



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
21 December 2023**

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjawal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN JINDABYNE MEMORIAL HALL, THREDBO TERRACE, JINDABYNE
NSW 2627**

**ON THURSDAY 21 DECEMBER 2023
COMMENCING AT 1:00PM**

BUSINESS PAPER

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	<i>Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
14.2	Yallambee Lodge Transition	
	<i>Item 14.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and (dii) of the Local Government Act because it contains and information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.</i>	
14.3	Myack Creek Sewer Support Structure-Berridale	
	<i>Item 14.3 is confidential in accordance with s10(A)(2)(c) of the Local Government Act</i>	

because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE, GARAGE & MACHINERY SHED

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Record No: I23/564

Applicant Number:	10.2023.200.1
Applicant:	Instep Management Group Pty Limited
Owner:	D P Graham
DA Registered:	04/07/2023
Property Description:	79 High Plains Lane JINDABYNE NSW 2627 Lot: 2 DP: 1184090
Zone:	RU1 - Primary Production
Current Use:	Vacant
Proposed Use:	Eco-Tourist Facilities
Permitted in Zone:	Permitted
Recommendation:	Approval

RECOMMENDATION

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent to DA 10.2023.200.1 for a single Dwelling and 5 Eco-Tourist Cabins (and associated outbuildings), subject to the conditions attached to this report.

BACKGROUND

The subject land is sited approximately 13 km south of the town of Jindabyne and is accessed and bounded on the eastern side by a Right of Way (RoC) known as High Plains Lane off . The land is bordered by The Snowy River Way on the northern boundary and agricultural land to the east and south. The western side of the RoC is agricultural land with dwelling houses. The land on the northern side of Snowy River Way also consists of agricultural land with dwelling houses.

The site is currently vacant and has no built history. The site has been utilised for beef cattle grazing. The site meets the minimum lot size for erection of a dwelling (40Ha).

A search of the Snowy Monaro Regional Council DA tracker did not identify any past lodged development applications.

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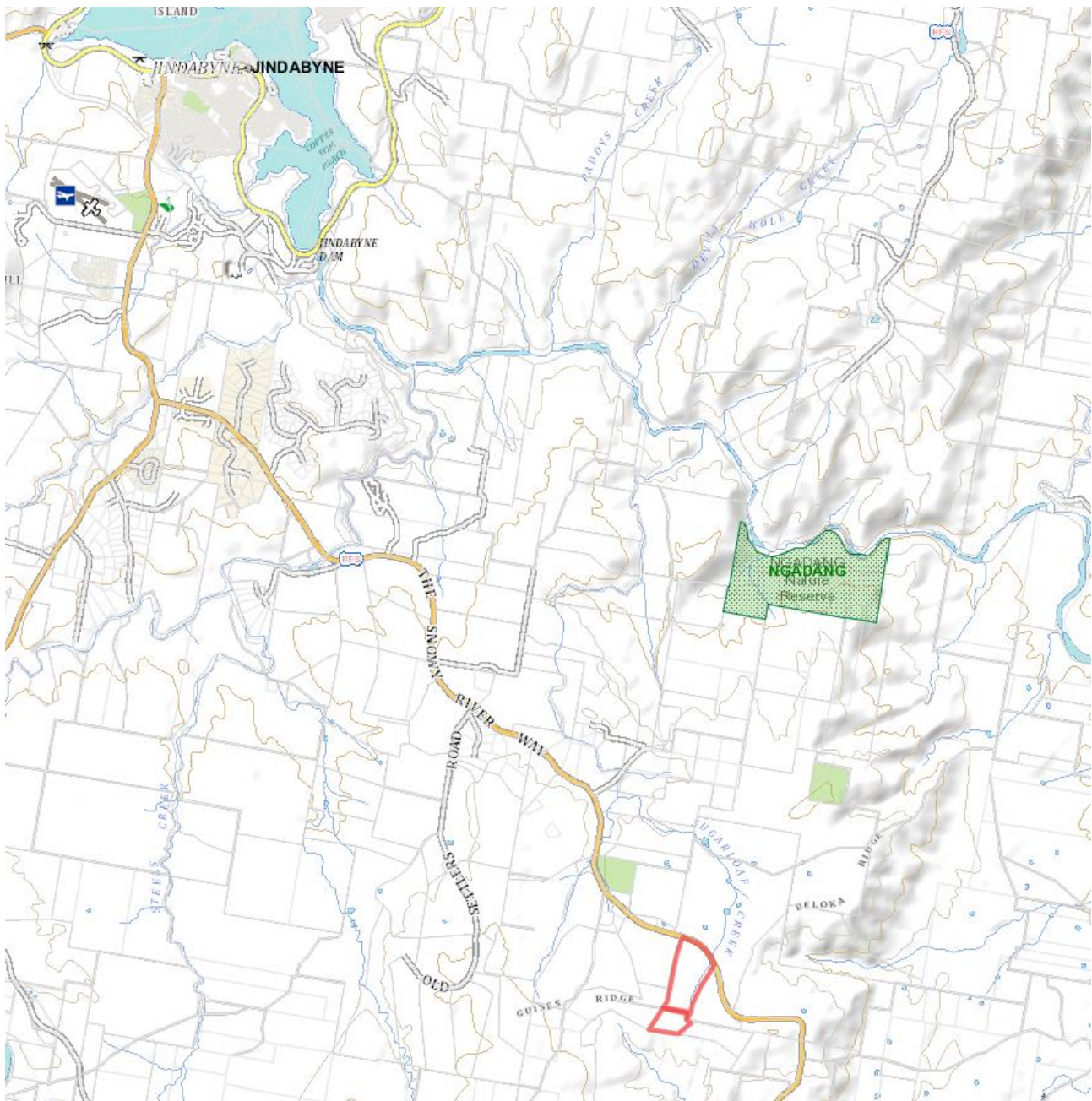


Figure 1: Location to the south of Jindabyne

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Figure 2: Subject site imagery

The subject site and the lands adjoining are zoned RU1 Primary Production. Upon a site visit, it was perceived that the subject site and at least some of the surrounding RU1 lots do not currently have commercial agricultural land uses, being only about 40Ha in area, and can be described as being residential land uses with some small scale agricultural uses.

The lifestyle residential lots to the west and north are on land zoned R5 large lot residential.

There is development approval for tourist development in the vicinity of the subject site, as noted below.

Site features

The site elevation is approximately 1172 in Australian Height Datum (AHD) at the highest point on the subject land and slopes to the south as the topography drops into the upper slopes of Guises Creek (Beloka Valley). There is one creek on the subject site -

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Sugar Loaf Creek which flows north into a larger catchment of Sugar Loaf Creek, a tributary of the Snowy River.

Flora - The subject land is mapped as having extant native vegetation and an Endangered Ecological Community (EEC). The subject site is mapped as containing five plant community types (PCTs):

- 'Monaro-Gourock Frost Hollow Grassy Woodland' - Associated with an EEC.
- 'Monaro Kangaroo Grass Woodland-Grassland Complex' - Associated with an EEC.
- 'Monaro Mountains Peppermint Shrub Forest' Associated with koala habitat.
- 'Monaro Mountains Snow Gum Shrub Forest' - Associated with koala habitat.
- 'Kosciuszko Alpine Sally Woodland' - Associated with koala habitat.

Fauna – The fauna habitats present in the subject land are those generally associated with woodland and derived grasslands that occur in the locality. The study area provides habitat suitable for animals such as;

- Brushtail Possum and the Yellow-bellied Glider.
- Eastern Grey Kangaroos and Swamp Wallaby.
- Koalas
- Wombats
- Parrots and frogs.

Previous Development History

DA0135/2012 Six (6) Lot Staged Rural Living Subdivision

DA0114/2006 Subdivision - Boundary adjustment

PROPOSAL IN DETAIL

The development application seeks consent for Ecotourism Facilities (5 Cabins & 5 carports), Dwelling House, Garage and a Machinery Shed.

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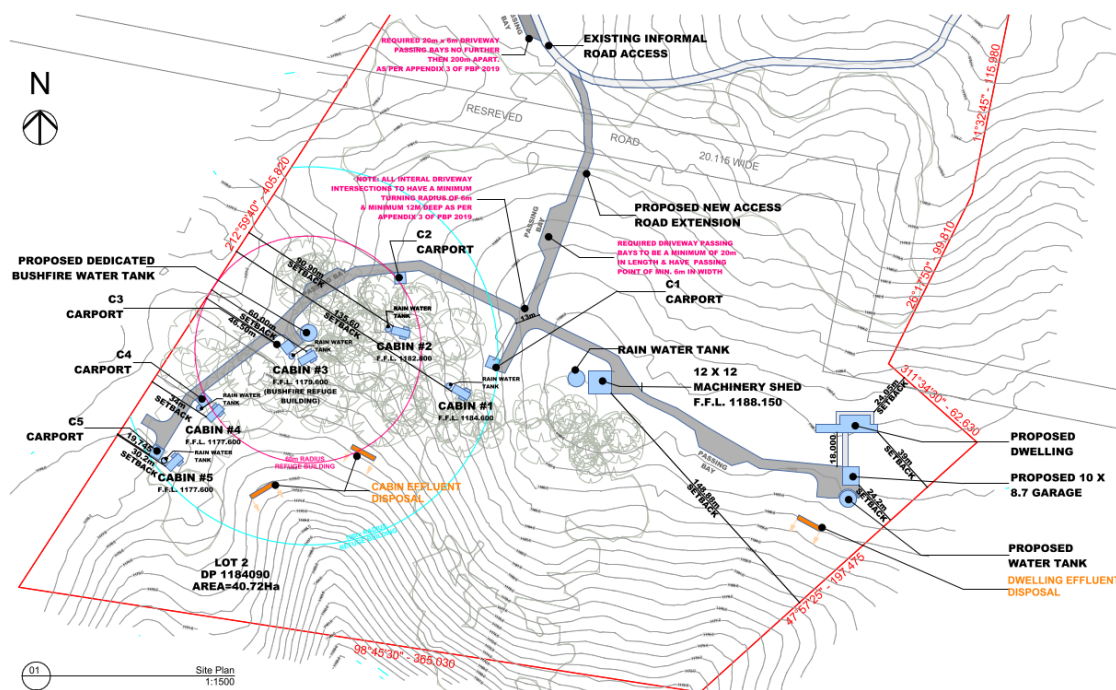
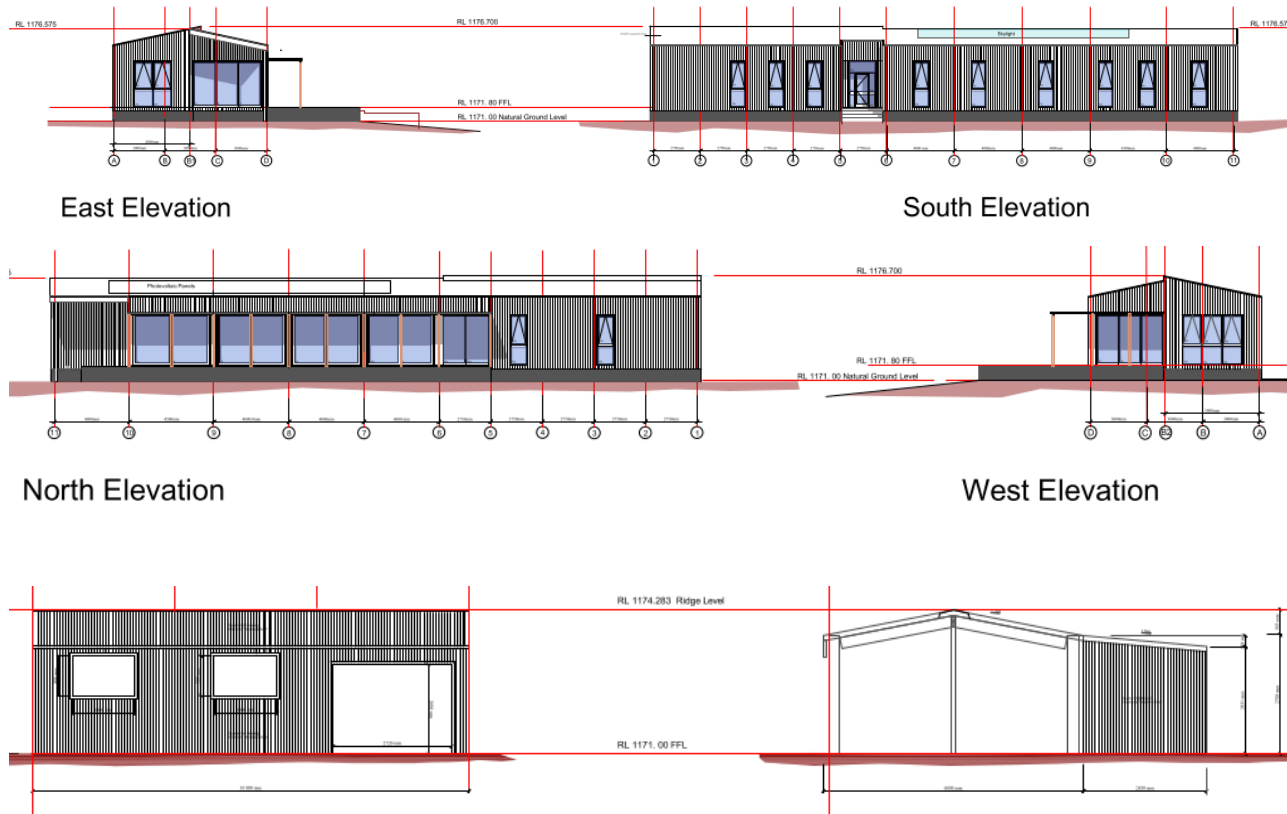


Figure 3: Detailed Site plan

Dwelling House

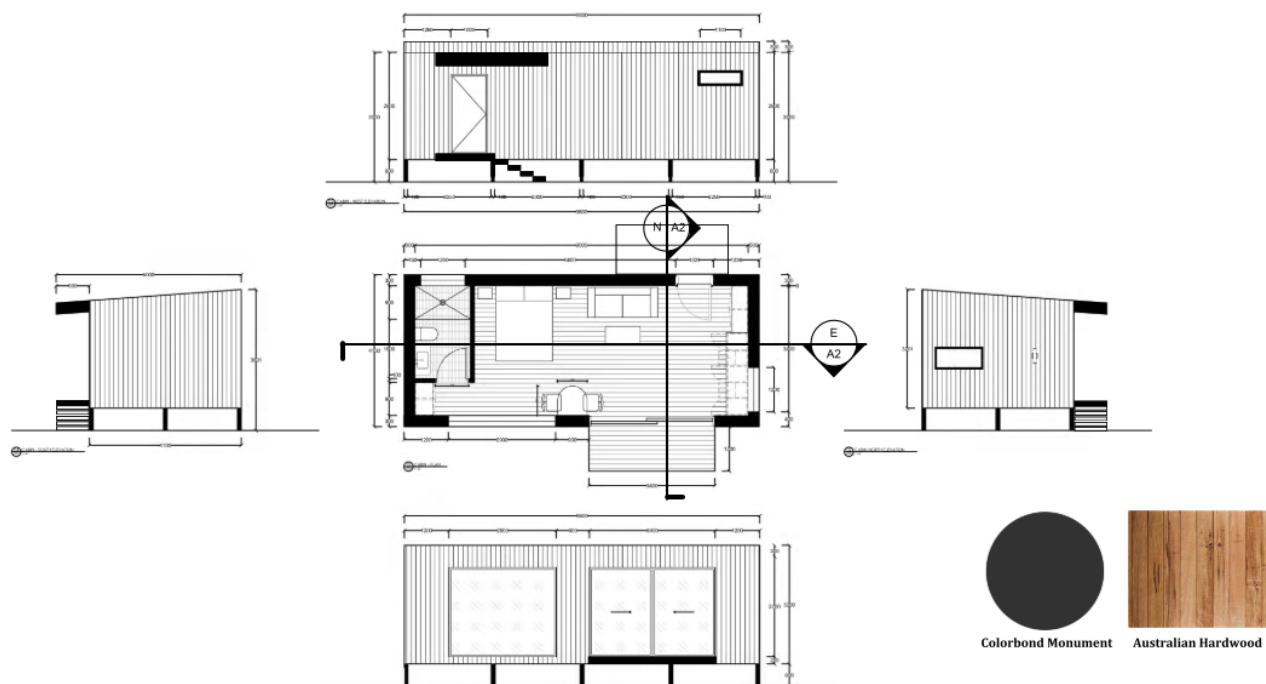
4 bedroom x 3 Bathroom with north facing verandah and detached garage.



Cabins

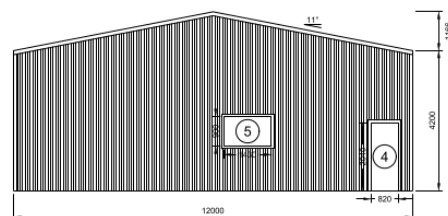
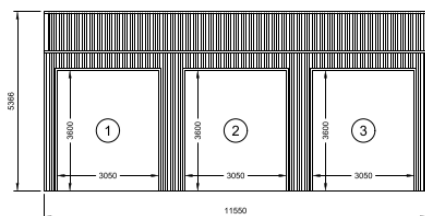
Five x One bedroom, one bathroom cabin with landing, detached carports and water tanks.

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Machinery Shed

11.5m x 12m (138m² GFA)



Access

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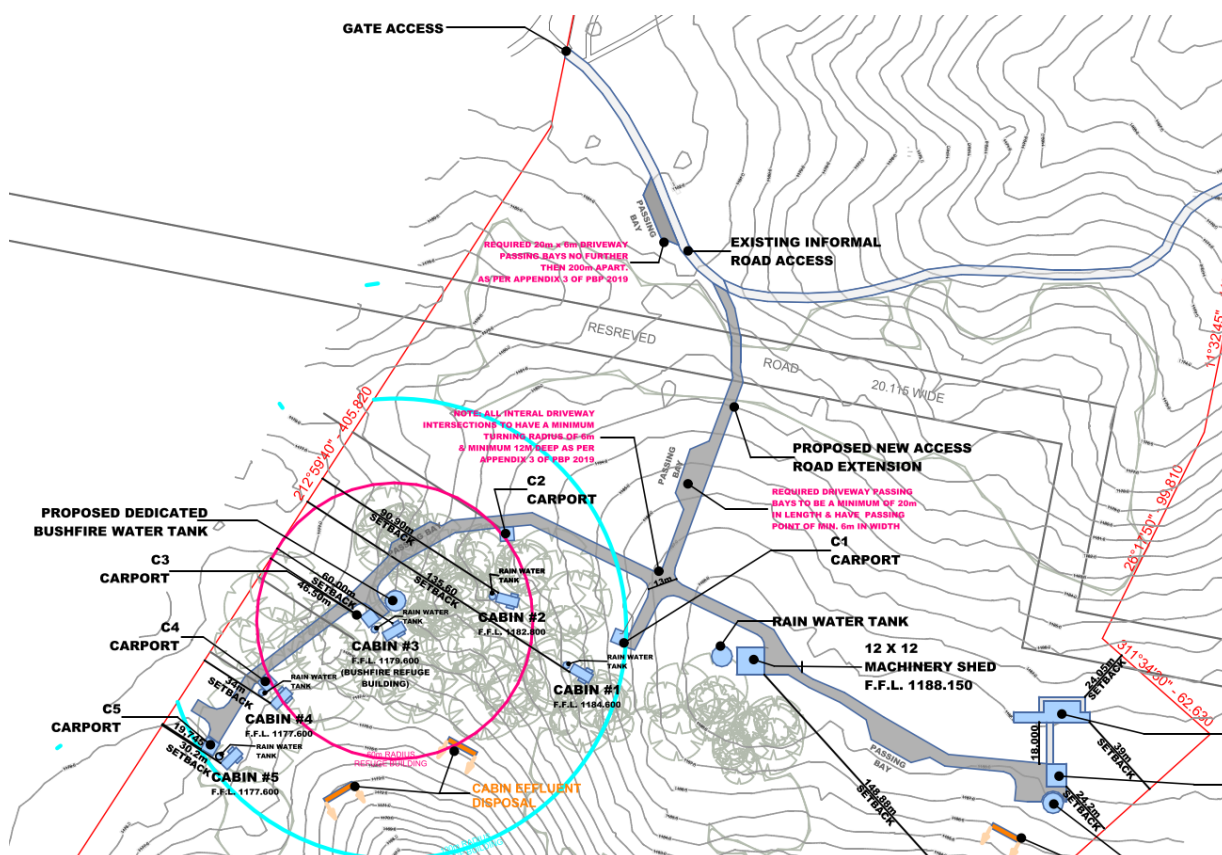


Figure 4: Internal vehicle access roads and passing bays

4.0 INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the *Environmental Planning and Assessment Act 1979* to identify whether the application was integrated development. It is deemed to be Integrated Development under Section 4.46 of the *Environmental Planning and Assessment Act 1979*.

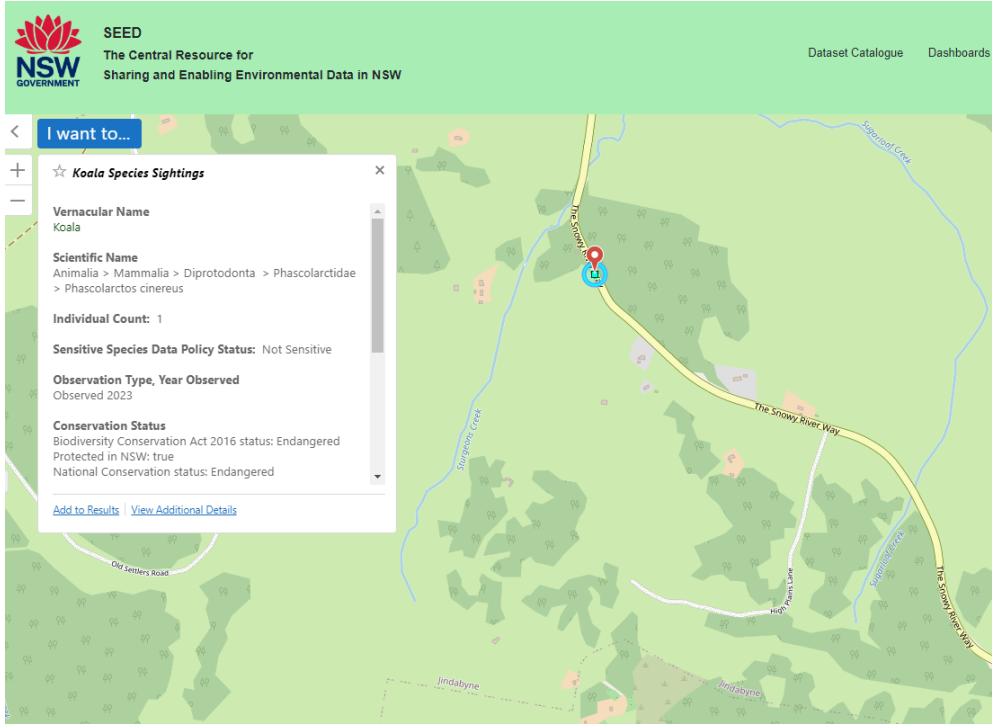
5.0 REFERRALS

5.1 External Referrals

The development application was referred to the following external government agencies for comment/consideration:

State or Federal Agency	Comments
Essential Energy	Acceptable with conditions

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NSW RFS	Acceptable with conditions
Department of Planning and Environment – Biodiversity Conservation	Acceptable with conditions
<p>Response from BCD in regards to requirements for a koala plan of management (or koala assessment report):</p> <p>The FFA report (which reports that evidence of koala utilisation was identified on site), the accompanying vegetation management plan (VMP), and the State Environmental Planning Policy (Biodiversity and Conservation) 2021, specifically Chapter 3 which applies to RU1 zoned land were all reviewed and assessed. Based on the review of these plans it has been concluded that a koala assessment report is not required based on the information provided, as the land in question cannot be considered core koala habitat.</p> <p>Response regarding reporting of this new koala record, it is a standard requirement of scientific licence holders in NSW, which practicing ecological consultants must be, that survey records are submitted to BioNet. These records are, after an internal review process, made publicly accessible.</p> 	

5.2 Internal Referrals

The development application was referred to the following sections of Council for comment:

Section	Comments
Development Engineering	Acceptable with conditions

6.0 LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

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As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Draft environmental planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

6.1 The suitability of the site for the development:

Slope	The land generally slopes upwards in a southerly direction. The southern portion of the lot contains areas of relative flatness.
Significant vegetation	The central third of the site is wooded, comprising of large native species. The southern third of the site is grassland whilst the northern portion of the site contains scattered mature native vegetation.
Adjoining development	Rural residential and agriculture.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land.
Streetscape	The proposed development will not have an adverse impact on the streetscape, generally being setback from both the Snowy River Way and High Plains Road and obscured by vegetation.
Stormwater disposal	On-site via detention.
Services	Electricity / telephone.
Views	The proposed cabin sites generally benefit from views to surrounding land, partially obstructed by existing vegetation. Neighbouring properties have views directly to the

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	development lot. The land being sloped, neighbouring properties will have views to multiple proposed cabins. It is considered that the cabins will be significantly obscured during daylight hours, whilst light from the cabins may have moderate visual impacts on adjoining properties during night time hours.
Contamination	Nil identified.
Bushfire	A portion of the subject site is classified as bushfire prone. A Bushfire Risk Assessment Report has been lodged as part of this application. RFS has issued approval (with conditions).
Flooding	Nil impact on proposed development sites.
Vehicular access	Existing legal and practical access from the Snowy River Way via a ROC High Plains Road. Condition included requiring intersection to be upgraded to CHR/BAL.
Easements and restriction on use	Nil
Aboriginal sites	Nil identified on-site.
Threatened species	Nil identified on-site.
Grasslands	Nil identified on-site.
Rivers/streams	<p>The site contains a large area identified on the Biodiversity Values Map.</p> 
Effluent disposal	Onsite.
Prevailing winds	Nil impact.
Easements	Nil affected by this proposal.
Other matters	Nil.

The provisions of any environmental planning instrument

State Environmental Planning Policies

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The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

This SEPP applies to the whole of the state, BASIX affected buildings and BASIX affected Development which are as per the definition in the Environmental Planning and Assessment Regulations 2000.

As the proposed development includes several BASIX affected buildings this SEPP applies.

The applicant has provided a BASIX Certificates showing compliance with the policy and as such is compliant.

State Environmental Planning Policy (Koala Habitat Protection) 2021

Development assessment process—no approved koala plan of management is in place for the land.

This policy aims to encourage the conservation and management of areas of natural vegetation that provide habitat for koalas to support a permanent free-living population over their present range and reverse the current trend of koala population decline.

This SEPP applies to LGAs that are listed in Schedule 1 'Local government areas' of the SEPP. As the Snowy Monaro Regional LGA is included in Schedule 1, this SEPP applies to the Subject Property. As such, the development control provisions of Part 2, Clause 11 of the SEPP apply to development applications relating to the land, as the land:

- Has an area of at least 1 hectare (including adjoining land within the same ownership); and
- Does not have an approved koala plan of management applying to the land.

Before a Council may grant consent to carry out development on the land, it must assess whether the development is likely to have any impact on koalas or koala habitat.

Assessment

The proposed development sites require the removal of koala habitat and proposes tourist cabins which in turn will increased human activity on the site and may have an impact on koalas using the western woodland area of the property.

The application has proposed, as an offset to this impact, a planted and revegetated koala corridor. The koala corridor will connect existing areas of woodland patches with a continuous area of woodland within 10 years. Koalas living to the south of the property will be able to use the corridor to move into new habitat areas.

Additionally, the koala habitat is proposed to be fenced so the plantings aren't damaged by cattle and deer. Grazing numbers shall be controlled further protecting revegetation plantings.

The proposed area for the koala corridor is along the full length of the eastern boundary which already contains some patches of woodland. The estimated distance is between 900m- 1000m in length and is proposed to be at least 10m wide.

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Figure 5: Proposed Koala Corridor (green)

In this instance it is considered that the development satisfies the requirement to have low or no impact on koalas or koala habitat, and as such consent to the development application may be granted.

Permissibility of the development under the Snowy River Local Environmental Plan 2013

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

The subject land is zoned: RU1 – Primary Production under the Snowy River LEP 2013 (SRLEP) and “Eco-tourist facility” are permitted with consent.

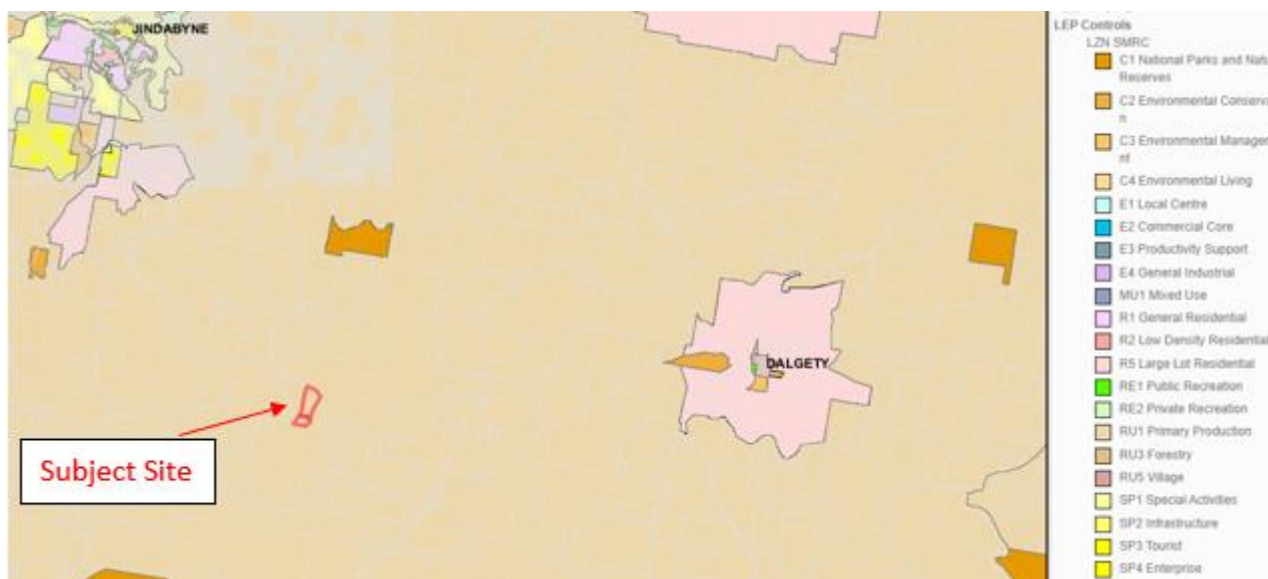


Figure 6: Zone Map - Primary Production (RU1)

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Zone RU1 Primary Production

Permitted without consent

Environmental protection works; Extensive agriculture; Home occupations

Permitted with consent

*Agritourism; Air transport facilities; Airstrips; Animal boarding or training establishments; Aquaculture; Bed and breakfast accommodation; Boat launching ramps; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Caravan parks; Cellar door premises; Cemeteries; Charter and tourism boating facilities; Centre-based child care facilities; Community facilities; Crematoria; Depots; Dual occupancies; Dwelling houses; **Eco-tourist facilities**; Educational establishments; Environmental facilities; Extractive industries; Farm buildings; Farm stay accommodation; Flood mitigation works; Forestry; Funeral homes; Garden centres; Helipads; Home-based child care; Home businesses; Home industries; Industrial training facilities; Information and education facilities; Intensive livestock agriculture; Intensive plant agriculture; Jetties; Landscaping material supplies; Mooring pens; Moorings; Open cut mining; Places of public worship; Plant nurseries; Recreation areas; Recreation facilities (outdoor); Respite day care centres; Roads; Roadside stalls; Rural industries; Rural supplies; Rural workers' dwellings; Secondary dwellings; Timber yards; Transport depots; Truck depots; Veterinary hospitals; Water recreation structures; Wharf or boating facilities*

Prohibited

Any development not specified in item 2 or 3

eco-tourist facility means a building or place that—

(a) provides temporary or short-term accommodation to visitors on a commercial basis, and

(b) is located in or adjacent to an area with special ecological or cultural features, and

(c) is sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.

It may include facilities that are used to provide information or education to visitors and to exhibit or display items.

The subject land is located in zone RU1 – Primary Production in which Eco-tourist Facilities are permissible. However, in order for a land use to be approved the development must comply with the definition as well as the provisions of the plan. In this case the development needs to demonstrate that it meets the first test of assessment being that it complies with the definition, in this case of an Eco Tourist Facility.

The application demonstrates that the proposed development would provide temporary or short-term accommodation to visitors on a commercial basis and is located in or adjacent to an area with special ecological or cultural features. Council staff are satisfied that it has been sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.

The application has demonstrated a sensitively designed development by way of proposing cabins designed on sustainability principles, including orientation of the cabins to the north to maximise solar access and promote passive heating, proposed rain water supply as the primary water source to service the cabins, and proposed a solar and battery system with a back-up power generator. It

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is considered that the proposed design and renewable resource options provide substantial ecological and sustainability design elements to service the development.

The application has been fully assessed, against all provisions of the SRLEP 2013. The following provisions are of relevance specifically to this application:

PART 2 Permitted or prohibited development.

The proposal is permitted in the RU1 zone, and the land is considered to be suitable to support the development. The development as proposed meets the applicable objectives of RU1 – Primary Production, in the Snowy River LEP 2013 which are to:

Objectives of zone

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*

Response: Due to the topography of the site and constraints of the lot's size, the subject site is not appropriate for primary production land uses given the vegetation quality on the site. It is considered that the proposed development will not adversely restrict the development of primary production on adjoining lands

- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*

Response: Due the topography of the site and constraints of the lot size (being just over 40Ha), the subject site is not overly suitable for primary production land uses. It is considered that the proposed development will not adversely restrict the development of primary production on adjoining lands.

- *To minimise the fragmentation and alienation of resource lands.*

Response: The proposed development does not involve the subdivision of land. It does not therefore fragment or alienate the land.

- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

Response: The proposed land use does not create conflict between itself and core RU1 land uses. There is potential land use conflict between eco-tourism and existing residential development, due to light and noise pollution, and increased traffic, associated with tourism development. This is accentuated by the rural context. It is considered that natural screening of the proposed development via existing vegetation, and the dispersed nature of the proposal, will adequately mitigate land use conflict arising between eco tourist development and residential development.

- *To promote tourism, educational and recreational development and living opportunities that are compatible with agricultural activities and the environmental, historical and cultural values of the zone.*

Complies.

- *To ensure that development maintains and protects the scenic values and rural landscape characteristics of the zone through compatible, small-scale development.*

Proposed structures are of a small scale, being approximately 36m² each. The subject lot will therefore accommodate 5 structures comparable to studios, totally the equivalent of an

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additional large sized dwelling. Impacts on the natural landscape are considered minimal as natural screening of the proposed development via existing vegetation, and the dispersed nature of the proposal, will adequately mitigate adverse impacts on the scenic values and rural landscape characteristics of the zone.

The proposal is considered to be consistent with the aims and objectives of the plan.

Clause 4.3 Height of building

The site has a maximum permissible height of 9m. The maximum height of the proposed buildings is 5.7m.

Clause 5.11 Bush Fire hazard reduction

The property is bushfire prone and was referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required Special Fire Protection Purpose development.

The RFS has provided conditions and a Bush Fire Safety Authority has been issued (see attachment). As such it is considered that the development achieves compliance with this provision.



Figure 7: Bushfire Mapping on Subject Site – Category 1 & 3

Clause 5.13 Eco-tourism facility

(1) The objectives of this clause are as follows:

- (a) - to maintain the environmental and cultural values of land on which development for the purposes of eco-tourist facilities is carried out,*
- (b) - to provide for sensitively designed and managed eco-tourist facilities that have minimal impact on the environment both on and off-site.*

It is considered that the proposed eco tourist development will not adversely impact the environmental and cultural values of the land. The development is limited to 5 cabins, which are dispersed in such a way that development impact is not concentrated on a restricted area, and is therefore diluted in its impact. Each cabin is approx. 41m² in footprint, including external covered

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space, and are limited to single storey structures (3.8m high) with shallow pitched single skillion rooves. Proposed materials are timber and dark Colourbond, which blend well with the native vegetation. Vegetation clearing is limited.

(2) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan.

The subject land is zoned RU1 in which Eco-tourist facilities are permitted with consent.

(3) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan. The consent authority must not grant consent under this Plan to carry out development for the purposes of an eco-tourist facility unless the consent authority is satisfied that:

(a) there is a demonstrated connection between the development and the ecological, environmental and cultural values of the site or area, and

It is considered that the development complies with these provisions as the subject site contains areas of ecological significance (extant native vegetation and Endangered Ecological Community (EEC), as mapped on the High Biodiversity Values (NSW Biodiversity Conservation Act 2016), documentation of koala habitation in close proximity to the subject site. To maintain and improve the environmental values of the site, the proposed development is supported by a Vegetation Management Plan (VMP) by South Coast Environmental Consulting, a Facility Management Plan by South Coast Environmental Consulting and a Waste Management Plan by Instep Management Group.

Koalas are one of Australia's most iconic animals, recognisable around the world. However, koala populations are under increasing pressure. Koala conservation programs are being undertaken on a national, state and local level. It is considered that is an opportunity to contribute to the conservation and rehabilitation of the Koala population in NSW.

Field investigations for fauna were conducted on the subject land, which included checking for physical evidence of animals including birds, reptiles, amphibians, surveying for hollow bearing trees, a stag watch and a nocturnal survey.

'Monaro Mountains Peppermint Shrub Forest' (shrubby sub-formation) and 'Monaro Mountains Snow Gum Shrub Forest' (shrubby sub-formation) which are both a dry sclerophyll forest are associated with koala habitat. Indirect evidence of fauna was recorded and included searching for scats, tracks, burrows, diggings, scratchings, feed trees, high nectar producing plants and hollow bearing trees.

The woodland identified on the subject site is suitable for koalas habitat, with all trees present being suitable as koala feed trees. A koala was heard calling approximately 1 km to the south of the subject site and this koala called all night and another koala was heard calling approximately 400 metres south of the subject site and although it wasn't found, both koala scats and scratches were observed.

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Figure 8: Koala scratching

There is sufficient space and environmental diversity on the site to carry out the range of nature-based activities proposed including learning bush regeneration skills, native flora and fauna identification, weed removal techniques, and feral animal control, as well as interpretative walks, exploration of the site, night walks, native tree planting, and bird watching. The developer in consultation with the author of the VMP and ToS, an educational brochure and map will be created and placed in the cabins to guide the guests through the nature-based activities (details on p17 of the EMP) and walking paths along the revegetated koala corridor as proposed in the EMP (p18 of the EMP).

(b) the development will be located, constructed, managed and maintained so as to minimise any impact on, and to conserve, the natural environment, and

It is considered that the proposal is unlikely to have a significant effect on threatened species, endangered populations, ecological communities, or their habitats and a biodiversity development assessment report is not required. The koala (endangered) was identified as the key species for protection for the site and the Flora and Fauna report recommends a number of strategies to balance the development and providing quality habitat. These recommendation have informed conditions of consent.

(c) the development will enhance an appreciation of the environmental and cultural values of the site or area, and

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The land is identified as land with high biodiversity value on the Biodiversity Values Map, prepared by the Department of Planning and Environment under Part 7 of the *Biodiversity Conservation Act 2016*. The development will allow for appreciation of environmental values as the cabins are surrounded by native flora and fauna and provides access to walking trails and opportunities to contribute to the revegetation and maintenance of Koala habitat. Those accommodated in the buildings can feel immersed in the natural environment and can connect with other likeminded people who are accommodated by the development.

- (d) the development will promote positive environmental outcomes and any impact on watercourses, soil quality, heritage and native flora and fauna will be minimal, and*

Development has been located to ensure positive environmental outcomes by providing accommodation in a form which is low scale and allows guests to explore the natural environment within the site, and the broader Snowy Monaro area. The buildings have been located to ensure minimal impact on native flora & fauna as they are generally within areas of the site that are cleared, or already developed.

The locally listed heritage items are not within the visual curtilage of the proposed development and it will have no impact on the values of these buildings and places.

- (e) the site will be maintained (or regenerated where necessary) to ensure the continued protection of natural resources and enhancement of the natural environment, and*

Section 4.3 of the EMP details the proposed maintenance and regeneration for the land. This includes installation of nesting boxes to provide extra hollows for parrots and gliders, a regeneration zone will be fenced and replanted, with a new koala corridor fenced and replanted along the eastern boundary (see pg 19 of the EMP).

- (f) waste generation during construction and operation will be avoided and that any waste will be appropriately removed, and*

A detailed construction management plan has been submitted with the development application and compliance with the plan forms a draft condition of consent, to ensure that all waste is removed from site and disposed of in a lawful manner has been proposed. On-going waste management from the operation of the development will also be required.

- (g) the development will be located to avoid visibility above ridgelines and against escarpments and from watercourses and that any visual intrusion will be minimised through the choice of design, colours, materials and landscaping with local native flora, and*

The proposed cabins are low scale being single storey one (1) bedroom cabins. The location is below any ridgelines and avoids watercourses. The materials and colour choices are as follows;



Colorbond Monument



Australian Hardwood

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These colours blend into the rocky and vegetated environment ensuring that the development does not dominate the landscape.

- (h) any infrastructure services to the site will be provided without significant modification to the environment, and*

Self-supporting and sustainable infrastructure is proposed, being solar power and water tanks. These services will not require significant modification of the environment.

- (i) any power and water to the site will, where possible, be provided through the use of passive heating and cooling, renewable energy sources and water efficient design, and*

The design of the development includes the principles of passive heating & cooling and the cabins will primarily use solar power and are supplied with rain water only.

- (j) the development will not adversely affect the agricultural productivity of adjoining land, and*

There are no foreseen impacts on agricultural productivity as the subject lot is located away from larger agricultural areas. Many nearby allotments are only around 40Ha and have limited agricultural productive capacity. The development is proposed on land in the RU1 Primary Production zone with the surrounding land uses being predominated by large residential holdings.

- (k) the following matters are addressed or provided for in a management strategy for minimising any impact on the natural environment:*

- (i) measures to remove any threat of serious or irreversible environmental damage,*
(ii) the maintenance (or regeneration where necessary) of habitats,

- (i) & (ii)* The development is proposed on land which does not require the removal of significant vegetation, except up to three (3) trees. There is otherwise not perceived to be any significant environmental impacts as a result of the proposed development. 24/7 onsite management will additionally ensure the continued protection and maintenance of existing flora and fauna. The SEE notes that the site is to be regenerated where disturbed, and maintained to enhance the natural environment. A Vegetation Management Plan has been provided.

- (iii) efficient and minimal energy and water use and waste output,*

The development has complied with the requirement of the BASIX SEPP. Renewable energy is proposed via a solar system and rainwater tanks are proposed.

- (iv) mechanisms for monitoring and reviewing the effect of the development on the natural environment,*

The proposed managers dwelling will be utilised to monitor and review any impacts.

- (v) maintaining improvements on an on-going basis in accordance with relevant ISO 14000 standards relating to management and quality control.*

The development will be centrally managed by onsite management who will be required to ensure that the development meets all relevant standards for ongoing management and quality control.

Clause 7.2 Terrestrial biodiversity

The property is identified with biodiversity on the 'Terrestrial Biodiversity' mapping. The application includes a Test of Significance (ToS) and a Vegetation Management Plan. The proposed clearing area is 8,490m², falling below the 10,000m² threshold and outside High Biodiversity Values Map areas, thus exempting it from a Biodiversity Development Assessment Report ('BDAR'). A portion of the site contains Endangered Ecological Communities ('EEC'). The ToS indicates that, if the provided recommendations are followed, the development is unlikely to significantly impact the endangered koala or have a significant effect on threatened species, endangered populations, ecological communities, or their habitats. The recommendations outlined on page 16 of the ToS and have informed conditions of consent.



Figure 9: Terrestrial Biodiversity mapping for the subject site.

Clause 7.9 Essential services

Access – The property is accessed via The Snowy River Way. A condition of consent has been included to require improvements to the intersection of the site with the Snowy River Way.

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Water – There are two (2) x 60,000L stormwater tanks currently installed on site. It is proposed to install an additional 140,000L stormwater tank. 20,000L of dedicated stormwater volume is required for bushfire purposes to each refuge cabin.

Sewage – It is proposed that each cabin will be serviced by an On Site Sewage Management system. This is supported by the On Site Sewage Management Assessment lodged with the application.

SCHEDULE 5 Environmental heritage

There are no adjoining locally listed heritage items. There are listed items in proximity to the development lot. These sites are not considered to be adversely impacted by the proposal.

An AHIMS search was carried out revealing nil aboriginal sites or locations within 1000m of the subject site (AHIMS report 830296) and as such an extensive AHIMS search is not required.

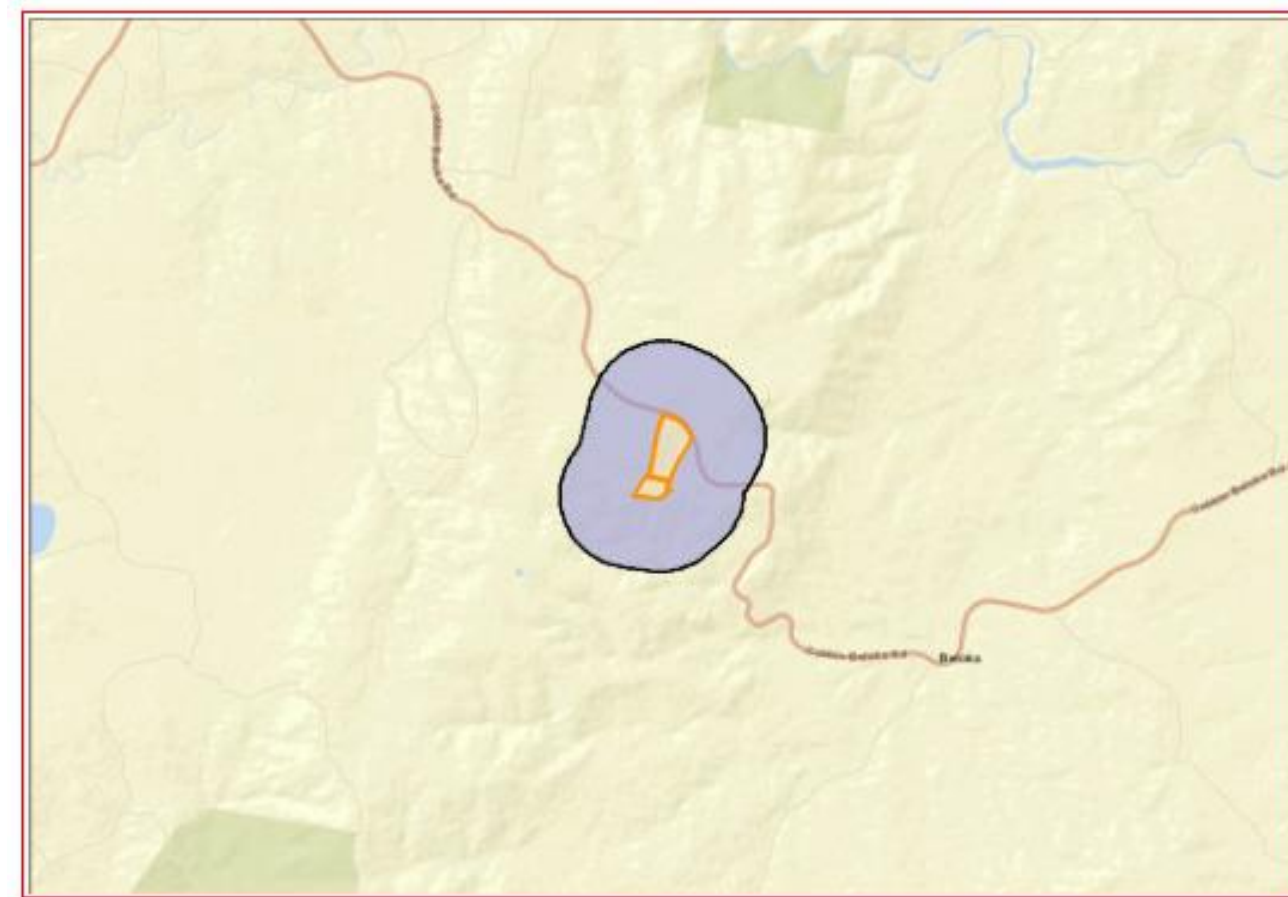


Figure 10: AHIMS report map result

Provision of any Proposed Planning Instruments

There are no other proposed planning instruments applying to this site which are relevant to the proposed development.

Assessment against the relevant provisions of Snowy River Development Control Plan 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

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Provision	Response/Acceptable Solution
A3 Public Notification	20/7 – 03/08/2023 Submissions are discussed further in the body of this report.
B1 Rural localities, Towns & Villages	
1.8 – Jindabyne	Satisfactory.
C General planning considerations	The development meets the requirements of this provision as the visual impacts of carrying out the development are minimal, particularly due to its distance from the road network and adjacent and adjoining properties. There are no buildings proposed on prominent ridgelines
<p>C2 Design</p> <p>(a) The design and site coverage of the development should reflect the slope of the site and it may be desirable to leave steeply sloping parts of sites in their natural state.</p> <p>(b) All structures are designed and sited in order to minimise the need for excavation or fill for foundations and associated hardstand areas.</p> <p>(c) Buildings should utilise suspended slab construction, pole or steel frame, or brick and/or steel piers in order to minimise the disturbance to the natural grade caused by the building. Where areas on a site are already disturbed, those areas should be used for siting of buildings.</p> <p>(d) On steeply sloping sites and treed hillsides, building height and bulk, particularly on the downhill side is to be minimised and the need for cut and fill is to be reduced by designs which minimise the building footprint and allow the building mass to step down the slope.</p> <p>(e) Sub-floor areas must be enclosed or otherwise treated so that they do not look untidy when viewed from a public place.</p> <p>(f) Building heights are similar to those in the surrounding landscape with taller</p>	<p>(a) The proposed cabins are sited to utilise generally flat areas of the site, thus leaving steeply sloping parts of the site in their natural state.</p> <p>(b) In general relatively flat portions of the site have been chosen for the location of proposed structures, and excavation or fill is therefore minimised.</p> <p>(c) Satisfactory.</p> <p>(d) Building height and bulk is minimised via single storey structures with modestly pitched skillion rooves. Upper pitch of rooves are orientated northwards, i.e. not in the direction of the downward slope.</p> <p>(e) Draft condition of consent</p>

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<p>buildings sited so as to minimise impacts on the landscape.</p> <p>(g) New structures are designed to blend rather than contrast with the existing environment and the use of external reflective finishes is restricted.</p> <p>(h) The building design is not to include highly reflective surfaces such as 'zincalume' or tinted glass panels. External finishes may be natural or untreated, or where colours are used, these should have a light reflectivity index of 12% or below.</p> <p>Landscaping</p> <p>(a) The design of any new development must integrate with the landscape, by building on and incorporating existing landscape features such as vegetation and rocky outcrops.</p> <p>(b) Development must not involve the removal of bush rock or significant areas of vegetation.</p> <p>(c) Planting is to be located to soften the view of the development from any existing public roads and public vantage points.</p> <p>View Sharing</p> <p>a) All property owners should be able to develop their property within existing planning controls however views should not be substantially affected where it is possible to design to share views.</p> <p>b) The location and design of dwellings and outbuildings must reasonably maintain existing developed view corridors or vistas from the neighbouring dwellings, streets and public open space areas.</p> <p>c) In assessing potential view loss impacts on neighbouring dwellings, retaining existing views from the living areas (living room, dining room, lounge and kitchen) should be given a priority over those obtained from the bedrooms and non-</p>	<p>(f) The proposed cabins are similar to or less than existing building heights in the surrounding landscape.</p> <p>(g) The proposed cabins utilise existing vegetation and cladding materials to blend with the existing environment.</p> <p>(h) Reflective materials are not proposed. Natural finishes or black materials are proposed.</p> <p>Landscaping</p> <p>The proposed eco-tourist facility has been designed around the existing landscape, utilising existing clear areas for building siting and existing vegetation as screening. Vegetation removal has been minimised.</p> <p>The high biodiversity values are will not be impacted by the development.</p> <p>The development is considered to be located an adequate distance away from adjoin development and with existing vegetation present, to not require any additional screening from public roads or public vantage points</p> <p>View Sharing</p> <p>a) The proposal does not block views from adjoining lands.</p> <p>b) Existing view corridors are not impacted.</p>
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<p>habitable rooms.</p> <p>d) The design of fences and selection of plant species must minimise obstruction of views from the neighbouring dwellings and the public domain.</p>	<p>c) The proposal does not impact views from living areas.</p> <p>d) Satisfactory.</p>
<p>C3 Car-parking, Traffic & Access</p>	<p>Complies - In accordance with Table C3. 4-2 each cabin requires one (1) space and the development requires one (1) additional space per two (2) employees.</p> <p>The proposal provides two car spaces per cabin and there is more than adequate space for parking alongside the manager's residence. There is also more than adequate space on the subject lot for parking options if additional car parking is required.</p> <p>Access – the property is accessed via The Snowy River Way and a RoC (High Plains Road). The property intersection with the Snowy River Way requires upgrading and is conditioned accordingly.</p>
<p>C4 Heritage</p>	<p>Complies - There are no adjoining heritage items</p> <p>An AHIMS search was carried out revealing four (4) aboriginal sites or locations within 1000m of the subject site. AHIMS report 830296. Of these four site one is located within the subject property and as such the applicant has provided a Due Diligence letter. The site will be avoided and as such an AHIP and ACHAR is not required.</p>
<p>C5 Tree preservation & Landscaping</p>	<p>Complies - The development is proposed in an area with scattered trees and the application requires the removal of a minimum quantity of trees for the construction of the cabins.</p> <p>Clearing associated with the Asset Protection Zone, as per the RFS conditions, may be required.</p>
<p>C6 Signage & Advertising</p>	<p>Complies - No signage is proposed as part of the development.</p>

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	Any future signage will be the subject of a separate development application, unless it meets the development standards of the Exempt and Complying Code SEPP 2008.
C7 Natural Hazard Management	<p>Complies - The land is mapped as being bushfire prone land and has been referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required as the development is classified as a Special Fire Protection Purpose.</p> <p>RFS have provided conditions and a BFSA has been issued.</p>
C8 Environmental Management	<p>Complies</p> <p>Land Use Conflict: Access to the proposed eco-tourist facility is via ROC. It is not considered therefore to pose access conflict with adjoining land owners.</p> <p>The subject lot is not suitable for broad-scale primary production purposes, due to scale, significant high value biodiversity. It does not adjoin land utilised for primary production at a commercial scale. There is therefore no perceived land use conflict relating to primary production.</p> <p>There is no land use conflict between the proposed development and other tourist accommodation development in the general vicinity.</p> <p>There is no direct land use conflict between the proposed development and adjoining residential development. There is potential indirect land use conflict relating to noise pollution from tourist visitors, especially relating to socialising at night, and light pollution emanating from proposed cabins and campfires. This is not considered to impact on residents whilst indoors.</p> <p>The property is mapped with Terrestrial Biodiversity. The location of proposed development sites is predominantly cleared and will require minimal vegetation removal.</p> <p>There is no foreseen additional disturbance, fragmentation to the biodiversity or composition of the land or habitat connectivity.</p>

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C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	<p>Complies – The BASIX NatHERs reports for the cabins demonstrate compliance with the principle of building efficiency.</p> <p>As discussed in the assessment of cl 7.9 of the SRLEP water is to be provided by rainwater tanks, and electricity from renewable solar power.</p>
C10 Waste management & Recycling	Draft conditions of consent impose waste management conditions, requiring the removal of all waste generated on site to Council waste infrastructure.
D Residential Development	
D1 Residential Accommodation	
3. Site Planning & layout	
<p>1.1 Site Planning</p> <p>1.2 Minimum lot size</p> <p>1.3 Site coverage</p> <p>1.4 Open space</p>	<p>1.1 Complies – It is considered that the proposed dwelling is appropriately located on the site in regards to the amenity of neighbouring properties will be maintained there are no foreseen impact on views, solar access, significant landscape and vegetation and allows for bushfire hazard minimization.</p> <p>1.2 Complies – the subject site meet the requirement for a dwelling under the provisions of the SR LEP 2013.</p> <p>1.3 Complies – It is considered that there is more than adequate unbuilt areas will be retained to allow for the purpose of private open space, deep soil planting, permeable surfaces and ancillary development.</p> <p>1.4 Complies – It is considered that there is more than adequate private open space provided for the proposed dwelling to enable passive recreational activities by future residents.</p>
4. Building Envelope	
<p>4.1 Building height</p> <p>4.2 Floor space ratio</p> <p>4.3 Setback</p>	<p>Complies - The development is single storey and of minimal bulk and scale in the context of the site.</p> <p>The setbacks are considered appropriate for the site and there is no FSR applicable.</p>
5. Building Design	
<p>5.1 Building form</p> <p>5.2 Visual character & streetscape</p>	Complies - The form, scale, massing and proportions of the proposed dwelling recognises the characteristics of the site including

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	topography, orientation and the surrounding natural and built environment. It is considered that the proposed building facades have been designed to complement or enhance the existing streetscape and neighbourhood character.
6. Amenity	
6.1 Solar access & overshadow	6.1 Complies - Minimal impact on neighbouring properties given the large distance between the dwellings, the orientation of the neighbouring dwelling has the living spaces directed away from the common boundary and therefore it is considered satisfactory.
6.2 Energy conservation	6.2 Complies with BASIX
6.3 Visual privacy	6.3 & 6.4 Complies - Adequate provision has been made in the design to address these requirements.
6.4 Acoustic privacy	
6.5 Landscape Design	6.5 Complies – Adequate space has been provided for landscaping.
6.6 View sharing	6.6 Complies - No foreseen impacts.
6.7 Safety & security	6.7 Complies - It is likely the safety and security of the area are to benefit with the addition of a new dwelling through increased public surveillance.
7. Car parking & access	Complies – the subject site has more than adequate space for off-street car parking to occur.
8. Services & site facility	
8.1 Services	Complies – the proposed development has adequate space to manage stormwater on-site and has suitable availability of electricity services and telecommunication services.
8.2 Site facility	
9. Fencing & ancillary development	Not Applicable.
E1 Tourist Accommodation	
4. Eco-tourist Accommodation	<p>Complies</p> <p>The application falls within the objectives for eco tourist facilities as defined within the DCP. The location is characterised by its environmental features and the site is suitable for the proposed use.</p> <p><u>Occupation Rates</u></p> <p>The development consists of five (5) cabins to be used as an Eco-Tourist Facility, and a separate dwelling to be utilised as a manager's residence.</p>

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	<p>The proposed cabins are a one (1) bedroom design and will be conditioned to sleep a maximum of four (4) people each, i.e. a maximum 20 guests in total.</p> <p>The proposed dwelling is a four (4) bedroom design.</p> <p>Draft conditions of consent are proposed to ensure compliance.</p>
<p><u>Design</u> – the proposed materials are considered to be sympathetic to the surrounding environment and will blend with the landscape.</p> <p>Privacy - The 5 eco cabins proposed for the property have been designed and located to respond to Eco Tourism requirements. In response, the planning and design has been developed to include:</p> <ul style="list-style-type: none"> • The cabins have been positioned in an ark and sighted to ensure that views take advantage of the distant vista towards the SE corridor and not overlook adjacent properties • The vehicle arrival to each cabin is at the rear ensuring any approach/depart will have little impacting adjacent guests privacy • The view from each cabin is curated by positioning the windows and balcony to ensure that there are now overlapping views. • The cabins have been sighted up to 30-50m apart to mitigate potential impact on adjacent cabin from noise or lights 	
<p><u>Sustainability</u> - The cabins have been designed to provide a ZERO carbon footprint in operation and achieve a NATHERS 7+ star rating. Each cabin will be 100% off grid and operate without fossil fuels with electricity provided by solar PV with battery backup, hot water will be provided by air source heat pump.</p> <p>Temperature will be maintained via heat recovery ventilation system and air source heat pump, potable water will be provided via rainwater capture and water efficient fittings will be provided to conserve water use.</p> <p>To ensure the objective of sustainability are achieved the cabins will not provide the following facilities:</p> <ul style="list-style-type: none"> • LPG (gas) heating • LPG (gas) cooking appliances or BBQ. • Wood fired heating is not necessary. • Dish washer • Clothes washer <p>The proposed development has been designed for eco-tourist purposes and demonstrates that there will be significant practical reliance on renewable energy and water use.</p> <p>The proposed cabins are dispersed across the site, are significantly obscured by native</p>	

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vegetation, and are modest in height and bulk. In this way they are not considered to potentially dominate the visual landscape.

Management – The development proposes accommodation of a maximum of ten (10) and whilst the DCP does not require a managers residence for accommodating facilities which are less than 15 guests, the DCP the proposed dwelling will also be utilised as the on-site manager's residence.

The applicant has provided a Facility Management Plan, in which a Site Management Plan has been included. The SMP provides a framework to manage all site activities for the facilities from commencement through to operation phase. It establish working systems, controls, responsibilities and protocols to ensure effective compliance with the plan and shall be reviewed annually or following any significant change to operation of the facilities to ensure potential impacts remain mitigated via these management procedures.

Conditions relating to the use of the eco tourist facility have be proposed in the draft conditions of consent.

Vegetation Management Plan (VMP) provides the findings of a review of an assessment of vegetation and biodiversity issues on the subject site. The subject land is currently forested in moderate condition and will be partly cleared for residential housing. This plan will recommend some specific actions for the next 5 years.

This plan specific objectives were:

1. To collate current information and broadly describe the flora species and vegetation communities present in the subject area;
2. To identify and describe the fauna species and habitats present in the subject area and their condition;
3. To broadly assess the current issues on the vegetation, fauna, habitats, and other environmental features on the subject site in regards to management; and
4. To make recommendations regarding any environmental management and impact mitigation measures, which can be implemented to limit the effects of current issues on vegetation, fauna, habitats, and other environmental features as necessary.

The VMP identified six (6) Flora Management Issues (native and exotic):

Management issue # 1: Ensure the native vegetation left on the Lot is managed for conservation as per the *Biodiversity Conservation Act (2016)* ie. It is illegal to clear extra native vegetation without approvals.

Management issue # 2: Maintain the condition of the native vegetation by removing the weeds using different techniques. High priority weeds should be eradicated asap. Blackberry is located on the edge of the second dam and the English Hawthorn (not high priority) is located at - 36.51347 S, 148.68420 E.

Management issue # 3: The composition and quality of the native grasslands located north of the house site are unknown but contain Themeda sp. (Kangaroo Grass). These grasslands need to be confirmed during spring and summer when most species can be identified. Local knowledge sources include Department of Primary Industries, Snowy Monaro Regional Council, Local Land Services and Landcare.

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Management issue # 4: Improve the availability of hollows for threatened arboreal species by installing 10 nestboxes of various sizes across the property.

Management issue # 5: Ensure the retained fauna habitats on the Lot are managed for conservation as per the *Biodiversity Conservation Act (2016)* ie. It is illegal to clear native vegetation without approvals. This includes not 'cleaning up', slashing, removing rocks, removing timber or clearing of native grasslands.

Management issue # 6: Cull foxes and deer. Ensure new pest fauna species are eradicated as threats emerge.

Management issue # 7: Replant koala habitat to offset the direct and ongoing impacts to koalas. The area should be planted as a corridor along the eastern boundary and be at least 10 metres wide.

Management issue # 8: Light, sustainable grazing is the only allowable agricultural activity given the property is mostly mapped for biodiversity values. In conjunction with management issue # 3, the owner should apply sustainable grazing practices with input from the Department of Primary Industries, Snowy Monaro Regional Council, Local Land Services and Landcare. Physical indicators of sustainable grazing will be monitored by photo monitoring sites in terms of young regeneration of trees not eaten by cattle, 80% or higher ground cover maintained and no erosion or threats to the health of the creek and dams.

Education and awareness – The facility will provide an accommodation guide for Guest access to the property and links to activities within the greater Jindabyne area.

The property specific guest information will be printed and available within the cabin for guest to review during their stay.

The guest information provided within each cabin will include:

- An educational brochure and map to guide the guests through the proposed nature-based activities and walking paths along the revegetated koala corridor as proposed
 - Emergency procedures and emergency contact numbers
 - Bush Fire Emergency Plan including directions to the Refuge cabin
 - House Rules as noted below
- House Rules will require Guest to comply with the following:
- Recreational shooting is prohibited & no firearms shall be brought onto the property
 - No pets are permitted on the property (exception assistance animals for persons with a disability)
 - Guest shall be respectful of neighbouring guests and neighbouring properties and keep loud noises to a minimum
 - Guest will comply with a 40km/h speed limit on the Right of Carriageway leading to the property
 - Speed limit within the property shall be 20km/h
 - Parking area will be provided for a single vehicle per cabin
 - No noise shall be made after 10pm

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- No smoking
- No lighting of open fires
- Maximum density of each cabin shall be 2 adults. (2x children under 15 can be accommodated on sofa and must be advise at time of booking)
- Parties and functions will be prohibited
- Guest are required to walk along designated tracks when moving about their cabin and the property
- Guest stays shall be a minimum 2 nights and maximum of 10 days
- Guests will be required to remove their rubbish upon departure.

Access and Parking - There is more than adequate provision for parking on the site. Two (2) car park spaces proposed per cabin which is in excess of the DCP requirements. The Dwelling also enjoys two (2) car parking spaces.

The driveway within the property will be maintained to ensure all weather access for standard (ie 2wd) vehicles entering the property and in accordance with RFS requirements.

Guests will be allowed access to the property only when they have a valid booking and will be required to confirm their vehicle registration with their booking.

Vehicles are to remain on the driveway and park in designated locations, adjacent each cabin, to not disturb native flora.

An all-weather walking path will be provided between the adjacent guest parking bay and cabin entry. When exploring the property, guest will be encouraged to walk along the driveway and follow the designated walking trails that will be maintained to limit localised damage to the environment.

Contributions

Contributions apply at a rate of:

1% of the cost of development under s7.12 of the *Environmental Planning and Assessment Act 1979*.

Impacts of the Development - Environmental, Social and Economic

Access, transport and traffic

The subject lot is accessed from a public road (The Snowy River Way). Draft conditions of consent have been provided by Council's Development Engineer addressing safe access to the lot and works within the public road reserve.

Easements/88B Restrictions on Use

The site is afforded benefitted access via the Right of Carriageway via the 88b instrument defined on DP1184090.

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE, GARAGE & MACHINERY SHED

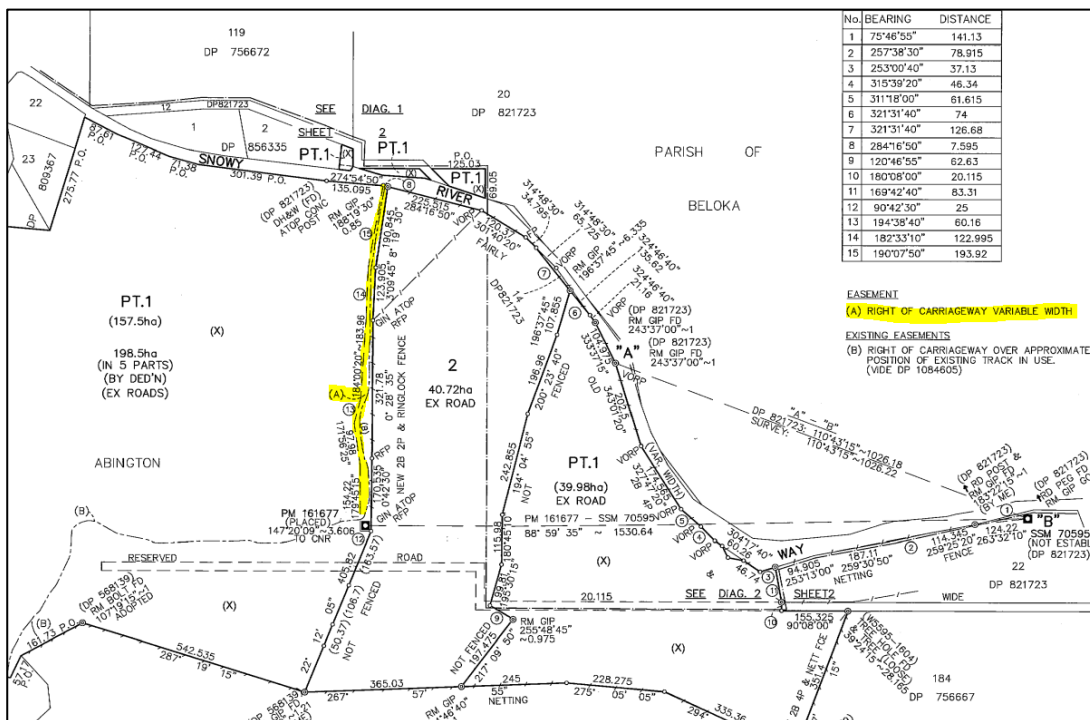


Figure 11: DP Plan 1184090 showing ROC

Plan: Plan of Subdivision of Lots 14 & 17 DP821723 and Lot 3 DP856335 covered by Subdivision Certificate No.

Full name and address of owner of the land: Charibelle Pty Ltd ABN 38 801 092 253
"High Plains" 7223 The Snowy River Way Jindabyne NSW 2627

PART 1 (Creation)

Number of item shown in the intention panel on the plan	Identity of easement, profit à prendre, restriction or positive covenant to be created and referred to in the plan. ²	Burdened lot(s) or parcel(s):	Benefited lot(s), road(s), bodies or Prescribed Authorities:
1	Right of Carriage Way	1	2

Figure 12: 88B showing ROC benefiting Lot 2

Bushfire Assessment

The land is mapped as bushfire prone land and has been referred to the RFS as integrated development. Under 100B of the *Rural Fires Act*, a Bush Fire Safety Authority (BFSA) is required and one has been issued.

Impacts on supply of utilities

The cabins have been designed utilising environmentally sustainable principles and solar panels are proposed, which will reduce the demand for electricity. The development is subject to s7.12 developer contributions under the *Environmental Planning and Assessment Act 1979*. These conditions will be payable in accordance with conditions included in the draft conditions of consent to ensure payment of these contributions prior to the issuing of the Section 68 Approval to Install a Manufactured Dwelling/s.

Impacts on Aboriginal and European heritage

AHIMS search 830296 revealed zero (0) aboriginal sites or locations within the subject site or within a 1000m buffer.

There are no adjoining locally listed heritage items.

Flora and fauna & Consideration of Threatened Species

The development is proposed in an area with scattered trees and the application requires the removal of vegetation for the construction of the cabins.

Clearing associated with the Asset Protection Zone, as per the RFS conditions, require clearing however it is not considered to significantly impact on native vegetation.

As the site of the development is not core koala habitat, a project specific Plan of Management as per section 3.10 of the SEPP is not required. However, given evidence of koalas on site and in the general vicinity, draft conditions of consent include a series of approval conditions to mitigate impacts to known koala habitat, and the biodiversity values of the land in general, including:

- The implementation of the VMP; and
- Restrictions on pets, specifically dogs, being brought to the eco-tourism development.

Waste facilities and controls

Draft conditions of consent are proposed to ensure appropriate waste management and disposal, both during the construction phase of the development and the operational phase of the development.

Energy efficiency and greenhouse gas emissions

NatHERs certificate provided meeting the requirements for energy efficient building. Proposed cabins to primarily utilise solar power, with power generator on site for backup.

Noise and vibration

Some noise will result from the construction of the proposed development however, such noise would be temporary, be restricted to occur within time limits and have no lasting impact.

Due to the number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite manager's should they occur. Appropriate draft conditions of consent have been included to ensure compliance with these requirements.

Safety, security and crime prevention

It is likely the safety and security of the area are to benefit with the addition of a new accommodation through increased public surveillance. Due to the limited number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite manager's should they occur. Appropriate conditions of consent have been included to ensure compliance with these requirements.

Social impact in locality

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE, GARAGE & MACHINERY SHED

Whilst the proposed development will increase the number of tourists to the area, it is of a relatively low scale allowing for an additional thirty (30) persons to be accommodated.

The maximum number of tourists permitted at one time will be thirty (30).

Under changes carried out at a State level all existing approved residential premises have the ability to be used for short term rental accommodation (STRA) without the approval of Council. The proposed development however is to be centrally managed with the number of guests restricted to that which has been approved ensuring that its social impacts are managed.

Given the distance between the proposed development and existing residential development the proposal is considered to be reasonable in the locality.

Planning Agreements

There are no planning agreements or draft planning agreements applicable to this property.

Any matters prescribed by the EP&A Regulation 2000.

Clauses 92(1), and 93 are not applicable to this application.

Submissions

Snowy Monaro Planning and Development Community Participation Plan 2019 requirements and the relevant statutory regulations required notification of the development. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days.

Five (5) submissions were received all objecting to the proposed development.

The submissions are attached to the report with consideration of the issues raised below.

Issues Raised by Submission 1

- Alleged unlawful construction of internal roads and site leveling
- Increase vehicle movements – access to the site should be contained within the subject site and not use the ROC.
- If the ROC is to be use the intersection with The Snowy River Way be upgraded to a BAR/BAL.
- Waste management – be adequately conditioned to not include 12 additional individual bins.
- Reduction of speed on The Snowy River Way to 80 km/h
- Restriction on pets being allowed at the facility
- Cost of Works is inaccurate.

Issues Raised by Submission 2

- Misdescriptions in SoEE.
 - Incorrect history – the land has previously been grazed
-

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE, GARAGE & MACHINERY SHED

- Question the validity of the Koala record.
- The Koala habitat increases Bushfire potential and located within the BAL-29 APZ for the dwelling.
- The application does not include an adequate Management Plan.

Issues Raised by Submission 3

- Misdescriptions in SoEE.
- BASIX out of date
- Crossing of a Crown road for the internal driveway
- Setbacks
- Development has been design to avoid the Biodiversity Values mapping
- Adequacy of intersection The Snowy River Way.
- Access to the site should be contained within the subject site and not use the ROC.
- Permissibility of Dwelling
- Development doesn't meet the definition or development standards of Eco-tourism
- Bushfire concerns
- Failure to comply with the DCP provisions

Issues Raised by Submission 4

- Alleged unlawful construction of internal roads and site leveling
- Over Development
- Land use conflict
- Development doesn't meet the definition or development standards of Eco-tourism – no educational activities proposed
- Adequacy of ROC and the intersection with The Snowy River Way.
- Waste management – be adequately conditioned to not include 12 additional individual bins.

Issues Raised by Submission 5

- Impact on agricultural operations
- Setbacks and visual impact
- Traffic and safety
- Ecological impacts
- Waste management
- Bushfire Risk
- Commencement of development

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- Unclear and incomplete application.
- Permissibility

Officer Response to Issues Raised by Submissions

Ecological impacts

The application includes a Flora and Fauna Assessment, including a Test of Significance (ToS), and a Vegetation Management Plan. The proposed clearing area is 8,490 m², falling below the 10,000 m² threshold and outside High Biodiversity Values Map areas, thus exempting it from a Biodiversity Development Assessment Report ('BDAR'). A portion of the site contains Endangered Ecological Communities ('EEC'). The ToS indicates that, if the provided recommendations are followed, the development is unlikely to significantly impact the endangered koala or have a significant effect on threatened species, endangered populations, ecological communities, or their habitats. As such it is considered that the proposed development avoids and minimises ecological impacts. Furthermore, the recommendations outlined on page 16 of the ToS and have informed conditions of consent.

Access

A condition of consent requires the intersection of High Plains Lane and The Snowy River Way to be upgraded to a CHR/BAL. Additionally, conditions from the RFS require the ROC to include passing bays.

Land Use conflict

There is no direct land use conflict between the proposed development and adjoining primarily residential development. There is potential indirect land use conflict relating to noise pollution from tourist visitors, especially relating to noise at night, and light pollution emanating from proposed cabins and campfires. This is not considered to impact on residents whilst indoors. It is considered that the proposed setbacks are sufficient to limit such land use conflict to an acceptable level.

The cabins are single story in nature and comprised of one (1) bedroom. The development of five (5) cabins to accommodate a maximum of 20 people on a 40-ha allotment is considered to be an acceptable scale as the cabins are compact, they are dispersed across the site and at different elevations, and be partially obscured when viewed from any one property.

Additionally, see assessment of the zone objectives and section C8 Environmental Management of the DCP.

Noise and Light Pollution

Given the number of guests being accommodated and the requirement for onsite management to be provided, impacts from the guests on surrounding properties should be minimised. Any impacts can be managed by the onsite managers should they occur. This aspect is also covered in the draft conditions of consent.

The proposed setback for the cabins from existing residential development ranges from approx. 410 m to approx. 970 m. There is no prescribed minimum setback for Eco-tourist developments,

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE, GARAGE & MACHINERY SHED

however it is considered that the above range of setbacks are satisfactory in assisting to mitigate noise and light pollution.

Setbacks and Visual Impact

The proposed development is regarded as neither excessive nor in conflict with the RU1 Primary Production zone objective. Comprehensive consideration has been given to the rural landscape characteristics, particularly in the design of low-scale structures, standing at heights below 4.8 m, which indisputably lack the characteristics of being oversized and seamlessly integrate with the local building density. The cabins have been thoughtfully spaced apart to prevent any perception of overdevelopment, creating an opportunity for guests to fully enjoy the scenic beauty of the area, enhancing their overall amenity experience.

Importantly, the proposed development does not overextend the site, encompassing a mere 744 square meters of development area, constituting less than 0.2% of the total site footprint. Consequently, it refrains from imposing any visual disturbance on neighbouring properties. The positioning of these structures complies with the setback requirements outlined in the Development Control Plan (DCP), ensuring not only high amenity but also a reduction in the potential for negative ecological impact. Given the modest scale and height of the proposed developments, their impact on the local environment will be significantly lower than that of the existing farm buildings, which are clearly visible from both public and private road networks. The consideration of rural character through the use of materials like Colorbond and timber further underscores the commitment to preserving the area's character.

Location of the development selected to avoid the mapped high biodiversity values areas

The location chosen for development has avoided the location of the NSW *Biodiversity Conservation Act* mapped areas. The intention of the *Biodiversity Conservation Act 2019* is to ensure that development is sited to avoid impact, where possible, on areas mapped as being high value. The Biodiversity Assessment Method first requires that impacts are avoided, which is why the proposed location has been chosen. The chosen location avoids and minimises impacts to the sensitive areas to the greatest extent possible, adhering to the objectives of the Act.

Over development of the site

It is considered that the scale of the proposal, being five cabins and a dwelling, the dispersed nature of the development, and the screening of the development via vegetation and topography, has the cumulative effect of minimising the impact of the development within the rural/natural setting. It is therefore not considered by the Assessing Officer to be an over development of the site.

Mis-descriptions in Statement of Environmental Effects

The mis-descriptions were clerical errors and a Revision B SoEE has been provided.

BASIX out of date

Updated BASIX provided.

Bushfire and additional Vegetation from the Koala Habitat Corridor

The application was assessed and approved by the Rural Fire Service.

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE, GARAGE & MACHINERY SHED

Definitions, Permissibility and Development Standards

See assessment of the LEP 2013 and DCP in the body of this report.

Unlawful Internal Driveways

Internal access driveways to be brought into compliance via Development Approval.

Adequate Waste Management

A Waste Management plan was provided as a supporting document. The draft conditions of consent include waste management provision.

Access over an unformed Crown Road

Crown Lands as adjoining landowner has reviewed the development application in accordance with the principles of Crown land management (s.1.4 Crown Lands Management Act 2016) and offers no objections to the development proposal providing that no works occur on the Crown Road without approval of the Crown Lands.

A proposed condition of consent states that no works within the crown Road reserve are approved as part of this application and also notes that it is recommended that the applicant lodges an application to close and purchase the unformed Crown Road.

Public Interest

The proposal complies with the Council's standards and will not contribute to creating an undesirable precedent and is therefore not considered to be contrary to the public interest.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCP, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. The proposed development is a permitted use in the zone of RU1 – Primary Production.
2. Impacts associated with the proposed development on surrounding properties are acceptable.
3. The development complies with the standards of the SRLEP 2013 and the SRDCP 2013.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent as attached to this report.

Note: If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018

ATTACHMENTS

1. DRAFT Conditions (*Under Separate Cover*)
 2. Statement of Environmental Effects (*Under Separate Cover*)
-

8.1 DEVELOPMENT APPLICATION 10.2023.200.1 - ECOTOURISM FACILITIES (5 CABINS & 5 CARPORTS), DWELLING HOUSE,
GARAGE & MACHINERY SHED

3. Architectural Plans *(Under Separate Cover)*
 4. BASIX Certificate (Dwelling) *(Under Separate Cover)*
 5. NatHERS Summary (Dwelling) *(Under Separate Cover)*
 6. BASIX Certificate (Cabins) *(Under Separate Cover)*
 7. NatHERS Summary (Cabins) *(Under Separate Cover)*
 8. Bush Fire Assessment Report *(Under Separate Cover)*
 9. Facility Management Plan *(Under Separate Cover)*
 10. Vegetation Management Plan *(Under Separate Cover)*
 11. Flora & Fauna Assessment *(Under Separate Cover)*
 12. Construction Management Plan *(Under Separate Cover)*
 13. Waste Managment Plan *(Under Separate Cover)*
 14. AHIMS Report *(Under Separate Cover)*
 15. RFS Determination Letter and Bush Fire Safety Authority *(Under Separate Cover)*
 16. Crown Land Reponse *(Under Separate Cover)*
 17. Submissions *(Under Separate Cover)*
 18. DA Form *(Under Separate Cover)*
-

8.2 DEVELOPMENT APPLICATION 10.2023.225.1 - SEVEN SERVICED APARTMENTS & STRATA SUBDIVISION

Record No: I23/701

Applicant Number:	10.2023.225.1
Applicant:	Rhosa Development Pty Ltd
Owner:	S R Kneller & M W MacKenzie & R P Kneller
DA Registered:	01/08/2023
Property Description:	Lot 7 DP1085153
Area:	2381m2
Zone:	RU5 Village
Current Use:	Undeveloped land
Proposed Use:	Seven Serviced Apartments and Strata Subdivision
Permitted in Zone:	Yes
Recommendation:	Approval

RECOMMENDATION

That pursuant to section 4.16(1) of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent for DA 10.2023.225.1 being Seven Serviced Apartments and Strata Subdivision, subject to the conditions attached to this report.

BACKGROUND

The background of this report is to seek approval for seven serviced apartments on lot 7 DP1085153, and to strata subdivide the development into 7 strata lots, each comprising a serviced apartment with parking, and common property incorporating the access areas, easements, landscaping and residual areas.

The application was notified to adjoining owners in accordance with the Snowy Monaro Planning and Development Community Participation Plan 2019. Six submissions were received by Council in response to this application, all six submissions being in objection to the proposal. These submissions have been added to the appendixes of this report.

In accordance with Council policy "Referral of Development Applications to Council" the application is referred to Council for determination as it has received more than five (5) objections.

Upon assessment it is recommended that development application DA 10.2023.225.1 for Seven Serviced Apartments and Strata Subdivision on Lot 7 DP1085153 Ph Wallace be approved pursuant to section 4.16 of the Environmental Planning and Assessment Act 1979, subject to the conditions of consent attached to this report.

Subject Site Details

The subject land is 2381m² in size, is vacant land and is located in the zone of RU5 – Village. The site is located in East Jindabyne with access directly to Kunama Drive and Lakeview Terrace, the site being a corner lot. The site contains four existing easements, these being an easement to drain water, an easement for electricity supply, an easement to drain sewage and water, and an easement to drain sewage. These easements are adjacent to the northern, north-eastern, and western boundaries of the lot, and encompass a total of 894.8m² of site area. The subject site is therefore significantly constrained.



Figure 1: Site Context – East Jindabyne at the north-east of above map

8.2 DEVELOPMENT APPLICATION 10.2023.225.1 - SEVEN SERVICED APARTMENTS & STRATA SUBDIVISION

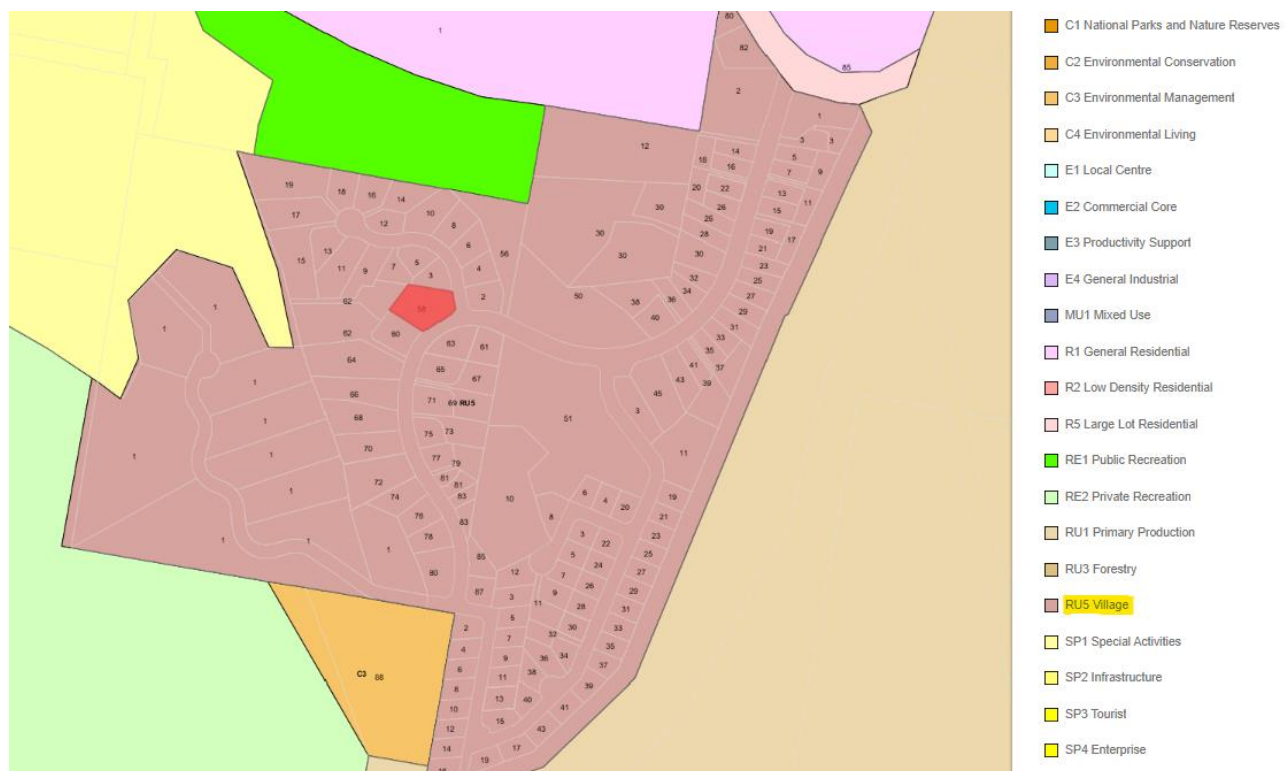


Figure 2: Land use zoning at locality



Figure 3: Site location at Kunama Drive/Lakeview Terrace, identifying development pattern



Figure 4: Lot pattern at proposed development locality

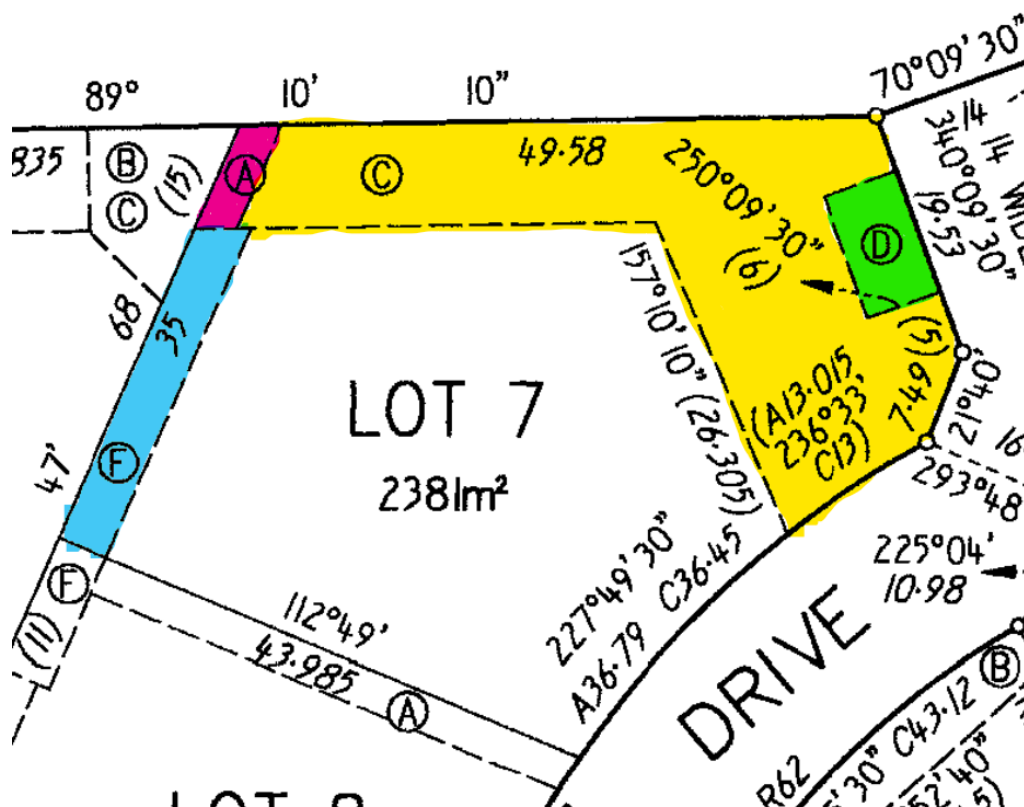


Figure 5: Surveyors plan of subject lot, with existing easements coloured

Site Context and Adjoining/Adjacent Development



Figure 6: View across subject lot, looking south west

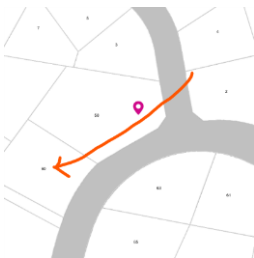


Figure 7: View over subject site towards Lake Jindabyne

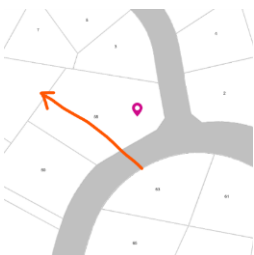




Figure 8: View across Kunama Drive towards 65 and 75 Kunama Dr

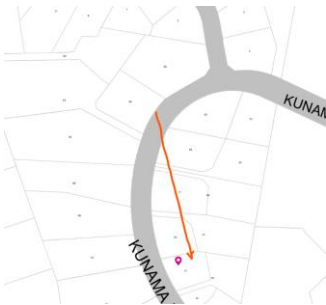


Figure 9: View across site towards Lakeview Terrace





Figure 10: View to east looking up Kunama Drive



Figures 11 and 12: Views to 60 Kunama Drive (adjoining site) and 63 Kunama Drive (at opposite side of street)



Figures 13 and 14: Views from site towards adjoining properties at rear of site at 62 Kunama Drive and 7 Lakeview Terrace

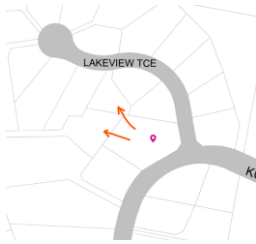


Figure 15: View towards 6 Lakeview Terrace



Figure 16: 4 Lakeview Terrace



Figure 17: 2 Lakeview Terrace

Site Photos



Figures 18 and 19: Views across site to rear boundary and north-west corner of lot

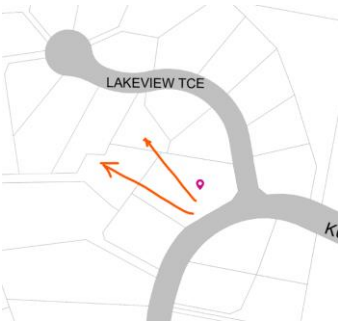


Figure 20: View across site to southern side boundary

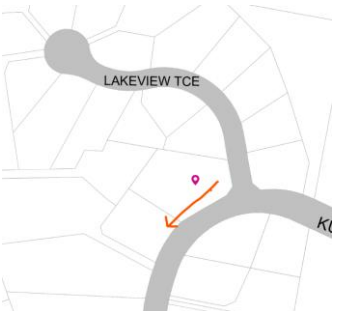




Figure 21: Vegetation within site easement on lot 7 to drain water



Figure 22: View from site towards Kunama Drive

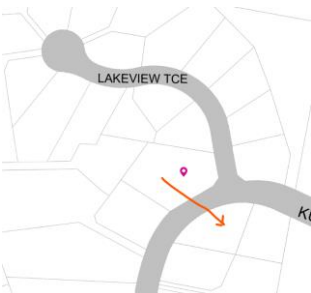




Figure 23: View from site towards 2 Lakeview Terrace

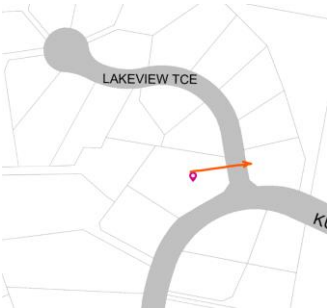


Figure 24: View from site towards North-west corner of lot



Proposal in Detail

The proposed development comprises of seven serviced apartments, arranged as four attached units adjacent to Kunama Drive, and three attached units adjacent to the western rear boundary. It is also proposed to strata subdivide these units, creating seven strata lots.



Figure 25: Site Plan

The four serviced apartments adjacent to the Kunama Drive boundary (units 1, 2, 3 & 4) each contain three levels and three bedrooms. Due to the steep slope of the site, the level which is accessible from Kunama Drive is the second level of the units. Each unit is organised thusly.

Parking Level (lower ground): Garage accommodating two (2) parking spaces, and stairway access to ground level

Ground level: Two (2) bedrooms, bathrooms, and entry from Kunama Drive

Level one: Living areas, one (1) bedroom, and balcony orientated westwards towards the lake

8.2 DEVELOPMENT APPLICATION 10.2023.225.1 - SEVEN SERVICED APARTMENTS & STRATA SUBDIVISION

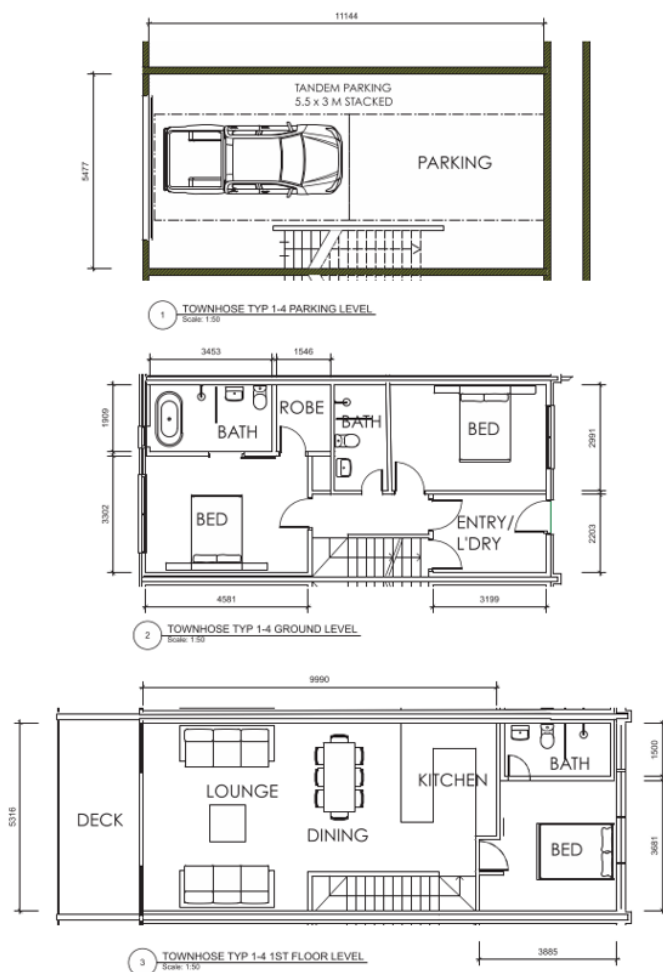
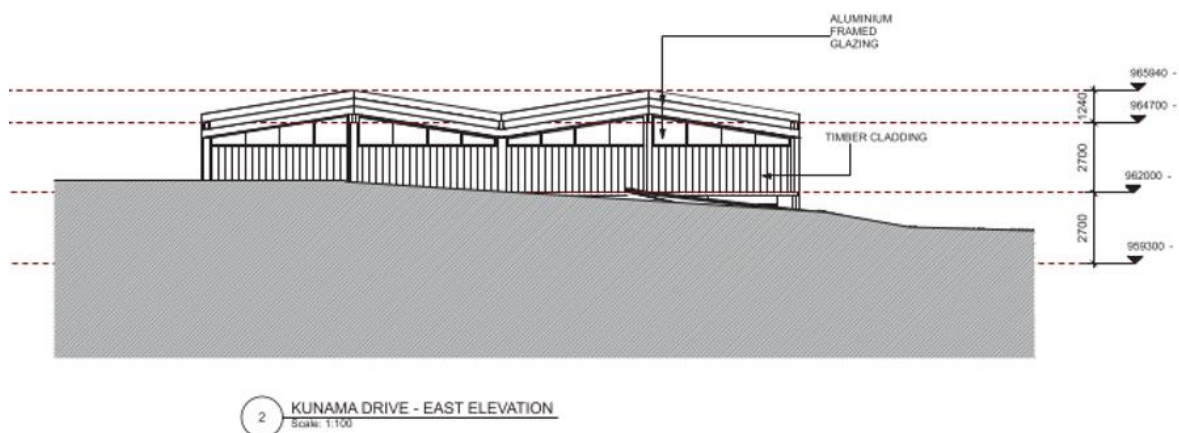


Figure 26: Floor plans of proposed units 1, 2, 3, and 4

These units generally present as single storey to Kunama Drive expanding to double storey where views from Kunama Drive permit. When viewed from the western elevation these units present as three storey.





Figures 26 & 27: Kunama Drive (eastern) and inside (western) elevations of proposed units 1, 2, 3, and 4

The three serviced apartments adjacent to the rear boundary (units 5, 6 & 7) are each single storey, single bedroom units.

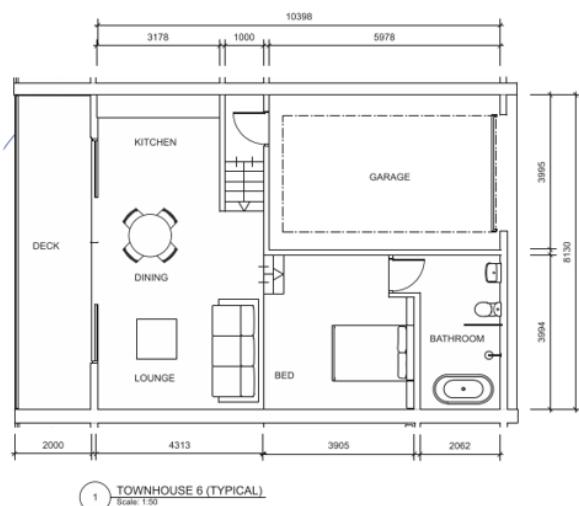
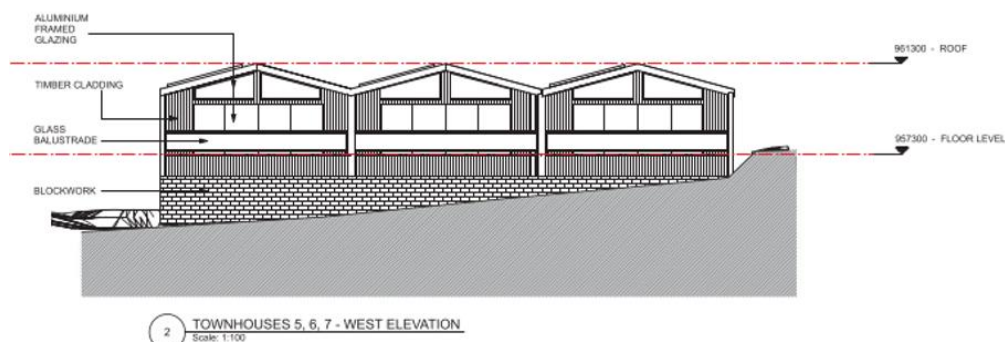
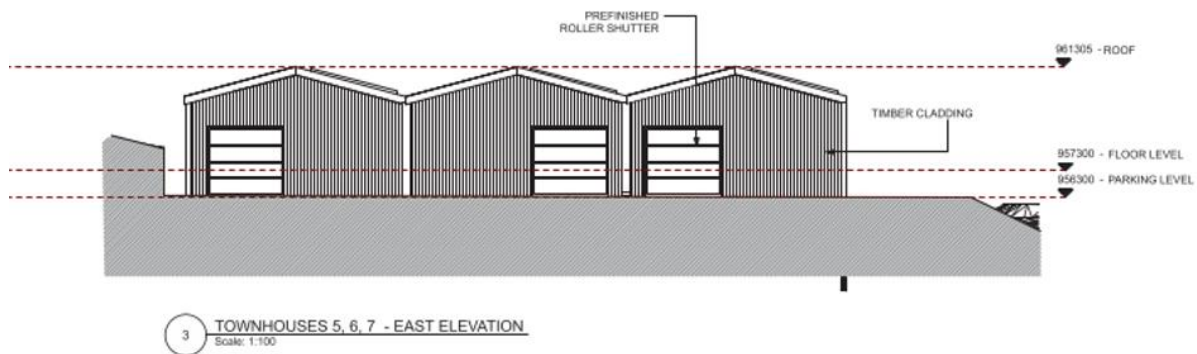


Figure 28: Floor plan of units 5, 6 & 7

Due to the slope of the site, these units present as greater than single storey on the western elevation, with the units sitting on significant blockwork.





Figures 29 & 30: Rear (western) and inside (eastern) elevations of units 5, 6 & 7

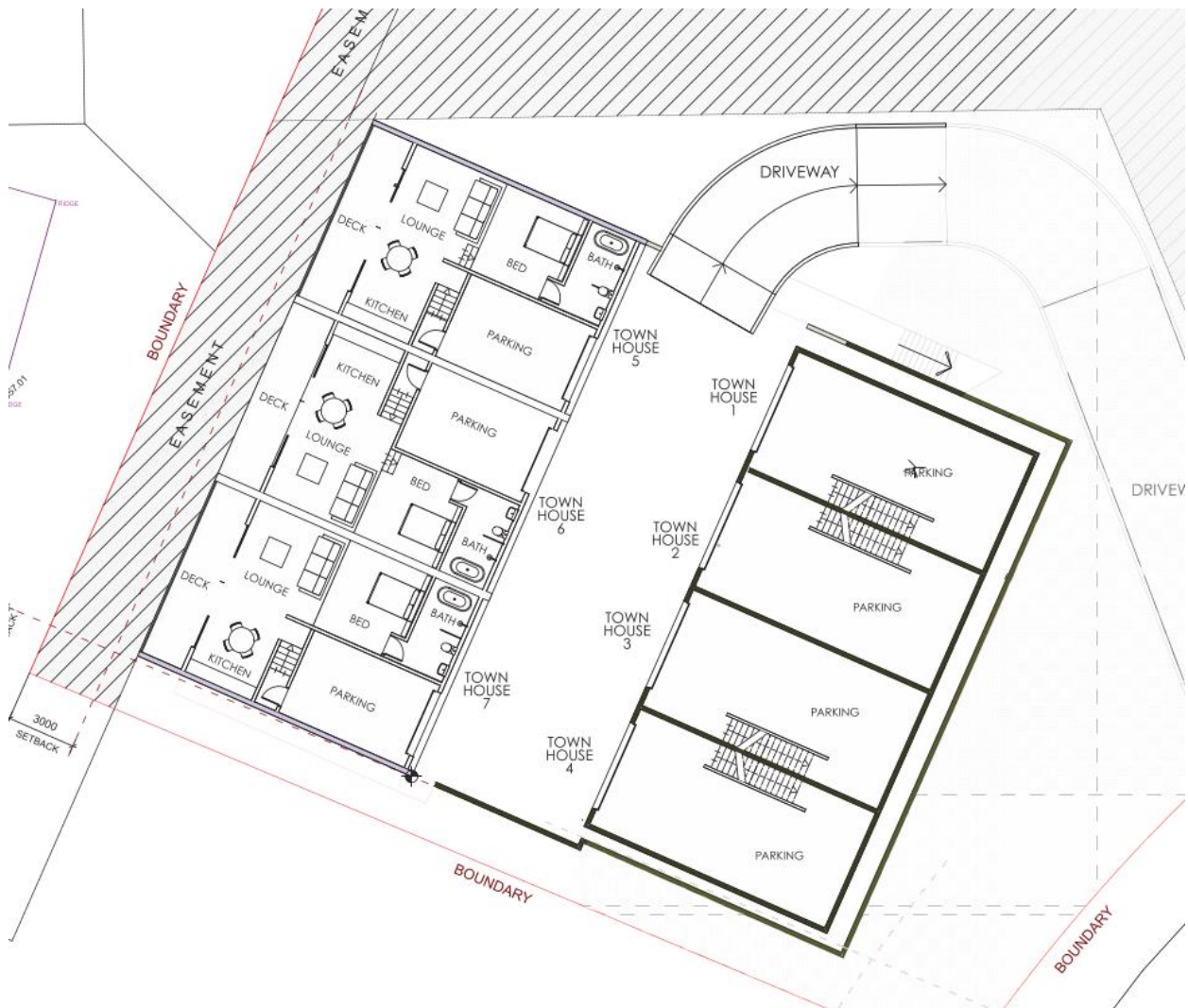


Figure 31: Floor Plan of parking level accessed from driveway (Units 1, 2, 3, & 4 Lower Ground; Units 5, 6 & 7 Ground)



Figure 32: Ground Floor plan of Units 1, 2, 3 & 4 and Roof Plan of units 5, 6 & 7



Figure 32: Ground Floor plan of Units 1, 2, 3 & 4 and Roof Plan of units 5, 6 & 7

8.2 DEVELOPMENT APPLICATION 10.2023.225.1 - SEVEN SERVICED APARTMENTS & STRATA SUBDIVISION



Figure 33: First Floor plan of Units 1, 2, 3 & 4 and Roof Plan of units 5, 6 & 7

8.2 DEVELOPMENT APPLICATION 10.2023.225.1 - SEVEN SERVICED APARTMENTS & STRATA SUBDIVISION

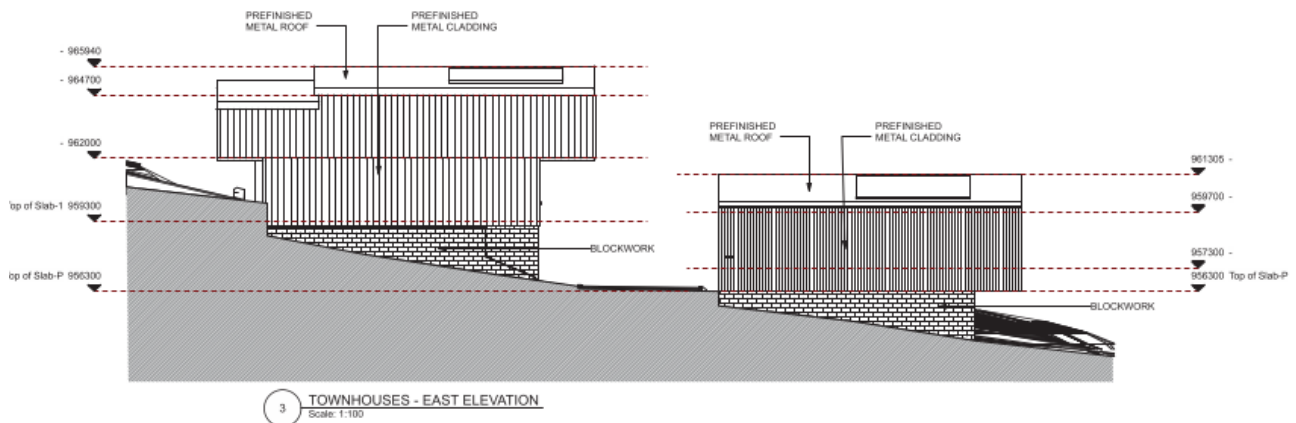


Figure 33: North elevation

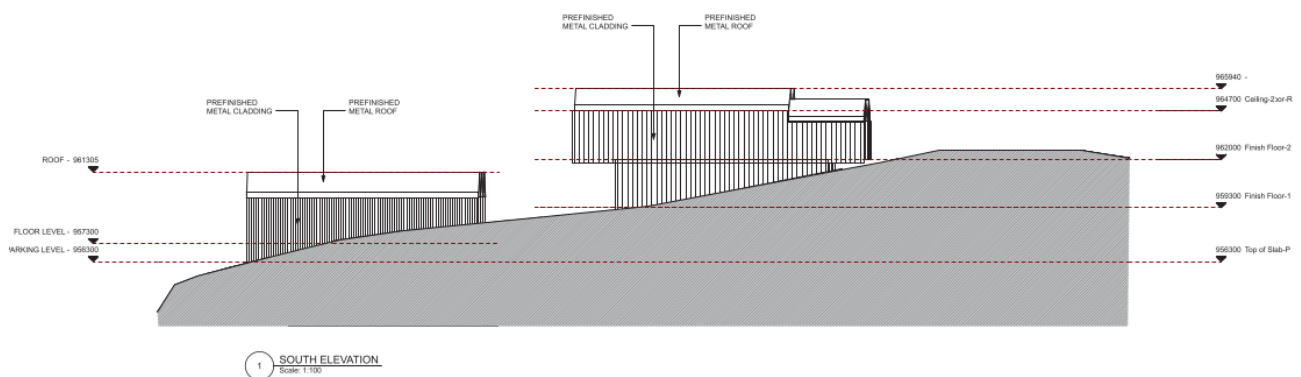


Figure 34: South elevation showing height of Kunama Drive units (right) relative to street, and rear boundary units (left)

8.2 DEVELOPMENT APPLICATION 10.2023.225.1 - SEVEN SERVICED APARTMENTS & STRATA SUBDIVISION

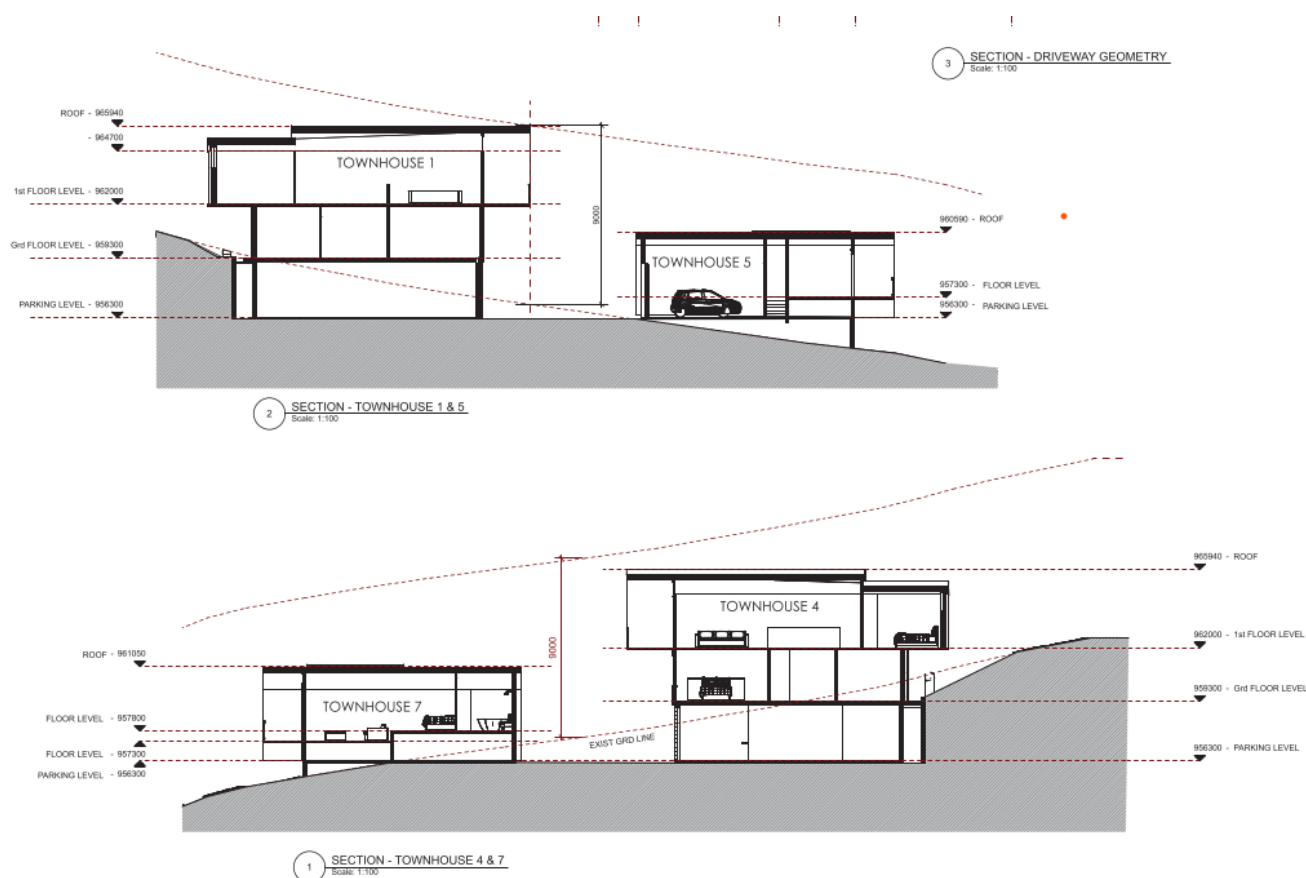


Figure 35 & 36: Sections through site

ASSESSMENT

The application has been assessed against the provisions of the following documents:

State Environment Planning Policies (SEPPs)

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

State Environmental Planning Policy (Precincts—Regional) 2021

State Environmental Planning Policy (Biodiversity and Conservation) 2021

State Environmental Planning Policy (Resilience and Hazards) 2021

Local Environmental Plan (LEP) (including draft LEPs)

Snowy River Local Environment Plan 2013 (as amended)

Development Control Plans

Snowy River Development Control Plan 2013

INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the *Environmental Planning and Assessment Act 1979* to identify whether the application was integrated development. It was deemed not to be Integrated Development under Section 4.46 of the *Environmental Planning and Assessment Act 1979*.

REFERRALS

External Referrals

The development application was not referred to any external government agencies for comment/consideration.

Internal Referrals

Section	Comments
Development Engineering	Response received. No objection to the development and conditions of consent have been provided.

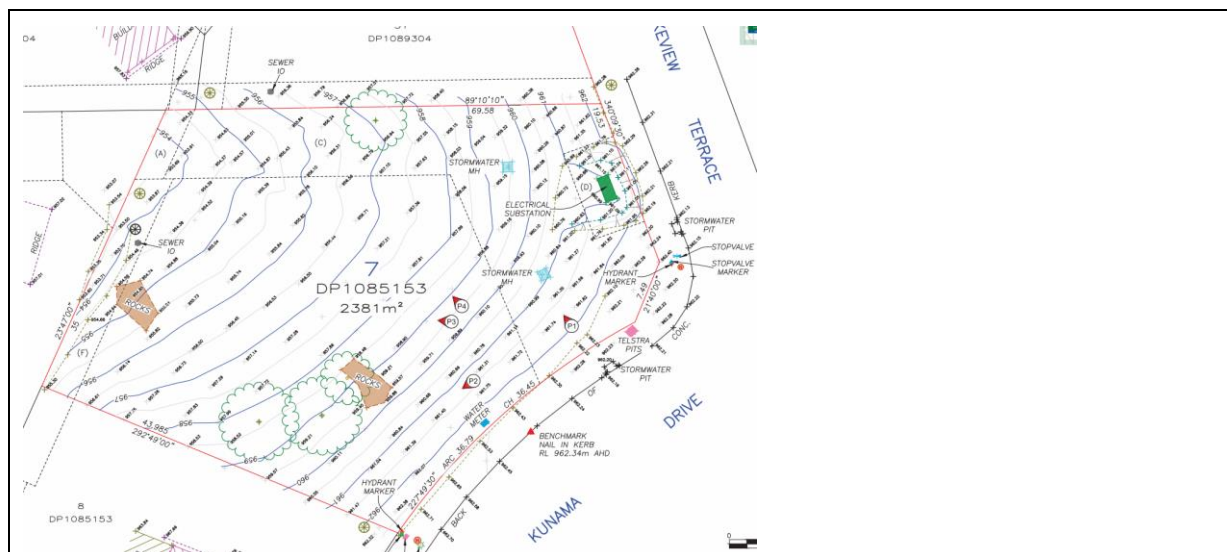
LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Proposed planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

The suitability of the site for the development

Slope	The site slopes steeply downwards from the east to the west. The slope of the site is such that the ground level of the units adjacent to Kunama Drive are significantly below the natural ground level at the street boundary.
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Significant vegetation

The subject property is identified on the Terrestrial Biodiversity mapping.

The primary portion of the site is covered in long thick grasses, with significant shrubs adjacent to the northern boundary. The north western portion of the site is mapped as terrestrial biodiversity, and contains larger vegetation. This area is generally within the water drainage easement.



Streetscape and adjoining development

The dominant streetscape character and the immediately adjoining developments are single and two storey detached dwellings, dual occupancies and serviced apartments.

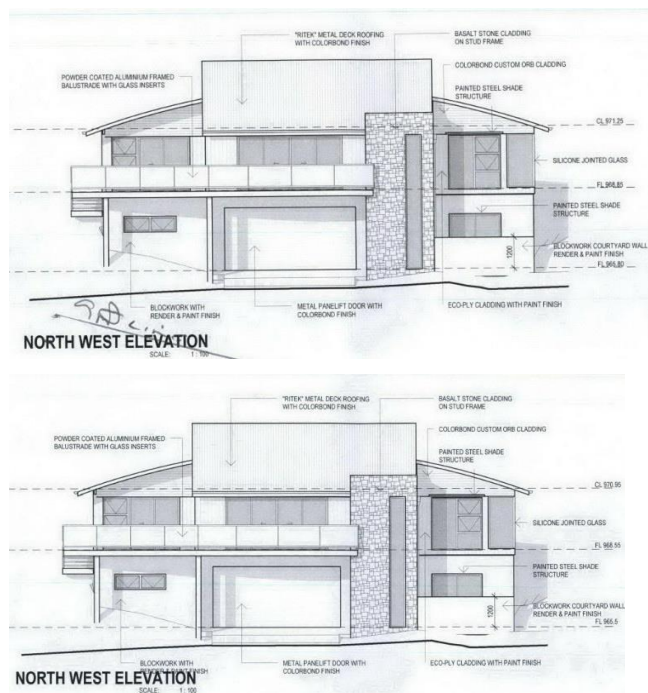
60 Kunama Drive: Approved single detached split level (single storey at street elevation, double storey at rear

On 1528m2 site = **FSR 0.12:1**



On site 1765m2 = **FSR 0.0938:1**

= 388.825m² on 1376m² = **FSR 0.283:1**



65 Kunama Drive: Approved detached 4 bedroom dwelling: Single Storey

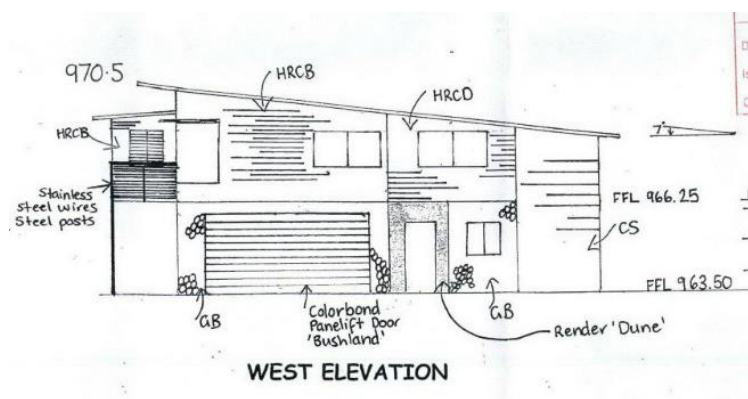
194.337m² on 1347m² = **FSR 0.1443:1**



2 Lakeview Terrace: Approved detached 3-4 bedroom dwelling. Two storey at street elevation

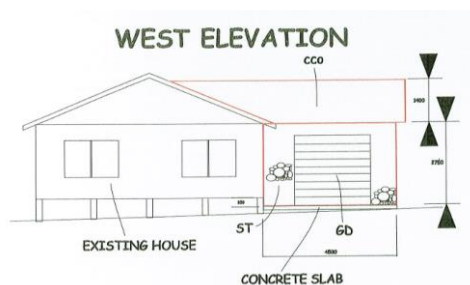
180.843 + 8.078m² + 6.273m² + 28.515m² =

223.5m² on 1258m² = **FSR 0.178:1**



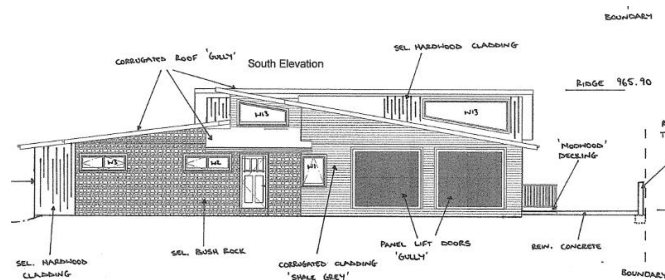
4 Lakeview Terrace: Single storey detached dwelling

156.5m² + on 1094m² = **FSR 0.143:1**



6 Lakeview Terrace: Approved detached Single storey dwelling

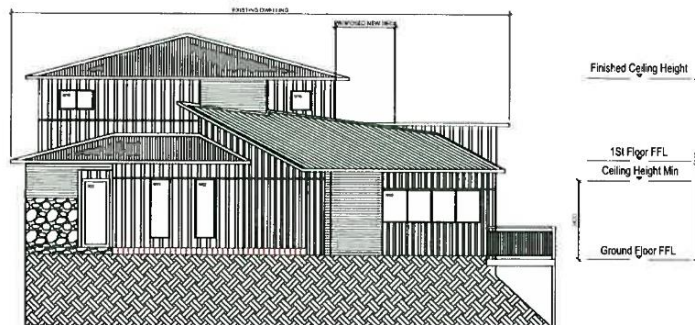
219m² on 1230m² = **FSR 0.178:1**



7 Lakeview Terrace: Approved four bedroom detached dwelling - three storey

$$40.84\text{m}^2 + 145.663\text{m}^2 + 82.775\text{m}^2 =$$

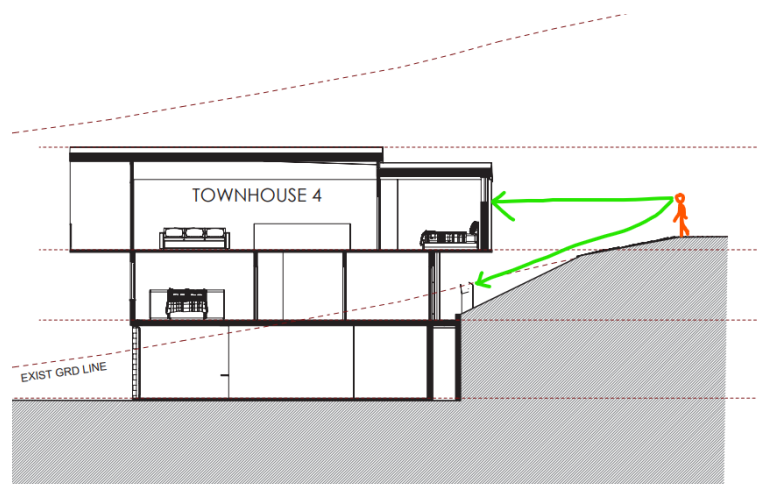
$$269.28\text{m}^2 \text{ on } 884\text{m}^2 = \text{FSR } 0.305:1$$



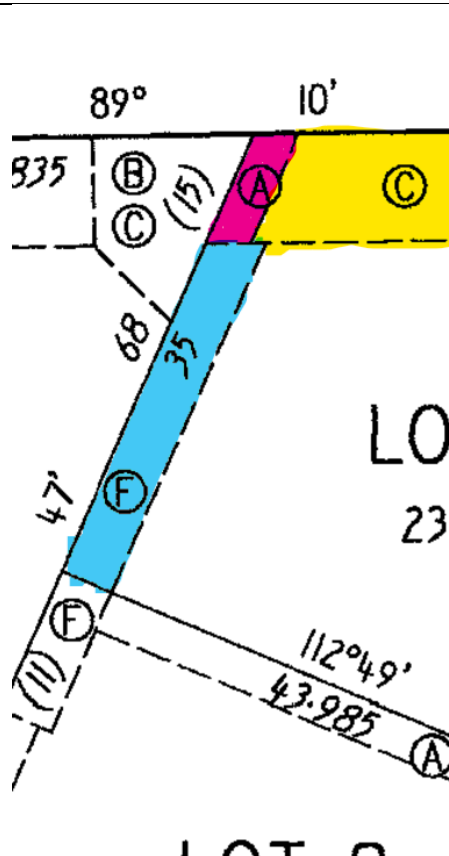
Multiple developments at this locality have been approved as short term accommodation development. Lots coloured red below are approved as such.

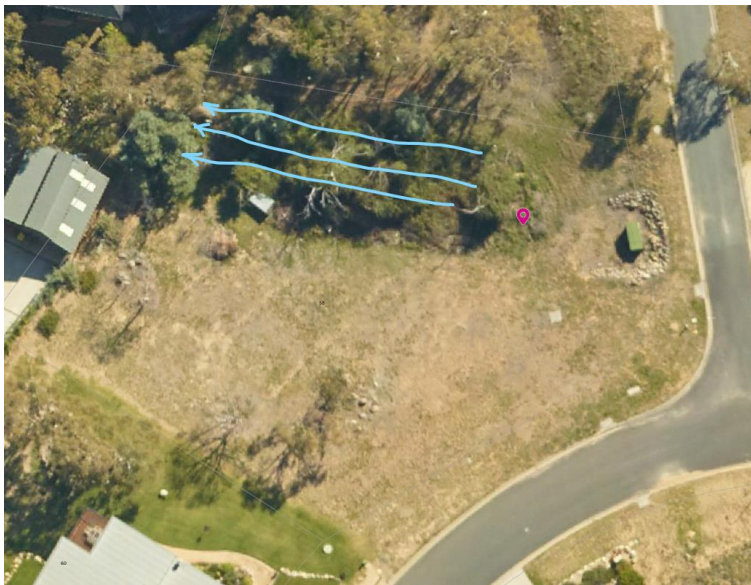


It is considered that the design of the proposed development presents to the street in a way which limits the impact of the scale of the proposed development. This is due to the slope of the site allowing the lower two levels to be below the natural ground level at the boundary. The slope will nonetheless cause the upper two levels to be visible from the street when viewed from the street boundary.



	<p>The existing built character on the street is varied, but is generally modest to medium sized detached dwellings and dual occupancies. Roof forms vary between skillion, gable, curved, etc., and general dwelling designs vary between typical Australian suburban and 20th-21st century contemporary designs typical of the alpine styles found within the locality. The proposed development can be characterised as a stripped back interpretation of gable rooved dwellings, in a town house typology typical of low-medium density (depending on site coverage) residential development</p> <p>The subject site is greater in size than what is typical at this location.</p>
Suitability of proposed works / building	<p>The proposal does not impinge upon the easements on the lot, and incorporates the slope of the land into the design of the proposal. As the proposed development presents as one–two storeys from Kunama Drive, and does not face directly onto private open space, living rooms or significant windows in adjoining development to the west and south, the proposal is considered to be generally acceptable having regards to the constraints of the land.</p>
Stormwater disposal	<p>The stormwater is proposed to be connected to Council infrastructure and due to the fall of the land the stormwater will need to be managed on site and then disposed of in a controlled manner.</p>
Services	<p>Electricity / telephone/water.</p>
Views	<p>Due to the topography of the land, there will be little impact on views from surrounding properties. The buildings generally present as single storey from the street and only presents as double storey looking downwards from the lot boundary and over the top of adjoining development. Due to being built into the landform, height impacts are minimised.</p>
Contamination	<p>Nil identified.</p>
Bushfire	<p>The subject site is not classified as bushfire prone.</p>
Flooding	<p>Nil impact.</p>
Vehicular access	<p>The site has coinciding legal and practical access from Kunama Drive. The proposed access is via a crossover on Kunama Drive.</p>
Easements and restriction on use	<p>The site is burdened by the following easements: (A) Easement to Drain Sewage 3m wide (pink)</p>

	<p>(C) Easement to drain water 8m wide (yellow)</p> <p>(D) Easement for electricity supply 6m (green)</p> <p>(F) Easement to drain sewage and water 4m wide (blue)</p>
	<p>(C) Easement to drain water 8m wide (yellow)</p> <p>(D) Easement for electricity supply 6m (green)</p> <p>(F) Easement to drain sewage and water 4m wide (blue)</p>
<p>Aboriginal sites</p>	<p>H. <u>Full terms of Restriction on the use of Land eighthly referred to in the abovementioned plan:</u></p> <ol style="list-style-type: none"> 1. No fence shall be constructed between any Lot and any public road or public reserve unless it is of open mesh style (or similar), designed and located so as to minimise the visual and environmental impact on the subject Lot and adjoining public lands. This restriction does not apply to front fences. <p>No fences proposed as part of this application</p> <ol style="list-style-type: none"> 2. No garden shed shall be erected on any Lot unless it is fully screened from view from any public road or public reserve. Any garden shed erected must not have a floor plan area exceeding 12 square metres and must be constructed using nonreflective materials. <p>No garden shed proposed as part of this application</p> <ol style="list-style-type: none"> 3. No temporary dwellings or relocatable homes will be permitted on any Lot. <p>No temporary dwelling or relocatable home proposed as part of this application</p> <ol style="list-style-type: none"> 4. No prefabricated carport or metal, hardiplank or timber-clad garage shall be constructed on any Lot. <p>No prefabricated carport or metal, hardiplank or timber-clad garage proposed as part of this application</p> <p>Nil identified on-site</p>

Threatened species	Nil identified on-site
Grasslands	Nil identified on-site
Rivers/streams	<p>The proposed development is adjacent to a significant drainage channel which passes through the lot. This is within an existing easement and is not impacted by the proposed development.</p> 
Effluent disposal	Council sewer system.
Prevailing winds	nil impact
Other matters	nil

The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's. The development has been found to achieve an acceptable level of compliance in regards to the Building Sustainability Index: BASIX, Resilience and Hazards and Precincts – Regional SEPP's. The development has been found to meet the provisions of the Biodiversity and Conservation SEPP 2021.

The applicable SEPP's examined include:

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

The BASIX scheme was established to encourage sustainable residential development. An application for a development consent in relation to certain kinds of residential development must be accompanied by a list of commitments by the applicant as to the manner in which the development will be carried out. The applicant has provided an in date BASIX certificate and as

such is compliant with the requirements of the State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004.

State Environmental Planning Policy (Resilience and Hazards) 2021

Under the provision of clause 7 (l)(a) Council has considered whether the land is contaminated and has concluded that it is unlikely that the site is contaminated. Therefore, Council is satisfied that the site is suitable for use as residential accommodation.

State Environmental Planning Policy (Precincts - Regional) 2021

Does not apply as the land is not within a catalyst precinct and is therefore not subject to the provisions of the SEPP or the Snowy Mountains Special Activation Precinct – Master Plan 2022 and as such the provisions of the SR LEP and SR DCP prevail.

PERMISSIBILITY UNDER THE SNOWY RIVER LOCAL ENVIRONMENTAL PLAN 2013

- The subject land is zoned: RU5 - Village
- Definition of land usage under SRLEP 2013: Serviced Apartments as part of Multi-dwelling housing
- The proposal is permissible with development consent from Council pursuant to Zone RU5 of the SRLEP 2013.
- The proposal is considered to be consistent with the aims and objectives of the plan.

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Permissibility

The subject land is zoned: RU5 - Village under the Snowy River LEP 2013 (SRLEP) and Multi dwelling housing and Serviced Apartments housing is permitted with consent.

Multi Dwelling Housing means 3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building.

Note: Multi dwelling housing is a type of **residential accommodation**

Residential accommodation means a building or place used predominantly as a place of residence, but does not include tourist and visitor accommodation or caravan parks.

Serviced apartment means a building (or part of a building) providing self-contained accommodation to tourists or visitors on a commercial basis and that is regularly serviced or cleaned by the owner or manager of the building or part of the building or the owner's or manager's agents.

Note: Serviced apartments are a type of tourist and visitor accommodation—see the definition of that term in this Dictionary.

tourist and visitor accommodation means a building or place that provides temporary or short-term accommodation on a commercial basis, and includes any of the following—

- (a) backpackers' accommodation,*
- (b) bed and breakfast accommodation,*
- (c) farm stay accommodation,*
- (d) hotel or motel accommodation,*
- (e) serviced apartments,*
but does not include—
- (f) camping grounds, or*
- (g) caravan parks, or*
- (h) eco-tourist facilities.*

The subject land is located in zone RU5 – Village in which serviced apartments and multi dwelling housing is permissible however in order for a land use to be approved the development must comply with the definition as well as the provisions of the plan. In this case the development needs to demonstrate that it meets the first test of assessment being that it meets the objectives of the zone.

Objectives of zone

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To protect and conserve the historical significance, character and scenic quality of rural village settings.
- To encourage and provide opportunities for population and local employment growth.
- To ensure that development in village areas is compatible with the environmental capability of the land, particularly in terms of the capacity of the land to accommodate on-site effluent disposal.

To provide for a range of land uses, services and facilities that are associated with a rural village.

It is considered that tourist accommodation is an appropriate land use within a rural village setting, providing for visitor accommodation within this portion of East Jindabyne.

To protect and conserve the historical significance, character and scenic quality of rural village settings.

Though the lot is zoned RU5 Village, the locality is suburban in character, and does not demonstrate the characteristics of a village, such that locations such as Dalgety, Adaminaby and Bredbo do. In this way, there is no particular historical significance at East Jindabyne, and the character of the location is defined by detached dwelling house development with no village centre or typical village amenities. The zoning does however provide for a wide range of land uses that are permitted with consent. It allows for tourist development with consent of which serviced apartments are a part.

The development is to be constructed into the sloping site with respect to the landform and the visual impact of the development from both the road and from public areas of Lake Jindabyne.

Existing Urban Character

Every town or city has a distinctive or unique character, or characteristics. The physical attributes of a place are critical (e.g land use or urban grain) and urban character is also a product of the way that people use or relate to the space.

Urban grain is essentially a description of the pattern of plots in an urban block and the development characteristics evident within the urban environment. When this pattern is dominated by medium to large sized urban lots, containing predominantly detached development with inconsistent spacing and setbacks, it can be described as having a coarse urban grain.

There are 49 lots within this locality of East Jindabyne defined predominantly by Kunama Drive. The lots in this area average in size around 1750m². The development characteristics on the lots can be described as being comparable to low density, outer suburban development. Development is typically modest to medium scale, with examples of larger development found on Kunama Drive as well. The locality is therefore broadly described as being of moderate to coarse urban grain.

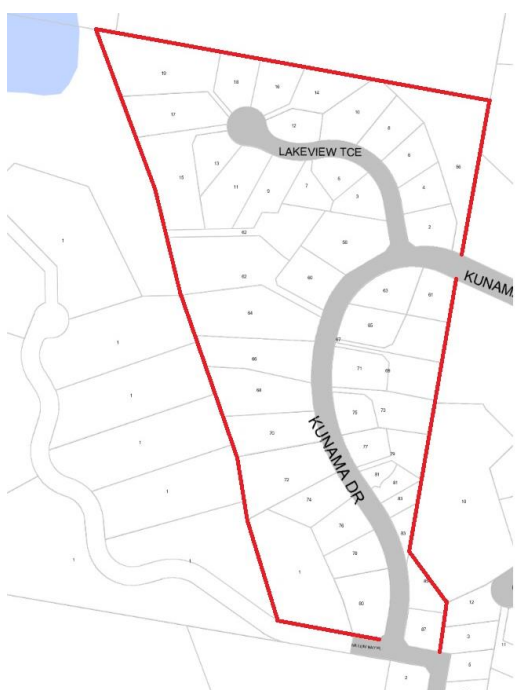


Figure 37: Locality

Total Area of locality is 97,299m²

Total area of streets is 11,464m²

Total lot area is 85,835m²

Average lot size is 1751.7m²

East Jindabyne is zoned RU5 Village and has the ability to cater for a variety of household types. There is a strong existing character in the surrounding area which is dominated by detached single and two storey dwellings and dual occupancies. This has resulted in an area with a low density residential character.



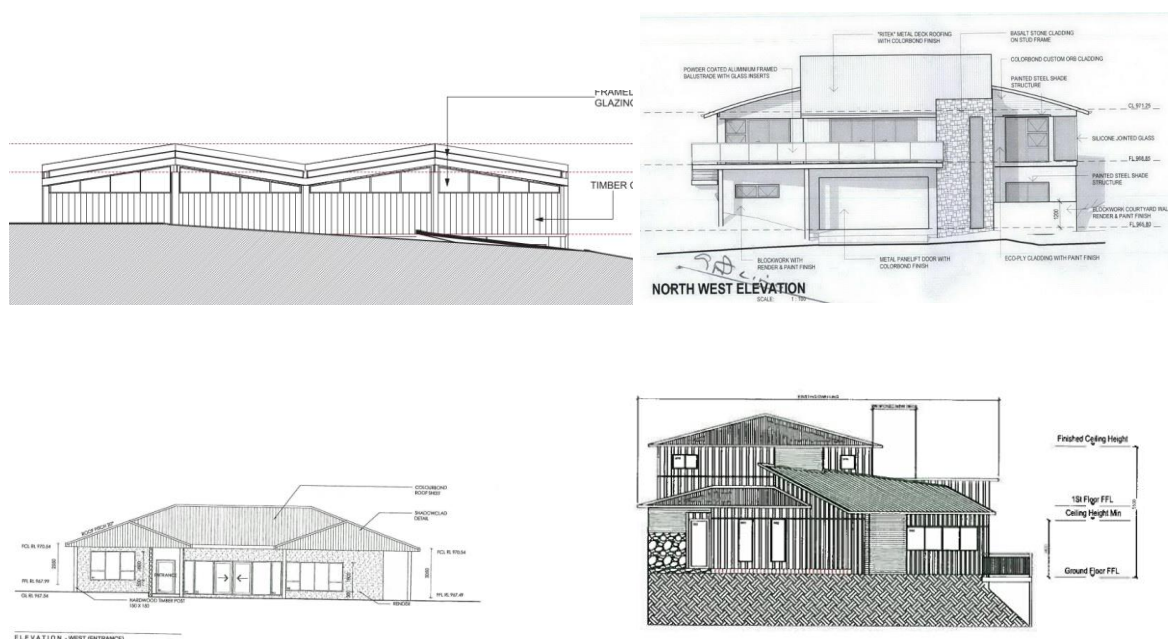
Figure 38: Aerial view of locality

The proposed development is in general of a greater scale relative to existing developments within this location, being up to three storeys in height and comprising seven separate serviced apartments in an attached configuration. Existing development is generally 1 to 2 storeys in height, and single or dual occupancy dwellings, either attached or detached. There is currently one existing development within the locality which is of a comparable scale, at 80 Kunama Drive.

Existing densities at the immediate vicinity of the subject lot are in the range of FSR 0.12:1 to 3.05:1, which are significantly less than the permitted FSR of 0.5:1. The proposed development has an FSR of 0.297:1. The subject lot therefore does not have the highest density of development within the immediate vicinity of lots, and is well below the permitted maximum FSR of 0.5:1.

When assessing the scale of the proposal in relation to its urban context, what is most important is the impact that the proposal has on the streetscape, and its impact on those developments adjoining it.

Existing development at this area of East Jindabyne is one to two storeys at street level. The proposal is up to three storeys in height. Due to the slope of the site though, the proposal presents just one storey, 3.55m – 4.3m above the natural ground level of Kunama Drive, when viewed from the road, and two storeys when viewed from the lot boundary on Kunama Drive and looking downward. One storey of a height 5.5m – 7m is presented to the lots downslope of the proposed development to the west. The evident scale of the proposed development is therefore considered to be modest and in keeping with the existing development patterns at this location.



Figures 39-42: Comparison of street elevations between proposal and existing development. Proposal is elevation 1

As such it is reasonable to conclude that the proposed development is generally in keeping with the existing density and building bulk of the immediate area, especially when considering the apparent density of the development when viewed from public areas.

80 Kunama Drive, images 43 & 44, has been developed with 8 Serviced Apartments. These units have been designed to present to the street as multiple single dwellings and has a street facing elevation which incorporates design that is well articulated and is consistent with a traditional street façade.

This development has an FSR of 0.437:1.



Figure 43: Street view of 80 Kunama Drive looking west.



Figure 44: Street view of 80 Kunama Dr looking south.

The proposed development for multi dwelling housing (units) is of a similar built form to 80 Kunama Drive, and has a lower FSR and less impact on the streetscape. This further demonstrates that the proposal is not an outlier in regards to density and scale, and is in fact consistent with existing development on Kunama Drive.

To encourage and provide opportunities for population and local employment growth.

The development will provide for additional tourist beds in a tourist area of the Local Government Area. This will have the dual impact of providing for local employment growth for related services such as cleaning and property management and the flow on for tourist business, whilst reducing pressure on the long term rental accommodation supply, by potentially reducing the quantity of long term rental accommodations being converted to Short Term Rental Accommodations.

To ensure that development in village areas is compatible with the environmental capability of the land, particularly in terms of the capacity of the land to accommodate on-site effluent disposal.

The subject lot was created via a recent subdivision and has considered the environmental capability of the land at that time and deemed it appropriate for a built form as is proposed. There is no onsite effluent disposal proposed as part of this development application.

Principal development standards

Clause 4.1 Minimum subdivision lot size

No minimum lot size as per clause 4.1(4)(a) which states:

This clause does not apply in relation to the subdivision of any land:

- a) by the registration of a strata plan or strata plan of subdivision under the *Strata Schemes Development Act 2015*.

Clause 4.1A Minimum lot size for dual occupancies, multi dwelling housing and residential buildings in certain rural and residential zones

The subject land is 2381m² in size, which is larger than the required 1050m² for Multi-dwelling Housing in RU5 zoning and as such satisfies clause 4.1A.

Clause 4.3 Height of building

The development complies with all buildings being less than or equal to the 9m maximum height limit, as measured from natural ground level.

Clause 4.4 Floor space ratio

The development complies - The below calculations demonstrates that the development complies with the relevant ratio when calculated in accordance with the definitions of the ***floor space ratio*** and ***gross floor area*** in the Snowy River LEP 2013.

The definition of ***floor space ratio*** (FSR) is the ratio of the gross floor area of all buildings within the site to the site area.

The gross floor area means the sum of the floor area of each floor of a building measured from the internal face of external walls, or from the internal face of walls separating the building from any other building, measured at a height of 1.4 metres above the floor, and includes—

- (a) *the area of a mezzanine, and*
 - (b) *habitable rooms in a basement or an attic, and*
 - (c) *any shop, auditorium, cinema, and the like, in a basement or attic,*
but excludes—
 - (d) *any area for common vertical circulation, such as lifts and stairs, and*
 - (e) *any basement—*
 - (i) *storage, and*
 - (ii) *vehicular access, loading areas, garbage and services, and*
 - (f) *plant rooms, lift towers and other areas used exclusively for mechanical services or ducting, and*
-

- (g) car parking to meet any requirements of the consent authority (including access to that car parking), and
- (h) any space used for the loading or unloading of goods (including access to it), and
- (i) terraces and balconies with outer walls less than 1.4 metres high, and
- (j) voids above a floor at the level of a storey or storey above.

The below calculations demonstrates that the development complies with the 0.5:1 ratio.

Clause 4.5 Calculation of Floor Space Ratio

The maximum floor space ratio for a building on any land is not to exceed the floor space ratio shown for the land on the Floor Space Ratio Map which for the subject site is a ratio of 1:0.5 (50%).

	Lower Ground Parking	Ground Floor	1st Floor	Total
Unit 1	Parking spaces and stairs excluded	59.763m2 including stair	70.978m2 Including stair	130.741m2
Unit 2	Parking spaces and stairs excluded	59.763m2 including stair	70.978m2 Including stair	130.741m2
Unit 3	Parking spaces and stairs excluded	59.763m2 including stair	70.978m2 Including stair	130.741m2
Unit 4	Parking spaces and stairs excluded	59.763m2 including stair	70.978m2 Including stair	130.741m2
Unit 5	N/A	61.384m2	N/A	61.384m2
Unit 6	N/A	61.384m2	N/A	61.384m2
Unit 7	N/A	61.384m2	N/A	61.384m2
Total				706.964m2

FSR Calculation

Lot Size	Allowable Gross Floor Area at FSR 0.5:1	Proposed Gross Floor Area
2381m ²	1190.5m ²	706.964m ²

The allotment is 2381m² and the proposed gross floor area (GFA) is 706.964m² resulting in the FSR being **0.297: 1** and is below the permissible FSR of 0.5: 1.

Clause 7.2 Terrestrial biodiversity

The property is mapped Biodiversity” on the Terrestrial Biodiversity Map as such this clause applies.

The objective of the clause is to maintain terrestrial biodiversity by—

- (a) protecting native fauna and flora, and
- (b) protecting the ecological processes necessary for their continued existence, and
- (c) encouraging the conservation and recovery of native fauna and flora and their habitats.

(3) Before determining a development application for development on land to which this clause applies, the consent authority must consider—

- (a) whether the development is likely to have—
 - (i) any adverse impact on the condition, ecological value and significance of the fauna and flora on the land, and
 - (ii) any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna, and
 - (iii) any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and
 - (iv) any adverse impact on the habitat elements providing connectivity on the land, and
- (b) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.

A portion of the site at the northwest is identified on the Terrestrial Biodiversity map. It is considered that the development will not have an undue adverse impact on the condition of ecological value and significance of the flora and fauna or habitat on the land. That land which is mapped as terrestrial biodiversity is within the easement which occupies the northern portion of the lot, and therefore is not proposed to be disturbed as part of this proposal.



Clause 7.8 Serviced Apartments

(1) The objective of this clause is to ensure that development for the purposes of serviced apartments, including for holiday letting, addresses health, safety and amenity issues.

(2) Development consent may be granted for development for the purposes of serviced apartments if the consent authority is satisfied that the development —

(a) will be designed and managed so that car parking, noise and traffic will not have a detrimental impact on the amenity of the surrounding area, and

Parking provision complies with the requirements of the Snowy River Development Control Plan 2013. All proposed car parking is on site, and is not visible from public areas, with access to on-site parking being at the centre of the development and flanked on two sides by proposed buildings. Vehicular noise and movement within the site is therefore visually and acoustically isolated from the street and to adjoining properties.

(b) will be designed and managed to minimise the risk of hazards, such as emergency egress, building fire safety, bush fire or flooding, to occupants, and

The site is not at bushfire or flood risk. All proposed apartments have suitable egress in case of fire emergency. Draft conditions of consent for fire safety are proposed.

(c) provides a high standard of amenity for occupants and adjoining neighbours, and

The proposed apartments are designed to maximise west-north-westerly solar access, westerly breezes, and views towards the lake. The proposal is designed to step down the site in such a way that impacts on views from adjoining and adjacent developments are avoided or minimised, overshadowing is minimised, building bulk is minimised where adjacent to adjoining properties and the street, and living areas are located as to not impede on the amenity of adjoining properties.

(d) will be managed so that each letting of each apartment will not be for a period of more than 3 months.

It is a draft condition of consent that all units may not be let for a period greater than three months.

Clause 7.9 Essential services

The development complies – the subject site has all services currently available or adequate arrangements can be made to make them available when required and as such the application complies with the provision of this clause with respect to adequate provision of essential services.

Clause 8.3 Master plans for growth areas

Clause 8.3 is not relevant to this application as it is not within an identified growth area. The mapping shown in Figure 28 is the SAP area growth areas for East Jindabyne. As such this clause is not relevant to the subject development.

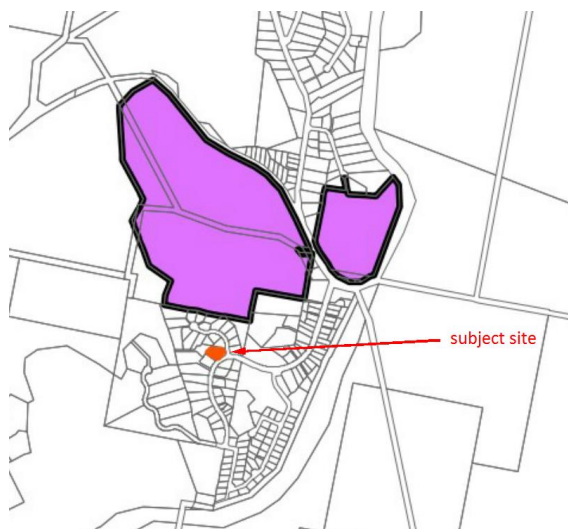


Figure 1: East Jindabyne Growth Precinct (SAP)

Provision of any proposed Environmental Planning Instruments

There are no proposed environmental planning instruments applicable to the subject land.

Assessment against the relevant provisions of Snowy River Development Control Plan 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

C General planning considerations

Provision	Response/Acceptable Solution
C1 Subdivision	<p>The development is proposed as a seven (7) lot strata subdivision, which is permissible under the provisions of the LEP.</p> <p>There are no specific requirements that relate to strata subdivision in the DCP.</p> <p>Appropriate draft conditions of consent are included that ensure that the subdivision is carried out in accordance with subdivision and short term accommodation requirements.</p>
<p>C2 Design</p> <p>C2.1-1 Visual Landscape Character Assessment</p> <p>When assessing visual impacts of the proposed development</p>	<p>1. Visual & Scenic Impact</p> <p>1.1 Visual Landscape – <i>Satisfactory</i> –</p> <p>The development has been designed in response to the slope and the site's topography. The front of the building at Kunama Drive presents predominantly as a single storey building from the roadway and two storey when viewed from the</p>

<p>consideration must be given to:</p> <ul style="list-style-type: none"> • Important visual features and the landscape character of the site and surrounding land; • Minimising the visual impact of the development on views from public areas, including public roads; • Reducing the visual impact of driveways and of the provision of services to the development; • Reducing the visual impact of proposed buildings by ensuring that external finishes are non-reflective and of a colour that blends in with the surroundings; and • Ensuring fencing and building styles are compatible with the visual character of the area. <p>C2.1-5 Building Design</p> <p>(a) The design and site coverage of the development should reflect the slope of the site and it may be desirable to leave steeply sloping parts of sites in their natural state.</p> <p>(b) All structures are designed and sited in order to minimise the need for excavation or fill for foundations and associated hardstand areas.</p>	<p>street boundary when looking downwards. This will reduce the impact of the building when viewed from the public road. All related services will be within the building. Bin facilities are indicated on the plans to be sited adjacent to Kunama Drive. This is considered acceptable. A draft condition of consent states that that this enclosure must suitably screen the bins from the street, and be constructed in materials and colours that are consistent with the overall design of the building.</p> <p>There will be only one driveway access to the development, which curves around to the area between each built mass. As such driveways serving the development have been limited and are partially obscured from public view. Proposed cladding materials are predominantly timber and Colorbond in Monument colour, with some concrete block and white render at the lower level.</p> <p>The building style can generally be characterised as stripped back contemporary alpine style, consistent with the dominant characteristics of recent development in the locality.</p> <p>1.2 Building on ridge lines – N/A 1.3 N/A 1.4 N/A</p> <p>1.5 Building Design– <u>Satisfactory</u></p> <p>The design reflects the slope of the land. Building heights have been limited at the Kunama Drive elevation and the rear elevation, reducing impacts on adjoining properties and the streetscape. The entirety of the lot is sloped, and as such sloped areas cannot be avoided.</p> <p>Due to the topography of the site, excavation has been proposed to minimise the height and bulk of the proposed units, and to provide practical driveway access. This is considered a positive outcome.</p>
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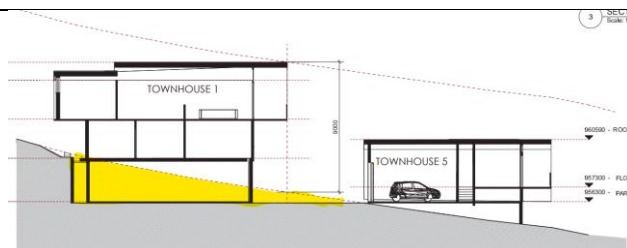
(d) On steeply sloping sites and treed hillsides, building height and bulk, particularly on the downhill side is to be minimised and the need for cut and fill is to be reduced by designs which minimise the building footprint and allow the building mass to step down the slope.

f) Building heights are similar to those in the surrounding landscape with taller buildings sited so as to minimise impacts on the landscape.

(g) New structures are designed to blend rather than contrast with the existing environment and the use of external reflective finishes is restricted.

C2.1-6 Landscaping

- a) The design of any new development must integrate with the landscape, by building on and incorporating existing landscape features such as vegetation and rocky outcrops.
- b) Development must not involve the removal of bush rock or significant areas of vegetation.
- c) Planting is to be located to soften the view of the development from any



The proposed units at the downhill area of the lot are limited to single storey.

Proposed building heights are consistent with the locality where 1 -2 storey development dominates. Where the building height reaches 9m above existing natural ground level, at the three storey internal area of the proposal, it is setback 18m from the closest boundary, and is not visible from Kunama Drive,



Timber and charcoal Colorbond cladding is proposed

1.6 Landscaping – *Satisfactory* –

There are no significant landscape features such as vegetation and rock outcrops on the land outside of the easements.

Three small eucalypts are proposed to be removed, which is considered acceptable,

<p>existing public roads and public vantage points.</p> <p>C2.2-1 Site and Building Layout</p> <p>a) The design of new development should allow for natural surveillance to and from the street and between individual dwellings, accommodation units or commercial units within the site.</p> <p>C2.2-2 Lighting</p> <p>a) Lighting is to be provided to enable natural surveillance, particularly in entrances and exits, service areas, pathways and car parks.</p> <p>b) All entrances and exits must be well lit and clearly identifiable after dark by appropriate lighting.</p> <p>c) Service areas such as garbage areas</p>	<p>considering their size, and proposed tree planting.</p> <p>Four (4) dwarf snowgums are proposed to be planted between the development and Kunama Drive and Lakeview Terrace. This adequately replaces removed vegetation, and screens and softens the development from public areas.</p> <p>Given the proposed tree species for the replacement trees are slow growing, a condition of consent has been included to require that the plantings not be tube stock.</p> <p>1.7 View Sharing – <u>Satisfactory</u> –</p> <p>There are no foreseen unreasonable impacts to views given the development is at or below the max height limit and steps down with the slope of the land.</p> <p>2. Crime Prevention Through Environmental Design</p> <p>2-1 Site and Building Layout – <u>Satisfactory</u> (a) & (d)</p> <p>Dwellings 1, 2, 3, and 4 have windows which directly face onto the front setback access stairs and dwelling access areas from Kunama Drive and will allow for natural surveillance to and from the street.</p> <p>All other standards are either not applicable or are considered satisfactory</p> <p>2-2 Lighting</p> <p>No details have been provided in regards to a lighting plan, though this could be managed through a condition of consent should the application be approved.</p>
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<p>and loading bays must be well lit.</p> <p>d) Lighting should be designed so that it doesn't produce areas of glare and shadow.</p> <p>e) All lighting must be vandal resistant and easy to maintain.</p> <p>C2.2-3 Landscaping</p> <p>a) Avoid landscaping which obstructs casual surveillance and allows intruders to hide.</p> <p>c) Avoid large trees and shrubs and building works that could enable an intruder to gain access</p>	<p>2-3 Landscaping – <u>Satisfactory</u></p> <p>The proposed landscaping in the front set back is for three (3) dwarf snowgums. It is considered that with maintenance these trees will allow for casual surveillance of the street whilst continuing to achieve landscaping requirements.</p>
<p>C3 Car-parking, Traffic & Access</p> <p>5 Car parking</p> <p>Objectives</p> <ul style="list-style-type: none"> • To integrate the location and design of car parking in the design of the development. • To ensure that car parking and service vehicle areas are pleasant and safe areas to park. • To minimise vehicle and pedestrian conflict and improve pedestrian safety. • To ensure that the location and design of car parking does not result in detrimental effects on the streetscape and adjoining or nearby properties 	<p>The proposed development has legal and practical access.</p> <p>Traffic associated with the proposed development is not expected to cause the condition of the roads to deteriorate, and standard access requirements are draft conditions of consent.</p> <p>Proposed Parking garages are not orientated towards the street.</p> <p>All parking will be provided onsite within garages proposed for each unit. The garages will provide space for parking of cars and acceptable storage of other modes of transport such as bicycles.</p> <p>To ensure safety of vehicles and pedestrians, vehicles will be able to enter and exit the site in a forward direction via one single vehicle entry point as there is sufficient space on site for vehicle movement.</p>
<p>6. Car Parking Provision</p> <p>Objectives</p> <ul style="list-style-type: none"> • To provide sufficient, safe and convenient parking facilities to meet user requirements and ensure that 	<p>Satisfactory .</p> <p>Each one bedroom unit is provided one (1) car parking space within garages allocated to each unit, whilst each three bedroom unit is provided</p>

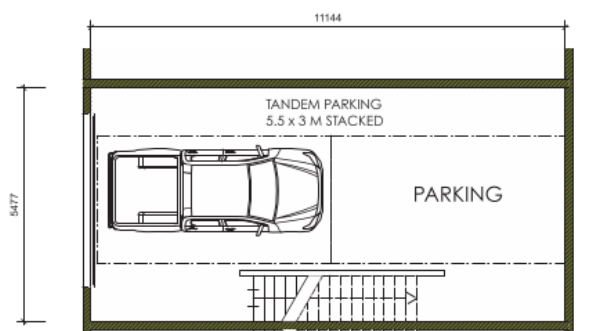
development is self-sufficient in the provision of off street parking.

- To reduce the need for kerbside parking and encourage the use of roadways for the free flow and movement of vehicles.

two (2) car parking spaces in a stacked configuration within garages allocated to each unit. This is in compliance with the standards of the DCP.



1 TOWNHOUSE 6 (TYPICAL)
Scale: 1:50

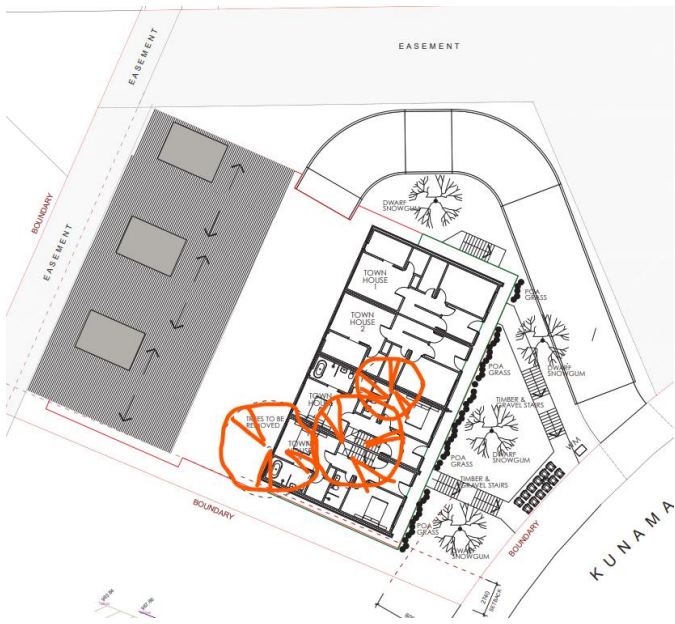


1 TOWNHOUSE TYP 1-4 PARKING LEVEL
Scale: 1:50

C5 Tree preservation & Landscaping

The proposal includes the removal of three (3) native trees and the planting of four (4) trees comprising of dwarf snowgums.

The three trees being proposed to be removed are to facilitate the development. These trees are located at the proposed footprint of units three and four and the hardstand driveway access.

	 <p>All trees proposed to be planted are native and will serve to soften the street frontages. There are no street trees currently planted within the road reserve in this area.</p> <p>No tree permit is required as the development application has indicated trees to be removed and conditions of consent will be included to allow for this removal.</p>
C8 Land Management – Erosion, sediment control & stormwater management	Satisfactory – It is a draft condition of consent that all stormwater discharging from roof or hardstand surfaces shall be connected to the stormwater drainage within the lot.
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	<p><u>Satisfactory</u> - The development is subject to the requirements of the State Environmental Planning Policy BASIX 2004 and has provided a compliant certificate.</p> <p>Water provision and effluent disposal are via Council reticulated services</p>
C10 Waste management & Recycling	<p><u>Satisfactory</u></p> <p>- Council's waste and recycling collection services are available to the site.</p> <p>Due to the slope of the site, the restrictive nature of the existing easements on access and building location, and setback requirements, it is considered that the proposed bin storage location is the most feasible, as alternate locations will</p>

	<p>require 360L bins to be wheeled greater than 10m, which is greater than the desired maximum distance. This distance will also be entirely up a steep slope.</p> <p>It is a draft condition of consent that a bin enclosure be constructed at the location identified as the bin storage area. This enclosure must be approved by a Council Planning Officer prior to the issue of a Construction Certificate, and must be designed to be sympathetic to the design of the proposed units. The bin enclosure screens bins from the street elevation, the side elevations, and from above.</p> <p>The waste collection point is adjacent to the bin storage area.</p>
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D1 Residential Accommodation – not applicable

The residential chapter of the DCP does not apply to the development submitted. The chapter is for “residential accommodation” only and does not include requirements for “serviced apartments”. Serviced apartments are a type of “tourist and visitor accommodation”. Although not necessary the applicant undertook a full assessment of the development against the provisions of this chapter and the development is deemed to comply.

E1 Tourist Accommodation

Provision	Response/Acceptable Solution
Amenity	<p>It is considered that the development is consistent with the residential character of the area which includes both single dwellings and dual occupancies, as well as a similarly scaled medium density development approved as serviced apartments. RU5 zoning allows for development of Floor Space Ratio up to 0.5:1, which is significantly greater than the proposed developments FSR of 0.297:1. Additionally, RU5 zoning allows for multi dwelling housing with a maximum site coverage of 40%, whilst the proposed development’s site coverage is significantly less than this at 24.7%. The proposal is therefore compatible with surrounding buildings in bulk and scale.</p> <p>This is a large lot that can accommodate a</p>

	<p>serviced apartment development as proposed as well as a residential flat building or medium density townhouse development. The built form proposed is more in keeping with a townhouse style development. It will appear single storey from the Kunama Drive street frontage and will not contain parking on either Kunama Drive or Lakeview Terrace.</p> <p>Should the future need arise the development could accommodate permanent residents as it has adequate open space and laundry facilities. The applicant has carried out an assessment of the development in relation to the Residential DCP Chapter and has shown an appropriate level of compliance. One additional parking space will be required should the development be converted into long term accommodation.</p> <p>Whilst not a requirement for serviced apartments the development has provided private open space for each unit that is in compliance with the provisions of the residential chapter of the DCP allowing for better amenity for guests staying in the development. This is in the form of first floor balconies, which are greater than 10m² each in size, all with a north-western orientation.</p> <p>Privacy for the apartments has been achieved by utilising solid walls between the balconies, whilst the buildings overlook rear elevations with limited windows and outdoor areas that do not adjoin living areas on adjoining land. As such they do not impact on existing residential development and provide a level of amenity for guests required by the DCP.</p> <p>The bedrooms have been sized reasonably in relation to the living areas. The single bedroom units have a gross floor area of 60m², including a bedroom with an area of 14.855m². This size bedroom is large enough to accommodate three guests, and a reasonable size for all other areas within the apartment is provided.</p> <p>The three bedroom units have a gross floor area of 130m² with bedrooms measuring</p>
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	<p>13.3m², 13.2m², and 15.1m². These units can therefore accommodate 10 persons and are provided reasonable size and allocation of all other areas within the apartment.</p> <p>It is a draft condition of consent that laundry facilities be provided for units 5, 6 and 7.</p>
Signage	<p>There is no specific signage proposed as part of this DA.</p>
Noise	<p>It is a draft condition of consent that all sleeping rooms are carpeted. Being class 1a buildings with only adjoining party walls it is not considered that noise transmission between floors will be an issue with this development. Kitchens and parking areas have also been orientated to reduce adverse noise transmission between apartments.</p> <p>The outdoor living areas at units 5, 6, and 7 are distanced 16m from the bedrooms at 62b Kunama Drive and 14.5m from the bedrooms at 7 Lakeview Terrace. The outdoor living area at unit 4 is orientated away from 60 Kunama Drive, and is 14.5m distant to the bedrooms at this property. Noise emanating from living areas within the proposed serviced apartments is therefore considered to be suitable isolated from the sleeping areas of adjoining properties.</p>
Accommodation Use & Sofa Beds	<p>The room sizes allow for three persons in each bedroom within the single bedroom units, and three person + three person + four persons (total 10 persons) within the three bedroom units. This is in compliance with the table in the clause. As the applicant has not requested that additional beds be provided in the living spaces a condition of consent will be included to ensure that Sofa beds are locked and not used in the premises for additional sleeping capacity.</p> <p>The development has demonstrated that it complies with the parking provisions of the DCP</p>

Parking	and conditions of consent will be included to ensure that parking is clearly signed and made available for guests. This is straightforward in this case as the parking is provided under each of the respective apartments.
Fire Safety and Ongoing Management	The development as a new built will be required to comply with the fire safety requirements of the BCA. A condition of consent will require that the letting agent be clearly shown in the premise and that they can be contactable if issues arise. A condition of consent will be included to ensure that the strata bylaws include a requirement that the property is only used for short term holiday accommodation to ensure that the development is used as per the approval issued.
<u>Waste</u>	The development has adequate provision of waste and recycling services.

The proposal has also been examined in detail against the provisions of Council's relevant Development Control Plans (Section 4.15(a)(iii) of the Act) and has been found **to achieve** an acceptable level of compliance.

8 Planning Agreements

Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.5.

Nil

9 Impacts of the Development - Environmental, Social and Economic

Access, transport and traffic

The site is in a residential subdivision with an established road network. The roads are capable to accommodate the uses proposed in an RU5 zone. Capacity of the network was determined as part

of the original subdivision, and it would not be reasonable to require this development to augment the existing road infrastructure.

Bushfire Assessment s4.14

The site is not mapped as bushfire prone.

Impacts on the supply of utilities

The site is fully serviced. It is a draft condition of consent that the developer pay s64 contributions as the development will increase the usage of water and sewer utilities.

Heritage

No impacts as there are no heritage items in the vicinity of the development.

Water supply and potential impacts on surface and ground water

No impact, the development will be serviced by Council reticulated water and is not considered to have any negative impacts on ground water supplies in the area.

Soils

No impact the soil type is appropriate for development as evidenced by the level of construction already underway in the locality.

Air quality, pollution and microclimate impacts (eg odour)

No impact, pollution such as potential dust generation can be managed through the construction period with appropriate measures being put in place. There are not considered to be inappropriate odour coming from this type of development.

Flora and fauna & Consideration of Threatened Species

No impact, pollution such as potential dust generation can be managed through the construction period with appropriate measures being put in place. There are not considered to be inappropriate odour coming from this type of development.

Flora and fauna & Consideration of Threatened Species

The site is not mapped as comprising high biodiversity value on the Biodiversity Values Map shows. The clearing threshold for native vegetation on the land is 2500m², based on lots that are less than 1ha. As such the threshold cannot be exceeded on the land and a biodiversity Assessment Method (BAM) assessment is not required nor are Biodiversity Offsets required for the development.

The applicant has not undertaken a five (5) part test as this is a vacant residential allotment, approved as part of a recent subdivision, in which matters such as impact on native vegetation would have been considered. The applicant has a reasonable expectation to develop this land for this purpose being a recently subdivided allotment on which this use is permitted.

Waste facilities and controls

The development will be fully serviced by Council's waste and recycling facilities and a bin enclosure is proposed adjacent to Kunama Drive.

Noise and vibration and impacts during construction

Ongoing management of the site, including the limiting of guests as per the apartment will mitigate noise impacts. The guest outdoor space is separated between each unit and the boundaries by walls which will limit noise spread. The noise and vibration during construction and excavation will be managed through conditions of consent for the restriction of hours to carry out works on site.

Safety, security and crime prevention

Minimal adverse impact, as the development, whilst seven (7) units, is on a large allotment which has separate access for each apartment and appropriate parking on site. The units are proposed to be subdivided via strata to allow separate ownership. The development will then be managed through a body corporate who can also manage minor cases of antisocial behavior.

Each unit has a bedroom window which faces Kunama Drive to allow for passive surveillance and the main entry for each of the apartments adjacent to Kunama Drive is directly from Kunama Drive, which access paths establishing the entrances clearly. The units to the rear of the lot are accessed directly from the driveway, or can be accessed via pathways from Kunama Drive.

Social impact in locality

Minimal impact. All the buildings in this area can be approved for short term accommodation and as such it has been considered appropriate for this type of tourist accommodation to be provided in this zone. Each of the one bedroom units will be limited to three guests, and each of the three bedroom units will be limited to ten guests. This will limit overcrowding and complies with the provisions of the DCP for serviced apartments. Should this site have been developed for four (4) permanent three-bedroom units and three (3) permanent one bedroom units the number of persons accommodated in each bedroom could not be limited therefore having an increase in impact. Being tourist accommodation not all units will always be occupied, therefore reducing the number of people on site during the year.

Whilst there is a shortage of long-term rental properties in Jindabyne, as a whole it is considered that the development of purpose-built tourist accommodation will attract tourists to these type of properties and away from residential dwellings that will otherwise be utilised for short term accommodation. The pressure to convert dwellings to short term accommodation is therefore reduced, encouraging property owners to retain long term tenants.

Economic impact in locality

The development will provide for additional tourist beds in the area which has a positive impact on tourism.

Site and internal design issues

The development included a site analysis and was designed to be sympathetic with the topography. The development will present to the street generally as a single storey building with the units in a paired formation.

Impact on pedestrian movements and safety

There is a single vehicular access serving all proposed units, limiting the number of crossovers and thus improving pedestrian safety. The proposal has been designed to allow all vehicles to enter and exit the site in a forward motion, limiting safety risks to pedestrian and vehicles on Kunama Drive. There is separate pedestrian and vehicular access to the site available, improving pedestrian safety.

Impacts on aboriginal heritage

Nil. No sites are listed on this lot. The development is on a recently subdivided parcel, and such was assessed for aboriginal heritage as part of the approval for subdivision. The unexpected finds protocol condition will be included in the approval to ensure that if any unknown artefacts are found they are dealt with appropriately and work stops on site and appropriate notifications are undertaken.

11 Submissions

Snowy Monaro Planning and Development Community Participation Plan 2019 requirements and the relevant statutory regulations required notification of the development. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days.

DA 10.2023.225.1

Six (6) submissions were received, all objecting to the development proposal.

Summary of Issues Raised by Submission
<u>Submission 1</u> The submission raises concerns relating occupancy rates, setbacks and parking and traffic. <u>Response</u> A draft condition of consent limits the occupancy rates to 10 persons per unit adjacent to Kunama Drive, and three persons per unit adjacent to the rear boundary. This based on room size calculations and bed limit requirements of the DCP. This is contrast to non-tourist, residential

development, on which occupancy rates cannot be imposed .

The development is not required to be assessed against chapter D of the DCP, as it is not residential development. Nonetheless, proposed setbacks have been assessed against this chapter. Due to the slope of the site, the proposed development presents a single storey above the natural ground level at the lot boundary. This is in keeping with the objective of the setback requirements to limit bulk and scale at the boundaries, and maintains the existing streetscape character. This is likewise the case at the south-west boundary.

The development has proposed parking which complies with the requirements of the DCP. More onerous parking requirements cannot be imposed

The proposal was referred to Council's Development Engineer and no objections were raised.

Submission 2

The submission raises concerns relating to character, number of storeys, privacy, car headlight, noise impact, and safety.

Response

The proposed development is well below the maximum allowed Floor Space ratio, and is additionally well below the maximum site coverage prescribed by chapter D of the DCP. It presents as 1-2 storey from the street, in a townhouse style of development which is residential in character.

The proposal does not present at greater than 1-2 storeys at any boundary, especially considering the topography of the site.

The locality is comprised of mixed development, with a large volume of tourist and visitor accommodation. This is additionally a permitted land use within RU5 zoning. It is therefore not inconsistent with existing land uses.

The proposal has been assessed for privacy and noise impacts. The outdoor living areas at units 5, 6, and 7 are distanced 16m from the bedrooms at 62b Kunama Drive and 14.5m from the bedrooms at 7 Lakeview Terrace. The outdoor living area at unit 4 is orientated away from 60 Kunama Drive, and is 14.5m distant to the bedrooms at this property. Noise emanating from living areas within the proposed serviced apartments is therefore considered to be suitable isolated from the sleeping areas of adjoining properties. The outdoor living areas do not look upon the Private open spaces adjoining living areas of any adjoining property.

The appropriate use of vehicle lights are subject to NSW road rules and regulations and whilst it is recognised that there will be an increased number of vehicles travelling along the existing road networks using their headlights, it is reasonable to expect that these drivers are aware of the road rules and will abide by them.

The development has been assessed by Council's Development Engineer, who did not assess the proposal as being of safety concern. There is adequate sight lines and all vehicles can enter and exit in a forward motion. The applicant has provided a site plan showing the swept paths for all proposed units. These are considered to be satisfactory and will allow all vehicles to enter and exit the existing driveway on to Kunama Drive in a Forwards direction.

Submission 3

The submission raises concerns relating to building design/character, land use, density, setbacks, privacy to adjoining outdoor living area, traffic, parking, and safety, capacity and noise pollution.

Response

Building design and character is addressed above

Land use is addressed above

The Floor Space Ratio of the proposed development is 0.297:1. This is low density. The permitted FSR is 0.5:1, which substantially exceeds what is proposed.

Setbacks concerns are addressed above.

A 14m setback between outdoor living areas on adjoining lots is reasonable. It is a draft condition of consent that Balustrades on the proposed outdoor living areas be solid.

The entirety of the proposal is outside of existing easements.

Traffic is addressed above.

Parking is addressed above.

Safety is addressed above.

Capacity is addressed above.

Noise pollution is addressed above.

Submission 4

The submission raises concerns relating to traffic, parking, local character, building bulk, land use, privacy, car headlights, noise, and safety.

Response

These concerns are addressed above.

Submission 5

The submission raises concerns relating to compliance with the LEP, privacy, setbacks, density and scale, and safety.

Response

These concerns are addressed above.

Submission 6

The submission raises concerns relating to character, number of storeys, land use, privacy, car headlights, noise, and safety.

Response

These concerns are addressed above.

10 Planning Agreements

There are no planning agreements or draft planning agreements applicable to this property.

11 Any matters prescribed by the EP&A Regulation 2000.

Clauses 62 and 64 are not applicable to this application.

12 Public Interest

The proposal is contrary to the public interest, as it does not comply with the Council's standards and will contribute to creating an undesirable precedent.

13 Other Matters

Developer Contributions	<p>The land has credit for 1ET, as contributions were paid at the time of subdivision.</p> <p>S7.12 Contributions</p> <p>Cost of works estimates</p> <p>3 bedroom units: \$320,900.00 each</p> <p>1 bedroom units: \$155,200.00 each</p> <p>As the land holds credit for 1ET, S7.12 calculations are calculated based on the cost of works for 3 x three bedroom units, and 3 x one bedroom units.</p> <p>Total cost of works minus 1 ET = \$1,428,300.00</p> <p>S7.12 contributions calculated based on 1% of cost works.</p> <p>Total S7.12 contributions = \$14,283.00</p> <p>S64 Water and Sewer Contributions (as at November 2023 – subject to indexation depending on timing of payment)</p> <p>Water: \$33,560.03</p> <p>Sewer: \$80,940.42</p> <p>Total S64 Water and Sewer contributions: \$114,500.42</p>
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CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, REP, DCPs, Codes and Policies. The key issues arising out of the assessment of this application comprise:

Suitability of the proposal in regards to land use, character and scale, and the amenity of the locality.

The proposal has been assessed as being a permitted land use in the relevant zoning; as being of a design which is residential in character, of a scale which is significantly less than the maximum permitted Floor Space Ratio, and presenting as 1-2 storey to Kunama Drive and is suitable within a low density development locality; is of acceptable impact on the amenity of the locality.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent listed below.

If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

ATTACHMENTS

1. 10.2023.225.1 Draft Conditions of Consent (*Under Separate Cover*)
 2. 10.2023.225.1 Architectural Plans (*Under Separate Cover*)
 3. 10.2023.225.1 Statement of Environmental Effects (*Under Separate Cover*)
 4. 10.2023.225.1 BASIX and NatHERS Certificate Package (*Under Separate Cover*)
 5. 10.2023.225.1 Estimated Cost of Works (*Under Separate Cover*)
 6. 10.2023.225.1 Development Application Form (*Under Separate Cover*)
 7. 10.2023.225.1 Submissions (*Under Separate Cover*)
-

8.3 DEVELOPMENT APPLICATION 10.2023.269.1 - FOUR SERVICED APARTMENTS

Record No: I23/785

Applicant Number:	10.2023.269.1
Applicant:	Zone Planning NSW Pty Ltd
Owner:	CSC No 10 Pty Ltd
DA Registered:	19/09/2023
Property Description:	Lot: 39 DP: 1286562 68 Twynam Street JINDABYNE NSW 2627
Area:	895.7m ²
Zone:	R2 - Low Density Residential
Current Use:	Vacant Land
Proposed Use:	Serviced Apartments
Permitted in Zone:	Yes
Recommendation:	Approval
Applicant Number:	10.2023.269.1

RECOMMENDATION

That pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)*, Council grants consent to DA 10.2023.269.1 for Four (4) Serviced Apartments, subject to the conditions attached to this report.

PROPOSED DEVELOPMENT IN DETAIL

The proposed includes the following:

- Construction of Four (4) Serviced Apartments in two separate 2-storey buildings containing two units each over two levels.
- The Ground Floor of each unit contains one bedroom, kitchen, dining, bathroom, laundry and mud room with outdoor patios off the dining and kitchen spaces.
- Level 1 of each unit contains a further two bedrooms, lounge, ensuite bathroom and powder room.
- Units 1 and 4 have a double garage and Units 2 and 3 having single garages.
- A further two car parking spaces are supplied in the front setback to achieve two spaces per unit.
- Site landscaping and driveway along the northern boundary of the site.

Previous Development History

Vacant Land

Site map/s



Figure 1: Locality map



Figure 2: Site Location

Site photographs





INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It was deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

REFERRALS

External Referrals

The development application was referred to the following external government agencies for comment/consideration:

State or Federal Agency	Comments
NSW RFS	<p>This application is deemed to be integrated Development as the subject land is identified as Bushfire Prone Land under the LEP mapping and the proposed development is for tourist and visitor accommodation which is considered to be Special Fire Protection Purpose.</p> <p>The RFS has provided a BFSa and conditions of consent.</p>

Internal Referrals

The development application was referred to the following sections of Council for comment:

Section	Comments
Development Engineering	Acceptable subject to conditions
GIS Officer	Addressing provided
Building Surveyor	No objections raised.

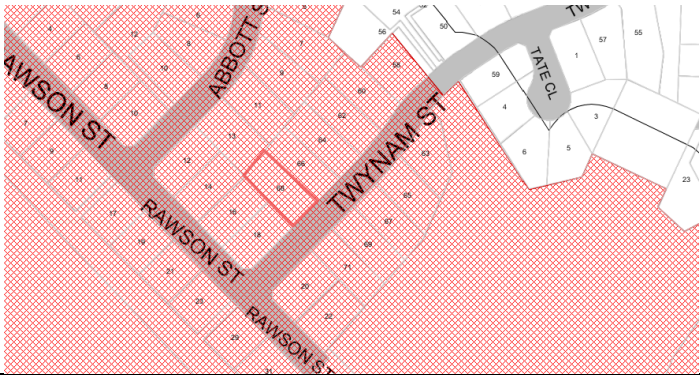
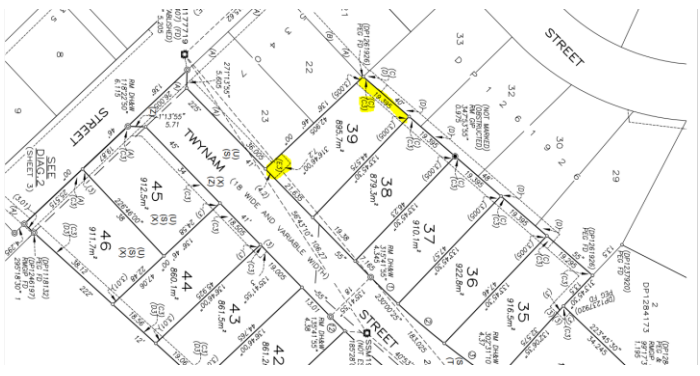
LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the Environmental Planning and Assessment Act, 1979, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
- Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
- Draft environmental planning instruments;
- Development control plans;
- Likely Impacts of the Development - environmental (natural and built), social and economic;
- Any Planning Agreement or Draft Planning Agreement;
- The EP&A Regulations;
- Submissions; and
- Public interest.

The suitability of the site for the development:

Slope	Sloping land
Significant vegetation	nil
Adjoining development	Similar nature, scale and design to proposal
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land
Streetscape	The proposal generally compatible with adjoining development
Stormwater disposal	Into council system
Services	electricity / telephone/water
Views	nil impact to and from site

Contamination	nil identified
Bushfire	<p>The whole of the subject site is classified as bushfire prone</p> 
Flooding	nil impact
Vehicular access	The site have coinciding legal and practical access
Easements and restriction on use	 <p>C & C3 – Easement 3m wide to drain sewer E3 – Easement Multi-purpose electrical installation</p>
Aboriginal sites	nil identified on-site
Threatened species	nil identified on-site
Grasslands	nil identified on-site
Rivers/streams	not applicable
Effluent disposal	Council
Prevailing winds	nil impact
Other matters	nil

The provisions of any environmental planning instrument

State Environmental Planning Policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policy (Resilience and Hazards) 2021

Under the provision of clause 7 (l)(a) Council has considered whether the land is contaminated and has concluded that it is unlikely that the site is contaminated. Therefore, Council is satisfied that the site is suitable for use as residential accommodation.

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

Not Applicable - The applicant has provided a Section J Energy Efficiency Report under the National Construction Code (NCC) instead of a BASIX certificate. This is due to the proposed development being providing commercial accommodation for tourists.

State Environmental Planning Policy (Biodiversity and Conservation) 2021

(Chapter 2 Vegetation in non-rural areas)

The aims of Chapter 2 are to protect the biodiversity values of trees and other vegetation in non-rural areas of the State and to preserve the amenity of non-rural areas of the State through the preservation of trees and other vegetation.

The Policy applies to non-rural areas of the State including the R2 Low Density Residential Zone in which the site is located. As the proposal does not involve the removal of existing vegetation, further consideration of the SEPP is not required.

The proposed development meets SEPP (Biodiversity and Conservation) 2021.

Permissibility of the development under the Snowy River Local Environmental Plan 2013

- The subject land is zoned: R2 - Low Density Residential

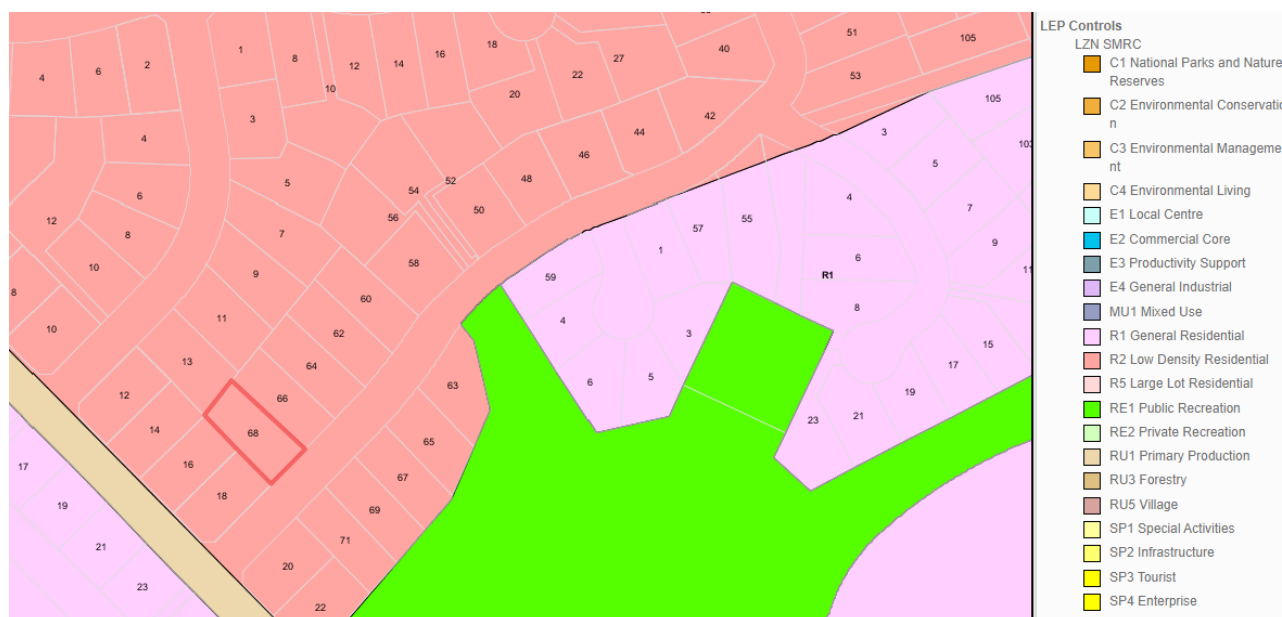


Figure 3: Zone Map

- Definition of land usage under SRLEP 2013: Serviced Apartments
- The proposal is permissible with development consent from Council pursuant to Zone R2 of the SRLEP 2013.
- The proposal **is** considered to be consistent with the aims and objectives of the plan.

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

Clause 4.1A Minimum lot size for dual occupancies, multi dwelling housing and residential buildings in certain rural and residential zones

There is no MLS for serviced apartments and as such this clause is not applicable.

Additionally, it is noted that there is no clause in the SR LEP which controls the development of *Serviced Apartments* by lot size.

Clause 4.3 Height of building

The site is mapped with a maximum building height of 9m above ground level. The proposed maximum building height for the development is 8.75m above natural ground level.

The development is compliant with this control.

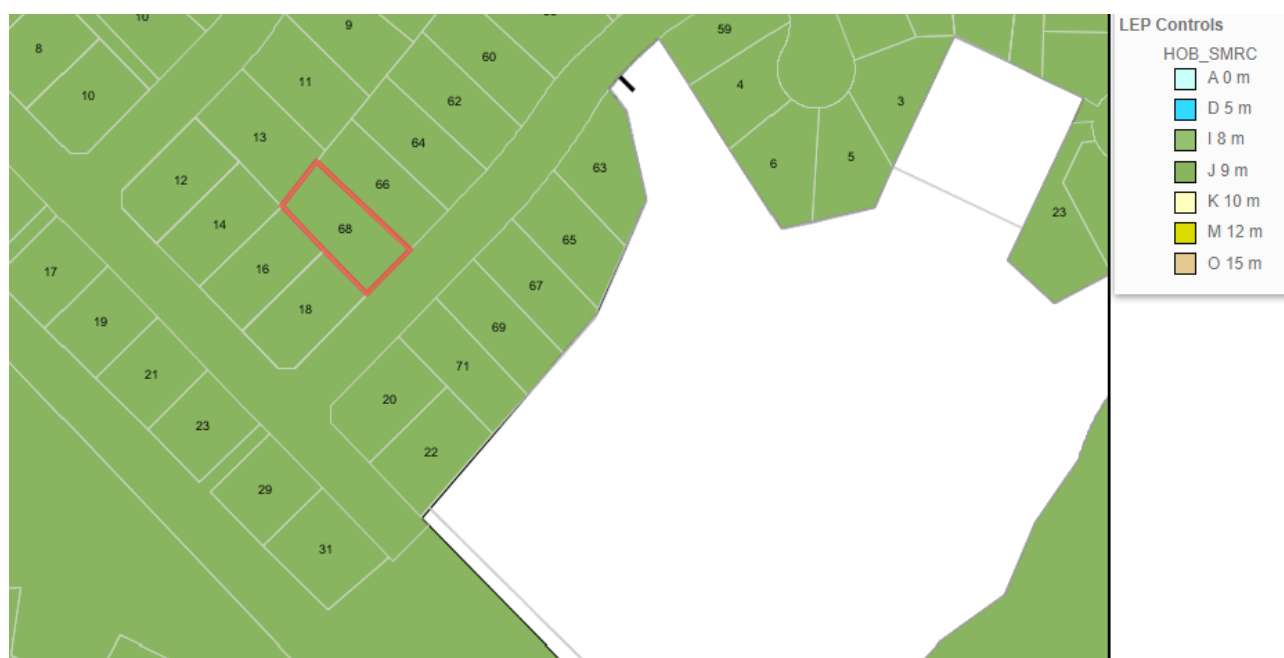


Figure 4: Building Height mapping

Clause 4.4 Floor space ratio

The mapped maximum floor space ratio for the site is 0.5:1. The site provides for a total area of 895.7m².

Based on the area of the site, the maximum floor area permitted is 447.85m². The floor area for the proposed development is 514.50m².

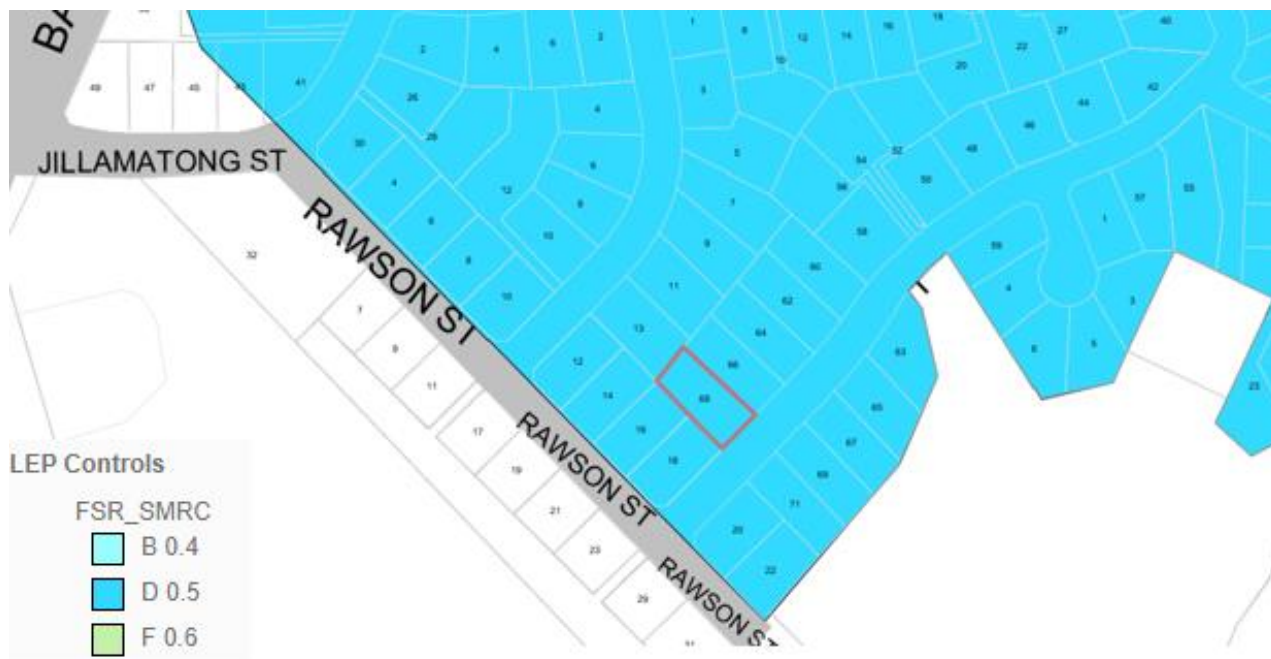


Figure 5: Floor Space Ratio mapping

The resultant floor space ratio of 0.574:1 exceeds the 0.5:1 threshold which represents an exceedance of 14.9% (rounded).

As such the proposed development is non-compliant with this clause. Consequently, a variation to the development standard, has been prepared in accordance with Clause 4.6 and submitted with the application.

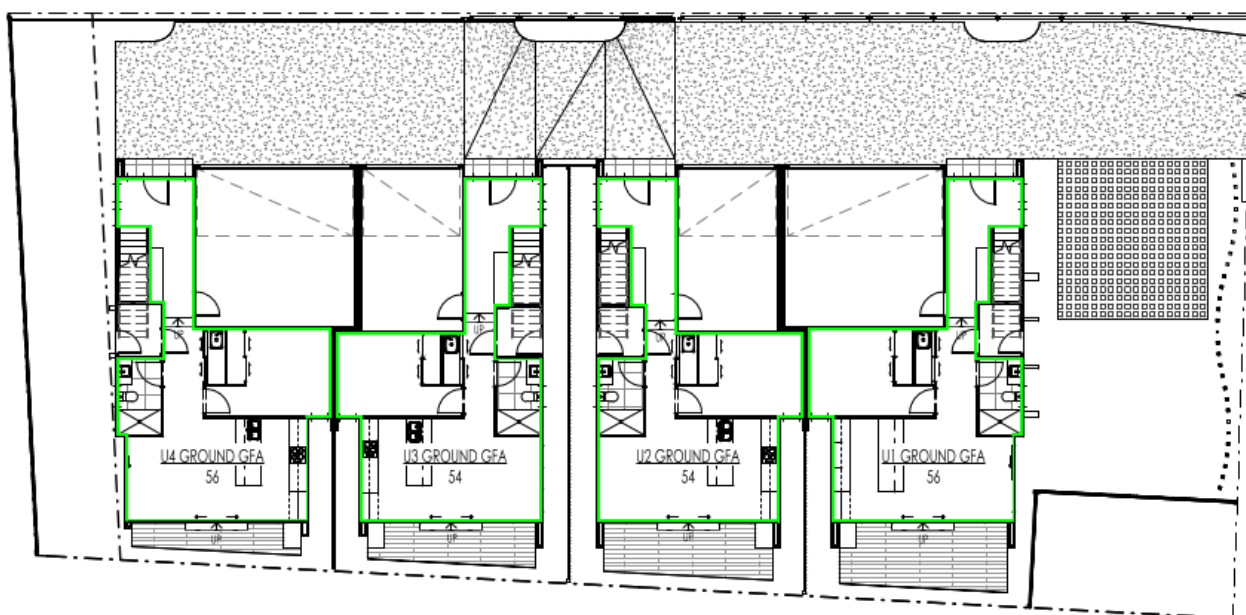


Figure 6: Ground Floor FSR plan

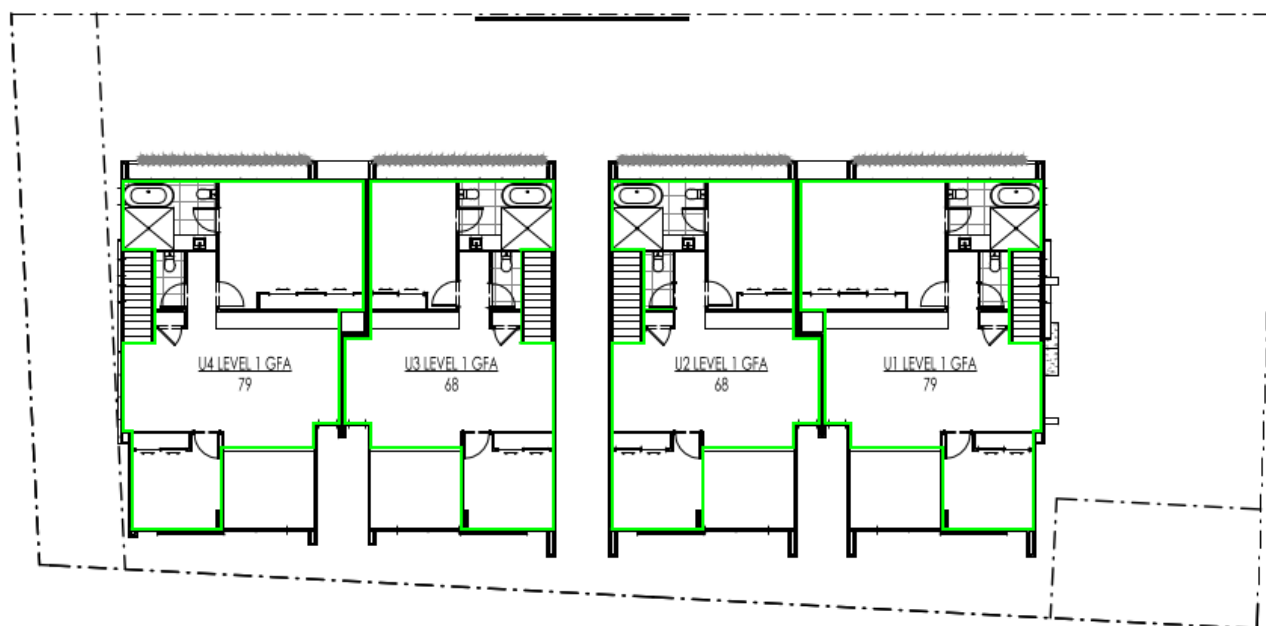


Figure 7: Level 1 FSR plan

Clause 4.6 Exception to development standards

The objectives of clause 4.4 are to provide an appropriate degree of flexibility in applying certain development standards to particular development and to achieve better outcomes for and from development by allowing flexibility in particular circumstances.

This clause enables development consent to be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument.

The variation request to the Floor Space Ratio is not a development standard that is expressly excluded from the operation of this clause.

In accordance with subclause (3) a separate written request was prepared and submitted with the application to justify the contravention of the development standard is unreasonable in the circumstances of the case and that there are sufficient environmental planning grounds to justify contravening the development standard in relation to the proposed development.

Zone R2 Low Density Residential Objectives:

- To provide for the housing needs of the community within a low density residential environment.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To ensure development maintains residential amenity and contributes to the small-scale residential character of the zone.
- To enable short-term, low impact tourist and visitor accommodation compatible with the surrounding residential character of the zone.

The proposed development is considered to be consistent with the third and fourth objectives. Council is required to *have regard to* the objectives, noting this does not require absolute compliance with the zone objectives.

Firstly, the development maintains the residential amenity and contributes to the small-scale residential character of the zone. This is demonstrated that the proposed development is compliant with the development standards of section F7 of the SR DCP. In complying with these standards the development can only be considered to be complimentary to the existing scale of the R2 area, and as such achieve objective 3.

Secondly, the proposed development provides short term-low impact tourist and visitor accommodation which is compatible with the surrounding residential character and as such meeting objective 4. There are other serviced apartment buildings in the area.

Clause 4.4 Floor Space Ratio Objectives:

- (a) to ensure that buildings are compatible with the bulk and scale of the streetscape and the existing and desired future character of the locality,
- (b) to minimise adverse environmental effects on the use or enjoyment of adjoining properties, including heritage items, and the public domain,
- (c) to establish the maximum development density, accounting for the availability of infrastructure and generation of traffic.

Objective 1 (a) compatible with the bulk and scale of the streetscape and the existing and desired future character of the locality

This objective is considered to be achieved for the following reasons:

- The proposed development is compatible with the developing character of the locality which currently features a variety of built forms including single and 2-storey dwellings, dual occupancy developments and tourist accommodation which the Proposal entails.
- Consistent with the built form, bulk and scale of nearby developments



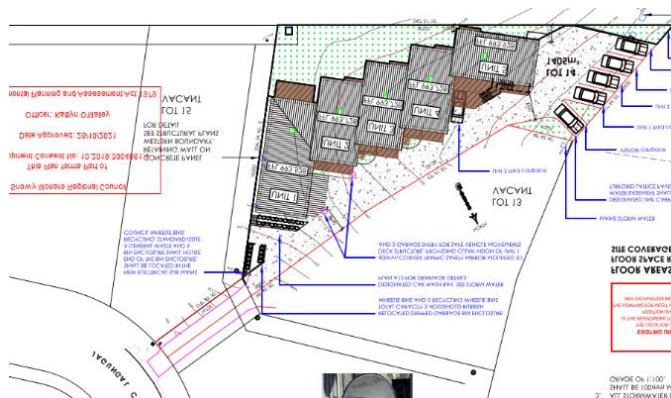
4 & 6 Jagungal Crescent (4 of 8 approved units)



8.3 DEVELOPMENT APPLICATION 10.2023.269.1 - FOUR SERVICED APARTMENTS



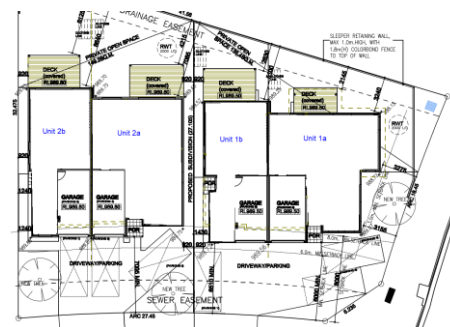
12 Jagungal Crescent (5 units)



55 Twynam Street (6 units)



2 Alice Street (4 units)



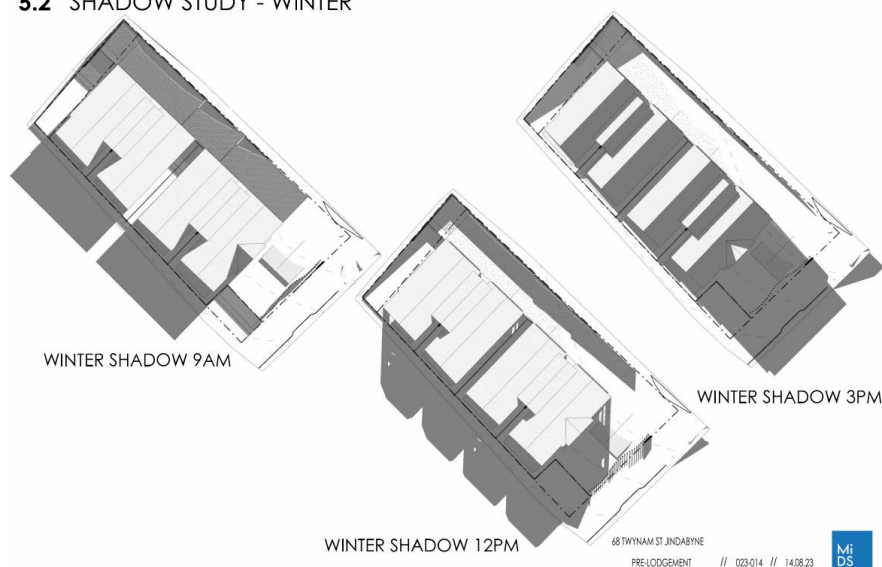
The accompanying Statement of Environmental Effects demonstrates the development is generally compliant with the design standards of chapter F7.

Objective 1 (b) minimise adverse environmental effects on adjoining properties

The objective of the relevant development standard is achieved through the design and layout of the development which minimises impacts on adjoining developments.

Lots to the North and South of the site will all maintain a minimum of 3 hours solar access to their Private Open Space (POS).

5.2 SHADOW STUDY - WINTER



18 Rawson Street

POS is located over 9m from the boundary and as such no foreseen impacts from the proposed development.

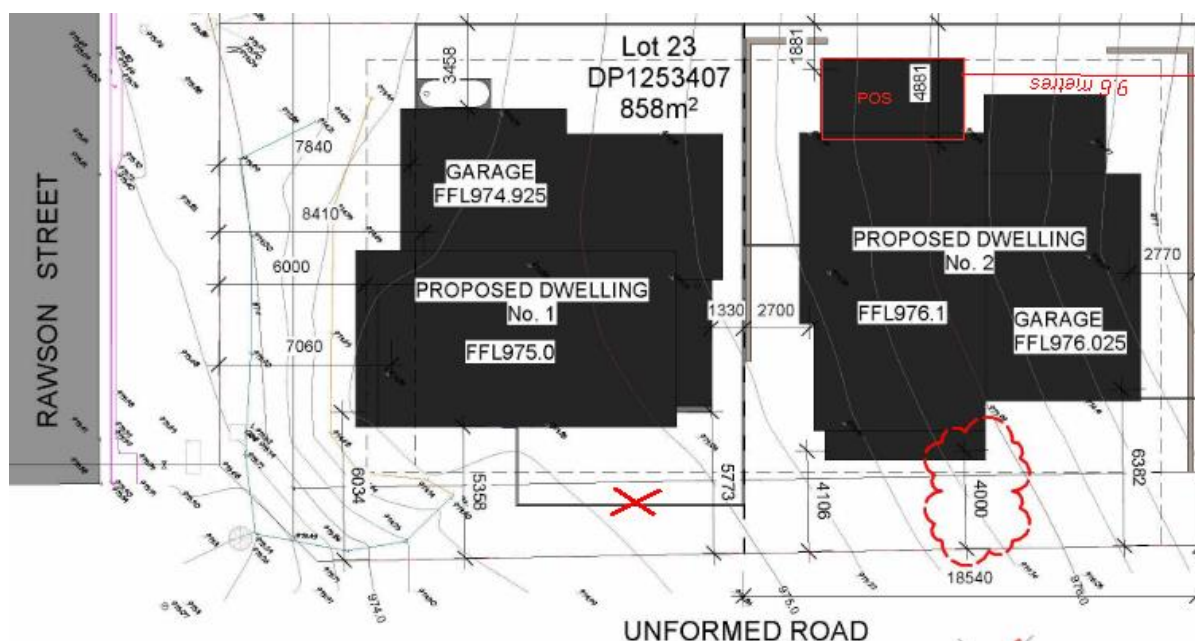


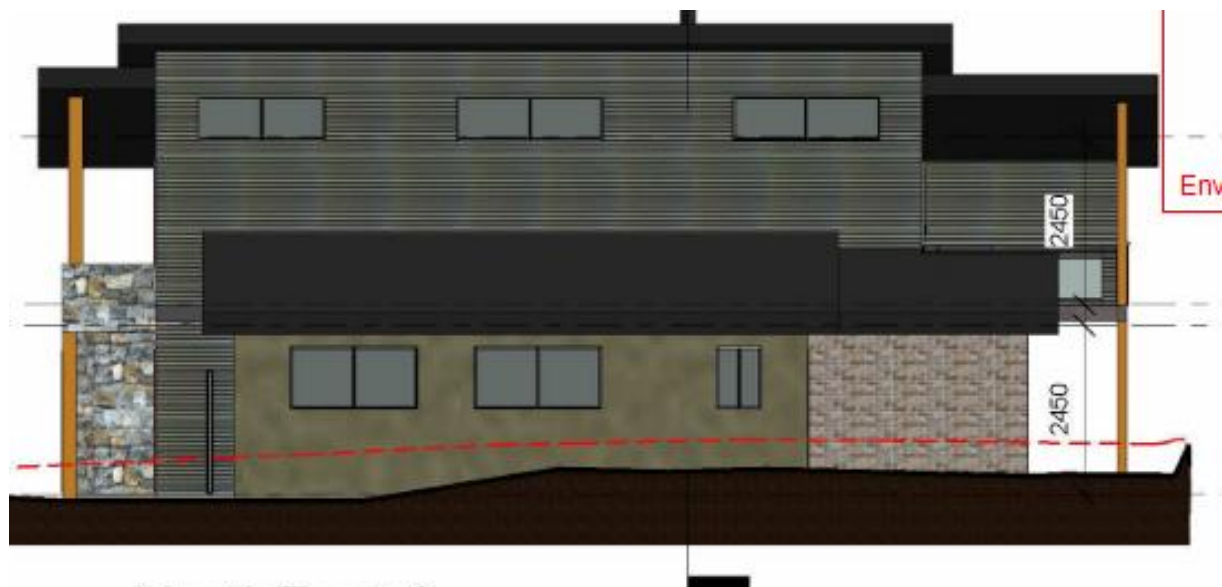
Figure 8: Approved Site Plan - 18 Rawson Street

The Dwelling 2's elevation shared with the subject lot is shown below.

The upper floor windows are over 9m from the boundary and are considered to be highlight windows service as additional light into the stairwell, living and master bedroom.

The ground floor windows service the garage and laundry.

8.3 DEVELOPMENT APPLICATION 10.2023.269.1 - FOUR SERVICED APARTMENTS



NorthEast 2
Figure 9: Approved NE Elevation - 18 Rawson Street

As such it is considered that there is no foreseen unreasonable impact to the development at 18 Rawson Street.

16 Rawson Street

POS is located over 11m from the boundary and as such no foreseen impacts from the proposed development.

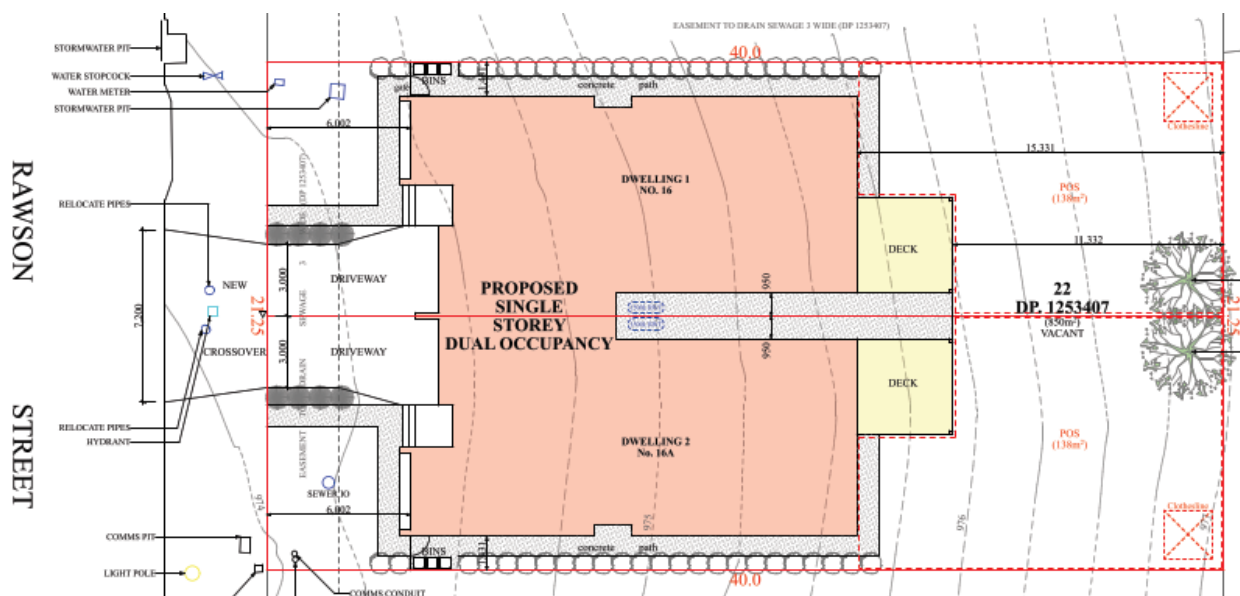


Figure 10: Approved Site Plan - 16 Rawson Street

Both dwellings have the primary living room windows facing towards the north and the subject land.

The living room windows are over 15m and the deck over 11m from the boundary.

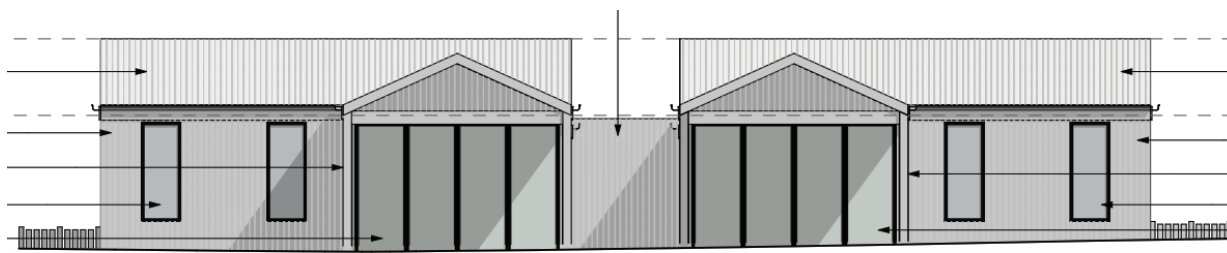


Figure 11: Approved NE Elevation - 16 Rawson

As such it is considered that there is no foreseen unreasonable impact to the development at 16 Rawson Street.

Objective 1 (c) *maximum development density, accounting for the availability of infrastructure and generation of traffic*

The objective of the relevant development standard is achieved. The development is considered to achieve the objective as the overall complex is not considered to be a large development and it is not foreseen to have detrimental impact on the availability of services within the locality. Additionally, the developer, via a condition of consent, will be required to pay contributions for water and sewer. Additionally, it is considered that the development will not be a large generator of traffic and the required provision of off-street parking has been provided in accordance with the requirements of the SR DCP 2013.

In summary, strict compliance with Clause 4.4 of SRLEP 2013 is considered unreasonable and unnecessary in the circumstances of the development as proposed. The development has been designed to meet other applicable development standards under the SRLEP 2013 and the Snowy River DCP 2013 which even though represent a guide to development, demonstrates that the proposed development is largely compliant in all facets apart from the floor space ratio.

Clause 7.2 Biodiversity

This clause applies to land identified as 'Biodiversity' on the Terrestrial Biodiversity Map under the LEP which the land presently is as identified in Figure 7 below. The subject lot forms part of a recent residential subdivision and in which the approval for the subdivision would have considered biodiversity, it is considered that the proposed development is not instigating any adverse impact beyond what has already been approved by Council.



Figure 12: Terrestrial Biodiversity mapping

Clause 7.8 Serviced apartments

The proposed serviced apartment development is considered to satisfy the objectives of Clause 7.8. The proposal is satisfactory in regards to the car parking arrangements, risk factors and maintenance of the amenity of the area, as the design is considered to be consistent with a modern high country vernacular style of architecture which is similar to developments within the estate.

A condition of consent will be applied to the development that all apartment shall not be let for a period of more than 3 months and not used as permanent dwellings.

Clause 7.9 Essential services

The proposed development will be connected to water, electricity, sewage disposal and drainage services. Vehicular access is provided via a Council road.

The proposal has also been examined in detail against the provisions of Council's LEP and has been found to achieve an acceptable level of compliance.

Assessment against the relevant provisions of Snowy River Development Control Plan 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
A3 Public Notification	14 days – four (4) submissions
B2 Town & Village Plans	
1. Jindabyne and surroundings	Satisfactory
C General planning considerations	
C1 Subdivision	
<p>C2 Design</p> <p>C2.1-1 Visual Landscape Character Assessment</p> <p>When assessing visual impacts of the proposed development consideration must be given to:</p> <ul style="list-style-type: none"> • Important visual features and the landscape character of the site and surrounding land; • Minimising the visual impact of the development on views from public 	<p>1. Visual & Scenic Impact</p> <p>1.1 Visual Landscape – <i>Satisfactory</i> – The predominant landscape characteristics in the area are dual occupancy dwellings, being either single or two (2) stories, and that address the street with front gardens. The proposed design has Unit 1 presenting to the street by including articulation on the south-eastern elevation creating a more traditional front façade. Furthermore Unit 1 is considered to be adequately set back from the street to allow for the planting of a front garden which will contribute to the softening of the</p>

<p>areas, including public roads;</p> <ul style="list-style-type: none"> • Reducing the visual impact of driveways and of the provision of services to the development; • Reducing the visual impact of proposed buildings by ensuring that external finishes are non-reflective and of a colour that blends in with the surroundings; and • Ensuring fencing and building styles are compatible with the visual character of the area. <p>C2.1-5 Building Design</p> <p>f) Building heights are similar to those in the surrounding landscape with taller buildings sited so as to minimise impacts on the landscape.</p> <p>C2.1-6 Landscaping</p> <p>a) The design of any new development must integrate with the landscape, by building on and incorporating existing landscape features such as vegetation and rocky outcrops.</p> <p>b) Development must not involve the removal of bush rock or significant areas of vegetation.</p> <p>c) Planting is to be located to soften the view of the development from any existing public roads and public vantage points.</p>	<p>development.</p> <p>Overall, the impact of the development on the visual landscape is considered to be complimentary to the existing built environment and is foreseen to have a positive impact to the streetscape.</p> <p>1.2 Building on ridge lines – N/A</p> <p>1.3 N/A</p> <p>1.4 N/A</p> <p>1.5 Building Design– <u>Satisfactory</u> – The materials are not reflective finishes and there is no proposal for excessive excavation.</p> <p>The proposed development is two storeys, however, the there is no foreseen visual impact.</p> <p>1.6 Landscaping – <u>Satisfactory</u></p> <p>The proposed landscaping plan includes planting in the front setback is proposed to soften the view of the development from Twynam Street. It is considered that there is adequate area for future landscaping to occur in the front setback.</p> <p>Given the proposed tree species for the replacement trees are slow growing, a condition of consent has been included to require that the plantings not be tube stock.</p> <p>1.7 View Sharing – <u>Satisfactory</u> – there are no foreseen unreasonable impacts to views given the development is below the max height limit.</p>
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<p>C2.2-1 Site and Building Layout</p> <p>a) The design of new development should allow for natural surveillance to and from the street and between individual dwellings, accommodation units or commercial units within the site.</p> <p>d) Windows, doorways and balconies are to be offset to allow for natural surveillance while at the same time protecting privacy.</p> <p>C2.2-2 Lighting</p> <p>a) Lighting is to be provided to enable natural surveillance, particularly in entrances and exits, service areas, pathways and car parks.</p> <p>b) All entrances and exits must be well lit and clearly identifiable after dark by appropriate lighting.</p> <p>c) Service areas such as garbage areas and loading bays must be well lit.</p> <p>d) Lighting should be designed so that it doesn't produce areas of glare and shadow.</p> <p>e) All lighting must be vandal resistant and easy to maintain.</p> <p>C2.2-3 Landscaping</p> <p>a) Avoid landscaping which obstructs casual surveillance and allows intruders to hide.</p> <p>c) Avoid large trees and shrubs and building works that could enable an intruder to gain access</p>	<p>2. Crime Prevention Through Environmental Design</p> <p>2-1 Site and Building Layout – <u>Satisfactory</u> (a) & (d)</p> <p>Unit 1 has windows which directly face Twynam Street and will allow for natural surveillance to and from the street and Units 2, 3 & 4 have the ability to obtain natural surveillance from the first floor living and balcony up the driveway and via windows adjoin the front door on the ground floor. The dwellings are set back over 9m from the northern boundary and as such it is considered that there is more than adequate space to allow for a surveillance corridor up the driveway to Twynam Street.</p> <p>All other standards are either not applicable or are considered satisfactory.</p> <p>2-2 Lighting</p> <p>No details have been provided in regards to a lighting plan, though this could be managed through a condition of consent should the application be approved.</p> <p>2-3 Landscaping – <u>Satisfactory</u></p> <p>The proposed landscaping in the front set back, once grown may have the potential to obstruct any opportunity for Unit 1 to undertake casual surveillance and could enable an intruder to gain access. However, it is reasonable to expect that a future owner will be able to prune the trees to ensure the landscaping does not obstruct any casual surveillance opportunities.</p>
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C3 Car-parking, Traffic & Access

Complies.

Access to the site is from the constructed Council Road known as Twynam Street. The access driveway meets Council's and Australian Standards requirements.

The proposed development is considered small scale visitor and tourist accommodation development. Access to and from the development will be limited to motor vehicles only. Based on the type and size of the development, any impacts on the condition of the road are not expected to be beyond the residential nature of the locality.

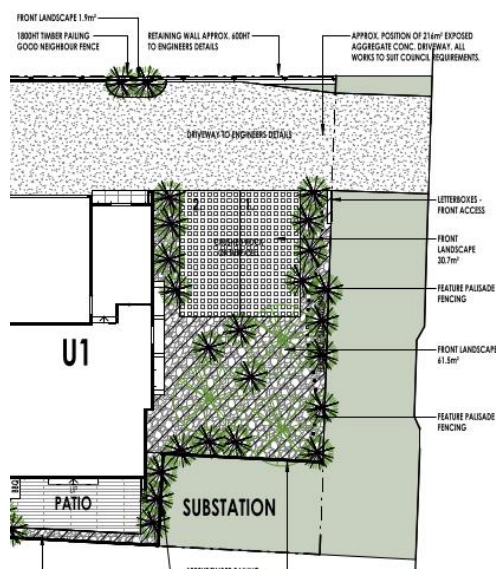
The traffic impact associated with the development has been considered. As the development is a small scale development with parking provided for 2 cars per unit, the impacts on existing roads and road safety are considered to be negligible.

The scale of the proposed development and the driveway entry is unlikely to create any traffic conflicts.

Justified non-compliance – C3.3-1 Design (c)

Two spaces generated by the development are proposed to be located forward of the front building line. The spaces are uncovered and will be screened by appropriate landscaping shown on supporting plans.

The spaces have been designed to be integrated within the landscaped areas.



Vehicles entry and exiting the development can do so in a forward direction.


Car Parking Provisions

	<p>The development provides 8 car parking spaces.</p> <ul style="list-style-type: none"> – The proposed development contains 4 serviced apartments each with 3 bedrooms, the rate of parking required is 2 parking spaces per 2 or more bedroom apartment. – No employees will be employed at the development and therefore employee parking is not required.
C4 Heritage	N/A
C5 Tree preservation & Landscaping	N/A
C6 Signage & Advertising	N/A
C7 Natural Hazard Management	<p>The subject site is wholly bushfire prone land.</p> <p>Integrated referral to the RFS as the development falls into the Special Fire Protection Purpose category in PBP 2019.</p> <p>The RFS have provided a BFSA and conditions of consent.</p>
C8 Environmental Management	N/A
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	<p>The applicant has provided a Section J Energy Efficiency Report under the National Construction Code (NCC) instead of a BASIX certificate. This is due to the proposed development providing commercial accommodation for tourists</p>
C10 Waste management & Recycling	<p>Satisfactory</p> <p><u>Satisfactory</u> - Councils waste and recycling collection services are available to the site. The proposed development indicates that bin storage will be stored in the storage area at the end of the driveway.</p> <p>Clause 4.1 (b) requires that development application plans and drawings must show:</p> <ul style="list-style-type: none"> ▪ Storage space and layout for bins - ✓ ▪ Storage room for bulky waste – ✓ (assumed that this will be managed within each unit. ▪ Waste collection point(s) for the site - ✓ ▪ Path of access for users and collection

	<p>vehicles - ✓</p> <ul style="list-style-type: none"> Layout and dimensions required to accommodate collection vehicles when on-site collection is required – N/A (vehicles will not be required to enter the site to for bin collection. Furthermore it is considered that there is more than adequate space along the front boundary road reserve for bin collection.) <p>Clause (e) also states that the desired maximum travel distance for a 240L bin is 50m and for 360L bin 10m. The travel distance for all bins is approximately 40.5m and is slightly over the desirable distance for recycling bins but is considered to be satisfactory due to the even gradient of the land.</p>
D Residential Development	N/A – Service Apartments are not included in the definition of <i>Residential Accommodation</i> .
<p>This Chapter of the Snowy River DCP contains planning provisions and controls for <i>residential accommodation</i> throughout the Shire including in the town and village areas and throughout the rural areas. The Snowy River Local Environmental Plan 2013 identifies the type of residential accommodation permitted in each of the land use zones.</p> <p><i>Residential accommodation</i> is defined in the Snowy River Local Environmental Plan 2013 and includes: <i>dwelling houses, dual occupancies, secondary dwellings, attached dwellings, semi-detached dwellings, rural workers' dwellings, multi dwelling housing, residential flat buildings and shop top housing</i>. The definition for residential accommodation also includes other types of targeted housing including <i>boarding houses, group homes, hostels and seniors housing</i> which may also be subject to State Government planning policies and controls.</p> <p>This Chapter also includes planning provisions and controls for <i>outbuildings</i> that relate to <i>residential accommodation</i> in the rural and rural-residential areas, primarily in areas zoned RU1 Primary Production, E3 Environmental Management and R5 Large Lot Residential.</p>	
E Non-residential Development	N/A
E1 Tourist Accommodation	
1. Serviced Apartments	<p>5.1.1 <i>It is not foreseen that the proposal will have any negative impacts upon the amenity of the area as the use of serviced apartments in the area is well established.</i></p> <p>5.1.2 <i>No signage as part of this approval</i></p> <p>5.1.3 <i>Noise- noise protection provided by the layout of the existing building</i></p>

	<p><i>5.1.4 Accommodation Use-Occupancy rates</i></p> <p><i>U1</i></p> <p><i>Bedroom 1 = 10m² – 2 persons</i></p> <p><i>Bedroom 2 = 19m² – 5 persons</i></p> <p><i>Bedroom 3 = 8 m² – 2 persons</i></p> <p><i>U2</i></p> <p><i>Bedroom 1 = 10m² – 2 persons</i></p> <p><i>Bedroom 2 = 11m² – 3 persons</i></p> <p><i>Bedroom 3 = 8 m² – 2 persons</i></p> <p><i>U3</i></p> <p><i>Bedroom 1 = 10m² – 2 persons</i></p> <p><i>Bedroom 2 = 11m² – 3 persons</i></p> <p><i>Bedroom 3 = 8 m² – 2 persons</i></p> <p><i>U4</i></p> <p><i>Bedroom 1 = 10m² – 2 persons</i></p> <p><i>Bedroom 2 = 19m² – 5 persons</i></p> <p><i>Bedroom 3 = 8 m² – 2 persons</i></p> <p><i>Occupancy rates to be conditioned upon the consent- i.e the maximum number of people permitted in each apartment at any given time.</i></p> <p><i>5.1.5 Sofa beds – there is not adequate car parking to allow the use of sofa beds for additional people on the site.</i></p> <p><i>5.1.6 Parking - 2 parking spaces have been provided on the site for each apartment</i></p>
<p>F Controls for specific sites & localities – Not Applicable (applicable to residential development in conjunction with Chapter D1)</p> <p>However, the application has addressed and been assessed against the development standards of F7 – as the developers recognise that the development is within the Highview Estate and wish to produce a development which is in keeping with the evolving character of the area.</p>	
<p>F7 Highview Estate – Part 2</p> <p>3.1 Site Analysis</p>	<p>The proposed development adequately addresses the matters of the surrounding environment.</p> <p>The site is constrained by the location of an electrical substation along the south western</p>

	<p>boundary which makes it difficult to position the access driveway in the southern location. As such the position of living areas and private open space is not ideal, however, given that the proposed development is not for permanent residency, it is considered that this is not a critical requirement for the proposed development.</p> <p>The site is not a visually prominent site.</p> <p>Landscaping opportunities exist within the front setback and courtyard areas.</p>
3.2 Site Planning and Layout	<p>Complies.</p> <p>The development has been sited to be consistent with the setback provisions and other developments within the area.</p> <p>There are a number of developments in the estate being developed as two (2) storey dual occupancy and as such it is considered that the proposed development is compatible and sympathetic to the locality. .</p> <p>The proposed front setback provides adequate space to allow for visual and acoustic privacy for guests and adjoining development.</p> <p>The proposed landscape plan is considered to have demonstrated that adequate gardens can be established in the front setback.</p> <p>There are no natural features are present or impacted.</p> <p><u>Minor Variation Proposed – Front Setback</u></p> <p>The setback across the site varies between 7.7m - 8.00m. A variation to the front setback, which applies to only 30cm of the development will be non-discernible in the context of the development and with the landscaping. Furthermore, the adjoining development to the south (18 Rawson Street) has a reduced setback.</p> <p>As such the non-compliance in this instance is considers satisfactory.</p> <p>All garages are set back behind the front setback and are not visible from the street frontage.</p>
3.3 Streetscape and Building Siting	<p>Complies</p> <p>The southern boundary setback varies between</p>

	<p>1.133m and 2.49m.</p> <p>The rear setback varies between 3.2m and 3.59m.</p>
3.4 Building Heights	<p>Complies</p> <p>The maximum height for this location is 9m. The development has an overall maximum height of 8.5m.</p> <p>The proposed development is designed in a typical high country vernacular style which has gable pitched roofs.</p> <p>The development is orientated the length of the allotment which reduces the overall bulk and scale as viewed from Twynam Street.</p> <p><u>Non-compliance – vertical building envelope.</u></p> <p>The Architectural Plans illustrate the building height plane as viewed from Twynam Street and the rear.</p> <p>The building frontage facing Twynam Street is within the building envelope on the northern side but outside on the southern side as demonstrated on Elevations in Drawing Sheet 4.1.</p> <p>The encroachment into the building envelope is on the southern side, and as shown in the 4.6 assessment there is minimal impact on the adjoining development south of the site which would be unreasonable. Additionally, there is no foreseen impacts on scenic quality and as such, it is considered that the proposed non-compliance is satisfactory.</p>  <p>The development design provides adequate space surrounding each apartment for a suitable area to create a sense of visual and acoustic privacy, this ensures amenity for neighbouring properties is maintained.</p>

	The Architectural plans provided include shadow diagrams as required.
3.5 Site Coverage and Unbuilt Upon Areas	<p>Satisfactory</p> <p>The development footprint of 401.61m² which equates to a site coverage of 44.8%.</p> <p>Each unit achieves solar access.</p> <p>No existing vegetation on site.</p> <p>The placement of upper level rooms maintains privacy between the development site and development on adjoining sites.</p> <p>The Floor Space Ratio - addressed above and under Section 4.6 Variation report.</p>
3.6 Private Outdoor area	<p>Each unit is provided with outdoor space which meets the needs of accommodation for tourist purposes without imposing on adjoining residents.</p> <p>Serviced apartments are not an identified type of development. Notwithstanding, the development is equitable to a multi dwelling development. The development ground floor coverage as proposed is 44.8% of the site which is a minor exceedance of 4.8% specified under the DCP.</p> <p>The open space area is 185m² which equates to 20.6% of the site. It is noted that the proposed development is not a residential development for permanent residents and as such is not dependent on private open space compliance.</p>
3.7 Building Form and Character	<p>Complies. The façade of the development offers a mix of building materials and articulation creating visual interest that will complement neighbouring developments. The development has been designed to fit harmoniously on the lot, the building design will complement the existing streetscape.</p> <p>The walls facing side boundaries have been articulated through indentations of the buildings and architectural features.</p> <p>The development is in two buildings each containing two units. The walls are broken by windows and architectural features</p> <p>The rear, front and north façade walls exceed 10 metres in length. Articulation and design elements</p>

	<p>are incorporated to provide architectural interest and relief.</p> <p>The development incorporates design elements that provide architectural interest. The maximum width of each unit is 6.2 metres</p> <p>The new development offers articulated façade that creates streetscape variety and interest through materials and features whilst being compatible and sympathetic to existing developments on Twynam Street.</p> <p>The roof of each unit within the built form has a sloping design, broken by a central ridge with two planes of roof slopes, reducing the building's bulk. The use of Colourbond roof sheeting is consistent with local design trends.</p> <p>The new development has been designed to provided architectural features that break up the façade in contrasting materials and tones</p> <p>The placement of the garages does not dominate the street.</p>
3.8 Views, Visual Impact and Acoustic Privacy	<p>Views - Complies.</p> <p>The development will have minimal impact on surrounding views.</p> <p>The site is located within a new subdivision on the southern outskirts of Jindabyne. Due to the topography the subject site does not have access to views to Lake Jindabyne.</p> <p>The proposed development is not likely to have any impact on existing views and therefore the requirement of a View Sharing analysis is not considered warranted for the development.</p>
<p>Acoustic Privacy</p> <p>Being a Low Density residential location, external noise levels are expected to be minimal. The units have been designed to minimise windows of living areas opening onto each other. The co-joined units will have a fire rated wall separation that will minimise noise transmission, being required by the National Construction Code (NCC). The details of which will be required prior to issue of a Construction Certificate.</p> <p>Bedroom windows within each dwelling are located >1.5m from parking areas and streets.</p> <p><u>Partial Non Compliance</u>. Windows between Apartments 2 and 3 are separated by 1.89m and dividing fence.</p>	

Bedrooms will not be impacted from vehicle accesses and recreational area.

Bedrooms are off set from living areas.

Visual Privacy

Internal

The upper level lounge rooms are separated from the rear wall of each unit by a void area over the kitchens on the lower levels. As such the potential for overlooking into adjoining properties is minimal.

Windows between Units 2 and 3 will have minimum sill heights of 1.5m which will reduce direct views into adjoining units.

Adjoining development

The location of the main living area and POS for each dwelling is orientated to the south.

- 18 Rawson Street

The upper floor windows are over 9m from the boundary and are highlight windows service as additional light into the stairwell, living and master bedroom.

The ground floor windows service the garage and laundry.

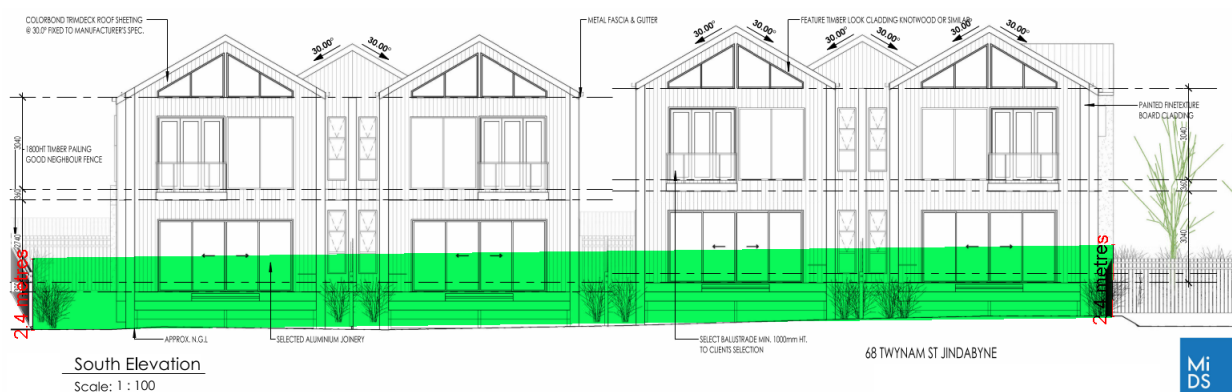
There are no primary living room windows impacted by the proposed development.

- 16 Rawson Street

Both dwellings have their living rooms facing directly towards the subject site which includes their 'privacy sensitivity zone'. The distance to the boundary is over 15m plus the additional (minimum setback) of 1.1m to the proposed development the total distance is 16m.

As such the development complies with these requirements and is located outside the 'privacy sensitivity zone' However, it is considered that given the transient nature of the occupiers of the development a level of screening should be provided.

To offset the impact a draft condition has been proposed for the erection of a 2.4m high solid fence be installed along the southern boundary.



Example of how this would function can be seen on the shared boundary of 2 Alice Street and

26 Jillamatong Street.



<p>3.9 Solar Access</p>	<p>Complies.</p> <p>Living areas of the units will receive non direct sunlight for the majority of the day.</p> <p>The proposed <i>Serviced Apartment</i> are not permanent dwellings but a form of tourist and visitor accommodation. Therefore, the requirement for solar access directly to living spaces irrelevant.</p> <p>As demonstrated in the shadow diagrams provided the identified POS area of adjoining developments receive a minimum least 3 hours of sunlight between 9.00 am and 3.00 p.m. on 21 June.</p> <p>As such it is considered that the proposed development will not unreasonably obscure sunlight to habitable rooms, solar collectors or private outdoor areas of adjoining development during the winter months.</p>
<p>3.10 Landscape Design</p>	<p>Based on the development consisting of four serviced apartment units, it has been assumed that it fits within the Category 2 group of developments</p> <p>The landscape plans provided are considered to be satisfactory.</p>
<p>3.11 Fencing & Retaining Walls</p>	<p>Complies. The proposed front fence is a low open style rustic picket fence which provides passive surveillance at street level.</p>
<p>3.12 Car Parking and Vehicle Access</p>	<p>Complies</p> <p>The development has direct driveway access to Twynam Street. The proposed development is not foreseen to have a significant impact on traffic, existing roads, road safety and other road users.</p>

	<p>Each vehicle entering and exiting the garages has sufficient a sufficient swept path for safe manoeuvring.</p> <p>Garages, car parking and driveways designed, surfaced and sloped to facilitate stormwater infiltration on-site.</p> <p>Non Compliance - satisfactory</p> <p>It is noted that the development proposed is for a Serviced Apartment development. However, pocket garden beds have been provided along the driveway edge adjoining the side setback.</p> <p>Landscaping sections provided</p> <p>Vehicles capable of entering and exiting in a forward direction.</p> <p>The parking spaces in the front setback will not be covered by structures. The parking spaces will be crushed rock or turf cells which will afford permeability of the area.</p>
3.13 Erosion and Sediment control	Satisfactory – condition of consent to be included
3.14 Cut and Fill	<p>The extent of cut on the site will be a maximum of 0.61m largely on the northern boundary and the maximum height of fill will be up to 1.26m along the southern boundary.</p> <p>A condition of consent is to be included regarding fill quality and retaining walls.</p>
3.15 Security, Site Facilities and Services	Satisfactory

The proposal has also been examined in detail against the provisions of Council's relevant Development Control Plans (Section 4.15(a)(iii) of the Act) and has been found to achieve an acceptable level of compliance.

Planning Agreements

Any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.5.

Submissions

The proposed development was assessed against the requirements of the Snowy Monaro Planning and Development Community Participation Plan 2019 (SMPDCPP) and the following notification advertising took place:

Type of Development	Notification carried out as per minimum SMPDCPP
Tourist & Visitor Accommodation & Eco-tourist Facilities	Neighbour notification 14 days

Summary of Submissions

Total Number of submissions	4
Number objecting	4
Number supporting	0

Issues raised in Submissions
Submission 1 <ol style="list-style-type: none"> 1. Solar impact on southern downhill neighbour. 2. The FSR exceedance creates bulk and a scale that is not in keeping with the established pattern of development in the locality. 3. Reduced yield and a more carefully design would better suit the site. 4. Inadequate 4.6 variation request
Submission 2 <ol style="list-style-type: none"> 1. Privacy Impact 2. Solar impacts 3. Inconsistent with the Highview Estate DCP. 4. Non-compliances with the DCP.
Submission 3 <ol style="list-style-type: none"> 1. Solar Access 2. Noise 3. Insufficient Car Parking 4. Service Apartments should have to comply with the development standards for residential development.
Submission 4 <ol style="list-style-type: none"> 1. The development is excessive 2. Insufficient private open space 3. Non-compliance with the DCP height building envelope. 4. Unit 4 is non-compliant with the required setback for 2 stories in the DCP. 5. Street frontage is not considered to have articulation and have no character in regards to the Highview estate. 6. Concerned that the shadow diagrams are incorrect.

7. Location of sliding door non-compliant with visual privacy requirements of the DCP.
8. The 1m required landscaping along driveway is non-compliant.
9. Insufficient car parking.

Officer's response to Submissions

Solar Access

The program used to create the diagram is REVIT, which has in built shadow diagram abilities, and is considered to be an industry leader.



Non-compliance with the DCP

The proposed development is for Serviced apartments and as such the section of the DCP which apply to this development are C1 – 10 and E1 (Eco-tourist Facility).

The development generally complies with these sections excluding 1 non-compliance regarding the location of 2 car spaces. To which the location has been considered satisfactory as they have been designed to integrate within the landscaped areas.

In regards to section D1 & F7 these sections apply to residential development. However the application has addressed and is compliant with most of the development standards of F7 – as the developers recognise that the development is within the Highview Estate and wish to produce a development which is in keeping with the evolving character of the area.

Inadequate s.46 variation request

Council staff have carried out an assessment of s4.6 variation request, see the body of this report.

Privacy Impacts

The proposed development meets the privacy standards of section F7, see body of the report. To offset the impact a draft condition has been proposed for the erection of a 2.4m high solid fence be installed along the southern boundary.

Compatibility of the design with the character of Highview Estate

It is considered the façade of the development offers a mix of building materials and articulation creating visual interest that will complement neighbouring developments. The development is considered to have a designed which will fit harmoniously on the lot and will complement the existing streetscape.

See assessment of F7 - 3.7 Building Form and Character, in the body of this report.

Insufficient Private open Space

The development exceeds the development standards for POS in section E1 – Serviced apartments. The proposal is for a form of tourist and visitor accommodation and not for permanent residency and as such the requirement for POS and need for ongoing private recreation is nullified.

Impacts of the Development – Environmental, Social & Economic

Access, transport and traffic	Legal and practical access are available to the land. The car parking provided meets the requirements of the DCP.
Easements/88B Restrictions on Use	The land is burdened by an easement to drain sewer at the rear and an easement for electricity at the front of the lot. The development is proposed outside these easements and a condition of consent will be imposed to ensure that the development is outside the zone of influence.

Bushfire Assessment s4.14	The development is for tourist accommodation and as such is integrated development with RFS as an identified Special Fire Protection Purpose. The RFS have provided a Bush Fire Safety Authority and conditions of consent.
Impacts on supply of utilities	The development will incur contributions to contribute to the additional impact the development will have on Council's infrastructure and contribute to community facilities.
Heritage	Not Applicable
Natural and other land resources	The proposed development is considered unlikely to result in any significant impacts upon natural or other land resources within the locality.
Water supply and potential impacts on surface and ground water	No impact foreseen
Soils	Not Applicable
Air quality, pollution and microclimate impacts (eg odour)	The proposed development is unlikely to have any significant impact on the air quality of the site and any surrounding properties due to the nature of the development.
Flora and fauna & Consideration of Threatened Species	No impact foreseen
Waste facilities and controls	The proposed development will be utilising sewer infrastructure, and will be conditioned to pay relevant contributions.
Energy efficiency and greenhouse gas emissions	Section J report provided
Noise and vibration	Some noise will result from the construction of the proposed development; however, such noise would be temporary and have no lasting impact.
Safety, security and crime prevention	It is likely the safety and security of the area are to benefit with the addition of a new dwelling through increased public surveillance.
Social impact in locality	The proposed development will result in minimal social impact within the locality of the development.
Economic impact in locality	The proposed development will result in minimal economic impact within the locality of the development.
Site and internal design issues	Satisfactory

Impacts during construction	Given the surrounding lots are also under construction it is unlikely that the construction of the proposed development will result in any impacts.
Cumulative impacts	The proposed development in conjunction with surrounding residential development is considered unlikely to result in any significant cumulative impacts.
Impact on pedestrian movements and safety	Not Applicable
Mineral resources and/or deposits in the vicinity	There are no known mineral resources or deposits in the vicinity.
Impacts on aboriginal heritage	Nil
Health Impacts of High Voltage Power Lines	Not Applicable

Public Interest

The proposal is not contrary to the public interest, as it generally complies with the Council's standards and will not contribute to creating an undesirable precedent

OTHER MATTERS

Developer Contributions	<p>Contributions Plan</p> <ul style="list-style-type: none"> - SMRC S7.12 Contribution Plan <p>Catchment Area</p> <ul style="list-style-type: none"> - South West (Jindabyne, East Jindabyne, Kalkite) <p>1 credit paid under the previous s7.11 contributions plan. As such, contributions are payable on 1% of ¾ of the estimated cost of works, being \$1,125,052.50</p> <p>Contribution Amount applied in Authority: \$11,250.50</p>
Approvals under other Acts	100B Rural Fires Act – BFSAs has been issued by the RFS.
Internal Referrals	<p>Development Engineer</p> <p>GIS Officer</p> <p>Building Surveyor</p>

8.0 CONCLUSION:

The Snowy Monaro Regional Council is the consent authority for this application.

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCPs and Policies and it is generally aesthetically, economically,

socially and environmentally acceptable having regard to the surrounding natural & built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent.

Note: If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018.

ATTACHMENTS

1. DRAFT Conditions (*Under Separate Cover*)
 2. Architectural Plans (*Under Separate Cover*)
 3. Statement of Environmental Effects (*Under Separate Cover*)
 4. Section 4.6 Variation Request (*Under Separate Cover*)
 5. Bushfire Report (*Under Separate Cover*)
 6. Energy Report (*Under Separate Cover*)
 7. Engineering Services Report (*Under Separate Cover*)
 8. Submissions (*Under Separate Cover*)
 9. RFS Determination Letter (*Under Separate Cover*)
 10. DA Form (*Under Separate Cover*)
-

9.1.1 LITTLE PAUPONG ROAD - COMPLETION OF MATTER

Record No: I23/263

OFFICER'S RECOMMENDATION

That Council:

- A. Approve staff to proceed with the closure of the surplus portion of former Crown Road corridor, now Council road corridor, located between Lot 70 and Lot 69 (shown as Lot 5 on *Figure 1 diagram*, shaded yellow, in the report body), for the purpose of land exchange.
- B. Transfer this surplus land parcel to the owner of Lot 70 DP 756708 as full compensation for the land acquired by Council, from the owners of Lot 70, for road purposes.
- C. Compensate the owners of Lot 69 DP 756708 the cash amount determined by a suitably qualified valuer, for the portion of land acquired through Lot 69, by Council for road purposes, in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* (NSW).
- D. Authorise the CEO to approve the terms for acquisition and deliver compensation to the land owners for the land acquired, in accordance with provisions of the Roads Act 1993 (NSW) and the *Land Acquisition (Just Terms Compensation) Act 1991* (NSW).

ISSUES

In 2020, Crown Lands contacted Council requesting Council to create a road reserve corridor over Little Paupong Road, where it traversed private land at Lot 69 and Lot 70 in DP 756708. Crown Land was looking at closing a number of Crown roads surrounding the two lots and had requested that Council give consideration to formalising Little Paupong Road through Lots 69 and 70, including its traverse through two sections of Crown road.

The subject section of Little Paupong Road, a Council road, has a legacy issue whereby a section was physically constructed through Lots 69 and 70; the lack of a road corridor left the status, and the exact legal location of the road, through these lots in question. Council maintains Little Paupong Road for the full length of 7.7 km, which includes the subject portion.

The landowners of Lots 69 and 70 are in agreement with the proposal, with both landowners providing written consent to the acquisition. Survey works have been completed and the Council road corridor creation plan of subdivision has been lodged with NSW Land Registry Services (LRS). The respective landholders now require compensation for the land acquired by Council, in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991*.

At the Ordinary Council Meeting held on 15 April 2021, Council resolved:

COUNCIL RESOLUTION	79/21
That Council	
A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.	
B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.	
C. Matter be brought back to Council for approval.	
Moved Councillor Last	Seconded Deputy Mayor Miners CARRIED

This report seeks to address the latter part of Item B and fully address Item C of Resolution 79/21, and enable the matter to progress to conclusion.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Medium	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Medium	Low	Yes
Legislative Governance and Compliance	Medium	Low	Yes
Reputation and Image	Medium	Low	Yes
Service Delivery	Medium	Low	Yes

Little Paupong Road is a Council public road which was constructed across private land without a corresponding road corridor. Creation of a road corridor over the constructed road ensures that residents and visitors can locate and freely utilise the road, and Council road works remain inside the formalised road corridor. Little Paupong Road is already a constructed Council road and therefore, it is anticipated that any environmental impact will be insignificant. At the end of Little Paupong Road there are tracks leading to fire trails through the National Park. Legitimate road network connectivity is important in this region.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	-	
Estimated Annualised Net Cost	-	
Capital Investment	\$18,500	Compensation payment \$17,000 (guided by independent valuation) for Lot 69 owner and land exchange

9.1.1 LITTLE PAUPONG ROAD - COMPLETION OF MATTER

	Amount	Details
Current Annualised Net Cost	-	
		by agreement for Lot 70 owner; \$1500 conveyancing incidentals – estimated.
Capital Funding Source	\$18,500	Roads. WO754.

RESPONSIBLE OFFICER: Land & Property Officer

OPTIONS CONSIDERED

As mandated by Resolution 79/21, a significant body of work has been actioned and considerable progress made to rectify the legacy situation; with a resolution sought to finalise the process and deliver compensation to the respective impacted landholders. Little Paupong Road is a Council public road which had been constructed across private land without a legal road corridor.

IMPLEMENTATION PLANS

In carrying out Resolution 79/21, the following has been achieved:

- Impacted landowners were informed and agreeable to Council acquiring their land and formalising the existing road corridor. (*Acquisition by Agreement*)
- Two identified Crown Roads, adjoining Lots 69 and 70 in DP 756708, were transferred to Council with the intention to possibly be transferred to the adjoining landholder/s in compensation for the land acquired for the Council public road. (Land exchange as authorised by the *Roads Act 1993* (NSW))
- The plan of subdivision, creating the road corridor through Lots 69 & 70 in DP 756708 was lodged with the LRS on 2 November 2023. (DP 1294186)
- The owners of Lot 70 agree to receive the adjacent former Crown Road corridor (marked in yellow in Figure 1 below) as full compensation. This corridor segment (surplus road reserve) is enclosed within Lot 70 paddock and has been included in their farming operations for some time.
- The former Crown Road corridor adjoining Lot 69 however, is not fenced into Lot 69 and due to the layout circumstance this portion is not suitable to be used in exchange for the land acquired through Lot 69 (marked as dark blue in Figure 1 below). Monetary compensation is necessary in this instance. An independent commercial valuation report assesses the land acquired from the owner of Lot 69 as being valued at \$17,000 ex GST. This valuation being regarded as full compensation for the land acquired, being 2.091 hectares, thus meets the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991* (NSW).
- Both landholder parties are satisfied and mutually accepting of the individual compensation arrangements outlined above as representing fair & full compensation for the land acquired for public road purposes, if approved by Council.
-

9.1.1 LITTLE PAUPONG ROAD - COMPLETION OF MATTER

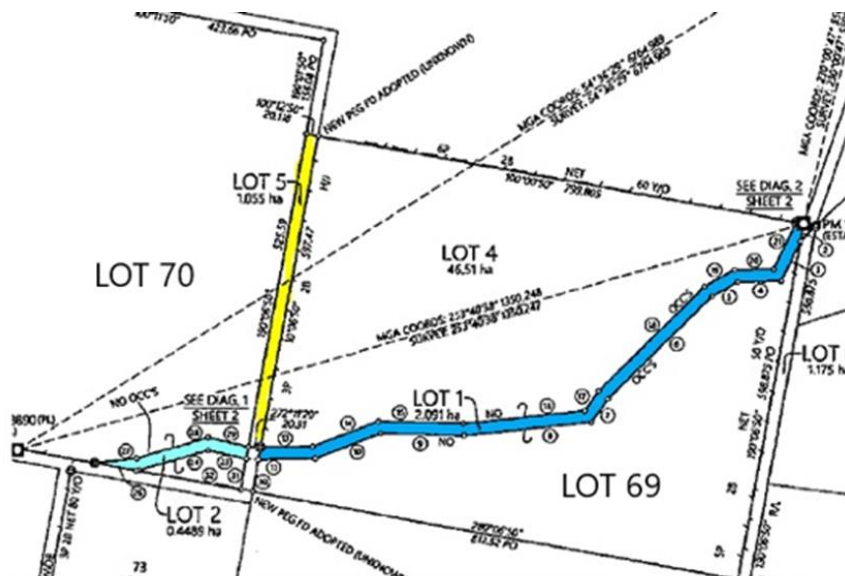


Figure 1

Remaining tasks to be actioned:

- Close the portion of the former Crown Road corridor located adjacent to Lot 70 (being Lot 5 in Figure 1) in accordance with the provisions of the *Roads Act 1993* (NSW), and transfer the land to the owner of Lot 70 as full compensation for their land. This portion of former Crown Road, being now Council public road corridor, is not required for maintaining transport connectivity.
- Finalise landowner monetary compensation to the owners of Lot 69, as required under the *Land Acquisition (Just Terms Compensation) Act 1991* and the *Roads Act 1993*.
- Gazette the opening of the newly surveyed & LRS registered section of Little Paupong Road, as requested by Crown Lands. No cost will be incurred for this element.

It is anticipated that the remaining tasks will take approximately 4 months to finalise.

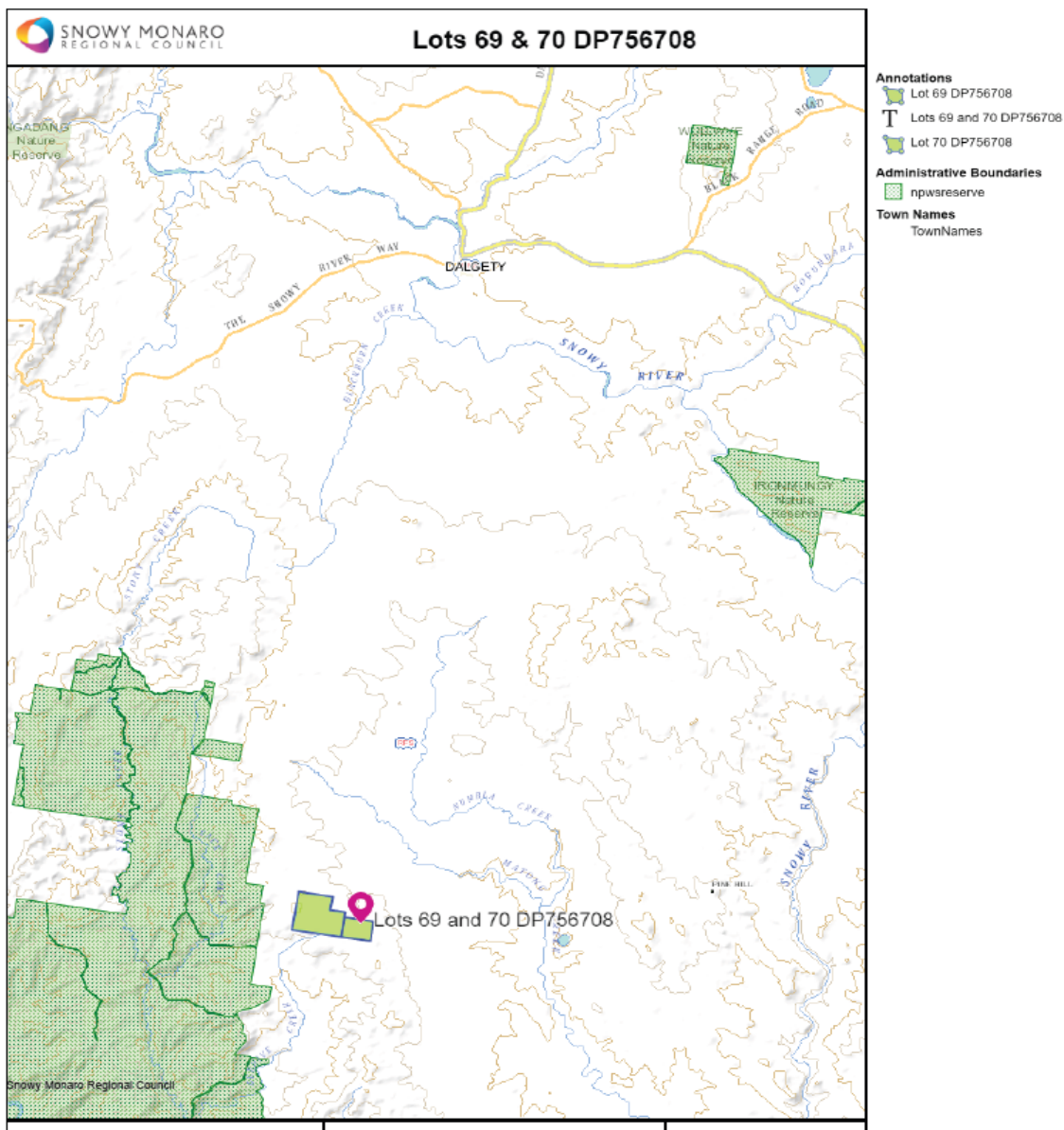
EXISTING POLICY/DECISIONS

Linked to Council Resolution 79/21. Approval of the Officer's Recommendation will portray Council as a responsible civic leader, by following through with legacy commitments and demonstrating organisational ability to adapt to changing circumstances.

BACKGROUND

Locality map context image:

9.1.1 LITTLE PAUPONG ROAD - COMPLETION OF MATTER



ATTACHMENTS

Nil

9.1.2 RESIDENTIAL AGED CARE AND COMMUNITY SUPPORT PROGRAMS ADVISORY COMMITTEE CHARTER

Record No: I23/726

OFFICER'S RECOMMENDATION

That Council adopt the Residential Aged Care and Community Support Programs Advisory Committee Charter.

ISSUES

The Residential Aged Care and Community Support Programs Advisory Committee Charter has been updated to reflect a change in membership and quorum clarification. The changes are tracked for clarity, and contained in the attachments of this report. The Committee seeks to understand and engage in robust discussion relating to current and emerging matters. These changes will allow for greater flexibility in assessing applicants to determine suitability in the event the skills based positions cannot be recruited to.

To note, there is a need regardless of Council's position on aged care to update this charter to ensure committee meetings can continue to occur.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

FINANCIAL IMPACTS

Nil

RESPONSIBLE OFFICER: Manager Community Services.

OPTIONS CONSIDERED

Nil

IMPLEMENTATION PLANS

Nil

EXISTING POLICY/DECISIONS

Previous iterations of this Charter have gone to council since its commencement. These are listed in the Charter titled 'Record of Versions'.

BACKGROUND

Previous iterations of this Charter have gone to council since its commencement. These are listed in the Charter titled 'Record of Versions'.

ATTACHMENTS

1. Residential Aged Care and Community Support Programs Advisory Committee Charter



Residential Aged Care and Community Support Programs Committee Charter 2023

Version	Date Published	Reason for Amendments	Resolution	Author or Document Owner
1	26/11/2018	Draft charter	RAC5/18	Bianca Padbury
2	08/03/2019	New charter	RAC5/19	Bianca Padbury
3	19/07/2022	New committee name and membership	98/20	Bianca Padbury
4	18/08/2022	Periodic review and amendment	211/22	Bianca Padbury
5	06/07/2023	Name change	162/23	Bianca Padbury
6	04/12/2023	Charter Update		Bianca Padbury

Record of versions

SNOWY MONARO REGIONAL COUNCIL

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SNOWY MONARO REGIONAL COUNCIL

1 Purpose of this Charter

The Committee Charter sets out the membership, responsibilities, authority and operations of the Residential Aged Care and Community Support Programs Advisory Committee (the committee). This charter should be read in conjunction with other Council procedures for managing committees.

2 Role of the Committee

The Committee will assist Council to facilitate the (provision of advice and/or community engagement) and governance to ensure that Council is attuned to the needs and preferences of the community and has input to enhance the services delivered through our facilities and in the community.

Applicable programs and services:

- Residential Aged Care
- Commonwealth Home Support Programme (CHSP)
- Home Care Packages
- NDIS

With reference to Residential Aged Care and Community Support Programs, the committee shall:

- Consider, discuss and advise on specific issues related to the current and future needs of the programs and services
- Consider the views of the community as to the need for improvements in applicable programs to ensure that the needs of community members and residents are a priority
- Advise Council on a range of strategic issues including issues raised within the applicable programs
- Provide advice and recommendations on Council policies, procedures and processes that affect or impact programs and services
- Provide advice on relevant reporting and commentary on projects and initiatives being undertaken
- When making recommendations, observe the guidelines of the Aged Care Act 1997, Quality of Care Principle 2014, Aged Care Quality Standards inclusive of Standard 8, Governance and this charter

3 Power of the Committee

The Committee exercises functions of Council as a Committee under Section 355 of the Local Government Act 1993.

The power of the Committee is limited to the exercise of advisory power. It does not have power to make decisions that will bind the Council or to commit the expenditure of the financial resources of Council or any other Organisation without express authorisation.

The Committee shall exercise its power by considering any matter relating to its purposes in a formal meeting and by making formal recommendations to Council as it deems appropriate.

Day to day operations and expenditure are managed through the delivery and operational plans adopted by council. The committee may provide input into proposed management plans and grant funding opportunities for council's consideration.

SNOWY MONARO REGIONAL COUNCIL

4 Structure and Composition of the Committee

The Committee shall consist of a minimum of five ~~(5)~~ members and a maximum ~~of nine (9) members~~. Equal representation is to be giving to community groups/identified organisations for voting purposes, as such the Committee shall be made up of:

- One Councillor representative
- One community representative with experience in the financial management sector
- One community representative with experience in the audit and risk sector
- One community representative with a legal background
- One community representative with an interest in aged care
- One community representative, person responsible for a resident residing at Yallambee Lodge
- One community representative, person responsible for a resident residing at Snowy River Hostel
- Two community representatives, persons responsible that support individuals who are in receipt of services through Community Support Programs

If the composition cannot be fulfilled, the existing members can determine based on applicants an alternate composition for the duration of the term. The charter must be updated through council resolution to reflect this.

The following staff; Manager Community Services, Home Manager, Coordinator Community Support Programs and Care Manager may attend meetings to provide advice and direction to the committee and do so as an extension of their role. This means that they cannot be included as voting members of the committee, fulfil administrative support, chairing duties or be included in the required number for a quorum.

Staff appointed to the committee do so on the recommendation of the relevant service manager, and subject to approval by the relevant Chief Officer.

5 Appointment of the Committee

To hold office and provide advice to Council, community members are appointed by resolution of the Council before being able to vote or take part in meetings of the committee.

Appointment for those community groups/identified user groups will be by adoption of this charter. Members representing an interest group (as listed above) are appointed by delegation through their membership.

The term of the committee shall be for the Council term. Throughout the term, the composition and function of the committee may be reviewed and a recommendation made to Council as required.

The term of the Committee shall be for the Council term, with re-election to occur as soon as practical following the announcement of the newly elected Council.

5.1 Attendance

Committee members are expected to attend all committee meetings. In the event a member is unable to attend a meeting the secretary must be notified of their apology.

Where a member fails to attend three consecutive meetings without submitting an apology, or advising of an extended absence (leave of absence) they will forfeit their membership on the committee. The Committee are to notify council of a forfeited membership.

Members may attend meetings via audio-visual means. Notice should be given to the secretary a minimum of three working days prior to the meeting.

SNOWY MONARO REGIONAL COUNCIL

5.2 Vacancies

Vacancies of community members may be filled by resolution of the Council and the term of any substitute member appointed shall be the same term as that of the member whose position has been vacated or forfeited.

6 Principal Officer Bearers

At its inaugural meeting the committee will elect, from its membership, its principal office bearers.

Staff members attend meetings in an advisory role only, and cannot be appointed to an office bearer's position.

6.1 Chairperson

The committee shall be chaired by the appointed Councillor or their alternate.

If no Councillor is available, one of the attendees will be chosen as Acting Chair for that meeting.

The role of the chairperson is to preside over the meetings, and assist committee members by providing direction, forward planning, and co-ordinate with the committee secretary.

6.2 Secretary

Council shall provide Secretariat support for all meetings. The Secretary shall:

- Keep a record (minutes) of all proceedings of the committee
- Maintain and file all committee records
- Prepare all agendas, minutes and any reports.
- Make all records available to members upon request
- Provide members with notice of meetings
- Book facilities for meetings
- Conduct general correspondence of the committee (committee emails are a council record and should be filed appropriately)
- Ensure the confirmed meeting minutes are forwarded to council within a timely manner.

7 Meetings

Meetings will be held four times each year and at other times at the discretion of the chairperson or the recommendations of the committee.

The committee will determine the meeting dates and times at its inaugural meeting and forward to council for information. Meetings are to be held at the Council Office in Cooma.

Committee meetings are not to be held on private property.

Vacancies on the Committee may be filled by a resolution of Council, and the term of any substituted member shall be appointed in the same term as that of the member whose position has been vacated or forfeited.

SNOWY MONARO REGIONAL COUNCIL

8 Quorum

~~A meeting must have a quorum of two members, and is to consist of a councillor.~~

~~A meeting must have a quorum of three members, and is to consist of a councillor.~~

Non-members with an interest or expertise in a relevant area may attend the committee meeting by invitation of the committee. Non-members may participate in discussion but not vote on committee business.

9 Review and Assessment of the Committee

Where required, council staff will prepare a brief annual report for Council summarising the performance and achievements of the committee.

This Charter will be reviewed once during the term of the committee, or at the request of the committee or council.

9.1.3 YOUTH ADVISORY COMMITTEE - COMMITTEE CHARTER UPDATE

Record No: I23/373

OFFICER'S RECOMMENDATION

That Council adopt the Youth Advisory Committee Charter.

ISSUES

The Youth Advisory Committee (formerly Youth Council), has noted over the past few years that feedback with regard to the formal nature of the Youth Council name, has reduced interest in young people becoming members. Subsequently, the name of the Council was amended to the Youth Advisory Committee and all relevant documentation, promotional and advertising material has been updated. As a result, the Terms of Reference were updated and amended to reflect the most recent iteration of the Section 355 Committee Charters.

To note, the draft Charter is based on the newest template that is vastly different to what the Youth Council were working from. This has resulted in the draft Charter being presented in this report has been completely updated and change and a marked up version is not provided.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

There is no risk associated with this change.

RESPONSIBLE OFFICER: Team Leader Youth Capacity Building

OPTIONS CONSIDERED

All options were considered when making this change. There was a discussion around the proposed changes and it was voted that the amendment was necessary for the Youth Advisory Committee to attract new members.

IMPLEMENTATION PLANS

EXISTING POLICY/DECISIONS

BACKGROUND

The Youth Council was officially formed in 2017 as a result of a survey conducted with youth, aged 12-24 years. It was agreed that a formal group was needed to provide feedback to council with regards to youth related matters. Funding was sourced through the Youth Opportunities grants for a Youth Leadership Program and as a result of the program, the Youth Council was formed. Over the years the Youth Council has informed council and staff on the important matters for youth across the region. However, the past few years has seen a reduction in numbers due to conflicting commitments and COVID-19 related issues.

ATTACHMENTS

1. Youth Advisory Committee Charter



Youth Advisory Committee

Advisory Committee | Charter

Version	Date Published	Reason for Amendments	Resolution	Author or Document Owner
	01/12/2023	New Charter		John Graham

SNOWY MONARO REGIONAL COUNCIL

Youth Advisory Committee | Charter

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SNOWY MONARO REGIONAL COUNCIL

Youth Advisory Committee | Charter

1 Purpose of this Charter

The Committee Charter sets out the membership, responsibilities, authority and operations of the Youth Advisory Committee (the committee). This charter should be read in conjunction with other Council procedures for managing committees.

2 Role of the Committee

The Committee will assist Council to facilitate the provision of advice and/or community engagement and governance to ensure that Council is attuned to the needs and preferences of the community and has input such as local knowledge as well as religious, cultural and heritage perspectives.

With reference to providing council with relevant information regarding Youth Issues and matters of importance the Committee shall:

- Advocate for the needs of young people and provide a mechanism for their participation and involvement in decision making on community issues
- Act in an advisory and consultative capacity to Council and staff on matters affecting young people in the community
- Enhance the profile of young people in the Region; encouraging the community to develop an appreciation of young people and the contributions they make to the local area
- Advocating, providing advice and making recommendations to Council on matters affecting young people
- Co-coordinating, planning and implementing community activities and events including National Youth Week
- Identifying and initiating opportunities for participation and involvement of young people in community activity
- Promoting community awareness of issues impacting on young people
- Promoting positive images of young people, their achievements and contributions to our community.

3 Power of the Committee

The Committee exercises functions of Council as a Committee under Section 355 of the *Local Government Act 1993*.

The power of the Committee is limited to the exercise of advisory power. It does not have power to make decisions that will bind the Council or to commit the expenditure of the financial resources of Council or any other Organisation without express authorisation.

The Committee shall exercise its power by considering any matter relating to its purposes in a formal meeting and by making formal recommendations to Council as it deems appropriate.

Day to day operations and expenditure are managed through the delivery and operational plans adopted by council. The committee may provide input into proposed management plans and grant funding opportunities for council's consideration.

4 Structure and Composition of the Committee

The Committee shall consist of a minimum of four (4) members and a maximum of 20 between the ages of 12-24. As such the Committee shall be made up of:

The Youth Advisory Committee Should include a minimum of:

SNOWY MONARO REGIONAL COUNCIL

Youth Advisory Committee | Charter

- At least one (1) Young person aged 12-17 from each major township within the Snowy Monaro LGA of Bombala, Cooma and Jindabyne
- At least one(1) young person aged between 12-17 from the 6 major High Schools and Home Schooled Students
- Young people aged 18-24 who live and work in the region but do not attend School
- Local youth focused support services and agencies operating in the Snowy Monaro Region

The following staff; Team Leader Youth Capacity Building, Youth Activities Officer and Manager Community Services (optional), will attend meetings to provide advice and direction to the committee do so as an extension of their role. This means that they cannot be included as voting members of the committee or fulfil administrative support or chairing duties.

Staff appointed to the committee do so on the recommendation of the relevant service manager, and subject to approval by the relevant Chief Officer.

5 Appointment of the Committee

To hold office and provide advice to Council, committee members are required to submit an application to Councils Youth Services Department. Applications are reviewed by a review committee consisting of:

- Councils Team Leader Youth Capacity Building
- Councils Youth Activities Officer
- 1 external service provider (e.g. YMCA)
- 1 Current member of the Youth Advisory Committee (Chair or Deputy Chair)
- 1 appointed councillor

The committee is appointed by resolution of the review committee before being able to vote or take part in meetings of the committee.

The term of the committee shall be 1 July-30 June (financial Year). Throughout the term, the composition and function of the committee may be reviewed and a recommendation made to Council as required.

5.1 Attendance

Committee members are expected to attend all committee meetings. In the event a member is unable to attend a meeting the secretary must be notified of their apology.

Where a member fails to attend three (3) consecutive meetings without submitting an apology, or advising of an extended absence (leave of absence) they will forfeit their membership on the committee. The Committee are to notify council of a forfeited membership.

Members may attend meetings via audio-visual means. Notice should be given to the secretary a minimum of three working days prior to the meeting.

5.2 Vacancies

Vacancies of committee members may be filled by resolution of the Youth Advisory Committee and the term of any substitute member appointed shall be the same term as that of the member whose position has been vacated or forfeited.

SNOWY MONARO REGIONAL COUNCIL

Youth Advisory Committee | Charter

6 Principal Office Bearers

At its Annual General meeting the committee will elect, from its membership, its principal office bearers.

Staff members attend meetings in an advisory role only, and cannot be appointed to an office bearer's position.

6.1 Appointed Councillor

The committee shall be supported and Guided by the appointed Councillor.

The committee will elect a Youth chairperson, under the guidance of the appointed Councillor. If no Councillor is available, The Team Leader Youth Capacity Building will stand into support the Youth Chair.

The role of the appointed Councillor is to support and assist committee members by providing direction, forward planning, and provide insight into council's direction.

6.2 Youth Chair Person

The position of Youth Chair person is appointed in line with 6.1

The Youth Chair Person will:

- Preside over the meetings
- Coordinate working groups and sub-committees
- Liaise with Team leader Youth Capacity Building and other relevant staff on behalf of the Youth Advisory Committee
- Represent the committee at the request of Council at public forums, external meetings, community events and activities.
- Uphold the Youth Charter in line with councils governance policies

6.3 Deputy Chair Person

The position of Youth Deputy Chair is to be appointed in line with 6.1

The Deputy Chair will:

- Support the Youth Chair to fulfil his/her/there obligations
- Stand in for the Youth Chair Person when they are not able to attend meetings, functions or community events and Activities

6.4 Secretary

The position of Secretary is to be appointed in line with 6.1

The Committee shall provide Secretariat support for all meetings. The Secretary shall work with the Team Leader Youth Capacity Building to:

- Keep a record (minutes) of all proceedings of the committee
- Maintain and file all committee records
- Prepare all agendas, minutes and any reports.
- Make all records available to members upon request
- Provide members with notice of meetings
- Book facilities for meetings
- Conduct general correspondence of the committee (committee emails are a council record and should be filed appropriately)
- Ensure the confirmed meeting minutes are forwarded to council within a timely manner.

SNOWY MONARO REGIONAL COUNCIL

Youth Advisory Committee | Charter

6.5 Public Relations officer

The position of Public Relations officer is to be appointed in line with 6.1

The Public Relations Officer, in collaboration with the Team Leader Youth Capacity Building, is responsible for:

- Communication with Council Communications Team to develop and maintain the Youth Advisory Committee social media platforms (Facebook, Instagram etc.) in accordance with Council Communication Policy and approval of Council Communication Team
- Preparing Media Releases and collaborating with Councils Team Leader Youth Capacity Building and Communications team to promote the events and activities of the Youth Advisory Committee
- Coordinate a roster that allocates a Youth Advisory Committee representative to attend every Council meeting
- Other promotional activities where relevant

7 Meetings

Meetings will be held monthly or at a minimum eight (8) times each year and at other times at the discretion of the chairperson or the recommendations of the committee.

The committee will determine the meeting dates and times at its inaugural meeting and forward to council for information. Meetings are to be held in the various council facilities around the region.

Committee meetings are not to be held on private property.

8 Quorum

A meeting must have a quorum of four (4) members, and is to consist of a councillor.

Non-members with an interest or expertise in a relevant area may attend the committee meeting by invitation of the committee. Non-members may participate in discussion but not vote on committee business.

9 Review and Assessment of the Committee

Where required, council staff will prepare a brief annual report for Council summarising the performance and achievements of the committee.

This Charter will be reviewed once during the term of the committee, or at the request of the committee or council.

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - NOVEMBER 2023

Record No: I23/773

OFFICER'S RECOMMENDATION

That Council:

- A. Receive the report indicating Council's cash and investments position as at 30 November 2023; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds in accordance with Council's Investment Policy and regulatory requirements. To assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented.

RESPONSIBLE OFFICER: Acting Chief Financial Officer.

CERTIFICATION:

I, Simon Rennie, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, November 2022. In accordance with Regulation 212 of the *Local Government (General) Regulation 2005*, a report setting out details of money invested must be presented to Council in the following month.

OPTIONS CONSIDERED

Council's Monthly Funds Management report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258).

The revised policy was adopted on 17 November 2022 by Council resolution number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain can be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's Cash and Investments 30 November 2023:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - Cash at Bank*	A1+	AA-	Cash	3,846,958	Tiered	n/a
n/a	National Australia Bank - At Call	A1+	AA-	At Call	10,499,187	1.95%	At Call
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
22-Jun-22	National Australia Bank	A1+	AA-	TD	4,000,000	4.30%	26-Jun-24
23-Aug-22	Australian Military Bank	A2	BBB+	TD	2,000,000	4.41%	22-Aug-24
15-Dec-22	ING Bank	A1	A	TD	5,000,000	4.50%	14-Dec-23
27-Feb-23	ING Bank	A1	A	TD	5,000,000	4.95%	27-Feb-24
28-Feb-23	ING Bank	A1	A	TD	2,000,000	5.00%	28-Mar-24
17-Mar-23	Bendigo and Adelaide Bank Limited	A2	BBB+	TD	4,000,000	4.45%	14-Mar-24
05-May-23	Judo Bank	A3	BBB-	TD	4,000,000	4.90%	06-May-24
13-Jun-23	AMP Bank	A2	BBB	TD	2,000,000	5.45%	12-Jun-24
13-Jun-23	National Australia Bank	A1+	AA-	TD	3,000,000	5.30%	12-Jun-24
29-Jun-23	National Australia Bank	A1+	AA-	TD	4,000,000	5.40%	27-Jun-24
29-Jun-23	National Australia Bank	A1+	AA-	TD	5,000,000	5.35%	21-Dec-23
29-Jun-23	ING Bank	A1	A	TD	10,000,000	5.55%	24-Apr-24
31-Jul-23	National Australia Bank	A1+	AA-	TD	5,000,000	5.30%	30-Jul-24
31-Jul-23	AMP Bank	A2	BBB	TD	2,000,000	5.50%	30-Jul-24
29-Aug-23	National Australia Bank	A1+	AA-	TD	5,000,000	5.15%	28-Aug-24
31-Aug-23	National Australia Bank	A1+	AA-	TD	7,000,000	5.10%	26-Sep-24
06-Sep-23	Beyond Bank	A2	BBB	TD	2,000,000	5.22%	05-Sep-24
19-Sep-23	National Australia Bank	A1+	AA-	TD	1,000,000	5.20%	18-Sep-24
20-Sep-23	G&C Mutual Bank	A2	BBB	TD	1,000,000	5.20%	18-Sep-25
28-Sep-23	ING Bank	A1	A	TD	5,000,000	5.35%	25-Sep-25
30-Oct-23	ING Bank	A1	A	TD	5,000,000	5.47%	29-Oct-24
30-Nov-23	MyState Bank	A2	BBB+	TD	3,000,000	5.10%	29-Feb-24
					102,346,145		

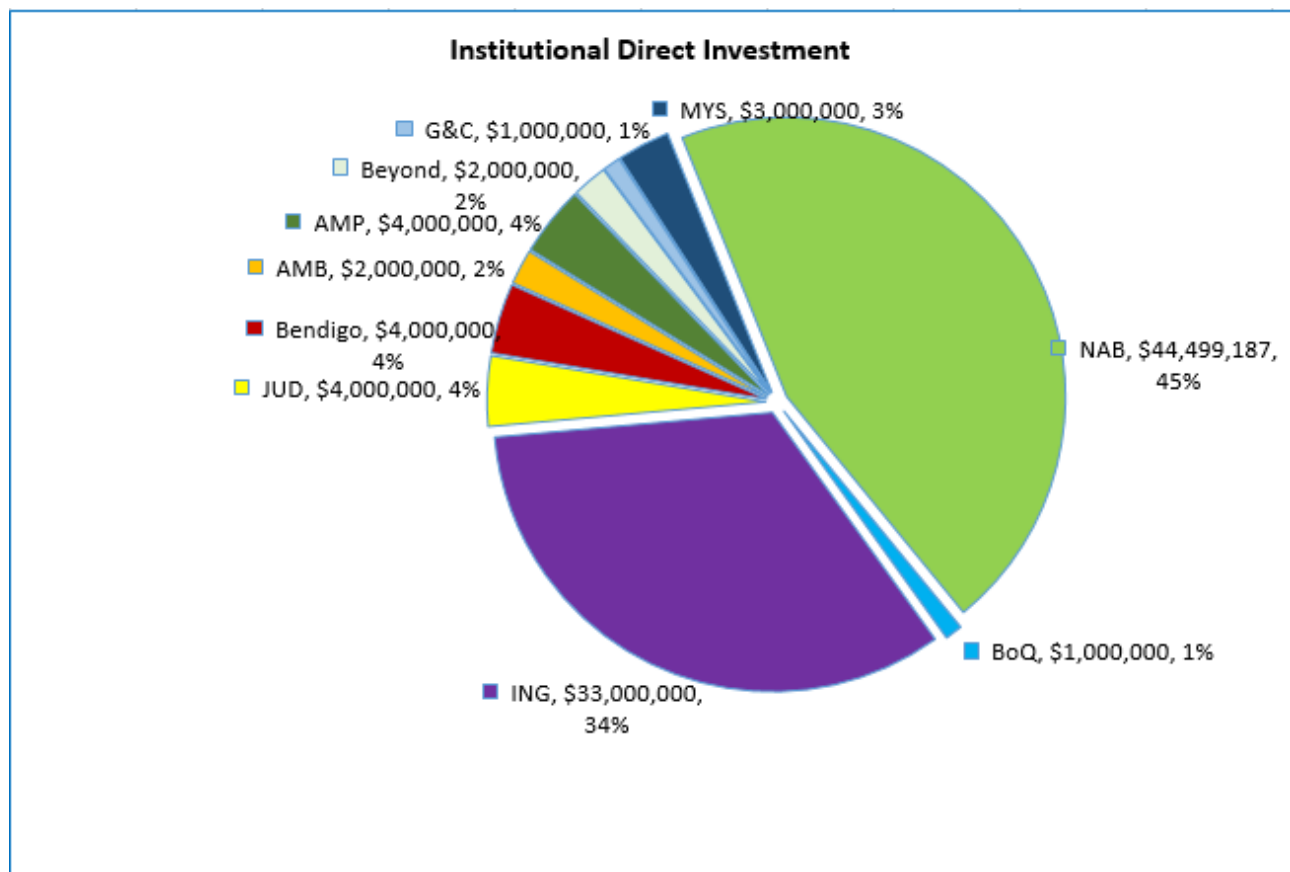
*Tiered rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

Investment Portfolio Return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
November	4.70%	4.49%	4.37%	0.12%
October	4.80%	5.19%	4.35%	0.83%
September	4.59%	4.58%	4.14%	0.44%
August	4.52%	4.27%	4.13%	0.14%
July (2023)	4.74%	4.74%	4.26%	0.48%

**The Australian Financial Market Association (AFMA)*



ATTACHMENTS

Nil

9.3.1 PROPOSAL TO NAME MICHELAGO CRICKET OVAL TO 'THE CLIVE KELLY OVAL'

Record No: I23/734

OFFICER'S RECOMMENDATION

That Council endorse

- A. Advertising of the place name proposal for Michelago oval to 'The Clive Kelly Oval' in the Monaro Post for 28 days and for consultation with the Michelago community to gain feedback.
- B. Progressing the Geographical Names Board place naming proposal for 'The Clive Kelly Oval' to pre-approval.

ISSUES

Michelago's oval, from which the Michelago Cricket Club plays its home games, is currently unnamed. It is proposed to name the oval 'The Clive Kelly Oval' in recognition of William Clive Kelly's contribution to cricket in Michelago and the Southern District of NSW.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

Naming has been assessed as low risk

FINANCIAL IMPACTS

This work will be carried from with existing budgets and resources

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

The only option considered was 'The Clive Kelly Oval' in response to a request from a place naming proposal from the Michelago community.

IMPLEMENTATION PLANS

9.3.1 PROPOSAL TO NAME MICHELAGO CRICKET OVAL TO 'THE CLIVE KELLY OVAL'

Implementation of the recommendations will be implemented via:

- 1) Advertising the place naming proposal for 28 days in the Monaro Post
- 2) Directly contacting Michelago community organisations and noticeboards to notify them of the proposal
- 3) Progressing the naming of 'The Clive Kelly Oval' to pre-approval within the Geographical Names Board place naming proposal system

EXISTING POLICY/DECISIONS

https://www.gnb.nsw.gov.au/data/assets/pdf_file/0004/229216/NSW_Address_Policy_and_User_Manual_2021.pdf

BACKGROUND

A request for the naming the Michelago oval "The Clive Kelly Oval" after a well-known local cricketer in Michelago's history was received by Council from the Michelago community. This request is detailed in Item 11.1 of the 21 September 2023 Ordinary Council meeting.

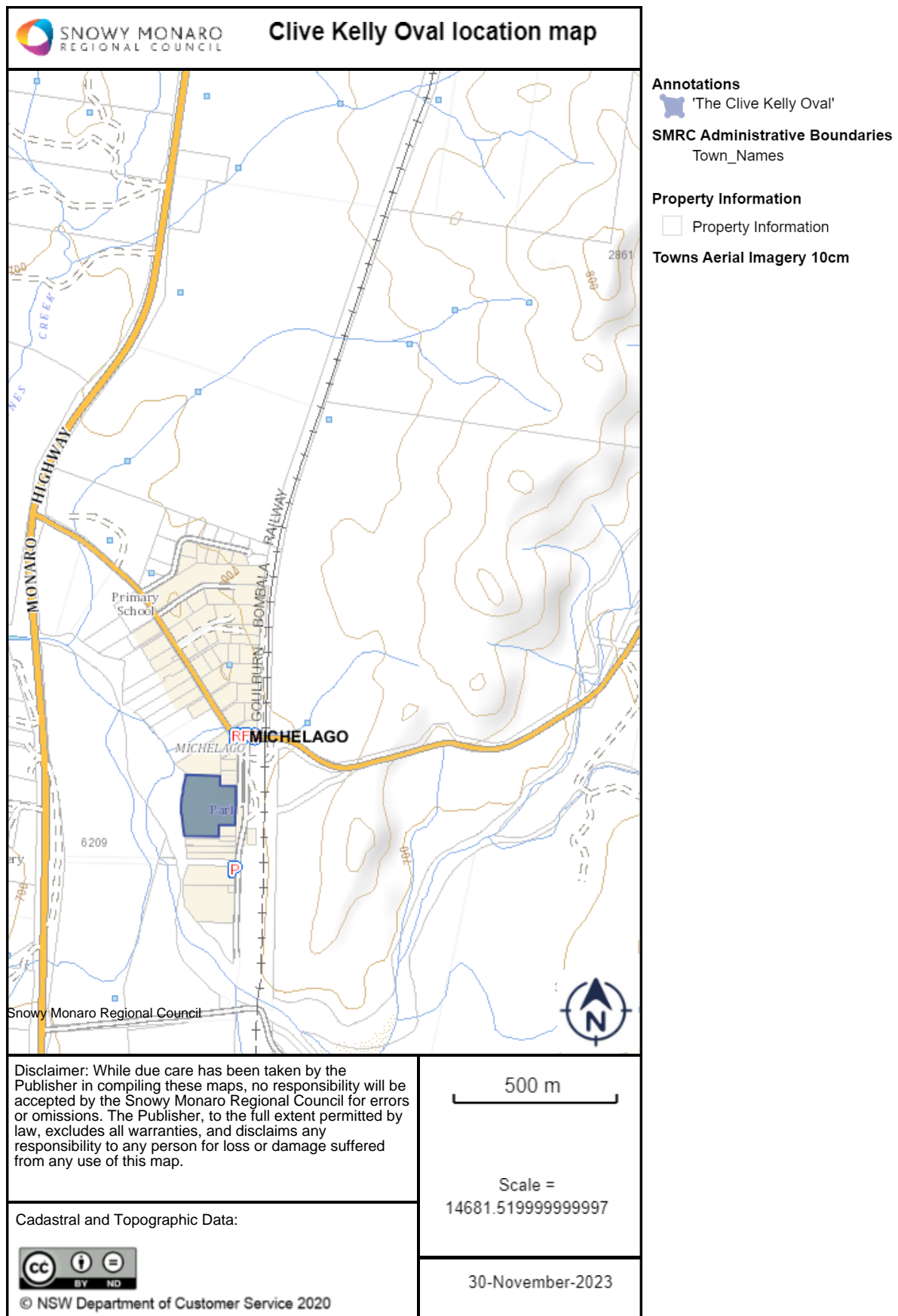
In summary, the commemorative naming of the oval 'The Clive Kelly Oval' is based on (William) Clive Kelly being the best cricketer Michelago has ever produced. To recognise his legacy, his family is proposing that the Michelago cricket oval be named Clive Kelly Oval.

The community has already undertaken consultation on the proposed name. The proposal was discussed at a meeting of the Michelago Region Community Association on 12 October 2022. The Committee unanimously agreed with the proposal. The proposal has also been published in the *Michelago Magpie* on 3 February 2023 and in *The Monaro Post* on 15 February 2023 to allow people to be aware of the proposal.

ATTACHMENTS

1. Aerial map of name proposal 'The Clive Kelly Oval'
 2. Locality map of name proposal 'The Clive Kelly Oval'
-





9.3.2 DELIVERY PROGRAM PROGRESS REPORT - NOVEMBER 2023

Record No: I23/754

OFFICER'S RECOMMENDATION

That Council note the delivery program progress report.

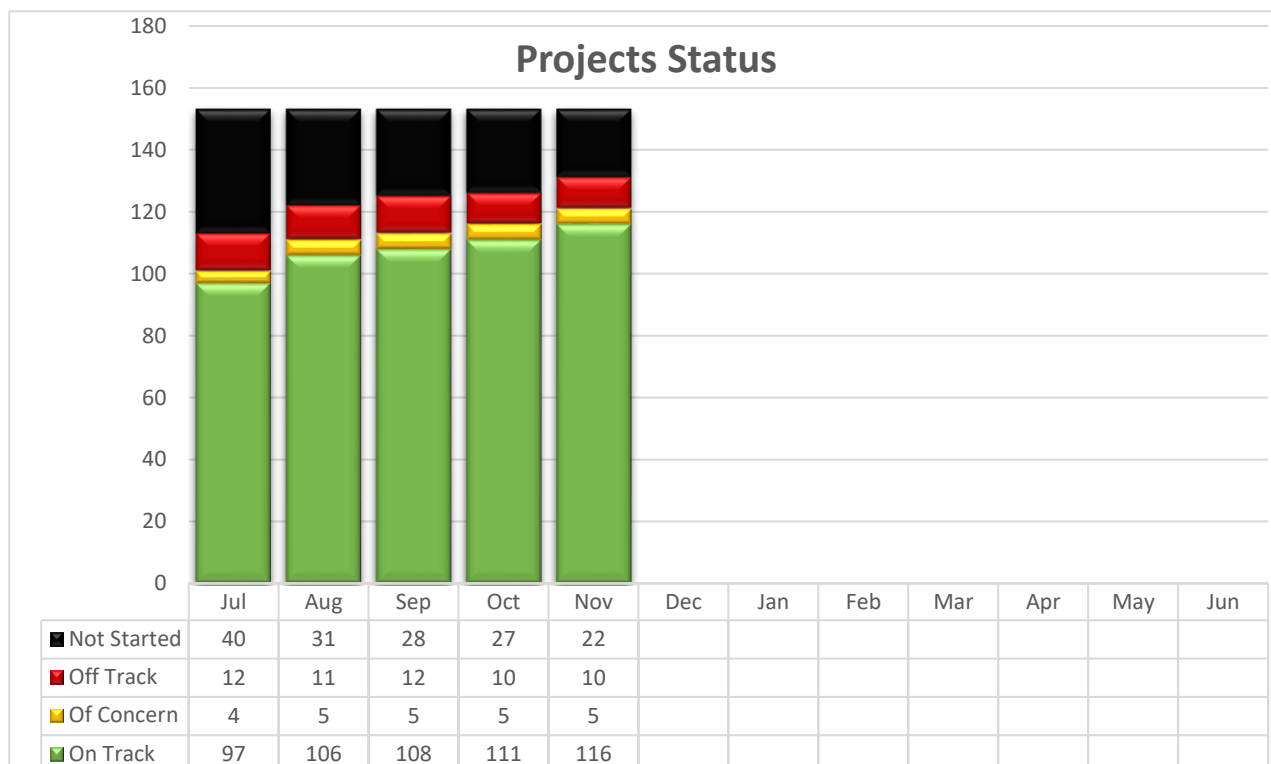
PROJECT DELIVERY

The revised 2022-26 delivery program has 153 projects identified for delivery over the four year period. We are currently in year two of the delivery program with 125 projects being worked on in the 2023-24 year.

The following chart shows the status against the original plans for the projects to be undertaken. Since the original plans were adopted, variations have been made to due dates.

November saw the commencement of a small number of projects, contributing towards the improvement in the number of projects showing as "not started" in the below graph.

In January an in depth review of the projects and their likely completion dates will be undertaken. This will be incorporated into the planning being undertaken for the following year's activities as well as to provide greater clarity on the status of projects.



Project: Yallambee Lodge Extension

Status: Off track

This project has paused at design and tender stage. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under

council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process.

Project: Towards Excellence Program **Status: On Track**

Work is well underway for Tranche 1: Leadership workshops and assessments underway, with ELT complete and SMT starting next week. The customer journey first round of workshops has been held and developed one customer avatar. Additional avatars to be developed. Infrastructure and Water/Wastewater are developing the current state of way of working. Other Operations Portfolio's had initial service review meetings to determine the current state and identify whether other staff need to be interviewed.

Project: Development of the new LEP **Status: Off track**

Council has resolved to undertake further consultation. The loss of key strategic planning staff means that the council does not have the available resources to undertake another round of consultation. Due to this, the project plan is being reviewed to determine the next steps and the resourcing required to undertake the resolved actions.

Project: Review heritage study **Status: Of Concern**

We have been unable to replace our strategic planning resources and this means that aspects of our business needs to be prioritised and other work delayed. Among the delayed work will be the heritage study review. While a majority of the work has been completed to the draft stage, the project will be held in abeyance until full team capacity is achieved. Without an active heritage study the council may not be able to access grant funding for the heritage advisory service.

Project: Prepare and active transport strategy **Status: On Track**

The first draft of the ATP has been complete. Further amendments are being undertaken. A workshop with internal staff has been scheduled to inform the priority matrix analysis.

A briefing to Council will be undertaken in February 2024. A report seeking Council endorsement to place the document on public exhibition will go to February 2024 Council meeting.

Project: Regional Sport Hall **Status: On Track**

The hall is 98% construction complete. Project remains on schedule for completion for 8 December. Arrangements have been made for the opening event on 15 December at 10am. Training days have been scheduled with Sports Club members and Council operations staff on 30 November. Proposed user fees and charges are to be placed on public exhibition.

Project: Bombala and Cooma Pool Upgrades **Status: Of Concern**

Swimming pool upgrade works are moving into detailed design stage. The major issue with this project is that the works are anticipated to take in the order of 12 months to complete. This will depend on the results of the tenders, but is a significant risk of impact to the community and will require consultation once timeframes for the works are known. Consultation on gaining input on the way to undertake the works (closing for a full season or missing two halves) will be undertaken.

Service Area: Corporate Projects – Fixing Country Bridges Rounds 1 and 2A and 2 B

Round 1

Both Peak Creek and Deep Creek bridges have been completed.

Rounds 2A and 2B

Significant progress has been made towards completion of these bridges, with some already complete.

- Black Flat Bridge - Design by Contractor - Construction by Council - Construction complete.
- Darbys Gully Bridge - Design by Contractor - Construction by Council - Construction complete.
- Redcliffe Bridge - Design & Construction by Contractor - Construction complete.
- Cambalong 2 Bridge - Design & Construction by Contractor - Abutments & Pier complete - Precast Beams Placed.
- Cambalong 1 Bridge - Design & Construction by Contractor - Design approved - Offsite construction of precast concrete components commenced - Part 5 Assessment and Fisheries application underway.
- Killarney Bridge - Design by Contractor - Construction by Council - Existing bridge removed - Construction of abutment footings complete.
- Rossys Creek Bridge - Design by Contractor - Construction by Council - Survey, Geotechnical Investigations, Hydrological Assessment complete. Project By-Pass repairs underway - Modular Formwork delivery this month - Design Approval, Part 5/Fisheries Permit Construction Planning underway.
- Matong Creek Bridge - TBA - Survey, Geotechnical Investigations, Hydrological Assessment complete. Project scope including access road realignment and Kellys bridge repairs underway.

Table 1: Listing of projects identified as off track

Summary of projects currently considered off track to original plans	
Fire service and general upgrades for aged care facilities	<ul style="list-style-type: none"> • Non-essential works on hold while considering the divestment and impact that may have on the approach taken with the facility.
Yallambee Lodge new section of facility	<ul style="list-style-type: none"> • This project has concluded at design and tender stage. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under Council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process.
Bobeyan Road upgrade	<ul style="list-style-type: none"> • Funding remains the most critical issue in delivery of the entire scope of the project. Funding will only allow for around ½ of the original project scope to be completed due to the delaying in funding and the high cost of rock blasting that has been required. Determination of the work that will be undertaken and scoping of the cost for the remaining works are being undertaken. Jones Plains Bridge construction completed, only

Summary of projects currently considered off track to original plans	
	<p>requiring pavement construction and guard rail installation before it can be opened to traffic. Scope variation required to reduce the project length to Ashvale Road to Shannons Flat Road. Availability of gravel from the Shannons Flat quarry continues to hamper construction. Quotation for sealing and guardrail installation have been requested, which will be required to determine the finalisation of the works program.</p>
Ryrie Street Michelago extension	<ul style="list-style-type: none"> Negotiation with UGL still underway. Arranging application fee and annual license. Presentation by Council to UGLRL will take place on 12th December to present the application for a construction license.
Jindabyne Town Centre improvements	<ul style="list-style-type: none"> The Regional Growth and Development Corporation (SAP) have developed the brief for the upgrades to the Town Square. The demolition/rebuild of the toilets will be considered within this project design, however the funds for the toilets project remain with Council for delivery. While the overall funding has been advised, this is less than the previous funds available and information has not been provided on what works will be funded.
Lake Jindabyne Shared Trail	<ul style="list-style-type: none"> Significant planning work was not undertaken prior to the project being funded resulting in the project being behind schedule and underfunded. Tyrolean Village to Kunama Estate and Rainbow Beach – DA achieved and AHIP in place Kunama Estate & Rainbow Beach to East Jindabyne – waiting on land acquisition, once received with land owner consent the DA application will be lodged and AHIP request submitted. Mill Creek Mountain Bike Park - Awaiting land owner consent (Snowy Hydro), once received DA application will be lodged and AHIP request submitted. Hatchery Bay to Gaden Rd Trout Hatchery - waiting on land acquisition, once received with land owner consent the DA application will be lodged.

Summary of projects currently considered off track to original plans	
	<ul style="list-style-type: none"> Sections 1.1, 2.1, 2.2 & 3.1 will go out to tender once it has been determined how the ongoing maintenance costs are to be addressed.
Delegate School of Arts	<ul style="list-style-type: none"> The original trade estimate report indicated that there was a \$202,000 shortfall. Even with additional funds secured the project may still fall short of approximately \$76,000, meaning the project will be unable to be completed with the current scope of works.
Jindabyne landfill rehabilitation and capping	<ul style="list-style-type: none"> When developing the waste strategy it was identified that due to the cost of operating landfills the best outcome was the development of a transfer station and centralising landfill operations. This needs to be completed prior to rehabilitation of the site. Currently works are being undertaken on the costing of the required facility.
Development of the Integrated Water Cycle Management (IWCM) Strategy and Grey Water Management Plan	<ul style="list-style-type: none"> A new resource has been employed during October to commence this project. Two water security projects are currently being scoped and NSW Public Works will undertake both projects.
Development of the new Local Environmental Plan (LEP)	<ul style="list-style-type: none"> Council has resolved to move forward with the development of a community reference group for the development of the LEP. Limited Strategic Planning resources continue to be problematic with ensuring progress.

SERVICE DELIVERY

Service Area: Infrastructure – Fixing Local Roads – Avonside Road Upgrades

Council is in the final stages of upgrading Avonside Road with approximately six kilometres of unsealed road expected to be sealed during early December 2023. Work was expected to be completed by the end of November but recent weather events have pushed completion into December. However, Council remain confident that Avonside Road will be fully opened to traffic before the year's end. The Avonside Road upgrade project has been delivered in eight months and with winter impacting three of those months, delivery of Avonside road on time and on budget is a fantastic achievement by staff.

Service Area: Infrastructure – Country Passenger Infrastructure Grants Scheme – Bus Shelters

Council's 2023-2024 Operational Plan identified installation of bus shelters under a NSW Government CPTIGS Round 1 Funding agreement. Initially, nine locations were identified, however, due to the costs of purchasing, delivery and installation of each bus shelter variations approved by Transport for NSW, have reduced the scope of works to seven. Avonside Road, Bright St Bombala, Monaro High School, Cooma North Public School, East Jindabyne, Hilltop Road,

Eucumbene Road have all been completed. Unfortunately, the bus shelter in Nimmitabel was not supported due to installations concerns, however, further consultation with the community will take place.

Service Area: Residential Aged Care – Closure of Snowy River Hostel

At the November 2023 Council Meeting the decision to close Snowy River Hostel by 28 March 2024. Even with Federal Government support, the continued operation of this service was found to be a significant financial risk to the organisation. Council will work with the families, and all relevant agencies including resident advocacy bodies, to ensure that suitable alternative accommodation is found.

KEY PERFORMANCE INDICATORS

KPI	Actual	Target	Commentary
<p>% KPI's on target</p> <p>KPI Status</p> <p>7.14%</p> <p>0.00%</p> <p>11.43%</p> <p>81.43%</p> <p>■ On Track ■ Monitor ■ Needs Work ■ No Target</p>	81.43%	75%	<p>KPI's Needing work</p> <ul style="list-style-type: none"> <15 water main breaks per 100km of water main/year <20 repairs and chokes per 100km/year
% projects/actions on target	54.34%	35.41%	<p>Council is 17 months into a 48 month Delivery Program. We are tracking well ahead of the calculated progress target of 35.41% to this point with our principal activities and commenced projects. There are still several projects that are not due to commence until years three and four of the Delivery Program.</p>

Performance Measures	Period	Unit	Target	Actual	Comment
<15 water main breaks	Month	#	20.00	34.00	The number of water main

9.3.2 DELIVERY PROGRAM PROGRESS REPORT - NOVEMBER 2023

per 100km of water main/year					breaks for the month is unusual. Further investigation is underway to determine the likely reasons. Ageing infrastructure and the need for increased maintenance is the most likely reason.
<20 repairs and chokes per 100km/year	Month	#	20.00	64.00	A combination of aging infrastructure, increased loads and required maintenance is the likely reason for the increase in chokes.

RESPONSIBLE OFFICER: Coordinator Strategic Planning.

ATTACHMENTS

1. Delivery Program Progress Report - November 2023 (*Under Separate Cover*)

9.3.3 COMMUNITY SATISFACTION SURVEY

Record No: I23/758

OFFICER'S RECOMMENDATION

That the community satisfaction survey be noted.

ISSUES

- Overall satisfaction remains low.
- Satisfaction for sealed and unsealed roads were significantly higher in 2023 than 2022.
- The proportion of customers whose issue was unresolved due to Council non-response fell from 29% in 2022 to 16% in 2023.
- The percentage of people who prefer to interact online with the Council is growing.

RISK ASSESSMENT

This is an information report.

FINANCIAL IMPACTS

This is an information only report.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Information only report.

IMPLEMENTATION PLANS

Information only report.

ATTACHMENTS

Nil

9.3.4 REVIEW - COMMUNITY STRATEGIC PLAN

Record No: I23/759

OFFICER'S RECOMMENDATION

That Council note the:

- A. Review of the community strategic plan
- B. Engagement activities to seek feedback from the community

ISSUES

Following an ordinary election of councillors, council must review the community strategic plan (CSP) before 30 June the following year. Council may endorse the existing plan, endorse amendments to the existing plan, or develop and endorse a new CSP as appropriate to ensure that the local government area has a CSP covering at least the next ten years.

Council adopted the Snowy Monaro Community Strategic Plan "Towards 2042" in June 2022 as part of the regional community strategic plan coordinated by the Canberra Region Joint Organisation (CRJO).

The CRJO has secured funding to again undertake the coordination process for the review of the CSP's for the seven participating councils across the region, which SMRC is part of. A project plan has been developed, along with an engagement plan to facilitate the review.

Early engagement with our community is planned to commence in early 2024 throughout the months of February and March 2024 in accordance with the community engagement plan. As it is a review process, the approach planned for council will be targeted engagement with internal staff, community, and external agencies and parties we advocate to (as identified within our CSP).

A questionnaire will be developed and workshops will be undertaken to 'check in' with our community to gauge whether the current CSP is still relevant, or amendments should be considered.

A briefing will be provided to Council in early February 2024 to provide an overview of the whole project, which is expected to take the next 18 months, with the endorsement of the reviewed CSP planned to be completed by June 2025.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Medium	Low	Yes
Health and Safety	Low	Low	Yes

Risk Type	Current Risk	Expected Risk	Within Accepted
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Medium	Low	Yes

The CSP is the community's plan and there is always a risk that the community's expectations of council is much higher than we are resourced to deliver, taking into consideration our financial constraints.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$5,000	Current budget allocation - IPR
Estimated Annualised Net Cost	\$5,000	Expenditure – IPR for engagement activities, inclusive of salaries.
Capital Investment	NIL	NIL
Capital Funding Source	NIL	NIL

Council's expenditure relates to engagement activities and reporting back to council over two financial years. CRJO is funding the coordination and review of the CSP, including engagement analysis and document preparation.

RESPONSIBLE OFFICER: Coordinator of Strategy Development

OPTIONS CONSIDERED

The option of not reviewing the CSP would leave council as being non-complaint with the integrated planning and reporting guidelines, thus not meeting the *Local Government (General) Regulation 2021, section 196A*.

IMPLEMENTATION PLANS

A project plan and an engagement plan outlining milestone dates for project delivery to meet legislative timeframes for the review has been developed and is attached.

ATTACHMENTS

1. Project Plan - Review of the SMRC Community Strategic Plan (*Under Separate Cover*)
2. Engagement Plan - Review of the SMRC Community Strategic Plan (*Under Separate Cover*)

9.3.5 CODE OF CONDUCT COMPLAINTS ANNUAL REPORT

Record No: I23/768

OFFICER'S RECOMMENDATION

That Council receive and note the code of conduct complaints report for the period 1 September 2022 to 31 August 2023.

ISSUES

Council is required to report code of conduct complaint statistics to the Office of Local Government (OLG) by 31 December each year. Under the Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW (the procedures) a report is also required for Council. The reporting period is 1 September 2022 to 31 August 2023.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
External Political Environment	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes

The reporting of code of conduct complaints ensures Council meets its obligations to the OLG.

The risk of mismanaging complaints is mitigated through following the procedures.

FINANCIAL IMPACTS

	Amount(\$)	Details
Current Annualised Net Cost	6,164.58	External conduct reviewer
	790.00	Staff wages
Total	6,954.58	

Provision for staff wages and external conduct reviews is contained within the operational budget.

RESPONSIBLE OFFICER: Coordinator Governance

OPTIONS CONSIDERED

The reporting is required. No option presented.

IMPLEMENTATION PLANS

No further action required by councillors or staff once the report is received by Council and the OLG.

EXISTING POLICY/DECISIONS

[Council's Code of Conduct](#)

[Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW](#)

Office of Local Government annual reporting requirements

BACKGROUND

Council received four code of conduct complaints in the reporting period.

Two were assessed and met the criteria of a code of conduct complaint and were assigned to a conduct reviewer in accordance with the procedures. Each was resolved by informal means, which typically consist of counselling, mediation or informal discussion in accordance with 6.13(b) of the procedures.

Two complaints did not meet the criteria of a code of conduct complaint in that they were, in the first case a complaint that related to a decision made by Council (in accordance with 4.2(b) of the procedure). The second being was a complaint of alleged misconduct longer than three months after the alleged misconduct took place.

Parties to all complaints are notified in writing of the outcomes.

ATTACHMENTS

1. SMRC Code of Conduct Statistics for OLG reporting 1.9.2022 to 31.08.2023

Model Code of Conduct Complaints Statistics 2022-23 Snowy Monaro Regional Council		
Number of Complaints		
1	The total number of complaints received in the reporting period about councillors and the General Manager (GM) under the code of conduct from the following sources:	
i	Community	2
ii	Other Councillors	2
iii	General Manager	0
iv	Other Council Staff	0
2	The total number of complaints finalised about councillors and the GM under the code of conduct in the following periods:	
i	3 Months	3
ii	6 Months	0
iii	9 Months	0
iv	12 Months	0
v	Over 12 months	0
Overview of Complaints and Cost		
3 a	The number of complaints finalised at the outset by alternative means by the GM or Mayor	0
b	The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	0
c	The number of code of conduct complaints referred to a conduct reviewer	2
d	The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	2
e	The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	0
f	The number of finalised code of conduct complaints investigated by a conduct reviewer	0
g	Cost of dealing with code of conduct complaints via preliminary assesment	6,165
h	Progressed to full investigation by a conduct reviewer	0
i	The number of finalised complaints investigated where there was found to be no breach	0
j	The number of finalised complaints investigated where there was found to be a breach	0
k	The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	
i	ICAC	0
ii	NSW Ombudsman	0
iii	OLG	0
iv	Police	0
v	Other Agency (please specify)	0
l	The number of complaints being investigated that are not yet finalised	1
m	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	6,955

Preliminary Assessment Statistics		
4	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:	
a	To take no action (clause 6.13(a) of the 2020 Procedures)	2
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2020 Procedures)	2
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2020 Procedures)	0
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2020 Procedures)	0
e	To investigate the matter (clause 6.13(e) of the 2020 Procedures)	0
f	Other action (please specify)	0
	<input type="text"/>	
Investigation Statistics		
5	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:	
a	That the council revise its policies or procedures	0
b	That a person or persons undertake training or other education (clause 7.40 of the 2020 Procedures)	0
6	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
a	That the council revise any of its policies or procedures (clause 7.39 of the 2020 Procedures)	0
b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach (clause 7.37(a) of the 2020 Procedures)	0
c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.37(b) of the 2020 Procedures)	0
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.37(c) of the 2020 Procedures)	0
7	Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2020 Procedures)	0
Categories of misconduct		
8	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
a	General conduct (Part 3)	0
b	Non-pecuniary conflict of interest (Part 5)	0
c	Personal benefit (Part 6)	0
d	Relationship between council officials (Part 7)	0
e	Access to information and resources (Part 8)	0
Outcome of determinations		
9	The number of investigated complaints resulting in a determination that there was a breach in which the council:	
a	Adopted the independent conduct reviewers recommendation	0
b	Failed to adopt the independent conduct reviewers recommendation	0
10	The number of investigated complaints resulting in a determination where:	
a	The external conduct reviewers decision was overturned by OLG	0
b	Council's response to the external conduct reviewers recommendation was overturned by OLG	0
11	Date Code of Conduct data was presented to council	24-Nov-23

9.3.6 POST-EXHIBITION REPORT - FEES AND CHARGES - PLANNING PROPOSALS

Record No: I23/795

OFFICER'S RECOMMENDATION

That Council

- A. Adopt the fees and charges for proponent-initiated planning proposals.
- B. Amend the budget to include the additional revenue from \$3,500 to \$172,000

ISSUES

At the council meeting held on 16 November 2023, council resolved to place proposed fees and charges for proponent-initiated planning proposals and LEP amendments on public exhibition for a period of 28 days. The proposed fees were publicly exhibited between 17 November and 15 December 2023.

Feedback was sought on a schedule of fees and charges for proponent-initiated planning proposals to ensure pricing reflects the full cost of delivering the service, as far as practical to do so, without impacting significantly on access to services by the community (Also a recommendation of the financial sustainability review).

To date, council has received one submission through the Yoursay page detailed in the table below. The single submission received does not provide comment against the actual fees and charges placed on public exhibition for the service delivery itself, but is a comment that appears to be general in nature against any fees being raised. If further negative responses are received post business paper publication, a further report will be prepared for Council to consider the submission(s).

Submission Responses

Submission		Commentary	Recommended Actions	Estimated Cost
1	Why? Wasn't the rate rise enough? What's the justification?	<p>Previous fees adopted by Council for planning proposals did not achieve cost recovery and with the changes we are now experiencing with an increase in planning proposals due to growth across the region, a full review of actual costs has been undertaken.</p> <p>A benchmarking exercise against neighbouring councils in regards to their fees and charges for such proposals has also been undertaken, with alignment now being achieved.</p>	NIL	NIL

		<p>Additionally, The financial sustainability review (October 2022) recommended that Council review the pricing for fees and charges and ensure they reflect full cost price for services, as far as it is practical to do so, without impacting significantly on access to services by the community.</p> <p>By charging cost recovery fees for planning proposals income will be commensurate with the actual cost of delivering the service.</p>		
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RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

The decision to amend the fees and charges for proponent-initiated planning proposals is considered low risk. Based on the very small number of submissions received unrelated to the fees and charges that were placed on public exhibition no element of notable risk is identified.

FINANCIAL IMPACTS

	Amount	Details
Current estimated revenue	\$3,500	Current budgeted revenue
Revenue based on previous fees	\$9,400	Estimated revenue based on known planning proposals in the pipeline
Revenue based on proposed fees	\$172,000	

The recommendation to adopt the amended fees and charges will increase revenue based on the proposed fees and charges.

RESPONSIBLE OFFICER: Coordinator of Strategy Development.

OPTIONS CONSIDERED

The small number of submissions received that were unrelated to the amendments to the fees and charges on public exhibition is the primary reason to adopt the amendments. Full reasoning is provided in the table of submissions and responses above.

IMPLEMENTATION PLANS

If the proponent-initiated planning proposal fees and charges are adopted, all submitters will be notified of the outcome and council's resolution. The amendments will be incorporated into the 2023-2024 Schedule of Fees and Charges published to council's webpage.

EXISTING POLICY/DECISIONS

9.3.4 FEES AND CHARGES - PLANNING PROPOSALS

Record No: I23/713

COUNCIL RESOLUTION		294/23
That Council:		
A. Place the proposed fees and charges for planning proposals and LEP amendments on public exhibition for a period of 28 days.		
B. Adopt those fees and charges where no negative feedback is received.		
C. Prepare a post-exhibition report to Council with responses and recommendations from any feedback.		
Moved Councillor Davis	Seconded Deputy Mayor Higgins	CARRIED
Record of Voting		
<i>Councillors For:</i>	<i>Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i>	
<i>Councillors Against:</i>	<i>Nil.</i>	

ATTACHMENTS

Nil

9.3.7 ADDITIONAL FUNDING TOWARDS PROJECTS

Record No: I23/796

OFFICER'S RECOMMENDATION

That the budgets be adjusted to incorporate the additional BLERF funding of:

- A. Bombala sports ground upgrades - \$360,700
- B. Delegate School of Arts upgrades - \$125,400
- C. Jindabyne skatepark extension - \$264,600

ISSUES

Several projects have faced significant costs increases, either due to lack of initial scope, the time taken to develop the project or limitation on available contractors. The NSW Government has recognised cost increases as an issue across the state with Bushfire Local Economy Recovery Fund projects and were encouraging Councils to review the funding required to complete those projects previously funded. In response applications were sought to allow the exiting project scopes to be achieved with additional funding.

Bombala sports ground upgrades – The initial plans did not meet disability access standards. Initially the project was reviewed to see if opportunities existed to de-scope the project. It is not possible to undertake the project with the initial available funds. Additional funding was sought to allow the project to proceed.

Note: The Bombala grandstand project is associated with the notice of motion from Cr Williamson. If the motion from Cr Williamson is adopted by the Council this will effectively mean that this grant will be returned.

Delegate School of Arts – Detailed design and the need for compliance with heritage considerations as well as the lack of contractors to undertake the project have all impacted on the project. Scope has been revised with the management committee, but it is not possible to achieve the main goal, of removing the reliance of the hall on the toilets in the childcare centre, within the initial funding envelope. Usage of the child care facilities by members of the public is not desirable and considered a risk factor that should be addressed, so additional funding was requested.

Jindabyne skatepark – Increased steel costs are the primary driver of the increased costs on this project. Detailed design costing showed that it would not be possible to complete the project within the available funding envelope. To de-scope required removing lighting, landscaping and reducing the size of the extensions. On review it was considered that if the project is to proceed it is not a reasonable option to undertake the de-scoping.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
Financial Sustainability	Low	Low	Yes

9.3.7 ADDITIONAL FUNDING TOWARDS PROJECTS

Risk Type	Current Risk	Expected Risk	Within Accepted
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

Asset management – If the funding is not approved the projects will not proceed.

Financial sustainability – The increased project costs will feed into the depreciation costs of the organisation. The financial impacts are discussed below.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost		Already included LTTP
Estimated additional annualised Net Cost (Depreciation)	\$9,270	Bombala grandstand
	\$1,700	Delegate School of Arts
	\$5,300	Jindabyne skate park extension
Net impact	\$16,270	
Capital Investment	\$750,570	
Capital Funding Source	\$750,570	Additional grant funding
	\$16,270	Operating result

The initial project estimate is already in the long term financial plan. The increased costs are not in the LTTP and are listed above. This will not change the year under which the Council reaches a net surplus prior to capital grants and contributions (Currently 2026/27).

Council should ensure that there is sufficient surpluses in future years to fund any changes in service levels before commencing projects, which should allow for contingency funding for any cost increased that may come from the project variations. It should be noted that the Delegate School of Arts upgrades are also in consideration of changing standards of what is acceptable shared use as well as increased serviceability.

RESPONSIBLE OFFICER: Chief Strategy Officer

OPTIONS CONSIDERED

Reduced scope: As discussed in the body of the report the option to reduce scope is not considered viable other than the skate park. The impact of the reduction of scope on the skate park was not seen as providing a project where the future level of service was considered sufficient to warrant the project being undertaken. For example, lack of lighting would simply lead to community lobbying for additional lighting to be installed.

Not seek additional funding: While the initial approach is to work with the community on reducing the scope to remain within the existing funding, this was not possible in these cases. This

means that if funding is not accepted the projects will need to be halted. If the projects are cancelled the reputational risk associated with stopping projects already agreed to be provide to the community is assessed as high (It is possible there will be an impact on credibility with local media headlines being generated). There is also a financial risk that the \$430,000 spent to date on the projects will be required to be funded by Council. This represents a moderate level of risk.

IMPLEMENTATION PLANS

If the recommendation is adopted the projects will continue. If not accepted a communication plan will be put into place to advise the community of the reasons for this and discussions will commence with the grant funding bodies as to the implications on the existing grants.

ATTACHMENTS

Nil

9.4.1 EVENT SUPPORT GRANT

Record No: I23/799

OFFICER'S RECOMMENDATION

That Council approve the following event support applications, in line with the funding support for Events Policy:

- A. Cooma Car Club \$2,000 for the Monaro Billy Kart Derby
- B. Snowy Classic \$5,000 for the Snowy Classic 2024
- C. Fox Superflow Gravity MTB event \$5,000

ISSUES

Council's Snowy Monaro Funding Support for Events Policy provides funding support for local and regional economically significant events.

In accordance with the Policy, the following three applications have been received and assessed for Council determination:

Monaro Billy Kart Derby, Snowy Classic and the Fox Superflow Gravity MTB.

To be eligible for funding support, the event must meet certain criteria and be assessed as per the Funding Support for Events Policy.

The tables below outline the assessment against this Policy for each event:

Event Application 1 - Monaro Billy Kart Derby Funding amount sought = \$2,000 (Local) Location: Cooma Showground Date: 25 February 2024		
Estimated 'value add' to local economy	Eligible event	
\$22,288 – based on up to 500 participants and spectators for the event. Average day spend \$75	Yes	
(a) Funding amount required to cover Councils normal fees and charges.	Facility hire & banner	\$317
	Waste services	\$157
	Planning S68 application	\$100
(b) Alignment with relevant Council strategies or plans.	The event supports Council values outlined of the Snowy Monaro DMP 2019 and Community Strategic Plan 2024 – 'Ensure the Snowy Monaro Region is a destination that offers a variety of experiences, attractions and events year-round'	
(c) Commercial or not for profit.	Not for Profit – any event profit is used to support community groups.	

9.4.1 EVENT SUPPORT GRANT

(d) Capacity to attract visitors from outside the LGA.	Predominantly attracts day visitation, however there's opportunity to increase overnight visitation with better prize offerings and promotion outside of the region.
(e) Marketing Strategies.	Social media pages, local print media, posters, direct emails, radio and school visits.
(f) The significance of the event for the local community.	Provides an event for community gathering and connection. Encourages families, friends of work teams to create a billy kart together.
(g) The proportion of the total funding required for the event.	If successful, Council funding (\$2000) will form approximately 50% of the total event budget (\$4,000).
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.	There is sufficient funding available for this application, \$23,650 major and \$ 8855 local.
(i) Number of event applicants who have applied for funding.	Eight events have received funding under this application with another three included in this report. Other applications have been provided to interested parties for submittal to Council in the coming months.
(j) The reason the funding is being sought from Council for the event.	To assist in covering costs associated with Council fees and charges for facility hire, waste and application fees. Event costs are otherwise recouped through local business donations and volunteers.
(k) The particular circumstances of the event.	Nil
Other funding applications: None	
<p>Staff review: This event meets eligibility criteria of the Event Support Policy and is classed as a 'Local' event in the Policy, as the value added calculations to the economy is less than \$100,000.</p> <p>The Monaro Billy Kart Derby is a unique event, developed in 2016. It encourages participation across the region to create and build a billy kart which is then entered for a fun day of racing on the event date.</p> <p>Attachment 1: Event application</p>	

9.4.1 EVENT SUPPORT GRANT

Event name (optional)
Monaro Billy Kart Derby

Event Type:
Sports and Recreation Activities

Event Range:
Local

Event start date:
02/25/2024

Event duration (days)
1

Attendance per day
500

Average daily spend (\$)
75

Event total spend (\$)
\$37,500

submit

The proposed Monaro Billy Kart Derby event is planned to start on February 25th, 2024 and to run for 1 day. It is an event of Local significance and is estimated to attract 500 visitors during the day, with an average spend per person per day of \$75. This equals a total visitor spend of \$37,500 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$37,500 from a Sports and Recreation Activities event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	34,118	14,438	0.2
Industrial impact	15,325	6,246	0.1
Consumption impact	3,278	1,604	0.0
Total impact on Snowy Monaro Regional Council area economy	52,720	22,288	0

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

Event Application 2 - Snowy Classic Funding amount sought = \$5,000 (Local) Location: Local roads from Jindabyne – Berridale - Dalgety Date: 23 March 2024		
Estimated ‘value add’ to local economy	Eligible event	
\$410,830 – based on attendee numbers & spend provided from previous event data	Yes	
(a) Funding amount required to cover Councils normal fees and charges.	Facility hire & banner Waste services Planning S68 application	\$3092 (4 locations & banner hire) \$ TBA \$100 + DA modification
(b) Alignment with relevant Council strategies or plans.	The event aligns with Theme 1 of the Snowy Monaro Destination Management Plan ‘Challenge Yourself in Nature’.	

9.4.1 EVENT SUPPORT GRANT

	Increasing visitation to the region as part of event participation and increasing event engagement with local business and community for event services.
(c) Commercial or not for profit.	Commercial –event profit is reinvested to grow future events.
(d) Capacity to attract visitors from outside the LGA.	Demonstrated ability to attract riders and supporters to the region for at least two nights.
(e) Marketing Strategies.	A detailed marketing strategy is attached, approx. \$80,000.
(f) The significance of the event for the local community.	One of our primary goals is to increase business opportunities, engaging as many local businesses as possible.
(g) The proportion of the total funding required for the event.	If successful, Council funding (\$5000) will form approximately 0.8% of the total event budget (\$621,000).
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.	There is sufficient funding available for this application, \$23,650 major and \$8855 local.
(i) Number of event applicants who have applied for funding.	Eight events have received funding under this application with another three included in this report. Other applications have been provided to interested parties for submittal to Council in the coming months.
(j) The reason the funding is being sought from Council for the event.	To assist with operational costs associated with the event.
(k) The particular circumstances of the event.	Funding support will assist in the event development and subsequent growth.
Other funding applications: Destination NSW	
<p>Staff review: This event meets eligibility criteria of the Event Support Policy and is classed as a 'Major' event in the Policy, as the value added calculations to the economy is more than \$100,000.</p> <p>This event has been identified in initial feedback from the event strategy consultants as an event of significant importance and local pride within the community, based on the survey undertaken.</p> <p>Attachment 2: Event application</p> <p>Attachment 3: Communications & Marketing strategy</p>	

9.4.1 EVENT SUPPORT GRANT

Event name (optional)

Snowy Classic

Event Type:

Sports and Recreation Activities ▼

Event Range:

State ▼

Event start date:

03/23/2024

Event duration (days)

1

Attendance per day

2000

Average daily spend (\$)

360

Event total spend (\$)

\$720,000

submit

The proposed Snowy Classic event is planned to start on March 23rd, 2024 and to run for 1 day. It is an event of State significance and is estimated to attract 2000 visitors during the day, with an average spend per person per day of \$360. This equals a total visitor spend of \$720,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export 

Snowy Monaro Regional Council area - Modelling the effect of \$720,000 from a Sports and Recreation Activities event with State significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	576,000	271,118	4.9
Industrial impact	236,069	109,389	2.1
Consumption impact	61,951	30,323	0.4
Total impact on Snowy Monaro Regional Council area economy	874,020	410,830	7

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

Event Application 3 - Fox Superflow® Gravity Enduro Mountain Bike Race

Funding amount sought = \$5,000 (Major)

Location: Mt Gladstone MTB Park

Date: 3-4 February 2024

Estimated 'value add' to local economy	Eligible event	
\$126,103 – based on the combined value add of calculated day and overnight attendance for the two day event.	Yes	
(a) Funding amount required to cover Councils normal fees and charges.	Facility hire & banner	\$49 (banner) Rider fee paid to Snowy Mountains MTB club
	Waste services Planning S68 application	\$TBC \$Nil – DA current
(b) Alignment with relevant Council strategies or plans.	Snowy Monaro DMP aims to “ offer incentives to encourage a broader range of commercial	

9.4.1 EVENT SUPPORT GRANT

	<p>operators delivering nature-based and adventure experiences in the region” and to “pursue additional nature-based events”.</p> <p>The event objective includes the long-term goal to create a flagship gravity enduro event weekend.</p>
(c) Commercial or not for profit.	Commercial – Re-investment of profit into future event planning with the aim to continue establishing the race as a flagship event in the region.
(d) Capacity to attract visitors from outside the LGA.	We would invest funds in an intense, event-specific digital and social media content creation and marketing campaign with strategic promotional elements to increase visitation to the Snowy Monaro region in general by showcasing what it has to offer to the cycling community.
(e) Marketing Strategies.	Details marketing strategy attached with event notice form
(f) The significance of the event for the local community.	<p>To foster the awareness of cycling and MTB in the local community by instilling a sense of ownership and pride in the greater community that such events provide when they are coming to the region – we will work together with the local council representatives to promote the event not only nation-wide to our cycling target market, but also to the local community via local media (print, radio, outdoor). The goal is to attract not only spectators to the event, but also local volunteers and racers. The event provides a very positive and encouraging environment and has successfully attracted beginners and juniors.</p> <p>Rocky Trail has a local business promotional platform to secure local accommodation partners and product sponsors for each event.</p>
(g) The proportion of the total funding required for the event.	If successful, Council funding (\$2000) will form approximately % of the total event budget (\$).
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.	There is sufficient funding available for this application, \$23,650 major and \$8855 local.
(i) Number of event applicants who have applied for funding.	Eight events have received funding under this application with another three included in this report. Other applications have been provided to interested parties for submittal to Council in

9.4.1 EVENT SUPPORT GRANT

	the coming months.
(j) The reason the funding is being sought from Council for the event.	The event is financially stable, however, with funds we would invest funds in an intense, event specific digital and social media content creation and marketing campaign with strategic promotional elements. We plan to increase visitation to the Snowy Monaro region in general by showcasing what it has to offer to the cycling community.
(k) The particular circumstances of the event.	<p>All Rocky Trail events are Eco-Tourism and Quality Tourism Certified.</p> <p>At the core of all our efforts to put together the annual racing calendar is, and will always be, the trails. We work with property managers and organisations, local councils and clubs and our goal is to deliver a versatile selection of terrain, regions and mountain bike trails, including adaptive trails. We include many regional trail networks as this gives more mountain bikers the chance to race on their local trails. It also promotes less frequented trail networks to visiting riders and encourages them to discover new trails. Rocky Trail Entertainment understands the importance that our product offering is accessible to the general public for spectating and people of all abilities. The nature of the competitive activities that Rocky Trail Entertainment provides on off-road trails, will welcome a wide range of riding abilities, but will be limited for people with a disability. However, we want to be as accommodating for staff and guests of all abilities fosters diversity and acceptance, which resonates through to employee and customer satisfaction.</p>
Other funding applications: None	
<p>Staff review: Staff review: This event meets eligibility criteria of the Event Support Policy and is classed as a 'Major' event in the Policy, as the value added calculations to the economy is more than \$100,000.</p> <p>This application is submitted as an event sponsorship opportunity for Council to align with and competent event organiser, promoting year round regional visitation for our available bike trails.</p> <p>Attachment 4: Event application</p>	

Overnight stay

9.4.1 EVENT SUPPORT GRANT

Event duration (days)

Attendance per day

Average daily spend (\$)

Event total spend (\$)

2

201

380

\$152,760

submit

The proposed Fox Superflow Gravity MTB event is planned to start on March 23rd, 2024 and to run for 2 days. It is an event of State significance and is estimated to attract 201 visitors per day over the 2 days, with an average spend per person per day of \$380. This equals a total visitor spend of \$152,760 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$152,760 from a Sports and Recreation Activities event with State significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	122,208	57,522	1.0
Industrial impact	50,086	23,209	0.4
Consumption impact	13,144	6,434	0.1
Total impact on Snowy Monaro Regional Council area economy	185,438	87,164	2

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

Day visitation

Event start date:

03/23/2024

Event duration (days)

Attendance per day

Average daily spend (\$)

Event total spend (\$)

2

229

149

\$68,242

submit

The proposed Fox Superflow Gravity MTB event is planned to start on March 23rd, 2024 and to run for 2 days. It is an event of State significance and is estimated to attract 229 visitors per day over the 2 days, with an average spend per person per day of \$149. This equals a total visitor spend of \$68,242 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export

Snowy Monaro Regional Council area - Modelling the effect of \$68,242 from a Sports and Recreation Activities event with State significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	54,594	25,697	0.5
Industrial impact	22,375	10,368	0.2
Consumption impact	5,872	2,874	0.0
Total impact on Snowy Monaro Regional Council area economy	82,840	38,939	1

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

9.4.1 EVENT SUPPORT GRANT

These events are generally considered low risk. They are organised independently of council.

FINANCIAL IMPACTS

This program relies on a funding pool in council's Economic Development budget which is set at the beginning of each financial year and once (if) fully expended, it is anticipated it would not be renewed with further funds until the following financial year.

At the beginning of the 2022-23 financial year, this fund has \$50,000 available for event support allocation with \$20,000 local and \$30,000 towards regional significant applications.

Should council approve the attached three applications, there will be \$6,855 remaining for local and \$13,650 for regionally significant applications totalling \$25,505.

The Eventing Funding Support Register for the current financial year is shown below indicating the state of the funding pool at the time of writing the current report. It does not include the events the subject of this report, only those approved by council so far this financial year.

Event Support Grant Funding Register 2023-2024						
Event	Event dates	Funding requested	Funding recommended LOCAL	Funding recommended MAJOR	APPROVED Funding	Council meeting date & resolution number
Cooma Country Roots and Blues	19-November-2023	2000	2000		2000	234/23
Snowy Trout Challenge	Oct 2023 -30 April 2024	5000		5000	5000	234/23
Bombala Historic Engine & Machinery Society Workin	11-November-2023	2000	2000		2000	234/23
Monaro Canine Carnival	1-3 December 2023	1500	1500		1500	269/23
Australian National Busking Championship – Grand final	25 November 2023	5000	3345		3345	269/23
Numeralla Folk Festival	26-28 January 2024	2000	2000		2000	297/23
Cooma Rodeo	02-February-2024	1350		1350	1350	297/23
Twisted Bingo - Cancer Council	16-March-2024	2000	300		300	297/23
Funding Available		50000				
Major		30000				
Local		20000				
Funding Spent		17495				
Major		6350				
Local		11145				
Funding Remaining		32505				
Major		23650				
Local		8855				

RESPONSIBLE OFFICER: Events and Tourism Officer

OPTIONS CONSIDERED

9.4.1 EVENT SUPPORT GRANT

The alternative options available to council are, to not support some or all of the events, or support them for less than the requested amount. Ultimately this is a decision for Councillors.

The information required to inform this decision and the reasons for the staff recommendations are provided in the table for each event.

IMPLEMENTATION PLANS

If an event is successful there is a standard procedure by which the grant agreement is created and the grant ultimately acquitted.

EXISTING POLICY/DECISIONS

The event applications were reviewed in accordance with the council's Funding Support for Events Policy.

ATTACHMENTS

1. Monaro Billy Kart Derby application
 2. Snowy Classic Event Application
 3. Snowy Classic Communications Plan
 4. Fox Superflow Gravity MTB application and marketing
-



Form | 250.2022.000.1

Event Sponsorship Request Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to \$2000) and regional economic significance (up to \$5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

Eligibility

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☒ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☒ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☒ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
 - ☒ Open for general public attendance
 - ☒ Event location within the Snowy Monaro Regional Council local government area
 - ☒ Event will be held within the current financial year
 - ☒ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
 - ☒ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
 - ☒ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

Part A - Applicant

Name <u>Tony Nassar</u>			
Organisation <u>Cooma Car Club</u>	Phone (AH) <u>0428484076</u>		
Position <u>Club President</u>	Phone (BH) <u>0428484076</u>		
Postal Address <u>PO Box 808</u>			
Town <u>Cooma</u>	State <u>NSW</u>	Postcode <u>2630</u>	Mobile <u>0428484076</u>
Email <u>tony.nassar@bigpond.com</u>			



Event purpose and target market

To introduce children & parents to fun, creative outdoor activities.

Have you considered ways to ensure the event is inclusive and accessible to the community?
Please describe. Yes, invitations are sent to Cooma Challenge.

Online resource for accessible and inclusive events: <https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf>

Local Scouts are involved. All measures are taken to encourage inclusivity and accessibility. We have no steps or obstacles that discourage any attendance.

Event description

Home built billy cart race down the hill in a single timed event. Hay bale course set out to keep the track safe.

Event significance to the community

Allow parents to spend time creating a cart and racing it down a hill. To encourage family outdoor time with friends & other competitors.
A trophy is handed out to every child for entering the event.

Part C – Event Sponsorship

Level of funding:

☒ Community/Local event ☐ Regional Economic Significant event

* Sponsorship amount requested \$ 2000 .

Total cost of the event (please include a copy of the event budget) \$

Why are you seeking funding from Council for the event?

To help cover costs for trophies and prize money.

Is the event financially sustainable without Council sponsorship? Yes, however it requires a lot of volunteers to keep the costs down.

Please list any other particular circumstances of the event to take into consideration

Maintenance on the showground driveway would be a major safety factor. Also, prize money would help encourage more people to enter.

Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc.

Facility Hire \$268 Waste & Recycling Services Application \$157

Human Resources (staff time) — Parks & Gardens —

Application fees \$68 \$100 Other — Banner \$49



Part D - Declaration

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

- ☒ Confirm that the information contained in the application form and within the documents are true and correct;
- ☒ Declare that should this application be successful the funding will be expended as outlined in the above documentation;
- ☒ Acknowledge the event organiser requirements to obtain all regulatory event approvals
- ☒ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.
- ☒ Understand surplus funds may be required to be returned to Council, and;
- ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au



Form | 250.2022.000.1

Event Sponsorship Request

Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to \$2000) and regional economic significance (up to \$5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

Eligibility

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☐ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☐ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☐ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
 - ☐ Open for general public attendance
 - ☐ Event location within the Snowy Monaro Regional Council local government area
 - ☐ Event will be held within the current financial year
 - ☐ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
 - ☐ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
 - ☐ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

Part A - Applicant

Name	VANESSA BURGESS		
Organisation	YAFFA MEDIA P/L	Phone (AH)	
Position	EVENT DIRECTOR	Phone (BH)	
Postal Address	17 - 21 BELLEVUE STREET SURRY HILLS NSW 2010		
Town	State	Postcode	Mobile 0402 218 845
Email	vanessaburgess@yaffa.com.au		



Organisation Type: ☐ Not for profit ☒ Commercial ☐ Other _____

ABN (if applicable) 54 002 699 354	Eligible for GST (if applicable) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Signature <i>V. Burges</i>	Date 06/11/23
Applicant Signature	Date

Part B – Event Details

Name SNOWY CLASSIC 2024

Location/s

The event will be held on fully closed roads, starting and ending at Jindabyne with the event village at the Town Centre Carpark.

Date/s 23rd March 2024	Time/s 6am - 5pm
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Confirmation of venue availability:

- ☐ Private Property – Please provide confirmation of land owner's consent
- ☐ Council Facility – Booking reference number: _____
- ☒ Other (please specify) _____
DA application number PAN 363405

Event Type

- ☐ Community ☐ Commercial ☒ Sporting ☐ Arts & Cultural
- ☐ Markets ☐ Music Festival ☐ Other (please specify) _____

Frequency of Event ☒ Annual ☐ One off ☐ Other (please specify) _____

Event Funding

Recurring events: Does the event generate profit? ☒ Yes ☐ No

Please outline how profit from the event will be used.

The small profit we hope to achieve will be used in further development of the event in coming years.

Have you applied for other funding sources? ☒ Yes ☐ No

Please provide details

DNSW have provided funding support for 5 years



Event purpose and target market

The Snowy Classic is a long distance cycling event on fully closed roads. We encourage riders to fundraise for a charity they are passionate about. We are expecting 1,500+ riders to participate in the Maxi (170km) and Challenge (110km) events, with approx. 2,000 intrastate and interstate visitors coming into the region. Our Key Sponsor is Destination NSW, in which we have a 5 year funding agreement to deliver the Snowy Classic in the region.

Have you considered ways to ensure the event is inclusive and accessible to the community? Please describe.

Online resource for accessible and inclusive events: <https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf>

Our event is inclusive and open to all abilities. In previous events, we have had handcyclists and blind riders (with assistance) participate.

Event description

Event significance to the community

One of our primary goals is to increase business opportunities within the Snowy Region. We engage as many businesses, resources and individuals as possible to assist in event planning and delivery.

Based on behaviours we have seen at our previous events, and on local tourism patterns, we estimate the following contribution of the 2023 Snowy Classic event on the Snowy region;

- Each Snowy rider will, on average, spend \$360 per day on their visit
- As riders spend a minimum of 2 nights in the event area, based on our 1,500+ riders will spend over \$1,080,000 in 2 days – an impressive boost to the local economy

Part C – Event Sponsorship

Level of funding:

☐ Community/Local event ☒ Regional Economic Significant event

Sponsorship amount requested \$ 5,000.00

Total cost of the event (please include a copy of the event budget) \$ _____

Why are you seeking funding from Council for the event?

To assist with operational costs associated with the event.

Is the event financially sustainable without Council sponsorship?

Yes

Please list any other particular circumstances of the event to take into consideration

We have long term goals with this event, so funding support will assist in the event development and subsequent growth

Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc. TBA

Facility Hire _____ Waste & Recycling Services Application _____

Human Resources (staff time) _____ Parks & Gardens _____

Application fees _____ Other _____



How does your event align with Council's relevant tourism and events and/or economic development strategies?

Previous responses have detailed;

1. Increase visitation to the region
2. Increase business opportunities and community engagement around the event

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

Yes, rider and their supporters will travel to the region.

Actual visitation statistics will be measured post event and available via a detailed DNSW post event survey.

Estimated number of attendees (participants, volunteers, spectators etc) 2000+	Estimated daily spend (including entry fees, food purchases, accommodation etc) \$360.00 per person
---	--

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

Please see attached a detailed Marketing plan, which includes media URLs.

How will Council support be acknowledged?

We agree to use Council's logo in marketing activity associated with the event – on our event sponsor panel as a LOCAL PARTNER

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☒ Yes ☐ No

Supporting documents attached:

- ☒ Event budget
☒ Marketing Plan (if available)
☒ Event Plan
☐ Owners Consent
☐ Other _____

Successful applicants are required to obtain all relevant event regulatory approvals.

☒ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☐ 50% before event, 50% on acquittal after event, OR ☒ 100% on acquittal after event



Part D - Declaration

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

- ☒ Confirm that the information contained in the application form and within the documents are true and correct;
- ☒ Declare that should this application be successful the funding will be expended as outlined in the above documentation;
- ☒ Acknowledge the event organiser requirements to obtain all regulatory event approvals
- ☒ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.
- ☒ Understand surplus funds may be required to be returned to Council, and;
- ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

SNOWY CLASSIC COMMUNITY COMMUNICATIONS PLAN - 2024								
NEWSPAPERS, MAGAZINES & RADIO								
MEDIA	DATES	SIZE	Contact	Notes	MESSAGE	Status	RESPONSIBILITY	PRICE
Snowy Mountains Magazine (Summer edition)	Dec 14 - Feb 23	FP 281 X 316 (incl 3mm bleed each side)	stevecuff@snowymagazine.com.au	Nov21 Material Deadline	Coming to town / register now	Booked	JS	\$1250+GST
Snowy Mountains Magazine (Autumn edition)	Feb 23 - end of April		stevecuff@snowymagazine.com.au	Jan 23 Material Deadline	Last Chance to Register + road closure editorial	Booked	JS	\$1250+GST
Monaro Post (Pre)	11 March, 18 March & 25 March	50% contra deal- listing them as a Local Partner	Keely Usher <keely@monaropost.com.au>		Road closure notice & community thank you	Sent off - awaiting confirmation	JS	\$675+GST
Snow FM	11-22 March 2024	2024: \$1200 for 20x spots across XLFM & Snow FM confirmed for 11-22 March 2024.	Mitchell Hynes <hynes@capitalradio.net.au>	Mitchell Hynes - GM (new)	10 X 30 sec ads in the week leading up to the event.	Booked	JS	\$1200+GST
XLFM Forever Classic 96.1 Snowy Radio	11-22 March 2024	^	Mitchell Hynes <hynes@capitalradio.net.au>	Mitchell Hynes - GM (new)	10 X 30 sec ads in the week leading up to the event.	Booked	JS	incl above ^
SnowPost	12-Mar-24	Decided not to do as budget constraints.Will do 50% contra discount.. 10-15K print run. Canberra to Wollongong. Free Mag.	Keely Usher <keely@monaropost.com.au>		Announcing event date - 23 March 2024		JS	
FACEBOOK COMMUNITY GROUPS								
MEDIA	DATES	SIZE			MESSAGE	Status	RESPONSIBILITY	PRICE
Post in Community Groups #1	24/07/2023	Social Image			Event Notice - social version	Completed	TG	
Post in Community Groups #2	25/09/2023	Social Image			Registrations open - Save the date - Reach out to volunteer - get in touch if business is impacted		TG	
Post in Community Groups #3	w/c 20 Nov	Social Image			4 months to go - road closure info - vol call out - get in touch if business is impacted - times passing through (see community page)		TG	
Post in Community Groups #4	w/c 15 Jan	Social Image			6 weeks to go - road closure info - vol call out - get in touch if business is impacted - times passing through (see community page)		TG	
Post in Community Groups #5	4-Mar	Social Image			2 weeks to go - road closure info - cheer on at start line - Village promo - times passing through (see community page)		TG	
Post in Community Groups #6	18-Mar	Social Image			Event this Sat - road closure info - cheer on at start line - Village promo		TG	
Post in Community Groups #7	21-Mar	Social Image			Reminder about road closures		TG	
BUSINESSES & EVENTS (selected via direct phone call)								
MEDIA	DATES	SIZE			MESSAGE			
Event Clashes	Ongoing				Snowy Classic on 23 March - Road Closures		JS/TG	
			Bulk email database of businesses. Emailed Dalgety Brewery & spoke with Butcher on the phone. Ensure the top of carpark isn't closed on the Friday.					
Event Notice	w/c 24 July	A4 digital flyer			Snowy Classic coming to town - road closures on website	Completed	TG	
Contact Businesses - on course	w/c 15 Jan		See tab		Snowy Classic on 23 March - Road Closures		JS/TG	
			Event Notice + specific info on closures around NC. Lady from council & daughter did physical drop last year. See file from last year.					
Nuggests Crossing Specific Event Notice	w/c 15 Jan				Snowy Classic on 23 March - Road Closures		JS/TG	
COUNCIL/TOURISM/CHAMBER OF COMMERCE								
MEDIA	DATES	OUTLET	NOTES		MESSAGE			
Save the Date message	24-07	Council website, newsletter (Sent quarterly in August & Nov), social and internal comms	Mark to include in council enews- send blurb and image (biz focus)	Sent to Mark 25-07. Included in August enews. Council won't share other notices except road closures in enews. Tag them on social and they will reshare @snowymonaroaregionalcouncil	Save the date		JS	
		Tourism channels (industry enews 1st week offers	Christie to circulate in industry enews- send STD info, get involved in vilalge or special rider offers	Sent to Christie 25-07			JS	
		Charlottes Pass & Perisher Businesses (Bob	Add to business list so they receive future comm	25-07: Emailed Bob. He said talk to frank.zipfinger@gmail.com President of SLOPES - Organisation representing about 88 Club Ski Lodges in the Perisher Ranger Resorts.			JS	
		CoC (ask for feedback from 2023- follow up so ensure they receive)	Ask what channels they communicate to their members via (e.g. enews or socials) and send appropriate content.				TG	
Launch Press Release	25-Sep	Council website, newsletter, social and inter	Tag on socials for event launch TVC @snowymonaroaregionalcouncil		Regos open		JS	
		Tourism channels	Also send TVC for visitor centre & flyers/posters & FAQ document & tag on socials for launch video				JS	
		Media List					JS	
		CoC					TG	
		Council website, newsletter, social and internal comms					JS	

Road Closure Press Release	15-Jan	Tourism channels Media List Nuggets Crossing - Specific Event Notice CoC			Road Closure maps		JS	
							JS	
							JS	
							TG	
							JS	
Event/Road Closure reminder	4-Mar	Council website, newsletter, social and internal comms Tourism channels Media List Nuggets Crossing - Specific Event Notice CoC			Road Closure maps		JS	
							JS	
							JS	
							TG	
							JS	
Event this weekend - Road Closure info	18-Mar	Council website, newsletter, social and internal comms Tourism channels Media List Nuggets Crossing - Specific Event Notice CoC			Road Closure maps		JS	
							JS	
							JS	
							TG	
What's On - events newsletter	Ongoing	Tourism & Council			event updates		JS	
FAQ DOCUMENT - COMMUNITY								
Customer Service at Council	15-Jan				Important event info answered via Q&A's		JS	
Customer Service at Parks	15-Jan				Important event info answered via Q&A's		JS	
Customer Service at Tourism	15-Jan				Important event info answered via Q&A's		JS	
BANNERS/FLAGS								
MEDIA	DATES	SIZE			MESSAGE			
Jindabyne Banner (Kosciuszko Road)	29 Dec - 12 Jan & 14 Mar - 27 Mar	.6m (h) x 6m (l)		TBC for 2024. Need to be remade. Depends on cost. Nicole getting back to VB on availability	Coming to town			
Cooma Banner (Centennial Park)	20 Dec - 31 Dec & 21 Mar - 27 Mar	.8m (h) x 5m (l)		TBC for 2024. Need to be remade. Depends on cost. Nicole getting back to VB on availability	Coming to town			
LETTERBOX DROP								
MEDIA	DATES	SIZE			MESSAGE			
AusPost Letterbox Drop	w/c 5 Feb	A4 DL Flyer		More targeted letterbox drop - to segmented areas	Times passing through, Road closure information, link to community webpage		JS	
Rocky Plains Post Office	1-Aug			Call the post office and they will advise re letterbox drop- they may organise.				
Hand delivery of Letterbox Drop along Barry Way to Dalgety (Farming Homesteads)	w/c 5 Feb	A4 DL Flyer	Arrange an Airtasker or someone local to do	More targeted letterbox drop - to segmented areas	Times passing through, Road closure information, link to community webpage		JS	
POSTERS								
MEDIA	DATES	SIZE			MESSAGE			
Town Posters & flyers for noticeboards and stores	w/c 20 Nov	A4 poster		Distribution opportunities? - Lady from council & daughter did last year.	Snowy Classic coming to town		JS/TG	
PRE EVENT CORFLUTES								
MEDIA	DATES	SIZE			MESSAGE			
Pre Event Road Corflutes		600x900mm			Event notice tailored to specific location			
LIVE TRAFFIC								
MEDIA	DATES	SIZE			MESSAGE			
Livetraffic.com	TBC				Road closures		DK/HK	
Tom Tom Maps					Road closures		DK/HK	
NSW ROADS								
MEDIA	DATES	SIZE			MESSAGE			
NSW Roads Facebook Page	TBC	P8 Ad			Road closures		VB	
NSW NATIONAL PARKS & WILDLIFE SERVICE								
MEDIA	DATES	SIZE			MESSAGE			
Website and social media listing	25-09-2023		Katie.Green@environment.nsw.gov.au	Sent launch PR 25-09 & replied she would send to stakeholders in coming weeks.	Event Launch Details		JS	Y
Website and social media listing	Once road closure details confirmed - TBC		Katie.Green@environment.nsw.gov.au	Sent launch PR 25-09 & replied she would send to stakeholders in coming weeks.	Road closures		JS	



Form | 250.2022.000.1

Event Sponsorship Request

Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to \$2000) and regional economic significance (up to \$5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

Eligibility

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☒ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☒ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☒ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
 - ☒ Open for general public attendance
 - ☒ Event location within the Snowy Monaro Regional Council local government area
 - ☒ Event will be held within the current financial year
 - ☒ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
 - ☒ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
 - ☒ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

Part A - Applicant

Name	Juliane Wisata	
Organisation	Rocky Trail Entertainment Pty Ltd	Phone 0416 737 972
Position	Marketing Director	Phone 0416 737 972



Postal Address	1 Alister Avenue			
Town	Lake Munmorah	State	NSW	Postcode 2259
Mobile	0416 737 972			
Email	juliane@rockytrailentertainment.com			
Organisation Type:	<input type="checkbox"/> Not for profit <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Other _____			
ABN	50 129 217 670		Eligible for GST (if applicable)	
				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Signature	<i>Juliane Wisata</i>		Date 5/12/2023	

Part B – Event Details

Name	Fox Superflow® Gravity Enduro Mountain Bike Race – 2024 Season Opener		
Location/s	Mount Gladstone Mountain Bike Park, Cooma NSW		
Date/s	3-4 February 2024	Time/s	7am – 5pm

Confirmation of venue availability:

- ☐ Private Property – Please provide confirmation of land owner's consent
☒ Council Facility – Booking reference number: ___in progress; MTB club endorsement secured.
 (Notice of Intent enclosed with Event Management Plan)
☐ Other (please specify) _____

Event Type

<input type="checkbox"/> Community <input type="checkbox"/> Markets	<input type="checkbox"/> Commercial <input type="checkbox"/> Music Festival	<input checked="" type="checkbox"/> Sporting <input type="checkbox"/> Other (please specify) _____	<input type="checkbox"/> Arts & Cultural <input type="checkbox"/> Sporting
Frequency of Event	<input checked="" type="checkbox"/> Annual <input type="checkbox"/> One off <input type="checkbox"/> Other (please specify) _____		

Event FundingRecurring events: Does the event generate profit? ☒ Yes ☐ No

Re-investment of profit into future event planning with the aim to continue establishing the race as a flagship event in the region.

Have you applied for other funding sources? ☒ Yes ☐ No

We will also reach out to Tourism Snowy Mountains and submit an application as part of their Tourism Snowy Mountains Event Marketing Fund. We also receive sponsorship \$\$ from industry partners, including Fox Factory Australia, Jetblack Products, Shimano Cycling Australia, KWT Imports, Shingleback Off-Road and in-kind support from Sendy and MTB Direct Online. New major sponsors will come on board this year with Bikecorp, Gasgas eBikes and Bosch eBike Motors.

Event purpose and target market:

With funding support, we plan to be focusing on the Elite, semi-pro, amateur and hobby racing markets. We will be providing information that is going to be relevant for their 'influencers' - families and friends and partners, our secondary targets. We want to highlight the venue's very specific points of interest for those influencers. This will open up the opportunity to create a flagship gravity enduro event weekend as mentioned above.

Target market:

The core target market for the Cooma event is Canberra and strong visitation is expected from Sydney, Newcastle and North Coast NSW as well as the Riverina and South Coast regions – all based







on the 2023 event statistics, which are enclosed. We expect VIC racers to travel as well to discover the venue.

We expect at least 350 competitors conservatively and optimistically we would like to see 400+ at the start line in Cooma in 2024. Our forecast is based on the 2023 event at Mount Gladstone, which had 312 competitors, despite wet weather. The race will attract Elite as well as the most influential mountain bikers. Most importantly, Rocky Trail has a proven a unique track record to specifically target, attract, and grow the amateur mountain bike racing market across the East Coast of Australia.

We've had a record year with the Fox Superflow® - we had over 6,000 starters at the events across the East Coast of Australia, which represents a good half of our 11,000-12,000 customers this year. We have generated huge interest also in the eBike industry, with two major sponsors coming on board for 2024.

We are targeting a broad range of mountain bikers and heavily promoting them interstate. Our annual campaign will target predominantly men (25-55) in three core segments with focus on amateur and hobby racers:

- Single or in a partnership (ie. married, de-facto) => influencer: partner
- Male in young family (with children <12 years old) or older family (with children >12 years old) => influencers: partners, young children and teenagers
- Additional: juniors <12 for free kids events and >12 years for competitions
- 'Mates Weekend Away': Male 25-45 to participate in group of friends

					
A. Single or Partnership	B. Couple with established careers	C. Rider with young family	D. Rider with older family	E. Juniors	F. Empty nesters
<ul style="list-style-type: none"> • 19-30 • He: "Adrenaline Junkie" • She: "Sun chaser" • One or both ride • Busy work life • Go MTB, camping, travelling, road trips • Keen on the hottest place to visit and stay • Regularly attend events • May be pro- or semi pro riders • May be sponsored • FOMO, show-off • Challenge themselves • Aspiring influencers • In-group involvement and development = Influencer: Female or non-riding partner = Opinion leaders: Social media (Insta, FB), print media, Mates, Pro-riders	<ul style="list-style-type: none"> • 30+ • "Active Couple" • One or both ride • Consider partner's wishes • Micro-adventures • Nice accommodation • Busy worklife • Good network of riders • New experiences • Personal growth • Maintain strong relationships • Try new things => Influencer: Female or non-riding partner => Opinion leaders: Social media (Insta, FB), print media, Like-minded friends, may have friends with kids	<ul style="list-style-type: none"> • 30-40 • "Experience Seekers" • One / both parents ride • Mortgage (watch \$\$) • Busy work-life • Establishing career • Find work-(family) life balance ("leave-pass") • Try to stay active on the bike (attend events) • Family-based activities • Take great photos • Family camping and relaxing holidays • Try new experiences • Instilling appreciation of nature +MTB in children • Keep family together => Influencers: Family life and Kids <12 => Opinion leaders: Social media (Insta, FB), friends with kids	<ul style="list-style-type: none"> • 40-50 • "Active+Young at Heart" • One / both parents ride • Established career • Good disposable \$\$ • More time again for activities without family • Like to spread love for MTB to kids • Attend events • Family-based activities • Take great photos • Family camping and relaxing holidays • Try new experiences • Instilling appreciation of nature +MTB in children • Keep family together => Influencers: Family life and Kids >12 (see E.) => Opinion leaders: Social media (Insta, FB), friends with kids	<ul style="list-style-type: none"> • 13-18 • "The Shredders" • Dad and/or Mum ride • Start off on mid- to high-end equipment • Parents encourage MTB riding + racing • Are used to camping and micro-adv. on the bike • Have friends who MTB, "park rats" • Will drive parent's decisions and get them to start MTB • Show-off • Keep up with friends • Progress in skills => Influencers: parents, friends => Opinion leaders: Social (Insta, TikTok & Co), friends, Pro-riders	<ul style="list-style-type: none"> • 50-60+ • "Empty nesters" • One or both ride • Meet new people and be social • Stay connected with his family • Show off • See Australia, escape the cold => Influencer: generally female or non-riding partner, kids and grand-kids, I => Opinion leaders: Social media (FB), Print media, Like-minded friends

Event objectives:

- Events always create buzz in the industry, but in a community especially. We experienced the great enthusiasm of local riders in 2023 – the atmosphere of visiting racers contributes to a positive club culture and the attendance of an event on their home track invigorates club activity and drives membership.
- Provide and promote a major sporting event in the Snowy Monaro Region, showcasing what it has to offer for day trippers and encourage overnight stays by targeting very specific segments in the cycling/MTB market and providing them with resources and tools to "Stay & Play on Cooma's rocky trails".
- Showcase mountain biking to the wider local community by bringing an iconic gravity mountain bike race into the region. Our aim for the local community is to not only benefit



economically, but also socially – the event is targeting not only elite riders, which attract media attention, but specifically the amateur and junior markets, encouraging beginner and young racers to participate. We will work to secure well-known influencers and opinion leaders to participate, which will be inspiring to the community, the media and up and coming racers. We are hoping to attract a lot of local riders – especially in cooperation with the local riding groups/clubs.

- Promote the Cooma MTB riding and racing assets as an experience to mountain bikers and their families from the local community and attract visitors from Sydney, Newcastle, Country NSW as well the core target markets Canberra plus interstate across VIC, QLD and beyond.
- Promote and grow trail-based and MTB tourism in the Snowy Monaro Region by showcasing the great asset of having a legal mountain bike trail network that is easily accessible. The goal is to attract 350-400 event competitors plus at least 150-200 supporters and accompanying families and friends across the event weekend, encouraging overnight stays. All activities undertaken to achieve this, including strategic marketing and media campaign will be in line with the Snowy Monaro Regional Council promotional vision and campaign messaging. With the injection of economic and sports activity we hope to contribute to the sustainable growth and we are looking forward to promoting the existing rural and village atmosphere in the region.
- Promote local businesses and tourism assets by offering a free promotional platform for local businesses to showcase their products and services as well as make reasonable sponsorship opportunities available for a more intense brand activation during the event campaign.
- We will use funding to create content – photos/event video – to showcase the region’s cycling assets and potential to further establish it as a cycling destination. The Council Logo will be featured on the photos that all riders will be able to download for free, which always creates a huge promotional push especially on social media.





Have you considered ways to ensure the event is inclusive and accessible to the community?
Please describe.

At the core of all our efforts to put together the annual racing calendar is, and will always be, the trails. We work with property managers and organisations, local councils and clubs and our goal is to deliver a versatile selection of terrain, regions and mountain bike trails, including adaptive trails. We include many regional trail networks as this gives more mountain bikers the chance to race on their local trails. It also promotes less frequented trail networks to visiting riders and encourages them to discover new trails.

Rocky Trail Entertainment understands the importance that our product offering is accessible to the general public for spectating and people of all abilities. The nature of the competitive activities that Rocky Trail Entertainment provides on off-road trails, will welcome a wide range of riding abilities, but will be limited for people with a disability. However, we want to be as accommodating for staff and guests of all abilities fosters diversity and acceptance, which resonates through to employee and customer satisfaction.

Please refer to our Sustainability and Accessibility Policy for more details.

<https://rockytrailentertainment.com/sustainability-policy/>

All Rocky Trail events are Eco-Tourism and Quality Tourism Certified. At Rocky Trail you are guaranteed to be part of a genuine and authentic trail-based nature experience that looks after the environment. The ECO Certification program assures you that certified products are backed by a commitment to sustainable practices and provide high quality nature-based tourism experiences. For us this certification is not a sign-off as such, but rather the continuation of our business journey to make a difference in our small realm of nature tourism and trail-based tourism activity.

<https://rockytrailentertainment.com/ecotourism-certification/>



<https://rockytrailentertainment.com/ecotourism-certification/>



Event description:

The Fox Superflow® has established itself as the fastest growing gravity enduro racing concept in Australia in both junior U17 as well as adult consumer segments with over 6,500 competitors and 5,000 non-racing visitors in 2023 for a total event participation of 11,500 people. The entire social media marketing campaign reached over 500,000 accounts this year and generated 3mio impressions and over 20,000 clicks. Additionally, the event portfolio generated over \$3mio of income for the local economies around the hosting venues across NSW, ACT, QLD and VIC.

Event details:

Unique, fastest-growing gravity racing event series in Australia, developed by Rocky Trail Entertainment in 2012 by adapting a popular North American and European Enduro racing style and refining it to the Australian venues and amateur racing market.

Very social concept, allows riders of different ages and skills spend all day together; only downhill sections are timed

- Unique to Rocky Trail Entertainment, who adapted a popular North American and European Enduro racing style and refined it to the Australian venues and amateur racing market.
- Gravity event with highest gravity-event participation in Australia
- Offers eBike classifications
- Bringing visitors to the region in off-season, event series with high gravity-event participation
- Demographic: Predominantly male, 15-45 yrs (huge spikes in 15-17 and 35-45 age groups - parents racing with juniors)
- Expected participation 500+
- USP: very social concept, allows riders of different ages and skills spend all day together; only downhill sections are timed

Key messages:

- The Fox Superflow® is Australia's most popular gravity enduro series, because it let's you set the pace and have your own adventure!
- At the Fox Superflow® you can RACE the way you RIDE! Ride up at your own pace, then race: drop in with your buddies on each other's tyre or leave a space to pin. It's about doing party trains, railing berms and SENDING IT!
- This is all about friendly enduro racing without a tight schedule: you can pick the order in which to tackle the race stages, which makes this event social and action-packed at the same time! No harsh cut-off times or start orders, which means whatever category you're in, you can ride together and lock your own best race run in! and the variety of trails we pick offers a mad enduro challenge.
- Get ready for an absolute adrenaline rush as you smash down our Superflow® race tracks to hunt down those precious seconds for the win!

**Event significance to the community:**

We want to foster the awareness of cycling and MTB in the local community by instilling a sense of ownership and pride in the greater community that such events provide when they are coming to the region – we will work together with the local council representatives to promote the event not only nation-wide to our cycling target market, but also to the local community via local media (print, radio, outdoor). The goal is to attract not only spectators to the event, but also local volunteers and racers. The event provides a very positive and encouraging environment and has successfully attracted beginners and juniors.

Rocky Trail has a local business promotional platform to secure on the one hand local accommodation partners and product sponsors for each event. Local businesses can benefit from the “Local Business Support Program” by Rocky Trail Entertainment, which offering local businesses in regions and councils that actively support a race with a free promotional platform. The FREE “Promotional Package” option allows businesses to showcase their products and services to event visitors and can be part of our targeted online and social media promotional campaign. There are also sales and sponsorship opportunities. Interested businesses can visit the Rocky Trail website for more information.

<https://rockytrailentertainment.com/home/local-business-support/>

Event Managers will be supported by the head office to actively engage with the local community and businesses to boost tourism packaging with local partners.

We estimate to generate over 400 visitor nights and over 500 event participants, including competitors, non-racing visitors, crew and sponsors. In total we estimate to generate over \$200,000 in tourism dollars for the local economy. See visitation details attached.

Part C – Event Sponsorship**Level of funding:**

☐ Community/Local event ☒ Regional Economic Significant event

Sponsorship amount requested \$___5,000 (excl. GST)_____

Total cost of the event (please include a copy of the event budget) \$_____

Why are you seeking funding from Council for the event?

Our event is financially stable, however, with funds we would invest funds in an intense, event-specific digital and social media content creation and marketing campaign with strategic promotional elements. We plan to increase visitation to the Snowy Monaro region in general by showcasing what it has to offer to the cycling community.

Is the event financially sustainable without Council sponsorship? – Yes.

Please list any other particular circumstances of the event to take into consideration

The event will be promoted as part of our annual marketing campaign - both events are part of a series that guarantees exposure across all Rocky Trail marketing channels for the entire calendar year.



Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc.

Facility Hire _____ Waste & Recycling Services Application _____

Human Resources (staff time) _____ Parks & Gardens _____

Application fees _____ Other _____

How does your event align with Council's relevant tourism and events and/or economic development strategies?

We'd like to refer to the DMP statement that the Snowy Monaro Region aims to "offer incentives to encourage a broader range of commercial operators delivering nature-based and adventure experiences in the region" and to "pursue additional nature-based events".

The event objective includes the long-term goal to create a flagship gravity enduro event weekend.

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

We would invest funds in an intense, event-specific digital and social media content creation and marketing campaign with strategic promotional elements. We plan to increase visitation to the Snowy Monaro region in general by showcasing what it has to offer to the cycling community. In 2023, Rocky Trail ran a specific social media campaign to promote Cooma event. Key statistics, which would be the base KPI for 2023 were:

Event newsletters to database (10,600 gravity/Superflow® segment out of 17K total)

- 1 solus eDM, 1 major, 2 features in newsletters
- 45,000 circulation, est. 37% readership/opening 35%, 12% click-rate

RT Social Media Advertising Channels – event 2023:

- \$1,245 spent / 37,048 people reach / 202,842 impressions / 869 ad clicks





Estimated number of attendees (participants, volunteers, spectators etc) – see below	Estimated daily spend (including entry fees, food purchases, accommodation etc) – we refer to TRA statistics (see below)
--	--

	Competitors	Visitors	Total	Nights Total	Visitors	Day Visitors
ACTUAL	312	153	465	287	201	264

Region	Competitors	Visitors	Total	Nights Total	Visitors	Day Visitors
Central & Northern Sydney	54	18	72	80	48	24
Hunter & Central Coast	18	3	21	22	16	5
Illawarra & South East NSW	60	24	84	25	22	62
Interstate	65	44	109	19	17	92
LOCAL	19	12	31	0		31
New England	2	2	4	4	2	2
North Coast & Mid North Coast	1	1	2	2	2	0
Riverina	4	0	4	0	0	4
Southern & South Western Sydney	59	25	84	70	56	28
Western NSW	6	3	9	14	7	2
Western Sydney & Blue Mountains	24	9	33	31	23	10
Crew local		4	4	0		4
Crew out-of-region		8	8	20	8	
TOTAL	312	153	465	287	201	264

ECONOMIC VALUE as per TRA Figures - February 2023 (latest available)				
BASED ON TRIPS		Average spend Region		
Locals	35	8%		
Overnight Visitors	201	43%	\$760.05	\$152,770.05
Day Visitors	229	49%	\$149.63	\$34,265.27
Totals	465	100%		\$187,035.32
BASED ON NIGHTS GENERATED		Average value per night		
Nights	287		\$263.42	\$75,601.54

Marketing strategies for the event (include a marketing schedule if available – see attached)

Please detail marketing to be undertaken and list event website and social media URLs.

2024 website: <https://rockytrailsuperflow.com/event/cooma-2024/>

FB: <https://www.facebook.com/rockytrailentertainment>

Insta: <https://www.instagram.com/rockytrailentertainment/>

Twitter: <https://twitter.com/rockytrailent>

YouTube: <https://www.youtube.com/c/RockyTrailMedia>

Blog: <https://rockytrailentertainment.com/blog/>

Blog entries about Cooma events:

<https://rockytrailentertainment.com/?s=cooma>

Destination blog about Cooma (to be updated):

<https://rockytrailentertainment.com/cooma-destination-guide/>





2024 Campaign

Our promotional themes will align with key experience themes of the Snowy Monaro and Snowy Mountains Region and take into consideration the key messages by the regional and state tourism organisations related to nature, food, recreation, that appeal to visitors and residents alike. As per the DMP, which states that “events are important for the destination to highlight the region’s positioning, create interest in the region and grow visitation throughout the year.”

Our key objectives are at the heart of our marketing and event planning strategies for Mogo in 2022 and we would use funds for:

- **Marketing & Promotions: Cooma and Mount Gladstone Trail network and event MTB awareness campaign**
 - Further showcase the venue at Mount Gladstone and Cooma as a riding and racing destination
 - Lift awareness among the Rocky Trail customer base – promotion as part of our annual promotional campaign for the Fox Superflow® portfolio, inclusion in NSW/ACT series classification plus promotion as part of ongoing 2024 calendar and brand campaign
- **Create awareness and increase reach into the cycling and MTB community interstate to increase visitation**
 - We will be marketing all events with a Cooma landing page on our website and provide brand coverage for sponsors and event partners, including Snowy Monaro Region Tourism
 - Dedicated Social Media campaign delivery through external agency for each event and the online portal.
- **Community and audience development**
 - For this we will outsource the social media marketing component, so the management team can focus on developing and marketing the new event components.
 - Add specific communication components to target three specific target segments and related secondary segments (influencers”)
 - Creation of Cooma-specific “Destination Information Blog”: Visitor Guide for #rockytrailracers with offer to local businesses to be featured for free as part of Council support

- **Content creation**

- Photography showcasing the trail network ahead of the event and during the events weekend
- TBC: trying to secure race track preview video with partner branding



For more details see Appendix 1.

How will Council support be acknowledged?

- Logo on events website – main page
- Logo on events website – sponsor page
- Destination branding on partner-specific/region-specific LANDING PAGE
- Logo on all event photos (free download for competitors) and video covers
- Logo on event-related media releases, featured in BLOG section of the website, including:
- Creation of Cooma/Snowy Monaro-specific destination blog, featuring event partners and local businesses
- 1 solus eDM and at least three event features in e-Newsletter
- Social media – Facebook, Instagram
 - Event specific-posts regularly
 - Weekly posts in event month
 - Daily posts in event week
 - Post event features
- Invitation for an official representative of Council to start the race
- Banners, flags and signage in event centre, Flyers in registration pack for riders
- Selection of high-res photos for use in PR and online
- Offer for funding partner to provide a regional display at the event
- Offer for funding partner to provide merchandise as prizes or giveaways/trophies



Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☒ Yes ☐ No

Supporting documents attached:

- ☒ Event budget
- ☒ Marketing Plan (if available) – See appendix 1 and table attached.
- ☒ Event Plan
- ☐ Owners Consent
- ☒ Other _Notice of Event Application_____

Successful applicants are required to obtain all relevant event regulatory approvals.

☒ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☒ 50% before event, 50% on acquittal after event, OR ☐ 100% on acquittal after event

Part D - Declaration

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

- ☒ Confirm that the information contained in the application form and within the documents are true and correct;
- ☒ Declare that should this application be successful the funding will be expended as outlined in the above documentation;
- ☒ Acknowledge the event organiser requirements to obtain all regulatory event approvals
- ☒ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.
- ☒ Understand surplus funds may be required to be returned to Council, and;
- ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

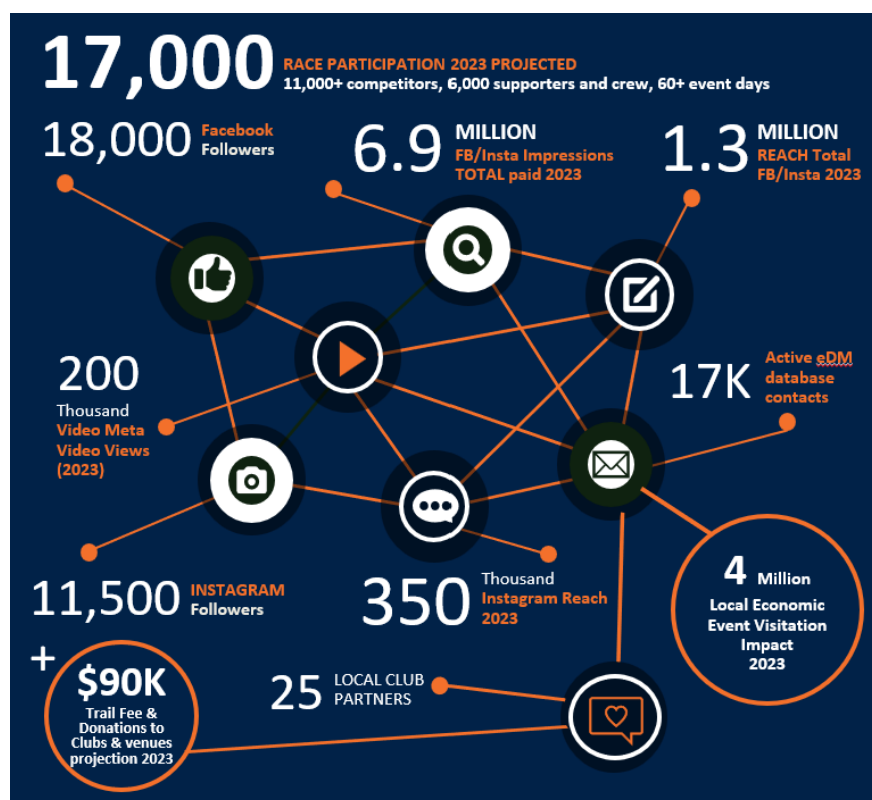
Web: snowymonaro.nsw.gov.au

Appendix 1: Marketing and Promotional Initiatives

The major elements of our marketing campaign would include:

- **Strategic planning**
 - With Julianne Wisata our Marketing Director will continue to spearhead the development of marketing, PR and media campaigns for the events and coordination of programme development initiatives
 - Management of social and online media campaign and content plus advertising placement
- **Marketing & Promotions:**
 - **Lift awareness about the destination among Rocky Trail customer base**
 - **Create awareness and increase reach** into the cycling and MTB community interstate to increase visitation
 - We will be marketing the event weekend with a **specific landing page on our website** and provide brand coverage for sponsors and event partners, including Destination/Council Partners across the entire calendar year.

Rocky Trail: Marketing and Promotional Platforms





Direct Marketing

Our major DM initiatives are:

- **Newsletters through Rocky Trail database** - soft-launch as soon as trail network build has progressed and event name is confirmed, then part of Rocky Trail 2021 Season Launch and then event-specific Campaign Launch; then at least bi-monthly event updates until event
- **Posters and flyers at trail heads** and in cooperation with local/regional bike shops and tourism operators/info points as well as notice boards
- **Word of mouth** - mobilise Rocky Trail key customers in NSW, ACT and QLD plus growing VIC database and personal contacts (key opinion leaders, influencers) to spread the word about event through direct communication via email

Advertising Plan

Focus on online advertising;

The major online channels for advertising are proposed to be:

- Industry-specific online advertising
- AMB Magazine print
- Social media: Facebook and Instagram
 - Event boost
 - Post boost
 - Video promotions
 - Blog promotions

PR Plan

Elements of our PR plan are:

- Blog creation
- Video and image content promotion
- Media releases - launch, lead-up and post event
 - News outlets
 - Industry-specific
- Magazines - industry-specific
 - Excellent network to key publications, editors and opinion leaders
- What's On Event listings
 - Local Canberra and Eurobodalla, via magazines and online industry-specific
 - Via ATDW database
- Cooperation with Victoria Tourism
 - Marketing and promotional initiatives, visitor centre etc.
- Evaluation
 - Media report with online statistics, article/post screenshots and copies

8.1.6. Content creation

Photo content creation - free rider photos with Destination Partner brand coverage plus editorial photography





Cooperation with other events and tourism operators

Rocky Trail has a local business promotional platform to secure on the one hand local accommodation partners and product sponsors for each event. Local businesses can benefit from the "Local Business Support Program" by Rocky Trail Entertainment, which offering local businesses in regions and councils that actively support a race with a free promotional platform. The FREE "Promotional Package" option allows businesses to showcase their products and services to event visitors and can be part of our targeted online and social media promotional campaign. There are also sales and sponsorship opportunities. Interested businesses can visit the Rocky Trail website for more information.

<https://rockytrailentertainment.com/home/local-business-support/>

Event Managers will be supported by the head office to actively engage with the local community and businesses to boost tourism packaging with local partners.

Key Goals and KPI's

Our major KPI's will be:

- Event participation: target 350-400+ registered riders
- Number of local businesses showcased on portal
- Creation of event promotion/destination blogs, specifically targeting rider segments
 - 500 blog post views during campaign period
- Online advertising campaign, industry specific: >5,000 click-throughs to website from ads
- Direct marketing:
 - 1x solus eDM newsletter to 10,000 gravity-segment contacts (plus media)
 - plus at least 3 major features
- Print editorial:
 - KPI is to successfully have events featured in news and calendar entries - AMB Magazine
- Social media campaign, annually:
 - 100,000 social media reach in campaign period
 - 250,000 impressions
- Video content creation
 - Pre-event trail video(s)
- Photography at event
 - Participants can download photos for free - Council and sponsor co-BRANDED and co-FUNDED

Appendix 2 – About Rocky Trail

See following information:



About:

ROCKY TRAIL GROUP

From a passion for cycling and the appreciation of nature, Rocky Trail will increase trail-based activities, across Australia, by enabling and initiating the creation of sustainable whole-of-community benefits. It's what we live for.

Rocky Trail Entertainment was founded by Juliane and Martin Wisata in 2008 and since then we have built a unique and powerful network of riders, sponsors, supporters and influencers in the mountain biking and cycling industries. With over 45 competitions spread along the East Coast of Australia we cover a lot of ground.

Operations and logistics are managed by Jo Parker and Bob Morris. As National Event and National Operations Managers they manage effective and passionate event delivery teams for us. Our hands-on support crew of customer service, marketing, digital campaign and IT specialists manage the day to day business.

Rocky Trail Entertainment delivers mountain bike experiences that have a loyal following of competitors who travel with us. Our customers enjoy the engaged community of #rockytrailracers we created over the years.

Local riders will get a taste of the excitement and will be proud to showcase their home trails with visiting racers and supporters spreading the word about them.

We offer integrated promotional packages to venue and destination partners to create visitation and a measurable economic impact for local businesses and the region.

With the Rocky Trail Destination division, Juliane and Martin have been working on developing mountain bike destinations. Currently the major project is the planning and implementation of the Mogo Trails, a 130km MTB trail network on the NSW South Coast. This includes the management of construction, protection of ecological and cultural heritage values and community engagement.

We will keep making tracks and races for everyone. Because riding, racing and simply lapping around with friends is mountain biking.

JULIANE & MARTIN WISATA
FOUNDERS





Our sister company

Juliane and Martin Wisata are the co-founders of the nature-based tourism consultancy Rocky Trail Destination, a sister company to Rocky Trail Entertainment.

The company's mission is to advise local, regional, state and federal authorities as well as tourism organisations and key players in the outdoor industry and see a trail and **tourism destination development or evolution project through from start to finish** – from strategy development to professional on the job training for local and regional key players. Rocky Trail Destination has been built on the collective infrastructure, tourism and cycling industry know-how by our three founders.

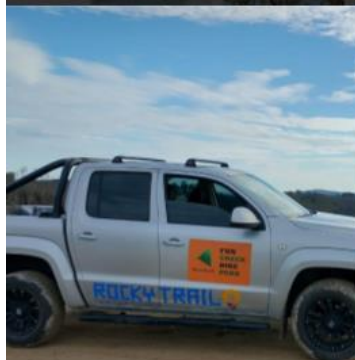
Our project management approach is driven by the Rocky Trail Destination founder and extended team's **unique ability to understand the value of growing the local tourist market** and the importance to establish an asset that provides year-round nature-based activities and events as additional key experiences in the region.

With the new business arm, they **support destination and government agencies grow tourism, economic development and encourage active recreation**. We develop business models and master plans to support destinations throughout the implementation and execution processes of those plans. This passion for nature-based tourism will no doubt influence future campaigns and initiatives as part of the event marketing process.

As a Director of Rocky Trail Destination, **Juliane Wisata** is passionate about regional destination and sustainable tourism development in Australia. She is focused on increasing visitation with a wide variety of active and eco-tourism seekers, but also to support regions to nurture existing and attract new residents to build stronger and thriving communities.

What drives **Martin Wisata** as Director of RT Destination is that he can now more actively combine and apply his tourism and leisure management background with his passion for cycling. He has become a very active opinion leader for cycling event and trail-based activities, land management and destination development in Australia.

Current projects include the detailed design, construction and destination development support for the **Mogo Trails Network on the NSW South Coast**, as well as the re-build of **Fox Creek Bike Park in Adelaide in SA**. We are also developed master plans for the planning process of MTB trail networks in **Lithgow and Oberon in NSW**.





Passion for bikes & trails

Since 2008 the company has established a strong marketing position in the amateur and casual racing market, whilst engaging the top end and elite market segments as well as key industry media, opinion leaders and influencers.

Rocky Trail Entertainment is now one of the biggest private cycling events companies in Australia with a strong focus on mountain biking. We are the only mountain bike events promoter in Australia who runs events across the entire annual calendar and in NSW, QLD, VIC and the ACT. Market entry opportunities for 2022-23 are currently evaluated for SA.

Established events portfolio with a healthy hunger for more

We provide a powerful promotional platform to sponsors and a huge variety of events covering cross-country marathon and lap races, gravity and our unique Superflow® enduro events for a wide range of cyclists.

Authentic leadership and industry advocacy

Both the owners are highly experienced marketers and operation managers in the outdoor events industry with solid backgrounds in tourism and leisure management as well as strategic marketing, media and brand campaigns. During the event shutdown periods between March and mid July 2020 as well as the NSW, VIC and ACT lockdowns in 2021, the two executive directors and their core team with dedicated event managers and crews have been able to keep their captive audience engaged.

Bold and clever growth strategy

Rocky Trail Entertainment has been able to adapt to the Covid-19 event environment like no other private promoter in the Australian outdoor events industry. Our business has tripled since 2019 and, we are now one of the leading outdoor events promoters in the country. Boldly harnessing the growth opportunities, we expanded from our core NSW and ACT markets and have now an established event line-up in South-East and Central QLD as well as VIC.

2022 projections estimate 10,000 starters between the tape at Rocky Trail events across over 45 events.



Rocky Trail Community

Over the past years we have created a strong community of riders who feel connected through the memorable experiences we create for them at our events. We are so proud that we have been able to promote this healthy lifestyle and our company keeps evolving with our community of riders, supporters and crew.

Focus on market segmentation and targeting

The Rocky Trail brand has established itself in the amateur racing market, whilst still attracting elite-level athletes. We very consciously put a strong emphasis on the amateur and grass-roots market across our entire events portfolio and deliver a range of events that have strong brands in the market place. Our competitions cover a wide demographic audience and a broad range of riding styles - from gravity to cross-country, from pump track to junior schools competitions to multi-day MTB lifestyle and ultra-endurance races too.

Innovation

We constantly look for new exciting cycling and mountain bike racing destinations and keep implementing innovative processes and approaches to deliver professional and entertaining events where our athletes can achieve their personal goals and not only challenge their personal bests but also others.

Strategic marketing & tourism mind-set and regional economic impact

We provide a powerful promotional platform to sponsors and a huge variety of events covering cross-country, downhill and superflow enduro events for a wide range of cyclists - and their families. We have strong relationships with our destination partners - our event campaigns align with the region's tourism brand positioning and our creative marketing strategy goal is to re-invigorate traditional visitor segments and to increase new special interest visitor segments and high-yield visitors for our partners.

Tourism business attitude

We have an established promotional program that involves local tourism businesses and organisations to package and promote our events alongside existing and new tourism products and experiences. We foster a 'total destination experience' to convert day trippers to overnight stays and increase more overnight stays and expenditure, overcome seasonality and create differentiation potential.



9.5.1 RESOLUTION ACTION SHEET UPDATES

9.5.1 RESOLUTION ACTION SHEET UPDATES

Record No: I23/798

OFFICER'S RECOMMENDATION

That Council note the resolution action updates.

This is an information only report.

BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current.

RESPONSIBLE OFFICER: Chief Strategy Officer

ATTACHMENTS

1. Resolution Action Update
-

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/11/2023	34/23	Manager Finance	Finance	1/01/2024	Completed

Monthly Funds Management Report - October 2023

COUNCIL RESOLUTION

34/23

That Council:

- A. Receive the report indicating Council's cash and investments position as at 31 October 2023 and,
- B. Receive the certificate of the Responsible Accounting Officer.

Record of Voting

Councillors For: Councillor Davis, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Moved Councillor Hopkins

Seconded Councillor Mitchell

CARRIED

Notes

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/11/2023	35/23	Acting Finance Manager	Finance	1/01/2024	Completed

2022- 2023 Financial Statements to be referred to External Audit

COUNCIL RESOLUTION

35/23

That Council:

- A. Authorise the Mayor and a Councillor to sign the Statement by Councillors and Management for the Snowy Monaro Regional Council 2023 General Purpose Financial Statements.
- B. Authorise the Mayor and a Councillor to sign the Statement by Councillors and Management for the Snowy Monaro Regional Council 2023 Special Purpose Financial Statements for the following business activities:
 - ☐ Water Supply
 - ☐ Sewerage

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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<input type="checkbox"/> Waste Management <input type="checkbox"/> Residential Aged Care	<p>C. Authorise the referral of the 2023 Annual Financial Statements to the external auditor.</p> <p>D. Authorise the Chief Executive Officer to lodge the 2023 Financial Statements upon receiving the external auditor's report, with the Office of Local Government.</p> <p>Record of Voting <i>Councillors For: Councillor Davis, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i></p> <p>Moved Councillor Summers Seconded Councillor Davis CARRIED</p>
<p>Notes 12 Dec 2023 The statements have been referred to the auditors and the audit process is continuing.</p>	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/11/2023	36/23	Coordinator Strategy Development	Strategy	1/01/2024	Completed
2022-2023 Annual Report COUNCIL RESOLUTION 36/23 That Council endorse the 2022-2023 annual report; A. Publish the report on Council's webpage, and B. Forward the URL link to the Office of Local Government.					
<p>Record of Voting <i>Councillors For: Councillor Davis, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i></p> <p>Moved Councillor Hopkins Seconded Councillor Mitchell CARRIED</p>					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Notes 11 Dec 2023 A - Annual Report has been completed and endorsed by Council subject to a copy of the financial statements being added. Annual Report minus the financial statements has been published to Council's webpage. It will be updated once the Financial Statements have been added., B. URL has been forwarded to the OLG with a notation pending Financial Statements.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
30/11/2023		Acting Finance Manager	Finance	1/01/2024	Outstanding
Quarterly Budget Review Statement (QBRs) to 30 September 2023 COUNCIL RESOLUTION 33/23 That Council A. receive the quarterly budget review statement for the quarter ended 30 September 2023 and approve the variations noted therein with the removal of Materials and Services adjustment Council resolution Sept 2023 to revise RLUS \$600,000. B. Update all statements to remove reference to 'MBRS'. <div style="display: flex; justify-content: space-between;"> Moved Councillor Hopkins Seconded Councillor Johnson CARRIED </div> Record of Voting <i>Councillors For: Councillor Davis, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.</i> <i>Councillors Against: Councillor Williamson.</i>					
Notes					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	290/23	Manager Community Services	Operations	18/12/2023	Outstanding

Cooma Regional Sports Hall Fees and Charges

COUNCIL RESOLUTION

290/23

That Council:

- A. Place the amended, new fees and charges on public exhibition for a period of 28 days
- B. If no submissions are received objecting to a fee, that fee be adopted
- C. Where objections are received that those fees be reported back to Council for consideration of the objections.

Moved Councillor Davis

Seconded Deputy Mayor Higgins

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers and Councillor Mitchell.

Councillors Against: Councillor Frolich and Councillor Williamson.

Notes

13 Dec 2023

A. Fees and Charges are going on exhibition 15 December 2023 for a minimum of 28 days.

12 Dec 2023

No action to date.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	287/23	Property Officer	Operations	18/12/2023	Outstanding

Relinquish Crown Land Manager role and Support Appointment of a Statutory Land Manager Board as the Crown Land Manager for both Cathcart Racecourse (R17293) and Cathcart Reserve (R36804).

COUNCIL RESOLUTION

287/23

That Council:

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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- A. Apply to NSW Crown Lands to relinquish the role of Crown Land Manager (CLM) for two Crown Reserves in Cathcart, being Cathcart Racecourse R17293 and Cathcart Reserve R36804
- B. Provide written support to Crown Lands for the transfer of care, control and management of Cathcart Racecourse R17293 and Cathcart Reserve R36804 to the Cathcart Recreation Reserve Trust as the recommended Statutory Land Manager Board.

Moved Mayor Hanna

Seconded Councillor Frolich

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

04 Dec 2023

- A. Application to NSW Crown Lands, in the form of a letter, has been drafted and is being reviewed by Coordinator Land & Property. [The letter sets out Council's request to relinquish the role of Crown Land Manager (CLM) for two Crown Reserves in Cathcart, being Cathcart Racecourse R17293 and Cathcart Reserve R36804].
- B. Once Part A is complete Part B will be actioned: [Part B action is to provide written support to Crown Lands for the transfer of care, control and management of Cathcart Racecourse R17293 and Cathcart Reserve R36804 to the Cathcart Recreation Reserve Trust as the recommended Statutory Land Manager Board].

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	286/23	Strategic Land Use Planner	Strategy	18/12/2023	Completed
Planning Proposal - 56 Hilldowns Road, Kalkite COUNCIL RESOLUTION 286/23 That Council: <ul style="list-style-type: none"> A. Not grant approval for Planning Proposal 330.2022.1005.1 for rezoning and amendments to the Snowy River Local Environmental Plan 2013, pursuant to section 3.36 of the Environmental Planning and Assessment Act 1979; for the following reasons but not limited to: <ul style="list-style-type: none"> i. SMRC lacks the financial capacity to fund the essential infrastructure of this proposal. ii. SMRC resources need to be focused on the identified and current growth areas that will require major infrastructure upgrades and capital funding. 					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	301/23	Project Officer	Executive Office	18/12/2023	Outstanding
Divestment of Snowy River Hostel COUNCIL RESOLUTION <div style="text-align: right;">301/23</div> <p>That Council:</p> <ul style="list-style-type: none"> A. Close the Snowy River Hostel residential aged care service at 5pm Thursday 28 March 2024. B. Ensure satisfactory support arrangements are in place to assist Hostel residents find new accommodation. C. Issue an Expression of Interest to organisations to repurpose the facility to provide short term respite care (or similar type services) and outlining how this can be achieved. D. A report recommending a ‘best fit’ provider and/or options come back to the March 2024 Council meeting. E. Following identification of a preferred provider, Council commit to apply for Federal transition funding to bring the building to fit for purpose standard. F. Seek endorsement from Hon Kristy McBain MP for part E. 					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Moved Deputy Mayor Higgins	Seconded Councillor Davis	CARRIED
Record of Voting <i>Councillors For: Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Summers and Councillor Mitchell.</i> <i>Councillors Against: Councillor Beer, Councillor Frolich, Councillor Stewart and Councillor Williamson.</i>		
Notes 12 Dec 2023 Are continuing to work with the residents and their families to support their transition to another facility.		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	291/23	GIS Administrator	Strategy	18/12/2023	Outstanding
Sugarloaf Lane formalisation as private road name with Geographical Names Board					
COUNCIL RESOLUTION			291/23		
That Council approve the road name Sugarloaf Road to be formalised by the Geographical Names Board for use with a private right of carriageway.					
Moved Mayor Hanna		Seconded Councillor Frolich	CARRIED		
Record of Voting					
Councillors For:		Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.			
Councillors Against:		Nil.			
Notes					
12 Dec 2023					
No update.					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	292/23	Supervisor Civic Maintenance	Operations	18/12/2023	Outstanding

Post-Exhibition Report - Amended Fees and Charges

COUNCIL RESOLUTION

292/23

That Council adopt the amendments to the fees and charges and update the published fees and charges schedule on council's webpage, excluding fees and charges relating to Mountain Bike Trails subject to further consultation on the Mountain Bike Trails fees and charges by June 2024.

Moved Mayor Hanna

Seconded Councillor Davis

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

27 Nov 2023

Adopted fees and charges updated in published documents. Civic Maintenance to undertake public consultation for proposed mountain bike fees and charges.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	293/23	Chief Strategy Officer	Strategy	18/12/2023	Completed

Delivery Program Progress Report - October 2023

COUNCIL RESOLUTION

293/23

That Council;

- Note the delivery program progress report.
- Write to Monaro Local Member Steve Whan, Minister for Transport Jo Haylen, Minister for Regional Transport and Roads Jenny Aitchison, Minister for Local Government Ron Hoenig, expressing our disappointment that we are facing further delays with gaining approval to undertake the Ryrie Creek crossing at Michelago.

Moved Deputy Mayor Higgins

Seconded Councillor Davis

CARRIED

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Record of Voting

Councillors For: Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Councillor Beer and Councillor Frolich.

Notes

27 Nov 2023

Correspondence to Steve Whan, Minister for Transport Jo Haylen, Minister for Regional Transport and Roads Jenny Aitchison, Minister for Local Government Ron Hoenig is yet to be undertaken.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	294/23	Coordinator Strategy Development	Strategy	18/12/2023	Outstanding

Fees and Charges - Planning Proposals

COUNCIL RESOLUTION

294/23

That Council:

- A. Place the proposed fees and charges for planning proposals and LEP amendments on public exhibition for a period of 28 days.
- B. Adopt those fees and charges where no negative feedback is received.
- C. Prepare a post-exhibition report to Council with responses and recommendations from any feedback.

Moved Councillor Davis

Seconded Deputy Mayor Higgins

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

27 Nov 2023

Proposed Fees and Charges for Proponent-initiated Planning Proposals have been placed on Public Exhibition until 15 December 2023.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	296/23	GIS Administrator	Strategy	18/12/2023	Outstanding

Proposed Road Name Bank - endorse list of selected names for public advertisement

COUNCIL RESOLUTION

296/23

That Council before going out to public advertisement, invite local Indigenous groups to make submissions for inclusion in the road name bank and the proposed road name bank to be publicly advertised for comment via Your Say for a period of 28 days.

Moved Councillor Davis

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

12 Dec 2023

No action to date.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	297/23	Tourism Promotion and Events Coordinator	Communications	18/12/2023	Completed

Event Support Grant Applications

COUNCIL RESOLUTION

297/23

That Council approve the following event support applications, in line with the funding support for Events Policy:

- A. Numeralla and District Activities Inc. for \$2,000 local event support of the Numeralla Folk Festival,
- B. Cooma Rodeo Inc. for \$1,350 major event support and,
- C. Twisted Bingo Fundraiser on behalf of the Cancer Council for \$300 local event support.

Moved Mayor Hanna

Seconded Councillor Frolich

CARRIED

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Record of Voting <i>Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i>
Notes 27 Nov 2023 Noted for processing. , Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/11/2023	295/23	Secretary Council & Committees	Executive Office	18/12/2023	Completed

Extraordinary Council Meeting to be Scheduled for 30 November		
COUNCIL RESOLUTION	295/23	
That Council hold an extraordinary council meeting commencing at 1pm on 30 November 2023.		
Moved Councillor Frolich	Seconded Councillor Stewart	CARRIED
Record of Voting		
Councillors For:	Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.	
Councillors Against:	Nil.	
Notes		
12 Dec 2023		
Meeting held.		


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONAROREGIONAL COUNCIL

19/10/2023	255/23	Acting Manager of Built and Natural Environment	Operations	20/11/2023	Outstanding
Request to vary DCP requirement - Review of Determination					
COUNCIL RESOLUTION			255/23		
That;					
A. Council agree to set aside the requirement of Clause C3.1-2 of Snowy River Development Control Plan 2013 in relation to DA 10.2022.249.1 (Review 16.2023.1.1).					
B. No further dwelling approvals, including dual occupancy/secondary dwellings, be issued on Bushy Park Road until such time as the intersection of Bushy Park Road and Kosciusko Road has been upgraded in accordance with applicable requirements as advised by Transport for NSW.					
C. Council re-examine its Development Control Plan requirements in relation to Rights of Carriageway for rural subdivisions, and the triggers for dedication of Rights of Carriageway as Council roads.					
Moved Councillor Stewart		Seconded Councillor Frolich		CARRIED	
Record of Voting					
Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.					
Councillors Against: Nil.					
Notes					
12 Dec 2023					
No further update.					
31 Oct 2023					
Review process nearing finalisation, revised consent to be issued. Items regarding issues with Rights of Carriageway and Crown Roads to be discussed with Councillors at workshop/briefing. TfNSW contacted regarding intersection of Bushy Park Road and Kosciusko Road, recommend to seal the intersection for at least 20m. Referred to Roads section to action when funding and resources are available.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/10/2023	271/23	Manager Built & Natural Environment	Operations	20/11/2023	Outstanding
Proposal for a Social Enterprise Nursery					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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COUNCIL RESOLUTION

271/23

That Council support the development of a social enterprise nursery as ancillary to the Adaminaby sewage treatment plant, subject to there being no nett cost to Council and obtaining the relevant approvals, by:

- A. Providing owner's consent for SHL to lodge a development application for the land;
- B. Entering into a long-term lease for the balance of lot 1 DP539221 at an annual rent that covers Council's costs including depreciation;
- C. Providing treated effluent to the nursery for irrigation purposes, rather than simply discharging the treated effluent to the creek.
- D. Request SHL in developing the charter for the social enterprise, incorporate a principle of complementary relationship with the existing local native nurseries, to encourage mutual long term sustainability.

Moved Councillor Summers

Seconded Councillor Davis

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

31 Oct 2023

SHL to be contacted to continue the planning and development of the nursery.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/10/2023	276/23	Manager Resource & Waste Services	Operations	20/11/2023	Outstanding

Notice of Motion - Waste Management Strategy

COUNCIL RESOLUTION

276/23

That Council include in the 2024-25 operational plan an action to;

- a) Undertake a 'midterm review' of the Waste Management Strategy; and
- b) Consider reconstituting the Waste Management Committee.

Moved Deputy Mayor Higgins

Seconded Councillor Summers


CARRIED

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Record of Voting <i>Councillors For:</i> Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson. <i>Councillors Against:</i> Nil.
Notes 31 Oct 2023 Action allocated for inclusion into the 24/25 Operational Plan.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/10/2023	268/23	Coordinator Economic Development	Communications	20/11/2023	Outstanding

Amendments to Policy - Sponsorship of Council Projects, Events, Services or Activities		
COUNCIL RESOLUTION	268/23	
That Council adopt the updated Policy – Sponsorship of Council Projects, Events, Services or Activities following proof reading and correction of grammatical and other errors.		
Moved Councillor Hopkins	Seconded Councillor Beer	CARRIED
Record of Voting		
Councillors For:	Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.	
Councillors Against:	Nil.	
Notes		
01 Dec 2023		
First draft of proof-reading and editing complete., Policy will be disseminated to document control in early December 2023 for registration and implementation.		
27 Oct 2023		
Policy document will be reviewed for errors before release.		


Date From: 1/01/2018 Date To: 13/12/2023		IN-PROGRESS ACTIONS REPORT			
		Committee: Ordinary Council			
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/10/2023	267/23	Coordinator Economic Development	Communications	20/11/2023	Outstanding
Grant invitation to begin construction of the Monaro Rail Trail at Bombala COUNCIL RESOLUTION 267/23 That Council, subject to receiving landowner consent from TfNSW (or relevant sub-entity): A. Accept the invitation from the federal government to apply for \$1 million of funding to begin construction of the Monaro Rail Trail at Bombala. B. Prepare and submit the application on the basis that, outside of the Bombala Station complex, the rail trail will be constructed on the track alignment necessitating the removal of the rails. C. The trail be constructed for as far as the funding will permit. D. Make preparations with TfNSW to enter into a lease of the rail corridor for the rail trail. E. Write to the three community groups who provided letters for this report, formally informing them of council's decision and inviting them to engage with the working group. F. That the removed rails be retained for potential repurposing for a future rail project. Moved Councillor Summers Seconded Councillor Johnson CARRIED Record of Voting <i>Councillors For:</i> Councillor Beer, Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart and Councillor Summers. <i>Councillors Against:</i> Councillor Frolich, Councillor Hopkins and Councillor Williamson.					
Notes 01 Dec 2023 A – Council's Economic Development Coordinator has submitted Council's application. Completed. , B - Noted., C - Noted., D – Council has received TfNSW's lease documents and will work with TfNSW regarding lease requirements. , E – Completed., F - Noted. 27 Oct 2023 A - The Economic Development Coordinator will prepare the documentation for submission., B - Noted., C - Noted., D - TfNSW indicated Council will receive the lease documents in November. , E - Letter currently being drafted., F - Noted.					
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council



SNOWY MONARO
REGIONAL COUNCIL

19/10/2023	259/23	Senior Strategic Land Use Planner	Strategy	20/11/2023	Outstanding
Jindabyne Development Control Plan					
COUNCIL RESOLUTION			259/23		
That Council:					
A. Endorse the public exhibition of draft Jindabyne Development Control Plan 2023; and					
B. Endorse the public exhibition period of 6 weeks, from 8 November to 20 December 2023.					
Moved Councillor Davis		Seconded Councillor Summers		CARRIED	
Record of Voting					
Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.					
Councillors Against: Nil.					
Notes					
25 Oct 2023					
A. Public exhibition of the DCP endorsed. B. Public exhibition commences 8 November 2023 for 6 weeks.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/10/2023	257/23	Property Officer	Operations	20/11/2023	Outstanding
Determine Future Use of Old Adaminaby Church - Lot 21 Sec 13 DP 758008					
COUNCIL RESOLUTION			257/23		
That Council offer the Old Adaminaby Church site and building (Lot 21 Sec 13 DP 758008) under a lease or licence agreement for a use type permitted under the zoning (SP1 - Special Activities) through an Expression of Interest process.					
Moved Councillor Davis		Seconded Councillor Hopkins		CARRIED	
Record of Voting					
Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.					

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONAROREGIONAL COUNCIL

Councillors Against:Nil.

Notes

04 Dec 2023

The EOI information document has been completed. The EOI notification was published in the Monaro Post on Wednesday 29 November 2023.

25 Oct 2023

The resolution action will be initiated, with a Request for EOI to be developed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/09/2023	232/23	Coordinator Strategy Development	Strategy	23/10/2023	Outstanding

Amendments to 2023-2024 Fees and Charges

COUNCIL RESOLUTION

232/23

That Council:

A. Place the amended, new and corrected fees and charges on public exhibition for a period of 28 days.

B. Prepare a post-exhibition report to Council with responses and recommendations from any feedback received.

Moved Councillor Davis

Seconded Councillor Williamson

CARRIED

Record of Voting

Councillors For:

Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against:

Nil.

Notes

27 Nov 2023

Post Exhibition report adopted all fees and charges except for the Mountain bike user fees. These are to addressed in the 2024/2025 Fees and Charges after consultation with the users.

27 Oct 2023

Post-exhibition report to Council has been drafted and will be tabled at the 16 November Council meeting with a recommendation to adopt the amendments.

26 Sep 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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The amendments to the 2023/2024 Fees and Charges are currently on Public Exhibition until 23 October 2023. A post exhibition report will be prepared for the November 2023 Council meeting.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/09/2023	242/23	Coordinator Strategy Development	Strategy	23/10/2023	Outstanding

General Motion - Adoption of Settlement Strategy and Rural Land Use Strategies

COUNCIL RESOLUTION

242/23

That Council implement Part A of Council resolution 109/23 of 18 May 2023 regarding the draft Land Use Strategies and hold a Councillor workshop to:

- A. Develop a specific community engagement strategy including a community reference group with the aim of finalising land use strategies that facilitate local communities that are strong, healthy and prosperous and reflect and meet the diverse needs and interests of the overall local community;
- B. That minutes of the community reference group be referred to Council.
- C. Determine and implement a specific community engagement strategy for the development of the Snowy Monaro Local Environment Plan (LEP).
- D. Final report to be presented by 30 April 2024.

Moved Councillor Stewart

Seconded Councillor Williamson

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

27 Nov 2023

Indicative pricing has been sought for the provision of external consultants to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service. Initial responses from consultancies approached have not been optimistic, with most consultancies only having the capacity to deliver part of the required scope of work within the required timeframe. Further testing of the market capability and availability is ongoing. Awaiting quarterly budget review to determine if a budget for this work becomes available.

27 Oct 2023

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

Indicative pricing has been sought for the provision of external consultants to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service. Initial responses from consultancies approached have not been optimistic, with most consultancies only having the capacity to deliver part of the required scope of work within the required timeframe. Further testing of the market capability and availability is ongoing.

26 Sep 2023

Indicative pricing is being sought for the provision of external contractor resourcing to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/09/2023	231/23	Coordinator Governance	Strategy	23/10/2023	Completed

Council Adoption of Anti-Slavery Policy

COUNCIL RESOLUTION

231/23

That Council adopt the following;
A. Anti-Slavery Policy Statement
B. Modern Slavery Policy

Moved Councillor Davis

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

01 Nov 2023

The Anti-Slavery policy and statement will be published Council's platforms on 2 November 2023.

04 Oct 2023

An Anti-Slavery Policy and statement were adopted by a resolution of Council (231/23) on 21 September 2023.The documents are being processed to reflect the adoption details and are due to be published on Council's website and intranet by 6 October 2023.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/09/2023	238/23	GIS Administrator	Strategy	23/10/2023	Outstanding

Renaming of Michelago Cricket Oval

COUNCIL RESOLUTION

238/23

That Council undertake the appropriate processes, including community consultation with the Michelago community, to rename the Michelago cricket oval the Clive Kelly Oval, in recognition of his contribution to cricket in Michelago and the Southern Districts of NSW.

Moved Deputy Mayor Higgins

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

31 Oct 2023

A council report has been added to the schedule for the 21 December 2023 Council meeting seeking endorsement for public consultation for the proposed name. A place naming proposal has been created with the Geographical Names Board with pre-approval to be sought if Council endorse the name for public consultation.

03 Oct 2023

No action has been taken as yet. The process will begin in October 2023.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/09/2023	227/23	Chief Executive Officer	Executive Office	23/10/2023	Outstanding

General Motion - Divestment of Residential Aged Care Services - Snowy River Hostel

COUNCIL RESOLUTION

227/23

That Council acknowledge the financial and compliance issues with operating aged care facilities and:

- A. Request an urgent meeting with member for Eden Monaro Kristy McBain to;
- Discuss the future of the facility and invite representatives of the steering committee group to that meeting.

Date From:

1/01/2018


Date To:

13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

- Discuss and advocate with the member for Eden Monaro Kristy McBain the \$1.2 million grant to complete upgrade of kitchen floorcoverings and fire compliance

B. Undertake a broad discussion with the steering committee group regarding potential repurposing of the facility.

C. Request clarification from Department of Health and Aging seeking a review of the decision to not allow exemption from 24 hour nursing requirement.

D. Work with the organisation that has expressed an interest in the facility.

E. Consider the matter again during the November meeting.

Moved Councillor Williamson

Seconded Councillor Frolich

CARRIED

Record of Voting

Councillors For:

Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against:

Nil.

12 Dec 2023

The exemption re-submission was accepted and has been approved. This is to be reviewed annually or more frequently if required. The closure arrangements and transition to other facilities is progressing, with all residents expressing an interest to move to Yallambee Lodge in the future.

31 Oct 2023

An formal request for review of the refusal of the exemption from 24/7 nursing was lodged. A meeting with The Hon. Kristy McBain and the community was arranged, and some councillors attended a further community meeting. Arising from the community meeting a letter was sent to The Hon Kristy McBain for confirmation of the ACAR grant for refurbishment of the Hostel, and a guarantee of underwriting operational losses for at least three years following completion of the refurbishment works.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/08/2023	202/23	Infrastructure Planning Administration Support	Operations	18/09/2023	Outstanding

Minutes of the Local Traffic Committee Meeting held on 23 May 2023

COUNCIL RESOLUTION

202/23

That Council adopt Minutes of the Local Traffic Committee Meeting held on 23 May 2023 and adopt the following recommendations;

6.1

That Council approve the Coast to Kosci 240km Ultramarathon to travel through the Snowy Monaro Region from 2:00pm Friday 1 December, 2023 and exit the region at 2:30pm on Saturday 3 December, 2023. TfNSW has advised a ROL isn't required. TfNSW has confirmed the timing of the work on the Coolumbooka Bridge won't affect this event.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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6.2 That Council does not increase the load limit of 25t between Dalgety and Ando due to pavement quality and road safety.

6.3 That Council approves the request to change 45 degree parking to parallel parking in front of the shop "Country Mobility Trends" in Baron Street between BWS and mechanics workshop.

Moved Councillor Hanna

Seconded Councillor Stewart

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

31 Oct 2023

This event will be held first week of December 2023.

04 Oct 2023

No further update.

31 Aug 2023

Item 6.1 - Coast to Kosci 240km Ultramarathon event organisers have been informed of Council resolution 202/23. Action Completed., Item 6.2 - No further action required. , Item 6.3 - Changes from 45 degree angle parking to parallel parking in front of Country Mobility Trends, Baron street will be implemented early in the new year. Unfortunately given recent rain events and priority changes leading into the Christmas period, the completion of these works has been delayed.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/08/2023	203/23	Chief Workforce Officer	Workforce	18/09/2023	Outstanding
Council Action on Social Media Posts that Threaten, Intimidate, Harass, Humiliate, Slander, Defame or Troll Snowy Monaro Staff and Councillors.					
COUNCIL RESOLUTION			203/23		
That Council:					
A. Establish a policy that is responsive to inappropriate social media postings that target Council members and staff.					
B. Base the policy on the following principles:					

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

(a)Social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro Staff and Councillors be reported to the E Safety Commissioner in the first instance.

(b)That social media account administrators who enable or permit social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff, contractors and Councillors be requested to immediately remove such posts.

(c)If requests for the removal of posts are not actioned, Council is to pursue legal action.

(d)Social media accounts, and the hosting social media platform, that publish online abuse be reported to the E Safety Commissioner.

(e)Independent live streaming and recording of SMRC facilitated community meetings, consultation and events be prohibited without prior written permission from Council.

(f)Community members who threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff and Councillors in any forum, be prohibited from attending SMRC facilitated community meetings, consultation and events.

C. Snowy Monaro Regional Council submit a motion to the November 2023 NSW Local Government Conference supporting stronger laws and protection for Council staff and Councillors from online abuse.

Moved Mayor Davis

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For:Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Summers and Councillor Mitchell.

Councillors Against:Councillor Frolich, Councillor Hopkins, Councillor Stewart and Councillor Williamson.

Notes

12 Dec 2023

Council's motion was incorporated with a number of other motions on similar themes. LGNSW will now progress the issue at a state level.

12 Dec 2023

No further update due to competing priorities at this time to address requirement to undertake closure of Snowy River Hostel, divestment of Yallambee Lodge, and commencement of Towards Excellence project.

27 Oct 2023

Notice of Motion sent to LGNSW on 13 October 2023 for the November LG Conference.

03 Oct 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Minimal progression due to competing priorities. A number of NSW Councils have given advice through LGNSW and directly on what strategies they have previously used to address these types of issues, noting the complexity around what is supported through legislation. This information has been collected and is being reviewed to understand the best direction to take the development of any policy in for Snowy Monaro Regional Council.

25 Aug 2023

Contacted LGNSW HR Network to understand what action other councils have taken in establishing a policy of this nature.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/08/2023	195/23, 196/23	Project Manager - Commercial Projects	Strategy	18/09/2023	Outstanding

Jindabyne Shared Trail - Transfer a portion of Crown road reserve (unformed) to Council (East Jindabyne/Mill Creek)

COUNCIL RESOLUTION

195/23

That Council make an application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) with no known names, located in the Tyrolean Mountain Bike Park – being the portion of three roads extending from Kosciusko road west to Lake Jindabyne (reference image in report body).

Moved Councillor Hanna

Seconded Councillor Stewart

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

12 Dec 2023

No further update.

30 Oct 2023

No further update

05 Oct 2023

The transfer process has not yet commenced.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

17/08/2023	200/23	Infrastructure Planning Administration Support	Operations	18/09/2023	Outstanding
Minutes of the Local Traffic Committee Meeting held on 25 July 2023					
COUNCIL RESOLUTION		200/23			
That Council adopt the Minutes of the Local Traffic Committee Meeting held on 25 July 2023 and adopt the following recommendations;					
6.1 That Council approve the installation of No Parking signage on Jerrara Drive, East Jindabyne, between Kosciuszko Road and Acacia Place, effective during winter months.					
Moved Councillor Hanna		Seconded Councillor Stewart		CARRIED	
Record of Voting					
Councillors For:		Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.			
Councillors Against:		Nil.			
Notes					
31 Oct 2023					
Signage to be installed by end of December 2023.					
06 Oct 2023					
This action will be completed prior to the end of December 2023.					
31 Aug 2023					
Previous intention was to have signage installed during the month of December. However, given recent rain events and conflicting priorities, these works will be scheduled early in the new year.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/08/2023	194/23	Chief Strategy Officer	Strategy	18/09/2023	Outstanding
Cooma Office Building - Foreshadowed Motion					
COUNCIL RESOLUTION		194/23			
That Council:					

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

A: Acknowledge that there is to be no further significant investment in 81 Commissioner Street premises.

B: Request a report to Council with respect to establishing a new facility to house the administrative functions of SMRC.

C: Write to our local State Member, Premier and relevant State Ministers to request financial support for this project.

Moved Councillor Hopkins

Seconded Councillor Stewart

CARRIED

Record of Voting

Councillors For:Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against:Councillor Frolich.

Notes

12 Dec 2023

No further progress on this matter.

30 Oct 2023

At the moment the other work required to be undertaken has meant that resources have not been able to be reallocated to undertake this review of office building needs.

05 Oct 2023

The additional work has yet to be able to be scheduled.

01 Sep 2023

B. Request a report to Council with respect to establishing a new facility to house the administrative functions of SMRC. , A revised budget will need to be identified and prepared. , C: Write to our local State Member, Premier and relevant State Ministers to request financial support for this project. , Awaiting new GM

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	171/23	Project Manager - Commercial Projects	Strategy	21/08/2023	Outstanding

Variation Approval - Jindabyne Shared Trail

COUNCIL RESOLUTION171/23

That Council approve a variation to the deliverables of the Jindabyne Shared Trail covered under Deed RNSW 1166 (2019)

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

A. That Council request a variation to Restart NSW to vary Deed RNSW1166 to not proceed with construction of Section 5; East Jindabyne to Kalkite and Thredbo Valley Picnic Area to Creel Bay.

B. That prior to the project proceeding a formal agreement be entered into with the relevant community organisations setting out the responsibilities that will be taken on by those groups.

C. That prior to commencement of construction a financial report identifying maintenance funds, sponsorship income, potential fees and charges and depreciation cost is provided to Council.

Moved Councillor Williamson

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For:Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against:Nil.

Notes

12 Dec 2023

No further information has yet been received. Project is proceeding to the point where it will be ready for tender and will then sit at a hold point until the issues are finalised.

30 Oct 2023

No further update

29 Sep 2023

No further update

01 Sep 2023

Variation was lodged with Restart (Infrastructure NSW) 5 August 2023 - no updates received. , (Unlikely until post State Budget 19 September)

02 Aug 2023

Process for variation underway with Restart/State Government Funding Body

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	158/23	Chief Executive Officer	Executive Office	21/08/2023	Completed
Divestment of Residential Aged Care Services - Snowy River Hostel					
COUNCIL RESOLUTION			158/23		
That the future of Snowy River Hostel be deferred pending consultation with the community.					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Moved Councillor Beer Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i>	Seconded Councillor Stewart	CARRIED
Notes 30 Oct 2023 As per the last resolution referring to Snowy River Hostel, a report will be presented to the November meeting. 03 Oct 2023 Yallambee discussions continuing; Snowy River decision deferred pending additional consultation. 04 Sep 2023 Community meetings (pop-ups) held in Berridale and Jindabyne. Separately two meetings organised by the community have been held. 02 Aug 2023 Deferred and on-going.		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	165/23	GIS Administrator	Strategy	21/08/2023	Outstanding

Locality Boundary Adjustment for Kalkite and Hill Top

COUNCIL RESOLUTION

165/23

That Council:

- A. Endorse the proposed adjustment of the boundary of Kalkite and Hill Top to be publicly advertised for a period of 28 days in the Monaro Post.
- B. Endorse the creation of a locality boundary adjustment proposal in the Geographical Names Board place naming system and seek pre-approval.

Moved Councillor Williamson

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Notes

13 Dec 2023

No further update.

31 Oct 2023

No further update.

03 Oct 2023

No further update.

31 Aug 2023

No further update. This proposal will be progressed when the Ando-Bibbenluke locality boundary adjustment proposal is resolved.

02 Aug 2023

No further update at this time.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	161/23	Coordinator Land & Property	Operations	21/08/2023	Outstanding

Easement Request - Council Owned Lot 141 DP 1109187 in Cooma - Related to Subdivision Works Certificate 25.2020.207.1

COUNCIL RESOLUTION

161/23

That Council

- A. Approve and proceed with allowing an easement for water, sewer and stormwater purposes to be created in the relevant area of Lot 141 DP 1109187, pursuant to Section 88B of the Conveyancing Act 1919;
- B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2020.207.1) inclusive of survey, general legal, and any registration fee costs.

Moved Councillor Williamson

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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12 Dec 2023 Easement creation will form part of the subdivision approval process for SWC 25.2020.207.1. Construction approval has been issued per Development Engineer. 30 Oct 2023 No further update 28 Sep 2023 No further update 30 Aug 2023 No further update 01 Aug 2023 The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	166/23	GIS Administrator	Strategy	21/08/2023	Outstanding
Road Naming Proposal - Mountainside subdivision stage 1 - Jindabyne COUNCIL RESOLUTION 166/23 That for the Mountainside subdivision in Jindabyne approved under DA10.2022.232.1 A. Council endorse the proposed road names Mountainside, Traverse and Sidecut to be publicly advertised in the Monaro Post for a period of 28 days. B. Council endorse the proposed road names Mountainside, Traverse and Sidecut to go to the Geographical Names Board for pre-approval. <div style="display: flex; justify-content: space-between;"> Moved Councillor Williamson Seconded Councillor Summers CARRIED </div> Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i>					
Notes 13 Dec 2023 No comments or objections were received after public advertisement of the Mountainside road naming proposal. A council report will be submitted in early 2024 recommending approval of the road names. 31 Oct 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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The road naming proposed is set to begin Public Advertisement in November for 28 days in the Monaro Post.

03 Oct 2023

No further update.

31 Aug 2023

Pre-approval from the Geographical names board have been received. Next step is for public consultation and if no objections received report to Council to approve the road names for gazettal.

02 Aug 2023

Road naming proposal has been submitted to the Geographical Names Board for pre-approval. When pre-approval is received the proposal will be publicly advertised for 28 days in the Monaro Post.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	173/23	Coordinator Economic Development	Communications	21/08/2023	Outstanding

Bombala Arts and Innovation Centre

COUNCIL RESOLUTION

173/23

That Council seek an extension of the BLERF grant and undertake community consultation to develop a plan for managing the facility to be completed by the first ordinary Council meeting in 2024

Moved Councillor Stewart

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

01 Dec 2023

Council's Economic Development team are still liaising with stakeholders regarding future management of the facility and potential occupiers. A meeting with stakeholders was held on 17 November to begin to chart a way forwards with a further meeting planned in December, subject to stakeholder availability. No extension of the BLERF grant seems possible.

27 Oct 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Economic Development are liaising with stakeholders regarding future management of the facility and potential occupiers. No extension of the BLERF grant seems possible.

28 Sep 2023

Economic Development are in the process of coming up to speed with the situation and how to implement the Council's resolution.

01 Sep 2023

This action was recently reassigned to Economic Development who are in the process of coming up to speed with the situation and how to implement the Council's resolution.

02 Aug 2023

Action to be reassigned to Economic Development.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/06/2023	139/23	Project Specialist	Strategy	17/07/2023	Completed

Budget Adjustment - Delegate Landfill Remediation

COUNCIL RESOLUTION

139/23

That Council allocates an additional \$500,000 towards the rehabilitation of Delegate's former landfill site to allow for the increased capping costs with the funding to come from the reserves held in the waste fund.

Moved Councillor Summers

Seconded Deputy Mayor Higgins

CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

31 Oct 2023

No further update.

28 Sep 2023

Awaiting final Environmental Report.

31 Aug 2023

50% of retentions to be returned to contractor.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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01 Aug 2023

Certificate of Practical Completion of contract issued 31st July. Awaiting for any outstanding invoices. Completed on time and under budget. Awaiting Environmental Consultant's sign-off.

22 Jun 2023

Awaiting funds to show in BIS before requesting purchase order.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/06/2023	137/23	GIS Administrator	Strategy	17/07/2023	Completed

Three Rivers Estate - Constellation Theme Road Naming Proposal

COUNCIL RESOLUTION

137/23

That Council approve the Three Rivers Estate constellation theme road naming proposal to go to the Geographical Names Board for gazettal.

Moved Councillor Stewart

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

31 Oct 2023

No further update.

03 Oct 2023

No further update until the subdivision has been certified, at which time the road names will be formalised by the Geographical Names Board.

31 Aug 2023

No further update.

31 Jul 2023

No further action required until a subdivision certificate is issued.

05 Jul 2023

No action required until a subdivision certificate is issued.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/06/2023	133/23	GIS Administrator	Strategy	17/07/2023	Outstanding
Locality Boundary Adjustment - Bibbenluke and Ando COUNCIL RESOLUTION 133/23 That Council A. Endorse the proposed Ando-Bibbenluke locality boundary adjustment for a public notification period of 28 days. B. Endorse creation of a proposal with the Geographical Names Board for the proposed Ando-Bibbenluke locality boundary adjustment and progress to stage of pre-approval. Moved Councillor Stewart Seconded Councillor Summers CARRIED Record of Voting <i>Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i>					
Notes 13 Dec 2023 Not all affected residents have responded to a request for comment on the proposal. This means that the proposal will likely go to a meeting of the board to be assessed. The time for this is not set. 31 Oct 2023 Affected residents have been sent letters asking for comment on proposal as multiple owners had not responded to the initial direct consultation. If all owners respond and support the matter will be an administrative manner with the Geographical Names Board. If not it will become an agenda item on for the Geographical Names Board for discussion., Examples of delayed or affected services are being collated from residents to ensure clarity around issues caused by locality boundaries when the proposal goes to the Geographical Names Board for approval. 03 Oct 2023 Geographical Names Board (GNB) have asked for further examples in provision of services being delayed or interrupted due to current boundaries and documentation from owners on their position who provided no response to direct consultation by SMRC with land owners. If all owners provide support to the proposal it will be approved by GNB as an administrative matter. If not it will go to the GNB board for approval. 31 Aug 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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No submissions received. Geographical Names Board have requested further information before pre-approval of the proposal regarding specifics of occasions where services where not provided or delayed due to the locality boundaries not reflecting local access to services.

31 Jul 2023

Currently being advertised. Public Notification period ends 9th August. No submissions received so far.

30 Jun 2023

No further action at this point. The proposal will go to the Monaro Post for 28 days of public notification shortly.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/05/2023	113/23	Supervisor Civic Maintenance	Operations	19/06/2023	Outstanding

Establishment of an s.355 Advisory Committee for Open Spaces and Recreational Facilities

COUNCIL RESOLUTION

113/23

That Council establish an s.355 advisory committee for open spaces and recreational facilities with effect from 1 July 2023.

Moved Councillor Hopkins

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers and Councillor Mitchell.

Councillors Against: Councillor Williamson.

Notes

31 Oct 2023

Further edits to Charter are required, working with Governance to get this completed.

03 Oct 2023

Draft charter edited, next steps are to follow Governance protocol

01 Sep 2023

Draft committee Charter underway to identify proposed membership and confirm purpose of the committee

03 Aug 2023

no further update


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

16/03/2023	69/23	Chief Executive Officer	Executive Office	17/04/2023	Outstanding
11.1 - Foreshadowed Motion - Independent Audit					
COUNCIL RESOLUTION			69/23		
That an independent audit take place before consideration of developing a business case for the demerger of Snowy Monaro Regional Council is undertaken.					
Moved Councillor Johnson		Seconded Councillor Hanna		CARRIED	
Record of Voting					
Councillors For:		Councillor Frolich, Councillor Hanna, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Williamson.			
Councillors Against:		Councillor Beer, Deputy Mayor Higgins, Councillor Summers and Councillor Mitchell.			
Notes					
12 Dec 2023					
Discussions have been held with CRJO. It was noted that there has been an audit undertaken into the payroll systems, as a result of the rumours that were circulating. No evidence of any improper transactions was found. An audit is nearing completion on project management and an audit is commencing on the procurement systems. Councillors were advised that these audits cover the main areas that were being raised as needing an audit undertaken to give the community certainty., If there is any evidence of issues within other areas, this can be provided to either the internal auditor or Audit Risk and Improvement Committee (ARIC) for consideration in the priorities for undertaking internal audits in the near future. Council's ARIC consists of independent members who assess the risks and use their technical skills to determine the appropriate areas on which to focus the internal audit program and their own program of enquiry into the operations of the Council., With the main financial systems either having been audited or nearing audit, undertaking additional audits was advised as not being seen to provide value by the internal auditor., As market testing has indicated, there is a substantial cost to undertaking a wide ranging audit based only on rumour. Council's ARIC has expressed concerns about the cost and value of such an audit it is considered that the best path forward is to continue to undertake the scheduled internal audits. It is also noted that the external audit has once again been completed and no evidence of fraud or corruption has been identified through that independent audit process., Unless there is evidence that can support a targeted investigation the impact on Council's ability to provide services by investing what is expected to be well over \$1million into rumours is not considered to be in the broader communities best interest. This is particularly the case when so far the rumours being spread have been found to be false.					
31 Oct 2023					
This matter rests with Council to provide further direction following Council's resolution to not accept any of the tenders to undertake the audit. If the audit is not to proceed then Council also needs to make a determination about the second part of the resolution, that whether to proceed with developing a de-merger business case.					
03 Oct 2023					
Matters sits with Councillors to determine further action.					
31 Aug 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Councillors attended a further workshop Thursday 31 August. Progress of this matter rests with the Councillors.

01 Aug 2023

At its July meeting Council resolved to not accept any tenders but to seek further advice from the CRJO. A workshop with CRJO CEO and Internal Auditor has been scheduled for 24 August.

05 Jul 2023

Councillors will be briefed on the 6 July at Councillor Briefing Session. Full report put to Council for consultation at 20 July Ordinary Meeting.

26 May 2023

A scope was prepared and the request for tender was released Monday 15 May and closes 12 June.

01 May 2023

No further update from staff.

03 Apr 2023

The CEO was advised on Friday 31 March that the councillors had considered the scope of the proposed audit at a workshop on Thursday 30 March.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/03/2023	51/23	Coordinator Land & Property	Operations	8/12/2023	Completed
Wombat Way Jindabyne- Transfer of a portion of Crown Road Reserve (unformed) to Council - Placement of underground Water & Sewer infrastructure to enable development					
COUNCIL RESOLUTION			51/23		
That Council make application to the Department of Environment (Crown Lands) for the transfer of part of the Crown road reserve (unformed) known as Wombat Way, located in Leesville area of Jindabyne – being the portion of Wombat Way extending from the Barry Way through to alignment with the western boundary line of Lee Avenue (reference image located within report body).					
Moved Councillor Johnson		Seconded Councillor Stewart		CARRIED	
Record of Voting					
Councillors For:		Councillor Beer, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.			
Councillors Against:		Nil.			
Notes					
12 Dec 2023					
COMPLETE					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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12 Dec 2023

Advice received from Crown Lands on 12/12/23 that the transfer of the subject section of Wombat Way to Council had been completed W643076 - Effective 8/12/23 via Gazette 562.

30 Oct 2023

No further update

28 Sep 2023

In a 28/9/23 phone call the Crown Lands Natural Resource Management Project Officer gave a verbal undertaking to Council's Coordinator Land & Property to follow up on this matter.

31 Aug 2023

Further prompt sent again to Crown Lands on 31 August 2023 - no response to date.

31 Jul 2023

Awaiting response from Crown Lands. Follow up to Crown Lands (email direct to Natural Resource Management Project Officer) sent on 12th July 2023.

29 Jun 2023

Awaiting response from Crown Lands

31 May 2023

No response to the tabled transfer request received as yet from Crown Lands.

28 Apr 2023

A formal letter was issued to Crown Lands, requesting transfer of the initial section of the Crown Road known as Wombat Way to Council (context image included).

31 Mar 2023

The action will be initiated by Land & Property.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	322/22	Coordinator Land & Property	Operations	19/12/2022	Outstanding
Water and Wastewater Land Acquisitions - Bombala STP Upgrade - Change of Physical Position Needs COUNCIL RESOLUTION 322/22 That Council A. Proceed with acquisition of the following land, and interests in land, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bombala Sewerage Treatment Plant upgrade project: i) Lot 2 in Deposited Plan 1278691, being part of Lot 5 Section 42 in Deposited Plan 758129 and having an area of 256.9m ² ; ii) An easement for drainage of sewerage over the site shown as 'E1 – PROPOSED EASEMENT FOR DRAINAGE OF SEWERAGE 3 WIDE' in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129;					

Date From:1/01/2018

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SNOWY MONARO
REGIONAL COUNCIL

iii)A right of access over the site shown as ‘E2 – PROPOSED RIGHT OF ACCESS 10 WIDE’ in Deposited Plan 1278691 affecting Lot 5 Section 42 in Deposited Plan 758129.

B. Agree that the terms of the easement shall be as shown on SCHEDULE A (referenced in report body);

C. Agree that the terms of the right of access shall be as shown on SCHEDULE B (referenced in report body);

D. Acknowledge that minerals are to be excluded from the acquisition;

E. Acknowledge that the acquisition is not for the purpose of resale;

F. Classify the acquired land (Lot 2 DP 1278691) as operational land in accordance with the Local Government Act 1993 (NSW);

G. Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests.

Moved Councillor Mitchell

Seconded Deputy Mayor Higgins

CARRIED

Record of Voting

Councillors For:Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against:Nil.

Notes

12 Dec 2023

Acquisition notice published in NSW Government Gazette on Friday 24 November 2023; this officially provides ownership for Bombala STP (acquisition of proposed Lot 2 DP1278691 & easements for sewerage and right of access affecting folio 5/42/758129). The final compensation steps, as prescribed by the Land Acquisition (Just Terms Compensation) Act 1991, will now play out.

30 Oct 2023

No further update

28 Sep 2023

Proposed Acquisition Notices Issued (PANs) - 01 August 2023. Currently in 90 day wait period. NSW Valuer General notified and engaged on 7 August 2023. Gazettal of acquisition likely to occur mid-November.

31 Aug 2023

No further update at this point.

31 Jul 2023

Approval from OLG to proceed received. The Proposed Acquisition Notices (PANs) are scheduled to be issued to the interested parties, being Crown Lands (Landowner) and NTSCorp (the body representing the Native Title applicants), on 1st August 2023.

30 Jun 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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Awaiting OLG approval to proceed. Background - Delay is due to the fact that the original Aboriginal Land Claim search response was received more than 12 months prior to the OLG application being assessed. Thus, updated advice was required and this was provided. , This week the OLG notified that the application is making its way through their assessment process; informal advice from OLG is that approval should come though sometime in July 2023.

29 Jun 2023

No further update

31 May 2023

Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.

28 Apr 2023

No further update at this point.

30 Mar 2023

No further update at this time

01 Mar 2023

No further update at this point in time.


29 Jan 2023

PWA have all documentation required to submit the OLG application as per the LAJTC Act; including the confirmed Minutes of the 17/11/22 Council meeting.

29 Nov 2022

Supersedes item D of Resolution 254/20 to enable Compulsory Acquisition prescribed process to move forward.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/11/2022	315/22	Senior Strategic Land Use Planner	Strategy	19/12/2022	Completed
Planning Proposal - Draft Comprehensive Snowy Monaro Regional Local Environmental Plan					
COUNCIL RESOLUTION			315/22		
That Council					
A. Undertake a minimum of 56 days of consultation concurrently with the draft Land Use Strategies;					
B. Submit the planning proposal to the Minister of Planning for a gateway determination; and					
C. Proceed with further consultation on the planning proposal in the event the NSW Department of Planning and Environment issues a gateway determination.					
Moved Deputy Mayor Higgins		Seconded Councillor Mitchell		CARRIED	
Record of Voting					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			
Councillors For: Councillors Against:	<i>Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson and Councillor Mitchell.</i> <i>Councillor Frolich, Councillor Stewart and Councillor Williamson.</i>		
Notes			
25 Oct 2023 A. No further update.			
03 Oct 2023 A. No further update.			
31 Aug 2023 A. No further update.			
02 Aug 2023 A. No further update.			
06 Jul 2023 A. No further update.			
30 May 2023 A. Completed - public exhibition concluded on 20 February 2023. , B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. , C. Noted and will action once a Gateway determination is received., Land Use Strategies were reported to Council on 18 May, the deferral of these strategies is likely to lead to a delay in progressing the LEP. A meeting with DPE was held on 26 May to discuss these implications and delays.			
26 Apr 2023 A. Completed - public exhibition concluded on 20 February 2023. , B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. , C. Noted and will action once a Gateway determination is received., A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes, no further update.			
31 Mar 2023 A. Completed - public exhibition concluded on 20 February 2023. , B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. , C. Noted and will action once a Gateway determination is received., A Councillor briefing will be held with Councillors on 27 April 2023 to provide an overview of feedback received and recommended changes.			
23 Feb 2023 A. Completed - public exhibition concluded on 20 February 2023. , B. Completed, awaiting response from DPE. Met with DPE on 14 February to discuss draft LEP, planning proposal and process. , C. Noted and will action once a Gateway determination is received.			
01 Feb 2023 A. Completed all face to face and online consultation (with the exception of Nimmitabel Show on 4th Feb), with the public exhibition period open until 20 Feb. , B. Meeting scheduled Tuesday 7 Feb with DPE. with Gateway Determination expected at the end of Feb.			

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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20 Dec 2022

A. Public exhibition is proceeding, ten in person community information sessions have been held along with two stakeholder workshops. Over 100 people have participated in the consultation sessions so far in the process. , B. In consultation with DPE this is expected to occur in early 2023., C. Will occur once B is completed.

28 Nov 2022

A. Community consultation commenced on 21 November, due to a delay in mailing letters the consultation period will extend to 20 February 2022 , B. Liaising with DPE and will submit planning proposal via the NSW Planning Portal., C. Noted, will await Gateway determination from DPE once B is completed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/10/2022	294/22	Coordinator Economic Development	Communications	21/11/2022	Outstanding

Future use of the Cooma to Bombala Rail Corridor

COUNCIL RESOLUTION

294/22

That Council

- A. Support the continued planning for the Monaro Rail Trail from Queanbeyan to Cooma, and Bombala to Jincumbilly, including finalising the business case and potential lease discussions with TfNSW for those sections (noting this is not a resolution to apply for funding to construct the rail trail or enter a lease, but to commence discussion);
- B. Provide a written undertaking to Cooma Monaro Railway (CMR) that Council will agree to vary any future rail trail lease between Bombala and Jincumbilly (at no cost to CMR) to enable reinstatement of the rail line (at no cost to Council) should Stage 4 funding of the CMR Operational Business Plan (Version 2.3.2 August 2022) be received, and subject to Stages 2 and 3 of that Plan (ie Cooma to Nimmitabel) having been constructed prior to this;
- C. Not undertake to fund the cost of relocating the MRT if point B (above) eventuates;
- D. Resolve to continue to work with all parties on continuing investigations of potential shared use arrangements, costings, feasibility evaluations, etc along the rail corridor between Cooma and Bombala;
- E. Inform state agencies (TfNSW, DRNSW) and federal and state members of Council's adopted position on this matter.

Moved Councillor Stewart

Seconded Councillor Hanna


CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Davis, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Williamson.
Councillors Against: Councillor Frolich, Councillor Hanna and Councillor Hopkins.

Notes

01 Dec 2023

Date From: Date To:	1/01/2018 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
		Committee: Ordinary Council	
<p>A - Ongoing: TfNSW legislation regarding rail trail frameworks was received and Council will liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. BCSD grant is funding continued planning for; - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly – draft report received., - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee., - Monaro Rail Trail Towns Economic Impact Study, to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route., B - Complete. , C - Complete. , D - Ongoing. Council is liaising with other interested stakeholders. , E - Complete.</p>			
27 Oct 2023			
<p>A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for; - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly, - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee, - Monaro Rail Trail Towns Economic Impact Study, to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route, Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. , B - Complete. , C - Complete. , D - Ongoing. Council is liaising with other interested stakeholders. , E - Complete.</p>			
28 Sep 2023			
<p>A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for; - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly, - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee, - Monaro Rail Trail Towns Economic Impact Study: to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route, Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. , A \$1m Grant is being considered and a report to Council is being provided on this topic. , B - Complete. , C - Complete. , D - Ongoing. Council is liaising with other interested stakeholders. , E - Complete.</p>			
01 Sep 2023			
<p>A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for; - Trail Development planning for Queanbeyan to Cooma and Old Bombala Rd to Jincumbilly, - Biosecurity and biodiversity assessment reports for Stage 1a plus Old Bombala Rd to Jincumbilly and Queanbeyan Station to Tralee, - Monaro Rail Trail Towns Economic Impact Study, to investigate and articulate the likely economic impacts of the Monaro Rail Trail on each of the towns along the route, Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. , B - Complete. , C - Complete. , D - Ongoing. Council is liaising with other interested stakeholders. , E - Complete.</p>			
31 Jul 2023			
<p>A - Ongoing, new legislation to provide a framework for a rail trail lease has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. , B - Complete. , C - Complete. , D - Ongoing. , E - Complete.</p>			
30 Jun 2023			

Date From:

1/01/2018


Date To:

13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

A - Ongoing, new legislation has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. Working with MRT Inc and BCSD funded consultants to strengthen business case. , B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

31 May 2023

A - Ongoing, new legislation has not been released. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. Continuing to liaise with TfNSW regarding potential lease. , B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

01 May 2023

A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. , B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

30 Mar 2023

A - Ongoing, new legislation that is due around March has not been released as yet. BCSD grant is funding continued planning for the Queanbeyan to Cooma section. , B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

28 Feb 2023

A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements., B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

24 Jan 2023

A - Ongoing, with new legislation is due around March that will contain a framework regarding lease arrangements., B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

21 Dec 2022

A - Continuing to work on the business case with MRT Inc. Initial meeting held with TfNSW who advised a new legislation is due around March that will contain a framework regarding lease arrangements., B - Complete. , C - Complete. , D - Ongoing. , E - Complete.

29 Nov 2022

A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - Complete. C - Complete. D - Ongoing. E - Complete.

31 Oct 2022

A - Continuing to work on the business case with MRT Inc and beginning discussions with TfNSW regarding the lease. B - At time of writing a letter is being drafted. C - Complete. D - Ongoing. E - At time of writing draft letters are under review.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/09/2022	259/22	Coordinator Economic Development	Communications	17/10/2022	Completed
MRT - Potential Construction Funding Grant Application - Foreshadowed Motion					

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO

REGIONAL COUNCIL

COUNCIL RESOLUTION

259/22

That Council

A. Continue to provide in principle support to Monaro Rail Trail Inc;

B. Request a comprehensive briefing from Cooma Monaro Rail Group to Council;

C. Continue to work on the development of Queanbeyan to Cooma segment of the proposed rail trail and;

D. That a report come back to Council to the next meeting.

Moved Councillor Stewart

Seconded Councillor Frolich

CARRIED

Record of Voting

Councillors For:Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against:Councillor Williamson.

Notes

01 Dec 2023

A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant funding. Consultant has prepared the draft report for the Stage 2 Trail Development Plan. Consultant is currently preparing the draft biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section, with Council estimated to receive these by the end of January 2024., D - Complete.

27 Oct 2023

A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan have undertaken fieldwork and meetings with landholders during August/September. Preparing draft reports at present. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section., D - Complete.


28 Sep 2023

A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section., D - Complete.

01 Sep 2023

A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section., D - Complete.

01 Sep 2023


Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. Funding expansion scope now includes biosecurity and biodiversity assessment reports for the Queanbeyan Station to Tralee section., D - Complete.</p> <p>31 Jul 2023</p> <p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants preparing the Stage 2 Trail Development Plan will be undertaking fieldwork and meeting landholders during August/September. , D - Complete.</p> <p>30 Jun 2023</p> <p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. Consultants now engaged to prepare the stage 2 Trail Development Plan. , D - Complete.</p> <p>31 May 2023</p> <p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. , D - Complete.</p> <p>01 May 2023</p> <p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - BCSD grant is funding the further development of the Queanbeyan to Cooma segment. , D - Complete.</p> <p>30 Mar 2023</p> <p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C – BCSD grant is funding the further development of the Queanbeyan to Cooma segment. , D - Complete.</p> <p>28 Feb 2023</p> <p>A - Ongoing, with regular meetings with MRT Inc being undertaken., B - Complete. , C - Complete. , D - Ongoing. , E - Complete.</p> <p>24 Jan 2023</p> <p>A - Ongoing. , B - Complete. , C - Ongoing. , D - Complete.</p> <p>21 Dec 2022</p> <p>A - Ongoing. , B - Complete. , C - BCSD grant application successful. , D - Complete.</p> <p>29 Nov 2022</p> <p>A - Ongoing. B - Complete. C - Still awaiting outcome of BCSD grant fund application. D - Complete.</p> <p>31 Oct 2022</p> <p>A - Ongoing. B - Complete. Briefing from CMR provided to Councillor briefing session on 6 October 2022. C - Awaiting outcome of BCSD grant fund application. Will be progressing discussions with QPRC and TfNSW on corridor leasing arrangements. D - Complete. Report provided to October meeting.</p> <p>05 Oct 2022</p> <p>A - Noted. B - Briefing to Councillors organised for 6 October. C - Noted. D - Report to be provided to October meeting.</p>		

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/08/2022	217/22	Coordinator Land & Property	Operations	19/09/2022	Outstanding

Construction of NSW Rural Fire Service emergency operations centre in Cooma - land acquisition and access construction

COUNCIL RESOLUTION217/22

That Council

A. Enter into an agreement with Snowy Hydro Limited (SHL) to enable progression of the future construction of an Emergency Operations Centre (EOC) on the land adjacent to Council’s current holding of Lot 1 DP 832813; the key agreement elements being:

i) Council to secure the land required to achieve legal & practical access to the intended EOC location via Geebung Street COOMA, through subdivision (boundary adjustment) by negotiation with the neighbouring landholder (Lot 2 DP 832813);

ii) Council to construct suitable access road segment through to the intended SHL boundary, enabling access to both the future EOC site and reaching the boundary of SHL’s residual landholding (indicative access path as per the report image);

iii) Council to action the development approval process in relation to the specified access road segment;

iv) SHL to transfer to Council approximately 2 hectares of land (part of SHL owned Lot 14 DP 250029) upon completion of the access road segment referred to in A ii).

B. Proceed with the subdivision (boundary adjustment) actions as necessary in order to deliver the new access road segment as identified in A ii);

C. Classify any land acquired, for both the new public access road segment and the intended gifted transfer from SHL of 2 Ha of land (part of Lot 14 DP 250029) related to the EOC construction in the Polo Flat area of Cooma, as operational land in accordance with the Local Government Act 1993;

D. Add the construction of the new access road segment for the EOC in Polo Flat area of Cooma to the capital works program within Council’s 2022-2026 Delivery Program and 2022-2023 Operational Plan;

E. Assign a budget of \$500,000 (capital project), with understanding that revenue from the intended land sale of Stage 3D Leesville Industrial Estate will provide the corresponding cost offset (linkage to Resolution 154/21 activities);

F. Note that the other costs associated with the development and construction of the EOC will be borne by the NSW Rural Fire Service.

Moved Councillor Beer

Seconded Councillor Summers

CARRIED


Record of Voting

Councillors For:Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against:Councillor Frolich.

Notes

12 Dec 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	
<p>Updated survey plan drafting is in progress - SHL have agreed to relinquishment of surplus easements and creation. Road design in final stages. Planning Panel site inspection and preliminary assessment has been scheduled for 31 January 2024.</p> <p>30 Oct 2023 No further update</p> <p>28 Sep 2023 Meetings held with adjacent landowner, surveyor and key SMRC Infrastructure staff to progress driveway interface design; as an essential component of the logistic road design. Easement adjustment queries tabled to SHL to support functionality of the future FCC/EOC land.</p> <p>31 Aug 2023 The Owner's Consent form relating to Development Application lodgement for the building construction element of the future RFS Cooma Fire Control Centre / Emergency Operation Centre has been signed by SHL, and provided to the RFS/PWA. Draft subdivision plan provided by Council to RFS/PWA to assist with the preparation of the building construction DA.</p> <p>31 Jul 2023 Discussions between stakeholders are ongoing. The approval path for the new lot creation and public road corridor creation will likely be via SEPP mechanics, which should result in a fast-tracked assessment process in terms of planning consent. Neighbouring Landowner of Lot 2 DP 832813 has indicated in writing of their "in principle" agreement for the boundary adjustment subject to tuck movement functionality being unhindered; no loss of operational function is a critical component to their agreeance. SMRC have committed to ensuring that any driveway design be approved by the Owners of Lot 2 DP 832813 prior to any road way construction commencing. Related note: The RFQ for the access road (inclusive of driveway remodelling pertaining to Lot 2 DP 832813) was issued to potential design contractors on Wed 26th July; they now have 3 weeks to respond as per standard procurement policy.</p> <p>30 Jun 2023 Meeting between RFS, SHL and Council officers scheduled for Monday 3/7/23.</p> <p>31 May 2023 Meeting scheduled for 6/6/23 between PWA, RFS & Council specific to realistic timeline aims and sharing of reports ie Ecologist and survey plus bushfire aspects.</p> <p>28 Apr 2023 Collaboration with SHL, neighbouring landowner, RFS and others is progressive. Various elements continue to be refined.</p> <p>30 Mar 2023 As before - Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road., Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).</p> <p>01 Mar 2023 Awaiting feedback from landowner of Lot 2 DP 832813 as to in principle agreement to action 'land swap' (of approximately 85-90m2) for boundary adjustment proposal, to enable new public access road., Note: Endorsement of final concept design for intended new RFS/EOC building in progress (PWA on behalf of RFS).</p> <p>29 Jan 2023 Next Project Control Group stakeholder meeting scheduled for 7/2/22.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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29 Nov 2022

No further update at this point.

31 Oct 2022

Initial site meeting held on 17/10/22 with SHL and PWA.

03 Oct 2022

Project Control Group for EOC/Cooma Fire Control Centre (FCC) project initiated with RFS.

31 Aug 2022

A - D & F will be initiated. E - Completed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	180/22	Project Specialist	Strategy	22/08/2022	Completed

Transfer of Grant Funding from Eucumbene Boat Ramp Project.

COUNCIL RESOLUTION

180/22

That Council approve the redirection of the outstanding amount from Round 2 Stronger Country Community Fund (SCCF2 – 0349 – A) in the amount of \$ 121,411 to complete the restoration of the Adaminaby Big Trout.

Moved Councillor Beer

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against: Nil.

Notes

30 Oct 2023

Restoration work in the Big Trout commence 23/10/2023. Other landscaping work in the area has been disrupted by possible Telstra cable relocation work.

28 Sep 2023

Variation approved. Work Order established. Purchase Order for conservation work on Big Trout itself.

31 Aug 2023

No further update.

01 Aug 2023

Community members Project Engagement Group to be advertised by 4th August for Adaminaby projects -Trout Restoration and heavy & Light Vehicle Parking areas.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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22 Jun 2023
No further update.

26 May 2023
Awaiting Work Order to be created. Purchase order for restoration work on Big Trout to be first action to be done.

27 Apr 2023
Approval from Dept of Regional NSW received. Purchase orders to be raised ASAP.

23 Mar 2023
No further update.

01 Mar 2023
All required additional documentation forwarded to Grant Management Office. Awaiting approval.

01 Feb 2023
Budget and project plan submitted to Grant Management Office for approval.


23 Nov 2022
Request for Financial Information has been sent to Council staff. Awaiting response.

28 Oct 2022
Still awaiting formal response from Grants Management Office.

21 Sep 2022
Variation request submitted to Grants Management Office.

04 Aug 2022
Quotes underway, variation request to Stronger Country Communities Fund to be submitted before progressing.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	189/22	Coordinator Land & Property	Operations	22/08/2022	Outstanding
Sewer Easement Request - Council Owned Lot 18 DP 255651 in Nettin Circuit area Jindabyne - Related to Subdivision Works Certificate 25.2021.220.1 COUNCIL RESOLUTION 189/22 That Council A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 18 DP 255651, pursuant to Section 88B of the Conveyancing Act 1919; B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 25.2021.220.1) inclusive of survey, general legal, and any registration fee costs.					

Date From: 1/01/2018 Date To: 13/12/2023		IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council				
Moved Councillor Beer		Seconded Councillor Johnson	CARRIED	
Record of Voting				
Councillors For:		<i>Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.</i>		
Councillors Against:		<i>Nil.</i>		
Notes				
12 Dec 2023 No further update.				
30 Oct 2023 No further update				
28 Sep 2023 No further update				
30 Aug 2023 No further update				
31 Jul 2023 No further update at this point.				
29 Jun 2023 No further update				
31 May 2023 No further update at this point.				
28 Apr 2023 Reiterate: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.				
30 Mar 2023 No further update at this time				
01 Mar 2023 No further update at this point.				
29 Jan 2023 No further update at this point.				
29 Nov 2022 No further update at this point.				

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point. 31 Aug 2022 A - Completed - applicant advised. B - In progress by applicant; CEO will execute required documentation at appropriate time. 02 Aug 2022 The resolution actions will be initiated.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/07/2022	190/22	Coordinator Land & Property	Operations	22/08/2022	Outstanding
Sewer Easement Request - Council Owned Lot 2 DP 748500 in Leesville area Jindabyne - Related to Subdivision Works Certificate 11.2000.3000067.1 COUNCIL RESOLUTION 190/22 That Council A. Approve and proceed with allowing an easement for sewer purposes to be created in the relevant area of Lot 2 DP 748500, pursuant to Section 88B of the Conveyancing Act 1919; B. Agree that all costs incurred in actioning the easement creation are the responsibility of the developer (the applicant; linked to SWC 11.2000.3000067.1) inclusive of survey, general legal, and any registration fees costs. <div style="display: flex; justify-content: space-between;"> Moved Councillor Beer Seconded Councillor Johnson CARRIED </div> Record of Voting <i>Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.</i> <i>Councillors Against: Nil.</i>					
Notes 12 Dec 2023 No further update. 30 Oct 2023 No further update					

Date From:

1/01/2018


Date To:

13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

28 Sep 2023

No further update

30 Aug 2023

No further update

31 Jul 2023

No further update at this point.

29 Jun 2023

No further update

31 May 2023

No further update at this point in time.

28 Apr 2023

Reiterate: A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.

30 Mar 2023

No further update at this time

01 Mar 2023

No further update at this point.

29 Jan 2023

No further update at this point.

29 Nov 2022

No further update at this point.

31 Oct 2022

No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

A - Completed - applicant advised; B - In progress by applicant; CEO will execute required documentation at appropriate time.

02 Aug 2022

The resolution actions will be initiated.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

19/05/2022	129/22	Manager Water & Wastewater Operations	Operations	20/06/2022	Completed
Cooma Weir Construction - Tender Evaluation Panel Recommendation					
COUNCIL RESOLUTION			129/22		
That Council					
A. Cancel tender 066-2021 Construction of Cooma Weir and Fishway Replacement due to the high risk of the current environmental and economic conditions.					
B. Accept the Select Contractor Early Involvement proposal from Leeds Engineering and conduct a detailed pre-construction planning phase to reduce apparent risk to all prospective tenderers.					
C. Re-issue the tender in the second half of 2022 calendar year as a select tender to the four tendering companies that have submitted tender returns this round with a proposed construction start date of January 2023.					
D. Actively seek additional funding streams for the project to be constructed.					
Moved Deputy Mayor Higgins		Seconded Councillor Beer		CARRIED	
Record of Voting					
Councillors For:		Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers.			
Councillors Against:		Nil.			
Notes					
30 Oct 2023					
No further update.					
25 Sep 2023					
No further update.					
04 Sep 2023					
No further update.					
28 Jul 2023					
No further update.					
22 Jun 2023					
No further update.					
31 May 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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No further update.

27 Apr 2023

Cooma Weir Construction is schedule for FY23/24. Further funding and council approval is required.

20 Mar 2023

No further update.

02 Mar 2023

No further update

01 Feb 2023

SECI has been finalised. Report has been issued and is now with ELT.

30 Nov 2022

No further update.

02 Nov 2022

No further updates.

07 Oct 2022

No further updates.

06 Sep 2022

No further updates.

03 Aug 2022

No further updates.

07 Jul 2022

This is progressing well and is on track to be completed in the next few months so that the tender can be readvertised at the end of 2022.

27 May 2022

Meeting held with Leed to establish SECI working arrangement. Contractual arrangements being finalised currently.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	95/22	Coordinator Land & Property	Operations	30/06/2024	Outstanding
Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago					
COUNCIL RESOLUTION			95/22		
That Council					

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

A. Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;

B. Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the *Local Government Act 1993* and in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991*; and

C. Classify the land acquired as operational land in accordance with the *Local Government Act 1993*.

Moved Councillor Summers

Seconded Councillor Hanna

CARRIED

Record of Voting

Councillors For:

Councillors Against:

Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillor Last.

Notes

12 Dec 2023

In accordance with the Council resolution this matter has been escalated to the minister, seeking the process to be expedited.

30 Oct 2023

No further update

28 Sep 2023

Awaiting registered plan of acquisition from Surveyor (pending consent from TAHE). Initial Notification letter issued to TAHE/TfNSW on 21/08/2023 – acknowledged by TAHE/TfNSW on 21/08/2023, rail corridor manager instructed by TfNSW to prepare briefing note. Awaiting further advice from TfNSW.

31 Aug 2023

No further update at this point.

31 Jul 2023

PWA tasked with reaching out to higher level within TfNSW to outline the background of the acquisition for road corridor purposes, and the interdependence on the intended bridge build.

30 Jun 2023


Meeting with PWA scheduled in week beginning Monday 3/7/23 to discuss compulsory acquisition pathway next steps.

27 Jun 2023

Public Works Advisory awaiting response from Surveyor for adjustments to the plan.

31 May 2023

No further update at this point.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			

04 May 2023
Draft plan sent on 27/04/2023 by PWA to TfNSW for initial review. TfNSW will provide preliminary comments (if any) before issuing their in-principal consent. If preliminary comments are received, PWA will forward those comments to Surveyor. When the in-principal consent is received, PWA will send the plan back to Surveyor to have the ‘draft’ stamps removed... then send the final plan back to TfNSW for stamping and issuance of consent letter. Will probably take a couple of weeks.

20 Apr 2023
13/04/2023 - Draft Survey plan received and sent on to PWA and Council Engineering

30 Mar 2023
Surveyor attending to the survey works over the next few weeks

01 Mar 2023
No further update at this point.

01 Feb 2023
Surveyor to finalise survey report.

29 Nov 2022
Contractor engagement finalised in order for the survey plan of acquisition to be completed.

31 Oct 2022
No further update at this point.

03 Oct 2022
A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time. C - Completed.

31 Aug 2022
PWA engagement active to deliver matter.

26 Jul 2022
Matter sitting with PWA for delivery - No further updates.

05 Jul 2022
Matter sitting with PWA for delivery - No further updates.

30 May 2022
Engagement email sent to PWA - estimated delivery time from PWA 18-24 months.

04 May 2022
A to C - Matter to be referred to PWA for execution

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
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Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

17/03/2022	55/22	Coordinator Land & Property	Operations	31/10/2022	Outstanding
Bombala Showground Lot Consolidation					
COUNCIL RESOLUTION			55/22		
That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment.					
Moved Councillor Summers		Seconded Deputy Mayor Higgins		CARRIED	
Record of Voting					
Councillors For:		Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers.			
Councillors Against:		Nil.			
Notes					
12 Dec 2023					
LRS requisition has flagged that probate/transmission on neighbouring lot has not been completed and advised that "the consent of Public Trustee is, required in lieu of probate/transmission." - This external holding probate matter delays registration of Council's Plan of Consolidation.					
30 Oct 2023					
No further update					
28 Sep 2023					
No further update					
30 Aug 2023					
Signature acquired from the adjacent landholder representative on Plan of Consolidation as required due to LRS requisition. Surveyor discussing with LRS.					
31 Jul 2023					
No further update at this point. Gentleman has been unavailable to contact on successive occasions.					
27 Jun 2023					
Preliminary discussion had with deceased property owner's heir. Efforts are underway to meet with them and execute plan of consolidation, according to LRS requisition.					
31 May 2023					
No further update at this point.					
04 May 2023					
Signature of adjoining landholder is being sought to confirm survey.					
28 Apr 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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No further update at this point.

28 Mar 2023

Copy of Proposed Plan requires signature by owner of 49 Caveat St to confirm agreement to boundary as shown on plan. (due to old system title entitlement to occupied land / 200mm beyond fence line) This will fulfil part of the LRS requisition. It has been established that the current owner on title has passed away. Further investigation to find executor underway.

01 Mar 2023

Surveyor addressing LRS requisition aspects.

29 Jan 2023

Surveyor update on LRS registration of Lot 15 DP 1285587 pending. Note: LRS Requisition Due Date currently listing as 17/3/2023.

29 Nov 2022

Surveyor responding to LRS requisition requests.

01 Nov 2022

Awaiting LRS registration of the plan of consolidation.

03 Oct 2022

No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

Plans & administration sheet lodged with LRS awaiting registration.

05 Jul 2022

Survey work completed, administration sheet signed and returned to surveyor for lodgement.

30 May 2022

Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.

29 Apr 2022

Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.

01 Apr 2022

Resolution 55/22 - Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
26/08/2021	187/21	Coordinator Land & Property	Operations	30/06/2024	Completed
Cooma Compost Facility and Crown Road					

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

COUNCIL RESOLUTION187/21

That Council

A. Acquire Lot 1 DP 1075191 by compulsory acquisition process from Crown Lands under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purpose of waste facility

B. That the land be dedicated as operational land in accordance with the Local Government Act 1993

C. That this acquisition is not for the purpose of resale or compensation

D. That the necessary application be made to the Minister for Local Government and the Governor

E. Authorise the Chief Executive Officer to execute all required documentation

Moved Councillor Stewart

Seconded Deputy Mayor Miners

CARRIED

Record of Voting

Councillors For:Mayor Beer, Councillor Corbett, Councillor Stewart, Deputy Mayor Miners, Councillor Castellari, Councillor Maslin, Councillor Haslingden, Councillor Last, Councillor Ewart and Councillor Rooney.

Councillors Against:Nil.

Notes

12 Dec 2023

Acquisition notice published in NSW Government Gazette on Friday 27 October 2023; this officially provides ownership of Lot 1 DP 1075191 (Cooma Landfill realted). Valuar General compensation determination has been indicated as \$9250. The final compensation steps, as prescribed by the Land Acquisition (Just Terms Compensation) Act 1991, will now play out.

30 Oct 2023

Gazette published - Solicitor engaged to finalise title

28 Sep 2023

PANs issued to Crown Lands, NTS Corp and NSW Aboriginal Land Council on Monday 17 July 2023 – currently in statutory 90 day wait period. NSW Valuer General notified and engaged. Gazettal of acquisition likely to occur early-November.

31 Aug 2023


No further update at this point.

31 Jul 2023

Proposed Acquisition Notices (PANs) issued to Landholder (Crown Lands) & the NTSCorp (the body representing Native Title applicants) on 17th July 2023. Three month statutory waiting period is active now; once the waiting period elapses, the gazette notice will be published and the land will become vested in Council.

29 Jun 2023

Application submitted to OLG to obtain Minister/Governor consent to acquisition and gazettal – awaiting OLG approval to issue PANs

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>01 Jun 2023 The acquisition process for the subject land, an area of approximately 7900sqm located on the eastern boundary of the Cooma Landfill site, continues.</p> <p>28 Apr 2023 No further update at this point.</p> <p>30 Mar 2023 Confirmation from PWA that no ALC nor Native title claim on the subject land.</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 No further update at this point.</p> <p>29 Nov 2022 Land search report received from Crown Lands' Aboriginal Land Claim Assessment Team (ALCAT), which indicates that no ALC impacts the land. National Native Title Tribunal (NNTT) register search confirms that no Native Title claim exists. Office of the Registrar for the Aboriginal Land Rights Act (ORALRA) search result is pending.</p> <p>31 Oct 2022 Engagement of PWA confirmed (28/10/22) in order to progress this matter.</p> <p>03 Oct 2022 Waste Manager has confirmed that internal budget transfer/allocation is imminent. Courtesy advice to PWA actioned, notifying that land acquisition engagement will be finalised in the coming weeks.</p> <p>31 Aug 2022 Awaiting Waste budget confirmation for this project piece, thus PWA engagement and commencement of acquisition process delayed.</p> <p>26 Jul 2022 No further update.</p> <p>05 Jul 2022 No further update.</p> <p>30 May 2022 No further update.</p> <p>29 Apr 2022 No further update.</p> <p>01 Apr 2022 No further update.</p> <p>02 Mar 2022</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

No further update - Awaiting budget advice for further progression.

24 Jan 2022

No further update.

16 Dec 2021

A - PWA Proposal received and being reviewed for approval. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'.

25 Nov 2021

A - Awaiting for estimation from PWA for acquisition works, should be received week ending 05/12/2021. B - No action required. C - No action required. D - Dependant on 'A'. E - Dependant on 'A'.

14 Oct 2021

Contact made with PWA to initiate process.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/07/2021	160A/21	Coordinator Economic Development	Communications	16/08/2021	Outstanding

How can Council best leverage the State Government's recently announced policy on temporary supportive accommodation

COUNCIL RESOLUTION

160A/21

That Council

- A. Continue to work with the NSW Government to identify any current opportunities.
- B. Review the temporary supportive accommodation discussion paper when it is released and develop an action plan to ensure the regions issues are identified and addressed in any action plans that are developed.

Moved Councillor Stewart

Seconded Councillor Corbett

CARRIED

Record of Voting

Councillors For: Mayor Beer, Councillor Castellari, Councillor Corbett, Councillor Haslingden, Councillor Last, Councillor Maslin, Deputy Mayor Miners, Councillor Rooney and Councillor Stewart.


Councillors Against: Nil.

Notes

01 Dec 2023

No Further update:, A - Ongoing., B - Discussion paper not yet released.

27 Oct 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	<p>No Further update.; A - Ongoing., B - Discussion paper not yet released.</p> <p>28 Sep 2023 No further update.</p> <p>01 Sep 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>31 Jul 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>30 Jun 2023 No further update at this point.</p> <p>31 May 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>01 May 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>30 Mar 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>28 Feb 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>24 Jan 2023 A - Ongoing., B - Discussion paper not yet released.</p> <p>21 Dec 2022 A - DRNSW draft Regional Housing Delivery Plan received and feedback completed., B - Discussion paper not yet released.</p> <p>29 Nov 2022 A - Council will soon be receiving from DRNSW a draft Regional Housing Delivery Plan for review and feedback. B - Discussion paper not yet released.</p> <p>31 Oct 2022 No further update. Still awaiting release of a discussion paper on temporary supportive accommodation from the NSW state government.</p> <p>05 Oct 2022 Nothing further to report.</p> <p>30 Aug 2022 Same as previous update – in progress.</p> <p>25 Jul 2022 No further update.</p> <p>05 Jul 2022</p>	

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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A - Land and Housing Corp are in contact with the Council planners in relation to their Cooma subdivision. B - Discussion paper not yet released and no indication of timeline for release.

31 May 2022

Same as previous update.

05 May 2022

Same as previous update. Nil further update.

05 Apr 2022

A - Coordinator Economic Development met with Land and Housing Corporation representatives to discuss economic development and market issues around Cooma. Continuing to work together regarding the state government pilot project subdivision at Cooma East. B: Discussion paper still not released.

03 Mar 2022

A concept is currently being developed and will be presented to Councillors for review when ready.

24 Jan 2022

No further update pending release of discussion paper.

24 Dec 2021

Nil further update.


03 Nov 2021


Same as previous update and likely to remain so for some time and timeline for release of the temporary supportive accommodation discussion paper is unknown.

12 Oct 2021

Discussion paper not yet released by the State Government. Continuing to support the State Government's research for development opportunities in Cooma., Same as previous update. Nil further update., Same as previous update. Nil further update.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	153/21	Coordinator Land & Property	Operations	30/11/2022	Outstanding
Request to close part of Mittagang Road Reserve - Boundary Adjustment followed by Land Sale to Owner of Lot 2 DP 815248 COUNCIL RESOLUTION 153/21 That Council A. Approve to proceed partial road closure of Mittagang Road, being approximately 773m2, at the specified location, in accordance with the Roads Act 1993; B. Authorise the Chief Executive Officer to execute all necessary documents for the partial road closure and boundary adjustment; C. Agrees that all costs incurred in actioning the boundary adjustment and partial road closure are to be borne by the adjacent landowner (Lot 2 DP 815248), inclusive of general legal, registration fees and title creation costs incurred by Council; D. Obtain an independent valuation of the 773m2 land area that is the subject of the boundary adjustment to guide sale price setting;					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			
<div>E. Approve the sale of the subdivided land parcel, approximate 773m2 in area, by private treaty to the adjacent landowner (Lot 2 DP 815248) subject to the completion of the road closure process; and</div> <div>F. Authorise the Chief Executive Officer to negotiate the sale price and execute any documentation required to complete the sale, at the appropriate time.</div>			
Moved Councillor Stewart		Seconded Councillor Rooney	
<div>Notes</div> <div>12 Dec 2023 No further update.</div> <div>30 Oct 2023 No further update</div> <div>28 Sep 2023 No further update</div> <div>30 Aug 2023 Lot 21 DP 1288427 registered 10 August 2023. Negotiations underway with the relevant Landholder to confirm purchase price to guide land transfer conclusion.</div> <div>31 Jul 2023 Statement of particulars provided to the Surveyor to assist the LRS registration process. Updated Independent Valuation secured to guide price, with sale process to proceed upon lot registration. Note: Future lot's land area upon creation will be 770.4m2</div> <div>27 Jun 2023 Matter rests with adjoining landholder's planning consultants - Land & Property have confirmed that relevant Plan & 88B instrument to create the new lot (Lot 21 DP 1288427) and also the necessary sewer easement (to benefit Council) has been lodged with LRS. Registration pending.</div> <div>31 May 2023 No further update at this point.</div> <div>28 Apr 2023 No further update at this point.</div> <div>30 Mar 2023 88B instrument uploaded to planning portal for easement creation in favour of SMRC for infrastructure.</div> <div>01 Mar 2023 No further update at this point.</div> <div>29 Jan 2023 Purchaser's representative confirmed that the 88B instrument (to provide easement to benefit Council's public infrastructure needs) was uploaded to the Planning Portal on 13/12/23.</div>			

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>29 Nov 2022 Purchasing solicitor drawing up 88B instrument for easement creation (which will benefit Council's public infrastructure needs).</p> <p>31 Oct 2022 Deposited Plan to create new lot (subject area of road reserve to be closed and sold) updated to reflect easement for the sewer infrastructure in place, with SMRC referenced as the benefitting authority.</p> <p>03 Oct 2022 A - Survey plan and Admin Sheet received from applicant's surveyor on 29/9/22; CEO sign off of Admin Sheet actioned. Lodgement via Planning Portal to be completed by applicant's representative. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</p> <p>31 Aug 2022 No further update at this point.</p> <p>02 Aug 2022 A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - Completed - valuation report received 1/8/22. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</p> <p>06 Jul 2022 A - In progress - All relevant information has been provided to the applicant's representative. The progression of the final survey and subdivision lodgement (boundary adjustment) now rests with the applicant. Once the LRS has issued a lot identification, then Land & Property will be able to action the road closure gazette step. B - Pending - To be completed at the appropriate time. C - Noted - Conveyed to and understood by the relevant external party. D - In progress. E - Pending - To be completed at the appropriate time. F - Pending - To be completed at the appropriate time.</p> <p>01 Jun 2022 No further update at this point.</p> <p>03 May 2022 No further update at this point.</p> <p>01 Mar 2022 A - The partial road closure of the relevant section of the Mittagang Road reserve is queued for processing. B to F - Cost and administrative arrangements to be finalised with Vision TPC (linked to owner of Lot 2 DP 815248) to deliver clarity for both parties involved.</p> <p>31 Jan 2022 No further update at this point in time.</p> <p>02 Nov 2021 No further update at this point.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

04 Oct 2021

No further update at this point.

05 Sep 2021

No further update at this point.

04 Aug 2021

Land & Property is in contact with the Landowner's Representative to progress mechanics and administration arrangements.

04 Jul 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	154/21	Coordinator Land & Property	Operations	30/06/2023	Outstanding

Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land

COUNCIL RESOLUTION

154/21

That Council

- A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000;
- B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;
- C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;
- D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and
- E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.

Moved Councillor Stewart

Seconded Councillor Rooney

Notes


12 Dec 2023

No further update.

30 Oct 2023

No further update

28 Sep 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>General update on civil works progress - Construction Certificate issued for Leesville Stage 3D (4 lots). Auction timing TBC, dependent on LRS registration completion once all civil works are finalised.</p> <p>31 Aug 2023 No further update at this point.</p> <p>31 Jul 2023 Projected revenue from sale adjusted - per Resolution 160/23.</p> <p>29 Jun 2023 Civil works planning is underway. Land and Property investigating options of local Real Estate Agents to conduct land sale at the relevant time.</p> <p>26 May 2023 A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works.</p> <p>28 Apr 2023 A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works.</p> <p>30 Mar 2023 No further update</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 No further update at this point.</p> <p>29 Nov 2022 Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed.</p> <p>31 Oct 2022 No further update at this point.</p> <p>03 Oct 2022 No further update at this point in time.</p> <p>31 Aug 2022 No further update at this point.</p> <p>02 Aug 2022 No further update at this point.</p> <p>06 Jul 2022 No further update at this point.</p> <p>01 Jun 2022 No further update at this point.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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03 May 2022

No further update at present.

01 Mar 2022

No further update at this point.

31 Jan 2022

No further update at this point in time.

02 Nov 2021

No further update at this point.

04 Oct 2021

No further update at this point.

05 Sep 2021

A. In progress, with Coordinator Project & Technical Support helming civil works delivery. B, C, D & E: To be actioned by Land & Property upon completion of civil works.

04 Aug 2021

Coordinator Projects & Technical Support progressing delivery arrangements for the expanded civil works.

04 Jul 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	140/21	Manager Water & Wastewater Operations	Operations	30/06/2022	Outstanding

Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence


COUNCIL RESOLUTION

140/21

That Council

A. Authorise the CEO to:

- i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required;
- ii. Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.
 - a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m², by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;

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Committee: Ordinary Council			

B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m², is to be classified as operational land;

C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council’s power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991;

D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423;

E. Authorise the CEO to sign any documentation required for the acquisition processes defined.

Moved Councillor Stewart

Seconded Councillor Rooney

Notes

13 Dec 2023

No further update.

30 Oct 2023

Acquisition of Lot is progressing.

03 Oct 2023

Opening Letter issued to landowner on 13/07/2023. RFQ issued on 26/07/2023 for engagement of valuation services, RFQ closed on 18/08/2023 – selection and engagement of valuer in progress.

04 Sep 2023

No further update.

28 Jul 2023

Acquisition of Lot is progressing. Formal lease to allow for construction of the plant has been finalised that protects SMRC from any actions.

22 Jun 2023

No further updates

31 May 2023

No further update.

27 Apr 2023


No further update

20 Mar 2023

No further update

02 Mar 2023

No further update


Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
01 Feb 2023 No further update		
30 Nov 2022 No further update		
02 Nov 2022 No further update		
07 Oct 2022 Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun.		
06 Sep 2022 No further update.		
03 Aug 2022 No further updates.		
07 Jul 2022 No further updates		
27 May 2022 No further updates		
25 Mar 2022 No further updates		
20 Jan 2022 No further updates		
03 Nov 2021 No further updates		
28 Sep 2021 No further updates		
30 Aug 2021 Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC		
02 Aug 2021 Valuation done on land required and agreement and license being drawn up by BMR Lawyers		
29 Jun 2021 Action Officer changed from Land and Property to Water & Wastewater		

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/05/2021	120/21	Coordinator Economic Development	Communications	21/06/2021	Outstanding

Motion to get a report on a bed tax

COUNCIL RESOLUTION

120/21

That Council provide a report on the benefits, possible charges, and methods of implementing a bed tax, or other user pays options modelled on successful tourist towns which utilise a user pays system in Australia and overseas.

Moved Councillor Maslin

Seconded Deputy Mayor Miners

CARRIED

Record of Voting

Councillors For:Mayor Beer, Councillor Castellari, Councillor Corbett, Councillor Haslingden, Councillor Last, Councillor Maslin, Deputy Mayor Miners, Councillor Old, Councillor Rooney and Councillor Stewart.

Councillors Against:Nil.

Notes

01 Dec 2023

Nil further update. OP action for this year.

27 Oct 2023

Nil further update. OP action for this year.

28 Sep 2023

Nil further update.

01 Sep 2023

Nil further update. OP action for this year.

31 Jul 2023

Nil further update. OP action for this year.

30 Jun 2023


Nil further update. OP action for next year.

31 May 2023

Nil further update. OP action for next year.

01 May 2023

Nil further update. OP action for next year.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<div><div><div>30 Mar 2023 Nil further update. OP action for next year.</div><div>28 Feb 2023 Nil further update. Discussion paper still under preparation. Looking to incorporate this as an OP action for next year.</div><div>24 Jan 2023 Nil further update. Discussion paper still under preparation.</div><div>21 Dec 2022 Nil further update. Discussion paper still under preparation.</div><div>29 Nov 2022 Discussion paper still under preparation.</div><div>31 Oct 2022 No further update.</div><div>05 Oct 2022 Nothing further to report.</div><div>30 Aug 2022 Same as previous update. Nil further update.</div><div>10 Aug 2022 Report underway.</div><div>25 Jul 2022 Coordinator Economic Development is working on a discussion paper regarding this issue, and aims to complete the paper later in the year.</div><div>05 Jul 2022 Same as previous update.</div><div>31 May 2022 Same as previous update.</div><div>05 May 2022 A discussion paper is being prepared on this subject to be presented to the Council in due course.</div><div>05 Apr 2022 A subscription user pays model is being explored with MRT Inc in the development of the Monaro Rail Trail business case and TDP. Continuing research into other possible options for tourism funding as well.</div><div>03 Mar 2022 As above.</div><div>24 Jan 2022</div></div></div>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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No further update – can discuss with new Council but reviews of other region’s not showing benefit or buy-in to date.

24 Dec 2021

Nil further update.

03 Nov 2021

No further update.

01 Oct 2021

No further update.

02 Sep 2021

A report will be provided in due course once ideas presented in the Council briefing have been developed further.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/04/2021	85/21	Coordinator Fleet & Plant	Strategy	31/01/2022	Completed

Council's Transition to Electric Vehicles and Low Greenhouse Gas Emissions Fleet

COUNCIL RESOLUTION

85/21

That Council

- A. Develop a project plan for the transition to EV or alternative fuel uses that reduce the emissions of Council.
- B. Write to the Premier seeking the NSW Government not implement taxes on environmentally friendly vehicles as this will create a disincentive to uptake.
- C. Write to LGNSW asking them to lobby the State government not to implement taxes on environmentally friendly vehicles as per B above.
- D. Contact DPIE for information about their co-funding scheme for Council fleet operators to procure BEV passenger vehicles as per their net zero emissions policy Stage 1.
- E. Contact the Electric Vehicle Council to discuss becoming a site host for ESV chargers.

Moved Councillor Castellari

Seconded Councillor Stewart

CARRIED


Notes

30 Oct 2023

Actions A & D - No further updates.

27 Sep 2023

No further update

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:	Ordinary Council	

01 Sep 2023
Actions A & D - No further updates.

31 Jul 2023
Actions A & D - No further updates.

26 Jun 2023
Actions A & D - No further updates.

29 May 2023
No further updates.

28 Apr 2023
No further updates.

20 Mar 2023
No further updates.

20 Feb 2023
No further updates.

01 Feb 2023
No further update.

23 Nov 2022
Action A and D - no further updates.

01 Nov 2022
Action A and D - no further updates.

06 Oct 2022
A. The Fleet Management Procedure is driving fleet selections to minimise our environmental footprint by introducing new technologies where possible. Electric vehicles aren't an option due to a lack of infrastructure., B. The Government is committed to introducing a road user charge. Completed, C. As per B. Completed, D. Council has identified eight sites which are under investigation by Essential Energy to determine suitability

03 Aug 2022
No further update.

06 Jul 2022
No further updates.

24 May 2022
No further update.

10 May 2022
No further update.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

29 Apr 2022

A. Council's transition to EV or alternative fuels is driven by the Fleet Management Procedure but also integrally linked to infrastructure upgrades and alternate fuel supplies which are currently lacking maturity for this region., B. NSW Government is committed to introducing a road user charge (RUC) at 2.5c/km from 1 July 2027 or when EVs reach 30% of new vehicle sales. Rate aligns with Victoria and South Australia., C. No further update., D. Co funding scheme is run as a reverse auction to subsidise identified Council funding. Currently not identified., E. Site hosting is currently being investigated.

01 Dec 2021

No further update.

12 Oct 2021

10/10/21 - DR:, Reviews into the various supporting funds has so far indicated that funds are available to support private business and individuals to transition to electric vehicles, but support for government agencies is not included in the programs. Continuing to gather information to allow for the various letters to be sent to cover the issues before Council in transitioning to electric vehicles., In the interim there are more hybrid vehicles entering the fleet, with these vehicles generally using about half the fuel of traditional combustion vehicles.

30 Sep 2021

No further update.

05 Aug 2021

No further update.

30 Jun 2021

No further update.


07 Jun 2021


No further update.

06 May 2021

Action A and D - No further update.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/04/2021	79/21	Coordinator Land & Property	Operations	30/09/2022	Completed
Little Paupong Road					
COUNCIL RESOLUTION			79/21		
That Council					
A. Approve the proposal to create a road corridor over the constructed section of Little Paupong Road through Lots 69 and 70 DP 756708; with acknowledgement that all costs relating to the project will rest with Council.					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
	<p>B. Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road. With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993.</p> <p>C. Matter be brought back to Council for approval.</p>	
Moved Councillor Last	Seconded Deputy Mayor Miners	CARRIED
Notes 12 Dec 2023 Completed - Follow on report forms part of December 2023 Council Meeting Business Paper. 30 Oct 2023 Confirmed landholder agreeance on compensation terms. Council Report submitted to allow Land and Property Team to finalise matter. 28 Sep 2023 Valuation report received for Lot 69. Awaiting LRS registration of plan. 30 Aug 2023 Registration of Plan pending. Valuation being undertaken to guide compensation payable to owners of Lot 69. In principle agreement will be sought from the landholders for compensation amount & methodology. A further report to Council required to finalise the matter. 31 Jul 2023 No further update at this point. Registration by LRS pending. 27 Jun 2023 Resolution Part A - Subdivision certificate approved. Administration sheet fully executed and returned with stamped plan to Surveyor for lodgement with LRS., Resolution Part Ba - *Complete* Request that Crown Lands transfer the nominated two sections of Crown road, which adjoin Lots 69 DP 756708 and 70 DP 756708, to Council as public road., Resolution Part Bb - *Reconsidered* With Council to then subsequently approve the road closing of these segments in accordance with the Roads Act 1993./ Discussions underway with Landholders to agree on method and amount of compensation., Resolution Part C - Further Council Report required on whether to close Council road corridor or not and confirm a mandate on the mechanics and amount of landholder compensation payable. 26 May 2023 No further update at this point. 04 May 2023 17 May 2023 - Survey plan and Admin sheet received - Finalised signatures of Surveyor and Land Owners. Subdivision Certificate application lodged in planning portal. Still require signature of Bendigo Bank as mortgagee. 28 Apr 2023 On 26/4/23 the surveyor advised that the relevant survey plan was in final stage of completion.		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>30 Mar 2023 Surveyor completed on ground works. Waiting for plan compilation and lodgement with LRS</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 Surveyor completion of survey plan is imminent, in order to create road corridor over the subject section of the constructed road formally.</p> <p>29 Nov 2022 No further update at this point.</p> <p>31 Oct 2022 No further update at this point.</p> <p>03 Oct 2022 No further update at this point.</p> <p>31 Aug 2022 No further update at this point.</p> <p>26 Jul 2022 Reso A&B: Surveyor has been engaged to undertake works other Council works have been prioritised, Reso B & C: No further update at this point</p> <p>05 Jul 2022 No Further Update</p> <p>30 May 2022 Reso A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). , Reso B & C: Draft for July Meeting started. (Delayed due to Infocouncil glitch)</p> <p>29 Apr 2022 Reso A&B: Surveyor has been engaged to undertake works - Estimated delivery time is June (Other Council works have been prioritised). , Reso B & C: Draft for June Meeting started.</p> <p>01 Apr 2022 Reso A&B: Crown application approved and Gazette Notice published, surveyor can now be engaged for the creation of road reserve aligned with constructed section of Little Paupong Road., Reso B & C: Report to be drafted for June Council meeting, requesting approval to close Crown road reserves.</p> <p>02 Mar 2022 Reso A & B: Application sent to Crown Lands for transfer of road reserve to Council, Crown advised intention to publish Gazette Notice in March., Reso C: Once application is approved matter can be returned to Council</p> <p>31 Jan 2022 No further update at this point in time.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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16 Dec 2021

No further update

02 Nov 2021

No further update at this point.

04 Oct 2021

Awaiting response from Crown Lands in relation to the application lodged by Council on 10/8/21.

17 Aug 2021

Application lodged 10/08 with Crown for transfer of Crown Road.

04 Aug 2021

No further update at this point.

04 Jul 2021

Arrangements to progress matter are being formatted by Land & Property.

06 Jun 2021

No further update at this point,

05 May 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/12/2020	254/20	Coordinator Land & Property	Operations	18/01/2022	Outstanding


Water and Wastewater Easement Acquisitions - Adaminaby and Bombala

COUNCIL RESOLUTION

254/20

That Council:

- A. Application be made to the Minister for Local Government and the Governor to acquire easements for water supply purposes being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;
- B. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer services being 3 metres wide within (or over) Lot 287 DP 729870 and Lot 292 DP 729876 at Adaminaby by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;
- C. Application be made for a Licence from Department of Planning, Industry & Environment, Crown lands for purpose of town water supply infrastructure on Lot 291 DP 729876 at Adaminaby;

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			

D. Application be made to the Minister for Local Government and the Governor to acquire easements for purpose of sewer pump station on Lot 5 DP 758129 and sewer line being 3 metres wide within (or over) Lot 5 DP 758129 at Bombala by compulsory process in accordance with Council's power under Section 187(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act; and

E. Authorise the CEO to sign any documentation required for the acquisition processes.

Moved Councillor Stewart	Seconded Councillor Corbett	CARRIED
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Notes

12 Dec 2023
Adaminaby elements - No further update., Bombala elements - As per 322/22: Acquisition notice published in NSW Government Gazette on Friday 24 November 2023; this officially provides ownership for Bombala STP (acquisition of proposed Lot 2 DP1278691 & easements for sewerage and right of access affecting folio 5/42/758129). The final compensation steps, as prescribed by the Land Acquisition (Just Terms Compensation) Act 1991, will now play out.

30 Oct 2023
No further update

30 Oct 2023
No further update

28 Sep 2023
Adaminaby elements - Application for Landowner’s Consent to receive PAN submitted to NSW Crown Lands on 18/08/2023 – application acknowledged on 22/08/2023 and invoice received on 30/08/2023 (paid by NSW Public Works on 30/08/2023), currently awaiting NSW Crown Lands consent., Bombala elements - PANs issued to Crown Lands, NTS Corp and NSW Aboriginal Land Council on Tuesday 1 August 2023 – currently in statutory 90 day wait period. NSW Valuer General notified and engaged on 7 August 2023. Gazettal of acquisition likely to occur mid-November.


31 Aug 2023
No further update at this point.

31 Jul 2023
Adaminaby elements - Confirmation received on 17/7/23 that the Registrar has now amended the land claims register for ALC 19969, 20002 and 42500., Bombala elements - Proposed Acquisition Notices (PANs) are scheduled to be issued to the interested parties, being Crown Lands (Landowner) and NTSCorp (the body representing the Native Title applicants), on 1st August 2023.

29 Jun 2023
Confirmation of ALC withdrawing claim to the portions of land required for Council acquisition. Public Works Advisory will now progress our application to the Office of Local Government for consent to the acquisition.

26 May 2023
Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.

28 Apr 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>W&WW Project Management Consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.</p> <p>30 Mar 2023 No further update</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</p> <p>29 Nov 2022 Item D of Resolution 254/20 suspended by Resolution 322/22. PWA advice as to any material changes which impact the acquisition scope related to Adaminaby aspects is pending.</p> <p>31 Oct 2022 No further update at this point.</p> <p>03 Oct 2022 Due to positional changes as to the exact land sections being acquired (both easement & freehold), to meet Bombala Wastewater (sewerage) needs, a refined resolution mandate will be required. Conferring with PWA prior to a further report to Council being initiated.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 No further updates</p> <p>27 May 2022 No further updates</p> <p>25 Mar 2022 No further update</p> <p>20 Jan 2022 No further updates</p> <p>03 Nov 2021 No further updates</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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28 Sep 2021

No further updates

30 Aug 2021

No further updates

02 Aug 2021

No further updates

09 Jun 2021

No further updates

04 May 2021

No further updates

30 Mar 2021

No further updates

02 Mar 2021

Acquisition of easements has commenced. PWA procured to undertake this acquisition.

02 Feb 2021

Process has commenced. PWA engaged to assist SMRC with the applications.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/12/2020	259/20	Manager Water & Wastewater Operations	Operations	30/04/2022	Outstanding

Bombala Sewerage Infrastructure Project - Relocation of Mahratta Street Pump Station and Bombala STP and Sewerage Infrastructure Budget Summary

COUNCIL RESOLUTION

259/20

That Council:


- A. Approve installation of the Mahratta Street Pump Station at the option 2 site being north east of the skate park;
- B. Approve an additional budget of \$230,000 from the water and sewer reserve; and
- C. Receive and note the information on previous budget variations for the Bombala STP Augmentation and Sewerage Infrastructure Upgrade projects as listed in this report.

Moved Councillor Stewart

Seconded Councillor Haslingden

CARRIED

Notes

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>13 Dec 2023 No further update.</p> <p>30 Oct 2023 No further update.</p> <p>25 Sep 2023 No further update.</p> <p>04 Sep 2023 No further updates</p> <p>28 Jul 2023 No further updates</p> <p>22 Jun 2023 Agreement in principal received from UGL which allows us to go out to tender for this pump station.</p> <p>31 May 2023 No further update.</p> <p>27 Apr 2023 Received correspondence from UGL reference construction licence. Licence to be issued in the near future which will allow the project to go to tender phase.</p> <p>20 Mar 2023 No further update</p> <p>02 Mar 2023 No further update</p> <p>01 Feb 2023 In discussions with UGL.</p> <p>30 Nov 2022 No further update</p> <p>02 Nov 2022 No further update</p> <p>07 Oct 2022 No further update.</p> <p>06 Sep 2022 No further update.</p> <p>03 Aug 2022 No further updates.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

07 Jul 2022

Heritage approval is causing a delay however GHD are continuing to push this and get the approval completed

27 May 2022

GHD appointed to assist with approval processes required for the pump station construction

25 Mar 2022

No further update

20 Jan 2022

Updated REF for the project is nearing completion

03 Nov 2021

Approval in Principal received on 28/10/2021

28 Sep 2021

No further updates

30 Aug 2021

No further updates from JHG

02 Aug 2021

John Holland Group advised they will respond to us in the near future

09 Jun 2021

No further updates

04 May 2021

Application submitted to John Holland Group for construction approval and owners consent on heritage application

30 Mar 2021

Heritage advisor currently progressing with the Heritage exemption application


02 Mar 2021

Design of the pump station in the new location is underway by GHD. The heritage consultant has carried out an assessment and this assessment and application for exemption in terms of the Heritage Act to commence shortly.

02 Feb 2021


A - Council approved new location. Design work for new location has commenced. B - Complete. C - Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	240/20	Coordinator Strategy Development	Strategy	15/12/2022	Outstanding
Bicentennial Garden/ Parks - Bombala					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council		

COUNCIL RESOLUTION	240/20
That Council:	
A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;	
B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and	
C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council’s Heritage Listing.	
Moved Councillor Haslingden	Seconded Councillor Maslin CARRIED

Notes
27 Nov 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP, which will list the Bicentennial Park as heritage listed.
27 Oct 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
26 Sep 2023 No further update.
31 Aug 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
24 Jul 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
05 Jul 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
29 May 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP.
28 Apr 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed and public exhibition closed on 20 February 2023, Council is waiting gateway approval from NSW Planning.
31 Mar 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023, Council is waiting gateway Approval from NSW Planning.
27 Feb 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023.</p> <p>27 Jan 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 20 February 2023.</p> <p>22 Dec 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.</p> <p>22 Nov 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023.</p> <p>28 Oct 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023.</p> <p>27 Sep 2022 To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid-2023.</p> <p>26 Aug 2022 Gina McConkey - To be added to the draft LEP.</p> <p>03 Aug 2022 No further update.</p> <p>24 Jun 2022 To be included within the draft LEP by December 2022.</p> <p>24 May 2022 To be included in draft LEP by December 2022.</p> <p>29 Apr 2022 Process for heritage listing to be finalised through LEP process.</p> <p>25 Mar 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW.</p> <p>24 Feb 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW.</p> <p>29 Oct 2021 No further update - Process for heritage listing to be finalised.</p> <p>30 Sep 2021 No further update - Process for heritage listing to be finalised.</p> <p>30 Aug 2021 No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's heritage Officer to seek clarification around this.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

02 Jul 2021

No further update - Process for heritage listing to be finalised.

01 Jun 2021

No further update - Process for heritage listing to be finalised.

04 May 2021

C - Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed.

07 Apr 2021

No further update.

03 Mar 2021

C - Assessment completed, currently being reviewed by Council's Strategic Planning team.


02 Feb 2021

C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

29 Jan 2021

A - To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B - Completed. C - A request has been sent to Council's Heritage consultant to consider this item for heritage listing.


Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/09/2020	167/20	Coordinator Land & Property	Operations	19/10/2020	Outstanding
Acquisition - Easement for Access Adaminaby Sewage Treatment Plant and Town Water Supply					
COUNCIL RESOLUTION			167/20		
That Council:					
A. Proceed with the compulsory acquisition of the interest in the land described as part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m for the purpose of easement for access to essential services being the Sewage Treatment Plant in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ;					
B. Proceed with the compulsory acquisition of the interest in the land described as part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services being Town Water Supply in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ;					
C. Make an application to the Minister and the Governor for approval to acquire part Lot 287 DP 729870 Land fronting Snowy Mountains Highway, Adaminaby and having an area of approximately 22m and Part Lot 292 DP 729876 having an area of approximately 200m and part Lot 292 DP 729876 Land fronting Chalker Street, Adaminaby and having an area of approximately 344m for the purpose of easement for access to essential services by compulsory process under section 187(1) of the <i>Local Government Act 1993</i> ;					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			

D. Classify the land as easement for access in accordance with the <i>Local Government Act 1993</i> ;			
E. Authorise the CEO to sign any documentation required for this Acquisition process.			

Moved Councillor Rooney	Seconded Deputy Mayor Miners	CARRIED
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Notes
12 Dec 2023
No further update.
30 Oct 2023
No further update
28 Sep 2023
Application for Landowner’s Consent to receive PAN submitted to NSW Crown Lands on 18/08/2023 – application acknowledged on 22/08/2023 and invoice received on 30/08/2023 (paid by NSW Public Works on 30/08/2023), currently awaiting NSW Crown Lands consent.
31 Aug 2023
No further update at this point.
31 Jul 2023
Confirmation received on 17/7/23 that the Registrar has now amended the land claims register for ALC 19969, 20002 and 42500.
29 Jun 2023
Confirmation received from Public Works that the ALC has withdrawn claims to the proposed acquisition areas. Registrar will amend the register and application can now progress to the OLG for consent for the acquisition.
26 May 2023
Amended scope of acquisition item needs finalised. Resolution of ALC aspects underway.
28 Apr 2023
W&WW Project Management Consultant working through with PWA to ensure all required parcels & interests in land are captured as part of the compulsory acquisition processing.
30 Mar 2023
Reiterate:, As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.
01 Mar 2023
No further update at this point.
29 Jan 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	<p>As foreshadowed - PWA have provided a Project Change Request (Variation) due to significant scope creep (i.e. additional acquisition areas – due to various sections at Council which have different interests in the land) resulting in expanded service provision of the initial PWA engagement by W&WW. Review of these aspects is underway. , Note: The mandated acquisition elements will likely require alteration (via resolution) to accurately reflect the true needs of Council's public infrastructure.</p> <p>29 Nov 2022 PWA advice as to any material changes which impact the acquisition scope is pending.</p> <p>31 Oct 2022 No further update.</p> <p>03 Oct 2022 No further update at this point.</p> <p>06 Sep 2022 No further update</p> <p>03 Aug 2022 No further updates.</p> <p>07 Jul 2022 No further updates</p> <p>27 May 2022 No further updates</p> <p>25 Mar 2022 No further update</p> <p>20 Jan 2022 No further updates</p> <p>03 Nov 2021 No further updates</p> <p>28 Sep 2021 No further updates</p> <p>30 Aug 2021 No further updates</p> <p>02 Aug 2021 No further updates</p> <p>09 Jun 2021 No further updates</p>	

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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04 May 2021

No further updates

30 Mar 2021

No further updates

02 Mar 2021

Acquisition currently underway

02 Feb 2021

No further update.

28 Jan 2021

Dec 2020, No further update., Nov 2020, A-D. Acquisition process underway and being managed by the Water/Wastewater Team., A.This will take place when required., Oct 2020, A-D. Acquisition process underway., E. This will take place when required., Sept 2020, A-D. Public Works Advisory (PWA) is being engaged to action this process so that Council secures permanent legal access swiftly., E. This will take place when required.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/09/2020	176/20	Coordinator Land & Property	Operations	30/09/2022	Completed

Request for Easement Over Council Land in Cooma

COUNCIL RESOLUTION

176/20

That Council

A. Approve the request to create an easement for water supply over Lot 2 DP 224408 subject to:

- i. All costs being borne by the owner of Lot 1 DP 224408.
- ii. Any disturbance to Lot 2 DP 224408 to be remediated by the applicant, as soon as possible, to the same condition as prior to disturbance.
- iii. The owner of Lot 1 DP 224408 obtaining a licence to pump water from Cooma Creek prior to installing the pipeline for water supply; and

B. Authorise Council's CEO to execute any documents necessary to register the easement.

Moved Councillor Ewart

Seconded Councillor Corbett

CARRIED


Notes


12 Dec 2023

No further update.

30 Oct 2023

No further update


Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:	Ordinary Council	
28 Sep 2023 No further update 30 Aug 2023 No further update 31 Jul 2023 No further update at this point. 29 Jun 2023 No further update at this stage 26 May 2023 No further update at this point. 28 Apr 2023 No further update at this point. 30 Mar 2023 No further update. 01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 No further update. 03 Oct 2022 No further update at this point. 31 Aug 2022 No further update at this point. 02 Aug 2022 No further update at this point. 06 Jul 2022 No further update at this point. 01 Jun 2022 No further update at this point.		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
03 May 2022		
No further update at this point.		
01 Mar 2022		
No further update at this point.		
31 Jan 2022		
Applicant initiated lodgement of easement creation documentation with SMRC's Planning Team. The owners consent & Administration Sheet were signed by CEO. Update has been sought from Planning as to the application's progression.		
02 Nov 2021		
No further update at this point in time.		
04 Oct 2021		
No further update at this point.		
05 Sep 2021		
Email sent to the relevant landowner seeking an update on the survey aspects in order to progress easement registration.		
04 Aug 2021		
Water licence reference number 40AL418298 is confirmed as held by the Landowner. Land & Property await further advice from the Landowner as to easement survey aspects.		
04 Jul 2021		
No further update at this point.		
06 Jun 2021		
Follow up with the landowner benefiting from the easement as to the licence status required,		
05 May 2021		
No further update at this point.		
31 Mar 2021		
No further update.		
01 Mar 2021		
No further update.		
02 Feb 2021		
Jan 2020:; A. The landowner has been requested to notify Council when the pipeline has been installed so that Council has an opportunity to inspect the area to ensure that Council property has been remediated. He has agreed to be responsible for all costs and will send a copy of the water licence to Council when he is in possession of the Licence.		
28 Jan 2021		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Nov 2020, A&B. Council will await notification from landowner that he has achieved a licence to pump water and that he has a plan ready to create the easement., Oct 2020, A. Landowner has been notified and is proceeding with the plan., B. Landowner is aware that he needs a licence to pump water from Cooma Creek prior to Council signing off on the plan for easement., Sept 2020, A. The landowner will be notified of the Council resolution including the conditions of approval so that he can arrange for a surveyor to do a plan for the easement and an 88B for the terms of the easement., B. The owner of lot 1 will be notified that Council will not permit registration of the plan until he has obtained a licence to pump water from NSW Water. Documents will be sent to the CEO for execution when they are ready.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/08/2020	146/20	Governance Officer	Strategy	1/09/2022	Completed
Endorsement of SMRC Section 355 Manual					
COUNCIL RESOLUTION			146/20		
That Council send out a draft s355 manual to Committees for review and defer item until a Council workshop can be held.					
Moved Councillor Corbett		Seconded Councillor Maslin	CARRIED		
Notes					
30 Oct 2023					
No current update					
04 Oct 2023					
no current update.					
04 Sep 2023					
No further update.					
02 Aug 2023					
No further update.					
30 Jun 2023					
The draft committee manual has been sent to the senior and executive management teams for comment. Comments have been request by 7 July, to be considered and included prior to the draft manual being workshopped with councillors.					
23 May 2023					
The draft committee manual will be presented to SMT and ELT in June as part of the final consolation with internal stakeholders. Following this it is planned to hold a workshop with councillors in August prior to consultation with external stakeholders.					
01 May 2023					
Review of the draft document is currently underway, this includes consultation with relevant departments to provide their information to support of the committees.					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>03 Apr 2023 No further update.</p> <p>02 Mar 2023 No further update.</p> <p>01 Feb 2023 No further progress - date to be advised.</p> <p>20 Dec 2022 No further update. A date for the manual to be sent to council will be determined in the new year.</p> <p>24 Nov 2022 The manual is scheduled to be sent to council, with a date to be determined, in the new year.</p> <p>02 Nov 2022 Further discussion with internal stakeholders to clarify support contact officers for open spaces and community facilities services. The workshop for councillors scheduled for November 2022 was convened in October. A date for the manual to be sent to council for adoption will be determined in the new year.</p> <p>06 Oct 2022 Discussion with staff developing the recreation and open space strategy has taken place to commence a review of relevant sections of the draft manual to ensure consistent advice and communications with the committees. The review will conclude after the presentation of the strategy to councillors at a workshop scheduled for November 2022.</p> <p>06 Sep 2022 No further progress since 04/08/2022.</p> <p>04 Aug 2022 Work has resumed updating the manual applying new style guide and updating GST management following discussion with finance staff.</p> <p>12 Jul 2022 No further update.</p> <p>02 Jun 2022 Process delayed due to ongoing vacancy in Governance team. Target date expected 1 September 2022.</p> <p>10 May 2022 Revision and consultation delayed due to vacancy in Governance team. Revised schedule to be provided following recruitment.</p> <p>09 Mar 2022 Draft manual under revision to reflect current structure. Draft to come to undergo consultation with internal stakeholder prior to ELT approval and Councillor workshop in June.</p> <p>01 Apr 2021 No further update.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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08 Feb 2021

19 Jan 2021, No further progress., 26 Nov 2020, The consultation period for the committees closed on 12 November 2020 and Council has received 16 comments. Comments are currently being reviewed a report will be presented to the Councillors at the 4 February 2020 briefing session. , 02 Nov 2020, A webinar was held on 29 October 2020 with all section 355 committees. A workshop will be conducted with councillors on 3 December 2020., 25 Sep 2020, Documentation has been subjected to a final review and proof read prior to being sent out., 31 Aug 2020, The Chief Communications Officer is currently reviewing the manual, after which it will be circulated to all committees to review for one month. A webinar will be conducted with all committees to explain the changes and answer questions. A Council workshop will be conducted on 5 November 2020.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/07/2020	107/20	Facilities Officer	Operations	30/11/2022	Outstanding

Health One Facility, Jindabyne

COUNCIL RESOLUTION

107/20

That Council

- A. Authorise the Chief Executive Officer to execute the Building Management Statement and take steps to finalise and sign the land sale agreement; and
- B. Approve the establishment of a Building Management Committee to oversee obligations of the Building Management Statement.

Moved Councillor Corbett

Seconded Councillor Ewart

CARRIED

Notes

27 Nov 2023

Still awaiting registration of subdivision from LPI. Discussions continuing with HealthOne as to Management Committee

18 Oct 2023

Waiting on registration from LPI. Discussions with HealthOne ongoing as to contacts for Management Committee representatives.

26 Sep 2023

Documents now all received and signed. Lodged with LPI for subdivision certificate.


21 Aug 2023

Approval from Essential Energy now received for updated 88B. Ready for lodgement. Consistent follow up with NSW Health regarding Management Committee but no response to date,

02 Aug 2023

Further amendments now required to 88B instrument. This has been approved by lawyer and sent off to Essential Energy for sign off. Still waiting on any movement/response from HealthOne representatives.

22 Jun 2023

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>Holding further discussions with HealthOne as to appropriate contacts for Building Management Committee. Surveyor to undertake final review before lodgement of subdivision.</p> <p>01 Jun 2023 Discussions being held with HealthOne as to creation of Management Group Committee for finalisation and lodgement of subdivision.</p> <p>01 May 2023 Waiting on Surveyor to send final documents off for subdivision</p> <p>27 Mar 2023 Surveyor has received documents from Essential Energy</p> <p>23 Feb 2023 Final documents sent to Essential Energy for sign off</p> <p>24 Jan 2023 Agreement reached with Essential Energy as to inclusions required to show power easement. Awaiting updated plan from surveyor.</p> <p>23 Nov 2022 Discussions continuing with Essential Energy as to requirements for easement. Surveyor considering disclaimer with 4m easement to cover the exact cable location. Work progressing with new Practice Manager of JMP as to formation of Building Management Committee once subdivision finalised.</p> <p>31 Oct 2022 Further request from Essential Energy for easement location. Discussions ongoing with surveyor to finalise.</p> <p>27 Sep 2022 Essential Energy have requested further detail for electricity easement on survey plan. Sent to surveyor for further discussion and update.</p> <p>06 Sep 2022 No further update.</p> <p>30 Aug 2022 Updated 88B sent to Essential Energy for sign off. Awaiting response.</p> <p>26 Jul 2022 Awaiting updated 88B Instrument from lawyers.</p> <p>01 Jun 2022 A. Complete, B. Pending: Awaiting internal response from Planning Department as to issue of subdivision certificate.</p> <p>04 May 2022 A. Building Management Statement signed by CEO., B. Plan of Subdivision awaiting review by Senior Council planners prior to establishment of Building Management Committee.</p> <p>01 Mar 2022 A. Building Management Statement signed by CEO., B. Finalising Plan of Subdivision prior to establishment of Building Management Committee.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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06 Sep 2021

Follow up query to Planning as to status of subdivision approval.

27 Apr 2021

Waiting on Subdivision Certificate approval.

25 Mar 2021

Subdivision Certificate and Modifications now lodged by Dabyne Planning.

02 Mar 2021

Discussions ongoing between Dabyne Planning and Kleven Spain Surveyors. Subdivision application forms submitted to CEO for signature.

02 Feb 2021

A. Surveyor provided plans although further information still required. Waiting on information to be forwarded.

28 Jan 2021

27 Nov 2020, No further update, 27 Oct 2020, A. Awaiting surveyor to provide further information to enable registration of subdivision. Other party (HealthOne) still to sign the Land Sale Agreement., B. Building Management Committee to be formed with HealthOne once above items have been finalised., 24 Sept 2020, A. Status remains unchanged. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement., B. Building Management Committee to be formed with HealthOne., 26 Aug 2020, A. Building Management Statement signed by Chief Executive officer. Information has been returned to surveyor for creation of subdivision. Waiting on lawyers for other party regarding the Land Sale Agreement., B. Building Management Committee to be formed with HealthOne., 22 July 2020, A. Building Management Statement sent to Chief Executive Office for signing. , B. Will work on creation of Building Management Committee once BMS signed.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/06/2020	80/20	Coordinator Land & Property	Operations	31/03/2022	Outstanding

Acquisition of Land - RFS Shed Michelago

COUNCIL RESOLUTION

80/20

That Council

- A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;
- B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;
- C. Classify the land as operational land in accordance with the Local Government Act 1993;
- D. Note that this acquisition is not for the purpose of resale; and

Date From:1/01/2018

Date To:13/12/2023

IN-PROGRESS ACTIONS REPORT

Committee:Ordinary Council

SNOWY MONARO

REGIONAL COUNCIL

E. Authorise CEO to sign any documentation required for this Acquisition process.

Moved Deputy Mayor Miners

Seconded Councillor Corbett

CARRIED

Notes

12 Dec 2023

TfNSW/UGL has been a difficult landowner to negotiate with - Escalation to Minister will be actioned in early 2024 if recent prompts do not agitate progress.

30 Oct 2023

PWA requested URGENT update from TfNSW. Matter has stalled with TfNSW.

28 Sep 2023

Project considerably delayed. TfNSW advised that new rail corridor manager (UGL) has been appointed. Under the management contract, UGL is required to follow the TfNSW Divestment Procedure – which involves two briefing notes to be signed-off by TfNSW. UGL is currently preparing the BNs. Compensation of land has been agreed in-principle at \$12,500 + disturbance items totalling \$5,480 (to be disputed). Awaiting further advice from TfNSW.

31 Aug 2023

No further update at this point.

31 Jul 2023

TfNSW notified that their second valuation confirms market value as \$12,500. PWA have notified TfNSW that amount would likely be acceptable to SMRC on the basis of market fluctuations occurring during the time between the date of the two valuation reports. , SMRC are currently awaiting provision of the reassessed market value amount (and the accompanying evidence – e.g the valuation report) from TfNSW so that it can be formally considered and, if acceptable, a revised letter of in-principle offer would be issued to TfNSW. , TfNSW's property sector appear to have resourcing issues that are presenting structural delays, which in turn impede the acquisition process moving forward with efficiency.

29 Jun 2023

Compensation offer made to TfNSW. Offer disputed/rejected by TfNSW – awaiting further response and/or counter offer. Terms within s29 Agreement under negotiation – Public Works Advisory are awaiting TfNSW response.

26 May 2023

Disappointingly TAHE are now seeking to both step away from the joint independent valuation & to elevate the acquisition base price by around 260% (\$11500 inc GST to \$41250 inc GST). A teleconference between both Valuers has been convened to discuss the contents of each report with a view to reaching an agreed outcome.

20 Apr 2023


January 2023 PWA sent to TAHE - Section 29 Agreement - RE: Railway land disposal at Michelago

30 Mar 2023

PWA authorised to proceed with agreement and on an agreed amount of \$11 500 to TfNSW in compensation for land. Awaiting Plan of Acquisition from Surveyor.

01 Mar 2023

No further update this this point.

Date From: Date To:	1/01/2018 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
		Committee: Ordinary Council	

29 Jan 2023
A - In progress. TfNSW have indicated that they will accept the valuation provided, accepting that this was a joint valuation instruction from SMRC & TfNSW. Formal letter of offer to be tabled by SMRC, as Acquiring Authority, to TfNSW in regards to compensation, per LAJTC Act. B - Pending completion of negotiations related to A. C - No action needed. D - No action needed. E - Ongoing as the acquisition process progresses.

29 Nov 2022
Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation (\$11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as required by the Just Terms Act. TfNSW to review further, with their response pending.

31 Oct 2022
Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes.

03 Oct 2022
Valuation feedback received and in review.

31 Aug 2022
Valuation actioned and payment for this service aspect approved. PWA progressing the matter.

26 Jul 2022
A - Plans of Acquisition have been registered with LRS, valuation still to be completed. B - Dependant on A. C - No action needed.

05 Jul 2022
A - No further update, PWA still awaiting valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

30 May 2022
A - No further updates. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

04 May 2022
A - Awaiting valuation results, email sent to PWA requesting update for this matter. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

01 Apr 2022
A - Awaiting valuation to be complete. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

02 Mar 2022
B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

24 Jan 2022
A - SMRC reviewing PWA recommendation for valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

16 Dec 2021
A - PWA reviewing valuation service quotes. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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15 Sep 2021
PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).

17 Aug 2021
PWA advise project is still on track for deliver before end of year. PWA waiting for response from UGL Regional Linx.

02 Aug 2021
Advice received from UGL Regional Linx takeover of John Holland. PWA advised acquisition should be complete before Jan 2022 take over.

04 Jul 2021
No further update at this point.

06 Jun 2021
No further update at this point.

27 Apr 2021
No further updated at this stage.


23 Mar 2021
The survey plan has been prepared by PWA to enable the acquisition process to continue.


02 Mar 2021
No further update.

02 Feb 2021
No further update.

28 Jan 2021
Nov 2020 A to C - This process will take approximately 18 months., Oct 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process., Sept 2020 A to C - Survey Plan Quote to be received shortly., Aug 2020 A to C - Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D&E - Will be adhered to throughout this process., Jul 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process., Jun 2020 A to C - The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E - Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/03/2020	55/20	Manager Infrastructure	Operations	30/12/2021	Outstanding
Proposed Acquisition of Easement for Access to Middlingbank Quarry					
COUNCIL RESOLUTION			55/20		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			
That Council			
A. Enter into negotiations with the owner of lot 1 DP 1022898 for a right of way for access across his land.			
B. Engage the services of a surveyor to create a plan for registration of a right of way across lot 1 DP 1022898.			
C. Council to be responsible for all costs for creation and registration of the plan for the right of way.			
D. Authorise the Chief Executive Officer to negotiate the compensation for the easement.			
E. Authorise the Chief Executive Officer to sign all necessary documents to give effect to the above.			
Moved Councillor Rooney		Seconded Councillor Corbett	CARRIED
Notes			
31 Oct 2023			
No further update.			
01 Sep 2023			
No further update.			
01 Aug 2023			
No further update.			
30 Jun 2023			
No further update. With the recent sale of an adjacent lot, conversation to recommence for access early in the new financial year.			
01 Jun 2023			
No further update.			
01 May 2023			
No further update.			
03 Apr 2023			
No further update.			
02 Mar 2023			
No further update.			
04 Jan 2023			
After a desktop investigation of the proposed access site for purchase, it was noted that there is no obvious access to the Middlingbank Quarry from this site.			
30 Nov 2022			
Comment has been raised to the Infrastructure Team about a property that may be for sale which could allow access to the Middlingbank Quarry. This will be investigated.			
02 Nov 2022			
No further updates.			

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
07 Oct 2022 No further update.		
06 Sep 2022 No further update.		
03 Aug 2022 No further update.		
07 Jul 2022 No further action.		
07 Jun 2022 No further update.		
11 May 2022 No further update.		
08 Feb 2022 All actions have been undertaken. The owners of Lot 1 refused to negotiate a right of carriageway through their property, so the resolution can be taken no further. There is a Crown Road Reserve through Lot 2 but negotiations with Crown Lands have not yet taken place over the use of that access point. A report will be prepared for Council consideration once Crown Lands have been consulted over the acquisition of the Crown Road Reserve.		
29 Sep 2021 This action will be subject to a Council report for consideration in November 2021.		
05 Jul 2021 The Owner of Lot 1 DP 1022898 has stated they are not prepared to enter into negotiations for a right of carriageway between Middlingbank Road and Middlingbank Quarry., Discussions are underway with the owner of Lot 2 DP 1271068 to understand if options are available to create an access through that property with further options to acquire the Crown Road (unformed) that's established along the boundary of Lot 1 and Lot 2.		
04 Jul 2021 No further update at this point.		
06 Jun 2021 No further update at this point.		
05 May 2021 No further update at this point.		
31 Mar 2021 No further update.		
01 Mar 2021		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

A - Negotiations continue with Manager Infrastructure spearheading discussions. B - Draft plan for right of access pending results of A. C to E - These actions will take place at the appropriate time.


02 Feb 2021


A - Letter has been sent to Council's solicitor requesting that he commence negotiations with the landowner for a right of way for access to the Quarry. B - Surveyor has submitted a draft plan for right of access and this will be finalised as soon as negotiations are completed.

28 Jan 2021

04 Dec 2020 A - Completed. B - Discussions are ongoing to decide the best approach for a permanent access., 23 Oct 2020 A - The temporary agreement between SMRC and Mr Thomas for access to Middlingbank Quarry has been signed and is active from 2 November 2020 through to 30 April 2021. Notice has been provided to Mr Thomas, in accordance with the agreement that Council intend to access Middlingbank Quarry to extract material in November 2020. Work to ensure the access road is suitable for heavy traffic will commence on Monday 2 November. B - The process to secure permanent access will commence shortly. C - These actions will take place at the appropriate time., 24 Sept 2020 A - The agreement has been executed by both parties and Council is planning dates for access to the quarry to extract material., 26 Aug 2020 A - Council is currently negotiating an agreement with the landowner that will create a temporary access agreement for a 6 month period between November 2020 and April 2021. B - The surveyor has completed the survey for the easement for access subject to negotiation with the landowner. C - Council has engaged the surveyor and will be responsible for all costs. D - Further negotiations are required to understand if a permanent agreement for access to Middlingbank Quarry, through Mr Thomas's property is possible., 28 Jul 2020 A - No update. B - Quotations for the survey were received. Despite numerous emails being sent to the surveyors only one surveyor responded and he has been requested to proceed as soon as possible., 26 Jun 2020 A - Negotiations with landowners are ongoing. B - Requests for quotations for survey have been advertised., 28 May 2020 A meeting took place with the landowner, his father, Manager of Infrastructure, Land and Property Officer and Council's solicitor, Mark Herbert. Negotiations are ongoing., 24 Apr 2020 An email was sent to the landowner but there has been no response. A second email will be sent this week to be followed up with a phone call., 26 Mar 2020 Negotiations have commenced with the landowner.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/03/2020	44/20	Coordinator Land & Property	Operations	31/12/2022	Outstanding
Acquisition by Possessory Title - Lot 16 Section 1 DP 1242 - Berridale Memorial Park					
COUNCIL RESOLUTION			44/20		
That Council					
A. Apply for possessory title over lot 16 Section 1 DP 1242 (Berridale Memorial Park)					
B. Classify lot 16 Section 1 DP 1242 as community land upon acquisition.					
Moved Councillor Rooney		Seconded Councillor Corbett		CARRIED	
Notes					
12 Dec 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	
<p>No further update.</p> <p>30 Oct 2023</p> <p>No further update</p> <p>28 Sep 2023</p> <p>No further update</p> <p>30 Aug 2023</p> <p>No further update</p> <p>31 Jul 2023</p> <p>No further update at this point.</p> <p>27 Jun 2023</p> <p>Claim for Possessory Title does not seem possible due to insufficient evidence. Public Works Advisory recommend that compulsory acquisition would be the best pathway and most likely successful, due to the presence of significant town drainage infrastructure on the land.</p> <p>26 May 2023</p> <p>No further update at this point.</p> <p>28 Apr 2023</p> <p>Further investigation as to historic use of the park (substantiation of memorial construction background), along with effort to source historic "sketch with papers Roads 1900:564/29" referenced in parish map.</p> <p>30 Mar 2023</p> <p>Exploring new information from historic Gazette notice, gazetting that portion of land as severed land (Crown Land) for public recreation and water supply. Email sent to Crown Lands with historic document extracts - 30 March 2023</p> <p>01 Mar 2023</p> <p>No further update at this point.</p> <p>29 Jan 2023</p> <p>No further update at this point.</p> <p>29 Nov 2022</p> <p>LRS requires further investigation as to historic use of the park (substantiation of memorial construction background; additional disinterested witness declarations etc) to support any online lodgement of possessory transfer claim.</p> <p>31 Oct 2022</p> <p>No further update at this point.</p> <p>03 Oct 2022</p> <p>No further update at this point.</p> <p>31 Aug 2022</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

No further update at this point.

02 Aug 2022

No further update at this point.

06 Jul 2022

No further update at this point.

01 Jun 2022

No further update at this point.

03 May 2022

Requisition deferred by LRS due to change in protocol by the State means review, and possible refreshment of documents, prior to re-lodgement of matter via online application.

01 Mar 2022

No further update at this point.

31 Jan 2022

Solicitors have flagged that re-lodgement of the entire document file was required due to change in LRS processing mechanics to online. There appears to be a telegraphed hesitancy within the LRS to view Council's ongoing maintenance of the property, to enable its continued use as a monument site, as sufficient to establish possession. Further investigation to be actioned by Land & Property as to existence of any further historic evidence of dealings in relation to monument construction and primary use of site.

02 Nov 2021

No further update at this point in time.

04 Oct 2021

No further update at this point.

05 Sep 2021

No further update at this point.

04 Aug 2021

No further update at this point.

04 Jul 2021

Responding to a further request from Revenue NSW, a letter has been sent confirming that upon acquisition, Lot 16 Section 1 DP 1242, Berridale Memorial Park, will not be used for any trading undertaking.

06 Jun 2021

Amended Application for Possessory Title lodged to include additional details of the Grants of Probate (as received from the Supreme Court of NSW).

05 May 2021

Solicitors have confirmed that the required supporting Statutory Declarations from independent persons (2) have been obtained. NSW Revenue documentation finalised to enable transfer of land to be completed exempt payment of duty.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

31 Mar 2021

LRS requested details of two disinterested persons willing to provide Statutory Declarations related to prior treatment & use of land in question; details of such provided (with permission) to Solicitors.

01 Mar 2021

Application for possessory title lodged with NSW LRS. Further legal paperwork being formatted including the Statutory Declarations of two "disinterested witness" to support Council's possessory claim.


02 Feb 2021


A&B - Application for possessory title has been lodged with the LRS after discussions with the RSL. RSL has been assured that the land will be classified as community land upon acquisition.

28 Jan 2021

Dec 2020 A - A letter was received from Head Office of NSW RSL to say that Council should deal with the Snowy River Branch of the RSL with respect to future management of the park. An email was sent to the local RSL branch requesting consent for Council to proceed with the application for possessory title, with the assurance that the park would be classified as community land upon acquisition. The relevant sections of the Local Government Act pertaining to management of community land were also sent in the email as a link to assist the RSL in determining their response., Nov 2020 A - An email was sent to the local branch of the RSL asking for an update. B - To be completed upon acquisition of the land., Oct 2020 A - The Snowy River branch of the RSL was notified of Council's intention to apply for possessory title and the branch has sent the notification to The RSL's head office for a response., Sept 2020 Requisition on Title has requested an old title search which is currently being carried out by Crown Lands., Aug 2020 A - Requisition on Title has requested an old title search which is currently being carried out by Crown Lands. B - Lot 16 will be classified upon acquisition through the resolution of Council., Jul 2020 The CEO has executed the documents., Jun 2020 Application is proceeding., May 2020 Documentation is being prepared to lodge an application for Possessory Title., Apr 2020 Council's solicitor is presently gathering all the evidence to lodge with the application for possessory title. A surveyor has been engaged to do a survey plan for identification purposes., Mar 2020 Council's solicitor has been requested to prepare the documentation.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/11/2019	422/19	Coordinator Strategy Development	Strategy	23/12/2019	Outstanding
Managing Heavy Vehicles in Bombala Town Centre - Community Consultation					
COUNCIL RESOLUTION			422/19		
That the matter be deferred for further consultation with the public including correspondence from the Bombala Chamber of Commerce.					
Moved Councillor Stewart		Seconded Councillor Maslin		CARRIED	
Notes					
13 Dec 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<p>Consultation is waiting on the provision of information from the community members on what option they would like Council to consult with the community on, the previous route options or a new option provided from the community representatives.</p> <p>27 Nov 2023 No further action at this point</p> <p>27 Oct 2023 No further action at this point</p> <p>26 Sep 2023 No further action at this point - This is not work identified within the 23/24 Operational Plan</p> <p>31 Aug 2023 No further action at this point - This is not work identified within the 23/24 Operational Plan</p> <p>24 Jul 2023 No further action at this point - This is not work identified within the 23/24 Operational Plan</p> <p>02 Jul 2023 No further action at this point.</p> <p>29 May 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>28 Apr 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>31 Mar 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>27 Feb 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>27 Jan 2023 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>22 Dec 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>22 Nov 2022 On-site discussions with Mayor and staff have taken place. No further action at this point. Project is not identified within the 2022-2023 Operational Plan.</p> <p>28 Oct 2022 On-site discussions with Mayor and staff have taken place. No further action at this point.</p> <p>27 Sep 2022 On-site discussions with Mayor and staff have taken place. No further action at this point.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>26 Aug 2022 Some on-site discussions with staff and Mayor undertaken.</p> <p>03 Aug 2022 No further update.</p> <p>24 Jun 2022 This consultation work has not been planned for the 2022-2023 FY.</p> <p>24 May 2022 This consultation work has not been planned for 22/22 financial year.</p> <p>29 Apr 2022 This consultation work has not been planned for 22/22 financial year.</p> <p>25 Mar 2022 This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.</p> <p>24 Feb 2022 This consultation work has not been planned for the 2021/2022 Financial Year within the Strategy Team. Consideration for this action to occur for the 2022-2026 Delivery Program.</p> <p>29 Oct 2021 No further update - requested consultation has not been prioritised as part of the 2020-2021 Operational Plan. As per LSPS action 10.7 bypass investigations is a medium to long term action of 10-20 years.</p> <p>30 Sep 2021 No further update - Strategic Planning Team to seek additional information from Councillors.</p> <p>30 Aug 2021 No further update - Strategic Planning to seek additional information.</p> <p>02 Jul 2021 No further update.</p> <p>01 Jun 2021 No further update.</p> <p>04 May 2021 No further update - Strategic Planning to seek further information.</p> <p>01 Apr 2021 No further update - Strategic Planning to seek additional information.</p> <p>03 Mar 2021</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

No further action at this stage.

09 Feb 2021

25 Jan 2021, An informal meeting was held between Bombala based councillors and relevant staff. The outcome of the meeting is to proceed with further community consultation., 27 Nov 2020, A meeting has been arranged with Bombala based councillors to discuss options for further community consultation. Meeting proposed to be held on 4 December 2020 and is open to any other interested councillor to attend., 05 Nov 2020, No further update., 25 Sep 2020, No further update., 03 Sep 2020, No further update., 01 Jul 2020, No further update. Consultation occurred from September 2019 to October 2019. , 01 Jun 2020, Communication distribution proposed re Bombala Town Centre Community Consultation: •Noticeboards – IGA and Newsagency, •Bombala Times and Monaro Post •Facebook – Bombala Noticeboard •Facebook – SMRC page •Facebook – SMRC Business Forum Group •Radio – capital network and 2MNO •Notice at SMRC office •Info sent to SMRC customer service for any enquiries •SMRC website, 27 Apr 2020, Working with Chief Communications Officer to establish a strategy for community consultation during the COVID-19 restrictions., 24 Mar 2020, No further update., 28 Feb 2020, Ongoing., 03 Feb 2020, Ongoing.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/09/2019	343/19	Coordinator Land & Property	Operations	30/11/2023	Outstanding

Proposed Compulsory Acquisition of Part Lot 7002 DP 1028529 Crown Land Travelling Stock Reserve

COUNCIL RESOLUTION

343/19

That Council


- Approves the acquisition of the constructed section of Dalgety Road 20m wide which traverses lot 7002 DP 1028529 for the purpose of public road through the process of *Land Acquisition (Just Terms Compensation) Act 1991* for the purposes of s.178 of the Roads Act 1993;
- Seek approval from the Minister for Local Government and/or the Governor in accordance with section 187 of the Local Government Act 1993 to give all necessary Proposed Acquisition Notices in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;
- Upon receipt of the Minister's/Governor's approval, Council serve each PAN and take each other action necessary to carry out the acquisition;
- Upon receipt of the Minister's/Governor's approval Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law;
- Pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991;
- That Council authorise the General Manager and the Administrator to complete and execute all documentation necessary to finalise and bring into force Council's acquisition of the land and if necessary to affix the Council seal to any documents related to the acquisition; and
- That upon acquisition the acquired Property is dedicated as road following gazettal of the acquisition;


Moved Councillor Corbett

Seconded Councillor Rooney

CARRIED

Notes

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>12 Dec 2023 Proposed Acquisition Notices (PANs) executed and dated 6th December 2023, issued to interested parties. In accordance with the statutory timeframes of the LAJTC Act, this means the acquisition will be completed by notice published in the Gazette sometime between 8/03/2024 – 29/03/2024.</p> <p>30 Oct 2023 No further update</p> <p>28 Sep 2023 OLG approved issue of PANs - PANs scheduled to be issued on Friday 27 October 2023</p> <p>31 Aug 2023 No further update as this point.</p> <p>31 Jul 2023 No further update at this point.</p> <p>29 Jun 2023 Application submitted by Public Works Advisory, to OLG, to obtain Minister/Governor consent to acquisition and gazettal – awaiting OLG approval to issue PANs</p> <p>26 May 2023 No further update at this point.</p> <p>17 May 2023 Public Works Advisory have submitted the OLG application which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette. Expect response by end June 2023</p> <p>28 Apr 2023 No further update at this point.</p> <p>30 Mar 2023 Plan of survey registered with LRS - Nov 2022, Public Works Advisory (PWA) is progressing the compulsory acquisition, from the Crown, of the section of land over which Dalgety Road is constructed, traversing Lot 7002 DP 1028529. Public Works Advisory (PWA) will undertake the necessary negotiations and preliminary dealings required to accomplish Council resolution 343/19, PWA have submitted the OLG application on 31/03/2023 which provides the Ministers/Governors consent to acquire the land and to publish the acquisition notice in the government gazette, this should take 3 months to process.</p> <p>01 Mar 2023 No further update at this point.</p> <p>01 Feb 2023 No further update this point.</p> <p>29 Nov 2022 Survey Plan has been completed. Plan has been registered with LRS (DP 1285419). Application to Crown Lands for 'No Objection to PAN' to be submitted, as part of the prescribed Compulsory Acquisition process.</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

31 Oct 2022
Surveyor has an impasse with LRS registering the plan. Surveyor following up as priority. PWA aware of the circumstances.

03 Oct 2022
No further update.

31 Aug 2022
No further update at this point.

26 Jul 2022
No further update.

05 Jul 2022
A - Survey plans have been revised by stakeholders, minor corrections required to title and minor correction required on administration sheet. Once corrections are made plans and admin sheet will be lodged with LRS (plans previously referred to in action comments contained omissions and required alterations).
Balance of resolution is process of delivering 'A'.

30 May 2022
No further update.

04 May 2022
A - Surveyor advised works will be conducted before end of June 2022. B - Awaiting delivery of 'A'. C - Awaiting delivery of 'A'. D - Awaiting delivery of 'A'. E - Awaiting delivery of 'A'.

01 Apr 2022
No further update.


02 Mar 2022
No further update.


24 Jan 2022
No further update.


16 Dec 2021
No further update.

15 Nov 2021
A - COMPLETE. B - Part 1) Advice received from ORALRA - ALCs 11150, 40959 and 42460, have been amended to the extent that the portion of Lot 7002 DP 1028529 identified as proposed 'Lot 21' (being approximately 1.17 hectares) in the Draft Plan of Redefinition (at Attachment A: CM9: 21/114612), dated 30 April 2021, has been excluded from the claims (CM9: 21/114613). [The balance of these three claims is to remain 'on foot' for determination in due course]. B - Part 2) Awaiting Survey Plan.


20 Oct 2021
A - COMPLETE. B - Awaiting advice from ORALRA and registered plan from the surveyor. Once Public Works Advisory (PWA) have the survey plan and the ORALRA advice, they can advance the matter towards Office of Local Government application. C - Waiting on 'B'. D - Waiting on 'C'. E - Waiting on 'D'.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
17 Aug 2021 Native Title Search Received & email stating no objection to acquisition process from Bega LALC, request for adjustment to land claim sent to ORALRA by ALC.		
04 Aug 2021 The surveyor has been instructed to lodge the plan for registration. When registration is confirmed, PWA will further proceed with the acquisition process. Preliminary confirmation from NSW Aboriginal Land Council that there should be no issues obtaining part-withdrawal of ALC 11150, ALC 40959 and ALC 42460 as it applies to the formed road area. Once PWA has received the registered DP advice from the surveyor, engagement with Bega LALC will be made to request that part-withdrawal.		
04 Jul 2021 No further update at this point.		
06 Jun 2021 No further update at this point.		
27 Apr 2021 Draft plans have been produced and are being reviewed by relevant staff and key delivery consultants.		
25 Mar 2021 Survey Plan being prepared with the aim for Deposited Plan Administration Sheet for signing early April.		
04 Mar 2021 No further update at this point in time.		
28 Jan 2021 Nov 2020 A to G - Quote from Public Works Advisory to complete the acquisition of the travelling stock reserve is awaiting approval. NSW Aboriginal Land Council is considering the request to excise the road from their claim., Oct 2020 A to G - Quotation has been received from Public Works Advisory to carry out the compulsory acquisition process. Currently finalising approval. Also waiting on reply from the NSW Aboriginal Land Council., Sept 2020 A to G - Currently waiting on a reply from the NSW Aboriginal Land Council., Aug 2020 A to G - This acquisition has been placed on hold while further investigations through Local Land Services and Aboriginal Land Council are carried out. , Jul 2020 A - Council is waiting on the survey to be completed. B - When the survey plan is received the application to the Minister and the Governor will be made. C - PANs will be served after the Minister and Governor’s consent is received. D - Gazettal will take place after consent of the Minister and the Governor is received. E - Valuation has been requested from the Dept of the Valuer General for land to be acquired without consent. F - Documents will be sent to the CEO for execution when appropriate. G - Upon acquisition the acquired property will be dedicated as road., Jun 2020 Surveyor is presently carrying out the work., May 2020 Surveyor advised that he will commence the survey in the next week., Apr 2020 Surveyor has been engaged and expects to commence the survey in the immediate future., Mar 2020 The NSW ALC has requested a survey plan be provided prior to proceeding. Quotations are currently being sought for the survey., Feb 2020 The NSW Aboriginal Land Council has given consent in principal and is waiting on a survey plan. , Jan 2020 Currently waiting on survey plan. A - Quotation for Public Works Advisory has been approved and PWA has been asked to proceed.		

Date From: 1/01/2018 Date To: 13/12/2023		IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL	
		Committee: Ordinary Council			
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/04/2019	151/19	Property Officer	Operations	28/02/2023	Outstanding
Consolidation of Reserve no. 530002 Centennial Park and Lot 6 DP 758280 Cooma Visitors Centre as one Crown Reserve for General Community Use COUNCIL RESOLUTION 151/19 That Council A. Request that the Crown add lot 6 DP 758280 to Reserve 530002 comprising Centennial Park and add an additional purpose of "General Community Use" to the Reserve. B. Relinquish Licence LI 453017 for the use of the Cooma Visitors Centre when Lot 6 DP 758280 is added to Reserve 530002. Moved Councillor Beer Seconded Councillor Stewart CARRIED					
Notes 04 Dec 2023 No further update. 18 Oct 2023 No further update. 03 Oct 2023 No further update. 21 Aug 2023 No further update. 02 Aug 2023 No further update. 05 Jul 2023 No further update. 25 May 2023 No further update. 26 Apr 2023 No further update. 23 Mar 2023 No further update. 28 Feb 2023 No further update.					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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30 Jan 2023	No further update.
23 Nov 2022	No further update.
01 Nov 2022	No further update.
26 Sep 2022	No further update.
23 Aug 2022	No further update.
01 Aug 2022	No further update.
28 Jun 2022	No further update.
31 May 2022	No further update.
02 May 2022	No further update.
04 Apr 2022	No further update.
23 Feb 2022	No further update.
13 Dec 2021	No further update.
15 Nov 2021	No further update.
19 Oct 2021	No further update.
28 Sep 2021	No further update.
01 Sep 2021	No further update.

Date From: Date To:	1/01/2018 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	

05 Aug 2021
Update from Crown Lands - Due to the differing reserve types Crown Lands have decided the best solution is to create a new Reserve for the Cooma Visitor Centre site, with the intention of appointing Council as Crown Land Manager (as is the case with the Centennial Park R530002). This will cancel the licence and associated fee. It will not consolidate both reserves. Currently the application is with the Minister to be assessed / approved. Crown Lands are unable to provide a time-frame but will notify us once this process is complete.

04 Aug 2021
Followed up with Crown Lands. Awaiting a response.

04 Jul 2021
No further update at this point.

06 Jun 2021
No further update at this point.

05 May 2021
No further update at this point.

31 Mar 2021
Further prompts to Crown Land actioned. No further update.


01 Mar 2021
No further update at this point in time.


02 Feb 2021
A - Follow up phone calls to Crown Lands has confirmed that Crown Lands is still awaiting the native title assessment to be completed.


28 Jan 2021
04 Dec 2020 A - Crown Lands are waiting on a native title assessment to be completed internally prior to approval and gazettal. , 26 Oct 2020 A - A further email has been sent to Crown Lands requesting an update. B - The licence will be relinquished when Crown Lands has completed their processes., 24 Sep 2020 A - An email has been sent to Crown Lands asking for an update on the progress of this matter., 26 Aug 2020 A - Crown Lands has assured the Land and Property Officer that the documentation recommending the amendment to both reserves has gone before the Minister. B - The licence will be relinquished when Crown Lands has completed their processes., 29 Jul 2020 This matter needs to be signed off by the Minister and then must be advertised in the Government Gazette as a part of the process. It is anticipated that it may take some months to finalise., 26 Jun 2020 Communication with NSW ALC confirmed that the claim over the Visitors Centre has been rescinded. This information will be relayed to Crown Lands with a request to expedite the matter. A - Crown Lands is presently preparing the documentation for transfer to Council as Crown Land Manager. B - The licence will be relinquished in conjunction with transfer to Council Management., 28 May 2020 Reminder was sent to Crown Lands last week. This matter will take some time to resolve at the Crown Lands level., 24 Apr 2020 Crown Lands has advised that due to the COVID-19 Pandemic this process may suffer some delays., 26 Mar 2020 Crown was sent a second reminder today. It is an involved process, and will take a while to review, given the current COVID-19 pandemic and the recent bushfires., 02 Mar 2020 Negotiations with the Crown are ongoing. It is likely that the Crown would prefer lot 6 to be placed under Council management and that the lease be rescinded. We are currently waiting on a reply., 20 Jan 2020 This matter has been escalated at Crown Lands to achieve a decision on the way forward.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
7/05/2018	162/18	Coordinator Land & Property	Operations	30/11/2023	Outstanding
Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane COUNCIL RESOLUTION 162/18 That Council A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council. C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation. D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road. E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993. F. Authorise the General Manager to execute any documents necessary to complete the project. G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves). <div> Moved Councillor Castellari Seconded Councillor Beer CARRIED </div>					
Notes 12 Dec 2023 Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane. 30 Oct 2023 No further update 28 Sep 2023 No further update 30 Aug 2023 Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane. 31 Jul 2023					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.</p> <p>29 Jun 2023 No further update.</p> <p>26 May 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.</p> <p>28 Apr 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.</p> <p>30 Mar 2023 No further update.</p> <p>01 Mar 2023 No further update at this point.</p> <p>29 Jan 2023 No further update at this point.</p> <p>29 Nov 2022 No further update at this point.</p> <p>31 Oct 2022 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane.</p> <p>03 Oct 2022 No further update at this point in time.</p> <p>31 Aug 2022 Confirmation of budget availability sought internally.</p> <p>26 Jul 2022 No further update.</p> <p>05 Jul 2022 No further update.</p> <p>30 May 2022 No further update.</p> <p>04 May 2022 No further update.</p> <p>01 Apr 2022 No further update.</p> <p>02 Mar 2022</p>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>C - Site inspection successful, reached agreeance with both parties. G - Funding source to be investigated further. A, B, D, E, F - No further updates.</p> <p>24 Jan 2022 C - Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. G - Funding source to be investigated further. A, B, D, E, F - No further updates.</p> <p>16 Dec 2021 Site Meeting Scheduled for 16/12/2012.</p> <p>25 Nov 2021 C - Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, no further update for at this point for balance of resolution.</p> <p>28 Sep 2021 Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request).</p> <p>07 Sep 2021 Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter.</p> <p>02 Aug 2021 Planning has responded to Land & Property Team. Land & Property Officer will make contact with landholder to advise outcome and how to move forward.</p> <p>04 Jul 2021 Follow up tabled to the Coordinator Development in relation to landholder queries which are linked the progression of this matter.</p> <p>06 Jun 2021 No further update at this point.</p> <p>05 May 2021 No further update at this point.</p> <p>31 Mar 2021 No further update at this point.</p> <p>01 Mar 2021 A&C - Further follow up email (3/2/2021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query.</p> <p>02 Feb 2021 A&C - Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council.</p> <p>28 Jan 2021</p>		

Date From: Date To:	1/01/2018 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	

Nov 2020 A&B - Waiting on response from landowner who does not live locally. C - Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill., Oct 2020 A&B - Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow 'C' to be completed., Sept 2020 A&B - Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C - Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D - This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E - The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached., Aug 2020 A&B - Surveyor has notified Council that due to workload this plan may take a little longer. C - Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E to G - Ongoing., Jul 2020 A&B - Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C - Landowners have been notified that Council is waiting on plan. E to G - Ongoing., Jun 2020 The draft plan may be expected. The landowner is waiting on this information before proceeding. A - Survey is being done in sections. B - Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C - Negotiations with landowners are ongoing. D - See 'A' above. E - Acquisition will be carried out as necessary when the plan for individual sections is finalised. F&G Ongoing., May 2020 The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner., Apr 2020 Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided., Mar 2020 In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property., Feb 2020 The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife., Jan 2020 Waiting on response from landowner on Eagle View Road. He resides in Tasmania.

03 Oct 2018
Kleven Spain engaged to carry out survey.

27 Aug 2018
Surveyor selected and work to progress shortly.

07 Aug 2018
Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2019 To: 31 Dec 2019

02 Aug 2018
Call for expressions of interest from local land surveyors. Submissions currently being considered.


23 Jul 2018
No EOI's received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7.

11 Jul 2018
Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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21 Jun 2018 Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2018 To: 06 Jun 2019 21 Jun 2018 Draft specification with Group Manager Transport and Infrastructure for approval. 04 Jun 2018 The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work. 23 May 2018 Specification being developed to seek quotations from suitably qualified land surveyors.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
5/04/2018	118/18,119/18	Coordinator Land & Property	Operations	30/11/2022	Outstanding
Proposed Road Closure & Sale of old Lions Park at Bombala COUNCIL RESOLUTION 118/18 That Council; A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and E. Make the Report public once the matter is settled. Moved Councillor Stewart Seconded Councillor Ewart CARRIED					
COUNCIL RESOLUTION 119/18 That Council; A. Thank Mr Alcock and Mr Jardine for their dedication to preserving this heritage building and its contents; and B. Regretfully reject the offer to transfer Lot 6 Section 42 DP 758776 to Council. Moved Councillor Beer Seconded Councillor Ewart CARRIED					
Notes 12 Dec 2023 No further update.					

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council		

30 Oct 2023
No further update

28 Sep 2023
No further update

30 Aug 2023
No further update at this stage

31 Jul 2023
No further update at this stage.

30 Jun 2023
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for Council, given the present economic and housing needs environment.

29 Jun 2023
No further update at this stage

26 May 2023
No further update at this point.

28 Apr 2023
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for current needs of Council

30 Mar 2023
Title search received - Now Lot 1 DP 1267506 - Road restriction removed - lot established - ready to proceed., COUNCIL RESOLUTION 118/18, That Council;, A.
Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; - COMPLETE, B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; - COMPLETE - PLAN REGISTERED - ROAD RESTRICTION REMOVED, C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;; D. Readvertise the property on the open market for auction with an appropriate reserve; and, E. Make the Report public once the matter is settled.


01 Mar 2023
No further update at this point.

29 Jan 2023
No further update at this point.

29 Nov 2022
No further update at this point.

31 Oct 2022
No further update at this point.

03 Oct 2022

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

No further update at this point.

31 Aug 2022
A to C - Complete, road closure complete. D&E - Review of suitability of the final element to be undertaken.

26 Jul 2022
No further update.

05 Jul 2022
Road closure complete, review of suitability of original resolution to be undertaken.

30 May 2022
No further update.

04 May 2022
A - Complete. B - Complete. C - Boundary Adjustment Complete. D - Pre-sale assessment to be completed May 2022. E - Awaiting full completion of 'A to E'.

01 Apr 2022
No further update.

02 Mar 2022
No further update.

24 Jan 2022
A&B - Completed. C - Completed. D&E - 'A' & 'B' now complete, process of sale will be initiated in a timely manner.

15 Dec 2021
A&B - Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. C – Completed. D&E - Dependant on 'A' being completed.


12 Nov 2021
A - All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. B - Surveyor will advise when plans have been registered. C - Boundary adjustment paperwork complete, sale of property is dependent on 'A' being completed. D&E - Dependant on 'A' being completed.


28 Sep 2021
Partial Closure Of High Street Bombala Gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.

01 Sep 2021
No further update.

29 Jul 2021
Followed up with surveyor John Kleven and was advised he was sending updated plan to LRS and he will advise once plan has been registered with LRS.

04 Jul 2021
LRS advice is that as due to Lot 9 DP 995614 being a limited title the compiled plan does not comply with current compiled plan guidelines thus a plan of survey is required; being progressed.

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
<div><div><div>03 May 2021 No further update at this point.</div><div>23 Mar 2021 No further update on this item due to waiting for reply from LRS.</div><div>24 Feb 2021 Target date now 30 June 2021, Waiting for return of lodged documents from LRS.</div><div>02 Feb 2021 No further update.</div><div>28 Jan 2021 Nov 2020 C - Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned., Oct 2020 A - Finalised. B - Finalised. C - Solicitor is preparing documents to have a CT created so consolidation can take place. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D', Sep 2020 C - Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place., Aug 2020 C - Finalised. D - Finalised. C - Consolidation Plans lodged, Surveyor is following up on progress of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D', Jul 2020 C - Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D', Jun 2020 E - Finalised. F - Finalised. C to E - Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor., May 2020 Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan., Apr 2020 Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration., Mar 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place., Feb 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place., 15 Jan 2020 The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020.</div><div><div>05 Oct 2018 Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed.</div><div>03 Oct 2018 Action reassigned to Janine Hudson by: Janine Hudson</div><div>03 Oct 2018 Notifications sent out to commence road closing.</div></div></div></div>		

Date From: 1/01/2018 Date To: 13/12/2023	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
<p>27 Aug 2018 Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale.</p> <p>02 Aug 2018 Spoke to surveyor this week and he has promised to get the plan to me within the week.</p> <p>23 May 2018 Waiting on plan.</p> <p>23 Apr 2018 Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018</p> <p>23 Apr 2018 Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available. 14/5 - Waiting on plan.</p>		

10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I23/746

OFFICER'S RECOMMENDATION

That Council receive the minutes of the:

- i. Cooma North Ridge Advisory Committee meeting held 24 August 2023, and note the resignation of Bella Grant from the Committee;
- ii. Bombala Exhibition Ground Management Committee meeting held 11 October 2023
- iii. Michelago Hall and Tennis Courts Management Committee meeting held 18 October 2023

BACKGROUND

The minutes of the Cooma North Ridge Reserve Advisory Committee, received by Governance on 29 October 2023; Bombala Exhibition Ground Management committee, received by Governance on 10 November 2023, and Michelago Hall and Tennis Courts Management Committee meeting, received by Governance on 20 November 2023, are attached for Council's information.

Council has received notification of Bella Grant's resignation from the Cooma North Ridge Advisory Committee. This vacancy will be advertised follow the Council meeting, and will close Friday 26 February 2024.

ATTACHMENTS

1. Minutes - Cooma North Ridge Reserve Advisory Committee Meeting held 24 August 2023
2. Minutes - Bombala Exhibition Ground Management Committee Meeting held 11 October 2023
3. Minutes - Michelago Hall and Tennis Courts Management Committee meeting held 18 October 2023



Minutes

North Ridge Reserve s355 Advisory Committee

Date Thurs 24th August, 2023.
Time 5.30.pm
Location Vin Good Room at Cooma Library

Agenda Items

1. Opening	2
2. Attendance and apologies	2
3. Adoption of previous minutes	2
4. Correspondence	2
5. Action sheet	3
6. General Business	4
6.1 Friends of North Ridge Reserve Bushcare Update	5
6.2 RFS Update	6
7. Date of next meeting	6
8. Meeting close	6

1. Opening

2. Attendance and apologies

Name	Position	Attendance
Andrew Dawes	Chairperson	Present
Bella Grant	Correspondence Secretary	Present
Tein McDonald	Minutes Secretary	Present
Denis Minehan	Committee Member	Present
Mary Ziesak	Committee Member	Present
Graeme Little	Committee Member	Present
Louise Jenkins	Committee Member	Present
Paul Jennings	Committee Member	Present
Clr Tricia Hopkins	Council Representative	Present
Lori Lollback	Committee Member	Apology

3. Adoption of previous minutes

Minutes of the committee meeting held on 27th July 2023

Motion: That the draft minutes of the 27th July 2023 be accepted as a true and accurate record of that meeting.

Moved: Mary Ziesak

Seconded: Graeme Little Carried

4. Correspondence

NRR COMMITTEE CORRESPONDENCE

28th July 2023 – 24th August 2023

Outgoing

28/07/23 – Tein emailed confirmed June minutes and draft July minutes to Erin Donnelly and committee members.

15/08/23 – Bella emailed Angela Sharp to enquire as to crown lands update.

Incoming

4/08/23 – JM Hawkins reported that Rein Pete from RFS has informed Council that burn preparation works will begin on 4th August.

10/08/23 – Phone call to Tein from Glen Shennan regarding offer to conduct drone analysis for woody and other weeds on the reserve as a part of a project for Accounting for Nature accreditation.

12/08/23 – Email from Glen Shennan providing further information – Bella to invite Glen to next meeting

15/08/23 – Angela Sharp advised she has not had a response from Crown Lands following her email sent in June and will try again.

5. Action sheet

Date	Item	Action	Assignee	Notes	Completion date
27/07/23	Potential noticeboard for FNRR	Investigate suitable washable surfaces	LJ, TM and GL	Works not possible during the current signage works	Completed 24/08/23
	Change NRR committee meeting dates	Investigate Vin Good room bookings for every fourth Thursday of the month	GL	To secure booking for coming year	Completed 28 TH July 2023
24/05/23	Crown Lands weeds funding issues	Discuss with Brett Jones whether any further action is needed.	TM	No further action needed	Completed 25/07/23
27/07/23	NRR Management Plan revision	Enquire progress from G. Tagliapietra	TM	An indication of timing would allow us to plan upcoming meetings	Enquiry completed but action ongoing
27/07/23	Proposed closure crown lands road	Enquire progress through Angela Sharp	BG and AS	Crown Lands likely to take a long time to complete this.	Enquiry completed but action ongoing

6. General Business

6.1 Business Arising

(i) NRR Site Masterplan On hold until we hear from Gaby Tagliapietra about extent of revision (i.e. whether consultant is required.)

(ii) Crown Lands weeds funding issues. TM reported back on phonecall with to Brett Jones re Crown Lands funding issues. Brett agreed no further action warranted until we see what transpires this year.

(iii) Boundary marking. Some form of definition of boundaries needs to be included in the revised Site Masterplan.

LJ reiterated the committee's view that is it desirable (and conventional) for Reserves to have their boundary marked in some way to ensure that Council staff know where the boundaries are (for compliance reasons) as well as neighbours and visitors to the Reserve. The Committee would like to see star pickets every 5m (prioritising the northern boundary and the western boundary) as discussed on site with JM Hawkins. Graeme suggests such pickets would need to be identified as current using colour or some such. Tricia will take this to Council to see what action can be undertaken by Council within budgets, potentially including Corrective Services labour.

Historic fences. Louise would like to correct the record. She is in favour of historical fences being left in situ as long as not a hazard. Andrew pointed to the safety issue of fences and fencing wire left on the ground and would like to see that addressed.

(iv) Volunteer offer of remote sensing and mapping. Glen Shennan is a Masters student in GIS and Remote Sensing at Charles Sturt Uni and currently completing a research project on the detection of African lovegrass using multispectral and synthetic aperture radar satellite imagery. In the course of his study he discovered [Accounting for Nature](https://www.youtube.com/watch?v=R-PY9vuB9vk) and is currently looking for a project to complete his registration with them. He spends quite a bit of time in the North Ridge bushland and thought it might be of interest to the Committee to do a project there. The method he's looking at employing is detailed here: <https://www.youtube.com/watch?v=R-PY9vuB9vk>

Glen is offering a complete orthomosaic of the Reserve which would be of value to management. LJ noted that privacy and quiet is important to visitors to the Reserve so if this project goes ahead it would be good for Glen to be sensitive to this and to minimise the length of time of any one sample. Others noted that he will need to gain the necessary permissions from Council to fly the drone.

Motion: That we seek support from Council to permit Jack Atkinson Surveying (with Glen Shennan the operator) to undertake topographic and orthophotographic mapping using a drone throughout North Ridge Reserve in Spring 2023 to provide baseline data for the NRR committee.

Moved: Tein **Seconded:** Bella Carried.

Trish offered to assist Glen to get the permission for the project through Jean-Monique.

(v) pH of road base materials used for the new carpark . Graeme did some pH testing at Balli Place and found that the road base used for the carpark is highly alkaline compared to the bushland soils and could negatively impact on the weed susceptibility of the downslope bushland at runoff lines and if erosion occurred. There is nothing that can be done to remedy the situation at this late stage. Tein is happy to seek out some guidelines for sourcing roadbase and other materials adjacent to bushland areas so that Council can avoid such problems in the future.

(v) Items still on agenda but on the backburner for now

- **Gates and regulatory signage.** This item is on hold as we are waiting on the new firetrail to be built so that it can be identified which organisation will provide the gates and locks.
- **Closure of crown road reserve within CNRR** – As yet no response from Crown Lands.

6.2 Friends of North Ridge Reserve Bushcare group Update

Working bee delayed till August 26th. when the groups will be meeting at Doondoo St at 9am and continuing the work on the APZ. Work is tracking well for pile burns.

6.3 BCRRF working group (Track signage grant). LJ reported that there is only one more signboard to go up – in the Balli Place area. On the topic of the community notice board raised at last meeting, it has been confirmed that the Bombala birds poster be on the back of the sign at the south gate. There is potential for one at the Doondoo site should funding be obtained in the future. (There's no potential for incorporating a community noticeboard in the current grant.)

6.4 RFS Update - 4/08/23 – JM Hawkins reported that Rein Peet from RFS has informed Council that burn preparation works will begin on 4th August. The area covered will be that which was walked during the prior onsite meeting. A corridor of about 10m along the boundary of the reserve. The actual burn days are yet to be determined, RFS are monitoring the weather and once established, will notify residents of the proposed actions. The plan is to complete the burn within the next two months, the Cotoneaster and fire thorn piles will also be burned as part of this exercise. (as long as they are placed within the areas specified) . Any further queries, please don't hesitate to contact Jean-Monique directly.

7. Date of next meeting: Meetings are now bi-monthly from October. So the next meeting is October 26th 2023

8. Meeting close: 6.29 pm

Chairperson 

Date 26/10/23

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting**Address:** CWA Room, Wellington Street, Bombala NSW 2632**Date** 11th October, 2023**Time:** 7.30pm**Present:**

Position	User Group	Member (Name)	Present/Apology
Chairman President	Community	Neil Hennessy	Present
Secretary	Bombala District Netball Club / Community	Anne Caldwell	Present
Treasurer	Bombala Exhibition Society	Graham Hillyer	Present
Vice President	Bombala Exhibition Society	Richard Peadon	Absent
	Bombala Exhibition Society / Lions Club	Clare Trevanion	Present
	Bombala Senior Rugby League Club	Hugh Platts	Absent
	Bombala Exhibition Society	Bronwyn Podger	Present
	Bombala & District Cricket Club	George Power	Phone in
	Bombala District Netball Club	Calli Kidman	Absent
	Bombala Exhibition Society	Anita Walder	Present
	Bombala Exhibition Society	Sophie Campbell	Present
	Bombala Exhibition Society	Nadean White	Absent
	Public Officer of the Bombala Exhibition Society Inc.	Peter Gough	Present
	Bombala & District Cricket Club	Paul Brady	Present

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.30pm.

2 Apologies

Neil Hennessy received an apology from Hugh Platts, Sophie Campbell received an apology from Nadean White and Graham Hillyer received an apology from Richard Peadon.

Adoption of Previous Minutes

Minutes from the meeting held on 13th September, 2023 are confirmed as a true and accurate record of proceedings.

Moved: Neil Hennessy **Seconded:** Sophie Campbell **Carried**

3. Business Arising from Previous Minutes

- Show Committee has purchased 10 tables and a trestle table cart – flat stacker for \$6,431.70 which has been paid for out of the Laura Kennedy Trust Fund.
- The hot water system for the cottage will be an instantaneous gas system.
- Fire System has been completed.
- Neil checked the stoves when the outside temperature was -2 and they ignited.
- The cricket pitch will be put back in around 21st October and the competition may commence on 28th October.
 - The cricket practice pitch will be located on the north eastern end of the ground in the vicinity of the cattle shed.
 - A plan will be drawn up for the pitch.
 - Neighbours will be advised.
 - Neil Hennessy will speak to the Council concerning requirements.

4. Correspondence

In:.

- emails from George Power, Sophie Campbell & Neil Hennessy concerning the cricket training pitch location.
- email from Neil Hennessy Account from Sea2Sky Electrical & Engineering, \$1,187.80
- email from Neil Hennessy – Kylie Doherty SMRC – Guidelines for SMRC logo usage & Boco Rock payment.
- email from Sophie Campbell – quotation for innova group for BES – tables

Moved: Bronwyn Podger that the correspondence be accepted as read. **Seconded:** Clare Trevanion **Carried**

5. Business Arising from Correspondence

1. Nil.

6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/09/23 – 30/09/23

Income			Expenditure		
05/09/23	Bombala Catering (Hire Kitchen & Supper Room)	\$1,842.60	14/09/23	Origin Energy (Gas)	\$243.76
20/09/23	Bombala Touch Football (Hire Field & Kiosk)	\$209.35	14/09/23	T & J Murphy (Entrance Set)	\$34.90
Total		\$2,051.95			\$278.66

Balance at at 31/08/23 \$84,633.64
Income \$2,051.95
Expenditure \$278.66

Balance as at 29/09/23 \$86,406.93 Term Deposit \$14,526.15

Moved: Graham Hillyer that the Treasurer's Report be accepted as a true and correct record.

Seconded: Clare Trevanion

Carried

7. Business Arising Treasurer's Report

1. Nil

8. General Business

1. **Moved:** Graham Hillyer that flowers be purchased on behalf of the committee for the Mustard Family.

Seconded: Bronwyn Podger

Carried

2. Glass fronted fridges on wheels - \$270 plus \$150 freight. May require 4. Neil to look further into the purchase.

3. Council aerated the ground and put out 18 bags of super.

4. A painter has voluntarily offered to paint the cottage for free, and the committee would pay for paint, filler etc. The Committee agreed that it was too much work for someone to do for nothing. Clarification is required from Council as to how the cottage will be utilised.

Moved: Anita Walder that Neil Hennessy will advise the painter that the matter will not proceed until future use of the cottage is determined with the Council. **Seconded:** Sophie Campbell

Carried

5. Netball has commenced.

6. RASF is giving show committees some toys for Christmas and also the show committee may also receive 300 wine glasses for the Exhibition Hall and may also as receive some fabric, if there is any to spare. Sophie Campbell will go to Canberra to collect the items.

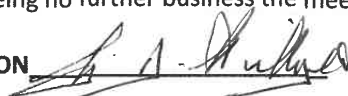
9. Date of next Meeting

The next monthly committee meeting will be held at 7.30pm on Wednesday, 11th November, 2023 at the CWA Rooms.

10. Close of Meeting

There being no further business the meeting concluded at 8.45pm.

CHAIRPERSON



DATE 8th November, 2023



Minutes

Michelago Memorial Hall & Tennis Courts S355 Committee

Date: Wednesday 18 October 2023

Time: from 6.00pm

Location: Michelago Memorial Hall, 64 Ryrie St, Michelago

1. Opening - The Chair opened the meeting at 6.11pm

2. Attendance and Apologies

Name	Position	Attendance
Naomi Walton	Chairperson	Present
Jenny Wholohan	Secretary	Present
Belinda Sierzchula	Treasurer / Bookings	Apology
Anna Lucas	Facilities Officer	Present
Leanne Pattison	MRCA Committee Member	Present
Rachel Harling	Committee Member	Absent – no apology
Catherine Cotter	Committee Member	Apology
Allan Lehepuu	Committee Member	Present

3. Adoption of previous Minutes

Minutes of the Meeting held on 20 September 2023

Moved: Naomi Walton

Seconded: Anna Lucas

Carried/Lost: Carried

4. Correspondence - No correspondence to report.

5. Action items

- 5.1 Acoustic Curtains – the curtains have arrived. Now need to install. Further discussion on whether to continue with a stage curtain or look at other acoustic measures. It was suggested that, when the current window curtains are removed, they could be put up in the stage area to see if there's any resulting improvement in acoustics – worth a try.
- 5.2 Community Halls Funding – Anna will check with Emma at Council for an update.



- 5.3 Westpac Administrators – Belinda followed up again – still waiting.
- 5.4 Hall Dishwasher – Belinda is in the process of purchasing the dishwasher.
- 5.5 Sound/AV System – *carried forward*
- 5.6 Security System – *carried forward*
- 5.7 NAB Grant for Solar Battery – our application is still being considered.
- 5.8 Self-Defence course at Hall – Belinda has carriage of this item, so will update later on.
- 5.9 Gingerbread House Fundraiser – this is also with Belinda, but it is progressing.

6. Maintenance items

- 6.1 Hall Storage Room – Painting work to be organised soon.
- 6.2 Left side Gate – *carried forward*

7. General Business

- 7.1 Treasurer's Report – no report due to Treasurer's absence, but there was a full report given last month.
- 7.2 Hall Carpark Bollards – *carried forward*
- 7.3 Tennis Clubhouse wall lining – Leanne will arrange quotes.
- 7.4 Community Market – only car parking taking place at the Hall on 21 Oct for this.
- 7.5 Manhole Kit – *carried forward*.
- 7.6 Mowing of Hall grassed areas – there is no set schedule for this work. It has been done on an ad-hoc basis by whoever is willing to volunteer. Is this something that should be done by Council? Thanks to Ivan Colaric and Sam Walton for mowing when possible.
- 7.7 Hall checking – it was suggested (and agreed), after each meeting, to check bins, fridge and general supplies.
- 7.8 Mobile PreSchool – still no word about their return. Naomi will try and check with Rachel.
- 7.9 As MRCA representative, Leanne mentioned the Hall no longer needs to consider installing a lockbox to house the railway station keys. Many thanks to Sam Walton for suggesting a clip-on box as a removable solution on the station building.

8. Date of next Meeting

The next meeting will be held at 5.45pm on Wed. 15 November 2023 at Michelago Memorial Hall.

9. Meeting Close

The Chair closed the meeting at 7.17pm

Chairperson: 

Date: ^{NW} 15 / 11 / 2023

10.2 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING 21 NOVEMBER 2023

Record No: I23/767

COMMITTEE RECOMMENDATION

That the recommendations of the meeting of the Local Traffic Committee held on 21 November 2023 be noted and adopted.

EXECUTIVE SUMMARY

The Local Traffic Committee met on 21 November 2023 in Cooma Council upper meeting room. The Committee's recommendations are presented for Council's consideration and adoption.

RESPONSIBLE OFFICER: Infrastructure Project Delivery Supervisor

RECOMMENDATION OF THE LOCAL TRAFFIC COMMITTEE – 21 NOVEMBER 2023

6.1 MT GLADSTONE HILL CLIMB EVENT

OFFICER'S RECOMMENDATION

That Local Traffic Committee endorse the application from Cooma Car Club to conduct the Mount Gladstone Hill Climb over the weekend of the 25 and 26 November 2023.

6.2 SNOWY CLASSIC 2024

OFFICER'S RECOMMENDATION

That Local Traffic Committee support the Traffic Management Plan for Snowy Classic 2024 and, pending submission of a Road Occupancy Licence (RoL), endorse this event for approval by Council.

8.1 ADAMINABY TOWN CENTRE - ROAD CLOSURE EVENTS

OFFICER'S RECOMMENDATION

That Local Traffic Committee note the request from Adaminaby Snow Goose Hotel Adaminaby Town Centre - Road Closure Events.

8.2 HARTLEY CYCLE CHALLENGE

OFFICER'S RECOMMENDATION

That Council note Hartley Cycle Challenge scheduled for 25 to 27 November 2023.

ATTACHMENTS

1. Minutes of the Local Traffic Committee Meeting 21 November 2023



Minutes

Local Traffic Committee Meeting

21 November 2023

LOCAL TRAFFIC COMMITTEE MEETING
HELD AT THE COUNCIL BUILDING, 81 COMMISSIONER ST, COOMA
ON TUESDAY 21 NOVEMBER 2023

MINUTES

Notes:

1.	OPENING OF THE MEETING	2
2.	APOLOGIES	2
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST	2
3.1	<FIRSTNAME Surname>	Error! Bookmark not defined.
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
4.1	Local Traffic Committee Meeting 24 October 2023.....	2
5.	BUSINESS ARISING.....	2
6.	ACTION SHEET	3
6.1	Mt Gladstone Hill Climb Event	3
6.2	Snowy Classic 2024.....	3
7.	CORRESPONDENCE.....	3
8.	GENERAL BUSINESS	3
8.1	Adaminaby Town Centre - Road Closure Events.....	3
8.2	Hartley Cycle Challenge	4
9.	MATTERS OF URGENCY	4
10.	NEXT MEETING	4

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 21 NOVEMBER 2023

Page 2

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, 2 MYACK STREET, BERRIDALE NSW 2628**

**ON TUESDAY, 21 NOVEMBER 2023
COMMENCING AT 9:35AM**

PRESENT:

Gary Shakespeare, Acting SMRC Road Safety Officer (Chair)
Lauren Viney, Road Safety officer, SMRC
Chris Hanna, Mayor, SMRC
Adam Kite, NSW Police
Blair Oliver - Transport for NSW
David Kemp, Snowy Classic 2024 committee (presenting guest)
Vanessa Burgess, Snowy Classic 2024 committee (presenting guest)
Paula Bosch – SMRC Infrastructure Administration Officer (Secretariat)

1. OPENING OF THE MEETING

The Chair opened the meeting at 9.35AM/PM

2. APOLOGIES

An apology for the meeting was received from Zachary Crombie-Brown, SMRC Manager Infrastructure

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 LOCAL TRAFFIC COMMITTEE MEETING 19 SEPTEMBER 2023

RECOMMENDATION

THAT the minutes of the Local Traffic Committee Meeting held on 19 September 2023 are confirmed as a true and accurate record of proceedings.

5. BUSINESS ARISING

Nil

6. ACTION SHEET

6.1 MT GLADSTONE HILL CLIMB EVENT

Record No: I23/710

OFFICER'S RECOMMENDATION

That Local Traffic Committee endorse the application from Cooma Car Club to conduct the Mount Gladstone Hill Climb over the weekend of the 25 and 26 November 2023.

6.2 SNOWY CLASSIC 2024

Record No: I23/711

OFFICER'S RECOMMENDATION

That Local Traffic Committee support the Traffic Management Plan for Snowy Classic 2024 and, pending submission of a Road Occupancy Licence (RoL), endorse this event for approval by Council.

7. CORRESPONDENCE

Nil.

8. GENERAL BUSINESS

8.1 ADAMINABY TOWN CENTRE - ROAD CLOSURE EVENTS

Local Traffic Committee discussed the Adaminaby Snow Goose Hotel road closure application for the following events:

- Friday 10 November 2023 - Trout Festival; and
- Saturday 19 November 2023 - Adaminaby Races After Party.

The road closure request was provided to LTC members for comment in October; no comment was received.

The CEO was approached to provide Council approval for the event and to authorise closure of a Council Public Road.

CEO approval was provided on 7 November 2023.

TfNSW advised that an ROL would only be required if there were any impacts to state road. Therefore an ROL was not required.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON TUESDAY 21 NOVEMBER 2023

Page 4

Record No: I23/708

OFFICER'S RECOMMENDATION

That Local Traffic Committee note the request from Adaminaby Snow Goose Hotel Adaminaby Town Centre - Road Closure Events.

8.2 HARTLEY CYCLE CHALLENGE

Record No: I23/709

OFFICER'S RECOMMENDATION

That Council note Hartley Cycle Challenge scheduled for 25 to 27 November 2023.

9. MATTERS OF URGENCY

10. NEXT MEETING

Tuesday 23 January, 2024 at 9.30am at Cooma Council Chambers

There being no further business the Chair declared the meeting closed at 10.26AM

CHAIRPERSON

The above minutes of the Local Traffic Committee Meeting of Snowy Monaro Regional Council held on 21 November 2023 were confirmed by Committee at a duly convened meeting on at which meeting the signature hereon was subscribed.

11.1 DE AMALGAMATION PLEBISCITES

Record No: I23/782

Councillor Bob Stewart has given notice that at the Ordinary Meeting of Council on 21 December 2023, he will move the following motion.

MOTION

That Council write to the Minister of Local Government supporting the proposed legislative changes to the Local Government Act to introduce binding plebiscites on demerging.

RESPONSIBLE COUNCILLOR: Cr Stewart

BACKGROUND

NSW Greens MLC Dr Amanda Cohn has tabled in parliament a bill to amend the Local Government Act to introduce binding plebiscites for the demerger of the 2016 forcibly merged councils.

The bill was tabled on Wednesday 22nd of November. The bill is now likely to be debated in February 2024.

Discussion:

The Bill would require the Minister to hold plebiscites on demerging when petitioned to do so by more than 10% of the electors of a former council area. If electors in all former areas petition the Minister the plebiscites would be held across the whole of the new council area, but would be counted per former council area.

If a majority of electors in a former area vote to demerge the Minister is bound to demerge that former area. A For and Against case would be prepared by government to inform the community of the-implications of the demerger prior to the plebiscite.

The bill also clarifies the cost that the minister must pay being only the one off immediate costs as well as the cost of the plebiscite.

If a petition to demerge is received by the Minister before April 2024 then the plebiscite is likely to be held in lieu of the council elections in September 2024. If successful the Minister would then have to demerge the council and hold fresh councillor elections within 12 months. The demerger would occur the day prior to the elections.

The bill, although introduced by the Greens, would implement Labor's current policy on council demergers. The bill will support proper democratic process on demerger's. Unfortunately the forced mergers occurred with no democratic process.

The plebiscites would give council a clear indication of the wishes of the community on the future of how their council is structured.

It is clear that the issue of demergers will not rest until the affected communities have had their voice heard. The matter will continue to impact council's every strategic decision and must be put once and for all to allow the community to move on. This bill will enable exactly that.

Financial:

The cost of demerging and the cost of the plebiscite are payable by the Minister under the provisions of the bill.

CHIEF EXECUTIVE OFFICER'S RESPONSE

Cost of Demerger

Under the proposed legislation approximately 240 people from the former Bombala local government area is the threshold to require a plebiscite. It is expected that the cost of this will be around 75% of the cost of a general election, or in the order of \$150,000 for the entire region. Cost would be lower if the plebiscite is only held in part of the region.

The legislation proposed leaves with the Minister with the discretion to determine who will bear the costs of preparing the 'for and against' case, holding of the plebiscite and what is referred to as immediate demerger costs. (Schedule 11, clause 3). A bill appropriating funds must be initiated in the Legislative Assembly. This bill originated in the Legislative Council. The relevant clause in the bill simply states that the parliament recommends that the Minister seek an appropriation towards the costs.

3 Costs of de-amalgamation

Parliament recommends the appropriation of funds by the Minister, making grants under section 620, or using money otherwise appropriated by Parliament, to ensure the direct and immediate costs of a plebiscite and de-amalgamation are met by the State and not met by councils for a former area, new area or newly constituted areas resulting from the de-amalgamation. (Emphasis added)

There is nothing to prevent multiple plebiscites to be held up until 2026 if required number of people feel that they may get a better result at a future time.

For information the threshold for the former Snowy River area would be in the order of 820 people and the former Cooma-Monaro area just over 1,000 people.

In addition if the plebiscite is successful there would be associated election cost and other demerger costs.

Changes to local environmental plans

The bill creates a freeze on any changes to local environmental plans. This will stop any changes requested to the planning instrument, for example where a developer is seeking a rezoning to allow a development to occur. This will only occur for the period between the plebiscite and the establishment of the new council area, which is set at being more than 12 months.

ATTACHMENTS

11.1 DE AMALGAMATION PLEBISCITES

1. NoM Cr Bob Stewart_Bill to amend Local Gov Act - De Amalgamation Plebiscite

Proposed Notice of motion, Councillor Bob Stewart, SMRC

Bill to amend the Local Government Act – De Amalgamation Plebiscites.

Ordinary Meeting December 2023

Motion: That Council write to the Minister of Local Government supporting the proposed legislative changes to the Local Government Act to introduce binding plebiscites on demerging.

Background:

NSW Greens MLC Dr Amanda Cohn has tabled in parliament a bill to amend the Local Government Act to introduce binding plebiscites for the demerger of the 2016 forcibly merged councils.

The bill was tabled on Wednesday 22nd of November. The bill is now likely to be debated in February 2024.

Discussion:

The Bill would require the Minister to hold plebiscites on demerging when petitioned to do so by more than 10% of the electors of a former council area. If electors in all former areas petition the Minister the plebiscites would be held across the whole of the new council area councils but would be counted per former council area.

If a majority of electors in a former area vote to demerge the Minister is bound to demerge that former area. A For and Against case would be prepared by government to inform the community of the implications of the demerger prior to the plebiscite.

The bill also clarifies the cost that the minister must pay being only the one off immediate costs as well as the cost of the plebiscite.

If a petition to demerge is received by the Minister before April 2024 then the plebiscite is likely to be held in lieu of the council elections in September 2024. If successful the Minister would then have to demerge the council and hold fresh councillor elections within 12 months. The demerger would occur the day prior to the elections.

The bill, although introduced by the Greens, would implement Labor's current policy on council demergers.

The bill will support proper democratic process on demergers. Unfortunately the forced mergers occurred with no democratic process.

The plebiscites would give council a clear indication of the wishes of the community on the future of how their council is structured.

It is clear that the issue of demergers will not rest until the affected communities have had their voice heard. The matter will continue to impact council's every strategic decision and must be put once and for all to allow the community to move on. This bill will enable exactly that.

Financial:

The cost of demerging and the cost of the plebiscite are payable by the Minister under the provisions of the bill.

Media: A copy of Dr Cohn's speech is on hansard link;

<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardResult.aspx#/docid/HANSARD-1820781676-94040/link/2300>

Video of Dr Cohn's speech link;

<https://drive.google.com/file/d/1iLhTkyDOFF-KBi7OSPeqPDYaDo-MX2vJ/view?usp=sharing>

The bill be found on NSW Parliament's website, search; Local Government Amendment (De-amalgamation Plebiscites) Bill 2023

Attachment: Bill Explainer by Brian Halstead, Demerge NSW Alliance.



The Deamalgamation Plebiscites Bill explainer

The attached Bill in being introduced by Dr Amanda Cohn MLC Greens to the Legislative Council on Wednesday 22 November

This Bill sets out to amend the Local Government Act giving communities whose councils were forcibly amalgamated in 2016 a simple route restoring democracy and getting their Local Council back.

The critical element is to give communities an opportunity to vote in a plebiscite in their old council area and, if more than 50% vote to restore their own council, the Minister is then bound by the communities' decision. To show there is community support for a plebiscite, 10% of the electors in the old council boundaries must petition the Minister to have the plebiscite. That means that communities that are happy with their amalgamated council are not forced to vote.

These two elements on how plebiscite works are covered in Clause 218 CE and Schedule 10 of the amendment.

The Minister must initiate the plebiscite within 28 days of receiving the plebiscite petition and it must be held within 6 months. The amendments would require a for and against case to fully inform plebiscite voters by mail.

The next local government election in September 2024 and it is likely to be the most appropriate date for the plebiscite. Thus, the Bill also gives the Minister the right to postpone (Schedule 1 clause (7)) the local Government election in an area by twelve months so that the next election would be in September 2025 and voting for reinstated councils if so deemed by the result of the plebiscite to take place at that time.

Clause 218 CE in the amendment details how deamalgamation works under Schedule 11.

The Minister must recommend deamalgamation to the Governor, within 28 days after plebiscite is successful. However, the Bill also requires the Minister to act without a plebiscite if there is clear evidence of residents' views: for example, a council poll that has taken place. This clause could cover the Inner West, where a poll in 2021 conclusively showed 62.5% expressed a desire to deamalgamate. The community in Inner West can seek to have the earlier poll recognised or could go for a plebiscite.

The Bill also allows for deamalgamation to take place 12 months after the plebiscite result thus in September 2025.

This may be a tight timetable but it enables no administrator to be required. Ernst and Young suggested 12 to 18 months in the Canterbury Bankstown deamalgamation transition, so this schedule is achievable.

The one off deamalgamation costs, to be paid by the government, are defined in Schedule 11 (2). They cover ~~as~~ the direct and immediate costs of the plebiscite and deamalgamation costs. They are anticipated to be much less than the \$10 million and \$15 million grants made to councils when they were forcibly amalgamated. Additional ongoing increased costs if any are borne by the communities.

The second part of the bill which is actually at the beginning, deals with ensuring an effective pathway to demerge under Clause 218 CC. The amendments overcome the road blocks identified by previous and current Ministers. Schedule 1 clause (2) ensures that there is no need for a Boundaries Commission inquiry to dissolve a council as Clause 212 does not apply. Then Clause 5A gives the Minister the right to make a recommendation to the Governor for the deamalgamations.

Cootamundra/Gundagai status which has already had a Boundaries Commission inquiry, under clause 218CC, is clarified in Schedule 1 Clause 8. Thus, as soon as this Bill passes, the Minister can move to deamalgamate Cootamundra Gundagai as Ministers (previous and current) have said they supports the proposal.

Detailed drafting requirements about the appointment and reporting of an Independent Transition Manager, community consultation and involvement in the deamalgamation process and the timing of elections to keep councillors in place without an administrator would delay the Bill. So these will require amendments at the debating

*stage of the bill in February or legislation of the regulations under Schedule 11 Clause 4.
The Queensland regulations are a good example of suitable regulations.*

Demerge NSW Alliance Brian Halstead newdemerge@gmail.com

November 2023

11.2 GRANDSTAND DEVELOPMENT IN BOMBALA

Record No: I23/789

Councillor Williamson has given notice that at the Ordinary Meeting of Council on 21 December 2023, he will move the following motion.

MOTION

That:

- A All work associated with the new Grandstand development in Bombala cease, until such time as:
 - a. the development is fully funded by a source external to Council; and
 - b. the full operating costs of the stand are met either by a source external to Council, or that Council has otherwise achieved a budget surplus sufficiently large to fund the operational cost.
- B Should item (1) above necessitate that Council repay an amount of the existing grant, that this be repaid by utilising the surplus unrestricted cash reserve which was forecast in the Q1 QBRS to be in surplus at the year's end.

RESPONSIBLE COUNCILLOR: Cr Williamson

BACKGROUND

Council is currently working on a development of a Grandstand at 56 Wellington Street in Bombala.

At the November meeting information was provided related to the cost of this development. That information revealed that the development cost is estimated to be \$1,158,316, of which Council has grant funding of just \$796,505. Council has applied for \$361,810 in funding needed.

Once developed the Grandstand will incur estimated operational expenses of \$73,300 per annum (which will increase over time with inflation). Of which \$45,000, will be a cash cost, and \$28,300 will be depreciation.

Council has posted a loss for FY 2022/23 and is forecasting a loss for FY 2023/24.

CHIEF EXECUTIVE OFFICER'S RESPONSE

Based on the assumption that the budget surplus referred to is the budget surplus for general fund excluding grants and contributions for capital purposes, this will not be achieved until the 2026/27 year under the current adopted long term financial plan. Should the resolution be passed the project will have to be halted and discussions will commence on the finalisation of the grant as this timeframe for completion will be outside the grant funding deed. Current spend on the project is \$64,317. There will be some additional committed costs that will be incurred.

If this policy position is applied across the existing projects underway a number of other projects would need to be also reviewed and likely halted. Projects that may fall into that category would include:

Adaminaby street improvements: Upgrades of streets from an unsealed condition to a sealed condition would need to be stopped as they will increase the depreciation expense.

Adaminaby truck parking area: This project adds new vehicle parking areas, which will increase the maintenance costs and depreciation, for which current funding is not available.

Berridale village beautifications (Stage 3): Will involve additional infrastructure which will have an impact on depreciation costs.

Bobeyan Rd sealing: Sealed roads have a higher depreciation cost than unsealed roads. The project would need to change to only upgrading as an unsealed road.

Bombala arts and innovation centre: The business case for this project was predicated on the community use providing funding to cover the costs of the facility. This has not been achievable.

Cooma North Ridge: This project is nearing completion, but there is no funding for the depreciation related to any assets that may not yet have been undertaken as part of the project, so may see some aspect currently planned not completed.

Jindabyne shared trails: The project business case calls for the maintenance costs to be undertaken by volunteers. There is no formal agreement in place for this to occur at this point in time. The project may be completed a year before the funding would be available for the depreciation costs of the project.

Jindabyne skate park upgrades: This project involves an extension and the timing will mean that the depreciation from that works will hit the operating statement prior to when the Council has a positive operating result.

Ryrie St extension, Michelago: This project adds new road and a bridge, which will increase the maintenance costs and depreciation, for which current funding is not available.

ATTACHMENTS

1. Notice of Motion - Grandstand development in Bombala
-



Form |

Notice of Motion

Executive Office

Submitted for the Meeting of
(Council or name of Committee) Council

Date of Meeting 21 December 2023

Submitted by (Councillor Name) Luke Williamson

Signature *Luke Williamson* Date 6-12-23

Motion

1. That all work associated with the new Grandstand development in Bombala cease, until such time as:

- (a) the development is fully funded by a source external to Council; and
- (b) the full operating costs of the stand are met either by a source external to Council, or that Council has otherwise achieved a budget surplus sufficiently large to fund the operational cost.

2. Should item (1) above necessitate that Council repay an amount of the existing grant, that this be repaid by utilising the surplus unrestricted cash reserve which was forecasts in the

Background

Council is currently working on a development of a Grandstand at 56 Wellington Street in Bombala.

At the November meeting information was provided related to the cost of this development. That information revealed that the development cost is estimated to be \$1,158,316, of which Council has grant funding of just \$796,505. Council has applied for \$361,810 in funding needed.

Once developed the Grandstand will incur estimated operational expenses of \$73,300 per annum (which will increase over time with inflation). Of which \$45,000, will be a cash cost, and \$28,300 will be depreciation.

Council's Code of Meeting Practice provides as follows:

- 3.9 A Councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted ten (10) full business days before the meeting is to be held.
- 10.2 A councillor who has submitted a notice of motion under clause 3.9 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Full details of the Code of Meeting Practice can be found on Council's website:

<https://www.snowymonaro.nsw.gov.au/Council/Meetings>

11.3 MEETING WITH MEMBER FOR MONARO AND MEMBER FOR EDEN MONARO

Record No: I23/790

Councillor Davis has given notice that at the Ordinary Meeting of Council on 21 December 2023, she will move the following motion.

MOTION

That Council:

Invite The Member for Monaro Steve Whan and The Member for Eden Monaro Kristy McBain to meet with council at the earliest date available in 2024 and meet again before June 30, 2024.

RESPONSIBLE COUNCILLOR: Cr Davis

BACKGROUND

Purpose of the meeting is for all councillors to meet and discuss important issues affecting this council.

- Financial Sustainability of Council - Reduced access to grant funding, required increase in Financial Assistance Grants to 1% of tax revenues.
- IPART Review and improving funding of councils.
- Roads funding.
- De amalgamation plebiscite bill and what is the state government view and commitment to funding?
- Health sustainability and growth.
- Support for all aged care services.
- Riparian remediation, stabilization funding for rivers and creeks affecting our towns.
- Climate change adaptation funding.
- Rail Trail funding.

The council has not met with the Member for Monaro Steve Whan since he was elected as Member for Monaro in March 2023.

It is important that this council develops strong relationships with both Steve Whan and Kristy McBain and actively promotes the issue that are affecting this council with our Federal and State Members.

CHIEF EXECUTIVE OFFICER'S RESPONSE

The recommendation is consistent with plans to develop and engagement plan to guide discussions with the local members to increase their awareness and understanding of the issues Council is currently facing. Ongoing engagement is expected from early 2024.

ATTACHMENTS

1. Notice of Motion - Meeting with Member for Monaro and Member for Eden Monaro



Form | 250.2022.82.1

Notice of Motion

Executive Office

Details of Council Meeting

Date of Meeting 21 December 2023

Submitted by Councillor Davis

Signature

A handwritten signature in black ink, appearing to read "C. Davis", written over a horizontal line.

Date

6 December 2023

Motion

Snowy Monaro Regional Council invite The Member for Monaro Steve Whan and The Member for Eden Monaro Kristy McBain to meet with council at the earliest date available in 2024 and meet again before June 30, 2024.

Purpose of the meeting is for all councillors to meet and discuss important issues affecting this council.

Financial Sustainability of Council - Reduced access to grant funding, required increase in Financial Assistance Grants to 1% of tax revenues.

IPART Review and improving funding of councils.

Roads funding.

De amalgamation plebiscite bill and what is the state government view and commitment to funding?

Health sustainability and growth.

Support for all aged care services.

Riparian remediation, stabilization funding for rivers and creeks affecting our towns.

Climate change adaptation funding.

Rail Trail funding.

Any other issues relevant to Snowy Monaro
Regional Council.

Background

The council has not met with the Member for Monaro Steve Whan since he was elected as Member for Monaro in March 2023. It is important that this council develops strong relationships with both Steve Whan and Kristy McBain and actively promotes the issue that are affecting this council with our Federal And State Members.

250.2022.821	Executive Office	Issue: 31/05/2022	Revision: 31/05/2025	Page 1 of 2
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Council's Code of Meeting Practice provides as follows

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|------|---|
| 3.9 | A Councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted ten (10) full business days before the meeting is to be held. |
| 10.2 | A Councillor who has submitted a notice of motion under clause 3.9 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered. |
| 10.5 | It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting. |
| 10.7 | Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or |
| 10.8 | Any motion, amendment or other matter that the chairperson has ruled out of order is
d t taken to have been lost. Full details of the Code of Meeting Practice can be found on
Council's website: https://www.snowymonaro.nsw.gov.au/Council/Meetings |
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For further information or assistance on completing this form please contact the Executive Office at SMRCExecOffice@snowymonaro.nsw.gov.au

250.2022.82.1	Executive Office	Issue: 31/05/2022	Revision: 31/05/2025	Page 2 of 2
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13.1 S355 ADVISORY COMMITTEE - OPEN SPACES AND RECREATIONAL FACILITIES

Record No: I23/791

OFFICER'S RECOMMENDATION

That the response to the question/s be noted.

QUESTIONS BY: Cr Hopkins

QUESTION

On 18 May 2023 the following resolution was carried (113/23)

That Council establish an s.355 advisory committee for open spaces and recreational facilities with effect from 1 July 2023

As it's now mid-December, please advise the status of the above, the reason for any delay and when we can expect to call for members for this committee.

RESPONSIBLE OFFICER: Chief Operating Officer

RESPONSE

The Charter for the s.355 Committee - Cooma Open Space and Recreational Facilities has been in development, with multiple revisions to ensure that the role, membership and other details have been properly considered.

A final draft has now been completed, and is currently having a final review by the Governance Team to ensure the contents aligns with legislative requirements. Once the review is completed it will be presented to Council for adoption at the February 2024 Council meeting.

There are now no outstanding issues for the committee to be formalised and a call for members to be undertaken no later than early February 2024.

ATTACHMENTS

1. Question with Notice - s.355 Committee - Open spaces and recreational facilities
-



Form |

Question Form

Executive Office

Submitted for Meeting of
(Council or name of Committee)

Date of Meeting Thursday 21 December 2023

Submitted by
(Councillor name) Tricia Hopkins

Signature *Tricia Hopkins* Date 6 December 2023

Subject s355 Advisory Committe

Question

On 18 May 2023 the following resolution was carried (113/23)

That Council establish an s.355 advisory committee for open spaces and recreational facilities with effect from 1 July 2023

As it's now mid-December, please advise the status of the above, the reason for any delay and when we can expect to call for members for this committee.



Please email to Secretary Council and Committees:
SMRCExecOffice@snowymonaro.nsw.gov.au

Council's Code of Meeting Practice provides as follows:

- 3.9 A Councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted ten (10) full business days before the meeting is to be held.
- 3.13 A Councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the Chief Executive Officer about the performance or operations of the council.
- 3.14 A Councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the Chief Executive Officer or a member of staff of the council, or a question that implies wrongdoing by the Chief Executive Officer or a member of staff of the council.
- 3.15 The Chief Executive Officer or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Full details of the Code of Meeting Practice can be found on Council's website:
<https://www.snowymonaro.nsw.gov.au/Council/Meetings>

14. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

14.1 Legal Actions and Potential Claims Against SMRC

Item 14.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

14.2 Yallambee Lodge Transition

Item 14.2 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and (dii) of the Local Government Act because it contains and information that would, if disclosed, confer a commercial advantage on a competitor of the council and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

14.3 Myack Creek Sewer Support Structure-Berridale

Item 14.3 is confidential in accordance with s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session

on the basis that these items are considered to be of a confidential nature.

3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.