



SNOWY MONARO
REGIONAL COUNCIL

SUPPLEMENTARY AGENDA

PUBLIC EXHIBITION COPY

**Ordinary Council Meeting
20 March 2025**

**ORDINARY COUNCIL MEETING
TO BE HELD IN BOMBALA COMMUNITY CENTRE, 163 MAYBE STREET, BOMBALA
ON THURSDAY 20 MARCH 2025
COMMENCING AT 1:00 PM**

SUPPLEMENTARY AGENDA

10. REPORTS OF COMMITTEES

- 10.1 Additional Information - Minutes from Management and Advisory Committee -
Item 10.1

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10.1 ADDITIONAL INFORMATION - MINUTES FROM MANAGEMENT AND ADVISORY COMMITTEE - ITEM 10.1

**10.1 ADDITIONAL INFORMATION - MINUTES FROM MANAGEMENT AND ADVISORY
COMMITTEE - ITEM 10.1**

Record No: I25/174

OFFICER'S RECOMMENDATION

No recommendation, as this is to be considered as part of Item 10.1 – Michelago Hall and Tennis Courts Management Committee Minutes

ISSUES

Error in creating PDF Report led to pages missing in Business Papers – 20 March 2025

RESPONSIBLE OFFICER: Trish Swain

ATTACHMENTS

1. 2024.09.18 - Minutes AGM - Michelago Hall and Tennis Courts Committee - Minutes of Meeting Held 18 September 2024
2. 2024.11.20 - Minutes - Michelago Hall and Tennis Courts Committee - Meeting Held 20 November 2024



Minutes - Annual General Meeting

Michelago Memorial Hall & Tennis Courts S355 Committee

Date: Wednesday 18 September 2024

Time: 6 pm

Location: Michelago Memorial Hall, 64 Ryrie St, Michelago

1. Opening

The Chair opened the meeting at 6.25pm.

2. **Attendance and Apologies** - Welcome and thanks to Brian Hallett who kindly attended to conduct the Election of Officebearers.

Name	Position	Attendance
Naomi Walton	Chairperson	Present
Jenny Wholohan	Secretary	Present
Belinda Sierzchula	Treasurer	Apology
Catherine Cotter	Bookings Officer	Present
Allan Lehepuu	Facilities Officer	Present
Anna Lucas	Committee Member	Apology
Leanne Pattison	MRCA Committee Member	Present

3. Election of Officebearers

All Committee positions were declared vacant. Brian Hallett proceeded to conduct elections:

President/Chair - Naomi Walton nominated by Leanne Pattison, seconded by Allan Lehepuu – ELECTED
Secretary - Jenny Wholohan nominated by Allan Lehepuu, seconded by Cath Cotter – ELECTED
Treasurer - Belinda Sierzchula nominated by Naomi Walton, seconded by Cath Cotter – ELECTED
Bookings Officer - Cath Cotter nominated by Allan Lehepuu, seconded by Naomi Walton – ELECTED
Facilities Officer - Allan Lehepuu nominated by Cath Cotter, seconded by Leanne Pattison - ELECTED

All members who were voted into positions had agreed to accept the nominations.



4. Adoption of previous Minutes

Minutes of the General Meeting held on 17 July 2024

Moved: Leanne Pattison

Seconded: Cath Cotter

Carried/Lost: CARRIED

5. Correspondence

SMRC has confirmed an extension of time to the end of November 2024 to complete works at the Hall using the Donations & Sponsorship funding that was recently granted for a sign and painting work.

6. Action sheet

- 6.1 Acoustic Panels - positioning of final panels is in progress. It was noted there have been comments from some members of the community to say they feel the acoustics in the Hall have improved since the installation of panels and curtains – great to hear.
- 6.2 Gingerbread House Fundraiser - no update at this time (will check with Belinda).
- 6.3 Hall Sign - an updated quote has been received, along with some suggested artwork. The Committee unanimously agreed to a preference for the white lettering on black background. Manufacture & installation of the sign will proceed according to the grant funding (see item 8.1)

7. Maintenance items

- 7.1 Heater element - follow-up with electrician is still required.
- 7.2 Hall Supplies - a shopping list was compiled to re-stock paper towels, cleaning items, etc.

8. Grants

- 8.1 Donations & Sponsorship finish deadline has been extended to end of November.
- 8.2 Tennis Clubhouse - the MRCA has received some Boco Rock grant funding which includes money for lining the open clubhouse viewing space.

9. General Business

- 9.1 Treasurer's Report - current reports have been provided.
- 9.2 Lockbox - still to investigate options, but not as urgent since removal of tag made extra room.
- 9.3 New Committee Member - a request via email was made on 20/5/24 to SMRC Governance to proceed with advertising for a replacement member of this Committee. Awaiting results.
- 9.4 Hall Hire Information Sheet - an updated sheet has been produced (thanks to Naomi) which will be put up in the kitchen area. It can also be sent to prospective hirers with booking info.
- 9.5 Storeroom cleanup - Committee members will action this as time permits.



10. Items "Held over" for the present

- 10.1 Sound/AV system
- 10.2 Security system – Allan has managed to obtain the password.
- 10.3 Tennis Clubhouse wall lining – see Grants section.
- 10.4 Asset Register
- 10.5 Manhole installation

11. Date of next Meeting

The next meeting will be held on Wednesday 16 October 2024 from 6pm at Michelago Memorial Hall.

12. Meeting Close

The Chair closed the meeting at 7.22 pm

Signed:

A black rectangular box redacting the signature of the chairperson.

Chairperson:

Naomi Walton

Date: 20 / 11 / 2024



Minutes

Michelago Memorial Hall & Tennis Courts S355 Committee

Date: Wednesday 20 November 2024

Time: 6 pm

Location: Michelago Memorial Hall, 64 Ryrie St, Michelago

1. Opening

The Chair opened the meeting at 6.13pm.

2. Attendance and Apologies -

Name	Position	Attendance
Naomi Walton	Chairperson	Present
Jenny Wholohan	Secretary	Present
Belinda Sierzchula	Treasurer	Apology
Catherine Cotter	Bookings Officer	Present
Allan Lehepuu	Facilities Officer	Present
Anna Lucas	Committee Member	Present
Leanne Pattison	MRCA Committee Member	Present

3. Adoption of previous Minutes

Minutes of the Meeting held on 18 September 2024

Moved: Naomi Walton

Seconded: Leanne Pattison

Carried/Lost: CARRIED



4. Correspondence

- 4.1 Naomi has received confirmation from SMRC that they will advertise for the replacement Committee member in January.
- 4.2 Kerry Rooney (on behalf of St.Patrick's Church) sent a message expressing thanks for the Hire of Michelago Hall on the day of the Car Boot Sale due to rain.

5. Action sheet

- 5.1 Acoustic Panels – more have been installed around the stage area, with just a few to go.
- 5.2 Gingerbread House fundraiser – orders have come in and Belinda will make the formal order later this week. The event is scheduled for Sunday 8 December.

6. Maintenance items

- 6.1 Cleaning of Hall - Naomi has found the cost of a professional clean would be approximately \$250 for 2 hours. In the absence of finding a local cleaner, it was recommended to make a booking in January for the services of a cleaner up to the value of \$250.00:

Moved: Jenny Wholohan *Seconded:* Cath Cotter *Vote result:* CARRIED

- 6.2 Sensor Light - at rear exit needs replacing. Allan will contact the local electrician for a quote.

7. Grants

- 7.1 Donations & Sponsorship - The new Hall front sign will be installed next week. The supplier has offered a much reduced price to add an A-frame sign that could be put out the front of the Hall, when an event is scheduled, to assist non-locals in locating this venue. It was moved to proceed with the additional signage at the cost of \$280:

Moved: Cath Cotter *Seconded:* Naomi Walton *Vote result:* CARRIED

- 7.2 Tennis Clubhouse - The original tradie who had quoted to line the walls of the clubhouse, has now retired and cannot complete the work. An alternative quote has been sought.

- 7.3 It has been mentioned there may be a small refrigerator in the shed at the oval – to be investigated.



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8. General Business

- 8.1 Treasurer's Report - current reports have been provided.
- 8.2 New Committee Member - SMRC to advertised in the new year.
- 8.3 Storeroom cleanup - continuing
- 8.4 Car Boot Sale 17 Nov. - the Hall was booked in case of rain (which eventuated). This event was considered a success by the organisers. Consideration of another market-type event in the future was floated, but it would need to have an organiser (not this Committee).

9. Items "Held over" for the present

Sound/AV system instructions
Security system
Asset Register
Manhole installation
Larger lockbox
Heater element

10. Date of next Meeting

The next meeting will be held on Wednesday 19 February 2025 from 6pm at Michelago Memorial Hall.

11. Meeting Close

The Chair closed the meeting at 7.40pm.

Signed:

Chairperson:

[Redacted Signature]

Naomi Walton

Date: 19/02 / 2025