank | A1+ | AA- | TD | 4,000,000 | 4.30% | 26-Jun-24 |
| 23-Aug-22 | Australian Military Bank | A2 | BBB+ | TD | 2,000,000 | 4.41% | 22-Aug-24 |
| 29-Nov-22 | National Australia Bank | A1+ | AA- | TD | 5,000,000 | 4.15% | 29-Aug-23 |
| 29-Nov-22 | National Australia Bank | A1+ | AA- | TD | 5,000,000 | 4.19% | 28-Sep-23 |
| 29-Nov-22 | National Australia Bank | A1+ | AA- | TD | 5,000,000 | 4.23% | 30-Oct-23 |
| 29-Nov-22 | National Australia Bank | A1+ | AA- | TD | 5,000,000 | 4.30% | 29-Nov-23 |
| 15-Dec-22 | ING Bank | A1 | A | TD | 5,000,000 | 4.50% | 14-Dec-23 |
| 27-Feb-23 | ING Bank | A1 | A | TD | 5,000,000 | 4.95% | 27-Feb-24 |
| 28-Feb-23 | ING Bank | A1 | A | TD | 2,000,000 | 5.00% | 28-Mar-24 |
| 17-Mar-23 | Bendigo and Adelaide Bank Limited | A2 | BBB+ | TD | 4,000,000 | 4.45% | 14-Mar-24 |
| 28-Apr-23 | AMP Bank | A2 | BBB | TD | 1,000,000 | 4.90% | 25-Oct-23 |
| 05-May-23 | Judo Bank | A3 | BBB- | TD | 4,000,000 | 4.90% | 06-May-24 |
| 13-Jun-23 | AMP Bank | A2 | BBB | TD | 2,000,000 | 5.45% | 12-Jun-24 |
| 13-Jun-23 | National Australia Bank | A1+ | AA- | TD | 3,000,000 | 5.30% | 12-Jun-24 |
| 29-Jun-23 | National Australia Bank | A1+ | AA- | TD | 4,000,000 | 5.40% | 27-Jun-24 |
| 29-Jun-23 | National Australia Bank | A1+ | AA- | TD | 5,000,000 | 5.35% | 21-Dec-23 |
| 29-Jun-23 | ING Bank | A1 | A | TD | 10,000,000 | 5.55% | 24-Apr-24 |
| 31-Jul-23 | National Australia Bank | A1+ | AA- | TD | 5,000,000 | 5.30% | 30-Jul-24 |
| 31-Jul-23 | AMP Bank | A2 | BBB | TD | 2,000,000 | 5.50% | 30-Jul-24 |
| | | | | | 99,549,404 | | |

**Tiered* rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

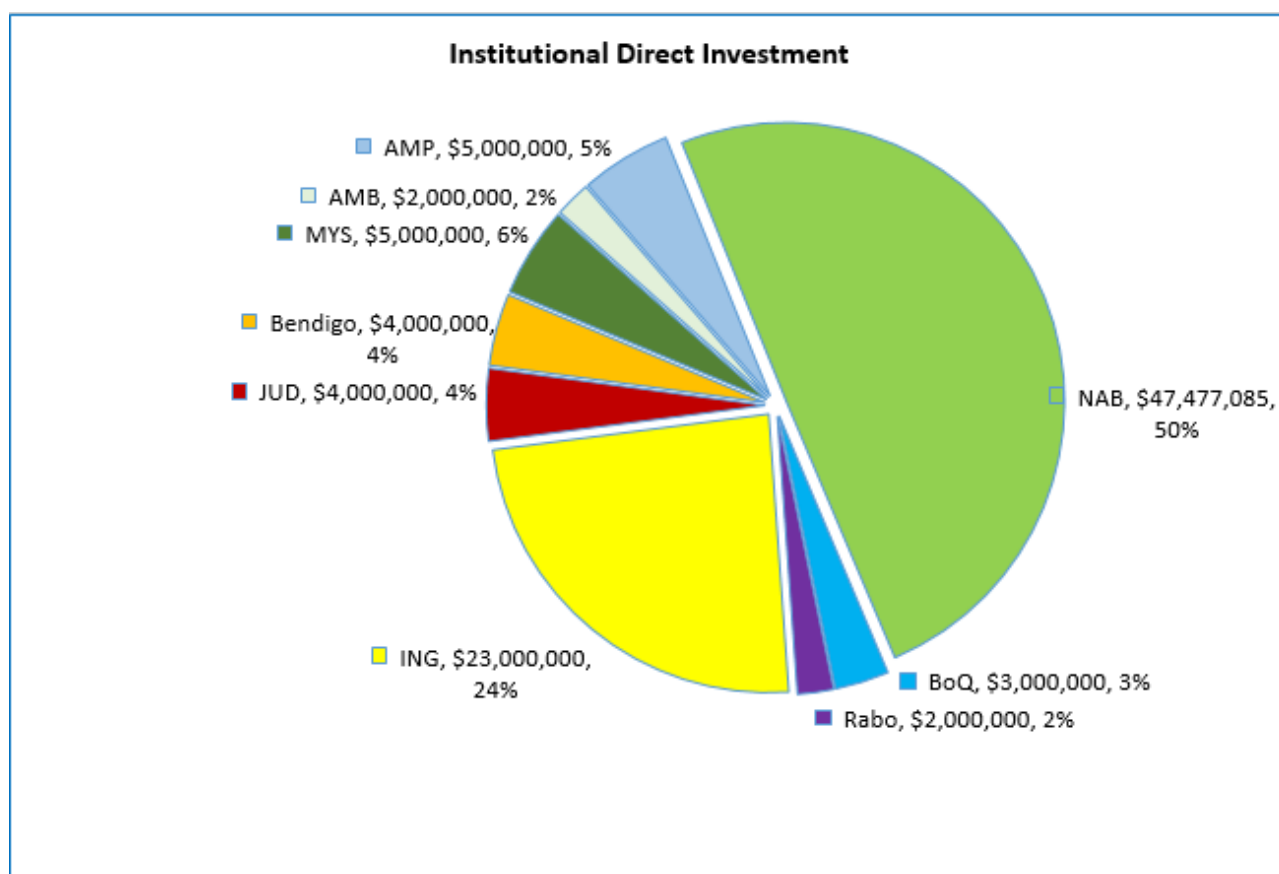
Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - JULY 2023

| Month | YTD Annualised Return | Monthly Average Interest Return | 90 Day Bank Bill* | Margin |
|-------------|-----------------------|---------------------------------|-------------------|--------|
| July (2023) | 4.74% | 4.74% | 4.26% | 0.48% |

**The Australian Financial Market Association (AFMA)*



Cash Flow Forecast to 30 June 2024:

| | Actuals/Estimates |
|--|-------------------|
| | \$'000 |
| Opening Cash & Investments as at 1 July 2023 | 101,262 |
| Operating receipts | 150,950 |
| Operating payments | -75,566 |
| Net Operating cash inflow / (outflow) | 75,384 |
| Receipts from asset sales | 3,231 |
| Capital payments | -101,799 |
| Net Investing cash inflow / (outflow) | -98,568 |
| Proceeds from borrowings | 9,894.50 |
| Payment of aged care bonds | - 3,382.99 |
| Net Financing cash inflow / (outflow) | 6,512 |
| Total cash inflow / (outflow) | -16,673 |
| Closing Cash & Investments as at 30 June 2024 | 84,589 |

The opening cash & investments balance represents the balance of council's bank accounts and term deposits as at 30 June 2023. These figures have not yet been audited.

A full audited cash flow statement as at 30 June 2023 will be included in the annual financial statements.

As at 31 May 2023, Council was forecasting a cash and investments position of \$87M at June 22/23. The final position of \$101m was a significant increase primarily due to the unexpected advance payment of the Financial Assistance Grant for 2023/24, of \$11.7M.

This prepayment has been accounted for as an internally restricted reserve for 22/23, until it is required and then the funds become unrestricted in 23/24. These are not additional funds. They are simply the prepayment of a federal grant which is already budgeted as grant income in the 23/24 year.

Council's Unrestricted and Restricted Funds as at 31 July 2023:

| Restricted Cash & Investments as at 30 June 2023 & 2024 | | |
|--|---|---|
| | 30 June 23 Estimate (unaudited) \$'000 | 30 June 24 Forecast \$'000 |
| Externally Restricted: | | |
| Section 7.11 developer contributions | 3,810 | 4,059 |
| Section 64 – water | 5,320 | 4,283 |
| Section 64 – sewer | 4,579 | 4,240 |
| Specific Purpose Unexpended Grants | 22,864 | 14,579 |
| Water Fund | 27,740 | 26,238 |
| Sewer Fund | 5,496 | 5,372 |
| Domestic Waste Management | 704 | 1,379 |
| Snowy River Hostel accommodation bonds | 655 | 0 |
| Yallambee Lodge accommodation bonds | 3,428 | 0 |
| Crown Land Reserves | 1,066 | 1,075 |
| Boco Rock Community Reserve | 31 | 31 |
| Kamoto-Cooma Friendship Scholarship fund | 45 | 45 |
| Special Rate Variation | 0 | 0 |
| Other | 76 | 76 |
| Total | 75,814 | 61,376 |
| | | |
| Internally Restricted: | | |
| Plant & Vehicle replacement | 133 | 133 |
| Employee Leave Entitlements | 1,383 | 1,383 |
| Deposits, bonds & retentions | 3,044 | 3,044 |
| Uncompleted works | 2,070 | - |
| Waste Management | 3,364 | 2,315 |
| Yallambee Lodge/Snowy River Hostel | 406 | 406 |
| Former Snowy LGA | 551 | 551 |
| Former Bombala LGA | 1,267 | 1,222 |
| Stronger Communities Funds interest | 1,453 | 1,453 |
| Financial Assistance Grant | 11,711 | 11,711 |
| Total | 25,382 | 22,219 |
| | | |
| Unrestricted: | 65 | 994 |
| | | |
| Total Cash & Investments | 101,262 | 84,589 |

Note 1. Forecast based on the current adopted budget, known significant variances and actual figures where known.

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - JULY 2023

Limited balances of unrestricted cash may result in negative unrestricted cash due to the timing of cash flows and the need to access internally restricted reserves to fund these short term cash fluctuations.

ATTACHMENTS

Nil

9.3.1 COOMA OFFICE BUILDING

Record No: I23/430

OFFICER'S RECOMMENDATION

That Council adopts the following strategy;

- A. Undertake the development of a new office in Cooma on the property owned at Vale Street based around meeting the minimum operational needs of the organisation and allowing for future development of the site as a civic precinct.
- B. Once the new facilities are in place divest of the 81 Commissioner Street site.

ISSUES

The 81 Commissioner Street Building is nearing the end of useful life and poses a number safety risks for occupying staff and visitors. In 2023 a building condition assessment was commissioned which identified a number of items that are required to be repaired/replaced to meet regulatory requirements and which impact on the safety of users of the building.

Under the Work Health and Safety Act 2011 (Section 20) persons who have management or control of a workplace must ensure, so far as reasonably practicable, that the workplace, the means of entering and exiting the workplace and anything arising from the workplace are without risks to the health and safety of any person. Council has been accepting the risk while it was determined what option is the best to eliminate or minimise the risk. Considering the risk exposure it is reasonably practical to substantially minimise the risk.

The options of undertaking the required works to bring the building to an adequate standard compared to constructing a new facility have been investigated. It is currently estimated that the existing building will have a remaining life of 15 years. The short expected remaining life of the current building means that the Council will need to move to a new facility at some point in the near to midterm future. Lifecycle costing has been used to consider which option is estimated to provide the lowest cost. A new building has been assumed to have a 70 year lifecycle.

Investing the required funding into the existing building to minimise the risk creates a poor financial outcome due to the combination of the extent of works required and the effective lifespan achieved from that work.

Investing in a full civic centre increases the costs more than a minimal approach to what is needed. The Council's long term financial plan indicates that new service levels cannot be accommodated within the existing funding. Currently the Council has adopted a strategy of managing demand to reduce the overall number of facilities required. Constructing additional facilities does not align with the current strategy and is not a gap identified in the Community Strategic Plan.

The options considered and findings from the investigations are:

| Option | Project Inclusions | Findings |
|----------------------------|---|---|
| Renovate existing building | Inclusions: Undertake improvements to the existing building to bring it up to current Exclusions: Renovations to improve the | The most costly option over the long term. Spend nearly as much to renovate the existing facility as the cost of building |

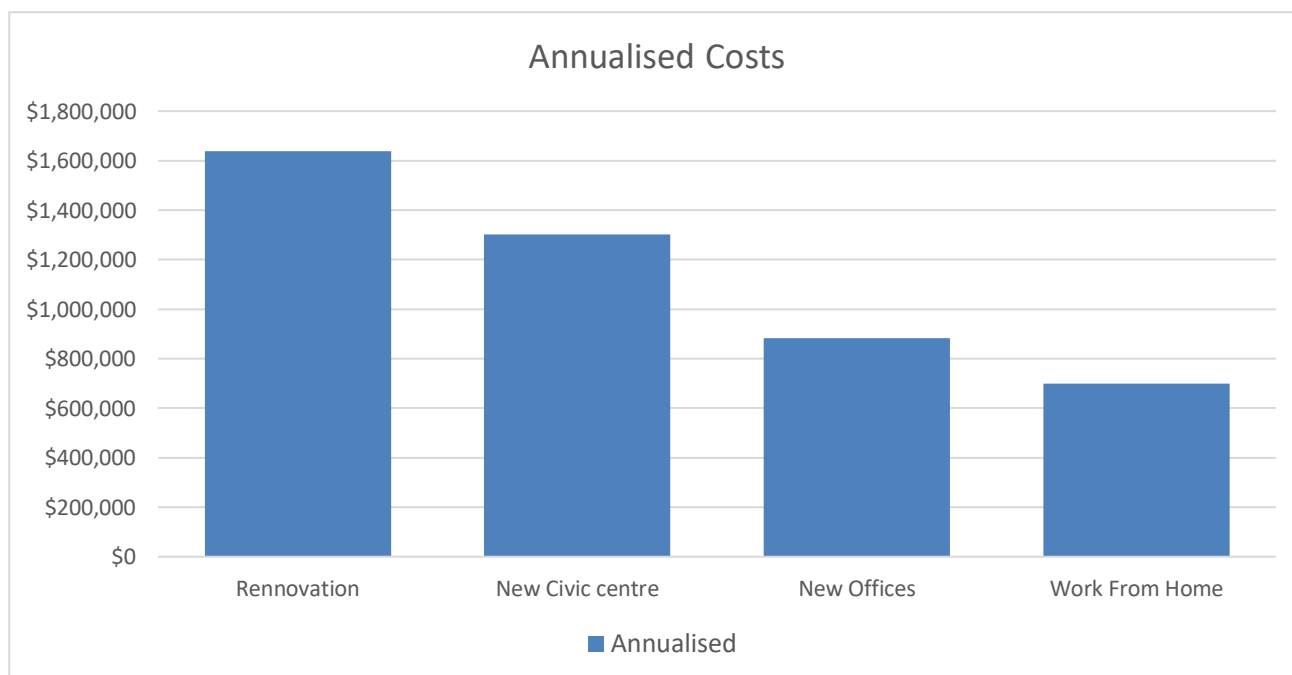
9.3.1 COOMA OFFICE BUILDING

| Option | Project Inclusions | Findings |
|------------------------|---|--|
| | <p>layout other than what is require to rectify works needed to meet standards.</p> <p>Key risks:</p> <ol style="list-style-type: none"> 1) The works are based on non-invasive inspections. Once works commences there is a risk that unknown issues will be identified that will increase the costs. 2) While the general consensus is that there is 10-15 years left in the building there is a high degree of uncertainty and this will affect the lifecycle cost (either positively or negatively). 3) There is no alternative accommodation available to relocate operations to while the renovations are underway, which may increase the cost. | <p>a new facility. Delays necessary spend but the annualised cost of doing so is around \$750,000 per annum higher than acting now. This results in significantly higher costs to the community over the longer term.</p> <p>Building will still have substandard aspects as will only undertake required works. Will not be an attractive workspace to compete for skilled employees.</p> |
| Construct civic centre | <p>Inclusions: New offices, library, innovation centre, leasable commercial space (if a tenant is arranged).</p> <p>Exclusions: Impacts of new more efficient building on electricity costs.</p> <p>Key risks: Construction costs can escalate. Rental market may change affecting profitability.</p> | <p>Large upfront cost leads to higher annualised lifecycle costs, adding around \$400,000 per annum over constructing only the office facilities required.</p> <p>While the previous decision of Council was to build a civic centre no information has been located to support the need or the willingness of the community to pay for the facilities identified in the initial proposal. The report only discussed the need to develop a new facility due to the costs of dealing with the compliance issues at the existing site.</p> |
| Construct office needs | <p>Inclusions: New offices and leasable commercial space if providing a positive return.</p> <p>Exclusions: Impacts of new more efficient building on electricity costs.</p> <p>Key risks: Construction costs can escalate.</p> | <p>Second lowest lifecycle annual costs of options considered. Least easy option to sell to community as there is generally opposition to spending on support infrastructure compare to infrastructure used directly by</p> |

9.3.1 COOMA OFFICE BUILDING

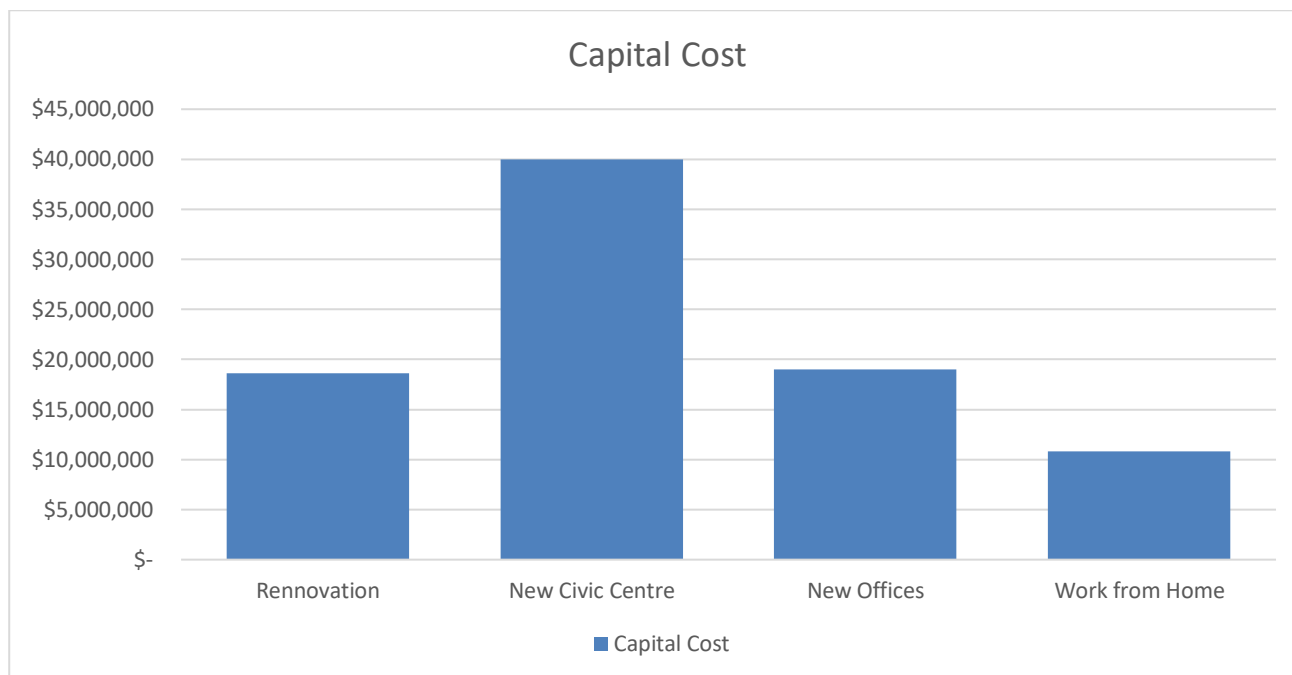
| Option | Project Inclusions | Findings |
|----------------|--|--|
| Work from home | <p>Inclusions: Council chambers, front of house meeting rooms, facilities for workers at home.</p> <p>Exclusions: Costs of running systems to facilitate online interactions with Council. Costs of using third parties to provide any physical interaction options (eg bill paying). Cost of travel for staff to meet with community members.</p> <p>Key risks:</p> <ol style="list-style-type: none"> 1) Working from home requirements not expected to be attractive to as large a pool of potential workers. 2) Council takes on risks of employees working from home, which are not properly understood. 3) The costs of moving some services into at-home provision (for example the main telephone switch) are not well understood and are likely to increase costs above the current estimates. | <p>the community.</p> <p>Lowest annualised cost due to reduced need for capital investment. Will need to move the community to online interactions with the Council to reduce the operational costs of staff travel, as well as requiring a more structured requirement for staff interactions with the community.</p> |

The following chart shows the relative annualised costs of the different options.



Following are the relative investment required for each option.

9.3.1 COOMA OFFICE BUILDING



Various funding opportunities are available. These have not been considered in this report as the need is for a decision on the strategic direction to be taken from the options available, not determining the operational aspects of undertaking the project. Thus the report focuses on looking at the relative costs of the options available and factors that vary between those options. The investigations so far on funding opportunities towards the building have reached the following conclusions.

Large format retailer: The lack of a large format department style retail offer in Cooma has been identified as a gap in the community's needs. Due to this, the ability to offer a retail space to meet such needs was investigated. This investigation also looked at the likely demand for such space. There are limited retailers that will move into the area due to the size of the population catchment. Based on the potential large format retailers that may be willing to move to the area this would require an expected annual subsidy in the range of \$400,000 to \$500,000 per annum. There is a high risk that such a tenant would not be attracted even if the Council built the space. To support this service Council would need to get approval for an additional rate increase of 2-3% in addition to the existing approved special variation.

If Council wishes to move into providing subsidised retail spaces a number of factors should be considered:

- 1) While the current focus is on Cooma due to the discussion on the site's development it is likely other areas will consider that they would like a larger range of retailers and that the Council should, on equity grounds, also subsidise other retail centres. For example Jindabyne residents tend to advocate for an additional supermarket in their retail mix.
- 2) The impact on the local economy should be assessed to determine if the cost of the subsidy exceeds the benefits gained by a reduction on the retail leakage. This will require additional funding to be diverted to such a study. While costing has not been sought it is initially estimated that \$50,000 is the cost of having the analysis undertaken.

Commercial space: The review undertaken indicates that there is a shortage of good quality commercial space. Several approaches to Council has supported the demand for such floor space.

Commercial space has been included in the models as they create a net benefit to the overall project, thus allowing Council to offset some of the costs of the facilities needed.

Residential space: Residential accommodation was also identified as a commercially viable option. There is currently limited residential options other than the standard residential housing with limited higher density options such as apartments. This option would be considered where it can be undertaken in a way that will offset the costs of the development of the facility. This is likely to be an aspect of any development that would be undertaken in conjunction with an investor and only where a positive return can be generated. It may require risk sharing between the Council and an investor to make the initial investment attractive.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---------------------------------------|--------------|---------------|-----------------|
| Asset Management | High | Low | Yes |
| Economic Activity | High | Medium | Yes |
| External Political Environment | Medium | Low | Yes |
| Financial Sustainability | Medium | Medium | No |
| Health and Safety | Extreme | Low | Yes |
| Legislative Governance and Compliance | High | Low | Yes |
| Service Delivery | High | Low | Yes |

The most significant risks in the 81 Commissioner Street building are related to fire safety, waterproofing and loading.

The fire safety and loading aspects represent as health and safety risks. A new facility will be designed to minimise the risks. Renovation of the existing building will lower the risk rating, but not to the levels set as acceptable in the current risk tolerances.

The waterproofing and loading risks relates to asset management as they may cause premature structural failure within the building.

Not addressing the issue with the building leave Council facing the prospect of orders being issued to rectify the building and potentially fines for breaching its duty of care.

The most significant risks in the new proposal are financial as they increase the service costs.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|------------------|---|
| Current Annualised Net Cost | | |
| - Maintenance | \$400,000 | Based on average lifecycle maintenance costs of 2% of the asset value and depreciation. The recent historical investment into maintaining the building is \$15,000 per annum, well below the required investment to properly manage the building. |
| - Depreciation | \$205,000 | |
| - Total | \$605,000 | |
| Estimated Annualised Net Cost | | |
| Refurbishment | | Renewing the building to make it |

9.3.1 COOMA OFFICE BUILDING

| | | |
|------------------------|----------------------------|---|
| - Maintenance | \$400,000 | compliant with current building regulations and undertake work driven by those needs. Short effective life of works leads to high annualised costs. |
| - Capital & funding | \$1,238,000 | |
| - Total | \$1,638,000 | |
| Civic Centre | | Construction of new complex including offices, library and innovation hub. |
| - Maintenance | \$540,000 | |
| - Capital & funding | \$762,000 | |
| - Total | \$1,302,000 | |
| New Offices | | Only construct the required parts of the complex to meet current needs. Maintenance costs partially offset by commercial tenancy. |
| - Maintenance | \$331,000 | |
| - Capital & funding | \$554,000 | |
| - Total | \$885,000 | |
| Work From Home | | Build facilities for council meetings and minimal meeting room facilities and front of office. Provide facilities for employees working from home and allowance for related expenses. |
| - Maintenance | \$199,000 | |
| - Operating Expenses | \$339,000 | |
| - Capital & funding | \$161,000 | |
| - Total | \$699,000 | |
| Capital Investment | | |
| - Refurbishment | \$15,500,000 | |
| - Civic Centre | \$27,000,000 | |
| - New Offices | \$16,500,000 | |
| - Work From Home | \$10,000,000 | |
| Capital Funding Source | \$5,000,000 | Capital renewal budget |
| | \$2,000,000 to \$3,000,000 | Sale of 81 Commissioner St site for redevelopment if relocation option taken. Expected building will need to be demolished and rebuilt. |
| | Balance | Loan funds |

The annualised impact of the various option on the operating deficit is as follows:

| Option | Maintenance & WFH Costs | Interest Costs | Depreciation | Total |
|----------------|-------------------------|----------------|--------------|-------------|
| Refurbishment | \$400,000 | \$277,000 | \$796,000 | \$1,473,000 |
| Civic Centre | \$540,000 | \$636,000 | \$385,000 | \$1,561,000 |
| New Offices | \$331,000 | \$254,000 | \$236,000 | \$821,000 |
| Work From Home | \$538,000 | \$87,000 | \$142,000 | \$767,000 |

A \$5,000,000 budget has been allocated in the LTFP in 2024/2025 towards renovations of the existing building. As no provision has been made for the replacement of the current building under all approaches the Council will need to identify funds to repay loans and undertake proper maintenance of the building. The special rate variation incorporated funding towards building renewals from 26/27 onwards, but that was envisaged to go towards renewal of a range of buildings that are towards end of effective life, not funding the need to renew the current office building.

If the Council goes with the option of a new building no capital renewals are expected within the 10 year long term financial plan. If the current building is renewed no capital works are anticipated, but the age of the building will increase the risk that unexpected capital works will be required.

This report is not based on a fully detailed and costed project. It is at the stage where the broad costs of the options are well understood. Following determination of the direction to be followed further work will need to be undertaken to continue the development of the project.

Based on the current risks 81 Commissioner St presents, taking action to minimise the risks the Council is currently exposing people to would indicate that this action should be treated as a high priority. This may require some funding to be allowed in the current budget to progress the planning for whichever option is to be followed. This will be subject to a further report once a direction has been set if a budget allocation is identified as required to be brought forward. As there is still substantive design work required to be undertaken the major capital costs are more likely to fall into future financial years.

The recommendation does not change the service levels. If a decision is made to increase the planned works to include innovation spaces and increased library facilities (Civic centre option) a business case needs to be developed to show the value of such improvements and identify how the increased service costs will be funded.

RESPONSIBLE OFFICER: Manager Corporate Projects

OPTIONS CONSIDERED

81 Commissioner Street

‘Do nothing’ was considered. However as the upgrades/repairs relate to safe occupation of the building, the ‘do nothing’ option does come with implications under the WHS Act and the Building Code of Australia. This option was not recommended as Council would be breaching its obligations under the Work Health and Safety Act and unreasonably placing people at an unacceptable risk of harm.

To assist with the funding of the project four schemes have been considered and prepared for at the Vale Street location. Scheme 3 has been identified as the lowest cost to Council. The schemes have been used to develop the lower cost option of building only the commercial and meeting spaces necessary for other options.

IMPLEMENTATION PLANS

Based on the direction taken the project will be developed to identify the resources needed to progress the project and the likely timeframes for the project to proceed. This will result in a report setting out the adjustments needed to the long term financial plan.

Should Council decide to refurbish the 81 Commissioner Street Building (short or long term) a detailed project plan will be developed and a procurement plan to allow for most essential items to progress.

EXISTING POLICY/DECISIONS

National Construction Code

Building Code of Australia, 2019

NSW Government Code of Practice Managing the Work Environment and Facilities

The Work Health and Safety Act 2011 (current version 13 Jan 2023)

Office of Local Government Act – Capital Expenditure Guidelines

BACKGROUND

Council identified the 81 Commissioner Street asset had reached end of life and in 2017 commenced procurement of additional land in the Cooma CBD for future civic centre use.

Properties included: 55-61 Vale Street and 117 Commissioner Street.

Alternative options, including Polo Flat were considered and declined previously due to it being considered that the economic and social impact of removing the current workforce from the CBD was overall negative for minimal cost savings in constructing the new facilities outside the CBD.

Council commenced acquiring land in Vale Street adjacent to the existing library building in 2017. In 2018 an inspection of the existing 81 Commissioner Street building was undertaken which identified significant non-conformance and safety issues. Initial planning and the development of a masterplan for the Vale Street civic centre was done in 2019. In 2022 Council commissioned an options study and report for a new civic centre to occupy the Vale Street land to look at the current costs and the options to offset that cost with additional development at the site. In 2023 updated report was gathered on the refurbishment requirements for the existing building to allow for the options available to be considered.

ATTACHMENTS

1. 81 Commissioner St Building Condition Assessment (*Under Separate Cover*)
 2. 81 Commissioner St Quantity Surveying Report - **Confidential**
 3. Retail advice - letter - **Confidential**
 4. Options & Discussion Report - **Confidential**
 5. Safe Work Australia guide to what is reasonably practical
-

HOW TO DETERMINE WHAT IS REASONABLY PRACTICABLE TO MEET A HEALTH AND SAFETY DUTY

MAY 2013



safe work australia



Safe Work Australia is an Australian Government statutory agency established in 2009. Safe Work Australia consists of representatives of the Commonwealth, state and territory governments, the Australian Council of Trade Unions, the Australian Chamber of Commerce and Industry and the Australian Industry Group.

Safe Work Australia works with the Commonwealth, state and territory governments to improve work health and safety and workers' compensation arrangements. Safe Work Australia is a national policy body, not a regulator of work health and safety. The Commonwealth, states and territories have responsibility for regulating and enforcing work health and safety laws in their jurisdiction.

ISBN 978-1-74361-065-7 [PDF]

ISBN 978-1-74361-066-4 [RTF]



Creative Commons

Except for the logos of Safe Work Australia, SafeWork SA, WorkCover Tas, WorkSafe WA, Workplace Health and Safety QLD, NT WorkSafe, Work Cover NSW, Comcare and WorkSafe ACT, this copyright work is licensed under a Creative Commons Attribution-Noncommercial 3.0 Australia licence. To view a copy of this licence, visit

<http://creativecommons.org/licenses/by-nc/3.0/au/>

In essence, you are free to copy, communicate and adapt the work for non commercial purposes, as long as you attribute the work to Safe Work Australia and abide by the other licence terms.

Contact information

Safe Work Australia

Phone: 1300 551 832

Email: info@swa.gov.au

Website: www.swa.gov.au



TABLE OF CONTENTS

| | | | | | |
|----------|---|-----------|----------|---|-----------|
| 1 | INTRODUCTION | 2 | 6 | STEP FOUR - REVIEWING RISK CONTROLS | 18 |
| 1.1 | What is the purpose of this Guide? | 2 | 6.1 | When should risk controls be reviewed? | 18 |
| 1.2 | The duties of a person conducting a business or undertaking | 2 | | Appendix - List of cases relevant in determining reasonable practicability | 19 |
| 2 | THE MEANING OF REASONABLY PRACTICABLE | 4 | | | |
| 2.1 | How is 'reasonably practicable' defined? | 4 | | | |
| 2.2 | What each of the 'relevant matters' in section 18 mean | 5 | | | |
| 2.3 | A risk management process helps to determine what is reasonably practicable | 6 | | | |
| 2.4 | What is 'reasonably practicable' is an objective test | 7 | | | |
| 2.5 | The relevance of control | 7 | | | |
| 3 | STEP ONE: IDENTIFYING THE CIRCUMSTANCES, HAZARDS AND RISKS | 9 | | | |
| 3.1 | What are the circumstances? | 9 | | | |
| 3.2 | What are the hazards arising from the work or the environment? | 9 | | | |
| 3.3 | What are the risks associated with those hazards and how serious are they? | 10 | | | |
| 3.4 | The importance of consultation | 11 | | | |
| 4 | STEP TWO - DETERMINE WHAT YOU CAN DO | 12 | | | |
| 4.1 | Deciding how risks can be eliminated or minimised (risk controls) | 12 | | | |
| 4.2 | Is the control measure available and suitable? | 13 | | | |
| 5 | STEP THREE - DETERMINE WHAT YOU ARE REASONABLY ABLE TO DO | 14 | | | |
| 5.1 | Start by considering the highest level of protection | 14 | | | |
| 5.2 | How to determine what is reasonable | 14 | | | |
| 5.3 | Cost | 15 | | | |
| 5.4 | Can you rely on someone else to take the necessary action? | 16 | | | |

1. INTRODUCTION

1.1 What is the purpose of this Guide?

This document provides guidance on the standard of health and safety that a person conducting a business or undertaking (PCBU) must meet under the Work Health and Safety (WHS) Act and Regulations. A PCBU must do what is 'reasonably practicable' to ensure health and safety.

The standard of 'reasonably practicable' in health and safety duties only applies to a PCBU. Other duty holders are required to meet different standards, for example officers must exercise 'due diligence' and workers and others at a workplace must take 'reasonable care'.

The 'reasonably practicable' standard is not a new one in Australian work health and safety law. The standard is intended to be a very high one. This is reflected in one of the objects at section 3(2) of the WHS Act stating that workers and other persons should be given the highest level of protection from hazards and risks arising from work, so far as is reasonably practicable.

Section 18 of the WHS Act sets out the definition of reasonably practicable in relation to a duty to ensure health and safety and the matters to be taken into account in determining what is reasonably practicable in the circumstances.

This Guide explains each of the elements of this definition and provides practical guidance on how to determine what is reasonably practicable.

1.2 The duties of a person conducting a business or undertaking

Section 17

Management of risks

A duty imposed on a person to ensure health and safety requires the person to eliminate risks to health and safety so far as is reasonably practicable, and if it is not reasonably practicable to do so, to minimise the risks so far as is reasonably practicable.

Sections 19 to 26 of the WHS Act require a PCBU to ensure, so far as is reasonably practicable:

- the health and safety of workers who are engaged or caused to be engaged by the PCBU, or whose work is directed or influenced by the PCBU
- the health and safety of people who are not workers, such as members of the public, is not put at risk from work carried out as part of the conduct of the business or undertaking
- their own health and safety, if the PCBU is a self-employed person
- a workplace of which the PCBU has management or control is without risks to the health and safety of any person, including the means of entering and exiting the workplace
- the fixtures, fittings or plant at a workplace of which the PCBU has management or control are without risks to the health and safety of any person

1. INTRODUCTION

- any item of plant, a substance or a structure the PCBU designs, manufactures, imports or supplies is without risks to the health and safety of any person described in the sections
- the way in which an item of plant or a structure is installed, constructed or commissioned by the PCBU ensures it is without risks to the health and safety of any person described in the section.

The WHS Regulations also contain requirements for meeting the standard of reasonably practicable:

- when managing health and safety risks generally under the regulations (regulation 35)
- in relation to particular types of hazards and risks, for example:
 - ensuring specified aspects of the workplace environment are without risks to health and safety (regulation 40)
 - ensuring the provision and maintenance of welfare facilities, such as washing facilities and drinking water (regulation 41)
 - minimising the risk of falling objects (regulation 55)
 - minimising the need for hazardous manual tasks to be carried out, when designing an item of plant or a structure (regulation 61)
 - eliminating or minimising the need for entry into a confined space, when designing, manufacturing, importing, supplying, installing or constructing an item of plant or a structure (regulation 64)
 - ensuring a person does not enter a confined space before specific requirements of the regulations have been complied with (regulation 65)
 - ensuring no person, plant or thing at a workplace comes within an unsafe distance of an overhead or underground electric line (regulation 166).

2. THE MEANING OF REASONABLY PRACTICABLE

2.1 How is 'reasonably practicable' defined?

Section 18 of the WHS Act defines the standard that is to be met and describes the process for determining this.

Section 18

'Reasonably practicable', in relation to a duty to ensure health and safety, means that which is, or was at a particular time, reasonably able to be done to ensure health and safety, taking into account and weighing up all relevant matters including:

- a. the likelihood of the hazard or the risk concerned occurring; and
- b. the degree of harm that might result from the hazard or the risk; and
- c. what the person concerned knows, or ought reasonably to know, about the hazard or risk, and about the ways of eliminating or minimising the risk; and
- d. the availability and suitability of ways to eliminate or minimise the risk; and
- e. after assessing the extent of the risk and the available ways of eliminating or minimising the risk, the cost associated with available ways of eliminating or minimising the risk, including whether the cost is grossly disproportionate to the risk.

The process requires that all relevant matters, including those listed in the section, are taken into account and weighed up when determining what is reasonably practicable in particular circumstances.

There are two elements to what is 'reasonably practicable'. A duty holder must first consider *what can be done* - that is, what is possible in the circumstances for ensuring health and safety. They must then consider whether it is *reasonable in the circumstances* to do all that is possible.

Some of the matters listed in section 18 will be relevant to identifying what *can be done*, for example if control measures that will eliminate or minimise the risk are available and suitable. Other matters will be relevant to identifying whether what can be done is *reasonable* to do, for example if the risk and degree of harm is grossly disproportionate to the cost of implementing the control measure.

To identify what would be reasonably practicable to do, all of the relevant matters must be taken into account and a balance achieved that will provide the highest level of protection that is both possible and reasonable in the circumstances. No single matter determines what is (or was at a particular time) reasonably practicable to be done to ensure health and safety.

Although section 18 sets out a number of relevant matters, they are not the only things that may be relevant. Other matters may also need to be considered. For example:

- There may be other legislation that requires or prohibits certain activities and therefore limits what a PCBU can do. In that case, a PCBU must do what it is reasonably practicable for them to do while complying with other legislation.
- A PCBU may or may not have the ability to control or influence a particular thing or another person's actions (see section 2.5 of this Guide).

The WHS Act makes it clear that a person cannot avoid responsibility for their obligations under the WHS Act by contracting them out to someone else.

2. THE MEANING OF REASONABLY PRACTICABLE

2.2 What each of the 'relevant matters' in section 18 mean

| Factor | Relevance |
|---|---|
| The likelihood of the hazard or the risk concerned occurring | <p>The greater the likelihood of a risk occurring, the greater the significance this will play when weighing up all matters and determining what is reasonably practicable. If harm is more likely to occur, then it may be reasonable to expect more to be done to eliminate or minimise the risk.</p> <p>The frequency of an activity or specific circumstances will be relevant to the likelihood of a risk occurring. The more a worker is exposed to a hazard, the more likely they are to suffer harm from it.</p> |
| The degree of harm that might result from the hazard or the risk | <p>The greater the degree of harm that could result from the hazard or risk, the more significant this factor will be when weighing up all matters to be taken into account and identifying what is reasonably practicable in the circumstances. Clearly, more would be expected of a duty-holder to eliminate or minimise the risk of death or serious injury than a lesser harm.</p> |
| What the person concerned knows, or ought reasonably to know, about the hazard or risk, and ways of eliminating or minimising the risk | <p>The knowledge about a hazard or risk, and any ways of eliminating or minimising the hazard or risk, will be what the duty-holder actually knows, and what a reasonable person in the duty-holder's position (e.g. a person in the same industry) would reasonably be expected to know. This is commonly referred to as the <i>state of knowledge</i>.</p> <p>The courts have consistently stated a duty holder must consider all reasonably foreseeable hazards and risks when identifying what is reasonably practicable.</p> |
| The availability and suitability of ways to eliminate or minimise the risk | <p>This requires consideration of not only what is available, but also what is suitable for the elimination or minimisation of risk. A risk control that may be effective in some circumstances or environments may not be effective or suitable in others, because of things such as the workplace layout, skills of relevant workers, or the particular way in which the work is done.</p> <p>Equipment to eliminate or minimise a hazard or risk is regarded as being <i>available</i> if it is provided on the open market, or if it is possible to manufacture it.</p> <p>A work process (or change to a work process) to eliminate or minimise a hazard or risk is regarded as being <i>available</i> if it is feasible to implement.</p> |

2. THE MEANING OF REASONABLY PRACTICABLE

| Factor | Relevance |
|---|---|
| | <p>A way of eliminating or minimising a hazard or risk is regarded as <i>suitable</i> if it:</p> <ul style="list-style-type: none"> ■ is effective in eliminating or minimising the likelihood or degree of harm from a hazard or risk ■ does not introduce new and higher risks in the circumstances, and ■ is practical to implement in the circumstances in which the hazard or risk exists. |
| The cost associated with available ways of eliminating or minimising the risk, including whether the cost is grossly disproportionate to the risk. | <p>Although the cost of eliminating or minimising risk is relevant in determining what is reasonably practicable, there is a clear presumption in favour of safety ahead of cost.</p> <p>The cost of eliminating or minimising risk must only be taken into account after identifying the extent of the risk (the likelihood and degree of harm) and the available ways of eliminating or minimising the risk.</p> <p>The costs of implementing a particular control may include costs of purchase, installation, maintenance and operation of the control measure and any impact on productivity as a result of the introduction of the control measure.</p> <p>A calculation of the costs of implementing a control measure must take into account any savings from fewer incidents, injuries and illnesses, potentially improved productivity and reduced staff turnover.</p> |

2.3 A risk management process helps to determine what is reasonably practicable

The process for determining what is reasonably practicable is consistent with the risk management process, as described in the Code of Practice: *How to manage work health and safety risks*.

Risk management involves a systematic process to:

- identify hazards associated with the activity or environment
- if necessary, assess the risks associated with the hazards
- identify and implement available and suitable control measures to eliminate or minimise the risks
- review the effectiveness of the control measures.

Regulation 36 sets out a hierarchy of control measures which apply if it is not reasonably practicable for a duty holder to eliminate risks to health and safety, in the following order:

2. THE MEANING OF REASONABLY PRACTICABLE

- substituting (wholly or partly) the hazard giving rise to the risk with something that gives rise to a lesser risk
- isolating the hazard
- implementing engineering controls
- implementing administrative controls
- ensuring the provision and use of suitable personal protective equipment.

By identifying particular types of control measures in terms of their effectiveness and reliability, regulation 36 requires a duty holder to step through a process by which risks can be minimised so far as is reasonably practicable.

2.4 What is 'reasonably practicable' is an objective test

The courts have on numerous occasions noted that what is 'reasonably practicable' is to be determined objectively.

This means that a duty holder must meet the standard of behaviour expected of a reasonable person in the duty holder's position and who is required to comply with the same duty.

This objective test is demonstrated by the requirement in section 18 to take into account what the person *ought reasonably to know*.

As part of the objective test, the courts will look at what was reasonably foreseeable by someone in the position of the duty holder at the particular time.

2.5 The relevance of control

Control is not explicitly stated in the model WHS Act's definition of what is reasonably practicable. The capacity to exercise influence and control over a relevant matter is, however, something which is taken into account when determining what is reasonably practicable.

A person may be found to have control over a relevant matter if they have the capacity to do so, whether that capacity is exercised or not.

Control may arise from the legal ability to take control of the work activity, for example, under the terms of a contract, or from the practical ability to do so, for example, by being able to direct people on site and have those directions followed. That is, what a person does and what they are able to do will determine if they have control.

2. THE MEANING OF REASONABLY PRACTICABLE

Section 16(3)(b):

If more than one person has a duty for the same matter, each person must discharge the person's duty to the extent to which the person has the capacity to influence and control the matter or would have had that capacity but for an agreement or arrangement purporting to limit or remove that capacity.

This clearly sets out that a duty holder is expected to comply with their duties only so far as they have the capacity to influence and control relevant matters.

The more control or influence over the work, the greater the steps that need to be taken by the PCBU to discharge the duty. It may not be reasonable to require a person to do things that are beyond their control or to require them to acquire the necessary control. An inability to control relevant matters must necessarily imply that it is either:

- not possible for duty holders to do anything, or
- it is not reasonable to expect them to do so.

Control is therefore an implied element in determining what is reasonably practicable.

Control has been considered by the courts as a relevant factor

The intention that control is implicit in identifying what is reasonably practicable is consistent with the decisions of courts in Australia. Most of these decisions have assumed the relevance of control and have dealt with questions about whether, in the particular circumstances, the duty holder had control or whether the duty holder should have exercised the control they had.

3. STEP ONE: IDENTIFYING THE CIRCUMSTANCES, HAZARDS AND RISKS

The first step in determining what is reasonably practicable is to identify the relevant circumstances, hazards and risks.

3.1 What are the circumstances?

What is reasonably practicable to do will depend on a number of factors present at the particular time in question, for example:

- the physical environment in which the activity occurs as this can affect:
 - how activities may be carried out
 - the hazards and risks that may arise
 - the availability of things necessary to minimise risk (e.g. energy sources or communication systems)
- the suitability of particular control measures (e.g. whether plant can be moved to ground level to eliminate the need to work at a height)
- the people involved in the activity, including whether there are multiple parties
- the processes that are already in place or need to be in place
- legislation that limits or directs how an activity may be carried out (e.g. conditions on licences or requirements to comply with regulations or by-laws relevant to the particular activity or place)
- the time allowed for the activity to be undertaken.

3.2 What are the hazards arising from the work or the environment?

A hazard is a situation or thing that has the potential to harm a person. Hazards at work can include: noisy machinery, a moving forklift, chemicals, electricity, working at heights, bullying or violence at the workplace.

The PCBU must identify each hazard that is associated with particular work, the work environment and things used to carry out the work. Hazards can be identified through various means, including:

- workplace inspections
- consulting with workers
- obtaining and considering information about the work, including from:
 - relevant codes of practice
 - work health and safety regulators
 - reputable technical standards, for example those published by Standards Australia
 - industry publications
 - published scientific and technical literature.

The Code of Practice: *How to manage work health and safety risks* provides further guidance on hazard identification. Other codes of practice provide guidance on identifying specific hazards, for example the Code of Practice: *Hazardous manual tasks*.

3. STEP ONE: IDENTIFYING THE CIRCUMSTANCES, HAZARDS AND RISKS**3.3 What are the risks associated with those hazards and how serious are they?**

Having identified the hazards that may cause harm, it may be necessary to identify and assess the risks associated with each hazard to determine what control measures should be used.

Each hazard may cause different types of harm, each of which may be more or less likely.

Section 18 requires the likelihood and degree of harm to be weighed up when identifying what is reasonably practicable. This is commonly known as assessing the risk. The risk will be higher the more likely the harm is to occur and/or the greater the degree of harm that may occur. The higher the risk the more a duty holder should do to eliminate or minimise the risk.

Example

Keeping cash on premises provides the potential for a robbery to occur (a hazard) and this may cause physical harm (e.g. being shot) or psychological harm (e.g. post-traumatic stress disorder). The work environment, including physical barriers, may mean the likelihood of death or serious injury from being shot is low. The likelihood of psychological trauma may be much higher.

Each of the types of harm and the likelihood of them occurring should be considered when identifying what should be done to control the risks.

Eliminating or minimising the potential for exposure to the hazard will lower the likelihood of harm. Implementing control measures may lower the degree of harm that might result.

Example

Removing the need to work at height will eliminate the risk of a fall. Providing perimeter protection will lower the likelihood of a fall occurring. The placement of nets or other devices will lower the degree of harm that may be suffered if a fall occurs.

A risk assessment may not be necessary for all risks, but will be needed in most cases to allow the duty holder to consider what steps may reasonably be required to eliminate or minimise the risk.

A risk assessment should be done when:

- there is uncertainty about how a hazard may result in injury or illness
- the work activity involves a number of different hazards and there is a lack of understanding about how the hazards may interact with each other to produce new or greater risks
- changes at the workplace occur that may impact on the effectiveness of control measures.

A risk assessment is mandatory under the WHS Regulations for high risk activities such as entry into confined spaces, diving work and live electrical work.

3. STEP ONE: IDENTIFYING THE CIRCUMSTANCES, HAZARDS AND RISKS

3.4 The importance of consultation

Consultation with workers and others who are or may be involved in the particular work or workplace is an important means of obtaining relevant information. This is one of the reasons why consultation is a requirement under the WHS Act.

Section 47 of the WHS Act requires a PCBU to consult, so far as is reasonably practicable, with workers who carry out work for the business or undertaking and who are, or are likely to be, directly affected by a matter relating to work health and safety. A PCBU must consult with a health and safety representative if the workers are represented by one and should also consult with any health and safety committee established for the workplace.

Section 46 of the WHS Act requires that a duty holder consult, co-operate, and co-ordinate activities, so far as is reasonably practicable, with all other persons who have a work health and safety duty in relation to the same matter.

It should never be assumed that someone else is taking care of a health and safety matter. A PCBU must find out which duty holders are doing what and work with them in a co-operative and co-ordinated way so that risks are eliminated or minimised so far as is reasonably practicable.

When entering into contracts, a duty holder should review the job to be undertaken, discuss any safety issues that may arise and how they will be dealt with and communicate their safety requirements and policies. Remember that a duty holder cannot transfer their responsibilities to another person.

Further guidance on consultation is available in the Code of Practice: *Work health and safety consultation, co-operation and co-ordination*.

4. STEP TWO – DETERMINE WHAT YOU CAN DO

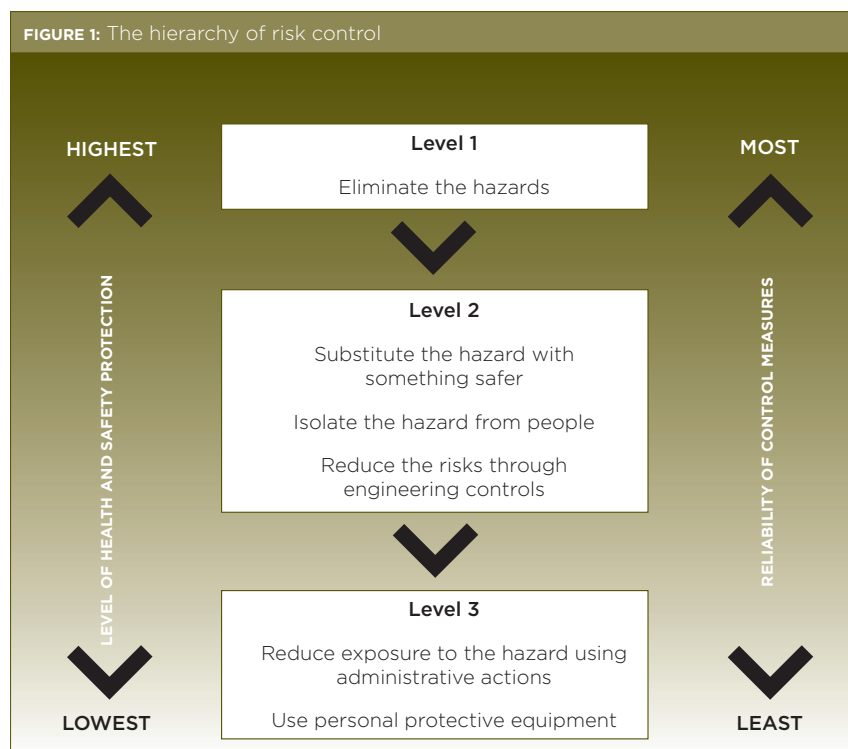
Once the duty holder understands the hazards and risks, the next step is to ask what can be done to eliminate or minimise the risks.

Section 18 requires a duty holder to consider the ways of eliminating or minimising risks. There may be a number of different ways to minimise a risk, each of which may reduce the likelihood or severity of harm to a different degree. Some of these control measures may operate effectively on their own, while others may need to be used in combination.

It is therefore necessary to identify options for eliminating or minimising risk, in order to determine what can reasonably be done in the circumstances. The duty holder should identify as many control measures as possible, to give them the greatest scope to choose and apply the most appropriate means to eliminate or minimise a risk in the particular circumstances.

4.1 Deciding how risks can be eliminated or minimised

The hierarchy of risk controls identifies the various types of control measures that should be used and is set out in the following diagram:



Regulation 36 requires a duty holder to start at the top of the hierarchy and move down through it, considering at each stage whether any risk remains and whether further control measures will minimise the risk.

4. STEP TWO – DETERMINE WHAT YOU CAN DO

The hierarchy commences with the Level 1 control measures. They are the measures most likely to eliminate the risk or hazard. Each subsequent level in the hierarchy refers to control measures that are less likely to minimise the likelihood, or the degree, of harm.

WHS Regulations require specific control measures for some types of risks. These include removal of people from lead risk work, fall arrest systems, guarding on plant, provision of air supplied respiratory equipment for emergency entry into confined spaces and instruction and training.

Codes of practice also include detailed information about control measures that may be applied to specific hazards. While duty holders are not obliged to comply with codes of practice, they are expected to identify and consider this information. A court may have regard to a code of practice approved under the WHS Act as evidence of what is known about a hazard or risk, associated risk assessments and control measures. They may rely on the code in determining what is reasonably practicable in circumstances to which the code relates.

There are numerous other sources from which a duty holder may obtain information on control measures, for example:

- work health and safety regulators
- reputable technical standards, such as those published by Standards Australia
- industry publications
- published scientific and technical literature.

4.2 Is the control measure available and suitable?

Investigations and inquiries may identify many ways to eliminate or minimise a particular type of risk. Some of these may, however, not be available to the PCBU or may not be suitable in the particular circumstances.

Examples:

- A device may not have been introduced into the Australian market, or may be incompatible with Australian operating conditions.
- Radio communication to minimise for from people working in isolation or in remote locations may not be suitable in areas where there is no signal or a poor one.
- Mechanical lifting aids may not be able to operate in areas where there is insufficient room to move them around.
- Equipment may not be able to be used in areas where the necessary energy source, such as electricity or gas, is unavailable.
- Particular processes may not be able to be used if they rely on circumstances, including the behaviour of others, over which the duty holder has no control.

A duty holder is only required to do what they are reasonably able to do at the particular time and in the particular circumstances. In determining whether a person has breached a duty, a court will consider the control measures that were available at the particular time of the activity or event, not those that may have subsequently become available.

It is also important to ensure a particular risk control will work before relying on it. In some cases additional control measures may be needed to minimise the risk so far as is reasonably practicable.

5. STEP THREE – DETERMINE WHAT YOU ARE REASONABLY ABLE TO DO

A PCBU is not required to do all that can be done in the circumstances, only what they are *reasonably able to do*.

5.1 Start by considering the highest level of protection

The WHS Act requires a PCBU to first eliminate the risk if it is reasonably practicable to do so. If not, the risk must be minimised so far as is reasonably practicable. The hierarchy of controls in regulation 36 demonstrates how this process should be managed, as covered earlier in this Guide.

After identifying available and suitable control measures, the duty holder should consider whether the control measure that is most likely to eliminate the risk, or minimise it the most, is able to be applied.

If the control measure that will provide the highest level of protection is possible, a duty holder should implement that control measure, unless it is not reasonably practicable to do so in the particular circumstances.

5.2 How to determine what is reasonable

Just because something can be done does not mean that it is reasonably practicable for the duty holder to do it. What is required is an assessment of what a reasonable person in the position of the duty holder would do in the circumstances, taking a careful and prudent approach and erring on the side of caution.

As indicated above, to determine what is reasonably practicable the PCBU must take into account all relevant matters, including those in section 18. Other matters which might be relevant are:

- the duty holder's ability to rely on the skill and expertise of others and what is required for that reliance
- the extent to which each possible control measure or combination of control measures lowers the likelihood or degree of harm
- the capacity to influence and control the particular activity.

The aim must be to keep trying to lower the likelihood and degree of harm until further steps are not reasonable in the circumstances. Questions a PCBU should ask to identify if they are doing enough are:

- Is there more I can do to either
 - minimise the risk myself; or
 - ensure another party with the relevant skills and expertise can properly implement health and safety measures and minimise risks?
- If the answer is yes to either question, is it reasonable for me not to do so?

The more likely the risk, the more that is required to be done to eliminate or minimise it. The greater the degree of harm, the more that is required to be done to eliminate or minimise it. If there is at least a moderate likelihood of death or serious injury, then the highest level of protection should be provided. If there is a high likelihood of repeated or multiple injury (even of a low degree, such as strains and cuts) then a high level of the risk controls should be applied.

5. STEP THREE - DETERMINE WHAT YOU ARE REASONABLY ABLE TO DO

It may not be reasonable to require expensive and time consuming controls, for example engineering controls, to be applied to minimise or further minimise a low likelihood of minor harm. It may, however, be reasonable to apply less expensive controls (e.g. training and supervision) to further lower the likelihood of the risk.

When considering each control or combination of controls, a duty holder must take into account the likelihood of a particular control being effective. Guards may be removed, systems of work may not be understood and followed, and personal protective equipment may not always be worn. Further controls, such as signs or supervision, may be needed to make a control more likely to be effective.

5.3 Cost

While cost is specified in section 18 as a matter to be taken into account and weighed up with other relevant matters to identify what is reasonably practicable, this must only be done **after** assessing the extent of the risk and the ways of eliminating or minimising it.

The cost of implementing a particular measure may include the costs of purchase, installation, maintenance and operation of the control measure and any impact on productivity as a result of the introduction of the control measure.

A calculation of the cost of implementing a control measure should also take into account any savings it will yield in reductions in incidents, injuries, illnesses and staff turnover, as well as improvements in staff productivity.

Before determining whether expenditure to eliminate or minimise a risk is reasonably practicable in the circumstances, the PCBU must consider:

- the likelihood and degree of harm of the hazard or risk, and
- the reduction in the likelihood and/or degree of harm that will result, if the control measure is adopted.

The more likely the hazard or risk, or the greater the harm that may result from it, the less weight should be given to the cost of eliminating the hazard or risk.

If there are several available options for eliminating or minimising a risk, and they would achieve the same level of reduction in the likelihood or degree of harm, a duty holder may choose to apply one or more of the least costly options. Using more expensive control measures may not be required to minimise a risk that is low in likelihood or severity of harm.

It may not be reasonable to require control measures that are expensive to apply, in terms of time and/or money, such as engineering controls, to minimise or further minimise a risk that has a low likelihood of occurring and would cause minor harm. It may however be reasonable to apply less expensive controls, such as training and supervision, to further lower the likelihood of the risk.

Choosing a low cost option that provides less protection, simply because it is cheaper, is unlikely to be considered a reasonably practicable means of eliminating or minimising risk.

Where the cost of implementing control measures is grossly disproportionate to the risk, it may be that implementing them is not reasonably practicable and therefore not required. This does not mean however that the duty holder is excused from doing anything to minimise the risk so far as is reasonably practicable. A less expensive way of minimising the likelihood or degree of harm must instead be used.

5. STEP THREE - DETERMINE WHAT YOU ARE REASONABLY ABLE TO DO

Example:

The cost of engineering changes to plant will be high and there is only a slight risk of minor sprains. The engineering changes may therefore not be reasonably required. What may be required instead are detailed instructions on how to safely use the plant, provision of training and a higher level of supervision to ensure the system of work is followed. Each of these measures will lower the likelihood of the risk occurring and may lower the degree of harm that may be suffered.

If the degree of harm is significant, for example where death or serious injury is at least moderately likely - then it is unlikely the cost of implementing available and suitable control measures to eliminate or minimise the risk would ever be so disproportionate as to justify not doing so. In these circumstances, it may be reasonable to expect and require a duty holder to eliminate the risk by ceasing the relevant activity if, after all 'affordable' control measures have been considered, there remains a significant risk of serious injury or illness.

Capacity to pay is not relevant

The question of what is reasonably practicable is determined objectively, not by reference to the particular PCBU's capacity to pay or other individual circumstances. A PCBU cannot expose people to a lower level of protection simply because it is in a lesser financial position than another PCBU facing the same hazard or risk in similar circumstances.

If a PCBU cannot afford to implement a control measure that should be implemented after following the weighing up process set out in section 18 of the WHS Act, they should not engage in the activity that gives rise to that risk.

5.4 Can you rely on someone else to take the necessary action?

While the duties prescribed by the WHS Act require the PCBU to ensure certain health and safety outcomes, they do not necessarily require the PCBU to provide everything necessary to achieve these outcomes. For example, a PCBU must ensure the provision of safe plant, but does not need to provide the safe plant itself if someone else is doing so.

It is common practice for a PCBU to engage a specialist or technical expert to carry out work. In these situations, the PCBU is entitled to rely on the expertise of the specialist or technical expert.

However the PCBU still carries some responsibility for ensuring the requirements of the WHS Act are met. For example, it is still incumbent on the PCBU to ensure, so far as they are reasonably able, that the specialist or technical expert:

- does in fact have the required expertise to ensure the work can be carried out safely
- has in place the systems, processes and procedures to ensure the work can be carried out safely
- is carrying out the work in a manner which does not create a health and safety risk for the PCBU's own workers or others at the workplace.

5. STEP THREE - DETERMINE WHAT YOU ARE REASONABLY ABLE TO DO

There may be situations where a duty holder has no option but to rely on someone else.

Example:

Rules relating to rigging require a rigger who is competent and properly authorised to do the work to have exclusive control over a lift. Other duty holders involved in the activity may have no option but to rely on the rigger to carry out this task safely.

To demonstrate it is reasonably practicable to rely on the rigger to eliminate or minimise risks associated with use of the lift, a PCBU must be able to show they have, so far as they are reasonably able, checked the rigger:

- has the relevant skills, experience and license (if required)
- has systems, procedures and equipment that will enable them to eliminate and minimise risks
- is applying those systems to the particular task, for example applying processes for risk assessment, induction or inspection.

The duty holders may have control over other aspects of the activity such as the work environment in which the lift is operating, including where their workers are situated on the ground during the lift and the scheduling of the lift's operation. The duty holders must still do what is reasonably practicable to eliminate or minimise the risks associated with those things over which they have control.

6. STEP FOUR - REVIEWING RISK CONTROLS

The duties in the WHS Act and Regulations are ongoing and must be complied with at all times.

Circumstances can change over time and this may result in a change in the hazards and risks or in the ways in which they may be eliminated or minimised. This may mean that what was reasonably practicable at an earlier time is no longer so and something more or different may need to be done to control the hazards and risks.

Relevant changes include:

- a change in a work process
- a change in the physical environment
- different people undertaking the work, with different skills or means of co-ordination of activities
- new hazards are identified through advances in science or through experience, and
- new ways to eliminate or minimise risks are identified or invented.

Therefore, the control measures a duty holder puts in place must be reviewed regularly to make sure they continue to meet the standard of what is reasonably practicable.

6.1 When should risk controls be reviewed?

There are certain times when a duty holder must review control measures and revise them if necessary. Reviewing a control measure is required under the WHS Regulations:

- when the control measure is not effective in controlling the risk
- before a change at the workplace that is likely to give rise to a new or different risk that the control measure may not effectively control
- if a new hazard or risk is identified
- if the results of consultation indicate a review is necessary, and
- if a health and safety representative requests a review.

APPENDIX - LIST OF CASES RELEVANT IN DETERMINING REASONABLE PRACTICABILITY

Chugg v. Pacific Dunlop Ltd [1990] HCA 41; (1990) 170 CLR 249

Holmes v. R. E. Spence & Co. -Pty Ltd (1992) 5 VIR 119

R v. Associated Octel Co. Ltd [1994] 4 All ER 1051

R v. Australian Char Proprietary Limited [1995] VSC 168

Stratton v. Van Driel Ltd (1998) 87 IR 151

McMillan Britton and Kell Pty Ltd v. WorkCover Authority (NSW) (1999) 89 IR 464

Slivak v. Lurgi (Australia) Pty Ltd [2001] HCA 6; (2001) 205 CLR 304

Complete Scaffold Services Pty Ltd v. Adelaide Brighton Cement Ltd [2001] SASC 199

Workcover Authority of New South Wales (Inspector Byer) v. Cleary Bros (Bombo) Pty Ltd [2001] NSWIRComm 278

R v. ACR Roofing Pty Ltd (2004) 142 IR 157

Reilly v. Devcon Australia Pty Ltd [2008] WASCA 84; (2008) 36 WAR 492

Tobiassen v. Reilly [2009] WASCA 26; (2009) 178 IR 213

Baiada Poultry Pty Ltd v. The Queen [2012] HCA 14

Kirwin v. The Pilbara Infrastructure Pty Ltd [2012] WASCA 99

Candetti Constructions Pty Ltd v. Fonteyn [2012] SAIRC 24

.....

THIS GUIDE PROVIDES ADVICE
ON HOW TO DETERMINE WHAT IS
REASONABLY PRACTICABLE TO MEET
A WORK HEALTH AND SAFETY DUTY.

.....

9.3.2 JINDABYNE SHARED TRAIL - TRANSFER A PORTION OF CROWN ROAD RESERVE (UNFORMED) TO COUNCIL (EAST JINDABYNE/MILL CREEK)

9.3.2 JINDABYNE SHARED TRAIL - TRANSFER A PORTION OF CROWN ROAD RESERVE (UNFORMED) TO COUNCIL (EAST JINDABYNE/MILL CREEK)

Record No: I23/481

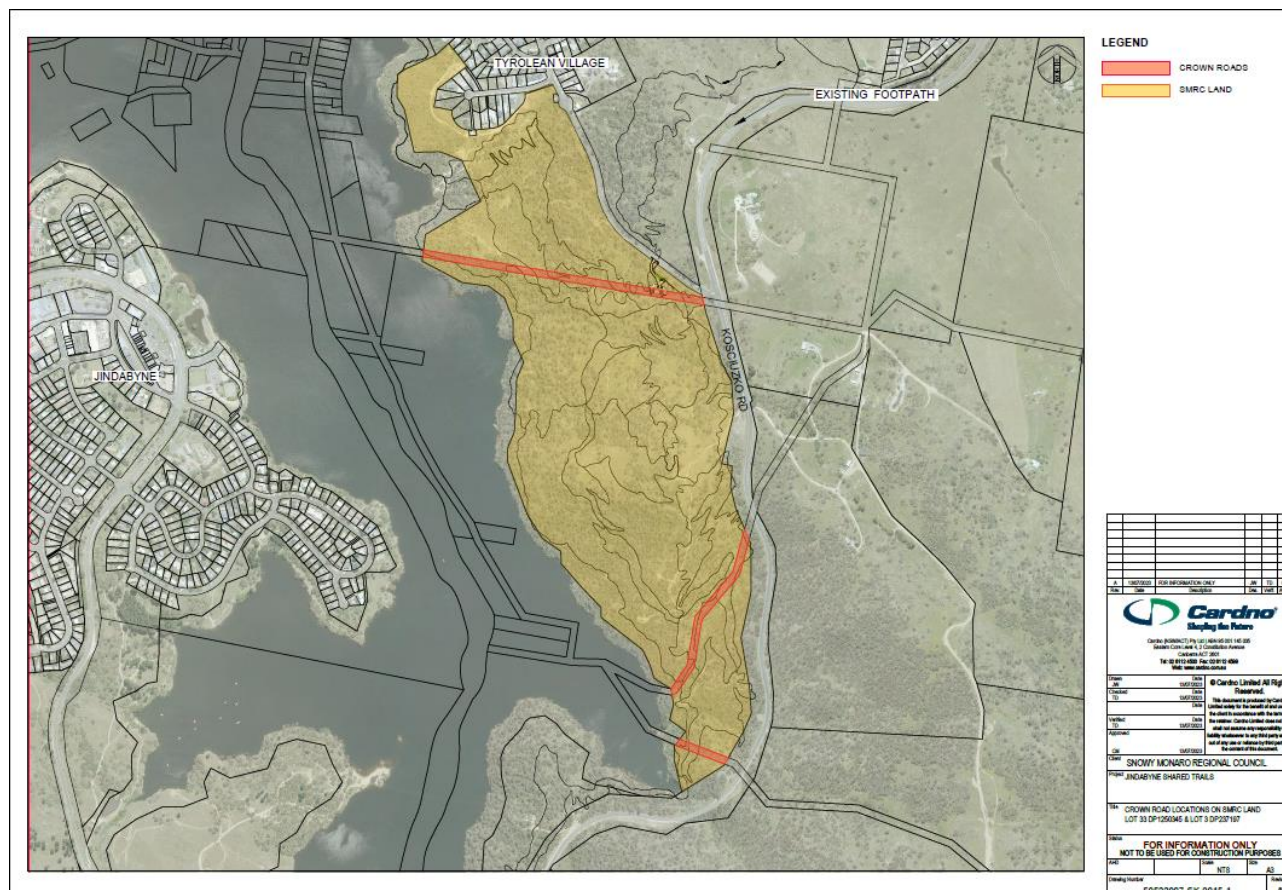
OFFICER'S RECOMMENDATION

That Council make an application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) with no known names, located in the Tyrolean Mountain Bike Park – being the portion of three roads extending from Kosciuszko road west to Lake Jindabyne (reference image in report body).

ISSUES

For development and planning reasons, Councils and other road authorities may request the transfer of a Crown Road Reserve. This report seeks a resolution from Council to request transfer of a Crown road segment to support the intended development of the Jindabyne Shared Trail and car parking amenities. These unformed Crown Roads are located within the boundary of the Tyrolean Mountain Bike Park.

Figure 1: The subject section of the unformed/unnamed Crown Road reserve proposed to be transferred to Council highlighted in Red. Yellow section is the Tyrolean MTB Park with existing trails marked.



9.3.2 JINDABYNE SHARED TRAIL - TRANSFER A PORTION OF CROWN ROAD RESERVE (UNFORMED) TO COUNCIL (EAST JINDABYNE/MILL CREEK)

Section 43 of the Road Act 1993 provides that Council, at a later stage elect to close the public road reserve corridor (after the road segment has been transferred to Council) the land is regarded as operational land for the purposes of the Local Government Act 1993, by default.

43. Disposal of land comprising former public road owned by Council

- (1) This section applies to land vested in a council and forming part of a former public road.
- (2) Land to which this section applies is operational land for the purpose of the Local Government Act 1993 unless, before the land becomes vested in the Council, the Council resolves that it is to be community land, in which case the land is community land.

Any decision to alter the status of the road reserve would be subject to a Council report in the future, if required.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|------------------------|--------------|---------------|-----------------|
| Asset Management | Low | Low | Yes |
| Economic Activity | High | Low | Yes |
| Environmental Security | Low | Low | Yes |
| Service Delivery | Medium | Low | Yes |

Non acquisition of the identified Crown roads would jeopardise the ability of Council to provide amenities (toilets and car park) for the use of the expanded Jindabyne Shared Trail.

There is significant investment planned for the Tyrolean Mountain Bike Park, any future construction of these roads would render that investment invalid.

As the roads are unnamed and unformed and relate to the pre-flooding of Lake Jindabyne, there is no impact on access to the foreshore.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|---------|
| Current Annualised Net Cost | N/A | |
| Estimated Annualised Net Cost | N/A | |
| Capital Investment | N/A | |
| Capital Funding Source | N/A | |

There are no fees payable by Council to lodge a road transfer application to Crown Lands. Crown Lands administers the transfers and publishes a notice of the parts transferred in the NSW Government Gazette at its own cost. Costs for the construction of the Jindabyne Shared Trail are covered in the Capital Project.

RESPONSIBLE OFFICER: Manager, Corporate Projects

9.3.2 JINDABYNE SHARED TRAIL - TRANSFER A PORTION OF CROWN ROAD RESERVE (UNFORMED) TO COUNCIL (EAST JINDABYNE/MILL CREEK)

OPTIONS CONSIDERED

Non-acquisition will see a significant impact of the cost for delivery of amenities and parking due to the general unsuitability of other terrain and locations. Other locations were considered however, the acquisition and closure was the most financial efficient.

IMPLEMENTATION PLANS

This proposal integrates with the design, planning approvals and construction of the Tyrolean Mountain Bike Park section of the Jindabyne Shared Trail.

A transfer request will be tabled to the State in relation to the relevant portion of Crown road reserve. Council asset listings will be updated to reflect the road status change to Council public road. Once the transfer is finalised, a closure plan will be put in place.

The design for the amenities and car park is complete. The design for the Tyrolean MTB Park is complete. This acquisition will need to be addressed in the Development Application.

EXISTING POLICY/DECISIONS

There are two types of transfers administered by Crown Roads under the Crown Lands policy (Administration of Crown Lands IND-O-250):

1. Crown road transfer at the request of Council or another roads authority (Transfer Crown Road request)
2. Crown road transfer initiated by Crown Lands.

BACKGROUND

Crown Lands have advised permissions to build or remediate over crown road corridor/s will take 18 months or longer to complete. This will be a prohibitive for the completion of the Jindabyne Shared Trail project within the Deed allowed funding timeframe.

ATTACHMENTS

Nil

9.3.3 DELIVERY PROGRAM PROGRESS REPORT - JULY 2023

Record No: I23/519

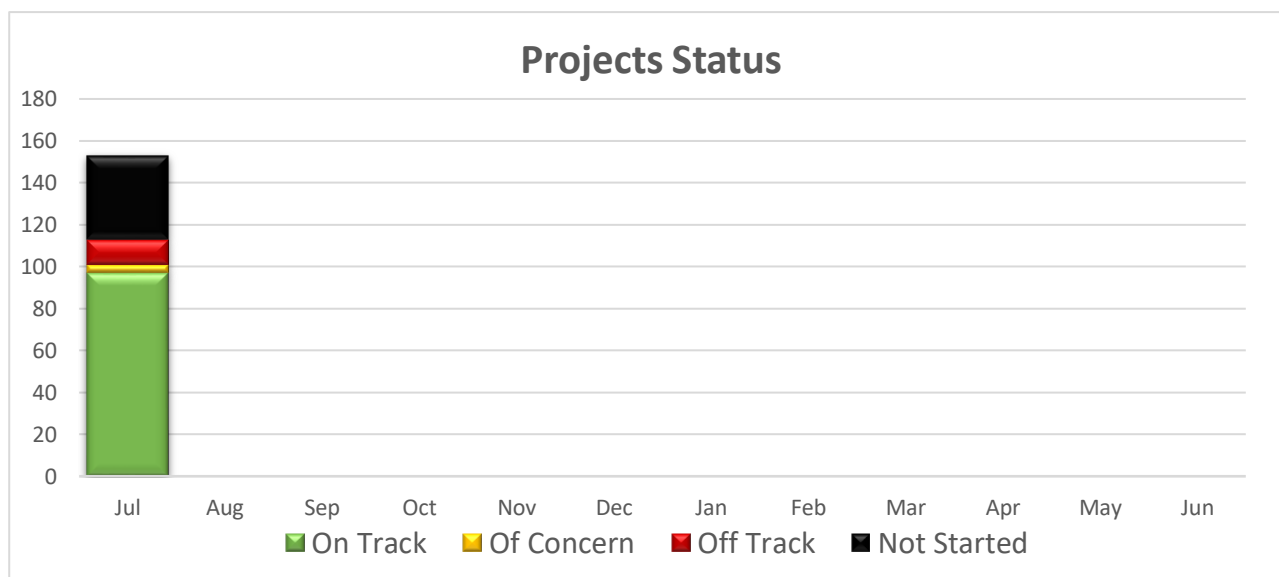
OFFICER'S RECOMMENDATION

That Council note the update of the progress with achieving the delivery program.

PROJECT DELIVERY

The revised 2022-2026 Delivery Program has 153 projects identified for delivery over the four year period. We are currently in year two of the delivery program with 125 projects being worked on in the 2023/2024 year.

Over the coming months, more detail will be provided in regards to the status of each project for the benefit of Council and the community. The following chart shows the status against the original plans for the projects to be undertaken. Since the original plans were adopted variations have been made to due dates.



Project: Support delivery of key projects within the SAP project Status: Of Concern

The NSW Government is reassessing its investment priorities. There is a potential that the investment may be withdrawn or scaled back. There is no indication of when information will be provided. It is expected that this will be announced as part of the September budget. The only option available to Council would be to lobby for support to retain the level of planned investment.

Project: Development of the new LEP

Status: Off track

Council has resolved to undertake further consultation. The loss of key strategic planning staff means that the Council does not have the available resources to undertake another round of consultation. Due to this, the project plan is being reviewed to determine the next steps within the resources available.

Project: Complete stronger community funded projects Status: On Track

Work to identify the available funding is nearly complete. This is expected to result in a report back to the August 2023 meeting setting out the available funds and recommendations for how those funds should be used.

Project: Review heritage study

Status: Of Concern

We have been unable to replace our strategic planning resources and this means that aspects of our usual business needs to be prioritised. Among this work will be the heritage study review. While a majority of the work has been completed to the draft stage, the project will be held in abeyance until full team capacity is achieved. Without an active heritage study the Council may not be able to access grant funding for the heritage advisory service.

Project: Prepare and active transport strategy

Status: On Track

This project has commenced with Currajong Consultancy being awarded the project. It is expected that community input into this project will commence throughout September 2023 along with internal stakeholder engagement. An adopted active transport strategy will enable grant funding opportunities and identify priorities for footpaths and other active transport links within our towns and villages that will inform our Local Infrastructure Contribution Plans.

Project: Regional Sport Hall

Status: On Track

The Cooma Region Sports Hall is progressing well with a progress inspection undertaken during the last week of July. Community consultation among the sports user groups is to be undertaken prior to setting the fees and charges, with the sports hall due to open in November 2023.

Project: Bombala & Cooma Pool Upgrades

Status: Of Concern

Swimming pool upgrade works are moving into detailed design stage. The major issue with this project is that the works are anticipated to take in the order of 12 months to complete. This will depend on the results of the tenders, but is a significant risk of impact to the community and will require consultation once timeframes for the works are known. Consultation on gaining input on the way to undertake the works (closing for a full season or missing two halves).

Table 1: Listing of project identified as off track

| Summary of projects currently considered off track to original plans | |
|--|--|
| Fire service and general upgrades for aged care facilities | <ul style="list-style-type: none"> Non-essential works on hold while considering the divestment and impact that may have on the approach taken with the facility. |
| Yallambee Lodge new section of facility | <ul style="list-style-type: none"> Project not designed before grants applied for. Following on from tendering project was unable to be funded from the available grant even after modifying the scope. Now on hold due to divestment plans. |
| Bobeyan Road upgrade | <ul style="list-style-type: none"> Extensive time delays until grant funding was made available. Significant rock works required on the works so far has increased unit costs. Project did not have detailed estimates at the start of the project. |

| Summary of projects currently considered off track to original plans | |
|---|--|
| Ryrie Street Michelago extension | <ul style="list-style-type: none"> Process of gaining approvals to undertaking the work taking an extremely long time. |
| Jindabyne Town Centre improvements | <ul style="list-style-type: none"> Impacted by uncertainty around proposed work within the special activation precinct planning. |
| Lake Jindabyne Shared Trail | <ul style="list-style-type: none"> Significant planning work was not undertaken prior to the project being funded. |
| Cooma landfill upgrade | <ul style="list-style-type: none"> The level of works required on the various projects required to be undertaken in the waste area could not be undertaken with the available resources. Works were prioritised to focus on the urgent issues. |
| Jindabyne Landfill rehabilitation and capping | <ul style="list-style-type: none"> Changes in the approach due to the cost of operating landfills leading to the best outcome being development of a transfer stations. This needs to be completed prior to rehabilitation of the site. |
| Complete stronger communities funded projects | <ul style="list-style-type: none"> The 100 projects were not well scoped and this led to a great deal of work being required to determine what could be done with the available funding. Most projects have been completed, with work continuing to reconcile the grant funding to determine how to finalise the program. |
| Develop a compliance register | <ul style="list-style-type: none"> Vacancies of staff in the area has limited activities to essential business as usual. |
| Development of the Integrated Water Cycle Management (IWCN) Strategy and Grey Water Management Plan | <ul style="list-style-type: none"> Unable to employ a suitable resource to undertake the projects. Significantly more costly to use external resources. |
| Development of the new Local Environmental Plan (LEP) | <ul style="list-style-type: none"> Additional requests for consultation has extended the timeframes for the project. |

SERVICE DELIVERY

Service Area: Residential Aged Care

Last month saw Council resolve to divest Yallambee Lodge to Respect Aged Care services. Throughout the reporting period, meetings with staff, residents and relatives has occurred, while working with Respect to ensure clear communication is achieved with all stakeholders. Further meetings are scheduled to occur throughout August 2023.

The July Council meeting also saw Council defer its decision to close Snowy River Hostel until further consultation with the community has occurred, scheduled for August 2023. A report will be prepared for the September Council meeting.

Service Area: Strategic Planning

Council facilitated three NAIDOC week events during NAIDOC week, with one event held in Cooma, Jindabyne and Michelago. The event was guest indigenous artist Gail Neuss, undertaking art lessons with school children and community members. The event was funded by the state government with positive feedback received at Council by those that participated. Future events will be held at other locations around the Council region, subject to funding.

Community consultation commenced in July for a complex planning proposal located adjacent to Kalkite village at the site known as 56 Hilldowns Rd. The planning proposal seeks to rezone RU1 – primary production land to varying zones. If approved by Council, the expansion of the RU5 – village zone would potentially yield another 220 lots increasing the size of Kalkite substantially if a development application was received by Council to subdivide the land. The planning proposal is proponent led (by the owner), meaning Council is not the applicant, but the planning proposal authority authorised by NSW Department of Planning to consider the proposal. Consultation closes on 21 August 2023.

Service Area: Community Support Programs

The 2023/2024 Youth Advisory Committee has been established and will conduct regular meetings each month. There are three new members with two from Jindabyne. Not since 2020 has there been members from the Jindabyne Community. This will go a long way to providing representation across the whole Council region.

Service Area: Resource and Waste

The Capping and Rehabilitation of the Delegate legacy landfill site has been completed. It is planned that the areas around the landfill area will be planted out with more trees, including Snow Gums. While the land is classified by Council as contaminated, and any future use cannot be predicted, this will make the area look pleasant.

The design for the Cooma compost facility has been revisited to reduce costs relating to earthworks. Due to the cost grant funding will now be sought to minimise the impact on charges required for the service. As this is to meet a mandated NSW government waste target it is considered there is a good chance of grant funding, but this may delay the completion of the project.

RESPONSIBLE OFFICER: Coordinator Strategy Development

ATTACHMENTS

1. Delivery Program Progress Report - July 2023
-



2023/2024 DP

1 Jul 2022 To 30 Jun 2026

Camms.

Print Date: 08-Aug-2023

Strategy Summary

1 Jul 2022 To 30 Jun 2026

| Completed | In Progress | Not Started |
|-----------|-------------|-------------|
| 29 | 190 | 42 |

| Strategy | Responsible Officer | Start Date | End Date | Status | % Complete |
|--|---------------------------------------|-------------|-------------|-------------|------------|
| Goal : Our Community: Our health allows us to live an enjoyable lifestyle | | | | | |
| Outcome : Facilities are in place to encourage healthy lifestyles | | | | | |
| Operate and maintain Council owned caravan parks and campgrounds | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: All caravan parks were open and available in July 2023. There is an electrical upgrade that is occurring in Bombala where some sites have been inaccessible during the month of July for safety reasons. This has not impacted occupancy as Cabins are the predominant booking at this time of year. Nimmitabel caravan park has a switchboard failure that has been fixed. Site availability is being managed through Newbook. | | | | | |
| Undertake routine inspections of skin penetration premises | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | Not Started | 0% |
| Comment: Program not yet commenced for 2023/24 | | | | | |
| Maintain amenities throughout the region | Team Leader Civic Maintenance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: With a busy winter season, public toilets have been a very busy space. With heavy use we have also experienced some accidental damage along with intentional vandalism. We are working hard to make repairs as quick as possible to keep facilities open to the public. | | | | | |
| Bombala Apex Caravan Park – upgrades | Project Manager | 01-Jul-2022 | 30-Jun-2024 | In Progress | 50% |
| Comment: Works due to start mid September and will only affect park occupancy for 2 weeks. The closure is being managed by Newbook with online bookings. | | | | | |
| Undertake routine inspections of commercial swimming pools | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | Not Started | 25% |
| Comment: Completed for 2022/2023. Action not yet commenced for 2023/24 | | | | | |
| Cooma North Ridge - Community Place for Space | Project Manager | 01-Jul-2022 | 30-Jun-2024 | In Progress | 55% |

| | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|-----|
| Comment: Project Officer on extended leave. Project being reallocated. Progressing well with signage in place and trail being well used. Carpark completions pending. | | | | | |
| Undertake inspections of food premises to determine compliance with the Food Standards Code | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Food premises inspection schedule completed to end June 2022. On-going program not commenced yet for 2023/24 | | | | | |
| Outcome : Have in place (and accessible to everyone) quality aged, disability and health services that support our population through all life stages | | | | | |
| Deliver Commonwealth Home Support Programme (CHSP) and Home Care Packages in accordance with Aged Care Quality Standards | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Services continue to be delivered in accordance with our service agreement despite not met findings in the recent accreditation audit. The plan for continuous improvement (PCI) is being actioned with diligence. | | | | | |
| Review service delivery options for Council Commonwealth Home Support Programme (CHSP), Home Care Packages and Community Transport | Manager Community Services | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| Comment: Has not commenced at this point. | | | | | |
| Maintain governance in the delivery of community services | Manager Community Services | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: At the last advisory committee meeting, it was decided that the name of the committee would be changed to the Residential Aged Care and Community Support Programs Advisory Committee. The committee felt this change better described the intention of the committee. The advisory committee meeting that was set for August 2023 was rescheduled to early September 2023. | | | | | |
| Fire service and general upgrades for aged care facilities | Project Manager | 01-Jul-2023 | 30-Jun-2024 | In Progress | 15% |
| Comment: Project grant funds have been awarded through the Department for Health Aged Care Approvals Round (ACAR) program. Tender for the works has been run and awarded, however is on hold pending outcome/s of the divestment process. | | | | | |
| Divestment of Residential Aged Care | Manager Community Services | 01-Jul-2022 | 30-Jun-2024 | In Progress | 25% |
| Comment: At the July 2023 Council meeting, Council resolved to divest Yallambee Lodge to Respect Aged Care. Throughout the reporting period, meetings with staff, residents and relatives has occurred working with them on the proposed transition to Respect. Further meetings are scheduled to occur throughout August 2023. | | | | | |
| The decision to close Snowy River Hostel has been deferred until consultation with the community occurs in August 2023. A report will be prepared for the September 2023 Council meeting. | | | | | |
| Yallambee Lodge new section of facility | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |
| Comment: This project has concluded at design and tender. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under Council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process. | | | | | |
| Provide Residential Aged Care in accordance with Aged Care Quality Standards | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: We have updated our continuous improvement plan as part of our commitment to quality. Updates to this follows improvement suggestions and opportunities to self-reflect on what could be done differently. Snowy River Hostel had an assessment contact visit in June 2023 with all reports from the Commission to be positive with no concerns in the correspondence identified. | | | | | |

| | | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|-----|--|
| Statistics are captured quarterly with the measurement data not available for this report timeframe. | | | | | | |
| Goal : Our Community: Our region's cultural identity is respected and embraced | | | | | | |
| Outcome : Preserve and protect historically significant sites | | | | | | |
| Organise interments and maintain accurate records | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |
| Comment: Internments are arranged as required and records are recorded in Civica Authority. | | | | | | |
| Heritage Strategy - review | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2025 | In Progress | 60% | |
| Comment: The heritage strategy review has commenced with all background research completed and a first draft authored. It is hoped that public exhibition of the draft can be undertaken prior to the end of the 2023 calendar year. | | | | | | |
| 'Big Trout' restoration in Adaminaby | Project Officer | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% | |
| Comment: <ul style="list-style-type: none"> • Accomplishments & Completions About to establish project engagement group with a number of community members who are able to take information back to the community and to relay issues and concerns back to the group. • Critical Issues Nil at this stage • Next Steps Landscape design by Council staff and independent designer. • Budget Status Purchase order for restoration of the Big Trout sculpture approved. • Key Items for Communication Protocol for membership of the PEG. Scope of work for the whole project. | | | | | | |
| Maintenance of Council's cemeteries | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |
| Comment: On-going maintenance as required | | | | | | |
| Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced | | | | | | |
| Outcome : A wide range of community and cultural events are held | | | | | | |
| Support the coordination and delivery of events for key annual celebration days such as Women's Week, Seniors Festival, Youth Week, Reconciliation Week, NAIDOC Week, Mental Health Month, International Day of People with Disability | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |

| | | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|-----|--|
| Comment: In the first week of July 2023 Council delivered three NAIDOC week events in total, with one event held at the townships of Jindabyne, Cooma and Michelago. The event was guest indigenous artist, Gail Neuss undertaking indigenous art sessions for the community. Positive feedback has been received from those that attended. | | | | | | |
| Support community groups to plan and deliver their own events, access grant funding and enable volunteerism | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |
| Comment: A significant amount of staff resources have gone towards supporting community groups to plan and deliver their own events, access grant funding and enable volunteerism. An example of this is Council collaboration with schools to run the all schools NAIDOC week event. Council is working with South East Arts to develop an arts and culture Strategy in 2023. This will occur in conjunction with the Arts and Culture Committee. South East Arts are currently developing a draft strategy for consideration of Council and the committee. A draft strategy is being internally reviewed by Council staff before being provided to the committee for consideration. A workshop with key staff was held on 2 June 2023 with further review to be undertaken. | | | | | | |
| Deliver Youth Services in collaboration with other providers, targeting priorities as identified through the Youth Advisory Committee | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% | |
| Comment: Planning for the spring school holiday program is currently underway. Our collaboration between council and services remains intact. The July school holiday program went well with lots of participation from youths in the region. New targets have been identified and we are working towards improving the activities delivered by council to increase participation and attendance. Following feedback from a survey that was conducted during the April youth week school holidays, we have identified a number of new activities that have proven to be popular and are now planning to introduce a new range of activities across the region, specifically targeted at the demographic of each community. The 2023/2024 Youth Advisory Committee has been established and will continue to conduct regular meetings each month. We have three new members and have two new members from Jindabyne. This has made a difference as we have not had representation from Jindabyne since 2020. | | | | | | |
| Outcome : Land use planning strategies are developed to support and enhance the town, village and rural lifestyle of the region through balanced development | | | | | | |
| Undertake development compliance of unauthorised works | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% | |
| Comment: Compliance activities are undertaken in response to complaints or observations of potential non-compliance | | | | | | |
| Undertaking Councils regulatory role in fire safety of buildings | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% | |
| Comment: Items followed up on a complaints basis | | | | | | |
| Undertake assessment of Development Applications within statutory timeframes | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2023 | In Progress | 28% | |
| Comment: For period 1/7/23 to 31/7/23 77% of residential DAs determined within 40 days ('Stop the Clock' days excluded from calculations) For period 1/7/23 to 31/7/23 50% of non-residential DAs determined within 40 days ('Stop the Clock days excluded from calculations). | | | | | | |
| Undertake assessment and provide advice relating to Development Engineering Services provided by Council | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |
| Comment: Advice is provided on an on-going basis in relation to engineering requirements for development activities For the period 1/7/23 to 31/7/23 18% of total S138 applications processed within 40 days (11 applications) 40% of S138 applications relating to DAs processed within 40 days (5 applications) 0% of S138 applications not relating to DAs processed within 40 days (6 applications) 0% of subdivision work certificates issued within 40 days (1 application) | | | | | | |

| | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|-----|
| Assess certificate applications and determine them in line with legislative requirements | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Applications have been assessed and determined within legislative requirements. Regular communication is held with applicants to ensure the correct information is provided at lodgement and throughout the assessment process to enable more efficient turn around on approvals. | | | | | |
| Undertake application, assessment and inspection of plumbing and drainage works | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Inspections undertaken upon request. | | | | | |
| Provide planning and related certificates in accordance with statutory requirements | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: For July 2023, 100% of property certificates were issued within 10 days of payment - total 129 certificates. | | | | | |
| Provide advice and encourage proactive management of heritage in our local area | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Completed for 2022/2023. Heritage advisor visits monthly to provide appointment opportunities for applicants. | | | | | |
| Assess Planning Proposals | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Relevant planning proposal received by Council are being appropriately assessed in accordance with Council policy and NSW Government guidelines. As of July 2023 Council has one active planning proposal. A gateway determination has been issued for 56 Hilldowns Road Kalkite and agency consultation has been completed. Further work is required by the proponent to address concerns raised by Biodiversity Conservation NSW, TfNSW and Heritage NSW. Biodiversity certification of the site is being pursued and Council are working with the proponent on a development control plan to address other concerns. Public consultation has commenced for a period of 30 working days. Two face to face sessions have been held with consultation closing 21 August 2023. | | | | | |
| Administer swimming pool compliance in line with legislation | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: Program completed for 2022/23. Swimming pool program not yet commenced for summer 2023/24. | | | | | |
| Goal : Our Community: We are a safe and caring community | | | | | |
| Outcome : Organisations are supported and encouraged to foster respect, inclusivity and safety | | | | | |
| Community development supports and facilitates internal and external committees, including S355 and interagency | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Council is continuing to run various committees including interagency and arts and culture. Interagency had a planning day in February 2023 and met again on 13 April 2023. The Arts and Culture Committee also met on 25 May 2023. Council resolved to place the regional arts plan on public exhibition in December. Public exhibition concluded on 22 March 2023. Council staff are in the process of reviewing the feedback received. Working group will meet to consider the feedback received and advise on next steps. Draft policy, draft framework and draft reporting guide have been prepared. Project group meets once a month and project is anticipated to be ongoing. A Council staff representative attended an online forum held by Office of the Children's | | | | | |

| | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|-----|
| Guardian and Local Government NSW. A new self assessment has been undertaken and an organisational plan has been prepared. | | | | | |
| Undertake Disaster Risk Reduction Fund Community Preparedness Project | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2025 | In Progress | 50% |
| Comment: Milestone report submitted to Reconstruction NSW. To date seven scoping meetings have been undertaken, with data gathering forming the framework for the preparedness workshops. | | | | | |
| Outcome : Proactive crime prevention actions protect the community | | | | | |
| Combating antisocial behaviour and activating spaces under the NSW Graffiti Management Grant | Team Leader Civic Maintenance | 01-Jul-2022 | 30-Jun-2024 | In Progress | 30% |
| Comment: Pathway LED solar lights have been installed along the footpath between Thredbo Terrace and Gippsland Street Jindabyne. | | | | | |
| Outcome : Volunteering programs are in place to help those in need in the community | | | | | |
| Provide community transport services to the region | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: We are in the process of onboarding three new volunteer drivers for Community Transport program in the Bombala community. This will enable us to further support the growing need for this program in the Bombala Area. We may need to look at additional vehicles for the Bombala fleet in the near future to allow us to continue supporting the growing need for community transport in the Bombala Area. We are still actively seeking more volunteer drivers for the Cooma and Jindabyne areas. Community Transport reporting happens each quarter with the statistics not available for this period. | | | | | |
| Goal : Our Economy: Have increased work opportunities available enhanced by innovation | | | | | |
| Outcome : Ensure important agricultural and forestry land is identified and continues to be used for agricultural and forestry production | | | | | |
| Eliminate new weed incursions | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Council is committed to eliminating, preventing and minimising the risk posed by weeds to the local community. Several new weed incursions are known to exist in the Snowy Monaro region, eg Orange Hawkweed and Coolatai grass. Elimination efforts are prioritised on these weeds throughout late spring and summer during their growth periods. These control programs have been completed for the 2022-23 season. On-going inspections continue to focus on identifying further incursions of these and other high priority weeds. The invasive water weed, Arrowhead Sagittaria was reported in the Murrumbidgee River during May and is the subject of a surveillance program for spring 2023. | | | | | |
| Outcome : Identify actions to encourage increased manufacturing | | | | | |
| Support key local industries | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 10% |
| Comment: ED unit currently discussing with stakeholders about a possible english learning course targeted at local migrants whose visas do not entitle them to fee free courses. Aim is to encourage these migrants to enter the local workforce to assist with plugging skills gaps. | | | | | |
| Outcome : Improve the value generated from tourism | | | | | |
| Support Regional Growth and Development NSW to deliver critical projects within the SAP Program | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 10% |

| | | | | | |
|---|----------------------------------|-------------|-------------|-------------|-----|
| Comment: Monthly meetings held with Regional Growth NSW Development Corporation and Infrastructure program managers. Ensuring Council capital works projects are considered within the planning for the SAP. | | | | | |
| Investment Attraction Strategy | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| Comment: Preparation of the investment attraction strategy is in progress. | | | | | |
| Develop a SMRC Tourism Strategy to support and grow the regions tourism industry to replace Destination Management Plan | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| Comment: Work on the new tourism strategy is in progress. | | | | | |
| Monaro Rail Trail - Undertake investigation and scope the Monaro Rail Trail | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Work is currently underway on a trail development plan for stage two and biodiversity and biosecurity plans for stage one, along with a revenue study looking at non-council revenue streams for the rail trail to fund ongoing maintenance. | | | | | |
| Grow and expand online presence of tourism information and promotion | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 30% |
| Comment: The visitor centres are maintaining their regular online presence in particular the regional events calendar. Growing the online presence needs to be done strategically and will be a subject for the new tourism strategy currently under development. | | | | | |
| Continue to develop tourism data collection and reporting | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2023 | In Progress | 50% |
| Comment: Continuing to work through installation issues with new sensors. Jindabyne traffic sensor now providing hourly data updates. | | | | | |
| Tourism promotion and support of local events | Coordinator Economic Development | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: The Tourism unit continue to distribute the What's On newsletter weekly and maintain the online calendar of events. | | | | | |
| Provide input into the development of the Snowy Mountains Special Activation Precinct (SAP) | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Continuing to progress Jindabyne DCP with NSW Dept of Planning and Environment but most other aspects of SAP on hold at present awaiting outcomes of state budget review process. | | | | | |
| Goal : Our Economy: Improve the affordability of living within the region | | | | | |
| Outcome : Develop high value employment opportunities | | | | | |
| Support and encourage local business | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: ED unit engaged with at least 15 local businesses over the last month. | | | | | |
| Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected | | | | | |
| Outcome : Implement programs that manage the impacts on vulnerable environments | | | | | |

| | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|-----|
| Street furniture and recycle bins | Manager Resource and Waste | 01-Jul-2023 | 30-Jun-2026 | Not Started | % |
| Minimise the risk posed by widespread weeds on the economy, environment and community | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: on-going programs underway for 2023/24. | | | | | |
| Outcome : Monitoring the environmental assets including our air, land and waterways to ensure they are protected | | | | | |
| Undertake routine inspections of cooling towers | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | Not Started | 0% |
| Comment: No programmed activity at this stage. | | | | | |
| Respond to environmental complaints | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Environmental complaints are responded to as soon as possible. Council attended to two (2) separate pollution incidents in Cooma Creek, assistance from FRNSW and advice provided to NSW Environment Protection Authority (EPA) regarding those incidents. Monitoring of conditions continues. | | | | | |
| Undertake routine inspections of liquid trade waste systems | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Programed inspections underway. | | | | | |
| Undertake routine inspections of on-site sewage management systems | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Programmed inspections underway. | | | | | |
| Outcome : Undertake programs that prevent degradation of the environment | | | | | |
| Educate the community on weeds biosecurity matters | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: On going education material provided through media. | | | | | |
| Respond to illegal dumping activities, investigate all reports and arrange for clean-up and removal of waste | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Complaints followed up and waste removed, follow up is undertaken where parties can be identified. | | | | | |
| Undertake educational programs in relation to waste management | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Development of lessons plans and action plans for target sectors is in progress. Food organics and garden organics (FOGO) is a priority project with the aim to reduce contamination. | | | | | |
| Outcome : Undertake programs to remediate degraded environmental areas | | | | | |

| | | | | | |
|--|-----------------|-------------|-------------|-------------|-----|
| Rehabilitation of legacy landfill Site – Cathcart | Project Officer | 01-Jul-2023 | 30-Jun-2024 | In Progress | 15% |
| <p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions The NSW National Parks and Wildlife Service has completed an on-site inspection of the site, as wombat activity has been recorded on the site. They have approved a License to harm native animals for Council to use exclusion fencing and one-way gates to control wombats entering the site. The Wombat Protection Society have also completed an on-site survey and provided any other conditions for the fencing to be carried out Aboriginal culture and heritage due diligence has been completed. Council is awaiting for a response to a native title search Quotes are being sort for the fencing work. However, work will not commence until the response to native title search is received by Council. • Critical Issues Nil at this stage • Next Steps Fencing to commence • Budget Status Once the request for quotations is completed Council will have a better idea of the budget situation. However, it is expected that the budget will be on target. • Key Items for Communication Council has made all efforts to meet the requirements of NSW EPA and NSW NPWS. It is hoped that this project will be completed by the end of 2023 | | | | | |
| Rehabilitation of legacy landfill Site – Maffra Old Cooma Tip | Project Officer | 01-Jul-2023 | 30-Jun-2026 | In Progress | 5% |
| <p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions An on-site inspection by the NSW EPA will be organised for Q2 FY 23/24 for the site. This will allow for joint discussion on the development of a plan to address any issues arising from the inspection. The implementation of the investigation plan will be carried out in FY 24/25, and the plan hopefully finalised during FY 26/27. • Critical Issues Nil at this stage • Next Steps The site will need to have a land survey completed. • Budget Status No expenditure as yet • Key Items for Communication The timeline for the completion of the project in conjunction with Old Dry Plains Road Legacy Landfill Project | | | | | |
| Jindabyne Landfill rehabilitation and capping | Project Officer | 01-Jul-2024 | 30-Jun-2026 | In Progress | 15% |
| <p>Comment:</p> <p>ACCOMPLISHMENTS & COMPLETIONS: This project is currently on hold until the new Resource Recovery Centre is built.</p> <p>CRITICAL ISSUES: Nil - to be updated once the project recommences.</p> <p>RISKS: Nil - to be updated once the project recommences.</p> <p>NEXT STEPS: Nil - to be updated once the project recommences.</p> <p>BUDGET STATUS: The existing water monitoring bores at Jindabyne Landfill have not accumulated any water in recent years, preventing EPA water monitoring to be carried out. The EPA is aware of this and has requested that when the landfill</p> | | | | | |

is closed that Council drill additional water monitoring bores, the cost for which was quoted (in 2022) as \$81,620.

KEY ITEMS FOR COMMUNICATION: This project will be put on hold until the new Resource Recovery Centre (RRC) is built at Jindabyne.

| | | | | | |
|--|-----------------|-------------|-------------|-------------|----|
| Rehabilitation of legacy landfill Site – Old Dry Plains Rd | Project Officer | 01-Jul-2023 | 30-Jun-2026 | In Progress | 5% |
|--|-----------------|-------------|-------------|-------------|----|

Comment:

• Accomplishments & Completions

An on-site inspection by the NSW EPA will be organised for Q2 FY 23/24 for the site. This will allow for joint discussion on the development of a plan to address any issues arising from the inspection. The timeline for the completion of the project implementation of the investigation plan will be carried out in FY 24/25, and the plan hopefully finalised during FY 26/27.

• Critical Issues

Nil at this stage

• Next Steps

The site will need to have a land survey completed.

• Budget Status

No expenditure as yet

• Key Items for Communication

The timeline for the completion of the project in conjunction with Maffra Road Legacy Landfill Project.

| | | | | | |
|---|-----------------|-------------|-------------|-------------|----|
| Rehabilitation of legacy landfill Site – Bibbenluke | Project Officer | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
|---|-----------------|-------------|-------------|-------------|----|

Comment:

• Accomplishments & Completions

The NSW National Parks and Wildlife Service has completed an on-site inspection of the site, as wombat activity has been recorded on the site. They have approved a Licence to harm native animals for Council to use exclusion fencing and one-way gates to control wombats entering the site. The Wombat Protection Society will also do an on-site survey and provide any other conditions for the fencing to be carried out.

Aboriginal culture and heritage due diligence has been completed. Council is awaiting for a response for native title.

• Critical Issues

Nil at this stage.

• Next Steps

A request for quotations (RFQ) will be completed for the fencing of the site, in line with specifications and conditions.

• Budget Status

Once RFQ is completed Council will have a better idea of the budget situation. However, it is expected that the budget will be on target.

• Key Items for Communication

Council has gone out all to meet the requirements of NSW EPA and NSW NPWS. It is hoped that this project will be completed by the end of 2023

| | | | | | |
|---------------------------------|-----------------|-------------|-------------|-------------|-----|
| Delegate Landfill cap and close | Project Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |
|---------------------------------|-----------------|-------------|-------------|-------------|-----|

Comment:

• Accomplishments & Completions

The contract for the capping and rehabilitation of the Delegate legacy landfill site has been completed. The process also included the removal of the existing green waste and any unsuitable fill material off-site. The existing suitable spoil on-site was used to cover the open cells that were previously used to dispose of the community's rubbish. Once the site had a covering of soil, a layer of hi-vis marker fabric was placed over the entire landfill site and anchored in place. A capping layer of 400 mm thick was place over the old landfill. The purpose of all of this work is to stop rain water from penetrating into the old landfill rubbish and releasing contaminated leachate.

A further 100 mm layer has also been spread with grass seed to help with controlling erosion. It is planned that the areas around the landfill area will be planted out with more trees, including Snow Gums. While the land is classified by Council

as contaminated, and any future use cannot be predicted at least the area can be made to look pleasant.

- Critical Issues
Nil

- Next Steps
Waiting for the environmental consultant to issue final report and new tarp-covered bins for the transfer station.

- Budget Status
Completed under budget, but one month late due to COVID-19 and weather conditions.

- Key Items for Communication
The work has been completed, including a new layout for the transfer station. Opening hours will revert to the previous hours of operation.

Rehabilitation of legacy landfill Site – Dalgety

Project Officer

01-Jul-2023

30-Jun-2024

In Progress

5%

Comment:

- Accomplishments & Completions
Council has received approval from the NSW EPA for erosion control on site – no need for fencing and for a surface pick-up of visible rubbish. Need to obtain quotes for supply of coir logs, hardwood pegs, soil and suitable plants.

- Critical Issues
Nil at this stage.

- Next Steps
Obtain quotes as listed above.

- Budget Status
No expenditure as yet.

- Key Items for Communication
This project will only impact a small area of the whole site – only the area of the landfill and only for erosion control.

Goal : Our Environment: Have in place land use controls that protect the natural environment landscape including visual and scenic values

Outcome : Develop land use plans so that development is sensitive to the region's natural environment and heritage

Consolidated Development Control Plan (DCP)

Coordinator Strategic Planning

01-Jul-2023

30-Jun-2026

In Progress

10%

Comment:

Some minor amendments to the current three LEP's have been made in regards to flood prone mapping. The Jindabyne development control plan has been drafted, which will form the template for the consolidated development control plan once the new local environmental plan is made.

Development of the new Local Environmental Plan (LEP)

Coordinator Strategic Planning

01-Jul-2022

30-Jun-2024

In Progress

50%

Comment:

Draft rural land use strategy and draft settlements strategy have been developed, along with a draft local environmental plan (LEP). Once the land use strategies have been adopted, the planning proposal initially lodged with the Department of Planning can be reactivated to progress towards public consultation of the draft LEP. The formation of an LEP working group is the likely next step in this process.

Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure

| | | | | | |
|---|----------------------------|-------------|-------------|-------------|-----|
| Outcome : Facilities exist to safely deal with waste from the community | | | | | |
| Jindabyne Resource Recovery Centre | Project Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: ACCOMPLISHMENTS & COMPLETIONS: Council has submitted a grant expression of interest for the Growing Regions Program to source 50% funding for the new resource recovery centre. CRITICAL ISSUES: The most recent cost estimate provided by Council's multi-disciplinary engineering consultant is beyond previously received cost estimates. Council is working to review the project scale and scope to bring the cost back to the previously endorsed budget. RISKS: Budget, as noted above, is the main risk that the project is facing. NEXT STEPS: Resolve the projected cost increase issue, amend the design/scale as required, submit the development application. BUDGET STATUS: There are currently no contract or procurement status changes to report. Budget status will be updated once Council's Growing Regions Program grant application has been assessed. KEY ITEMS FOR COMMUNICATION: Council has submitted a grant EOI for the Growing Regions Program to source 50% of project funding. | | | | | |
| Provision of resource recovery and waste facility services across the region such as operation of waste facilities, transfer stations and buyback stores (ScrapMart) | Manager Resource and Waste | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Resource and waste facilities are operational and continue to provide the community a safe and environmentally friendly way to dispose of materials. | | | | | |
| Provision of Resource Recovery and Waste collection services across the region | Manager Resource and Waste | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Resource and waste facilities continue to operate for community members to dispose of materials as necessary. | | | | | |
| Cooma Landfill upgrade | Project Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 5% |
| Comment: ACCOMPLISHMENTS & COMPLETIONS: Nil - project commencement has only just begun. CRITICAL ISSUES: Facilitating the construction of the new infrastructure while maintaining operations and community access to the landfill. RISKS: Nil to report NEXT STEPS: Flesh out project scale and scope, including locations of weighbridge and new sorting shed. BUDGET STATUS: Nil to report KEY ITEMS FOR COMMUNICATION: Council will ensure that landfill operations and any interruption to services will be kept to a minimum during construction. | | | | | |
| Cooma Compost Facility | Project Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: ACCOMPLISHMENTS & COMPLETIONS: The site layout has been amended and circulated to the sub-consultant team and to Crown Lands. CRITICAL ISSUES: The previous site layout did not take into consideration the natural landform and would have required excessive excavation and civil works. The design has been amended but that has resulted in a program delay. RISKS: Funding is the primary risk on the project. The facility will cost more to build than Council can afford. Since the project is being carried out in order to comply with the EPA's Food organics and garden organics (FOGO) mandate 2030, Council intends to seek funding from the EPA. | | | | | |

| | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|-----|
| NEXT STEPS: While Council awaits any feedback/comments from Crown Lands, the sub-consultant team will update their reports so that once feedback is received from Crown Lands the development application (DA) can be submitted. | | | | | |
| BUDGET STATUS: No change. | | | | | |
| KEY ITEMS FOR COMMUNICATION: Council hopes to lodge the DA in the coming months (pending Crown Lands feedback/comments). Once the DA is lodged it will go to exhibition for community feedback. | | | | | |
| Develop a backflow prevention policy, procedure and implementation of a strategy for the region | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2024 | In Progress | 25% |
| Comment: In progress. | | | | | |
| Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region | | | | | |
| Maintain sewage pump stations throughout the region | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 32% |
| Comment: Pump station maintenance program on schedule. | | | | | |
| Sewer Pump Station Replacement Program | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 5% |
| Comment: Renewals program is on schedule. | | | | | |
| Development of the Integrated Water Cycle Management (IWCN) Strategy and Grey Water Management Plan | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2025 | In Progress | 5% |
| Comment: Initial meetings have been held with DPE Water. This project has been held in abeyance due to not being able to recruit a suitable employee to undertake this piece of work. In the interim it is proposed to directly engage NSW PWA to undertake the scoping for the project to prepare for an eventual tender for the various components of the water and wastewater strategic plan (previously known as the IWCN) | | | | | |
| Bombala Mahratta Timor street pump station upgrade | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| Comment: Project requires budget adjustment for construction. | | | | | |
| East Jindabyne sewage pump station 6 wet well pumps 1 and 2 replacement | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | In Progress | 75% |
| Comment: Wet well and dry well pump mechanical installation completed. Electrical installation of pumps and no flow switches scheduled for September . | | | | | |
| Cooma Water Treatment Plant raw water pump and variable speed drive upgrade | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2024 | In Progress | 20% |
| Comment: | | | | | |
| Operate and maintain sewerage systems | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours. All sewage treatment plants are complying with the individual EPA licence requirements except for the following non-compliances: Bombala STP Nitrogen exceedance 19 April (results received after the 20th April) | | | | | |

| | | | | | | |
|---|------------------------------|-------------|-------------|-------------|-----|--|
| <p>Nimmitabel STP Volume discharge exceedance 1st May & 9-10th May</p> <p>Adaminaby STP Faecal coliform exceedance of the 100th percentile concentration limit on 24 May 2023</p> <p>The Glen (Cooma) STP Unexplained phosphorus exceedance of the 100th percentile concentration limit on 17 May 2023 (results received in June)</p> | | | | | | |
| Myack Creek Berridale sewer crossing | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | Not Started | 10% | |
| <p>Comment: Project documentation is being finalised.</p> | | | | | | |
| Cooma North rising main condition assessment and design | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% | |
| <p>Comment: Current assessment of Cooma North pump station catchment area is underway for rising main design assessment purposes.</p> | | | | | | |
| SAP scope augmentation – water | Manager Water and Wastewater | 01-Jul-2025 | 30-Jun-2026 | Not Started | % | |
| <p>Comment: Scheduled to begin July 2025.</p> | | | | | | |
| Sewer Main Replacement Program | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2026 | Not Started | % | |
| <p>Comment: Tender documentation preparation is in progress for 2023-2024 scope of works. Scope set for Berridale.</p> | | | | | | |
| Cooma wastewater construction (Cooma Creek Sharp St to Baron St) | Manager Water and Wastewater | 01-Jul-2024 | 30-Jun-2025 | Not Started | % | |
| <p>Comment: Scheduled to begin July 2024.</p> | | | | | | |
| Cooma Snowy Reservoir design and construction | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2026 | In Progress | 10% | |
| <p>Comment: Tender documentation has been started with release due Oct/Nov 23.</p> | | | | | | |
| SCADA replacement - water | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2026 | In Progress | 5% | |
| <p>Comment: Tender has been awarded, with project start up scheduled.</p> | | | | | | |
| Cooma Water Treatment Plant raw water pump intake design | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | Not Started | % | |
| <p>Comment: Project scheduled to commence in October 2023.</p> | | | | | | |
| Water and Wastewater compliance requirements must be met | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |

| | | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|-----|--|
| Comment: Compliance requirements for July 2023 have been met successfully. | | | | | | |
| Undertake routine water sampling to meeting the Australian Drinking Water Quality Guidelines | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |
| Comment: Scheduled water samples are undertaken as programmed. | | | | | | |
| Weir and fishway at Murrumbidgee River | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | Not Started | % | |
| Comment: Project requires budget adjustment for construction. | | | | | | |
| Water Mains Replacement Program | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 5% | |
| Comment: Tender documentation has been started with the tender for works due out by end of August 23. | | | | | | |
| Cooma North sewer pump station refurbish | Manager Water and Wastewater | 01-Jul-2024 | 30-Jun-2025 | Not Started | % | |
| Comment: Scheduled to begin July 2024. | | | | | | |
| Jindabyne sewer pump station emergency storage construction | Manager Water and Wastewater | 01-Jul-2024 | 30-Jun-2025 | Not Started | % | |
| Comment: Scheduled to begin July 2024. | | | | | | |
| Jindabyne sewer pump station 4 refurbish | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | Not Started | % | |
| Comment: Scheduled to commence October 2023. | | | | | | |
| East Jindabyne sewer pump station refurbish | Manager Water and Wastewater | 01-Jul-2025 | 30-Jun-2026 | Not Started | % | |
| Comment: Scheduled to begin July 2025. | | | | | | |
| Cooma Water Treatment Plant inlet and outlet flow meters | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2024 | In Progress | 50% | |
| Comment: Inlet flow meter has been replaced, outlet flow meter to be finalised. | | | | | | |
| SAP scope augmentation - sewer | Manager Water and Wastewater | 01-Jul-2025 | 30-Jun-2026 | Not Started | % | |
| Comment: Scheduled to being July 2025. | | | | | | |
| SCADA replacement - wastewater | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 5% | |
| Comment: Tender has been awarded with project start up scheduled. | | | | | | |

| | | | | | |
|--|------------------------------|-------------|-------------|-------------|-----|
| Adaminaby Sewage Treatment Plant - construction | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2024 | In Progress | 97% |
| Comment: Plant is operational with minor works being completed. Old plant has been demolished with area rejuvenation being undertaken. | | | | | |
| Raw Water Pump Station Replacement Program | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: Allocated pumps for renewals identified for this financial year. Replacement program on schedule. | | | | | |
| Jindabyne sewer reconstruction (Clyde St and Kosciuszko Rd) | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2025 | Not Started | 5% |
| Comment: Design completed, tender documentation preparation has begun. | | | | | |
| Construction of Bombala and Delegate Water Treatment Plants | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2025 | In Progress | 25% |
| Comment: Progress at Bombala has gone well with the civils and the plant building being constructed. Delegate plant has been started with design ongoing. | | | | | |
| Kalkite Sewage Treatment Plant upgrade | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2024 | Not Started | % |
| Comment: Final designs are being completed. | | | | | |
| Cooma Water Treatment Plant electrical upgrade design/implementation | Manager Water and Wastewater | 01-Jul-2023 | 30-Jun-2025 | Not Started | % |
| Comment: Project planned to commence in October 2023. | | | | | |
| Jindabyne Holiday Park Fire Service Upgrades | Project Manager | 01-Jul-2022 | 30-Jun-2023 | In Progress | 85% |
| Comment: Accomplishments & Completions: - construction commenced on 13/02/2023. - all new hydrant and fire hose reel lines are completed. - majority of hydrant and fire hose outlets are completed. - completed emergency water services upgrade for caravan site no. 1-19 due to existing galvanised pipe blockage caused by internal corrosion. Critical Issues: Delayed completion until after winter due to combination of site condition, delay from weather. Site condition – no construction during winter season as it will pose a high risk to visitors in the park. Design variations due to onsite cabin changes and relocations. Risks: Weather and unpredictable lake levels (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and constant stoppage due to lake level rises are the biggest challenge for the roll out of this project. Next Steps: Contractor will recommence construction after October long weekend. Monitor, track and evaluate project delivery status. Aim to complete before winter commence – install all hydrant and hose reel outlets with cabinets and lagging, temporary connection into domestic water line and pressure test. This will provide protection to the caravan park during winter season. Contractor return to complete after winter (after October long weekend). | | | | | |

| | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|------|
| <p>Budget Status: On budget includes current variations.</p> | | | | | |
| <p>Communication: Regular meetings as requested from external stakeholders (NRMA reps and Snowy Hydro Representatives) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).</p> | | | | | |
| Operate and maintain reticulated potable water supplies | Manager Water and Wastewater | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| <p>Comment: Potable water for the month of July 2023 met with compliance requirements.</p> | | | | | |
| <p>Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed</p> | | | | | |
| <p>Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure</p> | | | | | |
| Telecommunications administration provided to the organisation | Coordinator of Information Technology | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| <p>Comment: 2022/2023</p> <p>May 2023 - Communications affected by town power supply loss in Cooma.</p> <p>March 2023 - Outbound call issue experienced for 2.5 hours - resolved</p> <p>February 2023 - Server restart resulted in temporary outage on 1300 service outside of ours.</p> <p>December 2022 - Non critical system outage in voicemail notifications. Nil effect on expected uptime.</p> <p>October 2022 - Minor interruption to SFB solution during October at Berridale location due to power issues. Outage was within expected uptime requirements.</p> <p>September 2022 - 8 hour interruption to call centre solution during September due to upstream service provider issues. Exceeded expected uptime requirements.</p> | | | | | |
| Review fit for purpose applications | Coordinator of Information Technology | 01-Jul-2023 | 30-Jun-2025 | Not Started | 0% |
| <p>Comment: InfoCouncil to be reviewed in 2023/24 financial year. CAMMS and Mapinfo to be reviewed in 2024/25 financial year.</p> | | | | | |
| Capital Hardware Replacement Program – Disaster Recovery | Coordinator of Information Technology | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| Four year capital leasing production server and storage hardware replacement program | Coordinator of Information Technology | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| <p>Comment: 2022/2023</p> <p>High level cloud readiness assessment completed. Recommend on premises infrastructure replacement.</p> <p>Review of leasing schedules commenced with equipment leasing vendor.</p> <p>Development of specification for replacement of production servers completed and posted to VendorPanel for RFQ.</p> <p>RFQ completed with four responses currently under evaluation in February.</p> <p>Successful vendor selected. Evaluation report and requisition awaiting approval and issue.</p> <p>Equipment installed and configured. Lease drawdown approved.</p> | | | | | |

| | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|------|
| Capital Hardware Replacement Program - End User Hardware | Coordinator of Information Technology | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| Provide End User Support services provided to the organisation | Coordinator of Information Technology | 01-Jul-2022 | 30-Jun-2026 | In Progress | 27% |
| Comment: 2023/2024 performance (to 31/07/2023) Requests acknowledged within 30 mins = 95.88% (Target 90%) Requests resolved within SLA = 97.04% (Target 80%+): Open requests over SLA = 7.14% (Target <20%) Customer satisfaction = 99.00% (Response rate 33.8%) | | | | | |
| Provide Information and communication systems to support the organisation | Coordinator of Information Technology | 01-Jul-2022 | 30-Jun-2026 | In Progress | 27% |
| Comment: System review to be undertaken on Infocouncil. System satisfaction survey in draft. | | | | | |
| ICT security management | Coordinator of Information Technology | 01-Jul-2023 | 30-Jun-2026 | In Progress | 3% |
| Comment: CrowdStrike Falcon Complete 24/7/365 managed detection and response service implemented. Three legacy worm infections and malware script discovered and removed within the first two weeks. No successful cyber attacks to 31/07/2023. | | | | | |
| Implementation of Cyber Security Managed Detection and Response Project | Coordinator of Information Technology | 01-Jul-2023 | 30-Jun-2024 | Completed | 100% |
| Comment: Engaged CrowdStrike Falcon Complete MDR service through LGP VendorPanel. Monitoring devices and providing identity protection 24/7/365. | | | | | |
| Conversion of Council GIS Geocentric Datum to GDA2020 | Coordinator of Information Technology | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| Comment: Training being undertaken in Feature Manipulation Engine (FME) to enable processing of spatial data. Spatial data consultants will be engaged to review GIS database operations. | | | | | |
| Capital Hardware Replacement Program - Server and Storage | Coordinator of Information Technology | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed | | | | | |
| Outcome : Develop and sustainably fund the existing transport infrastructure | | | | | |
| Undertake bridge maintenance | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 26% |
| Comment: Bridge maintenance for the 23/24FY is currently underway, however progress is slow as Council's bridge crew is currently assisting with the construction of bridges through the Fixing Country Bridges Program. | | | | | |
| Delivery of externally funded projects through Black Spot Program | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |

| | | | | | |
|--|------------------------|-------------|-------------|-------------|-----|
| Comment: Complete | | | | | |
| Bobeyan Road upgrade | Project Engineer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 40% |
| Comment: Funding remains the most critical issue in delivery of the entire scope of the project. Snowy Valley's Council (Construction Contractor) are currently on winter toil (no works during winter). Major risks include quarry expansion - require an extension on the quarry production volumes to ensure cost efficiencies and material for continuation of works in late August. Progress currently under review in preparation for community consultation in mid-late August to inform works post winter. | | | | | |
| Delivery of externally funded projects through Fixing Local Roads | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2024 | In Progress | 45% |
| Comment: Council is currently undertaking work to complete the Fixing Local Roads projects. 2 of 7 projects currently complete. 3 of 7 currently under construction. 2 of 7 are currently out for tender. | | | | | |
| Adaminaby long vehicle and truck parking | Project Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| Comment: • Accomplishments & Completions Concept plans have been developed for both sites. They have raised a couple of concerns, including the relocation of a Telstra line, relocation of a power pole and relocation of a stormwater drain. • Critical Issues Nil at this stage. • Next Steps Investigation of the relocations listed above. • Budget Status Expenditure is under control. • Key Items for Communication Construction will commence when "For Construction" plans are ready. | | | | | |
| Ryrie Street Michelago extension | Project Engineer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 10% |
| Comment: All elements of the bridge have been procured. Transport for NSW have appointed a dedicated project manager to assist move this project ahead with UGL Regional Linx (UGLRL). The biggest risk to the project remains dealings with UGLRL and the delays due to their process. Construction paperwork has been lodged and awaiting progression (estimated early September). | | | | | |
| Delivery of externally funded projects through the Country Passenger Transport Infrastructure Grants Scheme | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2024 | In Progress | 20% |
| Comment: Quotes have been received to undertake the installation of bus stops though CPTIGS grant fund. Work to be undertaken early in the financial year. | | | | | |
| Undertake reactive maintenance | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 27% |

| | | | | | |
|---|------------------------|-------------|-------------|-------------|------|
| Comment: Road Maintenance is underway. | | | | | |
| Berridale beautification (drainage) | Project Manager | 01-Jul-2023 | 30-Jun-2025 | In Progress | 5% |
| Comment: Working from the existing masterplan this project has now commenced. The funding deed has been received and executed in full. Expressions of interest for community members to be part of a community engagement group have been issued and a group have been selected. First project engagement group meeting to be held in August 2023. Scope of works is confirmed and will focus primarily on drainage issues on the southern side of Jindabyne Rd within the township, specifically between Bolton and Park Street. | | | | | |
| Eucumbene Cove - stormwater upgrade | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2024 | In Progress | 5% |
| Comment: Stormwater upgrade currently in planning phase, designs expected early in the financial year. | | | | | |
| Undertake Council's heavy patching program | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Council's heavy patching program for 23/24 is currently under development. Inspections are taking place to develop the heavy patching list. Other, already confirmed grant funded heavy patching is locked in to be completed in warmer months. | | | | | |
| Undertake gravel regrading | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 26% |
| Comment: Council has currently completed 20km of grading on unsealed roads this financial year. | | | | | |
| Fixing Country Bridges Round 1 | Project Engineer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Both bridges complete | | | | | |
| Delivery of externally funded road projects through, Safer Roads Program, Regional Road Block Grant, Regional Road Repair Program and Roads to Recovery | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Grant funded projects for 23/24 financial year currently in planning phase. Safer Roads grant application for 23/24 financial year currently underway. | | | | | |
| Construction of new access road segment EOC Polo Flat, Cooma | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2024 | In Progress | 2% |
| Comment: Request for quote is currently underway for the design of the new access road in Polo Flat. Subdivision is currently being finalised to allow approval of construction. | | | | | |
| Delivery of externally funded projects through Transport for NSW and RMCC Agreement | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Council is currently awaiting work requests from TfNSW to undertake planning. | | | | | |
| Adaminaby street improvements | Project Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 15% |
| Comment: • Accomplishments & Completions The replacement of the water main in Lucas Street has been completed. Minor earthworks have been completed. Sealing will take place when the weather is acceptable, probably November 2023 to February 2024. | | | | | |

| | | | | | |
|---|--------------------------------|-------------|-------------|-------------|------|
| <ul style="list-style-type: none"> • Critical Issues Nil at this stage. • Next Steps The development of an RFQ for the shaping and drainage of the Un-named Laneway and the stormwater abatement on Baker Street. • Budget Status Expenditure is under control. • Key Items for Communication Memorandums of understanding for residents of Baker Street in regards to their driveways. | | | | | |
| Undertake gravel resheeting | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 26% |
| Comment: Council's resheeting program for the 23/24 year is currently under development. Approximately 4.5km of resheeting has been undertaken through Regional and Local Roads Repair Program grant funding. | | | | | |
| Fixing Country Bridges Round 2A and 2B | Project Engineer | 01-Jul-2022 | 30-Jun-2025 | In Progress | 20% |
| Comment: Black Flat is now complete. | | | | | |
| Undertake Council's resealing program | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Council's 23/24 resealing program is currently under development, with inspections taking place on the draft list to confirm the scope. Resealing tender will be released within the month to ensure contractor availability during the summer months. | | | | | |
| Delivery of externally funded projects through Local Roads and Community Infrastructure Program | Manager Infrastructure | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Complete. | | | | | |
| Outcome : Have in place current strategic plans for meeting the future transportation needs across the region | | | | | |
| Revaluation of assets - transport infrastructure (roads) assets | Coordinator Strategic Planning | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| Comment: Not to commence until 24-25 operational plan year. | | | | | |
| Condition assessment of the road network | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| Comment: An initial meeting has been held with the primary stakeholders. Moving forward a tender will be prepared with a view to have a company on the ground undertaking the condition assessment by March 2024. The 23/24 budget has been phased to align with this tender. | | | | | |
| Parking gap analysis for Cooma | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |

| | | | | | | |
|--|----------------------------------|-------------|-------------|-------------|------|--|
| Comment: Twelve months of data collection has now been completed - A report will be prepared and presented at a Council briefing. | | | | | | |
| Undertake Traffic Count Program | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% | |
| Comment: Four traffic counters for July 2023 have been placed at the Kalkite/Eucumbene and Hilltop Roads intersection for a four week period. | | | | | | |
| Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles | | | | | | |
| Outcome : Build a network of regional trails and accessible shared pathways | | | | | | |
| Lake Jindabyne Shared Trail | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2025 | In Progress | 45% | |
| Comment: Following the July Council meeting Council staff are in discussion with Restart (Infrastructure NSW) over the variation to the scope of works. Final environmental and archaeology reports are being prepared to allow for development applications to commence lodgement. There has been no progress made on the property negotiations - we await responses via Public Works from landholders. There is a perception among the Jindabyne Trail Stewards that this project is going slow. However best practice is being followed for all reports required, planning process is being maintained and respected and in order to lodge development applications we must await settlement with private landholders. Operating funds for maintenance has to be identified before construction can commence. | | | | | | |
| Outcome : Have in place planning that identifies the infrastructure needed to support the community | | | | | | |
| CBD Activation Plans | Coordinator Economic Development | 01-Jul-2022 | 30-Jun-2026 | In Progress | 15% | |
| Comment: Work is continuing on the Bombala CBD activation plan. A community survey is live at the moment and a pop up was held recently in the main street. Intending to hold another community workshop in October. | | | | | | |
| Building Renewal Program | Manager Infrastructure | 01-Jul-2025 | 30-Jun-2026 | Not Started | % | |
| Condition assessment of open space, open land and other structures | Coordinator Strategic Planning | 01-Jul-2024 | 30-Jun-2025 | Not Started | % | |
| Comment: This project is to be competed in the 24-25 operational plan year. | | | | | | |
| Cooma Showground electrical upgrades to external electrical infrastructure - Phase 2 NSW Showgrounds | Project Manager | 01-Jul-2023 | 30-Jun-2024 | In Progress | 50% | |
| Comment: Lighting upgrades complete. | | | | | | |
| Local Infrastructure Contributions Plan (LICP) | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2024 | Completed | 100% | |
| Comment: This project has been completed and the new plan is published to Council's webpage. | | | | | | |
| Review the future direction of the Bombala Truck Wash | Manager Community Services | 01-Jul-2022 | 30-Jun-2023 | In Progress | 80% | |
| Comment: The truckwash for Bombala was contained in the expressions of interest called for the holding yards. No responses were received for this operation, only the holding yards. No further updates are available at this time. | | | | | | |

| | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|------|
| Infrastructure study for Berridale and Kalkite | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2024 | In Progress | 70% |
| Comment: This project is well underway with SMEC undertaking this work on behalf of Council. All stakeholder engagement has now been completed and drafts of sections now being prepared for review. It is planned that the draft document will be presented to Council at the September briefing. | | | | | |
| Maintain and operate truck wash facilities | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Truck washes are operational. The truck wash ponds in Bombala have been tested and options to empty the waste from the ponds in accordance with bio-security requirements are being explored. Quotes are currently being obtained to engage a suitable contractor to empty the ponds. | | | | | |
| Active Transport Strategy | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2024 | In Progress | 10% |
| Comment: A successful request for quotations process has been undertaken with the successful company, Currajong Consultancy, being awarded the contract. Currajong will be undertaking this work for Council with community consultation commencing in September. | | | | | |
| Policies and procedures for Land and Property assets are current | Coordinator of Land and Property | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| Comment: July 2023: Key draft policy documents exist and are in final review stage, prior to internal document control procedure being triggered:- Native Title Due Diligence Policy; Aboriginal Consultation Policy for Council Managed Land Dealings; Aboriginal Cultural Heritage Due Diligence Policy; Draft Property Interests Acquisition & Disposal Policy. Progressive assessment of policy needs is ongoing across, and in collaboration with, portfolios. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |
| Polo Flat Masterplan and Industry Study | Coordinator Economic Development | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| Comment: Work on this project is just beginning and will be due for completion by March 2024. | | | | | |
| Development of a Cemetery Management Plan | Manager Built and Natural Environment | 01-Jul-2023 | 30-Jun-2025 | Not Started | 0% |
| Comment: Not yet commenced. | | | | | |
| Prepare Development Servicing Plans (DSPs) | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Project completed with NSW Water approval and registration. | | | | | |
| Deliver internal corporate project management services to the organisation | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Australian Institute of Management training session held (Workplace offering one session per annum). Updated documents to be uploaded on new intranet (now May 2023). Internal training sessions being held quarterly or ad hoc as required. | | | | | |

| | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|------|
| Revaluation of assets - other structures, open space assets and community land | Coordinator Strategic Planning | 01-Jul-2025 | 30-Jun-2026 | Not Started | % |
| Comment: This project is to commence and be completed in the 25-26 operational plan year. | | | | | |
| Deal with land title matters | Coordinator of Land and Property | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| Comment: July 2023: Updating of proprietor names on land ownership titles to Snowy Monaro Regional Council is continuing (to enable lot consolidation &/or asset disposal etc) as both time & financial resources permit. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |
| Develop a project plan for the establishment of the new Cooma Cemetery | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2025 | In Progress | 10% |
| Comment: Plan to be developed with input from the cemetery committee. | | | | | |
| Recreation Strategy | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Undertake building compliance and access works - Cooma Office | Coordinator of Land and Property | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| Comment: Project subject to capital funding availability and directional decision of Council. | | | | | |
| Progress maturity of asset management planning | Coordinator Strategic Planning | 01-Jul-2025 | 30-Jun-2026 | In Progress | 10% |
| Comment: This is an action from the 2022 financial sustainability review. As part of the special rates variation revenue an additional asset engineer is to be funded. The position is ready for advertisement in October 2023. Additional improvement measures are underway working towards a more mature asset management system. | | | | | |
| Maintain and operate livestock and saleyard facilities | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: No sales last month - A new team member starts in August 2023. | | | | | |
| Revaluation of assets - buildings and operational land | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: This project was completed in the 2022-2023 operational plan year. | | | | | |
| Outcome : Provide well maintained sporting and leisure facilities | | | | | |
| Maintain and operate Cooma Regional Sports Hall | Manager Community Services | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: We have planned drop in sessions for August 2023 to discuss the sports hall fees and charges including the proposed structure of these. | | | | | |
| Refurbishment of the Jindabyne Pool | Project Manager | 01-Jul-2022 | 30-Jun-2024 | In Progress | 80% |

| | | | | | |
|---|----------------------------|-------------|-------------|-------------|-----|
| Comment: Works to be completed by September 2023 | | | | | |
| Nimmitabel Showground Luncheon and Bar Upgrades | Project Officer | 01-Jul-2022 | 30-Jun-2023 | In Progress | 95% |
| Comment: All works were completed 2022. Still waiting on approval to go ahead with the below works. Have been in constant contact with them. Received a correspondence from Crown Lands - Showground Stimulus advising that they are extending the completion date to 30 June 2023. We have put in a request to complete the following with the remaining funds: Upgrade water mains Just waiting on receiving approval to go ahead. Received correspondence from Crown Lands on 2 June 2023 advising that they were consulting with their team on the variation of works. Completed Works: Replaced all 5 entry doors with size to suit national building code. Alter swing outwards with latch that complies with national building code. Removal and Disposal of old doors. Upgraded landing and access ramp to meet AS1428.1 & D2.14 slope and slip resistance. Installed new landing and access ramp to the front veranda. Installed new landing and access ramp to rear entrance. Replaced and rectify landing and steps to meet part 'D' national building code to side entrance. Installed new fire exits and tactile indicators. Increased egress to 1,000mm (around bench). Repointed chimney structure to make it safe. Sealed closed old oven doors to make safe. Replaced and installed new roof guttering. Rectified roof sheeting and fixings. Rectified any existing piers where required . Variations: Extended hand rails around accessible entrances. Connection of new guttering to storm water system - water tanks on site. | | | | | |
| Bombala Swimming Pool upgrades - stage 1 | Project Officer | 01-Jul-2022 | 30-Jun-2025 | In Progress | 25% |
| Comment: ACCOMPLISHMENTS/COMPLETIONS: Concept design work is now complete and designs are being developed to "For Tender". Council is also working with local contractors to resolve electrical upgrade works required by Essential Energy. CRITICAL ISSUES: The critical issue with the delivery of the pool projects remains the funding available. The aged facilities require significantly more work than funding allows. This project will focus on water treatment only. RISKS: Budget, as mentioned above. Program presents a risk as it has been determined that the works will take ~12 months to complete, meaning that the pool with either be unavailable for an entire summer or for a portion of two summers. NEXT STEPS: Public Works NSW (PW) have been engaged as project managers for the works at both Cooma and Bombala pools. Built Environment Collective have been engaged to undertake the detailed design for the works. The development application for the Bombala scope of works is currently with Council for consideration. Once this is approved PW will commence the tender process for the works. The next stage for the project will be community consultation on closures (as mentioned under 'RISKS'). BUDGET STATUS: There are currently no budget variations that have been quantified. KEY ITEMS FOR COMMUNICATION: The development application for the Bombala scope of works is currently with Council for consideration. The community will soon be asked for input on whether the pool should be closed for an entire summer or for a portion of two summers. | | | | | |
| Maintain and operate community halls | Manager Community Services | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |

| | | | | | |
|--|-------------------------------|-------------|-------------|-------------|------|
| Comment: Jindabyne Hall has had fire lights fixed. Boco Rock Hall grant applied for by Nimmitabel Hall, Craigie, Bredbo Hall that will include kitchen upgrades which will provide a positive impact to the community. | | | | | |
| Mt Gladstone amenities upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Maintain high priority, high use parks, sporting facilities, trails and other grounds | Team Leader Civic Maintenance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Tree removal on the Jindabyne lake foreshore is being undertaken. Reactionary make safe repair works being undertaken resulting from a spate of vandalism on Jindabyne foreshore, with lights being broken. Ongoing winter tree maintenance being carried out across the region in our open spaces. | | | | | |
| Ginger Lee Park upgrades | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Cooma Regional Sports Hall | Recreation Planner | 01-Jul-2022 | 30-Jun-2024 | In Progress | 70% |
| Comment: This large scale community project is on track for delivery timeframes and budget. The biggest risks to the project currently are operational matters around fees and charges, usage and sponsorship. There are 2 stakeholder meetings planned over August to progress attracting users and to discuss with the community fees and charges. | | | | | |
| Investigate Highview Park Jindabyne | Team Leader Civic Maintenance | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Investigation completed. | | | | | |
| Bombala sporting facilities upgrades | Project Manager | 01-Jul-2022 | 30-Jun-2024 | Not Started | 25% |
| Comment: Additional funds confirmed by Bushfire Local Economic Recovery Package funding body. Full scope of works now able to be realised. Detailed design complete and approved by project engagement group. | | | | | |
| Jindabyne Sportsground upgrade amenities | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Maintain and operate Council owned pools | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: All Pools closed by end of March 2023. The works required for the 2023/2024 season have been identified. Jindabyne Pool is scheduled to open end of September. | | | | | |
| Cooma Swimming Pool upgrades - stage 1 | Project Officer | 01-Jul-2022 | 30-Jun-2025 | In Progress | 25% |
| Comment: ACCOMPLISHMENTS/COMPLETIONS: Concept design work is now complete and designs are being developed to "For Tender". CRITICAL ISSUES: The critical issue with the delivery of the pool projects remains the funding available. The aged facilities require significantly more work than funding allows. This project will focus on water treatment only. RISKS: Budget, as mentioned above. Program presents a risk as it has been determined that the works will take ~12 months to complete, meaning that the pool will either be unavailable for an entire summer or for a portion of two summers. NEXT STEPS: Public Works have been engaged as project manager for the works at both Cooma and Bombala Pools. Built Environment Collective have been engaged to undertake the detailed design for the works. The next stage for the project will be community consultation on closures (as mentioned under 'RISKS'). | | | | | |

| | | | | | |
|--|--------------------------------|-------------|-------------|-------------|------|
| BUDGET STATUS: There are currently no budget variations that have been quantified. | | | | | |
| KEY ITEMS FOR COMMUNICATION: The community will soon be asked for input on whether the pool should be closed for an entire summer or for a portion of two summers. | | | | | |
| Undertake playground inspection program | Team Leader Civic Maintenance | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Inspections undertaken as per schedule. | | | | | |
| Jindabyne Skate Park upgrade | Project Officer | 01-Jul-2022 | 30-Jun-2024 | In Progress | 30% |
| Comment: Timing and weather remain critical issues for this project. The additional budget was confirmed by the BLER Fund which will allow for the full scope of works to be realised. The Project Engagement Group continues to meet. The contact for the works has been approved and signed. | | | | | |
| Upgrades to Cooma Showground toilet block under the Crown Reserves Improvement Fund (CRIF) | Team Leader Civic Maintenance | 01-Jul-2023 | 30-Jun-2024 | In Progress | 5% |
| Comment: Quotes have been received and an evaluation of quotes is yet to be undertaken. | | | | | |
| Develop an Aquatic Strategy for the region | Coordinator Strategic Planning | 01-Jul-2024 | 30-Jun-2025 | Not Started | % |
| Comment: Source funding yet to be determined. | | | | | |
| Outcome : Public buildings and facilities are set up to be accessible to all people | | | | | |
| Bombala Arts & Innovation Centre Building Upgrade | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Funded under the Bushfire Local Economic Recovery Fund, this project will see the refurbishment and adaptive reuse of the heritage listed, former infants school in Bombala. It will become a multi-use arts facility for community use. | | | | | |
| New Civic Precinct (Stage 1-Feasibility) | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 99% |
| Comment: Workshop held in late July with councillors. Report to Council meeting August 2023 for decision on approach to be taken. A determination on future staff office accommodation requirements is required at the August Council meeting. The largest risk at present is the existing Cooma Council office building with a significant number of defects and failings under the Building Code of Australia related to accessibility, fire and safety. | | | | | |
| Bombala Caretaker Cottage | Project Manager | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |
| Comment: These works are almost complete. Contractor due for completion by end of August. Project delayed by asbestos removal requirements at front end of project. | | | | | |
| Bombala Exhibition Hall, CWA Room upgrades painting of exhibition hall | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Aitchison Cottage Berridale | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Bombala Exhibition Hall, CWA Room upgrades | Project Manager | 01-Jul-2022 | 30-Jun-2024 | In Progress | 95% |

| | | | | | |
|--|----------------------------------|-------------|-------------|-------------|------|
| Comment: These works are almost complete. Electrical upgrades will take place during August to close out the project. | | | | | |
| Maintain Council buildings and sites within the Land and Property service | Coordinator of Land and Property | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| Comment: Measure achieved for July 2023. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |
| Jindabyne Community Library | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: The Jindabyne Library is proving to be a success with the Jindabyne Community, with the call for additional programs to be run. | | | | | |
| Delegate Preschool renewal of drainage systems | Project Manager | 01-Jul-2022 | 30-Jun-2024 | Not Started | % |
| Comment: Development assessment with Council for assessment. Once the development assessment is approved works can proceed. Works to proceed during September school holidays to avoid disruption to the preschool. | | | | | |
| Delegate School of Arts | Project Manager | 01-Jul-2022 | 30-Jun-2024 | Not Started | 15% |
| Comment: Works progressing as per requirements of the Bushfire Local Economic Recovery Package fund. | | | | | |
| Bombala Depot – female amenities | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Operate and maintain Snowy River Health Centre in accordance with Department of Home Affairs requirements | Coordinator of Land and Property | 01-Jul-2022 | 30-Jun-2026 | In Progress | 34% |
| Comment: July 2023 - Occupancy at SRHC is firm; with ongoing occupancy of the sessional rooms active and ad hoc hire of the education room by user groups ongoing, based on demand. The primary tenancy footprint of the facility is occupied; via lease to Jindabyne Medical Practice. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year. | | | | | |
| Jindabyne Holiday Park Upgrades | Project Manager | 01-Jul-2022 | 30-Jun-2024 | In Progress | 70% |
| Comment: Works currently on hold as agreed with lessee during winter. Works will continue post winter peak season. | | | | | |
| Jindabyne Town Centre improvements | Manager Corporate Projects | 01-Jul-2023 | 30-Jun-2025 | In Progress | 1% |
| Comment: Scope of works for SAP for town centre currently under review. | | | | | |
| Provide library services across the region | Manager Community Services | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: We have received notification that we have obtained another round of the Tech Savy for Seniors grant for \$9,000, classes to start end Sept/October 2023. Specific statistics have not been collated for this reporting period. | | | | | |

| | | | | | |
|---|--------------------------------|-------------|-------------|-------------|------|
| Strengthening Communities Safer Places | | | | | |
| | Project Officer | 01-Jul-2022 | 30-Jun-2026 | Not Started | 40% |
| Comment: Work has commenced at Kybeyan Bibbenluke, and Cathcart halls. Works at Cathcart are nearly complete. We have received the final shop drawings for Kybeyan, Bibbenluke, and Michelago for our approval. We are currently working with Council's Land and Property Team on receiving work's approval from Crown Land on 2 of the halls. We have held 5 of the first aid courses 3 of which were fully booked out. We have had amazing feedback and very positive reviews from the community. And we are looking forward to holding the next few over the coming months. We are encountering some issues obtaining quotes from electricians regarding the generator interfaces. Emergency communication packs (UHF radios and Wi-Fi packs) have been purchased and these are with the IT team for cataloguing. | | | | | |
| Goal : Our Leadership: Our community is informed and engaged to provide transparency in decision making | | | | | |
| Outcome : A range of consultation mechanisms that facilitate input from the stakeholders are used | | | | | |
| Provide lobbying and advocacy to government and private operators to retain, support, and improve local community support services | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Provide feedback on State Significant Development (SSD) applications | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: The NSW Department of Planning and Environment's Secretary's Environmental Assessment Requirements for Coonerang Wind farm is imminent. Council's Strategic Planning team will provide comment through the planning portal. | | | | | |
| Undertake a customer satisfaction survey annually | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 30% |
| Comment: A request for quotes is being prepared for the annual customer satisfaction survey to be held Sept/Oct 2023. | | | | | |
| Outcome : Community engagement strategies are put in place to effectively consult and engage with stakeholders | | | | | |
| Provide customer service front desk and after hours service | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Recruitment to bolster resources is underway. Service levels remain above the benchmark. | | | | | |
| Provide Service NSW access to the Bombala community | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Service NSW transactions for the end of the lars financial year saw a decline of 34%. Total transactions 4,364. | | | | | |
| Prepare and implement Community Engagement Strategy | Coordinator Engagement | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: This will be reviewed October 23. | | | | | |
| Outcome : Timely and relevant information is communicated to stakeholders on matters impacting on them | | | | | |

| | | | | | |
|--|--------------------------------|-------------|-------------|-------------|------|
| Prepare the State of the Region Report | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2026 | Not Started | % |
| Comment: State of the Council region report is not due to 2025 at the end of Council's term. | | | | | |
| Prepare an Annual Report for the community highlighting Council's progress against the Delivery Program | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Project plan for the 22/23 annual report is being prepared. | | | | | |
| Inform the community on relevant Council matters | Coordinator Engagement | 01-Jul-2023 | 30-Jun-2026 | In Progress | 28% |
| Comment: Media releases and e-newsletter distributed regularly. School visits and social media posting undertaken. | | | | | |
| Reporting accountability through monthly performance reporting | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: The monthly performance report has been prepared for the Council meeting to be held at the August 2023 Council meeting, reporting up until end of July 2023. | | | | | |
| Goal : Our Leadership: That effective strategies are in place to achieve the community strategic plan outcomes | | | | | |
| Outcome : Current strategies are in place to manage all major issues facing the community | | | | | |
| Develop a Climate Change Resilience Strategy | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Scoping of this project was completed in determining funding sources. | | | | | |
| Co-ordinate preparation of an Operational Plan that identifies the projects and activities that will be undertaken each financial year to achieve the commitments made in the Delivery Program | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2026 | In Progress | 50% |
| Comment: 2023-2024 operational plan developed and adopted by Council - Published on Council's webpage. | | | | | |
| Disability Inclusion Action Plan (DIAP) | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2024 | In Progress | 20% |
| Comment: Background work is currently underway with on-ground data analysis of Council buildings being completed | | | | | |
| Develop the 2042 Snowy Monaro Community Strategic Plan (CSP) in line with Integrated Planning and Reporting guidelines to ensure long term planning and organisational sustainability | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2026 | Completed | 100% |
| Comment: The 2042 Snowy Monaro Community Strategic Plan is adopted and published on Council's website. | | | | | |
| Strategies are developed to manage major issues facing the community | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Land use planning is on hold until staff are available to undertake the consultation requested by the council. Recreational strategy has been completed. The development of an active transport strategy has commenced. Planning for development of a revised disability action plan is underway. | | | | | |

| | | | | | |
|--|---|-------------|-------------|-------------|-----|
| Arts and Culture Strategy | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2024 | In Progress | 80% |
| Comment: Draft arts and culture strategy has been completed and is subject to internal review. | | | | | |
| Reconciliation Action Plan | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2024 | In Progress | 90% |
| Comment: External public consultation is completed. A draft reflect plan has been prepared with further internal consultation to take place before a report is prepared for Council. | | | | | |
| Review Youth Strategy 2023-27 | Manager Community Services | 01-Jul-2022 | 30-Jun-2024 | Not Started | 0% |
| Annual review of the Delivery Program is undertaken, to ensure it aligns with the CSP | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2026 | In Progress | 50% |
| Comment: 2023-2024 annual review is completed. | | | | | |
| Outcome : Implement an operational excellence program | | | | | |
| Develop and deliver the Towards Excellence Program | Chief Strategy Officer | 01-Nov-2022 | 30-Jun-2025 | In Progress | 15% |
| Comment: Arrangements underway to appoint the internal and external resources required to support the program delivery. | | | | | |
| Goal : Our Leadership: That the community has confidence in leadership | | | | | |
| Outcome : Clear agreed standards are in place and applied about how public services are provided | | | | | |
| Administrate NSW Rural Fire Fighting Fund allocations in line with RFS requirements | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Administrative fund allocation conducted according to existing arrangements as needed. Formal administrative service level agreements are not documented and council is currently waiting on responses from the Rural Fire Service to inform documented agreed processes. | | | | | |
| Facilitate service reviews as required under s406 of the Local Government Act, 1993, in accordance with Council's Service Review Program | Chief Workforce Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Service reviews undertaken and finalised in 22-23 for large parts of operations, governance and assets departments, with recommendations and actions put forward and incorporated into planning for Towards Excellence project. ICT service review scheduled for 23-24. | | | | | |
| Collation and production of Ordinary and Extraordinary Council meeting business papers and accurate recording of resolutions | Executive Assistant to CEO, Mayor and Councillors | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: Business papers completed and published to Council webpage on 13 July 2023. Unconfirmed minutes of Council meeting uploaded to Council webpage on 26 July 2023. | | | | | |
| Annual review of Asset Management Plans | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 50% |
| Comment: | | | | | |

| | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|------|
| Review of asset management plans for 23-24 has been completed. Currently analysing revised long term financial plan to determine available funding for each asset class Reliant on special rate variation being adopted to employ additional technical resources and start on development of pavement management system. Review of locations used to provide service underway based on asset register of buildings. | | | | | |
| Provide accurate asset management information | Coordinator Strategic Planning | 01-Jul-2023 | 30-Jun-2026 | In Progress | 50% |
| Comment: Accurate information is provided by the assets team upon request, generally with 48 hours. | | | | | |
| Undertake a program of internal audit across Council services | Coordinator Governance | 01-Jul-2023 | 30-Jun-2026 | In Progress | 25% |
| Comment: 04.08.2023 The internal audit activities currently under way are the finalisation of an audit into the payroll processing and continuation of the audit into contract management systems. A revised ARIC charter has been developed by the committee. This is currently awaiting finalisation of guidelines by the OLG. No meetings of ARIC were scheduled in the last reporting period. | | | | | |
| Designated Persons returns are scheduled and managed in accordance with Office of Local Government (OLG) requirements | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: The current process is underway with forms being prepared for distribution. The process is currently on track to be complete by 30 September 2023 per OLG requirements. | | | | | |
| Service level statements are developed for the organisation | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2030 | Completed | 100% |
| Comment: Workshop held to develop roads infrastructure works program as well as water and wastewater. | | | | | |
| Review of asset depreciation rates and useful lives | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2026 | In Progress | 50% |
| Comment: Review complete. No changes to useful lives or depreciation rates this year. | | | | | |
| Complete stronger communities funded projects | Manager Corporate Projects | 01-Jul-2022 | 30-Jun-2024 | In Progress | 5% |
| Comment: The first stage of this process is to formally 'close out' the existing projects on the list and report to the Office of Local Government. There is significant administration resource (time) required to undertake this work. This administration work has commenced. | | | | | |
| Investigate and model Special Rate Variation (SRV) scenarios | Coordinator Strategic Planning | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Provide financial services to the organisation | Chief Finance Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: The development of the 2023/24 budgets is now complete. The next step is to work with managers on their 2023/24 business budget plans. This will identify training needs and identify critical areas of their business they need to manage. The expectation on senior managers has increased in regards to budgeting and Finance will need to provide appropriate support. This is all part of the overall plan to improve the financial management practices of the organisation. | | | | | |
| Develop and implement a community education program to improve parking habits of motorists in the region | Manager Built and Natural Environment | 01-Jul-2022 | 25-Jan-2023 | Not Started | 25% |
| Comment: Completed for 2022/23, to be implemented again in 2023/24. | | | | | |

| | | | | | |
|--|---------------------------------------|-------------|-------------|-------------|------|
| Operate and maintain Councils fleet and plant program | Coordinator Fleet and Plant | 01-Jul-2022 | 30-Jun-2026 | In Progress | 8% |
| Comment: Operational budget expenditure, General fund 4% Water 3% Sewer 4% Waste 4%. | | | | | |
| Respond to straying stock matters and impound when required to ensure that our public roads are kept safe | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Rangers respond when reports are received. Impounding actions are undertaken as/where necessary. | | | | | |
| Develop Long Term Financial Plans for the Water, Wastewater and Waste funds | Chief Finance Officer | 01-Jul-2023 | 30-Jun-2025 | Not Started | % |
| Risk management practices are administered across the organisation | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: 03.08.2023 Work has commenced to review and renew the business continuity plan (BCP), the company that drafted a BCP for Canberra Region Joint Organisation is included in the review to assist in establishing the meaning and detail of the draft plan to enable comparison with the existing plan. Once established consultation with Council's senior management team will commence to develop and establish the plan. Priority has been given to this portion of the review of the risk management framework to support Council in the event of an interruption to normal business. | | | | | |
| Special Rate Variation | Chief Finance Officer | 01-Jul-2023 | 30-Jun-2026 | Completed | 100% |
| Comment: 2023/2024 rating categories amended with inclusion of SRV percentage. Making of the rates report adopted by Council 29 June 2023. | | | | | |
| Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act, 1998 | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: On-going action. | | | | | |
| Provide LEMO support to the Local Emergency Management Committee | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Council's Organisational Risk Officer (RMO) to attend a Local Emergency Management Committee (LEMC) in their capacity as LEMO. | | | | | |
| Maintain a compliant Records Management System | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: 03.08.2023 Staff are supported with training to manage records in corporate systems. Four new staff identified for training in July 2023. One complete, four scheduled for August 2023. Three current staff received additional support training in July 2023. | | | | | |
| Improve information on utilisation of plant and fleet | Coordinator Fleet and Plant | 01-Jul-2023 | 30-Jun-2024 | In Progress | 10% |
| Comment: Telematics project planning being finalised, projects and finance have endorsed. | | | | | |
| Facilitate Council's Audit and Risk and Improvement Committee (ARIC) meetings | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 20% |

| | | | | | |
|--|---|-------------|-------------|-------------|------|
| Comment: The committee are working on finalising their latest annual works program. Internal audit is currently undertaking an audit into the contracting systems of Council. | | | | | |
| Improve organisational development across the organisation | Chief Workforce Officer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Comment: Service reviews now have taken in large parts of operations, governance and assets. This impacts well over 50% of the organisation and some progress has been made on implementation through Towards Excellence program now scheduled for 23-24 financial year. Implementation of frontline leadership has commenced with pilot with further program elements scheduled for 23-24. Requests for quotations for other components of service review work through Towards Excellence is underway and a contractor is still to be confirmed. Plan to undertake an IT service review in 23-24. Ongoing vacancies within organisational development roles has impacted ability to deliver on further work. Recruitment being undertaken to fill vacancy. | | | | | |
| Building Better Finance Environmental Loans | Chief Finance Officer | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| Maintain Council's Code of Conduct Complaint Register to ensure compliance and accurate reporting | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Two code of conduct complaints received in the reporting period. Currently being managed in accordance with the procedures for the administration of the code of conduct. | | | | | |
| Donations and sponsorships are provided by Council to support activities throughout the region | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: The 2023 donations and sponsorship program is complete with payments allocated to successful applicants within 28 days of approval. The Boco Rock community enhancement fund program for 2023 is underway with applications provided to the committee on 1 August 2023 for assessment to enable approval of successful applications on 5 September. | | | | | |
| WHS principals guide the organisation | Chief Workforce Officer | 01-Jul-2022 | 30-Jun-2023 | In Progress | 66% |
| Comment: WHS focus is increasing, reporting has improved. Most staff have now completed the on line WHS training program. WHS inspections are still a concern but we have plans to implement minimum standards for supervisors. | | | | | |
| Sale of land for unpaid rates | Chief Finance Officer | 01-Jul-2023 | 30-Jun-2024 | Not Started | % |
| Capital works program - plant & vehicle capital replacement program | Coordinator Fleet and Plant | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| Comment: Identified capital replacements underway. 20 items actioned, 2 tenders lodged. | | | | | |
| Financial Sustainability Review | Chief Finance Officer | 01-Jul-2022 | 30-Jun-2023 | Completed | 100% |
| Support the CEO, Mayor, Councillors and Executive in their day to day activities to meet community needs | Executive Assistant to CEO, Mayor and Councillors | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: The CEO, Mayor, councillors and executive are supported in their day to day roles through assistance provided by the following positions and cohorts; EA to CEO, Mayor and councillors Executive Support Officer Secretary Council and Committees Executive Assistant cohort | | | | | |

| | | | | | |
|---|---------------------------------------|-------------|-------------|-------------|-----|
| <p>Knowledge Exchange, Engagement and Networking cohort (KEEN meetings)</p> <p>July 2023 included; * Formal ELT meetings * Councillor briefings * Budget, OP/DP Workshop * Ordinary Council meeting * Meetings with community on various issues</p> <p>Internal services survey completed with a greater than 80% positive result for all questions within the survey.</p> | | | | | |
| Develop a Compliance Register | Coordinator Governance | 01-Jul-2023 | 30-Jun-2025 | In Progress | 5% |
| <p>Comment: Assessment of contemporary practices and systems commenced. Progress delayed while new governance staff assimilate.</p> | | | | | |
| Develop a framework for policies and procedures to support the organisation | Coordinator Governance | 01-Jul-2022 | 30-Jun-2024 | In Progress | 25% |
| <p>Comment: Policy data collected from within Council's various systems. A register of the preliminary data gathered to date will be presented to next ARIC. Further work to refine and confirm the status of each policy and updating policy templates documents continues. The project is on track.</p> | | | | | |
| Implement actions identified from Audit and Risk and Improvement Committee (ARIC) meetings | Chief Strategy Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 20% |
| <p>Comment: Meetings actions are captured in the appropriate system. One resolution was missed, but has now been added into the system.</p> | | | | | |
| Provide Workforce Management Services across the organisation | Chief Workforce Officer | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| <p>Comment: HR Services incorporating payroll, recruitment, learning and development, WHS, HR business partnering and wellbeing undertaken ongoing throughout the year. All functions delivered within budget.</p> | | | | | |
| Council's Insurance policies are kept up to date, and relevant to the current state and needs of the organisation | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| <p>Comment: Policies are updated as required and scheduled for renewal in October 2023.</p> | | | | | |
| Undertake parking patrols to ensure compliance with the Road Rules, 2014 | Manager Built and Natural Environment | 01-Jul-2022 | 30-Jun-2026 | In Progress | 28% |
| <p>Comment: Program completed for 2022/2023. 2023/2024 - Parking patrols are being undertaken in the Jindabyne and Cooma CBDs. Jindabyne has been particularly busy with numerous infringements being issued through July. This is an on-going program.</p> | | | | | |
| Government Information Public Access (GIPA) applications are processed in accordance with Council's Agency Information Guide and GIPA Act, 2009 | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| <p>Comment: 03.08.2023 Formal GIPA information requests are being processed within the appropriate legislation.</p> | | | | | |

| | | | | | |
|--|---|-------------|-------------|-------------|-----|
| Provide support and guidance to the organisation so that it can deliver a safe and healthy workplace | Chief Workforce Officer | 01-Jul-2023 | 30-Jun-2026 | Not Started | % |
| Implement Plans of Management (PoMs) for the Crown Reserves which Council is the identified Crown Land Manager | Coordinator of Land and Property | 01-Jul-2023 | 30-Jun-2024 | In Progress | 40% |
| Comment: Given the number of Reserves (75) for which SMRC are CLM of which that require a PoM (as defined by the Crown Land Management Act 2016), a structured "by category" approach has been implemented. Six (6) Plans of Management will be delivered: <ul style="list-style-type: none"> • Area of cultural significance • General community use • Natural areas • Parks • Sportsgrounds • Caravan Parks Native title advice is in the process of being compiled for all 75 reserve locations, as per the prescribed sequence of steps mandated by the State. | | | | | |
| Maintain regulatory registers of Council decisions in accordance with relevant legislation | Executive Assistant to CEO, Mayor and Councillors | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Registers updated with Council decisions after each meeting <ul style="list-style-type: none"> • Planning register • Pecuniary interest register • Councillor meeting attendance • Councillor attendance via Zoom (if applicable) | | | | | |
| Section 355 Advisory and Management Committees are managed and supported | Coordinator Governance | 01-Jul-2022 | 30-Jun-2026 | In Progress | 25% |
| Comment: Meeting minutes included in reports to Council. Ten sets of minutes scheduled for presentation at the 17 August Council meeting. Support provided to committees on demand. | | | | | |
| Outcome : Leadership is visible and accessible to our community | | | | | |
| Facilitate citizenship ceremonies | Executive Assistant to CEO, Mayor and Councillors | 01-Jul-2023 | 30-Jun-2026 | Not Started | 0% |

Camms.

The entire contents of this document are subject to copyright with all rights reserved.
All copyrightable text and graphics, the selection, arrangement and presentation of all information and the overall design of the document are the sole and exclusive property of CAMMS.
Copyright © 2023 Camms. All rights reserved

9.5.1 RESOLUTION ACTION SHEET UPDATES

9.5.1 RESOLUTION ACTION SHEET UPDATES

Record No: I23/516

OFFICER'S RECOMMENDATION

That Council note the resolution action updates.

This is an information only report.

BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS


1. Resolution Action Sheet Updates - Up to the end of July 2023

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT


Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|-----------------------------|----------|---------------------|---------------|
| 20/07/2023 | 166/23 | GIS Administrator | Strategy | 21/08/2023 | |
| Road Naming Proposal - Mountainside subdivision stage 1 - Jindabyne | | | | | |
| COUNCIL RESOLUTION | | | 166/23 | | |
| That for the Mountainside subdivision in Jindabyne approved under DA10.2022.232.1 | | | | | |
| A. Council endorse the proposed road names Mountainside, Traverse and Sidecut to be publicly advertised in the Monaro Post for a period of 28 days. | | | | | |
| B. Council endorse the proposed road names Mountainside, Traverse and Sidecut to go to the Geographical Names Board for pre-approval. | | | | | |
| Moved Councillor Williamson | | Seconded Councillor Summers | CARRIED | | |
| Record of Voting | | | | | |
| Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. | | | | | |
| Councillors Against: Nil. | | | | | |
| Notes | | | | | |
| 02 Aug 2023 | | | | | |
| Road naming proposal has been submitted to the Geographical Names Board for pre-approval. When pre-approval is received the proposal will be publicly advertised for 28 days in the Monaro Post. | | | | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--------|-----------------------------|----------|---------------------|---------------|
| 20/07/2023 | 165/23 | GIS Administrator | Strategy | 21/08/2023 | |
| Locality Boundary Adjustment for Kalkite and Hill Top | | | | | |
| COUNCIL RESOLUTION | | | 165/23 | | |
| That Council: | | | | | |
| A. Endorse the proposed adjustment of the boundary of Kalkite and Hill Top to be publicly advertised for a period of 28 days in the Monaro Post. | | | | | |
| B. Endorse the creation of a locality boundary adjustment proposal in the Geographical Names Board place naming system and seek pre-approval. | | | | | |
| Moved Councillor Williamson | | Seconded Councillor Summers | CARRIED | | |

| | | |
|---|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |
| Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i> | | |
| Notes 02 Aug 2023 No further update at this time. | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|------------------------|----------|---------------------|---------------|
| 20/07/2023 | 170/23 | Senior Project Manager | Strategy | 21/08/2023 | Y |

Undertaking Audit of Council Activities 2016-2023

170/23

COUNCIL RESOLUTION

That Council:

A. Not accept any tender as the cost exceeds what is considered reasonable to allocate at this time.

B. Request the CRJO to provide advice on the undertaking of an audit of financial systems and significant transactions.

Moved Councillor Johnson **Seconded Councillor Stewart** **CARRIED**

Record of Voting
Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.
Councillors Against: Nil.

Notes
02 Aug 2023
 Previous Audit tenders respondees advised of the outcome 20 July meeting. No external auditors appointed via tender process. Action now complete.


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------|---------------------|---------------|
| 20/07/2023 | 167/23 | Coordinator Strategy Development | Strategy | 21/08/2023 | Y |

Organisational Performance Report - June 2023

COUNCIL RESOLUTION

167/23

That Council:

A. Amend 2023-2024 Operational Plan to “complete” Bombala Caravan Park upgrades.

B. Amend the 2023-2024 Operational Plan to include “complete” the Bombala Caretakers Cottage

C. Amend the 2023-2024 Operational Plan to include completion of the Bombala Showground Upgrades

D. Amend the 2023-2024 Operational Plan to include completion of the Bombala Showground upgrades, including electrical upgrades

E. Amend 2023-2024 Operational Plan to include Rainbow Drive stormwater upgrade.

F. Amend 2023-2024 Operational Plan to include Eucumbene Cove stormwater upgrade.

G. Amend the 2023-2024 Operational Plan to include construction of bus shelters at:

(a) Jerrara Drive, East Jindabyne,

(b) Bombala Street, Nimmitabel,

(c) Mittagang Road, Cooma North Public School,

(d) Mittagang Road, Monaro High School, Cooma

(e) Bright Street, Bombala

(f) Eucumbene Road/Kosciuszko Road, Kalkite.

H. Amend the 2023-2024 Operational Plan to include upgrade of the Cooma water treatment plant raw water pump and variable speed drive.

I. Amend the 2023-2024 Operational Plan to include the completion of the Adaminaby sewerage treatment plant.

J. Jindabyne Town Centre – Sewer upgrade project to be deferred and undertaken in line with SAP, once this scope is clarified.

K. Amend the 2023-2024 Operational Plan to include the completion of the arts and culture strategy.

L. Amend the 2023-2024 Operational Plan to include finalise the reflect stage of the reconciliation action plan.

M. Amend the 2023-2024 Operational Plan to include the construction of the road segment to the new Emergency Operations Centre from Polo Flat Road, Cooma.


N. Amend the 2023-2024 Operational Plan to include completion of the Bombala Exhibition Hall, CWA Room upgrades

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

Moved Councillor Williamson

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

01 Aug 2023

All amendments to the Operational Plan 2023-2024 have been made in accordance with the resolution. Action Completed

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-------------------------------------|------------|---------------------|---------------|
| 20/07/2023 | 156/23 | Manager Built & Natural Environment | Operations | 21/08/2023 | Y |

Divestment of Residential Aged Care Services - Yallambee Lodge

COUNCIL RESOLUTION156/23

That Council:

A. Acknowledge the withdrawal of Sapphire Coast Community Aged Care from the divestment process;

B. Commence the staged closure of Yallambee Lodge, including public meetings, by transferring the assets, land and operation of Yallambee Lodge to Respect Aged Care to enable investment into the Hudson House;

C. Approve the transfer of the Yallambee Lodge assets and land to Respect Aged Care to enable investment into the Hudson House on the grounds that the assets and land cannot be sold at a future date until renovations and extensions to 90 beds at the Hudson House are completed;

D. Negotiate a payment within the available Yallambee Lodge budget to Respect Aged Care to cover operating costs of Yallambee Lodge;

E. Acknowledge that once Respect Aged Care have completed renovations and extensions to 90 beds at the Hudson Centre, Yallambee Lodge may be closed and sold but that will be a decision of Respect Aged Care.

F. Advise the federal Department of Health that Council will not proceed with construction of a memory support unit, request that the funding be transferred to Respect Aged Care (with the exception of the fire compliance component) as an investment into constructing memory support facilities at the Hudson House and adjust Council’s 2023/24 DP/OP and budget accordingly.

Moved Councillor Beer

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Deputy Mayor Higgins, Councillor Stewart, Councillor Summers and Councillor Mitchell.

Councillors Against: Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson and Councillor Williamson.

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

Notes**02 Aug 2023**

Completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|--------------|------------|---------------------|---------------|
| 20/07/2023 | 153/23 | Town Planner | Operations | 21/08/2023 | Y |

Development Application 10.2023.144.1 - Additions and Alterations to Existing Building (Delegate Preschool)**COUNCIL RESOLUTION****153/23**

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that Council grants consent to DA 10.2023.144.1 for alterations and Additions on Lot 7 Sec 8 DP 758346, 34 Bombala Street DELEGATE NSW 2633 subject to conditions of consent attached to this report.

Moved Councillor Stewart**Seconded Councillor Hanna****CARRIED****Record of Voting**

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes**02 Aug 2023**

Completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|-----------------------------|------------|---------------------|---------------|
| 20/07/2023 | 161/23 | Coordinator Land & Property | Operations | 21/08/2023 | |

Easement Request - Council Owned Lot 141 DP 1109187 in Cooma - Related to Subdivision Works Certificate 25.2020.207.1**COUNCIL RESOLUTION****161/23**

That Council


A. Approve and proceed with allowing an easement for water, sewer and stormwater purposes to be created in the relevant area of Lot 141 DP 1109187, pursuant to Section 88B of the Conveyancing Act 1919;

B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2020.207.1) inclusive of survey, general legal, and any registration fee costs.

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |

| | | |
|---|------------------------------------|----------------|
| Moved Councillor Williamson | Seconded Councillor Summers | CARRIED |
| Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i> | | |
| Notes 01 Aug 2023 The resolution actions will be initiated. | | |


| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|--------------------------------|------------|---------------------|---------------|
| 20/07/2023 | 160/23 | Infrastructure Project Manager | Operations | 21/08/2023 | |
| Leesville Commercial Subdivision Stage 3D Budget Amendment | | | | | |
| COUNCIL RESOLUTION | | | 160/23 | | |
| That Council approve the following budget amendment for Leesville Commercial Subdivision Stage 3D: | | | | | |
| a) Revenue budget increase from \$1,100,000 to \$1,934,318.00 | | | | | |
| b) Expenditure budget increase from \$600,000 to \$1,036,289 | | | | | |
| Moved Councillor Hanna | | Seconded Councillor Williamson | CARRIED | | |
| Record of Voting | | | | | |
| Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. | | | | | |
| Councillors Against: Nil. | | | | | |
| Notes | | | | | |
| 02 Aug 2023 | | | | | |
| Finance are amending the budget allocation for Leesville stage 3D and letters of award are planned to be issued to the successful earthworks and electrical contractors before 11 August, after which time the detailed works schedule can be agreed. The earthworks contractor was selected via a tender process and the electrical contractor via a request for quotation process, as per Council procurement procedures. | | | | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|--|---------------|---------------------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 20/07/2023 | 182/23 | Manager Water & Wastewater Operations | Operations | 21/08/2023 | |
| 108 Commissioner Street Water Connection COUNCIL RESOLUTION 182/23 That Council waive the amount of \$42,514.46 for outstanding water and sewer billing, interest and legal fees relating to assessment number 40221046, acknowledging that if the required work had been completed two weeks prior by the owner as requested by Council, these charges would not have eventuated. Moved Councillor Stewart Seconded Councillor Williamson CARRIED Record of Voting Councillors For: <i>Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.</i> Councillors Against: <i>Councillor Summers.</i> | | | | | |
| Notes | | | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 20/07/2023 | 180/23 | Manager Finance | Finance | 21/08/2023 | |
| Implementation of the recommendation of the Financial Sustainability Review COUNCIL RESOLUTION 180/23 That Council receive a quarterly report on the implementation of the recommendations of the financial sustainability review, for consideration at an ordinary Council meeting, commencing from July 2023. Moved Councillor Hopkins Seconded Councillor Williamson CARRIED Record of Voting Councillors For: <i>Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> Councillors Against: <i>Nil.</i> | | | | | |
| Notes | | | | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|---------------|----------------------------------|----------------|---------------------|---------------|
| 20/07/2023 | 173/23 | Coordinator Economic Development | Communications | 21/08/2023 | |
| <p>Bombala Arts and Innovation Centre</p> <p style="text-align: right;">173/23</p> <p>COUNCIL RESOLUTION</p> <p>That Council seek an extension of the BLERF grant and undertake community consultation to develop a plan for managing the facility to be completed by the first ordinary Council meeting in 2024</p> <p>Moved Councillor Stewart Seconded Councillor Mitchell CARRIED</p> <p>Record of Voting <i>Councillors For:</i> Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. <i>Councillors Against:</i> Nil.</p> <p>Notes</p> | | | | | |


| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|---------------|-------------------------------------|------------|---------------------|---------------|
| 20/07/2023 | 158/23 | Manager Built & Natural Environment | Operations | 21/08/2023 | |
| <p>Divestment of Residential Aged Care Services - Snowy River Hostel</p> <p style="text-align: right;">158/23</p> <p>COUNCIL RESOLUTION</p> <p>That the future of Snowy River Hostel be deferred pending consultation with the community.</p> <p>Moved Councillor Beer Seconded Councillor Stewart CARRIED</p> <p>Record of Voting <i>Councillors For:</i> Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</p> | | | | | |


| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

| |
|--|
| Councillors Against: Nil. |
| Notes 02 Aug 2023 Deferred and on-going. |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|------------------------|----------|---------------------|---------------|
| 20/07/2023 | 175/23 | Chief Strategy Officer | Strategy | 21/08/2023 | Y |


| | | | | | |
|--|--|--|--|--|--|
| Jindabyne Pool Refurbishment | | | | | |
| COUNCIL RESOLUTION | | | | | |
| 175/23 | | | | | |
| That Council confirm that \$375,000 of the LRCIP (Round 3) funding deferred to the 2023/24 period is an allocation to refurbishment of the Jindabyne pool budget within the current budget. | | | | | |
| Moved Councillor Williamson | | | | | |
| Seconded Councillor Summers | | | | | |
| CARRIED | | | | | |
| Record of Voting | | | | | |
| <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> | | | | | |
| <i>Councillors Against: Nil.</i> | | | | | |
| Notes 03 Aug 2023 Completed. | | | | | |
| 03 Aug 2023 Has been entered into the budget system. | | | | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|--|--------|--|------------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 20/07/2023 | 171/23 | Senior Project Manager | Strategy | 21/08/2023 | |
| Variation Approval - Jindabyne Shared Trail COUNCIL RESOLUTION 171/23 That Council approve a variation to the deliverables of the Jindabyne Shared Trail covered under Deed RNSW 1166 (2019) A. That Council request a variation to Restart NSW to vary Deed RNSW1166 to not proceed with construction of Section 5; East Jindabyne to Kalkite and Thredbo Valley Picnic Area to Creel Bay. B. That prior to the project proceeding a formal agreement be entered into with the relevant community organisations setting out the responsibilities that will be taken on by those groups. C. That prior to commencement of construction a financial report identifying maintenance funds, sponsorship income, potential fees and charges and depreciation cost is provided to Council. Moved Councillor Williamson Seconded Councillor Summers CARRIED Record of Voting Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. Councillors Against: Nil. | | | | | |
| Notes 02 Aug 2023 Process for variation underway with Restart/State Government funding body | | | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 20/07/2023 | 177/23 | Executive Assistant to CEO, Mayor, and Councillors | Executive Office | 21/08/2023 | Y |
| Local Government NSW Annual Conference 2023 COUNCIL RESOLUTION 177/23 That Council; A. Authorise the Mayor to attend the Local Government NSW Annual Conference to be held on 12 – 14 November 2023. B. Nominate and authorise Councillor Higgins and Councillor Summers as the remaining voting members. C. Gather potential motions for consideration for submission of any strategic motions that impact the broader local government sector. | | | | | |

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  |
| | Committee: Ordinary Council | |

| | | |
|---|---------------------------------|----------------|
| Moved Councillor Summers | Seconded Councillor Beer | CARRIED |
| Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Councillor Frolich and Councillor Hopkins.</i> | | |
| Notes 01 Aug 2023 Conference registrations for Cr Summers, Cr Higgins and Mayor are complete. Call for motions to be considered at September 2023 Ordinary Council meeting, sent to all Councillors on 27 July 2023. Item to be closed. | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|----------------------------------|----------------|------------------------|------------------|
| 20/07/2023 | 176/23 | Coordinator Economic Development | Communications | 21/08/2023 | Y |
| Service NSW Partnership Agreement | | | | | |
| COUNCIL RESOLUTION | | | 176/23 | | |
| That Council; | | | | | |
| A. Delegate authority to the Chief Executive Officer to enter into an agreement with Service NSW; and | | | | | |
| B. Any necessary documents be authorised for execution under the Common Seal of Council. | | | | | |
| Moved Councillor Williamson | | Seconded Councillor Summers | | CARRIED | |
| Record of Voting | | | | | |
| Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. | | | | | |
| Councillors Against: Nil. | | | | | |
| Notes | | | | | |
| 02 Aug 2023 | | | | | |
| A – CEO signed Service NSW partnership agreement. B – Noted. Complete. | | | | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|--|--------|-----------------------------|---------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 29/06/2023 | 145/23 | Finance Accountant | Finance | 31/07/2023 | Y |
| Making of the 2023-2024 Annual Rates and Charges COUNCIL RESOLUTION 145/23 That Council approves the making of the rates and charges separately for each category and sub-category as follows; Making of the Levy of Ordinary Rates for Snowy Monaro Regional Council A. For the year 2023/2024, in accordance with Section 518 of the <i>Local Government Act 1993</i> , Council make an Ordinary Rate of 0.00172065 rate in the dollar on the land value. In accordance with Section 499 of the <i>Local Government Act 1993</i> , Council make a base amount of \$496.87 per assessment being 5.38% of the total amount payable on all rateable land categorised as Business. This rate is to be named Business . B. For the year 2023/2024, in accordance with Section 518 of the <i>Local Government Act 1993</i> , Council make an Ordinary Rate of 0.00430414 rate in the dollar on the land value. In accordance with Section 499 of the <i>Local Government Act 1993</i> , Council make a base amount of \$1,242.17 per assessment being 1.67% of the total amount payable on all rateable land categorised as Business Electricity Generation. This rate is to be named Business Electricity Generation . C. For the year 2023/2024, in accordance with Section 515 of the <i>Local Government Act 1993</i> , Council make an Ordinary Rate of 0.00172065 rate in the dollar on the land value. In accordance with Section 499 of the <i>Local Government Act 1993</i> , Council make a base amount of \$496.87 per assessment being 32.24% of the total amount payable on all rateable land categorised as Farmland. This rate is to be named Farmland . D. For the year 2023/2024, in accordance with Section 517 of the <i>Local Government Act 1993</i> , Council make an Ordinary Rate of 0.00430414 rate in the dollar on the land value. In accordance with Section 499 of the <i>Local Government Act 1993</i> , Council make a base amount of \$1,242.17 per assessment being 0% of the total amount payable on all rateable land categorised as Mining. This rate is to be named Mining . E. For the year 2023/2024, in accordance with Section 516 of the <i>Local Government Act 1993</i> , Council make an Ordinary Rate of 0.00172065 rate in the dollar on the land value. In accordance with Section 499 of the <i>Local Government Act 1993</i> , Council make a base amount of \$496.87 per assessment being 60.71% of the total amount payable on all rateable land categorised as Residential. This rate is to be named Residential . Levy of Rates F. That the rates as made be levied for the 2023/2024 year by service of a Rates and Charges Notice pursuant to section 546 of the <i>Local Government Act 1993</i> . Interest G. In accordance with section 566(3) of the <i>Local Government Act</i> , it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2023 to 30 June 2024 (inclusive) will be 9.0% per annum . | | | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

Waste Management


That in accordance with Section 496, Section 501 and Section 502 of the *Local Government Act 1993*, Council make an Annual Charge for Waste Management Services.

| | |
|---|--------------------|
| Waste Management Charge | \$133.90 |
| Domestic Waste Collection Service | \$280.65 |
| Domestic Waste Collection – Upsize to 240L Bin from 120L Bin | \$168.18 |
| Domestic Recycling Collection Service | \$183.39 |
| Domestic Food and Garden Organic Collection Charge (Cooma-Monaro Region ONLY) | \$67.60 |
| Domestic Waste Vacant Land Charge | \$21.00 |
| Change over Domestic Bin Charge (per event) | \$37.49 |
| Bank of Bins Charge | \$267.80 |
| Wheel Out/Wheel In Service | \$951.23 |
| Commercial Waste Management | |
| Adaminaby/Bredbo/Bombala/Delegate/Nimmitabel/ Michelago Areas (If Kerbside Collection Services are provided) | |
| 240L Bin | \$494.89 |
| 360L Bin | \$739.13 |
| All other areas | Per fees & charges |
| Commercial Recycling Management | |
| Adaminaby/Bredbo/Bombala/Delegate/Nimmitabel/ Michelago Areas (If Kerbside Collection Services are provided) | \$331.21 |
| All other areas | Per fees & charges |
| Commercial Food and Garden Organic Management | |
| Cooma-Monaro Region | \$155.32 |
| All other areas | N/A |

Liquid Trade Waste

That in accordance with Section 501 of the *Local Government Act 1993*, Council make an annual Liquid Trade Waste Charge per annum for where the program exists.

| | |
|---|------------|
| Classification “A” Charging Category 1 – Low Risk | \$250.00 |
| Classification “B” Charging Category 1 – Low Risk | \$280.00 |
| Classification “A” Charging Category 2 – Medium Risk | \$960.00 |
| Classification “B” Charging Category 2 – Medium Risk | \$960.00 |
| Classification “S” Charging Category 2 - Dischargers of Chemical Toilet Waste | \$110.00 |
| Classification “B” Charging Category 1 – High Risk/Industrial | \$1,900.00 |

| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

Stormwater management
 In accordance with Section 496A of the *Local Government Act 1993*, Council levy an annual Stormwater Management Charge of \$20 per annum for each parcel of rateable (occupied) land for which the service is available within the former Bombala Council area.

Onsite Sewer Management System
 This renewal fee will apply to all onsite sewage management systems and will be charged on the annual rates notice. The 2023/2024 fee will be \$30.00.

Residential Water and Sewer
 That in accordance with section 501 and 502 of the *Local Government Act 1993*, Council make an annual Residential Water Access Charge of \$288.00 per annum, connected or unconnected.


Water
 Residential and Non-Residential Usage Charge of \$3.43 per Kilolitre, per annum.

Sewer
 That in accordance with Section 501 and 502 of the *Local Government Act 1993*, Council make an annual Residential Sewer Access Charge of \$1,008.00 per annum, connected or unconnected.

Water and Sewer
 With reference to Best Practice Management of Water Supply and Sewerage, Council make an annual Water Access Charge for properties based on meter size.

| Water Annual Access Charge | | | | | |
|----------------------------|----------|----------|----------|----------|------------|
| Meter Size | Vacant | 20mm | 25mm | 32mm | 40mm |
| 2023-24 | \$288.00 | \$288.00 | \$450.00 | \$735.00 | \$1,149.00 |

| Water Annual Access Charge – Continued | | | | | |
|--|------------|------------|------------|------------|-------------|
| 50mm | 65mm | 75mm | 80mm | 100mm | 150mm |
| \$1,794.00 | \$3,033.00 | \$4,038.00 | \$4,593.00 | \$7,176.00 | \$16,146.00 |

| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

With reference to Best Practice Management of Water Supply and Sewerage, Council make an annual Sewer Access Charge for properties based on meter size.

| Sewer Annual Access Charge | | | | | |
|-----------------------------------|------------|------------|------------|------------|------------|
| Meter Size | Vacant | 20mm | 25mm | 32mm | 40mm |
| 2023-24 | \$1,008.00 | \$1,008.00 | \$1,575.00 | \$2,580.00 | \$4,032.00 |

| 50mm | 65mm | 75mm | 80mm | 100mm | 150mm |
|------------|-------------|-------------|-------------|-------------|-------------|
| \$6,300.00 | \$10,644.00 | \$14,172.00 | \$16,124.00 | \$25,194.00 | \$56,686.00 |

Sewer Usage Charge – Non Residential
 Non-Residential Usage Charge of \$1.13 per kilolitre with discharge factor of 0.6 based on water meter readings multiplied by the discharge factor. Where the reading is taken directly from a Sewer Flow Meter, the discharge factor shall not apply.

Pipes, Rails and Structures
 That in accordance with the provisions of Section 611 of the *Local Government Act 1993*, Council may make an Annual Charge for any rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place.

The annual charge for 2023-24 shall be:

A. Under a public place \$742 per kilometre

B. On or over a public place \$154 per pole or structure

Moved Councillor Mitchell **Seconded Deputy Mayor Higgins** **CARRIED**

Record of Voting
Councillors For: Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.
Councillors Against: Councillor Frolich and Councillor Williamson.


Notes
30 Jun 2023
 145/23 - Action is complete.

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO
REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------|------------------------|------------------|
| 29/06/2023 | 146/23 | Coordinator Strategy Development | Strategy | 31/07/2023 | Y |

Post-Exhibition Report - Revised Delivery Program 2022-2026, OPERATIONAL Plan 2023-2024, Revenue Policy 2023-2024, Fees and Charges 2023-2024 and Revised Long-Term Financial Plan 2022-2032

COUNCIL RESOLUTION

146/23

That Council;

A. Adopt the amended 2022- 2032 Long-Term Financial Plan with the following amendments

(a)Page 29 - 7.2 Scenario 2: Include wording “The compounding effect of the proposed rate rise would result in an increase to council revenue of 68.87% over the 5 years”.

(b)Page 29 - 7.2 Scenario 2: Correct “\$8,34,136” to “\$834,136.

(c)Page 29 - 7.2 Scenario 2: Change “23/24” in the last paragraph to “2023/24”.

(d)Page 31: Correct formatting of headings to allow for new details on page 30.


(e)Page 30 - 7.2.1 Special Variation for Snowy Monaro Regional Council: Insert new section:


7.2.1 Special Variation for Snowy Monaro Regional Council for 2023/24 to 2026/27

IPART has assessed Council’s special rate variation application and has determined under section 508A of the Act that:

1. The percentage by which Snowy Monaro Regional Council may increase its general income for the period from year 2023/24 to year 2026/27 (inclusive) is 52.48% consisting of annual increases as set out in the table below:

| Year | Annual increase in general income | Cumulative increase in general income |
|---------|-----------------------------------|---------------------------------------|
| 2023/24 | 12.25% | 12.25% |
| 2024/25 | 10.75% | 24.32% |
| 2025/26 | 10.75% | 37.68% |
| 2026/27 | 10.75% | 52.48% |

| | | |
|--|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| <p>2. The percentage increase set out in clause 1 is subject to the following conditions:</p> <ol style="list-style-type: none"> a. The Council use the additional Income for the purpose of funding the proposed program. b. The Council report in its annual report for each year from year 2023-24 to year 2027-28 (inclusive): <ol style="list-style-type: none"> i. The program of expenditure that was actually funded by the additional income, and any differences between this program and the proposed program; ii. any significant differences between the Council's actual revenues, expenses and operating balance and the projected revenues, expenses and operating balance as outlined in its long-term financial plan, and the reasons for those differences; iii. the outcomes achieved as a result of the additional income; iv. the productivity savings and cost containment measures the Council has in place, the annual savings achieved through these measures, and what these savings equate to as a proportion of the Council's total annual expenditure; and v. whether or not the Council has implemented the productivity improvements identified in its application, and if not, the rationale for not implementing them. <p>The outcome of this assessment is a reduction of rating revenue of \$14.4m over the 10-year period from 2023/24 compared to the additional revenue identified in scenario 2. This will impact the level of investment in asset renewal over the 10 year period.</p> <p>Council will need to consider whether to apply again (for a special rate variation) in four years' time for a fifth year of variation as outlined in Scenario 2, or to modify the long term financial plan to take into account the reduced revenue from the fifth year onwards.</p> <p>B. Adopt the 2023-24 Revenue Policy with the following amendments:</p> <ol style="list-style-type: none"> (a) Page 2 - Ordinary Rates: Change wording "Council is not seeking an increase" to "Council is seeking an increase". (b) Page 2 - Ordinary Rates: Change wording "If approved, this will allow" to "The application would allow". (c) Page 2 - Ordinary Rates: Change wording "55.25% stepped" to "55.25% (a total of 5 annual increases) stepped". (d) Page 2 - Ordinary Rates: Include wording "The compounding effect of the proposed rate rise would result in an increase to council revenue of 68.87% over the 5 years". (e) Page 14: Amend on-site sewage management charge fee from \$25.00 to \$26.00. <p>C. Adopt the Draft Revised 2022-2026 Delivery Program, with the following amendments to the Draft:</p> <ol style="list-style-type: none"> (a) Page 7: Remove paragraph 4 and add: | | |

| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

IPART has assessed Council's special rate variation application and has determined under section 508A of the Act that:

3. The percentage by which Snowy Monaro Regional Council may increase its general income for the period from year 2023/24 to Year 2026/27 (inclusive) is 52.48% consisting of annual increases as set out in the table below:


| Year | Annual increase in general income | Cumulative increase in general income |
|---------|-----------------------------------|---------------------------------------|
| 2023/24 | 12.25% | 12.25% |
| 2024/25 | 10.75% | 24.32% |
| 2025/26 | 10.75% | 37.68% |
| 2026/27 | 10.75% | 52.48% |

4. The percentage increase set out in clause 1 is subject to the following conditions:

- a. The Council use the additional income for the purpose of funding the proposed program.
- b. The Council report in its annual report for each year from year 2023-24 to year 2027-28 (inclusive):
 - i. The program of expenditure that was actually funded by the additional income, and any differences between this program and the proposed program;
 - ii. any significant differences between the Council's actual revenues, expenses and operating balance and the projected revenues, expenses and operating balance as outlined in its long-term financial plan, and the reasons for those differences;
 - iii. the outcomes achieved as a result of the additional income;
 - iv. the productivity savings and cost containment measures the Council has in place, the annual savings achieved through these measures, and what these savings equate to as a proportion of the Council's total annual expenditure; and
 - v. whether or not the Council has implemented the productivity improvements identified in its application, and if not, the rationale for not implementing them.

The outcome of this assessment is a reduction of rating revenue of \$14.4m over the 10-year period from 2023/24 compared to the additional revenue identified in Scenario 2. This will impact the level of investment in asset renewal over the 10 year period.

Council will need to consider whether to apply again (for a special rate variation) in four years' time for a fifth year of variation as outlined in Scenario 2, or to modify the long term financial plan to take into account the reduced revenue from the fifth year onwards.

| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

D. Adopt the 2023-24 Operational Plan including the budget, with the following amendments to the Draft:

(a) Page 7: Delete paragraph 4 and insert:

IPART has assessed Council's special rate variation application and has determined under section 508A of the Act that:

5. The percentage by which Snowy Monaro Regional Council may increase its general income for the period from year 2023/24 to Year 2026/27 (inclusive) is 52.48% consisting of annual increases as set out in the table below:

| Year | Annual increase in general income | Cumulative increase in general income |
|---------|-----------------------------------|---------------------------------------|
| 2023/24 | 12.25% | 12.25% |

The outcome of this assessment is a reduction of rating revenue of \$14.4m over the 10-year period from 2023/24 compared to the additional revenue identified in Scenario 2. This will impact the level of investment in asset renewal over the 10 year period.

E. Adopt the 2023-2024 Schedule of Fees and Charges, in accordance with section 608 of the *Local Government Act 1993*, as placed on exhibition, with the following amendments to the Draft:

(a) That the proposed 2023/24 fees and charges for sport and recreation not proceed

(b) The 2022/23 fees and charges for sport and recreation be indexed by 4% (and rounded) and be the adopted fees and charges for 2023/24

(c) That the 2022/23 fees and charges for cattle per head remain the same for the 2023/24 year

(d) That the current 2022/23 fees and charges be set as the 2023/24 fees and charges for Delegate School of Arts

(e) That the current 2022/23 hall hire fees be set as the 2023/24 fees and charges for Dalgety Hall

(f) Amend the Delegate Sports Hall fees to the following:


(i) Supper room/hall proposed to reduce by \$32.15

(ii) Kitchen/hall proposed fee increase of \$33.00

Moved Councillor Hanna
Record of Voting
Councillors For: Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.

Seconded Deputy Mayor Higgins


CARRIED

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| |
|---|
| Councillors Against: Councillor Frolich and Councillor Williamson. |
| Notes 24 Jul 2023 All documents are published on Council's webpage - Action completed 02 Jul 2023 All documents to be published on Council's webpage within 28 days of Council resolution. |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------|---------------------|---------------|
| 15/06/2023 | 132/23 | Coordinator Strategy Development | Strategy | 17/07/2023 | Y |

| | |
|--|---------------|
| Organisational Performance Report - May 2023 | |
| COUNCIL RESOLUTION That Council: A. Amend 22/23 Operational Plan to "Commence" the review of the youth strategy. B. Amend 22/23 Operational Plan to "Commence" the development of a SMRC tourism strategy. C. Amend 22/23 Operational Plan to "Commence" the development of an investment attraction strategy. D. Amend 22/23 Operational Plan to "Commence" the development of CBD activation plans. E. Amend 22/23 Operational Plan to "Commence" the Adaminaby long vehicle and truck parking project. F. Amend the 22/23 Operational Plan to "Commence" the Jindabyne Holiday Park upgrades. G. Include in the 23/24 Operational Plan the Jindabyne Holiday Park upgrades. H. Remove 'Develop a Pool Strategy for the region' from the 22/23 Operational Plan. | 132/23 |
| Moved Councillor Stewart | |
| Seconded Councillor Summers | |
| CARRIED | |
| Record of Voting Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. Councillors Against: Nil. | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| |
|---|
| Notes 02 Jul 2023 Operational plan updated - action completed |
|---|

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|-------------------|----------|---------------------|---------------|
| 15/06/2023 | 133/23 | GIS Administrator | Strategy | 17/07/2023 | |

Locality Boundary Adjustment - Bibbenluke and Ando

133/23

COUNCIL RESOLUTION

That Council

A. Endorse the proposed Ando-Bibbenluke locality boundary adjustment for a public notification period of 28 days.

B. Endorse creation of a proposal with the Geographical Names Board for the proposed Ando-Bibbenluke locality boundary adjustment and progress to stage of pre-approval.

Moved Councillor Stewart Seconded Councillor Summers CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

| |
|---|
| Notes 31 Jul 2023 Currently being advertised. Public notification period ends 9th August. No submissions received so far. 30 Jun 2023 No further action at this point. The proposal will go to the Monaro Post for 28 days of public notification shortly. |
|---|

| | | | |
|--------------------------------------|------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  | SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|---------------|--------------------|----------|---------------------|---------------|
| 15/06/2023 | 134/23 | Recreation Planner | Strategy | 17/07/2023 | Y |
| Post Exhibition - Recreation and Open Space Strategy COUNCIL RESOLUTION 134/23 That Council A. Receive and note the feedback received during the exhibition period; and B. Adopt the recreation and open space strategy with the recommended changes. Moved Councillor Stewart Seconded Councillor Summers CARRIED Record of Voting <i>Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i> | | | | | |
| Notes 04 Jul 2023 Action complete | | | | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---------------|--------------------|----------|---------------------|---------------|
| 15/06/2023 | 131/23 | Governance Officer | Strategy | 17/07/2023 | Y |
| Nomination of Delegates to the District Liaison Committee COUNCIL RESOLUTION 131/23 That Council appoint Councillor Hanna and Councillor Davis as delegates to the District Liaison Committee. Moved Deputy Mayor Higgins Seconded Councillor Frolich CARRIED Record of Voting <i>Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i> | | | | | |

| | | | |
|--------------------------------------|------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  | SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | | |

Notes**24 Jul 2023**

Completed.

06 Jul 2023

RFS Inspector Marks has been advised of the two council delegates. The delegated Councillors have also received an email advising of their appointment and provided with Inspector Marks contact details. No further action required. Action complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|-------------------------------------|------------|---------------------|---------------|
| 15/06/2023 | 124/23 | Manager Built & Natural Environment | Operations | 17/07/2023 | Y |

DEVELOPMENT APPLICATION 10.2022.227.1 - SIX-LOT SUBDIVISION AT KARINYA PLAINS ROAD MICHELAGO**COUNCIL RESOLUTION****124/23**

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that Council grants consent to DA 10.2022.227.1 for a 6 Lot subdivision on Lot 1 DP 713198, Karinya Plains Road, Michelago NSW 2620 subject to conditions of consent attached to this report

Moved Councillor Hopkins**Seconded Councillor Mitchell****CARRIED****Record of Voting**

Councillors For: Mayor Davis, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.

Councillors Against: Councillor Frolich, Deputy Mayor Higgins and Councillor Williamson.


Notes**02 Aug 2023**

Completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|-----------------|---------|---------------------|---------------|
| 15/06/2023 | 129/23 | Manager Finance | Finance | 17/07/2023 | |

Financial Review Committee**COUNCIL RESOLUTION****129/23**


That Council establish a finance working group as detailed within the report, commencing 23/24 financial year.

| | | | |
|--------------------------------------|------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  | SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | | |

| | | |
|---|--------------------------------------|----------------|
| Moved Councillor Summers | Seconded Deputy Mayor Higgins | CARRIED |
| Record of Voting | | |
| <i>Councillors For: Mayor Davis, Deputy Mayor Higgins, Councillor Hopkins, Councillor Summers and Councillor Mitchell.</i> | | |
| <i>Councillors Against: Councillor Frolich, Councillor Hanna, Councillor Johnson, Councillor Stewart and Councillor Williamson.</i> | | |
| Notes | | |
| 22 Jun 2023 | | |
| Agenda item included for councillor briefing session on 6 July to discuss the timing of the workshops | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--------|-----------------------------|---------|---------------------|---------------|
| 15/06/2023 | 130/23 | Manager Finance | Finance | 17/07/2023 | Y |
| RMCC Works Program budget adjustment | | | | | |
| COUNCIL RESOLUTION | | | 130/23 | | |
| That Council approve the variations to the 2022/23 budget noted within regarding the RMCC works program. | | | | | |
| Moved Councillor Stewart | | Seconded Councillor Summers | | CARRIED | |
| Notes | | | | | |
| 24 Jul 2023 | | | | | |
| Completed. | | | | | |
| 05 Jul 2023 | | | | | |
| RMCC works program budgets have now been adjusted per resolution. | | | | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--------|-------------------------------|----------|---------------------|---------------|
| 15/06/2023 | 139/23 | Project Specialist | Strategy | 17/07/2023 | |
| Budget Adjustment - Delegate Landfill Remediation | | | | | |
| COUNCIL RESOLUTION | | | 139/23 | | |
| That Council allocates an additional \$500,000 towards the rehabilitation of Delegate’s former landfill site to allow for the increased capping costs with the funding to come from the reserves held in the waste fund. | | | | | |
| Moved Councillor Summers | | Seconded Deputy Mayor Higgins | | CARRIED | |

| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

| |
|---|
| Record of Voting <i>Councillors For:</i> Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. <i>Councillors Against:</i> Nil. |
| Notes 01 Aug 2023 Certificate of Practical Completion of contract issued 31st July. Awaiting for any outstanding invoices. Completed on time and under budget. Awaiting Environmental Consultant's sign-off. 22 Jun 2023 Awaiting funds to show in BIS before requesting purchase order. |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|--|------------------|---------------------|---------------|
| 15/06/2023 | 140/23 | Executive Assistant to CEO, Mayor, and Councillors | Executive Office | 17/07/2023 | Y |


| | | |
|--|--|--|
| Resolution Action Sheet Updates | | |
| COUNCIL RESOLUTION 140/23 That Council request staff review the resolution action sheet for accuracy and where items seem to have stalled, provide advice on progression of items on the resolution action updates. | | |
| Moved Councillor Hanna Seconded Councillor Johnson CARRIED | | |
| Record of Voting <i>Councillors For:</i> Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. <i>Councillors Against:</i> Nil. | | |
| Notes 24 Jul 2023 Completed. | | |

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

04 Jul 2023

The Executive Office staff have reviewed the Actions and Resolutions sheet for accuracy in conjunction with appropriate staff. A large number of the outstanding items are related to land matters. Approximately half of the land matters are considered ‘legacy matters’ that SMRC regularly request updates from external sources on. There is a report to the 20 July 2023 meeting requesting that Councillors approve the new actions and resolutions format which eliminates the possibility of errors by removing the need to manually update a master copy with information sourced from within the Infocouncil system. The new format reduces staff time required to produce the report, as it is now a fully automatic process. Item to be closed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-------------------------|-----------|---------------------|---------------|
| 15/06/2023 | 141/23 | Chief Workforce Officer | Workforce | 17/07/2023 | |

Recruitment Process for CEO

COUNCIL RESOLUTION

141/23

That Council

A. Engage the external agency McArthur to undertake recruitment for the Chief Executive Officer (performing the role of General Manager).

B. Appoint all Councillors to the interview panel for the recruitment of the Chief Executive Officer, and a representative appointed by the recruitment agency.

Moved Councillor Hanna

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Williamson.

Councillors Against: Councillor Summers and Councillor Mitchell.

Notes


03 Aug 2023

CEO recruitment advertisement closed 31 July 2023. 27 applications received through external recruitment agency McArthur. 11 short-listed for first round interview, 16 not recommended to progress. Councillors have been briefed on applicants and have been requested to put through any questions or additional thoughts regarding candidates by COB 4 August 2023. First round interviews to be scheduled week commencing 7 August 2023.

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---------------|------------------------|----------|---------------------|---------------|
| 15/06/2023 | 138/23 | Senior Project Manager | Strategy | 17/07/2023 | |
| Bombala Caravan Park Upgrades Project COUNCIL RESOLUTION 138/23 That Council allocate an additional \$15,000 towards the Bombala Caravan Park upgrade project from the Crown lands reserve funds. Moved Councillor Hanna Seconded Deputy Mayor Higgins CARRIED Record of Voting <i>Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Absent: Councillor Stewart</i> | | | | | |
| Notes 02 Aug 2023 Works underway 06 Jul 2023 Contractor assigned, works underway | | | | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|---------------|--------------------|----------|---------------------|---------------|
| 15/06/2023 | 135/23 | Governance Officer | Strategy | 17/07/2023 | Y |
| Update to Donations and Sponsorship Policy COUNCIL RESOLUTION 135/23 That Council change the amount showing in section 8 (Unspent grants) of the donations and sponsorship policy from \$200 to \$50. Moved Councillor Stewart Seconded Councillor Summers CARRIED Record of Voting <i>Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i> | | | | | |

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  |
| | Committee: Ordinary Council | SNOWY MONARO REGIONAL COUNCIL |

Notes**30 Jun 2023**

The policy has been uploaded to council website. Item complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--|----------------------------|----------|---------------------|---------------|
| 15/06/2023 | 136/23 | Governance Support Officer | Strategy | 17/07/2023 | Y |
| Donations and Sponsorships 2023 Applications COUNCIL RESOLUTION 136/23 That Council determine successful applications and award funding for the 2023/2024 Donations and Sponsorship program. | | | | | |
| ORGANISATION | REQUEST SUMMARY | AMOUNT ALLOCATED | | | |
| Cooma Monaro Railway Inc | Funds to purchase defibrillator machine to be located within the public accessible area of the station | \$2,854.00 | | | |
| Hearing Voices Self-Help Support Group | The support group meets monthly in Cooma Library and is seeking funds to contribute towards supporting the group | \$1,000.00 | | | |
| LAOKO - Looking After Our Kosciuszko Orphans | Seeking reimbursement for tip fees associated with the clean-up from the triage during the bushfires | \$360.54 | | | |
| Nimmitabel Advancement Group | Seeking reimbursement for rates, water rates and waste fees that were overlooked in the BOCO funding in 2023 | \$2,055.70 | | | |
| Bombala Motocross Club - Marden Ride Park Inc | Donation to help cover the cost of winter maintenance on the two ride park tracks | \$2,000.00 | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

| | | | |
|--|--|------------|--|
| Monaro Committee for Cancer Research (mcCr) | Donation to assist with the cost of hall hire fees and waste fees for two planned MCCR events. | \$1,000.00 | |
| Lions Club of Jindabyne | The annual Easter event is a display of local, state and interstate artworks. It is an opportunity for local artists to display and sell their artwork | \$2,000.00 | |
| LATE APPLICATION Monaro Family Support Services | Donation to support bolstering resources for the Toy Library and Playgroups | \$2,000.00 | |
| Nimmitabel Public School | Seeking reimbursement for waste and recycling fees | \$0.00 | |
| Delegate Presbyterian Community Church | Seeking reimbursement for water and sewer rates for 2023/2024 | \$600.00 | |
| Cooma Cats Football Club | Donation towards purchasing equipment, insurance costs and, hire fees of Snowy Oval | \$1,000.00 | |
| Cooma Rugby Union Football Club | Snow Ball 2023 | \$1,000.00 | |
| Michelago Pony Club | Donation to partly fund the annual Michelago Pony Club Second Chance Sporting Gymkhana | \$1,100.00 | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

| | | | |
|---|---|------------|--|
| Adaminaby Golf Club | Donation to reimburse the water and sewer invoice dated 1/4/2022 | \$1,000.00 | |
| Snow Australia (Rob Kneller Youth Foundation) | Jindabyne Snow sale annual fundraiser for Action Sports Training. All monies raised at the Snow Sale are used to subsidise K-2 students at Jindabyne Central and Snowy Grammar Schools. | \$1,500.00 | |
| The Shepherd Centre | Support for one Snowy Monaro family providing early Intervention for children with hearing loss | \$1,292.00 | |
| Nimmitabel Advancement Group | Donation to assist cover costs for the monthly run Seniors Bingo | \$1,500.00 | |
| Bredbo Men's Shed | Funds to purchase a brush cutter and blower to assist with maintenance of the Bredbo Centennial Park and Bredbo Recreation Ground | \$1,108.00 | |
| Monaro Community Radio Inc (2MNO) | Seeking reimbursement for land, water and sewer rates for 2023/2024 | \$1,000.00 | |
| Berridale Tennis Club Inc | Seeking reimbursement for land, water and sewer rates for 2023/2024 | \$1,000.00 | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

| | | | |
|--|--|------------|--|
| Snowy Mountains Care & Early Learning Centre | Donation to fund an Intergenerational Program "Expect Joy" which will engage 8 preschool children to travel to Snowy River Hostel with 3 educators | \$2,000.00 | |
| Rosie O'Sullivan School of Dance | Donation to assist with the cost of hall hire fees to hold the annual dance concert | \$500.00 | |
| Snowy Monaro Arts Council Inc SMAC | Donation to assist with running costs of the concert "Arcadia Winds" | \$1,000.00 | |
| We Will Remember Them Monaro Association | Donation for the collection and disposal of waste from memorial parks | \$500.00 | |
| Michelago Region Community Association | Donation to cover cost of licence with Transport NSW, various running costs and installation of solar lights | \$1,500.00 | |
| Cooma Monaro Railway Inc | Reimbursement of fees paid to Council for waste disposal and banner hire | \$500.00 | |
| Lake Jindabyne Sailing Club | Donation towards the purchase of sailing training rigs for teens and beginners | \$1,000.00 | |
| Mitchell Power Memorial Quick Shear | Donation towards the event "Memorial Quick Shear" which raise money, awareness and support around mental health in rural areas | \$2,500.00 | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL


| | | | |
|---|--|------------|--|
| The Salvation Army Cooma | Donation to reimburse the cost of fees associated with hiring Council sites to place banners advertising the Red Shield Appeal | \$500.00 | |
| Rotary Club of Cooma | Donation to partly fund the 6th Cooma Country, Roots and Blues Music Festival | \$1,000.00 | |
| Bombala Chamber of Commerce | Donation to partly fund the Bombala Christmas Street Carnival | \$1,000.00 | |
| Snowy Mountains BMX Club | Seeking reimbursement for Development Application fees and other council costs during construction | \$1,000.00 | |
| Delegate RSL Sub-Branch | Donation to assist with maintenance of the hall, including electrical work, painting, some structural repairs and tiling | \$3,000.00 | |
| Michelago Memorial Hall & Tennis Courts 355 Committee | Funds to purchase and install a dishwasher at the Michelago Memorial Hall | \$1,500.00 | |
| Marine Rescue Alpine Lakes | Donation to assist with solar power installation on the new off the grid storage facility for rescue vessels and training | \$2,200.00 | |
| Jindabyne Cycling Club Inc | Funds to purchase timing equipment for Jindabyne Spring Gravity Enduro Series | \$1,000.00 | |

Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

| | | |
|---------------------------|--|------------|
| JW Myotherapy | Funds to purchase a cold laser therapy device to provide the Snowy Region with an alternative treatment to provide a greater quality of life | \$0.00 |
| Nimmitabel School of Arts | Donation to the printing of a book "Among the Poplars - The Story of the Bredbo, Colinton and Jerangle District" | \$1,650.00 |

Moved Councillor Hopkins

Seconded Councillor Hanna

CARRIED

Record of Voting

Councillors For:

Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.

Councillors Against:

Councillor Frolich and Councillor Williamson.

Notes

24 Jul 2023

Completed.

30 Jun 2023

All applicants have been notified of Councils decision. Successful applicants have been sent Funding Agreements. Payments will be made upon the return of signed Funding Agreements.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-------------------|----------|---------------------|---------------|
| 15/06/2023 | 137/23 | GIS Administrator | Strategy | 17/07/2023 | |

Three Rivers Estate - Constellation Theme Road Naming Proposal

COUNCIL RESOLUTION

137/23

That Council approve the Three Rivers Estate constellation theme road naming proposal to go to the Geographical Names Board for gazettal.

Moved Councillor Stewart

Seconded Councillor Summers


CARRIED

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

31 Jul 2023

No further action required until a subdivision certificate is issued.

05 Jul 2023

No action required until a subdivision certificate is issued.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|------------------------------|------------|---------------------|---------------|
| 18/05/2023 | 113/23 | Supervisor Civic Maintenance | Operations | 19/06/2023 | |

Establishment of an s.355 Advisory Committee for Open Spaces and Recreational Facilities

COUNCIL RESOLUTION113/23

That Council establish an s.355 advisory committee for open spaces and recreational facilities with effect from 1 July 2023.

Moved Councillor HopkinsSeconded Councillor JohnsonCARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.

Councillors Against: Councillor Williamson.

Notes

03 Aug 2023


No further update.

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|---|----------------|---------------------|---------------|
| 18/05/2023 | 109/23 | Coordinator Strategy Development | Strategy | 19/06/2023 | |
| Post Exhibition Report - Land Use Strategies | | | | | |
| COUNCIL RESOLUTION | | | 109/23 | | |
| That: | | | | | |
| A. Item 9.3.3 Post Exhibition Report - Land Use Strategies be deferred pending further consultation with the community; and | | | | | |
| B. Provide costing for scenic overlay study. | | | | | |
| Moved Deputy Mayor Higgins | | Seconded Councillor Hopkins | CARRIED | | |
| Record of Voting | | | | | |
| Councillors For: | | Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers, Councillor Williamson and Councillor Mitchell. | | | |
| Councillors Against: | | Councillor Stewart. | | | |
| Notes | | | | | |
| 24 Jul 2023 | | | | | |
| Further report to be prepared for the September Council meeting | | | | | |
| 02 Jul 2023 | | | | | |
| No further update. | | | | | |
| 29 May 2023 | | | | | |
| No further consultation can commence until vacant Strategic Planning positions have been filled. Costings for a scenic landscape assessment have not yet been sought. | | | | | |

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--------|----------------------------------|--------------|---------------------|---------------|
| 11/05/2023 | 97/23 | Coordinator Strategy Development | Strategy | 12/06/2023 | Y |
| Snowy Monaro Regional Council's Draft Suite of Integrated Planning and Reporting Documents to be Placed on Public Exhibition | | | | | |
| COUNCIL RESOLUTION | | | 97/23 | | |
| That Council: | | | | | |
| A. Place the Draft Revised 2022-2026 Delivery Program, 2023-2024 Operational Plan, Draft Revised Long Term Financial Plan 2022-2032, Draft Revenue Policy 2023-2024 and Draft Fees and Charges 2023/2024 on public exhibition from 15 May to 12 June 2023. | | | | | |
| B. Undertake a range of community consultation and engagement activities within the public exhibition period. | | | | | |

| | | | |
|--------------------------------------|------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  | SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | | |

- C. Receive a further report to consider submissions, and adoption of the final documents.
D. Reschedule the Extraordinary Meeting scheduled for 1pm 22 June 2023 to 1pm 29 June 2023.
E. Acknowledge the work of staff in developing the documents.

Moved Councillor Summers**Seconded Councillor Mitchell****CARRIED****Record of Voting***Councillors For:**Mayor Davis, Deputy Mayor Higgins, Councillor Johnson, Councillor Summers, Councillor Williamson and Councillor Mitchell.**Councillors Against:**Councillor Frolich, Councillor Hanna, Councillor Hopkins and Councillor Stewart.***Notes****02 Jul 2023**

Action completed 12 June 2023

29 May 2023

Public Exhibition is still underway until 12 June 2023


| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------------|-------------------|----------|---------------------|---------------|
| 20/04/2023 | 79/23 | GIS Administrator | Strategy | 22/05/2023 | Y |

Three Rivers Estate - Alternate Road Naming Proposal**COUNCIL RESOLUTION****79/23**

That Council endorse the proposed road names Constellation Drive, Orion Close, Canis Close and Crux Circle to:

- A. be publicly advertised for a period of 28 days.
B. go to the Geographical Names Board for pre-approval.

Moved Councillor Mitchell**Seconded Councillor Johnson****CARRIED****Record of Voting***Councillors For:**Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.**Councillors Against:**Nil.*

| | | |
|--------------------------------------|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--------------------------------------|---|---|

Notes

31 Jul 2023
Complete.

30 Jun 2023
Complete. The public advertisement and Geographical Names Board pre-approval has been finalised.

31 May 2023
The Constellation road naming proposal is approved by Council and the Geographical Names Board and will be progressed to formalisation by the Geographical Names Board when a subdivision certificate is issued for Three Rivers Estate.

28 Apr 2023
The road naming proposal has been submitted for public notification and will appear in the Monaro Post for 28 days starting May 3rd., The road naming proposal has not gone to the Geographical Names Board for pre-approval. It will wait for the end of the public notification period when a decision is made on whether to proceed with the proposal.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------------|------------------------------|----------------|---------------------|---------------|
| 20/04/2023 | 81/23 | Economic Development Officer | Communications | 22/05/2023 | Y |

Polo Flat Master Plan and Industry Study

COUNCIL RESOLUTION **81/23**

That Council

A. Accept the funding amount of \$227,272.68 (ex GST) under the NSW Government's Business Case and Strategy Fund; and

B. Allocate \$60,000 to the 2022/23 budget and the remaining \$167,272.68 to the 2023/24 budget.

Moved Councillor Mitchell **Seconded Councillor Johnson** **CARRIED**

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes


31 Jul 2023
a. Noted, b. Noted, Completed

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

30 Jun 2023

Extension to funding deed granted. New completion date 30 March 2024. Contracts to be issued in July 2023.

31 May 2023

Funding deed executed and initial meeting with Consultancy underway.

28 Apr 2023

Awaiting funding agreement from funding agency.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-------------------------|-----------|---------------------|---------------|
| 20/04/2023 | 94/23 | Chief Workforce Officer | Workforce | 22/05/2023 | Y |

Consideration of the reappointment of the CEO - CARRIED

COUNCIL RESOLUTION

94/23

That Council

A. Support the current CEO to the conclusion of his contract; and

B. Commence the process of recruitment of a new Chief Executive Officer (Performing the role of General Manager)

Moved Councillor Hanna

Seconded Councillor Hopkins

CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against: Councillor Beer, Deputy Mayor Higgins and Councillor Summers.

Notes

03 Aug 2023

External recruitment agency McArthur selected to undertake CEO recruitment by way of Council resolution on 15 June 2023. Action can be completed.

31 May 2023

Draft Position Description and KPI's received by Mayor/Councillors. Recruitment proposals have been received by six external agencies, with all Councillors currently reviewing the proposals against selection criteria for short-listing and final selection.

01 May 2023


Position description, General Manager contract and CEO key performance indicators have been supplied to councillors for review and considered changes and updates. Feedback sought from six NSW councils who have undertaken executive recruitment within the past 2 years for their preferred recruitment providers. , Three external executive recruitment agencies identified for shortlist as potentially suitable for recruitment of the CEO for Council.

Date From:


Date To:


IN-PROGRESS ACTIONS REPORT


Committee: Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|------------------------------------|--------------|---------------------|---------------|
| 16/03/2023 | 51/23 | Coordinator Land & Property | Operations | 17/04/2023 | |
| Wombat Way Jindabyne- Transfer of a portion of Crown Road Reserve (unformed) to Council - Placement of underground Water & Sewer infrastructure to enable development | | | | | |
| COUNCIL RESOLUTION | | | 51/23 | | |
| That Council make application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) known as Wombat Way, located in Leesville area of Jindabyne – being the portion of Wombat Way extending from the Barry Way through to alignment with the western boundary line of Lee Avenue (reference image located within report body). | | | | | |
| Moved Councillor Johnson | | Seconded Councillor Stewart | | CARRIED | |
| Record of Voting | | | | | |
| Councillors For: Councillor Beer, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. | | | | | |
| Councillors Against: Nil. | | | | | |
| Notes | | | | | |
| 31 Jul 2023 Awaiting response from Crown Lands. Follow up to Crown Lands (email direct to Natural Resource Management Project Officer) sent on 12th July 2023. | | | | | |
| 29 Jun 2023 Awaiting response from Crown Lands | | | | | |
| 31 May 2023 No response to the tabled transfer request received as yet from Crown Lands. | | | | | |
| 28 Apr 2023 A formal letter was issued to Crown Lands, requesting transfer of the initial section of the Crown Road known as Wombat Way to Council (context image included). | | | | | |
| 31 Mar 2023 The action will be initiated by Land & Property. | | | | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|------------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 16/03/2023 | 63/23 | Supervisor Civic Maintenance | Operations | 17/04/2023 | |
| Minutes from Management and Advisory Committees COUNCIL RESOLUTION 63/23 That Council receive the minutes of the: A. Cooma North Ridge Reserve Advisory Committee meeting held 23 November 2022 and ensure that SMRC share the following documents with the Cooma North Ridge Committee: <input type="checkbox"/> Master trail plan <input type="checkbox"/> Dirt Art MTB Trail Master Plan – Cooma – 2016 <input type="checkbox"/> Plan for the reconstruction of a second water tank <input type="checkbox"/> Rehabilitation of the sourced area after tank spill. B. Bombala Exhibition Ground Management Committee meeting held 14 December 2022. Moved Councillor Williamson Seconded Councillor Mitchell CARRIED Record of Voting Councillors For: Councillor Beer, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. Councillors Against: Nil. | | | | | |
| Notes 03 Aug 2023 No further update. 05 Jul 2023 Have forwarded trail masterplan, awaiting water tank information. 01 Jun 2023 No further update. 02 May 2023 No further update. 03 Apr 2023 No update. | | | | | |


| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|------------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 16/03/2023 | 69/23 | Chief Executive Officer | Executive Office | 17/04/2023 | |
| 11.1 - Foreshadowed Motion - Independent Audit COUNCIL RESOLUTION 69/23 That an independent audit take place before consideration of developing a business case for the demerger of Snowy Monaro Regional Council is undertaken. Moved Councillor Johnson Seconded Councillor Hanna CARRIED Record of Voting <i>Councillors For: Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Williamson.</i> <i>Councillors Against: Councillor Beer, Deputy Mayor Higgins, Councillor Summers and Councillor Mitchell.</i> | | | | | |
| Notes 01 Aug 2023 At its July meeting Council resolved to not accept any tenders but to seek further advice from the CRJO. A workshop with CRJO CEO and Internal Auditor has been scheduled for 24 August. 05 Jul 2023 Councillors will be briefed on the 6 July at Councillor Briefing Session. Full report put to Council for consultation at 20 July Ordinary Meeting. 26 May 2023 A scope was prepared and the request for tender was released Monday 15 May and closes 12 June. 01 May 2023 No further update from staff. 03 Apr 2023 The CEO was advised on Friday 31 March that the councillors had considered the scope of the proposed audit at a workshop on Thursday 30 March. | | | | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|----------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 16/02/2023 | 27/23 | GIS Administrator | Strategy | 20/03/2023 | Y |
| Road Naming Proposal for Three Rivers Estate subdivision COUNCIL RESOLUTION 27/23 That Council endorse the proposed road names Matruk Close, Warragang Close and Bungadhung Way to: A. Be publicly advertised for a period of 28 days in the Monaro Post. B. Go to the Geographical Names Board for pre-approval. Moved Councillor Frolich Seconded Councillor Mitchell CARRIED Record of Voting Councillors For: <i>Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.</i> Councillors Against: <i>Deputy Mayor Higgins, Councillor Stewart and Councillor Williamson.</i> | | | | | |
| Notes 30 Jun 2023 Complete. The Ngarigo words road naming proposal will not progress any further as the alternate Three Rivers Estate road naming proposal has been selected and approved. 31 May 2023 The Ngarigo words road naming proposal public advertisement period ends COB 31 May 2023. No objections have been received with one submission supporting the Ngarigo words road naming proposal. 28 Apr 2023 The road naming proposal has been submitted for public notification and will appear in the Monaro Post for 28 days starting May 3rd., The road naming proposal has not gone to the Geographical Names Board for pre-approval. It will wait for the end of the public notification period when a decision is made on whether to proceed with the proposal. 31 Mar 2023 An alternate road naming proposal has been put forward by the developer of the Three Rivers Estate. This proposal has been added to the April ordinary council meeting agenda. If approved by authorisers for inclusion in the meeting, it will be recommended to Council that the new proposal be publicly notified in parallel with the previously endorsed Ngarigo words naming proposal (for three of the estates four roads) with the intent being to use submissions to guide which proposal goes forward to the Geographical Names Board. 01 Mar 2023 No update. | | | | | |

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council


SNOWY MONARO
REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|----------------------------------|----------|------------------------|------------------|
| 30/01/2023 | 4/23 | Coordinator Strategy Development | Strategy | 1/03/2023 | Y |
| 6.1.1 - Resourcing Strategy Documents - AMENDMENT | | | | | |
| AMENDMENT | | | 4/23 | | |
| That Council | | | | | |
| A. Adopt the following resourcing strategy documents: | | | | | |
| <input type="checkbox"/> Asset Management Strategy | | | | | |
| <input type="checkbox"/> Workforce Strategy | | | | | |
| <input type="checkbox"/> Long Term Financial Plan | | | | | |
| B. Develop an appendix to the assets management strategy identifying the buildings to be included in the capital improvements. | | | | | |
| Moved Councillor Williamson | | Seconded Councillor Stewart | | CARRIED | |
| Record of Voting | | | | | |
| Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. | | | | | |
| Councillors Against: Nil. | | | | | |
| Notes | | | | | |
| 02 Aug 2023 | | | | | |
| Complete. | | | | | |
| 02 Jul 2023 | | | | | |
| Updated Asset Management Plans have now been completed. | | | | | |
| 29 May 2023 | | | | | |
| Appendix for Asset Strategy is still being developed - buildings have been inspected to undertake a condition assessment, which will inform the priority renewals. When financials of the revised LTFP become available, the revised Asset Management Plans can be completed. | | | | | |
| 28 Apr 2023 | | | | | |
| Appendix for Asset Strategy is still being developed - buildings have been inspected to undertake a condition assessment, which will inform the priority renewals. When financials of the revised LTFP become available the revised Asset Management Plans can be completed. | | | | | |
| 31 Mar 2023 | | | | | |
| Appendix for Asset Strategy is still being developed - buildings are currently being inspected to undertake a condition assessment which will inform the priority renewals | | | | | |
| 27 Feb 2023 | | | | | |
| Appendix for Asset Strategy is still being developed - buildings are currently being inspected to undertake a condition assessment which will inform the priority renewals | | | | | |

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

01 Feb 2023

Resourcing Strategy documents published on Council's webpage. Additional appendix to be added to identifying buildings for capital renewals.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------|------------|---------------------|---------------|
| 15/12/2022 | 361/22 | Manager Community Services | Operations | 16/01/2023 | Y |

Residential aged care update on divestment process and budget requirement for remainder of financial year

COUNCIL RESOLUTION361/22

That Council:

A. Extend the residential aged care divestment due diligence period with Sapphire Coast Community Aged Care Services until 30 June 2023;

B. Increase the Residential Aged Care operating budget by \$1,028,793 to cover the period January – June 2023, to be funded from Council’s unrestricted cash and recouped over the next 2 financial years from asset renewal budgets; and

C. Continue to lobby the federal government to provide funding support for operating deficit and capital improvements while working toward a regional solution that ensures the long term viability of residential aged care services in the Snowy Monaro.

Moved Deputy Mayor Higgins

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

02 Aug 2023
Completed.

05 Jul 2023
A. Report is going to the 20 July Council meeting, B. Completed, C. This will be discussed further following the outcome of the 20 July Council meeting

01 Jun 2023
A - No further update. B - Completed. C - No further update.

01 May 2023
A - Councillors were provided with an update 6 April 2023 and yet to finalise the divestment, B - Closed, C - Had a meeting with the Department of Health regarding this matter and are continuing to look at options moving forward


31 Mar 2023
A - Councillors will be provided with an update at an upcoming Councillor Workshop, B - Closed, C - No further update

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

02 Mar 2023

No further update.

01 Feb 2023

No further update.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------------|----------|------------------------|------------------|
| 17/11/2022 | 315/22 | Senior Strategic Land Use Planner | Strategy | 19/12/2022 | |

Planning Proposal - Draft Comprehensive Snowy Monaro Regional Local Environmental Plan

COUNCIL RESOLUTION

315/22

That Council

A. Undertake a minimum of 56 days of consultation concurrently with the draft Land Use Strategies;

B. Submit the planning proposal to the Minister of Planning for a gateway determination; and

C. Proceed with further consultation on the planning proposal in the event the NSW Department of Planning and Environment issues a gateway determination.

Moved Deputy Mayor Higgins

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson and Councillor Mitchell.

Councillors Against: Councillor Frolich, Councillor Stewart and Councillor Williamson.

Notes

02 Aug 2023

A. No further update.

06 Jul 2023

A. No further update.

30 May 2023

A. Completed - public exhibition concluded on 20 February 2023. , B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. , C. Noted and will action once a Gateway determination is received. Land Use Strategies were reported to Council on 18 May, the deferral of these strategies is likely to lead to a delay in progressing the LEP. A meeting with DPE was held on 26 May to discuss these implications and delays.


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

26 Apr 2023

A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received. A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes, no further update.

31 Mar 2023

A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received. A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes.

23 Feb 2023

A. Completed - public exhibition concluded on 20 February 2023. B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C. Noted and will action once a Gateway determination is received.

01 Feb 2023

A. Completed all face to face and online consultation (with the exception of Nimmitabel Show on 4th Feb), with the public exhibition period open until 20 Feb. B. Meeting scheduled Tuesday 7 Feb with DPE, with Gateway Determination expected at the end of Feb.

20 Dec 2022

A. Public exhibition is proceeding, ten in person community information sessions have been held along with two stakeholder workshops. Over 100 people have participated in the consultation sessions so far in the process. B. In consultation with DPE this is expected to occur in early 2023. C. Will occur once B is completed.

28 Nov 2022

A. Community consultation commenced on 21 November, due to a delay in mailing letters the consultation period will extend to 20 February 2022. B. Liaising with DPE and will submit planning proposal via the NSW Planning Portal. C. Noted, will await Gateway determination from DPE once B is completed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 17/11/2022 | 322/22 | Coordinator Land & Property | Operations | 19/12/2022 | |

Water and Wastewater Land Acquisitions - Bombala STP Upgrade - Change of Physical Position Needs

COUNCIL RESOLUTION

322/22

That Council;


A. Proceed with acquisition of the following land, and interests in land, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bombala Sewerage Treatment Plant upgrade project:

i)

Lot 2 in Deposited Plan 1278691, being part of Lot 5 Section 42 in Deposited Plan 758129 and having an area of 256.9m2;

ii)

An easement for drainage of sewerage over the site shown as 'E1 – PROPOSED EASEMENT FOR DRAINAGE OF SEWERAGE 3 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129;


| | | |
|--|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| iii) A right of access over the site shown as ‘E2 – PROPOSED RIGHT OF ACCESS 10 WIDE’ in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129. B. Agree that the terms of the easement shall be as shown on SCHEDULE A (referenced in report body); C. Agree that the terms of the right of access shall be as shown on SCHEDULE B (referenced in report body); D. Acknowledge that minerals are to be excluded from the acquisition; E. Acknowledge that the acquisition is not for the purpose of resale; F. Classify the acquired land (Lot 2 DP 1278691) as operational land in accordance with the Local Government Act 1993 (NSW); G. Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests. | Moved Councillor Mitchell Seconded Deputy Mayor Higgins CARRIED Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i> | |
| Notes 31 Jul 2023 Approval from OLG to proceed received. The Proposed Acquisition Notices (PANs) are scheduled to be issued to the interested parties, being Crown Lands (Landowner) and NTSCorp (the body representing the Native Title applicants), on 1st August 2023. 30 Jun 2023 Awaiting OLG approval to proceed. Background - Delay is due to the fact that the original Aboriginal Land Claim search response was received more than 12 months prior to the OLG application being assessed. Thus, updated advice was required and this was provided. , This week the OLG notified that the application is making its way through their assessment process; informal advice from OLG is that approval should come though sometime in July 2023. 29 Jun 2023 No further update 31 May 2023 Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway. 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update at this time 01 Mar 2023 No further update at this point in time. | | |

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

29 Jan 2023

PWA have all documentation required to submit the OLG application as per the LAJTC Act; including the confirmed Minutes of the 17/11/22 Council meeting.

29 Nov 2022

Supersedes item D of Resolution 254/20 to enable Compulsory Acquisition prescribed process to move forward.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------------|------------------------|------------------|
| 20/10/2022 | 294/22 | Coordinator Economic Development | Communications | 21/11/2022 | |

Future use of the Cooma to Bombala Rail Corridor

COUNCIL RESOLUTION

294/22

That Council;

A. Support the continued planning for the Monaro Rail Trail from Queanbeyan to Cooma, and Bombala to Jincumbilly, including finalising the business case and potential lease discussions with TfNSW for those sections (noting this is not a resolution to apply for funding to construct the rail trail or enter a lease, but to commence discussion);

B. Provide a written undertaking to Cooma Monaro Railway (CMR) that Council will agree to vary any future rail trail lease between Bombala and Jincumbilly (at no cost to CMR) to enable reinstatement of the rail line (at no cost to Council) should Stage 4 funding of the CMR Operational Business Plan (Version 2.3.2 August 2022) be received, and subject to Stages 2 and 3 of that Plan (ie Cooma to Nimmitabel) having been constructed prior to this;

C. Not undertake to fund the cost of relocating the MRT if point B (above) eventuates;

D. Resolve to continue to work with all parties on continuing investigations of potential shared use arrangements, costings, feasibility evaluations, etc along the rail corridor between Cooma and Bombala;

E. Inform state agencies (TfNSW, DRNSW) and federal and state members of Council’s adopted position on this matter.

Moved Councillor Stewart

Seconded Councillor Hanna

CARRIED

Record of Voting


Councillors For: Councillor Beer, Mayor Davis, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.


Councillors Against: Councillor Frolich, Councillor Hanna and Councillor Hopkins.

Notes

31 Jul 2023

A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. B - Complete. C - Complete. D - Ongoing. E - Complete.

| | | |
|---|---------------------------------------|--|
| <div>Date From: Date To:</div> | <div>IN-PROGRESS ACTIONS REPORT</div> | <div> SNOWY MONARO REGIONAL COUNCIL</div> |
| <div>Committee:</div> | <div>Ordinary Council</div> | |
| <div><div>30 Jun 2023</div><div>A - Ongoing, new legislation has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>31 May 2023</div><div>A - Ongoing, new legislation has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>01 May 2023</div><div>A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>30 Mar 2023</div><div>A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>28 Feb 2023</div><div>A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>24 Jan 2023</div><div>A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>21 Dec 2022</div><div>A - Continuing to work on the business case with MRT Inc. Initial meeting held with TfNSW who advised a new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>29 Nov 2022</div><div>A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - Complete. C - Complete. D - Ongoing. E - Complete.</div><div>31 Oct 2022</div><div>A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - At time of writing a letter is being drafted. C - Complete. D - Ongoing. E - At time of writing draft letters are under review.</div></div> | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------------|----------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 15/09/2022 | 241/22 | Senior Strategic Land Use Planner | Strategy | 17/10/2022 | |
| Planning Proposal - 56 Hilldowns Road, Kalkite COUNCIL RESOLUTION 241/22 That Council: A. Submit the planning proposal to the Minister of Planning for a gateway determination. B. Advise the Department of Planning and Environment that Council wishes to be issued with an authorisation to use its delegation for the planning proposal. C. Proceed with consultation on the planning proposal in the event the NSW Department of Planning & Environment issues a gateway determination. Moved Councillor Frolich Seconded Councillor Johnson CARRIED Record of Voting Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson. Councillors Against: Nil. | | | | | |
| Notes 02 Aug 2023 A. Completed and Gateway received. B. Completed and authorisation granted. C. Gateway issued, consultation started Monday 10 July 2023 and will conclude on 21 August 2023. 06 Jul 2023 A. Completed and Gateway determination received. B. Completed and authorisation granted. C. Gateway issued, consultation to begin Monday 10 July 2023 and conclude 21 August 2023. 30 May 2023 Completed and a Gateway determination has been received., B. Completed and this request was granted by DPE., C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal. Additional information has been requested from the proponent to address traffic concerns raised by Council and TfNSW. A meeting was held with the proponent on 17 May to discuss options to address Council and agency concerns. 26 Apr 2023 A. Completed and a Gateway determination has been received., B. Completed and this request was granted by DPE., C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal. Additional information has been requested from the proponent to address traffic concerns raised by Council and TfNSW. | | | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

31 Mar 2023

A. Completed and a Gateway determination has been received., B. Completed and this request was granted by DPE., C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal.

23 Feb 2023

A. Completed and a Gateway determination has been received. B. Completed and this request was granted by DPE. C. Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested.

31 Jan 2023

A Gateway Determination has been issued by the Department of Planning. A meeting was held on 12 January with the proponent to discuss next steps. Agency consultation is currently underway.

20 Dec 2022

A Gateway Determination has been issued by the Department of Planning. Council staff are liaising with the proponent on next steps. Agency consultation is expected to occur in early 2023.

28 Nov 2022

No further update.

31 Oct 2022

A. Completed, B. Completed. C. Awaiting outcome of Gateway determination from DPE and will action conditions as required. A meeting was held with DPE on 25 October and the proposal was discussed.

27 Sep 2022

A. Completed, B. Completed. C. Awaiting outcome of Gateway determination from DPE and will action conditions as required.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------------|---------------------|---------------|
| 15/09/2022 | 259/22 | Coordinator Economic Development | Communications | 17/10/2022 | |

MRT - Potential Construction Funding Grant Application - Foreshadowed Motion

COUNCIL RESOLUTION

259/22


That Council

A. Continue to provide in principle support to Monaro Rail Trail Inc;

B. Request a comprehensive briefing from Cooma Monaro Rail Group to Council;

C. Continue to work on the development of Queanbeyan to Cooma segment of the proposed rail trail and;

D. That a report come back to Council to the next meeting.


| | | | | |
|---|--|------------------------------------|--|---|
| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL |
| | | Committee: Ordinary Council | | |
| | | | | |
| | | | | |
| Moved Councillor Stewart | | Seconded Councillor Frolich | | CARRIED |
| Record of Voting | | | | |
| <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.</i> | | | | |
| <i>Councillors Against: Councillor Williamson.</i> | | | | |
| Notes | | | | |
| 31 Jul 2023 | | | | |
| A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. D - Complete. | | | | |
| 30 Jun 2023 | | | | |
| A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants now engaged to prepare the stage 2 Trail Development Plan. D - Complete. | | | | |
| 31 May 2023 | | | | |
| A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete. | | | | |
| 01 May 2023 | | | | |
| A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete. | | | | |
| 30 Mar 2023 | | | | |
| A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C – BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete. | | | | |
| 28 Feb 2023 | | | | |
| A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - Complete. D - Ongoing. E - Complete. | | | | |
| 24 Jan 2023 | | | | |
| A - Ongoing. B - Complete. C - Ongoing. D - Complete. | | | | |
| 21 Dec 2022 | | | | |
| A - Ongoing. B - Complete. C - BCSD grant application successful. D - Complete. | | | | |
| 29 Nov 2022 | | | | |
| A - Ongoing. B - Complete. C - Still awaiting outcome of BCSD grant fund application. D - Complete. | | | | |
| 31 Oct 2022 | | | | |
| A - Ongoing. B - Complete. Briefing from CMR provided to Councillor briefing session on 6 October 2022. C - Awaiting outcome of BCSD grant fund application. Will be progressing discussions with QPRC and TfNSW on corridor leasing arrangements. D - Complete. Report provided to October meeting. | | | | |

Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

05 Oct 2022

A - Noted. B - Briefing to Councillors organised for 6 October. C - Noted. D - Report to be provided to October meeting.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 18/08/2022 | 217/22 | Coordinator Land & Property | Operations | 19/09/2022 | |

Construction of NSW Rural Fire Service emergency operations centre in Cooma - land acquisition and access construction

COUNCIL RESOLUTION

217/22

That Council

A. Enter into an agreement with Snowy Hydro Limited (SHL) to enable progression of the future construction of an Emergency Operations Centre (EOC) on the land adjacent to Council’s current holding of Lot 1 DP 832813; the key agreement elements being:

i) Council to secure the land required to achieve legal & practical access to the intended EOC location via Geebung Street COOMA, through subdivision (boundary adjustment) by negotiation with the neighbouring landholder (Lot 2 DP 832813);

ii) Council to construct suitable access road segment through to the intended SHL boundary, enabling access to both the future EOC site and reaching the boundary of SHL’s residual landholding (indicative access path as per the report image);

iii) Council to action the development approval process in relation to the specified access road segment;

iv) SHL to transfer to Council approximately 2 hectares of land (part of SHL owned Lot 14 DP 250029) upon completion of the access road segment referred to in A ii).

B. Proceed with the subdivision (boundary adjustment) actions as necessary in order to deliver the new access road segment as identified in A ii);

C. Classify any land acquired, for both the new public access road segment and the intended gifted transfer from SHL of 2 Ha of land (part of Lot 14 DP 250029) related to the EOC construction in the Polo Flat area of Cooma, as operational land in accordance with the Local Government Act 1993;

D. Add the construction of the new access road segment for the EOC in Polo Flat area of Cooma to the capital works program within Council’s 2022-2026 Delivery Program and 2022-2023 Operational Plan;

E. Assign a budget of \$500,000 (capital project), with understanding that revenue from the intended land sale of Stage 3D Leesville Industrial Estate will provide the corresponding cost offset (linkage to Resolution 154/21 activities);

F. Note that the other costs associated with the development and construction of the EOC will be borne by the NSW Rural Fire Service.

Moved Councillor Beer

Seconded Councillor Summers

CARRIED


Record of Voting


Councillors For:

Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against:

Councillor Frolich.

| | | |
|---|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| <p>Notes</p> <p>31 Jul 2023 Ongoing discussions between stakeholders are ongoing. The approval path for the new lot creation and public road corridor creation will likely be via SEPP mechanics, which should result in a fast-tracked assessment process in terms of planning consent. Neighbouring Landowner of Lot 2 DP 832813 has indicated in writing of their "in principle" agreement for the boundary adjustment subject to tuck movement functionality being unhindered; no loss of operational function is a critical component to their agreement. SMRC have committed to ensuring that any driveway design be approved by the Owners of Lot 2 DP 832813 prior to any road way construction commencing. Related note: The RFQ for the access road (inclusive of driveway remodelling pertaining to Lot 2 DP 832813) was issued to potential design contractors on Wed 26th July; they now have 3 weeks to respond as per standard procurement policy.</p> <p>30 Jun 2023 Meeting between RFS (Darren Hession & Joshua Torrens), SHL and Council officers scheduled for Monday 3/7/23.</p> <p>31 May 2023 Meeting scheduled for 6/6/23 between PWA, RFS & Council specific to realistic timeline aims and sharing of reports ie Ecologist and survey plus bushfire aspects.</p> <p>28 Apr 2023 Collaboration with SHL, neighbouring landowner, RFS and others is progressive. Various elements continue to be refined.</p> <p>30 Mar 2023 As before - Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road., Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).</p> <p>01 Mar 2023 Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road., Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).</p> <p>29 Jan 2023 Next Project Control Group stakeholder meeting scheduled for 7/2/22.</p> <p>29 Nov 2022 No further update at this point.</p> <p>31 Oct 2022 Initial site meeting held on 17/10/22 with SHL and PWA.</p> <p>03 Oct 2022 Project Control Group for EOC/Cooma Fire Control Centre (FCC) project initiated with RFS.</p> <p>31 Aug 2022 A - D & F will be initiated. E - Completed.</p> | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|------------------------------------|----------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 21/07/2022 | 180/22 | Project Specialist | Strategy | 22/08/2022 | |
| Transfer of Grant Funding from Eucumbene Boat Ramp Project. | | | | | |
| COUNCIL RESOLUTION 180/22 | | | | | |
| That Council approve the redirection of the outstanding amount from Round 2 Stronger Country Community Fund (SCCF2 – 0349 – A) in the amount of \$ 121,411 to complete the restoration of the Adaminaby Big Trout. | | | | | |
| Moved Councillor Beer Seconded Councillor Johnson CARRIED | | | | | |
| Record of Voting | | | | | |
| <i>Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.</i> | | | | | |
| <i>Councillors Against: Nil.</i> | | | | | |
| Notes | | | | | |
| 01 Aug 2023 Community members project engagement group to be advertised by 4th August for Adaminaby projects -Trout restoration and heavy and light vehicle parking areas. | | | | | |
| 22 Jun 2023 No further update. | | | | | |
| 26 May 2023 Awaiting Work Order to be created. Purchase order for restoration work on Big Trout to be first action to be done. | | | | | |
| 27 Apr 2023 Approval from Dept of Regional NSW received. Purchase orders to be raised ASAP. | | | | | |
| 23 Mar 2023 No further update. | | | | | |
| 01 Mar 2023 All required additional documentation forwarded to Grant Management Office. Awaiting approval. | | | | | |
| 01 Feb 2023 Budget and project plan submitted to Grant Management Office for approval. | | | | | |
| 23 Nov 2022 Request for Financial Information has been sent to Council staff. Awaiting response. | | | | | |
| 28 Oct 2022 Still awaiting formal response from Grants Management Office. | | | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



21 Sep 2022

Variation request submitted to Grants Management Office.

04 Aug 2022

Quotes underway, variation request to Stronger Country Communities Fund to be submitted before progressing.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 21/07/2022 | 189/22 | Coordinator Land & Property | Operations | 22/08/2022 | |

Sewer Easement Request - Council Owned Lot 18 DP 255651 in Nettin Circuit area Jindabyne - Related to Subdivision Works Certificate 25.2021.220.1

COUNCIL RESOLUTION

189/22

That Council;

A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 18 DP 255651, pursuant to Section 88B of the Conveyancing Act 1919;

B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2021.220.1) inclusive of survey, general legal, and any registration fee costs.

Moved Councillor Beer

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For:

Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against:

Nil.

Notes

31 Jul 2023

No further update at this point.

29 Jun 2023

No further update

31 May 2023

No further update at this point.

28 Apr 2023

Reiterate: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.


30 Mar 2023


No further update at this time

Committee: Ordinary Council

The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--------|------------------------------------|------------|---------------------|---------------|
| 21/07/2022 | 190/22 | Coordinator Land & Property | Operations | 22/08/2022 | |
| Sewer Easement Request - Council Owned Lot 2 DP 748500 in Leesville area Jindabyne - Related to Subdivision Works Certificate 11.2000.3000067.1 | | | | | |
| COUNCIL RESOLUTION | | 190/22 | | | |
| <p>That Council</p> <p>A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 2 DP 748500, pursuant to Section 88B of the Conveyancing Act 1919;</p> <p>B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 11.2000.3000067.1) inclusive of survey, general legal, and any registration fees costs.</p> | | | | | |
| Moved Councillor Beer | | Seconded Councillor Johnson | | CARRIED | |
| Record of Voting | | | | | |
| <p><i>Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.</i></p> <p><i>Councillors Against: Nil.</i></p> | | | | | |

| | | |
|--|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| <p>Notes</p> <p>31 Jul 2023 No further update at this point.</p> <p>29 Jun 2023 No further update</p> <p>31 May 2023 No further update at this point in time.</p> <p>28 Apr 2023 Reiterate: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.</p> <p>30 Mar 2023 No further update at this time</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 No further update at this point.</p> <p>29 Nov 2022 No further update at this point.</p> <p>31 Oct 2022 No further update at this point.</p> <p>03 Oct 2022 No further update at this point.</p> <p>31 Aug 2022 A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.</p> <p>02 Aug 2022 The resolution actions will be initiated.</p> | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|--|--------|-----------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 16/06/2022 | 161/22 | Chief Operating Officer | Operations | 30/09/2023 | Y |
| Support for Jindabyne COUNCIL RESOLUTION 161/22 That Council; A. Actively seek out and apply for available grant opportunities, such as the NSW Community Building Partnership Grant, or other suitable community infrastructure grants for the purpose of installing additional street lighting in Jindabyne township and streets B. Work with government at both State and Federal level to find available options for better transport solutions for Jindabyne. Examples include, but are not limited to; additional taxi licences, community/government funded buses, lobbying to ride-share companies like Uber to include Jindabyne as a service area C. Work with Snowy Mountains Liquor Accord to gain further advice on what else council can do to assist the community from a local government level Moved Councillor Frolich Seconded Councillor Stewart CARRIED Record of Voting Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers. Councillors Against: Nil. | | | | | |
| Notes 24 Jul 2023 Completed. 05 Jul 2023 Action Completed. A. 14 additional lights distributed along the pathway between Thredbo Terrace to Gippsland street, covering approximately 579 metres are being installed. Footings have been installed and we are now awaiting solar panel delivery for installation. Lights at the town entrance wall are still in the planning stage. B. Completed. C. Snowy Mountains Liquor Accord have been written to with an offer of assistance from Council. Support from Council has not been requested. 26 May 2023 Final quotes for light installation to be sought in June. 01 May 2023 No further update. 29 Mar 2023 Project planning for installation of streetlights in Jindabyne commenced. Contact made with Snowy Mountains Liquor Accord ahead of upcoming snow season to seek advice on further actions Council may undertake. | | | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



01 Mar 2023

Grant funding has been secured for additional street lights.

22 Feb 2023

Graffiti Management grant secured to enable installation of solar street lights in Jindabyne. Report to February meeting of Council to accept grant.

02 Dec 2022

No further update.

03 Nov 2022

Awaiting cost estimates from Essential Energy for additional street lighting.

07 Oct 2022

Inspection for street lighting undertaken. Confirming budget implications with Essential Energy.

06 Sep 2022

Arranging inspection of streets to identify preferred locations for additional street lighting.

03 Aug 2022

Contact made with Essential Energy to confirm process for additional street lighting once identified. Letter of support for CCTV received form NSW Police.

06 Jul 2022

Community safety meeting held with key stakeholders on 5 July 2022. Key actions identified to be worked on before reporting back to stakeholders.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|---------------------------------------|------------|---------------------|---------------|
| 19/05/2022 | 129/22 | Manager Water & Wastewater Operations | Operations | 20/06/2022 | |

Cooma Weir Construction - Tender Evaluation Panel Recommendation

COUNCIL RESOLUTION

129/22

That Council;

A.

Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions.

B.


Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers.

C.

Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023.

D.

Actively seek additional funding streams for the project to be constructed.

| | | | | |
|--|--|-----------------------------------|------------------|---|
| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL |
| | | Committee: | Ordinary Council | |
| Moved Deputy Mayor Higgins | | Seconded Councillor Beer | | CARRIED |
| Record of Voting | | | | |
| <i>Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers.</i> | | | | |
| <i>Councillors Against: Nil.</i> | | | | |
| Notes | | | | |
| 28 Jul 2023 No further update. | | | | |
| 22 Jun 2023 No further update. | | | | |
| 31 May 2023 No further update. | | | | |
| 27 Apr 2023 Cooma Weir Construction is schedule for FY23/24. Further funding and council approval is required. | | | | |
| 20 Mar 2023 No further update. | | | | |
| 02 Mar 2023 No further update | | | | |
| 01 Feb 2023 SECI has been finalised. Report has been issued and is now with ELT. | | | | |
| 30 Nov 2022 No further update. | | | | |
| 02 Nov 2022 No further updates. | | | | |
| 07 Oct 2022 No further updates. | | | | |
| 06 Sep 2022 No further updates. | | | | |
| 03 Aug 2022 No further updates. | | | | |
| 07 Jul 2022 This is progressing well and is on track to be completed in the next few months so that the tender can be readvertised at the end of 2022. | | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

27 May 2022

Meeting held with Leed to establish SECI working arrangement. Contractual arrangements being finalised currently.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 21/04/2022 | 95/22 | Coordinator Land & Property | Operations | 30/06/2024 | |

Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago

COUNCIL RESOLUTION95/22

That Council;

A.

Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;

B.

Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the *Local Government Act 1993* and in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991*; and

C.

Classify the land acquired as operational land in accordance with the *Local Government Act 1993*.

Moved Councillor Summers

Seconded Councillor Hanna

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against: Councillor Last.

Notes

31 Jul 2023

PWA tasked with reaching out to higher level within TfNSW to outline the background of the acquisition for road corridor purposes, and the interdependence on the intended bridge build.

30 Jun 2023


Meeting with PWA scheduled in week beginning Monday 3/7/23 to discuss compulsory acquisition pathway next steps.


27 Jun 2023

Public Works Advisory awaiting response from Surveyor for adjustments to the plan.

31 May 2023

No further update at this point.

| | | |
|--|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |
| <div><div><div>04 May 2023 Draft plan sent on 27/04/2023 by PWA to TfNSW for initial review. TfNSW will provide preliminary comments (if any) before issuing their in-principal consent. If preliminary comments are received, PWA will forward those comments to Surveyor. When the in-principal consent is received, PWA will send the plan back to Surveyor to have the 'draft' stamps removed... then send the final plan back to TfNSW for stamping and issuance of consent letter. Will probably take a couple of weeks.</div><div>20 Apr 2023 13/04/2023 - Draft Survey plan received and sent on to PWA and Council Engineering</div><div>30 Mar 2023 Surveyor, Jack Atkinson, attending to the survey works over the next few weeks</div><div>01 Mar 2023 No further update at this point.</div><div>01 Feb 2023 Surveyor to finalise survey report.</div><div>29 Nov 2022 Contractor engagement finalised in order for the survey plan of acquisition to be completed.</div><div>31 Oct 2022 No further update at this point.</div><div>03 Oct 2022 A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time. C - Completed.</div><div>31 Aug 2022 PWA engagement active to deliver matter.</div><div>26 Jul 2022 Matter sitting with PWA for delivery - No further updates.</div><div>05 Jul 2022 Matter sitting with PWA for delivery - No further updates.</div><div>30 May 2022 Engagement email sent to PWA - estimated delivery time from PWA 18-24 months.</div><div>04 May 2022 A to C - Matter to be referred to PWA for execution</div></div></div> | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 17/03/2022 | 55/22 | Coordinator Land & Property | Operations | 31/10/2022 | |
| Bombala Showground Lot Consolidation COUNCIL RESOLUTION 55/22 That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment. Moved Councillor Summers Seconded Deputy Mayor Higgins CARRIED Record of Voting Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers. Councillors Against: Nil. | | | | | |
| Notes 31 Jul 2023 No further update at this point. Gentleman has been unavailable to contact on successive occasions. 27 Jun 2023 Preliminary discussion had with deceased property owner's heir. Efforts are underway to meet with them and execute plan of consolidation, according to LRS requisition. 31 May 2023 No further update at this point. 04 May 2023 Signature of adjoining landholder is being sought to confirm survey. 28 Apr 2023 No further update at this point. 28 Mar 2023 Copy of Proposed Plan requires signature by owner of 49 Caveat St to confirm agreement to boundary as shown on plan. (due to old system title entitlement to occupied land / 200mm beyond fence line) This will fulfil part of the LRS requisition. It has been established that the current owner on title has passed away. Further investigation to find executor underway. 01 Mar 2023 Surveyor addressing LRS requisition aspects. 29 Jan 2023 Surveyor update on LRS registration of Lot 15 DP 1285587 pending. Note: LRS Requisition Due Date currently listing as 17/3/2023. | | | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

29 Nov 2022

Surveyor responding to LRS requisition requests.

01 Nov 2022

Awaiting LRS registration of the plan of consolidation.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

Plans & administration sheet lodged with LRS awaiting registration.

05 Jul 2022

Survey work completed, administration sheet signed and returned to surveyor for lodgement.

30 May 2022

Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.

29 Apr 2022

Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.

01 Apr 2022

Resolution 55/22 - Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 18/11/2021 | 284/21 | Coordinator Land & Property | Operations | 30/11/2022 | Y |

Road Reserve Closure & Disposal - Dry Plains Road - Lot 6 & 7 DP 1018626

COUNCIL RESOLUTION


284/21


That Council;

A. Approve proposal to finalise closure of Lot 6 & 7 DP 1018626 as road reserve in accordance with the Roads Act 1993; and acknowledge that the land vests as operational land with Council, to then be used in compensation;

B. Approve transfer of ownership of the closed road reserve known as Lot 6 & 7 DP 1018626 to adjoining landholder, being the applicant of Development Application 38/96, in Accordance with the Roads Act 1993, with associated fees and charges to be covered by the relevant adjoining landholder;

C. Authorise the CEO to approve any terms for disposal of the relevant land parcel from Council to the adjoining landholders, and negotiate a purchase price equal to the resultant associated transfer costs only; recognising that the land for Dry Plains Road Reserve was given in kind to Council as public road.

| | | | | |
|--|--|---------------------------------------|--|---|
| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL |
| | | Committee: Ordinary Council | | |
| Moved Councillor Rooney | | Seconded Councillor Castellari | | CARRIED |
| Record of Voting | | | | |
| <i>Councillors For: Councillor Corbett, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Old, Councillor Last, Councillor Ewart and Councillor Rooney.</i> | | | | |
| <i>Councillors Against: Nil.</i> | | | | |
| Notes | | | | |
| 27 Jun 2023 COMPLETE* Matter concluded. Land transfer complete, funds received by Council.* COMPLETE | | | | |
| 31 May 2023 No further update at this point. | | | | |
| 20 Apr 2023 Easement is now registered & Solicitors are proceeding with the transfer of Lots 6 & 7 to the adjoining landholder with the cost recovery amount set. | | | | |
| 30 Mar 2023 Awaiting registration of the easement for power lines. Lodged by surveyor, with LRS in Jan 2023, No further update at this time. | | | | |
| 01 Mar 2023 Requisition from LRS received by surveyor. | | | | |
| 29 Jan 2023 Executed 88B and Admin Sheet for Dry Plains Rd easement provided to surveyor on 22/12/22. Surveyor instructed that the ‘Advice that Easement Has Been Created’ confirmation form needs to be submitted back to EE once registered with LRS. | | | | |
| 29 Nov 2022 No further update at this point. | | | | |
| 31 Oct 2022 Advice received from Essential Energy that the easement matter has been allocated a project number to progress. Pending processing by EE. | | | | |
| 03 Oct 2022 Advice received from Essential Energy that 88B Instrument will need adjusting to meet EE terminology requirements. Updated 88B Instrument formatted by BMR, and advice has been sought from surveyor to ensure EE references are correct on survey plan documentation. | | | | |
| 31 Aug 2022 Confirmation received that public road reserve element has been removed from title of both Lot 6 & 7 DP 1018626. B & C now able to progress. | | | | |
| 26 Jul 2022 A - Gazette Notice for closure published 24/06/2022, Awaiting advice from Essential Energy for administration sheet mailing address. B - Dependant on resolution A being completed. C - All documents to date executed. | | | | |

| | | | | | |
|--------------------------------------|-----------------------------------|--|--|--|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT | | | |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | | | | |


| |
|--|
| <p>05 Jul 2022 A - Gazette Notice for closure published 24/06/2022. 88B instrument sent to Essential Energy for execution, 11R form lodged with LRS to remove Public Road Notification from title. B - Dependant on Res A being completed. C - All documents to date executed.</p> <p>30 May 2022 Response from DPIE received able to progress with road reserve closure. Awaiting S88B Instrument for power line easement.</p> <p>29 Apr 2022 No further update, still awaiting response from latest correspondence to DPIE.</p> <p>01 Apr 2022 A - Response being drafted to DPIE addressing their concerns regarding connectivity of road reserve issue. Once this matter is cleared closure can proceed. B - Dependant on A being finalised. C - No further negotiations required at this stage, finalisation is dependent on Res A being completed.</p> <p>02 Mar 2022 A - Addressing received feedback from notifiable authorities. Easement creation is now required and there is a requirement to address road connectivity issues further west prior to closing lot 6 & 7 DP 1018626. B - Dependant on A being finalised. C - Ongoing negotiations conducted due to easement creation, agreeance from land holder received.</p> <p>24 Jan 2022 A - Awaiting response to Statement of Title Particulars lodged with LRS. Feedback from notifiable Authorities received and review being conducted. B - Dependant on part A being finished. C - Written agreement received from landholder. Res C: Written agreement received from landholder.</p> <p>16 Dec 2021 A - SOTP Lodged with LRS, notification sent to notifiable authorities & notice to be advertised in Monaro Post 05/01/2021. B - Dependant on Res A being finished. C - Written agreement received from landholder.</p> |
|--|

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---------------|-----------------------------|------------|---------------------|---------------|
| 26/08/2021 | 187/21 | Coordinator Land & Property | Operations | 30/06/2024 | |
| <p>Cooma Compost Facility and Crown Road</p> <p>COUNCIL RESOLUTION 187/21</p> <p>That Council;</p> <ul style="list-style-type: none"> A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility B. That the land be dedicated as operational land in accordance with the Local Government Act 1993 C. That this acquisition is not for the purpose of resale or compensation D. That the necessary application be made to the Minister for Local Government and the Governor | | | | | |

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

E. Authorise the Chief Executive Officer to execute all required documentation

Moved Councillor Stewart

Seconded Deputy Mayor Miners

CARRIED

Record of Voting

Councillors For: Mayor Beer, Councillor Corbett, Councillor Stewart, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Last, Councillor Ewart and Councillor Rooney.

Councillors Against: Nil.

Notes

31 Jul 2023

Proposed Acquisition Notices (PANs) issued to Landholder (Crown Lands) & the NTSCorp (the body representing Native Title applicants) on 17th July 2023. Three month statutory waiting period is active now; once the waiting period elapses, the gazette notice will be published and the land will become vested in Council.

29 Jun 2023

Application submitted to OLG to obtain Minister/Governor consent to acquisition and gazettal – awaiting OLG approval to issue PANs

01 Jun 2023

The acquisition process for the subject land, an area of approximately 7900sqm located on the eastern boundary of the Cooma Landfill site, continues.

28 Apr 2023

No further update at this point.

30 Mar 2023

Confirmation from PWA that no ALC nor Native title claim on the subject land.

01 Mar 2023

No further update at this point.

29 Jan 2023

No further update at this point.

29 Nov 2022


Land search report received from Crown Lands’ Aboriginal Land Claim Assessment Team (ALCAT), which indicates that no ALC impacts the land. National Native Title Tribunal (NNTT) register search confirms that no Native Title claim exists. Office of the Registrar for the Aboriginal Land Rights Act (ORALRA) search result is pending.


31 Oct 2022


Engagement of PWA confirmed (28/10/22) in order to progress this matter.

03 Oct 2022


Waste Manager has confirmed that internal budget transfer/allocation is imminent. Courtesy advice to PWA actioned, notifying that land acquisition engagement will be finalised in the coming weeks.


| | | |
|--|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |
| 31 Aug 2022 Awaiting Waste budget confirmation for this project piece, thus PWA engagement and commencement of acquisition process delayed. | | |
| 26 Jul 2022 No further update. | | |
| 05 Jul 2022 No further update. | | |
| 30 May 2022 No further update. | | |
| 29 Apr 2022 No further update. | | |
| 01 Apr 2022 No further update. | | |
| 02 Mar 2022 No further update - Awaiting budget advice for further progression. | | |
| 24 Jan 2022 No further update. | | |
| 16 Dec 2021 A - PWA Proposal received and being reviewed for approval. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'. | | |
| 25 Nov 2021 A - Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'. | | |
| 14 Oct 2021 Contact made with PWA to initiate process. | | |


| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|---------|----------------------------------|----------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 15/07/2021 | 160A/21 | Coordinator Economic Development | Communications | 16/08/2021 | |
| How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation COUNCIL RESOLUTION 160A/21 That Council; A. Continue to work with the NSW Government to identify any current opportunities. B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed. Moved Councillor Stewart Seconded Councillor Corbett CARRIED Record of Voting <i>Councillors For: Mayor Beer, Councillor Castellari, Councillor Corbett, Councillor Haslingden, Councillor Last, Councillor Maslin, Deputy Mayor Miners, Councillor Rooney and Councillor Stewart.</i> <i>Councillors Against: Nil.</i> | | | | | |
| Notes 31 Jul 2023 A - Ongoing., B - Discussion paper not yet released. 30 Jun 2023 No further update at this point. 31 May 2023 A - Ongoing., B - Discussion paper not yet released. 01 May 2023 A - Ongoing., B - Discussion paper not yet released. 30 Mar 2023 A - Ongoing., B - Discussion paper not yet released. 28 Feb 2023 A - Ongoing., B - Discussion paper not yet released. 24 Jan 2023 A - Ongoing., B - Discussion paper not yet released. 21 Dec 2022 A - DRNSW draft Regional Housing Delivery Plan received and feedback completed., B - Discussion paper not yet released. | | | | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| |
|--|
| <p>29 Nov 2022 A - Council will soon be receiving from DRNSW a draft Regional Housing Delivery Plan for review and feedback. B - Discussion paper not yet released.</p> <p>31 Oct 2022 No further update. Still awaiting release of a discussion paper on temporary supportive accommodation from the NSW state government.</p> <p>05 Oct 2022 Nothing further to report.</p> <p>30 Aug 2022 Same as previous update – in progress.</p> <p>25 Jul 2022 No further update.</p> <p>05 Jul 2022 A - Land and Housing Corp are in contact with the Council planners in relation to their Cooma subdivision. B - Discussion paper not yet released and no indication of timeline for release.</p> <p>31 May 2022 Same as previous update.</p> <p>05 May 2022 Same as previous update. Nil further update.</p> <p>05 Apr 2022 A - Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding the state government pilot project subdivision at Cooma East. B: Discussion paper still not released.</p> <p>03 Mar 2022 A concept is currently being developed and will be presented to Councillors for review when ready.</p> <p>24 Jan 2022 No further update pending release of discussion paper.</p> <p>24 Dec 2021 Nil further update.</p> <p>03 Nov 2021 Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.</p> <p>12 Oct 2021 Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma., Same as previous update. Nil further update., Same as previous update. Nil further update.</p> |
|--|

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 17/06/2021 | 153/21 | Coordinator Land & Property | Operations | 30/11/2022 | |
| Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248 COUNCIL RESOLUTION 153/21 That Council; A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993; B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment; C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council; D. Obtain an independent valuation of the 773m2 land area that is the subject of the boundary adjustment to guide sale price setting; E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time. Moved Councillor Stewart Seconded Councillor Rooney | | | | | |
| Notes 31 Jul 2023 Statement of particulars provided to the Surveyor to assist the LRS registration process. Updated Independent Valuation secured to guide price, with sale process to proceed upon lot registration. Note: Future lot's land area upon creation will be 770.4m2 27 Jun 2023 Matter rests with adjoining landholder's planning consultants - Land & Property have confirmed that relevant Plan & 88B instrument to create the new lot (Lot 21 DP 1288427) and also the necessary sewer easement (to benefit Council) has been lodged with LRS. Registration pending. 31 May 2023 No further update at this point. 28 Apr 2023 No further update at this point. 30 Mar 2023 88B instrument uploaded to planning portal for easement creation in favour of SMRC for infrastructure. 01 Mar 2023 No further update at this point. | | | | | |

| | | |
|--|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| <div><div><div>29 Jan 2023<p>Purchaser's representative confirmed that the 88B instrument (to provide easement to benefit Council's public infrastructure needs) was uploaded to the Planning Portal on 13/12/23.</p></div><div>29 Nov 2022<p>Purchasing solicitor drawing up 88B instrument for easement creation (which will benefit Council's public infrastructure needs).</p></div><div>31 Oct 2022<p>Deposited Plan to create new lot (subject area of road reserve to be closed and sold) updated to reflect easement for the sewer infrastructure in place, with SMRC referenced as the benefitting authority.</p></div><div>03 Oct 2022<p>A - Survey plan and Admin Sheet received from applicant's surveyor on 29/9/22; CEO sign off of Admin Sheet actioned. Lodgement via Planning Portal to be completed by applicant's representative. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</p></div><div>31 Aug 2022<p>No further update at this point.</p></div><div>02 Aug 2022<p>A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</p></div><div>06 Jul 2022<p>A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriated time. C - Noted - Conveyed to and understood by the relevant external party. D - In progress. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</p></div><div>01 Jun 2022<p>No further update at this point.</p></div><div>03 May 2022<p>No further update at this point.</p></div><div>01 Mar 2022<p>A - The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. B to F - Cost and administrative arrangements to be finalised with Vision TPC (linked to owner of Lot 2 DP 815248) to deliver clarity for both parties involved.</p></div></div></div> | | |

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |

31 Jan 2022

No further update at this point in time.

02 Nov 2021

No further update at this point.

04 Oct 2021

No further update at this point.

05 Sep 2021

No further update at this point.


04 Aug 2021

Land & Property is in contact with the Landowner's Representative to progress mechanics and administration arrangements.

04 Jul 2021

The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|---------------|---------------------------------------|------------|---------------------|---------------|
| 17/06/2021 | 140/21 | Manager Water & Wastewater Operations | Operations | 30/06/2022 | |
| Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence COUNCIL RESOLUTION 140/21 That Council A. Authorise the CEO to: <ol style="list-style-type: none"> Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required; Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. <ol style="list-style-type: none"> Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m ² , is to be classified as operational land; C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991; | | | | | |

| | | | |
|--|-----------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: | Ordinary Council | |
| <div>D.Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423; E. Authorise the CEO to sign any documentation required for the acquisition processes defined.</div> | | | |
| Moved Councillor Stewart | | Seconded Councillor Rooney | |
| Notes | | | |
| 28 Jul 2023 Acquisition of Lot is progressing. Formal lease to allow for construction of the plant has been finalised that protects SMRC from any actions. | | | |
| 22 Jun 2023 Nu further updates | | | |
| 31 May 2023 No further update. | | | |
| 27 Apr 2023 No further update | | | |
| 20 Mar 2023 No further update | | | |
| 02 Mar 2023 No further update | | | |
| 01 Feb 2023 No further update | | | |
| 30 Nov 2022 No further update | | | |
| 02 Nov 2022 No further update | | | |
| 07 Oct 2022 Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun. | | | |
| 06 Sep 2022 No further update. | | | |
| 03 Aug 2022 No further updates. | | | |
| 07 Jul 2022 No further updates | | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

27 May 2022

No further updates

25 Mar 2022

No further updates

20 Jan 2022

No further updates

03 Nov 2021

No further updates

28 Sep 2021

No further updates

30 Aug 2021

Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC

02 Aug 2021

Valuation done on land required and agreement and license being drawn up by BMR Lawyers

29 Jun 2021

Action Officer changed from Janine Hudson to Jessica Dunstan (Land and Property to Water & Wastewater)

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 17/06/2021 | 154/21 | Coordinator Land & Property | Operations | 30/06/2023 | |

Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land

COUNCIL RESOLUTION

154/21

That Council

A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000;

B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;


C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;

D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and

E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.

Moved Councillor Stewart

Seconded Councillor Rooney

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |

| |
|---|
| Notes |
| 31 Jul 2023 Projected revenue from sale adjusted - per Resolution 160/23. |
| 29 Jun 2023 Civil works planning is underway. Land and Property investigating options of local Real Estate Agents to conduct land sale at the relevant time. |
| 26 May 2023 A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works. |
| 28 Apr 2023 A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works. |
| 30 Mar 2023 No further update |
| 01 Mar 2023 No further update at this point. |
| 29 Jan 2023 No further update at this point. |
| 29 Nov 2022 Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed. |
| 31 Oct 2022 No further update at this point. |
| 03 Oct 2022 No further update at this point in time. |
| 31 Aug 2022 No further update at this point. |
| 02 Aug 2022 No further update at this point. |
| 06 Jul 2022 No further update at this point. |
| 01 Jun 2022 No further update at this point. |
| 03 May 2022 No further update at present. |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

01 Mar 2022

No further update at this point.

31 Jan 2022

No further update at this point in time.

02 Nov 2021

No further update at this point.

04 Oct 2021

No further update at this point.

05 Sep 2021

A. In progress, with Coordinator Project & Technical Support helming civil works delivery. B, C, D & E: To be actioned by Land & Property upon completion of civil works.

04 Aug 2021

Coordinator Projects & Technical Support progressing delivery arrangements for the expanded civil works.

04 Jul 2021

The resolution actions will be initiated.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------------|---------------------|---------------|
| 20/05/2021 | 120/21 | Coordinator Economic Development | Communications | 21/06/2021 | |

Motion to get a report on a bed tax

COUNCIL RESOLUTION

120/21

That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.

Moved Councillor Maslin

Seconded Deputy Mayor Miners

CARRIED

Record of Voting

Councillors For:

Mayor Beer, Councillor Castellari, Councillor Corbett, Councillor Haslingden, Councillor Last, Councillor Maslin, Deputy Mayor Miners, Councillor Old, Councillor Rooney and Councillor Stewart.


Councillors Against:

Nil.

Notes

31 Jul 2023

Nil further update. OP action for this year.

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
|---|-----------------------------|---|
| | Committee: Ordinary Council | |
| <p>30 Jun 2023 Nil further update. OP action for next year.</p> <p>31 May 2023 Nil further update. OP action for next year.</p> <p>01 May 2023 Nil further update. OP action for next year.</p> <p>30 Mar 2023 Nil further update. OP action for next year.</p> <p>28 Feb 2023 Nil further update. Discussion paper still under preparation. Looking to incorporate this as an OP action for next year.</p> <p>24 Jan 2023 Nil further update. Discussion paper still under preparation.</p> <p>21 Dec 2022 Nil further update. Discussion paper still under preparation.</p> <p>29 Nov 2022 Discussion paper still under preparation.</p> <p>31 Oct 2022 No further update.</p> <p>05 Oct 2022 Nothing further to report.</p> <p>30 Aug 2022 Same as previous update. Nil further update.</p> <p>10 Aug 2022 Report underway.</p> <p>25 Jul 2022 Coordinator Economic Development is working on a discussion paper regarding this issue, and aims to complete the paper later in the year.</p> <p>05 Jul 2022 Same as previous update.</p> <p>31 May 2022 Same as previous update.</p> <p>05 May 2022 A discussion paper is being prepared on this subject to be presented to the Council in due course.</p> | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

05 Apr 2022

A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP. Continuing research into other possible options for tourism funding as well.

03 Mar 2022

As above.

24 Jan 2022

No further update – can discuss with new Council but reviews of other region’s not showing benefit or buy-in to date.

24 Dec 2021

Nil further update.

03 Nov 2021

No further update.

01 Oct 2021

No further update.

02 Sep 2021

A report will be provided in due course once ideas presented in the Council briefing have been developed further.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 15/04/2021 | 79/21 | Coordinator Land & Property | Operations | 30/09/2022 | |

Little Paupong Road

COUNCIL RESOLUTION

79/21

That Council

A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.

B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.

C. Matter be brought back to Council for approval.

Moved Councillor Last


Seconded Deputy Mayor Miners


CARRIED

Notes


31 Jul 2023


No further update at this point. Registration by LRS pending.

| | | |
|--|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |
| <div><div>27 Jun 2023 Resolution Part A - Subdivision certificate approved. Administration sheet fully executed and returned with stamped plan to Surveyor for lodgement with LRS., Resolution Part Ba - *Complete* Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road., Resolution Part Bb - *Reconsidered* With Council to then subsequently approve the road closing of these segments in accordance with the Road Act 1993./ Discussions underway with Landholders to agree on method and amount of compensation., Resolution Part C - Further Council Report required on whether to close Council road corridor or not and confirm a mandate on the mechanics and amount of landholder compensation payable.</div><div>26 May 2023 No further update at this point.</div><div>04 May 2023 17 May 2023 - Survey plan and Admin sheet received - Finalised signatures of Surveyor and Land Owners. Subdivision Certificate application lodged in planning portal. Still require signature of Bendigo Bank as mortgagee.</div><div>28 Apr 2023 On 26/4/23 the surveyor advised that the relevant survey plan was in final stage of completion.</div><div>30 Mar 2023 Surveyor completed on ground works. Waiting for plan compilation and lodgement with LRS</div><div>01 Mar 2023 No further update at this point.</div><div>29 Jan 2023 Surveyor completion of survey plan is imminent, in order to create road corridor over the subject section of the constructed road formally.</div><div>29 Nov 2022 No further update at this point.</div><div>31 Oct 2022 No further update at this point.</div><div>03 Oct 2022 No further update at this point.</div><div>31 Aug 2022 No further update at this point.</div><div>26 Jul 2022 Reso A&B: Surveyor has been engaged to undertake works other Council works have been prioritised, Reso B & C: No further update at this point</div><div>05 Jul 2022 No Further Update</div></div> | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |


| |
|--|
| <p>30 May 2022 Reso A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). , Reso B & C: Draft for July Meeting started. (Delayed due to Infocouncil glitch)</p> <p>29 Apr 2022 Reso A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). , Reso B & C: Draft for June Meeting started.</p> <p>01 Apr 2022 Reso A&B: Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constructed section of Little Paupong Road., Reso B & C: Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.</p> <p>02 Mar 2022 Reso A & B: Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March., Reso C: Once application is approved matter can be returned to Council</p> <p>31 Jan 2022 No further update at this point in time.</p> <p>16 Dec 2021 No further update</p> <p>02 Nov 2021 No further update at this point.</p> <p>04 Oct 2021 Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21.</p> <p>17 Aug 2021 Application lodged 10/08 with Crown for transfer of Crown Road.</p> <p>04 Aug 2021 No further update at this point.</p> <p>04 Jul 2021 Arrangements to progress matter are being formatted by Land & Property.</p> <p>06 Jun 2021 No further update at this point,</p> <p>05 May 2021 The resolution actions will be initiated.</p> |
|--|

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|----------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 15/04/2021 | 85/21 | Coordinator Fleet & Plant | Strategy | 31/01/2022 | |
| Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet COUNCIL RESOLUTION 85/21 That Council; A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council. B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake. C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above. D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1. E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers. Moved Councillor Castellari Seconded Councillor Stewart CARRIED | | | | | |
| Notes 31 Jul 2023 Actions A & D - No further updates. 26 Jun 2023 Actions A & D - No further updates. 29 May 2023 No further updates. 28 Apr 2023 No further updates. 20 Mar 2023 No further updates. 20 Feb 2023 No further updates. 01 Feb 2023 No further update. 23 Nov 2022 Action A and D - no further updates. | | | | | |

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|---|---|--|
| <p>01 Nov 2022 Action A and D - no further updates.</p> <p>06 Oct 2022 A. The Fleet Management Procedure is driving fleet selections to minimise our environmental footprint by introducing new technologies where possible. Electric vehicles aren't an option due to a lack of infrastructure., B. The Government is committed to introducing a road user charge. Completed, C. As per B. Completed, D. Council has identified eight sites which are under investigation by Essential Energy to determine suitability</p> <p>03 Aug 2022 No further update.</p> <p>06 Jul 2022 No further updates.</p> <p>24 May 2022 No further update.</p> <p>10 May 2022 No further update.</p> <p>29 Apr 2022 A. Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region., B. NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia., C. No further update., D. Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified., E. Site hosting is currently being investigated.</p> <p>01 Dec 2021 No further update.</p> <p>12 Oct 2021 10/10/21 - DR:, Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing to gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles., In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.</p> <p>30 Sep 2021 No further update.</p> <p>05 Aug 2021 No further update.</p> <p>30 Jun 2021 No further update.</p> | | |

Date From:
Date To:

IN-PROGRESS ACTIONS REPORT

SNOWY MONARO
REGIONAL COUNCIL

Committee: Ordinary Council

07 Jun 2021
No further update.

06 May 2021
Action A and D - No further update.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|--|------------|------------------------|------------------|
| 17/12/2020 | 259/20 | Manager Water & Wastewater Operations | Operations | 30/04/2022 | |

Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary

COUNCIL RESOLUTION259/20

That Council:

A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park;

B. Approve an additional budget of \$230,000 from the water and sewer reserve; and

C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.

Moved Councillor StewartSeconded Councillor HaslingdenCARRIED

Notes

28 Jul 2023
No further updates


22 Jun 2023
Agreement in principal received from UGL which allows us to go out to tender for this pump station.

31 May 2023
No further update.

27 Apr 2023
Received correspondence from UGL reference construction licence. Licence to be issued in the near future which will allow the project to go to tender phase.

20 Mar 2023
No further update

02 Mar 2023
No further update

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|---|---|--|
| <p>01 Feb 2023 In discussions with UGL.</p> <p>30 Nov 2022 No further update</p> <p>02 Nov 2022 No further update</p> <p>07 Oct 2022 No further update.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 Heritage approval is causing a delay however GHD are continuing to push this and get the approval completed</p> <p>27 May 2022 GHD appointed to assist with approval processes required for the pump station construction</p> <p>25 Mar 2022 No further update</p> <p>20 Jan 2022 Updated REF for the project is nearing completion</p> <p>03 Nov 2021 Approval in Principal received on 28/10/2021</p> <p>28 Sep 2021 No further updates</p> <p>30 Aug 2021 No further updates from JHG</p> <p>02 Aug 2021 John Holland Group advised they will respond to us in the near future</p> <p>09 Jun 2021 No further updates</p> <p>04 May 2021 Application submitted to John Holland Group for construction approval and owners consent on heritage application</p> | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

30 Mar 2021

Heritage advisor currently progressing with the Heritage exemption application

02 Mar 2021

Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.

02 Feb 2021

A - Council approved new location. Design work for new location has commenced. B - Complete. C - Complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 17/12/2020 | 254/20 | Coordinator Land & Property | Operations | 18/01/2022 | |

Water and Wastewater Easement Acquisitions - Adaminaby and Bombala

COUNCIL RESOLUTION

254/20

That Council:

A.

Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

B.

Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

C.

Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;

D.

Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and

E.

Authorise the CEO to sign any documentation required for the acquisition processes.

Moved Councillor Stewart


Seconded Councillor Corbett

CARRIED

Notes

31 Jul 2023

Adaminaby elements - Confirmation received on 17/7/23 that the Registrar has now amended the land claims register for ALC 19969, 20002 and 42500., Bombala elements - Proposed Acquisition Notices (PANs) are scheduled to be issued to the interested parties, being Crown Lands (Landowner) and NTSCorp (the body representing the Native Title applicants). on 1st August 2023.

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |

29 Jun 2023
Confirmation of ALC withdrawing claim to the portions of land required for Council acquisition. Public Works Advisory will now progress our application to the Office of Local Government for consent to the acquisition.

26 May 2023
Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.

28 Apr 2023
W&WW Project Management Consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.

30 Mar 2023
No further update

01 Mar 2023
No further update at this point.

29 Jan 2023
As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.

29 Nov 2022
Item D of Resolution 254/20 suspended by Resolution 322/22. PWA advice as to any material changes which impact the acquisition scope related to Adaminaby aspects is pending.

31 Oct 2022
No further update at this point.

03 Oct 2022
Due to positional changes as to the exact land sections being acquired (both easement & freehold), to meet Bombala Wastewater (sewerage) needs, a refined resolution mandate will be required. Conferring with PWA prior to a further report to Council being initiated.

06 Sep 2022
No further update.

03 Aug 2022
No further updates.

07 Jul 2022
No further updates

27 May 2022
No further updates

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |

25 Mar 2022

No further update

20 Jan 2022

No further updates

03 Nov 2021

No further updates

28 Sep 2021

No further updates

30 Aug 2021

No further updates

02 Aug 2021

No further updates

09 Jun 2021

No further updates

04 May 2021

No further updates

30 Mar 2021

No further updates

02 Mar 2021

Acquisition of easements has commenced. PWA procured to undertake this acquisition.

02 Feb 2021

Process has commenced. PWA engaged to assist SMRC with the applications.


| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--|--------|----------------------------------|----------|---------------------|---------------|
| 19/11/2020 | 240/20 | Coordinator Strategy Development | Strategy | 15/12/2022 | |
| Bicentennial Garden/ Parks - Bombala | | | | | |
| COUNCIL RESOLUTION | | | 240/20 | | |
| That Council: | | | | | |
| A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future; | | | | | |
| B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and | | | | | |

Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council’s Heritage Listing.

Moved Councillor Haslingden

Seconded Councillor Maslin

CARRIED

Notes

24 Jul 2023

Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.

05 Jul 2023

Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.

29 May 2023

Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.

28 Apr 2023

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed and public exhibition closed on 20 February 2023, Council is waiting gateway approval from NSW Planning.

31 Mar 2023

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023, Council is waiting gateway Approval from NSW Planning.

27 Feb 2023

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023.

27 Jan 2023

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 20 February 2023.

22 Dec 2022

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.

22 Nov 2022

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.

28 Oct 2022

Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023.

27 Sep 2022


To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid-2023.

26 Aug 2022

Gina McConkey - To be added to the draft LEP.

03 Aug 2022

No further update.

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

24 Jun 2022
To be included within the draft LEP by December 2022.

24 May 2022
To be included in draft LEP by December 2022.

29 Apr 2022
Process for heritage listing to be finalised through LEP process.

25 Mar 2022
Process for heritage Listing to be finalised through the LEP process and Heritage NSW.

24 Feb 2022
Process for heritage Listing to be finalised through the LEP process and Heritage NSW.

29 Oct 2021
No further update - Process for heritage listing to be finalised.

30 Sep 2021
No further update - Process for heritage listing to be finalised.

30 Aug 2021
No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's heritage Officer to seek clarification around this.

02 Jul 2021
No further update - Process for heritage listing to be finalised.

01 Jun 2021
No further update - Process for heritage listing to be finalised.


04 May 2021
C - Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.


07 Apr 2021
No further update.

03 Mar 2021
C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

02 Feb 2021
C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

29 Jan 2021
A - To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B - Completed. C - A request has been sent to Council's Heritage consultant to consider this item for heritage listing.

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|---------------|-----------------------------|----------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 19/11/2020 | 228/20 | Senior Project Manager | Strategy | 31/03/2022 | |
| Strategy Review - Vale Street Land COUNCIL RESOLUTION 228/20 That Council defer the report to a later date following a councillor workshop. Moved Councillor Castellari Seconded Councillor Last CARRIED | | | | | |
| Notes 02 Aug 2023 Agenda Item for Council meeting August (pushed back to August by Councillors at their request) 06 Jul 2023 As per above - workshop 6 July and paper to Council meeting 20 July 2023. 26 May 2023 Councillor Workshop Booked for 6 July 2023 02 May 2023 Cooma office building reports due end of May - delays in subcontractors being available to inspect the building. Full reports will be provided to Councillors at workshop to be scheduled in June. 31 Mar 2023 Cooma office building investigations are underway to prepare comparable quote including safety upgrades for inclusion in the business case. Site inspections underway 31 March 2023. , Proposal for discussion following ELT presentation May 2023 and settlement of audit and FSR considerations. 01 Mar 2023 A building assessor and QS has been appointed for the current building. 16 Jan 2023 No change as per previous update 30 Nov 2022 Report to Council early 2023 as per previous update. , Corporate Projects undertaking full quotation on existing building compliance upgrades as alternate option. 02 Nov 2022 Additional meeting held with Colliers International with CEO, CSO and Mgr Corporate Projects 26th October 2022. Scope of works now complete. , Due to FSR, SRV and financial reporting this report and briefing will be presented to Council in early 2023. | | | | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| |
|--|
| <p>22 Sep 2022 Draft provided to CSO and CEO for review. Council briefing expected November 2022.</p> <p>24 Aug 2022 Consultants have provided 2 interim/draft reports to staff. Both reports have resulted in additional options requested to be included. The final development of those options is currently underway with a report due in early September. The reports include master planning (architectural studies) and real estate feasibility options.</p> <p>04 Aug 2022 Report due mid-August.</p> <p>06 Jul 2022 Colliers International and Cox Architects (ACT) reports due mid-July for review.</p> <p>01 Jun 2022 Colliers International have been engaged to assist with Civic Centre plans, which includes the review of the Vale Street land. , Colliers undertaking a workshop with ELT mid-June with reports expected from their engagement, including Master Plan (Cox Architecture) last quarter 2022.</p> <p>24 Jan 2022 Work on determining options for the site has recommenced following recruitment of positions that had been vacant for some time. Colliers International will be engaged to undertake a review of the site and options for the future direction in relation to Council's offices.</p> <p>16 Dec 2021 No further update.</p> <p>30 Nov 2021 Two new staff commenced this week. This will allow tasks to be reassigned and allow this project to proceed.</p> <p>29 Nov 2021 Waiting on staff vacancies to be filled before strategy review to be undertaken.</p> <p>01 Jul 2021 Expressions of interest have been sought to undertake a review to identify if there is a viable option to develop new offices and the process will commence soon.</p> <p>06 May 2021 The closing date for expressions of interest to review options for the future use of the site have not yet closed.</p> <p>01 Apr 2021 Quotations are being sought to undertake a review of the options for development of offices on the Vale Street property. This will be critical in determining whether the site should be retained.</p> <p>02 Mar 2021 Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop.</p> <p>02 Feb 2021 Time has been scheduled in an upcoming Councillor Briefing Session for Councillors to discuss this issue.</p> |
|--|


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Jan 2021

27 Nov 2020, Time will be arranged for a fuller discussion on the options for the Council offices.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 19/11/2020 | 225/20 | Coordinator Land & Property | Operations | 31/08/2022 | |

Peak View Hall

COUNCIL RESOLUTION

225/20

That Council, in order to facilitate the Peak View community’s access to Lions International funding to upgrade the Peak View Community hall:

A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc;

B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.

Moved Councillor Haslingden

Seconded Councillor Corbett

CARRIED

Notes

31 Jul 2023

Awaiting response from Crown Lands.

29 Jun 2023

Awaiting response from Crown Lands

26 May 2023

No further update at this point. The level of communication from Crown Lands on this matter remains underwhelming.

28 Apr 2023

No further update at this point. The level of communication from Crown Lands on this matter remains underwhelming.

30 Mar 2023

Further prompt sent again to Crown Lands on 6 March 2023 - no response to date


01 Mar 2023

Further prompt to Crown Lands sent on 8/2/23 seeking outcome advice.

29 Jan 2023

No further update at this point.

29 Nov 2022

| | | |
|---|----------------------------|--|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| <div>No further update at this point.</div> <div>31 Oct 2022 31/10/22 -TP: Further prompt for "urgent" update on processing tabled to Crown Lands on 18/10/22.</div> <div>03 Oct 2022 30/9/22 - No further update at this point.</div> <div>31 Aug 2022 30/8/22 - No further update at this point - awaiting advice from Crown Lands.</div> <div>02 Aug 2022 02/8/22 - No further update at this point.</div> <div>06 Jul 2022 Crown Lands update on 24/6/22: "It is still within the system for the changeover to take place." Process completion timeline is uncertain.</div> <div>01 Jun 2022 Peak View Volunteer Bushfire Brigade Association provided their formal letter of request to the State to become the CLM for Reserve 56109 on 8/5/22. Crown Lands to advise when process has been formalised from their side.</div> <div>03 May 2022 Crown Land reviewing Council's wish to relinquish the role of Crown Land Manager for Reserve 56109 – Peak View Memorial Hall. The Peak View Volunteer Bushfire Brigade Association Incorporated (INC2101407) wish to assume the role of CLM.</div> <div>01 Mar 2022 Item A & B: Land & Property are endeavouring to negotiate an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. Council has received some conflicting advice from Crown Lands in terms of the smoothest way to progress - Further consult is in action.</div> <div>31 Jan 2022 The Peak View Volunteer Bushfire Brigade Association have achieved incorporation status in the state of NSW, with indication that it will be this entity which will official nominate as the alternate Crown Land Manager of the site. Land & Property will table this revised scenario to Crown Lands as a concept just to make sure there are no conflicts from that side of things. , Note: From the Lions Club (funding) perspective, they have indicated that as long as the group is an incorporated not-for-profit entity then the Lions aspect can proceed.</div> <div>12 Nov 2021 This Peak View Hall scenario remains a work in progress, as the community group has still not formed themselves to a legal entity standard that meets the Lions Club funding needs. Teena Paterson had recent chats with both Chris Reeks (Lions Club) & James Barron (community stakeholder) and they are trying to sort out the logistics so that they can then offer us (as the current CLM of the site) a proposed pathway of arrangements.</div> <div>03 Nov 2021 Action now sits with Land and Property.</div> | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Sep 2021

The funding has been approved after delay and money is being allocated. The transfer of Crown Reserve 56109 with care and control to Peak View Progress Association is now going ahead. , Teena Paterson is aware and can progress the transfer as needed.

09 Aug 2021

No further update.

02 Jul 2021

No further update.

09 Jun 2021

No further update.

03 May 2021

Chris Reeks of Lions Club Cooma advised that there has been no further update regarding this funding.

28 Apr 2021

Chris Reeks has advised that Lions Club is to meet 7/4/21 and this item will be discussed then. The estimated timing for funding is April 2021.

26 Feb 2021

SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.

02 Feb 2021

A. Completed, B. Discussions in progress

28 Jan 2021

Discussions are in progress.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 17/09/2020 | 176/20 | Coordinator Land & Property | Operations | 30/09/2022 | |

Request for Easement Over Council Land in Cooma

COUNCIL RESOLUTION

176/20

That Council

A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:

i. All costs being borne by the owner of Lot 1 DP 224408.

ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance.


iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and


B. Authorise Council's CEO to execute any documents necessary to register the easement.

Moved Councillor Ewart

Seconded Councillor Corbett

CARRIED

| | | |
|---|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| Notes 31 Jul 2023 No further update at this point. 29 Jun 2023 No further update at this stage 26 May 2023 No further update at this point. 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point. 02 Aug 2022 No further update at this point. 06 Jul 2022 No further update at this point. 01 Jun 2022 No further update at this point. 03 May 2022 No further update at this point. | | |


| | | |
|--|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| 01 Mar 2022 No further update at this point. | | |
| 31 Jan 2022 Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owner's consent & Administration Sheet were signed by CEO. Update has been sought from Planning as to the application's progression. | | |
| 02 Nov 2021 No further update at this point in time. | | |
| 04 Oct 2021 No further update at this point. | | |
| 05 Sep 2021 Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration. | | |
| 04 Aug 2021 Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects. | | |
| 04 Jul 2021 No further update at this point. | | |
| 06 Jun 2021 Follow up with the landowner benefiting from the easement as to the licence status required, | | |
| 05 May 2021 No further update at this point. | | |
| 31 Mar 2021 No further update. | | |
| 01 Mar 2021 No further update. | | |
| 02 Feb 2021 Jan 2020; A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence. | | |

Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Jan 2021

Nov 2020, A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement., Oct 2020, A. Landowner has been notified and is proceeding with the plan., B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement., Sept 2020, A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement., B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 17/09/2020 | 167/20 | Coordinator Land & Property | Operations | 19/10/2020 | |

Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply

COUNCIL RESOLUTION

167/20

That Council:

A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;

B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;

C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the *Local Government Act 1993*;

D. Classify the land as easement for access in accordance with the *Local Government Act 1993*;

E. Authorise the CEO to sign any documentation required for this Acquisition process.

Moved Councillor Rooney


Seconded Deputy Mayor Miners


CARRIED


Notes


31 Jul 2023

Confirmation received on 17/7/23 that the Registrar has now amended the land claims register for ALC 19969, 20002 and 42500.

| | | |
|--|---|--|
| <div>Date From: Date To:</div> | <div>IN-PROGRESS ACTIONS REPORT</div> <div>Committee: Ordinary Council</div> | <div> SNOWY MONARO REGIONAL COUNCIL</div> |
| <div><div>29 Jun 2023</div><div>Confirmation received from Public Works that the ALC has withdrawn claims to the proposed acquisition areas. Registrar will amend the register and application can now progress to the OLG for consent for the acquisition.</div><div>26 May 2023</div><div>Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.</div><div>28 Apr 2023</div><div>W&WW Project Management Consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.</div><div>30 Mar 2023</div><div>Reiterate:, As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</div><div>01 Mar 2023</div><div>No further update at this point.</div><div>29 Jan 2023</div><div>As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</div><div>29 Nov 2022</div><div>PWA advice as to any material changes which impact the acquisition scope is pending.</div><div>31 Oct 2022</div><div>No further update.</div><div>03 Oct 2022</div><div>No further update at this point.</div><div>06 Sep 2022</div><div>No further update</div><div>03 Aug 2022</div><div>No further updates.</div><div>07 Jul 2022</div><div>No further updates</div><div>27 May 2022</div><div>No further updates</div></div> | | |

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
|------------------------|---|--|
| | Committee: Ordinary Council | |
| 25 Mar 2022 | No further update | |
| 20 Jan 2022 | No further updates | |
| 03 Nov 2021 | No further updates | |
| 28 Sep 2021 | No further updates | |
| 30 Aug 2021 | No further updates | |
| 02 Aug 2021 | No further updates | |
| 09 Jun 2021 | No further updates | |
| 04 May 2021 | No further updates | |
| 30 Mar 2021 | No further updates | |
| 02 Mar 2021 | Acquisition currently underway | |
| 02 Feb 2021 | No further update. | |
| 28 Jan 2021 | Dec 2020, No further update., Nov 2020, A-D. Acquisition process underway and being managed by the Water/Wastewater Team., A.This will take place when required., Oct 2020, A-D. Acquisition process underway., E. This will take place when required., Sept 2020, A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly.. E. This will take place when required. | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|--|--------|-----------------------------|----------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 20/08/2020 | 146/20 | Governance Officer | Strategy | 1/09/2022 | |
| Endorsement of SMRC Section 355 Manual COUNCIL RESOLUTION 146/20 That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held. Moved Councillor Corbett Seconded Councillor Maslin CARRIED | | | | | |
| Notes 02 Aug 2023 No further update. 30 Jun 2023 The draft committee manual has been sent to the senior and executive management teams for comment. Comments have been request by 7 July, to be considered and included prior to the draft manual being workshopped with councillors. 23 May 2023 The draft committee manual will be presented to SMT and ELT in June as part of the final consolation with internal stakeholders. Following this it is planned to hold a workshop with councillors in August prior to consultation with external stakeholders. 01 May 2023 Review of the draft document is currently underway, this includes consultation with relevant departments to provide their information to support of the committees. 03 Apr 2023 No further update. 02 Mar 2023 No further update. 01 Feb 2023 No further progress - date to be advised. 20 Dec 2022 No further update. A date for the manual to be sent to council will be determined in the new year. 24 Nov 2022 The manual is scheduled to be sent to council, with a date to be determined, in the new year. | | | | | |

| | | |
|--|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| <p>02 Nov 2022 Further discussion with internal stakeholders to clarify support contact officers for open spaces and community facilities services. The workshop for councillors scheduled for November 2022 was convened in October. A date for the manual to be sent to council for adoption will be determined in the new year.</p> <p>06 Oct 2022 Discussion with staff developing the recreation and open space strategy has taken place to commence a review of relevant sections of the draft manual to ensure consistent advice and communications with the committees. The review will conclude after the presentation of the strategy to councillors at a workshop scheduled for November 2022.</p> <p>06 Sep 2022 No further progress since 04/08/2022.</p> <p>04 Aug 2022 Work has resumed updating the manual applying new style guide and updating GST management following discussion with finance staff.</p> <p>12 Jul 2022 No further update.</p> <p>02 Jun 2022 Process delayed due to ongoing vacancy in Governance team. Target date expected 1 September 2022.</p> <p>10 May 2022 Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.</p> <p>09 Mar 2022 Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.</p> <p>01 Apr 2021 No further update.</p> <p>08 Feb 2021 19 Jan 2021, No further progress., 26 Nov 2020, The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session. , 02 Nov 2020, A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020., 25 Sep 2020, Documentation has been subjected to a final review and proof read prior to being sent out., 31 Aug 2020, The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.</p> | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:


Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|--------------------|------------|---------------------|---------------|
| 16/07/2020 | 107/20 | Facilities Officer | Operations | 30/11/2022 | |
| <div>Health One Facility, Jindabyne</div> <div> <div>COUNCIL RESOLUTION</div> <div>107/20</div> </div> <div> <div>That Council</div> <div> <div>A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and</div> <div>B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.</div> </div> </div> <div> <div>Moved Councillor Corbett</div> <div>Seconded Councillor Ewart</div> <div>CARRIED</div> </div> | | | | | |
| <div>Notes</div> <div>02 Aug 2023</div> <div>Further amendments now required to 88B instrument. This has been approved by lawyer and sent off to Essential Energy for sign off. Still waiting on any movement/response from HealthOne representatives.</div> <div>22 Jun 2023</div> <div>Holding further discussions with HealthOne as to appropriate contacts for Building Management Committee. Surveyor to undertake final review before lodgement of subdivision.</div> <div>01 Jun 2023</div> <div>Discussions being held with HealthOne as to creation of Management Group Committee for finalisation and lodgement of subdivision.</div> <div>01 May 2023</div> <div>Waiting on Surveyor to send final documents off for subdivision</div> <div>27 Mar 2023</div> <div>Surveyor has received documents from Essential Energy</div> <div>23 Feb 2023</div> <div>Final documents sent to Essential Energy for sign off</div> <div>24 Jan 2023</div> <div>Agreement reached with Essential Energy as to inclusions required to show power easement. Awaiting updated plan from surveyor.</div> <div>23 Nov 2022</div> <div>Discussions continuing with Essential Energy as to requirements for easement. Surveyor considering disclaimer with 4m easement to cover the exact cable location. Work progressing with new Practice Manager of JMP as to formation of Building Management Committee once subdivision finalised.</div> | | | | | |

| | | |
|--|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |
| <div><div>31 Oct 2022 Further request from Essential Energy for easement location. Discussions ongoing with surveyor to finalise.</div><div>27 Sep 2022 Essential Energy have requested further detail for electricity easement on survey plan. Sent to surveyor for further discussion and update.</div><div>06 Sep 2022 No further update.</div><div>30 Aug 2022 Updated 88B sent to Essential Energy for sign off. Awaiting response.</div><div>26 Jul 2022 Awaiting updated 88B Instrument from lawyers.</div><div>01 Jun 2022 A. Complete, B. Pending: Awaiting internal response from Planning Department as to issue of subdivision certificate.</div><div>04 May 2022 A. Building Management Statement signed by CEO., B. Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee.</div><div>01 Mar 2022 A. Building Management Statement signed by CEO., B. Finalising Plan of Subdivision prior to establishment of Building Management Committee.</div><div>06 Sep 2021 Follow up query to Planning as to status of subdivision approval.</div><div>27 Apr 2021 Waiting on Subdivision Certificate approval.</div><div>25 Mar 2021 Subdivision Certificate and Modifications now lodged by Dabyne Planning.</div><div>02 Mar 2021 Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.</div><div>02 Feb 2021 A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.</div></div> | | |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Jan 2021

27 Nov 2020, No further update, 27 Oct 2020, A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement., B. Building Management Committee to be formed with HealthOne once above items have been finalised., 24 Sept 2020, A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement., B. Building Management Committee to be formed with HealthOne., 26 Aug 2020, A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement., B. Building Management Committee to be formed with HealthOne., 22 July 2020, A. Building Management Statement sent to Chief Executive Office for signing., B. Will work on creation of Building Management Committee once BMS signed.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 18/06/2020 | 80/20 | Coordinator Land & Property | Operations | 31/03/2022 | |

Acquisition of Land - RFS Shed Michelago

COUNCIL RESOLUTION

80/20

That Council

F. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;

G. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;

H. Classify the land as operational land in accordance with the Local Government Act 1993;

I. Note that this acquisition is not for the purpose of resale; and

J. Authorise CEO to sign any documentation required for this Acquisition process.

Moved Deputy Mayor Miners


Seconded Councillor Corbett


CARRIED

Notes

31 Jul 2023

TfNSW notified that their second valuation confirms market value as \$12,500. PWA have notified TfNSW that amount would likely be acceptable to SMRC on the basis of market fluctuations occurring during the time between the date of the two valuation reports. , SMRC are currently awaiting provision of the reassessed market value amount (and the accompanying evidence – e.g the valuation report) from TfNSW so that it can be formally considered and, if acceptable, a revised letter of in-principle offer would be issued to TfNSW. , TfNSW's property sector appear to have resourcing issues that are presenting structural delays, which in turn impede the acquisition process moving forward with efficiency.

| | | |
|---|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| <div><div><div>29 Jun 2023 Compensation offer made to TfNSW. Offer disputed/rejected by TfNSW – awaiting further response and/or counter offer. Terms within s29 Agreement under negotiation – Public Works Advisory are awaiting TfNSW response.</div><div>26 May 2023 Disappointingly TAHE are now seeking to both step away from the joint independent valuation & to elevate the acquisition base price by around 260% (\$11500 inc GST to \$41250 inc GST). A teleconference between both Valuers has been convened to discuss the contents of each report with a view to reaching an agreed outcome.</div><div>20 Apr 2023 January 2023 PWA sent to TAHE - Section 29 Agreement - RE: Railway land disposal at Michelago</div><div>30 Mar 2023 PWA authorised to proceed with agreement and on an agreed amount of \$11 500 to TfNSW in compensation for land. Awaiting Plan of Acquisition from Surveyor.</div><div>01 Mar 2023 No further update this this point.</div><div>29 Jan 2023 A - In progress. TfNSW have indicated that they will accept the valuation provided, accepting that this was a joint valuation instruction from SMRC & TfNSW. Formal letter of offer to be tabled by SMRC, as Acquiring Authority, to TfNSW in regards to compensation, per LAJTC Act. B - Pending completion of negotiations related to A. C - No action needed. D - No action needed. E - Ongoing as the acquisition process progresses.</div><div>29 Nov 2022 Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation (\$11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as required by the Just Terms Act. TfNSW to review further, with their response pending.</div><div>31 Oct 2022 Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes.</div><div>03 Oct 2022 Valuation feedback received and in review.</div><div>31 Aug 2022 Valuation actioned and payment for this service aspect approved. PWA progressing the matter.</div><div>26 Jul 2022 A - Plans of Acquisition have been registered with LRS, valuation still to be completed. B - Dependant on A. C - No action needed.</div><div>05 Jul 2022 A - No further update, PWA still awaiting valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.</div></div></div> | | |


| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
|------------------------|--|--|
| | Committee: Ordinary Council | |
| 30 May 2022 | A - No further updates. B - Awaiting completion of A. C - No action required. D - No action required. E - As required. | |
| 04 May 2022 | A - Awaiting valuation results, email sent to PWA requesting update for this matter. B - Awaiting completion of A. C - No action required. D - No action required. E - As required. | |
| 01 Apr 2022 | A - Awaiting valuation to be complete. B - Awaiting completion of A. C - No action required. D - No action required. E - As required. | |
| 02 Mar 2022 | B - Awaiting completion of A. C - No action required. D - No action required. E - As required. | |
| 24 Jan 2022 | A - SMRC reviewing PWA recommendation for valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required. | |
| 16 Dec 2021 | A - PWA reviewing valuation service quotes. B - Awaiting completion of A. C - No action required. D - No action required. E - As required. | |
| 15 Sep 2021 | PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised). | |
| 17 Aug 2021 | PWA advise project is still on track for deliver before end of year. PWA waiting for response from UGL Regional Linx. | |
| 02 Aug 2021 | Advice received from UGL Regional Linx takeover of John Holland. PWA advised acquisition should be complete before Jan 2022 take over. | |
| 04 Jul 2021 | No further update at this point. | |
| 06 Jun 2021 | No further update at this point. | |
| 27 Apr 2021 | No further updated at this stage. | |
| 23 Mar 2021 | The survey plan has been prepared by PWA to enable the acquisition process to continue. | |
| 02 Mar 2021 | No further update. | |
| 02 Feb 2021 | No further update. | |

Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Jan 2021

Nov 2020 A to C - This process will take approximately 18 months., Oct 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process., Sept 2020 A to C - Survey Plan Quote to be received shortly., Aug 2020 A to C - Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D&E - Will be adhered to throughout this process., Jul 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process., Jun 2020 A to C - The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E - Complete.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|-----------------------------|------------|---------------------|---------------|
| 19/03/2020 | 44/20 | Coordinator Land & Property | Operations | 31/12/2022 | |

Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park

COUNCIL RESOLUTION

44/20

That Council

A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)

B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.

Moved Councillor Rooney

Seconded Councillor Corbett

CARRIED

Notes

31 Jul 2023

No further update at this point.

27 Jun 2023

Claim for Possessory Title does not seem possible due to insufficient evidence. Public Works Advisory recommend that compulsory acquisition would be the best pathway and most likely successful, due to the presence of significant town drainage infrastructure on the land.

26 May 2023


No further update at this point.


28 Apr 2023

Further investigation as to historic use of the park (substantiation of memorial construction background), along with effort to source historic "sketch with papers Roads 1900:564/29" referenced in parish map.

30 Mar 2023

Exploring new information from historic Gazette notice, gazetting that portion of land as severed land (Crown Land) for public recreation and water supply. Email sent to Crown Lands with historic document extracts - 30 March 2023

| | | |
|---|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| <div><div><div>01 Mar 2023 No further update at this point.</div><div>29 Jan 2023 No further update at this point.</div><div>29 Nov 2022 LRS requires further investigation as to historic use of the park (substantiation of memorial construction background; additional disinterested witness declarations etc) to support any online lodgement of possessory transfer claim.</div><div>31 Oct 2022 No further update at this point.</div><div>03 Oct 2022 No further update at this point.</div><div>31 Aug 2022 No further update at this point.</div><div>02 Aug 2022 No further update at this point.</div><div>06 Jul 2022 No further update at this point.</div><div>01 Jun 2022 No further update at this point.</div><div>03 May 2022 Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.</div><div>01 Mar 2022 No further update at this point.</div><div>31 Jan 2022 Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession. Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.</div><div>02 Nov 2021 No further update at this point in time.</div></div></div> | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |

04 Oct 2021
No further update at this point.

05 Sep 2021
No further update at this point.

04 Aug 2021
No further update at this point.

04 Jul 2021
Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition, Lot 16 Section 1 DP 1242, Berridale Memorial Park, will not be used for any trading undertaking.

06 Jun 2021
Amended Application for Possessory Title lodged to include additional details of the Grants of Probate (as received from the Supreme Court of NSW).

05 May 2021
Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.

31 Mar 2021
LRS requested details of two disinterested persons willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.

01 Mar 2021
Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.

02 Feb 2021
A&B - Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Jan 2021

Dec 2020 A - A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response., Nov 2020 A - An email was sent to the local branch of the RSL asking for an update. B - To be completed upon acquisition of the land., Oct 2020 A - The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response., Sept 2020 Requisition on Title has requested an old title search which is currently being carried out by Crown Lands., Aug 2020 A - Requisition on Title has requested an old title search which is currently being carried out by Crown Lands. B - Lot 16 will be classified upon acquisition through the resolution of Council., Jul 2020 The CEO has executed the documents., Jun 2020 Application is proceeding., May 2020 Documentation is being prepared to lodge an application for Possessory Title., Apr 2020 Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes., Mar 2020 Council's solicitor has been requested to prepare the documentation.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|------------------------|------------|---------------------|---------------|
| 19/03/2020 | 55/20 | Manager Infrastructure | Operations | 30/12/2021 | |

Proposed Acquisition of Easement for Access to Middlingbank Quarry

COUNCIL RESOLUTION

55/20

That Council

A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.

B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.

C. Council to be responsible for all costs for creation and registration of the plan for the right of way.

D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.

E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.

Moved Councillor Rooney

Seconded Councillor Corbett

CARRIED


Notes


01 Aug 2023

No further update.

30 Jun 2023

No further update. With the recent sale of an adjacent lot, conversation to recommence for access early in the new financial year.

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
|------------------------|---|---|
| | Committee: Ordinary Council | |
| 01 Jun 2023 | No further update. | |
| 01 May 2023 | No further update. | |
| 03 Apr 2023 | No further update. | |
| 02 Mar 2023 | No further update. | |
| 04 Jan 2023 | After a desktop investigation of the proposed access site for purchase, it was noted that there is no obvious access to the Middlingbank Quarry from this site. | |
| 30 Nov 2022 | Comment has been raised to the Infrastructure Team about a property that may be for sale which could allow access to the Middlingbank Quarry. This will be investigated. | |
| 02 Nov 2022 | No further updates. | |
| 07 Oct 2022 | No further update. | |
| 06 Sep 2022 | No further update. | |
| 03 Aug 2022 | No further update. | |
| 07 Jul 2022 | No further action. | |
| 07 Jun 2022 | No further update. | |
| 11 May 2022 | No further update. | |
| 08 Feb 2022 | All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown Road Reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown Road Reserve. | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

29 Sep 2021
This action will be subject to a Council report for consideration in November 2021.

05 Jul 2021
The Owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry., Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown Road (unformed) that’s established along the boundary of Lot 1 and Lot 2.

04 Jul 2021
No further update at this point.

06 Jun 2021
No further update at this point.

05 May 2021
No further update at this point.

31 Mar 2021
No further update.

01 Mar 2021
A - Negotiations continue with Manager Infrastructure spearheading discussions. B - Draft plan for right of access pending results of A. C to E - These actions will take place at the appropriate time.

02 Feb 2021
A - Letter has been sent to Council’s solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B - Surveyor has submitted a draft plan for right of access and this will be finalised as soon as negotiations are completed.


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



28 Jan 2021

04 Dec 2020 A - Completed. B - Discussions are ongoing to decide the best approach for a permanent access., 23 Oct 2020 A - The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B - The process to secure permanent access will commence shortly. C - These actions will take place at the appropriate time., 24 Sept 2020 A - The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material., 26 Aug 2020 A - Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B - The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C - Council has engaged the surveyor and will be responsible for all costs. D - Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible., 28 Jul 2020 A - No update. B - Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible., 26 Jun 2020 A - Negotiations with landowners are ongoing. B - Requests for quotations for survey have been advertised., 28 May 2020 A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing., 24 Apr 2020 An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call., 26 Mar 2020 Negotiations have commenced with the landowner.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|--------|----------------------------------|----------|---------------------|---------------|
| 21/11/2019 | 422/19 | Coordinator Strategy Development | Strategy | 23/12/2019 | |

Managing Heavy Vehicles in Bombala Town Centre - Community Consultation

COUNCIL RESOLUTION

422/19

That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.

Moved Councillor Stewart

Seconded Councillor Maslin

CARRIED

Notes

24 Jul 2023

No further action at this point - This is not work identified within the 23/24 Operational Plan

02 Jul 2023


No further action at this point.


29 May 2023

On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.


28 Apr 2023


On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.

| | | |
|---|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| <p>31 Mar 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>27 Feb 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>27 Jan 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>22 Dec 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>22 Nov 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>28 Oct 2022 On-site discussions with Mayor and staff have taken place. No further action at this point.</p> <p>27 Sep 2022 On-site discussions with Mayor and staff have taken place. No further action at this point.</p> <p>26 Aug 2022 Some on-site discussions with staff and Mayor undertaken.</p> <p>03 Aug 2022 No further update.</p> <p>24 Jun 2022 This consultation work has not been planned for the 2022-2023 FY.</p> <p>24 May 2022 This consultation work has not been planned for 22/22 financial year.</p> <p>29 Apr 2022 This consultation work has not been planned for 22/22 financial year.</p> <p>25 Mar 2022 This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.</p> <p>24 Feb 2022 This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.</p> | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| |
|--|
| <p>29 Oct 2021 No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.</p> <p>30 Sep 2021 No further update - Strategic Planning Team to seek additional information from Councillors.</p> <p>30 Aug 2021 No further update - Strategic Planning to seek additional information.</p> <p>02 Jul 2021 No further update.</p> <p>01 Jun 2021 No further update.</p> <p>04 May 2021 No further update - Strategic Planning to seek further information.</p> <p>01 Apr 2021 No further update - Strategic Planning to seek additional information.</p> <p>03 Mar 2021 No further action at this stage.</p> <p>09 Feb 2021 25 Jan 2021, An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation., 27 Nov 2020, A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend., 05 Nov 2020, No further update., 25 Sep 2020, No further update., 03 Sep 2020, No further update., 01 Jul 2020, No further update. Consultation occurred from September 2019 to October 2019. , 01 Jun 2020, Communication distribution proposed re Bombala Town Centre Community Consultation: •Noticeboards – IGA and Newsagency, •Bombala Times and Monaro Post •Facebook – Bombala Noticeboard •Facebook – SMRC page •Facebook – SMRC Business Forum Group •Radio – capital network and 2MNO •Notice at SMRC office •Info sent to SMRC customer service for any enquiries •SMRC website, 27 Apr 2020, Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions., 24 Mar 2020, No further update., 28 Feb 2020, Ongoing., 03 Feb 2020, Ongoing.</p> |
|--|

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 17/10/2019 | 389/19 | Coordinator Land & Property | Operations | 31/08/2022 | |
| Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road COUNCIL RESOLUTION 389/19 That Council, consistent with the guidelines contained within with the body of report, A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752; B. That Council be responsible for any additional costs including survey, legal fees, fencing; C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and D. Approach the plantation owners for a contribution towards the works prior to commencing the project. Moved Councillor Stewart Seconded Councillor Rooney CARRIED | | | | | |
| Notes 31 Jul 2023 No further update at this point. 27 Jun 2023 Council is waiting on the surveyor to attend the site for final survey. Anticipate conclusion of the matter, being registration of the plan and payment of compensation to the landholder, towards the end of July 2023 26 May 2023 No further update at this point. 04 May 2023 Awaiting surveyor to attend site and finalise survey plan. Expected this month. (May 2023) 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update 01 Mar 2023 Registration of the boundary adjustment is anticipated to occur in the next few weeks. Landowner has been advised of status. 29 Jan 2023 Awaiting details from surveyor as to status. | | | | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

29 Nov 2022
Follow up prompt to surveyor as to status of plan registration actioned on 11/11/22.

31 Oct 2022
No further update at this point.

03 Oct 2022
No further update at this point.

31 Aug 2022
No further update at this point.

26 Jul 2022
Awaiting communication from surveyor regarding Certificate of currency for requisition.

05 Jul 2022
No further updates - Surveyor to assess site on Friday 08/07/2022.

30 May 2022
No further updates - Followed up with surveyor awaiting response.

04 May 2022
A - LRS requisition received, awaiting surveyor to address requisition. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid, complete.

01 Apr 2022
No further update.

02 Mar 2022
A - Awaiting LRS registration of plans to allow for land ownership to be transferred. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid, complete.


24 Jan 2022
Subdivision Application (DA) approved. Plans to be registered with LRS.


15 Dec 2021
Awaiting Subdivision Application approval.

14 Oct 2021
Subdivision Application lodged with Planning.

28 Sep 2021
Signed admin sheet and subdivision application received in Berridale office, admin sheet to be returned to surveyor and sub division application to be lodged.

17 Aug 2021
Subdivision application and administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.


| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|--|---|---|
| <p>02 Aug 2021 Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.</p> <p>04 Jul 2021 A to C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D - Completed.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update.</p> <p>01 Mar 2021 Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p> <p>02 Feb 2021 A to C - A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process. D - A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> | | |


| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |


28 Jan 2021


Nov 2020 A to C - Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered. D - Letter has been sent to Plantation Owners., Oct 2020 A to C - Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the administration sheet received from landowner. As soon as the landowner receives his certificate of title from the bank the plan of subdivision will be registered and contracts will be exchanged. D - Letter is being prepared for the plantation owners requesting that they contribute to the works., Sept 2020 A to C. The title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property. D - Nearby plantation owners to be approached in writing seeking contribution to the purchase., Aug 2020 A to C - When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner. A - Council has paid for survey and legal fees will be paid upon receipt of invoice. B - Documents will be signed by the CEO when appropriate. C - Plantation owners are not affected and therefore will not be asked for a contribution., Jul 2020 Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement., Jun 2020 Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted. A - Purchase price has been negotiated and agreed by both parties. B - This acquisition does not affect the plantation owners., May 2020 An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract., Apr 2020 Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month., Mar 2020 MOU has been returned to Council and Council's solicitor has been asked to arrange a contract., Feb 2020 MOU with property owner, waiting return of same., Jan 2020 Staff have spoken to land owner and are waiting for a written response.


| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|-----------------------------|------------|---------------------|---------------|
| 19/09/2019 | 343/19 | Coordinator Land & Property | Operations | 30/11/2023 | |
| Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve | | | | | |
| COUNCIL RESOLUTION | | | 343/19 | | |
| That Council | | | | | |
| A. Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of <i>Land Acquisition (Just Terms Compensation) Act 1991</i> for the purposes of s.178 of the Roads Act 1993; | | | | | |
| B. Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991; | | | | | |
| C. Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition; | | | | | |
| D. Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law; | | | | | |


| | | | | |
|--|--|------------------------------------|--|---|
| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL |
| | | Committee: Ordinary Council | | |
| | | | | |
| <div>E. Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;</div> <div>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council’s acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</div> <div>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;</div> | | | | |
| Moved Councillor Corbett | | Seconded Councillor Rooney | | CARRIED |
| Notes | | | | |
| 31 Jul 2023 No further update at this point. | | | | |
| 29 Jun 2023 Application submitted by Public Works Advisory, to OLG, to obtain Minister/Governor consent to acquisition and gazettal – awaiting OLG approval to issue PANs | | | | |
| 26 May 2023 No further update at this point. | | | | |
| 17 May 2023 Public Works Advisory have submitted the OLG application which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette. Expect response by end June 2023 | | | | |
| 28 Apr 2023 No further update at this point. | | | | |
| 30 Mar 2023 Plan of survey registered with LRS - Nov 2022, Public Works Advisory (PWA) is progressing the compulsory acquisition, from the Crown, of the section of land over which Dalgety Road is constructed, traversing Lot 7002 DP 1028529. Public Works Advisory (PWA) will undertake the necessary negotiations and preliminary dealings required to accomplish Council resolution 343/19, PWA have submitted the OLG application on 31/03/2023 which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette, this should take 3 months to process. | | | | |
| 01 Mar 2023 No further update at this point. | | | | |
| 01 Feb 2023 No further update this point. | | | | |
| 29 Nov 2022 Survey Plan has been completed. Plan has been registered with LRS (DP 1285419). Application to Crown Lands for 'No Objection to PAN' to be submitted, as part of the prescribed Compulsory Acquisition process. | | | | |


| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
|-----------------------------|---|--|
| Committee: Ordinary Council | <p>31 Oct 2022 Surveyor has an impasse with LRS registering the plan. Surveyor following up as priority. PWA aware of the circumstances.</p> <p>03 Oct 2022 No further update.</p> <p>31 Aug 2022 No further update at this point.</p> <p>26 Jul 2022 No further update.</p> <p>05 Jul 2022 A - Survey plans have been revised by stakeholders, minor corrections required to title and minor correction required on administration sheet. Once corrections are made plans and admin sheet will be lodged with LRS (plans previously referred to in action comments contained omissions and required alterations). Balance of resolution is process of delivering 'A'.</p> <p>30 May 2022 No further update.</p> <p>04 May 2022 A - Surveyor advised works will be conducted before end of June 2022. B - Awaiting delivery of 'A'. C - Awaiting delivery of 'A'. D - Awaiting delivery of 'A'. E - Awaiting delivery of 'A'.</p> <p>01 Apr 2022 No further update.</p> <p>02 Mar 2022 No further update.</p> <p>24 Jan 2022 No further update.</p> <p>16 Dec 2021 No further update.</p> <p>15 Nov 2021 A - COMPLETE. B - Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course]. B - Part 2) Awaiting Survey Plan.</p> <p>20 Oct 2021 A - COMPLETE. B - Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application. C - Waiting on 'B'. D - Waiting on 'C'. E - Waiting on 'D'.</p> | |


| | | |
|--|----------------------------|--|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| 17 Aug 2021 Native Title Search Received & email stating no objection to acquisition process from Bega LALC, request for adjustment to land claim sent to ORALRA by ALC. | | |
| 04 Aug 2021 The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal. | | |
| 04 Jul 2021 No further update at this point. | | |
| 06 Jun 2021 No further update at this point. | | |
| 27 Apr 2021 Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants. | | |
| 25 Mar 2021 Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April. | | |
| 04 Mar 2021 No further update at this point in time. | | |
| 28 Jan 2021 Nov 2020 A to G - Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim., Oct 2020 A to G - Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council., Sept 2020 A to G - Currently waiting on a reply from the NSW Aboriginal Land Council., Aug 2020 A to G - This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out. , Jul 2020 A - Council is waiting on the survey to be completed. B - When the survey plan is received the application to the Minister and the Governor will be made. C - PANs will be served after the Minister and Governor’s consent is received. D - Gazettal will take place after consent of the Minister and the Governor is received. E - Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F - Documents will be sent to the CEO for execution when appropriate. G - Upon acquisition the acquired property will be dedicated as road., Jun 2020 Surveyor is presently carrying out the work., May 2020 Surveyor advised that he will commence the survey in the next week., Apr 2020 Surveyor has been engaged and expects to commence the survey in the immediate future., Mar 2020 The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey., Feb 2020 The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan. , Jan 2020 Currently waiting on survey plan. A - Quotation for Public Works Advisory has been approved and PWA has been asked to proceed. | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 17/04/2019 | 151/19 | Property Officer | Operations | 28/02/2023 | |
| Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use COUNCIL RESOLUTION 151/19 That Council A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002. Moved Councillor Beer Seconded Councillor Stewart CARRIED | | | | | |
| Notes 02 Aug 2023 No further update. 05 Jul 2023 No further update. 25 May 2023 No further update. 26 Apr 2023 No further update. 23 Mar 2023 No further update. 28 Feb 2023 No further update. 30 Jan 2023 No further update. 23 Nov 2022 No further update. 01 Nov 2022 No further update. | | | | | |

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
|---|---|--|
| <p>26 Sep 2022 No further update.</p> <p>23 Aug 2022 No further update.</p> <p>01 Aug 2022 No further update.</p> <p>28 Jun 2022 No further update.</p> <p>31 May 2022 No further update.</p> <p>02 May 2022 No further update.</p> <p>04 Apr 2022 No further update.</p> <p>23 Feb 2022 No further update.</p> <p>13 Dec 2021 No further update.</p> <p>15 Nov 2021 No further update.</p> <p>19 Oct 2021 No further update.</p> <p>28 Sep 2021 No further update.</p> <p>01 Sep 2021 No further update.</p> <p>05 Aug 2021 Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed / approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.</p> | | |

| | | |
|---|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |
| <div><div><div>04 Aug 2021 Followed up with Crown Lands. Awaiting a response.</div><div>04 Jul 2021 No further update at this point.</div><div>06 Jun 2021 No further update at this point.</div><div>05 May 2021 No further update at this point.</div><div>31 Mar 2021 Further prompts to Crown Land actioned. No further update.</div><div>01 Mar 2021 No further update at this point in time.</div><div>02 Feb 2021 A - Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</div><div>28 Jan 2021 04 Dec 2020 A - Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal. , 26 Oct 2020 A - A further email has been sent to Crown Lands requesting an update. B - The licence will be relinquished when Crown Lands has completed their processes., 24 Sep 2020 A - An email has been sent to Crown Lands asking for an update on the progress of this matter., 26 Aug 2020 A - Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B - The licence will be relinquished when Crown Lands has completed their processes., 29 Jul 2020 This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise., 26 Jun 2020 Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A - Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager. B - The licence will be relinquished in conjunction with transfer to Council Management., 28 May 2020 Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level., 24 Apr 2020 Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays., 26 Mar 2020 Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires., 02 Mar 2020 Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management and that the lease be rescinded. We are currently waiting on a reply., 20 Jan 2020 This matter has been escalated at Crown Lands to achieve a decision on the way forward.</div></div></div> | | |

| Date From: Date To: | | IN-PROGRESS ACTIONS REPORT | |  SNOWY MONARO REGIONAL COUNCIL | |
|---|--------|-----------------------------|------------|---|---------------|
| | | Committee: Ordinary Council | | | |
| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
| 21/03/2019 | 127/19 | Coordinator Land & Property | Operations | 31/03/2023 | Y |
| Delegate Disadvantaged Housing COUNCIL RESOLUTION 127/19 That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council. Moved Councillor Stewart Seconded Councillor Haslingden CARRIED | | | | | |
| Notes 30 Jun 2023 *Complete* - Note: Any future report should involve integrated planning with the Housing and Social Services Committee. 29 Jun 2023 No further update at this stage 26 May 2023 No further update at this point. 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. | | | | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

| |
|---|
| 31 Aug 2022 No further update at this point. |
| 02 Aug 2022 No further update at this point. |
| 06 Jul 2022 No further update at this point. Note: Any further report should involve integrated planning with the Housing and Social Services Committee. |
| 01 Jun 2022 No further update at this point. |
| 03 May 2022 No further update at this point. |
| 01 Mar 2022 No further update at this point. |
| 31 Jan 2022 SMRC continue to manage and own the properties in question. Future treatment of these land holdings as disadvantaged housing to be reviewed in the context of the broader housing & accommodation challenges being experienced across the LGA. Holistic approach required to also integrate forward planning with the recently initiated Housing and Social Services Committee. |
| 02 Nov 2021 No further update at this point in time. |
| 04 Oct 2021 No further update at this point. |
| 05 Sep 2021 No further update. SMRC continue to manage & own the properties in question. |
| 04 Aug 2021 No further update at this point. |
| 04 Jul 2021 No further update at this point. |
| 06 Jun 2021 No further update at this point. |
| 05 May 2021 Updated option details being sought from Southern Cross Housing to enable accurate analysis in the present housing needs environment. Council continuing to manage properties. |

| | | |
|--------------------------------------|------------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| | Committee: Ordinary Council | |

31 Mar 2021

Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties.

01 Mar 2021

Forward advice and notice the community to occur in March 2021. Profile flagging the general topic AND basic elements of consideration.


02 Feb 2021


No further update.

28 Jan 2021

Nov 2020 No further update., Oct 2020 Design of consultation mechanics pending, with input from former Facilities staff to be included. , Sep 2020 It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year., Aug 2020 Council continuing to manage properties. Review of the background and full context relating to this item required by Land & Property unit., Jul 2020 This area is now under the Land & Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this., Jun 2020 There is no further update as there has been too much occurring with bushfires and COVID., May 2020 No further update. , Apr 2020 No further update., Mar 2020 No further update., Feb 2020 Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|---|--------|-----------------------------|------------|---------------------|---------------|
| 7/05/2018 | 162/18 | Coordinator Land & Property | Operations | 30/11/2023 | |
| <p>Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane</p> <p style="text-align: right;">162/18</p> <p>COUNCIL RESOLUTION</p> <p>That Council</p> <ol style="list-style-type: none"> Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993. Authorise the General Manager to execute any documents necessary to complete the project. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves). | | | | | |

| IN-PROGRESS ACTIONS REPORT | | |
|--|--------------------------|---------|
| <div> <div>Date From:</div> <div>Date To:</div> </div> <div> <div>Committee:</div> <div>Ordinary Council</div> </div> <div>  <div>SNOWY MONARO REGIONAL COUNCIL</div> </div> | | |
| Moved Councillor Castellari | Seconded Councillor Beer | CARRIED |
| Notes 31 Jul 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 29 Jun 2023 No further update. 26 May 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 28 Apr 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 30 Mar 2023 No further update. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 03 Oct 2022 No further update at this point in time. 31 Aug 2022 Confirmation of budget availability sought internally. 26 Jul 2022 No further update. 05 Jul 2022 No further update. 30 May 2022 No further update. | | |

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: Ordinary Council | | |

04 May 2022
No further update.

01 Apr 2022
No further update.

02 Mar 2022
C - Site inspection successful, reached agreeance with both parties. G - Funding source to be investigated further. A, B, D, E, F - No further updates.

24 Jan 2022
C - Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. G - Funding source to be investigated further. A, B, D, E, F - No further updates.

16 Dec 2021
Site Meeting Scheduled for 16/12/2021.

25 Nov 2021
C - Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, no further update for at this point for balance of resolution.

28 Sep 2021
Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).

07 Sep 2021
Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter.


02 Aug 2021
Planning has responded to Land & Property Team. Land & Property Officer will make contact with landholder to advise outcome and how to move forward.

04 Jul 2021
Follow up tabled to the Coordinator Development in relation to landholder queries which are linked the progression of this matter.

06 Jun 2021
No further update at this point.

05 May 2021
No further update at this point.

31 Mar 2021
No further update at this point.

| | |
|--------------------------------------|--|
| Date From: Date To: | <div style="text-align: center;"> IN-PROGRESS ACTIONS REPORT </div> <div style="display: flex; justify-content: space-between; align-items: center;"> <div> Committee: Ordinary Council </div> <div>  SNOWY MONARO REGIONAL COUNCIL </div> </div> |
| 01 Mar 2021 | <p>A&C - Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>02 Feb 2021</p> <p>A&C - Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>28 Jan 2021</p> <p>Nov 2020 A&B - Waiting on response from landowner who does not live locally. C - Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill., Oct 2020 A&B - Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow 'C' to be completed., Sept 2020 A&B - Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C - Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D - This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E - The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached., Aug 2020 A&B - Surveyor has notified Council that due to workload this plan may take a little longer. C - Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E to G - Ongoing., Jul 2020 A&B - Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C - Landowners have been notified that Council is waiting on plan. E to G - Ongoing., Jun 2020 The draft plan may be expected. The landowner is waiting on this information before proceeding. A - Survey is being done in sections. B - Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C - Negotiations with landowners are ongoing. D - See 'A' above. E - Acquisition will be carried out as necessary when the plan for individual sections is finalised. F&G Ongoing., May 2020 The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner., Apr 2020 Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided., Mar 2020 In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property., Feb 2020 The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife., Jan 2020 Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p> <p>03 Oct 2018</p> <p>Kleven Spain engaged to carry out survey.</p> <p>27 Aug 2018</p> <p>Surveyor selected and work to progress shortly.</p> <p>02 Aug 2018</p> <p>Call for expressions of interest from local land surveyors. Submissions currently being considered.</p> |


Date From:

Date To:

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

23 Jul 2018

No EOI's received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7.

11 Jul 2018

Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.

21 Jun 2018

Draft specification with Group Manager Transport and Infrastructure for approval.

04 Jun 2018

The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work.

23 May 2018

Specification being developed to seek quotations from suitably qualified land surveyors.

| Meeting Date | Res No | R/Officer | Section | Estimated Comp Date | Completed Y/N |
|--------------|---------------|-----------------------------|------------|---------------------|---------------|
| 5/04/2018 | 118/18,119/18 | Coordinator Land & Property | Operations | 30/11/2022 | |

Proposed Road Closure & Sale of old Lions Park at Bombala

COUNCIL RESOLUTION

119/18

That Council;

A. Thank Mr Alcock and Mr Jardine for their dedication to preserving this heritage building and its contents; and

B. Regretfully reject the offer to transfer Lot 6 Section 42 DP 758776 to Council.

Moved Councillor Beer

Seconded Councillor Ewart

CARRIED

Notes

31 Jul 2023

No further update at this stage.

30 Jun 2023


Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for Council, given the present economic and housing needs environment.

29 Jun 2023

No further update at this stage

26 May 2023

No further update at this point.

| | | |
|--------------------------------------|-----------------------------------|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
| Committee: | Ordinary Council | |

28 Apr 2023
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for current needs of Council

30 Mar 2023
Title search received - Now Lot 1 DP 1267506 - Road restriction removed - lot established - ready to proceed., COUNCIL RESOLUTION 118/18, That Council,, A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; - COMPLETE, B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; - COMPLETE - PLAN REGISTERED - ROAD RESTRICTION REMOVED, C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property,, D. Readvertise the property on the open market for auction with an appropriate reserve; and, E. Make the Report public once the matter is settled.

01 Mar 2023
No further update at this point.

29 Jan 2023
No further update at this point.

29 Nov 2022
No further update at this point.

31 Oct 2022
No further update at this point.

03 Oct 2022
No further update at this point.

31 Aug 2022
A to C - Complete, road closure complete. D&E - Review of suitability of the final element to be undertaken.

26 Jul 2022
No further update.


05 Jul 2022
Road closure complete, review of suitability of original resolution to be undertaken.


30 May 2022
No further update.

04 May 2022
A - Complete. B - Complete. C - Boundary Adjustment Complete. D - Pre-sale assessment to be completed May 2022. E - Awaiting full completion of ‘A to E’.

01 Apr 2022
No further update.

02 Mar 2022
No further update.

| Date From: Date To: | IN-PROGRESS ACTIONS REPORT |  SNOWY MONARO REGIONAL COUNCIL |
|--|-----------------------------|---|
| | Committee: Ordinary Council | |
| <p>24 Jan 2022 A&B - Completed. C - Completed. D&E - 'A' & 'B' now complete, process of sale will be initiated in a timely manner.</p> <p>15 Dec 2021 A&B - Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. C – Completed. D&E - Dependant on 'A' being completed.</p> <p>12 Nov 2021 A - All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. B - Surveyor will advise when plans have been registered. C - Boundary adjustment paperwork complete, sale of property is dependent on 'A' being completed. D&E - Dependant on 'A' being completed.</p> <p>28 Sep 2021 Partial Closure Of High Street Bombala Gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.</p> <p>01 Sep 2021 No further update.</p> <p>29 Jul 2021 Followed up with surveyor John Kleven and was advised he was sending updated plan to LRS and he will advise once plan has been registered with LRS.</p> <p>04 Jul 2021 LRS advice is that as due to Lot 9 DP 995614 being a limited title the compiled plan does not comply with current compiled plan guidelines thus a plan of survey is required; being progressed.</p> <p>03 May 2021 No further update at this point.</p> <p>23 Mar 2021 No further update on this item due to waiting for reply from LRS.</p> <p>24 Feb 2021 Target date now 30 June 2021. Waiting for return of lodged documents from LRS.</p> <p>02 Feb 2021 No further update.</p> | | |

| | | |
|---|---|---|
| Date From: Date To: | IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council |  SNOWY MONARO REGIONAL COUNCIL |
| <p>28 Jan 2021 Nov 2020 C - Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned., Oct 2020 A - Finalised. B - Finalised. C - Solicitor is preparing documents to have a CT created so consolidation can take place. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D'. , Sep 2020 C - Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place., Aug 2020 C - Finalised. D - Finalised. C - Consolidation Plans lodged, Surveyor is following up on progress of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D'. , Jul 2020 C - Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D'. , Jun 2020 E - Finalised. F - Finalised. C to E - Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor., May 2020 Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan., Apr 2020 Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration., Mar 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place., Feb 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place., 15 Jan 2020 The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p> <p>05 Oct 2018 Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.</p> <p>03 Oct 2018 Notifications sent out to commence road closing.</p> <p>27 Aug 2018 Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p>02 Aug 2018 Spoke to surveyor this week and he has promised to get the plan to me within the week.</p> <p>23 May 2018 Waiting on plan.</p> <p>23 Apr 2018 Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available. 14/5 - Waiting on plan.</p> | | |

10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I23/401

OFFICER'S RECOMMENDATION

That Council receive the minutes of the:

- i. Bombala Exhibition Ground Management Committee meeting held 10 May and 14 June 2023;
- ii. Arts and Culture Advisory Committee meeting held 9 March, 11 April, 28 April and 31 May 2023;
- iii. Delegate Early Settlers Hut Management Committee meeting held 13 May 2023;
- iv. Cooma North Ridge Reserve Advisory Committee meeting held 24 May 2023 and 28 June 2023

BACKGROUND

The minutes are attached for Council's information.

Note: The Arts and Culture committee minutes were received in June.

ATTACHMENTS

1. Minutes - Bombala Exhibition Ground Management Committee Meeting held 10 May 2023 *(Under Separate Cover)*
2. Minutes - Bombala Exhibition Ground Management Committee Meeting held 14 June 2023 *(Under Separate Cover)*
3. Minutes - Arts and Culture Advisory Committee Meeting held 9 March 2023 *(Under Separate Cover)*
4. Minutes - Arts and Culture Advisory Committee Meeting held 11 April 2023 *(Under Separate Cover)*
5. Minutes - Arts and Culture Advisory Committee Meeting held 28 April 2023 *(Under Separate Cover)*
6. Minutes - Arts and Culture Advisory Committee Meeting held 31 May 2023 *(Under Separate Cover)*
7. Minutes - Arts and Culture Advisory Committee Meeting held 8 June 2023 *(Under Separate Cover)*
8. Minutes - Delegate Early Settlers Hut Management Committee Meeting 13 May 2023 *(Under Separate Cover)*
9. Minutes - Cooma North Ridge Reserve Advisory Committee Meeting held 24 May 2023 *(Under Separate Cover)*
10. Minutes - Cooma North Ridge Reserve Advisory Committee Meeting held 28 June 2023 *(Under Separate Cover)*

10.2 MINUTES OF THE 22 JUNE 2023 BIOSECURITY ADVISORY COMMITTEE MEETING

Record No: I23/483

OFFICER'S RECOMMENDATION

That Council receive the minutes of the Biosecurity (Weeds) Advisory Committee meeting held 22 June 2023 and write to Mr Steve Whan to express disappointment that Local Land Services was required to source internal funding to host the African lovegrass Coordinator position and that those funds should be reimbursed by the NSW Government.

ISSUES

The minutes of the Biosecurity (Weeds) Advisory Committee meeting held 22 June 2023 are attached for Council's information.

The Committee resolved to write to Mr Steve Whan to express disappointment that Local Land Services was required to source internal funding to host the African Lovegrass Coordinator position and that those funds should be reimbursed by the NSW Government.

Former Member for Monaro, Nichole Overall called on the State Government for funding in January 2023 to support the recruitment of an African Lovegrass Coordinator. The position, however was not expressly funded by the NSW Government, and South East Local Land Services has instead funded the role internally, thereby reducing the organisation's capacity to deliver other locally important services.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|----------------------|--------------|---------------|-----------------|
| Reputation and Image | Low | Low | Yes |

The NSW Weed Risk Management system has determined that African lovegrass is so widespread throughout the State of NSW and more specifically throughout the South East NSW region that government intervention is no longer justified. NSW Department of Primary Industries has concluded that the NSW Weeds Action Program should not be used to fund activities relating to the management of African lovegrass, including funding the appointment of an African Lovegrass Coordinator based specifically in the Snowy Monaro region. As such, management of locally important weeds is required to be funded at the local level.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|---------|
| Current Annualised Net Cost | | |
| Estimated Annualised Net Cost | | |
| Capital Investment | | |
| Capital Funding Source | | |

NIL

RESPONSIBLE OFFICER: Coordinator Biosecurity

OPTIONS CONSIDERED

The report recommendation reflects the recommendation from the Committee. Another option would be for Council to not adopt the recommendation, however this would not support the Committee's view in regard to the funding issue.

IMPLEMENTATION PLANS

[Type text here](#)

N/A

EXISTING POLICY/DECISIONS

[Type text here](#)

The proposal to appoint a dedicated African Lovegrass Officer was viewed as a positive action, particularly as the policy approach from the State has been to reduce allocation of resources to widespread weeds including African Lovegrass and concentrate on new incursions and species that are less widespread.

BACKGROUND

[Type text here](#)

The appointment of the dedicated ALG officer followed a commitment from the previous Local Member. At that stage it was not foreseen that the role would be funded from within the existing LLS budget additional resources.

ATTACHMENTS

1. Minutes 22 June 2023
-



Minutes

Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting

22 June 2023

**SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER ST, COOMA, NSW 2630**

ON THURSDAY 22 JUNE 2023

| |
|----------------|
| MINUTES |
|----------------|

Notes:

| | | |
|------------|--|----------|
| 1. | OPENING OF THE MEETING..... | 2 |
| 2. | APOLOGIES..... | 2 |
| 3. | DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST..... | 3 |
| 4. | ADOPTION OF MINUTES OF PREVIOUS MEETING | 3 |
| 4.1 | Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting 2 March 2023 | 3 |
| 5. | BUSINESS ARISING..... | 3 |
| 6. | ACTION SHEET | 3 |
| 7. | CORRESPONDENCE..... | 4 |
| 8. | GENERAL BUSINESS | 4 |
| 9. | MATTERS OF URGENCY..... | 4 |
| 10. | NEXT MEETING | 5 |

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF
SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 22 JUNE 2023

Page 2

**MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER ST, COOMA, NSW 2630**

**ON THURSDAY, 22 JUNE 2023
COMMENCING AT 9AM**

PRESENT: Councillor Bob Stewart (*Chair*)
Brett Jones, SMRC Biosecurity Coordinator
Luke Williamson, SMRC Councillor
John Alcock,
Jo Powell, LLS
Jenny Crowe, Snowy Hydro Limited
Imogen McGrath – Nutrien Ag Solutions
Howard Charles, Monaro Farming Systems (arrived late)

ATTENDING VIA MS TEAMS:

Councillor Lynda Summers (*Alt Chair*)
Margaret Ning, Friends of Grasslands
John Gargett – SMRC Built and Natural Environment Manager
Luke McLachlan, NPWS
Margaret Mackinnon, USLN
Darren Clark, Essential Energy
Emily Griffin – SMRC Biosecurity Officer
Susannah Harper, SMRC Committee Secretary

APOLOGIES: Malcolm Obrien (Forestry), Craig Mitchell NSW Farmers (Deputy Chair), Mark Chaplin,
Thomas McAlister UGL Regional LINX – Vegetation and fencing program coordinator.

1. Opening Of the Meeting

The Chair opened the meeting at 9.02AM

2. APOLOGIES

An apology for the meeting was received from Malcolm Obrien (Forestry), Craig Mitchell NSW Farmers (Deputy Chair), Mark Chaplin, Thomas McAlister UGL Regional LINX – Vegetation and Fencing program coordinator, Alexis Arnold NPWS.

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF
SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 22 JUNE 2023

Page 3

GENERAL MOTION

COMMITTEE RECOMMENDATION

BAC122/23

That the committee accepts the apologies provided by Committee members to the Secretary

Moved Jo Powell

Seconded Brett Jones

CARRIED

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING 2 MARCH 2023

GENERAL MOTION RECOMMENDATION

THAT the minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting held on 02 March 2023 are confirmed as a true and accurate record of proceedings.

Moved Jenny Crowe

Seconded Imogen McGrath

5. BUSINESS ARISING

NIL

6. ACTION SHEET

ACTION SHEET

| Action | Due by | Person responsible | Status |
|---|------------------------|---|---|
| Email LLS on behalf of committee seeking clarification of funding for ALG coordinator role | Next committee meeting | Susie Harper - Secretary | Completed |
| Provide draft maps to the Secretary – they will be shape files. Council will organise to distribute the draft files to the committee. | following meeting | Rein Peet – RFS Susie Harper - Secretary | Completed. Further work on maps required to be useful, continuing investigation. |
| SMRC to approach RFS to encourage attendance at meetings regularly. | Between meetings | Brett Jones | Completed. Advised that RFS will attend when there is a relevant agenda item. |
| Rein Peet, Brett Jones and the new Lovegrass coordinator will meet to discuss a weed control plan in | Following appointment | Brett Jones, Rein Peet and ALG Coordinator | ALG coordinator employment process is |

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF
SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 22 JUNE 2023

Page 4

| | | | |
|---|--------------------|--|---|
| asset protection zones identified in the Bushfire Risk Management Plan. | of ALG coordinator | | underway. This meeting will occur at the soonest date possible. |
|---|--------------------|--|---|

Procedural Motion

MOTION

COMMITTEE RECOMMENDATION

BAC123/23

That Council write to Mr Steve Whan MP to express disappointment that Local Land Services were required to source internal funding to host the African lovegrass Coordinator position and that those funds should be reimbursed by the NSW government.

Moved John Alcock

Seconded Councillor Stewart

CARRIED

Howard Charles arrived 9:35am

7. CORRESPONDENCE NIL

8. GENERAL BUSINESS

8.1 SMRC Biosecurity Coordinator - activity report

ACTION: contact Dr Jane Kelly to provide an update on where the African lovegrass remote detection project is up to and a presentation for the committee at the next meeting if Dr Kelly is available.

ACTION: Update from Liam from 2Pi on where their African lovegrass remote detection project is up to with Neil.

9. MATTERS OF URGENCY

ACTION: Charter revision: The Committee Charter needs some minor revision to enable flexibility in where Committee meetings are to be held. Brett Jones and Susie Harper to provide prior to next meeting for committee to consider.

ACTION SHEET

| Action | Due by | Person responsible | Status |
|--|--------------|------------------------|--------|
| Contact Dr Jane Kelly to provide an update on the CSU lead project | Next meeting | Brett Jones, Jo Powell | |

MINUTES OF THE SNOWY MONARO REGION BIOSECURITY (WEEDS) ADVISORY COMMITTEE MEETING OF
SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 22 JUNE 2023

Page 5

| | | | |
|--|--------------------------------------|---------------------------|--|
| and if available offer a presentation to the committee. | | | |
| Contact Liam O'Duibhir from 2Pi to provide an update on the drone projects with Neil. | Next meeting | Brett Jones | |
| Edit Charter wording to reflect change to meeting location and present to committee for consideration. | Prior to next meeting – early August | Brett Jones, Susie Harper | |

10. NEXT MEETING 14 SEPTEMBER 2023 - TBC

There being no further business the Chair declared the meeting closed at 10.45AM

CHAIRPERSON

The above minutes of the Snowy Monaro Region Biosecurity (Weeds) Advisory Committee Meeting of Snowy Monaro Regional Council held on 22 June 2023 were confirmed by Committee at a duly convened meeting on 14 September 2023 at which meeting the signature hereon was subscribed.

10.3 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 25 JULY 2023

Record No: I23/524

OFFICER'S RECOMMENDATION

That Council adopt the Minutes of the Local Traffic Committee Meeting held on 25 July 2023 and adopt the following recommendations;

- 6.1 That Council approve the installation of No Parking signage on Jerrara Drive, East Jindabyne, between Kosciuszko Road and Acacia Place, effective during winter months.

RESPONSIBLE OFFICER: Chief Operating Officer

BACKGROUND

The Local Traffic Committee met on 25 July 2023 in the Cooma Committee Room and online. The Committee's recommendations are presented for Council's consideration and adoption.

ATTACHMENTS

1. Minutes of the Local Traffic Committee Meeting held on 25 July 2023
 2. Business Paper of the Local Traffic Committee 25 July 2023
-

0.0 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 25 JULY 2023

Record No: I23/523

OFFICER’S RECOMMENDATION

That Council note Minutes of the Local Traffic Committee Meeting held on 25 July 2023 and adopt the following recommendations;

6.1 That Local Traffic Committee endorse the request to install No Parking signage on Jerrara Drive, East Jindabyne, between Kosciuszko Road and Acacia Place, effective during Winter months, and recommend council approval.

7.1 That Council hold this request from Bombala IGA for the allocation of a Disabled Parking Space on Maybe Street, Bombala until the Bombala Precinct Strategy has been provided to Council.

7.3 That Local Traffic Committee note the Notice of Intention from Elite Energy to conduct the 2024 AAA Triathlon & Trial - Jindabyne on 15 March 2024.

7.4 That Council note the Notice of Event - Capital Kamikaze - Mountain Bike Race - Mount Gladstone, Cooma on 4 February 2024.

That a working group be formed with the event organisers, Transport NSW, NSW Police and Council in attendance.

EXECUTIVE SUMMARY

The Local Traffic Committee met on 25 July 2023 in the Cooma Committee Room and online. The Committee’s recommendations are presented for Council’s consideration and adoption.

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS



BUSINESS PAPER

Local Traffic Committee Meeting
25 July 2023

**LOCAL TRAFFIC COMMITTEE MEETING
TO BE HELD IN COUNCIL CHAMBERS,
81 COMMISSIONER STREET COOMA NSW 2630**

**ON TUESDAY 25 JULY 2023
COMMENCING AT 9.30 AM**

BUSINESS PAPER

- 1. OPENING OF THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**
- 4. ADOPTION OF PREVIOUS MEETING MINUTES 18 JULY 2023**
- 5. BUSINESS ARISING**
- 6. ACTION SHEET**
 - 6.1 Jerrara Drive, East Jindabyne - Consideration of No Parking (in Winter) between Old Kosciuszko Road and Acacia Place 2
- 7. CORRESPONDENCE**
 - 7.1 Request for Allocation of Disabled Car Parking Space - Bombala IGA 8
 - 7.2 Bombala High School - Request for Disabled Parking Space - Bright Street 13
 - 7.3 2024 AAA Triathlon & Trial - Jindabyne 18
 - 7.4 Notice of Event - Capital Kamikaze - Mountain Bike Race - Mount Gladstone, Cooma 21
- 8. GENERAL BUSINESS**
- 9. MATTERS OF URGENCY**
- 10. NEXT MEETING**

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 2

6. JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER) BETWEEN OLD KOSCIUSZKO ROAD AND
1 ACACIA PLACE

6.1 JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER)
BETWEEN OLD KOSCIUSZKO ROAD AND ACACIA PLACE

Record No: 123/425

OFFICER’S RECOMMENDATION

That Local Traffic Committee endorse the request to install No Parking signage on Jerrara Drive, East Jindabyne, between Kosciuszko Road and Acacia Place, effective during Winter months, and recommend council approval.

ISSUES

Council are being requested to consider installation of No Parking signs (during Winter Months) on the eastern side (lake side) of Jerrara Drive, East Jindabyne between Old Kosciuszko Road and Acacia Place; a distance of approximately 279 metres.



Some local residents have expressed concern over pedestrian and vehicle safety although there is no accident or near miss evidence to support those concerns. However, following resident concerns, the Road Safety Officer made contact seeking feedback on the proposal with results as follows:

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 3

6. JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER) BETWEEN OLD KOSCIUSZKO ROAD AND
1 ACACIA PLACE

- A total of 79 residents were contacted via letter or email;
- 18 responses were received;
- 13 were responsive to the proposal; and
- 5 were against the proposal.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|--------------------------------|--------------|---------------|-----------------|
| External Political Environment | Low | Medium | Yes |
| Health and Safety | Low | Low | Yes |
| Reputation and Image | Low | Medium | Yes |

The risks should LTC fail to support this proposal and council fail to implement No Parking on Jerrara Drive between Old Kosciuszko Road and Acacia Avenue are:

- External Political Environment. The Jindabyne East Residents Committee are both enthusiastic and passionate about pedestrian and vehicle safety within East Jindabyne. Increased development resulting in increased traffic and pedestrian movement only serve to increase safety concerns. However, removal of parking space, especially in Winter, with no compensating action to replace lost space merely moves the problem elsewhere.
- Health & Safety. Pedestrian movement along a constructed road can never be classed as safe and should not be encouraged. However, the lack of footpaths along Jerrara Drive means pedestrians, especially those with prams and pushchairs have no option and, while there exists good site distance between Old Kosciuszko Road and Acacia Avenue, pedestrian movement along the constructed road introduces risk to both health and safety.
- Reputation & Image. Any decision to introduce No Parking along Jerrara Drive, East Jindabyne must be taken with supporting evidence of risk. Implementation of a No Parking zone based on the perceptions of a few could result in similar requests along other roads in Jindabyne such as Gippsland Street and Park Road, which would have serious implications for traffic parking if implemented.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|------------------------------------|
| Current Annualised Net Cost | | |
| Estimated Annualised Net Cost | | |
| Capital Investment | \$200 | Purchase & Installation of Signage |
| Capital Funding Source | \$200 | Rural Roads Maintenance |

Costs are attributed to staff and vehicle time, purchase and installation of relevant signage.

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 4

6. JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER) BETWEEN OLD KOSCIUSZKO ROAD AND
1 ACACIA PLACE

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

Nil

IMPLEMENTATION PLANS

Providing LTC and Council approve the introduction of No Parking along Jerrara Drive, East Jindabyne between Old Kosciuszko Road and Acacia Place; signage to be erected as per the attached drawing.

If accepted to be winter only, hinged signage will be installed, to be closed and non-operational outside of the winter season.

EXISTING POLICY/DECISIONS

This issue was discussed at the LTC meeting of 23 May with the following resolution minuted:

8.1 JERRARA DRIVE RESIDENCE'S SURVEY FOR NO PARKING (IN WINTER).

Record No: I23/305

OFFICER'S RECOMMENDATION

That the Local Traffic Committee reviews the responses to the consultation with the Jerrara Drive residents that has been proposed by some local residents to install No Parking signs on Jerrara Drive on the eastern side between Old Kosciuszko Road and Acacia Place.

BACKGROUND

Covered in the attached letter to Jerrara Drive residents from Road Safety Officer

ATTACHMENTS

1. Letter from Road Safety Officer to Jerrara Drive Residents
 2. Proposed Signage Layout
-

6.1 JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER) BETWEEN
OLD KOSCIUSZKO ROAD AND ACACIA PLACE
ATTACHMENT 1 LETTER FROM ROAD SAFETY OFFICER TO JERRARA DRIVE RESIDENTS

Page 5

Enquiries: Here
Our Ref: Here
Your Ref: Here



3 March 2023

Dear resident

Proposed installation of NO PARKING signage on Jerrara Drive

Snowy Monaro Regional Council (SMRC) is undertaking consultation with Jerrara Drive residents on the proposed installation of no parking signs on Jerrara Drive, East Jindabyne. We are interested to hear your feedback on this proposal.

WHAT IS BEING CONSIDERED?

SMRC is considering placing 'NO PARKING' signs on Jerrara Drive, East Jindabyne to address a number of pedestrian and car safety issues. This has been proposed by some local residents and we are asking for your feedback before this goes to the Local Traffic Committee for consideration.

The proposal is to make Jerrara Drive, between Acacia Place and Old Kosciuszko Road, East Jindabyne NO PARKING on the Eastern side.



6.1 JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER) BETWEEN
OLD KOSCIUSZKO ROAD AND ACACIA PLACE
ATTACHMENT 1 LETTER FROM ROAD SAFETY OFFICER TO JERRARA DRIVE RESIDENTS **Page 6**

WHY?

There are issues with many cars parking on the verge which acts as a pathway when there is currently no existing footpath. Cars parking here are narrowing the road and making it difficult for cars to pass by and for pedestrians to use the verge which they are entitled to use when there is no footpath. Residents have been booked by local Police for parking on the verge here under NSW Road Rules and thus placing no parking signs would help residents and winter tourists understand this rule.

Once this first phase of consultation is undertaken, the matter will go to the Local Traffic Committee for review.

Please contact Council's Road Safety Officer, Peter Elliot on (02) 6451 1452 or peter.elliott@snowymonaro.nsw.gov.au with your feedback. All feedback must be provided by COB Friday 7 April 2023.

Kind regards,



Peter Elliot
Road Safety Officer

6.1 JERRARA DRIVE, EAST JINDABYNE - CONSIDERATION OF NO PARKING (IN WINTER) BETWEEN OLD KOSCIUSZKO ROAD AND ACACIA PLACE
ATTACHMENT 2 PROPOSED SIGNAGE LAYOUT



Proposed Jerrara Drive, East Jindabyne
No Parking Signage

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 8

7.1 REQUEST FOR ALLOCATION OF DISABLED CAR PARKING SPACE - BOMBALA IGA

7.1 REQUEST FOR ALLOCATION OF DISABLED CAR PARKING SPACE - BOMBALA IGA

Record No: I23/423

OFFICER'S RECOMMENDATION

That Local Traffic Committee consider the request from Bombala IGA for the allocation of a Disabled Parking Space on Maybe Street, Bombala.

ISSUES

Council has received a request from the owners of Bombala IGA for a Disabled Parking Space to be allocated on Maybe Street, close to the main IGA entrance. There are two disabled parking bays on the opposite side of Maybe Street but none available on the IGA side. This means that pedestrians using the disabled parking facilities have to cross Maybe Street to access the IGA; the only supermarket in Bombala.



RISK ASSESSMENT

7.1REQUEST FOR ALLOCATION OF DISABLED CAR PARKING SPACE - BOMBALA IGA

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|----------------------|--------------|---------------|-----------------|
| Economic Activity | Low | Low | Yes |
| Health and Safety | Medium | Low | Yes |
| Reputation and Image | Low | Low | Yes |

Risks associated with this request are as follows:

- Economic Activity. The lack of any disabled parking spaces on IGA side of Maybe Street, between Forbes Street and Caveat Street impacts access to the supermarket by the elderly and disabled who have to cross Maybe Street to access the IGA.
- Health & Safety. Even though a pedestrian refuge exists on Maybe Street, crossing the street at those points still present challenges for those pedestrians whose movement is impaired.
- Reputation & Image. The lack of disabled parking on the IGA side of Maybe Street does not reflect well on council as the road authority in this area.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|-------------------------|
| Current Annualised Net Cost | Nil | |
| Estimated Annualised Net Cost | Nil | |
| Capital Investment | \$150 | Installation of Signage |
| Capital Funding Source | \$150 | Rural Road Maintenance |

Funding to be allocated from the 2023/2034 financial year Rural Road Maintenance Budget.

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

There are eleven (11) parking bays in the area outside Bombala IGA; one of those has insufficient width to accommodate vehicle parking; this could be redesigned as ‘shared space’ alongside a disabled parking space.

IMPLEMENTATION PLANS

Support from the Local Traffic Committee and approval by council will result in a disabled parking space being dedicated within the 2023/24 financial year.

EXISTING POLICY/DECISIONS

AS/NZS 2890.6-2009 Off-street parking for people with disabilities provides the legislative requirements for parking spaces. A summary of the key requirements of AS/NZS2890.6-2009 is outlined below:

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 10

7.1 REQUEST FOR ALLOCATION OF DISABLED CAR PARKING SPACE - BOMBALA IGA

-
- Angled parking spaces are to be 2400mm wide x 5400mm long with a 2400mm wide x 5400mm long shared area to be provided on one side of accessible angle parking space.
 - The dedicated space and shared area are to be on the same level.
 - A bollard is to be provided in the shared area.
 - Pavement markings are to be non-slip.
 - A shared area adjacent to the non-trafficked side of the dedicated parallel parking space is to be not less than 1600 mm wide by 7800 mm long.
 - Kerb ramps are to be provided where required and the profile of kerb ramps has also been changed.
 - All accessible parking spaces to be identified by a white symbol of access in accordance with AS 1428.1-2009 between 800 mm and 1000 mm high placed on a blue rectangle with no side more than 1200 mm in the centre of the space between 500 mm and 600 mm from its entry point.
 - Area to comprise a firm plane surface with a gradient not exceeding 1:40 in any direction (or 1:33 if a bituminous seal and area is outdoors).

BACKGROUND

N/A

ATTACHMENTS

1. Request for Disabled Parking Space - Bombala IGA
-

7.1 REQUEST FOR ALLOCATION OF DISABLED CAR PARKING SPACE - BOMBALA IGA
ATTACHMENT 1 REQUEST FOR DISABLED PARKING SPACE - BOMBALA IGA

Page 11

Peter Elliot

Subject: FW: Disabled Car Park Maybe Street Bombala

From: Penny Irvin <Penny.Irvin@snowymonaro.nsw.gov.au>
Sent: Wednesday, 5 April 2023 8:50 AM
To: Peter Elliot <Peter.Elliot@snowymonaro.nsw.gov.au>
Subject: Disabled Car Park Maybe Street Bombala

Hi Peter

I have been approached by Tania Martin the Manager of IGA Bombala regarding how to request a disabled carpark out the front of the shop on Maybe Street.

IGA is the only super market in town, the closest disabled carpark is across Maybe Street in front of the pharmacy.

Could you please contact Tania on pete.elliott@gmail.com.

Thanks

Penny

Penny Irvin
Building Certifier



PO Box 714
COOMA NSW 2630
Direct (02) 6451 1295
Phone
Fax (02) 6456 3337
snowymonaro.nsw.gov.au

Met Tania 22/5, the issue is there are only 2 disabled car parks are on the other side of the road in front of the Post Office and the Chemist. To go to the only supermarket in Bombala requires crossing the road.

The picture below show a suitable carpark that could be widened to the island that is only 2 shops from the supermarket's entry that is ideal for disabled car park.

7.1 REQUEST FOR ALLOCATION OF DISABLED CAR PARKING SPACE - BOMBALA IGA
ATTACHMENT 1 REQUEST FOR DISABLED PARKING SPACE - BOMBALA IGA

Page 12



REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 13

7.2 BOMBALA HIGH SCHOOL - REQUEST FOR DISABLED PARKING SPACE - BRIGHT STREET

7.2 BOMBALA HIGH SCHOOL - REQUEST FOR DISABLED PARKING SPACE - BRIGHT STREET

Record No: I23/426

OFFICER’S RECOMMENDATION

That Consider the request from Bombala High School for the Allocation of a Disabled Parking Space on Bright Street, Bombala.

ISSUES

A request has been received from Bombala High School for the allocation of a Disabled Parking Space on Bright Street, Bombala between the angled parking (used by teachers) and bus parking bay. The location of a Disabled Parking space is directly opposite an entranceway (gate) and pathway leading to the classroom.



RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|----------------------|--------------|---------------|-----------------|
| Health and Safety | Medium | Low | Yes |
| Reputation and Image | Low | Low | Yes |

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 14

7.2 BOMBALA HIGH SCHOOL - REQUEST FOR DISABLED PARKING SPACE - BRIGHT STREET

There are no parking spaces on Bright Street to accommodate Disability and this results in parking and movement of disabled persons challenging and potentially subject to the crossing of Bright Street where no pedestrian crossings exist.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|--------------------------------------|
| Current Annualised Net Cost | Nil | |
| Estimated Annualised Net Cost | Nil | |
| Capital Investment | \$150 | Purchase and Installation of signage |
| Capital Funding Source | \$150 | Rural Road Maintenance |

Purchase and installation of Disabled Parking Space signage will be factored into the 2023/2024 Financial Year Rural Road Maintenance budget.

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

Alternative Disabled Parking options have not been investigated and the location of a possible Disabled Parking space has been guided by Bombala High School. However,

- The lane width is approximately 10 metres from the centre line to the kerb, allowing sufficient space for the allocation of a Disabled Parking Space without detriment to existing traffic.
- Any space allocated for Disabled Parking must adhere to current legislation and allocated a ‘shared space’ within the design.

IMPLEMENTATION PLANS

If a Disabled Parking Space is approved, installation will take place within the 2023/2024 financial year.

Disabled Parking Space to be installed as per attachment, meeting AS2890.6 requirements

EXISTING POLICY/DECISIONS

Nil

BACKGROUND

Letter from Bombala High School is attached for information.

ATTACHMENTS

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 15

7.2 BOMBALA HIGH SCHOOL - REQUEST FOR DISABLED PARKING SPACE - BRIGHT STREET

1. Bombala High School - Request for Disabled Parking Space
2. Proposed Parking Arrangement

7.2 BOMBALA HIGH SCHOOL - REQUEST FOR DISABLED PARKING SPACE - BRIGHT STREET
ATTACHMENT 1 BOMBALA HIGH SCHOOL - REQUEST FOR DISABLED PARKING SPACE

Page 16

REQUEST FROM BOMBALA HIGH SCHOOL – ALLOCATION OF DISABLED PARKING SPACE

Request for a disabled car park for a special needs Student

_____ is a special needs student (16yo) that attends Bombala High School Monday, Wednesday and Friday.

_____’s classroom is accessed through a gate near Maybe Street, the traditional crossing is at the other end of the primary school, too far for Aiden for to walk.

Drop offs are not a problem as the driver can access the gate as there are no buses.

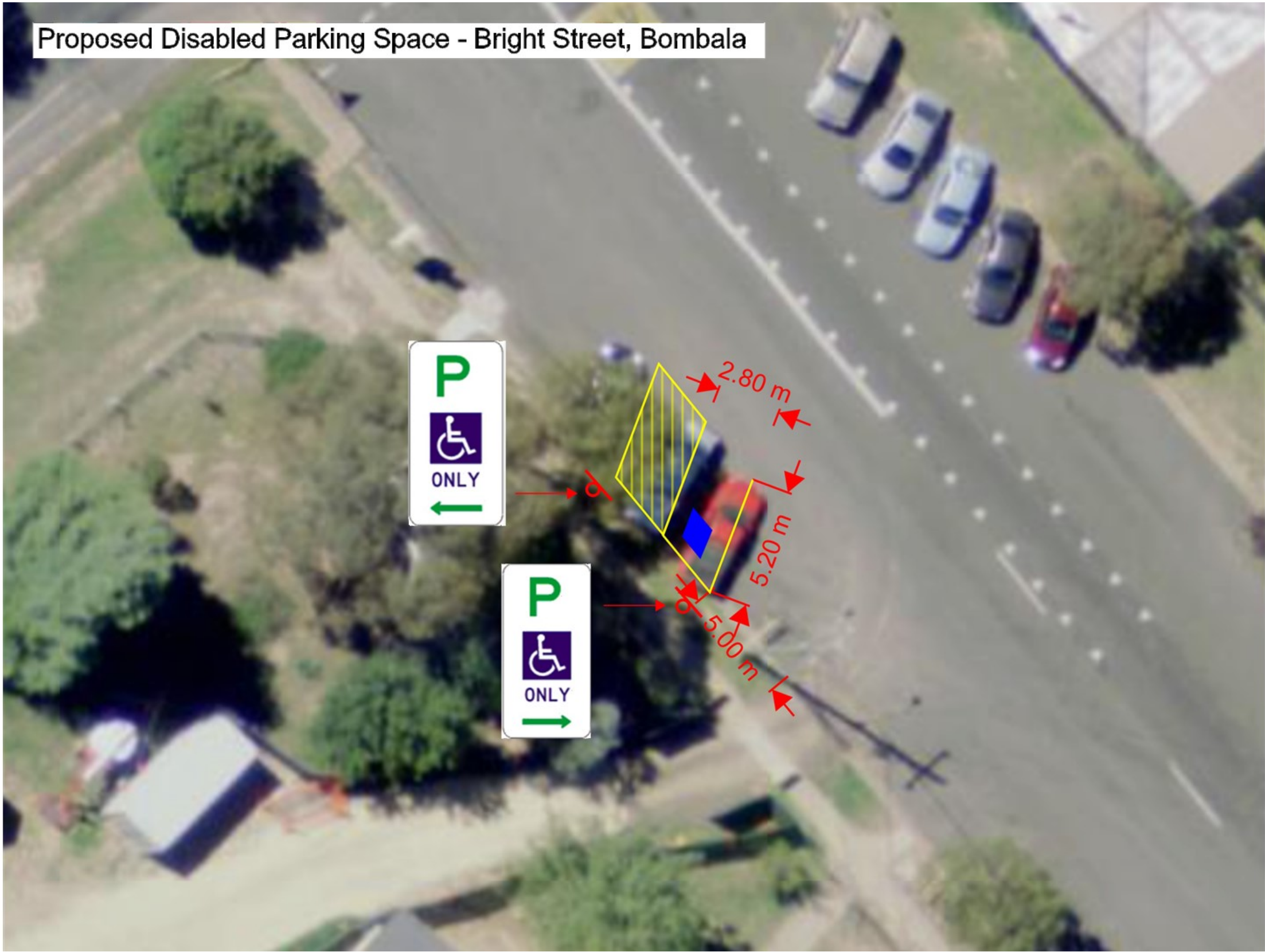
The pickup is the problem as all the buses are waiting for the pickup and _____’s driver has to park on the opposite side of the road and _____ needs to be escort through the traffic.

The safest option is to create a disabled parking bay at the Maybe Street end of the bus zone and before the angle car parking that the teachers use.

This is in front of the gate that _____ uses.

The buses do not fill up the bus parking zone.





INFORMATION REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 18

7.32024 AAA TRIATHLON & TRIAL - JINDABYNE

7.32024 AAA TRIATHLON & TRIAL - JINDABYNE

Record No: I23/455

OFFICER’S RECOMMENDATION

That Local Traffic Committee note the Notice of Intention from Elite Energy to conduct the 2024 AAA Triathlon & Trial - Jindabyne on 15 March 2024.

This is an information only report.

EXECUTIVE SUMMARY

Elite Energy have submitted a Notice of Intention (attached) to conduct the bi-annual AAA Triathlon, starting in Jindabyne on Friday 15 March 2024 with the event set-up taking place on Thursday 14 March. These Triathlons will ride from Jindabyne to Dead Horse Gap and then to Charlotte Pass Village where they will then start the run leg.

Elite Energy are in the process of creating the Traffic Guidance Scheme (TGS) and Traffic Management Plan (TMP), but in the meantime, a link has been provided for the course overview: <https://ridewithgps.com/routes/29570994>

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS

1. Notice of Intention - AAA Triathlon & Trial - Jindabyne - March 2024

7.3 2024 AAA TRIATHLON & TRIAL - JINDABYNE
ATTACHMENT 1 NOTICE OF INTENTION - AAA TRIATHLON & TRIAL - JINDABYNE - MARCH 2024 Page 19



Notice of Intention to Organise an Event

| |
|-----------------|
| Office Use Only |
| Ref: _____ |

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sporting fields) intended to be held within Snowy Monaro Regional Shire, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to solicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

| Event Information | | | | | | |
|----------------------------|-------------------------|-------------------------------------|--------------|--------------------------|--------------|-------------------------------------|
| Event Name: | AAA Triathlon and Trail | | | | | |
| Event Date: | 15th March, 2024 | | | | | |
| Event Location: | Foreshore Park | | | | | |
| Please tick where relevant | Map/Plan attached | <input checked="" type="checkbox"/> | Council Land | <input type="checkbox"/> | Private Land | <input type="checkbox"/> |
| Has the venue been booked? | YES – Tentative booking | <input type="checkbox"/> | YES | <input type="checkbox"/> | NO | <input checked="" type="checkbox"/> |

| Organiser Information | | | | | | |
|-----------------------|-----------------|--------|-----|-----------|--------------|--------------------------------|
| Name/Company | Elite Energy | | | Phone: | 44237775 | |
| Contact Name: | Kyle Anderson | | | Fax: | | |
| Postal Address: | 15 Haigh Avenue | | | Mobile: | 0466 302 658 | |
| Town: | Nowra | State: | NSW | Postcode: | 2541 | Email: kyle@eliteenergy.com.au |

Organisation Status: Community ☐ Commercial ☒ Non-Profit ☐
Registered Charity/School: ☐ Other: ☐

| | | |
|--|--------------------------------|--|
| I would prefer Council advice delivered via: | Mail: <input type="checkbox"/> | Email: <input checked="" type="checkbox"/> |
| Signature of Event Organiser: | | Date: 30/6/2023 |

| Proposed Event Details | | | |
|--|----------------------------------|---------------------------------|--|
| Event Schedule: | Start (Date/Time) | 15th March, 7:00am | End (Date/Time): 15th March, 10am |
| | Set Up: | Start: (Date/Time) | 14th March, 8am |
| | Clean Up: | End (Date/Time) | 15th March, 10am |
| Is this a fundraising event? | YES <input type="checkbox"/> | | NO <input checked="" type="checkbox"/> |
| Frequency of Event | One-off <input type="checkbox"/> | Annual <input type="checkbox"/> | Monthly <input type="checkbox"/> Other <input checked="" type="checkbox"/> |
| Estimated attendance (daily, if more than one day) | | 150 | |

7.3 2024 AAA TRIATHLON & TRIAL - JINDABYNE

ATTACHMENT 1 NOTICE OF INTENTION - AAA TRIATHLON & TRIAL - JINDABYNE - MARCH 2024 Page 20

| | |
|--|--|
| Detailed description of Event: | |
| <p>The bi-annual AAA Triathlon will be kicking off Lake Jindabyne / Forehsore Park on the 15th March. These Triathlons will then ride from Jindabyne to Dead Horse Gap and then to Charlotte Pass Village where they will then start their run leg.</p> <p>At the same time as the triathlon, there will be running events taking place within the Kosciuszko National Park out of Charlotte Pass Village.</p> | |
| Other Information: | |
| Which of the following will form part of the event? Please tick all that apply. Any additional information that can be supplied will be useful. | |
| <input type="checkbox"/> Public Event – General Public | <input type="checkbox"/> Provision of disabled access/facilities |
| <input type="checkbox"/> Public Event – Invitation only | <input checked="" type="checkbox"/> Vehicle races (including bicycles) |
| <input checked="" type="checkbox"/> Private Event | <input type="checkbox"/> Children's activities |
| <input type="checkbox"/> Service of Alcohol | <input type="checkbox"/> Crowd management |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Dangerous goods and/or hazardous materials |
| <input type="checkbox"/> Amusement devices (Jumping castle, pony rides, etc) | <input type="checkbox"/> Electrical equipment |
| <input type="checkbox"/> Animals (Types: petting zoo | <input type="checkbox"/> Food and beverages |
| <input type="checkbox"/> Circus | Who is providing food: |
| <input type="checkbox"/> Retail/Commercial activity | <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Non-profit |
| <input type="checkbox"/> Markets | <input type="checkbox"/> Types of food/drink: |
| <input type="checkbox"/> Music (Live performance) | <input checked="" type="checkbox"/> First Aid/medical person facilities |
| <input checked="" type="checkbox"/> Loud noise (eg concert, helicopters, PA system etc) | <input type="checkbox"/> Laser show/display |
| <input type="checkbox"/> Stages, large marquees or large temporary structure | <input checked="" type="checkbox"/> Activities that require insurance cover |
| <input checked="" type="checkbox"/> Any activity which contravenes the zoning of the land | <input type="checkbox"/> Provision of fire safety equipment |
| Parking spaces: | <input type="checkbox"/> Procession/parade in a public place |
| <input checked="" type="checkbox"/> Onsite | <input type="checkbox"/> Security guards |
| <input type="checkbox"/> Existing on-street spaces to be utilised | <input checked="" type="checkbox"/> Signage |
| <input type="checkbox"/> Closing a road | Toilets |
| <input checked="" type="checkbox"/> Using a footpath | <input type="checkbox"/> Use of existing |
| <input type="checkbox"/> Filming (Commercial use) | <input checked="" type="checkbox"/> Additional brought to site |
| <input checked="" type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins | <input checked="" type="checkbox"/> Traffic/transport management attendants |
| <input type="checkbox"/> Swing or hoist goods across or over a road or footpath | <input checked="" type="checkbox"/> Volunteers |
| <input type="checkbox"/> Camping | Water based events |
| <input type="checkbox"/> Aircraft (Type: | <input checked="" type="checkbox"/> Water drawn from Council supply |
| | <input type="checkbox"/> Water from other source: |

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may include approvals obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event.

INFORMATION REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 25 JULY 2023

Page 21

7.4NOTICE OF EVENT - CAPITAL KAMIKAZE - MOUNTAIN BIKE RACE - MOUNT GLADSTONE, COOMA

7.4NOTICE OF EVENT - CAPITAL KAMIKAZE - MOUNTAIN BIKE RACE - MOUNT GLADSTONE, COOMA

Record No: I23/461

OFFICER’S RECOMMENDATION
That Council note the Notice of Event - Capital Kamikaze - Mountain Bike Race - Mount Gladstone, Cooma on 4 February 2024.

This is an information only report.

EXECUTIVE SUMMARY

Canberra Off Road Cyclists have provided an event notice (attached) for a mountain bike event at Mt Gladstone on 4 February 2024.

Canberra Off Road Cyclists have a DA to cover the event and indicate no road use on the mountain bike trails surrounding Mt Gladstone.

RESPONSIBLE OFFICER: Chief Operating Officer

ATTACHMENTS

1.
- Notice of Event (Capital Kamikaze)) from Canberra Off Road Cyclists

7.4 NOTICE OF EVENT - CAPITAL KAMIKAZE - MOUNTAIN BIKE RACE - MOUNT GLADSTONE, COOMA

ATTACHMENT 1 NOTICE OF EVENT (CAPITAL KAMIKAZE)) FROM CANBERRA OFF ROAD CYCLISTS Page 22



Notice of Intention to Organise an Event

| | |
|-----------------|--|
| Office Use Only | |
| Ref: | |

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sporting fields) intended to be held within Snowy Monaro Regional Shire, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to solicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

| Event Information | | | | | | |
|--|---|-------------------------------------|----------------------------------|--|--|--------------------------------|
| Event Name: | Capital Kamikaze | | | | | |
| Event Date: | 4/2/2024 | | | | | |
| Event Location: | Mt Gladstone - Cooma | | | | | |
| Please tick where relevant | Map/Plan attached | <input checked="" type="checkbox"/> | Council Land | <input type="checkbox"/> | Private Land | <input type="checkbox"/> |
| Has the venue been booked? | YES – Tentative booking | <input checked="" type="checkbox"/> | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| Organiser Information | | | | | | |
| Name/Company | CORG - Canberra Off Road Cyclists- Capital Kamikaze | | | Phone: | 0423 253 519 | |
| Contact Name: | Josh Kentwell | | | Fax: | | |
| Postal Address: | 86 Irvine Street | | | Mobile: | | |
| Town: | Canberra | State: | ACT | Postcode: | 2602 | Email: jo.kentwell@hotmail.com |
| Organisation Status: Community <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Non-Profit <input checked="" type="checkbox"/> Registered Charity/School: <input type="checkbox"/> Other: <input type="checkbox"/> | | | | | | |
| I would prefer Council advice delivered via: | | | | Mail: <input type="checkbox"/> | Email: <input checked="" type="checkbox"/> | |
| Signature of Event Organiser: | | | | | Date: 29/06/2023 | |
| Proposed Event Details | | | | | | |
| Event Schedule: | Start (Date/Time) | Capital Kamikaze | | End (Date/Time): Capital Kamikaze | | |
| | Set Up: | Start: (Date/Time) | | 7:00am 4/2/2024 | | |
| | Clean Up: | End (Date/Time) | | 5:00pm 4/2/2024 | | |
| Is this a fundraising event? | | YES <input type="checkbox"/> | | NO <input checked="" type="checkbox"/> | | |
| Frequency of Event | One-off <input checked="" type="checkbox"/> | Annual <input type="checkbox"/> | Monthly <input type="checkbox"/> | Other <input type="checkbox"/> | | |
| Estimated attendance (daily, if more than one day) | | | 150-200 | | | |

7.4 NOTICE OF EVENT - CAPITAL KAMIKAZE - MOUNTAIN BIKE RACE - MOUNT GLADSTONE, COOMA

ATTACHMENT 1 NOTICE OF EVENT (CAPITAL KAMIKAZE)) FROM CANBERRA OFF ROAD CYCLISTS Page 23

| | |
|---|---|
| Detailed description of Event: | |
| MTB Race - 6 stages. No main roads to be used at all. Dirt trails only. We held a similar event back in December 2020 | |
| Other Information: | |
| Which of the following will form part of the event? Please tick all that apply. Any additional information that can be supplied will be useful. | |
| <input checked="" type="checkbox"/> Public Event – General Public | <input type="checkbox"/> Provision of disabled access/facilities |
| <input type="checkbox"/> Public Event – Invitation only | <input checked="" type="checkbox"/> Vehicle races (including bicycles) |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Children's activities |
| <input type="checkbox"/> Service of Alcohol | <input type="checkbox"/> Crowd management |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Dangerous goods and/or hazardous materials |
| <input type="checkbox"/> Amusement devices (Jumping castle, pony rides, etc) | <input type="checkbox"/> Electrical equipment |
| <input type="checkbox"/> Animals (Types: | <input type="checkbox"/> Food and beverages |
| <input type="checkbox"/> Circus | Who is providing food: |
| <input type="checkbox"/> Retail/Commercial activity | <input type="checkbox"/> Commercial <input type="checkbox"/> Non-profit |
| <input type="checkbox"/> Markets | <input type="checkbox"/> Types of food/drink: |
| <input type="checkbox"/> Music (Live performance) | <input checked="" type="checkbox"/> First Aid/medical person facilities |
| <input type="checkbox"/> Loud noise (eg concert, helicopters, PA system etc) | <input type="checkbox"/> Laser show/display |
| <input checked="" type="checkbox"/> Stages, large marquees or large temporary structure | <input type="checkbox"/> Activities that require insurance cover |
| <input type="checkbox"/> Any activity which contravenes the zoning of the land | <input type="checkbox"/> Provision of fire safety equipment |
| Parking spaces: | <input type="checkbox"/> Procession/parade in a public place |
| <input checked="" type="checkbox"/> Onsite | <input type="checkbox"/> Security guards |
| <input type="checkbox"/> Existing on-street spaces to be utilised | <input checked="" type="checkbox"/> Signage |
| <input type="checkbox"/> Closing a road | Toilets |
| <input type="checkbox"/> Using a footpath | <input type="checkbox"/> Use of existing |
| <input type="checkbox"/> Filming (Commercial use) | <input checked="" type="checkbox"/> Additional brought to site |
| <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins | <input type="checkbox"/> Traffic/transport management attendants |
| <input type="checkbox"/> Swing or hoist goods across or over a road or footpath | <input checked="" type="checkbox"/> Volunteers |
| <input type="checkbox"/> Camping | Water based events |
| <input type="checkbox"/> Aircraft (Type: | <input type="checkbox"/> Water drawn from Council supply |
| | <input type="checkbox"/> Water from other source: |

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may include approvals obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event.

10.4 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 20 JUNE 2023

Record No: I23/525

OFFICER'S RECOMMENDATION

That Council adopt Minutes of the Local Traffic Committee Meeting held on 20 June 2023 and adopt the following recommendations;

- 6.2 That Council approve the application for a Bombala Remembrance Day Event on Saturday 11 November 2023.
- 6.4 That Council do not accept the proposal for a Modified T-Intersection at Polo Flat / Saleyard Road, Cooma and instead formalise traffic furniture.

RESPONSIBLE OFFICER: CHIEF OPERATING OFFICER

BACKGROUND

The Local Traffic Committee met on 20 June 2023 in the Berridale Chambers and online. The Committee's recommendations are presented for Council's consideration and adoption.

ATTACHMENTS

- 1. Minutes of the Local Traffic Committee Meeting held on 20 June 2023
 - 2. Business Paper of the Local Traffic Committee June 2023
-

REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 17 AUGUST 2023

Page 1

9.1.2 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 20 JUNE 2023

Record No: I23/525

OFFICER'S RECOMMENDATION

That Council note Minutes of the Local Traffic Committee Meeting held on 20 June 2023 and adopt the following recommendations;

- 6.1 That Local Traffic Committee await the outcome of the Bombala Precinct Strategy Paper before recommending any provision of a permanent allocation of a public parking space for the Clubs Community Bus.
- 6.2 That Council approve the application for a Bombala Remembrance Day Event on Saturday 11 November 2023.
- 6.4 That Local Traffic Committee deny the request for a Modified T-Intersection at Polo Flat / Saleyard Road, Cooma and instead formalise traffic furniture.
- 8.1
 - A. Local Traffic Committee support the requirement for a trial installation of a Pole Mounted EVX EV Charging System on an existing light pole adjacent to 4 Park Road, Jindabyne; and
 - B. Support the allocation of a suitable parking space as "No Parking – EV Excepted While Charging".
- 8.2 That Council note the Transport NSW Proposed Town Entry Gateway Treatments and Minor Speed Zone Adjustments for Monaro Highway.

RESPONSIBLE OFFICER: CHIEF OPERATING OFFICER

BACKGROUND

The Local Traffic Committee met on 20 June 2023 in the Berridale Chambers and online. The Committee's recommendations are presented for Council's consideration and adoption.

ATTACHMENTS

- 1. Minutes of the Local Traffic Committee Meeting held on 20 June 2023
 - 2. Business Paper of the Local Traffic Committee June 2023
-



BUSINESS PAPER

Local Traffic Committee Meeting
20 June 2023

**LOCAL TRAFFIC COMMITTEE MEETING
TO BE HELD IN COUNCIL CHAMBERS, 2 MYACK STREET, BERRIDALE NSW 2628**

**ON TUESDAY 20 JUNE 2023
COMMENCING AT 9:30AM**

BUSINESS PAPER

- 1. OPENING OF THE MEETING**
- 2. APOLOGIES**
- 3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST**
- 4. ADOPTION OF PREVIOUS MEETING MINUTES 23 MAY 2023**
- 5. BUSINESS ARISING**
- 6. ACTION SHEET**
 - 6.1 Club Bombala - Request for Permanent Allocation of Public Parking Space for Community Bus 2
 - 6.2 Bombala Remembrance Day Event - Application 7
 - 6.3 Jindabyne Central School - Proposed Snow Sport Bus Parking Zone 23
 - 6.4 Proposed Modification to Polo Flat Road, Cooma at the Intersection with Saleyard Road 28
- 7. CORRESPONDENCE**
- 8. GENERAL BUSINESS**
 - 8.1 EVX Pole Charger Trial - On-Street - Adjacent to 4 Park Road Jindabyne 34
 - 8.2 Transport NSW Proposed Town Entry Gateway Treatments and Minor Speed Zone Adjustments 44
- 9. MATTERS OF URGENCY**
- 10. NEXT MEETING**

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 2

6.1 CLUB BOMBALA - REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR COMMUNITY BUS

6.1 CLUB BOMBALA - REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR COMMUNITY BUS

Record No: 123/396

OFFICER’S RECOMMENDATION

That Local Traffic Committee consider the request from Club Bombala for the permanent allocation of a public parking space for the Clubs Community Bus.

ISSUES

A request has been made by the Club Manager of Club Bombala for council to designate an existing public parking space for the clubs community bus. The manager believes that:
“As we transport elderly, and some have trouble getting around, attending the club maybe their only social interaction, and with the frail, having to make them walk 20-30 metres on a busy night, doesn’t just put them in danger or injury. It is also then a burden on the emergency response units that would have to attend if an incident did occur.”

The full request from the Manager is attached for information.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|-------------------|--------------|---------------|-----------------|
| Health and Safety | Low | Medium | No |

Currently the parking spaces outside Club Bombala are for public use with none dedicated to accommodate disabled or elderly patrons. Any decision to allocate a parking space that satisfies the request from Club Bombala must ensure that parking space is compliant with relevant legislation to ensure safe passage from the community bus to the club exists.

Areas for consideration:

- Is a safe space available for vehicle occupants to exit and enter the vehicle safely?
- Is there kerb and gutter? Does a ramp exist to allow wheelchair safe transition from the parking space to the footpath?

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|---------|
| Current Annualised Net Cost | 0.00 | |
| Estimated Annualised Net Cost | 0.00 | |
| Capital Investment | 0.00 | |
| Capital Funding Source | 0.00 | |

Nil

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 3

6.1 CLUB BOMBALA - REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR COMMUNITY BUS

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

Nil

IMPLEMENTATION PLANS

If the allocation of an existing public parking space is approved for 'sole use' of the clubs Community Bus additional considerations would be necessary to ensure the parking space complies with relevant standards to ensure safe transition to/from the club/bus exists.

EXISTING POLICY/DECISIONS

Nil

BACKGROUND

Club Bombala is located on Maybe Street close to the intersection with Caveat Street. There are Nine (9) available parking spaces outside Club Bombala's entrance.



Sufficient space is available to accommodate Club Bombala's Community Bus.

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 4

6.1 CLUB BOMBALA - REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR COMMUNITY BUS



ATTACHMENTS

1. Club Bombala Request for Permanent Allocation of Public Parking Space for the Club Community Bus

6.1 CLUB BOMBALA - REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR COMMUNITY BUS

ATTACHMENT 1 CLUB BOMBALA REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR THE CLUB COMMUNITY BUS

Page 5

Peter Elliot

From: Club Manager <manager@bombalarsl.com.au>
Sent: Friday, 26 May 2023 5:54 PM
To: Snowy Monaro Regional Council Local Traffic Committee
Subject: Parking Allocation

Good Evening.

I would like to put forward a request for parking allocation for 1 space – restricted.

I am the General Manager for Club Bombala. I am sure you are aware we have a community bus that we use for our duty of care to transport patrons to and from our establishment.

We also hire the bus on very minimal occasions.

I am asking that the LTC consider a restricted 1 space allocation for our community bus.

As we transport elderly, and some have trouble getting around, attending the club maybe their only social interaction, and with the frail, having to make them walk 20-30 metres on a busy night, doesn't just put them in danger or injury. It is also then a burden on the emergency response units that would have to attend if an incident did occur.

All I am asking for is consideration to have 1 space – restricted for strictly our own community bus parking.

We are happy to get the community involved in painting the parking space if that is a concern.

But we would require signage.

This would be a great asset, not only to Club Bombala but to the community.

If you could please respond with an answer or request for more information, please do not hesitate to contact me.

Eagerly awaiting your response;

Regards

Alecia Jones
General Manager
Club Bombala
T/A Bombala RSL Club Ltd
156 Maybe Street Bombala NSW 2632
(02) 64583017
www.clubbombala.com.au



6.1 CLUB BOMBALA - REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE FOR
COMMUNITY BUS

ATTACHMENT 1 CLUB BOMBALA REQUEST FOR PERMANENT ALLOCATION OF PUBLIC PARKING SPACE
FOR THE CLUB COMMUNITY BUS

Page 6

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 7

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION

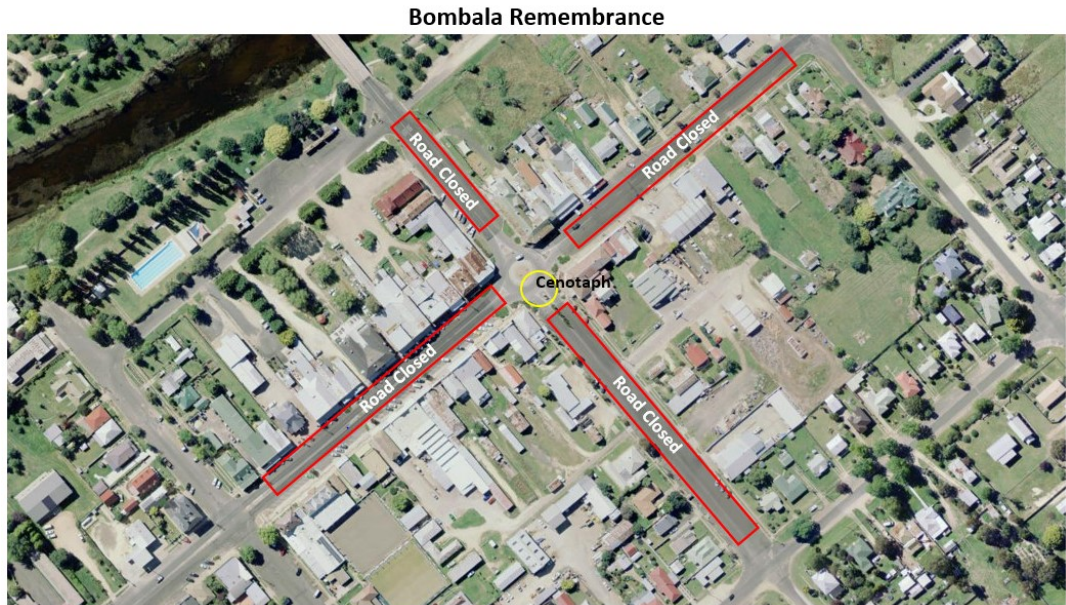
Record No: I23/402

OFFICER’S RECOMMENDATION

That Local Traffic Committee review the application for a Bombala Remembrance Day Event on Saturday 11 November 2023 and endorse the application for Council approval.

ISSUES

The Bombala RSL Sub-Branch has submitted an application to hold a Remembrance Day Event on Saturday 11 November 2023. The event documents, including Traffic Control Plan (TCP), Road Occupancy Licence and Risk Plan are attached for information.



RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|----------------------|--------------|---------------|-----------------|
| Health and Safety | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |

Health & Safety of event participants, spectators and traffic is addressed through the attached Traffic Control Plan.

Reputation and Image of council is assessed as LOW providing the application is approved.

FINANCIAL IMPACTS

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 8

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION

| | Amount | Details |
|-------------------------------|--------|-----------------------|
| Current Annualised Net Cost | \$300 | Staff & Vehicle costs |
| Estimated Annualised Net Cost | | |

Allocation staff time to implement signage and traffic control for the duration of this event is captured in the Net Costs above.

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

N/A

IMPLEMENTATION PLANS

Staff will engage with the Bombala RSL Sub-Branch to ensure Traffic Control measures and signage are installed and removed prior to and following the event.

EXISTING POLICY/DECISIONS

N/A

BACKGROUND

N/A

ATTACHMENTS

1. Notice of Intention to Organise an Event
2. Road Occupancy Licence
3. Traffic Control Plan
4. Risk Plan
5. Notice of Assembly

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 1 NOTICE OF INTENTION TO ORGANISE AN EVENT

Page 9



Notice of Intention to Organise an Event

| |
|-----------------|
| Office Use Only |
| Ref: _____ |

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sporting fields) intended to be held within Snowy Monaro Regional Shire, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to solicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

| Event Information | | | | | | |
|----------------------------|--|-------------------------------------|--------------|--------------------------|--------------|--------------------------|
| Event Name: | Remembrance Day | | | | | |
| Event Date: | 11 November 2023 | | | | | |
| Event Location: | Bombala Cenotaph - Forbes Street Bombala | | | | | |
| Please tick where relevant | Map/Plan attached | <input checked="" type="checkbox"/> | Council Land | <input type="checkbox"/> | Private Land | <input type="checkbox"/> |
| Has the venue been booked? | YES – Tentative booking | <input type="checkbox"/> | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |

| Organiser Information | | | | | | |
|-----------------------|-----------------------|--------|-----|-----------|------------|--------------------------|
| Name/Company | Bombala RSL Subbranch | | | Phone: | 0418104419 | |
| Contact Name: | Eric Edgecombe | | | Fax: | | |
| Postal Address: | PO Box 241 | | | Mobile: | 0418104419 | |
| Town: | Bombala | State: | NSW | Postcode: | 2632 | Email: bouvsnt@yahoo.com |

Organisation Status: Community ☒ Commercial ☐ Non-Profit ☒
Registered Charity/School: ☐ Other: ☐

| | | |
|--|--------------------------------|--|
| I would prefer Council advice delivered via: | Mail: <input type="checkbox"/> | Email: <input checked="" type="checkbox"/> |
| Signature of Event Organiser: | | Date: 14 may 2023 |

| Proposed Event Details | | | |
|--|----------------------------------|--|---|
| Event Schedule: | Start (Date/Time) | End (Date/Time): | |
| Set Up: | Start: (Date/Time) | 11 Nov 23 1055 | |
| Clean Up: | End (Date/Time) | 11 Nov 23 1140 | |
| Is this a fundraising event? | YES <input type="checkbox"/> | | NO <input checked="" type="checkbox"/> |
| Frequency of Event | One-off <input type="checkbox"/> | Annual <input checked="" type="checkbox"/> | Monthly <input type="checkbox"/> Other <input type="checkbox"/> |
| Estimated attendance (daily, if more than one day) | | | |

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 1 NOTICE OF INTENTION TO ORGANISE AN EVENT

Page 10

| | |
|---|---|
| Detailed description of Event: | |
| Commemoration of the end of World War 1. | |
| Other Information: | |
| Which of the following will form part of the event? Please tick all that apply. Any additional information that can be supplied will be useful. | |
| <input checked="" type="checkbox"/> Public Event – General Public | <input type="checkbox"/> Provision of disabled access/facilities |
| <input type="checkbox"/> Public Event – Invitation only | <input type="checkbox"/> Vehicle races (including bicycles) |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Children's activities |
| <input type="checkbox"/> Service of Alcohol | <input type="checkbox"/> Crowd management |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Dangerous goods and/or hazardous materials |
| <input type="checkbox"/> Amusement devices (Jumping castle, pony rides, etc) | <input type="checkbox"/> Electrical equipment |
| <input type="checkbox"/> Animals (Types: | <input type="checkbox"/> Food and beverages |
| <input type="checkbox"/> Circus | Who is providing food: |
| <input type="checkbox"/> Retail/Commercial activity | <input type="checkbox"/> Commercial <input type="checkbox"/> Non-profit |
| <input type="checkbox"/> Markets | <input type="checkbox"/> Types of food/drink: |
| <input type="checkbox"/> Music (Live performance) | <input type="checkbox"/> First Aid/medical person facilities |
| <input type="checkbox"/> Loud noise (eg concert, helicopters, PA system etc) | <input type="checkbox"/> Laser show/display |
| <input type="checkbox"/> Stages, large marquees or large temporary structure | <input type="checkbox"/> Activities that require insurance cover |
| <input type="checkbox"/> Any activity which contravenes the zoning of the land | <input type="checkbox"/> Provision of fire safety equipment |
| Parking spaces: | <input type="checkbox"/> Procession/parade in a public place |
| <input type="checkbox"/> Onsite | <input type="checkbox"/> Security guards |
| <input checked="" type="checkbox"/> Existing on-street spaces to be utilised | <input type="checkbox"/> Signage |
| <input checked="" type="checkbox"/> Closing a road | Toilets |
| <input type="checkbox"/> Using a footpath | <input checked="" type="checkbox"/> Use of existing |
| <input type="checkbox"/> Filming (Commercial use) | <input type="checkbox"/> Additional brought to site |
| <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins | <input type="checkbox"/> Traffic/transport management attendants |
| <input type="checkbox"/> Swing or hoist goods across or over a road or footpath | <input type="checkbox"/> Volunteers |
| <input type="checkbox"/> Camping | Water based events |
| <input type="checkbox"/> Aircraft (Type: | <input type="checkbox"/> Water drawn from Council supply |
| | <input type="checkbox"/> Water from other source: |

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may include approvals obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event.

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 2 ROAD OCCUPANCY LICENCE

Page 11

ROAD OCCUPANCY LICENCE

LICENCE NO : 2066416

ROADS & MARITIME SERVICES (RMS)

Phone: Monday To Friday 8.30 AM - 4.30 PM



To activate and deactivate your approved work shift(s) on your Road Occupancy Licence, please visit: myrol.transport.nsw.gov.au. This licence is for the occupation of the road space only. If you are unable to access myrol.transport.nsw.gov.au, please call TMC on 1800 679 782. For further assistance, please refer to the proponent's user manual here: myrol.transport.nsw.gov.au/help.pdf

SPECIAL EVENT - CLASS 2

Project: Not Applicable
This Activity: Remembrance Day Commemoration

LOCATION

Subject Road: FORBES ST
From: MAYBE ST, BOMBALA
To: Caveat, Bombala
Council: SNOWY MONARO REGIONAL

LICENSEE

Organisation: Bombala RSL Sub Branch
Ref No:
Name: Eric EDGECOMBE
Phone: 0418104419

ONSITE CONTACT

Name: Eric Edgecombe
Phone: 0418104419

TRAFFIC MANAGEMENT

Flow Management: Detour (other roads)
Closure Type: All lanes both directions
Closure Lane(s): Shoulder
Direction(s): All Directions

LICENCE DURATION

From: 11-Nov-2023
To: 11-Nov-2023

LICENCE CONDITIONS

- 1 YOU MUST USE SHIFT ACTIVATION WEB ADDRESS <https://myrol.transport.nsw.gov.au> TO ACTIVATE AND DEACTIVATE YOUR APPROVED ROAD OCCUPANCY LICENCE(S). (TO CHANGE TRAFFIC CONTROL SIGNALS TO FLASHING YELLOW OR TO ACTIVATE PERMANENT VARIABLE MESSAGE SIGNS DIAL 1800 679 782)
- 2 THIS LICENCE IS NOT AN APPROVAL OF THE PROPONENT'S TRAFFIC GUIDANCE SCHEMES (TGS). PLEASE NOTE WORKCOVER REQUIRES THAT TRAFFIC GUIDANCE SCHEMES (TGS) COMPLY WITH AS1742.3
- 3 ALL MATTERS RELATING TO NOISE GENERATION OR OTHER ENVIRONMENTAL FACTORS ON SITE ARE UNDER THE JURISDICTION OF THE LOCAL COUNCIL AND/OR THE ENVIRONMENTAL PROTECTION AUTHORITY.
- 4 SHOULD THE PROPOSED WORKS INVOLVE UNDERBORING OR EXCAVATION OF STATE ROAD ASSETS OR THE REMOVAL OF KERB AND GUTTER, DETAILS OF WORKS MUST BE APPROVED BY TfNSW. FOR GREATER SYDNEY REGION CONTACT: greaterSydneyroads@transport.nsw.gov.au. FOR REGIONAL & OUTER METROPOLITAN, CONTACT: road.access@transport.nsw.gov.au.
- 5 NOTIFICATION TO AFFECTED BUSINESSES, RESIDENTS AND OTHER STAKEHOLDERS MUST BE UNDERTAKEN AT LEAST 5 BUSINESS DAYS PRIOR TO WORKS COMMENCING
- 6 PLEASE NOTE THAT THIS LICENCE DOES NOT CONSTITUTE APPROVAL TO CARRY OUT THE PROPOSED ACTIVITIES. THIS ROL HAS BEEN ASSESSED BY TfNSW FOR IMPACTS ON TRAFFIC FLOW ON THE STATE ROAD NETWORK ONLY
- 7 ENDORSEMENT FROM LOCAL TRAFFIC COMMITTEE (LTC) AND APPROVAL FROM COUNCIL REQUIRED.
- 8 ADEQUATE ADVANCE WARNING MUST BE PROVIDED TO MOTORISTS PRIOR TO ALTERNATE ROUTE DECISION POINTS. DETOUR ROUTE MUST BE CLEARLY SIGNPOSTED.
- 9 DETOUR ROUTE ON LOCAL ROADS IS SUBJECT TO APPROVAL BEING OBTAINED FROM THE RELEVANT LOCAL COUNCIL. ALL DETOUR ROUTES MUST BE CLEARLY SIGNPOSTED AND SUITABLE FOR THE CARRIAGE OF THE CLASS AND TYPE OF MOTOR VEHICLES APPROVED FOR USE ON THE SUBJECT ROAD. LANE WIDTHS MUST BE SUFFICIENT TO PERMIT CLEAR ACCESS FOR HEAVY VEHICLES.
- 10 EFFECTIVE MONITORING OF END-OF-QUEUE CONDITION MUST BE IMPLEMENTED. IF QUEUE LENGTH EXTENDS OUTSIDE OF WORK ZONE, ADVANCED WARNING DEVICES MUST BE DEPLOYED BEYOND THE END OF THE QUEUE. NOTIFICATION OF TRAFFIC QUEUEING MUST BE MADE TO THE TMC ON 1300 725 886.
- 11 IMMEDIATE NOTIFICATION MUST BE MADE TO THE TRANSPORT MANAGEMENT CENTRE (1300 725 886) IN THE EVENT OF A TRAFFIC INCIDENT OCCURRING WITHIN THE LIMIT OF WORKS.

APPROVED DATES & TIMES

| From Shift | | | | | To Shift | | | | |
|------------|----|-----|-------|---|----------|----|-----|-------|--|
| From | D | M | Time | - | To | D | M | Time | |
| Sat | 11 | Nov | 10:30 | - | Sat | 11 | Nov | 11:30 | |

All pages of this Road Occupancy Licence and associated Speed Zone Authorisation(s) must be available on site at all times and must be produced for inspection when requested by representatives of NSW Police, Roads & Maritimes Services, Transport for NSW and other Government Agencies.

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 2 ROAD OCCUPANCY LICENCE

Page 12

ROAD OCCUPANCY LICENCE

LICENCE NO : 2066416

ROADS & MARITIME SERVICES (RMS)

Phone: Monday To Friday 8.30 AM - 4.30 PM



To activate and deactivate your approved work shift(s) on your Road Occupancy Licence, please visit: myrol.transport.nsw.gov.au. This licence is for the occupation of the road space only. If you are unable to access myrol.transport.nsw.gov.au, please call TMC on 1800 679 782. For further assistance, please refer to the proponent's user manual here: myrol.transport.nsw.gov.au/help.pdf

SPECIAL EVENT - CLASS 2

Project: Not Applicable
This Activity : Remembrance Day Commemoration

LOCATION

Subject Road: FORBES ST
From: MAYBE ST, BOMBALA
To: Caveat, Bombala
Council: SNOWY MONARO REGIONAL

LICENSEE

Organisation: Bombala RSL Sub Branch
Ref No:
Name: Eric EDGECOMBE
Phone: 0418104419

ONSITE CONTACT

Name: Eric Edgecombe
Phone: 0418104419

TRAFFIC MANAGEMENT

Flow Management: Detour (other roads)
Closure Type: All lanes both directions
Closure Lane(s): Shoulder
Direction(s): All Directions

LICENCE DURATION

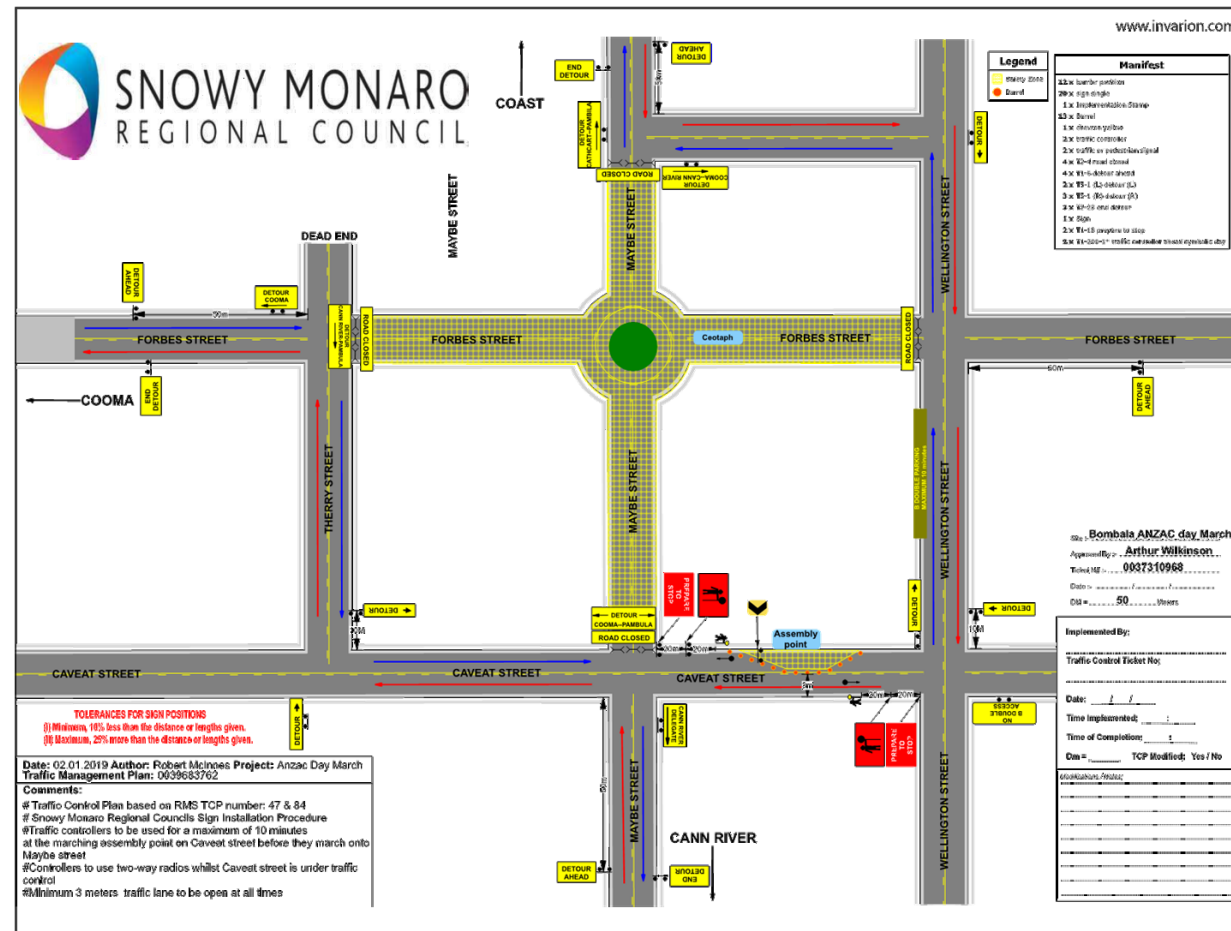
From: 11-Nov-2023
To: 11-Nov-2023

LICENCE CONDITIONS

- 12 TRAFFIC AND PEDESTRIAN MANAGEMENT MUST BE IN ACCORDANCE WITH COUNCIL AND POLICE CONDITIONS OF APPROVAL AND ANY DIRECTION GIVEN BY THE POLICE ON THE DAY.
- 13 ALL TEMPORARY TRAFFIC CONTROL ARRANGEMENTS MUST BE IN ACCORDANCE WITH AUSTRROADS GUIDE TO TEMPORARY TRAFFIC MANAGEMENT


All pages of this Road Occupancy Licence and associated Speed Zone Authorisation(s) must be available on site at all times and must be produced for inspection when requested by representatives of NSW Police, Roads & Maritimes Services, Transport for NSW and other Government Agencies.

Page 13



6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 4 RISK PLAN

Page 14

| RISK ASSESSMENT AND CONTROL PLAN (NON COUNCIL EVENTS ON COUNCIL LAND) | |  SNOWY MONARO REGIONAL COUNCIL <small>Stronger together Better together</small> | |
|--|------------------------|--|---|
| Name of event: ANZAC Day - Bombala Cenotaph | | | |
| Host Name | Bombala RSL Sub Branch | Main Activity | Public gathering |
| Activity Date | 11 Nov 2023 | Activity Covered | |
| Host Safety Contact Number | | Persons Consulted | |
| Number of Volunteers | 4 (RSL Sub Branch) | Partners In Project: | |
| DATE OF ASSESSMENT | | Location | Forbes & Maybe Street Bombala. Cenotaph |

Steps in filling out the risk assessment

1. Think about:
 - a. What can happen,
 - b. How it can happen and
 - c. When it can happen. (Use the OHS Checklist and example Risk and Associated control for hints, plus consult with others to discuss possible issues that could come up.)
2. Then think about the likelihood (probability) that it could happen. Write that letter in the pre- assessment box on the form.
3. Think about the consequence of it happening (eg, could the person get seriously injured, or just require first aid?) Write that number down in the pre assessment box on the form.
4. Look at the matrix (Coloured table on the last page) and see where the likelihood and consequence meet up on the matrix. This is your rating. Write that letter in the pre-assessment box on the form.
5. Consider how you might prevent or minimise the chance of the incident happening. Write that in the Controls section of the form
6. Repeat steps 1-3, writing the numbers and letters in the Post assessment box on the form
7. Nominate a person responsible

| | | | |
|-------------------------------|----------------------------------|-------------------------------|-----------------------------|
| Snowy Monaro Regional Council | Risk Assessment and Control Plan | Document Number: | |
| Page 1 of 3 | Version Number / Issue No: 5 / 2 | Date of Issue: ____/____/____ | Review Date: ____/____/____ |

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 4 RISK PLAN

Page 15

ASSESSMENT


| INDIVIDUAL ACTIVITY | POTENTIAL HAZARDS and RISK IDENTIFICATION | Pre Assessment Risk Rating | Post Assessment Risk Rating | CONTROL MEASURES and PERSON RESPONSIBLE |
|--|---|----------------------------|-----------------------------|--|
| Public gathering on Main road | Vehicle/pedestrian collision | 1H | 2M | Traffic Control plan in place. Barriers, traffic diverted around assembly. |
| Public walking across roadway and uneven surface | Slips trips and falls | 2L | 2L | Visual check of area before event to remove loose objects and trip hazards. Wireless, battery powered Public Address system. |
| Public gathered in open area | Intention collision – vehicle/pedestrians | 1C | 3C | Heavy vehicles used across roadway to prevent unauthorized access. |
| | | | | |

| | | | |
|-------------------------------|----------------------------------|-------------------------------|-----------------------------|
| Snowy Monaro Regional Council | Risk Assessment and Control Plan | Document Number: | |
| Page 2 of 3 | Version Number / Issue No: 5 / 2 | Date of Issue: ____/____/____ | Review Date: ____/____/____ |

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 4 RISK PLAN

Page 16

| Risk Matrix | | | | |
|---------------------------|--|--|--|---|
| Risk Matrix | | CONSEQUENCE (see examples below) | | |
| | | (1) Catastrophic | (2) Moderate | (3) Insignificant |
| | | * Death or Severe Injuries * Loss \$100,001 or more * Complete loss of services * Toxic release or contamination off site | * Injuries requiring Medical Treatment * \$ Loss \$5,001 - \$100,000 * Major loss of services * Off site release or contamination with no detrimental effects | * No injury or medical attention * \$ loss < \$5,000 * No loss of service * No environmental contamination |
| LIKELIHOOD (see examples) | (A) Almost Certain Is expected to occur at most times | 1A H | 2A H | 3A M |
| | (B) Possible Will possibly occur at most times | 1B H | 2B M | 3B L |
| | (C) Rare Might occur at some time | 1C M | 2C L | 3C L |



SNOWY MONARO REGIONAL COUNCIL
Stronger together Better together

The risk rating of an incident is based on a combination of **Consequence** and **Likelihood**.

Refer to the SRSC Risk Matrix for suggestions

- Consider the Consequence
- Consider the Likelihood
- Where the two meet on the matrix determines the Risk Rating (Level of Risk)

Consequence + Likelihood = Risk Rating

All risks need to be made safe immediately and final corrective action taken within the High Medium or Low time frames below

Managers and Supervisors are responsible for Corrective Action

H = HIGH RISK
STOP WORK IMMEDIATELY - DO NOT COMMENCE WORK UNTIL RISK IS CONTROLLED and NO LONGER RED
 Requires **first priority**
 Senior Management to be advised.
IMMEDIATE action required

M = MEDIUM RISK
PROCEED WITH CAUTION
 Requires **second priority**
 Management responsibility must be specified.
 Permanent control required within one - three months to lower risk to Green where possible

L = LOW RISK
CARRY OUT WORK
 Requires **third priority**
 Responsibility to be recorded
 To be monitored to ensure risk does not increase

| | | | |
|-------------------------------|----------------------------------|-------------------------------|-----------------------------|
| Snowy Monaro Regional Council | Risk Assessment and Control Plan | Document Number: | |
| Page 3 of 3 | Version Number / Issue No: 5 / 2 | Date of Issue: ____/____/____ | Review Date: ____/____/____ |

Schedule 1 – Notice of Intention to Hold a Public Assembly

Summary Offences Act – 1988 – Sec 23

To The Commissioner of Police

| | |
|---|---|
| 1 | <p>I, Eric George James EDGECOMBE (Name)</p> <p>Of NSW 2632. (Address)</p> <p>On behalf of Bombala RSL Sub Branch. (Organisation)</p> <p>Notify the Commissioner of Police that</p> <p>On the 11Th. (Day) November (Month) 2023. (Year) it is intended to hold</p> <p>EITHER:</p> <p>(a) A public assembly, NOT being a procession, of approximately 80 (number) persons, which will assemble at Bombala Cenotaph (Place) at approximately 1055. am and disperse at approximately 1140. am.</p> <p>OR</p> <p>(b) A public assembly, being a procession of approximately (number) persons which will assemble at Caveat Street Bombala. (Place) at approximately am and at approximately am the procession will commence and shall proceed:</p> <p>Via Maybe Street Bombala to the Cenotaph located at the intersection of Forbes and maybe Streets.</p> <p>(Specify route, any stopping places and the approximate duration of any stops, and the approximate time of termination. A diagram may be attached.)</p> |
| 2 | <p>The purpose of the proposed assembly is</p> <p>.Commemoration of Remembrance Day</p> <p></p> <p></p> <p></p> <p></p> <p></p> |

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 5 NOTICE OF ASSEMBLY

Page 18

| | |
|----------|---|
| 3 | <p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly <i>(strike out whichever is not applicable)</i>:</p> <p><input type="checkbox"/> There will be ... 0 ... (number) of vehicles and/or ... (number) of floats involved. The type and dimensions are as follows:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>x There will be ... one ... (number) of bands, musicians, entertainers, etc which will entertain or address the assembly</p> <p><input type="checkbox"/> The following number and types of animals will be involved in the assembly:</p> <p>Nil</p> <p>.....</p> <p>.....</p> <p><input type="checkbox"/> Other special characteristics of the proposed assemble are as follows:</p> <p>Nil</p> <p>.....</p> <p>.....</p> |
| 4 | <p>I take responsibility for organising and conducting the proposed assembly</p> |
| 5 | <p>Notices for the purposes of the Summary Offences Act 1988 may be served upon me at the following address:</p> <p style="text-align: center;">NSW 2632</p> <p>.....</p> <p>.....</p> <p style="text-align: right;">Postcode</p> |
| 6 | <p style="text-align: center;">Signed:</p> <p style="text-align: center;">Capacity/Title: President RSL Sub Branch Bombala</p> <p style="text-align: center;">.....</p> |

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 5 NOTICE OF ASSEMBLY

Page 19

Date: 30 Nov 2022

Check List for Special Event Transport Management Plan

1 Event details

1.1 Event summary

Event Name: ANZAC Day

Event Location: Cenotaph, Forbes and Maybe Street Bombala

Event Date: 30 Nov 2022 Event Start Time: 1055..... Event Finish Time: 1140

Event Setup Start Time: 1045 Event Packdown Finish Time: 1230

Event is ☐ off street ☒ on street - moving ☒ on street non-moving
☐ held regularly throughout the year (calendar attached)

1.2 Contact names

Event Organiser* Eric Edgecombe

Phone:..... Fax: Mobile:0418104419 E-mail: bouvsnt@yahoo.com
.....

Event Management Sponsor (if applicable)

Phone:..... Fax: Mobile: E-mail:.....

Police

Phone:..... Fax: Mobile: E-mail:.....

Council

Phone:..... Fax: Mobile: E-mail:.....

Transport for NSW (if required)

Phone:..... Fax: Mobile: E-mail:.....

**Note: The Event Organiser is the person or organisation who is the employer and in whose name the Public Liability Insurance is taken out.*

1.3 Brief description of the event (one paragraph)

Dawn Service - stationary event - Public gathered on roadway in front of Cenotaph.

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 5 NOTICE OF ASSEMBLY

Page 20

10am March. Parade will assemble on Caveat Street and March down Maybe Street to the intersection with Forbes Street where the Parade will gather in front of the Cenotaph for the address

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 5 NOTICE OF ASSEMBLY

Page 21

2 Risk Management - Traffic

| | |
|--|---|
| <div>CLASS 1</div> <div>CLASS 2</div> <div>CLASS 3</div> | 2.1 Occupational Health & Safety - Traffic Control |
| | <input checked="" type="checkbox"/> Risk assessment plan (or plans) attached |
| | 2.2 Public Liability Insurance |
| | <input checked="" type="checkbox"/> Public liability insurance arranged. Copy of Policy attached. |
| | 2.3 Police |
| | <input type="checkbox"/> Police written approval obtained |
| | 2.4 Fire Brigades and Ambulance |
| | <input checked="" type="checkbox"/> Fire brigades notified |
| | <input checked="" type="checkbox"/> Ambulance notified |

3 Traffic and transport management

| | |
|---|---|
| <div>CLASS 1</div> <div>CLASS 2</div> <div>CLASS 3</div> | 3.1 The route or location |
| | <input type="checkbox"/> Map attached |
| | 3.2 Parking |
| | <input type="checkbox"/> Parking organised - details attached |
| | <input type="checkbox"/> Parking not required |
| | 3.3 Construction, traffic calming and traffic generating developments |
| | <input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached |
| | <input type="checkbox"/> There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes |
| | 3.4 Trusts , Authorities or Government Enterprises |
| | <input type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached |
| | <input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise |
| | 3.5 Impact on/of Public transport |
| | <input type="checkbox"/> Public transport plans created - details attached |
| | <input type="checkbox"/> Public transport not impacted or will not impact event |
| | 3.6 Reopening roads after moving events |
| | <input type="checkbox"/> This is a moving event - details attached. |
| <input type="checkbox"/> This is a non-moving event. | |
| 3.7 Traffic management requirements unique to this event | |
| <input type="checkbox"/> Description of unique traffic management requirements attached | |
| <input type="checkbox"/> There are no unique traffic requirements for this event | |
| 3.8 Contingency plans | |
| <input type="checkbox"/> Contingency plans attached | |

6.2 BOMBALA REMEMBRANCE DAY EVENT - APPLICATION
ATTACHMENT 5 NOTICE OF ASSEMBLY

Page 22

| | | |
|--|---|--|
| <div>Class 1</div> <div>Class 2</div> <div>Class 3</div> <div>Class 2</div> <div>Class 1</div> | 3.9 Heavy vehicle impacts | |
| | <input type="checkbox"/> Impacts heavy vehicles - RTA to manage | |
| | <input type="checkbox"/> Does not impact heavy vehicles | |
| | 3.10 Special event clearways | |
| | <input type="checkbox"/> Special event clearways required - RTA to arrange | |
| | <input type="checkbox"/> Special event clearways not required | |
| | 4 Minimising impact on non-event community & emergency services | |
| | 4.1 Access for local residents, businesses, hospitals and emergency vehicles | |
| | <input type="checkbox"/> Plans to minimise impact on non-event community attached | |
| | <input type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes | |
| 4.2 Advertise traffic management arrangements | | |
| <input type="checkbox"/> Road closures -advertising medium and copy of proposed advertisements attached | | |
| <input type="checkbox"/> No road closures but special event clearways in place - advertising medium and copy of proposed advertisements attached | | |
| <input type="checkbox"/> No road closures or special event clearways - advertising not required | | |
| 4.3 Special event warning signs | | |
| <input type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s | | |
| <input type="checkbox"/> This event does not require special event warning signs | | |
| 4.4 Permanent Variable Message Signs | | |
| <input type="checkbox"/> Messages, locations and times attached | | |
| <input type="checkbox"/> This event does not use permanent Variable Message Signs | | |
| 4.5 Portable Variable Message Signs | | |
| <input type="checkbox"/> The proposed messages and locations for portable VMS are attached | | |
| <input type="checkbox"/> This event does not use portable VMS | | |

5 Approval

TMP approved by:

Event Organiser:

Date:

Transport for NSW

Date:

OR

Snowy Monaro Regional Council

Date:

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 23

6.3 JINDABYNE CENTRAL SCHOOL - PROPOSED SNOW SPORT BUS PARKING ZONE

6.3 JINDABYNE CENTRAL SCHOOL - PROPOSED SNOW SPORT BUS PARKING ZONE

Record No: I23/403

OFFICER’S RECOMMENDATION

That Local Traffic Committee review the request from Jindabyne Central School for the allocation of a Snow Sports Bus Parking facility on Park Road, Jindabyne.

ISSUES

Jindabyne Central School have written to council suggesting that, in term 3 the school conducts Snow Sport activities to both Perisher and Thredbo on Thursdays and a Fridays over a 10 week period.

The school have an issue with the existing bus lane on Kalkite Street in that its occupied by school busses when Snow Sport buses are loading; this holds-up the daily buses coming and going from around the local area. Just too many buses for a small area.

Last year Jindabyne Central School trialled a Snow Sports Bus loading space on Park Road with space reserved for Snow Sport busses from 8am to 9.30am and 3pm to 4pm. Jindabyne Central School is now requesting that space be formally approved (with signage installed) on the days and timings specified, throughout the 10 weeks during Winter season.



RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|----------------------|--------------|---------------|-----------------|
| Health and Safety | Low | Medium | Yes |
| Reputation and Image | Low | Medium | Yes |

Health & Safety risks are increased due to quantity of moving traffic during times allocated for Snow Sports bus allocation. These timings are peak time for parents dropping off and collecting children from Jindabyne Central School.

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 24

6.3 JINDABYNE CENTRAL SCHOOL - PROPOSED SNOW SPORT BUS PARKING ZONE

Park Road is narrow (approximately 7 metres wide) with the road reduced by 4 metres (cars parked either side); leaving 3 metres for two-way vehicle movement. There are no formal crossing points on Park Road and site visibility restrictions due to bus parking will be increased creating safety issues for children crossing Park Road.

The Reputation and Image of council will be impacted if space available for parents to drop/collect children from Jindabyne Central School is affected without proper consultation.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|------------------------------------|
| Current Annualised Net Cost | \$200 | Purchase & Installation of signage |
| Estimated Annualised Net Cost | | |

One-off cost for the purchase and installation of signage if this request is approved.

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

N/A

IMPLEMENTATION PLANS

N/A

EXISTING POLICY/DECISIONS

Nil

BACKGROUND

N/A

ATTACHMENTS

- Request from Jindabyne Central School
- Map showing area proposed for Snow Sport Bus Parking

6.3 JINDABYNE CENTRAL SCHOOL - PROPOSED SNOW SPORT BUS PARKING ZONE
ATTACHMENT 1 REQUEST FROM JINDABYNE CENTRAL SCHOOL

Page 25

Peter Elliot

From: Janine Sadgrove (Administration Secondary Jindabyne Central School)
<Janine.Sadgrove@det.nsw.edu.au>
Sent: Friday, 2 June 2023 2:31 PM
To: Snowy Monaro Regional Council Local Traffic Committee
Cc: Paul Livissianos
Subject: Change of Traffic Condition
Attachments: Council Map -June 2023.pdf

To whom it may concern,

I met with Peter Elliot from Council after a conversation with Sergeant Adam Kite.

At Jindabyne Central School in term 3 we conduct Snowsport to both Perisher and Thredbo on a Thursdays and a Fridays over a 10 week period.

We have an issue with the bus lane that is exist in Kalkite St, when the Snowsport buses are loading, it holds up the daily buses coming and going from around the local area. Just too many buses for a small area.

Last year we trialed the Snowports Buses loading in Park Rd and dropping off in the afternoon.

As you can see on the attached map, we are requesting that the area marked become a bus stop for Thursday and Friday from 8am - 9.30 am and 3.00pm - 4.00pm.

I have been in contact with Sergeant Adam Kite and he has said that he will support this .

Thanking you in advance and if you have any further questions please contact me on the phone number below.

Janine

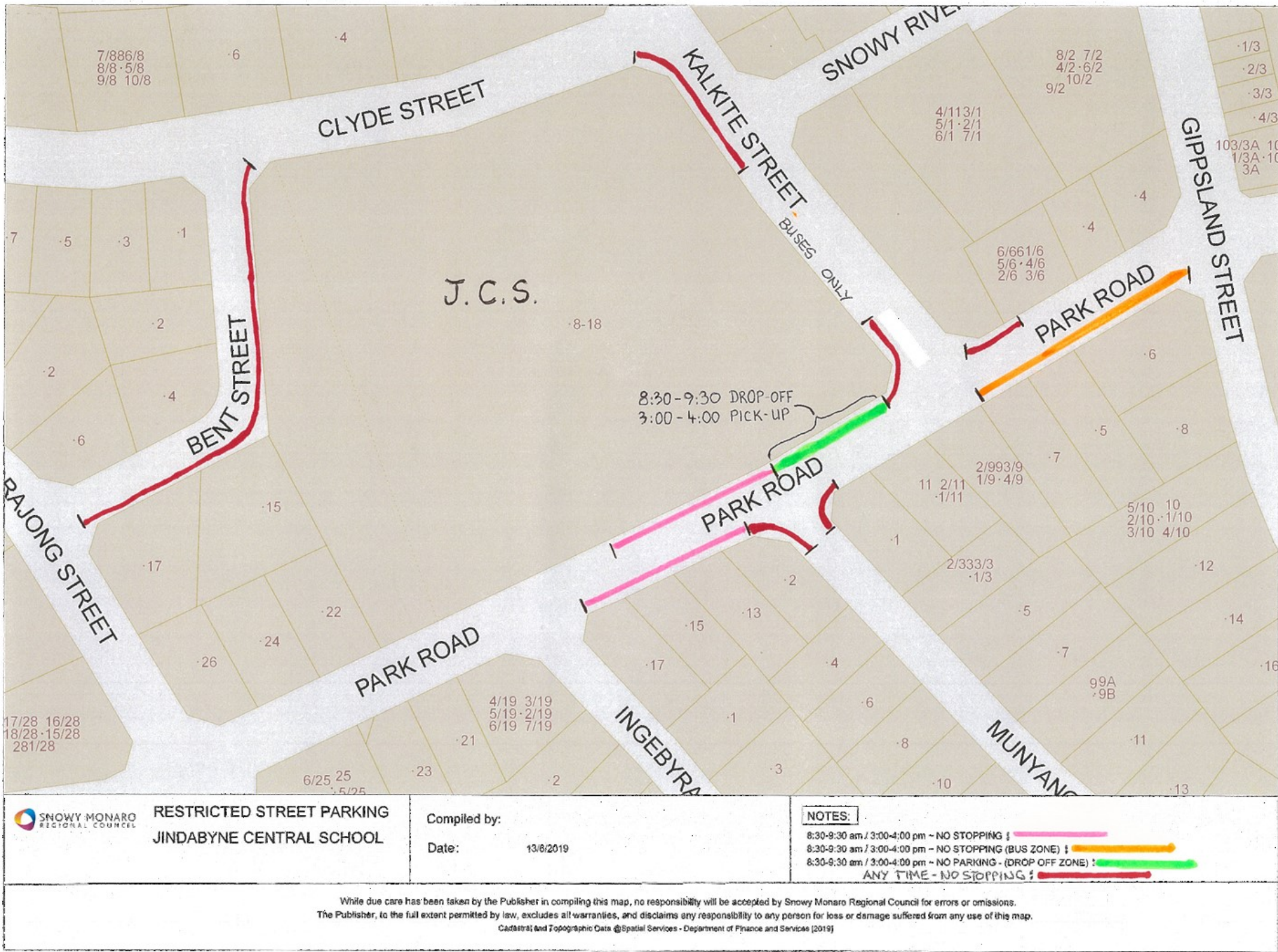


6.3 JINDABYNE CENTRAL SCHOOL - PROPOSED SNOW SPORT BUS PARKING ZONE
ATTACHMENT 1 REQUEST FROM JINDABYNE CENTRAL SCHOOL

Page 26

*** This message is intended for the addressee named and may contain privileged information or confidential information or both. If you are not the intended recipient please notify the sender and delete the message. ***

6.3 JINDABYNE CENTRAL SCHOOL - PROPOSED SNOW SPORT BUS PARKING ZONE
ATTACHMENT 2 MAP SHOWING AREA PROPOSED FOR SNOW SPORT BUS PARKING



REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 28

6.4PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH SALEYARD ROAD

6.4PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH SALEYARD ROAD

Record No: 123/404

OFFICER’S RECOMMENDATION

That Local Traffic Committee review the request for a Modified T-Intersection at Polo Flat / Saleyard Road, Cooma and Recommend for council approval.

ISSUES

This proposal was discussed at the Local Traffic Committee Meeting held in Cooma on 23 May 2023. Additional information has now been provided by Transport NSW to describe how such a modified T-Intersection would operate (attached).

Local Traffic Committee members are requested to review the attached and endorse the proposal for a modified T-Intersection at this location.

RISK ASSESSMENT

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|---------------------------------------|--------------|---------------|-----------------|
| Legislative Governance and Compliance | | | |

The link to Legislation supporting the modifications as presented are attached.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|---------|
| Current Annualised Net Cost | | |
| Estimated Annualised Net Cost | | |
| Capital Investment | | |
| Capital Funding Source | | |

Nil

RESPONSIBLE OFFICER: Acting Road Safety Officer

OPTIONS CONSIDERED

N/A

IMPLEMENTATION PLANS

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 29

6.4 PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH SALEYARD ROAD

N/A

EXISTING POLICY/DECISIONS

N/A

BACKGROUND

N/A

ATTACHMENTS

1. Proposed Modified T-Intersection - Polo Flat/Saleyard Road, Cooma

- 6.4 PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH
SALEYARD ROAD
ATTACHMENT 1 PROPOSED MODIFIED T-INTERSECTION - POLO FLAT/SALEYARD ROAD, COOMA Page
30

Gary Shakespeare

From: Duncan Mcrae <Duncan.Mcrae@transport.nsw.gov.au>
Sent: Tuesday, 23 May 2023 3:56 PM
To: Zachary Crombie-Brown; Peter Elliot; kite1ada
Cc: Mel Lausz; Sharon Homer
Subject: Proposal for a modified T-intersection at Polo Flat Rd and Saleyards Rd Cooma.

Hi Peter and Zach,

As discussed at today's LTC meeting, please find below information on how a modified T-intersection **would work at** the junction of Polo Flat Rd and Saleyards Rd Cooma.

Please add this item for discussion at the next LTC

Issue

Due to the Low Clearance (4.1m) rail bridge on Polo Flat Rd, heavy vehicles are required to use Saleyards Rd to connect to the Monaro Hwy.

Due to the support structures of the bridge, drivers turning right from Saleyards Rd onto Polo Flat Rd (**heading to** North Cooma) have restricted vision of vehicles approaching from their left.

The limited vision forces drivers to stop and because of the significant time it takes for a heavy vehicle **to clear the** intersection near misses are common.

Background

The suggestion of a modified T-intersection to reduce risk has already been examined by LTC.

The proposal was rejected because of concerns that south bound vehicles on Polo Flat Rd would not **be able to stop** when approaching the give way sign at 80km/h (current speed limit).

Comment

Polo Flat Rd has recently been reduced to 60km/h for it's entire length. A modified T-intersection is now **a viable** option for improving traffic flow and reducing the potential for collisions.

Road Rule 73, clearly explains the give way rules that apply to modified T-intersections (image below left).

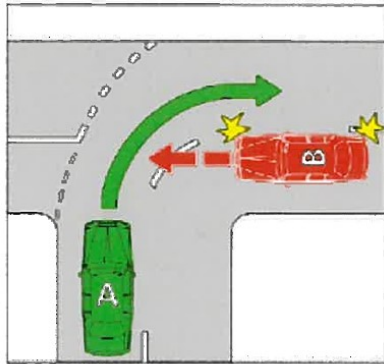
<https://legislation.nsw.gov.au/view/html/inforce/current/si-2014-0758#sec.73>

To reduce speed, confusion and the potential for collision it is proposed that both east and west approaches to Saleyards Rd have Give Way lines and signs.

It is also proposed a continuous solid white line be painted through the intersection to indicate the priority road.

6.4 PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH
SALEYARD ROAD

ATTACHMENT 1 PROPOSED MODIFIED T-INTERSECTION - POLO FLAT/SALEYARD ROAD, COOMA Page
31



*Image from Road Rules (above left).
right)*

*Proposal to have Give Way line on both legs of Polo Flat Rd (above
right)*

6.4 PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH
SALEYARD ROAD

ATTACHMENT 1 PROPOSED MODIFIED T-INTERSECTION - POLO FLAT/SALEYARD ROAD, COOMA Page
32



Image on Polo Flat Rd looking west, Saleyards Rd entering on left. Low clearance rail bridge in distance.



Map showing road names.

Regards Duncan

Duncan McRae (He/Him)
Lead Community and Safety Partner
Community and Place
Regional and Outer Metropolitan

6.4 PROPOSED MODIFICATION TO POLO FLAT ROAD, COOMA AT THE INTERSECTION WITH
SALEYARD ROAD

ATTACHMENT 1 PROPOSED MODIFIED T-INTERSECTION - POLO FLAT/SALEYARD ROAD, COOMA Page
33

Transport for NSW

M 0499 290 263 E Duncan.McRae@transport.nsw.gov.au

Level 4
90 Crown St
Wollongong NSW 2500



Transport
for NSW

Please consider the environment before printing this email.

This email is intended only for the addressee and may contain confidential information. If you receive this email in error please delete it and any attachments and notify the sender immediately by reply email. Transport for NSW takes all care to ensure that attachments are free from viruses or other defects. Transport for NSW assume no liability for any loss, damage or other consequences which may arise from opening or using an attachment.

Consider the environment. Please don't print this e-mail unless really necessary.

OFFICIAL

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 34

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE

Record No: I23/375

OFFICER’S RECOMMENDATION

- That
- A. Local Traffic Committee support the requirement for a trial installation of a Pole Mounted EVX EV Charging System on an existing light pole adjacent to 4 Park Road, Jindabyne; and
 - B. Support the allocation of a suitable parking space as “No Parking – EV Excepted While Charging”.

ISSUES

Essential Energy, in partnership with EVX Australia Pty Ltd, are trialing pole mounted EV charging infrastructure. EVX Australia Pty Ltd is an Australian private company that specialises in the manufacturer and operation of electric vehicle charging devices that will assist with the widespread transition to electric vehicles and corresponding reduction of greenhouse gas emissions in the economy more broadly.

A particular type of EV charger manufactured by EVX can be attached directly to typical street power poles that support the distribution of the local electricity network. These particular chargers are also designed to fit neatly on the pole and be relatively inconspicuous. EV owners would be required to pay a fee to charge from the device. These pole mounted EV chargers clearly carried significant appeal to Essential Energy, who have entered an agreement with EVX to install three charging devices at various locations within their network as part of a trial (3-5 years) to see how they work in practice. One of the locations selected for a trial is Jindabyne and we (Council) are recommending that 4 Park Road, Jindabyne be the preferred site for this trial.



RISK ASSESSMENT

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 35

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE

| Risk Type | Current Risk | Expected Risk | Within Accepted |
|----------------------|--------------|---------------|-----------------|
| Asset Management | Low | Low | Yes |
| Economic Activity | Low | Low | Yes |
| Health and Safety | Low | Low | Yes |
| Reputation and Image | Low | Low | Yes |

- Asset Management. Proposed EVX EV charging systems will be owned and managed by EVX. The attached EVX EV Charging Proposal confirms that *“Full reporting can be provided to Council including a live partner dashboard showing the charger status and information including utilisation and faults”*.
- Economic Activity. Increased availability for charging of electronic vehicles will improve access for electronic vehicles in Jindabyne and assist council to meet increased electronic vehicle movement between the ACT and Jindabyne.
- Reputation and Image. It is acknowledged that any reduction of available car parking spaces in Jindabyne creates issues with the community and visitors (especially during the winter season). However, this region is already accessed by electronic vehicles that use the available parking spaces for non-electric vehicles and the effect from allocation of a parking space for electronic vehicles use is assessed as negligible.

FINANCIAL IMPACTS

| | Amount | Details |
|-------------------------------|--------|---------------------------------|
| Current Annualised Net Cost | 0 | Installation and Maintenance at |
| Estimated Annualised Net Cost | 0 | No cost to Council |
| Capital Investment | 0 | |
| Capital Funding Source | 0 | |

There is confirmation within Page 4 of the attached EVX EV Charging Proposal stating quote *“There is no cost to council”*.

RESPONSIBLE OFFICER: Infrastructure Project Delivery Supervisor

OPTIONS CONSIDERED

Page 3 of the attached EVX V Charging Proposal stated *‘EVX have undertaken an assessment of Essential Energy power poles in Jindabyne and identified 6 possible locations. The most preferred location is Site 4- Kalkite Street Car Park’*. However SMRC staff commented that Two (2) NRMA Fast Charging Systems already existed within Kalkite Street Car Park and further loss of vehicle parking space (within Jindabyne CBD) to accommodate electronic vehicle charging could result in concerns expressed by local businesses, parents drop-off/pick-up children at Jindabyne Central School and those visiting for seasonal activities.

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 36

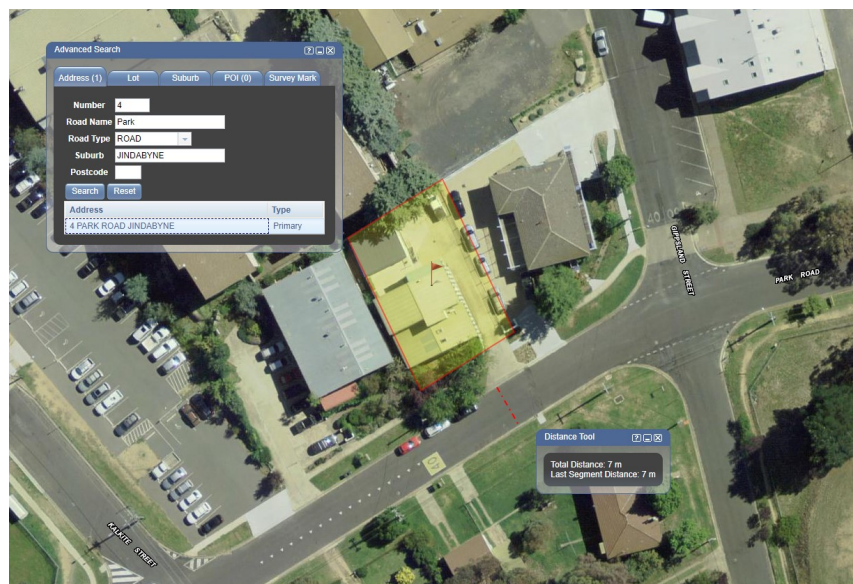
8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE

The EXV survey report, looking at potential sites available for pole mounted EV Charging systems presented the following options to council:

- 6 McLure Circuit;
- Corner Park Road & Thredbo Terrace
- 23 Clyde Street;
- Kalkite Street Car Park;
- 7 Clyde Street; and
- 4 Park Road.

Councils preference was 4 Park Road because:

- Park Road is heavily populated with parked cars, especially during school drop-off and pick-up times.
- 4 Park Road is close to Gippsland Street and Kalkite Street; each providing footpaths and easy access into the CBD.
- 4 Park Road offers better site distance for pedestrians crossing the road.



REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 37

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE



When considering Park Road as a suitable space for EV Parking and installation of a pole mounted EV Charging system, it is noted that:

- Parallel parking space dimensions are 2000mm wide x 5500mm long.
- Park Road, at the point where an EV Charging parking space is suggested, is 7m wide with a bitumen surface.
- Existing space is traditionally used for short term vehicle parking for school drop-off/pick-up.
- Traditionally vehicles park on both sides of Park Road during school drop-off/pick-up timings.

IMPLEMENTATION PLANS

Once relevant approvals are issued EVX and Essential Energy will manage the installation of the charger.

EXISTING POLICY/DECISIONS

Part E of Council Resolution 85/21, adopted at the meeting of 15 April 2021, provided the framework for councils involvement with extending EV Charging facilities within the Region:

COUNCIL RESOLUTION

1/21

That Council

- A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.
- B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.

REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 38

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE

- C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above.
- D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1.
- E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers.

ATTACHMENTS

1. EVX EV Charger Proposal

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE
ATTACHMENT 1 EVX EV CHARGER PROPOSAL

Page 39

EVX EV Charger Proposal

Jindabyne

April 2023



8.1EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE
ATTACHMENT 1 EVX EV CHARGER PROPOSAL

Page 40

Table of Contents

Background3

Proposed Sites3

Trial3

Installation3

Council requirements4

Private Company Involvement5

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE
ATTACHMENT 1 EVX EV CHARGER PROPOSAL

Page 41

Background

Essential Energy became aware of the City of Sydney and Newcastle engaging with a program offered by their local DNSP late last year and contacted EVX, the manufacturer and charge point operator of the solution to investigate the possibility of replicating this solution with Essential Energy. EVX have been able to demonstrate viability from a technical, safety and practical standpoint and as such has been offered an FAA with Essential Energy to replicate the program to the benefit of local governments and residents in our service area.

Some considerations here included:

- The use of existing street furniture, reducing visual clutter and;
- No need for costly, disruptive, and lengthy civil works to roll out EV charging infrastructure
- A solution that meets the use case for regional destinations and high-density areas that does not require lengthy or difficult grid-augmentation measures
- Expedient delivery of community infrastructure
- A demonstrated ability from EVX to manufacture and deploy in the public domain, in partnership with DNSP's and local government had already been established

Proposed Sites

EVX have undertaken an assessment of Essential Energy power poles in Jindabyne and identified 6 possible locations. The most preferred location is Site 4- Kalkite Street Car Park as indicated in EVX_Site_Candidate_A4_Jindabyne.PDF

Trial

Essential Energy are assisting EVX with installing 3 pole mounted EV chargers in our network as part of a trial, with one of these proposed in this document.

This will be a 3–5-year trial, with no intent to remove EVX EV chargers at the end of the trial unless necessary.

Installation

Installation can be achieved in between 4 - 8 hours.

Units are pre-assembled and bench tested / commissioned in the EVX manufacturing facility then sent to site.

A level 2 ASP is engaged for installation on the day which is as simple as connecting the overhead supply to the unit in accordance with the NSW service and installation rules.

Typically, EVX will need space equivalent to 2-3 carapaces adjacent to the pole for that time period to be used by a truck / cherry picker for the overhead works and subsequent final on site testing (using EV's) by EVX.

You can see a time lapse of EVX's last installation here, https://fb.watch/jT4W_SzVRD/

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE
ATTACHMENT 1 EVX EV CHARGER PROPOSAL

Page 42

Council requirements

The minimum requirement from Council would be the provision of some direction parking signs. The example below indicates "no parking- EV excepted while charging"



We could also see road marking as the picture above demonstrates however in areas where road width may make that awkward then we can go without.

You can see a walk around of the Sydney unit here including alternate roadmaking and signage options.
<https://youtu.be/qJW6cLs-YiQ>

There is no cost to council. There is also an attached capability statement which you might find useful for any other information.

8.1 EVX POLE CHARGER TRIAL - ON-STREET - ADJACENT TO 4 PARK ROAD JINDABYNE
ATTACHMENT 1 EVX EV CHARGER PROPOSAL

Page 43

Private Company Involvement

EVX own and operate the infrastructure and access the pole infrastructure via an FAA with Essential. EVX are responsible for quarterly maintenance and inspections, billing, administration, and customer service. Some points on this here:

Unit details

- The units are a dual 22kw AC (concurrent) charging station (2 spaces required)
- Can be installed in carparks or on the kerbside where appropriate Essential Energy assets exist
- Chargers are all BYO cable, universal type 2
- Extremely reliable (built in-house at EVX in Sydney) with 100% uptime on installations to date
- Tap and go functionality available to customers after their initial profile registration (tap card to stop and start charging)
- Full reporting can be provided to Council including a live partner dashboard showing the charger status and information including utilisation and faults

INFORMATION REPORT TO LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 20 JUNE 2023

Page 44

8.2TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED ZONE ADJUSTMENTS

8.2TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED ZONE ADJUSTMENTS

Record No: 123/394

OFFICER’S RECOMMENDATION

That Council note Transport NSW Proposed Town Entry Gateway Treatments and Minor Speed Zone Adjustments for Monaro Highway

This is an information only report.

EXECUTIVE SUMMARY

Transport for NSW A/Safe Systems Manager has informed council of the following:

The installation of Town Entry Gateway Treatments (TEGTs) as part of the Monaro Highway Upgrade Program (MHUP) requires appropriate locations in accordance with the Town Entry Gateway Treatment Standard.

Minor speed zone realignments (relocated up to 300m from existing locations) are required to accommodate the correct placement of the TEGTs in the following locations:

R-3971 – Bredbo North
R-3972 – Cooma East
R-3973 – Nimmitabel North
R-3974 – Nimmitabel South
R-3975 – Bredbo South
R-3976 – Bombala North

Two locations were identified as part of the TEGTs project that require more significant speed zone changes to accommodate the correct placement of the TEGTs; as such, the following locations are covered by separate speed zone reviews:

R-3796 – Bombala South (to be advised at a later date)
R-3748 – Cooma North (already fully approved and awaiting installation).

Note:

A TEGT is also being installed on the southern approach to Cooma. Although the southern approach is along the Snowy Mountains Hwy, it is being included in the MHUP for consistency.

This TEGT is at the existing speed zone and requires no change.

RESPONSIBLE OFFICER: A/Road Safety Officer

ATTACHMENTS

1. Proposed TEGTs Locations

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS

ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

Page 45



TEGTs

Issue

The installation of Town Entry Gateway Treatments (TEGTs) as part of the Monaro Highway Upgrade Program (MHUP) requires appropriate locations in accordance with the Town Entry Gateway Treatment Standard – TS 00020:1.0-2022. This review addresses the speed zone changes required to accommodate the correct placement of the TEGTs in accordance with the standard.

This review covers the following locations:

R-3971 – Bredbo North
R-3972 – Cooma East
R-3973 – Nimmitabel North
R-3974 – Nimmitabel South
R-3975 – Bredbo South
R-3976 – Bombala North

Two locations were identified as part of the TEGTs project that require more significant speed zone changes to accommodate the correct placement of the TEGTs. As such, the following locations are covered by separate reviews:

R-3796 – Bombala South
R-3748 – Cooma North

Note: A TEGT is also being installed on the southern approach to Cooma. Although the southern approach is along the Snowy Mountains Hwy, it is being included in the MHUP for consistency. This TEGT is at the existing speed zone and requires no change.

Background

In March 2019, the NSW Government announced \$20 million to deliver a suite of safety and efficiency improvements on the Monaro Highway including additional overtaking lanes, widened shoulders, safety barriers and town entry gateway treatments.



Example: Cobargo Northern approach TEGT installation

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS
ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

Page 46

The resulting program of works was derived through various investigations and activities lead by TfNSW Planning South Team. Optioneering included multi-criteria analysis, traffic modelling, desk top biodiversity and heritage searches, road safety assessments and internal stakeholder engagement.

A Business Case was prepared for the Monaro Highway Upgrade Program (MHUP) and the proposed program of works taken through assurance review before being endorsed by the Regional Transport Infrastructure Committee (RTIC) and the Financial Investment and Assurance Committee (FIAC).

The Final Business Case identified that Town Entry Gateway Treatments at Bredbo, Cooma, Nimmitabel and Bombala were preferred options for the program of works that align with the identified problems within the existing corridor while representing value for money.

Road Environment and Site Analysis

Site assessments have been conducted at all locations to ensure the TEGT enhances the speed zone change at the rural-urban boundary of a town where it could otherwise be unclear from the surrounding environment. It is intended that TEGTs are installed at the location of the existing speed zone change and to replace those signs and markings.

For the locations covered by this review it was found that an engineering constraint (sight distance, intersections, road geometry, and so on) in the road environment prevented the placement of the TEGT at the existing speed zone change.

In accordance with the TEGT standard, the TEGTs covered by this review are being relocated upstream (extending the lower speed zone) as appropriate in advance of the existing signs and markings to a suitable location. To support the relocation of the TEGTs, speed zone changes are required. All speed zone changes covered by this review are less than 300m in length.

All TEGT locations have been assessed for impacts to existing overtaking opportunities.

Crash Analysis

Crash Analysis is not considered an integral part of this review and we can proceed without it.

Traffic Analysis

Traffic data is not considered an integral part of this review and we can proceed without it.

Discussion and Comment

Transport for NSW has assessed the TEGTs locations in accordance with the NSW Speed Zoning Guidelines.

Given the specific criteria set out in the TEGTs standards, minor adjustments to the speed zone transition locations are necessary to accommodate the correct placement of the TEGTs.

All the required speed zone changes are extending the speed zone upstream with the lower speed zone being extended. In all instances the adjustment is less than 300m.

It is proposed that the speed zone changes required for the MHUP TEGTs are carried out. An extension of the lower speed limit in each location is supportive of a Safe Systems approach to road safety.

Stakeholder Engagement

MHUP regularly meets with SMRC and has provide details of the proposed TEGT location.

Recommendation

It is recommended that the speed zone changes covered by this review are carried out in support of the MHUP and correct placement of the TEGTs.

Given the small adjustment to the speed zone (less than 300m), no change in travel time will be evident.

I recommend approval of the proposed speed zone changes under the Section 122 of the Road Transport Act 2013. This work will be funded out of the MHUP budget.

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS
ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

Page 47

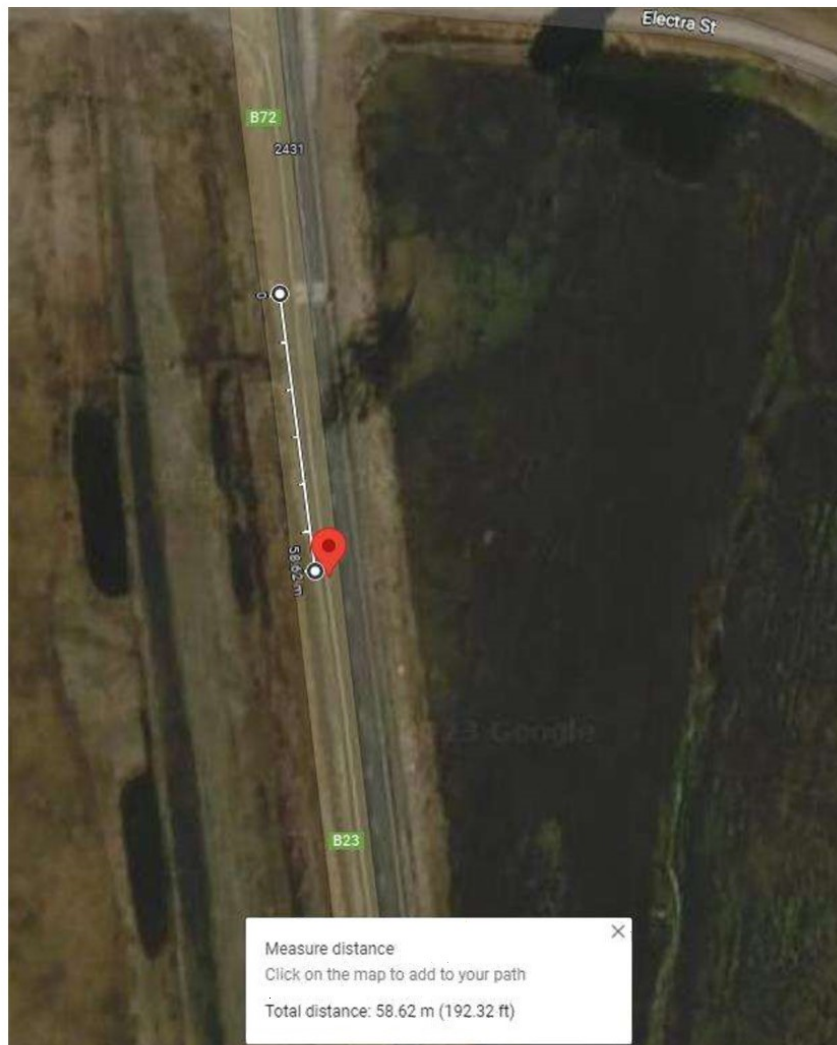
Town Entry Gateway Treatment Locations



R-3976 Bombala North: TEGT proposed location. Approximate speed zone change 300m

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS
ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

Page 48



R-3974 Nimmitabel South: Proposed TEGT location. Approximate speed zone change 60m

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS

ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

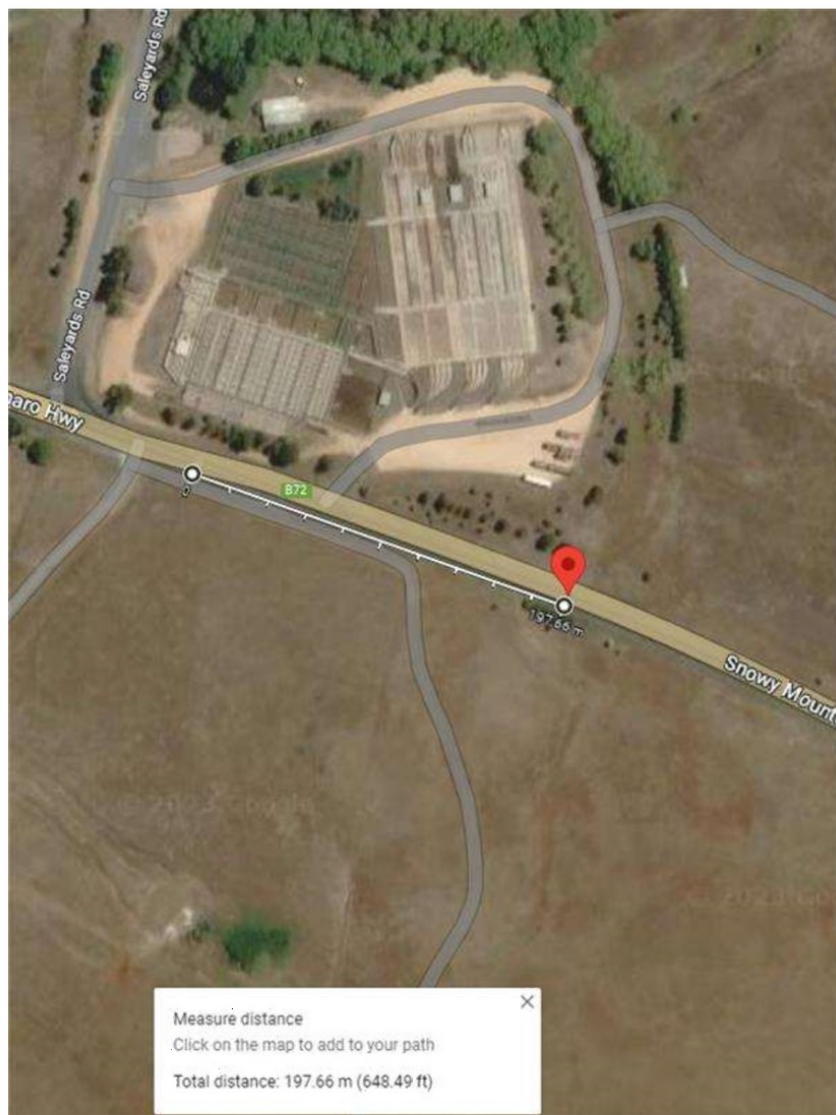
Page 49



R-3975 Bredbo South: Proposed TEGT location. Approximate speed zone change 300m.

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS
ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

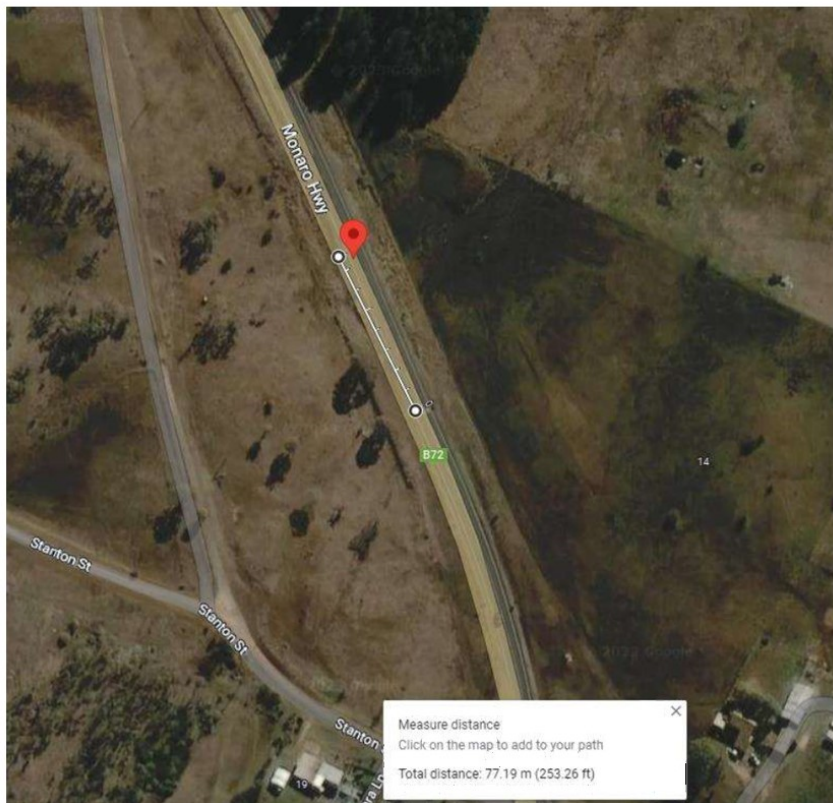
Page 50



R-3972 Cooma East: Proposed TEGT location. Approximate speed zone change 200m

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS
ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

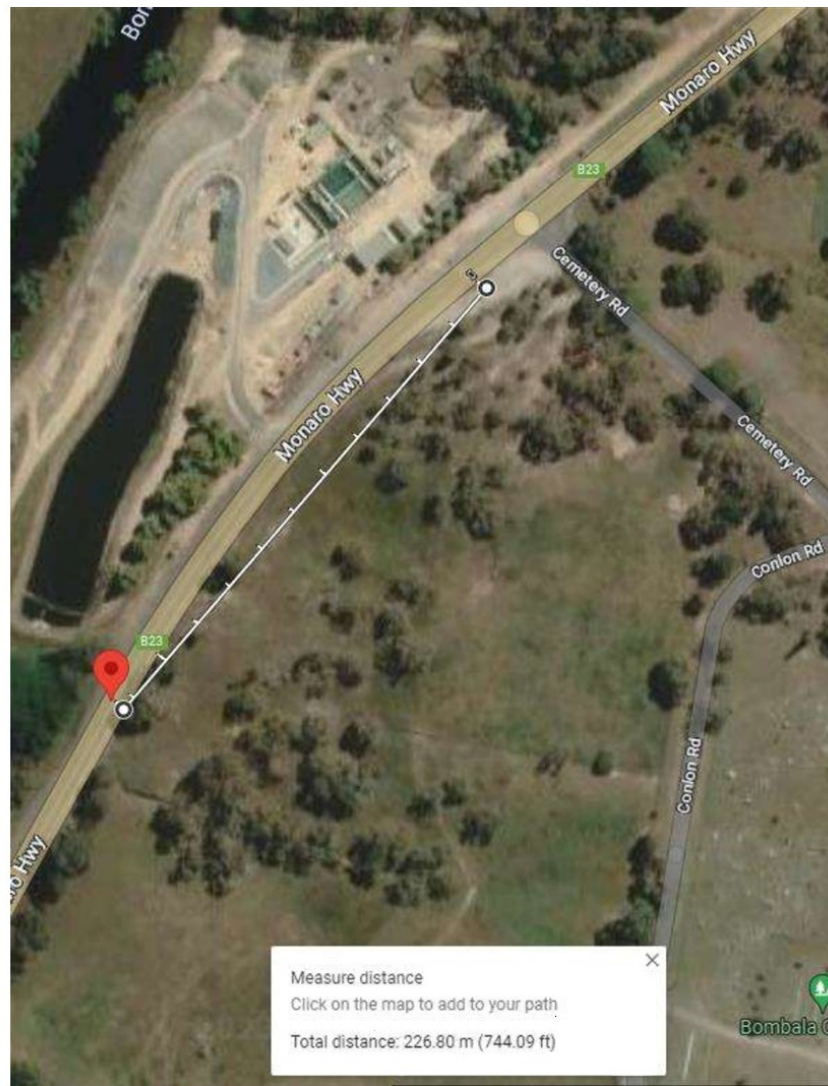
Page 51



R-3973 Nimmitable North: Proposed TEGT location. Approximate speed zone change 80m

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS
ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

Page 52



R-3796 Bombala South: Proposed TEGT location. Speed zone change covered by R-3796

8.2 TRANSPORT NSW PROPOSED TOWN ENTRY GATEWAY TREATMENTS AND MINOR SPEED
ZONE ADJUSTMENTS

ATTACHMENT 1 PROPOSED TEGTS LOCATIONS

Page 53



R-3971 Bredbo North: Proposed TEGT location. Approximate speed zone change 300m

10.5 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 23 MAY 2023

Record No: I23/526

OFFICER'S RECOMMENDATION

That Council adopt Minutes of the Local Traffic Committee Meeting held on 23 May 2023 and adopt the following recommendations;

- 6.1 That Council approve the Coast to Kosci 240km Ultramarathon to travel through the Snowy Monaro Region from 2:00pm Friday 1 December, 2023 and exit the region at 2:30pm on Saturday 3 December, 2023. TfNSW has advised a ROL isn't required. TfNSW has confirmed the timing of the work on the Coolumbooka Bridge won't affect this event.
- 6.2 That Council does not increase the load limit of 25t between Dalgety and Ando due to pavement quality and road safety.
- 6.3 That Council approves the request to change 45 degree parking to parallel parking in front of the shop "Country Mobility Trends" in Baron Street between BWS and mechanics workshop.

RESPONSIBLE OFFICER: CHIEF OPERATING OFFICER

BACKGROUND

The Local Traffic Committee met on 23 May 2023 in the Berridale Chambers and online. The Committee's recommendations are presented for Council's consideration and adoption.

ATTACHMENTS

1. Minutes of the Local Traffic Committee held on 23 May 2023
 2. Business Paper of the Local Traffic Committee Meeting held on 23 May 2023 (*Under Separate Cover*)
-

REPORT TO ORDINARY COUNCIL MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON THURSDAY 17 AUGUST 2023

Page 1

9.1.3 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON 23 MAY 2023

Record No: I23/526

OFFICER'S RECOMMENDATION

That Council note Minutes of the Local Traffic Committee Meeting held on 23 May 2023 and adopt the following recommendations;

- 6.1 That the Council approve the Coast to Kosci 240km Ultramarathon to travel through the Snowy Monaro Region from 2:00pm Friday 1 December, 2023 and exit the region at 2:30pm on Saturday 3 December, 2023. TfNSW has advised a ROL isn't required. TfNSW has confirmed the timing of the work on the Coolumbooka Bridge won't affect this event.
- 6.2 That Council does not increase the load limit of 25t between Dalgety and Ando due to pavement quality and road safety.
- 6.3 That the Council approves the request to change 45 degree parking to parallel parking in front of the shop "Country Mobility Trends" in Baron Street between BWS and mechanics workshop.
- 7.1 That Committee notes the letter re Kidney Kar Charity Rally, 13-19 August 2023.
- 7.2 That the Committee note TfNSW Heavy Vehicle Forum Cooma 25 May 2023.
- 8.1 That the Local Traffic Committee reviews the responses to the consultation with the Jerrara Drive residents that has been proposed by some local residents to install No Parking signs on Jerrara Drive on the eastern side between Old Kosciuszko Road and Acacia Place.

RESPONSIBLE OFFICER: CHIEF OPERATING OFFICER

BACKGROUND

The Local Traffic Committee met on 23 May 2023 in the Berridale Chambers and online. The Committee's recommendations are presented for Council's consideration and adoption.

ATTACHMENTS

- 1. Minutes of the Local Traffic Committee held on 23 May 2023
 - 2. Business Paper of the Local Traffic Committee Meeting held on 23 May 2023
-

- 11.1 COUNCIL ACTION ON SOCIAL MEDIA POSTS THAT THREATEN, INTIMIDATE, HARASS, HUMILIATE, SLANDER, DEFAME OR TROLL SNOWY MONARO STAFF AND COUNCILLORS.

11.1 COUNCIL ACTION ON SOCIAL MEDIA POSTS THAT THREATEN, INTIMIDATE, HARASS, HUMILIATE, SLANDER, DEFAME OR TROLL SNOWY MONARO STAFF AND COUNCILLORS.

Record No: I23/539

Mayor Davis has given notice that at the Ordinary Meeting of Council on 17 August 2023, she will move the following motion.

MOTION

That Council:

- A. Establish a policy that is responsive to inappropriate social media postings that target Council members and staff.
- B. Base the policy on the following principles:
 - (a) Social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro Staff and Councillors be reported to the E Safety Commissioner in the first instance.
 - (b) That social media account administrators who enable or permit social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff, contractors and Councillors be requested to immediately remove such posts.
 - (c) If requests for the removal of posts are not actioned Council is to pursue legal action.
 - (d) Social media accounts, and the hosting social media platform, that publish online abuse be reported to the E Safety Commissioner.
 - (e) Independent live streaming and recording of SMRC facilitated community meetings, consultation and events be prohibited without prior written permission from Council.
 - (f) Community members who threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff and Councillors in any forum, be prohibited from attending SMRC facilitated community meetings, consultation and events.
- C. Snowy Monaro Regional Council submit a motion to the November 2023 NSW Local Government Conference supporting stronger laws and protection for Council staff and Councillors from online abuse.

RESPONSIBLE OFFICER: Mayor Davis.

BACKGROUND

The continued social media abuse of Snowy Monaro Regional Council Staff and Councillors is an occupational health and safety issue. It is the responsibility of Council to provide a safe work

11.1 COUNCIL ACTION ON SOCIAL MEDIA POSTS THAT THREATEN, INTIMIDATE, HARASS, HUMILIATE, SLANDER, DEFAME OR TROLL SNOWY MONARO STAFF AND COUNCILLORS.

environment, and the above motion provides support to staff and Councillors within the legislation, regulation and legal parameters of Local Government.

In early July 2023 SMRC communications and engagement staff were abused at a Community Bushfire Resilience consultation meeting by a community member, this meeting was stopped due to the abuse to staff and the community members who attended. After the meeting, this person posted social media that threatened, intimidated, harassed, humiliated, slandered and defamed a senior staff member and her family.

Councillors and their families have also been threatened, intimidated, harassed, humiliated, slandered and defamed on social media.

Staff and Councillors live, contribute and work in our community to make a difference. Continued abuse on social media must not continue.

CHIEF EXECUTIVE OFFICER'S RESPONSE

While there's a level of staff monitoring and reporting of social media posts already this policy may lead to more staff time being spent on this activity.

The additional legal expense that this policy may generate is unknown and will need to be allocated on an "as needed" basis.

ATTACHMENTS

Nil

14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

14.1 Legal Actions and Potential Claims Against SMRC

Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.