SNOWY MONARO
REGIONAL COUNCIL

# Attachment 2

# Snowy Monaro Regional Council
# 404 Reports

Annual Report 2016 - 2017

SNOWY MONARO
REGIONAL COUNCIL

# Section 404 Report

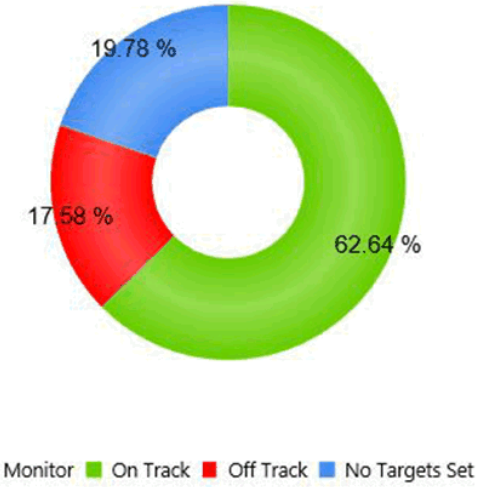
## July - December 2016

Delivery Program 2014 - 2017

Operational Plan 2017

# ACTION PLANS

**1.Sustaining Our Environment for Life**




**1.1.Ensure that Councils policy and compliance processes improve water quality and reduce sedimentation in the Region's waterways.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.1 Ensure enforcement, compliance policies and procedures support and facilitate measures to protect the natural environment. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Working Groups are meeting monthly to identify and prioritise the review of existing policies and procedures and to identify new policies that are required to ensure legislative compliance.<br>Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.2 Implement water quality protection measures through Council's development assessment and approval processes. | Manager Development Assessment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Council officers take into consideration the impact of development on water quality. This includes the referral of development applications to DPI Water where required.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.3 Ensure that the local planning framework protects water quality and biodiversity. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Relevant clauses in LEPs. Requires ongoing enforcement in DAs and compliance actions<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.4 Continue to assist across Council Departments with advice and procedures in areas relating to environmental management and protection. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>The assistance provided to other Council Departments continues to take place daily, for example, investigation of illegal dumping with the inclusion of waste services and the monitoring of water supplies by the carrying out of sampling to ensure the NSW Health Drinking water Monitoring Program is being met.<br>Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.5 Continue to lobby and advocate with agencies, catchment authorities and non government groups for programs, infrastructure or changes to legislation to protect and enhance the natural environment. | Deputy Director Service Planning | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**1.2.Ensure Council's Water and Sewer operational practices improve and enhance water quality.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.1 Carry out Bombala capital works including preliminary design for the upgrade to the Bombala Sewerage System, upgrade Sewer Pump Station, Timor Street and Delegate & Bombala sewer mains improvement. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 0.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Greg Searle & Gnai Ahamet are project managing the Bombala Sewerage Treatment Plant preliminary scoping, design and approvals to get the project to a shovel ready position. Greg is putting together steps to start the process in January 2017

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.1 Undertake the Bombala water metre replacement program, water mains improvements and access to water treatment plant. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 0.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
12/1: Works completed as per this years budget, however additional planning require for future works (LN)

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.2 Continue to implement the Liquid Waste program. | Liquid Trade Waste Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Program for former SRSC continuing, to be confirmed if program is to be extended to other areas.
Further to the program for former SRSC Liquid Trade Waste programme. I have been committed to ongoing actions under the POEO Act which includes 1 order for Noisy Dogs, another order for the re-furbishment of rising main and pump station (Adaminaby Bowling Club) and an order for the (Adaminaby Motel )to refurbish their rising main and pump station.
Other actions have been under the Environmental Planning and Assessment Act 1997 non compliance matters and matters under the Local Government Act 1993.
These actions have been ongoing and will be concluded in 2017.
Further planning will have to be implemented if the Liquid Trade Waste Program is expanded into the other former Shires (Cooma and Bombala)

Last Updated: 22-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.2 Undertake monitoring practices to meet regulatory requirements and environmental best practice. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 70.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Monitoring of the Bombala and Delegate water supplies is being conducted in accordance with NSW Health guidelines<br>Monitoring of the Bombala Sewage Treatment Works is being conducted in accordance with the Licence conditions.<br>Last Updated: 11-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.3 Carry out priority capital works on sewerage infrastructure as per the IWCM. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 5.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Council does not have an integrated water cycle management (IWCM) plan for the Bombala and Delegate water/sewerage/stormwater systems.<br>Last Updated: 17-Dec-2016 | | | | | | | |

**1.3.Protect and enhance our catchments and waterways, through effective storm water management initiatives.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.1 Ensure the adequate provision of storm water infrastructure. | Deputy Director of Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>DCP conditions apply for all new works.<br>Stormwater maintenance to be included in budget<br>Last Updated: 03-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.2 Review Stormwater Management Plan for Bombala and Delegate. | Works Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 0.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>This not W&WW team. This should be passed on<br>Last Updated: 13-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.3 Catchment modelling and design of Forbes Street stormwater drainage issues undertaken. | Works Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 0.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>To be redesigned under Bombala Streetscape Project<br>Last Updated: 17-Jan-2017 | | | | | | | |

**1.4.Ensure that Council's policy, land use plan and development assessment processes consider biodiversity and natural values.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.5 Enforce compliance policies for the monitoring of development sites and environmentally harmful activities to the Region's biodiversity. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Enforced as issues arise.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.6 Implement protection measures through development assessment processes to protect biodiversity and natural systems. | Manager Development Assessment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Council officers work closely with the Office of Environment and Heritage where an application may have an impact on biodiversity and natural systems. This relationship allows for assessment to be best practice and ensures the final outcome will not unduly impact natural systems.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.7 Explore establishment of Bio- char plant to utilise timber waste residue | Deputy Director Service Planning | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 0.00% | GREEN |
| Last Updated: | | | | | | | |

**1.5.Continue to control and promote the eradication of Noxious Weeds and invasive species on Rural and Urbane Lands within the Snowy River Region through education, inspections and enforcement.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.1 Manage all land under Council ownership, care and control to maintain their environmental values. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>All land managed in accordance with approved budget.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.2 Through education programs and collaboration protect natural areas and work to rehabilitate degraded environmental areas. | Deputy Director Service Planning | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.3 Provide a Vegetation Management Program/Unit that achieves Regional Weed Strategies and statutory requirements. | Noxious Weeds Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>The Cooma branch has a full compliment of staff following two resignations in 2015-16. Inspection targets are on track, though compliance activities are down on previous years due to training requirements for new staff and the necessity to familiarise themselves with landholders and their weed control programs. New incursion weeds remain at vey low levels, while widespread weeds continue to flourish with environmental conditions suiting another good germination. Council has received reduced State Government funding in 2016-17, though continues to provide a high level of service to the community.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.4 Liaise with all stakeholders to discuss weed control and develop management recommend options to reduce non-compliance across the Region in an effort to eradicate Noxious Weeds. | Noxious Weeds Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| Last Updated: 21-Dec-2016 | | | | | | | |

**1.6.Ensure Council services, facilities and land holdings achieve best practice for sustainability.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.1 Achieve more efficient use of water and energy within organisation and support renewable energy initiatives. | GIS Administrator | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>First meeting of new SMRC Green Team held in December<br>Arranging meeting January to discuss service with Planet Footprint for monitoring energy use for all SMRC sites<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.1 Develop a framework to support the preparation of a Regional comprehensive State of the Environment Report. | GIS Administrator | In Progress | 01-Jul-2016 | 30-Jun-2017 | 10.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Staff members from SMRC attended regional meeting in Palerang in 2016 but no progress since then.<br>Need to establish team in SMRC to progress SOE reporting for Council with responsibilities for combined waste/recycling, energy use, water, water quality and biodiversity.<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.1 Ensure Council has a safe reliable, sustainable and cost effective assets through the effective management of Facilities, Infrastructure, Plant, Motor Vehicle and Equipment Assets. | Deputy Director of Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Ongoing review<br>Last Updated: 03-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.2 Investigate the need for the development of an Environmental Sustainability Strategy for the Region. | GIS Administrator | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Only became aware of this action in late November.
Challenges of resolving issues from Corporate system upgrade at Snowy and merger of services for new council mean that this investigation has not been started though there was discussion at Green Team meeting in December.

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.2 Implement recommendations of Council's property holdings review. | Assistant General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 0.00% | GREEN |

Last Updated: 12-Jan-2017

**1.7.Provide an integrated waste management service that is socially, economically and environmentally responsible.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.15 Efficient operation of Domestic and Commercial Waste collection services. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 65.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Arcadis Consultants have been engaged to undertake a review of Resource and Waste Operational Services this report will be completed by the end of February 2017 this report will also assist Council in aligning resource and waste services across the board and will be used in line with the Waste Strategy which is also currently being updated to take in the whole of Council area.
Council resource and waste staff continue to deliver excellent services.
Waste working group are currently looking at the costs of providing 360ltr recycling bins to Cooma Bombala for comingled recycling this will be placed into the waste strategy for consideration in coming years.
Commercial business has seen 15 customers cease collections and move to JJ Richards in the Jindabyne area.
Waste working group are looking into a uniform commercial waste charge to be applied under section 501 of the act as per Bega councils policy.
Throughout 2016 school education has been carried out successfully introducing green waste and self composting to both Cooma North and Michelago Public Schools.
The first combined SMRC Recycling Expo is currently in planning with what should be a great informative day

Last Updated: 11-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.16 Efficient operation of Domestic and Commercial Recycling collection services. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Driver training in progress for side arm operations for the domestic collection service.
Commercial collections have been ongoing and with current competition council has lost some business to competition
Steve Roberts has been visiting current customers and potential new customers as well throughout the region however mostly in the Jindabyne and Cooma townships
With the introduction of the User Pays system this has seen a major increase in domestic and commercial recycling even throughout the Cooma Township this will lead to further commercial and domestic recycling education being carried out through 2017.
The new Waste Transport and Recycling Contract is currently in DRAFT form and should be ready for advertising by end of January 2017.

Last Updated: 11-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.17 Ensure waste management staff are up to date with training to ensure compliance with regulations and legislation. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Current updates from EPA , Mulch guidelines and CDS have been discussed and reviewed by Waste management staff.
Mandy has report into ET for training in regards to PRIMP for supervisors x2

Last Updated: 05-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.18 Sealing of the entrance, interior and road into the Jindabyne landfill | Waste Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
currently investigating prices and budget, Internal roads have been brought up to standard for sealing. CRC Grant funding has approved the use of the remaining funds approx 16k
1 Quote of $18,128 and currently waiting for a second.
Second quote has been received $22.550 third quote to come

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.19 Develop and implement a Landfill Environment management Plan (LEMP) for Bombala and Delegate Waste Depots. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Delegate Landfill Environmental Management Plan has been completed and adopted. The Bombala Landfill Environmental Management Plan is in the final draft stages.

Last Updated: 17-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.20 Investigate new technology and implement best practice in waste and recycling management. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Attended CBRJO Waste Work Group Meetings to network and gauge what is new in regards to new technology and investigate best management practices for waste. Reading appropriate literature and subscriptions to keep up to date with the changes in waste management.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.21 Annual waste and recycling bin audit. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Waste audits have been conducted in both the former Cooma-Monaro and Snowy River Shire Council areas in 2015 - further waste audits will be carried out in 2017 for the townships of Bombala, Cooma and Jindabyne - workgroup meetings have been discussing the carrying out of these audits across the region as to how many bins per area will be audited - further discussion on the audit and a date commitment to be confirmed.

Last Updated: 21-Dec-2016

**1.8.Deliver cost effective and environmentally responsible Waste Management facilities.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.9 Conduct annual program of Household Chemical Collection. | Waste Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Jindabyne and Cooma completed
Bombala did not hold a chemical cleanout day due to lack of budget, Waste will address this in the 2017/2018 budget.

Last Updated: 18-Nov-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.10 Construct Community Recycling Centre for hard to dispose of waste and recyclables | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 90.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council has currently two Community Recycling Centre (CRC) projects in the processes of being finalised -
Jindabyne CRC has completed construction and is in "Soft Opening" stage and awaiting notification of Hard Opening by the Minister of NSW Environment and Heritage.
Cooma Landfill CRC is still in progress with a few cosmetic touches to be made (signage, fencing etc.) Cooma should have the "Soft Opening" in January 2017 with the Hard Opening to be advised from the Ministers office.

Last Updated: 05-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.11 Capping and Stormwater upgrade Jindabyne landfill | Waste Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 90.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Report in to administrator- received approval for additional funds
Licence agreement approved by administrator.
Dissipater will be completed by the end of Feb 2017 REF is being conducted

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.12 Efficient and compliant operation of Councils Waste facilities. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Currently investigating compliance for Bombala landfill, Delegate landfill, Risk assessments to be done to determine highest priority work (Matt Cross and D Lucas)completed.
Aligning water testing procedure and paper work (James and Dave) Alignment of water testing and PRIMP dates across all sites
Intermediate cover has been applied to comply with EPA solid waste guidelines. Further work details are required to be undertaken on both sites

Last Updated: 11-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.13 Undertake identified improvements at Bombala Waste Depot. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Landfill cell has had clean soil pushed over the entire area to a depth of 100 mm to prevent the occurrence of windblown litter.
12/1: Management plan currently been prepared to identify prioritise of works to be completed (LN)

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.14 Cap and closure of Adaminaby Landfill. | Waste Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Landfill closure plan approved and submitted for milestone requirement.
Tender to be prepared and completion date extended.
Council waste staff attended public meetings in regards to impact to community.
Scope of works currently being worked on to complete tender doc.

Last Updated: 21-Dec-2016

**1.9.Community education to promote practices which minimise waste.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.1 Provide waste and recycling education at community events | Waste Management Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Communication strategy is being developed. Education Programs arranged for local schools in April and June 2017. Info stalls with Council staff at Flowing Festival and Regional Show Days planned. Info displays, performances and educational programs are included at the RRR Expo 25 February 2017.

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.2 Develop and distribute waste and recycling booklet. | Waste Management Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
To be developed as part of resource and waste collection calendar during last quarter of the year for distribution in June 2017.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.3 Continue to support Cooma Litter Pickers. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The litter pickers are an active community group that volunteer their time to collect litter around the township on occasion throughout the year. Council support the litter pickers by means of supplying hand held litter grabbers and bags and then collect the collected waste from various collection points and also supplying light refreshments at the end of their collection day.

Last Updated: 02-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.4 Keep Australia Beautiful Environmentors program delivered to Schools throughout the Region. | Waste Management Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Environmentors visited SRSC schools in April 2016 and are booked to visit 15 primary schools across all SMRC (Jindabyne, Berridale, Dalgety, Adaminaby, Bombala, Cooma, Bredbo, Jerrangle, Nimmitabel, Michelago) in April 2017 and June 2017

Last Updated: 04-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.5 Continue public recycling expo as a part of National Recycling Week Activities | Waste Management Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Event scheduled for 25 February 2016 with activities in both Jindabyne and Cooma

Last Updated: 04-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.6 Increase material diverted from landfill to the Second Chance Facility through promotion, education and resident participation | Waste Management Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Using events like Garage Sale Trail and Recycling Week Expo to promote Second Chance and ScrapMart buyback facilities, including giving away "Scrapmart $" at these events. Adding signage at weighbridge. Increasing advertising through Council News and Did You Know's on Facebook.

Last Updated: 12-Jan-2017

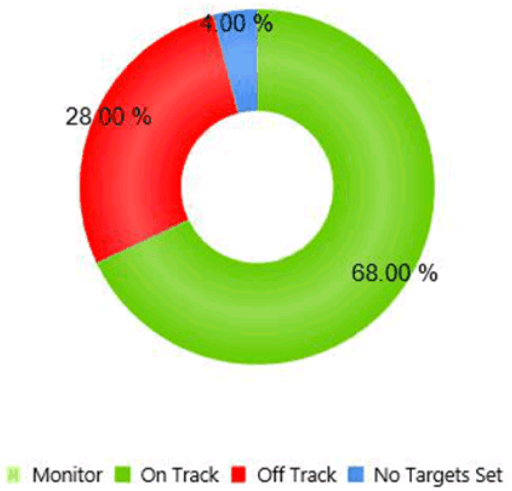
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.7 Participate and develop strategies for waste minimisation and landfill diversion with the CBRJO Resource Recovery Working Group | Waste Management Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Meeting on to the 15th Dec at Bungendore.
Meeting on the 15th Dec was cancelled awaiting new date

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.8 Install 'Illegal Dumping" signage in areas identified as hotspots for illegal dumping in partnership with NSW EPA. | Waste Management Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| Last Updated: 04-Jan-2017 | | | | | | | |

**2.Expanding Connections Within the Region and Beyond**




**2.1.Support and promote sustainable integrated transport services into the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.1 Ensure Jindabyne ALA is maintained at a standard suitable to meet the demands of current and future emergency service and recreational needs review and recommend options to transfer ownership and best utilise the land. | Property Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Negotiation with the Jindabyne Aero Club with respect to the sale of the ALA is ongoing.<br>Report to go to Council to determine sale price.<br>Last Updated: 17-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.1 Continue to look for further opportunities for both passenger and goods transport links to and from the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.2 Participate and lobby through CBRJO. | Deputy Director of Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Attended CBRJ Infrastructure Working Party Meeting 29 November 2016<br>Last Updated: 02-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.3 Continue to liaise with air service providers to maintain a year-round service to the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**2.2.Expand the provision and accessibility of community transport services to eligible groups.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.2 Prioritise and implement connections by implementing Pedestrian Access and Mobility Plans (PAMPs) | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Bombala:<br>Cooma: Cooma depot has in place a "Pedestrian Access and Mobility Plan 2013" and annually identifies possible funding applications and project locations. This financial year the replacement of the Hawkins Street Footbridge as part of an identified walking track and access footpath has become the priority.<br>Berridale: Snowy River Avenue Upgrade project (Phase 1) will improve the urban landscape and redress the balance between pedestrian and motorist. Improvements to footpaths will ensure a safer environment for families and all ability access to local business, public facilities and Jindabyne Town Centre. This project will be part finished in 2016/2017 financial year and finalised in the early stages of 2017/2018 financial year<br>Last Updated: 17-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.3 Continue to develop and deliver a viable, efficient and accessible community transport service. | Community Care Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Community Transport continues to see an increase need for funded services. Community Transport has developed networks with community groups to provide transport to meet their needs. Youth transport has increased with Community Transport providing transport to representative sporting activities and other youth social outing at various locations.<br>Last Updated: 06-Dec-2016 | | | | | | | |

**2.3.Continually monitor and improve traffic management throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.1 Progressively implement the recommendations from each of the Township Action, Master and Beautification Plan's. | Deputy Director of Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Projected included in the Stronger Communities Major Project Fund.<br>Cooma CBD - Follow up Federal commitment of $400k for upgrade<br>Last Updated: 03-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.2 Develop a landscape Master Plan for Bombala, Delegate and surrounds. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>A Streetscape Master Plan is nearing completion for both Bombala and Delegate.<br>Last Updated: 17-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.2 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Ongoing review of RMS traffic accident data performed to identify safety problems. Monitoring of relevant external funding sources (blackspot, safety around schools) to identify suitable projects for applications.
Berridale: The road safety officer has deployed speed notice boards in Berridale and Jindabyne to remind motorists of their speed. The Snowy River Avenue Upgrade Project has extended the project scope into Kalkite Street and will seek to improve safety for road crossings, traffic speed and parking.

Last Updated: 17-Jan-2017

### 2.4.Promote the expansion of the Regional road network to connect Regional centres

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.4 Lobby and actively collaborate with NPWS and RMS to improve the Barry Way and Bobeyan Road. | Manager Operations | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

Last Updated: 17-Jan-2017

### 2.5.Continual maintenance and improvement of the road infrastructure network.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.1 Undertake a comprehensive condition assessment of all Council's Timber and Concrete Bridges, Culverts and Causeways to inform the Asset Management System and search for suitable grant funding to implement upgrades where necessary. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 33.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Fixing country roads funding for timber and concrete bridges within the Cooma Depot maintenance zone has been secured with reports due before the end of the 2016/2017 financial year.
Berridale: Engineering assessments on Kelly's Bridge and Cow Bed Bridge have been completed and being used to seek grant funding for replacement bridges. Project plans have been submitted for Causeways on Dry Plains Road, West Lynne Road and Rockwell Road with the aim to replace these causeways. A full condition assessment (level 1) on all bridges was completed as at June 2015.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.1 Operate and maintain cost effective Quarry operations. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Quarry operations remain ongoing and a mid year review of operational costs has been undertaken.
Berridale: Extraction of 20,000 tonnes of gravel was completed from Middlingbank quarry with gravel used for a combination of RMS, Snowy River Way, Rockwell Road and Rocky Plains Road work. Estimations are that profits from the sale of gravel through the 2016/2017 financial year works schedule will be between $90,000 and $100,000.

Last Updated: 09-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.1 Continuous deployment and collection of traffic count data to inform the Asset Management System, road network hierarchy database and prioritise Council's road maintenance program. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 45.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Ongoing programme of Traffic Data collection. Road Network has existing classifications and priorities based on hierarchy.
Berridale: 25% of the Unsealed Rural Roads have been subjected to traffic counts and 100% of the Regional Road network has had traffic counts deployed. The data, once collected will be used to update the roads hierarchy spreadsheet which will determine road priorities and work schedule.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.2 Undertake an annual maintenance program of Councils Transportation Network in accordance with the Roads Hierarchy database and Transportation Asset Management Plan. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Annual maintenance programme.
For Cooma Depot
Rural Sealed 45%
Rural Unsealed 69%
Urban Sealed 75%
Urban Unsealed 55%
Non Regional Bridges 54%
Regional Sealed 30%
Regional Unsealed 45%

Last Updated: 04-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.2 Design and construct bridge deck to widen the Parsonage Creek Bridge (Delegate Road), to cater for heavy haulage vehicles. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 33.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Project funding in place. Tender for project currently been prepared. (LN)

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.3 Complete Local Transport Contribution Plan | Deputy Director of Service Delivery | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
To be developed following Road Strategic Plan

Last Updated: 02-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.3 Undertake capital works in the Bombala area; Urban shoulder sealing, Roads to recovery Program, Heavy Haulage Routes, Rural Unsealing Roads Supplementary R2R Funding MR93 Delegate Road Construction REPAIR Program, Gravel resheeting, Bridges Capital Works. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Works underway in accordance with budget and timetable. (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.4 Develop Heavy Haulage Study | Deputy Director of Service Delivery | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>To be developed following Road Strategic Plan<br>Last Updated: 02-Dec-2016 | | | | | | | |

**2.6.Provide sufficient, safe and equitable parking facilities across the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.1 Undertake Parking Enforcement with emphasis on parking spaces for people with a disability. | Director of Service Planning | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Some parking enforcement undertaken however recent and past staff unavailability has reduced resourcing in this area.<br>Interviews have been held to replace compliance officer role, with aim to have new staff on-board by end January.<br>Other parking/traffic issues being investigated/managed in consultation with Police.<br>Last Updated: 22-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.3 Improve traffic and parking management throughout the Region. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Task does not fall under the Works Manager responsibilities.
Berridale: A review of parking along Snowy River Avenue has been undertaken as part of the Concept Design and amendments to the Kalkite Street car park along with modifying Kalkite street to accommodate limited traffic flow has increased the number of parking spaces in Jindabyne by five (5).

Last Updated: 09-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.4 Develop and implement a parking strategy through consultation with the community for Cooma including caravan, campervan, bus and trailer parking. | Deputy Director of Service Delivery | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Work not started (LN)

Last Updated: 12-Jan-2017

**2.7.Improve connectivity, accessibility and promote activity through improved pathways.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.5 Continue Councils annual footpath maintenance and construction program in-line with each of the Township Action, Master and Beautification Plan's. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Annual Maintenance Programme.
For Cooma Depot
Footpath Maintenance 101%
Footpath construction Budget moved to Hawkins Street Footbridge Construction WO2219.

Last Updated: 04-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.6 Upgrade Bombala footpaths. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Works underway in accordance with current approved budget (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.7 Undertake Delegate Streetscaping. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Community consultation process underway. Final design to be developed (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

**2.8.Ensure safety and accessibility for pedestrians and bicycle users when planning transport infrastructure.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.8 Implement the recommendations of the Jindabyne Foreshore Management Plan for enhancing pedestrian and shared pathways. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Jindabyne Cycling Club received a community grant to complete the construction of the shared trail extension to Hatchery Bay along the Jindabyne Lake Foreshore.<br>Section 355 Committee for Jindabyne Shared Trail Stewardship MOU with Council to assist with the management of the shared trail network.<br>Last Updated: 12-Jan-2017 | | | | | | | |

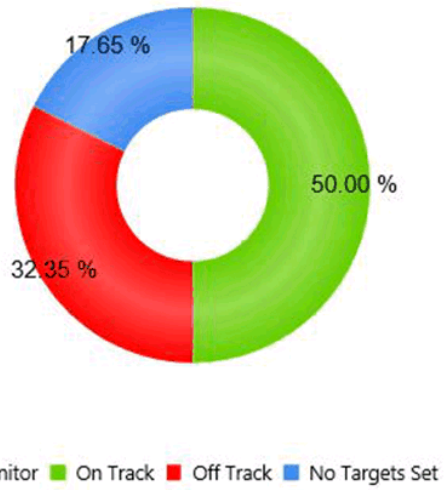
**2.9.Advocate to all levels of Government and commercial providers to promote the regional need for Broadband and Telecommunication Services.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.3.1.1 Provide input and coordination in the development of a regional Broadband service, Mobile Phone service coverage, Radio and Television. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The NBN has been rolling out across the region over the past six months greatly improving access to broadband for local residents. There are now 3,014 premises covered by NBN across the Council area and 642 active connections.
Work has commenced on the fixed line NBN service in Berridale and Jindabyne with Bombala and Cooma works to commence in the first half of 2017. Services will become active over the course of 2017 on a town by town basis and will be finalised by January 2018 when Cooma is completed.
A review will be undertaken of public Wi-Fi services in all the towns as part of the ICT network project.
There has been no work on mobile phone, radio and television to date. Council will continue to act in an advocacy role for these as necessary and when the opportunity arises.

Last Updated: 10-Jan-2017

**3.Strengthening Our Local Economy**




**3.1.Explore opportunities to capitalise further on the proximity of the Region to Sydney, Canberra and the coast.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.7 Support Regional tourist loops linking mountains, coast and Canberra to the Region through the support of KAW, TSM, Sapphire Coast Tourism and Gippsland Shire Council tourist loop subcommittees. | Assistant General Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Car and motor cycle touring are an important market for our region. Further work needs to be undertaken to further develop routes and plans and to work with neighbouring councils to create unique experiences.<br>Last Updated: 13-Jan-2017 | | | | | | | |

**3.2.Take full advantage of the unique assets and character of our towns and villages.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.1 Continue to work with local the community to retain and improve the current benefits of living in the Region. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Work has been ongoing with the "So Much to Love" campaign for Cooma which is aimed at both current residents and tourists. Feedback from the community is still very positive and we will build on this over the coming year.
Meetings have been held in both Bombala and Jindabyne to discuss plans going forward for development in those areas.
The Delegate and Bombala street scape plans have been on public exhibition with meetings held in both locations which were well attended.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.2 Investigate opportunities for industry diversification across the Region. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council is participating in the CBRJO Economic Development working group which is looking at development across the region. The advent of international flights into Canberra Airport opens opportunities for our region and new export industries.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.3 Enhance entrances to all Regional towns and villages. | Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 80.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Meetings held with all villages and towns to seek feedback and buy in for new SMRC Welcome signs. Mtgs held at Bredbo, Numeralla, Adaminaby,Cooma, Jindabyne, Berridale, Nimmitabel, Bombala, Delegate and Dalgety.
Report to be prepared for Council.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.8 Ensure that the Region's commercial road and tourism signage is easy to navigate and well maintained to attract visitors. | Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
An audit of existing tourism signage has been undertaken to identify what is current on display across the region. The first step in this process has been the design of new town entry signs which have been show cased to community group in towns and villages across the region. Once this has been completed work will shift to other forms of tourist signs.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.9 Develop facilities and amenities to encourage increased visitor numbers and duration of stay throughout the Region. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
There are a number of works that have been completed or will be commenced aimed at enhancing the amenity of our towns and villages. These include:
1. New toilets and bus shelter in Berridale (completed)
2. Upgrade of Snowy River Way in Jindabyne (work to commence)
3. Finalisation of Sharp Street beautification works (work to be commenced)
4. New town entrance signs across the region (works to be commenced)
5. Upgrade of medium strips in Jindabyne (works to be commenced)
6. Bombala and Delegate main street upgrade (in planning stage post public consultation)
As well as these capital works, banners have been erected along the road in Jindabyne and the current banners have been maintained in Cooma. Council also ensured towns were well presented for the large events in the region. Throughout the winter period LED lights were used in Centennial Park to light the trees at night.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.10 Develop phone app for Bundian Way drive section in and around Delegate. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Waiting on third quote, initial work on brochure and words and images completed

Last Updated: 16-Nov-2016

**3.3.Promote collaborative economic development planning.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.4 Build effective partnerships with State and Federal bodies such as Premier's Co-ordination Unit, Department of Industry and Investment through attendance of South East Regional Leaders Network and as director of Local Government Professional Division. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.5 Participate in the Economic Development Officers Working Group to ensure Snowy Monaro Region's economic and tourism priorities are reflected. | Director of Service Planning | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>CBRJO sessions attended as scheduled<br>Last Updated: 22-Dec-2016 | | | | | | | |

**3.4.Promote the Region as a place to do business.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.6 Participate in the Small Business Friendly Councils Program and implement initiatives to promote the Region as a place to do business. | Economic Development and Tourism Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**3.5.Advocate at policy level to support the changing needs of agriculture and primary industries.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.1 Ensure that the local planning framework protects high-value agricultural land and facilitate farm restructuring and adjustment. | Deputy Director Service Planning | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.1 Invest in capital improvements to Livestock Yards in the Region to ensure facilities meet the requirements of users and remain competitive. | Deputy Director of Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Application under Fixing Country Truck washes 2016 made (awaiting outcome).<br>Upgrade of multi-purpose yard at Cooma underway, due for completion early 2017.<br>Livestock Selling Centre strategy plan to be developed.<br>Last Updated: 03-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.2 Provide an appropriate, self-funded, Regional facilities for livestock selling for all of the Snowy Monaro Region. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Cooma Livestock Selling Centre has conducted regular sales in accordance with regulations and reporting requirements. The contract to replace the old sheep yards has commenced and is over 50% complete. Scheduled to open in February 2017<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.3 Support local agriculture in the Region by advocating for educational opportunities throughout the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.4 Assist appropriate agencies, agricultural and forestry enterprises, to work together to ensure the long term viability of our local agriculture and timber sectors. | Deputy Director Service Planning | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

### 3.6.Collaboration between businesses, Council and agencies.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.1 Support local business networks and our Chambers of Commerce. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council continues to play an active role with the various Chambers of Commerce. A joint meeting of Chambers was held with the view of getting them to work together for initiatives across the region. The Chambers have also been consulted in relation to new marketing initiatives for Jindabyne and Bombala.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.2 Host annual combined Chamber of Commerce forum with South East BEC. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The inaugural "Board of Chambers" meeting was held in September 2016. It included representatives from the Cooma, Dalgety, Jindabyne and Lake Eucumbene Chambers of Commerce. A separate meeting was held with the Bombala and Delegate Chambers of Commerce.
It was agreed at the meeting that local Tourism Committees would be established to present a coordinated Tourism plan across the region.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.3 Work with NSW State Government in the development and implementation of NSW 2021 focusing on the areas of Economic Development, Employment, Education and Training. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

Last Updated:

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.4 Support strategies to establish and grow creative industries within the Region. | Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council continues to support the creative industries and is a member of South East Arts. Input is provided where opportunities arise.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.5 Identify local initiatives to broaden our economy and improve employment and apprenticeship opportunities. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council supported the Cooma Chambers of Commerce with their Cooma Gift Card promotion which is aimed at encouraging more people to shop locally through gift cards that can only be used at local shops.
A meeting was held bringing together representatives of all the Chambers of Commerce with the aim of them working together on initiatives and achieving a better outcome across the region.
Promotion of the region as a tourist destination continues with Bombala's "Australia's Platypus Country" Cooma's "So Much to Love" and Jindabyne's "Play Hard" campaigns. Benefits of increased tourism visitation flows into the broader economy creating better opportunities.
Council is participating in Canberra Region Joint Organisation initiatives through the Economic Development and Tourism working groups.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.6 Continue to deliver Service NSW from Bombala Branch. | Manager Corporate/Governance (Public Officer) | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Additional staff member has completed training

Last Updated: 05-Jan-2017

### 3.7.Work together to plan, coordinate and implement tourism products.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.1 Develop a strategic approach to tourism in the Region by integrating land use planning, product development and promotion. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Currently liaise with Visitors Centre on some issues (eg events) but more work needed in this space

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.2 Continue to support Tourism Snowy Mountains (TSM) and act as Local Government representative on TSM Board as required. | Assistant General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council continued to be a major stakeholder in TSM for the 2016/17 financial year contributing to both the annual operating costs and marketing campaigns. With the creation of the new Destination Networks there will be change in how regional tourism is promoted.
Staff continue to work with TSM in the promotion of the region.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.3 Deliver effective services through the Visitor Information Centres in Bombala and Cooma | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
The two Visitor Centres continue to operate providing services for their respective areas. Discussions have occurred with both Managers about better aligning the services that are delivered and having staff cross trained in the operations of both centres. This will commence late January/ early February.
Comments regarding the opening hours of the Cooma Visitors Centre and the fact it closes at 3pm in the afternoon are still being received.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.4 Promote the Region as a bicycle and motorcycle friendly | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
3 Major events have been held and supported in the region during November and December 2016. SMRC staff provided significant support via liaison officers, works crew and promotional support for these events. The events included Snowy Ride 2016, ITU Cross Triathlon World Championships and L'Etape Australia. All three events were highly successful and provided immeasurable promotion and awareness for the region on a national and international platform. All three events provided a significant economic boost to the region during each individual time.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.5 Produce a rewards style card, through collaboration with each of the Chamber of Commerce throughout the Region, encouraging tourist and locals to shop locally. | Tourism Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>The WLT Cooma Gift Card has been launched through the Cooma Chamber of Commerce with significant assistance from SMRC tourism staff and Tourism Manager. The program has been highly successful with over $50,000 being spent in the first 4 months of the program.<br>Last Updated: 21-Dec-2016 | | | | | | | |

**3.8.Market the Snowy Monaro Region's "destination town's", promoting the history of the area, access to tourism attractions and develop tourism for the future for the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.1 Develop Economic Development Strategy for the Region. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>First draft has completed for around 4 weeks waiting on Director to arrange meeting for group to review<br>Last Updated: 16-Nov-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.6 Provide relevant information that encourages visitors to stay longer in the Region and encourages residents to utilise the Region's attractions. | Economic Development and Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Brochures for the Bombala region have been reviewed and updated. Facebook working well. Information included on TSM website.<br>Last Updated: 16-Nov-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.7 Coordinate event activities that increase local and visitor participation. | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Liaison, promotional, admin and hands on assistance has been provided for the following events recently held in the region:
Snowy Ride 2016
Australian National Busking Championships
SM 1000
ITU Cross Triathlon World Championships
L'Etape

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.8 Improve Tourism signage for attractions across Bombala, Delegate & Cathcart. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
First draft of new Cathcart signage completed.
New signage installed at Delegate (Bundian Way Gallery and Delegate information Centre), new signage organised for Bombala

Last Updated: 16-Nov-2016

### 3.9.Develop opportunities for education delivery in the Region

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.1 Continue the Monaro Regional Library Service with regard to the Library Services Review outcomes. | Library Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Annual statistics completed - to be presented and analysed
Continual programme of events and activities including regular storytime at both Cooma & Bombala libraries as well as school holiday activities & craft sessions
new events planned for 2017 incl author talks, participation with SMRWF inc (author visits to Cooma), Science show for kids
LPG monies to be spent updating Local studies collection and collaboration with CMHS - incl cataloguing of their resources/digitising newspapers & photographs
Increase in electronic resources incl The computer school / Ancestry.com / Zinio magazines and Wavesound audio books
Library website to be upgraded
Staff replacements employed with training to be undertaken

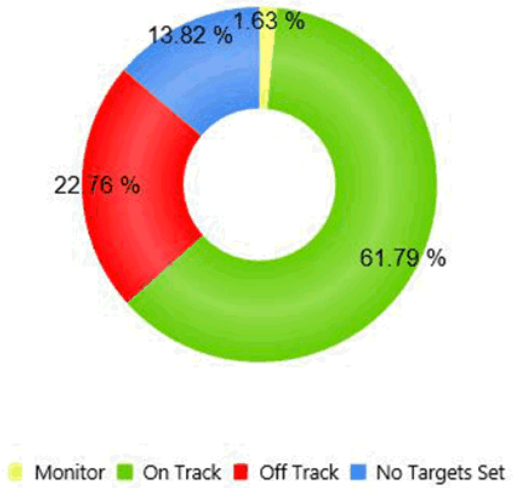
Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.1 Continue to support the development and promotion of the Distance Learning Education Centre into the tertiary learning centre. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.2 Continue to operate and develop the Mobile Library Service throughout the Region. | Library Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>annual statistics completed / stats to be presented and analysed /loans / visits per stop<br>New materials purchased and collection regularly weeded<br>continual promotion via each towns Facebook page<br>Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.2 Advocate with all levels of government to expand upon education and training throughout the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**4.Creating a Safer, Healthier and Thriving Community**




**4.1.Encourage opportunities to promote and protect our cultural heritage.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.1 Maintain Council's heritage management functions. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Heritage advisor service continues and has been expanded to include former Bombala area<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.2 Ensure heritage matters are taken into consideration in the assessment of development applications for development in areas cultural heritage | Manager Development Assessment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>All development applications that may have an impact on Local Heritage Items and within Heritage Conservation Areas are referred to Councils Heritage A<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.3 Develop a Heritage Plan to preserve and enhance historic buildings throughout the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Heritage Strategy in place for former Cooma and Snowy but not former Bombala. Will all be aligned from mid 2017.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.4 Continue to develop and promote local history and culture throughout the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Several grant applications submitted for heritage studies and continuation of Cooma Local Heritage Place grants for the 2017-18 year. Focus is on Bombala heritage.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.4 Continue to participate in and support multiculturalism throughout the Region. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing support for local multicultural groups & community members & support for activities & events;
Participation & representation in Monaro regional interagency, Monaro community growth group;

Last Updated: 05-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.5 Continued involvement and facilitation of the Aboriginal Liaison Working Party to address issues relating to the awareness of cultural heritage throughout the Region. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Currently reviewing council's engagement with the aboriginal community.

Last Updated: 06-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.6 Continue to support and facilitate the community to celebrate local heritage and Aboriginal culture. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>NAIDOC activities & celebrations facilitated across council locations, including raglan gallery exhibition.<br>Participation in Koori Interagency, Monaro Regional Interagency & information on website available & updated regularly.<br>Last Updated: 06-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.7 Assist with the roll out of the Bundian Way Project and develop installations displays and promotional material. | Economic Development and Tourism Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**4.10.Aboriginal people have access to improved education, health and employment opportunities**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.1 Continues participation and facilitation of the Aboriginal Liaison Working party to address issues relating to the awareness of cultural heritage within the community. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Duplication of 4.1.1.5<br>Last Updated: 06-Dec-2016 | | | | | | | |

**4.11.Provide appropriate services and facilities for people with a disability throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.3 Provide a suite of services that respond to the needs of people with a disability. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council provides disability & NDIS services, across the region. Along with personal assistance, we offer a range of social support individual & group activities, such as modified sports, arts/crafts, cooking for you & me project, and the popular trips around the region.
Council disability services provide services & community information for people transitioning to NDIS, along with community & family members.

Last Updated: 05-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.4 Review Disability Inclusion Action Plan | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Duplication, refer to 4.3.1.2

Last Updated: 06-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.5 Support agencies engaged with education, wellbeing and employment outcomes for people with a disability. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing, council services engage with local & regional agencies to support & advocate for better outcomes for people with a disability.
In particular, Access & Equity Committee, Monaro Regional Interagency & council's funded services & participation in local events & initiatives.

Last Updated: 06-Dec-2016

**4.12.Provide and support appropriate services and facilities for older people and their carers throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.1 Ensure provision of high quality aged care in compliance with legislative and accreditation requirements. | Yallambee Lodge Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Ongoing requirements being met<br>Last Updated: 17-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.2 Provide an effective low level home based care service. | Community Care Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| Last Updated: 06-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.6 Deliver a range of effective respite options. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Continue to provide a variety of respite options, to meet identified needs.<br>Planning to expand services across the Bombala region as this has been identified as a gap in previous years.<br>Group activities have provided a number of innovative sessions.<br>Last Updated: 06-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.7 Provide a suite of services that respond to the needs of older people and their carers. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Services continue to provide funded services to meet the needs of target group.<br>Ongoing planning & development to meet gaps in service & changing trends.<br>Last Updated: 06-Dec-2016 | | | | | | | |

**4.13.Analyse current and emerging social issues and identify effective strategies to address them.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.1 Advocate for, and implement initiatives identified in the Social Plan 2013-2016. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Continued advocacy for identified priorities in social plan, as applicable to locations.<br>Social Plan Summary to be reviewed.<br>Last Updated: 06-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.2 Review and develop a Disability Access and Inclusion Plan for the Region. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Work plan established, further progress subject to council funding allocation, in order to meet legislative timelines.<br>Last Updated: 06-Dec-2016 | | | | | | | |

**4.14.Protect our health and wellbeing of our community via regulation, enforcement, education and response.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.1 Approval of caravan parks through regulation, inspection and education | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Most caravan parks within the Snowy Monaro Regional Council are operating on five year Local Government Act section 68 Operating Approvals. There are four Caravan Parks out of the twelve caravan parks still requiring operating approval and inspection.<br>Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.2 Continued implementation and enforcement of fire safety program. | Manager of Building & Compliance | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Review of fire safety program to be undertaken in reference to differing branch processes and procedures and service review/resources available.

Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.3 Continued implementation and enforcement of Swimming Pool Barrier Program. | Manager of Building & Compliance | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Review of swimming pool program to be undertaken in reference to differing processes and procedures and service review/resources available.

Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.4 Minimise the risk of disease and environmental harm through regulation, inspection and education. Continue with the 'Score on Doors' rollout to premises. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Scores on Doors to be rolled out across the remaining two thirds of the Shire. Newsletters advising these business were sent in December 2016. Inspections to be undertaken in the first half of 2017 to ensure partnership requirements are met between council and the NSW Food Authority.

Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.5 Undertake water quality monitoring in accordance with the Water Quality Management Plan. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Drinking water quality monitoring is being undertaken on a weekly basis to ensure the NSW Health Drinking Water Monitoring program is being met across all potable supplies within the shire area.

Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.6 Minimise the risk of disease and environmental harm from onsite sewerage system through regulation, inspection and education. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Inspections are being undertaken on an as needs basis but mostly through sale of property or complaint. Operating approvals are being issued on application for new systems and transfer of ownership. A review of previous programs is being undertaken and a data collection exercise has been completed by the Bombala office to determine number of systems in the former Bombala area. A review of fees and charges is currently being undertaken. A new draft Strategy is being prepared for the management of On-Site Sewage Management within the Snowy Monaro Regional Council with a view to be placed on public exhibition in March 2017.

Last Updated: 16-Jan-2017

**4.15.Provide adequate burial and interment facilities in the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.1 Management of Cemeteries. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The management of Councils 23 cemeteries is carried out on a daily basis to ensure that the communities expectations are met through compliant interment and a maintenance level based on cemetery location and use. The cemetery working group meets monthly to ensure that policies and procedures are being developed to ensure consistency across the shire.

Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.2 Provide for the transition into the new Cooma cemetery through planning and landscaping. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Project funding has been applied for through the Smaller Communities Project Funding with the intention of engaging a landscape architect and designer to develop a concept plan for the future Cooma Cemetery located adjacent to the Cooma racecourse.

Last Updated: 16-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.3 Progress plans to establish a crematory in the new Cooma cemetery facility as applicable. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 5.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Until such time as a project plan and cemetery design is developed in is unclear as to whether a crematory is required to be established. This will be continually reviewed and may be a deferred item for the next DP/OP<br>Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.4 Improve road access at Bombala Cemetery. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Has been put on the works schedule. Planning has commenced.<br>Last Updated: 17-Dec-2016 | | | | | | | |

**4.16.Management of Companion Animals and implementation of strategies in existing Companion Animal Management Plan.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.7 Management of Companion Animals including pounds. | Manager of Building & Compliance | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Management of Companion Animals on-going. Alignment of processes and procedures to be undertaken to align branches.<br>Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.8 Development of Companion Animals Committee. | Manager of Building & Compliance | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Review to be undertaken of Companion Animal Management service levels and resources to be completed.<br>With review to be made as to requirements for alignment of processes and procedures for all branches to be completed.<br>Last Updated: 16-Jan-2017 | | | | | | | |

**4.17.Explore opportunities to develop public health strategies to enhance on a regional basis.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.1 No Action 2017 | Director of Service Planning | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| Last Updated: 15-Nov-2016 | | | | | | | |

**4.18.Ensure that Council responds in a timely and appropriate manner to incidents and emergencies within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.1 Build capacity for Environmental Health Emergency Management by developing the liaison role between NSW Health and Local Emergency Management Committee (LEMC). | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Prepare a report for Council to endorse an Environmental Health officer with the appropriate Emergency Management qualifications as the nominated Council officer for the Local Emergency Management Committee and NSW Health contact in the event of an emergency and in accordance with the NSW State Displan. Last Updated: 16-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.1 Council's LEMO's provide executive support to the LEMC/LERC, along with operational support to the LEOCON once the Emergency Operations Centre is activated. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Cooma Monaro, Bombala and Snowy River Shire Council LEMC/LERC amalgamated in January 2016 and formally became Snowy Monaro Regional Council LEMC/LERC in May 2016. Within the 2017/2018 financial year two (2) LEMC/LERC committee meetings have been held, a desk top exercise for Cooma Airport and Perisher Snowyfields was held at the NPWS in December and L'Etape provided an excellent forum whereby the LEOCON, LEMO and all emergency services gathered in the operations centre at Sport & Rec to provide emergency support to the event. Last Updated: 09-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.2 Support and participate with Local Emergency Services as required by legislation. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Berridale: The LEMO has participated in desk top exercises and manned the operations centre through the L'Etape event during December 2016<br>Last Updated: 09-Jan-2017 | | | | | | | |

**4.19.Provide adequate infrastructure that meets the current and future needs of our emergency services as legally required by legislation and service agreement.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.1 Implement actions highlighted in Council's Crime Prevention Plan | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 30.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Unclear what Council's "Crime Prevention Plan" is. Working closely with a variety of community organisations, Police, and internally on projects that reduce opportunities for crime. E.g., improving look and feel of towns, education initiatives etc.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.3 Provision of facilities and support as per the State Emergency Services Agreement. | General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Draft agreement received. Currently being reviewed.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.4 Participate in district bushfire management processes through the Service Level Agreement. | General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>LEMC meetings held regularly. Council provides secretariat support.<br>General Manager or LEMO chair the meeting.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.5 Require the provisions of appropriate infrastructure in new developments in bushfire prone areas as required by "Planning for Bushfire Protection". | Director of Service Planning | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Requirement of PBP and included in consent conditions as required

Last Updated: 22-Dec-2016

**4.2.Support activities, events and celebrations that promote cultural diversity and inclusiveness.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.1 Promote and provide operational assistance to enhance and encourage events and tourism. | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Daily maintenance of the Regional Calendar of Events via the Tourism staff ensures up to date listings for events throughout the region. Including the website Calendar of Events allowing access and promotion of events 24 hours a day 7 day per week online.
Weekly e-mails providing 'Whats On' information promotes upcoming events for the next two weeks to an extensive contact list throughout the region.
Weekly Radio announcement are conducted via the Cooma Visitors Centre 'Whats On' spot promoting events throughout the region.
Poster creation and distribution services are provided by the tourism staff.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.2 Develop events, inline with Council's Events Strategy, that benefit the community. | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Council continues to promote and assist local events. Over the past six months there has been involvement with the following events:
1. The Snowy Ride
2. Australian National Busking Competition
3. L'etape cycling
4. ITU World Triathlon
5. Bombala Bike Show
6. Bombala Engine Rally
7. Snowy Mountains 1000
All of these events draw participants and spectators from across the country.
Council will continue to promote and assist event organisers with the aim of making the region a premier destination for holding major events.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.8 Support and facilitate cultural diversity by ensuring decision making frameworks and processes are accessible and culturally sensitive. | Strategic Planner | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
No specific tasks relating to this action currently being undertaken by Strategic Planner.

Last Updated: 12-Jan-2017

**4.3.Implement a range of programs targeted to address positive community relationships between residents, seasonal workers and visitors.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.1 Continue to support Community Projects Team Program with Cooma Correctional Services, CDP and COSP, throughout the Region. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Supervisor retired early in 2016/17 year leaving a gap of several months with no participation. Permanent supervisor has now been appointed and projects are being completed.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.9 Support education, information and training to businesses and seasonal workers to support and enhance public health compliance. | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 1.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Not relevant to position<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.10 Support initiatives that build positive relationships with, and address health needs of, seasonal workers. | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>- Working with the Snowy Mountains Neighbourhood Centre, Uniting Church (specifically the soup kitchen), Snowy Community Drug Action Team, The Wednesday Room, and Liquor Accord to develop and promote initiatives that improve the lives of winter staff.<br>- Snow season 2016 successfully delivered<br>- Planning for snow season 2017 in progress<br>Last Updated: 21-Dec-2016 | | | | | | | |

**4.4.Continued participation in, and access to the arts.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.1 Promote awareness and support delivery of arts and cultural initiatives, including public arts assets, throughout the Region. | Community Services Officer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.2 Develop a program to assist community groups in the writing of grant applications to enhance the arts, local galleries, museums and historical sites. | Economic Development and Tourism Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Information booklet developed workshops held. Response to the workshops has been excellent<br>Last Updated: 16-Nov-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.3 Undertake a review of the Cultural Plan. | Community Services Officer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**4.5.Support the availability of volunteering opportunities and build capacity.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.1 Investigate funding and continue to apply for grants in conjunction with the Community and Section 355 Committees. | Economic Development and Tourism Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.2 Support volunteer groups (Section 355) with technical knowledge, administration support and guidance. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Ongoing support for community advisory committee members, for service groups, funding options & guidance.<br>Last Updated: 05-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.3 Promote volunteering as a valued vocation that builds social capital. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing engagement, recognition & promotion of volunteers across the region & information provided on website.
Continue support of community volunteers and volunteer groups.

Last Updated: 06-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.4 Support the sustainable development of the Snowy Mountains Neighbourhood Centre. | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Support and advocacy for SMNC is ongoing. We have been encouraging the Centre to look carefully at their funding model for some time. The current round of Federal funding runs out 30 June 2017.
We also provided advice from Council, administrative / professional support, promote SMNC events, and liaise with the library or other areas of Council when required.
In 2016, we have assisted SMNC with the development of numerous grant applications, a sponsorship package (not yet signed off), and consideration of alternative models.

Last Updated: 21-Dec-2016

### 4.6.Retain and improve health and social services across the Region.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.2 Participate in groups and networks that improve access to health and social services. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council & local services participate in community and regional networks, to improve and advance health services.
Council participates in local health services plan for region.

Last Updated: 06-Dec-2016

**4.7.Continue to support the development and redevelopment of present medical facilities within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.1 Liaise with the Federal, State and Local Governments and health and social service bodies in the Region. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing, liaison with respective levels of government, re ongoing funding, service delivery & advocacy.
Council services have strong relationships with relevant government agencies, whose representatives regularly attend Monaro regional interagency meetings.

Last Updated: 06-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.1 Advocate and seek additional funding from the State Government for the expansion of the medical precinct identified in the Master Plan for Thredbo Terrace. | Facility Manager Snowy River Health Centre | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
The new Health One building is under construction with completion scheduled for May 2017. Council continues to liaise and communicate with the LHD in conjunction with the DoH Funding agreement guidelines to provide improved and collaborative Health Care for the Snowy Monaro community.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.2 Operate and maintain the Snowy River Health Centre in accordance with DoHA requirements. | Facility Manager Snowy River Health Centre | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Bi Monthly reporting is provided to the Department of Health in line with the Funding agreement. Reports are completed and provided on time.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.3 Continue to engage with existing and emerging Medical and general Health Services throughout the Region. | Facility Manager Snowy River Health Centre | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Discussions re lease renewal & report to Council completed. Jindabyne Medical Practice have signed a Lease extension to take them through to January 31st 2018. An Expression of Interest document has been developed and will be reviewed and approved in the next 3 months.<br>Last Updated: 21-Dec-2016 | | | | | | | |

**4.8.Provide and support appropriate services for women within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.2 Support initiatives that address the employment, health and safety concerns of women. | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 40.00% | 50.00% | AMBER |
| **ACTION PROGRESS COMMENTS:**<br>A series of leadership events for women are being planned for regional delivery in the first half of 2017. These events will be delivered in Delegate, Cooma, and Berridale (or Jindabyne). The project is planned and keynote speakers being sought.<br>In November: distributed NSW Police ADVO fact sheets and DV posters to SMNC, St. Vincent DePaul volunteers (Jindabyne), and Jindabyne doctors. Will also take this information to other towns in the new year.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.3 Improve access to Bombala Men's Shed. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Has been put on the works schedule. Planning has commenced.<br>Last Updated: 17-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.4 Undertake identified upgrades to Delegate Disadvantaged Housing stocks. | Deputy Director Service Planning | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**4.9.Provide and support appropriate services and facilities for children and young people within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.1 Deliver and facilitate youth programs and services throughout the Region including Youth Council, Youth Week, and the participation of young people in decision-making processes. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council delivers a range of youth services, programs, youth week activities, targeted education programs & youth council initiatives across the region.

Last Updated: 05-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.2 Continue to support youth programs in place with the YMCA and to provide additional programs for Youth where possible. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council & the YMCA deliver support & referrals services, for disadvantaged youth, via the Hub Youth Centre, development activities at the schools, healthy relationships initiatives, school holidays programs & community based initiatives that young people have suggested & planned.

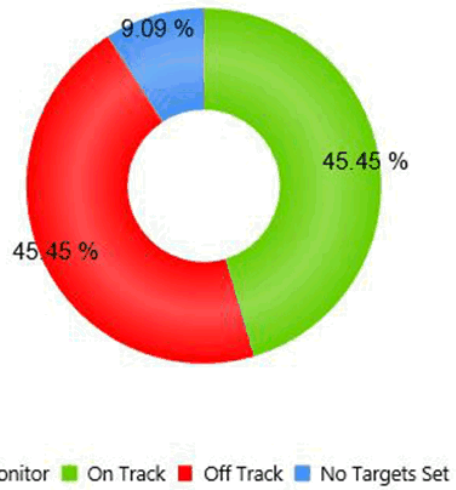
Last Updated: 05-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.3 Support village areas in accessing grant funding for pre and after school care. | Community Services Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Ongoing monitoring of needs & support provided on case by case basis.
To be reviewed.

Last Updated: 06-Dec-2016

**5.Enhancing Our Healthy, Active Lifestyle**




**5.1.Ensure relevant information is provided to facilitate and manage increased access.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.1.1.1 Ensure access to recreational areas is sustainably maintained within Council annual review of the works program. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Access has been maintained to all Recreation Facilities except for short periods of inclement weather when we have worked with the users to ensure continuity of their activities where possible.<br>Last Updated: 21-Dec-2016 | | | | | | | |

**5.2.Upgrade and maintain current investments in sporting, recreation and fitness facilities.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.1.1 Undertake the Crown Reserve Annual Crown Reserve Report. | Property Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Crown Report completed and submitted electronically on 30 October, 2016<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.1 Develop and implement upgrade plans for the Bombala and Delegate Caravan Parks. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 33.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Working with the Bombala Economic Development Officer to continue these projects. Construction has commenced on the Delegate Caravan Park Amenities Block.<br>Last Updated: 17-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.1 Recreation and Property Asset Management Plan to be approved and implemented by Council. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 80.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Data already in putted and completed for the former CMSC. Adopted by Council resolution number 198/12. To be updated and combined with new merged areas.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.1 Develop a Regional Swimming Pool Strategy. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Working group to be established.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.2 Continue to proceed with Council's Asset Strategy for the Provision and Management of Public Toilet Facilities priority program of works. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Berridale Public Toilet Facility replacement project completed.
Priority List for ongoing replacement and refurbishment of Public Toilet projects. Jindabyne Town Centre Public Toilet Facility requires funding for the Design Plans and Approvals to assist with grant funding applications.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.2 Finalise construction of the health and fitness centre in Bombala | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Working with the Deputy Director of Service Planning - Bombala to continue this Project.

Last Updated: 17-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.2 Maintain Council swimming pools to comply with statutory reporting requirements on water quality, pool operations and equipment. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 60.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Adaminaby and Berridale Outdoor Swimming Pools open for the summer swimming season for 2016/2017.
Adaminaby Swimming Pool works completed - painting of pool tubs, repairs to pool pumps and concrete pool surrounds
Berridale Swimming Pool works completed - replacement of filtration pipes
Jindabyne Swimming Pool works completed - installation of new chlorination system
Maintain Council swimming pools for water quality and pool operations to comply with statutory reporting.

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.3 Council holiday parks are managed and promoted appropriately. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Rainbow Pines Caravan Park Old Adaminaby
- replacement of Amenities Building completed through Crown Reserve funding
- install Camp Kitchen funded by Lessee
Snowy River Holiday Park Dalgety
- refurbishment of existing Amenities Building through Crown Reserve funding
- construction of Camp Kitchen through Crown Reserve Funding
Jindabyne Holiday Park - design and installation of drainage for Annual Vans

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.3 Maintenance of sport and recreational facilities in accordance with Recreation Management Plans. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
All recreational and sporting facilities have been maintained in accordance with the budget.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.4 Crown Reserve Rainbow Pines Holiday Park Old Adaminaby construct Camp Kitchen and refurbish the small amenities building. | Property Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Lessee purchased shed kit for camp kitchen upon failure to secure grant funding
Application to next round of PRMFP funding for upgrade of camp kitchen & construction of accessible parking bay adjacent to amenities block.
Application to secure funding for upgrade of small amenities block in 2018

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.5 Crown Reserve Snowy River Holiday Park Dalgety construction of road access. | Property Officer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
This work will be undertaken when funding becomes available. Estimated cost is $9,000.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.6 Capital repair to Bombala Swimming Pool Carpark Public Toilets. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Planning has commenced.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.8 Crown Reserves in Council's Trusteeship constructed and maintained to meet Council's service requirements. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council meets service requirements for Crown Reserves in Council's Trusteeship for Halls, Sporting Fields and Holiday Parks.
Use of Berridale Sportsground and Dalgety Showground for the Local Summer Cricket Season.

Last Updated: 12-Jan-2017

**5.3.Provide a well-connected and sustainable network of shared paths and trails throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.1.1 Advocate for increased funding to continue the expansion and enhancement of trail networks across the Region. | Recreation & Environmental Coordinator | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
The lake Jindabyne community trail has successfully been extended south to Tyrolean Village and North toward Hatchery Bay Picnic area. The planning phases for the next link from Tyrolean Village to East Jindabyne are underway.

Grant funding has been advocated for. Funding has been successfully received from the Commonwealth Stronger Communities programme and the State Stronger Community fund to complete the Hatchery Bay link.

Grant funding applications has been submitted by the Shared Trail 355 Committee for the second round of the Stronger community major projects programme for the construction of Tyrolean Village to East Jindabyne Link. The application also included link between Gaden Trout Hatchery and Hatchery Bay. This is an interagency project which involves linking trails between Thredbo to Jindabyne

Coordination has also occurred with community and volunteer groups including the Jindabyne Trail Stewardship. The Trail Stewardship has also applied for the 2nd round of the Stronger Communities fund to upgrade trail signage and rest areas on our shared trail network

There is a long term vision to extend the full way around lake Jindabyne. This will require a large amount of funding and commitment to complete planning phases. The success of this project will depend on land owners consent. Large parts of the extension are not Council land and included state Gov, Snowy Hydro and private property. Regional Tourism funding programmes are being explored for the completion of strategic planning for this project

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.7 Maintain and improve the infrastructure that facilitates active and healthy travel options, such as walking and cycling, in all localities in accordance with the ten year management plan. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
All cycle ways and walking paths have been maintained in accordance with the budget.

Last Updated: 12-Jan-2017

**5.4.Ensure open space areas are well connected and functional for wide range of users with varying levels of fitness, mobility and resources.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.4 Ensure strategies for open space and recreational assets are appropriate and deliver functional affordable spaces and facilities for the community. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Reviewed prior to the start of the 2016/17 financial year. Reviewed regularly in Recreational Facilities Strategy.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.5 Implement the recommendations from Councils Playground Strategy. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Berridale. Work on Councils 14 playgrounds has continued throughout this financial year. Project plans have been submitted seeking funding for fencing of Lions Park, Berridale and the replacement of Barker Street playground in Adaminaby. The playground strategy recommended 4 playgrounds that were not to be replaced once their useful life had been reached and these are Kiparra Drive (Berridale), Mitchell Reserve (Jindabyne), Anglers Reach (Adaminaby) and Kokoda Park (East Jindabyne); these playgrounds will be removed during the 2016/2017 and 2017/2018 financial years.

Last Updated: 13-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.6 Continually implement management Plans to enhance walking track facilities and amenities. | Recreation & Property Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Projects included for consideration under the Stronger Communities Major Projects funding

Last Updated: 12-Jan-2017

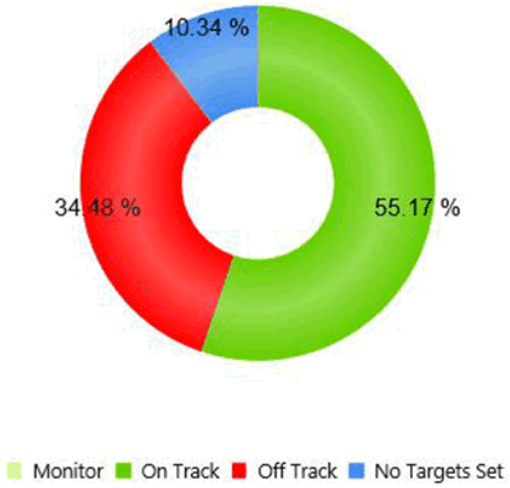
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.7 Develop a management plan, incorporating cycling, pathways and public art, to enhance the Cooma Creek Corridor. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Plan to be prepared. Cycleway plan has been developed.<br>Last Updated: 22-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.8 Install viewing platform at Endeavour Reserve. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Project has been included for consideration under the Stronger Communities Major Project funding.<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.9 Upgrade Ginger Leigh Playground to include inclusive equipment and adventure play equipment. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Waiting on advice from Bombala staff on progress<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.10 Complete Centennial Park Upgrade as outlined in the Improvement Plan. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Awaiting funding.<br>Last Updated: 21-Dec-2016 | | | | | | | |

**6.Managing Development and Service Delivery to Retain the Things We Value**




**6.1.Ensure security of supply and extraction of water to meet the growing needs of residents and visitors.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.1 Implement Water Supply Strategies in accordance with the infrastructure Capacity Study; Jindabyne, Berridale & Adaminaby. | Manager Water and Sewer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Water Mains in Adaminaby, and Berridale were replaced and upgraded in accordance with the Hunter Water Infrastructure capacity Study. Water mains in Rutherford Street Dalgety was also replaced. The project was completed in October 2016.
Water Mains in Jindabyne were replaced in 2014, and 2015 with the replacement and upgrade to 150 mm of water mains in Snowy River Way being completed in March 2016.
Other strategies include long term strategies for new reservoirs based on rate of development

Last Updated: 09-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.2 Implement Demand Management Strategies based on recommendations in the Water Demand Management Plan. | Manager Water and Sewer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council meets all the requirements of best practice for water conservation with the introduction of a conservation pricing system. There was a 15% reduction in consumption with the introduction of best practice pricing. Community education was conducted at events with the distribution of pamphlets and also distributed with rates notices and website information. Water Loss management as part of demand management was undertaken on Councils system and leak detection equipment have been purchased. Other strategies being implemented through development control include BASIX fixture efficiency and rain water tanks.
With the assistance of the department of Environment and heritage and Councils Green Team, Council received 120 low flow shower heads which were distributed at the Dalgety show in March 2016.
High cost strategies such as residential shower retrofit, residential water machine rebates, non-residential water audits and permanent low level restrictions on water use have not been implemented due to lack of resources. Other strategies will include the metering of unmetered properties which will be undertaken shortly at Delegate.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.3 Construct on stream water storage on Bombala River. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Working with the Deputy Director of Service Planning - Bombala to continue this Project. Approvals are being sought and investigations into the possible funding sources are being conducted. Preliminary designs have been developed. It was lodged as one of the Priority Projects to potentially be funded through the $14 million Stronger Communities Grants.

Last Updated: 17-Dec-2016

### 6.2.Ensure our drinking water meets our statutory quality requirements

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.4 Implement regular inspection and compliance of backflow prevention and cross contamination devices. | Manager Water and Sewer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council facilities are underway but shire wide has not been implemented. This was to be carried out by compliance along with the Liquid trade Waste program but after amalgamation this project has been on hold.

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.5 Ongoing audit and inspection of water reservoirs to comply with the Office of Water Circulate 18. | Manager Water and Sewer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Audit and Inspection completed. Report was presented to Council. Works that need to be carried out as per the audit report will be planned over the next 12 months<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.6 Implementation of Integrated Water Cycle Management (IWCM) strategies. | Manager Water and Sewer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Bombala and Delegate do not have an Integrated Water Cycle Management Plan (IWCM).<br>A consolidated plan for all water and sewer areas will be done along with the one for Bombala and Delegate.<br>The strategies identified in the Snowy area IWCM are underway and 50 % of the strategies have been completed<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.7 Implement NSW Health consultants audit recommendations. | Manager Water and Sewer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.8 Implement improvements to reservoirs based on auditors report. | Manager Water and Sewer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**6.3.Improve communication between residents and Council regarding the quality of the Region's water supply.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.9 No Action 2017 | Deputy Director Service Delivery | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |
| Last Updated: 17-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.4 Carry out Water and Sewer maintenance throughout the Region on a priority basis. | Manager Water and Sewer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Works been carried out in accordance with approved budget (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

**6.5.Provide water and sewerage infrastructure improvements in accordance with the Water and Waste Water Strategic Business Plan, Integrated Water Cycle Management Plan and other related studies.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.5 Review all plant and equipment purchases on an “as needs” basis. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Review of plant and equipment requirements been undertaken as part of fleet review in conjunction with relevant managers (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.7 Implement annual Water & Sewer Mains Capital Works Program. | Manager Water and Sewer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1/: Works been undertake in accordance with current approved budget (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

**6.6.Ensure that the Shire's Local Water Utility is financially sustainable in the long term including investment in new and replacement infrastructure.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.6 Implement the current Strategic Business Plan for water and sewer to comply with the NSW Office of Water Guidelines. | Deputy Director Service Delivery | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Review of Water and Wastewater strategic plan underway. This task will be completed as part of that process (LN)<br>Last Updated: 12-Jan-2017 | | | | | | | |

**6.7.Ensure that Council's policy, land use planning, development assessment enhance liveability.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.1 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation. | Manager Development Assessment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.2 Ensure that the local planning framework enhances amenity, safety and sustainability of community neighbourhoods. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Existing provisions in Act and LEPs, DCPs to this effect.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.3 Ensure that amenity, safety and sustainability of community neighbourhoods is enhanced through compliance and enforcement. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Compliance and enforcement action undertaken as issues arise.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.4 Review Local Environment Plan | Planning Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 1.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Comparison document of three existing LEPs prepared. Review to be commenced in detail once roadmap and land use strategy in place.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.5 Develop a detailed strategic Landuse Strategy for the Region. | Planning Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Some preparatory work done by three previous Councils. Work to begin substantively in 2017.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.6 Review and implement CBD structure plan items and ensure that new developments meet expected minimum standards | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Cooma CBD Structure Plan considered in assessment process for relevant DAs.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.8 Ensure the new growth and development contribute appropriately towards the cost of new infrastructure through the development and review of Section 94A and 94 Plans. | Planning Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Requires detailed land use strategy in order to properly assess new growth areas and infrastructure requirements. Development of new section 94 plans to be undertaken as soon as possible in this process.

Last Updated: 21-Dec-2016

**6.8.Plan for, and undertake, works to improve the visual amenity of towns and villages.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.1 Review all current and investigate potential future Special Rate Levy's. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
No special Rate variations current in any former Council areas.
No above Rate Peg increases in place for 4 years post Merger (12/5/2020)

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.1 Consider options to address urban littering throughout the Region's towns, villages and open spaces (Street Cleaning within townships). | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Cooma Depot currently runs programmed street sweeping.
This utilises nominally 3 days / week and addresses the CBD and high use areas, such as schools and aged care centres.
Programmed Sweeping & Un-programmed 46%
Additional un-programmed sweeping is carried out on request or following other patching or prime sealing works.
A review of this schedule will undertaken following the compilation of the combined asset register and budget for roads.
Supply of Bins and collection not undertaken by Works.

Last Updated: 04-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.1 Staged implementation of the recommendations of the Berridale Poplar (Avenue of Trees) Tree Assessment and Management Report as approved by Council. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 60.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Berridale: Council has planted a further eleven (11) Lombardi Poplars in November 2016 which follows the promise to the community that the forty four (44) Lombardi Poplars that formed the avenue of trees on Jindabyne road would be re-planted with eleven (11) poplar trees planted at each approach to Berridale (Cooma, Adaminaby, Dalgety and Jindabyne. The 2016 planting was the third to take place and a final planting is scheduled for November 2017 at the Dalgety approach.
The removal of Lombardi Poplars from the Avenue will commence in March/April 2017 with a further four (4) removed from the original 44 that were first planted in 1935.

Last Updated: 09-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.2 Undertake community consultation and planning to seek Council endorsement of a Tree Management Plan for the Region. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
To form a Working Party with 3 former Council areas.

Last Updated: 12-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.3 Staged implement of the Berridale Landscape Master Plan as approved by Council and with ongoing community consultation. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 60.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The Berridale Landscape Masterplan actions continued with completion of stormwater drainage, new footpath and parking outside the properties on Jindabyne Road (where the first 11 Lombardi Poplars were removed). Sealing of the parking area outside the properties is scheduled for February 2017. Designs are complete for Highdale Car Park and line marking is scheduled for March 2017.

Last Updated: 09-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.4 Implement the recommendations from the Jindabyne Action Plan. | Strategic Planner | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Continued advancement of Snowy River Avenue project in conjunction with operations department.<br>Previous completion of Concept Design Phase in early 16/17 financial year - present focus upon delivery of design and construction implementation of Stage 1 of works (as per tasks within this action).<br>Last Updated: 12-Jan-2017 | | | | | | | |

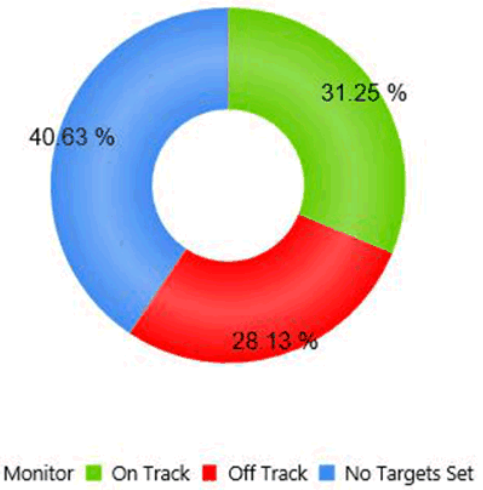
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.9 Continue to work with stakeholders to revitalise Jindabyne Town Area including development of supporting plans, policy, procedures and Outdoor Dining. | Strategic Planner | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Completed development of draft Outdoor Dining and Trading Policy in aid of asset management department awaiting finalisation, public exhibition, adoption by asset management department.<br>Continuing project to improve parking, loading and vehicle access to Jindabyne Town Centre rear lane.<br>Last Updated: 12-Jan-2017 | | | | | | | |

**6.9.Provide a range of appropriate, accessible and affordable housing choices across the Region to meet the needs of the permanent and visitor populations.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.2.1 Oversee and direct the regular review and updating of land use planning instruments to facilitate the provision of increased housing choice. | Planning Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Will be undertaken as part of the preparation of new land use strategy, LEP and DCP for new Council.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.2.1 Provide information to the community on 'affordable housing. | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 1.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Not previously within my scope<br>Last Updated: 21-Dec-2016 | | | | | | | |

**7.Providing Effective Civic Leadership and Citizen Participation**




**7.1.Ensure that legislative obligations are met throughout all Council departments.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.1 Manage Council's community and land use planning processes to achieve regulatory requirements and community aspirations. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Constantly occurring as development is undertaken in area.<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.1 Completion of Financial statutory and regulatory reports in accordance with specified requirements. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Audited Financial Statements due 31 December 2016.
Lodged with OLG and presented to Council & Community within timeframe.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.1 Achieve a stronger, more efficient Council through a successful merger. | Director Special Projects Office | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The merger is progressing well. The Special Projects Office has responsibility for the execution of the transition plan which outlines the major merger project deliverables.
Progress report on transition/merger project was presented to Council on 21 December 2016.

Last Updated: 17-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.16 Ensure statutory registers are maintained and publicly available. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Disclosure of Pecuniary Interest Returns available in the Berridale, Cooma and Bombala offices.
Gifts and Benefits Register maintained by Public Office in Bombala TRIM records system

Last Updated: 05-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.17 Completion of reporting requirements in accordance with legislation. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Pecuniary Interest Returns reported to Council August and October 2016
GIPA annual report submitted to IPC
PID half yearly report submitted to Ombudsman's Office
Code of Conduct Complaint Statistics Report submitted to OLG

Last Updated: 01-Dec-2016

### 7.10.Deliver a sustainable and efficient Finance, Property & Rating Systems

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.1 Continually implement and maintain all corporate systems across the organisation. | Information Technology Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Single Helpdesk system has been implemented across the organisation. This will enable a quick response to any issues regardless of location.
Work was completed to create access across systems for Cooma and Berridale staff. Once the data link is upgraded in Bombala those staff will have similar access. This will enable staff to access any of the current three systems. Further work will be undertaken this year to create a single access point, further enhancing accessibility.

Last Updated: 13-Jan-2017

### 7.13.Coordinate and initiate community engagement processes that facilitate participation in Council activities and decision making, and keep residents informed on local events, issues and planning

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.1 Ensure that all project planning processes are underpinned by collaborative engagement principles. | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
To date there have been a number of planning processes that have involved engagement with the community. These include:
1. Delegate and Bombala main street plans - the plans were placed on public exhibition for 28 days and a public meeting was held in each of the towns. Feedback from the public was considered in determining the final look of the project.
2. New town entry signs - meetings were held at towns and villages across the shire to present the look for the new town entry signs.
3. Snowy River Avenue Jindabyne - a Community Working Group is being developed to provide feedback and input during the construction phase of the project.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.1 Commence process for harmonisation of rates between the three councils that now form the Snowy Monaro Regional Council. | Director of Service Support | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
To date no work has commenced on rates harmonisation. The focus for the Rates Officers to date has been the implementation of the Emergency Service Levy and categorisation of properties.
With the current rates freeze imposed by the State Government we will be unable to harmonise rates until the 2019/20 financial year and may not commence this process until a new Council is in place later this year.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.1 The Executive Leadership Team will be responsible for implementing the organisation's strategies and objectives, and for carrying out the day-today management and control of Council's affairs. | General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Weekly meetings of the Executive Team are held which cover operational and strategic agenda items.
Reporting on progress of delivery against organisational strategic plans are provided weekly to Administrator Delegation meetings or at the monthly Ordinary meeting of Council.
The Executive Team have worked during October to December to develop an organisational vision and the supporting values. The vision and values were adopted at the Council meeting held 21 December 2016. These will guide all future decisions for our organisation's transformation.

Last Updated: 21-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.2 Increase public awareness of our service delivery through community education and consultation to establish an agreed level of service that the community is willing to pay for, linking in with the implementation of the proposed State Government merger. | Director Special Projects Office | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Service review consultation will be undertaken with IPR activities

Last Updated: 23-Nov-2016

**7.2.Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.1 Investigate and implement funding opportunities to reduce Council's infrastructure gap. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.11 Provide timely, accurate and relevant information to Council to enable informed decision making. | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Reports are prepared for both Administrators Delegation and Council meetings with relevant information. Reports are reviewed and authorised by Directors before the business paper is completed. Council staff are available as needed at meetings to provide further information if required.<br>Last Updated: 10-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.12 Ensure that governance structures are open, transparent and fully accountable and that these are supported by relevant instruments. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Schedule of Meetings advertised<br>Business Papers & Minutes available on Council's website<br>Code of Conduct adopted<br>Code of Meeting Practice adopted<br>Privacy Management Plan adopted<br>Appropriate staff registered for GIPA tool<br>PID Co-ordinator advised to Ombudsman's Office<br>Pecuniary Interest Returns reported to Council & available for inspection at Berridale, Cooma & Bombala offices<br>Code of Conduct Complaints Statistics report completed for all former Council areas and SMRC & forwarded to Office of Local Government in appropriate time frame<br>Last Updated: 05-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.13 Continue to provide Councillors with workshops that contribute to their professional development. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
In the current Administration Period this is not as relevant, however the Governance working group has identified this as a task it needs to undertake in preparation for the new Council in September 2017.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.14 Undertake Local Government Elections for 2016 - 2020. | Manager Corporate/Governance (Public Officer) | Deferred | 01-Jul-2016 | 30-Jun-2017 | 10.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
Work will commence early in the new year to ascertain what needs to happen. The former Councils have all signed agreements with the AEC to run the elections and we need to determine if a new agreement has to be signed in the name of the new Council. OLG to be contacted in January/February to see what needs to be done

Last Updated: 19-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.15 Community members are afforded the opportunity to review, comment and participate in decision making through policy applications. | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Council has included the public in a number of instances to date. These include:
1. Delegate and Bombala street scape plans
2. Snowy River Avenue works
3. New town entry signs
4. Joint Chambers of Commerce meetings
Upcoming public involvement includes:
1. Introduction of waste charges in Bombala
2. Public exhibition of IP&R documents
3. Consultation on Water and Wastewater charges

Last Updated: 13-Jan-2017

**7.3.Provide an efficient Information Management Service to meet needs of the organisation now and into the future.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.1 Ensure Technology related Policies and Procedures are Compliant with current regulatory requirements. | Information Technology Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |

**ACTION PROGRESS COMMENTS:**
CBJRO Project with Regional Councils to implement KAON ISO and AUS Standards-Compliant ICT Policy system.
Quotes received awaiting authorisation to proceed.

Last Updated: 01-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.4 Ensure channels, including Council Website, are maintained to improve accessibility to information. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
New Council website operational with ongoing work to be undertaken to further enhance the available information.

Internal intranet template is ready to go live once the new structure is finalised. in the first instance all policies, procedures, forms and documents will be available to staff. Work will be ongoing over the coming months to expand the information available to staff.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.6 Ensure process and delivery solutions to satisfy State Records Standards contained within the State Records Act 1998 and Council's Records Policy. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
Records staff continually monitor process to ensure compliance with relevant legislation

Last Updated: 13-Jan-2017

### 7.4.Council will maintain an effective and efficient Geographical Information System

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.1 Ensure that the land and property information systems are managed and developed to meet the needs of the organisation. | GIS Administrator | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>GIS systems being reviewed as part of Corporate System<br>QGIS demonstration for staff from all offices held in November<br>Last Updated: 12-Jan-2017 | | | | | | | |

### 7.5.Balance statutory requirements with individual choice and informed decision making

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.3.1 Improve organisation wide Risk Management through use of ISO 31000 principles. | Risk Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>The Enterprise Risk Management procedure and form have been through staff consultation.<br>The ERM procedure has been endorsed by ET and has been presented to the ARIC and is awaiting comment<br>The ERM form has been presented to the AIRC and is awaiting comment<br>Last Updated: 21-Dec-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.3.1 Advocate with State and Federal Government for the removal of barriers to economic and community development. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 50.00% | RED |
| Last Updated: | | | | | | | |

**7.6.Increase and improve Council's financial sustainability.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.1 Effective management of Council funds to ensure financial sustainability. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Finance working group tasked to present a consolidated report on a monthly basis outlining any issues with actuals to budget.
The first report was presented to the Executive Team at the 21 December meeting and presents the information in a consolidated format overall and by Directorate. Further work will be required with the Managers to include their input and commentary.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.1 Develop, implement and maintain a system of development and infrastructure servicing contributions. | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |

**ACTION PROGRESS COMMENTS:**
The existing s94 and s64 plans in place at the time of merger are still applicable. Development of new plans will need to be undertaken once requirements for asset development have been identified.
Discounts on existing s64 contributions were approved by the Administrator as a means of stimulating development in certain areas.

Last Updated: 10-Jan-2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.2 The finance framework ensures that budgets can be developed, monitored and reviewed regularly to ensure sustainability. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 50.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Procedure developed for reporting QBRS on an integrated basis.

Last Updated: 03-Dec-2016

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.3 Annual Rates and charges are set in accordance with Policy and Legislation. | Director Corporate Services | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>2017 Rates - Levied<br>2018 Rates<br>Rate Peg for 2018 announced - 1.5%<br>2018 Rating Policy to be determined in line with current rate paths<br>Last Updated: 03-Dec-2016 | | | | | | | |

**7.7.Council will undertake effective regional partnerships that increase operational efficiency, while maintaining our own identify**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.2.1 Undertake processes to identify and address cost shifting by State and Federal Government. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>No formal process has been undertaken to date in relation to cost shifting. Council has provided input and information where the opportunity has arisen in relation to this matter. With the focus on the implementation of the merger over the coming months this task will continue on an ad hoc basis rather than a dedicated one.<br>Last Updated: 10-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.2.1 Undertaken an efficient and effective merger process as a result of any State Government decision to create the new local government area of Snowy Monaro Regional Council. | Director Special Projects Office | In Progress | 01-Jul-2016 | 30-Jun-2017 | 30.00% | 50.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Special Projects Office set-up to undertake merger project<br>Last Updated: 23-Nov-2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.2.2 Advocate to State and Federal Government for facilities and services that address identified and agreed community needs. | General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Meetings held with various Ministers and Members of State Parliament to advocate for various needs identified in former council plans pending development of combined strategic plans.<br>Last Updated: 21-Dec-2016 | | | | | | | |

**7.8.Council employs a multi-skilled workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.1 Ensure Council attracts, retains and develops a capable workforce that delivers positive outcomes. | Manager Human Resources | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Recruitment processes adjusted to meet requirements under the LG Act during interim period after proclamation<br>Vacancy Management and Lateral Transfer protocols in final stages of development<br>EOI process in progress for engagement of external recruitment agency to complete senior staff and group manager recruitment in new structure<br>Training facilitated on needs basis and corporate training in customer service completed for frontline staff and traffic control for relevant staff<br>Last Updated: 06-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.2 Council will maintain effective personal management systems that ensure the organisation is sustainable | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 50.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Budget Managers are able to access their existing systems in order to monitor and maintain their budget allocations.<br>Finance staff have developed consolidated financial reports which will be provided to the Executive Team on a monthly basis ensuring any issues are identified and actioned.<br>The Executive Management Team will also obtain reports from HR and other areas of the business to ensure operations remain on track.<br>Last Updated: 10-Jan-2017 | | | | | | | |

**7.9.Provide a work place that ensures the health, safety and wellbeing of employees is maintained through the management of potential risks**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.1 Develop and implement WHS policies, procedures and resources for managers and workers. | Manager Human Resources | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 50.00% | |
| **ACTION PROGRESS COMMENTS:**<br>WHS Committee formed and meeting.<br>Drug and Alcohol Policy adopted<br>WHS officers collaborating on investigations and training<br>Last Updated: 06-Jan-2017 | | | | | | | |

SNOWY MONARO
REGIONAL COUNCIL

# Section 404 Report

## January to June 2017

Delivery Program 2014 - 2017

Operational Plan 2017

# ACTION PLANS

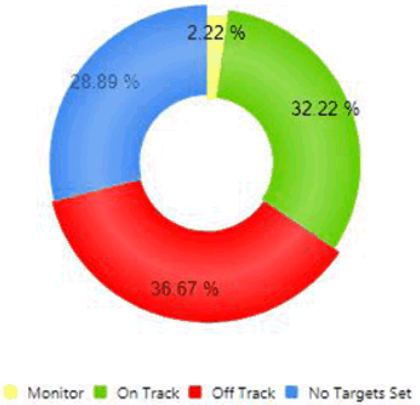
GREEN — At least 90% of action target achieved

AMBER — Between 70% and 90% of action target achieved

RED — Less than 70% of action target achieved

No target set

## 1 Sustaining Our Environment for Life




### 1.1 Ensure that Councils policy and compliance processes improve water quality and reduce sedimentation in the Region's waterways.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.15 Continue to assist across Council Departments with advice and procedures in areas relating to environmental management and protection. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** The assistance provided to other Council Departments continues to take place daily, for example, investigation of illegal dumping with the inclusion of waste services and the monitoring of water supplies by the carrying out of sampling to ensure the NSW Health Drinking water Monitoring Program is being met. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.17 Continue to lobby and advocate with agencies, catchment authorities and non government groups for programs, infrastructure or changes to legislation to protect and enhance the natural environment. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Council made a submission on new Biodiversity Conservation Act and staff have attended seminars on proposed changes. This is the most significant reform in this space for many years and new Act is commencing at the end of August. It will require some time to understand the implications for Council and its natural environment.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.19 Ensure enforcement, compliance policies and procedures support and facilitate measures to protect the natural environment. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Finalisation of staffing structure will allow allocation of resources to priority actions and areas where the natural environment is most vulnerable.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.20 Ensure that the local planning framework protects water quality and biodiversity. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Relevant clauses in LEPs. Requires ongoing enforcement in DAs and compliance actions. Protection of water quality and biodiversity will be addressed in new planning strategies and LEP and DCP. Identification and protection of biodiversity corridors has been identified as an objective in the South East & Tablelands Regional Plan. The new Biodiversity Conservation Act to commence in August 2017 will have implications for the local planning framework in regards to biodiversity protection.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.21 Implement water quality protection measures through Council's development assessment and approval processes. | Manager Development Assessment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council officers take into consideration the impact of development on water quality. This includes the referral of development applications to DPI Water where required.

**1.2 Ensure Council's Water and Sewer operational practices improve and enhance water quality.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.16 Continue to implement the Liquid Waste program. | Liquid Trade Waste Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Program for former SRSC continuing, to be confirmed if program is to be extended to other areas.
Further to the program for former SRSC Liquid Trade Waste programme. I have been committed to ongoing actions under the POEO Act which includes 1 order for Noisy Dogs, another order for the re furbishment of rising main and pump station (Adaminaby Bowling Club) and an order for the (Adaminaby Motel )to refurbish their rising main and pump station.
Other actions have been under the Environmental Planning and Assessment Act 1997 non compliance matters and matters under the Local Government Act 1993.
These actions have been ongoing and will be concluded in 2017.
Further planning will have to be implemented if the Liquid Trade Waste Program is expanded into the other former Shires (Cooma and Bombala)

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.22 Carry out Bombala capital works including preliminary design for the upgrade to the Bombala Sewerage System, upgrade Sewer Pump Station, Timor Street and Delegate & Bombala sewer mains improvement. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Greg Searle & Gnai Ahamet are project managing the Bombala Sewage Treatment Plant preliminary scoping, design and approvals to get the project to a shovel ready position.

Greg is putting together steps to start the process in January 2017

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.23 Carry out priority capital works on sewerage infrastructure as per the IWCM. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 5.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council does not have an integrated water cycle management (IWCM) plan for the Bombala and Delegate water/sewerage/stormwater systems.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.50 Undertake monitoring practices to meet regulatory requirements and environmental best practice. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 70.00% | 100.00% | AMBER |
| **ACTION PROGRESS COMMENTS:**<br>Monitoring of the Bombala and Delegate water supplies is being conducted in accordance with NSW Health guidelines<br><br>Monitoring of the Bombala Sewage Treatment Works is being conducted in accordance with the Licence conditions. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.51 Undertake the Bombala water metre replacement program, water mains improvements and access to water treatment plant. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>12/1: Works completed as per this years budget, however additional planning require for future works (LN) | | | | | | | |

**1.3 Protect and enhance our catchments and waterways, through effective storm water management initiatives.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.9 Catchment modelling and design of Forbes Street stormwater drainage issues undertaken. | Works Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:**<br>To be redesigned under Bombala Streetscape Project | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.10 Ensure the adequate provision of storm water infrastructure. | Water & Wastewater Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>DCP conditions apply for all new works.<br><br>Stormwater maintenance to be included in budget | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.1.1.11 Review Stormwater Management Plan for Bombala and Delegate. | Works Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** This not W&WW team. This should be passed onto Steve Baldwin | | | | | | | |

**1.4 Ensure that Council's policy, land use plan and development assessment processes consider biodiversity and natural values.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.1 Enforce compliance policies for the monitoring of development sites and environmentally harmful activities to the Region's biodiversity. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Enforced as issues arise. Currently undertaking enforcement action in the Land and Environment Court in relation to alleged breach of consent for a temporary hot mix bitumen plant. Case not expected to be resolved for some time. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.2 Explore establishment of Bio- char plant to utilise timber waste residue | Planning Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Initiative of the Deputy Director Service Planning in Bombala. No update provided prior to resignation but understood another use of timber waste residue has been found for the time being. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.3 Implement protection measures through development assessment processes to protect biodiversity and natural systems. | Manager Development Assessment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Council officers work closely with the Office of Environment and Heritage where an application may have an impact on biodiversity and natural systems. This relationship allows for assessment to be best practice and ensures the final outcome will not unduly impact natural systems. | | | | | | | |

**1.5 Continue to control and promote the eradication of Noxious Weeds and invasive species on Rural and Urbane Lands within the Snowy River Region through education, inspections and enforcement.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.4 Liaise with all stakeholders to discuss weed control and develop management recommend options to reduce non-compliance across the Region in an effort to eradicate Noxious Weeds. | Noxious Weeds Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council has hosted two quarterly meetings of the Monaro Regional Weeds Committee. This is the Section 355 Committee of Council that provides the forum by which key stakeholders provide input into local vegetation management strategies and encourages the coordination of weed management activities. The next meeting has been scheduled for October 2017 following Council elections and the reestablishment of Section 355 Committees

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.5 Manage all land under Council ownership, care and control to maintain their environmental values | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
All land managed in accordance with approved budget.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.6 Provide a Vegetation Management Program/Unit that achieves Regional Weed Strategies and statutory requirements. | Noxious Weeds Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The Cooma branch has a full compliment of staff following two resignations in 2015-16. Inspection targets are on track, though compliance activities are down on previous years due to training requirements for new staff and the necessity to familiarise themselves with landholders and their weed control programs. New incursion weeds remain at vey low levels, while widespread weeds continue to flourish with environmental conditions suiting another good germination. Council has received reduced State Government funding in 2016-17, though continues to provide a high level of service to the community. 11/7/17 comments: SMRC Vegetation Management staff continue to progress vegetation management programs throughout the Council area amidst Council structural change and the repeal of the Noxious Weeds Act 1993 by the Biosecurity Act 2015.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.2.1.7 Through education programs and collaboration protect natural areas and work to rehabilitate degraded environmental areas. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Through liaison and partnership with NSW EPA, UMCCC, CBRJO, Local Land Services Council continues to work with these government agencies to protect our natural areas | | | | | | | |

**1.6 Ensure Council services, facilities and land holdings achieve best practice for sustainability.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.1 Achieve more efficient use of water and energy within organisation and support renewable energy initiatives. | GIS Administrator | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>First meeting of new SMRC Green Team held in December<br>Arranging meeting January to discuss service with Planet Footprint for monitoring energy use for all SMRC sites | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.2 Ensure Council has a safe reliable, sustainable and cost effective assets through the effective management of Facilities, Infrastructure, Plant, Motor Vehicle and Equipment Assets. | Asset Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Ongoing review | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.3 Implement recommendations of Council's property holdings review. | Assistant General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| Last Updated: 12-Jan-2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.4 Develop a framework to support the preparation of a Regional comprehensive State of the Environment Report. | GIS Administrator | In Progress | 01-Jul-2016 | 30-Jun-2017 | 10.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Staff members from SMRC attended regional meeting in Palerang in 2016 but no progress since then.
Need to establish team in SMRC to progress SOE reporting for Council with responsibilities for combined waste/recycling, energy use, water, water quality and biodiversity.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.3.1.5 Investigate the need for the development of an Environmental Sustainability Strategy for the Region. | GIS Administrator | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Only became aware of this action in late November.
Challenges of resolving issues from Corporate system upgrade at Snowy and merger of services for new council mean that this investigation has not been started though there was discussion at Green Team meeting in December.

**1.7 Provide an integrated waste management service that is socially, economically and environmentally responsible.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.1 Annual waste and recycling bin audit. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Waste audits have been conducted in both the former Cooma-Monaro and Snowy River Shire Council areas in 2015 - further waste audits will be carried out in 2017 for the townships of Bombala, Cooma and Jindabyne - workgroup meetings have been discussing the carrying out of these audits across the region as to how many bins per area will be audited - further discussion on the audit and a date commitment to be confirmed.

Due to staff shortage and heavy workloads bin audits have been deferred until later months in 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.9 Develop and implement a Landfill Environment management Plan (LEMP) for Bombala and Delegate Waste Depots. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Delegate Landfill Environmental Management Plan has been completed and adopted. The Bombala Landfill Environmental Management Plan is in the final draft stages.

Both Bombala and Delegate Planning is being revised as further infrastructure and operational planning is required to be undertaken

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.11 Efficient operation of Domestic and Commercial Recycling collection services. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 80.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
Driver training in progress for side arm operations for the domestic collection service.

Commercial collections have been ongoing and with current competition council has lost some business to competition

Steve Roberts has been visiting current customers and potential new customers as well throughout the region however mostly in the Jindabyne and Cooma townships

With the introduction of the User Pays system this has seen a major increase in domestic and commercial recycling even throughout the Cooma Township this will lead to further commercial and domestic recycling education being carried out through 2017.

The new Waste Transport and Recycling Contract is currently in DRAFT form and should be ready for advertising by end of January 2017.
Waste and Recycling Management Contract has gone out for Tender with interest from approximately 5 Waste companies.
Updated educational material is currently being produced to send out to villages and rural communities informing them of what they can and cannot recycle.
2017/2018 Calendar currently being reviewed as to the format to be used.

New contractors for the region has been appointed commencing contract 1 July 2017.

Further in depth educational programs are currently being established for roll out to the Bombala/Delegate region with the changes to waste management in this area

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.12 Efficient operation of Domestic and Commercial Waste collection services. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 99.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Arcadis Consultants have been engaged to undertake a review of Resource and Waste Operational Services this report will be completed by the end of February 2017 this report will also assist Council in aligning resource and waste services across the board and will be used in line with the Waste Strategy which is also currently being updated to take in the whole of Council area.
Council resource and waste staff continue to deliver excellent services.
Waste working group are currently looking at the costs of providing 360ltr recycling bins to Cooma Bombala for comingled recycling this will be placed into the waste strategy for consideration in coming years.
Commercial business has seen 15 customers cease collections and move to JJ Richards in the Jindabyne area.
Waste working group are looking into a uniform commercial waste charge to be applied under section 501 of the act as per Bega councils policy.
Throughout 2016 school education has been carried out successfully introducing green waste and self-composting to both Cooma North and Michelago Public Schools.
The first combined SMRC Recycling Expo is currently in planning with what should be a great informative day.
Further school education has taken place with great success especially in Bombala.
Arcadis have submitted the DRAFT review for comment and comments have been sent back to Arcadis for the final report.
Waste and Recycling Management Contract has gone out for Tender with interest from approximately 5 Waste companies. Updated educational material is currently being produced to send out to villages and rural communities informing them of what they can and cannot recycle.

Final Report received from Arcadis - data from report will now be assessed.

Further operational requirements are currently being looked at - with the implementation of kerbside collection for rural villages and expanded services around the townships of Cooma and Jindabyne

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.13 Ensure waste management staff are up to date with training to ensure compliance with regulations and legislation. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Current updates from EPA, Mulch guidelines and CDS have been discussed and reviewed by Waste management staff.
Mandy has report into ET for training in regards to PRIMP for supervisors x2

Further training options will be investigated once the Council structure is in place and staff have been laterally or appointed into their positions

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.16 Investigate new technology and implement best practice in waste and recycling management. | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Attended CBRJO Waste Work Group Meetings to network and gauge what is new in regards to new technology and investigate best management practices for waste. Reading appropriate literature and subscriptions to keep up to date with the changes in waste management.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.20 Sealing of the entrance, interior and road into the Jindabyne landfill | Waste Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Currently investigating prices and budget, Internal roads have been brought up to standard for sealing. CRC Grant funding has approved the use of the remaining funds approx 16k
1 Quote of $18,128 and currently waiting for a second.
Second quote has been received $22,550 third quote to come

**1.8 Deliver cost effective and environmentally responsible Waste Management facilities.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.2 Cap and closure of Adaminaby Landfill. | Waste Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Landfill closure plan approved and submitted for milestone requirement.

Tender to be prepared and completion date extended.
Council waste staff attended public meetings in regards to impact on community.
Scope of works currently being worked on to complete tender doc.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.3 Capping and Stormwater upgrade Jindabyne landfill | Waste Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 90.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Report in to administrator- received approval for additional funds
Licence agreement approved by administrator.
Dissipater will be completed by the end of Feb 2017 REF is being conducted

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.4 Conduct annual program of Household Chemical Collection. | Waste Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Jindabyne and Cooma completed
Bombala did not hold a chemical cleanout day due to lack of budget, Waste will address this in the 2017/2018 budget.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.5 Construct Community Recycling Centre for hard to dispose of waste and recyclables | Resource & Waste Co-ordinator and Noxious Weeds Administration | In Progress | 01-Jul-2016 | 30-Jun-2017 | 99.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council has currently two Community Recycling Centre (CRC) projects in the processes of being finalised -

Jindabyne CRC has completed construction and is in "Soft Opening" stage and awaiting notification of Hard Opening by the Minister of NSW Environment and Heritage.

Cooma Landfill CRC Cooma is now in "Soft Opening" with official opening with John Barilaro 1 May 2017

May 1 2017 - Cooma CRC has now been officially opened for business and has been received very well by the community. Further community education will now be undertaken to ensure that the message is reached that disposal of household paints etc can now be disposed of for free.

Both Cooma and Jindabyne CRC sites are now up and operational and as Cooma CRC had an underspend of grant funding of $23k Environmental Trust has agreed that the money can be spent on a mobile CRC which will service rural and remote areas of the region. This project should be completed by October 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.10 Efficient and compliant operation of Councils Waste facilities. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Currently investigating compliance for Bombala landfill, Delegate landfill, Risk assessments to be done to determine highest priority work (Matt Cross and D Lucas)completed.

Aligning water testing procedure and paper work (James and Dave) Alignment of water testing and PRIMP dates across all sites
Intermediate cover has been applied to comply with EPA solid waste guidelines. Further work details are required to be undertaken on both sites
Further investigation and planning is required

WHS risk assessments and Safe Work NSW assessments have been carried out on the Bombala and Delegate sites - planning and implementation will now commence.

Updating of licensed site PIRMPs to be undertaken and further consultation with the EPA in regards to ensuring that all sites meet requirements.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.21 Undertake identified improvements at Bombala Waste Depot. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Landfill cell has had clean soil pushed over the entire area to a depth of 100 mm to prevent the occurrence of windblown litter.

12/1: Management plan currently been prepared to identify prioritise of works to be completed (LN)

**1.9 Community education to promote practices which minimise waste.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.6 Continue public recycling expo as a part of National Recycling Week Activities | Waste Management Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Event scheduled for 25 February 2016 with activities in both Jindabyne and Cooma

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.7 Continue to support Cooma Litter Pickers. | Resource & Waste Co-ordinator and Noxious Weeds Administration | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
The litter pickers are an active community group that volunteer their time to collect litter around the township on occasion throughout the year. Council support the litter pickers by means of supplying hand held litter grabbers and bags and then collect the collected waste from various collection points and also supplying light refreshments at the end of their collection day. The litter pickers assisted with Keep Australia Day activities in March 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.8 Develop and distribute waste and recycling booklet. | Waste Management Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 90.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
In final proof stages at 4/7/17 - to be available for collection from council offices and facilities in July 2017.
This booklet developed as part of resource and waste collection calendar during last quarter of the year.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.14 Increase material diverted from landfill to the Second Chance Facility through promotion, education and resident participation | Waste Management Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Using events like Garage Sale Trail and Recycling Week Expo to promote Second Chance and ScrapMart buyback facilities, including giving away "Scrapmart $" at these events. Adding signage at weighbridge. Increasing advertising through Council News and Did You Know's on Facebook.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.15 Install 'Illegal Dumping" signage in areas identified as hotspots for illegal dumping in partnership with NSW EPA. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Signs have been installed in Hotspot areas with additional signage in storage for newly identified dumping areas as they arise.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.17 Keep Australia Beautiful Environmentors program delivered to Schools throughout the Region. | Waste Management Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Environmentors visited SRSC schools in April 2016 and visited 15 primary schools across all SMRC (Jindabyne, Berridale, Dalgety, Adaminaby, Bombala, Cooma, Bredbo, Jerangle, Nimmitabel, Michelago) in April 2017 - June 2017.

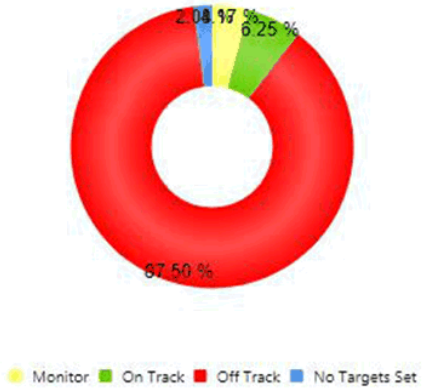
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.18 Participate and develop strategies for waste minimisation and landfill diversion with the CBRJO Resource Recovery Working Group | Waste Management Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Meeting quarterly at Queanbeyan - Palerang Regional Council

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 1.4.1.19 Provide waste and recycling education at community events | Waste Management Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Communication strategy is being developed. Education Programs completed at local schools in April and June 2017. Info stalls with Council staff at Flowing Festival and Regional Show Days planned. Info displays, performances and educational programs are included at the RRR Expo 25 February 2017.

**2 Expanding Connections Within the Region and Beyond**




**2.1 Support and promote sustainable integrated transport services into the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.1 Continue to liaise with air service providers to maintain a year-round service to the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.2 Ensure Jindabyne ALA is maintained at a standard suitable to meet the demands of current and future emergency service and recreational needs review and recommend options to transfer ownership and best utilise the land. | Property Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Negotiation with the Jindabyne Aero Club with respect to the sale of the ALA is ongoing.<br>Report to go to Council to determine sale price. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.3 Participate and lobby through CBRJO. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Attended CBRJ Infrastructure Working Party Meeting 29 November 2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.5 Continue to look for further opportunities for both passenger and goods transport links to and from the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**2.2 Expand the provision and accessibility of community transport services to eligible groups.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.4 Continue to develop and deliver a viable, efficient and accessible community transport service. | Community Care Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Community Transport continues to see an increase need for funded services with consistent increases in client numbers across all funding streams.<br>Community Transport has continued to develop networks with community groups to provide transport to meet their needs. Youth transport has increased with Community Transport providing transport to representative sporting activities and other youth social outing at various locations. Most of these outings have been completed by local bus companies ensuring we are supporting local businesses. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.1.1.6 Prioritise and implement connections by implementing Pedestrian Access and Mobility Plans (PAMPs) | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala:

Cooma:
Cooma depot has in place a "Pedestrian Access and Mobility Plan 2013" and annually identifies possible funding applications and project locations. This financial year the replacement of the Hawkins Street Footbridge as part of an identified walking track and access footpath has become the priority.
Berridale:
Snowy River Avenue Upgrade project (Phase 1) will improve the urban landscape and redress the balance between pedestrian and motorist. Improvements to footpaths will ensure a safer environment for families and all ability access to local business, public facilities and Jindabyne Town Centre. This project will be part finished in 2016/2017 financial year and finalised in the early stages of 2017/2018 financial year

**2.3 Continually monitor and improve traffic management throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.5 Develop a landscape Master Plan for Bombala, Delegate and surrounds. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
A Streetscape Master Plan is nearing completion for both Bombala and Delegate.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.6 Progressively implement the recommendations from each of the Township Action, Master and Beautification Plan's. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Projected included in the Stronger Communities Major Project Fund.

Cooma CBD - Follow up Federal commitment of $400k for upgrade

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.17 Investigate and implement Traffic Management measures as an aid to increase road safety throughout the Region. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Bombala:<br>Cooma: Ongoing review of RMS traffic accident data performed to identify safety problems. Monitoring of relevant external funding sources (blackspot, safety around schools) to identify suitable projects for applications.<br>Berridale: The road safety officer has deployed speed notice boards in Berridale and Jindabyne to remind motorists of their speed. The Snowy River Avenue Upgrade Project has extended the project scope into Kalkite Street and will seek to improve safety for road crossings, traffic speed and parking. | | | | | | | |

**2.4 Promote the expansion of the Regional road network to connect Regional centres**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.9 Lobby and actively collaborate with NPWS and RMS to improve the Barry Way and Bobeyan Road. | Manager Operations | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**2.5 Continual maintenance and improvement of the road infrastructure network.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.1 Complete Local Transport Contribution Plan | Manager Operations | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>To be developed following Road Strategic Plan | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.2 Develop Heavy Haulage Study | Manager Operations | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>To be developed following Road Strategic Plan | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.3 Undertake a comprehensive condition assessment of all Council's Timber and Concrete Bridges, Culverts and Causeways to inform the Asset Management System and search for suitable grant funding to implement upgrades where necessary. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 33.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Fixing country roads funding for timber and concrete bridges within the Cooma Depot maintenance zone has been secured with reports due before the end of the 2016/2017 financial year.
Berridale: Engineering assessments on Kelly's Bridge and Cow Bed Bridge have been completed and being used to seek grant funding for replacement bridges. Project plans have been submitted for Causeways on Dry Plains Road, West Lynne Road and Rockwell Road with the aim to replace these causeways. A full condition assessment (level 1) on all bridges was completed as at June 2015.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.4 Undertake an annual maintenance program of Councils Transportation Network in accordance with the Roads Hierarchy database and Transportation Asset Management Plan. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Annual maintenance programme.
For Cooma Depot:
Rural Sealed 45%
Rural Unsealed 69%
Urban Sealed 75%
Urban Unsealed 55%
Non Regional Bridges 54%
Regional Sealed 30%
Regional Unsealed 45%

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.8 Design and construct bridge deck to widen the Parsonage Creek Bridge (Delegate Road), to cater for heavy haulage vehicles. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 33.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Project funding in place. Tender for project currently been prepared. (LN)

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.10 Operate and maintain cost effective Quarry operations. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Quarry operations remain ongoing and a mid year review of operational costs has been undertaken.
Berridale: Extraction of 20,000 tonnes of gravel was completed from Middlingbank quarry with gravel used for a combination of RMS, Snowy River Way, Rockwell Road and Rocky Plains Road work. Estimations are that profits from the sale of gravel through the 2016/2017 financial year works schedule will be between $90,000 and $100,000.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.11 Undertake capital works in the Bombala area; Urban shoulder sealing, Roads to recovery Program, Heavy Haulage Routes, Rural Unsealing Roads Supplementary R2R Funding MR93 Delegate Road Construction REPAIR Program, Gravel resheeting, Bridges Capital Works. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Works underway in accordance with budget and timetable. (LN)

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.13 Continuous deployment and collection of traffic count data to inform the Asset Management System, road network hierarchy database and prioritise Council's road maintenance program. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 45.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Ongoing programme of Traffic Data collection. Road Network has existing classifications and priorities based on hierarchy.
Berridale: 25% of the Unsealed Rural Roads have been subjected to traffic counts and 100% of the Regional Road network has had traffic counts deployed. The data, once collected will be used to update the roads hierarchy spreadsheet which will determine road priorities and work schedule.

**2.6 Provide sufficient, safe and equitable parking facilities across the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.7 Undertake Parking Enforcement with emphasis on parking spaces for people with a disability. | Director of Service Planning | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Some parking enforcement undertaken however recent and past staff unavailability has reduced resourcing in this area.
Interviews have been held to replace compliance officer role, with aim to have new staff on-board by end January.
Other parking/traffic issues being investigated/managed in consultation with Police.
New staff on board - training in parking enforcement underway, some enforcement activity at schools has been undertaken
Staff training on parking enforcement has been undertaken and patrols being carried out. Courtesy warnings have been issued in Jindabyne as a lead-in to winter

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.14 Develop and implement a parking strategy through consultation with the community for Cooma including caravan, campervan, bus and trailer parking. | Manager Operations | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Work not started (LN)

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.16 Improve traffic and parking management throughout the Region. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala:
Cooma: Task does not fall under the Works Manager responsibilities.
Berridale: A review of parking along Snowy River Avenue has been undertaken as part of the Concept Design and amendments to the Kalkite Street car park along with modifying Kalkite street to accommodate limited traffic flow has increased the number of parking spaces in Jindabyne by five (5).

**2.7 Improve connectivity, accessibility and promote activity through improved pathways.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.12 Continue Councils annual footpath maintenance and construction program in-line with each of the Township Action, Master and Beautification Plan's. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Annual Maintenance Programme.
For Cooma Depot:
Footpath Maintenance 101%
Footpath construction Budget moved to Hawkins Street Footbridge Construction WO2219.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.18 Undertake Delegate Streetscaping. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Community consultation process underway. Final design to be developed (LN)

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.19 Upgrade Bombala footpaths. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
12/1: Works underway in accordance with current approved budget (LN)

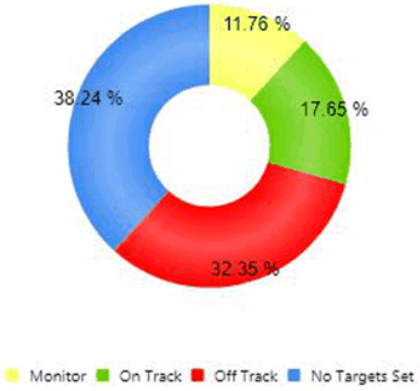
**2.8 Ensure safety and accessibility for pedestrians and bicycle users when planning transport infrastructure.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.2.1.15 Implement the recommendations of the Jindabyne Foreshore Management Plan for enhancing pedestrian and shared pathways. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Jindabyne Cycling Club received a community grant to complete the construction of the shared trail extension to Hatchery Bay along the Jindabyne Lake Foreshore.<br>Section 355 Committee for Jindabyne Shared Trail Stewardship MOU with Council to assist with the management of the shared trail network. | | | | | | | |

**2.9 Advocate to all levels of Government and commercial providers to promote the regional need for Broadband and Telecommunication Services.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 2.3.1.1 Provide input and coordination in the development of a regional Broadband service, Mobile Phone service coverage, Radio and Television. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>The NBN has been rolling out across the region over the past six months greatly improving access to broadband for local residents. There are now 3,014 premises covered by NBN across the Council area and 642 active connections.<br>Work has commenced on the fixed line NBN service in Berridale and Jindabyne with Bombala and Cooma works to commence in the first half of 2017. Services will become active over the course of 2017 on a town by town basis and will be finalised by January 2018 when Cooma is completed.<br>A review will be undertaken of public Wi-Fi services in all the towns as part of the ICT network project.<br>There has been no work on mobile phone, radio and television to date. Council will continue to act in an advocacy role for these as necessary and when the opportunity arises. | | | | | | | |

**3 Strengthening Our Local Economy**




**3.1 Explore opportunities to capitalise further on the proximity of the Region to Sydney, Canberra and the coast.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.10 Support Regional tourist loops linking mountains, coast and Canberra to the Region through the support of KAW, TSM, Sapphire Coast Tourism and Gippsland Shire Council tourist loop subcommittees. | Assistant General Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Car and motor cycle touring are an important market for our region. Further work needs to be undertaken to further develop routes and plans and to work with neighbouring councils to create unique experiences. | | | | | | | |

**3.2 Take full advantage of the unique assets and character of our towns and villages.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.2 Continue to work with local the community to retain and improve the current benefits of living in the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Work has been ongoing with the "So Much to Love" campaign for Cooma which is aimed at both current residents and tourists. Feedback from the community is still very positive and we will build on this over the coming year.
Meetings have been held in both Bombala and Jindabyne to discuss plans going forward for development in those areas.
The Delegate and Bombala street scape plans have been on public exhibition with meetings held in both locations which were well attended.
Snowy Guide app has been developed and released to help improve awareness of events and services in the region.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.3 Develop facilities and amenities to encourage increased visitor numbers and duration of stay throughout the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
There are a number of works that have been completed or will be commenced aimed at enhancing the amenity of our towns and villages. These include:

1. New toilets and bus shelter in Berridale (completed)
2. Upgrade of Snowy River Way in Jindabyne (work to commence)
3. Finalisation of Sharp Street beautification works (work to be commenced)
4. New town entrance signs across the region (works to be commenced)
5. Upgrade of medium strips in Jindabyne (works to be commenced)
6. Bombala and Delegate main street upgrade (in planning stage post public consultation)

As well as these capital works, banners have been erected along the road in Jindabyne and the current banners have been maintained in Cooma. Council also ensured towns were well presented for the large events in the region. Throughout the winter period LED lights were used in Centennial Park to light the trees at night.

Topic has been discussed in meetings with Tourism Snowy Mountains board and Destination Southern NSW Board. Ongoing issue.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.4 Develop phone app for Bundian Way drive section in and around Delegate. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Waiting on third quote, initial work on brochure and words and images completed. Third quote now received. Successful applicant notified. Meeting with Eden Local Aboriginal land Council being arranged

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.5 Enhance entrances to all Regional towns and villages. | Tourism Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Meetings held with all villages and towns to seek feedback and buy in for new SMRC Welcome signs. Meetings held at Bredbo, Numeralla, Adaminaby, Cooma, Jindabyne, Berridale, Nimmitabel, Bombala, Delegate and Dalgety.

Report to be prepared for Council.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.6 Ensure that the Region's commercial road and tourism signage is easy to navigate and well maintained to attract visitors. | Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
An audit of existing tourism signage has been undertaken to identify what is current on display across the region. The first step in this process has been the design of new town entry signs which have been show cased to community group in towns and villages across the region. Once this has been completed work will shift to other forms of tourist signs.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.7 Investigate opportunities for industry diversification across the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Council is participating in the CBRJO Economic Development working group which is looking at development across the region. The advent of international flights into Canberra Airport opens opportunities for our region and new export industries.

CBRJO has received a grant for regional champions marketing and is also working on a Regional Economic Development Strategy.

**3.3 Promote collaborative economic development planning.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.1 Build effective partnerships with State and Federal bodies such as Premier's Co-ordination Unit, Department of Industry and Investment through attendance of South East Regional Leaders Network and as director of Local Government Professional Division. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.8 Participate in the Economic Development Officers Working Group to ensure Snowy Monaro Region's economic and tourism priorities are reflected. | Director of Service Planning | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
CBRJO sessions attended as scheduled
staff continue to attend CBRJO sessions as required

**3.4 Promote the Region as a place to do business.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.1.9 Participate in the Small Business Friendly Councils Program and implement initiatives to promote the Region as a place to do business. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
Council has a range of policies and programs in place which meet the Small business Friendly Councils Program. In addition there are a number of promotional campaigns being undertaken on a local basis to lift the profile of Region, successful campaigns include the So Much to love campaign undertaken in the Cooma area. Future Towns programs in Cooma, Bombala and Jindabyne will also help lift the profile of the Region and encourage visitation. Shop local activities and programs are in place in Cooma and Bombala.

**3.5 Advocate at policy level to support the changing needs of agriculture and primary industries.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.1 Invest in capital improvements to Livestock Yards in the Region to ensure facilities meet the requirements of users and remain competitive. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Application under Fixing Country Truckwashes 2016 made (awaiting outcome). Grant approved in principle by NSW State Government

Upgrade of multi-purpose yard at Cooma underway, due for completion early 2017. Upgrade completed March 2017

Livestock Selling centre strategy plan to be developed.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.2 Assist appropriate agencies, agricultural and forestry enterprises, to work together to ensure the long term viability of our local agriculture and timber sectors. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Department of Planning's South East & Tablelands Regional Plan aims to protect agricultural land. Economic development strategy will also assist in this area and Group Manager EDT is a member of the reference group for the development of the regional economic development strategy through the CBRJO.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.3 Ensure that the local planning framework protects high-value agricultural land and facilitate farm restructuring and adjustment. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
This is an objective of the South East and Tablelands Regional Plan and over next two years high value agricultural land will be mapped and incorporated into local planning strategies and new LEP in partnership with state government agencies.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.4 Provide an appropriate, self-funded, Regional facilities for livestock selling for all of the Snowy Monaro Region. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Cooma Livestock Selling Centre has conducted regular sales in accordance with regulations and reporting requirements. The contract to replace the old sheep yards has commenced and is over 50% complete. Scheduled to open in February 2017 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.2.5 Support local agriculture in the Region by advocating for educational opportunities throughout the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**3.6 Collaboration between businesses, Council and agencies.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.1 Continue to deliver Service NSW from Bombala Branch. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Additional staff member has completed training and is now a competent backup to deliver Service NSW from the Bombala Branch | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.2 Host annual combined Chamber of Commerce forum with South East BEC. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |
| **ACTION PROGRESS COMMENTS:** The inaugural "Board of Chambers" meeting was held in September 2016. It included representatives from the Cooma, Dalgety, Jindabyne and Lake Eucumbene Chambers of Commerce. A separate meeting was held with the Bombala and Delegate Chambers of Commerce. It was agreed at the meeting that local Tourism Committees would be established to present a coordinated Tourism plan across the region. Council is planning an additional event with all Chambers on May 10. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.3 Identify local initiatives to broaden our economy and improve employment and apprenticeship opportunities. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Council supported the Cooma Chambers of Commerce with their Cooma Gift Card promotion which is aimed at encouraging more people to shop locally through gift cards that can only be used at local shops.
A meeting was held bringing together representatives of all the Chambers of Commerce with the aim of them working together on initiatives and achieving a better outcome across the region.
Promotion of the region as a tourist destination continues with Bombala's "Australia's Platypus Country" Cooma's "So Much to Love" and Jindabyne's "Play Hard" campaigns. Benefits of increased tourism visitation flows into the broader economy creating better opportunities.
Council is participating in Canberra Region Joint Organisation initiatives through the Economic Development and Tourism working groups.
The NBN is being installed across the Council's major towns and a regional economic development strategy is currently being prepared in conjunction with the CBRJO.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.4 Support local business networks and our Chambers of Commerce. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 80.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
Council continues to play an active role with the various Chambers of Commerce. A joint meeting of Chambers was held with the view of getting them to work together for initiatives across the region. The Chambers have also been consulted in relation to new marketing initiatives for Jindabyne and Bombala. Chambers supported via Future Towns program and Back to Business week activities. Back to Business functions all successfully delivered. Cooma and Bombala projects are all on track. Jindabyne is back on track. Future Towns projects for the three locations expected to be finished 30 June 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.5 Support strategies to establish and grow creative industries within the Region. | Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council continues to support the creative industries and is a member of South East Arts. Input is provided where opportunities arise.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.3.6 Work with NSW State Government in the development and implementation of NSW 2021 focusing on the areas of Economic Development, Employment, Education and Training. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**3.7 Work together to plan, coordinate and implement tourism products.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.1 Develop a strategic approach to tourism in the Region by integrating land use planning, product development and promotion. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
This is beginning now that the Group Manager EDT has been appointed. Discussions regarding the strategic approach to tourism are being held with TSM and Destination Southern NSW. Council has also commissioned University of Canberra to provide a paper on this issue and a draft of part 1 has been received.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.2 Continue to support Tourism Snowy Mountains (TSM) and act as Local Government representative on TSM Board as required. | Assistant General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council continued to be a major stakeholder in TSM for the 2016/17 financial year contributing to both the annual operating costs and marketing campaigns. With the creation of the new Destination Networks there will be change in how regional tourism is promoted.
Staff continue to work with TSM in the promotion of the region.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.4 Deliver effective services through the Visitor Information Centres in Bombala and Cooma | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
The two Visitor Centres continue to operate providing services for their respective areas. Discussions have occurred with both Managers about better aligning the services that are delivered and having staff cross trained in the operations of both centres. This will commence late January/ early February.
Comments regarding the opening hours of the Cooma Visitors Centre and the fact it closes at 3pm in the afternoon are still being received.
The new Council structure will see both visitors centres move under a single tourism manager.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.7 Produce a rewards style card, through collaboration with each of the Chamber of Commence throughout the Region, encouraging tourist and locals to shop locally. | Tourism Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
The WLT Cooma Gift Card has been launched through the Cooma Chamber of Commerce with significant assistance from SMRC tourism staff and Tourism Manager. The program has been highly successful with over $50,000 being spent in the first 4 months of the program.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.8 Promote the Region as a bicycle and motorcycle friendly | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
3 Major events have been held and supported in the region during November and December 2016. SMRC staff provided significant support via liaison officers, works crew and promotional support for these events. The events included Snowy Ride 2016, ITU Cross Triathlon World Championships and L'Etape Australia. All three events were highly successful and provided immeasurable promotion and awareness for the region on a national and international platform. All three events provided a significant economic boost to the region during each individual time.

**3.8 Market the Snowy Monaro Region's "destination town's", promoting the history of the area, access to tourism attractions and develop tourism for the future for the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.3 Coordinate event activities that increase local and visitor participation. | Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Liaison, promotional, admin and hands on assistance has been provided for the following events recently held in the region:
Snowy Ride 2016
Australian National Busking Championships
SM 1000
ITU Cross Triathlon World Championships
L'Etape
Council put in a bid to host the Land Rover 70th Anniversary event at Easter 2018. We won the bid and planning is now under way through a Section 355 sub committee of the Section 355 Tourism Committee. $30,000 seed funding has been approved by the Administrator. Crown Land approvals and Council D.A are now in progress

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.5 Develop Economic Development Strategy for the Region. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** First draft has completed. Waiting on Director to arrange meeting for group to review. Meeting is to be held after the appointment of the Group Manager | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.6 Improve Tourism signage for attractions across Bombala, Delegate & Cathcart. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |
| **ACTION PROGRESS COMMENTS:** First draft of new Cathcart signage completed. New signage installed at Delegate (Bundian Way Gallery and Delegate information Centre), new signage organised for Bombala. Final draft for Cathcart signage anticipated by first week in May, | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.1.4.9 Provide relevant information that encourages visitors to stay longer in the Region and encourages residents to utilise the Region's attractions. | Economic Development and Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Brochures for the Bombala region have been reviewed and updated. Facebook and Instagram working well. Information included on TSM website. Region information circulated weekly by Cooma Visitor Centre. South East Forests Family for Visitor Centre staff organised for early May. | | | | | | | |

**3.9 Develop opportunities for education delivery in the Region**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.1 Advocate with all levels of government to expand upon education and training throughout the Region. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.2 Continue to support the development and promotion of the Distance Learning Education Centre into the tertiary learning centre. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

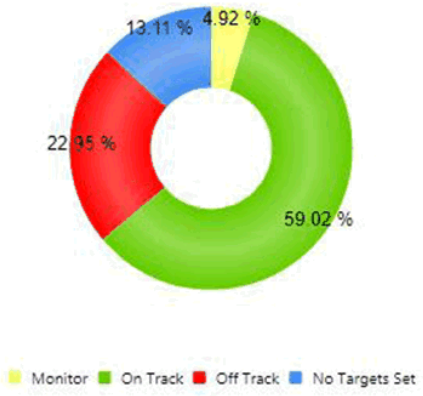
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.3 Continue the Monaro Regional Library Service with regard to the Library Services Review outcomes. | Library Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Annual statistics completed - to be presented and analysed - STATS COMPLETED
Continual programme of events and activities including regular storytime at both Cooma & Bombala libraries as well as school holiday activities & craft sessions - REGULAR PRESCHOOL STORYTIMES AND SCHOOL HOLIDAY PROGRAMMES THROUGHOUT THE YEAR/ ADDITIONAL EVENTS INCL NSS, WHIPPERSNAPPERS AT BOMBALA, BOOK WEEK, 2 CHILDRENS AUTHOR VISITS AT SMCS, MOVIE DAYS
new events planned for 2017 incl author talks, - 5 AUTHOR TALKS AT COOMA & 1 AT BOMBALA participation with SMRWF inc (author visits to Cooma), - COLLABORATION TO ORGANISE CHILDRENS FESTIVAL HELD IN JINDY IN MARCH 2017
Science show for kids - SCHEDULED FOR SCIENCE WEEK IN AUGUST 2017 - VENUES AND INVITATIONS ORGANISED & DISTRIBUTED
LPG monies to be spent updating Local studies collection and collaboration with CMHS - incl cataloguing of their resources/digitising newspapers & photographs - WORK ON HOLD DUE TO GRANT FUNDING NOW BEING UNAVAILABLE
Increase in electronic resources incl The computer school / Ancestry.com / Zinio magazines and Wavesound audio books - PROMOTION OF E-RESOURCES / NEW RB DIGITAL SUBSCRIPTION FOR E-MAGS & E-BOOKS AVAILABLE TO PATRONS JUNE 2017 - REVIEW OF PRINTED MAGS LEADING TO A NUMBER OF SUBSCRIPTIONS BEING WITHDRAWN
Library website to be upgraded - WEBSITE UPDATED AND LAUNCHED 28TH JUNE
Staff replacements employed with training to be undertaken - 2 STAFF REPLACEMENTS IN DEC & JAN - TRAINING COMPLETED

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 3.2.1.4 Continue to operate and develop the Mobile Library Service throughout the Region. | Library Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
annual statistics completed / stats to be presented and analysed /loans / visits per stop - STATS COMPLETED
New materials purchased and collection regularly weeded -REGULAR WEEDING & NEW PURCHASES / WITHDRAWAL OF MOST MAGAZINES DUE TO E-SUBSCRIPTION AND LOW LOANS
continual promotion via each towns Facebook page - REVITALISED PROMOTION DUE TO NEW WRAP ON OUTSIDE OF TRUCK

**4 Creating a Safer, Healthier and Thriving Community**




**4.1 Encourage opportunities to promote and protect our cultural heritage.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.1 Assist with the roll out of the Bundian Way Project and develop installations displays and promotional material. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |
| **ACTION PROGRESS COMMENTS:** Bundian Way Project is being rolled out. New material has been developed and displayed at the Visitor Information Centre at Bombala and at various locations in Delegate. first drafts of interpretative signage will be available late May. Website is anticipated to be live prior 30 June 2017. First Node is attracting visitation and interest is high. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.2 Continue to participate in and support multiculturalism throughout the Region. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Ongoing support for local multicultural groups & community members & support for activities & events; Participation & representation in Monaro regional interagency, Monaro community growth group; Continue to support multicultural festivals across the region. Participated in the national journey of the welcome scroll. Council signed the refugee welcome zone declaration. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.3 Continue to support and facilitate the community to celebrate local heritage and Aboriginal culture. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
NAIDOC activities & celebrations facilitated across council locations, including raglan gallery exhibition Cooma, hub activities, Bundian way gallery delegate, visitors centre Jindabyne, regional library Cooma.
Participation in Koori Interagency, Monaro Regional Interagency.
Information on council website available & updated regularly.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.4 Continued involvement and facilitation of the Aboriginal Liaison Working Party to address issues relating to the awareness of cultural heritage throughout the Region. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Currently reviewing council's engagement with the aboriginal community.
Committee's to be reviewed by new council.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.12 Continue to develop and promote local history and culture throughout the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Several grant applications submitted for heritage studies and continuation of Cooma Local Heritage Place grants for the 2017-18 year. Focus is on Bombala heritage.
Grants have now been received for Local Heritage Places Grant and for Heritage studies in former Bombala Shire - one grant for a mainstreet study in Bombala and Delegate and another for a general heritage study across the former Bombala Council area.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.13 Develop a Heritage Plan to preserve and enhance historic buildings throughout the Region. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Heritage Strategy in place for former Cooma and Snowy but not former Bombala. Will all be aligned from mid 2017.
Heritage Strategy has now been aligned but will be further developed as heritage knowledge in Bombala is further developed through grant studies.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.14 Ensure heritage matters are taken into consideration in the assessment of development applications for development in areas of cultural heritage. | Manager Development Assessment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** All development applications that may have an impact on Local Heritage Items and within Heritage Conservation Areas are referred to Councils Heritage A | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.15 Maintain Council's heritage management functions. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Heritage advisor service continues and has been expanded to include former Bombala area. Grant funding was applied for and has now been received for part funding of heritage advisor service for next two years. Meeting held with two existing heritage advisors to discuss consolidated heritage advisor service for next two years in new Council. | | | | | | | |

**4.10 Aboriginal people have access to improved education, health and employment opportunities**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.11 Continues participation and facilitation of the Aboriginal Liaison Working party to address issues relating to the awareness of cultural heritage within the community. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Duplication of 4.1.1.5 | | | | | | | |

**4.11 Provide appropriate services and facilities for people with a disability throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.7 Provide a suite of services that respond to the needs of people with a disability. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council provides disability & NDIS services, across the region. Along with personal assistance, we offer a range of social support individual & group activities, such as modified sports, arts/crafts, cooking for you & me project, and the popular trips around the region.
Council disability services provide NDIS services & community information to people with disability, their family members & the community.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.9 Review Disability Inclusion Action Plan | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Duplication, refer to 4.3.1.2

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.10 Support agencies engaged with education, wellbeing and employment outcomes for people with a disability. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing, council services engage with local & regional agencies to support & advocate for better outcomes for people with a disability.
In particular, Access & Equity Committee, Monaro Regional Interagency & council's funded services & participation in local events & initiatives.
Opportunities identified in Disability Inclusion Action Plan.

**4.12 Provide and support appropriate services and facilities for older people and their carers throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.5 Deliver a range of effective respite options. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Continue to provide a variety of respite options, to meet identified needs.
Planning to expand services across the Bombala region as this has been identified as a gap in previous years.
Group activities have provided a number of innovative sessions.
Challenges are added pressures on service to provide overnight, as there are no current residential options, due to huge waiting times.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.6 Provide a suite of services that respond to the needs of older people and their carers. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Services continue to provide funded services to meet the needs of target group.
Ongoing planning & development to meet gaps in service & changing trends.
Participated in successful Commonwealth Quality Review, meeting all required standards.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.15 Ensure provision of high quality aged care in compliance with legislative and accreditation requirements. | Yallambee Lodge Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Three year Accreditation achieved

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.16 Provide an effective low level home based care service. | Community Care Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
In February 2017 the Department of Health changed the way packages are provided. The packages no longer belong to the service provider they belong to the consumer. This has seen an increase in packages provided by our services. Home Care packages have four levels where level one is minimal support and level four is the high level of support. Previously our services were only able to provide level two packages however once the consumers needs increased they would have to move to another service provider with different workers which would cause the consumer angst as they would prefer to say with our service and have the support workers they liked and were familiar with. The changes means that the consumers have been able to remain with our service but their level of support has increase with their needs which has seen positive results for our consumers. We have two outlets that provide home care packages. Berridale Community Services is currently support 22 consumers on packages and Yallambee is support 16 consumers. All packages are at a variety of levels of support.

**4.13 Analyse current and emerging social issues and identify effective strategies to address them.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.4 Advocate for, and implement initiatives identified in the Social Plan 2013-2016. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Continued advocacy for identified priorities in social plan, as applicable to locations.
Social Plan Summary to be reviewed 2017/18 by appropriate department.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.8 Review and develop a Disability Access and Inclusion Plan for the Region. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Disability Inclusion Plan developed and adopted by Council.
Implementation to begin 2017/18.

**4.14 Protect our health and wellbeing of our community via regulation, enforcement, education and response.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.6 Approval of caravan parks through regulation, inspection and education | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Most caravan parks within the Snowy Monaro Regional Council are operating on five year Local Government Act section 68 Operating Approvals. All Caravan Park have been inspected an approvals issued.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.7 Continued implementation and enforcement of fire safety program. | Manager of Building & Compliance | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Review of fire safety program to be undertaken in reference to differing branch processes and procedures and service review/resources available.
Finalisation of staffing structure will enable review of available resources. Follow up actions are being undertaken in some areas. Note that there had been no Fire Safety Program in former Bombala Council, and only some premises upgrades actioned in former CMSC. Initial works undertaken to scope project and currently reviewing invoicing procedures prior to any data migration into new computer system.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.8 Continued implementation and enforcement of Swimming Pool Barrier Program. | Manager of Building & Compliance | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Review of swimming pool program to be undertaken in reference to differing processes and procedures and service review/resources available. On-going inspection of barriers being undertaken in line with legislative requests.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.11 Minimise the risk of disease and environmental harm from onsite sewerage system through regulation, inspection and education. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Inspections are being undertaken on an as needs basis but mostly through sale of property or complaint. Operating approvals are being issued on application for new systems and transfer of ownership. A review of previous programs is being undertaken and a data collection exercise has been completed by the Bombala office to determine number of systems in the former Bombala area. A review of fees and charges is currently being undertaken. A new draft Strategy is being prepared for the management of On-Site Sewage Management within the Snowy Monaro Regional Council with a view to be placed on public exhibition in March 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.12 Minimise the risk of disease and environmental harm through regulation, inspection and education. Continue with the 'Score on Doors' rollout to premises. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Scores on Doors to be rolled out across the remaining two thirds of the Shire. Newsletters advising these business were sent in December 2016. Inspections to be undertaken in the first half of 2017 to ensure partnership requirements are met between council and the NSW Food Authority.
inspections completed for 2016/17 financial year, scores on doors program now underway across all former Council areas

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.13 Undertake water quality monitoring in accordance with the Water Quality Management Plan. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Drinking water quality monitoring is being undertaken on a weekly basis to ensure the NSW Health Drinking Water Monitoring program is being met across all potable supplies within the shire area.

**4.15 Provide adequate burial and interment facilities in the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.1 Improve road access at Bombala Cemetery. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Has been put on the works schedule. Planning has commenced. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.2 Management of Cemeteries. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** The management of Councils 23 cemeteries is carried out on a daily basis to ensure that the communities expectations are met through compliant interment and a maintenance level based on cemetery location and use. The cemetery working group meets monthly to ensure that policies and procedures are being developed to ensure consistency across the shire. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.3 Progress plans to establish a crematory in the new Cooma cemetery facility as applicable. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 5.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Until such time as a project plan and cemetery design is developed in is unclear as to whether a crematory is required to be established. This will be continually reviewed and may be a deferred item for the next DP/OP | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.4 Provide for the transition into the new Cooma cemetery through planning and landscaping. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |
| **ACTION PROGRESS COMMENTS:** Project funding has been applied for through the Smaller Communities Project Funding with the intention of engaging a landscape architect and designer to develop a concept plan for the future Cooma Cemetery located adjacent to the Cooma racecourse. | | | | | | | |

**4.16 Management of Companion Animals and implementation of strategies in existing Companion Animal Management Plan.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.9 Development of Companion Animals Committee. | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Review to be undertaken of Companion Animal Management service levels and resources to be completed.<br>With review to be made as to requirements for alignment of processes and procedures for all branches to be completed. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.1.10 Management of Companion Animals including pounds. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Management of Companion Animals on-going. Alignment of processes and procedures to be undertaken to align branches. | | | | | | | |

**4.18 Ensure that Council responds in a timely and appropriate manner to incidents and emergencies within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.2 Council's LEMO's provide executive support to the LEMC/LERC, along with operational support to the LEOCON once the Emergency Operations Centre is activated. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Cooma Monaro, Bombala and Snowy River Shire Council LEMC/LERC amalgamated in January 2016 and formally became Snowy Monaro Regional Council LEMC/LERC in May 2016. Within the 2017/2018 financial year two (2) LEMC/LERC committee meetings have been held, a desk top exercise for Cooma Airport and Perisher Snowyfields was held at the NPWS in December and L'Etape provided an excellent forum whereby the LEOCON, LEMO and all emergency services gathered in the operations centre at Sport & Rec to provide emergency support to the event. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.6 Support and participate with Local Emergency Services as required by legislation. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Berridale: The LEMO has participated in desk top exercises and manned the operations centre through the L'Etape event during December 2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.7 Build capacity for Environmental Health Emergency Management by developing the liaison role between NSW Health and Local Emergency Management Committee (LEMC). | Manager of Public Health & Environment | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Prepare a report for Council to endorse an Environmental Health officer with the appropriate Emergency Management qualifications as the nominated Council officer for the Local Emergency Management Committee and NSW Health contact in the event of an emergency and in accordance with the NSW State Displan. | | | | | | | |

**4.19 Provide adequate infrastructure that meets the current and future needs of our emergency services as legally required by legislation and service agreement.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.1 Implement actions highlighted in Council's Crime Prevention Plan | Community Development Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Unclear what Council's "Crime Prevention Plan" is. Working closely with a variety of community organisations, Police, and internally on projects that reduce opportunities for crime. E.g., improving look and feel of towns, education initiatives etc.<br><br>Working with Naomi Nemec from the NSW Police on Alcohol Free Zones and other safety initiatives. The Police have put a proposal to Council.<br><br>Undertaking planning around Jindabyne Town Centre alleyway upgrade in collaboration with Strategic Planning.<br>This project is on hold while we await Strategic Planning outcomes. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.3 Participate in district bushfire management processes through the Service Level Agreement. | General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>LEMC meetings held regularly. Council provides secretariat support.<br>General Manager or LEMO chair the meeting. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.4 Provision of facilities and support as per the State Emergency Services Agreement. | General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Draft agreement received. Currently being reviewed. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.4.2.5 Require the provisions of appropriate infrastructure in new developments in bushfire prone areas as required by "Planning for Bushfire Protection". | Director of Service Planning | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Requirement of PBP and included in consent conditions as required<br>Staff continue to apply relevant conditions as required | | | | | | | |

**4.2 Support activities, events and celebrations that promote cultural diversity and inclusiveness.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.7 Support and facilitate cultural diversity by ensuring decision making frameworks and processes are accessible and culturally sensitive. | Strategic Planner | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:**<br>No specific tasks relating to this action currently being undertaken by Strategic Planner. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.16 Develop events, inline with Council's Events Strategy, that benefit the community. | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Council continues to promote and assist local events. Over the past six months there has been involvement with the following events:
1. The Snowy Ride
2. Australian National Busking Competition
3. L'etape cycling
4. ITU World Triathlon
5. Bombala Bike Show
6. Bombala Engine Rally
7. Snowy Mountains 1000

All of these events draw participants and spectators from across the country.

Council will continue to promote and assist event organisers with the aim of making the region a premier destination for holding major events.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.17 Promote and provide operational assistance to enhance and encourage events and tourism. | Tourism Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Daily maintenance of the Regional Calendar of Events via the Tourism staff ensures up to date listings for events throughout the region. Including the website Calendar of Events allowing access and promotion of events 24 hours a day 7 day per week online.

Weekly e-mails providing 'Whats On' information promotes upcoming events for the next two weeks to an extensive contact list throughout the region.

Weekly Radio announcement are conducted via the Cooma Visitors Centre 'Whats On' spot promoting events throughout the region.
Poster creation and distribution services are provided by the tourism staff.

**4.3 Implement a range of programs targeted to address positive community relationships between residents, seasonal workers and visitors.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.8 Support education, information and training to businesses and seasonal workers to support and enhance public health compliance. | Community Development Officer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Not relevant to position | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.9 Support initiatives that build positive relationships with, and address health needs of, seasonal workers. | Community Development Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>- Working with the Snowy Mountains Neighbourhood Centre, Uniting Church (specifically the soup kitchen), Snowy Community Drug Action Team, The Wednesday Room, and Liquor Accord to develop and promote initiatives that improve the lives of winter staff.<br>- Snow season 2016 successfully delivered<br>- CDAT engaged in "Seize the Snowies" campaign that will encourage staff and residents to find alternatives to binge drinking and drug-taking<br>- Produced the "Little Black Leaflet" providing information for people needing support in the Snowy Mountains in partnership with the Alpine Uniting Church Op Shop. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.11 Continue to support Community Projects Team Program with Cooma Correctional Services, CDP and COSP, throughout the Region. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Supervisor retired early in 2016/17 year leaving a gap of several months with no participation. Permanent supervisor has now been appointed and projects are being completed. | | | | | | | |

**4.4 Continued participation in, and access to the arts.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.5 Develop a program to assist community groups in the writing of grant applications to enhance the arts, local galleries, museums and historical sites. | Economic Development and Tourism Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Information booklet developed workshops held. Response to the workshops has been excellent | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.6 Promote awareness and support delivery of arts and cultural initiatives, including public arts assets, throughout the Region. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Refer progress to the Arts & Culture 355 Committee.<br>This Action to be reviewed and realigned to appropriate department, re 2017/18 for reporting. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.1.10 Undertake a review of the Cultural Plan. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Review to be undertaken in 2017/18 by appropriate department. | | | | | | | |

**4.5 Support the availability of volunteering opportunities and build capacity.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.1 Investigate funding and continue to apply for grants in conjunction with the Community and Section 355 Committees. | Economic Development and Tourism Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |
| **ACTION PROGRESS COMMENTS:**<br>Community and Section 355 Committees continue to be assisted and advised of funding opportunities | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.2 Promote volunteering as a valued vocation that builds social capital. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing engagement, recognition & promotion of volunteers across the region & information provided on website.
Continue support of community volunteers and volunteer groups.
Facilitated Volunteer Week activities across region.
Proposed funded volunteer support role, via restructure, outcome to be advised.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.3 Support the sustainable development of the Snowy Mountains Neighbourhood Centre. | Community Development Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Support and advocacy for SMNC is ongoing. We have been encouraging the Centre to look carefully at their funding model for some time. The current round of Federal funding runs out 30 June 2017.
We also provided advice from Council, administrative / professional support, promote SMNC events, and liaise with the library or other areas of Council when required.
In 2016, we have assisted SMNC with the development of numerous grant applications, a sponsorship package (not yet signed off), and consideration of alternative models.
Have supported SMNC to write a number of grants this year. Largely unsuccessful. Committee has been restructured. Council is taking a step back. We will continue to support the organisation as-needed and to promote SMNC events/ initiatives.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.1.2.4 Support volunteer groups (Section 355) with technical knowledge, administration support and guidance. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing support for community advisory committee members, for service groups, funding options & guidance. Volunteer Week acknowledgement & celebration held.

**4.6 Retain and improve health and social services across the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.2 Participate in groups and networks that improve access to health and social services. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Council & local services participate in community and regional networks, to improve and advance health services.<br>Council participates in local health services plan for region.<br>Council facilitates Monaro regional interagency meeting. | | | | | | | |

**4.7 Continue to support the development and redevelopment of present medical facilities within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.1 Liaise with the Federal, State and Local Governments and health and social service bodies in the Region. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Ongoing, liaison with respective levels of government, re ongoing funding, service delivery & advocacy.<br>Council services have strong relationships with relevant government agencies, whose representatives regularly attend Monaro regional interagency meetings. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.3 Advocate and seek additional funding from the State Government for the expansion of the medical precinct identified in the Master Plan for Thredbo Terrace. | Jindabyne Administration Manager and PA to the Director of Environment and Community Services | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:**<br>The new Health One building is under construction with completion scheduled for May 2017. Council continues to liaise and communicate with the LHD in conjunction with the DoH Funding agreement guidelines to provide improved and collaborative Health Care for the Snowy Monaro community. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.4 Continue to engage with existing and emerging Medical and general Health Services throughout the Region. | Jindabyne Administration Manager and PA to the Director of Environment and Community Services | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Discussions re lease renewal & report to Council completed. Jindabyne Medical Practice have signed a Lease extension to take them through to January 31st 2018. An Expression of Interest document has been developed and will be reviewed and approved in the next 3 months. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.2.1.5 Operate and maintain the Snowy River Health Centre in accordance with DoHA requirements. | Assets Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Bi Monthly reporting is provided to the Department of Health in line with the Funding agreement. Reports are completed and provided on time. | | | | | | | |

**4.8 Provide and support appropriate services for women within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.12 Improve access to Bombala Men's Shed. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Has been put on the works schedule. Planning has commenced. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.13 Support initiatives that address the employment, health and safety concerns of women. | Community Development Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Delivered (Karen Cash) International Women's Day event in Delegate in March. The day included former female Councillors discussing what it's like to be on Council and encouraging attendees to consider a run.

Delivered "An Evening with Jane Halton" on M. 8 May - women's leadership event. 38 attendees plus two staff, guest speaker and MC. Looking at opportunities to host a similar event in Cooma. Other outcomes include an approach from the community to have a practical discussion about the barriers to women taking up a Councillor role - including safety concerns associated with travel.

Delivered: Instagram campaign about women in leadership with an emphasis on encouraging women across the region to run for Council. Hope to deliver a second campaign throughout the winter.

Mel Sass and Kristy Harvey supported delivery or "Red My Lips" DV awareness day in Cooma/ April 2017.

In November: distributed NSW Police ADVO fact sheets and DV posters to SMNC, St. Vincent DePaul volunteers (Jindabyne), and Jindabyne doctors. Will also take this information to other towns in the new year.

Delivered two "Homelessness Think Tanks" with YDO Claire Rogerson in the autumn - discussed issues and scope of response. Produced above mentioned leaflet as a result.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.14 Undertake identified upgrades to Delegate Disadvantaged Housing stocks. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
This project is currently being transitioned between responsible officers so will need to be reprogrammed for 2017/18

**4.9 Provide and support appropriate services and facilities for children and young people within the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.1 Continue to support youth programs in place with the YMCA and to provide additional programs for Youth where possible. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council & the YMCA deliver support & referrals services, for disadvantaged youth, via the Hub Youth Centre, development activities at the schools, healthy relationships initiatives, school holidays programs & community based initiatives that young people have suggested & planned.
Youth Services were successful in securing a number of small grants & community donations to support service delivery.
Number of young people accessing Hub has increased.

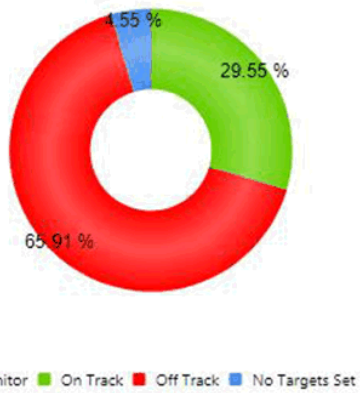
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.2 Deliver and facilitate youth programs and services throughout the Region including Youth Council, Youth Week, and the participation of young people in decision-making processes. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council delivers a range of youth services, programs, youth week activities, targeted education programs & youth council initiatives across the region.
Community Strategic planning consultations held at high schools around the region, and well attended by young people.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 4.3.1.3 Support village areas in accessing grant funding for pre and after school care. | Community Services Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing monitoring of needs & support provided on case by case basis.
To be reviewed.
Council & community grant opportunities have been provided.

**5 Enhancing Our Healthy, Active Lifestyle**




**5.1 Ensure relevant information is provided to facilitate and manage increased access.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.1.1.1 Ensure access to recreational areas is sustainably maintained within Council annual review of the works program. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Access has been maintained to all Recreation Facilities except for short periods of inclement weather when we have worked with the users to ensure continuity of their activities where possible. | | | | | | | |

**5.2 Upgrade and maintain current investments in sporting, recreation and fitness facilities.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.1.1 Undertake the Crown Reserve Annual Crown Reserve Report. | Property Officer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Crown Report completed and submitted electronically on 30 October, 2016 | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.1 Capital repair to Bombala Swimming Pool Carpark Public Toilets. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Planning has commenced.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.2 Continue to proceed with Council's Asset Strategy for the Provision and Management of Public Toilet Facilities priority program of works. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Berridale Public Toilet Facility replacement project completed.
Priority List for ongoing replacement and refurbishment of Public Toilet projects. Jindabyne Town Centre Public Toilet Facility requires funding for the Design Plans and Approvals to assist with grant funding applications.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.3 Council holiday parks are managed and promoted appropriately. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Rainbow Pines Caravan Park Old Adaminaby
- replacement of Amenities Building completed through Crown Reserve funding
- install Camp Kitchen funded by Lessee
Snowy River Holiday Park Dalgety
- refurbishment of existing Amenities Building through Crown Reserve funding
- construction of Camp Kitchen through Crown Reserve Funding
Jindabyne Holiday Park - design and installation of drainage for Annual Vans

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.4 Crown Reserve Rainbow Pines Holiday Park Old Adaminaby construct Camp Kitchen and refurbish the small amenities building. | Property Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Lessee purchased shed kit for camp kitchen upon failure to secure grant funding
Application to next round of PRMFP funding for upgrade of camp kitchen & construction of accessible parking bay adjacent to amenities block.
Application to secure funding for upgrade of small amenities block in 2018

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.5 Crown Reserve Snowy River Holiday Park Dalgety construction of road access. | Property Officer | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
This work will be undertaken when funding becomes available. Estimated cost is $9,000.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.6 Crown Reserves in Council's Trusteeship constructed and maintained to meet Council's service requirements. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council meets service requirements for Crown Reserves in Council's Trusteeship for Halls, Sporting Fields and Holiday Parks.
Use of Berridale Sportsground and Dalgety Showground for the Local Summer Cricket Season.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.7 Develop and implement upgrade plans for the Bombala and Delegate Caravan Parks. | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 33.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Working with the Bombala Economic Development Officer to continue these projects. Construction has commenced on the Delegate Caravan Park Amenities Block.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.13 Finalise construction of the health and fitness centre in Bombala | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Working with the Deputy Director of Service Planning - Bombala to continue this Project. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.16 Maintenance of sport and recreational facilities in accordance with Recreation Management Plans. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** All recreational and sporting facilities have been maintained in accordance with the budget. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.17 Recreation and Property Asset Management Plan to be approved and implemented by Council. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Data already in putted and completed for the former CMSC. Adopted by Council resolution number 198/12. To be updated and combined with new merged areas. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.19 Develop a Regional Swimming Pool Strategy. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Working group to be established. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.20 Maintain Council swimming pools to comply with statutory reporting requirements on water quality, pool operations and equipment. | Assets Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 60.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Adaminaby and Berridale Outdoor Swimming Pools open for the summer swimming season for 2016/2017.
Adaminaby Swimming Pool works completed - painting of pool tubs, repairs to pool pumps and concrete pool surrounds
Berridale Swimming Pool works completed - replacement of filtration pipes
Jindabyne Swimming Pool works completed - installation of new chlorination system
Maintain Council swimming pools for water quality and pool operations to comply with statutory reporting.

**5.3 Provide a well-connected and sustainable network of shared paths and trails throughout the Region.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.1.2 Advocate for increased funding to continue the expansion and enhancement of trail networks across the Region. | Recreation & Environmental Coordinator | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
The lake Jindabyne community trail has successfully been extended south to Tyrolean Village and North toward Hatchery Bay Picnic area. The planning phases for the next link from Tyrolean Village to East Jindabyne are underway.

Grant funding has been advocated for. Funding has been successfully received from the Commonwealth Stronger Communities programme and the State Stronger Community fund to complete the Hatchery Bay link.

Grant funding applications has been submitted by the Shared Trail 355 Committee for the second round of the Stronger community major projects programme for the construction of Tyrolean Village to East Jindabyne Link. The application also included link between Gaden Trout Hatchery and Hatchery Bay. This is an interagency project which involves linking trails between Thredbo to Jindabyne

Coordination has also occurred with community and volunteer groups including the Jindabyne Trail Stewardship. The Trail Stewardship has also applied for the 2nd round of the Stronger Communities fund to upgrade trail signage and rest areas on our shared trail network

There is a long term vision to extend the full way around lake Jindabyne. This will require a large amount of funding and commitment to complete planning phases. The success of this project will depend on land owners consent. Large parts of the extension are not Council land and included state Gov, Snowy Hydro and private property. Regional Tourism funding programmes are being explored for the completion of strategic planning for this project

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.8 Maintain and improve the infrastructure that facilitates active and healthy travel options, such as walking and cycling, in all localities in accordance with the ten year management plan. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** All cycle ways and walking paths have been maintained in accordance with the budget. | | | | | | | |

**5.4 Ensure open space areas are well connected and functional for wide range of users with varying levels of fitness, mobility and resources.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.9 Complete Centennial Park Upgrade as outlined in the Improvement Plan. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Awaiting funding. Funding allocated in major projects and will be delivered by others | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.10 Continually implement management Plans to enhance walking track facilities and amenities. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Projects included for consideration under the Stronger Communities Major Projects funding | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.11 Develop a management plan, incorporating cycling, pathways and public art, to enhance the Cooma Creek Corridor. | Recreation & Property Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Plan to be prepared. Cycleway plan has been developed. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.12 Ensure strategies for open space and recreational assets are appropriate and deliver functional affordable spaces and facilities for the community. | Recreation & Property Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Reviewed prior to the start of the 2016/17 financial year. Reviewed regularly in Recreational Facilities Strategy.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.14 Implement the recommendations from Councils Playground Strategy. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Berridale. Work on Councils 14 playgrounds has continued throughout this financial year. Project plans have been submitted seeking funding for fencing of Lions Park, Berridale and the replacement of Barker Street playground in Adaminaby. The playground strategy recommended 4 playgrounds that were not to be replaced once their useful life had been reached and these are Kiparra Drive (Berridale), Mitchell Reserve (Jindabyne), Anglers Reach (Adaminaby) and Kokoda Park (East Jindabyne); these playgrounds will be removed during the 2016/2017 and 2017/2018 financial years.

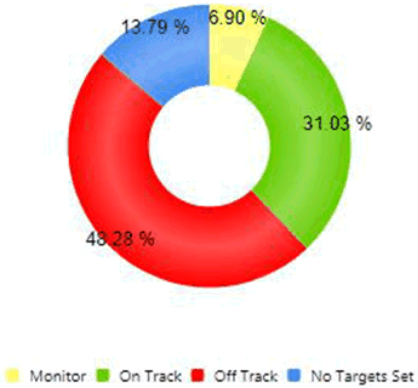
| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.15 Install viewing platform at Endeavour Reserve. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Project has been included for consideration under the Stronger Communities Major Project funding. Funding not provided so project needs to be reviewed.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 5.2.2.18 Upgrade Ginger Leigh Playground to include inclusive equipment and adventure play equipment. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Waiting on advice from Bombala staff on progress

**6 Managing Development and Service Delivery to Retain the Things We Value**




**6.1 Ensure security of supply and extraction of water to meet the growing needs of residents and visitors.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.1 Construct on stream water storage on Bombala River. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Working with the Deputy Director of Service Planning - Bombala to continue this Project. Approvals are being sought and investigations into the possible funding sources are being conducted. Preliminary designs have been developed. It was lodged as one of the Priority Projects to potentially be funded through the $14 million Stronger Communities Grants. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.2 Implement Demand Management Strategies based on recommendations in the Water Demand Management Plan. | Manager Water and Sewer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council meets all the requirements of best practice for water conservation with the introduction of a conservation pricing system. There was a 15% reduction in consumption with the introduction of best practice pricing. Community education was conducted at events with the distribution of pamphlets and also distributed with rates notices and website information. Water Loss management as part of demand management was undertaken on Councils system and leak detection equipment have been purchased. Other strategies being implemented through development control include BASIX fixture efficiency and rain water tanks.
With the assistance of the department of Environment and heritage and Councils Green Team, Council received 120 low flow shower heads which were distributed at the Dalgety show in March 2016.
High cost strategies such as residential shower retrofit, residential water machine rebates, non residential water audits and permanent low level restrictions on water use have not been implemented due to lack of resources. Other strategies will include the metering of unmetered properties which will be undertaken shortly at Delegate.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.6 Implement Water Supply Strategies in accordance with the infrastructure Capacity Study; Jindabyne, Berridale & Adaminaby. | Manager Water and Sewer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Water Mains in Adaminaby, and Berridale were replaced and upgraded in accordance with the Hunter Water Infrastructure capacity Study. Water mains in Rutherford Street Dalgety was also replaced. The project was completed in October 2016.
Water Mains in Jindabyne were replaced in 2014, and 2015 with the replacement and upgrade to 150 mm of water mains in Snowy River Way being completed in March 2016.
Other strategies include long term strategies for new reservoirs based on rate of development

**6.2 Ensure our drinking water meets our statutory quality requirements**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.3 Implement improvements to reservoirs based on auditors report. | Water & Wastewater Manager | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing inspections and maintenance carried out in line with LOS expectations and statutory requirements.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.4 Implement NSW Health consultants audit recommendations. | Water & Wastewater Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 90.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Ongoing review and water supply quality testing undertaken in accordance with statutory requirements.
SMRC DWQMP being consolidated and updated for new amalgamated water authority requirements.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.5 Implement regular inspection and compliance of backflow prevention and cross contamination devices. | Water & Wastewater Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 25.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Council facilities are underway but shire wide has not been implemented. This was to be carried out by compliance along with the Liquid trade Waste program but after amalgamation this project has been on hold.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.7 Implementation of Integrated Water Cycle Management (IWCM) strategies. | Water & Sewer Engineer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Bombala and Delegate do not have an Integrated Water Cycle Management Plan (IWCM).
A consolidated plan for all water and sewer areas will be done along with the one for Bombala and Delegate.
The strategies identified in the Snowy area IWCM are underway and 50 % of the strategies have been completed

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.1.9 Ongoing audit and inspection of water reservoirs to comply with the Office of Water Circulate 18. | Manager Water and Sewer | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Audit and Inspection completed. Report was presented to Council. Works that need to be carried out as per the audit report will be planned over the next 12 months

**6.3 Improve communication between residents and Council regarding the quality of the Region's water supply.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.2 Carry out Water and Sewer maintenance throughout the Region on a priority basis. | Water & Sewer Engineer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** 12/1: Works been carried out in accordance with approved budget (LN) | | | | | | | |

**6.5 Provide water and sewerage infrastructure improvements in accordance with the Water and Waste Water Strategic Business Plan, Integrated Water Cycle Management Plan and other related studies.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.6 Implement annual Water & Sewer Mains Capital Works Program. | Water & Sewer Engineer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** 12/1/: Works been undertake in accordance with current approved budget (LN) | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.8 Review all plant and equipment purchases on an “as needs” basis. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** 12/1: Review of plant and equipment requirements been undertaken as part of fleet review in conjunction with relevant managers (LN) | | | | | | | |

**6.6 Ensure that the Shire’s Local Water Utility is financially sustainable in the long term including investment in new and replacement infrastructure.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.1.2.7 Implement the current Strategic Business Plan for water and sewer to comply with the NSW Office of Water Guidelines. | Water Consultant | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** 12/1: Review of Water and Wastewater strategic plan underway. This task will be completed as part of that process (LN) | | | | | | | |

**6.7 Ensure that Council's policy, land use planning, development assessment enhance liveability.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.1 Develop a detailed strategic Landuse Strategy for the Region. | Planning Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 5.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Some preparatory work done by three previous Councils. Work on this is beginning with pace to pick up towards end of 2017 as Group Manager EDT transitions out of former role and Council structure settles. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.2 Ensure development assessment is undertaken in accordance with adopted Local Environmental Plans, Development Control Plans, Council Policy and State and Federal legislation. | Manager Development Assessment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** DA assessment undertaken in accordance with applicable legislation and Council policy | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.3 Ensure that amenity, safety and sustainability of community neighbourhoods is enhanced through compliance and enforcement. | Manager of Public Health & Environment | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:** Compliance and enforcement action undertaken as issues arise. Responses and actions implemented as required | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.4 Ensure that the local planning framework enhances amenity, safety and sustainability of community neighbourhoods. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Existing provisions in Act and LEPs, DCPs to this effect. Will continue to be considered as new planning strategy and LEP and DCP is developed. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.5 Review and implement CBD structure plan items and ensure that new developments meet expected minimum standards | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Cooma CBD Structure Plan considered in assessment process for relevant DAs. CBD structure plan will be reviewed as part of the development of new planning framework.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.6 Review Local Environment Plan | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
General comparison document of three existing LEPs prepared. Review to be commenced in detail once roadmap and land use strategy in place. Report sent to Council identifying 2018 as key time for new LEP development. Detailed comparison of provisions of existing LEPs is almost complete.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.17 Ensure the new growth and development contribute appropriately towards the cost of new infrastructure through the development and review of Section 94A and 94 Plans. | Planning Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Requires detailed land use strategy in order to properly assess new growth areas and infrastructure requirements. Development of new section 94 plans to be undertaken in late 2018-19 following development of land use strategy and new LEP and DCP.

**6.8 Plan for, and undertake, works to improve the visual amenity of towns and villages.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.7 Review all current and investigate potential future Special Rate Levy's. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
No special Rate variations current in any former Council areas.
No above Rate Peg increases in place for 4 years post Merger (12/5/2020)

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.8 Staged implement of the Berridale Landscape Master Plan as approved by Council and with ongoing community consultation. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 60.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
The Berridale Landscape Masterplan actions continued with completion of stormwater drainage, new footpath and parking outside the properties on Jindabyne Road (where the first 11 Lombardi Poplars were removed). Sealing of the parking area outside the properties is scheduled for February 2017. Designs are complete for Highdale Car Park and line marking is scheduled for March 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.9 Staged implementation of the recommendations of the Berridale Poplar (Avenue of Trees) Tree Assessment and Management Report as approved by Council. | Manager Operations | In Progress | 01-Jul-2016 | 30-Jun-2017 | 60.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
Berridale: Council has planted a further eleven (11) Lombardi Poplars in November 2016 which follows the promise to the community that the forty four (44) Lombardi Poplars that formed the avenue of trees on Jindabyne road would be re-planted with eleven (11) poplar trees planted at each approach to Berridale (Cooma, Adaminaby, Dalgety and Jindabyne. The 2016 planting was the third to take place and a final planting is scheduled for November 2017 at the Dalgety approach.

The removal of Lombardi Poplars from the Avenue will commence in March/April 2017 with a further four (4) removed from the original 44 that were first planted in 1935.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.10 Undertake community consultation and planning to seek Council endorsement of a Tree Management Plan for the Region. | Recreation & Property Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
To form a Working Party with 3 former Council areas.

To be commended when structure in place.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.12 Continue to work with stakeholders to revitalise Jindabyne Town Area including development of supporting plans, policy, procedures and Outdoor Dining. | Strategic Planner | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
Completed development of draft Outdoor Dining and Trading Policy in aid of asset management department awaiting finalisation, public exhibition, and adoption by asset management department.

Continuing project to improve parking, loading and vehicle access to Jindabyne Town Centre rear lane.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.18 Implement the recommendations from the Jindabyne Action Plan. | Strategic Planner | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
Continued advancement of Snowy River Avenue project in conjunction with operations department.

Previous completion of Concept Design Phase in early 16/17 financial year - present focus upon delivery of design and construction implementation of Stage 1 of works (as per tasks within this action).

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.1.20 Consider options to address urban littering throughout the Region's towns, villages and open spaces (Street Cleaning within townships). | Works Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

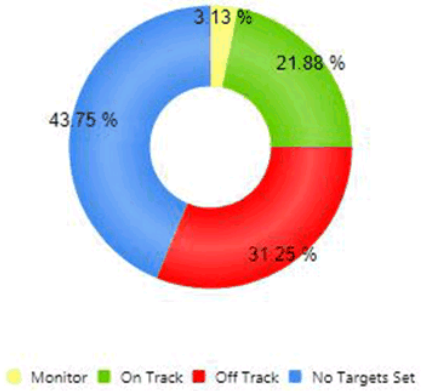
**ACTION PROGRESS COMMENTS:**
Cooma Depot currently runs programmed street sweeping.
This utilises nominally 3 days / week and addresses the CBD and high use areas, such as schools and aged care centres.
Programmed Sweeping & Un-programmed 46%
Additional un-programmed sweeping is carried out on request or following other patching or prime sealing works.
A review of this schedule will be undertaken following the compilation of the combined asset register and budget for roads.
Supply of Bins and collection not undertaken by Works.

**6.9 Provide a range of appropriate, accessible and affordable housing choices across the Region to meet the needs of the permanent and visitor populations.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.2.1 Provide information to the community on affordable housing. | Community Development Officer | In Progress | 01-Jul-2016 | 30-Jun-2017 | 1.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Not previously within my scope | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 6.2.2.2 Oversee and direct the regular review and updating of land use planning instruments to facilitate the provision of increased housing choice. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:** Will be undertaken as part of the preparation of new land use strategy, LEP and DCP for new Council. | | | | | | | |

**7 Providing Effective Civic Leadership and Citizen Participation**




**7.1 Ensure that legislative obligations are met throughout all Council departments.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.4 Completion of reporting requirements in accordance with legislation. | Manager Corporate/Governance (Public Officer) | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |
| **ACTION PROGRESS COMMENTS:**<br>Pecuniary Interest Returns reported to Council August and October 2016<br>GIPA annual report submitted to IPC<br>PID half yearly report submitted to Ombudsman's Office<br>Code of Conduct Complaint Statistics Report submitted to OLG | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.15 Ensure statutory registers are maintained and publicly available. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:**<br>Disclosure of Pecuniary Interest Returns available in the Berridale, Cooma and Bombala offices.<br>Gifts and Benefits Register maintained by Public Officer in Bombala TRIM records system | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.32 Completion of Financial statutory and regulatory reports in accordance with specified requirements. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Audited Financial Statements due 31 December 2016.
Lodged with OLG and presented to Council & Community within timeframe.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.34 Achieve a stronger, more efficient Council through a successful merger. | Director Special Projects Office | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
The merger is progressing well. A progress report on transition/merger project was presented to Council on 26 April 2017. The next progress report will be prepared as at 31 May 2017 (12 months on).
The Local Benefits Capture Tool has been prepared in consultation with DPC and KPMG.
Implementation on capturing the data from across the organisation is to be developed.
Items in the implementation plan that will not be completed at 30 June 2017 have been transferred into the 2018 Operational Plan.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.41 Manage Council's community and land use planning processes to achieve regulatory requirements and community aspirations. | Planning Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Constantly occurring as development is undertaken in area. DCP neighbour notification provisions currently under review and amended consolidated provisions for new Council almost ready for public notification.

**7.10 Deliver a sustainable and efficient Finance, Property & Rating Systems**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.60 Continually implement and maintain all corporate systems across the organisation. | Information Technology Manager | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Single Helpdesk system has been implemented across the organisation. This will enable a quick response to any issues regardless of location.
Work was completed to create access across systems for Cooma and Berridale staff. Once the data link is upgraded in Bombala those staff will have similar access. This will enable staff to access any of the current three systems. Further work will be undertaken this year to create a single access point, further enhancing accessibility.

**7.13 Coordinate and initiate community engagement processes that facilitate participation in Council activities and decision making, and keep residents informed on local events, issues and planning**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.2 Ensure that all project planning processes are underpinned by collaborative engagement principles. | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
To date there have been a number of planning processes that have involved engagement with the community. These include:
1. Delegate and Bombala main street plans - the plans were placed on public exhibition for 28 days and a public meeting was held in each of the towns. Feedback from the public was considered in determining the final look of the project.
2. New town entry signs - meetings were held at towns and villages across the shire to present the look for the new town entry signs.
3. Snowy River Avenue Jindabyne - a Community Working Group is being developed to provide feedback and input during the construction phase of the project.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.3 Increase public awareness of our service delivery through community education and consultation to establish an agreed level of service that the community is willing to pay for, linking in with the implementation of the proposed State Government merger. | Director Special Projects Office | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Communication team now resourced who facilitate council's communications.
Service review consultation will be undertaken with IPR activities.
Community Engagement Strategy adopted by the Administrator on 4 April 2017.
Engagement platforms launched at the networking expo on 10 May 2017, with six visioning forums and 5 drop-in sessions completed.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.18 Commence process for harmonisation of rates between the three councils that now form the Snowy Monaro Regional Council. | Director of Service Support | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>To date no work has commenced on rates harmonisation. The focus for the Rates Officers to date has been the implementation of the Emergency Service Levy and categorisation of properties.<br>With the current rates freeze imposed by the State Government we will be unable to harmonise rates until the 2019/20 financial year and may not commence this process until a new Council is in place later this year. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.4.1.24 The Executive Leadership Team will be responsible for implementing the organisation's strategies and objectives, and for carrying out the day-today management and control of Council's affairs. | General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>Weekly meetings of the Executive Team are held which cover operational and strategic agenda items.<br>Reporting on progress of delivery against organisational strategic plans are provided weekly to Administrator Delegation meetings or at the monthly Ordinary meeting of Council.<br>The Executive Team have worked during October to December to develop an organisational vision and the supporting values. The vision and values were adopted at the Council meeting held 21 December 2016. These will guide all future decisions for our organisation's transformation. | | | | | | | |

**7.2 Council's leadership is based on ethics and integrity to enable informed and appropriate decisions in the community's best interest.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.1 Investigate and implement funding opportunities to reduce Council's infrastructure gap. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.3 Community members are afforded the opportunity to review, comment and participate in decision making through policy applications. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 0.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Council has included the public in a number of instances to date. These include:
1. Delegate and Bombala street scape plans
2. Snowy River Avenue works
3. New town entry signs
4. Joint Chambers of Commerce meetings
5. Introduction of waste charges in Bombala
6. Public exhibition of IP&R documents
7. Consultation on Water and Wastewater charges

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.9 Continue to provide Councillors with workshops that contribute to their professional development. | Manager Corporate/Governance (Public Officer) | In Progress | 01-Jul-2016 | 30-Jun-2017 | 30.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
In the current Administration Period this is not as relevant, however the Governance working group has identified this as a task it needs to undertake in preparation for the new Council in September 2017.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.16 Ensure that governance structures are open, transparent and fully accountable and that these are supported by relevant instruments. | Manager Corporate/Governance (Public Officer) | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Schedule of Meetings advertised
Business Papers & Minutes available on Council's website
Code of Conduct adopted
Code of Meeting Practice adopted
Privacy Management Plan adopted
PID Policy and Procedures Adopted
Appropriate staff registered for GIPA tool
PID Co-ordinator advised to Ombudsman's Office
Pecuniary Interest Returns reported to Council & available for inspection at Berridale, Cooma & Bombala offices
Code of Conduct Complaints Statistics report completed for all former Council areas and SMRC & forwarded to Office of Local Government in appropriate time frame
PID Report completed on time

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.27 Provide timely, accurate and relevant information to Council to enable informed decision making. | Director Corporate and Community Services | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Reports are prepared for both Administrators Delegation and Council meetings with relevant information. Reports are reviewed and authorised by Directors before the business paper is completed. Council staff are available as needed at meetings to provide further information if required.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.1.30 Undertake Local Government Elections for 2016 - 2020. | Manager Corporate/Governance (Public Officer) | In Progress | 01-Jul-2016 | 30-Jun-2017 | 75.00% | 100.00% | AMBER |

**ACTION PROGRESS COMMENTS:**
The former Councils have all signed agreements with the AEC to run the elections
Staff member attended Governance Practitioners Network session on election.
SMRC Liaison Officer appointed to speak to Electoral Commission concerning upcoming election.
Returning Officer accommodation organised.
Pre-Poll venues organised.
Candidate Information Sessions developed and presented at Berridale & Jindabyne. Others planned for Cooma and Bombala in July 2017.
Upcoming elections advertised via a number of platforms including web site, Facebook and media releases

**7.3 Provide an efficient Information Management Service to meet needs of the organisation now and into the future.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.6 Ensure channels, including Council Website, are maintained to improve accessibility to information. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
New Council website operational with ongoing work to be undertaken to further enhance the available information.

Internal intranet template is ready to go live once the new structure is finalised. in the first instance all policies, procedures, forms and documents will be available to staff. Work will be ongoing over the coming months to expand the information available to staff.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.61 Ensure Technology related Policies and Procedures are Compliant with current regulatory requirements. | Information Technology Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**ACTION PROGRESS COMMENTS:**
CBJRO Project with Regional Councils to implement KAON ISO and AUS Standards-Compliant ICT Policy system.
Quotes received awaiting authorisation to proceed.
Feb 2017 Update - Still waiting authorisation to proceed.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.110 Ensure process and delivery solutions to satisfy State Records Standards contained within the State Records Act 1998 and Council's Records Policy. | Manager Corporate/Governance (Public Officer) | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Records staff continually monitor processes to ensure compliance with relevant legislation

**7.4 Council will maintain an effective and efficient Geographical Information System**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.2.76 Ensure that the land and property information systems are managed and developed to meet the needs of the organisation. | GIS Administrator | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:**<br>GIS systems being reviewed as part of Corporate System<br>QGIS demonstration for staff from all offices held in November | | | | | | | |

**7.5 Balance statutory requirements with individual choice and informed decision making**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.3.8 Improve organisation wide Risk Management through use of ISO 31000 principles. | Risk Officer | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |
| **ACTION PROGRESS COMMENTS:**<br>The Enterprise Risk Management procedure and form have been through staff consultation.<br>The ERM procedure has been endorsed by ET and has been presented to the ARIC and is awaiting comment<br>The ERM form has been presented to the AIRC and is awaiting comment | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.1.3.9 Advocate with State and Federal Government for the removal of barriers to economic and community development. | Assistant General Manager | Not Started | 01-Jul-2016 | 30-Jun-2017 | 0.00% | 100.00% | RED |

**7.6 Increase and improve Council's financial sustainability.**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.1 Develop, implement and maintain a system of development and infrastructure servicing contributions. | Director of Service Support | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
The existing s94 and s64 plans in place at the time of merger are still applicable. Development of new plans will need to be undertaken once requirements for asset development have been identified.
Discounts on existing s64 contributions were approved by the Administrator as a means of stimulating development in certain areas.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.2 Annual Rates and charges are set in accordance with Policy and Legislation. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.3 Effective management of Council funds to ensure financial sustainability. | Director of Service Support | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.1.4 The finance framework ensures that budgets can be developed, monitored and reviewed regularly to ensure sustainability. | Director Corporate Services | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Procedure developed for reporting QBRS on an integrated basis.

**7.7 Council will undertake effective regional partnerships that increase operational efficiency, while maintaining our own identify**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.2.1 Advocate to State and Federal Government for facilities and services that address identified and agreed community needs. | General Manager | In Progress | 01-Jul-2016 | 30-Jun-2017 | 50.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** Meetings held with various Ministers and Members of State Parliament to advocate for various needs identified in former council plans pending development of combined strategic plans. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.2.2 Undertake processes to identify and address cost shifting by State and Federal Government. | Director of Service Support | In Progress | 01-Jul-2016 | 30-Jun-2017 | 20.00% | 100.00% | RED |
| **ACTION PROGRESS COMMENTS:** No formal process has been undertaken to date in relation to cost shifting. Council has provided input and information where the opportunity has arisen in relation to this matter. With the focus on the implementation of the merger over the coming months this task will continue on an ad hoc basis rather than a dedicated one. | | | | | | | |

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.2.2.3 Undertake an efficient and effective merger process as a result of any State Government decision to create the new local government area of Snowy Monaro Regional Council. | Director Special Projects Office | Completed | 01-Jul-2016 | 30-Jun-2017 | 100.00% | 100.00% | GREEN |

**ACTION PROGRESS COMMENTS:**
Innovation and Business Development Team has been set-up to continue working on a number of different projects to facilitate and deliver an efficient an effective merger process. They are continually providing project support to a number of departments.
- Salary Harmonisation
- Property Review
- Asset Management Audit
- Major Projects Stronger Communities Fund
- ICT Strategy
- Community Engagement Strategy
- Signage and Branding Project
- Organisational Structure
- Performance Evaluation System
- Project Management Framework
- Waste Services Review
- Roads Services Review

The team is also monitoring and reporting on the Merger progress and budget on a regular basis to Audit, Risk & Improvement Committee (ARIC), Administrator and Office of Local Government

**7.8 Council employs a multi-skilled workforce and encourages staff to take ownership of service delivery in a responsible and efficient manner**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.51 Council will maintain effective personal management systems that ensure the organisation is sustainable | Manager Human Resources | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Budget Managers are able to access their existing systems in order to monitor and maintain their budget allocations.
Finance staff have developed consolidated financial reports which will be provided to the Executive Team on a monthly basis ensuring any issues are identified and actioned.
The Executive Management Team will also obtain reports from HR and other areas of the business to ensure operations remain on track.

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.54 Ensure Council attracts, retains and develops a capable workforce that delivers positive outcomes. | Manager Human Resources | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
Workforce management is an ongoing series of processes to achieve the outcomes required

Recruitment processes adjusted to meet requirements under the LG Act during interim period after proclamation

Vacancy Management, Lateral Transfer and Redeployment protocols published

Director level recruitment complete
Group Manager level recruitment in progress
Internal recruitment processes for other staff underway for restructure project

Direct Transfer eligibility analysis process underway following handover of restructure process from SPO team in June

Code of Conduct and Fraud Prevention Awareness training undertaken for all staff

**7.9 Provide a work place that ensures the health, safety and wellbeing of employees is maintained through the management of potential risks**

| ACTION | RESPONSIBLE PERSON | STATUS | START DATE | END DATE | COMPLETE % | TARGET | ON TARGET % |
|---|---|---|---|---|---|---|---|
| 7.3.1.70 Develop and implement WHS policies, procedures and resources for managers and workers. | Manager Human Resources | Ongoing | 01-Jul-2016 | 30-Jun-2017 | - | 100.00% | |

**ACTION PROGRESS COMMENTS:**
WHS Committee continues to and meet.
Drug and Alcohol awareness training completed
Ongoing regular testing program underway
WHS officers collaborating on investigations and training
Worksafe Australia update and information dissemination process reconfigured