

Form | 250.2017.391.5

Application for Perpetual Order of Interment

Public Health and Environment

(Cemeteries and Crematoria Act 2013 Section 67)
Applicant

Name

Postal Address

Phone

Email

Relationship to the Deceased

Deceased Persons Details

Full Name

Last Known Address

Occupation

Age

Date of Birth

Gender

Date of Death

Denomination

Interment Details

 Does the deceased have a reservation? Yes No

 Does spouse require a reservation? Yes No

If yes they need to complete the Form "Application For Perpetual Interment Right" and pay the prescribed fee)

Cemetery name

Section

Religious Section

Plot reference

 Plot depth Single Double

 Coffin - size

 Casket - size

Interment date

Interment time

Grave closure time

Grave closure requirements

Any other details

Funeral Director Details

Name

Address

Phone

ABN

Email

Additional Information

- Burials can only take place if the application form is signed by the applicant and the funeral director.
- Applications for a permit to bury to be submitted a **minimum 4 working days** prior to interment, applications received outside of this time may be refused.
- Burials can only take place between 9:30 am and 3:00pm unless by prior arrangement.
- Burials on Saturdays, Sundays and public holidays require prior approval, and are charged extra.

A copy of a Certificate under Part 3 of the Registration of Births, Deaths and Marriages Act 1973 or Coroner's Order for Burial or Death Certificate MUST accompany this application.

Payment Arrangement

Please send invoice to Funeral Director Other

Name

Address

Phone

ABN

Email

Privacy Statement

The information you provide on this form is being collected by council for the purposes of assessing your application and may be disclosed to any relevant government agency. The information is required for assessment of your application, which may not be accepted or processed if all of the requested information is not provided. Your application will be included in a register that may be viewed by the public at any time. Please contact us if the information that you provided is incorrect, or has changed.

Items to be noted

- The *Public Health Act 2010* and *Public Health Regulation 2012* regulates the handling of bodies.
- The *Cemeteries and Crematoria Act 2013* ensures that cemetery operators undertake appropriate record keeping and management of Cemeteries.
- All funerals of bodily remains which are undertaken within Snowy Monaro Regional Council managed cemeteries must be undertaken under the supervision of a funeral director.
- Due to work health and safety guidelines only authorized persons may undertake works within Council cemeteries.
- Prior to the erection of a plaque or memorial an Application for Erection of a Memorial must be approved by Council.
- The Application for Erection of a Memorial must meet Council's current policy in regards to plaques and monuments – please ensure you are familiar with this prior to signing this application.

Signatures

I the applicant declare that all information provided to be true and correct, and that I have read and understood the information contained on this form.

Applicant Signature	Date
Funeral Director Signature	Date

Office Use ONLY

Paid \$	Receipt No:	Date Paid:
Authorised By		
Signature	Name	Date

For further information or assistance on completing this form please contact Council.

Mail: PO Box 714 COOMA NSW 2630

Phone: 1300 345 345

Email: council@snowymonaro.nsw.gov.au

Web: snowymonaro.nsw.gov.au