



SNOWY MONARO
REGIONAL COUNCIL

ATTACHMENTS TO REPORTS PART 3

(Under Separate Cover)

Ordinary Council Meeting

16 May 2024

**ATTACHMENTS TO REPORTS
FOR
ORDINARY COUNCIL MEETING
THURSDAY 16 MAY 2024**

Page No.

9.3 STRATEGY

9.3.2 Donations and Sponsorships 2024 Applications

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Donations & Sponsorship FY 2024-2025

Application 1

LIONS CLUB OF JINDABYNE

JINDABYNE LIONS EASTER ART SHOW AND SALE

Summary of attachments

Total number of pages: 18

Application Form:	8 Pages
Financials:	3 Pages
Insurance Details:	3 Pages
Invoice Hall Hire:	1 Page
Event Notification:	2 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year. ✓
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council. ✓
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
<p>*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below.</p> <p>Only applications that provide quotes will be considered.</p> <table border="1"> <thead> <tr> <th>\$ Value (incl. GST)</th> <th>No. of Quotes</th> </tr> </thead> <tbody> <tr> <td>Items up to \$25,000</td> <td>1 Written Quote</td> </tr> <tr> <td>Items \$25,000 to \$50,000</td> <td>2 Written Quotes</td> </tr> </tbody> </table>			\$ Value (incl. GST)	No. of Quotes	Items up to \$25,000	1 Written Quote	Items \$25,000 to \$50,000	2 Written Quotes
\$ Value (incl. GST)	No. of Quotes							
Items up to \$25,000	1 Written Quote							
Items \$25,000 to \$50,000	2 Written Quotes							
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>						
Events Form (refer to section 6)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
Other supporting documents	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
<p>Please specify any other supporting information attached:</p> <p>Current taxi quote for this year 2025 rates are not yet available</p>								
<p>Application submitted to Council on: Date <u>22.2.24</u></p>								

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation:Lions Club of Jindabyne Inc.			Phone:	
Address:PO Box 59		Suburb:Jindabyne	State:NSW	Postcode:2627
Is the organisation registered for GST? (Please tick one):		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name:Nira		Surname:Windeatt
Position:Media and Communications		Phone:
Email:jindabyne.nsw@lions.org.au		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:		SECTION 3
Project title:Jindabyne Lions Easter Art Show and Sale		
Project location:Jindabyne Memorial Hall		
Is the project to renovate a Council asset?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:		
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.		
<p>The Jindabyne Lions Easter Art Show is an annual event running over Easter.</p> <p>This event provides all local artists and visiting artists an opportunity to show their works and offer them for sale. This event provides a cultural art experience for Snowy Monaro Regional Council Shire residents and visitors to the area.</p> <p>Participants include local amateur artists, local school children and interstate artists.</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.	
Anticipated Start Date:	
Activity	Projected Completion Date
(Ex: pour concrete) Setup & run Art show & sale	22.4.25
Anticipated Finish Date:	
Why is the project important to the community? Community involvement art show & sale for all ages to promote art & culture	
Who will oversee / deliver the project (contractor? Members of organisation?) Jindabyne Lions Club	
How will you measure the success of the project? Strong entry numbers & steady visitors to the exhibition over Easter	
How will Council funding be acknowledged? (Council funding must be acknowledged in your project.) Social media advertising, print media, at the hall and on all art show print catalogues & award cards	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST: SECTION 4**Budget Overview**

If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.

Personnel / Labor:		\$
Materials and Supplies:		\$
Equipment:		\$
Promotion:		\$
Other: <i>Adm time approx.</i>		\$ 3,700.00
Other:		\$
Other:		\$
Other:		\$
Other:		\$
Other Grants received	NO <input checked="" type="checkbox"/>	(If YES, Brief description of who funds received from) \$
Other Grants requested	NO <input checked="" type="checkbox"/>	\$
Other Funding	NO <input checked="" type="checkbox"/>	Sponsorship from business for awards \$ 3,000
Own contribution	NO <input type="checkbox"/>	All award prizes extra to sponsors running costs. \$ 3,000.
Total Project Budget:		\$ 9,700.00
Amount Requested: (The total amount of funding you are applying for from Council)		\$ 3,700.00
Will the project proceed if Council cannot fund the total requested amount?		YES <input type="checkbox"/> NO* <input checked="" type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)</p> <p><i>As the event is run by volunteers through Lions Club & very limited sponsor. donations, it would not be financially viable if half cost or part thereof were not covered.</i></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates
 ☐ Water Charges
 ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
☒ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

Waiver of the Jindabyne Memorial Hall Hire fee from 13th April 2025 to and including 22nd April 2025

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If "yes" please record the department name: _____ Name of the Council officer: _____ Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☒ NO ☐

If "yes" please record the name of the Council officer Name:

Date the notice was submitted: *online with booking*

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

I confirm that the information contained in the application form and supporting documents is true and correct.



I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.



I declare that should this application be successful the funding will be expended as outlined in the above documentation.



I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name:

Nira Wundatt

Applicant Signature:

[Redacted Signature]

Date:

13.2.24



THE SECRETARY
LIONS CLUB OF JINDABYNE
PO BOX 59
JINDABYNE NSW 2627

016

Your Statement

Statement 354	(Page 1 of 3)
Account Number	
Statement Period	31 Dec 2023 - 30 Jan 2024
Closing Balance	\$47,832.94 CR
Enquiries	13 1998 (24 hours a day, 7 days a week)



Cheque Acct Bearing Interest

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential Investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Name: LIONS CLUB OF JINDABYNE INC
ACTIVITY ACCOUNT

Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

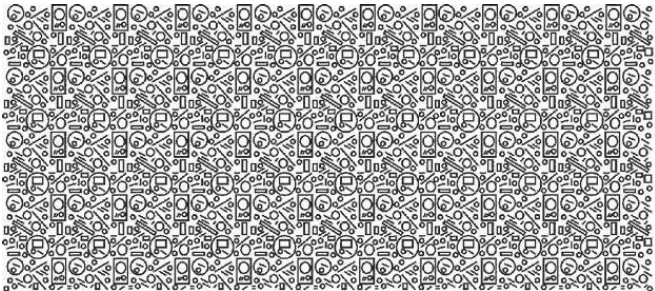
The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).

Date	Transaction	Debit	Credit	Balance
31 Dec 2023	OPENING BALANCE			\$60,052.91 CR
01 Jan	Credit Interest		22.67	\$60,075.58 CR
02 Jan				
		43.93		\$60,031.65 CR
05 Jan		300.00		\$59,731.65 CR
06 Jan				
		3.82		\$59,727.83 CR
10 Jan				
		1,189.00		\$58,538.83 CR
12 Jan				
			1,180.00	\$59,718.83 CR
12 Jan				
			131.85	\$59,850.68 CR
18 Jan				
		500.00		\$59,350.68 CR
18 Jan				
		300.00		\$59,050.68 CR
18 Jan				
		500.00		\$58,550.68 CR

14221.45443.1.2 ZZ258R3 0303 SL R3.S942.D030.OV06.00.37

Statement 354 (Page 2 of 3)

Account Number [REDACTED]



Date	Transaction	Debit	Credit	Balance
18 Jan	[REDACTED]	500.00		\$58,050.68 CR
18 Jan	[REDACTED]	810.00		\$57,240.68 CR
18 Jan	[REDACTED]	44.00		\$57,196.68 CR
18 Jan	[REDACTED]	1,400.00		\$55,796.68 CR
18 Jan	[REDACTED]	400.00		\$55,396.68 CR
18 Jan	[REDACTED]	83.00		\$55,313.68 CR
18 Jan	[REDACTED]	500.00		\$54,813.68 CR
22 Jan	[REDACTED]	110.00		\$54,703.68 CR
22 Jan	[REDACTED]	200.00		\$54,503.68 CR
22 Jan	[REDACTED]	445.52		\$54,058.16 CR
22 Jan	[REDACTED]	121.00		\$53,937.16 CR
22 Jan	[REDACTED]	300.00		\$53,637.16 CR
22 Jan	[REDACTED]	2,000.00		\$51,637.16 CR
22 Jan	[REDACTED]	1,751.08		\$49,886.08 CR
22 Jan	[REDACTED]	662.50		\$49,223.58 CR
30 Jan	[REDACTED]	440.00		\$48,783.58 CR
30 Jan	[REDACTED]	283.33		\$48,500.25 CR
30 Jan	[REDACTED]	667.31		\$47,832.94 CR
30 Jan 2024	CLOSING BALANCE			\$47,832.94 CR
Opening balance - Total debits + Total credits = Closing balance				
\$60,052.91 CR \$13,554.49 \$1,334.52 \$47,832.94 CR				

14221.45443.1.2 ZZ258R3 0303SL.R3.S942.D030.O V06.00.37

Statement 354

(Page 3 of 3)

Account Number

Your Credit Interest Rate Summary

Date	Balance	Standard Credit Interest Rate (p.a.)
30 Jan	\$0.00 and over	0.45%

Note. Interest rates are effective as at the date shown but are subject to change.

Transaction Summary for 1st December 2023 to 31st December 2023

Transaction Type	Performed	Free	Chargeable	Unit Price	Fee Charged
Staff assisted withdrawals	0	0	0	\$0.00	\$0.00
Cheques written	1	0	1	\$0.00	\$0.00
Cheque deposit	0	0	0	\$0.00	\$0.00
Over the counter deposit	0	0	0	\$0.00	\$0.00
Quick deposits	0	0	0	\$0.00	\$0.00
Cheq deposit in quick deposit box	0	0	0	\$0.00	\$0.00
Total	1	0	1		\$0.00
Account Fee				\$0.00	\$0.00
Paper Statement Fee				\$2.50	\$0.00

Important Information:

We try to get things right the first time – but if we don't, we'll do what we can to fix it.

You can fix most problems simply by contacting us.

Write to: CBA Group Customer Relations, Reply Paid 41, Sydney NSW 2001

Tell us online: commbank.com.au/support/compliments-and-complaints.html

Call: 1800 805 605 (free call)

You can also contact the Australian Financial Complaints Authority, AFCA, an independent external dispute resolution body approved by ASIC - time limits may apply, visit AFCA, afca.org.au, website for more information.

Write to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Email: info@afca.org.au

Call: 1800 931 678, free call Monday to Friday 9am– 5pm, AEST

Chubb Insurance Australia
Limited
Grosvenor Place
Level 38, 225 George Street
Sydney NSW 2000

O +61 2 9335 3200
F +61 2 9335 3411
www.chubb.com/au

ABN: 23 001 642 020
AFSL: 239687



Certificate of Currency

This certificate (subject to the full payment of the premium) is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below.

This certificate is not a substitute for the Policy of Insurance. The policy, not this certificate, details the rights and obligations of the Insured and the extent of the insurance cover.

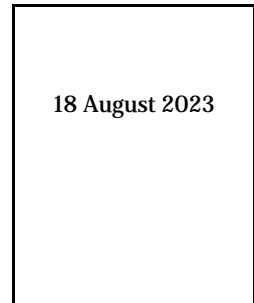
To Whom It May Concern:

Class of Business	Public and Products Liability	
Policy Number	01CL440469	
Issuing Office	Melbourne Office	
Insured	The International Association of Lions Clubs	
Policy Period	Start	01 September 2023
	Expiry	01 September 2024
	Both days at 4:00PM local standard time of issuing office	
Limit of Liability	Public and Products Liability Combined	AUD 1,000,000 any one Occurrence and AUD 1,000,000 in the Aggregate or as otherwise stated in the Policy Wording
Wording	Chubb Broadform Liability Insurance Policy (Chubb_BF_AU1502).	

Signed for and on behalf of Chubb Insurance Australia Limited.



Authorized Signature and Stamp



Date



JUA Underwriting Agency Pty Limited

ACN 004 566 465
ABN 70 004 566 465
AFSL 235411

14 Dover Court, DOVER GARDENS SA 5048

Telephone: 0418 831 426

E-mail: insurance@lions.org.auWeb: www.lionsclubs.org.au/insurance

18 August 2023

CERTIFICATE of CURRENCY
TO WHOM IT MAY CONCERN

This is to confirm that cover has been arranged as set out below and the Insurance is current to the date detailed.

INSURED: MULTIPLE DISTRICT 201 of LIONS CLUBS INTERNATIONAL Inc. on behalf of ALL LIONS CLUBS, LIONESS CLUBS and LEO CLUBS in AUSTRALIA, PAPUA NEW GUINEA and NORFOLK ISLAND.
(This includes bona fide Voluntary Workers of the Club.)

INSURER: CERTAIN UNDERWRITERS AT LLOYDS – 100%
One Lime Street
LONDON EC3M 7HA UK

CLASS: PUBLIC and PRODUCT LIABILITY to the GENERAL PUBLIC. (Legal Liability)

SITUATION: ANYWHERE in AUSTRALIA, PAPUA NEW GUINEA & NORFOLK ISLAND.

SUM INSURED: \$AUD 19,000,000 in excess of the \$AUD 1,000,000 Primary Cover provided under Policy Number 01CL440469 issued by CHUBB INSURANCE AUSTRALIA LIMITED, MELBOURNE.

POLICY No.: 110962703

PERIOD of INSURANCE: From 1 Sep 2023 to 1 Sep 2024
From Start Date until 4pm on the End Date.

This Certificate is issued as a matter of information only and does not amend, extend or alter the coverage afforded by the Policy. This Certificate is also issued subject to the terms, conditions, exclusions and endorsements of the Policy.

With Kind Regards

Bob Korotcoff

Lion R N (Bob) Korotcoff OAM Past District Governor
AFS Representative Number 000278958
of JUA Underwriting Agency Pty Limited
LIONS Australia Insurance Programme Consultant.



SNOWY MONARO
REGIONAL COUNCIL

ABN: 72 906 802 034

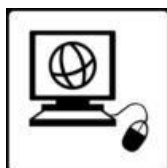
Tax Invoice

Invoice To	Details
Lions Club of Jindabyne Inc PO Box 59 JINDABYNE NSW 2627 Attention: Mrs Nira Windeatt [REDACTED]	Debtor Number: [REDACTED] Invoice Number: 513000809 Invoice Date: 13/02/2024 Payment Terms: 30 Days Due Date: 14/03/2024 Amount Payable: \$3,700.00

Booking Reference:2023-BHNJ-6D6T-LQS

Description	Unit Price	Ex GST	GST	Total Inc GST
Jindabyne Memorial Hall - Whole Facility/Hall Hire - Per Day (10 Days x \$370.00) Additional Details: 10 days hall hire - 24/3/2024 - 2/4/2024	\$370.00	\$3,363.64	\$336.36	\$3,700.00
Invoice Total:		\$3,363.64	\$336.36	\$3,700.00

Payment Options



Internet
Visit <https://bookings.snowymonaro.nsw.gov.au/>
and sign in to your account to complete
payment by credit card
(MasterCard or VISA).

Please Call 1300 345 345 to
discuss other payment options.

Please quote your invoice reference number in all correspondence.

Notice of Intention to Organise an Event



Office Use Only

Ref

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sportfields) intended to be held within Snowy Monaro Regional Council, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to elicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information			
Event Name: Jindabyne Lions Easter Art Show & Sale 2025			
Event Date: FRI 18 APRIL - MON 21 APRIL 25 (+ setup & pavilion)			
Event Location: Jindabyne Memorial Hall.			
Please tick where relevant: <input type="checkbox"/> Map/plan attached <input type="checkbox"/> Council land <input type="checkbox"/> Private Land			
Has the venue been booked with the Visitors Centre? <input type="checkbox"/> YES - tentative booking <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
Organiser Information			
Name/Company: Lions Club of Jindabyne		Phone: [REDACTED]	
Contact Name (if Company): Nina Winderatt		Fax: [REDACTED]	
Postal Address: PO Box 59		Mobile: [REDACTED]	
Town: Jindabyne	State: NSW	Postcode: 2627	Email: Jindabyne.nsw@lions.org.au
Organisation Status: <input type="checkbox"/> Community <input type="checkbox"/> Registered Charity/School		<input type="checkbox"/> Commercial <input type="checkbox"/> Other (please give details):	
		<input checked="" type="checkbox"/> Non-Profit	
I would prefer Council advice delivered via:		<input type="checkbox"/> Mail <input checked="" type="checkbox"/> Email	
Signature of [REDACTED]		Date: 13.2.24.	
Proposed Event Details			
Name of Event: Jindabyne Lions Easter Art Show & Sale.			
Event Schedule:	Start (Date/Time): 18 APRIL 9am		End (Date/Time): 21 APRIL 5pm
	Set Up:	Start (Date/Time): 13 APRIL 9am	
	Clean Up:	End (Date/Time): 22 April 5pm.	
Is this a fundraising event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Frequency of Event: <input type="checkbox"/> One-off event <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Monthly <input type="checkbox"/> Other:			
Estimated attendance (daily, if more than one day): 300 per day			

Detailed Description of Event:

Community based Art Show & Sale
of current pieces for all ages
from junior school to Adults

Other Information

Which of the following will form part of your event? Please tick all that apply. Any additional information that can be supplied will be helpful.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Public Event – General public | <input type="checkbox"/> Provision of disabled access/facilities |
| <input type="checkbox"/> Public Event – Invitation only | <input type="checkbox"/> Vehicle races (including bicycles) |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Children's activities |
| <input type="checkbox"/> Service of alcohol | <input type="checkbox"/> Crowd management |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Dangerous goods and/or hazardous materials |
| <input type="checkbox"/> Amusement devices (eg jumping castle, pony rides etc) | <input type="checkbox"/> Electrical equipment |
| <input type="checkbox"/> Animals (types:) | <input type="checkbox"/> Food and beverages |
| <input type="checkbox"/> Circus | Who will be providing food: |
| <input type="checkbox"/> Retail/commercial activity | <input type="checkbox"/> Commercial <input type="checkbox"/> Non-Profit |
| <input type="checkbox"/> Markets | Types of food/drink: |
| <input type="checkbox"/> Music (live performance) | <input type="checkbox"/> First aid/medical person/facilities on-site |
| <input type="checkbox"/> Loud noise (eg concert, helicopters, PA systems etc) | <input type="checkbox"/> Laser shows/display |
| <input type="checkbox"/> Stages, large marquees or large temporary structures | <input type="checkbox"/> Activities that require insurance cover |
| <input type="checkbox"/> Any activity which contravenes the zoning of the land | <input type="checkbox"/> Provision of fire safety equipment |
| <input checked="" type="checkbox"/> Charging an entry fee/tickets Gold Coin | <input type="checkbox"/> Procession/parade in a public place |
| <input type="checkbox"/> Parking spaces | <input type="checkbox"/> Security guards |
| <input type="checkbox"/> spaces provided on-site (approx number:) | <input checked="" type="checkbox"/> Signage |
| <input type="checkbox"/> existing on-street spaces to be utilised | <input type="checkbox"/> Toilets |
| <input type="checkbox"/> Closing a road | <input checked="" type="checkbox"/> use of existing |
| <input type="checkbox"/> Using the footpath | <input type="checkbox"/> additional brought to site |
| <input type="checkbox"/> Filming (commercial use) | <input type="checkbox"/> Traffic/transport management attendants |
| <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins | <input checked="" type="checkbox"/> Volunteers |
| <input type="checkbox"/> Swing or hoist goods across or over a road or footpath | <input type="checkbox"/> Water based events |
| <input type="checkbox"/> Camping | <input type="checkbox"/> water drawn from Council supply |
| <input type="checkbox"/> Aircraft (types:) | <input type="checkbox"/> water from other source: |

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may also include approvals to be obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event



Donations & Sponsorship FY 2024-2025

Application 2

NIMMITABEL ADVANCEMENT GROUP INC.

NIMMITABEL COMMUNITY CENTRE RATES, WATER RATES & WASTE FEE EXPENSES

Summary of attachments

Total number of pages: 13

Cover Page:	1 Page
Application:	8 Pages
Financial Report:	2 Pages
Insurance Details:	1 Page

SNOWY MONARO REGIONAL COUNCIL

DONATION & SPONSORSHIP APPLICATION 2024

NIMMITABEL ADVANCEMENT GROUP Inc.

**NIMMITABEL COMMUNITY CENTRE
RATES, WATER RATES & WASTE FEE
EXPENSES**



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Other supporting documents Please specify any other supporting information attached:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Application submitted to Council on: Date <u>27/02/2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS			Section 1
Name of Organisation: NIMMITABEL ADVANCEMENT GROUP Inc.		Phone: [REDACTED]	
Address: 32 CLARKE STREET	Suburb: NIMMITABEL	State: NSW	Postcode: 2631
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Vickie	Surname: Pollard	
Position: President	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:		SECTION 3
Project title: NIMMITABEL COMMUNITY CENTRE RATES, WATER RATES & WASTE FEE EXPENSES		
Project location: NIMMITABEL COMMUNITY CENTRE		
Is the project to renovate a Council asset?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:		
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.		
<p>Nimmitabel Community Centre is owned by the Nimmitabel community and administered by the Trustees of the Geldmacher Estate. Nimmitabel Advancement Group Inc. is a Not for Profit Group who manages the property through their Community Centre Committee to administer the financial operations and maintenance of the Community Centre which now includes all Rates and Insurances. The Nimmitabel Community Centre is a meeting place within our community for the many Community Groups. We are requesting funding to waiver the Rates, Water Rates & Waste fees to assist us in being able to move forward with the running and maintenance of the Centre.</p> <p>OBJECTIVE - The funding will provide the opportunity to continue to manage the Community Centre for the Trustees and for the community of Nimmitabel.</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	30/06/2024
Activity	Projected Completion Date
<i>(E.g. pour concrete)</i>	
Anticipated Finish Date:	01/07/2025
<p>Why is the project important to the community?</p> <p>The Nimmitabel Community Centre is greatly utilized by residents, groups, and visitors. The Centre is used by: Snowy Monaro Regional Council, Boco Wind Farm, Tax Agents, Church Groups, Doctor Louise Arnold, 2MNO Radio, Cooma Outreach, Seniors Luncheons, Bridge Group, Nimmitabel & District Garden Club, Show Society, CWA, Town Common, Sewing Group, Craft Group, Community Bingo and NAG.</p>	
<p>Who will oversee / deliver the project (contractor? Members of organisation?)</p> <p>Nimmitabel Advancement Group Inc. Committee</p>	
<p>How will you measure the success of the project?</p> <p>if successful in gaining funding, this will allow NAG to be able to save for future maintenance items such as carpeting and other floor coverings.</p>	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>SNOWY MONARO REGIONAL COUNCIL WILL BE ACKNOWLEDGED IN THE FOLLOWING WAYS:</p> <ul style="list-style-type: none"> -recognition through local newspaper articles. - recognition on NAG Facebook Page - acknowledgement in our monthly news column in the Nimmitabel Newspaper. 	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$
Materials and Supplies:			\$
Equipment:			\$
Promotion:			\$
Other: <i>(please specify item)</i>			\$
Other:	NIMMITABEL COMMUNITY CENTRE RATES, WATER RATES & WASTE FEE EXPENSES		\$2,421.48
Other:			\$
Other:			\$
Other:			\$
Other Grants received	NO <input type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	\$
Other Grants requested	NO <input type="checkbox"/>		\$
Other Funding	NO <input type="checkbox"/>		\$
Own contribution	NO <input type="checkbox"/>		\$
Total Project Budget:			\$2,421.48
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>			\$2,421.48
Will the project proceed if Council cannot fund the total requested amount?			YES <input checked="" type="checkbox"/>
			NO* <input type="checkbox"/>
*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☒ Rates
 ☒ Water Charges
 ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If "yes" please record the department name: _____ Name of the Council officer: _____ Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☐ NO ☐

If "yes" please record the name of the Council officer Name:

Date the notice was submitted:

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

I confirm that the information contained in the application form and supporting documents is true and correct.



I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.



I declare that should this application be successful the funding will be expended as outlined in the above documentation.



I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: VICKIE POLLARD

Applicant Signature:

Date: 27/02/2024

Nimmitabel Advancement Group Inc.
Financial Report for Year 1st July 2022 to 30th June 2023

GENERAL ACCOUNT

Opening Balance			<u>\$7,256.55</u>
Yearly Income:			
	Bingo	\$ 1,190.00	
	Membership Fees	\$ 160.00	
	Raffle	\$ 1,102.00	
	Butler Estate Garage Sale	\$ 807.00	
	Sponsorship	\$ 1,000.00	
	Halloween Disco	\$ 94.00	
	Halloween Expenses Refund	\$ 33.55	
	Total Income		<u>\$4,386.55</u>
			<u>\$11,643.10</u>
Yearly Expenditure:			
	Bingo Expenses	\$1,238.40	
	Stationary	\$ 206.00	
	NAG Insurance	\$ 203.05	
	Community Donations	\$ 100.00	
	Floral Wreaths	\$ 110.00	
	Website Renewal	\$ 154.00	
	PO Box Renewal	\$ 47.00	
	Australia Day	\$ 100.00	
	NSW Fair Trading	\$ 50.00	
	CWA % Butler Estate Sale	\$ 269.00	
	Cooma Gift & Trophy	\$ 58.30	
	Halloween Expenses	\$ 400.00	
	Easter Raffle Expenses	\$ 109.50	
	Total Expenditure		<u>\$3,045.25</u>
Closing Balance as at 30/06/2023			<u>\$ 8,597.85</u>

COMMUNITY CENTRE ACCOUNT

Opening Balance			<u>\$22,915.52</u>
Yearly Income:			
	Centre Hire	\$ 990.00	
	Rent: 2MNO Radio	\$2,600.04	
	Grant Funding Boco	\$2,600.00	
	Total Income		<u>\$ 6,190.04</u>
			<u>\$29,105.56</u>
Yearly Expenditure:			
	Origin Energy Electricity	\$1,759.32	
	Insurance Geldmacher Trustees	\$1,200.00	
	Cleaning	\$ 541.30	
	SMRC Rates	\$1,125.32	
	SMRC Water Rats & Usage	\$1,296.16	
	Grant Expenditure	\$10,683.50	
	Centre Equipment	\$ 65.00	
	Repairs	\$ 140.50	
	Misc	\$ 60.00	
	SMRC Waste Disposal	\$ 15.00	
	Total Expenditure		<u>\$16,821.10</u>
Closing Balance as at 30/06/2023			<u>\$12,284.46</u>

ATTACHMENT 2 DONATIONS AND SPONSORSHIP 2024-2025 - NIMMITABEL ADVANCEMENT GROUP -
EXPENSES Page 32



AUZI
P T Y L T D

SUITE 211, 3 SIR JOHN OVERALL DRIVE, HELENSVALE, QLD 4212
 WWW.AUZI.COM MAIL@AUZI.COM 1300 939 098

Certificate of Currency

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the Policy (ies) listed. It is only a summary of the cover provided and reference must be made to the current Policy wording for full details. It is current at the date of issue only.

DATE OF ISSUE:	6th August 2023 at 8:14pm
POLICY NUMBER:	BIA/MKT/23/103099
INSURED:	Nimmitabel Advancement Group Inc
BUSINESS DESCRIPTION:	Staff Holder
PERIOD OF INSURANCE:	From: 8th August 2023 at 12:00am To: 7th August 2024 at 11:59pm
LIMIT OF INDEMNITY:	Public Liability: \$20,000,000
TERRITORIAL LIMITS:	Commonwealth of Australia
INSURER:	Berkley Insurance Australia a trading name of Berkley Insurance Company ABN 53 126 559 706

Subject to the Terms & Conditions of the Policy.
Signed on behalf of the Insurers.

Neil Inns
For and on behalf of AUZI Pty. Ltd.
Acting for Insurers








Policy:
BIA/MKT/23/103099



Donations & Sponsorship FY 2024-2025

Application 3

NIMMITABEL ADVANCEMENT GROUP SENIORS MONTHLY HOUSE BINGO

Summary of attachments

Total number of pages: 15

Cover Page:	1 Page
Application:	8 Pages
Financials:	2 Pages
Insurance:	1 Page
Budget:	1 Page
Photos:	1 Page



SNOWY MONARO REGIONAL COUNCIL

DONATION & SPONSORSHIP APPLICATION 2024

NIMMITABEL ADVANCEMENT GROUP Inc.
COMMUNITY MONTHLY EVENT - SENIORS
MONTHLY HOUSE BINGO



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<p>*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below.</p> <p>Only applications that provide quotes will be considered.</p>		<p>\$ Value (incl. GST)</p> <p>Items up to \$25,000</p> <p>Items \$25,000 to \$50,000</p>
		<p>No. of Quotes</p> <p>1 Written Quote</p> <p>2 Written Quotes</p>
Quotes attached	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Other supporting documents	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Please specify any other supporting information attached:		
SIMPLE BUDGET		
Application submitted to Council on: Date <u>27/02/2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS			Section 1
Name of Organisation: NIMMITABEL ADVANCEMENT GROUP Inc.		Phone: [REDACTED]	
Address: [REDACTED]	Suburb: NIMMITABEL	State: NSW	Postcode: 2631
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Vickie	Surname: Pollard	
Position: President	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:		SECTION 3
Project title: NIMMITABEL COMMUNITY MONTHLY EVENT - SENIORS MONTHLY HOUSE BINGO		
Project location: NIMMITABEL COMMUNITY CENTRE		
Is the project to renovate a Council asset?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*If the project is on council land and you must complete section 5
Is the request for financial assistance?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:		
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.		
<p>SENIORS MONTHLY 'HOUSE BINGO' has been running monthly for seven years since 2017 and was originally funded by Snowy Monaro Regional Council. Seniors come together and are served morning tea and lunch. Each year numbers grow with visitors from other towns attending. This monthly event gives the elderly the opportunity to meet with friends, make new friends and enjoy each other's company while being mentally stimulated. The Nimmitabel Public School children also have had the opportunity to visit, perform their songs & dances and play bingo at our monthly bingos. It provides the opportunity for social interaction between our children, our youth and our elderly.</p> <p>SENIORS 'HOUSE BINGO' OBJECTIVE – Bingo often involves a lot of laughter and excitement which triggers a number of physical changes in the body such as boosting the immune system and relieving stress. The monthly activity will provide the elderly an opportunity to attend a social activity to enjoy and have fun while also boosting cognitive abilities, hand eye coordination and will also give the opportunity for neighbouring community groups to visit. Visitors staying at the Nimmitabel Caravan Park also attend bingo.</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	30/06/2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Anticipated Finish Date:	01/07/2025
<p>Why is the project important to the community?</p> <p>The monthly activity will provide the residents, especially the elderly an opportunity to attend a social activity to enjoy and have fun while also boosting cognitive abilities, hand eye coordination and will also give the opportunity for neighbouring community groups to visit. Visitors staying at the Nimmitabel Caravan Park also attend bingo.</p>	
<p>Who will oversee / deliver the project (contractor? Members of organisation?)</p> <p>Nimmitabel Advancement Group Inc. The SENIORS 'HOUSE BINGO' each year is run by members of NAG- Vickie Pollard, Jenny Hood, Leonie Thistleton and Maryanne Renfrey, who organise prizes, morning tea and lunch for our p;ayers and guests. Sometimes this is catering for 35+.</p>	
<p>How will you measure the success of the project?</p> <p>Success of the Project will be measured through attendance numbers and community feedback. SENIORS 'HOUSE BINGO' - currently our numbers range between 14 -18 residents attending monthly, with a high of 25 attending, when school children visit we have 35+ and hoping to continue to build on that every year.</p>	
<p>How will Council funding be acknowledged?</p> <p>(Council funding must be acknowledged in your project.) SNOWY MONARO REGIONAL COUNCIL WILL BE ACKNOWLEDGED IN THE FOLLOWING WAYS: - recognition through local newspaper articles. - recognition and publicity photos on the Nimmitabel Community Website and on NAG Facebook page. - acknowledgement at our monthly bingo sessions. - acknowledgement in our monthly news column in the Nimmity Newspaper.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4	
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$
Materials and Supplies:			\$
Equipment:			\$
Promotion:			\$
Other: <i>(please specify item)</i>	FOOD & PRIZES		\$2,400.00
Other:			\$
Other:			\$
Other:			\$
Other:			\$
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(if YES, Brief description of who funds received from)</i>	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input checked="" type="checkbox"/>		\$
Own contribution	NO <input type="checkbox"/>	NIMMITABEL ADVANCEMENT GROUP Inc	\$ 900.00
Total Project Budget:			\$2,400.00
Amount Requested:			1,500.00
<i>(The total amount of funding you are applying for from Council)</i>			\$
Will the project proceed if Council cannot fund the total requested amount?		YES <input checked="" type="checkbox"/>	NO* <input type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

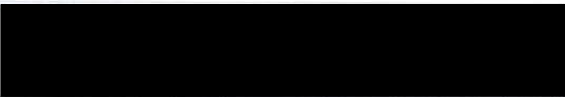
If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
Has Council been advised of the event? YES <input type="checkbox"/> NO <input type="checkbox"/>		
If "yes" please record the name of the Council officer Name: Date the notice was submitted:		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	
Privacy Statement <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
Applicant Name: VICKIE POLLARD		
Applicant Signature: 		Date: 20/02/2024

Nimmitabel Advancement Group Inc.
Financial Report for Year 1st July 2022 to 30th June 2023

GENERAL ACCOUNT

Opening Balance			<u>\$7,256.55</u>
Yearly Income:			
	Bingo	\$ 1,190.00	
	Membership Fees	\$ 160.00	
	Raffle	\$ 1,102.00	
	Butler Estate Garage Sale	\$ 807.00	
	Sponsorship	\$ 1,000.00	
	Halloween Disco	\$ 94.00	
	Halloween Expenses Refund	\$ 33.55	
	Total Income		<u>\$4,386.55</u>
			<u>\$11,643.10</u>
Yearly Expenditure:			
	Bingo Expenses	\$1,238.40	
	Stationary	\$ 206.00	
	NAG Insurance	\$ 203.05	
	Community Donations	\$ 100.00	
	Floral Wreaths	\$ 110.00	
	Website Renewal	\$ 154.00	
	PO Box Renewal	\$ 47.00	
	Australia Day	\$ 100.00	
	NSW Fair Trading	\$ 50.00	
	CWA % Butler Estate Sale	\$ 269.00	
	Cooma Gift & Trophy	\$ 58.30	
	Halloween Expenses	\$ 400.00	
	Easter Raffle Expenses	\$ 109.50	
	Total Expenditure		<u>\$3,045.25</u>
Closing Balance as at 30/06/2023			<u>\$ 8,597.85</u>

COMMUNITY CENTRE ACCOUNT

Opening Balance			<u>\$22,915.52</u>
Yearly Income:			
	Centre Hire	\$ 990.00	
	Rent: 2MNO Radio	\$2,600.04	
	Grant Funding Boco	\$2,600.00	
	Total Income		<u>\$ 6,190.04</u>
			<u>\$29,105.56</u>
Yearly Expenditure:			
	Origin Energy Electricity	\$1,759.32	
	Insurance Geldmacher Trustees	\$1,200.00	
	Cleaning	\$ 541.30	
	SMRC Rates	\$1,125.32	
	SMRC Water Rats & Usage	\$1,296.16	
	Grant Expenditure	\$10,683.50	
	Centre Equipment	\$ 65.00	
	Repairs	\$ 140.50	
	Misc	\$ 60.00	
	SMRC Waste Disposal	\$ 15.00	
	Total Expenditure		<u>\$16,821.10</u>
Closing Balance as at 30/06/2023			<u>\$12,284.46</u>

HERITAGE ACCOUNT**Opening Balance****\$ 978.36****Yearly Income:****Souvenirs/Postcard Sales**

CWA Crafty Belles	\$120.50
Nimmitabel Leather	\$187.40
Berties Café	\$262.60
Nimmitabel Bakery	\$198.70
Luv Me Again	\$ 49.40
Archers/Lolly Shop	\$ 31.50
Nimmitabel Show	\$ 75.50

Total Income \$ 925.60**\$1,903.96****Yearly Expenditure:**

South East Printing	\$192.50
Your Work Wear	\$335.50

Total Expenditure \$528.00**\$1,375.96****Closing Balance****WEBSITE ACCOUNT****Opening Balance****\$44.88****Yearly Income:**

Transfer from General Acc \$200.00

Total Income\$200.00**\$244.88****Yearly Expenditure:**

Nil

Closing Balance**\$244.88**

Treasurer moved to be received: Leonie Thistleton **Seconded:** David Wicks
All in favour **Passed Unanimously**



SUITE 211, 3 SIR JOHN OVERALL DRIVE, HELENSVALE, QLD 4215
WWW.AUZI.COM MAIL@AUZI.COM 1300 739 098

Certificate of Currency

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the Policy (ies) listed. It is only a summary of the cover provided and reference must be made to the current Policy wording for full details. It is current at the date of issue only.

DATE OF ISSUE:	6th August 2023 at 8:14pm
POLICY NUMBER:	BIA/MKT/23/103099
INSURED:	Nimmitabel Advancement Group Inc
BUSINESS DESCRIPTION:	Stall Holder
PERIOD OF INSURANCE:	From: 8th August 2023 at 12:00am To: 7th August 2024 at 11:59pm
LIMIT OF INDEMNITY:	Public Liability: \$20,000,000
TERRITORIAL LIMITS:	Commonwealth of Australia
INSURER:	Berkley Insurance Australia a trading name of Berkley Insurance Company ABN 53 126 559 706

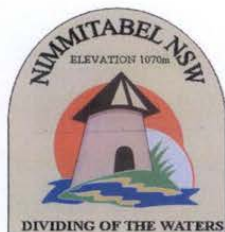
Subject to the Terms & Conditions of the Policy.
Signed on behalf of the Insurers.

Neil Inns
For and on behalf of AUZI Pty. Ltd.
Acting for Insurers



Subject to the Terms & Conditions of the Policy.
Signed on behalf of the Insurers.

Policy:
BIA/MKT/23/103099



NIMMITABEL ADVANCEMENT GROUP INC.

ABN: 34285480147

P O Box 26, NIMMITABEL 2631

Phone: 0264546232

President/Secretary: Vickie Pollard

Email: pollard13@bigpond.com

Assistant Secretary: Gazelle Wicks

Email: secretary.nag@gmail.com

SIMPLE BUDGET

SENIORS 'HOUSE BINGO' –

MONTHLY BINGO + CHRISTMAS BINGO

FOOD & DRINKS @ \$80 per month = \$ 960:00

PRIZES (10 per month) = \$1,440:00

YEARLY COST = \$2,400.00

COMMUNITY EVENTS PAST PROJECT PHOTOS

SENIORS HOUSE BINGO





Donations & Sponsorship FY 2024-2025

Application 4

COOMA FOOTBALL CLUB

RENOVATE ROOF AT SOCCER CLUBHOUSE PAVILION NIJONG OVAL

Summary of attachments

Total number of pages: 35

Application Form:	8 Pages
Financials:	2 Pages
Insurance Details:	3 Pages
Quote:	1 Page
Facilities Form:	4 Pages
Master Plan:	16 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes	
Quotes attached Number of quotes attached: 1	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
Events Form (refer to section 6)	YES <input type="radio"/>	NO <input checked="" type="radio"/>	Not Applicable <input type="radio"/>
Other supporting documents Please specify any other supporting information attached: We have attached our most recent facilities management plan in support of this application	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Application submitted to Council on: Date <u>28/02/2024</u>			



Attach Bank Statement or Treasurer Report



Attach Public Liability Insurance



Attach Quote 1



Attach Improvements to Council Facility written support



Attach Other Supporting Documents

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Cooma FC			Phone: [REDACTED]	
Address: Nijong Oval, Barrack St		Suburb: Cooma	State: NSW	Postcode: 2630
Is the organisation registered for GST? (Please tick one):	YES <input checked="" type="radio"/>	NO <input type="radio"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Gerard	Surname: Rampal	
Position: President	Phone: [REDACTED]	
Email: info@coomafc.com.au		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:			SECTION 3
Project title: Renovate roof at soccer clubhouse pavilion Nijong Oval			
Project location: Nijong Oval, Barrack St, Cooma			
Is the project to renovate a Council asset?	*YES <input checked="" type="radio"/>	NO <input type="radio"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="radio"/>	NO <input type="radio"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			
<p>This project will re-establish the structural integrity of the facility, ensuring a safe and comfortable environment for players, officials, and spectators. The funds will be allocated towards high-quality roofing materials and skilled labor to conduct the replacement efficiently.</p> <p>Activities involved include a thorough assessment of the existing roof, removal of damaged materials, and the installation of a durable and weather-resistant roofing system. The outcomes will encompass a secure and leak-free clubhouse, prolonging the overall lifespan of the facility. Progress will be measured through regular inspections, assessing the new roof's effectiveness in preventing leaks, and ensuring it meets safety standards.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	01/06/2024
Activity	Projected Completion Date
(E.g. pour concrete) Ordering materials onsite	01/06/2024
Removal of existing roof	
Installing new roof	
Re-installing flashings and panels	
Project to be completed over one week	
Anticipated Finish Date:	07/06/2024
<p>Why is the project important to the community?</p> <p>The significance of the soccer clubhouse roof replacement to the community is multifaceted. Firstly, it ensures the safety and well-being of all individuals utilizing the facility, from players to spectators. Secondly, the clubhouse serves as a social hub for the community, fostering a sense of camaraderie among soccer enthusiasts. A well-maintained clubhouse contributes to the overall aesthetics of the community sports complex</p>	
<p>Who will oversee / deliver the project (contractor? Members of organisation?)</p> <p>Licensed builder license number 306082C. see attached quote</p>	
<p>How will you measure the success of the project?</p> <p>Qualitatively, success would be evident in the absence of any leaks or structural issues after the replacement. Quantitatively, we can measure success by tracking the reduction in maintenance costs related to roof repairs and addressing any potential water damage. Additionally, the longevity of the new roof compared to the previous one would be a tangible metric.</p>	
<p>How will Council funding be acknowledged?</p> <p>(Council funding must be acknowledged in your project.)</p> <p>Providing information to local media about the project, expressing gratitude to the Council for their financial support. This can be done through our social media channels and local paper/radio</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:**SECTION 4****Budget Overview**

If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.

Personnel / Labor:		\$	12330
Materials and Supplies:		\$	16330
Equipment:		\$	0
Promotion:		\$	0
Other: <i>(please specify item)</i> Disposal of old roofing (tip fees)		\$	500
Other:		\$	0
Other:		\$	0
Other:		\$	0
Other:		\$	0
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	
Other Grants requested	NO <input checked="" type="checkbox"/>		
Other Funding	NO <input checked="" type="checkbox"/>		
Own contribution	NO <input type="checkbox"/>	CoomaFC contribution to bring project below \$25K	\$ 4161
Total Project Budget:		\$29,160	
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>		\$ 24999	
Will the project proceed if Council cannot fund the total requested amount?		YES <input type="radio"/>	NO* <input checked="" type="radio"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i> Should the roof not be able to be replaced entirely, we would urgently need to patch the exisiting leaks that are damaging the interior every time it rains.</p> <p>I have had a site visit with Jean Monique Hawkins on Thursday 15th Feb at 3.30pm where we both concurred that there is a dire need to either replace the roof or fix the leaks.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.


If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input checked="" type="radio"/>	NO <input type="radio"/>
Will the project require future maintenance?	YES <input checked="" type="radio"/>	NO <input type="radio"/>
If yes, who do you propose undertakes the maintenance?	Council <input checked="" type="radio"/>	*Other <input type="radio"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input checked="" type="radio"/>	NO <input type="radio"/>
<p>If "yes" please record the department name: <u>Civic Maintenance</u></p> <p>Name of the Council officer: <u>Jean Monique Hawkins</u></p> <p>Copy of written response from Council attached to application: <input checked="" type="radio"/> YES <input type="radio"/> NO</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
Has Council been advised of the event?	YES NO	Please allow 10 days for the NOIE form to be processed.
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	
<p>Privacy Statement</p> <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
<p>Applicant Name: Gerard Rampal</p>		
<p>Applicant Signature: </p>		<p>Date: 28/02/2024</p>

Profit and Loss

Cooma Soccer Club

For the year ended 31 December 2023

2023

Trading Income

Canteen Sales	5,839.13
Ex Services Club	10,000.00
Functions	168.80
Merchandise sales	2,332.68
Mini Roos Fees	25,480.00
Other Sponsors	3,950.00
Six a Side Fees	4,067.40
SL and JL Capital Football Fees	27,750.00
Total Trading Income	79,588.01

Cost of Sales

Canteen COS	4,186.65
Equipment expenses	2,134.41
Function expenses	387.80
Grounds fees	4,700.20
Merchandise COS	577.50
Misc expenses	973.64
Referees fees	4,835.90
Registration Fees	28,981.85
Travel expenses	100.00
Trophies & Prizes	6,221.95
Uniforms	5,495.25
Total Cost of Sales	58,595.15

Gross Profit 20,992.86

Other Income

Interest Income	1,046.84
Total Other Income	1,046.84

Operating Expenses

Accounting and Xero subscription	650.00
Advertising	834.11
Bank Fees	208.48
CC fees FFA	468.52
Electricity	2,688.84
Grants management	2,750.00
Licence Fees	639.40
Maintenance	1,072.48
Postage	177.60
Website	15.40
Total Operating Expenses	9,504.83

Profit and Loss

	2023
Net Profit	12,534.87



SLE Worldwide Australia Pty Limited
A.B.N. 15 066 698 575 AFSL237268

Level 15, 45 Clarence Street
SYDNEY NSW 2000
Telephone 61 (2) 9249 4850
Facsimile 61 (2) 9249 4840
Website: www.sleaustralia.com.au

Certificate of Currency

Type of Cover:	Broadform Liability		
The Insured:	<p>ACT Football Federation (Capital Football), Football Federation Tasmania Ltd, Football Federation SA Inc, Football NSW Limited, Football West Limited, Football Futures Foundation Limited, Football Victoria (FV) Inc, Football Queensland Ltd, Football Northern Territory Inc, Northern NSW Football Limited</p> <p>including all affiliated associations and their member clubs, all players and/or non playing officials including team managers, referees, trainers, coaches, masseurs, committee members, directors, office bearers, administrators, employees, executive officers, selectors, other match day officials, ball persons, match commissioner, medical persons, physiotherapists, ambulance officers, co-opted voluntary workers and officials of the participating Member Federations listed as The Insured's</p> <p>Country Leagues Football Association (CLFA) but only in respect to their involvement in the Victorian Country Championships.</p>		
Period Of Insurance:	31 October 2023 To 4:00pm on 31 October 2024		
Noted Club:	Cooma Tigers SC		
The Business:	The participation, administration, governance, organisation, promotion, development and/or coaching of Football(Soccer), Football Facility and Accommodation Managers, Property Owners, Occupiers and any other activities incidental thereto		
Limits of Liability:	Public Liability	\$ 25,000,000	any one Occurrence
	Products Liability	\$ 25,000,000	any one period of insurance
Sublimits:	Property in Physical or Legal Control	\$ 250,000	any one Occurrence
	Advertising Injury	\$ 30,000,000	any one Occurrence
	Professional Liability	\$ 5,000,000	any one Claim and limited to \$10,000,000 in the aggregates
	Molestation	\$ 2,000,000	any one claim and limited to \$2,000,000 in the aggregates
Excess:	Personal Injury	\$	each and every Occurrence inclusive of Supplementary Payments
	Advertising injury	\$ 1,000	each and every Occurrence inclusive of Supplementary Payments

Property Damage	\$ 1,000	each and every Occurrence inclusive of Supplementary Payments
Professional Liability	\$ 1,000	each and every Claim inclusive of Supplementary Payments

Molestation \$ 5,000 each and every Claim inclusive of Supplementary Payments

Insurer: {Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B128416380W22 & 001-2022 respectively.
 {\$ 20,000,000x \$5,000,000 Underwritten for certain underwriters at Lloyd's of London & Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Ltd. under binding authorities B128416380W22 & 001-2022 respectively.
 {\$ 5,000,000x \$25,000,000 is 100% underwritten for Chubb Insurance Australia Limited by their agent SLE Worldwide Australia Pty Limited.

Policy Number: 205094403205

Geographical Limits: Worldwide excluding North America

Broker: GOW GATES IB
 PO BOX 680
 Parramatta NSW 2124

Stamped & Dated: 31 October 2023



SLE Worldwide Australia Pty Limited is acting under the authority of the Insurers and will be effecting this contract of insurance as agent of the Insurer and not the Insured. ABN 15 066 698 575 AFSL License No: 237268

Please Note: Whilst an expiry date has been indicated, it should be known this policy can be cancelled at any time in the future. Accordingly reliance should not be placed on the expiry date.

IMPORTANT NOTES:

1. The Named Insured may cancel this Policy by giving notice in writing to SLE. The Companies may cancel this Policy in any of the circumstances set out in the Insurance Contracts Act, 1984. After cancellation as aforesaid, the premium for the period prior to cancellation shall be adjusted on a pro rata basis plus 10% of the annual premium. When the premium is subject to adjustment, cancellation will not affect the Insured's obligation to supply such information as the Companies may require for the adjustment of the premium. Cancellation will not affect the Insured's obligations to pay the amount of adjustment applicable up to the date of cancellation.
2. Please ensure that you read this document in its entirety.



QUOTE

Cooma Football Club

Date

10 Feb 2024

Expiry

11 Mar 2024

Quote Number

QU-0048

ABN

76 442 265 005

Bogatek Carpentry and

Construction

Phone : 0431151688

License : 306082C

ABN : 76 442 265 005

Email :

romanbogatek@gmail.com

Re-Roof Clubhouse

Remove and dispose of old roofing components.

Replace with new to match old layout.

Flash 4 x penetrations

Description	Quantity	Unit Price	GST	Amount AUD
Materials - Colorbond / Polycarbonate sheeting	1.00	12,580.00		12,580.00
Materials - Capping and gutter	1.00	3,750.00		3,750.00
Labour	1.00	12,330.00		12,330.00
Disposal fees	1.00	500.00		500.00
			Subtotal	29,160.00
			TOTAL AUD	29,160.00



Form | 250.2022.66.2

Facilities Implications Form – Donations and Sponsorship

This form is to be used if you are requesting funding for a project that will impact council managed land, including crown land.

CONDITIONS

- All fields on this form must be completed.
- If maintenance is to be conducted by another party (other than council) a maintenance plan must be included in this form.
- Receiving recommendations/advice from a council officer for the project does not automatically mean the project will be granted funding
- You must attach this form and any recommendation to the application.

Once you have completed this form, send it to the most appropriate department:

- Structures on council land – Land and Property
- Parks & Outdoor Recreation – Civic Maintenance
- Roads – Road Safety Officer
- Community Halls and Buildings – Community Facilities
- Events – Tourism
- Development applications – Land and Property
Please note, if you require development approval and consent for a project, there are council lodgement fees and charges involved.
- Other – Governance

Staff

Please complete the items at the bottom of this form and return to the applicant, along with any written recommendation within agreed timeframes.

Forward this form to:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information or clarification please contact the governance department on 1300 345 345.

Reference No.: _____

APPLICANT DETAILS:		
Name of Organisation: Cooma Soccer Club		
Contact Person: Gerard Rampal	Phone: [REDACTED]	
E-mail Address: info@coomafc.com.au		
PROJECT DETAILS:		
Location: Nijong Oval, Barrack St, Cooma		
Project outline: Replace the deteriorating roof of the soccer clubhouse with new colourbond sheeting or similar. Dispose of old roofing and re-mount solar panels.		
Who will be managing/delivering the project?: TBA		
Maintenance implications – relates to any project outcome that requires ongoing maintenance or asset replacement.		
Identified ongoing cost: NIL		
Frequency of required maintenance (e.g. monthly, annually): N/A		
Who do you propose undertakes the maintenance? <i>If you select 'other' please provide details below.</i>	Council <input checked="" type="checkbox"/>	Other <input checked="" type="checkbox"/>
Proposed maintenance plan by 'other' party, include budget and the life expectancy: <i>(please note: council may not replace the asset at the end of its life)</i> Other than de-webbing and yearly pest inspections, we do not expect there to be ongoing maintenance on a roof except in cases where there was intentional damage (vandalism) or acts of god events (like large hail, or falling trees on roof). Both instances are highly unlikely and never experienced since construction of building in 1997		
Are there other groups who use the land/space? Yes <input type="checkbox"/> Outline consultation with other user groups: No <input checked="" type="checkbox"/>		
Staff Use		
Does the proposed project align with a council master plan or asset management plan? Yes <input checked="" type="checkbox"/> please identify: No <input type="checkbox"/>		
If it is proposed council undertake the maintenance, is this option viable for council and within budget? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Officer Name:	Position:	

3/1/24, 11:34 AM

CoomaFC Mail - You signed: "Donations and Sponsorship Program"



Cooma FC <info@coomafc.com.au>

You signed: "Donations and Sponsorship Program"

Jean-Monique Hawkins <Jean-Monique.Hawkins@snowymonaro.nsw.gov.au>
To: Cooma FC <info@coomafc.com.au>

1 March 2024 at 11:14

Hi Gerard

Please see below an updated support email to accompany your application.

I understand that Cooma soccer club inc. are intending to submit an application for donations and sponsorship from Snowy Monaro Regional Council. The application will be seeking funding for the replacement of the Nijong oval amenities roof.

Nijong Oval and its amenities are situated on Crown land in the care and control of Snowy Monaro Regional Council.

Confirming that we're supportive in principle of repairing and replacing the roof of the amenities to provide weather proof and safe facilities.

[Nijong Oval precinct – - Lot 339 DP 750535 Barrack street Cooma 2630](#)

From a Land and Property and Civic maintenance perspective there is in principle support for the project subject to the following requirements and conditions being met:

- All works to be subject to the appropriate regulatory standards and actioned by qualified tradespersons.
- The understanding is that the Cooma Soccer club inc.(as recipient, if successful) will be responsible for sourcing and securing any necessary approvals, and legislative compliances, that may relate to the project delivery. (complying development, DA if necessary, copy of waterproofing certification.)

Land and Property and Civic maintenance recognize the important role that volunteers play in the ongoing improvement of community spaces, and we appreciate the efforts of the Cooma Soccer club inc. in nominating this project.

You are welcome to attach this internal support advice as background to the relevant application for review during assessment.

Kind Regards,

Jean-Monique

Jean-Monique Hawkins
Supervisor Civic Maintenance

3/1/24, 11:34 AM

CoomaFC Mail - You signed: "Donations and Sponsorship Program"



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1106 |
0427 073 379
Phone 1300 345 345
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

Think of the environment, please don't print this email unless you really need to

Snowy Monaro Regional Council acknowledges the Traditional Custodians of the region's land and water: the Ngarigo, Walgalu, Southern Ngunnawal and Bidawal Peoples. We pay our respects to Elders past, present and emerging.

IMPORTANT NOTICE REGARDING CONTENT

Snowy Monaro Regional Council accepts no liability for the content of this email, or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited

IMPORTANT NOTICE REGARDING CONFIDENTIALITY

This electronic message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this e-mail is strictly prohibited. The confidentiality attached to this e-mail is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this e-mail transmission may also be subject to Government Information Public Access (GIPA) Act legislation. If you have received this e-mail in error please contact the author of the message, as soon as practicable.

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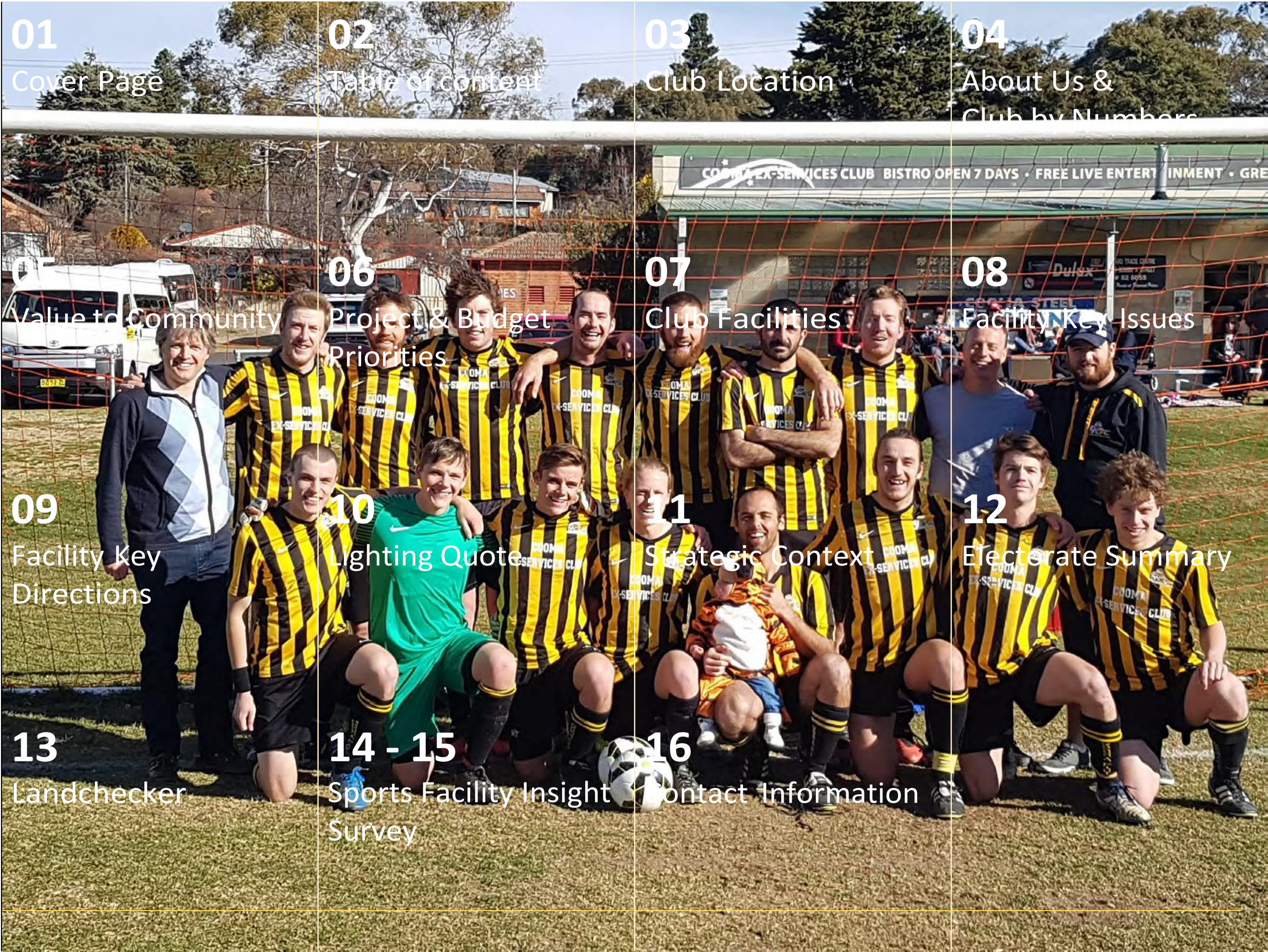
FACILITY MASTER PLAN

NOVEMBER 2023

Cooma Tigers Football Club FMP-01 | Version 1.01 | November 2023

Club Builder 2035
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Club Location



Nijong Oval, Barrack St
NSW 2630

Lateral & Aerial View of Nijong Oval



Club Builder 2035
© 2023 ARWK Management Pty Ltd

03



About us

Cooma Football Club was first established in 1952, right when the Snowy Hydro Scheme was getting built. Being a major nation building project at the time, this brought many different nationalities, especially Europeans, into town. It was, and still is, the biggest community not-for-profit club in the Snowy Monaro region.

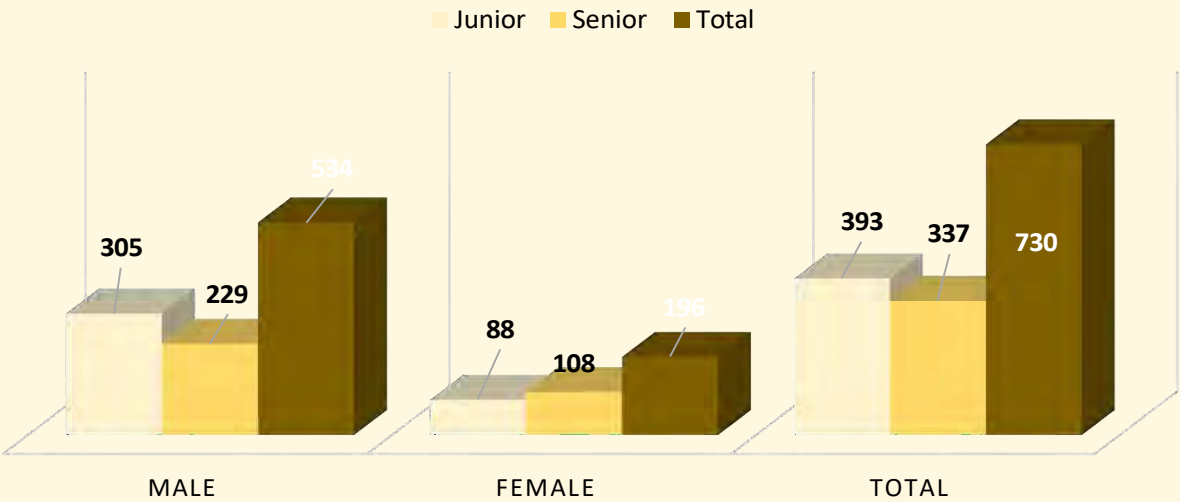
The club is run by a committee of volunteers. In the recent years, the club has more than 200 registered members, the vast majority being juniors (under 18). Cooma FC’s miniroos program is for children aged 5-11 and runs during school terms 2 and 3. The club also caters to the youth (under 12-18) in the winter competition. This is full sized football pitch playing in the ACT state league (home and away matches) Also in the ACT state league we currently have a women’s team. The club has 2 men's teams playing in the ACT State League 1. During the summer months the club runs a social six-a side round robin style competition. This is aimed at new and current players that want to try the sport and meet new people. The club hosts competitions for under 12s, under 15, adult mixed, adult womens and adult mens.

The club had a National Premier League licence in the Canberra NPL program until 2021 when it was relinquished to Tigers FC. However, Tigers FC was essentially spawned out of Cooma FC as it all started with players in the 2000s and 2010 eras coalescing into a semi-professional competitive squad. The club has many premier league titles during those times as well as previously under National Soccer League (now National Premier League). The club’s highest division adult team now competes in the ACT State League 1 (2 divisions below NPL)

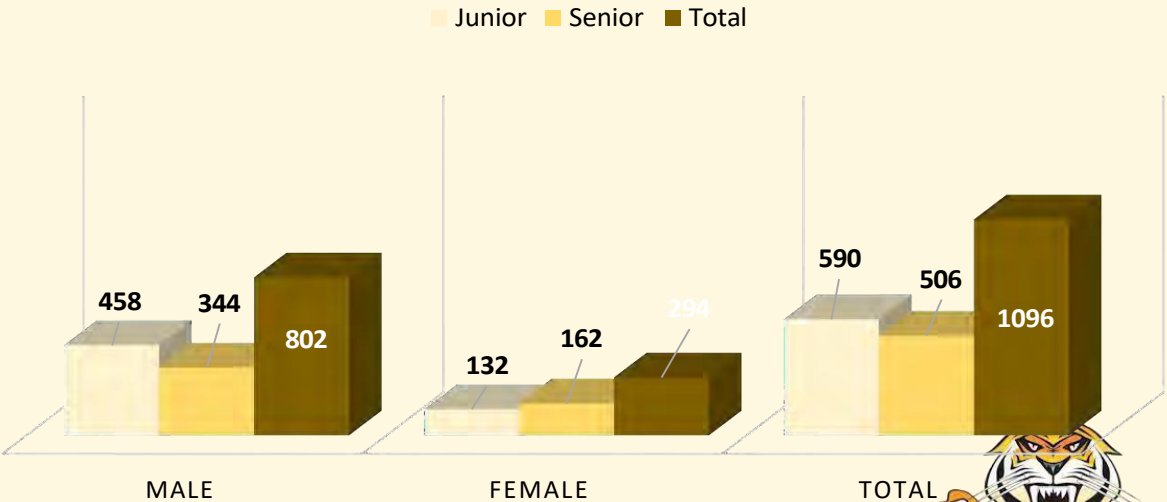


Club by Numbers

2023 CLUB PARTICIPANT NUMBERS



PROJECTED PARTICIPATION IN 2030



Club Builder 2035
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Value to Community

Cooma Tigers FC prides themselves on building an inclusive environment for all players. The club hosts multiple social events for the community and members such as:

Annual Presentation Night: The club awards members for various outstanding achievements.

Club Anniversary: In 2022, Cooma Tigers celebrated their 70th year as a club, inviting oldest members to share stories and history of the club with the new members. The event had 100 attendees.

Fortnightly Dinners for the Senior Teams

Round Ribbon Tournament: During summers the club run a social 6 aside competition. The event runs 10-12 weeks, providing an opportunity for town members to join a team in a non-competitive tournament and socialise. The tournament includes U12, U15, men, women and a mixed team (men and women)



1.7 M+ Australians participating in Soccer

247k+ Australian Women participating in Soccer

11% Increase in Soccer participants in Australia since 2020

21,823 Residents in Snowy Monaro Council region

48% Residents in Snowy Monaro Council Region are Women

51.4% Residents aged between 5-49 in Snowy Monaro Council Region



Club Builder 2035
© 2023 ARWK Management Pty Ltd



Project Priorities



Budget Priorities

Project	Estimate	< 2 Years	2 – 5 Years	5 – 10 Years
Lighting	\$51,371.10	<div></div>		
Showers		<div></div>		
Toilets		<div></div>		
Pavilion Roof		<div></div>		
Grandstand			<div></div>	
Canteen			<div></div>	
Hot water System			<div></div>	
Storage			<div></div>	

Lighting
Showers
Toilets
Pavilion Roof

Grandstand
Canteen
Hot Water System
Storage

No Low priority projects



Club Builder 2035
© 2023 ARWK Management Pty Ltd



Club Facilities



Club Builder 2035
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Key Issues

- 1. Lighting –**
There is insufficient lighting around the pitches with several halogen lights that are non-functional posing as a safety risk to participants during poor weather conditions and at night. There are no lighting poles designated for the middle and junior pitch
- 2. Showers –**
The facility has communal showers and no individual or female friendly showers. The referee’s room has a shower that is old and outdated.
- 3. Toilets –**
The existing toilets are an exposed besser block not ideal for participants usage. The facility does not have a disability access toilet.
- 4. Pavilion Roof –**
The current pavilion roof is exposed, water leaks into the clubhouse during rains and the insulation is deteriorating posing as a safety risk for members.
- 5. Grandstand –**
The existing grandstand is old, falling apart and does not cater to the club.
- 4. Canteen -**
The existing canteen is old, outdated, does not meet OHS requirements and does not cater to match day requirements.
- 5. Hot water system –**
One out of the three hot water storage units is broken and cannot be utilized
- 6. Storage –**
The current storage room is a square space, insufficient for storing equipment



Lighting



Showers



Showers



Toilets



Pavilion Roof



Pavilion Roof



Grandstand



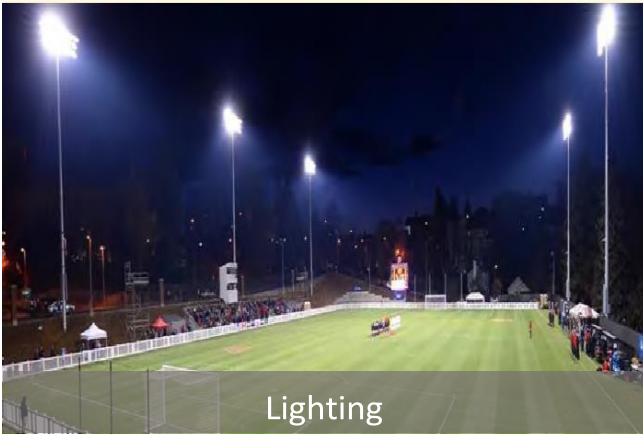
Canteen



Storage

Key Directions

- 1. Lighting –**
Upgrade existing lighting on the poles to LED lights. Install lights around the middle pitch to improve visibility and participant safety.
- 2. Showers –**
Remodel the existing showers to non-communal showers. Redevelop the referee’s shower
- 3. Toilets –**
Remodel the existing toilets, install female toilets and a disability access toilet.
- 4. Pavilion Roof –**
Resheet the pavilion ceiling
- 5. Grandstand –**
Demolish the existing grandstand and build a new shaded grandstand for spectator seating
- 6. Canteen -**
Remodel the canteen’s point of sale area and food prep area
- 7. Hot water system –**
Install new hot water storage units
- 8. Storage –**
Expand and remodel the existing storage to include more space for club equipment



Lighting



Toilets and Changerooms



Hot Water Storage



Pavilion Roof



Grandstand



Canteen

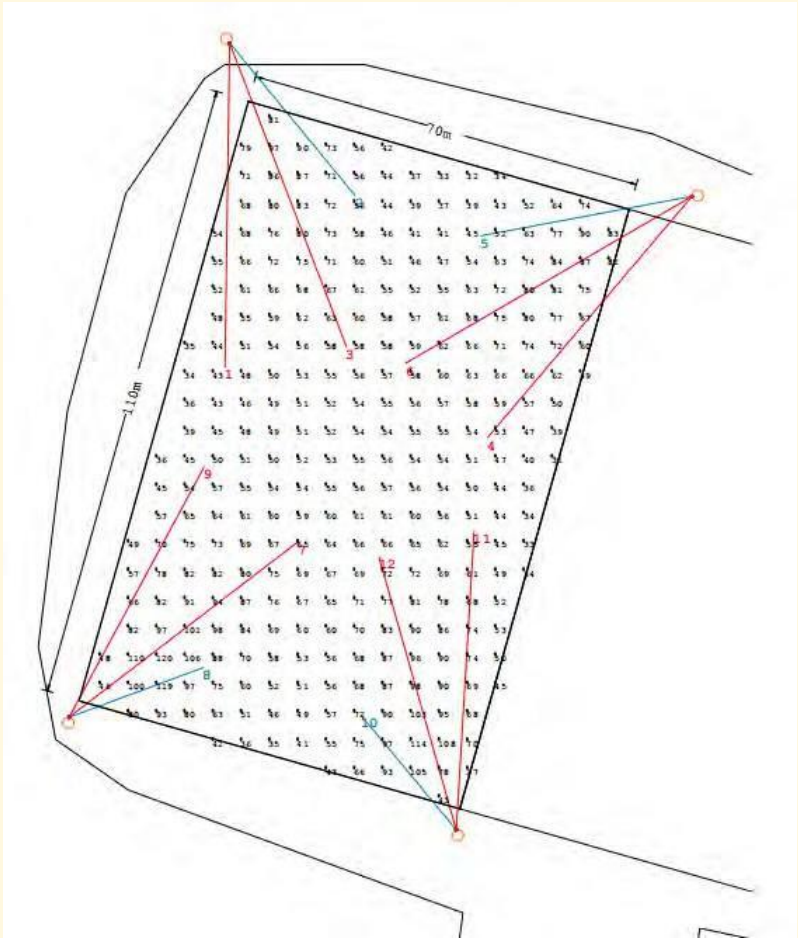


Storage

Lighting Quote



500W Flood Lights



Supplier : Sonaray	
8x500W Flood Light (22°)	\$14,800
4x500W Flood Light (44°)	\$7,400
Cross-arms TBC	\$1,600
Delivery	\$780
Removal of existing lights Installation of new lights Testing of wiring Fit new isolating and safety switches	\$19,721
Elevated Work Platform to install electrical cables and lights	\$2400
Total Cost	\$51,371.10*



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*price inclusive of GST



Australian Sports Commission

Australian Sports Commission Strategic Vision to 2034 aims to -

- Build the capability of sport and the people involved
- Advocate for sport and its positive influence on Australia
- Promote and support inclusive and diverse sporting environments
- Drive thought leadership and innovation, inspiring world’s best practices
- Optimise our facilities to advance sport and inspire Australians to get involved



Office of Sport NSW

The Office of Sport NSW aims to provide the people of NSW with leadership, policies, programs, funding and infrastructure necessary to maximise the social, health and economic benefits realised through sport and active recreation. Office of Sport NSW focuses on increasing participation in sports in NSW, ensuring accessibility to spaces for sports and active recreation, sector sustainability and encouraging partnership and investment in sport and active recreation that would maximise the value for everyone in NSW



Snowy Monaro Regional Council

Snowy Monaro Regional Council’s vision is for:

- An environmentally sustainable future
- A healthy, connected and inclusive community
- A city that fosters sustainable growth
- A city that conserves and enhances our natural and built assets
- A strong and innovative economy and city
- A council that provides leadership and advocates for its community



Football ACT

Capital Football’s Strategic Plan 2020-23 aims to:

- Expand the promotion of football
- Provide leadership and support for clubs to build capability
- Increase female participation to at least 30% of total participants
- Increase the number of registered coaches and referees with accreditation by 10%
- Elevate the profile of football across our region
- Effective administration of all competitions

Football Australia

Football Australia’s 2021 Annual Review highlights the need to create programs that improve the opportunity to play, while also focusing on providing places to play. Football Australia have significantly invested in providing quality facilities that can be enjoyed by anyone who wants to play the game.



Cooma Tigers Football Club

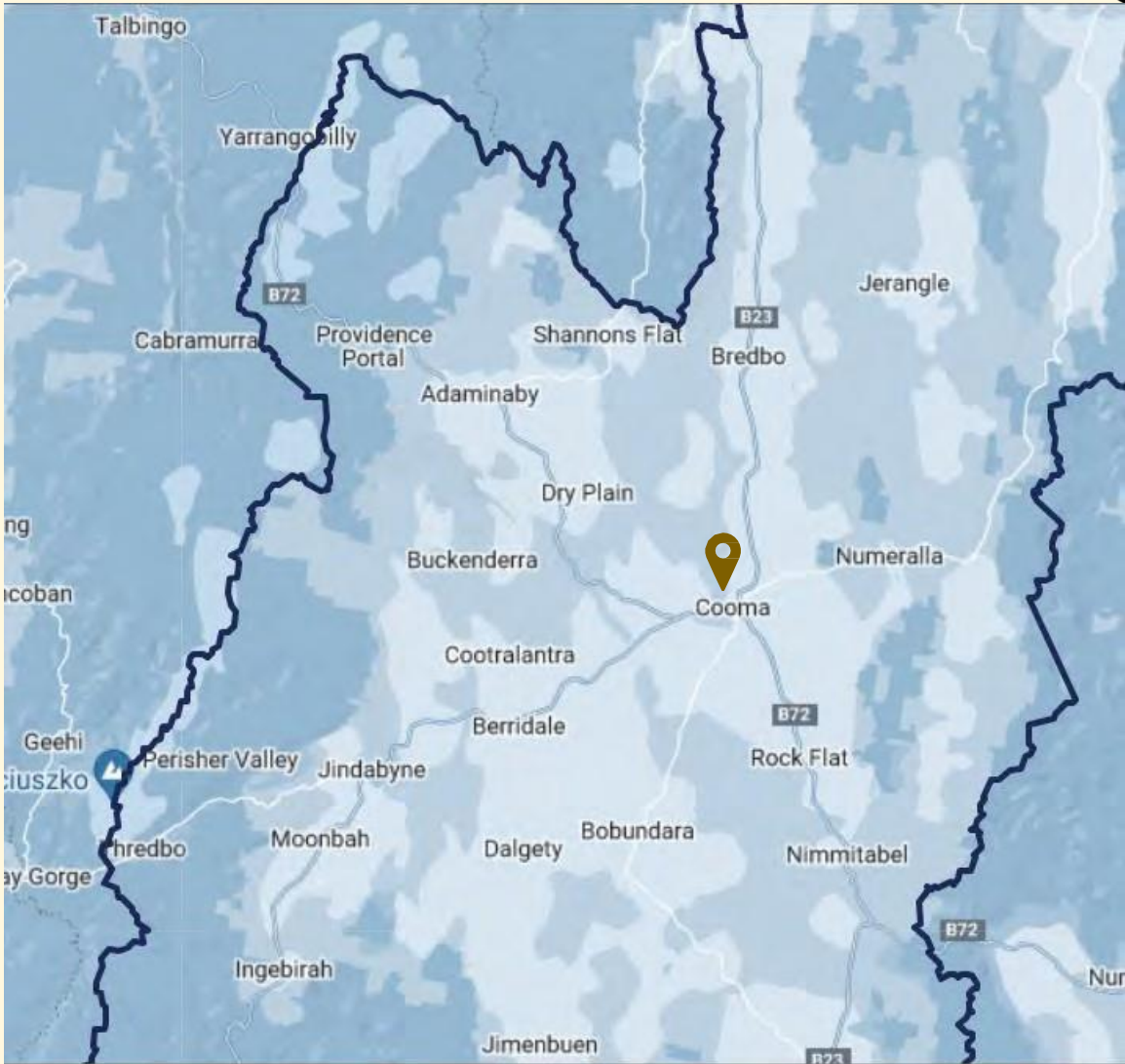
Cooma Tigers Football Club strives to provide opportunities people of all ages and genders of the community to participate in a healthy, safe and inclusive soccer activities in a fun and family orientated environment.

Club Builder 2
© 2023 ARVK Management Pty Ltd



Electorate Summary

Location	Nijong Oval, Barrack St, 2630	
State	NSW	
Region	Cooma	
Division	Eden-Monaro	Kristy McBain MP
District	Monaro	Steven James Robert MP
LGA	Snowy Monaro Regional Council	Cr Chris Hanna (Mayor) Cr Tanya Higgins (Deputy Mayor) Cr Peter Beer Cr Narelle Davis Cr Louise Frolich Cr Tricia Hopkins Cr Karlee Johnson Cr Craig Mitchell Cr Bob Stewart Cr Lynda Summers Cr Luke Williamson



Kristy McBain MP



Steven James Robert MP



Chris Hanna (Mayor)



Tanya Higgins (Deputy Mayor)

Club Builder 2035
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Landchecker



PLANNING INFORMATION

PLANNING ZONES

R2

RE1

PLANNING LAYERS

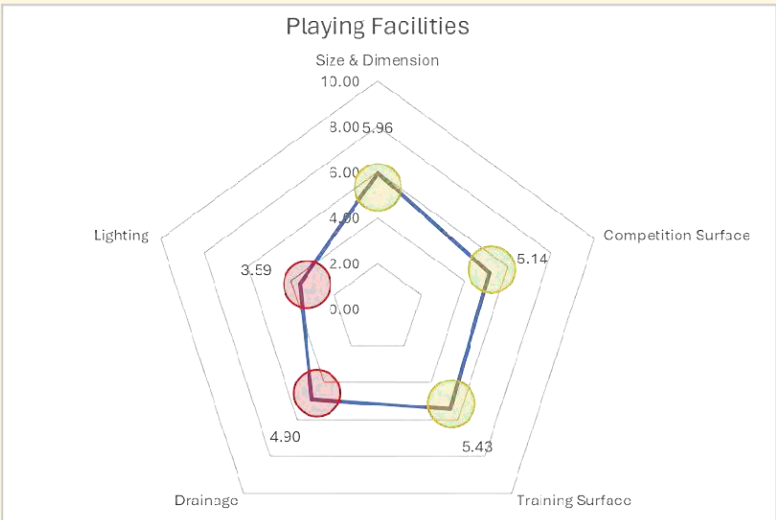
No planning layers on this property



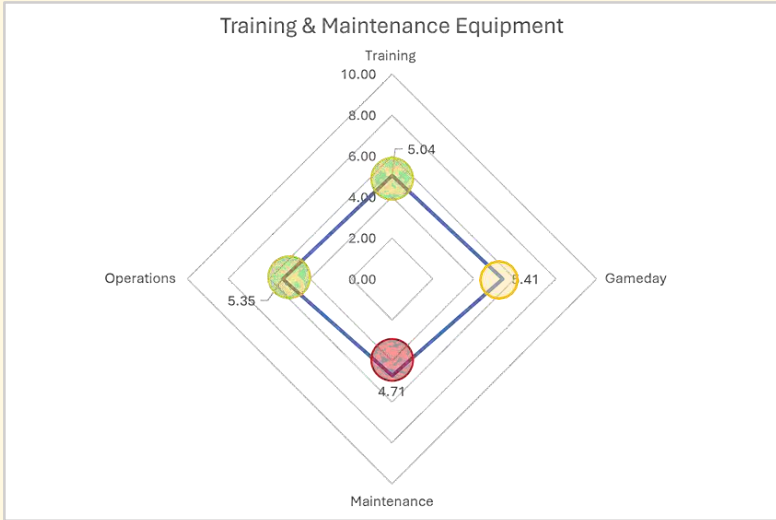
Sporting Facility Insight Survey



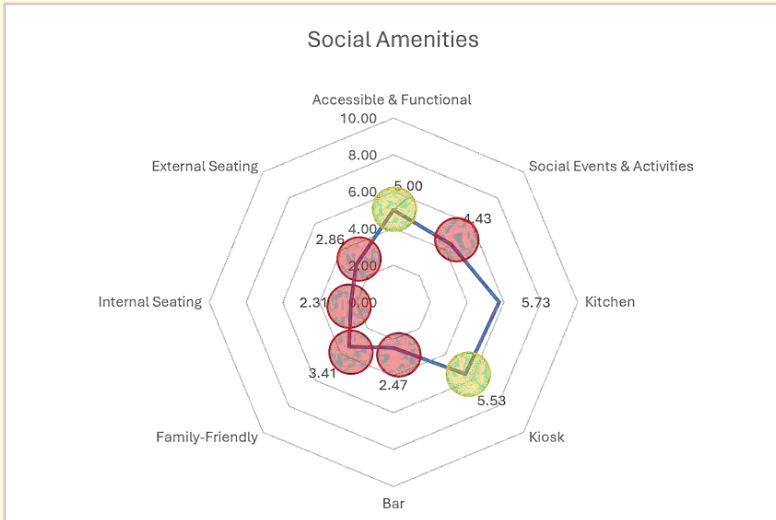
To help better understand the facility development priorities and plan for the future, the Clubs recently undertook a community consultation survey with the objective of gathering clear insights into the thoughts, hopes and concerns of the Facility’s users, stakeholders and the broader community. The survey consisted of questions based off 6 different themes – Playing facilities, Training and maintenance equipment, Social Amenities, Toilet and Changing Amenities, Accessibility and Security and other sporting and non-sporting amenities. The resultant report highlighted the members opinion of the existing facility and what they perceive to be the key issues that requires immediate resolution.



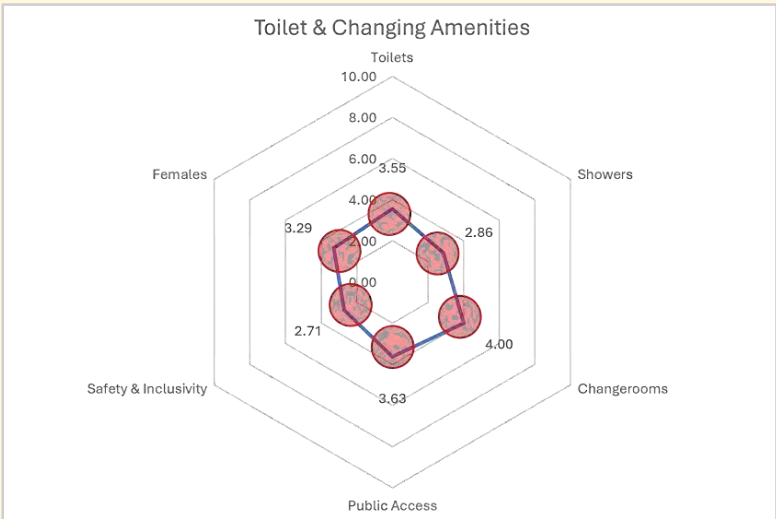
Whilst there is relative ambivalence and uncertainty regarding the club’s playing facilities, respondents have expressed a poor view of the lighting and drainage at the facility.



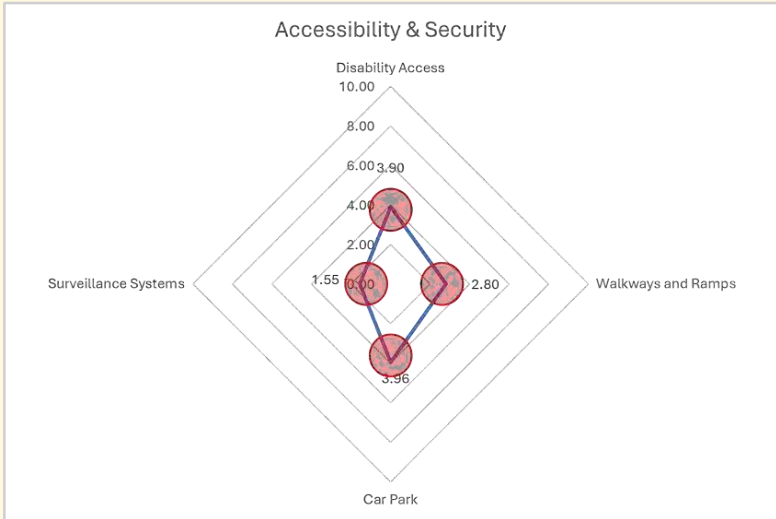
Respondents have relative ambivalence and uncertainty regarding the club’s training and maintenance equipment



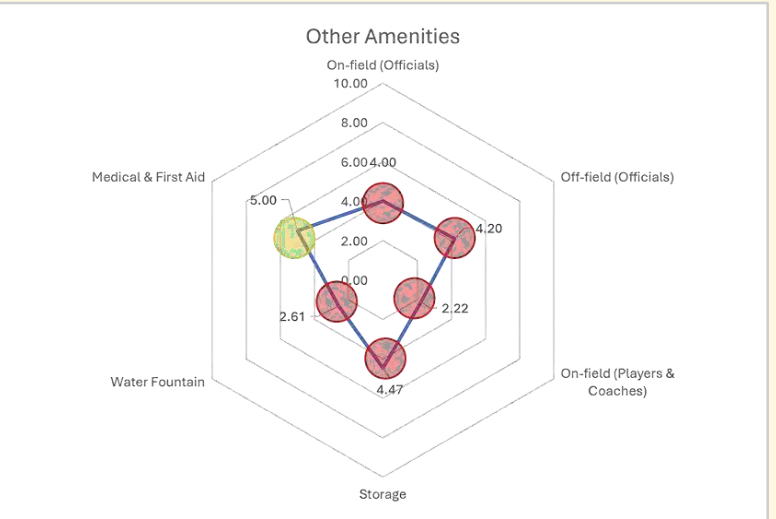
Respondents have expressed a poor view of the club’s social amenities.



Respondents have expressed a poor view of the club’s toilet and changing amenities.



Respondents have expressed a poor view of the club’s accessibility and security.



Respondents have expressed a poor view of the club’s other on and off-field amenities.

Club Builder 2035
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Sporting Facility Insight Survey

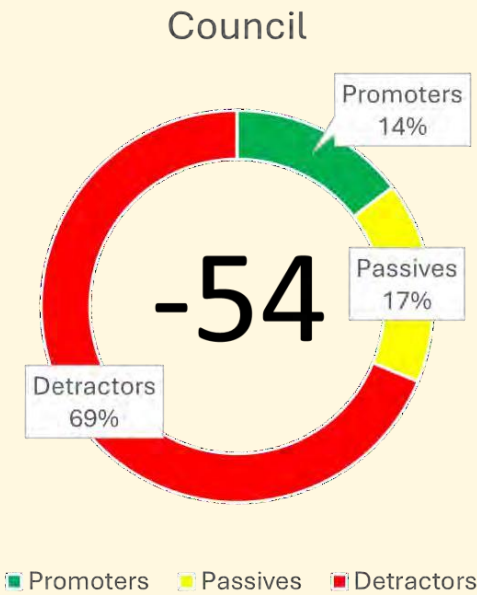
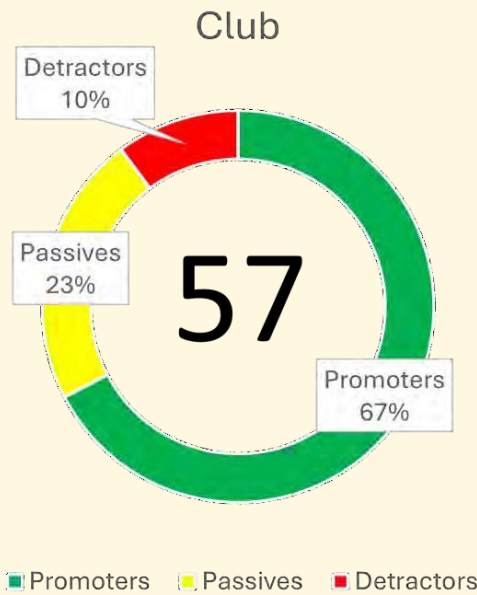


Club Builder Sporting Facility Index

Theme	Index
Playing Facilities	5.0
Training & Maintenance Equipment	5.1
Social Amenities	4.0
Toilet & Changing Amenities	3.3
Accessibility & Security	3.1
Other Amenities	3.8
Sporting Facilities Index (Max Score = 10)	4.0

Key Findings:

- Insufficient lighting
- Lack of adequate changerooms, toilets and showers for male and female
- Lack of disability access toilets
- Lack of seating for spectators
- Non-functional water fountain
- Issues regarding drainage and quality of field surface
- Lack of an accessible first aid



Club Builder 2035
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Gerard Rampal
President
Cooma Tigers Football Club
E: info@coomafc.com.au
P: [REDACTED]



Anthony Nicholls
Advisor
Club Builder 2035
E: [REDACTED]
P: [REDACTED]



Donations & Sponsorship FY 2024-2025

Application 5

MONARO EQUESTRIAN ASSOCIATION INC **2024 MEA DRESSAGE CHAMPIONSHIPS**

Summary of attachments

Total number of pages: 13

Application Form: 8 Pages
Financials: 1 Page
Insurance Details: 1 Pages
Event Notification: 2 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes	
Quotes attached	YES <input type="radio"/>	NO <input checked="" type="radio"/>	
* Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="radio"/>	NO <input type="radio"/>	Not Applicable <input checked="" type="radio"/>
Events Form (refer to section 6)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
Other supporting documents Please specify any other supporting information attached:	YES <input type="radio"/>	NO <input checked="" type="radio"/>	
Application submitted to Council on: Date <u>29/02/2024</u>			



Attach Bank Statement or Treasurer Report



Attach Public Liability Insurance



Attach Notice of Intention to Organise an Event

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS**Section 1**

Name of Organisation: Monaro Equestrian Association Inc		Phone: [REDACTED]	
Address: PO Box 1113	Suburb: Cooma	State: NSW	Postcode: 2630
Is the organisation registered for GST? (Please tick one):	YES <input type="radio"/>	NO <input checked="" type="radio"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:**Section 2**

First Name: Sue	Surname: Wallace
Position: secretary	Phone: [REDACTED]
Email: secretary.mea.cooma@gmail.com	
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .	

PROJECT / EVENT DETAILS:**SECTION 3**

Project title: 2024 MEA Dressage Championships			
Project location: Cooma Showgrounds			
Is the project to renovate a Council asset?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*if yes, complete section 4b.

PROJECT PLAN:

Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.

The Monaro Equestrian Association (MEA) has been running the annual two-day MEA Dressage Championships at Cooma Showgrounds for more than 20 years (excluding the Covid years). Dressage Championships are conducted under the strict rules of Equestrian Australia which is the overarching organisation for all Olympic horse sports. Regional areas such as the Monaro are the source of our Olympic equestrians and it is through clubs like the MEA which enable these riders to progress to the higher levels.

The Championships attract approximately 50 riders and their horses, plus helpers, volunteers and spectators for each of the two days of competition. The attendees travel from across the Monaro and from the Coast as well as from Canberra. Being a two day competition, they camp at the showgrounds or find local accommodation (Air Bnb/motel/hotel) for the Friday and Saturday nights.

The benefits to the Monaro region by having this annual event are the gain in local commerce from the travelling competitors, and the opportunities for Monaro riders to compete at a local Equestrian Australia affiliated event.

This year the committee of the MEA are uncertain whether to proceed with the 2024 Championships which are scheduled for 16-17th November. The committee's tentativeness is a result of the significant financial loss made by the MEA last year in running the 2023 Championships. In 2023 the SMRC charged \$732 for the hire of the showgrounds for the two days.

In this application the MEA is asking that the SMRC waive the hire costs of the Cooma Showgrounds to enable the 2024 MEA Dressage Championships to proceed.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	16/11/2024
Activity	Projected Completion Date
<i>(E.g. pour concrete)</i>	
MEA Dressage Championships Day 1	16/11/2024
MEA Dressage Championships Day 2	17/11/2024
Anticipated Finish Date:	17/11/2024
<p>Why is the project important to the community?</p> <p>The benefits to the Monaro region by running this annual event are the gain in local commerce from the travelling competitors, and the opportunities for Monaro riders to compete at a local Equestrian Australia affiliated event.</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>Monaro Equestrian Association Committee</p>	
<p><i>How will you measure the success of the project?</i></p> <p>By the number of visitors encouraged to Cooma for the event</p> <p>By the number of competitors</p> <p>By the financial benefit (ie not loss) to the MEA by running the event</p>	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>The Snowy Monaro Regional Council will be acknowledged as a major sponsor in all advertising of the Championships. Advertising is through an online platform for competitors "Global Entries", the MEA's Facebook page, local radio and shopfront fliers.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor: volunteer administration of event		\$	0
Materials and Supplies:		\$	0
Equipment:		\$	0
Promotion: fliers		\$	200
Other: <i>(please specify item)</i> Hire of Cooma Showgrounds		\$	732
Other: Judges and Stewards fees and travelling costs		\$	1605
Other: Food and Accommodation for judges		\$	626
Other: Prizes, Ribbons & Embroidered Horse Rugs		\$	1832
Other: Global Entries online fees		\$	194
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	
Other Grants requested	NO <input checked="" type="checkbox"/>		
Other Funding	NO <input type="checkbox"/>	Entry fees from competitors	\$ 3675
Own contribution	NO <input type="checkbox"/>	MEA savings	\$ 610
Total Project Budget:		\$5,189	
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>		\$ 732	
Will the project proceed if Council cannot fund the total requested amount?		YES <input type="radio"/>	NO* <input checked="" type="radio"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p> <p>The MEA cannot afford to run the event at such a loss. If we are unable to get SMRC to waive the cost of the showgrounds, the organisers will consider not running the event at all. To make the event profitable, we need to cut costs (prizemoney, embroidered rugs etc) and encourage more competitors for greater entry fees. By reducing the quality of the prizes or by increasing the cost of each entry we will discourage competitors coming to this event. We are aware that local businesses are "doing it tough" and are reluctant to ask for private sponsorship.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☒ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☒ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:
 Historically SMRC did not charge the MEA for using the Cooma Showgrounds as there was no significant damage to the sports arena by horses competing in dressage. This goodwill between SMRC and MEA was in part due to the MEA's significant past contribution to the maintenance of the stalls as well as the erection of the rodeo fence. Last year the SMRC charged the MEA \$732 for the use of the arena, stalls, shower/toilet facilities, and the rodeo arena. Nicole Plummer, SMRC is unable to provide an exact figure for the fees for our 2024 Championships because the fees for hiring SMRC facilities will not be set until June 2024. However, the best estimate of the fees should be based on 2023's fees of \$732 plus inflation.

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If "yes" please record the department name: _____

Name of the Council officer: _____

Copy of written response from Council attached to application: YES NO

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event?

YES ☒NO ☐

Please allow 10 days for the NOIE form to be processed.

If "yes" please record the name of the Council officer Name: Nicole Plummer 9/09/2023

Date the notice was submitted:

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

I confirm that the information contained in the application form and supporting documents is true and correct.



I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.



I declare that should this application be successful the funding will be expended as outlined in the above documentation.



I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Sue Wallace

Applicant Signature:



Sue Wallace (Feb 29, 2024 13:11 GMT+11)

Date: 29/02/2024



MONARO EQUESTRIANASSOCIATIONINCORPORATED - Business banki,

- Overview
- Payments
- Service
- Administration
- BL

Your accounts

[Edit view](#) v

Switch to the Business One Plus account to access up to \$10,000

Westpac Community v

Solutions One

\$6,364.08

Westpac Community v

Solutions Cash Reserve

\$6,574.33

Upcoming payments

There arenopayments to display.

Switch to the BusinessOne Plus transaction account

Accessup to 510,000 of value throughexclusive special offers when you switch to BusinessOne Plus,

Find out more

17 August 2023

To whom it may concern,

**CERTIFICATE OF CURRENCY
PUBLIC LIABILITY-PROFESSIONAL
INDEMNITY****Our Ref: 152760****Marsh Pty Ltd**
ABN 86 004 651
512 Collins Square
727 Collins Street
Melbourne VIC 3008
Tel +61 3 9603 2222
Fax +61 3 9670 8581
www.marsh.com.au

THIS CERTIFICATE OF CURRENCY PROVIDES A SUMMARY OF THE POLICY COVER AND IS CURRENT ON THE DATE OF ISSUE. IT IS NOT INTENDED TO AMEND, EXTEND, REPLACE OR OVERRIDE THE POLICY TERMS AND CONDITIONS CONTAINED IN THE ACTUAL POLICY DOCUMENT. THIS CERTIFICATE OF CURRENCY IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. WE ACCEPT NO RESPONSIBILITY WHATSOEVER FOR ANY INADVERTENT OR NEGLIGENT ACT, ERROR OR OMISSION ON OUR PART IN PREPARING THESE STATEMENTS OR IN TRANSMITTING THIS CERTIFICATE BY EMAIL OR FOR ANY LOSS, DAMAGE OR EXPENSE THEREBY OCCASIONED TO ANY RECIPIENT OF THIS LETTER.

In our capacity as Insurance Brokers to **Equestrian Australia Limited** we hereby certify that the undermentioned Insurance Contract is current as at the date of issue for the Period of Insurance noted below unless cancelled in the meantime.

CLASS OF INSURANCE	Public & Products Liability and Professional Indemnity	
PERIOD OF INSURANCE	From: 30 June 2023 at 4 PM Local Time (NSW). To: 30 June 2024 at 4 PM Local Time (NSW).	
INSURED	Equestrian Australia Limited (EA) , and the State Branches thereof. Including Monaro Equestrian Association as an Affiliated Association/Club of the above.	
INSURER	Certain Underwriters of Lloyds, and Liberty International Underwriters	
COVERING	The Insured's legal liability for personal injury or property damage or breach of professional duty as more fully described in the policy	
GEOGRAPHICAL SCOPE	Anywhere in the Commonwealth of Australia and New Zealand and elsewhere in the world to the extent provided for in the policy.	
LIMITS OF LIABILITY	Public Liability	\$20,000,000
	Products Liability	\$20,000,000
	Professional Indemnity	\$20,000,000
EXCESS	\$2,500 \$5,000 with respect to abuse	
POLICY NO.	BOWCI2350766 and ME-CAS-23-430966	

For full terms, conditions and exclusions please refer to Your Policy Wording

Kind regards

Nicki Stocker
Account Executive



Notice of Intention to Organise an Event

Office Use Only	
Ref:	

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sporting fields) intended to be held within Snowy Monaro Regional Shire, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to solicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information						
Event Name:	16/11/24 4:00pm					
Event Date:	16-17/11/24					
Event Location:	Cooma Showgrounds					
<i>Please tick where relevant</i>	Map/Plan attached	<input type="checkbox"/>	Council Land	<input checked="" type="checkbox"/>	Private Land	<input type="checkbox"/>
<i>Has the venue been booked?</i>	YES – Tentative booking	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

Organiser Information						
Name/Company	Monaro Equestrian Association				Phone:	
Contact Name:	Sue Wallace				Fax:	
Postal Address:	PO Box 1113				Mobile:	
Town:	Cooma	State:	NSW	Postcode:	2630	Email: secretary.mea.cooma@gmail.com

Organisation Status: Community ☒ Commercial ☐ Non-Profit ☒

Registered Charity/School: ☐ Other: ☐

I would prefer Council advice delivered via:	Mail: <input type="checkbox"/>	Email: <input checked="" type="checkbox"/>
Signature of Event Organiser:		Date:

Proposed Event Details				
Event Schedule:	Start (Date/Time)	16/11/24 4:00pm	End (Date/Time):	17/11/24 4:00pm
	Set Up:	Start: (Date/Time)	15/11/24 5:00pm	
	Clean Up:	End (Date/Time)	17/11/24 4:00pm	
Is this a fundraising event?	YES <input type="checkbox"/>		NO <input checked="" type="checkbox"/>	
Frequency of Event	One-off <input type="checkbox"/>	Annual <input checked="" type="checkbox"/>	Monthly <input type="checkbox"/>	Other <input type="checkbox"/>
Estimated attendance (daily, if more than one day)		75		

Detailed description of Event:

MEA Dressage competitions entail up to 50 riders competing on any one day with another 25 volunteers. There is likely to be at least 50 horses requiring the use of the stalls when the horses are not competing. The rodeo arena is required for lunging the horses which is a method of warming them up prior to their class. Camping may be required by competitors coming the night before from the Coast or Canberra.

Other Information:

Which of the following will form part of the event? Please tick all that apply. Any additional information that can be supplied will be useful.

<input type="checkbox"/>	Public Event – General Public	<input type="checkbox"/>	Provision of disabled access/facilities
<input checked="" type="checkbox"/>	Public Event – Invitation only	<input type="checkbox"/>	Vehicle races (including bicycles)
<input type="checkbox"/>	Private Event	<input type="checkbox"/>	Children's activities
<input type="checkbox"/>	Service of Alcohol	<input type="checkbox"/>	Crowd management
<input type="checkbox"/>	Fireworks	<input type="checkbox"/>	Dangerous goods and/or hazardous materials
<input type="checkbox"/>	Amusement devices (Jumping castle, pony rides, etc)	<input type="checkbox"/>	Electrical equipment
<input checked="" type="checkbox"/>	Animals (Types: Horses)	<input checked="" type="checkbox"/>	Food and beverages
<input type="checkbox"/>	Circus	Who is providing food:	
<input type="checkbox"/>	Retail/Commercial activity	<input checked="" type="checkbox"/>	Commercial <input type="checkbox"/> Non-profit
<input type="checkbox"/>	Markets	<input checked="" type="checkbox"/>	Types of food/drink: coffee van
<input type="checkbox"/>	Music (Live performance)	<input checked="" type="checkbox"/>	First Aid/medical person facilities
<input type="checkbox"/>	Loud noise (eg concert, helicopters, PA system etc)	<input type="checkbox"/>	Laser show/display
<input type="checkbox"/>	Stages, large marquees or large temporary structure	<input checked="" type="checkbox"/>	Activities that require insurance cover
<input type="checkbox"/>	Any activity which contravenes the zoning of the land	<input type="checkbox"/>	Provision of fire safety equipment
Parking spaces:		<input type="checkbox"/>	Procession/parade in a public place
<input checked="" type="checkbox"/>	Onsite	<input type="checkbox"/>	Security guards
<input type="checkbox"/>	Existing on-street spaces to be utilised	<input type="checkbox"/>	Signage
<input type="checkbox"/>	Closing a road	Toilets	
<input type="checkbox"/>	Using a footpath	<input checked="" type="checkbox"/>	Use of existing
<input type="checkbox"/>	Filming (Commercial use)	<input type="checkbox"/>	Additional brought to site
<input type="checkbox"/>	Storage of waste (skip bins, etc) in addition to normal bins	<input type="checkbox"/>	Traffic/transport management attendants
<input type="checkbox"/>	Swing or hoist goods across or over a road or footpath	<input checked="" type="checkbox"/>	Volunteers
<input checked="" type="checkbox"/>	Camping	Water based events	
<input type="checkbox"/>	Aircraft (Type:	<input type="checkbox"/>	Water drawn from Council supply
		<input type="checkbox"/>	Water from other source:

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may include approvals obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event.



Donations & Sponsorship FY 2024-2025

Application 6

BOMBALA YOUTH BOOTH INC ELECTRICITY AND PHONE EXPENSES

Summary of attachments

Total number of pages: 13

Application Form: 8 Pages
Insurance Details: 1 Page
Origin Letter + Bill: 2 Pages
Telstra Letter + Bill: 1 Page



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
<p>*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below.</p> <p>Only applications that provide quotes will be considered.</p> <table border="1"> <thead> <tr> <th>\$ Value (incl. GST)</th> <th>No. of Quotes</th> </tr> </thead> <tbody> <tr> <td>Items up to \$25,000</td> <td>1 Written Quote</td> </tr> <tr> <td>Items \$25,000 to \$50,000</td> <td>2 Written Quotes</td> </tr> </tbody> </table>			\$ Value (incl. GST)	No. of Quotes	Items up to \$25,000	1 Written Quote	Items \$25,000 to \$50,000	2 Written Quotes
\$ Value (incl. GST)	No. of Quotes							
Items up to \$25,000	1 Written Quote							
Items \$25,000 to \$50,000	2 Written Quotes							
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>						
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>						
Other supporting documents	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
<p>Please specify any other supporting information attached:</p> <p>Information from Telstra regarding anticipated costings. Information regarding Origin Energy re</p>								
<p>Application submitted to Council on: Date 29/02/2024</p>								



Attach Bank Statement or Treasurer Report



Attach Public Liability Insurance



Attach Quote 1



Attach Quote 2



Attach Quote 5



Attach Other Supporting Documents

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS**Section 1**

Name of Organisation: Bombala Youth Booth Inc			Phone: [REDACTED]	
Address: 75 Caveat Street		Suburb: Bombala		State: NSW
Postcode: 2632				
Is the organisation registered for GST? (Please tick one):	YES <input type="radio"/>	NO <input checked="" type="radio"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:**Section 2**

First Name: Nicole	Surname: Mellon
Position: President	Phone: [REDACTED]
Email: admin@bombalayouthboothinc.com	

Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .

PROJECT / EVENT DETAILS:**SECTION 3**

Project title: Bombala Youth Booth Inc			
Project location: 75 Caveat Street Bombala NSW 2632			
Is the project to renovate a Council asset?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="radio"/>	NO <input type="radio"/>	*if yes, complete section 4b.

PROJECT PLAN:

Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.

Bombala Youth Booth Inc. is a facility that benefits the Youth of Bombala and surrounding areas. It was established in 2019 and has since received funding from the Stronger Country Community Fund through the Department of Regional NSW, in which to run a Pilot Program. The facility has been operational since December 2023 but urgently request support funding to allow for the continuation of activities and providing a safe, inclusive space for the Youth to come together and interact with their peers.

We provide opportunities for Young People to engage in regular activities such as creative workshops, board games, pool/air hockey/Table Tennis, participate in online learning and study, as well as skills development workshops, plus other activities.

Bombala Youth Booth Inc will measure its performance via attendance sheets. Reports will identify the attendance and type of activity.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	31/05/2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Payment of electricity contract for 12 months	31/05/2025
Payment of Phone/Internet 12 months	31/05/2025
Anticipated Finish Date:	31/05/2025
<p>Why is the project important to the community?</p> <p>Bombala and surrounding suburbs have limited opportunities for Young People to come together in a safe, inclusive, and supportive environment to interact with their peers, learn new skills and have fun. Our Youth benefit greatly from the activities that Bombala Youth Booth Inc are able to offer. Importantly, these activities are offered locally and at little to no cost (based on the specific activity), which is very important to our socially disadvantaged community.</p>	
<p>Who will oversee / deliver the project (contractor? Members of organisation?)</p> <p>Bombala Youth Booth Inc have two contracted workers to run the centre, governed by a management Committee.</p>	
<p>How will you measure the success of the project?</p> <p>Detailed reports are kept by the contracted workers</p> <ul style="list-style-type: none"> - Admin Assistant - Youth Project Officer 	
<p>How will Council funding be acknowledged?</p> <p>(Council funding must be acknowledged in your project.)</p> <p>Funding will be acknowledged via signage displayed in the building as well as via the local press</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:**SECTION 4****Budget Overview**

If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.

Personnel / Labor:		\$	0
Materials and Supplies:		\$	0
Equipment:		\$	0
Promotion:		\$	0
Other: <i>(please specify item)</i>		\$	0
Other: estimated 12 months electricity charges		\$	1474.60
Other: estimated phone/internet charges		\$	1200.00
Other:		\$	0
Other:		\$	0
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	
Other Grants requested	NO <input checked="" type="checkbox"/>	\$	
Other Funding	NO <input checked="" type="checkbox"/>	\$	
Own contribution	NO <input type="checkbox"/>	\$	0
Total Project Budget:		\$	2,675
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>		\$	2674.60
Will the project proceed if Council cannot fund the total requested amount?		YES <input type="radio"/>	NO* <input checked="" type="radio"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i> for the doors of Bombala Youth Booth Inc to remain open and accessible to the Youth of Bombala and surrounding suburbs, we really must find funding to assist us. If Bombala Youth Booth Inc were to be unsuccessful in this application, we would need to source funding by some other means.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☒ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

Payment of anticipated costs for electricity (12 months)
 Payment of anticipated costs for Phone/Internet (12 months)

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.


If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES NO</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
Has Council been advised of the event?	YES NO	Please allow 10 days for the NOIE form to be processed.
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	
<p>Privacy Statement</p> <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
<p>Applicant Name: Nicole Mellon</p>		
<p>Applicant Signature:  Nicole Mellon (Feb 29, 2024 14:20 GMT+11)</p>		<p>Date: 29/02/2024</p>



10 February 2023

Certificate of Currency - General Liability

NAMED INSURED:	BOMBALA YOUTH BOOTH INC		
POLICY NUMBER:	IAAM00000013		
PERIOD OF INSURANCE:	From 4:00 pm on 02 Feb 2023 to 4:00 pm on 01 Feb 2024		
LIMIT OF INDEMNITY:	Public Liability		\$20,000,000
	In respect of any one occurrence during the period of insurance.		
	Products Liability		\$20,000,000
	In respect of all claims during the period of insurance and in the aggregate.		
SUBLIMITS:	Property in your Physical or Legal Control		\$250,000
	In respect of any one occurrence during the period of insurance		
	Claims Preparation Costs.		\$50,000
GEOGRAPHICAL LIMITS:	Worldwide excluding North America.		
ISSUED BY:	Community Underwriting on behalf of Berkley Insurance Company Trading as Berkley Insurance Australia		

Sarogini Millott
Chief Underwriting Officer

To whom it may concern,

.The average cost for electricity at

75 Caveat Street Bombala is \$4.04 per day

The most recent bill charges are for 70 days and just for reference.

Based on the average costs per day over 365 days,

An estimate total would equate to \$1474.60

All the best,
The Origin Team



Origin Energy

Electricity

Issue date 27 Feb 2024

Tax invoice 72913332

Need help?

Faults and Emergencies

Essential Energy

13 20 80

Energy Ombudsman

1800246545

[originenergy.com.au](https://www.originenergy.com.au)

13 24 61



Origin

BOMBALA YOUTH BOOTH INC
OFFICE 75 CAVEAT ST
BOMBALA NSW 2632

Here's your bill

Account details

Supply Address 75CAVEATST
BOMBALA NSW 2632

National Metering Identifier (NMI) 42040089111

Account number

Energy Price Relief Plan

The Australian Government and your State Government are supporting customers to reduce bills. Check the understand your bill section to see if you have received a rebate or concession. More information at energy.gov.au

How to pay



Card*
Go to **origin.com.au/pay** or call
1300 658 183. Biller code; **41Ref:**
777146408177



Direct debit*
Set up at
origin.com.au/myaccount or call
13 24 61



Mail
Send this slip with your cheque payable
to: Origin Energy Holdings Limited, GPO
Box 2951 Sydney NSW 2001



Biller Code:
Ref:



**Pay in person at any post office,
or go to postbillpay.com.au**

Biller Code:
Ref:



*card payment fee may apply to the total payment amount (inc GST); debit card (Visa 0.24%, Mastercard 0.28%) credit card (Visa 0.56%, Mastercard 0.64%), For NSW customers 0.49% if payment made at Australia Post. Conditions apply. Payment processing fee of the higher of \$2.70 or 0.49% may apply excl NSW.

27/02/2024, 12:45

Case Update - admin@bombalayouthboothinc.com - BOMBALA YOUTH BOOTH INC. Mail

Telstra Reference: 77128847

Hi

NICOLE MELLON

We have received your request for the information for the service for the unlimited internet for the next 12 months for \$100 a month.
Being for \$1,200 for the next 12 months Including the telephone land line service
for the location BOMBALA YOUTH BOOTH INC 75 CAVEAT ST, BOMBALA NSW 2632

If you have *any* questions about this request and want *to* get back in touch with me directly, please click the messaging link below:
<https://open.mytelstra.app/BJRB/ca362d91>

Best regards,

Josine
Employee number

Always here to help

 My Telstra

 Help & Support

 My Telstra app

Privacy | Our Customer Terms

The contents of this email are strictly confidential. If you are not the intended recipient, please delete the message from your system.



Donations & Sponsorship FY 2024-2025

Application 7

DELEGATE RSL SUB-BRANCH INSURE DELEGATE RSL SUB-BRANCH

Summary of attachments

Total number of pages: 30

Application Form: 8 Pages
Financial Report: 5 Pages
Insurance Details: 8 Pages
Insurance Invoices: 8 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain **Council's consent as the owners of the land**. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
* Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Other supporting documents Please specify any other supporting information attached:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Application submitted to Council on: Date <u>01.03.2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Delegate RSL sub-Branch			Phone:	
Address: 57 Bombala Street	Suburb: Delegate	State: NSW	Postcode: 2633	
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Rebecca	Surname: Kading	
Position: Treasurer	Phone:	
Email: treasurer.delegatersl@gmail.com		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:				SECTION 3
Project title: Insure Delegate RSL sub-Branch				
Project location: 57 Bombala Street Delegate NSW 2633				
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5	
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	*if yes, complete section 4b.	
PROJECT PLAN:				
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.				
<p>Delegate RSL, like most organisations and businesses, is subject to increasing insurance costs. During 2023, the Delegate RSL had insurance costs of almost \$2,000. We are a small sub-Branch, providing support to veterans in the Delegate and surrounding areas and commemorative services. We have a small but passionate group of volunteers who work very hard to raise the funds required to keep our sub-Branch operational. Financial assistance is requested from council to ensure that our sub-Branch is adequately covered and legally compliant to remain operational.</p>				

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	May 2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Delegate RSL Building insurance expires	August, 2024
Delegate RSL Personal Accident insurance expires	May, 2024
Delegate RSL Legal Liability insurance expires	May, 2024
Anticipated Finish Date:	August, 2024
<p>Why is the project important to the community?</p> <p>It is important for the Delegate RSL to remain legally compliant with appropriate insurances up to date in order to remain operational and supporting the veteran community of Delegate and surrounds.</p>	
<p>Who will oversee / deliver the project (contractor? Members of organisation?)</p> <p>Members of the Delegate RSL executive: Dermot Ryan, President Phillipa Ryan, Secretary Rebecca Kading, Treasurer</p>	
<p>How will you measure the success of the project?</p> <p>Insurance payments will be made on time, ensuring the Delegate RSL remains adequately covered.</p>	
<p>How will Council funding be acknowledged?</p> <p>(Council funding must be acknowledged in your project.)</p> <p>In newsletter correspondence to our members(over 50 contacts), at General meetings (up to 20 attendees), and the RSL Facebook page (544 followers).</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:**SECTION 4****Budget Overview**

If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.

Personnel / Labor:		\$
Materials and Supplies:		\$
Equipment:		\$
Promotion:		\$
Other: <i>(please specify item)</i> Insurance		\$ 1,932.30
Other:		\$
Other:		\$
Other:		\$
Other:		\$
Other Grants received	NO <input type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i> \$
Other Grants requested	NO <input type="checkbox"/>	\$
Other Funding	NO <input type="checkbox"/>	\$
Own contribution	NO <input type="checkbox"/>	\$
Total Project Budget:		\$ 1,932.30
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>		\$ 1,932.30
Will the project proceed if Council cannot fund the total requested amount?		YES <input checked="" type="checkbox"/> NO* <input type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☐ NO ☐

If "yes" please record the name of the Council officer Name:

Date the notice was submitted:

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

I confirm that the information contained in the application form and supporting documents is true and correct.



I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.



I declare that should this application be successful the funding will be expended as outlined in the above documentation.



I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Rebecca Kading

Applicant Signature:



Date: 1st March 2024

Treasurers Reports

Financial Statements 2023

March, 2024

Rebecca Kading, Hon. Treasurer, Delegate RSL sub-Branch

2023 was a very successful year for the Delegate RSL sub-Branch.

We successfully managed to raise \$16,785 towards the 'Help our Hall' initiative.

We did this with the support and hard work of a lot of people.

Donations were made by the Delegate Sunday Sips, Bendoc Hotel, the Hortons, the Nichols, Bombala Motorcycle Association, Delegate Team Penning, Snowy Monaro Regional Council, and other individuals. The Help our Hall weekly draw made over \$5,500 and the Go Fund Me appeal. Although this money was raised in 2023, with the availability of tradies in Delegate, it will not be spent until 2024 and is currently sitting in the bank account. At present, it is looking like there may be some money left over after painting, re-wiring and tiling that can be used toward the increasing costs. This year we appealed to RSL NSW State Branch for funding to cover the costs of three different items: a new personalised lecturn, a new PA system and a larger gazebo. Purchasing these items for the sub-Branch came at no cost to Delegate. State Branch also covered all expenses incurred. We also tried a different approach this year towards ANZAC day lunch catering. Instead of trying to get donations of food, I approached local businesses to sponsor our lunch. This raised \$550, meaning that the sub-Branch is not behind with the cost of the lunch and can still provide a free. Despite insurance costs being almost \$2,000 (and having no financial support from State for this) the sub-Branch finished the year with a net profit of \$1,017.

As of the end of December 2023, the sub-Branch had cash at bank of \$21,570 with its only liability being cash dedicated to the repairs to the hall. Cash at bank (not including the money for hall

The RSL sub-Branch, with the financial assistance of RSL NSW, had a very successful 2023, in which we were able to meet our charitable purpose, comfortably cover all related expenses and

Cash Basis

Account	2023	Notes
Trading Income		
506 - Merchandise Sales	666.80	
510 - Interest Income	0.81	
520 - Member Donations	1,262.90	
Total Trading Income	1,930.51	
Gross Profit	1,930.51	
Other Income		
500 - ANZAC Appeal	303.00	
501 - ANZAC Day Lunch Sales	580.00	
502 - Gunfire Breakfast Sales	164.85	
5021 - ANZAC day catering donations	550.00	
503 - Poppy Appeal	436.40	
505 - Other Fundraising	1,943.38	1
512 - Rent	389.65	2
521 - Public Donations	500.00	3
531 - State Support - Congress Attendance	378.18	
532 - State Support and Assistance Fund	3,712.00	4
Total Other Income	8,957.46	
Operating Expenses		
402 - Postage	101.55	
403 - Audit Costs	55.00	
4041 - Square Fees	8.85	
405 - Congress Attendance	378.18	5
406 - Subscriptions	519.50	6
412 - Repairs and Maintenance	111.38	7
4121 - Equipment	3,712.00	8
413 - Hall Electricity	570.51	
416 - Insurance	1,932.30	
420 - Fundraising Expenses	605.15	9
421 - Merchandise Purchases	994.89	
422 - Anzac Merchandise	205.47	
430 - ANZAC Day Commemorations	500.20	10
440 - District Council Membership and Attendance	20.00	
450 - Welfare - Floral Tributes and Wreaths	155.00	
Total Operating Expenses	9,869.98	
Net Profit	1,017.99	

Profit and Loss

Delegate RSL sub-Branch

For the year ended 31 December 2023

Cash Basis

Notes

- | | |
|--|------------|
| 1 Other Fundraising is made up of: | |
| Streetstall | \$ 956.00 |
| Range Rover lunch catering | \$ 617.00 |
| Heritage Weekend lunch catering | \$ 370.00 |
| 2 Rent is made up of card club donations | |
| 3 Public donations is made up of RSL Remembrance Riders donation | |
| 4 State Support and Assistance Fund income is made up of: | |
| Funds to purchase a new PA system | \$2,599.00 |
| Funds to purchase a new gazebo | \$ 269.00 |
| Funds to purchase a new lecturn | \$ 844.00 |
| 5 Congress expense covered by RSL NSW | |
| 6 Subscriptions is made up of monthly Xero fees | |
| 7 Repairs and Maintenance is made up of fire extinguisher check to hall, new batteries for old PA, duplicate keys for new door | |
| 8 Equipment is purchase of new PA system, gazebo and lecturn all covered by RSL NSW | |
| 9 Fundraising expenses is made up of: | |
| Go Fund Me fees | \$ 30.00 |
| BBQ Aprons for catering | \$ 187.00 |
| Range Rover lunch catering | \$ 110.00 |
| Heritage Weekend lunch catering | \$ 278.00 |
| 10 ANZAC Day commemorations expenses are made up of: | |
| ANZAC Day lunch ingredients | \$ 412.00 |
| Veterans' bar tab | \$ 88.00 |

Balance Sheet

Delegate RSL sub-Branch

As at 31 December 2023

Cash Basis

Account	31 Dec 2023	Notes
Assets		
Bank		
111 - RSL Sub Branch Account	21,475.13	
112 - Debit Card	65.00	
Total Bank	21,540.13	
Current Assets		
113 - Petty Cash	34.85	
Total Current Assets	34.85	
Total Assets	21,574.98	
Liabilities		
Non-current Liabilities		
202 - Hall Repairs Funds	16,785.00	1
Total Non-current Liabilities	16,785.00	
Total Liabilities	16,785.00	
Net Assets	4,789.98	
Equity		
300 - Retained Earnings	3,771.99	
Current Year Earnings	1,017.99	
Total Equity	4,789.98	

Balance Sheet

Delegate RSL sub-Branch

As at 31 December 2023

Cash Basis

Notes

1 Hall repairs funds were received in 2023 to be spent in 2024.

An estimate of expenses:

Painting	\$12,850.00
Re-wiring	\$ 1,000.00
Tiling	\$ 1,000.00
Excess to go towards future insurance costs	\$ 1,935.00
Total	\$16,785.00



MGA Insurance Brokers Pty. Ltd.
167 Carp Street
BEGA NSW 2550

Website: www.mga.com

AFS Licence No.
ABN 29 008 096 277

INVOICE

Issued 19.07.2023

Delegate RSL Sub-Branch
57 Bombala Street
DELEGATE NSW 2633

Total Payable*

Pay By

2nd August 2023

or within 7 days of invoice receipt

Our Reference

Policy Number

Class: Business Pack - EDI

PROTECTING AUSTRALIANS SINCE 1975

MGA Insurance Brokers is one of the top 10 Insurance Brokerages in Australia with 40 offices and over 200 personnel Australia wide



IMPORTANT INFORMATION

Please review your policy documents carefully and contact us immediately if any details are incorrect, other changes are required or if you have any questions regarding your policy.

Renewal For: Business Insurance

If you should have any queries, please contact:
Kim Dewar on (07) 3720 6008 or 1300 662 772

Claims must be notified as soon as reasonably possible. Late notification may result in the insurer refusing to indemnify you or reducing your claim, to the extent the insurer is prejudiced by the delay. Refer to your policy for more details.*The enclosed Tax Invoice provides a detailed breakdown of the above Total Payable amount.

Payment Options:



Bill Code: ...
Reference: ...
From savings or cheque account



Post your cheque with this payment slip to:
MGA Insurance Brokers Pty. Ltd.
PO Box 414
BEGA NSW 2550



Pay in person at any Australia Post outlet
using cash, cheque or EFTPOS.



Pay in person at any Australia Post
outlet or at your local MGA Office.



Visit our website at: www.mga.com
to pay by Visa, Mastercard or Amex.
A surcharge (Incl. GST) will apply.
Client Reference: MGA BGA D2890
Invoice Reference: I4345217



Pay using internet banking by entering the below
BSB, account and reference details:
BSB: 085-456
Account: 691595002
Reference: I4345217



*2871 043452170041

Total Payable A\$ 1,320.00

Broker: Kim Dewar
MGA BGA D2890 0941432/011 I4345217



OUR PRIVACY POLICY

We are committed to protecting your privacy in accordance with the Privacy Act 1988 (Cth) (Privacy Act) and the Australian Privacy Principles (APP's). Where required, we will provide you with a Collection Notice which outlines how we collect, disclose and handle your information.

You can also refer to our Privacy Policy available on our website or by contacting us for more information about our privacy practices including how we collect, use or disclose your information, how to access or seek correction to your information or how to complain in relation to a breach of the Australian Privacy Principles and how such a complaint will be handled.

YOUR DUTY OF DISCLOSURE

You have a duty of disclosure under the Insurance Contracts Act 1984.

When applying for insurance and answering any questions, you need to advise anything you know, or that a reasonable person in the circumstances would know, that may affect or be relevant to the insurer's decision to insure you and on what terms.

You must comply with your duty of disclosure until the insurer agrees to insure you (including any renewal, extension, variation or reinstatement as applicable), and if anything that you have disclosed to us changes before that time, you also need to tell us.

The duty applies to you and anyone else that you want to be covered by the contract.

If you are in doubt tell us and we can help.

NON-DISCLOSURE

If you fail to comply, the insurer may reduce its liability under the contract in respect of a claim, cancel the contract or both. If your failure is fraudulent, they may also avoid the contract from its beginning.

AVERAGE OR CO-INSURANCE

Check your sums insured are adequate to cover the full replacement value of your items in the event of a claim. Where the contract of insurance includes an Average or Co-Insurance provision, you will be considered your own Insurer for the difference between the sum insured at the time of loss and the specified percentage of the true value of the property lost or damaged. The effect of the Average or Co-Insurance provision is that you will bear a rateable proportion of any loss in the event of any under-insurance.

THIRD PARTY INTERESTS

You should advise the Insurer of the interest of all third parties (e.g. financiers, lessors, mortgagees) in the subject matter of policy. The interest of such third parties may only be protected if it is noted on the policy.

HOLD BLAMELESS OR PREVENTING THE RIGHT OF RECOVERY

Please be aware that if you are a party to any agreement or understanding that has the effect of excluding or limiting the insurer's rights of recovery from a third party, the insurer may have the right to refuse to indemnify you for such loss if it is shown that Insurer's rights of recovery has been prejudiced by your action.

ASSOCIATIONS WITH RELATED BODIES CORPORATE

We are members of the Austbrokers network of insurance brokers. MGA Insurance Brokers is an equity member within the Austbrokers network. AUB Group Limited (ABN 60 000 000 715) (AUB) is a sole shareholder of Austbrokers Member Services Pty Ltd ACN 123 717 653, a company that provides marketing, distribution and training services to members of Austbrokers.

MGA Insurance Brokers Pty Ltd and MGA EziPay Pty Ltd (ABN 12 119 047 960) are wholly owned subsidiaries of MGA Management Services Pty Ltd (ABN 47 008 210 482).

ASSOCIATION WITH AN UNDERWRITING AGENCY

We have an association with Millennium Underwriting Agencies Pty Ltd (ABN 38 079 194 095). MGA Insurance Brokers Pty Ltd and Millennium Underwriting Agencies Pty Ltd have some common directors and a proportion of the shares of each company have some common beneficial ownership.

IMPORTANT INFORMATION

This document provides only brief details of the insurance. The full terms and conditions are contained in the policy documents and it is essential that you read these carefully. Should you have any questions about the scope of cover provided, please contact your local MGA office for an explanation.

MGA subscribes to the Australian Financial Complaints Authority (AFCA). Should you have any complaint about MGA please contact our office immediately. The latest version of our Financial Services Guide is available on our website www.mga.com

LEGAL LIABILITY OR INDEMNITY INSURANCE

Should the policy state that the cover is written on a "Claims Made" basis or "Claims Made and Notified" basis, it is imperative that the Insurer be notified immediately of any claim, incident or circumstances that may result in a claim during the currency of the policy or any permitted extended disclosure period (if applicable).

NON RETURN OF BROKERAGE

The charges detailed on this invoice include the commission and fee income earned by this office for the placement of the risk insured. Our fees or commission may not be refunded to you if the policy is cancelled prior to expiry.

COOLING OFF PERIOD

Some policies are subject to a cooling off period (the policy will state if this is the case and the applicable notice period). Where a cooling off period applies you can check that the policy meets your needs during the notice period and if not, you may be able to cancel the policy (except in some circumstances, for example, if you have made a claim) and receive a full refund of any premium paid (less certain deductions permitted by law). You may still have rights to cancel the policy after any cooling off period ends.

For more information, please contact our office, refer to your policy documents or visit our website www.mga.com for the Financial Services Guide and Privacy Policy.

MGA Insurance Brokers Pty. Ltd.
167 Carp Street
BEGA NSW 2550

ABN 29 008 096 277
Australian Financial Services Licence No. 244601

TAX INVOICE

Issued 19.07.2023

Client : Delegate RSL Sub-Branch
57 Bombala Street
DELEGATE NSW 2633

ABN :

Class : Business Pack - EDI

Insurer : QBE Insurance (Australia) Limited

Policy Number :

Period : 02.08.2023 to 02.08.2024 at 4pm

Invoice Number : I

MGA Reference : MGA BGA D2890 0941432/011

Premium	905.80
F&ES Levy	165.26
GST	107.11

Broker Service Fee	128.94
Fee GST	12.89

Total Payable (incl GST) A\$	1,320.00
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GST Total	120.00
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* Not a taxable supply

This is only a Tax Invoice once payment is received.

MGA Insurance Brokers Pty Ltd
ABN 29 008 096 277
167 Carp Street
BEGA NSW 2550

Phone: 1300 662 772
PO Box 414
BEGA NSW 2550

COVERAGE SUMMARY		Delegate RSL Sub-Branch Business Pack - EDI
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QBE Australia
ABN 78 003 191 035
AFS Licence No. 239545 of Level 18, 388 George Street, Sydney

BUSINESS PACKAGE

POLICY NUMBER:

PERIOD OF COVER: 02/08/2023 TO 02/08/2024

INSURED:
RSL CUSTODIAN PTY LTD
DELEGATE RSL SUB BRANCH

SITUATION 1 DETAILS

BUSINESS: CLUB, COMMUNITY ASSOC. OPERATI

SITUATION: 57 BOMBALA STREET
DELEGATE
2633
NSW

PROPERTY SECTION - Fire and other insured events

Construction: Other
Year Built: 1940

	SUM INSURED	EXCESS
Building	\$ 120000	\$ 500
Contents	\$ Not Insured	\$ Nil

Sprinklers Installed ? N
Earthquake excess as per the policy wording

Business Interruption Section - NOT INSURED

Clauses Applicable:

GOL AUSTBROKERS WORDING QM511
APPLICABLE POLICY WORDING
When BUSINESS PACK INSURANCE is shown on the Policy Schedule
Austbrokers Commercial/Retail/Industrial Policy wording QM511-0423
applies.

MGA Insurance Brokers Pty Ltd

ABN 29 008 096 277

167 Carp Street

BEGA NSW 2550

Phone: 1300 662 772

PO Box 414

BEGA NSW 2550

COVERAGE SUMMARYDelegate RSL Sub-Branch
Business Pack - EDI

BROADFORM LIABILITY SECTION LIMIT OF LIABILITY

Liability	\$ 10000000
Property Owners Only?	Yes
Property Value	\$ 18000
Goods in Physical Control	\$ 100000
Annual Turnover	\$ 0
Property Damage Excess	\$ 500
Number of Employees	0

The rating of this section based on having a property value of \$18000. If there is any change to this, you must notify the broker or the company.

WARNING - CONTRACTUAL LIABILITIES

Caution should be exercised when entering into any written contractual agreements. These contractual agreements may impact on the terms and conditions of your insurance policy which may significantly prejudice your rights to indemnity under your insurance policy. In essence, Underwriter(s) will not respond to claims arising out of any liability assumed under contract whether by express warranty and/or agreement. You should not sign any contract without prior agreement with your insurer particularly contracts that could prevent other insurers from recovering the loss from a third party. If in any doubt, seek legal advice.

MGA Insurance Brokers ("MGA") and it's Authorised Representatives expressly disclaim, to the extent permitted by law, any liability for any loss, damages and/or costs incurred either directly or indirectly in respect of you entering into any written contractual agreements whether in the past, now or in the future which alters and/or effects the terms and conditions of your insurance policy arranged through MGA on your behalf.

Clauses Applicable:

I50 PROPERTY OWNERS EXCLUDING TRADE RIS

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PROPERTY OWNERS EXCLUDING TRADE RISKS

The Liability Section of this Policy does not cover liability in respect of Personal Injury or Property Damage arising out of or in connection with any Business, Profession, Trade or Manufacturing Operations other than as owner of Property the subject of this Indemnity) conducted by You.

MGA Insurance Brokers Pty Ltd
ABN 29 008 096 277
167 Carp Street
BEGA NSW 2550

Phone: 1300 662 772
PO Box 414
BEGA NSW 2550

COVERAGE SUMMARY		Delegate RSL Sub-Branch Business Pack - EDI
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CIP AUSTBROKERS WORDING QM511
APPLICABLE POLICY WORDING
When BUSINESS PACK INSURANCE is shown on the Policy Schedule
Austbrokers Commercial/Retail/Industrial Policy wording QM511-0423
applies.

----- Theft/Money/Glass	-	NOT INSURED
----- General Property/ Machinery Breakdown	-	NOT INSURED
----- Electronic Equipment	-	NOT INSURED
----- Employee Dishonesty/Tax Audit/Transit	-	NOT INSURED
----- Employment Practices/Statutory Liability-		NOT INSURED

TERRORISM INSURANCE ACT - APPLICATION TO THIS POLICY

QBE Australia has determined that this policy (or part of it)
is a policy to which the Terrorism Insurance Act
2003 applies. We have reinsured our liability under the
Act with the Commonwealth Government reinsurer, the
Australian Reinsurance Pool Corporation (ARPC).
As a consequence, we are required to pay a premium to the
ARPC and that amount (together with the cost of that part of
the cover provided by us and administrative costs associated
with the legislation) is reflected in the premium charged to
you.

As with any other part of our premium, it is subject to
Government taxes and charges such as GST, stamp duty and,
where applicable, levies.

Please read in your policy documentation how the Emergency Service Levy
is changing in NSW.

INSURER	POLICY NUMBER	PROPORTION
QBE Insurance (Australia) Limited A.B.N. 78 003 191 035 Level 9, 400 King William Street ADELAIDE SA 5000 AFSL 239545	126U207076BPK	100.0000%

MGA Insurance Brokers Pty LtdABN 29 008 096 277
AFS Licence No. 244601**GENERAL ADVICE****This is an important document. You should read it carefully and ensure that you understand it.**

Client	:Delegate RSL Sub-Branch	
Insurer	:QBE Insurance (Australia) Limited	
Class of Risk	:Business Pack - EDI	
Policy Number	:1	
Period of Cover	:02.08.2023 to 02.08.2024	Our Ref :MGA BGA D2890 0941432/011/01

In accordance with FSR legislation we are required to advise you that in this instance we are giving you "general advice".

General Advice means:

1. We have not taken into account your objectives, financial situation or needs.
2. You should consider whether this advice is suitable for your objectives, financial situation or needs before acting on it.
3. You should also obtain a product disclosure statement before making a decision about any financial product to which the advice relates.

We confirm we have reviewed the Insurer's Target Market Determination (TMD) for this product and have assessed that you fall within the target market for this financial product. On the basis of our assessment, we consider that the product has therefore been issued to you consistently with the TMD provided by the Insurer. Please ask us if you would like a copy of the TMD.

Some personnel receive an annual salary that may include bonuses based on performance criteria and achievement of company goals. They may also receive certain soft dollar benefits of the type described in this document.

The Representative providing the advice for this insurance receives a payment for this advice of 47.5% of the broker's remuneration.

The total amount invoiced includes the remuneration for advice of \$ 166.65

Our remuneration covers:

- A. The fee to our representative for advice and services rendered to you; and
- B. Our back office and administration costs and profit.

In certain circumstances our representatives may receive from us additional payments to cover costs of back office and administration functions being performed on our behalf.

From time to time we and our representatives may also receive what are commonly referred to as "soft dollar benefits" from product issuers and other financial service providers we deal with. Soft dollar benefits that we or our representatives receive that are reasonably estimated to exceed \$300 per item or event are potentially material. They may include such benefits as conference attendances, free meals or accommodation and must be disclosed to our Compliance Department in writing, who will determine if appropriate procedures are in place to manage or avoid any potential conflicts of interest which might arise.

GENERAL ADVICE WARNING

Page No. 2

Delegate RSL Sub-Branch
(MGA BGA D2890 0941432/011/01)

PRIVACY COLLECTION NOTICE

MGA Insurance Brokers Pty Ltd (ACN 008 096 277) collects your personal information (which in some instances may be sensitive information) so we can identify you, determine which products and services we can provide to you, administer services to you, and provide you with information in relation to our services. We may collect your personal information by telephone, email or in writing. We will not collect sensitive information without your consent.

The MGA Privacy Policy available at www.mga.com/privacy outlines how we collect, hold, use and disclose your personal information in accordance with the Privacy Act 1989 (Cth) and the Australian Privacy Principles. By providing us with your personal information, you consent to the terms of the MGA Privacy Policy.

In particular, the MGA Privacy Policy addresses the following matters:

- who we collect personal information from;
- circumstances where we may be required by Australian law or court or tribunal order to deal with your personal information in a particular way;
- the purposes for which we collect your personal information;
- the consequences if you do not provide required personal information to us;
- other parties to whom we may disclose information;
- how we handle possible cross border disclosures of information;
- how you can access and/or correct your personal information; and
- our procedures for handling complaints about how we deal with your personal information.

If you have any queries in relation to the MGA Privacy Policy and our handling of your personal information, you can contact our Privacy Officer using the following details:

Mail:	Att: Privacy Officer MGA Insurance Brokers PO Box 309 KENT TOWN SA 5071
Telephone:	+61 8 8291 2300
Facsimile:	+61 8 8333 0318
Email:	pat.warren@mga.com



THE RIGHT PROTECTION

Scott & Broad Pty Ltd
AFSL 237827
ABN 39 000 063 892
Level 2, 924 Pacific Highway
GORDON NSW 2072
Ph: 02-9932 6444
officeadmin@scottbroad.com.au
scottbroad.com.au

RENEWAL TAX INVOICE

Hon. Secretary/Treasurer
Delegate RSL Sub Branch
57 Bombaca Street
DELEGATE NSW 2633

Date: 11/05/2023
Invoice Number: 305133
Your contact: Beverley Rautenbach
Contact number: 02-9932 6415

Thank you for choosing Scott & Broad to arrange this insurance cover on your behalf. Brief details of cover are given below. You should refer to the policy documents issued by the insurer for complete policy terms and conditions.

Please read the important notices attached, including your duty to take reasonable care not to make a misrepresentation to your insurer. Please check the attached summary for the description of insurance arranged and advise us of any changes or questions immediately.

POLICY	POLICY DESCRIPTION	PREMIUM
Policy number 10M7431902	Type of Insurance Legal Liability	Base Premium \$390.00
Insurer CGU Insurance PO BOX 244 SYDNEY NSW 2001	Policy description Legal Liability	ESL* \$0.00
Insured Delegate RSL Sub Branch	Particulars 2023-2024 Public Liability Insurance	Stamp Duty \$38.61
Period 31/05/2023 to 31/05/2024 At 4pm local time		Insurer Fee \$0.00
Effective date 31/05/2023		Broker Fee \$95.00
		Total GST \$48.50
		INVOICE TOTAL \$ 572.11
		*NOTE: Emergency Services Levy (ESL) for property risks in NSW is collected by insurers.

PAYMENT OPTIONS

Please remit within 14 days to maintain cover



Scott & Broad Pty Ltd

DEFT Reference Number
40636323051337

Pay by credit card or registered bank account at www.deft.com.au
or phone
1300 78 11 45. Payments by credit card may attract a surcharge.



Name: Delegate RSL Sub Branch
Client ID:
Invoice No:



*498 406363 23051337

Payments can be made at any Post Office by cheque or EFTPOS.



Biller Code:
Ref:

Total Due: **\$ 572.11**

Contact your participating bank, credit union or building society to make payment directly from your cheque or savings account. Enter the Biller Code and BPAY reference number as detailed above.

PUBLIC AND PRODUCTS LIABILITY INSURANCE

POLICY NUMBER	10M7431902								
POLICY PERIOD	31/05/2023 – 31/05/2024								
INSURER	Insurance Australia Limited trading as CGU Insurance								
POLICY WORDING	CGU General & Products_CID0157_REV4_04/22								
SCOPE OF COVER	The Insured's Legal Liability to pay compensation in respect of Personal Injury and/or Property Damage arising out of or in conjunction with the Insured's Business or Products, occurring within the Policy Geographical Limits.								
INSURED	<p>Delegate RSL Sub Branch</p> <p>and/or its/their subsidiary and/or related corporations, as defined in the Corporations Law (including those acquired or incorporated during the Period of Insurance).</p>								
BUSINESS DESCRIPTION	<p>Principally</p> <p>Ownership and/or occupation of Property; Administration of RSL Policy, including all official RSL Sub Branch activities, Anzac Day Commemorative Services and/or fundraising and/or charitable activities organised by the Insured and any other occupation incidental thereto or associated therewith</p>								
GEOGRAPHICAL LIMITS	<p>Anywhere in the world except the United States of America and Canada where this Policy shall only apply in respect of:</p> <p>(a) travelling executives and/or salespersons who are non-residents in such countries; and</p> <p>(b) claims in respect of Personal Injury and/or Property Damage caused by or arising out of Products which, without the knowledge of the Insured and/or of the Insured's agents and/or of the Insured's servants, are exported by others to such countries.</p>								
LIMITS OF LIABILITY	<table> <tr> <td>PUBLIC LIABILITY any one Occurrence</td><td>\$20,000,000</td></tr> <tr> <td>ADVERTISING INJURY any one Occurrence</td><td>\$20,000,000</td></tr> <tr> <td>PRODUCTS LIABILITY any one Occurrence in the Aggregate of any one Period of Insurance</td><td>\$20,000,000</td></tr> <tr> <td>PROPERTY IN THE CARE CUSTODY OR CONTROL</td><td>\$250,000</td></tr> </table>	PUBLIC LIABILITY any one Occurrence	\$20,000,000	ADVERTISING INJURY any one Occurrence	\$20,000,000	PRODUCTS LIABILITY any one Occurrence in the Aggregate of any one Period of Insurance	\$20,000,000	PROPERTY IN THE CARE CUSTODY OR CONTROL	\$250,000
PUBLIC LIABILITY any one Occurrence	\$20,000,000								
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PROPERTY IN THE CARE CUSTODY OR CONTROL	\$250,000								
EXCESS	<table> <tr> <td>\$1,000</td><td>any one Occurrence except:</td></tr> <tr> <td>\$15,000</td><td> <p>each and every Occurrence with respect to injury to contractors, sub-contractors, Employees and any contractors or subcontractors, labour hire personnel, worker to worker claims, workers' compensation recovery actions.</p> <p>'worker to worker claim' means a claim made by an injured worker (as defined by any relevant workers' compensation legislation or similar scheme) against any Insured other than the injured worker's employer.</p> </td></tr> <tr> <td>\$5,000</td><td>any one Occurrence in respect of claims arising out of or in any way connected With the use of sporting equipment provided by North Bondi RSL Sub Branch</td></tr> </table>	\$1,000	any one Occurrence except:	\$15,000	<p>each and every Occurrence with respect to injury to contractors, sub-contractors, Employees and any contractors or subcontractors, labour hire personnel, worker to worker claims, workers' compensation recovery actions.</p> <p>'worker to worker claim' means a claim made by an injured worker (as defined by any relevant workers' compensation legislation or similar scheme) against any Insured other than the injured worker's employer.</p>	\$5,000	any one Occurrence in respect of claims arising out of or in any way connected With the use of sporting equipment provided by North Bondi RSL Sub Branch		
\$1,000	any one Occurrence except:								
\$15,000	<p>each and every Occurrence with respect to injury to contractors, sub-contractors, Employees and any contractors or subcontractors, labour hire personnel, worker to worker claims, workers' compensation recovery actions.</p> <p>'worker to worker claim' means a claim made by an injured worker (as defined by any relevant workers' compensation legislation or similar scheme) against any Insured other than the injured worker's employer.</p>								
\$5,000	any one Occurrence in respect of claims arising out of or in any way connected With the use of sporting equipment provided by North Bondi RSL Sub Branch								

ENDORSEMENTS CGU (Steadfast) Non-Absolute Cyber Endorsement
Steadfast – Silica Exclusion
Pandemic Exclusion
Participation Exclusion

This is a summary of cover only. It provides brief details of insurance arranged.
Please refer to the Policy Wording and PDS issued by the Insurer for complete details & Policy Terms & Conditions.

IMPORTANT NOTICES & INFORMATION

We have prepared this document to assist you to understand important issues relating to your insurances. Please contact your Account Manager if you have any questions or require further advice/assistance.

OUR SERVICES

We are authorised to provide financial product advice on and deal in general insurance products. We can arrange a range of services to assist you to protect your assets and liabilities.

DOCUMENTS & POLICIES

Please refer to our website scottbroad.com.au for our Financial Services Guide (FSG), Privacy Policy and Complaints and Disputes Procedure, both internally and externally, with AFCA.

ESSENTIAL READING OF POLICY WORDING

The policy wordings for your insurances are essential reading to understand what is protected by each policy. Read them carefully as soon as possible and contact us if you have any concerns about the extent of your cover.

YOUR DUTY TO TAKE REASONABLE CARE NOT TO MAKE A MISREPRESENTATION

Before you enter into an insurance contract, you have a duty under the *Insurance Contracts Act 1984 (ICA)* to take reasonable care not to make a misrepresentation to an insurer. The information you give must be truthful, accurate and complete.

You have this duty until they agree to insure you. You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell the insurer anything that:

- reduces the risk they insure you for; or
- is common knowledge; or
- they know or should know as an insurer; or
- they waive your duty to tell them about.

If you do not tell the insurer something you are required to, they may cancel your contract or reduce the amount they will pay you if you make a claim, or both. If your failure to tell them is fraudulent, they may refuse to pay a claim and treat the contract as if it never existed.

DUTY OF GOOD FAITH

Both parties to an insurance contract, the insurer and the insured, must act towards each other with the utmost good faith. If you fail to do so, the insurer can cancel your insurance. If the insurer fails to do so, you may be able to sue the insurer.

AVERAGE OR CO-INSURANCE

Some policies contain an Average or Co-insurance clause. This means that if you insure for less than the full value of the property, your claim may be reduced in proportion to the amount of the under-insurance.

Some business interruption policies contain an Average/Co-Insurance clause which has a different application. Check your policy and contact us with any questions.

CONTRACTS AND LEASES YOU SIGN

If you sign a contract with an indemnity, "hold harmless" or release, it can invalidate your insurance – unless you obtain the Insurer's consent in advance.

These clauses are often found in leases and other contracts you sign from time to time relating to your business. Do not sign a contract or lease without contacting us and/or taking legal advice as to whether the contract terms will prejudice your policy.

LEASING, HIRING AND BORROWING PROPERTY

When you lease, hire or borrow property, make sure that the contract clearly identifies who is responsible for insuring the property.

Industrial Special Risks policies automatically cover property which you are responsible to insure, subject to the policy excess. Public liability insurance may assist you meet claims relating to property damage to property which you lease or hire. A sub-limit usually applies to the amount you can claim for damage to property in your care, custody or control.

ADDITIONAL INSURED AND NOTING INTERESTS

If a person is to be named on your policy or insured as a co-insured or joint insured, notify us immediately so we can request this in advance from the insurer. Your property and liability policies will not provide automatic cover for the insurable interest of other parties (e.g., mortgagees, lessors).

Check with us whether the insurer will include someone else as an insured or note their interests before you agree to this in a contract or lease. We cannot guarantee that an insurer will agree to include someone as an insured under your policy or to note their interests on your policy.

CLAIMS OCCURRING POLICIES

Most of your policies do not provide indemnity in respect of events that occurred before the insurance commenced. They cover events that occur during the policy period.

CLAIMS MADE POLICIES

Some policies (e.g. professional indemnity insurance) provide cover on a "claims made" basis. This means that claims first advised to you (or made against you) and reported to your insurer during the policy period are insured under that policy, irrespective of when the incident causing the claim occurred. If you become aware of circumstances which could give rise to a claim, notify the insurer during the policy period.

Report all incidents that may give rise to a claim against you to the insurers immediately after they come to your attention and before the policy expires.

INSURER SOLVENCY

We do not warrant or guarantee the current or ongoing solvency or financial viability of the insurer because we have no control over the insurer's performance, and this can be affected by many complex commercial and economic factors.

UNAUTHORISED FOREIGN INSURERS

In limited cases, we may recommend that you insure with an unauthorised foreign insurer. An unauthorised foreign insurer is an insurer that is not authorised under the Insurance Act 1973 (Act) to conduct insurance business in Australia and is not subject to the system of financial supervision of general insurers in Australia that is monitored by the Australian Prudential Regulation Authority.

If the insurer becomes insolvent, you will not be protected by the Federal Government's Financial Claims Scheme provided under Part VC of that Act.

Important_Notices_and_Information_102021



THE RIGHT PROTECTION

Scott & Broad Pty Ltd
AFSL 237827
ABN 39 000 063 892
Level 2, 924 Pacific Highway
GORDON NSW 2072
Ph: 02-9932 6444
officeadmin@scottbroad.com.au
scottbroad.com.au

RENEWAL TRANSFER TAX INVOICE

Hon. Secretary/Treasurer
Delegate RSL Sub Branch
57 Bombaca Street
DELEGATE NSW 2633

Date: 11/05/2023
Invoice Number: 305134
Your contact: Beverley Rautenbach
Contact number: 02-9932 6415

Thank you for choosing Scott & Broad to arrange this insurance cover on your behalf. Brief details of cover are given below. You should refer to the policy documents issued by the insurer for complete policy terms and conditions.

Please read the important notices attached, including your duty to take reasonable care not to make a misrepresentation to your insurer. Please check the attached summary for the description of insurance arranged and advise us of any changes or questions immediately.

POLICY	POLICY DESCRIPTION	PREMIUM
Policy number	Type of Insurance Personal Accident Insurance	Base Premium \$34.80
Insurer Arch Insurance Suite 4.01, Level 4, 68 York Street SYDNEY NSW 2000	Policy description Personal Accident - 58 Members	ESL* \$0.00
Underwritten By CERTAIN UNDERWRITERS AT LLOYD'S		Stamp Duty \$1.91
Insured Delegate RSL Sub Branch		Insurer Fee \$0.00
Period 31/05/2023 to 31/05/2024 At 4pm local time	Particulars 2023-2024 Personal Accident Insurance	Broker Fee \$0.00
Effective date 31/05/2023		Total GST \$3.48
		INVOICE TOTAL \$ 40.19
		*NOTE: Emergency Services Levy (ESL) for property risks in NSW is collected by insurers.

PAYMENT OPTIONS

Please remit within 14 days to maintain cover



Scott & Broad Pty Ltd

DEFT Reference Number
40636323051345

Pay by credit card or registered bank account at www.deft.com.au
or phone
1300 78 11 45. Payments by credit card may attract a surcharge.



Name: Delegate RSL Sub Branch
Client ID:
Invoice No:



*498 406363 23051345

Payments can be made at any Post Office by cheque or EFTPOS.



Biller Code: _____
Ref: _____

Total Due: \$ 40.19

Contact your participating bank, credit union or building society to make payment directly from your cheque or savings account. Enter the Biller Code and BPAY reference number as detailed above.

PERSONAL ACCIDENT INSURANCE

INSURED	Delegate RSL Sub Branch	
	The Returned & Services League of Australia (NSW Branch)- nominated RSL Sub Branches, RSL Auxiliary & RSL Custodian Pty Ltd	
POLICY PERIOD	31/05/2023 – 31/05/2024	
INSURER	Arch Underwriting at Lloyd's (Australia) Pty Ltd	
POLICY WORDING	AH Voluntary Workers Wording 202211V1	
INSURED PERSONS	All declared Voluntary Workers of the Policy Holder whilst undertaking voluntary work on behalf of the Policy Holder, including direct travel to and from.	
LIMITS OF LIABILITY	Aggregate Limit – All Policy Sections	\$2,000,000
	Non-Schedule Flights – All Policy Sections	\$1,000,000
SECTION 1	PERSONAL ACCIDENT LUMP SUM BENEFITS	Sum Insured
COVERED EVENT 1	ACCIDENTAL DEATH	\$30,000
COVERED EVENTS 2 - 26	As per Table of Benefits 1	\$30,000
COVERED EVENTS 27 - 33	BODILY INJURY resulting in FRACTURED Bones	\$2,000
COVERED EVENTS 34 - 35	BODILY INJURY resulting in LOSS of TEETH or dental procedures	Not Covered
SECTION 2	LOSS OF INCOME BENEFITS	Sum Insured
COVERED EVENTS 36	TEMPORARY TOTAL DISABLEMENT as a result of BODILY INJURY	\$750 per week
	Maximum Percentage of SALARY	85 %
	Maximum BENEFIT PERIOD	104 weeks
	EXCESS PERIOD	7 days
COVERED EVENTS 37	TEMPORARY PARTIAL DISABLEMENT as a result of BODILY INJURY	\$750 per week
	Maximum Percentage of SALARY	85 %
	Maximum BENEFIT PERIOD	104 weeks
	EXCESS PERIOD	7 days
SECTION 3	ADDITIONAL BENEFITS UNDER THE POLICY	Sum Insured
	Rehabilitation BENEFIT	\$25,000
	Return to work BENEFIT	\$25,000
	Independent financial advice BENEFIT	\$5,000
	Dependent child assistance BENEFIT – Maximum sum insured	\$45,000
	Surviving SPOUSE/PARTNER BENEFIT	\$15,000
	Partner retraining BENEFIT	\$25,000
	Unexpired membership BENEFIT	\$ 1,000
	Home and or vehicle modification BENEFIT	\$ 10,000
	Funeral expenses BENEFIT - Maximum sum insured	\$10,000
	Chauffeur Benefit	As per policy Wording

Note: The AGGREGATE LIMIT OF LIABILITY, NON SCHEDULED FLIGHT LIMIT BENEFITS PAYABLE applies in excess of any applicable EXCESS PERIOD.

ENDORSEMENTS

Student Tutorial Costs
Non-Medicare Medical Benefit
Domestic Help Expenses Benefit
Age Limits Extension
Out of Pocket Expenses

This is a summary of cover only. It provides brief details of insurance arranged.
Please refer to the Policy Wording and PDS issued by the Insurer for complete details & Policy Terms & Conditions.

IMPORTANT NOTICES & INFORMATION

We have prepared this document to assist you to understand important issues relating to your insurances. Please contact your Account Manager if you have any questions or require further advice/assistance.

OUR SERVICES

We are authorised to provide financial product advice on and deal in general insurance products. We can arrange a range of services to assist you to protect your assets and liabilities.

DOCUMENTS & POLICIES

Please refer to our website scottbroad.com.au for our Financial Services Guide (FSG), Privacy Policy and Complaints and Disputes Procedure, both internally and externally, with AFCA.

ESSENTIAL READING OF POLICY WORDING

The policy wordings for your insurances are essential reading to understand what is protected by each policy. Read them carefully as soon as possible and contact us if you have any concerns about the extent of your cover.

YOUR DUTY TO TAKE REASONABLE CARE NOT TO MAKE A MISREPRESENTATION

Before you enter into an insurance contract, you have a duty under the *Insurance Contracts Act 1984 (ICA)* to take reasonable care not to make a misrepresentation to an insurer. The information you give must be truthful, accurate and complete.

You have this duty until they agree to insure you. You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell the insurer anything that:

- reduces the risk they insure you for; or
- is common knowledge; or
- they know or should know as an insurer; or
- they waive your duty to tell them about.

If you do not tell the insurer something you are required to, they may cancel your contract or reduce the amount they will pay you if you make a claim, or both. If your failure to tell them is fraudulent, they may refuse to pay a claim and treat the contract as if it never existed.

DUTY OF GOOD FAITH

Both parties to an insurance contract, the insurer and the insured, must act towards each other with the utmost good faith. If you fail to do so, the insurer can cancel your insurance. If the insurer fails to do so, you may be able to sue the insurer.

AVERAGE OR CO-INSURANCE

Some policies contain an Average or Co-insurance clause. This means that if you insure for less than the full value of the property, your claim may be reduced in proportion to the amount of the under-insurance.

Some business interruption policies contain an Average/Co-Insurance clause which has a different application. Check your policy and contact us with any questions.

CONTRACTS AND LEASES YOU SIGN

If you sign a contract with an indemnity, "hold harmless" or release, it can invalidate your insurance – unless you obtain the Insurer's consent in advance.

These clauses are often found in leases and other contracts you sign from time to time relating to your business. Do not sign a contract or lease without contacting us and/or taking legal advice as to whether the contract terms will prejudice your policy.

LEASING, HIRING AND BORROWING PROPERTY

When you lease, hire or borrow property, make sure that the contract clearly identifies who is responsible for insuring the property.

Industrial Special Risks policies automatically cover property which you are responsible to insure, subject to the policy excess. Public liability insurance may assist you meet claims relating to property damage to property which you lease or hire. A sub-limit usually applies to the amount you can claim for damage to property in your care, custody or control.

ADDITIONAL INSURED AND NOTING INTERESTS

If a person is to be named on your policy or insured as a co-insured or joint insured, notify us immediately so we can request this in advance from the insurer. Your property and liability policies will not provide automatic cover for the insurable interest of other parties (e.g., mortgagees, lessors).

Check with us whether the insurer will include someone else as an insured or note their interests before you agree to this in a contract or lease. We cannot guarantee that an insurer will agree to include someone as an insured under your policy or to note their interests on your policy.

CLAIMS OCCURRING POLICIES

Most of your policies do not provide indemnity in respect of events that occurred before the insurance commenced. They cover events that occur during the policy period.

CLAIMS MADE POLICIES

Some policies (e.g. professional indemnity insurance) provide cover on a "claims made" basis. This means that claims first advised to you (or made against you) and reported to your insurer during the policy period are insured under that policy, irrespective of when the incident causing the claim occurred. If you become aware of circumstances which could give rise to a claim, notify the insurer during the policy period.

Report all incidents that may give rise to a claim against you to the insurers immediately after they come to your attention and before the policy expires.

INSURER SOLVENCY

We do not warrant or guarantee the current or ongoing solvency or financial viability of the insurer because we have no control over the insurer's performance, and this can be affected by many complex commercial and economic factors.

UNAUTHORISED FOREIGN INSURERS

In limited cases, we may recommend that you insure with an unauthorised foreign insurer. An unauthorised foreign insurer is an insurer that is not authorised under the Insurance Act 1973 (Act) to conduct insurance business in Australia and is not subject to the system of financial supervision of general insurers in Australia that is monitored by the Australian Prudential Regulation Authority.

If the insurer becomes insolvent, you will not be protected by the Federal Government's Financial Claims Scheme provided under Part VC of that Act.

Important_Notices_and_Information_102021



Donations & Sponsorship FY 2024-2025

Application 8

ENJO CLEAN UP VOLUNTEER GROUP CLEANING UP ROADSIDE LITTER

Summary of attachments

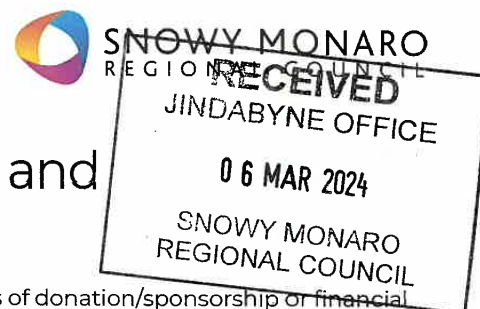
Total number of pages: 12

Application Form: 8 Pages

Quotes: 3 Pages

Form | 250.2018.449.6

Application Form – Donations and Sponsorship



This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
A copy of the group / organisation's public liability insurance.	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input checked="" type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes	
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Other supporting documents Please specify any other supporting information attached:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Application submitted to Council on: Date <u>5. 3. 2024</u>			

Page 4 of 8

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.	
Anticipated Start Date:	
Activity	Projected Completion Date
FOR THE CLEAN UPS I NEED A BOX	
TRAILER WITH NET. MY CAR / VAN IS	
GETTING TOO SMALL.	
Anticipated Finish Date: ONGOING	
Why is the project important to the community? BECAUSE IT'S IMPORTANT FOR ANIMALS, OUR COMMUNITY AND TOURIST'S TO HAVE A CLEAN ENVIRONMENT. IT'S ALSO A GREAT WAY OF COMMUNITY WORKING TOGETHER. I HAVE LOT'S OF COMMUNITY MEMBERS WHO COME ALONG TO EVERY CLEAN UP, BECAUSE THEY LOOK FOR BELONGING AND CONNECTION.	
Who will oversee / deliver the project (contractor? Members of organisation?) ME, PETRA RICHTER.	
How will you measure the success of the project? EVERY CLEAN UP IS A SUCCESS, CLEANER ROADS AND I CONNECT WITH MORE VOLUNTEERS. THIS PROJECT GIVES PEOPLE HOPE AND HAPPYNESS AND FEEL GOOD HORMONES.	
How will Council funding be acknowledged? (Council funding must be acknowledged in your project.) I'M NEW TO THIS. WHY DON'T YOU LET ME KNOW WHAT'S THE BEST WAY TO ACKNOWLEDGE COUNCIL'S FUNDING.	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4
Budget Overview		
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>		
Personnel / Labor:		\$
Materials and Supplies:		\$
Equipment:	BOX TRAILER	\$ 2999.-
Promotion:		\$
Other: (please specify item)		\$
Other:	Ratchet Tie Down Kits (5x)	\$ 107.25
Other:	CARGO NET FOR TRAILER	\$ 279.-
Other:	Petrol	\$ 614.75
Other:		\$
Other Grants received	NO <input type="checkbox"/> (If YES Brief description of who funds received from) 2x 600.- for TIP FEES	\$
Other Grants requested	NO <input checked="" type="checkbox"/>	\$
Other Funding	NO <input checked="" type="checkbox"/>	\$
Own contribution	NO <input type="checkbox"/>	\$
Total Project Budget:		\$ 4000.-
Amount Requested: (The total amount of funding you are applying for from Council)		\$ 4000.-
Will the project proceed if Council cannot fund the total requested amount?	YES <input type="checkbox"/>	NO* <input checked="" type="checkbox"/>
*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)		
I CAN'T AFFORD WRECKING MY CAR ANYMORE. I HAVE CLEANED UP THE ROADS IN JINDABYNE SINCE APRIL 2020. I HAVE ONLY FOUND OUT ABOUT THIS GRANT, SPONSORSHIP.		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates
 ☐ Water Charges
 ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If "yes" please record the department name: _____ Name of the Council officer: _____ Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☒ NO ☐

If "yes" please record the name of the Council officer Name:

Date the notice was submitted: I SPOKE TO ANNE HOY, and before her EDWINA LOWE

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

☒ I confirm that the information contained in the application form and supporting documents is true and correct.

☒ I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.

☒ I declare that should this application be successful the funding will be expended as outlined in the above documentation.

☒ I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.


Applicant Name: PETRA RICHTER





Applicant Signature:



Date: 5.3.2024

19:58

Customer Service (03) 8555 0035

 **DISCOUNT
TRADER**
TOOL TRADER





Gladiator MGN-300 Cargo Net

Medium 2460mm x 2050mm – Dual

Cab Ute Tray-Backs and Trailers


SKU: MGN-300

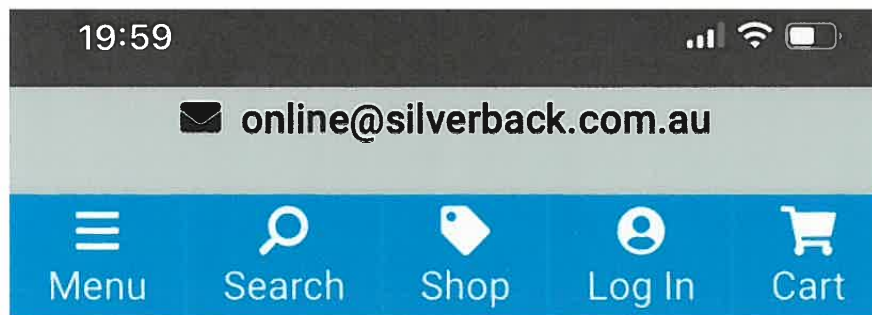
~~\$289.00~~ **\$279.00** You Save \$ 10

PRICE MATCH

Add to Cart

\$279.00 or \$69.75
with AfterPay

 discounttrader.com.au



Premium Ratchet Tie Down Kits Hook Keeper

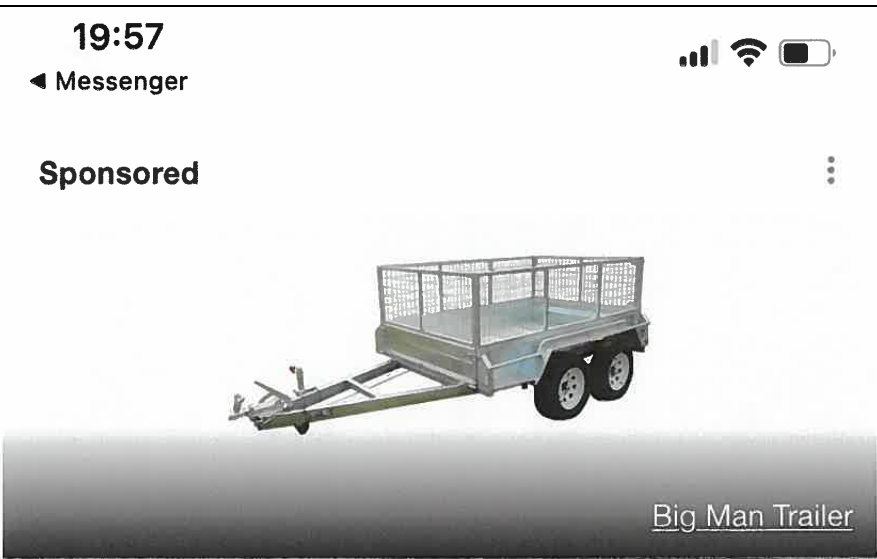
9m x 50mm LC 2500kg GREY

\$21.45 (inc GST)


In Stock



silverback.com.au





8x5 Dual Axle Tandem Box Trailer Galvanised Extreme Heavy Duty Braked Caged...

 [Big Man Trailer](#) \$2,999.00

8x5 Dual Axle Tandem Box Trailer...

In stock online

 Free delivery

 7-day returns

Base price	\$2,999.00
Delivery	Free
Total	\$2,999.00

Visit site

View details

About this product

Brand BIG MAN TRAILER



Donations & Sponsorship FY 2024-2025

Application 9

BREDBO MENS SHED **DEEP CYCLE BATTERY AND CHARGER**

Summary of attachments

Total number of pages: 15

Application Form:	8 Pages
Financials:	3 Pages
Insurance Details:	1 Page
Quotes:	2 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

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- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
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- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
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When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Other supporting documents Please specify any other supporting information attached:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Application submitted to Council on: Date <u>7/3/2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Bredbo Mens' Shed			Phone: [REDACTED]	
Address: [REDACTED]	Suburb: Bredbo	State: NSW	Postcode: 2626	
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Chris	Surname: Hanson	
Position: Treasurer	Phone: [REDACTED]	
Email: bredbomensshed@outlook.com		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing.		

PROJECT / EVENT DETAILS:			SECTION 3
Project title: "Donations and Sponsorship Application - [Bredbo Mens' Shed]"			
Project [REDACTED]			
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			
We require a deep cycle battery and charger to run lighting and a water pump on our BBQ trailer which we use for Community fund raising events.			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	June 2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Purchase and install battery and charger in trailer	June 2024
Anticipated Finish Date:	June 2024
Why is the project important to the community? We provide fundraising BBQs for the Mens' Shed and on behalf of Bredbo Community Association for events such as Australia Day, Easter, ANZAC Day, and Christmas functions and also at CWA market days.	
Who will oversee / deliver the project (contractor? Members of organisation?) Members of the organisation.	
How will you measure the success of the project? The ability to provide lighting and water for hand washing and cleaning of equipment while at these events.	
How will Council funding be acknowledged? (Council funding must be acknowledged in your project.) If successful, Council will be acknowledged via the Mens' Shed meeting and minutes, the Bredbo Bulletin, promotion of the successful funding in the Monaro Press, and by word of mouth.	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$
Materials and Supplies:			\$
Equipment:			\$ 407.20
Promotion:			\$
Other: (please specify item)			\$
Other:			\$
Other:			\$
Other:			\$
Other:			\$
Other Grants received	NO <input checked="" type="checkbox"/>	(if YES, Brief description of who funds received from)	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input checked="" type="checkbox"/>		\$
Own contribution	NO <input checked="" type="checkbox"/>		\$
Total Project Budget:			\$ 407.20
Amount Requested:			\$ 407.20
(The total amount of funding you are applying for from Council)			
Will the project proceed if Council cannot fund the total requested amount?			YES <input checked="" type="checkbox"/> NO* <input type="checkbox"/>
*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:

Section 5

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

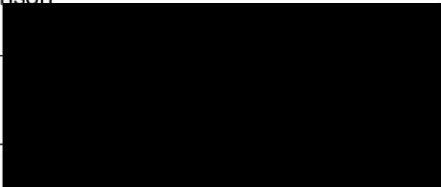
Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION	Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a <u>Notice of Intention to Organise an Event</u> form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>	
Has Council been advised of the event? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If "yes" please record the name of the Council officer Name:	
Date the notice was submitted:	

DECLARATION AND SIGNATURE OF APPLICANT	Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.

Privacy Statement	
<p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>	
Applicant Name: Chris Hanson	
Applicant Signature:	
Date:	7/3/2024



Commonwealth Bank

Commonwealth Bank of Australia
ABN 48 123 123 124 AFSL and
Australian credit licence 234945



016

THE SECRETARY
1 MONARO HWY
BREDBO NSW 2626

Your Statement

Statement 15

(Page 1 of 3)

Account Number

Statement

31 Aug 2023 - 30 Dec 2023

Closing Balance

\$7,510.84 CR

Enquiries

13 1998

(24 hours a day, 7 days a week)



Society Cheque Account

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential Investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Name: BREDBO MENS SHED INCORPORATED

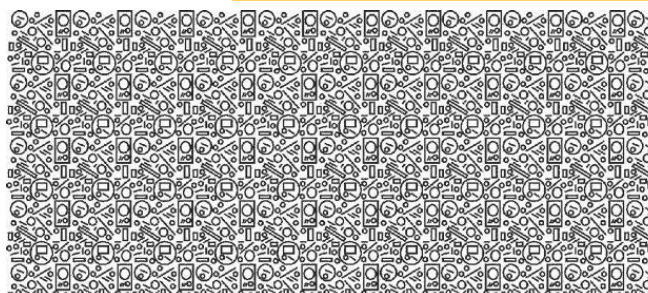
Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).

[illegible]

ZZ258R3 0303 SL.R3.S94T.D364.O V06.00.37

06 2523 10264555

[illegible]

Account Number 06 2523 10264555

Date	Transaction	Debit	Credit	Balance
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]		[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED] R
30 Dec 2023 CLOSING BALANCE				\$7,510.84 CR

Opening balance	-	Total debits	+	Total credits	=	Closing balance
\$8.105.01 CR		\$5.223.48		\$4.629.31		\$7.510.84 CR

Important Information:

We try to get things right the first time – but if we don't, we'll do what we can to fix it.

You can fix most problems simply by contacting us.

Write to: CBA Group Customer Relations, Reply Paid 41, Sydney NSW 2001

Tell us online: [commbank.com.au/support/compliments-and-complains.html](http://commbank.com.au/support/compliments-and-complaints.html)

Call: 1800 805 605 (free call)

You can also contact the Australian Financial Complaints Authority, AFCA, an independent external dispute resolution body approved by ASIC - time limits may apply. visit AFCA. afca.org.au. website for more information.

Write to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Email: info@afca.org.au

Call: 1800 931 678, free call Monday to Friday 9am– 5pm, AEST



Thursday, February 15, 2024

Certificate of Currency

The policy referred to is current as at the date of this certificate and whilst a due date has been indicated it should be noted that the policy may be cancelled in the future. Accordingly, reliance should not be placed on the expiry date.

Policy Number:	10M 8279076		
Insurer:	Insurance Australia Limited t/a CGU Insurance		
Insured:	Master Policy for The Australian Men's Sheds Association including scheduled member sheds		
Noted Insured Shed:	Bredbo Mens' Shed Inc.		
Interested Party:	Brendan Sullivan as Landlord		
Period of Insurance:	(From)	28 February 2024	at 4:00pm local time at the place of issue
	(To)	28 February 2025	at 4:00pm local time at the place of issue
Policy Type:	General and Products Liability		
Limit of Liability:			
	• Public Liability	\$40,000,000	any one Occurrence
	• Advertising Liability	\$40,000,000	any one Occurrence
	• Products Liability	\$40,000,000	any one Occurrence and in the aggregate for any one Period of Insurance
Disclaimer:	The information provided is a summary only and does not amend, extend, alter or set out the full terms of the policy referred to nor do we confirm or warrant the Insurance cover is in force at the date of this advice. You must always refer to the policy for full details and to the extent of any inconsistency the policy prevails. The policy is also subject to the operation of the Insurance Contracts Act 1984 (cth), including in particular, the insurer's rights under section 28 in relation to pre contractual non disclosure or misrepresentation. We will not provide any updates in relation to the policy to any third party unless we specifically agree to do so in writing with the third party.		

Signed for and on behalf of Insurance Australia Limited trading as CGU Insurance.

Sean McDermott
Everest Risk Group Pty Ltd
Authorised Representative No 447131
P: (02) 8880 0653
M: 0449 855 896
E: smcdermott@everestrg.com.au

CA & TJ Fitzgerald Trading As

Cooma's Battery Wholesalers
73 Bombala St
Cooma NSW 2630

Ph 02 6452 6405 Fx 02 6452 6437
Email: cbw2@bigpond.com

Tax Invoice

Invoice #:

ABN 92 609 610 472

Bill To:

Ship To:

Cashsale Account

Cashsale Account
Bredbo mens shed

SALESPERSON	YOUR NO.	SHIP VIA	CO	PP	SHIP DATE	TERMS	DATE	PG.
Travis Corby						Net EOM after EOM	22/02/2024	Page 1 of 1
QTY.	ITEM NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED	COD	
	BATDC27	DCM27 AC Delco Battery	\$260.00				GS T	
COMMENT		C	RATE	GST	SALE AMOUNT	SALE FREIGHT GST TOTAL PAID TODAY	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	GST
We appreciate your business.		G S T	10%	\$0.00	\$0.00			
FOR DIRECT PAYMENT PLEASE USE FOLLOWING ACCOUNT BSB: 062 523 ACC: 1017 3098 COOMA'S BATTERY WHOLESALE						BALANCE	\$0.00	



A DIVISION OF GPC ASIA PACIFIC PTY LTD
A.B.N. 97 087 993 283

STORE: RAP COOMA

ADDRESS: 67 COMMISSIONER STREET

COOMA

TELEPHONE: 02 64526132

FAX No.: 02 6452 6159

QUOTATION

1 OF 1

DELIVER TO:

Chris Hanson
C/- REPCO AUTO PARTS

CHARGE TO:

CUSTOMER
NUMBER
PO No.

7603128-0001

SALES
PERSON
SALES
REP

20341 YPG

DATE

29/02/24

BRANCH No.

058

RELEASE No.

XZM9923

MULGRAVE

9999

LINE	PART NUMBER	DESCRIPTION	RETAIL INCL GST	UOM	QTY ORDERED	BACK ORDERED	QTY SUPPLIED	UNIT PRICE INCL GST	TOTAL GST INCL GST	TOTAL INCL GST
362A	MXS5.0	12V 5A BATTERY CHARGER 8 STAGE	184.00	EACH	1	1		147.20	13.38	147.20

*****REPCO COOMA*****
*****WHERE IT STARTS WITH THE PARTS*****

GST

13.38

TOTAL \$

147.20

PAYABLE

S=

E. & O.E.

FOR TERMS AND CONDITIONS OF SALE PLEASE REFER BELOW

The goods and services referred to in this invoice are supplied subject to the terms and conditions of sale contained in the Credit Account Application or other agreement signed by you; or if none exists, the Terms and Conditions of Sale applicable at the date of this invoice available on Repco's website at www.repco.com.au, at your local Repco store or by contacting Repco on 133 227.

Any recommended pricing contained in this invoice is for your information only. There is no obligation to comply with the recommendation and you are free to set resale prices at your discretion.

GPAP20



Donations & Sponsorship FY 2024-2025

Application 10

JINDABYNE CYCLING CLUB INC **PROMOTING THE JCC MOUNTAIN BIKE EVENTS** **CALENDAR**

Summary of attachments

Total number of pages: 21

Application Form:	8 Pages
Financials:	3 Pages
Insurance Details:	1 Page
Quote:	2 Pages
Event Notifications:	6 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes	
Quotes attached Number of quotes attached: 1	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="radio"/>	NO <input type="radio"/>	Not Applicable <input checked="" type="radio"/>
Events Form (refer to section 6)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
Other supporting documents Please specify any other supporting information attached: Note that application relates to support for an events calendar. Event forms for first two events	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Application submitted to Council on: Date <u>09/03/2024</u>			



Attach Bank Statement or Treasurer Report



Attach Public Liability Insurance



Attach Quote 1



Attach Notice of Intention to Organise an Event



Attach Other Supporting Documents

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS**Section 1**

Name of Organisation: Jindabyne Cycling Club Inc (INC9894324)		Phone: [REDACTED]	
Address: [REDACTED]	Suburb: [REDACTED]	State: NSW	Postcode: 2627
Is the organisation registered for GST? (Please tick one):	YES <input type="radio"/>	NO <input checked="" type="radio"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:**Section 2**

First Name: Kelsey	Surname: Boreham
Position: Vice President/Race Director	Phone: [REDACTED]
Email: [REDACTED]	
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .	

PROJECT / EVENT DETAILS:**SECTION 3**

Project title: Promoting the JCC Mountain Bike Events Calendar			
Project location: Tyrolean/Mill Creek Trail Network, Jindabyne NSW			
Is the project to renovate a Council asset?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="radio"/>	NO <input type="radio"/>	*if yes, complete section 4b.

PROJECT PLAN:

Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.

The Jindabyne Cycling Club (JCC) commenced a calendar of mountain bike events in 2023 with great success. This included a series of gravity enduro style mountain bike races and a kids specific event for primary age children. In 2024 we plan to hold those same events again, and add to them with a further children's event and a series of cross-country mountain bike races. We are requesting support from SMRC for promotional material (generally reusable) to give our events broader appeal to potential participants and a more professional appearance.

The objectives of JCC's MTB events calendar are to:

- * Encourage Snowy Mountains residents to become physically active and involved in the local cycling community.
- * Attract visitors from neighbouring regions and other AusCycling clubs to Jindabyne, as part of positioning the town and the Snowy Mountains region as the pre-eminent cycling destination in New South Wales.
- * Raise funds for JCC and Jindabyne Trail Stewardship (JTS) in order to further their club objects and fund maintenance of the trails under JTS custodianship.
- * Engagement and activation of local children and youth, with a particular focus on improving female participation in the sport of cycling.

Our event entry data and financial returns will be the primary mechanisms through which we gauge success. For example, through the 2023 race calendar:

- * we attracted between 60 - 120 competitors to each round of our events.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	04/05/2024
Activity	Projected Completion Date
(E.g. pour concrete) Acquire promotional material for Jindy Gravity Endu	31/08/2024
Acquire promotional material for children's events as per attached	15/11/2024
Anticipated Finish Date:	15/11/2024
<p>Why is the project important to the community?</p> <p>Consistent with the event calendar objectives above, the primary benefits of the project are:</p> <ul style="list-style-type: none"> * activation and engagement of Snowy Mountains region residents, particularly youth and under-represented females, in outdoor endeavours. * contribution to the events calendar for the region in a way which promotes year-round visitation (consistent with the objectives of the Snowy Mountains Special Activation Precinct Program) and helps cement the region's place as the pre-eminent mountain bike destination in NSW. For example, all of our events are held in 'shoulder seasons' so as not to compete with winter visitation and avoid the busiest parts of the summer season. * fundraising for local not-for-profit clubs, i.e. JCC (which promotes multi-discipline cycling in the region and conducts a range of organised events/ activities; and Jindabyne Trail Stewardship (JTS) which is the primary volunteer trail maintenance custodian for the Tyrolean Trail Network and connecting trails around Jindabyne. * economic development / increase in visitation from outside the Region. For example, approximately one quarter of participants in the Jindabyne Spring Gravity Enduro Series in 2023 were from beyond the SMRC LGA. Those competitors and their families visited the area on two separate weekends when they otherwise would not have done so. 	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>The Board of Directors of the Jindabyne Cycling Club and its Mountain Bike Sub-committee will oversee the project and the delivery of the MTB events calendar more broadly. The principal point of contact and lead organiser is Kelsey Boreham as Race Director and Vice President of JCC.</p> <p>This is the same group which successfully delivered the 2023 MTB events calendar and we are steadily improving our event management skills and network of interested people.</p>	
<p><i>How will you measure the success of the project?</i></p> <p>Improvements on the participation and financial metrics listed in the 'Project Plan' section above.</p>	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>In the same manner as occurred following the SMRC contribution of funds towards purchase of event timing equipment in 2023. We flew the flag (literally) for SMRC at all of our events including:</p> <ul style="list-style-type: none"> * display of SMRC banners; * inclusion of SMRC branding on all of our online and hardcopy promotional material and signage; * SMRC hashtags/handles in social media promotional posts; and 	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$ 0
Materials and Supplies: Promotional material from Blizzard Publishing			\$ 2745.00
Equipment:			\$ 0
Promotion:			\$ 0
Other: (please specify item) GST			\$ 274.50
Other:			\$ 0
Other:			\$ 0
Other:			\$ 0
Other:			\$ 0
Other Grants received	NO <input type="checkbox"/>	(If YES, Brief description of who funds received from)	\$ 0
Other Grants requested	NO <input type="checkbox"/>		\$ 0
Other Funding	NO <input type="checkbox"/>		\$ 0
Own contribution	NO <input type="checkbox"/>		\$ 0
Total Project Budget:			\$3,020
Amount Requested: (The total amount of funding you are applying for from Council)			\$ 3019.50
Will the project proceed if Council cannot fund the total requested amount?			YES <input checked="" type="radio"/>
			NO* <input checked="" type="radio"/>
*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
- ☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
- ☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES NO</p>		

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
Has Council been advised of the event?		YES <input checked="" type="radio"/> NO <input type="radio"/> <small>Please allow 10 days for the NOIE form to be processed.</small>
If "yes" please record the name of the Council officer Name:		Nicole Plummer and Jean-Monique Hawkins.
Date the notice was submitted:		Email on 07/03/2024 and bookings x2 for

DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	


Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Kelsey Boreham	
Applicant Signature:  <small>Kelsey Boreham (Mar 8, 2024 22:39 GMT+11)</small>	Date: 08/03/2024

Jindabyne Cycling Club

Treasurer's Report

Committee meeting: 4 March 2024

The net movement in the club bank account since the previous meeting and covering the period 2 December 2023 to 3 March 2024 is a net increase of \$26.51 with changes due to the following items;

Income:

Total income for the period was \$4,652.93 generated from;

- ☐ \$700.00 in donations towards the 2023 Spring Gravity Enduro MTB series,
- ☐ \$945.00 in entry fees for the 2023 Santa Sindy junior MTB event,
- ☐ \$1,840.00 in rider contributions for the 2024 Around the Block event,
- ☐ \$280.00 in JCC uniform sales, and
- ☐ \$887.93 memberships fees received from AusCycling.

Expenditure:

Total expenditure for the period was \$4,626.42 being;

- ☐ \$550.00 in expenses for the 2023 Spring Gravity Enduro MTB series,
- ☐ \$535.10 in expenses for the 2023 Santa Sindy junior MTB event,
- ☐ \$1,958.50 for contribution to Jindabyne Trail Stewardship for trail maintenance on MTB events, ☐ \$1,145.87 in expenses for the 2024 Around the Block event,
- ☐ \$380.00 payment of AusCycling race licence to support local rider Lachlan Harrigan, and ☐ \$56.95 for renewal of Domain name jindabynecycling.com.au for two years.

The net profit from the 2023 Santa Sindy junior MTB event is \$1,749.90 (refer attached P&L), noting that a portion of the profit was shared with Jindabyne Trail Stewardship in support of the trail maintenance services it provided for the event.

The 2024 'Around the Block' event netted a profit of \$233.45 which was \$546.57 less than last year due to lower number of participants. Refer summary of event attached.

The closing bank balance as at 3 March 2024 is \$16,039.87 as per copy of bank statement extract below;

Dear JINDABYNE CYCLING CLUB INCORPORATED,

Here's your account information and a list of transactions from 01/03/24-03/03/24.

Account name	JINDABYNE CYCLING CLUB INCORPORATED
BSB	
Account number	
Account type	Business Trans Acct
Date opened	11/11/2010

Date	Transaction details	Amount	Balance
03 Mar 2024			\$16,193.43
03 Mar 2024			\$16,039.87

Any pending transactions haven't been included in this list. Proceeds of cheques aren't available until cleared.

age 1 | 3

(Attachment - Profit/(Loss) Summary of the 2023 Santa Sendv Gravitv Enduro MTB series)

Month	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Net \$	Day	License
2023	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 321.00	\$ 107.00	3
2024	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 27.16	\$ 321.00	\$ 94.00	3

event)



5 March 2024

Marsh Pty Ltd
ABN 86 004 651 512
727 Collins Street
MELBOURNE VIC 3008

GPO Box 1229
MELBOURNE VIC 3001
Tel 1300 130 373
Email sport@marsh.com

CERTIFICATE OF CURRENCY

INSURED	AusCycling Limited (Including Jindabyne Cycling Club)											
INSURANCE CLASS	Public and Products Liability											
GEOGRAPHICAL SCOPE	Worldwide excluding USA, Canada and their protectorates											
PERIOD OF INSURANCE	From:	28 February 2024 at 4pm Local Time (VIC)										
	To:	28 February 2025 at 4pm Local Time (VIC)										
INTEREST INSURED	Legal liability to third parties for bodily injury and property damage arising out of the activities of the Insured											
LIMITS OF LIABILITY	<table><tr><td>General Liability</td><td>\$20,000,000</td><td>each and every occurrence</td></tr><tr><td>Products Liability</td><td>\$20,000,000</td><td>in the aggregate</td></tr><tr><td>Errors & Omissions</td><td>\$20,000,000</td><td>in the aggregate</td></tr></table>			General Liability	\$20,000,000	each and every occurrence	Products Liability	\$20,000,000	in the aggregate	Errors & Omissions	\$20,000,000	in the aggregate
General Liability	\$20,000,000	each and every occurrence										
Products Liability	\$20,000,000	in the aggregate										
Errors & Omissions	\$20,000,000	in the aggregate										
DEDUCTIBLE/EXCESS	\$1000 each and every occurrence											
REMARKS	The indemnity granted by this Policy extends to Snowy Monaro Regional Council as principal, in respect of that principal's vicarious liability the negligent acts or omissions of the Insured pursuant to definition 2.5 and arising out of the Insured's business, but this policy does not extend to the liability of the principal howsoever arising out of the negligence, breach of contract or breach of duty such as principal.											
INSURER	POLICY NUMBERS											
Sompo Japan Australia HDI Global Convex	B0509BOWCI2350436 01816888-14000 TBA											

Katie Sherwood
Account Manager

This certificate of currency provides a summary of the policy cover and is current on the date of issue.
It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document.
This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

11/13/23, 10:40 PM

Mail - Kelsey Boreham - Outlook

Quote for promotional materials

Victoria Harris < >

Thu 9/11/2023 2:36 PM

To: Kelsey Boreham

Hi Kelsey,

Prices as requested :

*** 1x banner (for entry to Jindabyne) plus design work.**

Banner (5000 x 800mm) \$ 280.00 + GST

Estimated cost for Artwork \$120.00 + GST

*** 5x tear drop flag banners plus design work.**

Banner (2700 height) x 5 = \$1500.00 + GST

Estimated cost for Artwork \$160.00 + GST

*** 5x corflute signage plus design work** (election size - same as you gave us this year plus design work).

Corflutes : 600 x 900mm x 5 = \$200 + GST

Estimated cost for Artwork \$100.00 + GST

*** 20x A2 posters plus design work.**

Posters x 20 A2 size = \$300 + GST

Estimated cost for Artwork \$85.00 + GST

Let me know if you need any further information.

Regards

Victoria

11/13/23, 10:40 PM

Mail - Kelsey Boreham - Outlook

Victoria Harris
(BA Visual Arts)
Art Director / Production Coordinator
Blizzard Print & Design
4 Park Rd Jindabyne NSW 2627
P 6456 2784



On 6 Nov 2023, at 7:32 am, Kelsey Boreham [REDACTED] wrote:

Hi Victoria

I'm in the process of putting together a grant application for the Jindabyne Cycling Club to improve promotion around our events. I'm hoping you could provide a quote on some one off and reusable promotional material.

- * 1x banner (for entry to Jindabyne) plus design work.
- * 5x tear drop flag banners plus design work.
- * 5x corflute signage plus design work (election size - same as you gave us this year plus design work).
- * 20x A2 posters plus design work.

Thanks in advance for your help.

Kind regards
Kelsey

Sent from my Samsung Galaxy A5 (2017) on the Telstra Mobile Network
Get [Outlook for Android](#)

Notice of Intention to Organise an Event



SNOWY MONARO
REGIONAL COUNCIL

Office Use Only	
Ref	

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sportfields) intended to be held within Snowy Monaro Regional Council, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to elicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information			
Event Name:	Bar Wars: End of Season Bash		
Event Date:	4 May 2024		
Event Location:	Tyrolean / Mill Creek MTB Trails, Echidna Place, East Jindabyne (Tyrolean Village)		
Please tick where relevant:	<input checked="" type="checkbox"/> Map/plan attached	<input checked="" type="checkbox"/> Council land	<input type="checkbox"/> Private Land
Has the venue been booked with the Visitors Centre?	<input checked="" type="checkbox"/> YES - tentative booking	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Organiser Information			
Name/Company:	Jindabyne Cycling Club Inc	Phone:	
Contact Name (if Company):	Kelcen Barcham	Fax:	
Postal Address:		Mobile:	
Town:		State:	NSW
		Postcode:	2627
		Email:	info@jindabyrecycling.com.au
Organisation Status:	<input checked="" type="checkbox"/> Community	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Non-Profit
	<input type="checkbox"/> Registered Charity/School	<input type="checkbox"/> Other (please give details):	
I would prefer Council advice delivered via:	<input type="checkbox"/> Mail	<input checked="" type="checkbox"/> Email	
Signature:		Date:	6/3/24

Proposed Event Details			
Name of Event:	Bar Wars: End of Season Bash		
Event Schedule:	Start (Date/Time):	End (Date/Time):	
	2pm 1pm 4/5/24	4pm 4/5/24	
	Set Up:	Start (Date/Time):	
		9am 4/5/24	
	Clean Up:	End (Date/Time):	
		6pm 4/5/24	
Is this a fundraising event?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Frequency of Event:	<input checked="" type="checkbox"/> One-off event	<input type="checkbox"/> Annual	<input type="checkbox"/> Monthly
	<input type="checkbox"/> Other:		
Estimated attendance (daily, if more than one day):	60 competitors + 20-30 parents		

Detailed Description of Event: Gravity mountain bike race aimed at primary school aged children. Particularly those too small to enter the JCC Gravity Enduro Series. Children will be shuttled around the course 1pm to 3.30pm followed by a BBQ and presentations. Shuttle will be via minibus with attached shingleback trailer. Children will race and circulate around the course in groups of 8-10 accompanied by both a lead + a tail guide. No riding will occur on public roads.

Other Information

Which of the following will form part of your event? Please tick all that apply. Any additional information that can be supplied will be helpful.

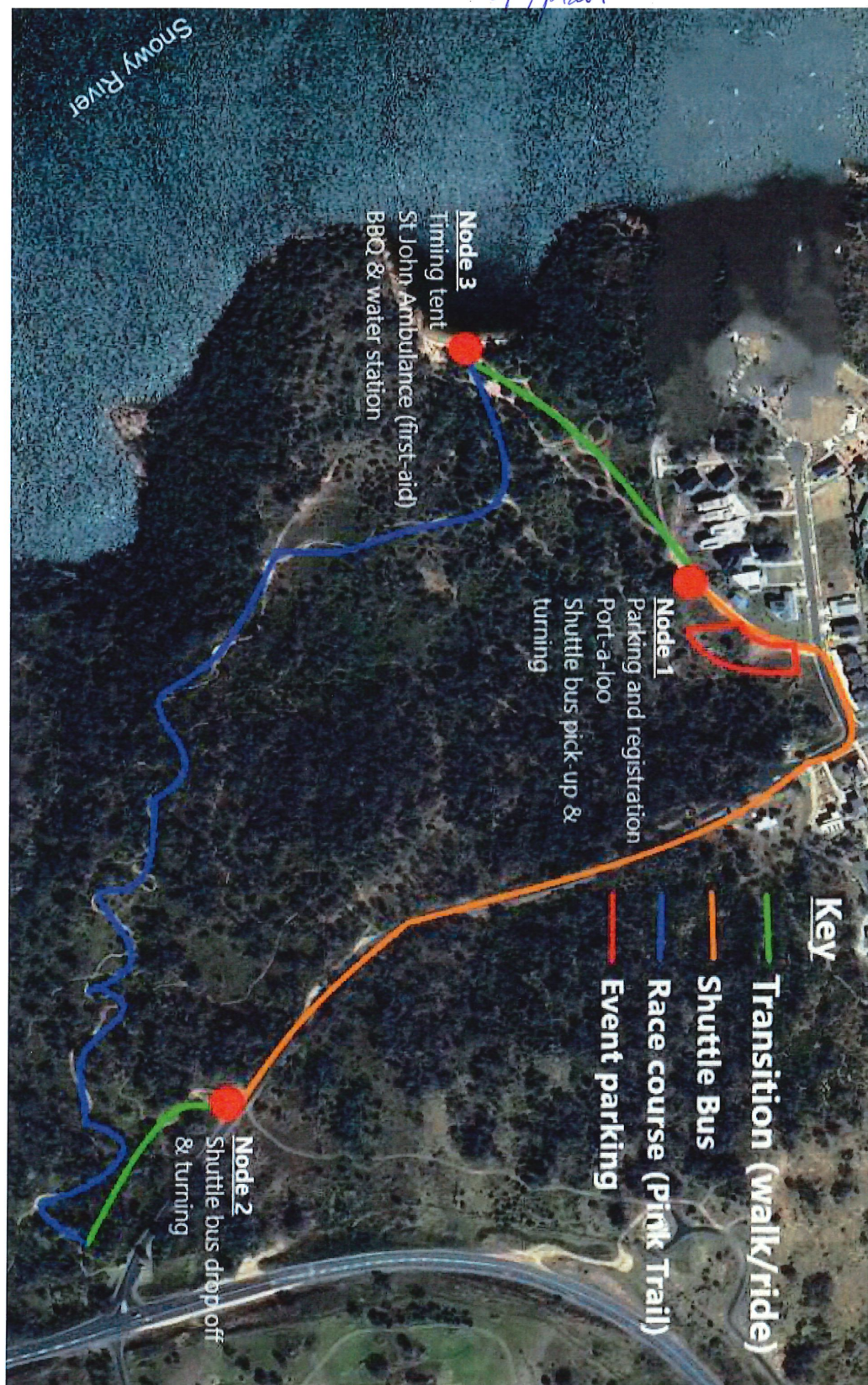
- | | |
|---|--|
| <input checked="" type="checkbox"/> Public Event – General public | <input type="checkbox"/> Provision of disabled access/facilities |
| <input type="checkbox"/> Public Event – Invitation only | <input checked="" type="checkbox"/> Vehicle races (including bicycles) |
| <input type="checkbox"/> Private Event | <input checked="" type="checkbox"/> Children's activities |
| <input type="checkbox"/> Service of alcohol | <input type="checkbox"/> Crowd management |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Dangerous goods and/or hazardous materials |
| <input type="checkbox"/> Amusement devices (eg jumping castle, pony rides etc) | <input type="checkbox"/> Electrical equipment |
| <input type="checkbox"/> Animals (types: _____) | <input checked="" type="checkbox"/> Food and beverages |
| <input type="checkbox"/> Circus | Who will be providing food: <u>Cycling Club</u> |
| <input type="checkbox"/> Retail/commercial activity | <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Non-Profit |
| <input type="checkbox"/> Markets | Types of food/drink: <u>BBQ + lolly bags</u> |
| <input type="checkbox"/> Music (live performance) | <input checked="" type="checkbox"/> First aid/medical person/facilities on-site |
| <input type="checkbox"/> Loud noise (eg concert, helicopters, PA systems etc) | <input type="checkbox"/> Laser shows/display |
| <input type="checkbox"/> Stages, large marquees or large temporary structures | <input checked="" type="checkbox"/> Activities that require insurance cover |
| <input type="checkbox"/> Any activity which contravenes the zoning of the land | <input type="checkbox"/> Provision of fire safety equipment |
| <input type="checkbox"/> Charging an entry fee/tickets | <input type="checkbox"/> Procession/parade in a public place |
| <input checked="" type="checkbox"/> Parking spaces | <input type="checkbox"/> Security guards |
| <input checked="" type="checkbox"/> spaces provided on-site (approx number: <u>50</u>) | <input type="checkbox"/> Signage |
| <input checked="" type="checkbox"/> existing on-street spaces to be utilised | <input checked="" type="checkbox"/> Toilets |
| <input type="checkbox"/> Closing a road | <input type="checkbox"/> use of existing |
| <input type="checkbox"/> Using the footpath | <input checked="" type="checkbox"/> additional brought to site |
| <input type="checkbox"/> Filming (commercial use) | <input type="checkbox"/> Traffic/transport management attendants |
| <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins | <input checked="" type="checkbox"/> Volunteers |
| <input type="checkbox"/> Swing or hoist goods across or over a road or footpath | <input type="checkbox"/> Water based events |
| <input type="checkbox"/> Camping | <input type="checkbox"/> water drawn from Council supply |
| <input type="checkbox"/> Aircraft (types: _____) | <input type="checkbox"/> water from other source: _____ |

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may also include approvals to be obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event

Attachment to NIOE - Site map/plan



Notice of Intention to Organise an Event



SNOWY MONARO
REGIONAL COUNCIL

Office Use Only

Ref

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sportfields) intended to be held within Snowy Monaro Regional Council, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to elicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information			
Event Name: <i>Park Days XC Double-header</i>			
Event Date: <i>18 and 19 May 2024</i>			
Event Location: <i>Tyrollean / Mill Creek MTB Trails, Echidna Place and Kosciuszko Road, East Jindabyne</i>			
Please tick where relevant: <input checked="" type="checkbox"/> Map/plan attached <input checked="" type="checkbox"/> Council land <input type="checkbox"/> Private Land			
Has the venue been booked with the Visitors Centre? <input checked="" type="checkbox"/> YES - tentative booking <input type="checkbox"/> YES <input type="checkbox"/> NO			

Organiser Information			
Name/Company: <i>Jindabyne Cycling Club Inc</i>		Phone: [REDACTED]	
Contact Name (if Company): <i>Kelsey Borchers</i>		Fax: [REDACTED]	
Postal Address: [REDACTED]		Mobile: [REDACTED]	
Town: [REDACTED]	State: <i>NSW</i>	Postcode: <i>2627</i>	Email: <i>info@jindabyrecycling.com.au</i>
Organisation Status: <input checked="" type="checkbox"/> Community <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Non-Profit			
<input type="checkbox"/> Registered Charity/School <input type="checkbox"/> Other (please give details):			
I would prefer Council advice delivered via: <input type="checkbox"/> Mail <input checked="" type="checkbox"/> Email			
Signature of Event Organiser: [REDACTED]		Date: <i>6/3/24</i>	

Proposed Event Details			
Name of Event: <i>Park Days XC Double-header</i>			
Event Schedule:	Start (Date/Time): <i>1pm 18/5/24</i>	End (Date/Time): <i>1pm 19/5/24</i>	
	Set Up: Start (Date/Time): <i>9am 18/5/24</i>		
	Clean Up: End (Date/Time): <i>3pm 19/5/24</i>		
Is this a fundraising event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Frequency of Event: <input checked="" type="checkbox"/> One-off event <input type="checkbox"/> Annual <input type="checkbox"/> Monthly <input type="checkbox"/> Other:			
Estimated attendance (daily, if more than one day): <i>20 competitors</i>			

<p>Detailed Description of Event: <i>Two cross-country mountain bike races around lapped circuits in the Tyrolean Mill Creek MTB trails. The first race will be on Saturday afternoon and the next race on Sunday morning. Each race will be approximately 1.5h + 2h long. All ages and abilities welcome and will race at the same time. Results will be in a handicap format. Two separate loops/start areas will be used, plus a spare loop in case of poor trail conditions.</i></p>			
<p>Other Information</p> <p>Which of the following will form part of your event? Please tick all that apply. Any additional information that can be supplied will be helpful.</p> <table border="0"> <tr> <td> <input checked="" type="checkbox"/> Public Event – General public <input type="checkbox"/> Public Event – Invitation only <input type="checkbox"/> Private Event <input type="checkbox"/> Service of alcohol <input type="checkbox"/> Fireworks <input type="checkbox"/> Amusement devices (eg jumping castle, pony rides etc) <input type="checkbox"/> Animals (types: _____) <input type="checkbox"/> Circus <input type="checkbox"/> Retail/commercial activity <input type="checkbox"/> Markets <input type="checkbox"/> Music (live performance) <input type="checkbox"/> Loud noise (eg concert, helicopters, PA systems etc) <input type="checkbox"/> Stages, large marquees or large temporary structures <input type="checkbox"/> Any activity which contravenes the zoning of the land <input type="checkbox"/> Charging an entry fee/tickets <input checked="" type="checkbox"/> Parking spaces <input checked="" type="checkbox"/> spaces provided on-site (approx number: <i>15</i>) <input type="checkbox"/> existing on-street spaces to be utilised <input type="checkbox"/> Closing a road <input type="checkbox"/> Using the footpath <input type="checkbox"/> Filming (commercial use) <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins <input type="checkbox"/> Swing or hoist goods across or over a road or footpath <input type="checkbox"/> Camping <input type="checkbox"/> Aircraft (types: _____) </td> <td> <input type="checkbox"/> Provision of disabled access/facilities <input checked="" type="checkbox"/> Vehicle races (including bicycles) <input type="checkbox"/> Children's activities <input type="checkbox"/> Crowd management <input type="checkbox"/> Dangerous goods and/or hazardous materials <input type="checkbox"/> Electrical equipment <input type="checkbox"/> Food and beverages Who will be providing food: <input type="checkbox"/> Commercial <input type="checkbox"/> Non-Profit Types of food/drink: _____ <input checked="" type="checkbox"/> First aid/medical person/facilities on-site <input checked="" type="checkbox"/> Laser shows/display <input checked="" type="checkbox"/> Activities that require insurance cover <input type="checkbox"/> Provision of fire safety equipment <input type="checkbox"/> Procession/parade in a public place <input type="checkbox"/> Security guards <input type="checkbox"/> Signage <input type="checkbox"/> Toilets <input type="checkbox"/> use of existing <input type="checkbox"/> additional brought to site <input checked="" type="checkbox"/> Traffic/transport management attendants <input checked="" type="checkbox"/> Volunteers <input type="checkbox"/> Water based events <input type="checkbox"/> water drawn from Council supply <input type="checkbox"/> water from other source: _____ </td> </tr> </table> <p>Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may also include approvals to be obtained from agencies other than Council.</p> <p>Council will provide you with advice in this regard within 14 days of submission of this form.</p>		<input checked="" type="checkbox"/> Public Event – General public <input type="checkbox"/> Public Event – Invitation only <input type="checkbox"/> Private Event <input type="checkbox"/> Service of alcohol <input type="checkbox"/> Fireworks <input type="checkbox"/> Amusement devices (eg jumping castle, pony rides etc) <input type="checkbox"/> Animals (types: _____) <input type="checkbox"/> Circus <input type="checkbox"/> Retail/commercial activity <input type="checkbox"/> Markets <input type="checkbox"/> Music (live performance) <input type="checkbox"/> Loud noise (eg concert, helicopters, PA systems etc) <input type="checkbox"/> Stages, large marquees or large temporary structures <input type="checkbox"/> Any activity which contravenes the zoning of the land <input type="checkbox"/> Charging an entry fee/tickets <input checked="" type="checkbox"/> Parking spaces <input checked="" type="checkbox"/> spaces provided on-site (approx number: <i>15</i>) <input type="checkbox"/> existing on-street spaces to be utilised <input type="checkbox"/> Closing a road <input type="checkbox"/> Using the footpath <input type="checkbox"/> Filming (commercial use) <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins <input type="checkbox"/> Swing or hoist goods across or over a road or footpath <input type="checkbox"/> Camping <input type="checkbox"/> Aircraft (types: _____)	<input type="checkbox"/> Provision of disabled access/facilities <input checked="" type="checkbox"/> Vehicle races (including bicycles) <input type="checkbox"/> Children's activities <input type="checkbox"/> Crowd management <input type="checkbox"/> Dangerous goods and/or hazardous materials <input type="checkbox"/> Electrical equipment <input type="checkbox"/> Food and beverages Who will be providing food: <input type="checkbox"/> Commercial <input type="checkbox"/> Non-Profit Types of food/drink: _____ <input checked="" type="checkbox"/> First aid/medical person/facilities on-site <input checked="" type="checkbox"/> Laser shows/display <input checked="" type="checkbox"/> Activities that require insurance cover <input type="checkbox"/> Provision of fire safety equipment <input type="checkbox"/> Procession/parade in a public place <input type="checkbox"/> Security guards <input type="checkbox"/> Signage <input type="checkbox"/> Toilets <input type="checkbox"/> use of existing <input type="checkbox"/> additional brought to site <input checked="" type="checkbox"/> Traffic/transport management attendants <input checked="" type="checkbox"/> Volunteers <input type="checkbox"/> Water based events <input type="checkbox"/> water drawn from Council supply <input type="checkbox"/> water from other source: _____
<input checked="" type="checkbox"/> Public Event – General public <input type="checkbox"/> Public Event – Invitation only <input type="checkbox"/> Private Event <input type="checkbox"/> Service of alcohol <input type="checkbox"/> Fireworks <input type="checkbox"/> Amusement devices (eg jumping castle, pony rides etc) <input type="checkbox"/> Animals (types: _____) <input type="checkbox"/> Circus <input type="checkbox"/> Retail/commercial activity <input type="checkbox"/> Markets <input type="checkbox"/> Music (live performance) <input type="checkbox"/> Loud noise (eg concert, helicopters, PA systems etc) <input type="checkbox"/> Stages, large marquees or large temporary structures <input type="checkbox"/> Any activity which contravenes the zoning of the land <input type="checkbox"/> Charging an entry fee/tickets <input checked="" type="checkbox"/> Parking spaces <input checked="" type="checkbox"/> spaces provided on-site (approx number: <i>15</i>) <input type="checkbox"/> existing on-street spaces to be utilised <input type="checkbox"/> Closing a road <input type="checkbox"/> Using the footpath <input type="checkbox"/> Filming (commercial use) <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins <input type="checkbox"/> Swing or hoist goods across or over a road or footpath <input type="checkbox"/> Camping <input type="checkbox"/> Aircraft (types: _____)	<input type="checkbox"/> Provision of disabled access/facilities <input checked="" type="checkbox"/> Vehicle races (including bicycles) <input type="checkbox"/> Children's activities <input type="checkbox"/> Crowd management <input type="checkbox"/> Dangerous goods and/or hazardous materials <input type="checkbox"/> Electrical equipment <input type="checkbox"/> Food and beverages Who will be providing food: <input type="checkbox"/> Commercial <input type="checkbox"/> Non-Profit Types of food/drink: _____ <input checked="" type="checkbox"/> First aid/medical person/facilities on-site <input checked="" type="checkbox"/> Laser shows/display <input checked="" type="checkbox"/> Activities that require insurance cover <input type="checkbox"/> Provision of fire safety equipment <input type="checkbox"/> Procession/parade in a public place <input type="checkbox"/> Security guards <input type="checkbox"/> Signage <input type="checkbox"/> Toilets <input type="checkbox"/> use of existing <input type="checkbox"/> additional brought to site <input checked="" type="checkbox"/> Traffic/transport management attendants <input checked="" type="checkbox"/> Volunteers <input type="checkbox"/> Water based events <input type="checkbox"/> water drawn from Council supply <input type="checkbox"/> water from other source: _____		

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event





Donations & Sponsorship FY 2024-2025

Application 11

COOMA LANDCARE INC FEE WAIVER TO DISPOSE OF GREEN WASTE

Summary of attachments

Total number of pages: 18

Application Form:	8 Pages
Financials:	3 Pages
Insurance Details:	3 Pages
Quote:	2 Pages
Letter of Support:	1 Page



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
* Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Other supporting documents Please specify any other supporting information attached: Letter with further information to support application	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Application submitted to Council on: Date 12/03/2024		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Cooma Landcare Incorporated			Phone: [REDACTED]	
Address: [REDACTED]		Suburb: Cooma	State: NSW	Postcode: 2630
Is the organisation registered for GST? (Please tick one):		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Melinda	Surname: Kent	
Position: Secretary	Phone: [REDACTED]	
Email: coomalandcare@gmail.com		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:				SECTION 3
Project title: Fee waiver to cover costs incurred to dispose of green waste and other litter collected at Cooma Landcare sites.				
Project location: Cooma				
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5	
Is the request for financial assistance?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*if yes, complete section 4b.	
PROJECT PLAN:				
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.				
<p>Cooma Landcare have 5 sites within Cooma. The aim is to remove or treat weeds and restore the areas by enhancing the biodiversity, health and beauty of these natural landscapes.</p> <p>The sites include Monaro Flora Gardens, Cooma Back Creek (downstream from Coolamatong), Cooma Creek within North Ridge Reserve, Cooma Creek downstream from Nijong Footbridge and Old Cooma Common Grassland Reserve.</p> <p>Woody weed debris such as cotoneaster are difficult to utilise on site and need to be disposed of at Cooma Resource Centre's green waste collection. We also collect any litter at our sites but at times there are other items such as tyres or old fencing material that have been taken to Cooma Resource Centre at a cost to our group.</p> <p>We are requesting SMRC support to waiver fees incurred at Cooma Resource Centre for dropping off green waste or other items. The amount to be disposed of is difficult to quantify - an approximation would be a trailer load from 3 to 6 times in a year.</p> <p>The outcome will be a reduction in woody weed growth.</p>				

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	As needed
Activity	Projected Completion Date
(E.g. pour concrete)	
Anticipated Finish Date:	As needed
<p>Why is the project important to the community?</p> <p>Increased biodiversity and improved visual amenity for the community.</p> <p>By removing weeds and rehabilitating these natural areas with locally occurring and appropriate native vegetation - biodiversity will increase.</p> <p>Locally occurring native plants will improve the habitats for native fauna including birds, insects, frogs, platypus and rakali.</p> <p>Cooma Landcare sites are alongside walking paths and tracks. The improved visual amenity will be a bonus for locals as well as visitors to our town.</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>Melinda Kent - working bee coordinator</p>	
<p><i>How will you measure the success of the project?</i></p> <p>Cooma Landcare sites will have a reduction in stands of woody weeds as well as a reduction in litter.</p>	
<p><i>How will Council funding be acknowledged?</i> <i>(Council funding must be acknowledged in your project.)</i></p> <p>Through social media, Landcare newsletters, acknowledgment at meetings .</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:	SECTION 4
----------------------	------------------

Budget Overview

If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.

Personnel / Labor:		\$
Materials and Supplies:		\$
Equipment:		\$
Promotion:		\$
Other: <i>(please specify item)</i>		\$
Other:		\$
Other:		\$
Other:		\$
Other:		\$
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>
Other Grants requested	NO <input checked="" type="checkbox"/>	
Other Funding	NO <input checked="" type="checkbox"/>	
Own contribution	NO <input type="checkbox"/>	Volunteer time and equipment in taking green waste and litter to Cooma Resource Centre
Total Project Budget:		\$
Amount Requested:		\$ Fee Waiver
<i>(The total amount of funding you are applying for from Council)</i>		
Will the project proceed if Council cannot fund the total requested amount?		YES <input checked="" type="checkbox"/>
		NO* <input type="checkbox"/>
*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☒ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

Please see attached supporting information that I have included with this application.

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
<p>Has Council been advised of the event? YES <input type="checkbox"/> NO <input type="checkbox"/></p>		
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	
<p>Privacy Statement</p> <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
<p>Applicant Name:</p>		
<p>Applicant Signature:</p>		<p>Date: 12/03/2024</p>

Profit and Loss

Cooma Landcare Incorporated For the year ended 30 June 2023

	HAG	LLS	MEMBERSHIP	ORG	SNOWY HYDRO	WATERWATCH
Trading Income						
Admin fee income - Grants	-	-	-	1,425.22	-	-
Donations received	-	-	-	288.54	-	-
Grants Received	6,372.00	-	-	-	-	-
Membership Subscriptions	-	-	460.00	-	-	-
Total Trading Income	6,372.00	-	460.00	1,713.76	-	-
Cost of Sales						
Admin fee expense - Grants	900.00	325.22	-	-	100.00	100.00
Contract costs	-	2,000.00	-	-	-	-
Equipment purchases - Grant funds	-	371.96	-	-	2,500.37	-
Planting supplies	1,207.33	1,652.18	-	-	-	-
Signage	-	-	-	-	169.26	-
Trees and plants	629.20	363.00	-	61.24	323.95	-
Total Cost of Sales	2,736.53	4,712.36	-	61.24	3,093.58	100.00
Gross Profit	3,635.47	(4,712.36)	460.00	1,652.52	(3,093.58)	(100.00)
Operating Expenses						
Bank Fees	-	-	-	(0.01)	-	-
Licences and fees	-	-	-	117.96	-	-
Printing & Stationery	-	-	-	83.30	-	-
Subscriptions	-	-	577.50	287.54	-	-
Transfer to/(from) unspent grants - Snowy Hydro	-	-	-	-	(3,093.58)	-
Transfer to/(from) unspent grants - Waterwatch	-	-	-	-	-	(100.00)
Transfer to/(from) unspent grants - HAG	3,635.47	-	-	-	-	-
Transfer to/(from) unspent grants - LLS	-	(4,712.36)	-	-	-	-
Total Operating Expenses	3,635.47	(4,712.36)	577.50	488.79	(3,093.58)	(100.00)
Net Profit	-	-	(117.50)	1,163.73	-	-

Profit and Loss

Cooma Landcare Incorporated For the year ended 30 June 2023

	2023	2022
Trading Income		
Admin fee income - Grants	1,425.22	-
Donations received	288.54	210.00
Grants Received	6,372.00	10,664.00
Interest Income	-	1.45
Membership Subscriptions	460.00	400.00
Total Trading Income	8,545.76	11,275.45
Cost of Sales		
Admin fee expense - Grants	1,425.22	-
Contract costs	2,000.00	-
Equipment purchases - Grant funds	2,872.33	-
Planting supplies	2,859.51	-
Signage	169.26	-
Trees and plants	1,377.39	471.81
Total Cost of Sales	10,703.71	471.81
Gross Profit	(2,157.95)	10,803.64
Operating Expenses		
Bank Fees	(0.01)	-
Licences and fees	117.96	258.00
Printing & Stationery	83.30	-
Subscriptions	865.04	583.00
Transfer to/(from) unspent grants - Snowy Hydro	(3,093.58)	3,724.00
Transfer to/(from) unspent grants - Waterwatch	(100.00)	1,500.00
Transfer to/(from) unspent grants - HAG	3,635.47	-
Transfer to/(from) unspent grants - LLS	(4,712.36)	5,000.00
Total Operating Expenses	(3,204.18)	11,065.00
Net Profit	1,046.23	(261.36)

Balance Sheet

Cooma Landcare Incorporated

As at 30 June 2023

	30 JUN 2023	30 JUN 2022
Assets		
Bank		
Bendigo Bank account	8,353.18	-
Service One Bank Account	-	7,993.42
Total Bank	8,353.18	7,993.42
Current Assets		
Accounts Receivable	(60.00)	3,924.00
Total Current Assets	(60.00)	3,924.00
Total Assets	8,293.18	11,917.42
Liabilities		
Current Liabilities		
Memberships billed in advance	20.00	420.00
Unspent grants - HAG	3,635.47	-
Unspent grants - LLS	287.64	5,000.00
Unspent grants - Snowy Hydro	630.42	3,724.00
Unspent grants - Waterwatch	1,400.00	1,500.00
Total Current Liabilities	5,973.53	10,644.00
Total Liabilities	5,973.53	10,644.00
Net Assets	2,319.65	1,273.42
Equity		
Current Year Earnings	1,046.23	(261.36)
Retained Earnings	1,273.42	1,534.78
Total Equity	2,319.65	1,273.42

Landcare NSW Incorporated

ABN 24 958 819 359

Unit 7 | 56 Church Avenue | Mascot NSW 2020

T: 02 8339 4816

memberships@landcarensw.org.au

www.landcarensw.org.au



7 August 2023

LANDCARE NSW INSURANCE PROGRAM – CONFIRMATION OF COVERAGE

As a paid group member of Landcare NSW for the period 01 July 2023 – 30 June 2024

COOMA LANDCARE INCORPORATED

is a Declared Member Group and is therefore insured under the Landcare NSW Master Policies.

Details of the policies (Association Liability, General and Public Liability, Volunteer Workers) and limits of liability are listed below.

Mark Lawrence
Membership & Business Support
Landcare NSW Incorporated

Landcare NSW Incorporated

ABN 24 958 819 359

Unit 7 | 56 Church Avenue | Mascot NSW 2020

T: 02 8339 4816

memberships@landcarensw.org.auwww.landcarensw.org.au

Class of Insurance	Protector/Association Liability	
Insured	Landcare NSW and Declared Member Groups	
Insured services	The provision of professional services in relation to the Association's objectives or purpose. Professional bodies and/or Not for Profit Associations, Association with National, State and affiliated committees	
Insurer	Insurance Australia Limited (trading as CGU Professional Risks)	
Policy Number		
Period of Insurance	From: 4:00PM (Local Standard Time) - 01 July 2023 To: 4:00PM (Local Standard Time) - 30 June 2024	
Limit of Liability	Section 1 - Professional Indemnity	\$10,000,000 any one Claim, and \$20,000,000 in the aggregate
	Section 2 - Management Liability	\$10,000,000 any one Claim, and \$20,000,000 in the aggregate
	Section 3 - Association Liability	\$10,000,000 any one Claim, and \$20,000,000 in the aggregate
	Section 4 - Employment Practices Liability	\$10,000,000 any one Claim, and \$20,000,000 in the aggregate
	Section 5 - Employee Fraud of Dishonesty	\$100,000
	Section 6 - Superannuation Trustee's Liability	Not Insured
Jurisdictional Limits	Anywhere in the world, excluding USA	
Geographical Limits	Anywhere in the world, excluding USA and Canada	

Landcare NSW Incorporated

ABN 24 958 819 359

Unit 7 | 56 Church Avenue | Mascot NSW 2020

T: 02 8339 4816

memberships@landcarensw.org.auwww.landcarensw.org.au

Class of Insurance	Public & Products Liability
Insured	Landcare NSW and Declared Member Groups
Insured services	Principally volunteer, community, charitable, NDIS and not-for-profit organizations and all other associated and related activities as declared
Insurer	Insurance Australia Limited (trading as CGU Insurance)
Policy Number	
Period of Insurance	From: 4:00PM (Local Standard Time) - 01 July 2023 To: 4:00PM (Local Standard Time) - 30 June 2024
Limit of Liability	\$20,000,000 any one occurrence, and in the aggregate for Products
Geographical Limits	Anywhere in the Commonwealth of Australia
Class of Insurance	Voluntary Workers Personal Accident
Insured	Landcare NSW and Declared Member Groups
Insured services	Covering volunteers, work experience, work for the dole & Centrelink mutual obligations, persons carrying out activities on behalf of and at the direction of the Insured, including direct travel to and from the voluntary activity for accidental injury or death
Insurer	Berkshire Hathaway Specialty Insurance
Policy Number	
Period of Insurance	From: 4:00PM (Local Standard Time) - 01 July 2023 To: 4:00PM (Local Standard Time) - 30 June 2024
Limit of Liability	Death & Capital Benefits - \$25,000 Weekly Benefits - \$1,000
Geographical Limits	Anywhere in the Commonwealth of Australia

Erin Donnelly

From: Mandy Thurling
Sent: Tuesday, 12 March 2024 4:13 PM
To: 'coomalandcare@gmail.com'
Cc: Erin Donnelly; Aaron Brownless
Subject: approximate quote for the disposal of green waste

Follow Up Flag: Follow up
Flag Status: Completed

Hi Melinda

Please find as follows an approximate cost for disposal of green waste material as set out in your Donations and Sponsorship request.

I have based this on a 6 x 5 trailer with no sides and firmly packed and based on 6 times per year = \$120.00 (\$20.00 per trailer)

I hope that this helps, if you need anything further please let me know

Thank you

Mandy Thurling

Manager Resource & Waste Services



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1420
Phone 1300 345 345
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

Think of the environment, please don't print this email unless you really need to

Snowy Monaro Regional Council acknowledges the Traditional Custodians of the region's land and water: the Ngarigo, Walgalu, Southern Ngunnawal and Bidawal Peoples. We pay our respects to Elders past, present and emerging.

IMPORTANT NOTICE REGARDING CONTENT

Snowy Monaro Regional Council accepts no liability for the content of this email, or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

IMPORTANT NOTICE REGARDING CONFIDENTIALITY

This electronic message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this e-mail is strictly prohibited. The confidentiality attached to this e-mail is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this e-mail

transmission may also be subject to Government Information Public Access (GIPA) Act legislation. If you have received this e-mail in error please contact the author of the message, as soon as practicable.

Supporting information for 2024 SMRC Donations & Sponsorships Application

Re: Cooma Landcare Incorporated Request for Fee Waiver for Disposal of Green Waste and other Litter at Cooma Resource Centre.

In February 2024 I contacted Cooma Resource Centre for a fee schedule for disposal of a trailer load of green waste or other rubbish collected during working bees at our designated sites. The fees are dependent on the weight of green waste so no fee schedule is available, tyres are \$10 per tyre, fencing wire can be recycled at no cost.

I contacted SMRC reception to talk with a council staff member re obtaining information about a fee waiver for green & other waste disposal. I was informed that the waste admin officer would return my call. No return phone call was received.

I also contacted P Vipond to request assistance to find out who would be the most appropriate staff member to talk to, despite numerous enquiries, Pam was unable to find the appropriate staff member to discuss Cooma Landcare's application for a fee waiver.

It is difficult to assess how much and how often Cooma Landcare would need to dispose of green waste at Cooma Resource Centre which is why we are asking for a fee waiver. The green waste would consist of woody weed debris from bushes such as cotoneaster and pyracantha. These are difficult to utilize onsite without being an eyesore and bushfire risk. Landcare volunteers collect and dispose of the usual small amounts of litter however other items incur a cost eg tyres. Old fencing is a hazard and needs to be disposed of safely.

Recently SMRC waived the tip fees for rubbish collected from any registered Clean-up Australia Day events. We are hoping that a similar system could be put in place for Cooma Landcare's green and other waste collected from our designated sites.

Cooma Landcare have the appropriate and current licenses from SMRC and Crown Lands to continue with weed removal and rehabilitation at the sites which are noted in the Donations & Sponsorship application Form.

Yours faithfully

Melinda Kent

Secretary / Working Bee Coordinator

Cooma Landcare Inc.



Donations & Sponsorship FY 2024-2025

Application 12

ROSIE O'SULLIVAN SCHOOL OF DANCE ANNUAL END OF YEAR PRODUCTION

Summary of attachments

Total number of pages: 12

Application Form:	8 Pages
Invoice Hall Hire:	1 Page
Insurance Details:	1 Page
Financials:	1 Page



Form | 250.2018.449.6

BY:

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input type="checkbox"/>	NO <input type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Other supporting documents	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Please specify any other supporting information attached:		
Application submitted to Council on: Date <u>13/03/2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Rosie O'Sullivan School of Dance			Phone:	
Address: 22 Mary Street	Suburb: Berridale	State: NSW	Postcode: 2628	
Is the organisation registered for GST? (Please tick one):	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Rosie	Surname: O'Sullivan	
Position: Director/Owner	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:		SECTION 3
Project title: Annual Dance Production		
Project location: Berridale Community Hall		
Is the project to renovate a Council asset?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:		
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.		
<p>The waiving of fees for the days the hall is not being used will enable us to put the show on. The project is very important for students to experience and participate in a theatrical production. A number of students have gone on to professional careers in the performing arts as dancers and in theatrical and film production. This is a popular event in the community which has been running for 20 years.</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones:

List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.

Anticipated Start Date:	07/12/2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Set Up Day	
Dress Rehearsals	
Performances	
Anticipated Finish Date:	15/12/2024

Why is the project important to the community?

Over the nine days the event brings many visitors (including interstate) into the local community who in turn patronize local businesses in the area. The event promotes confidence and well being for local students in the performing arts by providing them with a unique performance opportunity not typically available in rural areas.

Who will oversee / deliver the project (contractor? Members of organisation?)
Members of the organisation.

How will you measure the success of the project?

Public attendance and positive feedback from parents, students and patrons of the show.

How will Council funding be acknowledged?

(Council funding must be acknowledged in your project.)

Council sponsorship will be acknowledged on all forms of advertising for the event eg: posters, social media, newspaper, radio and on complimentary programs handed out to audience members at the event.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4	
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:		\$	
Materials and Supplies:		\$	
Equipment:		\$	
Promotion:		\$	
Other: <i>(please specify item)</i> Hall Hire		\$ 3195.00	
Other:		\$	
Other:		\$	
Other:		\$	
Other:		\$	
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(if YES, Brief description of who funds received from)</i>	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input checked="" type="checkbox"/>		\$
Own contribution	NO <input checked="" type="checkbox"/>		\$
Total Project Budget:		\$ 3195.00	
Amount Requested:		1598.00	
<i>(The total amount of funding you are applying for from Council)</i>		\$	
Will the project proceed if Council cannot fund the total requested amount?		YES <input checked="" type="checkbox"/>	NO* <input type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates
 ☐ Water Charges
 ☒ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If "yes" please record the department name: _____

Name of the Council officer: _____

Copy of written response from Council attached to application: YES ☐ NO ☐

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☒ NO ☐

If "yes" please record the name of the Council officer Name: **Jane Green**
Date the notice was submitted: **15/01/2024**

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

☒ I confirm that the information contained in the application form and supporting documents is true and correct.

☒ I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.

☒ I declare that should this application be successful the funding will be expended as outlined in the above documentation.

☒ I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Rosie O'Sullivan School of Dance

Applicant Signature

Date: 08/03/2024

Hall Hire Budget – Rosie O’Sullivan School of Dance End of Year Production

The Production requires setting up equipment, stage sets and dressing rooms all of which cannot be dismantled easily. The hall is only used for 3 full and 3 half days out of the nine so we are applying for relief of part of the hall hire.

Hall Hire for 9 days – full fees \$3195.00

Hall Hire for 3 full and 3 half days - \$1597.00

Applying for a subsidy of \$1598.00

These figures are based on 2023 fees and charges as the new fees for 2024 are not available yet.



Certificate of Currency

Ms R O'Sullivan
Rosie O'Sullivan School of Dance

Date of issue 17 May 2023

Contact Entertainment Team

Telephone 1800 806 584

Email au.entertainment@aon.com

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Policy Type	Ausdance	
Insured	Rosie O'Sullivan School of Dance	
Insurer	CHUBB INSURANCE AUSTRALIA LIMITED	
Policy Number(s)		
Period of Insurance	4:00 PM Local Time 11 June 2023 to 4:00 PM Local Time 11 June 2024	
Interest Insured	Legal liability to third parties as a dance studio including associated activities of the business	
Situation of Risk	Worldwide excluding USA and Canada	
Limits of Liability	Public Liability	\$ 10,000,000
	Products Liability	\$ 10,000,000
	Professional Indemnity	\$ 10,000,000 any one claim and in the aggregate per principal/teacher during the period of insurance

Further Information

Should you have any queries, please contact us. Our details are set out in the top right side of this document.

Important notices

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984(Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient; or
 - amend, extend or alter the Policy.
 - contain the full policy terms and conditions

Aon Reference: PRM 1F4XD A570431/012

Aon Risk Services Australia Limited ABN 17 000 434 720 AFSL 241141
PO Box 1331 Parramatta NSW 2124



016

R O'SULLIVAN

Your Statement

Statement 152	(Page 1 of 12)
Account Number	
Statement Period	1 Dec 2023 - 29 Feb 2024
Closing Balance	\$5,636.02 CR
Enquiries	13 1998 (24 hours a day, 7 days a week)

Business Transaction Account

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Name: ROSIE O'SULLIVAN SCHOOL OF DANCE

Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).

Date	Transaction	Debit	Credit	Balance
01 Dec 2023	OPENING BALANCE			\$4,693.71 CR
		5.00		\$4,688.71 CR
				\$4,743.71 CR
				\$4,771.71 CR
				\$5,091.71 CR
				\$5,121.71 CR
				\$5,321.71 CR
				\$5,011.91 CR
				\$5,077.91 CR
				\$5,140.91 CR
				\$5,175.91 CR



Donations & Sponsorship FY 2024-2025

Application 13

YUGO RYU JIU-JITSU PURCHASE OF TRAINING MATS

Summary of attachments

Total number of pages: 20

Application Form: 10 Pages

Financials: 1 Page

Insurance Details: 5 Pages

Quote: 1 Page

Quote Clarification: 2 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

'Project' in this application refers to a project, event or financial assistance.

Applications must include a current bank statement and/or Treasurer's Report for the past financial year.

Quotes must be supplied per the guide on this form.

Applications under \$5,000 must include a simple budget.

For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.

An application for a single item purchase does not require a project plan.

Projects that extend beyond 12 months must provide annual updates to Council.

Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.

If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.

If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.

Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as; **"Donations and Sponsorship Application – [Organisation Name]"**

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Other supporting documents	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Please specify any other supporting information attached:		
Application submitted to Council on: Date <u>12/03/2024</u>		

250_2018.449.6

Record No. 22/32823

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS		Section 1	
Name of Organisation:	YUGO RYU JIU-JITSU		Phone: [REDACTED]
Address: [REDACTED]	Suburb: Cooma	State: NSW	Postcode: 2630
Is the organisation registered for GST? (Please tick one):	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: PATRICIA	Surname: ROWLING	
Position: Office Manager	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing.		

PROJECT / EVENT DETAILS:		SECTION 3
Project title: Purchase of 10 mats to aid expansion to Jindabyne		
Project location: Jindabyne		
Is the project to renovate a Council asset?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*if yes, complete section 4b.

PROJECT PLAN:
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.
<p>This year Yugo Ryu Jiu Jitsu has opened successfully in Cooma, at Test Cooma's beautiful facility (195 Snowy Mountains Hwy, Cooma). From two Open Days, we are now successfully running near full classes to Juniors (Primary School age), Young Adults (High School age) and Adults. The community seems to have embraced our small business, due to our filling the gap left by two Martial Arts schools that closed down during COVID and never reopened. Black Belt Kyle Rowling is extremely dedicated to bringing Japanese Jiu Jitsu and self defence to the Snowy Monaro region. Yugo Ryu Jiu-Jitsu is a modern Self Defence system derived from the ancient art of Japanese Jiu-Jitsu, as such its primary focus is one of 'defence', rather than 'offence'. Yugo Ryu is based on the traditional values and techniques of Japanese Jiu-jitsu, to build a strong mind and body for a healthy life, but also contains a mix of modern, practical techniques and philosophies for self-defence.</p> <p style="text-align: right;">(continued over →)</p>

Section 3 (continued)

Yugo Ryu's primary objective is to build better people through an understanding of tolerance, acceptance and the biomechanical uses of the body in space; it adds a heavy focus on bettering people through the pursuit of physical and mental health and fitness, and an understanding and application of values, ethics, virtues, and personal and social responsibility.

To open Yugo Ryu Cooma we purchased Jiu Jitsu mats in Sydney, hired a trailer and drove them back to our location.

We have garnered interest in Jindabyne through social media and word of mouth, and the response was overwhelming. We would like to start classes in Jindabyne on another two nights per week, and even potentially on the weekends. To do so we need to purchase more training mats for the floor. With the cost of living as it is, we have little ability to outlay such an amount and so we are seeking \$3890 for ten mats from Snowy Monaro Council plus \$500 in shipping, totalling \$4390. (With the shipping being an estimate for the weight). We are hoping that with the Council's help, we will be able to spread this Martial Arts system to dozens of Jindabyne residents, who too will be able to enjoy the fantastic health benefits of Jiu Jitsu. The proof of the success of the project will be successfully filled classes for the Term 2 School term.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	3/5/2024
Activity	Projected Completion Date
(E.g. pour concrete) Purchase mats online	5/4/2024
Anticipated Finish Date:	5/4/2024
Why is the project important to the community?	
<p>The benefits of physical exercise for wellbeing are well documented and researched. The benefits have already begun to be enjoyed in Cooma, for the young to the 'just young at heart'. When COVID hit my husband and I made the decision to move from Sydney to Cooma. In the three years we have been here, we have enjoyed building a new life for our little family. It is of vital importance to us both that we give back to our community. Kyle is currently the President of the 1st Cooma Scouts Association and Vice President of the Snowy Mountain Field Archers. I am Vice President of the Cooma North P & C, a member of the Monaro High P & C, an English teacher at Monaro High, Year Advisor to Year 7 and a member of the Cooma Little Theatre committee. We see our role in this community as tantamount to the welcome we have felt and the values we have experienced since our arrival. Our need to open this school goes beyond a need to diversify our income in this small business, it is to give back. We have already been contacted by Monaro Family Support Service to utilise Kyle's skills and classes with troubled youth. We have also had discussions with members of the Multicultural centre to engage in classes for their clients. The community of Jindabyne deserves the ability to engage in this activity. We feel the Snowy Monaro region as a whole would benefit from access to these classes.</p>	

Who will oversee / deliver the project (contractor? Members of organisation?)

Kyle Rowling, founder of Yugo Ryu will oversee the purchase, delivery and installation of the mats.

How will you measure the success of the project?

Success of this project will be gauged by near full classes in early term 2 of the school year, of 2024. We are looking to open a second night of classes in the Cooma area now; success in Jindabyne would also be demonstrated by further opportunities for classes opening up, including weekends.

How will Council funding be acknowledged?

(Council funding must be acknowledged in your project.)

Through our social media we will acknowledge council assistance and support. We are getting a banner made which would display the appropriate Snowy Monaro Council logo and acknowledge support. This banner will be used at demonstrations such as at Cooma Rotary Markets, that we are looking forward to displaying at. These demonstrations of the skills of our students would be accompanied by an audio introduction on the sound system acknowledging our partnership with Council.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$ 0
Materials and Supplies:			\$ 0
Equipment:			\$ 3890
Promotion:			\$ 0
Other: (please specify item) Shipping			\$ 500
Other:			\$ 0
Other:			\$ 0
Other:			\$ 0
Other:			\$ 0
Other Grants received	NO <input checked="" type="checkbox"/>	(If YES, Brief description of who funds received from)	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input checked="" type="checkbox"/>		\$
Own contribution	NO <input type="checkbox"/>	In kind eg: installation	\$
Total Project Budget:			\$ 4390
Amount Requested: (The total amount of funding you are applying for from Council)			\$ 4390
Will the project proceed if Council cannot fund the total requested amount?			YES <input type="checkbox"/> NO* <input checked="" type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)</p> <p>As a small business, we are limited by the amount of money we have coming in for classes less overheads such as rent of the venues and public liability insurance. With the cost of living increasing as it is, we would be unable to open this Jindabyne venture in the foreseeable future, without the injection of support for mats from the Council. It would be 1-2 years away realistically before we could save this money. A reduced amount would still be valuable and would be retained until such time as we have the full amount saved to cover the surface of the floor.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
- ☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
- ☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? <i>If you selected "NO", go to Section 7, Declaration and Signature</i>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If "yes" please record the department name: _____		
Name of the Council officer: _____		
Copy of written response from Council attached to application:	YES	NO

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION

Section 6

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event?

YES

NO

Please allow 10 days for the NOIE form to be processed.

If "yes" please record the name of the Council officer Name:

Date the notice was submitted:

DECLARATION AND SIGNATURE OF APPLICANT

Section 7

☒ I confirm that the information contained in the application form and supporting documents is true and correct.

☒ I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.

☒ I declare that should this application be successful the funding will be expended as outlined in the above documentation.

☒ I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

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The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name:

PATRICIA ROWLING

Applicant Signature:

[Redacted Signature]

Date:

13/3/24

illawarra
credit union

Accounts ▾ Payments ▾ Products ▾ Settings ▾

Current Bank Balance

Accounts statements are quarterly and so we have not received a statement since opening in February, 2024.

\$ 0 Loan Applications

Yugo Ryu Takings

Available	Current
\$992.00	\$992.00

Logout



Shortland Insurance Brokers Pty Ltd
 AFS Licence: 236739 ABN: 85 003 096 302
 Postal: PO Box 418 Gosford NSW 2250
 Level 2, 27 Dane Drive Gosford NSW 2250

Telephone: 02 4324 5244
 Facsimile: 02 4324 6776
 Web: www.shortlandinsurance.com

K Rowling & P C Rowling

RENEWAL

Invoice Date: 30-Jan-2024
Invoice Number: 1
Policy Number: 1
Period of Cover: 28-Feb-2024 to 28-Feb-2025 at 4.00 pm
Effective Date: 28-Feb-2024
Account Manager: Andrew Ball
Account Support: Brett Thornthwaite

Please review the details thoroughly to ensure all information is correct and policy coverage meets your requirements. Should you require any alterations to the particulars shown please contact your Account Manager

This document will be a **Tax Invoice** for GST when you make a payment

The Insured K Rowling & P C Rowling & Patricia Claire Rowling

Insurer: Sportscover Australia Pty Ltd
 Level 2, 68 Macquarie Street
 PARRAMATTA NSW 2150

ABN: 43 006 637 903

Policy Class Liability - General

Premium	\$2,130.03
Insurer Levy	\$ 145.00
Fire Levy	\$ 0.00
Total GST	\$ 240.54
Stamp Duty	\$ 0.00
Broker Fee	\$ 130.43
Total Due: (Excluding Credit Card Fee)	\$2,646.00

Policy Details: See attached schedule for a description of the risk(s) insured.

Notes:

PAYMENT OPTIONS



Bill Code: 22830
Reference: 25107756

Telephone & Internet Banking – BPAY®
 Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account.
 More info: www.bpay.com.au



Account Name: Shortland Insurance Brokers Pty Ltd
BSB: 332027 **Account Number:** 551293604
Payment Reference: 510775



Mail this portion with your cheque payable to:
 Shortland Insurance Brokers Pty Limited
 P. O. Box 418
 GOSFORD NSW 2250



Please call (02) 4324 5244 to pay by credit card. Credit card surcharges may apply.



10 monthly payments of
\$283.33

Pay By The Month

View and accept online

[Click Here](#)

VISIT: <https://brokers.principal.com.au/pbtlm>
 REFERENCE: GQ3XPRMJDE

Name: K Rowling & P C Rowling
Client ID: 11425
Invoice No: 510775

Total Due: **\$2,646.00**



For your protection under legislation, we are required to inform you of your duty of disclosure and draw your attention to the following important information.

YOUR DUTY OF DISCLOSURE

Please note that in relation to policies which are not governed by the Insurance Contracts Act 1984 such as Marine Insurance (other than Marine Inland Transit Insurance) and insurance required by statute, the Insured still owes a Duty of Disclosure to the Insurer.

This is a duty to disclose to the Insurer before the contract is concluded, every material circumstance which is known to the Insured. Every circumstance is material which would influence the judgement of a prudent Insurer in fixing the premium or determining whether he will take the risk.

The Insurer may avoid the contract from inception if the Insured fails to make such disclosure.

In the case of insurance required by statute, such as Compulsory Third Party Motor Vehicle insurance, the Insurer may have rights of recovery against the Insured in the event of misrepresentation, misstatement or non-disclosure.

UTMOST GOOD FAITH

Every contract of insurance is subject to the doctrine of utmost good faith which requires that the parties to the contract should act toward each other with the utmost good faith. Failure to do so on your part may prejudice any claim or the continuation of cover provided by Insurers.

SUBROGATION AND/OR HOLD HARMLESS AGREEMENTS

You may prejudice your rights with regard to a claim if, without prior agreement from your Insurers, you make any agreement with a third party that will prevent the Insurer from recovering the loss from that, or another party who would be otherwise liable.

Some policies contain provisions that either exclude the Insurer from liability, or reduce its liability, if you have entered into any agreements that exclude or limit your rights to recover damages from another party in relation to any loss, damage or destruction that is the subject of a claim under the policy.

Examples of such agreements are the "hold harmless" clauses which are often found in leases, in maintenance or supply contracts from burglar alarm or fire protection installers and in repair contracts. If you are in doubt, please consult your Account Manager.

UNNAMED PARTIES

If you require the interest of a party other than the Named Insured to be covered, you **MUST** request this. Most policy conditions will exclude indemnity to other parties (e.g., mortgagees, lessors, principals etc) unless their interest is properly noted on the policy.

REMITTANCE ADVICE

Please charge : **\$2,646.00** (excluding Credit Card fee) to my:



Card No:

Cardholder Name: _____ CCV No: _____

Expiry: ____ / ____ Signature : _____

A surcharge of 0.83% (Mastercard/Visa), 0.83% (Amex) & 2.24% (Diners) will be applied.

Invoice No: **510775**

Due Date: **28-Feb-2024**

Policy No: **PMEL99/0119737**

Account Manager: **Andrew Ball**

In accordance with standard business practices, receipts will not be issued unless requested.

TOTAL DUE \$2,646.00
(Excluding Credit Card fee)

Leisure Business Liability

Insurer: Certain Underwriters at Lloyd's of London
Issued by: Active Underwriting Specialists
Insured: K Rowling & P C Rowling T/as Rowling Enterprises & Action
Acting Academy ABN 56 171 620 457
Patricia Claire Rowling T/as Bard on the Beach ABN 77 226 434
056

Combined Liability
Wording: Combined_Liability_Policy_Wording_04.23
Underwritten by Certain underwriters at Lloyd's & HDI Global
Specialty SE-Australia under contract number B1750L230503 &
SCA/PL/2023 respectively

Address/Situation: 12 Alkoomi Place, Cooma NSW 2630

Part 1
Public Liability
\$20,000,000 any one occurrence

Products Liability
20,000,000 any one occurrence and in the aggregate
Excess \$500

Part 2
Professional Indemnity
\$1,000,000 any one claim and in the aggregate
Excess \$NIL
Retroactive date: 28/02/2024

Part 3
Management Liability
NOT INSURED

To view full policy details including definitions, exclusion and conditions please refer to the policy wording and any endorsements listed below.

Business Description: Theatrical - Teaching, choreography and performance of stage combat and running bard performances at beaches and the like. Self Defence classes (no sparring).

PLEASE NOTE: This is a summary of cover only. Please refer to the policy wording to ascertain the full scope of all terms, conditions and exclusions applicable to this policy.

IMPORTANT NOTICES & INFORMATION**AVERAGE OR CO-INSURANCE**

Some policies contain an Average/Co-Insurance clause which means that you must insure for the full insurable value of the property insured. If you under-insure, your claim may be reduced in proportion to the amount of the under-insurance.

A simple example, illustrating the basic principle, application and effect of the Average/ Co-Insurance clause is as follows:

Full (Replacement) Value	\$1,000,000
Sum Insured	\$ 500,000

Therefore you would be self insured for 50% of the full value.

Amount of Claim, say	\$ 100,000
----------------------	------------

Amount payable by Insurers as a result of the application of Average/Co-Insurance (being 50% of the \$100,000)	\$ 50,000
--	-----------

AVERAGE/CO-INSURANCE - BUSINESS INTERRUPTION POLICIES

Some policies contain an Average/Co-Insurance clause which is fully set out in the "Basis of Cover" or "Policy Specification" of the policy.

For the types of cover most usually provided, the Average/Co-Insurance calculation is arrived at by applying the Rate of Gross Profit, Revenue or Rentals (as applicable) to the Annual Turnover, Revenue or Rentals (as applicable); these factors first being appropriately adjusted as provided for in the "Trend of Business" or "Other Circumstances" clauses.

If you are in any doubt regarding this clause insofar as it applies to your policy, please contact your Client Manager for assistance.

CLAIMS MADE DURING THE PERIOD OF INSURANCE

Your attention is drawn to the fact that some policies provide cover on a "claims made" basis which means that claims first advised to you (or made against you) and reported to your insurer during the Period of Insurance are recoverable irrespective of when the incident causing the claim occurred, subject to the provisions of any clause relating to a "retroactive date".

You should also note that, in terms of the provisions of Section 40(3) of the Insurance Contracts Act 1984, where you give notice in writing to the Insurer of facts that might give rise to a claim against you as soon as is reasonably practicable after you become aware of those facts (but before the insurance cover provided by the contract expires) then the Insurer is not relieved of liability under the contract in respect of the claim, when made, by reason only that it was made after the expiration of the Period of Insurance cover provided by the contract.

In order to ensure that any entitlement under the policy is protected, you must therefore report all incidents that may give rise to a claim against you to the Insurers without delay after such incidents come to your attention and prior to the expiration of the policy period.

CLAIMS OCCURRING PRIOR TO COMMENCEMENT

Your attention is drawn to the fact that your policies do not provide indemnity in respect of events that occurred PRIOR to commencement of the contract.

NOT A RENEWABLE CONTRACT

Some policies are not renewable contracts. If you wish to effect similar insurance for any subsequent period, it will be necessary for you to complete a new proposal prior to the termination of the current policy so that terms of insurance and quotations can then be developed for your consideration.

INTERIM COVER

Where an interim cover has been arranged it is based on the Insurers standard policy wording, continued cover will be dependant on you providing a signed proposal form and it being accepted by the Insurer.

LEASING, HIRING AND BORROWING PROPERTY

When you lease, hire or borrow property, make sure that the contract clearly identifies who is responsible to insure the property.

This will help avoid arguments after a loss and ensure that any claims are efficiently processed.

Your Industrial Special Risks policy automatically covers property you are responsible to insure, subject to the policy deductible.

The decision as to who should insure the property is not left to your discretion.

If the responsibility to insure lies with the owner, we recommend you try to ensure the lease or hire conditions waive any rights of recovery against you, even when the damage is due to your negligence. This will prevent the owner's Insurer making a recovery against you. If there are no lease or hire conditions, you should write to the owner asking who is to insure the property.

ESSENTIAL READING OF POLICY WORDING

The original of your policy wordings have been provided to you or will be passed to you as soon as they are received from Insurers. It is in your own interests to read these documents without delay and advise us in writing of any aspects which are not clear to you or where any aspect of the cover does not meet with your requirements.

GENERAL

Many areas of insurance are complex and some implications may not be evident to you. Your Client Manager and/or Account Director will keep you informed, but if at any time you are unsure of any aspect of your insurances, please contact us to discuss the matter.

SHORTLAND INSURANCE BROKERS PTY LTD TERMS & CONDITIONS

By asking us to arrange this cover it is understood that you accept the following terms and conditions:

ACT ON YOUR BEHALF

Shortland Insurance Brokers Pty Ltd will act on your behalf as provided by the Corporations Act 2001.

LIMIT OF ADVICE

Our services and advice are limited to matters relating to and arising from this policy only and no other risk, exposure or interest. We can only accept responsibility for providing broader advice if engaged by you on a 'whole account' basis and we confirm acceptance of that engagement in writing.

If you need advice on your insurance covers or if you have any other query please contact one of our client managers.

EXPLANATION OF POLICY CONDITIONS & EXCLUSIONS

It is not feasible for us to explain to you every term, condition or exclusion that the policy contains and you accept responsibility to read the policy so as to be aware of the every terms, conditions and exclusions it imposes; that we will be pleased to explain any policy term, condition or exclusion that you don't understand but unless we hear from you within 30 days of sending the policy to you it will be taken that you accept the policy as meeting your requirements.

PROCEDURE FOR NEW POLICIES, RENEWALS & VARIATIONS

When you require immediate cover for a **new policy** we will endeavour to arrange an interim cover under a cover note, but will require full details of what is to be insured together with all information to be disclosed to the insurer. We will then send you a proposal form which you are to complete and return to us as soon as possible. Interim cover is provided for a limited period (e.g. one month or sometimes less) and will lapse unless the proposal is submitted to the insurer during its currency.

We will give you a **renewal notice** prior to the expiry of any cover arranged or last renewed by us on your behalf. We must receive before the expiry date either payment of the invoice or your instructions in writing to renew the cover. We need to be advised when any details need to be altered.

You will need to give us details of any **variations to any insurance cover** that you require together with details of any relevant matters to be disclosed to the insurer which have not been previously disclosed. We will then issue a certificate to confirm the variation we have effected with the insurer.

INSURER SECURITY

We will endeavour to obtain sound cover with licensed Insurers but we cannot vouch for the financial stability or claims paying ability of any Insurer.

PREMIUMS

All premiums will be invoiced by Shortland Insurance Brokers Pty Ltd and are payable to us, the premiums are not necessarily the lowest available since 'best insurance' does not always equate with the lowest premium.

Where you use 'premium funding' to pay the premium and the premium funder requests cancellation of the policy (as per your contract with the funder) we will act on that request and forward any refund to the premium funder.

TERMS OF PAYMENT

When we arrange, renew or vary a cover on your behalf, we will invoice you for the premium, statutory and our brokerage. In the case of renewal, if you wish to instruct renewal by payment of our invoice, we must receive payment before the expiry date of the policy.

In all other cases, our invoices are payable by you within thirty days of the date of the invoice (notwithstanding that the invoice may be addressed to some other party at your request). The full amount is payable by you to us, including the premium and statutory charges.

SHORTLAND INSURANCE BROKERS PTY LTD REMUNERATION

Shortland Insurance Brokers Pty Ltd may receive brokerage from Insurers in addition to the fee shown on your invoice, which you pay.

TERMINATION OF SERVICES

Our services can be terminated at any time by either you or us by giving written notice to the other, if services are terminated by us then we will be entitled to a pro-rata portion of brokerage and fees, any premiums held by us will be remitted to Insurers.

If our services are terminated by you then we will be entitled to retain all brokerage and fees that we would have been due if our services had not been terminated, any premiums held by us will be remitted to Insurers.

NOTICES

In accordance with your instructions, we will direct all notices and correspondence in relation to the covers we arrange or renew on your behalf to your address for notices stated on this invoice.

If you wish to change this address, please advise us in writing of the new address. Unless you do so, our records will not be altered and notices together with correspondence will continue to go to the existing address for notices.

History Bookmarks Tools Window Help

Mon 11

Trail X + -

Internet B

Donat

Brilliant

Mali - F

MYOB

Monar

b2eb3

Castin

Review

Fwd: S

https://www.ezymats.com.au/product-category/training-mats/

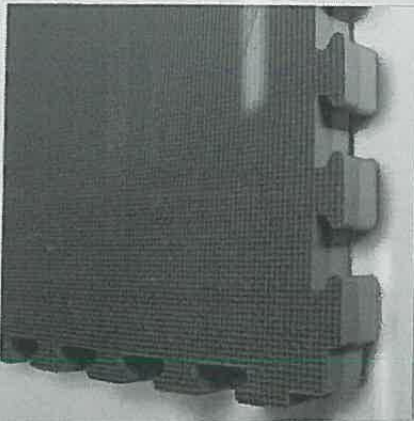
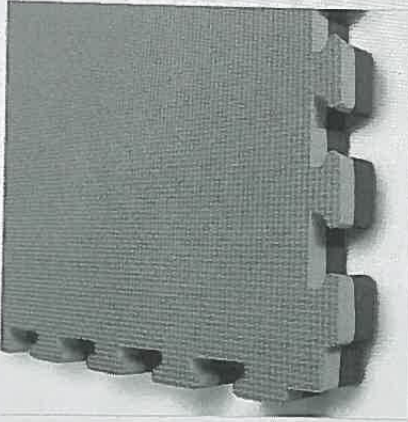
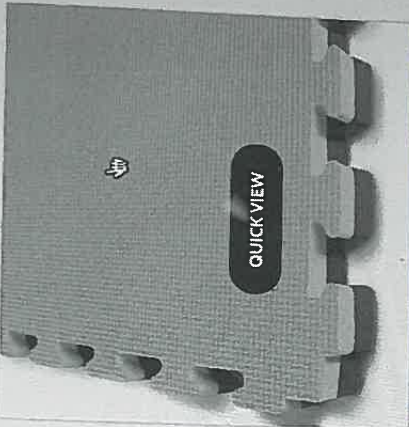



TRAINING MATS

Showing 1-18 of 55 results

Quote

Default sorting

Select Product Category

40mm Interlocking Jigsaw Mats -- Blue / Red		from \$37.90 - \$39.90	VIEW DETAILS
40mm Interlocking Jigsaw Mats -- Black / Red		from \$37.90 - \$39.90	VIEW DETAILS
40mm Interlocking Jigsaw Mats -- Black / Grey		from \$37.90 - \$39.90	VIEW DETAILS
30mm Interlocking Jigsaw Mats -- Blue / Red			
40mm Interlocking Jigsaw Mats -- Green / Black			
40mm Interlocking Jigsaw Mats -- Black / Yellow			

www.ezymats.com.au/product/40mm-interlocking-jigsaw-mats-black-grey/

10 Mats
X Mats
= \$3890
+ shipping

From: [Patricia Rowling](#)
To: [Caitlin Montilla](#)
Subject: CM9reg: Re: Document Clarification Required - Application Received for Donations & Sponsorship FY 2024-2025 - Yugo Ryu Jiu-Jitsu
Date: Friday, 15 March 2024 2:39:55 PM
Attachments: [SnowyMonaroLogo_clear_87475f20-44af-4059-b1e9-d983b1ff3e94.png](#)

Apologies Caitlin for the confusion and thank you so much for seeking clarification on this.

I am sorry I have made an error then in the application.

We are seeking 100 mats, which would cover a space of 10 x 10 metres, at \$38.90 each.

Thank you again for your time and I look forward to hearing from you soon.

Kind regards,

Patricia Rowling

Patricia Rowling
Office Manager
Yugo Ryu Jiu-Jitsu
ROWLING ENTERPRISES

On Fri, Mar 15, 2024 at 2:23 PM Caitlin Montilla
<Caitlin.Montilla@snowymonaro.nsw.gov.au> wrote:

Dear Patricia

Thank you for your application for the 2024-2025 Financial Year.

Applications are being finalised. To support your application, we require some clarification on the following documents:

- Quote – Please clarify the cost of the mats you are wishing to purchase with a clearer quote. In the screenshot you have provided it shows the cost as from \$37.90 - \$39.90. This x 10 would be approximately \$400 rather than \$3890.

If you could provide this by **COB Thursday 21 March**, it would be greatly appreciated.

Should you have any questions, please do not hesitate to contact me by return email or on 1300 345 345.

Kind Regards

Caitlin Montilla

Caitlin Montilla
Casual Project Support Officer



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1380
Phone
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

Think of the environment, please don't print this email unless you really need to

Snowy Monaro Regional Council acknowledges the Traditional Custodians of the region's land and water: the Ngarigo, Walgalu, Southern Ngunnawal and Bidawal Peoples. We pay our respects to Elders past, present and emerging.

IMPORTANT NOTICE REGARDING CONTENT

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Donations & Sponsorship FY 2024-2025

Application 14

MONARO COMMUNITY RADIO INC (2MNO) **COMMUNITY RADIO FOR THE SNOWY MONARO**

Summary of attachments

Total number of pages: 19

Application Form:	8 Pages
Financials:	5 Pages
Insurance Details:	1 Pages
Quotes/ Invoices:	4 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or **Treasurer's Report for the past** financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain **Council's consent as the owners of the land**. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on **Council's website**.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
* Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Other supporting documents Please specify any other supporting information attached: Rates Notice and previous Water/sewer notices/receipts	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Application submitted to Council on: Date <u>14-03-2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Monaro Community Radio Inc			Phone: 6452 5210	
Address: 7 Binalong St		Suburb: Cooma	State: NSW	Postcode: 2630
Is the organisation registered for GST? (Please tick one):		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Kerry	Surname: Rooney	
Position: Grants Coordinator	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:			SECTION 3
Project title: Community radio for the Snowy Monaro			
Project location: Cooma			
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			
<p>2MNO is the only community radio station in the Snowy Monaro region. We are a not-for-profit organisation, staffed solely by volunteers. Our volunteers do everything involved in running a radio station, for example: producing and presenting radio programs, installing technical equipment, preparing financial statements, and hosting country music concerts. Our studios are located at Cooma and Nimmitabel. We transmit from four locations: our main transmitter (93.3) is on Mt Emerald near Nimmitabel and transmits across the region. Other transmitters are at Cooma (90.5), Bombala (103.7) and Jindabyne (93.9). Our revenue is derived from grants, sponsors and our own fund-raising activities.</p> <p>Support from our local Council to help offset our rates and water charges will help to keep Monaro Community Radio a financially sustainable organisation. We have to manage our finances carefully, keeping in mind the very capital intensive nature of broadcasting, eg a new transmitter will cost around \$9,000. Moreover, unlike some other community radio stations in rural NSW, our local Council does not provide free premises nor free electricity.</p> <p>Our annual rates for 2023-24 were \$672.24 and our annual water and sewer charges for the twelve months ending October 2023 were \$1103.90.</p> <p>2MNO publishes its Annual Report on its website at www.2mno.org.au/policies-procedures/ Please refer to question below on page 5 for how we measure success.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	01-07-24
Activity	Projected Completion Date
(E.g. pour concrete)	
Anticipated Finish Date:	30-06-25
<p>Why is the project important to the community?</p> <p>Monaro Community Radio is committed to servicing the community by providing quality music and local current affairs via our team of volunteer presenters and technicians.</p> <p>We believe we offer a genuine alternative to the commercial and ABC radio stations.</p> <p>It is our policy to broadcast responsible and correct information and pleasing musical genres at all times. We believe that good music and local information courtesy of our valued sponsors and contributors is the right of every listener, and we attempt to provide this twenty-four hours a day, seven days a week.</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>The Treasurer who tracks all revenue and expenditure. He reports to the 2MNO committee on a monthly basis with a cash flow statement and progress against the projected expenditure and revenue for all budgeted items for the current financial year. He produces annual financial statements published in our annual report. Refer to www.2mn0.org.au/policies-procedures/</p>	
<p><i>How will you measure the success of the project?</i></p> <p>2MNO will consider it is successful if it can:</p> <ul style="list-style-type: none"> * remain financially viable in the face of rising costs - especially electricity which is our biggest single expense * replace and repair expensive equipment as required so it can stay on air 24/7 * respond to feedback from listeners and sponsors * increase its presence in the community through outside broadcasts and fundraising activities and * attract more presenters to join Cooma and Nimmitabel studios. 	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>2MNO will make announcements on air to thank the Council for its financial support. Every Monday morning on Good Morning Monaro, David Browne interviews the Mayor. This allows the Mayor to have a platform to inform the community about important Council decisions and to answer questions from the community. This is an ongoing indication of 2MNO's appreciation of the support from Council in past years.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4	
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:		\$	
Materials and Supplies:		\$	
Equipment:		\$	
Promotion:		\$	
Other: <i>(please specify item)</i>		\$	
Other: Rates 2023-24		\$672.24	
Other: Water/sewer charges Feb 2023		\$317.38	
Other: Water/sewer charges Jun 2023		\$313.44	
Other: Water/sewer charges Oct 2023		\$473.08	
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input checked="" type="checkbox"/>		\$
Own contribution	NO <input type="checkbox"/>	2MNO will fund \$276.14	\$
Total Project Budget:			\$1,776.14
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>			\$1,500
Will the project proceed if Council cannot fund the total requested amount?		YES <input checked="" type="checkbox"/>	NO* <input type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p> <p>While we have answered Yes, we would like to advise that other community radio stations in nearby rural regions receive significant support from their local councils via free rent and payment of electricity. In contrast 2MNO owns and maintains its (modest) Cooma studio building, pays annual rental of \$2,700 for its Nimmitabel studio to the Nimmitabel Advancement Group, and pays all its electricity costs which will be around \$14,000 this financial year. We have installed solar panels at the Cooma studio to help alleviate electricity costs.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☒ Rates
 ☒ Water Charges
 ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.


If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
<p>Has Council been advised of the event? YES <input type="checkbox"/> NO <input type="checkbox"/></p>		
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<p><input checked="" type="checkbox"/> I confirm that the information contained in the application form and supporting documents is true and correct.</p>		
<p><input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.</p>		
<p><input checked="" type="checkbox"/> I declare that should this application be successful the funding will be expended as outlined in the above documentation.</p>		
<p><input checked="" type="checkbox"/> I acknowledge the grant funding acquittal requirements.</p>		
<p>Privacy Statement</p> <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
<p>Applicant Name: Kerry Rooney Grants Coordinator - 2MNO</p>		
<p>Applicant Signature: </p>		<p>Date: 14-03-2024</p>



Your account details

Account type	AMP Business Saver Account
Account name	Monaro Community Radio Inc
Interest rate	3.30 % pa

Transaction history

Some descriptions below might be cut short while we work on supporting emojis and special characters.


Download

Filter transactions

Date	Description	Amount	Balance
0			\$16,182.99
0			\$16,063.81
2			\$16,022.13
0			\$15,877.96
0			\$15,750.56
2			\$15,706.86
0			\$15,562.69
0			\$15,435.29
2			\$15,392.51
0			\$15,252.99
0			\$15,129.70
2			\$15,072.49
2			\$25,072.49

Statement Account		\$3,485.63	\$3,485.63
		Available balance	Current balance
Activity		Debit	Credit Running balance
March 6, 2024			\$3,485.63
March 4, 2024			\$3,287.63
March 1, 2024			\$2,399.63
February 29, 2024			\$2,399.63
			\$2,279.63
			\$2,433.63
February 28, 2024			\$2,650.30
			\$2,759.30
February 27, 2024			\$2,868.30
February 26, 2024			\$2,769.30
February 23, 2024			\$2,897.84
February 21, 2024			\$2,872.84
			\$2,773.84
			\$2,941.84
February 20, 2024			\$2,891.84
			\$2,870.84
February 19, 2024			\$2,672.84
February 13, 2024			\$4,393.35
February 12, 2024			\$4,526.35
February 11, 2024			\$4,496.35
			\$4,363.35
			\$4,496.35

Interim statement.



Transaction Period
01/03/2024 - 07/03/2024

Patrick Booker - Green ID

Account Number:
Account Type:
Balance:
Available Balance:
Account Holders:

Business Term Deposit

\$30,000.00

\$30,000.00

MONARO COMMUNITY RADIO

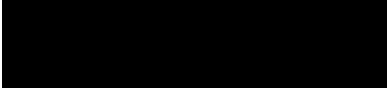
Date	Description	Debits and credits	Balance
04/03/2024	Deposit Interest 900000019 Applypayment for Deposit Payout	-\$119.18	\$30,000.00
04/03/2024	Deposit Interest Make Due Activity for Schedule	+\$119.18	\$30,119.18

Interim statement.



Transaction Period
01/03/2024 - 07/03/2024

Patrick Booker - Green ID



Account Number: [REDACTED]
Account Type: Business Term Deposit
Balance: \$35,000.00
Available Balance: \$35,000.00
Account Holders: MONARO COMMUNITY RADIO

Date	Description	Debits and credits	Balance
------	-------------	--------------------	---------



Certificate of Currency

Date of Issue: 29 September 2023

Aon Reference: PRM 1D4TC

Version: 9739925/027

Contact: Kabir Bhambra

Monaro Community Radio
PO Box 93
COOMA NSW 2630

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Class of Insurance	Public & Products Liability
Insured	Monaro Community Radio Inc
Business Description	Principally volunteer, community, charitable, NDIS and not-for profit organisations and all other associated and related activities as declared.
Insurer	Insurance Australia Limited T/As CGU Insurance
Policy Number	10M1792939
Period of Insurance	From: 4.00 pm 01/07/2023 Local Standard Time To: 4.00 pm 01/07/2024 Local Standard Time
Limit of Liability	\$20,000,000 any one occurrence for Public Liability \$20,000,000 any one period of insurance for Products
Geographical Limit	Anywhere in the Commonwealth of Australia

Further Information

Should you have any queries, please contact us on the details set out at the top of the page.

Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient;
 - amend, extend or alter the Policy; or
 - contain the full policy terms and conditions



Rates & Charges 2023/2024



Monaro Community Radio Inc



016
1005070
R1_11433

T 1300 345 345
E council@snowymonaro.nsw.gov.au
www.snowymonaro.nsw.gov.au

PO Box 714
COOMA NSW 2630
ABN 72 906 802 034

Assessment Number

Rating Year

2023-2024

Issue Date

20/07/2023

Valuation Date

1/07/2022

Rateable Value

\$24,100.00

Property Valuation Number

442731

Description and location of property rated by Snowy Monaro Regional Council

7 Binalong Street COOMA NSW 2630

Lot 454 DP 209290

Particulars of Rates & Charges

Business	24100.00	0.00172065	\$41.47
Business - Base Rate	1.00	496.87	\$496.87
Waste Management Charge	1.00	133.90	\$133.90

Please deduct payment made since 20/07/2023

Council alerts purchasers of land or property in SMRC area, be it for residential purposes or otherwise, that Legal and Practical Access to the purchased land is the responsibility of the purchaser.

Please note: Interest will accrue on overdue amounts at 9.00% per annum.

1st Instalment	2nd Instalment	3rd Instalment	4th Instalment	Total Amount
31/08/2023	30/11/2023	28/02/2024	31/05/2024	
\$168.24	\$168.00	\$168.00	\$168.00	\$672.24

GO GREEN. GO ELECTRONIC.

Receive your rates notices via email

Register now at snowymonaro.enotices.com.au
with eNotices reference number:

9C50F8E5CD



Rates Payment Advice

Please detach and return with your payment

Please see reverse for further information and methods of payment

Name: Monaro Community Radio Inc

Location: 7 Binalong Street COOMA NSW 2630

Assessment Number: 40215857

Total Amount: \$672.24

1st Instalment Amount: \$168.24

Due Date: 31/08/2023



Present this remittance advice at any SMRC Office



Post this remittance advice with your cheque made payable to:
Snowy Monaro Regional Council



VISA

Pay by phone, fax, mail or in person.
Please see reverse for details.



Contact us on 1300 345 345
for further information.



Bill Code:
Reference:

Please check your BPAY
details before payment.



T 1300 345 345
F 02 6455 1799
E council@snowymonaro.nsw.gov.au
www.snowymonaro.nsw.gov.au

PO Box 714
COOMA NSW 2630
ABN 72 906 802 034

Water/Sewer Account

16/3/23



Monaro Community Radio Inc
PO Box 93
COOMA NSW 2630



016
1003598
R1_7859

BILLING PERIOD: 01/11/2022 To 28/02/2023
SUPPLY PERIOD: 27/09/2022 To 03/02/2023
DATE OF ISSUE: 01/03/2023
ASSESSMENT NO:
PAYMENT REFERENCE: 50014398
DUE DATE: 05/04/2023

PROPERTY LOCATION AND DESCRIPTION
7 Binalong Street COOMA NSW 2630 Lot: 454 DP: 209290

METER NO.	SIZE (MM)	OPENING		CLOSING		USAGE (KL)	NUMBER OF DAYS	AVE DAILY KL
		DATE	READING	DATE	READING			
12W181537	20	27/09/2022	169	03/02/2023	177	8.00	129	0.062
Total Water Consumption						8.00		

CHARGE	UNITS	RATE	FACTOR	TOTAL CHARGE
Balance B/Fwd				\$0.00
Water Usage Charge:	8	\$3.30		\$26.40
Water Access	1	0.00		\$92.00
Sewer Usage	8	1.08	0.60	\$198.98
Total Amount Due				\$317.38

This Invoice contains GST of \$0.00.

GO GREEN. GO ELECTRONIC.

Receive your water notices via email

Register now at snowymonaro.enotices.com.au
with eNotices reference number:

2CBC1970BK



ONLINE PAYMENTS

To make a payment using Council's online eservice portal please visit the link below.

<https://eservices.snowymonaro.nsw.gov.au/eservice/start.do>

Please ensure you double check the Water Payment Reference Number before you submit your BPAY payment. Your Water account reference number is different from your Rates account. See this notice for details.

DEDUCT PAYMENTS SINCE	DUE DATE	NET PAYABLE
28/02/2023	05/04/2023	\$317.38



Bill Code: 329631
Reference No: 50014398

Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au

Please see over for further payment options.

Please note: Overdue amounts will incur interest charges at a rate of 6% for the period 01/07/2022 - 30/06/2023.

WATER/SEWER ACCOUNT PAYMENT SLIP

(ATTACH THIS PORTION TO YOUR REMITTANCE)

ASSESSMENT NO:

NAME: Monaro Community Radio Inc

NET AMOUNT DUE: \$317.38

DUE DATE: 05/04/2023

PAYMENT REFERENCE: 50014398

IF RECEIPT REQUIRED

PLEASE TICK BOX ☐

Payment Receipt

SMRC Water	\$313.44
BPAY Bill Payment	
Status	Paid
BPAY Biller Code	329 631
BPAY Biller Name	SMRC
Customer Ref.	500 143 98
Payment Date	20 Jul 2023 at 8:57am
Description	Water sewer
Acknowledgement	147873785
Created on	19 Jul 2023
Approvals	
Approvals	2 of 2
PATRICK BRUCE BOOKER (You)	19 Jul
PHILLIP RALPH DALEY	20 Jul
FROM	Statement Account
	633 000 / 203 702 873
Paid to	SMRC Water



T 1300 345 345
Email: council@snowymonaro.nsw.gov.au
www.snowymonaro.nsw.gov.au

PO Box 714
COOMA NSW 2630
ABN 72 906 802 034

Water/Sewer Account



Monaro Community Radio Inc



016
I003511
R1_7651

BILLING PERIOD: 01/07/2023 To 31/10/2023
SUPPLY PERIOD: 31/05/2023 To 06/10/2023
DATE OF ISSUE: 01/11/2023
ASSESSMENT NO:
PAYMENT REFERENCE: 50014398
DUE DATE: 4/12/2023

PROPERTY LOCATION AND DESCRIPTION

7 Binalong Street COOMA NSW 2630 Lot: 454 DP: 209290

METER NO.	SIZE (MM)	DATE	OPENING READING	DATE	CLOSING READING	USAGE (KL)	NUMBER OF DAYS	AVE DAILY KL
12W181537	20	31/05/2023	184	06/10/2023	194	10.00	128	0.078
Total Water Consumption						10.00		

CHARGE	UNITS	RATE	FACTOR	TOTAL CHARGE
Water Usage Charge:	10	3.43		\$34.30
Water Access	1	0.00		\$96.00
Sewer Access	1	0.00		\$336.00
Sewer Usage	10	1.13	0.60	\$6.78
Total Amount Due				\$473.08

This Invoice contains GST of \$0.00.

GO GREEN. GO ELECTRONIC.

Receive your water notices via email

Register now at snowymonaro.enotices.com.au
with eNotices reference number:

D5A0E9036Z



ONLINE PAYMENTS

To make a payment using Council's online eservice portal please visit the link below.

<https://eservices.snowymonaro.nsw.gov.au/eservice/start.do>

Please note: Overdue amounts will incur interest charges at a rate of 9% for the period 01/07/2023 – 30/06/2024.

Please ensure you double check the Water Payment Reference Number before you submit your BPAY payment. Your Water account reference number is different from your Rates account. See this notice for details.

DEDUCT PAYMENTS SINCE	DUE DATE	NET PAYABLE
27/10/2023	4/12/2023	\$473.08



Bill Code: 329631

Reference No: 50014398

Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au

Please see over for further payment options.

WATER/SEWER ACCOUNT PAYMENT SLIP

(ATTACH THIS PORTION TO YOUR REMITTANCE)

ASSESSMENT NO: 40215857
NAME: Monaro Community Radio Inc
NET AMOUNT DUE: \$473.08
DUE DATE: 4/12/2023
PAYMENT REFERENCE: 50014398

IF RECEIPT REQUIRED
PLEASE TICK BOX ☐



Donations & Sponsorship FY 2024-2025

Application 15

CANTABILE COOMA

"HOME IS WHERE THE heART IS" RECORDED CONCERT FOR HOUSBOND PEOPLE

Summary of attachments

Total number of pages: 20

Application Form: 8 Pages

Financials: 3 Pages

Insurance Details: 1 Page

Quotes: 5 Pages

Supporting Docs: 2 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or **Treasurer's Report for the past** financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain **Council's consent as the owners of the land**. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on **Council's website**.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
* Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Other supporting documents Please specify any other supporting information attached: One article in Monaro Post advertising the concert whose recordings require editing.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Application submitted to Council on: Date <u>15/03/2024</u>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Cantabile Cooma			Phone:	
Address: [REDACTED]	Suburb: NUMERALLA	State: NSW	Postcode: 2630	
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Tein	Surname: McDonald	
Position: Secretary	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:			SECTION 3
Project title: 'Home is where the heART is' recorded concert for housebound people			
Project location: online			
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			
<p>The project is especially designed by local musicians to create a digital product comprising inspiring music, poetry and some interview material to uplift adults in our region and beyond who are isolated in their homes for any reason (such as disability, infirmity or age).</p> <p>The digital product will be based on a real life recorded concert that will include local and visiting musicians, a poet, and a Narrator - performing and introducing live music and poetry designed to comfort and uplift isolated people.</p> <p>This funding application focuses not on the actual concert however. (This will be performed and recorded at St Paul's Church Hall Cooma on 20th March 2024 and its costs are anticipated to be covered by ticket sales to the concert). Rather - the funding application focuses on (i) the professional editing and uploading of the recordings post-concert and (ii) the work involved in the dissemination of the recordings through health care and aged care networks and community radio to ensure we reach our target audience..people who are isolated in their homes.</p> <p>The post-concert editing process will bring together video, photos, interviews, poetry readings and the recorded concert to ensure visual and aural variety and improve the entertainment value to the target audience.</p> <p>We will measure the progress of the project through regular monitoring that each stage is tracking along the scheduled timeline. In terms of reporting - the project will be acquitted to you as requested - and reported on our social media and that of our stakeholders. A follow-up press release will be distributed to the media including the Monaro Post and community radio stations .</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	asap after 01/04/2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Edit the audio of the concert to an acceptable standard quality	30/04/2024
Edit the final video of the concert (incl other imagery)	30/05/2024
Develop networks for dissemination to target audience	30/09/2024
Promote the digital concert through all health networks	30/11/2024
Anticipated Finish Date:	31/12/2024
<p>Why is the project important to the community?</p> <p>In our experience there are many people in the region and beyond who would like to go out and attend live musical concerts but are unable to because they may be old, frail, have a disability. So we are seeking to help fill this need by creating a concert specially designed for such people.</p> <p>There is plenty of music available online - but we wish to talk to, sing to, lift up, connect with housebound people on a very personal basis. We wish them to feel that we are ministering to them alone, so music has been chosen to connect with, reassure, give comfort, validation and healing to anyone watching but especially those who are isolated. And because we will be recording not just the songs but also the audience reactions, this will hopefully create a feeling of being at a live concert,...</p> <p>We think that our recording could be good for nursing homes who could screen it on a big screen - or just individuals watching on their own screens at home.</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>The project is being overseen by the choir director Phil Horneman.</p> <p>Delivery of audio recording and editing - MJH Music</p> <p>Delivery of video recording and editing - Sixth Row (Rowen Grant)</p> <p>Delivery of networking and marketing - Inner Clarity Coaching (Sarah Atkinson)</p>	
<p><i>How will you measure the success of the project?</i></p> <p>We will measure the success of the project through (i) Youtube usage statistics and any comments posted on our Youtube channel from isolated people or their carers and (ii) any responses from endusers or their carers to our social or print media about the concert</p>	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>Council funding will be acknowledged (i) on all subsequent social media posts and materials promoting the final product (including covering emails to health care networks) and (ii) in any subsequent print or radio articles about the project.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4	
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$
Materials and Supplies:			\$
Equipment:			\$
Promotion:			\$
Other: (please specify item)	Contract audio editing		\$ 220.00
Other:	Contract video editing		\$ 1,584.00
Other:	Contract networking and marketing		\$ 1,320.00
Other:			\$
Other:			\$
Other Grants received	<div>NO</div> <input checked="" type="checkbox"/>	(If YES, Brief description of who funds received from)	\$
Other Grants requested	<div>NO</div> <input checked="" type="checkbox"/>		\$
Other Funding	<div>NO</div> <input checked="" type="checkbox"/>		\$
Own contribution	<div>NO</div> <input type="checkbox"/>	The costs of the actual concert are being covered by a combination of ticket sales and our weekly choir fees paid by the singers.	\$ 2300.00
Total Project Budget:			\$5424
Amount Requested:			\$ 3124.00
(The total amount of funding you are applying for from Council)			
Will the project proceed if Council cannot fund the total requested amount?		<div>YES</div> <input checked="" type="checkbox"/>	<div>NO*</div> <input type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)</p> <p>If the project is not funded - or is funded for a reduced amount -the choir directors will finance the project until such time as sufficient choir fees or donations and sponsorships can recoup the necessary costs.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:

Section 5

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.


If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

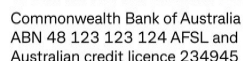
Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
<p>Has Council been advised of the event? YES <input type="checkbox"/> NO <input type="checkbox"/></p>		
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<p><input checked="" type="checkbox"/> I confirm that the information contained in the application form and supporting documents is true and correct.</p>		
<p><input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.</p>		
<p><input checked="" type="checkbox"/> I declare that should this application be successful the funding will be expended as outlined in the above documentation.</p>		
<p><input checked="" type="checkbox"/> I acknowledge the grant funding acquittal requirements.</p>		
<p>Privacy Statement</p> <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
<p>Applicant Name: Tein (Mary Christine) McDonald for Cantabile Cooma</p>		
<p>Applicant Signature: </p>		<p>Date: 15/03/2024</p>



CANTABILE COOMA

Statement 4

(Page 1 of 3)

Account Number

Statement
Period

1 Nov 2023 - 31 Jan 2024

Closing Balance

\$1,087.85 CR

Enquiries

13 1998

(24 hours a day, 7 days a week)

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Not For Profit Society Cheque Account

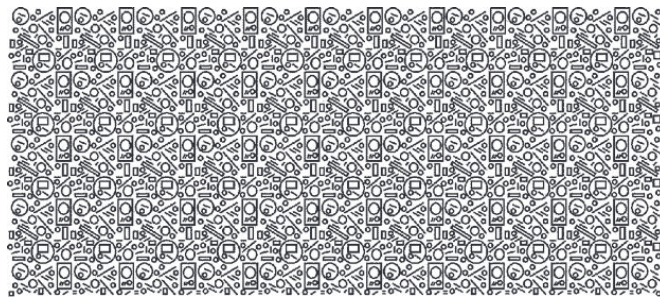
Name: CANTABILE COOMA

Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).

[illegible]

████████████████████

[illegible]

Statement 4

(Page 3 of 3)

Account Number

Date	Transaction	Debit	Credit	Balance
31 Jan 2024	CLOSING BALANCE			\$1,087.85 CR

Important Information:

We try to get things right the first time – but if we don't, we'll do what we can to fix it.
You can fix most problems simply by contacting us.
Write to: CBA Group Customer Relations, Reply Paid 41, Sydney NSW 2001
Tell us online: commbank.com.au/support/compliments-and-complaints.html
Call: 1800 805 605 (free call)

You can also contact the Australian Financial Complaints Authority, AFCA, an independent external dispute resolution body approved by ASIC - time limits may apply, visit AFCA, afca.org.au, website for more information.
Write to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001
Email: info@afca.org.au
Call: 1800 931 678, free call Monday to Friday 9am– 5pm, AEST



Certificate of Currency

Date of Issue: 11 March 2024
Aon Reference: PRM 2469Z
Version: D436260/001
Contact: Sevag Jambazian

Phillip Horneman
Cantabile
[Redacted]
[Redacted]

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Class of Insurance	ANCA Liability
Insured	Cantabile
Business Description	Choral Association with members as listed Australia wide are responsible for stimulating interest in Choral music and related activities including but not limited to Choral eisteddfods, rehearsal, performance, and the like. ANCA and the State branches also hold Seminars, Workshops, Festivals, Eisteddfods etc and some Choirs have their own Orchestras, and all other occupations incidental thereto.
Insurer	SLE Worldwide Aust Pty Ltd
Policy Number(s)	
Period of Insurance	From: 4.00 pm 20/02/2024 Local Standard Time To: 4.00 pm 20/02/2025 Local Standard Time
Limit of Liability	General Liability Any one occurrence \$ 20,000,000 Products Liability Any one period of Insurance \$ 20,000,000 Professional Liability \$ 1,000,000 any one claim and limited to \$ 2,000,000 in the aggregate
Geographical Limit	Anywhere in Australia

Further Information
Should you have any queries, please contact us on the details set out at the top of the page.

Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cith).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient;
 - amend, extend or alter the Policy; or
 - contain the full policy terms and conditions

QUOTE

Cantabile Choir Cooma

Date

11 Mar 2024

Quote Number

QU-0011

ABN

32 647 470 283

Michael John Horneman

PO Box 1283

COOMA NSW 2630

AUSTRALIA

Ph: 0423 612 942

Description	Quantity	Unit Price	GST	Amount AUD
Live location recording of Cantabile Concert on the 20th of March 2024. Editing/Mix/Master and delivery of files to videographer for compilation into the video capture.	1.00	450.00	10%	450.00
Subtotal				450.00
TOTAL GST 10%				45.00
TOTAL AUD				495.00



42 Hirschfeld Crescent Macgregor ACT 2615
02 5100 5565 • hello@sixthrow.com.au • www.sixthrow.com.au

To Phillip Horneman
Cantabile Chamber Choir

Project 24080 Cantabile Chamber Choir Video

Email

Date 10/03/2024

QUOTE

Cantabile Chamber Choir Video

Produce a live concert video of the Cantabile Chamber Choir in Cooma NSW. Video lighting will be provided.

Video Length

60 – 90 mins

Content

13 songs by the choir

15-minute performance by a professional soprano with piano accompaniment

Recording

5 Camera angles, consisting of:

- Wide-shot of full stage - static
- Close-up of performers - roving camera
- Angled-view of performers - static (motion-controlled slider may be used dependant on available shooting space)
- Audience camera - static (some close-up audience shots may also be captured during the 15-minute performance)
- MC/Host camera - static

Post-production

V1 will consist of the full concert, edited and synced with supplied audio for client feedback.

V2 will address any changes if required, eg. trimming of the performance etc.

Shoot Date

March 20th, 2024

Location

Anglican Church Hall, Cooma, NSW.

Audience

Live audience of approx. 100 persons



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02 5100 5565 • hello@sixthrow.com.au • www.sixthrow.com.au

Cantabile Chamber Choir Video

Item	COST
Pre-production - Creative consultation - Gear prep - Travel	Incl.
Production - Director/Videographer (Full rate) - Panasonic S1H Cinema Camera - Panasonic GH5 x2 - Panasonic GH4 - Canon XA55 - Motion controlled camera slider - Video lighting kit	\$1,200.00
Post-production - Video edit - Colour correction / grade - Audio sync - Opening/closing title graphics - Digital delivery via Vimeo	\$1,440.00
SUBTOTAL	\$2,640.00
GST	\$264.00
TOTAL	\$2,904.00

This quote is for completing the work described above and is based on my evaluation of the project requirements. The quote includes 2 (two) complimentary rounds of editing changes. Subsequent revisions will incur a post production rate of \$120 per hour.

At completion of the project you have an exclusive, worldwide, perpetual right to, an unlimited number of times, use the content for distribution, public display and online streaming.

Rowen Grant
Director
www.sixthrow.com.au

Inner Clarity Coaching

ABN: 33 261 209 356

Attn: Sarah Atkinson

Date: 11 March 2024

Quotation:

For Networking and Marketing of “Home is Where the heART is”
youtube concert to appropriate health and carer networks for people
who are isolated in their homes.

FEE:

\$1,200

+ gst \$120

TOTAL

\$1,300

From: [Tein McDonald](#)
To: [Caitlin Montilla](#)
Cc: [Erin Donnelly](#); [Kylie Doherty](#)
Subject: Re: Clarification of Quotes - Donations and Sponsorship FY 2024/2025 - Cantabile Cooma
Date: Sunday, 24 March 2024 9:13:33 PM
Attachments: [image001.png](#)
[SnowyMonaroLogo_clear_87475f20-44af-4059-b1e9-d983b1ff3e94.png](#)

Dear Caitlin

Sorry that this is a little confusing.

1. Yes the amount requested is \$3124

2. The quotes: The thing that is potentially confusing about the quotes is that they each refer to recording *and* editing - but this grant application is only applying for funding for the editing. (This is because the recording happened last Wednesday and we assumed that retrospective funding was not permissible.) So the amounts for the recording will be part of our cash contribution to the overall project.

Therefore the following is the case.

- Quote 1 – \$495 inc gst - **includes the \$220.00 for the budget item contract audio editing.**
- Quote 2 – \$2,904 inc gst - **includes the \$1,584.00 for the budget item contract video editing.**
- Quote 3 – \$ 1320 - **yes** refers to budget item contract networking and marketing.

Any further questions I should be able to reply quickly.

Tein

On 22-Mar-24 2:20 PM, Caitlin Montilla wrote:

Dear Tein

Thank you for your application for the 2024/2025 Financial Year.

Applications are being finalised. To support your application, we require further clarification on your budget and quotes.

<!--[if !supportLists]-->• <!--[endif]-->Amount requested is \$3124
<!--[if !supportLists]-->• <!--[endif]-->Quote 1 – \$495 inc gst- which budget item does this refer to?
<!--[if !supportLists]-->• <!--[endif]-->Quote 2 – \$2,904 inc gst - Which budget item does this refer to?
<!--[if !supportLists]-->• <!--[endif]-->Quote 3 – \$ 1320 - I can see this refers to budget item contract networking and marketing.

If you could provide some clarification on Quotes 1 and 2 by **COB Monday March 25**, it would be greatly appreciated.

Should you have any questions, please do not hesitate to contact me by return email or on 1300 345 345.

Warm Regards



Unique concert project launched

Tuesday, February 13th 2024



SINGING : Cantabile choir leader Phil Horneman and the choir will play and record a concert for people who cannot leave their homes. PHOTOS: Katie Phillips Photography

By KAREN FORMAN

HOUSE-bound seniors, people with disabilities or injuries, nursing home residents and others who struggle to go out at night will be the beneficiaries of a unique new musical project spearheaded by professional local musician, choir leader and teacher, Phil Horneman.

The project, A Concert for Housebound People, will see the Cantabile Chamber Choir, the Cooma School of Music Guitar Ensemble and soprano, Emma Griffith from Canberra, join forces for a 1.5 hour concert on March 20, which will be professionally recorded, produced and published online, offering viewing for free.

Mr Horneman directs the 14-member Cantabile choir with Tein McDonald AM and is involved with various other musical pursuits around the Cooma region. He said he believed the project was a first of its kind but hoped it will not be the last.

“Inspiration for this project has been drawn from our choir members’ personal experiences,” he said.

“We have seen a need and would like to do something to fill it. There are many people around who would like to go out and attend live concerts but are unable to. They may be old, frail, have a disability, it is quite a forgotten demographic.

“One of my older sisters is in that situation, with many medical issues. I wanted her to be able to hear the choir as she has usually come to see most of my performances but is not able to come and see this choir.

“We believe the project could be good for nursing homes who could screen it on a big screen, so people have a being at a concert feel.

“That’s why we are doing a live concert, with an audience, so we have all the reactions recorded. The viewers will feel like they are part of the event. Local Carolyn Ewart will be emcee and everything presented will be introduced and explained. It will be like a musical tour, with the viewer guided through it.”

Around 100 audience members are being sought for the 1.5 hour concert, and tickets will go on sale soon.

“We would like to attract people from families in this situation as well as music lovers,” Mr Horneman said.

The music for the program will be chosen on the basis of its ability to connect with, reassure, give comfort, validation and healing.

Mr Horneman, 70, retired from classroom teaching a year ago and has also taught instrumental piano and cello, trumpet and trombone, for 40 years.

These days his focus is the choir, which he started 2022 with five people.

“It has just grown from there and now we rehearse every Wednesday night,” he said.

“We are still in the development stage and might aim at two to three performances a year.

“I am hoping to develop a small group, quintet or quartet perhaps that might be more readily available for ceremonies and functions as they come along. It can be hard with a large choir; we have to aim at a certain number of pieces and work on them over time.”

He said the choir was working on a wide selection of songs for the A Concert for Housebound People project.

“One was composed in 1600, reportedly the first song put on the printing press, a French drinking song, Tourdion, a Mozart classic, a Billy Joel Lullaby from his 1993 album, Yesterday by the Beatles, If I Could, Tuxedo Junctions, a swing tune from 1940s,” Mr Horneman said.

“Mostly the program will be slow tempo, beautiful harmonies. Not a rock concert. We don’t do too many shows from shows, but the soloist will maybe do some Lloyd Webber as well as one or two arias by Handel.

“There will also be an original song by a Canberra composer Sally Greenaway, who does wonderful choral and big band arrangements and is often heard on ABC FM. The song is from a poem written by Canberra poet Sarah Rice, If I Could Have Written You a Note, about the regret we often have when we don’t do things when we should have. She will read the poem on video as part of the production, after which we will be singing the song.”



Donations & Sponsorship FY 2024-2025

Application 16

LAKE JINDABYNE SNOW DRAGONS INC. **14TH FLOWING FESTIVAL 2025 INCORPORATING LAKE JINDABYNE DRAGON BOAT CHALLENGE**

Summary of attachments

Total number of pages: 32

Application Form:	11 Pages
Bank Statements:	8 Pages
Event Notification:	5 Pages
Event Waste Application:	3 Pages
Insurance:	2 Pages
Quote:	2 Pages

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance. 2023-24 will send 2024-25 July 2024	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
<p>*Where a group / organisation intends to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below.</p> <p>Only applications that provide quotes will be considered.</p>			
Quotes attached		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Not Applicable <input type="checkbox"/>
Events Form (refer to section 6) Lodge February 14 th 0224	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Other supporting documents Please specify any other supporting information attached: N/A		YES <input type="checkbox"/>	NO <input type="checkbox"/>

2

Application submitted to Council on: Date <u>14/03/2024</u>

ORGANISATION DETAILS	Section 1
-----------------------------	------------------

Name of Organisation: Lake Jindabyne Snow Dragons Inc		Phone: [REDACTED]	
Address [REDACTED]	Suburb: Jindabyne	State: NSW	Postcode: 2627
Is the organisation registered for GST? <small>(Please tick one):</small>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	<i>(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)</i>

DETAILS:	ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT
Section 2	

First Name: Jacqui	Surname: Neijens
Position: Club Secretary	Phone: [REDACTED]
Email [REDACTED]	

Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .

SECTION 3	PROJECT / EVENT DETAILS:
------------------	---------------------------------

Project title: 14 th Flowing Festival 2025 incorporating Lake Jindabyne Dragon Boat Challenge			
Project location: Banjo Paterson Park Jindabyne 2627			
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	<i>*If the project is on council land you must complete section 5</i>
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	<i>*If yes, complete section 4b.</i>

PROJECT PLAN:

Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.

3

The 14th Flowing Festival 2025 includes community and local schools teams as well as sport dragon boat teams and dragon boat clubs from NSW, ACT and Victoria. This event is renowned for bringing the whole of Jindabyne together to assist and participate, at least 1,000 people from Jindabyne attend and welcome 1500 visitors for the weekend event. The event provides huge economic and social benefits for the community.

Saturday 15th program includes community and schools dragon boat training in Lake Jindabyne and a 2km Dragon boat twilight race for visiting sports teams and to be confirmed- local buskers & coffee van attending.

Sunday 16th a huge market day, lion dancers ,food stalls, amusement rides, local buskers all held in Banjo Paterson Park and on Lake Jindabyne foreshores the Lake Jindabyne Dragon Boat Challenge a marked racecourse in Lake Jindabyne provides a spectacle for all.

We would use the SMRC funds to pay for DA Park Hire, Waste and Recycle bins, Toilet cleaning and Banner fees.

The outcome would be promoting the Monaro region, promoting the sport of Dragon Boating , Lake Jindabyne Snow Dragons Inc Club and providing a fun community event in regional NSW with good economic benefit to the area. Measure & report

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date: Book ,Organise plan for event , book with DBNSW	March 2024
Contact Marine Rescue book, also Aquatic license	September 2024
Book all hire equipment and regatta needs including additional toilets ,order medals and trophies.	November 2024
Book accommodation for officials , Open bookings for food vans etc	November 2024
Open Community teams entries , inform Schools and get EOI form Buskers	November 2024
Open entry to Sports teams ,School Teams	January 2025
Collate essential equipment and check all is safe	January 2025
Activity	Projected Completion Date
14 th February Commence set up, mark out racecourses in lake, receive deliveries, bins, portable toilets , mark out positions	14 th February

4

Dragon boat community teams and School training in Lake Jindabyne, Marine Rescue , Safety tents , meet regatta race organisers	15 th February
Dragon Boat Sports teams 2-kilometre race	15 th February
Host Lake Jindabyne Boat Challenge set up for day's events markets, food stalls, buskers	16 th February

Anticipated Finish Date: 16th February Sunday	6pm grounds cleared event finished
<p>Why is the project important to the community?</p> <p>The benefits to the community are both social and economic, as well as promoting tourism to the Monaro region. Its is great to have a sporting event of this diversity available to the Snowy Monaro community with many community teams competing in the dragon boat races and High-Country Land Challenge and local schools competing encouraging physical activities and being outdoors .</p> <p>The Flowing Festival brings in excess of 1500 visitors to the region which will boost accommodation establishments, cafes , restaurants, general purchases, the market stalls and food stalls allow local business and community members to attract revenue. Some teams stay in the region for a week and make an extended holiday in the area. The Flowing Festival builds on our community's resilience and strengthens our mental wellbeing and joy as we are exiting the pandemic years.</p>	

5

Who will oversee / deliver the project (contractor? Members of organisation?)

The Lake Jindabyne Snow Dragons Incorporated team will oversee this event and the 14th Flowing Executive Committee led by Club President Tavia Taylor and Club Secretary Jacqui Neijens who will be responsible for all aspects of this event with the assistance of state regatta co-ordinators DBNSW /DBACT , Marine Rescue and Flowing subcommittees. These subcommittees will be formed to organize key areas of the event and report progress.

- Community teams registration
- School teams registration
- Sport teams registration
- Food & Market stalls bookings
- Busker registration
- Sponsorships donations etc.

Regular meetings will be held to review progress, identify and solve challenges, and to measure the success of the event. Budget will be set which club treasurer will monitor and review regularly in consultation with the event coordinators.

Members of the club and community that will assist have a range of skills in planning, management, operations and safety/ risk management and general event support .

The committee will be responsible for

- All activities associated with this event.
- Development Application
- Seeking additional sponsorship
- Risk assessment and OH &S
- Source hire of event infrastructure such as, portable toilets as needed.
- Financial reporting
- Co-ordination of volunteers
- Marketing activities
- Recruiting and managing markets and food stalls

How will you measure the success of the project?

We will measure the success of the project by collating participation numbers , booked teams attending, market stalls and by reports of funds raised as well as community and business feedback and media reports. We will send out surveys to sports teams and visitors and collate this information.

How will Council funding be acknowledged?

SMRC funding will be acknowledged during media campaign prior to the event, on social media, logo on all signage and brochures, printing , entry forms on radio advertising prior and on the day. The event will be promoted to the general public with thanks to SMRC. We will request the mayor to present trophies for event winners if they can possibly attend.

PROJECT COST:

SECTION 4

6

Budget Overview <i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor: 200 hundred hours donated by Lake Jindabyne Snowdragons members and committee in lead up, setup and execution of event and acquittal process			\$
Promotion: in kind donation -Radio Snowy Mountains			\$ 400
Other Grants received	NO <input checked="" type="checkbox"/>		\$ 0
Sponsorship/ Grant will be requested	Yes <input checked="" type="checkbox"/>	Snowy Monaro Regional Council Schools Entries Fees paid thru sponsorship from Snowy Hydro	\$ 5,000
Sponsorship Funding will be requested from business sponsors from previous Flowing Festival	Yes <input checked="" type="checkbox"/>	Will apply Jindabyne Sport & Bowling Club Perisher, Thredbo, Mitre 10	\$ 5,000
Own contribution	Yes <input checked="" type="checkbox"/>		\$ 2,000
Total Project Budget: Full budget estimate following page			\$ 36,080
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>			\$ 3.380
Will the project proceed if Council cannot fund the total requested amount?			YES <input checked="" type="checkbox"/> NO* <input type="checkbox"/>

7

BUDGET 14 TH FLOWING FESTIVAL 2025	COSTS	REVENUE
	\$30,635	\$ 36,080
DBNSW REGATTA FEE	50	
ACCOMMODATION DBNSW /DBACT	1,000	
ALL CATERING DBNSW /DBACT	1,000	
DRAGON DANCERS	1,200	
VOLUNTEER CATERING	400	
AQUATIC LICENSE	250	
SNOWY HYDRO SPONSOR FEES FOR SCHOOLS		5,000
SPONSORSHIP – PERISHER, THREDBO, MITRE10, JINDABYNE BOWLING & SPORTS CLUB		5,000
SPORTS TEAM ENTRIES		14,000
COMMUNITY TEAMS ENTRIES		6,000
MARKET STALLS 20 X\$35		700
K.TOWNSEND FEE MARKET STALLS ORG.	700	
RADIO ADVERTISING 2 EVENTS	800	400
FOOD VANS /STALLS FEES		1,600
SNOWDRAGONS CAPS AND EVENT TSHIRTS	800	
FANCY DRESS PRIZE	600	
MERIMBULA WATERS BOAT HIRE	1,800	
T& J HOLGATES NC SPORTS TEAM CO- ORD BOAT HIRE	1,250 &	
DBNSW EVENT FEE	6,185	
CONTRACTOR TOILET CLEAN HIRE UNITS	200	
SMRC FEES,DA,PARK BANNERS ,TOILET CLEAN	3,380	
SMRC DONATION /SPONSOSHIP		3,380
MARINE RESCUE / FIRST AID	1,000	
COOMA HIRE -TOILET CHAIRS TABLES ETC	4,000	
ORION SECURITY OVERNIGHT	1,000	
BLIZZARD FLOWING	300	
MONARO POST FLOWING	250	
SNOWY MOUNTAINS MAGAZINE	170	
PURCHASES-LAKE JINDABYNE SNOWDRAGONS INC EVENT /SAFETY	2,000	
MEDALS MPV GIFT & TROPHY	1,800	
RADIO PA EVENT SUNDAY	500	

Requests for Financial Assistance Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs,
e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

☒ Fees DA \$160

☒ Park Hire \$1425

☒ Waste Management \$1 405

☒ Other – extra toilet cleans, banner fees

Request Fee Waivers (all quotes or estimates are 2023-2024 fees)

DA fees	\$ 160
Banjo Paterson Park Hire	\$ 1425
Waste Management	\$ 1405
Extra Toilet Cleans (3)	\$ 290
Banner fees	\$ 100
Total	\$3,380

Section 5

FACILITY INFORMATION:

*This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.*

*If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.**

*Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.*

Is the proposed project to renovate / improve a Council asset? <i>If you selected "NO", go to Section 7, Declaration and Signature</i>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

9

	Council <input type="checkbox"/>	
If yes, who do you propose undertakes the maintenance?		*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES NO</p>		

EVENT INFORMATION	Section 6
<p><i>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form. If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application. A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event. Allow 10 working days for a response from Council.</i></p>	
<p>Has Council been advised of the event? YES <input checked="" type="checkbox"/></p> <p>Booking 2024-BHN6-E70I-OZF on behalf of Lake Jindabyne Dragon Boat Club Inc.</p> <p>If “yes” please record the name of the Council officer Name:</p> <p>Date the Event notice was submitted: 19th February 2024 to Nicole Plummer Tourism Promotion & Events Officer also Emily Shumack Tourism Consultant (Cooma)</p> <p>Quotes provided by</p> <p>Michelle Hurford Infrastructure Admin Support Officer</p> <p>Aaron Brownless Resource and Waste Administration Officer</p>	
DECLARATION AND SIGNATURE OF APPLICANT	Section 7
<p>I confirm that the information contained in the application form and supporting documents is true and correct.</p>	
<p><input checked="" type="checkbox"/> I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.</p>	
<p>I declare that should this application be successful the funding will be expended as outlined in the above documentation. <input checked="" type="checkbox"/></p>	
<p>I acknowledge the grant funding acquittal requirements. <input checked="" type="checkbox"/></p>	

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Jacqui Neijens		
Applicant Signature		Date: 14/03/2024

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JOANNE GAI DAVIS

[REDACTED]

[REDACTED]

Your Statement

Statement 80 (Page 1 of 4)

Account Number [REDACTED]

016

Statement

Period 1 Oct 2023 - 31 Dec 2023

Closing Balance \$7,506.19 CR

Enquiries 13 1998
(24 hours a day, 7 days a week)

Business Transaction Account

If this account has an attached overdraft limit or facility which is secured over your primary place of residence or over a residential Investment property you should ensure that the property is insured in accordance with the terms and conditions of the mortgage. If you have any queries about your insurance cover you should contact your insurer. Information on property insurance can also be found on www.moneysmart.gov.au. Note, if this account has an attached overdraft limit or facility and we send you a statement every 4 or 6 months, we will update your statement preference to every 3 months as part of changes made to the new Banking Code of Practice from 1 July 2019.

Name: LAKE JINDABYNE SNOW DRAGONS
INCORPORATED

Date	Transaction	Debit	Credit	Balance
01 Oct	2023 OPENING BALANCE			
10 Oct				\$8,050.58 CR
10 Oct				
13 Oct	[REDACTED]		0.13	\$8,050.71 CR

13

*# 2847.8186

13 Oct			
		0.02	\$8,050.73 CR
			\$8,100.73
		50.00	CR

Note: Have you checked your statement today? It's easy to find out more information about each of your transactions by logging on to the CommBank App or NetBank. Should you have any questions on fees or see an error please contact us on the details above. Cheque proceeds are available when cleared.

The date of transactions shown here may be different on your other transaction lists (for example, the transaction list that appears on the CommBank app).			
		25.00	\$8,125.73 CR
		25.00	\$8,150.73 CR
15 Oct			
		25.00	\$8,175.73 CR
		25.00	\$8,200.73 CR
		80.00	\$8,280.73 CR

15 Oct

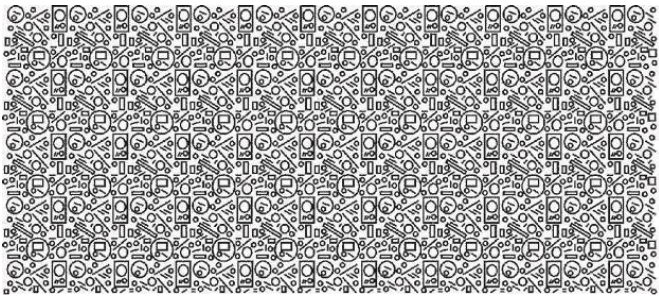
16 Oct

14

18 Oct

Statement 80

Account Number



2847.8186.1.3 ZZ258R3 0303 SLR3.594B.0365.O V06.00.37

Date Transaction	Debit	Credit	Balance
		160.00	\$8,440.73 CR
		160.00	\$8,600.73 CR
		80.00	\$8,680.73 CR
	698.84		\$7,981.89 CR
		160.00	\$8,141.89 CR
		25.00	\$8,166.89 CR
		80.00	\$8,246.89 CR
	150.00		\$8,096.89 CR
	113.55		\$7,983.34 CR

\$8,028.34 CR

\$8,083.34 CR

\$8,193.34 CR

16

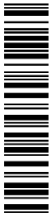
	32.00	\$8,161.34 CR
	110.00	\$8,271.34 CR
	25.00	\$8,296.34 CR
	40.00	\$8,336.34 CR
	110.00	\$8,446.34 CR
	55.00	\$8,501.34 CR
Statement 80		

	\$8,050.58 CR	\$2,730.34	\$2,185.95	\$7,506.19 CR		
Transaction Summary during 1st September 2023 to 30th November 2023						
Transaction Type	01 Sep to 30 Sep	01 Oct to 31 Oct	01 Nov Chargeable to 30 Nov	Free to 30 Nov	Unit Price	Fee Charged
Staff assisted withdrawals	0	0	0	0	0	\$5.00 \$0.00
Cheques written	0	0	0	0	0	\$5.00 \$0.00
Cheque deposit	0	0	0	0	0	\$5.00 \$0.00
Over the counter deposit	0	0	0	0	0	\$5.00 \$0.00

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Quick deposits	0	0	0	0	0	\$10.00	\$0.00
Cheq deposit in quick deposit box	0	0	0	0	0	\$5.00	\$0.00
Total	0	0	0	0	0		\$0.00
Account Fee						\$0.00	\$0.00
Paper Statement Fee						\$2.50	\$0.00

Account Number



Date Transaction	Debit	Credit	Balance
18			
		55.00	\$8,556.34 CR
		110.00	\$8,666.34 CR
		55.00	\$8,721.34 CR
		55.00	\$8,776.34 CR
	580.95		\$8,195.39 CR
		80.00	\$8,275.39 CR
		55.00	\$8,330.39 CR
		110.00	\$8,440.39 CR
		0.80	\$8,441.19 CR
	1,155.00		\$7,286.19 CR
		110.00	\$7,396.19 CR
		110.00	\$7,506.19 CR

19

2847.8187 2.3 ZZ258R3 0303 SL R3 S94B D365 O V06 00:37

31
Dec
2023

CLOSING BALANCE \$7,506.19 C



Notice of Intention to Organise an Event

Office Use Only

Ref:

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sporting fields) intended to be held within Snowy Monaro Regional Shire, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to solicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information						
Event Name:	14 th Flowing Festival incorporating Lake Jindabyne Dragon Boat Challenge					
Event Date:	14 th 15 th 16 th February 2025					
Event Location:	Banjo Paterson Park					
<i>Please tick where relevant</i>	Map/Plan attached	<input checked="" type="checkbox"/>	Council Land	<input checked="" type="checkbox"/>	Private Land	<input type="checkbox"/>
<i>Has the venue been booked?</i>	YES – Tentative booking	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

Organiser Information

SNOWY MONARO REGIONAL COUNCIL					Donations and Sponsorship Application Form		
Name/Company	Lake Jindabyne Snow Dragons Inc.					Phone:	
Contact Name:	Jacqui Neijens					Fax:	
Postal Address:						Mobile:	
Town:	Jindabyne	State:	NSW	Postcode:	2627	Email	

Community☒Commercial☐Non-Profit☐

Other☒ Sport

I would prefer Council advice d elivered via:	<input type="checkbox"/>	Email: <input checked="" type="checkbox"/>
Signature of Event Organiser:		Date: 14/02/2024

Proposed Event Details					
Event Schedule:	Start (Date/Time)	14 th February 2025 9am	End (Date/Time):	16 th February 2025 6pm	
	Set Up:	Start: (Date/Time)	Friday 14 th February 2025 9am		
	Clean Up:	End (Date/Time)	Sunday 16 th February 2025 6pm		
Is this a fundraising event?		YES <input checked="" type="checkbox"/> NO		<input type="checkbox"/>	
Frequency of Event	One-off <input type="checkbox"/>	Annual <input type="checkbox"/>	Monthly <input type="checkbox"/>	Other <input checked="" type="checkbox"/> Biennial	
Estimated attendance (daily, if more than one day)		Saturday 15 th 500 th 2,000+ Sunday 16			

Detailed description of Event:

The 14th Flowing Festival 2025 includes community and local schools teams as well as sport dragon boat teams and dragon boat clubs from NSW, ACT and Victoria. This event is renowned for bringing the whole of Jindabyne together to assist and participate and also welcome visitors.

Saturday 15th program include community and schools dragon boat training in Lake Jindabyne and a 2 km Dragon boat twilight race for visiting sports teams and to be confirmed- local buskers & coffee van attending.

Sunday 16th Lake Jindabyne Dragon Boat Challenge marked racecourse in Lake Jindabyne ,marshalling areas , team tents, huge market day, lion dancers ,food stalls, amusement rides, local buskers all held in Banjo Paterson Park and Lake Jindabyne foreshores.

Other Information:

Which of the following will form part of the event? Please tick all that apply. Any additional information that can be supplied will be useful.

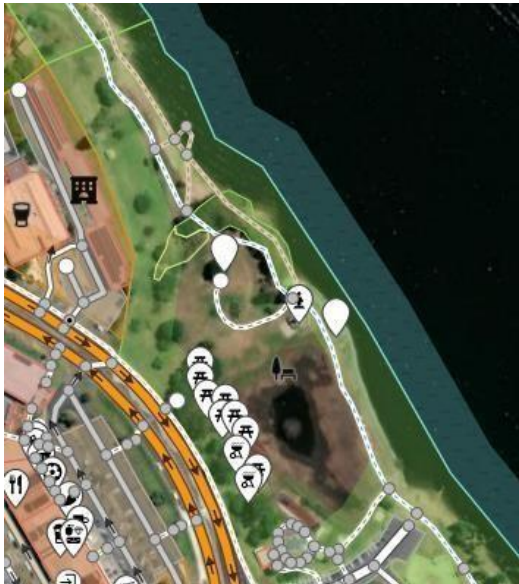
<input checked="" type="checkbox"/>	Public Event – General Public	<input checked="" type="checkbox"/>	Provision of disabled access/facilities
<input type="checkbox"/>	Public Event – Invitation only	<input type="checkbox"/>	Vehicle races (including bicycles)
<input type="checkbox"/>	Private Event	<input checked="" type="checkbox"/>	Children's activities
<input type="checkbox"/>	Service of Alcohol	<input type="checkbox"/>	Crowd management

SNOWY MONARO REGIONAL COUNCIL		Donations and Sponsorship Application Form	
<input type="checkbox"/>	Fireworks	<input type="checkbox"/>	Dangerous goods and/or hazardous materials
<input checked="" type="checkbox"/>	Amusement devices (Jumping castle, pony rides, etc)	<input checked="" type="checkbox"/>	Electrical equipment
<input type="checkbox"/>	Animals (Types:	<input checked="" type="checkbox"/>	Food and beverages
<input type="checkbox"/>	Circus	Who is providing food: food vans, community groups.	
<input checked="" type="checkbox"/>	Retail/Commercial activity	<input checked="" type="checkbox"/>	Commercial <input checked="" type="checkbox"/> Non-profit
<input checked="" type="checkbox"/>	Markets	<input type="checkbox"/>	Types of food/drink: coffee, meals snacks, cakes soft drinks
<input checked="" type="checkbox"/>	Music (Live performance) Buskers	<input checked="" type="checkbox"/>	First Aid/medical person facilities
<input checked="" type="checkbox"/>	Loud noise (PA system etc)	<input type="checkbox"/>	Laser show/display
<input checked="" type="checkbox"/>	Stages, large marquees or large temporary structure	<input checked="" type="checkbox"/>	Activities that require insurance cover
<input type="checkbox"/>	Any activity which contravenes the zoning of the land	<input type="checkbox"/>	Provision of fire safety equipment
Parking spaces:		<input type="checkbox"/>	Procession/parade in a public place
<input type="checkbox"/>	Onsite	<input type="checkbox"/>	Security guards
<input checked="" type="checkbox"/>	Existing on-street spaces to be utilised	<input checked="" type="checkbox"/>	Signage
<input type="checkbox"/>	Closing a road	Toilets	
<input checked="" type="checkbox"/>	Using a footpath	<input checked="" type="checkbox"/>	Use of existing
<input type="checkbox"/>	Filming (Commercial use)	<input checked="" type="checkbox"/>	Additional brought to site
<input type="checkbox"/>	Storage of waste (skip bins, etc) in addition to normal bins	<input type="checkbox"/>	Traffic/transport management attendants
<input type="checkbox"/>	Swing or hoist goods across or over a road or footpath	<input checked="" type="checkbox"/>	Volunteers
<input type="checkbox"/>	Camping	Water based events	
<input type="checkbox"/>	Aircraft (Type:	<input checked="" type="checkbox"/>	Water drawn from Council supply
		<input type="checkbox"/>	Water from other source:

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may include approvals obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event.





Form | 250.2016.22.6

Application for Event Waste and Recycling Services

Resource and Waste Services

Applicant Lake Jindabyne Snow Dragons Inc

Contact Name Jacqui Neijens			Phone (AH) [REDACTED]
Organisation Name Lake Jindabyne Snow Dragons Inc			Phone (BH)
Postal Address [REDACTED]			Mobile [REDACTED]
Town Jindabyne	State NSW	Postcode 2627	ABN 52566235494
Email			

Event Details: Dragon boat races festival, markets, food stalls

Name of Event 14th Flowing Festival incorporating Lake Jindabyne Dragon Boat Challenge 15th 16th February 2025

Phone (AH)Location of Event Banjo Paterson Park

Town Jindabyne	State NSW	Postcode 2627
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Delivery and Removal Dates

Date from 14 th February 2025	Date to 17 th February
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Required Frequency for servicing of Bins:

Delivery, Removal and Disposal of a combination Waste and Recycling Bins

SNOWY MONARO REGIONAL COUNCIL		Donations and Sponsorship Application Form	
Delivery and Return of up to 20 x 240L or 10 x 360L bins	\$95.00 per service additional loads X 3 + \$285		
<i>Additional bin deliveries charged by the number of Waste and Recycling Disposal Fees</i>			
Charge per Waste 240L bin	\$40.00 per bin service		
Charge per Recycling 240L bin	\$16.00 per bin service		
Charge per Recycling 360L bin	\$24.00 per bin service		
Charge per contaminated Recycling 240L bin	\$40.00 per bin service		
Charge per contaminated Recycling 360L bin	\$60.00 per bin service		
<i>Note: If the Recycling Bin is contaminated and CAN NOT BE RECYCLED, the Garbage Waste Fee of \$40.00 will be applied per 240 litre contaminated bin emptied and a fee of \$60.00 will be applied per 360 litre contaminated bin emptied.</i>			
Number of Waste Bins	240L x 20	\$800	
Number of Recycling Bins	240L x 20	\$320	
Total number of Bins required for the event 40	Total cost \$1,405		

Additional costs may be attributed to staff time and vehicle expenses to service bins.

Please note: 1100 litre bins are available for large events under special arrangement.

250.2016.22.6	Resource and Waste Services	Issue Date: 13/12/2023	Revision Due: 13/12/2028	Page 1 of 2
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Conditions of Service

Terms of Payment

Please contact Resource and Waste Services office on 1300 345 345 for more information.

1. The Customer agrees to pay service charges at the time and in the manner specified by Council or, if not specified within thirty days of a relevant tax invoice without set-off or demand. Council may at its option render tax invoices to the Customer at the commencement or completion of the service period or periodically throughout the service period.
2. Where any service charge becomes overdue, any unpaid service charges immediately become due and payable by the Customer to Council
3. If the Customer does not make payment to Council pursuant to clause 1 interest on the unpaid amount shall be charged at the prescribed rate for that year until the whole of the amount, including interest has been paid 4. The applicant can cancel or amend the Service by giving (7) days' notice in writing to Council.

Customer Obligations

1. Completed forms must be received at least 14 days before the event. Please remember that larger events will require a booking through Council if being held on council owned land and may require a Development Application approval. If you are unsure of whether your event will need approval please contact Council's Jindabyne Branch and speak to a Town Planner.

250.2018.449.6	Record No. 22/32823	Governance	Revision Date: 15/11/2027	Page 26 of 31
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- SNOWY MONARO REGIONAL COUNCIL
- Donations and Sponsorship Application Form
2.

Pay all service charges or amounts that may become due and payable to Council under the terms of this Contract
3.

Provide clear and safe access to bins for collection purposes. The Collector will have sole discretion in determining whether access provided is clear and safe. Where the Collector has concerns, waste will not be collected. Bins must not be overloaded.
4.

Abide by restrictions for use

a.

No hazardous materials (batteries, fuel/gas containers, asbestos)

b.

No liquids (waste water, oil, paint, cleaners, acid, chemicals)
5.

The applicant can cancel or amend the Service by giving (7) days' notice in writing to Council.

Privacy Statement

Council respects all personal and confidential information you give and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of Council services in accordance with Council's powers, functions and purposes under The Local Govt Act 1993 and other relevant legislation. It may also be used by Council to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery.

Privacy Statement

I agree with the terms and conditions of service and understand that in formation provided above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

Signature

Date 19/02/2024

lease contact Council.

For further information or assistance on completing this f

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au

250.2016.22.6	Resource and Waste Services	Issue Date: 13/12/2023	Revision Due: 13/12/2028	Page 2 of 2
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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form



V-Insurance Group Pty Ltd
(AR No 432898) is an Authorised Representative of Willis
Australia
ABN 90 000 321 237 AFSL No 240600
Level 25, 123 Pitt Street, Sydney NSW 2000
Tel (02) 8599 8660
Fax

30 June 2023

To Whom It May Concern

CERTIFICATE OF CURRENCY

In our capacity as Insurance Broker to the Named Insured shown below, we confirm having arranged the following insurance, the details of which are correct as at the Issue Date:

Named Insured Australian Dragon Boat Federation, Dragons Abreast, Dragon Boats NSW, Dragon Boats TAS, Dragon Boats QLD, Dragon Boats WA, Dragon Boats VIC, Dragon Boats SA & Dragon Boats ACT including all affiliated Clubs, members, temporary and trialling members, employees, coaches, trainers, masseurs, first aid/medical persons, timekeepers, officers, officials, and voluntary workers.

Policy Period 30 June 2023 at 4:00pm to 30 June 2024 at 4.00pm

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In all instances, cover afforded is subject to the policy terms, conditions and exclusions. Please address any queries concerning this insurance arrangement to this office.

Yours sincerely,

Rob Veale
Managing Director

Disclaimer
This document has been prepared at the request of our client and does not represent an insurance policy, guarantee or warranty and cannot be relied upon as such. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. This document does not alter or extend the coverage provided or assume continuity beyond the Expiry Date. It does not confer any rights under the insurance policy to any party. V-Insurance Group is under no obligation to inform any party if the insurance policy is cancelled, assigned or changed after the Issue Date.

Limit of Liability **Public Liability** \$20,000,000 any one claim or series of claims arising from one occurrence
Products Liability \$20,000,000 any one claim or series of claims arising from one occurrence but in the annual aggregate
Pollution Liability \$20,000,000 any one claim or series of claims arising from one occurrence but in the annual aggregate

Policy Number
Insurer(s) Canopus Australia & Pacific

Policy Territory
Worldwide but excluding any judgement, award or settlement made within countries which operate under the laws of the United States of America (USA), Canada, Cuba, North Korea or Iran except in respect of: a) Products exported to the United States of America (USA) including its territories and Canada without the knowledge of the insured, the Insureds agents or employees; b) Business visits by directors and employees normally resident in the Commonwealth of Australia other than employees who are engaged in manual labour during such visits.
Provided that the Insured has no legal presence in the United States of America (USA) including its territories and Canada

Quotes Estimates from 2024 –

Any excess fees for 2025 would be paid for by Lake Jindabyne Snow dragons Incorporated

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

**Michelle Hurford**

Infrastructure Admin Support Officer

Quote for 3 extra toilet clean Sunday 16th February

Contract cleaner for Banjo Paterson Park and charge for extra cleans would be \$90.00 per clean.

\$270

Montane Properties Pty Ltd t/a Crystal Lake Cleaning

Development Application x 1 \$ 160

Events					
Development Application for one-off events	\$160.00	\$165.00	per application	N	N
All s.68 Approvals required for events	\$60.00	\$100.00	per application	N	N
A submission may be made to Council for in-kind support to reduce this fee, however fees will need to be paid in advance.					

Total Banner fees 2025 \$100

Jindabyne x 1 week \$50

Cooma x 1 week \$50

Banners

Banner Space for Community Purposes Cooma and Jindabyne	\$49.00	\$50.00	per week	N	Y
Banner Space for Commercial Purposes Cooma and Jindabyne	\$196.00	\$196.00	per week	N	Y
Supply and install Flagpole	\$4,076.75	\$4,076.75	each	N	N
No GST is applicable where this amount is a donation.					

Parks and Gardens**All Parks and Reserves**

Community Hire - Large Event (more than 100 people)	\$0.00	\$25.00	per hour	N	Y
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Banjo Paterson Park Jindabyne for 57 hours X\$25 = \$1,425.00

Setup from 9am 14th February 2025 15 hours

250.2018.449.6	Record No. 22/32823	Governance	Revision Date: 15/11/2027	Page 30 of 31
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SNOWY MONARO REGIONAL COUNCIL		Donations and Sponsorship Application Form
15 th February all day	24 hours	
Pack down by 6pm 16 th February 2025	18 hours	
Banjo Paterson Park Jindabyne for 57 hours	X\$25 = \$1,425.00	
Event Waste & Recycle.	\$1,405	
Notification sent 19th February 2024		



Donations & Sponsorship FY 2024-2025

Application 17

MICHELAGO REGION COMMUNITY ASSOCIATION

COMMUNITY ACCESS TO MICHELAGO'S RAILWAY STATION

Summary of attachments

Total number of pages: 56

Application Form:	8 Pages
Bank Statements:	4 Pages
Insurance:	12 Pages
Budget	1 Page
Council Approval:	1 Page
Supporting Invoices:	9 Pages
Magpie Newsletter (note pages 4, 6 and 15):	20 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or **Treasurer's Report for the past** financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain **Council's consent as the owners of the land**. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on **Council's website**.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<p>*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below.</p> <p>Only applications that provide quotes will be considered.</p>	<p>\$ Value (incl. GST)</p> <p>Items up to \$25,000</p> <p>Items \$25,000 to \$50,000</p>	<p>No. of Quotes</p> <p>1 Written Quote</p> <p>2 Written Quotes</p>
Quotes attached	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<p>*Improvements to a Council Facility:</p> <p>Written support from Council (refer to section 5)</p>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Other supporting documents	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<p>Please specify any other supporting information attached:</p> <p>Electricity, licence fee, insurance invoices. Michelago Magpie newsletter #24</p>		
<p>Application submitted to Council on: Date 15-03-2024</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Michelago Region Community Association			Phone:	
Address: C/- 50 Ryrie St	Suburb: Michelago	State: NSW	Postcode: 2620	
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Kerry	Surname: Rooney	
Position: Treasurer	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:			SECTION 3
Project title: Community Access to Michelago's Railway Station			
Project location: Michelago Railway Station			
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			
<p>Listed on the NSW State Heritage Register, Michelago Railway Station remains one of our best maintained historic buildings. We want to keep it that way. Our most important community events take place there. It receives visitors every day of the week from all over the state, and often from interstate.</p> <p>Michelago Region Community Association (MRCA) leases the railway station from Transport NSW and is responsible for repairs and maintenance for the 137 year old structures. MRCA pays the electricity account. The licence agreement requires MRCA to hold an insurance policy to cover public liability. As the enclosed budget shows, annual expenses for the station exceed \$3,000 while revenue is less than \$1,000 leaving a projected operating deficit of \$2,421.</p> <p>We are seeking Council funding to cover this deficit so the community can continue to access our railway precinct.</p> <p>Unlike Cooma (its railway precinct is funded by the NSW government) and Bombala (the Council pays the operating costs for its station), Michelago's much smaller community carries its railway station costs alone.</p> <p>MRCA provides regular updates on the railway station through the monthly newsletter, the Michelago Magpie. MRCA produces annual financial statements for its AGM which is always open to the general public. The minutes of our meetings are published on www.michelagoregion.org.au</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	1 March 2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Managing the Michelago Railway Station	
Anticipated Finish Date:	28 Feb 2025
<p>Why is the project important to the community?</p> <p>The Easter Egg hunt, the ANZAC day ceremony, Remembrance Day, Christmas Carols, wedding photographs, poetry readings, craft classes and Thai massage are just some examples of events and activities that have happened at the railway station over the last 12 months.</p> <p>The local community loves the railway station as a venue and is fascinated by the role the railway played in Michelago's history. The arrival of the railway in 1887 changed the location of our village and the spelling of its name. Prior to 1887, Micilago straddled the Monaro Highway where today you see the historic Hibernian Inn, St Patrick's church, the old police station/gaol, and the chimney which is all that remains of Abraham Levy's general store, once robbed by the notorious Clarke brothers gang.</p> <p>The interest extends beyond our local community. Every day of the week, visitors from far and wide stop at Michelago to view the railway station precinct.</p> <p>Listed on the NSW State Heritage Register, Michelago Railway Station remains one of our best maintained historic buildings. We want to keep it that way.</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>The Treasurer who oversights the railway station and provides monthly financial updates to the MRCA committee.</p>	
<p><i>How will you measure the success of the project?</i></p> <p>MRCA's indicators for success include:</p> <ul style="list-style-type: none"> * financial viability of the Michelago Region Community Association * providing access to the railway station for the community * responsiveness to the needs of community groups and other users of the station * keeping Michelago Railway Station one of the best maintained little stations on NSW's disused country rail corridors. 	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>We will acknowledge funding in the Michelago Magpie and on our Facebook page.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4	
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:		\$	
Materials and Supplies:		\$	
Equipment:		\$	
Promotion:		\$	
Other: <i>(please specify item)</i>		\$	
Other: Net Operating Deficit of Railway Station		\$2,421	
Other: Please refer to enclosed Budget		\$	
Other:		\$	
Other:		\$	
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input checked="" type="checkbox"/>		\$
Own contribution \$421	NO <input type="checkbox"/>		\$
Total Project Budget:		\$2,421	
Amount Requested:		\$2,000	
<i>(The total amount of funding you are applying for from Council)</i>			
Will the project proceed if Council cannot fund the total requested amount?		YES <input type="checkbox"/>	NO* <input checked="" type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p> <p>In the absence of ongoing Council support, MRCA would have to relinquish the lease of the railway station within two years. It is not a financially viable venue. MRCA is a small community association that depends upon grants to deliver real world outcomes for our community eg</p> <ul style="list-style-type: none"> * NSW Heritage grant to fund qualified heritage tradesmen for railway station repairs * Essential Energy grant to help with plumbing and electrical upgrades at the station, * Bushfire grant to build BBQs and shelters at Michelago Oval (soon to be Clive Kelly Oval). <p>NOTE: none of these grants assists with operating costs or routine maintenance.</p>			

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

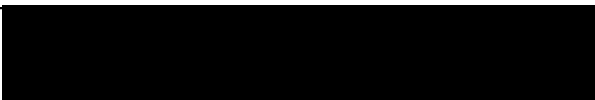
If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/></p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
<p>Has Council been advised of the event? YES <input type="checkbox"/> NO <input type="checkbox"/></p>		
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		
DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	
<p>Privacy Statement</p> <p>The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).</p> <p>The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in C. EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.</p> <p>The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.</p> <p>Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.</p>		
<p>Applicant Name: Kerry Rooney - Treasurer MRCA</p>		
<p>Applicant Signature: </p>		<p>Date: 15-03-2024</p>



009835

MICHELAGO REGION COMMUNITY ASSOCIATI

Your details at a glance

BSB number

Account number

Customer number

Account title

MICHELAGO REGION COMMUNITY ASSOCIATION INCORPORATED

Account summary

Statement period	31 Oct 2023 - 30 Jan 2024
Statement number	73
Opening balance on 31 Oct 2023	\$19,863.36
Deposits & credits	\$946.20
Withdrawals & debits	\$7,077.51
Closing Balance on 30 Jan 2024	\$13,732.05



Any questions?

Contact Jacob Krog
at Calwell Shopping Centre, Webber Cres, Calwell 2905
on 02 6291 3385, or call 1300 BENDIGO (1300 236 344).

437BH114 / E-0 / S-4221 / I-4221 / 0017633363012802

Bendigo Club Account

Date	Transaction	Withdrawals	Deposits	Balance
Opening balance				\$19,863.36
31 Oct 23			240.00	20,103.36
1 Nov 23	Monthly Transaction Summary			
	PAY ANYONE TRANSFERS (1 @ 0.40)	0.40		
	Total Transaction Fees	0.40		
	ACCOUNT REBATE		0.40	
	Total Rebates		0.40	
	Net Transaction Fees for October 23	0.00		20,103.36
2 Nov 23			30.00	20,133.36
8 Nov 23			146.20	20,279.56
8 Nov 23			80.00	20,359.56
9 Nov 23		99.49		20,260.07
11 Nov 23		110.00		20,150.07



Account number [REDACTED]
 Statement period 31/10/2023 to 30/01/2024
 Statement number 73 (page 2 of 3)

Bendigo Club Account (continued).

Date	Transaction	Withdrawals	Deposits	Balance
30 Nov 23	[REDACTED]	4,000.00		16,150.07
1 Dec 23	Monthly Transaction Summary			
	PAY ANYONE TRANSFERS (2 @ 0.40)	0.80		
	Total Transaction Fees	0.80		
	ACCOUNT REBATE		0.80	
	Total Rebates		0.80	
	Net Transaction Fees for November 23	0.00		16,150.07
1 Dec 23	[REDACTED]		200.00	16,350.07
3 Dec 23	[REDACTED]	2,124.50		14,225.57
7 Dec 23	[REDACTED]	43.40		14,182.17
8 Dec 23	[REDACTED]	43.40		14,138.77
22 Dec 23	[REDACTED]		200.00	14,338.77
26 Dec 23	[REDACTED]		50.00	14,388.77
1 Jan 24	Monthly Transaction Summary			
	PAY ANYONE TRANSFERS (3 @ 0.40)	1.20		
	Total Transaction Fees	1.20		
	ACCOUNT REBATE		1.20	
	Total Rebates		1.20	
	Net Transaction Fees for December 23	0.00		14,388.77
11 Jan 24	[REDACTED]	656.72		13,732.05
Transaction totals / Closing balance		\$7,077.51	\$946.20	\$13,732.05

437BH114 / E-0 / S-4222 / I-4222 / 0017633363012802

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bendigobank.com.au/security/scams/alerts





Account number	[REDACTED]
Statement period	31/10/2023 to 30/01/2024
Statement number	73 (page 3 of 3)

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au

Telephone: 1800 931 678 (free call)

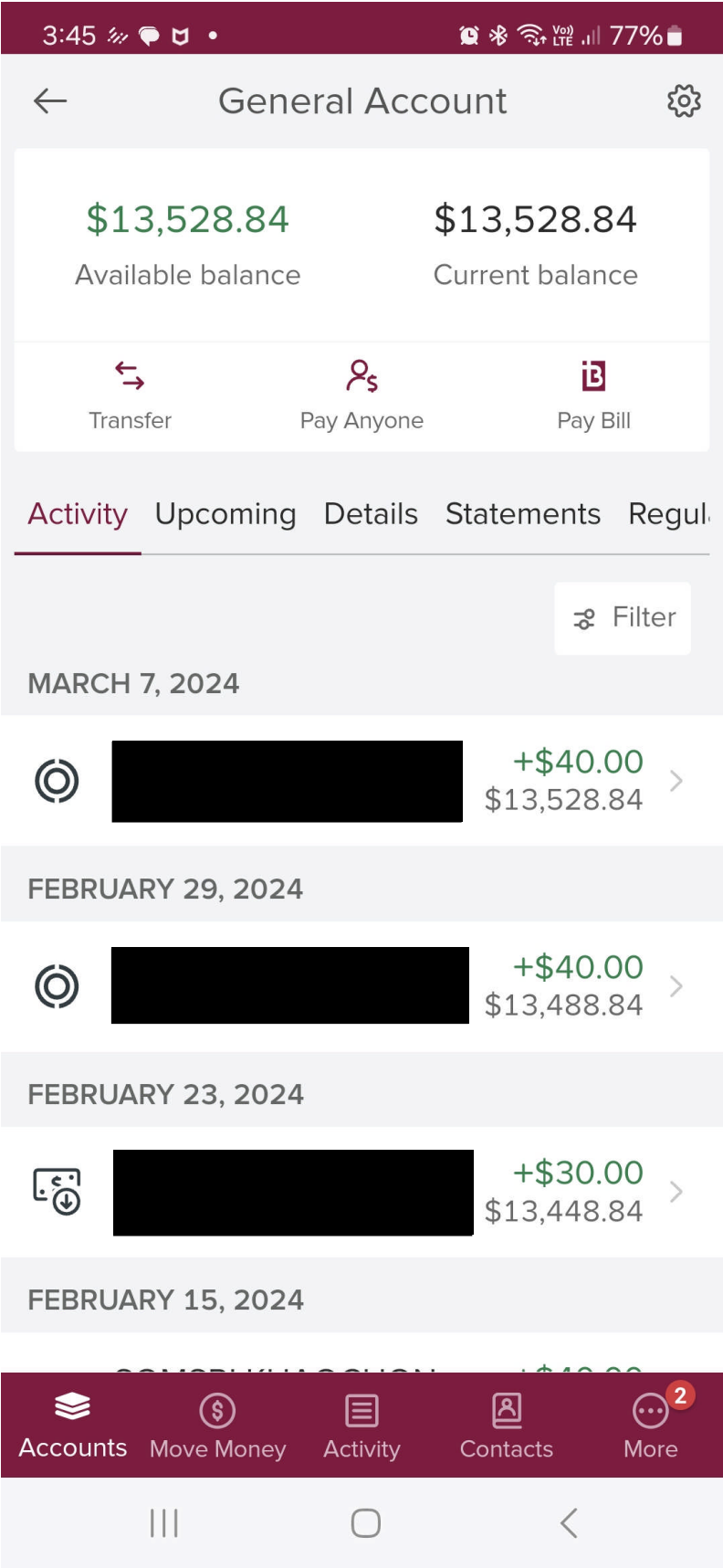
Email: info@afca.org.au

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

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Stay up to date with the latest scams at
bendigobank.com.au/security/scams/alerts





**Business Insurance
Certificate of Currency****Policy Number****Client Number** EB135950**Client Name** MICHELAGO REGION COMMUNITY ASS

MICHELAGO REGION COMMUNITY ASS
C/O MICHELAGO GENERAL STO
50 RYRIE STREET
MICHELAGO NSW 2620

Elders Insurance

ELDERS INSURANCE CANBERRA

ABN: 33 081 471 712

ATTN:SUE-ELLEN MACKAY

GPO BOX 504 CANBERRA ACT 2601

(P) 0262986600

(F) 0248244455

(E) eldersinsurancencanberra@elders.com.au

Period of Insurance**From** 01/10/2023 **To** 01/10/2024 at 4pm

Issued By

Elders Insurance (Underwriting Agency) Pty Limited

This certificate confirms this policy is in force for the period shown, subject to the policy terms, conditions and exclusions. It is a summary of cover only (for full details, refer to the current Policy Wording/Product Disclosure Statement and schedule). It does not alter, amend or extend the policy. The information is current only at the date of printing.

The Insured

MICHELAGO REGION COMMUNITY

Cover Details

Location	RYRIE STREET MICHELAGO NSW 2620	Risk Number 1
Business	CLUB, COMMUNITY ASSOC. OPERATI	
Interested Party	None Noted	

Broadform Liability Section

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$20,000,000
Property in Your physical and legal control	\$250,000	
Excess	\$500 for property damage claims only	
	\$0 for personal injury claims	

Clauses**B40: ORGANISERS**

The Broadform Liability Section of this Policy does not cover liability for claims in respect of:

1. Personal injury or damage to property of persons actually participating in any performance, sport, game, contest or display involving athletic, acrobatic, military or equestrian skill or the use of firearms, missiles of any kind, explosives or combustibles.
2. Personal injury or damage to property of persons caused by the use of mechanical amusement devices.

Business Insurance
Certificate of Currency

Policy Number I

Client Number EB135950
Client Name MICHELAGO REGION COMMUNITY ASS

Cover Details *continued*

Location	RYRIE STREET MICHELAGO NSW 2620	Risk Number 1
Business	CLUB, COMMUNITY ASSOC. OPERATI	

Clauses *continued*

PARTICIPANTS (ADVENTURE ACTIVITIES) EXCLUSION
The Broadform liability Section of this Policy does not cover Personal Injury or Property Damage of any person caused by or arising out of the participation of any person in any adventure activity, including but not limited to rock climbing, abseiling, flying fox, bush walking, horse riding, camping, water activities and/or watercraft activities or similar activities.

ENDORSEMENT NOTING LANDLORD
The entity below is hereby noted as the landlord in respect to the Property tenanted by You situated at the location(s) noted below. We agree to indemnify the landlord in respect of liability for Personal Injury or Property Damage arising from the negligence of the Insured resulting directly from the tenancy of the property by the Insured, but subject always to the terms, conditions and exclusions of the policy.

Name of landlord	Situation(s)
NSW Transport	
John Holland Rail	

Your Business
Your Business specified in the Schedule is more fully described as:
COMMUNITY ASSOCIATION;
FUND RAISING;
CAR BOOT SALES SMALL ATTENDEES

End of Certificate.

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

20 August 2023

MICHELAGO REGION COMMUNITY ASS
C/O MICHELAGO GENERAL STO
50 RYRIE STREET
MICHELAGO NSW 2620

Elders Insurance
ELDERS INSURANCE CANBERRA
ABN: 33 081 471 712
ATTN:SUE-ELLEN MACKAY
GPO BOX 504 CANBERRA ACT 2601
(P) 0262986600 (F) 0248244455
(E) eldersinsurancecanberra@elders.com.au

Dear COMMITTEE

Thank you for choosing to insure with Elders Insurance. I am pleased to enclose your Renewal Invitation.

Protection of your valuable assets is important, so please check the enclosed notice and schedule carefully to ensure accuracy of your policy details. It is advisable to keep these documents in a safe place.

Your annual premium is \$827.10 including the Service fee. Your insurance policy is due to expire at 1 October 2023 unless you advise otherwise.

Did you know that you can choose from a number of payment methods? You can choose to pay by BPAY, Credit Card, Cheque, Cash or by including monthly instalments. Please refer to the next page for further details or contact this office if you wish to discuss the alternative methods of payment.

Please refer to the Important Information attached.

Elders Insurance offers a special service for handling claims. In most cases we will handle your claims locally, supporting local business, tradespeople and suppliers, whenever practical. We understand the varying needs of our customers and are proud to provide local, face-to-face service.

I appreciate the opportunity to continue assisting you with your insurance needs. If you have any questions about the Policy, or your insurances, please do not hesitate to contact this office on 0262986600.

Yours faithfully,

ELDERS INSURANCE CANBERRA
Elders Insurance Authorised Representative

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

Insurance**Monthly**

Many Elders Insurance clients spread their annual payments over twelve monthly instalments through Direct Debit from their bank account or Visa or Mastercard credit card, on most policies, **at no extra cost**. To take advantage of this option, simply contact our office with your details and our friendly staff will be happy to assist you.

Annually - BPAY, Credit Card, Cheque or Cash

The time and cost effective option of BPAY is available to you. Simply contact your participating financial institution to make this payment by either the Internet or telephone from your nominated cheque or savings account. You will need to use the Reference Number shown on the attached Renewal Invitation when making this payment.

Credit Card

You can either pay your total premium over the phone by simply providing us with the details of your preferred credit card, or you can pay your total premium by sending us the completed Payment Advice/Option which you will find on your Renewal Invitation.

Cheque

Attach the cheque for your total premium, payable to Elders Insurance, to the Payment Advice/Option and send it to us. You will find this on your Renewal Invitation.

Cash

Alternatively, you can pay your total premium by cash by bringing the Payment Advice/Option, which you will find on your Renewal Invitation, into our office and our friendly staff will be pleased to assist you.

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

YOUR PREMIUM COMPARISON

Policy number: EBU324559BPK

Policy expiry date: 01/10/2024

To help you keep track of how your premium may change from year to year, we've included a quick comparison so that you can check this year's Total Premium against last year's premium.

Last year's premium shows the total amount you were charged for your policy, with any changes you made during the year, adjusted to make an annual like-for-like comparison.

We're often asked why premiums change from year to year. It's a natural question.

Your premium is likely to change each time you renew because premiums are affected by many different things, including changes in technology and repair costs, not just the sum insured or claims history.

We continually monitor the premiums we receive with the cost of paying claims, so we regularly review our pricing to get the balance right. It means that your premium is likely to change each time you renew, so here's your latest comparison.

	Last year	This year
Premium	\$629.35	\$662.31
Emergency Services Levy	\$0.00	\$0.00
GST	\$62.94	\$66.23
Stamp Duty	\$62.30	\$65.56
Intermediary service fee (incl. GST)*	\$33.00	\$33.00
Total Premium	\$787.59	\$827.10

If you need to know more

If you'd like to know more about premiums or other parts of your price like excesses or discounts, please speak with your insurance advisor.

*Applies to the whole policy not individual risks and will not appear for any sub section breakdowns

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

MICHELAGO REGION COMMUNITY ASS
C/O MICHELAGO GENERAL STO
50 RYRIE STREET
MICHELAGO NSW 2620

Elders Insurance

ELDERS INSURANCE CANBERRA

ABN: 33 081 471 712

ATTN:SUE-ELLEN MACKAY

GPO BOX 504 CANBERRA ACT 2601

(P) 0262986600

(F) 0248244455

(E) eldersinsurancencanberra@elders.com.au

Period of Insurance

From 01/10/2023 To 01/10/2024 at 4pm

Your Insurance Policy will expire at 4.00pm on the FROM DATE shown. To arrange cover : 1. Check the Sum(s) Insured, Policy Covers and Policy Wordings to understand what you are covered for. If any changes are required please advise us. 2. Pay the amount due before the FROM DATE. Please read DUTY OF DISCLOSURE on back of notice.

The Insured

MICHELAGO REGION COMMUNITY

Payment Advice/Options**By Mail:**

If payment is by cheque or credit card please detach this
Payment Advice and forward to:

ELDERS INSURANCE CANBERRA
ATTN:SUE-ELLEN MACKAY
GPO BOX 504
CANBERRA ACT 2601



Biller Code: 106591

Ref: 0121324559021

Telephone & Internet Banking - BPAY®

Contact your bank or financial institution to make this
payment from your cheque, savings, debit, credit card
or transaction account. More info: www.bpay.com.au

Please make Cheque payable to: Elders Insurance
Payment by Credit Card

☐ MasterCard ☐ VisaCredit Card Account Name Expiry Date Signature Date For the Amount of \$ **Client name:**

MICHELAGO REGION COMMUNITY ASS

Client Number: EB135950

Policy Number: EBU324559BPK

Agent Number: EB0051458

Total Amount Payable \$827.10**Due Date 01/10/2023**

Issued by Elders Insurance (Underwriting Agency) Pty Limited ABN 56 138 879 026 AFS Licence 340 965 Level 15, 11 Waymouth Street Adelaide SA 5000
Underwritten by QBE Insurance (Australia) Limited ABN 78 003 191 035 AFS Licence 239545 Level 18, 388 George Street Sydney NSW 2000

Date Emailed 20/08/2023 23:06:01 Email Notice

Page 4 of 10

**Business Insurance
Renewal Invitation**

Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

MICHELAGO REGION COMMUNITY ASS
C/O MICHELAGO GENERAL STO
50 RYRIE STREET
MICHELAGO NSW 2620

Elders Insurance
ELDERS INSURANCE CANBERRA
ABN: 33 081 471 712
ATTN:SUE-ELLEN MACKAY
GPO BOX 504 CANBERRA ACT 2601

Period of Insurance

From 01/10/2023 To 01/10/2024 at 4pm

The Insured

MICHELAGO REGION COMMUNITY

Location Summary**Address**

RYRIE STREET MICHELAGO NSW 2620

This document becomes your Policy Schedule and Tax Invoice/Adjustment Note on payment.

Total Premium and Charges

Premium	\$662.31	ABN	None Noted
Levies	NIL		
GST	\$66.23		
Stamp Duty	\$65.56		
*Intermediary Service Fee	\$30.00		
*Intermediary Service Fee GST	\$3.00		
Total Premium	\$827.10		

The amount of stamp duty paid is calculated under the relevant States/Territory Duties Act, based on where the risks, properties, contingencies or events are located.

Important information about Your duty of disclosure appears at the back of this Policy Schedule and on your application. Please read this information carefully.

*Invoiced for and on behalf of Elders Insurance Authorised Representative.

Business Insurance
Renewal Invitation


Policy Number

Client Number

EB135950

Client Name

MICHELAGO REGION COMMUNITY ASS



Cover Summary

Location

RYRIE STREET MICHELAGO NSW 2620

Business

CLUB, COMMUNITY ASSOC. OPERATI

Policy Section	Insured	Policy Section	Insured
Property	No	Machinery Breakdown	No
Business Interruption	No	Electronic Equipment	No
Theft	No	Employee Dishonesty	No
Money	No	Tax Audit	No
Glass	No	Transit	No
Broadform Liability	Yes	Employment Practices	No
General Property	No	Statutory Liability	No

**Business Insurance
Renewal Invitation**

Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

Cover Details

Location RYRIE STREET MICHELAGO NSW 2620

Risk Number 1

Business CLUB, COMMUNITY ASSOC. OPERATI

Interested Party None Noted

Broadform Liability Section

Particulars	Total Sum Insured	Limit
Limit of liability, any one occurrence		\$20,000,000
Property in Your physical and legal control	\$250,000	
Excess	\$500 for property damage claims only	
	\$0 for personal injury claims	

The rating of this section is based on 1 persons being engaged in the business. If there is any change to this, you must notify your Elders Insurance Authorised Representative.

Clauses**B40: ORGANISERS**

The Broadform Liability Section of this Policy does not cover liability for claims in respect of:

1. Personal injury or damage to property of persons actually participating in any performance, sport, game, contest or display involving athletic, acrobatic, military or equestrian skill or the use of firearms, missiles of any kind, explosives or combustibles.
2. Personal injury or damage to property of persons caused by the use of mechanical amusement devices.

PARTICIPANTS (ADVENTURE ACTIVITIES) EXCLUSION

The Broadform liability Section of this Policy does not cover Personal Injury or Property Damage of any person caused by or arising out of the participation of any person in any adventure activity, including but not limited to rock climbing, abseiling, flying fox, bush walking, horse riding, camping, water activities and/or watercraft activities or similar activities.

ENDORSEMENT NOTING LANDLORD

The entity below is hereby noted as the landlord in respect to the Property tenanted by You situated at the location(s) noted below. We agree to indemnify the landlord in respect of liability for Personal Injury or Property Damage arising from the negligence of the Insured resulting directly from the tenancy of the property by the Insured, but subject always to the terms, conditions and exclusions of the policy.

Name of landlord	Situation(s)
NSW Transport	
John Holland Rail	

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

Cover Details *continued*

Location RYRIE STREET MICHELAGO NSW 2620

Risk Number 1

Business CLUB, COMMUNITY ASSOC. OPERATI

Clauses *continued*

Your Business
Your Business specified in the Schedule is more fully described as:
COMMUNITY ASSOCIATION;
FUND RAISING;
CAR BOOT SALES SMALL ATTENDEES

Additional Policy Details

MICHELAGO MUSIC MUSTER -
APRIL 6TH 2019
IT IS A CONDITION PRECEDENT TO THE PROVISION
OF COMPENSATION UNDER THIS POLICY THAT PRIOR TO THE
EVENT:
THAT THE ONLY FIRES ALLOWED ARE IN THE DESIGNATED
AREA WHICH IS TO BE PATROLLED AND SUPERVISED BY
THE NSW RURAL FIRE SERVICE;
* CAMPING IN DESIGNATED AREA ONLY - NO FIRES ARE
PERMITTED IN THIS AREA;
ANY ALCOHOL SOLD, MUST BE DONE BY PERSON(S)
HOLDING A CURRENT RESPONSIBLE SERVICE
OF ALCOHOL (RSA) PERMIT.

Premium

Levies

GST

Stamp Duty

\$662.31

NIL

\$66.23

\$65.56

Premium for Broadform Liability cover:**\$794.10****Additional Clauses**

THIS PACKAGE DOES NOT INCLUDE WORKERS COMPENSATION
INSURANCE. EMPLOYERS ARE REQUIRED BY LAW TO HAVE
WORKERS COMPENSATION INSURANCE.
IF YOU WISH TO ARRANGE WORKERS COMPENSATION COVER
PLEASE CONTACT YOUR AGENT OR BROKER OR ONE OF OUR
BRANCHES.

*** AFTER PAYING THE AMOUNT PAYABLE, SHOULD YOU NEED CONFIRMATION OF ***

**** THIS TRANSACTION, PLEASE PHONE 0262986600 ****

*** FOR ANY OTHER ENQUIRIES ABOUT YOUR POLICY PLEASE CONTACT YOUR ***

*** LOCAL OFFICE ON THE NUMBER LISTED ON YOUR PAYMENT SLIP BELOW. ***

This completes your policy.

Issued by Elders Insurance (Underwriting Agency) Pty Limited ABN 56 138 879 026 AFS Licence 340 965 Level 15, 11 Waymouth Street Adelaide SA 5000
Underwritten by QBE Insurance (Australia) Limited ABN 78 003 191 035 AFS Licence 239545 Level 18, 388 George Street Sydney NSW 2000

Date Emailed 20/08/2023 23:06:01 Email Notice

Page 8 of 10

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

Important Information

Please carefully read the following important information and contact your Elders Insurance Authorised Representative if you require further assistance or explanation.

Who provides this insurance

The Policy is underwritten by QBE Insurance (Australia) Limited ABN 78 003 191 035 AFS Licence No. 239545 ("QBE") of Level 18, 388 George Street Sydney NSW 2000.

The Policy is issued by Elders Insurance (Underwriting Agency) Pty Limited ABN 56 138 879 026 AFS Licence No. 340965 ("Elders Insurance") of Level 15, 11 Waymouth Street Adelaide SA 5000.

In this Schedule QBE and Elders Insurance is referred to as "we", "us" and "our".

Your duty of disclosure

Before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

You do not need to tell us anything that:

- reduces the risk we insure you for; or
- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

If you do not tell us something

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

Cooling-off Information

If you want to return your insurance after Your decision to buy it, you may cancel it and receive a full refund. To do this you may notify your Elders Insurance Authorised Representative electronically or in writing within 21 days from the date the policy commenced.

This cooling-off entitlement does not apply if you have made or are entitled to make a claim. Even after the cooling-off period ends, you still have cancellation rights as detailed in the Product Disclosure Statement.

Payment of premium

You must pay your premium on time otherwise your Policy may not operate.

You may choose to pay your premium by instalments. If you do so, you must ensure you pay the instalments on time as we may cancel the Policy if any instalment of premium has remained unpaid for one month from the date on which payment was due.

We will send you a notice giving you details of the action we intend to take and when any cancellation will become effective.

We also may not pay any claim you make under the Policy if your periodic instalment is more than one month overdue.

If you are paying your premium in instalments by direct debit from your credit card or financial institution account you must tell us if those details change. You must do this no later than 7 days before your next instalment is due.

We are entitled to deduct from any amount we pay you under a claim any unpaid premium or instalment of premium.

**Business Insurance
Renewal Invitation**Policy Number

Client Number EB135950

Client Name MICHELAGO REGION COMMUNITY ASS

Important Information *continued***Levies**

Where applicable, Fire Services Levy (FSL) is applied to each policy according to the respective laws of each state. For NSW policies only, this will include Emergency Services Levy (ESL) effective from 1 July 2009.

Underinsurance

The types of cover listed below contain provisions as to average and underinsurance. This means we require you to insure for the full value or maximum potential risk. If you do not do so, and you are underinsured, we will pay you less in the event of a claim, calculated by a formula in the policy which takes account of the degree of underinsurance.

Cover types containing underinsurance clauses:

- Business Property Cover
- Business Interruption Cover
- Machinery Breakdown Cover
- Electronic Equipment Cover

How to contact us

Should you have any questions about the Policy or require a copy of the Product Disclosure Statement, please contact your Elders Insurance Authorised Representative or Elders Insurance GPO Box 2840 Adelaide SA 5001.

Budget for Michelago Railway Station 2024

Estimated Expenditure for Station	\$
Annual Licence Fee	656
Annual Electricity	900
Insurance	827
Mowing (max 4 per year)	500
Routine repairs & maintenance (estimate)	300
Total	3183
 Estimated Revenue from Station	
Local Donations/Hire Fees	600
Energy Bill Relief (Electricity rebate)	162
Total	762
 Net Deficit	 2421

From: [Jenny Wholohan](#)
To: [Caitlin Montilla](#)
Cc: [Erin Donnelly](#); [Kylie Doherty](#); [Michelago Hall](#)
Subject: CM9reg: Re: Request for Information - Donations & Sponsorship FY 2024/2025 - Michelago Memorial Hall
Date: Tuesday, 26 March 2024 11:07:12 AM
Attachments: [pd01lvGSriiHG7iN.png](#)
[SnowyMonaroLogo_clear_87475f20-44af-4059-b1e9-d983b1ff3e94.png](#)

Hi Caitlin

Please see below consent confirmation, as requested.

Many thanks

Jenny

----- Forwarded Message -----

Subject: RE: Michelago Hall grant application

Date: Mon, 25 Mar 2024 22:44:10 +0000

From: Lee Roberts <Lee.Roberts@snowymonaro.nsw.gov.au>

To: 'Jenny' [REDACTED]

Hi Jenny

I give you consent to undergo the works you are applying for as long as the tradespeople have the appropriate licences and insurances.

Cheers

Lee

Lee Roberts
Coordinator Community Facilities




PO Box 714
COOMA NSW 2630

Direct (02) 6451 1540
Phone 1300 345 345
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

On 25/03/2024 10:29 am, Caitlin Montilla wrote:

Dear Jenny



Electricity account

Enquiries 131 806
8am - 8.30pm Monday - Friday / 9am - 5.30pm Saturday (AEST/AEDT)
redenergy.com.au/myaccount
info@redenergy.com.au
Moving house? Visit redenergy.com.au/movinghome

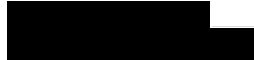
Red Energy Pty Ltd - ABN 60 107 479 372

Tax Invoice/Statement/Adjustment Note

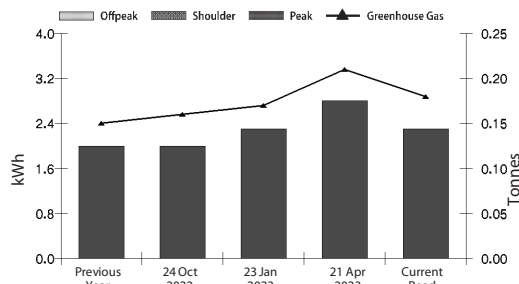
Faults & Emergencies 24 hours	13 20 80 ESSENTIAL ENERGY
Customer No.	[REDACTED]
Due Date	09 AUG 23
Total Due (incl GST)	\$277.20

119/4999

MICHELAGO REGION COMMUNITY ASSOCIATION



Your average daily use at:
0 RYRIE STREET MICHELAGO, NSW 2620



Average daily usage cost for this account (incl. STP): \$3.08
Average daily usage for this account: 2.33 kWh
Your greenhouse gas emissions: 0.18 tonnes.
For more information see www.energymadeeasy.gov.au

ISSUE DATE	21 JUL 23
TRANSACTIONS SINCE PREVIOUS ACCOUNT (Incl GST)	
Previous Invoice Amount	\$275.99
Pay On Time™ Discount (incl GST of \$2.51)	\$27.60 Cr
Payment Received - Thank You	\$248.39 Cr
Balance Brought Forward	\$0.00
CURRENT TRANSACTIONS (Incl GST)	
Electricity Charges	\$277.20
TOTAL CURRENT TRANSACTIONS (Incl GST)	\$277.20
TOTAL AMOUNT DUE (Incl GST)	\$277.20
Total GST for this account is \$22.69	

10% PAY ON TIME™ DISCOUNT if paid by 09 AUG 23	\$27.72 Cr
Total Amount Due with discount (Incl GST)	\$249.48

E-4999 5-5669 1-10858

If you are experiencing financial hardship please contact us for assistance.



*2394 41477165108

Payment slip

Customer Number: [REDACTED]

Direct Debit

In accordance with your Direct Debit authority,
your nominated account will be debited
\$249.48 on 09 AUG 23 unless you notify us
otherwise before 07 AUG 23

00004 14 77 16 5 10

00 1 7 50 000000000000

Account details

For electricity supply at 0 Ryrie Street Michelago, NSW 2620

Customer Number:

Next read date within two days of: 20 October 2023

Page 2 of 2

Payments since your last account

12/05/2023	Direct Debit Bank Full Bill	\$248.39 Cr
Total Payments Received		\$248.39 Cr

Current Transactions

Electricity Charges Charges based on actual read

Your Plan Single Rate Business				NMI 42040476133		
From 22 April 2023 to 30 June 2023 (70 days)						
Tariff Description	Meter Number	Previous Reading	Current Reading	Usage kWh	Rate c/kWh	Charges
Total Anytime	15128:1	18690	18853	163	37.300	\$60.80
Service to Property Charge				70 days	\$1.800 /day	\$126.00

Electricity Charges Charges based on actual read

Your Plan Single Rate Business					NMI 42040476133	
From 01 July 2023 to 20 July 2023 (20 days)						
Total Anytime	15128:1	18853	18900	47	45.100	\$21.20
Service to Property Charge				20 days	\$2.200 /day	\$44.00
GST						\$25.20
Total Electricity Charges						\$277.20

- Consumption apportioned evenly over number of days

Payment Assistance

Call 131 806

Help us to help you. If you are having difficulty paying your account, please contact us to discuss payment assistance such as State Government Concessions, EAPA Scheme or an extended time to pay or other payment frequency options.

Interpreter Service

Call 1300 171 762

传译服务

خدمة الترجمة

Dịch vụ thông dịch.

خدمات ترجمه

Υπηρεσία Διερμηνείας

傳譯服務

Hearing or Speech Impaired?

Call the National Relay Service on 133 677

Moving House ?

Please notify us three working days before you move so that we can arrange a final meter reading at your old house plus arrange the connection to your new house

Concession Information

To obtain your State Government Concession please contact us on 131 806. Concession details may be validated with Centrelink or other parties.

Complaints - Call 131 806

or email feedback@redenergy.com.au. Our Customer Solutions staff will aim to resolve your enquiry at first contact. Complaints may also be escalated to a Team Manager or Complaint Resolution Specialist if required.

Written Enquiries

Please direct all correspondence to: Red Energy, PO Box 4136, East Richmond 3121, fax to 1300 661 086 or email info@redenergy.com.au

RE709V230012020 RE2095EA

0055669/010859

E-4999 S-5669 I-10859

How to pay



Billpay Code: 2394 Ref No: 4147 7165 108

Pay in person at any Post Office, phone 131 816 or go to postbillpay.com.au



BY PHONE

Ref No: 4147 7165 108

Call Red Energy on 131806, anytime, to pay by AMEX, Visa or Mastercard.



DIRECT DEBIT

Call us on 131 806 to set up a direct debit.



Bill Code: 150821 Ref No: 4147 7165 108

Contact your participating Financial Institution for information on BPay.



ONLINE

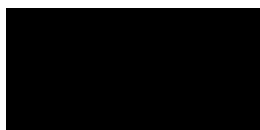
Ref No: 4147 7165 108

Visit www.redenergy.com.au and follow the links to pay with AMEX, Visa or Mastercard.



MAIL

Please post your cheque with this payment slip attached to: Red Energy Pty Ltd, GPO Box 5450, Melbourne, VIC 3001.



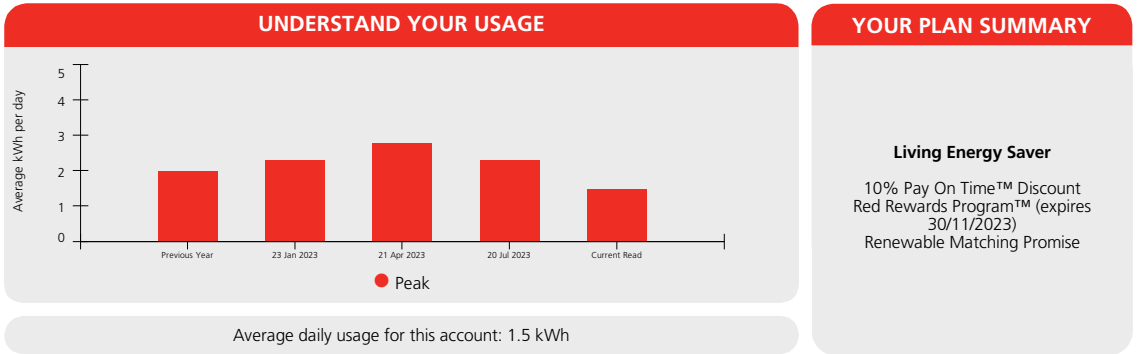
TAX INVOICE/STATEMENT/ADJUSTMENT NOTE/RECIPIENT CREATED TAX INVOICE
RED ENERGY PTY. LIMITED ABN 60107479372

Page 1 of 3

E-4589 S-23644 I-23644

UNDERSTAND YOUR BILL					
TRANSACTIONS SINCE PREVIOUS ACCOUNT (Incl GST)					
Previous Invoice Amount					\$277.20
Pay On Time™ Discount applied to previous invoice(s) (incl GST of \$2.52)					-\$27.72
Payment Received - Thank You					-\$86.98
Balance Brought Forward					\$162.50
CURRENT TRANSACTIONS (Incl GST)					
Electricity Charges					\$291.10
Other Transactions					-\$162.50
Total Current Transactions (Including GST of \$26.46)					\$128.60
AMOUNT DUE (Including GST)					\$291.10
10% PAY ON TIME™ DISCOUNT					-\$29.11
Total Amount Due with discount (Incl GST) IF PAID BY 09 NOV 23					\$261.99
ELECTRICITY CHARGES					
Charges based on actual read					
Your Plan Single Rate Business					
From 21 July 2023 to 20 October 2023 (92 days)					
Tariff Description		Current Reading		Previous Reading	
Total Anytime		19038		18900	
		-		=	
				Usage kWh	
				138	
Tariff Description			Usage kWh		Charges
Total Anytime			138		\$62.24
Service to Property Charge			92 days		\$202.40
GST					\$26.46
Total Electricity Charges					\$291.10
Other Transactions					
31/07/2023		NSW-AUS GOV BILL RELIEF*			-\$162.50
Total Other Transactions					-\$162.50
GST is not applicable					
TOTAL AMOUNT DUE					
\$291.10					
Total GST for this invoice is \$23.94					

/ E-4589 S-23645 I-23645



Payment Assistance Call 131 806
If you are having difficulty paying your account, please contact us to discuss payment assistance options, such as payment extensions, tailored payment arrangements, applying for state government concession and Energy Accounts Payment Assistance (EAPA) vouchers.

Interpreter Service Call-1300-171-762
传译服务
الترجمة خدمة
Dịch vụ thông dịch
خدمات ترجمه
Υπηρεσία Διερμηνείας
傳譯服務
HEARING OR SPEECH IMPAIRED?
Call the National Relay Service on 133 677.

Concession Information
To obtain your state government concession please contact us on 131 806 or log in to MyAccount.

Written Enquiries
Red Energy PO Box 4136
East Richmond 3121 Fax: 1300 661 086

Payments since your last account		
09/08/2023	Direct Debit Bank Full Bill	-\$86.98
Total Payments Received		-\$86.98

METERING INFORMATION		
Meter Number	Current Read	Read Date
15128:1	19038	20 Oct 2023

ADDITIONAL INFORMATION	
Next read date within two days of:	Average Daily Cost
19 January 2024	\$3.16

/ E-4589 S-23646 I-23646

UNDERSTAND YOUR BILL					
TRANSACTIONS SINCE PREVIOUS ACCOUNT (Incl GST)					
Previous Invoice Amount					\$291.10
Pay On Time™ Discount applied to previous invoice(s) (incl GST of \$2.65)					-\$29.11
Payment Received - Thank You					-\$99.49
Balance Brought Forward					\$162.50
CURRENT TRANSACTIONS (Incl GST)					
Electricity Charges					\$211.41
Other Transactions					-\$162.50
Total Current Transactions (Including GST of \$19.22)					\$48.91
AMOUNT DUE (Including GST)					\$211.41
ELECTRICITY CHARGES			Charges based on actual read		
Your Plan Single Rate Business			From 21 October 2023 to 18 January 2024 (90 days)		
Tariff Description	Current Reading		Previous Reading		Usage kWh
Total Anytime	19222	-	19038	=	184
Tariff Description		Usage kWh		Rate per kWh	Charges
Total Anytime		184		\$0.3491	\$64.23
Service to Property Charge		90 days		\$1.4218 /day	\$127.96
GST					\$19.22
Total Electricity Charges					\$211.41
Other Transactions					
01/11/2023		NSW-AUS GOV BILL RELIEF*			-\$162.50
Total Other Transactions					-\$162.50
GST is not applicable					
TOTAL AMOUNT DUE					\$211.41
Total GST for this invoice is \$16.57					

UNDERSTAND YOUR USAGE

Average kWh per day

Previous Year

21 Apr 2023

20 Jul 2023

20 Oct 2023

Current Read

● Peak

Average daily usage for this account: 2.04 kWh

YOUR PLAN SUMMARY

Living Energy Saver

Renewable Matching Promise

/ E-400 S-2024 I-2024

More information on next page.

Page 2 of 3

Payment Assistance Call 131 806
If you are having difficulty paying your account, please contact us to discuss payment assistance options, such as payment extensions, tailored payment arrangements, applying for state government concession and Energy Accounts Payment Assistance (EAPA) vouchers.

Interpreter Service Call-1300-171-762

传译服务
الترجمة خدمة
Dịch vụ thông dịch
خدمات ترجمة
Υπηρεσία Διερμηνείας
傳譯服務

HEARING OR SPEECH IMPAIRED?
Call the National Relay Service on 133 677.

Concession Information
To obtain your state government concession please contact us on 131 806 or log in to MyAccount.

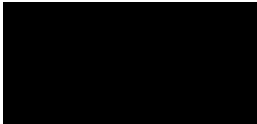
Written Enquiries
Red Energy PO Box 4136
East Richmond 3121 Fax: 1300 661 086

Payments since your last account		
09/11/2023	Direct Debit Bank Full Bill	-\$99.49
Total Payments Received		-\$99.49

METERING INFORMATION		
Meter Number	Current Read	Read Date
15128:1	19222	18 Jan 2024

ADDITIONAL INFORMATION	
Next read date within two days of:	Average Daily Cost
19 April 2024	\$2.35

/ E-400 S-2025 I-2025



100% Australian, proudly owned by Snowy Hydro





Tax Invoice

Page 1 of 1

ABN: 97646771011
UGL Regional Linx Pty. Ltd.
Level 2, 161 Kite Street
PO Box 1069
2800 ORANGE
NSW

Invoice No.
Document Date 1/01/2024
Due Date 1/02/2024
Bill-to Customer No. AC-10195
Payment Terms 1st day of next month

Michelago Region Community Association Inc.
2094 Burra Road
MICHELAGO NSW 2620
Australia

No.	Description	Quantity	Unit Price	GST	Amount
Agreement No.	Starting Date	Ending Date	Lease Unit		
AGR-10157 MICHELAGO - Rail Land (main station, Lamp room, amenities & signals box) fronting Ryrie St - 370.052	01/02/24	31/01/25	PR-11699 Michelago - Rail Land fronting Ryrie St u/side CRN		
	MICHELAGO - Rail Land (main station, Lamp room, amenities & signals box) fronting Ryrie St - 370.052	1	597.02	GST10	597.020
Total AUD Excl. GST					\$597.02
10% GST					59.700
Total AUD Incl. GST					656.720

~ Michelago Magpie 24~

The Michelago Region Newsletter – 1 March 2024

from your Michelago Region Community Association

All issues on www.michelagoregion.org.au Print copies at shop \$2

Ask for emailed Magpies at newsletter@michelagoregion.org.au and to get your events and news in *The Magpie*.



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Michelago Cricket Club – season's quarter-final [semi-final win p11]

Cricket is an excellent team game of strategy and intermittent exercise and is very sociable. All ages are welcome here – the youngest player is 15 and the oldest 56. President Dave Hanns has been running the club for 37 years. Call him if you'd like to join in: 0404 060 316.



Sunday 4 February. The Michelago Maulers vs The Bails from Canberra (above). By 2.30pm, our Michelago players had a flying start. After 23 overs, Dave said they were 'cruising at 3 for 136.'

Eventually, the Maulers bowled the Bails out for 181 and scored 230 runs, winning by 50 runs.

Alert readers will recall the two items in *Magpie 23* (pages 7 and 11) about the club and particularly about the dire need for a new fence on the creek side of the Clive Kelly Oval. This need was demonstrated again at this match. A ball went for six over the 'fence' into the long grass and was impossible to find, so an old and inferior ball had to substitute, which affected the

quality of the game and players' satisfaction. New cricket balls cost \$80 each; an amateur club can't afford to lose them.

A few facts learned at this match by the *Maggie*:

- Dave has all the records of matches and scores since 1986.
- The Captain of the Michelago Maulers is Matt Williams.
- The club, under the leadership of Dave Hanns, initiated the oval's rejuvenation many years ago and planted the surrounding trees.
- The highest score known by a single batsman was 165 in the mid-1990s.
- The highest score at 2.50pm at this match on 4 February was Niv's 58.
- The club asks players for \$100 each per season for running costs (including balls).
- It hopes to get a sponsor for next season. ****Update on semi-final win at Hughes p.11.**



Above: Captain Matt Williams & Talal Haider, Kieren Rogers & Pete Wren*, President Dave Hanns.
Below: MCC watchers in the shade on one side, the opposition on the other, Richard of Royalla scoring.



* 'Pete Wren played 1st Grade for Richmond in his heyday,' said Dave.



The Club has gained some new players recently, giving renewed optimism about the future of cricket in Michelago.

Your *Maggie* reporter was made welcome, including with an offer of drinks and lunch, by this friendly bunch and was impressed by their skills, sportsmanship and camaraderie. Matches start at 12.30.

Left: Captain Matt takes his turn with the scoring.



There's been a cricket club in Michelago since about the 1860s. Above is the earliest photo found so far. Thanks to Kerry Rooney for her research.



Michelago Memorial Hall

Secretary Jenny Wholohan & Treasurer Belinda Sierzchula

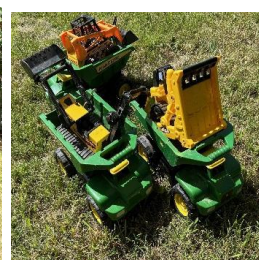
Recent happenings at the Hall:

- The acoustic curtains have been installed and look great.
- We have just taken delivery of acoustic panels to be installed on a number of wall surfaces to add to the acoustic benefits from the curtains.
- The new dishwasher in the hall has been installed, ready for action.
- The Committee has been successful in obtaining funding of \$10k from the Snowy Monaro Community Bushfire Recovery Grant for solar battery storage, which is being organised at present.
- We are currently considering potential projects to make application for the SMRC Donations & Sponsorship Grant, which has just opened. One item: oven and hotplates that work – so much more useful when they do.
- Our electricity is much lower now – \$468 in the period since the panels were installed vs \$1,962 for the same period last year (electricity cost will likely increase with preschool starting up again but the combination of the panels and battery will still keep this lower than it used to be). Hall bookings & hire rates p14.



Pre-school Mondays 8.30am–3pm. Call Denise 0429 688 111

The pre-school's first session was 26 February with four children, a week after the anticipated start. New Director and teacher Denise Williams, with her assistant Jan (below), is happy to have negotiated the last bureaucratic requirements of the NSW Dept of Education.



The Hall Committee has greatly improved the Hall's environment and facilities, but there are a few items that Denise will follow up. One is the southern neighbour's fence, which has some broken palings. Another is the sandpit, which needs weeding, new sand and a cover. A parents' mowing roster would be helpful, as mowing is currently done by other volunteers.



Historic wedding at historical venues *History research & wedding photos: Kerry Rooney*

17 February. Two of the district's original farming families were united with the wedding of Therese Kelly and Craig Bingley at Michelago. Fr Tony Percy officiated at the ceremony in St Patrick's Catholic Church.

The remains of the 1865 church and the village's 1887 railway station provided rustic backdrops for the wedding day photos.

Therese's attendants were Catherine Turnbull and Clare Harvey. Therese and Craig were accompanied by their children, Brodie, Hannah and Reggie. See also p15 bonus photo.





Above: The family group outside the original Church of St Patrick.

Both the Kelly and Bingley families originally arrived in the Queanbeyan district in the 1840s. By 1861, the Kellys had taken up a selection at *Spring Valley*, Michelago, where Therese's parents John and Janet Kelly still live. The Bingleys established their farm at *Woodfield* in Sutton and Craig's family is still based there today.



L: The busy Monaro Highway on the opening day of the 'new' church, 28 April 1907. Photographer unknown.

The original stone church of St Patrick's was built by the local inn-keeper, Thomas Kennedy, on land donated by him and his wife, Mary Maher.

The first wedding in the church took place on 26 June 1866, when Elizabeth Corey of Bredbo married Samuel Jackson of Queanbeyan.

The church also served as a school during the week and rooms at the rear of the building were the schoolteacher's residence.

The local congregation outgrew the small church and the current St Patrick's church was opened in 1907.

The *Magpie* would like to acknowledge the late Colleen Cotter for her stewardship of the collection of historic photos associated with St Patrick's Church. Her granddaughter, Lucinda Cotter, arranged the flowers for the Kelly-Bingley wedding.



Heritage restoration work at the Michelago Railway Station *Kerry Rooney*

On 6 February, Pip Giovanelli, our heritage consultant, guided Alistair Saunders and Myles Gostelow through the railway station, explaining the specialist restoration jobs for each.

Alistair, a plasterer and Myles, a carpenter, each have extensive experience in restoration and conservation projects in Canberra and the surrounding region.

The main job for Alistair will be rendering the northern wall in the kitchen which has suffered damage over the years. He will also deal with the more minor water damage in the main waiting room.

Several badly damaged doors will require Myles' skills to restore or replicate. He will also replicate skirting boards that have been attacked by termites in the past.

There may be some disruptions at the railway station while this work progresses. We do not yet have firm dates for the planned works.

(Readers are referred to *Magpie22* for the report on the initial inspection by the heritage consultant.)



L: Myles, Pip, Tony De Luca (for electrical work), Kerry, Alistair.

Kerry and Pip check the list of restoration items.



Above: Pip and Myles inspect the woodwork needing restoration; Myles was interested in the old photos. Lindsay Richmond (Canberra Rail Museum) framed them, using old railway timber.

History note: The opening of the Michelago Railway Station in 1887 had a major impact beyond better transportation. Prior to that, the village was solely sited beside the Monaro Highway and comprised the Hibernian Inn, the Court House, Police Station and Gaol, Abraham Levy's Store and St Patrick's. The coming of rail also led to standardised spelling for the village which in the past had been Micalago or Micilago.



Seed Savers

25 February. There was a lot to share at the end of summer. As well as providing the edibles (how many ways are there to cook zucchini?), all the season's prolific vegetables, fruits and flowers have been making their babies for the next season so we can plant again.

There were white lupin and purple sweet pea seeds, bean seeds and some experimental French tomatoes, plus silver beet, squash and, of course, zucchini.

The savers and sharers met at the tennis clubhouse. It's now a rejuvenated community facility, thanks to the Hall Committee. There's shelter, seating, toilets and a kitchen. The bird-poo stained chairs have gone and there's very little poo in the open room, thanks to the rafter-covering ceiling, installed November 2022 and paid for with a Boco Rock grant (thanks to SMRC).

If people had been so minded, they could have played tennis and cooked (zucchini?) on the MRCA barbecues as well.

The Clive Kelly Oval had been newly mown – in all, a very pleasant setting.



Special general meeting MRCA

Reminder to members, who have already been emailed: there'll be a special general meeting on **Saturday 16 March, 3pm** at the Railway Station to vote on (1) adopting the Model Constitution as endorsed by the NSW Office of Fair Trading and (2) the revised objectives of the Michelago Region Community Association. These have been endorsed by the committee.

Members have been sent the present constitution, the proposed one and the objectives. They've also been invited to send questions/comments to the President, Di Fett, at difett.mrca@gmail.com. The topics might seem boring, but it's important to update. Members, the committee hopes the meeting will be short and sweet. Please come if you can.

The AGM will be in August, date to be announced.



Council news

1. Media Release. Friday 2 February 2024

Review of the Snowy Monaro Community Strategic Plan 2042

The Snowy Monaro community are invited to help shape the future of our region, through their participation in the review of the Snowy Monaro Community Strategic Plan 2042 (CSP).

People across the Snowy Monaro are encouraged to get involved in this important process. By providing feedback on both the progress made towards achieving the CSP's goals, and on the CSP itself, community participation will play a leading role in determining what our region will look like in 2042.

Consultation is open now until Saturday 16 March 2024.

Visit www.yoursaysnowymonaro.com.au/2042-smrc-csp-review or pick up a hard copy of the survey from any Council office or library to have your say.

We encourage you to complete the survey online, however paper copies of both the survey and the community group discussion guide are available.

Visit your local Council office in Berridale, Bombala, Cooma, or Jindabyne, or stop in at your nearest Snowy Monaro Regional Library branch in Bombala, Cooma or Jindabyne to get your hard copy.

Visit www.yoursaysnowymonaro.com.au/2042-smrc-csp-review to learn more.

2. Media Release. Thursday 1 February 2024

Snowy Monaro Regional Library is launching a new email newsletter

A new monthly email newsletter from Snowy Monaro Regional Library launches this week, bringing locals the latest library news, upcoming events, and noteworthy updates – delivered directly to their inboxes.

Library Lowdown promises to be an invaluable resource for the community, providing insights into the diverse range of services, programs, and initiatives on offer at library branches across the region and online.

Snowy Monaro Regional Library plays a vital role in fostering literacy, education, and community connection through its branches in Cooma, Bombala, Jindabyne, and the Mobile Library service.

This exciting development is a part of Snowy Monaro Regional Council's commitment to enhancing community access to information, news, and timely updates across all Council functions.

The e-newsletter will serve as a virtual gateway to the library's resources, helping to connect residents with the broad catalogue of items, services and events available free of charge with a library membership.

Sign up today for the new **Library Lowdown** to stay up-to-date with the latest from Snowy Monaro Regional Library. If you're quick, you'll be in time to catch the very first edition. Visit <https://qrco.de/SMRLnewsletter> to sign up now.

3. Media Release. Friday 16 February 2024 *[This is an extract from the media release – Ed.]*

Council is central to the identification and eradication of orange hawkweed

A new sighting of the highly invasive State Priority Weed orange hawkweed was received, confirmed and treated in the same day by Snowy Monaro Regional Council's biosecurity team this month, while the team was leading a training session for inter-governmental partners on the Council co-developed AI weed detection drone program.

Council's biosecurity team received a report of a possible orange hawkweed sighting on the morning of Friday 2 February 2024, while preparing to head out to deliver an on-site education and training session for members of the NSW National Parks & Wildlife Service and ACT Parks & Conservation Service.



IMAGE: Orange hawkweed (*Hieracium aurantiacum*) in bloom.

As luck would have it, that day's training session was being held in the same area as the reported sighting. Better still, the session was focusing on using our AI-powered weed detection drone to search for and detect orange hawkweed.

Our drone and its cloud-based detection and identification system, powered by cutting-edge

artificial intelligence, was developed by Snowy Monaro Regional Council and 2pi Software.

As a major partner in the NSW Orange Hawkweed Eradication Program, Council has an obligation to respond promptly to local suspected orange hawkweed detections. In developing this innovative cloud and AI based drone program, we are leading the way in using emerging technology to tackle one of the state's biggest biosecurity threats.

Clancy Noakes, Communications Officer



Building with bricks and rocks – call Wayne



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0456 949 771		fb: solidafbricklaying



Massage at the Railway Station – Tuesdays & Wednesdays 10-5



Now there's no need to go to Canberra for a feel-good massage that soothes away aches and pains, benefits your immune system and leaves you feeling relaxed. It's handy to home, and you save on petrol and city massage prices.

You need to make an appointment for your excellent massage with Somsri.

Bookings: 0427 308 239. If that's out of range, call or leave a message on 02 62308 239.

THAI MASSAGE

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MICHELAGO RAILWAY STATION

PRIVATE ROOM

Tuesdays and Wednesdays 10-5

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Neck, back & shoulders

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All same price: ½ hour \$35, 1 hour \$65, 1½ hours \$90

Cheaper than Canberra and you save on petrol. Eftpos available.



Yoga for every body

Breathe, Move, Relax:
Thursday 6.30pm
at Michelago Hall
\$20



Yoga is for everyone, no matter your body type! Slow, mindful movement for improved strength, flexibility, mobility and relaxation. All shapes offered can be modified to suit whatever is most beneficial for your body.

Yoga can help to decrease stress and improve your overall mental health & wellbeing, help with managing back pain, assist in the recovery from injuries or just generally improve your overall strength, mobility and balance.

Please BYO mat, blanket & cushion.

Please message or call Belinda on 0411 043 027 to book in (bookings preferred just in case the class is cancelled for any reason) or for any additional information.

Private sessions are also available if you're not sure about coming along to a class or if you have something specific you'd like to work on.

**BUSH BALLADS NIGHT**

Drink, eat and enjoy the music!

A fundraiser for 2MNO Community Radio

MONARO COMMUNITY RADIO
PRESENTS
THE AUSTRALIAN BUSH BALLADEERS SHOW
WITH
DIANNE LINDSAY - PETER SIMPSON
ERNIE CONSTANCE & JAY PODGER
COOMA CAR CLUB
SATURDAY 6TH APRIL 2024
6.30PM
A GREAT NIGHT OF AUSTRALIAN BUSH BALLADS
BAR & FOOD AVAILABLE
ADULTS \$20 CHILDREN \$10
TICKETS AT DOOR OR PHONE 0400 853 063

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Connecting Rural Families
30/15 Unlimited
\$80 per month
New!!
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Internet Packages to suit all needs!
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\$35 per month

BREDBO TRUCK & MACHINERY SHOW
Easter Sunday 31st March 2024
Year of Ex Snowy Equipment
Run By Snowy Mountains Historic Equipment Association

QUEANBEYAN RODEO 2024
QUEANBEYAN SHOWGROUND
SATURDAY 9 MARCH
ONLINE TICKETS: WWW.QUEANBEYANRODEO.COM.AU
ADULTS: \$40
CHILDREN: \$20
CHILDREN under 12: FREE
GATES OPEN FROM 11AM | MAIN EVENT STARTS 4PM
BAR FACILITIES AVAILABLE | STRICTLY NO BYO ALCOHOL
ENQUIRIES: MARK 0458 467 823 OR GARY 0409 226 151 | EMAIL: QBVRNRODEO@GMAIL.COM



**** From p2. Semi-Final cricket update Sunday 25 Feb, Hughes Oval: Michelago Maulers defeated The Rocks. Michelago scored 140 runs and bowled the opposition out for c.120. The Grand Final is Sunday 3 March, at Hughes Oval. Michelago Maulers vs The Gliders.**



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Save yourself \$\$ by keeping items useful for longer and help to minimise waste

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Magpie information

Get the Magpie free by email: send name and email address to newsletter@michelagoregion.org.au Print copies at the Michelago shop are \$2. Previous issues are available on www.michelagoregion.org.au

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Advertisements: businesses can purchase advertisement space for \$30.00 for three issues (it might end up being a half-page or a full one, depending on space). Non-business ads are free.

Contributions: photos (jpg preferred, please) and news items are welcome. Please send them to newsletter@michelagoregion.org.au Please give your name and put *Magpie* in the subject line. Published items will be attributed.

If you have events or activities planned and would like them listed in the *Magpie* calendar, please email them to newsletter@michelagoregion.org.au

The MRCA committee reserves the right to edit contributions for length and clarity.

Aims: to publicise community events and activities and promote community identity. Yes, the Facebook pages do that, but the *Magpie* tries to give a more cohesive, detailed picture, and one that builds up a Michelago history.

Photos and articles, unless otherwise accredited, are by Leanne Pattison, Magpie Editor.



MRCA information

To belong to the MRCA, first download the membership form at www.michelagoregion.org.au It's only \$10 p/a single and \$15 p/a family. To renew, see the same for bank details, and please include your name.

There are **four good reasons** for joining the Michelago Region Community Association:

1. The more representative we are, the more we can achieve for our village and region.
2. You get updates from Council.
3. All funds go to running costs, including upkeep, rental and insurance for Michelago's heritage-listed Railway Station. The Committee applies for government grants and occasionally organises other fund-raisers, depending on available personnel.
4. It's sociable – you know what's happening, who's doing what, and you participate only if you want to.

The MRCA Committee <http://www.michelagoregion.org.au/mrca/>

Meetings are open: 2nd **Tues** of the month, 6 pm, Railway Station. All Michelagoans are welcome. The minutes are on the website: www.michelagoregion.org.au



Memorial Hall bookings – 0493 638 878 or memorial.hall@michelagoregion.org.au

This is the Schedule of Fees for the hire of the Michelago Memorial Hall for the financial year 2023-2024.

- a) A flat fee per hour: \$17.00
Refundable Deposit Bond: \$170.00
- b) Private Evening / Party Function: \$240.00
Refundable Deposit Bond: \$250.00
- c) Hire of equipment, eg tables, chairs, kitchen, to be arranged on a case-by-case basis with the Committee.



Library

Michelago Mobile Library 2024

Our Mobile Library visits Michelago on alternate Mondays
9.45am to 11.30am Ryrie Street at the school

Month	Dates
January	Monday 15 29
February	Monday 12 26
March	Monday 11 25
April	Monday 8 22
May	Monday 6 20
June	Monday 3 17
July	Monday 1 15 29
August	Monday 12 26
September	Monday 9 23
October	Monday 7* 21
November	Monday 4 18
December	Monday 2 16

*No service today
Phone (02) 6451 1630
Email libraries@snowymonaro.nsw.gov.au

24/7 Customer service line
1300 345 345

PO Box 714 COOMA NSW 2630
 E council@snowymonaro.nsw.gov.au
 W www.snowymonaro.nsw.gov.au

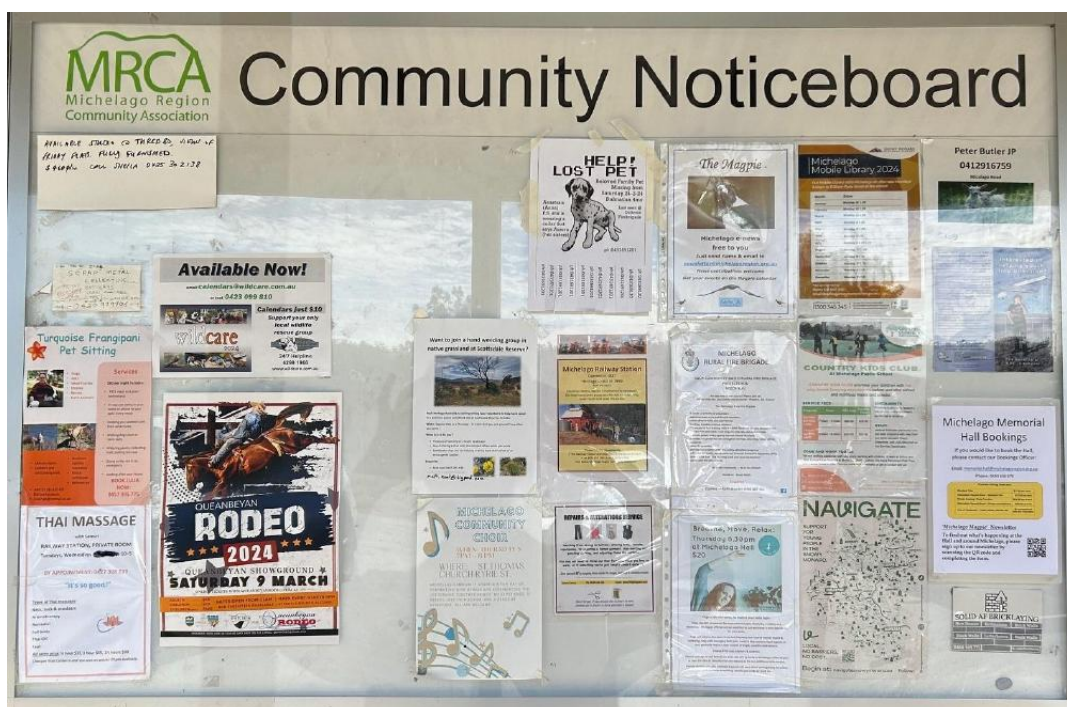
Visit www.snowymonaro.nsw.gov.au/Library to find out more about library services in the Snowy Monaro. Your membership includes access to a wide array of resources available for free online.



The community noticeboard ☺

It's clear that the board at the Michelago shop is being used more as people become used to sticky-taping or blu-tacking their own notices on and passers-by are reading it. It's useful organisation to have your temporary notices vaguely to the left, leaving longer-term ones more to the right.

MRCA Committee members occasionally remove outdated ones or very faded ones. Please remove your notices when they no longer apply.



Cont'd from pp4 & 5.

17 February 2024

From left: Pat, Catherine, Jake, Clare, Craig and Therese.

Photo: James Braszell



On organising community events in Michelago

Michelago residents and visitors have often asked when Michelago will have another Fair. Many of them have enjoyed past Fairs and would welcome another one. *Photos are from Fairs 2014–2019.*

Most of these enquiries come from people relatively new to the district, so the MRCA would like to provide an explanation about the lack of such events in recent years. After recent discussion on Facebook's Michelago Community Noticeboard, MRCA Treasurer, Kerry Rooney, in consultation with the MRCA President and Secretary, posted the statement below.

First, though, it's noted that there was the May Fair before the Spring Fair. The season date was changed because many thought there was a greater chance of fine weather in Spring than Autumn.

As well, before the May Fair there have been community-minded, hardworking people who have occasionally organised Village Fairs and smaller events.

MRCA Statement on Events

Kerry Rooney

The Spring Fairs were jointly organised by the MRCA and the Michelago Fire Brigade but they stopped after 2019 due to COVID.

The Fairs involved a large workload for six months in advance, usually undertaken by three or four people. On the actual weekend, the Fire Brigade members did an enormous amount of work in setting up and taking down. On the day of the Fair, often we did not have enough volunteers to properly supervise activities for children. The biggest concern is that the Fair carried a high public liability risk for all those involved in its organisation.

In March 2022 Brent Wallis advised MRCA that Romney Kelly would like to organise a Spring Fair for 2022. MRCA raised concerns about public liability but wanted community input. A meeting was held with interested people: the most popular suggestions were potluck dinners, high teas and BBQs. Next, a survey was circulated to the community and the response favoured Sunday lunches or dinners.

By August 2022 MRCA had completed the installation of the BBQ facilities at the Oval funded by a Bushfire Relief grant. MRCA used some of the grant to fund five community events: two BBQs at the Oval, the music and food for the



Bush Dance, the BBQ for the Roxanne concert and finally a large community dinner at the Hall with Southern Harvest in March 2023.

Other events organised by MRCA over 2022–24 were the Democracy Sausage BBQ at the School for the election; the Car Boot Sale at St Patrick's; last year's Remembrance Day at the Railway Station and the Australia Day BBQ at the Oval. In addition, MRCA supports Gregg McFaul in organising ANZAC Day and other Remembrance Day events.



MRCA publishes a monthly newsletter, the *Michelago Magpie*, which the community requested. The *Magpie* advertises events and happenings in our region. To get the *Magpie* or to provide content, please email newsletter@michelagoregion.org.au Events are normally advertised on the MRCA Community Noticeboard at the shop and on Facebook as well.



The current MRCA executive remains of the view that the workload and public liability issues outweigh the benefits of organising a large event like a Spring Fair. However, we would welcome another group taking on the task.



The MRCA meets monthly at the Railway Station, usually the second Tuesday at 6pm. Anyone living in the Michelago region is welcome to become a member – the cost is just \$10 per year. A special general meeting is being held on Sat 16 March at 3pm to decide on the adoption of a new constitution. If adopted, we anticipate the next AGM will happen in August 2024 when all committee positions are open for election. Any interested community members may nominate.





Easter Egg hunt & Bunny Colouring Competition 9.45 at the station park

Bookings: <https://events.humanitix.com/michelago-easter-egg-hunt-2024> Image supplied: Sam Walton

Single ticket \$7, Family (3+) \$20 for eggs & catering. 9.45 at Station Park for check-in.

Please cut out and bring your completed entry to the Easter Egg Hunt at the Michelago Railway Station, 30 March. There will be a prize in each of the two age categories: 1–6 and 7–12 years.



NAME: _____

AGE: _____

Canberra Seed Savers & Canberra City Farm



Need some seeds? Come along to our Autumn Seed Swap! All welcome. Kid friendly.

Even if you don't have seeds to swap, come along and grab some from our collection of (mostly) locally grown seed. We will have lots of autumn and winter seeds, including Asian greens, onions, leeks, cauliflower, kale, Brussels sprouts, peas, broad beans and more! As always, we have a good selection of beyond normal varieties – when you grow heirloom, there are always some interesting colours and shapes 🌱🥬🥕

WHEN: 2-4pm, Saturday 23 March

WHERE: Canberra City Farm, 2 Dairy Flat Road, Fyshwick

You can:

- 🌱 Buy packets of seeds, including locally grown
- 🌱 Swap your homegrown seeds with seeds from the community seed bank and seeds brought in by other growers
- 🌱 Donate seeds to the community seed bank and get credit for future seeds
- 🌱 Swapping and donating both work on a 'spoon-in, spoon-out basis'
- 🌱 If you are a NEW OR RENEWING member of CSS Coop, collect 3 free packets of seed (you can join CSS Coop on the day or join here: <https://canberraseedsavers.org.au/join-the-cooperative/>)

This is a great way to meet us and other growers in the community, see the Canberra City Farm and its fabulous gardens and see what we have in the seed library!

We'd love you to come, drop in or stay for as long as you want; no RSVP necessary.

Please don't come if you are feeling sick 🤒



~ Michelago Magpie Calendar ~

Please send quick updates of what's coming up, what's on and any corrections to newsletter@michelagoregion.org.au If the *Magpie* knows about it, it will be here.

Previous issues of the *Magpie* are on www.michelagoregion.org.au

Regular (Venues, contacts and times can change; information is here as received.)

- **Choir** Thursdays, 7-8pm, St Thomas Church, Ryrie St (next to the police station).
- **Fire Brigade** training second Sunday of the month, 9am–1pm. Contact details: MRCA notice board at the Michelago General Store.
- **Hall Committee** general meeting. Hall. Monthly 3rd Wed 6pm.
- **Hall bookings:** memorial.hall@michelagoregion.org.au or phone new number 0493 638 878.
Current hire rates: see p14.
- **HIIT** (high intensity interval training) exercise class with Peter (0417 427 494). Hall. Sat 8am. \$10. 'Works for all ages.'
- **Library.** Mobile library. March 11 & 25, 9.45-11.30. See p10. Outside the school.
- **MRCA** general meeting (open). Railway station. Monthly 2nd Tues 6pm. Next: 12 March.
- **Pony Club.** Monthly 2nd Sunday. Enquiries: Rhys (0401 778 004) or Alisha (0422 623 304) or email michelagoponyclub.secretary@gmail.com Also see <https://ponyclubaustralia.com.au/>
- **Pre-School.** Hall. Mondays 8.30-3. Enquiries Denise Williams 0429 688 111.
- **Seed Savers.** Usually 3rd Sunday of the month. To check dates and locations or if you have other questions, please SMS or email Belinda: 0411 043 027 or hello@michelagoyoga.com.au
- **Senior Lunch Group.** 1st Monday of the month, 1pm, the Shop.
- **St Patrick's** Catholic Church. Mass monthly, usu. 2nd Sat, 5.30pm. Updates on Facebook's Michelago Noticeboard.
- **Thai massage.** Railway Station. Tues, Wed, 10-5. Details p10.
- **St Thomas's** Anglican Church. Holy Communion. Monthly, 3rd Sunday 11am.
- **Trail Riders:** usu. monthly, 1st Sat. Check details on Tinderry tab of Australian Trail Horse Riders Association (ATHRA). *Magpie 4* had a feature write-up. President Don Munns 0407 235 407. Membership – Secretary Heidi Dreyer 0434 197 122.
- **Yoga:** Thursdays, 6.30 pm, Michelago Hall. \$20. Enquiries: Belinda 0411 043 027. For all bodies. Details p10.

One-offs (that we know about) (Venues and times can change; information is here as received.)

March

- **Cricket Grand Final:** Sunday 3. Hughes Oval 12.30. *Late news: a win! See next Magpie #25.*
- **Queanbeyan Rodeo** Saturday 9. Showground.
- **SPECIAL GENERAL MEETING** to update MRCA Constitution: Sat 16, 3pm, Railway Station
- **Canberra Seed Savers & City Farm.** Dairy Flat Rd. 2-4pm. Details p19.
- **Easter Egg Hunt** 10am 30 March, Michelago Railway Station. Easter buns, tea & coffee – donations appreciated! **Easter Bunny colouring competition p.18.**
- **Truck & Machinery Show:** Sunday 31, Bredbo Pub.

April

- **Australian Bush Balladeers** Sat 6, 6.30pm, Cooma Car Club. Fundraiser for 2MNO Community Radio. Details p11.





Donations & Sponsorship FY 2024-2025

Application 18

MOTHERLAND MOTHERLAND MENTAL HEALTH AWARENESS FUNDRAISER

Summary of attachments Total number of pages: 43

Application Form:	8 Pages
Impact Statement:	13 Pages
Financial Statements:	11 Pages
Insurance:	2 Pages
Event Notice:	2 Pages
Quote:	4 Pages
Budget Clarification	2 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or **Treasurer's Report for the past** financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain **Council's consent as the owners of the land**. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on **Council's website**.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes	
Quotes attached	YES <input type="radio"/>	NO <input checked="" type="radio"/>	
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="radio"/>	NO <input type="radio"/>	Not Applicable <input checked="" type="radio"/>
Events Form (refer to section 6)	YES <input checked="" type="radio"/>	NO <input type="radio"/>	Not Applicable <input type="radio"/>
Other supporting documents Please specify any other supporting information attached: Motherland's Impact Statement Report 2023 (file to big) see link here: https://motherlandaustral	YES <input checked="" type="radio"/>	NO <input type="radio"/>	
Application submitted to Council on: Date <u>15/03/2024</u>			



Attach Bank Statement or Treasurer Report



Attach Public Liability Insurance



Attach Notice of Intention to Organise an Event



Attach Other Supporting Documents

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Motherland			Phone:	
Address: 32 Saunders St	Suburb: Wynyard	State: TAS	Postcode: 7325	
Is the organisation registered for GST? (Please tick one):	YES <input checked="" type="radio"/>	NO <input type="radio"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Kate	Surname: Brow	
Position: Motherland Village Program Manager	Phone: [REDACTED]	
Email: kate@motherlandaustralia.com.au		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:			SECTION 3
Project title: Motherland Mental Health Awareness Fundraiser			
Project location: Private Garden in Bombala surrounds TBC			
Is the project to renovate a Council asset?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			
<p>The rates of post-natal depression are staggeringly high in the country, and it is Motherland's core mission to reduce this. Too many women don't have access to adequate support and services, including the opportunity to make meaningful connections with other mums, no matter the age of their children. Motherland aims to reduce the risk of postnatal depression by meeting the needs of mothers through social connections via Australia's first online rural Mothers Group program that rural mums can access no matter where they live.</p> <p>It is Motherland's mission to put rural motherhood on the map and enable the incredible mothers who are the backbone of our rural communities to form meaningful connections with each other.</p> <p>In addition to the podcast and online mother's group program - Motherland Village, Motherland aims to celebrate and connect rural mums at events across rural Australia, including in the Bombala region, where Motherland Village Program Manager Kate Brow lives with her farming husband and three daughters.</p> <p>Through fundraising and raising community awareness, Motherland will support more rural mums, allowing every mother to have the opportunity to have the village around them that they deserve.</p> <p>The fundraising event will involve sunset canapés for approximately 75 people at a private local garden between 4-7pm in October around World Mental Health and International Rural Women's Day (if too cold I may push back to November). Inspirational speakers from the region will be invited to speak, sharing their stories of motherhood on the land to help attendees relate and feel less alone in their own personal journey. It will also be an opportunity to raise awareness of the services Motherland offer and to raise funds for the small charity through ticket sales</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	12/10/2024
Activity	Projected Completion Date
(E.g. pour concrete) Event likley held in between World Mental Health Da	12/10/2024
Ticket sales from August-Late September	01/08/2024
Anticipated Finish Date:	12/10/2024
<p>Why is the project important to the community?</p> <p>Rural mothers are the backbone of Australia's agricultural industry, we are growing the next generation of Australian farmers and we are often supporting the mental health of our farming husbands or pulling up a socks and farming ourselves while also trying to mother, and yet we are so rarely celebrated and often live our lives in isolation on remote or regional properties with a lack of support services and feeling alone.</p> <p>This event is targeted at families, particularly rural mums living on the land in Bombala and surrounds. There are over 3000 families with children living in the Snowy Monaro Regional Council area, many live on the land, isolated by distance from peers while providing care and support to their families and partners. This event will celebrate rural mothers and their families, allowing them to connect with others in similar circumstances and form bonds to support them as their children grow. It will also raise awareness about the relevant support services accessible in the region and virtually so that parents know where to turn if they're struggling with their mental health.</p> <p>In 2022 I held a similar fundraiser, which was awarded community event of the year in Bombala at this year's Australia Day awards, for the Gidget Foundation raising awareness about perinatal mental health services that</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>Kate Brow from Motherland will oversee and coordinate the event with support from local contractors and in partnership with regional health care services, including catering companies and event hire if required.</p>	
<p><i>How will you measure the success of the project?</i></p> <p>All participants leave the event knowing more about mental health support services that can be accessed in our region and online, and the ability to share those with the wider community. The event sells out and is conducted to a professional level. The event raises approximately \$5k raised for the charity. Rural mothers network at the event leave having made new social connections that they can</p>	
<p>How will Council funding be acknowledged?</p> <p><i>(Council funding must be acknowledged in your project.)</i></p> <p>Council funding will be included on the event flyer, ticketing platform and any social media. On the day, we'd be happy to use a council banner and have any leaflets or materials at the event. If anyone from Council would like to attend the event they are most welcome. Thank you so much for the opportunity to apply for this donation, if successful it will be greatly appreciated by me and the charity.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor:			\$ 300
Materials and Supplies:			\$ 0
Equipment: AV Equipment, small marquee and tables			\$ 500
Promotion: Printing of Flyers, Trybooking fees			\$ 50
Other: <i>(please specify item)</i> Event Catering \$40 x 75 people			\$ 3000
Other:			\$ 0
Other:			\$ 0
Other:			\$ 0
Other:			\$ 0
Other Grants received	NO <input type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	\$ 0
Other Grants requested	NO <input type="checkbox"/>	Bendigo Bank Community Grants Bombala Nutrien Bombala Events Committee	\$ 2000
Other Funding	NO <input type="checkbox"/>		\$ 0
Own contribution	NO <input type="checkbox"/>	Motherland Flyers, banners and branded supplies	\$ 200
Total Project Budget:			\$3,850
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>			\$ 3850
Will the project proceed if Council cannot fund the total requested amount?			YES <input type="radio"/> NO* <input checked="" type="radio"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p> <p>If we cannot source the funding from SMRC for these costs, we would be required to seek catering donations from the Bombala Community. I did this successfully in 2022 for 50 people but it would greatly relieve the stress and increase the capacity of the event if I was able to secure support with contracting out the catering. I would also need to ask volunteers to assist with serving food. Noting how generous the community was in 2022 and the shift in economy and increase in living costs, I would prefer to outsource the event costs to save the generosity of the community.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
- ☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
- ☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:

Section 5

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES NO</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
Has Council been advised of the event?		YES <input checked="" type="radio"/> NO <input type="radio"/> Please allow 10 days for the NOIE form to be processed.
If "yes" please record the name of the Council officer Name:		Submitted to Nicole via email on Monday 11/3/2024
Date the notice was submitted:		

DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

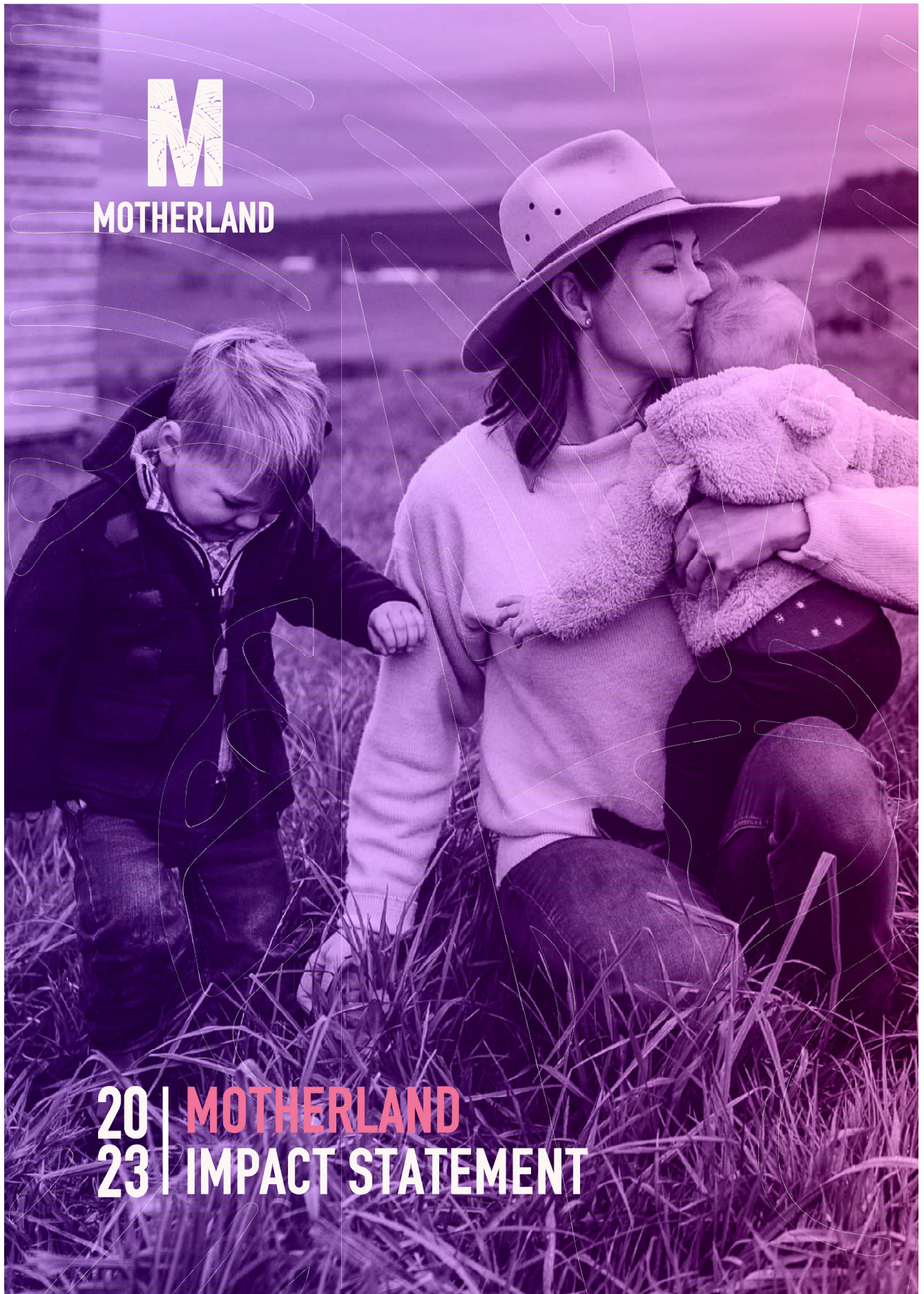
The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Kate Brow

Applicant Signature:

Date: 15/03/2024



THE MAGIC OF MOTHERLAND



OUR VISION: NO RURAL MUM LEFT BEHIND

Motherland is a national charity that advocates for the emotional wellbeing of rural mothers in Australia and delivers services that help build resilience and improve mental health outcomes.

Motherland's mission is to eliminate the crippling isolation many rural mums face by connecting them to a supportive online community and offering support services including a mothers group program that every rural mum can access, regardless of her location.

Through the Motherland podcast, our Motherland Village program, online support network, events, and advocacy, we have become the voice and village that rural mums desperately needed but didn't have, until Motherland.



THE MOTHER OF ALL JOURNEYS



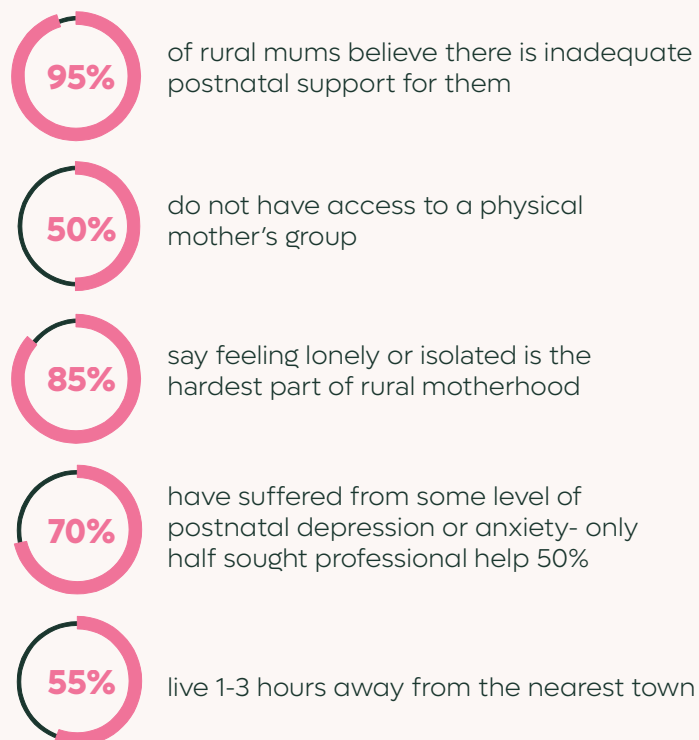
Stephanie Trethewey is a visionary leader who has transformed personal challenges into a nationwide movement to support rural mothers across Australia. Stephanie's transition from life in the city and a successful career in television journalism, to embracing farm life and rural motherhood in Tasmania, has been both brutal and beautiful. Her struggles with postnatal depression and isolation inspired the creation of Motherland.



Stephanie Trethewey, Founder & CEO

Keynote speaker
Author, 'Motherland'
2022 Rural Woman of the Year
Advisory Council, Thankful4Farmers
Parenting columnist, 9Honey
Co-founder, Tasmanian Agricultural Company.

THE PROBLEM



Live rounded data from Motherland Your Say Survey (as at 21/11/2023 - 327 rural mums nationally)

Rural Mums Matter



“

People with meaningful social connections have better overall health that can lead to a longer life”

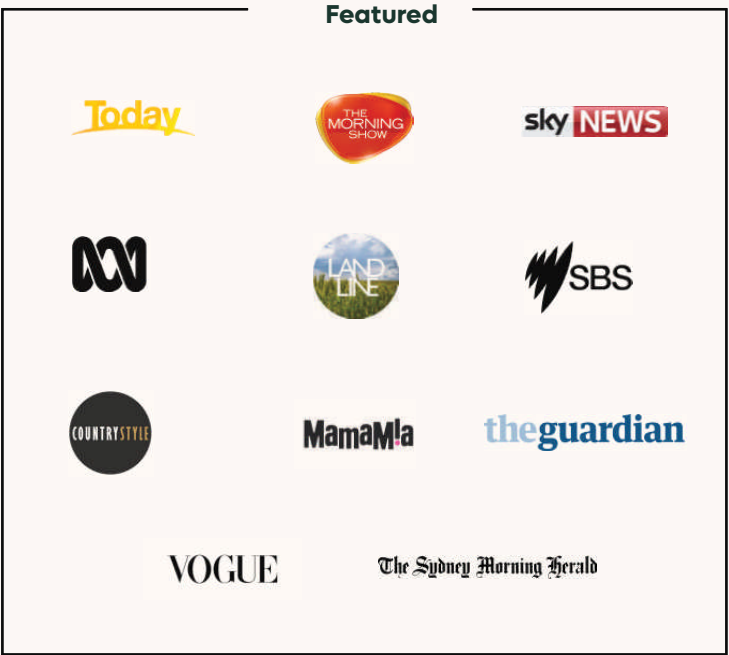
- United States Centre for Disease Control

OUR REACH

In the past four years, Motherland has reached an audience of over **5 million people**.

We have grown quickly and organically with very little funding in the first four years. We are a proud rural startup success story, and we're only just getting started.

Steph and Motherland are featured regularly in the media in some of Australia's most widely circulated and consumed publications.



Online community
11,000+
rural women

Average organic
reach per quarter:
79,691

Motherland Chat
Room (private
support group)
1,000+
members

PODCAST ENGAGEMENT

Real, raw and unbelievable stories of motherhood, told by women on the land.

Our show is the first podcast dedicated to rural motherhood. It has an extremely loyal and highly engaged audience of rural, regional, and remote women from across the country.

Join Steph each week for frank and unfiltered conversations about rural motherhood that dive deep into life on the land, champion vulnerability, and promote mental health.

8,000+
downloads per week

800,000+
downloads

Apple Top 15
Parenting Podcasts



Steph, I just had to reach out and say thank you for Karla's episode and story today, and thank you to Karla for being so honest. I'm crying my eyes out, sitting in a paddock supposed to be checking sheep waters, hoping my eyes will calm down by the time I have to see my husband later today.

So much of Karla's story is my reality now. I haven't got the help I need yet, but hopefully one day soon I can. Just thank you for the reassurance that your podcast brings us isolated women. Many days I feel so alone, but hearing this conversation makes me feel so much less alone in this moment.

Thank you

PODCAST TESTIMONIALS



Bec Bidstrup

Life enhancing!

Listening to this podcast has made a tangible difference to my mental health, and I'm so thankful to Steph for identifying the need/gap and then facilitating the telling of these stories. Being a mum can feel quite isolating and hearing others' relatable stories certainly has made me feel less alone and has validated a lot of the conflicting feelings that go with the territory. Thanks so much Steph!



Rosie Weatherly

Thank you

Thank you for giving rural mums a voice and sense of connection to others. It's so empowering listening to other women and their stories!



Jillina Whittaker

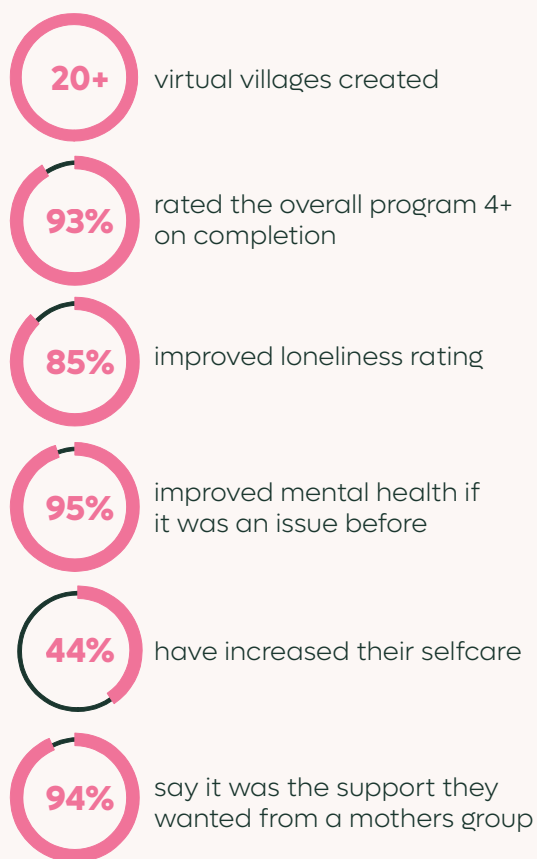
Motherland is more than just a great podcast to me.

Thank you Steph for connecting women across rural Australia. Thank you for providing a platform to share our stories. Thank you for sharing yours. And thank you for connecting me with women who understand what it's like to be in remote communities.

MOTHERLAND VILLAGE DATA

In our first two years, we've connected more than 200 rural mums to their own personalised support group through our six week program. We connect mums with children aged 0-18, redefining the meaning of a mother's group so support extends beyond the baby years.

We're so proud of the impact the program is having.



Data from our post program survey on completion as at 13 Nov 2023



MOTHERLAND VILLAGE TESTIMONIALS

“

Absolutely exceeded my expectations. The connection I felt with the other mums was immediate and I left each zoom call feeling the kind of tingling excitement you feel after a date with someone you just KNOW you're really into!! This was the best online shopping I've ever done.”

Bessie Thomas
4-10 years group



“

I have absolutely loved Motherland Village, more than I could have imagined. The mums I was connected to instantly became like old friends and such an amazing support straight away. I don't think I have felt so supported so quickly in a new group. We just seemed to get each other and understand our circumstances without judgements. **It was like we were meant to meet each other.** Sometimes motherhood is extremely lonely and isolating especially living rurally, Motherland instantly made me feel less alone.”

Anna Sutton
0-3 years group



“

Motherland Village has been everything I'd hoped for and more. Connecting with a group of incredible women who have an understanding of raising a family and rural life. Steph's guidance has helped to create a safe space to get to know each other, and supported us in being vulnerable and authentic. It has been an amazing experience, and I look forward to maintaining our village in the future”.

Suz
4-10 years group



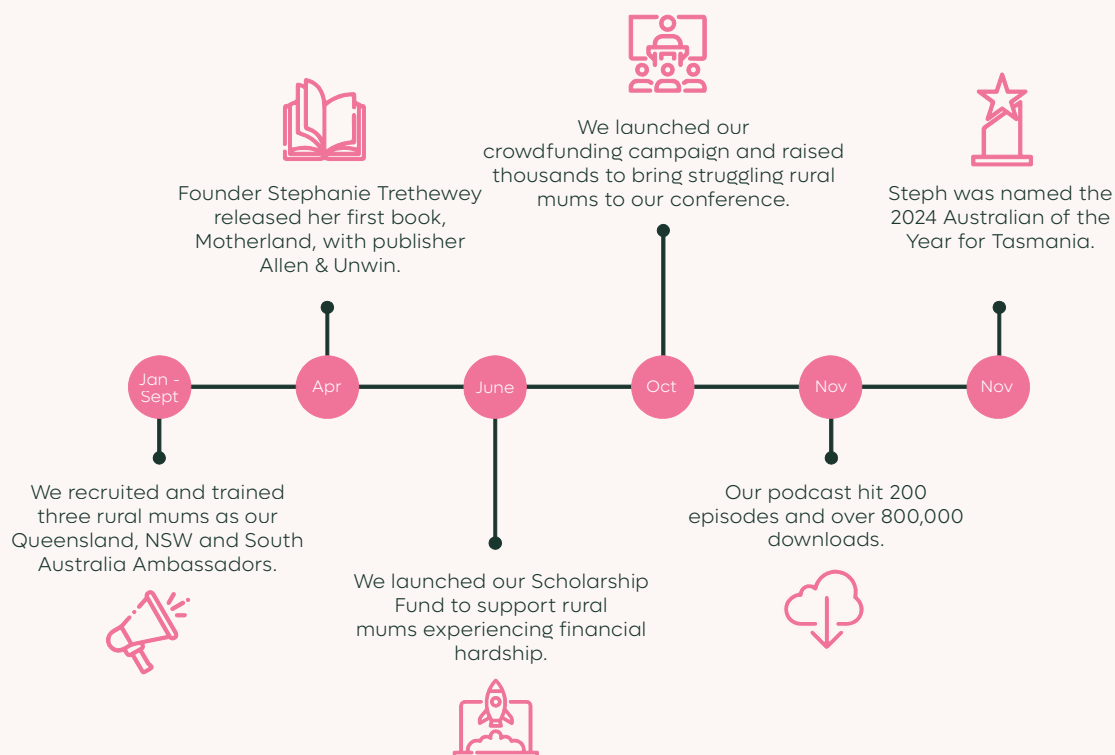
“

In just 6 weeks I have found a village of incredible women who are my daily cheerleaders and confidantes. The careful choice of weekly discussion topics and empathetic facilitation has been the catalyst to developing lifelong friendships with other rural mums who just get it, at a time in my life where I truly needed it.”

Emily Blackburn
0-3 years group



2023 MILESTONE MOMENTS



Motherland began as a podcast in December 2019 that Steph produced from her kitchen table.

It's still produced from Steph's kitchen table, but in July 2022 Motherland became a national charity following the incredible growth of our organisation, especially our Motherland Village Program.

THE TEAM

Over the past 18 months, Motherland has grown from a team of just one, to a team of six.

We proudly employ rural mothers from across Australia to work with us. Currently our team is based on farms in four different states.



Stephanie Trethewey
Founder & CEO



Kate Brow
Program Coordinator
& Facilitator



Abbey McGregor
Partnerships
Manager



Alice Woods
QLD Ambassador
& Facilitator



Georgina Simson
NSW Ambassador
& Facilitator

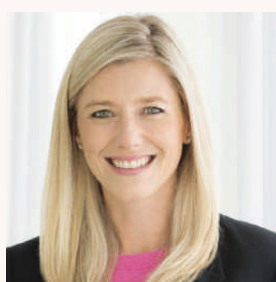


Marissa Veitch
SA Ambassador
& Facilitator

BOARD OF DIRECTORS

Our board of directors brings decades of experience to Motherland across the corporate and not for profit space, including extensive experience in the mental health and agricultural sector.

The board is made up of an incredibly passionate and talented group of volunteers who provide effective governance, leadership and strategic direction for our organisation.



Arabella Gibson
CEO,
Gidget Foundation Australia



Julia Spicer
QLD Chief Entrepreneur +
Founder, Engage & Create
Consulting



Natalie Sommerville
President, Australian Women
in Agriculture



Kate Brow
Company Secretary



Simon Talbot
Director Commercial,
ABEL Energy



Dr Alison Kennedy
Director, National Centre
for Farmer Health



Alexandra Wythes
Senior Commercial Advisor,
Origin Energy



Stephanie Trethewey
Founder, Motherland &
Co-founder, Tasmanian
Agricultural Company



MOTHERLAND

Financial Statements

Motherland Limited
ABN 13 660 803 958
For the year ended 30 June 2023

Prepared by ATR Accountants

Contents

3	Profit & Loss Statement
4	Statement of Financial Position
5	Movements in Equity
6	Statement of Cash Flows - Direct Method
7	Notes to the Financial Statements
9	Financial declaration for Responsible Persons
10	Compilation Report

Profit & Loss Statement

Motherland Limited For the year ended 30 June 2023

	2023
Income	
Donations received	4,247
Grants	134,144
Motherland Village Revenue	19,278
Podcast Sponsorship Revenue	52,363
Sales	15,628
Interest Income	3
Total Income	225,663
Gross Surplus	225,663
Expenditure	
Advertising	801
Bank Fees	531
Bookkeeping	1,188
Conference Expenses	53,808
Contractors	34,931
Insurance	2,453
Legal expenses	4,896
Marketing	10,417
Office Equipment< Threshold	366
Parking	438
Postage, Freight & Courier	1,454
Printing & Stationery	685
Rent	924
Staff Training	498
Subscriptions	2,307
Travel - National	2,182
Total Expenditure	117,878
Profit (Loss)	107,785

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Financial Position

Motherland Limited As at 30 June 2023

	NOTES	30 JUN 2023
Assets		
Current Assets		
Cash and Cash Equivalents		156,857
Trade and Other Receivables	3	1,000
Total Current Assets		157,857
Total Assets		157,857
Liabilities		
Current Liabilities		
Trade and Other Payables	4	49,526
Sundry Creditor		547
Total Current Liabilities		50,073
Total Liabilities		50,073
Net Assets		107,785
Member's Funds		
Retained Earnings		107,785
Total Member's Funds		107,785

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Movements in Equity

Motherland Limited
For the year ended 30 June 2023

	2023
Equity	
Opening Balance	-
Increases	
Profit for the Period	107,785
Total Increases	107,785
Total Equity	107,785

Statement of Cash Flows - Direct Method

Motherland Limited

For the year ended 30 June 2023

	2023
Operating Activities	
Cash Receipts From Other Operating Activities	224,663
Cash Payments From Other Operating Activities	(68,352)
Net Cash Flows from Operating Activities	156,310
Other Activities	
Other Activities	547
Net Cash Flows from Other Activities	547
Net Cash Flows	156,857
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	-
Cash and cash equivalents at end of period	156,857
Net change in cash for period	156,857

Notes to the Financial Statements

Motherland Limited For the year ended 30 June 2023

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission. The Directors has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Income Tax

The Directors have determined that Motherland Limited is exempt from income tax. The ATO have endorsed the income tax exempt status from 15 July 2022

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Goods and Services Tax (GST)

These notes should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Motherland has not been registered for GST during the 2022/2023 financial year. No GST has been charge on revenues. All expenses and assets are recognised at the amount including GST.

Motherland has registered for GST from 1 July 2023.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2023
2. Cash on Hand	
AUD PayPal	3,492
Bank of Us Savings Account	66,003
Bank of Us Transaction Account	87,363
Total Cash on Hand	156,857
	2023
3. Trade and Other Receivables	
Trade Receivables	
Accounts Receivable	1,000
Total Trade Receivables	1,000
Total Trade and Other Receivables	1,000
	2023
4. Trade and Other Payables	
Trade Payables	
Accounts Payable	49,526
Total Trade Payables	49,526
Total Trade and Other Payables	49,526

These notes should be read in conjunction with the attached compilation report.

Financial declaration for Responsible Persons

Motherland Limited

For the year ended 30 June 2023

The Responsible People declare that in the Responsible People's opinion:

1. there are reasonable grounds to believe that the Motherland Limited is able to pay all of its debts, as and when they become due and payable; and
2. the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulations 2022*.

Stephanie Trethewey

Simon Talbot

Dated: 1/11/2023

Compilation Report

Motherland Limited For the year ended 30 June 2023

Compilation report to Motherland Limited.

We have compiled the accompanying special purpose financial statements of Motherland Limited, which comprise the asset and liabilities statement as at 30 June 2023, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Directors

The Directors of Motherland Limited are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the Directors who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility for the contents of the special purpose financial statements.

Cameron J Taylor

atr Accountants
32 Saunders Street
Wynyard, Tas, 7325

Dated: 25 October 2023



Gibson Insurance Group

ABN 60 050 099 771 ACN 050 099 771 AFS Licence Number 240554

119 Union Street
MCMAHONS POINT
NSW 2060

119 Union Street
MCMAHONS POINT NSW 2060

Tel: 02 99542000
Fax: 02 99223787

Attention: To Whom It May Concern

CERTIFICATE OF CURRENCY

From: Graham Gibson

We hereby confirm that we have arranged the insurance cover mentioned below:

Motherland Limited
35 Sadlers Road
DUNORLAN TAS 7304

Date: 23/02/2024
Our Reference: MOTHERLAND
RENEWAL

Page 1 of 2

Class of Policy: Business Pack

Insurer: QBE Commercial (Broker Link)
Level 2, 85 Harrington St SYDNEY NSW 2000
ABN: 28 087 142 569

The Insured: MOTHERLAND LIMITED

Policy No:

Invoice No:

Period of Cover:

From 1/03/2024
to 1/03/2025 at 4:00 pm

Details:

See attached schedule for a
description of the risk insured

IMPORTANT INFORMATION

The Proposal/Declaration:

- ☐ is to be received and accepted
by the Insurer
- ☒ has been received and accepted
by the Insurer

The total premium as at the
above date is:

- ☐ to be paid by the Insured
- ☐ part paid by the Insured
- ☒ paid in full by the Insured
- ☐ paid by monthly direct debit

Premium Funding

- ☐ This policy is premium funded

Please note that the policy defined above is subject to the receipt of the Proposal
Declaration and acceptance by the Insurer (if not already completed and accepted)
and subject to the full receipt and clearance of the total premium payable by the insured.

Schedule of Insurance

Page 2 of 2

Class of Policy:	Business Pack	Policy No:	130U048442BPK
The Insured:	MOTHERLAND LIMITED	Invoice No:	20001
		Our Ref:	MOTHERLAND

QBE Australia ABN 78 003 191 035
AFS Licence No. 239545 of Level 18, 388 George Street, Sydney

INSURED: MOTHERLAND LIMITED

BUSINESS: NON-RESIDENTIAL WELFARE SERVIC

SITUATION: 35A SADLERS RD DUNORLAN 7304 TAS

BROADFORM LIABILITY SECTION	LIMIT OF LIABILITY
Liability	\$ 20000000
Goods in Physical Control:	As Per the Policy Wording
Property Damage Excess	\$ 500

Notice of Intention to Organise an Event



Office Use Only

Ref

This Notice of Intention form is for use by organisers of all events (excluding normal daily Sporting Events held at Council sportfields) intended to be held within Snowy Monaro Regional Council, regardless of whether the event is to be held on public or private property.

THIS FORM IS NOT A DEVELOPMENT APPLICATION FORM NOR IS IT AN APPLICATION FOR ANY OTHER APPROVAL.

There is no fee associated with this form. The purpose of this form is to elicit information regarding the proposed event, to assist event organisers and Council staff to determine what if any applications and approvals may be required in order to plan for and conduct the proposed event.

Return your completed form to Snowy Monaro Regional Council – as early as possible. Council will respond in writing, listing the approvals you require for your event within 14 days of submitting this form.

Event Information			
Event Name: Motherland Mental Health Awareness Fundraiser			
Event Date: 12/10/2024 Date still TBC depending on weather may push back to November			
Event Location: Private Garden, location TBC, will inform Council as soon as it is confirmed.			
Please tick where relevant: <input type="checkbox"/> Map/plan attached <input type="checkbox"/> Council land <input checked="" type="checkbox"/> Private Land			
Has the venue been booked with the Visitors Centre? <input type="checkbox"/> YES - tentative booking <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Organiser Information			
Name/Company: Motherland		Phone: [REDACTED]	
Contact Name (if Company): Kate Brow		Fax:	
Postal Address: [REDACTED]		Mobile:	
Town: [REDACTED]	State: NSW	Postcode: 2631	Email: kate@motherlandaustralia.com.au
Organisation Status: <input type="checkbox"/> Community <input checked="" type="checkbox"/> Registered Charity/School <input type="checkbox"/> Commercial <input type="checkbox"/> Other (please give details): <input type="checkbox"/> Non-Profit			
I would prefer Council advice delivered via: <input type="checkbox"/> Mail <input checked="" type="checkbox"/> Email			
Signature of Event Organiser: Kate Brow			Date: 11/3/2024
Proposed Event Details			
Name of Event: Motherland Mental Health Awareness Fundraiser			
Event Schedule:	Start (Date/Time): 4pm 12/10/2024		End (Date/Time): 7pm 12/10/2024
	Set Up:	Start (Date/Time): 9am 12/10/2024	
	Clean Up:	End (Date/Time): 10pm 12/10/2024	
Is this a fundraising event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Frequency of Event: <input checked="" type="checkbox"/> One-off event <input type="checkbox"/> Annual <input type="checkbox"/> Monthly <input type="checkbox"/> Other:			
Estimated attendance (daily, if more than one day): 75-100 people			

Detailed Description of Event:

Off the back of a successful fundraiser at the Bibbenluke Hall in 2022 that saw me receive the Community Event of the year in 2024 at the Australia Day Awards and raise \$7,000 for the Gidget Foundation, I am planning to host another fundraiser for the Bombala community and regional surrounds. This time to raise funds for Motherland the charity I work for that provides support services to isolate rural mothers across Australia. Motherland celebrates and connects rural mums through its online mothers' group program Motherland Village which 260+ women have now joined and its podcast by sharing inspirational rural mums' stories to help those feeling isolated feel less alone which has had almost 1 million downloads. The charity is having an incredible impact on rural mother's lives which is vital noting 75% of our audience have experienced postnatal depression and anxiety. Without fundraising our small but impactful charity would not be able to operate and reach more isolated rural mums. The event will be sunset drinks and canapes at a private garden or hall TBC for approx 75-100 people, limited tickets at \$50-75pp. It will include inspirational rural mothers from the region as speakers and aims to bring the community together to openly and honestly talk about taboo topics like mental illness, perinatal mental health and parenting. Catering will be provided by Bombala Catering Co, some event hire including AV equipment and portaloos will be required if event is in a garden.

Other Information

Which of the following will form part of your event? Please tick all that apply. Any additional information that can be supplied will be helpful.

- | | |
|---|--|
| <input checked="" type="checkbox"/> Public Event – General public | <input type="checkbox"/> Provision of disabled access/facilities |
| <input type="checkbox"/> Public Event – Invitation only | <input type="checkbox"/> Vehicle races (including bicycles) |
| <input type="checkbox"/> Private Event | <input type="checkbox"/> Children's activities |
| <input checked="" type="checkbox"/> Service of alcohol | <input type="checkbox"/> Crowd management |
| <input type="checkbox"/> Fireworks | <input type="checkbox"/> Dangerous goods and/or hazardous materials |
| <input type="checkbox"/> Amusement devices (eg jumping castle, pony rides etc) | <input type="checkbox"/> Electrical equipment |
| <input type="checkbox"/> Animals (types: _____) | <input checked="" type="checkbox"/> Food and beverages |
| <input type="checkbox"/> Circus | Who will be providing food: <u>Bombala Catering Co</u> |
| <input type="checkbox"/> Retail/commercial activity | <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Non-Profit |
| <input type="checkbox"/> Markets | Types of food/drink: _____ |
| <input type="checkbox"/> Music (live performance) | <input checked="" type="checkbox"/> First aid/medical person/facilities on-site |
| <input type="checkbox"/> Loud noise (eg concert, helicopters, PA systems etc) | <input type="checkbox"/> Laser shows/display |
| <input type="checkbox"/> Stages, large marquees or large temporary structures | <input type="checkbox"/> Activities that require insurance cover |
| <input type="checkbox"/> Any activity which contravenes the zoning of the land | <input type="checkbox"/> Provision of fire safety equipment |
| <input checked="" type="checkbox"/> Charging an entry fee/tickets | <input type="checkbox"/> Procession/parade in a public place |
| <input type="checkbox"/> Parking spaces | <input type="checkbox"/> Security guards |
| <input type="checkbox"/> spaces provided on-site (approx number: _____) | <input checked="" type="checkbox"/> Signage |
| <input type="checkbox"/> existing on-street spaces to be utilised | <input checked="" type="checkbox"/> Toilets |
| <input type="checkbox"/> Closing a road | <input type="checkbox"/> use of existing |
| <input type="checkbox"/> Using the footpath | <input checked="" type="checkbox"/> additional brought to site |
| <input type="checkbox"/> Filming (commercial use) | <input type="checkbox"/> Traffic/transport management attendants |
| <input type="checkbox"/> Storage of waste (skip bins, etc) in addition to normal bins | <input checked="" type="checkbox"/> Volunteers |
| <input type="checkbox"/> Swing or hoist goods across or over a road or footpath | <input type="checkbox"/> Water based events |
| <input type="checkbox"/> Camping | <input type="checkbox"/> water drawn from Council supply |
| <input type="checkbox"/> Aircraft (types: _____) | <input type="checkbox"/> water from other source: _____ |

Please note: Council will use the information you have provided to determine whether a Development Application and/or other approvals may be necessary. This may also include approvals to be obtained from agencies other than Council.

Council will provide you with advice in this regard within 14 days of submission of this form.

Some approvals may require at least 90 days for processing, so please ensure all necessary approval applications are lodged well in advance of your event



Canapé Menu

Minimum of 20 guests

Option 1- 8 choices for \$40pp

Option 2- 12 choices for \$60pp

Price includes full tray service for two hours, napkins, utensils and side plates

- Fresh Turkish bread with a selection of dips(V)
- Semolina gnocchi with coriander pesto (V)
- Soup shots – chicken and sweet corn, zucchini and parmesan, potato and leek(G)(V)
- Roast vegetable frittata (V)
- Sushi rolls (G)(V)
- Bruschetta topped with tomato, basil and olive aioli (V)
- Oven dried tomato, caramelised onion and goats cheese tart(V)
- Creamy mushroom and leek tartlets (V)
- Bocconcini with vine tomato, basil and butter fried sourdough crumbs (V)
- Tomato bruschetta with Persian feta
- Basil and Zucchini Soup shots
- Rice paper roll with julienne veg and your choice of prawn or sticky pork or tofu(G)
- Tempura battered white fish pieces with house made tartare sauce
- Bloody Mary oyster shots
- Thai fish cakes with honey and lime dressing
- Tempura battered prawns with chilli sesame dipping sauce
- Smoked salmon blini with spinach and crème fraiche

- Prawn cocktail shots, baby cos, tomato aioli (G)
- Salmon gravlax with capers and sour cream (G)
- Sweet soy glazed salmon with sesame and cucumber (G)
- Rolled crab omelette with lemon butter sauce and watercress(G)
- Profiteroles filled with salmon and dill mousse
- Half shell Scallops with avocado lime and chilli
- Duck breast en croute with goat's cheese and beetroot jelly
- Chilli salt spiced quail with cucumber salsa (G)
- Cajun style southern style chicken wings with sriacha aioli
- Confit duck spring rolls
- Tandoori chicken skewers with cucumber mint and yoghurt (G)
- Honey Chicken with toasted sesame seeds
- Peking duck pancakes
- Bite sized quiches
- House made sausage rolls with cranberry and ginger sauce
- Pork belly and caramelised apple (G)
- Prosciutto wrapped baby bocconcini on croutons
- Spicy Pork Relish with cucumber
- Crisp Crackling Pork Belly and apple sauce
- Prosciutto wrapped baby bocconcini en croute
- Pork and fennel sausage with creamy mash and confit onion.
- San choy bau
- Pork, date and pistachio terrine with tomato and apple chutney
- Beef mignon with red wine jus (G)
- Beef tartare on sweet potato wafer with horseradish cream
- Rare beef fillet, baby Yorkshire pudding and horseradish cream
- Silverside with mustard crème and semolina
- Yorkshire puddings with rare eye fillet and horseradish cream
- Lamb koftas with harissa yogurt (G)

- Crisp braised lamb breast with roast sweet potato, mint and maple
- Hummus with smoked lamb and cherry tomato
- Laksa Shots

Dumplings

- Steamed bacon jam dumplings
- Pork and prawn wonton with garlic sesame dipping sauce
- BBQ Duck dumplings with honey Szechuan pepper sauce
- Steamed Chicken and Spinach with chili oil
- Steamed pork buns
- Mushroom and vegetable dumplings with lime and soy
- Fried cream

Kids Platters available upon request

Fork Food*

*Equivalent to two canapé selections

- Slow cooked beef with sweet mustard, sour cream and gremolata
- Chinese broccoli with oyster sauce and marinated tofu
- Wings of The God King with lime yoghurt
- Braised lamb shoulder with tabouli and garlic labna
- Cured ocean trout w skordalia and lilliput capers
- Thin sliced grilled sirloin with café de Paris butter
- Lamb rump with butter pea puree and smoked paprika
- Fried polenta with taleggio and caponata
- Lamb and Squire pie with creamy mash and tempura anchovy
- Honey Chicken with toasted sesame seeds and pineapple chili salsa
- Lazy sushi - rice, pickled cucumber, salmon, wasabi aioli and wakame

Pig (equivalent to 3 canape selections)

- Whole Roast Pig with soft bread rolls, sweet braised onions and coleslaw (only available for 80+ guests and requires 4 weeks notice)

Something Sweet

- Brulee with jam and short crust biscuit
- Parfait sandwiches (Caramel, Berry, Chocolate)
- Butter toasted brioche with whipped cream and glazed apple
- Scones with berry compote and cream
- Lemon curd and meringue shortbreads
- Sticky lemon syrup slice
- Almond brittle with Chocolate mousse
- Caramel banana pancakes
- Choc dipped Turkish delight
- Chocolate brownie
- Scones with jam and cream
- Caramel, chocolate, peppermint or vanilla fudge
- Lemon or raspberry friands
- Raspberry and white chocolate tarts
- Profiteroles filled with custard, topped with dark chocolate
- Swiss chocolate dipped strawberries (gf, v)
- Mini thyme & honey panna cotta (gf, v)
- mascarpone & coffee cream spoon shots (gf, v)
- Individual pavlova with strawberries and passionfruit

Sweet options are also available as a Dessert Buffet at an additional cost of \$20 per person for 5 selections.

From: [Kate Brow](#)
To: [Caitlin Montilla](#)
Cc: [Kylie Doherty](#); [Erin Donnelly](#)
Subject: Re: Budget Clarification - Donations and Sponsorship FY 2024/2025 - Motherland
Date: Friday, 22 March 2024 1:17:37 PM
Attachments: [SnowyMonaroLogo_clear_87475f20-44af-4059-b1e9-d983b1ff3e94.png](#)

Hi Caitlin,

Thank you so much for taking the time to check these details with me, I really appreciate the opportunity to clarify the details of the request.

Yes you have that correct, I am yet to apply for those additional funds but if successful these would go towards further enhancements to the event. There will be no duplication of funds and I will work with the council to discuss any changes of plans to the final event, pending successful applications for support.

Please do let me know if you have any further questions.

Kind Regards,

Kate x



On Fri, 22 Mar 2024 at 12:42, Caitlin Montilla
<Caitlin.Montilla@snowymonaro.nsw.gov.au> wrote:

Hi Kate,

Thank you for your time on the phone just now to discuss your application for Donations and Sponsorship FY 2024/2025 on behalf of Motherland.

As per our conversation can you please confirm the below information is correct in regards to your budget in the application form:

Total Current Project Budget: \$4050

Own Contribution: \$200

Amount Requested from Council: \$3850

The potential \$2000 in funding from Bendigo Bank Community Grants, if successful, would be used towards additional budget items such as hiring of a guest speaker etc.

Once again thank you for your time and for clarifying these things for me.

Warm Regards

Caitlin Montilla

Caitlin Montilla
Casual Project Support Officer



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1380
Phone
Fax (02) 6456 3337
snowymonaro.nsw.gov.au

Think of the environment, please don't print this email unless you really need to

Snowy Monaro Regional Council acknowledges the Traditional Custodians of the region's land and water: the Ngarigo, Walgalu, Southern Ngunnawal and Bidawal Peoples. We pay our respects to Elders past, present and emerging.

IMPORTANT NOTICE REGARDING CONTENT

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Donations & Sponsorship FY 2024-2025

Application 19

BERRIDALE TENNIS CLUB

CONTRIBUTION TOWARDS COUNCIL EXPENSES

Summary of attachments

Total number of pages: 12

Application Form: 8 Pages

Land Rates: 1 Page

Water Rates: 1 Page

Certificate of Inc: 1 Page



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
A copy of the group / organisation's public liability insurance.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input type="checkbox"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes
Quotes attached	YES <input type="checkbox"/>	NO <input type="checkbox"/>
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Other supporting documents Please specify any other supporting information attached:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Application submitted to Council on: Date _____		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS

Section 1

Name of Organisation: Berridale Tennis Club Inc		Phone: [REDACTED]	
Address: [REDACTED]	Suburb: Berridale	State: NSW	Postcode: 2628
Is the organisation registered for GST? (Please tick one):	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:

Section 2

First Name: Robyn	Surname: Reid
Position: President	Phone: [REDACTED]
Email: [REDACTED]	

Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .

PROJECT / EVENT DETAILS:

SECTION 3

Project title: Sponsorship for Rates and Water + Maintenance			
Project location: Berridale Tennis Club			
Is the project to renovate a Council asset?	*YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:			
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.	
Anticipated Start Date:	
Activity	Projected Completion Date
(E.g. pour concrete)	
Anticipated Finish Date:	
Why is the project important to the community? 	
Who will oversee / deliver the project (contractor? Members of organisation?) 	
How will you measure the success of the project? 	
How will Council funding be acknowledged? (Council funding must be acknowledged in your project.) We acknowledge Council each newsletter and when advertising upcoming comps and fundraising events on posters and social media.	

2502/2024-44946

Record No. 22030025

Compliance

Revision Date: 15/04/2023

Page 5 of 6

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4
Budget Overview			
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>			
Personnel / Labor: Mowing, rubbish removal, clearing and general maintenance of the grounds and clubhouse (voluntary - in-kind)			\$2000
Materials and Supplies:			\$
Equipment:			\$
Promotion:			\$
Other: (please specify item)			\$
Other:			\$
Other:			\$
Other:			\$
Other:			\$
Other Grants received	NO <input type="checkbox"/>	(If YES, Brief description of who funds received from)	\$
Other Grants requested	NO <input checked="" type="checkbox"/>		\$
Other Funding	NO <input type="checkbox"/>		\$
Own contribution	NO <input type="checkbox"/>		\$
Total Project Budget:			\$4500
Amount Requested: (The total amount of funding you are applying for from Council)			\$2500
Will the project proceed if Council cannot fund the total requested amount?			YES <input checked="" type="checkbox"/> NO* <input type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? (i.e. which parts you will not be able to deliver)</p> <p>The voluntary Committee although strong, will need to fundraise even more to keep the courts in good order, replace balls, power for lights during the summer night competition and general electricity bills of the clubhouse/meetings, payment of Council rates and water payments, advertising, purchase of trophies/prizes and replacement nets/ repairs.</p>			

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☒ Rates
 ☒ Water Charges
 ☐ Fees (e.g. DA / Hall hire)*
☒ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

Along with the costs of Rate and Water, the Committee also need to cover power bills (use of courts for night competitions and clubhouse lighting and heating - the Maintenance of the grounds is ongoing has been required around the courts and the Clubhouse. The grassed areas are regularly mowed and pathways are cleaned. This is to ensure safe access for players and other community members.

Regular clearing and removal of fallen branches on the Council veremoveal rge, rubbish and mowing the surrounds and verge, so it is well kept and aesthetically pleasing when driving past the town courts.

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If "yes" please record the department name: _____ Name of the Council officer: _____ Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION**Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☐ NO ☐

If "yes" please record the name of the Council officer Name:

Date the notice was submitted:

DECLARATION AND SIGNATURE OF APPLICANT**Section 7**

☒ I confirm that the information contained in the application form and supporting documents is true and correct.

☒ I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.

☒ I declare that should this application be successful the funding will be expended as outlined in the above documentation.

☒ I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Robin Reid

Applicant Signature:

Date: 15/3/24



Rates & Charges 2023/2024



Berridale Tennis Club
CARE The Secretary
11 Myack Street
BERRIDALE NSW 2628



016
R001819
R1_4009

T 1300 345 345
F 02 6455 1799
E council@snowymonaro.nsw.gov.au
www.snowymonaro.nsw.gov.au

PO Box 714
COOMA NSW 2630
ABN 72 906 802 034

Assessment Number

[REDACTED]

Rating Year

2023/2024

Issue Date

30/01/2024

Due Date

29/02/2024

Amount Due

\$500.00

Property Valuation Number

2666695

Description and location of property rated by Snowy Monaro Regional Council
11 Myack Street BERRIDALE NSW 2628

PLT 3-4 Sec 3 DP 1242

Particulars of Rates Instalment

3RD INSTALMENT NOTICE

Instalment No. 3 due 29/02/2024

\$500.00

Please deduct any payments made since 22/01/2024

Council alerts purchasers of land or property in SMRC region, be it for residential purposes or otherwise, that Legal and Practical Access to the purchased land is the responsibility of the purchaser.

Please note: Interest will accrue on overdue amounts at 9.00% per annum.

Total Amount

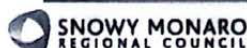
\$500.00

GO GREEN. GO ELECTRONIC.

Receive your rates notices via email

Register now at snowymonaro.enotices.com.au
with eNotices reference number:

D493D8F540



Rates Payment Advice

Please detach and return with your payment

Please see reverse for further information and methods of payment

Name: Berridale Tennis Club

Assessment Number: [REDACTED]

Amount Due: \$500.00

Due Date: 29/02/2024



Present this remittance advice at any
SMRC Office



Post this remittance advice with your
cheque made payable to:
Snowy Monaro Regional Council



Pay by phone, fax, mail or in person.
Please see reverse for details.



Contact us on 1300 345 345
for further information.



Bill Code: [REDACTED]
Reference: [REDACTED]

Please check your BPAY
details before payment.



T 1300 345 345
Email: council@snowymonaro.nsw.gov.au
www.snowymonaro.nsw.gov.au

PO Box 714
COOMA NSW 2630
ABN 72 906 802 034

Water/Sewer Account



Berridale Tennis Club
CARE The Secretary
11 Myack Street
BERRIDALE NSW 2628



016
1001757
R1_3857

BILLING PERIOD: 01/11/2023 To 29/02/2024
SUPPLY PERIOD: 12/09/2023 To 29/01/2024
DATE OF ISSUE: 01/03/2024
ASSESSMENT NO: [REDACTED]
PAYMENT REFERENCE: 50060078
DUE DATE: 8/04/2024

PROPERTY LOCATION AND DESCRIPTION

11 Myack Street BERRIDALE NSW 2628 PLT: 3 Sec: 3 DP: 1242 PLT: 4 Sec: 3 DP: 1242

METER NO.	SIZE (MM)	DATE	OPENING READING	DATE	CLOSING READING	USAGE (KL)	NUMBER OF DAYS	AVE DAILY KL
M584307	20	12/09/2023	2289	29/01/2024	2295	6.00	139	0.043
Total Water Consumption						6.00		

CHARGE	UNITS	RATE	FACTOR	TOTAL CHARGE
Water Usage Charge:	6	3.43		\$20.58
Water Access	1	0.00		\$96.00
Sewer Access	1	0.00		\$336.00
Total Amount Due				\$452.58

This Invoice contains GST of \$0.00

GO GREEN. GO ELECTRONIC.

Receive your water notices via email

Register now at snowymonaro.enotices.com.au
with eNotices reference number:

F70462816J



ONLINE PAYMENTS

To make a payment using Council's online eservice portal please visit the link below.

<https://eservices.snowymonaro.nsw.gov.au/eservice/start.do>

Please note: Overdue amounts will incur interest charges at a rate of 9% for the period 01/07/2023 – 30/06/2024.

Please ensure you double check the Water Payment Reference Number before you submit your BPAY payment. Your Water account reference number is different from your Rates account. See this notice for details.

DEDUCT PAYMENTS SINCE	DUE DATE	NET PAYABLE
28/02/2024	8/04/2024	\$452.58



Billir Code: [REDACTED]

Reference No: [REDACTED]

Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au
Please see over for further payment options.

WATER/SEWER ACCOUNT PAYMENT SLIP

(ATTACH THIS PORTION TO YOUR REMITTANCE)

ASSESSMENT NO:

NAME:

Berridale Tennis Club

NET AMOUNT DUE:

\$452.58

DUE DATE:

8/04/2024

PAYMENT REFERENCE:

50060078


IF RECEIPT REQUIRED

PLEASE TICK BOX ☐

ASSOCIATIONS INCORPORATION ACT 1984

Section 10 (1)

NEW SOUTH WALES



CORPORATE AFFAIRS COMMISSION

CERTIFICATE OF INCORPORATION

Registered No: Y 12046-07


This is to certify that **BERRIDALE TENNIS CLUB INCORPORATED**


is on and from the **TWENTIETH** day of **MARCH** 19**91**

incorporated under the **ASSOCIATIONS INCORPORATION ACT, 1984.**

Given under the seal of the Corporate Affairs Commission at Sydney.

This **TWENTIETH** day of **MARCH** 19**91**



 S.O. 1686

A person authorised by the
Corporate Affairs Commission of New South Wales



Donations & Sponsorship FY 2024-2025

Application 11

MICHELAGO HALL AND TENNIS COURTS S355 COMMITTEE SIGNAGE & PAINTING AT MICHELAGO HALL

Summary of attachments
Total number of pages: 21

Application Form:	8 Pages
Facility Implications Form:	2 Pages
Owner's Consent	1 Page
Budget:	1 Page
Financial Report:	2 Pages
Quote:	5 Pages
Supporting Documents:	1 Pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or Treasurer's Report for the past financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain Council's consent as the owners of the land. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on Council's website.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or treasurer's report for the past financial year.	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
A copy of the group / organisation's public liability insurance. - UNDER SMRC INSURANCE -	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input checked="" type="checkbox"/>					
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	<table border="1"> <thead> <tr> <th>\$ Value (incl. GST)</th> <th>No. of Quotes</th> </tr> </thead> <tbody> <tr> <td>Items up to \$25,000</td> <td>1 Written Quote</td> </tr> <tr> <td>Items \$25,000 to \$50,000</td> <td>2 Written Quotes</td> </tr> </tbody> </table>		\$ Value (incl. GST)	No. of Quotes	Items up to \$25,000	1 Written Quote	Items \$25,000 to \$50,000	2 Written Quotes
\$ Value (incl. GST)	No. of Quotes							
Items up to \$25,000	1 Written Quote							
Items \$25,000 to \$50,000	2 Written Quotes							
Quotes attached	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>						
*Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input type="checkbox"/>					
Events Form (refer to section 6)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Not Applicable <input checked="" type="checkbox"/>					
Other supporting documents Please specify any other supporting information attached: Photos of existing items needing repair/replacement.	YES <input type="checkbox"/>	NO <input type="checkbox"/>						
Application submitted to Council on: Date <u>15/3/2024</u>								

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS			Section 1
Name of Organisation: Michelago Memorial Hall & Tennis Courts S355 Committee		Phone: [REDACTED]	
Address: Ryrie St	Suburb: Michelago	State: NSW	Postcode: 2620
Is the organisation registered for GST? (Please tick one): - UNDER SMRC	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Jenny	Surname: Wholohan	
Position: Secretary	Phone: [REDACTED]	
Email: [REDACTED]		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing.		

PROJECT / EVENT DETAILS:		SECTION 3
Project title: Signage & Painting at Michelago Hall		
Project location: Michelago Memorial Hall, Ryrie St, Michelago NSW		
Is the project to renovate a Council asset?	*YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	*If the project is on council land you must complete section 5
Is the request for financial assistance?	*YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	*if yes, complete section 4b.
PROJECT PLAN:		
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.		
<p>The Michelago Memorial Hall & Tennis Courts S355 Committee has been working vigorously over the last 18 months to get the Hall to a much more useable state for our community, but we have a couple of things needing funds for:</p> <p>Firstly, the sign on the front of the building is so crackled and worn out that we could hold a guessing competition to see if anyone can correctly guess what it actually says. It would be wonderful to have a spick & span new sign to herald our improved hall so people are in no doubt that they have reached the desired destination for whatever event they have come to enjoy.</p> <p>Secondly, from some of the improvements already done in the Hall, there are a lot of very obvious white gyprock patches on a large internal wall (which was originally painted blue) - very unsightly when people enter our much-used local Hall.</p> <p>In summary, this application is to request funding so the Committee can get a new building sign and paint/application tools to paint an internal wall. These two improvements will go a long way to give a much more professional and welcoming first impression to have our community come to our local hall for all manner of events, classes, workshops, meetings, etc.</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	1 June 2024
Activity	Projected Completion Date
(E.g. pour concrete)	
Replace sign	July/Aug 2024
Paint internal wall	July/Aug 2024
Anticipated Finish Date:	31 August 2024
<p>Why is the project important to the community?</p> <p>The sign is necessary, particularly if members of the community have invited guests coming from out of the area for an event at the Hall - it's not a good look if the guests can't even determine where the Michelago Hall is because the front sign is pretty much illegible. However, it is also not the best impression when they do enter the hall to find their first sight is a huge blue wall that is dominated by significant white patches. Both of these items, in their current state, detract from the whole facility and give a negative and uncared for impression. Our local community would love to have a hall that is easy to find, gives a welcoming impression and would be proud of clear bright new signage instead of feeling ashamed of the current drabness.</p>	
<p>Who will oversee / deliver the project (contractor? Members of organisation?)</p> <p>Committee members.</p>	
<p>How will you measure the success of the project?</p> <p>Visual improvement will be easily seen by all.</p>	
<p>How will Council funding be acknowledged?</p> <p>(Council funding must be acknowledged in your project.)</p> <p>Local newsletter, facebook page, Committee Minutes.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:		SECTION 4
Budget Overview		
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>		
Personnel / Labor:	Production of new sign	\$ 936.10
Materials and Supplies:	Paint & equipment	\$ 522.52
Equipment:		\$
Promotion:		\$
Other: <i>(please specify item)</i>		\$
Other:		\$
Other:		\$
Other:		\$
Other:		\$
Other Grants received	NO <input checked="" type="checkbox"/>	<i>(if YES, Brief description of who funds received from)</i>
Other Grants requested	NO <input checked="" type="checkbox"/>	\$
Other Funding	NO <input checked="" type="checkbox"/>	\$
Own contribution	NO <input checked="" type="checkbox"/>	\$
Total Project Budget:		\$ 1,458.62
Amount Requested: <i>(The total amount of funding you are applying for from Council)</i>		\$ 1,458.62
Will the project proceed if Council cannot fund the total requested amount?		YES <input type="checkbox"/> NO* <input checked="" type="checkbox"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i> As this request comprises two very necessary items, a reduction in the amount requested would require a compromise which may eliminate one of the two.</p>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates ☐ Water Charges ☐ Fees (e.g. DA / Hall hire)*
☐ Maintenance – please specify* ☐ Road closures (includes staff time)* ☐ Waste Management*
☐ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance? REPLACING / REPAIR OF EXISTING ITEMS	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
If "yes" please record the department name: _____ Name of the Council officer: _____ Copy of written response from Council attached to application: YES <input type="checkbox"/> NO <input type="checkbox"/>		

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

EVENT INFORMATION **Section 6**

All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.

If your application is to hold an event, you are required to complete a [Notice of Intention to Organise an Event](#) form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.

A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.

Allow 10 working days for a response from Council.

Has Council been advised of the event? YES ☐ NO ☐

If "yes" please record the name of the Council officer Name:

Date the notice was submitted:

DECLARATION AND SIGNATURE OF APPLICANT **Section 7**

☒ I confirm that the information contained in the application form and supporting documents is true and correct.

☒ I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.

☒ I declare that should this application be successful the funding will be expended as outlined in the above documentation.

☒ I acknowledge the grant funding acquittal requirements.

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in Council's EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: Jenny Wholohan, Secretary of the Michelago Memorial Hall & Tennis Courts S355 Committee.

Applicant Signature:

Date: 15/03/2024



Form | 250.2022.66.2



Facilities Implications Form – Donations and Sponsorship

This form is to be used if you are requesting funding for a project that will impact council managed land, including crown land.

CONDITIONS

- All fields on this form must be completed.
- If maintenance is to be conducted by another party (other than council) a maintenance plan must be included in this form.
- Receiving recommendations/advice from a council officer for the project does not automatically mean the project will be granted funding
- You must attach this form and any recommendation to the application.

Once you have completed this form, send it to the most appropriate department:

- Structures on council land – Land and Property
- Parks & Outdoor Recreation – Civic Maintenance
- Roads – Road Safety Officer
- ☒ Community Halls and Buildings – Community Facilities
- Events – Tourism
- Development applications – Land and Property
Please note, if you require development approval and consent for a project, there are council lodgement fees and charges involved.
- Other – Governance

Staff

Please complete the items at the bottom of this form and return to the applicant, along with any written recommendation within agreed timeframes.

Forward this form to:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information or clarification please contact the governance department on 1300 345 345.

Reference No.: _____

APPLICANT DETAILS:		
Name of Organisation: MICHELAGO MEMORIAL HALL + TENNIS COURTS S 355 COMMITTEE		
Contact Person: JENNY WHOLOHAN (SECRETARY)	Phone: [REDACTED]	
E-mail Address: [REDACTED]		
PROJECT DETAILS:		
Location: MICHELAGO HALL, 64 RYRIE ST, MICHELAGO		
Project outline: REPLACE OLD ILLEGIBLE SIGN AT FRONT OF HALL AND PAINT ONE INTERNAL WALL WHICH HAS MANY GYPROCK PATCHES FROM RECENT WORKS/REPAIRS.		
Who will be managing/delivering the project?: COMMITTEE MEMBERS		
Maintenance implications – relates to any project outcome that requires ongoing maintenance or asset replacement. .		
Identified ongoing cost: NIL		
Frequency of required maintenance (e.g. monthly, annually): NIL		
Who do you propose undertakes the maintenance? If you select 'other' please provide details below.	Council <input type="checkbox"/>	Other <input type="checkbox"/>
Proposed maintenance plan by 'other' party, include budget and the life expectancy: (please note: council may not replace the asset at the end of its life) NO ONGOING MAINTENANCE AS THESE ARE ONLY COSMETIC ITEMS (BUT MUCH NEEDED).		
Are there other groups who use the land/space? Yes <input checked="" type="checkbox"/> Outline consultation with other user groups: VARIOUS HIRERS OF THE HALL. No <input type="checkbox"/>		
Staff Use		
Does the proposed project align with a council master plan or asset management plan? Yes <input type="checkbox"/> please identify: No <input type="checkbox"/>		
If it is proposed council undertake the maintenance, is this option viable for council and within budget? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Officer Name:		Position:

From: [Jenny Wholohan](#)
To: [Caitlin Montilla](#)
Cc: [Erin Donnelly](#); [Kylie Doherty](#); [Michelago Hall](#)
Subject: CM9reg: Re: Request for Information - Donations & Sponsorship FY 2024/2025 - Michelago Memorial Hall
Date: Tuesday, 26 March 2024 11:07:12 AM
Attachments: [pdO1lvGSriiHG7iN.png](#)
[SnowyMonaroLogo_clear_87475f20-44af-4059-b1e9-d983b1ff3e94.png](#)

Hi Caitlin

Please see below consent confirmation, as requested.

Many thanks

Jenny

----- Forwarded Message -----

Subject: RE: Michelago Hall grant application

Date: Mon, 25 Mar 2024 22:44:10 +0000

From: Lee Roberts <Lee.Roberts@snowymonaro.nsw.gov.au>

To: 'Jenny' [REDACTED]

Hi Jenny

I give you consent to undergo the works you are applying for as long as the tradespeople have the appropriate licences and insurances.

Cheers

Lee

Lee Roberts

Coordinator Community Facilities



PO Box 714
COOMA NSW 2630

Direct (02) 6451 1540
Phone 1300 345 345
Fax (02) 6456 3337

snowymonaro.nsw.gov.au

On 25/03/2024 10:29 am, Caitlin Montilla wrote:

Dear Jenny

Michelago Hall - New Sign & Wall Painting - Budget

Description	Cost \$
Inkline Print & Signs - production of new sign	936.10
Bunnings - Paint & accessories to paint internal wall	522.52
Total Cost	<u>1,458.62</u>

ago_Hall_s355_Management_Committee_-_Balance_Sheet.pdf imap://jenny258%40bigpond%2Ecom@imap.telstra.com:993/...

Balance Sheet

Michelago Hall s355 Management Committee
As at 16 February 2024

16 FEB 2024

Assets

Bank

Westpac AL'	7	15,646.47	*
Total Bank		15,646.47	

Current Assets

Accounts Receivable	Preschool fees for Term 1	350.00
Total Current Assets		350.00

Total Assets 15,996.47

Liabilities

Current Liabilities

Hall Hire - Bonds	410.00
Total Current Liabilities	410.00

Total Liabilities 410.00

Net Assets 15,586.47

Equity

Current Year Earnings	12,456.78
Retained Earnings	3,129.69
Total Equity	15,586.47

* NOTE: \$10,510.44 IS GRANT
FUNDING ALREADY
COMMITTED

Michelago_Hall_s355_Management_Committee_-_Compare_Gran... imap://jenny258%40bigpond%2Ecom@imap.telstra.com:993/...

Profit and Loss

Michelago Hall s355 Management Committee
For the period 1 July 2023 to 16 February 2024

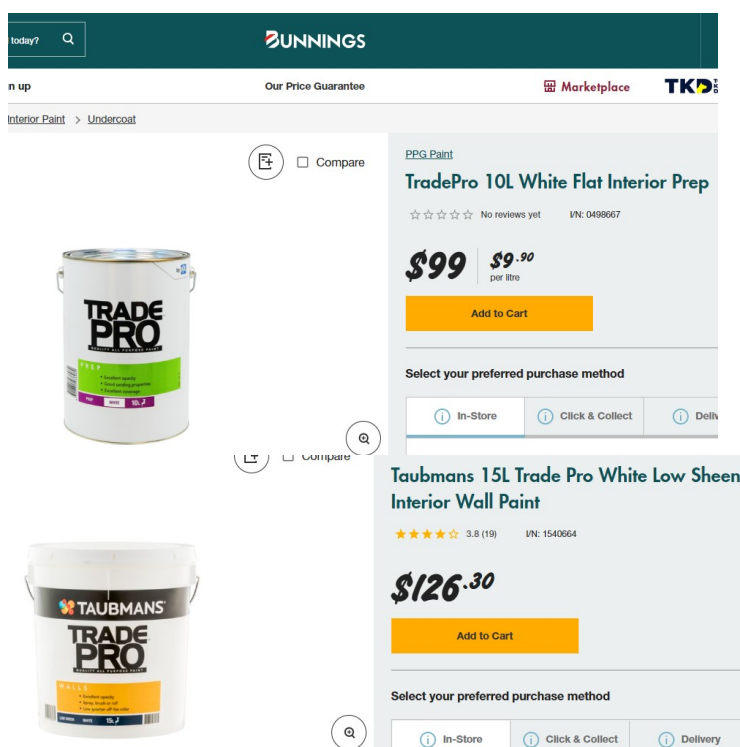
	DISHWASHER- BOCO ROCK & SMRC	SMRC DONATIONS PROGRAM	SOLAR BATTERY-SMRC	STRONGER COMMUNITIES	TENNIS COURTS & CLUB HOUSE	UNASSIGNED
Trading Income						
Contributions - SMRC Maintenance Funds	-	-	-	-	-	1,000.00
Donations Received	-	-	-	-	-	16.00
Fundraising Income	-	-	-	-	-	809.27
Grants	3,303.36	1,698.50	10,000.00	6,124.50	-	-
Hall Hire Revenue	-	-	-	-	-	1,586.50
Tennis Court Hire	-	-	-	-	50.00	50.00
Total Trading Income	3,303.36	1,698.50	10,000.00	6,124.50	50.00	3,461.77
Gross Profit	3,303.36	1,698.50	10,000.00	6,124.50	50.00	3,461.77
Operating Expenses						
Accounting Fees - Xero Software	-	-	-	-	-	218.00
Electricity Expense	-	-	-	-	-	468.08
Fundraising Expenses	-	-	-	-	-	636.06
Grant Expenses	2,956.00	1,698.50	-	5,961.42	-	-
Repairs & Maintenance	-	-	-	-	37.90	439.39
Total Operating Expenses	2,956.00	1,698.50	-	5,961.42	37.90	1,761.53
Net Profit	347.36	-	10,000.00	163.08	12.10	1,700.24

Michelago Memorial Hall & Tennis Courts S355 Committee.

Application for SMRC Donations & Sponsorship Grant - 15 March 2024

Painting of internal Hall wall materials/equipment/supplies required:-

Undercoat paint	\$99.00
Interior wall paint finish	\$126.30
Enamel paint for architraves/skirting	\$97.05
Sanding block x 2	\$8.60
Sandpaper 2 rolls each of fine & med.	\$17.16
Cutting-in paint brushes x 2	\$32.73
75mm Paint brush x 2	\$13.90
Paint roller & tray x 2	\$20.50
Roller extension pole x 2	\$61.70
Protection drop sheet x 2	<u>\$45.58</u>
Total:	\$522.52





Taubmans 4L White Gloss Water Based Professional Enamel Paint

★★★★☆ 4.3 (4) VN: 0217212

\$97.05

Add to Cart

Colour (40 available)

Colours and images shown may not represent the true colour.



UNI-PRO Cork Sanding Block

★★★★★ 5 (11) VN: 1670153

\$4.30

Add to Cart

Select your preferred purchase method

In-Store

Click & Collect



Flexovit 115mm x 1m 240 Grit Painted Surface Sandpaper Roll

★★★★☆ 4.4 (7) VN: 1210525

\$4.29

Add to Cart

Select your preferred purchase method

Flexovit 115mm x 1m 120 Grit Painted Surface Sandpaper Roll

★★★★☆ 4.5 (6) VN: 1210528

\$4.29

Add to Cart

Select your preferred purchase method



Monarch 63mm Cutting In And Framing Synthetic Paint Brush

★★★★☆ 4.6 (15) VN: 1660279

\$16.38

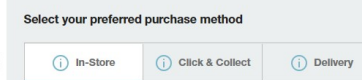
Add to Cart

Select your preferred purchase method

In-Store

Click & Collect

Delivery





94 High St
Queanbeyan, NSW 2620
P: (02) 6297 1633
F: (02) 6297 3835
E: info@inklinesigns.com.au
W: www.inklinesigns.com.au

ABN: 13 008 564 396 ACN: 003 564 396

QUOTE

Michelago Memorial Hall Committee
Ryrie St
MICHELAGO NSW 2620
AUSTRALIA

Quotation Date
12 Mar 2024

Quotation Number
QU-3568

Description	Unit Price	Quantity	Amount AUD
Hall Sign Size: 1300mm x 700mm Qty: 1 Stock: Digitally printed SAV mounted to 3mm ACM panel Lamination: Yes Artwork: Yes Installation: Yes	315.00	1.0000	315.00
Option to add 10mm border and lettering	386.00	1.0000	386.00
Call Out Fee	100.00	1.0000	100.00
Artwork allowance - 0.5 hours, subject to change and to be charged at \$100.00 per hour (excl. GST)	100.00	0.5000	50.00
		Subtotal	\$851.00
		Total GST 10%	\$85.10
Amount Due AUD			\$936.10

Please note a 50% deposit is payable on acceptance of all quotes before any production work can start. The final payment is to be made on or prior to the day of collection/installation. Payment details below.

Please confirm your acceptance of this quote and the below terms and conditions by reply email or by signing this document and returning it to Inkline Print & Signs via email to info@inklinesigns.com.au:

Name:	Job Title:	Signature:	Date:

Payment Options:

Direct Deposit:	Credit Card:	Cheque:	Cash or EFTPOS:
Account name: Kletan Pty Ltd t/as Inkline Advertising BSB: Account no: (Please reference quote number)	Please call us to pay via credit or debit card We Accept 	Made payable to: Inkline Advertising And send to: 94 High Street Queanbeyan NSW 2620	Available in store only

ABN: 13 008 564 396. Registered Office: 94 High St, QUEANBEYAN EAST, NSW, 2620, Australia

By accepting this quote, you agree to the following Terms & Conditions:

- Upon accepting this quote please be aware that you are entering a legally binding contract and agree to pay the above-mentioned amount in full within the terms and conditions mentioned (unless otherwise agreed). Email correspondences can be used as proof.
- This quote is valid for 30 days from quotation date.
- A 50% deposit is payable on acceptance of all quotes before any production work can start.
- Once a quote has been accepted it cannot be cancelled without the express consent of Incline Print & Signs, and you will be liable for any and all work that has already commenced.
- The client is responsible for obtaining all approvals necessary for the signage installation. This may include but not limited to building owner approval and/or development and building applications etc. Any removal or amendments (including any repairs) to signs already installed will be at an additional cost.
- The above price includes business hours production/installation only, any works required after hours or on weekends will incur extra charges.
- The above price excludes any artwork (unless otherwise stated) and will be charged, if required, at our standard hourly rate.
- The above price excludes installation (unless otherwise stated) and is also subject to a site visit & measure.
- The above price excludes any removal or cleaning of surfaces (unless otherwise stated) and will be charged, if required, at our standard hourly rate.
- The above price excludes any access equipment (unless otherwise specified).
- The above price excludes any preparation of surfaces (unless otherwise specified) including painting or repairs to the building's fascia.
- If there is any variation in the goods or service originally quoted these will be charged at the standard hourly rate and will be marked as a variation on the tax invoice.
- The full invoice is to be paid on or prior to the day of collection/installation unless prior arrangements are made with Incline Print & Signs.
- Outstanding accounts must be paid upon delivery.
- **Late fees** of \$15.00 per week will apply for the period the account is due until the date it is paid in full.
- In the event where your overdue account is referred to a collection agency and/or law firm, you will be liable for all costs which would be incurred as if the debt is collected in full, including legal demand costs.
- All goods remain the property of Incline Print & Signs until full payment has been received.
- Any defects to goods or services delivered must be immediately, in writing, brought to the attention of Incline Print & Signs.
- Incline Print & Signs is not liable for any damage arising out of the client's handling, storing or other negligent act in relation to the goods or services.
- You are responsible for carefully checking all spelling, grammar, contact information, colour and all other information contained in the artwork proof provided.
- You are to advise of any artwork changes and/or corrections required BEFORE approval of artwork. If you have very specific colour needs, please let us know. Screen and print colour (different machines and media used) can create variation.
- A reply email confirming artwork approval includes spelling, grammar, contact information, colour and all other information contained in the artwork proof and acknowledges the artwork is ready for print. After approval, Incline Print & Signs is not responsible for any errors or missing data in your files or printed documents.
- Any changes after artwork approval (including if artwork is supplied by you) causing reprints and/or installation will be at your expense.

Michelago Memorial Hall - Current condition of front sign and internal wall.





Donations & Sponsorship FY 2024-2025

Application 21

COOMA LAMBIE STREET PRESCHOOL ASSOCIATION

REIMBURSEMENT OF DEVELOPMENT APPLICATION FEES AND CHARGES

Summary of attachments

Total number of pages: 12

Application Form: 8 Pages

Financials: 1 Page

Invoices: 2 pages



Form | 250.2018.449.6

Application Form – Donations and Sponsorship

This form is provided for applications to the Council for requests of donation/sponsorship or financial assistance. Council's donations and sponsorship program enables Council to support local projects, activities and community groups who offer a significant contribution to community outcomes and goals as outlined in the Community Strategic Plan. Please visit the [SMRC website](#) for more information.

The total amount of funding available for Donations and Sponsorship is \$50,000.

APPLICATION REQUIREMENTS

All fields in this form must be completed. Applications submitted after the closing date will not be considered.

- 'Project' in this application refers to a project, event or financial assistance.
- Applications must include a current bank statement and/or **Treasurer's Report for the past** financial year.
- Quotes must be supplied per the guide on this form.
- Applications under \$5,000 must include a simple budget.
- For applications over \$5,000 a detailed budget and project plan is required, including a scope of works or event details and identify key dates.
- An application for a single item purchase does not require a project plan.
- Projects that extend beyond 12 months must provide annual updates to Council.
- Requests for financial assistance, to assist in the payment of a Council fee or service, are required to supply a quote obtained from the relevant council department or notice (e.g. rates notice) with their application.
- If the project is to renovate / make physical changes to a Council asset (including Crown land managed by Council) you **must** obtain **Council's consent as the owners of the land**. A copy of the written response from the relevant Council officer must be attached.
- If the application is to hold an event, you are required to attach a copy of the [Notice of Intention to Organise an Event](#) form submitted to Council.
- Every successful applicant must provide an acquittal, including copies of receipts equating to the amount expended, bank statement showing the transaction and photos of the completed project. Please note, invoices are not an acceptable substitute for receipts.

SUBMISSION REQUIREMENTS

Ensure you read the application checklist and include all of the required information and documents before submitting your application. When submitting your application, follow the naming conventions for all documents shown on **Council's website**.

When submitting your application by hand or by email the subject/ title must be written as;

"Donations and Sponsorship Application – [Organisation Name]"

SUBMIT YOUR APPLICATION VIA:

E-mail: council@snowymonaro.nsw.gov.au / **Post:** PO Box 714, Cooma NSW 2630 / **In person** at a council office

For any further information contact the governance department on 1300 345 345.

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SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

APPLICATION CHECKLIST:

To support your application, please indicate which documents have been submitted with this application form.

If required information is not attached, you will be contacted on one occasion to provide the information. Incomplete applications may not be approved by the Council.

Items marked with an () are required documents.

*A copy of most recent bank statement and/or t financial year.	report for the past	YES <input checked="" type="radio"/>	NO <input type="radio"/>
Project budget, detailing expenditure, and other grant funding etc. (refer to section 4)		YES <input type="radio"/>	NO <input checked="" type="radio"/>
A copy of the group / organisation's public liability insurance.	YES <input type="radio"/>	NO <input type="radio"/>	Not Applicable <input checked="" type="radio"/>
*Where a group / organisation intend to purchase equipment, or undertake works, a copy of the required amount of quotes must be attached, please see guide (right) and indicate if quotes are attached below. Only applications that provide quotes will be considered.	\$ Value (incl. GST) Items up to \$25,000 Items \$25,000 to \$50,000	No. of Quotes 1 Written Quote 2 Written Quotes	
Quotes attached		YES <input type="radio"/>	NO <input checked="" type="radio"/>
* Improvements to a Council Facility: Written support from Council (refer to section 5)	YES <input type="radio"/>	NO <input type="radio"/>	Not Applicable <input checked="" type="radio"/>
Events Form (refer to section 6)	YES <input type="radio"/>	NO <input type="radio"/>	Not Applicable <input checked="" type="radio"/>
Other supporting documents Please specify any other supporting information attached: Email from SMRC Town Planner (Evan Radford) dated 14/03/2024 confirming fees/charges pai		YES <input checked="" type="radio"/>	NO <input type="radio"/>
Application submitted to Council on: Date <u>14/03/2024</u>			



Attach Bank Statement or Treasurer Report



Attach Other Supporting Documents

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

ORGANISATION DETAILS				Section 1
Name of Organisation: Cooma Lambie Street Preschool Association			Phone: 0264522669	
Address: 3-5 Lambie Street	Suburb: Cooma	State: NSW	Postcode: 2630	
Is the organisation registered for GST? (Please tick one):	YES <input checked="" type="radio"/>	NO <input type="radio"/>	(Your GST status has no bearing on the assessment of your submission, but is required to inform payments from Council if successful)	

ORGANISATION REPRESENTATIVE DETAILS / INDIVIDUAL APPLICANT DETAILS:		Section 2
First Name: Nicole	Surname: Alexander	
Position: Adminisatation Assistant	Phone: 0264522669	
Email: admin_lambiest@tpg.com.au		
Please ensure the above information is correct. If there is an error in your contact details, we may not be able to contact you. This may prevent an assessment of your application if information is missing. .		

PROJECT / EVENT DETAILS:				SECTION 3
Project title: Seeking reimbursement for Development Application fees and charges associated with				
Project location: Lambie Street Preschool, 3-5 Lambie St COOMA NSW 2630				
Is the project to renovate a Council asset?	*YES <input type="radio"/>	NO <input checked="" type="radio"/>	*If the project is on council land you must complete section 5	
Is the request for financial assistance?	*YES <input checked="" type="radio"/>	NO <input type="radio"/>	*if yes, complete section 4b.	
PROJECT PLAN:				
Summarise the importance of your project, how you will use the funds, what activities and outcomes you will achieve, and how you will measure and report your progress.				
<p>Cooma Lambie Street Preschool is a community based, not for profit preschool that has provided quality early childhood education and care to children of Cooma and surrounding region for over 60 years.</p> <p>During 2021 the preschool commenced a capital works project to extend the preschool premises, with an aim to create space for an additional 20 preschool places. This project was due to a growing need in the community for access to early childhood education.</p> <p>This project comes off the back of many years of fundraising by preschool families, volunteer committee members, and a partial grant from the NSW Governments' Start Strong Capital Works Grant Program. Construction of the building extension was completed early 2024.</p> <p>This project was a huge commitment for the service. We appreciate your consideration of our application for reimbursement of Council fees and charges incurred during our building project to increase preschool places for the community. Your support will enable us to continue to provide an essential early childhood education service to children and families of the Monaro region.</p>				

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

Timeline Milestones: <i>List the major stages of the project and the expected completion dates. If your project is a one off purchase only provide a date you expect to purchase the item in Start Date.</i>	
Anticipated Start Date:	01/06/2021
Activity	Projected Completion Date
(E.g. pour concrete) Completion of Preschool building extension	30/03/2024
Anticipated Finish Date:	30/03/2024
<p>Why is the project important to the community?</p> <p>This project was completed due to increased need in the community for access to preschool places and early childhood education. As at today, Lambie Street Preschool has 68 eligible children on its enrolment waiting list, with more children's names being added daily.</p> <p>Upon completion of the preschool extension, Lambie Street Preschool will be licensed as a 60-place preschool. This is an additional 20 places on top of the current 40-place licence.</p> <p>This will enable an additional 40 local children to have access to 600-hour of preschool as required by the NSW Government's Start Strong Program for Community Preschools.</p>	
<p><i>Who will oversee / deliver the project (contractor? Members of organisation?)</i></p> <p>The project was overseen by the Preschool Management Committee, Preschool Director Cathy Toohey, and Project Manger (building contractor - Michael Redden)</p>	
<p><i>How will you measure the success of the project?</i></p> <p>Licence extension granted by NSW Department of Education for additional 20 preschool places.</p> <p>Reduction in number of children on enrolment waiting list.</p>	
<p><i>How will Council funding be acknowledged?</i> <i>(Council funding must be acknowledged in your project.)</i></p> <p>Council will be acknowledged for its donation during the official opening of the building extension, and in the associated press release.</p>	

SNOWY MONARO REGIONAL COUNCIL

Donations and Sponsorship Application Form

PROJECT COST:			SECTION 4	
Budget Overview				
<i>If your project is co-funded, you must identify in your budget the items covered by donations and sponsorship funds and include the detail in the acquittal process.</i>				
Personnel / Labor:			\$	0
Materials and Supplies:			\$	0
Equipment:			\$	0
Promotion:			\$	0
Other: <i>(please specify item)</i>			\$	0
Other:			\$	0
Other:			\$	0
Other:			\$	0
Other:			\$	0
Other Grants received	NO <input type="checkbox"/>	<i>(If YES, Brief description of who funds received from)</i>	\$	0
Other Grants requested	NO <input type="checkbox"/>		\$	0
Other Funding	NO <input type="checkbox"/>		\$	0
Own contribution	NO <input type="checkbox"/>		\$	0
Total Project Budget:			\$0	
Amount Requested:			\$	6545.00
<i>(The total amount of funding you are applying for from Council)</i>				
Will the project proceed if Council cannot fund the total requested amount?			YES <input checked="" type="radio"/>	NO* <input type="radio"/>
<p>*If no, explain how the delivery of the project may be affected by a reduced amount? <i>(i.e. which parts you will not be able to deliver)</i></p>				

Requests for Financial Assistance

Complete this section if you are requesting a waiver of fees or charges from Council to cover specific costs, e.g. rates, waste management fees etc. You are required to supply quotes or a notice for the service you are requesting assistance for.

Which service are you requesting a fee waiver for?

- ☐ Rates
 ☐ Water Charges
 ☒ Fees (e.g. DA / Hall hire)*
- ☐ Maintenance – please specify*
 ☐ Road closures (includes staff time)*
 ☐ Waste Management*
- ☒ Other – please specify*

*You must contact Council well ahead of the application closure date to receive a quote for these charges. Allow 10 working days for a response from Council.

Where you have selected other or maintenance, please provide detail:

Development Application fee \$1541.00
 Construction Certificate fee \$3734.00
 Occupation Certificate fee \$350.00
 Section 68-NSW fee \$920.00

FACILITY INFORMATION:**Section 5**

This section is **only** to be completed if you answered **yes in section 3**, and the project is to renovate / make a physical change to a Council asset.

If you propose to cover maintenance as part of the project, you are required to provide Council with a budget estimate of the ongoing maintenance costs to support your request.*

Please note, you **must** attach a written recommendation from the relevant Council officer. Only applications that include this will be considered.

Is the proposed project to renovate / improve a Council asset? If you selected "NO", go to Section 7, Declaration and Signature	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Will the project require future maintenance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, who do you propose undertakes the maintenance?	Council <input type="checkbox"/>	*Other <input type="checkbox"/>
*If other, have you provided Council with a budget estimate of the ongoing maintenance cost, as part of your request for support?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you contacted the asset manager in charge of that facility to seek Council's consent?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>If "yes" please record the department name: _____</p> <p>Name of the Council officer: _____</p> <p>Copy of written response from Council attached to application: YES NO</p>		

EVENT INFORMATION		Section 6
<p>All events (public or private) intended to be held within the Snowy Monaro region must complete a Notice of Intention to Organise an Event form.</p> <p>If your application is to hold an event, you are required to complete a Notice of Intention to Organise an Event form and submit to the Tourism, Promotion and Events Officer. A copy of the completed form must be attached to this application.</p> <p>A notice of intention to organise an event form is designed to assist event organisers and Council staff to determine what, if any, applications and approvals may be required in order to plan for and conduct the proposed event.</p> <p>Allow 10 working days for a response from Council.</p>		
Has Council been advised of the event?	YES NO	Please allow 10 days for the NOIE form to be processed.
<p>If "yes" please record the name of the Council officer Name:</p> <p>Date the notice was submitted:</p>		

DECLARATION AND SIGNATURE OF APPLICANT		Section 7
<input checked="" type="checkbox"/>	I confirm that the information contained in the application form and supporting documents is true and correct.	
<input checked="" type="checkbox"/>	I confirm that this application has been submitted with the full knowledge and support of the applicant/organisation.	
<input checked="" type="checkbox"/>	I declare that should this application be successful the funding will be expended as outlined in the above documentation.	
<input checked="" type="checkbox"/>	I acknowledge the grant funding acquittal requirements.	

Privacy Statement

The personal information that Council is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA).

The information on this form is being collected by Council for the purposes associated with processing the application. Access to this information is limited to relevant Council officers. The information will be stored securely in C. EDRM systems. However, information contained in this application form will be made public as part of Council's consideration and determination of funding process. Any details considered to be personal will be omitted from the public record.

The provision of information on this form is voluntary, if you cannot provide, or do not wish to provide, the information sought, and you are successful in receiving funding, Council will not be able to process any payments to you.

Once an application has been approved, the recipient, project, amount funded and fiscal year will be a matter of public record.

Applicant Name: N Alexander

Applicant Signature:

Date: 14/03/2024



Proof of account balance

COOMA LAMBIE STREET PRE-SCHOOL ASSOCIATION INCORPORATED
COOMA PRE SCHOOL, 3-5 LAMBIE ST
COOMA, NSW, 2630
AU

Account balances
The account balances shown are for selected accounts as at the report creation date.

Account name	Available Balance	Current Balance
Westpac Community Solutions One [REDACTED]	\$315,126.79	\$315,126.79
Accounts total	\$315,126.79	\$315,126.79

- Things you should know
- 1. This report displays Westpac branded accounts available through Online Banking and selected by the user for display. It may not include all accounts held with the Westpac Group. The report is correct at the time it is generated. Westpac does not accept any liability for you relying on this report.
 - 2. All amounts, including foreign currency accounts, are in AUD unless specified.
 - 3. Account balances may not include pending transactions and pre-authorisations awaiting final approval. The balance may also exclude cheque payments awaiting clearance.

Payments for development at Lambie Street pre school

1 email in thread.

Email 1 of 1

Date: March 14, 2024 11:08 AM +11:00

From: Evan Radford <Evan.Radford@snowymonaro.nsw.gov.au>

To:

Cc: Mandy Gallagher <Mandy.Gallagher@snowymonaro.nsw.gov.au>, Lisa McKenzie <Lisa.McKenzie@snowymonaro.nsw.gov.au>

Good morning Nicole,

Below are all the payments for the Development Application and associated certificates that are in Council's system.

It looks like the discrepancy in the fee cost for the Occupation Certificate is due to Council fee increases from early 2021 when the fee was originally entered into Council's system, and late 2023 when the fee was invoiced at the time of the Occupation Certificate application.

Please let us know if you have any questions.

Document Details

10

Development Applications

2021

204

1

Total

1541.40

Outstanding

0.00

Over Payments

0.00

Fees

Type	Description	Qty	From	Until	Fee	GST	GST Amount	Due (Exc)	Due (Inc)	Receipt	Description	Receipt/Inv No	Date	SF Quote	Status
DA_NOTA	DA - Notification - All other	1	02/07/2021		65.00	25	0.00	0.00	0.00	7042	DA_NOTA	114045	07/07/2021		Paid
DA_DA	DA Fee	1	23/06/2021		1235.40	23	0.00	0.00	0.00	7028	DA_DA	112546	29/06/2021		Paid
DA_PR	Planning Reform Fee	1	23/06/2021		241.00	23	0.00	0.00	0.00	7048	DA_PR	112546	29/06/2021		Trust Paid

Document Details

11

Construction Certificate

2021

204

1

Total

3734.00

Outstanding

0.00

Over Payments

0.00

Fees

Type	Description	Qty	From	Until	Fee	GST	GST Amount	Due (Exc)	Due (Inc)	Receipt	Description	Receipt/Inv No	Date	SF Quote	Status
DA_CC	CC Fee - H&B	1	11/10/2021		1468.00	23	0.00	0.00	0.00	7020	DA_CC	148502	12/10/2021		Paid
DA_INS	Inspection Fee - Building	3	11/10/2021		630.00	25	0.00	0.00	0.00	7036	DA_INS	148502	12/10/2021		Paid
DA_LSL	Long Service Levy	1	11/10/2021		1349.00	23	0.00	0.00	0.00	7041	DA_LSL	148502	12/10/2021		Trust Paid
DA_OCC	Occupation Certificate	1	11/10/2021		287.00	21	0.00	0.00	0.00	7045	DA_OCC	148502	12/10/2021		Paid

Document Details

13

Occupation Certificate

2021

204

1

Total

350.00

Outstanding

0.00

Over Payments

0.00

Fees

Type	Description	Qty	From	Until	Fee	GST	GST Amount	Due (Exc)	Due (Inc)	Receipt	Description	Receipt/Inv No	Date	SF Quote	Status
DAOCC	Occupation Certificate	1	05/12/2023		350.00	21	0.00	0.00	0.00	7045	DA_OCC	0	22/01/2024		Invoice Paid

Document Details

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Section 68 - NSW

2021

579

1

Total

920.00

Outstanding

0.00

Over Payments

0.00

Fees

Type	Description	Qty	From	Until	Fee	GST	GST Amount	Due (Exc)	Due (Inc)	Receipt	Description	Receipt/Inv No	Date	SF Quote	Status
DA_568_B	568 Fee - B - Plumbing & Drainage (H&B)	1	19/11/2021		290.00	25	0.00	0.00	0.00	7061	DA_568_B	173825	20/12/2021		Paid
568_INS	568 Inspection Fee	3	19/11/2021		630.00	25	0.00	0.00	0.00	7036	DA_INS	173825	20/12/2021		Paid

Kind regards,

Evan Radford
Town Planner



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snowymonaro.nsw.gov.au

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Snowy Monaro Regional Council acknowledges the Traditional Custodians of the region's land and water: the Ngarigo, Walgalu, Southern Ngunnawal and Bidawal Peoples. We pay our respects to Elders past, present and emerging.

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