



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
18 May 2023**

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW
2630**

**ON THURSDAY 18 MAY 2023
COMMENCING AT 1:00PM**

BUSINESS PAPER

- 1. OPENING MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL**
- 4. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
- 5. DISCLOSURE OF INTEREST**
(Declarations also to be made prior to discussions on each item)
- 6. MATTERS DEALT WITH BY EXCEPTION**
- 7. CONFIRMATION OF MINUTES**
 - 7.1 Ordinary Council Meeting held on 20 April 2023
 - 7.2 Closed Session of the Ordinary Council Meeting held on 20 April 2023
 - 7.3 Extraordinary Council Meeting held on 11 May 2023
- 8. PLANNING AND DEVELOPMENT APPLICATION MATTERS**
Nil
- 9. OTHER REPORTS TO COUNCIL**
 - 9.1 OPERATIONS**
Nil
 - 9.2 FINANCE**
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 - 9.4 COMMUNICATIONS**
Nil

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	<i>Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - APRIL 2023

OFFICER'S RECOMMENDATION

That Council

- A. Receive the report indicating Council's cash and investments position as at 30 April 2023; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds in accordance with Council's Investment Policy and regulatory requirements. To assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented. Budgets may need to be adjusted to reflect increasing interest rates.

RESPONSIBLE OFFICER: Chief Financial Officer

CERTIFICATION:

I, Tracy Sligar, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, November 2022. In accordance with Regulation 212 of the Local Government (General) Regulation 2005, a report setting out details of money invested must be presented to Council in the following month.

OPTIONS CONSIDERED

Council's Monthly Funds Management Report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258)

The revised policy was adopted on 17 November 2022 by Council Resolution Number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain can be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's Cash and Investments 30 April 2023:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - Cash at Bank*	A1+	AA-	Cash	5,395,748	Tiered	n/a
n/a	National Australia Bank - At Call	A1+	AA-	At Call	3,453,667	1.80%	At Call
29-Jun-18	National Australia Bank	A1+	AA-	TD	4,000,000	4.60%	29-Jun-23
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
05-May-22	MyState	A2	BBB+	TD	5,000,000	3.25%	03-Nov-23
05-May-22	Judo Bank	A3	BBB-	TD	4,000,000	2.95%	05-May-23
22-Jun-22	National Australia Bank	A1+	AA-	TD	4,000,000	4.30%	26-Jun-24
23-Aug-22	Australian Military Bank	A2	BBB+	TD	2,000,000	4.41%	22-Aug-24
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.08%	29-Jun-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.12%	31-Jul-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.15%	29-Aug-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.19%	28-Sep-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.23%	30-Oct-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.30%	29-Nov-23
30-Nov-22	Beyond Bank	A2	BBB	TD	2,000,000	4.30%	31-May-23
15-Dec-22	AMP Bank	A2	BBB	TD	2,000,000	4.30%	13-Jun-23
15-Dec-22	ING Bank	A1	A	TD	5,000,000	4.50%	14-Dec-23
27-Feb-23	ING Bank	A1	A	TD	5,000,000	4.95%	27-Feb-24
28-Feb-23	ING Bank	A1	A	TD	2,000,000	5.00%	28-Mar-24
15-Mar-23	National Australia Bank	A1+	AA-	TD	5,000,000	4.25%	13-Jun-23
17-Mar-23	Bendigo and Adelaide Bank Limited	A2	BBB+	TD	4,000,000	4.45%	14-Mar-24
28-Apr-23	AMP Bank	A2	BBB	TD	1,000,000	4.90%	25-Oct-23
					89,849,415		

*Tiered rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

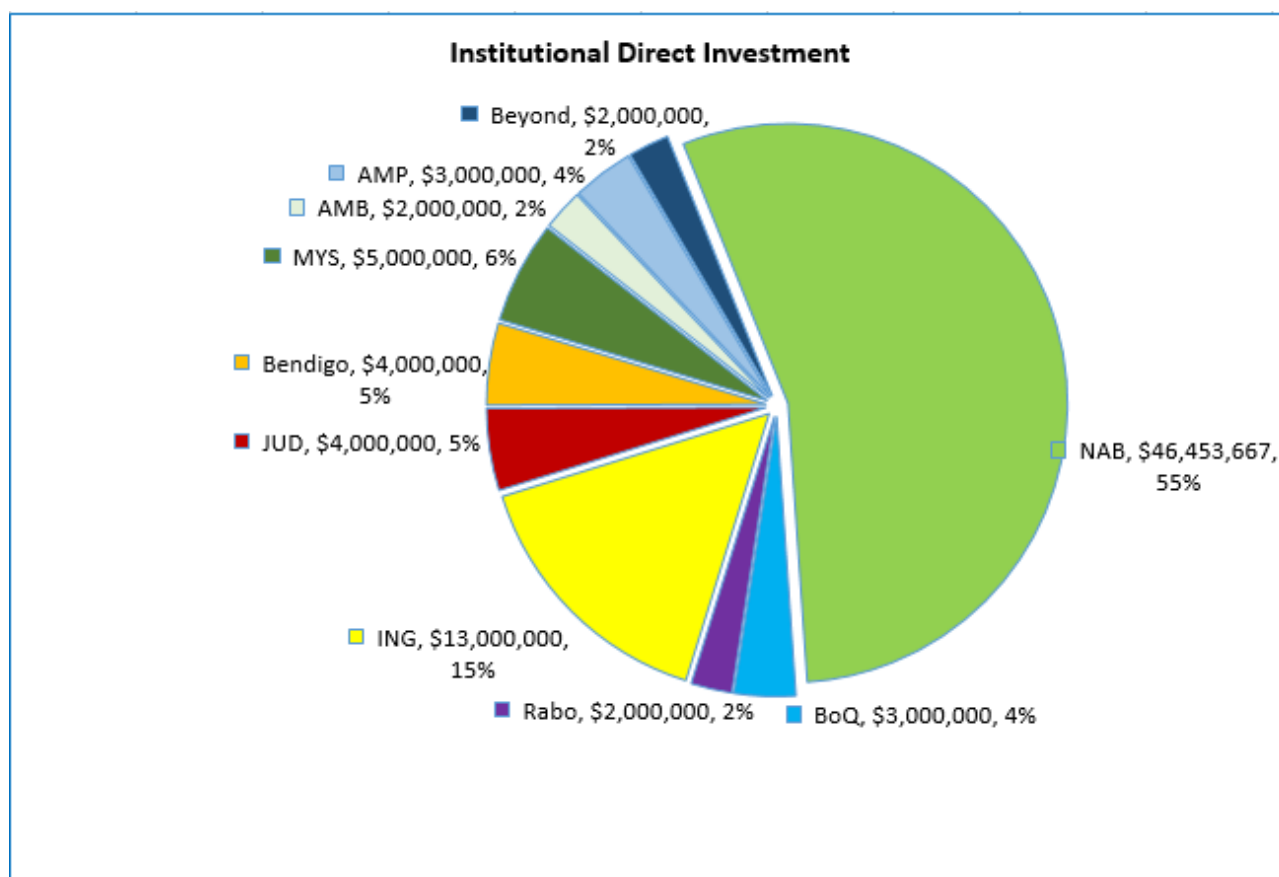
Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - APRIL 2023

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
April	2.89%	3.87%	3.68%	0.20%
March	2.78%	3.90%	3.72%	0.19%
February	2.62%	3.48%	3.56%	-0.08%
January	2.51%	3.23%	3.37%	-0.14%
December	2.39%	3.48%	3.26%	0.22%
November	2.16%	1.75%	3.09%	-1.33%
October	2.28%	2.74%	3.09%	-0.34%
September	2.11%	2.64%	3.06%	-0.43%
August	1.84%	2.10%	2.46%	-0.35%
July (2022)	1.59%	1.59%	2.15%	-0.56%

*The Australian Financial Market Association (AFMA)



Cash Flow Forecast to 30 June 2023:

Consolidated Cashflow movements as at 30 April 2023			
	Actual YTD \$'000	Forecast YTD \$'000	Forecast YTD 30 June 2023 \$'000
Opening Cash & Investments as at 1 July 2022	86,494	86,494	86,494
Operating receipts	90,893	96,430	112,760
Operating payments	(49,802)	(51,459)	(61,579)
Net Operating cash inflow / (outflow)	41,091	44,971	51,181
Net movement in term deposits	(369)	(2,363)	(369)
Capital payments	(37,367)	(38,779)	(56,971)
Net Investing cash inflow / (outflow)	(37,736)	(41,142)	(57,340)
Total cash inflow / (outflow)	3,355	3,829	(6,159)
Closing Cash & Investments as at 30 April 2023	89,849	90,323	80,335

Cash flow forecast has been calculated using phased budgets for the remainder of the current 2022/23 financial year. Forecast projections will be updated monthly to reflect actual cash movements and greater certainty in timing of cash inflows and cash outflows.

Further reviews of the 2022/23 remaining budget is underway. This will result in changes to the forecast result as at 30 June 2023.

Council's Unrestricted and Restricted Funds as at 30 April 2023:

Council's Restricted and Unrestricted cash reserves are detailed in the Restricted Assets (Cash & Investments) Policy.

Restricted Cash & Investments as at 30 April 2023		
	Actual YTD \$'000	Forecast YTD 30 June 2023 \$'000
Externally Restricted:		
Section 7.11 developer contributions	3,742	3,528
Section 64 – water	5,230	5,230
Section 64 – sewer	4,514	4,563
Specific Purpose Unexpended Grants	30,165	28,917
Water Fund	23,350	18,587
Sewer Fund	293	314
Domestic Waste Management	3,337	2,516
Snowy River Hostel accommodation bonds	655	655
Yallambee Lodge accommodation bonds	3,376	3,376
Crown Land Reserves	1,940	731
Boco Rock Community Reserve	31	31
Kamoto-Cooma Friendship Scholarship fund	45	45
Other	207	76
Total	76,885	68,569
Internally Restricted:		
Plant & Vehicle replacement	120	0
Employee Leave Entitlements	1,383	1,383
Deposits, bonds & retentions	2,653	2,653
Uncompleted works	810	763
Waste Management	637	1,387
Yallambee Lodge/Snowy River Hostel	271	406
Former Snowy LGA	647	569
Former Bombala LGA	1,276	1,186
Stronger Communities Funds interest	1,390	1,453
Total	9,187	9,800
Unrestricted:	3,777	1,966
Total Cash & Investments	89,849	80,335

The Restricted Assets (Cash & Investments) Policy, requires council to aim for maintain a minimum limit of \$5m of unrestricted cash. This is to ensure there are sufficient funds to support cash flow timing movements throughout the year and provide for any unexpected costs. Limited balances of unrestricted cash may result in negative unrestricted cash due to the timing of cash flows and the need to access Internally Restricted reserves to fund these short term cash fluctuations.

The forecast reduction in unrestricted cash balance as at 30 June 2023 to \$1.9m has been impacted by the uncertain timing of the receipt of income from land sales which has been removed from this projected balance. Other income and expenditure adjustments are outlined in the March Quarter Budget Review Statement.

ATTACHMENTS

Nil

9.3.1 ORGANISATIONAL PERFORMANCE REPORT - APRIL 2023

OFFICER'S RECOMMENDATION

That Council:

- A. Note the progress outlined in the report.
- B. Change OP Action: 14.1.1.3 PROJECT: Establish a customer request management system to commence implementation of a customer request management system.

ISSUES

The summary below indicates performance to the end of April 2023 against the actions included in the 2022 – 2023 Operational Plan, delivering progress towards the 2022-2026 Delivery Program principal activities and projects. The progress against targets compares against the year to date completion targets. A result of more than 100% indicates that overall, more items are assessed as ahead of target than behind.

Projects will appear as “no target set” if their commencement date hasn’t been reached.

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OVERVIEW

OP ACTION SUMMARY

By Performance

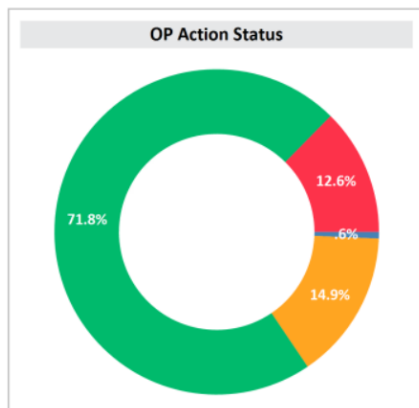
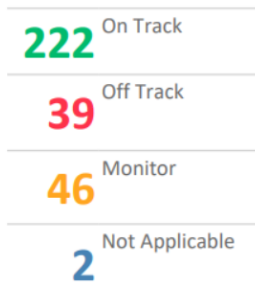


Table12: Identified variances for off track projects/services

Delivery Program: 14.1.1: Provide communication and engagement support to the organisation

OP Action Title: 14.1.1.3 PROJECT: Establish a Customer Request Management system to improve customer service and streamline allocation of requests through the organisation

Variation Reason: Proposed Customer Request Management system will be delivered as part of the ‘Towards Excellence Program’ to be delivered through 2022-2024. It will not be fully established before 30 June 2023. Work is commencing on implementing a partial system to allow tracking of customer requests.

Variation: Change OP Action: 14.1.1.3 PROJECT: Establish a customer request management system from the 2022-2023 Operational Plan to commence implementation of a customer request management system.

Impact: The delay impacts Council's ability to effectively manage customer requests to ensure customer experience is maximised when requesting actions or works. The delay also impacts Council's monitoring of requests in identifying bottlenecks and delays when requests aren't managed in a timely manner. The initial focus of works will be to capture and record and allocate the requests to minimise these impacts. Following this work will be undertaken within the Towards Excellence program to set up the detailed workflows and timings as processes are determined.

Table 2: Projects and activities requiring monitoring

Delivery Program: 10.3.12: Delivery of funded transport infrastructure projects
OP Action Title: 10.3.12.14 PROJECT: Roads to Recovery – Quidong Road Re-sheeting
<p>Status: Quidong Road re-sheeting has not yet been undertaken. Council staff and contractors are currently at capacity undertaking road repairs. Re-sheeting of Quidong Road will be done once the risk of the road network lowers.</p> <p>Impact: Community expectations may not be met.</p>

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	High	No
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	High	High	No
Financial Sustainability	High	High	No
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Medium	Medium	No
Service Delivery	Medium	Medium	Yes

Council's adopted delivery program and operational plan are the mutually agreed plans with our community. Any variance through not being able to meet measures, actions, and delivering projects increases the risks of financial sustainability and significant reputational risk. Providing updated information on the current status reduces the risk of reputational damage.

FINANCIAL IMPACTS

Budget variances are currently reported separately through the budget reporting. Due to the financial position of the Council there is a strong focus on amending the scope of projects to stay within the available funding.

RESPONSIBLE OFFICER: Coordinator Strategy Development

OPTIONS CONSIDERED

It is a statutory requirement to report a minimum every six months to Council; however, a move towards monthly reporting has been implemented to focus on improved accountability and increased agile decision making across the organisation.

IMPLEMENTATION PLANS

Adopted variances to the 2022-2026 Delivery Program will be undertaken in accordance with the IPR guidelines and amendments to the original adopted 2022-2023 Operational Plan.

EXISTING POLICY/DECISIONS

In accordance with Section 404 of the *Local Government Act 1993* (the Act) and the Integrated Planning and Reporting Guidelines for Local Councils in NSW 2021, the Chief Executive Officer must ensure that regular progress reports are provided to Council with respect to the principle activities detailed in the delivery program. Progress reports must be provided at a minimum every six months.

ATTACHMENTS

1. Organisational Performance Report - April 2023



Action and Task Progress Report- Standard

Snowy Monaro Regional Council (SMRC)

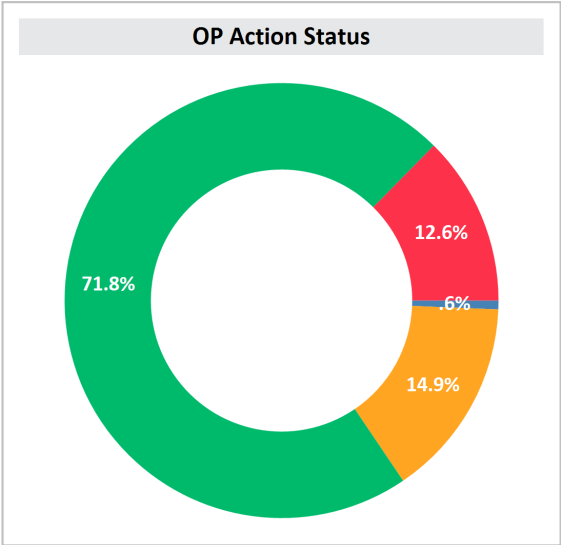
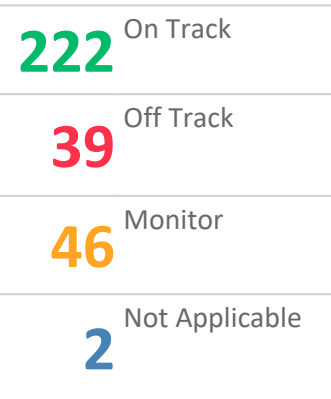
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Print Date: 04-May-2023

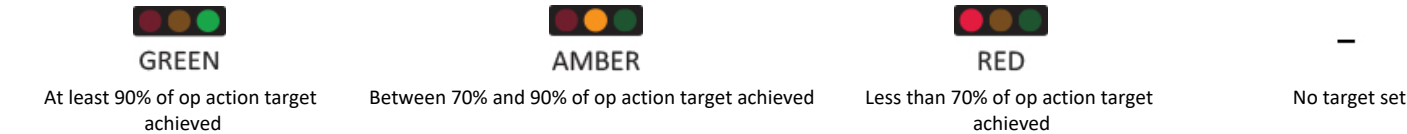
OVERVIEW

OP ACTION SUMMARY

By Performance



OP ACTION PLANS






* Dates have been revised from the Original dates




Communications Portfolio

Communications

Communication and Engagement

OP Action Title: 14.1.1.1 Monitor afterhours logs daily, update manuals and address key issues and themes to support delivery of effective customer service to the community

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
<p>OP Action Progress Comments: Daily reports from AH call centre monitored and shared with relevant teams. Monthly meeting with AH call centre manager to address any changes or issues. After hours team updated with current issues. After hours log disseminated in a timely manner.</p> <p>Reviewing of Enghouse data continues for team customer service monitoring.</p> <p>Common themes this month - 603 Rates Update/Waste Inquiry/Land & Property/Water Main Broken Jindabyne/Waste Account Inquiry/Bombala Landfill eWaste.</p> <p>Waiting on further details from Land & Property on duress alarm and emergency procedures.</p> <p>Service level for April was 94.32%, which exceeds our target, great work from the Customer Service team.</p> <p><i>Last Updated: 03-May-2023</i></p>						
OP Action Title: 14.1.1.2 Ensure consistent branding outlined in the Corporate Style Guide is used across the organisation through continued education and support						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
<p>OP Action Progress Comments: Support for departments is continuing on style guide usage along with ongoing review of documents. Comms is reviewing internal and external collateral, particularly relevant at the busy events time of the year. The awareness and usage of style guide is high across Council teams. We are delivering learning sessions on an as need basis.</p> <p><i>Last Updated: 01-May-2023</i></p>						
OP Action Title: 14.1.1.3 PROJECT: Establish a Customer Request Management system to improve customer service and streamline allocation of requests through the organisation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	30%	84.00%	 RED
<p>OP Action Progress Comments: This is now the Towards Excellence project. We are investigating a system to implement in the interim to start some change in customer management procedures.</p> <p>The CSO team continue to monitor themes and advise manager on repeat communication issues regarding unanswered queries.</p> <p><i>Last Updated: 03-May-2023</i></p>						
OP Action Title: 14.1.1.4 PROJECT: Prepare and implement Community Engagement Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	95%	100.00%	 GREEN
<p>OP Action Progress Comments: The CES report was presented to December Council meeting. The strategy was not endorsed by Council and at their request, we attended what was to be a workshop to discuss their concerns with the CES. Although we have been using the draft at the framework for all engagement activities in the first quarter of the year, this document will remain a draft framework until endorsed.</p> <p><i>Last Updated: 01-May-2023</i></p>						
OP Action Title: 15.1.1.1 Distribute eNewsletter and promote subscriber signups to increase database						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
<p>OP Action Progress Comments: With engaging content the eNewsletter continues to have above industry best open and click through rate.</p> <p>April open rate: 57.44% April click rate: 12.52%</p> <p>Newsletters were distributed for each fortnightly period in the reporting window. Top clicks</p> <ol style="list-style-type: none"> 1. CEO contract not renewed – 80 clicks 2. Value General land valuations and rates – 40 clicks 3. April meeting summary – 33 clicks 4. Jobs – 22 clicks/26 clicks 5. IPART SRV consultation/Perisher Historical Society donation to Jindabyne Library/ANZAC Day/Council facility hours over Easter – 20 clicks <p>Council eNewsletter subscriptions by 10% per year - July 22 to 24 April 23 has seen an increase of 41.89%.</p> <p><i>Last Updated: 03-May-2023</i></p>						
OP Action Title: 15.1.1.2 Council news and information is regularly circulated through all relevant channels to community, media and other relevant stakeholders						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
<p>OP Action Progress Comments: Ongoing - daily and weekly to more than 40 media outlets, within region, ACT and beyond. Media releases, public notices were disseminated in a timely manner to topic relevant stakeholders and groups. The digital platform continues to be a reliable and timely source of Council information.</p> <p>The communications team continue to generate an average of more than one media pick-up per piece of activity.</p> <p>While the departure of the CCO has left the team short on resources, we are working towards managing the quality Comms customer service to internal business units and external media organisations in a timely manner.</p>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Last Updated: 03-May-2023

OP Action Title: 15.1.1.3 Connect with local residents at local Country Shows, pop-up stalls, community group presentations throughout the region and other identified, relevant opportunities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	99%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

The Country Show season has wrapped with good attendance at the Council stand across all areas.

The Engagement team along with other relevant business units attended all local shows in the first quarter of 2023, with great engagement with community. Numbers that visited our stand.

Nimmitabel - 42

Delegate - 26

Dalgety - 172

Cooma - 176

Bombala 48

Positive feedback from the community on Council attendance at the local shows. They felt is gave more access to Council and a place where they could quickly access information and answers.

Last Updated: 03-May-2023

OP Action Title: 7.2.3.1 Educational impact programs are undertaken to address environmental impacts of weeds and waste management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Engagement	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Waste Education Action Plan developed for waste to ensure coordinated and effective implementation of the 2022 - 2024 program.

This Biosecurity role has been absorbed into Biosecurity team. The Biosecurity team continue to attend pop-ups and community days including the Upper Snowy Landcare event at Gegederick, Berridale. Biosecurity advice continues to be a popular talking piece at engagement events. The Education Officer is working on a FOGO Engagement plan and lesson plans for primary aged children.

Last Updated: 03-May-2023

Economic Development and Tourism

OP Action Title: 1.2.1.1 Support eligible events under Council’s Major Events Funding Policy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Following the March Council meeting close to \$25,000 of funding has now been allocated to events under the Funding Policy. The target of minimum 50%

04-May-23

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expenditure of the fund for this year has now been met. Other upcoming events are also expecting to submit applications for funding in coming weeks.

Last Updated: 23-Mar-2023

OP Action Title: 14.2.7.2 Lobby for SAP Growth factor in rate peg cap

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Gina Woodward - Chief Communications Officer	In Progress	30-Dec-2022	15-Dec-2023	15%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Discussions commenced on key players in process and timing (due to election) ahead of developing project plan to identify resources by end March. Will need further time due to current resourcing availability and need to understand priorities of incoming state government post election.

Last Updated: 20-Mar-2023

OP Action Title: 5.1.1.1 Maintain involvement in the Regional Economic Development Strategy (REDS) review

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

The final updated REDS has now been completed. Council was notified on 21/2/23 that it is available online from the Regional NSW website.

Last Updated: 22-Feb-2023

OP Action Title: 5.1.2.1 Continue to support the Snowy Mountains Special Activation Precinct (SAP)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

The SAP Executive Group, Planners Group and Projects Group are all now set up for liaison with RGDC on a consistent basis. All meetings are occurring monthly. The key focus at present is on completion of the new Development Control Plan for Jindabyne, along with tendering for detailed design of the foreshore works forming part of the SAP. Both these projects are progressing and the draft DCP is due for public exhibition mid year, and a successful tenderer is close to being appointed for the foreshore works detailed design. The internal Project Control Group is meeting on a monthly basis chaired by the Coordinator Economic Development.

Last Updated: 26-Apr-2023

OP Action Title: 5.1.3.1 PROJECT: Develop a SMRC Tourism Strategy to support and grow the region’s tourism industry to replace Destination Management Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	80.00%	<div><div></div><div></div><div></div></div> <div>AMBER</div>

OP Action Progress Comments:


Work is continuing on an early draft of the strategy and project plan. The aim is 50% completion this financial year and 100% completion in the 2023-24 financial year. Council's existing Destination Management Plan expires in 2024.

Last Updated: 26-Apr-2023

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OP Action Title: 5.1.4.1 Publicise local events in region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: Weekly events e-newsletter distributed through digital channels most Fridays. Event promotion (and sign-up promotion) through the Visitor Centre staff, Council websites, Social Media Channels and adverts. Individual event promotion via Social Media and Visit Cooma Calendar. Council has been successful in receiving funds for events under the Reconnecting Regional NSW Community Events Program and is supporting a number of pre-nominated events with this funding as well as promotional support. This Program received a substantial extension through to January 2024 so Council support for these events will continue for some time.

Last Updated: 23-Mar-2023


OP Action Title: 5.1.4.2 PROJECT: Monaro Rail Trail - Undertake investigation and scope the Monaro Rail Trail

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: Council has been successful in its grant application to the Business Case and Strategy Development Fund seeking funding for a TDP for stage 2 and reports on biodiversity and biosecurity for stage 1A and the funding agreement has been secured. TfNSW have advised that the new Regulation has been delayed due to the change in government but a draft template of the future lease is available and can begin to be worked on. About to commence the procurement process for the BCSD project through Vendorpanel.

Last Updated: 26-Apr-2023


OP Action Title: 5.1.6.1 Review Council tourism websites quarterly for content updates

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: Tourism Promotions and Events Officer has reviewed website arrangements. Daily checks and page reviews undertaken with amendments implemented immediately. General aim is to address any gaps in current content about the region, particularly in relation to the events calendar. Continuing to work on updating the tourism information within Council's main website in liaison with Comms team. Looking to do a major update of tourism websites if funding becomes available and are alert for potential funding opportunities.

Last Updated: 26-Apr-2023

OP Action Title: 5.1.6.2 Post new social media content fortnightly

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN


OP Action Progress Comments: Social Media content includes event notices, weather and road updates, tourism stories interests and other items of interest is posted regularly.

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Social Media: 57 Facebook posts made during last month on Cooma VC Facebook.
Reach: 27,764 Engagement 5,304, 33 new followers
Instagram - 6 Posts, Reach 2863, Engagement 170 for Cooma VC.
For Bombala - 9 posts on Facebook, Reach 2,068 and Engagement 485. Instagram - 3 posts, 605 reach, engaged 67.
Last Updated: 26-Apr-2023


OP Action Title: 5.2.1.1 Participate in the South East Forestry Hub

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Mark Adams - Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	70%	84.00%	 AMBER

OP Action Progress Comments: Economic Development Coordinator spoke with Rob de Fegely for the latest update on the South East NSW Forestry Hub. He held a meeting with forestry industry stakeholders on 16 February in Eden. Intend to meet with Rob when he is next travelling through Cooma to catch up in more detail, however he can be hard to catch. Will be looking to meet with Rob again before the end of the financial year.

Last Updated: 26-Apr-2023


OP Action Title: 5.2.1.2 PROJECT: Investment Attraction Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	80.00%	 AMBER

OP Action Progress Comments: Work on a draft investment attraction strategy has commenced. Following the financial review recommendations the scope of the IAS has increased. Completion date target is now June 2024. The Economic Development team members recently attended a helpful training seminar on Investment Attraction provided by DRNSW. Continuing to build ideas and possible focus areas for the IAS.

Last Updated: 26-Apr-2023

OP Action Title: 5.2.1.3 PROJECT: CBD Activation Plans





Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	60%	80.00%	 AMBER

OP Action Progress Comments: Work on the research phase of the Bombala CBD Activation Plan continues. The first of the initial engagement phases with local Bombala business has been completed and was positively received by local CBD businesses. A workshop with local business was held on 3 April has was well received by the 10 business people that attended. A further workshop will be held in coming weeks as the plan continues to develop.

Last Updated: 26-Apr-2023

OP Action Title: 6.2.1.1 Meet with three main chambers of commerce

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard			
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%		GREEN
OP Action Progress Comments: Economic Development Officer continues to liaise with all three main business chambers. The Tourism Promotion and Events Officer attended the March meeting of the Cooma Chamber ahead of the big Easter Weekend.							
Last Updated: 26-Apr-2023							
OP Action Title: 6.2.1.2 Provide Economic Development newsletter							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%		GREEN
OP Action Progress Comments: The next newsletter is due out in May and will be issued later in the month following the business awards with an article focusing on the winners.							
Last Updated: 26-Apr-2023							
OP Action Title: 6.2.1.3 Hold Business Awards							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Coordinator Economic Development	In Progress	01-Jul-2022	30-Jun-2023	84%	75.00%		GREEN
OP Action Progress Comments: The nomination process for local business has been completed as well as the judging. At time of writing the voting is open for people choice awards. Most of what remains to be done is organisation for the specific event on 5 May.							
Last Updated: 26-Apr-2023							
Executive Office							
Executive Office							
Executive Office							
OP Action Title: 13.2.1.1 Business papers completed and published to Council webpage							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%		GREEN
OP Action Progress Comments: Business papers completed and published to Council webpage on 13 April 2023. Unconfirmed Minutes of Council meeting uploaded to Council webpage on 21 April 2023.							
Last Updated: 24-Apr-2023							

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 13.2.1.2 Minutes of Council meeting uploaded to Council webpage						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Unconfirmed Minutes of Council meeting uploaded to Council webpage on 21 April 2023.						
Last Updated: 24-Apr-2023						
OP Action Title: 13.2.2.1 The CEO, Mayor, Councillors and Executive are supported in their roles						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: The CEO, Mayor, Councillors and Executive are supported in their day to day roles through assistance provided by the following positions and cohorts; EA to CEO, Mayor and Councillors Executive Support Officer Secretary Council and Committees Executive Assistant Cohort Knowledge Exchange, Engagement and Networking Cohort (KEEN meetings) April 2023 included; * Formal & informal ELT Meetings * Councillor Briefings * Budget, OP/DP Workshops * Ordinary Council Meeting * Meetings with community on various issues Last Updated: 24-Apr-2023						
OP Action Title: 13.2.3.1 Registers with Council decisions are kept updated after each meeting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Assistant to CEO, Mayor and Councillors	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Registers with Council decisions are kept updated after each meeting - action completed on 21 April 2023.						
Last Updated: 24-Apr-2023						
OP Action Title: 15.2.1.1 Engage required resources to support project development and implementation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

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Chief Strategy Officer	In Progress	05-Jan-2023	14-Apr-2023	80%	100.00%	 AMBER
OP Action Progress Comments: Tender cannot proceed to finalisation until the required budget has been identified and business case finalised. Business case if being drafted. Following completion report will be developed for Council. Costs included in draft 23/24 budget for Council consideration. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 15.2.2.3 Create resource (labour & financial) estimates for all programs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Financial Officer	In Progress	10-Apr-2023	20-May-2023	50%	84.00%	 RED
OP Action Progress Comments: Through the development of the 23/24 budget, labour resources are being reviewed to ensure there are sufficient resources to delivery the level of services identified. <i>Last Updated: 20-Feb-2023</i>						
Finance Portfolio						
Financial Services						
Finance						
OP Action Title: 13.2.10.1 Co-ordinate the annual Budget, Fees and Charges and Revenue Policy for the Operational Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	85%	90.00%	 GREEN
OP Action Progress Comments: Budget workshops with the Executive Leadership Team have been occurring each week. Councilor workshops will begin late in the month starting with Water, Wastewater and Waste Funds with the General Fund and the Consolidated position planned for next month. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 13.2.10.2 Completion and lodgement of the Annual Financial Statements including coordination of Interim and Annual Audits						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: The revaluation of operational land and buildings by the external valuer is complete with internal reviews now occurring. Next month the planning audit is scheduled. <i>Last Updated: 29-Mar-2023</i>						

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OP Action Title: 13.2.10.3 Completion of quarterly Budget Review Statements to Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	64%	80.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: December was the first quarter to introduce the quarterly reporting format. There were teething issues in moving from monthly to quarterly reporting however the reporting process has seen significant progress. In particular, restriction balances were calculated for the first time during the year. In the past they were only calculated at the end of each financial year. The result of a negative unrestricted cash position as at 31 December, highlights how important it is that we continue to improve the process to ensure reliable data.</p> <p><i>Last Updated: 23-Feb-2023</i></p>						

OP Action Title: 13.2.10.4 Ensure Council meets its taxation compliance obligations						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: On target. Monthly BAS completed and lodged on time.</p> <p><i>Last Updated: 28-Sep-2022</i></p>						

OP Action Title: 13.2.10.5 Cash flow management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: Significant improvements have been made so that we are able to calculate the balance of restricted and hence unrestricted cash at the end of each month. The reliability of these figures is much improved but still requires further work. The next step is to work with Managers to improve the phasing of budgets so then we will be able to better forecast our unrestricted cash position not only at the end of the financial year but at the end of each remaining month.</p> <p><i>Last Updated: 23-Feb-2023</i></p>						

OP Action Title: 13.2.10.6 Accounts Receivable Management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: 1. Rates Instalment 2 - People who progressed to Statement for Claim – SR Law to follow legal process to recover debt. This is a case by case process depending on circumstances.</p> <p>2. Rates Instalment 3 – Due 28/2/23 - Reminder Notices issued 21/3/23</p> <p>3. Water Billing Period 1 – Customers with unpaid balances/no payment arrangements progressed to Statement of Claim 07/03/23</p>						

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Last Updated: 30-Mar-2023

OP Action Title: 13.2.10.7 Review the oncosting methodology to ensure that current costs are accurately reflected in the services and projects reliant on specific purpose revenue

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	80%	100.00%	<div> <div></div> <div></div> <div></div> </div> <div>AMBER</div>

OP Action Progress Comments:

A model has been developed for the 23/24 budgets. Whilst this will need to be significantly improved next year it represents a large improvement now and will ensure that corporate and governance costs are attributed to the direct service delivery areas based on more reliable information.

Last Updated: 23-Feb-2023

OP Action Title: 13.2.10.8 Development and implementation of Grant Funding Policy and Procedures to ensure sound governance and consistency across the organisation in the application for and management of grants

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	In Progress	01-Jul-2022	30-Jun-2023	41%	84.00%	<div> <div></div> <div></div> <div></div> </div> <div>RED</div>

OP Action Progress Comments:

Currently reviewing the processes to ensure integrity of the grants register.

Last Updated: 29-Nov-2022

OP Action Title: 13.2.10.9 PROJECT: Investigate and model Special Rate Variation (SRV) scenarios

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> <div>GREEN</div>

OP Action Progress Comments:

SRV modelling is now complete. Council has endorsed an application for an SRV on a staged approach over 5 years. The application is to be lodged with IPART by 3 March 2023. Completed

Last Updated: 02-Apr-2023

OP Action Title: 13.2.10.10 PROJECT: Independent Financial Audit

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Finance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> <div>GREEN</div>

OP Action Progress Comments:

Financial Sustainability Review is now complete with the final report presented to FSR committee, Executive team and Councillors.

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Last Updated: 29-Nov-2022


OP Action Title: 13.2.10.11 Implement effective budget and other financial controls & implement a comprehensive and robust budget development process

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Financial Officer	In Progress	02-Jan-2023	31-Dec-2023	50%	84.00%	 RED

OP Action Progress Comments: Budget training for managers has begun. Finance staff are assisting managers to be more involved in developing an activity based budget for 23/24. Assumptions used in developing the budgets are being documented and will be monitored throughout the coming financial year. Ongoing monthly finance meetings with budget managers to ensure data integrity and collate variance details for reporting purposes. These meetings will be used to determine whether budget adjustments are required.

Last Updated: 19-Feb-2023


OP Action Title: 13.2.10.13 Develop an annual budget development process that is activity based

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Financial Officer	In Progress	02-Jan-2023	29-Feb-2024	60%	80.00%	 AMBER

OP Action Progress Comments: A budget manual is being developed in conjunction with the development of the 23/24 budget to assist with preparing future budgets.

Last Updated: 20-Feb-2023


OP Action Title: 13.2.10.15 Review internally restricted cash

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Financial Officer	In Progress	02-Jan-2023	30-Jun-2023	80%	90.00%	 AMBER

OP Action Progress Comments: Processes are in place to ensure Council cash is monitored, reviewed and reported on in a timely manner.

Last Updated: 20-Feb-2023

OP Action Title: 13.2.10.16 Revise Water and Wastewater long term financial plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Financial Officer	In Progress	02-Jan-2023	30-Jun-2023	80%	90.00%	 AMBER

OP Action Progress Comments: An updated draft LTFP for both Water and Wastewater have been reviewed. This is to placed on exhibition as part of the IP&R documents for 2023/2024. Further review is required to ensure future development is appropriately funded.

Last Updated: 31-Mar-2023

Operations Portfolio

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Built & Natural Environment

Biosecurity

OP Action Title: 5.3.1.1 State alert weeds reported to NSW Department of Primary Industries

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	 GREEN

OP Action Progress Comments: No State alert weeds have been identified during the reporting period. The following suspect plants have been investigated, Inkweed (*Phytolacca octandra*), Creeping buttercup (*Ranunculus repens*), Watercress (*Nasturtium officinale*), Stinking Roger (*Tagetes minuta*), Apple of Sodom (*Solanum Linnaeanum*), Hairy bittercress (*Cardamine hirsuta*), Mexican poppy (*Argemone mexicana*), Celery-leaved buttercup (*Ranunculus sceleratus*), Blue water speedwell (*Potamogeton tricaratus*), Purple prairie clover (*Dalea purpurea*), Lesser broomrape (*Orobancha minor*), Great Brome (*Bromus diandrus*), Teasel (*Dipsacus fullonum*) and New York Aster (*Symphotrichum novi-belgii*). None of the investigated plants were identified as State or regional priority weeds, nor do they pose a significant risk to the Snowy Monaro region's economy, environment or community. A report of Horsetail, which is required to be eradicated in accordance with the South East Regional Strategic Weed Management Plan, was confirmed during the year at Khancoban, in the adjoining Snowy Valleys Regional Council area. Alligator weed, which is a State priority weed and subject to a Biosecurity zone, is prevalent in the ACT. Boneseed occurs in the adjacent Council areas of Bega Valley and Eurobodalla and is a State priority weed. It also has the potential to grow in our region and is subject to a control order. Each of these weeds is notifiable and must be destroyed if detected. Council's Biosecurity officers are actively inspecting for these, and other high priority weeds.

Last Updated: 03-May-2023


OP Action Title: 5.3.1.2 State alert weeds treated and neighbouring landowners notified

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	 GREEN

OP Action Progress Comments: No State alert weeds were identified during the reporting period, however staff are actively monitoring for their presence during inspections. Fourteen (14) Weed of the week articles focusing on Prohibited matter weeds and legislative requirements were published in local media from September 2022 to the present date. NSW Department of Primary Industries conducted Prohibited matter training at Cooma during July 2022. Biosecurity staff from SMRC, QPRC and Eurobodalla Council were in attendance. Prohibited matter weeds are those with the highest level of control in NSW and are either not yet present in NSW or not yet established. Legislation is used to prevent the entry or establishment of these weeds into NSW. Orange Hawkweed is the only Prohibited matter weed known to occur within the Snowy Monaro region. Targeted surveillance and control for this weed occurs throughout the summer months. Of the six known sites, only one was active this season and all plants were treated using Grazon extra and Tordon.

Last Updated: 17-Feb-2023

OP Action Title: 5.3.1.3 Support actions of the NSW Orange Hawkweed Eradication program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN

OP Action Progress Comments: A planning session was held with National Parks and Wildlife Service staff during August to coordinate cross-border surveillance efforts this coming season. The Orange Hawkweed Eradication program is a coordinated effort between NPWS, SMRC, NSW DPI and affected landholders. The program relies on a range of surveillance techniques, including ground inspections, drone surveillance, weed detector dogs and volunteer surveillance groups. A Hawkweed Taskforce meeting was attended during September to update all parties on plans, actions and research around this highly invasive weed threat. During November an information sheet was mailed to over 200 landowners on the western fringe of the Snowy Monaro extending


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from Rocky Plain north to Yaouk to remind landowners to be vigilant and to encourage participation in the Orange Hawkweed Eradication Program. Modelling (wind patterns, habitat suitability etc) has identified areas where Hawkweed is more likely to occur along this western fringe. Landowners in these areas were contacted to advise that their properties were being targeted for surveillance this season using drones, weed detector dogs and volunteer surveillance groups. A media article was drafted during November alerting the public to the threat that Orange Hawkweed poses to our agricultural and environmental assets. Surveillance efforts kicked off in December. Drone surveillance captured a significant amount of data, which did not result in the identification of any new sites. A number of potential drone detections were recorded on private land. All were inspected onground and confirmed as false detections. Known sites have been inspected onground using ground surveillance and Weed Detector Dog techniques. Only one site was active. All plants at this site were treated. The 2022-23 program was completed in February.

Last Updated: 29-Mar-2023


OP Action Title: 7.2.1.1 High risk pathways inspected

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN

OP Action Progress Comments: High risk pathways are those areas that act specifically as conduits for the spread of weeds, ie roadsides and waterways. The Biosecurity team monitor these areas continually; however specific inspections are undertaken during September/October and again during December/January. The initial inspection program was completed as planned during spring and the second inspection completed by end of January. Staff will continue to monitor these pathways throughout the remainder of summer and autumn. Surveillance of waterways has recently highlighted the presence of Watercress, Creeping buttercup, Blue water speedwell and Celery leaved buttercup, each of which has proven to be invasive weeds. Weeds like Coolatai grass occur in isolated patches along the Monaro highway and are spread by vehicle and plant movements. Surveillance at known Coolatai grass sites has occurred continuously throughout the summer months with plants only having been identified and controlled at the one site 4kms north of Bredbo. Chilean needle grass occurs along some roadsides and Travelling Stock Routes. Detection at the present time is extremely difficult, however surveillance at known sites has occurred and plants are controlled when identified. Hairy bittercress was identified during spring on the highway between Cooma and Bombala during a high risk pathway inspection. It is of little concern. A second road verge boomspray was conducted during early February on highways and regional roads. While its primary purpose is maintaining line of sight, it also provides a significant benefit to Council's Biosecurity program by treating any emergent weeds which have fallen off vehicles within 2m of the trafficable lane.

Last Updated: 17-Feb-2023


OP Action Title: 7.2.1.2 High risk sites eg nurseries, rest areas, camping sites inspected

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN

OP Action Progress Comments: High risk sites are routinely monitored throughout the year and form an important part of Council's property inspection program. These are typically high visitation sites or sites that pose a higher risk from the introduction of new weed species and include rest areas, camp grounds, boat ramps, river crossings etc. The high risk site list was reviewed during the year and increased from 250 to 325. All sites have now been inspected this financial year. The inspections have not yet identified anything particularly unexpected.

Last Updated: 03-May-2023

OP Action Title: 7.4.1.1 Public and private lands inspected

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN

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OP Action Progress Comments: 118 property inspections were recorded during March, taking the total number of inspections for the financial year to 1629, therefore exceeding inspection targets and ensuring that Council meets its Weeds Action Program commitments. The wet conditions which have hampered access to rural properties have finally eased, however the significant vegetative growth continues to make weed detection very difficult. Property inspections target all areas of a property where possible, with a particular focus on stockyards, haysheds, silos, gardens, dams and creek crossings where high priority weeds are more likely to have been introduced deliberately or inadvertently. 1600 property inspections per annum are required to ensure Council's Weeds Action Program targets are met. While Council's inspection program has typically focused on larger properties where Serrated tussock, African lovegrass and other widespread weeds cause problems, more recently the Weeds Action Program has placed a greater emphasis on new and emerging weeds, many of which are more likely to be found on smaller, residential and peri-urban properties. Greater inspection numbers are being achieved as a result.

Last Updated: 29-Mar-2023

OP Action Title: 7.4.1.2 Review Local Weed Management Plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	60%	100.00%	

OP Action Progress Comments: The South East Regional Strategic Weed Management Plan has been reviewed, which has significant bearing on Council's Local Weed Management Plan. The Regional plan has been sitting in the minister's office awaiting approval since December 2022. Review of the Local Management Plan is scheduled for the final quarter of 2022-23 once the regional plan is finalized. Weed risk assessments of most locally important weed species has been completed and the draft plan is 60% completed.

Last Updated: 29-Mar-2023


OP Action Title: 7.4.1.3 Regional and local priority weeds are treated on roadsides in accordance with Local Weed Management Plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	

OP Action Progress Comments: Council's weed control program got off to a late start due to poor weather conditions and excessive vegetative growth. An early grassy weed run is typically undertaken in October/November to clean up weeds missed in the previous year; however the poor conditions seen this opportunity missed in many areas. As at 29 March 2023, contractors and staff have completed the woody weed run and have commenced the Autumn grassy weed run. In many areas, grassy weeds, in particular African lovegrass have succumbed to the dry conditions and are unable to be effectively controlled using Glyphosate alone. The Biosecurity team sought grant funding for the purchase of 6 drums of Taskforce as supplies were drying up. Some of this herbicide will be utilized now to achieve some control. Remaining stocks will be retained until spring when the current vegetative growth will have subsided and more effective control will be achieved. \$115,800 in Crown land weed control grants were received on 17 February 2023 and work is well underway.

Last Updated: 29-Mar-2023

OP Action Title: 7.4.1.4 Contractors engaged in three year contracts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	

OP Action Progress Comments: Contracts were awarded in 2021-2022 to five local weed control providers throughout the Snowy Monaro Region. Contracts were awarded on a three year basis to ensure efficiency and security for both parties involved. These contractors are detailed below, along with their 2022-2023 contract value. Contracts are awarded in accordance with Australian Standard (AS) 4905 - 2002 Minor Works contract conditions.

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Northern Region - Buckleys Weedspraying and Contract Fencing - \$127,205

Eastern Region - Rippers Rural services - \$76,735

South East Region - Rippers Rural Services - \$96,820

Southern Region - Stones Forestry Contracting - \$109,180

South West Region - Buckleys Rural services - \$190,035

North West Region - Byrne Rural contracting - \$117,420

Last Updated: 01-Dec-2022

OP Action Title: 7.4.1.5 New Biosecurity Officers are trained in implementation of the Biosecurity Act

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

No new Officers were appointed to Council's Biosecurity team during the reporting period. All existing Officers are trained in a number of compulsory Biosecurity courses, including introductory Biosecurity training, chemical accreditation, Self Enforcement Infringement System training and senior first aid training. During July 2022 Cooma hosted NSW Department of Primary Industries during a two day Prohibited matter identification course. Staff from Snowy Monaro Regional Council, Queanbeyan Palerang Regional Council and Eurobodalla Council were in attendance. During August 2022 two Biosecurity Officers completed Compliance and Regulatory training. The last two officers will receive this training in August. Two staff members were assigned to the Varroa mite emergency response effort during the period August-November. The emergency response was fully funded by NSW Dept of Primary Industries and provided staff with a significant training opportunity. All staff received training on the identification and control of Alligator weed during December and biological control training in February. .

Last Updated: 29-Mar-2023

OP Action Title: 7.4.1.6 Review pesticide notification plans

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Biosecurity	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Council's Pesticide Use Notification Plan identifies how and when Council will notify the community of pesticide usage on land under its management. The Plan was developed in 2018 and has a statutory review period of 5yrs. During the reporting period the plan was reviewed and published on Council's website with a further review scheduled for 2027.

Last Updated: 26-Oct-2022






Building Certification

OP Action Title: 1.1.1.1 Undertake assessment applications, and certification of Construction Certificates and Complying Development Certificates

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: All applications undertaken in line with legislative requirements. 1 application was received for Complying Developments, and a total of 8 Construction Certificates were approved. <i>Last Updated: 27-Apr-2023</i>						
OP Action Title: 1.1.1.2 Assess Building Information Certificates						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: All building information certificates assessed in line with legislated requirements. No applications were lodged for assessment during the April reporting period. <i>Last Updated: 27-Apr-2023</i>						
OP Action Title: 1.1.2.1 Undertake and respond to customer enquiries. Provide technical advice for a variety of construction matters						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: Customer service enquiries undertaken in line with legislative requirements and within Council's Customer Service Charter. Correspondence done via email, letter or phone whichever is preferred <i>Last Updated: 31-Mar-2023</i>						
OP Action Title: 1.1.2.2 Undertake mandatory inspections for Construction Certificates						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Building Certification	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: All mandatory inspections undertaken within 48 hours of request. Inspections undertaken at applicants convenience where booked with acceptable timeframe. Inspections also undertaken within 48 hours where possible and where officer agrees. <i>Last Updated: 31-Mar-2023</i>						
Cemeteries						
OP Action Title: 3.2.1.1 Prepare and lodge annual Interment Activity Return to Cemeteries and Crematoria NSW to ensure regulatory requirements are met						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
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OP Action Progress Comments: All data collected and submitted to Cemeteries and Crematoria NSW on time.

Last Updated: 30-Sep-2022

OP Action Title: 3.2.1.2 PROJECT: Catalogue all known interments at Council's Cemeteries

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: All internments are recorded and stored in Council's database. Council recorded 4 interments for the month of April 2023.

Last Updated: 02-May-2023

OP Action Title: 3.2.1.3 PROJECT: Catalogue all known reservations and available burial plots at Council's Cemeteries

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: All reservations are recorded and stored in Council's database. Seven reservations were recorded in the month of April 2023.

Last Updated: 02-May-2023

OP Action Title: 3.2.2.1 Cemeteries are maintained as per Cooma Cemetery Contract and remaining cemeteries maintenance schedules

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: We are entering the cooler months. This will reduce the growth at our cemeteries.

Last Updated: 29-Mar-2023

OP Action Title: 3.2.2.2 Cemetery Advisory Committee meets are held as per committee charter





Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: The next meeting of the Cemetery Advisory Committee will be on 01 May 2023.

Last Updated: 02-May-2023

OP Action Title: 3.2.2.3 PROJECT: Develop a project management plan for the establishment of the new Cooma Cemetery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	
<p>OP Action Progress Comments: Council's cemetery team has met with the project management team to discuss the scope of works required to develop a project management plan. Planning work has also been undertaken to extend the life of the existing cemetery. This will open up an additional 15 years of burials.</p> <p>We are hoping to commence ground works in the coming months. A draft project management plan was prepared for the works to be undertaken at the existing cemetery in Cooma.</p> <p><i>Last Updated: 02-May-2023</i></p>						
Development Assessment						
OP Action Title: 1.1.1.3 Assess and determine many different types of Development Applications other than residential development, such as subdivision applications and commercial developments in compliance with legislative requirements including Council's Local Environment Plans, Development Control Plans and State Planning Policies						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Built & Natural Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	
<p>OP Action Progress Comments: In the period 20/03/2023 to 19/04/2023 28 Development Applications were determined. Of the 28, 9 were for non-residential uses. Of these DAs, 66% were completed within 40 days which exceeds the 50% target for these application types. The assessment of these applications was undertaken in accordance with required legislation.</p> <p><i>Last Updated: 27-Apr-2023</i></p>						
OP Action Title: 1.1.3.1 Assess and determine residential development applications in compliance with legislative requirements including Council's Local Environment Plans, Development Control Plans and State Planning Policies						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Built & Natural Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	
<p>OP Action Progress Comments: In the period 20/02/2023 to 19/04/2023 28 Development Applications were determined. Of the 28, 19 were for residential uses. Of these DAs, 53% were completed within 40 days which is below the 70% target for these application types. The KPI target was not met as limited resources were available to undertake assessments due to staff vacancies and significant development applications being assessed which has taken up significant staff time. The assessment of these applications was undertaken in accordance with required legislation.</p> <p><i>Last Updated: 27-Apr-2023</i></p>						
OP Action Title: 1.1.4.1 Provide informative and timely advice to customer enquiries in relation to development within the Council region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Built & Natural Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	
<p>OP Action Progress Comments: In the period 20/03/2023 to 19/04/2023, 1 formal Property Information Requests was issued. Of these 100% were completed within 10 business days which exceeds the target of 70% for these application types. The planning staff continue to provide feedback and advice to customer enquiries over the phone, via email and face to face within the time frames stipulated by the customer service charter.</p>						


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The decrease in the number of PIRs is due to Council now providing written advice on the 10.7(2)&(5) certificates, this is balance by an increase in the number of these types of certificates issued. The change in how Council is providing property advice is consistent with best practice. Property Information Requests are still available to customers to request copies of development documents or view information on property files (under the provisions of the Environmental Planning and Assessment Act 1979).

Last Updated: 27-Apr-2023

OP Action Title: 1.1.5.1 Council is required to upload data to the NSW Planning Portal for State Government Reporting to contribute towards state statistics and to report on Council's individual performance in relation to the assessment of development applications

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Built & Natural Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: All required returns are up to date. The Department of Planning and Environment have requested Local Development Performance Monitor (LDPM) Data to be submitted for the 2020/2021 financial year. This information has not been required to be submitted since 2020 due to the implementation of the NSW Planning Portal. In their email to NSW Councils DPE have stated that "The decision to collect the LDPM data for the previous financial year 2020-21 has been given careful consideration and will be done to ensure that there are no gaps within the dataset as we transition the reporting mechanism to the NSW Planning Portal." The 2020/2021 report was submitted by the due date 1/12/22.

Last Updated: 30-Jan-2023

OP Action Title: 1.1.6.1 Assess Planning Certificates

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Built & Natural Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: In the period 20/03/2023 and 19/04/2023 - 154 Property Certificates were issued. The breakdown of these certificates was as follows: 43 Drainage Diagrams, 111 Planning Certificates 10.7(2), 32 Planning Certificates 10.7(2) & (5), 5 - Outstanding orders and notices certificates. Work is currently underway to create a report to determine the actual business days for processing of these applications in order to accurately report on the percentage of applications that are being processed within 10 days of receipt of payment.

Last Updated: 27-Apr-2023

OP Action Title: 1.1.7.1 Assess S138 Applications and provide Development Engineering Services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Built & Natural Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: In the period 20/03/2022 and 19/04/2023 6 s138 approvals under the Roads Act were issued. 6 were issued within 40 days upon receipt of the balance awaiting further information and therefore did meet this timeframe. The development engineering staff have provided advice within the requirements of the customer service charter.

Last Updated: 27-Apr-2023

Public Health & Environment

Snowy Monaro Regional Council (SMRC)

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OP Action Title: 2.2.1.1 Undertake food premises surveillance in accordance with the NSW Food Authority’s Partnership Agreement to ensure public health safety in relation to retail food businesses within our region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	90%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Council's consultant Environmental Health Officer has moved through 55% of our food premises. Routine assessments will recommence in December 2022 and continue through to June 2023, excluding complaints.

Council has recently appointed a new Environmental Health Officer. The program of inspecting Food Premises will recommence in February 2023.

Council will be visiting all food premises to introduce the new Environmental Health Officer, hand out food hygiene information calendars and risk assess the premises.

Council's new Environmental Health Officer has been undertaken food assessments. The program is on target to complete all of the initial inspections before the start of the winter ski season.

Council’s new Environmental Health Officer recommended food assessments in February which continued through March 2023. We have now reached 90% inspected which puts us in an excellent position as we enter the last quarter.

Last Updated: 01-Apr-2023

OP Action Title: 7.1.1.1 Undertake routine inspections of On-Site Sewage Management System inspections a per adopted program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	59%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: The program rotates through the former local government areas using a risk based approach, with high - medium risk properties being assessed once in every three years and low risk once in every five years.

Council has completed the Environmental Officer (OSSM) position which was recently vacated. The inspections of the onsite sewage management systems has been concentrating on change of ownership and requests coming in from conveyancers for the future sale of premises.

Last Updated: 02-May-2023

OP Action Title: 7.1.2.1 Undertake routine inspections of Liquid Trade Waste systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	25%	84.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments: Council has two vacant Liquid Trade Waste Officer positions. Both positions continue to be vacant. The positions were advertised for the fifth time in February 2023. Interviews are being held in early April. A new Backflow Prevention and Liquid Trade Waste Officer was appointed in April and will commence work with Council in 01 May 2023. The inspection program will recommence in June, with a focus on education and gathering of intelligence on the level of compliance.






Last Updated: 02-May-2023

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 7.1.3.1 Responding to environmental complaints						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Council followed up two environmental incidents during April 2023. One matter was closed off as environmental incident. However, it was referred as a potential planning compliance breach. The other is still an open investigation as we seek more evidence to prove the offence. <i>Last Updated: 02-May-2023</i>						
OP Action Title: 7.2.2.1 Respond to illegal dumping activities. Council investigates all reports and arranges for clean-up and removal of waste						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Council followed three illegal dumping incidents during April 2023. Upon investigation no evidence apparent for issue of infringement notices for the three matters. All matters were report on RIDonline. <i>Last Updated: 02-May-2023</i>						
OP Action Title: 9.2.1.1 Carry out NSW Health Drinking Water Monitoring program to ensure reticulated water supplies meet Australian Drinking Water Guidelines						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Routine water samples are being undertaken on a weekly basis. No boiled water alerts were issued for the month of April 2023 <i>Last Updated: 02-May-2023</i>						
OP Action Title: 9.2.3.1 PROJECT: Develop a backflow prevention policy, procedure and implementation strategy for the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER
OP Action Progress Comments: Planning works have commenced for the development of a backflow prevention policy and procedure. A draft policy and procedure is currently being edited. The document will be finalised in early 2023. The document will be revisited and finalised in May and June following the appointment of the Backflow Prevention and LTW Officer. <i>Last Updated: 02-May-2023</i>						
Rangers						
OP Action Title: 13.2.5.1 Respond to straying stock matters and impound when required to ensure that our public roads are kept safe						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

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Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: Rangers respond to all issues relating to stock being out. Three incidents were responded to in April 2023. <i>Last Updated: 02-May-2023</i>						
OP Action Title: 13.2.5.2 Respond to matters raised through the out of hours call centre as required on a 24-hour basis						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: During the April 2023 reporting period 7calls were received and all were responded to and recorded in Councils' after hour log. <i>Last Updated: 02-May-2023</i>						
OP Action Title: 13.2.6.1 Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: Council's Rangers seized 8 dogs and 3 cats in the month of April 2023. Six of the dogs were returned to their owners. Council is looking to rehome the other two dogs. Two of the cats were returned to their owner. Council is still advertising to see if the owner of the third cat will come forward. The Rangers investigated 4 dogs and one crowing rooster. <i>Last Updated: 02-May-2023</i>						
OP Action Title: 13.2.7.1 Undertake routine parking patrols						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: Patrols were undertaken in April with infringements and educational material being used to change behaviour. <i>Last Updated: 02-May-2023</i>						
OP Action Title: 13.2.7.2 Undertake patrols of unlawful camping within leased foreshore area around Lake Jindabyne throughout winter period						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Council completed the ski season parking and camping patrols for Jindabyne in first week of October. During the season 1319 interactions were recorded. With 779 cautions and 540 infringement notices were issued during these patrols. <i>Last Updated: 24-Oct-2022</i>						

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OP Action Title: 13.2.7.3 PROJECT: Develop and implement a community education program to improve parking habits of motorists in the region

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Public Health and Environment	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN


OP Action Progress Comments: Rangers have completed ten parking fliers and are now using them as part of their regular patrols to educate the community on the parking rules.

Last Updated: 25-Jan-2023

Community Services

Community Facilities

OP Action Title: 12.2.1.1 Cooma saleyards are available for local and regional use

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	 AMBER

OP Action Progress Comments: Cooma had three sales in the month of March 2023 which was the largest sale period since pre-COVID.

Last Updated: 04-Apr-2023

OP Action Title: 12.2.1.2 PROJECT: Review the provision of Saleyard services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER

OP Action Progress Comments: The Bombala Holding Yards EOI has closed with one response received. There will also be an EOI for Cooma Saleyards with reports aimed to be presented at the May Council meeting.

Last Updated: 04-Apr-2023

OP Action Title: 12.2.2.1 Council owned truck washes are available for use

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: Truckwash number 2 has the electrical matters addressed and is operational. There are other matters related to drainage that are being assessed in the coming month.

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Last Updated: 27-Apr-2023

OP Action Title: 12.2.2.2 PROJECT: Review the future direction of the Bombala Truck Wash

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Ongoing	01-Jul-2022	30-Jun-2023	-	80.00%	—

OP Action Progress Comments:

The Truckwash for Bombala was contained in the EOI for the Holding Yards - no responses were received for this operation, only the Holding Yards. No further updates are available at this time.

Last Updated: 04-Apr-2023

OP Action Title: 12.4.1.1 Swimming pools are available and open to the community

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

All Pools closed by end of March 2023. The works required for the 2023/2024 season have been identified.

Last Updated: 04-Apr-2023

OP Action Title: 12.4.1.2 PROJECT: Tender for the operation and management of Council’s swimming pools

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	20%	60.00%	<div><div></div><div></div><div></div></div> <div>RED</div>

OP Action Progress Comments:

Due to the upgrade of Bombala and Cooma Pool, this process has not yet begun as we do not have a specific timeframe when works will commence and conclude. We will tender for the operation and management of Cooma and Bombala Pools for the 2023/2024 season only. The tender brief is in the process of being drafted.

Last Updated: 27-Apr-2023

OP Action Title: 12.4.1.3 PROJECT: Jindabyne Pool Roof and HVAC Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	75%	75.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Status - Roof structure and plant room are progressing well. Latent conditions relating to the original build have been realised, including block walls not core filled, insufficient water proof membrane under the slab causing extensive rust and dilapidation of the steel columns supporting the roof structure

Critical Issues - Repairs to columns and core filling of block walls

Risks - Not completing the project by the proposed due date due to the latent conditions

Next Step - Continue monitoring the program of works

Budget - Remaining contingency should be adequate for the latent conditions.

Communication - The COO, CSO, MCP and the community (via COMMs) have been regularly updated.

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Snowy Monaro Regional Council (SMRC)


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CHSP Centre Based Respite: Community Connections Group participants entered the annual Lake Light Sculpture exhibition in Jindabyne. The entry won Community Group category prize of \$1500. We have reached our maximum cap for services under the streams Personal Care and Domestic Assistance - outputs that translate to commitment of funds have been met.

To better service our community, we have onboarded a new frozen food provider in the service area Meals on Wheels in addition to providing a new hot lunch option on a Wednesday. We have also ceased Yard Maintenance for the winter and exchange this for wood splitting as required.

Last Updated: 27-Apr-2023


OP Action Title: 2.1.2.1 Maintain governance in the delivery of community services

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: The next meeting is in May 2023 as deferred by Mayor Narelle Daivs.

Last Updated: 27-Apr-2023

OP Action Title: 2.1.2.2 Deliver high quality services through community support programs


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: We have received the Notice to Remedy Non-Compliance from the Aged Care Quality and Safety Commission. The direction given requires all tasks prescribed in the PCI, must be completed by 13 November 2023. The Community Support Programs Team are on track to meet the deadline directive given by the Commission.

The Community Services Advisory Committee is meeting in April 2023 and will discuss the nominations received for new committee members.

Last Updated: 27-Apr-2023





OP Action Title: 4.3.1.1 Maintain Community Transport service provision through the ongoing recruitment and retainment of volunteer drivers

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: Looking to recruit more Volunteer Drivers over coming months to support the program throughout Cooma, Berridale and Jindabyne areas. An additional Community Transport driver in Bombala has recently commenced with the Community Transport Team. This has support Community Transport to meet the increasing needs of the surrounding Bombala community.

Last Updated: 26-Apr-2023

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 4.4.1.1 Coordinate and mentor the Snowy Monaro Youth Council to provide young people with the opportunity to develop leadership skills						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: The April School Holiday Programs as well as Youth Week were well received. Have conducted surveys to gain a greater understanding of what Youths would like to see in the next school holiday program. This year Youths were taken to Merimbula and Canberra on a bus trip that was really well attended by Youths in the region as well with a day out at Cooba. 130 Youths were engaged at Bombala High School for Youth Week, 200 at JCS and 300 at Monaro High School - this has been a great opportunity to speak to Youths about Council's programs and speak of other Youth Programs in the region such as the YMCA.</p> <p><i>Last Updated: 27-Apr-2023</i></p>						
OP Action Title: 4.4.1.2 Provide Youth Services in collaboration with other providers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: The Ryder Trailer is making great progress in being built. Council is actively involved in the specific design and construction to ensure that it is practical and easy to use with the aim to enhance and expand our service provision.</p> <p><i>Last Updated: 02-Mar-2023</i></p>						
OP Action Title: 4.4.1.3 PROJECT: Review Youth Strategy 2023-27						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	Ongoing	01-Jul-2022	30-Jun-2023	-	20.00%	—
<p>OP Action Progress Comments: This project has commenced with the approach and method to consult being explored.</p> <p><i>Last Updated: 02-Mar-2023</i></p>						
Library Services						
OP Action Title: 12.1.1.1 Continue to provide and maintain the highly successful Tech Savvy sessions for our seniors to fill an education gap						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: In April we held five Tech Savy Classes across the region.</p> <p><i>Last Updated: 26-Apr-2023</i></p>						
OP Action Title: 12.1.1.2 Face to Face Library Services are provided						

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
<p>OP Action Progress Comments: Thanks to obtaining a grant in 2022 in conjunction with Reconnect we have run programs across the region. A felting workshop in Bombala and two resin classes at Cooma Library were delivered free of charge to the community.</p> <p>Jindabyne Library hosted Wollongong City Council to showcase how and what to build if looking at a similar concept.</p> <p><i>Last Updated: 27-Apr-2023</i></p>						
Residential Aged Care						
OP Action Title: 2.1.3.1 Maintain service levels and customer satisfaction in accordance with Aged Care Quality Standards						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
<p>OP Action Progress Comments: Yallambee Lodge received full accreditation in April 2023 for a period of three years which is a great achievement.</p> <p><i>Last Updated: 27-Apr-2023</i></p>						
OP Action Title: 2.1.3.2 PROJECT: Transition to a new provider of Aged Care Services within the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Community Services	In Progress	01-Jul-2022	30-Jun-2023	90%	100.00%	 GREEN
<p>OP Action Progress Comments: Councillors have been briefed on the due diligence and the need to meet further with the Department on the path forward. Respect have been appointed as the new operator of Sir William Hudson Memorial.</p> <p><i>Last Updated: 27-Apr-2023</i></p>						
Infrastructure						
Civic Maintenance						
OP Action Title: 12.4.2.1 Maintain high priority, high use parks, sporting facilities, trails and other grounds						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER
<p>OP Action Progress Comments: 2023/03/02 -Jindabyne Foreshore investigation into remediation funding still underway with damage logged in recovery and the DRFA approached. Minor works and make safe actions carried out and more planned as the team transitions from full mowing to other works.</p> <p>Maintenance attention has been on showground's in readiness for events and Local shows coming up in March, the team have delivered high quality results with difficulties such as multiple</p>						

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mower breakdowns due to all machines pushed to the limit with such a high growth summer.

2023/03/31 - a high growth summer has seen most high priority ovals mown twice a week. Mowing has slowed to once a week at these sites with the first frosts slowing mowing even further. Gabba cricket pitches have been lifted out of both Bombala and Jindabyne fields, top dressed and turfed. Fertilization of Rotary oval Cooma and Jindabyne oval is been complete to help turf bounce back for winter sports after being cut short for cricket.


Emergent works along Jindabyne foreshore shared pathway to further clean up accessibility will be done next week before Easter, minor debris clean up will follow Easter. Arborist engaged to provide tree assessment for the area which will determine scope application to be funded by DRFA.

Clean up and presentation of all Towns and villages for Easter are of high priority, along with presentation for large events such as Snowy classic and Landrover event.

Corrella vandalism in Cooma Centennial park is posing a major challenge for the team .

Last Updated: 31-Mar-2023


OP Action Title: 12.4.2.2 To develop a MOU between Council and Volunteer Trail Stewardship

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	Not Started	01-Jul-2022	30-Jun-2023	0%	67.00%	 RED

OP Action Progress Comments: 2023/03/02 This arrangement will now be tabled in the new year, after further discussions with trail management bodies and be guided by the trail master plan recommendations

Last Updated: 02-Mar-2023

OP Action Title: 12.4.2.3 Seek additional funding/sponsorship for ongoing maintenance


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	25%	75.00%	 RED

OP Action Progress Comments: Grants are being investigated for upgrades - nothing further to report

2023/02/06 - Fees and charges have been added for commercial users and events of the MTB trails. If adopted by Council, these fees will help towards future maintenance of the trails. Other recommendations of the Trail master plan still to be investigated.





Last Updated: 22-Feb-2023





OP Action Title: 12.4.2.4 PROJECT: Investigate Highview Park Jindabyne

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	80%	100.00%	 AMBER

OP Action Progress Comments: 2023/03/02 - Finance to determine exactly the amount sitting in contributions for High view t shirt park, These funds to be invested in Environmental, and Aboriginal heritage report to determine what parameters the site has. Potential stewardship site- still to be investigated. Project Management plan to be drafted by Corporate projects and Supervisor Civic maintenance. Once complete, this project will move into the Corporate Projects agenda to seek community feedback and funding for delivery.

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
No further update						
Last Updated: 31-Mar-2023						
OP Action Title: 12.4.2.5 PROJECT: Formalise a Playground Inspections Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: 2023/03/02 - Refining processes and ordering broken materials.</p> <p>2023/03/31 no further update</p>						
Last Updated: 31-Mar-2023						
OP Action Title: 2.2.3.1 Maintain amenities throughout the region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Supervisor Civic Maintenance	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: 2023/03/02 - Pump outs of Dalgety septic, scheduled and completed before Dalgety show, to ensure capability of the system for large attendee numbers. damaged occurred at the Cooms Showground "Stallions" toilets with two broken doors after the Rodeo. Maintenance staff were able to make safe and secure before The Billy Kart Derby, a full replacement on schedule to be completed before Cooma Show. As per License agreement, indirect damage to be covered by the event organisers at the time of damage. Staff and their quick response enabled only a short closure of Bredbo public toilets when a user deposited a large amount of nappies through the system, causing a blockage , toilets were out of operation for no more than two hours, with a massive clean delivered in an amazing time frame.</p> <p>2023/03/31- Pump out of septic system at Bredbo organized prior to Easter to help accommodate the Easter influx. Doors at the Cooma showground awaiting delivery and fitting. Minor repairs at Nimmitabel and Jindabyne toilets have been completed in a timely manner. Adaminaby public toilets have had some minor vandalism of door locks, however all will be rectified before the Easter busy period.</p>						
Last Updated: 31-Mar-2023						
OP Action Title: 4.2.1.1 PROJECT: Delivery of combating antisocial behaviour and activating spaces under the NSW Graffiti Management Grant						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Supervisor Civic Maintenance	In Progress	16-Feb-2023	30-Jun-2023	10%	25.00%	
<p>OP Action Progress Comments: Leadsun solar lights have been engaged with a new site review. Procurement of lights for the Jindabyne pathway is under negotiation. 12-14 lights with a spacing of 40m will allow for the pathway from the beginning of the path closest to Thredbo Terrace to Gippsland street to be installed. Delivery estimation 10-12 weeks. Awaiting final site review for speakers in Centennial park</p> <p><i>Last Updated: 31-Mar-2023</i></p>						
Land & Property						
OP Action Title: 12.1.2.1 Maintain Commonwealth DoHA parameters						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	85%	83.30%	
<p>OP Action Progress Comments: April 2023: Progressive action and communication with the Commonwealth in place to ensure SRHC alignment with DoHA parameters.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 12.1.2.2 PROJECT: Operate and maintain Council owned, public civic building Snowy River Health Centre in accordance with DoHA requirements.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	
<p>OP Action Progress Comments: Formation of Building Management Committee pending finalisation of subdivision arrangements and issue of updated 88B instrument. April 2023: Agreement Engagement progressing with new Practice Manager of JMP as to formation of Building Management Committee, which can be actioned once subdivision is finalised.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 12.1.2.3 PROJECT: Prepare a project plan for the stream lining of access to public and operational sites						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	
<p>OP Action Progress Comments: April 2023: Structure of project plan to be developed across relevant internal business units; priority site cascade to be defined (informed by risk & financial considerations). Completion of project plan targeted for December 2023, included in Draft DP/OP 23/24.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 12.2.3.1 Commence development of policies and procedures						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Commencement of development of policies and procedures has been achieved - Draft Policy Property Interests, Acquisition & Disposal; Draft Procedure Council Land/Building Disposal; and Draft Disposal Form (Internal use only). Gap related to acquisition and disposal policy & process certainty identified; action taken - Drafts in development. Progressive assessment of gaps ongoing.						
Last Updated: 02-Mar-2023						
OP Action Title: 12.2.3.2 PROJECT: Conduct gap analysis identifying required Land and Property related policies and procedures, gaining an understanding of the policies and procedures to be developed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	 GREEN
OP Action Progress Comments: April 2023: Gap related to acquisition and disposal policy & process certainty identified; Action taken - Drafts in review prior to internal document control procedure being triggered. Progressive assessment of gaps ongoing.						
Last Updated: 28-Apr-2023						
OP Action Title: 12.2.4.1 Updating of legacy land ownership titles						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	90%	84.00%	 GREEN
OP Action Progress Comments: Land ownership titles being updated to SMRC progressively along with constant engagement in tidying up legacy land matters as issues become known. April 2023: Review of ownership title proprietor holding name details is progressive as part of BAU. Investigating LRS process change to determine if efficiencies exist to action.						
Last Updated: 28-Apr-2023						
OP Action Title: 13.2.8.1 Manage Crown Land under Council's care and control, ensuring intended use is in accordance with the Plans of Management (PoMs)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER
OP Action Progress Comments: Crown Land management is a collaborative process, and the implementation of the mandated Plans of Management will assist Council to better guide the community expectations around these holdings. April 2023: Plans of Management are in development.						
Last Updated: 28-Apr-2023						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 13.2.8.2 PROJECT: Manage Crown Lands under Council care and control in alignment with relevant legislation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Particular focus on developing, internal and external awareness of legislative obligations related to Aboriginal Land Claims and Native Title, and the practical implications of these considerations when planning projects or activities on Crown Land, for which SMRC is the defined Crown Land Manager.</p> <p>April 2023: Land & Property continue to work with community groups - such as local Landcare groups, Nimmitabel Lions Club, Snowy Mountains Amateur Radio Club etc - to support and guide awareness of the legislation aspects related to Crown Land.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 13.2.9.1 Address high corporate risk road reserve alignments, prioritising issues identified by Notifiable Authorities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: April 2023: Ongoing progressive response & investigation of road reserve alignment matters to triage actions and help shape solutions/treatment options.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 14.2.1.1 Develop a Plan of Management for the East Jindabyne foreshore area in conjunction with Snowy Hydro Limited (SHL) and Jindabyne East Residents Committee (JERC)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	30%	84.00%	<div><div></div><div></div><div></div></div> RED
<p>OP Action Progress Comments: Draft MOU of East Jindabyne Foreshore Plan of Management document is with SHL for input. Once SHL details have been received the Draft will be finessed internally to then be circulated to JERC for further review/comment. April 2023: SHL has significant competing priorities. Pending SHL feedback and to be perhaps further shaped by SAP directions related to this section of foreshore.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 14.2.2.1 Land management issues are addressed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Land & Property	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Progressive and ongoing communication and consult between SMRC & SHL in play to cohesively enable best management practices for the multiple land holdings of joint interest to both organisations. April 2023: Negotiation of land related matters now in progress to enable EOC/RFS future construction.</p> <p><i>Last Updated: 28-Apr-2023</i></p>						

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Roads Infrastructure

OP Action Title: 10.3.10.1 Undertake scheduled 2022/23 Transport Infrastructure Maintenance

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	83%	83.00%	 GREEN

OP Action Progress Comments: Transport Infrastructure Maintenance is currently ongoing. Emergency works through DRFA has slowed to focus on final repair works in the region.

Last Updated: 03-May-2023


OP Action Title: 10.3.12.1 PROJECT: Deliver externally funded projects through Transport for NSW and RMCC Agreement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	83%	83.00%	 GREEN

OP Action Progress Comments: Project Briefs for TfNSW Ordered works have been received by Council Development is currently. TfNSW Heavy Patching almost complete. RMCC Maintenance works for Quarter 4 works is currently underway.

Last Updated: 03-May-2023


OP Action Title: 10.3.12.2 PROJECT: Fixing Local Roads Round 3 - Upgrade of Mila Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	75%	75.00%	 GREEN

OP Action Progress Comments: Tender has completed and currently in negotiations with tenderers. Project to be completed in 23/24 FY.

Last Updated: 29-Mar-2023

OP Action Title: 10.3.12.3 PROJECT: Fixing Local Roads Round 3 - Upgrade of Dry Plains Road

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	 GREEN

OP Action Progress Comments: 80% Designs Received, currently under review. Project to be completed in 23/24 FY.

Last Updated: 03-May-2023

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OP Action Title: 10.3.12.4 PROJECT: Fixing Local Roads Round 2 - Upgrade Avonside Road by sealing 6.1km's						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>OP Action Progress Comments: Tender awarded. Contractor to begin works in May. Project to be completed in 23/24 FY.</p> <p><i>Last Updated: 03-May-2023</i></p>						

OP Action Title: 10.3.12.5 PROJECT: Fixing Local Roads Round 3 – Upgrade of Shannons Flat Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	70%	70.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>OP Action Progress Comments: 80% Designs received. Currently under review. Project to be completed in 23/24 FY.</p> <p><i>Last Updated: 03-May-2023</i></p>						

OP Action Title: 10.3.12.6 PROJECT: Fixing Local Roads Round 2 – Upgrade of Maffra Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>OP Action Progress Comments: Contractors have been decided, major works to begin after winter. Project to be completed in 23/24 FY.</p> <p><i>Last Updated: 29-Mar-2023</i></p>						






OP Action Title: 10.3.12.7 PROJECT: Fixing Local Roads Round 1 – Upgrade of Springfield Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>OP Action Progress Comments: Project Complete.</p> <p><i>Last Updated: 29-Mar-2023</i></p>						






OP Action Title: 10.3.12.8 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Numeralla Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

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Manager Infrastructure	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Project Complete. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 10.3.12.9 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Countegany Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Road Project has been completed. <i>Last Updated: 05-Feb-2023</i>						
OP Action Title: 10.3.12.10 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Snowy River Way						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	 GREEN
OP Action Progress Comments: Works to be completed in June. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 10.3.12.11 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Barry Way						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	 GREEN
OP Action Progress Comments: Works underway. Project to be completed in June. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 10.3.12.12 PROJECT: Safer Roads Program/R2R/Regional Road Block Grant – Bobundara Road						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Project Complete. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 10.3.12.13 PROJECT: Black Spot Program – Barry Way						

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Project Complete. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 10.3.12.14 PROJECT: Roads to Recovery – Quidong Road Re-sheeting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	Not Started	01-Jul-2022	30-Jun-2023	0%	0.00%	 GREEN
OP Action Progress Comments: Quidong Road Re-Sheeting has not yet been undertaken. Council staff and contractors are currently at capacity undertaking road repairs. Resheeting of Quidong Road will be done once the risk of the road network lowers. <i>Last Updated: 30-Nov-2022</i>						
OP Action Title: 10.3.12.15 PROJECT: Roads to Recovery – Rainbow Drive Stormwater Upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
OP Action Progress Comments: CCTV Investigation to be undertaken in May. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 10.3.12.23 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Jerrara Drive, East Jindabyne						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
OP Action Progress Comments: Additional RFQ has been sent. Awaiting updated responses. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 10.3.12.24 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Bombala Street, Nimmitabel						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
OP Action Progress Comments: Additional RFQ has been sent. Awaiting updated responses.						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Last Updated: 03-May-2023						
OP Action Title: 10.3.12.25 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Cooma North Public School, Mittagang Road, Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Additional RFQ has been sent. Awaiting updated responses.						
Last Updated: 03-May-2023						
OP Action Title: 10.3.12.26 Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Bombala Primary & High School, Bright Street						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Additional RFQ has been sent. Awaiting updated responses.						
Last Updated: 03-May-2023						
OP Action Title: 10.3.12.27 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Monaro High School, Mittagang Road, Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Additional RFQ has been sent. Awaiting updated responses.						
Last Updated: 03-May-2023						
OP Action Title: 10.3.12.28 PROJECT: Country Passenger Transport Infrastructure Grants Scheme - Bus shelter at Eucumbene Road/Kosciuszko Road, Kalkite						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Additional RFQ has been sent. Awaiting updated responses.						
Last Updated: 03-May-2023						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 10.3.12.29 PROJECT: Construction new access road segment EOC Polo Flat, Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	60.00%	<div><div></div><div></div><div></div></div> RED
OP Action Progress Comments: Budget allocated. Work to begin in 23/24FY. Last Updated: 03-May-2023						
OP Action Title: 10.3.2.1 Undertake Council’s 2022/23 Heavy Patching Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	90%	90.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Additional works planned through RLRRP to repair damaged roads in the network. Last Updated: 03-May-2023						
OP Action Title: 10.3.3.1 Undertake 2022/23 Gravel Resheeting						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	83%	83.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Gravel resheeting is being completed under DRFA, LRCIP, RLRRP & Council funding. Road list allocated through RLRRP which is currently underway. Last Updated: 03-May-2023						
OP Action Title: 10.3.5.1 Undertake Reactive Maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	83%	83.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Repairs continue to be prioritised based on risk. Pothole fund and RLRRP contributing to road repairs. Last Updated: 03-May-2023						
OP Action Title: 10.3.6.1 Undertake 2022/23 Footpath Renewals						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
OP Action Progress Comments: Scope of works ready to be submitted to Public Works Authority - to determine approvals of DRFA funded repairs to public spaces. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 10.3.7.1 Undertake 2022/23 Kerb and Gutter Renewals						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	20%	50.00%	 RED
OP Action Progress Comments: Investigations for Kerb and Gutter Renewal locations currently underway, <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 10.3.7.2 PROJECT: Eucumbene Cove - Stormwater Upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	20%	20.00%	 GREEN
OP Action Progress Comments: Investigations underway for this project. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 10.3.8.1 Undertake 2022/23 Rural Culverts Renewals						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	10%	50.00%	 RED
OP Action Progress Comments: Investigations underway for culvert renewal locations. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 10.3.9.1 Undertake 2022/23 Bridge Maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	83%	83.00%	 GREEN
OP Action Progress Comments: This financial year, 22 bridges have undergone maintenance work, inclusive of deck replacement work and repair to approach roads. Bridge signage also continues to be erected across the bridges in the region. <i>Last Updated: 03-May-2023</i>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 13.2.30.1 Development of Service Level Agreements for the Transport Network

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Infrastructure	In Progress	01-Jul-2022	30-Jun-2023	80%	100.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

Council currently has tender out for the Towards Excellence package, to identify annual working requirements and subsequently formalising Service Level Agreements.

Last Updated: 05-Feb-2023

Resource & Waste Services

Resource & Waste

OP Action Title: 14.2.3.1 Participate and partner with external stakeholders such as CRJO to partner in Regional Waste Management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	90%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Resource and Waste have an ongoing working relationship with various external stakeholders such as CRJO. Resource and Waste also engage with various other Council regions to enhance, educate and inform each other. Continuing to participate in external stakeholder meetings

Last Updated: 02-Mar-2023

OP Action Title: 7.1.3.2 Maintain leachate, groundwater and stormwater management control systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Ongoing throughout the year. Water testing will occur shortly at Adaminaby Transfer Station. During August, Jindabyne Landfill will also have water samples tested, along with Cooma Landfill testing water samples in December. Quarterly water samples are also taken from required licensed facilities throughout the year. Annual Water Report Due for Cooma Landfill in October 2022 (information is been gathered for this report ready for its submission, which is due early December 2022) Annual Water Report for Cooma Landfill was lodged early November. Continuation of water testing occurring as required. A local contractor in Bombala has been engaged to undertake restoration works of the storm water channels at the Bombala Landfill ensuring that storm water is channeled correctly away from the landfill site.

Last Updated: 02-Mar-2023





OP Action Title: 7.1.3.3 Completion of annual Waste and Resource Reporting Portal (WARRP) and Environmental Protection Authority (EPA) reports

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Resource and Waste Services	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN
<p>OP Action Progress Comments: Annual WARRP Report underway with expected completion in August. Annual EPA reports for the previous FY have been submitted. Water testing reports are due April and October</p> <p>As per EPA licensing requirements the Annual WARRP report and EPA reports are now complete and have been lodged</p> <p><i>Last Updated: 02-Mar-2023</i></p>						
<p>OP Action Title: 7.1.3.4 Variation of EPA Licence to Cooma Landfill - submit request for variation to licence for Cooma Landfill for the transport and acceptance of waste material from Jindabyne Landfill to Cooma Landfill for disposal</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	60%	84.00%	 AMBER
<p>OP Action Progress Comments: commencement of draft variations for EPL's is currently underway. Still ongoing working with the projects team to complete online request.</p> <p><i>Last Updated: 21-Mar-2023</i></p>						
<p>OP Action Title: 9.3.1.1 PROJECT: Liaise with NSW EPA to develop a Remediation Plan for legacy landfill sites, in order of priority to prepare a rehabilitation plan</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	Completed	01-Jul-2022	31-Dec-2022	100%	100.00%	 GREEN
<p>OP Action Progress Comments: Council staff and EPA staff have undertaken site visits for four of the listed legacy sites, Council has received a report from the EPA listing the required action for each of these sites. It is a very favorable report with achievable actions.</p> <p><i>Last Updated: 02-Mar-2023</i></p>						
<p>OP Action Title: 9.3.2.1 Continue to support the provision of recyclable materials for regional arts projects</p>						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	 GREEN
<p>OP Action Progress Comments: Council continues to provide support for the provision of recyclable materials for regional art projects, council has not been approached by any art groups to date.</p> <p><i>Last Updated: 21-Mar-2023</i></p>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 9.3.2.2 Continue to improve, stock and promote Council’s buyback facilities (ScrapMart)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	88%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Official opening of Bombala Scrapmart occurred on 19 November 2022. Operational hours of Bombala Scrapmart are Saturday 1.30pm-3.30pm and Sunday 11.00am - 3.30pm</p> <p>Community members are very much utilizing and enjoying all of the Scrapmart facilities across the region.</p> <p><i>Last Updated: 21-Feb-2023</i></p>						
OP Action Title: 9.3.3.1 Provide domestic and commercial waste, recycling and FOGO kerbside collection services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	90%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Both domestic and commercial kerbside collection continue to be expanded and improved.</p> <p>More kerbside collections are occurring in the Jindabyne area with 1,200 plus bins collected each week.</p> <p>Domestic kerbside bins continue to be rolled out to new properties upon request.</p> <p>Collection services both domestic and commercial are continuing to be rolled out to new properties upon request</p> <p><i>Last Updated: 02-Mar-2023</i></p>						
OP Action Title: 9.3.3.2 Investigate and review kerbside services and expand as needed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Ongoing discussions are being held and information sort from planning as to recent and future subdivisions and the impacts that these subdivisions will have on the waste collection teams across the LGA, with future planning for additional plant and staff which may be required to ensure that we are capable of meeting the kerbside collections requirements of our communities.</p> <p><i>Last Updated: 02-Mar-2023</i></p>						
OP Action Title: 9.3.3.3 Kerbside Waste Audit - Audit Council’s kerbside bins and public street bins. Waste Audits are an essential waste management tool which enable Council to understand how management of waste is performing across the region and to gauge disposal behaviour within the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Resource and Waste Services	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: A kerbside waste audit was recently conducted across the region. The final report is still in process and will be received shortly.</p> <p>Draft report has been received, Council are now waiting on final report.</p>						
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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Final report received, to be submitted to Council shortly.
Final report has been received for the kerbside waste audit
Council have engaged the consultants to undertake another waste audit for the Bank of Bins (rural residents) this report should be finalised by February 2023 and will give Council and indication of what materials are being disposed of by rural residents who utilise the BOBs
Bank of bins waste audit is now completed with a final report currently been reviewed.

Last Updated: 02-Mar-2023

Water & Wastewater

Water and Wastewater

OP Action Title: 11.1.1.1 PROJECT: Telemetry upgrades inc, new system implementation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	25%	60.00%	 RED

OP Action Progress Comments: Tender Documentation and project scoping completed
RFQ issued
Responses received and are under review.
Tender award scheduled for May 2023

Last Updated: 03-May-2023

OP Action Title: 9.2.2.1 Jindabyne Pump Station Overflow Pump Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	80.00%	 GREEN

OP Action Progress Comments: Pump station maintenance program is on schedule .

Last Updated: 03-May-2023

OP Action Title: 9.2.3.2 Undertake annual compliance reporting to NSW EPA

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Compliance Officer W&WW	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: On track for all annual reports. The next Annual Return due is Bombala Water Treatment Plant in June 2023.

Last Updated: 26-Apr-2023

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Title: 9.2.4.1 Council supplies reticulated potable water to many towns and villages across the region. Potable drinking must meet a high level of compliance to ensure public health and safety

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Compliance Officer W&WW	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Potable water for the month of April 2023 met with compliance requirements.

Last Updated: 26-Apr-2023

OP Action Title: 9.2.4.2 Council repairs water main breaks as a matter of urgency to ensure that the supply is returned to normal as soon as possible

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: 2 water main breaks were recorded for the Month of April 2023. Service was returned to normal as soon as possible.

Last Updated: 03-May-2023

OP Action Title: 9.2.4.3 Unplanned water interruptions impact on Council’s service delivery of safe water. Council endeavours to reduce the number of interruptions to maintain service

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: 4 Unplanned water interruptions have been recorded in April 2023. We are on track with the required less than 50 interruptions per 1000 connections for the year.

Last Updated: 03-May-2023

OP Action Title: 9.2.4.4 Council responds to water incidents (burst and leak) in a timely manner to ensure that supply interruption is as minimal as possible

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: 25 water incidents (leaking service, faulty meters, aged assets) were reported in Cooma, Bombala and Snowy areas in April 2023. This was attended to in less than 4 hours average response time and resolved.

Last Updated: 03-May-2023





OP Action Title: 9.2.4.5 Council responds to reticulated water quality complaints to ensure that the public are drinking safe water

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	
OP Action Progress Comments: There was 0 dirty water complaints received in April 2023. We are on track with the required less than 20 complaints per 1000 connections for the year. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 9.2.4.6 PROJECT: Development of water mains replacement program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	
OP Action Progress Comments: Completed <i>Last Updated: 27-Jan-2023</i>						
OP Action Title: 9.2.4.9 PROJECT: Cooma Water Treatment Plant raw water pump and variable speed drive upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	20%	20.00%	
OP Action Progress Comments: Cooma WTP Upgrades Accomplishments & Completions The Cooma WTP upgrades for the raw water intake is still going through the full scoping phase and will be ready for operational review prior to the consultancy brief being released. Critical Issues (including explanation of any deviations/variances from project plans) Nil Risks (and how you/we intend to address them) Nil Next steps Detailed Scope of Work Budget status (including any contracts/tendering/procurement) TBA Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc) Nil Public comms at this time <i>Last Updated: 03-May-2023</i>						
OP Action Title: 9.2.4.11 PROJECT: Construction of Bombala and Delegate Water Treatment Plants						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

OP Action Progress Comments: Bombala/Delegate WTP – Tender Phase 100% complete Detailed Design 80%

Accomplishments & Completions

Construction has commenced on the civil components for Bombala.

Detailed design is still tracking well and on time.

Delegate land acquisition is ongoing.

Critical Issues (including explanation of any deviations/variances from project plans)

Nil

Risks (and how you/we intend to address them)

No identified risks that could affect project delivery

Next steps

Ongoing Civil works for Bombala & planning for Delegate

Budget status (including any contracts/tendering/procurement)


Budget is tracing well with no additions to SOW at this time.

Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc)

Nil Public comms at this time

Last Updated: 03-May-2023


OP Action Title: 9.2.5.1 Council responds to sewerage incidents (including main breaks and chokes) in a timely manner to ensure maintained service delivery

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours.

Last Updated: 28-Nov-2022




OP Action Title: 9.2.5.2 Council's Sewage Treatment Plants must comply with NSW Environment Protection Authority (EPA) licence conditions to protect the environment



Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Compliance Officer W&WW	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN

OP Action Progress Comments: All sewage treatment plants are complying with the individual EPA licence requirements.

Last Updated: 03-May-2023

OP Action Title: 9.2.5.3 Council repairs sewerage main breaks and chokes to maintain service delivery

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: 12 incidents have been reported in April 2023 in the Cooma, Snowy and Bombala areas. We are on track with the required less than 20 repairs/chokes per 100km per year.						
Last Updated: 03-May-2023						
OP Action Title: 9.2.5.4 Council monitors the total sewerage complaints in a year to obtain data for service improvement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	 GREEN
OP Action Progress Comments: There were 19 sewerage complaints received in April 2023. We are on track with the required less than 50 complaints per 1000 connections for the year.						
Last Updated: 03-May-2023						
OP Action Title: 9.2.5.5 PROJECT: Adaminaby Sewage Treatment Plant - construction						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	95%	84.00%	 GREEN
OP Action Progress Comments: Adaminaby STP – Construction 95% complete Accomplishments & Completions The Adaminaby STP is going through defect rectifications. Critical Issues (including explanation of any deviations/variances from project plans) Section 60 application has been submitted, waiting for approval to cut over to live sewer & commission the plant. Risks (and how you/we intend to address them) Section 60 approval time. Next steps Continued defect resolution. Budget status (including any contracts/tendering/procurement) Budget is tracing well with no additions to SOW at this time. Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc) Nil Public comms at this time						
Last Updated: 03-May-2023						
OP Action Title: 9.2.5.6 PROJECT: Jindabyne Town Centre - Sewer upgrade						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	85%	84.00%	 GREEN
<p>OP Action Progress Comments: Accomplishments & Completions Detailed design for the full project is at 50% complete.</p> <ul style="list-style-type: none"> Funding for W&WW component is allocated Funding for the civil component is still to be sourced. <p>Critical Issues (including explanation of any deviations/variances from project plans) Nil</p> <p>Risks (and how you/we intend to address them) Lack of funding for civil part of the project is required for full delivery Next steps Continued detailed design finalisation</p> <p>Budget status (including any contracts/tendering/procurement) Budget is unallocated at this time</p> <p>Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc) Nil Public comms at this time</p> <p><i>Last Updated: 27-Jan-2023</i></p>						
OP Action Title: 9.2.5.7 PROJECT: Kalkite Sewage Treatment Plant upgrade						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	35%	60.00%	 RED
<p>OP Action Progress Comments: Kalkite STP Upgrade - 35%</p> <p>Accomplishments & Completions Options report has been issued in draft to DPIE with meetings scheduled for late May. Funding for some of the works has been granted by State now. The design for the electrical upgrades has been completed and is going through the approvals process for the electricity supplier. Flow meters to record accurate inflow data have been completed.</p> <p>Critical Issues (including explanation of any deviations/variances from project plans) Nil</p> <p>Risks (and how you/we intend to address them) Construction costs may be higher than anticipated due to the steepness of the terrain Next steps</p>						

Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Continued work on the options study.
Budget status (including any contracts/tendering/procurement)
Design costs came in under budget.
Key items for Communication (Stakeholder Meetings etc, date for DA's on public exhibition etc)
Nil Public comms at this time

Last Updated: 03-May-2023

OP Action Title: 9.2.5.8 PROJECT: Kalkite Sewage Treatment Plant electrical upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Water Wastewater Operations	In Progress	01-Jul-2022	30-Jun-2023	95%	83.30%	 GREEN

OP Action Progress Comments: The design for the electrical upgrades has been completed and is going through the approvals process for the electricity supplier.
There has been some additional requirements from the electricity supplier
New Transformer is specified and purchased. Due for delivery onsite June 2023

Last Updated: 03-May-2023

Strategy Portfolio

Corporate Projects

Corporate Projects

OP Action Title: 10.3.12.16 PROJECT: Adaminaby Long Vehicle and Truck Parking

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	20%	25.00%	 AMBER

OP Action Progress Comments: Accomplishments & Completions: Live Locates reports have been forwarded to the Engineer/Designer. Awaiting final design.

Critical Issues:

- A) A Funding Agreement has not been forwarded to Council, despite initial statement from Dept of Regional NSW that it would be forwarded by July 2021.
- B) A request for extra funding has been made for all BLERF projects to account for the increase in costs.

Risks: Possible future risks could include inability to secure contractor. To mitigate this risk the Request for Tender will bundle both parking areas into the one project. This may encourage a wider selection of tenders.

Next Steps: Once final design has been received, a pre-tender estimate will be obtained. This will lead to a Request for Tender via vendor Panel.

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Snowy Monaro Regional Council (SMRC)

Action and Task Progress Report- Standard

Budget Status: within budget

Key Items for Communications: NIL

Last Updated: 28-Mar-2023

OP Action Title: 10.3.12.17 PROJECT: Bobeyan Road Upgrade Sealing Adaminaby to ACT Border

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

SVC Road Crew re-established on site and monthly meetings reestablished with SVC mgt.
SMRC Undertaking Archaeology works, surveys, community/landholder consultation and acquisitions.
Road Base production from the Shannon Flat Quarry under-way. DA to extend on quarry use underway. Neighbor approached and noted no concerns.
Contractor for bridge construction selected and contracted.
Contract awarded and bridge Design underway. SVC back on site.
SP-1C vegetation clearing and earthworks nearing completion.
Construction of bridge approaches to Jones Creek Bridge underway.
Placing of pavement material from Shannons Flat stockpile ongoing.
Blasting at various locations to achieve construction depth ongoing. (Now complete from Ashvale Rd to Shannons Flat Rd)
Ashvale Rd to Jones Plains Rd earthworks 80% including Jones Creek Bridge approaches.
Bridge construction programmed for this FY.
Earthworks and Drainage works from Simonds Hill to Shannons Flat underway.
Placement of road pavement on completed subgrade ongoing.

Last Updated: 28-Mar-2023

OP Action Title: 10.3.12.18 PROJECT: Fixing Country Bridges Program - Cambalong Bridge, Cambalong Road Palarang - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	90%	80.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Report complete.
Survey Report Complete.
Hydrology Report complete
Residents Register and notification Complete.
Initial site visit and discussions with fisheries and contractor undertaken.
Long hand placed rock, raised approach road across the floodplains identified as design issue to be considered.
RFT for D&C planned preparation June_2023

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Proposed completion date December 2024

Last Updated: 28-Mar-2023

OP Action Title: 10.3.12.19 PROJECT: Fixing Country Bridges Program - Redcliffe Bridge, Cambalong Road, Palarang - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	90%	80.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey Completed.
Hydrology Completed.
Temporary Bypass instillation underway.
Telstra Service relocation requested. (Telstra undertaking relocation of their assets.)
Residents Register prepared.
Bypass complete. TMP in place. Public notice via VMS boards & website operational.
D&C contract let.
Telstra Service relocation design & preparation underway.
100% Design submitted. Planned construction revised to June 2023.

Proposed completion Date Feb 2024

Last Updated: 03-May-2023

OP Action Title: 10.3.12.20 PROJECT: Fixing Country Bridges Program - Cambalong 2 Bridge, Cambalong Road Cambalong - Environmental assessments determined, detailed designs approved and construction commenced.

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	15%	15.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey RFQ complete
Hydrology RFQ underway.
Residents Register and notification under development.
Costing upgrades to Palarang Bridge deck in lieu of bypass construction.
Palarang Deck upgrade completed, with approaches sealed. Guardrail booked.
D&C RFT planned May 2023, following awarding of Redcliffe D&C.

Planned completion July 2024

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Last Updated: 03-May-2023

OP Action Title: 10.3.12.21 PROJECT: Fixing Country Bridges Program - Darbys Gully Bridge, Old Bombala Road, Nimmitabel

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	90%	80.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Survey RFQ awarded.
Hydrology RFQ prepared.
Willow removal RFQ awarded and planned
Residents Register and notification under development.
InQuik modular components ordered.
Council Bridge crew to undertake construction. (planned commencement May 2023)
Part 5 assessment underway.
Project Engineer/Surveillance officer awarded.
Design complete, and start construction programmed for March 2023.
Construction commenced 07th March 2023, - Pile driving 28th March 2023
InQuik formwork placed and concrete poured. Approach slabs under construction.

Planned completion Oct 2023
Last Updated: 03-May-2023

OP Action Title: 10.3.12.22 PROJECT: Fixing Country Bridges Program - Black Flat Bridge, Black Flat Road, Williamsdale

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	90%	80.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Geotechnical Investigations, survey and stakeholder consultation are underway.
Geotechnical Investigations complete.
Site Survey Complete
Hydrology RFQ prepared. (Advertised & closes 10/12/22)
Telstra Service relocation requested. (Telstra undertaking relocation of their assets.)
Residents Register and notification under development.
InQuik Modules Ordered.
Council Bridge crew to undertake construction. (Planned commencement Feb 2023)
Part 5 assessment underway.
Project Engineer/Surveillance officer awarded.
Design underway.
Design completed, Fisheries permit received.
Construction commenced February 2023.

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Bridge complete with roadwork's underway.
Currently proposed open to Traffic 10th April 2023.

Approaches Sealed, Guardrail installed, Open to Traffic, traffic signage to be installed.

Proposed Completion date: August 2023
Last Updated: 03-May-2023

OP Action Title: 10.3.9.2 PROJECT: Ryrie Street Michelago Extension

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	01-Jul-2022	30-Jun-2023	60%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

Road design on new alignment complete.
Booroomba Culvert Michaligo Road completed.
Project awaiting UGL approval for work in rail corridor. UGL have advised they are at Round 2 of approvals with TfNSW. No date or time expectation provided (divestment of State owned land expected to take time.)
Design & Construct contract awarded.
Bridge design complete.
UGL still processing purchase of railway land.
Project on hold awaiting land purchase.
Offsite production of Bridge Components has begun.

Last Updated: 28-Mar-2023

OP Action Title: 10.3.9.3 PROJECT: Craigie Little Plains River Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	31-Jul-2022	100%	83.30%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Complete

Last Updated: 06-Feb-2023

OP Action Title: 10.3.9.4 PROJECT: Deep Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

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OP Action Progress Comments: Bridge Construction Completed and open to traffic.
Additional works on approach roads under-way to improve safety and driving comfort..
Contractors engaged for approach road for Pavement upgrade, Guardrail realignment, Sealing.
Approach Earthworks Complete,
Guardrail Extension Complete.
Bypass track maintenance by council underway.
Touch up and sealing of approaches booked for first gap in the rain.
Sealing and site re-vegetation complete.
TfNSW project completion reports, and final grant claim to be submitted.

Last Updated: 16-Feb-2023


OP Action Title: 10.3.9.5 PROJECT: Peak Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Project completed

Last Updated: 30-Sep-2022


OP Action Title: 10.3.9.6 PROJECT: Rossys Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	20-Dec-2022	30-Jun-2023	80%	60.00%	 GREEN

OP Action Progress Comments: Deed signed and returned with Schedule 5 simplified plan.
WO creation requested.
WO3551 created,
Survey and Geotech awarded
Site Visit with InQuick to assess suitability and cost estimate.

Last Updated: 03-May-2023

OP Action Title: 10.3.9.7 PROJECT: Killarney Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	20-Dec-2022	30-Jun-2023	80%	60.00%	 GREEN

OP Action Progress Comments: Deed signed and returned with Schedule 5 simplified plan.
WO creation requested.
WO3553 created.
Survey and Geotech awarded.

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Last Updated: 03-May-2023

OP Action Title: 10.3.9.8 PROJECT: Matong Creek Bridge Replacement

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Infrastructure Engineer	In Progress	20-Dec-2022	30-Jun-2023	80%	60.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Deed signed and returned with Schedule 5 simplified plan.
WO creation requested.
WO3552 Created.
Survey and Geotech awarded

Last Updated: 03-May-2023

OP Action Title: 12.1.1.3 PROJECT: Jindabyne Community Library

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	99%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments:

Defects liability period has commenced (12 months from 19 August 2022)
Financial acquittal and reporting underway with government funding bodies and final reports to be undertaken
solar installation complete. Signage fabrication underway (April Installation)
Defects to be rectified and small landscaping additions

Furniture etc to be returned to 'planned' locations to allow for photography and competition entry.
Architects now entering competitions.
Detailed site visit by Wollongong City Council as premiere example of how/what to build.

Last Updated: 28-Mar-2023

OP Action Title: 12.1.2.4 PROJECT: New Civic Complex (Stage 1-Detailed Design)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

Project Hold point until 2023
Workshop held with ELT with Colliers and Cox Architects (Masterplanning)
3 Draft reports provided
2 extensions on scope requested
Final designs (masterplans) and feasibility due September 2022 - delivered
Additional investigations into retail options undertaken - Report to be tabled in Council workshop
Updated building assessment and QS being undertaken on Cooma building for comparison due 04/23 (delayed due to contractor availability - now May 2023)

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Last Updated: 01-May-2023

OP Action Title: 12.1.2.5 PROJECT: Delegate School of Arts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	30%	80.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments:

Accomplishments & Completions:

Lodged Modified DA and CC - pending approval

Lodged application with PWA for additional funds to meet the shortfall.

Critical Issues:

- Trade estimate report indicated approx. \$202k shortfall.

Risks:

- Unable to complete the project with the current Scope of Works.

Next Steps:

- pending on DA and CC approval.

- pending grant top up.

- tender stage

Budget Status:

approx. \$202k short. Reduction in scope or BLERF variation/cost escalation to cover (State)

Key Items for Comms:

Bimonthly meeting with PEG members and PCG (PWA and SMRC Project team)

Last Updated: 23-Mar-2023

OP Action Title: 12.1.2.6 PROJECT: Yallambee Lodge New Section of Facility

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	33%	90.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments:

Accomplishments: DA Approval granted

Critical Issues: Project continues to work around divestment requirements, cost escalation of building materials may require additional funds to reach completion

Risks: Budget availability for completion of full scope

Tender out in market - closes mid May 2023

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Last Updated: 01-May-2023


OP Action Title: 12.1.2.7 PROJECT: Bombala Arts and Innovation Centre Building Upgrade

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	20%	85.00%	 RED

OP Action Progress Comments: Economic Development continuing discussions to find potential lead tenant to cover ongoing running costs.
Risk: No operating model exists and building is excess to Council needs.
Reporting with PWA / DRNSW up to date.
Projects separated work to be undertaken in the amenities building (now covered entirely by SCCF2 funding) from main build.
Business Case to be developed in light of SRV - addressing ability to run and maintain.

Last Updated: 26-Feb-2023

OP Action Title: 12.1.2.8 PROJECT: Delegate Preschool Renewal of Drainage Systems

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	85.00%	 RED

OP Action Progress Comments: Accomplishments & Completions:
- Amended plans in accordance with fire consultant's recommendations

Critical Issues:
- Construction timeframe on site limited to school holidays and weekends only due to the preschool operating from Monday to Wednesday.

Risks:
- Limited construction timeline (will need to negotiate with successful contractor)
- cost escalation

Next Steps:
- pre DA & CC lodgment meeting with Council Building certifier
- lodge DA & CC
- tender stage

Budget Status: on budget atm

Key Items for Comms:

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- regular consultations & meetings with internal and external stakeholders (KJ from Preschool, SMRC Planning and Building team) as required.

Last Updated: 23-Mar-2023

OP Action Title: 12.1.2.9 PROJECT: Community Halls Compliance and Upgrades (Strengthening Communities Safer Places Project)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	60%	90.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments: Accomplishments & Completions:

Tender is currently open and closes on Monday 1st May. We held the Mandatory Briefing session on Friday 24th March, with 2 contractors in attendance.

Mila Hall – Compliance Works – A local contractor has been awarded this contract.

Bungarby – We will be meeting on site with a contractor who has experience working with Historical Buildings. Works will include connecting power and water to the hall and making it safe for community members to use.

We are continuing to work with Councils Learning & Development Team on running the First Aid Courses. We have selected dates for the locations as follows:

Bibbenluke: Friday, 26 May

Cathcart: Saturday, 27 May

Mila: Saturday, 3 June

Nimmitabel: Saturday, 1 July

Peak View: Saturday, 5 August

Dalgety: Saturday, 2 September

Adaminaby: Saturday, 7 October

We had a meeting with Trent Geddes – Regional Tech Hub Operations Officer, updated him on what we require/what we were planning on doing. He will be back in contact with us shortly with some Communication Pack Options. Will attend the Telstra/NBN Tech Hub Road show in May.

Have spoken to Langdon at RFS, about the Generator Interfaces, he is happy for us to work together on the hall sites that also have an RFS Shed.

Critical Issues:

Budget Constraints – Some Halls having more issues then the project budget will allow for.

Time Constraints – Knowing the high demand in our area for contracts at this time will need to make sure that those submitting tender responses are allowing for this and also possible down time during winter.

Communication Packs – We are still working on a solution and looking at different avenues for this part of the project.

Risks:

Community Expectations – as this project requires works to be undertaken at community maintained facilities it is crucial that there is a constant stream of communication between council and stakeholders. This will ensure that each party is kept up to date on the progress and development of the project.

Going over Budget – with over 60% of the grant funds being spent on construction works it is important to obtain realistic quotes and to allow for inflation and delays during this current building environment.

Next steps:

Tender evaluation and selection of a conforming contractor.

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Quote for the generator interfaces have contacted some suppliers for quotes.
Working with Trent Geddes on ideas for communication packs.
Continued communication updates with 355 committees.
Continue Working with the Learning & Development Team on providing First Aid Course.

Budget status:
Project is currently within budget.
Have paid for AED's & Building Compliance Audit Reports.
Will keep a close eye on the budget as we receive tender responses for the works.
Have kept back a decent sum for contingency

Key items for Communication:
We will continue to be in communication with the 355 Committees as works are finalised, Tender documents have gone out and contractors engaged. There will be no works taking place until the appropriate members have agreed to the works and/or they have been notified to eliminate scheduling conflicts.
We have added that Communication with a 355 Community Member representative will be required as part of the works.

Last Updated: 26-Apr-2023


OP Action Title: 12.1.2.10 PROJECT: Aitchison Cottage Berridale

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	99%	84.00%	 GREEN

OP Action Progress Comments: Risks: Continued delay of maintenance and restoration will put the building at risk
Next steps: Seek funding

Last Updated: 26-Feb-2023

OP Action Title: 12.1.2.11 PROJECT: Bombala Caretaker Cottage

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	 GREEN

OP Action Progress Comments: Status - Refurbishment RFQ has been sent to market and due on the 5th May.
Issues - Not all work will be completed before funding is expended
Risk - Kitchen and Bathroom refurbishment will likely remain on hold until additional funding is realised.
Next step - Award RFQ and complete works until funding is expended.
Budget - RFQ Schedule items have been organised in hierarchy to ensure the project reaches lock up stage, additional items are Provisional and will be completed until the budget is exhausted.
Communications - The Project Engagement Group (PEG) have been updated via email, next meeting is scheduled for 10th May

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Last Updated: 28-Apr-2023

OP Action Title: 12.1.2.12 PROJECT: Bombala Depot - Female Amenities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Completed and handed over to Land & Property team.

Last Updated: 01-Aug-2022

OP Action Title: 12.1.2.13 PROJECT: Bombala Exhibition Hall, CWA Room Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	98%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Status - onsite works completed (Painting of the Exhibition Hall, CWA Building and Grandstand and the repair and painting of the Exhibition Hall and CWA roofs)

Critical Issues - Nil

Risks - Nil

Next Step - Finalise project and hand over to Operations and capitalise assets

Budget - fully expended.

Communication - Communicated to PEG via email, next meeting 10th May

Last Updated: 28-Apr-2023

OP Action Title: 12.1.2.14 PROJECT: Jindabyne Holiday Park Drainage Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	60%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: Accomplishments & Completions:

- Construction commenced on 13/02/2023.

- approx. 20% complete

Critical Issues: No critical issues

Risks:

Ongoing weather events and unpredictable lake levels (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and potential stoppages to due to lake level rises.

Next Steps:

Monitor, track and evaluate project delivery status.

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Budget Status:
Both hydrant and drainage are funded by SMRC. Initial estimated budget for both projects is approx. \$800k combined approx.

Communications:
Regular meetings with external stakeholders (NRMA reps and Snowy reps) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).

Last Updated: 19-Apr-2023


OP Action Title: 12.2.5.1 Project management framework is in place to ensure consistency and strategic decision making

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER

OP Action Progress Comments: Updated documents for new Intranet (Feb - intranet training underway) (internal) (new branding)
Simplified framework for public /355 use on external website (June 2023) Delayed (intranet training)
Standing agenda item at SMT/ELT

Last Updated: 01-May-2023



OP Action Title: 12.4.1.5 PROJECT: Swimming Pool Upgrades, Stage 1 Bombala and Cooma

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	25%	75.00%	 RED

OP Action Progress Comments: Accomplishments & Completions: Built Environment Collective have completed comprehensive site visits of both Bombala and Cooma. The first draft designs have been delivered. A planning advice meeting is scheduled for May to determine requirements of the SMRC Planning.
Critical Issues: Inclusions and exclusions within scope of work due to pricing and market fluctuations.
Risks: Community perception around deliverables and political promises likely to be negative
Budget status: Within funding envelope
Communication: Ongoing liaison and consultation with Pool operators, working with SMRC Communications on extended briefing and media release on state of the pools, scope of works and delivery timeframe.

Last Updated: 01-May-2023

OP Action Title: 12.4.2.6 PROJECT: Ginger Lee Playground

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	98%	100.00%	 GREEN
<p>OP Action Progress Comments: Status - Construction works completed</p> <p>Critical issues - Nil</p> <p>Risks - Nil</p> <p>Next Step - Complete third party financial audit to meet DEED requirements, provide community with quotes for Stage 3, capitalise assets</p> <p>Budget - Fully expended</p> <p>Communication - Communication to PEG via email</p> <p><i>Last Updated: 28-Apr-2023</i></p>						
OP Action Title: 12.4.2.7 PROJECT: Nimmitabel Showground Luncheon and Bar Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	31-Dec-2022	90%	100.00%	 GREEN
<p>OP Action Progress Comments: All works were completed 2022</p> <p>Received a correspondence from Crown Lands - Showground Stimulus advising that they are extending the completion date to 30 June 2023.</p> <p>We have put in a request to complete the following with the remaining funds:</p> <ol style="list-style-type: none"> 1. Upgrade water Mains 2. Complete a Plan of Management <p>Just waiting on receiving approval to go ahead with the above from Department of Planning and Environment.</p> <p>Completed Works:</p> <p>Replaced all 5 entry doors with size to suit NCC.</p> <p>Alter swing outwards with latch that complies with NCC</p> <p>Removal and Disposal of old doors</p> <p>Upgraded landing and access ramp to meet AS1428.1 & D2.14 slope and slip resistance</p> <p>Installed new landing and access ramp to the front veranda</p> <p>Installed new landing and access ramp to rear entrance</p> <p>Replaced and rectify landing and steps to meet part 'D' NCC to side entrance.</p> <p>Installed new Fire Exits and Tactile indicators.</p> <p>Increased egress to 1000mm (around bench).</p> <p>Repainted chimney structure to make it safe.</p> <p>Sealed closed old oven doors to make safe.</p> <p>Replaced and installed new roof guttering.</p> <p>Rectified roof sheeting and fixings</p> <p>Rectified any existing piers where required</p> <p>Variations:</p> <p>Extended hand rails around accessible entrances</p>						

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Connection of new guttering to storm water system - water tanks on site.

Last Updated: 26-Apr-2023

OP Action Title: 12.4.2.8 PROJECT: Lake Jindabyne Shared Trail

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	In Progress	01-Jul-2022	30-Jun-2023	45%	84.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments: PWA: Property Matters

Program Snapshot:

- Stages 2.1 and 3.1 are progressing.

- Plan of acquisition of easement for shared trail & 88B needs to be prepared & registered at LRS – easement acquisition cannot be finalised without this

Activities Completed:

- Onsite meeting held with owners of 15 & 17 Lakeview Terrace - alignment revised.

- PW requested to undertake a road closure and road opening over the land on Gaden rd.

- Adjoining owners advised that the road proposed to be opened will not be fenced. Council will complete actual road as per easement plan in Hatchery section of trail to remove need to create new easement in "eco lodge" property.

Activities Scheduled:

- Obtain draft plan of easement over land which connects to the underpass.

- Start the road closure process under the Roads Act by informing the relevant statutory authorities and adjoining land-owners.

Awaiting valuations

Apex Archaeology: Archaeology

Archaeology complete.

The Environmental Factor: Environmental Reports

JST Sections 2.1 and 3.1:

Activities Completed:

- Hatchery Bay BDAR complete

- Draft Kunama BDAR complete

- Draft East Jindabyne to Kalkite BDAR complete

- Draft SEE for Hatchery Bay complete

- Draft SEE for Kunama complete

Activities Scheduled:

- Submission to the new Credit Supply Taskforce to determine credit pricing (TEF to discuss with Council/Stantec before proceeding)

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<p>- Integrate results from ACHA into SEE for Kunama once report is finalised by APEX. Report will also sit as an Appendix to the SEE</p> <p>- Updates to BDAR and offset calcs</p> <p>- Next steps to be discussed with council following submission of reports and comments received</p> <p>Project forecast:</p> <p>- Changes to proposed impact area will require changes to the BDAR and offset calculations.</p> <p>Tyrolean:</p> <p>Activities Completed:</p> <p>- BDAR Complete</p> <p>- Tyrolean Feasibility Assessment complete</p> <p>Activities Scheduled:</p> <p>- Submission to the new Credit Supply Taskforce to determine credit pricing (pending confirmation of any changes to trail layout/widths and updates to GIS calcs and offset calculations).</p> <p>- Updates to BDAR and offset calcs (pending confirmation from Council on any changes to layout/width)</p> <p>Project Forecast:</p> <p>- Changes to proposed impact area will require changes to the BDAR and offset calculations.</p> <p>Bridge/Platform Design and Construction: Wagner's:</p> <p>Current Work Status:</p> <p>Activities Completed:</p> <p>- Submitted 90% design</p> <p>- 3 structures on hold</p> <p>Concerns:</p> <p>- Need DA dates and start dates before any other work can progress</p> <p>- Client to advise if material should be produced (options to hold at their depot or Councils)</p> <p>Underpass Design: Westlake Punnett</p> <p>Activities Completed:</p> <p>- Provided two concept sketches for alternative trail alignments due to land ownership issues</p> <p>- Council review and selection of preferred alternative trail alignment</p> <p>Activities scheduled:</p> <p>- Make updates to design based on preferred new alignment and resubmit plans for DA</p> <p>- Undertake QS cost estimate for revised alignment</p> <p>- Update all subconsultants on alignment changes</p> <p>Concerns:</p> <p>- Land ownership issues – to be resolved by SMRC</p> <p>Car Park Design: Footprint Engineers:</p> <p>Activities Completed:</p> <p>- Concept Plans completed for Creel Bay</p> <p>- Concept Plans completed for Rainbow Dr</p> <p>Program Forecast:</p> <p>- East Jindabyne concept to be completed</p>	
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MOU to be drafted with National Parks

Snowy Hydro to provide Letter of Approval as Land owner for inclusion in DA applications

Workshop onsite with Snowy Hydro to progress Dam Wall upgrades held - positive outcomes to work towards an agreed design.

Budget status: Project within budget

Last Updated: 01-May-2023

OP Action Title: 12.4.2.9 PROJECT: Jindabyne Sportsground Upgrade Amenities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	Completed	01-Jul-2022	31-Dec-2022	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: Accomplishments & Completions:

Project was completed on 31 January 2023 – Handover with the contractor was completed on Wednesday, 1 February 2023.

Critical Issues:

Went back to site to check on site clean-up and noticed that someone has backed into the new roof and damaged the guttering. Have called the Subcontractor who did the install and they will be going out to fix it.

Risks:

Nil

Next steps:

We conduct handover to the Land and Property team on Monday, 27 February 2023.

There is some crushed granite on site which we will be removed and replaced with topsoil and grass seed.

Budget status:

Project has been completed within budget.

Key items for Communication:

We will continue to be in contact with the user groups as the site is used to keep an eye on wear and tear and any defects that may appear.

Last Updated: 21-Feb-2023


OP Action Title: 12.4.2.10 PROJECT: Jindabyne Skate Park Upgrade



Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	65%	84.00%	 AMBER
<p>OP Action Progress Comments: Accomplishments & Completions: Contractor has reviewed the contract and have approved it for signing. Still working towards starting works in September with a 12 week program. Continued meetings with PEG and Public Works to discuss the project. Held a Community Consultation afternoon at the Jindabyne Skate park with the Landscape Architect - this was a very positive afternoon with over 25 community members coming to speak with us.</p> <p>Critical Issues: Budget – currently refining the budget to make sure we can meet the community’s expectations. Have applied for extra funding due to increasing costs of materials and contractors fees. Design – the Landscape Architect will now do a second draft design taking on board all the comments from the community consultation afternoon.</p> <p>Risks: Community Expectations – We have established a project engagement group who we will work closely with in relation to the design and included extras of the skate park. Time Frame – keeping within the new project timeframe and completing the job prior to Christmas 2023.</p> <p>Next steps: Continued engagement with the successful tender applicant. Finalise works contract forward to successful contactor with letter of offer. Media Release - Publish the successful contractor. Second Community Engagement afternoon to be held once the landscape architect has completed a redraft of the design. Organising a Skate Day prior to works starting – this is something that the PEG have asked for.</p> <p>Budget status: Project is currently within budget. Reporting on time for PWA/DRNSW Have applied for extra funding due to increasing costs of materials and contractors. Delivered under the BLER Fund.</p> <p>Key items for Communication: Have contacted Matty Day owner of Skate and Create to see if they would be interested in holding a workshop once the skate park is complete. – Need to follow up Matty Day. Will continue to meet with the Project Engagement Group and keep them up to date with the Projects Development.</p> <p><i>Last Updated: 01-May-2023</i></p>						
OP Action Title: 12.4.2.11 PROJECT: Cooma Footpath Pavers CBD Streetscape Beautification (Sharp St - Cooma Creek Bridge to Soho St)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	99%	100.00%	 GREEN
<p>OP Action Progress Comments: Accomplishments and Completions: Practical completion of paving. The Council Crew plus the Contractor laid approximately 3,000 m2 or almost 19,000 individual pavers. They also laid around 200 cubic metres of concrete for the blinding slabs. A expected extension of time was not required. The project will be fully closed once the financial information regarding this project has been update. Once this is done the Closure and Evaluation report will be prepared for forwarding Dept. of Regional NSW.</p> <p>Critical Issues: NIL.</p> <p>Next Step: Preparation of final report to Dept. of Regional NSW.</p> <p>Budget Status: Still within budget.</p> <p>Key Items for Communication: Completion of project..</p> <p><i>Last Updated: 23-Mar-2023</i></p>						
OP Action Title: 12.4.2.12 PROJECT: Cooma Regional Sports Hub						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Recreation Planner	In Progress	01-Jul-2022	30-Jun-2023	55%	80.00%	 RED
<p>OP Action Progress Comments: Accomplishments & Completions</p> <ul style="list-style-type: none"> -Construction is underway and is 25% complete. Earth work and concrete slab is complete. Steel frame is complete Estimated construction completion is now 16 October 2023. - 1 site inspection occurring each week to ensuring Project Coordination site management processes are being undertaken as per the contract agreement - Site management process has improved and progress is running smoothly. Three days delay due to wind and rain however this has been accounted for in the project contingency <p>Risks</p> <ul style="list-style-type: none"> - Project delay is still within delivery timeframe of the approved funding agreement with NSW Office of Sport <p>Budget /status</p> <ul style="list-style-type: none"> -Project is within budget - There have been 9 variations negotiated. They include a change in structural footing due to soft ground cased by wet weather, subsoil drainage, additional storm water works. Three requests for variation have not been approved due to further information required from Project Coordination regarding their claim for Extension Of Time. The variations approved to date total approximately \$25, 000. The project has a \$1.2M contingency. there are no concerns with regard to covering variations to date. <p>Key Items for communications</p> <ul style="list-style-type: none"> - Media release has been drafted informing the community of the construction progress. Waiting approval from NSW Office of Sport and Department of Education. <p><i>Last Updated: 26-Apr-2023</i></p>						

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OP Action Title: 12.4.2.16 PROJECT: Adaminaby Street Improvements						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	20%	30.00%	<div><div></div><div></div><div></div></div> RED
<p>OP Action Progress Comments: Accomplishments and Completions: Live Locates has completed plans for services in all areas of the project. Concept Design for Lucas Street received.</p> <p>Critical Issues: Water & wastewater team will need to replace existing water main as it is AC and on buried 300 mm deep. New main will be PVC and a minimum of 400 mm deep. This will delay resumption of work on Lucas Street. Potential start date on this work is now mid-April.</p> <p>Risks: Delays in water & wastewater project</p> <p>Next Steps: Awaiting water & waste water team to replace water main in Lucas Street. Awaiting amended designs for Baker Street and Un-Named Laneway</p> <p>Budget Status: Within budget</p> <p>Key Items for Communications: To keep community updated on progress.</p> <p><i>Last Updated: 01-May-2023</i></p>						

OP Action Title: 12.4.2.17 PROJECT: Bombala Showground Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Status - Electrical work awarded</p> <p>Critical issues - Nil</p> <p>Risks - Nil at this stage.</p> <p>Next Steps - Review and award tenders after the 24th April</p> <p>Budget - The budget is adequate to ensure the electrical systems meet code requirements</p> <p>Communication - PEG updated via email next meeting 10th May</p> <p><i>Last Updated: 01-May-2023</i></p>						

OP Action Title: 2.2.2.3 PROJECT: Bombala Caravan Park Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Support Officer	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER

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OP Action Progress Comments: Status: As the DEED due date is 30/06/2023 is fast approaching and SMRC funding has not been realised, we need to reduce Scope of works and ensure the DEED funding is expended.
Budget: The budget will only allow for partial completion of the work - upgrade to main switch board
Issue: Insufficient funds
Risk: Remaining works put on hold.
Next Step: Award Main Switchboard upgrade
Communications: Facilities have been regularly communicated with.

Last Updated: 28-Apr-2023

OP Action Title: 2.2.3.2 PROJECT: Cooma North Ridge (Funding: Community Place for Space Grant)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	65%	84.00%	 AMBER

OP Action Progress Comments: Accomplishments & Completions:
Engaged local contractor for Crisp St and Balli PI Parking areas.
Engaged local graphic designer and printing contractor to develop an updated tear-off brochures for visitor center.
Negotiation with BCRRF to vary the delivery date and vary the project scope went well, and they are willing to support the variations provided we have supporting documents.
Review shop drawings for Wayfinding signs, manufacturing and installation.

Risks: Delay from RFS fire trail will cause delay to the project as part of the fire trail forms part of the walking trail.





Next Stage:
Construction of Crisp St and Balli PI Parking area scheduled to commence after Easter.
Collating support documents for BCRRF to assess nominated variations.
Review signage prototypes
Upgrade trail from Crisp St to Southern Gate (past Scout Hall) , working with RFS on the walking/fire trail however RFS will do most of the ground work. RFS have advised they are not expecting to commence in the short term.
Review new brochure artwork and print tear-off brochures for visitor centre.

Budge Status:
On budget
Ongoing communications with community group and RFS. Periodic meetings with Cooma North Ridge Reserve committee reps and SMRC Civic maintenance coordinator as required.

Last Updated: 01-May-2023

OP Action Title: 2.2.3.3 PROJECT: Mt Gladstone Amenities Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Manager Corporate Projects	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN
Last Updated: 28-Nov-2022						
OP Action Title: 9.2.4.7 PROJECT: Bombala and Delegate Water Supplies						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
W&WW Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER
OP Action Progress Comments: Project Update from Water & Waste Water: The detailed design process has been completed and the contractor is onsite doing preliminary set out. The project is tracking on time and under budget at this stage. Long Lead time procurement items have been ordered with delivery timelines meeting requirements. Last Updated: 29-Mar-2023						
OP Action Title: 9.2.4.10 PROJECT: Jindabyne Holiday Park Fire Service Upgrades						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Officer	In Progress	01-Jul-2022	30-Jun-2023	80%	85.00%	 GREEN
OP Action Progress Comments: Accomplishments & Completions: - Construction commenced on 13/02/2023. - approx.. 80% complete Risks: Weather and unpredictable lake levels (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and constant stoppage to due to lake level rises are the biggest challenge for the roll out of this project. Next Steps: Monitor, track and evaluate project delivery status. Budget Status: Both hydrant and drainage are funded by SMRC. Communication: Regular meetings as requested from external stakeholders (NRMA reps and Snowy Hydro Representatives) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams). Last Updated: 19-Apr-2023						
OP Action Title: 9.3.1.2 PROJECT: Jindabyne Landfill capping, scoping and design upgrade to transfer station						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	55%	84.00%	 RED
OP Action Progress Comments: ACCOMPLISHMENTS & COMPLETIONS: There has been no progress since last month; due to the cost of drilling additional bores and since the landfill will not be						

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closed until the new Waste Transfer Station (WTS) is built, budget and resources are being utilised for the WTS project at this stage.
CRITICAL ISSUES: The increased depth of capping material (soil) will ideally need to be stockpiled from soil either gathered on site or delivered to site. If adequate fill can't be stockpiled it will need to be purchased.
RISKS: Budget: additional bores and additional fill for capping will increase the cost of closing the landfill site. Additionally the cost to carry out the surveying and installation of new bores exceeds \$80k.
NEXT STEPS: Due to the costs of the water monitoring bores it has been decided to put off any further progress on the capping and closing planning/design. The existing landfill can't be capped until the transfer station has been built so funding can be utilised on the transfer station project.
BUDGET STATUS: There is an \$82k variation to survey and drill the new water monitoring bores (assuming water depths are as estimated and not deeper).
KEY ITEMS FOR COMMUNICATION:
1. The existing landfill will close once the new Transfer Station has been built, waste disposal services will not be interrupted.
2. Fill is to be stockpiled on site for use in capping and for new Transfer Station.
3. The capping design and water monitoring bores will not proceed for the time being due to funds needing to be utilised on the new transfer station.

Last Updated: 16-Feb-2023

OP Action Title: 9.3.1.3 PROJECT: Build a Waste Transfer Station at Jindabyne, scope, design and land acquisition

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	76%	84.00%	 GREEN

OP Action Progress Comments: (See 9.3.1.2 joint project for Jindabyne Landfill Closure Plan - this project is for the design and land acquisition phases only of the new Waste Transfer Station [WTS])
ACCOMPLISHMENTS & COMPLETIONS: With the Concept Design now complete, work will now begin on the Development Application (DA) Phase of the project. As part of this a Bushfire Assessment will also be carried out, which was identified as a requisite for the DA during the Concept Design and Pre-DA.
CRITICAL ISSUES: There are currently no critical issues to report. This may change as the DA Documents Package is developed.
RISKS: Schedule is still a key risk, but budget is likely to become a large risk too. Fortunately there is an EPA grant for consolidation of regional landfills that is due to be released in June 2023. SMRC intends to apply for this grant if the grant criteria are conducive with our community's requirements/expectations.
NEXT STEPS: GHD and SMRC will continue to develop the design and associated reports for the SEE and DA submission.
BUDGET STATUS: The cost for the DA Documents Package and Bushfire Report is \$122,714.99 which is within the remaining project budget of \$135,780 for FY22/23
KEY ITEMS FOR COMMUNICATION: The DA Documents Package is being prepared for submission. As part of the DA approval process there will be a community consultation period where the designs will be available for review and comment by the community.

Last Updated: 26-Apr-2023

OP Action Title: 9.3.1.4 PROJECT: Delegate Landfill Rehabilitation and Capping

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Specialist	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

OP Action Progress Comments: Accomplishments & Completions:
Works commenced as planned. Drainage being installed as per plans. Enlargement of catchment dam to be directed towards virgin material to avoid contaminated material. Marker fabric to be installed from the week beginning 17th April.

Physical records from Bombala Shire regarding the Old Delegate Hospital could not be found despite two Council staff members spending over eight hours searching through two storage areas.

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Delegate Progress Association provided details required.

Green waste has been appropriately dealt with and covered.

Critical Issues:
NIL at this stage

Risks:
NIL at this stage

Next steps: Installation of Hi-Vis Marker fabric and start to transport capping material from Stevenson's Quarry

Budget status: Works are under budget.

Communications: Continue communications with local community on pgress of works..

Last Updated: 17-Apr-2023

OP Action Title: 9.3.1.5 PROJECT: Bombala Landfill Upgrades

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	Not Started	01-Jul-2022	30-Jun-2023	0%	70.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments:

Awaiting progress on Jindabyne Landfill Project before commencement.

Last Updated: 30-Sep-2022

OP Action Title: 9.3.2.3 PROJECT: Cooma Compost Facility

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Project Management Consultant	In Progress	01-Jul-2022	30-Jun-2023	80%	90.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments:

ACCOMPLISHMENTS & COMPLETIONS: Following the development of a 10-year CAPEX and OPEX budget forecasts for the new facility, Councilor's voted to sign the FOGO Grant Funding Deed with the EPA, which nets SMRC with \$467k of funding to roll out FOGO to the remainder of the LGA (outside Cooma) that has a kerbside collection.
CRITICAL ISSUES: A visual review of the natural landform of the site has determined that the location of the new compost leachate pond is not on the lowest point of the site. To proceed with such a design would result in significant earthworks to reform the site. A survey will be carried out on 26/04 to more accurately assess the site contours. Drafting of a new design has already begun in anticipation of the survey, which will aim to relocate the leachate pond and adjust the road alignment within the new facility.
RISK: (see above) Budget; EPA grant is for rolling out FOGO to resident's houses, not for the new compost facility.
NEXT STEPS: Awaiting Environmental Impact Statement (EIS) from the sub-consultant team, which will not be impacted by the survey and revision of the site layout to relocate the leachate pond.
BUDGET STATUS: There is a minor cost associated with the survey (\$2,900). The cost of the redesign will be confirmed following the survey but is not expected to be very large due to the overall efficient simplicity of the existing design.
KEY ITEMS FOR COMMUNICATION: Councilors have voted to sign the FOGO Grant Funding Deed with the EPA.

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Last Updated: 26-Apr-2023						
OP Action Title: 9.3.2.4 PROJECT: Complete weighbridge IT replacement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Corporate Projects	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN
Last Updated: 26-Feb-2023						
RFS/SES Support Service						
OP Action Title: 13.2.13.1 Customer requests responded to in accordance with Council’s Customer Service Charter and Rural Fire Service Level Agreement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: 03.05.2023 Administration and Financial support provided to RFS as required Last Updated: 03-May-2023						
OP Action Title: 13.2.14.1 Administration and support provided to LEMO						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: 03.05.2023 Organisational Risk Management Officer to assume management after 8 May 2023. Internal advertising has secured a second deputy LEMO. SMRC now has 2 deputy LEMO's. Last Updated: 03-May-2023						
OP Action Title: 13.2.15.1 Payments made to the agencies in line with contribution assessments						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: 03.05.2023 Undertaken with finance - monthly reporting Administration resource within Corporate Projects utilised Last Updated: 03-May-2023						

Snowy Monaro Regional Council (SMRC)

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Risk Management


OP Action Title: 13.2.11.1 Insurance claim reports are generated and reported to Council through performance reporting

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	50%	84.00%	 RED

OP Action Progress Comments: 03.05.2023 Organisational risk officer recruitment complete and new officer to commence on 8 May 2023. Insurance being coordinated through Corporate Projects until then . planned escalation and report to ARIC via Chief Strategy officer until new officer assumes reporting duties.

Last Updated: 03-May-2023

OP Action Title: 13.2.12.1 Council's insurance policies are reviewed and updated

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: 03.05.2023
All policies have been renewed for 2022


Organisational Risk Management Officer to assume management after 8 May 2023.

Last Updated: 03-May-2023

Fleet and Plant

Fleet and Plant


OP Action Title: 13.2.16.1 Replace identified plant items for financial year in alignment with the ten year Plant Replacement Program and Fleet Management Procedure

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	65%	84.00%	 AMBER

OP Action Progress Comments: Identified capital replacements underway. 61 items actioned, of which 38 item received.

Last Updated: 26-Apr-2023

OP Action Title: 13.2.16.2 Maintain annual and ten year Plant Replacement Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

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OP Action Progress Comments: Maintenance of program underway. Distributed to management group in November for review and feedback. Feedback received and replacement program adjusted and indicative budget submitted.

Last Updated: 18-Jan-2023

OP Action Title: 13.2.16.3 PROJECT: Plant and vehicle capital replacement program. General, Water and Wastewater

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	65%	84.00%	 AMBER

OP Action Progress Comments: 61 items actioned, 38 received. 40 major plant and 47 minor plant items identified for replacement, plus 8 carry forward replacements from last FY.

Last Updated: 26-Apr-2023

OP Action Title: 13.2.17.1 Internal service provision of heavy plant, light plant, leaseback and minor plant

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	77%	84.00%	 GREEN

OP Action Progress Comments: Budget constraints maintained and plant availability is >99%.

Last Updated: 18-Jan-2023

OP Action Title: 13.2.17.2 Servicing and repair of Council's plant and fleet assets

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Fleet & Plant	In Progress	01-Jul-2022	30-Jun-2023	80%	84.00%	 GREEN


OP Action Progress Comments: Fleet have 1,867 finalised maintenance work orders for FY with an average repair time of 1.9hrs and average downtime of 5.0hrs. Plant availability based on available working hours is >99%. We're currently at a scheduled vs unscheduled maintenance ratio of 68/32 which is around industry best benchmark of 70/30.

Last Updated: 26-Apr-2023

Governance

Governance

OP Action Title: 13.2.11.2 PROJECT: Develop a framework for policies and procedures to support the organisation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	25%	84.00%	 RED

OP Action Progress Comments: 03.05.2023

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vacancy in governance section successfully recruited in April 2023 . Assessment of current policies underway. Development of framework underway. The project is due for completion 30 June 2024.

Critical policies required for adoption by Council during its first twelve months completed within legislated timeframes.

Last Updated: 03-May-2023

OP Action Title: 13.2.18.1 Delegations register is reviewed and updated

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER

OP Action Progress Comments: 03.05.2032

No delegation amendment or addition requests received during the period.

Last Updated: 03-May-2023

OP Action Title: 13.2.19.1 GIPA requests are resolved within adopted timeframes




Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER

OP Action Progress Comments: 03.05.23

Work continues processing formal and informal GIPA requests.

Last Updated: 03-May-2023

OP Action Title: 13.2.20.1 Approved funding for donations and sponsorships

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	84.00%	 GREEN
OP Action Progress Comments: 03.05.2023 Advertising for the 2023 Donations and Sponsorship program underway applications close 15 May.						
Last Updated: 03-May-2023						
OP Action Title: 13.2.21.1 Management of Designated Persons Returns						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: 03.05.2023 Action complete no further activity scheduled before July 2023.						
Last Updated: 03-May-2023						
OP Action Title: 13.2.22.1 Councillor induction and training opportunities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	90%	84.00%	 GREEN
OP Action Progress Comments: 03.05.2023 There was no training held in March 2023.						
Last Updated: 03-May-2023						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 13.2.23.1 Code of Conduct complaints						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	<div><div></div><div></div><div></div></div> AMBER
<p>OP Action Progress Comments: 03.05.2023</p> <p>No code of conduct complaints were received in the reporting period.</p> <p><i>Last Updated: 03-May-2023</i></p>						
OP Action Title: 13.2.24.1 Section 355 Advisory and Management Committee minutes and recommendations are reported to Council.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	76%	84.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: 03.05.2023</p> <p>Minutes of meetings presented at the 20 April Council meeting: Bombala Exhibition Ground Management Committee meeting held 8 February 2023 Cemetery Advisory Committee meeting held 14 November 2022</p> <p>Scheduled for presentation at the 18 may Council meeting: Nominations for membership to the Michelago Hall and Tennis Courts Committee Bombala Exhibition Ground Management Committee meeting held 8 March 2023 Michelago Hall & Tennis Courts Management Committee meeting held 15 March 2023</p>						

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Last Updated: 03-May-2023

OP Action Title: 13.2.25.1 Council records are maintained in Council’s electronic document records management system (EDRMS)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: 03.05.2023

Ongoing training and support is provided to existing and new staff to manage records in accordance with council's requirements.

Last Updated: 03-May-2023

OP Action Title: 13.2.25.2 New staff receive training in records management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: 03.05.2023

New staff are identified through the onboarding process and training tailored to suit the requirements of the role within council. 19 current and 1 new staff member received training during the reporting period.

Last Updated: 03-May-2023

OP Action Title: 13.2.25.3 Allocation of incoming documents to appropriate staff within Customer Service Charter

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	67%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: 03.05.2023

Incoming documents are generally distributed within 48 hours of receipt. Allocation error managed by exception reports and resolved within 48 hours. Currently exploring improved systems management to enable accurate reporting of statistics

Last Updated: 03-May-2023








OP Action Title: 13.2.25.4 Seek costings for digitisation of Councils Records

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard																
Acting Coordinator Governance	In Progress	01-Jul-2022	30-Jun-2023	10%	75.00%															
<p>OP Action Progress Comments: 03.05.2023</p> <p>An expected upgrade to a later version of the records management software will enable improved scanning of hard copy records to enable improved search parameters. These are necessary to ensure scanned records can be retrieved through simple word searches. The extent of the improved functionality will inform costing for digitisation of existing records. The software upgrade schedule is not yet determined.</p> <p><i>Last Updated: 03-May-2023</i></p>																				
<p>Information and Communication Technology</p> <p>Information and Communication Technology</p> <p>OP Action Title: 11.1.1.2 Annual disaster recovery test to confirm the redundant data protection systems are able to support Council during disaster events</p> <table> <tr> <th>Responsible Person</th><th>Status</th><th>Start Date</th><th>End Date</th><th>% Complete</th><th>Target</th><th>On Target %</th></tr> <tr> <td>Coordinator ICT</td><td>Completed</td><td>01-Jul-2022</td><td>30-Jun-2023</td><td>100%</td><td>70.00%</td><td></td></tr> </table> <p>OP Action Progress Comments: 2023 03 02 - DR Function Test completed and documented with all critical systems spun up and operational in a secure sandbox environment with functional testing completed within three hours from start of test.</p> <p>2023 02 23 - Process plan completed. DR Test Report Document prepared. Non disruptive DR Function Test scheduled for 2 March 2023</p> <p><i>Last Updated: 26-Apr-2023</i></p>							Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	Coordinator ICT	Completed	01-Jul-2022	30-Jun-2023	100%	70.00%	
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %														
Coordinator ICT	Completed	01-Jul-2022	30-Jun-2023	100%	70.00%															
<p>OP Action Title: 11.1.1.3 Review fit for purpose applications: InfoCouncil, CAMMS Enterprise Resource Planning Mapinfo, SaaS subscription services (InOutBoard, Zoom, MessageMedia, Storyline360)</p> <table> <tr> <th>Responsible Person</th><th>Status</th><th>Start Date</th><th>End Date</th><th>% Complete</th><th>Target</th><th>On Target %</th></tr> <tr> <td>Coordinator ICT</td><td>Completed</td><td>01-Jul-2022</td><td>30-Jun-2023</td><td>100%</td><td>80.00%</td><td></td></tr> </table> <p>OP Action Progress Comments: 2023 04 26</p> <p>SaaS software reviews completed. Application to be reviewed in 2024 is InfoCouncil. CAMMS and Mapinfo review in 2025.</p> <p>2023 03 24</p> <p>SaaS Services - InOutBoard confirmed to be surplus to requirements and has been cancelled from end of current subscription period 31 March 2023. Mapinfo under contract until 2024. Fit for purpose review to be undertaken in 2024 financial year.</p> <p>2023 02 23</p> <p>SaaS Services - StoryLine360 recommend to discontinue subscription.</p> <p>2023 01 19</p>							Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	Coordinator ICT	Completed	01-Jul-2022	30-Jun-2023	100%	80.00%	
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %														
Coordinator ICT	Completed	01-Jul-2022	30-Jun-2023	100%	80.00%															

Snowy Monaro Regional Council (SMRC)

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Zoom is meeting organisation requirements for publicly attended meetings and at this stage Microsoft Teams alternative would not provide the same accessibility experience for those outside of Councils Microsoft tenancy environment. Zoom is fit for purpose

Messagemedia is meeting organisation requirements and is competitively priced. There are opportunities to integrate into council processes to provide automated alerting and information services. Messagemedia is fit for purpose.

2022 11 24

Review of SaaS services (StoryLine360) in progress.

2022 10 25

Infocouncil cloud solution in phase 2 of development. This product will be added to the list of solutions for consideration in the review.
Options in Microsoft Teams being considered to replace InOutBoard. Also checking capabilities against Zoom.

2022 09 20

Infocouncil review requirements gathering process commenced triggered by issues with business paper creation for September meeting which identified possible limitations in existing 32 bit applications.

Last Updated: 26-Apr-2023

OP Action Title: 11.1.1.4 Cyber Security - Annual testing and review

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments: 2023 04 19 - RFQ evaluated and successful vendor selected. Kickoff meeting to be scheduled 1st week of May.

2023 03 27 - RFQ published to LGP VendorPanel. Closes 7 April 2023

2023 02 23 - RFQ Specification completed. RFQ publishing via LGP VendorPanel from 1 March 2023

Last Updated: 26-Apr-2023

OP Action Title: 11.1.2.1 End-user Support Helpdesk requests

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	84%	84.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments: 2023 04 April Performance (25/03/2023 to 25/04/2023)

Requests Acknowledged within 30 mins = 93.4% (267 out of 286 opened) (Target 90%)

Requests resolved within SLA (Target 80%+): Overall 99.1% (328 out of 331)

Total Resolved Requests = 331
Critical (2h) = NA (0 out of 0)

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Urgent (6h) = 100% (1 out of 1)

High (2d) = NA (0 out of 0)

Medium(7d) = 99.0% (295 out of 298)

Minor (14d) = 100% (16 out of 16)

Low (30d) = 100% (14 out of 14)

Very Low (90d) = 100% (2 out of 2)

Open requests passed SLA date (Target <20%): 28.4% (21 out of 74)

Total Open Requests = 74

Customer Satisfaction = 98.9% from 98 responses (Target 90%+ being Good to Excellent)

Excellent = 85.7% (84 out of 98)

Good = 13.3% (13 out of 98)

Acceptable = 1.0% (1 out of 98)

Last Updated: 26-Apr-2023

OP Action Title: 11.1.3.1 Network, system, software, telecommunications, GIS and security administration

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	83%	83.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments: Network Administration

2023 04 26 - No reportable network issues.

2023 03 24 - Berridale depot performance impacts experienced due to increased user base. Speed increase initiated to support increased location usage.

2023 03 13 - Outboud call failure downtime 2.5 hours

2023 02 23 - No reportable network issues.

2022 11 24 - Network device replacement following lightning strike around Werri Nina

2022 10 25 - Minor power supply issues have impacted network performance, but no major interruptions.

2022 10 25 - Decommissioning of legacy public network at library sites is progressing.

Software administration

2023 04 26 - Preparation for Civica Authority Patch 33 testing in May.

2023 02 23 - Preparation for Civica Authority Patch 32 testing.

2023 01 05 - Corporate Information System timesheet system outage - 1 hour - caused by corrupted work pattern.

2023 01 04 - Corporate Information System outage - 2 hours - caused by payroll work pattern service failure

2022 12 14 - Voicemail email notification outage (non-critical function) - 7 days - protocol issue.

2022 11 24 - Corporate Information System latest patching test completed.

2022 10 20 - Installation of patch management solution completed to address Auditor recommendations

GIS

2023 03 14 - SSA map updates completed.

2023 02 23 - Road Name Bank public consultation postponed to mid 2023

2022 10 25 - SAP planning controls completed except for Lake Jindabyne flood mapping.

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LGA road ownership mapping continues - aiming for completion by late November 2022.

System Administration

2023 04 26 - Monthly server and end point device patching completed.

2023 03 24 - Monthly server patching completed.

2023 02 23 - Monthly server patching completed.

2023 01 08 - Upgrade Domain Controller operating system


2022 11 24 - Production server host reported device failure. Maintenance and restart has returned it to service.

Phones and computer replacement following lightning strike around Werri Nina

2022 10 25 - Decommission of legacy systems is progressing

Last Updated: 26-Apr-2023

OP Action Title: 11.1.6.1 PROJECT: Undertake the Capital Leasing Production Server and Storage Hardware Replacement Program for the financial year

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	75%	84.00%	 AMBER

OP Action Progress Comments: 2023 04 19 - Vendor engaged. Project kickoff and design workshop scheduled for 27 April.

2023 03 24 - Successful vendor chosen and evaluation report and requisition forwarded for approval.

2023 02 23 - Evaluation of four responses to RFQ in progress.

2023 01 09 - Specifications published to LGP VendorPanel. Closure date set as 31 January 2023.

2023 01 06 - RFQ specifications completed and reviewed.

2022 11 24 - Cloud Migration framework modelling conducted by Telstra Purple confirmed that the proposed on-prem refresh is the most appropriate step at this point in Council's cloud strategy as the organisation is not in a position to migrate to a public or private hosted cloud solution. Recommendation would be to undertake an application and systems review to determine what council's technology requirements are and how best to deliver those solutions cost effectively.

Specifications will now be finalised and a selective tender process initiated through local government procurement for replacement of the five year production server farm.

2022 10 25 - Engaged Telstra Purple for free Cloud Readiness assessment to identify alternatives to an on-premises infrastructure upgrade.


2022 09 16 - Vendor meeting to discuss and amend specification proposal.

2022 09 05 - Server and storage specification proposal received from vendor.

2022 08 24 - Specification development ongoing.

Last Updated: 26-Apr-2023

OP Action Title: 13.2.11.3 Review, update and develop ICT policies and procedures

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator ICT	In Progress	01-Jul-2022	30-Jun-2023	85%	80.00%	 GREEN

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OP Action Progress Comments: 2023 02 23 - Policy to be submitted to ELT Meeting March 2023.
2023 01 17 - ICT security policy draft completed. To be submitted to document approval process.
2022 11 24 - 100% of standards reviewed and updated. ICT security policy draft in progress.
2022 10 25 - Further review and update of standards completed. Overarching network security policy to be updated and submitted to ELT for Council adoption.
2022 09 19 - Reviewed and updated 25 ICT Standards to reflect current departmental and organisation structure naming conventions..

Last Updated: 26-Apr-2023

Internal Audit

Internal Audit

OP Action Title: 13.2.26.1 ARIC meetings are held to ensure good performance and governance

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	 GREEN

OP Action Progress Comments: Four meetings held, including the review of the financial statements.

Last Updated: 31-Mar-2023

OP Action Title: 13.2.27.1 Actions from ARIC meetings are completed on time

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	01-Jul-2022	30-Jun-2023	81%	70.00%	 GREEN

OP Action Progress Comments: Resolutions from the March meeting have not been entered into the system.

Last Updated: 31-Mar-2023

Strategy Development

Asset Management






OP Action Title: 10.2.1.1 Undertake Traffic Counts

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Jul-2022	30-Jun-2023	78%	83.30%	 GREEN

OP Action Progress Comments: 6 traffic counts done this month

Last Updated: 18-Apr-2023

OP Action Title: 10.3.11.1 Annual works program for Infrastructure Transport

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	 GREEN
OP Action Progress Comments: Works program provided to infrastructure group. Program changed by due to changes in available funding. Assets role in process complete. <i>Last Updated: 23-Jan-2023</i>						
OP Action Title: 12.1.2.15 PROJECT: Revaluation of assets - Buildings and Operational Land						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	 GREEN
OP Action Progress Comments: Final valuation report submitted by valuation consultant. Evaluated by assets team and found to comply with requirements. Valuations ready for review by Council auditors. <i>Last Updated: 18-Apr-2023</i>						
OP Action Title: 13.2.28.1 Asset Management Plans are reviewed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	In Progress	01-Mar-2023	30-Jun-2030	20%	50.00%	 RED
OP Action Progress Comments: Awaiting finalised figures for capital, operational and maintenance expenditures in order to run modelling for revised asset management plans. <i>Last Updated: 18-Apr-2023</i>						
OP Action Title: 13.2.28.3 Explore opportunities to rationalise the land and facilities assets that are used to deliver Council's services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	06-Mar-2023	30-Sep-2023	10%	25.00%	 RED
OP Action Progress Comments: No responses back from SMT on the usage of the various buildings. Expect distractions due to budget development. Will request reminder to SMT once DP/OP/LTFP on display. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 13.2.29.1 Asset depreciation rates and useful lives are reviewed						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Team Leader Asset Management	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	 GREEN
OP Action Progress Comments: Review complete.						


Snowy Monaro Regional Council (SMRC)

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Last Updated: 28-Nov-2022

Corporate Reporting


OP Action Title: 13.2.30.2 Deliver service level statements to provide transparency and accountability

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	 GREEN

OP Action Progress Comments: Service descriptions have been developed for the primary services delivered by Council, and they are located as service descriptions within the Delivery Program and Operational Plan. Service Statements have been reviewed and amended for the Revised 2022-2026 Delivery Program and 2023-2024 Operational Plan. Completed

Last Updated: 02-Apr-2023


OP Action Title: 13.2.33.4 Develop measures of productivity and efficiency

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	02-Jan-2023	30-Jun-2030	90%	84.00%	 GREEN

OP Action Progress Comments: Measures of productivity and efficiencies have been drafted as KPI's into the draft revised 2022/2026 Delivery Program.

Last Updated: 02-Apr-2023


OP Action Title: 14.2.5.1 Undertake the Annual Community Satisfaction Survey

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Taverner Research group has been awarded the 2022 Customer Satisfaction Survey work. The survey has been completed with the Taverner Research group presenting the final report to Council's Executive and Councillors before the week ending 4 November 2022 before being published on Council's webpage. Completed

Last Updated: 02-Apr-2023

OP Action Title: 14.3.1.1 Report on Council's progress and performance against the actions within the Operational Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	90%	83.30%	 GREEN






OP Action Progress Comments: The monthly performance report has been prepared for the Council meeting to be held at the March 2023 Council meeting to report on the progress up to and including March 2023.

Last Updated: 02-Apr-2023

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 14.3.2.1 Prepare an Annual Report for the community highlighting Council’s achievements against the Delivery Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: The Annual Report has been completed and published on Council's website. The URL has been forwarded to the Office of Local Government. Co0mpleted						
Last Updated: 02-Apr-2023						
OP Action Title: 15.1.2.1 Co-ordinate preparation of an Operational Plan that identifies the projects and activities that will be undertaken in the following 12 months to achieve the commitments made in the Delivery Program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Dec-2022	30-Jun-2023	95%	90.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Workshops with Council's Executive team and Councillors have now been completed. The operational plan is now in draft form ready to be tabled at the Council meeting to be held on 11 May to be placed on public exhibition						
Last Updated: 28-Apr-2023						
OP Action Title: 15.1.2.2 Annual review of the Delivery Program undertaken, to ensure it aligns with the CSP						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	95%	100.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Workshops with Council's Executive team and Councillors has now been completed. The revised 2022-2026 delivery program is now in draft form ready to be tabled at the 11 May Council meeting to place on public exhibition.						
Last Updated: 28-Apr-2023						
Strategic Planning						
OP Action Title: 1.1.8.1 Planning Proposals are assessed within the Local Environmental Plan Making Guidelines						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	80%	83.30%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Relevant Planning Proposal Received by Council are being appropriately assessed in accordance with Council policy and NSW Government Guidelines. As of January 2023 Council has two active planning proposal. A gateway determination has been issued for 56 Hilldowns Road Kalkite and is currently undertaking agency consultation. Further work is required by the proponent to address concerns raised by BCD, TfNSW and Heritage NSW. Biodiversity certification of the site is being pursued and Council are working with the proponent on a DCP to address other concerns.						
Last Updated: 18-Apr-2023						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 1.2.2.1 Assist in the delivery of related events and activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Delivered NAIDOC week events in relation to all schools event and family fun day event. This action is complete as per the measure in the Operational Plan. We are assisting in the delivery of a international day of people with disability event. Undertook Rural Financial Counselling events in Bombala, Adaminaby, Bredbo and Cooma. Working with community groups on Women's week events in March. No further update.</p> <p><i>Last Updated: 29-Mar-2023</i></p>						
OP Action Title: 1.2.3.1 Support community groups to plan and deliver their own events, access grant funding, enable volunteerism						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	85%	83.30%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: A significant amount of staff resources have gone towards supporting community groups to plan and deliver their own events, access grant funding and enable volunteerism. An example of this is Council collaboration with Schools to run the all schools NAIDOC week event. Another example is coordinating the Jindabyne Community Safety meeting working with many community groups to empower them to achieve positive outcomes. To progress outcomes from the Jindabyne community safety meeting, a meeting has been held to discuss youth related services in Jindabyne. Support letter provided to a range of community groups to assist with grant funding applications including the Bombala Show. No further update.</p> <p><i>Last Updated: 13-Apr-2023</i></p>						
OP Action Title: 1.2.3.2 PROJECT: Arts and Culture Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	60%	60.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Council is working with South East Arts to develop a Arts and Culture Strategy in 2023. This will occur in conjunction with the Arts and Culture Committee. South East Arts are currently developing a draft strategy for consideration of Council and the Committee. A draft Strategy is being internally reviewed by Council staff before being provided to the committee for consideration. No further update.</p> <p><i>Last Updated: 18-Apr-2023</i></p>						
OP Action Title: 10.3.10.2 PROJECT: Parking Gap Analysis for Cooma						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	75%	10.00%	<div><div></div><div></div><div></div></div> GREEN
<p>OP Action Progress Comments: Undertaking surveys and data collection for parking in the Cooma CBD to inform gap analysis. Data collection is still progressing with first round of surveys now complete a further round of surveys will be undertaken later this year. Parking Gap Analysis report will be prepared in the 2023/24 FY. No further update.</p> <p><i>Last Updated: 29-Mar-2023</i></p>						

Snowy Monaro Regional Council (SMRC)				Action and Task Progress Report- Standard		
OP Action Title: 12.4.2.13 PROJECT: Local Infrastructure Contributions Plan (LICP) - staged development						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	Completed	01-Jul-2022	30-Jun-2023	100%	83.30%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: This project has been completed ahead of schedule and new plan has been adopted by Council and taken effect. No further update. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 12.4.2.14 PROJECT: Recreation Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	80%	80.00%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Council resolved at it's March meeting to place the draft Recreation and Open Space Strategy on public exhibition. Public exhibition has commenced and in person drop in information sessions have been held in Bombala, Cooma and Jindabyne. A further online information session is scheduled for 27 April. <i>Last Updated: 18-Apr-2023</i>						
OP Action Title: 12.4.2.15 PROJECT: Cooma and Cooma Back Creek Beautification						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	01-Jul-2022	30-Jun-2023	95%	83.30%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: The Stronger Countries Community Funding Round 5, with Rotary being the lead organisation made application for funding to beautify the Cooma Back Creek, unfortunately, the funding was not successful. An expression of interest has been lodged under the NSW Floodplain management scheme, with Council seeking funds to address actions identified within the Floodplain Risk Management Studies and Plans, which include Vegetation Management Plans. This will consist of the rest of Cooma Back Creek North of the bridge from Sharp Street and Cooma Creek through the township. Successful funding recipients have not yet been announced. <i>Last Updated: 02-Apr-2023</i>						
OP Action Title: 14.2.6.1 Provide feedback on State Significant Development (SSD) applications						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	75%	83.30%	<div><div></div><div></div><div></div></div> GREEN
OP Action Progress Comments: Draft SEARs from Billingra Solar Farm SSD application were received and Council Staff have provided relevant comments. No further update and no additional SSD applications have been received. An update on the Billingra Solar Farm SSD process is expected in February or March 2023. A meeting with held with concerned community members on 7 February regarding a potential wind farm south of Cooma, no draft SEARs has been received for this project to date. No further update. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 14.2.7.1 Provide a response to relevant policy changes						

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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	75%	83.30%	 GREEN
OP Action Progress Comments: As per the outcomes of the Jindabyne Community Safety meeting, a meeting has been held to discuss greater youth services in Jindabyne. Support has been provided to community groups to offer inclusive and child safe events. No further Update. <i>Last Updated: 29-Mar-2023</i>						
OP Action Title: 15.1.1.4 Understand the likely benefits of SAP development						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	In Progress	04-Jan-2023	30-Dec-2026	15%	10.00%	 GREEN
OP Action Progress Comments: SAP indicative layout plans have just been released for review by Council. Until these have been bedded down it hard to investigate and gauge full impacts at this point in time. <i>Last Updated: 20-Mar-2023</i>						
OP Action Title: 15.1.2.3 Develop a strategic service planning framework						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Strategy Officer	In Progress	02-Jan-2023	31-May-2023	10%	100.00%	 RED
OP Action Progress Comments: No further work undertaken this month due to focus on budget issues and development of DP/OP. <i>Last Updated: 03-May-2023</i>						
OP Action Title: 15.1.2.4 Revise the resourcing strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	04-Jan-2023	30-Jun-2023	100%	84.00%	 GREEN
OP Action Progress Comments: The revised resourcing strategy was adopted on January 30 2023. Continued reviews will be undertaken as required and at a minimum of each year as per IPR guidelines. Completed <i>Last Updated: 02-Apr-2023</i>						
OP Action Title: 15.1.3.1 PROJECT: Climate Change Resilience Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Coordinator Strategy Development	Completed	01-Jul-2022	30-Jun-2023	100%	60.00%	 GREEN
OP Action Progress Comments: External funding opportunities have been pursued. Likely, some grant to Council from NSW Dept Planning for reimbursement for Council staff time towards the						


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SAP over the next 12 months will take place. At this point in time, staff is not available to run this project . Resourcing will also not be available for the 2023/2024 Operation plan year, therefore this project is to be deferred until resourcing is at full capacity. Investigations into funding is now complete.

Last Updated: 02-Apr-2023


OP Action Title: 15.1.4.1 Project: Preparation of a Infrastructure Study

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	16-Mar-2023	30-Jun-2023	70%	65.00%	 GREEN

OP Action Progress Comments: Procurement process has been undertaken in accordance with Council policy and preferred consultant selected, undertaking background research. An inception meeting was held on 21 March. Site visit will be held on 20 April 2023.

Last Updated: 18-Apr-2023


OP Action Title: 4.1.1.1 Community development supports and facilitates internal and external committees, including S355 and interagency

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	85%	83.30%	 GREEN

OP Action Progress Comments: Continuing to run various committees including interagency d had a planning day in February and will meet again on 13 April 2023. Arts and Culture Committee met on 4 April 2023. Arts and Culture Committee charter is being reviewed and updated in accordance with Council requirements.

Last Updated: 18-Apr-2023


OP Action Title: 4.1.1.2 PROJECT: Reconciliation Action Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	80%	83.30%	 GREEN

OP Action Progress Comments: Council resolved to place the RAP on public exhibition in December, public exhibition concluded on 22 March 2023. Council staff are in the process of reviewing the feedback received. No further update.

Last Updated: 13-Apr-2023

OP Action Title: 4.1.1.3 PROJECT: Develop and implement Child Safe Organisation Program

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	75%	83.30%	 GREEN

OP Action Progress Comments: Draft policy, draft framework and draft reporting guide have been prepared. Project group meets once a month and project is anticipated to be ongoing. A Council staff representative attended an online forum held by Office of the Children's Guardian and Local Government NSW. An update was provided at the October Senior Management Team (SMT) Meeting. A new self assessment has been undertaken and an organisational plan has been prepared. No further update.

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Last Updated: 13-Apr-2023

OP Action Title: 8.1.1.1 PROJECT: Development of the new Local Environmental Plan (LEP) - Staged development plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	80%	83.30%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

The Draft LEP concluded public exhibition on 20 February 2023, approximately 180 written submissions were received. Council staff are reviewing feedback and will brief Councillors in April. The consultation included 12 in person face to face community information sessions have been held across the LGA. Two industry information sessions have also been held along with two online community information session. Council staff attended the Nimmitabel Show to consult on draft plan. On 13 February Council staff had a workshop with Local Aboriginal Land Councils. A further meeting was held on 5 April with Bega LALC to discuss draft LEP.

Last Updated: 18-Apr-2023

OP Action Title: 9.2.3.3 PROJECT: Development Servicing Plans (DSPs)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	80%	83.30%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Draft DSPs concluded public exhibition on 22 February. An online community information session was held on 7 February 2023. Feedback has been reviewed and revised DSP is being reported to Council in April for Council's consideration.

Last Updated: 18-Apr-2023

OP Action Title: 9.2.3.4 PROJECT: Disability Inclusion Action Plan (DIAP)

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	30%	30.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Project plan has been prepared and undertaking literature review. Draft outcomes review from previous plan has commenced. Legislation has been changed and a new framework for DIAPs has been implemented. New DIAP is required to be developed by November 2023. A report to the Disability Council will be completed upon the finalisation of the Annual Report. A project scope is being developed. No further update.

Last Updated: 31-Mar-2023

OP Action Title: 9.2.4.8 PROJECT: Development of the Integrated Water Cycle Management (IWCM) Plan and Grey Water Management Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Planner	In Progress	01-Jul-2022	30-Jun-2023	55%	60.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>

OP Action Progress Comments:

Meetings with DPE Water have been had to discuss scope and project plan. A project plan has been drafted and formal project scope and relevant tender documentation will now be drafted to progress procurement in early 2023. Council staff are awaiting further information from DPE water regarding scoping document. DPE have advised to proceed with a Water Study for Bombala and Cooma as the first stage of the IWCM framework. Council staff are liaising with DPE on project scope and costings. No further update.

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Last Updated: 18-Apr-2023

Workforce Management Portfolio

Workforce Management

Workforce Management


OP Action Title: 13.2.31.1 Payroll is undertaken

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	70%	84.00%	 AMBER

OP Action Progress Comments: Payroll is progressing smoothly. Good back ups in place and new officer recruited. On going monitoring in place.

Last Updated: 06-Feb-2023

OP Action Title: 13.2.31.2 Evaluation of salary system is undertaken

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN

OP Action Progress Comments: Step review and implementation completed July 2022. Next major review in July 2023

Last Updated: 01-Aug-2022


OP Action Title: 13.2.31.3 Performance reviews are undertaken

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	67%	100.00%	 RED

OP Action Progress Comments: New process is being rolled out. Sessions for managers have commenced. All mid point reviews will be undertaken over the next few weeks before the process is reviewed.

Last Updated: 02-Mar-2023

OP Action Title: 13.2.31.4 Vacant positions are recruited within two months

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	76%	84.00%	 GREEN

OP Action Progress Comments: Process to fill are functioning a lot quicker, however there are still some jobs that we can not attract suitable employees for. We will continue attempting different advertising strategies. No updates or change for January.

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Last Updated: 06-Feb-2023

OP Action Title: 13.2.32.1 New employees inducted into WHS

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	78%	84.00%	<div><div></div><div></div><div></div></div> GREEN

OP Action Progress Comments: New online tool is monitoring induction training and all new employees are now asked to complete this. No february updates

Last Updated: 02-Mar-2023

OP Action Title: 13.2.32.2 WHS incidents are reported

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	74%	84.00%	<div><div></div><div></div><div></div></div> AMBER

OP Action Progress Comments: Reports of incidents are increasing in frequency due to an increased focus on WH&S by new staff . No further updates for February

Last Updated: 02-Mar-2023

OP Action Title: 13.2.32.3 Undertake workplace safety inspections

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	25%	84.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments: Targets are now being developed for each individual Manager to try and increase performance. This is still not in place and feb/march ELT will be targeted. No Update feb

Last Updated: 02-Mar-2023

OP Action Title: 13.2.33.1 Undertake an Australian Business Excellence Framework (ABEF) self-assessment of the organisation

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	40%	84.00%	<div><div></div><div></div><div></div></div> RED

OP Action Progress Comments: External reviews on key work areas have commenced. Implementation of Towards Excellence commencing. Out to tender. late 2023 before new self assessment to be completed. No Further Update

Last Updated: 06-Feb-2023





OP Action Title: 13.2.33.2 Process Management Framework: Develop and implement a framework for effectively capturing, mapping, analysing and improving business processes

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
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Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	17%	84.00%	 RED
OP Action Progress Comments: This framework is delayed and will be implemented as part of the towards excellence program. Training registrations for two staff have been made. <i>Last Updated: 02-Mar-2023</i>						
OP Action Title: 13.2.34.1 Assets service review is undertaken and outcomes are reported to Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	Completed	01-Jul-2022	30-Jun-2023	100%	100.00%	 GREEN
OP Action Progress Comments: Findings and recommendations entered into the audit system and to be distributed for management responses. <i>Last Updated: 22-Apr-2023</i>						
OP Action Title: 13.2.34.2 Service review program is to be completed outlining which service reviews are to be undertaken within the next four years						
Work is underway to identify suitable provider for IT service review which has been identified as a priority.						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	01-Jul-2022	30-Jun-2023	66%	30.00%	 GREEN
OP Action Progress Comments: Staffing changes being made to give us a small team to focus on this. Focus for 2023 will be on implementation of the completed service review recommendations. The IT area may be one exception for 2023. We are chasing a provider for this work in partnership with IT. Have the provider now and costs will be presented to ELT for commencement of review ASAP. <i>Last Updated: 20-Mar-2023</i>						
OP Action Title: 15.2.7.2 Develop and deliver frontline leadership training programs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Workforce Officer	In Progress	07-Nov-2022	31-Dec-2023	40%	84.00%	 RED
OP Action Progress Comments: After first pilot, now preparing for a broader roll out. Need for basic supervisors program also identified. Have now started a process of role definition and training needs analysis. water pilot scheduled Thursday 23/2 Pilot was conducted and was well received. Outcomes will be used to develop basic supervisors program to compliment more advanced leadership pilot. Will commence April 2023 <i>Last Updated: 31-Mar-2023</i>						

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9.3.2 MICHELAGO HALL AND TENNIS COURTS MEMBERSHIP

OFFICER'S RECOMMENDATION

That Council appoint Catherine Cotter and Allan Lehepuu to the Michelago Hall and Tennis Courts Committee.

ISSUES

Council has received two resignations from the Michelago Hall and Tennis Court Management Committee. A call for nominations for the two vacant positions was advertised 22 March to 6 April 2023, two nominations were received and are attached for consideration.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

The committee provides a valuable mechanism for members to actively and regularly inform Council of the conditions of the asset. This reduces the increasing pressures on limited resources to ensure these assets are fit for community use and comply with health and safety standards.

FINANCIAL IMPACTS

Maintaining the committee is contained within the adopted council budget. The committee raises its own revenue through the hiring of both facilities. The fees paid for use of these facilities is deposited into an account managed by the committee. The funds are then invested back into the facilities through general maintenance undertaken by the committee.

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

Council may at any time disband an external volunteer committee. The disbandment of such a committee would return the facilities to council's management, increasing the resourcing requirements to maintain the facilities. This option is not recommended.

IMPLEMENTATION PLANS

Successful members will be notified of Council's decision, thus allowing them to be active and voting members on the committee.

Council provides support for these committees through the receipt of committee minutes and correspondence. Council officers provide technical advice and support as required.

EXISTING POLICY/DECISIONS

Committee members are required to adhere to Council's Code of Conduct and relevant policies.

BACKGROUND

Nil.

ATTACHMENTS

1. Membership Application - Catherine Cotter
2. Membership Application - Allan Lehepuu



Form | 250.2022.105.1

Expression of Interest: Appointment to a Committee

To be completed by a person wishing to apply for a vacant position on a committee managed by Council, delegated under s355 of the Local Government Act 1993.

Applications are considered at Council meetings.

Please return form to Council:

Mail: PO Box 714 COOMA NSW 2630 or

Email: council@snowymonaro.nsw.gov.au

For further information or assistance please contact the Governance team:

Phone: 1300 345 345

Name of Committee: <i>Michelago Community Hall & Tennis Court</i>			
Nominee's Name: <i>Catherine Cotter</i>			
Residential Address: [REDACTED]		Phone (BH)	
Town <i>MICHELAGO</i>	State <i>NSW</i>	Postcode <i>2620</i>	Mobile [REDACTED]
Email: [REDACTED]			

To inform Council's review of your application please provide a short summary of your experience and reasons for applying for a position on the committee.

Long term local resident.
Very interested in preservation of local meeting places & community hubs.
Registered Nurse, Registered Midwife.
Previously on Cooma Shire Committee & Michelago P&C.

Privacy Notice

The information collected by Council from you is personal information (according to the *Privacy and Personal Information Protection Act 1998*). The information is being collected for the purposes of administering the committee and will be used by council officers and other members of the committee in carrying out the committee's functions.

The provision of information by you is voluntary. If you choose not to provide the required information (above) your application will not be considered.

You may make application for access or amendment to your information held by Council at any time.

Declaration and Signature of Applicant

I, the undersigned, hereby apply for membership to the above mentioned committee. I acknowledge the privacy notice above and confirm my personal information may be used for the purposes identified on this form.

Applicant Signature [REDACTED]	Date <i>25.03.2023</i>
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Form | 250.2022.105.1

Expression of Interest: Appointment to a Committee

To be completed by a person wishing to apply for a vacant position on a committee managed by Council, delegated under s355 of the Local Government Act 1993.

Applications are considered at Council meetings.

Please return form to Council:

Mail: PO Box 714 COOMA NSW 2630 or

Email: council@snowymonaro.nsw.gov.au

For further information or assistance please contact the Governance team:

Phone: 1300 345 345

Name of Committee: Michelago Memorial Hall & Tennis Courts S355 Committee			
Nominee's Name: ALLAN LEHEPUU			
Residential Address:		Phone (BH)	
Town Tinderry	State NSW	Postcode 2620	Mobile
Email:			

To inform Council's review of your application please provide a short summary of your experience and reasons for applying for a position on the committee.

I have been a local resident of the Michelago area for 31 years, have been an active NSW Rural Fire Service member for over 40 years (here and in the Blue Mountains), I have also spent 15 years operating a business with my wife which employed local people.

I would like to continue to contribute to my local community through this committee.

I am now retired and my last job was as a maintenance fitter dealing with electrics, electronics, hydraulics and pneumatics apart from basic building maintenance in a factory that produced printed circuit boards.

I have the time and the requisite skills to help on the s335 committee.

Privacy Notice

The information collected by Council from you is personal information (according to the *Privacy and Personal Information Protection Act 1998*). The information is being collected for the purposes of administering the committee and will be used by council officers and other members of the committee in carrying out the committee's functions.

The provision of information by you is voluntary. If you choose not to provide the required information (above) your application will not be considered.

You may make application for access or amendment to your information held by Council at any time.

Declaration and Signature of Applicant

I, the undersigned, hereby apply for membership to the above mentioned committee. I acknowledge the privacy notice above and confirm my personal information may be used for the purposes identified on this form.

Applicant Signature:	Date: 6th April 2023
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9.3.3 POST EXHIBITION REPORT - LAND USE STRATEGIES

OFFICER'S RECOMMENDATION

That Council:

- A. Note the consultation report prepared by Purdon Planning;
- B. Adopt the Settlements Strategy as amended;
- C. Adopt the Rural Land Use Strategy as amended; and
- D. Notify any person who made a submission.

ISSUES

The Settlements Strategy and Rural Land Use Strategy are key actions identified within the Snowy Monaro Local Strategic Planning Statement (LSPS) and have been developed with clear line of sight to the LSPS and the South East and Tablelands Regional Plan (SETRP).

Land use strategies are the basis for informing a consolidated and comprehensive Snowy Monaro Regional Local Environmental Plan (LEP), which is identified within the Operational Plan and Delivery Plan.

The Draft Settlements and Rural Land Use Strategy have been exhibited for a second time from 21 November 2022 to 20 February 2023. The background section of this report provides additional information on the overall process to date.

Council has undertaken a comprehensive exhibition process which included letters to all ratepayers, a social media campaign, and weekly advertisement within the Monaro Post.

The awareness campaign encouraged the community to access further information via the following avenues; the Your Say page which included fact sheets and an online mapping portal, at in person consultation sessions at 14 locations, online consultation sessions (public and industry), as well as in person, via dedicated project email address and phone calls to the Strategic Planning Team.

Throughout the exhibition period, the total reach was 27,000 people (Council reached out to them) and active reach of over 11,000 (they sought further information from Council). A more comprehensive breakdown of reach and active reach is outlined within Section 6.9 of the attached consultation report. Council accepted feedback via both the Your Say Page and via email and in total 171 submissions were received, which constitutes 0.8% of the active reach.

Submissions received and the consultation report prepared by Purdon Planning attached to this report refers to and summarises submissions not only in relation to the DRLUS and the DSS, but also on the draft LEP. While there is an inherent nexus between the documents, the DRLUS and DSS provide the direction, not necessarily the detail that the LEP does. It should be clarified that the draft LEP is not the subject of this report and that there will be changes to the draft LEP required as a result of community feedback.

Changes to the draft land use strategies attached to this report have been highlighted for ease of reference.

Settlements Strategy

9.3.3 POST EXHIBITION REPORT - LAND USE STRATEGIES

There was no discernible themes raised in the DSS submissions. These submissions were varied and in most circumstances focused on a specific interest or land.

There were 20 submissions opposed to the Settlements Strategy, however, 17 did not provide any justification for their concerns. Rather than being necessarily supportive or opposed, many of the submissions make suggestions for further consideration within the document, for example:

Suggestion	Response or change
Expansion of the investigation area for Kalkite	Inclusion of this area on figure 70, Targeted Investigation Areas for Potential Growth, Kalkite.
Consideration of land south of Jindabyne	Inclusion of action relates to this area within figure 68, Barry Way South Structure Plan.
Further growth of Michelago and the provision of water and wastewater	Michelago has been the subject of a comprehensive master planning process and future growth is to be consistent with the adopted Michelago Masterplan.
Consider creating an investment prospectus or website to encourage investment in Bombala and Delegate	Visitor investment strategy currently being prepared by Economic Development will respond to this suggestion.
Further consideration of the potential tourism impacts on Nimmitabel including snow traffic through town	Additional commentary has been provided on page 73 of the DSS to address these items raised.
Flood studies for villages such as Nimmitabel	Recommendation included as a high priority.
Consider inclusion of areas of claimable crown land in areas which may be suitable for development	Some areas of crown land have been considered around Kalkite and Jindabyne based on discussions with Local Aboriginal Land Councils.
Consider a minimum lot size of 600sqm for villages with reticulated sewer.	The DSS has been updated to recommend a MLS of 600sqm in villages with reticulated sewer.
Consideration of visual and acoustic buffers between residential and industrial uses at Polo Flat	Council's Economic Development Team has commenced work on the Polo Flat Master Plan, which is a recommendation of the Settlements Strategy. The master plan will be able to more comprehensively address this concern.

The recommendation to consider a change in zone for East Jindabyne from RU5 Village to R2 Low Density Residential was generally supported as this would support infill and dual occupancy. There is also support for changes from R2 Low Density Residential to R1 General Residential which would concentrate residential activities, rather than continuing town expansion into rural areas.

Of the lengthier submissions, most had minor or no objections and were generally supportive of a whole of region strategy for growth.

While there was no discernible themes that emerged in relation to the DSS, there were themes emerging from the DRLUS.

Rural Land Use Strategy

While the submissions address a variety of matters, there are some consistent themes arising from the submissions on the DRLUS. These relate to the proposed introduction of the RU2 Rural Landscape Zone, minimum lot size in relation to rural land, investigation of reduction of minimum lot size at Smiths Road and the consideration of large scale renewable energy projects, particularly wind farms.

Of the submissions made, overall 50 submissions objected to increases in minimum lot sizes for rural land generally. Nine of these were general objections to an increase in minimum lot size, 12 related to the RU1 Zone, whereas 29 were in relation to the proposed RU2 zone.

Theme & matters raised	Response or change
<p><u>RU2 Rural Landscape</u></p> <p>Concerns in relation to the RU2 Rural Landscape Zone relate to:</p> <ul style="list-style-type: none"> • Adverse impact on land values • Restriction on the management of land, including loss of exempt and complying provisions. <p>There was some support and recognition (6 submissions) that the RU2 Rural Landscape Zone is appropriate considering the landscape constraints, although some people were concerned about the proposed minimum lot size (addressed later in this table).</p>	<p>The RU2 Rural Landscape zone is inherently a rural zone and its objectives and land uses reflect this. Land uses such as grazing and horticultural operations are permissible without consent within the RU2 Rural Landscape Zone. Consistent with the RU1 Zone, the RU2 Zone permits with consent, Forestry and Agritourism (which up to a certain threshold are exempt).</p> <p>Land management activities, referred to as Allowable Activities under the Local Land Services Act 2013, which includes clearing for fence lines, firebreaks, sustainable grazing (amongst other things) apply to the RU1, RU2 and RU4 zones in the same way.</p> <p>Exempt provisions for items such as farm buildings, silos, and stock yards are the same for RU2 Rural Landscape Zone as they are for RU1 Primary Production Zone.</p> <p>Compared with the RU1 Primary Production land use tables under each of the <i>current</i> LEPs, the RU2 Rural Landscape Zone offers the same or more opportunities to undertake development without consent.</p> <p>The intention with the RU2 zone was only to prohibit high impact land uses in the more erodible and sensitive areas like open cut mines, electricity generating works (wind and solar farms), and intensive livestock uses like piggeries, feedlots and abattoirs.</p> <p>There has been no evidence provided to support the</p>

	<p>assertion that land values would be negatively impacted by the use of the RU2 Rural Landscape Zone. In considering that the permissible land uses are very similar (except for some higher impact land uses being prohibited in the RU2), and the land management activities and exempt provisions are the same as the RU1 Zone, it is unlikely that this concern will be borne out in reality.</p>
<p><u>Minimum Lot Size</u></p> <p>The following concerns were raised in relation to the minimum lot size:</p> <ul style="list-style-type: none"> • Removing opportunities for increased housing supply • Smaller lots (40ha and less) should be provided for agricultural innovation, diversification • Succession planning and opportunities for young farmers • One size fits all approach to minimum lot size in proposed RU2 Rural Landscape Zone areas (7 submissions). <p>There was some support for increasing minimum lot size. These submissions made the following points:</p> <ul style="list-style-type: none"> • Protect agricultural land from fragmentation, critical industry to the Monaro and Australia • The rise of 'lifestyle blocks' would have an adverse impact on Council's unsealed road network • Reference was made to the lack of land management (vegetation clearing, weed management and fire management) and trespassing that occurs with smaller lots and additional subdivision. <p>Very few comments were received on the methodology which was utilised to determine minimum lot size (i.e.</p>	<p>The current approach to minimum lot size under the Cooma-Monaro Cooma & Bombala LEPs is not based on any strategic planning method. The Rural Land Use Strategy provides the opportunity to harmonise the approach to minimum lot size. The proposed approach is consistent with the approach taken under the current Snowy River LEP, which breaks the LGA down into subregions and calculates the average holding size.</p> <p>The minimum lot size is proposed to reflect sustainable agriculture and the dominant industries that exist on the Monaro. This still allows for over 1,000 dwelling opportunities and does not stifle all dwelling opportunities. There are many existing houses on small lots to provide entry level farming opportunities for young farmers. The provision of smaller lots in rural areas will not support additional opportunities for affordable housing, as this is one of the most expensive segments of the market, but also leads to an increased cost to Council to maintain unsealed roads.</p> <p>However, smaller lots can be provided in strategic locations that are able to be better serviced to encourage diversity and innovation in agriculture.</p> <p>The following action exists within the DRLUS:</p> <p><i>The Zone RU4 Primary Production Small Lots is applied to existing fragmented agricultural areas within proximity to tourism centres to provide for Agritourism opportunities and other complementary cultural and environmental tourism land uses.</i></p> <p>Amendments have been made to figure 15 to add additional areas around Nimmitabel, Bredbo and Michelago that may be considered suitable for a RU4 Primary Production Small Lots Zone and reduction a in the minimum lot size to respond to concerns raised about the lack of opportunity for agricultural</p>

<p>subregions and average holdings sizes). One submission suggested the median could be used rather than the mean and another suggested that lots (rather than holdings) be used to determine the minimum lot size. The use of the subregions as an approach to minimum lot size was not raised.</p>	<p>innovation and diversity.</p> <p>In response to the concerns that the proposed 200ha minimum lot size in the RU2 Rural Landscape Zone is a blanket or one size fits all approach, a similar subregional approach to the RU1 zone has been included.</p> <p>Concerns about the loss of “dwelling entitlement” due to the increase in minimum lot size were raised. There were comments where people were concerned that they wouldn’t be able to rebuild a dwelling destroyed by fire, or where land had been subdivided under a current LEP, but a dwelling had not yet been constructed. While not specifically related to the Rural Land Use Strategy there are provisions proposed within the Draft LEP that would mean land in certain circumstances, even where it is below the minimum lot size, would retain a dwelling entitlement. To summarise, land will have a dwelling entitlement where:</p> <ul style="list-style-type: none"> • The lot meets the minimum lot size; or • If a subdivision is approved under either the Bombala LEP 2012, Cooma-Monaro LEP 2013, the Snowy River LEP 2013 or a previous Environmental Planning Instrument and a dwelling was permissible before the new Snowy Monaro Regional LEP commenced. Please note: It doesn’t matter if the Linen Plan has been registered or not • Land that is an existing holding under the Snowy River LEP 2013 will have five years to submit a development application to secure a dwelling and then a further five years to commence construction • If there is or was a lawfully erected dwelling house located on the land and the new dwelling house is intended to replace the old, dilapidated or destroyed house. <p>The alternative methods for arriving at a minimum lot size were considered, however, utilising the median does not produce an outcome that is consistent with the Snowy Monaro LSPS, South East and Tablelands Regional Plan or the ‘Maintaining land for agricultural industries’ policy prepared by Department of Primary Industries. In addition, utilising the average lot size (as opposed to holding size) results in a similar outcome.</p>
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	Lot sizes are arbitrary and historical and do not tell us about how land is actually used, therefore holding sizes are a much more reliable indicator.
<p><u>Lot averaging</u></p> <p>Concern was raised in relation to the loss of lot averaging provisions in areas previously zoned R5 Large Lot Residential (now proposed to be RU4 with 40ha minimum lot size).</p> <p>A few submissions also referenced the loss of lot averaging within the RU1 Primary Production Zone (which is currently only permitted within the Cooma-Monaro LEP), although 1 submission was in support of removing this clause.</p>	<p>Additional commentary has been added regarding the inclusion of a lot averaging clause within RU4 Primary Production Small Lots zone and a recommendation to support this because of the proximity to settlements.</p> <p>It is recommended to remove the lot averaging provision (currently in Cooma-Monaro LEP) in relation to the RU1 Zone and therefore not introduce this clause across the whole of the region. The RU1 Zone applies to areas remote from services and encouraging smaller lots in these areas may introduce unnecessary land use conflicts and higher expectations for servicing (roads and waste). This provision has been used only three times since the Cooma-Monaro LEP commenced in 2013.</p>
<p><u>Smith's Road</u></p> <p>There were two submissions which raised some concern about the investigation of a change in zone and lowering minimum lot size at Smiths Road which revolved around the bushfire risk and servicing (roads, waste). However, the large majority of submissions (29) on the matter of Smiths Road were supportive of identification and further investigations surrounding Smiths Road within the RLUS.</p>	<p>Noted. The actions remains unchanged in relation to Smiths Road, which are:</p> <ul style="list-style-type: none"> Investigate the Environmental Living (C4) zone being applied to the least constrained areas within the northern end of the Smiths Road locality. The permitted land uses within the environmental living (C4) zone be limited to low impact residential, necessary community and emergency uses and low impact tourism uses consistent with the DMP.
<p><u>Wind Farms</u></p> <p>Nine submissions were opposed to wind farms and wanted to see greater controls on where wind farms are located, while 3 submissions were made in support of wind farms, pointing to the rigorous Development Assessment process required for State Significant Development.</p>	<p>Noted. The actions remains unchanged in relation to Council's policy on large scale renewable energy projects, which are:</p> <ul style="list-style-type: none"> Council does not support large-scale electricity generating works (solar and wind farm) in biodiversity corridors, areas of high environmental and within high scenic value areas unless supported by individual site assessments. Undertake a region wide study of locally significant landscapes and incorporate into DCP. Adopt the recommendations of the

9.3.3 POST EXHIBITION REPORT - LAND USE STRATEGIES

	Aboriginal Heritage Study, and where recommended, integrate landscapes of significance to First Nations people into LEP/DCP.
Suggested changes should be site specific or occur as part of a DA	The strategic planning process is undertaken at a landscape or subregional scale, rather than at a site level. Changes to zone or minimum lot size are unable to be undertaken as part of a DA.
<p><u>4.6 Variation Guidance</u></p> <p>Guidance on when Council might consider granting a 4.6 variation for dwellings on lots less than the minimum lot size.</p>	<p>A policy position has been included under policy direction 6 of the DRLUS in relation to the determination of development applications where the lot is less than the minimum lot size.</p> <p>In short these applications must:</p> <ul style="list-style-type: none"> • demonstrate clear consistency with the zone objectives and objectives of the 'dwelling entitlement' clause. • demonstrate that the non-compliance will result in an improved planning outcome compared with what would have been achieved if the standard had been complied with. • Consider the magnitude of the variation, i.e. a 30% variation may be more appropriate and better able to achieve the objectives of the zone than a 70% variation • Not be located within a priority production area • Not be located within buffer area (quarries, Dongwha, Monbeef, STPs) • Not be located on an unsealed roads

Considering this round of consultation against the first round of consultation on the earlier drafts of the DSS and the DRLUS, there has been a significant reduction of concern in the proposed changes, while reaching many community members. The reduction in submissions is in the order of 43%.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Economic Activity	Low	Low	Yes
Environmental Security	Medium	Low	Yes
External Political Environment	Medium	Medium	Yes

9.3.3 POST EXHIBITION REPORT - LAND USE STRATEGIES

Financial Sustainability	Medium	Low	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	High	Medium	Yes
Service Delivery	Medium	Low	Yes

Asset management - Current risks exist surrounding Council's asset management in the context of the DRLUS relate to roads. The DRLUS proposes a policy which would reduce the likelihood of additional road assets being transferred to Council. In addition, recommendations related to larger minimum lot sizes and improved criteria for consideration of 4.6 variations also decrease Council's exposure to risk in terms of asset management. The DSS recommends a strategic approach to residential growth coupled with recommended opportunities for infill development, and carefully managing opportunities for rural residential development which will also reduce Council's exposure to risk related to asset management.

Economic Activity - Recommendations within the DRLUS provides opportunities for agricultural innovation and diversity with a wide variety of land uses available across all rural zones, and some more strategic allowance of smaller lots, while simultaneously protecting larger scale agricultural production that occurs on the majority of the Monaro and which our economy relies upon. The risks associated with the broad scale reduction of minimum lot size have not been quantified or addressed by those seeking this change. Risks include the land not being used for an agricultural purpose and this has been evidenced in areas such as Avonside and adverse impacts and land use conflicts arising as a result of those who do undertaking genuine agricultural uses on their land.

The Settlements Strategy assesses the need and makes recommendations in relation to the additional employment lands (commercial and industrial zones) across the region to ensure that economic activity is provided with opportunities for growth.

Environmental Security – the DRLUS makes recommendations in relation to protecting and ensuring the region's environmental security. Recommendations relate to managing the impact of development on riparian lands and watercourses, ground water, terrestrial biodiversity and regional biodiversity corridors, steep slopes and erosion.

The approach taken by the DSS is to consider environmental constraints when determining future growth areas and to avoid those areas with the greatest environmental value. Constraints such as biodiversity, bushfire, flooding, steep land are all relevant considerations in the determining of future growth areas.

External political environment – A new state government was recently elected. However, the newly elected government did not announce or indicate any significant changes to land use planning policy within their campaign or since the election. Therefore, the risk in terms of the external political environment is low.

Financial sustainability – Financial sustainability in terms of the Land Use Strategies is closely linked to Asset Management – see above.

Legislative Governance and Compliance –As required by Section 3.21 of the Environmental Planning & Assessment Act, Councils are required to keep their LEP under regular and periodic review to ensure that the objects of the Act are being met. The existing LEPs came into force in 2012 and 2013 and require comprehensive review and renewal. The Land Use Strategies provide a strong and contemporary basis on which to prepare a comprehensive LEP.

3.21 Review of environmental planning instruments

(1) The Planning Secretary shall keep State environmental planning policies and councils shall keep their local environmental plans and development control plans under regular and periodic review for the purpose of ensuring that the objects of this Act are, having regard to such changing circumstances as may be relevant, achieved to the maximum extent possible.

FINANCIAL IMPACTS

Adoption of the Settlements Strategy and Rural Land Use Strategy within themselves, does not have any direct financial impact to Council.

Undertaking the actions identified within the land use strategies are largely funded through existing three resources (staff time). Where projects outside of staff expertise are recommended grant funding will be sought.

In relation to the DRLUS, any large scale reduction in minimum lot size will require significant justification including (at a minimum) specialist reports, such as a strategic bushfire assessment, traffic impact assessment, biodiversity impact assessment and agricultural impact assessment. Council would be responsible for funding these reports.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Consideration was given to not proceeding with the land use strategies, however, these documents unpin and inform the comprehensive Snowy Monaro Regional LEP which is identified within Council's Operational Plan and Delivery Plan. The multiple documents with different basis, rules and requirements increase the complexity, and therefore cost, for developers across the region.

Consideration was also given to proceeding with recommending the documents for adoption without making changes. Where possible and prudent to do so, changes have been made to the land use strategies to respond to feedback and address concerns.

IMPLEMENTATION PLANS

The documents (if adopted) will be placed on the Council website and sent to the Department of Planning and Environment for endorsement.

EXISTING POLICY/DECISIONS

The Settlements Strategy and Rural Land Use Strategy are key actions identified within the Snowy Monaro Local Strategic Planning Statement (LSPS) and have been developed with clear line of sight to the LSPS.

The making of the Rural Land Use Strategy satisfies the following actions outlined in Council's LSPS:

LSPS Action 2.2 Prepare a Rural Land Use Strategy which considers the visual importance of the rural landscapes throughout the region.

LSPS Action 5.1 Council will prepare a detailed Rural Land Use Strategy.

LSPS Action 8.1 Develop a Rural Land Use Strategy which identifies different rural landscapes throughout the region and considers the planning controls applicable to those individual landscapes.

LSPS Action 8.7 Council will prepare a Rural Land Use Strategy which provides strategic direction responding to the diverse rural landscapes across the region.

The making of the Settlements Strategy satisfies the following action outlined in Council's LSPS as follows:

LSPS Action 8.3 Council will prepare a Settlements Strategy that provides planning direction for the unique towns and villages of the region utilising the planning priorities and objectives identified in this document

Land use strategies are the basis for informing a consolidated and comprehensive Snowy Monaro Regional Local Environmental Plan (LEP), which is identified within Council's Operational Plan and Delivery Plan.

BACKGROUND

Council exhibited the first version of the Draft Settlements and Rural Land Use Strategy from 19 October 2020 and 1 February 2021. In person and online consultation sessions were undertaken with landholders, farmers, community groups, and Government Agencies over this period. The Snowy Monaro Your Say Page on the Rural Land Use Strategy was accessed more than 5,000 times and the Settlements Strategy Your Say page was accessed over 2,500 times. More than 300 pieces of written feedback were received, with approximately 285 in relation to the Draft Rural Land Use Strategy and 56 in relation to the Settlements Strategy (20 of which were in relation to the bypass route which is not included in the draft Settlements Strategy).

First Draft Rural Land Use Strategy

The majority of submissions raised concerns about the application of zone E3 Environmental Management and changes to minimum lot size (MLS) though other issues and concerns were raised. A post exhibition report was presented to the March 18 2021 Council meeting, and it was resolved to establish a Community Reference Group, as follows:

Establish a steering/advisory working group/committee as soon as practical, consisting of all Councillors and relevant staff. Permit this working group/committee to invite representatives, as necessary. The working group/committee's principle aim is to:

- a. Review and progress land use planning, zoning and methodologies used in the Draft Rural Landuse Strategy consistent with Ministerial direction(s), legislation(s) and regulation(s).*
 - b. Completely review the methodology behind Minimum Lot Sizes*
 - c. Review and progress the relationship between the Draft Rural Landuse Strategy and Settlement Strategy*
-

d. Report to the Council briefing sessions, as necessary

e. Consider all feedback and amend the Draft Rural Landuse Strategy;

This second revision of the Draft Rural Land Use Strategy considers feedback provided by the community and the community reference group (CRG), but also achieves consistency with Ministerial Directions, legislation and regulation. This includes the removal of the proposed C3 Environmental Management Zone and simplifying the document, which now focuses on seven key policy directions with links to related documents. Minimum lot size has been considered through a combined land capability assessment and holdings analysis at a subregional scale as suggested by the CRG.

First Draft Settlements Strategy

The submissions on the first Draft of the Settlements Strategy raised specific items of concern or support generally around potential zonings or potential changes to minimum lot size. The growth development of towns across the region had broad support, and there was a view that Adaminaby should be included as a town (rather than a village) due to the development pressures it faces, in part due to Snowy 2.0. Other feedback received related to the zoning of Jerangle as a Village (RU5) Zone, a request to zone Council owned land at Hawkins Street RE1 Public Recreation, and changes to zoning at East Jindabyne.

ATTACHMENTS

1. Consultation Report - Purdon Planning
 2. Consultation Report Appendices - Purdon Planning (*Under Separate Cover*)
 3. Draft Rural Land Use Strategy - Version 3
 4. Draft Rural Land Use Strategy Appendices 1, 2 and 3 - Version 3 (*Under Separate Cover*)
 5. Draft Settlements Strategy - Version 3 (*Under Separate Cover*)
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CONSULTATION REPORT

LAND USE PLANNING DOCUMENTS
SNOWY MONARO REGIONAL COUNCIL

1 APRIL 2023



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1.0 Glossary

Active reach	Refers to people to who decided to interact with directed content. For example, clicking onto the Your Say website or looking at the mapping page.
Active engagement	Refers to people actively engaged with directed content. Activity that went beyond clicking on a webpage or liking a social media post. For example, people who attended a session or made a submission
LEP	Local Environmental Plan
LSPS	Local Strategic Planning Statement
MLS	Minimum lot size
Reach	Refers to the times any directed content entered a person’s field of vision. For example, a social media user having directed content appear on a page they are looking at. Or a newspaper reader opening a page on which directed content appears. Sometimes referred to as ‘impressions’ in social media.
RLUS	Rural Land Use Strategy
SMRC	Snowy Monaro Regional Council

2.0 Executive summary

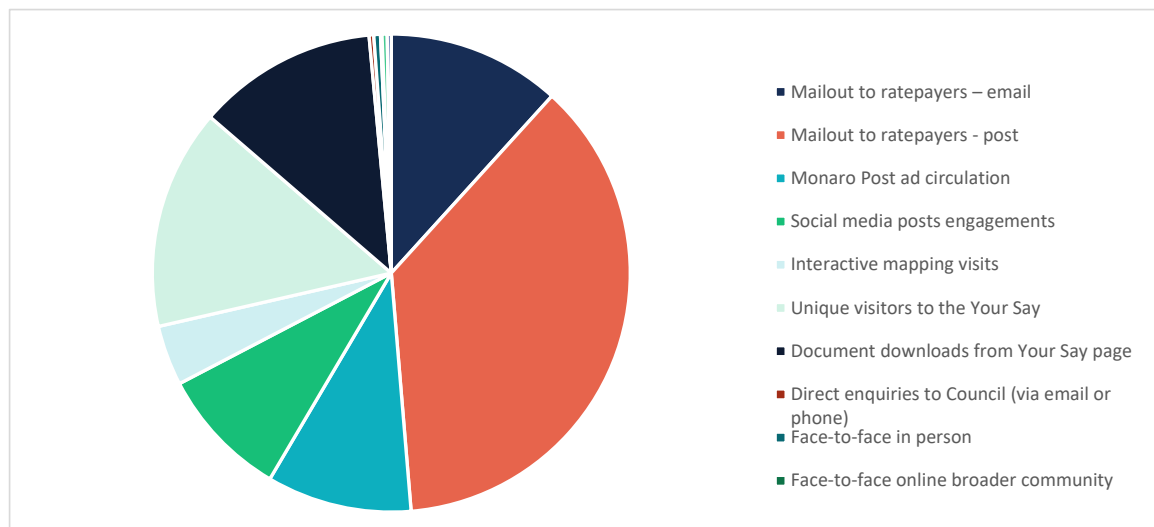
This report provides information on the second round of consultation on the Snowy Monaro Regional Council (SMRC) draft Settlements Strategy and the draft Rural Land Use Strategy (RLUS), and on the first round of consultation of the document these two strategies feed into, the draft Local Environmental Plan (LEP).

The objective of this consultation process was to reach and explain to as many community members as possible the purpose of those draft documents, why they are necessary, where they fit into the NSW planning framework and how they have changed since the first round of consultation took place in 2020-21.

Over the course of approximately 100 days, information on the consultation reached 27,525 people with a conservative estimate of active reach of 11,427.

These people were made aware of the consultation opportunity through 9 different communication channels (mailout to ratepayers, face-to-face in person information sessions, face-to-face online information sessions, information fact sheets, media release, social media, newspaper, Your Say page, direct contact with Council).

Figure 1 - Consultation reach through different channels



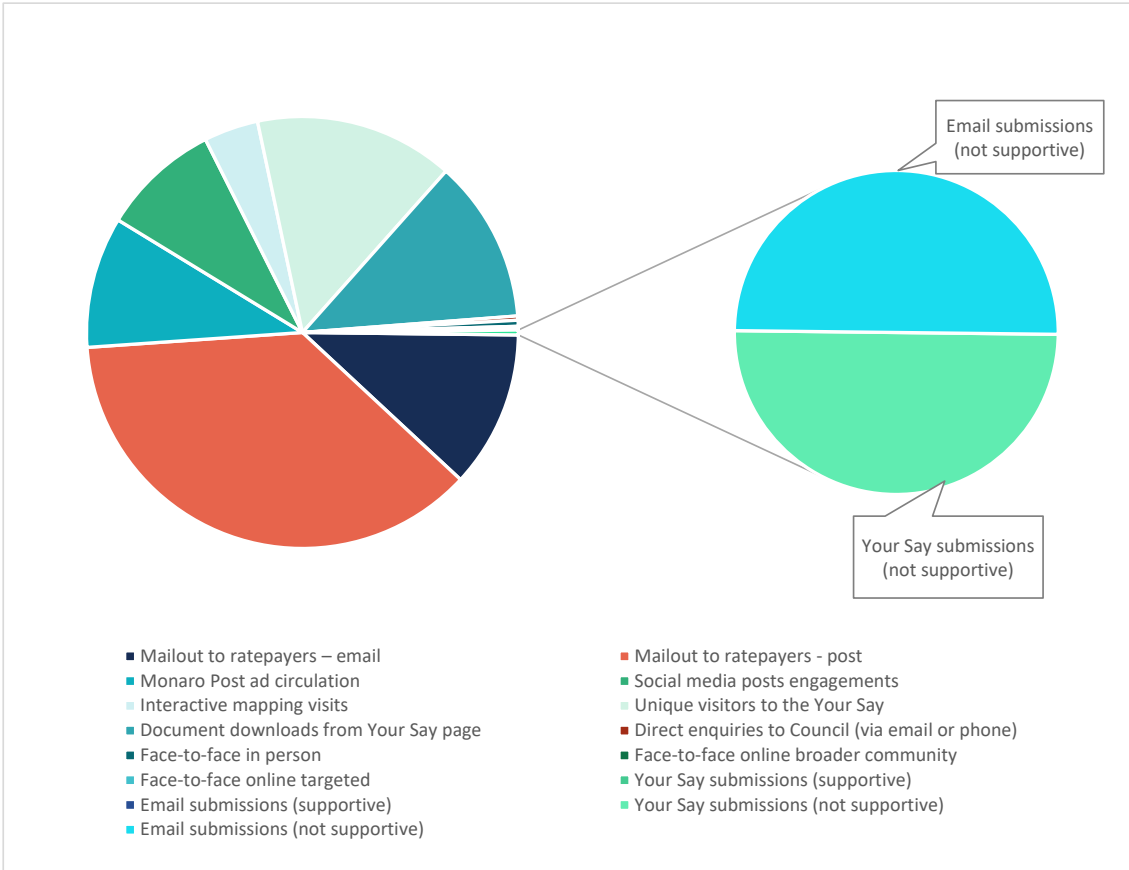
Of the estimated 11,427 people that the consultation reached, approximately 4,102 sought more information from the Your Say page, 2,439 people engaged with the issue on Facebook, 1,120 people accessed the interactive mapping site prepared for the consultation, and 152 people attended face-to-face sessions (online or in person).

171 submissions on the proposed changes were received through the Your Say survey or via email directly to Council. A majority of those submissions were not supportive of the proposed changes, with a significant minority of submitters supportive.

Your Say and email submitters who were opposed to the proposed changes comprise a small minority of community members who actively engaged in the consultation.

Further, the percentage of people strongly opposed to the proposed changes were a very small percentage of those who sought information on the proposed changes (0.8%).

Figure 2 - Non supportive submissions as a proportion of reach



Similarly, the percentage of people supportive of the proposed changes is a small percentage of those who sought information on the proposed changes (0.4%).

If we place this consultation in the context of the first round of consultation on the earlier drafts of the Settlements Strategy and the RLUS, there has clearly been a *significant reduction of interest in the proposed changes*, while reaching many community members. The reduction in submissions is in the order of 43%.

In that round there were 41 community meetings, 9 online meetings, 9,400 Your Say visits, 2,200 letter submissions and 300+ other forms of written feedback.

Interpreting this reduction in interest in the strategies is a matter for Council. Purdon’s experience with planning and development related consultation suggests that, at the very least, the proposed

changes to the two documents previously exhibited *has significantly eased fears in the community about the proposed changes.*

While silence rarely can be construed as support for proposed changes, it can generally be construed as something approaching tacit acceptance or indifference.

This consultation report demonstrates clearly that the issue of most concern was the proposed increase in Minimum Lot Size (MLS) in some areas, and within that the loss of the ability to subdivide land in the future and the impact that will have on land value. It appears that a number of people had intended to subdivide and sell land in the future.

There were strong objections to the proposed changes at Binjura (including Woodland Estate), changes at Smiths Road were generally supported. Changes at Jindabyne were equally supported and objected to. Bombala, Michelago, Dalgety, Adaminaby, had a few submissions, but were generally supportive. Tinderry, Delegate, Jerangle, Berridale, and most of the smaller rural areas had a small number of objections.

The draft Settlements Strategy has been well received relative to the draft RLUS and the draft LEP, by those who made submissions.

It is also worth noting that the LEP feedback generally mirrored the Draft RLUS feedback which is understandable considering the RLUS informs the LEP.

Figure 3 - Reach summary

Channel	Reach	Reach category
Face-to-face in person (14 sessions)	124	A
Face-to-face online broader community (2 sessions)	16	A
Face-to-face online targeted (2 sessions)	12	A
Document downloads from Your Say page	3,356	B
Your Say submissions	96	A
Email submissions	75	A
Interactive mapping visits	1,120	B
Unique visitors to the Your Say	4,102	B
Direct enquiries to Council (via email or phone)	87	A
Monaro Post ad circulation (conservative est.)	2,700	C
Social media posts engagements (conservative est.)	2,439	B
Mailout to ratepayers – email	3,229	C
Mailout to ratepayers - post	10,169	C
REACH (A+B+C)	27,525	
ACTIVE REACH (A+B)	11,427	
ACTIVE ENGAGEMENT (A)	410	

Note that Appendices 1 to 11 have been saved as a separate document.

3.0 About Purdon

Purdon is a boutique consultancy firm specialising in Communication and Engagement, Strategic and Urban Planning, and Development Management.

Established in 1986, our team are uniquely positioned to deliver communication and engagement projects. We have been providing communication and engagement services for over 30 years and have an in-depth understanding of Canberra and the surrounding regions' planning frameworks, excellent relationships within the community and local Governments, and a proven ability to listen, capture and provide insightful analysis of community views.

We are highly versed in designing and implementing communication strategies that ensure a broad range of stakeholders are informed, consulted, heard, and empowered.

3.1 Our commitment to engage

Purdon approached this consultation activity on the basis that stakeholder engagement does not aim to achieve consensus among all participants.

We believe consultation is a mechanism for understanding community and stakeholder issues, harnessing local knowledge regarding proposed government plans and their impact on communities, and communicating these to the client-the SMRC Strategic Planning Team in this case - to contribute to the strategy development.

Our view is that engagement must be conducted in a clear, transparent manner that provides all participants with a realistic understanding of what engagement means in this context. Part of this approach is clarifying the role of stakeholders and the community, with a clear definition of the engagement parameters.

An important part of the process is also articulating how community feedback will be used to inform the planning process.

3.2 Our approach to consultation

Purdon commences each communication and engagement brief with the same fundamental ethos — that our stakeholder and community engagement will be meaningful and inclusive, that it will build understanding, create local ownership, and facilitate a sense of appreciation and excitement about the project we are working on.

The implementation of a strategic, structured, and consistent framework for stakeholder communication allows the project team to build positive anticipation and enthusiasm for the project amongst key stakeholders and the wider community.

Purdon tailored an engagement strategy that incorporated the following four consultation and engagement pillars:

3.2.1 CLARITY

- Involve a broad range of stakeholders and the community by utilising a diverse range of engagement activities.
- Create, maintain and/or increase stakeholder awareness of the project to assist them in making an informed response to the project.
- Provide high-quality, detailed information to minimise the opportunity for speculation about the project and avoid information gaps.
- Provide clear, accessible, accurate and well-timed responses to stakeholder enquiries.

3.2.2 COLLABORATION

- Embed a culture of commitment to effective communication and engagement throughout the project team.
- Identify and understand stakeholder issues, values and concerns related to the project, and work closely with stakeholders to address concerns, where possible.
- Provide an inclusive forum for constructive dialogue between the project team and stakeholders where participants are aware of what they can and cannot influence.
- Build strong stakeholder relationships and foster a sense of transparency around key decisions.

3.2.3 INCLUSIVENESS

- Promote the engagement process in a variety of ways to ensure those affected or interested in the project can get involved.
- Create engagement opportunities that enable people to provide feedback and produce meaningful data that can feed directly into the strategy planning process.
- Provide opportunities for people to participate before plans have been approved and final decisions are made.
- Create a 'cumulative' process where the key 'building blocks' of the planning strategy (vision, design principles, scenarios and the preferred options) are developed with input from key stakeholders.

3.2.4 ADAPTABILITY

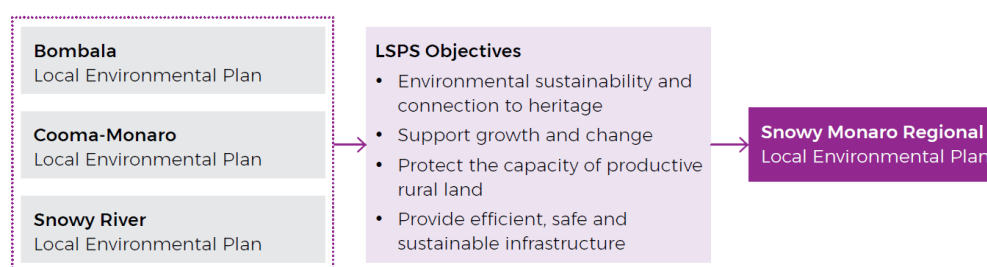
- Amend engagement techniques to cater for emergent stakeholders and identified needs to optimise participation.
- Respond to issues in a timely fashion and correct erroneous information before escalation.
- Continually monitor media and public coverage with responses ready for prompt and proactive management of any issues.

4.0 Project context

SMRC is in the process of reviewing and updating the current Bombala, Cooma-Monaro and Snowy River LEPs. They are out of date and no longer meeting the needs of the changing community, as identified in 2020 in the Snowy Monaro Local Strategic Planning Statement (LSPS).

The objective of this work is to harmonise these three LEPs into one comprehensive plan covering the whole Snowy Monaro local government area.

Figure 4 - Project context



The LSPS clearly indicated the Snowy Monaro needs a region wide LEP that:

- Promotes environmental sustainability and connection to heritage
- Supports growth and change
- Protects the capacity of productive rural land
- Provides efficient, safe and sustainable infrastructure

To create the new LEP that meets all these objectives, SMRC need to first revise the draft Settlements Strategy and the draft RLUS.

The purpose of the Settlements Strategy is to provide detailed strategic direction for the growth and development of all towns and villages across the Snowy Monaro.

The purpose of the RLUS is to provide a detailed land use strategy for all rural land in the region with a focus on planning priorities such as the protection of agricultural land. These two strategies then inform the LEP.

The draft Settlements Strategy and draft RLUS have just undergone their second phase of public exhibition (November 2022 – February 2023), having been exhibited for the first time back in 2020/21.

SMRC proceeded to exhibit the draft LEP for the first time, alongside the Draft Settlements Strategy and draft RLUS (November 2022 – February 2023).

This engagement report captures feedback relating to the second-round exhibition of the draft Settlements Strategy and the draft RLUS and the first exhibition of the draft LEP.

4.1 Background

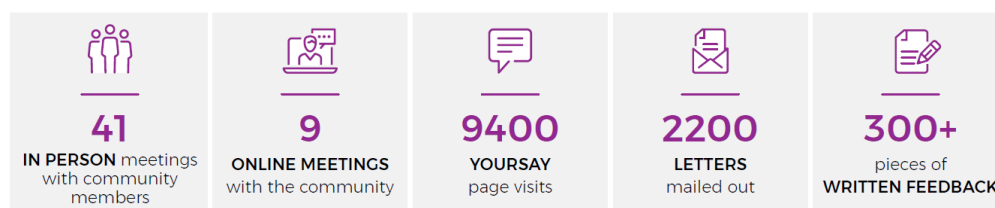
To reach the objective of an updated LEP, several steps need to take place prior to finalising the LEP.

In 2019 SMRC released a Land Use Discussion Paper to prompt discussion about land use planning in the Snowy Monaro region. Consultation was conducted by Council staff over ten weeks with the circulation of the paper to community groups, government agencies, industry, and other key stakeholders. The feedback received during this process informed the 12 Planning Priorities that made up the LSPS.

In 2020 SMRC prepared and released the Local Strategic Planning Statement (LSPS) which is the overarching Planning Strategy for the region. This document was publicly exhibited before being adopted in May, prior to the 1 July 2020 deadline imposed by the legislation.

The next step in the process required SMRC to prepare a draft Settlements Strategy and draft RLUS. The documents were made available through public exhibition late 2020 to early 2021. The engagement process generated a lot of activity and community response, as detailed in the graphic below.

Figure 5 - Consultation undertaken on the first draft Settlements Strategy and draft RLUS



Key themes emerged throughout the consultation and engagement which were outlined in the 'What we have heard' Consultation Report, March 2021. This document is included at **Appendix 1**.

The greatest concern raised was in relation to the draft RLUS and the proposed E3 Environmental Management Zone, and to a lesser extent, the increased MLS. It was also noted that the documents available to the community were complex, technical, difficult to navigate and lacked clarification on the purpose of the two strategies.

Since the first exhibition, the SMRC Strategic Planning Team have revised the two strategies, taking into account extensive community and entity feedback. These revised strategies were then in a position to be re-exhibited for further community consultation alongside the updated LEP.

The below diagram is a graphic representation on where SMRC are up to in the process at the time of this report.

Figure 6 - Where we are in the process

2017	South East and Tablelands Regional Plan 2036
2019	Snowy Monaro Region Planning and Land Use Discussion Paper
2020	Snowy Monaro Local Strategic Planning Statement (LSPS)
2020-21	Snowy Monaro draft Rural Land Use Strategy and draft Settlements Strategy opened for comment
Mar 2021	"What we heard" report released
Nov 2022 - Feb 2023	2nd Revision of draft Settlements Strategy opened for comment
Nov 2022 - Feb 2023	2nd Revision of draft Rural Land Use Strategy opening for comment
Nov 2022 - Feb 2023	Draft Snowy Monaro Regional Local Environmental Plan released for comment
Early 2023	Draft Snowy Monaro Regional Local Environmental Plan to be submitted to NSW Government for assessment
2024	Finalisation of Snowy Monaro Regional Local Environmental Plan

4.2 Councils approach to consultation

Purdon developed a Consultation and Engagement Strategy to support the exhibition of the SMRC proposed draft Settlements Strategy and draft RLUS, and a comprehensive Snowy Monaro LEP.

The engagement strategy provided a framework to guide consultation and the practical tools needed to frame communication with stakeholders, including:

- A demonstration of the project team's commitment to, and incorporation of, The Snowy Monaro Planning and Development Community Participation Plan
- Identification of communications and community engagement objectives; and
- A community and stakeholder consultation program, targeting consultation activities to stakeholders.

Purdon worked closely with the SMRC Strategic Planning Team to ensure that our engagement approach was continuously in alignment with the SMRC's values, key messages and work methodology.

4.3 Community Participation Plan principles

The Snowy Monaro Planning and Development Community Participation Plan was developed by the Snowy Monaro Regional Council's Economic Development and Tourism unit to provide a multi-faceted framework to engage with the community. This Community Participation Plan has been prepared in line with the *Environment Planning and Assessment Act, 1979* (EPA Act) and the *Department of Planning and Environment Guidelines*.

The core principles to the public engagement approaches guide activities undertaken by the SMRC in relation to planning matters. They are as follows:

- The community has a right to be informed about planning matters that affect them.
- Planning authorities should encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning.
- Planning information should be in plain language, easily accessible and in a form that facilitates community participation in planning.
- The community should be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered.
- Community participation should be inclusive and planning authorities should actively seek views that are representative of the community.
- Members of the community who are affected by proposed major development should be consulted by the proponent before an application for planning approval is made.
- Planning decisions should be made in an open and transparent way and the community should be provided with reasons for those decisions (including how community views have been taken into account).
- Community participation methods (and the reasons given for planning decisions) should be appropriate having regard to the significance and likely impact of the proposed development.
- Purdon's approach to consultation and engagement is complementary and in harmony with the Council's participation principles.

4.4 Objectives of this consultation

In the context of bringing together the Bombala, Cooma-Monaro and Snowy River Local Environmental Plans (LEPs) and updating those strategies to meet the contemporary and future needs of the Snowy Monaro community, the objective of this consultation process is outlined below.

Consistent with Snowy Monaro Planning and Development Community Participation Plan:

- Reach out to the broadest extent possible to the Snowy Monaro community, to inform and discuss with them the revised proposed changes to the draft Settlements Strategy, the draft RLUS and the draft LEP.
- Provide detail and seek to get the deepest possible understanding of the impact of the proposed changes across the Snowy Monaro community. This understanding of views of the revised drafts will be used to inform Council's way forward.
- Make more accessible to the community, where possible, the complex process and planning information that underpins this important strategic planning work.

5.0 Conduct of the consultation

5.1 Consultation period

The consultation was open for 100 days, from 21 November 2022 until 20 February 2023.

During this time the community were invited to attend face-to-face information sessions, interact at pop-up stalls, attend online information sessions, use the online mapping software, and take the opportunity to provide feedback via a Your Say survey, email, or phone call to Council.

5.2 Engagement activities

This section focuses on the engagement activities used to conduct the consultation: one-on-one drop-in information sessions, pop-up stalls, online community information sessions, online targeted stakeholder information sessions and communication with Local Aboriginal Land Councils (LALCs). But it does not speak to the outcomes. They will be included in subsequent sections.

5.2.1 PREPARATION OF KEY ENGAGEMENT MATERIALS

The feedback received from the first round of public exhibition suggested that the draft Settlements Strategy and draft RLUS exhibited in 2020-2021 were long, complex, and technical. Part of Purdon's role was to distill the key messages from the strategy documents and where possible, put them forward in lay terms, so as to make them more accessible.

Purdon developed a range of engagement collateral in collaboration with the SMRC Strategic Planning Team to communicate the key messages in accessible terms. These materials are discussed in more detail in the following section.

The intention was that the information and opportunities to engagement would reach or 'touch' as many community members as possible giving the community maximum opportunity to understand and comment on the proposed changes through whichever medium they were most comfortable with.

5.2.2 FACE-TO-FACE ENGAGEMENT

The SMRC Strategic Planning Team nominated 12 towns to conduct targeted face-to-face consultation which covered the significant towns and villages within the region. SMRC's previous experience showed that specific locations responded better to different methods of consultation which is why we delivered face-to-face engagement in two different formats.

Format 1: One-on-one drop-in information sessions

Locations – Michelago, Bredbo, Nimmitabel, Numeralla, Jindabyne, Delegate, Bombala, Dalgety, Smiths Road, Adaminaby.

The drop-in information sessions allowed community members the opportunity to gain a greater understanding of the proposed changes to the planning strategies. At each drop-in session, consultation pin boards were used to display maps of the local region, highlighting any potential changes to the zoning and MLS.

There were several members from the Strategic Planning Team available at each session to assist the community with gaining clarity and answering any questions or concerns. The project team also utilised the online mapping software to step community members through the process of locating a block and how to determine if any changes had been proposed for the site.

Format 2: Pop-Up Stalls

Locations – Berridale, Cooma.

The pop-up stalls took a more informal approach with the purpose of the stall been to create awareness and generate interest so the community would proceed to seek out further information online.

The pop-up stalls were set up in high traffic pedestrian areas to capture as many people as possible. The project team distributed information via flyers to passers-by and were available to discuss the proposed documents.

5.2.3 ONLINE COMMUNITY INFORMATION SESSIONS

To broaden the reach, we conducted two online information sessions for the general public.

The two online sessions were held on completion of face-to-face engagement. This created opportunity for those contributors who heard about the engagement but missed the opportunity to attend in person to also be involved.

These sessions were facilitated by Purdon with the SMRC Strategic Planning Team presenting the proposed changes. At the end of the presentation, a question and answer session was held to address any questions or concerns.

There was no time limit on these sessions.

Naturally the majority of questions were quite specific to community members circumstances, and we took these questions offline to respond to individually.

5.2.4 ONLINE INDUSTRY STAKEHOLDER AND RURAL LAND STAKEHOLDER INFORMATION SESSIONS

The SMRC Strategic Planning Team identified a list of targeted stakeholders who were approached to be involved in the consultation process. This group was selected because they represent a broad cross section of industry who would have an interest in understanding the proposed changes.

These sessions were facilitated by Purdon with the SMRC Strategic Planning Team presenting on the proposed changes.

The two audience groups were as follows:

- Development Industry

This group was made up of a diverse range of development professional who operate within the region such as planners, architects, surveyor, engineers, and builders (for full list of invitees, see **Table 4**).

- Farming Groups

This group was made up of representatives from various NSW farming groups operating within the region. (For full list of invitees, see **Table 4**)

5.2.5 MEETINGS WITH LOCAL ABORIGINAL LAND COUNCILS

The SMRC Strategic Planning Team has been managing the engagement with LALCs. On Monday 13 February 2022 the SMRC Strategic Planning Team met with the Bega, Eden and Merriman LALCs. At this meeting SMRC provided an overview of the LEP process. Feedback from the initial meeting was that LALCs did not have the resources to assess the implications of the land use strategies and draft LEP on their land holdings. Feedback suggested that SMRC should be cognisant of the purposes of the *Aboriginal Land Rights Act, 1983* when preparing the LEP.

As a result of that meeting it was determined that a further meeting with each of the individual LALCs would be necessary to go through each of their land holdings (including potentially claimable Crown land) and assess the implications of the Draft LEP. SMRC have scheduled these follow up meetings to occur in April 2023 which will be after the date this report was finalised. Hence no feedback from these meetings is included in this report.

Council did receive a submission from the Bega LALC, which requested consideration of land at Kalkite within the Settlements Strategy. Council has since met with Bega LALC and intends to meet with the remaining LALCs in due course.

5.3 Engagement collateral

To receive quality and meaningful feedback it was vital to provide succinct and clear messaging that was easy for our audiences to digest and understand.

To cut through the complexity of the strategies, Purdon developed a number of key messages from the strategy documents, using as lay or plain speak terms as much as possible. The material also utilised imagery and a series of infographics to replace text heavy communication that is difficult for a non-planner to work through.

The following engagement collateral items were developed in consultation with the SMRC Strategic Planning Team. These documents were used throughout the engagement process to frame the discussion and pre-emptively provide answers to questions that arose through the process.

5.3.1 MAILOUT TO RATEPAYERS (POST, EMAIL)

Purdon, in collaboration with SMRC, prepared a mailout to ratepayers announcing the commencement of the consultation. The mailout included an introduction letter addressed to the ratepayer. This letter briefly touched on the Council's visions for the region, the reason for the consultation and a QR Code directing the ratepayer to the Your Say page. Accompanying the letter was an information flyer that provided more information about the process (See 5.3.2).

The ratepayers received the mailout based on their preferred method of communication.

There were 3,229 ratepayers who received the mailout via email and 10,169 who received the mailout via post.

SMRC engaged Forms Express to manage the printing and distribution of the postal mailout. The letter commenced distribution on 29 November 2022.

A sample of the letter is included at **Appendix 2**.

5.3.2 INFORMATION FLYER

Purdon developed an information flyer which incorporated key elements from the Your Say page. The objective of this tool was to provide the reader with a brief outline that then encouraged them to seek further information by visiting the Your Say page.

The flyer provided the reader with a high level understanding and background of the process, where SMRC are up to in the process, an outline of the community feedback received so far, methods to provide further feedback and a QR-Code and link to the Your Say page.

The flyer was distributed as part of the mailout to ratepayers. It was also used as an information tool during the face-to-face engagement sessions.

A sample of the information flyer is included at **Appendix 3**.

5.3.3 INFORMATION FACT SHEETS

Purdon's objective for this consultation was to draw out the key messages from the technical planning documents and translate those messages into short and easily digestible pieces of information.

With this objective in mind, Purdon developed a set of information fact sheets that communicated the key messages in lay terms. Each fact sheet had its own specific focus so users could easily identify the documents that were relevant to them and obtain key information without having to go through the complex planning documents.

Below is a list of the fact sheets that were developed to simplify the understanding of this process:

- Why are we doing this work?
- What we have done so far?
- Planning Context
- What does the draft Rural Land Use Strategy focus on?
- What does the draft Settlements Strategy focus on?

- What has changed since we last spoke to the community about the Settlements Strategy?
- What has changed since we last spoke to the community about the Rural Land Use Strategy?
- Frequently asked questions
- Planning acronyms, definitions and explanations
- Minimum Lot Size and Subdivision
- Agritourism Reform
- Information on the RU2 Rural Landscape Zone

The fact sheets were available on the Your Say page for viewing/downloading and hard copies were available at face-to-face information sessions.

Samples of the factsheets are included at **Appendix 4**.

5.3.4 NEWSPAPER ADVERTISEMENT

The SMRC Communications Team utilised the weekly Council booking in the Monaro Post to inform and remind the community that the draft documents were open for community consultation. Over the entire engagement period, a total of 13 'Council News' advertisements were run.

The circulation of the Monaro Post is 2,700 per week plus online. The readership is 12,000 per week. For this report we have opted to take a conservative approach when reporting on these numbers in our total reach **Table 11**.

This report counts the very conservative 2,700 figure in the overall reach figure, not as active reach.

A sample advertisement is included at **Appendix 5**.

5.3.5 MEDIA RELEASE

The SMRC Communications Team sent a Media Release to local media groups on 23 Nov 2023 for promulgation through all possible media channels.

A sample of the press release is included at **Appendix 6**.

5.3.6 SOCIAL MEDIA POSTS

Purdon also prepared for the SMRC Communications Team a number of social media posts, which the team promulgated through Facebook at different points of the engagement process.

Again, these provided small insights that invited community members to find out more and make submission through the Your Say page.

Samples of social media posts are included at **Appendix 7**.

5.4 Dedicated consultation website

A dedicated Snowy Monaro Your Say page was created and used as a central information point or 'source of truth' throughout the engagement process. It housed all information relevant to the project, so interested parties could seek as much or as little information as they felt they needed about the draft strategies and the process.

Each communication tool and activity that took place during the engagement period directed people to the website: <https://yoursaysnowymonaro.com.au/draftsnowymonarolep>

The aim of the website was to breakdown the technical complexities of the strategies into easily digestible information for stakeholders and the community to understand. Purdon also developed a series of infographics to help explain the complex processes involved, avoiding dense process language as much as possible.

The following elements made up the Your Say page, allowing it to be an informative tool throughout the engagement process:

- User instructions and link to a dedicated mapping platform
- Project context and overview
- Explanation about the three strategies and their purpose from a planning context
- Project timeline
- Information fact sheets available to view/download
- Background documentation, including the three strategies for those wanting to dive into the complex documents
- Drop-in and pop-up session dates and times
- Link to register for the two online community consultation sessions
- Feedback survey
- Consultation timeframe and council contact details

5.5 Consultation timeline

Table 1 - Project timeline

Activity	Action	Time period
Your Say Website	<ul style="list-style-type: none"> Your Say page live 	21 Nov 2022 – 21 Feb 2023
Mailout notice	<ul style="list-style-type: none"> Distribution of mailout notice to ratepayers via post and email 	W/C 21 Nov 2022
Media release	<ul style="list-style-type: none"> Notification to media outlets within the region 	21 Nov 2022
Newspaper ad	<ul style="list-style-type: none"> Weekly Monaro Post ads (13 in total) 	23 Nov 2022 – 8 Feb 2023
Social media campaign	<ul style="list-style-type: none"> Facebook posts (19 in total) 	Nov 2022 – Feb 2023
Drop-in information sessions	<ul style="list-style-type: none"> Michelago Bredbo Nimmitabel Numeralla Jindabyne Delegate Bombala Dalgety Smiths Road Adaminaby 	3 Dec 2023 3 Dec 2023 7 Dec 2023 7 Dec 2023 8 Dec 2023 9 Dec 2023 9 Dec 2023 12 Dec 2023 13 Dec 2023 14 Dec 2023
Pop-up stalls	<ul style="list-style-type: none"> Berridale Cooma Nimmitabel Show 	8 Dec 2023 14 Dec 2023 4 Feb 2023
Online industry stakeholder and rural land use stakeholder information sessions	<ul style="list-style-type: none"> Session 1 Session 2 	15 Dec 2023 16 Dec 2023
Online community information sessions	<ul style="list-style-type: none"> Session 1 Session 2 	12 Jan 2023 18 Jan 2023
In person meetings with LALCs	<ul style="list-style-type: none"> SMRC met with LALCs and it has since been determined that a further meeting with each of the individual LALCs would be necessary 	13 Feb 2023

6.0 Consultation metrics

This section addresses all the quantitative data from the consultation. It includes the numbers of people reached through different channels or methods, and how many pieces of information were received.

In short, it summarises and draws limited conclusions from the members of the community that were reached or touched by this consultation.

6.1 Face-to-face in person sessions

Table 2 - Attendance at face-to-face information sessions

Town	Location	Format	Approx Attendance numbers
Jerangle	Jerangle CWA Hall	Jerangle Progress Association Meeting	16 people
Michelago	Michelago Community Hall	Drop-in	18 people
Bredbo	Bredbo Hall	Drop-in	5 people
Nimmitabel	Nimmitabel Pioneer Hall	Drop-in	6 people
Nimmitabel	Nimmitabel Show	Pop-up	0 people
Numeralla	Numeralla Hall	Drop-in	8 people
Berridale	Berridale Post Office	Pop-up	7 people
Jindabyne	Jindabyne Library	Drop-in	9 people
Delegate	Delegate School of Arts	Drop-in	4 people
Bombala	Bombala Library/Community Hall	Drop-in	4 people
Dalgety	Dalgety Hall	Drop-in	6 people
Smith's Road	Smith's Road Fire Shed	Drop-in	25 people
Cooma	Cooma Centennial Plaza	Pop-up	10 people
Adaminaby	Adaminaby Memorial Hall	Drop-in	6 people
TOTAL			124 people

6.1.1 DISCUSSION

Contrary to expectations, the face-to-face drop-in sessions received relatively low attendance despite being well advertised. All communications channels directed people to the Your Say page which

listed the face-to-face sessions locations and times. The session times were also advertised extensively via the Council’s Facebook posts.

Purdon did not formally record in detail any of those conversations, or take specific notes on discussions with the community that were had on these occasions. That would have detracted from the open and approachable feel of each of the sessions.

While SMRC staff and Purdon staff spoke to the community members, Purdon kept a rough count and recorded attendance numbers. See **Table 2**.

Of the 124 people who attended the face-to-face sessions in local halls and community centres, approximately two thirds walked into the session either critical or skeptical of the proposed changes.

As is often the case, those initial views were born of vague impressions of proposed changes rather than concrete information. We found that with the benefit of printed maps, the mapping platform and planners who were able to explain in some detail the proposed changes and the reason for the proposed change, the majority of skeptical people walked away less concerned with the proposed changes. Or at least that they had a better understanding of why the new rules had been proposed.

The other third of people who attended the walk-in sessions or pop-ups, were a combination of supportive and curious about the proposed changes.

Obviously, there was a small number who did not agree with the proposed changes, who were unmoved by further explanation at the face-to-face sessions.

6.2 Face-to-face online broader community information sessions

Table 3 - Broader community online meetings

	Date	Attendance
Online session 1	12 Jan 2023	5 people
Online session 1	18 Jan 2023	11 people

6.2.1 DISCUSSION

Purdon was a little surprised at the low turnout in these sessions. They were clearly well advertised across various channels and supported by information on the Your Say page.

Based on the history of strong views on the proposed changes in the first round of consultation in 2020-21, Purdon anticipated a much larger group attending these meetings.

The numbers above reflect the number of email addresses that logged into the session. We do believe that multiple people may have attended under one email address, however exact numbers are not clear. The SMRC Mayor was also in attendance but not included in the attendance numbers.

Consistent with the face-to-face information sessions, several complex and detailed questions were raised and responded to by the SMRC Strategic Planning Team. But there was no strong, unwavering opposition to the proposed changes expressed.

The questions asked were consistent with the questions received at all face-to-face engagement sessions. The focus of discussion remained heavily around the proposed rezoning of land and the MLS. There were also a couple of questions raised about biodiversity changes, infrastructure contributions and compensation for those who may be adversely affected by the proposed rezoning.

In the interests of encouraging an informal, free flowing discussion between the council and the community, Purdon did not formally minute these discussions.

6.3 Face-to-face online targeted stakeholder information sessions

Table 4 - Targeted online stakeholder meetings

Group	Date	Organisations Invited	Attendance
Development/ consultant forum	15 Dec 2023	<ul style="list-style-type: none">• Resolution Planning• Dabyne Planning• Vision Town Planning• Complete Planning Solutions• Jack Atkinson Surveying• Precise Planning• Kleven and Spain• Snowy Passive• Erina Investments Holdings P/L and Village Style Retirement Services Pty• Coastplan Group• Mondello Management Pty Ltd• Altitude Building Certifiers• Australian Land Co Pty Ltd• Bottomline Group• Go Engineering• Peter Burns – Surveying• Robert Staples and Associates• Le Mottee• Swanbuild Manufactured Homes	7 people

Group	Date	Organisations Invited	Attendance
		<ul style="list-style-type: none"> Fernliegh Drafting Salvestro Developments Anchor Homes Jindabyne Homes Jeff Robinson Architect Rawson Homes Kalinda Constructions McDonald Jones Homes High Gordon Architect Edge Land Planning Williams Moxon Consulting Surveyors CLM Civil Engineering 	
Farming group forum	16 Dec 2023	<ul style="list-style-type: none"> NSW Farmers Monaro Farming Systems Timber NSW 	5 people

6.3.1 DISCUSSION

Both targeted stakeholder sessions yielded considerable and substantive discussion of a number of issues that also show up through the Your Say submissions and individual emails to SMRC.

Attendees, especially those with significant planning knowledge, appeared to relish the opportunity to speak to the SMRC Strategic Planning Team in some detail about the proposed changes.

Out of the 31 invites sent to the development/consultant group, seven attended the session. At the end of the presentation, two people raised their hand to ask questions.

One of those attendees was a local planning consultant who had a number of questions regarding the MLS, the proposed rezoning, and a couple of other key issues. SMRC agreed to continue discussion with this person and noted that they will take on board the comments raised. A further meeting was held with the consultant on 5 January 2023.

A total of five people attended the farming group information session. As seen in all other information sessions, the discussion and questions focused on proposed rezoning changes and MLS.

In the interests of encouraging an informal, free flowing discussion between the council planners and the community, Purdon did not formally minute these discussions.

6.4 Free media coverage

The SMRC Communications Team provided a media summary of the coverage received surrounding the consultation period. That summary covered media reported in the Monaro Post, ABC Radio South East NSW, Radio 2MNO, and the Snowy Monaro Farmer.

The summary included media coverage between 12 October 2022 and 8 January 2023.

This report also notes the Mayor participated in at least two broadcast radio interviews on these three strategic documents.

The free media coverage summary provides no concrete reach figures. So we have not counted any free media figures towards reach, with one exception.

The Monaro Post claims a circulation of 2700 and a readership of 12,000. We have included the more conservative Monaro Post circulation figure of 2700, in overall reach.

The media coverage summary is included at **Appendix 8**.

A sample Monaro Post advertisement is included at **Appendix 5**.

6.5 Social media coverage

The SMRC Communications Team ran a total of 19 Facebook posts on the Council page which were published between November 2022 and February 2023. The posts were designed to support each stage of the consultation process.

The social media reach report can be found at **Appendix 9**.

Samples of social media posts are included at **Appendix 7**.

Table 5 - Social media results

Facebook Posts (19 in total)	Total Reach	Active Reach
TOTAL	29,556 people	2,439

6.5.1 DISCUSSION

The social media campaign centred around a series of Facebook posts published by SMRC. As seen in **Table 5** above, the total reach from the campaign was 29,556 people. The total amount of people that engaged with the posts (liked, commented, or shared the advertisement, i.e. active reach) was 2,439.

The figure of 2,439 again significantly understates the total number of people that were likely to have seen the Facebook posts. But 2,439 definitely saw the posts. Hence 2,439 is again a highly conservative figure with respect to consultation reach.

6.6 Interactive mapping software

SMRC engaged a spatial technology consultant to build a mapping software tool that allowed the community to understand if and how any changes made to the draft documents would impact particular sites.

A link to the mapping software and instructions on how to use it was available on the Your Say page. This software allowed the user to locate their block and had the ability to add layers which demonstrated a comparison between the current planning controls are and the proposed.

During the consultation period 1,120 unique IP addresses accessed the site, with a total of 3,279 visits to the site. This indicates that some people accessed the site on multiple occasions.

Purdon would describe the mapping tool as relatively easy to use. It was very straightforward for people familiar with the planning system. It was perhaps more complex for people unfamiliar with digital mapping technology.

6.7 Your Say website data

There were 4,102 unique visitors to the Your Say page between 21 November 2022 to 20 February 2023.

Over the course of the consultation there were a total of 4,991 non-unique visits to the Your Say page, which indicates that some people may have visited the page more than once.

The website analytics show that a significant majority of these accessed the site directly through the Your Say page or from the QR code that was available on all engagement collateral.

This makes it clear that the engagement materials and channels reached a large section of the community.

63% of people who accessed the engagement material were clearly made aware that there was information on the Your Say page and started their search for information there.

If most people had found their way to the Your Say page through Google or Facebook, that may have suggested the engagement collateral was less than effective in getting the community more information.

Of the 4,102 unique visits to the Your Say page, 96 people went on to make submissions. Therefore approximately 2.3% of people who sought information from the Your Say page went on to make a submission.

The graph at **Figure 6** below shows the breakup of how Your Say visitors accessed the site and demonstrates that most people went to the Your Say page from direct URL (QR scan or typed in link).

Figure 7 – Sources of Your Say page traffic

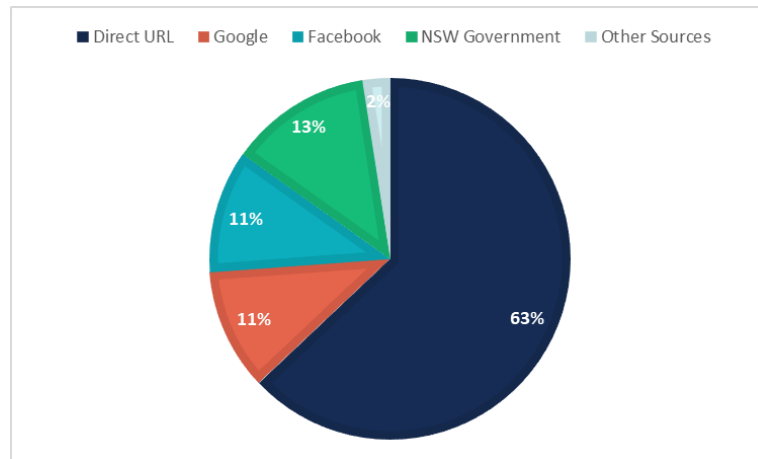
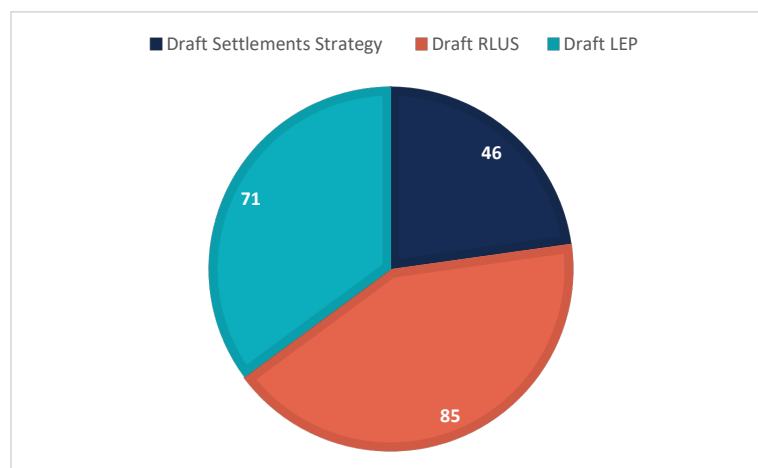


Figure 8 – Number of Your Say survey responses by document type



Of the 96 submissions to the Your Say survey, not everyone provided a response to each document.

Figure 7 shows the proportion of Your Say survey responses which were received for each document. While not providing fine grain information on particular issues, this graph does demonstrate again that the draft Settlements Strategy is of less interest to the community than the draft RLUS and the draft LEP.

The number of submissions overall is itself an indicator of levels of interest in the proposed changes. Although Purdon was not involved in the first phase of consultation in 2020-21, the responses suggest that the number of submissions was much higher in the earlier round.

This drop in the level of interest suggests, despite the extensive engagement reach for the second round of consultation, at least some of the concerns from the earlier draft and first round of engagement, have been addressed.

6.8 Document downloads from Your Say page

Utilisation rates of the engagement collateral supporting the consultation (see **Section 5.3**), are also valuable. It gives us an indication of which key document was of most interest.

The table below ranks which information fact sheets and planning documents were downloaded from the Your Say page in order from highest to lowest.

The first important message this table highlights, which shows up across the consultation, is that proposed changes to the MLS is the issue of most interest. This is confirmed in other sections of the report and analysis as well. Followed by the LEP, RLUS and the draft Settlements Strategy documents.

This report draws out the fact that the information sheets and the Your Say page were quite well utilised overall. I would suggest this affirms to a reasonable extent that a significant number of people found the information sheets useful.

Table 6 - Document downloads from Your Say page

Document	Downloads / Views
Minimum Lot Size and Subdivision	428
DRAFT Land Use Tables	341
DRAFT Snowy Monaro Regional LEP and Explanatory Notes	305
DRAFT Rural Land Use Strategy	268
DRAFT Settlements Strategy	203
Snowy Monaro Comprehensive LEP Planning Proposal	183
Frequently asked questions	164
What does the draft Rural Land Use Strategy focus on?	151
What has changed since we last spoke to the community about the draft Rural Land Use Strategy?	150
What has changed since we last spoke with the community about the draft Settlements Strategy?	140
Information on the RU2 Rural Landscape Zone	133
Why are we doing this work?	114
What does the draft Settlements Strategy focus on?	94
Agritourism Reform 2022	94
Appendix 1 - Holding Analysis and Land Capability Assessment	93
Planning Context	84
What we have done so far?	80
Key Dates	80

Appendix 2 and 3 - Draft Rural Land Use Strategy	79
Planning acronyms, definitions and explanations	75
Snowy Monaro Local Strategic Planning Statement 2020	51
South East and Tablelands Regional Plan	46
TOTAL	3356

6.9 Summary of consultation reach

Overall, this second phase of consultation on the draft Settlements Strategy, the draft RLUS and the first public exhibition of the draft LEP was disseminated through 9 channels over a period of 100 days through an array of opportunities to an active reach of more than 11,427.

It is worth noting that if we add up reach to individuals through all channels, the total reach is approximately 27,525, which obviously includes a lot of overlap. Importantly, this figure also includes the 13,398 people who received direct communication via letter/email from the Council.

Many of the people that visited the Your Say website would have utilised the interactive mapping and may well have seen the Facebook posts. And some people that made Your Say submissions also made email submissions and attended face-to-face sessions. That may moderate the total figures somewhat.

But this figure also does not capture community members who saw the physical ad in the newspaper or heard about the process on the radio. And with each of the reach figures in the earlier sections of this report, we have relied on the most conservative figures. If figures from different media were unverifiable, this report erred on the side of the lesser figure.

The most substantive feedback (active engagement), received through written submissions to the Your Say website and submission email address, is covered in [Section 7](#).

Table 7 - Summary of consultation reach

Channel	Reach	Reach category
Face-to-face in person (14 sessions)	124	A
Face-to-face online broader community (2 sessions)	16	A
Face-to-face online targeted (2 sessions)	12	A
Document downloads from Your Say page	3,356	B
Your Say submissions	96	A
Email submissions	75	A
Interactive mapping visits	1,120	B
Unique visitors to the Your Say	4,102	B
Direct enquiries to Council (via email or phone)	87	A
Monaro Post ad circulation (conservative est.)	2,700	C
Social media posts engagements (conservative est.)	2,439	B
Mailout to ratepayers – email	3,229	C
Mailout to ratepayers - post	10,169	C
REACH (A+B+C)	27,525	
ACTIVE REACH (A+B)	11,427	
ACTIVE ENGAGEMENT (A)	410	

7.0 Your Say and Email submissions

Section 7 addresses written submissions (Your Say and email submissions) in a little more detail because they form the lion’s share of ‘active engagement.’

This information is particularly useful because people have committed their views to paper, which obviously allows a little more analysis than the less precise reach data coming in from general media and social media usage.

It also relays is more precise detail what concerns are.

The analysis proceeds a little further in **Section 8**.

7.1 Your Say submissions summary

While this section will not attempt to represent every issue raised through all the Your Say submissions, it will start to sift through the predominant issues raised in submissions, to attempt to discern more precisely how well the draft Settlements Strategy, draft RLUS, and draft LEP were received.

It is important to note that the Your Say survey gave submitters the opportunity to comment on each of the three documents. And those three comment categories came through with each submission:

- the draft Settlements Strategy
- the draft RLUS
- the draft LEP

Therefore, the responses tended to either focus on one of the documents and be silent on the others, provide the same comment in all three text boxes, or focus on one document but additionally comment on unrelated issues.

This explains why the three sets of comments all add up to 96.

Table 8 - Your Say submissions summary

	Number of submissions	Opposed	Supported	Unrelated comments	No response
Draft Settlements Strategy	96	24	16	6	50
Draft RLUS	96	50	27	8	11
Draft LEP	96	42	25	4	25

It is worth noting that 50 people were opposed to the proposed changes in the draft RLUS. The level of opposition was relatively consistent for the draft LEP, but opposition fell away relatively sharply for the draft Settlements Strategy.

Interestingly the level of support for the draft RLUS, although lower than the level of opposition, was also highest for the draft RLUS, out of the three documents.

7.2 Email submissions summary

In addition to the option to make submissions through the Your Say page, the Your Say page also provided an email address for those wishing to make submissions by email.

The summary of email submissions is included below.

Table 9 - Email submissions summary

	Number of Submissions	Opposed	Supported	Unrelated comments
Email Submissions	75	50	20	5

7.3 Direct contact to council

Throughout the consultation process, the SMRC Strategic Planning Team also routinely responded to email and other enquires from community members.

Overall, 47 email enquiries and 40 phone calls were fielded on the draft strategies from the community.

These enquiries were from people seeking clarity around the proposed documents and often wanting guidance on how any changes would impact their own personal situation.

While these were not quite face to face, the direct response to specific issues raised was again found to generally ease concerns based on either misinformation or complex information misinterpreted.

Noting again that there was a small but significant number of community members who continue to be opposed to different aspects of the proposed changes.

Table 10 - Direct enquiries to Council

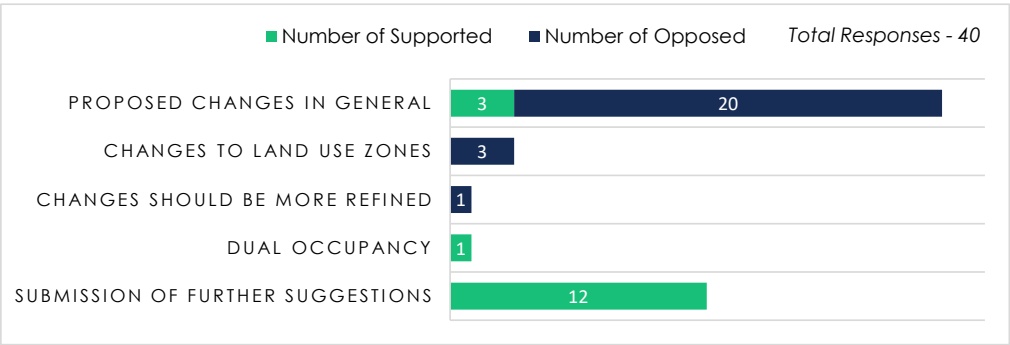
Enquiry Source	Number
Email enquiry	47 emails
Phone enquiry	40 phone calls
TOTAL	87

8.0 Emerging themes and interpretation

8.1 Your Say feedback by document

8.1.1 DRAFT SETTLEMENTS STRATEGY

Figure 9 - Main issues raised for the draft Settlements Strategy



- Of the 96 total respondents to the Your Say survey, 40 people provided comment on the draft Settlement Strategy.
- 24 people were opposed to the proposed changes.
- 16 people supported the proposed changes.

8.1.2 DRAFT SETTLEMENTS STRATEGY - ISSUES OVERVIEW

The majority of feedback was a general objection to the draft Settlements Strategy outright. Purdon would suggest the majority of this group hold firm, informed views on the drafts and will not be swayed.

The suggestions in the supporting submissions included:

- The investigation area for Kalkite could be expanded
- Consider more buffering between Low Density Residential and General Industrial
- Suggestion to support the arts, culture, and local artists for city beautification and tourism strategies.

- Increase the Council facilities and infrastructure to accommodate the density proposed in towns.

The rezoning of some areas in East Jindabyne from *RU5* to *R2 Low Density Residential* was generally supported as this would support infill and dual occupancy.

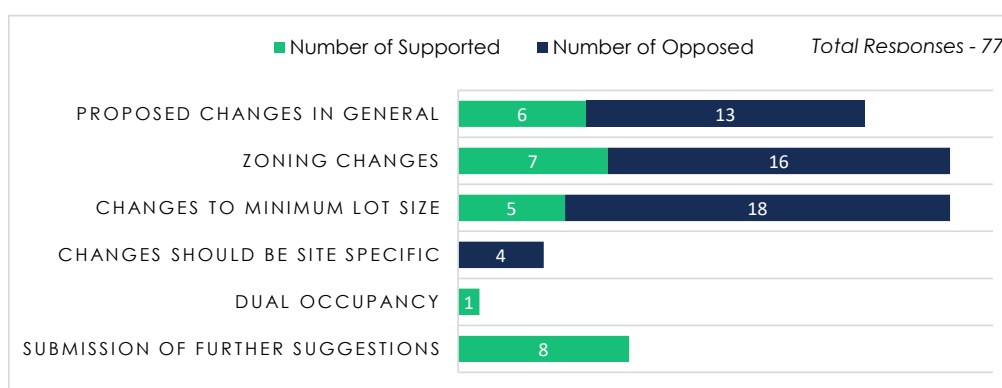
Of the lengthier submissions, most had minor or no objections and were generally supportive of a whole of region strategy for growth.

8.1.3 DRAFT RLUS

The draft LUS was the most contentious area in the submissions, with a significant number of objections received for the proposed zoning changes and changes to MLS.

Similar issues were raised for the draft LEP.

Figure 10 - Main issues raised for the draft RLUS



- Of the 96 respondents to the Your Say survey, 77 people provided comment on the draft RLUS
- 51 people were opposed to the proposed changes.
- 27 people supported the proposed changes.

8.1.4 DRAFT RLUS - ISSUES OVERVIEW

The main concern raised regarding the rezoning changes was for the proposed rezoning from *RU1- Primary Production* to *RU2- Rural Landscape* of rural land. This was not supported by the majority of submitters as they were concerned with property prices, restrictions to the possible use of the land and the associated ability to subdivide with the increase to 200ha for MLS.

There was a commonly held view among this cohort that the zoning changes and MLS would hinder the ability for land holders to work the land, control weeds (as dwellings would be restricted on small lots), restrict agricultural innovation, and be harmful to the productivity of the farming businesses in the region.

Some submissions received by email for particular properties suggested that the RU2 rezoning did not take into account the terrain for particular areas, as some blocks were much more productive (not rocky) and should remain zoned RU1.

The rezoning of Smiths Road to *C4 Environmental Living* and the reduction of the MLS to a standard 15ha was largely welcomed by respondents. Submitters believed that most properties were heavily weeded and difficult to manage and by breaking up the land holdings to smaller lots, this would give the opportunity for more owners to control the weeds, feral animals, and maintain bushfire mitigation responsibilities.

The 2 opponents to the reduced MLS at Smiths Road were concerned with the bush fire risk given the condition of Smiths Road, where increased traffic from more land holders would increase danger on what was described as a poorly maintained road. One Smiths Road local submitted that they have been close to having 3 head on collisions on Smiths Road and asserted that without improvements to the NSW and ACT side of the Road to support increased vehicle numbers, the bushfire safety escape options for residents could not be assured.

The landowners in support of the increase in MLS for rural areas outside of towns and villages from 80ha to 200ha considered that this was a positive step as it would protect agricultural land from fragmentation and the rise of lifestyle block developments (and the Canberra commuter market) which was noted to cause valuable farmland to become under-productive or non-productive.

Submissions mainly from farmers considered that higher MLS would assist in the retention of larger holdings for agricultural purposes. It was also noted by some submissions that the *Snowy Monaro Employment Lands and Rural Lands Analysis* (Appendix B of draft RLUS) provided sound justification for the proposed changes to the MLS, and was considered consistent with the views expressed and already adopted by Council through its *Local Strategic Planning Statement* regarding the protection of agricultural land.

Increasing the MLS and putting a limit on small lot subdivisions was also considered important because of the fire risk. Some submissions considered that small holdings often ended up understocked, leading to prolific vegetation growth and if the region had more small holdings this would mean more human activity where fire “accidents” occur. A 50-year local fire brigade member submitted comments that he has been called out on a number of occasions to fires where small land holders have been slashing during total fire bans.

Objectors to the increase in MLS for Rural Areas Outside of Towns and Villages from 80ha to 200ha thought the change was extreme and would likely lead to a lot of hardship for people who have purchased blocks with the idea to subdivide based on the previous 80ha MLS. There was a large opposition to increasing the MLS, and a few community members submitted well referenced reports demonstrating how many peak bodies advise that within Australia a non-meat/wool farm is commercially viable on lots 40ha and less.

Many people sought a more pragmatic and nuanced approach to the increase in MLS as not all areas were considered productive or appropriate for large scale agricultural use.

A suggestion was made that Council should consider making a future pilot for small agricultural lots of 10ha “to explore how the region can benefit from smallholders / assist existing smallholders for practical and productive farming with reduced environmental impacts, innovative use of land and careful management and cohabitation with larger interests”.

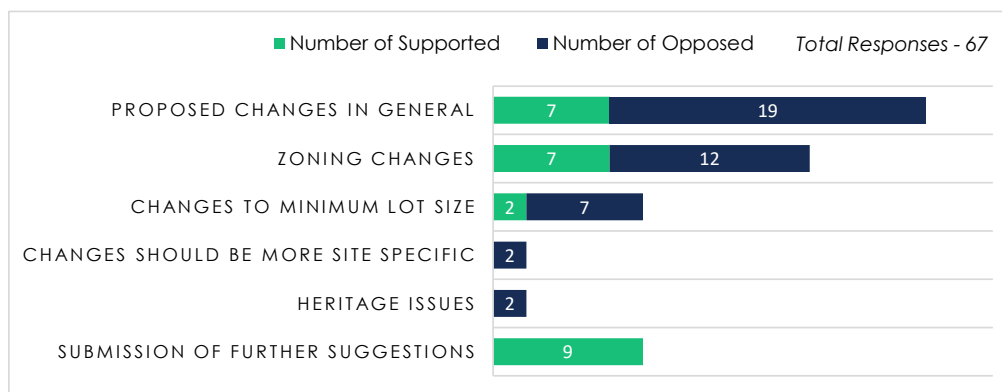
Dual Occupancy was mentioned in many submissions and was generally supported. Submissions from farmers responded that Dual Occupancy would be beneficial on productive land as it is hard to complete succession plans and allow the next generation to add a dwelling (within the lot sizes).

Smiths Road residents responded that there are many older residents in the area and dual occupancy would allow some of the residents' children to build a home to support their elderly parents allowing more connection within families and bringing more younger families to the region.

The removal of lot averaging which was previously allowed in the former Cooma Monaro Council region was opposed by a few submissions. Those submissions argued that removal of lot averaging would reduce the flexibility and the financial value of land. They believed the change unfairly reduced land values and rural housing options, which were both important to attract workers and reduce travel on rural roads.

8.1.5 DRAFT LEP

Figure 11 - Main issues raised for the draft LEP



- Of the 96 respondents to the Your Say survey, 67 people provided comment on the Draft LEP.
- 42 people were opposed to the proposed changes.
- 25 people supported the proposed changes.

8.1.6 DRAFT LEP - ISSUES OVERVIEW

Predominantly, the responses received were opposed to the draft LEP, the rezoning changes which would restrict land use, and to the increases to MLS. The responses to the draft LEP overlap somewhat with the responses to the Draft RLUS.

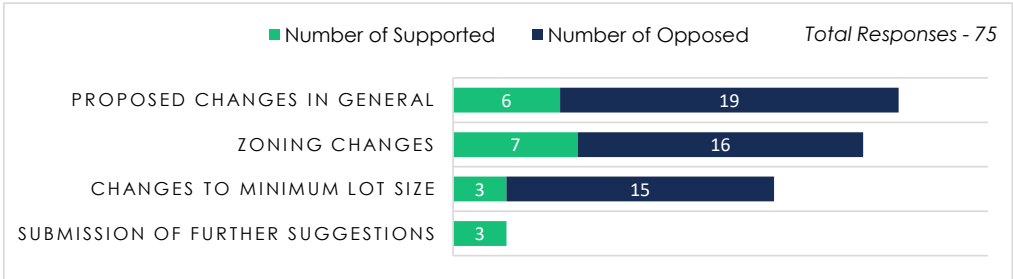
A smaller amount of people were in general supportive of the draft LEP, with some suggestions which included:

- Adding more specific protections for important and remnant environmental assets
- Further facilitate housing growth with larger buffers around village zoning for housing.

8.2 Email feedback

The email submissions generally raised the same issues as were seen in the Your Say survey – many people did not support the draft RLUS and draft LEP in general or were objecting to proposed rezoning changes and changes to MLS's.

Figure 12 - Main issues raised from email submissions



- Of the 75 email respondents, 50 people were opposed to the proposed changes.
- 19 people supported the proposed changes.

8.2.1 EMAIL SUBMISSIONS - ISSUES OVERVIEW

Half of the email submissions received dealt with specific sites and/or objected to the changes which would reduce land values and hinder possible development.

Figure 12 below maps the site-specific submissions by area illuminating more detail about the areas of concern.

Site specific submissions were largely concerned with the rezoning and MLS affecting their land and quite a few submitters raised the issues of compensation for the proposed changes' impact on their land.

Buffer zones around extraction sites and also around the Cooma Gun Club were submitted as concerns by 3 landowners. They believe this would limit the ability to develop their land.

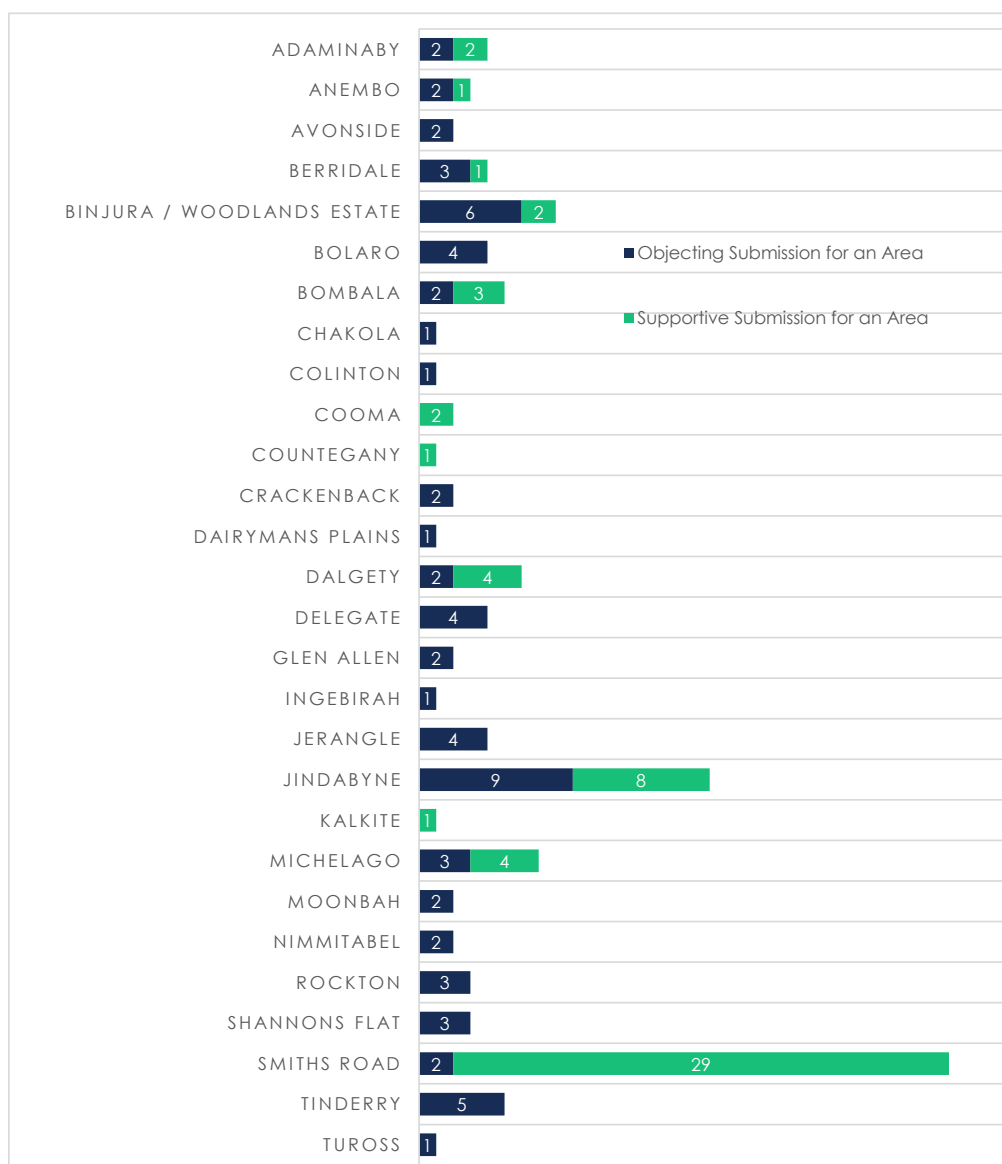
The email submissions included submissions from community groups including:

- Smiths Road Landholders' Group
- Michelago Region Community Association Inc
- Jindabyne Community Association (comments not related to consultation)
- Delegate Progress Association
- Rural Landscape Monaro Inc
- Snowy Monaro Ratepayers and Residents Association

The community groups had a general concern for the MLS increase. Two groups sought the re-creation of a community reference group to consider the matters further and for the consultation period to be extended.

There was general support from the Smiths Road Landholders Group, and specific concerns from Delegate Progress Association surrounding heritage listing.

Figure 13 - Submissions received about specific areas



8.3 Issue analysis by location

Just under half of the submissions received mentioned specific sites or areas for discussion. While it is difficult to distil emerging themes from this range of views, this report attempts to do so.

Figure 12 suggests the following:

- Changes at Smiths Road were generally *supported*.
- Changes at Jindabyne were equally *supported and objected to*.
- Submitters at Binjura (including Woodland Estate) generally *objected to* changes.
- Bombala, Michelago, Dalgety, Adaminaby, had a few submissions, but were generally *supportive*.
- Tinderry, Delegate, Jerangle, Berridale, and most of the smaller rural areas had a small number of *objections*.

8.3.1 ADDITIONAL INFORMATION OF NOTE

8.3.1.1 Wind farms

Wind farm development was raised in the draft RLUS but we note that there is also a wind farm development application undergoing initial consultation through the period of the consultation for the draft Settlement Strategy, draft RLUS, and draft LEP.

While wind farms are a separate issue not directly canvassed through this consultation process, Purdon has included mention of the issues raised as Council is seeking to establish a policy position on large scale renewable energy developments such as solar and wind farms.

Eight submissions from the Your Say and Emails were received that mentioned objections to wind farms in scenic areas. The concern was around protecting the scenic areas by rezoning special areas such as the Brothers and the Monaro Plains to RU2 and providing a 10km buffer. The Rural Landscape Monaro Inc (REAL Monaro) submitted that they see: “*the potential location of windfarms in the Monaro landscape as wholly incompatible with the unique visual catchment of much of the Monaro area, and its high environmental and heritage values*”.

Some submissions suggested that the draft RLUS and the draft LEP do not protect the Brothers and the Monaro Plain enough from wind farm development and that these areas should be rezoned from *RU1 – Primary Production* to *RU2 – Rural Landscape* and more limitations placed on the area such as “*minimising any adverse visual impacts*”.

It was also proposed that alternatively, a scenic overlay be placed on these areas with a buffer of 10km.

8.3.1.2 Change.org survey

One submission received was from a ratepayer and relation of current Councillor (Luke Williamson). It included a Change.org petition relating to the draft RLUS that was signed by 1,247 people.

The Change.org survey was started in early 2021 when the first round of consultation was underway for the draft Settlement Strategy and the draft RLUS.

It is unclear how many signatures are related to the current exhibition as there is no way to distinguish the dates people signed.

It is also worth noting that it was a national petition. And of the 1,247 people who signed, 329 had SMRC postcodes. The balance were therefore likely to be from outside the SMRC area.

9.0 Conclusions

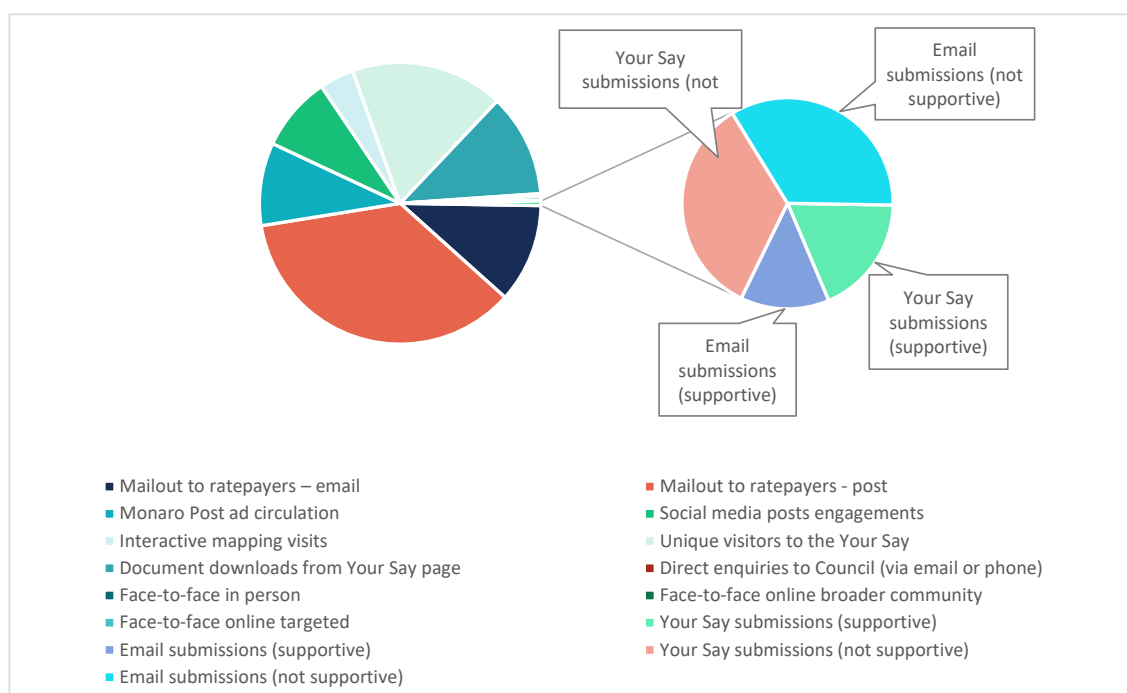
This consultation on the draft Settlements Strategy, the draft RLUS, and the draft LEP reached out to a broad section of the SMRC community.

Over the course of approximately 100 days, at least 27,525 people were made aware of the consultation opportunity through 9 different communication channels (website, newspaper, phone, email, social media, traditional media, etc).

The consultation's reach was 27,525 with an active reach of 11,427 and active engagement of 410.

Of the 27,525 that were made aware of the consultation, approximately 11,427 sought out information in some way, and 152 people attended face to face sessions (online or in person).

Figure 14 - Written submissions as a proportion of reach



171 submissions on the proposed changes were received through the Your Say survey and email.

Of those submissions, a majority were not supportive of the proposed changes, with a significant minority of submitters supportive.

The percentage of people strongly opposed to the proposed changes was a tiny percentage of overall reach (0.3%).

Similarly, the percentage of people supportive of the proposed changes was a tiny percentage of overall reach (0.1%).

Figure 15 - Non supportive written submissions as a proportion of reach

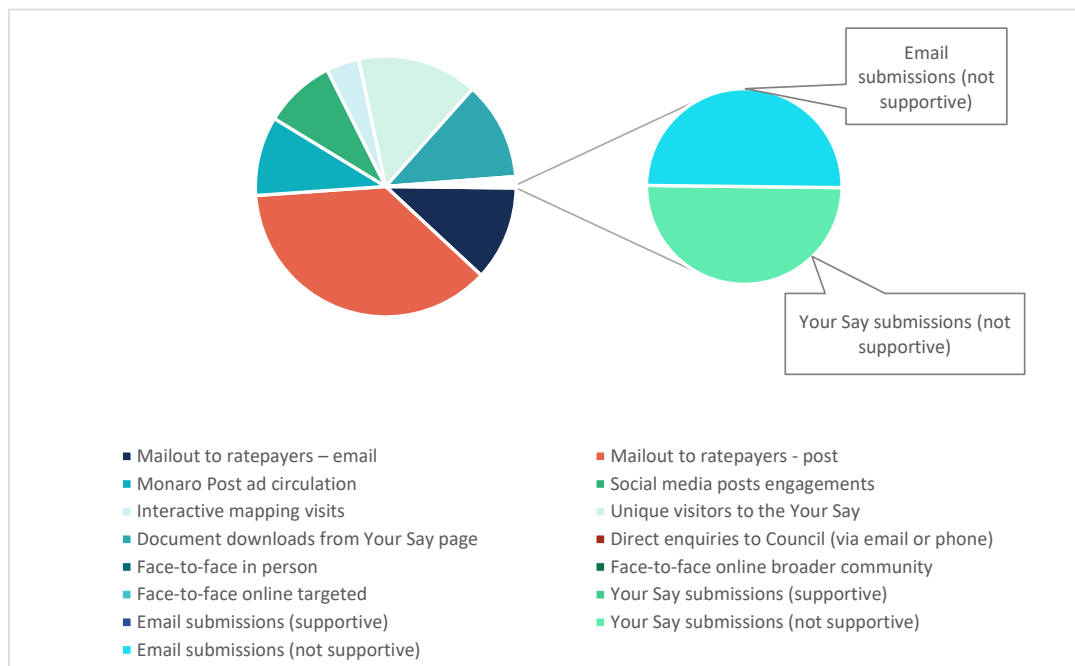
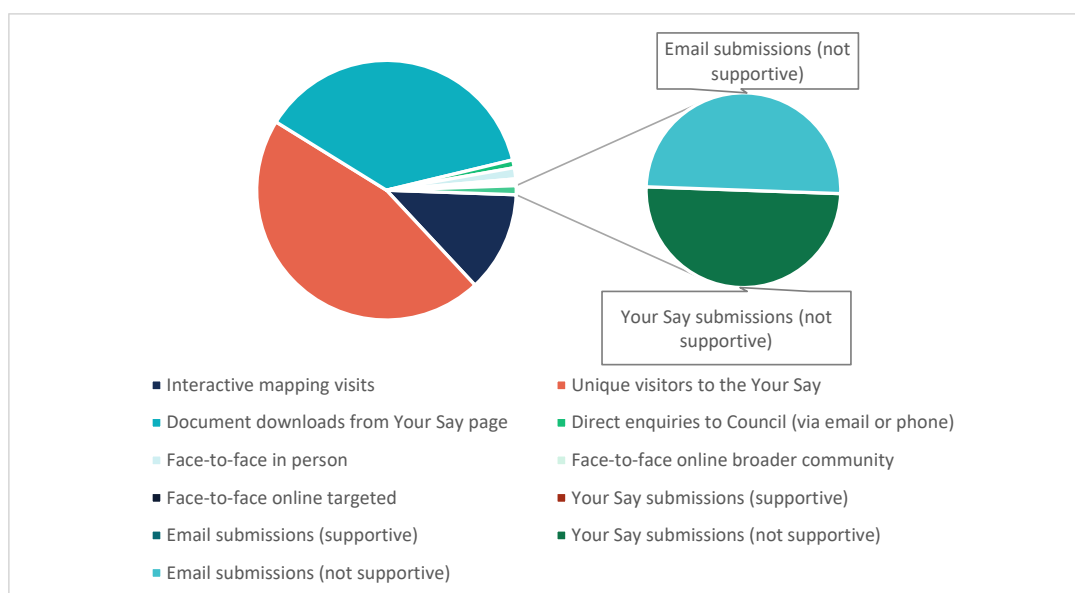


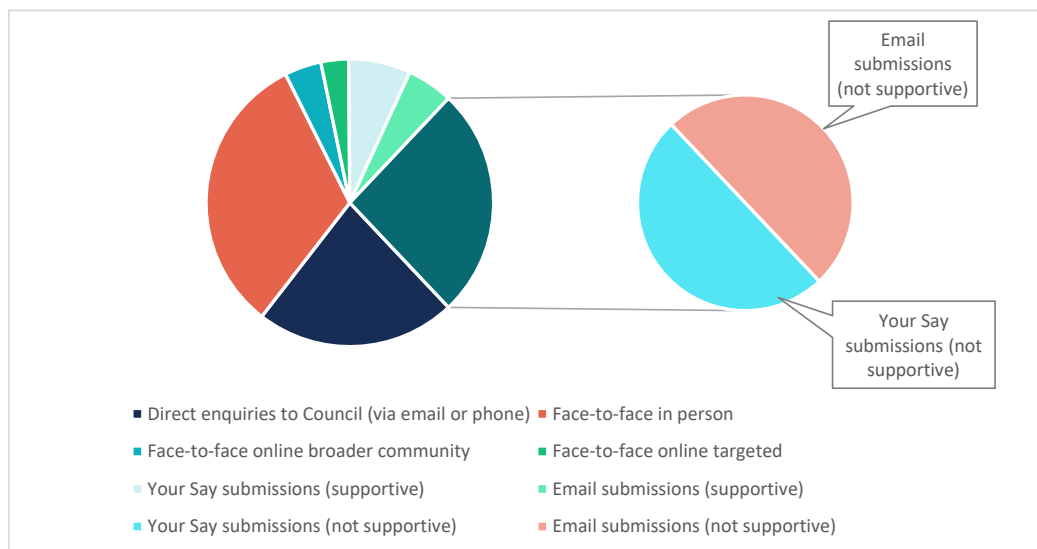
Figure 16 - Non supportive submissions as a proportion of active reach



The percentage of people strongly opposed to the proposed changes was a small percentage of those who sought information (active reach) on the proposed changes (0.8%).

Similarly, the percentage of people supportive of the proposed changes was a small percentage of those who sought information on the proposed changes (0.4%).

Figure 17 - Non supportive written submissions as a proportion of active engagement



The percentage of people strongly opposed to the proposed changes was a small percentage of those who were actively engaged on the proposed changes (24%).

Similarly, the percentage of people supportive of the proposed changes was a small percentage of those who actively engaged on the proposed changes (11%).

If we place this consultation in the context of the first round of consultation on the earlier drafts of the Settlements Strategy and the RLUS, there has clearly been a *significant reduction of interest in the proposed changes*, despite a very high engagement reach.

In that round there were 41 community meetings, 9 online meetings, 9,400 Your Say visits, 2,200 letter submissions and 300+ other forms of written feedback.

Interpreting this reduction in interest in the strategies is a matter for Council. Purdon's experience with planning and development related engagement and consultation suggests that at the very least that the proposed changes to the two documents since the first round of consultation, *has significantly eased fears in the community about the proposed changes*.

While silence rarely can be construed as support for proposed changes, it can generally be construed as something approaching tacit acceptance or indifference.

Noting that the draft LEP had not been consulted on previously, since the draft Settlements Strategy and the draft RLUS informed the draft LEP, it was not surprising that comments on the draft RLUS were broadly consistent with comments received on the draft LEP.

This consultation report demonstrates clearly that the issue of most concern was the proposed increase in MLS in some areas. It also clearly demonstrates that the draft Settlements Strategy has been well received relative to the RLUS.

Table 11 - Reach summary

Activity	Number of People	Opposed	Supportive
Face-to-face in person (14 sessions)	124		
Face-to-face online broader community (2 sessions)	16		
Face-to-face online targeted (2 sessions)	12		
Document downloads from Your Say page	3,356		
Your Say submissions	96		
Email submissions	75		
Interactive mapping visits	1,120		
Unique visitors to the Your Say	4,102		
Direct enquiries to Council (via email or phone)	87		
Monaro Post ad circulation (conservative est.)	2,700		
Social media posts engagements (conservative est.)	2,439		
Mailout to ratepayers – email	3,229		
Mailout to ratepayers - post	10,169		
REACH (A+B+C)	27,525		
ACTIVE REACH (A+B)	11,427		
ACTIVE ENGAGEMENT (A)	410		
Submissions			
Your Say submissions	96	50	28
Email submissions	75	50	20
<i>Total Submissions (or other substantial contact)</i>	171	100	48
Submitters as a % of Reach	0.62%	0.36%	0.17%
Submitters as a % of Active Reach	1.50%	0.88%	0.42%
Submitters as a % of Active Engagement	41.71%	24.39%	11.71%
Submitters as a % of SMRC total population (2021)	0.79%	24.39%	0.22%



Appendices

Appendix 1 – What we have heard report

Appendix 2 – Letter to the ratepayer

Appendix 3 – Information flyer

Appendix 4 – Information fact sheets

Appendix 5 – Monaro Post advertisement

Appendix 6 – Media release

Appendix 7 – Facebook advertisement examples

Appendix 8 – Media coverage summary

Appendix 9 – Social media results

Appendix 10 – Your Say submissions

Appendix 11 - Email submissions

Personal details have been removed from the responses to protect privacy. Some submissions have been removed from this list as they were either duplicates or not relevant to the consultation.

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Draft Rural Land Use Strategy

2023-2043



Disclaimer

Every care has been taken in preparing this publication, and to the best of our knowledge the content was correct at the time of publishing.

This document should not be used as a basis for investment or other private decision-making purposes in relation to land purchases or land uses.

Snowy Monaro Regional Council accepts no responsibility for decisions or actions taken as a result of any data, information, statement or advice, expressed or implied, contained within this strategy.

Any references to legislation are not an interpretation of the law; they are to be used as a guide only. The information in this publication is general and does not take into account individual circumstances or situations; where appropriate, independent legal or planning advice should be sought.

This document is subject to revision without notice and it is the responsibility of the reader to ensure that the latest version is being used.

This Strategy has no status until formally adopted by Council or endorsed by the Department of Planning and Environment (DPE). An electronic copy of this report is available on Council's website <https://yoursaysnowymonaro.com.au/>

Record of versions

Version	Date Published	Reason for Amendments	Resolution	Author or Document Owner
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1.1	18 May 2023	For Adoption		Strategic Planning
1.2				
1.3				
1.4				
1.5				

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Abbreviations

ACT	Australian Capital Territory
BCT	Biodiversity Conservation Trust
BFPL	Bush Fire Prone Lands
CSP	Snowy Monaro Community Strategic Plan
DCP	Development Control Plan
DPIE	Department of Planning, Industry and Environment
EP&A Act	<i>Environmental Planning and Assessment Act 1979</i>
IP&R	Integrated Planning and Reporting framework under the <i>Local Government Act 1993</i>
KNP	Kosciuszko National Park
LALC	Local Aboriginal Land Council
LEP	Local Environmental Plan
LIC	Local Infrastructure Contributions Plan under section 7.11 & 7.12 of the <i>Environmental Planning and Assessment Act 1979</i>
LGA	Local Government Area
LSC	Land and Soil Capability Assessment Scheme
LSPS	Local Strategic Planning Statement
MLS	Minimum Lot Size
NSW	New South Wales
SAP	Special Activation Precinct
SEPP	State Environmental Planning Policy
SETRP	South East and Tablelands Regional Plan
SMRC	Snowy Monaro Regional Council
TfNSW	Transport for New South Wales

Executive Summary



Mountain Tops, Andreas Proesser

Snowy Monaro Regional Council has prepared this Strategy to guide rural land use planning over the next 20 years. The Strategy will guide and inform the preparation of a consolidated Local Environmental Plan (LEP) for the amalgamated local government areas of Bombala, Cooma-Monaro and Snowy River, which currently operate under the:

- Bombala Local Environmental Plan 2012
- Cooma-Monaro Local Environmental Plan 2013
- Snowy River Local Environmental Plan 2013

Unlike most other land use zones, rural land comprises a diverse mix of land uses ranging from agricultural and environmental to tourism, rural residential lifestyle, extractive industries such as quarries, and a range of major rural industries.

With increasing diversity and demand for opportunities to be part of the rural landscape can come an escalation in conflict between landowners seeking to continue historical land use practices, introduce alternative income generating opportunities or enjoy a rural lifestyle.

The Strategy works to balance the interests of agriculture and tourism being the dominant industries of the Snowy Monaro, ensuring that both can operate without significant impacts on the other. The Strategy also works to balance the productive value of rural land with the environmental values that exist within the region. The Strategy responds to the diversity in rural landscapes and established rural industries

within the LGA, including agriculture, forestry and tourism but also emerging industries. The Strategy considers the need to ensure that development and planning decisions today do not compromise opportunities to meet future needs.

Seven overarching policy directions have been drafted to achieve the desired outcomes. The policy directions and supporting actions are designed to ensure the sustainable use of rural land and limit the potential for conflict between land uses through better planning and management across all rural land.

The Policy directions are:

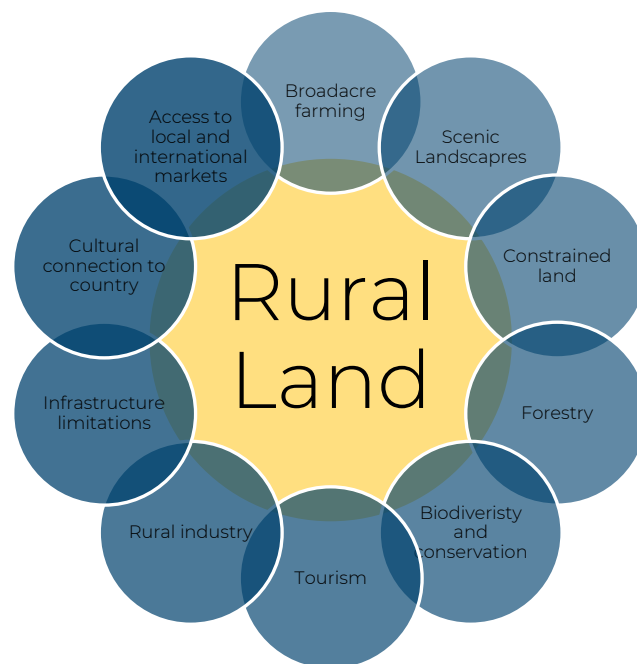
1. Protection of scenic landscapes, environmental values and respond to natural hazards
2. Encourage agricultural production, protect regionally significant agricultural land, limit land use conflict, increase diversity and resilience
3. Provide infrastructure to service rural businesses and manage it in a sustainable way
4. Safeguard existing major industries and encourage emerging industries
5. Provide opportunities for rural tourism in appropriate locations
6. Provide rural dwelling options where associated with commercial agriculture
7. Provide transparency and certainty for rural landholders

More than 56 actions have been developed, with key stakeholders identified and priorities listed to support the implementation of the Strategy in coming years.

Introduction

Rural lands are the essence of the Snowy Monaro, occupying most of the local government area (LGA). These lands are significant for to their contribution to the local economy, the region's social and historic fabric, and their scenic qualities and uniqueness. Rural land supports a variety of farming enterprises as well as supporting forestry, energy generation and extractive industries. Rural lands are also incredibly important to the Snowy Monaro in terms of cultural significance, tourism, environmental protection, rural industries and rural lifestyles.

Council recognises the value of agriculture in growing food and fibre for domestic and international markets. Still, rural lands not only support the creation of food and fibre, but they also provide recreation, cultural values, spiritual links, scenery and biodiversity. These lands are a finite resource, which requires careful management and planning for the good of individuals and the wider community.



In May 2016, the Snowy Monaro Regional Council was created by proclamation, amalgamating the entire former Bombala, Cooma-Monaro and Snowy River Shire Councils.

The Snowy Monaro Regional Council is a vast region spanning 15,000 square kilometres, located in the far south of New South Wales, bordering the Australian Capital Territory (ACT) to the north and Victoria to the south. The Snowy Mountains flank the region to the west and the Bega Valley Shire to the east. The country is typified by rolling plains and mountain ranges, a third of which are National Parks and Reserves.

Cooma is the regional service centre, although a number of smaller towns and villages, such as Bombala, Nimmitabel and Adaminaby, service the rural community.

In early 2019, Council commenced the strategic planning program with the Snowy Monaro Region Planning and Land Use Discussion Paper 2019. The discussion paper and ten weeks of consultation culminated in the inaugural Snowy Monaro Local Strategic Planning Statement (LSPS). The LSPS was adopted in May 2020.



The Snowy Monaro LSPS identified the need for a Rural Land Use Strategy and Settlements Strategy for the Snowy Monaro Region. Council has embarked on the Rural Land Use Strategy to set a vision and plan for the next 20 years. The preparation of this Strategy and a comprehensive Local Environmental Plan necessitated by the Council merger presents an opportunity to re-evaluate approaches to rural land use throughout the region. There are several issues with the planning controls as they currently exist. Some key issues revolve around the application of zones, the disparity and inconsistent approach to minimum lot size, potential increasing land use conflicts, lot averaging provisions and preserving the rural landscape. Outside the existing LEPs, there are pressures to reduce the minimum lot size for rural residential purposes along the Monaro Highway from the ACT border to Bredbo and around Jindabyne.

Community feedback on Version 1 of the Draft Rural Land Use Strategy has provided valuable insight into the diversity of personal feelings, opinions and aspirations for the future of rural land.

Since the first draft of the Draft Rural Land Use Strategy was released, the Department of Primary Industries has released [‘Planning for agriculture in rural land use strategies’](#). The revised version of the Strategy considers and is generally consistent with this guidance.

Based on the first round of consultation with the community and the Community Reference Group (CRG), the Draft Rural Land Use Strategy was revised. The changes made includes the removal of the proposed C3 Environmental Management Zone and simplifying the document, which now focuses on seven key policy directions with links to related documents. Minimum lot size has been considered through a combined land capability assessment and holdings analysis at a smaller scale as suggested by the CRG and can be found at Appendix 1.

This version of the Draft Rural Land Use Strategy considers feedback from the second round of community consultation held from 21 November 2022 to 20 February 2023. The changes recommended include:

- additional areas identified for agricultural innovation and diversification on smaller lots in strategic locations surrounding Nimmitabel, Bredbo and Michelago.
- Commentary and recommendation in relation to lot averaging within the proposed RU4 Primary Production Small Lots Zone.
- A sub regional approach to determining RU2 Rural Landscape Minimum Lot Size.

This Strategy provides recommendations for zoning, minimum lot sizes and other relevant actions over the next 20 years. This Strategy will be reviewed five years after adoption.

Council's Strategic Planning Team has prepared this Strategy.

The need for a Rural Land Use Strategy

The presence of particular natural resources such as land and water, land characteristics or historical land use patterns can influence the suitability of rural land for agriculture, extractive industries, tourist developments, offensive or hazardous industries, environmental conservation or large-scale infrastructure.

Land that has ecological values and is subject to natural hazards or other physical constraints which restricts its use for other purposes can provide important ecological services, separation between incompatible land uses or green breaks between urban areas. These areas contribute to the amenity and character of rural and surrounding urban areas.

If a strategic approach to planning for rural land is not undertaken, then rural land has the potential to be subjected to a wide range of incompatible land uses affecting the long term viability of both the rural sector but also environmental outcomes.

Rural land makes a significant contribution to the **economy** of the Monaro
Rural land is a significant part of the **social fabric** of the Monaro
Rural lands are a large part of the **history** of the Monaro
The Monaro is so **unique** and the **landscapes** warrant protection
To set **expectations** and provide **certainty**
To manage potential **land use conflicts**
To ensure the **efficient provision** and management of **council infrastructure**
To manage the pressure of **population growth** and migration
To resolve inconsistencies and **provide a consistent** approach to minimum lot size and development standards across the Region
Recognise that a **one size fits all** approach is **not appropriate**
Productive land is a **finite resource**, **fragmenting land** for residential/rural residential purposes is **permanent**

The making of this strategy satisfies actions outlined in Council's Local Strategic Planning Statement as follows:

LSPS Action 5.1 Council will prepare a detailed Rural Land Use Strategy.

LSPS Action 8.7 Council will prepare a Rural Land Use Strategy which provides strategic direction responding to the diverse rural landscapes across the region.

Strategic Context

The [South East and Tablelands Regional Plan 2036](#) provides the strategic direction for the region with elements from the plan being interpreted and applied in the local context through the [Local Strategic Planning Statement 2020 \(LSPS\)](#). The LSPS is also informed by the [Snowy Monaro Planning and Land Use Discussion Paper](#) and consultation which was undertaken, subsequently informing the 12 Planning Principles of the LSPS.

This approach combined with independent input from Elton’s Consulting with the [Snowy Monaro Employment Lands And Rural Lands Analysis](#) and Molonglo Consulting with the preparation of the [Snowy Monaro Biodiversity Study](#) and three months of community consultation has established principles for the management of rural land within the region.

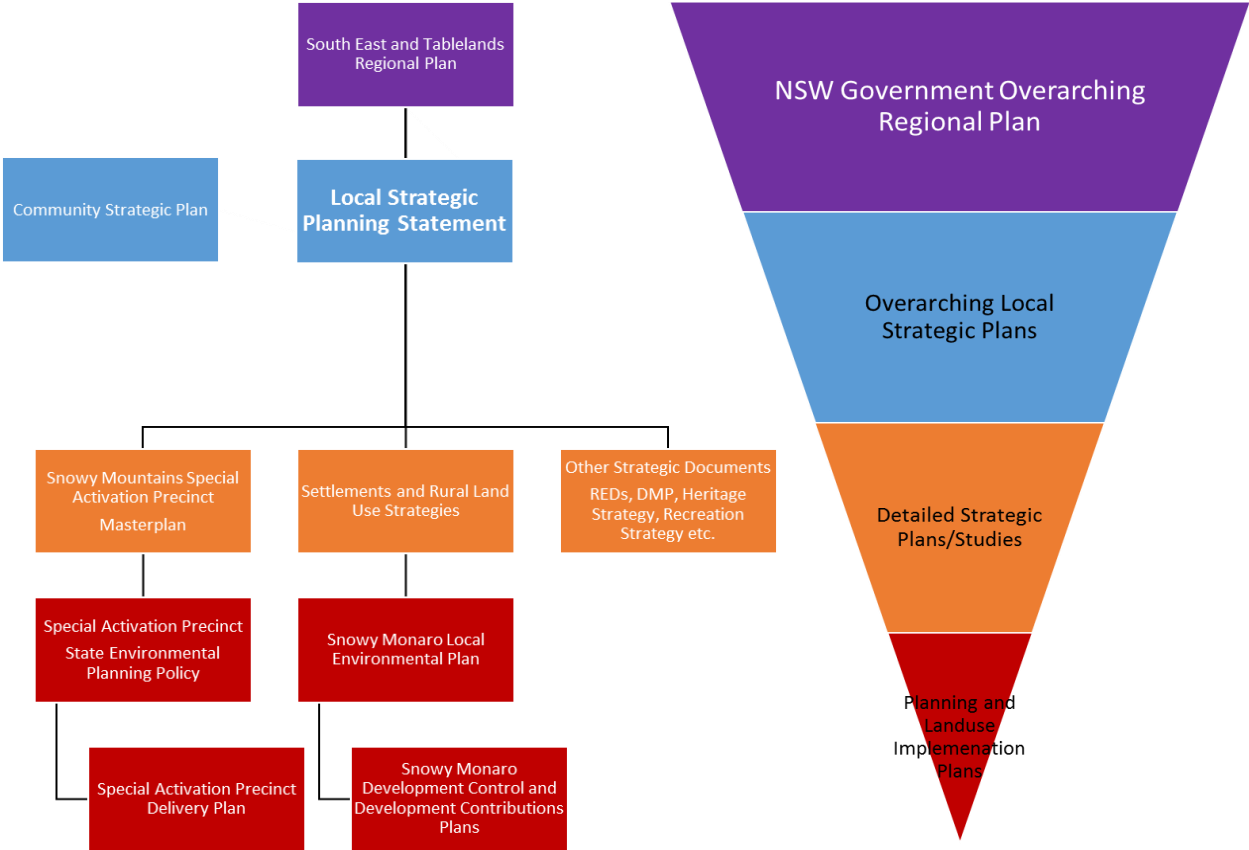


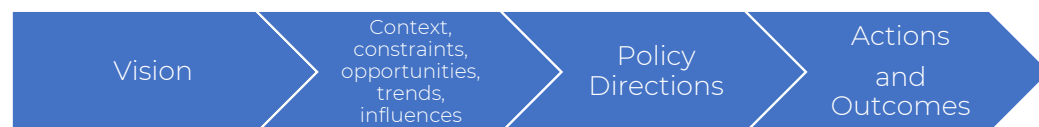
Figure 1 Strategic planning hierarchy



Shearing Shed, Jessica Plumridge

How to interpret this document

Version 2 of the Draft Rural Land Use Strategy seeks to provide the relevant context, influences and opportunities as they relate to rural land in the Snowy Monaro region.



Vision	<p>A thriving and diverse rural economy where agriculture has space to innovate and rural industries have the confidence to invest and grow.</p> <p>A prosperous tourism sector where we show off our stunning landscape and agricultural produce.</p> <p>A healthy and improved environment, which sustains us all</p>	Where we want to be in 20 years
Context, constraints, opportunities, trends, influences	<p>Understand our natural resources base</p> <p>Understand the diversity and nature of rural land uses and enterprises</p> <p>Understand changes and influences over time</p> <p>Evaluate key issues of concern for rural communities, as well as opportunities</p>	Current situation

Policy Directions	<p>Policy directions establish the broad direction. Each policy direction includes relevant background and context the Council has set out the following strategies achieve the vision:</p> <ol style="list-style-type: none"> 1. Protection of scenic landscapes, environmental values, and respond to natural hazards 2. Encourage agricultural production, protect regionally significant agricultural land, limit land use conflict, increase diversity and resilience 3. Provide infrastructure to service rural businesses and manage it in a sustainable way 4. Safeguard existing major industries and encourage emerging industries 5. Provide opportunities for rural tourism in appropriate locations 6. Provide for rural dwelling options where associated with commercial agriculture 7. Provide transparency and certainty for rural land holders 	How we will get there
Actions & outcomes	Actions and outcomes that are generally associated with those actions.	

Development of the Rural Land Use Strategy

The Snowy Monaro Rural Land Use Strategy has adopted an evidence-based approach to managing rural land within the region. Council's Strategic Planning staff have worked with key stakeholders, including Councillors and government agencies and the community to development and refine this Strategy.

Version 1

Council held over two months of community engagement to prepare Version 1 of the Strategy. Version 1 of the Strategy was exhibited from October 2020 to February 2021, with considerable community engagement and feedback on the Strategy.



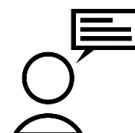
286 pieces of written feedback



2200 letters sent to those who were likely to be impacted by an increase to minimum lot size



9 zoom sessions



Your Say page accessed over 5000 times



41 in person consultation sessions with individuals, community groups and landholders

Version 1 of the Strategy was shared via Council's website, Facebook page, radio and newspapers and was shared directly on 17 Facebook community noticeboards. Approximately 2200 letters were sent to landholders impacted by an increase to minimum lot size. The Draft Rural Land Use Strategy was also circulated to community groups, government agencies, industry and other key stakeholders.

The Snowy Monaro Your Say (online) page on the Rural Land Use Strategy was accessed more than 5000 times. Council staff met with local farming, indigenous, and business groups. There were an additional 300 phone conversations with community members, and 200 people registered for updates through Council's mailing list.

Version 2

After revising the Strategy based on feedback from the first exhibition, Council has undertaken an additional and comprehensive exhibition process. This time the Draft Rural Land Use Strategy, Draft Settlements Strategy and Draft LEP were exhibited together. The exhibition included letters to all ratepayers, email notification to original submitters, a social media campaign, and weekly advertisement within the Monaro Post.

The awareness campaign encouraged the community to access further information via the Your Say page which included fact sheets and an online mapping portal, at in person consultation sessions at 14 locations across the region, online consultation sessions (public and industry), as well as in person, via a dedicated project email address, phone calls and meetings to the Strategic Planning Team.



Throughout the exhibition period, the total reach was 27,000 people (Council reached out to the community) and active reach of over 11,000 (the community sought further information from Council). Council accepted feedback via both the Your Say Page and via email and in total 140 submissions were received on the second version of the Draft Rural Land Use Strategy.

Pathway to a consolidated LEP

The following graphic provides a visual representation of the overall process and the pathway to a consolidated Snowy Monaro Regional Local Environmental Plan.



Land this Strategy applies to

This Strategy provides recommendations for zoning, minimum lot sizes and other relevant development standards and other land use related actions over the next 20 years. The Strategy relates to land zoned rural, conservation and special uses in rural areas of the Snowy Monaro LGA.

Figure 2 identifies land which is considered within this Strategy.

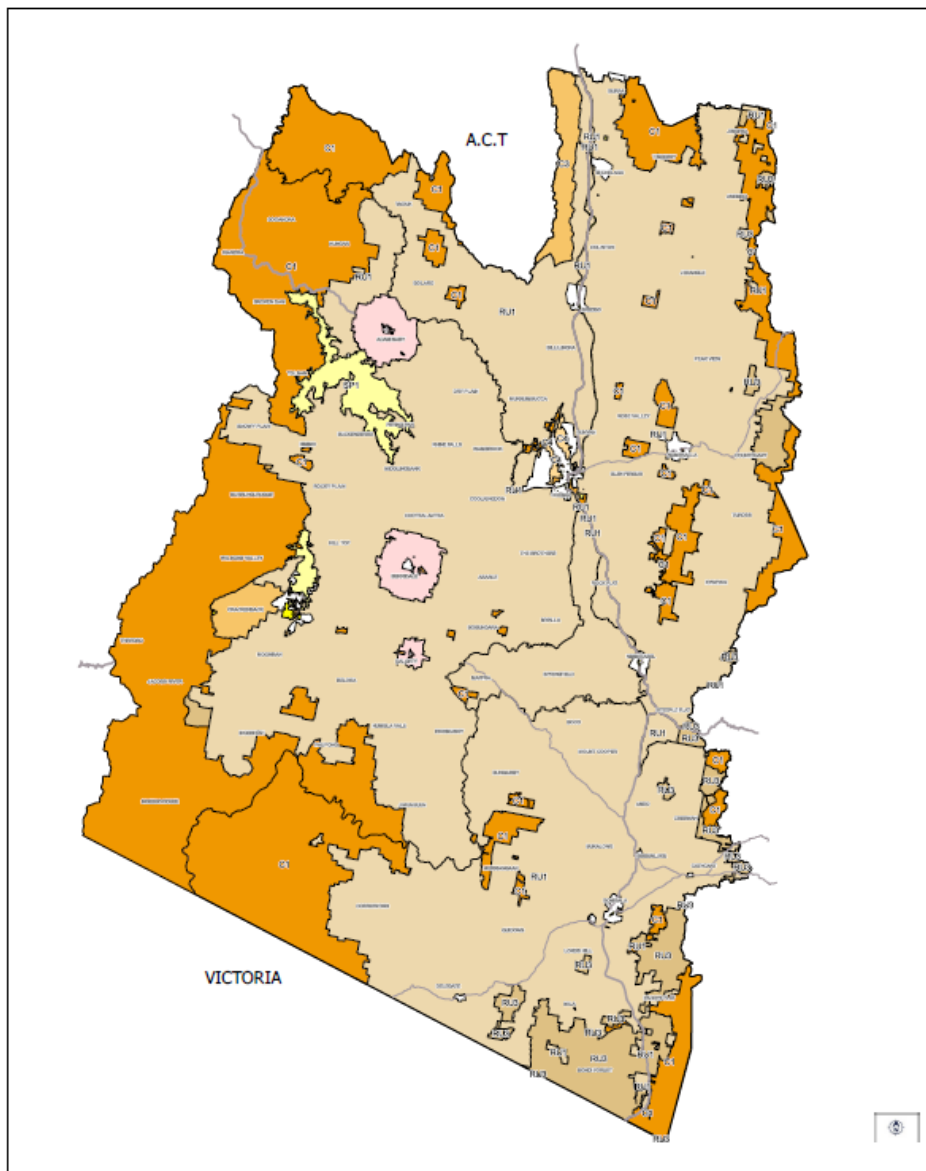


Figure 2 Land which is considered within the Rural Land Use Strategy

The term “rural land” for the purposes of this Strategy means all land that is currently zoned as follows under the Bombala Local Environmental Plan 2012, Cooma-Monaro Local Environmental Plan 2013 and Snowy River Local Environmental Plan 2013:

- RU1 Primary Production
- RU3 Forestry
- C1 National Parks and Nature Reserves
- C2 Environmental Conservation
- C3 Environmental Management
- C4 Environmental Living
- SP1 Special Activities
- SP2 Infrastructure
- SP3 Tourist

Please note:

- R5 Large Lot Residential is considered only in relation to the large rings around Berridale, Adaminaby and Dalgety and consideration given to where the R5 zone should be reduced and returned to a rural zone, given the large application area.

Analysis and demand for rural residential land is otherwise catered for within the Settlements Strategy, except for Smiths Road, given its rural nature and lack of connection to a settlement.

Rural land does not include urban land or land within the villages. RU5 Village is considered as part of the Settlements Strategy.

SMRC Rural Lands Profile

As at 20/21, Agriculture, forestry and fishing employed 950 people in total, or 10% of the workforce in the region. It should also be recognised that some of the tourism jobs in the region are based on rural land, particularly in relation to accommodation and outdoor activities.

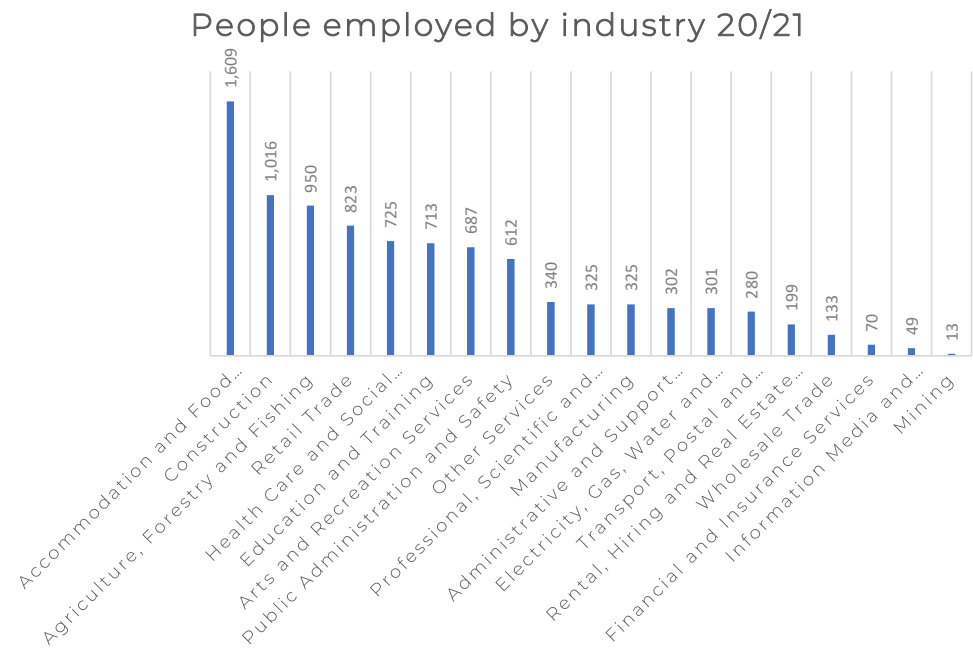


Figure 3 Employment by Industry (id, 2022)

Figure 4 below shows the breakdown of workers across within the Agriculture, forestry and fisheries sector. Of the 950 employed, the vast majority are involved in the agriculture subcategory, 99 in forestry and logging, and 71 in support services. Few workers are involved in fishing, hunting and trapping or aquaculture.

Employment breakdown per subsector 20/21

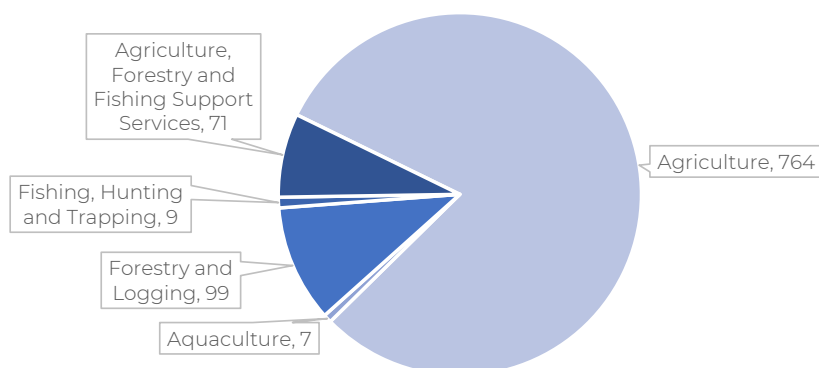


Figure 4 Employment breakdown Agriculture, Fishery and Forestry (.id, 2022)

Figure 5 below shows the declining employment over the past 20 years. This is consistent with a nationwide downward trend in absolute numbers and appears to be entrenched due to external forces reshaping the type and volume of labour required to underpin a productive, competitive and sustainable Australian agriculture industry (Barr & Kancans, 2020).

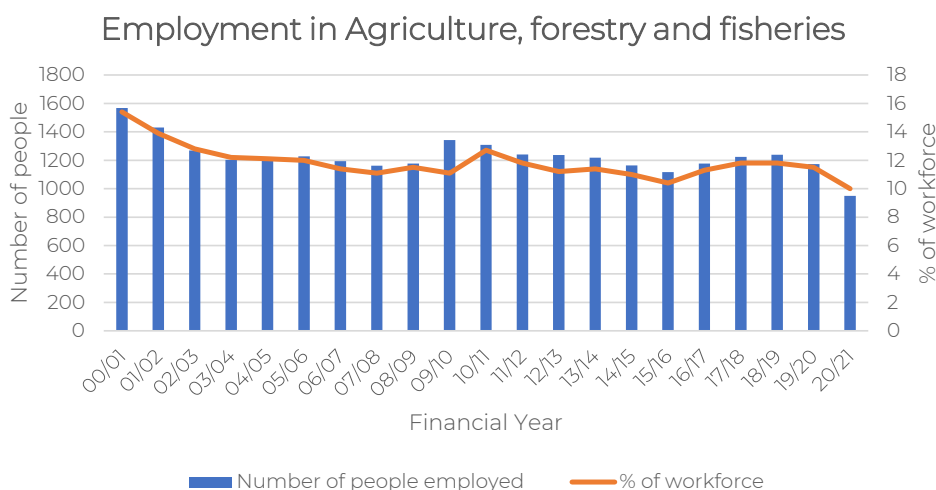


Figure 5 Employment over past 20 years in Agriculture, forestry and fisheries in Snowy Monaro (.id, 2022)

The Australian Business Register captures the sub classes of agricultural businesses within the Snowy Monaro. As can be seen below, the business types relating to agriculture are heavily skewed towards to sheep and cattle grazing with some dryland cropping. Intensive livestock and horticultural land uses are not common in the region.

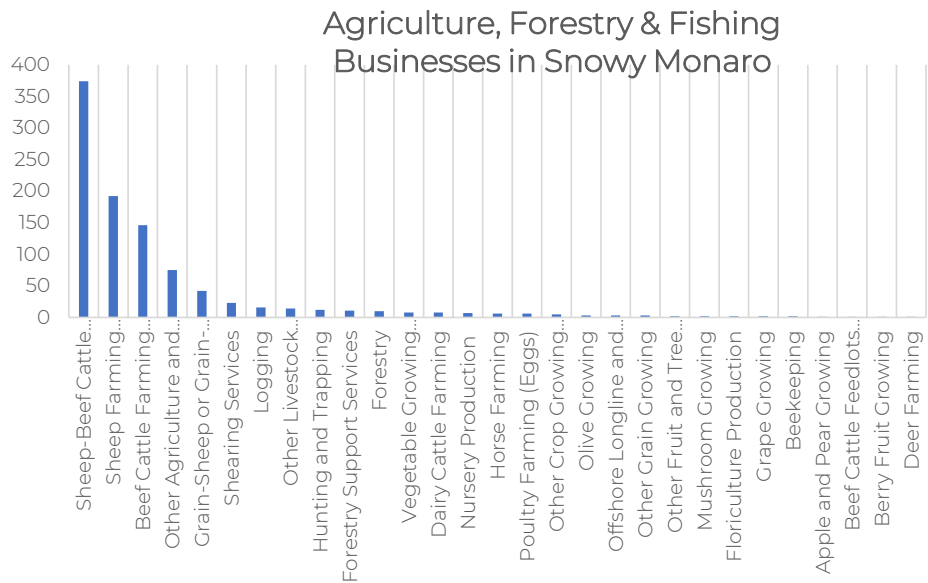


Figure 6 Business numbers within the Agriculture, forestry and fisheries (Australian Business Register, 2020)

Value added by industry is an indicator of business productivity. Value added shows how productive each industry sector is at increasing the value of its inputs and is a more refined measure of the productivity of an industry sector than output (total gross revenue), as some industries have high levels of output but require large amounts of input expenditure to achieve that. Figure 7 below demonstrates that the Agriculture, forestry and fishery sector is the most productive industry within the Snowy Monaro Regional Council area at \$122.8 million and clearly displays the structure of the area’s economy.

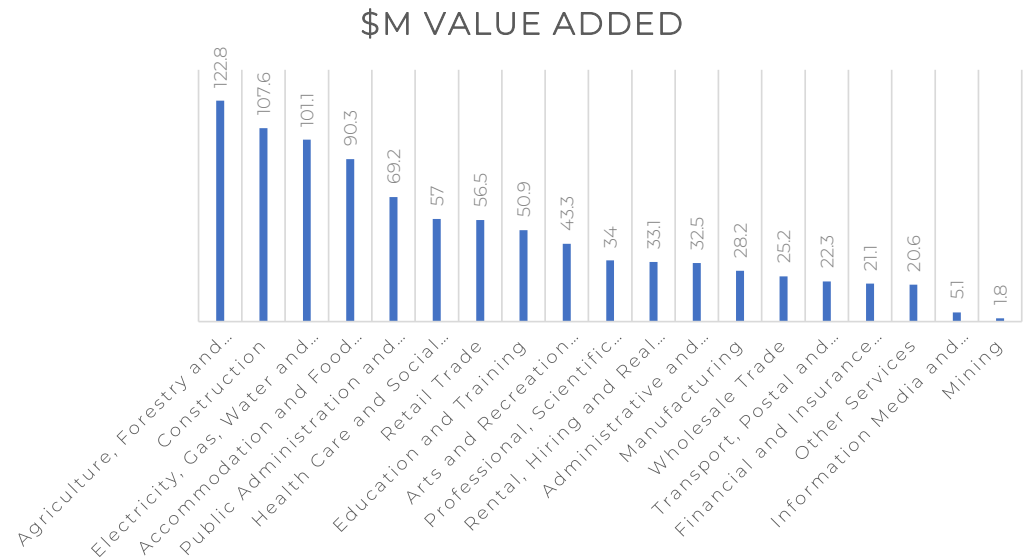


Figure 7 Value added by Industry (id, 2022)

Within the Agriculture, forestry and fishery industry, the agriculture subsector is the most productive with \$89.3 million value added, forestry and logging \$22 million and agriculture support services \$10 million value added. Fishing, hunting, trapping and aquaculture much less important to the region as shown in Figure 8 below.

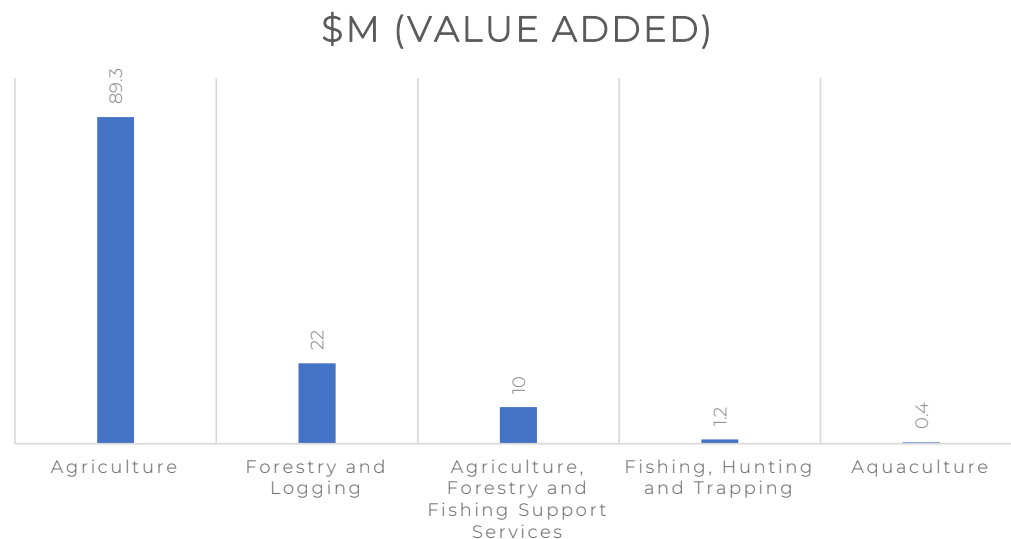


Figure 8 Value added by subsector (id, 2022)

Significant threats to agricultural production in the Snowy Monaro Region include fragmentation of land from subdivision and incompatible land uses, competing land uses, climate change and weeds and pest animals. Climate change is leading to higher average temperatures and less consistent rainfall, resulting in more extreme drought events exacerbated by the Monaro rain shadow. Invasive weeds, particularly the spread of African Lovegrass and Serrated Tussock has led to a reduction in productivity of agricultural land, more so in the north of the region. The continued spread of weeds is of significant concern, and further action is required to protect agricultural supply and production. Pest animals have a significant impact on rural lands; many exist across the region, including wild dogs, deer and horses which can lead to loss of livestock and significantly diminished yield. Better regional management practices are required to address this issue.

Policy Directions and Actions



1 Protection of scenic landscapes, environmental values, and increase resilience and respond to natural hazards



Tinderry Range, Strategic Planning Team

The Snowy Monaro possesses many striking landscapes. From the rugged Tinderry ranges, which appears abruptly from cleared and undulating hills east of Michelago, to the rolling open grassland plains of the Monaro and the open grassy woodland which extends up into the Alpine areas. The scenic qualities of the Snowy Monaro region are important to locals and visitors alike. Appropriate management and protection of these landscapes are required to ensure they can continue to be enjoyed. As part of the LSPS, Council has committed to undertaking an Aboriginal Heritage Study for the region in consultation with the Ngarigo Community and Local Aboriginal Land Council's. From this process, landscapes of particular importance to the First Nations community may warrant protection in a planning instrument.

Visually intrusive developments can impact landscapes, although sometimes these are necessary for productivity and employment, such as telecommunication facilities or extractive industries. Forward strategic planning must identify areas of important scenic landscape and provide controls to prevent visually intrusive development in these areas. While existing provisions maintain the quality of some specific landscapes throughout the LGA, general principles applicable to all development in rural areas must be embedded throughout Council's land use planning documents. This will include design principles, provisions like avoiding ridgetops, appropriate setbacks to roads and neighbours, and development density and landscaping provisions to ensure that development is of a form and scale that does not interfere with scenic landscapes.

The Snowy Monaro is a significant contributor to renewable energy with the development of Snowy Hydro in the 1950s and the subsequent Snowy 2.0 proposal. The region has also seen growth in wind and solar proposals over recent years. Certain parts of the region receive wind speeds and solar exposure high enough for commercial investigation and being proximate to key infrastructure, including transmission lines and roads, making wind and solar electricity generation attractive.

Council is supportive of further renewable energy projects within the LGA. Existing cleared areas currently used for agriculture, where the land can be easily returned or maintained as productive agricultural land, should be pursued in the first instance. The development of renewable energy facilities does not completely sterilise agricultural land; however, locations need to be carefully selected.



Renewable energy and agriculture can co-exist, Zara Childs

Council's policy position on large-scale renewable energy proposals (solar and wind). All proposals should:

- Avoid biodiversity corridors
- Avoid areas of high environmental value
- Avoid areas of high scenic quality and importance

The community prioritises scenic views, landscapes, and areas of high environmental value, such as biodiversity corridors, as expressed within the Community Strategic Plan 2042. Therefore, Council considers that large-scale renewable proposals are unsuitable in biodiversity corridors, areas of high

environmental value and those within high scenic value areas, as shown in Figure 9 below. These areas should also be avoided where possible but will be subject to individual site assessments.

Environmental assets, including Mount Kosciuszko, Australia's highest peak and two great Australian rivers, the Murrumbidgee and the Snowy, traverse the Snowy Monaro region. Biodiversity in the Snowy Monaro is highly diverse and significant to conservation objectives in NSW, with recent NSW Government funding initiatives looking to protect Natural Temperate Grasslands and Critically Endangered Snow Gum Grassy Woodland as well as individual species like the Koala and Macquarie Perch. The Alpine areas are significant as they are the last refuge for those animals reliant on cooler climates, as a gradually warming climate and receding snowline force them to higher elevations.

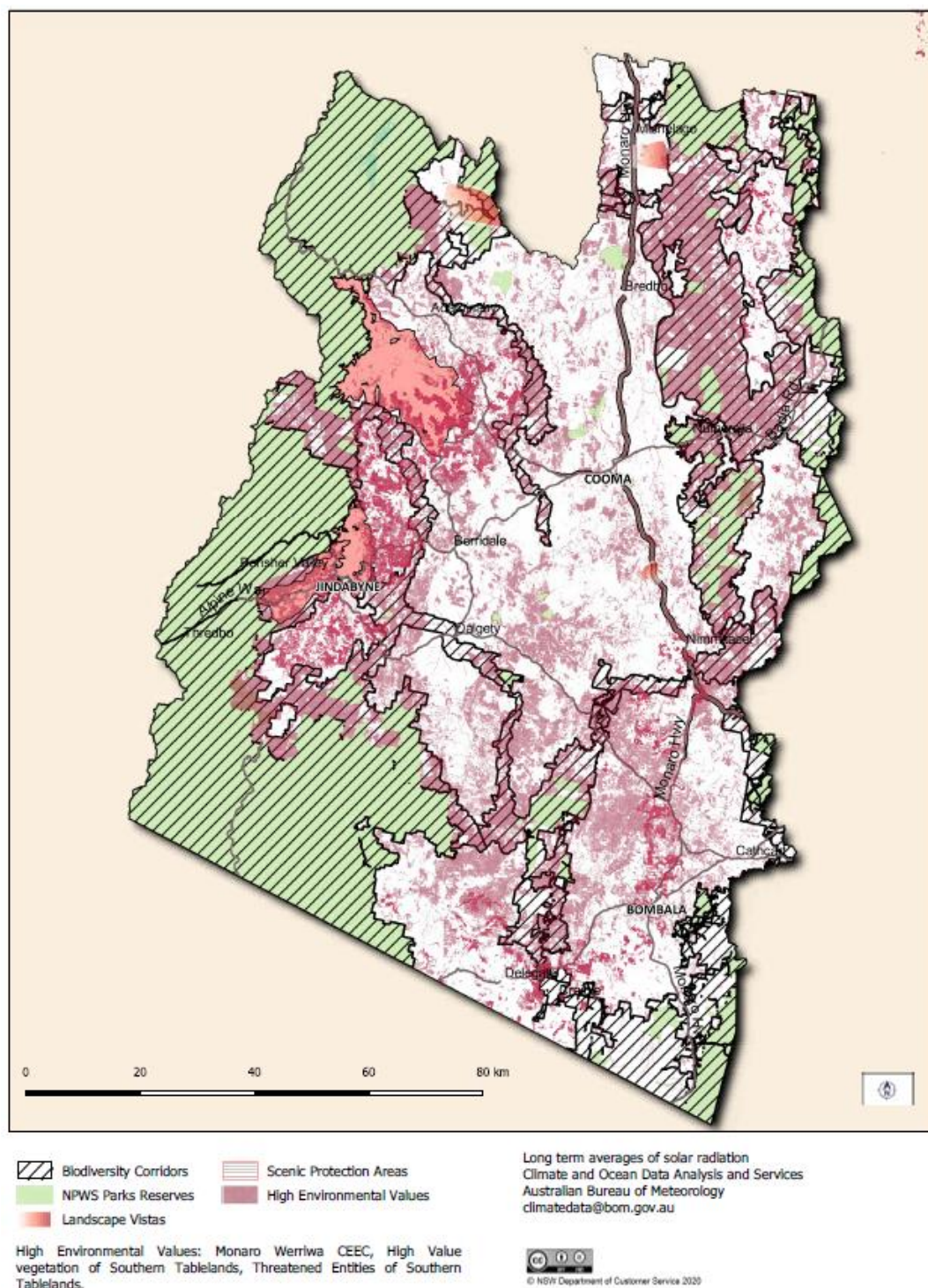


Figure 9 Land considered generally unsuitable for large-scale renewable development

Throughout consultation on the Draft Rural Land Use Strategy, we heard strongly from the community that these values exist because of the stewardship of farmers and landholders and that the further use of an environmental zone was unnecessary. Rather than using zones to reflect these values, other planning mechanisms can ensure that

future development does not adversely impact these important environmental values and ecosystem services, particularly concerning:

- Riparian lands and watercourses
- Wetlands
- Drinking water catchments
- Landslip risk.
- Karst areas and naturally occurring asbestos
- Terrestrial biodiversity, including; endangered ecological communities, threatened species, biodiversity corridors (including waterways)
- Vulnerable groundwater

Council commissioned a [Biodiversity Study](#) which, Molonglo Consulting prepared in late 2019. The objective of this project was to provide Council with a broad-scale environmental evaluation of lands within the LGA which will inform recommendations in relation to zoning and environmental provisions. This project also produced a significant amount of spatial information that will be useful in preparing overlays for a consolidated LEP. This spatial information can inform overlays that are triggers for additional consideration and intend to protect environmental values and areas subject to degradation.

Improving environmental outcomes on rural land is likely to be successful if they are voluntary and incentivised rather than imposed, i.e. carrot rather than the stick approach.

A growing awareness of the threat of climate change, the demands of consumers for cleaner and greener products and the need for a social license to operate will result in increased efforts to protect the environment, which agriculture is so reliant upon. Governments will look towards providing incentives for rural landholders to improve their natural capital and receive access to new or broader markets, like the program recently announced by the NSW Government.

Other initiatives in the region include NSW Government supported [Biodiversity Conservation Trust](#) (BCT) Conservation and Wildlife Refuge Agreements, Landcare Programs, Local Land Services grant funding and Not for Profit Groups like Friends of Grasslands and Bush Heritage Australia Reserves. In addition, many landholders see the value of investing in improved land management for both conservation and production outcomes.

BCT Agreements as at July 2022
in the Snowy Monaro:

- 17 are conservation agreements
- 2 are wildlife refuge agreements
- 2 are biodiversity stewardship agreements

Conservation efforts outside of National Parks are many and varied. Conservation actions range from the purchase of land for conservation or offsets to targeted activities on working farms. The [Emissions Reduction Fund](#), coordinated by the Federal Government, encourages various industries to adopt practices and technologies to reduce emissions. This includes vegetation regeneration, animal management and soil carbon. Building soil carbon has productivity improvements even where landholders don't enter into the trading scheme.

Those benefits include:

- better rainfall infiltration and retention, providing greater resilience to drought
- improved soil structure and fertility
- increased soil biodiversity to aid nutrient cycling and plant nutrition
- raising your livestock carrying capacity in the long term

- reduces input costs
- more consistent returns, including in drought years
- consumers buying on how their food and fibre are produced and their environmental credentials
- new marketing avenues, including direct marketing of biodiversity and carbon credits.

The threats to on and off reserve conservation are similar in changing fire regimes, pest and weed invasion and heavy rainfall events in summer, causing erosion and affecting water quality and quantity. Impacts on biodiversity include landscape fragmentation, decreasing suitable habitat for plants and animals that require frosts and or snow causing a loss of endemic species.

Adaptive pathways, as indicated in Figure 10, including doing more of what is already being done, including community engagement, education and working towards multifunctional landscapes where productive rural livelihoods and habitat connectivity are jointly supported. Extension services and natural resource management projects delivered by various groups such as Landcare and Local Land Services aim to build community capacity and involve local landholders in locally and regionally significant conservation projects. This includes providing for revegetation, fencing off waterways to exclude stock but also providing advice, support and best practice in areas such as:

- Maintaining ground cover
- Water efficiency
- Erosion and sediment control
- Water quality
- Managing soils
- Managing pests and diseases

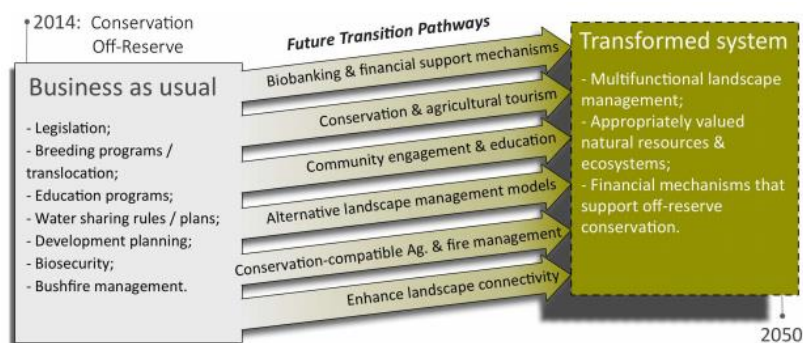


Figure 10 Conservation transition pathways, Adapt NSW

Council can contribute to and influence this space by leading by example in the management of Council owned land and Crown Reserves, promoting and advertising programs to a broader audience, preserving existing landscape connectivity via overlays within the LEP and encouraging conservation and agricultural tourism (discussed further under [Policy Direction 3](#) of this Strategy).

Land in the Snowy Monaro is prone to natural hazards such as bush fire, floods and landslips. While Council's Flood Studies do not identify land outside of the towns and villages, this does not mean that flooding does not occur or is not a consideration for land uses in rural areas. Careful consideration of land uses, particularly harmful and potentially hazardous land uses, must be avoided in flood prone areas.

Significant parts of the Snowy Monaro area are bush fire prone as identified on the recently endorsed Bush Fire Prone Land (BFPL) mapping. The region has been subject to significant and severe fires throughout history, most recently in 2019/2020. Consideration of bush fire hazards in the strategic planning phase is mandatory. Any proposal to amend planning controls, like increasing density by reducing minimum lot size on BFPL, must have regard to PBP 2019 and prepare a Strategic Bushfire Study in

accordance with Planning for Bush Fire Protection (PBP) 2019, prepared by the Rural Fire Service.

Strategic Planning Principles – PBP 2019

- the development area is exposed to a high bush fire risk and should be avoided;
- the development is likely to be difficult to evacuate during a bush fire due to its siting in the landscape, access limitations, fire history and/or size and scale;
- the development will adversely affect other bush fire protection strategies or place existing development at increased risk;
- the development is within an area of high bush fire risk where density of existing development may cause evacuation issues for both existing and new occupants; and
- the development has environmental constraints to the area which cannot be overcome.

Prioritising strategic planning in terms of bush fire hazard allows for prevention, rather than a cure, by limiting the density of dwellings in heavily forested or Category 1 Bush Fire Prone Land. Heavily forested areas have the highest combustibility and likelihood of forming fully developed fires, including heavy ember production. These areas are generally steep with access limitations and difficult to evacuate. Initial consultation with the RFS has supported this approach.

Additional development in high-risk bush fire prone areas presents not only a risk to the life and property of those who own and occupy them but also to the RFS Volunteer Firefighters who are tasked with assisting in a bush fire situation. The community bears the broader costs, including the costs of repairing infrastructure and higher insurance caused by development in high-risk bush fire prone locations. In accordance with the Principles of PBP, additional development, particularly dwelling opportunities in high-risk bush fire prone areas are to be limited via larger

minimum lot sizes to reduce density and also limit permissible land uses to those which are suitable in constrained locations.

Actions	Outcomes
<ul style="list-style-type: none"> • Scenic protection of Lake Jindabyne, Lake Eucumbene is maintained via the LEP. • Scenic protection provisions including design guidelines and performance criteria be prepared and incorporated into the DCP and applied to regional road corridors to limit visual impacts. • Undertake a region wide study of locally significant landscapes and incorporate into DCP or LEP. • Adopt the recommendations of the Aboriginal Heritage Study (recommended in LSPS), and where recommended, integrate landscapes of significance to First Nations people into LEP or DCP. • Provide buffers in the LEP in accordance with Department of Primary Industries (Office of Water) Guidelines for Riparian Corridors on Waterfront Land. • Areas of groundwater vulnerability are identified and protected. 	<ul style="list-style-type: none"> • Important views, vistas and scenic landscapes are managed and protected from intrusive development. • Surface waterways, supporting riparian areas and groundwater are adequately conserved and protected from degradation. • Steep slopes are protected from inappropriate development. • Drinking water catchments are protected from high impact, incompatible development and land degradation. • Council lands are managed to prevent degradation and promote conservation outcomes. • Local programs for rehabilitation of degraded land and conservation opportunities are developed through collaboration with relevant agencies and landowners and promoted by Council. • Environmental weeds are not spread as a result of development.

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| <ul style="list-style-type: none">• Provide protection to local drinking water catchments.• Biodiversity values are identified in an overlay for inclusion in the LEP that includes:<ul style="list-style-type: none">◦ Habitat for threatened species and populations,◦ Endangered ecological communities,◦ Corridors of value for inter- and intra- regional connectivity, and◦ Koala habitat (once data is available).• Planning proposals are supported for rezoning to an environmental zone where the land has special ecological, scientific, cultural or aesthetic attributes, or land highly constrained by geotechnical or other hazards. The permissible land uses must be consistent with the objectives of the zone and limit the risk to life and property.• Limit the density of residential development in high risk bushfire prone areas through zoning, permissible land uses and increases to minimum lot size within the LEP.• Council actively pursues opportunities for Conservation Agreements under the Biodiversity Conservation Act, including opportunities for Biodiversity Offset Credits on Council owned land.• Council does not support large-scale electricity generating works (solar and wind farm) in biodiversity corridors, areas of high environmental and within high scenic value areas unless supported by individual site assessments. | <ul style="list-style-type: none">• Life and property is protected from natural hazards.• Buildings and structures are designed and sited to minimise cut and fill.• Large scale energy generation is located in disturbed areas with minimal impact to biodiversity and scenic qualities. |
|---|--|

SETRP Actions

Action 14.2 Protect validated high environmental value lands in local environmental plans.

Action 14.3 Minimise potential impacts arising from development on areas of high environmental value, including groundwater-dependent ecosystems and aquatic habitats, and implement the 'avoid, minimise and offset' hierarchy.

Action 15.1 Protect and enhance the function and resilience of biodiversity corridors in local strategies.

Action 16.1 Locate development, including new urban release areas, away from areas of known high bushfire risk, flooding hazards or high coastal erosion/inundation;

contaminated land and designated waterways to reduce the community's exposure to natural hazards.

LSPS Actions

Action 2.1 Identify significant landscape areas as scenic protection areas in the LEP and DCP

Action 2.2 Prepare a Rural Land Use Strategy which considers the visual importance of the rural landscapes throughout the region.

Action 2.3 Council will implement planning controls that influence the form and scale of permissible development in rural areas.

Action 3.1 Review the Rural Lands Analysis and Biodiversity Study to inform zoning and additional local provisions in preparation of the LEP.

Action 3.3 Council will provide planning controls to protect rivers and waterways from pollution.

Action 4.6 Map areas considered not suitable for large scale renewable energy due to environmental and scenic values.

Action 8.7 Council will prepare a Rural Land Use Strategy which provides strategic direction responding to the diverse rural landscapes across the region.

Action 11.3 Planning decisions are to consider the compatibility of land uses with natural hazards, with careful consideration given to sensitive land uses such as hospitals, schools and aged care facilities.

Action 11.4 Council will work with Snowy Hydro to use flood data to inform planning decisions around Lake Jindabyne and Eucumbene.

Action 11.7 Council will map landslide risk and include relevant planning controls.

2 Encourage agricultural production, protect regionally significant agricultural land, limit land use conflict, increase diversity and economic resilience

Agriculture is a key contributor to the Snowy Monaro economy. It provides essential food and fibre products, employment and value-adding opportunities. Careful planning is required to maintain these benefits to local and regional economies, to encourage ongoing investment in agriculture and to protect and promote the supporting resource base.

The land use planning framework can be utilised to ensure that primary producers are able to invest with confidence, grow, diversify, and respond to external influences and changes, without impediment from land use planning documents and competing or incompatible land uses.



Corrowong Road, Lyn Taylor

Land capable of a variety of agricultural land uses, with the greatest productive capacity should be prioritised for protection with an RU1 Primary Production zone and an appropriate minimum lot size which reflects the nature and requirements of the dominant land uses, including those anticipated into the future.

The [Rural Lands Analysis](#) prepared by Elton Consulting and the Department of Primary Industries (DPI) recommends that objectives and permissible uses focus on delivering land uses that are related to agriculture and value-adding and prevent incompatible, unrelated development. The mainstay of the Monaro is sheep and cattle grazing and is likely to continue to feature prominently. However, as the value of agricultural commodities continues to grow, the economics of intensive agricultural land uses such as feedlots and cropping are likely to become more attractive and prevalent. The cropping and mixed farming industry depends on the provision of larger tracts of land to support this ongoing

Greatest productive capacity means:

- Class 3, 4 and 5 on the Land Soil Capability Mapping Assessment Scheme; and
- Land mapped as 'moderate' to 'high' soil fertility; and
- Areas of the LGA that are most productive based on Australian Bureau of Statistics Data
- Land mapped as State Significant Agricultural Land

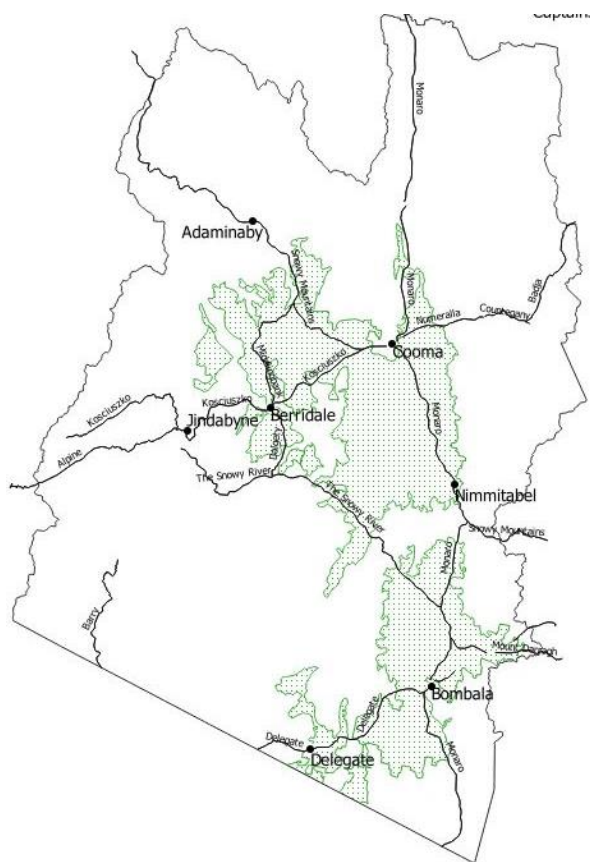


Figure 11 Snowy Monaro Priority Production Area

activity. According to the [Agriculture Industry Snapshot for Planning South East and Tablelands Region](#), further expansion of broadacre cropping in south eastern parts of the region may be threatened by the fragmentation of land and associated higher land prices.

Other challenges outlined by the snapshot include the rising costs of inputs, shortage of skilled labour and the impacts of climate change with unreliable rainfall. Council supports and encourages the growth and intensification of rural land uses in rural areas and especially within the Priority Production Area identified in Figure 11.

In July 2021, the NSW Agriculture Commissioner released the [Improving the Prospects for Agriculture and Regional Australia in the NSW Planning System](#). This report recognises the importance of agriculture across rural and regional NSW and makes recommendations for the necessary protection of agriculture from land use conflicts, particularly urban expansion and rural

residential development. The majority of recommendations require DPI and DPE to undertake a number of projects such as mapping State Significant Agricultural Land, reviewing and amending land use definitions and reviewing permitted land uses and definitions of rural zones. There are however, several recommendations from this report that require Council's consideration.

Recommendation 9 The NSW Government should require that councils consider the use of buffers for agricultural operations in relevant development application approval process. This mandatory consideration, implemented through the Standard Instrument LEP, should also apply the agent of change principle so that established buffers are considered in neighbouring development decisions. This principle should also guide enforcement activities and responses to complaints made against farming activities.

Recommendation 10 The NSW Government should require councils to improve the integrity and effectiveness of their rural zoning arrangements by phasing out concessional dwelling eligibilities and existing holdings clauses in the rural zones and provide appropriate support to do so. Any land holder with an existing dwelling eligibility on a concessional allotment or existing holding could be given a period of five years to submit a development application before the eligibility is extinguished.

There is considerable pressure on rural land for rural lifestyle purposes. Decreasing affordability in cities and more recently the COVID pandemic has led to an increase in migrants to regional areas. Often these people are seeking the space but lack the skills and equipment to genuinely manage the land they have purchased. Frequently we hear from these people wishing to subdivide further because they don't have the time or

inclination look after the land, particularly in relation to weeds and pests. This has resulted in increased demand for smaller lots with no quantifiable output.

Broadacre production areas are a finite resource and while it may be desirable to split the family farm for succession purposes, this erodes the long term use of the area and encourages underutilisation of rural land as well as having the added impact of driving up land values in the long term. This makes it uneconomical for established farmers to consolidate holdings through the purchase of neighbouring property, as they compete with amenity migrants or properties become overcapitalised

Fragmentation of rural land threatens the ongoing viability of commercial farming having the following implications:

- Land use conflict arising due to a lack of understanding of impacts of commercial farming
- Unsustainable lifestyle with trips to town to work, school, sport with no quantifiable productive output
- Absentee landowners in many parts of the LGA
- Increased pressure on Council to provide a higher standard of servicing and increased maintenance (for which ratepayers foot the bill)
- Has broader implications for other rural land uses such as forestry, energy generation and extractive uses, which are important for employment and the economy.

Throughout the consultation on the draft RLUS, instances of land use conflict from the community have been raised. Examples of land use conflict are domestic or hunting dogs killing sheep and poor weed management. One of the most commonly raised issues is the impacts of plantation forestry in the Bombala area.

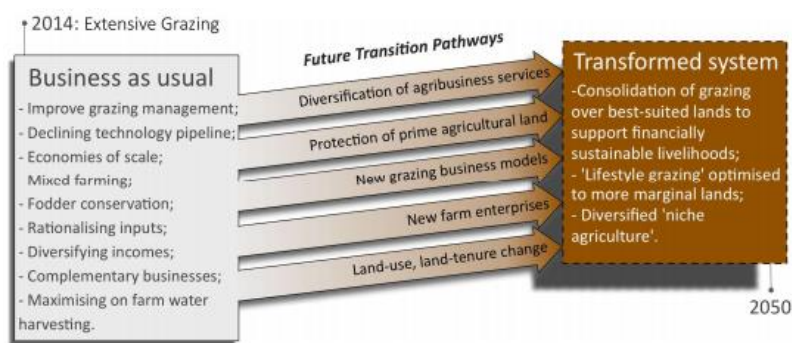


Figure 12 Extensive grazing transition pathways, Enabling Adaptation South East, Adapt NSW

Plantation forestry, the majority of which is state owned, is a significant industry in the south east of the region. The [Bombala Region Softwoods Industry Bushfire Recovery Study, December 2020](#) estimates that there is 47 thousand hectares of softwood plantation in the Bombala area. Forestry products are processed locally at the Dongwha Mill, pulplogs are delivered to Visy Industries outside Tumut and for export at Eden. Residues are proceeded by Straw Services and Mighty Mulch just outside Bombala. The industry supports an estimated 370 direct jobs in the softwood plantation industry, 450 indirect jobs in businesses that service and/or rely on the Bombala softwood plantation industry in some way to grow, protect, harvest and process the softwood plantations.



Loading logging truck, Ruth Ford

Concerns raised in relation to forestry include the harbouring of pests and weeds and the use of good quality agricultural land for plantations, which stems from the managed investment schemes introduced in the 1990s and early 2000s where cleared farmland was planted to pine trees. To ensure that the Forestry industry has

certainty to continue and to address concerns from the community in relation to land use conflicts Bombala Softwoods Study recommends that a South East Forestry and Agriculture Land Use Plan be developed to best plan for where new plantations are located. This plan not only consider land use, but should also consider transport and bushfire as matters. The recently announced South East Forestry Hub has committed to undertaking this program and Council will assist in this process.

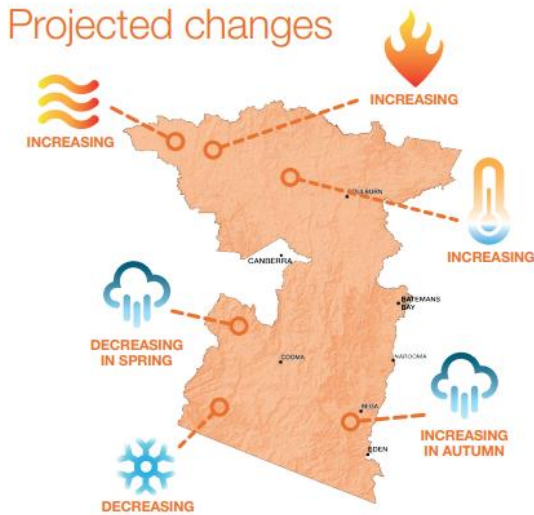


Figure 13 Projected changes across the south east region, Adapt NSW

Climate change will affect agriculture and forestry through changes to rainfall seasonality, increased drought and soil erosion. Decreased snow and a net decrease in rainfall will lead to a reduction in surface water as well as groundwater recharge. Reductions in rain and snowfall in the alpine region will not only affect farmers on the Monaro, but those further downstream.

To ensure grazing and other forms of agriculture remain viable within the Snowy Monaro region, the EASE project has identified the future transition pathways below.

Of the factors affecting adaptive capacity and the transition pathway, Council can directly influence the

permissible land uses and subdivision of agricultural lots through the LEP, protecting the best agricultural land on the Monaro. Maintaining and in some cases increasing lot sizes in the most productive agricultural areas in the region will lead to greater climate change resilience. Council can also ensure that zones are applied to reflect the landscape best and to permit appropriate uses within those zones.

Actions	Outcomes
<ul style="list-style-type: none"> • Apply RU1 Primary Production zone to regionally significant agricultural land. • Objectives and permissible uses of the RU1 Primary Production zone are to focus on delivering land uses that are related to agriculture and value-adding, preventing incompatible, unrelated development. • Maintaining or increasing minimum lot sizes considering: <ul style="list-style-type: none"> ◦ the typical agricultural land uses in the area ◦ the agricultural capability of the land; and ◦ typical holdings sizes • Support the South East Forestry Hub to identify marginal land with appropriate transport infrastructure most suitable for plantation forestry and integrate into implementation documents. • Utilise planning leavers which permit flexibility for rural land holders such as: <ul style="list-style-type: none"> ◦ Allowing land to be subdivided below the minimum lot size for a primary production purpose ◦ Boundary realignment clause be introduced where the relevant objectives of the zone can be achieved. • Implement Recommendation 9 and 10 from the NSW Agriculture Commissioners Report. • Implement 'managing biosecurity risks in land use planning and development guide' via the DCP. 	<ul style="list-style-type: none"> • Productive and potentially productive agricultural land is zoned appropriately to ensure long-term access for agricultural purposes. • Regionally significant agricultural land is recognised and protected from incompatible land uses. • Promote continued use of land for dominant agricultural purposes. • Subdivision of rural zoned land is restricted where potential for conflict with existing or potentially productive agricultural land could occur, or where the use of the land for agricultural purposes would be reduced. • Locations are identified where plantation forestry is most suitable so as not to interfere with productive agricultural land. • Allow for flexible subdivision and/or sale of rural land for primary production purpose. • Residents living in or near rural zoned land, or people enquiring about living in these locations are aware of the likely implications associated with living on or near rural land. • Existing and potential land use conflicts are identified and managed • Consolidation of lots and properties promoted

SETRP Actions

Action 5.2 Encourage value-add agricultural opportunities through flexible planning provisions in local strategies and local environmental plans.

Action 5.3 Encourage co-location of related value-added agricultural industries to maximise infrastructure, decrease supply chain costs, increase economies of scale and attract further investment.

Action 8.1 Map important agricultural land to better inform strategic and local planning processes.

Action 8.2 Protect identified important agricultural land from land use conflict and fragmentation and manage the interface between important agricultural land and other land uses through local environmental plans.

Action 8.4 Minimise biosecurity risks by undertaking risk assessments that take into account biosecurity plans, and applying appropriate buffer areas.

LSPS Actions

Action 5.2 Council will prepare a consolidated LEP which prevents the fragmentation of agricultural and resource lands, but facilitates rural related development and value-add agriculture.

Action 5.4 Council will investigate agricultural precincts and planning controls to facilitate productive developments.

Action 9.6 Council will implement planning controls which limit potential land use conflict between rural residential areas and primary production lands.

3 Provide opportunities for rural tourism in appropriate locations, increasing year round tourism

Snowy Monaro's principal rural tourism assets centres on the National Parks and reserves, cycle trails and other assets such as Lake Jindabyne and Lake Eucumbene. The primary attraction has traditionally been the snow, drawing visitors to Jindabyne and the resorts within the National Park in winter. Tourism in this area is the most seasonal in Australia, with visitation levels dropping to just 20% of outside of winter. However, this will need to change as climate change impacts the reliability and amount of snowfall. Climate change is expected to severely impact alpine areas more than anywhere in Australia. Snowfall and snow duration is expected to contract as both minimum, and maximum temperatures increase.

The transition is already starting to happen with the emphasis shifting to more mountain biking and hiking in the Jindabyne area. This transition will be assisted by the implementation of the Snowy Mountains Special Activation Precinct (SAP) in broadening the tourism opportunities to focus on more year



Figure 14 Alpine tourism transition pathways, Adapt NSW

round offerings and encouraging investment in the alpine region. This project addresses the Snowy Monaro Destination Management Plan (DMP) and SETRP actions to make the Snowy Mountains a year round destination. Council is engaged as an important stakeholder in the development and implementation of the Snowy Mountains SAP.

Mountain biking is quickly gaining in popularity outside of the winter season and the SAP and Council is looking to capitalise on this market and offer visitors more opportunities to immerse themselves in the region. There are other cycling, walking and riding opportunities on the horizon. Council's recently adopted Regional Trails Masterplan provides the strategic assessment and review of opportunities and makes recommendations, prioritising trails across the region. Some of the high priority projects are relevant to rural lands, including:

- Lake Jindabyne Shared Trail (southern section)
- Monaro Rail Trail
- Bundian Way
- Equine Trail Network

These experiences would provide a boost to tourism based on our rural assets, but also the towns and villages that these trails pass through, such as Michelago, Cooma, Nimmitabel, Bombala and Delegate.

Additional tourism opportunities may present themselves along the corridors and will be supported by the development of the consolidated LEP. Depending on the resulting

ownership arrangements of the trails, consideration is to be given to the most appropriate zone to facilitate the trail and complementary land uses surrounding the trail, such as farm stay accommodation and agritourism opportunities.



Jincumbilly Station, Jillian Graham

Tourism is a significant industry for the area, although has been somewhat stifled in rural areas due to the existing planning framework. Reform proposed by the NSW Government relating to Agritourism will open up more opportunities for employment and productivity, but also more opportunities for land use conflict, which will need to be addressed through planning documents. Of significant concern are the biosecurity risks associated with introducing more people into an agricultural environment, especially with the highly contagious Foot-and-mouth-disease spreading through nearby Indonesia. Biosecurity risks must be taken seriously as significant outbreaks will have severe consequences for Australia's animal health and trade.

Agritourism bridges the gap between the dominant industries on the Snowy Monaro, agriculture and tourism. This concept aims to take advantage of existing tourism to the area and improve the local economy by providing economic stability and diversity outside of the winter season. The types of activities pursued should be a natural fit for the region and suitable for the unique growing conditions.

There are existing businesses engaged in agritourism in areas like Crackenback, Avonside and around Jindabyne. These businesses grow and sell products such as truffles, trout, wines and boutique spirits. Further expansion of this group of unique producers is an exciting opportunity to develop the local food offering in the area and to attract a broader range of visitors to the Snowy Monaro region.

In distinct locations, additional artisan, cultural and environmental tourism land uses that complement agriculture may be facilitated. Discrete locations allow impacts such as road and traffic impacts to be limited and managed, but also prevents and limits land

use conflict and biosecurity risk by separating tourism uses and traffic away from the more traditional broadacre farming areas of the LGA. Further discussion on this area is provided in [Policy Direction 7](#) of this Strategy and in particular the potential use of the RU4 Primary Production Small Lots zone to facilitate this outcome.

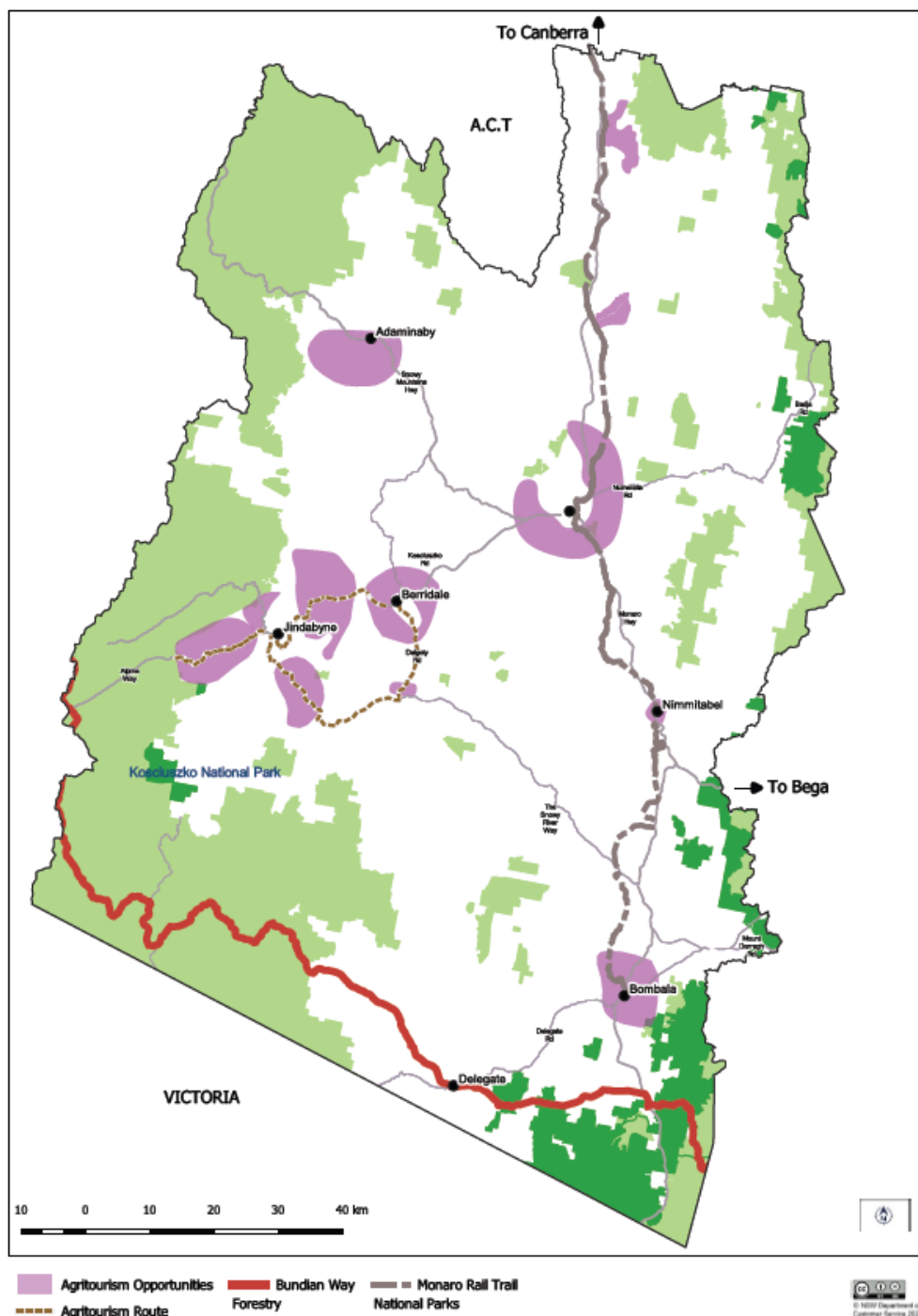


Figure 15 Rural tourism opportunities

From the perspective of creating employment opportunities, both protecting existing enterprises and establishing the potential for intensification and value-adding will generate higher local job numbers. There is an opportunity to integrate value-add operations or agritourism opportunities in some areas of the LGA to boost employment. Events, attractions and accommodation could also play an important role in the rural economy. To benefit from these opportunities, primary production must remain the principal use of the land. Council is supportive of land holders diversifying, where primary production remains the principal use of the land.

The Snowy Monaro Destination Management Plan (DMP) aims to extend the existing tourism markets of nature tourism and NSW families, but also tap into new markets like road trippers and international backpackers. Actions arising from the DMP in relevant to the Rural Land Use Strategy includes:

- Jindabyne Master Plan to identify those issues and changes that are required in planning to enable growth and diversification in tourism development and to provide a lead for planning reform across the region. This project has been driven by DPE in partnership with Regional NSW and will likely be finalised in mid 2022.
- Review the current and potential use of the Alpine Way KNP access corridor and Smiths Road to ensure that land use planning controls are appropriate to allow tourism activity.

To ensure that there are still opportunities for diversification in the Zone RU1 Primary Production and RU2 Rural Landscape, farm stay accommodation and the suite of agritourism land uses are to be permissible within the zone. This ensures that where tourism land uses do occur in zone RU1 & RU2 they are related to a rural land use. This may have the added benefit of incentivising landholders to utilise their land for an agricultural purpose, where they might not have been before, to benefit from these opportunities.

An emerging issue for Council and the community has been eco-tourist facilities within the Zone RU1 Primary Production in the Jindabyne area. Submissions are regularly received in relation to eco-tourist facilities, citing their incongruence with the Zone RU1 Primary Production,

traffic, noise and amenity impacts. This is due partly to the broad application of the Zone RU1 Primary Production. Consideration is to be given to alternative zones to make the intended use of the land clear. There is also a need to ensure that the Zone RU1 Primary Production prohibits land uses that are incompatible with the objectives and intent of the zone.

Ancillary caretakers and managers residences are also becoming an issue for Council and the community in the Jindabyne area with the risk of this practice proliferating. Ancillary uses are those that are subordinate or subservient to a dominant use. A land use that is ordinarily prohibited (e.g. a dwelling house where the land doesn't meet the minimum lot size) is permissible where it is ancillary to dominant permissible use (e.g. eco-tourist facility). This lawful planning pathway is being utilised to circumvent dwelling entitlement requirements. While Council doesn't have the ability to change the planning legislation, tailored local provisions can be employed to suit the region and manage impacts.

In some circumstances it may be appropriate to rezone land for a tourism purpose, where the use of the site for tourism purposes are integrated and holistic. The tourism zone (SP3) is most appropriately applied to sites that have existing developed tourism uses to enable further development of these sites. There are a number of sites within the south western area of the region that would benefit from this zone. These sites are located in the rural surrounds of Jindabyne. Land uses that are suitable in an SP3 zone include 'tourist and visitor accommodation,' 'function centres,' 'information and

education facilities,' 'recreation facilities,' 'food and drink premises' and other ancillary and compatible land uses. Other uses permitted in the zone should not undermine existing centres, or be incompatible with the primary tourist-oriented nature of the zone.

Local Aboriginal Land Councils across the the Snowy Monaro region have a variety of landholdings. There may be an opportunity to investigate how these landholdings can best be planned, managed and developed for the benefit of the local Aboriginal community. This may also assist in the development of Aboriginal tourism opportunities such as tours to sites of significance or a bush tucker prospects.

To limit land use conflict and ensure development is appropriate in rural areas, guidance is to be prepared, addressing rural tourism related uses. It is recommended that tourism development, including accommodation, be consistent with the following objectives:

- Repurpose existing structures where available
- Does not adversely interfere with agricultural production or the natural environment
- Low density, small scale, low impact, lightweight structures
- Environmentally conscious construction
- Consistent with a rural character
- Suitable road access and access to water
- Avoids visually obtrusive and prominent locations (such as ridgelines)

These opportunities will be pursued in zones where primary production occurs and where an existing dwelling is located on the land.

Newly introduced Agritourism land uses

Farm gate premises - provide visitors with access to agricultural products, services or activities like processing, packaging of products, restaurants, cafes, tastings, workshops or education related to products grown on the farm or in the area.

Farm experience premises – small scale and low impact recreational services such as horse riding, farm tours and functions or conferences

Actions	Outcomes
<ul style="list-style-type: none"> • Include 'farm gate premises' and 'farm experience premises' as permissible with consent into rural and conservation zones where agriculture is permissible. • Pursue opportunities provided for by DPEs Agritourism and small-scale Agriculture reform package. • Guidelines and controls for planning and design of rural tourism development are prepared for the DCP, including for farm gate premises and farm experience premises. • Biosecurity risks are assessed, reduced and managed in relation to tourism and agritourism land uses. • Within the Snowy Monaro LEP the SP3 Tourism zone be applied to sites 	<ul style="list-style-type: none"> • Rural-based tourism development and activities are seen as an opportunity to value-add and diversify where the productive capacity of agricultural land is not reduced. • The rural community are aware of the potential tourism opportunities. • Opportunities for Aboriginal culture to be promoted as a tourist activity or destination are identified. • Tourism development which does not adversely impact environmental, agricultural and scenic values in rural areas is encouraged. • Council's planning instruments facilitate a greater diversity of compatible tourist land uses in the rural and environmental zones where appropriate.

<p>where there has been a focus on a holistic tourism offering of activities and accommodation.</p> <ul style="list-style-type: none"> Consider the Monaro Rail Trail and the Bundian Way in the development of the LEP, including suitable land uses to facilitate positive outcomes. Support and facilitate events that showcase the local produce of the region. Implement planning controls to limit the size and scale of ancillary caretakers and managers residences. Prohibit eco-tourist facilities in the Zone RU1 Primary Production. 	<ul style="list-style-type: none"> More intensive tourism and Agritourism uses are focused in discrete areas to limit impacts to the broader rural landscape. Ancillary caretakers and managers residences, will be genuinely ancillary.
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SETRP Actions

Action 5.1 Promote commercial, tourism and recreational activities that support the agricultural sector.

Action 5.2 Encourage value-add agricultural opportunities through flexible planning provisions in local strategies and local environmental plans.

Action 5.3 Encourage co-location of related value-added agricultural industries to maximise infrastructure, decrease supply chain costs, increase economies of scale and attract further investment.

Action 9.2 Encourage tourism development in natural areas that support conservation outcomes.

Action 9.3 Align local strategies with the relevant destination management plan.

Action 9.4 Collaborate with and support Eden Local Aboriginal Land Council's development of the Bundian Way as a sustainable economic venture.

LSPS Actions

Action 1.5 Council will work with Eden Aboriginal Land Council and Delegate Progress Association to progress the Bundian Way project.

Action 5.2 Council will prepare a consolidated LEP which prevents the fragmentation of agricultural and resource lands, but facilitates rural related development and value-add agriculture.

Action 5.3 Council will investigate agritourism opportunities around the corridor identified in Figure 19 and 28 of the LSPS and recommend land uses that maximise innovation and diversification potential in local farming.

Action 5.4 Council will investigate potential intensive agricultural precincts and planning controls to facilitate productive developments.

Action 7.1 Council will review the current and potential use of the Alpine Way KNP access corridor to ensure that land use planning controls are appropriate to allow tourism activity.

Action 7.3 Council will identify issues and changes that are required in planning to enable growth and diversification in tourism development and to provide a lead for planning reform across the region.

Action 7.4 Council will increase year round tourism to Jindabyne and the Snowy Mountains by providing a diverse range of tourism activities.

Action 8.1 Council will develop an LEP and supporting planning documents which respond to the individual needs of various communities/landscapes/localities.

Action 10.4 Investigate and support the re-use of the Bombala Rail Way Line as the Monaro Rail Trail and/or support reinstatement of rail if viable.

4 Provide infrastructure to service rural businesses and manage it in a sustainable way

Infrastructure is a fundamental factor affecting agricultural and rural industry development and the operation of rural communities. The primary infrastructure required to support rural communities is good road access and internet and mobile phone connectivity.

Roads

There are over 4000km of roads in the SMRC region. Council currently manages 129 bridges, including 44 aged timber bridges.

Road hierarchy	Length (km)
Primary (State Roads)	467
Regional (Council Roads)	1473
Local (Council Roads)	2336

State roads connect the main economic hubs of the SMRC to each other and to the main industrial centres and markets across Australia. Connectivity to major transport arterials is a critical component of the Snowy Monaro's regional economy as the cost of freight translates to the competitive positioning of regional forestry, agribusiness, other producers and conversely for pricing of inbound goods and services.

SMRC has four times the length of road to maintain per residence/farm compared to most regional councils. Due to increasing traffic demands, Council's extensive road network requires significant maintenance and is Council's largest spending area.



Palerang Bridge, Cambalong Creek

Forestry, agricultural producers and extractive industries rely on local, regional and state roads to transport their goods with heavy vehicles. Heavy vehicles are limited in the use

of some routes due poorly maintained and failing infrastructure. However, Council is constrained in its ability to raise revenue for the replacement of bridges, causeways and rural roads. The full replacement cost of transport infrastructure cannot be levied on new development. Additionally, Council cannot levy infrastructure contributions from new development for the purposes of maintenance even if the approval of additional dwellings or rural industry leads to an increase in maintenance requirements. Maintenance funds therefore come from other sources, such as general rate revenue or grants. Council's Transport Asset Management Plan estimated the approximate current replacement cost of its transport infrastructure at approximately \$652 million.

The forecast lifecycle costs necessary to maintain Council's roads in an 'average' condition is \$18,750,000 per annum, however, the funding available on average per annum is \$5,077,000, only 27% of what is needed. This shortfall, and the current state of transport infrastructure in the SMRC region will require strong advocacy to state and federal governments. Advocacy, coupled with an approach which limits the number of new road assets coming into Council's control where possible, is required. This includes avoidance of any new development along crown roads or undertaking any maintenance work on a crown road. In accordance with the [Administration of Crown Roads Policy](#) Council can be transferred the road, where road condition and financial implications are not considered valid reasons for a council to decline a department initiated road transfer.

The most important strategic connection for SMRC is between Cooma and Canberra on the Monaro Highway. The Monaro Highway has experienced an 8% per annum increase in heavy vehicle movements and sees double the light vehicle traffic in winter. Users of the road network are vulnerable to delays and interruptions, adding to the cost of production for producers. To ensure the resilience of the road network and to maintain access to markets and goods, alternative sealed access to Canberra should be investigated for the long term. This alternative route may also prove useful if any extractive industries or mines do come to fruition (as identified in [Policy Direction 5](#)). This requires cross border co-operation with Queanbeyan-Palerang Regional Council to ensure any alternative route north is supported.

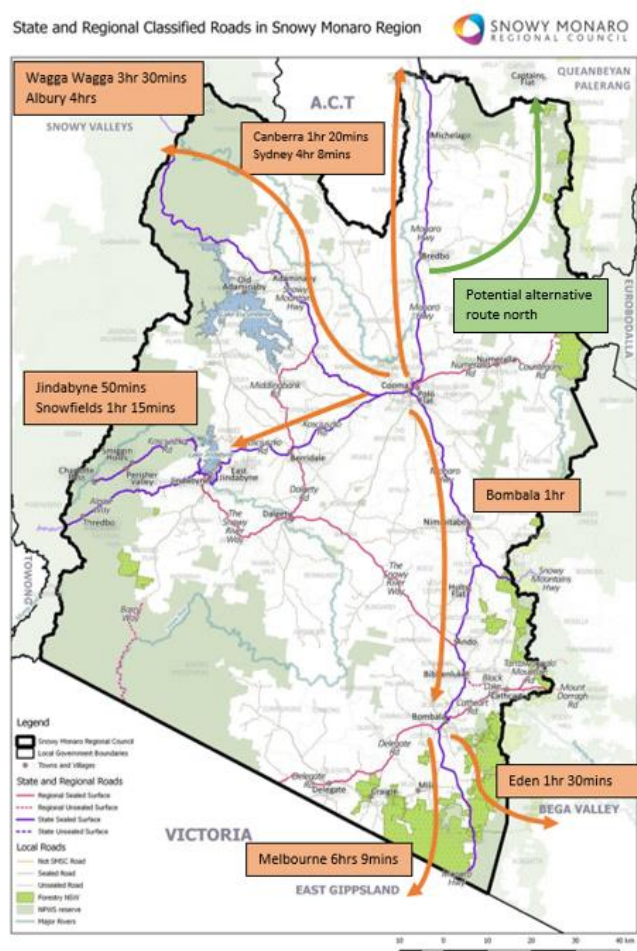


Figure 16 Snowy Monaro strategic road network

The dominant freight commodity group originating in the Snowy Mountains (SA3) as per [Transport for NSW Strategic Commodity Forecasts](#) is forestry, making up 91.91% of

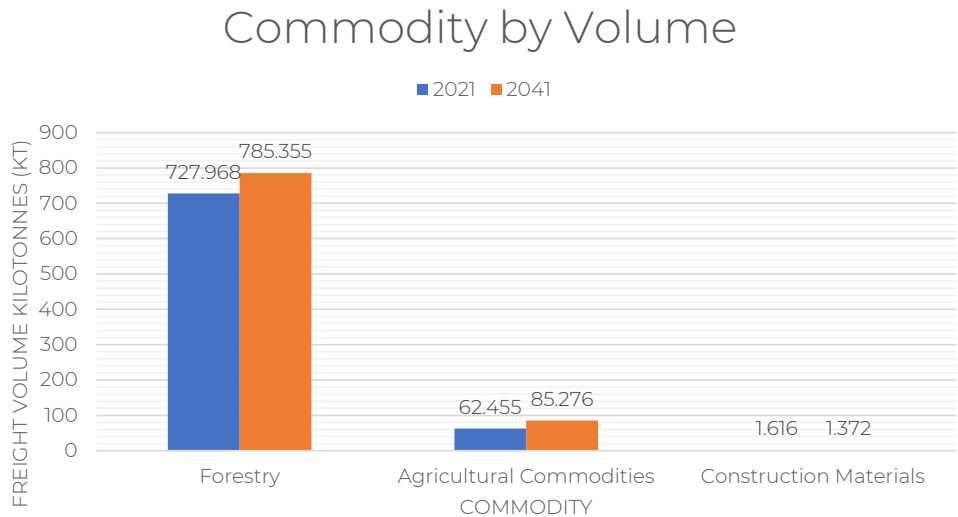


Figure 17 Commodity by volume (NSW Government, 2022)

commodity movements, followed by agricultural commodities making up 7.89% and construction materials constituting just 0.2%. As seen in Figure 17, this commodity mix and volumes are forecast to be generally consistent to 2041.

Ensuring the efficient, effective operation of the local strategic road network is not only important for rural businesses, but for all users of the road network. To prevent or reduce the likelihood of accidents and interruptions on the strategic road network, rezoning and development of land from a rural zone to a residential or rural residential zone is not supported where access is proposed directly to a strategic transport corridor consistent with [Direction 11 of the SETRP](#). Outside of the strategic transport network, changes to zones which would permit rural residential land uses are not to be supported on unsealed roads due to the increased maintenance and service burden these developments generate.

As mentioned above, forestry is the largest commodity by volume originating in the SMRC. A significant destination for forestry material is to the Visy Pulp and Paper mill outside Tumut. The route to Visy at present is north via Canberra and then south to Visy which is a 407km trip (one way) due to the limitations of B-double vehicles over 19m travelling along certain parts of the Snowy Mountains Highway. Due to retractable or folding trailers, empty trucks are then able to travel back via the Snowy Mountains Highway (281km). Increased efficiencies and benefits could be unlocked if there was a quicker route to Visy at Tumut or an alternative receiver of these materials that is closer to the source.

Forestry, (both public and private) vehicles utilise Council roads to access, manage and transport raw timber for further processing. Council supports incremental growth of the forestry sector; however the strategic identification of transport infrastructure must be undertaken prior to growth. The Softwoods Study recommends the establishment of a technical working group, which would work to develop a consensus view with forest growers, and log processors on which roads are a priority for investment and upgrade. Council will support the development of this Plan with resources and data required Preparation of a Transport and Road Infrastructure Plan. This information would assist in advocating for transport funding but also feed back into Councils Asset Management Plan for Transport Infrastructure.

The development of a Transport and Road Infrastructure Plan could inform a Financial Contribution Plan for Transport Infrastructure under Part 5 of the *Plantations and Reafforestation Act 1999*.

Communications

The benefits of digital inclusion are significant; however, the experiences of regional and rural areas lag behind the major cities, which can have adverse social and economic impacts on those living in rural and regional areas. Telecommunications are as important as roads for modern connectivity, and this has been demonstrated recently with COVID changing the way we work, do business and interact.

Reliable communications infrastructure plays a significant role in a functioning, prosperous and safe Snowy Monaro in terms of supporting businesses in the agriculture and tourism sector but also providing access to health and education services. Improving telecommunications, particularly in disasters like bushfire, would likely have a significant positive impact on economic development and resilience.

The next generation of agricultural productivity is coming from innovative digital applications that increase production and reduce input costs. Many Australian farmers want to adopt more automation and robotics, as well as the collection and analysis of paddock scale data. All these activities require good connectivity in the paddock as well as the house. Technology will assist in rural land holders adapt to climate change, remain competitive and achieve the productivity increases.. In that case, there needs to be further investment in communications infrastructure in rural locations.

The key transport routes for Bombala Region:

Logs to Dongwha via:

- The Monaro Highway from south
- Delegate and Corrowong Roads to the west
- Tayfield Road from Coolangubra to the east

Pulplogs to Visy (Tumut) via:

- Monaro Highway north, Barton and Hume Highways

Logs for export via:

- Monaro Highway south, Imlay Road, Princes Highway and Edrom Road

Timber end products via:

Council does not have a direct role in the provision of communications infrastructure, however, it is noted within the [2021 Regional Telecommunications Review](#), that local councils are increasingly expected to facilitate telecommunications services delivery, but are not appropriately resourced to identified connectivity needs and support the deployment of suitable solutions. Continual shifting of responsibility and costs onto local government for the provision of infrastructure that it has does not have a responsibility to provide, and which the federal government provides in urban areas is inequitable. Council can, however, influence height controls in rural areas. Acknowledging the significant contribution and importance of communications in rural areas, height limits should not stifle telecommunications development. Performance based controls should be developed relating to visual impact should be development, rather than prescriptive height restrictions.

To realise the benefits of digital technology, improving telecommunications is imperative in parts of the Snowy Monaro Region and Council will advocate for improvements to the telecommunications networks in the region. In its advocacy, Council can lobby the state and federal government to undertake a strategic communications infrastructure review for SMRC. This review would identify the priority areas for additional strategically located facilities in the region. This review should consider:

- mobile blackspots along regional strategic transport routes, tourist areas and across more rural locations.
- opportunities for improvement of access to reliable and affordable internet which would provide the most benefit.

In some circumstances, Council is the consent authority for new telecommunications facilities. In order to ensure that telecommunications facilities are not hindered in their development, rural areas should not be subject to height restrictions within the LEP.

Snowy Monaro must have reliable and robust telecommunication infrastructure available if it is to be a viable option to keep up with the pace of innovation and attract new industries.

Farm infrastructure

The need for greater flexibility for rural landowners engaged in agriculture is recognised in the face of changing and challenging conditions including prolonged drought, natural disasters including fires and floods and increasing biosecurity risks.

In order to effectively navigate these challenges, opportunities for low impact agricultural activities that benefit and improve the operating conditions for farmers should be investigated and pursued.

Farm dams are essential for agricultural purposes to provide water for stock, fire protection and irrigation. Given the typical large holding areas, making farm dams exempt in limited circumstances would reduce the regulatory burden for rural land holders. Limited circumstances considered appropriate relate to:

- Zone RU1 Primary Production and RU2 Rural Landscape
- 100m from all lot boundaries
- Volume does not exceed 1ML.

Increasingly land managers are using stock containment areas in times of drought or emergency as a management tool to:

- reduce the impacts to stock,
- reduce the time spent feeding and watering,

- improve pasture recovery,
- limiting erosion and water quality impacts.

[Stock containment areas](#) are permitted (without consent) where agriculture is permitted, subject to setbacks to watercourses, dwellings and environmentally sensitive areas. Council supports any approach which allows rural land holders to operate their businesses in response to emergency and drought situations.

The [Codes SEPP](#) provides a pathway for low impact development to be carried out without consent, referred to as 'exempt development'. Some of the exempt development (where criteria are strictly complied with) may benefit rural land holders includes;

- farm buildings
- stock yards (not commercial saleyards)
- grain silos and bunkers
- fuel tanks and gas storage
- rainwater tanks
- windmills

These developments are typically limited in floor area, height, setbacks to boundaries and distance to important environmental features, amongst other things but are nonetheless useful pathway for rural land holders to build rural infrastructure without requiring a development application.

Other straightforward, low impact development for farm and industrial development that does require approval may be considered Complying Development under this SEPP. Where the proposal meets specific standards and land requirements a Complying Development Certificate may be sought from Council or a private certifier and can be issued with a much shorter timeframe, usually 20 days.

Regional Waste Management Facility

Council has adopted a Waste Management Strategy for the region for the next 20 years. The Strategy canvasses options for the future of waste management in the region. Any future regional waste management facilities would need to consider the matters for consideration contained within the EIS Guidelines for Landfill (check reference) such as:

- land of a suitable size
- well separated from sensitive receivers
- central within the region
- suitable road access
- a gully or abandoned quarry
- flood free
- clay soils
- unfractured, low permeability underlying geology

Council supports rural areas of the shire ability to access community facilities such as halls and emergency services infrastructure like fire sheds.

Important infrastructure should be protected from reverse amenity impacts. It is prudent for Council to consider limiting the types of development that occurs within a certain distance of this infrastructure. A similar approach could also be taken to locally important land uses like quarries, the Monbeef Abattoir and the Dongwha timber mill.

Actions	Outcomes
<ul style="list-style-type: none"> • Avoid the creation of new rural roads that are transferred to Council. • Development on and maintenance of crown roads is not supported in rural areas. • Avoidance of ribbon development along strategic transport routes (classified roads). • Advocate to the State and Federal Government to identify, coordinate, prioritise and fund road projects that help support the regional transport network and the function of rural industries in SMRC. • Support Forestry Hub in the development of the Transport and Road Infrastructure Plan. • Local strategic roads are identified for additional forestry intensification. • Infrastructure is zoned in accordance with the principles established within Zoning for Infrastructure in LEP Practice Note (PN-10-001). • Review the application of SP2 zones across the LGA, ensuring the zone has been applied consistently with the applicable practice note. • Include a clause within the consolidated Snowy Monaro LEP which would assist in the protection of major infrastructure, waste management facilities and other similar land uses, proactively avoiding land use conflicts. • Inclusion of farm dams and stock containment areas within exempt provisions where considered low impact. 	<ul style="list-style-type: none"> • Sustainable management of council assets. • The number of additional rural road assets transferred to Council from Crown lands or developers is reduced. • The use of existing public infrastructure and planning for additional infrastructure is reviewed to support development of rural industries and agricultural activities. • Improvements in local rural communication networks. • Primary producers are able to operate their businesses with less regulatory burden. • Community infrastructure is protected from reverse amenity impacts and able to operate unencumbered to best meet the needs of the community.

SETRP Actions

Action 5.4 Promote opportunities to better connected the agricultural industry to export markets.

Action 11.3 Limit inappropriate adjoining development and direct access points along strategic transport links including the Hume, Federal, Illawarra, Barton and Kings highways.

LSPS Actions

Action 10.5 Council will engage with NSW and ACT Governments to facilitate improvements for:

- Monaro Hwy
- Kosciuszko Road

-
- *Delegate Road*
 - *Polo Flat Road*
 - *Smiths Road*
 - *Bobeyan Road*
 - *Black Lake Road*
 - *Springfield Road*
 - *Imlay Road*

Action 10.7 Council will investigate heavy vehicle alternative routes route options for Cooma, Bombala and Berridale.

5 Safeguard existing major industries and encourage emerging industries

Unlike many other industries, extractive industries and mines can only occur in specific locations, that is where the resource is located. Economic, environmental and other constraints further limit the areas available for extractive industries and mining. An important aspect of mineral resource evaluation and development from a land use planning is that the locations of minable deposits cannot always be predicted. Therefore, known resources should be protected from sterilisation by inappropriate zoning or development, and that access to land for mineral exploration should be maintained over as much of the planning area as possible.

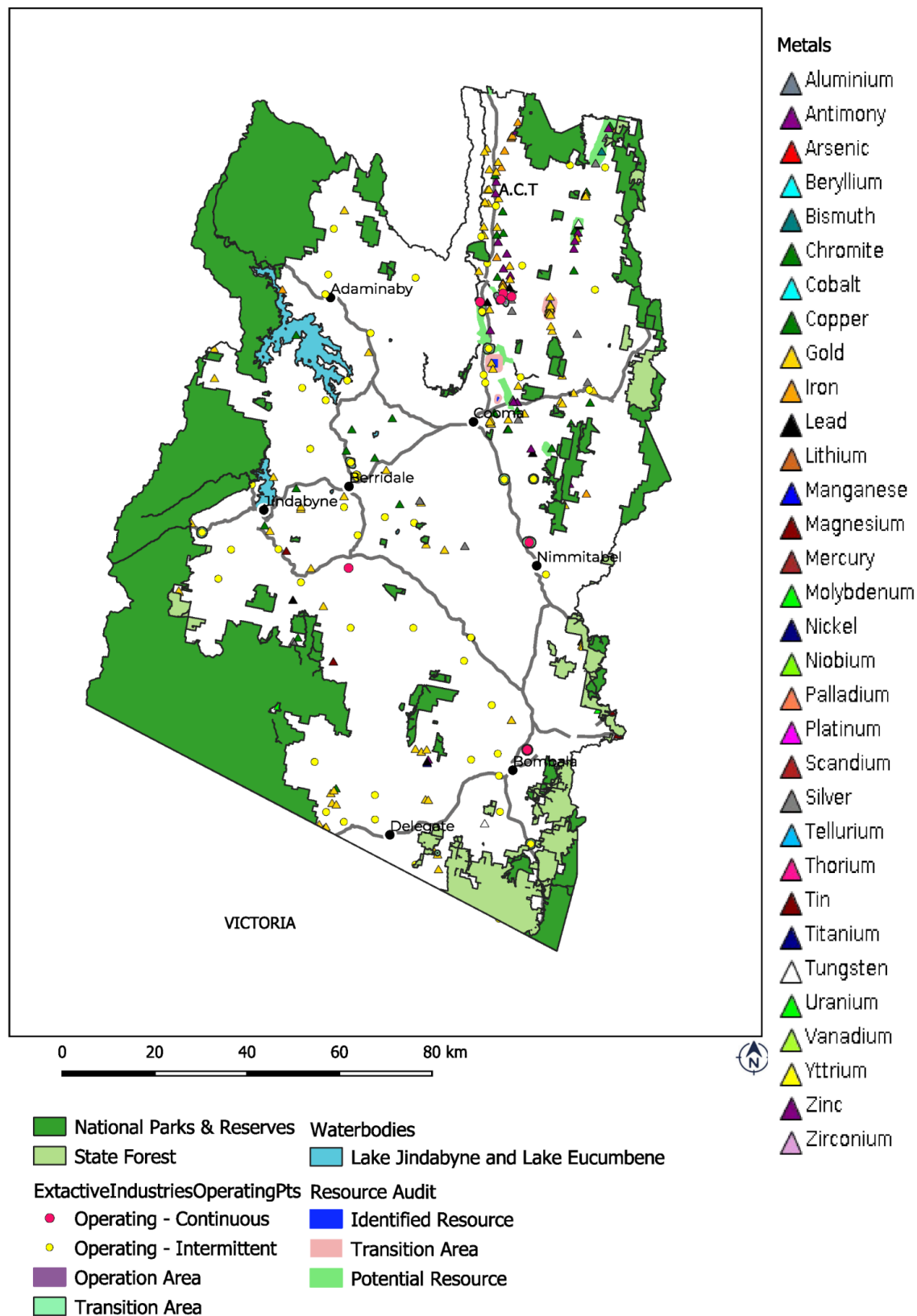
Changes to land use which are incompatible with mineral exploration and mining can result in the loss to the community of valuable mineral resources. It is therefore essential, that rural land use planning take into consideration known mineral resources and the potential for further discoveries.

Extractive industries (more commonly referred to as quarries) in the region include sand, mined near Dalgety on the Snowy River and north of Cooma on the Numeralla River. Basalt is extracted at various places across the region including Rock Flat, near Nimmitabel and Bombala as well as other extraction areas for materials primarily for road construction exist across the LGA.

Quarries are acknowledged as important resources and are relied upon for public infrastructure and private construction materials but also as a source of employment. The Snowy Monaro does not contain any operating mines at present, although recognised resources of importance do exist particularly focused in the Canberra Corridor within Figure 18 above. Similar to quarries, mining can have noise, vibration, dust, and traffic impacts, amongst other impacts. A significant threat to the future availability of quarries and mines is the proliferation of scattered rural housing and potential land use conflict between these uses. To prevent the sterilisation of these resources Council can influence the density and location of dwellings via minimum lot size settings and other controls within the LEP and DCP.

The [State Environmental Planning Policy \(Resources and Energy\) 2021](#) protects existing resources through Clause 2.19. The clause ensures that any development proposed within the vicinity of an existing mining or extractive industry is assessed to ensure the uses are compatible and if the proposed use will have a significant impact on current and future extraction of materials.

It is intended to protect those continuously operating existing uses and ensure they aren't sterilised by incompatible development. A buffer of 1000m is to be incorporated into Council's development assessment process to ensure that additional consideration is given to proposed development within proximity to an established lawful extractive industry.



Historical mines also exist and preliminary testing is underway for an area previously mined known as the Cowarra Mine Site, east of Bredbo. Pursuant to Part 2.2 of the [State Environmental Planning Policy \(Resources and Energy\) 2021](#) underground mining can occur on any land, despite the zone. A planning pathway to facilitate open cut mining in this area should be considered given the previous mining that occurred at the site over the last 100 years.

Extractive industries and mining is reliant on heavy vehicles to move material. Heavy vehicle movements can cause localised impacts to the road network. Therefore, any future extractive industries are to have good access to the sealed road network to more readily access the strategic transport network and limit impacts to the local road network.

Similarly, rural and major industries generally locate close to the source product and the strategic transport network. However, these land uses should not occupy valuable productive land or land with high environmental constraints. Rural and major industries looking to establish in the region should locate outside of the Priority Production Area (Figure 11) and outside of environmentally constrained land (Figure 21).

Bioenergy is especially supported where opportunities for co-location arise like the example above of the biomass boiler at Bombala. Timber milling at the site produces 40,000 tonnes of waste sawdust each year, and the biomass boiler would utilise this waste product as the primary fuel source. This approach not only reduces greenhouse gas emissions but also reduces the cost of electricity and/or gas as well as reducing the costs of managing a waste material. There may be additional similar opportunities with the Monbeef Abattoir or Council's waste management facility to investigate bioenergy.

The Dongwha timber mill is located approximately 2km south west of Bombala on the Monaro Highway, proximate to the 47 thousand hectares of softwood plantations in the area. Dongwha employs around 130 people on a single site which contains the sawmill, a biomass facility, a treatment plant and repackaging facility. Dongwha is a primary processor of forestry products producing sawn and treated timber for construction and landscaping. Residual materials such as sawdust power the kilns at the mill, while wood shavings and pine bark are refined for specialist poultry bedding and potting mix and compost next door at Straw Services and Mighty Mulch.

The use of what were once considered waste materials is an excellent example of value add

opportunities that have emerged from the forestry industry. Additional opportunities to utilise waste as a resource should be encouraged where

Prolonged drought leading to shortage of livestock supply, followed by a break in the season, causing a spike in prices has put pressure on all livestock processors, including Monbeef. These climatic and market factors led to the closure of the Monbeef processing facility in January 2020. Before closure, the facility supported 120 jobs and processed 150-180 head per day, primarily for export to the US. This is not the first time Monbeef has closed, and appears that these matters cyclically affect processors. Monbeef has since reopened in late 2022, commencing with 60 jobs with a target to grow the workforce back up to 100 jobs.

These rural industries support large numbers of employees and due to the current pressure on the housing market, are finding it difficult to provide suitable housing for those employees. Opportunities for staff accommodation, similar to that provided for in the Special Activation Precinct at Jindabyne should be investigated.

Like extractive industries, those well developed rural industries warrant protection from incompatible land uses to ensure their longevity as they underpin our rural economy.

Recent tensions with trading partners and COVID-19 has put pressure on Australia to look at bringing agricultural processing and manufacturing back onshore. This is also an opportunity to provide transparency and shorten the supply chain while strengthening regional economies. The previous federal government has committed to funding a feasibility study which looks to assess opportunities for domestic and diversified wool processing under the Australian Trade and Market Access Cooperation (ATMAC). The wool produced in the region and more broadly across southern NSW in addition to the close proximity to potential freight and logistics in Canberra means the Snowy Monaro region may be a suitable location for processing of wool. Planning documents should provide clear direction on the support for this value-add opportunities and other similar opportunities.

To ameliorate further disruption to supply chains and respond to consumer demands, vertically integrated agricultural businesses might be viable where niche markets exist. Even on a small scale these types of businesses are encouraged and can be pursued, especially with the amendments foreshadowed in the [Agritourism and small-scale agriculture development Explanation of Intended Effect](#), like introducing small scale processing as complying development and introducing farm experience premises and farm gate premises as land uses.

In terms of other emerging agricultural industries, to facilitate these, the full remit of agricultural land uses is permissible in the RU1 Primary Production Zone to cater for eventual changes in agricultural land use should they be desirable.

Actions	Outcomes
<ul style="list-style-type: none"> • Provide advice on 10.7 certificates to prospective purchasers that the subject land is located within a 1000m buffer of an existing lawful extractive industry use or major industry. • Operating mines, quarries and major industries are protected from reverse amenity impacts and hindrance by encroachment of incompatible adjacent development. • Known resources and areas of identified high mineral potential are not unnecessarily sterilised by inappropriate development, including additional residential development. • Include a clause in the LEP that protects locally important rural industries. • Investigate and advocate for workers accommodation to support those rural industries with large numbers of employees. 	<ul style="list-style-type: none"> • Prospective purchasers have an awareness of existing operating extractive industries and are well informed of the potential amenity impacts prior to purchasing land. • Extractive industry sites and operations are protected by appropriate zoning where necessary to service local resource needs. • Future extractive industries and major industries have good access to the strategic transport network. • Future extractive industries and mining opportunities are not sterilised by incompatible development. • Major rural industries are recognised and protected for their economic contribution and employment generation. • Future emerging major and/or rural industries do not occupy recognised priority production area land or environmentally constrained land.

SETRP Actions

Direction 5 Promote agricultural innovation, sustainability and value-add opportunities

Direction 13 Manage the ongoing use of mineral resources

LSPS Actions

Action 5.2 Council will prepare a consolidated LEP which prevents the fragmentation of agricultural and resource lands, but facilitates rural relates development and value add agriculture.

Action 6.3 Council will prepare a detailed plan for the upgrading of Polo Flat in Cooma to encourage further industry investment.

6 Provide for rural dwelling options where associated with commercial agriculture

Rural residential development is primarily for a residential purpose but set on larger lots and is a sought after housing product. Despite its popularity, this type of housing is an inefficient use of land and can have an adverse impact, causing conflict with environmental land, agricultural lands and water catchments due to the proliferation of dams and bores for water supply. Poorly planned, ad-hoc rural residential development results in the inefficient provision of services and puts pressure on infrastructure.

Extending rural residential development into intact bushland presents a significant bushfire risk to life and property. This type of housing also increases land clearing for dwellings, asset protection zones and infrastructure such as roads.

Conversely, well planned rural residential areas can ensure that the impacts on agricultural and environmental land are avoided. Council's LSPS and Settlements Strategy has established a methodology for a consistent approach to rural residential living subdivisions and includes:

- Proximity to settlements
- Avoids natural hazards such as flooding and bushfire
- Avoid conflict and fragmentation of viable agricultural land
- Access to services like water, sewer and implications for minimum lot size
- Consideration of environmental and heritage constraints
- Limiting visual impacts

The Settlements Strategy provides additional commentary on rural residential development and the relevant criteria.

Rural residential differs from rural housing where agriculture is the primary land use and the dwelling is 'ancillary'.

Land, which is equal to or greater than the minimum lot size as shown on the minimum lot size map, has the ability for a development application to be lodged for construction of a dwelling. There are other criteria, which may mean that a dwelling is permissible. These criteria generally rely on the historical subdivision and/or use of the land.

Therefore, dwelling permissibility is often a case by case assessment. Further discussion on these criteria is available in Appendix 1. This does not necessarily mean that a dwelling will be approved, as the approval of a dwelling is subject to the development assessment process and relevant considerations under section 4.15 of the EP&A Act, such as bushfire, access, vegetation clearing etc.

Rural dwelling definitions

LEPs contain the definitions for different types of rural dwellings including the following:

Attached dual occupancy means 2 dwellings on one lot of land that are attached to each other, but does not include a secondary dwelling

Detached dual occupancy means 2 detached dwellings on one lot of land, but does not include a secondary dwelling

Rural worker's dwelling means a building or place that is additional to a dwelling house on the same lot and that is used predominantly as a place of residence by persons employed, whether on a long-term or short-term basis, for the purpose of agriculture or a rural industry on that land.

Secondary dwelling means a self-contained dwelling that-

- (a) is established in conjunction with another dwelling (the principal dwelling), and
- (b) is on the same lot of land as the principal dwelling, and
- (c) is located within, or is attached to, or is separate from, the principal dwelling.

Clause 4.6 of the Standard Instrument LEP provides flexibility in the application of development standards, such as the minimum lot size required for a dwelling house.

This allows Council to approve a variation to a development standard where the applicant has made a written request to vary the standard and can demonstrate compliance with the matters raised in clause 4.6.

Encouraging or approving all requests for a variation to the minimum lot size required for a dwelling, undermines Council's strategic planning process and would be contrary to the objectives of the clause, often referred to as the 'dwelling entitlement clause'. To guide consideration of these requests, the following must be able to be demonstrated.

The proposal must:

- seek to minimise unplanned rural residential development;
- demonstrate that the contraventions will result in an improved planning outcome compared with what would have been achieved if the development standard had not been contravened;
- demonstrate consistency with existing and desired future character of the area as identified by the Rural Land Use Strategy;
- demonstrate that they intend to utilise the land for a purpose consistent with the zone objectives, not simply a dwelling house i.e. lifestyle or rural residential lot.

The development site must not be located within:

- a priority production area identified within the Rural Land Use Strategy,
- a buffer area, being:
 - within 1000m of an existing extractive industry,
 - within 1000m of the Dongwha Timber Mill and Monbeef Abbatoir
 - within 1000m of a regional landfill
 - within 400m of a waste transfer station
 - within 500m of a sewage treatment plant

Note: This distance is to be measured between the proposed dwelling and the actual land use boundary, rather than any lot boundaries.
- on an unsealed road
- an area that is likely to be difficult to evacuate during a bush fire due to its siting in the landscape, access limitations, fire history and/or size and scale

A development application is not considered to be in the public interest where it does not achieve the stated objectives of the relevant zone. It is not acceptable to justify a variation by stating that the land area is too small or unsuitable for a primary production purpose.

Dual occupancies and rural workers dwellings' can play an important part in farm succession or for retired family members. Therefore, dual occupancy should be permissible within rural zones, given the size of recommended lot areas, these sites are able to accommodate two dwellings without creating land use conflict, adverse impacts on agricultural productivity, environmental impacts or significant traffic impacts.

To limit pressure for subdivision after dual occupancy dwellings are to be accessed via the same driveway and within proximity to each other.

The large distances between towns and villages and the significant agricultural businesses in some parts of the rural areas are a legitimate basis for rural workers dwellings. The farming that occurs in the rural areas and the need for workers to be available for long hours during certain times of the year is another reason to permit this type of development. Rural dwellings are only to be permitted where a bona fide agricultural use that has the demonstrated economic capacity to support the ongoing employment of rural workers.

Actions	Outcomes
<ul style="list-style-type: none"> • Make Dual occupancy (detached) permissible with consent on land that meets the minimum lot size in all rural zones • Make Rural workers dwellings permissible with consent in the RU1 zone where primary production or rural industry being carried out on the land has a demonstrated economic capacity to support the ongoing employment of rural workers. • 4.6 Variations for dwellings in rural zones on lots below the minimum lot size are considered in accordance with the guidance provided under Policy Direction 6 of the Rural Land Use Strategy. • Develop DCP controls for rural dwellings including dwellings, dual occupancies and rural workers' dwellings to limit impacts to infrastructure and amenity. 	<ul style="list-style-type: none"> ▪ Opportunities provided for additional dwellings in rural zones: <ul style="list-style-type: none"> - subdivision is not required, - will have minimal impacts on services and infrastructure, - will not adversely impact scenic amenity or landscape character, - will not create land use conflict, and - will not reduce the area of productive or potentially productive agricultural land.

SETRP Actions

Action 28.1 Enable new rural residential development only where it has been identified in a local housing strategy prepared by council and approved by the Department of Planning and Environment.

Action 28.3 Manage land use conflict that can result from cumulative impacts of successive development decisions.

LSPS Actions

Action 9.5 Council will provide well planned rural residential sites in appropriate locations in accordance with Land Use Strategies and the SETRP.

Action 9.6 Council will implement planning controls which limit potential land use conflict between rural residential areas and primary production lands.

7 Provide clear and consistent zoning to ensure transparency and certainty for rural land holders

Zones are the basis of the NSW planning system and are used to reflect the existing or intended purpose or use of land. In rural land use planning, the allocation of zone should be based on the inherent characteristics of the land. Zones provide the differentiation in terms of objectives and planning controls suited to the characteristics of the land as well as the land uses that are permissible.

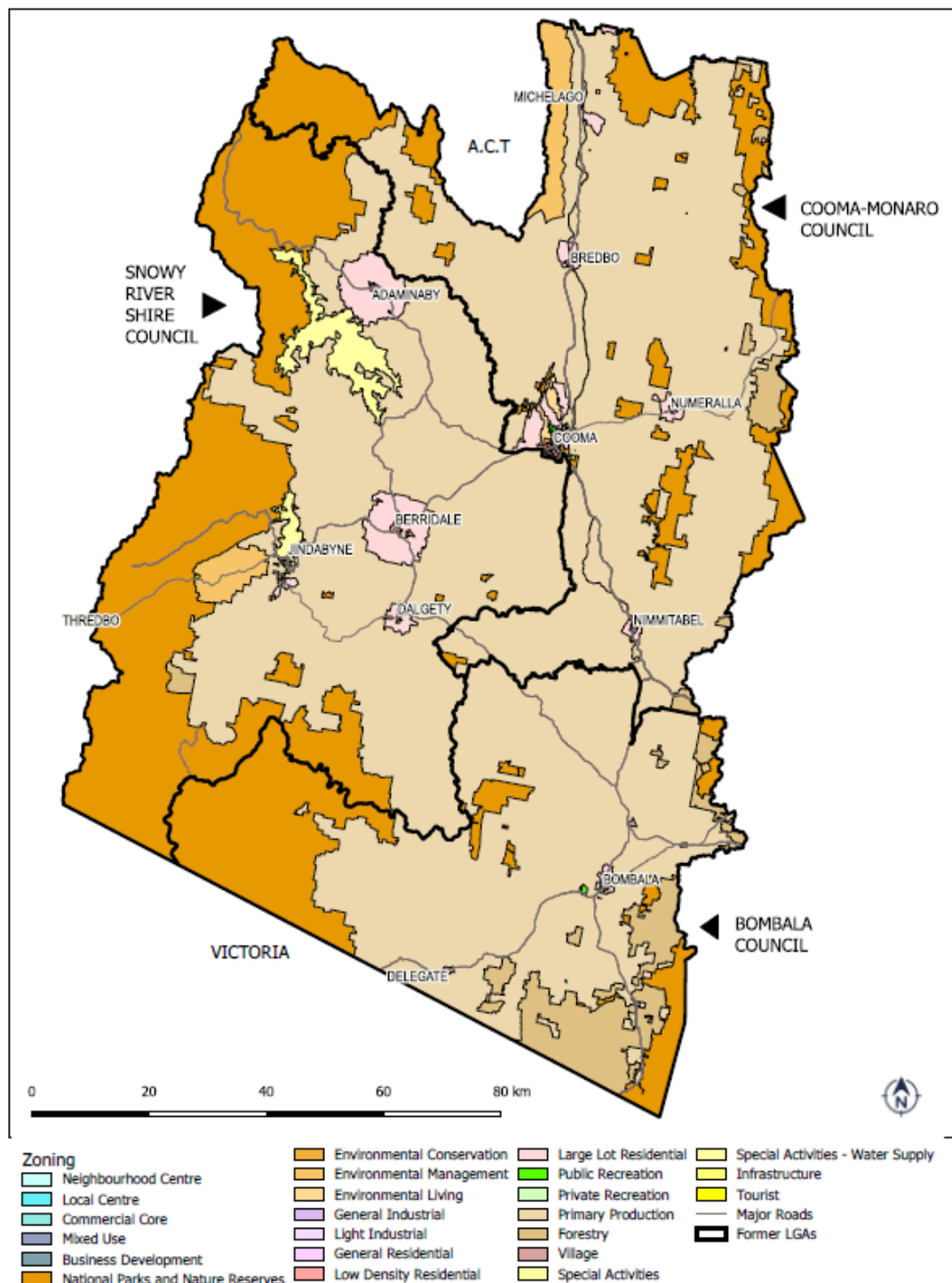
The zone applied to land will have a significant impact on the perceived purpose of that land in the community, and ultimately how that land is used. Therefore, the zones should be appropriately applied to set the expectations of owners and purchasers for how land is to be used to provide certainty and transparency.

Within each zone, nominated land uses are:

- Permissible without consent
- Permissible with consent; and
- Prohibited.

If a land use is permissible (with or without consent), it is an indication that a landscape assessment has been undertaken during the strategic planning process and that the land is generally suitable for the land use, subject to the specific details of the construction and operation of the use. To maintain the integrity of a zone, it is important that permissible land uses are consistent with the objectives of the zone. Land uses that are inconsistent with the objectives of the zone undermine the purpose of the zone and are to be prohibited.

Land use zones are to be applied giving consideration to the [LEP Practice Note on Standard Zones](#).



Disclaimer
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Figure 19 Current Zone Map under the Bombala LEP 2012, Cooma-Monaro LEP 2013 and the Snowy River LEP 2013.

RU1 Primary Production

Despite the underlying varying characteristics of the land in the region, approximately 80% of the local government area is currently zoned RU1 Primary Production. As is identified in [Policy Direction 2](#), the highest quality in terms of physical characteristics and least constrained land in the region is to be zoned RU1 Primary Production permitting land uses that are consistent with the objectives of the zone.

Across the three existing LEPs, the RU1 zone permits a wide range of land uses such as agriculture, rural industries, extractive industries and other land uses that need to be accommodated on larger lots and/or buffered from sensitive receivers. However, several permissible land uses are inconsistent with the intent and of the RU1 zone. This includes land uses like office premises, service stations, registered clubs, funeral homes, child-care centres and eco-tourist facilities. It is recommended that these land uses are prohibited.

The Australian Farm Institute Research report on [Managing farm-related land use conflicts in NSW](#) highlights the importance of reducing potential conflicts in the rural zone, thereby providing certainty for rural producers which ultimately reinforces the concept of the right to farm. This certainty has positive implications for future investment in agriculture, but also for the mental health, finances and wellbeing of the rural community.

Inevitably there will still be real and perceived land use conflict between agricultural land uses and other land uses permitted within the RU1 zone such as extractive industries, mining or large scale electricity generating works, but limiting dwellings within this zone will greatly limit the potential and actual land use conflict. It is recommended, at a minimum, that

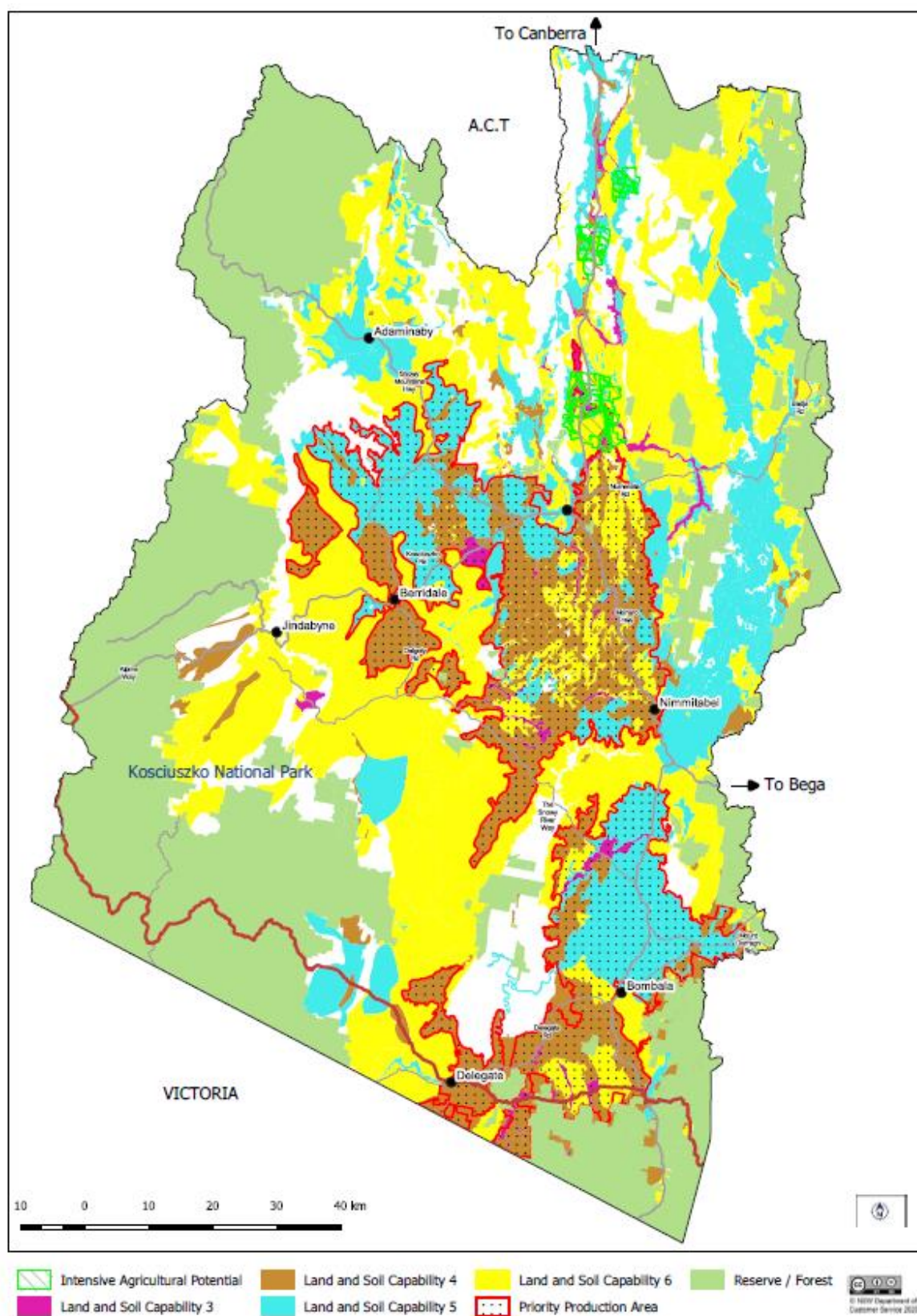


Figure 20 RUI Primary production methodology

RU2 Rural Landscape

Snowy Monaro's rural landscapes and environmental values are highly valued as is outlined in [Policy Direction 1](#). The RU2 Rural Landscape zone can be used to reflect and reinforce these values as well as capturing agricultural land that may be agriculturally productive but which doesn't warrant RU1 zoning. Land that may be suitable for an RU2 Rural Landscape zone includes:

- Category 1 Bush Fire Prone Land
- Regional biodiversity corridor
- Class 7 and 8 Land as per the Land and soil capability assessment scheme
- Slope equal to or greater than 20 degrees

Bush Fire Category 1 BFPL:

Vegetation Category 1 is considered to be the highest risk for bush fire. This vegetation category has the highest combustibility and likelihood of forming fully developed fires including heavy ember production. Vegetation Category 1 consists of:

- Areas of forest, woodlands, heaths (tall and short), forested wetlands and timber plantations.

Land Soil Capability Assessment Scheme

Class 7 Very Low Capability Land, is described by the LSC as land that has severe limitations that restrict most land uses and generally cannot be overcome. On-site and off-site impacts of land management practices can be extremely severe if limitations not managed. There should be minimal disturbance of native vegetation.

Class 8 Extremely Low Capability Land, is described as land that has limitations that are so severe that the land is incapable of sustaining any land use apart from nature conservation. There should be no disturbance of native vegetation.

Both Class 7 and 8 land is generally only suitable for selective forestry and nature conservation.

These constraints are shown on the following map.

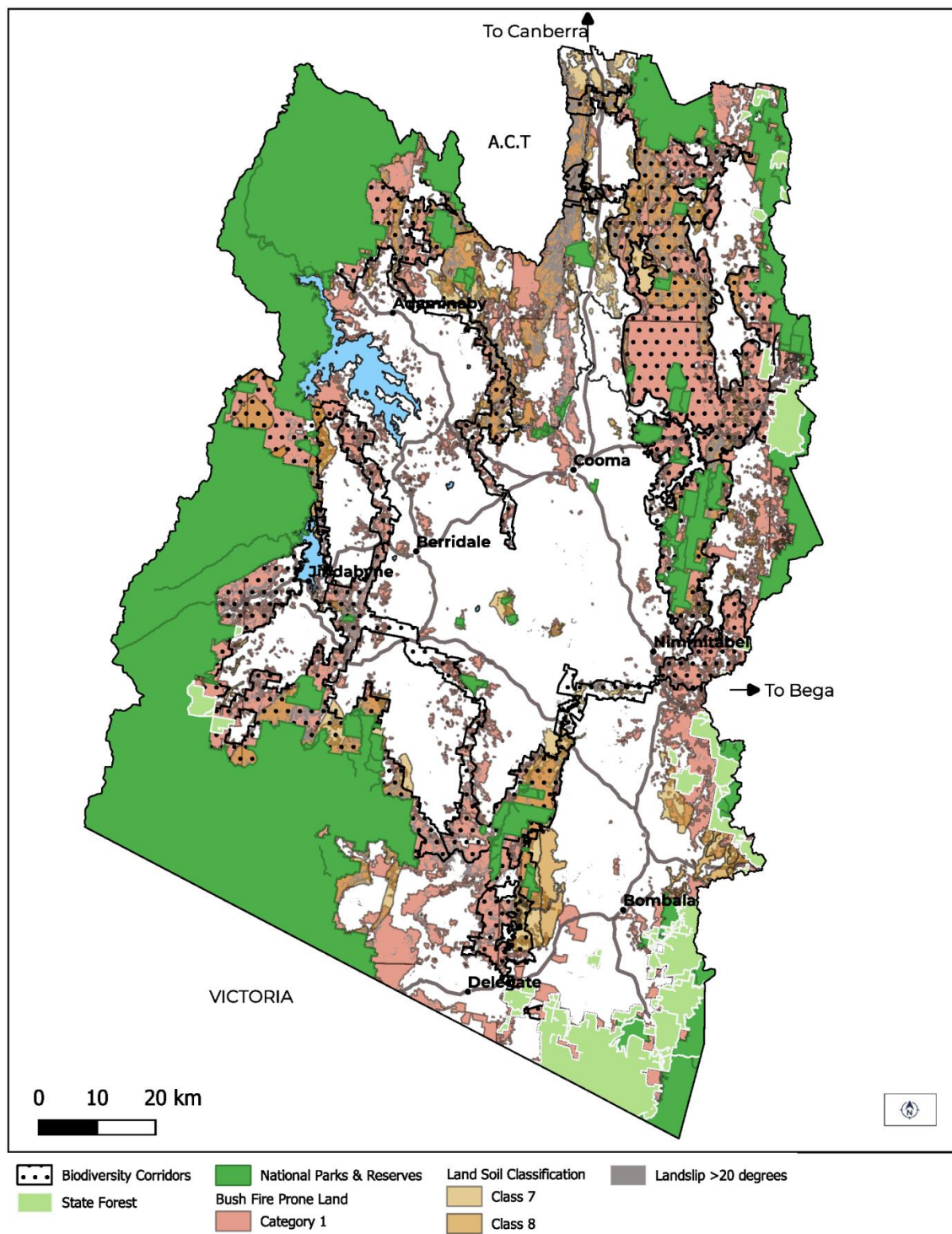


Figure 21 Environmentally constrained land

Objectives and permissible uses within the RU2 zone would acknowledge its limitations and environmental values by permitting low impact agriculture and rural industry, excluding those higher impact uses that are otherwise suitable in the RU1 zone such as intensive livestock uses, large scale renewable land uses like wind farms and solar farms and other heavy industries.

The use of the RU2 zone provides landowners in this area with realistic expectations of the capability of the land. Due to the wide variety of land uses permissible in the RU1, there is currently the risk that land is purchased with the intent to carry out a certain type of development, but once advice or a development approval is sought, it is determined that the land use can't be supported. The outcome is that land owners have potentially wasted time and resources and are disappointed, and frustrated or leads to court action for which Council would be required to defend. Limiting the land uses within the RU2 zone provides land owners with confidence that some strategic assessment has been undertaken and that their proposed land use is more likely to be supported. This may also reduce land use conflicts if less intensive agricultural uses are permissible.

RU3 Forestry

The RU3 Forestry zone has been previously applied to state owned forestry in the south east and east of the region. This is consistent with the Department of Planning and Environment's [LEP Practice Note on Standard Zones](#).

The Department's Practice Note states the following in relation to the RU3 Forestry Zone:

this zone identifies and protects land that is to be used for forestry use, such as State forests. Land which is to be used for private forestry may alternatively be zoned RU1 Primary Production zone or RU2 Rural Landscape.

Council will obtain an accurate an up to date dataset in relation to the forestry estate to ensure the land is accurately zoned.

RU4 Primary Production Small Lots

The RU4 Primary Production Small lots zone has not been used in any of the LEPs in the past. The [LEP Practice Note on Standard Zones](#) states the RU4 zone is intended for land which is to be used for commercial primary industry production, including emerging primary industries and agricultural uses that operate on smaller rural holdings but that might also facilitate complementary land uses.

The RU4 zone is seen as a suitable zone to achieve the actions and directions outlined in the Council's adopted LSPS encouraging additional agritourism opportunities near Jindabyne, but also other areas such as Michelago, Bredbo, Nimmitabel and Bombala which will support opportunities along the Monaro Rail Trail. With the intensification of land use, access to employees is also of importance. Therefore, these areas should be within proximity of a town or village.

Canberra can be viewed as a market within itself, but also provides access to the worldwide market via the Canberra International Airport for export. This location is

removed from the core priority production area of the Monaro, reducing land use conflicts with broadacre farms.

This change is intended to:

- Attract and allow for farm diversification and innovation
- Maintain and enhance the productive capacity of the land
- Attract a broader range of visitors to the Snowy Mountains

The proposed change from RU1 to RU4 recognises that the land uses are fundamentally rural. Still, it allows for uses that can be accommodated on smaller lots (40ha) or that may be more intensive in nature. In addition to this, the zone would contemplate compatible uses such as nature based and cultural tourism and other ancillary uses. Additional objectives of the zone would encourage development that is:

- small scale, low impact and sympathetic to the unique landscape setting and scenic qualities and ecological values of the area.
- To provide for a range of tourism uses, including agritourism and eco-tourism that is linked to the environmental, agricultural or rural industry use of the land.

Much of the land considered suitable for an RU4 Primary Production Small Lots Zone is currently zoned R5 Large Lot Residential with variable minimum lot sizes, ranging from 5ha to 70ha and permits lot averaging down to 5ha. With the recommended change to a rural zone and a minimum lot size of 40ha, an increase in the minimum lot averaging provision to 10ha is recommended to ensure that the absolute minimum land sizes are still capable of agricultural land uses.

It is recommended that tourist development, including accommodation, be consistent with the following objectives:

- Repurpose existing structures where available/possible
- Does not adversely interfere with agricultural production or the natural environment
- Low density, small scale, low impact, lightweight structures
- Environmentally conscious construction, including materials but also ongoing sustainability, such as building orientation, water saving and re-use.
- Consistent with a rural character
- Suitable road access and access to water
- Provide local native landscaping
- Consider natural hazards, particularly bushfire
- Avoids visually obtrusive and prominent locations (such as ridgelines)

These objectives are best achieved through the implementation of a specific DCP chapter for rural tourism development.

The RU4 zone is proposed to adjoin the R5 zone south-east of Jindabyne along the Snowy River Way. This zone interface is considered suitable given the lower density nature of the R5 zone the relatively few lots that are affected (9 lots). Further protections will be implemented through appropriate DCP clauses, establishing minimum distances to residential accommodation and tourist and visitor accommodation. Development within this area will be of a rural scale and character.

Importantly the proposal to change the zone to RU4 will maintain the existing 40ha minimum lot size for the current area located to the west of Varneys Range and extends to the south-east of Jindabyne, along either side of the Snowy River Way. By changing the zone only and not the minimum lot size this change is considered to limit the further fragmentation of this land and limit land use conflicts whilst also retaining or potentially increasing the agricultural productivity of the land.

This zone may also be suitable in other areas of the LGA where opportunities for agritourism exist or where they are to be encouraged, such as surrounding Bombala, Berridale, Dalgety and Adaminaby as identified in Figure 15 Rural tourism opportunities. As identified above, and is evident within the zone name 'Primary Production Small Lots', this zone contemplates smaller lot sizes. This zone should be applied to areas of existing land fragmentation, so as not to cause additional fragmentation, particularly in priority production areas.

C4 Environmental Living

This zone is intended for land with special environmental or scenic values, and accommodates low impact residential development. This zone is applicable to areas with existing residential development in a rural setting, which still has some special conservation values. Smiths Road is a small community in the north of the LGA located between the ACT border and the Murrumbidgee River. The ACT market mostly drives housing within this area, and residents generally travel to Canberra for employment. The northern part of Smiths Road is largely used for rural living, with one remaining commercial grazing property.

However, there are significant constraints to development, such as slope, biodiversity, proximity to the Murrumbidgee River, bushfire and access. A review of the least constrained land within the north of Smiths Road is suitable for E4 Environmental Living Zone. Molonglo Consulting, in preparing the Snowy Monaro Biodiversity Study carried out fieldwork within this

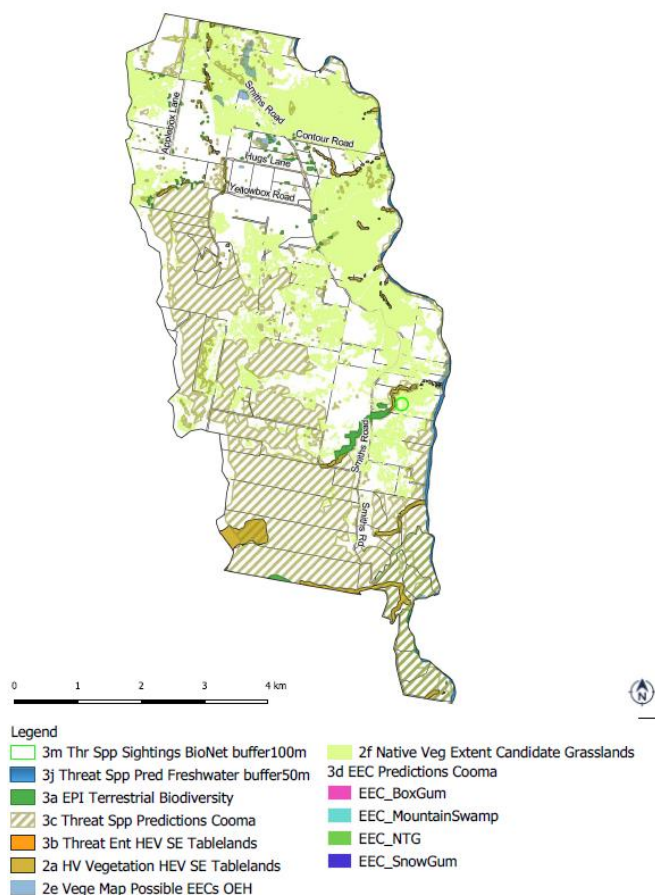


Figure 22 Biodiversity Values at Smiths Road Study Area

area. Within the report, rezoning the northern area of Smiths Road from C3 Environmental Management to C4 Environmental Living is supported where the environmental values are at the lower end of the scale.

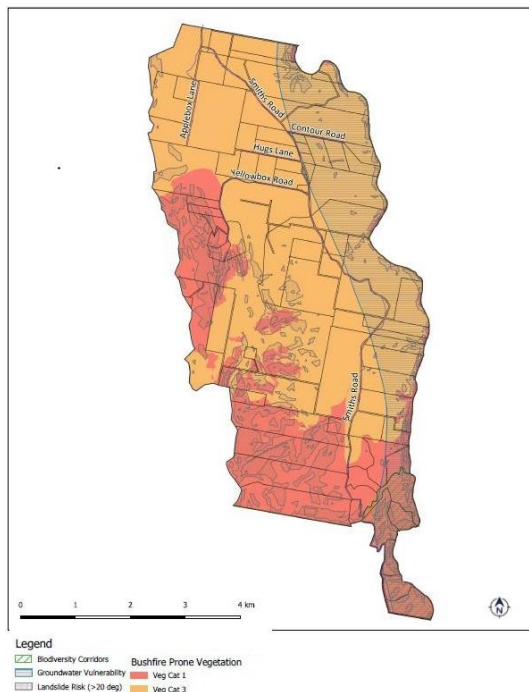


Figure 23 Constraints mapping Smiths Road Study Area

Actions	Outcomes
<ul style="list-style-type: none"> • Council will provide applicants with opportunities to meet with staff early in the planning process to assist in identification of issues and problem solving for proposed development on rural land, including for State Significant Development. • Introduce the RU2 Rural Landscape zone to provide certainty and clarity on the direction of land use within areas that are more constrained. • Objectives and permissible uses of the RU2 Rural Landscape zone to be developed to reflect landscape and scenic values, environmental values with a lower impact agricultural land use focus. • State owned Forestry land is zoned RU3 Forestry. 	<ul style="list-style-type: none"> • Provide a clear and consistent approach to land management and development through the planning framework. • Land use zones and permissible land uses reflect the capability of land • Land use zones reflect existing land use or reflect the intended land use within an area.

- The Zone RU4 Primary Production Small Lots is applied to existing fragmented agricultural areas within proximity to tourism centres to provide for Agritourism opportunities and other complementary cultural and environmental tourism land uses.
- Lot averaging to 10ha be considered in the RU4 Primary Production Small Lots Zone.
- Investigate the Environmental Living (C4) zone being applied to the least constrained areas within the northern end of the Smiths Road locality.
- The permitted land uses within the environmental living (C4) zone be limited to low impact residential, necessary community and emergency uses and low impact tourism uses consistent with the Destination Management Plan.

SETRP Actions

Direction 3 Develop the Snowy Mountains into Australia's premier year-round alpine destination

Direction 5 Promote agricultural innovation, sustainability and value-add opportunities.

Direction 8 Protect important agricultural land

Direction 9 Grow tourism in the region

Direction 14 Protect important environmental assets

Direction 15 Enhance biodiversity connections

Direction 16 Protect the coast and increase resilience to natural hazards

Direction 18 Manage rural lifestyles

LSPS Actions

Action 7.3 Council will identify issues and changes that are required in planning controls to enable growth and diversification in tourism development and to provide a lead for planning reform across the state.

Action 7.4 Council will increase year round tourism to Jindabyne and the Snowy Mountains by providing a diverse range of tourism activities.

Action 8.1 Council will develop an LEP and supporting planning documents which respond to the individual needs of various communities/landscapes/localities.

Action 8.7 Council will prepare a Rural Land Use Strategy which provides strategic direction responding to the diverse rural landscapes across the region.

Action 9.6 Council will implement planning controls which limit potential land use conflict between rural residential areas and primary production lands.

Implementation, Monitoring and Review

The success of the Strategy in meeting the objectives and vision for the Snowy Monaro LGA will depend on ongoing engagement with the community and government agencies and to provide the Snowy Monaro with a consolidated, comprehensive suite of planning documents.

Various actions contained within this Strategy will require further strategic attention by Council that are not necessarily associated with the development of the LEP and DCP, such as the Koala Plan of Management. The Strategy should be regularly reviewed (i.e. every five years) to capture any changes in the circumstances affecting the future of the LGA.

The strategic directions recommended in the Strategy are translated into statutory provisions through the development of an LEP and subsequent DCP framework. The LEP will establish the applicable land zones, permissible uses and constraints to development. At the same time, the DCP will guide planning and design outcomes and supplement the provisions of the LEP. These are the implementation documents and provide the means of ensuring that development outcomes match the aspirations and vision established for the region.

This Strategy identifies vital actions, recommendations and reference documents to be considered when assessing development applications as well as proposals to rezone land. Where any inconsistencies arise between reference documents and this Strategy, detailed recommendations of reference documents should only be implemented if the broad directions of the Strategy can be achieved.

Timeframes	
Immediate	0-1 years following the adoption of the Strategy
Short	1-5 years following the adoption of the Strategy
Medium	5-10 years following the adoption of the Strategy
Long	10-20 years following the adoption of the Strategy
Ongoing	Action required when item arises

	Timeframe	Relationship to Delivery Plans		
		LEP	DCP	Other Plans and Strategies
1 Protection of scenic landscapes, environmental values, and increase resilience and respond to natural hazards				
Scenic protection of Lake Jindabyne, Lake Eucumbene is maintained via the LEP.	Short	✓		
Scenic protection provisions including design guidelines and performance criteria be prepared and incorporated into the DCP and applied to regional road corridors to limit visual impacts.	Short		✓	
Undertake a region wide study of locally significant landscapes and incorporate into LEP or DCP.	Medium	✓	✓	✓
Adopt the recommendations of the Aboriginal Heritage Study, and where recommended, integrate landscapes of significance to First Nations people into LEP or DCP.	Medium	✓	✓	✓
Provide buffers in the LEP in accordance with Department of Primary Industries (Office of Water) Guidelines for Riparian Corridors on Waterfront Land.	Short	✓		
Areas of groundwater vulnerability are identified and protected.	Short	✓		
Provide protection to local drinking water catchments.	Medium	✓	✓	
Biodiversity values are identified in an overlay for inclusion in the LEP that includes: <ul style="list-style-type: none">o Habitat for threatened species and populations,o Endangered ecological communities,o Corridors of value for inter- and intra- regional connectivity, ando Koala habitat (once data is available).	Short	✓		
Planning proposals are supported for rezoning to an environmental zone where the land has special ecological, scientific, cultural or aesthetic attributes, or land highly constrained by geotechnical or other hazards. The permissible land uses must be consistent with the objectives of the zone and limit the risk to life and property.	Ongoing	✓		

Limit the density of residential development in high risk bushfire prone areas through zoning, permissible land uses and increases to minimum lot size within the LEP.	Short and Ongoing	✓		
Council actively pursues opportunities for Conservation Agreements under the Biodiversity Conservation Act, including opportunities for Biodiversity Offset Credits on Council owned land.	Ongoing			✓
Council does not support large-scale electricity generating works (solar and wind farm) in biodiversity corridors, areas of high environmental and within high scenic value areas unless supported by individual site assessments.	Ongoing			✓
2 Encourage agricultural production, protect regionally significant agricultural land, limit land use conflict, increase diversity and economic resilience				
Apply RU1 Primary Production zone to regionally significant agricultural land.	Short	✓		
Objectives and permissible uses of the RU1 Primary Production zone are to focus on delivering land uses that are related to agriculture and value-adding, preventing incompatible, unrelated development.	Short	✓		
Maintaining or increasing minimum lot sizes considering: <ul style="list-style-type: none"> the typical agricultural land uses in the area the agricultural capability of the land; and typical holdings sizes. 	Short	✓		
Support the South East Forestry Hub to identify marginal land with appropriate transport infrastructure most suitable for plantation forestry and integrate into implementation documents.	Short and Ongoing			✓
Utilise planning leavers which permit flexibility for rural land holders such as: Allowing land to be subdivided below the minimum lot size for a primary production purpose.	Short	✓		
Boundary realignment clause be adopted where the relevant objectives of the zone can be achieved.	Short	✓		
Implement Recommendation 9 and 10 from the NSW Agriculture Commissioners Report.	Short	✓		
Implement 'managing biosecurity risks in land use planning and development guide' via the DCP.	Short		✓	

3 Provide opportunities for rural tourism in appropriate locations, increasing year round tourism				
Include 'farm gate premises' and 'farm experience premises' as permissible with consent into rural and conservation zones where agriculture is permissible.	Short	✓	✓	
Pursue opportunities provided for by DPEs Agritourism and small-scale Agriculture reform package.	Short	✓	✓	
Guidelines and controls for planning and design of rural tourism development are prepared for the DCP, including for farm gate premises and farm experience premises.	Short		✓	
Biosecurity risks are assessed, reduced and managed in relation to tourism and agritourism land uses.	Short and Ongoing		✓	✓
Within the Snowy Monaro LEP the SP3 Tourism zone be applied to sites where there has been a focus on a holistic tourism offering of activities and accommodation	Short and Ongoing	✓		
Consider the Monaro Rail Trail and the Bundian Way in the development of the LEP, including suitable land uses to facilitate positive outcomes.	Medium and Ongoing	✓	✓	✓
Support and facilitate events that showcase the local produce of the region.	Short and Ongoing			✓
Implement planning controls to limit the size and scale of ancillary caretakers and managers residences.	Short	✓		
Prohibit eco-tourist facilities in the Zone RU1 Primary Production.	Short	✓		
4 Provide infrastructure to service rural businesses and manage it in a sustainable way				
Avoid the creation of new rural roads that are transferred to Council.	Ongoing		✓	✓
Development on and maintenance of crown roads is not supported in rural areas.	Short and Ongoing	✓	✓	✓
Avoidance of ribbon development along strategic transport routes (classified roads).	Short and Ongoing	✓	✓	✓
Advocate to the State and Federal Government to identify, coordinate, prioritise and fund road projects that help support the regional transport network and the function of rural industries in SMRC.	Ongoing			✓

Support Forestry Hub in the development of the Transport and Road Infrastructure Plan.	Short			✓
Local strategic roads identified for additional forestry intensification.	Short			✓
Council's infrastructure be zoned in accordance with the principles established within Zoning for Infrastructure in LEP Practice Note (PN-10-001).	Short	✓		
Review the application of SP2 zones across the LGA, ensuring the zone has been applied consistently with the applicable practice note.	Short	✓		
Include a clause within the consolidated Snowy Monaro LEP which would assist in the protection of major infrastructure, waste management facilities and other similar land uses, proactively avoiding land use conflicts.	Short	✓		
Inclusion of farm dams and stock containment areas within exempt provisions where considered low impact.	Short	✓		
5 Safeguard existing major industries and encourage emerging industries				
Provide advice on 10.7 certificates to prospective purchasers that the subject land is located within a 1000m buffer of an existing lawful extractive industry use or major industry.	Short and Ongoing			✓
Operating mines, quarries and major industries are protected from sterilisation or hindrance by encroachment of incompatible adjacent development.	Short and Ongoing	✓		
Known resources and areas of identified high mineral potential are not unnecessarily sterilised by inappropriate development, including additional residential development.	Short and Ongoing	✓		
Include a clause in the LEP that protects locally important rural industries.	Short	✓		
Investigate and advocate for workers accommodation to support those rural industries with large numbers of employees.	Medium			✓
6 Provide for rural dwelling options where associated with commercial agriculture				
Make Dual occupancy (detached) permissible with consent on land that meets the minimum lot size in the RU1	Short	✓		
Make Rural workers dwellings permissible with consent in the RU1 zone where primary production or rural industry being carried out on the land has a	Short	✓		

demonstrated economic capacity to support the ongoing employment of rural workers.				
4.6 Variations for dwellings in rural zones on lots below the minimum lot size are considered in accordance with the guidance provided under Policy Direction 6 of the Rural Land Use Strategy.	Ongoing			✓
Develop DCP controls for rural dwellings including dwellings, dual occupancies and rural workers' dwellings to limit impacts to infrastructure and amenity.	Short		✓	
7 Provide clear and consistent zoning to ensure transparency and certainty for rural land holders				
Council will provide applicants with opportunities to meet with staff early in the planning process to assist in identification of issues and problem solving for proposed development on rural land, including for State Significant Development.	Ongoing			✓
Introduce the RU2 Rural Landscape zone to provide certainty and clarity on the direction of land use within areas that are more constrained	Short	✓		
Objectives and permissible uses of the RU2 Rural Landscape zone to be developed to reflect landscape and scenic values, environmental values with a lower impact agricultural land use focus.	Short	✓		
State owned Forestry land is zoned RU3 Forestry.	Short	✓		
The Zone RU4 Primary Production Small Lots is applied to existing fragmented agricultural areas within proximity to tourism centres to provide for Agritourism opportunities and other complementary cultural and environmental tourism land uses.	Short	✓		
Lot averaging to 10ha be considered in the RU4 Primary Production Small Lots Zone.	Short	✓		
Investigate the Environmental Living (C4) zone being applied to the least constrained areas within the northern end of the Smiths Road locality.	Short	✓		
The permitted land uses within the environmental living (C4) zone be limited to low impact residential, necessary community and emergency uses and low impact tourism uses.	Short	✓		

References

- .id. (2022, August 23). *Snowy Monaro Regional Council Economic Profile*. Retrieved from .id community demographic resources: <https://economy.id.com.au/snowy-monaro>
- Australian Business Register. (2020, October). *ABR Explorer*. Retrieved from Australian Business Register: <https://www.abr.gov.au/government-agencies/accessing-abr-data/abr-data-products-and-services/abr-explorer>
- Barr, N., & Kancans, R. (2020). *Trends in the Australian Agricultural Workforce*. Canberra: Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES). Retrieved from Department of Agriculture, Fisheries and Forestry ABARES.
- NSW Government. (2022, June 20). *Strategic Freight Forecasts - commodity forecast map*. Retrieved from Transport for NSW: <https://www.transport.nsw.gov.au/data-and-research/freight-data-19/strategic-freight-forecasts/strategic-freight-forecasts-commodity>

9.5.1 RESOLUTION ACTION SHEET UPDATES

9.5.1 RESOLUTION ACTION SHEET UPDATES

OFFICER'S RECOMMENDATION

That Council note the resolution action updates.

This is an information only report.


BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and have recently been completed.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS


1. Updates to May Meeting - In Progress Actions

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/04/2023	79/23	GIS Administrator	Strategy	22/05/2023	N
Three Rivers Estate - Alternate Road Naming Proposal That Council endorse the proposed road names Constellation Drive, Orion Close, Canis Close and Crux Circle to: A. be publicly advertised for a period of 28 days. B. go to the Geographical Names Board for pre-approval.					
Notes 28 Apr 2023 The road naming proposal has been submitted for public notification and will appear in the Monaro Post for 28 days starting 3 May 2023. The road naming proposal has not gone to the Geographical Names Board for pre-approval. It will wait for the end of the public notification period when a decision is made on whether to proceed with the proposal.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/04/2023	81/23	Economic Development Officer	Communications	22/05/2023	N
Polo Flat Master Plan and Industry Study That Council A. Accept the funding amount of \$227,272.68 (ex GST) under the NSW Government's Business Case and Strategy Fund; and B. Allocate \$60,000 to the 2022/23 budget and the remaining \$167,272.68 to the 2023/24 budget.					
Notes 28 Apr 2023 Awaiting funding agreement from funding agency.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/04/2023	94/23	Chief Workforce Officer	Workforce	22/05/2023	N
Consideration of the reappointment of the CEO That Council A. Support the current CEO to the conclusion of his contract; and B. Commence the process of recruitment of a new Chief Executive Officer (Performing the role of General Manager)					
Notes 01 May 2023 Position description, General Manager contract and CEO key performance indicators have been supplied to councillors for review and considered changes and updates. Feedback sought from six NSW councils who have undertaken executive recruitment within the past 2 years for their preferred recruitment providers. Three external executive recruitment agencies identified for shortlist as potentially suitable for recruitment of the CEO for Council.					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/03/2023	63/23	Supervisor Civic Maintenance	Strategy	17/04/2023	N
Minutes from Management and Advisory Committees That Council receive the minutes of the: A. Cooma North Ridge Reserve Advisory Committee meeting held 23 November 2022 and ensure that SMRC share the following documents with the Cooma North Ridge Committee: <ul style="list-style-type: none"> • Master trail plan • Dirt Art MTB Trail Master Plan – Cooma – 2016 • Plan for the reconstruction of a second water tank • Rehabilitation of the sourced area after tank spill. B. Bombala Exhibition Ground Management Committee meeting held 14 December 2022.					
Notes 02 May 2023 No further update. 03 Apr 2023 No update.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/03/2023	57/23	Project Manager - Commercial Projects	Strategy	17/04/2023	Y
EPA FOGO Grant That Council: A. Accept the EPA Food Organics and Garden Organics (FOGO) Grant. B. Include budget adjustments to recognise an additional \$467,575 to the Cooma compost facility upgrades, funded 100% from the grant funds, with staff to determine the costing once planning for the FOGO roll out is completed.					
Notes 01 May 2023 Action is complete. 23 Mar 2023 B - Budget adjustment completed. Ongoing task: complete document execution form and have FOGO Grant Deed signed.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/03/2023	51/23	Coordinator Land & Property	Operations	17/04/2023	N
Wombat Way Jindabyne- Transfer of a portion of Crown Road Reserve (unformed) to Council - Placement of underground Water & Sewer infrastructure to enable development					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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That Council make application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) known as Wombat Way, located in Leesville area of Jindabyne – being the portion of Wombat Way extending from the Barry Way through to alignment with the western boundary line of Lee Avenue (reference image located within report body).

Notes

28 Apr 2023

A formal letter was issued to Crown Lands, requesting transfer of the initial section of the Crown Road known as Wombat Way to Council (context image included).

31 Mar 2023

The action will be initiated by Land & Property.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/03/2023	69/23	Chief Executive Officer	Executive Office	17/04/2023	N

11.1 - Foreshadowed Motion - Independent Audit

That an independent audit take place before consideration of developing a business case for the demerger of Snowy Monaro Regional Council is undertaken.

Notes

01 May 2023

No further update from staff.

31 Mar 2023

The CEO was advised on Friday 31 March that the Councillors had considered the scope of the proposed audit at a workshop on Thursday 30 March.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/03/2023	50/23	Chief Executive Officer	Executive Office	17/04/2023	Y

Development Application 10.2023.46.1 - Community Event "Lake Light Sculpture - Street Edition 2023"

That Council

A. Vary the referral of Development Applications to Council policy to enable the CEO to determine a one off application 10.2023.46.1 for a 4 day Community Event 'Lake Light Sculpture' 2023 on Lot 1 DP 1109455. Lots 10 & 11 DP 866943, 1 Kalkite Street JINDABYNE NSW 2627 once a full assessment including public notification has been complete.

B. Consider community safety and inclusive access provisions as part of the determination.

Notes

01 May 2023

The event proceeded at a different venue.

31 Mar 2023

The DA had not been approved as at Friday 31 March, but Council had been advised that the event location had been changed.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

16/02/2023	21/23	Chief Financial Officer	Finance	20/03/2023	N
Quarterly Budget Review Statement (QBRS) to 31 December 2022					
That Council:					
A. receive the Quarterly Budget Review Statement for the quarter ended 31 December 2022 and approve the variations noted therein.					
B. receive a report on the establishment on a financial review committee.					
Notes					
01 May 2023					
B - No action yet.					
31 Mar 2023					
B - No action yet.					
02 Mar 2023					
A - Has been completed with the budget adjustments imported into the finance systems. B - Has not commenced.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/02/2023	27/23	GIS Administrator	Strategy	20/03/2023	N
Road Naming Proposal for Three Rivers Estate subdivision					
That Council endorse the proposed road names Matruk Close, Warragang Close and Bungadhung Way to:					
A. be publicly advertised for a period of 28 days in the Monaro Post.					
B. go to the Geographical Names Board for pre-approval.					
Notes					
28 Apr 2023					
The road naming proposal has been submitted for public notification and will appear in the Monaro Post for 28 days starting 3 May 2023. The road naming proposal has not gone to the Geographical Names Board for pre-approval. It will wait for the end of the public notification period when a decision is made on whether to proceed with the proposal.					
31 Mar 2023					
An alternate road naming proposal has been put forward by the developer of the Three Rivers Estate. This proposal has been added to the April ordinary council meeting agenda. If approved by authorisers for inclusion in the meeting, it will be recommended to Council that the new proposal be publicly notified in parallel with the previously endorsed Ngarigo words naming proposal (for three of the estates four roads) with the intent being to use submissions to guide which proposal goes forward to the Geographical Names Board.					
01 Mar 2023					
Discussions are underway with the developer in regards to the fourth road name prior to proceeding with the public exhibition.					


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/01/2023	4/23	Coordinator Strategy Development	Strategy	1/03/2023	N
Resourcing Strategy Documents					
That Council					
A. Adopt the following documents:					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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<ul style="list-style-type: none"> Asset Management Strategy Workforce Strategy Long Term Financial Plan
B. Develop an appendix to the assets management strategy identifying the buildings to be included in the capital improvements.
Notes 28 Apr 2023 Appendix for the asset strategy is still being developed - buildings have been inspected to undertake a condition assessment, which will inform the priority renewals. When financials of the revised LTFP become available. The revised asset management plans can be completed. 31 Mar 2023 No further update. 27 Feb 2023 Appendix for Asset Strategy is still being developed - buildings are currently being inspected to undertake a condition assessment which will inform the priority order. 01 Feb 2023 Resourcing strategy documents published on Council's webpage. Additional appendix to be added to identifying buildings for capital renewals.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/12/2022	361/22	Manager Community Services	Operations	16/01/2023	N
Residential aged care update on divestment process and budget requirement for remainder of financial year That Council: A. Extend the residential aged care divestment due diligence period with Sapphire Coast Community Aged Care Services until 30 June 2023; B. Increase the Residential Aged Care operating budget by \$1,028,793 to cover the period January – June 2023, to be funded from Council's unrestricted cash and recouped over the next 2 financial years from asset renewal budgets; and C. Continue to lobby the federal government to provide funding support for operating deficit and capital improvements while working toward a regional solution that ensures the long term viability of residential aged care services in the Snowy Monaro.					
Notes 01 May 2023 A - Councillors were provided with an update on 6 April 2023 and yet to finalise the divestment. B - Closed. C - Had a meeting with the Department of Health regarding this matter and are continuing to look at options moving forward. 31 Mar 2023 A - Councillors will be provided with an update at an upcoming Councillor Workshop. B - Closed. C - No further update. 02 Mar 2023 No further update. 01 Feb 2023 No further update.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

17/11/2022	315/22	Team Leader Strategic Planning	Strategy	19/12/2022	N
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Planning Proposal - Draft Comprehensive Snowy Monaro Regional Local Environmental Plan

That Council

- A. Undertake a minimum of 56 days of consultation concurrently with the draft Land Use Strategies;
- B. Submit the planning proposal to the Minister of Planning for a gateway determination; and
- C. Proceed with further consultation on the planning proposal in the event the NSW Department of Planning and Environment issues a gateway determination.

Notes

26 Apr 2023

No further update.

31 Mar 2023

A - Completed, public exhibition concluded on 20 February 2023. B - Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C - Noted and will action once a Gateway determination is received. A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes.

23 Feb 2023

A - Completed, public exhibition concluded on 20 February 2023. B - Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. C - Noted and will action once a Gateway determination is received.

01 Feb 2023

A - Completed all face to face and online consultation (with the exception of Nimmitabel Show on 4th Feb), with the public exhibition period open until 20 Feb. B - Meeting scheduled Tuesday 7 Feb with DPE, with Gateway Determination expected at the end of Feb.

20 Dec 2022

A - Public exhibition is proceeding, ten in person community information sessions have been held along with two stakeholder workshops. Over 100 people have participated in the consultation sessions so far in the process. B - In consultation with DPE this is expected to occur in early 2023. C - Will occur once B is completed.

28 Nov 2022

A - Community consultation commenced on 21 November, due to a delay in mailing letters the consultation period will extend to 20 February 2022. B - Liaising with DPE and will submit planning proposal via the NSW Planning Portal. C - Noted, will await Gateway determination from DPE once B is completed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	322/22	Coordinator Land & Property	Operations	19/12/2022	N

Water and Wastewater Land Acquisitions - Bombala STP Upgrade - Change of Physical Position Needs

That Council

- A. Proceed with acquisition of the following land, and interests in land, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bombala Sewerage Treatment Plant upgrade project:
 - i) Lot 2 in Deposited Plan 1278691, being part of Lot 5 Section 42 in Deposited Plan 758129 and having an area of 256.9m²;
 - ii) An easement for drainage of sewerage over the site shown as 'E1 – PROPOSED EASEMENT FOR DRAINAGE OF SEWERAGE 3 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129;
 - iii) A right of access over the site shown as 'E2 – PROPOSED RIGHT OF ACCESS 10 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129.
- B. Agree that the terms of the easement shall be as shown on SCHEDULE A (referenced in report body);
- C. Agree that the terms of the right of access shall be as shown on SCHEDULE B (referenced in report body);

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- D. Acknowledge that minerals are to be excluded from the acquisition;
E. Acknowledge that the acquisition is not for the purpose of resale;
F. Classify the acquired land (Lot 2 DP 1278691) as operational land in accordance with the Local Government Act 1993 (NSW);
G. Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests.

Notes

28 Apr 2023

No further update at this point.

30 Mar 2023

No further update at this point in time.

01 Mar 2023

No further update at this point in time.

29 Jan 2023

PWA have all documentation required to submit the OLG application as per the LAJTC Act; including the confirmed Minutes of the 17/11/22 Council meeting.

29 Nov 2022

Supersedes item D of Resolution 254/20 to enable Compulsory Acquisition prescribed process to move forward.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/10/2022	294/22	Coordinator Economic Development	Communications	21/11/2022	N

Future use of the Cooma to Bombala Rail Corridor

That Council

- A. Support the continued planning for the Monaro Rail Trail from Queanbeyan to Cooma, and Bombala to Jincumbilly, including finalising the business case and potential lease discussions with TfNSW for those sections (noting this is not a resolution to apply for funding to construct the rail trail or enter a lease, but to commence discussion);
B. Provide a written undertaking to Cooma Monaro Railway (CMR) that Council will agree to vary any future rail trail lease between Bombala and Jincumbilly (at no cost to CMR) to enable reinstatement of the rail line (at no cost to Council) should Stage 4 funding of the CMR Operational Business Plan (Version 2.3.2 August 2022) be received, and subject to Stages 2 and 3 of that Plan (ie Cooma to Nimmitabel) having been constructed prior to this;
C. Not undertake to fund the cost of relocating the MRT if point B (above) eventuates;
D. Resolve to continue to work with all parties on continuing investigations of potential shared use arrangements, costings, feasibility evaluations, etc along the rail corridor between Cooma and Bombala;
E. Inform state agencies (TfNSW, DRNSW) and federal and state members of Council's adopted position on this matter.

Notes

01 May 2023

No further update.

30 Mar 2023

A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. B - Complete. C - Complete. D - Ongoing. E - Complete.

28 Feb 2023

A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.

24 Jan 2023

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A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.

21 Dec 2022

A - Continuing to work on the business case with MRT Inc. Initial meeting held with TfNSW who advised a new legislation is due around March that will contain a framework regarding lease arrangements. B - Complete. C - Complete. D - Ongoing. E - Complete.

29 Nov 2022

A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - Complete. C - Complete. D - Ongoing. E - Complete.

31 Oct 2022

A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - At time of writing a letter is being drafted. C - Complete. D - Ongoing. E - At time of writing draft letters are under review.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/09/2022	259/22	Coordinator Economic Development	Communications	17/10/2022	N

MRT - Potential Construction Funding Grant Application - Foreshadowed Motion

That Council

A. Continue to provide in principle support to Monaro Rail Trail Inc;

B. Request a comprehensive briefing from Cooma Monaro Rail Group to Council;

C. Continue to work on the development of Queanbeyan to Cooma segment of the proposed rail trail and;

D. That a report come back to Council to the next meeting.

Notes

01 May 2023

No further update.

30 Mar 2023

A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. D - Complete.

28 Feb 2023

A - Ongoing, with regular meetings with MRT Inc being undertaken. B - Complete. C - Complete. D - Ongoing. E - Complete.

24 Jan 2023

A - Ongoing. B - Complete. C - Ongoing. D - Complete.

21 Dec 2022

A - Ongoing. B - Complete. C - BCSD grant application successful. D - Complete.

29 Nov 2022

A - Ongoing. B - Complete. C - Still awaiting outcome of BCSD grant fund application. D - Complete.

31 Oct 2022

A - Ongoing. B - Complete. Briefing from CMR provided to Councillor briefing session on 6 October 2022. C - Awaiting outcome of BCSD grant fund application. Will be progressing discussions with QPRC and TfNSW on corridor leasing arrangements. D - Complete. Report provided to October meeting.

05 Oct 2022

A - Noted. B - Briefing to Councillors organised for 6 October. C - Noted. D - Report to be provided to October meeting.

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/09/2022	241/22	Team Leader Strategic Planning	Strategy	17/10/2022	N

Planning Proposal - 56 Hilldowns Road, Kalkite

That Council:

- A. Submit the planning proposal to the Minister of Planning for a gateway determination.
- B. Advise the Department of Planning and Environment that Council wishes to be issued with an authorisation to use its delegation for the planning proposal.
- C. Proceed with consultation on the planning proposal in the event the NSW Department of Planning & Environment issues a gateway determination.

Notes

26 Apr 2023

A - Completed and a gateway determination has been received. B - Completed and this request was granted by DPE. C - Currently undertaking agency consultation on the planning proposal as per the gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal. Additional information has been requested from the proponent to address traffic concerns raised by Council and TfNSW.

31 Mar 2023

A - Completed and a Gateway determination has been received. B - Completed and this request was granted by DPE. C - Currently undertaking agency consultation on the planning proposal as per the Gateway determination and awaiting the proponents to prepare further studies requested, Council staff have requested preparation of DCP for this site is undertaken by the proponent to support this planning proposal.

23 Feb 2023

A - Completed and a gateway determination has been received. B - Completed and this request was granted by DPE. C - Currently undertaking agency consultation on the planning proposal as per the gateway determination and awaiting the proponents to prepare further studies requested.

31 Jan 2023

A Gateway determination has been issued by the Department of Planning. A meeting was held on 12 January with the proponent to discuss next steps. Agency consultation is currently underway.

20 Dec 2022

A Gateway determination has been issued by the Department of Planning. Council staff are liaising with the proponent on next steps. Agency consultation is expected to occur in early 2023.

28 Nov 2022

No further update.

31 Oct 2022

A - Completed. B - Completed. C - Awaiting outcome of gateway determination from DPE and will action conditions as required. A meeting was held with DPE on 25 October and the proposal was discussed.

27 Sep 2022


A - Completed. B - Completed. C - Awaiting outcome of gateway determination from DPE and will action conditions as required.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/08/2022	217/22	Coordinator Land & Property	Operations	19/09/2022	N

Construction of NSW Rural Fire Service emergency operations centre in Cooma - land acquisition and access construction

That Council

- A. Enter into an agreement with Snowy Hydro Limited (SHL) to enable progression of the future construction of an Emergency Operations Centre (EOC) on the land adjacent to Council's current holding of Lot 1 DP 832813; the key agreement elements being:

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- i) Council to secure the land required to achieve legal & practical access to the intended EOC location via Geebung Street COOMA, through subdivision (boundary adjustment) by negotiation with the neighbouring landholder (Lot 2 DP 832813);
- ii) Council to construct suitable access road segment through to the intended SHL boundary, enabling access to both the future EOC site and reaching the boundary of SHL's residual landholding (indicative access path as per the report image);
- iii) Council to action the development approval process in relation to the specified access road segment;
- iv) SHL to transfer to Council approximately 2 hectares of land (part of SHL owned Lot 14 DP 250029) upon completion of the access road segment referred to in A ii).
- B. Proceed with the subdivision (boundary adjustment) actions as necessary in order to deliver the new access road segment as identified in A ii);
- C. Classify any land acquired, for both the new public access road segment and the intended gifted transfer from SHL of 2 Ha of land (part of Lot 14 DP 250029) related to the EOC construction in the Polo Flat area of Cooma, as operational land in accordance with *the Local Government Act 1993*;
- D. Add the construction of the new access road segment for the EOC in Polo Flat area of Cooma to the capital works program within Council's 2022-2026 Delivery Program and 2022-2023 Operational Plan;
- E. Assign a budget of \$500,000 (capital project), with understanding that revenue from the intended land sale of Stage 3D Leesville Industrial Estate will provide the corresponding cost offset (linkage to Resolution 154/21 activities);
- F. Note that the other costs associated with the development and construction of the EOC will be borne by the NSW Rural Fire Service.

Notes

28 Apr 2023

Collaboration with SHL, neighbouring landowner, RFS and others is in progress. Various elements continue to be refined.

30 Mar 2023

No further update.

01 Mar 2023

Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road.

Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).

29 Jan 2023

Next Project Control Group stakeholder meeting scheduled for 7/2/22.

29 Nov 2022

No further update at this point.

31 Oct 2022

Initial site meeting held on 17/10/22 with SHL and PWA.

03 Oct 2022

Project Control Group for EOC/Cooma Fire Control Centre (FCC) project initiated with RFS.

31 Aug 2022

A - D & F will be initiated. E - Completed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	189/22	Coordinator Land & Property	Operations	22/08/2022	N
Sewer Easement Request - Council Owned Lot 18 DP 255651 in Nettin Circuit area Jindabyne - Related to Subdivision Works Certificate 25.2021.220.1					
That Council					
A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 18 DP 255651, pursuant to Section 88B of the Conveyancing Act 1919;					

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B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2021.220.1) inclusive of survey, general legal, and any registration fee costs.

Notes

28 Apr 2023

Reiterate: A - Completed - applicant advised. B - In progress by applicant, CEO will execute required documentation at appropriate time.

30 Mar 2023

No further update at this point.

01 Mar 2023

No further update at this point.

29 Jan 2023

No further update at this point.

29 Nov 2022

No further update at this point.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

A - Completed - applicant advised. B - In progress by applicant; CEO will execute required documentation at appropriate time.

02 Aug 2022

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	180/22	Project Specialist	Strategy	22/08/2022	N
Transfer of Grant Funding from Eucumbene Boat Ramp Project. That Council approve the redirection of the outstanding amount from Round 2 Stronger Country Community Fund (SCCF2 – 0349 – A) in the amount of \$121,411 to complete the restoration of the Aaminaby Big Trout.					
Notes 27 Apr 2023 Approval from Dept of Regional NSW received. Purchase orders to be raised ASAP. 23 Mar 2023 No further update. 01 Mar 2023 All required additional documentation forwarded to Grant Management Office. Awaiting approval. 01 Feb 2023 Budget and project plan submitted to Grant Management Office for approval. 23 Nov 2022 Request for Financial Information has been sent to Council staff. Awaiting response. 28 Oct 2022					

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Still awaiting formal response from Grants Management Office.

21 Sep 2022

Variation request submitted to Grants Management Office.

04 Aug 2022

Quotes underway, variation request to Stronger Country Communities Fund to be submitted before progressing.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	190/22	Coordinator Land & Property	Operations	22/08/2022	N

Sewer Easement Request - Council Owned Lot 2 DP 748500 in Leesville area Jindabyne - Related to Subdivision Works Certificate 11.2000.3000067.1

That Council

- A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 2 DP 748500, pursuant to Section 88B of the Conveyancing Act 1919;
- B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 11.2000.3000067.1) inclusive of survey, general legal, and any registration fees costs.

Notes

28 Apr 2023

Reiterate: A - Completed - applicant advised. B - In progress by applicant, CEO will execute required documentation at appropriate time.

30 Mar 2023

No further update at this point.

01 Mar 2023

No further update at this point.

29 Jan 2023

No further update at this point.

29 Nov 2022

No further update at this point.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.

02 Aug 2022

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/06/2022	161/22	Chief Operating Officer	Operations	30/09/2023	N

Support for Jindabyne

That Council

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- A. Actively seek out and apply for available grant opportunities, such as the NSW Community Building Partnership Grant, or other suitable community infrastructure grants for the purpose of installing additional street lighting in Jindabyne township and streets.
- B. Work with government at both State and Federal level to find available options for better transport solutions for Jindabyne. Examples include, but are not limited to; additional taxi licences, community/government funded buses, lobbying to ride-share companies like Uber to include Jindabyne as a service area.
- C. Work with Snowy Mountains Liquor Accord to gain further advice on what else council can do to assist the community from a local government level.

Notes

01 May 2023

No further update.

29 Mar 2023

Project planning for installation of streetlights in Jindabyne commenced. Contact made with Snowy Mountains Liquor Accord ahead of upcoming snow season to seek advice on further actions Council may undertake.

01 Mar 2023

Grant funding has been secured for additional street lights.

01 Feb 2023

Graffiti Management grant secured to enable installation of solar street lights in Jindabyne. Report to February meeting of Council to accept grant.

02 Dec 2022

No further update.

03 Nov 2022

Awaiting cost estimates from Essential Energy for additional street lighting.

07 Oct 2022

Inspection for street lighting undertaken. Confirming budget implications with Essential Energy.

06 Sep 2022

Arranging inspection of streets to identify preferred locations for additional street lighting.

03 Aug 2022

Contact made with Essential Energy to confirm process for additional street lighting once identified. Letter of support for CCTV received from NSW Police.

06 Jul 2022

Community safety meeting held with key stakeholders on 5 July 2022. Key actions identified to be worked on before reporting back to stakeholders.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/06/2022	166/22	Manager Water & Wastewater Operations	Operations	18/07/2022	Y

Tender Recommendation Report Bombala & Delegate Water Treatment Plants Design & Construction


The Council, pursuant to s 178 (3) (e) of the Local Government Act:

- A. Appoint Water Treatment Australia as preferred tenderer and authorise the CEO to negotiate the final compliance aspects for the WTP Design and Construct tender.
- B. Authorise the CEO to negotiate with the second place tenderer if negotiations with the preferred tenderer fail.
- C. Authorise the CEO to sign the necessary contract documentation.

Notes

27 Apr 2023

Project has been awarded and under design and construction. This item is complete.

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20 Mar 2023 Detailed design for Bombala WTP has been finalised and is ongoing for Delegate WTP. 02 Mar 2023 No further update. 01 Feb 2023 Finalise and awarded to WTA. Design ongoing. 30 Nov 2022 No further updates. 02 Nov 2022 Detailed design review in progress. SMRC currently reviewing design for review workshop on 03/11/22. 07 Oct 2022 DPIE has approved all aspects of the procurement process and the tender has been formally let to water treatment Australia with the design process starting. 06 Sep 2022 Negotiations have concluded. Approval sought from DPIE Water to appoint contractor. 03 Aug 2022 Negotiations are ongoing and have progressed well. 07 Jul 2022 Letters to all tenderers have been compiled and negotiations will begin in the next couple of weeks.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/06/2022	152/22	GIS Administrator	Strategy	18/07/2022	Y
Road Naming Proposal - Rosamond Place for new road in 17 lot subdivision (DA 10.2020.220.1 17) That Council endorse the name Rosamond Place to go to the Geographical Names Board for pre-approval and to be publicly advertised for a period of 28 days.					
Notes 28 Apr 2023 No further action required, action is complete. 31 Mar 2023 No further update. 01 Mar 2023 No further update. 01 Feb 2023 Geographical Names Board have approved Rosamond Place. This road will be gazetted when the road is available for public use. 22 Dec 2022 Geographical Names Board road naming proposal moved to stage of formalisation. 30 Nov 2022 No further update. 01 Nov 2022 Report submitted and approved for December meeting to approve and finalise road naming. 28 Oct 2022					

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Report being drafted for November 2022 Council Meeting to approve Rosamond Place for approval after Geographical Names Board endorsed and no community submissions were received. 05 Sept 2022 Community Consultation complete with no submissions or objections. No further action at this point - report for Council approval will be submitted for October ordinary council meeting. 04 Aug 2022 Current in public advertisement period. Submitted to Geographical Names Board and pre-approved. 24 June 2022 No action at this stage.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/05/2022	129/22	Manager Water & Wastewater Operations	Operations	20/06/2022	N
Cooma Weir Construction - Tender Evaluation Panel Recommendation That Council A. Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions. B. Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers. C. Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023. D. Actively seek additional funding streams for the project to be constructed.					
Notes 27 Apr 2023 Cooma Weir Construction is schedule for FY23/24. Further funding and council approval is required. 20 Mar 2023 No further update. 02 Mar 2023 No further update. 01 Feb 2023 SECI has been finalised. Report has been issued and is now with ELT. 30 Nov 2022 No further update. 02 Nov 2022 No further updates. 07 Oct 2022 No further updates. 06 Sep 2022 No further updates. 03 Aug 2022 No further updates. 07 Jul 2022 This is progressing well and is on track to be completed in the next few months so that the tender can be readvertised at the end of 2022.					

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27 May 2022
Meeting held with Leed to establish SECI working arrangement. Contractual arrangements being finalised currently.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	95/22	Coordinator Land & Property	Operations	30/06/2024	N
Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago That Council <ul style="list-style-type: none"> A. Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; B. Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the <i>Local Government Act 1993</i> and in accordance with the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>; and C. Classify the land acquired as operational land in accordance with the <i>Local Government Act 1993</i>. 					
Notes 20 Apr 2023 Draft survey plan received and sent on to PWA and internally on 13 April 2023. 30 Mar 2023 Surveyor, Jack Atkinson, attending to the survey works over the next few weeks. 01 Mar 2023 No further update at this point. 01 Feb 2023 Surveyor to finalise survey report. 29 Nov 2022 Contractor engagement finalised in order for the survey plan of acquisition to be completed. 31 Oct 2022 No further update at this point. 03 Oct 2022 A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time. C - Completed. 31 Aug 2022 PWA engagement active to deliver matter. 26 Jul 2022 Matter sitting with PWA for delivery - No further updates. 05 Jul 2022 Matter sitting with PWA for delivery - No further updates. 30 May 2022 Engagement email sent to PWA - estimated delivery time from PWA 18-24 months. 04 May 2022 A to C - Matter to be referred to PWA for execution.					

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/03/2022	55/22	Coordinator Land & Property	Operations	31/10/2022	N

Bombala Showground Lot Consolidation

That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.

Notes

28 Apr 2023

No further update at this point.

28 Mar 2023

Copy of Proposed Plan requires signature by owner of 49 Caveat St to confirm agreement to boundary as shown on plan. (due to old system title entitlement to occupied land / 200mm beyond fence line) This will fulfil part of the LRS requisition. It has been established that the current owner on title has passed away. Further investigation to find executor underway.

01 Mar 2023

Surveyor addressing LRS requisition aspects.

29 Jan 2023

Surveyor update on LRS registration of Lot 15 DP 1285587 pending. Note: LRS Requisition Due Date currently listing as 17/3/2023.

29 Nov 2022

Surveyor responding to LRS requisition requests.

01 Nov 2022

Awaiting LRS registration of the plan of consolidation.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

Plans & administration sheet lodged with LRS awaiting registration.

05 Jul 2022

Survey work completed, administration sheet signed and returned to surveyor for lodgement.

30 May 2022

Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.

29 Apr 2022


Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.

01 Apr 2022

Resolution 55/22 - Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/11/2021	284/21	Coordinator Land & Property	Operations	30/11/2022	N

Road Reserve Closure & Disposal - Dry Plains Road - Lot 6 & 7 DP 1018626

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<p>That Council</p> <p>A. Approve proposal to finalise closure of Lot 6 & 7 DP 1018626 as road reserve in accordance with the Roads Act 1993; and acknowledge that the land vests as operational land with Council, to then be used in compensation;</p> <p>B. Approve transfer of ownership of the closed road reserve known as Lot 6 & 7 DP 1018626 to adjoining landholder, being the applicant of Development Application 38/96, in Accordance with the Roads Act 1993, with associated fees and charges to be covered by the relevant adjoining landholder;</p> <p>C. Authorise the CEO to approve any terms for disposal of the relevant land parcel from Council to the adjoining landholders, and negotiate a purchase price equal to the resultant associated transfer costs only; recognising that the land for Dry Plains Road Reserve was given in kind to Council as public road.</p>		
<p>Notes</p> <p>20 Apr 2023 Easement is now registered & solicitors are proceeding with the transfer of lots 6 & 7 to the adjoining landholders.</p> <p>30 Mar 2023 Awaiting registration of the easement for power lines. Lodged by surveyor, with LRS in Jan 2023, No further update at this time.</p> <p>01 Mar 2023 Requisition from LRS received by surveyor.</p> <p>29 Jan 2023 Executed 88B and Admin Sheet for Dry Plains Rd easement provided to surveyor on 22/12/22. Surveyor instructed to that the ‘Advice that Easement Has Been Created’ confirmation form needs to be submitted back to EE once registered with LRS.</p> <p>29 Nov 2022 No further update at this point.</p> <p>31 Oct 2022 Advice received from Essential Energy that the easement matter has been allocated a project number to progress. Pending processing by EE.</p> <p>03 Oct 2022 Advice received from Essential Energy that 88B Instrument will need adjusting to meet EE terminology requirements. Updated 88B Instrument formatted by BMR, and advice has been sought from surveyor to ensure EE references are correct on survey plan documentation.</p> <p>31 Aug 2022 Confirmation received that public road reserve element has been removed from title of both Lot 6 & 7 DP 1018626. B & C now able to progress.</p> <p>26 Jul 2022 A - Gazette Notice for closure published 24/06/2022, Awaiting advice from Essential Energy for administration sheet mailing address. B - Dependant on resolution A being completed. C - All documents to date executed.</p> <p>05 Jul 2022 A - Gazette Notice for closure published 24/06/2022. 88B instrument sent to Essential Energy for execution, 11R form lodged with LRS to remove Public Road Notification from title. B - Dependant on Res A being completed. C - All documents to date executed.</p> <p>30 May 2022 Response from DPIE received able to progress with road reserve closure. Awaiting S88B Instrument for power line easement.</p> <p>29 Apr 2022 No further update, still awaiting response from latest correspondence to DPIE.</p> <p>01 Apr 2022 A - Response being drafted to DPIE addressing their concerns regarding connectivity of road reserve issue. Once this matter is cleared closure can proceed. B - Dependant on A being finalised. C - No further negotiations required at this stage, finalisation is dependent on Res A being completed.</p> <p>02 Mar 2022</p>		

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A - Addressing received feedback from notifiable authorities. Easement creation is now required and there is a requirement to address road connectivity issues further west prior to closing lot 6 & 7 DP 1018626. B - Dependant on A being finalised. C - Ongoing negotiations conducted due to easement creation, agreeance from land holder received.

24 Jan 2022

A - Awaiting response to Statement of Title Particulars lodged with LRS. Feedback from notifiable Authorities received and review being conducted. B - Dependant on part A being finished. C - Written agreement received from landholder.

16 Dec 2021

A - SOTP Lodged with LRS, notification sent to notifiable authorities & notice to be advertised in Monaro Post 05/01/2021. B - Dependant on Res A being finished. C - Written agreement received from landholder.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
26/08/2021	187/21	Coordinator Land & Property	Operations	30/06/2024	N

Cooma Compost Facility and Crown Road

That Council

- A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility
- B. That the land be dedicated as operational land in accordance with the Local Government Act 1993
- C. That this acquisition is not for the purpose of resale or compensation
- D. That the necessary application be made to the Minister for Local Government and the Governor
- E. Authorise the Chief Executive Officer to execute all required documentation

Notes

28 Apr 2023

No further update at this point.

30 Mar 2023

Confirmation from PWA that no ALC nor Native title claim on the subject land.

01 Mar 2023

No further update at this point.

29 Jan 2023

No further update at this point.

29 Nov 2022

Land search report received from Crown Lands' Aboriginal Land Claim Assessment Team (ALCAT), which indicates that no ALC impacts the land. National Native Title Tribunal (NNTT) register search confirms that no Native Title claim exists. Office of the Registrar for the Aboriginal Land Rights Act (ORALRA) search result is pending.

31 Oct 2022

Engagement of PWA confirmed (28/10/22) in order to progress this matter.

03 Oct 2022

Waste Manager has confirmed that internal budget transfer/allocation is imminent. Courtesy advice to PWA actioned, notifying that land acquisition engagement will be finalised in the coming weeks.

31 Aug 2022

Awaiting Waste budget confirmation for this project piece, thus PWA engagement and commencement of acquisition process delayed.

26 Jul 2022

No further update.

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05 Jul 2022 No further update. 30 May 2022 No further update. 29 Apr 2022 No further update. 01 Apr 2022 No further update. 02 Mar 2022 No further update - Awaiting budget advice for further progression. 24 Jan 2022 No further update. 16 Dec 2021 A - PWA Proposal received and being reviewed for approval. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'. 25 Nov 2021 A - Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'. 14 Oct 2021 Contact made with PWA to initiate process.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/07/2021	164A/21	Coordinator Land & Property	Operations	30/09/2022	Y
Expression of Interest Submissions Community Use Tenancy 17 Bent Street JINDABYNE - Lot 2 DP 860886 That Council authorise further discussions with the EOI stakeholder groups with the aim of developing a feasible mixed occupancy model to benefit the community and meet the caveat terms.					
Notes 28 Apr 2023 The essence of this item can be marked complete. The community use of the site continues (MFSS & SMCELC). Request for caveat adjustment remains tabled with the State. Future opportunities generally for the site and surrounds have been discussed with the State, and remain pending further consideration. Depending on the nature of any firm developments, a future report to Council will be tabled, as & if relevant. Item is COMPLETE. 30 Mar 2023 No further update at this point. 01 Mar 2023 Meeting held with MFSS on 13/2/23 in relation to ongoing use of site, with possible expanded footprint of rooms sought by MFSS. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point.					

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03 Oct 2022

No further update at this point.

31 Aug 2022

Awaiting confirmation of the caveat change amendment sought from NSW Property. Further prompt to the DPIE sent on 12/8/22.

02 Aug 2022

No further update at this point.

06 Jul 2022

Awaiting confirmation of the caveat change amendment sought from NSW Property.

01 Jun 2022

No further update at this point.

03 May 2022

No further update at this point.

01 Mar 2022

No further update at this point.

31 Jan 2022

NSW Navy Cadets have advised that they will not pursue their use of the site. Awaiting confirmation of the caveat change amendment sought from NSW Property. Review of use model and consideration of other suitable groups (in consult with the Monaro Family Support Services & Monaro Care & Early Learning Centre) to occur.

02 Nov 2021

To inform user MOU drafting - Awaiting further advice from NSW Navy Cadets for their use aspect. Awaiting confirmation of the caveat change amendment sought from NSW Property.

04 Aug 2021

Further contact from Property NSW anticipated in the coming week in relation to the permitted use nuances.

05 Sep 2021

Agreement reached with the EOI user groups on shared use of space basic arrangements at the 17 Bent Street site. Finalising the agreement to ensure community groups can engage with the venue in September 2021.

01 Oct 2021

Incoming tenant groups have access to venue, with general fit out & maintenance tasking being actioned at the site. A basic deed of Deed of Agreement will guide occupancy for the initial 4-6 month period; this will allow time for practical functional elements to be fine-tuned for all stakeholders, and thus better inform the long term lease design.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/07/2021	160A/21	Coordinator Economic Development	Communications	16/08/2021	N

How can Council best leverage the State Government’s recently announced policy on temporary supportive accommodation

That Council

A. Continue to work with the NSW Government to identify any current opportunities.


B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.

Notes

01 May 2023


No further update.

30 Mar 2023

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A - Ongoing. B - Discussion paper not yet released.
28 Feb 2023
 A - Ongoing. B - Discussion paper not yet released.
24 Jan 2023
 A - Ongoing. B - Discussion paper not yet released.
21 Dec 2022
 A - DRNSW draft Regional Housing Delivery Plan received and feedback completed. B - Discussion paper not yet released.
29 Nov 2022
 A - Council will soon be receiving from DRNSW a draft Regional Housing Delivery Plan for review and feedback. B - Discussion paper not yet released.
31 Oct 2022
 No further update. Still awaiting release of a discussion paper on temporary supportive accommodation from the NSW state government.
05 Oct 2022
 Nothing further to report.
30 Aug 2022
 Same as previous update – in progress.
25 Jul 2022
 No further update.
05 Jul 2022
 A - Land and Housing Corp are in contact with the Council planners in relation to their Cooma subdivision. B - Discussion paper not yet released and no indication of timeline for release.
31 May 2022
 Same as previous update.
05 May 2022
 Same as previous update. Nil further update.
05 Apr 2022
 A - Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding the state government pilot project subdivision at Cooma East. B: Discussion paper still not released.
03 Mar 2022
 A concept is currently being developed and will be presented to Councillors for review when ready.
24 Jan 2022
 No further update pending release of discussion paper.
24 Dec 2021
 Nil further update.
03 Nov 2021
 Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.
12 Oct 2021
 Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	153/21	Coordinator Land & Property	Operations	30/11/2022	N
Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248					

<div>Date From: 1/02/2018 Date To: 30/04/2023</div>	<div>IN-PROGRESS ACTIONS REPORT</div> <div>Committee: Ordinary Council</div>	<div> SNOWY MONARO REGIONAL COUNCIL</div>
<div>That Council</div> <div><div>A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993;</div><div>B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment;</div><div>C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council;</div><div>D. Obtain an independent valuation of the 773m2 land area that is the subject of the boundary adjustment to guide sale price setting;</div><div>E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and</div><div>F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.</div></div>		
<div>Notes</div> <div><div>28 Apr 2023</div><div>No further update at this point.</div></div> <div><div>30 Mar 2023</div><div>88B instrument uploaded to planning portal for easement creation in favour of SMRC for infrastructure.</div></div> <div><div>01 Mar 2023</div><div>No further update at this point.</div></div> <div><div>29 Jan 2023</div><div>Purchaser's representative confirmed that the 88B instrument (to provide easement to benefit Council's public infrastructure needs) was uploaded to the Planning Portal on 13/12/23.</div></div> <div><div>29 Nov 2022</div><div>Purchasing solicitor drawing up 88B instrument for easement creation (which will benefit Council's public infrastructure needs).</div></div> <div><div>31 Oct 2022</div><div>Deposited Plan to create new lot (subject area of road reserve to be closed and sold) updated to reflect easement for the sewer infrastructure in place, with SMRC referenced as the benefitting authority.</div></div> <div><div>03 Oct 2022</div><div>A - Survey plan and Admin Sheet received from applicant's surveyor on 29/9/22; CEO sign off of Admin Sheet actioned. Lodgement via Planning Portal to be completed by applicant's representative. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</div></div> <div><div>31 Aug 2022</div><div>No further update at this point.</div></div> <div><div>02 Aug 2022</div><div>A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</div></div> <div><div>06 Jul 2022</div><div>A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriated time. C - Noted - Conveyed to and understood by the relevant external party. D - In progress. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</div></div> <div><div>01 Jun 2022</div><div>No further update at this point.</div></div> <div><div>03 May 2022</div><div>No further update at this point.</div></div>		

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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01 Mar 2022

A - The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. B to F - Cost and administrative arrangements to be finalised with Vision TPC (linked to owner of Lot 2 DP 815248) to deliver clarity for both parties involved.

31 Jan 2022

No further update at this point in time.

02 Nov 2021

No further update at this point.

04 Oct 2021

No further update at this point.

05 Sep 2021

No further update at this point.


04 Aug 2021

Land & Property is in contact with the Landowner's Representative to progress mechanics and administration arrangements.

04 Jul 2021


The resolution actions will be initiated.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	140/21	Manager Water & Wastewater Operations	Operations	30/06/2022	N
Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence That Council A. Authorise the CEO to: <ol style="list-style-type: none"> Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required; Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. <ol style="list-style-type: none"> Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m ² , is to be classified as operational land; C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991; D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423; E. Authorise the CEO to sign any documentation required for the acquisition processes defined.					
Notes 27 Apr 2023 No further update. 20 Mar 2023					

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<p>Agreement with Snowy Forests has been organised. That will allow us access to the land for construction whilst the acquisition process is ongoing.</p> <p>02 Mar 2023 No further update.</p> <p>01 Feb 2023 No further update.</p> <p>30 Nov 2022 No further update.</p> <p>02 Nov 2022 No further update.</p> <p>07 Oct 2022 Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 No further updates.</p> <p>27 May 2022 No further updates.</p> <p>25 Mar 2022 No further updates.</p> <p>20 Jan 2022 No further updates.</p> <p>03 Nov 2021 No further updates.</p> <p>28 Sep 2021 No further updates.</p> <p>30 Aug 2021 Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC.</p> <p>02 Aug 2021 Valuation done on land required and agreement and license being drawn up by BMR Lawyers.</p>
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	154/21	Coordinator Land & Property	Operations	30/06/2023	N
Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land That Council A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000; B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;					

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<div>C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;</div> <div>D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and</div> <div>E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.</div>		
Notes 28 Apr 2023 A - In progress, with Roads/Infrastructure helming civil works delivery arrangements. B to E - To be actioned by Land & Property upon completion of civil works. 31 Mar 2023 No further update at this point. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point in time. 31 Aug 2022 No further update at this point. 02 Aug 2022 No further update at this point. 06 Jul 2022 No further update at this point. 01 Jun 2022 No further update at this point. 03 May 2022 No further update at present. 01 Mar 2022 No further update at this point. 31 Jan 2022 No further update at this point in time. 02 Nov 2021 No further update at this point. 04 Oct 2021 No further update at this point. 05 Sep 2021 A - In progress, with Coordinator Project & Technical Support helming civil works delivery. B to E - To be actioned by Land & Property upon completion of civil works. 04 Aug 2021 Coordinator Projects & Technical Support progressing delivery arrangements for the expanded civil works. 04 Jul 2021		

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The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/05/2021	120/21	Coordinator Economic Development	Communications	21/06/2021	N
Motion to get a report on a bed tax That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.					
Notes 01 May 2023 Nil further update. OP action for next year. 30 Mar 2023 Nil further update. OP action for next year. 28 Feb 2023 Nil further update. Discussion paper still under preparation. Looking to incorporate this as an OP action for next year. 24 Jan 2023 Nil further update. Discussion paper still under preparation. 21 Dec 2022 Nil further update. Discussion paper still under preparation. 29 Nov 2022 Discussion paper still under preparation. 31 Oct 2022 No further update. 05 Oct 2022 Nothing further to report. 30 Aug 2022 Same as previous update. Nil further update. 10 Aug 2022 Report underway. 25 Jul 2022 Coordinator Economic Development is working on a discussion paper regarding this issue, and aims to complete the paper later in the year. 05 Jul 2022 Same as previous update. 05 May 2022 A discussion paper is being prepared on this subject to be presented to the Council in due course. 05 Apr 2022 A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP. Continuing research into other possible options for tourism funding as well. 03 Mar 2022 As above. 24 Jan 2022					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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No further update – can discuss with new Council but reviews of other region’s not showing benefit or buy-in to date.

24 Dec 2021

Nil further update.

03 Nov 2021

No further update.

01 Oct 2021

No further update.

02 Sep 2021

A report will be provided in due course once ideas presented in the Council briefing have been developed further.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/04/2021	79/21	Coordinator Land & Property	Operations	30/09/2022	N

Little Paupong Road

That Council

- A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.
- B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.
- C. Matter be brought back to Council for approval.

Notes

28 Apr 2023

On 26 April 2023 the surveyor advised that the relevant survey plan was in final stage of completion.

30 Mar 2023

Surveyor completed on ground works. Waiting for plan compilation and lodgement with LRS.

01 Mar 2023

No further update at this point.

29 Jan 2023

Surveyor completion of survey plan is imminent, in order to create road corridor over the subject section of the constructed road formally.

29 Nov 2022

No further update at this point.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

A&B - Surveyor has been engaged to undertake works other Council works have been prioritised. B&C - No further update at this point

05 Jul 2022

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No Further Update.

30 May 2022
A&B - Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). B&C - Draft for July Meeting started. (Delayed due to Infocouncil glitch)

29 Apr 2022
A&B - Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). B&C - Draft for June Meeting started.

01 Apr 2022
A&B - Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constructed section of Little Paupong Road. B&C - Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.

02 Mar 2022
A&B - Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March. C - Once application is approved matter can be returned to Council

31 Jan 2022
No further update at this point in time.

16 Dec 2021
No further update

02 Nov 2021
No further update at this point.

04 Oct 2021
Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21.

17 Aug 2021
Application lodged 10/08 with Crown for transfer of Crown Road.


04 Aug 2021
No further update at this point.


04 Jul 2021
Arrangements to progress matter are being formatted by Land & Property.

06 Jun 2021
No further update at this point.

05 May 2021
The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/04/2021	85/21	Coordinator Fleet & Plant	Strategy	31/01/2022	N
Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet That Council <ul style="list-style-type: none"> A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council. B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake. C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above. D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1. E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers. 					
Notes					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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<div><div><div>28 Apr 2023 Received correspondence from UGL reference construction licence. Licence to be issued in the near future which will allow the project to go to tender phase.</div><div>20 Mar 2023 No further update.</div><div>20 Feb 2023 No further updates.</div><div>01 Feb 2023 No further update.</div><div>23 Nov 2022 A&D - no further updates.</div><div>01 Nov 2022 A&D - no further updates.</div><div>06 Oct 2022 A - The Fleet Management Procedure is driving fleet selections to minimise our environmental footprint by introducing new technologies where possible. Electric vehicles aren't an option due to a lack of infrastructure. B - The Government is committed to introducing a road user charge, completed. C - As per B, completed. D - Council has identified eight sites which are under investigation by Essential Energy to determine suitability.</div><div>03 Aug 2022 No further update.</div><div>06 Jul 2022 No further updates.</div><div>24 May 2022 No further update.</div><div>10 May 2022 No further update.</div><div>29 Apr 2022 A - Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region. B - NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia. C - No further update. D - Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified. E - Site hosting is currently being investigated.</div><div>01 Dec 2021 No further update.</div><div>12 Oct 2021 Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing to gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles. In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.</div><div>30 Sep 2021 No further update.</div><div>05 Aug 2021 No further update.</div><div>30 Jun 2021 No further update.</div><div>07 Jun 2021 No further update.</div></div></div>		

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06 May 2021
A&D - No further update.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/12/2020	259/20	Manager Water & Wastewater Operations	Operations	30/04/2022	N
Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary That Council: A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park; B. Approve an additional budget of \$230,000 from the water and sewer reserve; and C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.					
Notes 27 Apr 2023 Received correspondence from UGL reference construction licence. Licence to be issued in the near future which will allow the project to go to tender phase. 20 Mar 2023 No further update. 02 Mar 2023 No further update. 01 Feb 2023 In discussions with UGL. 30 Nov 2022 No further update. 02 Nov 2022 No further update. 07 Oct 2022 No further update. 06 Sep 2022 No further update. 03 Aug 2022 No further updates. 07 Jul 2022 Heritage approval is causing a delay however GHD are continuing to push this and get the approval completed. 27 May 2022 GHD appointed to assist with approval processes required for the pump station construction. 25 Mar 2022 No further update. 20 Jan 2022 Updated REF for the project is nearing completion. 03 Nov 2021 Approval in Principal received on 28/10/2021.					

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<p>28 Sep 2021 No further updates.</p> <p>30 Aug 2021 No further updates from JHG.</p> <p>02 Aug 2021 John Holland Group advised they will respond to us in the near future.</p> <p>09 Jun 2021 No further updates.</p> <p>04 May 2021 Application submitted to John Holland Group for construction approval and owners consent on heritage application.</p> <p>30 Mar 2021 Heritage advisor currently progressing with the Heritage exemption application.</p> <p>02 Mar 2021 Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.</p> <p>24 Feb 2021 Action Item - Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary.</p> <p>02 Feb 2021 A - Council approved new location. Design work for new location has commenced. B - Complete. C - Complete.</p>
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/12/2020	254/20	Coordinator Land & Property	Operations	18/01/2022	N
Water and Wastewater Easement Acquisitions - Adaminaby and Bombala That Council: <ul style="list-style-type: none"> A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby; D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and E. Authorise the CEO to sign any documentation required for the acquisition processes. 					
Notes 28 Apr 2023					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>W&WW project management consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.</p> <p>30 Mar 2023 No further update at this point.</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</p> <p>29 Nov 2022 'D' of Resolution 254/20 suspended by Resolution 322/22. PWA advice as to any material changes which impact the acquisition scope related to Adaminaby aspects is pending.</p> <p>31 Oct 2022 No further update at this point.</p> <p>03 Oct 2022 Due to positional changes as to the exact land sections being acquired (both easement & freehold), to meet Bombala Wastewater (sewage) needs, a refined resolution mandate will be required. Conferring with PWA prior to a further report to Council being initiated.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 No further updates.</p> <p>27 May 2022 No further updates.</p> <p>25 Mar 2022 No further update.</p> <p>20 Jan 2022 No further updates.</p> <p>03 Nov 2021 No further updates.</p> <p>28 Sep 2021 No further updates.</p> <p>30 Aug 2021 No further updates.</p> <p>02 Aug 2021 No further updates.</p> <p>09 Jun 2021 No further updates.</p> <p>04 May 2021 No further updates.</p> <p>02 Mar 2021 Acquisition of easements has commenced. PWA procured to undertake this acquisition.</p>		

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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24 Feb 2021
Action Item - Water and Wastewater Easement Acquisitions - Adaminaby and Bombala
02 Feb 2021
Process has commenced. PWA engaged to assist SMRC with the applications.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	225/20	Coordinator Land & Property	Operations	31/08/2022	N
Peak View Hall That Council, in order to facilitate the Peak View community's access to Lions International funding to upgrade the Peak View Community hall: A. Support the proposal to relinquish care and control of Crown Reserve 56109 with care and control being transferred to an appropriate community based incorporated association such as the proposed Peak View Progress Association Inc; B. Authorise the CEO to negotiate with relevant parties an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service.					
Notes 28 Apr 2023 No further update at this point. The level of communication from Crown Lands on this matter remains underwhelming. 30 Mar 2023 Further prompt sent again to Crown Lands on 6 March 2023 with no response to date. 01 Mar 2023 Further prompt to Crown Lands sent on 8/2/23 seeking outcome advice. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 Further prompt for "urgent" update on processing tabled to Crown Lands on 18/10/22. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point - awaiting advice from Crown Lands. 02 Aug 2022 No further update at this point. 06 Jul 2022 Crown Lands update on 24/6/22: "It is still within the system for the changeover to take place. Process completion timeline is uncertain." 01 Jun 2022 Peak View Volunteer Bushfire Brigade Association provided their formal letter of request to the State to become the CLM for Reserve 56109 on 8/5/22. Crown Lands to advise when process has been formalised from their side. 03 May 2022					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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Crown Land reviewing Council's wish to relinquish the role of Crown Land Manager for Reserve 56109 – Peak View Memorial Hall. The Peak View Volunteer Bushfire Brigade Association Incorporated (INC2101407) wish to assume the role of CLM.

01 Mar 2022

A&B - Land & Property are endeavouring to negotiate an outcome to satisfy the requirements of all parties including the Peak View Community, the Crown, the NSW Aboriginal Land Council, Lions International and the Rural Fire Service. Council has received some conflicting advice from Crown Lands in terms of the smoothest way to progress - Further consult is in action.

31 Jan 2022

The Peak View Volunteer Bushfire Brigade Association have achieved incorporation status in the state of NSW, with indication that it will be this entity which will officially nominate as the alternate Crown Land Manager of the site. Land & Property will table this revised scenario to Crown Lands as a concept just to make sure there are no conflicts from that side of things. , Note: From the Lions Club (funding) perspective, they have indicated that as long as the group is an incorporated not-for-profit entity then the Lions aspect can proceed.

12 Nov 2021

This Peak View Hall scenario remains a work in progress, as the community group has still not formed themselves to a legal entity standard that meets the Lions Club funding needs. Teena Paterson had recent chats with both Chris Reeks (Lions Club) & James Barron (community stakeholder) and they are trying to sort out the logistics so that they can then offer us (as the current CLM of the site) a proposed pathway of arrangements.

28 Sep 2021

The funding has been approved after delay and money is being allocated. The transfer of Crown Reserve 56109 with care and control to Peak View Progress Association is now going ahead. Teena Paterson is aware and can progress the transfer as needed.

09 Aug 2021

No further update.

02 Jul 2021

No further update.

09 Jun 2021

No further update.

03 May 2021

Chris Reeks of Lions Club Cooma advised that there has been no further update regarding this funding.

28 Apr 2021

Chris Reeks has advised that Lions Club is to meet 7/4/21 and this item will be discussed then. The estimated timing for funding is April 2021.

26 Feb 2021

SMRC is waiting on advice from the Lions Club regarding their success in the grant before proceeding.

24 Feb 2021

Action Item - Peak View Hall.


02 Feb 2021

A - Completed. B - Discussions in progress

28 Jan 2021

Discussions are in progress.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	228/20	Senior Project Manager	Strategy	31/03/2022	N
Strategy Review - Vale Street Land					
That Council defer the report to a later date following a councillor workshop.					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
Notes 02 May 2023 Cooma office building reports due end of May - delays in subcontractors being available to inspect the building. Councillors workshop to be scheduled in June. 31 Mar 2023 Cooma office building investigations are underway to prepare comparable quote including safety upgrades for inclusion in the business case. Site inspections underway 31 March 2023. , Proposal for discussion following ELT presentation May 2023 and settlement of audit and FSR considerations. 01 Mar 2023 A building assessor and QS have been appointed for the current building. 16 Jan 2023 No change as per previous update 30 Nov 2022 Report to Council early 2023 as per previous update. Corporate Projects undertaking full quotation on existing building compliance upgrades as alternate option. 02 Nov 2022 Additional meeting held with Colliers International with CEO, CSO and Mgr Corporate Projects 26th October 2022. Scope of works now complete. , Due to FSR, SRV and financial reporting this report and briefing will be presented to Council in early 2023. 22 Sep 2022 Draft provided to CSO and CEO for review. Council briefing expected November 2022. 24 Aug 2022 Consultants have provided 2 interim/draft reports to staff. Both reports have resulted in additional options requested to be included. The final development of those options is currently underway with a report due in early September. The reports include master planning (architectural studies) and real estate feasibility options. 04 Aug 2022 Report due mid-August. 06 Jul 2022 Colliers International and Cox Architects (ACT) reports due mid-July for review. 01 Jun 2022 Colliers International have been engaged to assist with Civic Centre plans, which includes the review of the Vale Street land. , Colliers undertaking a workshop with ELT mid-June with reports expected from their engagement, including Master Plan (Cox Architecture) last quarter 2022. 24 Jan 2022 Work on determining options for the site has recommenced following recruitment of positions that had been vacant for some time. Colliers International will be engaged to undertake a review of the site and options for the future direction in relation to Council's offices. 16 Dec 2021 No further update. 30 Nov 2021 Two new staff commenced this week. This will allow tasks to be reassigned and allow this project to proceed. 29 Nov 2021 Waiting on staff vacancies to be filled before strategy review to be undertaken. 01 Jul 2021 Expressions of interest have been sought to undertake a review to identify if there is a viable option to develop new offices and the process will commence soon. 06 May 2021 The closing date for expressions of interest to review options for the future use of the site have not yet closed. 01 Apr 2021 Quotations are being sought to undertake a review of the options for development of offices on the Vale Street property. This will be critical in determining whether the site should be retained.		

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02 Mar 2021
Briefing completed in the Councillor Briefing Session on 04/02/21 with a Vale Street Property Workshop.

24 Feb 2021
Action Item - Strategy Review - Vale Street Land.

02 Feb 2021
Time has been scheduled in an upcoming Councillor Briefing Session for Councillors to discuss this issue.


27 Nov 2020
Time will be arranged for a fuller discussion on the options for the Council offices.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	240/20	Coordinator Strategy Development	Strategy	15/12/2022	N
Bicentennial Garden/ Parks - Bombala That Council: A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future; B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council's Heritage Listing.					
Notes 28 Apr 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning proposal for new draft LEP completed and public exhibition closed on 20 February 2023. Council is waiting gateway approval from NSW Planning. 31 Mar 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023, Council is waiting gateway Approval from NSW Planning. 27 Feb 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023. 27 Jan 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 20 February 2023. 22 Dec 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023. 22 Nov 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023. 28 Oct 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023. 27 Sep 2022 To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid-2023. 26 Aug 2022 To be added to the draft LEP. 03 Aug 2022					

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<p>No further update.</p> <p>24 Jun 2022 To be included within the draft LEP by December 2022.</p> <p>24 May 2022 To be included in draft LEP by December 2022.</p> <p>29 Apr 2022 Process for heritage listing to be finalised through LEP process.</p> <p>25 Mar 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW.</p> <p>24 Feb 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW.</p> <p>29 Oct 2021 No further update - Process for heritage listing to be finalised.</p> <p>30 Sep 2021 No further update - Process for heritage listing to be finalised.</p> <p>30 Aug 2021 No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's heritage Officer to seek clarification around this.</p> <p>02 Jul 2021 No further update - Process for heritage listing to be finalised.</p> <p>01 Jun 2021 No further update - Process for heritage listing to be finalised.</p> <p>04 May 2021 C - Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.</p> <p>07 Apr 2021 No further update.</p> <p>03 Mar 2021 C - Assessment completed, currently being reviewed by Council's Strategic Planning team.</p> <p>02 Feb 2021 C - Assessment completed, currently being reviewed by Council's Strategic Planning team.</p> <p>29 Jan 2021 A - To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B - Completed. C - A request has been sent to Council's Heritage consultant to consider this item for heritage listing.</p>


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/09/2020	167/20	Coordinator Land & Property	Operations	19/10/2020	N
Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply That Council:					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<div><div>A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</div><div>B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>;</div><div>C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the <i>Local Government Act 1993</i>;</div><div>D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i>;</div><div>E. Authorise the CEO to sign any documentation required for this Acquisition process.</div></div>		
Notes <div><div>28 Apr 2023 W&WW project management consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.</div><div>30 Mar 2023 No further update at this point.</div><div>01 Mar 2023 No further update at this point.</div><div>29 Jan 2023 As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</div><div>29 Nov 2022 PWA advice as to any material changes which impact the acquisition scope is pending.</div><div>31 Oct 2022 No further update.</div><div>03 Oct 2022 No further update at this point.</div><div>06 Sep 2022 No further update.</div><div>03 Aug 2022 No further updates.</div><div>07 Jul 2022 No further updates.</div><div>27 May 2022 No further updates.</div><div>25 Mar 2022 No further update.</div><div>20 Jan 2022 No further updates.</div><div>03 Nov 2021</div></div>		


Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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No further updates. 28 Sep 2021 No further updates. 30 Aug 2021 No further updates. 09 Jun 2021 No further updates. 30 Mar 2021 No further updates. 02 Mar 2021 Acquisition currently underway. 24 Feb 2021 Action Item - Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply. 02 Feb 2021 No further update. Dec 2020 No further update. Nov 2020 A to D - Acquisition process underway and being managed by the Water/Wastewater Team. A - This will take place when required. Oct 2020 A to D - Acquisition process underway. E - This will take place when required. Sept 2020 A to D - Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly. E - This will take place when required.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/09/2020	176/20	Coordinator Land & Property	Operations	30/09/2022	N
Request for Easement Over Council Land in Cooma That Council A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to: i. All costs being borne by the owner of Lot 1 DP 224408. ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance. iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and B. Authorise Council's CEO to execute any documents necessary to register the easement.					
Notes 28 Apr 2023 No further update at this point 30 Mar 2023 No further update at this point. 01 Mar 2023					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
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No further update at this point.
29 Jan 2023
No further update at this point.
29 Nov 2022
No further update at this point.
31 Oct 2022
No further update.
03 Oct 2022
No further update at this point.
31 Aug 2022
No further update at this point.
02 Aug 2022
No further update at this point.
06 Jul 2022
No further update at this point.
01 Jun 2022
No further update at this point.
03 May 2022
No further update at this point.
01 Mar 2022
No further update at this point.
31 Jan 2022
Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owner's consent & Administration Sheet were signed by CEO. Update has been sought from Planning as to the application's progression.
02 Nov 2021
No further update at this point in time.
04 Oct 2021
No further update at this point.
05 Sep 2021
Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration.
04 Aug 2021
Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects.
04 Jul 2021
No further update at this point.
06 Jun 2021
Follow up with the landowner benefiting from the easement as to the licence status required,
05 May 2021
No further update at this point.
31 Mar 2021
No further update.
01 Mar 2021
No further update.

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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02 Feb 2021

A - The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.

Nov 2020

A&B - Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement.

Oct 2020

A - Landowner has been notified and is proceeding with the plan. B - Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement.

Sep 2020

A - The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement.
B - The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/08/2020	146/20	Governance Officer	Strategy	1/09/2022	N

Endorsement of SMRC Section 355 Manual

That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.

Notes

01 May 2023

Review of the draft document is currently underway, this includes consultation with relevant departments to provide their information to support of the committees.

03 Apr 2023

No further update.

02 Mar 2023

No further update.

01 Feb 2023

No further progress - date to be advised.

20 Dec 2022

No further update. A date for the manual to be sent to council will be determined in the new year.

24 Nov 2022

The manual is scheduled to be sent to council, with a date to be determined, in the new year.

02 Nov 2022

Further discussion with internal stakeholders to clarify support contact officers for open spaces and community facilities services. The workshop for councillors scheduled for November 2022 was convened in October. A date for the manual to be sent to council for adoption will be determined in the new year.

06 Oct 2022


Discussion with staff developing the recreation and open space strategy has taken place to commence a review of relevant sections of the draft manual to ensure consistent advice and communications with the committees. The review will conclude after the presentation of the strategy to councillors at a workshop scheduled for November 2022.

06 Sep 2022

No further progress since 04/08/2022.


04 Aug 2022

Work has resumed updating the manual applying new style guide and updating GST management following discussion with finance staff.

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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<p>12 Jul 2022 No further update.</p> <p>02 Jun 2022 Process delayed due to ongoing vacancy in Governance team. Target date expected 1 September 2022.</p> <p>10 May 2022 Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.</p> <p>09 Mar 2022 Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.</p> <p>01 Apr 2021 No further update.</p> <p>24 Feb 2021 Action Item - Endorsement of SMRC Section 355 Manual</p> <p>19 Jan 2021 No further progress.</p> <p>26 Nov 2020 The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session.</p> <p>02 Nov 2020 A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020.</p> <p>25 Sep 2020 Documentation has been subjected to a final review and proof read prior to being sent out.</p> <p>31 Aug 2020 The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.</p>
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/07/2020	107/20	Facilities Officer	Operations	30/11/2022	N
Health One Facility, Jindabyne That Council A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.					
Notes <p>01 May 2023 Waiting on surveyor to send final documents off for subdivision.</p> <p>27 Mar 2023 Surveyor has received documents from Essential Energy.</p> <p>23 Feb 2023 Final documents sent to Essential Energy for sign off.</p> <p>24 Jan 2023</p>					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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Agreement reached with Essential Energy as to inclusions required to show power easement. Awaiting updated plan from surveyor.

23 Nov 2022
Discussions continuing with Essential Energy as to requirements for easement. Surveyor considering disclaimer with 4m easement to cover the exact cable location. Work progressing with new Practice Manager of JMP as to formation of Building Management Committee once subdivision finalised.

31 Oct 2022
Further request from Essential Energy for easement location. Discussions ongoing with surveyor to finalise.

27 Sep 2022
Essential Energy have requested further detail for electricity easement on survey plan. Sent to surveyor for further discussion and update.

06 Sep 2022
No further update.

30 Aug 2022
Updated 88B sent to Essential Energy for sign off. Awaiting response.

26 Jul 2022
Awaiting updated 88B Instrument from lawyers.

01 Jun 2022
A - Complete. B - Pending: Awaiting internal response from Planning Department as to issue of subdivision certificate.

10 May 2022
Target date changed by Paterson, Teena from 30 November 2021 to 30 November 2022 - Adjusted timeline estimate.

04 May 2022
A - Building Management Statement signed by CEO. B - Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee.

01 Mar 2022
A - Building Management Statement signed by CEO. B - Finalising Plan of Subdivision prior to establishment of Building Management Committee.

06 Sep 2021
Follow up query to Planning as to status of subdivision approval.

27 Apr 2021
Waiting on Subdivision Certificate approval.

25 Mar 2021
Subdivision Certificate and Modifications now lodged by Dabyne Planning.

02 Mar 2021
Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.

24 Feb 2021
Action Item - Health One Facility, Jindabyne.

02 Feb 2021
A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.

27 Nov 2020
No further update

27 Oct 2020
A - Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement. B - Building Management Committee to be formed with HealthOne once above items have been finalised.

24 Sept 2020
A - Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B - Building Management Committee to be formed with HealthOne.

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26 Aug 2020


A - Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement. B - Building Management Committee to be formed with HealthOne.

22 July 2020

A - Building Management Statement sent to Chief Executive Office for signing. B - Will work on creation of Building Management Committee once BMS signed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/06/2020	80/20	Coordinator Land & Property	Operations	31/03/2022	N
Acquisition of Land - RFS Shed Michelago That Council A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m ² for the purpose of Rural Fire Shed in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ; B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m ² by compulsory process under section 186(1) of the Local Government Act 1993; C. Classify the land as operational land in accordance with the Local Government Act 1993; D. Note that this acquisition is not for the purpose of resale; and E. Authorise CEO to sign any documentation required for this Acquisition process.					
Notes 20 Apr 2023 The draft plan of acquisition was received from the surveyor and sent to PWA on 13 April 2023. 30 Mar 2023 PWA authorised to proceed with agreement and on an agreed amount of \$11,500 to TfNSW in compensation for land. Awaiting Plan of Acquisition from Surveyor. 01 Mar 2023 No further update at this point. 29 Jan 2023 A - In progress. TfNSW have indicated that they will accept the valuation provided, accepting that this was a joint valuation instruction from SMRC & TfNSW. Formal letter of offer to be tabled by SMRC, as Acquiring Authority, to TfNSW in regards to compensation, per LAJTC Act. B - Pending completion of negotiations related to A. C - No action needed. D - No action needed. E - Ongoing as the acquisition process progresses. 29 Nov 2022 Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation (\$11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as required by the Just Terms Act. TfNSW to review further, with their response pending. 31 Oct 2022 Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes. 03 Oct 2022 Valuation feedback received and in review. 31 Aug 2022 Valuation actioned and payment for this service aspect approved. PWA progressing the matter. 26 Jul 2022					


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Committee: Ordinary Council		
<p>A - Plans of Acquisition have been registered with LRS, valuation still to be completed. B - Dependant on A, C. No Action Needed.</p> <p>05 Jul 2022 A - No Further Update - PWA still awaiting valuation. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>30 May 2022 A - No Further Updates. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>04 May 2022 A - Awaiting valuation results, email sent to PWA requesting update for this matter. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>01 Apr 2022 A - Awaiting valuation to be complete. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>02 Mar 2022 B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>24 Jan 2022 A - SMRC reviewing PWA recommendation for valuation. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>16 Dec 2021 A - PWA reviewing valuation service quotes. B - Awaiting completion of A. C - No Action Required. D - No Action Required. E - As Required.</p> <p>15 Sep 2021 PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).</p> <p>17 Aug 2021 PWA advise project is still on track for deliver before end of year. PWA waiting for response from UGL Regional Linx.</p> <p>02 Aug 2021 Advice received from UGL Regional Linx takeover of John Holland - PWA advised acquisition should be complete before Jan 2022 take over.</p> <p>04 Jul 2021 No further update at this point.</p> <p>06 Jun 2021 No further update at this point.</p> <p>27 Apr 2021 No further updated at this stage.</p> <p>23 Mar 2021 The survey plan has been prepared by PWA to enable the acquisition process to continue.</p> <p>02 Mar 2021 No further update.</p> <p>24 Feb 2021 Action Item - Acquisition of Land - RFS Shed Michelago.</p> <p>02 Feb 2021 No further update.</p> <p>Nov 2020 A to C - This process will take approximately 18 months.</p> <p>Oct 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process.</p> <p>Sep 2020 A to C - Survey Plan Quote to be received shortly.</p> <p>Aug 2020</p>		

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A to C - Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D&E - Will be adhered to throughout this process. Jul 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process. Jun 2020 A to C - The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E - Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/03/2020	55/20	Manager Infrastructure	Operations	30/12/2021	N


Proposed Acquisition of Easement for Access to Middlingbank Quarry That Council A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land. B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898. C. Council to be responsible for all costs for creation and registration of the plan for the right of way. D. Authorise the Chief Executive Officer to negotiate the compensation for the easement. E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.
Notes 01 May 2023 No further update. 03 Apr 2023 No further update. 02 Mar 2023 No further update. 04 Jan 2023 After a desktop investigation of the proposed access site for purchase, it was noted that there is no obvious access to the Middlingbank Quarry from this site. 30 Nov 2022 Comment has been raised to the Infrastructure Team about a property that may be for sale which could allow access to the Middlingbank Quarry. This will be investigated. 02 Nov 2022 No further updates. 07 Oct 2022 No further update. 06 Sep 2022 No further update 03 Aug 2022 No further update 07 Jul 2022 No further action. 07 Jun 2022 No further update. 11 May 2022

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>No further update.</p> <p>08 Feb 2022 All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown Road Reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown Road Reserve.</p> <p>29 Sep 2021 This action will be subject to a Council report for consideration in November 2021.</p> <p>05 Jul 2021 The Owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry., Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown Road (unformed) that's established along the boundary of Lot 1 and Lot 2.</p> <p>04 Jul 2021 No further update at this point.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update.</p> <p>01 Mar 2021 A - Negotiations continue with Manager Infrastructure spearheading discussions. B - Draft plan for right of access pending results of A. C to E - These actions will take place at the appropriate time.</p> <p>24 Feb 2021 Action Item - Proposed Acquisition of Easement for Access to Middlingbank Quarry.</p> <p>02 Feb 2021 A - Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B - Surveyor has submitted a draft plan for right of access and this will be finalised as soon as negotiations are completed.</p> <p>04 Dec 2020 A - Completed. B - Discussions are ongoing to decide the best approach for a permanent access.</p> <p>23 Oct 2020 A - The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B - The process to secure permanent access will commence shortly. C - These actions will take place at the appropriate time.</p> <p>24 Sept 2020 A - The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material.</p> <p>26 Aug 2020 A - Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B - The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C - Council has engaged the surveyor and will be responsible for all costs. D - Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible.</p> <p>28 Jul 2020 A - No update. B - Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible.</p> <p>26 Jun 2020 A - Negotiations with landowners are ongoing. - B. Requests for quotations for survey have been advertised.</p>		

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28 May 2020 A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing. 24 Apr 2020 An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call. 26 Mar 2020 Negotiations have commenced with the landowner.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/03/2020	44/20	Coordinator Land & Property	Operations	31/12/2022	N
Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park That Council A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park) B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.					
Notes 28 Apr 2023 Further investigation as to historic use of the park (substantiation of memorial construction background), along with effort to source historic "sketch with papers roads 1900:564/29" referenced in parish map. 30 Mar 2023 Exploring new information from historic Gazette notice, gazetting that portion of land as severed land (Crown Land) for public recreation and water supply. Email sent to Crown Lands with historic document extracts - 30 March 2023. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 LRS requires further investigation as to historic use of the park (substantiation of memorial construction background; additional disinterested witness declarations etc) to support any online lodgement of possessory transfer claim. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point. 02 Aug 2022 No further update at this point. 06 Jul 2022 No further update at this point. 01 Jun 2022 No further update at this point.					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>03 May 2022 Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.</p> <p>01 Mar 2022 No further update at this point.</p> <p>31 Jan 2022 Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession - Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.</p> <p>02 Nov 2021 No further update at this point in time.</p> <p>04 Oct 2021 No further update at this point.</p> <p>05 Sep 2021 No further update at this point.</p> <p>04 Aug 2021 No further update at this point.</p> <p>04 Jul 2021 Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition - Lot 16 Section 1 DP 1242 - Berridale Memorial Park – will not be used for any trading undertaking.</p> <p>06 Jun 2021 Amended Application for Possessory Title lodged to include additional details of the Grants of Probate (as received from the Supreme Court of NSW).</p> <p>05 May 2021 Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.</p> <p>31 Mar 2021 LRS requested details of two disinterested persons willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.</p> <p>01 Mar 2021 Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.</p> <p>24 Feb 2021 Action Item - Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park</p> <p>02 Feb 2021 A&B - Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.</p> <p>Dec 2020 A - A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response.</p> <p>Nov 2020 A - An email was sent to the local branch of the RSL asking for an update. B - To be completed upon acquisition of the land.</p> <p>Oct 2020 A - The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response.</p> <p>Sept 2020 Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands.</p>		

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Aug 2020

A - Requisition on Title has requested an Old Title search which is currently being carried out by Crown Lands. B - Lot 16 will be classified upon acquisition through the resolution of Council.

Jul 2020

The CEO has executed the documents.

Jun 2020

Application is proceeding.

May 2020

Documentation is being prepared to lodge an application for Possessory Title.

Apr 2020

Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes.

Mar 2020

Council's solicitor has been requested to prepare the documentation.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/11/2019	408/19	Property Officer	Operations	30/06/2022	Y

Closure of Part of the Road Reserve in Barrack Street Cooma

That Council

- Approve the closure of part Barrack Street Cooma in accordance with the plan attached to this report following consideration of the submissions attached to the report;
- Submit a S138 Application (Roads Act NSW 1993) for consent to commence construction of the learner bike track whilst the road closure is proceeding; and
- Notify residents who submitted objections of the decision of Council.

Notes

17 Apr 2023

Road restrictions have been removed from the title – confirmed BMR Lawyers. Part A to C complete, resolution can be closed.

28 Mar 2023

A - Complete. B - Part 1 Complete, Learner Bike Track has been constructed | Part 2 In progress, Barrack St Plan has been registered and an 11R (remove restriction of Public Road from title) has been submitted by BMR lawyers. Jack Atkinson has submitted a quote for Lot consolidation once road restriction is removed from title of Lot 42 . C - Complete.

28 Feb 2023

A - Complete. B - Part 1 Complete, learner bike track has been constructed | Part 2 in progress, The following has been lodged with LRS: Statement of title particulars form. (Attached a copy of the relevant gazette and lodged as a 'letter' file through ePlan). This will facilitate title issue for that lot upon registration of this plan. NSWLRS will create a conversion action (CA) using the STP & gazette as evidence of ownership. Lot 42 is road until such time as it is closed following registration of this plan. The date for completion of all outstanding matters has been extended to 19/3/2023. C - Complete.

30 Jan 2023

A - Complete.

B - Part 1 Complete, Learner Bike Track has been constructed | Part 2 In progress, the following request has been received from LRS:


1. Requisition Item 6.4

Following revision of the plan, Lot 42 is comprised in Government Gazette dated in 3/7/1888 Folio 4507:

- Council are required to complete a Statement of Title Particulars Form.
- Attach a copy of the relevant gazette and lodge as a 'letter' file through ePlan.

This will facilitate title issue for that Lot upon registration of this plan.

NB: NSWLRS will create a Conversion Action (CA) using the STP & gazette as evidence of ownership.

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NB2: Lot 42 is road until such time as it is closed following registration of this plan. The date for completion of all outstanding matters has been extended to 19/3/2023.

Land & Property Officer completed the requisition for LRS on 17/1/2023 and sent to Jack Atkinson (surveyor) to lodge with LRS.

C - Complete.

23 Nov 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress, currently back with LRS to finalise requisitions. LRS have come back requesting the Surveyor submit the Old System Search Report (and other if applicable) of Barrack Street in order to verify the status of the land for Lot 42 is entirely comprised in GZ 6/7/1888 Folio 4645. This request is being processed. C - Complete.

01 Nov 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress, currently back with LRS to finalise requisitions. C - Complete.

06 Oct 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress, no update from the surveyor. C - Complete.

23 Aug 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress, no update from the surveyor. C - Complete.

01 Aug 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress, no update from the surveyor. C - Complete.

28 Jun 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress advised by the surveyor on 30/05/22 that he has a couple of requisitions that need attending to on this and was hoping to work on them in late May/early June. C - Complete.

31 May 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress advised by the surveyor on 30/05/22 that he has a couple of requisitions that need attending to on this which he will hopefully work on it late in the week. C - Complete.

02 May 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress and no further update. C - Complete.

04 Apr 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress and no further update. C - Complete.

23 Feb 2022

A - Complete. B - Part 1 Complete - Learner Bike Track has been constructed | Part 2 In progress and no further update. C – Complete.

13 Dec 2021

No further update.

25 Nov 2021

No further update.

21 Oct 2021

Correspondence received from BMR confirming of registration of the land in the name of Snowy Monaro Regional Council. They have advised the surveyor as well.

19 Oct 2021


B - Part 2: BMR confirmed the Application to Record a New Registered Proprietor electronically with LRS was lodged on 18 October 2021 - as it needed to be updated from The Council of the Shire of Cooma-Monaro. BMR will advise once the Application has been registered.


27 Sep 2021


A - Complete. Approval granted - Council Meeting 21 November 2019. B - Part 1 Complete - learner bike track has been constructed | Part 2 In progress - plan is with LRS. Once registration is complete Jack Atkinson Surveying will notify Council and BMR can complete Application to Record a New Registered Proprietor for the land. C - Complete - only 2 objections were received and were responded to at the time.

06 Sep 2021

Confirmation of status sought from surveyor.

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<p>04 Aug 2021 No further update at this point.</p> <p>04 Jul 2021 No further update at this point.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 Follow up with Solicitor and Surveyor actioned to progress.</p> <p>31 Mar 2021 No further update.</p> <p>01 Mar 2021 No further update.</p> <p>24 Feb 2021 Action Item - Closure of Part of the Road Reserve in Barrack Street Cooma.</p> <p>22 Jan 2021 A&B - Plan has been lodged with LRS for registration when it will be classified as operational land.</p> <p>04 Dec 2020 A - An email was received from Crown Lands seeking clarification of the section of Barrack Street for investigation; clarified via email.</p> <p>23 Oct 2020 A - Awaiting information from Crown Lands. Email sent to Crown Lands requesting that this matter be expedited. B to D - These actions will be carried out at the appropriate time.</p> <p>24 Sep 2020 A to B - Crown Lands responded to Council's email to say that the Old Title search is currently underway and we should receive the results shortly. C - A plan of consolidation will be prepared as soon as the road closing is registered. D - The consolidated lot will be classified as operational land upon registration of the plan.</p> <p>26 Aug 2020 Crown Lands have been reminded via email that we are still waiting on the results of the search to fulfil the requirements of the requisition. This action cannot proceed until plan is Registered.</p> <p>29 Jul 2020 Application has been sent to Crown Lands for an Old Title Search in accordance with the requisition from the LRS.</p> <p>26 Jun 2020 When the plan of subdivision was lodged, Council received requisitions on Title. A request has been sent to Crown Lands for evidence of gazettal of Barrack Street as a Council public road. Despite extensive research by Council staff and Council's solicitor definitive evidence was not found. B - Plan of consolidation will be sought after the road closing is complete through lodgement of the plan.</p> <p>28 May 2020 Council's solicitor is currently carrying out investigations to provide information to the LRS.</p> <p>24 Apr 2020 The plan was lodged at the LRS and the surveyor is presently addressing a requisition from the LRS regarding the date of gazettal of Barrack Street Cooma as a Council public road.</p> <p>26 Mar 2020 The subdivision certificate has been released and the documents executed by Council. The documents have been delivered to the surveyor for lodgement at the LRS.</p> <p>02 Mar 2020 The plan will be lodged as soon as the subdivision certificate is to hand.</p> <p>20 Jan 2020 Registration of the plan should be gazetted soon.</p>		

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/11/2019	422/19	Coordinator Strategy Development	Strategy	23/12/2019	N
Managing Heavy Vehicles in Bombala Town Centre - Community Consultation That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.					
Notes 28 Apr 2023 No further update at this point. 31 Mar 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan. 27 Feb 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan. 27 Jan 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan. 22 Dec 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan. 22 Nov 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan. 28 Oct 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. 27 Sep 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. 26 Aug 2022 Some on-site discussions with staff and Mayor undertaken. 03 Aug 2022 No further update. 24 Jun 2022 This consultation work has not been planned for the 2022-2023 FY. 24 May 2022 This consultation work has not been planned for 22/22 financial year. 29 Apr 2022 This consultation work has not been planned for 22/22 financial year. 25 Mar 2022 This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program. 24 Feb 2022 This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program. 29 Oct 2021 No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years. 30 Sep 2021 No further update - Strategic Planning Team to seek additional information from Councillors. 30 Aug 2021					


Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>No further update - Strategic Planning to seek additional information.</p> <p>02 Jul 2021 No further update.</p> <p>01 Jun 2021 No further update.</p> <p>04 May 2021 No further update - Strategic Planning to seek further information.</p> <p>01 Apr 2021 No further update - Strategic Planning to seek additional information.</p> <p>03 Mar 2021 No further action at this stage.</p> <p>24 Feb 2021 Action Item - Managing Heavy Vehicles in Bombala Town Centre - Community Consultation.</p> <p>25 Jan 2021 An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation.</p> <p>27 Nov 2020 A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend.</p> <p>05 Nov 2020 No further update.</p> <p>25 Sep 2020 No further update.</p> <p>03 Sep 2020 No further update.</p> <p>01 Jul 2020 No further update. Consultation occurred from September 2019 to October 2019.</p> <p>01 Jun 2020 Communication distribution proposed re Bombala Town Centre Community Consultation:</p> <ul style="list-style-type: none">•Noticeboards – IGA and Newsagency,•Bombala Times and Monaro Post•Facebook – Bombala Noticeboard•Facebook – SMRC page•Facebook – SMRC Business Forum Group•Radio – capital network and 2MNO•Notice at SMRC office•Info sent to SMRC customer service for any enquiries•SMRC website <p>27 Apr 2020 Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions.</p> <p>24 Mar 2020 No further update.</p> <p>28 Feb 2020</p>		


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Ongoing. 03 Feb 2020 Ongoing.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/10/2019	389/19	Coordinator Land & Property	Operations	31/08/2022	N

Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road That Council, consistent with the guidelines contained within with the body of report, A. Authorise the General Manager to negotiate the purchase of 0.2542ha of lot 6 DP 218752; B. That Council be responsible for any additional costs including survey, legal fees, fencing; C. Authorise the General Manager to execute all necessary documents and affix Council's Seal if required; and D. Approach the plantation owners for a contribution towards the works prior to commencing the project.					
Notes 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update at this point. 01 Mar 2023 Registration of the boundary adjustment is anticipated to occur in the next few weeks. Landowner has been advised of status. 29 Jan 2023 Awaiting details from surveyor as to status. 29 Nov 2022 Follow up prompt to surveyor as to status of plan registration actioned on 11/11/22. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point. 26 Jul 2022 Awaiting communication from surveyor regarding Certificate of currency for requisition. 05 Jul 2022 No Further Updates - Surveyor to assess site on Friday 08/07/2022. 30 May 2022 No Further updates - Followed up with surveyor awaiting response. 04 May 2022 A - LRS requisition received, awaiting surveyor to address requisition. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid. Complete. 01 Apr 2022					

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Committee: Ordinary Council		
<p>No Further Update.</p> <p>02 Mar 2022 A - Awaiting LRS registration of plans to allow for land ownership to be transferred. B - Council will pay engaged surveyor and solicitor. C - To date all required documents have been executed. D - As per previous updates in 2020, the plantation is not impacted by the project therefore no contribution will be paid. Completed.</p> <p>24 Jan 2022 Subdivision Application (DA) approved. Plans to be registered with LRS.</p> <p>15 Dec 2021 Awaiting Subdivision Application approval.</p> <p>14 Oct 2021 Subdivision Application lodged with Planning.</p> <p>28 Sep 2021 Signed Admin Sheet & Subdivision Application received in Berridale Office, Admin Sheet to be returned to surveyor & sub div application to be lodged.</p> <p>17 Aug 2021 Subdivision application & administration sheet awaiting signature from landholder, once received subdivision application to be lodged with SMRC.</p> <p>02 Aug 2021 Mortgage has been released from lot as per title search, admin sheet and subdivision certificate application awaiting signature from landholder to proceed.</p> <p>04 Jul 2021 A to C - Pending bank interest in the lot to be acquired being discharged (Lot 6 DP 218752) confirmation from landholder pending. D - Completed.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update.</p> <p>01 Mar 2021 Discharge authority received from Landowner (due to Landowner having made error in initial document) and forwarded to bank to progress necessary mortgage discharge.</p> <p>24 Feb 2021 Action Item - Proposed Acquisition of Part Lot 6 DP 218752 for the Purpose of Road</p> <p>02 Feb 2021 A to C - A phone conversation with the landowner on 13/1/21 revealed that he has been communicating with the Rural Bank who are slow to respond. The landowner has been asked to send the phone contact number to Council so that we can contact the Rural Bank and try to fast-track the process. D - A letter was sent to the plantation owners who responded to say that they declined to contribute to the project.</p> <p>Nov 2020 A to C - Email from the Bega Branch Manager of the Bendigo and Adelaide Bank this morning to confirm that they are waiting on a response from Rural Bank. Bega Branch Manager will notify Council when the discharge of mortgage has been registered. D - Letter has been sent to Plantation Owners.</p> <p>Oct 2020 A to C - Application for discharge of mortgage completed by landowner and sent to the bank for processing. Signed application for subdivision certificate and the Administration Sheet received from landowner. As soon as the landowner receives his Certificate of Title from the bank the plan of subdivision will be registered and contracts will be exchanged. D - Letter is being prepared for the plantation owners requesting that they contribute to the works.</p> <p>Sept 2020</p>		

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A to C - The Title to lot 6 has a mortgage noted in the second schedule. The landowner has verified that the loan has been paid out. A discharge of mortgage application was forwarded to the landowner to complete and return to Council so that the mortgage can be removed from the title. Council is also waiting on the application for a subdivision certificate to be signed by the owner of the property. D - Nearby plantation owners to be approached in writing seeking contribution to the purchase.

Aug 2020

A to C - When Land and Property receives the subdivision certificate the landowner can sign off on the plan and arrange for his bank to sign off after which the plan can be submitted to the LRS for registration. Waiting on landowner to sign the application for the subdivision certificate or send an email giving consent for the application to be lodged. The subdivision certificate has been done but can't be released until consent is received from the landowner. A - Council has paid for survey and legal fees will be paid upon receipt of invoice. B - Documents will be signed by the CEO when appropriate. C - Plantation owners are not affected and therefore will not be asked for a contribution.

Jul 2020

Council is currently waiting on the subdivision certificate so that the plan can be registered prior to settlement.

Jun 2020

Council's solicitor has been asked to produce the contracts. Application for subdivision certificate has been submitted. A - Purchase price has been negotiated and agreed by both parties. B - This acquisition does not affect the plantation owners.,

May 2020

An email has been sent to the surveyor each week asking for the plan of subdivision so that contracts for the purchase of the land can be exchanged. The plan has not been registered so the plan will need to be attached to the contract.

Apr 2020

Council's solicitor is organising the contract and it is anticipated that exchange will take effect within the next month.

Mar 2020

MOU has been returned to Council and Council's solicitor has been asked to arrange a contract.

Feb 2020

MOU with property owner, waiting return of same.

Jan 2020


Staff have spoken to land owner and are waiting for a written response.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/09/2019	343/19	Coordinator Land & Property	Operations	30/11/2023	N

Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve

That Council

- Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of s.178 of the Roads Act 1993;
- Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;
- Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;
- Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;
- Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;


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<p>F. That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council’s acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and</p> <p>G. That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition.</p>		
<p>Notes</p> <p>28 Apr 2023 No further update at this point.</p> <p>30 Mar 2023 Plan of survey registered with LRS - Nov 2022, Public Works Advisory (PWA) is progressing the compulsory acquisition, from the Crown, of the section of land over which Dalgety Road is constructed, traversing Lot 7002 DP 1028529. Public Works Advisory (PWA) will undertake the necessary negotiations and preliminary dealings required to accomplish Council resolution 343/19, PWA have submitted the OLG application on 31/03/2023 which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette, this should take 3 months to process.</p> <p>01 Mar 2023 No further update at this point.</p> <p>01 Feb 2023 No further update this point.</p> <p>29 Nov 2022 Survey Plan has been completed. Plan has been registered with LRS (DP 1285419). Application to Crown Lands for 'No Objection to PAN' to be submitted, as part of the prescribed Compulsory Acquisition process.</p> <p>31 Oct 2022 Surveyor has an impasse with LRS registering the plan. Surveyor following up as priority. PWA aware of the circumstances.</p> <p>03 Oct 2022 No further update.</p> <p>31 Aug 2022 No further update at this point.</p> <p>26 Jul 2022 No Further Update.</p> <p>05 Jul 2022 A - Survey plans have been revised by stakeholders, minor corrections required to title and minor correction required on administration sheet. Once corrections are made plans and admin sheet will be lodged with LRS (plans previously referred to in action comments contained omissions and required alterations). Balance of resolution is process of delivering resolution A.</p> <p>30 May 2022 No Further Update.</p> <p>04 May 2022 A - Surveyor advised works will be conducted before end of June 2022. B - Awaiting delivery of A. C - Awaiting delivery of A. D - Awaiting delivery of A. E - Awaiting delivery of A.</p> <p>01 Apr 2022 No further update.</p> <p>02 Mar 2022 No further updates.</p> <p>24 Jan 2022 No Further update.</p> <p>16 Dec 2021 No Further update.</p> <p>15 Nov 2021</p>		


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<p>A - COMPLETE. B - Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course]. B - Part 2) Awaiting Survey Plan.</p> <p>20 Oct 2021 A - COMPLETE. B - Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application. C - Waiting on B. D - Waiting on C. E - Waiting on D.</p> <p>17 Aug 2021 Native Title Search Received & email stating no objection to acquisition process from Bega LALC, request for adjustment to land claim sent to ORALRA by ALC.</p> <p>04 Aug 2021 The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.</p> <p>04 Jul 2021 No further update at this point.</p> <p>06 Jun 2021 No further update at this point.</p> <p>27 Apr 2021 Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.</p> <p>25 Mar 2021 Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.</p> <p>04 Mar 2021 No further update at this point in time.</p> <p>02 Feb 2021 A - Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.</p> <p>Nov 2020 A to G - Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim.</p> <p>Oct 2020 A to G - Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council.</p> <p>Sep 2020 A to G - Currently waiting on a reply from the NSW Aboriginal Land Council.</p> <p>Aug 2020 A to G - This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out.</p> <p>Jul 2020 A - Council is waiting on the survey to be completed. B - When the survey plan is received the application to the Minister and the Governor will be made. C - PANs will be served after the Minister and Governor's consent is received. D - Gazettal will take place after consent of the Minister and the Governor is received. E - Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F - Documents will be sent to the CEO for execution when appropriate. G - Upon acquisition the acquired property will be dedicated as road.</p> <p>Jun 2020 Surveyor is presently carrying out the work.</p> <p>May 2020 Surveyor advised that he will commence the survey in the next week.</p> <p>Apr 2020</p>		

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Surveyor has been engaged and expects to commence the survey in the immediate future. Mar 2020 The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey. Feb 2020 The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan. Jan 2020 Currently waiting on survey plan.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/04/2019	151/19	Property Officer	Operations	28/02/2023	N
Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use That Council A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002.					
Notes 26 Apr 2023 No further update. 23 Mar 2023 No further update. 28 Feb 2023 No further update. 30 Jan 2023 No further update. 23 Nov 2022 No further update. 01 Nov 2022 No further update. 26 Sep 2022 No further update. 23 Aug 2022 No further update. 01 Aug 2022 No further update. 28 Jun 2022 No further update. 31 May 2022 No further update. 02 May 2022 No further update.					

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<div><div><div>04 Apr 2022 No further update.</div><div>23 Feb 2022 No further update.</div><div>13 Dec 2021 No further update.</div><div>15 Nov 2021 No further update.</div><div>19 Oct 2021 No further update.</div><div>28 Sep 2021 No further update.</div><div>01 Sep 2021 No further update.</div><div>05 Aug 2021 Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed / approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.</div><div>04 Aug 2021 Followed up with Crown Lands. Awaiting a response.</div><div>04 Jul 2021 No further update at this point.</div><div>06 Jun 2021 No further update at this point.</div><div>05 May 2021 No further update at this point.</div><div>31 Mar 2021 Further prompts to Crown Land actioned. No further update.</div><div>01 Mar 2021 No further update at this point in time.</div><div>24 Feb 2021 Action Item - Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use.</div><div>02 Feb 2021 A. Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.</div><div>04 Dec 2020 A - Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal.</div><div>26 Oct 2020 A - A further email has been sent to Crown Lands requesting an update. B - The licence will be relinquished when Crown Lands has completed their processes.</div><div>24 Sep 2020 A - An email has been sent to Crown Lands asking for an update on the progress of this matter.</div><div>26 Aug 2020</div></div></div>		

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<p>A - Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B - The licence will be relinquished when Crown Lands has completed their processes.</p> <p>29 Jul 2020 This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise.</p> <p>26 Jun 2020 Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A - Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager. B - The licence will be relinquished in conjunction with transfer to Council Management.</p> <p>28 May 2020 Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level.</p> <p>24 Apr 2020 Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays.</p> <p>26 Mar 2020 Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires.</p> <p>02 Mar 2020 Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management & that the lease be rescinded. We are currently waiting on a reply.</p> <p>20 Jan 2020 This matter has been escalated at Crown Lands to achieve a decision on the way forward.</p>
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/03/2019	127/19	Coordinator Land & Property	Operations	31/03/2023	N
Delegate Disadvantaged Housing That Council continue with the current arrangement of Facilities staff managing the tenants and maintenance on the properties pending community consultation, and bring a report back to Council.					
Notes 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update at this point. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022					

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Committee: Ordinary Council	<p>No further update at this point. 02 Aug 2022 No further update at this point. 06 Jul 2022 No further update at this point. NOTE: Any further report should involve integrated planning with the Housing and Social Services Committee. 01 Jun 2022 No further update at this point. 03 May 2022 No further update at this point. 01 Mar 2022 No further update at this point. 31 Jan 2022 SMRC continue to manage & own the properties in question. Future treatment of these land holdings as disadvantaged housing to be reviewed in the context of the broader housing & accommodation challenges being experienced across the LGA. Holistic approach required to also integrate forward planning with the recently initiated Housing and Social Services Committee. 02 Nov 2021 No further update at this point in time. 04 Oct 2021 No further update at this point. 05 Sep 2021 No update. SMRC continue to manage & own the properties in question. 04 Aug 2021 No further update at this point. 04 Jul 2021 No further update at this point. 06 Jun 2021 No further update at this point. 05 May 2021 Updated option details being sought from Southern Cross Housing to enable accurate analysis in the present housing needs environment. Council continuing to manage properties. 31 Mar 2021 Consult with Community Engagement to enable concise information release after Easter period. Intended timing adjusted due to staff resource changes and competing active consultations. Council continuing to manage properties. 01 Mar 2021 Forward advice and notice the community to occur in March 2021. Profile flagging the general topic & basic elements of consideration. 24 Feb 2021 Action Item - Delegate Disadvantaged Housing. 02 Feb 2021 No further update. Nov 2020 No further update. Oct 2020 Design of consultation mechanics pending, with input from former Facilities staff to be included. Sept 2020</p>	

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It is anticipated that community consultation will be initiated in first quarter of 2021 calendar year.

Aug 2020

Council continuing to manage properties. Review of the background and full context relating to this item required by Land & Property unit.

Jul 2020

This area is now under the Land & Property Portfolio. An initial handover has been conducted with a more detailed one to follow explaining what steps have been taken so far and why, and to work together moving forward on this.

Jun 2020

There is no further update as there has been too much occurring with bushfires and COVID.

May 2020

No further update.

Apr 2020

No further update.

Mar 2020

No further update.

Feb 2020

Mail out to the community at Delegate seeking their feedback to be arranged asap to gauge thoughts.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/02/2019	68/19	Coordinator Land & Property	Operations	30/09/2022	N

Parking in the laneway at the rear of the Jindabyne Town Centre

That Council

- A. Approve the proposal to enter into public consultation with the shopkeepers and owners in Jindabyne Town Centre regarding changes to the laneway at the rear of the shops.
- B. Receive a further report regarding the results of the public consultation and the proposed way forward together with detailed costings.

Notes

28 Apr 2023

Completion of actions under this resolution will be generated by the tabling of an overarching report on the area. Land & Property contribution to assist the report was provided in September 2021.

30 Mar 2023

No further update at this point.

01 Mar 2023

No further update at this point.

29 Jan 2023

No further update at this point.

29 Nov 2022

No further update at this point.


31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

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<p>No further update at this point.</p> <p>02 Aug 2022</p> <p>No further update at this point.</p> <p>06 Jul 2022</p> <p>No further update at this point.</p> <p>01 Jun 2022</p> <p>No further update at this point.</p> <p>03 May 2022</p> <p>No further update at this point.</p> <p>01 Mar 2022</p> <p>Completion of actions under this resolution will be generated by the tabling of an overarching report by Corporate Project team. Land & Property contribution to assist the report was provided in September 2021.</p> <p>31 Jan 2022</p> <p>Completion of actions under this resolution will be generated by the tabling of an overarching report by Corporate Project team. Land & Property contribution to assist the report was provided in September 2021.</p> <p>02 Nov 2021</p> <p>No further update at this point.</p> <p>04 Oct 2021</p> <p>Completion of actions under this resolution will be generated by the tabling of an overarching report by Corporate Project team. Land & Property contribution to assist the report was provided in September 2021.</p> <p>05 Sep 2021</p> <p>Land & Property team contributing guidance & information towards an additional report to be tabled to Council, under the overarching cover of Corporate Projects, in the near future.</p> <p>04 Aug 2021</p> <p>On 15/7/21 Land & Property met with Corporate Projects to discuss the development a proposed plan & schedule of works for the broader project (which this resolution item integrates with) of Jindabyne Town Centre upgrades.</p> <p>04 Jul 2021</p> <p>No further update at this point.</p> <p>06 Jun 2021</p> <p>No further update at this point.</p> <p>05 May 2021</p> <p>No further update at this point.</p> <p>31 Mar 2021</p> <p>No further update at this point.</p> <p>01 Mar 2021</p> <p>Further advice as to SAP intentions pending. Once more integrated planning has occurred the project will be in a position to progress, in consult with Corporate Projects team.</p> <p>24 Feb 2021</p> <p>Action Item - Parking in the laneway at the rear of the Jindabyne Town Centre.</p> <p>02 Feb 2021</p> <p>Awaiting indication of SAP intentions for the Jindabyne Town Centre precinct.</p> <p>Nov 2020</p> <p>A - This project needs to be incorporated within a range of projects currently underway in the Jindabyne town centre to ensure that a good outcome is achieved. Once more integrated planning has occurred the project will be scheduled.</p>		

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Oct 2020

A - This project has temporarily been place on hold. B - Further report will be presented to Council at the appropriate time.

Sept 2020

A - Amended plan still to be received by Council.

Aug 2020

A - Council has requested a minor adjustment to the concept plan. When the concept plan is amended it is proposed to form a Steering Committee to guide the project to completion. B - Further report will be submitted for Council's consideration when the public consultation has taken place.

Jul 2020

A - Council is in receipt of the draft survey plan and is currently waiting on the design plan. When both plans are to hand Council will undertake public consultation. B - Following public consultation a further report will be prepared for Council with detailed costings.

Jun 2020

The Road Safety Officer advised that the surveyor has been selected and the project is progressing. A - Public consultation will take place when the survey and design is completed.

May 2020

RFQ sent out to four surveyors for quotation for survey and design. This is to be funded by RMS.

Apr 2020

Specification for the tender is currently underway. Collaboration between the Special Projects Officer and the Road Safety Officer is being undertaken in view of the issues encountered with the proposed construction of the public toilets in Jindabyne.

Mar 2020

Tenders will need to be called for the survey and design work. When survey & design is completed, staff will arrange for public consultation.


Feb 2020


Waiting on survey and design so that public consultation can be arranged.

Jan 2020

Shopkeepers and shop owners in the Jindabyne Town Centre have been notified by letter that Council has been successful in securing grant funding for survey and design of the back lane.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
7/05/2018	162/18	Coordinator Land & Property	Operations	30/11/2023	N
Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane That Council A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council. C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation. D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road. E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993. F. Authorise the General Manager to execute any documents necessary to complete the project. G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).					


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Notes 28 Apr 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 30 Mar 2023 No further update at this point. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 03 Oct 2022 No further update at this point in time. 12 Sep 2022 Action Item - Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane 31 Aug 2022 Confirmation of budget availability sought internally. 26 Jul 2022 No further update. 05 Jul 2022 No further updates 30 May 2022 No further update. 04 May 2022 No further update. 01 Apr 2022 No further update. 02 Mar 2022 C - Site inspection successful, reached agreeance with both parties. G - Funding source to be investigated further. A, B, D, E, F - No further updates. 24 Jan 2022 C - Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. G - Funding source to be investigated further. A, B, D, E, F - No further updates. 16 Dec 2021 Site Meeting Scheduled For 16/12/2012. 25 Nov 2021 C - Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, No further update for at this point for balance of resolution. 28 Sep 2021 Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request). 07 Sep 2021 Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter.		


Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	<p>02 Aug 2021 Planning has responded to Land & Property Team. Land & Property Officer will make contact with landholder to advise outcome and how to move forward.</p> <p>04 Jul 2021 Follow up tabled to the Coordinator Development in relation to landholder queries which are linked the progression of this matter.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update at this point.</p> <p>01 Mar 2021 A&C Further follow up email (3/2/2021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward., B. Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>02 Feb 2021 A&C - Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>Nov 2020 A&B - Waiting on response from landowner who does not live locally. C - Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill.</p> <p>Oct 2020 A&B - Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow action C to be completed.</p> <p>Sept 2020 A&B - Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C - Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D - This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E - The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached.</p> <p>Aug 2020 A&B - Surveyor has notified Council that due to workload this plan may take a little longer. C - Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E to G - Ongoing.</p> <p>Jul 2020 A&B - Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C - Landowners have been notified that Council is waiting on plan. E to G - Ongoing.</p> <p>Jun 2020 The draft plan may be expected. The landowner is waiting on this information before proceeding. A - Survey is being done in sections. B - Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C - Negotiations with landowners are ongoing. D - See 'A' above. E - Acquisition will be carried out as necessary when the plan for individual sections is finalised. F&G - Ongoing.</p> <p>May 2020 The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner.</p> <p>Apr 2020 Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided.</p> <p>Mar 2020</p>	


Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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<p>In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property.</p> <p>Feb 2020 The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife.</p> <p>Jan 2020 Waiting on response from landowner on Eagle View Road. He resides in Tasmania.</p> <p>03 Oct 2018 Kleven Spain engaged to carry out survey.</p> <p>27 Aug 2018 Surveyor selected and work to progress shortly.</p> <p>02 Aug 2018 Call for expressions of interest from local land surveyors. Submissions currently being considered.</p> <p>23 Jul 2018 No EOI s received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7.</p> <p>11 Jul 2018 Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.</p> <p>21 Jun 2018 Draft specification with Group Manager Transport and Infrastructure for approval.</p> <p>04 Jun 2018 The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work.</p> <p>23 May 2018 Specification being developed to seek quotations from suitably qualified land surveyors.</p>
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
5/04/2018	118/18	Coordinator Land & Property	Operations	30/11/2022	N
Proposed Road Closure & Sale of old Lions Park at Bombala That Council: <ul style="list-style-type: none"> A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and E. Make the Report public once the matter is settled. 					
Notes 28 Apr 2023 Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for current needs of Council. 30 Mar 2023 A to C Complete; Road closure complete. D&E - Review of suitability of the final element to be undertaken. 01 Mar 2023 No further update at this point.					

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<div><div><div>29 Jan 2023 No further update at this point.</div><div>29 Nov 2022 No further update at this point.</div><div>31 Oct 2022 No further update at this point.</div><div>03 Oct 2022 No further update at this point.</div><div>31 Aug 2022 A to C Complete; Road closure complete. D&E - Review of suitability of the final element to be undertaken.</div><div>26 Jul 2022 No further update.</div><div>05 Jul 2022 Road closure complete, review of suitability of original resolution to be undertaken.</div><div>30 May 2022 No further update.</div><div>04 May 2022 A - Complete. B - Complete. C - Boundary Adjustment Complete. D - Pre sale assessment to be completed May 2022. E - Awaiting full completion of A to E.</div><div>01 Apr 2022 No further update.</div><div>02 Mar 2022 No further update.</div><div>24 Jan 2022 A&B - Completed. C - Completed. Process of sale will be initiated in a timely manner.</div><div>15 Dec 2021 A&B - Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. C - Completed. D&E - Dependant on Resolution A being completed.</div><div>12 Nov 2021 A - All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. B - Surveyor will advise when plans have been registered. C - Boundary adjustment paperwork complete, sale of property is dependent on 'A' being completed. D&E - Dependant on 'A' being completed.</div><div>28 Sep 2021 Partial Closure Of High Street Bombala Gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.</div><div>01 Sep 2021 No further update.</div><div>29 Jul 2021 Followed up with surveyor John Kleven and was advised he was sending updated plan to LRS and he will advise once plan has been registered with LRS.</div><div>04 Jul 2021 LRS advice is that as due to Lot 9 DP 995614 being a limited title the compiled plan does not comply with current compiled plan guidelines thus a plan of survey is required; being progressed.</div><div>03 May 2021 No further update at this point.</div><div>23 Mar 2021 No further update on this item due to waiting for reply from LRS.</div><div>24 Feb 2021</div></div></div>		

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>Action Item - Proposed Road Closure & Sale of old Lions Park at Bombala.</p> <p>02 Feb 2021 No further update.</p> <p>Nov 2020 C - Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned.</p> <p>Oct 2020 A - Finalised. B - Finalised. C - Solicitor is preparing documents to have a CT created so consolidation can take place. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of D.</p> <p>Sept 2020 C - Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place.</p> <p>Aug 2020 C - Finalised. D - Finalised. C - Consolidation Plans lodged, Surveyor is following up on progress of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of D.</p> <p>Jul 2020 C - Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of D.</p> <p>Jun 2020 E - Finalised. F - Finalised. C to E - Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor.</p> <p>May 2020 Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan.</p> <p>Apr 2020 Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration.</p> <p>Mar 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>Feb 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place.</p> <p>15 Jan 2020 The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</p> <p>05 Oct 2018 Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.</p> <p>03 Oct 2018 Notifications sent out to commence road closing.</p> <p>27 Aug 2018 Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p>02 Aug 2018 Spoke to surveyor this week and he has promised to get the plan to me within the week.</p> <p>23 May 2018</p>		

Date From: 1/02/2018 Date To: 30/04/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
23/5 Waiting on plan. 23 Apr 2018 Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available.		

10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

OFFICER'S RECOMMENDATION

That Council receive the minutes of the:

- i. Community Services Advisory Committee meeting held 19 December 2022;
- ii. Bombala Exhibition Ground Management Committee meeting held 8 March 2023;
- iii. Michelago Hall & Tennis Courts Management Committee meeting held 15 March 2023;
- iv. Cooma North Ridge Reserve Advisory Committee meeting held 29 March 2023; and
- v. Jindabyne Sportsground and Recreation Areas Management Committee meeting held 27 April 2023

BACKGROUND

The minutes are attached for Council's information.

The Community Services Advisory Committee meets a minimum of three times per year to report on matters concerning the areas of community support programs and residential Aged Care. The intent is to report these to Council following the meeting. On this occasion however, the minutes were not confirmed and reported to Council. A review into the process is occurring to ensure this does not happen in the future.

ATTACHMENTS

1. Minutes of the Community Services Advisory Committee meeting held 19 December 2022
 2. Minutes of the Bombala Exhibition Ground Management Committee meeting held 8 March 2023
 3. Minutes of the Michelago Hall and Tennis Courts Management Committee meeting held 15 March 2023
 4. Minutes of the Cooma North Ridge Reserve Advisory Committee Annual General Meeting held 29 March 2023
 5. Minutes of the Cooma North Ridge Reserve Advisory Committee meeting held 29 March 2023
 6. Minutes of the Jindabyne Sportsground and Recreation Areas Management Committee meeting held 27 April 2023
-



Minutes

Community Services Advisory Committee Meeting

19 December 2022

**COMMUNITY SERVICES ADVISORY COMMITTEE MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

ON MONDAY 19 DECEMBER 2022

MINUTES

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	MAYOR NARELLE DAVIS THANKED EVERYONE FOR THEIR HARD WORK THIS YEAR.	6
10.	NEXT MEETING	6

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON MONDAY 19 DECEMBER 2022

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**MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING
HELD IN HEAD OFFICE, 81 COMMISSIONER STREET, COOMA NSW 2630**

**ON MONDAY, 19 DECEMBER 2022
COMMENCING AT 2.33PM**

PRESENT: Mayor Narelle Davis, SMRC (*Chair*)
Kevin Dunne, Community Representative
Angie Ingram, Community Representative
Bianca Padbury, Manager Community Services, SMRC
Keiran Spillane, A/g Manager Community Services, SMRC
Caroline Lucas, Care Manager, SMRC
Marcela Nassar, Home Manager, SMRC
Melissa Burgess, Team Leader, Community Support Programs, SMRC
Lisa Callahan, Tem Leader, Respite & Social Programs, SMRC
Debbie Constance, Executive Assistant, Operations (Minute Taker)

1. OPENING OF THE MEETING

The Chair opened the meeting at 2.33pm.

2. APOLOGIES

An apology for the meeting was received from John Gargett, Acting Chief Operating Officer.

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Angie Ingram advised the meeting of her new role as CEO of Cooma Challenge.
Noted by the Committee.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 COMMUNITY SERVICES ADVISORY COMMITTEE MEETING 27 JUNE 2022

RECOMMENDATION

THAT the minutes of the Community Services Advisory Committee Meeting held on 27 June 2022 are confirmed as a true and accurate record of proceedings.

Moved Ms Nassar

Seconded Ms Lucas

5. BUSINESS ARISING

5.1 COMMITTEE NAME

Mayor Narelle Davis spoke of the need to change the name of the Committee to suit the purpose of the Committee. Members were asked to consider a name change and discuss at the next meeting.

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON MONDAY 19 DECEMBER 2022

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6. ACTION SHEET**6.1 COMMUNITY SERVICES ADVISORY COMMITTEE ACTION SHEET**

Record No: I22/890

Responsible Officer: Manager Community Services
Author: Executive Assistant (Operations)
Attachments: 1. Community Services Advisory Committee Action Sheet to 30 November 2022

EXECUTIVE SUMMARY

The Community Services Advisory Committee Action Sheet as at 30 November is attached for information.

RECOMMENDATION

That the Community Services Advisory Committee receive and note the information in the Action Sheet as at 30 November 2022 and actions that have been completed be closed out.

7. RESIDENTIAL AGED CARE UPDATE**7.1 YALLAMBEE LODGE RESIDENTIAL AGED CARE UPDATE UNTIL 30 NOVEMBER 2022**

Record No: I22/888

Responsible Officer: Manager Community Services
Author: Home Manager
Attachments: 1. Appendix 1
2. Appendix 2
3. Appendix 3
4. Appendix 4
5. Appendix 5
6. Appendix 6
7. Appendix 7
8. Appendix 8
9. 'NQIP July-September'
10. Attachment 1

EXECUTIVE SUMMARY

The Yallambee Lodge update contains different content to previous months. The new report format aims to align data with governance requirements. The Aged Care Quality and Safety Commission do not provide a format for the reporting of data to an organisation's governing body. Consequently, this report may change over time.

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON MONDAY 19 DECEMBER 2022

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Over the past quarter we continued to navigate several challenges in the sector. The region was faced with sudden bed closures creating an increased demand for beds. We saw home care providers unable to meet the demands of Level 3 and 4 Home Care Packages, creating additional pressure on our facilities as well as the hospital network.

At Yallambee Lodge we opened seven respite beds to assist Cooma Hospital alleviate bed blocks and staffing challenges. In addition, with the closure of the day respite cottage, an increasing demand on short term respite became apparent.

Yallambee Lodge currently sits at its highest level of occupancy in four years with 39 residents at the facility, which also correlates with its performance of achieving full accreditation. However, changes associated with reform and the speed in which these are occurring, creates additional pressure on already stretched resources.

COMMITTEE RECOMMENDATION

That the Committee receive and note the report from Yallambee Lodge.

7.2 SNOWY RIVER HOSTEL RESIDENTIAL AGED CARE UPDATE UNTIL 30 NOVEMBER 2022

Record No: 122/902

Responsible Officer: Manager Community Services

Author: Home Manager

Attachments: 1. Appendix 11

-
2. Appendix 12
 3. Appendix 13
 4. Appendix 14
 5. Appendix 15
 6. Appendix 16
 7. Appendix 17
 8. Appendix 18
 9. NQIP SRH July-September
 10. Attachment 1
-

EXECUTIVE SUMMARY

The Snowy River Hostel update contains different content to previous months. The new report format aims to align data with governance requirements. The Aged Care Quality and Safety Commission do not provide a format for the reporting of data to an organisation's governing body. Consequently, this report may change over time.

Due to the current infrastructure, staffing model and the new requirement to document minutes of care, a number of beds remain vacant at Snowy River Hostel. Those who require care, have much higher clinical needs than what the facility was designed for, making it unsuitable to meet demand. Occupancy is at its lowest in a period of four years. This aligns with the vision of reform, encouraging people to remain living in their home for as long as possible.

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL HELD ON MONDAY 19 DECEMBER 2022

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During this reporting period, Snowy River Hostel was reaccredited meeting all standards and requirements.

COMMITTEE RECOMMENDATION

That the Committee receive and note the report from Snowy River Hostel.

8. REPORTS**8.1 COMMUNITY SUPPORT PROGRAMS UPDATE UNTIL 30 NOVEMBER 2022**

Record No: I22/889

Responsible Officer: Manager Community Services
Author: Team Leader Respite & Social Programs
Attachments: Nil

EXECUTIVE SUMMARY

The Community Support Programs update contains different content to previous months. The new report format aims to align data with governance requirements. The Aged Care Quality and Safety Commission do not provide a format for the reporting of data to an organisation's governing body. Consequently, this report may change over time.

COMMITTEE RECOMMENDATION

That the Committee receive and note the Community Support Programs Update.

8.2 AGED CARE REFORM**RECOMMENDATION**

That the Manager of Community Services:

- A. Distribute the SIRS Policy and Procedures to the Committee.
- B. Meet with the CEO, COO and Mayor after 9 January 2023 to discuss the Aged Care Code of Conduct and the increased governance requirements for boards.

Angie Ingram left the meeting at 4.05pm.

MINUTES OF THE COMMUNITY SERVICES ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL
COUNCIL HELD ON MONDAY 19 DECEMBER 2022

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9. GENERAL BUSINESS

9.1 Aged Care Survey

Bianca Padbury advised the meeting that the aged care survey data has been collated and trending results will be available soon.

Mayor Narelle Davis thanked everyone for their hard work this year.

10. NEXT MEETING

The next meeting will be held Monday 20 March 2023 commencing at 2.00pm.

There being no further business the Chair declared the meeting closed at 4.13pm

CHAIRPERSON

The above minutes of the Community Services Advisory Committee Meeting of Snowy Monaro Regional Council held on 19 December 2022 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting

Address: CWA Room, Wellington Street, Bombala NSW 2632

Date 8th March, 2023

Time: 7.43pm

Present:

Position	Member (Name)	Present/Apology
Chair	Neil Hennessy	Present
Secretary	Anne Caldwell	Present
Treasurer	Graham Hillyer	Present
Committee Member	Clare Trevanion	Present
Committee Member	Richard Peadon	Present
Committee Member	Colin Ryan	Absent
Committee Member	Bronwyn Podger	Absent
Committee Member	George Power	Present
Committee Member	Michael Sullivan	Absent
Committee Member	Calli Kidman	Absent
Committee Member	Anita Walder	Absent
Committee Member	Sophie Campbell	Absent
Committee Member	Nadean White	Absent
Committee Member	Peter Gough	Present

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.43pm.

2 Apologies

Anne Caldwell received apologies for the meeting from Anita Walder, Michael Sullivan and Bronwen Podger and an apology from Sophie Campbell was received by Peter Gough.

Adoption of Previous Minutes

Minutes from the meeting held on 8th February, 2023 are confirmed as a true and accurate record of proceedings.

Moved: Richard Peadon

Seconded: George Power

Carried

3. Business Arising from Previous Minutes

1. Most items for garage sale were sold either before the sale or at the sale, only stainless steel bench, old stove and the barbecue are left.
2. Drain completed.

4. Correspondence

In:

1. emails from Anita Walder and Michael Sullivan - apologies for meeting.
2. Letters received from Origin for new meter installation and price energy increase - received late.

Out:

1. Nil

Moved: Clare Trevanion that the correspondence be accepted as read. **Seconded:** Richard Peadon **Carried**

5. Business Arising from Correspondence

1. Nil.

6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/02/23 – 28/02/23

Income			Expenditure		
7/2/23	Bombala Events Committee (Australia Day)	\$390.75	8/2/23	Nutrien Ag Solutions (Poly joiner)	\$ 12.65
			8/2/23	Clear Cut Electrical (Power points Sheep Pavilion)	\$555.41
			9/2/23	T&J Murphy Building (Building Materials)	\$167.95
			19/2/23	Milestone Chemicals (Cleaning Products)	\$282.15
			19/2/23	W&W Hampshire (Install Gas Stoves)	\$791.20
			23/2/23	Australia Post (PO Box)	\$47.00
			23/2/23	T&D Murphy Building (Water Fittings)	\$24.90
	Total	\$390.75		Total	\$1,881.26

Balance as at 31/01/23 \$58,532.36

Income \$390.75

Expenditure \$1,881.26

Balance as at 28/02/23 \$57,041.85

Term Deposit \$14432.33

Moved: by Treasurer: Graham Hillyer

Seconded: Richard Peadon

Carried

7. Business Arising Treasurer's Report

1. Graham is getting a card to do the banking. He will go to Merimbula to set up for internet banking.

8. General Business

1. The grant for the seating was not applied for.
2. Sophie Campbell and Anita Walder will be building the horse yards on Thursday.
3. George Power will liaise with them on Thursday regarding the location of the practice pitch.
4. The inmates from Cooma Jail will be coming down to whipper snip and mow prior to the show.
5. Neil will give the keys to Sophie on Tuesday prior to the show for all the locks.
6. The boundary fence has been completed.
7. Query regarding personal contribution of funds by Sophie Campbell and Anita Walder. Fence is owned by Council. Contribution by neighbours? Discussion prior to commencement of work. Careful could set a precedent with other external fences.
8. Fence expenses will be discussed at next meeting.
9. Permission has been given for a banner to be attached to the back of the score board.
10. Show Society may require extra tables for use in the hall on show day.
11. Richard has offered to store trestle tables and can return if and when required. Discuss after the show what was used, what is required and what can be disposed of.
12. Football posts to be stored prior to the show.
13. Looking at a way to remove the post that is still in the ground. Neil will speak to the football club.
14. The high school has 70 plus chairs, an offer will be made. Neil to follow up.
15. Security - side doors found open. Keep a look out.
16. Caretaker cottage has had asbestos removed.
17. Call for another quote.

19. Painting of the hall checked by Gary and additional screws were inserted.

20. Scaffolding to be removed.

21. Electrical, development application for building and netball courts.

22. Two weddings have booked the hall for November.

Moved: Clare Trevanion that two fuel containers be purchased. **Seconded:** George Power **Carried**

Moved: George Power that Neil Hennessy be authorised to purchase two glass door fridges, after consultation with canteen users on suitable replacements for current fridges, whilst fridges are on special, before the end of the month. **Seconded:** Richard Peadon **Carried**

23. Look at using blaze aid funds for renovations, exit light for kiosk, pendant light in canteen, light change room, showers and external sensor light on grandstand. Purchase of cleaning supplies and a galvanised storage cupboard for chemical storage, cabinet for disabled toilet, cupboard for kitchen and a big vacuum cleaner.

9. Date of next Meeting

The next monthly committee meeting will be held at 7.30pm on Wednesday, 12th April, 2023 at the CWA Rooms.

10. Close of Meeting

There being no further business the meeting concluded at 8.35pm.

CHAIRPERSON _____

DATE 12th April, 2023



Minutes

Michelago Memorial Hall & Tennis Courts S355 Committee

Date: Wednesday 15 March 2023
Time: 5.45pm
Location: Michelago Memorial Hall, 64 Ryrie St, Michelago

Agenda Items

1.	Opening	2
2.	Attendance and Apologies	2
3.	Correspondence	2
4.	Update from Erin Donnelly & Luke O'Sullivan (SMRC)	2-3
5.	Adoption of Previous Minutes	3
6.	Action Sheet	4
7.	Maintenance items	4
8.	General Business	
8.1	Treasurer's report	4
8.2	Bookings Officer position	5
8.3	Committee Quorum	5
8.4	Deadline for Motions	5
9.	Date of next Meeting	5
10.	Close	5



1. Opening

The Chair opened the meeting at 5.53pm.

2. Attendance and Apologies

No apologies received

Name	Position	Attendance
Naomi Walton	Chairperson	Present
Jenny Wholohan	Secretary	Present
Belinda Sierzchula	Treasurer	Present
Rachel Harling	Bookings Officer	Absent
Leanne Pattison	MRCA Committee Member	Present
Anna Lucas	Committee Member	Present

Also in attendance: Erin Donnelly and Luke O'Sullivan from Snowy Monaro Regional Council.

3. Correspondence

- 3.1 Resignation by Rachel Harling from Bookings Officer position received 26 February 2023 – Noted.
- 3.2 Resignation by Mitchel Lee from the Committee received 5 March 2023 – Noted.
- 3.3 Resignation by Isabelle Thorpe from the Committee received 5 March 2023 – Noted.

4. Update from Erin & Luke

Erin has supplied the Committee with new templates for Agenda and Minutes.

With the Committee having had two members resign recently, Naoma asked if there is any way the quorum can be reduced to make it easier for meetings to go ahead. Erin and Luke said this was one of the things that came up in the current redrafting of the Charter. The Committee could vote on changing the quorum number and make sure it's included in the Minutes.

There is uncertainty whether Rachel Harling's resignation was from the Bookings position only, or from the Committee. Naomi will attempt contact with Rachel again to clarify this. Erin will wait the next two days to hear about Rachel's position before advertising for new members, in case it is three required, rather than two.



Luke said that working on the Committee should be something we can enjoy. Now it seemed that some tension has been broken. How to avoid the previous situation from happening again? He said it will help to be open and very clear on how the Committee works. Recommendations are important and must be clear giving such things as dates, timelines, figures where required, adopting practices, and getting feedback that lead to adjustments, followed by agreement.

The new Committee Charter is due to come out this April and will set out standards and procedures.

Anna reiterated that all members should check the Minutes when they are sent out to be sure of what has been decided and state any amendments that may be needed.

Erin and Luke said it would be good for the Committee to clearly identify between issues for the Hall and the Tennis Courts.

Luke and Erin will attend the Committee meetings through to May this year and also offered to come along when the new members are appointed.

It was suggested there be a time deadline for motions, reports, etc to be put forward in future to be placed on the Agenda. This is to give time for everyone to absorb the information and to have a say.

Erin said the Committee needs to get together a Maintenance Schedule/wishlist for Council for bigger items. This should be done on an annual basis, including future maintenance recommendations.

Erin and Luke then departed the meeting at 6.45pm.

5. Adoption of previous Minutes

- | | | |
|-----|---|------------------------------|
| 3.1 | Minutes of the Meeting held on 19 October 2022 | |
| | <i>Moved:</i> Leanne Pattison <i>Seconded:</i> Belinda Sierzchula | <i>Carried/Lost:</i> Carried |
| 3.2 | Minutes of Informal Meeting held on 21 November 2022 | |
| | <i>Moved:</i> Naomi Walton <i>Seconded:</i> Leanne Pattison | <i>Carried/Lost:</i> Carried |
| 3.3 | Minutes of a Resolution on Hall Floors held on 11 January 2023 | |
| | <i>Moved:</i> Belinda Sierzchula <i>Seconded:</i> Jenny Wholohan | <i>Carried/Lost:</i> Carried |
| 3.4 | Minutes of a Resolution on Hall Hire Fees held on 25 January 2023 | |
| | <i>Moved:</i> Anna Lucas <i>Seconded:</i> Belinda Sierzchula | <i>Carried/Lost:</i> Carried |
| 3.5 | Minutes of a Resolution on Mobile PreSchool Hire Fees held on 25 January 2023 | |
| | <i>Moved:</i> Anna Lucas <i>Seconded:</i> Belinda Sierzchula | <i>Carried/Lost:</i> Carried |
| 3.6 | Minutes of a Resolution on Acoustic Curtains held on 20 February 2023 | |
| | <i>Moved:</i> Belinda Sierzchula <i>Seconded:</i> Naomi Walton | <i>Carried/Lost:</i> Carried |
| 3.7 | Minutes of a Resolution on NAB Grant purpose held on 25 February 2023 | |
| | <i>Moved:</i> Anna Lucas <i>Seconded:</i> Belinda Sierzchula | <i>Carried/Lost:</i> Carried |
| 3.8 | Minutes of Informal Meeting held on 21 February 2023 | |
| | <i>Moved:</i> Anna Lucas <i>Seconded:</i> Belinda Sierzchula | <i>Carried/Lost:</i> Carried |



6. Action sheet

Date	Action	Assignee	Notes	Completion date
15/3/23	Recommend to SMRC a reduced quorum of four (4).	Secretary	Resolution already contained in these Minutes (8.3).	15/3/23
15/3/23	Council will advertise for two new Committee members.	Erin D (SMRC)		
15/3/23	New Hall Bookings contact details to be circulated on posters, internet, to SMRC, (and to Rachel when done).	Belinda & Jenny	Dedicated mobile phone & sim card obtained. Will soon be set up.	
15/3/23	Purchase of general supplies for Hall (eg; garbage bags, toilet paper, etc).	Jenny		
15/3/23	Purchase of two brooms for Hall	Leanne		
23/2/23	Expression of Interest lodged for Hall acoustic curtains via Stronger Communities grant.	Leanne	Awaiting reply as to whether the Committee can go to application stage.	
15/3/23	Following resignations, passwords/codes will be changed (emails, google docs, hall lockboxes).	Naomi, Belinda		
15/3/23	Meeting with Emma Smith (SMRC) at Hall Tuesday 21 March to see repairs needed.	Jenny		

7. Maintenance items

Anna mentioned Emma Smith from SMRC wants to get photos of items needing repair/work, especially anything that is structural – in relation to the Community Halls Funding announced in 2022.

Date	Item	Assignee	Updates	Completion date
15/3/23	Hall Water Supply	Committee	Regular cleaning tank filters to be noted in maintenance schedule/information. Further work to determine any other issues.	
15/3/23	Hall storage area doors	Belinda	The job is partially done. Belinda will follow up installer as it should have been completed many weeks ago.	
15/3/23	Instructions folder for Hall	Naomi	Still being put together. There will be one document for hall hirers, and one for the Committee members.	

8. General Business

8.1 Treasurer's Report – not given at this meeting.



8.2 Bookings Officer position.

Rachel Harling has resigned from this position, so Belinda said she could take over in the interim, with help from Leanne. The Committee is obtaining a mobile phone that can be dedicated to Hall Bookings and monitored by other Committee members in the event of needing to share the work.

The Committee voted to have Belinda Sierzchula act as interim Bookings Officer.

Moved: Jenny Wholohan *Seconded:* Naomi Walton *Carried/Lost:* Carried

8.3 Committee Quorum.

There has been great difficulty in achieving a quorum over the last 12 months, so it was proposed the Committee Quorum be reduced from five to four. This would put less pressure on Committee members, and would lessen the need for Out-of-Session Resolutions. In the event of any vote being locked at 2:2, then the motion will not pass at that time.

The Committee will recommend to SMRC that the Quorum be reduced to four (4).

Moved: Naomi Walton *Seconded:* Belinda Sierzchula *Carried/Lost:* Carried

8.4 Timing for submission of Motions to be included in a Meeting Agenda.

In order to give members enough time to prepare for voting on a Motion, discussion ensued as to a proposed time limit to be imposed.

It was resolved to require Motions for submission to the Agenda, be received by the Committee no later than the Friday night immediately before the scheduled Wednesday meeting.

Moved: Naomi Walton *Seconded:* Belinda Sierzchula *Carried/Lost:* Carried

9. Date of next Meeting

The next meeting will be held at 5.45pm on Wednesday 19 April 2023 at Michelago Memorial Hall.

10. Meeting Close

The Chair closed the meeting at 7.44pm

Chairperson: _____

Date: ____/____/2023

North Ridge Reserve s355 Advisory Committee AGM MINUTES



Address: Vin Good Room at Cooma Library

Date: Wed 29th March, 2023.

1. Opening of the meeting : 5.30 pm

2. Present: Bella Grant, Mary Ziesak, Andrew Dawes, Paul Jennings, Denis Minehan, Tein McDonald (Minutes), Graeme Little.

Apologies: Lori Lollback, Louise Jenkins.

3. Opportunity to raise any concerns about the operations of the Management committee.
(Note we have no finances to consider)
No questions were raised.

4. Election of Office bearers.

Returning officer (Tricia Hopkins) declared all Office Bearer positions vacant and called for nominations and voting for election of Office Bearers.

Position of chair. Graeme nominated Andrew Dawes, Seconded Denis. There being no further nominations Andrew was elected unopposed

SECRETARIAT Note that our Charter refers only to a 'Secretariat' and the tasks involved in that. It would be helpful if we could divide the tasks between a Correspondence secretary and Minutes secretary to avoid all the tasks falling to one person.

- **Correspondence Secretary.** Mary nominated Bella, seconded by Graeme. There being no further nominations., Bella was elected unopposed.
- **Minutes Secretary.** Denis nominated Tein, seconded by Paul. As there were no further nominations Tein was elected unopposed.

Meeting closed 6.00pm

Confirmed by Chairperson: Andrew Dawes on **Wed 24th April 2023**

A handwritten signature in blue ink, appearing to read "Andrew Dawes", written over a horizontal line.

SNOWY MONARO REGIONAL COUNCIL

Cooma North Ridge Reserve s355 Advisory Committee meeting Minutes



Address: Vin Good Room at Cooma Library

Date: Wed 29th March, 2023.

1. Opening of the meeting : 6.00pm

2. Present: Bella Grant, Mary Ziesak, Paul Jennings, Denis Minehan, Graeme Little, Tein McDonald (Minutes), Andrew Dawes (Chair)

Apologies: Lori Lollback, Louise Jenkins.

3. Confirmation of minutes of the February meeting.

Motion: That the minutes of the February meeting are a true and accurate record of that meeting

Moved: Mary, **Seconded:** Graeme. Carried.

4. Business Arising (from previous Committee Minutes)

(i) **Consideration of potential operational program for NRR.** The meeting asked did Clr Hopkins find the table useful. Clr Hopkins replied in the affirmative and thanked the committee as it was in time for being utilised in Council's imminent 2024 Operational Planning process.

(ii) **Crown Lands weeds funding issues.** Discussion ensued on the topic raised last meeting about State govt funding for weeds being provided too late in the season for Council's weeds officer to reliably contract out the works. While the best possible job has been done by Council. The committee would like to see if (a) Council could make further representation to Crown Lands to seek more timely release of funding or (b) whether there is a way Council could rely on a promise of funding to allow expenditure to occur.

ACTIONS:

- Clr Hopkins will discuss this with her Council contacts to see if there is anything can be done
- Bella will phone Brett at Council to line up a phonecall for allow him to advise us on a way forward.

(iii) **Notification to NRR committee re Council strategies or plans affecting NRR.** Clr Hopkins proposed at recent Council meeting that all Council Departments should notify NRR committee of any relevant documents.

5. Correspondence report (Tabled)

Outgoing emails and phonecalls:

- 24-02-23 – Emailed the confirmed November minutes (and draft February minutes) to Erin Donnelly (Governance). (Resent later with signature).
- 13-03-23 – Phonecall to JM – to arrange lining up of piles for burning

Incoming emails/letters/phonecalls

- 22/03/23 – Email from Erin Donnelly (Governance) to individual committee members informing about the progress of the 2020 draft manual to guide volunteer management and advisory committees. We will be sent another draft.

SNOWY MONARO REGIONAL COUNCIL

- 22-22/03/23 – Emails from Gaby Tagliapietra informing about the progress of the Management Plan. (See item in Agenda on this)

Motion: That the correspondence report (as tabled) be accepted.

Moved: Denis. Seconded Graeme. Carried

Note that future Correspondence reports will be provided by Bella Grant.

6. General Business (including informal and formal reports)

(i) New web-based repository for NRR documents for committee. Graeme has recently placed a number of documents on his Microsoft One-drive cloud account. These documents only include information already on the public record - e.g. plant and animal lists, studies and plans relating NRR as well as newsletters from the prior committee. Graeme has given the link to all Committee members so they can access the materials. Minutes will not be placed on the drive as they are not public documents. They are kept by Council and copies are also distributed by the Secretary to committee members.

(ii) Draft Recreation and Open Space Strategy. The committee has only heard about the exhibition of this Strategy indirectly. Graeme has accessed the draft and points out that there are a couple of references in the Strategy that could be problematic – e.g. the Strategy refers to the trails in NRR as having ‘shared trails’ and does not reflect the variation of trail uses at NRR. After some discussion the meeting resolved that the NRR committee should make a written submission to the Strategy.

ACTIONS:

- Bella to request Council provides formal notification of the consultation to the Secretary of NRR committee.
- Graeme will identify potential for a submission from our Committee – checking with Louise and all members for ideas. Graeme will run a final version by the members by email and will submit by 30th April.

It was noted that the Trails Masterplan called for clarification of the activities permitted in NRR as there is conflicting information in Council’s promotion of NRR. It is therefore an ongoing matter that NRR needs to raise with Council and assist with providing information that could lead to a satisfactory resolution of the contradictions.

(iii) Progress of Existing NRR Management Plan and name of Reserve.

- **Review of the Plan.** Gaby Tagliapietra from Land & Property unit of SMRC Gabi has said “We see value in having a site-specific Management Plan / Site Master Plan that delves in more detail than the Crown Reserve Plans of Management (PoM) will. Updating this plan will also better assist with seeking funding into the future.” She emailed the NRR secretary on 22nd March to report that Land & Property has determined that the normal 5 year ‘extensive review’ of the plan of management is “actually required, given the current document is nearly 10 years old and there have been some improvements to the Reserve in that time which that want to ensure are captured.” Land & Property and at least four other business units within Council need to review this document and have input: Civic Maintenance, Biosecurity, Strategic Planning and Council’s Environmental Technical Officer. Gaby has forwarded this document to them for review - with feedback / directional guidance to be provided by the end of April. After this time any updates provided will be reflected in the document, along with a current Council logo, Council name update, etc.
- **Currency of the existing plan.** In addition Gabi pointed out that “the 2014 plan is still ‘current’ even though it has some old references in it.

SNOWY MONARO REGIONAL COUNCIL

- **Name of the Reserve.** Gabi also noted that the gazetted name for the Reserve is actually North Ridge Reserve, not *Cooma* North Ridge Reserve and the revised plan will reference that name so that it ties in to the Crown Reserve PoM:

ACTIONS:

- Tein is to make sure Bella has all Council emails on this topic and that she is introduced to Gabi
- Tein notes that if the Plan is being reviewed there may be some other updates we can suggest so we may need to visit the plan with this in mind? Tein will seek advice from Gabi and ask re contact person.

(iv) pile burning. The Friends of NRR cotoneaster working bee team is preparing to commence creating piles of Cotoneaster debris in the APZ for winter burning. Tein has phoned J-M to line up locations as J-M will be notifying residents.

ACTIONS:

- Graeme and Tein to identify suitable sites asap
- Tein to talk with J-M to - need to identify sites asap. No response from J-M

(v) Trailforks (Mountain bike website) Last meeting it was still live online and promoting CNRR as a mountain bike destination. J-M sent an email to ask them to remove.

ACTION:

- Bella will contact J-M to see if she has received a response.

(vi) Boundary marking. Item deferred till Louise and Tricia are both present at a meeting.

(vii) Gates and regulatory signage. This item is on hold as we are waiting on the new firetrail to be built so that it can be identified which organisation will provide the gates and locks.

(viii) Progress Cooma NRR track signage grant - Item deferred till Louise can be present.

(ix) Friends of NRR Bushcare group report (i.e. Cotoneaster / pyrocantha and other weed removal projects)

- We have had one Working bee on Cotoneaster and are now planning work in the APZ in preparation for winter pile burns.
- Two spot spray events conducted – both following up the small or more difficult Cotoneaster and treating Pyrocantha and other weeds. (This work is done by Graeme and Tein as volunteers of Council.).

Items still on agenda but on the backburner for now

- *Closure of crown road reserve within CNRR – Awaiting Crown Lands response.*

7.

7. New Business

i) Seats donated by the Geehi Club – the concrete slabs have been installed and the chairs will be delivered and installed very soon.

8. Date of next Meeting - 26th April 2023.

9. Close of Meeting 7.01 pm

Minutes confirmed by Chairperson: Andrew Dawes on Wed 24th April 2023



**Jindabyne Sportsground Management Committee
Section 355 Committee**

Location
Jindabyne Sports Ground
27/4/2023
Commencing at 5:30 pm
Close 6:14pm

ATTENDEES:

Committee:

Ivan Pasalich (IP), President
Paul Nicholls (PN)
Margaret Chalk (MC)

Others Attending:

Clr Louise Frollich (LF)
Simon Partell (SP)
Nicole Raine (NR)
Lexi Nicholls (LN)
Nikola Stubbs (NS)
Colin Stubbs (CS)

ITEM	SUBJECT
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1	APOLOGIES
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Mick Sweeney
Dave Rawson
Paul Mitchell (moved away)
Mat Waller (moved away)
Andrew Bicanic (no longer attends)

2	UPDATE FROM PRESIDENT
----------	------------------------------

- IP provided an update on matters the Committee has been involved with, although a formal Committee meeting had not been held for a number of years (mostly due to Covid-19):
 - The Committee had made representations and submissions in relation to the Snowy Mountains Special Activation Precinct Master Plan, particularly in relation to voicing opposition to the proposed planned extension of Park Road and provision of through traffic to Reedy Cutting Lane through the Jindabyne Sportsground site. IP advised this has been removed from the final Master Plan and is no longer proposed.
 - The Committee has also provided letters of support to various clubs for grants.
 - The Committee is being represented by IP at the Snowy Mountains Special Activation Precinct Community Action Group (CAG) meetings.
- As three of the Committee members have moved away or no longer attend, IP will advise Council accordingly, so 3 new positions can be advertised and nominated.

- LF, SP and NR all indicated they would be open to being on the Committee.

3 UPDATE FROM ATTENDEES

- NR advised that the Bushpigs have been approached about whether the playground from the JCS site could be repurposed and relocated to the Jindabyne Sportsground, once the school has relocated.
- NR advised that the Bushpigs have secured funding to install new Composite goalposts (Soccer/Rugby) for the Soccer field, to be installed for winter 2023.
- PN and SP advised that the Electronic Scoreboard was funded and to be installed in winter 2023.
- SP advised that the Cricket Club is seeking a grant to erect a small shed adjacent to the Soccer Canteen to house their equipment. There could be an opportunity to share this space with the Soccer club, seeking a storage space to free up the accessible bathroom. SP would liaise with the Committee and Council on this location, once funding was secured.

4 SMRC DRAFT RECREATION AND OPEN SPACE STRATEGY

- IP & LF advised the Committee and attendees about Councils Draft Recreation and Open Space Strategy (SMRC Draft ROSS) currently on public exhibition until 6 May 2023.
- IP outlined a summary of the actions/recommendations to update the John Connors Oval Masterplan, proposed under the SMRC Draft ROSS, with an extract below:

LGA 26.2	F	Update the John Connors Oval Masterplan. Consider the following: <ul style="list-style-type: none"> • Further upgrades to clubhouse • Electronic scoreboards • composite goalposts • Access and parking • Female-friendly change room • Playground 	dog' area Following facility audit, the masterplan would identify priorities for future maintenance and upgrades, solutions to user conflict and needs/desires or user groups	Medium	Low	SP LP
LGA 26.2	C	Prepare a Lake Jindabyne Foreshore	In alignment with the Snowy SAP	Medium	Low	SP

- IP sought feedback from the Committee and attendees on the projects identified under the SMRC Draft ROSS and reconciled this with the previous list of priority projects identified by the Committee and new priorities for the Committee.
- This would inform a submission on the SMRC Draft ROSS to be prepared by IP on behalf of the Committee. The revised priority projects are listed below.

5 PRIORITY PROJECTS

- The Committee and Attendees advised that the following priority projects either listed in the SMRC Draft ROSS or previous 355 Committee Minutes have either been completed or underway and funded:
 - Covered Awning of Main Amenities Building Seating (completed)
 - Upgrade of Changerooms within Main Amenities (completed)
 - Electronic Scoreboard (funded, expected to be completed 2023)
 - Composite Goalposts (funded, expected to be completed 2023)
- The Committee and attendees therefore provided a revised list of priority projects as follows (to also form part of the submission on the Draft ROSS):

ITEM	SUBJECT		
	Works:	Sports:	Suggested Priority:
	Multipurpose Court for Basketball/Netball (preferred site, above to the west of Cricket nets)	Basketball/Netball/Public	
	Replace and upgrade all lighting with LED lighting for both fields	All users	
	Further upgrades to main clubhouse: <ul style="list-style-type: none"> - Upgrade to Commercial Kitchen - Upgrade to bathrooms on upper level - Install baby change table 	All users	
	Upgrade and replace entry signage, including directional signage through town	All users	
	Access Paths: <ul style="list-style-type: none"> - Concrete path between Candlebark CCt and the edge of soccer car park - Concrete path from Caldwell Close to new existing path - Concrete path from new path, to connect into Park Road (at entry) - Accessible concrete path to Community Garden 	Public	
	Soccer field length extension at southern end (to achieve compliant length) and better/higher fencing at northern end	Soccer/Rugby	
	Upgrade to Soccer canteen building, including toilets	Soccer	
	Upgrade old road and area around Community Garden to reduce/prevent further erosion	Community Garden	
	Formalise access for ambulance to both fields, including access to TOLL Helicopter	Public	
	Facilitate relocation of JCS playground. Work with 355 Committee on new playground location. Decommission old playground on eastern side	All users/Public	

6 OTHER MATTERS

- LF to seek clarification from Council on where Telecommunications funding from Optus tower on the site is now collected by and whether these funds are accessible.

10.2 MINUTES FROM MARCH 2023 AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING

OFFICER'S RECOMMENDATION

That Council note the minutes from the 13 March 2023 Audit, Risk and Improvement Committee meeting.

This is an information only report.

EXECUTIVE SUMMARY

N/A

RESPONSIBLE OFFICER: Chief Executive Officer

ATTACHMENTS

1. 13 March 2023 ARIC Minutes



Minutes

Audit Risk And Improvement Committee Meeting

13 March 2023

**AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD IN COMMITTEE ROOM, 81 COMMISSIONER STREET, COOMA NSW 2630
ON MONDAY 13 MARCH 2023**

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MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL
COUNCIL
HELD ON MONDAY 13 MARCH 2023

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**MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING
HELD IN COMMITTEE ROOM, 81 COMMISSIONER STREET, COOMA NSW 2630**

ON MONDAY, 13 MARCH 2023

PRESENT:

Voting Attendees:

Michael Quirk, Independent Member (*Chair*)
John Barbeler, Independent Member
Andrew Cox, Independent Member
Kylie McRae, Independent Member
Shannon Buckley, Independent Member
Councillor Lynda Summers, Council Member

Non-Voting Attendees:

Peter Bascomb, Chief Executive Officer

Guests:

Paul Fitzsimons, Internal Audit Manager - CRJO
Craig Richardson, IA & Management Consultant - National Audits Group
David Rawlings, Chief Strategy Officer
Tracy Sligar, Chief Financial Officer
Scott Goudie, Coordinator ICT
Paul Edwards, Manager Workforce Operations
Sherry Reynell, Director - Financial Audit - Audit Office of NSW
Furqan Yousuf, Audit Leader - Financial Audit - Audit Office of NSW
Liana Biki, Secretary Council and Committees (*Secretariat*)

MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 13 MARCH 2023

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1. OPENING OF THE MEETING

The Chair opened the meeting at 10:00am.

2. APOLOGIES

Nil

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING 12 DECEMBER 2022

COMMITTEE RECOMMENDATION

ARIC1/23

THAT the minutes of the Audit Risk and Improvement Committee Meeting held on 12 December 2022 are confirmed as a true and accurate record of proceedings.

Moved Mr Cox

Seconded Mr Quirk

CARRIED

5. BUSINESS ARISING

6. PRESENTATIONS

7. SPECIAL AGENDA ITEMS

8.5 FINAL INTERNAL AUDIT REPORT - WATER BILLING

Craig Richardson:

- There is a solid set of procedures and staff understanding/awareness.
- There is a risk associated with having only one water meter contractor. Council will look into backup options for in case contractor becomes unavailable.
- There is an issue for calculation of access charge, it is inconsistent with the formula in the policy and Fee & Charges. The current method consistent with what's intended but not adopted policy. The policy and fees & charges need to be amended to align with intention.
- Council currently applies 60% discharge factor to sewer access charges, across all business types which is not consistent with best practice. Council should consider a different discharge factor for different business types.

Comments from Committee Members:

MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL

HELD ON MONDAY 13 MARCH 2023

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- Two potential recommendations are mentioned, perhaps we go back to the contractor and ask for all options?
 - Craig Richardson – Page 11 of the report has the back-up options for contractor.
- Page 8 of report building formula for access charges mentions an additional 800k in revenue, have we underreported 800k?
 - Tracy Sligar – Yes, we are currently working with the Water & Sewer team to rectify.
- Some of the dates are extended, why?
 - Tracy Sligar – Implemented by June 2024 so have two cycles to have fees implemented and any required system changes completed.

COMMITTEE RECOMMENDATION

ARIC2/23

That the Committee receive and note the audit opinion, recommendations and management's response in respect of water billing practices.

Moved Mr Cox

Seconded Ms McRae

CARRIED

Item 8.5 was moved to this section of the meeting.

Craig Richardson left the meeting.

8.6 FINAL INTERNAL AUDIT REPORT - DEBT RECOVERY

Tracy Sligar:

- The relevant rates and annual charges policies and procedures have been reviewed, including councils performance and effectiveness.
- Observed debt management policy - no provision to undertake sale of land for unpaid rates – Legislative compliance is important to recover rates and annual charges effectively where all other attempts are unsuccessful.
- Noted centralised procedures for collection rates and charges. Sundry debtors raised by other departments of council have made recovery problematic. Debtors need to be monitored regularly.
- Remains above industry benchmark at 10%, ratio still needs to be improved.
- Controlled environment for annual rates and charges good – processes well understood by staff.

Comments from Committee Members:

- Debt recovery, where is the Council at with recovery of outstanding amounts
 - Tracy Sligar – Previously there has a pause on debt recovery due to natural disasters and Covid. Councils financial hardship policy is available to assist with debt management.
- The trends for recovery are improving and auditors have said it is looking good.
- Recommendation for review of hardship policy - timeline recommendation?
 - Tracy Sligar – 31 October 2023, review these policies with rollout of SRV provided we get it.
- Page 10 issue – reminder notices deficiencies to be discussed with Civica. Accounts receivable used to be a major issue – much better now.
 - Tracy Sligar – Reminder notices were sent out. Going forward they will be on time.
- Adequacy of accounts receivable?
 - Tracy Sligar – 23/24 budget is being reviewed, we will figure out how to better resource it before throwing resources at it. Working with casual staff at the moment.

COMMITTEE RECOMMENDATION

ARIC3/23

MINUTES OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 13 MARCH 2023

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That the Committee receive and note the audit opinion, recommendations and management's response in respect of debt recovery practices.

Moved Mr Cox

Seconded Mr Quirk

CARRIED

Item 8.6 was moved to this section of the meeting.

7.1 FRAUD CONTROL

David Rawlings:

- In past one instance procurement fraud.
- Several attempts of fraud unsuccessful.
- Several attempts of external fraud through payroll with two successful attempts. After which systems reviewed to ensure staff are contacted via phone to confirm details directly – In the second instance procedure wasn't followed due to payroll person change.

Tracy Sligar:

- Procurement – system with locks so purchase orders have to be raised and approved, staff cannot authorise their own purchase orders.
- Managers are responsible for their own budget and everything is checked on a monthly basis.
- EFT sure – always checks details to bank account. We have a long standing employee able to pick up on these things due to experience which helps with prevention.
- Lots of internal education/training is underway, the finance team sees all transactions and are flagging anything alarming to be checked.
- No accounts payable fraud at this point in time.

Comments from Committee Members:

- What are the losses from fraud attempts?
 - David Rawlings – None successful, no losses.
- There are a number of policies and procedures around this - when are we likely to see the fraud prevention framework formalised?
 - David Rawlings - Hard to say with confidence what kind of timeframe we will have at the moment. Upgrades will be need to incorporated as we go along. The document is still good, we haven't seen major risk to push for update now and a lot of them don't require any major change.
- Risk of corruption – Is corruption specifically addressed where it would document risk and controls discussed?
 - David Rawlings – No.
- Anti-fraud topic – when was the last one?
 - David Rawlings – Not sure when the last one was, Tarang did it.
- How do you go about educating staff?
 - Peter Bascomb – We have an online learning platform (ELMO) where online courses are run that shows the stats on who has completed relevant training.
 - David Rawlings – We will make a report on the stats.
- Protected disclosures – If someone wants to report fraud, how do they do it? Legislation coming in will make it mandatory.
 - David Rawlings – Not sure if we have documents. I would suspect any reports are to be made to the Coordinator Governance.
- Can we see the inventory of policies and when last reviewed?

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○ David – Yes, we can provide summary of policies and dates.		
COMMITTEE RECOMMENDATION	ARIC4/23	
That the Committee note the information on fraud risk and control plan and:		
A A report be provided on the extent of training of staff on fraud.		
B A listing of policies and the dates due for review be provided.		
Moved Mr Quirk	Seconded Mr Cox	CARRIED

7.2 ETHICS AND ORGANISATION CULTURE

Peter Bascomb:

- We don't have a single culture yet. We put people through training and incorporate into induction. Still ongoing perception in older workforce that things aren't dealt with but number of people exited on basis of complaints.

Comments from Committee Members:

- Are we happy with the results from the staff survey?
 - Peter Bascomb – We are not happy with the results, additional work will be required.
- Saw the policy but didn't get a feel for what plan is, what is going to be done?
 - Peter Bascomb – Currently in the process of evaluating tender responses.
- One strong thread is the resourcing issue. Is the SRV giving staff a sense that things are looking up?
 - Peter Bascomb – The notice of motion on the demerger business case is unsettling to staff, any positivity out of SRV is tempered.

COMMITTEE RECOMMENDATION	ARIC5/23
That the Committee note the information on ethics and culture.	
Moved Mr Cox	Seconded Mr Buckley
	CARRIED

Furqan Yousuf joined the meeting via audio-visual link.

Sherry Reynell joined the meeting via audio-visual link.

8.2 FINAL MANAGEMENT LETTER ON THE AUDIT FOR 2021/22

Furqan Yousuf:

- There were two high risk finding reported in the letter, sixteen issues total.
- First high risk issue around non-recognition of firefighting recruitment. A number of councils received qualified audit opinions because they did not perform stocktake of red fleet assets.
- Second high risk issue around financial sustainability. I expected the cash flow to be better however it remains similar next 12 months?

Comments from Committee Members:

- Of all the audits that have been completed, how many qualified?
 - Furqan Yousuf – Have to get back to you with the numbers as some of the audits are still pending.
- In 23, if council doesn't recognise RFS fleet assets, will there be further qualification?

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<ul style="list-style-type: none"> ○ Furqan Yousuf – That seems to be the case. Recognition of assets, how many and the condition and value of assets could be material Other councils found value below materiality threshold. It did not affect audit outcome. • RFS vehicle 20 year useful life? <ul style="list-style-type: none"> ○ Peter – Council are rolling out a few new ones due to bushfires. ○ David – RFS will provide information but not received yet despite numerous requests. • Councillors do not want them to be recognised as Council assets. This issue needs to be sorted out before the shift of council. 		
COMMITTEE RECOMMENDATION		ARIC6/23
That Committee receive and note the information in the final management letter on the conduct of the audit for the year ended 30 June 2022.		
Moved Mr Cox	Seconded Mr Buckley	CARRIED

Item 8.2 was moved to this section of the meeting.

8.1 AUDIT OFFICE OF NSW - ANNUAL ENGAGEMENT PLAN 2023

Furqan Yousuf:

- The Annual Engagement Plan sets out the audit scope...section 2 include 6 key issue areas including:
 - comprehensive revaluation of assets
 - assessing fair value of assets
 - financial sustainability
 - quality and timeliness of financial reporting
 - Information technology general controls
 - Cybersecurity
- The financial sustainability is an important area to look at. Review assessment and reasonability around revenue generation and capital.
- Key accounting issues to be undertaken June this year in engagement report.

Comments from Committee Members:

- Have any new accounting standards come into play this year?
 - Furqan Yousuf – No.
- The revaluation of status for standards need to be rectified.
 - Tracy Sligar – Expect draft report by end of march. It is being reviewed with external valuer and talking with Audit office to update them on where valuation is up to.
- Standards by 30 June?
 - Tracy – We would like to have proforma ready to go end of April. Focus will be on data input, format and some early calculations. If all goes smoothly it will be ready for interim audit.

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COMMITTEE RECOMMENDATION

ARIC7/23

That the Committee receive and note the attached Annual Engagement Plan (AEP) for the financial year ending 30 June 2023.

Moved Mr Cox

Seconded Mr Buckley

CARRIED

Item 8.1 was moved to this section of the meeting.

Furqan Yousuf left the meeting.

Sherry Reynell left the meeting.

8.3 QUARTERLY BUDGET REVIEW STATEMENT (QBRs) TO 31 DECEMBER 2022

Tracy Sligar:

- Council was required to supply additional financial information on a regular basis via monthly reports to the Council meeting. There has been questions on the quality of the report. It is difficult to prepare quality reports considering the timeframes.

Comments from Committee Members:

- Why are the user fees and charges up?
 - Tracy Sligar – Additional income for residential aged care and income for building certifications. Noticed large amount of income for RFS compared to budgets. Difficulty has been when budgets were initially set. Actuals have resulted in a variance due to variances between when Council receives cash and when can recognise it. This was identified during thorough review of current year budgets.
- Depreciation has increased and capital expenditure declined.
 - David Rawlings – There has been significant changes on how water mains are renewed and the revaluation, resulting in increased value of assets, increasing the value of depreciation.
- Page 532, KPI OLG item two shows an alarming trend for council – reliance in own funding very low and needs to be turned around. Fundamental issue needing to be highlighted, whatever IPART come back with, councillors will then need to discuss whether to go ahead.

COMMITTEE RECOMMENDATION

ARIC8/23

That the Committee note the Quarterly Budget Review Statement for the quarter ended 31 December 2022 presented to Council at the meeting held on 16 February 2023.

Acknowledge improvement in financial reporting, processes in last 12 months and current operating revenue reliance on grants.

Moved Mr Quirk

Seconded Ms McRae

CARRIED

Item 8.3 was moved to this section of the meeting.

8.4 YEAR-END PROJECT PLAN 2023

Tracy Sligar:

- Timeline incorporated from annual engagement plan and other critical dates including ARIC and Council meetings. More detailed plan circulated of previous years, it is part of the plan for April and will get updated then.

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Comments from Committee Members:

- Subcommittee with advisor to report back to ARIC. Could council consider doing this to add value and better flow through of information?
 - Tracy Sligar – It will be considered. We are looking into finance committee ongoing as will have to report to Council.
- We have been asking for a detailed project plan for some time, well done Tracy for having it underway.

COMMITTEE RECOMMENDATION

ARIC9/23

That the Committee receive and note the proposed project plan for the preparation of the Financial Statements for the year ending 30 June 2023.

Moved Mr Cox

Seconded Ms McRae

CARRIED

Item 8.4 was moved to this section of the meeting.

Tracy Sligar left the meeting.

7.3 BUSINESS CONTINUITY PLANNING

David Rawlings:

- The project started a number of years ago but got put on hold. Mutual insurer offered funding to review which has been pursued jointly with another council.
- Revised document has been drafted with contacts and details of services needing to be updated into the documents, which is where process has currently stalled. Manager corporate projects took on but then he left so it has been on pause.
- Need to fill the vacant Risk Officer position.
- The corporate risks to be looked at before focusing on finalising the BC plan – The potential risks Council is exposed to a greater unknown (priority).

Actions from Committee Members:

- How often is the BCP tested?
 - David Rawlings – There is no schedule for testing at the moment – when the Risk Officer position is filled it will be scheduled..

COMMITTEE RECOMMENDATION

ARIC10/23

That the information on the business continuity planning be noted.

Moved Mr Quirk

Seconded Mr Cox

CARRIED

Scott Goudie joined the meeting.

7.4 ICT SECURITY

Scott Goudie:

- Draft ICT Disaster Recovery plan ready for ELT21/03 (CAMMS Audit Item). DRP will be informed by BCP. As a result, any BCP updates may trigger changes to the DR plan.
- Annual DR function test completed and documented successfully in the DR site sandbox environment March 2023.

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- Information Security Management System
 - Implemented in 2017 as an on premises web based solution has been updated to a Software-as-a-Service solution. Defines the acceptable use standards, policies and procedures for the use of all technology by staff councillors and contractors.
 - To be rolled out to staff in April May 2023. And will be incorporated in on-boarding induction process.
 - ICT Security Policy going to ELT next week as the policy has been updated following a review.
 - Compliance
 - We are reviewing a comprehensive Multi Factor Authentication implementation. Covers all external facing services.
 - Implementation provides Council with increased cyber insurance coverage.
 - Also undertaking a complimentary Active Directory Risk Review.
 - Mandated compliance
 - Cyber Security NSW Mandatory 25 – Defines 25 cybersecurity compliance steps over 5 focus areas to be implemented by Council.
 - External Monitoring
 - Penetration testing risks have been mapped and documented with controls and risk actions applied.
 - New specification underway for next testing process.
 - ACSC quarterly CHIPs quarterly report assisting with monitoring and protection.
 - Project for funding
 - Mandatory 25 and essential 8 compliance projects (MDR and training) are in review for 2024.
 - Internal perspective – Carrying some legacy items from amalgamation. Decommissioning ongoing.
- Comments from Committee Members:
- Audit Management Letter repeat issue - How will Council be placed this time? Because of finding will we get tick?
 - Scott Goudie – OLG Audit was advised that the system doesn't give context for reason a value change was made. Production of the reports and logs as requested would have no value. As a result it has been determined that the risk identified be accepted. Should a suspect event or transaction be identified, logs, access control lists and role permissions can be provided to investigators as required to determine appropriateness. Item was accepted and should get the tick.

COMMITTEE RECOMMENDATION

ARIC11/23

That the Committee note the information on Council's ICT security status.

Moved Mr Cox

Seconded Councillor Summers

CARRIED

Scott Goudie left the meeting.

The meeting adjourned at 12:30pm for a lunch break.

The meeting resumed at 12:53pm.

7.5 SERVICE REVIEW IMPLEMENTATION PROGRESS UPDATE

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David Rawlings:

- The service review is still in early stages of development, we have recommendations but need to turn it into an action plan. Trying to work out how to get the necessary resources, we may need to do this externally as it will be a big process.
- Reporting to OLG – mappings actions from the reviews under management structure to see how all joins together.
- OLG are monitoring progress with the actions.

Comments from Committee Members:

- Program has kicked off and there are actions, should we discuss how to do the business case?
 - David Rawlings – The business case hasn't been a concern as of yet because it can be completed internally. The massive change will take a lot of our resources, we will require a better understanding of what it looks like before we jump in.
- Are we setting ourselves up for failure with the current budget restrictions?
 - Peter Bascomb – We have allocated funds for this project. Our main concern is backfilling the position.
- The tender received five responses, were you surprised at the variation of quotes provided?
 - David Rawlings – The quotes are what were expected and not out of the realms of reality.
- BAU risks are substantial I applaud David for identifying tasks.
 - David Rawlings – Identifying resources (internal and external) is the biggest challenge.
- Where does FieldForce4 come in?
 - David Rawlings – FieldForce4 were one of the tenders.
- There has been significant, positive change on the financial sustainability work done by Tracy – very impressed.
 - Peter Bascomb – We are trying to find resources to fund a management accountant to assist Tracy.
- Are you going to map to ensure actions in projects acquitted?
 - David Rawlings – Yes, we are going to map once have more of a plan to ensure looked at different aspects.

COMMITTEE RECOMMENDATION

ARIC12/23

That the Committee note the information on the service review implementation process.

Moved Mr Quirk

Seconded Mr Cox

CARRIED

7.6 ANNUAL ARIC ASSESSMENT

David Rawlings:

- Need to do annual report and looking in terms of difficulty for new members. The idea is to start conversation at this meeting for direction of report. What would we like the report to include/directions for this committee?

Comments from Committee Members:

- We will take input from newer, existing and former ARIC members. The assessment report is about helping us and how we can improve.
- Can use tools to survey members, improvement plan and KPI's to get benchmark and identify gaps.
- Achievements to be highlighted.

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COMMITTEE RECOMMENDATION

ARIC13/23

That the committee work towards a report for completion at the June 2023 meeting.

Moved Mr Quirk

Seconded Mr Cox

CARRIED

8. REPORTS

Items 8.1 to 8.6 were moved to the beginning of the meeting.

8.7 OFFICE OF LOCAL GOVERNMENT'S GUIDELINE ON THE USE AND MANAGEMENT OF CREDIT CARDS

Comments from Committee Members:

- How many credit cards do council have?
 - Peter Bascomb – Couldn't say how many we have however most of the cards limit around \$500-1000 and any purchase made go through an authorisation process to managers and receipts must be attached.

COMMITTEE RECOMMENDATION

ARIC14/23

That the Committee:

- A. Receive a copy of the Office of Local Governments Guidelines on the use and management of Credit Cards
- B. Receive a draft of Council's Credit/Purchase Card Policy for review and feedback
- C. Receive a draft update of Council's Credit/Purchase Card Procedures for review and feedback

Moved Mr Quirk

Seconded Mr Cox

CARRIED

8.8 MONTHLY FUNDS MANAGEMENT REPORT - JANUARY 2023

Comments from Committee Members:

- Do we have an Investment advisor/manager?
 - Peter Bascomb - We have an investment policy that covers it. Notice of motion put to council restricts where we can bank.

COMMITTEE RECOMMENDATION

ARIC15/23

That the Committee

- A. Receive the report indicating Council's cash and investments position as at 31 January 2023; and
- B. Receive the certificate of the Responsible Accounting Officer.

Moved Ms McRae

Seconded Mr Buckley

CARRIED

8.9 INTERNAL AUDIT PROGRAM UPDATE

Paul Fitzsimons:

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- A two year plan has been put together. We are aiming to get the program across all relevant organisations.
- CRJO are being included.
- The plan is to look at procurement and payroll high risk issues. Have reserved the right to recruit necessary resources.

Comments from Committee Members:

- Is it the same for each council?
 - David Rawlings – Jointly but council have provision to add their own parts if needed.
- Does the plan include cyber risks?
 - Michael Quirk – Internal program picks up with toward excellence program.
- Is there a good practice guide/standard to follow?
 - Paul Fitzsimons – There is no particular guide from local government.

COMMITTEE RECOMMENDATION

ARIC16/23

That the Committee endorse the Internal Auditor audit plan CY23 and CY24 subject to later discussions.

Moved Mr Quirk

CARRIED

Paul Edwards joined the meeting.

8.10 WHS REPORT DECEMBER 2022 - FEBRUARY 2023

Paul Edwards:

- Workplace inspections – Continue to be fairly low across council. Proposal to SMT for review and then ELT to re-establish target to be just under 300.
- The building evacuation and fire plan will be ready in the coming months.
- Injury space – Four lost time injuries, LTIFR going up sitting at 31.7%.
- Incident space – There was an electrocution over the Christmas period. A worker at sewage pump station (reported to SafeWork). W&WW to create better policies and procedures.

Comments from Committee Members:

- How wide spread is risk across council? No SWMS or training.
 - Paul Edwards – It is inconsistent across portfolios, Safety Officer updating all SWMS for classified high risk work.
- Recommendations were given, have they been accepted?
 - Paul Edwards – Yes, recommendations accepted and project W&WW working through.
- How is the loop closed to ensure recommendations are implemented?
 - Paul Edwards – Perhaps it is measured in CAMMS.
- There was an incident with an electric shock on kitchen tap. Concerned it has happened twice.
 - Paul Edwards – It was not reported the first time so we could not fix the issue to prevent it the second time around.

COMMITTEE RECOMMENDATION

ARIC17/23

That the Audit Risk and Improvement Committee receive and note the information in the Work Health & Safety Report December 2022 – February 2023.

Moved Mr Quirk

Seconded Mr Buckley

CARRIED

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8.11 WORKFORCE METRICS REPORT

Comments from Committee Members:

- Amount of time in lieu and leave?
 - Peter Bascomb – It is a work in progress. Staff have been taking some extra time off to knock some of it down.

COMMITTEE RECOMMENDATION

ARIC18/23

That the committee note the attached report.

Moved Mr Quirk

Seconded Ms McRae

CARRIED

Paul Edwards left the meeting.

8.12 AUDIT RECOMMENDATION UPDATES

Comments from Committee Members:

- There are a couple from 2018/19 are they still valid?
 - David Rawlings – Some are still valid in terms of risk exposure . Primarily left some in there to be picked up by the Risk Officer once employed.

COMMITTEE RECOMMENDATION

ARIC19/23

That the Committee note the information in the ARIC Audit Recommendation updates report.

Moved Ms McRae

Seconded Mr Buckley

CARRIED

8.13 ARIC RESOLUTION UPDATES

COMMITTEE RECOMMENDATION

ARIC20/23

That the Audit, Risk and Improvement Committee receive and note the information in the ARIC Resolution Updates report.

Moved Mr Quirk

Seconded Mr Cox

CARRIED

8.14 CHIEF EXECUTIVE OFFICER REPORT

Peter Bascomb:

- There has been no instances of fraud in the most recent period.
- Financial sustainability, Financial variation as per scenario 2 need to identify some reduction in services. Office of Local Government sent recommendations to be addressed. We are meeting with the investigative team on a monthly basis. A letter was received on 10 March 2023 from OLG noting recognition of the progress that has been made.
- Towards excellence. Still working on developing the project and getting resources in place.
- Special Activation Precinct – areas identified by state where can provide catalysts for regional growth. Most projects are simple, for example new sewer treatment plan. Having discussions with SAP as the its nature of the assets will mean higher expense for maintenance. SAP can't provide

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final list of assets to be transferred to council yet. Negotiating timing of transfers and how it will be done at this point in time for budgeting because significant unknown. Getting to the end of the process where they will start procurement. We are arguing procurement should be done through council as is cheaper.

- Capital budget has been announced assuming it survives 25 March? No indication opposition wants to change program however that could change.

COMMITTEE RECOMMENDATION

ARIC21/23

That ARIC receive and note the information in the CEO's report on.

Moved Mr Quirk

Seconded Mr Cox

CARRIED

9. GENERAL BUSINESS

Nil.

10. NEXT MEETING

Monday, 5 June 2023 commencing at 10am in the Committee room and via Microsoft Teams.

There being no further business the Chair declared the meeting closed at 2:24pm.

CHAIRPERSON

The above minutes of the Audit Risk And Improvement Committee Meeting of Snowy Monaro Regional Council held on 13 March 2023 were confirmed by Committee at a duly convened meeting on 5 June 2023 at which meeting the signature hereon was subscribed.

11.1 ESTABLISHMENT OF AN S.355 ADVISORY COMMITTEE FOR OPEN SPACES AND RECREATIONAL FACILITIES

11.1 ESTABLISHMENT OF AN S.355 ADVISORY COMMITTEE FOR OPEN SPACES AND RECREATIONAL FACILITIES

Councillor Tricia Hopkins has given notice that at the Ordinary Meeting of Council on 18 May 2023, she will move the following motion.

MOTION

That Council establish an s.355 advisory committee for open spaces and recreational facilities with effect from 1 July 2023.

BACKGROUND

This committee was dissolved at the Ordinary Council meeting of Snowy Monaro Regional Council in February 2022 (resolution 122/47), on the basis that it was an inactive committee.

Subsequent discussions with members of the community confirm that it was indeed a very active committee, and the former members are keen to continue as this assists to provide valuable input for the Council to assist in decision making.

CHIEF EXECUTIVE OFFICER'S RESPONSE

Nil

ATTACHMENTS

1. Notice of Motion Form
-



Form |

Notice of Motion

Executive Office

Submitted for the Meeting of
(Council or name of Committee) SMRC Ordinary Meeting

Date of Meeting 18 May 2023

Submitted by (Councillor Name) Tricia Hopkins

Signature

Date

2 May 2023

Motion

THAT:

The the s355 Recreational Facilities Committee be re-established with effective date of 01 July 2023

Background

This committee was dissolved at the Ordinary Council Meeting of Snowy Monaro Regional Council in February 2022 (Resolution 122/47), on the basis that it was an inactive committee.

Subsequent discussions with members of the community confirm that it was indeed a very active committee, and the former members are keen to continue as this assist to provide valuable input to the Council to assist in decision making.

Council's Code of Meeting Practice provides as follows:

- 3.9 A Councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted ten (10) full business days before the meeting is to be held.
- 10.2 A councillor who has submitted a notice of motion under clause 3.9 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Full details of the Code of Meeting Practice can be found on Council's website:
<https://www.snowymonaro.nsw.gov.au/Council/Meetings>

14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

14.1 Legal Actions and Potential Claims Against SMRC

Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.