



Title of Policy	SMRC Bank of Bins		
Responsible Department	Resource and Waste Services	Document Register ID	250.2020.586.1
Policy Owner	Resource and Waste Services	Review Date	19 December 2022
Date of Council Meeting	19 December 2019	Resolution Number	465/19
Legislation, Australian Standards, Code of Practice	Protection of the Environment Operations Act 1997 Protection of the Environment Operations (Waste) Regulation 2014 Waste Avoidance and Resource Recovery Act 2001		
Aim	To define the level of service provision and entitlements for the Bank of Bins waste and recycling disposal service provided by Council and outline the requirements for both Council and customers in providing this service.		

1 Scope

This Policy applies to all rural residential customers who do not have access to a kerbside collection service and live 10 Km or greater (in a direct line) from a Council Waste Management Facility.

2 Objectives

Council's objectives for this Policy are:

- a) To provide an efficient and effective waste collection service to maintain a clean and healthy local environment and amenity;
- b) To reduce travel times and distances for customers to dispose of residential waste and recyclables;
- c) To offer an option for customers to separate recyclable and non-recyclable waste and thereby reduce the amount of waste going into landfill;
- d) To ensure Council's waste management arrangements are consistent and fair for all who receive the service.

3 Definitions

For this Policy:

- a) 'Bank of Bins' (BOB) is a secured group of mobile garbage and recycling bins placed in designated rural locations;
- b) 'Council' is the Snowy Monaro Regional Council (SMRC);
- c) 'Contamination' means the placement of materials other than recyclables into a mobile recyclables bin and/or prohibited materials into a waste bin;
- d) 'Landfill Waste' means waste that is sent to landfill. It includes any discarded object or material (whether or not it has any apparent value);

- e) ‘Mobile Garbage Bin’ means the wheeled receptacle used to collect and store all forms of domestic waste and/or recyclables (MGB);
- f) ‘Prohibited Waste’ means material not to be accepted into the specific bin. This includes (but is not limited to) placement of hot coals, dangerous chemicals, asbestos, syringes or any other items which may cause injury to persons within Council’s Resource and Waste Services or items not permitted to go into landfill;
- g) ‘Recyclables’ means the following containers, packages and products: newspapers, magazines, junk mail, stationery, office paper, envelopes, telephone books, egg cartons, cardboard, liquid paperboard cartons, glass bottles and jars (excluding crockery), aluminium rigid and semi-rigid packaging, steel rigid packaging including empty aerosol cans, and any other items or variations to this list as nominated by Council and which may be published on the Council’s website;
- h) ‘Domestic Premises’ as defined in the Council’s Revenue Policy.

4 Bank of Bins (BOB) Waste Collection Service

4.1 Purpose of BOB Service

Snowy Monaro Regional Council is one of the largest geographically-bounded Councils in NSW. It is acknowledged that for many of our customers who do not receive a kerbside collection service the distance to transport residential waste to a Council Waste Facility can be onerous. As an alternative, SMRC has established several Bank of Bins (BOB) facilities, which in essence perform as small rural-based waste management facilities.

The BOB facility is provided as an option for rural residents to dispose of their domestic quantities of waste and recyclables which are generated from the day to day activities of the household. They are not intended to replace all waste disposal activities of the residence nor are they for commercial operations.

A Bank of Bins will consist of a mix of waste and recycling MGB’s contained within a secured structure. Each user of the “BOB” will have access to all bins, ensuring the effective use of available space in the bins. The Group Manager Resource and Waste will review usage patterns and complaints about each location regularly. This will identify if any additional applicants for a location can be included. The intent of a BOB is to allow each applicant a similar level of waste service to that provided through the kerbside collection service whilst encouraging the reduction of waste to landfill.

In instances when households are generating excess waste, i.e. through a household clean-up or other activities, the residents are expected to transport their additional materials to a waste transfer station or landfill. The BOB waste component is serviced weekly and the recycling component fortnightly by Council’s domestic waste and recycling vehicles, with the waste materials, subsequently transferred to the appropriate Council Waste Management Facility.

4.2 Locations of the BOB Facilities

Snowy Monaro Regional Council maintains a list of BOB Facilities which can be obtained on the Council’s website.

From time to time this list may be updated through the addition of new locations or the removal of locations subject to department and community needs.

BOB’s will be established in locations which do not adversely impact on Council’s Waste Management Facility operations. This is to ensure that the current Waste Facilities are fully utilised. A BOB is

intended to enable residents who do not have reasonable access to either a kerbside collection service or a Waste Facility, an opportunity to utilise a Council managed process, reducing the travel distance to dispose of their waste.

From time to time members of the community may request a BOB to be established at a new location. Requests should be made in writing to the Group Manager Resource and Waste Management. The Group Manager will review each request and identify the impacts and benefits of the new service, making a recommendation to the Waste Management Committee. Once the Waste Management Committee has reviewed the recommendation the community member will be informed of the outcome.

5 Recyclable and Non-recyclable Materials

The BOB facility utilises the common Red Lidded Bin (non-recyclable) and Yellow Lidded Bin (recyclable) waste classification system. Customers are required to separate waste and recyclables and place it into the respective coloured bin. (Note: There is no BOB option for organic waste materials at this time.)

5.1 Prohibited Materials and Cross Contamination

Customers mustn't dispose of prohibited waste at the BOB facility. (Refer to Definitions for a list of prohibited materials).

For Council's waste minimisation strategies to be successful, the recyclables stream must remain uncontaminated. Customers should only place genuinely recyclable materials into the Yellow-lidded bins. (Refer to Definitions for a list of recyclable materials).

The BOB's are also only to be used for the disposal of waste and recyclables which are generated from the daily household activities. They are not intended to be used for all waste disposal activities of the household. In times when a household is generating additional materials, through a clean-up or similar activity, the users will be required to transport their additional material to a waste transfer station or landfill.

Continued misuse of the BOB service could lead to the suspension of service for an applicant or in the worst case, removal of the BOB.

6 Applying to Use the BOB Service

The BOB service is an application-only service available for residents who reside more than 10km from a Waste Management Facility and do not have access to a kerbside collection service.

To commence using the BOB service customers need to complete the Bank of Bins 'BOB Domestic Service Application Form' (form number 250.2016.20.2) and pay a key deposit. The key provides access to the bins at the BOB location and prevents unauthorised users from accessing the facility. Users are allocated one key only per application. The key deposit is refundable in the case of a customer electing to cease using the service.

An Annual Fee for this service is payable and is added to the customer's Annual Rates Notice. The key deposit and annual service fee are set by Council during the annual Fees and Charges adoption process. The key deposit and annual service charge are advertised on Council's website.

Once an application has been received an assessment will be made on the impacts the new application will have on the BOB. This includes if the application would overload the current BOB facility, if an additional enclosure is required or if there are any other operational impacts. Once the assessment has occurred the applicant will be advised of the outcome.

7 Customer Assistance in Gauging Use of BOB Service

Council wants to ensure the BOB facilities remain clean and amenable. If customers observe bins are full before they are scheduled for collection then they are asked to contact Council and report the matter (1300 345 345). If utilisation of the BOB facility has increased it may be necessary to investigate the provision of additional bins at the BOB to cater for the increase in usage.

Documentation

250.2017.249.4	Revenue Policy
250.2016.20.2	Application for Bank of Bins (BOB) Waste and Recycling Services

Variation

Council reserves the right to review, vary or revoke this policy and should be reviewed periodically to ensure it is relevant and appropriate.
