



SNOWY MONARO
REGIONAL COUNCIL

ATTACHMENTS TO REPORTS

(Under Separate Cover)

Ordinary Council Meeting

16 October 2025

**ATTACHMENTS TO REPORTS
FOR
ORDINARY COUNCIL MEETING
THURSDAY 16 OCTOBER 2025**

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Snowy Monaro Regional Council

SPECIAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2025



Snowy Monaro Regional Council

Special Purpose Financial Statements

for the year ended 30 June 2025

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Background

- i. These Special Purpose Financial Statements have been prepared for use by both the Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Snowy Monaro Regional Council

Special Purpose Financial Statements

for the year ended 30 June 2025

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached special purpose financial statements have been prepared in accordance with:

- NSW Government Policy Statement, *Application of National Competition Policy to Local Government*
- Division of Local Government Guidelines, *Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*
- The Local Government Code of Accounting Practice and Financial Reporting
- Sections 3 and 4 of the NSW Department of Climate Change, Energy, the Environment and Water's (DCCEEW) *Regulatory and assurance framework for local water utilities, July 2022*

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records; and
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on dd MMMM yyyy.

Mr Chris Hanna
Mayor

Ms Tricia Hopkins
Councillor

Ms Noreen Vu
Chief Executive Officer

Mr Simon Rennie
Responsible Accounting Officer

Snowy Monaro Regional Council | Income Statement of water supply business | for the year ended 30 June 2025

Snowy Monaro Regional Council

Income Statement of water supply business

for the year ended 30 June 2025

\$ '000	2025	2024
Income from continuing operations		
Access charges	3,326	3,097
User charges	7,512	6,721
Interest and investment income	883	1,346
Grants and contributions provided for operating purposes	81	40
Other income	11	158
Total income from continuing operations	11,813	11,362
Expenses from continuing operations		
Employee benefits and on-costs	2,570	2,682
Materials and services	4,187	4,304
Depreciation, amortisation and impairment	5,647	5,640
Net loss from the disposal of assets	31	(4)
Other expenses	262	275
Total expenses from continuing operations	12,697	12,897
Surplus (deficit) from continuing operations before capital amounts	(884)	(1,535)
Grants and contributions provided for capital purposes	5,848	8,372
Surplus (deficit) from continuing operations after capital amounts	4,964	6,837
Surplus (deficit) from all operations before tax	4,964	6,837
Surplus (deficit) after tax	4,964	6,837
Plus accumulated surplus	115,231	108,394
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	120,195	115,231
Return on capital %	(0.5)%	(0.8)%
Subsidy from Council	8,745	9,397
Calculation of dividend payable:		
Surplus (deficit) after tax	4,964	6,837
Less: capital grants and contributions (excluding developer contributions)	(5,848)	(8,372)
Surplus for dividend calculation purposes	—	—
Potential dividend calculated from surplus	—	—

Snowy Monaro Regional Council | Income Statement of sewerage services business | for the year ended 30 June 2025

Snowy Monaro Regional Council

Income Statement of sewerage services business for the year ended 30 June 2025

\$ '000	2025	2024
Income from continuing operations		
Access charges	10,539	9,844
User charges	495	583
Interest and investment income	519	432
Grants and contributions provided for operating purposes	168	—
Other income	118	3
Total income from continuing operations	11,839	10,862
Expenses from continuing operations		
Employee benefits and on-costs	2,615	2,576
Materials and services	5,287	4,484
Depreciation, amortisation and impairment	3,991	3,706
Net loss from the disposal of assets	260	(56)
Other expenses	91	28
Total expenses from continuing operations	12,244	10,738
Surplus (deficit) from continuing operations before capital amounts	(405)	124
Grants and contributions provided for capital purposes	3,562	2,026
Surplus (deficit) from continuing operations after capital amounts	3,157	2,150
Surplus (deficit) from all operations before tax	3,157	2,150
Less: corporate taxation equivalent (25%) [based on result before capital]	—	(31)
Surplus (deficit) after tax	3,157	2,119
Plus accumulated surplus	112,009	109,859
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	—	31
Closing accumulated surplus	115,166	112,009
Return on capital %	(0.3)%	0.1%
Subsidy from Council	5,797	5,369
Calculation of dividend payable:		
Surplus (deficit) after tax	3,157	2,119
Less: capital grants and contributions (excluding developer contributions)	(3,562)	(2,026)
Surplus for dividend calculation purposes	—	93
Potential dividend calculated from surplus	—	47

Snowy Monaro Regional Council | Income Statement of waste management business | for the year ended 30 June 2025

Snowy Monaro Regional Council

Income Statement of waste management business for the year ended 30 June 2025

\$ '000	2025 Category 1	2024 Category 1
Income from continuing operations		
Annual charges	6,830	6,405
User charges	2,717	2,766
Interest and investment income	101	165
Grants and contributions provided for operating purposes	187	13
Net gain from the disposal of assets	–	5
Other income	39	38
Total income from continuing operations	9,874	9,392
Expenses from continuing operations		
Employee benefits and on-costs	3,180	2,915
Borrowing costs	406	41
Materials and services	5,374	4,666
Depreciation, amortisation and impairment	1,307	1,784
Net loss from the disposal of assets	553	–
Other expenses	1,169	723
Total expenses from continuing operations	11,989	10,129
Surplus (deficit) from continuing operations before capital amounts	(2,115)	(737)
Grants and contributions provided for capital purposes	–	111
Surplus (deficit) from continuing operations after capital amounts	(2,115)	(626)
Surplus (deficit) from all operations before tax	(2,115)	(626)
Surplus (deficit) after tax	(2,115)	(626)
Plus accumulated surplus	1,725	2,351
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	(390)	1,725
Return on capital %	(6.8)%	(2.7)%
Subsidy from Council	2,758	1,820
Calculation of dividend payable:		
Surplus (deficit) after tax	(2,115)	(626)
Less: capital grants and contributions (excluding developer contributions)	–	(111)
Surplus for dividend calculation purposes	–	–
Potential dividend calculated from surplus	–	–

Snowy Monaro Regional Council | Statement of Financial Position of water supply business | as at 30 June 2025

Snowy Monaro Regional Council

Statement of Financial Position of water supply business as at 30 June 2025

\$ '000	2025	2024
ASSETS		
Current assets		
Investments	24,896	36,036
Receivables	4,230	3,781
Contract assets and contract cost assets	505	—
Other	9,327	—
Total current assets	38,958	39,817
Non-current assets		
Infrastructure, property, plant and equipment	188,964	182,829
Total non-current assets	188,964	182,829
Total assets	227,922	222,646
LIABILITIES		
Current liabilities		
Payables	521	1,264
Contract liabilities	26	3,159
Total current liabilities	547	4,423
Total liabilities	547	4,423
Net assets	227,375	218,223
EQUITY		
Accumulated surplus	120,195	115,231
IPPE revaluation surplus	107,180	102,992
Total equity	227,375	218,223

Snowy Monaro Regional Council | Statement of Financial Position of sewerage services business | as at 30 June 2025

Snowy Monaro Regional Council

Statement of Financial Position of sewerage services business

as at 30 June 2025

\$ '000	2025	2024
ASSETS		
Current assets		
Investments	13,465	11,400
Receivables	4,708	4,338
Other	747	—
Total current assets	18,920	15,738
Non-current assets		
Infrastructure, property, plant and equipment	129,604	127,734
Total non-current assets	129,604	127,734
Total assets	148,524	143,472
LIABILITIES		
Current liabilities		
Payables	108	409
Contract liabilities	138	744
Total current liabilities	246	1,153
Total liabilities	246	1,153
Net assets	148,278	142,319
EQUITY		
Accumulated surplus	115,166	112,009
IPPE revaluation surplus	33,112	30,310
Total equity	148,278	142,319

Snowy Monaro Regional Council | Statement of Financial Position of waste management business | as at 30 June 2025

Snowy Monaro Regional Council

Statement of Financial Position of waste management business as at 30 June 2025

\$ '000	2025 Category 1	2024 Category 1
ASSETS		
Current assets		
Cash and cash equivalents	2	2
Investments	1,225	11,997
Receivables	1,121	1,045
Other	10,926	—
Total current assets	13,274	13,044
Non-current assets		
Receivables	—	10
Infrastructure, property, plant and equipment	25,223	26,146
Total non-current assets	25,223	26,156
Total assets	38,497	39,200
LIABILITIES		
Current liabilities		
Payables	301	232
Contract liabilities	136	201
Total current liabilities	437	433
Non-current liabilities		
Provisions	36,793	35,291
Total non-current liabilities	36,793	35,291
Total liabilities	37,230	35,724
Net assets	1,267	3,476
EQUITY		
Accumulated surplus	(390)	1,725
Revaluation reserves	1,657	1,751
Total equity	1,267	3,476

Note – Material accounting policy information

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2021* (Regulation) and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with *Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*, Council has declared that the following are to be considered as business activities:

Category 1 – business activities with gross operating revenue more than \$2 million

a. Water Supply

Water supply services for residential and commercial activities

b. Sewerage Service

Sewerage reticulation, treatment and associated activities

c. Waste Management

Collection and disposal of garbage for residential and commercial activities

Category 2 – business activities with gross operating revenue less than \$2 million

Nil

Note – Material accounting policy information (continued)

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – 25% (LY 25%)

Land tax – the first \$1,075,000 of combined land values attracts 0%. For the combined land values in excess of \$1,075,000 up to \$6,571,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$6,571,000 a premium marginal rate of 2.0% applies.

Payroll tax – 5.45% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with DCCEEW's regulatory and assurance framework, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the regulatory and assurance framework as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to DCCEEW's regulatory and assurance framework is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities. Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested. Accordingly, the return on capital invested is set at a pre-tax level – gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the relevant corporate income tax rate, currently 25%.

Income tax is only applied where a gain from ordinary activities before capital amounts has been achieved. Since the taxation equivalent is notional – that is, it is payable to the 'Council' as the owner of business operations – it represents an internal payment and has no effect on the operations of the Council.

Accordingly, there is no need for disclosure of internal charges in the SPFS. The rate applied of 25% is the equivalent company tax rate prevalent at reporting date.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Note – Material accounting policy information (continued)

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council’s business activities on the Income Statement.

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 4.16% at 30/6/25.

(iii) Dividends

Council is not required to pay dividends to either itself as owner of a range of businesses, or to any external entities.

A local government water supply and sewerage business is permitted to pay annual dividends from their water supply or sewerage business surpluses. Each dividend must be calculated and approved in accordance DCCEEW’s regulatory and assurance framework and must not exceed 50% of the relevant surplus in any one year, or the number of water supply or sewerage assessments at 30 June 2025 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with DCCEEW’s regulatory and assurance framework, statement of compliance and statement of dividend payment, dividend payment form and unqualified independent financial audit report are submitted to DCCEEW.

Snowy Monaro Regional Council | Special Purpose Financial Statements 2025

Snowy Monaro Regional Council

Special Purpose Financial Statements

for the year ended 30 June 2025

Independent Auditor's Report

Please upift Council's Audit Report PDF (opinion) for inclusion in the SPFS report (via the Home screen).

Auditor's Report on Special Purpose Financial Statements

Auditor's Report on Special Purpose Financial Statements: PLUS PDF inserted here

Council needs to uplift custom PDF here - please uplift via "PLUS PDF" choice in the Home/TOC screen

Snowy Monaro Regional Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2025



Snowy Monaro Regional Council

General Purpose Financial Statements
for the year ended 30 June 2025

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Overview

Snowy Monaro Regional Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

81 Commissioner Street
COOMA NSW 2630

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.snowymonaro.nsw.gov.au.

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2025

Understanding Council's Financial Statements

Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2025.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by Management as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, Property, Plant and Equipment.

3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the Audit Report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2025

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on dd MMMM yyyy.

Mr Chris Hanna
Mayor

Ms Tricia Hopkins
Councillor

Ms Noreen Vu
Chief Executive Officer

Mr Simon Rennie
Responsible Accounting Officer

Snowy Monaro Regional Council | Income Statement | for the year ended 30 June 2025

Snowy Monaro Regional Council

Income Statement

for the year ended 30 June 2025

Original unaudited budget 2025	\$ '000	Notes	Actual 2025	Actual 2024
	Income from continuing operations			
42,494	Rates and annual charges	B2-1	43,053	39,401
17,236	User charges and fees	B2-2	15,769	14,938
315	Other revenues	B2-3	1,464	1,301
38,899	Grants and contributions provided for operating purposes	B2-4	22,223	29,118
28,106	Grants and contributions provided for capital purposes	B2-4	38,125	38,756
4,473	Interest and investment revenue	B2-5	4,852	4,830
1,294	Other income	B2-6	1,323	1,141
1,047	Net gain from the disposal of assets	B4-1	—	—
133,864	Total income from continuing operations		126,809	129,485
	Expenses from continuing operations			
36,914	Employee benefits and on-costs	B3-1	34,886	33,569
43,298	Materials and services	B3-2	31,659	33,610
—	Borrowing costs	B3-3	1,710	1,044
2,223	Other expenses	B3-5	1,937	2,131
—	Net loss from the disposal of assets	B4-1	15,401	1,015
	Total expenses from continuing operations excluding depreciation, amortisation and impairment of non-financial assets		85,593	71,369
82,435				
	Operating result from continuing operations excluding depreciation, amortisation and impairment of non-financial assets		41,216	58,116
51,429				
28,302	Depreciation, amortisation and impairment of non-financial assets	B3-4	28,903	28,084
23,127	Operating result from continuing operations		12,313	30,032
	Discontinued operations			
—	Operating result from discontinued operations	D2	(14,771)	(6,097)
23,127	Net operating result for the year attributable to Council		(2,458)	23,935
	Net operating result for the year before grants and contributions provided for capital purposes		(40,583)	(14,821)
(4,979)				

The above Income Statement should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Comprehensive Income | for the year ended 30 June 2025

Snowy Monaro Regional Council

Statement of Comprehensive Income
for the year ended 30 June 2025

\$ '000	Notes	2025	2024
Net operating result for the year – from Income Statement		(2,458)	23,935
Other comprehensive income:			
Amounts which will not be reclassified subsequent to operating result			
Gain (loss) on revaluation of Infrastructure, Property, Plant & Equipment	C1-7	95,805	77,798
Less revaluation reserve disposed as part of Discontinued aged care business		–	(9,260)
Impairment (loss) reversal relating to infrastructure, property, plant and equipment	C1-7	17,240	507
Total other comprehensive income for the year		113,045	69,045
Total comprehensive income for the year attributable to Council		110,587	92,980

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Financial Position | as at 30 June 2025

Snowy Monaro Regional Council

Statement of Financial Position

as at 30 June 2025

\$ '000	Notes	2025	2024
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	14,857	34,845
Investments	C1-2	54,500	59,500
Receivables	C1-4	26,523	25,854
Inventories	C1-5	3,562	3,915
Contract assets and contract cost assets	C1-6	2,424	331
Other	C1-9	1,014	837
Total current assets		102,880	125,282
Non-current assets			
Investments	C1-2	22,500	4,000
Infrastructure, property, plant and equipment (IPPE)	C1-7	1,735,272	1,637,152
Intangible assets	C1-8	1,970	2,347
Right of use assets	C2-1	417	253
Total non-current assets		1,760,159	1,643,752
Total assets		1,863,039	1,769,034
LIABILITIES			
Current liabilities			
Payables	C3-1	11,765	15,934
Contract liabilities	C3-2	5,861	19,808
Lease liabilities	C2-1	129	94
Employee benefit provisions	C3-4	7,024	7,943
Provisions	C3-5	–	2,442
Total current liabilities		24,779	46,221
Non-current liabilities			
Lease liabilities	C2-1	274	166
Employee benefit provisions	C3-4	805	–
Provisions	C3-5	36,839	32,892
Total non-current liabilities		37,918	33,058
Total liabilities		62,697	79,279
Net assets		1,800,342	1,689,755
EQUITY			
Accumulated surplus	C4-1	1,224,392	1,226,850
IPPE revaluation surplus	C4-1	575,950	462,905
Council equity interest		1,800,342	1,689,755
Total equity		1,800,342	1,689,755

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Changes in Equity | for the year ended 30 June 2025

Snowy Monaro Regional Council

Statement of Changes in Equity
for the year ended 30 June 2025

		2025			2024		
		Accumulated surplus	IPPE revaluation surplus	Total equity	Accumulated surplus	IPPE revaluation surplus	Total equity
\$ '000	Notes						
Opening balance at 1 July		1,226,850	462,905	1,689,755	1,202,915	393,860	1,596,775
Net operating result for the year		(2,458)	–	(2,458)	23,935	–	23,935
Other comprehensive income							
– Restated gain (loss) on revaluation of infrastructure, property, plant & equipment	C1-7	–	95,805	95,805	–	77,798	77,798
- Less revaluation reserve disposed as part of Discontinued aged care business		–	–	–	–	(9,260)	(9,260)
– Impairment (loss) reversal relating to IPP&E	C1-7	–	17,240	17,240	–	507	507
Total comprehensive income		(2,458)	113,045	110,587	23,935	69,045	92,980
Closing balance at 30 June		1,224,392	575,950	1,800,342	1,226,850	462,905	1,689,755

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council | Statement of Cash Flows | for the year ended 30 June 2025

Snowy Monaro Regional Council

Statement of Cash Flows

for the year ended 30 June 2025

Original unaudited budget 2025	\$ '000	Notes	Actual 2025	Actual 2024
Cash flows from operating activities				
Receipts:				
50,433	Rates and annual charges		41,755	38,218
20,427	User charges and fees		16,865	21,488
4,473	Interest received		4,819	4,204
76,263	Grants and contributions		42,154	60,702
–	Bonds, deposits and retentions received		1,343	–
1,857	Other		9,733	2,927
Payments:				
(36,771)	Payments to employees		(34,912)	(32,517)
(40,780)	Payments for materials and services		(38,814)	(34,951)
–	Borrowing costs		(614)	(43)
–	Bonds, deposits and retentions refunded		(1,238)	(1,047)
(2,499)	Other		(5,713)	(14,359)
73,403	Net cash flows from operating activities	G1-1	35,378	44,622
Cash flows from investing activities				
Receipts:				
–	Sale of investments		–	12,000
–	Redemption of term deposits		78,500	–
–	Sale of real estate assets		32	–
1,047	Proceeds from sale of IPPE		1,793	1,028
Payments:				
–	Purchase of investments		–	(12,000)
–	Net redemption/(acquisition) of term deposits		(92,000)	23,500
(119,324)	Payments for IPPE		(43,561)	(45,687)
–	Purchase of real estate assets		–	(2,438)
(118,277)	Net cash flows from investing activities		(55,236)	(23,597)
Cash flows from financing activities				
Payments:				
–	Repayment of borrowings		–	(13)
–	Principal component of lease payments		(130)	(90)
–	Net cash flows from financing activities		(130)	(103)
(44,874)	Net change in cash and cash equivalents		(19,988)	20,922
72,512	Cash and cash equivalents at beginning of year		34,845	13,923
27,638	Cash and cash equivalents at end of year	C1-1	14,857	34,845
41,520	Investments on hand – end of year ¹	C1-2	77,000	63,500
69,158	Total cash, cash equivalents and investments		91,857	98,345

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Snowy Monaro Regional Council

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Snowy Monaro Regional Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Snowy Monaro Regional Council ("the Council") on dd MMMM yyyy. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The material accounting policy information related to these financial statements are set out below. Accounting policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulation 2021 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting.

The Council is a not-for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Certain comparative figures in the prior period have been reclassified in order to conform to changes in current year presentation.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) fair values of infrastructure, property, plant and equipment – refer Note C1-7
- (ii) landfill remediation provisions – refer Note C3-5
- (iii) employee benefit provisions – refer Note C3-4

Significant judgements in applying the Council's accounting policies

- i. Impairment of receivables – refer Note C1-4
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-2 – B2-4.
- iii. Determination of the lease term, discount rate (when not implicit in the lease) and whether an arrangement contains a lease – refer to Note C2-1.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the *Local Government Act 1993*, all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

The Consolidated Fund has been included in the financial statements of the Council.

Cash and other assets of the following activities have been included as part of the Consolidated Fund:

- general purpose operations
- water service

A1-1 Basis of preparation (continued)

- sewerage service
- waste service
- Residential Aged Care

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993*, a separate and distinct Trust Fund is maintained, to account for all money and property received by the Council in trust, which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the Council office by any person free of charge.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the Australian Taxation Office. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the Australian Taxation Office is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the Australian Taxation Office are presented as operating cash flows.

Volunteer services

Council is supported in some of its functions by volunteers. Whilst the support from volunteers is essential to providing these functions, Council has not recognised the income from the receipt of these volunteer services for the following reasons:

- Community Facility Management (Section 355) – the fair value of these services cannot be reliably measured.
- Community Transport – services would not be 'purchased' if not provided voluntarily.

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations have been published that are not mandatory for the 30 June 2024 reporting period. Council has not applied any pronouncements before their operative date in the annual reporting period beginning 1 July 2023.

As at the date of authorisation of these financial statements, Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards released during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2024.

There were no adopted standards which had a material impact on Council's reported financial position, financial performance and/or associated financial statement disclosures.

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024
Functions or activities										
Community	9,213	7,895	38,111	17,031	(28,898)	(9,136)	7,294	4,651	180,251	171,156
Economy	37,702	45,153	42,167	37,447	(4,465)	7,706	33,111	3,576	116,685	110,797
Environment	41,505	43,278	27,547	40,613	13,958	2,665	11,542	51,935	1,495,860	1,420,382
Leadership	38,389	33,159	6,671	4,362	31,718	28,797	8,401	7,712	70,243	66,699
Total functions and activities	126,809	129,485	114,496	99,453	12,313	30,032	60,348	67,874	1,863,039	1,769,034

B1-2 Components of functions or activities

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

To deliver balanced planning across a complex set of needs for the Snowy Monaro region and the community, Council has aligned its Delivery Program and Operational Plan to the business planning principles of the quadruple bottom line: Community, Economy, Environment and Leadership.

These key themes are influenced by a range of factors, including state government legislation and regional priorities, as well as community conversations, the availability of resources and project affordability. Each theme is informed by outcomes and specific strategies to deliver them.

Community - Our communities are welcoming, inclusive and safe; our lifestyle needs are actively considered and planned for; and opportunities exist to enhance our health and social wellbeing.

- Our region's health and wellbeing needs will be met by providing quality health and well-being services that continually support the changing needs of our community, including community support and aged care services. Our recreation, sporting and leisure facilities will encourage our community to engage in active and healthy lifestyles, and our youth will be supported in reaching their full potential.
- Our region's diverse cultural identity will be preserved and celebrated for the richness it brings to our regional identity, and we will foster and support the arts, creative expression and spaces.
- We are committed to being a safe and caring community. We will develop, maintain and promote safe spaces and facilities that are accessible and inclusive, as well as actively foster and encourage positive social behaviours (including law and order).

Economy - We are a vibrant and prosperous community providing opportunities for growth and learning.

- We will attract diverse businesses and industries to the region, and will foster and support their adaptive, sustainable practices. We will capitalise on our proximity to ACT, Victoria and neighbouring NSW regions.
- We are committed to advocating for and promoting education and lifelong learning opportunities, together with providing access to spaces where people can connect and learn.
- We will acknowledge and celebrate the unique heritage and character of our region's towns and villages, and further promote our visitor accommodation and recreational infrastructure.

Environment - Our iconic natural environment and heritage are preserved and enhanced for future generations whilst balancing the needs for regional development and growth.

- We are committed to protecting and enhancing our existing natural environment, and ensuring our water, waste, sewer and stormwater management practices are contemporary, sustainable and efficient.
- We will ensure that plans for rural, urban and industrial development are sensitive to our region's natural environment and heritage. We will improve and maintain our publicly owned infrastructure and facilities, and advocate for a diverse range of housing and accommodation to suit the changing needs of our community.
- Our community will be connected through efficient transportation networks by ensuring our region's transportation corridors are improved and maintained. We are committed to ensuring our region has access to effective telecommunication infrastructure and services.

Leadership - We have contemporary civic leadership and governance that fosters trust and efficiency.

- We are committed to delivering holistic and integrated planning and decision making, and ensuring we implement sound governance practices to conduct Council business. We will advocate to, and work with, other levels of government, community and industry, and manage service delivery in an efficient and sustainable way.
- We will deliver public services and processes in a reliable and efficient way in response to our community's needs, and utilise sound fiscal management practices in pursuing and attracting other sources of revenue.
- Our community will be consulted and encouraged to engage in the development of plans, services and policies. We will ensure that residents have access to timely, relevant and accurate information on issues that affect them, so they feel empowered to participate in shaping the future of our region.

B2 Sources of income

B2-1 Rates and annual charges

\$ '000	2025	2024
Ordinary rates		
Residential	13,607	12,179
Farmland	7,198	6,471
Business	1,563	1,425
Less: pensioner rebates	(301)	(298)
Rates levied to ratepayers	22,067	19,777
Pensioner rate subsidies received	189	189
Total ordinary rates	22,256	19,966
Annual charges (pursuant to s496, 496A, 496B, 501 & 611)		
Domestic waste management services	4,411	4,201
Stormwater management services	15	15
Water supply services	3,367	3,138
Sewerage services	10,448	9,764
Waste management services (non-domestic)	2,419	2,205
Less: pensioner rebates	(221)	(223)
Liquid trade waste	131	117
Onsite sewerage system management	130	120
Pensioner annual charges subsidies received:		
– Water	51	51
– Sewerage	46	47
Total annual charges	20,797	19,435
Total rates and annual charges	43,053	39,401

Council has used 2022 year valuations provided by the NSW Valuer General in calculating its rates.

Material accounting policy information

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B2-2 User charges and fees

\$ '000	Timing	2025	2024
User charges			
Water supply services	2	7,391	6,686
Sewerage services	2	561	515
Waste management services (non-domestic)	2	639	624
Total user charges		8,591	7,825
Fees			
Waste disposal tipping fees	2	2,071	2,135
Aged care	2	–	978
Planning and building regulation	2	1,573	1,199
Community services	2	241	453
Transport for NSW works (state roads not controlled by Council)	2	1,758	1,879
Cemeteries	2	407	367
Saleyards	2	171	213
Swimming centres	2	204	170
Holiday park fees	2	262	206
Section 10.7 certificates (EP&A Act)	2	131	122
Community Facilities	2	39	30
Section 603 certificates	2	54	66
Sewer fees	2	25	62
Private works- s 67	2	38	25
Animal Control	2	19	57
Inspection Services	2	50	62
Water connection fees	2	47	16
Other	2	88	51
Less: Discontinued Operations - Aged Care (disclosed separately below)		–	(978)
Total fees		7,178	7,113
Total user charges and fees		7,178	7,113
Total user charges and fees		15,769	14,938
Timing of revenue recognition for user charges and fees			
User charges and fees recognised over time (1)		–	9,624
User charges and fees recognised at a point in time (2)		15,769	5,314
Total user charges and fees		15,769	14,938

Material accounting policy information

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as joining fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B2-3 Other revenues

\$ '000	Timing	2025	2024
Insurance rebates	2	10	99
Sales - Landfill	2	39	38
Diesel rebate	2	189	201
Fines – parking	2	160	160
Insurance claims recoveries	2	482	325
Commissions and agency fees	2	72	79
Legal fees recovery – rates and charges (extra charges)	2	106	261
Sales – general	2	69	60
Reimbursement of expenses	2	–	1
Other	2	337	98
Less: Discontinued Operations - Aged Care Business (disclosed separately below)		–	(21)
Total other revenue		1,464	1,301
Timing of revenue recognition for other revenue			
Other revenue recognised over time (1)		–	–
Other revenue recognised at a point in time (2)		1,464	1,301
Total other revenue		1,464	1,301

Material accounting policy information for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B2-4 Grants and contributions

\$ '000	Timing	Operating 2025	Operating 2024	Capital 2025	Capital 2024
General purpose grants and non-developer contributions (untied)					
Relating to current year					
Financial assistance – general component	2	1,363	427	–	–
Financial assistance – local roads component	2	564	190	–	–
Prepayment received in advance for subsequent year					
Financial assistance – general component	2	4,607	7,285	–	–
Financial assistance – local roads component	2	1,919	3,259	–	–
Amount recognised as income during current year		8,453	11,161	–	–
Special purpose grants and non-developer contributions (tied)					
Cash contributions					
Aged care	2	–	3,018	–	(22)
Less: Discontinued Business Unit - Aged Care	2	–	(3,018)	–	22
Sewerage	1	–	384	–	–
Domestic waste management	2	187	13	–	65
Community care	1	2,122	2,740	–	–
Community transport	1	669	646	–	–
Economic development	1	–	219	6,307	1,030
Employment and training programs	2	–	–	21	18
Library	1	4	3	127	18
Noxious weeds	1	433	402	–	–
NSW rural fire services	1	462	572	801	77
Parks, sportsfields and reserves	1	52	191	2,486	256
Public halls	1	–	427	644	167
Recreation and culture	1	–	14	1,205	2,360
Saleyards	1	–	25	–	–
Storm/flood damage	2	4,557	5,808	–	–
Sewerage services	1	202	–	606	381
Street lighting	2	54	117	–	–
Transport (other roads and bridges funding)	1	943	17	15,581	22,749
Transport (roads to recovery)	2	1,542	3,822	–	–
Drainage	2	3	–	–	–
Water supplies	1	81	40	4,690	7,245
Youth services	1	–	25	–	–
Paving	1	–	–	–	17
Other specific grants	1	3	11	3	(7)
Tourism	1	(76)	–	–	100
Transport for NSW contributions (regional roads, block grant)	1	2,287	2,245	–	–
Boco Rock Community Fund	1	245	236	–	–
Total special purpose grants and non-developer contributions – cash		13,770	17,957	32,471	34,476
Non-cash contributions					
Dedications – subdivisions (other than by s7.4 and s7.11 – EP&A Act, s64 of the LGA)	2	–	–	2,209	2,013
Total other contributions – non-cash		–	–	2,209	2,013
Total special purpose grants and non-developer contributions (tied)		13,770	17,957	34,680	36,489
Total grants and non-developer contributions		22,223	29,118	34,680	36,489

Comprising

continued on next page ...

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B2-4 Grants and contributions (continued)

\$ '000	Timing	Operating 2025	Operating 2024	Capital 2025	Capital 2024
– Commonwealth funding		13,759	10,511	2,674	(318)
– State funding		8,064	18,315	29,761	32,388
– Other funding		400	292	2,245	4,419
		22,223	29,118	34,680	36,489

Developer contributions

\$ '000	Notes	Timing	Operating 2025	Operating 2024	Capital 2025	Capital 2024
Developer contributions:						
(s7.4 & s7.11 - EP&A Act, s64 of the LGA):						
G4						
Cash contributions						
S 7.11 – contributions towards amenities/services		2	–	–	358	771
S 64 – water supply contributions		2	–	–	975	584
S 64 – sewerage service contributions		2	–	–	2,112	912
Total developer contributions – cash			–	–	3,445	2,267
Total developer contributions			–	–	3,445	2,267
Total grants and contributions			22,223	29,118	38,125	38,756
Timing of revenue recognition						
Grants and contributions recognised over time			7,298	12,019	31,970	–
Grants and contributions recognised at a point in time			14,925	17,099	6,155	38,756
Total grants and contributions			22,223	29,118	38,125	38,756

B2-4 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2025	Operating 2024	Capital 2025	Capital 2024
Unspent funds at 1 July	4,939	5,929	25,001	35,206
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	3,247	4,703	5,490	7,256
Add: Funds received and not recognised as revenue in the current year	–	–	4,960	19,808
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	(3,453)	(5,693)	(24,648)	(6,814)
Less: Funds received in prior year but revenue recognised and funds spent in current year	(1,276)	–	(3,801)	–
Add: Funds not yet received for expenses incurred in the current year	–	–	4,183	(30,455)
Unspent funds at 30 June	3,457	4,939	11,185	25,001

Material accounting policy information

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement but include when services are rendered, or on completion of services. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

B2-4 Grants and contributions (continued)

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-5 Interest and investment revenue

\$ '000	2025	2024
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	474	344
– Cash and investments	4,378	4,486
Total interest and investment income	4,852	4,830

B2-6 Other income

\$ '000	Notes	2025	2024
Rental income			
Other lease income			
Council Owned Properties		1,182	1,003
Leaseback fees - council vehicles		141	138
Total other lease income		1,323	1,141
Total rental income	C2-2	1,323	1,141
Total other income		1,323	1,141

B3 Costs of providing services

B3-1 Employee benefits and on-costs

\$ '000	2025	2024
Salaries and wages	27,453	31,205
Travel expenses	82	76
Employee leave entitlements (ELE)	3,067	1,932
ELE on-costs	–	(84)
Superannuation	2,938	3,119
Superannuation – defined benefit plans	131	164
Workers' compensation insurance	2,492	1,493
Fringe benefit tax (FBT)	48	24
Payroll tax	171	166
Training costs (other than salaries and wages)	315	362
Protective clothing	33	25
Recruitment expenses	149	106
Other	33	8
Total employee costs	36,912	38,596
Less: capitalised costs	(2,026)	(1,655)
Less: Costs associated with Discontinued Aged Care Business disclosed separately below	–	(3,372)
Total employee costs expensed	34,886	33,569
Number of 'full-time equivalent' employees (FTE) at year end	283	285

Material accounting policy information

Employee benefit expense is recognised when the employee has provided services in accordance with their individual employment contract.

Retirement benefit obligations

All Council employees are entitled to benefits on retirement, disability or death in accordance with their employment contract. Council contributes to eligible employees defined benefit plan and defined contribution plan on behalf of its employees.

Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme. However, sufficient information to account for the plan as a defined benefit is not available, and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to E3-1 for more information.

Capitalised Costs

Council employees provide services to enable Council to deliver various activities to the community. Where an employee is participating in a construction project their employment cost and associated on-costs are capitalised into the total cost of delivering that project.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B3-2 Materials and services

\$ '000	Notes	2025	2024
Raw materials and consumables		4,088	5,502
Contractors		17,476	23,353
Consultants		1,125	1,308
Audit Fees	F2-1	325	291
Councillor and Mayoral fees and associated expenses	F1-2	340	329
Advertising		49	78
Bank charges		49	105
Electricity and heating		2,059	2,459
Insurance		1,435	1,290
Postage & Freight		156	119
Printing and stationery		177	193
Street lighting		270	314
Telephone and communications		759	509
Valuation fees		132	126
Capital works expensed		355	–
Motor vehicle registration		273	259
Memberships and subscriptions – other		489	493
Software licences		1,534	1,500
Legal fees:			
– planning and development		123	63
– debt recovery		149	290
– other		120	189
Expenses from leases of low value assets		176	244
Total materials and services		31,659	39,014
Less: Costs associated with Discontinued Aged Care Business disclosed separately below		–	(5,404)
Total materials and services		31,659	33,610

Material accounting policy information

Expenses are recorded on an accruals basis as Council receives the benefit from the goods or services.

B3-3 Borrowing costs

\$ '000	Notes	2025	2024
Interest on leases		17	11
Discount adjustment relating to movement in provision for Remediation (Landfills)	C3-5	1,693	1,033
Total borrowing costs expensed		1,710	1,044

Material accounting policy information

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2025	2024
Depreciation and amortisation			
Plant and equipment		1,711	1,594
Office equipment		23	68
Furniture and fittings		75	79
Land improvements (depreciable)		88	32
Infrastructure:	C1-7		
– Buildings – non-specialised		2,524	2,879
– Buildings – specialised		2,241	2,367
– Other structures		377	357
– Roads		8,507	7,785
– Bridges		1,341	1,260
– Footpaths		372	380
– Stormwater drainage		349	335
– Water supply network		5,512	5,489
– Sewerage network		3,881	3,610
– Swimming pools		100	101
– Other open space/recreational assets		366	342
Right of use assets	C2-1	109	94
Other assets:			
– Library books		71	111
– Other		185	37
Reinstatement, rehabilitation and restoration assets:			
– Landfill assets	C3-5,C1-7	693	1,337
– Quarry assets	C3-5,C1-7	1	1
Intangible assets	C1-8	377	452
Total gross depreciation and amortisation costs		28,903	28,710
Less: Depreciation associated with Discontinued Aged Care Business separately disclosed below		–	(626)
Total depreciation and amortisation costs		28,903	28,084
Impairment / revaluation decrement of IPPE			
Infrastructure:	C1-7		
– Roads		(17,240)	(507)
Total gross IPPE impairment / revaluation decrement costs		(17,240)	(507)
Amounts taken through revaluation reserve	C1-7	17,240	507
Total IPPE impairment / revaluation decrement costs charged to Income Statement		–	–
Total depreciation, amortisation and impairment for non-financial assets		28,903	28,084

Material accounting policy information

Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives.

Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by

B3-4 Depreciation, amortisation and impairment of non-financial assets (continued)

which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

B3-5 Other expenses

\$ '000	Notes	2025	2024
Impairment of receivables			
Rates and annual charges		369	269
User charges and fees		(213)	11
Interest and investment income		3	1
Total impairment of receivables	C1-4	159	281
Other			
– NSW fire brigade levy		119	119
– NSW rural fire service levy		1,310	1,330
– NSW state emergency services		78	98
– Other contributions/levies		52	80
– SEWOL		40	40
– South east arts		19	18
– Tourism		12	38
– Community Bushfire Recovery		–	26
– Other		337	286
Landfill legacy sites		(189)	(185)
Total other		1,778	1,850
Total other expenses		1,937	2,131

Material accounting policy information

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

B4 Gains or losses

B4-1 Gain or loss from disposal, replacement and de-recognition of assets

\$ '000	Notes	2025	2024
Gain (or loss) on disposal of property (excl. investment property)			
Proceeds from disposal – property		1,049	21
Less: carrying amount of property assets sold/written off		(74)	–
Gain (or loss) on disposal		975	21
Gain (or loss) on disposal of plant and equipment			
	C1-7		
Proceeds from disposal – plant and equipment		744	1,007
Less: carrying amount of plant and equipment assets sold/written off		(1,033)	(874)
Gain (or loss) on disposal		(289)	133
Gain (or loss) on disposal of infrastructure			
	C1-7		
Less: carrying amount of infrastructure assets sold/written off		(16,087)	(1,169)
Gain (or loss) on disposal		(16,087)	(1,169)
Gain (or loss) on disposal of investments			
	C1-2		
Proceeds from disposal/redemptions/maturities – investments		–	12,000
Less: carrying amount of investments sold/redeemed/matured		–	(12,000)
Gain (or loss) on disposal		–	–
Net gain (or loss) from disposal of assets		(15,401)	(1,015)

Material accounting policy information

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget

B5-1 Material budget variations

Council's original budget was adopted by the Council on 27 June 2024 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2025 Budget	2025 Actual	2025 ----- Variance -----	
Revenues				
Rates and annual charges	42,494	43,053	559	1% F
User charges and fees	17,236	15,769	(1,467)	(9)% U
Other revenues	315	1,464	1,149	365% F
Favourable variance due to insurance claim recoveries and various other sundry reimbursements.				
Operating grants and contributions	38,899	22,223	(16,676)	(43)% U
Unfavourable variance due to Grants commission budget being higher than actuals received in advance, and grants having a higher dollar value than budgeted or carried over into the next financial year. This also decreases the materials and services budget by a corresponding amount.				
Capital grants and contributions	28,106	38,125	10,019	36% F
Favourable variance due higher than budgeted Capital grants received in the financial year from multi year projects.				
Interest and investment revenue	4,473	4,852	379	8% F
Net gains from disposal of assets	1,047	–	(1,047)	(100)% U
Budgeted sale of land was offset by loss on disposal of infrastructure assets and fleet that was greater than budgeted.				
Other income	1,294	1,323	29	2% F
Expenses				
Employee benefits and on-costs	36,914	34,886	2,028	5% F
Materials and services	43,298	31,659	11,639	27% F
Corresponding decrease in works completed as a result of reduced Operating Grants above.				
Borrowing costs	–	1,710	(1,710)	∞ U
Depreciation, amortisation and impairment of non-financial assets	28,302	28,903	(601)	(2)% U
Other expenses	2,223	1,937	286	13% F
Savings in other expenditure compared to budget.				
Net losses from disposal of assets	–	15,401	(15,401)	∞ U
Operating result from discontinued operations	–	(14,771)	(14,771)	∞ U
Statement of cash flows				
Cash flows from operating activities	73,403	35,378	(38,025)	(52)% U

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B5-1 Material budget variations (continued)

\$ '000	2025 Budget	2025 Actual	2025 ----- Variance -----	
Significant decrease in Grant Income and other revenue sources compared to Budget, as per the financial notes.				
Cash flows from investing activities	(118,277)	(55,236)	63,041	(53)% F
Significant decrease in capital expenditure on IPPE compared to Budget.				
Cash flows from financing activities	–	(130)	(130)	∞ U

C Financial position

C1 Assets we manage

C1-1 Cash and cash equivalents

\$ '000	2025	2024
Cash assets		
Cash on hand and at bank	1,329	12,249
Cash equivalent assets		
– Deposits at call	13,528	22,596
Total cash and cash equivalents	14,857	34,845

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	14,857	34,845
Balance as per the Statement of Cash Flows	14,857	34,845

Material accounting policy information

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C1-2 Financial investments

	2025 Current	2025 Non-current	2024 Current	2024 Non-current
\$ '000				
Debt securities at amortised cost				
Long term deposits	54,500	22,500	59,500	4,000
Total	54,500	22,500	59,500	4,000
Total financial investments	54,500	22,500	59,500	4,000

Material accounting policy information

Financial instruments are recognised initially at the date that Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

C1-2 Financial investments (continued)

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2025	2024
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	91,857	98,345
Less: Externally restricted cash, cash equivalents and investments	(60,545)	(71,575)
Cash, cash equivalents and investments not subject to external restrictions	31,312	26,770
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	5,561	15,704
Specific purpose unexpended grants – water fund	26	3,159
Specific purpose unexpended grants – sewer fund	138	945
Specific purpose unexpended grants - waste fund	136	–
External restrictions – included in liabilities	5,861	19,808
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	5,138	4,579
Developer contributions – water fund	7,475	6,285
Developer contributions – sewer fund	8,143	5,853
Specific purpose unexpended grants (recognised as revenue) – general fund	8,739	10,110
Specific purpose unexpended grants (recognised as revenue) – waste fund	42	–
Water fund	17,395	19,222
Sewer fund	5,184	3,933
Domestic waste management	1,048	738
Stormwater management	80	–
Crown land reserves	196	723
Special Rate Variation	1,193	254
Boco Rock Community Reserve	–	22
Kamoto-Cooma Friendship Scholarship Fund	51	48
External restrictions – other	54,684	51,767
Total external restrictions	60,545	71,575

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

\$ '000	2025	2024
(b) Internal allocations		
Cash, cash equivalents and investments not subject to external restrictions	31,312	26,770
Less: Internally restricted cash, cash equivalents and investments	(29,168)	(26,047)
Unrestricted and unallocated cash, cash equivalents and investments	2,144	723

Internal allocations

At 30 June, Council has internally allocated funds to the following:

Plant and vehicle replacement	2,208	983
Employees leave entitlement	2,833	2,433
Deposits, retentions and bonds	2,517	2,222

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

\$ '000	2025	2024
Uncompleted works	10,074	2,722
Waste management	3,219	5,353
Former Snowy River LGA	551	551
Former Bombala LGA	1,240	1,240
Prepayment Financial Assistance Grants ¹	6,526	10,543
Total internal allocations	29,168	26,047

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

(1) The 50% prepayment of 2025/26 Financial Assistance Grant in June 2025 was internally restricted as at 30 June 2025. For the previous year, the 85% prepayment was internally restricted as at 30 June 2024.

\$ '000	2025	2024
(c) Unrestricted and unallocated		
Unrestricted and unallocated cash, cash equivalents and investments	2,144	723

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

C1-4 Receivables

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Rates and annual charges	8,904	–	8,052	–
Interest and extra charges	1,064	–	989	–
User charges and fees	4,376	–	5,652	–
Accrued revenues				
– Interest on investments	1,766	–	1,811	–
– Other income accruals	188	–	54	–
Government grants and subsidies	9,344	–	9,399	–
Net GST receivable	1,095	–	478	–
Total	26,737	–	26,435	–
Less: provision for impairment				
User charges and fees	(214)	–	(581)	–
Total provision for impairment – receivables	(214)	–	(581)	–
Total net receivables	26,523	–	25,854	–

Material accounting policy information

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date, which are classified as non-current assets.

Receivables are recognised initially at fair value, and subsequently measured at amortised cost, using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

C1-4 Receivables (continued)

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

None of the receivables that have been written off are subject to enforcement activity.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

C1-5 Inventories

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
(i) Inventories at cost				
Real estate (refer to (a) below)	2,788	–	2,820	–
Stores and materials	746	–	1,066	–
Trading stock	28	–	29	–
Total inventories at cost	3,562	–	3,915	–
Total inventories	3,562	–	3,915	–

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
(a) Details for real estate development				
Residential (land held for resale)	2,788	–	2,820	–
Total real estate for sale	2,788	–	2,820	–

The following inventories and other assets, even though classified as current are not expected to be recovered in the next 12 months;

Material accounting policy information

Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs of completion, and the estimated costs necessary to make the sale.

Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

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C1-6 Contract assets and Contract cost assets

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Contract assets	2,424	–	331	–
Total contract assets	2,424	–	331	–

Contract assets

Work relating to infrastructure grants	2,424	–	331	–
Total contract assets	2,424	–	331	–

Material accounting policy information

Contract assets

Contract assets represent Councils right to payment in exchange for goods or services the Council has transferred to a customer when that right is conditional on something other than the passage of time.

Contract assets arise when the amounts billed to customers are based on the achievement of various milestones established in the contract and therefore the amounts recognised as revenue in a given period do not necessarily coincide with the amounts billed to or certified by the customer. Once an invoice or payment claim is raised or the relevant milestone is reached, Council recognises a receivable.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2024			Asset movements during the reporting period											At 30 June 2025		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ⁽¹⁾	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment reversal (recognised in equity)	WIP transfers	Adjustments and transfers	WIP transfers to P&L	Contributed Assets	Trs from/to held for sale category	Revaluation increments/(decrements) to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000																	
Capital work in progress	83,927	–	83,927	8,381	23,890	–	–	–	(41,074)	–	(15,146)	–	–	–	59,978	–	59,978
Plant and equipment	25,502	(11,039)	14,463	2,268	–	(778)	(1,711)	–	521	–	–	–	–	–	26,252	(11,489)	14,763
Office equipment	3,427	(3,270)	157	–	–	–	(23)	–	–	–	–	–	–	–	3,427	(3,293)	134
Furniture and fittings	1,167	(1,092)	75	–	–	–	(75)	–	–	–	–	–	–	–	1,167	(1,167)	–
Land:																	
– Operational land	37,778	–	37,778	–	–	(11)	–	–	11	(155)	–	205	(32)	(5,245)	32,551	–	32,551
– Community land	41,056	–	41,056	–	–	–	–	–	–	155	–	154	–	(5,678)	35,687	–	35,687
Land improvements – depreciable	4,432	(297)	4,135	–	30	(541)	(88)	–	1,418	(181)	–	–	–	80	5,244	(391)	4,853
Infrastructure:																	
– Buildings – non-specialised	90,948	(39,390)	51,558	5	3	–	(2,524)	–	40	46	–	–	(31)	1,497	93,723	(43,129)	50,594
– Buildings – specialised	85,866	(39,436)	46,430	–	3	(23)	(2,241)	–	537	5	–	–	–	1,364	88,873	(42,798)	46,075
– Other structures	15,726	(4,992)	10,734	–	1	(25)	(377)	–	416	(17)	–	–	–	181	16,371	(5,458)	10,913
– Roads	641,039	(239,524)	401,515	2,034	–	(4,928)	(8,507)	17,240	9,657	(1,108)	–	542	–	46,633	621,095	(158,017)	463,078
– Bridges	157,770	(63,594)	94,176	233	1,146	(980)	(1,341)	–	1,078	(94)	–	–	–	47,080	206,575	(65,277)	141,298
– Footpaths	18,083	(8,266)	9,817	12	–	(458)	(372)	–	21	237	–	188	–	4,100	23,718	(10,173)	13,545
– Bulk earthworks (non-depreciable)	520,068	–	520,068	–	52	(9,106)	–	–	709	370	–	209	–	(4,483)	507,819	–	507,819
– Stormwater drainage	34,788	(11,426)	23,362	–	–	–	(349)	–	–	21	–	123	–	2,172	39,555	(14,226)	25,329
– Water supply network	378,050	(214,532)	163,518	40	4,318	2	(5,512)	–	10,609	–	–	183	–	4,870	404,429	(226,401)	178,028
– Sewerage network	207,308	(99,182)	108,126	399	676	(254)	(3,881)	–	16,057	–	–	605	–	3,028	229,688	(104,932)	124,756
– Swimming pools	5,121	(2,383)	2,738	–	–	–	(100)	–	–	(14)	–	–	–	44	5,193	(2,525)	2,668
– Other open space/recreational assets	9,853	(3,663)	6,190	–	–	–	(366)	–	–	735	–	–	–	111	10,767	(4,097)	6,670
Other assets:																	
– Library books	1,376	(953)	423	–	88	–	(71)	–	–	–	–	–	–	7	1,488	(1,041)	447
– Other	5,372	(2,373)	2,999	–	15	–	(185)	–	–	–	–	–	–	43	5,470	(2,598)	2,872
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):																	
– Quarry assets	41	(12)	29	–	–	–	(1)	–	–	–	–	–	–	1	42	(13)	29
– Landfill assets	23,015	(9,137)	13,878	–	–	–	(693)	–	–	–	–	–	–	–	23,015	(9,830)	13,185
Total infrastructure, property, plant and equipment	2,391,713	(754,561)	1,637,152	13,372	30,222	(17,102)	(28,417)	17,240	–	–	(15,146)	2,209	(63)	95,805	2,442,127	(706,855)	1,735,272

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2023 ¹			Asset movements during the reporting period									At 30 June 2024		
	Gross carrying amount ¹	Accumulated depreciation and impairment ¹	Net carrying amount ¹	Additions renewals	Additions new assets	Carrying value of disposals	Depreciation expense ¹	Impairment reversal (recognised in equity)	WIP transfers	Adjustments and transfers	This from/to 'held for sale' category	Revaluation increments/(decrements) to equity (ARR) ¹	Gross carrying amount ¹	Accumulated depreciation and impairment ¹	Net carrying amount
\$ '000															
Capital work in progress	72,637	–	72,637	26,147	10,355	–	–	–	(25,213)	1	–	–	83,927	–	83,927
Plant and equipment	24,682	(10,628)	14,054	2,932	–	(1,134)	(1,594)	–	205	–	–	–	25,502	(11,039)	14,463
Office equipment	3,433	(3,208)	225	–	–	–	(68)	–	–	–	–	–	3,427	(3,270)	157
Furniture and fittings	1,206	(1,051)	155	–	–	(1)	(79)	–	–	–	–	–	1,167	(1,092)	75
Land:															
– Operational land	36,976	–	36,976	–	96	(524)	–	–	79	–	(2,544)	3,695	37,778	–	37,778
– Community land	39,595	–	39,595	–	113	(420)	–	–	–	–	–	1,768	41,056	–	41,056
Land improvements – depreciable	2,135	(256)	1,879	228	–	–	(32)	–	2,000	–	–	60	4,432	(297)	4,135
Infrastructure:															
– Buildings – non-specialised	98,322	(38,416)	59,906	254	–	(8,900)	(2,879)	–	526	1	–	2,650	90,948	(39,390)	51,558
– Buildings – specialised	77,133	(35,356)	41,777	482	–	(157)	(2,367)	–	4,466	(2)	–	2,231	85,866	(39,436)	46,430
– Other structures	13,647	(4,481)	9,166	1,432	–	(5)	(357)	–	206	–	–	292	15,726	(4,992)	10,734
– Roads	596,530	(221,446)	375,084	4,355	576	(503)	(7,785)	507	8,154	(2)	–	21,129	641,039	(239,524)	401,515
– Bridges	141,810	(59,194)	82,616	2,892	–	(309)	(1,260)	–	5,700	–	–	4,537	157,770	(63,594)	94,176
– Footpaths	17,496	(7,809)	9,687	–	15	(158)	(380)	–	160	1	–	492	18,083	(8,266)	9,817
– Bulk earthworks (non-depreciable)	493,499	–	493,499	–	66	–	–	–	–	(1)	–	26,504	520,068	–	520,068
– Stormwater drainage	32,750	(10,509)	22,241	–	255	–	(335)	–	11	–	–	1,190	34,788	(11,426)	23,362
– Water supply network	314,058	(154,861)	159,197	262	543	(4)	(5,489)	–	1,283	(1)	–	7,727	378,050	(214,532)	163,518
– Sewerage network	195,696	(90,786)	104,910	126	349	–	(3,610)	–	1,172	1	–	5,178	207,308	(99,182)	108,126
– Swimming pools	4,945	(2,207)	2,738	–	–	–	(101)	–	14	1	–	86	5,121	(2,383)	2,738
– Other open space/recreational assets	8,640	(3,210)	5,430	129	–	(2)	(342)	–	809	–	–	166	9,853	(3,663)	6,190
Other assets:															
– Library books	1,255	(811)	444	68	–	–	(111)	–	11	–	–	11	1,376	(953)	423
– Other	4,788	(2,260)	2,528	10	–	–	(37)	–	417	–	–	81	5,372	(2,373)	2,999
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):															
– Quarry assets	40	(10)	30	–	–	–	(1)	–	–	(1)	–	1	41	(12)	29
– Landfill assets	23,014	(7,800)	15,214	–	–	–	(1,337)	–	–	1	–	–	23,015	(9,137)	13,878
Total infrastructure, property, plant and equipment	2,204,287	(654,299)	1,549,988	39,317	12,368	(12,117)	(28,164)	507	–	(1)	(2,544)	77,798	2,391,713	(754,561)	1,637,152

(1) Restated - Refer to Note G4-1

(2) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

continued on next page ...

C1-7 Infrastructure, property, plant and equipment (continued)

Material accounting policy information

Initial recognition of infrastructure, property, plant and equipment (IPPE)

IPPE is measured initially at cost. Cost includes the fair value of the consideration given to acquire the asset (net of discounts and rebates) and any directly attributable cost of bringing the asset to working condition for its intended use (inclusive of import duties and taxes).

When infrastructure, property, plant and equipment is acquired by Council at significantly below fair value, the assets are initially recognised at their fair value at acquisition date.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

Useful lives of IPPE

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	1 to 20	Playground equipment	25
Office furniture	5 to 30	Benches, seats etc.	20
Computer equipment	2 to 10		
Vehicles	2 to 8	Buildings	
Heavy plant/road making equipment	5 to 20	Non-Specialised	25 to 75
Other plant and equipment	5 to 33	Specialised	25 to 80
Water and sewer assets		Stormwater assets	
Water Supply Structures	20 to 100	Pipes	100
Wastewater Structures	20 to 70	Pits	50 to 80
Reticulation pipes: PVC	80	Culverts	80
Reticulation pipes: other	80	Other	30 to 100
Pumps and telemetry	20 to 35		
Transportation assets		Other infrastructure assets	
Sealed roads: surface	25	Bulk earthworks	Indefinite
Sealed roads: structure	80 to 120	Swimming pools	50
Unsealed roads	40 to 120	Other open space/recreational assets	10 to 100
Bridge: concrete	120		
Bridge: other	100	Other structures	
Road pavements	65 to 80	Open space - levies	Indefinite
Roads subbase	Indefinite	Monuments	Indefinite
Kerb, gutter and footpaths	25 to 70		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Revaluation model

Infrastructure, property, plant and equipment are held at fair value. Comprehensive valuations are performed at least every 5 years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Planning, Industry and Environment – Water.

Increases in the carrying amounts arising on revaluation are credited to the IPPE revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against IPPE revaluation reserve to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

C1-7 Infrastructure, property, plant and equipment (continued)

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased, or constructed wholly or from money to the credit of the Fund, is to be vested in the council of the area for, or on behalf of, which the firefighting equipment has been purchased or constructed".

Notwithstanding the above, Council has determined that it does not control Rural Fire Service plant and vehicles and therefore does not recognise these assets.

Infrastructure, property, plant and equipment – current year impairments

\$ '000	2025	2024
Impairment losses recognised direct to equity (ARR):		
– Storm damage to road network	–	(507)
Total impairment losses	–	(507)
Reversals of impairment losses previously recognised direct to equity (ARR):		
– Storm damage to road network	17,240	–
Total impairment reversals	17,240	–
Impairment of assets – direct to equity (ARR)	17,240	(507)

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C1-8 Intangible assets

Intangible assets are as follows:

\$ '000	2025	2024
Intangible Assets		
Opening values at 1 July		
Gross book value	4,121	4,121
Accumulated amortisation	(1,774)	(1,322)
Net book value – opening balance	2,347	2,799
Movements for the year		
Amortisation charges	(377)	(452)
Closing values at 30 June		
Gross book value	3,771	4,121
Accumulated amortisation	(1,801)	(1,774)
Total Intangible assets – net book value	1,970	2,347

Accounting policy

Software development costs

Software development costs include only those costs directly attributable to the development phase (including external direct costs of materials and services, direct payroll, and payroll-related costs of employees' time spent on the project) and are only recognised following completion of technical feasibility, and where Council has an intention and ability to use the asset. Amortisation is calculated on a straight-line basis over periods generally ranging from three to ten years.

C1-9 Other

Other assets

	2025 Current	2025 Non-current	2024 Current	2024 Non-current
\$ '000				
Prepayments	1,014	–	837	–
Total other assets	1,014	–	837	–

C2 Leasing activities

C2-1 Council as a lessee

Council has leases over Office and IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

Terms and conditions of leases

Office and IT equipment

Leases for office and IT equipment are generally for low value assets, except for significant items such as servers. The leases are for between 1 and 5 years and the payments are fixed.

Extension Options

Included in the leases for office and IT equipment are extension options to provide flexibility and certainty to Council operations and reduce costs. The extension options are at Council's discretion and have not been included in the lease liabilities.

(a) Right of use assets

\$ '000	IT Equipment
2025	
Opening balance at 1 July	253
Additions to right-of-use assets	273
Depreciation charge	(109)
Balance at 30 June	417
2024	
Opening balance at 1 July	31
Additions to right-of-use assets	316
Depreciation charge	(94)
Balance at 30 June	253

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C2-1 Council as a lessee (continued)

(b) Lease liabilities

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Lease liabilities	129	274	94	166

(c) (i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

\$ '000	< 1 year	1 – 5 years	> 5 years	Total	Total per Statement of Financial Position
2025					
Cash flows	129	274	–	403	403
2024					
Cash flows	95	164	–	259	260

(d) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

\$ '000	2025	2024
Interest on lease liabilities	17	11
Depreciation of right of use assets	109	94
Expenses relating to leases of low-value assets	176	244
	302	349

C2-1 Council as a lessee (continued)

(e) Statement of Cash Flows

\$ '000	2025	2024
Total cash outflow for leases	130	106
	130	106

Material accounting policy information

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / Concessionary leases

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

C2-2 Council as a lessor

Operating leases

Council leases out a number of Council owned properties. These leases have been classified as operating leases for financial reporting purposes and the assets are included as IPP&E (refer in this note part (v) below) in the Statement of Financial Position.

The amounts recognised in the Income Statement relating to operating leases where Council is a lessor are shown below

\$ '000	2025	2024
Lease income (excluding variable lease payments not dependent on an index or rate)	1,323	1,141
Total income relating to operating leases for Council assets	1,323	1,141

Amount of IPPE leased out by Council under operating leases

Buildings - non-specialised	15,708	15,974
Buildings - specialised	733	750
Community Land	3,716	8,291
Operational Land	7,135	4,318
Total amount of IPPE leased out by Council under operating leases	27,292	29,333

(iii) Maturity analysis of undiscounted lease payments to be received after reporting date for all operating leases:

Maturity analysis of future lease income receivable showing the undiscounted lease payments to be received after reporting date for operating leases:

< 1 year	888	853
1–2 years	838	838
2–3 years	796	796
3–4 years	805	805
4–5 years	779	779
> 5 years	3,163	3,163
Total undiscounted lease payments to be received	7,269	7,234

Material accounting policy information

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

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C3 Liabilities of Council

C3-1 Payables

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Goods and services – operating expenditure	3,495	–	3,467	–
Prepaid rates and user charges	1,532	–	1,609	–
Other	967	–	239	–
Accrued expenses:				
– Salaries and wages	680	–	592	–
– Other expenditure accruals	2,764	–	7,779	–
Performance Bonds, Deposits and Retentions:				
- Security bonds, deposits and retentions	2,327	–	2,222	–
Advances	–	–	26	–
Total payables	11,765	–	15,934	–

Current payables not anticipated to be settled within the next twelve months

\$ '000	2025	2024
The following liabilities, even though classified as current, are not expected to be settled in the next 12 months.		
Payables – security bonds, deposits and retentions	2,327	2,222
Total payables	2,327	2,222

Material accounting policy information

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Performance Bonds, Deposits & Retentions

Residential aged care accommodation bonds become payable by Council on departure by the resident. As Council does not have an unconditional right to defer the refund for 12 months the accommodation bond is disclosed as a current liability. Effective 12 April 2024 under a Transfer Deed Agreement, Council transferred the Business, Assets, Liabilities and operational responsibility of the Residential Aged Care Business to Respect Group Limited for nil consideration.

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C3-2 Contract Liabilities

\$ '000	Notes	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	5,697	–	15,904	–
Unexpended operating grants (received prior to performance obligation being satisfied)	(ii)	164	–	3,904	–
Total grants received in advance		5,861	–	19,808	–
Total contract liabilities		5,861	–	19,808	–

Notes

(i) Council has received funding to construct infrastructure assets. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

Revenue recognised that was included in the contract liability balance at the beginning of the period

\$ '000	2025	2024
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	13,338	8,594
Total revenue recognised that was included in the contract liability balance at the beginning of the period	13,338	8,594

Material accounting policy information

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

C3-3 Borrowings

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Loans – secured	–	–	–	–
Total borrowings	–	–	–	–

Current borrowings not anticipated to be settled within the next twelve months

Council currently have no borrowings.

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C3-3 Borrowings (continued)

(a) Changes in liabilities arising from financing activities

	2024		Non-cash movements	2025
\$ '000	Opening Balance	Cash flows	Acquisition	Closing balance
Loans – secured	–	–	–	–
Lease liability (Note C2-1)	260	(115)	258	403
Total liabilities from financing activities	260	(115)	258	403

	2023		2024
\$ '000	Opening Balance	Cash flows	Closing balance
Loans – secured	13	(13)	–
Lease liability (Note C2-1)	34	226	260
Total liabilities from financing activities	47	213	260

continued on next page ...

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C3-3 Borrowings (continued)

(b) Financing arrangements

\$ '000	2025	2024
Total facilities		
Total financing facilities available to Council at the reporting date are:		
Credit cards/purchase cards	200	200
Total financing arrangements	200	200
Drawn facilities		
Financing facilities drawn down at the reporting date are:		
– Credit cards/purchase cards	5	25
Total drawn financing arrangements	5	25
Undrawn facilities		
Undrawn financing facilities available to Council at the reporting date are:		
– Credit cards/purchase cards	195	175
Total undrawn financing arrangements	195	175

Additional financing arrangements information

Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

Security over loans and borrowings

Loans and overdrafts are secured over future cash flows of Council. Lease liabilities are secured by the underlying leased assets.

Material accounting policy information

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

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C3-4 Employee benefit provisions

\$ '000	2025 Current	2025 Non-current	2024 Current	2024 Non-current
Annual leave	2,645	–	2,665	–
Long service leave	3,355	733	3,941	–
Other leave – TIL and flex	286	–	467	–
ELE on-costs	738	72	870	–
Total employee benefit provisions	7,024	805	7,943	–

Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2025	2024
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	3,269	6,556
	3,269	6,556

Material accounting policy information

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

C3-5 Provisions

\$ '000	2025 Current	2025 Non-Current	2024 Current	2024 Non-Current
Other provisions				
Asset remediation/restoration (future works)	—	36,839	2,442	32,892
Total provisions	—	36,839	2,442	32,892

Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Total
2025		
At beginning of year	35,334	35,334
Changes to provision:		
Unwinding of discount	1,096	1,096
Other	409	409
Total other provisions at end of year	36,839	36,839
2024		
At beginning of year	34,486	34,486
Changes to provision:		
Unwinding of discount	1,001	1,001
Other	(153)	(153)
Total other provisions at end of year	35,334	35,334

Nature and purpose of provisions

Asset remediation

The asset remediation provision represents the present value estimate of future costs Council will incur to restore, rehabilitate and reinstate the landfill and quarry sites as a result of past operations.

Material accounting policy information

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

C3-5 Provisions (continued)

Asset remediation – tips and quarries

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within infrastructure, property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

C4 Reserves

C4-1 Nature and purpose of reserves

IPPE Revaluation Surplus

The infrastructure, property, plant and equipment (IPPE) revaluation surplus is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

D Council structure

D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

D1-1 Income Statement by fund

\$ '000	General 2025	Water 2025	Sewer 2025
Income from continuing operations			
Rates and annual charges	29,188	3,326	10,539
User charges and fees	7,762	7,512	495
Interest and investment revenue	3,450	883	519
Other revenues	1,335	11	118
Grants and contributions provided for operating purposes	21,974	81	168
Grants and contributions provided for capital purposes	28,715	5,848	3,562
Other income	1,323	–	–
Total income from continuing operations	93,747	17,661	15,401
Expenses from continuing operations			
Employee benefits and on-costs	29,701	2,570	2,615
Borrowing costs	1,710	–	–
Materials and services	22,185	4,187	5,287
Other expenses	1,584	262	91
Net losses from the disposal of assets	15,110	31	260
Total expenses from continuing operations excluding depreciation, amortisation and impairment of non-financial assets	70,290	7,050	8,253
Operating result from continuing operations excluding depreciation, amortisation and impairment of non-financial assets	23,457	10,611	7,148
Depreciation, amortisation and impairment of non-financial assets	19,265	5,647	3,991
Operating result from continuing operations	4,192	4,964	3,157
Discontinued operations			
Net profit/(loss) from discontinued operations	(14,771)	–	–
Net operating result for the year	(10,579)	4,964	3,157
Net operating result attributable to each council fund	(10,579)	4,964	3,157
Net operating result for the year before grants and contributions provided for capital purposes	(39,294)	(884)	(405)

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

D1-2 Statement of Financial Position by fund

\$ '000	General 2025	Water 2025	Sewer 2025
ASSETS			
Current assets			
Cash and cash equivalents	14,857	–	–
Investments	16,139	24,896	13,465
Receivables	17,585	4,230	4,708
Inventories	3,562	–	–
Contract assets and contract cost assets	1,919	505	–
Other	(9,060)	9,327	747
Total current assets	45,002	38,958	18,920
Non-current assets			
Investments	22,500	–	–
Infrastructure, property, plant and equipment	1,416,704	188,964	129,604
Intangible assets	1,970	–	–
Right of use assets	417	–	–
Total non-current assets	1,441,591	188,964	129,604
Total assets	1,486,593	227,922	148,524
LIABILITIES			
Current liabilities			
Payables	11,136	521	108
Contract liabilities	5,697	26	138
Lease liabilities	129	–	–
Employee benefit provision	7,024	–	–
Total current liabilities	23,986	547	246
Non-current liabilities			
Lease liabilities	274	–	–
Employee benefit provision	805	–	–
Provisions	36,839	–	–
Total non-current liabilities	37,918	–	–
Total liabilities	61,904	547	246
Net assets	1,424,689	227,375	148,278
EQUITY			
Accumulated surplus	989,031	120,195	115,166
IPPE revaluation surplus	435,658	107,180	33,112
Council equity interest	1,424,689	227,375	148,278
Total equity	1,424,689	227,375	148,278

D2 Discontinued operations

D2-1 Discontinued operations

\$ '000	2025	2024
(a) Description		
Council was provided Grants of \$15 million (in instalments from 2021/22 to 2023/24) for construction of the Cooma Sports Hub on education department land. While construction was underway, the details around how the building would be managed were still being worked through. Council has now finalised the accounting treatment and, under the relevant accounting standards, it has been determined that Council have a right to use this asset, but it does not control or own it. As a result, the building will be derecognised from the balance sheet, creating an adjustment of \$14.77m		
(b) Income Statement and cash flow information		
Financial performance		
Revenues		
User Charges	–	99
Fees	–	879
Grants and contributions provided for operating purposes	–	3,018
Grants and contributions provided for capital purposes	–	107
Other income	–	21
Expenses		
Employee benefits and on-costs	–	(3,372)
Materials and services	–	(5,404)
Depreciation, amortisation and impairment	–	(626)
Operating result from discontinued operations	–	(5,278)
Gain/(loss) on sale		
Consideration received for discontinued operations	–	–
Less:		
Net carrying value of discontinued operations	(14,771)	(819)
Gain/(loss) on sale	(14,771)	(819)
Net operating results from discontinued operations	(14,771)	(6,097)
Cash flows from discontinued operations		
Net cash flows from operating activities	–	(8,692)
Net cash flows from financing activities (General Fund interfund)	–	8,692
Net increase/(decrease) in cash generated by the operations	–	–
(c) Carrying amounts of assets and liabilities		
Carrying value – assets - Infrastructure, property, plant and equipment	14,771	819
Net carrying value	14,771	819

E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance team manages the cash and Investments portfolio with the assistance of independent advisors. Council has an investment policy which complies with the s 625 of the Act and the Ministerial Investment Order. The policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up performance of the portfolio as required by local government regulations.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance team under policies approved by the Councillors.

The fair value of investments, receivables, loans, payable and lease liabilities approximates their carrying amount.

The risks associated with the financial instruments held are:

- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that a contracting entity will not complete its obligations under a financial instrument, resulting in a financial loss to the Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

(a) Market risk – interest rate and price risk

\$ '000	2025	2024
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The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

Council does not invest in investment products where capital invested is at risk other than by liquidation.

Impact of a 1% movement in interest rates		
– Equity / Income Statement	919	983
Impact of a 10% movement in price of investments		
– Equity / Income Statement	9,186	9,834

E1-1 Risks relating to financial instruments held (continued)

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and outstanding balances in accordance with its debt management policy. Council also encourages ratepayers to pay their rates by the due date through incentives.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

The credit risk for liquid funds and other short-term financial assets is considered low, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk other than Council has significant credit risk exposures in its local area given the nature of Council activities.

The level of outstanding receivables is reported to Council monthly, and benchmarks are set and monitored for acceptable collection performance. The balances of receivables that remain within initial trade terms (as detailed in the table) are considered to be of high credit quality.

There has been an increase in the concentration of investment with Council's bank provider NAB due to the low interest rate environment. It is not considered a significant increase in credit risk due to the move into a high credit rated financial institution.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue	overdue rates and annual charges < 5 years	≥ 5 years	Total
2025				
Gross carrying amount	4,420	3,974	510	8,904
2024				
Gross carrying amount	4,096	3,309	647	8,052

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Notes	Not yet overdue	Overdue debts 0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	Total
2025							
Gross carrying amount		16,510	1,627	621	88	1,411	20,257
Expected loss rate (%)		0.59%	0.47%	0.90%	8.89%	7.05%	1.08%
ECL provision		97	8	6	8	99	218
2024							
Gross carrying amount		14,020	2,951	245	35	1,463	18,714
Expected loss rate (%)		2.86%	0.27%	0.57%	3.79%	11.60%	3.11%
ECL provision		401	8	1	1	170	581

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E1-1 Risks relating to financial instruments held (continued)

(c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended, and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total contractual cash outflows	Actual carrying values
2025							
Payables	0.00%	2,327	9,254	–	–	11,581	11,765
Total financial liabilities		2,327	9,254	–	–	11,581	11,765
2024							
Payables	0.00%	2,222	14,117	–	–	16,339	15,934
Total financial liabilities		2,222	14,117	–	–	16,339	15,934

E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

		Fair value measurement hierarchy					
\$ '000	Notes	Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2025	2024	2025	2024	2025	2024
Recurring fair value measurements							
Infrastructure, property, plant and equipment	C1-7						
Plant & Equipment		—	—	14,763	14,463	14,763	14,463
Office Equipment		—	—	134	157	134	157
Furniture & Fittings		—	—	—	75	—	75
Operational Land		32,551	37,778	—	—	32,551	37,778
Community Land		—	—	35,687	41,056	35,687	41,056
Land Improvements		—	—	4,853	4,135	4,853	4,135
Buildings – Non Specialised		50,594	51,558	—	—	50,594	51,558
Buildings – Specialised		—	—	46,075	46,430	46,075	46,430
Other Structures		—	—	10,913	10,734	10,913	10,734
Road infrastructure		—	—	463,078	401,515	463,078	401,515
Bridges		—	—	141,298	94,176	141,298	94,176
Footpaths		—	—	13,545	9,817	13,545	9,817
Bulk Earthworks		—	—	507,819	520,068	507,819	520,068
Stormwater Drainage		—	—	25,329	23,362	25,329	23,362
Water Supply Network		—	—	178,028	163,518	178,028	163,518
Sewerage Network		—	—	124,756	108,126	124,756	108,126
Swimming Pools		—	—	2,668	2,738	2,668	2,738
Other Open							
Space/Recreational Assets		—	—	6,670	6,190	6,670	6,190
Library Books		—	—	447	423	447	423
Other Assets		—	—	2,872	2,999	2,872	2,999
Quarry Restoration Asset		—	—	29	29	29	29
Tip Restoration Asset		—	—	13,185	13,878	13,185	13,878
Total infrastructure, property, plant and equipment		83,145	89,336	1,592,149	1,463,889	1,675,294	1,553,225

Non-recurring fair value measurements

E2-1 Fair value measurement (continued)

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

Fair value measurements using significant unobservable inputs (level 3)

The valuation process for level 3 fair value measurements

Council uses the following processes for the fair valuation of Level 3 Infrastructure, Property, Plant and Equipment:

Plant & Equipment, Furniture & Fittings, Office Equipment, Other Assets - Historical cost less accumulated depreciation.

Community Land - Land values obtained by the NSW Valuer-General.

Specialised Buildings - Valued at Depreciated Replacement Cost by an independent qualified valuer.

Other Structures - Valued at Depreciated Replacement Cost by qualified Council staff.

Roads infrastructure and stormwater assets - Valued at Depreciated Replacement Cost by qualified Council staff.

Water Supply Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Sewerage Network - Valued at Depreciated Replacement Cost by qualified Council staff.

Recreational Assets (other than buildings) - Valued at Depreciated Replacement Cost by qualified Council staff.

Depreciated Replacement Cost is calculated from the current replacement value less the accumulated depreciation to account for the consumption of the service potential of the asset. The asset age is determined from the date of acquisition. If the date is not known, the asset age is determined by estimating the remaining life from an assessment of the asset condition, and subtracting the remaining life from the useful life of the asset.

The Current Replacement Value is the cost of a standard modern asset that would be installed if Council were deprived of the existing asset. Where specific estimates are available, these are used to determine the replacement values. In the absence of detailed estimates, unit rates are obtained from a recognised source and are appropriately factored to reflect the regional location of the asset.

Historical Cost is the cost of assets based on current invoices and contract, which are based on observable inputs, however the remaining useful life and residual value is based on internal factors which are unobservable in the market.

Where appropriate, disposal costs are taken into account when calculating the Depreciated Replacement Cost.

E2-1 Fair value measurement (continued)

Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment		
Plant & Equipment	Historical cost	Cost per unit, useful life, residual value, condition of asset
Office Equipment	Historical cost	Cost per unit, useful life, residual value, condition of asset
Furniture & Fittings	Historical cost	Cost per unit, useful life, residual value, condition of asset
Community Land	Market value	Valuer General's Valuation
Land Improvements	Depreciated replacement cost	Useful life, residual value, condition of asset
Buildings - Specialised	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Other Structures	Depreciated replacement cost	Cost per unit rates, pattern of consumption, components, useful life, asset condition
Road infrastructure	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Bridges	Depreciated replacement cost	Cost per sq metre, dimensions & specification, pattern of consumption, components, useful life, condition of asset
Footpaths	Depreciated replacement cost	Cost per sq metre, pattern of consumption, components, useful life, condition of asset
Bulk Earthworks	Current replacement cost	Cost per sq metre
Stormwater Drainage	Depreciated replacement cost	Unit rates, cost per metre, useful life, condition of asset
Water Supply Network	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Sewerage Network	Depreciated replacement cost	Unit rates, pattern of consumption, components, useful life, asset condition
Swimming Pools	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Other Open Space/Recreational Assets	Depreciated replacement cost	Cost per unit, useful life, condition of asset
Library Books	Historical cost	Cost per unit, useful life, condition of asset
Landfill Restoration Asset	Depreciated replacement cost	Cost per cubic / square metre, useful life
Quarry Restoration Asset	Depreciated replacement cost	Cost per cubic / square metre, useful life
Other Assets	Depreciated replacement cost	Unit rates, asset condition, useful life

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E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy by class of assets is provided below:

\$ '000	Level 3 IPPE	
	2025	2024
Opening balance at 1 July	1,463,889	1,380,470
Total gains or losses for the period		
Recognised in other comprehensive income – revaluation surplus	116,793	71,452
Other movements		
Transfers from/(to) another asset class	109	–
Purchases (GBV)	11,315	39,438
Disposals (WDV)	(17,091)	(2,693)
Depreciation and impairment	(25,893)	(24,778)
WIP transfers	41,023	–
Contributes Assets	2,004	–
Closing balance at 30 June	1,592,149	1,463,889

Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under Active Super – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB 119 *Employee Benefits* for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formula and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% of salary
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 9.5% from 1 July 2025 of salaries to these members' accumulation accounts in line with current level of SG contributions, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$20.0 million per annum for 1 January 2022 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June. Given the funding position of the Fund as at 30 June 2024, it was recommended to cease these past service contributions effective 1 January 2025.

The adequacy of contributions is assessed at each actuarial investigation which will be conducted annually, the next of which is due effective 30 June 2025.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

E3-1 Contingencies (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2025 was \$ 170,981.69. The last valuation of the Scheme was performed by fund actuary, Richard Boyfield, FIAA as at 30 June 2024.

Council's expected contribution to the plan for the next annual reporting period is \$18,690.48.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2025 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,197.6	
Past Service Liabilities	2,092.0	105.0%
Vested Benefits	2,130.4	103.2%

* excluding other accumulation accounts and reserves in both assets and liabilities.

The share of this deficit that is broadly attributed to the Council is estimated to be 0.43% as at 30 June 2025.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	6.0% per annum
Salary inflation	3.5% per annum
Increase in CPI	2.5% per annum

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review will be completed by December 2025.

(ii) CivicRisk Mutual

Council is a member of Civic Risk Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

(iv) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

E3-1 Contingencies (continued)

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, as a result of the Council issuing infringement notices, are followed up on and collected by the Infringement Processing Bureau.

The council's revenue recognition policy for such income is to account for it as revenue upon receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2025	2024
Compensation:		
Short-term benefits	1,147	1,300
Post-employment benefits	152	163
Total	1,299	1,463

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of KMP using Council services (e.g. access to library or Council swimming pool) will not be disclosed.

Nature of the transaction	Ref	Transactions during the year	Outstanding balances including commitments	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
\$ '000						
2025						
Workwear	1	48	–	30 days	–	–
Other	2	6	–	30 days	–	–
2024						
Workwear	1	56	–	30 days	–	–
Other	2	4	–	30 days	–	–

¹ Council has procured workwear from Hip Pocket Workwear. The business is owned by a member of the KMP of Council. Amounts are billed based on market rates for such suppliers and were due and payable under normal payment terms.

² Other minor amounts were paid for goods and services provided by businesses owned by close family members of two Council KMP's. Amounts are billed based on market rates for such suppliers and were due and payable under normal payment terms.

F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2025	2024
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Mayoral fee	47	47
Councillors' fees	233	239
Other Councillors' expenses (including Mayor)	60	43
Total	340	329

F2 Other relationships

F2-1 Audit fees

\$ '000	2025	2024
Auditors of the Council - NSW Auditor-General:		
(i) Audit and other assurance services		
Audit and review of financial statements	101	163
Additional audit fees from prior year	217	93
Remuneration for audit and other assurance services	318	256
Total fees paid or payable to the Auditor-General	318	256
Non NSW Auditor-General audit firms		
(i) Audit and other assurance services		
Internal Audit Services	5	33
Other Acquittal assurance services	2	2
Total fees paid or payable for non-assurance services	7	35
Total audit fees	325	291

G Other matters

G1-1 Statement of Cash Flows information

Reconciliation of Operating Result

\$ '000	2025	2024
Net operating result from Income Statement	(2,458)	23,935
Add / (less) non-cash items:		
Depreciation and amortisation	28,903	28,084
(Gain) / loss on disposal of assets	15,401	1,015
Non-cash capital grants and contributions	(2,209)	(2,013)
Unwinding of discount rates on reinstatement provisions	1,096	1,001
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	(302)	4,630
Increase / (decrease) in provision for impairment of receivables	(367)	261
(Increase) / decrease of inventories	321	(15)
(Increase) / decrease of other current assets	(177)	(21)
(Increase) / decrease of contract asset	(2,093)	265
Increase / (decrease) in payables	28	714
Increase / (decrease) in other accrued expenses payable	(4,927)	(2,709)
Increase / (decrease) in other liabilities	15,814	(5,331)
Increase / (decrease) in contract liabilities	(13,947)	(6,080)
Increase / (decrease) in employee benefit provision	(114)	1,039
Increase / (decrease) in other provisions	409	(153)
Net cash flows from operating activities	35,378	44,622

G2-1 Commitments

Capital commitments (exclusive of GST)

\$ '000	2025	2024
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Property, plant and equipment		
Transport Infrastructure	18,521	8,842
Plant and equipment	1,160	372
Water Infrastructure	2,869	4,778
Sewer Infrastructure	2,203	1,491
31Other Infrastructure	6,727	7,748
Total commitments	31,480	23,231
These expenditures are payable as follows:		
Within the next year	29,009	16,171
Later than one year and not later than 5 years	2,471	7,060
Total payable	31,480	23,231

G3-1 Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

G4 Statement of developer contributions

G4-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2024	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2025	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
Roads	660	–	–	–	22	–	–	682	–
Parking	42	–	–	–	1	–	–	43	–
Open space	621	7	–	–	21	–	–	649	–
Community facilities	410	–	–	–	14	–	–	424	–
Public parking	10	–	–	–	–	–	–	10	–
Roadworks	507	4	–	–	17	–	–	528	–
Open space and public art	92	–	–	–	3	–	–	95	–
Sport and recreation facilities	85	3	–	–	3	–	–	91	–
Community services and facilities	581	33	–	–	21	–	–	635	–
Shared pathways - Jindabyne area	45	2	–	–	2	–	–	49	–
Shared trails - Jindabyne area	172	21	–	–	7	–	–	200	–
Regional waste management	437	40	–	–	16	–	–	493	–
Bushfire services	105	10	–	–	4	–	–	119	–
Michelago Village Road	29	–	–	–	1	–	–	30	–
Michelago Village Open Space	16	–	–	–	1	–	–	17	–
Michelago Village Waste	3	–	–	–	–	–	–	3	–
Michelago Village Plan Admin	5	–	–	–	–	–	–	5	–
S7.11 contributions – under a plan	3,820	120	–	–	133	–	–	4,073	–
S7.12 levies – under a plan	561	270	–	–	28	–	–	859	–
Total S7.11 and S7.12 revenue under plans	4,381	390	–	–	161	–	–	4,932	–
S7.11 not under plans	198	–	–	–	7	–	–	205	–
S64 contributions	12,138	3,088	–	–	468	(75)	–	15,619	–
Total contributions	16,717	3,478	–	–	636	(75)	–	20,756	–

Under the *Environmental Planning and Assessment Act 1979*, local infrastructure contributions, also known as developer contributions, are charged by councils when new development occurs. They help fund infrastructure like parks, community facilities, local roads, footpaths, stormwater drainage and traffic management. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

G4-2 Developer contributions by plan

	Opening balance at 1 July 2024	Contributions received during the year		Non-cash Other	Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2025	Cumulative balance of internal borrowings (to)/from
\$ '000		Cash	Non-cash Land						
S7.11 contributions – under a plan									
Purpose									
CONTRIBUTION PLAN (Snowy Monaro Regional Council)									
Michelago Village Road	29	-	-	-	1	-	-	30	-
Michelago Village Open Space	16	-	-	-	1	-	-	17	-
Michelago Village Plan Admin	5	-	-	-	-	-	-	5	-
Michelago Village Waste	3	-	-	-	-	-	-	3	-
Total	53	-	-	-	2	-	-	55	-
CONTRIBUTION PLAN (former Cooma-Monaro)									
Roads	660	-	-	-	22	-	-	682	-
Parking	42	-	-	-	1	-	-	43	-
Open space	621	7	-	-	21	-	-	649	-
Community facilities	410	-	-	-	14	-	-	424	-
Total	1,733	7	-	-	58	-	-	1,798	-
CONTRIBUTION PLAN (former Snowy River)									
Public parking	10	-	-	-	-	-	-	10	-
Roadworks	507	4	-	-	17	-	-	528	-
Open space and public art	92	-	-	-	3	-	-	95	-
Sport and recreation facilities	85	3	-	-	3	-	-	91	-
Community services and facilities	581	33	-	-	21	-	-	635	-
Shared pathways – Jindabyne area	45	2	-	-	2	-	-	49	-
Shared trails – Jindabyne area	172	21	-	-	7	-	-	200	-
Regional waste management	437	40	-	-	16	-	-	493	-
Bushfire services	105	10	-	-	4	-	-	119	-
Total	2,034	113	-	-	73	-	-	2,220	-

continued on next page ...

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Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

G4-2 Developer contributions by plan (continued)

S7.12 Levies – under a plan

	Opening balance at 1 July 2024	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2025	Cumulative balance of internal borrowings (to)/from
\$ '000		Cash	Non-cash Land	Non-cash Other					
CONTRIBUTION PLAN (Snowy Monaro Regional Council)									
Purpose									
Northern Catchment	13	11	–	–	1	–	–	25	–
Central Catchment	72	55	–	–	4	–	–	131	–
South East Catchment	102	79	–	–	6	–	–	187	–
Central West Catchment	45	22	–	–	2	–	–	69	–
South West Catchment	300	88	–	–	13	–	–	401	–
Total	532	255	–	–	26	–	–	813	–
CONTRIBUTION PLAN NUMBER 1 (former Bombala)									
Purpose									
Other	29	15	–	–	2	–	–	46	–
Total	29	15	–	–	2	–	–	46	–

G4-3 Contributions not under plans

(former Snowy River)

Purpose									
Community facilities	29	–	–	–	1	–	–	30	–
Kerb and gutter	33	–	–	–	1	–	–	34	–
Voluntary payment agreement	136	–	–	–	5	–	–	141	–
Total	198	–	–	–	7	–	–	205	–

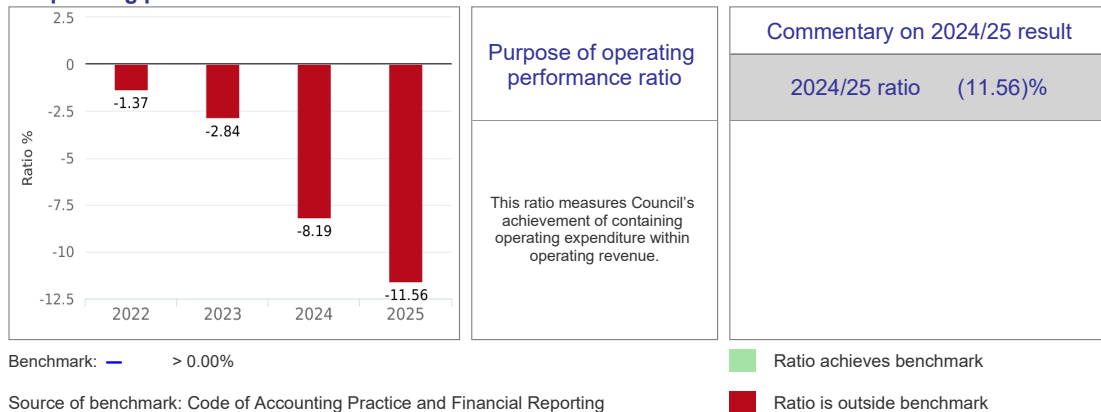
End of the audited financial statements

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

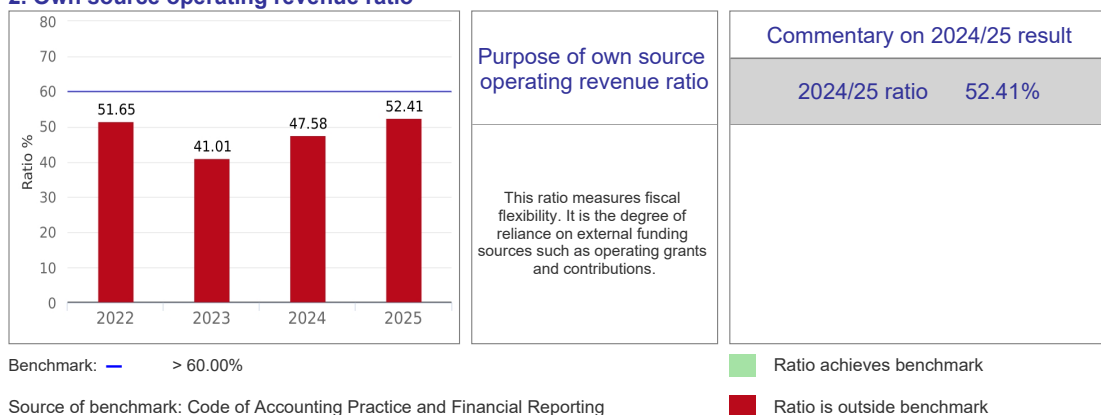
H Additional Council disclosures (unaudited)

H1-1 Statement of performance measures – consolidated results (graphs)

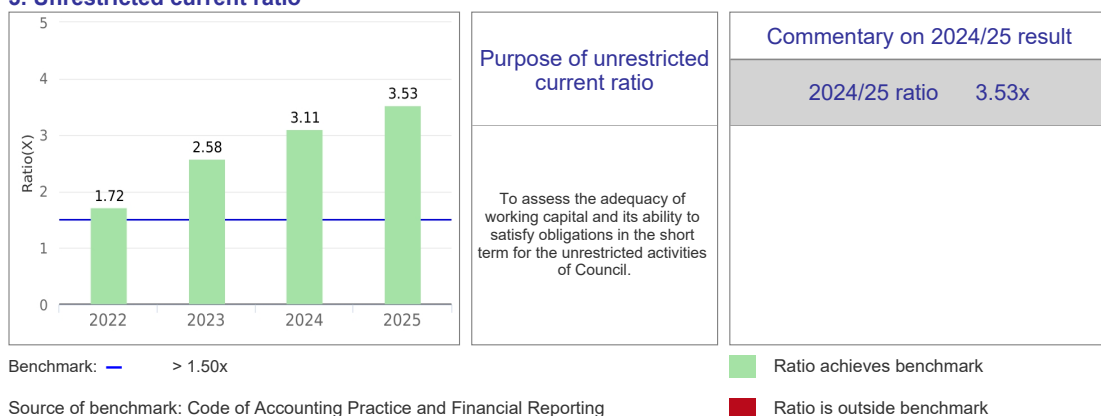
1. Operating performance ratio



2. Own source operating revenue ratio

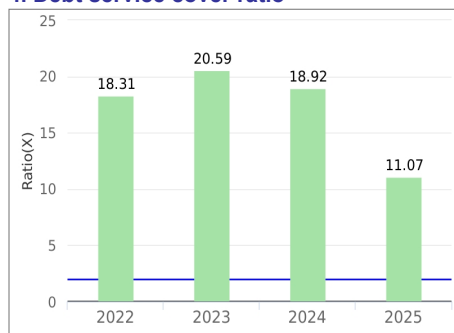


3. Unrestricted current ratio



H1-1 Statement of performance measures – consolidated results (graphs) (continued)

4. Debt service cover ratio



Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Commentary on 2024/25 result

2024/25 ratio 11.07x

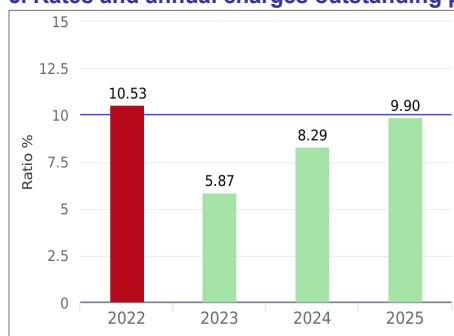
Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

5. Rates and annual charges outstanding percentage



Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2024/25 result

2024/25 ratio 9.90%

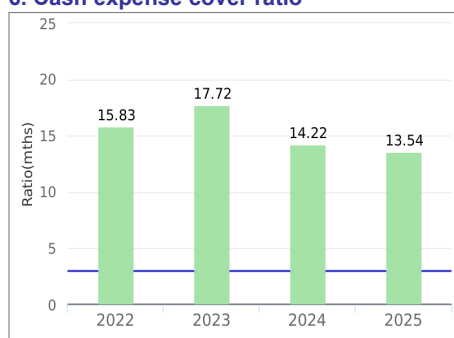
Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

6. Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2024/25 result

2024/25 ratio 13.54 months

Benchmark: — > 3.00months

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark

Ratio is outside benchmark

H1-2 Council information and contact details

Principal place of business:

Cooma
81 Commissioner Street
COOMA NSW 2630

Berridale
2 Myack Street
BERRIDALE NSW 2628

Bombala
71 Caveat Street
BOMBALA NSW 2632

Jindabyne
2/1 Gippsland Street
JINDABYNE NSW 2627

Opening hours:

8:30am - 4:30pm
Monday to Friday

Telephone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Internet: www.snowymonaro.nsw.gov.au

Officers

Chief Executive Officer
Ms Noreen Vu

Chief Financial Officer / Responsible Accounting Officer
Mr Simon Rennie

Public Officer
Mr Luke O'Sullivan
Coordinator Governance

Auditors
Audit Office of NSW
Ms Sue Prichard
Director, Financial Audit
Level 19, Darling Park Tower 2
201 Sussex Street
SYDNEY NSW 2000

Elected members

Mayor
Cr Chris Hanna

Councillors
Cr Tricia Hopkins (Deputy Mayor)
Cr Narelle Davis
Cr Nick Elliott
Cr Tanya Higgins
Cr John Rooney
Cr Reuben Rose
Cr Bob Stewart
Cr Lynda Summers
Cr Andrew Thaler
Cr Luke Williamson

Other information

ABN: 72 906 802 034

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2025

Independent Auditor's Reports:

On the Financial Statements (Sect 417 [2])

Snowy Monaro Regional Council | Notes to the Financial Statements 30 June 2025

Snowy Monaro Regional Council

General Purpose Financial Statements

for the year ended 30 June 2025

Independent Auditor's Reports: (continued)

On the Financial Statements (Sect 417 [3])

Independent Auditor's Report



Code of Meeting Practice

Policy

Record of versions

Version	Date Published	Reason for Amendments	Resolution	Author or Document Owner
8		Updated to align with 2025 revised Model Code of Meeting Practice		Governance
7	18 September 2025	Adoption to meet 12 month requirement for new councils	328/25	Governance
6	17 April 2025	Addition of 3.19, 3.20 and 3.21 following Council resolution of April 2025	120/25	Governance
5	January 2023	Correction under section 10	N/A	Governance
4	November 2022	New Template Update	N/A	Executive Office
3	16 June 2022	Adoption of Code of Meeting Practice	158/22	Governance
2	November 2021	2021 Revised Model Code of Meeting Practice	2021 Revised Model Code of Meeting Practice	Governance
1	18 June 2020	Adoption of Code of Meeting Practice	91/20	Governance

SNOWY MONARO REGIONAL COUNCIL

Code of Meeting Practice | Policy

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1 Introduction

This Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is prescribed under section 360 of the Local Government Act 1993 (the Act) and the Local Government (General) Regulation 2021 (the Regulation).

The Model Meeting Code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

The provisions of the Model Meeting Code that are not mandatory are indicated in **red font**. Provisions in **Green** indicate local provisions added to the model provisions.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 Meeting Principles

- 2.1 Council and committee meetings should be:
- Transparent:

Decisions are made in a way that is open and accountable.
- Informed:

Decisions are made based on relevant, quality information.
- Inclusive:

Decisions respect the diverse needs and interests of the local community.
- Principled:

Decisions are informed by the principles prescribed under Chapter 3 of the Act
- Trusted:

The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.
- Effective:

Meetings are well organised, effectively run and skilfully chaired.
- Orderly:

Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

Note: The Office of Local Government has issued a guideline on free speech in local government in NSW. The Guideline provides practical guidance to councils on what free speech means in the context of NSW local government, including in relation to council meetings. The Guidelines have been issued under section 23A of the Act meaning councils must consider them when exercising their functions at meetings.

3 Before the Meeting

Timing of ordinary council meetings

- 3.1 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

- 3.3 The mayor may call an extraordinary meeting without the need to obtain the signature of two (2) councillors

Notice to the public of council meetings

- 3.4 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.4 reflects section 9(1) of the Act.

- 3.5 For the purposes of clause 3.4, notice of a meeting of the council and of a committee of council must be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.7 The Chief Executive Officer (CEO) must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.7 reflects section 367(1) of the Act.

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, unless the Council determines otherwise, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.8 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.9 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted within such reasonable time before the meeting is to be held as determined by the council
- 3.11 To be included on the agenda of the meeting must be submitted 10 business days before the meeting is to be held.
- 3.12 A councillor may, in writing to the CEO, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.13 Where the CEO is aware of information relevant to the consideration of the motion the CEO is to ensure councillors are to be given timely information and advice to support good decision making.

Note: Clause 3.13 reflects section 335(f) of the Act.

- 3.14 Any information provided should be limited to facts or identification of risks (and the level of risk in accordance with Council's risk management framework) that the motion entails.
- 3.15 Any notice of motion must adhere to the requirements of Council's financial management policy.
- 3.16 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational, and where applicable asset management, plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the CEO on the availability of funds for implementing the motion if adopted.

Questions with notice

- 3.17 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the CEO about the performance or operations of the council.
- 3.18 A councillor is not permitted to ask a question with notice under clause 3.17 that would constitute an act of disorder.
- 3.19 The CEO or their nominee may respond to a question with notice submitted under clause 3.17 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.
- 3.20 Any questions taken on Notice at a Council meeting that are not answered at the Council meeting are taken on notice by staff or the executive must be answered within 30 days and where needed 60 days as a maximum.

- 3.21 If a question is not able to be answered, it must be recorded in the minutes that it was not able to be answered.
- 3.22 All questions taken on notice must be recorded in the meeting minutes and noted as such.

Note: Clauses 3.20 – 3.22 reflect Council's resolution 120/25.

Agenda and business papers for ordinary meetings

- 3.23 The CEO must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.24 The CEO must ensure that the agenda for an ordinary meeting of the council states:
- a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - d) any business of which due notice has been given under clause 3.10.
- 3.25 Nothing in clause 3.24 limits the powers of the mayor to put a mayoral minute to a meeting without notice under clause 9.7.
- 3.26 The CEO must not include in the agenda for a meeting of the council any business or questions of which due notice has been given if, in the opinion of the CEO, the business is, or the implementation of the business would be, unlawful. The CEO must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.27 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the CEO, is likely to take place when the meeting is closed to the public, the CEO must ensure that the agenda of the meeting:
- a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.27 reflects section 9(2A)(a) of the Act.

- 3.28 The CEO must ensure that the details of any item of business which, in the opinion of the CEO, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Availability of the agenda and business papers to the public

- 3.29 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for

taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.29 reflects section 9(2) and (4) of the Act.

- 3.30 Clause 3.29 does not apply to the business papers for items of business identified under clause 3.27 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.30 reflects section 9(2A)(b) of the Act.

- 3.31 For the purposes of clause 3.29, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.31 reflects section 9(3) of the Act.

- 3.32 A copy of an agenda, or of an associated business paper made available under clause 3.29, may in addition be given or made available in electronic form unless the council determines otherwise.

Note: Clause 3.32 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.33 The council must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.34 Nothing in clause 3.33 limits the powers of the mayor to put a mayoral minute to an extraordinary meeting without notice under clause 9.7.
- 3.35 Despite clause 3.33, business may be considered at an extraordinary meeting of the council at which all councillors are present, even though due notice has not been given of the business, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council. A resolution adopted under this clause must state the reasons for the urgency.
- 3.36 A motion moved under clause 3.35 can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with. Despite any other provision of this code, only the mover of a motion moved under clause 3.35, and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 3.37 If all councillors are not present at the extraordinary meeting, the council may only deal with business at the meeting that councillors have not been given due notice of, where a resolution is adopted in accordance with clause 3.35 and the chairperson also rules that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.
- 3.38 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.37 on whether a matter is urgent.

Prohibition of Pre-meeting briefing sessions

- 3.39 Briefing sessions must not be held to brief councillors on business listed on the agenda for meetings of the council or committees of the council.

Note: The prohibition on the holding of briefing sessions under clause 3.39 reflects the intent of Chapter 4, Part 1 of the Act which requires business of the council to be conducted openly and transparently at a formal meeting of which due notice has been given and to which the public has access. Pre-meeting briefing sessions are inconsistent with the principles of transparency, accountability and public participation and have the potential to undermine confidence in the proper and lawful decision-making processes of the council.

- 3.40 Nothing in clause 3.39 prevents a councillor from requesting information from the general manager about a matter to be considered at a meeting, provided the information is also available to the public. Information requested under this clause must be provided in a way that does not involve any discussion of the information.

4 Public Forums

- 4.1 The council may hold a public forum prior to meetings of the council and committees of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to meetings of other committees of the council.
- 4.2 The council may determine the rules under which public forums are to be conducted and when they are to be held.
- 4.3 The provisions of this code requiring the livestreaming of meetings also apply to public forums.
- 4.4 A separate record will be kept of the public forum and will be made available on council's website. The record will contain the following; name, item no., item description, and whether the speaker is for or against the item.
- 4.5 Public forums may be held by audio-visual link.
- 4.6 Public forums are to be chaired by the mayor or their nominee.
- 4.7 To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by 2:00pm the day before the date on which the public forum is to be held, and must identify the item of business on the agenda of the council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item. If the item is a general business topic the speaker will be advised one day prior to the meeting if there is available time in public forum for their topic, if applications are received two working days before the date on which the public forum is to be held.
- 4.8 A person may apply to speak on no more than one items of business on the agenda of the council meeting.
- 4.9 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
- 4.10 The CEO or their delegate may refuse an application to speak at a public forum. The CEO or their delegate must give reasons in writing for a decision to refuse an application.

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- 4.11 No more than three speakers are to be permitted to speak 'for' or three 'against' a development application, or one speaker 'for' and one speaker 'against' any other item of business on the agenda for the council meeting.
- 4.12 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the CEO or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the CEO or their delegate is to determine who will address the council at the public forum.
- 4.13 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.
- 4.14 Approved speakers at the public forum are to register with the council any written, visual or audio material to be presented in support of their address to the council at the public forum, and to identify any equipment needs no less than two days before the public forum. The CEO or their delegate may refuse to allow such material to be presented.
- 4.15 The CEO or their delegate is to determine the order of speakers at the public forum.
- 4.16 Each speaker will be allowed five minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.17 Speakers at public forums must not digress from the item on the agenda of the council meeting they have applied to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.18 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 4.19 Speakers are under no obligation to answer a question put under clause 4.18. Answers by the speaker, to each question are to be limited to two minutes.
- 4.20 Speakers at public forums cannot ask questions of the council, councillors, or council staff.
- 4.21 Where an address made at a public forum raises matters that require further consideration by council staff, the CEO may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.22 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies, and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.23 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.22, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.24 Clause 4.23 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.

- 4.25 Where a speaker engages in conduct of the type referred to in clause 4.22, the CEO or their delegate may refuse further applications from that person to speak at public forums for such a period as the CEO or their delegate considers appropriate.
- 4.26 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

5 Coming Together

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.
- Note:** A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.
- 5.2 The council may determine standards of dress for councillors when attending meetings.
- 5.3 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.
- 5.4 Where a councillor is unable to attend one or more meetings of the council or committees of the Council, the councillor should submit an apology for the meetings they are unable to attend, state the reasons for their absence from the meetings and request that the council grant them a leave of absence from the relevant meetings.
- 5.5 The council must not act unreasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 Where a councillor makes an apology under clause 5.4, the council must determine by resolution whether to grant the councillor a leave of absence for the meeting for the purposes of section 234(1)(d) of the Act. If the council resolves not to grant a leave of absence for the meeting, it must state the reasons for its decision in its resolution.
- 5.7 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.
- Note:** Clause 5.7 reflects section 234(1)(d) of the Act.
- 5.8 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the CEO at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.9 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.9 reflects section 368(1) of the Act.

- 5.10 Clause 5.9 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.10 reflects section 368(2) of the Act.

- 5.11 A meeting of the council must be adjourned if a quorum is not present:

- a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
- b) within half an hour after the time designated for the holding of the meeting, or
- c) at any time during the meeting.

- 5.12 In either case, the meeting must be adjourned to a time, date, and place fixed:

- a) by the chairperson, or
- b) in the chairperson's absence, by the majority of the councillors present, or
- c) failing that, by the CEO.

- 5.13 The CEO must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.

- 5.14 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the mayor may, in consultation with the CEO and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.

- 5.15 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called by the mayor under clause 3.3.

Meetings held by audio-visual link

- 5.16 A meeting of the council or a committee of the council may be held by audio-visual link where the mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The mayor must make a determination under this clause in consultation with the CEO and, as far as is practicable, with each councillor.

- 5.17 Where the mayor determines under clause 5.16 that a meeting is to be held by audio-visual link, the CEO must:
- a) give written notice to all councillors that the meeting is to be held by audio-visual link, and
 - b) take all reasonable steps to ensure that all councillors can participate in the meeting by audio-visual link, and
 - c) cause a notice to be published on the council's website and in such other manner the CEO is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.
- 5.18 This code applies to a meeting held by audio-visual link under clause 5.16 in the same way it would if the meeting was held in person.
- Note:** Where a council holds a meeting by audio-visual link under clause 5.16, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by councillors at meetings by audio-visual link

- 5.19 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee where they are prevented from attending the meeting in person because of ill health or other medical reasons or because of unforeseen caring responsibilities.
- 5.20 Clause 5.19 does not apply to meetings at which a mayoral election is to be held.
- 5.21 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the CEO prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.
- 5.22 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.21.
- 5.23 The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.
- 5.24 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.25 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state the meetings the resolution applies to.
- 5.26 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.

- 5.27 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link.
- 5.28 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.
- 5.29 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.30 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.31 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

- 5.32 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.32 reflects section 10(1) of the Act.

- 5.33 Clause 5.32 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.34 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- a) by a resolution of the meeting, or
- b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.34 reflects section 10(2) of the Act

- 5.35 On the adoption of this code and at the commencement of each council term, the council must determine whether to authorise the person presiding at a meeting to exercise a power of expulsion.

Livestreaming of meetings

- 5.36 Each meeting of the council or a committee of the council is to be recorded by means of an audio-visual device.

- 5.37 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- a) the meeting is being recorded and made publicly available on the council's website, and
 - b) persons attending the meeting should refrain from making any defamatory statements.
- 5.38 The recording of a meeting is to be made publicly available on the council's website at the same time as the meeting is taking place.
- 5.39 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting or for the balance of the council's term, whichever is the longer period.
- 5.40 Clauses 5.36 and 5.39 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.
- Note:** Clauses 5.36 – 5.40 reflect section 236 of the Regulation.
- 5.41 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the CEO and other staff at meetings

- 5.42 The CEO is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.
- Note:** Clause 5.42 reflects section 376(1) of the Act.
- 5.43 The CEO is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.
- Note:** Clause 5.43 reflects section 376(2) of the Act.
- 5.44 The CEO may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the CEO or the terms of employment of the CEO.
- Note:** Clause 5.44 reflects section 376(3) of the Act.
- 5.45 The attendance of other council staff at a meeting, (other than as members of the public) shall be determined by the CEO in consultation with the mayor.

6 The Chairperson

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.
- Note:** Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
- a) by the CEO or, in their absence, an employee of the council designated by the CEO to conduct the election, or
 - b) by the person who called the meeting or a person acting on their behalf if neither the CEO nor a designated employee is present at the meeting, or if there is no CEO or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 Modes of Address

- 7.1 Where physically able to, councillors and staff should stand when the mayor enters the chamber and when addressing the meeting.
- 7.2 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor', 'Madam Mayor' or 'Mayor'.

- 7.3 If the chairperson is the deputy mayor, they are to be addressed as 'Mr Deputy Mayor', or 'Madam Deputy Mayor' or 'Deputy Mayor'
- 7.4 Where the chairperson is not the mayor or deputy mayor, they are to be addressed as either 'Mr Chairperson', or 'Madam Chairperson' or 'Chair'.
- 7.5 A councillor is to be addressed as 'Councillor [surname]'.
- 7.6 A council officer is to be addressed by their official designation or as Mr/Ms/Mx [surname].

8 Order of Business for Ordinary Council Meeting

- 8.1 At a meeting of the council, the general order of business is as fixed by resolution of the council.
- 8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.
- 8.3 Despite any other provision of this code, only the mover of a motion referred to in clause 8.2 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 8.4 The general order of business for an ordinary meeting of the council shall be:
 - 01 Opening meeting
 - 02 Acknowledgement of country
 - 03 Councillor request for attendance by audio-visual link
 - 04 Apologies and applications for leave of absence
 - 05 Disclosures of interests
 - 06 Mayoral minute(s)
 - 07 Matters dealt with by exception
 - 08 Confirmation of minutes
 - 09 Planning and development applications
 - 10 Other reports to Council
 - 11 Reports of committees
 - 12 Notices of motions
 - 13 Responses to questions
 - a) Questions on notice
 - b) Questions raised on business before Council
 - 14 Confidential matters
 - 15 Conclusion of the meeting

9 Consideration of Business at Council Meetings

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- a) unless a councillor has given notice of the business, as required by clause 3.10, and
 - b) unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- a) is already before, or directly relates to, a matter that is already before the council, or
 - b) is the election of a chairperson to preside at the meeting, or
 - c) is a matter or topic put to the meeting by way of a mayoral minute, or
 - d) is a motion for the adoption of recommendations of a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council at which all councillors are present even though due notice has not been given of the business to councillors, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting. A resolution adopted under this clause must state the reasons for the urgency.
- 9.4 A motion moved under clause 9.3 can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 9.3 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 9.5 If all councillors are not present at a meeting, the council may only deal with business at the meeting that councillors have not been given due notice of, where a resolution is adopted in accordance with clause 9.3, and the chairperson also rules that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.
- 9.6 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.5.

Mayoral minutes

- 9.7 The mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that the mayor determines should be considered at the meeting
- 9.8 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The mayor may move the adoption of a mayoral minute without the motion being seconded.
- 9.9 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.

Staff reports

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- 9.10 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.11 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.12 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.13 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.16, unless the council determines otherwise in accordance with this code.
- 9.14 A councillor may, through the chairperson, ask another councillor about a matter on the agenda.
- 9.15 A councillor may, through the mayor, ask the CEO about a matter on the agenda. The CEO may request another council employee to answer the question.
- 9.16 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.17 Councillors must ask questions directly, succinctly, and without argument.
- 9.18 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10 Rules of Debate

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it, they may request its withdrawal at any time. If the notice of motion is withdrawn after the agenda and business paper for the meeting at which it is to be

considered have been sent to councillors, the chairperson is to note the withdrawal of the notice of motion at the meeting unless the council determines to consider the notice of motion at the meeting.

- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.

Amendments to motions

- 10.8 An amendment to a motion must be moved and seconded before it can be debated.
- 10.9 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.10 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.11 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.12 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.13 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.14 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Limitations on the number and duration of speeches

- 10.15 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply

to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.

- 10.16 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.17 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.18 Despite clause 10.18, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.19 Despite clauses 10.16 and 10.17, a councillor may move that a motion or an amendment be now put:
- a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.20 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.20. A seconder is not required for such a motion.
- 10.21 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.16.
- 10.22 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.23 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.24 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.
- 10.25 Clause 10.25 does not prevent a further motion from being moved on the same item of business where the original motion is lost provided the motion is not substantially the same as the one that is lost.

11 Voting

Voting entitlements of councillors

- 11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

- 11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- 11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.
- 11.6 All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

Voting on planning decisions

- 11.7 The council or a council committee must not make a final planning decision without receiving a staff report containing an assessment and recommendation in relation to the matter put before the council for a decision
- 11.8 Where the council or a council committee makes a planning decision that is inconsistent with the recommendation made in a staff report, it must provide reasons for its decision and why it did not adopt the staff recommendation
- 11.9 The CEO must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 11.10 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.11 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.12 Clauses 11.09–11.11 apply also to meetings that are closed to the public.

Note: Clauses 11.09–11.11 reflect section 375A of the Act.

Note: The requirements of clause 11.09 may be satisfied by maintaining a register of the minutes of each planning decision.

12 Committee of the Whole

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches and encouraging councillors and staff to stand when addressing the meeting.

Note: Clauses 10.16–10.26 limit the number and duration of speeches.

Note: Clause 7.1 encourages councillors and staff to stand when addressing the meeting where they can.

- 12.3 The CEO or, in the absence of the CEO, an employee of the council designated by the CEO, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full, but any recommendations of the committee must be reported.

- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 Dealing with Items by Exception

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution. where it considers it necessary to expedite the consideration of business at a meeting.

- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.

- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.

- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.

- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.

- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.

- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1.

14 Closure of Council Meetings to the Public

Grounds on which meetings can be closed to the public

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- a) personnel matters concerning particular individuals (other than councillors),
 - b) the personal hardship of any resident or ratepayer,
 - c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - d) commercial information of a confidential nature that would, if disclosed:
 - i) prejudice the commercial position of the person who supplied it, or
 - ii) confer a commercial advantage on a competitor of the council, or
 - iii) reveal a trade secret,
 - e) information that would, if disclosed, prejudice the maintenance of law,
 - f) matters affecting the security of the council, councillors, council staff or council property,
 - g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:
- a) are substantial issues relating to a matter in which the council or committee is involved, and

- b) are clearly identified in the advice, and
- c) are fully discussed in that advice, and
- d) are subject to legal professional privilege.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- a) a person may misinterpret or misunderstand the discussion, or
- b) the discussion of the matter may:
 - i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Departmental Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.26 as a matter that is likely to be considered when the meeting is closed, but only if:
- a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
 - b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - i) should not be deferred (because of the urgency of the matter), and
 - ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Despite clauses 14.9 and 14.10, the council may resolve to close the meeting to the public in accordance with this Part to hear a representation from a member of the public as to whether the meeting should be closed to consider an item of business where the representation involves the disclosure of information relating to a matter referred to in clause 14.1.
- 14.12 Where the matter has been identified in the agenda of the meeting under clause 3.26 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in a manner determined by the council.

Expulsion of non-councillors from meetings closed to the public

- 14.13 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.14 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using such force as is reasonably necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Note: Failure to comply with a direction to leave a meeting is an offence under section 660 of the Act carrying a maximum penalty of 20 penalty units.

Obligations of councillors attending meetings by audio-visual link

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- 14.15 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.16 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- a) the relevant provision of section 10A(2) of the Act,
 - b) the matter that is to be discussed during the closed part of the meeting,
 - c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.16 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.17 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.18 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 14.17 during a part of the meeting that is livestreamed where practicable.
- 14.19 The CEO must cause business papers for items of business considered during a meeting, or part of a meeting, that is closed to public, to be published on the council's website as soon as practicable after the information contained in the business papers ceases to be confidential.
- 14.20 The CEO must consult with the council and any other affected persons before publishing information on the council's website under clause 14.19 and provide reasons for why the information has ceased to be confidential.

15 Keeping Order at Meetings

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.3 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.4 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.5 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.6 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.7 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.8 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.9 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.10 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- a) contravenes the Act, the Regulation or this code, or
 - b) assaults or threatens to assault another councillor or person present at the meeting, or
 - c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - d) uses offensive or disorderly words, or
 - e) makes gestures or otherwise behaves in a way that is sexist, racist, homophobic or otherwise discriminatory, or, if the behaviour occurred in the Legislative Assembly, would be considered disorderly, or
 - f) imputes improper motives to or unfavourably personally reflects upon any other council official, or a person present at the meeting, except by a motion, or
 - g) says or does anything that would promote disorder at the meeting or is otherwise inconsistent with maintaining order at the meeting.

Note: Clause 15.10 reflects section 182 of the Regulation.

Note: The Legislative Assembly's Speaker's Guidelines state that "Members are not to use language, make gestures, or behave in any way in the Chamber that is sexist,

racist, homophobic or otherwise exclusionary or discriminatory. Such conduct may be considered offensive and disorderly, in accordance with Standing Order 74".

15.11 The chairperson may require a councillor:

- a) to apologise without reservation for an act of disorder referred to in clauses 15.10(a), (b), (d), (e) or (g), or
- b) to withdraw a motion or an amendment referred to in clause 15.10(c) and, where appropriate, to apologise without reservation, or
- c) to retract and apologise without reservation for any statement that constitutes an act of disorder referred to in clauses 15.10(d), (e), (f) or (g).

Note: Clause 15.11 reflects section 233 of the Regulation.

15.12 A failure to comply with a requirement under clause 15.11 constitutes a fresh act of disorder for the purposes of clause 15.10.

15.13 Where a councillor fails to take action in response to a requirement by the chairperson to remedy an act of disorder under clause 15.11 at the meeting at which the act of disorder occurred, the chairperson may require the councillor to take that action at each subsequent meeting until such time as the councillor complies with the requirement. If the councillor fails to remedy the act of disorder at a subsequent meeting, they may be expelled from the meeting under clause 15.18.

How disorder at a meeting may be dealt with

15.14 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

15.15 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person, including any councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act.

15.16 Clause 15.15, does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

15.17 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.11 or clause 15.13. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

Note: Clause 15.17 reflects section 233(2) of the Regulation.

15.18 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.

- 15.19 Members of the public attending a meeting of the council:
- (a) must remain silent during the meeting unless invited by the chairperson to speak,
 - (b) must not bring flags, signs or protest symbols to the meeting, and
 - (c) must not disrupt the meeting.
- 15.20 Without limiting clause 15.18, a contravention of clause 15.19 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.18. Members of the public may, as provided by section 10(2) of the Act, be expelled from a meeting for a breach of clause 15.19.
- 15.21 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.22 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using such force as is reasonably necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.
- Note:** Failure to comply with a direction to leave a meeting is an offence under section 660 of the Act carrying a maximum penalty of 20 penalty units.

How disorder by councillors attending meetings by audio-visual link may be dealt with

- 15.23 Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with this code.
- 15.24 If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.25 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.26 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.27 Without limiting clause 15.18, a contravention of clause 15.26 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.19. Any person who contravenes or attempts to contravene clause 15.26, may, as provided for under section 10(2) of the Act, be expelled from the meeting.
- 15.28 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or

any person authorised for the purpose by the council or person presiding, may, by using such force as is reasonably necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

Note: Failure to comply with a direction to leave a meeting is an offence under section 660 of the Act carrying a maximum penalty of 20 penalty units.

16 Conflicts of Interest

- 16.1 All councillors and, where applicable, all other persons, must declare and manage conflicts of interest they have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they have in matters being considered at the meeting in accordance with the council's code of conduct. Where a councillor has declared a conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be suspended or terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

17 Decisions of the Council

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.
- Note:** Clause 17.1 reflects section 371 of the Act in the case of councils and section 400T(8) in the case of joint organisations.
- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given in accordance with this code.
- Note:** Clause 17.3 reflects section 372(1) of the Act.
- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.
- Note:** Clause 17.4 reflects section 372(2) of the Act.

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- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with this code.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.12 with the consent of all signatories to the notice of motion.

- 17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the CEO no later than [REDACTED] after the meeting at which the resolution was adopted.

- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

Note: Clause 17.11 reflects section 372(6) of the Act.

- 17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:

- a) a notice of motion signed by three councillors is submitted to the chairperson at the meeting, and
- b) the council resolves to deal with the motion at the meeting on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council.

- 17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 17.12(b) and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.

- 17.14 A resolution adopted under clause 17.12(b) must state the reasons for the urgency.

Recommitting resolutions to correct an error

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- a) to correct any error, ambiguity or imprecision in the council's resolution, or
 - b) to confirm the voting on the resolution.
- 17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.
- 17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.18 A motion moved under clause 17.15 can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 17.15 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.
- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 Time Limits on Council Meetings

- 18.1 Meetings of the council and committees of the council are to conclude at a time the council may from time to time determine.
- 18.2 That time is to be no later than five hours after the opening of the meeting.
- 18.3 If the business of the meeting is unfinished at the time the council has determined, and the council does not resolve to extend the meeting, the chairperson must either:
- a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - b) adjourn the meeting to a time, date and place fixed by the chairperson.
- 18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the CEO must:
- a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the CEO is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19 After the Meeting

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the CEO must ensure that the following matters are recorded in the council's minutes:

- a) the names of councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
- b) details of each motion moved at a council meeting and of any amendments moved to it,
- c) the names of the mover and seconder of the motion or amendment,
- d) whether the motion or amendment was passed or lost, and
- e) such other matters specifically required under this code.

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

19.12 The CEO is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20 Council Committees

Application of this Part

20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

20.2 The council may, by resolution, establish such committees as it considers necessary.

20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.

20.4 The quorum for a meeting of a committee of the council is to be:

- a) such number of members as the council decides, or
- b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

20.5 The council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.

Notice of committee meetings

20.6 The CEO must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:

- a) the time, date and place of the meeting, and
- b) the business proposed to be considered at the meeting.

20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Non-members entitled to attend committee meetings

- 20.8 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- a) to give notice of business for inclusion in the agenda for the meeting, or
 - b) to move or second a motion at the meeting, or
 - c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.9 The chairperson of each committee of the council must be:
- a) the mayor, or
 - b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - c) if the council does not elect such a member, a member of the committee elected by the committee.
- 20.10 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.11 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.12 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting. If neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.13 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council.
- 20.14 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.13.
- 20.15 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Mayoral minutes

- 20.16 The provisions of this code relating to mayoral minutes also apply to meetings of committees of the council in the same way they apply to meetings of the council.

Closure of committee meetings to the public

- 20.17 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.18 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.19 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.18 during a part of the meeting that is livestreamed where practicable.
- 20.20 The CEO must cause business papers for items of business considered during a meeting, or part of a meeting, that is closed to public, to be published on the council's website as soon as practicable after the information contained in the business papers ceases to be confidential.
- 20.21 The CEO must consult with the committee and any other affected persons before publishing information on the council's website under clause 20.20 and provide reasons for why the information has ceased to be confidential.

Disorder in committee meetings

- 20.22 The provisions of the Act, the Regulation, and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way they apply to meetings of the council.

Minutes of council committee meetings

- 20.23 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- a) the names of councillors attending a meeting and whether they attended the meeting in person or by audio-visual link,
 - b) details of each motion moved at a meeting and of any amendments moved to it,
 - c) the names of the mover and seconder of the motion or amendment,
 - d) whether the motion or amendment was passed or lost, and
 - e) such other matters specifically required under this code.
- 20.24 All voting at meetings of committees of the council (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.
- 20.25 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.

- 20.26 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.27 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.
- 20.28 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.29 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21 Irregularities

- 21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:

a) a vacancy in a civic office, or

b) a failure to give notice of the meeting to any councillor or committee member, or

c) any defect in the election or appointment of a councillor or committee member, or

d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or

e) a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

22 Definitions

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.10 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
audio-visual link	means a facility that enables audio and visual communication between persons at different places
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales

SNOWY MONARO REGIONAL COUNCIL

Code of Meeting Practice | Policy

chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.9 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	includes councillors, members of staff of a council, administrators, council committee members, delegates of council and any other person exercising functions on behalf of the council
day	means calendar day
division	means a request by two councillors under clause 11.5 of this code requiring the recording of the names of the councillors who voted both for and against a motion
livestream	a video broadcast of a meeting transmitted across the internet concurrently with the meeting
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan, a planning agreement or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
year	means the period beginning 1 July and ending the following 30 June

2025 Model Meeting Code - FAQ

Implementation of the 2025 Model Meeting Code

When must the 2025 Model Meeting Code be adopted?

- Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025.

What happens if the 2025 Model Meeting Code is not adopted by 31 December 2025?

- Transitional provisions in the Local Government (General) Regulation 2021 (the Regulation) provide that if a council does not adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code by 31 December 2025, then from 1 January 2026, any provision of the council's code of meeting practice that is inconsistent with a mandatory provision of the 2025 Model Meeting Code will be automatically overridden by the relevant mandatory provision of the 2025 Model Meeting Code.

Are councils required to adopt the non-mandatory provisions of the 2025 Model Meeting Code?

- No. The non-mandatory provisions of the 2025 Model Meeting Code cover areas of meeting practice that are common to most councils but where there may be a need for some variation in practice between councils based on local circumstances. The non-mandatory provisions also operate to set a benchmark based on what OLG sees as best practice for the relevant area of practice.
- Councils are free to omit the non-mandatory provisions or to adapt them to meet their needs.

Can councils include supplementary provisions in their adopted code of meeting practice?

- Yes. There is nothing to prevent councils from including supplementary provisions in their adopted code of meeting practice to meet their needs, provided the supplementary provisions are not inconsistent with the mandatory provisions of the 2025 Model Meeting Code.

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Are joint organisations and county councils required to adopt the 2025 Model Meeting Code?

- Yes. The 2025 Model Meeting Code also applies to meetings of the boards of joint organisations and county councils.
- The provisions of the 2025 Model Meeting Code that are specific to meetings of boards of joint organisations are indicated in blue font.
- In adopting the 2025 Model Meeting Code, joint organisations should adapt it to substitute the terms “board” for “council”, “chairperson” for “mayor”, “voting representative” for “councillor” and “executive officer” for “general manager”.
- In adopting the 2025 Model Meeting Code, county councils should adapt it to substitute the term “chairperson” for “mayor” and “member” for “councillor”.

What consultation must councils do before adopting a code of meeting practice?

- Under section 361 of the *Local Government Act 1993* (the Act), before adopting a new code of meeting practice, councils must first exhibit a draft of the code of meeting practice for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code.
- This requirement does not apply to joint organisations.

What are the key changes?

A key focus of the changes made to the 2025 Model Meeting Code is to ensure meetings are conducted in a dignified and orderly way befitting to a chamber of democracy and to promote community confidence in councils and their decisions.

The following is a summary of the key changes. It is not an exhaustive list of all the changes that have been made.

Extraordinary meetings

- The mayor may now call an extraordinary meeting without the need to obtain the signature of two councillors.

Dealing with urgent business at meetings

- The process for dealing with urgent business at both ordinary and extraordinary meetings has been simplified.
- Business may be considered at a meeting at which all councillors are present, even though due notice has not been given of the business, if the council resolves

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to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council. The resolution must state the reasons for the urgency.

- If all councillors are not present at the meeting, the chairperson must also rule that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.

Prohibition on pre-meeting briefing sessions

- The 2025 Model Meeting Code prohibits briefing sessions being held to brief councillors on business listed on the agenda for meetings of the council or committees of the council.
- The prohibition on briefing sessions does not prevent a councillor from requesting information from the general manager about a matter to be considered at a meeting, provided the information is also available to the public. The information must be provided in a way that does not involve any discussion of the information.

Public forums

- The public forum provisions are now mandatory but leave it to councils to determine whether to hold public forums before council and committee meetings.
- Councils are also free to determine the rules under which public forums are to be conducted and when they are to be held. OLG will be issuing model best practice public forum rules that councils can use if they choose to.
- Public forums must be livestreamed.

Councillors' attendance at meetings by audio-visual link

- The provisions governing attendance by councillors at meetings by audio-visual link have been made mandatory and the option to attend meetings by audio-visual link has been restricted to where councillors are prevented from attending a meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.

Absences from council meetings

- Changes have been made to the provisions governing absences from meetings.
- Where councillors are unable to attend one or more meetings of the council or committees of the council, the new provisions encourage them to:
 - submit an apology for the meetings they are unable to attend,
 - state the reasons for their absence from the meetings, and

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- o request that the council grant them a leave of absence from the relevant meetings.
- Where a councillor makes an apology, the council must determine by resolution whether to grant the councillor a leave of absence for the meeting. Councils are required to act reasonably when deciding whether to grant a leave of absence to a councillor. To ensure accountability, if the council resolves not to grant a leave of absence for the meeting, it must state the reasons for its decision in its resolution.

Livestreaming meetings

- As of 1 January 2026, councils are required to livestream their meetings using an audio-visual recording.
- Recordings of meetings must be published on the council's website for the balance of the council's term or for 12 months, whichever is the later date.
- OLG will be issuing updated guidance on the livestreaming of meetings.

New rules of etiquette at meetings

- Councils may determine standards of dress for councillors when attending meetings.
- Where physically able to, councillors and staff are encouraged to stand when the mayor enters the chamber and when addressing the meeting.
- The 2025 Model Meeting Code prescribes modes of address.

Mayoral minutes

- The restrictions on mayoral minutes under the previous code have been removed. A mayoral minute may be put to a meeting without notice on any matter or topic that the mayor determines should be considered at the meeting.

Rules of debate

- The rules of debate have been simplified and the rules governing the foreshadowing of motions and amendments have been removed. It remains open to councillors to foreshadow that they intend to move an amendment during the debate, but there are no longer formal rules governing this.
- An amendment has been made to clarify that there is nothing to prevent a further motion from being moved at a meeting on the same item of business where the original motion is lost, provided the motion is not substantially the same as the one that was lost.

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- Councils will no longer have the option of reducing the duration of speeches to less than 5 minutes. However, councils continue to have other options to expedite business at meetings such as moving that a motion be put where the necessary conditions have been satisfied and to resolve to deal with items by exception.

Voting on planning decisions

- Consistent with the Independent Commission Against Corruption's (ICAC) recommendations, a council or a council committee must not make a final planning decision at a meeting without receiving a staff report containing an assessment and recommendation in relation to the matter put before the council for a decision.
- Where the council or a council committee makes a planning decision that is inconsistent with the recommendation made in a staff report, it must provide reasons for its decision and why it did not adopt the staff recommendation.

Representations by the public on the closure of meetings

- In the interests of simplifying the code, the rules governing representations by the public on the closure of meetings have been removed. However, there is nothing to prevent councils from adopting their own rules on this. OLG will be issuing model best practice rules for public representations that councils can use if they choose to.

Making information considered at closed meetings public

- Consistent with ICAC's recommendation, the general manager must publish business papers for items of business considered during meetings that have been closed to public on the council's website as soon as practicable after the information contained in the business papers ceases to be confidential.
- Before publishing this information, the general manager must consult with the council and any other affected persons and provide reasons for why the information has ceased to be confidential.

Dealing with disorder

- Councils will be required to determine on the adoption of the new code and at the commencement of each council term, whether to authorise the person presiding at a meeting to exercise a power of expulsion.
- The definition of acts of disorder by councillors have changed. The following constitute acts of disorder under the Regulation and the 2025 Model Meeting Code:

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- contravening the Act, the Regulation, or the council's code of meeting practice,
 - assaulting, or threatening to assault, another councillor or person present at the meeting,
 - moving or attempting to move a motion or an amendment that has an unlawful purpose, or deals with a matter that is outside the jurisdiction of the council or committee or addressing or attempting to address the council or committee on or such a motion, amendment or matter,
 - using offensive or disorderly words,
 - making gestures or otherwise behaving in a way that is sexist, racist, homophobic or otherwise discriminatory, or if the behaviour occurred in the Legislative Assembly, would be considered disorderly,
 - imputing improper motives, or unfavourably personally reflecting, on another council official or a person present at the meeting, or
 - saying or doing anything that would promote disorder at the meeting or is otherwise inconsistent with maintaining order at the meeting.
- Where a councillor fails to remedy an act of disorder at the meeting at which it occurs, they can be required to do so at each subsequent meeting until they remedy the act of disorder. On each occasion the councillor fails to comply with a direction by the chairperson to remedy an act of disorder, they can be expelled from the meeting and each subsequent meeting until they comply.
- Members of the public can be expelled from meetings for engaging in disorderly conduct. Disorderly conduct includes:
 - speaking at meetings without being invited to,
 - bringing flags, signs or protest symbols to meetings,
 - disrupting meetings,
 - making unauthorised recordings of meetings.
- The 2025 Model Meeting Code notes that failure by a councillor or members of the public to leave a meeting when expelled is an offence under section 660 of the Act. Section 660 provides that a person who wilfully obstructs a council, councillor, employee of a council or a duly authorised person in the exercise of any function under the Act, or Regulation is guilty of an offence. An offence under section 660 carries a maximum fine of \$2,100.

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Committees

- Meetings of committees of a council whose membership comprises only of councillors must be conducted in accordance with the council's adopted meeting code. Such committees will no longer have the option of determining that rules under the council's meeting code do not apply to them.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	320/25	Manager Corporate Projects	Infrastructure	20/10/2025	Outstanding
Jindabyne Waste Facility - Options Analysis COUNCIL RESOLUTION 320/25 That Council: A. Note that 5 options have been considered for the Jindabyne Waste Facility. B. Note that interim works were undertaken at the waste facility to continue waste services to the community. C. Endorse Option 1, and actively seek external funding partners to deliver the Jindabyne Waste Transfer station for a design and construct. Moved Councillor Davis Seconded Deputy Mayor Hopkins CARRIED Record of Voting Councillors For: <i>Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> Councillors Against: <i>Nil.</i>					
Notes 01 Oct 2025 Council is preparing correspondence to State and Federal Members for financial support to the Jindabyne Transfer Station facilities requirement.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	321/25	Senior Project Manager	Infrastructure	20/10/2025	Outstanding
Hatchery Bay Road Alignment - Land Acquisition and Exchange for Public Road Purposes - Jindabyne COUNCIL RESOLUTION (BY EXCEPTION) 321/25 That Council A. Close the portions of Council road corridor identified as Lot 3 and Lot 4 in the plan attached (JAS618-Concept Plan Rev A), with these parcels to then be transferred in exchange for land acquired for public road at Hatchery Bay. B. Agree to the proposed acquisition and exchange of land by agreement, for Public Road purposes as shown in the attached plan (JAS618-Concept Plan Rev A); with the land exchange comprised as follows: 1. Transfer Lot 1 (2,880m²) from Private Landowner to Council for dedication as Public Road 2. For information and context only - Transfer Lot 2 (160m²) from Private Landowner to Developer for their future use. 3. Transfer Lot 3 (2,045m²) from Council to Developer in exchange for land acquired.					

4. Transfer Lot 4 (5,810m²) from Council to Private Landowner in exchange for land acquired. 5. For information and context only - Transfer Lot 5 (6,795m²) from Developer to Private Landowner 6. Transfer Lot 6 (5,200m²) from Developer to Council for dedication as a Public Road, over the constructed road. 7. For information and context only - The two lots referenced as ‘R’ in the attached plan will remain as Public Road in status. C. Note that all land transfer costs are to be borne by the Developer, as detailed in this report. D. Classify all land acquired for the Hatchery Bay Road alignment as Operational Land in accordance with s. 31(2) of <i>Local Government Act 1993</i> (NSW). E. Authorise the CEO (or Delegate) to execute all documents necessary to complete the Hatchery Bay Road alignment matter and the associated land transfers.		
Moved Mayor Hanna	Seconded Councillor Summers	CARRIED
Record of Voting		
Councillors For:	Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.	
Councillors Against:	Nil.	
Notes		
03 Oct 2025		
Parties have been notified of Resolution. Proceeding as planned.		

Snowy Monaro Regional Council

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	318/25	Duty Town Planner	Community Services	20/10/2025	Outstanding
Development Application - 10.2025.111.1 - Garage with Laundry Facilities COUNCIL RESOLUTION 318/25 That: 1. Council notes the reason for the decision is that the proposal does not comply with Section 4.16 of the <i>Environmental Planning and Assessment Act 1979</i> (as amended). 2. Council, pursuant to section 4.16(1)(b) of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> refuse 10.2025.111.1 for garage with laundry facilities on Lot: 21 DP: 1251996 at 25 Heyesen Drive East Jindabyne for the following reasons: a) The design of the proposed development is not suitable for the site and does not meet the objective of Zone RU5 of the Snowy River LEP 2013, being “ <i>To protect and conserve the historical significance, character and scenic quality of rural village settings</i> ” b) The proposed development and design does not meet the site suitability and public interest tests of 4.15 of the Environmental Planning and Assessment Act 1979. c) The development as presented in the application does not adequately meet the development standards of the Jindabyne DCP 2024, including Chapter B1 Design. 3. The CEO register this planning decision in line with s. 375A of the Local Government Act 1993 including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision. Moved Councillor Summers Seconded Deputy Mayor Hopkins CARRIED Record of Voting <i>Councillors For:</i> Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins and Councillor Summers. <i>Councillors Against:</i> Councillor Rooney, Councillor Rose, Councillor Stewart and Councillor Williamson.					
Notes 09 Oct 2025 DA Refusal issued and decision placed in register. Completed. JG					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	314/25	Town Planner	Community Services	20/10/2025	Completed
Development Application 10.2025.24.1 - Mixed Use Development COUNCIL RESOLUTION 314/25 That: 1. Council notes the reason for the decision is that the proposal complies with Section 4.16 of the <i>Environmental Planning and Assessment Act 1979</i> (as amended). 2. Council pursuant to section 4.16 of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> Council grants consent to DA10.2025.24.1 for Shop top Housing - Mixed Use Development consisting of Hotel, Gym, Laundromat, Café and 60 Residential Apartments on Lot 1 DP 537182, 94-98 Commissioner Street Cooma with conditions of consent attached to this report. 3. The CEO register this planning decision in line with s. 375A of the Local Government Act 1993 including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision. Moved Councillor Summers Seconded Councillor Elliott CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 Complete					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	315/25	Strategic Land Use Planner	Strategy	30/01/2026	Outstanding
Draft Planning Proposal - 415-417 Barry Way, Jindabyne COUNCIL RESOLUTION 315/25 That Council:					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	
	Committee: Ordinary Council	

- A. Endorse the draft planning proposal, 330.2024.1.1 for Lot 111 DP 756686, 415-417 Barry Way, Jindabyne for rezoning and amendments to the *Snowy River Local Environmental Plan 2013* to submit to the Minister of Planning for gateway determination pursuant to Division 3.4 of the *Environmental Planning and Assessment Act 1979*.
- B. Advise the NSW Department of Planning, Housing and Infrastructure that Council wishes to be authorised as the local plan-making authority.
- C. Subject to receiving a favourable response from the Department of Planning, Housing and Infrastructure, proceed to public exhibition of the planning proposal and the draft development control plan amendment in accordance with the conditions of the gateway determination.
- D. Endorse the draft *Jindabyne Development Control Plan 2024* amendments for the purposes of public exhibition, subject to the draft planning proposal proceeding to public exhibition.
- E. In the event that the draft planning proposal does not receive gateway approval from the NSW Department of Planning, Housing and Infrastructure, notify the proponent that the planning proposal will not proceed.

Moved Deputy Mayor Hopkins

Seconded Councillor Elliott

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

02 Oct 2025

Items A and B completed., Item C - E currently under process. Council is waiting on the Department Planning Housing and Infrastructure to determine whether they will issue a gateway approval before proceeding with items D and E.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	317/25	Duty Town Planner	Community Services	20/10/2025	Outstanding

Development Application - 10.2025.95.1 - Use of Part of Land for Depot

COUNCIL RESOLUTION

317/25

That

1. Council notes the reason for the decision is that the proposal complies with Section 4.16 of the *Environmental Planning and Assessment Act 1979* (as amended).
2. Council pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979* (as amended) Council grants consent to 10.2025.95.1 for Depot on Lot 27 DP851663, at 297 Abington Park Road Moonbah, with conditions of consent attached to this report.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	
	Committee: Ordinary Council	

3. The CEO register this planning decision in line with s. 375A of the *Local Government Act 1993* including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

Moved Councillor Rooney

Seconded Councillor Davis

CARRIED

Record of Voting

Councillors For: Councillor Davis, Mayor Hanna, Councillor Higgins, Councillor Rooney and Councillor Summers.

Councillors Against: Councillor Elliott, Deputy Mayor Hopkins, Councillor Rose, Councillor Stewart and Councillor Williamson.

Chair's Casting Vote

Upon the vote being put there was an equity of votes in favour and against the motion. In accordance with Council's Code of Meeting practice, the Chair exercised his casting vote and voted **FOR** the motion.

Notes

09 Oct 2025

DA Consent issued and decision placed in register. Completed. JG

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	325/25	Community Development Planner and Projects Officer	Strategy	20/10/2025	Outstanding
Draft Charter - Snowy Monaro Disability Inclusion Action Advisory Committee					
COUNCIL RESOLUTION			325/25		
That Council:					
A. Establish the Snowy Monaro Disability Inclusion Action Advisory Committee, with the attached charter and amend the charter section 11.2 to remove the sentence “ideally this support will be provided by one of the members of the committee”.					
B. Appoint Councillors Davis and Higgins to the committee with Councillor Hopkins as an alternate.					
Moved Deputy Mayor Hopkins		Seconded Councillor Davis		CARRIED	
Record of Voting					
Councillors For:		Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.			
Councillors Against:		Nil.			
Notes					
01 Oct 2025					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council		

Minor changes made to Charter per resolution. Advertisement for community representatives to commence in October.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	313/25	Town Planner	Community Services	20/10/2025	Completed
Development Application 10.2021.60.1 - Extractive Industry - Middle Flat Road COUNCIL RESOLUTION 313/25 That Council refuse this application on the following: 1. Significant variation with DCP 5.2.3 – new extractive industries are not permitted within 500 metres of a non-associated dwelling; nearest dwelling is approximately 130 metres. 2. To ensure that Council is acting consistently in its planning decisions when applying the development control plan. Moved Councillor Rose Seconded Deputy Mayor Hopkins CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 Complete					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	316/25	Town Planner	Community Services	31/12/2025	Outstanding
Proposed Amendments to Existing Snowy Monaro Community Participation Plan COUNCIL RESOLUTION 316/25 That Council: 1. Endorse the public exhibition of the draft amended Community Participation Plan as described in and attached to this report for a period of 28 days in accordance with Schedule 1 Part 1 of the <i>Environmental Planning and Assessment Act 1979</i> . 2. Receive a post exhibition report outlining the feedback of the public exhibition.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Moved Councillor Summers	Seconded Councillor Higgins	CARRIED
Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>		
Notes 02 Oct 2025 Webpage documents being prepared to go out on exhibition by end of October.		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	328/25	Chief Strategy Officer	Strategy	20/10/2025	Completed
Feedback on Code of Meeting Practice COUNCIL RESOLUTION (BY EXCEPTION) 328/25 That Council adopt the code of meeting practice as placed on public exhibition with the removal of the note following clause 5.35. Moved Mayor Hanna Seconded Councillor Summers CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 Model adopted. New model coming to this meeting for consultation.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/09/2025	338/25	Chief Community Services	Community Services	20/10/2025	Outstanding
RV Friendly Town					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

COUNCIL RESOLUTION	338/25
That Council:	
A. Note that Cooma meets almost all criteria to be recognised as an RV Friendly Town by the Caravan & Motorhome Club of Australia	
B. To explore a pathway to designate an area in Cooma and Bombala as an RV friendly stop over	
Moved Deputy Mayor Hopkins	Seconded Councillor Rooney
	CARRIED
Record of Voting	
<i>Councillors For:</i>	<i>Councillor Davis, Mayor Hanna, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i>
<i>Councillors Against:</i>	<i>Councillor Elliott.</i>
Notes	
01 Oct 2025	
Pathway currently being explored and report to follow upon finalisation.	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	293/25	Community Development Planner and Projects Officer	Strategy	26/12/2025	Outstanding
Draft Snowy Monaro Arts, Culture & Heritage Strategy 2026 - 2029, & draft SMRC Public Art Policy					
COUNCIL RESOLUTION			293/25		
That Council:					
A. Endorse the draft <i>Snowy Monaro Arts, Culture & Heritage Strategy 2026 - 2029 and draft SMRC Public Art Policy</i> for the purposes of public exhibition;					
B. Place the draft Strategy and draft Policy on public exhibition for a period of not less than 6 weeks; and					
C. Receive a post exhibition report outlining the feedback of the public exhibition.					
Moved Councillor Davis		Seconded Deputy Mayor Hopkins		CARRIED	
Record of Voting					
Councillors For:		Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.			
Councillors Against:		Nil.			

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Notes

01 Oct 2025

Draft documents are currently on exhibition via Your Say and targeted consultation. Exhibition closes 20 Oct.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	290/25	Governance Officer	Strategy	22/09/2025	Completed

Michelago Hall and Tennis Courts Membership

COUNCIL RESOLUTION (BY EXCEPTION)

290/25

That Council appoint Fiona Tollis to the Michelago Hall and Tennis Courts Committee.

Moved Mayor Hanna

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

01 Oct 2025

Fiona Tollis and the Committee have been notified of the appointment. MS Tollis has been provided with a copy of the committee charter, Code of Conduct and contacts for the committee. Action complete

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	295/25	Coordinator Governance	Strategy	22/09/2025	Completed

Policy: Council's Code of Conduct

COUNCIL RESOLUTION

295/25

That Council:

- A. Make no changes to the current Code of Conduct following its review pending release of the revised model.
- B. Undertake another review of the Code of Conduct following the release of the revised Model Code of Conduct.

Moved Councillor Davis

Seconded Councillor Summers

CARRIED

Record of Voting

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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Councillors For: Councillors Against:	<i>Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.</i> <i>Nil.</i>
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Notes	01 Oct 2025 New model code of meeting practice has been released and the review undertaken.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	284/25	Manager Corporate Projects	Infrastructure	31/10/2025	Outstanding

8-12 Wellington Street, Bombala: Arts & Innovation Centre Project (Lot 11 DP 871424 & Lot 13 DP 871424)					
284/25					
COUNCIL RESOLUTION That Council: A. Note the information contained in this report including the operational and financial impact on Council on retaining the property. B. Note that the Bombala Arts and Innovation Centre Project is cancelled due to lack of funding. C. Write to the NSW Government requesting the removal of the caveat requiring Council to hold the facility for a total of 15 years and to allow the community 6 months to develop a feasible plan for the facility. D. Request the Mayor to write to the SMRC Arts and Culture Committee and the Bombala Arts and Cultural Committee to thank them for their input and provide an outcome of this decision.					
Moved Deputy Mayor Hopkins		Seconded Councillor Summers		CARRIED	
Record of Voting Councillors For: <i>Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose and Councillor Summers.</i> Councillors Against: <i>Councillor Williamson.</i>					
Notes 01 Oct 2025 Council is preparing a letter to the NSW Government to request they remove the 15 year caveat off the property to allow a change in classification from Community to Operational.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	279/25	Manager Infrastructure	Infrastructure	31/10/2025	Outstanding

Section 138 Application Snowy Mountains Forests - Council Bridge Asset Replacement Proposal - Lot 11 DP 756840 Craigie

COUNCIL RESOLUTION (BY EXCEPTION)

279/25

That Council:

1. Delegate the CEO to execute an Infrastructure Agreement between Snowy Monaro Regional Council and Snowy Mountains Forest Pty Limited to construct, maintain and renew the new bridge across Little Plains River within the gazetted public road reserve that traverses Lot 11 DP 756840 and Lot 23 DP 1102550 at no cost to Council.
2. Following execution of the Infrastructure Agreement by both parties delegate the CEO to approve a s. 138 Application under the *Roads Act 1993*.

Moved Mayor Hanna

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

02 Oct 2025

Agreement has been drafted and request for quote has been submitted to solicitors for review.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	280/25	Land & Property Officer	Infrastructure	31/10/2025	Outstanding

Bobeyan Road Upgrade - Land Acquisitions for Road Alignment

COUNCIL RESOLUTION

280/25

That Council:

- A. Approves the acquisition of all land parcels surveyed as necessary to complete the Bobeyan Road Upgrade Project as annexed to this Council Report subject to final survey, either by agreement or by compulsory process if required, for the purpose of public road under section 177 of the *Roads Act 1993* (NSW), and in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* (NSW).
- B. Authorises the making of an application to the Minister for Local Government and the Governor of New South Wales for approval to acquire the required land parcels for the Bobeyan Road Upgrade Project, in accordance with the *Roads Act 1993* (NSW).

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

- C. Acknowledges the intention to dedicate the acquired land as public road by notice published in the NSW Government Gazette, pursuant to section 10 of the *Roads Act 1993* (NSW), and confirms that all acquired land will be classified as operational land under the Local Government Act 1993 (NSW).
- D. Authorises the Chief Executive Officer (or their delegate under delegated authority) to execute all necessary documentation to implement the land acquisitions and finalise the matter.
- E. Authorises the Chief Executive Officer (or their delegate) to determine and deliver compensation to affected landholders in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* (NSW) and the *Roads Act 1993* (NSW). Compensation may be provided through monetary payment, land exchange, works undertaken by Council, or a combination of these methods.
- F. Ensure that the total spend for all acquisitions does not exceed the residual value for grant funds currently held.

Moved Councillor Davis

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

01 Oct 2025

Consent has been received from NSW Land Registry Services (LRS) for a compiled plan to be lodged for the closed road sections. The surveyor is now progressing with drafting the Plan of Acquisition.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	276/25	Town Planner	Community Services	31/10/2025	Completed

Modification to Development Application 10.2024.80.2 - Amend Condition PCC_19 and PCC_20

COUNCIL RESOLUTION

276/25

That

- Council notes the reason for the decision is that the proposal complies with Section 4.16 of the *Environmental Planning and Assessment Act 1979* (as amended).
- Council pursuant to section 4.16 of the *Environmental Planning and Assessment Act 1979 (as amended)* Council grants consent to 10.2024.80.2 to amend PCC_19 & PCC_20 to include obligations on Lot 6 DP 880342, Lot 5 DP 880342, Lot 5 DP 248096, Lot 1 DP 236901 and Lot 3 DP 549281 Forest View Road JINDABYNE 2627 with conditions of consent attached to this report.
- The CEO register this planning decision in line with s. 375A of the Local Government Act 1993 including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Moved Councillor Davis	Seconded Councillor Summers	CARRIED
Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose and Councillor Summers.</i> <i>Councillors Against: Councillor Williamson.</i>		
Notes 02 Oct 2025 Determination issue and added to register.		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	304/25	Manager, Built and Natural Environment	Community Services	30/11/2025	Outstanding
Awning Safety COUNCIL RESOLUTION 304/25 That Council write to all building owners in the LGA that have infrastructure overhanging public spaces to remind them of their obligations to adequately maintain the structural integrity of their buildings, awnings and verandas, to ensure that public safety is preserved. Moved Councillor Rooney Seconded Deputy Mayor Hopkins CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 List of property owners being finalised in preparation of sending out letter as per resolution.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	300/25	EA to Chief Officers	Executive Office	22/09/2025	Completed
Local Government NSW Annual Conference 2025 COUNCIL RESOLUTION 300/25 That Council: A. Note that Snowy Monaro Regional Council has three (3) official voting delegates to the Local Government NSW Annual Conference to be held on 23 to 25 November 2025. B. Authorise the Mayor and Councillors Higgins and Summers as official voting delegates to attend the Local Government NSW Annual Conference. In the event that either delegate cannot make it that, that a substitute delegate is approved by the Mayor. C. Request any Councillors who wish to attend as non-official voting delegates to put a request to the CEO for authorisation. D. Note the date for any strategic motions that impact the broader local government sector to the LG NSW Annual Conference is due by 30 September 2025 and requires a Council Resolution to comply with submission rules. Moved Councillor Summers Seconded Councillor Davis CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins and Councillor Summers.</i> <i>Councillors Against: Councillor Rooney, Councillor Rose and Councillor Williamson.</i>					
Notes Complete.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	278/25	Town Planner	Community Services	31/10/2025	Completed
Modification to Development Application 10.2023.392.2 - Amend Conditions PCC_19 and PCC_20. COUNCIL RESOLUTION 278/25 That 1. Council notes the reason for the decision is that the proposal complies with Section 4.16 of the <i>Environmental Planning and Assessment Act 1979</i> (as amended). 2. Council pursuant to section 4.16 of the <i>Environmental Planning and Assessment Act 1979 (as amended)</i> Council grants consent to 10.2023.392.2 to amend PCC_19 & PCC_20 to include obligations on Lot 33 DP 1250345, Lot 1 DP 857067, Lot 71 DP 830752, Lot 2 DP 816051, Lot 2, 3, 4 DP 237197, Lot 1 DP 232814 & Lot 9 DP 1216028, Public Reserve Rainbow Drive EAST JINDABYNE with conditions of consent attached to this report.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

3. The CEO register this planning decision in line with s. 375A of the Local Government Act 1993 including the names of the Councillors who supported the decision and the names of any Councillors who opposed (or are taken to have opposed) the decision.

Moved Councillor Davis

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose and Councillor Summers.

Councillors Against: Councillor Williamson.

Notes

02 Oct 2025

Determination issued and added to register.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	294/25	Coordinator Governance	Strategy	22/09/2025	Completed

Policy: Payment of Expenses and the Provision of Facilities for Mayors and Councillors

COUNCIL RESOLUTION

294/25

That Council

A. Place the Payment of Expenses and Provision of Facilities for Mayor and Councillors Policy on public exhibition for 28 days.

B. Adopt the policy at the completion of the required consultation process if no submissions are received during the exhibition period.

Moved Deputy Mayor Hopkins

Seconded Councillor Davis

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

02 Oct 2025

The policy has been on public exhibition. Two submissions were received and a report is in this business paper.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/08/2025	303/25	Chief Strategy Officer	Strategy	31/10/2025	Outstanding
Open Spaces and Recreation Committee COUNCIL RESOLUTION (BY EXCEPTION) 303/25 That Council: A. Note the minutes of the committee. B. Delegate the CEO to write to the Committee to thank them for raising the matter and to advise the Committee that: (a) The works to determine the potential heritage listing of Memorial Driveway Park is not currently funded in the delivery program. (b) The project will be added to the unfunded works listing for consideration of funding based on prioritisation. (c) Council has no actions in the delivery program to look at changing the status of the land. (d) As the Cooma Mountain Bike Club is aware of the preferred locations of trails that the Council will allow the Club to determine their own priorities. Moved Mayor Hanna CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>					
Notes 03 Oct 2025 The chair of the committee will be emailed to provide feedback to the committee.					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/07/2025	252/25	Land & Property Officer	Infrastructure	18/08/2025	Completed
Classification of Land Legacy Acquisition - W&WW Cooma Sewer Pump Station - 103 Mulach Street - Lot 214 DP 750524 COUNCIL RESOLUTION (BY EXCEPTION) 252/25 That Council classify the land located at 103 Mulach Street, Cooma (Lot 214 DP 750524), comprising approximately 6.822 hectares, as operational land in accordance with the Local Government Act 1993 (NSW).					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Moved Councillor Davis	Seconded Councillor Summers	CARRIED
Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>		
Notes		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/07/2025	254/25	GIS Administrator	Strategy	31/12/2025	Outstanding
Road Naming Proposal - DA10.2023.228.1 COUNCIL RESOLUTION (BY EXCEPTION) 254/25 That Council approve the road name Acacia Place to be formalised on completion of the subdivision of Old Dry Plains Road under DA10.2023.228.1. Moved Councillor Davis Seconded Councillor Summers CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 This road naming proposal will be finalised by gazettal with the NSW Geographical Names Board on completion of subdivision construction works. This phase can take several months to 2-3 years. A subdivision works certificate has only been issued recently so those subdivision is still in the early stages of construction. 23 Sep 2025 28 Aug 2025, No further update. 23 Sep 2025 29 Jul 2025, All approvals complete. Completion of gazettal will not occur until the subdivision construction is complete, timeframe is likely 2026.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/07/2025	255/25	GIS Administrator	Strategy	31/12/2025	Outstanding

Road Name Proposal - DA10.2022.307.1

COUNCIL RESOLUTION (BY EXCEPTION)

255/25

That Council approve the proposed road name proposal, Carleon Road, to be submitted to the NSW Geographical Names Board for gazettal on completion of the subdivision at Bredbo under DA10.2022.307.1

Moved Councillor Davis

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

01 Oct 2025

This road naming proposal will be finalised by gazettal with the NSW Geographical Names Board on completion of subdivision construction works. This phase can take several months to 2-3 years. Subdivision works have not yet begun.

23 Sep 2025

28 Aug 2025, No further update.

23 Sep 2025

29 Jul 2025, All approvals complete. Completion of gazettal will not occur until the subdivision construction is complete, timeframe is likely 2026.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/07/2025	259/25	Coordinator Governance	Strategy	18/08/2025	Completed

Code of Meeting Practice

COUNCIL RESOLUTION

259/25

That Council

- A. Approve public exhibition of the Code of Meeting Practice.
- B. If no submissions are received adopt the Code of Meeting Practice without further report.

Moved Deputy Mayor Hopkins

Seconded Councillor Davis

CARRIED

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

01 Oct 2025

Consultation has completed and new review underway after release of new a new model code by the Office of Local Government.

23 Sep 2025

04 Sep 2025, No actions can be taken until the public consultation has finished.

23 Sep 2025

07 Aug 2025, The code of meeting practice was presented to Council on 17 July 2025. It is presently on public exhibition which ends on 12 September 2025. If no comments received it will be adopted thereafter. If comments are received a late report will be generated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/07/2025	258/25	Chief Strategy Officer	Strategy	16/10/2025	Completed

Update on Financial Sustainability Review Actions

COUNCIL RESOLUTION

258/25

That Council:

- A. Receives the report on Financial Sustainability Review Actions.
- B. Notes with concern that key risks in **asset management**, **financial sustainability**, and **community confidence** remain high and require urgent and coordinated strategic action.
- C. Requests the CEO to provide with the next Quarterly Financial Sustainability Review an update on:
 - a. Special Rate Variation (SRV) and revenue modelling scenarios;
 - b. options for early and transparent community engagement on service level and funding trade-offs.

Moved Councillor Rose

Seconded Councillor Elliott

CARRIED

Record of Voting

Councillors For: Councillor Elliott, Mayor Hanna, Councillor Rooney, Councillor Rose, Councillor Stewart and Councillor Williamson.

Councillors Against: Councillor Davis, Councillor Higgins, Deputy Mayor Hopkins and Councillor Summers.

Notes

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02 Oct 2025

Information included in current report.

30 Sep 2025

No action required until the next quarterly report is to be done.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	235/25	Chief Executive Officer	Executive Office	18/12/2025	Outstanding

Strategic Review of Planning Compliance Systems and Reporting

COUNCIL RESOLUTION

235/25

That the CEO presents a report to Council at its December ordinary meeting detailing development compliance issues, actions taken over the last 12 months and recommendations to strengthen the compliance framework.

Moved Councillor Rose

Seconded Councillor Elliott

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

02 Oct 2025

No update.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	236/25	Chief Executive Officer	Executive Office	21/07/2025	Completed

Strategic Review of Responsibility for Plant and Equipment

COUNCIL RESOLUTION

236/25

That Council:

1. Notes the appointment of a new Chief Officer Infrastructure and Projects, reinstating senior engineering leadership within Council;

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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2. Requests the incoming Chief Executive Officer, pursuant to the organisational review required under section 333 of the NSW Local Government Act 1993, to examine the appropriateness of transferring responsibility for Council's plant and equipment function from the Chief Strategy Officer to the Director of Infrastructure and Projects; and
3. Requests that the CEO include advice on this matter in the broader structural review report to be presented to Council within three months.

Moved Councillor Rose

Seconded Councillor Elliott

CARRIED

Record of Voting

Councillors For: Councillor Elliott, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart and Councillor Williamson.

Councillors Against: Councillor Davis, Mayor Hanna, Councillor Higgins and Councillor Summers.

Notes

5 Sep 2025

To be included in the organisational structure determination report.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	234/25	Chief Community Services	Community Services	31/12/2025	Outstanding

Library Outreach Service

COUNCIL RESOLUTION

234/25

That Council:

- A. Conduct community consultation amongst stakeholders and users of the library outreach service to determine satisfaction with the current service and make recommendations for any possible service amendments that may offer an improvement.
- B. In line with council resolution 292/24 convene a workshop to review the results of consultation with community and stakeholders about the newly introduced Library Outreach Service.

Moved Deputy Mayor Hopkins Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

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Notes

01 Oct 2025

Workshop to be carried out before the end of 2025.

22 Sep 2025

04 Sep 2025, Library team is finalising the results of the survey in preparation for a workshop with Councillors. This final report will be made available to Councillors in w/c 8, September.

22 Sep 2025

04 Aug 2025, The July 2025 survey of the service has been completed with the key findings being:, - that the existing service is not suitable for the community's requirements, - it, discriminates against the elderly, low literacy levels, people with no access to the internet, those that do not have a car, and people with disability, There, were 91 survey results returned., The current service is managed and provided by existing library staff from the back of a Subaru Forester. It does not, provide opportunities to browse books due to the limited capacity of the vehicle., It is clear that, in its current format, the existing library outreach service is, not tenable - both in terms of staffing and value to the more remote communities., One option to improve the service would be to apply for a grant with, the State Library of NSW. A successful bid for \$200,000 would be enough to purchase and furnish a Ford Transit van (or similar). This would also provide, funding for staffing the vehicle for the first 12-18 months., Noting that sale of the existing library truck and trailer would likely generate a further \$50,000, for future running costs of any new arrangement., It is not recommended to return to the old arrangements as this required a dedicated staff member with, an appropriate heavy vehicle licence.

22 Sep 2025

29 Jul 2025, The current survey of past and current users of the survey closed on 25/7 2025. We are currently waiting on the analysis of that survey before progressing to dedicated, sessions in the townships serviced.

22 Sep 2025

14 Jul 2025, The library team currently has a survey in place with past and current users of the service. This survey finishes on 25 July 2025.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	240/25	Chief Executive Officer	Executive Office	16/10/2025	Outstanding

Internal Review of Toward Excellence

COUNCIL RESOLUTION

240/25

That Council: requests a report to be brought back by the CEO no later than October 2025 Ordinary Meeting of Council outlining:

- a) the expenditure, performance outcomes achieved and value created to date from the Toward Excellence program;
- b) the strategic alignment of the program with Council's core operational and financial priorities; and
- c) a clear recommendation regarding the future scope, structure and resourcing of any business improvement initiatives, including the proposed CI team;

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d) a more suitable title than "Toward Excellence".

Moved Councillor Rose Seconded Councillor Stewart

CARRIED

Record of Voting

Councillors For: Councillor Elliott, Mayor Hanna, Councillor Rose, Councillor Stewart and Councillor Williamson.

Councillors Against: Councillor Davis, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney and Councillor Summers.

Chair's Casting Vote

Upon the vote being put there was an equity of votes in favour of the motion and against the motion. In accordance with Council's code of meeting practice the Chair exercised his casting vote and voted in favour of the motion.

Notes

01 Oct 2025

Report will be tabled at the October meeting.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	233/25	Chief of Infrastructure and Projects	Infrastructure	16/10/2025	Outstanding

Micalago Road

COUNCIL RESOLUTION

233/25

That Council:

- A. Council adopt a medium-term objective to improve the condition of Micalago Road from the Monaro Highway to the Karinya Plains turnoff.
- B. Council receive a report at the August Council Meeting providing options for improvements to serviceability of Micalago Road.

Moved Councillor Rooney

Seconded Councillor Rose

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart and Councillor Summers.

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Councillors Against: Councillor Williamson.

Notes

01 Oct 2025

Report to be tabled at October meeting

30 Sep 2025

05 Sep 2025, Soil testing is taking place 05/09/2025, report will be tabled of results and possible way forward. TL

30 Sep 2025

7 Aug 2025, Council has undertaken geotechnical testing of the material and are waiting for sample results to come back from the Lab. Once results have come back then a course of action will be able to be formulated. it is expected to have a report to Council in September. TL

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	203/25	Team Leader of Strategic Planning	Strategy	19/12/2025	Outstanding
Draft Snowy Monaro Settlements Strategy 2025 - 2045					
COUNCIL RESOLUTION			203/25		
That Council:					
A. Rename the draft Snowy Monaro Settlements Strategy to a name that reflects the types of lands covered;					
B. endorse the draft Snowy Monaro Settlements Strategy 2025 – 2045 (draft Strategy) for the purposes of public exhibition;					
C. place the draft Strategy on public exhibition for a period of not less than 8 weeks;					
D. receive a post exhibition report outlining the feedback of the public exhibition.					
Moved Councillor Higgins		Seconded Councillor Davis		CARRIED	
Record of Voting					
Councillors For:		Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Stewart and Councillor Summers.			
Councillors Against:		Councillor Rose and Councillor Williamson.			
Notes					
02 Oct 2025					

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Items A-C completed., Item D. Council received 103 formal submissions from the consultation and engagement process that closed on 1 September 2025. Further one on one contact is being made with several of the submitters seeking clarification and further discussion prior to submission responses being prepared. The post exhibition report is intended to be tabled at Council prior to the end of the calendar year.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	232/25	Chief Executive Officer	Executive Office	31/12/2025	Outstanding

Acknowledgement of NSW Land and Environment Court Judgement of 2 June 2025

COUNCIL RESOLUTION

232/25

That:

1. Council notes the decision of the New South Wales Land and Environment Court (the Court) in *Anderson v Snowy Monaro Regional Council & Anor* [2025], in which the Court declared development consents No.10.2021.325.1 and No.10.2021.321.1 to be void and of no effect and quashed the consents.
2. A report come back to Council following the finalisation of Court proceedings from staff and solicitors.

Moved Councillor Summers

Seconded Councillor Davis

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Stewart and Councillor Summers.

Councillors Against: Councillor Rose and Councillor Williamson.

Notes

01 Oct 2025

The finalisation of costs has not occurred.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	191/25	Town Planner	Community Services	31/03/2026	Outstanding

SMRC Detached Studios, Garages, Urban Sheds and Farm Buildings

COUNCIL RESOLUTION

191/25

That Council defer consideration of the proposed "Expanded Dwellings (Studios), Garages, Urban Shed's and Farm Buildings Policy" and instead arrange a workshop for councillors to develop a revised document.

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Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Moved Councillor Rose

Seconded Councillor Williamson

CARRIED

Notes

02 Oct 2025

Workshop being developed and proposed to be held in the new year.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/06/2025	204/25	Coordinator Strategy Development	Strategy	19/12/2025	Outstanding

Delivery Program Progress Report

COUNCIL RESOLUTION

204/25

That Council:

- A. note the delivery program progress report;
- B. meet with the Bombala Arts committee to discuss the future of the Bombala Arts Centre.

Moved Councillor Davis

Seconded Deputy Mayor Hopkins

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillors Against: Nil.

Notes

01 Oct 2025

Part B. Manager of Corporate Projects and the Mayor met with the Bombala Community to discuss the future of the former school site on 29 August 2025. Staff tabled a report to the August 2025 Council meeting, noting that the project is cancelled. Subsequently, Council resolved that the Bombala community is to develop option/s for viability to be reported back to the February 2026 Council meeting.

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/05/2025	170/25	Chief of Infrastructure and Projects	Infrastructure	18/09/2025	Completed
SMRC develops and adopts a road strategy based on the findings of the Condition Assessment and Strategic Analysis of Road Network. COUNCIL RESOLUTION 170/25 That a report come before Council to develop a roads management strategy grounded in a comprehensive needs analysis, not limited to: a) A structured road maintenance priority system for routine maintenance, including bitumen reseals and gravel re-sheeting; b) A prioritization framework for heavy patching requirements, with an annually reviewed program for repairs; c) A structured bridge and culvert replacement/repair priority system, ensuring critical infrastructure is maintained proactively; d) A systematic approach to road safety enhancements, including the installation and replacement of protective fencing, guardrails, and other necessary safety feature; e) A prioritization system for the expansion of the sealed road network, based on condition ratings, traffic volume, and long-term economic viability. Moved Councillor Rose Seconded Councillor Stewart CARRIED Record of Voting <i>Councillors For: Councillor Elliott, Mayor Hanna, Councillor Rooney, Councillor Rose, Councillor Stewart and Councillor Williamson.</i> <i>Councillors Against: Councillor Davis, Councillor Higgins, Deputy Mayor Hopkins and Councillor Summers.</i>					
Notes 07 Aug 2025 A report is being prepared for the Sept. meeting demonstrating year 1 of the 10yr plan. TL					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/05/2025	176/25	Chief of Infrastructure and Projects	Infrastructure	2/10/2025	Outstanding
Crankies Plain Road COUNCIL RESOLUTION 176/25 That Council request an urgent briefing from Transport NSW to Council and community members regarding the replacement of Coolumbooka bridge. Moved Councillor Stewart Seconded Councillor Summers CARRIED					

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Record of Voting	
<i>Councillors For:</i>	<i>Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.</i>
<i>Councillors Against:</i>	<i>Nil.</i>
Notes	
01 Oct 2025	No further update.
05 Sep 2025	TfNSW have confirmed attendance for an October briefing.
07 Aug 2025	Transport have pulled out with short notice from a briefing. Council does not know when this can be arranged at this time. Council will continue requesting this briefing. TL

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/05/2025	178/25	Chief Executive Officer	Executive Office	1/10/2025	Completed
Review of Council's staffing levels					
COUNCIL RESOLUTION					
178/25					
That, as part of the required review of the organisational structure, under the Local Government Act S333 - “ <i>The council must review, and may re-determine, the organisation structure within 12 months after any ordinary election of the council</i> ”, the CEO:					
A. Undertakes a comprehensive review of Council’s staffing levels, including full-time equivalents (FTE) across the organisation;					
B. Assesses the operational and financial impacts of changes in staffing numbers since the 2016 amalgamation of the former councils;					
C. Determines and report back to Council on the optimum staffing levels required to meeting Council’s legislated responsibilities, strategic objectives and service delivery expectations having regard to achieving the actions and strategies outlined in the 2025/26 operational plan and 2025-2029 Delivery Program;					
D. Provides a report to councillors by the September 2025 Ordinary Council Meeting.					
Moved Councillor Rose		Seconded Councillor Elliott		CARRIED	

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

Record of Voting

Councillors For: Councillor Elliott, Mayor Hanna, Deputy Mayor Hopkins, Councillor Rose, Councillor Stewart and Councillor Williamson.

Councillors Against: Councillor Davis, Councillor Higgins, Councillor Rooney and Councillor Summers.

Notes

02 Sep 2025

Report being generated by the Chief Executive Officer.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/03/2025	62/25	Manager, Built and Natural Environment	Community Services	30/11/2025	Outstanding

Internal and Independent audit into investigations related to the former iron ore mine accessed from 298 Micalago Road

COUNCIL RESOLUTION

62/25

That :

- A. the Audit, Risk & Improvement Committee be requested to urgently consider undertaking an independent audit into:
 - a. The quality and completeness of all investigations into complaints made related to dumping or placement of unapproved material(s) on the site of, and in the former iron ore mine, accessed from Micalago Road (at 298 Micalago Road).
 - b. The quality and completeness of the investigation into the pumping of mine water from the on to adjacent land, leading to flows into neighbouring dams and potentially into the local aquifers.
 - c. Whether formal notification to all relevant agencies of the complaints, allegations, scientific analysis results, and/or findings have been made in accordance with lawful obligations. For example, SafeWork NSW, Environment.
 - d. The Internal Auditor will report to Council as soon as possible, but not later than end of May 2025.
 - e. Funding for the audit will be made available from Council's audit budget. If additional funds are needed these will be sourced from the Unrestricted Cash Reserve. If the reserve is insufficient, funds will be allocated from the executive office.
 - f. Council immediately request support from and formally escalate the matter to the NSW EPA and Safework NSW.
- B. To assist ARIC and Council to conduct the audit, Council seek legal advice from a law firm with expertise in environmental and development law on:
 - a. the process undertaken by council to date with managing compliance with the development consent.
 - b. the most appropriate process forward for managing compliance with the development consent.
- C. A report come back for consideration at a council meeting when the advice is available.
- D. Funding for part B be provided from the existing compliance legal costs budget.
- E. Direct the CEO to appoint new staff to oversee the investigation.

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Moved Councillor Williamson	Seconded Councillor Thaler	CARRIED
Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Thaler and Councillor Williamson.</i> <i>Councillors Against: Councillor Summers.</i>		
Notes 01 Oct 2025 Awaiting finalisation of legal advice. JG 03 Sep 2025 Awaiting finalisation of legal advice. JG		

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/03/2025	57/25	Manager Corporate Projects	Infrastructure	31/12/2025	Outstanding
Jindabyne Landfill Operations COUNCIL RESOLUTION 57/25 That Council: A. Authorise the CEO to undertake all necessary work to transition Jindabyne Landfill to a Transfer Station thereby preserving a local waste facility service for the wider Jindabyne community. B. Note the appointment of a dedicated internal project manager to oversee this essential project in consultation with the NSW Environment Protection Authority. C. Approve the utilisation of \$500,000 from the waste management internal reserves to ensure sufficient funding is available for the implementation of the interim transfer station solution, enabling Council to meet its regulatory obligations and ensuring continuity of service for residents and the local business community. D. Approve Council to seek grant opportunities through application to the Landfill Consolidation and Environmental Improvement Grants program, which closes 28 March 2025. E. The Mayor urgently seek a meeting with the Local Member Steve Whan to seek support and funding commitment for a long term solution for the Jindabyne Waste recovery centre. F. Direct the CEO to provide monthly reports to Council and the Community from April 2025, enabling Council oversight of matters relating to the progress of the project. G. Note that this interim solution will require commercial waste-to-landfill and recycling loads above one cubic metre to be transported to Cooma Landfill by customers. H. Seek written advice from the EPA and the advice to be provided to council as soon as possible.					

Date From:
Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

Committee:
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SNOWY MONARO
REGIONAL COUNCIL

I. Feedback is sought from regular tip users / operators on potential solutions.

Moved Mayor Hanna

CARRIED

Record of Voting

Councillors For:
Councillors Against:

Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers and Councillor Williamson.

Councillor Thaler.

Notes

03 Oct 2025

All interim works to provide continuation of waste services and transition to a Waste Transfer Station are complete. The site has been inspected by EPA with no issues identified. , Monthly reports have been actioned, and since superseded by a resolution to provide quarterly reports. no longer required. , The Jindabyne Waste Facility options analysis was presented at the September Council meeting for a long term solution at Jindabyne Waste Facility. Option 1, a waste Transfer Station was endorsed by Councillors, No Grants have been applied for, as there are no suitable grants that are accommodating to any of the options presented cost wise. However, the project is monitoring the offerings and will apply when aligned.

24 Sep 2025

A. Jindabyne Waste Facility has transitioned to a waste Transfer Station., B. Complete, C. Complete. , D. Monitoring , E. Council preparing letter seeking support , F. Complete. , G. Complete. , H. Verbal provided and consulted throughout the development of options , I. Complete. Design and options informed by users and operators

04 Sep 2025

All interim works to provide continuation of waste services and transition to a Waste Transfer Station is complete. The site has been inspected by EPA with no issues identified. , Monthly reports have been actioned, and since superseded by a resolution to provide quarterly reports. , The Jindabyne Waste Facility options analysis will be presented at the September Council meeting for a long term solution at Jindabyne Waste Facility. , No Grants have been applied for, as there are no suitable grants that are accommodating to any of the options presented cost wise. however the project is monitoring the offerings and will apply when aligned.

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council		 SNOWY MONARO REGIONAL COUNCIL	
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/03/2025	67/25	Land & Property Officer	Infrastructure	31/10/2025	Outstanding
Matong Road Numbla Creek Bridge - Land Acquisition COUNCIL RESOLUTION 67/25 That Council; A. Approve to acquire land, being portions of Lot 4 DP 510379 (435.8m ²) and Lot 145 DP 756701 (665.1m ²), shown as Lots 53 and 54 in the Proposed Plan of Acquisition referenced JAS973, for purposes of road widening, under the <i>Roads Act 1993</i> (NSW), according to the provisions of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> (NSW); with acknowledgement that all costs relating to the project will rest with Council. B. Classify the land acquired, for purposes of road widening, will be operational land for the purposes of the <i>Local Government Act 1993</i> (NSW); C. Authorise the CEO to approve the payment of compensation and delivery of terms, agreed with the impacted landowners, for acquisition of the relevant land parcels, according to the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> (NSW). D. Authorise the CEO to execute all documents necessary to implement the land acquisition and complete this project. Moved Councillor Davis Seconded Councillor Thaler CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Stewart, Councillor Thaler and Councillor Williamson.</i> <i>Councillors Against: Councillor Rose.</i>					
Notes 01 Oct 2025 Land transfer documents executed. Registration and exchange pending. 05 Sep 2025 Land Transfers are underway 04 Sep 2025 Transfer forms executed and registration of the transfers with NSW Land Registry Services is pending. 21 Jul 2025 Plan is registered. Conveyancers are attending to land transfer agreements with 2 landholders 22 May 2025 Surveyor had lodged plan of Acquisition / Subdivision - Registration of plan expected by end June 2025					

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council		 SNOWY MONARO REGIONAL COUNCIL	
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/03/2025	66/25	Land & Property Officer	Infrastructure	31/12/2025	Outstanding
Road Reserve Closure & Disposal and Land Acquisition for Road Corridor Alignment Related to Grant Funded Bridge Replacement - Cambalong Bridge COUNCIL RESOLUTION 66/25 That Council; A. Approve the acquisition of land necessary to create a public road corridor over the constructed section of Cambalong Road, through private land at Lot 2 DP 810693; with acknowledgement that all costs relating to the project will rest with Council. B. Approve to close the surplus portion of the existing Council road corridor, within Lot 2 DP 810693, and acknowledge that the land vests as operational land with Council, to then be used in compensation. C. Request that Crown Lands transfer Crown Road corridor, within Lot 2 DP 810693, to Council for the purposes of the <i>Roads Act 1993</i> (NSW); with Council to then include part in the formal Cambalong Road corridor, as surveyed. D. Approve to close the surplus portion of the former Crown Road, within Lot 2 DP 810693, and acknowledge that the land vests as operational land with Council, to then be used in compensation. E. Approve transfer of ownership of the relevant closed road reserve sections to the owner of Lot 2 DP 810693 in compensation for the acquired land. F. Authorise Council's Chief Executive Officer (CEO) to approve the terms for acquisition and deliver compensation to the land owners for the land acquired, in accordance with provisions of the <i>Roads Act 1993</i> (NSW) and the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> (NSW). G. Authorise the CEO to execute all related documents. Moved Councillor Davis Seconded Councillor Thaler CARRIED Record of Voting <i>Councillors For:</i> <i>Councillor Davis, Councillor Elliott, Mayor Hanna, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Thaler and Councillor Williamson, Cr Higgins</i> <i>Councillors Against:</i> <i>Nil.</i>					
Notes 01 Oct 2025 Confirmation has been received from the landowner's bank (due to a mortgage on title) that the required documents have been submitted to the bank's Consents team for execution. As the process involves both a loss and gain of land, new mortgage documents will need to be prepared and signed over the proposed lots to be retained by the landholders. 05 Sep 2025 Subdivision Plan is undergoing execution by all parties					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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28 Aug 2025

Registration of Subdivision Plan and Gazette of Road Closure anticipated by end October 2025.

21 Jul 2025

Notification of Road closure has been advertised. Statutory notification period ending 4 August 2025. Road closure Gazettal and Land transfers to follow.

14 Jul 2025

Surveyor completing the final subdivision plan with road closure gazettal and land exchange to follow.

30 May 2025

Notifiable authorities have been emailed and Public published Monaro Post on Wednesday 4 June 2025 giving 28 days to submit any objections to closure of former crown road portion.

22 May 2025

Transfer of Crown Road to Council was gazetted May 2025. Council proceeding to close this portion for transfer in exchange as part compensation.

08 May 2025

Awaiting Gazettal of transfer of Crown Road portion to Council for closure and exchange in compensation.

03 Apr 2025

The Proposed Cambalong Rd Corridor Closure has been Notified to the Public and Notifiable Authorities, The transfer of the Crown Road portion to Council has been requested.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/02/2025	23/25	Land & Property Officer	Infrastructure	28/02/2026	Outstanding

Water and Wastewater Land Acquisitions - Adaminaby Sewer Treatment Plant and Adaminaby Water Supply Facility

COUNCIL RESOLUTION

23/25

That Council;

A. Proceed with acquisition of the following land, and interests in land, from the Crown, by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Adaminaby Sewer Treatment Plant and Adaminaby Water Supply:

- i) proposed Lot 1 in Deposited Plan 1282211 (being part of folio 292/-/729876);
- ii) proposed Lot 3 in Deposited Plan 1282211 (being part of folio 291/-/729876);
- iii) proposed easement for right of access, marked A on Deposited Plan 1282211 (affecting folios 287/-/729870, 291/-/729876 and 292/-/729876);

Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

iv)

proposed easement for water supply, marked B on Deposited Plan 1282211 (affecting folios 287/-/729870, 291/-/729876 and 292/-/729876);

v)

proposed easement for drainage of sewage, marked C on Deposited Plan 1282211 (affecting folios 287/-/729870, and 292/-/729876);

vi)

proposed easement for water supply over existing line of pipes (approximate position), marked D on Deposited Plan 1282211 (affecting folios 287/-/729870);

B.

Acknowledge that minerals are to be excluded from the acquisition;

C.

Acknowledge that the acquisition is not for the purpose of resale;

D.

Classify the acquired freehold land (proposed Lots 1 & 3 in DP 1282211) as operational land in accordance with section 31 of the Local Government Act 1993 (NSW);

E.

Make the necessary applications to the NSW Minister for Local Government and the NSW Governor to obtain consent for the stated land acquisition and interests;

F.

Authorise the CEO to sign any documentation required for the acquisition processes.

Moved Councillor Davis

Seconded Councillor Summers

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney, Councillor Rose, Councillor Stewart, Councillor Summers, Councillor Thaler and Councillor Williamson.

Councillors Against: Nil.

Notes

01 Oct 2025

Follow up prompt sent as to status of the Valuation report so that the Section 63 agreement can be progressed.

28 Aug 2025

Valuation Report pending, to guide the Section 63 Agreement terms in regards to compensation amount payable to Crown Lands.

21 Jul 2025

Awaiting Valuation to allow Public Works to draft Section 63 Agreement with Crown Lands on the compensation amount payable. Awaiting Ministerial Approval to issue PANs. Crown Lands have renewed their Letter of NO OBJECTION to the Acquisition, giving Council 6 month extension to the issue of PANs.New Deadline being 10 April 2026

13 Jul 2025

Per the prescribed timeline for this statutory process, SMRC have until 10 October 2025 to issue the PANs.

30 May 2025

Awaiting Draft PAN documents from Public Works

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

22 May 2025

No further update

08 May 2025

Crown have agreed to a negotiated compensation, saving Council from incurring Valuer General costs. Private valuation is underway. Awaiting Ministerial approval to issue PANs.

03 Apr 2025

DPIE has confirmed no objection to the issue of a Proposed Acquisition Notice for the acquisition of land and easements., PAN will be issued in the coming weeks., Anticipate Gazettal by the end of June 2025

12 Mar 2025

Historic Land Title Search has identified one existing Easement which will not require payment of compensation. Public Works Advisory will progress acquisition to Ministerial approval for the issue of PANs.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/02/2025	42/25	Coordinator Strategy Development	Strategy	30/01/2026	Outstanding

To Complete Business Case, Project Plan for Construction of Monaro Rail Trail

COUNCIL RESOLUTION

42/25

That Council;

- A. Reinstate investigations into the feasibility and potential future delivery of the Monaro Rail Trail (MRT) Project into the Operational Plan and Delivery Program 2024 - 2027.
- B. Request the CEO to undertake a review of reports previously submitted to Council by consultants engaged by SMRC in partnership Queanbeyan-Palerang Regional Council (QPRC) and MRT Inc against the Office of Local Government's Capital Expenditure Guidelines and the NSW Government's rail trails guidance and report the results to Council.
- C. Fund any costs associated with the Capital Expenditure Guidelines review from Grant funds already allocated to the Monaro Rail Trail project and remaining in the 2024/25 budget.
- D. To write a letter of support to QPRC to support their grant application of construction of rail trail from Queanbeyan to Royalla.

Moved Councillor Davis

Seconded Councillor Stewart

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Stewart and Councillor Summers.

Councillors Against: Councillor Rooney, Councillor Rose, Councillor Thaler and Councillor Williamson.

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	

Notes
01 Oct 2025 Item A from the action item is in the unfunded pipeline projects within the 2025-2029 Delivery Program., The Recreation Planner is now in place. Work planning is now underway, and once funding is sought, a contractor will be engaged to undertake a review of the existing documentation against the requirements for a capital expenditure review as set out in item B.
27 Aug 2025 Item A from the action item is in the unfunded pipeline projects within the 2025-2029 Delivery Program., When the Recreation Planner is in place and available a contractor will be engaged to undertake a review of the existing documentation against the requirements for a capital expenditure review as set out in item B., The Recreation Planner role has been vacant since March 2025, with the replacement not commencing until September 2025.
08 Aug 2025 No further update. Vacant planning role has not yet been filled.
21 Jul 2025 Revised date to 28 November 2025. This will allow a contractor to provide report and for Council's new Recreation Planner to commence and get established into the role.
02 Jul 2025 The Recreation Planner position within the Strategic Planning Team whom would be responsible for this task has recently resigned from Council. There is no capacity within the remaining strategic planning team to undertake this work until the Recreation Planner role is filled. The role has been advertised, with interviews to commence shortly.
29 May 2025 The Recreation Planner position within the Strategic Planning Team whom would be responsible for this task has recently resigned from Council. There is no capacity within the remaining strategic planning team to undertake this work until the Recreation Planner role is filled. The role will be advertised prior to the end of June 2025.
08 May 2025 The Recreation Planner position within the Strategic Planning Team whom would be responsible for this task has recently resigned from Council. There is no capacity within the remaining strategic planning team to undertake this work until the Recreation Planner role is filled. The role will be advertised prior to the end of June 2025.
07 May 2025 Resources have not been in place to undertake this work while developing the IP&R framework. Will review the capacity to undertake the resolved work and assess the available funding for the review of the documents against the capital expenditure guidelines., The project has been included in the unfunded list of projects in the delivery program so that it is still within the Council's IP&R suite.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council			

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/02/2025	52/25	Manager Water Wastewater Operations	Infrastructure	22/11/2025	Outstanding
Council reviews the decision from 2018 regarding recreational fishing in Lake Wallace COUNCIL RESOLUTION 52/25 That Council reviews the decision from 2018 regarding recreational fishing in Lake Wallace. Moved Councillor Davis Seconded Councillor Elliott CARRIED Record of Voting <i>Councillors For: Councillor Davis, Councillor Elliott, Mayor Hanna, Councillor Higgins, Deputy Mayor Hopkins, Councillor Stewart and Councillor Summers.</i> <i>Councillors Against: Councillor Rose and Councillor Thaler.</i>					
Notes 29 Sep 2025 Plan to table report for November council meeting 05 Sep 2025 Site visit completed, investigation of options continues 08 Aug 2025 New Manager Water & Wastewater will investigate decision made in 2018. MS					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
24/01/2025	6/25	Manager Water Wastewater Operations	Infrastructure	26/06/2026	Outstanding
1 - Replacement of Water Reservoir AMENDMENT 6/25 That the motion be amended to read: A. Note that the Cooma Snowy Reservoir construction is in the current delivery and operational plan and appropriate funding has been allocated.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	
	Committee: Ordinary Council	

B. Seek State and/or Federal Government Funding to assist with replacing the water reservoir.

Moved Councillor Davis

Seconded Councillor Higgins

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Higgins, Deputy Mayor Hopkins, Councillor Rooney and Councillor Summers.

Councillors Against: Councillor Elliott, Councillor Rose, Councillor Stewart, Councillor Williamson and Councillor Thaler.

Chair's Casting Vote

Upon the vote being put there was an equality of votes in favour of the motion and against the motion. In accordance with Council's code of meeting practice the Chair exercised her casting vote and voted in favour of the amendment which then became the Motion.

Notes

02 Oct 2025

Modelling report and design commenced

05 Sep 2025

Sizing computations and design commenced

08 Aug 2025

Currently in process of site investigations, capacity sizing and safety in design considerations. MS

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2024	214/24	Chief Community Services	Community Services	31/12/2025	Outstanding

Delegate Disadvantaged Housing - Lots 3-4 Sec 8 DP 758346

COUNCIL RESOLUTION

214/24

That Council:

- A. Defer a decision on Delegate disadvantaged housing Lots until November 2024.
- B. Provide a financial analysis as part of that report.

Moved Councillor Stewart

Seconded Councillor Davis

CARRIED

Record of Voting

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
		Committee: Ordinary Council	
Councillors For:	Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.		
Councillors Against:	Nil.		
Notes			
01 Oct 2025			
No further update.			
04 Sep 2025			
This will be a matter for the recently appointed Manager Recreation Services who commences with SMRC on 29 September 2025.			
29 Jul 2025			
No further update.			
14 Jul 2025			
Currently, there are no resources to complete that assessment recommended.			
08 May 2025			
Social housing futures intentions to be addressed in Community Services DP/OP.			
03 Apr 2025			
No further update			
28 Mar 2025			
Input from Finance and Community Services is required to determine the complete range of holding costs (including depreciation) and to provide data on the impact on Community Services wages and service levels if allocation to an external CHP is not pursued., Due to recent changes within the Community Services directorate, the scope of the "financial analysis" will need to be clarified., Note: The LG & CHP Guidelines are deemed essential in both the founding Deed of Agreement and the original Lease (on holding over) arrangement, under which Community Services began acting as the CHP during the BSC era. According to the guidelines: "(ii) Persons listed on public housing waiting lists are to be provided with the opportunity to apply for housing provided through the programme provided that in all instances priority is given to those persons in need who meet the eligibility criteria for accommodation, or unless otherwise directed by the Minister.", Social tenancy management at these premises to adhere with the LG & CHP Guidelines, irrespective of whether it is overseen by SMRC Community Services or an external CHP entity. The preference for selecting 'local' tenants only appears to contravene these guidelines and does not ensure a consistent equitable approach to social housing allocation, which the NSW Public Housing Register aims to uphold.			
13 Feb 2025			

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
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Input from Finance and Community Services is required to determine the complete range of holding costs (including depreciation) and to provide data on the impact on Community Services wages and service levels if allocation to an external CHP is not pursued., Due to recent changes within the Community Services directorate, the scope of the "financial analysis" will need to be clarified., Note: The LG & CHP Guidelines are deemed essential in both the founding Deed of Agreement and the original Lease (on holding over) arrangement, under which Community Services began acting as the CHP during the BSC era. According to the guidelines: "(ii) Persons listed on public housing waiting lists are to be provided with the opportunity to apply for housing provided through the programme provided that in all instances priority is given to those persons in need who meet the eligibility criteria for accommodation, or unless otherwise directed by the Minister.", Social tenancy management at these premises to adhere with the LG & CHP Guidelines, irrespective of whether it is overseen by SMRC Community Services or an external CHP entity. The preference for selecting 'local' tenants only appears to contravene these guidelines and does not ensure a consistent equitable approach to social housing allocation, which the NSW Public Housing Register aims to uphold.

28 Nov 2024

Due to recent changes within the Community Services directorate, the scope of the "financial analysis" will need to be clarified., Note: The LG & CHP Guidelines are deemed essential in both the founding Deed of Agreement and the original Lease (on holding over) arrangement, under which Community Services began acting as the CHP during the BSC era. According to the guidelines: "(ii) Persons listed on public housing waiting lists are to be provided with the opportunity to apply for housing provided through the programme provided that in all instances priority is given to those persons in need who meet the eligibility criteria for accommodation, or unless otherwise directed by the Minister.", Social tenancy management at these premises to adhere with the LG & CHP Guidelines, irrespective of whether it is overseen by SMRC Community Services or an external CHP entity. The preference for selecting 'local' tenants only appears to contravene these guidelines and does not ensure a consistent equitable approach to social housing allocation, which the NSW Public Housing Register aims to uphold.

31 Oct 2024

Report Included for November Council Meeting

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2024	212/24	Manager Corporate Projects	Infrastructure	28/11/2025	Outstanding
Jindabyne Shared Trail - East Jindabyne Easement Acquisition					
COUNCIL RESOLUTION			212/24		
That					
A. Council proceed to acquire the following interest by agreement under the requirements of the Land Acquisition (Just Terms Compensation) Act 1991 and by authority contained in the Local Government Act 1993 for the purposes of the Jindabyne Shared Trail project for a right of carriageway for shared trail over part of Lot 24 Deposited Plan 1089304 measuring approximately 160 sq.m, subject to registered plan of acquisition					
B. Minerals are to be excluded from this acquisition					
C. The acquisition is not for the purpose of resale					
D. Compensation of \$79,500 exc. GST be paid out of existing grant funds to the landowners for the acquisition of the right of carriageway over their land					

Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

Moved Councillor Mitchell

Seconded Councillor Davis

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

02 Oct 2025

Acquisition is currently being finalised

05 Sep 2025

Council nearing finalisation of acquisition. , Conditions on easement acquisition have been agreed with Lawyers and Councils Insurance agency regarding landowners liabilities. , Easement Deed is being finalised for signature by both parties

31 Jul 2025

Easement terms have been sent to Council's insurers to confirm they are compliant with our insurance.

03 Apr 2025

Amendments to the easement terms have been submitted to the landowner to ensure there is no gratuitous liability to Council.

03 Mar 2025

Acquisition is progressing though not yet finalized.

30 Jan 2025

Acquisition is progressing though not yet finalized.

29 Nov 2024

PWA still working through easements acquisition process with the landowner.

25 Oct 2024

Easement acquisition progressing well. Acquisition costs are covered by the grant.

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council		 SNOWY MONARO REGIONAL COUNCIL	
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2024	211/24	Manager Resource & Waste Services	Community Services	30/11/2025	Outstanding
Changes to Delegate Bin Enclosure and Hours of Operation of Transfer Station COUNCIL RESOLUTION 211/24 That Council: A. Approve the caged bin enclosure outside of the Delegate Transfer Station be transformed into a locked Bank of Bins. B. Approve the change in hours of operation at the Delegate Transfer Station. C. If further changes to hours are made, a discussion with the community be conducted and a report brought back to Council for a decision. Moved Councillor Stewart Seconded Councillor Mitchell CARRIED Record of Voting <i>Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i>					
Notes 02 Oct 2025 Recruitment process needs to be undertaken before investigating additional hours for facility. MT 04 Sep 2025 Recruitment of addition staff has to be undertake prior to implementation of additional hours for the Delegate Transfer Station. MT 07 Nov 2024 7 Nov 2024, Project 80% complete. Remainder of projected to be completed by mid-December.					

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council		 SNOWY MONARO REGIONAL COUNCIL	
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2024	219/24	GIS Administrator	Strategy	31/12/2025	Outstanding
Approval proposed road name Speargrass Lane for formalisation COUNCIL RESOLUTION 219/24 That Council approve the road name Speargrass Lane for formalisation by the Geographical Names Board on completion of the subdivision at Karinya Plains Road Michelago. Moved Councillor Mitchell Seconded Councillor Davis CARRIED Record of Voting <i>Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 No update. 28 Aug 2025 No further update. 28 Jul 2025 No further update, 30 Jun 2025 No further update. 30 May 2025 No further update. 08 May 2025 No further update. 28 Mar 2025 No further update. 13 Feb 2025					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

No action required. On completion of the subdivision SMRC will go to the Geographical Names Board to gazette the new road names.
02 Dec 2024 No further action until subdivision certificate issued.
02 Dec 2024 No update.
31 Oct 2024 Approved for formalisation with the Geographical Names Board by Council at the ordinary Council meeting on 15th August 2024. The road name will be formalised when the subdivision certificate is issued after completion of construction.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2024	218/24	GIS Administrator	Strategy	31/12/2025	Outstanding
Approval for four proposed road names - 167 Yallakool Road subdivision					
COUNCIL RESOLUTION 218/24 That Council approves the road name proposal, for Themeda, Dianella, Poa and Swainsona Close, for the subdivision DA10.2010.02000046.1 at 167 Yallakool Road Cooma to be gazetted by the Geographical Names Board on completion of the current stage of the subdivision.					
Moved Councillor Mitchell Seconded Councillor Davis CARRIED					
Record of Voting Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell. Councillors Against: Nil.					
Notes 01 Oct 2025 No update. 28 Aug 2025 No further update. 28 Jul 2025 Construction progressing but gazettal not imminent.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	
	Committee: Ordinary Council	SNOWY MONARO REGIONAL COUNCIL

30 Jun 2025 No further update. 28 May 2025 No further update. 08 May 2025 No further update. 28 Mar 2025 No further update. 13 Feb 2025 No further action until subdivision certificate is issued, at which time SMRC will go to the Geographical Names Board to gazette the new road names. 02 Dec 2024 No further action until subdivision certificate issued. 02 Dec 2024 No update. 31 Oct 2024 Approved for formalisation with the Geographical Names Board by Council at the ordinary Council meeting on 15th August 2024. The road name will be formalised when the subdivision certificate is issued after completion of construction. This action is now complete with Item 9.3.4 from the 15th August 2024 Council meeting tracking process for this road naming proposal.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
15/08/2024	217/24	GIS Administrator	Strategy	31/12/2025	Outstanding
Approval for gazettal of the road name Anderson Street COUNCIL RESOLUTION 217/24 That Council approve the name Anderson Street to be gazetted with the Geographical Names Board on completion of stage 10 of the Highview subdivision in Jindabyne. Moved Councillor Mitchell Seconded Councillor Davis CARRIED Record of Voting Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
Councillors Against: Nil.		
Notes 01 Oct 2025 No update. 28 Aug 2025 No further update. 28 Jul 2025 Construction is progressing however gazettal is not expected in the near future. The prior stage of the subdivision to his new road has just been finalised. 30 Jun 2025 No further update. 28 May 2025 No further update. 08 May 2025 No further update. 28 Mar 2025 The developer has contacted Council with an update on construction noting completion is approaching. The proposal is fully approved and needs only to be progressed to gazettal with the NSW Geographical Names Board when a subdivision certificate is issued. 13 Feb 2025 No further action until the subdivision is complete, Construction is continuing. On completion SMRC will go to the Geographical Names Board to gazette the new road names. 02 Dec 2024 No further action until subdivision certificate issued. 02 Dec 2024 No update. 31 Oct 2024 Approved for gazettal with the Geographical Names Board by Council at the ordinary Council meeting on 15th August 2024. The road name will be formalised when the subdivision certificate is issued after completion of construction.		

Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council



SNOWY MONARO

REGIONAL COUNCIL

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/07/2024	205/24	Chief Community Services	Community Services	31/12/2025	Outstanding

Policy to Support Community Groups to Partner with Council on Civic Maintenance Projects

COUNCIL RESOLUTION

205/24

That Council simplify the process, approval forms and fees and charges, for Community groups and service clubs who are willing to partner with Council to undertake maintenance and renewal projects within Council’s civic maintenance program, inclusive of projects to pick up litter.

Moved Councillor Davis

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For:

Councillor Beer, Councillor Davis, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against:

Nil.

Notes

02 Oct 2025

No further update Manager of Recreation has not yet started

05 Sep 2025

This will be a key achievable for the new Manager Recreation Services when she arrives on 29 September 2025. TRM

12 Feb 2025

No further progress. PS

02 Dec 2024

his Policy stance is broader than Civic Maintenance and needs to be incorporated in a stand alone volunteer policy. Perceived barriers are set by WHS ACT currently.
Discussion ongoing

07 Nov 2024

This Policy stance is broader than Civic Maintenance and needs to be incorporated in a stand alone volunteer policy. Perceived barriers are set by WHS ACT currently.
Discussion ongoing

31 Jul 2024

Noted. Policy to be developed.

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council		 SNOWY MONARO REGIONAL COUNCIL	
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/06/2024	157/24	Coordinator Strategy Development	Strategy	31/12/2025	Outstanding
Motion COUNCIL RESOLUTION 157/24 That Council; A. Receive and note the feedback received during the exhibition period, B. Adopt the Active Transport Plan with the recommended changes, excluding the component pertaining to Bredbo and Council to hold a meeting with the Bredbo Community Association and Bredbo businesses, with the results to come back to Council for consideration for its inclusion back into the plan. C. Include provision for a special rate variation to fund the increased service levels desired by the community in the delivery plan and long term financial plan. Moved Councillor Davis Seconded Deputy Mayor Higgins CARRIED Record of Voting <i>Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart, Councillor Summers and Councillor Mitchell.</i> <i>Councillors Against: Councillor Hopkins and Councillor Williamson.</i>					
Notes 01 Oct 2025 Council adopted the Active Transport Strategy 20/06/2024 - Resolution Number: 157/24, subject to further consultation with the Bredbo Progress Association and local businesses. The accountability for this action is Council's Recreation Planner, which has been a vacant position since March 2025. Council's new Recreational Planner commenced early September 2025. The further engagement work is planned prior to the end of the 2025 calendar year. 27 Aug 2025 Council adopted the Active Transport Strategy 20/06/2024 - Resolution Number: 157/24, subject to further consultation with the Bredbo Progress Association and local businesses. The accountability for this action is Council's Recreation Planner, which has been a vacant position since March 2025. Council's new Recreational Planner commenced early September 2025. The further engagement work is planned prior to the end of the 2025 calendar year. 21 Jul 2025 Recreation Planner role has been offered to a successful candidate through a recent recruitment process, new employee to be onboarded and actions to be scheduled. 02 Jul 2025					

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
		Committee:	Ordinary Council	

The Recreation Planner position within the Strategic Planning Team whom would be responsible for this task has recently resigned from Council. There is no capacity within the remaining strategic planning team to undertake this work until the Recreation Planner role is filled. The role has been advertised, with interviews being undertaken shortly.

29 May 2025

The Recreation Planner position within the Strategic Planning Team whom would be responsible for this task has recently resigned from Council. There is no capacity within the remaining strategic planning team to undertake this work until the Recreation Planner role is filled. The role will be advertised prior to the end of June 2025.

08 May 2025

The Recreation Planner position within the Strategic Planning Team whom would be responsible for this task has recently resigned from Council. There is no capacity within the remaining strategic planning team to undertake this work until the Recreation Planner role is filled. The role will be advertised prior to the end of June 2025.

03 Apr 2025

The recreation planner position is vacant. This task will put on hold until the position is filled

12 Mar 2025

Consultation with the Bredbo community will take place in the 24/25 financial year.

07 Mar 2025

Further consultation with the Bredbo community will be planned in the 24-25 financial year

02 Dec 2024

No consultation undertaken to date.

29 Oct 2024

Further consultation with the Bredbo community will be planned in the 24-25 financial year

31 Jul 2024

Further consultation with the Bredbo community will take place prior to the end of the 2024 Calendar year

01 Jul 2024

Further consultation will be planned for the Bredbo community prior to the end of the 2024 calendar year.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
16/05/2024	130/24	Chief Community Services	Community Services	31/10/2025	Outstanding
Snowy River Hostel Expression of Interest (Update)					
COUNCIL RESOLUTION			130/24		
That Council continue discussions with interested parties over the next two months to seek a direction forward.					

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
		Committee: Ordinary Council		
Moved Councillor Davis		Seconded Councillor Summers		CARRIED
Record of Voting				
<i>Councillors For:</i>		<i>Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i>		
<i>Councillors Against:</i>		<i>Nil.</i>		
Notes				
01 Oct 2025 Report to be included in October’s confidential business paper.				
04 Sep 2025 An additional paper is currently being prepared for consideration by Council.				
29 Jul 2025 Councillors have been provided with a Briefing Paper (25/7/2025) with the intention of conducting a workshop to discussion options for the asset., SMRC is waiting on Cooma Challenge (who agreed to present their proposal at the workshop) to provide a date when their CEO and a Board Member are available., The CEO was prompted again (23/7/2025) to provide a date.				
14 Jul 2025 Stephen Dunshea and Tony Murray met with Cooma Challenge on 30 June 2025., It was agreed at that meeting that Angie Ingram would present at a dedicated Councillor workshop on 24 July 2025., Subsequently, Ms Ingram advised that she would be unable to attend the meeting and would provide an alternative date., At 14 July 2025 no alternative date has been provided.				
04 Apr 2025 Stephen Dunshea and Tony Murray met with Angie Ingram (Cooma Challenge) and Cheryl Mould (Berridale Community) to progress discussions. It was agreed that SMRC would provide details on how a leasing arrangement for the site might work. Included in this work will be a valuation of the site(s) by a Registered Valuer.				
12 Feb 2025 No further progress. PS				
28 Nov 2024 This is not yet completed. A report is to come back Council early in 2025 to advise of the pathway forward.				
07 Nov 2024 Tony Murray, Chief of Community Service, and John Gargett, a/g Chief of Infrastructure and Projects, met with Angie Ingram (Cooma Challenge) on 9 October 2024 to progress their proposal. More work is needed to determine the best use of this facility. JG				

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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01 Aug 2024

Meetings have occurred with respondents with the new date for resubmission being 30 August 2024. The Berridale Community Group are to be notified by email as to the updated timeframe.

01 Jul 2024

Meetings have been booked for week 1 July 2024 with respondents to discuss EOI criteria. Previous meetings had been booked although were cancelled due to COVID.

04 Jun 2024

Meetings have been booked in to further discuss in June 2024.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/04/2024	88/24	Land & Property Officer	Infrastructure	30/10/2025	Outstanding

Bunyan Quarry Land Acquisition - Crown Land Lots 159, 160 & 161 DP 724552

COUNCIL RESOLUTION

88/24

That Council

- A. Acquire the following land by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) by authority contained in the Local Government Act 1993 (NSW) for the purposes of the Bunyan Quarry:
 - i) Lots 159, 160 & 161 in Deposited Plan 724552;
- B. Proceed with the necessary applications to the NSW Minister for Local Government and the NSW Governor to acquire Lots 159, 160 & 161 in Deposited Plan 724552;
- C. Acknowledge that minerals are to be excluded from the acquisition;
- D. Acknowledge that the acquisition is not for the purpose of resale;
- E. Classify the acquired land (Lots 159, 160 & 161 DP 724552) as operational land in accordance with the Local Government Act 1993 (NSW);
- F. Authorise the CEO to sign any documentation required for the acquisition process.

Moved Councillor Davis

Seconded Councillor Frolich

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

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01 Oct 2025
Section 63 agreement remains under review by Crown Lands’ legal team prior to being finalisation.

05 Sep 2025
Crown Lands have extended period to 30 October. Council Awaiting Section 63 Agreement from Crown.

05 Sep 2025
Due to delays in receiving the section 63 agreement from Crown Lands, Crown have formally extended the Land Acquisition Gazettal deadline to 30 October 2025

28 Aug 2025
The acquisition is scheduled to be gazetted on 19 September 2025, after which land title adjustments and finalisation of compensation will proceed.

13 Jul 2025
Due to Crown now recognising s63 provisions of the LAJTC Act, (paid) engagement of the VG may not always be required provided Compensation by Agreement can be reached in line with s63. As the Acquiring Authority, SMRC is required to make a compensation offer to Crown provided that the offer is supported by an independent valuation. Crown will review the offer and, if acceptable, sign off on a Section 63 Agreement to finalise the compensation amount due & payable by the Acquiring Authority (SMRC).Any offer must be supported by a recent valuation report compiled by a Certified Practising Valuer. The Just Terms Act has the intent of ensuring that when land is compulsorily acquired, the amount of compensation is not less than the market value of the land. Compensation becomes due at the date of acquisition & must generally be paid within 28 days of acquisition being notified in the Government Gazette. Statutory interest starts to accrue after notification of the acquisition in the Government Gazette. PANs were issued in April so, per the prescribed statutory timing process, the gazettal window ends on 14 August 2025. On application to Crown Lands an Extension to the Gazettal period has been granted to 30 September 2025.

30 May 2025
Awaiting publication of Gazette notice - Land Acquisition

22 May 2025
No further update

08 May 2025
PANs were issued 16 April 2025

03 Apr 2025
Anticipate issue of PANs within April and Gazettal by end of June 2025

31 Jan 2025
Project still on track with an updated gazettal date estimated for April 2025.

15 Jan 2025
No further update at this stage

04 Dec 2024
Update from PWA now anticipates Gazettal in April 2025

28 Nov 2024

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No further update at this time. We are still anticipating Gazettal of the acquisition by February 2025

29 Oct 2024

Anticipate Gazettal of Land Acquisition by February 2025

31 Jul 2024

No further update at this point.

02 Jul 2024

Application submitted to OLG to obtain Minister's consent to acquisition – pending receipt of consent/approval

04 Jun 2024

Public Works have submitted an application to OLG to obtain Minister's consent to the land acquisition – pending receipt of consent/approval

23 Apr 2024

Public Works Advisory (PWA) has carriage of the land acquisition. Proposed Acquisition Notices will be issued in the coming months.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/04/2024	87/24	Manager Infrastructure	Infrastructure	27/02/2026	Outstanding

Acceptance of Funding under the NSW Government Country Passenger Transport Infrastructure Grants Scheme - Round 2

COUNCIL RESOLUTION

87/24

That Council

- A. Endorses the delivery of bus shelters funded under CPTIGS Round 2 for inclusion into Councils 23/24 Delivery and Operational Plan.
- B. Ensure a second round of information be communicated to affected business holders before construction takes place.

Moved Deputy Mayor Higgins

Seconded Councillor Johnson

CARRIED

Record of Voting

Councillors For: Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

05 Sep 2025

Project not yet underway.

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07 Aug 2025

Project reinstatement not yet actioned, however this along with other projects are currently being planned for this FY.

15 Jul 2025

Project previously on hold due to resourcing issues. As recent recruitment has been fruitful project able to be restarted.

12 Mar 2025

On hold due to resourcing. ZCB

12 Feb 2025

Still on hold due to resourcing issues. ZCB

29 Oct 2024

Action currently 'on-hold' until New Year. Primarily due to recent staff departures

31 Jul 2024

No further update.

02 Jul 2024

Staff sick leave during the month of June has prevented any further action on this item. Staff seeking alternative dates for display of bus shelters and consultation with local businesses.

04 Jun 2024

Project team looking for a suitable date/time to display the bus shelters at Highdale carpark and to engage with the community (school children) to agree what configuration bus shelters will be installed in i.e. all together or separated as dictated by bus bays.

01 May 2024

Funding acceptance letter signed by CEO and sent to CPTIGS R2 funding authority. Second round of community consultation will commence week starting 13 May.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/04/2024	100/24	Coordinator Land & Property	Infrastructure	30/06/2026	Outstanding
Disposal of Council Land					
COUNCIL RESOLUTION			100/24		
To support Council’s reform programs, delivery of financial sustainability recommendations and safety improvements:					
A. Subdivide 8 North Street Cooma – Lot 3 DP 226204 into two lots and 66-68 Wangie Street Cooma – Lot 9 DP246089 into two lots, subject to final investigation of below ground infrastructure placement;					
B. Budget \$150,000 for the 2024-2025 budget to cover subdivision and land sale costs for the two parent lots;					
C. Authorise the Chief Executive Officer (CEO) to execute any document necessary to complete the subdivision process, and any related easement creation as/if required;					

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D. Authorise the Chief Executive Officer (CEO) to place the identified land on North Street & Wangie Street Cooma, either as newly created lots or ‘as is’ pending existing below ground infrastructure constraints, on the market for sale.

E. If there is a requirement to borrow, including the option of externally, up to 80% of a certified valuers evaluation, that a report be brought back to Council.

Moved Councillor Mitchell	Seconded Councillor Hopkins	CARRIED
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Record of Voting

Councillors For:

Councillors Against:

Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.

Nil.

Notes

01 Oct 2025

Wangie Street COOMA - Settlement completed on 15 September 2025., North Street COOMA - DA 10.2025.104.1 for residential subdivision is currently under assessment.

29 Aug 2025

Purchaser’s solicitor has advised that the settlement will be delayed, with settlement now scheduled for 9 September 2025. Aligned with the contract terms penalty interest will apply for the extended period

01 Aug 2025

Wangie St - Settlement scheduled for 29 August 2025., North St - Detailed survey & concept design complete for the proposed drainage works. Consult with SHL underway for the relevant consents and once in principle agreement is achieved, SMRC will commence the detailed design. Output will be 3 saleable lots.

11 Jul 2025

Wangie St - Contract exchange process pending., North St - Stormwater redesign DA under review, seeking SHL consent for stormwater augmentation works, which will also resolve some broader stormwater issues which impact both this land and other holdings.

09 Jun 2025

Wangie St - Offer received & accepted on the holding and the contract exchange process has been initiated., North St - Stormwater design for subdivision in progress, in consult with SHL (neighbouring land owner).

08 May 2025

Wangie St - Updated 10.7 certificate pending from Planning for sale contract release., North St - Stormwater Design quote received from Surveyor. Subdivision design underway.

03 Apr 2025

66 Wangie street will be listed for sale from April 2025. This land will be sold as a single lot., DA for the subdivision of 8 North St is underway pending definitive storm water relocation / construction guidance from Engineer and Surveyor.

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31 Jan 2025

Subdivision process timeline and costing investigations are underway

28 Nov 2024

Workflowed into Land & Property task schedule for action in 2025.

28 Nov 2024

Workflowed into Land & Property task schedule for action in 2025.

26 Jul 2024

This action has been added to the draft Operational Plan 2024-2025 for Council's Land and Property team to action.

24 Jun 2024

This action has been added to the draft Operational Plan 2024-2025 for Council's Land and Property team to action.

20 May 2024

This action has been added to the draft Operational Plan 2024-2025 for Council's Land and Property team to action.

01 May 2024

This action has been added to the draft Operational Plan 2024-2025 for Council's Land and Property team to action.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/04/2024	110/24	Manager Corporate Projects	Infrastructure	28/02/2026	Outstanding

Council to Progress to a Grant Application for Construction of Monaro Rail Trail - Stage 1 - Cr Davis

COUNCIL RESOLUTION

110/24

That Council:

- A. Apply for a "Regional Precincts Partnership Program" (RPPP) Federal Government grant or similar type grant by December 15, 2024 (separately or jointly with QPRC) to engage an independent consultant to undertake a business case on the Monaro Rail Trail project from Queanbeyan to Bombala.
- B. Engage a project manager for the Bombala section of the MRT project funded by the Federal "Investing in Our Communities" grant. Selection of the project manager will be based upon previous experience in successfully constructing rail trails. Learnings and associated project management policy, procedures and work practices should be documented and leveraged into future MRT stages.

Moved Councillor Davis

Seconded Councillor Mitchell

CARRIED

Record of Voting

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	
Councillors For:	<i>Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i>		
Councillors Against:	<i>Nil.</i>		
Notes			
24 Sep 2025			
Council preparing consultation with CMR, MRT and Friends of Bombala to deconflict and look to progress project. Findings will be presented to council, with requirements to progress entirety of the MRT project.			
31 Jul 2025			
REF has been submitted to Council for approval. , Rail Trail Framework documentation has been sent to UGL for lease approval.			
03 Apr 2025			
Contamination sampling and report is complete. Based on the results the contamination consultant has deemed the site suitable for the proposed works. Design has been altered so as to avoid any impact on the station precinct. REF to be finalized for submission.			
03 Mar 2025			
Contamination sampling has been undertaken, results of which are the final item required for the REF.			
30 Jan 2025			
All sub-consultant reports have been issues to the environmental planner for preparation of the REF (Review of Environmental Factors).			
02 Dec 2024			
Draft Heritage Assessment has been reviewed. Contamination and Environmental Assessment are nearly complete for REF (Review of Environmental Factors), which is expected to be complete in December 2024.Project team has been liaising with TfNSW and UGL regarding the license and lease for the rail corridor.			
25 Oct 2024			
Contamination Assessment, Heritage Assessment, and Environmental Assessment are all underway. Draft REF (Review of Environmental Factors) due in December 2024.			
31 Jul 2024			
A. Work on the scope and planning of the business case has started. , B. Engagement of a Project Manager would occur as the project nears construction stage in quarter 2 next year but will likely be more expensive than managing the project within council meaning there will be less money available to construct the actual trail resulting in the likelihood it will be a shorter length.			
01 Jul 2024			
A. Work on the scope and planning of the business case will start in July 2024., B. Engagement of a Project Manager would occur as the project nears construction stage in quarter 2 next year but will likely be more expensive than managing the project within council meaning there will be less money available to construct the actual trail resulting in the likelihood it will be a shorter length.			
30 May 2024			
A. Work on the scope of the business case has not yet started., B. Funding agreement not yet finalised.			
30 Apr 2024			

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A. Work on the scope of the business case has not yet started., B. Funding agreement not yet finalised.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/04/2024	102/24	GIS Administrator	Strategy	31/12/2025	Outstanding
Road Naming - Approve Higgins, Hyles and Try for Berridale subdivision COUNCIL RESOLUTION 102/24 That the road names proposed under DA10.2021.382.1, being Higgins Circuit, Hyles Street and Try Street be approved for gazettal by the Geographical Names Board. Moved Councillor Davis Seconded Councillor Frolich CARRIED Record of Voting Councillors For: <i>Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> Councillors Against: <i>Nil.</i>					
Notes 01 Oct 2025 No update. 28 Aug 2025 No further update. 28 Jul 2025 No further update. No construction is occurring at this location so gazettal of these roads is likely still years away. 30 Jun 2025 No further update. 28 May 2025 No further update. 08 May 2025 No further update. 28 Mar 2025 No further update.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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13 Feb 2025

No further update as there is no current progress on the subdivisions development.

02 Dec 2024

No further update.

02 Dec 2024

No update.

31 Oct 2024

No further update.

29 Jul 2024

No further update.

28 Jun 2024

No further update.

05 Jun 2024

No further update.

30 Apr 2024

No further action required until the roads are publicly accessible at which time it will be forwarded to the Geographical Names Board for gazettal.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/03/2024	75/24	Coordinator Public Health & Environment	Community Services	1/12/2025	Outstanding

Legal Matters

COUNCIL RESOLUTION

75/24

That Council seeks to recover the outstanding amount by proceeding with Option 1 as outlined in the report.

Moved Councillor Summers

Seconded Councillor Mitchell

CARRIED

Record of Voting

Councillors For: Councillor Beer, Mayor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Summers and Councillor Mitchell.

Councillors Against: Councillor Davis, Councillor Frolich, Councillor Stewart and Councillor Williamson.

Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

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SNOWY MONARO

REGIONAL COUNCIL

Notes

01 Oct 2025

This action is reported on in the Confidential Report.

04 Sep 2025

The action item is proceeding. However, we are unable to provide details as the matter remains confidential.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/09/2023	242/23	Coordinator Strategy Development	Strategy	31/12/2025	Outstanding

General Motion - Adoption of Settlement Strategy and Rural Land Use Strategies

COUNCIL RESOLUTION

242/23

That Council implement Part A of Council resolution 109/23 of 18 May 2023 regarding the draft Land Use Strategies and hold a Councillor workshop to:

A. Develop a specific community engagement strategy including a community reference group with the aim of finalising land use strategies that facilitate local communities that are strong, healthy and prosperous and reflect and meet the diverse needs and interests of the overall local community;

B. That minutes of the community reference group be referred to Council.

C. Determine and implement a specific community engagement strategy for the development of the Snowy Monaro Local Environment Plan (LEP).

D. Final report to be presented by 30 April 2024.

Moved Councillor Stewart

Seconded Councillor Williamson

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Davis, Councillor Frolich, Mayor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Williamson and Councillor Mitchell.

Councillors Against: Nil.

Notes

03 Oct 2025

Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

Committee:

Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

The 19 June 2025 report to Council discussed the option of Council establishing a Community Reference Group (CRG), including governance and administrative requirements, funding and noted a CRG would require an extension of time in which to complete this project. , The Council report outlined the proposed communications and engagement strategy was considered to be comprehensive and equitable and did not consider that a CRG was warranted, which was resolved by Council (Resolution 137/25)., The consultation and engagement for the Draft Residential, Commercial and Industrial Lands Strategy closed 1 September 2025. The process following involves assessment and analysis of submissions, preparation of an engagement report, a workshop with Councillors, and a post-exhibition report to Council. It is anticipated that this will be completed prior to the end of the 2025 calendar year., Item C. Engagement Plan for the draft LEP will not be developed until such time the draft LEP is tabled to Council for public exhibition.

27 Aug 2025

The 19 June 2025 report to Council discussed the option of Council establishing a Community Reference Group (CRG), including governance and administrative requirements, funding and noted a CRG would require an extension of time in which to complete this project. , The Council report outlined the proposed communications and engagement strategy was considered to be comprehensive and equitable and did not consider that a CRG was warranted, which was resolved by Council (Resolution 137/25)., The consultation and engagement for the Draft Residential, Commercial and Industrial Lands Strategy closed 1 September 2025. The process following involves assessment and analysis of submissions, preparation of an engagement report, a workshop with Councillors, and a post-exhibition report to Council. It is anticipated that this will be completed prior to the end of the 2025 calendar year.

21 Jul 2025

Public exhibition to commenced on 3 July 2025 and will conclude 1 September 2025.

08 Jul 2025

Draft Settlements Strategy was presented to Council 29 May and tabled at the June Council meeting to place on public exhibition for 56 days. Public exhibition to commence 3 July 2025 and conclude 1 September 2025

29 May 2025

Draft Settlements Strategy was presented to Council 29 May and tabled at the June Council meeting to place on public exhibition for 56 days. Public exhibition to commence 3 July 2025.

07 May 2025

Resourcing will not allow for the development of a Rural Land Use Strategy: however, staff are in the final stages of a new draft of the Settlements Strategy, with a view to brief the Councillors on 29 May 2025.

03 Apr 2025

Resourcing will not allow for the development of a Rural Land Use Strategy: however, staff are in the final stages of a new draft of the Settlements Strategy, with a view to brief the Councillors in April 2025.

07 Mar 2025

Resourcing will not allow for the development of a Rural Land Use Strategy: however, staff are in the final stages of a new draft of the Settlements Strategy, with a view to brief the Councillors in April 2025.

12 Feb 2025

Settlements Strategy draft close to completion, ready to be briefed to Council prior to placing on public exhibition.

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19 Nov 2024

Further development of these strategies currently underway with the focus on the revised settlements strategy. It is anticipated a draft will be ready either late 2024 or first quarter of 2025. Work is scheduled within the 2024-2025 Operational Plan.

31 Oct 2024

Further development of these strategies currently underway with the focus on the revised settlements strategy. It is anticipated a draft will be ready either late 2024 or first quarter of 2025. Work is scheduled within the 2024-2025 Operational Plan.

31 Jul 2024

Further development of these strategies is planned for the 24-25 Operational Plan Year

24 Jun 2024

Further development of these strategies is planned for the 24-25 Operational Plan Year

20 May 2024

Further development of these strategies is planned for the 24-25 Operational Plan Year

30 Apr 2024

Further development of these strategies is planned for the 24-25 Operational Plan Year

26 Mar 2024

Resourcing has meant that the further development of these strategies has not been able to progress.

28 Feb 2024

Resourcing has meant that the further development of these strategies has not been able to progress.

23 Jan 2024

Indicative pricing has been sought for the provision of external consultants to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service. Initial responses from consultancies approached have not been optimistic, with most consultancies only having the capacity to deliver part of the required scope of work within the required timeframe. Further testing of the market capability and availability is ongoing. Until the positions are filled or budget is made available to undertake this work, this work remains in abeyance.

27 Nov 2023

Indicative pricing has been sought for the provision of external consultants to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service. Initial responses from consultancies approached have not been optimistic, with most consultancies only having the capacity to deliver part of the required scope of work within the required timeframe. Further testing of the market capability and availability is ongoing. Awaiting quarterly budget review to determine if a budget for this work becomes available.

27 Oct 2023

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
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Indicative pricing has been sought for the provision of external consultants to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service. Initial responses from consultancies approached have not been optimistic, with most consultancies only having the capacity to deliver part of the required scope of work within the required timeframe. Further testing of the market capability and availability is ongoing.

26 Sep 2023

Indicative pricing is being sought for the provision of external contractor resourcing to undertake this work. Currently, Strategic Planning has two vacant positions, one being the Team leader and the other is the Senior Strategic Planner, leaving the capacity and capability of the team at an extremely low level of service.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/08/2023	203/23	Coordinator Engagement	Community Services	31/10/2025	Outstanding

Council Action on Social Media Posts that Threaten, Intimidate, Harass, Humiliate, Slander, Defame or Troll Snowy Monaro Staff and Councillors.

COUNCIL RESOLUTION

203/23

That Council:

- A. Establish a policy that is responsive to inappropriate social media postings that target Council members and staff.
- B. Base the policy on the following principles:
 - (a) Social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro Staff and Councillors be reported to the E Safety Commissioner in the first instance.
 - (b) That social media account administrators who enable or permit social media posts that threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff, contractors and Councillors be requested to immediately remove such posts.
 - (c) If requests for the removal of posts are not actioned, Council is to pursue legal action.
 - (d) Social media accounts, and the hosting social media platform, that publish online abuse be reported to the E Safety Commissioner.
 - (e) Independent live streaming and recording of SMRC facilitated community meetings, consultation and events be prohibited without prior written permission from Council.
 - (f) Community members who threaten, intimidate, harass, humiliate, slander, defame or troll Snowy Monaro staff and Councillors in any forum, be prohibited from attending SMRC facilitated community meetings, consultation and events.
- C. Snowy Monaro Regional Council submit a motion to the November 2023 NSW Local Government Conference supporting stronger laws and protection for Council staff and Councillors from online abuse.

Moved Mayor Davis

Seconded Councillor Summers

CARRIED

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	
Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Johnson, Councillor Summers and Councillor Mitchell.</i> <i>Councillors Against: Councillor Frolich, Councillor Hopkins, Councillor Stewart and Councillor Williamson.</i>			
Notes 01 Oct 2025 Report will be included in the October business paper. 05 Sep 2025 The policy is in its final draft and will be reviewed by ELT on 9 September 2025. TRM 29 Aug 2025 This report is in draft and is with ELT for consideration 29 Jul 2025 This draft report is with ELT for consideration 03 Apr 2025 A draft has been prepared. Before presenting to Council, it is essential to ensure alignment with related policies. This should be presented as package alongside the suite of safety reforms. 12 Mar 2025 A draft has been prepared. Before presenting to Council, it is essential to ensure alignment with related policies. This should be presented as package alongside the suite of safety reforms. 30 Jan 2025 Draft prepared. Awaiting further safety reform documents. 28 Nov 2024 Draft prepared. To be presented with the suite of safety reform documents when finalised 31 Oct 2024 A draft has been prepared. Before presenting to Council, it is essential to ensure alignment with related policies. This should be presented as package alongside the suite of safety reforms. 01 Aug 2024 A – A Social Media Policy and Social Media Community Guidelines are being drafted for the November 2024 Council meeting., B – Principles noted to be included in the policy. , C – Completed. 01 Jul 2024 Action has been reassigned to the Communications team to develop.			

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
06 Jun 2024 Given Council's current position to undertake significant Safety Reform, this will be brought into this overarching strategy. 01 May 2024 No further update. 02 Apr 2024 No further update. 04 Mar 2024 No further update. 05 Feb 2024 Due do competing priorities, workforce management has not had adequate time to invest in this matter at present. 12 Dec 2023 Council's motion was incorporated with a number of other motions on similar themes. LGNSW will now progress the issue at a state level. 12 Dec 2023 No further update due to competing priorities at this time to address requirement to undertake closure of Snowy River Hostel, divestment of Yallambee Lodge, and commencement of Towards Excellence project. 27 Oct 2023 Notice of Motion sent to LGNSW on 13 October 2023 for the November LG Conference. 03 Oct 2023 Minimal progression due to competing priorities. A number of NSW Councils have given advice through LGNSW and directly on what strategies they have previously used to address these types of issues, noting the complexity around what is supported through legislation. This information has been collected and is being reviewed to understand the best direction to take the development of any policy in for Snowy Monaro Regional Council. 25 Aug 2023 Contacted LGNSW HR Network to understand what action other councils have taken in establishing a policy of this nature.		

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council		 SNOWY MONARO REGIONAL COUNCIL	
Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/08/2023	194/23	Manager Corporate Projects	Infrastructure	28/02/2026	Outstanding
Cooma Office Building - Foreshadowed Motion COUNCIL RESOLUTION 194/23 That Council: A: Acknowledge that there is to be no further significant investment in 81 Commissioner Street premises. B: Request a report to Council with respect to establishing a new facility to house the administrative functions of SMRC. C: Write to our local State Member, Premier and relevant State Ministers to request financial support for this project. Moved Councillor Hopkins Seconded Councillor Stewart CARRIED Record of Voting <i>Councillors For: Councillor Beer, Mayor Davis, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.</i> <i>Councillors Against: Councillor Frolich.</i>					
Notes 03 Oct 2025 Council are forecast to conduct a workshop with Councillors on 6 November, reinvigorating the project., Revised Council report to Feb 26, to allow project consideration of options. 24 Sep 2025 A. noted. , B. Council is recommending to hold a workshop with Councillors. , C, Once Councillor direction is provided. Council will proceed with tabling a report to the November Council Meeting. 05 Sep 2025					

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Committee:		Ordinary Council	

Project is on hold until advised by Council to continue., A Condition Assessment was completed in May 2024, including a Structural Assessment and BCA/NCC., 81 Commissioner Street structurally is sound, although does not meet current Building Standards, including fire, life safety and Section J - Energy Efficiency Standards. Further it was noted that the facility was poorly fitted out. , "Overall, the building is considered to be structurally sound, but poorly fitted out and inadequately equipped with building services to facilitate the expected normal operations of the various departments within Council., It is considered that a future refitting of the building to meet present regulatory requirements could be achieved however, this would require substantial alterations and additions.", Any major fit out to the facility would trigger a requirement to bring the building up to current Standards, including DDA requirements. , Manager - Corporate Projects recommends if project proceeds, and functional options analysis should be undertaken against suitable alternative options, including:, Fit out Current facilities (will require temporary facilities), Demolition and Rebuild on existing land (will require temporary facilities), New location - Existing building (Purchase / Lease), New Location - New Build, Private Public Partnership (Design, build, maintain on Existing or New land)

31 Jul 2025
No update.

03 Apr 2025
Corporate Projects is awaiting any direction from Council or ELT following the submission of the building condition assessment report.

03 Mar 2025
Awaiting direction from ELT regarding the final revision and the report's Council Meeting date.

30 Jan 2025
Awaiting direction from ELT regarding the final revision and the report's Council Meeting date.

29 Nov 2024
Report written for December Council meeting.

04 Nov 2024
No further action taken at this stage due to vacant position in Corporate Projects team.

23 Jul 2024
No further update

24 Jun 2024
No further update.

17 May 2024
Further information to be provided at a future council meeting, no further update at this time.

01 May 2024
Further information to be provided at a future council meeting, no further update at this time.

02 Apr 2024
Further information to be provided at May council meeting, no further update at this time.

31 Jan 2024

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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No further progress. The Manager Corporate Projects position has now been filled and the project will be considered in conjunction with the other demands on that role.
12 Dec 2023 No further progress on this matter.
30 Oct 2023 At the moment the other work required to be undertaken has meant that resources have not been able to be reallocated to undertake this review of office building needs.
05 Oct 2023 The additional work has yet to be able to be scheduled.
01 Sep 2023 B. Request a report to Council with respect to establishing a new facility to house the administrative functions of SMRC. , A revised budget will need to be identified and prepared. , C: Write to our local State Member, Premier and relevant State Ministers to request financial support for this project. , Awaiting new GM

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
20/07/2023	165/23	GIS Administrator	Strategy	31/12/2025	Outstanding
Locality Boundary Adjustment for Kalkite and Hill Top					
COUNCIL RESOLUTION			165/23		
That Council:					
A. Endorse the proposed adjustment of the boundary of Kalkite and Hill Top to be publicly advertised for a period of 28 days in the Monaro Post.					
B. Endorse the creation of a locality boundary adjustment proposal in the Geographical Names Board place naming system and seek pre-approval.					
Moved Councillor Williamson		Seconded Councillor Summers		CARRIED	
Record of Voting					
Councillors For:		Councillor Beer, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart, Councillor Summers, Councillor Williamson and Councillor Mitchell.			
Councillors Against:		Nil.			
Notes					
01 Oct 2025					
No update.					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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28 Aug 2025 No further update. 28 Jul 2025 No update. 30 Jun 2025 No update 28 May 2025 No update. Will make one more attempt to contact residents for feedback. 08 May 2025 No progress due to no further replies from residents in response to call for feedback. 28 Mar 2025 Liaison with residents is occurring to attempt to get feedback from all residents and to highlight specific examples of delayed service provision. This is to allow the NSW Geographical Names Board to have all necessary information needed to make a decision and process, once a proposal is formally lodged with them. 12 Mar 2025 No further update. 13 Feb 2025 Four of five property owners have provided support for the proposal but with no response from the fifth owner. If no response is received it will need to go to a Geographical Names Board meeting. 02 Dec 2024 No update. 31 Oct 2024 SMRC are in the process of liaising with residents to determine if the proposal has full support. Currently three of five property owners have provided support for the boundary adjustment. If all five provide letters of support then the proposal may be considered by the Geographical Names Board as an administrative matter. Next steps if feedback is received from all property owners is to lodge the proposal with the Geographical Names Board. 29 Jul 2024 No further update. 28 Jun 2024 No further update. 05 Jun 2024 No further update. 30 Apr 2024 No further update.
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Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
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28 Mar 2024

No further update. Based on challenges with the Ando_Bibbenluke locality boundary adjustment which has similar context, it is likely that this will also be a slow process. Estimate to have an answer from Geographical Names Board on whether it will be approved is 20/12/2024.

29 Feb 2024

No further update.

31 Jan 2024

No further update.

13 Dec 2023

No further update.

31 Oct 2023

No further update.

03 Oct 2023

No further update.

31 Aug 2023

No further update. This proposal will be progressed when the Ando-Bibbenluke locality boundary adjustment proposal is resolved.

02 Aug 2023

No further update at this time.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
21/04/2022	95/22	Coordinator Land & Property	Infrastructure	31/12/2025	Outstanding

Land Acquisition for Road Reserve Alignment - Micalago Road & Ryrie Street Extension, Michelago

COUNCIL RESOLUTION

95/22

That Council

- A. Approve and proceed with the acquisition of land described as part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 for the purpose of creating road reserve over existing (Micalago Road) and new infrastructure (Ryrie Street), in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;
- B. Where necessary, make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 1158327 & Lot 5405 DP 1244970 by compulsory process under Section 186(1) of the *Local Government Act 1993* and in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991*; and

Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

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SNOWY MONARO
REGIONAL COUNCIL

C. Classify the land acquired as operational land in accordance with the *Local Government Act 1993*.

Moved Councillor Summers

Seconded Councillor Hanna

CARRIED

Record of Voting

Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Stewart and Councillor Summers.

Councillors Against: Councillor Last.

Notes

01 Oct 2025

No further update at this point in time.

29 Aug 2025

Given that a Transport for NSW (railway) land parcel is involved in both this matter and the Michelago RFS acquisition, and considering the recent positive progress made in the latter (Resolution 80/20), there is renewed optimism that this matter will advance in the near future.

01 Aug 2025

Due to the shared involvement of a Transport for NSW (railway) land parcel in both this matter and the Michelago RFS acquisition, and in light of recent positive developments achieved in the latter (Resolution 80/20), there is optimism that this matter will progress in the near future.

11 Jul 2025

The progress impasse to be discussed direct with Director Regional Property & Asset Renewal Network & Assets - Regional & Outer Metropolitan, Transport for NSW

09 Jun 2025

No further update at this point.

08 May 2025

Escalation discussion with Transport for NSW (TAHE & UGL) scheduled for May 2025.

03 Apr 2025

PWA remain in negotiations with TfNSW on Council's behalf.

31 Jan 2025

No further update

28 Nov 2024

Negotiations with TfNSW ongoing.

29 Oct 2024

Negotiations with TfNSW / TAHE ongoing. PWA acting for Council.

31 Jul 2024

No further update at this point.

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28 Jun 2024
No further update.

05 Jun 2024
Letter from Minister for Regional Transport & Roads received in response to advocacy tabled from SMRC. Hopefully there will be some (overdue) progress from the TfNSW/TAHE side in the near future.

30 Apr 2024
Awaiting response from TAHE to our request for timeframe for when the briefing note will be finalised and a high level summary of the steps/timeframes that will follow.

02 Apr 2024
No further update

28 Feb 2024
Email with further follow up prompt to TAHE sent 27/2/24 - Response pending.

31 Jan 2024
A request for update from TAHE in relation to this matter resulted in the following response from NSW Transport's Project Manager Assessment and Disposal being received: "...I have requested the Briefing Note from UGL Regional Linx who are the operational managers for the rail corridor. I have received this Briefing Note from UGL RL earlier today. This will need to be reviewed by myself and signed off on by my director. It can then be progressed through the Transport for NSW clearance process.", Email sent on behalf of Council seeking indication of time as to when the referenced review & Director sign off will occur - Response pending.

12 Dec 2023
In accordance with the Council resolution this matter has been escalated to the minister, seeking the process to be expedited.

30 Oct 2023
No further update

28 Sep 2023
Awaiting registered plan of acquisition from Surveyor (pending consent from TAHE). Initial Notification letter issued to TAHE/TfNSW on 21/08/2023 – acknowledged by TAHE/TfNSW on 21/08/2023, rail corridor manager instructed by TfNSW to prepare briefing note. Awaiting further advice from TfNSW.

31 Aug 2023
No further update at this point.

31 Jul 2023
PWA tasked with reaching out to higher level within TfNSW to outline the background of the acquisition for road corridor purposes, and the interdependence on the intended bridge build.

30 Jun 2023
Meeting with PWA scheduled in week beginning Monday 3/7/23 to discuss compulsory acquisition pathway next steps.

27 Jun 2023

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Public Works Advisory awaiting response from Surveyor for adjustments to the plan. 31 May 2023 No further update at this point. 04 May 2023 Draft plan sent on 27/04/2023 by PWA to TfNSW for initial review. TfNSW will provide preliminary comments (if any) before issuing their in-principal consent. If preliminary comments are received, PWA will forward those comments to Surveyor. When the in-principal consent is received, PWA will send the plan back to Surveyor to have the 'draft' stamps removed... then send the final plan back to TfNSW for stamping and issuance of consent letter. Will probably take a couple of weeks. 20 Apr 2023 13/04/2023 - Draft Survey plan received and sent on to PWA and Council Engineering 30 Mar 2023 Surveyor attending to the survey works over the next few weeks 01 Mar 2023 No further update at this point. 01 Feb 2023 Surveyor to finalise survey report. 29 Nov 2022 Contractor engagement finalised in order for the survey plan of acquisition to be completed. 31 Oct 2022 No further update at this point. 03 Oct 2022 A - In progress, land acquisition process sequenced by PWA. B - To be actioned at the appropriate time. C - Completed. 31 Aug 2022 PWA engagement active to deliver matter. 26 Jul 2022 Matter sitting with PWA for delivery - No further updates. 05 Jul 2022 Matter sitting with PWA for delivery - No further updates. 30 May 2022 Engagement email sent to PWA - estimated delivery time from PWA 18-24 months. 04 May 2022 A to C - Matter to be referred to PWA for execution

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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/03/2022	55/22	Coordinator Land & Property	Infrastructure	31/10/2025	Outstanding
Bombala Showground Lot Consolidation COUNCIL RESOLUTION 55/22 That Council consolidate eight lots (Lot 10 DP 1097766, Lot 11 DP 1097766, Lot 12 DP 1097766, Lot 13 DP 1097766, Lot 14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 and Lot A DP 154400) known as the Bombala Showground into one allotment. Moved Councillor Summers Seconded Deputy Mayor Higgins CARRIED Record of Voting <i>Councillors For: Councillor Beer, Councillor Castellari, Mayor Davis, Councillor Frolich, Councillor Hanna, Deputy Mayor Higgins, Councillor Hopkins, Councillor Johnson, Councillor Last, Councillor Stewart and Councillor Summers.</i> <i>Councillors Against: Nil.</i>					
Notes 01 Oct 2025 At present, it is not possible to consolidate the eight Bombala Showground lots (Lots 10–14 DP 1097766, Lot 1 DP 151403, Lot 1 DP 151404 & Lot A DP 154400) into a single allotment. A compiled plan approach was initially pursued as it avoids the need for all adjoining landowner signatures - particularly relevant in this case due to the unresolved probate status of a neighbouring lot, which prevents consent from being obtained. NSW Land Registry Services (LRS) has advised that the proposed Plan of Consolidation cannot proceed, as the base plan dimension data does not meet current LRS guidelines for compiled plans. Proceeding would require a full survey, which would incur additional costs and remains complicated by the neighbouring title's legal status 29 Aug 2025 Given the original infrastructure needs that prompted the consolidation, a decision will be made on whether proceeding with the full eight lot consolidation is still financially practical or necessary at this stage. 01 Aug 2025 Notification has been received from NSW Land Registry Services (LRS) advising that a full Plan of Consolidation involving Lot A in DP154400, Lot 1 in DP151403, Lot 1 in DP151404 and Lots 10–14 in DP1097766 cannot proceed at this time. This is due to certain base plan dimension data not meeting current LRS guidelines for compiled plans. Additionally, the external probate status of a key neighbouring lot is complicating the feasibility of initiating a Plan of Survey. In consultation with the appointed Surveyor and considering the infrastructure requirements that originally prompted the consolidation, a decision will be made as to whether proceeding with the full 8 lot consolidation remains fiscally viable or necessary at this stage.					

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11 Jul 2025 Surveyor reviewing options in regards to whether a compiled plan is viable due to some lots being 'Limited Title' in nature. Investigating alternate solutions in order for partial consolidation of as many lots as practicable. 09 Jun 2025 The practical requirement the full lot consolidation is being further assessed, in light of the protracted nature of the dealing which is due to external estate probate status (neighbouring lot boundary). 08 May 2025 Prompted surveyor again - progress efforts are pending Plan of Consolidation from Surveyor. 03 Apr 2025 Awaiting Surveyor's plan of consolidation. 31 Jan 2025 No further update 28 Nov 2024 The Surveyor has been followed up with to confirm a clear path forward. 29 Oct 2024 Surveyor to consult with Land Registry Service for alternate pathway to lot consolidation with Old System Land. 31 Jul 2024 No further update. 28 Jun 2024 No further update. 05 Jun 2024 No further update at this point in time. 23 Apr 2024 Surveyor confirmed they will progress the Lot Consolidation process with a sliver of land along the boundary with the Craig property 25 Mar 2024 Investigating alternate pathway to registration as suggested by Surveyor. Slivers of Land as a possible way forward. 28 Feb 2024 Pursuing an avenue of lodging an "Expression of Interest in Claiming Sliver Lot(s)" by way of a specific plan via surveyor in order to progress this lot consolidation. 31 Jan 2024 No further update. 12 Dec 2023		

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
LRS requisition has flagged that probate/transmission on neighbouring lot has not been completed and advised that "the consent of Public Trustee is, required in lieu of probate/transmission." - This external holding probate matter delays registration of Council's Plan of Consolidation. 30 Oct 2023 No further update 28 Sep 2023 No further update 30 Aug 2023 Signature acquired from the adjacent landholder representative on Plan of Consolidation as required due to LRS requisition. Surveyor discussing with LRS. 31 Jul 2023 No further update at this point. Gentleman has been unavailable to contact on successive occasions. 27 Jun 2023 Preliminary discussion had with deceased property owner's heir. Efforts are underway to meet with them and execute plan of consolidation, according to LRS requisition. 31 May 2023 No further update at this point. 04 May 2023 Signature of adjoining landholder is being sought to confirm survey. 28 Apr 2023 No further update at this point. 28 Mar 2023 Copy of Proposed Plan requires signature by owner of 49 Caveat St to confirm agreement to boundary as shown on plan. (due to old system title entitlement to occupied land / 200mm beyond fence line) This will fulfil part of the LRS requisition. It has been established that the current owner on title has passed away. Further investigation to find executor underway. 01 Mar 2023 Surveyor addressing LRS requisition aspects. 29 Jan 2023 Surveyor update on LRS registration of Lot 15 DP 1285587 pending. Note: LRS Requisition Due Date currently listing as 17/3/2023. 29 Nov 2022 Surveyor responding to LRS requisition requests. 01 Nov 2022 Awaiting LRS registration of the plan of consolidation. 03 Oct 2022		

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No further update at this point.

31 Aug 2022

No further update at this point.

26 Jul 2022

Plans & administration sheet lodged with LRS awaiting registration.

05 Jul 2022

Survey work completed, administration sheet signed and returned to surveyor for lodgement.

30 May 2022

Survey works delayed due to internal competing priorities. Estimated delivery time June 2022.

29 Apr 2022

Title name change complete, awaiting consolidation plan from surveyor to progress the matter further.

01 Apr 2022

Resolution 55/22 - Title name change initiated with BMR & Surveyor engaged to undertake works. ETA of Consolidation Plan is early May 2022.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	140/21	Land & Property Officer	Infrastructure	30/10/2025	Outstanding
Delegate Water Treatment Plant Reservoir & Pump Station - Acquisition of Part Lot 1 DP 348134 Delegate - Acquisition of Easements - Application for Crown Licence					
COUNCIL RESOLUTION					
140/21					
That Council					
A. Authorise the CEO to:					
i. Negotiate the purchase under private treaty of part of Lot 1 DP 348134 Delegate or, if required;					
ii. Proceed with the Compulsory Acquisition of the land described as part of Lot 1 DP 348134 Delegate and having an area of approximately 507m ² for the purpose of water treatment plant, two reservoirs (one existing) in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.					
a. Make an application to the Minister and the Governor for approval to acquire part of Lot 1 DP 348134 Delegate, having an area of approximately 507m ² , by compulsory process under section 186(1) of the Local Government Act 1993 and in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act;					
B. That the land being acquired within Lot 1 DP 348134, having an area of approximately 507m ² , is to be classified as operational land;					
C. Application be made to the Minister for Local Government and the Governor to acquire easements for raw water pipeline purposes being 3 metres wide within (or over) Lot 2 DP 1015012 and Lot 8 DP 1167423 at Delegate by compulsory acquisition process in accordance with Council's power under Section 186(1) of the Local Government Act 1993 in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991;					

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D. Application be made for a Licence from Department of Planning, Industry & Environment, Crown Lands for purpose of town water supply infrastructure on the Delegate River adjacent to Lot 8 DP 1167423;				
E. Authorise the CEO to sign any documentation required for the acquisition processes defined.				

Moved Councillor Stewart		Seconded Councillor Rooney		
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Notes				
01 Oct 2025				
The compensation amount has been agreed with Southern Cross Forests (SCF). We are now awaiting confirmation of disturbance costs from SCF, as these are in addition to the formally accepted offer.				
05 Sep 2025				
Negotiations are underway to Purchase land from Southern Cross Forests. Public Works are undertaking these final stages of the Acquisition on behalf of Council.				
05 Sep 2025				
Commenced investigations of situation				
08 Aug 2025				
Licence agreement for usage of land has been extended with the intent to start purchasing negotiations with Forestry in the coming months. MS				
12 Feb 2025				
Works progressing and nearing completion. JG				
28 Nov 2024				
No further update.				
31 Jul 2024				
No further update.				
28 Jun 2024				
No further update.				
11 Jun 2024				
No further update.				
30 Apr 2024				
No further update				
02 Apr 2024				
No further update.				
29 Feb 2024				
Draft offer letter completed and ready for offer to landowner. , Valuation of land has been confirmed. This is the value that will be put to the landowner to accept.				

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
24 Jan 2024 No further update. 13 Dec 2023 No further update. 30 Oct 2023 Acquisition of Lot is progressing. 03 Oct 2023 Opening Letter issued to landowner on 13/07/2023. RFQ issued on 26/07/2023 for engagement of valuation services, RFQ closed on 18/08/2023 – selection and engagement of valuer in progress. 04 Sep 2023 No further update. 28 Jul 2023 Acquisition of Lot is progressing. Formal lease to allow for construction of the plant has been finalised that protects SMRC from any actions. 22 Jun 2023 No further updates 31 May 2023 No further update. 27 Apr 2023 No further update 20 Mar 2023 No further update 02 Mar 2023 No further update 01 Feb 2023 No further update 30 Nov 2022 No further update 02 Nov 2022 No further update 07 Oct 2022 Licence document has been finalised and is in the process of being signed, Land acquisition has been formally notified to snowy forests and the process has begun. 06 Sep 2022		

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No further update.

03 Aug 2022

No further updates.

07 Jul 2022

No further updates

27 May 2022

No further updates

25 Mar 2022

No further updates

20 Jan 2022

No further updates

03 Nov 2021

No further updates

28 Sep 2021

No further updates

30 Aug 2021

Valuation of land has been received. Lawyers amending license following comments from Snowy Forests and SMRC

02 Aug 2021

Valuation done on land required and agreement and license being drawn up by BMR Lawyers

29 Jun 2021

Action Officer changed from Land and Property to Water & Wastewater

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
17/06/2021	154/21	Coordinator Land & Property	Infrastructure	30/10/2025	Outstanding
Leesville Civil Works Progression to Enable Sale of Subdivision Section 3D (4 Lots) - Sale of Industrial Land					
COUNCIL RESOLUTION			154/21		
That Council					
A. Approve the completion of the essential civil works required for Stage 3D of the Leesville Industrial Estate subdivision in Jindabyne, expending up to \$600,000;					
B. Approve Lots 17, 18, 19 & 20 in Stage 3D at Leesville Industrial Estate to be sold by public auction, once civil works are completed;					
C. Authorise the Chief Executive Officer to establish the reserve price for Lots 17, 18, 19 & 20 at Leesville Industrial Estate ahead of the auction, and to negotiate with the highest bidder should any property fail to meet the reserve;					

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D. Authorise the Chief Executive Officer to undertake all negotiations for the sale of Lots 17, 18, 19 & 20 at Leesville Industrial Estate, including real estate agent engagement; and E. Authorise the Chief Executive Officer to execute all legal documents and contracts for the sale of Lots 17, 18, 19 & 20 Leesville Industrial Estate.			
Moved Councillor Stewart		Seconded Councillor Rooney	
Notes 01 Oct 2025 Two industrial lots remain on the open market. A price adjustment may need to be considered to help stimulate sale activity. 29 Aug 2025 Two lots of industrial land remain listed on the open market for sale. 01 Aug 2025 Offer on one of the two remaining lots under review by CEO. 11 Jul 2025 Agent reports a quiet market currently, however there is a party actioning some due diligence on shed construction costing related to one of the lots. 09 Jun 2025 Interest stimulated in Lots 19 & 20. The lots are listed on the open market for \$425,000 plus GST each. 08 May 2025 Marketing relaunch aimed to stimulate interest & convert sales for the remaining 2 lots was actioned on 5/5/25. 03 Apr 2025 Real Estate Agents will re-launch the remaining 2 unsold lots with a fresh marketing campaign. 31 Jan 2025 No further update 28 Nov 2024 Lots 17 & 18 sold and settlement complete. Lots 19 & 20 remain on the market. 29 Oct 2024 Parts A, B and C complete., 2 Lots SOLD, Remaining 2 lots currently listed with the Real Estate Agency 31 Jul 2024 Stage 3D (4 lots) subdivision registration achieved. Auction date set for 29 August 2024 at 2pm. 28 Jun 2024 The Essential Energy NOA has been received and the issue of the Subdivision Certificate is pending for Leesville Stage 3D. 05 Jun 2024			

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The Essential Energy NOA remains pending, which impacts the Subdivision Certificate finalisation. It is the issue of the SC which confirms that all necessary civil works have been satisfactorily competed - the NSW Land Registry Service process to register the land can not begin until these elements are finalised. The preparation & release of the RFQ for a Real Estate Agent to conduct of the sale of the registered lots has been completed. , .

30 Apr 2024
Subdivision certificate issued pending receipt of EE Notice of Arrangement sign off.

02 Apr 2024
Subdivision Certificate application underway. Awaiting confirmation of Energy Notice of Arrangement.

28 Feb 2024
No further update at this point.

31 Jan 2024
General update on civil works progress - Roads/Infrastructure helming civil works delivery arrangements with the Infrastructure Planner/Scheduler compiling list of outstanding tasks in order to finalise subdivision in readiness for LRS registration., Auction timing TBC, dependent on LRS registration completion once all civil works are finalised.

12 Dec 2023
No further update.

30 Oct 2023
No further update

28 Sep 2023
General update on civil works progress - Construction Certificate issued for Leesville Stage 3D (4 lots). Auction timing TBC, dependent on LRS registration completion once all civil works are finalised.

31 Aug 2023
No further update at this point.

31 Jul 2023
Projected revenue from sale adjusted - per Resolution 160/23.

29 Jun 2023
Civil works planning is underway. Land and Property investigating options of local Real Estate Agents to conduct land sale at the relevant time.

26 May 2023
A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works.

28 Apr 2023
A. In progress, with Roads/Infrastructure helming civil works delivery arrangements. B, C, D & E: To be actioned by Land & Property upon completion of civil works.

30 Mar 2023
No further update

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 Notice of Arrangement finalised with Essential Energy - a requirement of the DA/conditions of consent to allow the subdivision registration to proceed. 31 Oct 2022 No further update at this point. 03 Oct 2022 No further update at this point in time. 31 Aug 2022 No further update at this point. 02 Aug 2022 No further update at this point. 06 Jul 2022 No further update at this point. 01 Jun 2022 No further update at this point. 03 May 2022 No further update at present. 01 Mar 2022 No further update at this point. 31 Jan 2022 No further update at this point in time. 02 Nov 2021 No further update at this point. 04 Oct 2021 No further update at this point. 05 Sep 2021 A. In progress, with Coordinator Project & Technical Support helming civil works delivery. B, C, D & E: To be actioned by Land & Property upon completion of civil works. 04 Aug 2021 Coordinator Projects & Technical Support progressing delivery arrangements for the expanded civil works.
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Date From:

Date To:

7 October 2025

IN-PROGRESS ACTIONS REPORT

Committee: Ordinary Council

SNOWY MONARO
REGIONAL COUNCIL

04 Jul 2021

The resolution actions will be initiated.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
19/11/2020	240/20	Coordinator Strategy Development	Strategy	1/01/2028	Outstanding

Bicentennial Garden/ Parks - Bombala

COUNCIL RESOLUTION240/20

That Council:

A. Ensures that gardens, trees and significant plantings in all parks throughout Snowy Monaro Regional Council area are to be protected by a Plans of Management that will manage parks and gardens, with a Tree Management Plan developed to ensure that trees are conserved into the future;

B. Acknowledge that the Bombala Bicentennial Garden is significant to the community; and

C. Assess the Bombala Bicentennial Garden by a heritage expert for inclusion on Council’s Heritage Listing.

Moved Councillor Haslingden

Seconded Councillor Maslin

CARRIED

Notes

01 Oct 2025

New LEP planned for delivery in the Draft Delivery Program 2025-2029 in 2028 where local heritage items are listed as part of the legal instrument., Separately, the Draft Snowy Monaro Arts, Culture and Heritage Strategy is currently on public consultation and engagement, and closes 20 October 2025. The draft strategy identifies the proposed Bombala Centennial Park as a new heritage item for the next LEP as an action item in the strategy:, Action 1.1.6 - Prepare a draft planning proposal, including Bicentennial Park to be heritage listed (as part of the consolidate LEP for the region) per Council Resolution 240/20., Once the draft strategy is adopted, this item can be considered complete, as the strategy is an informing enabler for the park to be heritage listed in the LEP. It is anticipated that the a post-exhibition report will be tabled at the December 2025 Council meeting.

27 Aug 2025

New LEP planned for delivery in the Draft Delivery Program 2025-2029 in 2028 where local heritage items are listed as part of the legal instrument., Separately, the Draft Snowy Monaro Arts, Culture and Heritage Strategy is about to commence public consultation and engagement. The draft strategy identifies the proposed Bombala Centennial Park as a new heritage item for the next LEP as an action item in the strategy:, Action 1.1.6 - Prepare a draft planning proposal, including Bicentennial Park to be heritage listed (as part of the consolidate LEP for the region) per Council Resolution 240/20., Once the draft strategy is adopted, this item can be considered complete, as the strategy is an informing enabler for the park to be heritage listed in the LEP.

21 Jul 2025

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	

Target date changed by McConkey, Gina from 15 December 2024 to 01 January 2028 - New LEP planned for delivery in the Draft Delivery Program 2025-2029 in 2028. A report will be prepared for the September Council meeting to outline proposed inclusion in LEP to address outstanding resolution.

02 Jul 2025

Target date changed by McConkey, Gina from 15 December 2024 to 01 January 2028 - New LEP planned for delivery in the Draft Delivery Program 2025-2029 in 2028. A report will be prepared for the September Council meeting to outline proposed inclusion in LEP to address outstanding resolution.

29 May 2025

Target date changed by McConkey, Gina from 15 December 2024 to 01 January 2028 - New LEP planned for delivery in the Draft Delivery Program 2025-2029 in 2028.

07 May 2025

The listing of this heritage item is contingent on the development of the LEP. The revised draft LEP is not planned for the 2024-2025 Operational Plan Year.

03 Apr 2025

The listing of this heritage item is contingent on the development of the LEP. The revised draft LEP is not planned for the 2024-2025 Operational Plan Year.

07 Mar 2025

The listing of this heritage item is contingent on the development of the LEP. The revised draft LEP is not planned for the 2024-2025 Operational Plan Year.

12 Feb 2025

The listing of this heritage item is contingent on the development of the LEP. The revised draft LEP is not planned for the 2024-2025 Operational Plan Year.

19 Nov 2024

The listing of this heritage item is contingent on the development of the LEP. The revised draft LEP is not planned for the 2024-2025 Operational Plan Year.

31 Oct 2024

The listing of this heritage item is contingent on the development of the LEP. The revised draft LEP is not planned for the 2024-2025 Operational Plan Year.

26 Jul 2024

To be addressed as LEP Housekeeping amendments in the 24-25 Operational Plan year

24 Jun 2024

The listing of this heritage item is contingent on the development of the LEP. The LEP has been put on hold until resourcing is at full capacity.

20 May 2024

The listing of this heritage item is contingent on the development of the LEP. The LEP has been put on hold until resourcing is at full capacity.

30 Apr 2024

No further update.

26 Mar 2024

The listing of this heritage item is contingent on the development of the LEP. The LEP has been put on hold until resourcing is at full capacity.

28 Feb 2024

The listing of this heritage item it contingent on the development of the LEP. The LEP has been put on hold until resourcing is at full capacity.

23 Jan 2024

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP, which will list the Bicentennial Park as heritage listed. 27 Nov 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP, which will list the Bicentennial Park as heritage listed. 27 Oct 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP. 26 Sep 2023 No further update. 31 Aug 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP. 24 Jul 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP. 05 Jul 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP. 29 May 2023 Council resolved not to adopt the land use strategies informing the LEP, therefore, no further progress towards the new LEP. 28 Apr 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed and public exhibition closed on 20 February 2023, Council is waiting gateway approval from NSW Planning. 31 Mar 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023, Council is waiting gateway Approval from NSW Planning. 27 Feb 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP completed public exhibition on 20 February 2023. 27 Jan 2023 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 20 February 2023. 22 Dec 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023. 22 Nov 2022 Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is on public exhibition until 6 February 2023. 28 Oct 2022		

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
Has been added to the draft LEP heritage listings within SMRC LGA. Planning Proposal for new draft LEP is to be reported to Council in November 2023. 27 Sep 2022 To be added to the draft LEP heritage listings within SMRC LGA. LEP expected to be lodged in draft to NSW Planning mid-2023. 26 Aug 2022 To be added to the draft LEP. 03 Aug 2022 No further update. 24 Jun 2022 To be included within the draft LEP by December 2022. 24 May 2022 To be included in draft LEP by December 2022. 29 Apr 2022 Process for heritage listing to be finalised through LEP process. 25 Mar 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW. 24 Feb 2022 Process for heritage Listing to be finalised through the LEP process and Heritage NSW. 29 Oct 2021 No further update - Process for heritage listing to be finalised. 30 Sep 2021 No further update - Process for heritage listing to be finalised. 30 Aug 2021 No further update - Process for heritage listing to be finalised; however, discussion at 28 August Council meeting held concerns that future development in the area may be hampered by such listing. Enquiries to take place with Council's heritage Officer to seek clarification around this. 02 Jul 2021 No further update - Process for heritage listing to be finalised. 01 Jun 2021 No further update - Process for heritage listing to be finalised. 04 May 2021 C - Council's Heritage Advisor has prepared a report recommending the trees within the Park are heritage listed. 07 Apr 2021 No further update.		

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

03 Mar 2021

C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

02 Feb 2021

C - Assessment completed, currently being reviewed by Council's Strategic Planning team.

29 Jan 2021

A - To be incorporated into draft the Plans of Management which will go out for community consultation planned for early March 2021. B - Completed. C - A request has been sent to Council's Heritage consultant to consider this item for heritage listing.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
18/06/2020	80/20	Coordinator Land & Property	Infrastructure	31/12/2025	Outstanding

Acquisition of Land - RFS Shed Michelago

COUNCIL RESOLUTION

80/20

That Council

- A. Proceed with the compulsory acquisition of the Land described as part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² for the purpose of Rural Fire Shed in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*;
- B. Make an application to the Minister and the Governor for approval to acquire part Lot 5405 DP 1244970 Land fronting Ryrie Street, Michelago between 369.945 Km and 370.000 Km and having an area of approximately 1,162.6m² by compulsory process under section 186(1) of the Local Government Act 1993;
- C. Classify the land as operational land in accordance with the Local Government Act 1993;
- D. Note that this acquisition is not for the purpose of resale; and
- E. Authorise CEO to sign any documentation required for this Acquisition process.

Moved Deputy Mayor Miners

Seconded Councillor Corbett

CARRIED

Notes

01 Oct 2025

Section 29 agreement is with TfNSW.

29 Aug 2025

The Section 29 Agreement has been executed by Council and returned to TfNSW (TAHE) for finalising. Compulsory Acquisition of the land will proceed as prescribed by the Land Acquisition (Just Terms Compensation) Act 1991 (NSW).

01 Aug 2025

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee:		Ordinary Council	

Negotiations completed pursuant to section 29 of the Just Terms Act, with a Section 29 Agreement drafted based on market value compensation amount of \$11,500. A Section 29 agreement is essentially a negotiated arrangement between a government authority (SMRC) and the owner of Crown land, allowing acquisition to proceed without the full compulsory process, provided all terms (including compensation) are agreed upon. Next steps: Execution of the Section 29 Agreement; Prepare and Submit Application to OLG for approval; Prepare 11R request form; Receive executive approval to publish gazette notice; Publish notice in government gazette; Advise interested parties of Acquisition Notice (VG, OLG, TfNSW); Prepare newspaper advertisement; Publish newspaper advertisement; Payment of compensation; Notify NSW LRS; Finalise & Close the matter.

11 Jul 2025
The progress impasse to be discussed direct with Director Regional Property & Asset Renewal Network & Assets - Regional & Outer Metropolitan, Transport for NSW

09 Jun 2025
No further update at this point.

08 May 2025
Escalation discussion with Transport for NSW (TAHE & UGL) scheduled for May 2025.

03 Apr 2025
PWA negotiating with TfNSW on Council's behalf - ongoing

31 Jan 2025
No further update

28 Nov 2024
Negotiations with TfNSW ongoing.

29 Oct 2024
Ongoing negotiations with TfNSW / TAHE underway. Public Works acting on Council's behalf.

31 Jul 2024
No further update.

28 Jun 2024
No further update.

05 Jun 2024
Prompts to TfNSW/TAHE for progress continue. Note: This is a different matter to the Ryrie St/Micalago Road land acquisition; however, there is a common Transport NSW (railway) land parcel involved in both matters.

30 Apr 2024
No further update

02 Apr 2024
No further update

28 Feb 2024
No further update.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

31 Jan 2024 TfNSW/UGL has been a very difficult landowner to negotiate with and the Michelago RFS Land Acquisition matter has been exceedingly protracted. Note: This is a different matter to the Ryrie St/Micalago Road land acquisition; however, there is a common Transport NSW (railway) land parcel involved in both matters. 12 Dec 2023 TfNSW/UGL has been a difficult landowner to negotiate with - Escalation to Minister will be actioned in early 2024 if recent prompts do not agitate progress. 30 Oct 2023 PWA requested URGENT update from TfNSW. Matter has stalled with TfNSW. 28 Sep 2023 Project considerably delayed. TfNSW advised that new rail corridor manager (UGL) has been appointed. Under the management contract, UGL is required to follow the TfNSW Divestment Procedure – which involves two briefing notes to be signed-off by TfNSW. UGL is currently preparing the BNs. Compensation of land has been agreed in-principle at \$12,500 + disturbance items totalling \$5,480 (to be disputed). Awaiting further advice from TfNSW. 31 Aug 2023 No further update at this point. 31 Jul 2023 TfNSW notified that their second valuation confirms market value as \$12,500. PWA have notified TfNSW that amount would likely be acceptable to SMRC on the basis of market fluctuations occurring during the time between the date of the two valuation reports. , SMRC are currently awaiting provision of the reassessed market value amount (and the accompanying evidence – e.g the valuation report) from TfNSW so that it can be formally considered and, if acceptable, a revised letter of in-principle offer would be issued to TfNSW. , TfNSW's property sector appear to have resourcing issues that are presenting structural delays, which in turn impede the acquisition process moving forward with efficiency. 29 Jun 2023 Compensation offer made to TfNSW. Offer disputed/rejected by TfNSW – awaiting further response and/or counter offer. Terms within s29 Agreement under negotiation – Public Works Advisory are awaiting TfNSW response. 26 May 2023 Disappointingly TAHE are now seeking to both step away from the joint independent valuation & to elevate the acquisition base price by around 260% (\$11500 inc GST to \$41250 inc GST). A teleconference between both Valuers has been convened to discuss the contents of each report with a view to reaching an agreed outcome. 20 Apr 2023 January 2023 PWA sent to TAHE - Section 29 Agreement - RE: Railway land disposal at Michelago 30 Mar 2023 PWA authorised to proceed with agreement and on an agreed amount of \$11 500 to TfNSW in compensation for land. Awaiting Plan of Acquisition from Surveyor. 01 Mar 2023 No further update this this point. 29 Jan 2023

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		
A - In progress. TfNSW have indicated that they will accept the valuation provided, accepting that this was a joint valuation instruction from SMRC & TfNSW. Formal letter of offer to be tabled by SMRC, as Acquiring Authority, to TfNSW in regards to compensation, per LAJTC Act. B - Pending completion of negotiations related to A. C - No action needed. D - No action needed. E - Ongoing as the acquisition process progresses.		
29 Nov 2022		
Meeting held with TfNSW/TAHE 25/11/22 to address the TfNSW concern that the independent valuation (\$11,500) figure is too low. Council's position is that the valuation methodology has been applied correctly in line with the statutory public purpose aspects as required by the Just Terms Act. TfNSW to review further, with their response pending.		
31 Oct 2022		
Council advocating (via PWA) for TfNSW to take a balanced approach to compensation given that the acquisition is for a RFS shed combined with the TfNSW's requirement for easement and covenants containing the subject land; the planned use is aligned with the highest and best use of the subject land for public utility/service purposes.		
03 Oct 2022		
Valuation feedback received and in review.		
31 Aug 2022		
Valuation actioned and payment for this service aspect approved. PWA progressing the matter.		
26 Jul 2022		
A - Plans of Acquisition have been registered with LRS, valuation still to be completed. B - Dependant on A. C - No action needed.		
05 Jul 2022		
A - No further update, PWA still awaiting valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
30 May 2022		
A - No further updates. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
04 May 2022		
A - Awaiting valuation results, email sent to PWA requesting update for this matter. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
01 Apr 2022		
A - Awaiting valuation to be complete. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
02 Mar 2022		
B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
24 Jan 2022		
A - SMRC reviewing PWA recommendation for valuation. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
16 Dec 2021		
A - PWA reviewing valuation service quotes. B - Awaiting completion of A. C - No action required. D - No action required. E - As required.		
15 Sep 2021		

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
	Committee: Ordinary Council	

PWA received consent letter and plans with approval stamp from Transport For NSW (Railway), PWA will progress the matter with John Holland Rail, still on track for delivery by end of 2021 (PWA advised).

17 Aug 2021

PWA advise project is still on track for deliver before end of year. PWA waiting for response from UGL Regional Linx.

02 Aug 2021

Advice received from UGL Regional Linx takeover of John Holland. PWA advised acquisition should be complete before Jan 2022 take over.

04 Jul 2021

No further update at this point.

06 Jun 2021

No further update at this point.

27 Apr 2021

No further updated at this stage.

23 Mar 2021

The survey plan has been prepared by PWA to enable the acquisition process to continue.

02 Mar 2021

No further update.

02 Feb 2021

No further update.

28 Jan 2021

Nov 2020 A to C - This process will take approximately 18 months., Oct 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process., Sept 2020 A to C - Survey Plan Quote to be received shortly., Aug 2020 A to C - Acquisition process underway. Research has to take place to find gazette notices, survey plans to be prepared etc. D&E - Will be adhered to throughout this process., Jul 2020 A to C - Acquisition process underway. D&E - Will be adhered to throughout this process., Jun 2020 A to C - The Acquisition process will begin, this is a lengthy process as all items take place under strict timelines. D&E - Complete.

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
7/06/2018	212/18	Manager Resource & Waste Services	Community Services	21/11/2025	Outstanding
Minutes of the Waste Management Committee Meeting Thursday 12 April 2018					
COUNCIL RESOLUTION			212/18		
That Council					
A. Receive and Note the Minutes of the Waste Management Committee Meeting 12 April 2018; and					

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT		SNOWY MONARO REGIONAL COUNCIL
		Committee:	Ordinary Council	

B. Approve recommendations put forward on items 5.4 EPA and Council Operations and Site Planning for Bombala and Delegate: ☐ Recommendation: that the removal of the caged bin enclosure to the entrance of the Delegate Landfill be undertaken as this caged area is unmanned, unsecured and has become a dumping ground for all types of waste. ☐ Recommendation: that the Cathcart Transfer Station located in Prior Street Cathcart, be removed and the site area rehabilitated as this site is unmanned, unsecure and has become a dumping types of waste. This site is on private property and there is a long term agreement in place between the property owner and Council.			Moved Councillor Ewart	Seconded Councillor Beer	CARRIED
Notes 02 Oct 2025 Councillor briefing to be sent out which will include communications plan for residents. 04 Sep 2025 Closure of the Cathcart bin enclosure did not proceed in 2018 due to competing priorities and staff changes. The closure is now scheduled for November 2025, following a. 8-week community notification period as outlined in the report being put forward to the September Ordinary Council meeting. MT 09 Aug 2018 Action completed by: Mandy Thurling, Minutes reported and accepted					

Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
7/05/2018	162/18	Coordinator Land & Property	Infrastructure	30/10/2025	Outstanding
Proposal to Realign the Barry Way Jindabyne and to Address Issues with the Intersections of Barry Way with Eagle View Lane and Bungarra Lane COUNCIL RESOLUTION 162/18 That Council A. Approve the proposal to realign The Barry Way over the constructed road from the intersection with MR286 to the boundary of the national park. B. Approve the proposal to apply to the Crown to transfer those sections of The Barry Way which are Crown reserve road to Council. C. Authorise staff to negotiate with landowners for acquisition of the constructed Barry Way and, where possible, to offer to close corresponding sections of paper road and to dedicate the land to the landowner in compensation. D. To engage the services of a surveyor to identify those sections of the Barry Way which are not on line with the constructed road. E. To acquire any Crown land upon which the Barry Way has been constructed through the process of the Land Acquisition (Just Terms Compensation) Act 1991 through the authority of the Roads Act 1993. F. Authorise the General Manager to execute any documents necessary to complete the project. G. Authorise the expenditure and allocate an amount of \$135,000 in the 2018/19 year Budget with funding to be provided from Stronger Communities Project PP-219 (Undertake project to align the road with road reserves).					

Date From: Date To: 7 October 2025		IN-PROGRESS ACTIONS REPORT		 SNOWY MONARO REGIONAL COUNCIL
		Committee: Ordinary Council		
Moved Councillor Castellari	Seconded Councillor Beer	CARRIED		
Notes				
01 Oct 2025 Group Leader for Goulburn/Bega Crown Lands is aware of the proposed transfer of Crown Road segments to SMRC and will be consulted to ensure the most efficient tabling process. A meeting date is currently pending.				
29 Aug 2025 Final Review of selected segments for transfer from Crown to Council is complete. Letter of Request for Transfer of nominated portions of Road is in DRAFT.				
01 Aug 2025 Budget uncertainty will impact implementation of a full holistic treatment of Barry Way alignment issues.				
11 Jul 2025 Budget uncertainty will impact implementation of a full holistic treatment of Barry Way alignment issues.				
09 Jun 2025 No further update at this point.				
08 May 2025 Letter to Crown to be issued by 31 May 2025, with the full map listing of Crown Road segments to be transferred to SMRC.				
03 Apr 2025 Preparing letter to Crown Lands Requesting transfer of relevant segments of Crown road, along the constructed Barry way corridor, to Council				
12 Mar 2025 Part B and E of Resolution - Segments of Crown Road corridor existing over constructed Barry way have been identified. Letter of request is in draft requesting the transfer of these Crown Road segments to Council.				
31 Jan 2025 No further update				
28 Nov 2024 No further update at this point.				
29 Oct 2024 No further update				
31 Jul 2024 No further update.				
28 Jun 2024 No further update.				

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council		

04 Jun 2024 No further update 30 Apr 2024 No further update 02 Apr 2024 Process underway to identify sections of Barry way suitable to request transfer from Crown Lands. 28 Feb 2024 Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane. 31 Jan 2024 Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane. 12 Dec 2023 Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane. 30 Oct 2023 No further update 28 Sep 2023 No further update 30 Aug 2023 Progress requires budget certainty, which remains pending. Note: The active Council resolution does not mandate any land acquisition and corridor alignment specific to Eagle View Lane or Bungarra Lane. 31 Jul 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 29 Jun 2023 No further update. 26 May 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 28 Apr 2023 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 30 Mar 2023 No further update.

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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01 Mar 2023 No further update at this point. 29 Jan 2023 No further update at this point. 29 Nov 2022 No further update at this point. 31 Oct 2022 Progress requires budget certainty, which remains pending. Note: The active resolution does not mandate any aspects specific to Eagle View Lane or Bungarra Lane. 03 Oct 2022 No further update at this point in time. 31 Aug 2022 Confirmation of budget availability sought internally. 26 Jul 2022 No further update. 05 Jul 2022 No further update. 30 May 2022 No further update. 04 May 2022 No further update. 01 Apr 2022 No further update. 02 Mar 2022 C - Site inspection successful, reached agreeance with both parties. G - Funding source to be investigated further. A, B, D, E, F - No further updates. 24 Jan 2022 C - Site inspection successful, reached agreeance with Barry party, awaiting response from Stevens Party. G - Funding source to be investigated further. A, B, D, E, F - No further updates. 16 Dec 2021 Site Meeting Scheduled for 16/12/2012. 25 Nov 2021 C - Site meeting to be held as part of negotiations for Eagleview lane realignment from Barry Way to Mowamba River, no further update for at this point for balance of resolution.
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Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
28 Sep 2021 Awaiting response from Eagleview Lane landholder addressing negotiated terms of land transfer (fencing request). 07 Sep 2021 Negotiations being conducted with landholder - Eagleview lane. Confirmation from planning sent to landholder, trying to reach outcome for second request. Contact has been made with surveyor, plans and progress information received 06/09/2021. Review to be conducted to find out where we are at and what the next step forward is for the overall matter. 02 Aug 2021 Planning has responded to Land & Property Team. Land & Property Officer will make contact with landholder to advise outcome and how to move forward. 04 Jul 2021 Follow up tabled to the Coordinator Development in relation to landholder queries which are linked the progression of this matter. 06 Jun 2021 No further update at this point. 05 May 2021 No further update at this point. 31 Mar 2021 No further update at this point. 01 Mar 2021 A&C - Further follow up email (3/2/021 LB) has been sent to landowner on Eagle View Lane requesting contact be made with Council to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council. 4/2/21 Query tabled to Coordinator Development relaying landowner query. 02 Feb 2021 A&C - Follow up email has been sent to landowner on Eagle View Lane requesting that he contact the Land and Property Officer to discuss the way forward. B - Application is being prepared to apply for sections of Crown Road to be transferred to Council. 28 Jan 2021		

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
Committee: Ordinary Council	Nov 2020 A&B - Waiting on response from landowner who does not live locally. C - Letters are currently being prepared to commence negotiation with landowners adjoining Barry Way on Cobbon Hill. A quote has been sought from Public Works Advisory to carry out the compulsory acquisition of Crown land on Cobbon Hill., Oct 2020 A&B - Surveyor has provided necessary information which has now been provided to the land owner. Provision of this information will now allow 'C' to be completed., Sept 2020 A&B - Surveyor has addressed questions relating to the plan at the intersection of Eagle View Lane. The landowner was notified and again posed a number of questions. Most of these have been answered and the answer to the last question will be provided this week. C - Negotiation will commence next week with landowners adjacent to Cobbon Hill. This section of realignment of the Barry Way will involve compulsory acquisition from the Crown. D - This project has been divided into sections so that the surveyor completes the survey work as Council is ready to address each section. E - The section of the Barry Way which passes through Crown land without a road reserve is at the southern end and will be addressed as that stage is reached., Aug 2020 A&B - Surveyor has notified Council that due to workload this plan may take a little longer. C - Landowner has been notified that there is a delay involved in obtaining the information that they have requested. E to G - Ongoing., Jul 2020 A&B - Surveyor has been requested to provide the plan for the second section which will involve Eagle View Lane. C - Landowners have been notified that Council is waiting on plan. E to G - Ongoing., Jun 2020 The draft plan may be expected. The landowner is waiting on this information before proceeding. A - Survey is being done in sections. B - Request for sections of Crown road to be transferred to Council will be carried out at the end of the project. C - Negotiations with landowners are ongoing. D - See 'A' above. E - Acquisition will be carried out as necessary when the plan for individual sections is finalised. F&G Ongoing., May 2020 The surveyor has promised to have the draft plan with the area of road to be closed and the area of the area to be acquired marked on the plan sent to Council within the next week. This plan will then be sent to the landowner., Apr 2020 Contacted the landowner on Eagle View Lane who has requested information. He wants to know how much land Council will require for the road and how much land he will receive in compensation. Will there be sufficient space for him to construct an eco-hut. The surveyor has been requested to calculate the area of both areas so that an accurate answer can be provided., Mar 2020 In view of the fact that the landowner has not contacted the Land and Property Officer to date a letter has been sent asking him to contact the Land and Property Officer to discuss his consent to the creation of the road reserve over the road in its current location through his property., Feb 2020 The Land and Property Officer met with the landowner and he said he will respond after consultation with his wife., Jan 2020 Waiting on response from landowner on Eagle View Road. He resides in Tasmania. 03 Oct 2018 Kleven Spain engaged to carry out survey. 27 Aug 2018 Surveyor selected and work to progress shortly. 07 Aug 2018 Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2019 To: 31 Dec 2019 02 Aug 2018 Call for expressions of interest from local land surveyors. Submissions currently being considered. 23 Jul 2018 No EOI's received by due date. All surveyors were contacted and were given an extension of time to submit their EOI. Closing date is 27/7. 11 Jul 2018 Specification sent to three surveyors requesting that they submit expressions of interest. Due by cob 13/7.	

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21 Jun 2018 Revised Target Date changed by: Lyn Bottrill From: 06 Jun 2018 To: 06 Jun 2019 21 Jun 2018 Draft specification with Group Manager Transport and Infrastructure for approval. 04 Jun 2018 The specification is currently been developed for the work to be carried out by the surveyor. Council will call for expressions of interest to carry out the work. 23 May 2018 Specification being developed to seek quotations from suitably qualified land surveyors.
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Meeting Date	Res No	R/Officer	Section	Estimated Comp Date	Completed Y/N
5/04/2018	118/18,119/18	Coordinator Land & Property	Infrastructure	30/10/2025	Outstanding
Proposed Road Closure & Sale of old Lions Park at Bombala COUNCIL RESOLUTION 118/18 That Council; A. Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property; D. Readvertise the property on the open market for auction with an appropriate reserve; and E. Make the Report public once the matter is settled. Moved Councillor Stewart Seconded Councillor Ewart CARRIED COUNCIL RESOLUTION 119/18 That Council; A. Thank Mr Alcock and Mr Jardine for their dedication to preserving this heritage building and its contents; and B. Regretfully reject the offer to transfer Lot 6 Section 42 DP 758776 to Council. Moved Councillor Beer Seconded Councillor Ewart CARRIED Notes 01 Oct 2025 The 25 September 2025 auction was successful, with contract exchanged and settlement due by 6 November 2025 (42 day period).					

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
29 Aug 2025 Marketing of the land sale is progressing with advertising online and in the Monaro Post. Auction scheduled for 25 September 2025. 01 Aug 2025 Auction date scheduled for 25 September 2025 to maximise marketing & sale promotion. 11 Jul 2025 Draft sale contract formatted for marketing purposes. 09 Jun 2025 Real estate agent engaged for 8 week marketing campaign & sale of 1 High St Bombala / Lot 1 DP 1267506; auction scheduled to occur in August 2025. 08 May 2025 No further update at this point in time. 03 Apr 2025 Selection of Real Estate Agent underway by invitation of appraisals 31 Jan 2025 No further update 29 Nov 2024 Workflowed into Land & Property task schedule for action in 2025. 29 Oct 2024 No further update 31 Jul 2024 As legacy land title matters are now resolved, it is intended to action the sale later in 2024/25 period. 28 Jun 2024 Sale of land to be scheduled in 2024/25. 04 Jun 2024 No further update at this point in time. 30 Apr 2024 No further update 02 Apr 2024 No further update 28 Feb 2024 A. Completed; B. Completed ; C & D Pending action - Disposal; E. Will be actioned at appropriate time. 31 Jan 2024 No further update.		

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		Committee:	Ordinary Council

12 Dec 2023
No further update.

30 Oct 2023
No further update

28 Sep 2023
No further update

30 Aug 2023
No further update at this stage

31 Jul 2023
No further update at this stage.

30 Jun 2023
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for Council, given the present economic and housing needs environment.

29 Jun 2023
No further update at this stage

26 May 2023
No further update at this point.

28 Apr 2023
Review of suitability of original resolution to be undertaken (Item D & E) in terms of best result for current needs of Council

30 Mar 2023
Title search received - Now Lot 1 DP 1267506 - Road restriction removed - lot established - ready to proceed., COUNCIL RESOLUTION 118/18, That Council;, A.
Approve the partial road closure on the corner of High Street and Stephen Street Bombala so that the fence line becomes the boundary of lot 9 DP 995614; - COMPLETE, B. Engage the services of a land surveyor to provide a plan for the boundary adjustment; - COMPLETE - PLAN REGISTERED - ROAD RESTRICTION REMOVED, C. Authorise the General Manager to execute any documents necessary to complete the boundary adjustment and sale of the property;; D. Readvertise the property on the open market for auction with an appropriate reserve; and, E. Make the Report public once the matter is settled.

01 Mar 2023
No further update at this point.

29 Jan 2023
No further update at this point.

29 Nov 2022
No further update at this point.

31 Oct 2022

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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No further update at this point.

03 Oct 2022

No further update at this point.

31 Aug 2022

A to C - Complete, road closure complete. D&E - Review of suitability of the final element to be undertaken.

26 Jul 2022

No further update.

05 Jul 2022

Road closure complete, review of suitability of original resolution to be undertaken.

30 May 2022

No further update.

04 May 2022

A - Complete. B - Complete. C - Boundary Adjustment Complete. D - Pre-sale assessment to be completed May 2022. E - Awaiting full completion of 'A to E'.

01 Apr 2022

No further update.

02 Mar 2022

No further update.

24 Jan 2022

A&B - Completed. C - Completed. D&E - 'A' & 'B' now complete, process of sale will be initiated in a timely manner.

15 Dec 2021

A&B - Surveyor advised plans have been registered with LRS, awaiting title advice from solicitor. C – Completed. D&E - Dependant on 'A' being completed.

12 Nov 2021

A - All requisitions from LRS have been resolved, final plans for road closure are awaiting LRS registration. B - Surveyor will advise when plans have been registered. C - Boundary adjustment paperwork complete, sale of property is dependent on 'A' being completed. D&E - Dependant on 'A' being completed.

28 Sep 2021

Partial Closure Of High Street Bombala Gazetted, 11R form for removing notation from title signed and lodged with LRS, requisitions received from LRS via surveyor these are currently being addressed.

01 Sep 2021

No further update.

29 Jul 2021

Followed up with surveyor John Kleven and was advised he was sending updated plan to LRS and he will advise once plan has been registered with LRS.

04 Jul 2021

Date From: Date To:	7 October 2025	IN-PROGRESS ACTIONS REPORT	 SNOWY MONARO REGIONAL COUNCIL
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LRS advice is that as due to Lot 9 DP 995614 being a limited title the compiled plan does not comply with current compiled plan guidelines thus a plan of survey is required; being progressed. 03 May 2021 No further update at this point. 23 Mar 2021 No further update on this item due to waiting for reply from LRS. 24 Feb 2021 Target date now 30 June 2021, Waiting for return of lodged documents from LRS. 02 Feb 2021 No further update. 28 Jan 2021 Nov 2020 C - Solicitor is preparing documents to have a certificate of title (CT) created over the portion of the road to be closed so consolidation can take place. Recent verbal feedback from NSW Land Registry Services to the surveyor indicates that a further survey of the original lot may need to occur to complete the registration due to the age of the original plan's survey. This will be reviewed once the CT has been assigned., Oct 2020 A - Finalised. B - Finalised. C - Solicitor is preparing documents to have a CT created so consolidation can take place. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D', Sep 2020 C - Consolidation Plans lodged, surveyor has advised that a CT was not created and the solicitor is now preparing this so that registration can take place., Aug 2020 C - Finalised. D - Finalised. C - Consolidation Plans lodged, Surveyor is following up on progress of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D', Jul 2020 C - Consolidation Plans received from Surveyor and signed by CEO, returned to Surveyor for lodging for registration of same. D - Once notified of completed registration the property can be placed on the open market. E - To take place at completion of 'D', Jun 2020 E - Finalised. F - Finalised. C to E - Still waiting finalised consolidation plans from surveyor for this item to be completed. Have sent numerous email requests to Surveyor., May 2020 Surveyor again requested to provide the final plan, no response and will continue to follow up. This plan is in draft form with the Surveyor and would not be cost effective to engage another surveyor to finalise the plan., Apr 2020 Email sent to Surveyor requesting a definite date for plan to be registered. Surveyor advised he will review the current draft of this consolidation plan this week and submit for Registration., Mar 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place., Feb 2020 Followed up with Surveyor and was advised this item is going to be delayed due to the large scale workload he has in place., 15 Jan 2020 The Surveyor has advised that he is hoping to have the consolidation plan ready for the end of January 2020. 05 Oct 2018 Letters have been sent to adjoining landowners with notification of the proposed closure and notification letters to the authorities are being prepared. The advertisement has been placed in the Monaro Post for 11 October and 25 October. The 28 day period for submissions ends on 8 November. Submissions will be reviewed and the correct process followed. 03 Oct 2018 Action reassigned to Janine Hudson by: Janine Hudson			

Date From: Date To: 7 October 2025	IN-PROGRESS ACTIONS REPORT Committee: Ordinary Council	 SNOWY MONARO REGIONAL COUNCIL
03 Oct 2018 Notifications sent out to commence road closing. 27 Aug 2018 Plan has been received. There are issues with a previous resumption which has not been registered on title. When these issues are sorted out and the notification period for road closing has expired, and the resumption issues have been resolved then the plan will be registered and the land will be listed for sale. 02 Aug 2018 Spoke to surveyor this week and he has promised to get the plan to me within the week. 23 May 2018 Waiting on plan. 23 Apr 2018 Revised Target Date changed by: Lyn Bottrill From: 16 Apr 2018 To: 30 Jun 2018 23 Apr 2018 Surveyor has been engaged to provide a plan for boundary adjustment and road closure will commence as soon as a plan is available. 14/5 - Waiting on plan.		