



SNOWY MONARO
REGIONAL COUNCIL

BUSINESS PAPER

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
21 September 2023**

STATEMENT OF ETHICAL OBLIGATIONS

Councillors are reminded of their oath or affirmation of office made under section 233A of the Local Government Act 1993 and their obligations under the Council's code of conduct to disclose and appropriately manage conflicts of interest.

CONFLICTS OF INTEREST

A conflict of interest arises when the Mayor or Council staff are influenced, or are seen to be influenced, in carrying out their duties by personal interests. Conflicts of interest can be pecuniary or non-pecuniary in nature.

A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of a financial gain or loss.

A non-pecuniary interest can arise as a result of a private or personal interest, which does not relate to money. Examples include friendship, membership of an association or involvement or interest in an activity.

The Mayor or staff member who considers they may have a conflict of interest should read Council Policy.

The responsibility of determining whether or not the Mayor or Council employee has a pecuniary or non-pecuniary interest in a matter, is the responsibility of that individual. It is not the role of the Mayor or Chief Executive Officer, or another Council employee to determine whether or not a person may have a conflict of interest.

COUNCIL CODE OF CONDUCT

The Council Code of Conduct is a requirement of Section 440 of the Local Government Act 1993, which requires all councils to have a code of conduct to be observed by the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council.

The code of conduct sets out the responsibilities of the Mayor and Council employees attending a Council meeting or a meeting of a committee of Council. The code also sets out how complaints against a Council employee, the Mayor or Chief Executive Officer are to be made.

COUNCIL CODE OF MEETING PRACTICE

The Council Code of Meeting Practice is a requirement of Part 2, Division 1 of the Local Government Act 1993, which requires all councils to have a code of meeting practice. The code of meeting practice is to be observed by the Mayor, members of staff, delegates of the Council and members of the public attending a Council or a meeting of a committee of Council.

Acknowledgement of Country

Council wishes to show our respect to the First Custodians of this land the Ngarigo, Walgalu, Ngunnawal and Bidjahal people and their Ancestors past and present.

Webcasting

Council meetings are recorded and live streamed to the internet for public viewing. By entering the Chambers during an open session of Council, you consent to your attendance and participation being recorded and streamed on Council's website www.snowymonaro.nsw.gov.au

**ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, 81 COMMISSIONER STREET, COOMA NSW
2630**

**ON THURSDAY 21 SEPTEMBER 2023
COMMENCING AT 1:00PM**

BUSINESS PAPER

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3.1 COUNCILLOR REQUEST FOR ATTENDANCE VIA AUDIO-VISUAL LINK

Record No: I23/551

OFFICER'S RECOMMENDATION

That Council approve the remote attendance of;

- Cr Summers

at the 21 September 2023 Council meeting via audio-visual link, and accept their reasons as listed.

BACKGROUND

Council adopted procedures for attendance by Councillor's at meetings by audio-visual link at its meeting on 15 April 2021 (Resolution No: 67/21).

Council, consistent with its adopted procedures must consider the following requests:

Councillor Name	Meeting Date	Reason	Request received within timeframe and reason(s) provided (Y/N)
Cr Summers	21 Sept 2023	Medical reasons	Y

When considering the reasons the Council must be satisfied the requesting Councillor/s will be prevented from attending the meeting in person because of illness, disability or a caring responsibility.

Where a Councillor's request is for reason/s other than the above, the Council must determine if they accept these reasons.

RESPONSIBLE OFFICER: Chief Executive Officer.

ATTACHMENTS:

Nil

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

Record No: I23/582

Applicant Number:	10.2023.81.1
Applicant:	R Huynh
Owner:	S L Christo & J J Christo
DA Registered:	19/04/2023
Property Description:	Jacarry Rocks 8013 The Snowy River Way JINDABYNE Lot: 4 DP: 1174343
Zone:	RU1 - Primary Production
Current Use:	Dwelling House
Proposed Use:	Eco-Tourist Facilities
Permitted in Zone:	Permitted
Recommendation:	Approval

RECOMMENDATION

That Council:

- A. Pursuant to section 4.18(1)(a) of the *Environmental Planning and Assessment Act 1979 (as amended)* it is recommended that approval to DA 10.2023.81.1 for Eco-Tourist Facilities, be granted subject to the conditions attached;
- B. If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018; and
- C. Any person who made a submission is notified according to the regulations.

BACKGROUND

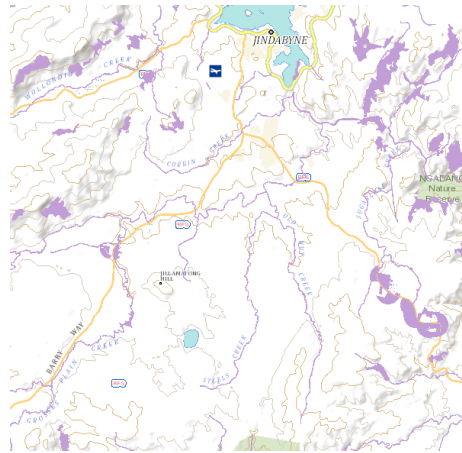
August Council Meeting

This development application was tabled for consideration by Council at the ordinary Council meeting held on Thursday 17 August 2023. In preliminary discussion of this application, concerns were raised focussing on two points of contention.

Firstly, concerns were raised at the Council meeting that the proposed development does not satisfy clause 5.13(3)(a) of the *Snowy River Local Environment Plan 2013*, being that the consent authority is satisfied that:

There is a demonstrated connection between the development and the ecological, environmental and cultural values of the site or area.

The proposed development is on land bounded by the Mowamba River. This section of the river is mapped on the Biodiversity Values Map which is published by the NSW Department of Planning and Environment. This map identifies land which is of exceptionally high ecological value.



The development site, on the first map above, identifies land of high biodiversity values in purple. The second map reveals the limited land south of Jindabyne which has been identified as high biodiversity values (coloured purple). It is therefore considered by the Council officer that the development site demonstrates a strong connection between the proposed development and the ecological and environmental values of the area. This is further accentuated by the dominance of native vegetation across the entirety of the development site.

Secondly, concerns were raised at the August Ordinary Council meeting regarding the adequacy of the access to the development in connection to the proposed development of a tourist accommodation facility at the subject site. It is noted that the draft conditions of consent on this development require the upgrade of the access to the site to achieve an adequate level of safety. Condition Sub_18 in Part H of the draft conditions of consent, details the required level of upgrading. The draft conditions of consent can be found in the attachments to this report.

Resubmitted Report:

Development Background

The subject land is sited approximately 4.5km south of the town of Jindabyne. To the north and west of the site, there are large lot residential subdivisions for the purpose of rural lifestyle living. The land is otherwise agricultural in character.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

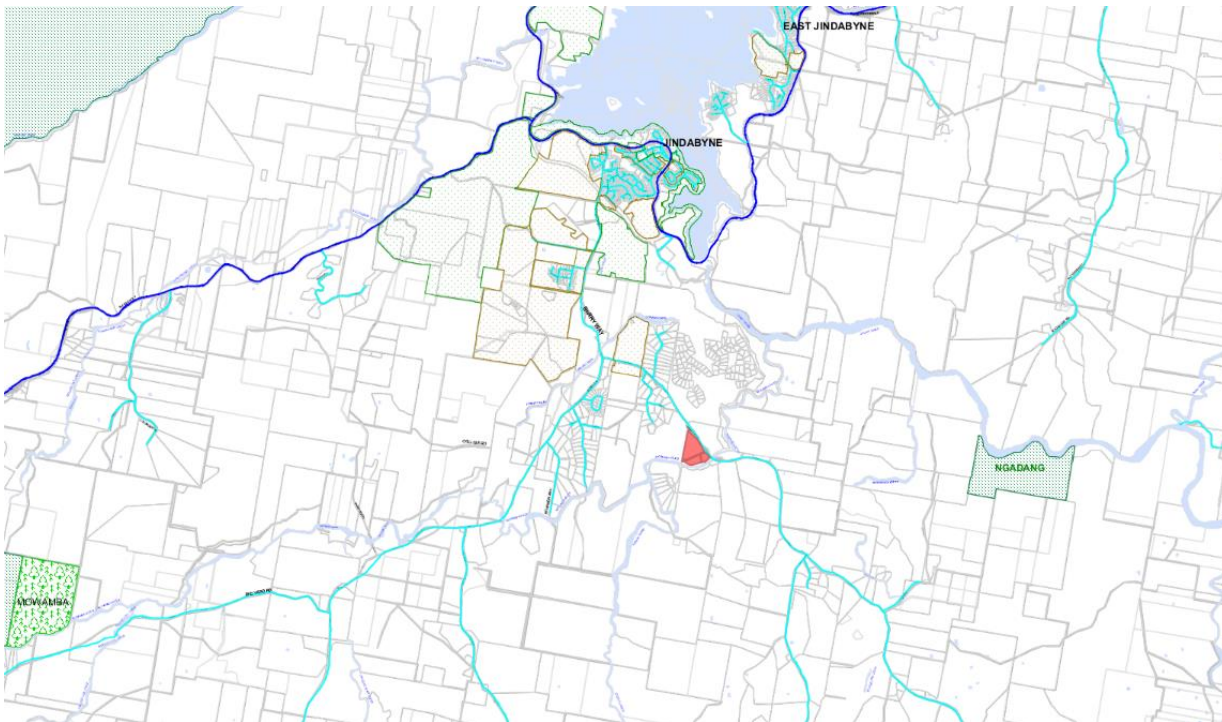


Figure 1: Location to the south of Jindabyne.

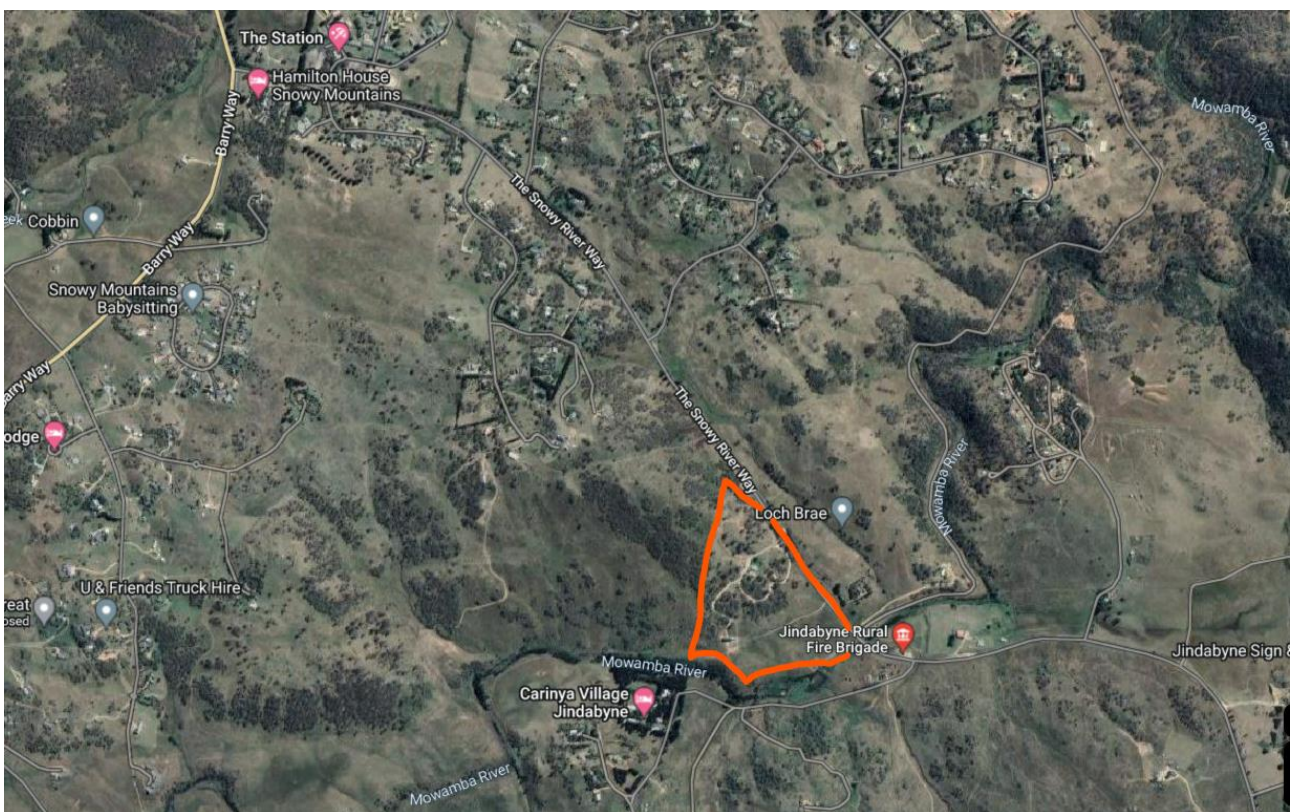


Figure 2: Location of property on the Snowy River Way, adjacent to the Mowamba River.

The subject site and the lands adjoining are zoned RU1 Primary Production. Upon a site visit, it is perceived that the RU1 lots do not currently have commercial agricultural land uses, and can be described as being residential land uses with some small scale agricultural uses.

The lifestyle residential lots to the west and north are on land zoned R5 large lot residential.

There is development approval for tourist development in the vicinity of the subject site, as per below.

Lot 18 DP 1137597: Carinya Alpine Village

Lot 12 DP 1067410: Rural Tourist Development (approved tourist units not developed).



Figure 3: Local tourist development approvals on lot 18 (orange) and lot 12 (blue)

Site features

The lot is part of a valley where the land ascends to either side of the Mowamba River. The southern boundary of the subject lot abuts the Mowamba River.

The land adjacent to the river is generally flat. The land in the middle of the lot slopes upwards, whilst partially flattening out at the northern areas of the lot.

Native tree vegetation is relatively dense on the sloped portions of the site and scattered at the northern elevated portion of the site. The southern portion of the site adjacent to the river is generally clear of trees.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

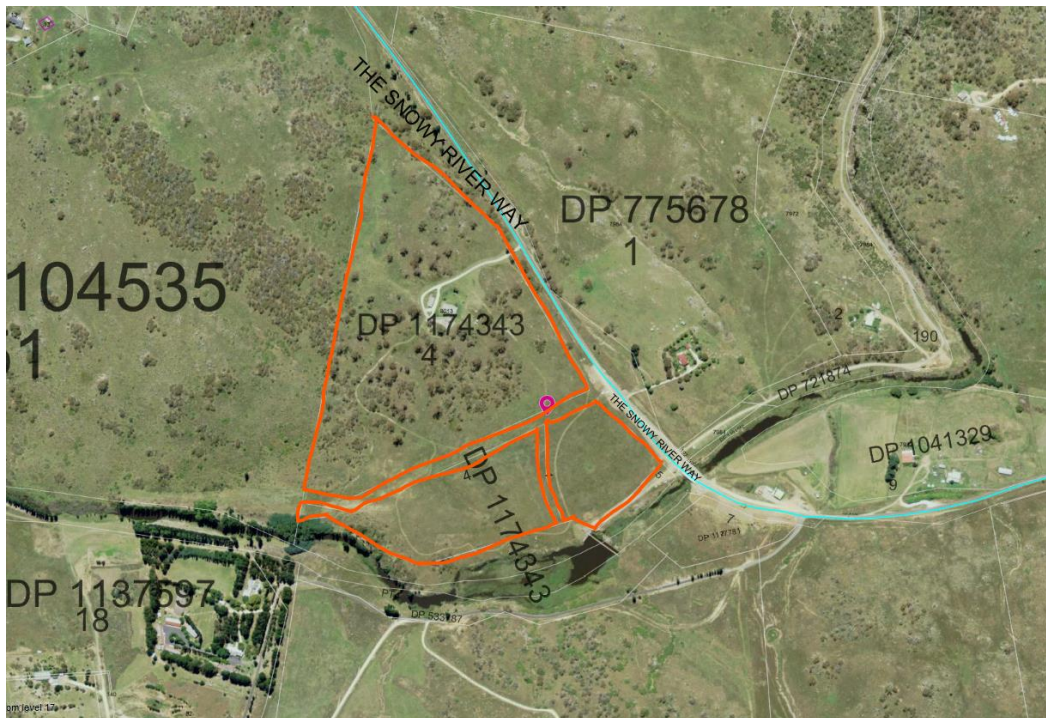


Figure 4: Subject lot

Previous Development History

DA 10.2000.3000192.1: Development approval of a four bedroom dwelling house on lot 159 DP 756686 (now Lot: 4 DP: 1174343).

This dwelling is located just north of the centre of the lot.

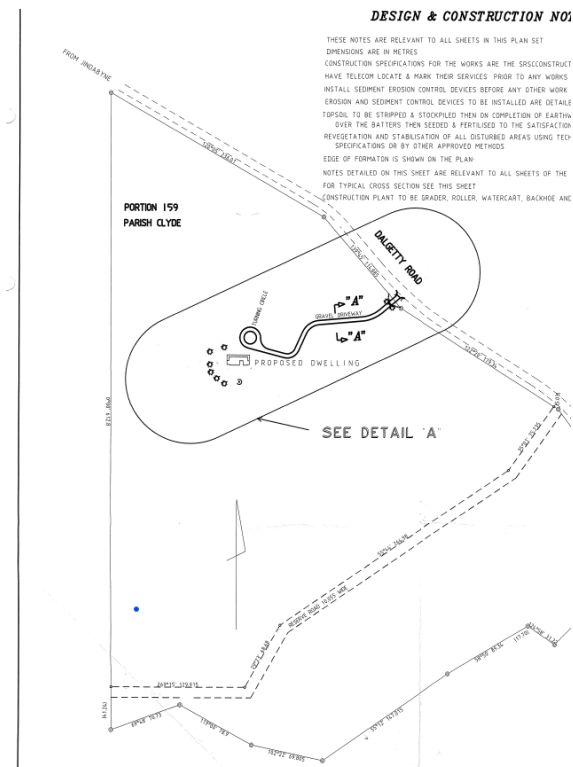


Figure 5: Site plan for existing dwelling.

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

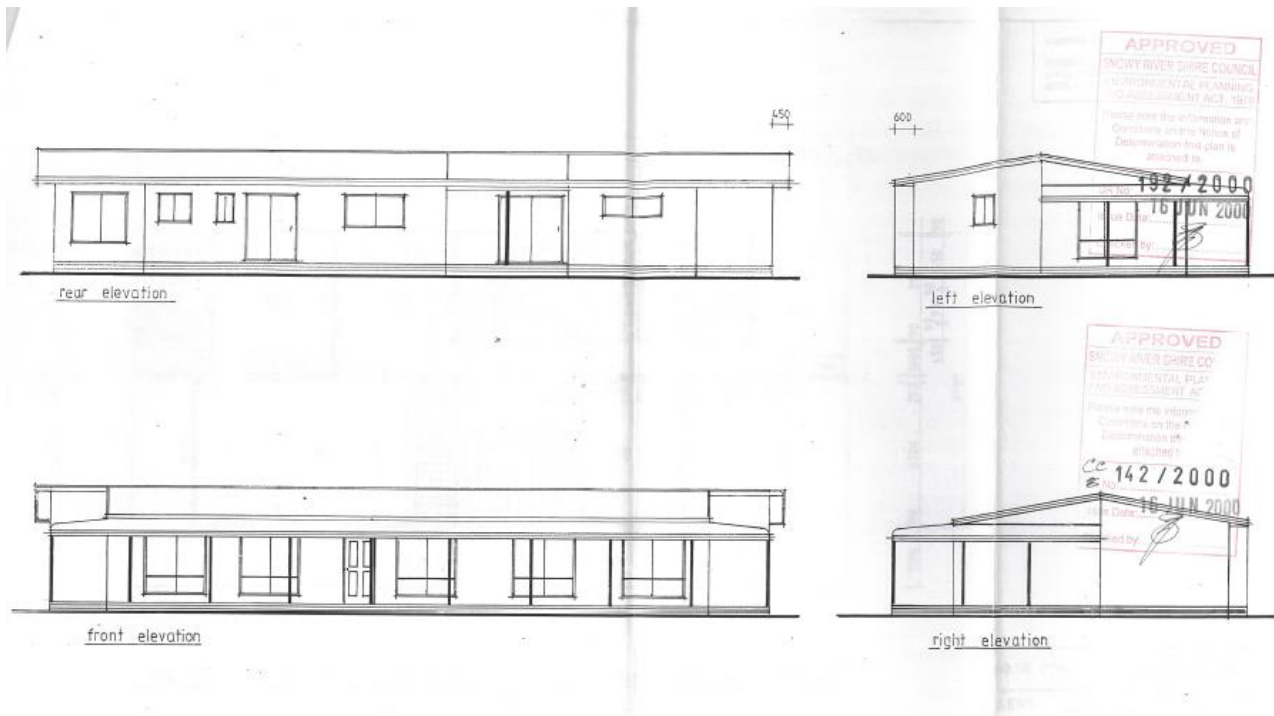


Figure 6: Elevations of existing dwelling

Non DA sheds have been erected on site.

Photos



Figure 7: View towards site from driveway at 7984 The Snowy River Way



Figures 8-9: Views from 2 Carinya Lane to subject site



Figures 10: View towards dwelling at 11 Carinya Lane from Carinya Lane

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS



Figures 11 and 12: Views towards adjoining properties



Figures 13-14: View towards lot with approval for tourist development.



Figures 15-28: Site Photos

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS



8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS



The proposed development is for an eco-tourist facility comprising of six (6) detached cabins, each having two (2) bedrooms. The development is proposed to accommodate a maximum of thirty (30) visitors.

In addition to the eco-tourist cabins, it is also proposed to upgrade the existing shed onsite to contain a laundry and storage to enable the owners to launder sheets and house cleaning products.

There is an existing residence on the property which the owners reside in which will enable onsite management 24/7 during operation.

The development is proposed to be staged into two stages:

- Stage 1- Cabins A, B & C (including refuge building)
- Stage 2- Cabins D, E & F and laundry

All the cabins proposed are to be constructed utilising sustainable building practices and to be efficient and comfortable as the building envelope is highly insulated and solar orientated to maximise the natural warmth and light from the sun during daylight hours.

Key concerns regarding the proposed development are potential impacts on the amenity of neighbouring lots, including visual and noise impacts and over-development of the site.



Figure 29: Site Plan

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS



Figure 30: Site Plan (northern area)

8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

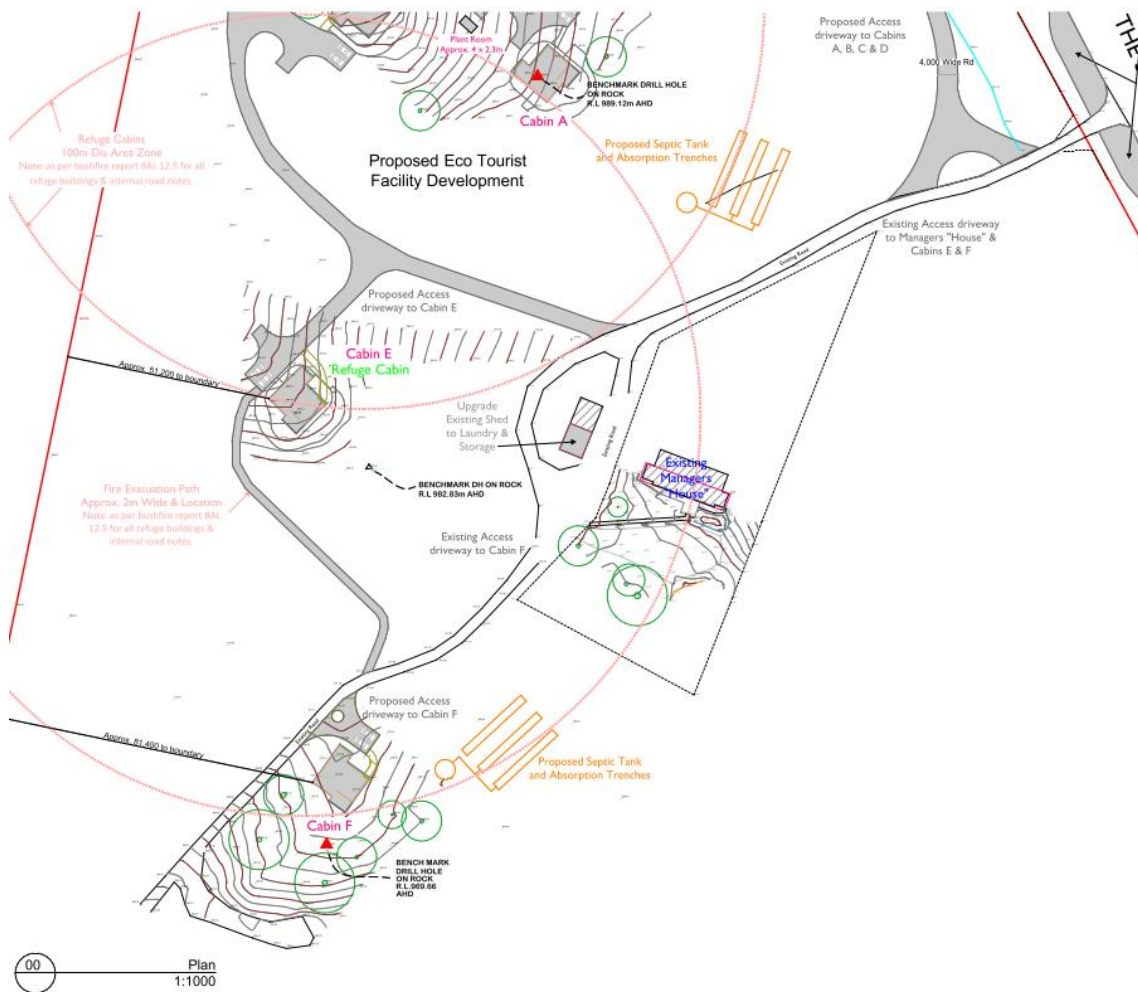
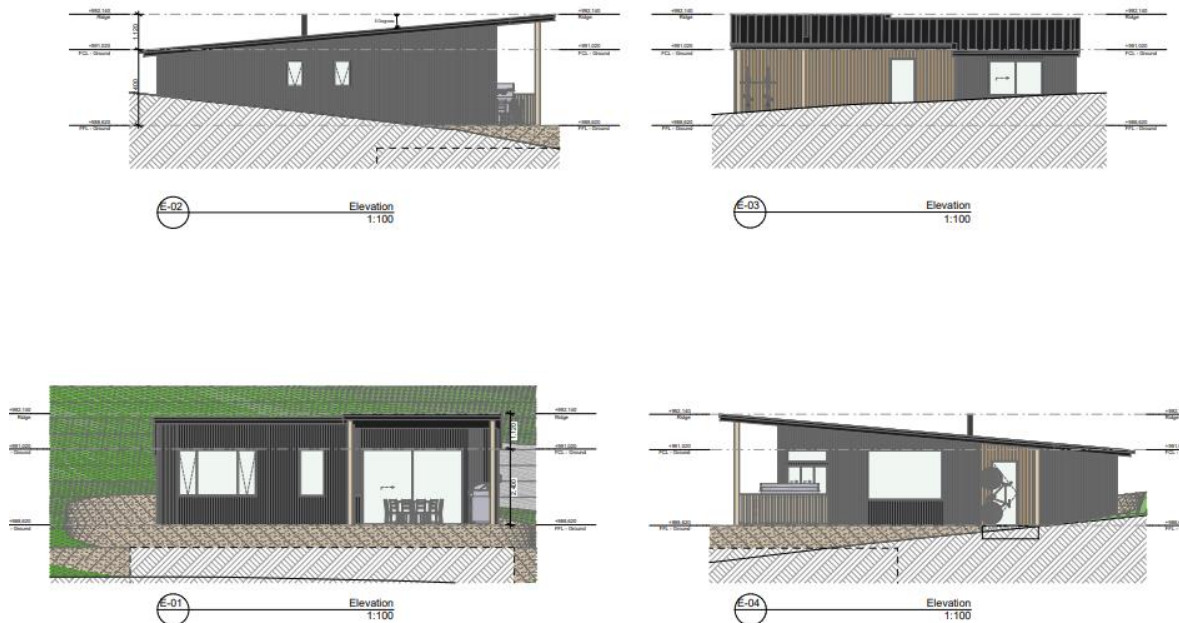


Figure 30: Site Plan (southern area)

Built form

The proposed cabins are generally of a consistent style and scale, being single storey structures with single skillion roof forms which incorporate outdoor living spaces.

The materiality on all cabins is a mix of black colorbond and timber cladding and posts.

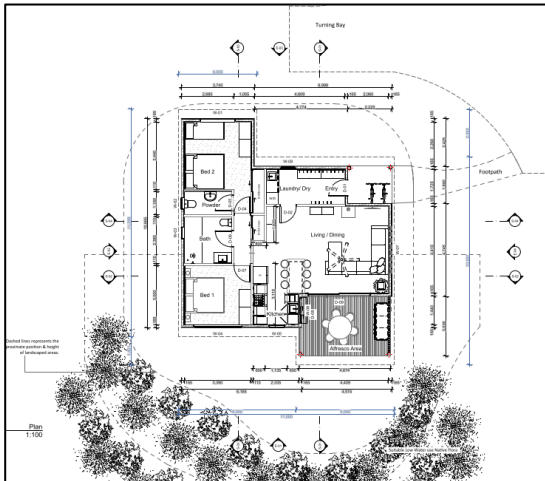


Figures 32-39: Example Elevations & Perspectives - Cabin A

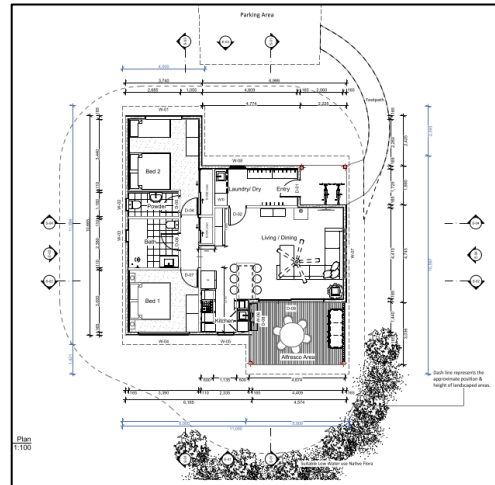
8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

Plans

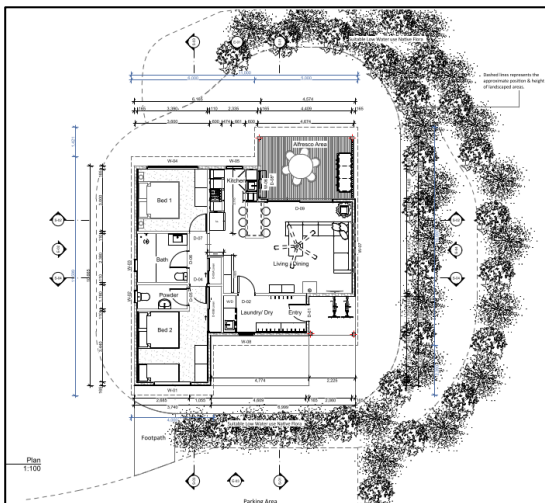
Each cabin is comprised of a living/dining/kitchen space adjoining an alfresco space, two bedrooms, a bathroom and a laundry with sink.



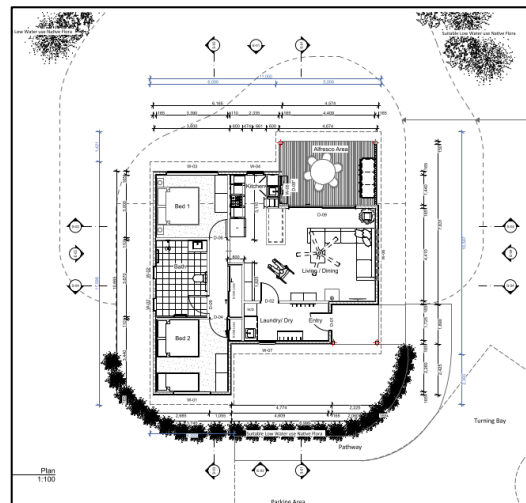
Cabin A



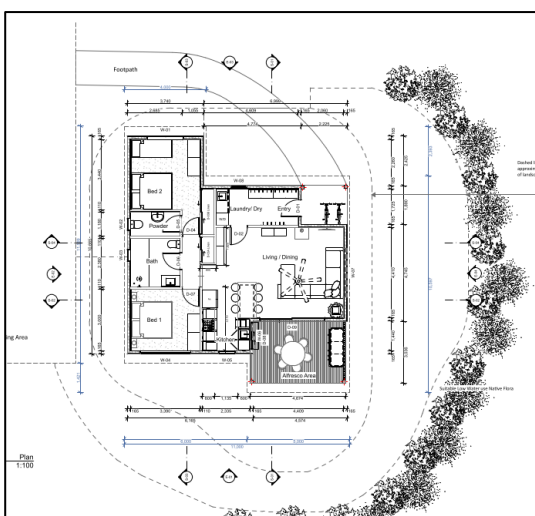
Cabin B



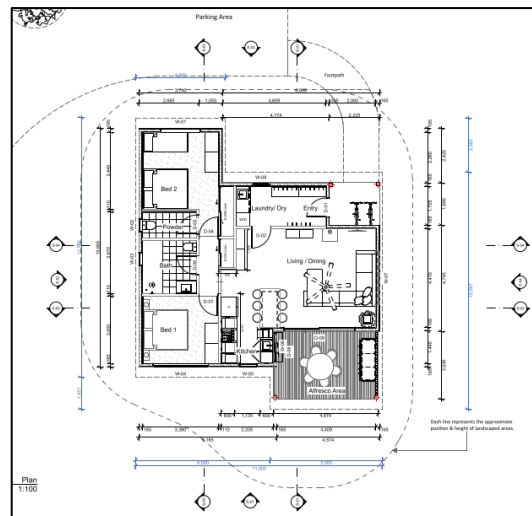
Cabin C



Cabin D



Cabin E



Cabin F

Figures 40-45: Cabin plans

4.0 INTEGRATED DEVELOPMENT

The proposed development was reviewed against the relevant provisions of the EP&A Act 1979 to identify whether the application was integrated development. It is deemed to be Integrated Development under Section 4.46 of the Environmental Planning and Assessment Act 1979.

5.0 REFERRALS

5.1 External Referrals

The development application was referred to the following external government agencies for comment/consideration:

State or Federal Agency	Comments
Essential Energy	Acceptable with conditions
NSW RFS	Acceptable with conditions
Department of Planning and Environment - Water	Controlled Activity Not Required The proposed works are not located on waterfront land as defined by the WM Act - The proposed works are greater than 40m from top of bank of the watercourse.

5.2 Internal Referrals

The development application was referred to the following sections of Council for comment:

Section	Comments
Development Engineering	Acceptable with conditions

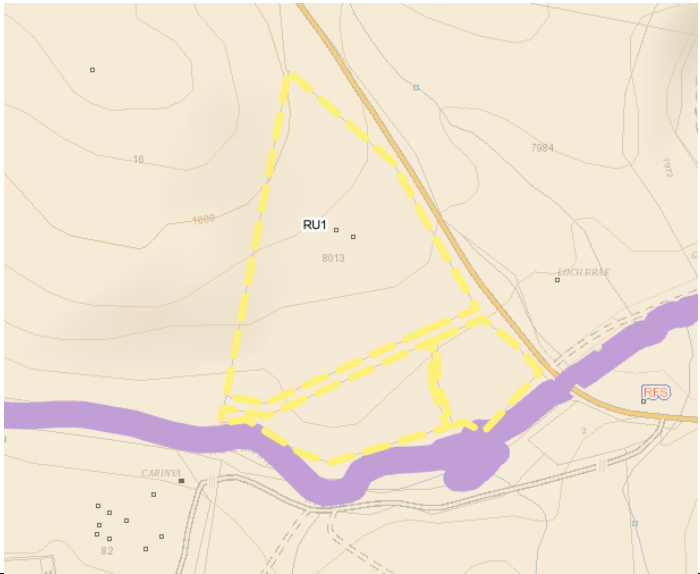
6.0 LEGISLATIVE REQUIREMENTS ASSESSMENT UNDER SECTION 4.15 OF EP&A ACT

As required by the *Environmental Planning and Assessment Act, 1979*, Section 4.15, the following relevant matters are addressed below:

- Suitability of the site;
 - Environmental planning instruments (State Environmental Planning Policies, Local Environmental Plans);
 - Draft environmental planning instruments;
 - Development control plans;
 - Likely Impacts of the Development - environmental (natural and built), social and economic;
 - Any Planning Agreement or Draft Planning Agreement;
 - The EP&A Regulations;
 - Submissions; and
 - Public interest.
-

6.1 The suitability of the site for the development:

Slope	The land generally slopes upwards in a northerly direction. The northern portion of the lot contains areas of relative flatness. The southern portion of the lot adjacent to the river is generally flat.
Significant vegetation	The central third of the site is wooded, comprising of large native species. The southern third of the site is grassland whilst the northern portion of the site contains scattered mature native vegetation.
Adjoining development	Rural residential and tourist accommodation.
Suitability of proposed works / building	Generally acceptable having regard to constraints of the land.
Streetscape	The proposed development will not have an adverse impact on the streetscape, generally being setback from the Snowy River Way and obscured by vegetation.
Stormwater disposal	On-site via detention.
Services	Electricity / telephone.
Views	The proposed cabin sites generally benefit from views to surrounding land, partially obstructed by existing vegetation. Neighbouring properties have views directly to the development lot. The land being sloped, neighbouring properties will have views to multiple proposed cabins. It is considered that the cabins will be significantly obscured during daylight hours, whilst light from campfires and the cabins will likely have moderate visual impacts on adjoining properties during night time hours.
Contamination	Nil identified.
Bushfire	A portion of the subject site is classified as bushfire prone. A Bushfire Risk Assessment Report has been lodged as part of this application. RFS has issued approval (with conditions).
Flooding	Nil impact on proposed development sites.
Vehicular access	Existing legal and practical access from the Snowy River Way. Condition included requiring intersection to be upgraded.
Easements and restriction on use	Nil
Aboriginal sites	Nil identified on-site.
Threatened species	Nil identified on-site.

Grasslands	Nil identified on-site.
Rivers/streams	<p>The site adjoins Mowamba River, which is mapped on the Biodiversity Values Map.</p> 
Effluent disposal	Onsite.
Prevailing winds	Nil impact.
Easements	Nil affected by this proposal.
Other matters	Nil.

The provisions of any environmental planning instrument

State environmental planning policies

The proposal has been assessed against the provisions of all known SEPP's and the development has been found to achieve an acceptable level of compliance. The SEPP's examined include (where applicable):

State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004

This SEPP applies to the whole of the state, BASIX affected buildings and BASIX affected Development which are as per the definition in the Environmental Planning and Assessment Regulations 2000.

As the proposed development includes several BASIX affected buildings this SEPP applies.

The applicant has provided a Multi-Dwelling BASIX Certificate showing compliance with the policy and as such is compliant.

State Environmental Planning Policy (Koala Habitat Protection) 2021

Development assessment process—no approved koala plan of management for land.

This policy aims to encourage the conservation and management of areas of natural vegetation that provide habitat for koalas to support a permanent free-living population over their present range and reverse the current trend of koala population decline.

This SEPP applies to LGAs that are listed in Schedule 1 'Local government areas' of the SEPP. As the Snowy Monaro Regional LGA is included in Schedule 1, this SEPP applies to the Subject Property. As such, the development control provisions of Part 2, Clause 11 of the SEPP apply to development applications relating to the land, as the land:

- Has an area of at least 1 hectare (including adjoining land within the same ownership); and
- Does not have an approved koala plan of management applying to the land.

Before a Council may grant consent to carry out development on the land, it must assess whether the development is likely to have any impact on koalas or koala habitat. In this instance it is considered that the development satisfies the requirement to have low or no impact on koalas or koala habitat, and as such consent to the development application may be granted.

Permissibility of the development under the Snowy River Local Environmental Plan 2013

In the assessment of this application, the following special provisions from SRLEP 2013 are of relevance and have been assessed for compliance:

The subject land is zoned: RU1 – Primary Production under the Snowy River LEP 2013 (SRLEP) and “Eco-tourist facility” are permitted with consent.

Eco-tourist facility means a building or place that—

- (a) provides temporary or short-term accommodation to visitors on a commercial basis, and*
- (b) is located in or adjacent to an area with special ecological or cultural features, and*
- (c) is sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.*

It may include facilities that are used to provide information or education to visitors and to exhibit or display items.

The subject land is located in zone RU1 – Primary Production in which Eco-tourist Facilities are permissible. However in order for a land use to be approved the development must comply with the definition as well as the provisions of the plan. In this case the development needs to demonstrate that it meets the first test of assessment being that it complies with the definition, in this case of an Eco Tourist Facility.

The application demonstrates that the proposed development would provide temporary or short-term accommodation to visitors on a commercial basis and that it is located in or adjacent to an area with special ecological or cultural features. Council staff are satisfied that it has been sensitively designed and located so as to minimise bulk, scale and overall physical footprint and any ecological or visual impact.

The application has demonstrated a sensitively designed development by way of proposing cabins designed on sustainability principles, including orientation of the cabins to the north to maximise solar access and promote passive heating, proposed rain water supply as the primary water source to service the cabins, and proposed a solar and battery system with a back-up power generator. It is considered that the proposed design and renewable resource options provide substantial ecological and sustainability design elements to service the development.

The application has been fully assessed, against all provisions of the SRLEP 2013. The following provisions are of relevance specifically to this application:

PART 2 Permitted or prohibited development

The proposal is permitted in the RU1 zone, and the land is considered to be suitable to support the development. The development as proposed meets the applicable objectives of RU1 – Primary Production, in the Snowy River LEP 2013 which are to:

Objectives of zone

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*

Response: Due to the topography of the site and constraints of the lot's size, the subject site is not suitable for primary production land uses. It is considered that the proposed development will not adversely restrict the development of primary production on adjoining lands

- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*

Response: Due to the topography of the site and constraints of the lot's size, the subject site is not suitable for primary production land uses. It is considered that the proposed development will not adversely restrict the development of primary production on adjoining lands

- *To minimise the fragmentation and alienation of resource lands.*

Response: The proposed development does not involve the subdivision of land. It does not therefore fragment or alienate the land.

- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

Response: The proposed land use does not create conflict between itself and core RU1 land uses. There is potential land use conflict between eco-tourism and existing residential development, due to light and noise pollution, and increased traffic, associated with tourism development. This is accentuated by the rural context. It is considered that natural screening of the proposed development via existing vegetation, and the dispersed nature of the proposal, will adequately mitigate land use conflict arising between eco tourist development and residential development. It is considered that the proposed access to the site is required to be upgraded to be satisfactory for the proposed development.

- *To promote tourism, educational and recreational development and living opportunities that are compatible with agricultural activities and the environmental, historical and cultural values of the zone.*

Complies.

- *To ensure that development maintains and protects the scenic values and rural landscape characteristics of the zone through compatible, small-scale development.*

Proposed structures are of a medium scale, being approximately 100m² each. The subject lot will therefore accommodate 6 structures comparable to small dwellings, and an

additional existing medium sized dwelling. This may be considered to be an over development of a rural lot. Impacts on the natural landscape are minimal. It is considered that natural screening of the proposed development via existing vegetation, and the dispersed nature of the proposal, will adequately mitigate adverse impacts on the scenic values and rural landscape characteristics of the zone.

The proposal **is** considered to be consistent with the aims and objectives of the plan.

Clause 4.3 Height of building

The development complies with all buildings under the 9m maximum height limit.

Clause 5.11 Bush Fire hazard reduction

The property is bushfire prone and was referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required Special Fire Protection Purpose development.

The RFS has provided conditions and a Bush Fire Safety Authority has been issued (see attachment). As such it is considered that the development achieves compliance with this provision.

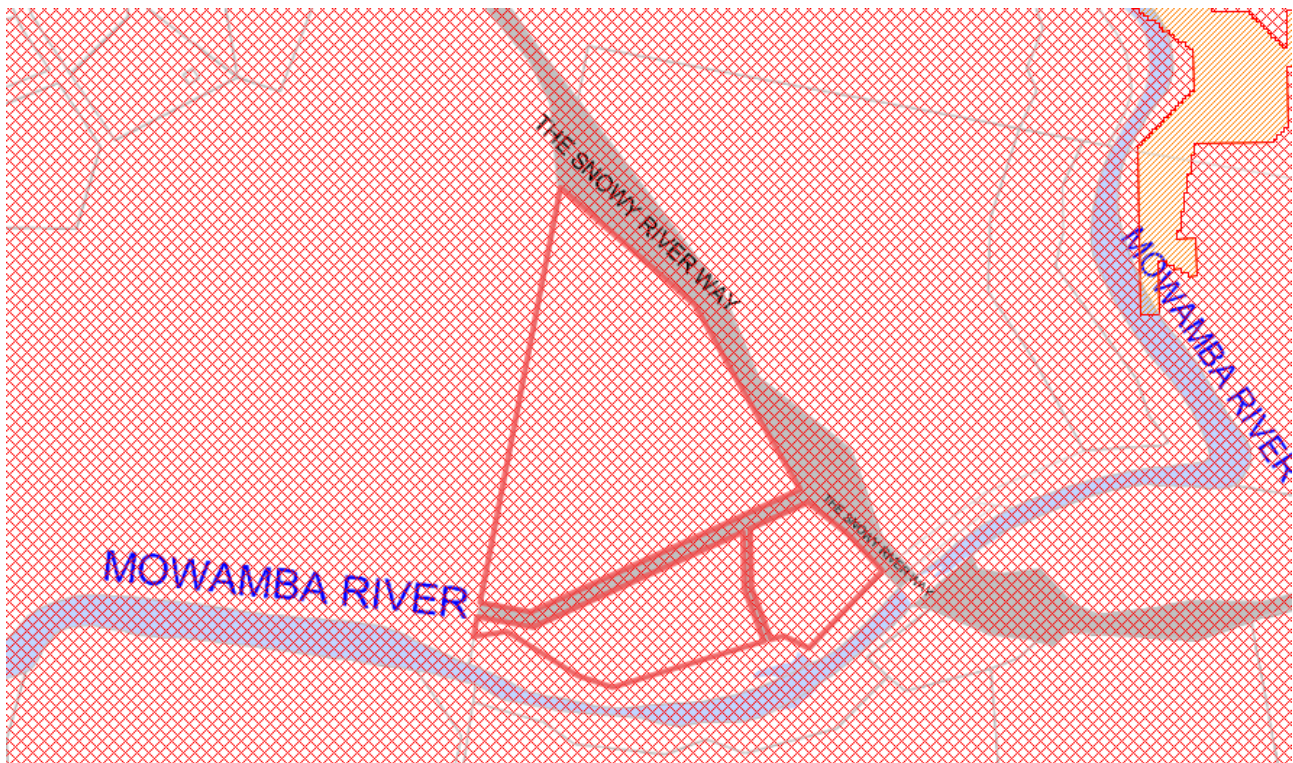


Figure 49: Bushfire Mapping on Subject Site – Category 3

Clause 5.13 Eco-tourism facility

(1) The objectives of this clause are as follows:

- (a) - to maintain the environmental and cultural values of land on which development for the purposes of eco-tourist facilities is carried out,*
- (b) - to provide for sensitively designed and managed eco-tourist facilities that have minimal impact on the environment both on and off-site.*

It is considered that the proposed eco tourist development will not adversely impact the environmental and cultural values of the land. The development is limited to 6 cabins, which are dispersed in such a way that development impact is not concentrated on a restricted area, and is therefore diluted in its impact. Each cabin is approx. 104m² in footprint, including external covered space, and are limited to single storey structures (3.5m high) with shallow pitched single skillion rooves. Proposed materials are timber and dark colorbond, which blend well with the native vegetation. Vegetation clearing is limited.

(2) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan.

The subject land is zoned RU1 in which Eco-tourist facilities are permitted with consent.

(3) This clause applies if development for the purposes of an eco-tourist facility is permitted with development consent under this Plan. The consent authority must not grant consent under this Plan to carry out development for the purposes of an eco-tourist facility unless the consent authority is satisfied that:

- (a) there is a demonstrated connection between the development and the ecological, environmental and cultural values of the site or area, and*

It is considered that the development complies with these provisions as the subject site contains areas of ecological significance (Mowamba River and general site conditions) and provides habitat for various native fauna. The presence of native vegetation on the site allows the eco-tourist facility to provide visitors with opportunities to undertake passive onsite activities including bird watching, fishing and walking.

In addition the site is also located so as to provide access to unique alpine areas such as the Kosciuszko National Park.

Mowamba River and Kosciuszko National Park are sites that have both ecological and cultural value.

- (b) the development will be located, constructed, managed and maintained so as to minimise any impact on, and to conserve, the natural environment, and*

The siting of the development has been selected by the applicant to minimise its impact on the native flora and fauna. The manager's residence is proposed to be within the existing dwelling on the site, and will not therefore create additional impacts on existing flora and fauna. The location of the proposed laundry is additionally within an existing structure, and will therefore not create additional impacts on existing flora and fauna.

Cabins C and E are designated bushfire refuge locations. The Rural Fire Service has conditioned the creation of inner protection areas around these areas. This will necessitate that a total area of

approximately 11,358m², including the footprints of the relevant cabins, be maintained for this purpose.

The Rural Fire Service has conditioned the creation of inner protection areas around cabins A, B, D and F, each of which will be 490m² each including the footprints of the proposed cabins.

The total area of land maintained as inner protection areas, including the footprints of the proposed cabins, is therefore 13,318m². Due to existing conditions on site, the inner protection areas can generally be created without the removal of significant vegetation, except for the inner protection area around cabin E, which may require the removal of 1-2 trees to achieve a canopy area of no more than 15% of the total Inner protection area at this cabin.

A large existing native tree is proposed to be removed to allow for the erection of proposed cabin B on existing level ground. Although this is considered regrettable, the removal of a single tree is not considered to be of a scale of impact which warrants the recommending of refusal of this application.

- (c) The development will enhance an appreciation of the environmental and cultural values of the site or area, and*

The development will allow for appreciation of environmental and cultural values as the cabins are orientated towards of Mowamba River and allow access to the river. This river is identified as land with high biodiversity value on the Biodiversity Values Map, prepared by the Department of Planning and Environment under Part 7 of the *Biodiversity Conservation Act 2016*. Those accommodated in the buildings can feel immersed in the natural environment and can connect with other likeminded people who are accommodated by the development.

- (d) The development will promote positive environmental outcomes and any impact on watercourses, soil quality, heritage and native flora and fauna will be minimal, and*

Development has been located to ensure positive environmental outcomes by providing accommodation in a form which is low scale and allows guests to explore the natural environment within the site. The buildings have been located to ensure minimal impact on native flora & fauna as they are generally within areas of the site that are cleared, or already developed.

The locally listed heritage items are not within the visual curtilage of the proposed development and it will have no impact on the values of these buildings and places.

- (e) The site will be maintained (or regenerated where necessary) to ensure the continued protection of natural resources and enhancement of the natural environment, and*

Satisfactory with appropriate conditions of consent. The developer will be required to maintain the site and provide ongoing management of the development. The SEE states that *"The site is to be regenerated where disturbed and to be maintains [sic] and enhance the natural environment."*

- (f) Waste generation during construction and operation will be avoided and that any waste will be appropriately removed, and*

A construction waste management plan will be required to be provided prior to the commencement of works to ensure that during construction all waste is minimized and appropriately removed.

Ongoing waste generation during operation will be managed by the onsite managers of the facility. A draft condition of consent that all waste is removed from site and disposed of in a lawful manner has been proposed.

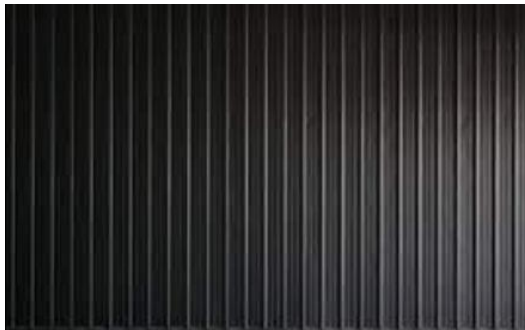
- (g) *The development will be located to avoid visibility above ridgelines and against escarpments and from watercourses and that any visual intrusion will be minimised through the choice of design, colours, materials and landscaping with local native flora, and*

The proposed cabins are low scale being single storey two (2) bedroom cabins. No significant earthworks are proposed either for the establishment of the cabins or for road access within the site.

The location is below any ridgelines and avoids watercourses. The materials and colour choices are as follows;



Roof – Exterior Roof "Colorbond" - Trimclad Profile SIPS



Walls – Exterior Wall Cladding Profile - "Colorbond" Monument Exterior Feature Walls - Australian Hardwood Cladding

These colours blend into the rocky and vegetated environment ensuring that the development does not dominate the landscape.

- (h) *Any infrastructure services to the site will be provided without significant modification to the environment, and*

Self-supporting and sustainable infrastructure is proposed, being solar power and water tanks. These services will not require significant modification of the environment.

- (i) *Any power and water to the site will, where possible, be provided through the use of passive heating and cooling, renewable energy sources and water efficient design, and*

The design of the development includes the principles of passive heating & cooling and the cabins will primarily use solar power and are supplied with rain water only.

- (j) The development will not adversely affect the agricultural productivity of adjoining land, and*

There are no foreseen impacts on agricultural productivity as the subject lot is located away from agricultural areas. The development is proposed on land in the RU1 Primary Production zone with the surrounding land uses being predominated by large residential holdings.

- (k) The following matters are addressed or provided for in a management strategy for minimising any impact on the natural environment:*

(i) Measures to remove any threat of serious or irreversible environmental damage,

(ii) The maintenance (or regeneration where necessary) of habitats,

- (i) & (ii) The development is proposed on land which does not require the removal of significant vegetation, except up to three (3) trees. There is otherwise not perceived to be any significant environmental impacts as a result of the proposed development. 24/7 onsite management will additionally ensure the continued protection and maintenance of existing flora and fauna. The SEE notes that the site is to be regenerated where disturbed, and maintained to enhance the natural environment.

(iii) Efficient and minimal energy and water use and waste output,

The development has complied with the requirement of the BASIX SEPP. Renewable energy is proposed via a solar system and rainwater tanks are proposed.

(iv) Mechanisms for monitoring and reviewing the effect of the development on the natural environment,

The proposed managers dwelling will be utilised to monitor and review any impacts.

(v) Maintaining improvements on an on-going basis in accordance with relevant ISO 14000 standards relating to management and quality control.

The development will be centrally managed by onsite management who will be required to ensure that the development meets all relevant standards for ongoing management and quality control.

Clause 7.2 Terrestrial biodiversity

The property is mapped with Terrestrial Biodiversity. The development is proposed in an area with scattered trees and the application does not require the removal of any trees for the construction of the cabins, except for one (1) tree to be removed for the erection of Cabin B. However, clearing associated with the Asset Protection Zone, as per the RFS conditions, may be required for cabin E. It is a draft condition of consent that the removal of any trees associated with this development will require the planting of two trees elsewhere on site for each tree removed. Replacement trees must be chosen from the SRDCP 2013 Recommended Species List.

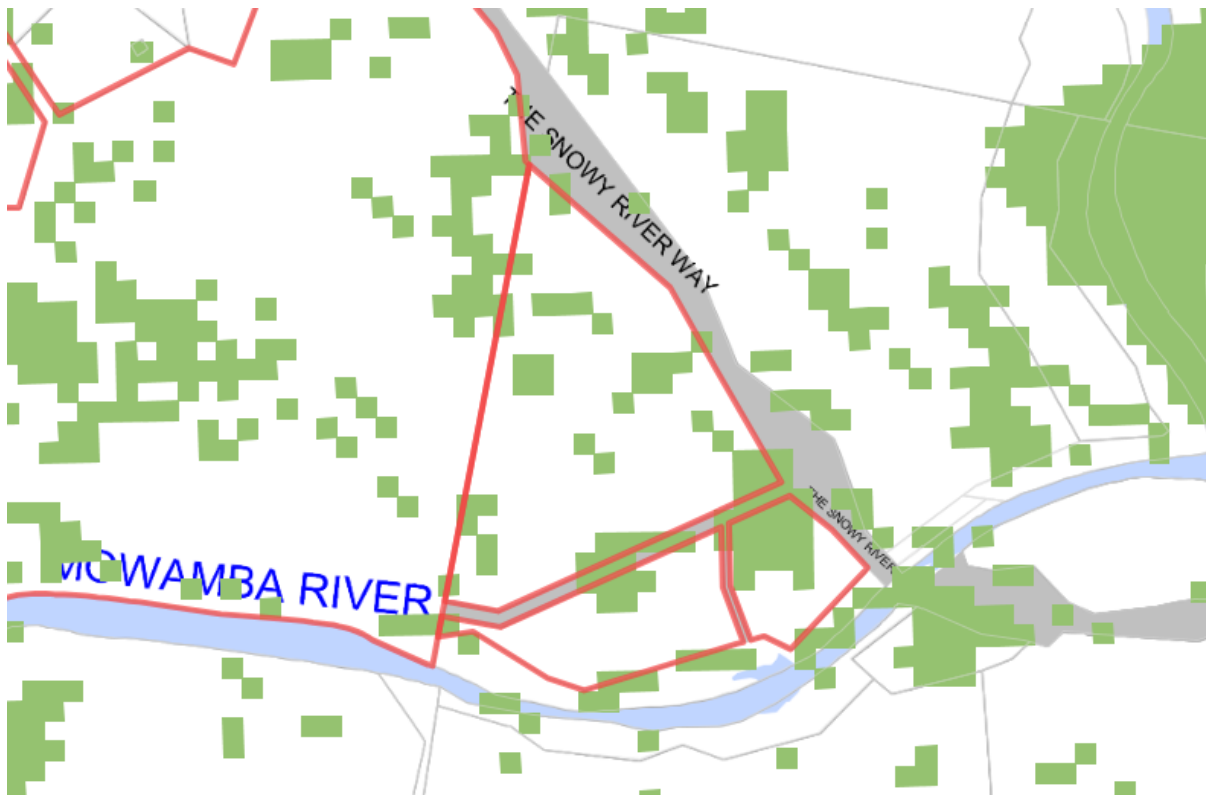


Figure 50: Terrestrial Biodiversity mapping for the subject site.

Clause 7.9 Essential services

Access – The property is accessed via The Snowy River Way. A condition of consent has been included to require improvements to the intersection of the site with the Snowy River Way.

Water – There are two (2) x 60,000L stormwater tanks currently installed on site. It is proposed to install an additional 140,000L stormwater tank. 20,000L of dedicated stormwater volume is required for bushfire purposes to each refuge cabin.

Sewage – It is proposed that each cabin will be serviced by an On Site Sewage Management system. This is supported by the On Site Sewage Management Assessment lodged with the application.

SCHEDULE 5 Environmental heritage

There are no adjoining locally listed heritage items. There are listed items in proximity to the development lot. These sites are not considered to be adversely impacted by the proposal.

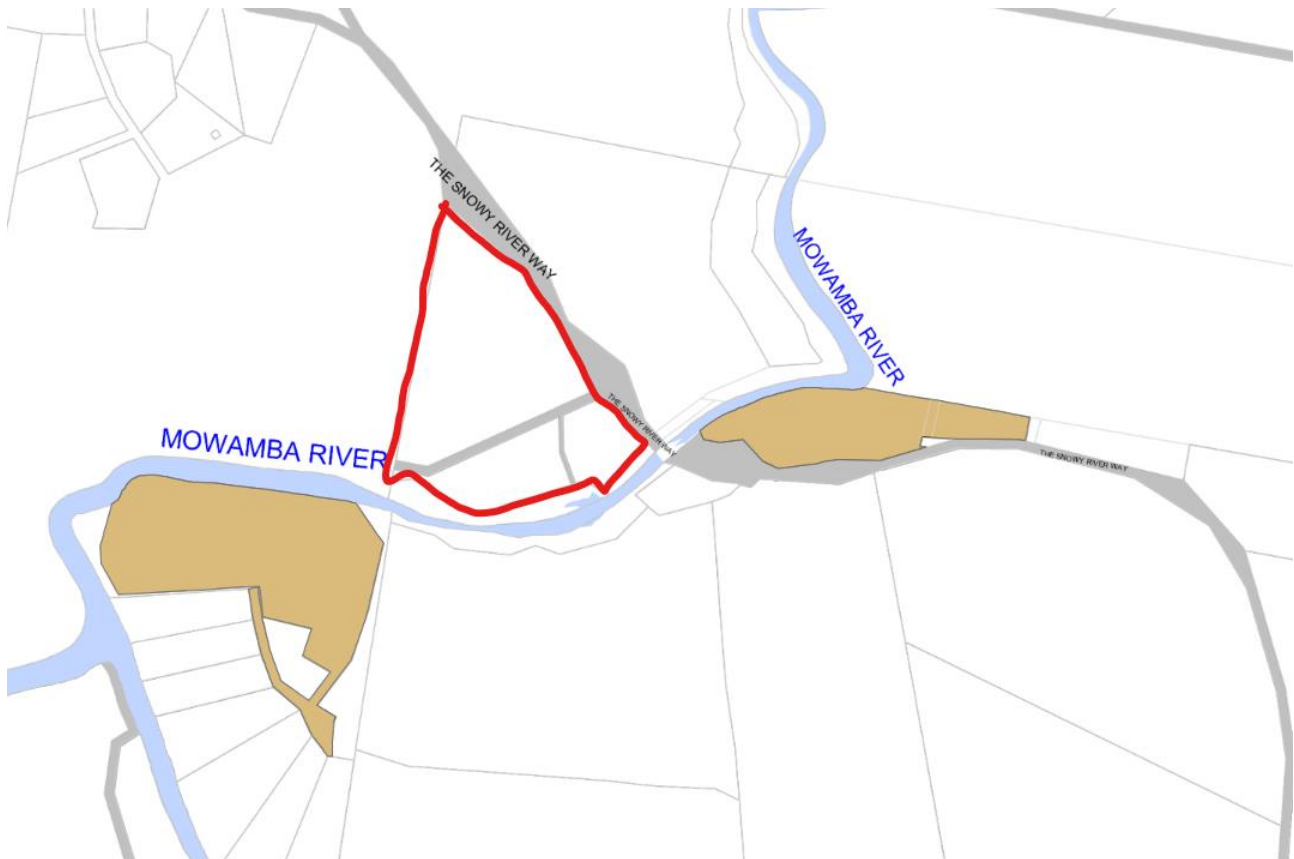


Figure 51: Lots containing heritage listed items coloured brown

An AHIMS search was carried out revealing nil aboriginal sites or locations within 1000m of the subject site (AHIMS report 755774, see figure 18) and as such an extensive AHIMS search is not required.

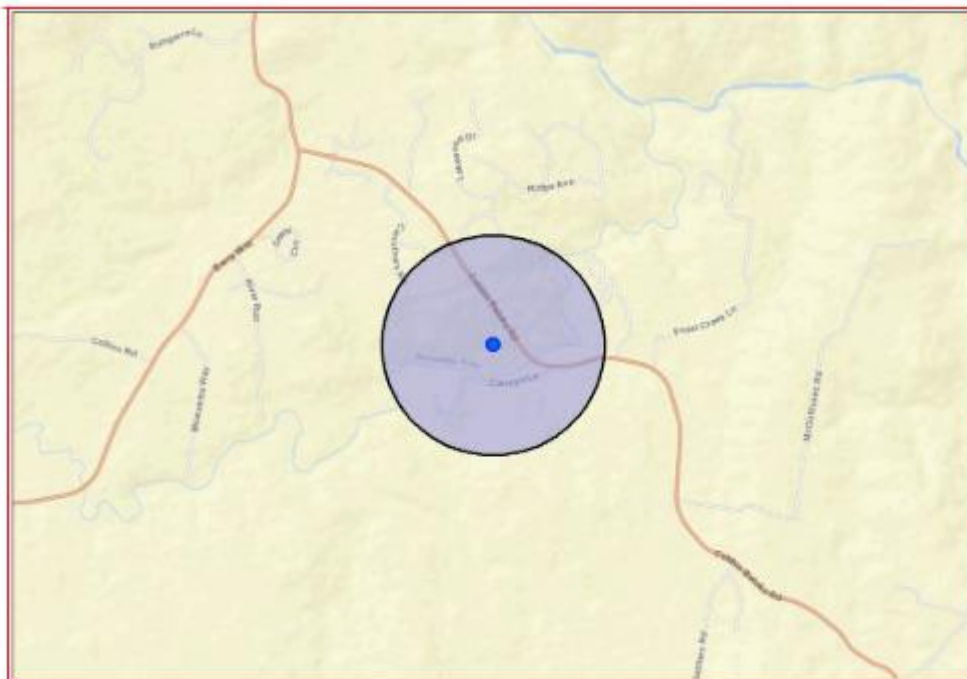



Figure 52: AHIMS report map result

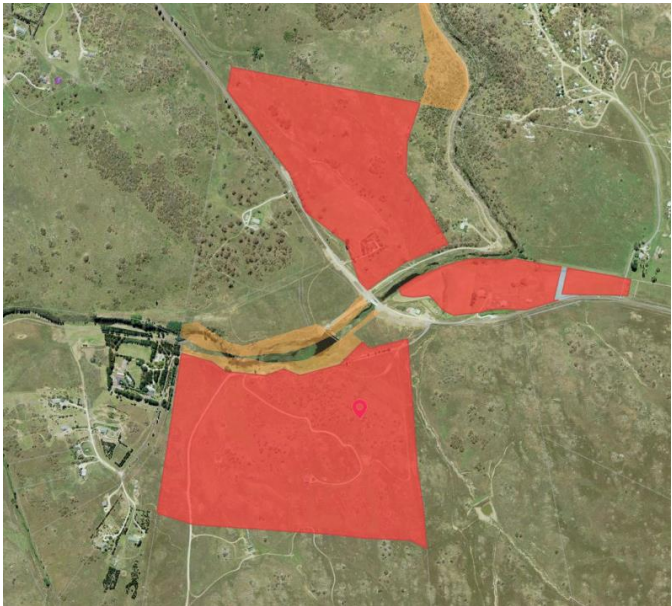
Provision of any proposed planning instruments

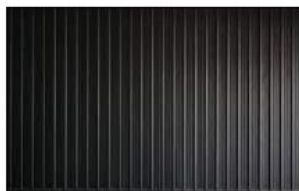





There are no other proposed planning instruments applying to this site which are relevant to the proposed development.

Assessment against the relevant provisions of Snowy River Development Control Plan 2013

In the assessment of this application, the following DCP provisions are of relevance and have been assessed for compliance:

Provision	Response/Acceptable Solution
A3 Public Notification	02/05/2023 - 17/05/2023 Submissions are discussed further in the body of this report.
B1 Rural localities, Towns & Villages	
1.8 – Jindabyne	Satisfactory.
C General planning considerations	<p>Lands to the south will be visually impacted by the development, as the development site is on the northern side of a valley defined by the Mowamba River, and lots to the south are subsequently on the opposing slope of the valley.</p>  <p>The lots considered to be most significantly impacted by the proposed development are below.</p>

	 <p>Distances between the proposed cabins and the neighbouring dwelling to the south, south-east and east range between approximately 410m to 970m. Due to existing vegetation, and the limit of the proposed eco-cabins to six (6), it is considered that daylight hours visual impacts will be limited, as the cabins are obscured by vegetation, and the cabin materials will blend well with the landscape. Visual impacts will be increased during night-time hours, due to cabin lights and campfires, which cannot visually be camouflaged within the landscape, although vegetation will help to obscure light pollution. Visitors on site exploring the lot, up to 30 in number, may be considered an adverse visual impact during daylight hours, considering the rural character of the locality, and the potential for visitors to explore the land adjacent to the river. Distances between these areas and adjoining residences range from 140m to the eastern lot and 440m to the southern lot. This is considered to be a minor visual impact.</p>
<p>C2 Design</p> <p>(a) The design and site coverage of the development should reflect the slope of the site and it may be desirable to leave steeply sloping parts of sites in their natural state.</p> <p>(b) All structures are designed and sited in order to minimise the need for excavation or fill for foundations and</p>	<p>(a) The proposed cabins are sited to utilise generally flat areas of the site, thus leaving steeply sloping parts of the site in their natural state.</p> <p>(b) In general relatively flat portions of the site have been chosen for the location of proposed structures, and excavation or fill is therefore minimised.</p>

<p>associated hardstand areas.</p> <p>(c) Buildings should utilise suspended slab construction, pole or steel frame, or brick and/or steel piers in order to minimise the disturbance to the natural grade caused by the building. Where areas on a site are already disturbed, those areas should be used for siting of buildings.</p> <p>(d) On steeply sloping sites and treed hillsides, building height and bulk, particularly on the downhill side is to be minimised and the need for cut and fill is to be reduced by designs which minimise the building footprint and allow the building mass to step down the slope.</p> <p>(e) Sub-floor areas must be enclosed or otherwise treated so that they do not look untidy when viewed from a public place.</p> <p>(f) Building heights are similar to those in the surrounding landscape with taller buildings sited so as to minimise impacts on the landscape.</p> <p>(g) New structures are designed to blend rather than contrast with the existing environment and the use of external reflective finishes is restricted.</p> <p>(h) The building design is not to include highly reflective surfaces such as 'zincalume' or tinted glass panels. External finishes may be natural or untreated, or where colours are used, these should have a light reflectivity index of 12% or below.</p>	<p>(c) Satisfactory.</p> <p>(d) Building height and bulk is minimised via single storey structures with modestly pitched skillion rooves. Upper pitch of rooves are orientated northwards, i.e. not in the direction of the downward slope.</p> <p>(e) Draft condition of consent</p> <p>(f) The proposed cabins are similar to or less than existing building heights in the surrounding landscape.</p> <p>(g) The proposed cabins utilise existing vegetation and cladding materials to blend with the existing environment.</p> <p>(h) Reflective materials are not proposed. Natural finishes or black materials are proposed.</p> <div data-bbox="746 1176 1045 1366">  <p>Exterior Wall Cladding Profile - "Colorbond" Monument</p> </div> <div data-bbox="1098 1176 1396 1366">  <p>Exterior Roof "Colorbond" - Trimclad Profile SIPS</p> </div> <div data-bbox="746 1433 1045 1624">  <p>Floors - Polished Concrete</p> </div> <div data-bbox="1098 1433 1396 1624">  <p>Exterior Feature Walls - Australian Hardwood Cladding</p> </div> <div data-bbox="746 1691 1045 1881">  <p>Landscaping - Non Structural Boulder Walls</p> </div> <div data-bbox="1098 1691 1396 1881">  <p>Landscaping - Native Flora - Low water use</p> </div>
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	<p>Landscaping</p> <p>The proposed eco-tourist facility has been designed around the existing landscape, utilising existing clear areas for building siting and existing vegetation as screening. Vegetation removal has been minimised. Modest additional landscaping adjacent to proposed cabins A, B, C, D and E has also been proposed, utilising native species. This landscaping will further minimise the visual impact of the development, and further integrate the cabins into the existing landscape.</p> <p>a) The proposal does not block views from adjoining lands.</p> <p>b) Existing view corridors are not impacted.</p> <p>c) The proposal does not impact views from living areas.</p> <p>d) Satisfactory.</p>
<p>Landscaping</p> <p>(a) The design of any new development must integrate with the landscape, by building on and incorporating existing landscape features such as vegetation and rocky outcrops.</p> <p>(b) Development must not involve the removal of bush rock or significant areas of vegetation.</p> <p>(c) Planting is to be located to soften the view of the development from any existing public roads and public vantage points.</p>	

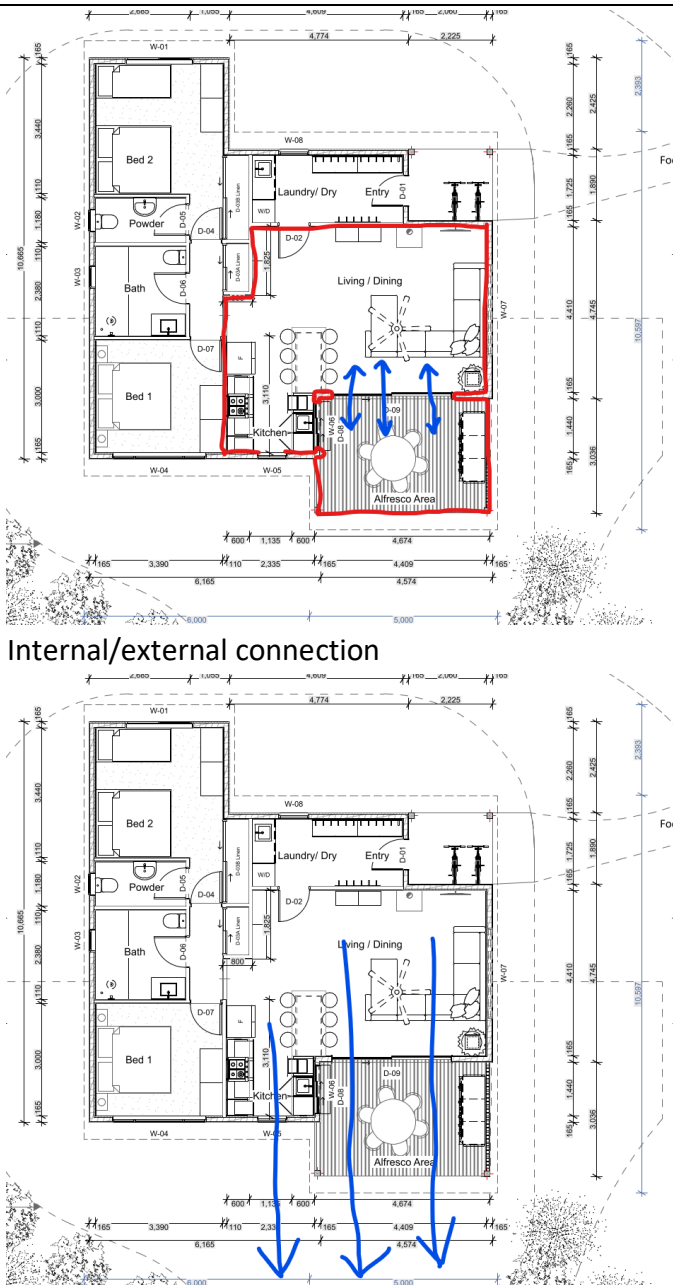
<p>View Sharing</p> <p>a) All property owners should be able to develop their property within existing planning controls however views should not be substantially affected where it is possible to design to share views.</p> <p>b) The location and design of dwellings and outbuildings must reasonably maintain existing developed view corridors or vistas from the neighbouring dwellings, streets and public open space areas.</p> <p>c) In assessing potential view loss impacts on neighbouring dwellings, retaining existing views from the living areas (living room, dining room, lounge and kitchen) should be given a priority over those obtained from the bedrooms and non-habitable rooms.</p> <p>d) The design of fences and selection of plant species must minimise obstruction of views from the neighbouring dwellings and the public domain.</p>	
<p>C3 Car-parking, Traffic & Access</p>	<p>Complies - In accordance with Table C3. 4-2 each cabin requires one (1) space and the development requires one (1) additional space per two (2) employees.</p> <p>The proposal provides two car spaces per cabin and there is more than adequate space for parking alongside the manager's residence. There is also more than adequate space on the subject lot for parking options if additional car parking is required.</p> <p>Access – the property is accessed via public road, The Snowy River Way. The property intersection requires upgrading and is conditioned accordingly.</p>
<p>C4 Heritage</p>	<p>Complies - There are no adjoining heritage items</p> <p>An AHIMS search was carried out revealing four (4) aboriginal sites or locations within 50m of the subject site. AHIMS report 631809. Of these four site one is located within the subject property and as such the applicant has provided a Due Diligence letter. The site will be avoided and as such an AHIP and ACHAR is not required.</p>

C5 Tree preservation & Landscaping	<p>Complies - The development is proposed in an area with scattered trees and the application requires the removal of a minimum quantity of trees for the construction of the cabins.</p> <p>Clearing associated with the Asset Protection Zone, as per the RFS conditions, may be required.</p>
C6 Signage & Advertising	<p>Complies - No signage is proposed as part of the development.</p> <p>Any future signage will be the subject of a separate development application, unless it meets the development standards of the Exempt and Complying Code SEPP 2008.</p>
C7 Natural Hazard Management	<p>Complies - The land is mapped as being bushfire prone land and has been referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required as the development is classified as a Special Fire Protection Purpose.</p> <p>RFS have provided conditions and a BFSA has been issued.</p>
C8 Environmental Management	<p>Complies</p> <p>Land Use Conflict: Access to the proposed eco-tourist facility is via a public sealed road. It is not considered therefore to pose access conflict with adjoining land owners.</p> <p>The subject lot is not suitable for broad-scale primary production purposes, due to scale, topography and vegetation. It does not adjoin land utilised for primary production at a commercial scale. There is therefore no perceived land use conflict relating to primary production.</p> <p>There is no land use conflict between the proposed development and other tourist accommodation development in the general vicinity.</p> <p>There is no direct land use conflict between the proposed development and adjoining residential development. There is potential indirect land use conflict relating to noise pollution from tourist visitors, especially relating to socialising at night, and light pollution emanating from proposed cabins and campfires. This is not considered to impact on residents whilst indoors.</p>

	<p>- The property is mapped with Terrestrial Biodiversity. The location of proposed development sites is predominantly cleared and will require minimal vegetation removal. This is estimated to amount to up to three (3) mature trees. It is a draft condition of consent that vegetation planting of two (2) trees for each tree removed must be carried out.</p> <p>There is no foreseen additional disturbance, fragmentation to the biodiversity or composition of the land or habitat connectivity.</p>
C9 Energy & Waste Efficiency, Water Supply & Effluent Disposal	<p>Complies – The BASIX NatHERs reports for the cabins demonstrate compliance with the principle of building efficiency.</p> <p>As discussed in the assessment of cl 7.9 of the SRLEP water is to be provided by rainwater tanks, and electricity from renewable solar power.</p>
C10 Waste management & Recycling	<p>Draft conditions of consent impose waste management conditions, requiring the removal of all waste generated on site to Council waste infrastructure.</p>
E1 Tourist Accommodation	
<p>4. Eco-tourist Accommodation</p> <p>Design of Eco-Tourist Facilities</p> <p>Operation of Eco-Tourist Facility</p>	<p>Complies</p> <p>The application falls within the objectives for eco tourist facilities as defined within the DCP. The location is characterised by its environmental features and the site is suitable for the proposed use.</p> <p><u>Design</u> – the proposed materials are considered to be sympathetic to the surrounding environment and will blend with the landscape.</p> <p>The proposed development has been designed for eco-tourist purposes and demonstrates that there will be significant practical reliance on renewable energy and water use.</p> <p>The proposed cabins are dispersed across the site, are significantly obscured by native vegetation, and are modest in height and bulk. In this way they are not considered to potentially dominate the visual landscape.</p> <p><u>Management</u> – The development proposes accommodation of a maximum of thirty (30) and in accordance with the requirements of the DCP an on-site manager's residence has been proposed.</p>

<p>Nature of Eco-Tourist Facilities</p>	<p>Conditions relating to the DCP apply to the consent in terms of use of the eco tourist facility.</p> <p><u>Occupation Rates</u></p> <p>The development consists of six (6) cabins to be used as an Eco-Tourist Facility, and a separate manager's residence.</p> <p>The proposed cabins are a two (2) bedroom design and will be conditioned to sleep a maximum of five (5) people each, i.e. a maximum 30 guests in total.</p> <p>The proposed manager's residence is an existing four (4) bedroom design.</p> <p>Draft conditions of consent are proposed to ensure compliance with the DCP</p> <p><u>Education and awareness</u> – The development provides opportunities for visitors to experience nature via the accommodation units being dispersed across the site and immersed in the natural characteristics of the site (each cabin being surrounded by natural landscape and generally isolated from one-another). Additionally, each cabin is designed to maximise the linkage between internal living spaces and the natural environment via arranging internal and external living areas adjacent to each other, and maximising views to and immersion in the natural landscape via glazing and sliding glazed doors. The development is also within reasonable proximity to other natural features and the KNP.</p>
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8.1 DEVELOPMENT APPLICATION 10.2023.81.1 STAGED CONSTRUCTION OF SIX (6) ECO TOURIST CABINS

<p>Car Parking Access for Persons with a disability</p>	 <p>Internal/external connection</p> <p>Views from living areas to nature</p> <p>Visitors are naturally able to explore the site, including down to the Mowamba river, and casually occupy land characterised by native flora and fauna.</p> <p>The applicant has proposed providing visitors with educational material. This is a draft condition of consent.</p>
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	<p><u>Parking</u> - There is more than adequate provision for parking on the site. Two (2) car park spaces proposed per cabin which is in excess of the DCP requirements. Manager's residence enjoys existing car parking space.</p> <p>Proposed cabin D is designed for compliance with access controls</p>
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Contributions

Contributions apply at a rate of:

1% of cost of development under s7.12 of the EP&A Act, to be paid at stages 1 and 2 of the development in two equal instalments.

Impacts of the Development - Environmental, Social and Economic

Access, transport and traffic

The subject lot is accessed from a public road (The Snowy River Way). Draft conditions of consent have been provided by Council's Development Engineer addressing safe access to the lot and works within the public road reserve.

Easements/88B restrictions on use

There are no easements or 88B Restrictions on use impacted by this proposal.

Bushfire assessment

The land is mapped as bushfire prone land and has been referred to the RFS as integrated development. Under 100B of the Rural Fires Act a Bush Fire Safety Authority (BFSA) is required and one has been issued.

Impacts on supply of utilities

The cabins have been designed utilising environmentally sustainable principles and solar panels are proposed, which will reduce the demand for electricity. The development is subject to s7.12 developer contributions under the EP&A Act. These conditions will be payable in stages with conditions included in the draft conditions of consent to ensure payment of these contributions prior to the issuing of the construction certificate for the applicable stage.

Heritage

AHIMS search 755774 revealed zero (0) aboriginal sites or locations within the subject site or within a 1000m buffer.

There are no adjoining locally listed heritage items.

Natural and other land resources

The proposed development was referred to Department of Planning and Environment – Water: Licensing and Approvals. It was determined that a Controlled Activity approval is not required (see *attachments*).

Re: IDAS-2023-10340 - Controlled Activity Approval Not Required
Dev Ref: 10.2023.81.1
Description: Staged Development, Construction of 6 Eco Tourist Cabins
Location: Lot 4 DP 1174343, 8013 The Snowy River Way JINDABYNE 2627

The Department of Planning and Environment—Water has reviewed documents for the above development application and considers that, for the purposes of the Water Management Act 2000 (WM Act), a controlled activity approval is not required for the proposed works and no further assessment by this agency is necessary.

Controlled Activity Not Required

The proposed works are not located on waterfront land as defined by the WM Act - The proposed works are greater than 40m from top of bank of the watercourse.

Flora and fauna and consideration of threatened species

The development is proposed in an area with scattered trees and the application requires the removal of one tree for the construction of the cabins.

Clearing associated with the Asset Protection Zone, as per the RFS conditions, may require clearing however it is not considered to significantly impact on native vegetation.

A draft condition of consent is the planting of two (2) native trees within the lot, for each tree removed.

Waste facilities and controls

Draft conditions of consent are proposed to ensure appropriate waste management and disposal, both during the construction phase of the development and the operational phase of the development.

Energy efficiency and greenhouse gas emissions

NatHERs certificate provided meeting the requirements for energy efficient building. Proposed cabins to primarily utilise solar power, with power generator on site for backup.

Noise and vibration

Some noise will result from the construction of the proposed development however, such noise would be temporary, be restricted to occur within time limits and have no lasting impact.

Due to the number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite manager's should they occur. Appropriate draft conditions of consent have been included to ensure compliance with these requirements.

Safety, security and crime prevention

It is likely the safety and security of the area are to benefit with the addition of a new accommodation through increased public surveillance. Due to the limited number of guests being accommodated and the onsite management provided there would be limited impacts from the guests on surrounding properties. Any impacts could be managed by the onsite manager's should they occur. Appropriate conditions of consent have been included to ensure compliance with these requirements.

Social impact in locality

Whilst the proposed development will increase the number of tourists to the area, it is of a relatively low scale allowing for an additional thirty (30) persons to be accommodated.

The maximum number of tourists permitted at one time will be thirty (30).

Under changes carried out at a State level all existing approved residential premises have the ability to be used for short term rental accommodation (STRA) without the approval of Council. The proposed development however is to be centrally managed with the number of guests restricted to that which has been approved ensuring that its social impacts are managed.

Given the established tourist accommodation options within the immediate surroundings, and the distance between the proposed development and existing residential development the proposal is considered to be reasonable in the locality.

Impacts on aboriginal heritage

AHIMS search 755774 revealed zero (0) aboriginal sites or locations within the subject site or within a 1000m buffer.

Planning Agreements

There are no planning agreements or draft planning agreements applicable to this property.

Any matters prescribed by the EP&A Regulation 2000.

Clauses 92(1), and 93 are not applicable to this application

Submissions

Snowy Monaro Planning and Development Community Participation Plan 2019 requirements and the relevant statutory regulations required notification of the development. Notification letters were sent out to adjoining landowners and exhibited for a period of 14 days.

Six (6) submissions were received all objecting to the proposed development.

The submissions are attached to the report with consideration of the issues raised below.

Issues Raised by Submission 1

- Distance from the Mowamba River to the development (Septic Tanks and absorption trenches)
- Alleged unlawful construction of a shed, road
- Adequate water supply
- Concerns regarding the safety of the driveway location.

Issues Raised by Submission 2

- Noise and light pollution
- Conflict between land uses (residential vs tourist) given the amount of tourist development in the area
- Alleged unlawful construction of sheds and use of the site as a caravan park
- Pumping of water from Mowamba River

Issues Raised by Submission 3

- Concerns regarding the safety of the driveway location.
- Adequate water supply
- Eco-tourist facilities are proposed to be prohibited in the Draft SMRC LEP RU1 zone.
- Impact on privacy and views

Issues Raised by Submission 4

- Over development of the site
- Noise and light pollution

Issues Raised by Submission 5

- Noise and light pollution
- Visual Impact - the area proposed to be developed is on quite an open hillside, to a vast rural/residential area presently unencumbered by this type of development.
- Conflict between land uses (residential vs tourist)

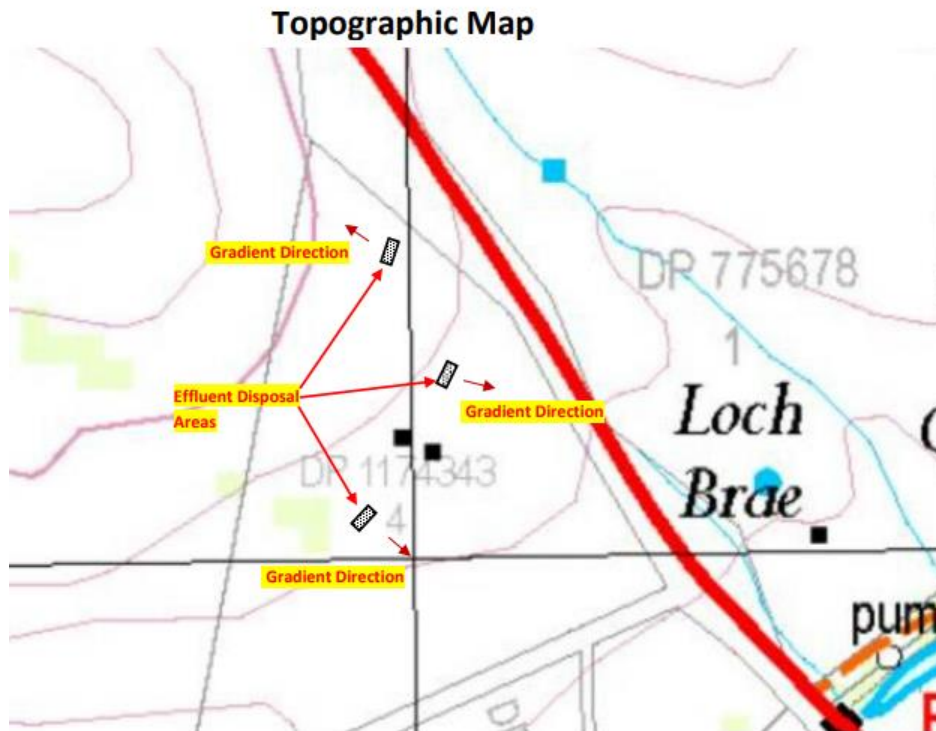
Issues Raised by Submission 6

- Noise and light pollution
 - Tourist accommodation upset and impede upon the lifestyle of a large number of people who permanently reside in the immediate area.
 - Lack of supporting infrastructure
 - Alleged unlawful construction of sheds and use of the site as a caravan park
 - Pumping of water from Mowamba River
-

Officer response to issues raised by submissions

Environmental impact on Mowamba River (septic tanks and absorption trenches)

The proposed Wastewater Management Systems are distanced 450m (system 1), 550m (system 2) and 300m (system 3). As per the Watercheck Testing on Site Sewage Management Assessment, all buffer distance setbacks have been achieved.



Unlawful shed development

Does not comprise a part of this development application.

Note: On land zoned RU1, garden sheds up to 50m² and up to 3m in height are permitted without consent under SEPP (exempt and complying development codes) 2008, clauses 2.17 and 2.18, and Farm Buildings up to 200m² and up to a height of 7m are permitted without consent under clauses 2.31 and 2.32 of the above SEPP.

Unlawful internal driveways

Internal access driveways to be brought into compliance via Development Approval.

Unlawful operation of a caravan park

Does not comprise a part of this development application.

Note: A single caravan was identified on site during the Council Officer's site visit. As per the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005, clause 77,

77 Conditional exemptions

The prior approval of the Council is not required for:

(a) the installation of not more than 2 caravans, campervans or tents on any land, so long as they are not occupied for more than 2 days at a time and are not occupied for more than 60 days (in total) in any single period of 12 months, or

(b) the installation of not more than one caravan or campervan on land occupied by the owner of the caravan or campervan in connection with that owner's dwelling-house, so long as it is used for habitation only by the owner or by members of the owner's household and is maintained in a safe and healthy condition, or

Water Supply

It is a draft condition of consent that, prior to the issue of a S68 to carry out water supply works, the developer must provide Council with evidence that the proposed stormwater tank capacities are sufficient to provide 110L of potable water and 40L of non-potable water, per person per day. It must also be demonstrated that a target for grey-water re-use within the facility of 100% can be achieved.

Driveway Safety

The proposal has been assessed by Council's Development Engineer, who has provided draft conditions of consent requiring the upgrade of the intersection of the site access and Snowy River Way, to meet relevant safety standards.

Conflict between Land Uses (residential vs tourist)

There is no direct land use conflict between the proposed development and adjoining residential development. There is potential indirect land use conflict relating to noise pollution from tourist visitors, especially relating to noise at night, and light pollution emanating from proposed cabins and campfires. This is not considered to impact on residents whilst indoors. It is considered that the proposed setbacks are sufficient to limit such land use conflict to an acceptable level.

The cabins are single story in nature and comprised of 2 bedrooms. The development of six cabins to accommodate 30 people on an 18 ha allotment is considered to be an acceptable scale as the cabins are compact, they are dispersed across the site and at different elevations, and due to the topography of the land will be partially obscured when viewed from any one property.

Lack of supporting infrastructure

The proposed development will utilise on-site water collection, on-site sewer management systems, and on-site solar power generation, with power generator backup. A draft condition of consent is the payment of 7.12 contributions.

Noise and light pollution

Given the number of guests being accommodated and the requirement for onsite management to be provided, impacts from the guests on surrounding properties should be minimised. Any impacts can be managed by the onsite managers should they occur. This aspect is also covered in the draft conditions of consent.

The proposed setback for the cabins from existing residential development ranges from approx. 410m to approx. 970m. There is no prescribed minimum setback for Eco-tourist developments, however it is considered that the above range of setbacks are satisfactory in assisting to mitigate noise and light pollution.

Visual impact

Given to the number of guests being accommodated and the onsite management provided the impacts from the guests on surrounding properties should be minimised. Any impacts could be managed by the onsite manager's should they occur, which is addressed through a draft condition of consent.

Given the single storey nature of the proposed cabins, the proposed cladding materials which blend with the natural environment, and screening which will be achieved via existing vegetation, it is considered that the cabins will pose a minimal daytime visual impact.

Given the distances proposed between the proposed cabins and existing development, natural screening, and the number of cabins proposed being six, it is considered that visual impacts during night time hours are acceptable.

Eco-tourist facilities are proposed to be prohibited in the draft SMRC LEP RU1 zone.

While this statement is correct, the *Draft* SMLEP has not yet been endorsed by Council. It therefore does not currently carry legal standing to require consideration.

Over development of the site

Upon inspecting the site, it is considered that the scale of the proposal, being six cabins, the dispersed nature of the development, and the screening of the development via vegetation and topography, has the cumulative effect of minimising the impact of the development within the rural/natural setting. It is therefore not considered by the Assessing Officer to be an over development of the site.

Public Interest

The proposal complies with the Council's standards and will not contribute to creating an undesirable precedent, and is therefore not considered to be contrary to the public interest.

CONCLUSION

It is considered that the proposed development generally complies with the relevant provisions of Section 4.15 of the Act, LEP, DCP, Codes and Policies. The key issues arising out of the assessment of this application comprise:

1. The proposed development is a permitted use in the zone of RU1 – Primary Production.
2. Impacts associated with the proposed development on surrounding properties are acceptable.
3. The development complies with the standards of the SRLEP 2013 and the SRDCP 2013.

In conclusion, it is considered that the proposal is generally aesthetically, economically, socially and environmentally acceptable having regard to the surrounding natural and built environment. Accordingly, approval is recommended subject to the imposition of the conditions of consent as attached to this report.

Note: If Council decides to make a determination other than as included in the recommendation, it must follow the procedure adopted through resolution 18/18 on 15 February 2018

ATTACHMENTS

1. NSW RFS determination (*Under Separate Cover*)
 2. Essential Energy response (*Under Separate Cover*)
 3. DPE Water endorsement (*Under Separate Cover*)
 4. Objections (*Under Separate Cover*)
 5. NatHERS Certs - all cabins (*Under Separate Cover*)
 6. BASIX (*Under Separate Cover*)
 7. AHIMS (*Under Separate Cover*)
 8. Drawing Set (*Under Separate Cover*)
 9. Water and Soil Assessment (*Under Separate Cover*)
 10. Draft Conditions (*Under Separate Cover*)
-

9.1.1 YOUTH COUNCIL NAME CHANGE

9.1.1 YOUTH COUNCIL NAME CHANGE

Record No: I23/371

OFFICER'S RECOMMENDATION

That Council adopt the recommendation of the Youth Council to rename the Youth Council to the Youth Advisory Committee.

This is an information only report.

EXECUTIVE SUMMARY

At the March 2023 Youth Council meeting, members discussed their unsuccessful attempts to recruit to the committee during the recruitment period. When discussing the membership, it was identified that the name was too formal and not well understood by community, specifically younger people. As a strategy to attract more interest, the Youth Council voted to change its name to the Youth Advisory Committee. Changes to the charter are being presented to the October 2023 Council meeting.

The Youth Council minutes have been submitted in draft form as an attachment evidencing where the decision was made. These have also been submitted for review at this council meeting in the minutes from committees report. It has been identified that these were missed off the upload of minutes in April 2023 hence the delay.

RESPONSIBLE OFFICER: Chief Operating Officer.

ATTACHMENTS

1. 2023 March minutes

Minutes

Snowy Monaro Regional Youth Council

Date 6 March 2023
Time 5pm
Location MS Teams

1. Opening

.

2. Attendance and apologies

Name	Position	Attendance/Apology
Josh Abrokwah	Public Relations Officer	Present
Leanne Adams	Secretary	Present
Charlotte Crane	Ordinary Member	Present
Lani Holfter	Ordinary Member	Present
James Tellis	Ordinary Member	Present
Charlie Campbell	Ordinary Member	Present
Bianca Padbury	Manager Community Services	Present
John Graham	Team Leader Youth Capacity Building	Present
Samuel Pevere	Deputy Mayor (acting Mayor)	Present (late to meeting)
Han Worsley	Country University Centre	Present
Councillor Louise Frolich	Snowy Monaro Regional Council	Present

3. Adoption of previous minutes

Snowy Monaro Regional Council	Minutes	Committee Name	Page 1 of 5
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Motion to accept previous meeting minutes: All in favour—All- Motion Carried

4. Business Arising from Previous Minutes

There was no business arising from the previous minutes.

5. Correspondence

5.1 In: Rogan Corbett (Cooma Car Club) contacted John regarding expressions of interest for community grants being offered by the car club. Rogan explained that the Club is looking to support local community groups with funding for projects. John advised that the Youth Advisory Committee was looking at a Mural Project for the Cooma North Water tank. John will follow up with Youth Council.

5.2 Out:

Leanne contacted the Monaro driving school regarding the Defensive driving school. They are not able to provide this service however we will look into more options for the Defensive driving course options.

6. Presentations

Han Worsley- Country University Centre- Han presented to the Group around how the CUC can support students and young people wishing to study. Han provided the following information:

- **Introduction to the CUC** (our role supporting current tertiary students and encouraging others to consider tertiary education, myself and my role)
- **Homework Club Program** (Monday and Wednesday afternoons during term, 3pm - 5.30pm at the Centre. Provides a quiet space for study, and generalised school help for Grade 9-12).
- **University of Wollongong Future Me Year 12 Program** (Commencing May this year, applications now closed with 26 students enrolled across Cooma and Jindabyne. Supporting their study skills and enrolment into uni, with guaranteed early entry to UOW upon completion of the 12-week program).
- **University of Canberra Training Program** (Monaro High students to keep an eye out for an upcoming training program with UC to help run outreach programs in the Cooma community as a UC employee)

7. General Business

7.1 Extension of Nomination period for 2023 Youth Council

The nomination period for Youth Council moving forward will be from February 1 to May 31. The reason for this change has come about due to pressure on young people to nominate over the Christmas period and not have sufficient time to complete the end of school year exams and tasks.

Motion to accept the change of nomination period. All in favour- All- Motion Carried

7.2 Change of Name Youth Council to Youth Advisory Committee/Community Engagement/Advertising for Youth Council

Youth Council member will be required to engage with community at a variety of events and functions throughout the year. This will include attending shows, community events, markets etc. and promoting the Youth Council, consulting with the community around different

program, projects and other Youth Related matters. Youth Council set up a roster and all will be required to take part.

We will need you to participate in the consultation for the revised Youth Strategy that is due now. I will work on getting some community engagement sessions lined up over the coming months in order for us all to meet and discuss issues and needs for the community. We will include engagements with the schools.

Feedback received through word of mouth in the youth community and follow-up of the application process for Youth Council nomination, led to the suggestion presented to change the name. Youth Council members discussed this, and agreed to change the name to the Youth Advisory Committee. The reasoning is that the name seems to not appeal to many young people and only seems to attract the higher achievers. We are looking to attract more young people to the group from different areas

Lani Holfter spoke against the change, stating that the formal side of the name made it more appealing to her and thinks it should remain the same.

Motion to change the name of the Youth Council to Youth Advisory Committee:

All in favour: 6, All against: 1- Motion carried to change the name.

7.3 Youth Conference – 2026

We need to start planning for this event now. Before we do anything we need to present a business case to council in order to get approval. Any ideas on what you would like to do over the 3 days will need to go into a plan. Noting that this event costs about \$300,000, we will need to look for grant funding, but we can't do that without approval to do so. I have engaged Luke Wallace from Goulburn to provide us with his project plan. He will be sending this over the next few weeks.

7.4 Cooma Little Theatre

The Cooma little theatre in partnership with the Youth Council is looking to take a performance on the road to all the towns around the region. The CLT will support the youth members of the production to deliver, whilst it is proposed that the Youth Council will provide support in the behind the scenes space with staging and other jobs to be completed. This project will require grant funding however at this stage, there is no current funding available. JG advised that he will provide support in grant writing and submission, however there would need to be a plan written in order to pursue funding.

7.5 Council Meeting Attendees

A schedule will need to be set up so that everyone gets a turn at attending the council meetings. Remembering that they are during the day and that they move around. If we can attend in person it is always best, but Teams is always an option should you not be able to attend in person. I want everyone to give this a go, not have the same 1-3 people going each time. We are here to help you get the skills and experience in public speaking and building your confidence. Use this as an opportunity to do so.

Josh A will attend the next meeting via teams

7.6 Amendments to Youth Council terms of reference

John has re-written the terms of reference to suit the new style guide. This has been done in both the Old Youth Council and new Youth Advisory Committee formats. John will present the new terms of reference at the next meeting.

7.7 Defensive driving course

We are looking into more options for the Defensive driving course. Snowy Hydro and Cooma Car club have run courses in the past. John will look into this more. Also contact Queanbeyan driving school to see about courses.

8.8 Monthly tasks

Each month we will be given a task to complete and bring back to the next meeting. This month John would like everyone to bring an issue that young people are facing in your community. Please bring a report to the next meeting.

8. General Business not on Notice

9. Reports

9.1 Chair

Nil

9.2 Youth Mayor

NIL

9.3 Secretary

Nil

9.4 Public Relations Officer

Nil

9.5 Bianca – Manager Community Services

Bianca and John attended Resort Trailers to look at the RYDER trailer. It is looking amazing.

Business as usual

9.6 John Graham – Team Leader Youth Capacity Building

As Bianca mentioned, John and Bianca attended Resort Trailers to look at the progress on the trailer. The trailer is huge and it's great to see it finally coming together. We are looking to have multiple opening events for the trailer with one grand opening. Location TBA.

Planning for Holidays and Youth Week going ahead. We have locked in activities in Canberra and Merimbula, Jindabyne and around the region.

Business as usual

10. Project Updates

10.1 RYDER Program

Bianca and John to look at trailer March 1st. The frame will be constructed by that time. There have been slight changes to measurements to increase balance. Should be ready by next school holidays. John can drive the trailer and the new youth activities officer will be trained to drive it once the role is filled.

10.2 Youth Podcast

Sam will take a look at the equipment that we have for the podcast. Microphones are currently located in John's office. The Pop up Cinema equipment is still located at the Y space, however John will pick it up in the near future.

10.3 North Ridge Mural

Leanne to get back in contact with Louise to further plan. May have new round of funding after elections. Need plan, beautification development contributions. Get size and quote for mural. Can involve community input on Have Your Say page. Get design done, get in contact with Byrd.

11. Date of next meeting

The next meeting will be held on Monday 3 April 2023 at 5pm- Location TBA.

12. Meeting close

7:01pm.

9.1.2 COUNCIL ROADS WORK PROGRAM 23/24

Record No: I23/598

OFFICER'S RECOMMENDATION

That Council note the 2023/24 roads work program.

ISSUES

With over 2,500kms of road network maintained by Snowy Monaro Regional Council, planning is an essential component for delivery of effective transport infrastructure management services within the funding available.

Effective road management is crucial to the safety of all road users in the region, including residents, tourists and those using the network. To assist councillors with understanding the quantum of works required, the unsealed road grading, gravel re-sheeting and resealing works schedules for the 23/24 financial year, is attached for information.

Schedules include works only included as part of the Council funded works program and does not include the work required to rectify road impairment captured through the Disaster Recovery Funding Agreement program (DRFA), Regional and Local Road Repair Program (RLRRP) or Fixing Local Roads Pothole Repair program. The reason for not including these work programs is that the road impairment lists and schedules are constantly changing due to competing priorities and variations in risk. However, there are many roads not included on the attached lists that will have works undertaken on them as a direct result of these additional funds, which will result in better conditions across the overall road network both for drivability and safety for road users.

The attached works program for our Local Road Network (LRN) has been developed based on the following:

- The unsealed road grading program aims to prioritise the maintenance work through risk and road hierarchy given the budget available this financial year.
- The gravel re-sheeting program has been designed to target areas that;
 - a) Require capital renewal,
 - b) Will not be receiving work through the grant programs targeting asset impairment, or
 - c) Extend work on areas receiving other grant funding to maximise cost effectiveness and asset condition.
- The resealing program is designed to maximise cost effectiveness, while aiming to intercept roads that are at risk of failure by resurfacing in the form of a bitumen seal.

All schedules have been assessed against current asset data, recent inspections at each site, road hierarchy and risk, to develop what is intended to be an effective list for maintenance and asset management. The lists provided may not be the worst condition roads in the road network, but are deemed to be the most suitable for Council funding given the external funding being utilised to address impairment.

In addition to the works schedule, additional works being undertaken on council's road network includes:

- Reactive maintenance.
- Heavy patching.
- Road impairment rectification through external funding sources.
- Road upgrades as outlined in council's delivery plan.
- Bridge replacement and maintenance.
- Footpath maintenance and renewal.
- Stormwater maintenance, both within towns and on our rural and regional roads.

For clarification each work program may change without notice subject to changing conditions or priority of our road network throughout the year.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Medium	Low	Yes
Financial Sustainability	Medium	Low	Yes
Health and Safety	Medium	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	High	Low	Yes
Service Delivery	Medium	Low	Yes

The risk of not undertaking the works program for the 23/24 financial year will have significant impact to the road network and safety of those travelling across our regions roads. By accepting the unsealed road grading program, road conditions will improve and minimise the safety risk to road users.

By accepting the capital works programs consisting of the gravel re-sheeting program and the resealing program, council's approach to road management becomes more proactive and minimises the risk of the road assets deteriorating long term, improving public safety and saving on maintenance costs.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost		
Estimated Annualised Net Cost		
Capital Investment		
Capital Funding Source		

The adopted budget for the 23/24 financial year has been adopted by Council and the works program fits within the budget provided.

RESPONSIBLE OFFICER: Manager Infrastructure.

OPTIONS CONSIDERED

Council has undertaken inspections of the road network and prioritised the maintenance and capital renewal plans based on risk, traffic volumes and hierarchy.

IMPLEMENTATION PLANS

Expected timeframes to complete each schedule is provided in the attachments.

The resealing program times are subject to contractor availability.

ATTACHMENTS

1. Snowy Monaro Regional Council Unsealed Road Grading Program 23/24
 2. Snowy Monaro Regional Council Gravel Re-Sheeting Program 23/24
 3. Snowy Monaro Regional Council Resealing Program 23/24
-



Unsealed Road Grading Program 2023/24

All unsealed segments on each road listed below will be graded.

Road Name	Length (km)	Schedule
Badja Road MR7625	20.48	Dec-23
Balgownie Road	5.15	Aug-23
Baragry Road	2.35	Aug-23
Barnes Street	0.22	Aug-23
Billilingra Road	13.15	Oct-23
Black Lake Road MR563	9.4	Oct-23
Black Lake Road MR563	9.4	Jun-24
Blomfield Street	0.23	Aug-23
Bombala Street Bibbenluke	0.49	Mar-24
Bradley Street Dalgety	0.2	Aug-23
Bulgundara Road	5.44	Aug-23
Bungarby Road	14.47	Sep-23
Burra Road	12.64	Sep-23
Caddigat Road	16.28	Mar-24
Cambalong Road	14.62	Jan-24
Carawatha Road	1.18	Aug-23
Carlaminda Road	20.9	Apr-24
Corrowong Road	13	Nov-23
Creewah Road	18.74	Nov-23
Cross Street	0.23	Mar-24
Donald Street	0.72	Mar-24
Dry Plains Road	19.07	Feb-24
Evans Street	0.23	Mar-24
Greenlands Road	6.97	Aug-23
Gullies Road	13.12	Dec-23
Hamilton Street	1.09	Aug-23
Hickeys Road	2.02	Mar-24



Road Name	Length (km)	Schedule
Jerangle Road	38.646	Nov-23
Kybeyan Road	16.59	Jan-24
Micalago Road	7.3	Oct-23
Mount Delegate Road	2.82	Aug-23
Newline Road	16.41	Nov-23
Old Bega Road	10.72	Jun-24
Old Bombala Road	8.5	Aug-23
Palarang Road	16.43	Feb-24
Peak View Road	28.08	Sep-23
Poddy Hut Road	12.3	Feb-24
Rose Valley Road	12.44	May-24
Rutherford Street	0.38	Aug-23
Shannons Flat Road	12.73	Nov-23
Short Street Bibbenluke	0.39	Mar-24
Smiths Road	12.67	Dec-23
Tantawangalo Road MR275	6.88	Oct-23
Timor Street	0.13	Mar-24
Tinderry Road	26.03	Aug-23
Tip Road	1.03	Sep-23
Tuross Road	28.73	Feb-24
Undowah Street	0.4	Mar-24
Warrens Corner Road	5.58	Aug-23
Wellesley Street	0.49	Mar-24
Wolfram Road	0.505	Aug-23
Wyndeyer Street	0.423	Aug-23



Gravel Re-sheeting Program 2023/2024

Road	Locality	Length (km)	Schedule	From	To
Badja Forest Road	Countegany	0.8	Dec-23	Start of Council Road	Guinea Creek
Billilingra Road	Murrumbucca	1.7	Oct-23	Murrumbucca Creek Causeway	Murrumbucca Creek Causeway
Bobundara Lane	Springfield	1	Feb-24	Rock Lodge Road	CH 011.85km
Bugtown Road	Adaminaby	1.6	Apr-24	Snowy Mountains Hwy	End
Burra Road	Burra	1.4	Oct-23	CH 13.031	CH 14.451 Start Seal
Burrunga Road	Peak View	1.2	Sep-23	CH 1.25km Cattle Grid	CH 2.425km Cattle Grid
Cambalong Road	Cambalong	2	Jan-24	Bridge Cambalong Cr	CH 9.36km
Chongs Road	Jindabyne	1	Oct-23	The Snowy River Way	End
Corrowong Road	Corrowong	0.9	Nov-23	Browns Camp Rd	Settlers Rd
Creewah Road	Bibbenluke	1.2	Nov-23	Mooresprings Rd	Narrowness Rd
Gullies Road	Moonbah	1	Dec-23	Thorny Bush Rd	Chainage 9.27km
Hilltop Road	Hilltop	0.7	Jan-24	Maunders Ln	Tirrike Ln
Kalkite Road	Kalkite	1.8	Jan-24	Lotus Ave	CH 7.92km
Kybeyan Road	Nimmitabel	2.7	Jan-24	Horse Flat Creek	Scotts Creek
Mooresprings Road	Bibbenluke	1.4	Dec-23	Broadview Rd	CH 1.39km Cattle Ramp
Mount Forest Road	Carlaminda	1	Apr-24	Carlaminda Road	Stoney Creek
Murrells Road	Bunyan	1.2	Mar-24	Monaro Highway Section 3	Murrells Road East
Murrells Road	Bunyan	1.1	Mar-24	Murrells Road East	Murrells Rd East to CH 2.33 Cattle Ramp
Newline Road	Glen Allen	2	Dec-23	CH 1.92km	Native Dog Creek
Old Settlers Road	Jindabyne	1.4	Oct-23	W J Dr	Stockmans Ln
Parkers Road	Peak View	0.6	May-24	Peak View Road	Murphys Crreek
Paupong Road	Beloka	0.7	Sep-23	The Snowy River Way	Horse Flat Creek
Peak View Road	Peak View	2.7	Sep-23	Log In The Hole Creek	Tumbledown Road



Road	Locality	Length (km)	Schedule	From	To
Peak View Road	Peak View	0.4	Sep-23	Peak View Post Office Road	Parkers Road
Rockwell Road	Berridale	1.1	Jun-24	CH 5.84km Cattle Grid	Bulgundara Creek
Smiths Road	The Angle	1.8	Dec-23	Reedy Creek	Start of Seal 1.80km
Tinderry Road	Little Tinderry	0.7	Sep-23	End CMSC Rd	CH 11.05km
Willows Road	Michelago	0.8	Oct-23	Monaro Highway Section 3	Ch 0.84km
Spot Gravelling	Various	N/A	As Required	N/A	N/A



Regional, Rural & Urban Reseal Program 2023/24

REGIONAL ROADS				
Road Name	Locality	Length (m)	From	To
Myack Street MR394	Berridale	1,000	Jindabyne St	Boundary St
Delegate Road - RR93	Delegate	5,600	Patch work as required	
Middlingbank Road - RR585	Middling Bank	3,800	Sandy Creek	Wullwey Creek
Snowy River Way MR7626	Jindabyne	4,100	Old Settlers Rd	Barry Way

RURAL ROADS				
Road Name	Locality	Length (m)	From	To
Bobeyan Road	Adaminaby	5,750	Snowy Mountains Hwy	End Seal
Tinderry Road	Michelago	3,100	Burra Road	Coffeys Rd

URBAN ROADS				
Road Name	Locality	Length (m)	From	To
Adams Avenue	Cooma	130	Blight St	End
Banjo Patterson Crescent	Jindabyne	850	Kosciuszko Rd	The Nook
Banjo Street	Old Adaminaby	200	Clancy St	Hill St
Baron street	Cooma	1,410	Hain St	Polo Flat Rd
Bright Street	Bombala	230	Maybe St	Wellington St
Caveat Street	Bombala	460	Maybe St	Mercy St
Chalker Street	Adaminaby	50	Cosgrove St	End
Chapman Street	Cooma	720	Snowy Mountains Hwy	Pig Farm Road
Cherry Lane	Berridale	130	Mary St	Boundary St
Clancy Street	Old Adaminaby	370	Lucas St	End
Cosgrove Street	Adaminaby	570	Snowy Mountains Hwy	Chalker St
Gippsland Street	Jindabyne	2,100	Snowy River Ave	Reedys Cutting Rd



URBAN ROADS				
Road Name	Locality	Length (m)	From	To
Highdale street	Berridale	130	Gungarlin St	Jindabyne Rd
Hill Street	Old Adaminaby	230	Clancy St	Rainbow St
Karawatha Circuit	Cooma	60	Chapman St	Kiah Ave
Katri Close	Berridale	90	Gungarlin St	End
Massie Street	Cooma	760	Hilton St	Creek St
Rainbow Street	Old Adaminaby	220	Clancy St	Hill St
Soho street	Cooma	260	Massie St	Sharp St
Thredbo Terrace	Jindabyne	400	Kosciuszko Rd	Thredbo Terrace Ln
Wellington Street	Bombala	380	Burton St	Key St

9.1.3 DIVESTMENT OF RESIDENTIAL AGED CARE SERVICES - SNOWY RIVER HOSTEL

Record No: I23/602

OFFICER'S RECOMMENDATION

That Council:

- A. Implement the orderly closure of Snowy River Hostel, with no forced relocations and working with Hudson House, to minimise the chance of residents having to move to Yallambee Lodge then to Hudson House.
- B. Authorise the CEO to apply for and receive federal government funding to assist with closure costs.
- C. Implement resolution 054/08 of the former Snowy River Shire Council and consolidate Snowy River Hostel (Lot 3 DP801367), the adjacent vacant land (Lot 10 DP1130244) and access (Lot 3 DP261695).
- D. During February 2024, proceed with an Expression of Interest and Tender process for the sale or transfer of Snowy River Hostel (Lot 3 DP801367), the adjacent vacant land (Lot 10 DP1130244) and access (Lot 3 DP261695) to a community based or not for profit company for community purposes such as affordable housing, social housing, respite care or other community services, with a further report for Council to determine the preferred EOI.
- E. Continue discussions with community groups that may be interested in lodging an EOI to ensure that they are ready to lodge an EOI in February.

ISSUES

A version of this report was presented to Council's meeting of Thursday 20 July. At that meeting Council resolved as follows *"That the future of Snowy River Hostel be deferred pending consultation with the community."* (Resolution 158/23).

Since then, Council has held two community consultation sessions, one in Berridale and another in Jindabyne. Council also held a consultation session in Cooma which was more oriented towards the transfer of Yallambee Lodge to Respect, but people with an interest in Snowy River Hostel also attended that meeting.

The Berridale community has also held two meetings, with the second attended by approximately fifty people.

While people would prefer that Snowy River Hostel be retained for residential aged care, the feedback from the community consultation suggests that the majority understand that it cannot continue given current funding limitations, but wish it to be repurposed for other community services.

Council, at its 18 June 2020 meeting, resolved to pursue Stream 2 of the Business Improvement Fund (BIF) grant program for the divestment of Council's residential aged care facilities, Yallambee Lodge (YL) and Snowy River Hostel (SRH), for the divestment of the residential aged care facilities. Council was successful in obtaining this funding and resolved to receive and note the successful application and receipt of funding at the 17 December 2020 meeting of Council.

Upon receipt of funding, a transaction adviser was engaged by Council and an expression of interest process held following Council's endorsement of the evaluation criteria at the ordinary meeting of Council held on 20 May 2021.

Following assessment of expressions of interest against the evaluation criteria, Council resolved at the July 2021 meeting to invite Sapphire Coast Community Aged Care (SCCAC) to proceed to the request for proposal stage.

Request for proposal evaluation criteria were further refined and included:

- Employment continuation
- Service expansion
- Community engagement
- Commercial – transition arrangements
- Commercial – final binding offer
- Commercial – contract and completion risk

Following the close of the RFP phase in September 2021, an RFP submission was received from SCCAC.

The RFP submission provided a non-binding commitment for SCCAC to meet the evaluation criteria and transaction objectives and requested a 12 month extension to the RFP process to enable SCCAC to undertake an extended due diligence process.

In considering the proposal in October 2021, the officer report stated that the extended due diligence period would allow the following:

- SCCAC to have an embedded presence in the facilities, working closely with SMRC staff as they undertake their due diligence
- Ongoing support of SMRC through the sharing of SCCAC's expertise in the area of residential aged care

The report identified a number of benefits to SMRC in accepting the SCCAC proposal. SCCAC committed to:

- Ongoing improvement and development of SMRC staff
- Ongoing consultation with SMRC staff throughout the due diligence process
- Working with SMRC staff to improve financial performance of the facilities
- Working with SMRC to identify a proposed site to expand residential aged care services into Jindabyne
- Demonstrate SCCAC engagement with SMRC and the wider community
- Demonstrate SCCAC values in action to ensure they align with Snowy Monaro community expectations.

Council accepted the extended due diligence proposal at the October 2021 meeting of Council. SCCAC have been working with Council since October 2021. During this time, many of the identified benefits have been realised. As Council and SCCAC moved closer to the end of the 12 month due diligence period, it became apparent that Snowy River Hostel presented insurmountable problems in relation to ongoing viability.

The 12 month due diligence process could not be concluded in October 2022 due to a parallel divestment process being undertaken by Sir William Hudson Memorial Centre (The Hudson House). As a result, discussions with all providers in the region on a regional solution could not be held, which was critical to SCCAC in finalising their decision. On conclusion of the Hudson House divestment process, discussions on a regional solution with the new provider, Respect Aged Care, recommenced.

On 31 May, SCCAC confirmed their withdrawal from the due diligence and divestment process.

During the due diligence process, there was a focus on the following areas, to determine if adequate improvements could be made to ensure the financial viability of SRH.

- Financial - Operating expenditure and revenue
- Occupancy
- Compliance – against standards and suitability of building

Financial assessment during due diligence

A significant focus was placed on operating expenditure and revenue during the due diligence period. Across residential aged care, the last three years have seen the following operating results.

Financial year	Result (loss)
2022/23	\$2,113,016
2021/22	\$3,618,276
2020/21	\$3,147,719
Total	\$8,879,011

- Note 2022/23 figure is not yet finalised

In three years alone, residential aged care has cost the Snowy Monaro community approximately \$8.9 million.

While the cost of services reduced in 2022/23 due the work of the Council team and Sapphire Coast Community Aged Care, it has not reduced to a financially viable position. Snowy River Hostel portion of the operating loss in 2022/23 was \$916,987. Council's financial sustainability review has identified that if Council is to achieve financial sustainability, divestment of residential aged care is a necessity.

A major contributing factor to the negative operating result is the reliance on agency staff which is a problem across Australia, and inadequate funding.

During the due diligence process, an assessment of various options and potential financial results was undertaken.

9.1.3 DIVESTMENT OF RESIDENTIAL AGED CARE SERVICES - SNOWY RIVER HOSTEL

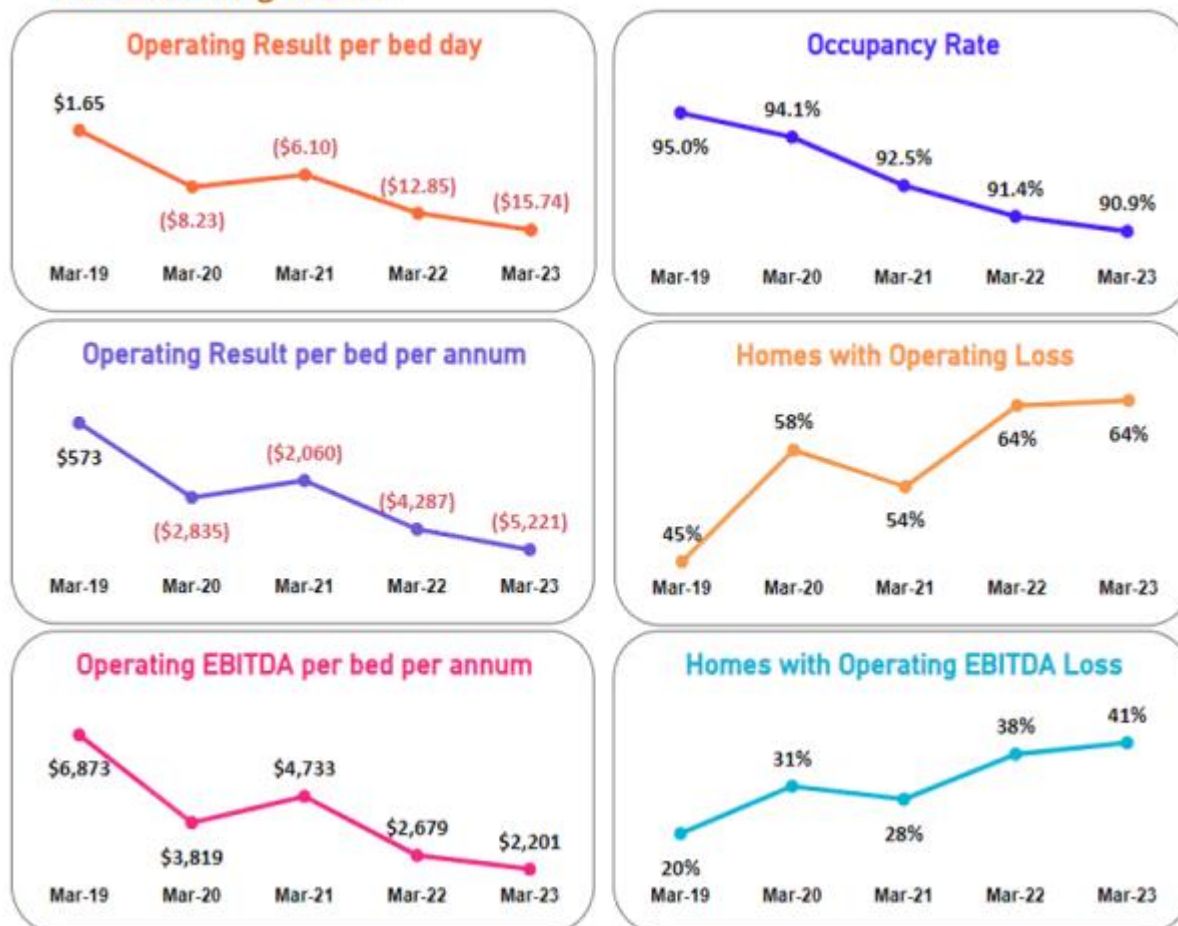
Option (Snowy River Hostel)	Cost	Agency Surcharge	Result (Loss)
1 – Occupancy at 11 residents	\$304,812	\$163,400	\$468,212
2 – Occupancy at 14 residents (100%)	\$154,098	\$259,800	\$413,898
3 – Occupancy at 11 residents and 16 hrs Registered Nurse	\$289,083	\$363,400	\$652,483
4 - Occupancy at 11 residents and 24 hrs Registered Nurse	\$433,711	\$474,400	\$908,111

The table above shows that the more residents, the better the result (i.e. option 2 is better than 1). This is due to increased funding. The key point here is the fewer residents, the higher the cost to Council.

SRH's application for exemption from the need for a 24hr RN has been denied, creating an additional pressure on operations as well as the allocated budget.

Some in the community may say that SMRC aged care facilities used to operate at a surplus and it is current management causing the loss. This is incorrect. It ignores the facts that across Australia, the trend over the past 5 years has seen a worsening of financial viability of aged care, as shown in the extract below from the federal government's aged care quarterly update. Berridale and Cooma are no different.

Residential Aged Care



We have recently seen the Hudson House very close to closure due to financial losses. A dedicated provider has stepped in – Respect Aged Care – who are a specialist aged care provider with economies of scale to make significant financial improvements.

SMRC facilities are similar. While the work of our dedicated teams are to be commended, the lack of scale makes it impossible to run a facility of the size of SRH in a financially viable manner. If Council support the recommendation for orderly closure, it is likely the federal government will provide funding to support closure costs, hence the recommendation for the CEO to apply for and receive federal funding to assist with closure costs.

Occupancy

Occupancy at SRH has traditionally been above 80%, however with the passing of a number of long-term residents, occupancy has fallen from 79% in July 2022 to 42% in September 2023. Presently there are 6 residents (42%) with occupancy increased where possible with respite. While resident numbers are low, we still need to provide adequate staff to provide a minimum level of care. Occupancy is difficult to lift. There is no wait list and inquiries have been from potential residents who require a level of care that simply cannot be provided by a facility that is equipped to provide for low care need residents. Occupancy cannot be improved.

Compliance and need for capital investment

If high care need residents are admitted to SRH, there is an increased risk to Council that the Aged Care Quality and Safety Commission would consider Council non-compliant with standards, having placed residents in a high risk setting where needs cannot be met. This places Council at risk of significant financial sanctions.

To address this, SRH would need a complete knock down and rebuild. This could cost in the order of \$20 million. Federal government advice is this funding is not available. Council would therefore need to obtain a loan. A high care facility could be built, but there is no evidence this is needed in Berridale and whether Berridale is the best location to invest. To pay the loan back, Council would need to use rate revenue which does not exist, which would mean a Special Rate Variation to cater for a facility for potentially 14 to 20 residents. A Special Rate Variation would also be required for the next two to three years to fund ongoing operating losses before a new facility was constructed. It is difficult to mount a business case for this.

Community consultation

Initial consultation with community on the divestment focussed on 3 aims of Council:

1. Maintain or improve quality of care;
2. Retain staff on existing conditions;
3. Expansion into Jindabyne

Unfortunately while these were the objectives, the divestment due diligence has shown that SRH is not a viable facility. Community consultation has occurred and it is clear there is opposition to closure from some in the community. That does not change the fact that the financial sustainability review, adopted by Council, recommended divestment of aged care. It does not change the fact that Council cannot afford to run this facility.

Conversations with a number of community members suggest that they recognise the constraints on SRH as a residential aged care facility, but are keen to see the facility remain in community hands providing a lower level of services such as assisted living or respite care. This is the purpose of calling for expressions of interest for the future use of the facility. The delay is to allow interested community groups to prepare for lodging an EoI. Council staff will continue to liaise with such groups to ensure they have all the information they require.

History of SRH

Detail on the history of SRH is included in the background section of the report. In short, the land the facility is built on was purchased by Council, at a discount, in the early 1990s before construction and opening in 1993. The vacant land adjoining SRH was purchased by Council in 2008 for \$80,000. While acquisition of the land was at a discount, it was not donated by community to Council. Therefore the recommendation of sale to a provider of either affordable housing, social housing or community services which would service a cross section of those in need in the community without being an ongoing asset of Council is considered an acknowledgement of the community aspect of the original transactions.

Conclusion

While every effort has been made during the extended due diligence process to find a solution to retain SRH, the insurmountable challenges dictate the recommended option of an orderly closure and subsequent sale of the facility and land. While there will be concern that this closure will result in fewer beds for the elderly in the region, the fact is numbers of residents are falling and high care residents cannot be accepted at SRH without significant capital cost and ongoing increases in operating costs. Focusing residential aged care services in a larger, more modern facility such as the Hudson House, operated by a dedicated residential aged care services provider – Respect Aged Care – will ensure ongoing sustainability of residential aged care services into the future.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	High	Low	Yes
Economic Activity	High	Low	Yes
External Political Environment	High	Medium	No
Financial Sustainability	High	Low	Yes
Health and Safety	High	Low	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	High	Medium	No
Service Delivery	High	Low	Yes

Ongoing delivery of residential aged care services at Snowy River Hostel is high risk.

Residential aged care in the current climate, in rural, regional and remote areas is difficult for small providers to sustain for a number of reasons, these being:

- a lack of economic scale
- workforce shortages
- high level of resident need, not commensurate with funding
- age and health of facilities/assets
- a lack of funding to undertake major capital works

Snowy River Hostel experiences all of these risks.

In addition, the aging facility, increasing standards of the Aged Care Quality and Safety Commission and ageing and level of care prospective residents require make the facility no longer fit for purpose, placing Council, and the community, at real risk of non-compliance with the standards and subsequent sanctions.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$900,000	Based on 2022/23 costs
Estimated Annualised Net Cost	\$0	Based on closure
Capital Investment		Not proposed
Capital Funding Source		Not proposed

Closure will result in no ongoing operating costs. Sale may generate a return for Council, but it would also result in a one off write down of the value of the asset. This will impact Council's deficit at the end of 2023/24, but will have no impact on unrestricted cash. The value to write down will be \$1,873,251 as shown in the table below. Initial estimates of sale value are in the order of \$1 million, however sale to a provider of affordable or social housing may impact this figure.

Snowy Monaro Regional Council - Aged Care Assets			Forecast to 30-06-2023
Non-current assets			Snowy River Hostel
	Infrastructure, property, plant and equipment (IPPE)	Work in progress	\$ 108,616
		Buildings non specialised (6)	\$ 1,240,149
		Furniture & Fittings (3)	\$ -
		Office Equipment (2)	\$ -
		Other Assets (18)	\$ -
		Other Structures (8)	\$ -
		Plant & Equipment (1)	\$ 39,737
		Operational Land	\$ 368,082
			\$ 1,756,584
	Intangible assets	Bed Licences	\$ 116,667
			\$ 1,873,251

Initial advice is that the prospect of sale will be enhanced if the three lots are consolidated, as per the resolution 054/08 from the former Snowy River Shire Council.

RESPONSIBLE OFFICER: Chief Operating Officer.

OPTIONS CONSIDERED

Options considered include:

- SRH Business as usual – not recommended due to reasons outlined in report
- Implementing former Snowy River Shire resolution 054/08 to consolidate the three lots as this is likely to maximise the return to Council - recommended
- SRH closure and Expression of Interest process to sell to a provider of affordable housing, social housing or community services – recommended option – noting this will likely reduce the financial return to Council. There may be an expectation from providers that Council contribute the site for little or no cost. This is recommended as it is likely to best align with community desire to keep the site as a community facility, but will not remain in Council ownership and therefore be no ongoing cost to Council. It also meets Council's adopted recommendations of the financial sustainability review to divest from aged care and rationalise sites (ie disposal of a surplus site)
- SRH closure and unrestricted sale (along with adjacent land) – not recommended, unless sale for affordable housing, social housing or community services cannot be achieved. While this will achieve Council financial objectives and maximise financial return from the site, it may not align with community desires.

IMPLEMENTATION PLANS

Implementation will occur in the following steps:

- Upon resolution by Council, conduct further public information sessions to explain the reasoning to community
- Notification to Federal Department of Health and Aged Care
- Ongoing liaison with residents, relative and staff
- Orderly closure including re-homing of residents
- Expression of Interest process to identify suitable alternate providers willing to assume responsibility for the facility and provide needed community services.
- A further report to Council to determine the successful EoI.

EXISTING POLICY/DECISIONS

Council's financial sustainability review has identified the need for Council to divest of residential aged care services. Council adopted this report and its recommendations.

BACKGROUND

Brief history of Snowy River Hostel

Snowy River Hostel was built in response to growing community need for residential aged care throughout the former Snowy River Shire and Cooma-Monaro Shires. Following on from a feasibility study into the needs of the region, it was decided that Cooma-Monaro Shire would explore the option of building its own hostel type accommodation. On this determination, the project turned its focus to the needs of Snowy River Shire residents.

9.1.3 DIVESTMENT OF RESIDENTIAL AGED CARE SERVICES - SNOWY RIVER HOSTEL

The former Snowy River Shire, the Berry Trust and a project working group came together from 1988 to coordinate fundraising efforts for the development of SRH. The Berridale Aged Hostel Appeal was launched in 1990 with the aim of fundraising \$200,000 that was to be matched by Council through grant funding under the \$2.00 for \$1.00 model. An amount of \$380,000 was obtained committed by the Commonwealth of Australia, Department of Community Services and Health.

Land to support the development of Snowy River Hostel was sold to Council by Mr Pascoe and Mr Woodhouse at a discount. Offering land at a discount, was to support Council in its efforts to respond to community need through the building and development of an aged care facility.

The initial scope was to build a 10 + 1 (staff) bed facility in order to 'provide for the continuing independent lifestyle of our aged, while ensuring that that their quality of life is maintained'. This did occur with an extension resulting in an additional 4 beds in 2006.

In 1993 SRH was officially opened and commenced servicing the needs of its residents. The below photo was taken at the formal opening of the new wing at Snowy River Hostel.

Lot 10 DP 1130244 was acquired by Council in 2008 for \$80,000 (subdivided from Lot B DP 400727, which was privately owned at the time); with settlement occurring on 2/10/2008. A title search reflects that no caveats/use constraints exist. There is a belief within community that this land was donated to Council. This is incorrect. As the Council resolution 54/08 states, the land was purchased by Council.

Resolution 54/08 governed the acquisition of the land and Item 3 indicates that there was, at least the intent, to then consolidate all three of the SR Hostel associated lots. The rationale for lot consolidation was geared towards any future extensions to the hostel not being hampered by building setbacks etc. in the future.

Consolidation never occurred, however it does evidence that the primary motivation for the land being acquired in the first instance was associated with residential aged care.

Council Resolution:

054/08

That Council resolve:

1. To enter into a contract to purchase the 3,000m² proposed to be subdivided from lot B DP 400727 for the asking price of \$80,000.
2. That Council and the owner of lot B DP 400727 negotiate to share (50/50) the costs of survey and registration of the plan of subdivision.
3. That a plan of consolidation incorporating the 3,000 m², lot 3 DP 801367 and lot 3 DP261695 be created and submitted to Council for approval.
4. That the Mayor and the General Manager be authorized to sign the Transfer document under Council seal.

Moved: Cllr Smits

Seconded: Cllr Burke

CARRIED

9.1.3 DIVESTMENT OF RESIDENTIAL AGED CARE SERVICES - SNOWY RIVER HOSTEL



While the intent of the purchase was to meet future community needs for residential aged care, the aged care landscape has changed dramatically since 2008. The recommendation “to proceed with the sale of Snowy River Hostel (Lot 3 DP801367), the adjacent vacant land (Lot 10 DP1130244) and access (Lot 3 DP261695) to a provider of affordable housing or social housing and should this not be possible, to proceed with sale on the open market” will ensure that Council endeavours to keep this facility and land in the hands of an entity that will provide a community service, at no further cost to Council.

ATTACHMENTS

Nil

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - AUGUST 2023

Record No: 123/589

OFFICER'S RECOMMENDATION

That Council:

- A. Receive the report indicating Council's cash and investments position as at 31 August 2023; and
- B. Receive the certificate of the Responsible Accounting Officer.

ISSUES

The effective management of Council funds in accordance with Council's Investment Policy and regulatory requirements. To assist financial sustainability and the intangible expectations of the community.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	Low	Low	Yes

Total cash and investments are managed to ensure the protection of the principal invested, there is appropriate levels of liquidity to fund service provision and investment returns are maximised within policy and statutory constraints.

FINANCIAL IMPACTS

As interest rates rise, the investment strategy needs to be agile to ensure Council can take advantage of higher yield investments when they are presented.

RESPONSIBLE OFFICER: Acting Chief Financial Officer.

CERTIFICATION:

I, Simon Rennie, Responsible Accounting Officer of Snowy Monaro Regional Council hereby certify, as required by Clause 212 of the Local Government (General) Regulation 2021, that the existing investments as detailed in this report have been invested in accordance with Section 625 of the *Local Government Act 1993*, the Regulations and Council's grandfathered Investment Policy, November 2022. In accordance with Regulation 212 of the *Local Government (General) Regulation 2005*, a report setting out details of money invested must be presented to Council in the following month.

OPTIONS CONSIDERED

Council's Monthly Funds Management report meets the requirements of Council's current Investment Policy and regulatory requirements.

To take advantage of increasing interest rates, a move has been made to maximise the investment portfolio that is placed in cash products, such as term deposits. This reduces the amount held in at call accounts, which are now earning lower yields than term deposits. Diversifying the portfolio's maturity dates will enable Council to have access to cash on a regular basis, if required, and ensure agility to be able to access term deposits with higher yields as they become available.

IMPLEMENTATION PLANS

Investment of surplus funds that are not required to manage short-term cash flow.

EXISTING POLICY/DECISIONS

Council's Investment Policy (SMRC 258).

The revised policy was adopted on 17 November 2022 by Council resolution number 324/22 and is next due for review in November 2023. The aim of Council's Investment Policy is to provide a framework for the investing of Council funds at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met. Any investments that were invested prior to the adoption of this version of the Investment Policy will be grandfathered until maturity unless a financial gain can be made by Council in redeeming the investment prior to maturity.

BACKGROUND

Council's cash and investments 31 August 2023:

DATE INVESTED	FINANCIAL INSTITUTION	Short-Term Rating	Long-Term Rating	TYPE	CURRENT INVESTMENT	INTEREST RATE	MATURITY
n/a	National Australia Bank - Cash at Bank*	A1+	AA-	Cash	7,417,038	Tiered	n/a
n/a	National Australia Bank - At Call	A1+	AA-	At Call	4,487,064	1.90%	At Call
11-Sep-18	RaboDirect	A1	A	TD	2,000,000	3.33%	08-Sep-23
17-Sep-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Sep-23
23-Oct-19	Bank of Queensland	A2	BBB+	TD	1,000,000	1.80%	23-Oct-23
17-Mar-20	ING Bank	A1	A	TD	1,000,000	1.63%	17-Mar-25
20-Mar-20	Bank of Queensland	A2	BBB+	TD	1,000,000	1.85%	19-Mar-25
05-May-22	MyState	A2	BBB+	TD	5,000,000	3.25%	03-Nov-23
22-Jun-22	National Australia Bank	A1+	AA-	TD	4,000,000	4.30%	26-Jun-24
23-Aug-22	Australian Military Bank	A2	BBB+	TD	2,000,000	4.41%	22-Aug-24
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.19%	28-Sep-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.23%	30-Oct-23
29-Nov-22	National Australia Bank	A1+	AA-	TD	5,000,000	4.30%	29-Nov-23
15-Dec-22	ING Bank	A1	A	TD	5,000,000	4.50%	14-Dec-23
27-Feb-23	ING Bank	A1	A	TD	5,000,000	4.95%	27-Feb-24
28-Feb-23	ING Bank	A1	A	TD	2,000,000	5.00%	28-Mar-24
17-Mar-23	Bendigo and Adelaide Bank Limited	A2	BBB+	TD	4,000,000	4.45%	14-Mar-24
28-Apr-23	AMP Bank	A2	BBB	TD	1,000,000	4.90%	25-Oct-23
05-May-23	Judo Bank	A3	BBB-	TD	4,000,000	4.90%	06-May-24
13-Jun-23	AMP Bank	A2	BBB	TD	2,000,000	5.45%	12-Jun-24
13-Jun-23	National Australia Bank	A1+	AA-	TD	3,000,000	5.30%	12-Jun-24
29-Jun-23	National Australia Bank	A1+	AA-	TD	4,000,000	5.40%	27-Jun-24
29-Jun-23	National Australia Bank	A1+	AA-	TD	5,000,000	5.35%	21-Dec-23
29-Jun-23	ING Bank	A1	A	TD	10,000,000	5.55%	24-Apr-24
31-Jul-23	National Australia Bank	A1+	AA-	TD	5,000,000	5.30%	30-Jul-24
31-Jul-23	AMP Bank	A2	BBB	TD	2,000,000	5.50%	30-Jul-24
29-Aug-23	National Australia Bank	A1+	AA-	TD	5,000,000	5.15%	28-Aug-24
31-Aug-23	National Australia Bank	A1+	AA-	TD	7,000,000	5.10%	26-Sep-24
					107,904,102		

**Tiered* rate means we will earn different rates of interest depending on the balance of our account. If our account balance is above a certain level, the bank will pay a higher rate of interest on the whole balance.

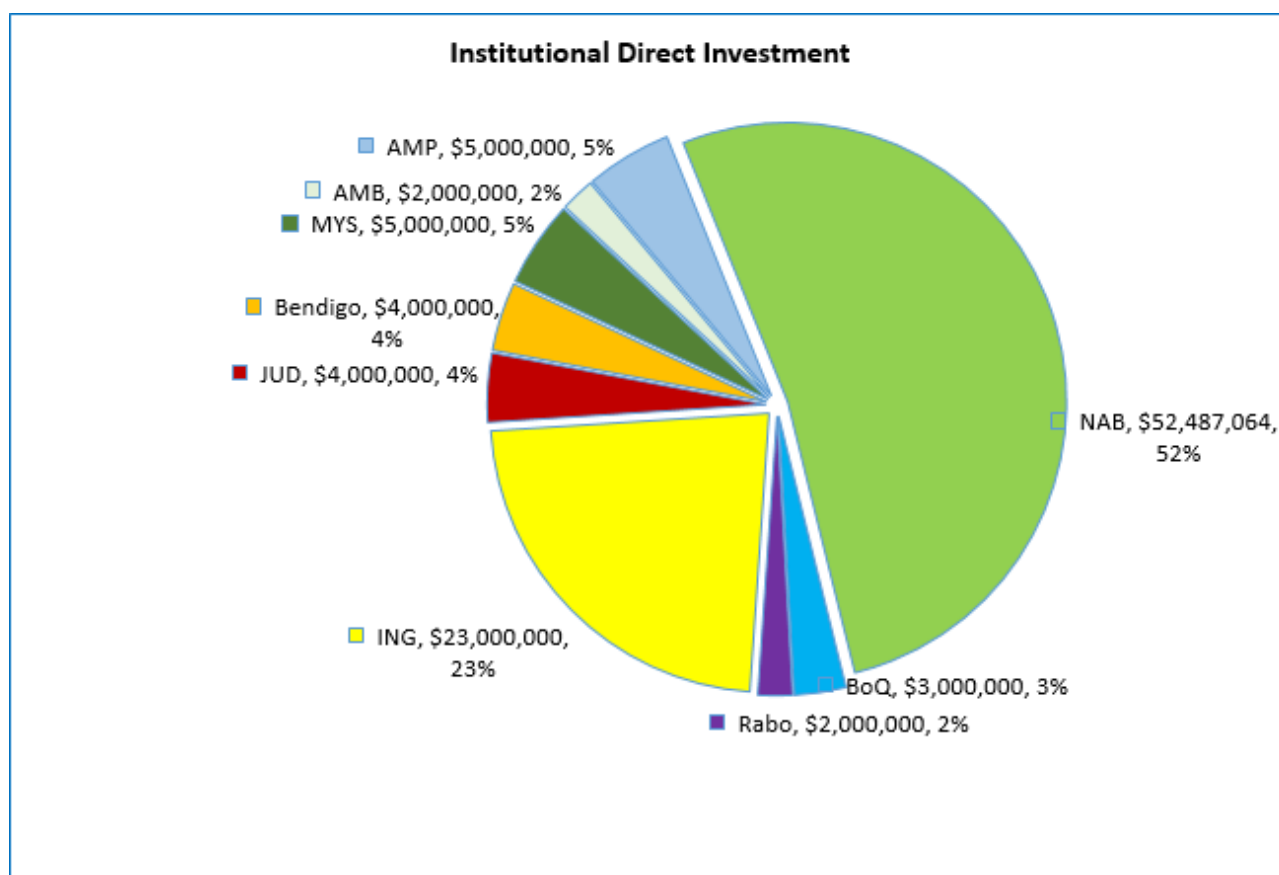
Investment portfolio return:

Benchmarking is used by Council as a gauge for the performance of its portfolio against its investing universe (*universe*: securities sharing a common feature – liquidity, return patterns, risks and ways to invest). A suitable benchmark to review the return on Council's portfolio is the Bank Bill Swap Rate (BBSW), or Bank Bill Swap Reference Rate – a short-term interest rate used as a benchmark for the pricing of Australian dollar derivatives and securities – most notably floating rate bonds.

9.2.1 MONTHLY FUNDS MANAGEMENT REPORT - AUGUST 2023

Month	YTD Annualised Return	Monthly Average Interest Return	90 Day Bank Bill*	Margin
August	4.52%	4.27%	4.13%	0.14%
July (2023)	4.74%	4.74%	4.26%	0.48%

**The Australian Financial Market Association (AFMA)*



ATTACHMENTS

Nil

9.3.1 APPOINTMENT OF DELEGATES TO COMMITTEES FOR THE REMAINING TERM OF COUNCIL

9.3.1 APPOINTMENT OF DELEGATES TO COMMITTEES FOR THE REMAINING TERM OF COUNCIL

Record No: I23/417

OFFICER'S RECOMMENDATION

That Council reappoint Councillor representative/s to the committees as per the current appointments.

ISSUES

The current appointments will expire in September 2023. These appointments are shown in the tables below. As the Council can change the appointments at any time they desire the time period of appointment are proposed to be removed. This will reduce the administrative costs of the committee process.

It is recommended Council continue with the delegated membership arrangements to committees. No indication has been given of a need to change committee membership.

Internal Committees				
Committee name	Delegate	Elected 2022	Active (Y/N)	Frequency of meeting
Audit, Risk and Improvement Committee	X1 Councillor	Councillor Summers, Alternate – Councillor Hopkins (resolution 19/22)	Y	Quarterly
CEO Performance Review Committee	Mayor X2 Councillors	Mayor Davis, Councillor Higgins & Councillor Summers (resolution 19/22)	Y	
Youth Council	X1 Councillor	Councillor Frolich, Alternate – Councillor Johnson (resolution 19/22)	Y	4 times per year
Reconciliation Action Plan Working Group	X1 Councillor	Councillor Williamson (resolution 321/22)	Y	4 times per year
Cemeteries Committee	X1 Councillor	Councillor Frolich Alternate - Councillor Hanna (resolution 19/22)	Y	Quarterly
Cooma Saleyards	x2 Councillors	Mayor Davis and Councillor Stewart (resolution 19/22)	N	Quarterly
Snowy Monaro Arts & Cultural Committee	X1 Councillor	Councillor Mitchell (resolution 321/22), Alternate – Councillor Frolich (resolution 19/22)	Y	Quarterly

9.3.1 APPOINTMENT OF DELEGATES TO COMMITTEES FOR THE REMAINING TERM OF COUNCIL

Internal Committees				
Committee name	Delegate	Elected 2022	Active (Y/N)	Frequency of meeting
Snowy Monaro Biosecurity (Weeds)	X2 Councillors	Councillor Stewart and Councillor Summers (resolution 19/22)	Y	Quarterly
Open Spaces and Recreational Facilities	Not yet established. It is proposed that nomination of delegates to this committee be determined when the charter is adopted by Council.		N	TBC
Waste Management Committee	X1 Councillor	Councillor Higgins, Alternate – Councillor Frolich (resolution 19/22)	N	
Yamaga Sister City	Mayor	Councillor Hanna, Alternate – Councillor Frolich (resolution 19/22)	N	When required
Housing and Social Services**	X1 Councillor	Councillor Beer, Alternate – Councillor Higgins (resolution 19/22)	Y	TBC

**The delegate on the Housing and Social Services committee is recommended to be the same as the delegate on the Monaro Regional Housing Forum.

External Committees				
Committee name	Delegate	Elected 2022	Active (Y/N)	Frequency of meeting
ANU Medical School - Community Advisory Committee (CAC) and Board (CAB)	X 1 Councillor	Mayor Davis (resolution 19/22)	Y	CAC - Once a year in Cooma CAB – once a year in Canberra
Bundian Way Advisory Committee	1x Councillor or CEO	Councillor Mitchell (resolution 321/22)	Y	1st Thursday every second month
Community Safety Precinct Committee	X1 Councillor	Councillor Hanna (resolution 19/22)	N	Organised direct with Councillor by NSW Police
Cooma Correctional Centre Community Consultative Committee	X1 Councillor	Councillor Hopkins (resolution 19/22)	Y	TBC
District Bushfire Management Committee	X1 Councillor	Councillor Higgins (resolution 19/22)	Y	TBC
Jindabyne Liquor Accord	X1 Councillor	Councillor Frolich (resolution 19/22)	N	When required

9.3.1 APPOINTMENT OF DELEGATES TO COMMITTEES FOR THE REMAINING TERM OF COUNCIL

External Committees				
Committee name	Delegate	Elected 2022	Active (Y/N)	Frequency of meeting
Local Traffic Committee	X1 Councillor	Councillor Hanna (resolution 19/22)	Y	last Thursday of every second month
Monaro Regional Interagency Committee	X1 Councillor	Councillor Higgins, Alternate – Councillor Hopkins (resolution 19/22)	Y	2nd Thursday every 2nd month
South East Arts Board	X1 Councillor	Councillor Mitchell (resolution 321/22) Alternate Councillor Frolich (resolution 19/22)	Y	3 times per year
Southern Regional Planning Panel##	Mayor & CEO 1 x Alternative	Mayor Davis, CEO Alternate – Councillor Beer (resolution 19/22)	Y	TBC
Monaro Regional Housing Forum**	X1 Councillor	Councillor Beer, alternate – Councillor Higgins (resolution 19/22)	Y	3rd Thursday of every 3rd month

**The delegate on the Monaro Regional Housing Forum is recommended to be the same as the delegate on the Housing and Social Services Committee.

Council previous resolution has been to elect the CEO and the Mayor. Membership on the Southern Regional Planning Panel is addressed in section 4 of the Sydney and Regional Planning Panels Operational Procedures:

4.1 Members: Two Council members are appointed by each Council.

4.4 At least one Council member must have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

4.5 Selection of Council Members: Each council determines how their members are selected. In selecting members, Councils should have regard to any conflicts of duties that would be created for a person nominated to the Planning Panel if they are in any way responsible or involved in the assessment of matters to be determined by the Panel or involved in voting or deliberating on matters that come before the Panel.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

The recommended action continues with the current situation, which is considered a low risk activity.

FINANCIAL IMPACTS

Provision has been made in the 2024 budget for the Mayor and Councillors to undertake civic duties as required. This budget includes representing Council on a number of external and internal advisory committees.

Executive support to the Mayor and Councillors is provided within the existing budget allocations.

Reimbursement of expenses for Councillors to attend committee meetings is detailed within the relevant policy.

RESPONSIBLE OFFICER: Coordinator Governance.

OPTIONS CONSIDERED

New appointments could be sought by nomination for all of the positions. This will be a time consuming process that is considered unlikely to result in significant changes to committee membership overall. Therefore, it is not considered an effective use of resources.

IMPLEMENTATION PLANS

Notice of delegated appointments will be provided by the Executive Office following Council's decision.

EXISTING POLICY/DECISIONS

- 17 February 2022 Council meeting, Appointment of Delegates to Committees for the Period to September 2023, Council resolution 19/22.
- 15 September 2022 Council meeting, North Ridge Reserve Committee Charter, Council resolution 247/22.
- 17 November 2022 Council meeting, Appointment of Delegates to Committees for the Period to September 2023 Following a Councillor Resignation, Council resolution 321/22.
- 16 November 2017 Council meeting, Section 355 Committee Review Proposal, Council resolution no. 270/17

BACKGROUND

By appointing delegates, Council is delegating authority to those persons to act on its behalf in accordance with the provisions of s355(e) of the *Local Government Act 1993*. The delegation of power by Council is exercised under s377 of the Act. Delegates generally have voting rights as representatives of Council on committees, although the extent of this does vary between committees.

Delegates have a responsibility to Council, as its representative, to vote in accord with Council policy and to keep Council informed of the activities of the committee in question. Councillors delegated to external committees are responsible for providing committee minutes and records to Council where appropriate.

Where the Councillors choose to elect a specific alternate delegate, it should be noted the alternate cannot attend meetings when the elected Council delegate is present. The provision of an alternate delegate is to attend meetings in the absence of the elected delegate. Alternate delegates are to be equal to the number of required delegates for that committee.

For information, the committees listed below have membership established by their adopted charter or other Council resolution and do not need a decision to be made by Council at this time.

Committee name	Delegate	Delegate elected 2022	Active (Y/N)	Frequency of meeting
Boco Rock Community Fund Committee	Mayor (Chair)*, CEO,* 1 Councillor representing the former Cooma-Monaro Shire LGA, 1 Councillor representing the former Bombala Shire LGA	Mayor, Councillor Hopkins and Councillor Stewart (resolution 19/22) For the term of Council.	Y	Minimum 3 times per year

9.3.1 APPOINTMENT OF DELEGATES TO COMMITTEES FOR THE REMAINING TERM OF COUNCIL

Committee name	Delegate	Delegate elected 2022	Active (Y/N)	Frequency of meeting
Boco Rock Community Fund Sub Committee	Delegates are as appointment to the Boco Rock Community Fund Committee.	Mayor, Councillor Hopkins and Councillor Stewart (resolution 19/22) For the term of Council.	Y	Minimum 3 times in the year of a new committee term. Next meeting 2024.
District Liaison committee	2 Councillors	Councillor Hanna and Councillor Davis (resolution 131/23) Appointed in June 2023.	TBC	Minimum 2 times per year. A meeting has yet to be called by the RFS for this committee.
NSW Government's Asbestos Coordination Committee #	X1 Councillor	Councillor Beer (resolution 19/22) Appointment is for 2 years.	Y	Quarterly
Boco Rock Community Consultative Committee	CEO*	Acknowledged (resolution 321/22)	Y	Monthly
Canberra Region Joint Organisation of Councils (CRJO)	Mayor* & CEO*	Acknowledged (resolution 321/22)	Y	4 times per year
Country Universities Centre Board	Mayor* 2 Year term. Term ends February 2024.	Acknowledged (resolution 321/22)	Y	Third Thursday of each month
Snowy Monaro Local Emergency Management Committee	CEO*	Acknowledged (resolution 321/22)	Y	Quarterly

ATTACHMENTS

Nil

9.3.2 GROWING REGIONS PROGRAM - EXPRESSIONS OF INTEREST

Record No: I23/536

OFFICER'S RECOMMENDATION

That Council note the Growing Regions Program - Expressions of Interest.

This is an information only report.

EXECUTIVE SUMMARY

Council has submitted an Expression of Interest for two projects (budget relieving) under the Growing Regions Program.

The Growing Regions Program, provided under the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, provides grants of between \$500,000 and \$15 million to local government entities and not-for-profit organisations, for capital works projects that deliver community and economic infrastructure projects across regional and rural Australia.

The grants require a co-contribution of 50% from Council.

The program is open competitive with grants awarded on a merit basis.

There will be a two-stage application process. Under stage one, applicants will be required to submit expressions of interest which will be assessed to ensure projects meet eligibility requirements, project readiness and program suitability, and are aligned with regional priorities for the area.

Expressions of interest that are assessed as whether they meet the grant program requirements and if so, approved to proceed will be invited to submit a full application (Stage Two). (No timing estimates available).

Council has submitted expressions of interest for:

1. Cooma North Ridge reservoir design and construction.

Project approved in the Water and Waste Water capital works within the delivery plan.

Concept design is complete. High level estimates available.

The scope is to build a second 5 mega litre reservoir that will act as a major distribution reservoir to the existing reticulation zone within the township. This allows for the existing reservoir receiving water from the water treatment plant to be utilised as a reserve with the ability to have a chlorine reticulation system that can re-dose the potable water to the Australian drinking water standards. This allows for a stronger and more resilient system that, will allow for a greater water holding quantity that will deliver a higher quality product to the township especially during low water availability and high bush fire times.

9.3.2 GROWING REGIONS PROGRAM - EXPRESSIONS OF INTEREST

Total Project Cost (Estimates) \$5,000,000.

Total Grant Request \$2,500,000.

2. Jindabyne Resource Recovery Centre.

Project approved in the Waste capital works delivery plan.

Concept design is complete. High level estimates available.

The scope is to build a resource and recovery centre at the existing site in Jindabyne. The facility will reduce Councils' greenhouse gas emissions by reducing the amount of waste sent to landfills. The new facility will also comply with the NSW EPA Waste and Sustainable Materials Strategy 2041, which includes initiatives for regional Councils to consolidate their landfill sites. This will enable SMRC to do our part for Net Zero 2050.

Total Project Cost (Estimates) \$9,250,000.

Total Grant Request \$4,625,000.

RESPONSIBLE OFFICER: Manager Corporate Projects.

ATTACHMENTS

Nil

9.3.3 COUNCIL ADOPTION OF ANTI-SLAVERY POLICY

Record No: 123/546

OFFICER'S RECOMMENDATION

That Council adopt the following;

A. Anti-Slavery Policy Statement

B. Modern Slavery Policy

ISSUES

This statement and policy have been drafted to ensure Council complies with all applicable legislation, including the *Modern Slavery Act 2018*, the *Human Rights Act 1998* and the *Local Government Act 1993*.

The policy statement reflects Snowy Monaro Regional Council's commitment to ensure, to the best of our ability, that there is no modern slavery in any part of our business operations.

The policy addresses council's responsibility under the *Modern Slavery Act 2018*, to take a strong approach to reject any forms of modern slavery and human trafficking.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
External Political Environment	Medium	Low	Yes
Legislative Governance and Compliance	High	Low	Yes
Reputation and Image	Medium	Low	Yes

Federal and state legislation is already in place. This policy will meet our obligations under the various acts.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost		
Estimated Annualised Net Cost		
Capital Investment		
Capital Funding Source		

NIL Financial impact expected.

RESPONSIBLE OFFICER: Manager Corporate Projects, Chief Financial Officer.

OPTIONS CONSIDERED

As this is a legislative requirement, no other options have been considered.

IMPLEMENTATION PLANS

Once the policy and procedure have been adopted, it will be mandatory for all staff to follow. Contracts have been updated with new requirements and a statement has been prepared for inclusion in procurement documentation.

EXISTING POLICY/DECISIONS

NIL

BACKGROUND

Councils' obligations under the *Modern Slavery Act 2018* are summarised in the [Office of Local Government circular 22-09 \(11 April 2022 Ref: A803923\)](#).

From 1 July 2022, Councils are required to take reasonable steps to ensure that goods and services procured by and for the Council are not the product of modern slavery within the meaning of the *Modern Slavery Act 2018 (NSW)*.

Commencing from the 2022/23 financial year, each Council is required to publish in their annual reports:

- A statement of the action taken by the Council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the Council and identified by the commissioner as being a significant issue, and;
- A statement of steps taken to ensure that goods and services procured by and for the Council during the year were not the product of modern slavery within the meaning of the *Modern Slavery Act 2018 (NSW)*.

ATTACHMENTS

1. Anti Slavery Statement
 2. Modern Slavery Policy
-



Anti-Slavery Policy Statement

This policy statement reflects Snowy Monaro Regional Council's commitment to ensure to the best of our ability that there is no modern slavery in any part of our business operations.

We are committed to acting ethically and with integrity in all business dealings and relationships, and where possible, to ensure modern slavery is not taking place in our own business or supply chain.

As part of our contracting processes, we will include specific prohibitions against the use of forced, compulsory or trafficked labour, or anyone held in slavery or servitude.

Our business also expects its service providers, suppliers and contractors to share our commitment to act lawfully and ethically and to work to ensure that modern slavery is not taking place within its organisation or within its supply chain.

Definitions

The term 'modern slavery' describes situations where coercion, threats or deception are used to exploit victims and undermine their freedom. Coercion, threats and deception can be explicit or implicit.

The Modern Slavery Act 2018 (Cth) 'Act' defines modern slavery as including eight types of serious exploitation; trafficking in persons, slavery, servitude, forced labour, forced marriage, debt bondage, the worst forms of child labour and deceptive recruiting for labour or services.

The worst forms of child labour means extreme forms of child labour that involve the serious exploitation of children, including through enslavement or exposure to dangerous work. The worst forms of child labour does not mean all child work.

Under Australian law, modern slavery is defined in the Act. In the event of any inconsistency, the definitions in the Act take precedence over this policy.

Signed:

<Name and position of Authorised Officer>
<Date>



Policy

Anti-Slavery and Human Trafficking

Responsible portfolio	Finance	Document Register ID	250.[document year].[document number].[document part]
Policy owner	Chief Finance Officer	Review date	Date [document date]
Date of Council Meeting	Date Approved [checklist 25002 10 DD LAST VALUE]	Resolution Number	Number [checklist 25002 11 DD LAST VALUE]
Legislation, Australian Standards, Code of Practice	Modern Slavery Act 2018 (Cth) Modern Slavery Act 2018 (NSW) Local Government Act 1993 Human Rights Act 1998		
Aim	To limit risks of modern slavery in our business and supply chain.		

1 Introduction

Modern Slavery is the illegal exploitation of people for personal or commercial gain. Victims are controlled by force, coercion and/ or deception. It takes various forms, such as slavery, servitude, forced and compulsory labour and human trafficking. This is a violation of fundamental human rights and is not tolerated in our business or supply chains.

2 Purpose

This policy is a statement of Council's commitment to reduce the risk of modern slavery in all its forms, taking place in any part of our business or within any of our supply chains.

Council recognises that it has a responsibility under the Modern Slavery Act to take a strong approach to reject any forms of modern slavery and human trafficking. We are committed to promoting ethical business practices and policies that protect workers from being abused and exploited, both in our business and our supply chains.

Council is committed to limiting the risk of modern slavery occurring in our business, ensuring there is transparency in our business and in our approach to tackling modern slavery throughout our supply chain.

We expect our employees and our suppliers to share our commitment to help ensure modern slavery does not exist in our business or supply chain.

Council procures goods and services needed for the business's day-to-day operations from many contracted and preferred suppliers operating in Australia. Our supply chain arrangements include suppliers from these key areas:

- Corporate and Operational Procurement
- Capital and Property Works.

Our long-term strategic relationships with key suppliers provides a stability in our chain and procurement processes.

3 Scope

This policy applies to everyone who works for Council or on Councils behalf, in any capacity, across Council. This includes, but is not limited to, all employees, directors, officers, agency workers, seconded workers, agents, contractors, external consultants, third-party representatives and business partners.

4 Responsibility

The CEO has overall responsibility for ensuring this policy complies with our legal and ethical obligation, and that all those who the policy applies to comply with it.

Primary and day-to-day responsibility for this policy and modern slavery programme has been delegated to the Chief Financial Officer.

All managers are responsible for ensuring those reporting to them are aware of and understand the policy.

All employees are expected to complete mandatory ethics training, which includes content on modern slavery. Council will provide additional tailored training to specific teams where necessary.

Council's commitment to preventing all forms of modern slavery will be communicated to all suppliers, contractors and business partners at the outset of our business relationship with them and reinforced as appropriate thereafter.

5 Commitments

5.1 Council

Council complies with all applicable legislation, including the Modern Slavery Act 2015, the Human Rights Act 1998 and the Local Government Act 1993.

Council respects the human rights of its employees and provides them with safe working environment and fair terms of employment

Council has a commitment to doing all that it reasonably can to prevent all forms of modern slavery within any parts of its business or supply chains by:

- Identifying and assessing the risks of modern slavery in Councils supply chains
- Ensuring whistleblowing and grievance policies and practices cover modern slavery and allow anonymous reporting of human rights violations
- Ensuring contracts include contractual provisions for modern slavery

- Working with suppliers to ensure they understand their obligations to implement processes to eliminate or minimise the risks of goods and services being produced by modern slavery
- Provide training and awareness of modern slavery to staff and suppliers
- Cooperating with the Anti-slavery commissioner in disclosing information and providing assistance and support in respect to modern slavery and its victims.

5.2 Third Parties

Council expects high standards from all its contractors, suppliers and other business partners. They are expected to comply with all applicable laws and regulations and publish an annual anti-slavery and human trafficking statement, where they are legally required to do so.

Consideration of modern slavery risk is built into our procurement processes as part of our due diligence activities.

Council procurement contracts require suppliers to comply with the Modern Slavery Act 2015, in addition to other relevant policies. Council also includes specific requirements that Councils suppliers implement due diligence procedures for their own supply chains and use reasonable endeavours not to purchase raw material, resources or products from organisations using forced labour

Council expects its suppliers to hold their own suppliers to these same high standards

Council may terminate its relationship with individuals and organisations working on Councils behalf if they are found to be in breach of the Modern Slavery Act.

6 Reporting Obligations

The Local Government Act 1993 requires local councils to include statements in their annual reports detailing:

- The action taken in relation to any significant modern slavery issues raised by the Anti-slavery Commissioner during the year concerning councils operations; and
- The steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery

Modern Slavery is a criminal offence and Council will review any reported suspected breaches of the Modern Slavery Act and take appropriate action. This may include reporting the case to the police for investigation.

This procedure should be read in conjunction with the following documents:

Documentation

Office of Local Government Circular 22-09 Councils' obligations under the Modern Slavery Act 2018 A803923

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.

9.3.4 AMENDMENTS TO 2023-2024 FEES AND CHARGES

Record No: I23/561

OFFICER'S RECOMMENDATION

That Council:

- A. Place the amended, new and corrected fees and charges on public exhibition for a period of 28 days.
- B. Prepare a post-exhibition report to Council with responses and recommendations from any feedback received.

ISSUES

At the extraordinary Council meeting held 29 June 2023 Council resolved to adopt the 2023/2024 fees and charges.

Since adoption, staff have identified some information that requires correction, some new fees requiring public consultation, and adjustment to the calculations of fees for various applications and certificates listed in Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

Corrections

Council's Land and Property team have identified text within the adopted fees and charges requiring corrections and clarification to provide clearer descriptive wording, as identified in Attachment 1, 'Corrections - Land and Property Fees and Charges' includes details.

Increased costs – Care package fees

From 1 July 2023, several fees and charges applicable to the Home Care Package (HCP) program need to increase by 11.9%. This change reflects an increase to the HCP basic subsidy administered by the Department of Health and Aged Care. The change is in response to the Aged Care Work Value case where there was a commitment to increase the wages of aged care workers across the nation. Council receives the income it requires to pass on the increased costs that come from the wages case with no impact on the existing budget.

This change also flows into brokering arrangement to other agencies and providers (if there is capacity). As the request for brokerage is most commonly from other HCP providers, we have applied this increase to the 'Brokerage: Local Providers and Out of Region Provider' fee to reflect our higher wages costs and the higher fee they now charge to their clients. For brokerage, the increase however is higher than 11.9% due to the GST component being changed following an audit that was undertaken while the fees and charges were initially on exhibition. Attachment 2, 'Updates Community Support Programs' specifies new and old fees and charges.

New fees – Mountain bike trails

During the public consultation held in May 2023, amendments to the proposed fees and charges for the use of the shared trails for mountain bike were requested through the submissions. Given that the submission suggesting the changes was from one mountain bike club, and not the broader mountain bike community, the new suggested proposed fees and charges are now to be exhibited for all users of the mountain bike facilities to review and make comment on.

Attachment 3, 'New Fees and Charges - Civic Maintenance' identifies the proposed new fees, along with the rationale and commentary to support the proposed amounts to be charged.

Adjustments to calculations of various fees – Environmental Planning and Assessment Act 2021

On 21 June 2023, post the public consultation period, Council received notification from NSW Department of Planning advising of amendments to the *Environmental Planning and Assessment Regulation 2021*. This change increased fees by the CPI and now describes fees in terms of 'fee units'. The fee unit for 2023-2024 is \$107.28. Attachment 4, 'Amended Fees and Charges - Development Assessment' shows updated fees described as 'fee units' for planning services, as described within section 1 of Schedule 4 *Environmental Planning and Assessment Regulation 2021*.

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Financial Sustainability	High	High	No
Legislative Governance and Compliance	Low	Low	Yes
Service Delivery	Medium	Medium	Yes

By not amending the fees and charges Council will forgo income that can be used towards provision of services. While the changed fees will not resolve the financial position of the Council it will reduce the need for further increases in rates in the future.

Not applying the care package fees increases the financial risk to the organisation by increasing the deficit.

FINANCIAL IMPACTS

Minimal income is currently received by Council for the use of shared trails by mountain bikers, ultimately impacting the budget to undertake maintenance to support the local mountain bike clubs and stewardships.

Not increasing the fees for care packages will increase the operating deficit as the Council will be obligated to increase its wages costs to reflect the Award, but will not be able to recoup those costs.

By not incorporating the full 'fee unit' for planning services, Council's overall income will be lower for the 23-24 financial year compared to what income could be recovered under the regulation.

RESPONSIBLE OFFICER: Coordinator Strategy Development.

OPTIONS CONSIDERED

Making the proposed amendments to the fees and charges, it is contributing towards improving Council's financial sustainability and improving the services we deliver.

Not implementing the charges is an option. This is seen as contrary to Council's adopted position to take on all of the recommendations from the financial sustainability review, which included to review the pricing for fees and charges and ensure they reflect full cost price for services, as far as it is practical to do so, without impacting significantly on access to services by the community.

IMPLEMENTATION PLANS

The proposed amendments to the fees and charges will be publicly exhibited for a period of 28 days. It is anticipated that the exhibition period will commence 25 September and conclude 23 October 2023.

EXISTING POLICY/DECISIONS

Financial Sustainability Review – This review recommended that Council review the pricing for fees and charges and ensure they reflect full cost price for services, as far as it is practical to do so, without impacting significantly on access to services by the community.

ATTACHMENTS

1. Corrections - Land and Property Fees and Charges
 2. Attachment 2 - Updates Community Support Programs
 3. New Fees and Charges - Civic Maintenance
 4. Amended Fees and Charges - Development Assessment
-

Amended Fees and Charges – Land and Property

Red – New or corrected text

~~Yellow Highlighted Strikethrough Text~~ - Text to Remove

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Airport Landing Fees - Bombala [continued]

Courier, government, bank/freight	\$28.83	\$29.00	per use	N	Y
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Meeting Rooms

Time allocation booked must allow for setting up, packing away and cleaning the facility. Hirers of Council Facilities are expected to leave these at a minimum the way they found them upon entry. If adequate waste management is not planned for, Council will charge the hirers for rubbish disposal.

Unless otherwise specified, the per day fee, will apply to bookings exceeding 4 hours. Any hourly rate defined is only applicable for bookings up to a maximum of 4 hours.

Bombala Community Centre

Clean up charge if Council required to clean	\$164.29	\$165.00	per clean	N	Y
Function Centre (no kitchen) – daily	\$175.62	\$176.00	per day	N	Y
Function Centre (no kitchen) – hourly	\$36.05	\$36.00	per hour	N	Y
Library Hire	\$41.50 + wages for Council Staff Member			N	Y
Office Hire (no kitchen) – daily	\$105.06	\$105.50	per day	N	Y
Office Hire (no kitchen) – hourly	\$21.53	\$22.00	per hour	N	Y
Use of Electronic Whiteboard – daily	\$47.38	\$47.50	per day	N	Y
Use of Electronic Whiteboard – hourly	\$12.36	\$12.50	per hour	N	Y
Use of kitchen – per hour	\$9.69	\$10.00		N	Y
Community/ Non for Profit		No charge	N/A	N	Y
2 hrs Free usage of Function Room for Non Profit Organisations (Snowy Monaro LGA based organisations only)		No charge	N/A	N	Y
<p><u>Rationale:</u> This correction is required due to an inadvertent text change within the portal during formatting of the 2023/24 Fees & Charges. The requested amendment merely retains the default treatment statement that has been in place since merger for the BCC.</p>					

Cooma Council Office

Council pricing reflects nature of service, costs and classification of clients

Committee Room – daily rate	\$76.17	\$76.50	per day	N	Y
Committee Room – hourly rate	\$11.04	\$11.50	per hour	N	Y
Council Chambers – daily rate	\$129.22	\$129.50	per day	N	Y
includes kitchen					
Council Chambers – hourly rate	\$18.39	\$18.50	per hour	N	Y
includes kitchen					

Werri-Nina Centre (Cooma)

Community Service providers		No charge	N/A	N	Y
Rationale: Inclusion of this statement is confusing in the context of the venue fee structure and is in conflict with the principle of user pays and sustainability.					
Business – day	\$146.56	\$147.00	per day	N	Y
Business – hour	\$25.75	\$26.00	per hour	N	Y
Community/Non-profit Groups – day	\$75.61	\$76.00	per day	N	Y
Community/Non-profit Groups – hour	\$14.22	\$14.50	per hour	N	Y

Snowy River Health Centre

Education Room – per day	\$151.31	\$151.50	per day	N	Y
Education Room – per hour	\$30.49	\$31.00	per hour	N	Y
Sessional Room – full day	\$97.23	\$97.50	per day	N	Y
Sessional Room – half day	\$60.35	\$60.50	per half day	N	Y
Sessional Room – per hour	\$18.33	\$18.50	per hour	N	Y

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Dwellings

Berridale Unit	Market Rate			N	Y
Bombala Flat/House	Market Rate			N	Y
Flats/Water Treatment Plant Cottage	Market Rate			N	Y
Showground Cottage	Market Rate			N	Y
Vacant Council owned or managed land	Market Rate			N	Y

Bombala Laundromat

Accepts \$1.00 coins only.

Washing Machine	\$4.00	\$4.00	per use	N	Y
Clothes Dryer	\$4.00	\$4.00	per use	N	Y
Soap Dispenser	\$2.00	\$2.00	per use	N	Y

Road Services

Annual registration of an article/structure for display or use in a public place	\$426.01	\$430.00	per article/structure	N	N
Includes - frame signs, display racks, promotional stands, trading tables, cafe tables & chairs, outdoor furniture, and the like.					
Annual Licence Fee	\$292.11	\$295.00	per application	N	N
For the erection of tourist directional signage on public land (as approved by TASAC). \$250.00 per sign, annually paid in advance by 1st October each year					
Development Engineering Specifications – Design and Construction	\$306.22	\$310.00	per CD/USB	N	N

Approvals, Permits & Inspections

Private development Engineering Inspection (conditions apply)	\$215.37	\$225.00			
Conditions apply					
'B' Class Hoarding (plan area)	\$4.84	\$5.00	m2/week	N	N
Annual lease of Unnecessary Road	\$149.76	\$170.00	per annum	N	Y
Unmodified Traffic Control Plans	\$96.10	\$100.00		N	N

Public Grid & Gate

Application to install public gate or grid (conditions apply)	\$1,401.32	\$1,510.00			
Conditions apply					
Repair grid/gate/roadway	At cost. To ensure public safety			N	Y

Maintenance & Construction

Kerb and gutter construction (adjoining owners share)	\$101.35	\$110.00	per metre	N	Y
Indicative charge only. Fee will be calculated value from actual costs. Local Government Act allows maximum 50% cost recovery of work in relation to kerb and gutter and footpath construction from adjoining owners. Contributions for corner blocks is set by Council as 50% on address frontage and 25% on side street boundary.					
Footpath construction (adjoining owners share)	\$88.27	\$100.00	per metre	N	Y
CBD Footpath Paving	\$244.63	\$255.00	per m2	N	Y

**Footways (Footpath Including Outdoor Dining) – Commercial Use
(Permanent/
Temporary)
No fee pending policy review and adoption.**

Rationale: Inclusion of this statement negates application of a number relevant active fees (Local Government Act Section 68 related etc) and is confusing to readers.

Note: Specific reference to commercial outdoor dining is intended to be introduced in 2024/25, supported by a dedicated policy guide.

Amended Fees and Charges – Community Support Programs

Red – Updated text

Please refer to Updates in the Council report for rationale.

Brokerage: Local Providers

Monday to Friday	\$68.00	\$70.00	per hour	N	Y
		\$86.15			
Saturdays	\$85.00	\$95.00	per hour	N	Y
		\$116.95			
Sundays	\$110.00	\$120.00	per hour	N	Y
		\$147.75			
Public Holiday	\$130.00	\$135.00	per hour	N	Y
		\$166.20			

Brokerage: Out-of-Region Provider

Monday to Friday	\$68.00	\$400.00	per hour	N	Y
		\$123.20			
Case Management	\$70.00	\$80.00	per hour	N	Y
Saturdays	\$85.00	\$110.00	per hour	N	Y
		\$135.40			
Sundays	\$110.00	\$130.00	per hour	N	Y
		\$160.05			
Public Holidays	\$130.00	\$150.00	per hour	N	Y
		\$184.65			
Kilometres	\$1.00	\$1.00	per km	N	Y

Personal Care - Monday to Friday	\$68.00	\$62.00	per hour	N	N
		\$69.40			
Personal Care - Saturdays	\$85.00	\$85.00	per hour	N	N
		\$95.10			
Personal Care - Sundays	\$110.00	\$110.00	per hour	N	N
		\$134.30			
Personal Care - Public Holidays (Excludes Christmas Day)	\$130.00	\$130.00	per hour	N	N
		\$156.70			
Domestic Assistance - Monday to Friday	\$68.00	\$62.00	per hour	N	N
		\$69.40			
Domestic Assistance - Saturdays	\$85.00	\$85.00	per hour	N	N
		\$95.10			
Domestic Assistance - Sundays	\$110.00	\$110.00	per hour	N	N

		\$134.30			
Domestic Assistance - Public Holidays (Excludes Christmas Day)	\$130.00	\$130.00	per hour	N	N
		\$156.70			
Social Support - Monday to Friday	\$68.00	\$62.00	per hour	N	N
		\$69.40			
Social Support - Saturdays	\$85.00	\$85.00	per hour	N	N
		\$95.10			
Social Support - Sundays	\$110.00	\$110.00	per hour	N	N
		\$134.30			

Social-Support--Public-Holiday-(Excludes-Christmas-Day)▯	\$130.00▯	\$130.00▯	per-hour▯	No▯	No▯
▯	▯	\$156.70▯	▯	▯	▯
Shopping--Monday-to-Friday▯	\$68.00▯	\$62.00▯	per-hour▯	No▯	No▯
▯	▯	\$69.40▯	▯	▯	▯
Social-Support--Saturdays▯	\$85.00▯	\$85.00▯	per-hour▯	No▯	No▯
▯	▯	\$95.10▯	▯	▯	▯
Social-Support--Sundays▯	\$110.00▯	\$110.00▯	per-hour▯	No▯	No▯
▯	▯	\$134.30▯	▯	▯	▯
Social-Support--Public-Holidays-(Excludes-Christmas-Day)▯	\$130.00▯	\$130.00▯	per-hour▯	No▯	No▯
▯	▯	\$156.70▯	▯	▯	▯
Meal-Assistance--Monday-to-Friday▯	\$68.00▯	\$62.00▯	per-hour▯	No▯	No▯
▯	▯	\$69.40▯	▯	▯	▯
Meal-Assistance--Saturdays▯	\$85.00▯	\$85.00▯	per-hour▯	No▯	No▯
▯	▯	\$95.10▯	▯	▯	▯
Meal-Assistance--Sundays▯	\$110.00▯	\$110.00▯	per-hour▯	No▯	No▯
▯	▯	\$134.30▯	▯	▯	▯
Meal-Assistance--Public-Holidays-(Excludes-Christmas-Day)▯	\$130.00▯	\$130.00▯	per-hour▯	No▯	No▯
▯	▯	\$156.70▯	▯	▯	▯
Welfare-Check--Monday-to-Friday▯	\$68.00▯	\$62.00▯	per-hour▯	No▯	No▯
▯	▯	\$69.40▯	▯	▯	▯
Welfare-Check--Saturdays▯	\$85.00▯	\$85.00▯	per-hour▯	No▯	No▯
▯	▯	\$95.10▯	▯	▯	▯
Welfare-Check--Sundays▯	\$110.00▯	\$110.00▯	per-hour▯	No▯	No▯
▯	▯	\$134.30▯	▯	▯	▯
Welfare-Check--Public-Holidays-(Excludes-Christmas-Day)▯	\$130.00▯	\$130.00▯	per-hour▯	No▯	No▯
▯	▯	\$156.70▯	▯	▯	▯
Medication-Prompt--Monday-to-Friday▯	\$68.00▯	\$62.00▯	per-hour▯	No▯	No▯
▯	▯	\$69.40▯	▯	▯	▯
Medication-Prompt--Saturdays▯	\$85.00▯	\$85.00▯	per-hour▯	No▯	No▯
▯	▯	\$95.10▯	▯	▯	▯
Medication-Prompt--Sundays▯	\$110.00▯	\$110.00▯	per-hour▯	No▯	No▯
▯	▯	\$134.30▯	▯	▯	▯
Medication-Prompt--Public-Holidays-(Excludes-Christmas-Day)▯	\$130.00▯	\$130.00▯	per-hour▯	No▯	No▯
▯	▯	\$156.70▯	▯	▯	▯
Transport--Monday-to-Friday▯	\$68.00▯	\$62.00▯	per-hour▯	No▯	No▯
▯	▯	\$69.40▯	▯	▯	▯
Transport--Saturdays▯	\$85.00▯	\$85.00▯	per-hour▯	No▯	No▯
▯	▯	\$95.10▯	▯	▯	▯
Transport--Sundays▯	\$110.00▯	\$110.00▯	per-hour▯	No▯	No▯
▯	▯	\$134.30▯	▯	▯	▯
Transport--Public-Holidays-(Excludes-Christmas-Day)▯	\$130.00▯	\$130.00▯	per-hour▯	No▯	No▯
▯	▯	\$156.70▯	▯	▯	▯

Equipment Purchases ^a	TBC based on quotations ^a and selection ^a		per item ^a	No ^a	No ^a
	↑	Last-year-fee ^a Price-on-Application ^a			
Home Modification (Materials Costs and Labour) ^a	TBC based on quotations ^a and selection ^a		per job ^a	No ^a	No ^a
	↑	Last-year-fee ^a Price-on-Application ^a			
Enrolled Nurse - Monday to Friday ^a	\$85.00 ^a	\$85.00 ^a	per hour ^a	No ^a	No ^a
		\$95.10 ^a			
Enrolled Nurse - Saturdays ^a	\$110.00 ^a	\$110.00 ^a	per hour ^a	No ^a	No ^a
		\$123.10 ^a			
Enrolled Nurse - Sundays ^a	\$130.00 ^a	\$130.00 ^a	per hour ^a	No ^a	No ^a
		\$145.50 ^a			
Enrolled Nurse - Public Holidays (Excludes Christmas Day) ^a	\$140.00 ^a	\$140.00 ^a	per hour ^a	No ^a	No ^a
		\$156.65 ^a			
Registered Nurse - Monday to Friday ^a	\$90.00 ^a	\$90.00 ^a	per hour ^a	No ^a	No ^a
		\$117.50 ^a			
Registered Nurse - Saturdays ^a	\$120.00 ^a	\$120.00 ^a	per hour ^a	No ^a	No ^a
		\$134.30 ^a			
Registered Nurse - Sundays ^a	\$145.00 ^a	\$140.00 ^a	per hour ^a	No ^a	No ^a
		\$156.65 ^a			
Registered Nurse - Public Holidays (Excludes Christmas Day) ^a	\$170.00 ^a	\$170.00 ^a	per hour ^a	No ^a	No ^a
		\$190.25 ^a			
Prepared Meals (Frozen or Fresh) ^a	30% of meal cost (raw food component) payable ^a			No ^a	No ^a
Dose Administration Aid i.e. Webster Pack ^a	Fee to be confirmed with Pharmacy ^a			No ^a	Yes ^a
	↑	Medication NOT included ^a			

Travel Kilometres - Level 1 to 4 ^a	\$1.00 ^a	\$1.00 ^a	per km ^a	No ^a	No ^a
Service Travel Time to and/or from Client - Monday to Friday ^a	\$88.00 ^a	\$82.00 ^a	per hour ^a	No ^a	No ^a
		\$89.40 ^a			
Service Travel Time to and/or from Client - Saturdays ^a	\$85.00 ^a	\$85.00 ^a	per hour ^a	No ^a	No ^a
		\$95.10 ^a			
Service Travel Time to and/or from Client - Sundays ^a	\$110.00 ^a	\$110.00 ^a	per hour ^a	No ^a	No ^a
		\$134.30 ^a			
Service Travel Time to and/or from Client - Public Holidays (Excludes Christmas Day) ^a	\$130.00 ^a	\$130.00 ^a	per hour ^a	No ^a	No ^a
		\$156.70 ^a			
Group Activities Attendance (Level 1 to 2) ^a	\$30.00 ^a	\$15.00 ^a	per hour ^a	No ^a	No ^a
Group Activities Attendance (Level 3 to 4) ^a	\$0.00 ^a	\$30.00 ^a	per hour ^a	No ^a	No ^a
Group Activities Attendance - Saturdays ^a	Price on application based on activity and event ^a		per hour ^a	No ^a	No ^a
Group Activities Attendance - Sundays ^a	Price on application based on activity and event ^a		per hour ^a	No ^a	No ^a

Section Heads / Mark Dwyer

New Fees and Charges – Civic Maintenance

Facilities – Sport and Recreation –

Mountain bike/Shared trails Mountain Bike and Shared Trails

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Shared Trail Commercial Event

These fees are in alignment with the Regional Trails masterplan Actions to implement trail funding models for facility maintenance and improvement, also an action in the Recreation and Open Space strategy. Both volunteer Mountain bike clubs who currently undertake maintenance on the trails have been consulted and these fees have been negotiated and proposed by these key stakeholders. Future update of each MOU with the clubs will see current donation arrangements to stay in place, these fees will capture existing and emerging commercial event organisers that utilize our shared trails but do not already contribute to the Jindabyne Trail stewardship or the snowy Mountains Mountain bike club.	N/A	\$10	per rider	N	Y
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Shared Trail Community Event

These fees are in alignment with the Regional Trails masterplan Actions to implement trail funding models for facility maintenance and improvement, also an action in the Recreation and Open Space strategy. Both volunteer Mountain bike clubs who currently undertake maintenance on the trails have been consulted and these fees have been negotiated and proposed by these key stakeholders. Future update of each MOU with the clubs will see current donation arrangements to stay in place, these fees will capture existing and emerging commercial event organisers that utilize our shared trails but do not already contribute to the Jindabyne Trail stewardship or the snowy Mountains Mountain bike club.	N/A	\$5.00	per rider	N	Y
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Shared Trail Commercial Shuttle van/bus

These fees are in alignment with the Regional Trails masterplan Actions to implement trail funding models for facility maintenance and improvement, also an action in the Recreation and Open Space strategy. Both volunteer Mountain bike clubs who currently undertake maintenance on the trails have been consulted and these fees have been negotiated and proposed by these key stakeholders. Future update of each MOU with the clubs will see current donation arrangements to stay in place, these fees will capture existing and emerging commercial event organisers that utilize our shared trails but do not already contribute to the Jindabyne Trail stewardship or the snowy Mountains Mountain bike club.	N/A	\$300.00	Annual Fee	N	Y
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Shared Trail Commercial Coaching

These fees are in alignment with the Regional Trails masterplan Actions to implement trail funding models for facility maintenance and improvement, also an action in the Recreation and Open Space strategy. Both volunteer Mountain bike clubs who currently undertake maintenance on the trails have been consulted and these fees have been negotiated and proposed by these key stakeholders. Future update of each MOU with the clubs will see current donation arrangements to stay in place, these fees will capture existing and emerging commercial event organisers that utilize our shared trails but do not already contribute to the Jindabyne Trail stewardship or the snowy Mountains Mountain bike club.	N/A	\$2.00	Per head capped at \$300 per annum	N	Y
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Amended Fees and Charges

Red – New or corrected text

Yellow Highlighted Strikethrough Text – Text to Remove

Urban & Rural Statutory Development

Certificates

Certificates will be issued in either electronic or hard copy format (please specify at the time of application which is the preferred method to receive your certificate). If you do not specify the default method of generation will be electronic.

Additional hard copies of Certificates	\$28.00	\$30.00	per certificate	N	N
This fee is in addition to the Statutory Fee and provides a copy of the original document. This service is only available to the applicant at the time of generation of the original.					
Drainage Diagram (Sewer Plan)	\$118.00	\$120.00	per lot	N	N
Drainage Diagram (House)	\$118.00	\$120.00	per lot	N	N
Section 10.7(2) & (5) Certificate	\$156.00	\$168.00	per lot	Y	N
Section 10.7(2) Certificate	\$62.00	\$67.00	per lot	Y	N
Section 10.7(2) Certificate – 24 hour Fast Track Fee	\$135.00	\$150.00	per lot	N	N
Additional Charge to Certificate Fee					
Section 88G – Certificate Only	\$10.00	\$10.00	per certificate	Y	N
Section 88G – Certificate & Inspection	\$35.00	\$35.00	per certificate	Y	N
Outstanding Notice (s.735A)	\$60.00	\$60.00	per lot	N	N
Outstanding Notice (cl41 of Schedule 5)	\$60.00	\$60.00	per lot	N	N

Property & Development Information

Collate and issue notification letter on behalf of third party.	Fee \$5.00 per letter with a minimum fee for service of \$250.00	N	N
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Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Property & Development Information [continued]

Written Development Advice	\$222.00	\$230.00	per property	N	N
View Property File (at Council office only). No advice is provided as part of this service.		No charge		N	N

Development Statistics

Development Statistics (six months)	\$270.00	\$280.00	per subscription	N	N
Development Statistics (twelve months)	\$345.00	\$355.00	per subscription	N	N

Formal Pre-Lodgement Meeting

continued on next page ...

1. Formal Pre-lodgment Development Application or Construction Certificate Meeting	Fee \$200 then \$150 per hour after 1 st hour	N	Y
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Development Application Related Fees EP&A Regulation 2021 - Schedule 4

The Environmental Planning and Assessment Regulation 2021 sets fees for various applications and certificates, which are listed in Schedule 4 of the Regulation.

The Regulation sets a 'fee unit' which is adjusted annually. For the 2023/2024 financial year, the 'fee unit' is \$107.28.

For many items, fees are expressed in terms of a number of fee units (as a 'base fee') plus an additional dollar amount determined by the value of the application, or (as an example) for a subdivision, the number of additional lots created.

Fees calculated by reference to a fee unit must be rounded to the nearest dollar, and an amount of 50cents must be rounded down.

No refund of Application Fees will be made where a determination has been made, including a Resolution of Council. No refund of Application fees will be made where the request for withdrawal is made after two (2) calendar months from lodgement, or for application other than "Local Development". 50% Refund of Application fees will be made where the request for withdrawal is made within two (2) calendar months of lodgement. Note: This applies to "Local Development" only i.e. excludes Integrated Development and Designated Development. All requests for withdrawal and refunds must be made in writing.

Council determines an estimated cost of small scale residential development at a rate based on \$2,000 m2 for dwelling houses and dual occupancies and \$850/ m2 for outbuildings, and ancillary structures. For all other types of development the estimated cost is based on the full cost of erection, construction or demolition as per the EP&A Regulation 2021. All Development Application fees are GST Exempt.

Development Applications - Item 2.1

Erection of a building, the carrying out of work or the demolition of a building with a value of less than \$5,000.00	\$129.00	1.29 fee units	per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$5,001 and \$50,000	1.98 fee units plus an additional \$3.00 for each \$1,000 (or part of \$1,000) by which estimated cost exceeds \$5,000.		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$50,001 and \$250,000	4.12 fee units plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000) by which the estimated cost exceeds \$50,000		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$250,001 and \$500,000	13.56 fee units plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.		per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$500,001 and \$1,000,000	20.41 fee units plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.		per application	Y	N

Name	Year 22/23 Fee (Incl. GST)	Year 23/24 Fee (Incl. GST)	Unit	Statutory	GST
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Development Applications - Item 2.1 [continued]

Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works between \$1,000,001 and \$10,000,000	\$3058.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.	per application	Y	N
Development application for the erection of a building, the carrying out of work or the demolition of a building with an estimated cost of works exceeding \$10,000,000	\$18,565.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	per application	Y	N

Dwelling House <\$100,000 - Item 2.3

New Single dwelling house with a value not exceeding \$100,000	\$532.00	5.32 fee units	per application	Y	N
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Does not include alterations & additions to existing dwellings

Development Not Involving Erection of a Building - Item 2.7

i.e. an "event" or change of use

Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work	\$333.00	3.33 fee units	per application	Y	N
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Tree Permit (discounted statutory fee)

Development Application for Tree Permit	\$80.00	\$85.00	per application	N	N
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Heritage Development Applications

Development application for what would otherwise be exempt development but for being a Heritage Item / Heritage Conservation Area.	No charge			
Associated applications (including Construction Certificates and Water, Sewer and Stormwater Approvals) and inspections are not discounted and subject to standard fees and charges based on the cost of works to be carried out.				
Development Application for works on Listed Heritage Items	50% of prescribed DA fee	per application	N	N
Associated applications (including Construction Certificates and Water, Sewer and Stormwater Approvals) and inspections are not discounted and subject to standard fees and charges based on the cost of works to be carried out.				

Integrated Development - Item 3.1

In addition to the fee for a development application as shown in the schedule of fees and charges a fee is payable for the referral and provision of advice by other approval bodies (this fee is forwarded to the relevant approval body).

Approval fee for each Approval body	\$374.00	3.74 fee units	per approval body	Y	N
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Note: The approval body will request payment through the NSW Planning Portal. This payment is not to be made to Council.

Processing Fee Payable to Council	\$164.00	1.64 fee units	per application	Y	N
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Concurrence - Item 3.2

In addition to fees payable for a Development Application, a fee is payable for referral where concurrence is required under the Act

continued on next page ...

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Concurrence - Item 3.2 [continued]

Concurrence fee for each concurrence authority	\$374.00	3.74 fee units	per authority	Y	N
Note: The approval body will request payment through the NSW Planning Portal. This payment is not to be made to Council.					
Processing Fee Payable to Council	\$164.00	1.64 fee units	per application	Y	N

Designated Development - Item 3.3

Under Clause 256 of the Environmental Planning and Assessment Regulation 2021 if two or more fees are applicable, the maximum fee is the sum of those fees.

Designated Development	\$1,076.00	10.76 fee units	minimum	Y	N
In addition to any other fees payable including development application fee.					

Referral fee to design review panel - Item 3.4

Design review panel referral fee	\$3,508.00	35.08 fee units		Y	N
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Advertising of Development & Notifying of Development Applications - Items 3.5, 3.6, 3.7 & 3.8

Fee for advertising of advertised development or prohibited development or any development for which an environmental planning instrument or development control plan requires notice to be given	\$1,292.00	12.92 fee units	per application	Y	N
Giving of notice for:					
a) Designated Development – 25.96 Fee units					
b) Nominated integrated development, threatened species development or Class 1 aquaculture development – 12.92 fee units					
c) Prohibited development – 12.92 fee units					
d) Further development for which a community participation plan requires notice to be given – 12.92 fee units					
This fee is in addition to any other fees payable including development application fee.					
Fee for advertising of Designated Development	\$2,596.00	25.96 fee units	per application	Y	N
This fee is in addition to any other fees payable including development application fee.					
Notification required for application to modify development under Section 4.55(2) or 4.56(1) of the EP&A Act 1979 - Item 4.6	\$778.00	7.78 fee units	per application	Y	N
This fee is in addition to the fee for the modification of consent. Fee should not exceed notification fee for original development.					

Neighbour Notification

Neighbour Notification Fee	\$125.00	\$130.00	per notification	N	N
Fee applies to any type of DA requiring written notification to adjoining landholders.					

Performance, Safety Restoration Bond (Administration Charge)

Performance, Safety Restoration Bond Non-Refundable Administration Charge (Major)	\$355.00 or 1% of the Bond value, whichever is greater		per application	N	N
This administration charge is in addition to the bond payable for the development					
Performance, Safety Restoration Bond Non-Refundable Administration Charge (Minor)	\$211.00	\$220.00	per application	N	N
This administration charge is in addition to the bond payable for the development					

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Events

Development Application for one-off events	\$160.00	\$165.00	per application	N	N
All s.68 Approvals required for events	\$60.00	\$100.00	per application	N	N
A submission may be made to Council for in-kind support to reduce this fee, however fees will need to be paid in advance.					

Advertising Signs

Fixed and permanent	\$330 + \$93 for each sign in excess of one	per application	Y	N
Portable/non-permanent (Council fee)	\$110 + \$72 for each sign in excess of one	per application	Y	N

Review of a Determination under S.8.2 of the Act

If DA does not involve erection of building, carrying out of work or demolition	50% of fee for original development application		per application	Y	N
If DA involves erection of a dwelling house valued \$100,000 or less	\$222.00	2.22 fee units	per application	Y	N

Any other development, as set out below (plus \$778.00 if Notice of Application is required under S.8.3 of the Act), with value of building works

Up to \$5,000	\$64.00	.64 fee units	per application	Y	N
\$5,001 – \$250,000	1 fee unit + \$1.50 per \$1,000 (or part \$1000) by which estimated cost exceeds \$5,000		per application	Y	N
\$250,001 – \$500,000	5.85 fee units + \$.85 per \$1,000 (or part \$1000) by which estimated cost exceeds \$250,000		per application	Y	N
\$500,001 – \$1,000,000	8.33 fee units + \$.50 per \$1,000 (or part \$1000) by which estimated cost exceeds \$500,000		per application	Y	N
\$1,000,001 – \$10,000,000	11.54 fee units + \$.40 per \$1,000 (or part \$1000) by which estimated cost exceeds \$1 million		per application	Y	N
More than \$10,000,000	55.40 fee units + \$.27 per \$1,000 (or part \$1000) by which estimated cost exceeds \$10 million		per application	Y	N

Review of a Decision to Reject an Application under S.8.2 (1) (c) of the Act

If the estimated cost of the development is < \$100,000	\$64.00	.64 fee units	per application	Y	N
If the estimated cost of the development is \$100,000 to \$1,000,000	\$175.00	1.75 fee units	per application	Y	N
If the estimated cost of the development is > \$1,000,000	\$292.00	2.92 fee units	per application	Y	N

Modification of Consent under S.4.55(1), 4.55(1A) & 4.55(2) and 4.56(1) of the Act

4.55(1) – Modifications involving minor error, mis-description or miscalculation	\$83.00	.83 fee units	per application	Y	N
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Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Modification of Consent under S.4.55(1), 4.55(2) & 4.56(1) of the Act

[continued]

4.55(1A) – Modifications involving minimal environmental impact (whichever is less)	.754 fee units or 50% of DA fee, whichever is lesser	per application	Y	N
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Modification of Consent under S.4.55(2), or 4.56(1) of the Act

If DA fee was less than 1 fee unit	50% of DA fee	per application	Y	N
The DA fee was 1 fee unit or more AND the original application does not involve erection of building, carrying out of work or demolition	50% of DA fee	per application	Y	N
The DA fee was 1 fee unit or more and the original DA involves erection of a dwelling house valued \$100,000 or less	\$222.00	2.22 fee units per application	Y	N

Modification of Development Application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1) - Item 4.6

Modification of Development Application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	\$778.00	7.78 fee units	Y	N
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Modification of Development Application accompanied by statement of qualified designer - Item 4.7

Modification of Development Application accompanied by statement of qualified designer	\$889.00	8.89 fee units	Y	N
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Modification of Development Application referral to design review panel - Item 4.8

Modification of Development Application referral to design review panel - Item 4.8	\$3,508.00	35.08 fee units	Y	N
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Any other development, as set out below (plus \$778.00 if Notice of Application is required under S.4.55 (2) or S.4.56 (1) of the Act), with value of building works

Up to \$5,000	\$64.00	.64 fee units	per application	Y	N
\$5,001 – \$250,000	.99 fee units + \$1.50 per \$1,000 (or part \$1000) by which estimated cost exceeds \$5,000		per application	Y	N
\$250,001 – \$500,000	5.85 fee units + \$.85 per \$1,000 (or part \$1000) by which estimated cost exceeds \$250,000		per application	Y	N
\$500,001 – \$1,000,000	8.33 fee units + \$.50 per \$1,000 (or part \$1000) by which estimated cost exceeds \$500,000		per application	Y	N
\$1,000,001 – \$10,000,000	11.54 fee units + \$.40 per \$1,000 (or part \$1000) by which estimated cost exceeds \$1 million		per application	Y	N

More than \$10,000,000	55.40 fee units + \$.27 per \$1,000 (or part \$1000) by which estimated cost exceeds \$10 million	per application	Y	N
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Review of Environmental Factors - Major

Assessment of Review of Environmental Factor - Major	\$0.00	\$1,500.00	N	N
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Review of Environmental Factors - Minor

Assessment of Review of Environmental Factor - Minor	\$0.00	\$500.00	N	N
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Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Subdivision

Development Application fee for Subdivision - Item 2.4, 2.5 & 2.6

For example, a plan of subdivision that provides for 5 lots over land that has previously comprised 2 lots will result in the creation of 3 additional lots, and so attract a fee that includes a base amount of \$665.00 or \$330.00, as the case requires.

Subdivision (other than Strata Subdivision) Involving the Opening of a Public Road	7.77 fee units plus \$65 for each additional lot created by the subdivision	per application	Y	N
Subdivision (other than Strata Subdivision) Not Involving the Opening of a Public Road	3.86 fee units plus \$53.00 for each additional lot created by the subdivision	per application	Y	N
Strata Subdivision	3.86 fee units plus \$65 for each additional lot created by the subdivision	per application	Y	N

Subdivision Certificate – Linen Plan Release

Linen Plan Release – Subdivision Certificate	\$180.00	\$185.00	per lot on plan	N	N
Torrens Title, Strata Title and Community Title					
Fee for signing additional sets of plans (other than the original set)	\$12.00	\$12.00	per additional set	N	N

13RVM Signing

13 RVM – Signing of variation to restriction on title	\$0.00	\$300.00		N	N
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Re-signing of Linen Plan

Re-signing of endorsed subdivision certificate linen plan for changes instigated by the applicant	\$0.00	\$150.00		N	N
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Re-signing of 88B Instrument

Re-signing of 88b Instrument for changes instigated by the applicant	\$0.00	\$150.00		N	N
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Subdivision Inspections

Inspection Fee for Subdivision Certificate or Subdivision Works	\$215.37	\$230.00	per inspection	N	N
After Hours Emergency Inspection Fee for Subdivision Certificate or Subdivision Works	\$431.80	\$450.00	per inspection	N	N

Subdivision Works Certificate

\$0 to \$10,000	\$296.00	\$310.00		N	Y
\$10,001 to \$50,000	\$480.00	\$500.00		N	Y
\$50,001 to \$100,000	\$790.00	\$830.00		N	Y
\$100,001 to \$200,000	\$1,160.00	\$1,220.00		N	Y
\$200,001 to \$300,000	\$1,624.00	\$1,710.00		N	Y
\$300,001 to \$400,000	\$1,870.00	\$1,970.00		N	Y
\$401,000 to \$500,000	\$2,117.00	\$2,230.00		N	Y
\$501,000 to \$1,000,000	\$2,890.00	\$3,040.00		N	Y

continued on next page ...

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Subdivision Works Certificate [continued]

\$1,000,000 or more	\$3,500 + 0.1% of cost of works in excess of \$1,000,000 Last year fee \$3,300 + 0.1% of cost of works in excess of \$1,000,000	per application	N	Y
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Subdivision Works Certificate Modification

Subdivision Works Certificate Modification Fee	50% of original fee up to a maximum of \$500.00. Minimum fee \$150.00	N	N
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Development Engineering

Section 138 Applications and Administration Fee (under Section 138 of the Roads Act 1993)	\$345.12	\$360.00	
DA related			
s138 Modification fee	50% of original fee.	N	N
50 % of original fee			

Building

Council operates the building compliance function having regard to the principles of competitive neutrality as expressed in the Commonwealth and the States' COAG Agreement on National Competition Policy. As such, it reserves the right to review these building certificate compliance fees from time to time so as to ensure those principles expressed in the COAG Agreement are upheld.

Replacement of PCA (CL 68 & 69 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021)	Fee based on cost of works on construction certificate x2 plus required inspections.	N	Y
Based on cost of works of Construction Certificate x 2 plus required inspections.			

Construction Certificate

No refund of Application Fees will be made where a determination has been made, including a Resolution of Council. No refund of Application fees will be made where the request for withdrawal is made after two (2) calendar months from lodgement, or for application other than "Local Development". 50% Refund of Application fees will be made where the request for withdrawal is made within two (2) calendar months of lodgement. Note: This applies to "Local Development" only i.e. excludes Integrated Development and Designated Development. All requests for withdrawal and refunds must be made in writing.

\$0 to \$10,000	\$296.00	\$310.00	per application	N	Y
\$10,001 to \$50,000	\$480.00	\$500.00	per application	N	Y
\$50,001 to \$100,000	\$790.00	\$830.00	per application	N	Y
\$100,001 to \$200,000	\$1,160.00	\$1,220.00	per application	N	Y
\$200,001 to \$300,000	\$1,624.00	\$1,710.00	per application	N	Y
\$300,001 to \$400,000	\$1,870.00	\$1,970.00	per application	N	Y

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
Construction Certificate [continued]					
\$401,000 to \$500,000	\$2,117.00	\$2,230.00	per application	N	Y
\$501,000 to \$1,000,000	\$2,890.00	\$3,040.00	per application	N	Y
\$1,000,000 or more	\$3,500 + 0.1% of cost of works in excess of \$1,000,000 Last year fee \$3,300 + 0.1% of cost of works in excess of \$1,000,000		per application	N	Y
+ \$1.5 per \$1,000 in excess of \$1,000,000 \$3,300 + 0.1% of cost of works in excess of \$1,000,000					

S.68 Part A1 - Structure Approval Fees for Manufactured Dwellings

No refund of Application Fees will be made where a determination has been made, including a Resolution of Council. No refund of Application fees will be made where the request for withdrawal is made after two (2) calendar months from lodgement, or for application other than "Local Development". 50% Refund of Application fees will be made where the request for withdrawal is made within two (2) calendar months of lodgement. Note: This applies to "Local Development" only i.e. excludes Integrated Development and Designated Development. All requests for withdrawal and refunds must be made in writing.

\$0 to \$10,000	\$296.00	\$310.00	per application	N	N
\$10,001 to \$50,000	\$480.00	\$500.00	per application	N	N
\$50,001 to \$100,000	\$790.00	\$830.00	per application	N	N
\$100,001 to \$200,000	\$1,160.00	\$1,220.00	per application	N	N
\$200,001 to \$300,000	\$1,624.00	\$1,710.00	per application	N	N
\$300,001 to \$400,000	\$1,870.00	\$1,970.00	per application	N	N
\$401,000 to \$500,000	\$2,117.00	\$2,230.00	per application	N	N
\$501,000 to \$1,000,000	\$2,890.00	\$3,040.00	per application	N	N
\$1,000,000 or more	\$3,500 + 0.1% of cost of works in excess of \$1,000,000 Last year fee \$3,300 + 0.1% of cost of works in excess of \$1,000,000		per application	N	N

Construction Certificate Modification

Construction Certificate Modification	50% of original fee up to max of \$500. Minimum fee \$150		per application	N	Y
Variation to plans of construction certificate and/or value of project increased					
Construction Certificate Modification – Minor	\$105.00	\$110.00	per application	N	Y

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Modify a s.68 Part A1 Manufactured Homes Approval

Modify a s.68 Part A1 Manufactured Homes Approval	50% of original fee. Minimum fee \$150	per application	N	N
Modify previously issued s.68 Part A1 Structure Approval	50% of original fee. Minimum fee \$150	per application	N	N

Assessment of Alternative Solution

Class 1 and 10 Building	\$350.00 per hour with a minimum fee of \$350.00 Last year fee \$330.00 per hour with a minimum fee of \$330.00	per application	N	Y
Class 2-9 Building	\$350.00 per hour with a minimum fee of \$350.00 Last year fee \$330.00 per hour with a minimum fee of \$330.00	per application	N	Y

Occupation Certificate

Occupation Certificates	\$300.00	\$350.00	per certificate	N	Y
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Compliance Certificates

Compliance Certificate in respect of building works – where Council is the PCA	\$550 + inspection fees	per certificate	N	Y
Compliance Certificate in respect of any dwellings or building works – where Council is Not the PCA	\$715 + inspection fees	per certificate	N	Y

Complying Development Certificate

No refunds apply for withdrawing a Complying Development Certificate Application

CDC Value < \$5,000	\$410.00	\$450.00	per certificate	N	Y
CDC Value \$5,001 < \$10,000	\$490.00	\$530.00	per certificate	N	Y
CDC Value \$10,001 < \$50,000	\$870.00	\$920.00	per certificate	N	Y
CDC Value \$50,000 < \$100,000	\$1,000.00	\$1,060.00	per certificate	N	Y
CDC Value \$100,001 < \$150,000	\$1,240.00	\$1,330.00	per certificate	N	Y
CDC Value \$150,001 < \$250,000	\$1,860.00	\$1,970.00	per certificate	N	Y
CDC Value \$250,000 < \$500,000	\$2,480.00	\$2,630.00	per certificate	N	Y
CDC Value \$500,000 < \$1,000,000	\$3,080.00	\$3,260.00	per certificate	N	Y

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Complying Development Certificate [continued]

CDC Value > \$1,000,001	\$3700 + 0.1% of cost of works in excess of \$1,000,000		per certificate	N	Y
	Last year fee \$3560 + 0.1% of cost of works in excess of \$1,000,000				
CDC Not involving the erection of a building, the carrying out of a work, or the demolition of a building or work	\$590.00	\$615.00	per certificate	N	Y
(Includes Change of Use and Strata Subdivision)					

Building Inspections

Inspections on behalf of Private Certifying Authorities	\$500 each + \$0.75p/km		per inspection	N	Y
Building Inspection Fees as Part of Construction, Occupation, Complying Development Certificates or s.68 moveable Dwellings	\$220.00	\$230.00	per inspection	N	Y
Includes additional inspections and/or re-inspections					

Fire Safety

Fire Safety Annual Statement Lodgement Fee	\$85.00	\$90.00	per property	N	N
Fire Safety Inspection Fee	\$220.00	\$230.00	per inspection	N	Y
Fire Safety Re-Inspection	\$220.00	\$230.00	per inspection	N	Y
Fire Safety inspection and report – Commercial premises	\$490.00	\$500.00	per inspection	N	Y

Entertainment Venues

Premises Inspection	\$320.00	\$350.00	per inspection	N	N
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BAL Certificates

Bushfire Attack Level (BAL) Certificates	\$610.00	\$700.00	per certificate	N	Y
Fee includes site inspection, assessment and report					

Certificates Issued By Private Certifier

Lodgement of a Subdivision Certificate by a Private Certifier	\$36.00	\$36.00	per certificate	Y	N
If interim occupation is granted payment is required both for the interim certificate and the final certificate when these certificates are lodged with Council.					
Lodgement of Construction Certificate by Private Certifier	\$36.00	\$36.00	per certificate	Y	N
Lodgement of Complying Development Certificate by a Private Certifier	\$36.00	\$36.00	per certificate	Y	N
Lodgement of Occupation Certificate by Private Certifier	\$36.00	\$36.00	per certificate	Y	N

Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Building Information Certificate Section s6.24

For applications for buildings other than Class 1 or 10 (dwellings and outbuildings) additional charges may be made on the basis of the following: Applications for building certificates can only be issued for one building or part thereof. If property is required to be issued with a building certificate then additional applications and applicable fees are required.

Building Certificate for all buildings with floor area not exceeding 200m ²	\$250.00	\$250.00	per application	Y	N
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Building Certificate for all buildings with floor area exceeding 200m ² but not exceeding 2,000 m ²	\$250.00 + 50c per m ² over 200m ²		per application	Y	N
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Building Certificate for buildings with floor area exceeding 2000m ²	\$1,165.00 + \$0.075c per m ² over 2000m ²		per application	Y	N
This fee does not apply to class 1 or class 10 buildings, for these classes of buildings see relevant fee above					
Building Certificate for each dwelling unit in a building or on an allotment (includes any class 10 building on the same site) or an individual class 10 building	\$250.00	\$250.00	per application	Y	N
Where the Application Relates to a Part of a Building that Consists of an External Wall Only or does Not Have a Floor Area.	\$250.00	\$250.00	per application	Y	N
Copy of a Building Certificate	\$13.00	\$13.00	per application	Y	N
Re-Inspection Fee	\$90.00	\$90.00	per inspection	Y	N
In the case where Council is required to carry out more than one inspection before issuing a building certificate.					

Plumbing

Sewer Water and Stormwater Approvals

Carry Out Water Supply Work Within Premises	\$300.00	\$320.00	per approval	N	N
Carry Out Sewerage Work Within Premises	\$300.00	\$320.00	per approval	N	N
Carry Out Stormwater Drainage Work Within Premises	\$300.00	\$320.00	per approval	N	N
Water supply, sewerage & stormwater drainage work	\$300.00	\$320.00	per lot	N	N

Plumbing & Drainage Act Certificates

The lodgement fees are required for projects that do not have an associated plumbing approval under the Local Government Act (SSW). If lodgement of sewer service diagram and certificate of compliance coincides then only one fee is payable of both documents.

Lodgement of Notice of Works	\$85.00	\$90.00	per lodgement	N	N
Lodgement of Sewer Service Diagram	\$85.00	\$90.00	per lodgement	N	N
Lodgement of Certificate of Compliance	\$85.00	\$90.00	per lodgement	N	N

Plumbing Inspections

Inspection Fee / Reinspection Fee	\$220.00	\$230.00	per inspection	N	N
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Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Local Government Act - Section 68

Approvals

Minor alterations to plans for Installation of a manufactured home, moveable dwelling or associated structure where value has not increased	50% of the original fee or \$400.00 whichever is less		per request	N	N
Modify s.68 Approval	50% of original fee. Minimum \$150		per application	N	N
Any other s.68 Approvals	\$300.00	\$320.00	per application	N	N
Certificate or Statement of Classification	\$435.00	\$440.00	per certificate	N	N
Hawkers License	\$470.00	\$470.00	per approval	N	N
Install a Domestic Oil or Solid Fuel Heating Appliance, other than a Portable Appliance (includes inspection)	\$300.00	\$300.00	per application	N	N
Fee for approval alone only. Approvals in conjunction with a development application attract no fees					
Kerb Side Fuel Services on site per property	\$230.00	\$240.00	per annum	N	N
s.68 Inspections	\$220.00	\$230.00	per inspection	N	N

Structures

Install a Temporary Structure on Land	\$300.00	\$320.00	per structure	N	N
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Management of Waste

For Fee or Reward, Transport Waste Over or Under a Public Place	\$300.00	\$320.00	per application	N	N
Place a Waste Storage Container in a Public Place	\$300.00	\$320.00	per application	N	N
Place Waste in a Public Place	\$300.00	\$320.00	per application	N	N

Community land

Engage in a Trade or Business i.e. street trader/street vendor	\$300.00	\$320.00			
Direct or Procure a Theatrical, Musical or Other Entertainment for the Public	\$300.00	\$320.00	per event	N	N
Construct a Temporary Enclosure for the Purpose of Entertainment	\$300.00	\$320.00	per event	N	N
For Fee or Reward, Play a Musical Instrument or Sing	\$300.00	\$320.00	per event	N	N
Set Up, Operate or Use a Loudspeaker or Sound Amplifying Device	\$300.00	\$320.00	per event	N	N
Deliver a Public Address or Hold a Religious Service or Public Meeting	\$300.00	\$320.00	per event	N	N

Public Roads

Swing or Hoist Goods Across or Over Any Part of a Public Road by Means of a Lift, Hoist or Tackle Projecting over the Footway	\$300.00	\$320.00	per event	N	N
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Name	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (incl. GST)	Unit	Statutory	GST
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Public Roads [continued]

Expose or Allow to be Exposed (whether for sale or otherwise) Any Article in or on or so as to Overhang any Part of the Road or Outside a Shop Window or Doorway Abutting the Road, or Hang an Article Beneath an Awning over the Road.	\$300.00	\$320.00	per event	N	N
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Other Activities

Operate a Public Car Park	\$670.00	\$685.00	per application	N	N
Operate a Manufactured Home Estate	\$670.00	\$685.00	per application	N	N

Rural Addressing/Street Numbering

Provision of Rural address number (single number)	\$158.00	\$158.00	per item	N	N
Fee covers site measurement to determine the number and supply of number plate. (Owner installation). Should the Customer require Council to install the sign please refer to Private Works fees.					
Additional Number Plate for Multi-Lot Development (fee per number)	\$87.00	\$87.00	per item	N	N
Fee covers site measurement to determine the number and supply of number plate					
Provision of Replacement Number Plate (Rural Only)	\$64.00	\$64.00	per item	N	N

Section 7.11 and 7.12 Contributions (formerly Section 94 and 94A Development Contributions)**Section 7.11 and 7.12 Contributions**

Council collects contributions from developers to provide local infrastructure and facilities under section 7.11 and section 7.12 of the Environmental Planning and Assessment Act 1979. These funds are essential to ensure our infrastructure meets the needs of our growing population.

Snowy Monaro Section 7.12 Local Infrastructure Contributions Plan 2022

Refer - Snowy Monaro Section 7.12 Local Infrastructure Contributions Plan 2022.

This Plan commenced on 1 July 2022 and applies to the entire local government area, except the area to which the Michelago Plan applies. Contributions are levied as a percentage of the cost of carrying out the development. This Plan applies to most types of development, except for those which do not generate demand for additional local infrastructure.

Michelago Local Infrastructure Plan 2021 (Hybrid Section 7.11 & 7.12)

Refer - Michelago Local Infrastructure Plan 2021 (Hybrid Section 7.11 & 7.12)

This Plan applies to the Michelago Village and surrounds and the R5 Large Lot Residential area. This Plan is a hybrid plan and the contribution will depend on the type of development. All non-residential development is subject to a Section 7.12 levy

Section 64 Contributions

Section 64 funds are allocated to be spent on providing additional infrastructure as contained in Council's Capital Program. Contributions are based on Council's existing Approved Developer Calculations and NSW Water Directorate Guidelines.

Bombala Region

Refer to Bombala Developer Contribution Headworks – Water & Sewerage Services, Reference 6.2.3.

Cooma Region

As per Cooma Monaro Development Servicing Plan 2014

Snowy Region

As per Snowy River Development Servicing Plan 2008

Snowy Monaro Development Servicing Plan (DSP)

Refer - Snowy Monaro Development Servicing Plan (DSP) 2023

This DSP document supersedes any other requirements related to water supply and sewerage developer charges for the areas covered by the DSP. The DSP takes precedence over any of Council's code or policies where there are any inconsistencies relating to water supply and sewerage developer charges.

Publications

Certified Copies of Planning Documents Under s.10.8 of the EPA Act	\$139.73	\$150.00	per document	N	Y
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9.3.5 DELIVERY PROGRAM PROGRESS REPORT - AUGUST 2023

Record No: I23/562

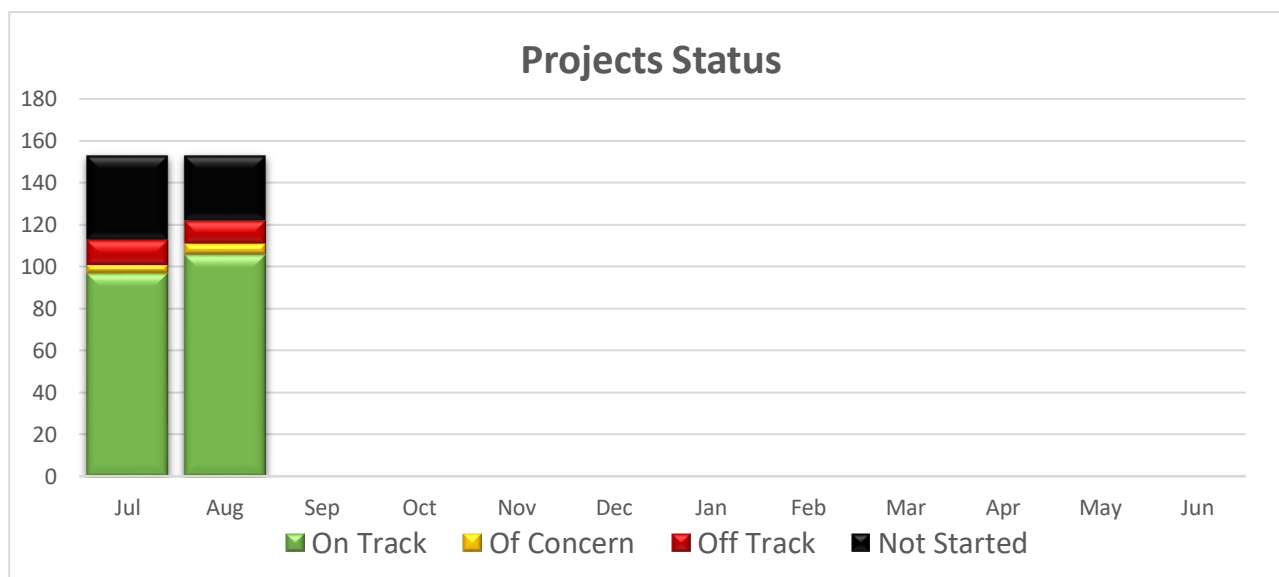
OFFICER'S RECOMMENDATION

That Council note the delivery program progress.

PROJECT DELIVERY

The revised 2022-2026 delivery program has 153 projects identified for delivery over the four year period. We are currently in year two of the delivery program with 125 projects being worked on in the 2023-2024 year.

Over the coming months, more detail will be provided in regards to the status of each project for the benefit of council and the community. The following chart shows the status against the original plans for the projects to be undertaken. Since the original plans were adopted variations have been made to due dates.



Project: Support delivery of key projects within the SAP project Status: Of Concern

The NSW Government is reassessing its investment priorities. There is a potential that the investment may be withdrawn or scaled back. It is expected that this will be announced as part of the 17 September budget. The only option available to Council would be to lobby for support to retain the level of planned investment.

Project: Development of the new LEP Status: Off track

Council has resolved to undertake further consultation. The loss of key strategic planning staff means that the council does not have the available resources to undertake another round of consultation. Due to this, the project plan is being reviewed to determine the next steps within the resources available.

Project: Review heritage study Status: Of Concern

We have been unable to replace our strategic planning resources and this means that aspects of our usual business needs to be prioritised. Among this work will be the heritage study review.

While a majority of the work has been completed to the draft stage, the project will be held in abeyance until full team capacity is achieved. Without an active heritage study the council may not be able to access grant funding for the heritage advisory service.

Project: Prepare and active transport strategy **Status: On Track**

This project has commenced with Currajong Consultancy being awarded the project. It is expected that community input into this project will commence throughout September 2023 along with internal stakeholder engagement. An adopted active transport strategy will enable grant funding opportunities and identify priorities for footpaths and other active transport links within our towns and villages that will inform our Local Infrastructure Contribution Plans.

Project: Regional Sport Hall **Status: On Track**

The Cooma Region Sports Hall is progressing well with a progress inspection undertaken during the last week of July. Community consultation among the sports user groups is to be undertaken prior to setting the fees and charges, with the sports hall due to open in November 2023.

Project: Bombala and Cooma Pool Upgrades **Status: Of Concern**

Swimming pool upgrade works are moving into detailed design stage. The major issue with this project is that the works are anticipated to take in the order of 12 months to complete. This will depend on the results of the tenders, but is a significant risk of impact to the community and will require consultation once timeframes for the works are known. Consultation on gaining input on the way to undertake the works (closing for a full season or missing two halves).

Table 1: Listing of project identified as off track

Summary of projects currently considered off track to original plans	
Fire service and general upgrades for aged care facilities	<ul style="list-style-type: none"> Non-essential works on hold while considering the divestment and impact that may have on the approach taken with the facility.
Yallambee Lodge new section of facility	<ul style="list-style-type: none"> Project not designed before grants applied for. Following on from tendering project was unable to be funded from the available grant even after modifying the scope. Now on hold due to divestment plans.
Bobeyan Road upgrade	<ul style="list-style-type: none"> Extensive time delays until grant funding was made available. Significant rock works required on the works so far has increased unit costs. Project did not have detailed estimates at the start of the project.
Ryrie Street Michelago extension	<ul style="list-style-type: none"> Process of gaining approvals to undertaking the work taking an extremely long time.
Jindabyne Town Centre improvements	<ul style="list-style-type: none"> Impacted by uncertainty around proposed work within the special activation precinct planning.

Summary of projects currently considered off track to original plans	
Lake Jindabyne Shared Trail	<ul style="list-style-type: none"> Significant planning work was not undertaken prior to the project being funded.
Delegate School of Arts	<ul style="list-style-type: none"> The original trade estimate report indicated that there was a \$202,000 shortfall, even with additional funds secured. The project may still fall short of approximately \$76,000 meaning the project will be unable to be completed with the current scope of works.
Jindabyne landfill rehabilitation and capping	<ul style="list-style-type: none"> When developing the waste strategy it was identified that due to the cost of operating landfills the best outcome was the development of a transfer station and centralising landfill operations. This needs to be completed prior to rehabilitation of the site.
Develop a framework for policies and procedures to support the organisation	<ul style="list-style-type: none"> Vacancies of staff in the area has limited activities to essential business as usual.
Development of the Integrated Water Cycle Management (IWCM) Strategy and Grey Water Management Plan	<ul style="list-style-type: none"> Unable to employ a suitable resource to undertake the projects. Significantly more costly to use external resources.
Development of the new Local Environmental Plan (LEP)	<ul style="list-style-type: none"> Additional requests for consultation has extended the timeframes for the project.

SERVICE DELIVERY

Service area: Residential Aged Care

The July Council meeting saw Council defer its decision to close Snowy River Hostel until further consultation with the community has occurred. During August, Council met with the communities of Berridale and Jindabyne to discuss the future of the facility and to provide further information on the transition to closure. A report will be prepared for the September Council meeting.

Service area: Strategic Planning

Community consultation commenced in July for a complex planning proposal located adjacent to Kalkite village at the site known as 56 Hilldowns Rd. The consultation has been extended to 11 September to ensure that the community has time to review the traffic impact assessment lodged with Council 1 September. The planning proposal seeks to rezone RU1 – primary production land to varying zones. If approved by Council, the expansion of the RU5 – village zone would potentially yield another 220 lots increasing the size of Kalkite substantially if a development application was received by Council to subdivide the land. The planning proposal is proponent led (by the owner), meaning Council is not the applicant, but the planning proposal authority authorised by NSW Department of Planning to consider the proposal.

Service area: Resource and Waste

The capping and rehabilitation of the Delegate legacy landfill site has been completed. It is planned that the areas around the landfill area will be planted out with more trees, including snow gums. While the land is classified as contaminated, and any future use cannot be predicted or expected, this work will make the area look pleasant.

The design for the Cooma compost facility has been revisited to reduce costs relating to earthworks. Due to the cost grant funding will now be sought to minimise the impact on charges required for the service. As these works are required to meet a mandated NSW government waste target it is considered there is a good chance of grant funding, but the process of seeking this funding may delay the completion of the project.

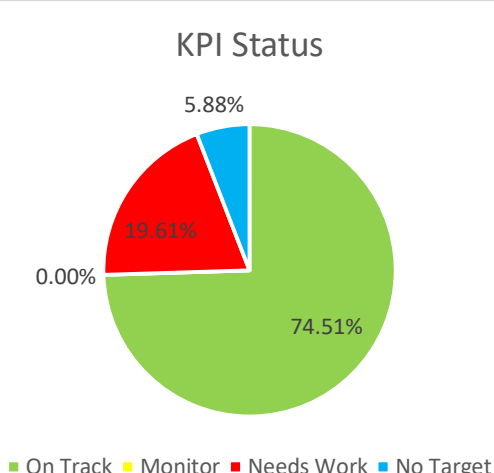
Service area: Information Technology and Communications

Council has taken a significant step forward in meeting the NSW Government requirements in relation to cybersecurity. New systems have been put into place that actively monitor for existing and emerging cyber threats and provides real time response capabilities. Council is now meeting the majority of the requirements for cybersecurity.

Service area: Fleet and Plant

Plant replacement within benchmarks is falling behind the target due to supply chain issues. The supply of semi-conductors is the main issue, which impact more on those vehicles with increased automation. This is particularly impacting our attempts to source garbage trucks and graders at the moment. We are bringing forward the ordering time on certain plant that we expect to be impacted in the future.

KEY PERFORMANCE INDICATORS

KPI	Actual	Target	Commentary
% KPI's on target  <p>KPI Status</p> <p>74.51% 19.61% 5.88% 0.00%</p> <p>■ On Track ■ Monitor ■ Needs Work ■ No Target</p>	74.51%	75%	KPI's Needing work <ul style="list-style-type: none"> ▪ Maintain a minimum of \$5 million in unrestricted cash ▪ <15 water main breaks per 100km of water main/year ▪ <20 repairs and chokes per 100km/year ▪ <1 hour System downtime for identified services per week
% projects/actions on target	36.59%	29.16%	Council is 14 months into a 48 month Delivery Program. We are tracking slightly ahead of the calculated progress target of 29.16% to this point.

9.3.5 DELIVERY PROGRAM PROGRESS REPORT - AUGUST 2023

Performance Measures	Period	Unit	Target	Actual	Comment
Maintain a minimum of \$5 million in unrestricted cash	Month	\$	5,000,000	65,000	Significant reduction in estimate due to reviewed treatment of prepaid financial assistance grants.
<15 water main breaks per 100km of water main/year	Month	#	4.00	7.00	The number of water main breaks for the month is unusual. Further investigation is underway to determine the likely reasons.
<20 repairs and chokes per 100km/year	Month	#	4.00	14.00	The winter peak period has seen an increase in sewer mains breaks. A combination of aging infrastructure and increased load is the likely reason.
<1 hour System downtime for identified services per week	Month	#	1.00	1.33	MS Office issue - 2 hours Telecommunications outage - 3 hours, Citrix access outage - 2 hours, InfoCouncil file save issue.

RESPONSIBLE OFFICER: Coordinator Strategic Planning.

ATTACHMENTS

1. Delivery Program Progress Report - August 2023



Delivery Program Progress - August 2023

1 Jul 2022 To 30 Jun 2026

Camms.

Print Date: 06-Sep-2023

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy Summary

1 Jul 2022 To 30 Jun 2026

Completed	In Progress	Not Started
28	191	39

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: Our health allows us to live an enjoyable lifestyle					
Outcome : Facilities are in place to encourage healthy lifestyles					
Operate and maintain Council owned caravan parks and campgrounds	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: All Council Caravan Parks were open and available in July 2023. There is an electrical upgrade that is occurring in Bombala where some sites have been inaccessible during the month of July for safety reasons. This has not impacted occupancy as Cabins are the predominant booking at this time of year. Nimmitabel Caravan Park has a switchboard failure that has been fixed. Site availability is being managed through Newbook as a visual for community.					
Undertake routine inspections of skin penetration premises	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	Not Started	0%
Comment: Program not yet commenced for 2023/24. Assessments will be undertaken and completed during summer.					
Maintain amenities throughout the region	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	28%
Comment: With a busy winter season, public toilets have been a very busy space. With heavy use we have also experienced some accidental damage along with intentional vandalism. We are working hard to make repairs as quick as possible to keep facilities open to the public.					
Bombala Apex Caravan Park – upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	50%
Comment: Status: Project starting on the 15th September during a scheduled caravan park close down period between the 15-09-23 to 29-09-23 Issues: Nil at this stage Risk: After replacing the main switch board existing earth leakage in the wiring to the electrical poles will trigger the new RCD switch's. If realised fault finding and rectification will need to be undertaken which may leave park of the park unusable for an extended period Next Step: Power off on the 15-09-23, raise the roof height in the main switch room to meet code requirements, install the new Main Switch Board, fault find as required. Budget: On budget Communications: facilities updated regularly					
Undertake routine inspections of commercial swimming pools	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	Not Started	0%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: Our health allows us to live an enjoyable lifestyle					
Outcome : Facilities are in place to encourage healthy lifestyles					
Comment: Not yet commenced for 2023/24. Assessments will recommence in late Spring early Summer. Compliance checks during the cooler months will not reflect the ability to manage the resource. It is more challenging and requires greater amount of attention to details by commercial pool managers when pools are operating at their peak capacity. It is during this time of the year that Council will focus its assessments.					
Cooma North Ridge - Community Place for Space	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	55%
Comment: Project is progressing well with majority of wayfinding signages, various walking trails upgrade and car parking areas completed. The trail being well used by community and visitors.					
Undertake inspections of food premises to determine compliance with the Food Standards Code	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Food premises inspections have commenced. The program is focusing on the food premises assessed in July and August of 2022. It will then move into the zero star, three star then finish with the four and five star premises. The goal is to complete all assessment in early 2024. This will allow time to undertake more targeted assessments of premises which need to lift their standards.					
Outcome : Have in place (and accessible to everyone) quality aged, disability and health services that support our population through all life stages					
Deliver Commonwealth Home Support Programme (CHSP) and Home Care Packages in accordance with Aged Care Quality Standards	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Services continue to be delivered in accordance with our service agreement despite not met findings in the recent accreditation audit. The Plan for Continuous Improvement (PCI) is being actioned with diligence.					
Review service delivery options for Council Commonwealth Home Support Programme (CHSP), Home Care Packages and Community Transport	Manager Community Services	01-Jul-2023	30-Jun-2024	Not Started	%
Comment: Has not commenced at this point.					
Maintain governance in the delivery of community services	Manager Community Services	01-Jul-2023	30-Jun-2026	In Progress	13%
Comment: At the last Advisory Committee meeting, it was decided that the name of the Advisory Committee would be changed to the Residential Aged Care and Community Support Programs Advisory Committee. The Committee felt this change better described the intention of the committee. The Advisory Committee meeting that was set for August 2023 was rescheduled to early September 2023.					
Fire service and general upgrades for aged care facilities	Manager Corporate Projects	01-Jul-2023	30-Jun-2024	In Progress	15%
Comment: Project grant funds have been awarded through the Department for Health ACAR program. Tender for the works has been run and awarded, however is on hold pending outcome/s of the divestment process.					
Divestment of Residential Aged Care	Manager Community Services	01-Jul-2022	30-Jun-2024	In Progress	40%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: Our health allows us to live an enjoyable lifestyle					
Outcome : Have in place (and accessible to everyone) quality aged, disability and health services that support our population through all life stages					
Comment: At the July 2023 Council meeting, Council resolved to divest Yallambee Lodge to Respect Aged Care. Throughout the reporting period, meetings with staff, residents and relatives has occurred working with them on the proposed transition to Respect. Further meetings are scheduled to occur throughout August 2023. Meetings have been occurring between staff and Council as well as Respect who came to Cooma to meet with staff and residents on 8 August 2023 as part of the broader divestment. The decision to close Snowy River Hostel has been deferred until consultation with the community occurs in August 2023. A report will be prepared for the September 2023 Council meeting. One meeting was held in 15 August 2023 with the Berridale Community and another meeting is scheduled for Jindabyne on 30 August 2023.					
Yallambee Lodge new section of facility	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	95%
Comment: This project has concluded at Design and Tender. The design has been completed and the tender was run. Due to the divestment process the construction is unlikely to proceed under Council direction. The designs are at a stage where they can be novated pending the outcome of the divestment process.					
Provide Residential Aged Care in accordance with Aged Care Quality Standards	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: We have updated our continuous improvement plan as part of our commitment to quality. We continue to work to deliver aged care services in partnership with other stakeholders such as the hospital and community service providers. Yallambee Lodge is currently at full capacity and Snowy River Hostel sits at approximately 45% capacity. We continue to assess each request for respite for suitability for Snowy River Hostel however, the current demand of incoming residents presents a challenge in terms of meeting clinical needs with our current operational model at the hostel.					
Goal : Our Community: Our region's cultural identity is respected and embraced					
Outcome : Preserve and protect historically significant sites					
Organise interments and maintain accurate records	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Council has received five reservations and four internments. No complaints were received.					
Heritage Strategy - review	Coordinator Strategy Development	01-Jul-2023	30-Jun-2025	In Progress	60%
Comment: The Heritage Strategy Review has commenced with all background research completed and a first draft authored. It is hoped that public exhibition of the draft can be undertaken prior to the end of the 2023 calendar year.					
'Big Trout' restoration in Adaminaby	Manager Corporate Projects	01-Jul-2023	30-Jun-2024	In Progress	5%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: Our region's cultural identity is respected and embraced					
Outcome : Preserve and protect historically significant sites					
Comment: <ul style="list-style-type: none"> Accomplishments & Completions About to establish Project Engagement Group (PEG) with a limited number community members who are able to take information back to the community and to relay issues and concerns back to the group. Critical Issues Nil at this stage Next Steps Landscape design by Council staff and independent designer. Budget Status Purchase order for restoration of the Big Trout sculpture approved. Key Items for Communication Protocol for membership of the PEG. Scope of work for the whole project. 					
Maintenance of Council's cemeteries	Manager Built and Natural Environmen	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Council has not needed to undertake mowing during the month of August due to the dry cool weather. The Cemetery Advisory Committee held a meeting on 07 August 2023.					
Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced					
Outcome : A wide range of community and cultural events are held					
Support the coordination and delivery of events for key annual celebration days such as Women's Week, Seniors Festival, Youth Week, Reconciliation Week, NAIDOC Week, Mental Health Month, International Day of People with Disability	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: In the first week of July 2023 Council delivered three NAIDOC week events in total, with one event held at the townships of Jindabyne, Cooma and Michelago. The event was guest indigenous artist, Gail Neuss undertaking indigenous art sessions for the community. Positive feedback has been received from those that attended.					
Support community groups to plan and deliver their own events, access grant funding and enable volunteerism	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: A significant amount of staff resources have gone towards supporting community groups to plan and deliver their own events, access grant funding and enable volunteerism. An example of this is Council collaboration with Schools and community's to run the NAIDOC week events. Council is working with South East Arts to develop a Arts and Culture Strategy in 2023. This will occur in conjunction with the Arts and Culture Committee. South East Arts are currently developing a draft strategy for consideration of Council and the Committee. A draft Strategy is being internally reviewed by Council staff before being provided to the committee for consideration. A workshop with key staff was held on 2 June 2023 with further review to be undertaken.					

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced					
Outcome : A wide range of community and cultural events are held					
Deliver Youth Services in collaboration with other providers, targeting priorities as identified through the Youth Advisory Committee	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Trailer is on schedule for completion however the wrap cannot be completed as of yet. Seeking quotations from other providers to bring this forward so this can get in the community as soon as possible.					
Outcome : Land use planning strategies are developed to support and enhance the town, village and rural lifestyle of the region through balanced development					
Undertake development compliance of unauthorised works	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	In Progress	16%
Comment: For the Month of August, 5 Compliance matter were brought to Councils attention. These are yet to be actioned due to staffing issues at this point in time.					
Undertaking Councils regulatory role in fire safety of buildings	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	In Progress	16%
Comment: Annual Fire Safety statements are being processed.					
Undertake assessment of Development Applications within statutory timeframes	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2023	In Progress	31%
Comment: For period 1/8/23 to 31/8/23 76% of residential DAs determined within 40 days ('Stop the Clock' days excluded from calculations) For period 1/8/23 to 31/8/23 75% of non-residential DAs determined within 40 days ('Stop the Clock days excluded from calculations).					
Undertake assessment and provide advice relating to Development Engineering Services provided by Council	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Advice is provided on an on-going basis in relation to Engineering requirements for Development activities For the period 1/8/23 to 31/8/23 66% of total S138 applications processed within 40 days (5 applications) 50% of S138 applications relating to DAs processed within 40 days (4 applications) 100% of S138 applications not relating to DAs processed within 40 days (1 application) 0% of subdivision work certificates issued within 40 days (0 applications)					
Assess certificate applications and determine them in line with legislative requirements	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	16%
Comment: In the month of August, there were 15 Construction Certificates lodged. Council were the PCA for 5 of these, with Private Certifiers responsible for 10. There were 2 Complying Development Certificates, both issued by Private Certifiers.					
Undertake application, assessment and inspection of plumbing and drainage works	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	In Progress	28%
Comment: Inspections undertaken upon request					

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: The relaxed lifestyle and close community feel of the region is retained and enhanced					
Outcome : Land use planning strategies are developed to support and enhance the town, village and rural lifestyle of the region through balanced development					
Provide planning and related certificates in accordance with statutory requirements	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: For August 2023, 90% of property certificates were issued within 10 days of payment					
Provide advice and encourage proactive management of heritage in our local area	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	In Progress	31%
Comment: Completed for 2022/2023. Heritage advisor visits monthly to provide appointment opportunities for applicants.					
Assess Planning Proposals	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Relevant Planning Proposal Received by Council are being appropriately assessed in accordance with Council policy and NSW Government Guidelines. As of August 2023 Council has one active planning proposal. A gateway determination has been issued for 56 Hilldowns Road Kalkite and agency consultation has been completed. Further work is required by the proponent to address concerns raised by BCD, TfNSW and Heritage NSW. Biodiversity certification of the site is being pursued and Council are working with the proponent on a DCP to address other concerns. Public consultation commenced for a period of 30 working days, with an extension of an additional three weeks for the community to review traffic count data. Two face to face sessions have been held with consultation closing 11 September 2023.					
Administer swimming pool compliance in line with legislation	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	In Progress	16%
Comment: Two applications for compliance certificates were lodged in the month of August. These are yet to be paid, as such have not been actioned.					
Goal : Our Community: We are a safe and caring community					
Outcome : Organisations are supported and encouraged to foster respect, inclusivity and safety					
Community development supports and facilitates internal and external committees, including S355 and interagency	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Council is continuing to run various committees including interagency and Arts and Culture. Interagency had a planning day in February 2023 and met again on 13 April 2023. The Arts and Culture Committee also met on 25 May 2023. Council resolved to place the RAP on public exhibition in December, public exhibition concluded on 22 March 2023. Council staff are in the process of reviewing the feedback received. Working group will meet to consider the feedback received and advise on next steps. Draft policy, draft framework and draft reporting guide have been prepared. Project group meets once a month and project is anticipated to be ongoing. A Council staff representative attended an online forum held by Office of the Children's Guardian and Local Government NSW. An update was provided at the October Senior Management Team (SMT) Meeting. A new self assessment has been undertaken and an organisational plan has been prepared.					
Undertake Disaster Risk Reduction Fund Community Preparedness Project	Coordinator Engagement	01-Jul-2023	30-Jun-2025	In Progress	50%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Community: We are a safe and caring community					
Outcome : Organisations are supported and encouraged to foster respect, inclusivity and safety					
Comment: Reconstruction NSW approved milestone report and release second round of funding. Draft dates for first workshops are allocated, with four sessions to be held in next three months.					
Outcome : Proactive crime prevention actions protect the community					
Combating antisocial behaviour and activating spaces under the NSW Graffiti Management Grant	Manager Infrastructure	01-Jul-2022	30-Jun-2024	In Progress	30%
Comment: Pathway LED solar lights have been installed along the footpath between Thredbo terrace and Gippsland street Jindabyne.					
Outcome : Volunteering programs are in place to help those in need in the community					
Provide community transport services to the region	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: We are in the process of onboarding three new volunteer drivers for Community Transport program in the Bombala community. This will enable us to further support the growing need for this program in the Bombala Area. We may need to look at additional vehicles for the Bombala fleet in the near future to allow us to continue supporting the growing need for Community Transport in the Bombala Area. We are still actively seeking more volunteer drivers for the Cooma and Jindabyne areas. Community Transport reporting happens each quarter with the statistics not available for this period.					
Goal : Our Economy: Have increased work opportunities available enhanced by innovation					
Outcome : Ensure important agricultural and forestry land is identified and continues to be used for agricultural and forestry production					
Eliminate new weed incursions	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	28%
Comment: Council is committed to eliminating, preventing and minimising the risk posed by weeds to the local community. Several new weed incursions are known to exist in the Snowy Monaro region, eg Orange Hawkweed and Coolatai grass. Elimination efforts are prioritised on these weeds throughout late Spring and summer during their growth periods. These control programs have been completed for the 2022-23 season. On-going inspections continue to focus on identifying further incursions of these and other high priority weeds. The invasive water weed, Arrowhead sagittaria was reported in the Murrumbidgee River during May and is the subject of a surveillance program for spring 2023.					
Outcome : Identify actions to encourage increased manufacturing					
Support key local industries	Coordinator Economic Development	01-Jul-2022	30-Jun-2026	In Progress	20%
Comment: ED unit currently discussing with stakeholders about a possible english learning course targeted at local migrants whose visas do not entitle them to fee free courses. Aim is to encourage these migrants to enter the local workforce to assist with plugging skills gaps.					

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Economy: Have increased work opportunities available enhanced by innovation					
Outcome : Improve the value generated from tourism					
Support Regional Growth and Development NSW to deliver critical projects within the SAP Program	Manager Corporate Projects	01-Jul-2022	30-Jun-2026	In Progress	10%
Comment: Monthly meetings held with RGDC and Infrastructure program manager. Ensuring Council capital works projects are considered within the planning for the SAP.					
Investment Attraction Strategy	Coordinator Economic Development	01-Jul-2022	30-Jun-2024	In Progress	10%
Comment: Preparation of the investment attraction strategy is in progress but majority of work scheduled for first half of 2024.					
Develop a SMRC Tourism Strategy to support and grow the regions tourism industry to replace Destination Management Plan	Coordinator Economic Development	01-Jul-2022	30-Jun-2024	In Progress	10%
Comment: Work on the new tourism strategy is in progress.					
Monaro Rail Trail - Undertake investigation and scope the Monaro Rail Trail	Coordinator Economic Development	01-Jul-2022	30-Jun-2026	In Progress	35%
Comment: Work is currently underway on a Trail Development Plan for stage 2 and biodiversity and biosecurity plans for stage one, along with a revenue study looking at non-council revenue streams for the rail trail to fund ongoing maintenance. An economic impact report for each town along the route is also being undertaken at present.					
Grow and expand online presence of tourism information and promotion	Coordinator Economic Development	01-Jul-2022	30-Jun-2026	In Progress	30%
Comment: The VCs are maintaining their regular online presence in particular the regional events calendar. Growing the online presence needs to be done strategically and will be a subject for the new tourism strategy currently under development.					
Continue to develop tourism data collection and reporting	Coordinator Economic Development	01-Jul-2022	30-Jun-2023	In Progress	50%
Comment: Continuing to work through installation issues with new sensors. Currently in process of recalibrating sensors to improve accuracy and reliability of data.					
Tourism promotion and support of local events	Coordinator Economic Development	01-Jul-2023	30-Jun-2026	In Progress	30%
Comment: The Tourism unit continue to distribute the What's On newsletter weekly and maintain the online calendar of events.					
Provide input into the development of the Snowy Mountains Special Activation Precinct (SAP)	Coordinator Economic Development	01-Jul-2022	30-Jun-2026	In Progress	30%
Comment: Continuing to progress Jindabyne DCP with DPE but most other aspects of SAP on hold at present awaiting outcomes of state budget review process.					

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Economy: Improve the affordability of living within the region					
Outcome : Develop high value employment opportunities					
Support and encourage local business	Coordinator Economic Development	01-Jul-2022	30-Jun-2026	In Progress	30%
Comment: ED unit engaged with at least 4 local businesses over August.					
Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected					
Outcome : Implement programs that manage the impacts on vulnerable environments					
Street furniture and recycle bins	Manager Resource and Waste	01-Jul-2023	30-Jun-2026	Not Started	10%
Comment: Street bins are currently on order for Cooma Sharp Street and further will be ordered and placed in Bredbo Village					
Minimise the risk posed by widespread weeds on the economy, environment and community	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	28%
Comment: on-going programs underway for 2023/24					
Outcome : Monitoring the environmental assets including our air, land and waterways to ensure they are protected					
Undertake routine inspections of cooling towers	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	Not Started	0%
Comment: No programmed activity at this stage. The program to inspect and test the only cooling tower will commence when the months begin to warm. The risk of legionella infections increases during the warmer months.					
Respond to environmental complaints	Manager Built and Natural Environment	01-Jul-2023	30-Jun-2026	In Progress	28%
Comment: Environmental complaints were responded to as soon as possible. Council attended to two (2) separate complaints one involving the dumping of waste material onto a private land causing land pollution with the potential of polluting a neighbouring waterway. The other was a complaint about an unknown white substance floating down the Bombala River. The first matter resulted in prevention notice and a verbal direction to clean up the water material. All works were completed. The second incident turned out to be natural in origin. Council identified the material to be egg rafts for a local indigenous frog. Tadpoles for the frog were also located. The booms placed in Cooma Creek were removed with no additional diesel being found. The bund and booms were removed from the inlet adjacent to the Commissioner Street causeway. An investigation into the material is still open, with likely source identified. Communication with the persons responsible for the secondary spill mentioned in July's report has occurred.					
Undertake routine inspections of liquid trade waste systems	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	50%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected					
Outcome : Monitoring the environmental assets including our air, land and waterways to ensure they are protected					
Comment: Council's Backflow Prevention and LTW Officer has been moving rapidly through the current list of premises with Liquid Trade Waste Permits. This includes the follow-up of businesses who's permits have lapsed. The program has seen more than 25% of the premises assessed. The program has introduced a self-reporting element and increased communication between businesses and Council. This has already produce a must a much higher level of compliance.					
Undertake routine inspections of on-site sewage management systems	Manager Built and Natural Environmen	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: The region has 6,241 registered on-site sewage management systems. We are reviewing our records to ensure all locations with on-site sewage management systems are accounted. With one week remaining in August 2023, 108 on-site sewage management systems had been assessed.					
Outcome : Undertake programs that prevent degradation of the environment					
Educate the community on weeds biosecurity matters	Manager Built and Natural Environmen	01-Jul-2023	30-Jun-2026	In Progress	28%
Comment: On going education material provided through media					
Respond to illegal dumping activities, investigate all reports and arrange for clean-up and removal of waste	Manager Built and Natural Environmen	01-Jul-2023	30-Jun-2026	In Progress	28%
Comment: All complaints received were entered into RIDonline. Council is investigating one matter where the source has been identified.					
Undertake educational programs in relation to waste management	Coordinator Engagement	01-Jul-2023	30-Jun-2026	In Progress	35%
Comment: FOGO contamination reduction program is underway. Education Officer is working with waste team to educate those who repeatedly contaminate FOGO bins. Letter drop box drops in areas of high contamination is ongoing, both congratulating those who have done well, and informing others how they can do better. There was a pop-up in Cooma for FOGO education to back up the on the ground engagement. Working with primary and pre-schools for term three waste education lessons.					
Outcome : Undertake programs to remediate degraded environmental areas					
Rehabilitation of legacy landfill Site – Cathcart	Manager Corporate Projects	01-Jul-2023	30-Jun-2024	In Progress	15%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected					
Outcome : Undertake programs to remediate degraded environmental areas					
<p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions The NSW National Parks and Wildlife Service has completed an on-site inspection of the site, as wombat activity has been recorded on the site. They have approved a License to Harm Native Animals for Council to use exclusion fencing and one-way gates to control wombats entering the site. The Wombat Protection Society have also completed an on-site survey and provided any other conditions for the fencing to be carried out Aboriginal Culture and Heritage due diligence has been completed. Council is awaiting for a response to Native Title search Quotes are being sort for the fencing work. However, work will not commence until the response to Native Title search is received by Council. • Critical Issues Nil at this stage • Next Steps Fencing to commence • Budget Status Once RFQ is completed Council will have a better idea of the budget situation. However, it is expected that the budget will be on target. • Key Items for Communication Council has made all efforts to meet the requirements of NSW EPA and NSW NPWS. It is hoped that this project will be completed by the end of 2023 					
Rehabilitation of legacy landfill Site – Maffra Old Cooma Tip	Manager Corporate Projects	01-Jul-2023	30-Jun-2026	In Progress	5%
<p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions An on-site inspection by the NSW EPA will be organised for Q2 FY 23/24 for the site. This will allow for joint discussion on the development of a plan to address any issues arising from the inspection. The implementation of the investigation plan will be carried out in FY 24/25, and the plan hopefully finalised during FY 26/27. • Critical Issues Nil at this stage • Next Steps The site will need to have a land survey completed. • Budget Status No expenditure as yet • Key Items for Communication The timeline for the completion of the project in conjunction with Old Dry Plains Road Legacy Landfill Project 					
Jindabyne Landfill rehabilitation and capping	Manager Corporate Projects	01-Jul-2024	30-Jun-2026	In Progress	15%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected					
Outcome : Undertake programs to remediate degraded environmental areas					
<p>Comment: ACCOMPLISHMENTS & COMPLETIONS: This project is currently on hold until the new Resource Recovery Centre (RRC) is built.</p> <p>CRITICAL ISSUES: Nil - to be updated once the project recommences.</p> <p>RISKS: Nil - to be updated once the project recommences.</p> <p>NEXT STEPS: Nil - to be updated once the project recommences.</p> <p>BUDGET STATUS: The existing water monitoring bores at Jindabyne Landfill have not accumulated any water in recent years, preventing EPA water monitoring to be carried out. The EPA is aware of this and has requested that when the landfill is closed that Council drill additional water monitoring bores, the cost for which was quoted (in 2022) as \$81,620.</p> <p>KEY ITEMS FOR COMMUNICATION: This project will be put on hold until the new Resource Recovery Centre (RRC) is built at Jindabyne.</p>					
Rehabilitation of legacy landfill Site – Old Dry Plains Rd	Manager Corporate Projects	01-Jul-2023	30-Jun-2026	In Progress	5%
<p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions An on-site inspection by the NSW EPA will be organised for Q2 FY 23/24 for the site. This will allow for joint discussion on the development of a plan to address any issues arising from the inspection. The timeline for the completion of the project implementation of the investigation plan will be carried out in FY 24/25, and the plan hopefully finalised during FY 26/27. • Critical Issues Nil at this stage • Next Steps The site will need to have a land survey completed. • Budget Status No expenditure as yet • Key Items for Communication The timeline for the completion of the project in conjunction with Maffra Road Legacy Landfill Project. 					
Rehabilitation of legacy landfill Site – Bibbenluka	Manager Corporate Projects	01-Jul-2023	30-Jun-2024	In Progress	5%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected					
Outcome : Undertake programs to remediate degraded environmental areas					
<p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions <p>The NSW National Parks and Wildlife Service has completed an on-site inspection of the site, as wombat activity has been recorded on the site. They have approved a Licence to Harm Native Animals for Council to use exclusion fencing and one-way gates to control wombats entering the site. The Wombat Protection Society will also do an on-site survey and provide any other conditions for the fencing to be carried out.</p> <p>Aboriginal Culture and Heritage due diligence has been completed. Council is awaiting for a response for Native Title.</p> <ul style="list-style-type: none"> • Critical Issues <p>Nil at this stage</p> <ul style="list-style-type: none"> • Next Steps <p>An RFQ will be completed for the fencing of the site, in line with specifications and conditions.</p> <ul style="list-style-type: none"> • Budget Status <p>Once RFQ is completed Council will have a better idea of the budget situation. However, it is expected that the budget will be on target.</p> <ul style="list-style-type: none"> • Key Items for Communication <p>Council has gone out all to meet the requirements of NSW EPA and NSW NPWS. It is hoped that this project will be completed by the end of 2023</p>					
Delegate Landfill cap and close	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	95%
<p>Comment:</p> <ul style="list-style-type: none"> • Accomplishments & Completions <p>The Contract for the Capping and Rehabilitation of the Delegate Legacy Landfill site has been completed. The process also included the removal of the existing green waste and any unsuitable fill material off-site. The existing suitable spoil on-site was used to cover the open cells that were previously used to dispose of the community's rubbish. Once the site had a covering of soil, a layer of hi-vis marker fabric was placed over the entire landfill site and anchored in place. A capping layer of 400 mm thick was place over the old landfill. The purpose of all of this work is to stop rain water from penetrating into the old landfill rubbish and releasing contaminated leachate. A further 100 mm layer has also been spread with grass seed to help with controlling erosion. It is planned that the areas around the landfill area will be planted out with more trees, including Snow Gums. While the land is classified by Council as contaminated, and any future use cannot be predicted at least the area can be made to look pleasant.</p> <ul style="list-style-type: none"> • Critical Issues <p>Nil</p> <ul style="list-style-type: none"> • Next Steps <p>Waiting for Environmental Consultant to issue final report and new tarp-covered bins for the transfer station.</p> <ul style="list-style-type: none"> • Budget Status <p>Completed under budget, but one month late due to COVID-19 and weather conditions.</p> <ul style="list-style-type: none"> • Key Items for Communication <p>The work has been completed, including a new layout for the transfer station. Opening hours will revert to the previous hours of operation.</p>					
Rehabilitation of legacy landfill Site – Dalgety	Manager Corporate Projects	01-Jul-2023	30-Jun-2024	In Progress	5%

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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Environment: Ensure the natural environment and the ability of the community to enjoy and use this environment is protected					
Outcome : Undertake programs to remediate degraded environmental areas					
Comment: <ul style="list-style-type: none"> Accomplishments & Completions Council has received approval from the NSW EPA for erosion control on site – no need for fencing and for a surface pick-up of visible rubbish. Need to obtain quotes for supply of coir logs, hardwood pegs, soil and suitable plants. Critical Issues Nil at this stage. Next Steps Obtain quotes as listed above. Budget Status No expenditure as yet. Key Items for Communication This project will only impact a small area of the whole site – only the area of the landfill and only for erosion control. 					
Goal : Our Environment: Have in place land use controls that protect the natural environment landscape including visual and scenic values					
Outcome : Develop land use plans so that development is sensitive to the region's natural environment and heritage					
Consolidated Development Control Plan (DCP)	Coordinator Strategy Development	01-Jul-2023	30-Jun-2026	In Progress	10%
Comment: Some minor amendments to the current three LEP's have been made in regards to flood prone mapping. The Jindabyne DCP has been drafted, which will form the template for the consolidated DCP once the new LEP is made.					
Development of the new Local Environmental Plan (LEP)	Coordinator Strategy Development	01-Jul-2022	30-Jun-2024	In Progress	50%
Comment: Draft Rural Land Use Strategy and Draft Settlements Strategy have been developed, along with a draft LEP. Once the land use strategies have been adopted, the Planning Proposal initially lodged with the department of planning can be reactivated to progress towards public consultation of the draft LEP. The formation of an LEP working group is the likely next step in this process.					
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Facilities exist to safely deal with waste from the community					
Jindabyne Resource Recovery Centre	Manager Corporate Projects	01-Jul-2022	30-Jun-2026	In Progress	30%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Facilities exist to safely deal with waste from the community					
<p>Comment: ACCOMPLISHMENTS & COMPLETIONS: Council has submitted a grant EOI for the Growing Regions Program to source 50% funding for the new RRC.</p> <p>CRITICAL ISSUES: The most recent cost estimate provided by Council's multi-disciplinary engineering consultant is beyond previously received cost estimates. Council will get the cost estimate peer reviewed (which will incur a small cost variation) and will also carry out a value engineering exercise with the engineering consultant.</p> <p>RISKS: Budget, as noted above, is the main risk that the project is facing.</p> <p>NEXT STEPS: Resolve the projected cost increase issue, amend the design/scale as required, submit the DA.</p> <p>BUDGET STATUS: There are currently no contract or procurement status changes to report. Budget status will be updated once Council's Growing Regions Program grant application has been assessed. The cost estimate peer review will incur a small cost variation to the project.</p> <p>KEY ITEMS FOR COMMUNICATION: Council has submitted a grant EOI for the Growing Regions Program to source 50% of project funding.</p>					
Provision of resource recovery and waste facility services across the region such as operation of waste facilities, transfer stations and buyback stores (ScrapMart)	Manager Resource and Waste	01-Jul-2022	30-Jun-2026	In Progress	25%
<p>Comment: Resource and Waste facilities are operational and continue to provide the community a safe and environmentally friendly way to dispose of materials. Council staff and EPA staff have undertaken site visits for four of the listed legacy sites, Council has received a report from the EPA listing the required action for each of these sites. It is a very favorable report with achievable actions.</p>					
Provision of Resource Recovery and Waste collection services across the region	Manager Resource and Waste	01-Jul-2022	30-Jun-2026	In Progress	25%
<p>Comment: Resource and Waste Facilities continue to operate for community members to dispose of materials as necessary. Both domestic and commercial kerbside collection continue to be expanded and improved. More kerbside collections are occurring in the Jindabyne area with 1,200 plus bins collected each week. Domestic kerbside bins continue to be rolled out to new properties upon request. Collection services both domestic and commercial are continuing to be rolled out to new properties upon request To date for this financial year (16 August 2023) 37 new services including domestic and commercial kerbside services, bank of bins, walk out / walk in and so forth have been implemented.</p> <p>Ongoing discussions are being held and information sort from planning as to recent and future subdivisions and the impacts that these subdivisions will have on the waste collection teams across the LGA, with future planning for additional plant and staff which may be required to ensure that we are capable of meeting the kerbside collections requirements of our communities. Final report received for both Kerbside and bank of bins audit, to be submitted to Council shortly. Discussion has occurred in relation to how this service would be implemented and how this service would strategically function given the Council region is very large. Discussions have occurred at Resource and Waste Supervisors Meetings in relation to implementation of FOGO kerbside collections across the region. There are many aspects such as changing of collection schedules, residential dwellings in the Jindabyne area and the ability for them to have bin enclosures that would fit additional FOGO bin/s.</p>					
Cooma Landfill upgrade	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	5%

Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Facilities exist to safely deal with waste from the community					
Comment: ACCOMPLISHMENTS & COMPLETIONS: Nil - project commencement has only just begun. CRITICAL ISSUES: Facilitating the construction of the new infrastructure while maintaining operations and community access to the landfill. RISKS: Nil to report NEXT STEPS: Flesh out project scale and scope, including locations of weighbridge and new sorting shed. BUDGET STATUS: Nil to report KEY ITEMS FOR COMMUNICATION: Council will ensure that landfill operations and any interruption to services will be kept to a minimum during construction.					
Cooma Compost Facility	Manager Corporate Projects	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: ACCOMPLISHMENTS & COMPLETIONS: The site layout has been amended and circulated to the sub-consultant team and to Crown Lands, Council are currently awaiting responses/reports. CRITICAL ISSUES: The previous site layout did not take into consideration the natural landform and would have required excessive excavation and civil works. The design has been amended but that has resulted in a program delay. RISKS: Funding is the primary risk on the project. The facility will cost more to build than Council can afford. Since the project is being carried out in order to comply with the EPA's FOGO Mandate 2030, Council intends to seek funding from the EPA. NEXT STEPS: While Council awaits any feedback/comments from Crown Lands, the sub-consultant team will update their reports so that once feedback is received from CL the DA can be submitted. BUDGET STATUS: No change. KEY ITEMS FOR COMMUNICATION: Council intends to lodge the DA in the coming months (pending Crown Lands feedback/comments). Once the DA is lodged it will go to exhibition for community feedback.					
Develop a backflow prevention policy, procedure and implementation of a strategy for the region	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2024	In Progress	25%
Comment: Council's Backflow Prevention and LTW Officer has undertaken an extensive review of the draft backflow prevention policy and procedures. Comments made to the documents are being considered before sending out for general comment. Once this has been finalised the policy will be presented to Council and the procedure sent to document control. A draft strategy for the implementation of the backflow prevention has already been developed. Details of the strategy will inform the report to Council. The focus will be on education around the importance of backflow prevention devices, with a focus on businesses self-reporting.					
Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region					
Maintain sewage pump stations throughout the region	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	32%
Comment: Pump station maintenance program on schedule					
Sewer Pump Station Replacement Program	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	5%

Snowy Monaro Regional Council (SMRC)				2023/2024 DP	
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region					
Comment: Renewals program is on schedule.					
Development of the Integrated Water Cycle Management (IWCN) Strategy and Grey Water Management Plan	Coordinator Strategy Development	01-Jul-2022	30-Jun-2025	In Progress	5%
Comment: Initial meetings have been held with Jim Collins from DPE Water. This project has been held in abeyance due to not being able to recruit a suitable employee to undertake this piece of work. In the interim it is proposed to directly engage NSW PWA to undertake the scoping for the project to prapre for an eventual tender for the various components of the WWW Strategic Plan (previously known as the IWCN)					
Bombala Mahratta Timor street pump station upgrade	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	Not Started	%
Comment: Project requires budget adjustment for construction					
East Jindabyne sewage pump station 6 wet well pumps 1 and 2 replacement	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	In Progress	75%
Comment: Wet well and Dry well pump mechanical installation completed. Electrical installation of pumps and no flow switches scheduled for September.					
Cooma Water Treatment Plant raw water pump and variable speed drive upgrade	Manager Water and Wastewater	01-Jul-2022	30-Jun-2024	Not Started	0%
Comment: Project to begin in Dec 2023 Project on hold until Cooma Water Security Strategy Project complete					
Operate and maintain sewerage systems	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: All sewerage incidents at the treatment plants as well as within the networks are responded to within 4 hours. All sewage treatment plants are complying with the individual EPA licence requirements except for the following non-compliances: Bombala STP Discharge concentration limits for Nitrogen exceedance 100th percentile limit on 9 August 2023 Adaminaby STP Discharge concentration limits for TSS, BOD & Phosphorus exceeded the 90th percentile concentration limit on 9/8/2023 Berridale STP Discharge concentration limits for Ammonia & Nitrogen exceeded the 90th percentile limit & faecal coliforms exceeded the 100th percentile limit on 9 August 2023					
Myack Creek Berridale sewer crossing	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	Not Started	10%

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Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region					
Comment: Project documentation is being finalised.					
Cooma North rising main condition assessment and design	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	In Progress	5%
Comment: Current assessment of Cooma North PS catchment area is underway for rising main design assessment purposes.					
SAP scope augmentation - water	Manager Water and Wastewater	01-Jul-2025	30-Jun-2026	Not Started	%
Comment: Scheduled to begin July 2025					
Sewer Main Replacement Program	Manager Water and Wastewater	01-Jul-2023	30-Jun-2026	Not Started	%
Comment: Tender documentation preparation is in progress for 2023-2024 scope of works. Scope set for Berridale					
Cooma wastewater construction (Cooma Creek Sharp St to Baron St)	Manager Water and Wastewater	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: Schedule to begin July 2024					
Cooma Snowy Reservoir design and construction	Manager Water and Wastewater	01-Jul-2023	30-Jun-2026	Not Started	0%
Comment: To be commenced November 2023					
SCADA replacement - water	Manager Water and Wastewater	01-Jul-2023	30-Jun-2026	In Progress	5%
Comment: SCADA project kickoff meeting completed. Detailed design in progress.					
Cooma Water Treatment Plant raw water pump intake design	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	Not Started	%
Comment: Project scheduled to commence in October 2023					
Water and Wastewater compliance requirements must be met	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Compliance requirements for August 2023 have been met successfully.					
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Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region					
Undertake routine water sampling to meeting the Australian Drinking Water Quality Guidelines	Manager Built and Natural Environmen	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: All water samples were undertaken as scheduled throughout the region. No boiled water alerts were required.					
Weir and fishway at Murrumbidgee River	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	Not Started	%
Comment: Project requires budget adjustment for construction					
Water Mains Replacement Program	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	5%
Comment: Tender documentation has been started for 23/24 FY with the tender for works due out by end of August 23					
Cooma North sewer pump station refurbish	Manager Water and Wastewater	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: Scheduled to begin July 2024					
Jindabyne sewer pump station emergency storage construction	Manager Water and Wastewater	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: Scheduled to begin July 2024					
Jindabyne sewer pump station 4 refurbish	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	In Progress	3%
Comment: Scheduled to commence October 2023 Minor civil works on access track to pump station are underway					
East Jindabyne sewer pump station refurbish	Manager Water and Wastewater	01-Jul-2025	30-Jun-2026	Not Started	%
Comment: Scheduled to begin July 2025					
Cooma Water Treatment Plant inlet and outlet flow meters	Manager Water and Wastewater	01-Jul-2023	30-Jun-2024	In Progress	50%
Comment: Inlet flow meter has been replaced, outlet flow meter to be finalised					
SAP scope augmentation - sewer	Manager Water and Wastewater	01-Jul-2025	30-Jun-2026	Not Started	%
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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region					
Comment: Scheduled to begin July 2025					
SCADA replacement - wastewater	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	5%
Comment: Tender has been awarded, with project start up scheduled					
Adaminaby Sewage Treatment Plant - construction	Manager Water and Wastewater	01-Jul-2022	30-Jun-2024	In Progress	97%
Comment: Plant is operational with minor works being completed. Old plant has been demolished with area rejuvenation being undertaken.					
Raw Water Pump Station Replacement Program	Manager Water and Wastewater	01-Jul-2023	30-Jun-2026	In Progress	25%
Comment: Allocated pumps for renewals identified for this FY. Replacement program on schedule.					
Jindabyne sewer reconstruction (Clyde St and Kosciuszko Rd)	Manager Water and Wastewater	01-Jul-2023	30-Jun-2025	Not Started	5%
Comment: Design completed, tender documentation preparation has begun.					
Construction of Bombala and Delegate Water Treatment Plants	Manager Water and Wastewater	01-Jul-2022	30-Jun-2025	In Progress	25%
Comment: Progress at Bombala has gone well with the civils and the plant building being constructed. Delegate Plant has been started with design ongoing.					
Kalkite Sewage Treatment Plant upgrade	Manager Water and Wastewater	01-Jul-2022	30-Jun-2024	Not Started	%
Comment: Final designs are being completed under a different WO.					
Cooma Water Treatment Plant electrical upgrade design/implementation	Manager Water and Wastewater	01-Jul-2023	30-Jun-2025	Not Started	%
Comment: Project planned to comment in October 2023					
Jindabyne Holiday Park Fire Service Upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	In Progress	85%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Our health is supported by fit for purpose infrastructure					
Outcome : Our water and wastewater infrastructure is well maintained and has capacity to meet the growth across the region					
<p>Comment: Accomplishments & Completions: - Construction commenced on 13/02/2023. - all new hydrant and fire hose reel lines are completed. - majority of hydrant and fire hose outlets are completed. - completed emergency water services upgrade for caravan site no. 1-19 due to existing galvanised pipe blockage caused by internal corrosions.</p> <p>Critical Issues: Delayed completion until after winter due to combination of site condition, delay from weather. Site condition – no construction during winter season as it will pose a high risk to visitors in the park. Design variations due to onsite cabin changes and relocations.</p> <p>Risks: Weather and unpredictable lake levels (Snowy Hydro unable to provide long term forecast - dependent on weather and snow melt) and constant stoppage to due to lake level rises are the biggest challenge for the roll out of this project.</p> <p>Next Steps: Contractor will recommence construction after October long weekend. Monitor, track and evaluate project delivery status. Aim to complete before winter commence – install all hydrant and hose reel outlets with cabinets and lagging, temporary connection into domestic water line and pressure test. This will provide protection to the caravan park during winter season. Contractor return to complete after winter (after October long weekend).</p> <p>Budget Status: On budget includes current variations.</p> <p>Communication: Regular meetings as requested from external stakeholders (NRMA reps and Snowy Hydro Representatives) and internal stakeholders (SMRC Community Facilities, Health, Water & Waste Water, Planning and Building teams).</p>					
Operate and maintain reticulated potable water supplies	Manager Water and Wastewater	01-Jul-2022	30-Jun-2026	In Progress	31%
<p>Comment: Potable water for the month of August 2023 met with compliance requirements.</p>					
Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed					
Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure					
Review fit for purpose applications	Coordinator ICT	01-Jul-2023	30-Jun-2025	In Progress	2%

Snowy Monaro Regional Council (SMRC)

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed					
Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure					
Comment: 2023/2024 August 2023 - InfoCouncil and associated distribution system, BigTinCan Hub in review. Prospective project team members contacted. July 2023 - InfoCouncil to be reviewed in 2023/24 financial Year, CAMMS and Mapinfo to be reviewed in 2024/25 financial year					
Capital Hardware Replacement Program – Disaster Recovery	Coordinator ICT	01-Jul-2023	30-Jun-2024	Not Started	%
Capital Hardware Replacement Program - End User Hardware	Coordinator ICT	01-Jul-2025	30-Jun-2026	Not Started	%
Provide End User Support services provided to the organisation	Coordinator ICT	01-Jul-2022	30-Jun-2026	In Progress	29%
Comment: 2023/2024 Performance (to 28/08/2023) Requests Acknowledged within 30 mins = 96.55% (Target 90%) Requests resolved within SLA = 97.28% (Target 80%+): Open requests over SLA = 24.44% (Target <20%) Customer Satisfaction = 97.92% (Response rate 32.65%)					
Provide Information and communication systems to support the organisation	Coordinator ICT	01-Jul-2022	30-Jun-2026	In Progress	29%
Comment: 2023/2024 August 2023 System downtime experienced with Microsoft updates to products, Telecommunications system and Citrix System satisfaction survey in draft completed and tested. Amendments to be applied and retested. July 2023 System review to be undertaken on Infocouncil					
ICT security management	Coordinator ICT	01-Jul-2023	30-Jun-2026	In Progress	6%
Comment: 2023/2024 CrowdStrike Falcon Complete 24/7/365 managed detection and response service implemented. No successful cyber attacks to 28/08/2023. Internal and external penetration test vulnerabilities are being addressed.					

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Telecommunication networks allow us to be connected when and where needed					
Outcome : Ensure our telecommunication network develops to meet our regions changing needs, growth and provides security through resilient infrastructure					
Implementation of Cyber Security Managed Detection and Response Project	Coordinator ICT	01-Jul-2023	30-Jun-2024	Completed	100%
Comment: Engaged CrowdStrike Falcon Complete MDR service through LGP VendorPanel. Monitoring devices and providing identity protection 24/7/365					
Conversion of Council GIS Geocentric Datum to GDA2020	Coordinator ICT	01-Jul-2023	30-Jun-2024	In Progress	17%
Comment: 2023/2024 August 2023 - FME Training 29/30 Aug July 2023 - Training being undertaken in Feature Manipulation Engine (FME) to enable processing of spatial data. Spatial data consultants will be engaged to review GIS database operations.					
Capital Hardware Replacement Program - Server and Storage	Coordinator ICT	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: 2022/2023 High level cloud readiness assessment completed. Recommend on premises infrastructure replacement. Review of leasing schedules commenced with equipment leasing vendor. Development of specification for replacement of production servers completed and posted to VendorPanel for RFQ. RFQ completed with four responses currently under evaluation in February. Successful vendor selected. Evaluation report and requisition awaiting approval and issue. Equipment installed and configured. Lease drawdown approved.					
Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed					
Outcome : Develop and sustainably fund the existing transport infrastructure					
Undertake bridge maintenance	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	26%
Comment: Bridge Maintenance for the 23/24FY is currently underway, however progress is slow as Council's Bridge Crew is currently assisting with the construction of bridges through the Fixing Country Bridges Program.					
Delivery of externally funded projects through Black Spot Program	Manager Infrastructure	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Complete					
Bobeyan Road upgrade	Manager Corporate Projects	01-Jul-2022	30-Jun-2026	In Progress	40%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed					
Outcome : Develop and sustainably fund the existing transport infrastructure					
Comment: Funding remains the most critical issue in delivery of the entire scope of the project. Snowy Valley's Council (Construction Contractor) are currently on winter toil (no works during winter). Major risks include Quarry expansion - require an extension on the quarry production volumes to ensure cost efficiencies and material for continuation of works in late August. Progress currently under review in preparation for community consultation in mid-late August to inform works post Winter. Scope Variation required to reduce the project length to Ashvale Road to Shannons Flat Road. Availability of DGS from the Shannons flat Quarry is hampering construction. Jones Plains Bridge construction on track.					
Delivery of externally funded projects through Fixing Local Roads	Manager Infrastructure	01-Jul-2022	30-Jun-2024	In Progress	45%
Comment: Council is currently undertaking work to complete the Fixing Local Roads Projects. 2 of 7 projects currently complete. 3 of 7 currently under construction. 2 of 7 are currently out for tender.					
Adaminaby long vehicle and truck parking	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	10%
Comment: <ul style="list-style-type: none"> Accomplishments & Completions Concept plans have been developed for both sites. They have raised a couple of concerns, including the relocation of a Telstra line, relocation of a power pole and relocation of a stormwater drain. Critical Issues Nil at this stage Next Steps Investigation of the relocations listed above. Budget Status Expenditure is under control Key Items for Communication Construction will commence when "For Construction" plans are ready. 					
Ryrie Street Michelago extension	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	20%
Comment: All elements of the bridge have been procured. Transport for NSW have appointed a dedicated PM to assist move this project ahead with ULRL. The biggest risk to the project remains dealings with UGLRL and the delays due to their process. Construction paperwork has been lodged and awaiting progression (estimated early September).					
Delivery of externally funded projects through the Country Passenger Transport Infrastructure Grants Scheme	Manager Infrastructure	01-Jul-2022	30-Jun-2024	In Progress	20%

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed					
Outcome : Develop and sustainably fund the existing transport infrastructure					
Comment: Quotes have been received by Contractor to undertake the installation of bus stops through CPTIGS grant fund. Work to be undertaken early in the FY.					
Undertake reactive maintenance	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	27%
Comment: Road Maintenance is underway as BAU.					
Berridale beautification (drainage)	Manager Corporate Projects	01-Jul-2023	30-Jun-2025	In Progress	5%
Comment: Status: Project on track, main street study well underway, PEG established and Scope defined Issues: Nil at this stage Risk: Nil at this stage Next Step: Engage arborist and create RFT documentation for design Budget: On budget Communications: PEG communicated to via meetings on the 7-08-23 and 14-08-23, next meeting TBD					
Eucumbene Cove - stormwater upgrade	Manager Infrastructure	01-Jul-2022	30-Jun-2024	In Progress	5%
Comment: Stormwater Upgrade currently in planning phase, designs expected early in the Financial Year.					
Undertake Council's heavy patching program	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: Council Heavy Patching Program for 23/34 is currently under development. Inspections are taking place to develop the Heavy Patching List. Other, already confirmed grant funded Heavy Patching is locked in to be completed in warmer months.					
Undertake gravel regrading	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	26%
Comment: Council has currently completed 20km of grading on unsealed roads this Financial Year.					
Fixing Country Bridges Round 1	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Both bridges complete					
Delivery of externally funded road projects through, Safer Roads Program, Regional Road Block Grant, Regional Road Repair Program and Roads to Recovery	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	25%

Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed					
Outcome : Develop and sustainably fund the existing transport infrastructure					
Comment: Grant funded projects for 23/24FY currently in planning phase. Safer Roads grant application for 23/24FY currently underway.					
Construction of new access road segment EOC Polo Flat, Cooma	Manager Infrastructure	01-Jul-2022	30-Jun-2024	In Progress	2%
Comment: Request for quote is currently underway for the design of the new access road in Polo Flat. Subdivision is currently being finalised to allow approval of construction.					
Delivery of externally funded projects through Transport for NSW and RMCC Agreement	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: Council is currently awaiting Work Requests from TfNSW to undertake planning.					
Adaminaby street improvements	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	15%
Comment: <ul style="list-style-type: none"> Accomplishments & Completions The replacement of the water main in Lucas Street has been completed. Minor earthworks have been completed. Sealing will take place when the weather is acceptable, probably November 2023 to February 2024. Critical Issues Nil at this stage Next Steps The development of an RFQ for the shaping and drainage of the Un-named Laneway and the stormwater abatement on Baker Street. Budget Status Expenditure is under control Key Items for Communication Memorandums of understanding for residents of Baker Street in regards to their driveways. 					
Undertake gravel resheeting	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	26%
Comment: Council's Resheeting Program for the 23/24FY is currently under development. Approximately 4.5km of resheeting has been undertaken through RLRRP grant funding.					
Fixing Country Bridges Round 2A and 2B	Manager Corporate Projects	01-Jul-2022	30-Jun-2025	In Progress	60%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: Transport infrastructure allows us to effectively move around the region and beyond as needed					
Outcome : Develop and sustainably fund the existing transport infrastructure					
Comment: 1 - Black Flat Bridge - Design by Contractor - Construction by Council - Construction complete. 2 - Darbys Gully Bridge - Design by Contractor - Construction by Council - open to traffic awaiting Guardrail Approach Terminals. 3 - Redcliffe Bridge - Design & Construction by Contractor - open to traffic awaiting Re-vegetation seeding. 4 - Cambalong 2 Bridge - Design & Construction by Contractor - waiting design approval. 5 - Cambalong 1 Bridge - Design & Construction by Contractor - Design and Construct contract awarded. 6 - Killarney Bridge - Design by Contractor - Construction by Council - waiting Part 5 and Fisheries Permit. 7 - Rossys Creek Bridge - Design by Contractor - Construction by Council - Survey, Geotechnical Investigations complete. Project scope including By-Pass & Hydrological assessment under development. 8 - Matong Creek Bridge - TBA - Survey, Geotechnical Investigations complete. Project scope & Hydrological assessment under development.					
Undertake Council's resealing program	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: Council's 23/24 Resealing Program is currently under development, with inspections taking place on the draft list to confirm the scope. Resealing Tender will be released within the month to ensure Contractor availability during the summer months.					
Delivery of externally funded projects through Local Roads and Community Infrastructure Program	Manager Infrastructure	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Complete					
Outcome : Have in place current strategic plans for meeting the future transportation needs across the region					
Revaluation of assets - transport infrastructure (roads) assets	Strategy Development	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: Not to commence until 24-25 Operational Plan Year					
Condition assessment of the road network	Strategy Development	01-Jul-2023	30-Jun-2024	In Progress	5%
Comment: An initial meeting has been held with the primary stakeholders. Moving forward a tender will be prepared with a view to have a company on the ground undertaking the condition assessment by March 2024. The 23/24 budget has been phased to align with this tender.					
Parking gap analysis for Cooma	Strategy Development	01-Jul-2022	30-Jun-2024	In Progress	95%
Comment: Twelve months of data collection has now been completed - A report will be prepared and presented at a Council briefing.					
Undertake Traffic Count Program	Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	34%
Comment: Seven traffic counters have been collected for the calendar month of August. We are tracking well ahead with 28% of the program already being completed for the financial year.					

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Build a network of regional trails and accessible shared pathways					
Lake Jindabyne Shared Trail	Manager Corporate Projects	01-Jul-2022	30-Jun-2025	In Progress	45%
Comment: Following the July Council meeting, Council staff are in discussion with Restart (Infrastructure NSW) over the variation to the scope of works. Final environmental and archaeology reports are being prepared to allow for DA applications to commence lodgment. There has been no progress made on the property negotiations - we await responses via Public Works from landholders. There is a perception among the Jindabyne Trail Stewards that this project is going slow. However best practice is being followed for all reports required, planning process is being maintained and respected and in order to lodge DA's we must await settlement with private landholders. Manager Infrastructure and Manager Corporate Projects to identify operating funds for maintenance before construction can commence.					
Outcome : Have in place planning that identifies the infrastructure needed to support the community					
CBD Activation Plans	Coordinator Economic Development	01-Jul-2022	30-Jun-2026	In Progress	15%
Comment: Work is continuing on the Bombala CBD Activation Plan. A community survey is live at the moment and a pop up was held recently in the main street. Intending to hold another community workshop in October.					
Building Renewal Program	Manager Infrastructure	01-Jul-2025	30-Jun-2026	Not Started	%
Condition assessment of open space, open land and other structures	Strategy Development	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: This project is to be completed in the 24-25 Operational Plan Year					
Cooma Showground electrical upgrades to external electrical infrastructure - Phase 2 NSW Showgrounds	Manager Corporate Projects	01-Jul-2023	30-Jun-2024	In Progress	50%
Comment: Oval lighting upgrades complete.					
Local Infrastructure Contributions Plan (LICP)	Strategy Development	01-Jul-2022	30-Jun-2024	Completed	100%
Comment: This project has been completed and the new plan is published to Council's webpage.					
Review the future direction of the Bombala Truck Wash	Manager Community Services	01-Jul-2022	30-Jun-2023	In Progress	80%
Comment: The Truckwash for Bombala was contained in the EOI for the Holding Yards - no responses were received for this operation, only the Holding Yards. No further updates are available at this time.					
Infrastructure study for Berridale and Kalkite	Strategy Development	01-Jul-2023	30-Jun-2024	In Progress	70%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Have in place planning that identifies the infrastructure needed to support the community					
Comment: This project is well underway with SMEC undertaking this work on behalf of Council. All stakeholder engagement has now been completed and drafts of sections now being prepared for review. it is planned that the drat document will be presented to Council at the 7 September briefing.					
Maintain and operate truck wash facilities	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: Truckwashes are operational. The Truckwash Ponds in Bombala have been tested and exploring options to empty the waste from the ponds in accordance with bio-security requirements. Quotes are currently being obtained to engage a suitable contractor to empty the ponds.					
Active Transport Strategy	Strategy Development	01-Jul-2023	30-Jun-2024	In Progress	15%
Comment: An RFQ has been prepared with the successful company, Currajong Consultancy, being awarded the contract. Currajong will be undertaking this work for Council with community consultation commencing in September.					
Policies and procedures for Land and Property assets are current	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	34%
Comment: August 2023: Key daft policy documents exist and are in final review stage, prior to internal document control procedure being triggered:- Native Title Due Diligence Policy; Aboriginal Consultation Policy for Council Managed Land Dealings; Aboriginal Cultural Heritage Due Diligence Policy; Draft Property Interests Acquisition & Disposal Policy. Progressive assessment of policy needs is ongoing across, and in collaboration with, portfolios as part of over Council's overarching BAU. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year.					
Polo Flat Masterplan and Industry Study	Coordinator Economic Development	01-Jul-2023	30-Jun-2024	In Progress	20%
Comment: Work on this project is in progress and ED staff are working closely with the consultants to provide initial information and business stakeholders, and guide consultant fieldwork. Due for completion by March 2024.					
Development of a Cemetery Management Plan	Manager Built and Natural Environmen	01-Jul-2023	30-Jun-2025	Not Started	0%
Comment: In addition to attend meetings for the Cemetery and Crematoria Association, Council has commenced research into the plans used by other Council's in NSW.					
Prepare Development Servicing Plans (DSPs)	Strategy Development	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Project completed with NSW Water approval and registration.					
Deliver internal corporate project management services to the organisation	Manager Corporate Projects	01-Jul-2022	30-Jun-2026	In Progress	25%

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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Have in place planning that identifies the infrastructure needed to support the community					
Comment: September 2022 AIM training session (Workplace offering one session per annum) Updated documents to be uploaded on new intranet (now May 2023) Internal training sessions quarterly - ad hoc as required.					
Revaluation of assets - other structures, open space assets and community land	Strategy Development	01-Jul-2025	30-Jun-2026	Not Started	%
Comment: This project is to commence and be completed in the 25-26 Operational Plan Year					
Deal with land title matters	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	34%
Comment: August 2023: Land ownership titles updating of proprietor name will continue as BAU (to enable lot consolidation &/or asset disposal etc) as both time & financial resources permit. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year.					
Develop a project plan for the establishment of the new Cooma Cemetery	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2025	In Progress	10%
Comment: Discussions with Council's project management team have occurred as stage one for the development of a project plan for the establishment of the new Cooma Cemetery. An initial draft outline for the plan has been developed.					
Recreation Strategy	Strategy Development	01-Jul-2022	30-Jun-2023	Completed	100%
Undertake building compliance and access works - Cooma Office	Manager Corporate Projects	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: *Corporate Project - Subject to capital funding availability and directional decision of Council. Action window target start date is system recorded as tentative commencement July 2024*					
Progress maturity of asset management planning	Strategy Development	01-Jul-2025	30-Jun-2026	In Progress	10%
Comment: This is an action from the 2022 Financial Sustainability Review. As part of the SRV revenue an additional FTE of a new Asset Engineer is to be funded. Sample PD's have been collated and a new PD ready for advertisement will be prepared to be advertised in October 2023. Additional improvement measures are underway working towards a more mature Asset Management.					
Maintain and operate livestock and saleyard facilities	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: No sales last month - A new team member starts in August 2023.					

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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Have in place planning that identifies the infrastructure needed to support the community					
Revaluation of assets - buildings and operational land	Strategy Development	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: This project was completed in the 2022-2023 Operational Plan Year					
Outcome : Provide well maintained sporting and leisure facilities					
Maintain and operate Cooma Regional Sports Hall	Manager Community Services	01-Jul-2023	30-Jun-2026	In Progress	25%
Comment: We have planned drop in sessions for August 2023 to discuss the Sports Hall Fees and Charges including the proposed structure of these.					
Refurbishment of the Jindabyne Pool	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	80%
Comment: Status: First walk through for practical completion of Contracted Works scheduled for 24-08-23 Issues: Minor variation to the rectification process to the pool expansion joint Risk: Issues realised when re-engaging the filtration system Next Step: Fill the pool 29-08-23 to 01-09-23, engage filtration system and fault find as required. Budget: Below total budget Communications: Public notified via the council communications unit regularly and as issues are realised.					
Nimmitabel Showground Luncheon and Bar Upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	In Progress	95%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Provide well maintained sporting and leisure facilities					
<p>Comment: We have received approval to go ahead with the upgrade of the water main and have received an extension until 30 December 2023 to complete these works. We are meeting with a plumber on site in early September to assess the issues and work out the best way forward.</p> <p>All works were completed 2022 Completed Works: Replaced all 5 entry doors with size to suit NCC. Alter swing outwards with latch that complies with NCC Removal and Disposal of old doors Upgraded landing and access ramp to meet AS1428.1 & D2.14 slope and slip resistance Installed new landing and access ramp to the front veranda Installed new landing and access ramp to rear entrance Replaced and rectify landing and steps to meet part 'D' NCC to side entrance. Installed new Fire Exits and Tactile indicators. Increased egress to 1000mm (around bench). Repointed chimney structure to make it safe. Sealed closed old oven doors to make safe. Replaced and installed new roof guttering. Rectified roof sheeting and fixings Rectified any existing piers where required</p> <p>Variations: Extended hand rails around accessible entrances Connection of new guttering to storm water system - water tanks on site.</p>					
Bombala Swimming Pool upgrades - stage 1	Manager Corporate Projects	01-Jul-2022	30-Jun-2025	In Progress	35%
<p>Comment: ACCOMPLISHMENTS/COMPLETIONS: Concept design work is now complete and DA has been submitted. Designs are being developed to "For Tender". Council is also working with local contractors to resolve electrical upgrade works required by Essential Energy.</p> <p>CRITICAL ISSUES: The critical issue with the delivery of the pool projects remains the funding available. The aged facilities require significantly more work than funding allows. This project will focus on water treatment only.</p> <p>RISKS: Budget, as mentioned above. Program presents a risk as it has been determined that the works will take ~12 months to complete, meaning that the pool will either be unavailable for an entire summer or for a portion of two summers.</p> <p>NEXT STEPS: Public Works have been engaged as Project Managers for the works at both Cooma and Bombala Pools. Built Environment Collective have been engaged to undertake the detailed design for the works. The DA for the Bombala scope of works is currently with Council for consideration. Once this is approved PW will commence the tender process for the works. The next stage for the project will be community consultation on closures (as mentioned under 'RISKS').</p> <p>BUDGET STATUS: There are currently no budget variations that have been quantified.</p> <p>KEY ITEMS FOR COMMUNICATION: The DA for the Bombala scope of works is currently with Council for consideration. The community will soon be asked for input on whether the pool should be closed for an entire summer or for a portion of two summers.</p>					

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Provide well maintained sporting and leisure facilities					
Maintain and operate community halls	Manager Community Services	01-Jul-2023	30-Jun-2026	In Progress	25%
Comment: Jindabyne Hall has had fire lights fixed, Boco Rock Hall grant applied for by Nimmitabel Hall, Craigie, Bredbo Hall that will include kitchen upgrade which will provide a positive impact to the community.					
Mt Gladstone amenities upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Completed.					
Maintain high priority, high use parks, sporting facilities, trails and other grounds	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	28%
Comment: Tree removal on the Jindabyne lake foreshore is being undertaken. Reactionary make safe repair works being undertaken through a spate of vandalism on Jindabyne foreshore, with lights being broken. Ongoing winter tree maintenance being carried out across the region in our open spaces.					
Ginger Lee Park upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Cooma Regional Sports Hall	Alannah Dickeson	01-Jul-2022	30-Jun-2024	In Progress	70%
Comment: This large scale community project is on track for delivery timeframes and budget. The biggest risks to the project currently are operational matters around fees and charges, usage and sponsorship. There are 2 stakeholder meetings planned over August to progress attracting users and to discuss with the community fees and charges.					
Investigate Highview Park Jindabyne	Manager Infrastructure	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Investigation completed					
Bombala sporting facilities upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	Not Started	25%
Comment: Status: Project on hold waiting for DA approval Issues: Nil at this stage Risk: Extension of time will be required due to DA process Next Step: DA approval, detailed design, RFT construction Budget: On budget as this stage Communication: PEG communicated with at the 9-08-23 meeting, next meeting scheduled for the 13-09-23					

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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Provide well maintained sporting and leisure facilities					
Jindabyne Sportsground upgrade amenities	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Maintain and operate Council owned pools	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: All Pools closed by end of March 2023. The works required for the 2023/2024 season have been identified. Jindabyne Pool is scheduled to open end of September.					
Cooma Swimming Pool upgrades - stage 1	Manager Corporate Projects	01-Jul-2022	30-Jun-2025	In Progress	30%
Comment: ACCOMPLISHMENTS/COMPLETIONS: Concept design work is now complete and designs are being developed to "For Tender". CRITICAL ISSUES: The critical issue with the delivery of the pool projects remains the funding available. The aged facilities require significantly more work than funding allows. This project will focus on water treatment only. RISKS: Budget, as mentioned above. Program presents a risk as it has been determined that the works will take ~12 months to complete, meaning that the pool with either be unavailable for an entire summer or for a portion of two summers. NEXT STEPS: Public Works have been engaged as Project Managers for the works at both Cooma and Bombala Pools. Built Environment Collective have been engaged to undertake the detailed design for the works. The next stage for the project will be community consultation on closures (as mentioned under 'RISKS'). BUDGET STATUS: There are currently no budget variations that have been quantified. KEY ITEMS FOR COMMUNICATION: The community will soon be asked for input on whether the pool should be closed for an entire summer of for a portion of two summers.					
Undertake playground inspection program	Manager Infrastructure	01-Jul-2023	30-Jun-2026	In Progress	28%
Comment: Inspections undertaken as per schedule.					
Jindabyne Skate Park upgrade	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	30%
Comment: Timing and weather remain critical issues for this project. The additional budget was confirmed by the BLER Fund which will allow for the full scope of works to be realised. The Project Engagement Group continues to meet. The contact for the works has been approved and signed.					
Upgrades to Cooma Showground toilet block under the Crown Reserves Improvement Fund (CRIF)	Manager Infrastructure	01-Jul-2023	30-Jun-2024	In Progress	5%
Comment: Quotes have been received and an evaluation of quotes is yet to be undertaken.					
Develop an Aquatic Strategy for the region	Strategy Development	01-Jul-2024	30-Jun-2025	Not Started	%
Comment: Source funding yet to be determined					

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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Public buildings and facilities are set up to be accessible to all people					
Bombala Arts & Innovation Centre Building Upgrade	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Funded under the Bushfire Local Economic Recovery Fund, this project will see the refurbishment and adaptive reuse of the heritage listed, former infants school in Bombala. It will become a multi-use arts facility for community use					
New Civic Precinct (Stage 1-Feasibility)	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	99%
Comment: Workshop held in late July with Councillors. Paper to Council meeting August 2023 for decision on approach and progress. A determination on future staff office accommodation requirements is required at the August Council meeting. The largest risk at present is the existing Cooma Council Office building with a significant number of defects and failings under the BCA related to accessibility, fire and safety.					
Bombala Caretaker Cottage	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	95%
Comment: Status - Refurbishment scope of works completed other than double glazed windows. Issues - EOT submitted due to supply delay of double glazed windows. Estimated completion date mid-July, project to be carried over to 23/24 Risk - Bathroom refurbishment, internal painting & split system air-conditioning will remain on hold until additional funding is realised. Next step - Installation of double glazed windows. Budget - On Target. Communications - The Project Engagement Group (PEG) have been updated, next meeting 21st June Status: Items remaining include, new gutter, window architraves, new hot water system, range hood Issues: Delays with materials in particular the double glazed windows Risk: Nil at this stage Next Step: Finalise and hand over to facilities by mid September Budget: On budget Communications: Bombala PEG updated regularly, last meeting 09-08-2023, next meeting 13-09-2023					
Bombala Exhibition Hall, CWA Room upgrades painting of exhibition hall	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Aitchison Cottage Berridale	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Bombala Exhibition Hall, CWA Room upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	95%
Comment: These works are almost complete. Electrical upgrades will take place during August to close out the project. Status: The Contractor has started on site Issues: The Contractor has staff on leave and off sick at the moment Risk: The expected completion will be the end of August / Start September Next Step: Contractor back on site next week (28-08-2023) Budget: On Budget Communications: Updates communicated to the PEG at the 9-08-2023 meeting, next meeting scheduled for 13-09-2023					

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Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Public buildings and facilities are set up to be accessible to all people					
Maintain Council buildings and sites within the Land and Property service	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	34%
Comment: Measure achieved for August 2023 NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year.					
Jindabyne Community Library	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: The Jindabyne Library is proving to be a success with the Jindabyne Community, with the call for additional programs to be run.					
Delegate Preschool renewal of drainage systems	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	Not Started	%
Comment: Received DA approval. CC with Council for assessment. Once CC approved works can proceed. Works to proceed during September school holidays to avoid disruption to the preschool.					
Delegate School of Arts	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	Not Started	15%
Comment: Accomplishments & Completions: - Received DA approval. - Council were successful in securing an additional \$125426 from Bushfire Local Economic Recovery Fund. Critical Issues: - Original trade estimate report indicated approx. \$202k shortfall. With additional funds secured, the project may still fall short by approx. \$76k. Risks: - Unable to complete the project with the current Scope of Works. Next Steps: - pending CC approval. - Consult with Project Engagement Group (PEG) for feedback - prepare tender and amend scope Budget Status: - approx. \$76k short. Reduction in scope or BLERF variation/cost escalation to cover (State) Key Items for Comms: - Bi-monthly meeting with PEG members and PCG (PWA and SMRC Project team)					
Bombala Depot – female amenities	Manager Corporate Projects	01-Jul-2022	30-Jun-2023	Completed	100%

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Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Infrastructure: We have in place infrastructure that supports our lifestyles					
Outcome : Public buildings and facilities are set up to be accessible to all people					
Operate and maintain Snowy River Health Centre in accordance with DoHA requirements	Manager Infrastructure	01-Jul-2022	30-Jun-2026	In Progress	34%
Comment: August 2023 - Occupancy at SRHC is firm; with ongoing occupancy of the sessional rooms active and adhoc hire of the Education Room by user groups ongoing, based on demand. The primary tenancy footprint of the facility is occupied; via lease to Jindabyne Medical Practice. NOTE: Progression % assumption is based around standard service delivery spanning the four years, which equates to 25% goal completion each year.					
Jindabyne Holiday Park Upgrades	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	70%
Comment: Project is on hold until the end of winter					
Jindabyne Town Centre improvements	Manager Corporate Projects	01-Jul-2023	30-Jun-2025	In Progress	1%
Comment: Scope of works for SAP for Town Centre currently under review.					
Provide library services across the region	Manager Community Services	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: We have received notification that we have obtained another round of the Tech Savy for Seniors grant for \$9,000, classes to start end Sept/October 2023. Specific statistics have not been collated for this reporting period.					
Strengthening Communities Safer Places	Manager Corporate Projects	01-Jul-2022	30-Jun-2026	In Progress	40%

Snowy Monaro Regional Council (SMRC)		2023/2024 DP
Goal	Our Infrastructure: We have in place infrastructure that supports our lifestyles	
Outcome	Public buildings and facilities are set up to be accessible to all people	
Comment:	<p>Accomplishments & Completions: Davones Construction have been awarded the contract to compete the Compliance Works on 10 of the halls (Adaminaby, Bibbenluke, Bredbo, Cathcart, Craigie, Dalgety, Kybeyan, Michelago, Nimmitabel and Numeralla). Works have started at Cathcart, Bibbenluke, Kybeyan and Dalgety.</p> <p>We are working closely with our land and property team to ensure that we are meeting all the obligations under Crown Land to undertake works on some of the sites, most of which have now been approved.</p> <p>Mila Hall – Works are now completed. With the contractor installing new windows, ramp, small landing and roof into kitchen and new flooring to the kitchen. Only issue now is the drainage around the building works have started and should be completed by the end of the month.</p> <p>Bungarby – Davones will be completing these works alongside the other 10 Halls. We will be replacing the roof. The way this will be completed is a new roof with insulation will be built onto the current roof keeping the aesthetic on the inside while making the building water tight to start. The aim of the works at Bungarby is to make the building weather proof before any works on the inside can start.</p> <p>First Aid Course The First Aid Course have been highly successful with nearly 100 participants so far. Community feedback: great course, amazing trainer. Thank you so much for providing this course was great. We are continuing to work with Councils Learning & Development Team on running the First Aid Courses and have the following still to come.</p> <p>Dalgety: Saturday, 2 September – currently booked out. Rocky Plains: Saturday, 16 September (Canberra First Aid) Adaminaby: Saturday, 7 October Shannon's Flat: Saturday, 18 November (Canberra First Aid) Cathcart: Saturday, 11 November Mila: Saturday, 10 February 2024</p> <p>Have engaged a Clear Cut Electrical as the contractor to undertake the installation of generator interfaces at the following halls: Bredbo, Michelago, Nimmitabel and Numeralla.</p> <p>Critical Issues: Budget Constraints – Some Halls having more issues then the project budget will allow for, works are still within budget with only 2 small variations submitted to date. Access to Halls – As works start on each of the Halls we will try to limit the impact of these works on bookings to the halls and the community. The contractors have advised that they will only be on site for maybe a few weeks at time. We will work closely with each Hall committee to make sure there is no negative impact.</p> <p>Risks: Community Expectations – as this project requires works to be undertaken at community maintained facilities it is crucial that there is a constant stream of communication between council and stakeholders. This will ensure that each party is kept up to date on the progress and development of the project. Delivery within Timeframe – the project is due to be delivered by 31 January 2024. We will start the process next month to apply for an extension of time only of 6 months to allow contractors and trades time to complete the works required.</p> <p>Next steps: Continued communication with Davones to monitor the progress of works.</p> <p>Budget status: Project is currently within budget. Have underspent on the Communication Packs and Generator interfaces so the remaining funds will go towards the compliance works. Still have a decent amount of contingency funds.</p> <p>Key items for Communication: We will continue to be in communication with the 355 Committees. There will be no works taking place until the appropriate members have agreed to the works and/or they have been notified to eliminate scheduling conflicts. Continued communication meetings and regular updates with 355 committees regarding works. Continue Working with the Learning & Development Team on providing First Aid Course. Continued working with Councils Land and Property Team.</p>	

Snowy Monaro Regional Council (SMRC)

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: Our community is informed and engaged to provide transparency in decision making					
Outcome : A range of consultation mechanisms that facilitate input from the stakeholders are used					
Provide lobbying and advocacy to government and private operators to retain, support, and improve local community support services	Chief Strategy Officer	01-Jul-2022	30-Jun-2023	Completed	100%
Provide feedback on State Significant Development (SSD) applications	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: SEARS for Coonerang Wind farm is imminent. Council's Strategic Planning team will provide comment through the Planning Portal.					
Undertake a customer satisfaction survey annually	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	30%
Comment: RFQ quotes to be received by 8 September with the survey to be undertaken during October.					
Outcome : Community engagement strategies are put in place to effectively consult and engage with stakeholders					
Provide customer service front desk and after hours service	Coordinator Engagement	01-Jul-2023	30-Jun-2026	In Progress	30%
Comment: Service levels remain above the benchmark, this is for phone interactions. For front counter services, with staffing levels just covering operational requirements, there is no flexibility when staff members take leave. This resulted in closures and reduced hours for front counters in Berridale and Bombala.					
Provide Service NSW access to the Bombala community	Coordinator Engagement	01-Jul-2023	30-Jun-2026	In Progress	28%
Comment: To continue the full operating hours of Service NSW, training will be required for another team member. If we cannot recruit for this, a reduction in hours will be required from October to January when a team member takes leave. Service NSW EOFY transactions saw a decline of 34%. Total transactions 4364.					
Prepare and implement Community Engagement Strategy	Coordinator Engagement	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: This will be reviewed October 23.					
Outcome : Timely and relevant information is communicated to stakeholders on matters impacting on them					
Prepare the State of the Region Report	Coordinator Strategy Development	01-Jul-2023	30-Jun-2026	Not Started	%
Comment: State of the Council Region Report is not due to 2025 at the end of Council's term.					
Prepare an Annual Report for the community highlighting Council's progress against the Delivery Program	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: Our community is informed and engaged to provide transparency in decision making					
Outcome : Timely and relevant information is communicated to stakeholders on matters impacting on them					
Comment: Preparation for the 2023 Annual Report has begun, with stakeholders being notified of required information.					
Inform the community on relevant Council matters	Coordinator Engagement	01-Jul-2023	30-Jun-2026	In Progress	35%
Comment: Media releases and public notices distributed on relevant council matters. The e-newsletter distributed fortnightly. An engagement plan is being developed for the upcoming show season, along with ongoing consultation for council business. Invitations have been extended to local schools for educational visits.					
Reporting accountability through monthly performance reporting	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: The monthly performance report has been prepared for the September 2023 Council meeting, reporting up until end of August 2023.					
Goal : Our Leadership: That effective strategies are in place to achieve the community strategic plan outcomes					
Outcome : Current strategies are in place to manage all major issues facing the community					
Develop a Climate Change Resilience Strategy	Coordinator Strategy Development	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Scoping of this project was completed in determining funding sources.					
Co-ordinate preparation of an Operational Plan that identifies the projects and activities that will be undertaken each financial year to achieve the commitments made in the Delivery Program	Coordinator Strategy Development	01-Jul-2023	30-Jun-2026	In Progress	50%
Comment: 2023-2024 Operational Plan developed and adopted by Council - Published on Council's Webpage					
Disability Inclusion Action Plan (DIAP)	Coordinator Strategy Development	01-Jul-2022	30-Jun-2024	In Progress	50%
Comment: Background work is currently underway with on-ground data analysis of Council buildings being completed					
Develop the 2042 Snowy Monaro Community Strategic Plan (CSP) in line with Integrated Planning and Reporting guidelines to ensure long term planning and organisational sustainability	Coordinator Strategy Development	01-Jul-2023	30-Jun-2026	Completed	100%
Comment: The 2042 Snowy Monaro Community Strategic Plan is adopted and published on Council's website. A review will commence early 2024.					
Strategies are developed to manage major issues facing the community	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Strategies are developed as source funding is sourced and are prioritised as actions from preceding adopted strategies.					

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That effective strategies are in place to achieve the community strategic plan outcomes					
Outcome : Current strategies are in place to manage all major issues facing the community					
Arts and Culture Strategy	Coordinator Strategy Development	01-Jul-2022	30-Jun-2024	In Progress	80%
Comment: Draft Arts and Culture Strategy has been completed and is subject to internal review.					
Reconciliation Action Plan	Coordinator Strategy Development	01-Jul-2022	30-Jun-2024	In Progress	90%
Comment: External public consultation is completed - A draft reflect plan has been prepared with further internal consultation to take place before a report is prepared for Council.					
Review Youth Strategy 2023-27	Manager Community Services	01-Jul-2022	30-Jun-2024	In Progress	20%
Comment: Initial discussions have begun with Communications Team management and Youth Advisory Committee, on how best to move forward and structure the consultation process.					
Annual review of the Delivery Program is undertaken, to ensure it aligns with the CSP	Coordinator Strategy Development	01-Jul-2023	30-Jun-2026	In Progress	50%
Comment: 2023-2024 Annual Review is completed					
Outcome : Implement an operational excellence program					
Develop and deliver the Towards Excellence Program	Chief Strategy Officer	01-Nov-2022	30-Jun-2025	In Progress	15%
Comment: Arrangements underway to appoint the internal and external resources required to support the program delivery.					
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Administrate NSW Rural Fire Fighting Fund allocations in line with RFS requirements	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 RFS budgets being finalised. Administrative fund allocation conducted according to existing arrangements as needed.					
Facilitate service reviews as required under s406 of the Local Government Act, 1993, in accordance with Council's Service Review Program	Acting Chief Workforce Officer	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Field Force Four service reviews undertaken and finalised in 22-23 for large parts of operations, governance and assets departments, with recommendations and actions put forward and incorporated into planning for Towards Excellence project. ICT service review scheduled for 23-24.					

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Snowy Monaro Regional Council (SMRC)

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Collation and production of Ordinary and Extraordinary Council meeting business papers and accurate recording of resolutions	Executive Assistant Executive Assistant	01-Jul-2023	30-Jun-2026	In Progress	25%
Comment: Business papers completed and published to Council webpage on 10 August 2023. Unconfirmed Minutes of Council meeting uploaded to Council webpage on 22 August 2023. Basic training provided to 5 staff members in July/Aug 2023. Individual sessions to be held as required - group sessions to be scheduled for November 2023.					
Annual review of Asset Management Plans	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	50%
Comment: Review of Asset Management plans for 23-24 has been completed. Currently analysing revised LTFP to determine available funding for each asset class Reliant on SRV being approved to employ additional technical resources and start on development of pavement management system. Review of locations used to provide service underway based on asset register of buildings.					
Provide accurate asset management information	Coordinator Strategy Development	01-Jul-2023	30-Jun-2026	In Progress	50%
Comment: Accurate information is provided by the Assets team upon request, generally with 48 hours.					
Undertake a program of internal audit across Council services	Coordinator of Governance	01-Jul-2023	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Internal audit progress will be discussed at the next ARIC meeting scheduled for 11 September 2023.					
Designated Persons returns are scheduled and managed in accordance with Office of Local Government (OLG) requirements	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 The current process is underway and on track to be complete by 30 September 2023 per OLG requirements.					
Service level statements are developed for the organisation	Coordinator Strategy Development	01-Jul-2022	30-Jun-2030	Completed	100%
Comment: Workshops have taken place regarding the development of an Annual Works Program and Planning & Scheduling of works for each financial year. These programs will guide how best Council is able to undertake its work, and a level of service will be developed for discussion from this information. Service descriptions have been developed for the primary services delivered by Council, and they are located as service descriptions within the Delivery Program and Operational Plan. Several Service Reviews are currently underway, development of CRM and completed Asset Management Plans all assist in informing service levels. Discussions are also underway with Service Delivery managers for the Delivery Program review and Operational Plan development for 2023-2024 with Service Statements discussed and amended where required.					

Snowy Monaro Regional Council (SMRC)

2023/2024 DP

Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Review of asset depreciation rates and useful lives	Coordinator Strategy Development	01-Jul-2022	30-Jun-2026	In Progress	50%
Comment: Review complete. No changes to useful lives or depreciation rates this year					
Complete stronger communities funded projects	Manager Corporate Projects	01-Jul-2022	30-Jun-2024	In Progress	5%
Comment: The first stage of this process is to formally 'close out' the existing projects on the list and report to the Office of Local Government. There is significant administration resource (time) required to undertake this work. This administration work has commenced.					
Investigate and model Special Rate Variation (SRV) scenarios	Coordinator Strategy Development	01-Jul-2022	30-Jun-2023	Completed	100%
Provide financial services to the organisation	Chief Financial Officer	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: The current estimates and forecasts of unrestricted cash are significantly lower than reported during the 2022/23 year. The current 30 June 23 estimates are approximately \$65k compared to previously reported forecasts of approximately \$7m. This requires a significant rethink of the strategy on how and by when the target of \$5m will be achieved. Once the 30 June 23 balance is audited and 2023/24 revised in the first quarter then the current position will be known with more certainty. The strategy will then need to be revised and followed through in the forward budget process which begins late in the calendar year.					
Develop and implement a community education program to improve parking habits of motorists in the region	Manager Built and Natural Environment	01-Jul-2022	25-Jan-2023	Completed	100%
Comment: Council continues to utilise educational material as part of its parking enforcement program. This includes social media posts on issues as they occur and the leaving of fliers on cars.					
Operate and maintain Councils fleet and plant program	Coordinator Fleet and Plant	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Operational budget expenditure, General fund 10% Water 2% Sewer 3% Waste 4%					
Respond to straying stock matters and impound when required to ensure that our public roads are kept safe	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: Council Rangers have responded to several issues surrounding livestock being out on the Monaro Highway in the past month. The action taken is in keeping with the Enforcement Policy with process of escalating consequences being applied to repeat offenders.					
Develop Long Term Financial Plans for the Water, Wastewater and Waste funds	Manager Finance	01-Jul-2023	30-Jun-2025	Not Started	%

Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Risk management practices are administered across the organisation	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 A focus on bushfire season preparedness has lead to a focus on LEMO and LEMC support.					
Special Rate Variation	Chief Financial Officer	01-Jul-2023	30-Jun-2026	Completed	100%
Comment: 2023/2024 rating categories amended with inclusion of SRV percentage. Making of the rates report adopted by Council 29 June 2023					
Undertake companion animal management with the management of microchipping, registration and impoundment of dogs and cats to ensure compliance with the Companion Animals Act, 1998	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: All restricted, dangerous and menacing dog enclosure assessments will be undertaken December 2023 through to February 2024. Additionally, all dog attacks were investigated and actioned in accordance with Council's Enforcement Policy. Council investigate one dog attack in August 2023.					
Provide LEMO support to the Local Emergency Management Committee	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Council's Organisational Risk Officer (RMO) attended a NSW Reconstruction Authority (formerly Resilience NSW) meeting on 25 August in LEMO capacity to review current legislative changes and expectations of Council.					
Maintain a compliant Records Management System	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Staff are supported with training to manage records in corporate systems. Four new staff identified for training in July 2023. One complete, four scheduled for August 2023. Three current staff received additional support training in July 2023.					
Improve information on utilisation of plant and fleet	Coordinator Fleet and Plant	01-Jul-2023	30-Jun-2024	In Progress	20%
Comment: Telematics PMF being finalised, projects and finance have endorsed. Financial measures provided, now awaiting CSO endorsement.					
Facilitate Council's Audit and Risk and Improvement Committee (ARIC) meetings	Chief Strategy Officer	01-Jul-2022	30-Jun-2026	In Progress	20%

Snowy Monaro Regional Council (SMRC)					2023/2024 DP
Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Comment: The committee are working on finalising their latest annual works program. No meetings fall in August.					
Improve organisational development across the organisation	Acting Chief Workforce Officer	01-Jul-2022	30-Jun-2023	Completed	100%
Comment: Field Force four reviews now have taken in large parts of operations, governance and assets. This impacts well over 50% of the organisation and some progress has been made on implementation through Towards Excellence program now scheduled for 23-24 financial year. Implementation of frontline leadership has commenced with pilot with further program elements scheduled for 23-24. RFQ for other components of service review work through Towards Excellence is underway and a contractor is still TBC. Plan to undertake an IT service review in 23-24. Ongoing vacancies within organisational development roles has impacted ability to deliver on further work. Recruitment being undertaken to fill vacancy.					
Building Better Finance Environmental Loans	Chief Financial Officer	01-Jul-2023	30-Jun-2024	Not Started	%
Maintain Council's Code of Conduct Complaint Register to ensure compliance and accurate reporting	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Two code of conduct complaints are currently being managed in accordance with the procedures for the administration of the model code of conduct for local councils in nsw.					
Donations and sponsorships are provided by Council to support activities throughout the region	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 The 2023 Donations and Sponsorship program is complete with payments allocated to successful applicants within 28 days of approval. The Boco Rock Community enhancement fund program for 2023 is underway with the committee scheduled to meet on 5 September to determine applications.					
Sale of land for unpaid rates	Chief Financial Officer	01-Jul-2023	30-Jun-2024	Not Started	%
Capital works program - plant & vehicle capital replacement program	Coordinator Fleet and Plant	01-Jul-2022	30-Jun-2026	In Progress	38%
Comment: Identified capital replacements underway. 27 items actioned, 1 tender being reviewed.					
Financial Sustainability Review	Manager Finance	01-Jul-2022	30-Jun-2023	Completed	100%
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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Support the CEO, Mayor, Councillors and Executive in their day to day activities to meet community needs	Jessica Executive Assistant	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: The CEO, Mayor, Councillors and Executive are supported in their day to day roles through assistance provided by the following positions and cohorts; EA to CEO, Mayor and Councillors Secretary Council and Committees Executive Assistant Cohort Knowledge Exchange, Engagement and Networking Cohort (KEEN meetings) August 2023 included; * Formal ELT Meetings * Councillor Briefings * Ordinary Council Meeting * Community Drop in Session - Aged Care * Meetings with community on various issues					
Develop a Compliance Register	Coordinator of Governance	01-Jul-2023	30-Jun-2025	In Progress	5%
Comment: 25.08.2023 Assessment of contemporary practices and systems commenced. progress delayed while new staff assimilate.					
Develop a framework for policies and procedures to support the organisation	Coordinator of Governance	01-Jul-2022	30-Jun-2024	In Progress	25%
Comment: 25.08.2023 Additional resources for this project are not contained within current budget. Activity is based on availability of current staff outside of day to day BAU.					
Implement actions identified from Audit and Risk and Improvement Committee (ARIC) meetings	Chief Strategy Officer	01-Jul-2022	30-Jun-2026	In Progress	20%
Comment: No new actions have been added as there have been no meetings.					
Provide Workforce Management Services across the organisation	Acting Chief Workforce Officer	01-Jul-2022	30-Jun-2026	In Progress	31%

Snowy Monaro Regional Council (SMRC)

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Comment: HR Services incorporating Payroll, Recruitment, Learning and Development, WHS, HR Business Partnering and Wellbeing undertaken ongoing throughout the year. All functions delivered within budget. Payroll is progressing smoothly. Good back ups in place and new officer recruited with successful handover undertaken. On going monitoring in place and EOFY being undertaken. Step review and implementation completed July 2022. Next major review in July 2023 Phase 3 Performance reviews have recently commenced with a deadline for completion of 31 July 2024. Phase 1 - completed by 256 staff. Phase 2 - mid year review completed by 105 staff (this was not a mandatory review). All positions are recruited for within 2 months of requisitions being approved for recruitment, however not every role is filled during this time. Different initiatives to find candidates for harder to fill roles are being attempted, including community events, different advertising options and strategies, and use of external recruitment agencies. 75% of all vacancies recruited for are filled within 2 months. Business areas have reviewed vacancies. Civica now aligned with positions in the formal structure. CWO will monitor and update changes to structure as approved by CEO. Budget development process will be used to identify any further unfunded positions. Need to be vigilant and monitor constantly. All changes to the adopted structure are to be directed through ELT and communicated to consultative committee.					
Council's Insurance policies are kept up to date, and relevant to the current state and needs of the organisation	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Policies are updated as required and scheduled for renewal in October 2023.					
Undertake parking patrols to ensure compliance with the Road Rules, 2014	Manager Built and Natural Environment	01-Jul-2022	30-Jun-2026	In Progress	31%
Comment: The Jindabyne parking patrols continued outside of normal business hours throughout the month of August. Numerous fines were issued for offences detected. Additional patrols were also undertaken along Hilton Street with fines being issued to motorists breaching the NSW Road Rules 2014.					
Government Information Public Access (GIPA) applications are processed in accordance with Council's Agency Information Guide and GIPA Act, 2009	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Formal GIPA information requests are being processed within the appropriate legislation.					
Provide support and guidance to the organisation so that it can deliver a safe and healthy workplace	Acting Chief Workforce Officer	01-Jul-2023	30-Jun-2026	In Progress	3%
Comment: WHS Planning and Reporting Procedure has passed through Consultative Committee, SMT and ELT and is ready for adoption. With Governance for finalisation of document control.					

Snowy Monaro Regional Council (SMRC)

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Strategy	Responsible Officer	Start Date	End Date	Status	% Complete
Goal : Our Leadership: That the community has confidence in leadership					
Outcome : Clear agreed standards are in place and applied about how public services are provided					
Implement Plans of Management (PoMs) for the Crown Reserves which Council is the identified Crown Land Manager	Manager Infrastructure	01-Jul-2023	30-Jun-2024	In Progress	40%
Comment: August 2023 - Given the number of Reserves (75) for which SMRC are CLM of which that require a PoM (as defined by the Crown Land Management Act 2016), a structured "by category" approach has been implemented. Six (6) Plans of Management will be delivered: <ul style="list-style-type: none"> • Area of Cultural Significance Plan of Management • General Community Use Plan of Management • Natural Areas Plan of Management • Parks Plan of Management • Sportsgrounds Plan of Management • Caravan Parks Plan of Management Native Title Manager written advice is in the process of being compiled for all 75 reserve locations, as per the prescribed sequence of steps mandated by the State.					
Maintain regulatory registers of Council decisions in accordance with relevant legislation	Executive Assistant Executive Assistant	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: Registers updated with Council decisions after each meeting - Updated on 22 August 2023 <ul style="list-style-type: none"> • Planning register • Pecuniary interest register • Councillor meeting attendance • Councillor attendance via Zoom (if applicable) 					
Section 355 Advisory and Management Committees are managed and supported	Coordinator of Governance	01-Jul-2022	30-Jun-2026	In Progress	25%
Comment: 25.08.2023 Meeting minutes included in reports to Council. Four sets of minutes scheduled for presentation at the 21 September Council meeting. Support provided to committees on demand.					
Outcome : Leadership is visible and accessible to our community					
Facilitate citizenship ceremonies	Executive Assistant Executive Assistant	01-Jul-2023	30-Jun-2026	Not Started	0%
Comment: Four Ceremonies to be held each year as per format below; September 2023 January 2024 March 2024 June 2024					

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9.4.1 EVENT SUPPORT GRANT APPLICATIONS

Record No: I23/600

OFFICER'S RECOMMENDATION

That Council approve the following event support applications, in line with the funding support for Events Policy:

- A. Cooma Country Roots and Blues (CRAB) for \$2,000 of funding support for this local event.
- B. Snowy Trout Challenge for \$5,000 of funding support for this major event.
- C. Bombala Historic Engine & Machinery Society Working Day 2023 for \$2,000 of funding support for this local event.

ISSUES

Councils Snowy Monaro Funding Support for Events Policy provides funding support for local and regional economically significant events.

In accordance with the Policy, the following applications have been received and assessed for Council determination.

Cooma Country Roots and Blues, the Snowy Trout Challenge, Bombala Historic Engine and Machinery Society Working Day 2023.

To be eligible for funding support the event must meet certain criteria and be assessed as per the Funding Support for Events Policy.

The tables below outline the assessment against this Policy for each event:

Event Application 1 - Country Roots and Blues (Cooma CRAB) Music Event Funding amount sought = \$2,000 (Local) Location: Centennial Park, Cooma Date: 19 November 2023		
Estimated 'value add' to local economy	Eligible event	
From \$24,989 based on estimated day visitation of approximately 500	Yes	
(a) Funding amount required to cover Councils normal fees and charges.	Facility Hire – MFC chairs x 100 and tables x 5	\$277.50 (\$2.50 per chair and \$5.50 per table)
(b) Alignment with relevant Council strategies or plans.	Now in its 6 th year, the event aligns to Councils objectives of offering an opportunity for the surrounding local residents to socialise, increase patronage to the town and advertise the local area to the broader community. Feedback from attendees and major stakeholders has been extremely positive and the Cooma CRAB music event adds to the LGA's desirability to reside and visit.	

9.4.1 EVENT SUPPORT GRANT APPLICATIONS

(c) Commercial or not for profit.	Not for profit. Any profit generated from the event itself is held to subsidise the cost for the following year's event.
(d) Capacity to attract visitors from outside the LGA.	The event has seen growth each year and weather dependent draws in 500-1500 people across the day. The event is promoted to the Canberra and South East NSW areas as a free day out.
(e) Marketing Strategies.	Posters, website www.coomacrab.com.au , local newspaper and radio, regional radio and social media.
(f) The significance of the event for the local community.	The event offers an opportunity for residents and regional visitors to socialise, increase patronage to the town and advertise the local area to the broader community.
(g) The proportion of the total funding required for the event.	If successful, Council funding (\$3,000) will form approximately 43% of the total event budget (\$7,000).
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.	There is sufficient funding available for this application.
(i) Number of event applicants who have applied for funding.	Two other event applications are included in this report, with several other applications expected to be submitted for the October Council meeting.
(j) The reason the funding is being sought from Council for the event.	The event has an operating budget of \$7,000, of which 50% is covered by Cooma Rotary club. A reduced budget would impact the event being offered as free entry and reduce quality of entertainment brought in.
(k) The particular circumstances of the event.	The level of event delivery and performances would be impacted without the support from Council.
Other funding applications: \$3,500 funding support from Rotary, \$1,000 allocated from Council Sponsorship & Donations application (\$3,500 requested at the time).	
<p>Staff review: This event meets eligibility criteria of the Event Support Policy and is classed as a 'Local' event in the Policy as the value added to the economy is less than \$100,000.</p> <p>It's noted the event received a percentage of requested event funds through Councils Sponsorship and Donations with this application seeking a portion of the unallocated amount to host the event. The Cooma CRAB music event provides a livestream option, including tourism signage for the Snowy Monaro on stage, increasing accessibility of the event and promotion to a wider audience.</p> <p>Attachment 1: Event application</p>	

9.4.1 EVENT SUPPORT GRANT APPLICATIONS

Event Impact Calculator

Event name (optional): Event Type: Event Range: Event start date:

Event duration (days): Attendance per day: Average daily spend (\$): Event total spend (\$):

The proposed Cooma Country Roots and Blues Music event event is planned to start on November 19th, 2023 and to run for 1 day. It is an event of Local significance and is estimated to attract 500 visitors during the day, with an average spend per person per day of \$75. This equals a total visitor spend of \$37,500 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

[export](#)

Snowy Monaro Regional Council area - Modelling the effect of \$37,500 from an Arts and Heritage event with Local significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	34,125	16,933	0.4
Industrial impact	13,438	6,084	0.1
Consumption impact	4,029	1,972	0.0
Total impact on Snowy Monaro Regional Council area economy	51,592	24,989	0

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

Event Application 2 – Snowy Trout Challenge

Funding amount sought = \$5,000 (Major)

Location: Jindabyne and Eucumbene

Date: October 2023 – April 2024

Estimated 'value add' to local economy	Eligible event
<p>\$123,366</p> <p>Based on calculation on day and overnight visitors this could be from \$120,000 – \$300,000</p>	Yes
(a) Funding amount required to cover Council's normal fees & charges.	Nil Council fees applicable to run the event. The application is based on sponsorship to support tourism promotion and economic development.
(b) Alignment with relevant Council strategies or plans.	The Snowy Trout Challenge is highly aligned with the Snowy Monaro Regional Council's tourism, events, and economic development strategies, aiming to enhance the region's attractiveness and economic growth. It acknowledges the historical significance of fishing in the Snowy Monaro region and addresses concerns about the declining quality of the fishery. By organising a fishing event that capitalises on the reputation of

9.4.1 EVENT SUPPORT GRANT APPLICATIONS

	<p>the area's world-class fishing, the event seeks to revitalise and improve the fishing experience. This initiative is congruent with the Council's goals of diversifying tourism, expanding the local economy, and fostering sustainability in the context of climate change and other drivers. Additionally, the event complements the Council's efforts to increase visitation, promote local businesses, and enrich the recreational opportunities for residents and visitors. Through research, development, stakeholder collaboration, and investments in facilities and information dissemination, the Snowy Monaro Regional Council has the potential to enhance the region's recreational fishing sector, thereby contributing to the achievement of broader economic and community objectives outlined in their strategic plans.</p>
(c) Commercial or Not for profit.	Not for profit.
(d) Capacity to attract visitors from outside the LGA.	<p>The Snowy Trout Challenge has the potential to attract participants from outside the Snowy Monaro Local Government Area (LGA) by offering competitive fishing and cash prizes, encouraging visitors to stay and explore the region's attractions, thus boosting the local economy and fostering a deeper connection with the community.</p>
(e) Marketing Strategies.	<p>4x editions Snowy Mountains Magazine \$4,400 Facebook/Instagram meta advertising over 7 months - \$2,700, 25-45 Male Anglers NSW/ACT/Northern VIC + 45+ Male Anglers NSW/ACT/Northern VIC] + Families/Parents 25-50 NSW/ACT/Northern VIC Social and Challenge Setup, Program, Design, Schedule, Monitor, Record, Coordinate, Report, Travel Grant Applications - TSM (30 mins), Volunteers Fund (30 mins), Recreational Fishing (5 hrs) - 6 hrs - Jindabyne Chamber Setup Meta Ads Manager & Program Campaign, Ad Set, and Ads for 7 months in various configurations - \$1,600 Design Post Tiles and Video Promotions for Paid Advertising - Release, Adaminaby, Jindabyne, Catches, How to...videos, Sponsors messages - \$1,600 Schedule and Post, Monitor, Plan and Schedule regular Social Media minimum twice per week for 7 months - \$2,200.</p>

9.4.1 EVENT SUPPORT GRANT APPLICATIONS

(f) The significance of the event for the local community.	The Snowy Trout Challenge holds significance for the local community by boosting the economy through increased tourism, fostering community unity, promoting environmental awareness, providing educational opportunities, and contributing to the region's cultural identity and appreciation of its natural beauty.
(g) The proportion of the total funding required for the event.	The requested amount is 20% of a total \$25,000 in marketing and prizes for the October 23 to April 24 challenge.
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application.	There is sufficient funding available for this application.
(i) Number of event applicants who have applied for funding.	Two other event applications included in this report, with several other applications expected to be submitted for the October Council meeting.
(j) The reason the funding is being sought from Council for the event.	Funding is being sought from Council to grow the event and maintain the level of prizes available to keep interest levels and visitation high.
(k) The particular circumstances of the event.	<p>Local Business Sponsorship from the Adaminaby region is negligible this year due to poor conditions over Winter and previous lack of tourism due to Selwyn's problematic return after the bushfires of 2019/2020. Last STC season we received strong support, but this time around there just isn't the capacity. Less dramatic circumstances are common for Jindabyne businesses, where the level of support is significantly less than last season due to poor winter visitation to boost local business cash reserves.</p> <p>NSW DPI have indicated that sponsorship support is no longer available beyond providing and tagging the fish. Tag costs have been covered by local business Kosciusko Realty, Gordon Jenkinson. We have reduced support, down from Season 1 and 2 from Snowy Hydro.</p>
Other funding applications: Local business sponsorships	
<p>Staff review:</p> <p>The Snowy Trout Challenge meets eligibility factors of the event support policy and is classed as a 'major' event under the policy as it has an estimated value add to the economy of over \$100,000. Although there's no specific Council fee being covered to run the event, Council would be aligned as a sponsor, driving regional outdoor tourism in the winter off-season from October to April and</p>	

supporting enhancement of the Snowy Mountains region as a fishing destination.

The event supports findings of the June 2019 Snowy Monaro Recreational fishing assessment report with the increase of trout stock levels for the challenge and encouraging recreational and economic benefits.

Attachment 2: Event application

Event Impact Calculator

Event name (optional)

Snowy Trout Challenge

Event Type:

Sports and Recreation Activities ▼

Event Range:

Region ▼

Event start date:

10/01/2023

Event duration (days)

210

Attendance per day

5

Average daily spend (\$)

200

Event total spend (\$)

\$210,000

submit

The proposed Snowy Trout Challenge event is planned to start on October 1st, 2023 and to run for 210 days. It is an event of Region significance and is estimated to attract 5 visitors per day over the 210 days, with an average spend per person per day of \$200. This equals a total visitor spend of \$210,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary

export 

Snowy Monaro Regional Council area - Modelling the effect of \$210,000 from a Sports and Recreation Activities event with Region significance

	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)
Direct impact	180,516	80,879	1.6
Industrial impact	77,107	33,426	0.3
Consumption impact	18,511	9,060	0.1
Total impact on Snowy Monaro Regional Council area economy	276,133	123,366	2

Source: National Institute of Economic and Industry Research (NIEIR) ©2022. Compiled and presented in economy.id by .id (informed decisions).

Event Application 3 – Bombala Historic Engine Machinery Society Working Day 2023 Funding amount sought = \$2,000 (Local) Location: Bombala Historic Machinery Shed & Railway Precinct Date: 11 November 2023	
Estimated 'value add' to local economy	Eligible event
Approximately \$37,447 Based on estimated daily attendance of 800, noting anticipated overnight stay is around 30.	Yes
(a) Funding amount required to cover Council's normal fees & charges	Event waste (approx. \$250) Site mowing (to be confirmed)
(b) Alignment with relevant Council strategies or plans	The event aims to draw visitation interstate to educate about historic farming machines and processes, promoting Theme 3 'Our Heritage' of the Snowy Monaro Destination Management Plan and supporting Bombala activation.
(c) Commercial or Not for profit	Not for profit.
(d) Capacity to attract visitors from outside the LGA	Provides local, regional and interstate interest for locals and like minded individual. Around 30 persons for in town accommodation and up to 1,000 attendees
(e) Marketing Strategies	Posters, other clubs, newspaper, tv, flyers, SMRC media, Visit NSW, social media – FB page. Reviewing option for new website.
(f) The significance of the event for the local community	Educate and display heritage items, provides local and far reaching interest for increased visitation to the Bombala.
(g) The proportion of the total funding required for the event	With three consecutive event cancellations and a new organising committee, the event budget is currently being reviewed. A large portion of the event will be volunteer based manpower with majority of funds spent in event promotion, including supporting local media.
(h) The amount of funding remaining in the funding pool for that year at the time of determination of the application	There is sufficient funding available for this application.
(i) How many events have applied for funding	Two other event applications included in this report, with several other applications expected to be submitted for the October Council meeting.
(j) The reason the funding is being sought from Council for the event	The event has had to be postponed the last few years due to bushfires, COVID and then flooded grounds. Funding would support the event to be re-instated.

(k) The particular circumstances of the event	Their aim is to educate the historic farming practises and machinery. Council funding will assist with increasing event delivery and assist with a scaled back version.
Other funding applications: Nil	
Staff review: The event meets criteria of the Events Support Policy and is classed as a ‘local’ event under the policy as it has a total value add to the economy of less than \$100,000. It’s considered important to support the re-establishment of the event which has been impacted by various factors in previous years. This year the event has been scaled back to a single day (in previous years it was a 3 day event held biannually). The intention at this point is to aim for a single day on an annual basis. This would support consistent visitation from year to year and if the event grows further days could be added in the future. The event is aiming to engage with the community and younger generations of farmers in particular. Attachment 3: Event application	

Event name (optional)

Bombala Historic Engine &

Event Type:

Business

Event Range:

Region

Event start date:

11/11/2023

Event duration (days)

1

Attendance per day

800

Average daily spend (\$)

75

Event total spend (\$)

\$60,000

submit

The proposed Bombala Historic Engine & Machinery Society Working Day event is planned to start on November 11th, 2023 and to run for 1 day. It is an event of Region significance and is estimated to attract 800 visitors during the day, with an average spend per person per day of \$75. This equals a total visitor spend of \$60,000 attributed to this event. Assuming the event will be held in Snowy Monaro Regional Council area, it is calculated to have the following potential impact:

Event Impact Summary				export
Snowy Monaro Regional Council area - Modelling the effect of \$60,000 from a Business event with Region significance				
	Output (\$)	Value-added (\$)	Local Jobs (annual jobs)	
Direct impact	51,600	25,258	0.5	
Industrial impact	21,323	9,228	0.1	
Consumption impact	6,050	2,961	0.0	
Total impact on Snowy Monaro Regional Council area economy	78,973	37,447	1	
Source: National Institute of Economic and Industry Research (NIEIR) @2022. Compiled and presented in economy.id by .id (informed decisions).				

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
Asset Management	Low	Low	Yes
Economic Activity	Low	Low	Yes
Environmental Security	Low	Low	Yes
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Health and Safety	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

There is a low risk to Council from the recommendation of this report.

FINANCIAL IMPACTS

This program relies on a funding pool in Council's Economic Development budget which is set at the beginning of each financial year and once (if) fully expended it is anticipated it would not be renewed with further funds until the following financial year.

At the beginning of the 2023-24 financial year this fund has \$50,000 available for event support allocation with \$20,000 local and \$30,000 towards major event applications. Should Council approve the attached two local and one major event application, there will be \$16,000 remaining for subsequent local and \$25,000 for major applications, with a total of \$41,000 remaining in the events funding pool for the remainder of the financial year at this point.

RESPONSIBLE OFFICER: Tourism and Events Officer.

OPTIONS CONSIDERED

The alternative options available to Council are to not support some or all of the events or support them for less than the requested amount. Ultimately this is a decision for Councillors. The information required to inform this decision and the reasons for the staff recommendations are provided in the table for each event.

IMPLEMENTATION PLANS

If an event is successful there is a standard procedure by which the grant agreement is created and the grant ultimately acquitted.

EXISTING POLICY/DECISIONS

The events were reviewed in accordance with the Council's Funding Support for Events Policy.

ATTACHMENTS

1. Event Support application - Country Roots and Blues festival
2. Event Support application - Snowy Trout Challenge
3. Event Support application - Bombala & Historic Machinery Society Working Day 2023



Form | 250.2022.000.1

Event Sponsorship Request

Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to \$2000) and regional economic significance (up to \$5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

Eligibility

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☒ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☒ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☒ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
 - ☒ Open for general public attendance
 - ☒ Event location within the Snowy Monaro Regional Council local government area
 - ☒ Event will be held within the current financial year
 - ☒ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
 - ☒ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
 - ☒ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

Part A - Applicant

Name			
Organisation	Rotary Club of Cooma Inc		Phone (AH)
Position	Rotary CRAB Co-ordinator		Phone (BH)
Postal Address			
Town	Cooma	State	NSW
Postcode	2630	Mobile	
Email			



Organisation Type: <input checked="" type="checkbox"/> Not for profit <input type="checkbox"/> Commercial <input type="checkbox"/> Other _____	
ABN (if applicable) _____	Eligible for GST (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Signature _____	Date 01 September 2023
Applicant Signature _____	Date _____

Part B – Event Details

Name **The 6th Cooma Country, Roots and Blues Music Festival**

Location/s
Centennial Park Cooma (as part of Cooma Rotary Markets)

Date/s **19 November 2023** Time/s **10am - 3pm**

Confirmation of venue availability:

- ☐ Private Property – Please provide confirmation of land owner's consent
- ☒ Council Facility – Booking reference number: As part of Cooma Rotary Markets
in Centennial Park Cooma
- ☐ Other (please specify) _____

Event Type

- ☐ Community ☐ Commercial ☐ Sporting ☐ Arts & Cultural
- ☐ Markets ☒ Music Festival ☐ Other (please specify) _____

Frequency of Event ☒ Annual ☐ One off ☐ Other (please specify) _____

Event Funding

Recurring events: Does the event generate profit? ☐ Yes ☒ No

Please outline how profit from the event will be used.

The annual event has funding in 2023 from the Rotary Club of Cooma (\$3,500) and Snow Monaro Regional Council (\$1,000). This forms a budget and is spent completely, targeting no surplus or deficit. The budget has considerable amount of reduced costs from service suppliers and "in kind" contribution, resulting in the ability to manage modest unders and overs once the final budget is determined.

Have you applied for other funding sources? ☒ Yes ☐ No

Please provide details

Rotary Club of Cooma: \$3,500

Snowy Monaro Regional Council via "Donations & Sponsorships": \$1,000 (\$3,500 originally applied for)

TOTAL: \$4,500 (Original budget \$7,000)

This grant application will seek \$2,000, which if successful, will result in a budget of \$6,500, almost restoring the budget.



Event purpose and target market

The event offers an opportunity for the surrounding local residents and regional visitors to socialise, increase patronage to the town and advertise the local area to the broader community.

Have you considered ways to ensure the event is inclusive and accessible to the community? Please describe.

Inclusiveness and accessibility is critically important to us. To achieve this, the CRAB is held as part of public markets in the centre of Cooma in a beautiful park in the middle of the day on a weekend and is free to enter. Thus, maximising geographic, temporal and economic accessibility. Its target demographic is families, young and older people seeking a fun day out, both local to the town and regionally. The performers selected and promotional activity align with our objective of broad inclusion and access.

Event description

The Cooma, Country Roots and Blues (CRAB) Music Festival is a one day event of high quality and diverse musical performers.

Event significance to the community

This year will be the CRAB's 6th event, with year-on-year increase in patronage. It aligns with SMRC's objectives of "offering an opportunity for the surrounding local residents to socialise, increase patronage to the town and advertise the local area to the broader community." The feedback from attendees and major stakeholders has been extremely positive and the CRAB adds to the LGA's desirability to reside and to visit.

Part C – Event Sponsorship

Level of funding:

☐ Community/Local event ☒ Regional Economic Significant event

Sponsorship amount requested \$ 2,000 Text

Total cost of the event (please include a copy of the event budget) \$ 7,000*

Why are you seeking funding from Council for the event?

To keep event free of entry fees, contributing to cost of holding the event.

Is the event financially sustainable without Council sponsorship?

If no funding from Council (in any form) was received, and Rotary was the only source of funds, it is unlikely the CRAB would be financially sustainable.

Please list any other particular circumstances of the event to take into consideration

SEE ATTACHED NOTE

Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc. SEE BUDGET ATTACHED

Facility Hire \$0 Waste & Recycling Services Application \$0

Human Resources (staff time) \$0 Parks & Gardens \$0

Application fees \$0 Other Seat hire \$100



How does your event align with Council's relevant tourism and events and/or economic development strategies?

There is an extremely high level of alignment with the Council's event and economic development strategy. Firstly, event adds to the social fabric of the community, making the area a desirable place to work and live. Secondly, the CRAB would promote the Snowy Monaro region as a tourist destination. The festival would be a chance for people to experience the region's culture. In the long term, and in combination with other initiatives this would encourage people to visit the region for other reasons, such as skiing, hiking, or camping.

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

Yes, we promote the CRAB in Canberra and the South East area of our region. We regularly and increasingly attract people who travel for "a day out" to the CRAB/Markets

Estimated number of attendees (participants, volunteers, spectators etc)	Estimated daily spend (including entry fees, food purchases, accommodation etc)
500 - 1500	Difficult to estimate, as it combines with markets, but in the order of \$20,000 - \$30,000

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

- Posters in LGA
- Website - <https://www.coomacrab.com.au/>
- Local Newspaper and Radio
- Regional Radio
- Social Media

How will Council support be acknowledged?

All promotional collateral contains the Council's logo and acknowledgment of sponsorship.
Council banners supplied by Visitors' Centre are displayed on the day.

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☒ Yes ☐ No

Supporting documents attached:

- ☒ Event budget
- ☐ Marketing Plan (if available)
- ☒ Event Plan
- ☐ Owners Consent
- ☒ Other Broader descriptive note of event

Successful applicants are required to obtain all relevant event regulatory approvals.

☒ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☒ 50% before event, 50% on acquittal after event, OR ☐ 100% on acquittal after event

**Part D - Declaration**

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

- ☒ Confirm that the information contained in the application form and within the documents are true and correct;
 - ☒ Declare that should this application be successful the funding will be expended as outlined in the above documentation;
 - ☒ Acknowledge the event organiser requirements to obtain all regulatory event approvals
 - ☒ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.
 - ☒ Understand surplus funds may be required to be returned to Council, and;
 - ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.
-
-

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au



Form | 250.2022.000.1

Event Sponsorship Request

Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to \$2000) and regional economic significance (up to \$5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

Eligibility

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☒ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☒ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☒ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
 - ☒ Open for general public attendance
 - ☒ Event location within the Snowy Monaro Regional Council local government area
 - ☒ Event will be held within the current financial year
 - ☒ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
 - ☒ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
 - ☒ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocg.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

Part A - Applicant

Name			
Organisation	SNOWY TROUT CHALLENGE		Phone (AH)
Position	SECRETARY		Phone (BH)
Postal Address			
Town	State NSW	Postcode 2627	Mobile
Email	SNOWYTROUTCHALLENGE@GMAIL.COM		



Organisation Type: ☒ Not for profit ☐ Commercial ☐ Other _____

ABN (if applicable)	Eligible for GST (if applicable) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicant Signature _____	Date 2 SEPT 2023
Applicant Signature _____	Date

Part B – Event Details

Name SNOWY TROUT CHALLENGE

Location/s
LAKE JINDABYNE, LAKE EUCUMBENE, LAKE CRACKENBACH

Date/s 1 OCT 2023 - 30 APRIL 2024

Time/s 24 HRS

Confirmation of venue availability:

- ☐ Private Property – Please provide confirmation of land owner's consent
- ☐ Council Facility – Booking reference number: _____
- ☒ Other (please specify) LOCAL WATERS

Event Type

- ☒ Community ☐ Commercial ☒ Sporting ☐ Arts & Cultural
- ☐ Markets ☐ Music Festival ☐ Other (please specify) _____

Frequency of Event ☒ Annual ☐ One off ☐ Other (please specify) _____

Event Funding

Recurring events: Does the event generate profit? ☐ Yes ☒ No

Please outline how profit from the event will be used.

Have you applied for other funding sources? ☒ Yes ☐ No

Please provide details

LOCAL BUSINESS SPONSORSHIP:



Event purpose and target market

The Snowy Trout Challenge has a dual purpose: to drive tourism and enhance the appeal of the Snowy Mountains region from October to April, while also providing both tourists and locals with added incentive to engage in recreational fishing activities in the area. The target market audience for the Snowy Trout Challenge includes angling enthusiasts, nature lovers, competitive individuals, families, local community members, and tourists seeking unique outdoor experiences and the thrill of catching tagged trout while enjoying the picturesque setting of the Snowy Mountains region.

Have you considered ways to ensure the event is inclusive and accessible to the community?

Please describe. STC is open for any age group, under 18 with parental permission.

Online resource for accessible and inclusive events: <https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf>

Event description

The Snowy Trout Challenge is an exhilarating fishing event set amidst the breathtaking Snowy Mountains landscape, inviting anglers of all levels to compete, catch tagged trout, and vie for cash prizes while fostering a deeper connection with nature and the local community.

Event significance to the community

The Snowy Trout Challenge holds significance for the local community by boosting the economy through increased tourism, fostering community unity, promoting environmental awareness, providing educational opportunities, and contributing to the region's cultural identity and appreciation of its natural beauty.

Part C – Event Sponsorship

Level of funding:

☒ Community/Local event ☒ Regional Economic Significant event

Sponsorship amount requested \$ 5,000

Total Marketing Budget \$12,500
Total Prize Money \$13,000
=====

Total cost of the event (please include a copy of the event budget) \$ Total Sponsorship \$25,500

Why are you seeking funding from Council for the event?

Local Business Sponsorship from the Adaminaby region is negligible this year due to poor conditions over Winter and previous lack of tourism due to Selwyn's problematic return after the bushfires of 2019/2020. Last STC season we received strong support, but this time around there just isn't the capacity. Less dramatic circumstances are common for Jindabyne businesses, where the level of support is significantly less than last season due to poor winter visitation to boost local business cash reserves.

Is the event financially sustainable without Council sponsorship? Yes, however, STC depends on the generosity of local sponsors, if less sponsorship is received, the regular cash prize amounts are less than ideal, influencing the success and motivation for STC participants

Please list any other particular circumstances of the event to take into consideration

NSW DPI have indicated that sponsorship support is no longer available beyond providing and tagging the fish. Tag costs have been covered by local business Kosciusko Realty, Gordon Jenkinson. We have reduced support, down from Season 1 and 2 from Snowy Hydro.

Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc.

Facility Hire X Waste & Recycling Services Application X

Human Resources (staff time) X Parks & Gardens X

Application fees X Other X



How does your event align with Council's relevant tourism and events and/or economic development strategies?

The Snowy Trout Challenge is highly aligned with the Snowy Monaro Regional Council's tourism, events, and economic development strategies, aiming to enhance the region's attractiveness and economic growth. It acknowledges the historical significance of fishing in the Snowy Monaro region and addresses concerns about the declining quality of the fishery. By organising a fishing event that capitalises on the reputation of the area's world-class fishing, the event seeks to revitalise and improve the fishing experience. This initiative is congruent with the council's goals of diversifying tourism, expanding the local economy, and fostering sustainability in the context of climate change and other drivers. Additionally, the event complements the council's efforts to increase visitation, promote local businesses, and enrich the recreational opportunities for residents and visitors. Through research, development, stakeholder collaboration, and investments in facilities and information dissemination, the Snowy Monaro Regional Council has the potential to enhance the region's recreational fishing sector, thereby contributing to the achievement of broader economic and community objectives outlined in their strategic plans.

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

Yes. The Snowy Trout Challenge has the potential to attract participants from outside the Snowy Monaro Local Government Area (LGA) by offering competitive fishing and cash prizes, encouraging visitors to stay and explore the region's attractions, thus boosting the local economy and fostering a deeper connection with the community.

Estimated number of attendees (participants, volunteers, spectators etc)	Estimated daily spend (including entry fees, food purchases, accommodation etc)
1,000 participants	\$300-400 daily spend including accommodation

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

2022-2023 costs

4x editions Snowy Mountains Magazine \$4,400
Facebook/Instagram Meta Advertising over 7 months - \$2,700
25-45 Male Anglers NSW/ACT/Northern VIC + 45+ Male Anglers NSW/ACT/Northern VIC] + Families/Parents 25-50 NSW/ACT/Northern VIC
Social and Challenge Setup, Program, Design, Schedule, Monitor, Record, Coordinate, Report, Travel
Grant Applications - TSM (30 mins), Volunteers Fund (30 mins), Recreational Fishing (5 hrs) - 6 hrs - Jindabyne Chamber
Setup Meta Ads Manager & Program Campaign, Ad Set, and Ads for 7 months in various configurations - \$1,600
Design Post Tiles and Video Promotions for Paid Advertising - Release, Adaminaby, Jindabyne, Catches, How to...videos, Sponsors messages - \$1,600
Schedule and Post, Monitor, Plan and Schedule regular Social Media minimum twice per week for 7 months - \$2,200

How will Council support be acknowledged?

Instagram @snowytroutchallenge
Facebook Snowy Trout Challenge 2023-2024
<https://linktr.ee/snowytroutchallenge>

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☒ Yes ☐ No

Supporting documents attached:

- ☐ Event budget
☐ Marketing Plan (if available)
☐ Event Plan
☐ Owners Consent
☐ Other _____

Successful applicants are required to obtain all relevant event regulatory approvals.

☒ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☒ 50% before event, 50% on acquittal after event, OR ☐ 100% on acquittal after event

**Part D - Declaration**

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

- ☒ Confirm that the information contained in the application form and within the documents are true and correct;
 - ☒ Declare that should this application be successful the funding will be expended as outlined in the above documentation;
 - ☒ Acknowledge the event organiser requirements to obtain all regulatory event approvals
 - ☒ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.
 - ☒ Understand surplus funds may be required to be returned to Council, and;
 - ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.
-
-

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au



Form | 250.2022.000.1

Event Sponsorship Request

Economic Development

Snowy Monaro Regional Council's event sponsorship support funding recognises the valuable social, economic and community benefits of events in our region. There are two categories of sponsorship available including community/local significance (up to \$2000) and regional economic significance (up to \$5,000).

Applications for event sponsorship should be submitted a minimum of three (3) months from the event to allow time for a report to a Council meeting for determination.

Applications will not be considered unless all supporting documentation is attached. Applications can be returned to any of the four Council offices, mailed to PO Box 714 COOMA NSW 2630 or emailed to council@snowymonaro.nsw.gov.au

Eligibility

To be eligible to receive sponsorship from Council, the applicant must (tick boxes below if criteria is met):

- ☒ Be an Australian legal entity or an individual with an Australian Business Number (ABN)
- ☐ Have submitted a Snowy Monaro Notice of Intention to Organise an Event form to the events team and applied for all required legislative approvals in accordance with the event
- ☒ Apply for an event in line with the eligibility criteria 2 (a) of Council's Event Support Policy:
 - ☒ Open for general public attendance
 - ☒ Event location within the Snowy Monaro Regional Council local government area
 - ☒ Event will be held within the current financial year
 - ☒ Will not actively promote or support excessive consumption of alcohol, gambling or tobacco products
 - ☒ Not for the primary purpose of making a political or religious statement or for vilifying sections of the community
 - ☒ Undertaken in a child safe manner and in accordance with relevant NSW Health guidelines. Online resource https://ocq.nsw.gov.au/sites/default/files/2022-01/B_CSS_ChildSafeStandardsFlyer.pdf

Part A - Applicant

Name			
Organisation	BOMBALA HISTORIC ENGINE & MACHINERY SOCIETY	Phone (AH)	/
Position	PRESIDENT	Phone (BH)	/
Postal Address			
Town	BOMBALA	State	NSW
	Postcode	2632	Mobile
Email			



Organisation Type: <input checked="" type="checkbox"/> Not for profit <input type="checkbox"/> Commercial <input type="checkbox"/> Other _____	
ABN (if applicable) _____	Eligible for GST (if applicable) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicant Signature _____	Date 4/9/2023
Applicant Signature _____	Date _____

Part B – Event Details

Name BOMBALA HISTORIC ENGINE & MACHINERY SOCIETY INC WORKING DAY 2023	
Location/s RAILWAY PARK, BOMBALA	
Date/s NOVEMBER 11 TH 2023	Time/s 9:30AM - 4:00PM

Confirmation of venue availability:

- ☐ Private Property – Please provide confirmation of land owner's consent
☒ Council Facility – Booking reference number: _____
☐ Other (please specify) _____

Event Type	
<input checked="" type="checkbox"/> Community	<input type="checkbox"/> Commercial <input type="checkbox"/> Sporting <input type="checkbox"/> Arts & Cultural
<input type="checkbox"/> Markets	<input type="checkbox"/> Music Festival <input type="checkbox"/> Other (please specify) _____
Frequency of Event <input checked="" type="checkbox"/> Annual <input type="checkbox"/> One off <input type="checkbox"/> Other (please specify) _____	

Event FundingRecurring events: Does the event generate profit? ☒ Yes ☐ No

Please outline how profit from the event will be used.

FUNDING THE SOCIETY & EVENT

Have you applied for other funding sources? ☐ Yes ☒ No

Please provide details



Event purpose and target market

EDUCATE & DISPLAY HERITAGE ITEMS

Have you considered ways to ensure the event is inclusive and accessible to the community?
Please describe.Online resource for accessible and inclusive events: <https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/Events/9bf6c6ac1e/Toolkit-for-Accessible-and-Inclusive-Events-2018.pdf>

YES

Event description

DISPLAY HISTORIC ENGINES & MACHINERY

Event significance to the community

PROVIDES LOCAL & FAR REACHING INTEREST
IN HISTORIC ENGINES & MACHINERY.**Part C – Event Sponsorship**

Level of funding:

☒ Community/Local event ☐ Regional Economic Significant event

Sponsorship amount requested \$ 2,000.00

Total cost of the event (please include a copy of the event budget) \$ N/A

Why are you seeking funding from Council for the event?

TO COVER COSTS INCLUDING WASTE REMOVAL,
MOWING, ETC

Is the event financially sustainable without Council sponsorship?

YES

Please list any other particular circumstances of the event to take into consideration

N/A

Funding amount required to cover Council's normal Fees and Charges for the event.

Include quoted costs of facility hire, waste, event services etc.

N/A Facility Hire _____ Waste & Recycling Services Application ✓

Human Resources (staff time) _____ Parks & Gardens ✓

Application fees _____ Other _____



How does your event align with Council's relevant tourism and events and/or economic development strategies?

PROVIDES LOCAL & FAR REACHING INTEREST
FOR LIKE-MINDED CLUBS, & INDIVIDUALS

Will the event attract visitors from outside the Snowy Monaro LGA and generate potential for overnight stay? If yes, detail how.

LOCAL
YES, VISITORS FROM OTHER TOWNS
& STATES

Estimated number of attendees (participants, volunteers, spectators etc)

1000

Estimated daily spend (including entry fees, food purchases, accommodation etc)

\$5000

Marketing strategies for the event (include a marketing schedule if available)

Please detail marketing to be undertaken and list event website and social media URLs.

ADVERTISING VIA other similar clubs,
newspapers, Television, flyers,
SMRC media, Facebook,

How will Council support be acknowledged?

it would be included on the flyers,
mentioned at the event & with a letter of appreciation

Do you acknowledge the use of Council's logo and agree for all logo use to be approved by Council's communications team prior to the event via communications@snowymonaro.nsw.gov.au

☒ Yes ☐ No

Supporting documents attached:

☐ Event budget

☐ Marketing Plan (if available)

☐ Event Plan

☐ Owners Consent

☐ Other _____

N/A

Successful applicants are required to obtain all relevant event regulatory approvals.

☒ Agree ☐ Disagree

If successful, how would you like to receive your funding support?

☒ 50% before event, 50% on acquittal after event, OR ☐ 100% on acquittal after event

**Part D - Declaration**

I/we the undersigned hereby apply for event support in Snowy Monaro Regional Council sponsorship process and agreed to the conditions:

- ☒ Confirm that the information contained in the application form and within the documents are true and correct;
- ☒ Declare that should this application be successful the funding will be expended as outlined in the above documentation;
- ☒ Acknowledge the event organiser requirements to obtain all regulatory event approvals
- ☒ Acknowledge the Sponsorship acquittal requirements within 30 days of the event date, including presentation of a post event evaluation, attendance statics and local economic contribution.
- ☒ Understand surplus funds may be required to be returned to Council, and;
- ☒ I am aware this application will be reproduced in the Council Business Paper, and authorise for the publication of information required.

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

9.5.1 RESOLUTION ACTION SHEET UPDATES

Record No: I23/549

OFFICER'S RECOMMENDATION

That Council note the resolution action updates.

This is an information only report.

BACKGROUND

In order to provide Councillors with updates on resolutions of Council, a report has been generated with a summary of actions that are current and actions that have recently been completed.

RESPONSIBLE OFFICER: Chief Strategy Officer.

ATTACHMENTS

1. Resolution Action Updates (*Under Separate Cover*)
-

10.1 MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEES

Record No: I23/548

OFFICER'S RECOMMENDATION

That Council receive the minutes of the:

- i. Bombala Exhibition Ground Management Committee meeting held 12 July 2023 and AGM held 9 August 2023;
- ii. Michelago Hall and Tennis Courts Management Committee meeting held 19 July 2023;
- iii. Cooma North Ridge Reserve Advisory Committee meeting held 27 July and 24 August 2023

BACKGROUND

The minutes of committees are attached for Council's information.

ATTACHMENTS

1. Minutes of the Bombala Exhibition Ground Management Committee Meeting held 12 July 2023.
 2. Minutes of the Bombala Exhibition Ground Management Committee AGM held 9 August 2023.
 3. Minutes of the Michelago Hall and Tennis Courts Management Committee meeting held 19 July 2023.
 4. Minutes of the Cooma North Ridge Reserve Advisory Committee meeting held 27 July 2023.
 5. Minutes of the Cooma North Ridge Reserve Advisory Committee meeting held 24 August 2023.
-

Minutes Bombala Exhibition Ground Section 355 Management Committee Meeting**Address: CWA Room, Wellington Street, Bombala NSW 2632****Date 12th July, 2023****Time: 7.00pm**

Position	User Group	Member (Name)	Present/Apology
President	Community	Neil Hennessy	Present
Secretary	Bombala District Netball Club / Community	Anne Caldwell	Present
Treasurer	Bombala Exhibition Society	Graham Hillyer	Present
Vice President	Bombala Exhibition Society	Richard Peadon	Absent
	Bombala Exhibition Society / Lions Club	Clare Trevanion	Present
	Bombala Senior Rugby League Club	Hugh Platts	Present
	Bombala Exhibition Society	Bronwyn Podger	Present
	Bombala & District Cricket Club	George Power	Absent
	Bombala District Netball Club	Calli Kidman	Absent
	Bombala Exhibition Society	Anita Walder	Absent
	Bombala Exhibition Society	Sophie Campbell	Absent
	Bombala Exhibition Society	Nadean White	Absent
	Public Officer of the Bombala Exhibition Society Inc.	Peter Gough	Absent

1 Opening of the Meeting

The Chair, Neil Hennessy opened the meeting at 7.00pm.

2 Apologies

Anne Caldwell received apologies for the meeting from Anita Walder and Sophie Campbell, Neil received an apology from Hugh Platts

Adoption of Previous MinutesMinutes from the meeting held on 14th June, 2023 are confirmed as a true and accurate record of proceedings.**Moved:** Clare Trevanion**Seconded:** Peter Gough**Carried****3. Business Arising from Previous Minutes**

1. Clare Trevanion is awaiting more information concerning a marquee.
2. Stock yards to be removed before August.
3. Neil Hennessy still looking into the cutting of keys.
4. Neil Hennessy has applied for a Boco Rock Grant for the Cottage bathroom, internal painting and reverse cycle.

4. Correspondence

In: .

1. email from Neil Hennessy – Cottage – bathroom to be completed, internal painting & installation of reverse cycle – Boco Rock Grant
2. emails from Anita Walder and Sophie Campbell – apologies for not attending the meeting.
3. Local Land Services annual return.

Moved: Richard Peadon *that the correspondence be accepted as read.* **Seconded:** Clare Trevanion **Carried****5. Business Arising from Correspondence**

1. Nil.

6. Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/05/23 – 31/05/23

Income			Expenditure		
15/05/23	Bombala RFL Club (Season fee/lights)	\$3,951.00	3/5/23	T & J Murphy (Hose fittings)	\$59.70
22/5/23	G & C Hillyer (Hire hall/heaters)	\$425.20	28/5/23	Clear Cut Electrical (Repair heaters)	\$312.18
	Total	\$4,376.20		Total	\$371.88
Balance at at 30/4/23		\$59,374.47		Plus presented cheques	
Income		\$4,376.20		Origin Energy	\$1,143.06
Expenditure		\$1,280.37		(Electricity)	
Balance as at 31/5/23		\$62,470.20		Neil Hennessy (Lost reimbursement)	\$77.61
				Total	\$1,592.50
				Less unrepresented cheque	
				Clear Cut Electrical	\$312.18
				Total	\$1,280.37
				Term Deposit	\$14,432.33
				(Matures 10/6/23)	

Treasurer's Report (Management Committee Bombala Exhibition Ground) 01/06/23 – 30/06/23

Income			Expenditure		
7/6/23	Dongwha Timbers (Christmas Party Hall)	\$272.90	18/6/23	Bombala High School (Purchase chairs)	\$55.00
15/6/23	Bombala Exhibition (Bombala Show)	\$1,017.53	18/6/23	Milestone Chemicals (Cleaning Products)	\$171.60
27/6/23	Catholic Dev Fund (Deb Ball)	\$732.71	26/6/23	Origin Energy (Gas)	\$421.17
	Total	\$2,023.14		Total	\$647.77
Balance at at 31/5/23		\$62,470.30		Plus presented cheques	
Income		\$2,023.14		Clear Cut Electrical	\$312.18
Expenditure		\$733.75		Less unrepresented cheque	
Balance as at 30/6/23		\$63,760.09		Milestone Chemicals	\$171.60
				Bombala High School	\$55.00
				Total	\$733.35
				Term Deposit	\$14,526.15
				(Interest 10/6/23)	\$93.82

Moved: Graham Hillyer that the Treasurer's Report be accepted as a true and correct record.**Seconded:** Clare Trevanion**Carried****7. Business Arising Treasurer's Report**

1. Nil

8. General Business

1. Picture rail for Bristle Brush Painting Group for the CWA Rooms.
2. Upgrade lights and look into fans for dressing shed, toilet lights, replacement fridge in kiosk, infill in kitchen, security lights around grandstand.
3. One window in CWA Rooms has had the sash repaired, others to be repaired in the next few weeks.
4. Still waiting on DA.
5. Delay with windows for Caretakers Cottage.
6. Solar panels???
7. Graham Hillyer will send an account for the light fees for the junior football club.
8. Graham Hillyer to send an account to George Power for the cricket.

9. Date of next Meeting

The next monthly committee meeting and AGM will be held at 7.00pm on Wednesday, 9th August, 2023 at the CWA Rooms.

10. Close of Meeting

There being no further business the meeting concluded at 7.55pm.

CHAIRPERSON_

DATE 9th August, 2023

**Minutes of the Annual General Meeting of the Management Committee of the Bombala
Exhibition Ground held on 9th August, 2023 at 7.10pm.**

PRESENT: Neil Hennessy, Graham Hillyer, Anne Caldwell, Bronwyn Podger, Clare Trevanion, Sophie Campbell & Hugh Platts.

APOLOGIES: Peter Gough, George Power, Richard Peadon, Anita Walder & Lyndall Peadon.

Minutes of the Annual General Meeting held on 10th August, 2022.

Moved: Bronwyn Podger **Seconded:** Clare Trevanion that the minutes of the Annual General Meeting held on 10th August, 2022 be accepted.

Carried.

Business Arising

1. No business arising.

Correspondence:

Nil

President's Report

Report tabled from the President see attached.

Motion: that the President's report be accepted.

Moved: Neil Hennessy

Seconded: Clare Trevanion

Carried

Once again Anne would like to extend her thanks to Neil and Graham for their dedication and commitment to the Bombala Exhibition Ground Committee.

Treasurer's Report

Management Committee Bombala Exhibition Ground Financial Year 01/07/21 – 30/06/22

Usage

Receipts

Rentals	\$4,148.93
Hall Fees	\$3,815.81
Flood Lights	\$3,675.45
Grants	Nil
Donations	Nil
Electricity Usage	\$298.44
GST Collected	\$1,193.44
Other	Nil
Total Receipts	\$13,131.83

Expenditure

Electricity/Gas	\$3,469.83
Printing/Stationary	Nil
Fuel	\$70.56
Clearing	\$1,003.10
Maintenance Buildings	\$812.09
Maintenance Grounds	\$144.38
Miscellaneous	\$64.72
Improvements	\$1,274.18
GST Refund	\$684.44
Less Unpresented Cheques	\$226.60

Total Expenditure \$7,496.70

Arrears

1/7/22 – 30/6/23 \$4,304.82

Bank Statement as at 1/7/22 \$57,924.96 cr

Bank Statement as at 30/06/23 \$63,760.09 cr

Profit \$5,835.13

*Term Deposit matured 10/06/23	\$14,432.33
* Interest (Compound)	\$93.82
Term Deposit now	\$14,526.15
(Matures 10/06/24) 4.20% Interest	
Total monies	\$78,286.24

Moved Graham Hillyer **Seconded** Clare Trevanion **Carried**

Business Arising

1. Council will be having a meeting concerning the fees and charges.

Election of Office Bearers:

All positions were declared vacant and Sophie Campbell took the Chair for the election of office bearers.

President: Neil Hennessy accepted **Moved** Clare Trevanion **Seconded** Bronwyn Podger **Carried.**

Vice President: Richard Peadon accepted **Moved** Neil Hennessy **Seconded** Graham Hillyer **Carried.**

Secretary: Anne Caldwell accepted **Moved** Bronwyn Podger **Seconded** Clare Trevanion **Carried.**

Treasurer: Graham Hillyer accepted **Moved** Bronwyn Podger **Seconded** Clare Trevanion **Carried.**

Property Officers: Clare Trevanion and Bronwyn Podger accepted **Moved** Anne Caldwell **Seconded** Hugh Platts **Carried.**

Committee: Representatives from all user groups.

General Business

1. Council to Audit the books.
2. Meeting times to stay the same. At the end of daylight saving the meetings commence at 7.00pm and during the daylight saving period the meetings commence at 7.30pm.

Moved Sophie Campbell **Seconded** Graham Hillyer **Carried**

Meeting closed: 7.40pm

Receipts	Expenditure
Total Receipts	Total Expenditure
\$13,131.83	\$2,408.50
Less Unrecorded Charges	
\$231.80	
GST Refund	
\$688.44	
Improvements	
\$1,374.18	
Miscellaneous	
\$1,193.44	
Electricity Usage	
\$298.44	
Maintenance Grounds	
\$241.38	
Maintenance Buildings	
\$613.09	
Grants	
Nil	
Cleaning	
\$1,000.10	
Fuel	
\$3,675.45	
Hall Fees	
\$3,815.81	
Printing/Stationery	
\$2,148.93	
Electricity/Gas	
\$2,448.33	

BEGMC PRESIDENT'S REPORT 2023 – 2024

Once again, I must thank Anne and Graham for their continued efforts throughout the year, it is great to know that all the background work is going to be done.

Carrying on from last year works were carried out in the stable area with new subsoil drainage and pipes installed, gutter and down pipes repaired, and walkways improved, plus a new fence has tidied the area. Other cleanups included the removal of the old foldable seats/tables from the President's room, to be repurposed by a keen wood worker. A garage sale of several items of unused equipment cleared some room in the Cattle pavilion. Walling in the end bay of the sheep pavilion has provided secure storage for yards and other Australia Day materials.

A generous contribution from the Laura and Herb Kennedy fund via the Show Society saw the replacement of both kitchen stoves and provision of additional crockery and cutlery for the hall. Some Pop-Up Restaurant nights proved popular and were a great test for the facilities which worked well. A recent purchase from the High School has increased our number of chairs by well over 100, at least as a short-term solution.

The CWA and hall roofs were repaired and painted, lifting the appearance of the buildings. The windows in both buildings are currently being repaired and will be in full working order and secure when completed.

We have been fortunate to gain the voluntary services of Alfie Mustard to do a lot of the mowing, which has been a huge help along with his keen eye for any rubbish or other items out of place. Along with Alfie's efforts, new goal posts from the Football Club have lifted the ground appearance and a visit from the Cooma Gaol work crew polished things up for the show.

Renovation of the Caretaker's cottage has been a long time coming and has resulted in a funding shortfall. Although it is not directly under our control, we have applied for a Boco Rock grant to enable completion of the works.

As in other years, numerous minor repairs have been required. These have ranged from plumbing, doors, windows, leaks, minor electrical and pests like mice and possums.

Ahead of us we have plenty happening, with major projects including ground improvements and grandstand, the fire system installation in the hall, which is just starting, and hopefully some electrical upgrades if funding is sufficient. There is also a decision to be made on the cricket practice pitch format and location. We have the capacity for a lot of minor upgrades with our current reserves, maintenance on the ground water system and items such as the 355 Manual to consider.

I thank everyone for their positive assistance throughout the year, we have had some good long-term members retire, and we look forward to great participation from their replacements.

Neil Hennessy.

President.



Minutes

Michelago Memorial Hall & Tennis Courts S355 Committee

Date: Wednesday 19 July 2023

Time: from 6pm

Location: Michelago Memorial Hall, 64 Ryrie St, Michelago

1. Opening

The Chair opened the meeting at 6.10pm.

2. Attendance and Apologies

Name	Position	Attendance
Naomi Walton	Chairperson	Present
Jenny Wholohan	Secretary	Present
Belinda Sierchula	Treasurer / Bookings	Apology
Anna Lucas	Facilities Officer	Apology
Leanne Pattison	MRCA Committee Member	Present
Rachel Harling	Committee Member	Absent – no apology
Catherine Cotter	Committee Member	Present
Allan Lehepuu	Committee Member	Present

3. Adoption of previous Minutes

Minutes of the Meeting held on 19 July 2023 be adopted.

Moved: Leanne Pattison

Seconded: Cath Cotter

Carried/Lost: Carried

4. Correspondence

4.1 Naomi has emailed the last known contact for the Mobile PreSchool – no reply received.

4.2 Notification received that the 6-monthly fire blanket testing in the Hall has been done.



4.3 The Committee has received notification of two successful grant applications:

- (a) 16/6/23 - Stronger Communities for acoustic curtains to the Hall, granted \$9,925.
- (b) 20/6/23 - SMRC Donations & Sponsorship for Hall dishwasher. The requested amount for this project was \$3,167 – the amount awarded is \$1,500.

5. Action sheet

Date	Action	Assignee	Notes	Completion date
23/2/23, 31/5/23, 10/7/23,	Expression of Interest lodged for Hall acoustic curtains via Stronger Communities grant.	Naomi & Jenny	Still in active assessment process and awaiting result. Notified of success – grant agreement signed and returned. Now to decide colours as preferred ones are another 8% in costs. N & J will consult with supplier.	
15/3/23, 31/5/23, 18/7/23	SMRC progress on Community Halls Funding work.	Jenny	Tender for works has been awarded, measurements have been done by the tradespeople. Awaiting a full list of work to be done and a commencement date from SMRC. Emma (from SMRC) has said that ramps for kitchen and both southern exits are being built off-site. There will probably not be enough funds to repair rotting fascia boards/gutters. Awaiting list of works to be undertaken.	
19/4/23, 17/6/23, 18/7/23	Hall Westpac bank account to be updated with correct Administrators	Belinda, Jenny	Belinda and Jenny have both been to Westpac in Queanbeyan and completed necessary forms. Awaiting account to be updated. Administrators still not updated. Belinda with chase up Westpac again.	
19/4/23, 31/5/23, 20/6/23	Dishwasher for Hall	Jenny, Belinda	A dishwasher is not part of the Community Halls funding. Belinda has obtained costing and info for the Hall Committee to apply for funding via the SMRC D&S grant. Success with this grant for partial funding of \$1,500. The Committee has applied for balance of \$1,803.36 via Boco Rock.	



15/3/23, 20/6/23, 18/6/23	Instructions folder for Hall	Committee	Ongoing. Allan has obtained instruction booklets for a number of the items in the sound system, lights, etc. A simplified version of these will be included in the folder with the addition to check these items are turned off upon vacating Hall. Garry from Better Music will come to the Hall on Tues.25 July to assess and explain sound/AV system.	
19/7/23	Security System	Allan	Is the Security System working? How does it work, where does the camera feed go (is it online even)?	
19/4/23, 31/5/23,	Solar Panels on Hall roof.	Committee	SMRC has given the go-ahead for this now we have assurances from the supplier the building is suitable. Belinda has been in contact with SolarHart. Installation is due to be done early August. The Committee will now apply to the NAB Foundation for this year's grant to fund the battery storage. * see vote below.	

With the imminent installation of rooftop solar panels (which are being funded by the NAB Foundation grant), it would be a good idea to apply for funds to purchase the necessary battery storage to complete this project. The NAB grants are open for applications till 31 August 2023.

Committee recommendation – make application to the NAB Foundation for solar battery storage funding.

Moved: Leanne Pattison

Seconded: Cath Cotter

Carried/Lost: Carried

6. Maintenance items

Date	Item	Assignee	Updates	Completion date
15/3/23, 19/4/23, 20/6/23, 18/7/23	Hall Storage area sliding doors	Jenny, Allan	Jenny has contacted Tony Finch (local plasterer) who will have a look at the job to finish installation. He has done partial work already. Allan Lehepuu is helping to organise necessary hardware to hang the doors. The doors supplied are not standard and there is difficulty in getting correct tracks/wheels. Allan will try to contact original installer to see about more info.	



19/4/23, 3/5/23, 18/7/23	New Sign for front of Hall	Anna	Quote from Incline obtained. Anna will look into a comparative supplier. Committee to look at funding options. Contact with SMRC to see about road sign as well. On hold at present, until Committee can obtain funding.	

7. General Business

- 7.1 Treasurer's Report - We have \$10,105 in the bank at the moment, of which \$4,883 is allocated to pay the remaining solar installation fees and \$1,698.50 is for the completion of the sliding door installation and \$160 in deposit bond that will need to be refunded at some point, leaving us with \$3,363 in reserves/unallocated funds.
- 7.2 The next meeting in August is due to be the Annual General Meeting (AGM). Do we need to have a non-Committee person to chair the election of office-bearers? Naomi will check with Erin at SMRC.
- 7.3 There have been some suggestions that there could be a market held in/around the Hall, similar to the one at Bredbo. The idea was suggested for either a one-off, or possible 3 or 4 times a year, with a number of stall-holders hiring a space in the Hall along with plant stall/s and barbeque out the front. At this time, this idea is to instigate further thought and discussion.

8. Date of next Meeting

The next meeting will be held from 6pm on Wednesday 16 August 2023 at Michelago Memorial Hall.

9. Meeting Close

The Chair closed the meeting at 7.55pm

Chairperson: Naomi Walton

Signed: _____

Date: 16 / 8 / 2023



Minutes

North Ridge Reserve s355 Advisory Committee

Date Thurs 27th July, 2023.

Time 5.30.pm

Location Vin Good Room at Cooma Library

Agenda Items

1. Opening	2
2. Attendance and apologies	2
3. Adoption of previous minutes	2
4. Correspondence	2
5. Action sheet	2
6. General Business	2
6.1 Friends of North Ridge Reserve Update	3
6.2 RFS Update	4
6.3 Bushcare group Update	3
7. Date of next meeting	4
8. Meeting close	4

1. Opening

2. Attendance and apologies

Name	Position	Attendance
Andrew Dawes	Chairperson	Present
Bella Grant	Correspondence Secretary	Present
Tein McDonald	Minutes Secretary	Present
Denis Minehan	Committee Member	Apology
Mary Ziesak	Committee Member	Present
Graeme Little	Committee Member	Present
Louise Jenkins	Committee Member	Present
Paul Jennings	Committee Member	Present
Clr Tricia Hopkins	Council Representative	Apology
Lori Lollback	Committee Member	Apology

3. Adoption of previous minutes

Motion: That the minutes of the meeting held on 28th June 2023 be accepted

Moved: Mary Ziesak **Seconded:** Graeme. **Carried.**

4. Correspondence

Outgoing 03/07/23 – Tein emailed confirmed May minutes and draft June minutes to Erin Donnelly and committee members.

Incoming 10/07/23 – Erin Donnelly confirmed receipt of minutes.

5. Action sheet

Date	Item	Action	Assignee	Notes	Completion date
27/07/23	Appropriate pH of road base for SMRC bushland areas	Assemble information and test pH of existing materials	TM and GL	To improve readiness for future works and feed into the revised POM	Feb 2023
27/07/23	Potential noticeboard for FNRR	Investigate suitable washable surfaces	TM and GL	Works may be possible during the current works	Next meeting (24/08/23)
27/07/23	NRR Management	Enquire progress from G. Tagliapietra	TM	An indication of timing would allow us to plan	Next meeting (24/08/23)

	Plan revision			upcoming meetings	
27/07/23	Proposed closure crown lands road	Enquire progress through Angela Sharp		It is likely to be a slow process as responsibility lies with Crown Lands	Next meeting (24/08/23)
27/07/23	Change NRR committee meeting dates	Investigate Vin Good room bookings for every fourth Thursday of the month	GL	To secure booking for coming year	28 TH July 2023 or as soon as possible after that.

6. General Business

6.1 Business Arising

(i) NRR Site Masterplan On hold until hear from Gaby Tagliapietra about extent of revision (i.e. whether consultant is required.) Tein will enquire about progress on this prior to next meeting

(ii) Recreation and Open Space Strategy. Louise noted that the Council Newsletter reported that it has been adopted. Louise has emailed Council for the adopted copy.

(ii) Crown Lands weeds funding issues. TM reported back on phonecall with Brett Jones. He agrees that we probably should wait till the results of Steve's Crown Lands fund proposal progresses before undertaking further advocacy. However he is concerned that this year may be even more delayed than previous years as applications have not even been called for as yet.

(vi) Boundary marking. Item deferred till Louise and Tricia are both present at a meeting. Definition of boundaries in some sense...needs to be included in the revised Site MasterPlan

Items still on agenda but on the backburner for now

- **Gates and regulatory signage.** This item is on hold as we are waiting on the new firetrail to be built so that it can be identified which organisation will provide the gates and locks.
- **Closure of crown road reserve within CNRR – Awaiting Crown Lands response.** Bella will prompt Angela Sharp again prior to next meeting.

6.2 Friends of North Ridge Reserve Bushcare group update

Further working bee was held on July 15th and the work is progressing well. Unfortunately we didn't take 'before' photos so we'll need to remember that next time we have a similarly high visibility project.

6.3 BCRRF working group (Track signage grant) update Louise reported that the signs are in process of installation by contractors from Queanbeyan. Two sets of car spaces have been created - at (a) Crisp & East and (b) Balli Pl. Progress is gradual but the project is well advanced. In total there are two track-head signs and a main interpretive sign – plus many directional signs and totems. There is also some track work being done at the southern gate and other locations to solve erosion problems (e.g. some rock reinforcement and rock drains).

Tein asked could the back of the Darby Track main sign at south gate be used for Friends of North Ridge Reserve noticeboard. Louise will enquire about the possibility and requests information on appropriate surfacing from Tein.

Tein commented it is unclear if the new road base is benign pH – which is important to avoid weed potential of bushland soils and suggested we prepare some information material on this matter, relevant to the LGA. Graeme has offered to test it although it is too late in the process to influence the materials used in the current project. Tein suggests we prepare some advice to Council on appropriate road materials to help avoid elevated pH materials being used in any future projects

Actions:

- Tein to look into appropriate noticeboard surfacing
- Tein to gradually pull information together on the topic of appropriate local road fill materials.
- Graeme to test pH at the carparks

6.4 RFS Update - no further update but the fire piles project is progressing well.

7. New Business

Change of day and regularity of our committee meetings. After some discussion the meeting resolved to move meetings to Thursdays and to hold them bi-monthly unless otherwise determined by the Chair or committee. The library bookings are to remaining at a monthly interval but change it to Thursdays.

Actions

- Graeme to investigate the library bookings are to remaining at a monthly interval but change them to Thursdays

7. Date of next meeting. August Thurs 24th. (Thence they will be bi-monthly.)

8. Meeting closed at 6.15 pm

Minutes confirmed 24/08/23:

**Andrew Dawes, Chair NRR 355
committee**



Minutes

North Ridge Reserve s355 Advisory Committee

Date Thurs 24th August, 2023.

Time 5.30.pm

Location Vin Good Room at Cooma Library

Agenda Items

1. Opening	2
2. Attendance and apologies	2
3. Adoption of previous minutes	2
4. Correspondence	2
5. Action sheet	2
6. General Business	3
6.1 Friends of North Ridge Reserve Update	4
6.2 RFS Update	5
6.3 Bushcare group Update	3
7. Date of next meeting	5
8. Meeting close	5

1. Opening

2. Attendance and apologies

Name	Position	Attendance
Andrew Dawes	Chairperson	Present
Bella Grant	Correspondence Secretary	Present
Tein McDonald	Minutes Secretary	Present
Denis Minehan	Committee Member	Present
Mary Ziesak	Committee Member	Present
Graeme Little	Committee Member	Present
Louise Jenkins	Committee Member	Present
Paul Jennings	Committee Member	Present
Clr Tricia Hopkins	Council Representative	Present
Lori Lollback	Committee Member	Apology

3. Adoption of previous minutes

Minutes of the committee meeting held on 27th July 2023

Motion: That the draft minutes of the 27th July 2023 be accepted as a true and accurate record of that meeting.

Moved: Mary Ziesak

Seconded: Graeme Little Carried

4. Correspondence

NRR COMMITTEE CORRESPONDENCE

28th July 2023 – 24th August 2023

Outgoing

28/07/23 – Tein emailed confirmed June minutes and draft July minutes to Erin Donnelly and committee members.

15/08/23 – Bella emailed Angela Sharp to enquire as to crown lands update.

Incoming

4/08/23 – JM Hawkins reported that Rein Pete from RFS has informed Council that burn preparation works will begin on 4th August.

10/08/23 – Phone call to Tein from Glen Shennan regarding offer to conduct drone analysis for woody and other weeds on the reserve as a part of a project for Accounting for Nature accreditation.

12/08/23 – Email from Glen Shennan providing further information – Bella to invite Glen to next meeting

15/08/23 – Angela Sharp advised she has not had a response from Crown Lands following her email sent in June and will try again.

5. Action sheet

Date	Item	Action	Assignee	Notes	Completion date
27/07/23	Potential noticeboard for FNRR	Investigate suitable washable surfaces	LJ, TM and GL	Works not possible during the current signage works	Completed 24/08/23
	Change NRR committee meeting dates	Investigate Vin Good room bookings for every fourth Thursday of the month	GL	To secure booking for coming year	Completed 28 TH July 2023
24/05/23	Crown Lands weeds funding issues	Discuss with Brett Jones whether any further action is needed.	TM	No further action needed	Completed 25/07/23
27/07/23	NRR Management Plan revision	Enquire progress from G. Tagliapietra	TM	An indication of timing would allow us to plan upcoming meetings	Enquiry completed but action ongoing
27/07/23	Proposed closure crown lands road	Enquire progress through Angela Sharp	BG and AS	Crown Lands likely to take a long time to complete this.	Enquiry completed but action ongoing

6. General Business

6.1 Business Arising

(i) NRR Site Masterplan On hold until we hear from Gaby Tagliapietra about extent of revision (i.e. whether consultant is required.)

(ii) Crown Lands weeds funding issues. TM reported back on phonecall with to Brett Jones re Crown Lands funding issues. Brett agreed no further action warranted until we see what transpires this year.

(iii) Boundary marking. Some form of definition of boundaries needs to be included in the revised Site Masterplan.

LJ reiterated the committee's view that is it desirable (and conventional) for Reserves to have their boundary marked in some way to ensure that Council staff know where the boundaries are (for compliance reasons) as well as neighbours and visitors to the Reserve. The Committee would like to see star pickets every 5m (prioritising the northern boundary and the western boundary) as discussed on site with JM Hawkins. Graeme suggests such pickets would need to be identified as current using colour or some such. Tricia will take this to Council to see what action can be undertaken by Council within budgets, potentially including Corrective Services labour.

Historic fences. Louise would like to correct the record. She is in favour of historical fences being left in situ as long as not a hazard. Andrew pointed to the safety issue of fences and fencing wire left on the ground and would like to see that addressed.

(iv) Volunteer offer of remote sensing and mapping. Glen Shennan is a Masters student in GIS and Remote Sensing at Charles Sturt Uni and currently completing a research project on the detection of African lovegrass using multispectral and synthetic aperture radar satellite imagery. In the course of his study he discovered [Accounting for Nature](https://www.youtube.com/watch?v=R-PY9vuB9vk) and is currently looking for a project to complete his registration with them. He spends quite a bit of time in the North Ridge bushland and thought it might be of interest to the Committee to do a project there. The method he's looking at employing is detailed here: <https://www.youtube.com/watch?v=R-PY9vuB9vk>

Glen is offering a complete orthomosaic of the Reserve which would be of value to management. LJ noted that privacy and quiet is important to visitors to the Reserve so if this project goes ahead it would be good for Glen to be sensitive to this and to minimise the length of time of any one sample. Others noted that he will need to gain the necessary permissions from Council to fly the drone.

Motion: That we seek support from Council to permit Jack Atkinson Surveying (with Glen Shennan the operator) to undertake topographic and orthophotographic mapping using a drone throughout North Ridge Reserve in Spring 2023 to provide baseline data for the NRR committee.

Moved: Tein **Seconded:** Bella Carried.

Trish offered to assist Glen to get the permission for the project through Jean-Monique.

(v) pH of road base materials used for the new carpark . Graeme did some pH testing at Balli Place and found that the road base used for the carpark is highly alkaline compared to the bushland soils and could negatively impact on the weed susceptibility of the downslope bushland at runoff lines and if erosion occurred. There is nothing that can be done to remedy the situation at this late stage. Tein is happy to seek out some guidelines for sourcing roadbase and other materials adjacent to bushland areas so that Council can avoid such problems in the future.

(v) Items still on agenda but on the backburner for now

- **Gates and regulatory signage.** This item is on hold as we are waiting on the new firetrail to be built so that it can be identified which organisation will provide the gates and locks.
- **Closure of crown road reserve within CNRR – As yet no response from Crown Lands.**

6.2 Friends of North Ridge Reserve Bushcare group Update

Working bee delayed till August 26th. when the groups will be meeting at Doondoo St at 9am and continuing the work on the APZ. Work is tracking well for pile burns.

6.3 BCRRF working group (Track signage grant). LJ reported that there is only one more signboard to go up – in the Balli Place area. On the topic of the community notice board raised at last meeting, it has been confirmed that the Bombala birds poster be on the back of the sign at the south gate. There is potential for one at the Doondoo site should funding be obtained in the future. (There's no potential for incorporating a community noticeboard in the current grant.)

6.4 RFS Update - 4/08/23 – JM Hawkins reported that Rein Peet from RFS has informed Council that burn preparation works will begin on 4th August. The area covered will be that which was walked during the prior onsite meeting. A corridor of about 10m along the boundary of the reserve. The actual burn days are yet to be determined, RFS are monitoring the weather and once established, will notify residents of the proposed actions. The plan is to complete the burn within the next two months, the Cotoneaster and fire thorn piles will also be burned as part of this exercise. (as long as they are placed within the areas specified) . Any further queries, please don't hesitate to contact Jean-Monique directly.

7. Date of next meeting: Meetings are now bi-monthly from October. So the next meeting is October 26th 2023

8. Meeting close: 6.29 pm

10.2 CEMETERY ADVISORY COMMITTEE MEETINGS

Record No: 123/569

OFFICER'S RECOMMENDATION

That Council receive the minutes of the meetings of the Cemetery Advisory Committee held on 6 February 2023 and 1 May 2023.

EXECUTIVE SUMMARY

The minutes are attached for Council's information.

RESPONSIBLE OFFICER: Co-ordinator Public Health & Environment.

ATTACHMENTS

1. Minutes of Cemetery Advisory Committee Meeting - Monday, 6 February 2023.
 2. Minutes of Cemetery Advisory Committee Meeting - Monday, 1 May 2023.
-



Minutes

Cemetery Advisory Committee Meeting

6 February 2023

**CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, BOMBALANSW 2630**

ON MONDAY 6 FEBRUARY 2023

MINUTES

Notes:

1.	OPENING OF THE MEETING.....	2
2.	APOLOGIES.....	2
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST.....	2
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
4.1	Cemetery Advisory Committee Meeting 14 November 2022.....	2
5.	BUSINESS ARISING.....	2
6.	ACTION SHEET	3
7.	CORRESPONDENCE.....	3
8.	GENERAL BUSINESS	3
8.1	Staff Update.....	3
8.2	Projects Update	4
8.2	Gegedzerick Fencing.....	4
	REPORTS FROM MEMBERS	5
9.	MATTERS OF URGENCY.....	5
10.	NEXT MEETING	5

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 6 FEBRUARY 2023

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**MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, BOMBALANSW 2630**

**ON MONDAY, 6 FEBRUARY 2023
COMMENCING AT 10 AM**

PRESENT: Councillor Louise Frolich
Christine Parkes
Vickie Pollard
Debbie Schubert
Greta Jones – technical issues caused absence at 10.30
Noelene Whiting
Ria Hrasky – 10.15
Belinda Cuzner

1. OPENING OF THE MEETING

The Chair opened the meeting at 10.03 AM

2. APOLOGIES

An apology for the meeting was received from Michele Rogers (Co-Ordinator Public Health & Environment), Sue Haslinden, M Wallace

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 14 NOVEMBER 2022

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 14 November 2022 are confirmed as a true and accurate record of proceedings.

Moved Ms Schubert

Seconded Ms Jones

5. BUSINESS ARISING

NIL

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 6 FEBRUARY 2023

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6. ACTION SHEET

ACTION	STATUS	OPENED	RESPONSIBLE OFFICER	UPDATE
Jindabyne Gates	Open	2020	Greta following up with original painter	Work has commenced on the repairs
Christ Church	Open	2020	Noelene Whiting	Works to be finalised in early 2023
Moonbah	Open	2021	Noelene Whiting	Baiting has occurred at Moonbah – followup in inspection to be undertaken
Round Plain MOU	Open	2020	Michele Rogers	Draft to be emailed to committee
New Cemetery	Open	2021	John Gargett/Michele Rogers	To be removed from action sheet to Project Reporting

Jindabyne Gates – internet connect was lost with Greta – update to be provided at next meeting

Christ Church – once complete a Community Communication be forwarded on works

MOU – Michele Rogers be requested to forward copy to Committee for review

7. CORRESPONDENCE

NIL

8. GENERAL BUSINESS**8.1 STAFF UPDATE**

Council cemeteries have had a busy time over the last 3 months.

- 30 Funerals to the end of January
 - o These have been spread across the shires cemeteries.
- February has commenced with a further 4 funerals at Cooma and Numeralla.

Map Programming

Following the notification that there was the potential of a mapping system which integrated with Council corporate programming investigations were undertaken into the cost and resources needed to set this up.

- After many discussions and phone call to other council's undertaking this it was decided that
 - o We are not sufficiently resourced to undertake this at this time
 - o The cost is prohibitive at this point.

Works are underway to upload our register of information into the correct format for the new program for conversion.

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 6 FEBRUARY 2023

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Licensing of Cemetery Operators

Local Government NSW has been undertaking LGNSW Cemetery Licensing Scheme - [Cemeteries consultation – Proposed interment industry scheme | LGNSW](#).

This scheme sets out what is expected of cemeteries based on their size and rate of occupancy in terms of

- Cost
- Maintenance
- Documentation

It is anticipated that we will be undertaking the requirements for licensing by the end of 2023.

Not all the information has been finalised at this stage.

- Noelene is part of the LGNSW Forum discussing these changes so that as information becomes available we can implement what is required.

8.2 PROJECTS UPDATE

Cooma Extension Project

Funding for this project is being organised with Finance

- Quotes are being sorted from suitably qualified contractors for
 - o Grading and levelling of land
 - o Formwork and concrete laying of beams
 - o Irrigation installation
 - o Formation of roadway with layback guttering
 - o Parking bays
- Car Parking is still an item to be organised.

Gegedzerick Fence

Following the survey of the Gegedzerick Cemetery a fence has been placed on the correct boundary of the land.

- Although proper protocol was followed in letting the registered owner know of Council's intention it appears that the owner did not notify the users/leasees of the land. Questions were asked about our rights to fence the land.
- It appears that this may have settled now.

8.2 GEGEDZERICK FENCING

RECOMMENDATION

Councillor Louise Frolich recommended that as Council had undertaken all the necessary due diligence in relation to the block survey and re-aligning of the fence for the cemetery the matter should be closed. Should there be any further requests to change or modify the fence then this should be referred to Cllr Frolich as a community issue.

Moved Ms Schubert

Seconded Ms Pollard

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 6 FEBRUARY 2023

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REPORTS FROM MEMBERS

Deb Schubert – is receiving a lot of requests for historical information referred by the Visitors Centre.

Clr Frolich discussed a report from Current Affairs in relation to removal of Memories from Graves.

- Current policy wording to be reviewed to ensure that we are not open to issues in relation to any removal of items.

9. MATTERS OF URGENCY

10. NEXT MEETING

To be held at Bombala Chambers 1 May 2023.

- A visit to Aston Cemetery to be undertaken.
 - o Cemetery is designated as Crown Land but to date has not been maintained as part of Council Maintenance program.

There being no further business the Chair declared the meeting closed at 11.00 (not formally noted)

On behalf of the chair

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 6 February 2023 were confirmed by Committee at a duly convened meeting on 1 May 2023 at which meeting the signature hereon was subscribed.



SNOWY MONARO
REGIONAL COUNCIL

Minutes

Cemetery Advisory Committee Meeting

1 May 2023

**CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, BOMBALA**

ON MONDAY 1 MAY 2023

MINUTES

Notes:

1.	OPENING OF THE MEETING.....	2
2.	APOLOGIES.....	2
3.	DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST.....	2
4.	ADOPTION OF MINUTES OF PREVIOUS MEETING	2
4.1	Cemetery Advisory Committee Meeting 6 February 2023	2
5.	BUSINESS ARISING.....	2
6.	ACTION SHEET	2
7.	CORRESPONDENCE.....	3
8.	GENERAL BUSINESS	3
8.1	Project Update	3
8.2	Staff Update - Projects	4
	REPORTS FROM MEMBERS	4
8.3	Jindabyne Cemetery	5
9.	CEMETERY VISIT TO ASTON CEMETERY	5
10.	NEXT MEETING.....	6

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 1 MAY 2023

Page 2

**MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, BOMBALA**

**ON MONDAY, 1 MAY 2023
COMMENCING AT 10.15 AM**

PRESENT: Councillor Louise Frolich
Michele Rogers
Christine Parkes
Greta Jones
Noelene Whiting
Grace Wearn
Belinda Cuzner

1. OPENING OF THE MEETING

The Chair opened the meeting at 10.15 AM

2. APOLOGIES

An apology for the meeting was received from Cllr C Hanna, S Haslingden, D Schubert, P Wallace

3. DECLARATIONS OF PECUNIARY INTERESTS/CONFLICT OF INTEREST

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

4.1 CEMETERY ADVISORY COMMITTEE MEETING 6 FEBRUARY 2023

RECOMMENDATION

THAT the minutes of the Cemetery Advisory Committee Meeting held on 06 February 2023 are confirmed as a true and accurate record of proceedings.

5. BUSINESS ARISING

5.1 Cllr Frolich updated the meeting that a meeting was to be held between herself and Jeff Morgan in relation to the community member issue with the fencing of the Gegedzerick Cemetery.

6. ACTION SHEET

ACTION	STATUS	OPENED	RESPONSIBLE OFFICER	UPDATE
Jindabyne Gates	Open	2020	Greta	Some works appear to have been undertaken

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 1 MAY 2023

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Christ Church	Open	2020	Noelene Whiting	Completed
Moonbah	Open	2021	Noelene Whiting	Follow up inspection 10 April 2023
Round Plain MOU	Open	2020	Michele Rogers	Wording to be corrected and M Rogers to forward to Church for agreement.

7. CORRESPONDENCE

NII

8. GENERAL BUSINESS

8.1 PROJECT UPDATE

Christ Church Cemetery – Church Road, Cooma

On 17 February 2022, Council entered a Grant Funding agreement to the value of \$11,250 for the removal of rabbits and rehabilitation of the grounds at Maneroo Church and Cemetery (Christ Church Historical Cemetery – Church Road, Cooma).

With the assistance of the Biosecurity Officers of Council, the inmates of the Cooma Correctional Facility and Snowy Mountains Tree Services the following works were undertaken:

- Rabbit baiting program
- o Regular inspections have been carried out to ensure that these burrows do not reopen.
- Burrows were destroyed and gassed
- Mowing and weeding
- Weed spraying
- Poplar trees and saplings were removed and poisoned
- River pebbles were spread on graves which had a border to encase the pebbles
- o This layer of pebbles is anticipated to reduce weed growth
- o Inmates spread a total of 22.5 tonne of river pebbles on the graves
- Removal of dead wood from the lower portions of 2 dead pine trees near the church.

Although there is more work which could be done to this site to preserve the graves the grant funding has now been exhausted.

Follow up works which have been put in place are:

- Quarterly mowing by the inmates of the Cooma Correctional facility
- Rabbit monitoring by the Biosecurity team.
- Regular weed spraying via the Biosecurity Team of Council.

Note received from a member of the community:

I called in to Christ Church today to see how everything was and had a stroll around the cemetery. I just wanted to let you know that its looking better than it has for years. All the graves very well cared for including river stone put on those which needed it. The catholic section fixed up and mown and everything looking great. So just wanted to say thank you for getting behind this – it is much appreciated and I am sure the Monaro pioneers would be looking down with a smile!

Regards,

Jim

8.2 STAFF UPDATE - PROJECTS

The number of burials have been fairly quiet over the recent months.

Staffing Issues

Council regrets to inform the committee of the recent resignation (March of 2023) of Ria Hrasky. Council wants to thank Ria for her ten years of service and her commitment to ensuring the cemeteries in care were always presented at their best for the community. While Council proceeds with the process of hiring Grace Wearn has been seconded to the position for a period of two months.

Cooma Cemetery Expansion

Quotes were received for the initial works at the cemetery. Senior management are working through the budget streams to find the funds needed to complete the works. Works will commence once confirmation on the funds has been received.

The work will done as a staged project.

New Cemetery – Numeralla Road

With the expansion of the Cooma Cemetery will provide Council with an additional 15 years to plan and prepare the new cemetery.

Minor work to repair the current entry gate to the site is being undertaken.

Mapping

Works with OpusXenta are well underway to convert of our information into an interactive map that will ultimately be available to the public.

Three cemeteries have been provided to the programmers for them to commence – Delegate, Michelago and Round Plain.

The programmers are matching the plans to the aerials and cemetery data.

This process for the entire 16 operational cemeteries will take some time to but once complete will provide a wonderful resource to the community and staff.

Grave Sleeves/Shoring

Council recently procured grave shoring / sleeves. They are designed to slip into a grave to reduce risk of the side walls collapsing once the hole has been dug.

The sleeves are manageable size and weight and be can safely lifted into position by two people or a backhoe.

There will be one stored at the Berridale Depot and one at the Bombala Depot.

REPORTS FROM MEMBERS**Belinda:**

Crepe Myrtle trees donated by community member in Bombala to be planted at the entrance to Bombala Cemetery

Painting to be undertaken of the wall and piping fence at Bombala Cemetery to soften the appearance around the Columbarium Walls

Greta:

Expressed concerns over the RSL's involvement with the cemetery and gates.

- As the gates and cemetery came into existence a long time ago Council staff are unsure if there was any arrangements of ownership or management.

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 1 MAY 2023

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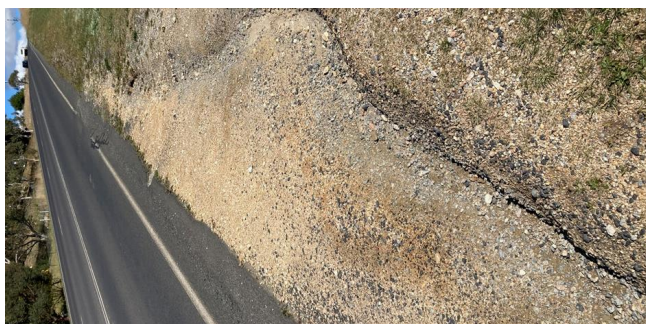
Noelene:

Adaminaby Cemetery

- Suggested approaching Adaminaby community garden club, school, neighbourhood group to investigate some plantings to soften the appearance of the cemetery.
- Will investigate grant funding opportunities to develop a car park at this site.

8.3 JINDABYNE CEMETERY

- Concerns have been raised in relation to the drainage at the access to the Jindabyne Cemetery as vehicles try and turn off the Barry Way
- Enquiries have been made through Council's works crews
- A quote was requested from a local contractor with no response.
- Louise mentioned the funding for repair to state roads and suggested that the drainage along the Barry Way was on Council's planning.
- It was suggested that a letter from the Cemetery Committee be penned to Mr J Morgan to request that consideration be given to improved drainage at the Cemetery access when these works were carried out along the Barry Way

**RECOMMENDATION**

That a formal request be forwarded from the Cemetery Advisory Committee to Mr J Morgan requesting that consideration be given to improving access and drainage at Jindabyne Cemetery when the works along Barry Way down to Leesville Estate are being undertaken as part of the State Road flood damage funding.

9. CEMETERY VISIT TO ASTON CEMETERY

A visit to the Aston Cemetery by Grace Wearn, Belinda Cuzner, Noelene Whiting and Christine Parkes.

The cemetery has been recently mown

- Much of the grave area was found to be overgrown by Wattle trees and shrubs.
- It was thought that if some of these could be removed it would enhance the appearance of the Cemetery
- Belinda is to contact Mr Brownlie who was known to care for the cemetery to see who is undertaking the maintenance at present.

MINUTES OF THE CEMETERY ADVISORY COMMITTEE MEETING OF SNOWY MONARO REGIONAL COUNCIL
HELD ON MONDAY 1 MAY 2023

Page 6



10. NEXT MEETING

Monday, 7 August 2023 - Cooma

There being no further business the Chair declared the meeting closed at 11.10

On behalf of the chair

CHAIRPERSON

The above minutes of the Cemetery Advisory Committee Meeting of Snowy Monaro Regional Council held on 1 May 2023 were confirmed by Committee at a duly convened meeting on 7 August 2023 at which meeting the signature hereon was subscribed.

11.1 RENAMING OF MICHELAGO CRICKET OVAL

Record No: I23/594

Councillor Tanya Higgins has given notice that at the Ordinary Meeting of Council on 21 September 2023, she will move the following motion.

MOTION

That Council undertake the appropriate processes, including community consultation with the Michelago community, to rename the Michelago cricket oval the Clive Kelly Oval, in recognition of his contribution to cricket in Michelago and the Southern Districts of NSW.

RESPONSIBLE OFFICER: Councillor Higgins

BACKGROUND

I have received a request from the Kelly family of Michelago that Council rename the Michelago oval "The Clive Kelly Oval" after a well-known local cricketer in Michelago's history.

The proposal was discussed with the Michelago cricket captain who is supportive. He fondly related seeing Clive Kelly hit the biggest six ever from Michelago oval up the hill and onto the road in front of the railway station.

Clive Kelly was the best cricketer Michelago ever produced. To recognise his legacy, his family is proposing that the Michelago cricket oval be named Clive Kelly Oval.

In nine seasons and 221 innings, Clive Kelly notched up a career total of 9,875 runs at an average of 44.68, including 14 representative matches for the ACT and Southern Districts teams, scoring 850 runs. At the age of 23, Clive opened the batting for the Southern Districts XI against England at Manuka Oval.

Facing a fast-bowling English attack, he top-scored with 49 runs. This score remained the highest by an Australian Capital Territory player against an international team until 1968. To quote *The Canberra Times* of 12 February 1937 "... the young Michelago batsman, Kelly, gave a wonderful exhibition of stroke making and played England's crack bowlers as to the manner born."

William Clive Kelly (b 4 Nov 1913, d 7 Apr 2003) lived his whole life at Burra Rd Michelago. Clive's father, Andy Kelly and his Uncle Jim Kelly, provided land in the village of Michelago for village on the west side of the Monaro Highway.

The community has already undertaken consultation on the proposed name. The proposal was discussed at a meeting of the Michelago Region Community Association on 12 October 2022. The Committee unanimously agreed with the proposal. The proposal has also been published in the *Michelago Magpie* on 3 February 2023 and in *The Monaro Post* on 15 February 2023 to allow people to be aware of the proposal.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	Nil.	
Estimated Annualised Net Cost	Nil.	It is envisaged that the cost of any new signage would come from a mix of grants, donations, and community fund raising.
Capital Investment		
Capital Funding Source		

The primary costs will be the costs of consultation with the community on the naming. While the key stakeholder groups is seen to be the Michelago community there will also be a need to provide the broader community to opportunity to have their say on the proposed change as well.

While this is not work currently tasked for our staff to undertake it is envisaged that the engagement will be minimal as the community has already considered the idea amongst themselves. It is envisaged that a YourSay page be established that people can be referred to provide their feedback or they can write in a letter. Any onsite meetings with the community can be undertaken by Councillors with an interest in hearing the communities input.

As the only additional infrastructure is expected to be signage. It is envisaged that the cost of any new signage would come from a mix of grants, donations and community fund raising.

ATTACHMENTS

1. MRCA Minutes 12 Oct 2022
 2. Michelago Magpie 12 – Clive Kelly Story 3 Feb 2023
 3. Monaro Post Article 15 Feb 2023
-

Michelago Region Community Association Meeting: Minutes

Wednesday 12th October 2022: 6:00pm

Item	Topic	Session Led By
1.	<p>Welcome and Apologies</p> <p>Present: Leanne Pattison, Gregg McFaul, Jo Jackson, Di Fett, Kerry Rooney, and Tony DeSalis</p> <p>Apologies: Belinda Sierzchula, Brent Wallis, and Stuart Peterson.</p>	Jo - Chairperson (On behalf of Brent)
2.	<p>Previous Meeting Minutes- September 2022</p> <p>Minutes of the September meeting will be circulated soon.</p>	Jo - Chairperson (On behalf of Brent)
3. And 4.	<p>Correspondence In/Out and Presidents Report</p> <p><i>BCRRF Oval project:</i></p> <ul style="list-style-type: none"> •We received our Certificate of Occupancy for the BBQ facilities yesterday! <p><i>Ryrie St- Michelago Road bridge/crossing:</i></p> <ul style="list-style-type: none"> •Correspondence from Cherie at SMRC - Council has managed to get through to the responsible person at UGL about arranging a license for the railway bridge area so they can commence construction prior to the land acquisition going through. Cherie also has an escalation contact, and she reckons construction will be able to commence before Christmas this year. <p><i>Facebook:</i></p> <ul style="list-style-type: none"> •A nasty post by the new lobby group 'Snowy Monaro Community Advocates' followed the recent Council-held community meeting at the Michelago Hall. The extract wasn't about the issues but asserted that Cr Higgins 'has sadly lost any Michelago community's support [sic]' and said disparaging things about the mayor. I posted a response saying that this was not posted by a member of the Michelago Community, and the 'SMCA' does not represent Michelago community views. <p><i>Member comms:</i></p> <ul style="list-style-type: none"> •Now we're not sending MRCA emails to the community (thank goodness, thanks to the Magpie!), I thought it might be good to make a point of keeping in touch with our 	Di - President

	members on a more personal note, especially if they are having difficult times. I sent a best wishes note to MRCA member Peter Dixon, who is having an operation on 26 Oct. Thoughts or suggestions?	
5.	<p><i>Treasurer's Report</i></p> <p>Stuart is unable to attend the meeting this evening or to provide a Treasurer's Report.</p>	Jo - Secretary (On behalf of Stuart - Treasurer)
6.	<p><i>Hall Committee: Update</i></p> <ul style="list-style-type: none"> • There are concerns with the Hall bookings and confirmations on the calendar. • Option to look at a separate phone to be able to be passed around the committee members to take bookings. • Proposed for pre-school fees to be increased to assist with covering the costs of the running of the hall. • Agreement to circulate documents for all future grant applications. 	Leanne
7.	<p><i>General Business</i></p> <p><i>7.1 Railway Station: License Agreement</i></p> <ul style="list-style-type: none"> • The License Agreement expires in February 2023. • An agreement to engage for a new license is required. • It costs around \$600.00 per year. The cost will be determined by Transport for NSW. • Without a license in place, we won't have access to the station or surrounding grounds. <p><i>7.2 Cricket Club Schedule</i></p> <ul style="list-style-type: none"> • The Cricket Club schedule has not been provided yet to the MRCA. • Jo will speak with Dave Hanns to determine upcoming dates for games in the season. <p><i>7.3. Cenotaph: plaque and funds appeal</i> Gregg provided some details at the meeting:</p> <ul style="list-style-type: none"> • The plaque will be a silver base with black laser printing. • Pledges made for the purchase and laser printing of the plaque can be deposited into the MRCA account. • If there are additional funds collected, then maybe it could go towards the purchase and installation of a security camera facing the cenotaph with seating around the area. 	All committee members

	<ul style="list-style-type: none"> Rob Smith is going to organise the installation of the Defence service plaques on the cenotaph – Army, Airforce, and Navy. <p><i>7.4. Community BBQ- 29th October</i></p> <ul style="list-style-type: none"> BBQ to encourage community members to attend and see the new BBQ area and shelter at the Oval. The BBQ will run from 12noon to 2pm. <p><i>7.5 Bush Dance- 19th November</i></p> <ul style="list-style-type: none"> Preparations for the Bush Dance are underway and being managed by Belinda and Fiona. The MRCA will host a BBQ on the evening before the dance commences. BBQ will commence at 5:30pm and look to wrap up around 7:30pm. Ticket sales for the dance have been progressing well and there is good interest in the community for this event. <p><i>7.6 Proposal to rename the Michelago Cricket Oval</i></p> <ul style="list-style-type: none"> Kerry Rooney brought to the meeting a proposal to rename the Michelago Oval as the Clive Kelly Oval. Clive Kelly was the most outstanding cricketer Michelago has ever produced, playing representative cricket for the ACT and Southern Districts and for Queanbeyan First Grade. He was also a long-term member of the Michelago Cricket Club and resident in the Michelago community. Other community spaces within the Snowy Monaro Region neighbouring Queanbeyan-Palerang are named after local residents who contributed to their communities in different aspects. <p>The Committee agreed with the proposal. Details for progressing it would be developed out of session, with the expectation that the Snowy Monaro Council would need to approve it.</p>	
8.	<p><i>Other Business</i></p> <p>The storage shed at the Michelago Oval was discussed. There is a range of chairs stored in the shed that have been used for Mayfair/Spring Fairs in the past.</p> <p>A review of the chairs is required to determine what can be kept and maybe what can be given/taken away that is not of use to the MRCA.</p> <p>Meeting closed at 7.15pm.</p>	

9.	<i>Next Meeting Date:</i> Wednesday 9 th November 2022 at 6pm. To be held at the Michelago Heritage Railway Station commencing at 6pm, unless otherwise advised.	

~ Michelago Magpie 12 ~

From your Michelago Region Community Association

3 February 2023 news peckings



In this issue: January 26 pp1–2; Cricket match + Community BBQ, free 2; Poets 'n' Pizza 3; Clive Kelly Oval? 4–5; Your Railway Station needs you 5–6; Fire Brigade's new training facility 7; Landcare weeds workshop 7; Fire Brigade training 8; ROXANNE event + BBQ 8; *The Fox* 9; Council media release re rates 10; Mystery photo 11; Cr Higgins at MRCA meeting 11; *Magpie* info & MRCA info 11–12; Jenny's So-Good sewing 12; Yless4U local internet 13; *Magpie* calendar 14.



January 26

Australia Day is, for many people, a holiday for relaxing and being thankful for living in this country rather than in any of the many less fortunate places on this planet.



So it was for the folk who gathered at the Michelago Oval – the Wholohan and Lucas families, their relatives and various friends from Michelago and Canberra.

They ate sausages cooked on the MRCA barbeques, other delicacies and drank some celebratory bubbly.

They played tennis (Djokovic & Sabalenka are on notice) and some young cricketers showed their talent, especially the youngest wicket keeper, Hugo.



The new MRCA barbecues and shelters at the Oval are the focus of increasing community activity.

They, with the courts and the clubhouse (which is being rejuvenated), are forming an attractive facilities complex for Michelago. Like all facilities, they need maintenance. The MRCA and Hall Committee volunteers do this.



Grateful thanks go to Ivan Colaric for spraying the weeds around and on the courts and around the bbq slabs, all for no charge.



R: Allan cleaned the tank filter and pulled leaf rubbish from the pipe. Great job, Allan!



Michelago Cricket Club match & Community BBQ 12 February, 12.00



Michelago fielded a cricket team at least as early as 1899. *

Dave Hanns (at left, enjoying an MRCA bbq sausage on Election Day, May 2022) has been Cricket Captain for as long as any magpies can remember.

The MRCA is celebrating this community group with a free bbq at the Oval for the home team, the visitors and the Michelago community on Sunday, 12 February, starting 12.00. (The bbq is BCRRF funded.) The match starts at 12.30.

Volunteers to help with cooking and serving will be welcome – contact Secretary Jo at Committee@michelagoregion.org.au by 3 February.

So bring a chair, hat, sunscreen and drinks and enjoy lunch on the village green and cheer (or at least clap in genteel fashion) at the crack of ball on willow in the gentle atmosphere of a friendly rural competition.

* <https://trove.nla.gov.au/newspaper/article/31370123?searchTerm=cricket%20michelago>
(Reference sourced by Kerry.)





Poets 'n' Pizza

3 January, 6.30pm, Michelago Railway Station. Pud's poets shared poems and some prose.

There were the old and the new, the serious and the funny, the descriptive and the narrative. Some rhymed and some didn't. All were interesting and entertaining. The food was excellent.



Above: Most of the poets and presenters. Photo: Michael Fett

Below right: Ben entertained with an account of his first meeting with Cheryl 'The Legend' Kenyon at the shop.



L: Sophie Higgins wrote her poem about the sea after reading a story about a turtle.



Above: photo Kerry Rooney



L: Yes, there was pizza for the poets.

For Leanne Thurling's poem *The fox*, see p9.



Next Poets'n'Pizza meeting: Sunday 5 Feb. 4 pm, Railway Station.
Come along to enjoy poems and high tea.
As before, bring a poem you want to share (for whatever reason), some food and a gold coin (more if you feel generous) to support the station costs (see also pp5–6).



The Michelago Clive Kelly Oval?

There is support for a move to name our sportsground after this outstanding Michelago cricketer whose uncle James donated the land for a cricket ground. Clive's history is outlined in Kerry Rooney's article below.

Proposal to name Michelago Oval after legendary Local Cricketer

Kerry Rooney



Above: James and Clive Kelly

Clive Kelly was the best cricketer Michelago ever produced. To recognise his legacy, his family is proposing that the Michelago cricket oval be named Clive Kelly Oval.

From 1935-36 to 1938-39, Clive played 14 representative matches for the ACT and Southern Districts teams, scoring 850 runs.

In 1937, at the age of 23 Clive opened the batting for the Southern Districts XI against England at Manuka Oval. Facing a fast-bowling English attack, he top-scored with 49 runs. This score remained the highest by an Australian Capital Territory player against an international team until 1968.

To quote *The Canberra Times* of 12 February 1937 "... the young Michelago batsman, Kelly, gave a wonderful exhibition of stroke making and played England's crack bowlers as to the manner born."

Another highlight of Clive's career was his 66 runs off a bowling attack led by one of Australia's greatest spin bowlers, "Tiger" Bill O'Reilly in 1939.

The Queanbeyan Age in a 1968 feature article about his cricketing record, described him as "a flamboyantly aggressive batsman". Most of his career as an opening batsman was spent playing with the Queanbeyan first grade team. In 47 matches for Queanbeyan he scored 1500 runs. He also played for Michelago at the beginning and latter part of his career.

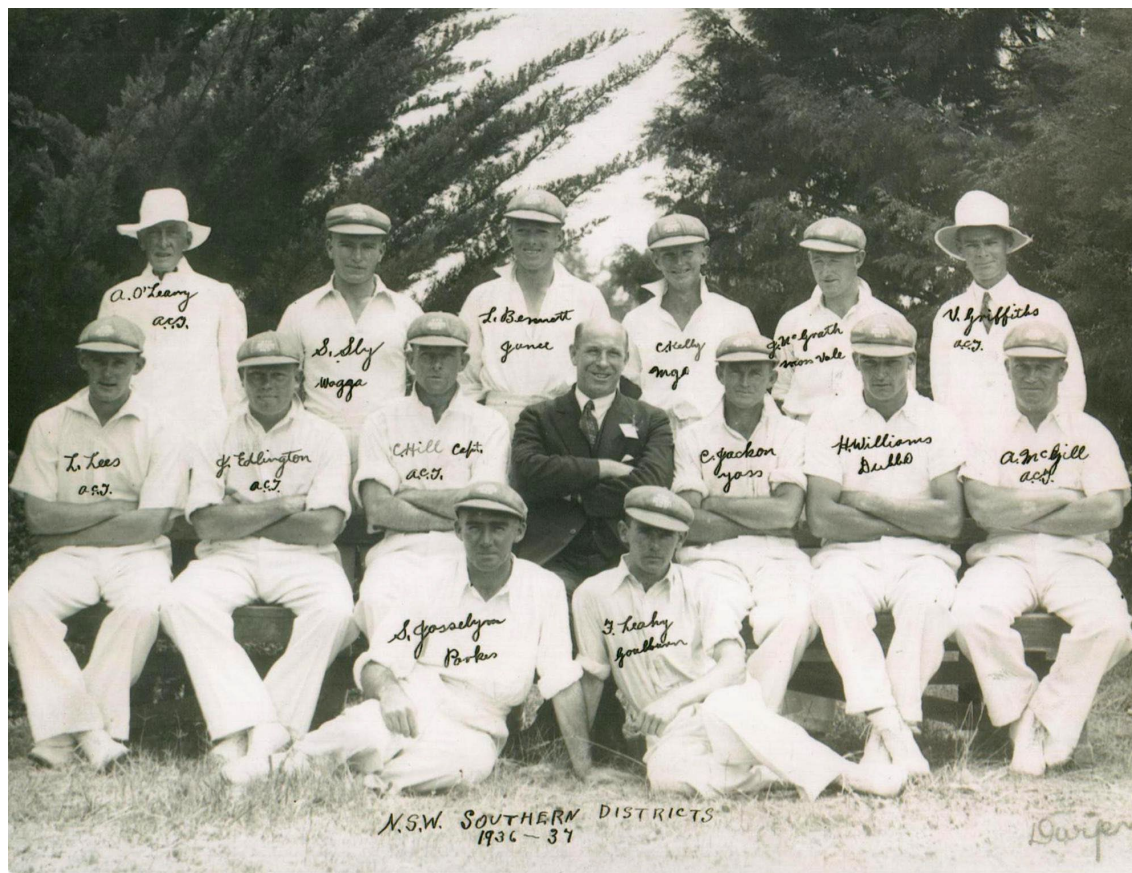
In nine seasons and 221 innings, Clive notched up a career total of 9,875 runs at an average of 44.68.

Clive's father Andy Kelly and his Uncle Jim Kelly provided land in Michelago for a cricket ground. This remains the Michelago cricket oval to this day.

Uncle Jim encouraged Clive to take up cricket seriously at the age of sixteen and became his first coach. The young Clive honed his batting skills by hitting a golf ball against a wall with a cricket stump.

Of historical note, the February 1937 game against England, was the very first international cricket match played in Canberra. A crowd of 5,000 people gathered at Manuka Oval to watch. Canberra's population at the time was only 8,000. All school children were given a day off to attend and free maps were handed out to visitors to direct them to Manuka.

The proposal to name the cricket oval after Clive Kelly was discussed at an MRCA meeting in October last year. The Committee unanimously supported the idea. The next step will be a request to the Deputy Mayor, Tanya Higgins, to present a motion to the Snowy Monaro Regional Council seeking the Council's official agreement.



Above: NSW Southern Districts team 1936–37. Clive Kelly is third from right, rear row.



Your Railway Station Needs You

Everyone loves our heritage-listed railway station. It's been a big part of Michelago's history since 1887 when the first trains arrived. Sadly, the trains stopped in 1989. In 1993, the Michelago Tourist Railway commenced but as the track deteriorated over the years, services were truncated and then ceased in 2006.

You can be assured these days the station has become *the* location to be seen in Michelago. It has retained loads of character and attracts visitors from near and far.

Community-focused annual events, such as the Easter Egg hunt and the ANZAC Day commemoration, are centred around the railway station.

Kerry Rooney



Donation box at the Michelago shop

All kinds of fascinating community groups meet at the station: Landcare, Seed Savers and Pud's poets. Dee's choristers sang their inaugural Christmas Carols there in December.

Local residents have been married and local children have celebrated their birthdays at the station.

The railway station has given you all so much. Now the station needs your help.

There are three ways you can help:

1. Join Friends of the Railway Station

Email kerryarooney@gmail.com to join. Friends can:

- do some gardening or mowing
- assist with small repair jobs and maintenance to the buildings
- come along to working bees to clean and tidy the station buildings.

Big thanks to:

- Yless4U and local resident Martin for dealing with the station's security needs.
- Wayne, Roscoe and Ardeshir who donated their skills to building repairs
- John who empties the bin weekly
- all those who planted, weeded, lopped, mowed and cleaned during working bees.



2. Donate money

- either at the General Store donations box or
- via a transfer to the MRCA: BSB 633 000 Account No 126 401 058.

Fixed costs of managing the station are \$1600 per year, which includes rental and electricity. Additional costs have recently included repairs to the buildings, replacing the water pump, slashing grass and buying a mower. These can add up quickly. All the costs are borne by the Michelago Region Community Association (MRCA), a small not-for-profit association whose only revenue comes from its \$10 membership fees. MRCA leases the station from the NSW government and is responsible for its upkeep.

3. Joining your community association

Membership of MRCA is \$10 per year for an individual, \$15 for a family. **The Annual General Meeting is 18 March at 3pm at the railway station (but 5pm being considered—watch this space).** Everyone in the community is welcome to attend. All committee positions are spilt. Members are entitled to vote.



MRCA applies for financial grants for major work on the railway station and lobbies the company that manages the NSW country rail network (UGL currently and John Holland previously) for in-kind and financial contributions. In 2019-20 MRCA acquired funding from the Snowy Monaro Regional Council's Boco Rock Fund and John Holland to paint the exteriors of the buildings.

This year it is applying for grants to paint the interiors of the buildings. Last year MRCA, with help from the community, was successful in getting a small grant through the Essential Energy "Clickathon". Note that MRCA also got the grant and managed the red tape to build the new barbeque facilities at the Michelago Oval.



Fire Brigade wall and hard-stand

A new outdoor training facility for the Michelago Rural Fire Brigade is nearing completion. The new facility will provide a safe space to undertake various drills.

In particular, it will be used to practise procedures for extinguishing gas bottle fires in a way that meets modern work health and safety standards. R: *Wayne's Wall, built by local bricklayer Wayne Hatcher*

Brien Hallett



Gas cylinders used in many rural homes present particular challenges for firefighters. In the worst conditions they can explode and make a bad situation worse, particularly due to their proximity to buildings.

The hard-stand plus brick wall (pictured) means that drills using a specially designed kit can be undertaken without risk of starting a grass fire.

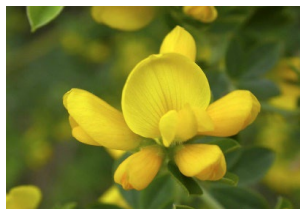


Landcare

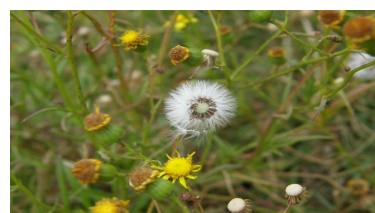
Markus Buchhorn, President, Michelago & District Landcare



Chilean Needle Grass – Credit Mark Imhof



Cape Broom – Credit John Hosking



Fireweed – Credit B. Johnston

www.agriculture.vic.au

www.weeds.dpi.nsw.gov.au

www.weeds.dpi.nsw.gov.au

Want to know more about the possible weeds on your land? Confused by Lovegrasses, Needle Grasses, various Tussocks and desirable native grasses? Our local Landcare group and Council are organising a **public workshop for Saturday 4 March, 1–3pm in the Michelago Memorial Hall!** Learn how to identify what you have, desirable or otherwise, and more importantly, what to tackle, and how. There'll be plenty of information and people on hand to give advice.

But wait, there's more! Our Landcare group has been quite successful in getting grants for our landholders over the last year, which we'll provide updates on. These include:

- **Healthy Rivers** – managing woody weeds along the Murrumbidgee River and some major tributaries (like Michelago Creek). Contractors will come in to do the work, provide training and even certification.
- **Koala support** for the NSW state strategy – grants include surveying land by audio, listening for their very distinctive call, as well as some funding for fencing and habitat planting. Did you know our part of NSW has a very good population of koalas, even after the recent fires?
- **Free trees** – Landcare members in our district received and planted over 7000 trees last year! There are another 4000 or more on offer in 2023.

Food and drinks will be provided during the workshop. We'll also discuss any and all ideas for Landcare activities for 2023 and beyond. Bring your questions and wish-list. More information will be shared closer to the date, so keep an eye out. We hope to see many of you there!



Fire Brigade training

Michelago Fire Brigade is moving monthly training back to the first Sunday of each month in 2023, to avoid clashing with public holidays, starting with Sunday 5 Feb, 9am. Then 5 March. Hope to see anyone interested in joining down at the shed and we'd be happy to answer any questions.

Gregg McFaul



Thanks to those who have spent hours cutting back the rampant grass in preparation for summer. It makes an enormous difference to the ability to defend a home from a fire. It's never too late to tidy up, but be careful of striking a rock and causing a fire.

Please invest in a fire extinguisher to carry on the mower or slasher to keep yourself and your neighbours safe.

Thursday Shed Nights recommence 16 Feb (3rd Thurs of the month).

Gregg McFaul, Training Officer, Michelago RFS Training Team

Further note on 5 February training, Michelago Oval, c.9am to 1pm: Michelago & Colinton Fire Brigades. Light-hearted 'Round Robin' training for different skills, focusing on pumping skills and hose work, including some water transfer and draughting.

This is aimed at BF / AF members' skills. It does not replace Colinton's Sat. 11 February training.



Music event – the Hall rocks!

Saturday, 18 February, Michelago Memorial Hall



This is an exciting new band, formed by Chris Connell and billed as a Police Covers band. **They'll play at the Hall 7.15–8.15. Entry gold coin donation. RFS Social Club fundraiser. BBQ 6.00pm. BYO drinks.** BBQ is BCRRF funded.

Check out the cool band members on their website: www.roxanne.band

From the site:

ROXANNE was formed by rock guitarist Christmas in January 2022 after a meeting with drummer Oli who was the owner of a clothing store in the city. Christmas visited Oli at his residence to collect some new jackets and suits when he noticed a couple of drum kits in Oli's front room. Christmas told Oli of his desire to reform his Police Covers Band Roxanne that played in Canberra from 2007 to 2008 and would he be interested in a drum role? Oli said yes and eventually told his friend and former bandmate Bruce of our plan and Bruce decided he would like to jump in and play Bass for Roxanne. Bruce is a gifted and highly skilled Bass player so his talent and tone has been a welcome addition to Roxanne! Oli's attack on the skins and cymbals and sense of timing was amazing! Around the same time Christmas had bumped in to a well-known Lady Singer in Canberra, Dianne, who recommended Tristan as a keyboard player and Lead Vocalist and Tristan thankfully decided to come on board and blew us all away with his vocal and keyboard prowess. Thank you to everyone who will come along and see us play some of the best rock music ever written! Your support will be Truly Appreciated!

ROCK ON, ROXANNE!



THE FOX

Chaos descended on Dunblewin farm
When a bloody great fox entered into the yard.
It watched and listened with malice intent,
Its eyes were now focused, its ears slightly bent,
Its red russet fur was now prickling with greed
As it watched a plump bird, for its pups it would feed.
In horror I watched for this scene to unfold –
The fox in its mission was brazen and bold.
I didn't have time to go back for the gun.
In pursuit of this thief I'd now have to run.
The bird that it grabbed was now squarking in fright,
My feet sprouted wings; I would put up a fight.
I shouted and yelled, the words somewhat blue,
This villainous vixen I'd try to pursue.
The grip on the bird could have been a bit more,
For now in the grass there were feathers galore
For the bird that it grabbed round the tail in its haste
Was the rooster with feathers a-plenty to waste.
With me still in pursuit, it let go of its prey
And the rooster, less tail feathers, bolted away.
Well, the rooster was rattled and stayed out of sight,
His rear end now bare and recovering from fright,
A little less cocky and feeling subdued
But grateful for not ending up fox's food.
Peace is restored now on Dunblewin farm
The fox that had preyed on chooks and caused harm
Has left this dimension, its maker has met.
For the first time in months now the fowls safely slept.

But as all farmers know, it's a false sense of peace
For up in the scrub there are others that sneak
They hide behind bushes and wait for the time
When no-one is looking, to continue their crime.

— Leanne Thurling



Creative Commons images



Council to apply for 53% Special Rate Variation

The following media release from Council on 30 January is reproduced here for your information. Note that ratepayers can calculate their possible rate variations via the given link.

A majority of councillors voted to apply to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation (SRV) of 53% at the Monday 30 January 2023 Extraordinary Meeting of Snowy Monaro Regional Council.

IPART will now consider Council's application and conduct their own consultation in coming months, before deciding whether to approve the requested increase in rates. If approved by IPART, Council will meet again to decide whether to apply the approved increase to Snowy Monaro property rates.

Council has prepared a Special Rate Variation calculator for ratepayers to see how much their rates will rise under this scenario – please visit www.yoursaysnowymonaro.com.au/special-rate-variation to access this tool.

This increase would mean Council has sufficient funding to maintain infrastructure and services at their current level, while achieving financial sustainability.

This decision follows an extensive period of public consultation undertaken by Council to gauge the opinion of our 20,000 ratepayers and residents on whether to pursue a Special Rate Variation. While the option ultimately supported by councillors was not the option supported by the majority of the online survey respondents, Council could not ignore the recommendations of the Financial Sustainability Review and recommendations from the NSW Office of Local Government: Council must increase rates to become financially sustainable.

The main focus of the additional funding is to stop the decline in Council's assets, predominantly the road network, with the funding allowing for a fourfold increase in the extent of renewal works that can be carried out. Based on standard unit cost rates this means Council will be able to reseal 64km of road per year instead of the current 15km. Getting road seals down before the road fails saves 5-6 times the cost of dealing with a failed road.

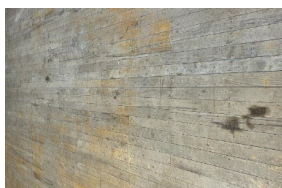
For the unsealed road network, this will allow 92km per year of gravel sheeting to be completed as opposed to 24km per year, which allows our road network to be restored to an acceptable standard over time.

Council has received significant state and federal funding over the past two years. However, this has gone into specific projects such as Bobeyan Rd, Springfield Rd, Tinderry Rd and has not been able to be used to address the core problem of renewal of other roads and community owned assets such as pools, libraries, halls and buildings.

This decision, if supported by IPART and approved by councillors, will stop the decline in assets. To view the business paper, attachments or to view a recording of the webcast of the meeting – visit www.snowymonaro.nsw.gov.au/Council/Meetings For more information, please contact Council on 1300 345 345 or at council@snowymonaro.nsw.gov.au



Mystery photo



What is this? Where is it? What is its fate?

Answer in the next *Magpie*.

No prizes.

Photo: Belinda Sierzchula



Late news: MRCA general meeting + Cr Tanya Higgins

After the usual open monthly meeting (starting 6pm, 8 Feb), Cr Higgins will attend from 6.30 to discuss local government funding.

Only residents of the Michelago region to attend, please.

Magpie information

Previous issues available on www.michelagoregion.org.au



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Advertisements: businesses can purchase advertisement space for \$30.00 for three issues (it might end up being a half-page or a full one, depending on space). Why per three issues rather than per month? Well, (a) sending an invoice monthly is more of an administrative task for we volunteers, and (b) we can't guarantee a timeframe for issues – issues depend on available content and volunteer time. Non-business ads are free.

Contributions: reactions, letters, photos and news items are welcome. Please send them to newsletter@michelagoregion.org.au Please give your name and put *Magpie* in the subject line. Published items will be attributed.

If you have events or activities planned, please email them to be listed in the calendar and also given article space if there's enough information: newsletter@michelagoregion.org.au

The MRCA committee reserves the right to edit contributions for length and clarity.

Aims: to publicise community events and activities and promote community identity. Yes, the Facebook pages do that, but the *Magpie* tries to give a more cohesive, detailed picture.



Photos, unless otherwise accredited, are by Leanne Pattison, Magpie Editor.

MRCA information

To belong to the MRCA, first download the membership form at www.michelagoregion.org.au It's only \$10 p/a single and \$15 p/a family. Peanuts. To renew, see the same for bank details, and please include your name.

There are four good reasons for joining the Michelago Region Community Association:

1. The more representative we are, the more we can achieve for our village and region.
2. You get updates from Council.

3. All funds go to running costs, including upkeep, rental and insurance for Michelago's Heritage Railway Station.
These costs are eating into reserves because of Covid-cancellations of two fundraising Spring Fairs and a Christmas Market. The Committee is working on other fund-raiser options and really appreciates all the volunteer assistance.
4. It's sociable – you know what's happening, who's doing what, and you participate only if you want to.

Di and Leanne for the MRCA Committee
<http://www.michelagoregion.org.au/mrca/>

Meetings are open: 2nd Wednesday of the month, 6 pm, Railway Station. All Michelagoans are welcome.

MRCA 2023 AGM: 18 March, 3pm, Railway Station. A time change to 5pm is being discussed as possibly suiting more people. Any change will be notified on Facebook, in the *Maggie* and emailed to MRCA members.



So-Good Sewing with Jenny – individual and group tuition

Learn, create, have fun – Jenny's available to teach you anything to do with sewing. Your place or hers.

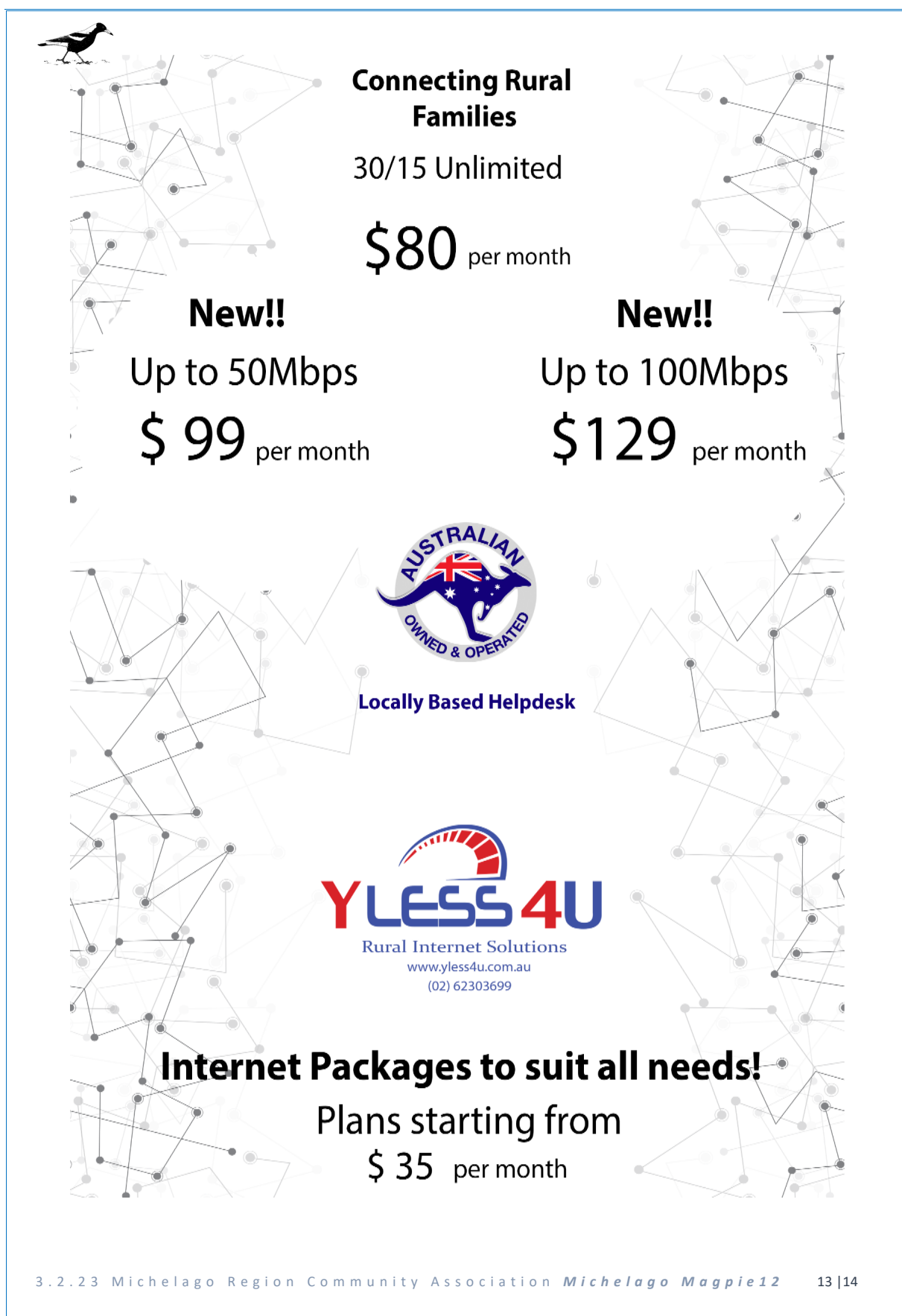



New stuff or re-styling old stuff – she can do it, she can work with you to create marvellous things, and she can show you how to do it for yourself.

Contact her to discuss your skill level, learning needs and ask questions: call 0400 484 485 or email jenny258@bigpond.com



The above photos are from Jenny's workshop in May 2022, before she was badly stricken with Covid. She has now fully recovered ☺



Connecting Rural Families

30/15 Unlimited

\$80 per month

New!!


Up to 50Mbps

\$ 99 per month


New!!

Up to 100Mbps

\$129 per month



Locally Based Helpdesk



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Rural Internet Solutions
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Internet Packages to suit all needs!

Plans starting from

\$ 35 per month

3.2.23 Michelago Region Community Association *Michelago Magpie12* 13 | 14



~ Michelago Magpie Calendar ~

Please send quick updates of what's coming up, what's on and any corrections to newsletter@michelagoregion.org.au If the *Magpie* knows about it, it will be here.

If your friends want to be on the mailing list for the *Magpie* and its calendar, send names and emails to the above address.



Regular (**Venues and times can change; information is here as received.**)

- **Choir** Thursdays 7–8pm. St Thomas's Church, Ryrie St (next to the police station). **To resume** 2 February.
- **Cricket** *Magpie* hasn't yet been able to get more information, but knows cricket happens at the Oval.
- **Fire Brigade** training is finished for the year. Contact details: MRCA notice board at the Michelago General Store.
- **Hall** Committee general meeting. Hall. Monthly 3rd Wed 5.45pm. Next: 15 February.
- **Hall bookings:** memorial.hall@michelagoregion.org.au or phone Rachel Harling 0431 528 258 (hire rates will increase soon; for current rates, see *Magpie11*).
- **HIIT** (high intensity interval training) exercise class with Peter. Hall. Sat 8am. \$10.
- **Library.** Mobile library has been 10–11am Tuesdays, outside the school, but no 2023 info yet received.
- **MRCA** general meeting (open). Railway station. Monthly 2nd Wed 6pm.
- **Pony Club.** Monthly 2nd Sunday. <https://www.pcansw.org.au/clubs/list/michelago>
- **Pre-School.** Hall. Teacher: Debbie is on leave. A new teacher hasn't been appointed yet. It has been weekly, Mondays 6am–6pm. *Magpie* awaits information about resumption.
- **Seed Savers.** Monthly, usually last Sun but can vary. 2pm. Gold coin. Usually railway station but to confirm the locations or if you have other questions, please call or email Belinda: 0411 043 027 or hello@michelagoyoga.com.au
- **Senior Lunch Group.** 1st Monday of the month, 1pm, the Shop. More info in *Magpie10*.
- **St Patrick's** Catholic Church. Mass monthly, usu. 2nd Sat, 6.00pm. Updates on Facebook's Michelago Noticeboard.
- **St Thomas's** Anglican Church. Holy Communion. Monthly, 3rd Sunday 11am.
- **Trail Riders:** usu. monthly, 1st Sat. Check details on Tinderry tab of Australian Trail Horse Riders Association (ATHRA). *Magpie 4* has a feature write-up. President Don Munns 0407 235 407. Membership – Secretary Heidi Dreyer 0434 197 122.

One-offs (that we know about) (**Venues and times can change; information is here as received.**)

February

- **Poets 'n' Pizza.** Sun 5 Feb, 4.00. Railway station. Bring a poem or two, food to share, gold coin (or more if feeling generous) to support the station. Enquiries: Pud on 0409 220 842.
- **Michelago & Colinton Fire Brigades.** Sun. 5 Feb. Light-hearted 'Round robin' training for different skills. Michelago Oval, c.9am to 1pm.
- **MRCA general meeting 6pm + Cr Higgins to discuss local govt funding** 6.30pm. 8 Feb. Railway Station.
- **Cricket + MRCA/Railway Station Community BBQ.** Sun 12 Feb, Oval, c.12.00. Free snags. BCRRF funded, but donation to the Railway Station collection box appreciated.
- **Music event.** New cover-band, 'Roxanne'. *Magpie* has heard they're good. Sat 18 Feb, Hall. Band plays 7.15–8.15. Gold coin donation for RFS Social Club. BBQ 6.00pm. BCRRF funded. See info p8.

March

- **Landcare** Sat 4 March, 1–3, Hall. All you want to know about weeds and grants. Food & drinks provided.
- **MRCA AGM.** Sat. 18 Mar, 3pm, Railway Station, but 5pm is being discussed as a more convenient time for many people. Any change will be on Facebook, in the *Magpie* and emailed to MRCA members.



aropost.com.au

Wednesday February 15, 2023

39

in rain thousands



entre: Mulyang Street,
alkite Street and Snowy
iver Avenue.

At different times of
e day the public can
ccess these streets via
arry Way (before 9:30am)
Kosciuszko Rd (after
15am).

Full road closure
ormation can be found
the event website

vw.snowyclassic.com.au.

e Traffic NSW will be
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te.

The Michelago Clive Kelly Oval?

Kerry Rooney

There is support for a move to name the Michelago sportsground after outstanding Michelago cricketer, Clive Kelly, whose uncle James donated the land for a cricket ground.

Clive Kelly is the best cricketer Michelago ever produced. To recognise his legacy, his family is proposing that the Michelago cricket oval be named Clive Kelly Oval.

From 1935-36 to 1938-39, Clive played 14 representative matches for the ACT and Southern Districts teams, scoring 850 runs.

In 1937, at the age of 23, Clive opened the batting for the Southern Districts XI against England at Manuka Oval.

Facing a fast-bowling English attack, he top-scored with 49 runs. This score remained the highest by an Australian Capital Territory player against an international team until 1968.

To quote The Canberra Times of 12 February 1937 "...the young Michelago batsman, Kelly, gave a

wonderful exhibition of stroke making and played England's crack bowlers as to the manner born."

Another highlight of Clive's career was his 66 runs off a bowling attack led by one of Australia's greatest spin bowlers, "Tiger" Bill O'Reilly in 1939.

The Queanbeyan Age in a 1968 feature article about his cricketing record, described him as "a flamboyantly aggressive batsman".

Most of his career as an opening batsman was spent playing with the Queanbeyan first grade team. In 47 matches for Queanbeyan, he scored 1500 runs.

He also played for Michelago at the beginning and latter part of his career. In nine seasons and 221 innings, Clive notched up a career total of 9,875 runs at an average of 44.68.

Clive's father Andy Kelly and his Uncle Jim Kelly provided land in Michelago for a cricket ground.

This remains the Michelago cricket oval to this day. Uncle Jim encouraged Clive to take up

cricket seriously at the age of 16 and became his first coach.

The young Clive honed his batting skills by hitting a golf ball against a wall with a cricket stump.

Of historical note, the February 1937 game against England, was the very first international cricket match played in Canberra. A crowd of 5,000 people gathered at Manuka Oval to watch.

Canberra's population at the time was only 8,000. All school children were given a day off to attend and free maps were handed out to visitors to direct them to Manuka.

The proposal to name the cricket oval after Clive Kelly was discussed at a Michelago Region Community Association meeting in October last year.

The Committee unanimously supported the idea. The next step will be a request to the Deputy Mayor, Tanya Higgins, to present a motion to the Snowy Monaro Regional Council seeking the Council's official agreement *** Kerry Rooney is the daughter of Clive Kelly.

11.2 ADOPTION OF SETTLEMENT STRATEGY AND RURAL LAND USE STRATEGIES

Record No: I23/595

Councillor Tanya Higgins has given notice that at the Ordinary Meeting of Council on 21 September 2023, she will move the following motion.

MOTION

That Council:

- A. Adopt the Settlement Strategy and the Rural Land Use Strategy, with the following amendments:
 - (a) More text, explanation and recommendations regarding the RU4 zones, and their role in addressing the changing needs of communities, providing rural lifestyle opportunities, diversifying agriculture on smaller lots, revitalizing communities and providing population growth;
 - (b) Retain the current 80 Ha minimum lot size (MLS) along the 'Canberra Corridor' in the proposed RU1 Zone;
 - (c) Include the need to review the 200ha MLS in the future, to ensure it is still meeting the needs of the community and is meeting desired objectives, particularly those regarding management of feral animals, weeds and fire management.
 - (d) Inclusion of the recommended amendments in response to community consultation as identified in the 18 May Council report, item 9.3.3.
- B. Hold a Councillor workshop to determine a specific engagement strategy for development of the LEP;
- C. Amend the LEP Planning Proposal to reflect the changes in (A).

RESPONSIBLE OFFICER: Tanya Higgins

BACKGROUND

At the Council meeting of 18 May 2023, Council resolved that:

- A. Item 9.3.3 Post Exhibition – Land Use Strategies be deferred pending consultation with the community, and
- B. Provide costing for scenic overlay study.

COUNCIL RESOLUTION

109/23

That:

- A. Item 9.3.3 Post Exhibition Report - Land Use Strategies be deferred pending further consultation with the community; and
- B. Provide costing for scenic overlay study.

Moved Deputy Mayor Higgins

Seconded Councillor Hopkins

CARRIED

Record of Voting

Councillors For: Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Councillor Stewart.

Land use strategies

Many people in the community raised specific concerns with me prior to the Council meeting, regarding issues of minimum lot size, RU1 and RU2 zones, the biodiversity corridor overlay and community consultation.

Residents of Michelago requested to meet with myself and Council staff to discuss these issues. The meeting on 7 June included the following discussion:

- Much of the concerns about restricting land offerings to large blocks with high MLS requirements stifling local population growth that is required to ensure service provision, volunteers, workforce and diversification of agriculture were addressed by the introduction of the RU4 zones, but that the RLUS should include more detail regarding this;
- Discussion regarding MLS was robust, as the community considers that those choosing to move to the area will be unable to manage feral animals, weed control and fuel loads on large properties if they were not using the land for grazing. The use of MLS to control population density and the fragmentation of land was noted, as were the existing dwelling entitlement opportunities that remain available, but this was highly regulated by the NSW government. Residents requested that this continue to be reviewed and that opportunities to make changes as appropriate be explored.
- Clarification of the permitted uses of the RU2 zone was provided;
- Clarification of the use and application of the biodiversity corridor was provided, being that it doesn't prevent development on its own, that it is just for additional consideration in applications.

Due to the limitations of current staffing levels, further staff consultations were unable to be undertaken, however I continued to have conversations with the community throughout the region (including Jindabyne, Numeralla and Cooma surrounds), as no doubt other Councillors have as well.

This included community members from Smiths Road and Bombala, who expressed their distress that the rural land use strategy (RLUS) and settlement strategy (SS) were not adopted, as they are depending on the amendments to undertake development applications for dwelling constructions.

Most people agreed with the 7 policy objectives guiding the RLUS:

1. Protection of scenic landscapes, environmental values and respond to natural hazards.
2. Encourage agricultural production, protect regionally significant agricultural land, limit land use conflict, increase diversity and resilience.
3. Provide infrastructure to service rural businesses and manage it in a sustainable way.
4. Safeguard existing major industries and encourage emerging industries.
5. Provide opportunities for rural tourism in appropriate locations.
6. Provide rural dwelling options where associated with commercial agriculture.
7. Provide transparency and certainty for rural landholders.

Community engagement

One issue which was consistent across the region was how important it is to have community voices heard as Council makes strategy level planning decisions, and that this should continue to be facilitated throughout the development of the LEP where appropriate.

In discussion with staff it was indicated that there will continue to be community engagement on the development of the LEP and how well that document aligns with the agreed strategic direction and community needs. This will allow for 'ground truthing', as well as ensuring that the community has agency in this process.

It is acknowledged that one single mechanism would not ensure all views would be represented, especially as they can be divergent and opposing. Whilst a number of options were discussed with staff, something as significant as the LEP needs an engagement strategy agreed on by all councillors with guidance from planning and engagement staff. I am therefore recommending that Councillors workshop how best to involve the community going forward with the LEP, giving them agency into decisions as appropriate.

Scenic overlay study costings

As part of the discussion at the Council meeting of 18 May 2023, Councillors sought to find out how much it would cost to undertake a scenic overlay study, consistent with the draft RLUS - Policy Direction and actions 1. Protection of scenic landscapes, environmental values, and respond to natural hazards.

I have been advised that the estimate for those works will be included in the resolution and action sheet report (Resolution 109/23).

CHIEF EXECUTIVE OFFICER'S RESPONSE

Additionally, amendments to the land use strategies recommended as part of the 18 May report to Council – item 9.3.3, are highlighted yellow in attachment 1. Draft Settlements Strategy – version 3, attachment 2. Draft Rural Land Use Strategy – version 3, attachment 3. Draft Rural Land Use Strategy Appendices 1, 2, and 3 – version 3.

The strategic planning documents set the guidance upon which the local environmental plan (LEP) is then developed. The process of developing the LEP will require community input as set out above to ensure the more detailed legislative provisions align with the overarching policy objectives.

ATTACHMENTS

1. Draft Settlements Strategy - Version 3 (*Under Separate Cover*)
2. Draft Rural Land Use Strategy - Version 3 (*Under Separate Cover*)
3. Draft Rural Land Use Strategy Appendices 1, 2 and 3 - Version 3 (*Under Separate Cover*)

13.1 QUESTIONS ON NOTICE - RELATED TO SAFEWORK NSW

Record No: I23/591

OFFICER'S RECOMMENDATION

That the responses to the questions be noted.

QUESTIONS BY: Councillor Williamson.

QUESTION

In light of the recent email advising councillors that SafeWork NSW had "attended the Cooma office building", and the subsequent notice to give information to SafeWork NSW, it would seem prudent for councillors to be aware of Snowy Monaro Regional Council's history with SafeWork NSW and the status of any notices issued and actions therein. I therefore ask the following questions:

- (1) What safety matters (inclusive of issues, risks, concerns or incidents) has Snowy Monaro Regional Council reported to SafeWork NSW since the formation of the council.
- (2) How many times and in relation to which what matters has SafeWork NSW initiated contact with Snowy Monaro Regional Council?
- (3) What notices has Snowy Monaro Regional Council received from SafeWork NSW? Please provide an inventory of matters and the notices related to each.
- (4) How has Snowy Monaro Regional Council dealt with each notice?
- (5) Are there any actions arising from any past SafeWork NSW notice which are not yet complete?
- (6) If the answer to question (5) is yes, why have the relevant actions not been completed?

RESPONSIBLE OFFICER: Chief Workforce Officer.

RESPONSE

To respond accordingly and with accuracy to questions (1) to (4) there is a significant body of work and resource allocation that would be required to be undertaken when considering all information from amalgamation to present. Should this be a priority of Council, a resolution which supports this significant undertaking should be considered.

(5) There are no previous SafeWork NSW improvement notices which are yet to be actioned and responded to, excepting for the current eight (8) improvement notices issued on 6 September 2023 in relation to the council building at 81 Commissioner St, Cooma, which require remediation by 6 November 2023. Further noted is that of the eight notices received on 6 September 2023, one (1) is pending cancellation as it contained an administrative error on behalf of SafeWork NSW and was reissued without the error in a subsequent notice.

13.1 QUESTIONS ON NOTICE - RELATED TO SAFEWORK NSW

(6) With respect to the current improvement notices, action has been taken within Council to remedy these through the relevant areas of responsibility.

Council continues to proactively work with SafeWork NSW, seeking to report above and beyond legislated requirements and, where feasible, quickly actioning improvements on SafeWork NSW advice.

ATTACHMENTS

1. Questions Related to SafeWork NSW



Form |

Question Form

Executive Office

Submitted for Meeting of
(Council or name of Committee)

Date of Meeting 21 September 2023

Submitted by
(Councillor name) Luke Williamson

Signature

Date

30-8-2023

Subject Safework Notices

Question

In light of the recent email advising councillors that SafeWork NSW had "attended the Cooma office building", and the subsequent notice to give information to SafeWork NSW, it would seem prudent for councillors to be aware of Snowy Monaro Regional Council's history with SafeWork NSW and the status of any notices issued and actions therein. I therefore ask the following questions:

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- (6) If the answer to question (5) is yes, why have the relevant actions not been completed?



Please email to Secretary Council and Committees:
SMRCExecOffice@snowymonaro.nsw.gov.au

Council's Code of Meeting Practice provides as follows:

- 3.9 A Councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted ten (10) full business days before the meeting is to be held.
- 3.13 A Councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the Chief Executive Officer about the performance or operations of the council.
- 3.14 A Councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the Chief Executive Officer or a member of staff of the council, or a question that implies wrongdoing by the Chief Executive Officer or a member of staff of the council.
- 3.15 The Chief Executive Officer or their nominee may respond to a question with notice submitted under clause 3.13 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Full details of the Code of Meeting Practice can be found on Council's website:
<https://www.snowymonaro.nsw.gov.au/Council/Meetings>

14.1 ELECTION OF MAYOR AND DEPUTY MAYOR

Record No: I23/608

OFFICER'S RECOMMENDATION

That Council;

- A. Elect a Mayor;
- B. Elect a Deputy Mayor;
- C. Invite nominations for the election of Mayor;
- D. Invite nominations for the election of Deputy Mayor; and
- E. That in the event of there being more than one candidate nominated for either the position of Mayor or Deputy Mayor, an election be held in accordance with Schedule 7 of the *Local Government (General) Regulation 2005* and the method of voting be by show of hands.

ISSUES

The election of a Mayor is a required role under the *Local Government Act 1993*. The election of a Deputy Mayor is an optional position that will undertake the role of Mayor should the Mayor be unavailable.

The Mayor of Snowy Monaro Regional Council is to be elected by the Councillors and is required to be conducted pursuant to Section 225 of the *Local Government Act 1993* (the Act) which states:

'An area must have a Mayor who is elected in accordance with this Division.'

The Deputy Mayor, if one is elected, may hold their office for the same term as the Mayor or a shorter term specified in the Council's resolution, S231 (2).

RISK ASSESSMENT

Risk Type	Current Risk	Expected Risk	Within Accepted
External Political Environment	Low	Low	Yes
Financial Sustainability	Low	Low	Yes
Legislative Governance and Compliance	Low	Low	Yes
Reputation and Image	Low	Low	Yes
Service Delivery	Low	Low	Yes

The election of Mayor and Deputy Mayor is a low risk activity and also the risk of Council not meeting the legislative requirement to do so.

FINANCIAL IMPACTS

	Amount	Details
Current Annualised Net Cost	\$48,340	
Estimated Annualised Net Cost	\$48,340	
Capital Investment	Nil	
Capital Funding Source	Nil	

The resources required to facilitate the recommendations in the report are contained within adopted budgets.

RESPONSIBLE OFFICER: Chief Executive Officer.

OPTIONS CONSIDERED

The position of Deputy Mayor is optional, and Council can resolve not to have the position. There is no additional fee for the position of Deputy Mayor, so costs are limited to costs of additional events the Deputy Mayor attends above what a normal Councillor would attend. These costs are likely to be relatively small, but are not actively tracked.

IMPLEMENTATION PLANS

The procedure for the election of Mayor and Deputy Mayor is covered by the provisions of [Local Government \(General\) Regulation 2005](#), attached to this report.

Procedure for nominating

In accordance with Schedule 7 of the *Local Government (General) Regulation 2005*, two or more Councillors may nominate a Councillor (one of whom may be the nominee), for the position of Mayor/Deputy Mayor. Nominations must be in writing and the nominee must consent to their nomination in writing.

Councillors are required to complete the nomination papers (attached) prior to the meeting to enable them to be delivered or sent to the Returning Officer.

- A nomination is to be made in writing by two or more Councillors, one of whom may be the nominee.
 - The nominee must indicate consent to the nomination in writing. If more than one nomination is received, the Council must resolve the preferred procedure of election either by preferential ballot, ordinary ballot or open voting.
 - Preferential ballot and ordinary ballot will be secret ballots.
-

The election procedure:

1. Councillors will be called upon by the Returning Officer (Chief Executive Officer) to submit their written nomination papers.
2. The nominations received will be announced to the meeting by the Returning Officer.
3. If only one Councillor is nominated and accepts the nomination, that Councillor is elected.
4. If there is more than one candidate contesting a position, the provisions of clause 3(2), Schedule 7 of the *Local Government (General) Regulation 2005* will take effect.
5. The Council must resolve which method of election will be used, i.e. by preferential ballot, by ordinary ballot (secret ballot) or by open voting (show of hands). The election must be held at the Council meeting at which the Council resolves on the method of voting.
6. If an election by ballot is necessary, the Council will be asked to adjourn for a short time to allow the preparation of ballot papers. The ballot will be undertaken using physical ballot papers and Councillors attending via audio-visual will be unable to participate in the ballot.
 - (i) When the ballot papers have been prepared, the meeting will be resumed and the ballot papers will be distributed to Councillors for marking.
 - (ii) Upon completion of marking of the ballot papers by Councillors, the papers will be collected by or on behalf of the Returning Officer and, a short adjournment will again be necessary to enable the counting of votes.
7. When all voting and counting has been completed, the Returning Officer will declare the result to the meeting.
8. The Returning Officer will vacate the chair and hand over to Mayor elect to run the meeting.

Once the election process is complete, it will be recorded in Council minutes, published on Council's website and appropriate notice sent to relevant stakeholders.

ATTACHMENTS

1. Local Government (General) Regulation 2021 - Schedule 7
 2. Deputy Mayor Nomination Form
 3. Mayor Nomination Form
-

Local Government (General) Regulation 2021 [NSW]
Schedule 7 Election of mayor by councillors

Schedule 7 Election of mayor by councillors

(Section 394)

Part 1 Preliminary

1 Returning officer

The general manager (or a person appointed by the general manager) is the returning officer.

2 Nomination

- (1) A councillor may be nominated without notice for election as mayor or deputy mayor.
- (2) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the returning officer.
- (4) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.

3 Election

- (1) If only one councillor is nominated, that councillor is elected.
- (2) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the council meeting at which the council resolves on the method of voting.
- (4) In this section—
ballot has its normal meaning of secret ballot.
open voting means voting by a show of hands or similar means.

Part 2 Ordinary ballot or open voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of ballot-papers

- (1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with section 345 of this Regulation as if it were a ballot-paper referred to in that section.
- (3) An informal ballot-paper must be rejected at the count.

6 Count—2 candidates

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

Local Government (General) Regulation 2021 [NSW]
Schedule 7 Election of mayor by councillors

7 Count—3 or more candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subsection (2) is to be repeated until only 2 candidates remain.
- (4) A further vote is to be taken of the 2 remaining candidates.
- (5) Section 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
- (6) If at any stage during a count under subsection (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 Preferential ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot-papers and voting

- (1) The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers “1”, “2” and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with section 345 of this Regulation as if it were a ballot-paper referred to in that section.
- (3) An informal ballot-paper must be rejected at the count.

10 Count

- (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter’s preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this section, *absolute majority*, in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.

11 Tied candidates

- (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those

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candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 General

12 Choosing by lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as mayor or deputy mayor) is—

- (a) to be declared to the councillors at the council meeting at which the election is held by the returning officer, and
- (b) to be delivered or sent to the Secretary and the Chief Executive Officer of Local Government NSW.



SNOWY MONARO REGIONAL COUNCIL

NOMINATION FORM

Election of Deputy Mayor

We, the undersigned, herewith nominate -

Councillor _____
(Print full name)

for the position of **DEPUTY MAYOR**

Nominators:

Name: Cr _____

Signature: _____

Date: _____

Name: Cr _____

Signature: _____

Date: _____

I herewith accept nomination for the Snowy Monaro Regional Council

Name: Cr _____

Signature: _____

Date: _____



SNOWY MONARO REGIONAL COUNCIL

NOMINATION FORM

Election of Mayor

We, the undersigned, herewith nominate -

Councillor _____
(Print full name)

for the position of **MAYOR**

Nominators:

Name: Cr _____

Signature: _____

Date: _____

Name: Cr _____

Signature: _____

Date: _____

I herewith accept nomination for the Snowy Monaro Regional Council

Name: Cr _____

Signature: _____

Date: _____

15. CONFIDENTIAL MATTERS

In accordance with Section 10A(2) of the Local Government Act 1993, Council can exclude members of the public from the meeting and go into Closed Session to consider confidential matters, if those matters involve:

- (a) personnel matters concerning particular individuals; or
- (b) the personal hardship of any resident or ratepayer; or
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business; or
- (d) commercial information of a confidential nature that would, if disclosed;
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law; or
- (f) matters affecting the security of the council, councillors, council staff or council property; or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege or information concerning the nature and location of a place; or
- (h) an item of Aboriginal significance on community land.

and Council considers that the closure of that part of the meeting for the receipt or discussion of the nominated items or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information, and discussion of the material in open session would be contrary to the public interest.

In accordance with Section 10A(4) of the Local Government Act 1993 the Chairperson will invite members of the public to make verbal representations to the Council on whether the meeting should be closed to consider confidential matters.

RECOMMENDATION

1. THAT pursuant to Section 10A subsections 2 & 3 and Section 10B of the Local Government Act, 1993 (as amended) the following items on the agenda for the Ordinary Council meeting be dealt with in Closed Session for the reasons specified below:

15.1 Legal Actions and Potential Claims Against SMRC

Item 15.1 is confidential in accordance with s10(A)(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law and discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

2. The press and public be excluded from the proceedings of the Council in Closed Session on the basis that these items are considered to be of a confidential nature.
3. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as confidential and be withheld from access by the press and public, until such time as the Council resolves that the reason for confidentiality has passed or become irrelevant.
4. That the resolutions made by the Council in Closed Session be recorded in the Minutes of the Council Meeting.
5. That upon this recommendation being moved and seconded, the Chairperson invite representations from the public as to whether this part of the meeting should be closed to consider the nominated item.